

# Ovilla

## Texas

Small Town Big Heart



## Annual Budget

### October 01, 2021 - September 30, 2022

105 S. Cockrell Hill Road  
Ovilla, Texas 75154

972-617-7262  
[www.CityofOvilla.org](http://www.CityofOvilla.org)



**Mayor**

**Richard Dormier**

**Mayor Pro Tem**

**Doug Hunt, Place 4**

**Council Members**

**Rachel Huber, Place 1**

**Dean Oberg, Place 2**

**David Griffin, Place 3**

**Michael Myers, Place 5**

**City Manager**

**Pam Woodall**

**Finance Director**

**Sharon Jungman**

**City Secretary**

**Glennell Miller**

**Leadership Team**

**Joey Bennett, Police Chief**

**Brandon Kennedy, Fire Chief**

**James Kuykendall, Public Works Director**



# Ovilla City Council



*Council from Left to Right Place 3 - David Griffin, Place 1- Rachel Huber, Mayor-Richard Dormier, Place 2-Dean Oberg, Mayor Pro Tem-Doug Hunt, Place 5-Mike Myers*

# CITY OF OVILLA

105 S. COCKRELL HILL ROAD, OVILLA, TX 75154

Mayor: Richard Dormier  
Mayor Pro-Tem PL4: Doug Hunt  
Councilmember PL1: Rachel Huber



Councilmember PL2: Dean Oberg  
Councilmember PL3: David Griffin  
Councilmember PL5: Michael Myers

## APPROVED AND ADOPTED ANNUAL BUDGET OCTOBER 1, 2021 THROUGH SEPTEMBER 30, 2022

This budget will raise more total property taxes than last year's budget by \$90,740, which is a 4.23% increase, and of that amount, \$38,603 is tax revenue to be raised from new property added to the tax roll this year.

### RECORD OF CITY COUNCIL VOTE ON ADOPTION OF BUDGET

POSITION	NAME	FOR	AGAINST	ABSENT
Mayor	Richard Dormier			
Mayor Pro Tem Place 4	Doug Hunt			✓
Councilmember Place 1	Rachel Huber	✓		
Councilmember Place 2	Dean Oberg		✓	
Councilmember Place 3	David Griffin	✓		
Councilmember Place 5	Michael Myers	✓		

### PROPERTY TAX RATE COMPARISON

TAX RATE	TAX YEAR 2020/2021	Tax Year 2021-2022
Property Tax Rate	\$0.660000 per \$100 valuation	\$0.6600 per \$100 valuation
No New Rate (formerly Effective Tax Rate)	\$0.6318 per \$100 valuation	\$0.6456 per \$100 valuation
Maintenance & Operations Rate	\$0.5200 per \$100 valuation	\$0.5262 per \$100 valuation
Debt Rate	\$0.1400 per \$100 valuation	\$0.1338 per \$100 valuation
Voter Approval Rate (formerly rollback rate)	\$0.6826 per \$100 valuation	\$0.6649 per \$100 valuation

### TOTAL AMOUNT OF MUNICIPAL DEBT OBLIGATIONS SECURED BY PROPERTY TAXES

DEBT	PRINCIPAL	INTEREST	TOTAL ANNUAL PAYMENT
GO Obligation Refunding Bonds, Series 2011	\$425,000	137,400	562,400



Office: 972-617-7262 [www.cityofovilla.org](http://www.cityofovilla.org) Fax: 972-515-3221





# **City of Ovilla**

## **Budget**

### **Calendar**

### **For FY2022**

			<b>City of Ovilla</b>	
			<b>Budget Calendar for FY2022</b>	
Date	Day	Time	Action	Participants
June 14, 2021	Monday	6:30 PM	FY2021-2022 Budget Calendar Presented to Council	Council, CM, Finance, Dept. Heads
June 15 thru June 29, 2021			City Manager conducts budget meetings with Department Heads	CM, Finance, Dept. Heads
July 12, 2021	Monday	6:30 PM	City Council Meeting	Council, CM, Finance, Dept. Heads
July 12, 2021	Monday		Post Notices for Workshop #1 and Workshop #2	City Secretary
July 19, 2021	Monday	5:00 PM	Budget Workshop #1 Review General Fund, W&S	Council, CM, Finance, Dept. Heads
July 21, 2021	Thursday	5:30 PM	MDD Joint Board Meeting-Review of Proposed Budget (no quorum)	MDD Board, Council, CM, Finance, Dept. Heads
July 22, 2021	Thursday	5:00 PM	EDC Joint Board Meeting- Review of Proposed Budget	EDC Board, Council CM, Finance, Dept. Heads
July 22, 2021	Thursday	6:00 PM	Budget Workshop #2- Joint Meeting with EDC to review the remainder of the Funds.	Council, CM, Finance, Dept. Heads
July 22 thru July 30, 2021			Revisions made to proposed budget and prepare preliminary Tax Rate	CM, Finance
July 22, 2021	Thursday		Post Notice of City Council Meeting	City Secretary
July 25, 2021	Sunday		Chief Appraisers Certify the approved Appraisal roll to all taxing units	Ellis County Appraisal District
July 26, 2021	Monday	5:30 PM	Budget Workshop #3	Council, CM, Finance, Dept. Heads
August 5, 2021	Thursday		Post Notice of City Council Meeting & MDD Meeting	City Secretary
August 9, 2021	Monday	5:00 PM	MDD Board Meeting-to Approve Proposed Budget	MDD Board, CM, Finance
August 9, 2021	Monday	6:30 PM	Regular City Council Meeting- Discuss Preliminary Tax Rate and take a record Vote on proposed Tax Rate. Schedule a Public Hearing for August 16th	Council, CM, Finance, Dept. Heads
August 9, 2021	Monday		Send Notice of Public Hearing to the newspaper	City Secretary
August 10, 2021	Tuesday		Rate decided at Aug.9 meeting, notify newspaper to publish Effective and Rollback tax Rates	City Secretary
August 10, 2021	Tuesday		Proposed Budget Filed with City Secretary	CM, Finance
August 10, 2021	Tuesday		Deliver Proposed Budget to Council	City Secretary
August 16, 2021	Monday	5:00 PM	EDC Board Meeting- Approve Proposed Budget	EDC Board, CM, Finance
August 16, 2021	Monday	6:00 PM	Public Hearing on Tax Rate and Proposed Budget	Council, CM, Finance
August 16, 2021	Monday		Send Notice of Public Hearing to the newspaper	City Secretary
August 26, 2021	Thursday		Publish Notice for Public Hearing for Budget and Tax Rate on Sept. 13th.	City Secretary and Ellis County
Sept. 9, 2021	Thursday		Post Notice for City Council Meeting	City Secretary
Sept. 13, 2021	Monday	6:30 PM	Open Public Hearing for Budget & Tax Rate. Then City Council Meeting to Adopt Budget, then Adopt 2021 Tax Rate & Ratify Tax Rate	Council, CM, Finance, Dept. Heads
City Council Meetings				
EDC Board Meetings				
MDD Board Meetings				
City Secretary				





# **City Manager's Budget Message for FY2022**

*Rachel Huber, Councilmember, Place 1*  
*Dean Oberg, Councilmember, Place 2*



*David Griffin, Councilmember, Place 3*  
*Michael Myers, Councilmember, Place 5*

*Richard Dormier, Mayor*  
*Doug Hunt, Mayor Pro Tem*

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September 13, 2021

Honorable Mayor Richard Dormier  
Honorable Members of the City Council  
105 S. Cockrell Hill Road  
Ovilla, TX 75154

RE: Presentation of the Fiscal Year 2021-2022 Annual Budget and Message

Honorable Mayor Dormier and Honorable Members of the Ovilla City Council,

The City of Ovilla being a general law municipality provides that the mayor is the budget officer, giving him the authority to make assignments to the finance director and management to prepare the annual budget with cooperation of staff. Per the Ovilla Code of Ordinances, the Mayor (and staff) shall present the annual budget.

Presented herein with respect, is the Fiscal year 2021-2022 Proposed Annual Operating Budget. Our staff has worked attentively to provide this document for the continued services of the City of Ovilla and to continue the high standard quality of life in Ovilla for our residents and visitors. Staff concentrated on the goals and priorities set by the governing body to further the vision of Ovilla. Highlights of these goals are described throughout this message. Multiple budget workshops conducted were beneficial for all staff involved in the process. Countless hours and tough decisions have gone into the preparation of this document. Ovilla is anticipating growth and with that demands for increased services, meaning the size and scope of the budget have also increased.

All legal posting requirements and a public hearing to receive comments by the residents of Ovilla were conducted prior to the adoption of this budget.

Based on the direction of the governing body and the diligent work of staff, I am pleased to report that this budget:

- Includes the same tax rate as the previous years,
- Meets all debt requirements,
- Adequately funds each department to continue existing services,
- Increased staffing in finance and the police department for improved and enhanced customer service needs,
- Capital projects
- Provides year-end budget figures,
- Meets employee pay and benefits.



Ovilla depends heavily on the financial support of ad valorem taxes. This fiscal year 2021-2022, various capital expenses were approved as we continue to enhance livability, and services to our residents, yet still aspire to manage fiscal responsibility and fiscal health.

**FY2020-2021 Review:** Covid-19 impacted everyone – everywhere, and the revenue decrease is reflected in the year end budget. Our Fire Department in conjunction with the Ellis County Emergency Management has diligently continued to educate us against the coronavirus with provided in-house testing kits for all employees and time off for vaccinations to assist with safety protocols. Fire Chief Kennedy filed for multiple grants to aid the city in any areas of negative impact caused by the pandemic. City offices reopened in June 2021, having worked behind closed doors and on rotational schedules for over a year due to the pandemic. Our Police and Fire Departments prioritized community relationships, trying to keep in touch with our residents and working carefully within the seriousness and restrictions of Covid. These two departments continue with joint strategic planning to address public safety needs. Ovilla offices continuously follow the guidelines of the CDC (Center for Disease Control). The City of Ovilla continues to be financially stable. Fiscal year 2020-2021 we chose to remain fiscally conservative. City staff continues to navigate through this pandemic with limited in-person meetings and exercising strategic/virtual meetings.

The February 2021 statewide freeze and loss of power caused damage and financial impact but more importantly placed residents in unsafe freezing conditions. Our fire department and coordinated efforts of police and public works departments were able to maintain resources for roadway, backup power, treatment needs, and a warming shelter established by Grace Church of Ovilla. Chief Kennedy compiled teams for “Operation Door Knock” to check on all residents of Ovilla.

The Public Works Department moved into their new desperately needed building. Several departments within public works added staff with increased seasoned employees. New park equipment was installed in various parks.

Residential subdivisions continued their development process, however only one home permit was issued in the current fiscal year. All permit fees were considerably down.

The Water Street Bridge rehabilitation project and the new public parking lot on Main Street were both completed.

