



105 Cockrell Hill Road, Ovilla, Texas 75154  
Office: (972) 617 - 7262      Fax: (972) 515 - 3221

## **BOARDS AND COMMISSIONS APPLICATION**

The Mayor/City Council will use this application for their selection of individuals for appointments to specific Boards and Commissions that were established to assist and advise the City Council on specific issues. To ensure that your application will receive full consideration, please answer all questions completely. Incomplete applications will NOT be considered.

If you are interested in applying for more than one position, please indicate your choices in order of your preference by placing a number in the space to the left of the board/commission/committee for which you are applying.

### **BOARDS AND COMMISSIONS**

Planning and Zoning Commission

Board of Adjustment

Economic Development Corporation

Municipal Development District

### **MEETING INFORMATION**

1<sup>st</sup> Monday of each month – 7:00 PM

3<sup>rd</sup> Monday of each month or as necessary – 7:00 PM

3<sup>rd</sup> Monday of each month or as necessary – 6:00 PM

As necessary

**All individuals appointed to serve on a Board or Commission will be required to complete training relative to the Board or Commission and to the Texas Open Meetings Act and to the Texas Public Information Act.**

Name:

Telephone Number (Home):

(Cell):

Address:

City / State / Zip:

E-mail:

Business Address:

Business Telephone:

Do you live inside the city limits of Ovilla?  Yes  No

If yes, how many years?

Are you a registered voter?  Yes  No

Occupation/Area(s) of expertise:

1. List any experience applicable to the City Board or Commission in which you are applying:
2. Do you have knowledge or training applicable to the Board or Commission in which you are applying?  Yes  No If yes, please detail your knowledge or training.
3. Do you have working knowledge in any of the following areas? Please check all that apply.
  - Real Estate/Development
  - Manufacturing/Industrial Operations
  - Business Development
  - Law/Contractual Administration
  - Building/Construction
  - Banking/Finance
  - Promotion/Marketing
  - Business Management
4. Have you ever served as a member of any municipal board or commission?  Yes  No If Yes, please list the municipality, committee, and dates served.
5. Do you have any business or personal relationship with the City of Ovilla, city council, staff members or other entities that would affect your ability to have impartial judgment in City matters or create a conflict of interest?  Yes  No If yes, please explain. Attach additional pages, if necessary.

## **CERTIFICATE OF APPLICANT**

***This application is a public record.***

**I hereby certify that all of the information provided by me on this application is true, correct and complete. If selected to a Board or Commission, I will do my best to attend all scheduled meetings. I will attend the required training, abide by the code of conduct and decorum established by the Ovilla City Council or appropriate board.**

Applicants Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please submit your completed application to:**

**Ovilla City Secretary's Office**  
**Attn: Michelle Lilley at [mlilley@cityofovilla.org](mailto:mlilley@cityofovilla.org)**  
**105 Cockrell Hill Road**  
**Ovilla, Texas 75154**