



105 Cockrell Hill Road, Ovilla, Texas 75154
Office: (972) 617 - 7262 Fax: (972) 515 - 3221

BOARDS AND COMMISSIONS APPLICATION

The Mayor/City Council will use this application for their selection of individuals for appointments to specific Boards and Commissions that were established to assist and advise the City Council on specific issues. To ensure that your application will receive full consideration, please answer all questions completely. Incomplete applications will NOT be considered.

If you are interested in applying for more than one position, please indicate your choices in order of your preference by placing a number in the space to the left of the board/commission/committee for which you are applying.

BOARDS AND COMMISSIONS

___ Planning and Zoning Commission

___ Board of Adjustment

___ Economic Development Corporation

___ Municipal Development District

MEETING INFORMATION

1st Monday of each month – 7:00 PM

3rd Monday of each month or as necessary – 7:00 PM

3rd Monday of each month or as necessary – 6:00 PM

As necessary

All individuals appointed to serve on a Board or Commission will be required to complete training relative to the Board or Commission and to the Texas Open Meetings Act and to the Texas Public Information Act.

Name: _____

Telephone Number (Home): _____ (Cell): _____

Address: _____

City / State / Zip: _____

E-mail: _____

Business Address: _____

Business Telephone: _____

Do you live inside the city limits of Ovilla? ☐ Yes ☐ No

If yes, how many years? _____

Are you a registered voter? ☐ Yes ☐ No

Occupation/Area of expertise: _____

1. List any experience applicable to the City Board or Commission in which you are applying:

2. Do you have knowledge or training applicable to the Board or Commission in which you are applying? ☐ Yes ☐ No If yes, please detail your knowledge or training.

3. Do you have working knowledge in any of the following areas? Please check all that apply.

- ☐ Real Estate/Development
- ☐ Manufacturing/Industrial Operations
- ☐ Business Development
- ☐ Law/Contractual Administration
- ☐ Building/Construction
- ☐ Banking/Finance
- ☐ Promotion/Marketing
- ☐ Business Management

4. Have you ever served as a member of any municipal board or commission? ☐ Yes ☐ No
If Yes, please list the municipality, committee, and dates served.

5. Do you have any business or personal relationship with the City of Ovilla, city council, staff members or other entities that would affect your ability to have impartial judgment in City matters or create a conflict of interest? ☐ Yes ☐ No If yes, please explain. Attach additional pages, if necessary.

6. What do you hope to contribute to the community by serving on the Board or Commission to which you have applied? Attach a separate page, if necessary.

7. List any volunteer civic or community activity to which you have been involved.

CERTIFICATE OF APPLICANT

This application is a public record.

I hereby certify that all of the information provided by me on this application is true, correct and complete. If selected to a Board or Commission, I will do my best to attend all scheduled meetings. I will attend the required training, abide by the code of conduct and decorum established by the Ovilla City Council or appropriate board.

Applicants Signature: _____ Date: _____

Please submit your completed application to:

**Ovilla City Secretary's Office
Attn: Michelle Lilley at mlilley@cityofovilla.org
105 Cockrell Hill Road
Ovilla, Texas 75154**