### **Funds Summary:**

The General Fund provides city services that encompass: Administration, Police, Fire EMS, Parks, Streets, Community Services (Code Enforcement and Animal Control), Solid Waste, and Municipal Court. Significant salary increases to numerous departments in the past few years impacted their respective budgets. Noted bulleted expenses are listed but this does not encompass everything in the budget:

- **PARKS:** Creating a Parks Department proved a tremendous enhancement to Ovilla. New playground equipment in our parks was installed last fiscal year, with additional equipment funded in the budget this year. Several equipment needs were addressed and approved.
- **STREETS:** The City’s budget process continues to anticipate future needs, having aging infrastructure. We continually update our 10-Year Capital Improvements Plan. The rehabilitation of several streets is in the Plan and funded this year. New equipment for street improvement services is included.
- Increased staffing in Finance and Police Departments.
- We continue to plan for the widening of FM664 and relocation of utilities.

The Water and Sewer Fund is separate from the General Fund and presents a continuation of the current services. New security services and equipment are included in this year’s budget. The City filed



for the American Rescue Funds Grant and if approved, those funds will be used to enhance our water department with a new monitoring system and electronic water meters throughout the city.

General Fund Budget \$4,944,277

Water & Sewer Fund Budget \$2,054,715

### **Special Funds Revenue:**

The City has multiple special funds. Three provide sales tax revenue that is used to support the City's needs and infrastructure:

- Economic Development Corporation: one half of a cent .5% (approved by the voter/residents of Ovilla)
- Municipal Development District: one quarter of a cent .25% (approved by the voter/residents of Ovilla)
- Street Sales Tax: one quarter of a cent .25% (This is voter approved every 4-years and can only be used for streets)

The Municipal Development District is funding the refurbishment of the police station to add additional workspace to the already overcrowded building. The Economic Development Corporation is funding the development of a pavilion and restrooms at Founders Park which is expected to bring vivacity to this park with various community functions for our residents and visitors.

### **Revenue:**

Ad Valorem (property tax)

The largest source of revenue for Ovilla is based on property tax. This year the property tax rate adopted is the same rate as last year's and below the Voter Approval Rate.

Maintenance and Operations Rate	\$0.5262
Debt Rate	\$0.1338
Total Rate	\$0.6600

### **Sales Tax**

Ovilla has few businesses, however, sales tax continues to increase. Estimated sales tax to be collected this Fiscal Year 2021-2022 is \$322,500 for the General Fund, an approximate expected 24% increase.

### **Debt Fund**

The city has one GO Obligation Refunding Bond, Series 2011, to be paid in full in the year 2029. This fiscal year's bond payment is \$562,400.

My sincere appreciation to Honorable Mayor Dormier and Honorable Councilmembers for their time and effort put forth in this annual planning and time-consuming task, and especially to the dedicated hard-working staff that gave countless hours to prepare this budget and the goals set by our governing body. We will continue to make it our priority to provide the highest standard quality of services to our residents.

Respectfully submitted,

Pamela Woodall  
City Manager





# **City of Ovilla**

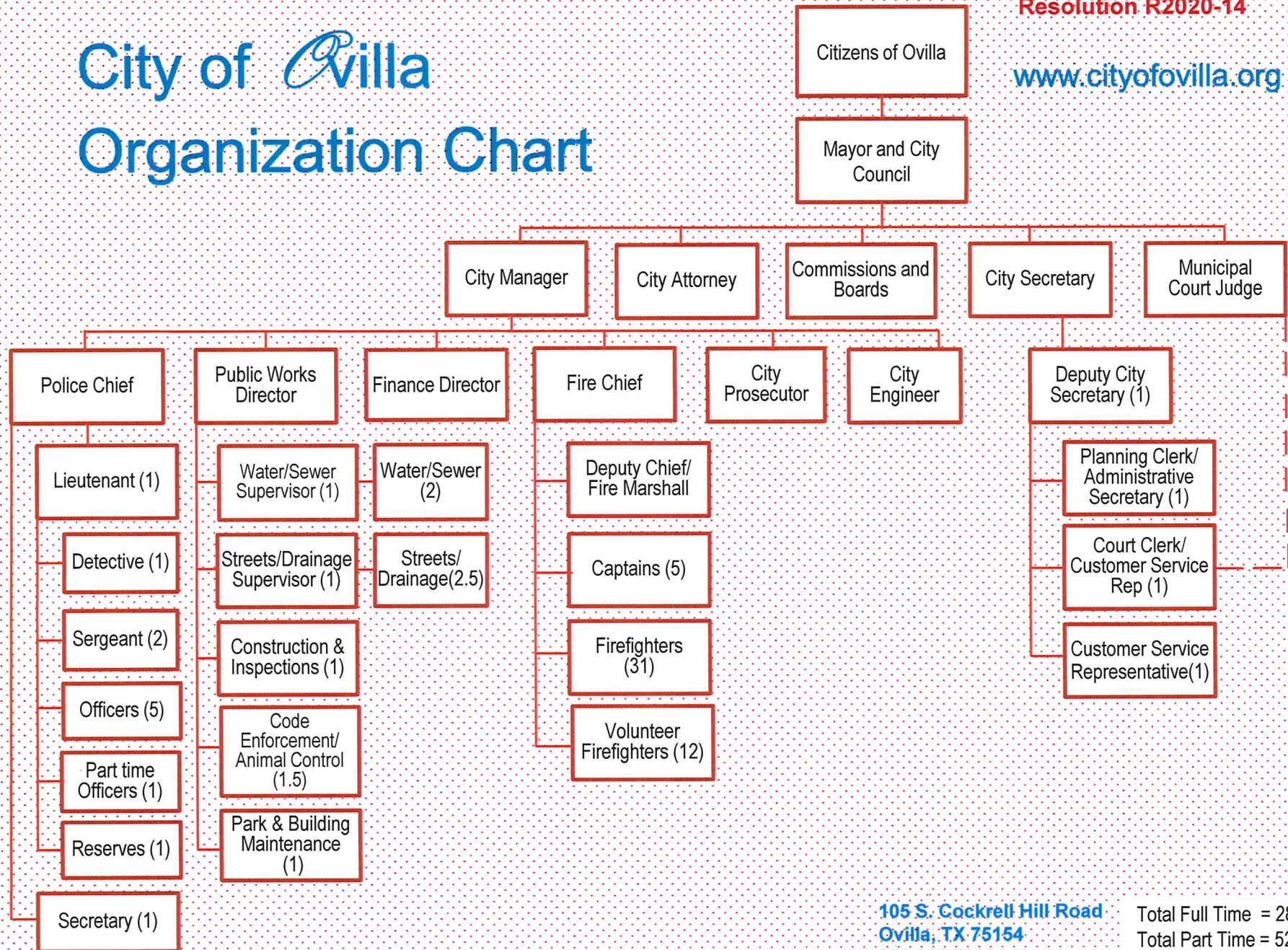
# **Organizational Chart**



# City of *Ovilla* Organization Chart

**Resolution R2020-14**

[www.cityofovilla.org](http://www.cityofovilla.org)



**105 S. Cockrell Hill Road  
Ovilla, TX 75154  
972.617.7262**

Total Full Time = 28  
Total Part Time = 52



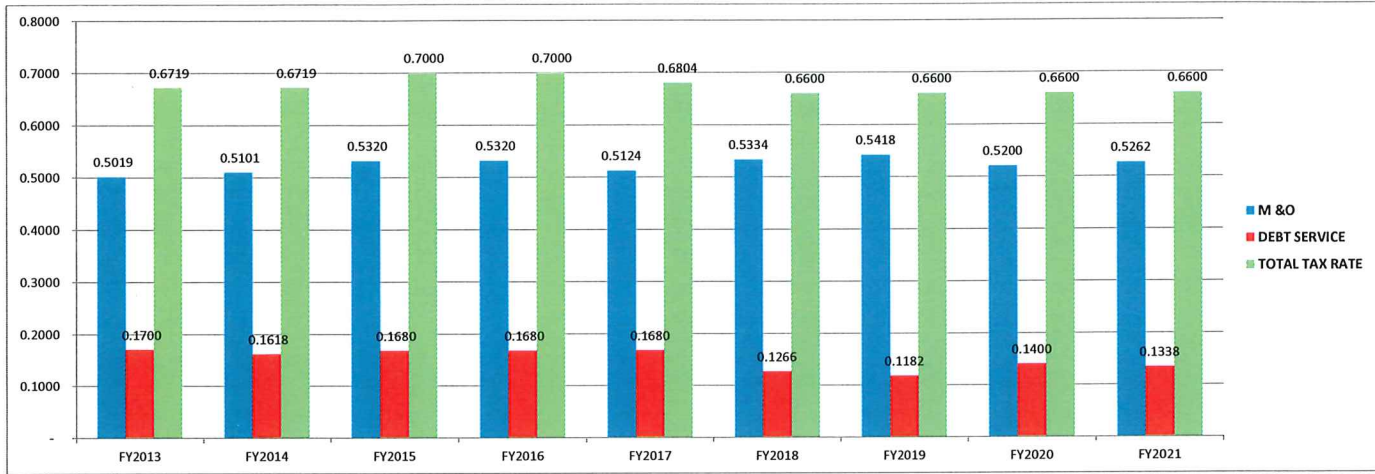


# **City of Ovilla**

## **Tax Rate History**

### **For 2013 Thru 2022**

## City of Ovilla Tax Rate History



Fiscal Year	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021
M & O	0.5019	0.5101	0.5320	0.5320	0.5124	0.5334	0.5418	0.5200	0.5262
Debt Service	0.1700	0.1618	0.1680	0.1680	0.1680	0.1266	0.1182	0.1400	0.1338
Total Tax Rate	0.6719	0.6719	0.7000	0.7000	0.6804	0.6600	0.6600	0.6600	0.6600





# **City of Ovilla**

## **Sales and Property Tax**

### **Information**

# City of Ovilla



Retail Sales Tax Rate 8.25%

## Breakdown of Sales Tax Distribution

State Portion	6.25%
Economic Development	.50%
Municipal Development District	.25%
Streets	.25%
City	<u>1.00%</u>
Total Sales Tax	8.25%

## Property Tax Rates FY 2020 (Per \$100 assessed value)

Maintenance & Operations	0.526200
Debt Rate	<u>0.133800</u>
Total Current Tax Rate	0.660000

**105 South Cockrell Hill Road**  
**Ovilla, Tx 75154**  
**972.617.7262**  
[www.cityofovilla.org](http://www.cityofovilla.org)



City of Ovilla Sales Tax History							
Fiscal Year	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021 Thru Aug.
Total Sales Tax	309,377	329,482	376,300	412,502	481,570	550,803	607,770
GF City Sales Tax	185,905	188,276	191,699	235,715	275,180	329,150	330,338
Street Improvement	44,197	47,069	68,818	58,929	68,818	82,287	92,477
4B Economic Devel. Corp	88,496	94,093	115,783	117,858	137,572	164,575	184,954
Municipal Devel.	32,908	44,911	57,644	58,787	68,057	88,313	92,303

# Sales Tax History



**City of Ovilla**  
**Budget Summary**  
**For the**  
**Adopted Budget**  
**FY2022**



## Budget Summary Recap

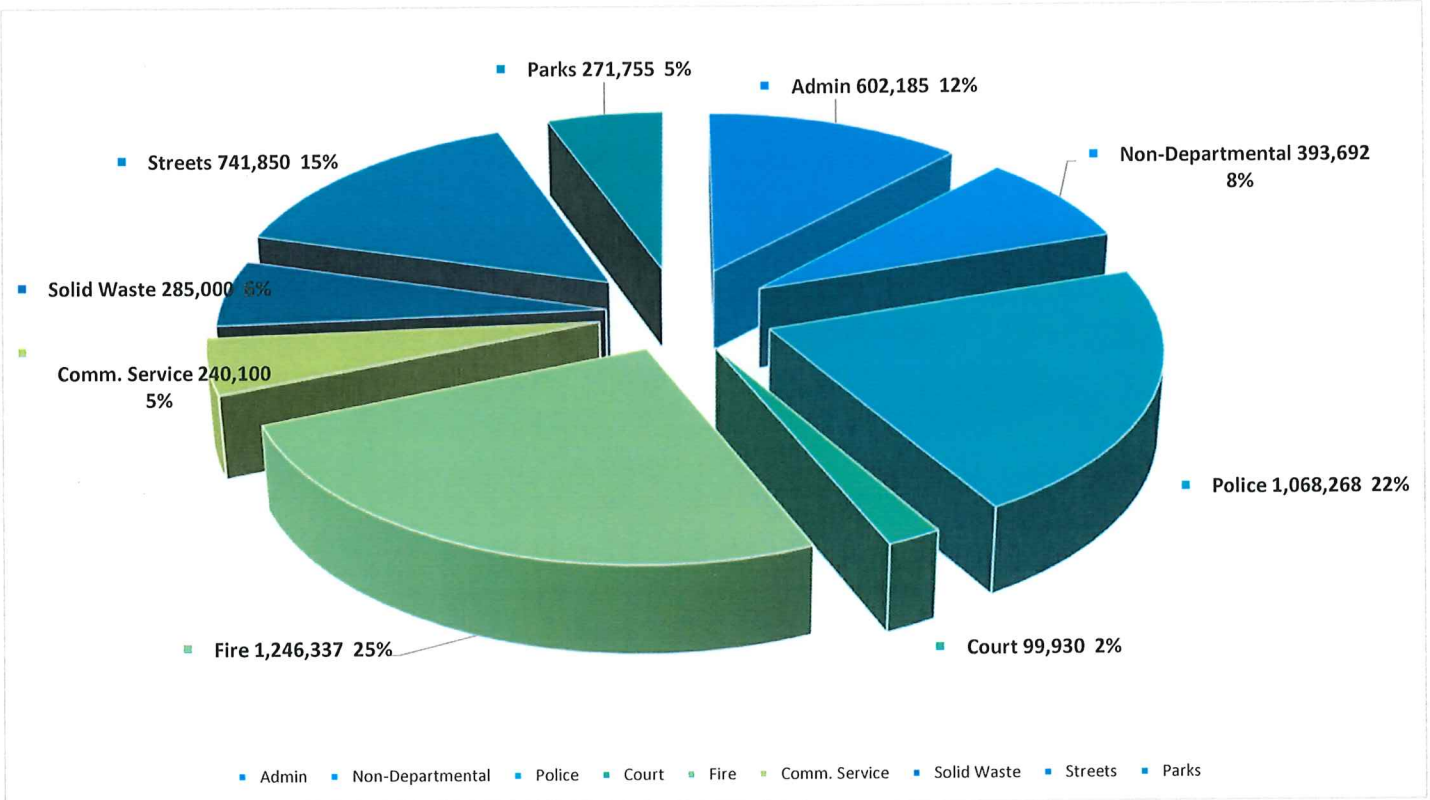
General Fund Summary Budget Recap				
Department	FY2021 Budget	FY2022 Budget	Difference	% of Change
GF Revenue	4,092,770	4,207,571	114,801	102.80%
Reduction in Fund Balance	246,511	741,546	495,035	300.82%
Total Revenue	4,339,281	4,949,117	609,836	403.62%
GF Expenses				
10 - Admin	679,946	602,185	(77,761)	88.56%
16 - Non-Departmental	0	393,692	393,692	0.00%
20- Police	1,063,578	1,068,268	4,690	100.44%
25 - Court	97,653	99,930	2,277	102.33%
30- Fire	1,128,632	1,246,337	117,705	110.43%
40- Comm. Serv.	197,870	240,100	42,230	121.34%
45 - Solid Waste	277,221	285,000	7,779	102.81%
50- Streets	632,706	741,850	109,144	117.25%
60- Parks	261,675	271,755	10,080	103.85%
Total GF Expenses	4,339,281	4,949,117	609,836	114.05%
Water and Utility Budget Recap				
Department	FY2021 Budget	FY2022 Budget	Difference	% of Change
Water & Sewer Revenue	1,429,850	1,522,875	93,025	106.51%
Reduction in Fund Balance	237,494	1,056,662	819,168	444.92%
Total Water & Utility Revenue	1,667,344	2,579,537	912,193	551.43%
Water & Utility Expenses				
70 - Admin	259,889	244,874	-15,015	94.22%
75- Water	943,348	1,465,474	522,126	155.35%
80- Sewer	464,107	582,342	118,235	125.48%
85 - Non-Departmental	0	286,847	286,847	0.00%
Total Water & Utility Expenses	1,667,344	2,579,537	912,193	154.71%
Special Funds				
	FY2021 Budget	FY2022 Budget	Difference	% of Change
110 - Lease	1,100	1,100	0	100.00%
120 - Street Improvement	63,000	204,292	141,292	324.27%
130 - Court Technology	2,000	2,000	0	100.00%
140- Court Security	1,500	1,800	300	120.00%
150 - Equipment Replacement	0	0	0	0.00%
250- Infrastructure Improvement	65,000	65,000	0	100.00%
300 - Capital Projects Fund	0	0	0	0.00%
400 - Debt Fund	570,550	562,950	-7,600	98.67%
500 - Muncipal Development District	527,331	303,234	-224,097	57.50%
600 - 4B - Economic Development Corp.	160,920	433,152	272,232	269.17%
700 - Park Impact	26,000	11,708	-14,292	45.03%
800-Water Utilities Impact	131,705	150,450	18,745	114.23%
920- Fire Dept. Auxillary	0	0	0	0.00%
930 - Police Special Fund	0	0	0	0.00%
Total Special Funds	1,549,106	1,735,686	186,580	112.04%



**City of Ovilla**  
**General Fund**  
**Fund - 100**  
**For FY2022**



# General Fund Budget By Departments 2021-2022



## City Of Ovilla General Fund Budget Summary FY2022

Revenue		Budget FY2022
General Fund Revenue		4,207,571
Reduction in Fund Balance		741,546
Total Resources		4,949,117
Expense		
General Fund		
Admin		602,185
Non-Departmental		393,692
Police		1,068,268
Court		99,930
Fire		1,246,337
Comm. Service		240,100
Solid Waste		285,000
Streets		741,850
Parks		271,755
Total Expense		4,949,117

**City of Ovilla**  
**General Fund**  
**Revenue**  
**For**  
**FY2022**





## General Fund Revenue Budget for FY2022

Account #	Account Description	FY2019 Actual	FY2020 Actual	FY2021 Budget	FY2022 Adopted Budget	% Change From FY2021 Budget to FY2022 Adopted Budget
100-4000105	Ad Valorem, Current	1,915,459	2,080,079	2,221,250	2,440,690	109.88%
100-4000110	Ad Valorem, Delinquent	9,518	16,135	10,000	25,000	250.00%
100-4000113	Interest/Penalties	8,724	9,148	500	8,000	1600.00%
100-4000120	Sales Tax	275,178	329,150	260,215	322,500	123.94%
100-4000130	Franchise Tax	169,397	161,892	163,000	165,000	101.23%
	Total Taxes	2,378,276	2,596,403	2,654,965	2,961,190	111.53%
100-4000210	Residential Building Permits	76,929	36,100	72,000	84,000	116.67%
100-4000214	Misc. Building Permits	37,157	40,631	35,000	40,000	114.29%
100-4000230	Plan Review Fee	23,955	7,516	14,500	16,800	115.86%
100-4000260	Alarm Permits	2,360	2,304	2,000	2,000	100.00%
100-4000270	Animal Tag Fees	2,038	960	1,000	600	60.00%
100-4000272	Impound Fees	1,718	555	1,000	700	70.00%
100-4000290	Misc. Licenses & Permits	2,228	2,024	2,010	2,000	99.50%
	Total Licenses & Permits	151,951	90,103	127,510	146,100	114.58%
100-4000325	ESD #2	190,000	214,000	214,000	217,600	101.68%
100-400326	ESD #2 Equipment Support	0	0	0	0	0.00%
100-4000330	ESD #4	92,943	67,614	67,800	89,421	131.89%
100-4000411	Copies & Maps	136	59	60	60	100.00%
100-4000415	Police Reports	54	42	100	50	50.00%
100-4000440	Oak Leaf Animal Control	295	1,040	1,000	1,500	150.00%
100-4000450	Subdivision Fees	2,867	91,260	0	6,000	0.00%
100-4000455	Rough Portionality	0	200,000	0	100,000	0.00%
100-4000480	Solid Waste (Garbage)	263,986	246,521	278,000	285,000	102.52%
100-4000485	50/50 Sidewalk Program	0	1,900	2,500	500	20.00%
100-4000490	Misc. Charges for Services	4,259	2,617	2,500	2,500	100.00%
	Total for Services	554,539	825,053	565,960	702,631	124.15%
100-4000510	Fines - Police	153,249	45,305	107,500	50,000	46.51%
100-400520	Fines - Animal Control	310	0	150	150	100.00%
100-4000525	Fines - Code Enforcement	0	0	4,800	4,800	100.00%

Account #	Account Description	FY2019 Actual	FY2020 Actual	FY2021 Budget	FY2022 Adopted Budget	% Change From FY2021 Budget to FY2022 Adopted Budget
100-4000535	Omni Reimbursement	0	0	2,200	200	9.09%
100-4000540	Municipal Jury Fund	0	10	0	75	0.00%
100-4000545	Time Payment Reimbursement	0	0	0	75	0.00%
100-4000555	Local Truancy Prevention	0	505	0	2,000	0.00%
100-4000590	Misc. Fines and Forfeitures	25,647	10,262	10,500	14,000	133.33%
100-4000592	Warrant Fees	7,375	4,682	0	5,000	0.00%
100-4000594	Child Safety, Dallas County	191	387	400	350	87.50%
	Total Fines & Forfeitures	186,772	61,151	125,550	76,650	61.05%
100-4000810	Heritage Day	20,885	1,395	25,000	20,000	80.00%
100-4000815	Donations - Fire	0	200	0	0	0.00%
100-4000820	Water Tower Lease	127,997	101,188	113,000	113,000	100.00%
100-4000840	Interest Earned	17,006	41,812	18,500	30,000	162.16%
100-4000860	Grant Proceeds	12,947	521	0	0	0.00%
100-4000870	Insurance Proceeds	45,556	10,256	0	0	0.00%
100-4000885	Proceeds from Sale of Assets	1,581	3,330	0	125,000	0.00%
100-4000890	Misc. other Revenue	3,600	72,622	5,000	25,000	500.00%
	Total Other Revenues	239,051	249,585	485,785	313,000	64.43%
100-4000800	Transfer in From EDC	0	7,500	132,500	0	0.00%
100-4000905	Weapons Purchase Plan	1,764	(630)	0	0	0.00%
100-4000925	Admin. Rev. Received from EDC Fund	(70)	0	0	7,500	0.00%
100-4000940	Admin. Rev. Received from MDD Fund	(70)	500	500	500	100.00%
100-4000990	Reduction in Fund Balance	0	0	289,850	741,546	255.84%
	Total Transfers	1,624	7,370	422,850	749,546	177.26%
100-14000895	TX Div. Emergency Mgmt.	0	41,503	0	0	0.00%
	Intergovernmental Totals	0	41,503	0	0	222.00%
	Total of General Fund Revenue	3,512,213	3,871,168	4,382,620	4,949,117	112.93%



**City of Ovilla**  
**Admin**  
**Dept. 10**  
**For**  
**FY2022**



**SUMMARY OF APPROVED & ADOPTED STAFFING  
FUNDED FOR ADMIN FY2021-2022**

<b>STAFFING</b>	<b>ACTUAL 2019-2020</b>	<b>ACTUAL 2020-2021</b>	<b>PROPOSED 2021-2022</b>	<b>APPROVED 2021-2022</b>
City Manager	1 (75% Admin 25% Water)	1 (75% Admin 25% Water)	1 (75% Admin 25% Water)	1
City Secretary	1 (75% Admin 25% Water)	1 (75% Admin 25% Water)	1 (75% Admin 25% Water)	1
Finance Director	1 (75% Admin 25% Water)	1 (75% Admin 25% Water)	1 (75% Admin 25% Water)	1
Accountant			1 (75% Admin 25% Water)	1
Deputy CS	1 (75% Admin 25% Water)	1 (75% Admin 25% Water)	1 (75% Admin 25% Water)	1
PW Director	1 (50% Admin 50 Water)	1 (50% Admin 50 Water)	1 (50% Admin 50 Water)	1
<b>TOTAL DEPT. STAFF</b>	<b>5</b>	<b>5</b>	<b>6</b>	<b>6</b>
Any proposed staffing changes	<b>N/A</b>	<b>N/A</b>	<b>1 accounting position</b>	<b>APPROVED</b>
<b>TOTAL APPROVED DEPT. STAFF</b>	<b>5</b>	<b>5</b>	<b>6</b>	<b>6</b>

**Justification for any proposed staffing changes:** One accounting position needed to assist in A/P and payroll functions.

### Department Purpose

#### **CORE FUNCTION OF THE DEPARTMENT**

Deliver a broad range of services in relation to all departments within municipal government, executing all laws and municipal ordinances.

#### **CORE FUNCTION OF THE CITY MANAGER**

To serve the City Council and the citizens of Ovilla by providing quality services in a timely, effective, efficient and customer friendly manner. To interpret the governing body's visions and to assist the governing body

## SUMMARY OF APPROVED & ADOPTED STAFFING FUNDED FOR ADMIN FY2021-2022

with the development and implementation of policy for the City of Ovilla through the accomplishment of City goals, objectives and directives. Manage the City's daily operation and meet the City Council's priorities.

**CORE FUNCTION OF THE FINANCE DIRECTOR:** Plans, organizes, leads, controls, and maintains the official financial records of the City, working with all departments of the City to assist in the planning and management of the budget.

**CORE FUNCTION OF THE CITY SECRETARY:** The records custodian for the City, from housing the historical archive of city council minutes, ordinances, and resolutions to maintaining a record of contracts and agreements, the City Secretary's office coordinates records for the City.

**CORE FUNCTION OF THE DEPUTY CITY SECRETARY:** Assists in all general services as a back up to the City Secretary. In the absence of the City Secretary, performs the City Secretary duties.

**CORE FUNCTION OF THE PW DIRECTOR:** Manages the operations of all divisions of the public works department, providing support, safety regulations, and guidance to staff. Ensures the required and proper training in all divisions remains current. Meets all state law requirements, prepares reports to the City Manager, Mayor and Council.



**General Fund Admin  
Dept. 10 Budget for FY2022**

Account #	Account Description	FY2019 Actual	FY2020 Actual	FY2021 Budget	FY2022 Adopted Budget	% Change From FY2021 Budget to FY2022 Adopted Budget
100-10-51110	City Manager	87,281	80,886	73,388	80,700	109.96%
100-10-51115	City Secretary	47,808	38,057	53,682	54,500	101.52%
100-10-51117	City Accountant	42,636	22,384	57,855	61,300	105.95%
100-10-51120	Deputy City Secretary	30,476	15,639	37,518	35,650	95.02%
100-10-51130	Public Works Director	0	3,115	35,700	38,225	107.07%
100-10-51405	Accountant Position	0	316	9,160	33,000	360.26%
100-10-51490	Overtime	2,084	2,030	500	500	100.00%
100-10-52110	Group Insurance	34,715	10,515	33,143	32,900	99.27%
100-10-52135	TMRS	27,977	19,850	26,000	30,700	118.08%
100-10-52160	Worker's Compensation	552	1,280	735	0	0.00%
100-10-52170	Payroll Taxes	5,100	3,090	4,660	4,500	96.57%
100-10-52196	Indiv. Membership Dues	2,620	449	2,300	2,000	86.96%
100-10-52210	Tax Assessing & Collecting Fees	1,857	1,865	2,400	2,400	100.00%
100-10-52220	Tax Appraisal Fee	17,657	26,741	19,000	20,000	105.26%
100-10-52230	Legal Fees	15,260	21,879	35,000	35,000	100.00%
100-10-52240	Audit	8,150	8,750	10,800	0	0.00%
100-10-52250	Accounting	0	31,593	23,000	20,000	86.96%
100-10-52260	Engineering Fees	18,902	23,859	29,875	0	0.00%
100-10-52310	Consultant Fees	205	207	23,100	25,000	108.23%
100-10-52510	Maintenance Agreements	0	0	550	800	145.45%
100-10-52530	Custodial Service Contract	4,138	3,955	6,000	6,000	100.00%
100-10-52540	IT - Computer Maintenance	62,170	60,555	65,000	0	0.00%
100-10-52620	Election - Supplies	6,322	361	2,500	2,500	100.00%
100-10-52650	Codification Book Update	4,625	375	3,600	3,600	100.00%
100-10-53110	Office Supplies	12,561	11,066	10,000	11,000	110.00%
100-10-53140	Uniforms	328	178	350	900	257.14%
100-10-53410	Supplies - Custodial	535	1,400	1,500	1,500	100.00%
100-10-53415	Covid Supplies	0	1,989	0	0	0.00%
100-10-53460	Miscellaneous	2,662	22,200	2,500	0	0.00%
100-10-54210	Travel - Local	993	52	250	250	100.00%
100-10-54220	Professional Development	10,062	5,720	3,000	6,000	200.00%
100-10-55240	Computer - Software	33,023	29,753	28,718	33,000	114.91%
100-10-55310	Copier Expense	4,024	4,740	5,000	5,000	100.00%
100-10-55320	Printing & Postage -Newsletters	3,232	1,609	4,800	4,800	100.00%

Account #	Account Description	FY2019 Actual	FY2020 Actual	FY2021 Budget	FY2022 Adopted Budget	% Change From FY2021 Budget to FY2022 Adopted Budget
100-10-55330	Printing - Forms	346	708	1,500	1,500	100.00%
100-10-55410	Telephone	2,441	8,211	2,500	0	0.00%
100-10-55415	Cellular Phone	1,447	1,942	2,500	0	0.00%
100-10-55417	Internet	2,138	3,364	3,300	0	0.00%
100-10-55420	Wireless Cards	988	912	950	0	0.00%
100-10-55450	Electricity	3,270	3,549	4,800	0	0.00%
100-10-55520	Repairs - Buildings	3,000	11,153	3,000	12,000	400.00%
100-10-55540	Repairs - Machinery & Equipment	270	985	400	400	100.00%
100-10-55590	Repairs - Other	966	1,140	3,000	0	0.00%
100-10-55610	Insurance - Property	2,249	2,517	2,322	0	0.00%
100-10-55620	Insurance - Liability	1,292	3,050	2,980	0	0.00%
100-10-55630	Insurance - Fidelity Bond	250	250	350	0	0.00%
100-10-55635	Public Officials Surety Bonds	0	71	100	0	0.00%
100-10-55705	Postage	6,998	5,799	5,000	6,000	120.00%
100-10-55710	Cash - Over/Short	0	0	0	10	0.00%
100-10-55725	Records Management Expense	964	952	1,200	1,200	100.00%
100-10-55730	City - Memberships	2,976	2,723	2,500	3,000	120.00%
100-10-55740	Legal Notices/Advertisement	9,048	10,936	7,000	7,000	100.00%
100-10-55751	Council Discretionary	0	0	0	6,000	0.00%
100-10-55752	Employment Screening	337	550	300	500	166.67%
100-10-55753	Solicitor Screening	144	16	250	250	100.00%
100-10-55760	Bank Service Charge	505	3,082	3,200	3,200	100.00%
100-10-55764	Filing Fees	534	716	800	800	100.00%
100-10-55765	Miscellaneous	2,994	711	100	2,600	2600.00%
100-10-56440	Machinery & Equipment	3,900	8,047	1,800	2,000	111.11%
100-10-56465	Furniture	2,933	1,894	8,500	4,000	47.06%
	Total GF Admin Dept. 10	794,357	600,634	679,946	602,185	88.56%

**City of Ovilla**  
**Non-Departmental**  
**Dept. 16**  
**For**  
**FY2022**





## General Fund Non-Departmental Dept. 16 Budget for FY2022

Account #	Account Description	FY2019 Actual	FY2020 Actual	FY2021 Budget	FY2022 Adopted Budget	% Change From FY2021 Budget to FY2022 Adopted Budget
100-16-52160	Worker's Compensation	0	0	0	40,650	0.00%
100-16-52180	Unemployment Taxes	0	0	0	2,000	0.00%
100-16-52240	Audit	0	0	0	11,232	104.00%
100-16-52260	Engineering Fees	0	0	0	80,000	0.00%
100-16-52540	IT - Computer Maintenance	0	0	0	52,000	0.00%
100-16-52545	Computer Equipment	0	0	0	10,000	0.00%
100-16-55410	Telephone	0	0	0	14,500	0.00%
100-16-55415	Cellular Phone	0	0	0	6,800	0.00%
100-16-55416	Telephone Equipment	0	0	0	3,975	0.00%
100-16-55417	Internet	0	0	0	18,000	0.00%
100-16-55420	Wireless Cards	0	0	0	8,500	0.00%
100-16-55430	Natural Gas	0	0	0	2,500	0.00%
100-16-55450	Electricity	0	0	0	69,600	0.00%
100-16-55610	Insurance - Property	0	0	0	7,000	0.00%
100-16-55620	Insurance - Liability	0	0	0	9,500	0.00%
100-16-55630	Insurance - Fidelity Bond	0	0	0	250	0.00%
100-16-55640	Insurance - Vehicle	0	0	0	21,000	0.00%
100-16-55635	Public Officials Surety Bonds	0	0	0	0	0.00%
100-16-57460	664 Right of Way Purchases	0	0	0	31,305	0.00%
	<b>Total Non-Departmental - Dept. 16</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>388,812</b>	<b>0.00%</b>

**City of Ovilla**  
**Police**  
**Dept. 20**  
**For**  
**FY2022**



# SUMMARY OF APPROVED & ADOPTED STAFFING FUNDED FOR THE POLICE DEPARTMENT FY2021-2022

STAFFING	ACTUAL 2019-2020	ACTUAL 2020-2021	PROPOSED 2021-2022	APPROVED 2021-2022
Police Chief	1	1	1	1
Lieutenant	1	1	1	1
Sergeant	2	2	2	2
Detective	1	1	1	1
Officers	5	5	6	6
Administrative Assistant	1	1	1	1
Part-Time Officers and Reserves	4	4	4	4
<b>TOTAL DEPT. STAFF</b>	<b>15</b>	<b>15</b>	<b>16</b>	<b>16</b>
Any proposed staffing changes			<b>1 officer</b>	<b>APPROVED</b>
<b>TOTAL APPROVED DEPT. STAFF</b>	<b>15</b>	<b>15</b>	<b>16</b>	<b>16</b>

## Justification for any proposed staffing changes:

There are currently three subdivisions in different stages of planning, Bryson Manor phase three (113), Broadmoor Estates (84), and Miracle Farms (77). These neighborhoods will cause an increase in 274 households. The website <https://www.indexmundi.com/facts/united-states/quick-facts/texas/average-household-size#map> provides a figure of 2.99 persons per household in Ellis County. Multiplying that number by the number of new households provides a total of 819 new persons to Ovalla. Combined with other home starts in town, this will require 2 additional officers in the next few years to maintain staffing levels.

## Department Purpose

### CORE FUNCTION OF THE POLICE DEPARTMENT:

To provide outstanding all-encompassing police services to those that live, work, and visit the City of Ovalla. The core values of the department are HONOR, SERVICE, COMMUNITY, and INTEGRITY. We strive to provide a community centered department aimed at meeting the needs of the community.

### CORE FUNCTION OF THE POLICE CHIEF:

To provide high quality police services to the citizens of Ovalla by guiding/directing the efforts of the staff. To promote a safe city through programs including law enforcement, traffic enforcement and community action programs. To work with all other city departments as a collective to ensure the highest quality of life for those living and working in the city.



## **SUMMARY OF APPROVED & ADOPTED STAFFING FUNDED FOR THE POLICE DEPARTMENT FY2021-2022**

### **CORE FUNCTION OF THE POLICE LIEUTENANT:**

To manage the daily services of the police department through supervising the patrol Sergeants and the Detective. To provide mentoring to the officers, training, and overseeing crime reporting and internal investigations.

### **FUNCTION OF THE POLICE SERGEANT:**

To supervise the shift work, providing for 24-hour police protection for the citizens of Ovilla. To accomplish the goals and objectives set forth by the Chief of Police including law enforcement, traffic enforcement, and community involvement. To provide scheduling and approving of the officer's daily work product. To provide line level police services to those individuals in need.

### **CORE FUNCTION OF THE POLICE DETECTIVE:**

To provide for the investigation of criminal activity as reported through reports and in person observation. To supplement the patrol division as necessary. To respond after hours to the crime scene needs of the department and provide information to the street officers as necessary.

### **CORE FUNCTION OF THE POLICE OFFICERS:**

To provide line level service to individuals in need. To directly accomplish the goals and objectives set forth by the Chief of Police including law enforcement, traffic enforcement, and community involvement.

### **CORE FUNCTION OF THE POLICE ADMINISTRATIVE ASSISTANT:**

To provide customer service representation to those individuals visiting or calling the Ovilla Police Department. To accomplish tasks set out by the Chief of Police or Lieutenant including financial accounting, quartermaster, filing, daily housekeeping duties of the department, and grant reporting. To provide oversight of the annual Heritage Day event, National Night Out and Quarterly Coffee with a Cop. To see to the daily needs of the officers of the department by coordinating purchases and repairs of facilities and vehicles.

## Police Dept. 20 Budget for FY2022

Account #	Account Description	FY2019 Actual	FY2020 Actual	FY2021 Budget	FY2022 Adopted Budget	% Change From FY2021 Budget to FY2022 Adopted Budget
100-20-51120	Police Chief	79,611	85,303	83,636	82,200	98.28%
100-20-51143	Command Staff	63,200	68,452	71,379	68,800	96.39%
100-20-51150	Certification Pay	2,339	2,432	3,600	4,600	127.78%
100-20-51151	T-Close Master 2	0	1,696	6,000	6,000	100.00%
100-20-51405	Support Staff	29,954	31,889	34,715	35,460	102.15%
100-20-51408	Sergeant	100,151	115,503	126,000	130,100	103.25%
100-20-51410	Patrol	285,982	301,611	308,000	370,500	120.29%
100-20-51412	Patrol Part Time	11,575	2,538	3,600	9,600	266.67%
100-20-51490	Overtime	1,253	1,675	7,000	4,000	57.14%
100-20-52110	Group Insurance	94,692	51,286	91,281	92,900	101.77%
100-20-52135	TMRS	58,260	61,025	63,065	71,100	112.74%
100-20-52160	Worker's Compensation	14,569	16,316	24,479	0	0.00%
100-20-52170	Payroll Taxes	8,954	7,168	9,206	10,300	111.88%
100-20-52196	Membership Dues	443	436	470	400	85.11%
100-20-52356	Gingerbread House	1,000	1,000	1,000	1,000	100.00%
100-20-52380	Dispatch	41,592	41,598	57,984	53,485	92.24%
100-20-52390	Special Response Team	7,500	8,250	16,409	8,250	50.28%
100-20-52530	Custodial Service Contract	2,729	1,294	2,820	4,200	148.94%
100-20-52560	Internet Subscriptions	448	380	1,350	2,500	185.19%
100-20-52675	National Night Out	427	0	500	500	100.00%
100-20-53110	Office Supplies	1,175	1,134	1,350	1,350	100.00%
100-20-53140	Uniforms	7,264	2,113	8,500	8,500	100.00%
100-20-53170	Evidence Gathering	917	932	2,000	2,000	100.00%
100-20-53410	Supplies - Custodial	712	740	800	800	100.00%
100-20-54210	Travel - Local	714	0	1,500	250	16.67%

Account #	Account Description	FY2019 Actual	FY2020 Actual	FY2021 Budget	FY2022 Adopted Budget	% Change From FY2021 Budget to FY2022 Adopted Budget
100-20-54220	Professional Development	5,648	3,126	6,925	6,925	100.00%
100-20-54235	Ammo	1,137	0	1,700	1,700	100.00%
100-20-54270	Vehicle Expenses	25,942	23,515	26,000	25,000	96.15%
100-20-55240	Computer - Software	17,851	22,554	20,211	21,000	103.90%
100-20-55310	Copier Expense	1,214	1,216	1,224	1,300	106.21%
100-20-55330	Printing - Forms	256	150	950	950	100.00%
100-20-55520	Repairs - Building	2,809	1,426	5,000	5,000	100.00%
100-20-55540	Repairs- Machinery & Equipment	826	401	1,000	1,000	100.00%
100-20-55550	Repairs - Vehicles	9,782	11,782	12,000	12,000	100.00%
100-20-55610	Insurance - Property	3,344	3,667	2,155	0	0.00%
100-20-55620	Insurance - Liability	5,924	6,746	2,385	0	0.00%
100-20-55625	Law Enforcement Liab. Insur.	0	0	0	8,748	0.00%
100-20-55640	Insurance - Vehicle	6,266	4,567	4,874	0	0.00%
100-20-55742	Public Relations	594	0	550	550	100.00%
100-20-55745	Weapons Purchase Plan	3,149	0	5,000	3,000	60.00%
100-20-55752	Employment Screening	230	0	1,550	800	51.61%
100-20-55765	Miscellaneous	507	973	1,500	1,500	100.00%
100-20-56440	Machinery & Equipment	6,516	4,204	7,000	7,000	100.00%
100-20-56445	Personal Protective Equipment	1,498	1,838	4,200	3,000	71.43%
	<b>Total for GF Police Dept. 20</b>	<b>969,183</b>	<b>1,061,382</b>	<b>1,063,578</b>	<b>1,068,268</b>	<b>100.44%</b>



**City of Ovilla**  
**Court**  
**Dept. 25**  
**For**  
**FY2022**



**SUMMARY OF APPROVED & ADOPTED STAFFING FUNDED  
FOR MUN COURT FY2021-2022**

<b>STAFFING</b>	<b>ACTUAL 2019-2020</b>	<b>ACTUAL 2020-2021</b>	<b>PROPOSED 2021-2022</b>	<b>APPROVED 2021-2022</b>
Court Clerk	1	1	1	1
Municipal Judge	1	1	1	1
<b>TOTAL DEPT. STAFF</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>
Any proposed staffing changes	None	None	None	None
<b>TOTAL APPROVED DEPT. STAFF</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

Justification for any proposed staffing changes: None

### Department Purpose

**CORE FUNCTION OF THE DEPARTMENT:** To give justice to the people by providing the highest quality of ethical standards and protection of rights according to the laws and constitution.

**CORE FUNCTION OF THE MUNICIPAL COURT CLERK:** Supports the Judge of the Court. Preparing and processing issued orders of the court, including dockets of cases, and other duties as may be outlines in the City ordinances in a most efficient manner and delivering the highest ethical standards and efficiency to the public.

**CORE FUNCTION OF THE MUNICIPAL COURT JUDGE:** Presides over the municipal court sessions (including pre-trials, trials, hearings, and other judicial proceedings) Acts in the interpretation, application and enforcement of local ordinances and applicable State laws. To be fair and unbiased and decides whether the accused person is guilty or innocent on the basis of the evidence presented and in accordance with the law.

## Court Dept. 25 Budget for FY2022

Account #	Account Description	FY2019 Actual	FY2020 Actual	FY2021 Budget	FY2022 Adopted Budget	% Change From FY2021 Budget to FY2022 Adopted Budget
100-25-51140	Municipal Judge	8,851	8,285	9,000	9,000	100.00%
100-25-51405	Support Staff	40,118	45,661	47,736	50,700	106.21%
100-25-51420	Jury Fees	1,490	896	250	250	100.00%
100-25-51425	City Prosecutor	7,001	6,790	10,000	9,000	90.00%
100-25-51490	Overtime	1,397	1,033	200	500	250.00%
100-25-52110	Group Insurance	8,310	3,293	8,299	7,740	93.26%
100-25-52135	TMRS	4,069	4,884	4,885	6,000	122.82%
100-25-52160	Worker's Compensation	107	149	184	0	0.00%
100-25-52170	Payroll Taxes	1,266	1,095	1,600	1,450	90.63%
100-25-52196	Membership Dues	75	150	130	140	107.69%
100-25-52350	Contract Labor - Company		0	600	600	100.00%
100-25-53110	Office Supplies	343	200	200	200	100.00%
100-25-53140	Uniforms	95	0	250	300	120.00%
100-25-54210	Travel - Local	57	36	100	100	100.00%
100-25-54220	Professional Development	75	0	225	300	133.33%
100-25-55240	Computer Software		3,721	3,900	3,900	100.00%
100-25-55330	Printing	545	431	500	500	100.00%
100-25-55765	Miscellaneous	3,650	0	50	50	100.00%
100-25-55768	Collection Agency Fees	9,271	7,558	6,200	8,000	129.03%
100-25-55772	Warrant Fee - Omni	662	432	1,200	1,200	100.00%
	<b>Total GF Court Dept 25</b>	<b>177,066</b>	<b>89,353</b>	<b>97,653</b>	<b>99,930</b>	<b>102.33%</b>



**City of Ovilla**  
**Fire**  
**Dept. 30**  
**For**  
**FY2022**



**SUMMARY OF APPROVED & ADOPTED STAFFING FUNDED  
FOR FIRE DEPARTMENT FY2021-2022**

<b>STAFFING</b>	<b>ACTUAL 2019 - 2020</b>	<b>ACTUAL 2020 - 2021</b>	<b>PROPOSED 2021 - 2022</b>	<b>APPROVED 2021 - 2022</b>
Fire Chief	1	1	1	1
Deputy Chief / Fire Marshal	1	1	1	1
Captain	5	5	5	5
Firefighter Paramedic	23	23	25	25
Firefighter Basic	8	8	6	6
Volunteer Firefighter	12	12	12	12
<b>TOTAL DEPT. STAFF</b>	<b>50</b>	<b>50</b>	<b>50</b>	<b>50</b>
Any proposed staffing changes	0	0	0	
<b>TOTAL PROPOSED DEPT. STAFF</b>	<b>50</b>	<b>50</b>	<b>50</b>	<b>50</b>

**Justification for any proposed staffing changes:** Justification for any proposed staffing changes: We have Firefighters that were hired as Firefighter Basics that have now served our department for 2 years or more in that role and have since went to school and received their Paramedic at no cost to the city. Rather than increasing our overall number of positions to pay them for the role they are working in, we can take away 2 basic positions and add 2 paramedic positions with minimal cost increase.

### Department Purpose

#### CORE FUNCTION OF THE DEPARTMENT

The mission of the Ovilla Fire Department is to provide services designed to protect citizens and property of the City of Ovilla and outlying areas. All persons and or departments requesting assistance from the Ovilla Fire Department because of the adverse effects of fire, medical emergencies, or hazardous conditions created by man or nature will be dealt with in a professional manner, consistent with the economic capability of the community.

**CORE FUNCTION OF THE FIRE CHIEF:** To plan, direct, and review the activities and operations of the fire agency, including fire suppression, fire prevention and education, hazardous material response, and emergency medical services; to coordinate assigned activities with other city departments and divisions and outside agencies; and to provide highly responsible and complex administrative support to the City Manager.

**CORE FUNCTION OF THE FIRE CHIEF DEPUTY FIRE CHIEF / FIRE MARSHAL:** To assist in managing, directing, and coordinating the activities and operations of the fire agency including safety training and education, emergency medical services, fire suppression and rescue; to coordinate activities with other divisions and departments; and to provide highly responsible and complex administrative support to the Fire Chief.

## SUMMARY OF APPROVED & ADOPTED STAFFING FUNDED FOR FIRE DEPARTMENT FY2021-2022

Provides leadership, supervises, and coordinates all programs and activities of the Fire Marshal office, community relation initiatives, internal affairs investigations, regulatory agency compliance. Performs all other duties as assigned by the Fire Chief.

**CORE FUNCTIONS OF THE FIRE CAPTAIN:** To assist in the supervision of an assigned fire company at a signal station in active firefighting and rescue operations within the fire agency; to provide supervision in response to fire alarms, medical emergencies, hazardous materials incidents, and other calls; to participate in fire prevention training activities, station maintenance, and other station activities and operations.

**CORE FUNCTIONS OF THE FIREFIGHTER PARAMEDIC:** To respond to fire alarms, medical emergencies, and other emergency to protect life and property; to operate and maintain a variety of fire and rescue apparatus and firefighting equipment as necessary; to participate in firefighting activities, emergency medical services at an advanced life support level (ALS), hazardous materials incidents, fire prevention, and training activities.

**CORE FUNCTIONS OF THE FIREFIGHTER EMT-BASIC:** To respond to fire alarms, medical emergencies, and other emergency to protect life and property; to operate and maintain a variety of fire and rescue apparatus and firefighting equipment as necessary; to participate in firefighting activities, emergency medical services at a basic life support level (BLS), hazardous materials incidents, fire prevention, and training activities.

**CORE FUNCTIONS OF THE VOLUNTEER FIREFIGHTER:** To respond to fire alarms, medical emergencies, and other emergency to protect life and property; to operate and maintain a variety of fire and rescue apparatus and firefighting equipment as necessary; to participate in firefighting activities, emergency medical services, hazardous materials incidents, fire prevention, and training activities.

## General Fund Fire Dept. 30 Budget for FY2022

Account #	Account Description	FY2019 Actual	FY2020 Actual	FY2021 Budget	FY2022 Adopted Budget	% Change From FY2021 Budget to FY2022 Adopted Budget
100-30-51125	Fire Chief	41,494	49,244	61,808	63,663	103.00%
100-30-51135	Deputy Chief/Fire Marshall	26,664	32,584	48,376	49,828	103.00%
100-30-51140	Fire Captains	76,088	67,289	102,500	108,150	105.51%
100-30-51150	Officer in Charge and Holiday	11,638	12,640	12,648	12,648	100.00%
100-30-51440	Firefighters	338,877	367,730	462,240	481,472	104.16%
100-30-51442	Firefighter - Event	0	0	1,000	1,000	100.00%
100-30-51485	Volunteer Incentive Program	18,475	29,352	35,000	35,000	100.00%
100-30-52135	TMRS	7,255	8,604	10,920	11,700	107.14%
100-30-52137	Volunteer Retirement	3,062	3,708	5,200	5,200	100.00%
100-30-52160	Worker's Compensation	16,414	20,632	27,697	0	0.00%
100-30-52170	Payroll Taxes	34,820	32,241	45,861	46,150	100.63%
100-30-52196	Membership Dues	600	3,603	3,500	3,500	100.00%
100-30-52310	Consultant Fees	0	3,000	3,000	3,000	100.00%
100-30-52380	Dispatch	5,252	5,246	15,000	15,000	100.00%
100-30-52385	Emergency Transport Service	63,559	47,669	97,418	96,803	99.37%
100-30-52510	Maintenance Agreements	11,133	8,234	10,000	10,000	100.00%
100-30-52570	Warning System Maintenance	0	0	6,020	6,500	107.97%
100-30-52580	Generator Maintenance	1,000	3,291	2,120	2,120	100.00%
100-30-52675	National Night Out	390	0	350	350	100.00%
100-30-53110	Office Supplies	1,113	849	1,000	1,000	100.00%
100-30-53140	Uniforms	3,274	2,954	6,000	6,000	100.00%
100-30-53160	Medical Supplies	6,726	5,011	5,000	5,000	100.00%
100-30-53165	Medical Support	267	648	1,000	1,000	100.00%
100-30-53170	Evidence Gathering	409	908	1,000	1,000	100.00%
100-30-53175	Education Aids	2,774	16	1,000	1,000	100.00%
100-30-53410	Supplies - Custodial	3,024	4,196	4,000	4,000	100.00%
100-30-53420	Building Alarm Maintenance	105	0	2,300	2,300	100.00%
100-30-54220	Professional Development	7,362	9,516	10,000	10,000	100.00%
100-30-54270	Vehicle Expenses	10,537	10,815	10,000	10,000	100.00%
100-30-55240	Computer - Software	4,401	4,389	6,700	6,700	100.00%
100-30-55310	Copier Expense	3,140	3,509	3,200	3,200	100.00%
100-30-55520	Repairs - Building	33,173	4,258	5,000	7,553	151.06%



## General Fund Fire Dept. 30 Budget for FY2022

Account #	Account Description	FY2019 Actual	FY2020 Actual	FY2021 Budget	FY2022 Adopted Budget	% Change From FY2021 Budget to FY2022 Adopted Budget
100-30-55540	Repairs - Machinery & Equipment	9,206	12,292	15,000	5,000	33.33%
100-30-55545	Repairs - Apparatus	34,020	53,644	25,000	45,000	180.00%
100-30-55550	Repairs - Vehicles	6,822	2,603	3,500	3,500	100.00%
100-30-55752	Employment Screening	1,696	226	500	500	100.00%
100-30-56440	Machinery & Equipment	26,701	19,754	18,300	26,500	144.81%
100-30-56445	Personal Protective Equipment	29,495	20,307	20,247	30,000	148.17%
100-30-57450	Vehicles	0	53,802	0	125,000	0.00%
	Total GF Fire Dept. 30	902,024	1,042,587	1,128,632	1,246,337	110%

**City of Ovilla**  
**Comm. Service**  
**Dept. 40**  
**For**  
**FY2022**



**SUMMARY OF APPROVED & ADOPTED STAFFING FUNDED  
FOR COMMUNITY SERVICES FY2021-2022**

<b>STAFFING</b>	<b>ACTUAL 2019-2020</b>	<b>ACTUAL 2020-2021</b>	<b>PROPOSED 2021-2022</b>	<b>APPROVED 2021-2022</b>
Planning Secretary Permit Clerk	1	1	1	1
Code Enf. Animal Control	1.5	1.5	1.5	1.5
<b>TOTAL DEPT. STAFF</b>	<b>2.5</b>	<b>2.5</b>	<b>2.5</b>	<b>2.5</b>
No Proposed changes				
<b>TOTAL APPROVED DEPT. STAFF</b>	<b>2.5</b>	<b>2.5</b>	<b>2.5</b>	

Justification for any proposed staffing changes: None

### Department Purpose

**CORE FUNCTION OF THE DEPARTMENT**

To serve the City and the Citizens of Ovilla by maintaining the City's health and safety with relation to code enforcement and animal control services throughout the City and consistent with state law and the constitution.

**CORE FUNCTION OF THE CODE ENFORCEMENT OFFICER / ANIMAL CONTROL OFFICER:** To prevent, detect, investigate and enforce violations of the city municipal Code, city ordinances, and state laws with regard to the inspection, improvement, and rehabilitation of environmental hazards in public and private premises by determining the presence of a variety of City violations and nuisance violations. Additionally, enforce laws concerning the care and treatment of animals, protect and rescue domesticated animals and maintain public health standards, protecting the public from dangerous animals.

**CORE FUNCTION OF THE PLANNING SECRETARY/PERMIT CLERK:** Manages the operations of all basic building construction permits as well as code violations within the city. Performs administrative tasks to support daily business operations. Assists and stores the paperwork in subdivision development.

## Community Services Dept. 40 Budget for FY2022

Account #	Account Description	FY2019 Actual	FY2020 Actual	FY2021 Budget	FY2022 Adopted Budget	% Change From FY2021 Budget to FY2022 Adopted Budget
100-40-51135	ACO/Code Enforcement Officer	52,537	54,177	53,750	57,100	106.23%
100-40-51140	Permit Clerk - Code	23,781	21,352	17,160	36,600	213.29%
100-40-51143	ACO/Code Part Time	0	5,005	23,057	23,800	103.22%
100-40-51190	Overtime	8,547	7,079	6,500	6,500	100.00%
100-40-51415	Certification Pay	23	2	600	600	100.00%
100-40-52110	Group Insurance	17,080	14,911	16,597	19,350	116.59%
100-40-52135	TMRS	7,192	11,247	10,000	12,000	120.00%
100-40-52160	Worker's Compensation	485	584	1,036	0	0.00%
100-40-52170	Payroll Taxes	1,013	778	1,500	1,700	113.33%
100-40-52190	License	564	230	750	700	93.33%
100-40-52315	Contract Building Inspections	62,707	45,717	43,000	59,500	138.37%
100-40-52370	Impound Fees	1,400	1,550	2,300	2,300	100.00%
100-40-52680	Environmental Testing	106	0	1,500	1,500	100.00%
100-40-52683	Septic Tank Fee to State	40	10	100	100	100.00%
100-40-52685	Clean up Day	46	0	100	100	100.00%
100-40-52687	Abatement Nuisance	8,188	0	2,000	2,000	100.00%
100-40-53110	Office Supplies	496	724	1,500	0	0.00%
100-40-53120	Animal Care	147	0	500	300	60.00%
100-40-53122	Pet Supplies	861	915	800	1,200	150.00%
100-40-53140	Uniforms	567	748	1,000	1,000	100.00%
100-40-54210	Travel - Local	46	249	300	300	100.00%
100-40-54220	Professional Development	100	474	800	800	100.00%
100-40-54270	Vehicle Expenses	2,922	1,370	1,800	1,800	100.00%
100-40-55240	Computer - Software	8,750	7,500	7,500	7,500	100.00%
100-40-55330	Printing - Forms		0	400	400	100.00%
100-40-55765	Miscellaneous	46	291	0	500	0.00%
100-40-56440	Machinery & Equipment	455	3,659	2,000	2,450	122.50%
	<b>Total GF Comm. Service Dept. 40</b>	<b>199,897</b>	<b>183,171</b>	<b>197,870</b>	<b>240,100</b>	<b>121.34%</b>



**City of Ovilla**  
**Solid Waste**  
**Dept. 45**  
**For**  
**FY2022**



## General Fund Solid Waste Dept. 45 Budget FY2022

Account #	Account Description	FY2019 Actual	FY2020 Actual	FY2021 Budget	FY2022 Adopted Budget	% Change From FY2021 Budget to FY2022 Adopted Budget
100-45-55465	Solid Waste Pickup (Garbage)	243,253	252,471	277,221	285,000	102.81%
	<b>Total GF Garbage Dept. 45</b>	<b>243,253</b>	<b>252,471</b>	<b>277,221</b>	<b>285,000</b>	<b>102.81%</b>

**City of Ovilla**  
**Streets**  
**Dept. 50**  
**For**  
**FY2022**



**SUMMARY OF APPROVED & ADOPTED STAFFING FUNDED  
FOR STREET DEPARTMENT FY2021-2022**

<b>STAFFING</b>	<b>ACTUAL 2019-2020</b>	<b>ACTUAL 2020-2021</b>	<b>PROPOSED 2021-2022</b>	<b>APPROVED 2021-2022</b>
Street/Drainage Supervisor	1 Street	1 Street	1 Street	1 Street
Street/Drainage Tech	2.5 Street	2.5 Street	2.5 Street	2.5 Street
<b>TOTAL DEPT. STAFF</b>	<b>3.5</b>	<b>3.5</b>	<b>3.5</b>	<b>3.5</b>
<b>TOTAL PROPOSED DEPT. STAFF</b>	<b>3.5</b>	<b>3.5</b>	<b>3.5</b>	<b>3.5</b>

Justification for any proposed staffing changes: None

### Department Purpose

**CORE FUNCTION OF THE DEPARTMENT:** To provide public spaces as well as arteries for movement throughout the city, facilitating the provision of and maintenance to basic services such as water and approach to stormwater management/drainage. To realize the potential health, safety, and mobility benefits to the community and for development. To serve the City and the Citizens of Ovilla by maintaining the City's infrastructure and providing the highest level of street and drainage systems.

**CORE FUNCTION OF THE STREET SUPERVISOR:** Supervise, assign and coordinate pavement and sidewalk construction, maintenance and repair work; inspect work during its performance and upon completion; provide assistance to subordinates.

**CORE FUNCTION OF THE PW DIRECTOR:** Manages the operations of all divisions of the public works department, providing support, safety regulations, and guidance to staff. Ensures the required and proper training in all divisions remains current. Meets all state law requirements, prepares reports to the City Manager, Mayor and Council.



## General Fund Streets Dept. 50 Budget FY2022

9/14/2021

Account #	Account Description	FY2019 Actual	FY2020 Actual	FY2021 Budget	FY2022 Adopted Budget	% Change From FY2021 Budget to FY2022 Adopted Budget
100-50-51133	Salaries & Wages: Supervisor	0	12,064	53,623	56,900	106.11%
100-50-51415	Maintenance Crew	25,972	37,435	85,915	90,750	105.63%
100-50-51450	Certification Pay	0	0	600	600	100.00%
100-50-51490	Overtime	2,348	3,004	5,800	7,000	120.69%
100-50-51500	On Call	400	364	1,885	1,800	95.49%
100-50-52100	Employee Benefits	0	1,077	4,200	4,200	100.00%
100-50-52110	Group Insurance	6,986	11,177	16,546	22,900	138.40%
100-50-52135	TMRS	3,085	5,191	8,725	9,300	106.59%
100-50-52160	Worker's Compensation	986	1,530	8,841	0	0.00%
100-50-52170	Payroll Taxes	487	606	1,275	2,200	172.55%
100-50-52190	License	29,737	111	211	150	71.09%
100-50-52620	Emergency Clean Up	1,023	0	2,000	2,000	100.00%
100-50-53110	Office Supplies	31	87	200	0	0.00%
100-50-53140	Uniforms	789	1,496	3,000	4,000	133.33%
100-50-53175	Education Aids	0	0	0	500	0.00%
100-50-53405	Drainage Maintenance	25,857	14,251	0	10,000	0.00%
100-50-53420	Supplies - Street Signs	1,231	1,384	1,782	2,000	112.23%
100-50-53460	Miscellaneous	294	6,119	900	1,400	155.56%
100-50-54220	Professional Development	395	379	1,500	1,500	100.00%
100-50-54270	Vehicle Expenses	3,650	6,539	6,000	8,000	133.33%
100-50-55540	Repairs - Machinery & Equipment	2,690	4,741	5,500	5,500	100.00%
100-50-55550	Repairs - Vehicles	2,373	2,189	2,500	2,500	100.00%
100-50-55555	Crack Sealing	0	2,250	24,438	12,000	49.10%
100-50-55560	Repairs -Street Maint.& Repairs	48,551	31,608	47,000	47,000	100.00%

Account #	Account Description	FY2019 Actual	FY2020 Actual	FY2021 Budget	FY2022 Adopted Budget	% Change From FY2021 Budget to FY2022 Adopted Budget
100-50-55565	Repairs - Infrastructure Drainage	2,197	0	3,000	10,000	333.33%
100-50-55590	Repairs - Other	1,642	1,969	0	500	0.00%
100-50-55752	Employment Screening	252	320	460	300	65.22%
100-50-56440	Machinery & Equipment	5,500	58,545	2,500	2,500	100.00%
100-50-56445	Personal Protective Equipment	225	278	600	600	100.00%
100-50-57440	Machinery & Equipment	75,403	15,800	0	63,300	0.00%
100-50-57450	Vehicles	0	0	0	86,000	0.00%
100-50-57460	Infrastructure	233,175	147,273	0	286,450	0.00%
100-50-57463	Infrastructure - Water Street Bridge	0	15,290	264,000	0	0.00%
	<b>Total GF Street Dept. 50</b>	<b>553,908</b>	<b>720,194</b>	<b>632,706</b>	<b>741,850</b>	<b>117.25%</b>

**City of Ovilla**  
**Parks**  
**Dept. 60**  
**For**  
**FY2022**



**SUMMARY OF APPROVED & ADOPTED STAFFING FUNDED  
FOR PARKS DEPARTMENT FY2021-2022**

<b>STAFFING</b>	<b>ACTUAL 2019-2020</b>	<b>ACTUAL 2020-2021</b>	<b>PROPOSED 2021-2022</b>	<b>APPROVED 2021-2022</b>
Park/Building Facilities supervisor		1	1	1
Parks/building facilities tech	1	1	1	1
<b>TOTAL DEPT. STAFF</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>2</b>
<b>TOTAL APPROVED DEPT. STAFF</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>2</b>

Justification for any proposed staffing changes: None

**Department Purpose**

**CORE FUNCTION OF THE PARKS DEPARTMENT**

To serve the City and the Citizens of Ovilla by providing parks and recreation resources for the purposes of leisure, entertainment and recreational pursuits with opens space areas, trails, and facilities. by maintaining the City's infrastructure and providing the highest level of services for City parks and upkeep of the buildings.

**CORE FUNCTION OF THE PARKS DEPARTMENT SUPERVISOR:** To provide and be responsible for developing, implementing, monitoring, evaluating, and supervising the operations, staff, and activities of park maintenance to maximize service delivery to the community. Oversees the work of contractors, concessionaires, and vendors; establishes the goals and objectives of a park with the aim of providing the best recreational experience to the residents of Ovilla and visitors.

**CORE FUNCTION OF THE PARKS DEPARTMENT MAINTENANCE WORKER:** Under the guidance and direct supervision of the Park Supervisor keep up the appearance, health, and safety of landscapes and features in public parks. They maintain jogging and biking paths, hiking trails, athletic fields, playgrounds, picnic tables, benches, lawns, flower beds, and gardens.



## General Fund Parks Dept. 60 Budget for FY2022

9/14/2021

Account #	Account Description	FY2019 Actual	FY2020 Actual	FY2021 Budget	FY2022 Adopted Budget	% Change From FY2021 Budget to FY2022 Adopted Budget
100-60-51133	Salaries & Wages: Supervisor	0	0	3,350	48,300	1441.79%
100-60-51405	Support Staff	0	0	14,700	31,200	212.24%
100-60-51415	Certification Pay - CPSI	31,343	31,200	37,459	600	1.60%
100-60-51490	Overtime	1,447	3,065	2,200	2,200	100.00%
100-60-51500	On Call	515	514	400	400	100.00%
100-60-52100	Employee Benefits	0	0	4,200	4,200	100.00%
100-60-52110	Group Insurance	8,736	2,514	3,000	11,280	376.00%
100-60-52135	TMRS	3,165	4,055	3,200	8,150	254.69%
100-60-52160	Worker's Compensation	1,547	1,530	2,310	0	0.00%
100-60-52170	Payroll Taxes	298	481	600	1,050	175.00%
100-60-52196	Membership Dues	0	0	125	125	100.00%
100-60-52490	Rental - Other	3,114	3,118	3,300	3,300	100.00%
100-60-52680	Heritage Day	20,259	3,972	15,000	15,000	100.00%
100-60-52690	Special Events	5,351	325	5,000	5,000	100.00%
100-60-53140	Uniforms	0	138	600	1,600	266.67%
100-60-53410	Supplies - Custodial	664	53	2,000	2,000	100.00%
100-60-54220	Professional Development	0	560	500	500	100.00%
100-60-54270	Vehicle Expenses	0	0	2,500	2,500	100.00%
100-60-55520	Repairs - Building	55	0	250	250	100.00%
100-60-55530	Repairs-Imp Other Than Bldgs	1,453	1,408	1,500	2,000	133.33%
100-60-55540	Repairs - Machinery & Equipment	60	319	1,600	1,600	100.00%
100-60-55610	Insurance - Property	232	359	293	0	0.00%
100-60-55620	Insurance - Liability	556	571	187	0	0.00%

Account #	Account Description	FY2019 Actual	FY2020 Actual	FY2021 Budget	FY2022 Adopted Budget	% Change From FY2021 Budget to FY2022 Adopted Budget
100-60-55640	Insurance - Vehicle	0	120	0	0	0.00%
100-60-55765	Miscellaneous	299	296	8,000	8,900	111.25%
100-60-56410	Land Improvements	4,330	4,276	15,340	20,000	130.38%
100-60-56440	Machinery & Equipment	1,272	1,351	17,000	2,500	14.71%
100-60-57420	Buildings	0	0	125,000	5,000	4.00%
100-60-57440	Machinery & Equipment	4,968	34,694	0	44,100	0.00%
100-60-57450	Capital Vehicles	0	0	0	50,000	0.00%
	<b>Total GF Parks Dept. 60</b>	<b>95,962</b>	<b>128,327</b>	<b>298,534</b>	<b>271,755</b>	<b>91.03%</b>



**City of Ovilla**  
**Leose Fund - 110**  
**For FY2022**

**Leose Fund 110**  
**Budget for FY2022**

Account #	Account Description	FY2019 Actual	FY2020 Actual	FY2021 Budget	FY2022 Adopted Budget	% Change From FY2021 Budget to FY2022 Adopted Budget
110-4000990	Reduction in Fund Balance	0	0	0	0	0.00%
110-4000860	Grant Proceeds	0	0	1100	1100	0.00%
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>1100</b>	<b>1100</b>	<b>0.00%</b>
110-21-9104245	Education and Training	0	0	1100	1100	0.00%
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>1100</b>	<b>1100</b>	<b>0.00%</b>



**City of Ovilla**  
**Street Maintenance**  
**Fund - 120**  
**For FY2022**



# Street Improvement Fund 120 Budget for FY2022

9/14/2021

Account #	Account Description	FY2019 Actual	FY2020 Actual	FY2021 Budget	FY2022 Adopted Budget	% Change From FY2021 Budget to FY2022 Adopted Budget
120-4000125	Sales Tax - Street Improvement	68,818	82,287	63,000	78,120	124.00%
120-4000840	Interest Earned	0	0	0	0	0.00%
120-40890	Misc. Revenue	0	(117)	0	0	0.00%
120-4000915	Transfer In	0	0	0	0	0.00%
120-4000990	Redcution in Fund Balance	0	0	0	126,172	0.00%
	<b>Total Revenue</b>	<b>68,818</b>	<b>82,171</b>	<b>63,000</b>	<b>204,292</b>	<b>324.27%</b>
120-55-57460	Infrastructure	55,696	0	63,000	204,292	324.27%
120-55-59001	Reserve for Contingency	0	0	0	0	0.00%
	<b>Total Expenses</b>	<b>55,696</b>	<b>0</b>	<b>63,000</b>	<b>204,292</b>	<b>324.27%</b>



**City of Ovilla**  
**Court Technology**  
**Fund - 130**  
**For FY2022**

### Court Technology - Fund 130 Budget for FY2022

Account #	Account Description	FY2019 Actual	FY2020 Actual	FY2021 Budget	FY2022 Adopted Budget	% Change From FY2021 Budget to FY2022 Adopted Budget
<b>Revenues</b>						
130-4000550	Municipal Court Technology	2,859	1,488	2,000	2,000	100.00%
130-4000915	Transfer In	2,582	0	0	0	0.00%
	<b>Total Revenues</b>	<b>5,441</b>	<b>1,488</b>	<b>2,000</b>	<b>2,000</b>	<b>100.00%</b>
<b>Expenses</b>						
130-26-52545	Computer - Equipment	400	0	2,000	2,000	100.00%
130-26-59001	Reserve for Contingency	0	0	0	0	0.00%
	<b>Total Expenses</b>	<b>400</b>	<b>0</b>	<b>2,000</b>	<b>2,000</b>	<b>0.00%</b>



**City of Ovilla**  
**Court Security**  
**Fund - 140**  
**For FY2022**

### Court Security - Fund 140 Budget for FY2022

Account #	Account Description	FY2019 Actual	FY2020 Actual	FY2021 Budget	FY2022 Adopted Budget	% Change From FY2021 Budget to FY2022 Adopted Budget
<b>Revenues</b>						
140-4000551	Municipal Court Security	3,100	1,308	1,500	1,800	120.00%
140-40915	Transfer - In	22,364	0			
	<b>Total Revenue</b>	<b>25,464</b>	<b>1,308</b>	<b>1,500</b>	<b>1,800</b>	<b>0.00%</b>
<b>Expenses</b>						
140-27-55782	Court Security Expense	976	1,236	1,200	1,000	83.33%
140-27-59001	Reserve for Contingency	0	0	300	800	266.67%
	<b>Total Expenses</b>	<b>976</b>	<b>1,236</b>	<b>1,500</b>	<b>1,800</b>	<b>0.00%</b>





**City of Ovilla**  
**Equipment**  
**Replacement**  
**Fund - 150**  
**For FY2022**

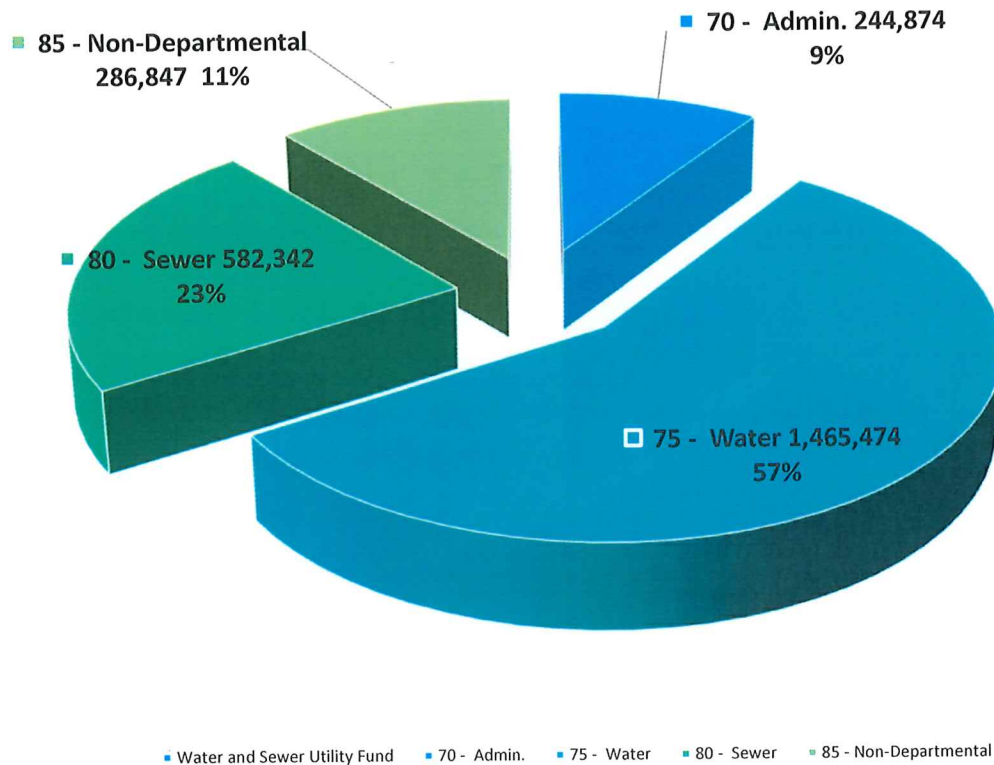
## Equipment Replacement -Fund 150

Account #	Account Description	FY2019 Actual	FY2020 Actual	FY2021 Budget	FY2022 Adopted Budget	% Change From FY2021 Budget to FY2022 Adopted Budget
150-4000915	Transfer In	12,598	30,000	0	0	0.00%
150-40890	Miscellaneous Revenue	0	0	0	0	0.00%
	<b>Total Revenues</b>	<b>12,598</b>	<b>30,000</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
150-23-56450	Vehicles - PD	53,200	0	0	0	0.00%
150-23-0058210	Transfers In	0	0	0	0	0.00%
150-23-57451	Vehicle PD	0	0	0	0	0.00%
150-23-57452	Vehicle FD	0	0	0	0	0.00%
	<b>Total Expenses</b>	<b>53,200</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>



**City of Ovilla**  
**Water & Sewer**  
**Fund 200**  
**Adopted Budget**  
**For FY2022**

# **Water and Utility Fund Budget By Departments 2021-2022**



## **City Of Ovilla Water and Utility Fund Budget Summary FY2022**

<b>Revenue</b>	<b>Budget FY2022</b>
<b>Revenue</b>	
Water and Sewer Utility Fund	1,522,875
Reduction in Fund Balance	1,056,662
<b>Total Revenue</b>	<b><u>2,579,537</u></b>
<b>Expense</b>	
Water and Sewer Utility Fund	
70 - Admin.	244,874
75 - Water	1,465,474
80 - Sewer	582,342
85 - Non-Departmental	286,847
<b>Total Expense</b>	<b><u>2,579,537</u></b>

**City of Ovilla**  
**Water & Sewer**  
**Revenue**  
**For**  
**FY2022**





**Water Sewer Fund 200 Revenue Budget for FY2022**

9/14/2021

Account #	Account Description	FY2019 Actual	FY2020 Actual	FY2021 Budget	FY2022 Adopted Budget	% Change From FY2021 Budget to FY2022 Adopted Budget
200-4000460	Water Sales	790,064	946,070	846,400	900,000	106.33%
200-4000461	Sewer Service	407,178	391,123	401,400	425,000	105.88%
200-4000465	Water & Sewer Penalties	16,481	14,901	15,000	16,000	106.67%
200-4000471	Reconnect Fees	5,660	3,897	5,000	18,000	360.00%
200-4000472	Meters	6,461	3,936	4,000	16,625	415.63%
200-4000473	Connect Fees	3,005	2,600	3,000	3,200	106.67%
200-4000840	Interest Earned	7,994	18	50	50	100.00%
200-4000880	Capital Rec Fee	45,000	20,000	85,000	64,000	75.29%
200-4000890	Misc Other Revenue	64,386	88,410	70,000	80,000	114.29%
200-4000990	Reduction in Fund Balance	0	0	237,029	1,056,662	445.79%
	<b>Total</b>	<b>1,431,723</b>	<b>1,588,031</b>	<b>1,666,879</b>	<b>2,579,537</b>	<b>154.75%</b>

**City of Ovilla**  
**W&S Admin**  
**Dept. 70**  
**For**  
**FY2022**



**SUMMARY OF APPROVED & ADOPTED STAFFING FUNDED  
FOR WATER ADMIN FY2021-2022**

<b>STAFFING</b>	<b>ACTUAL 2019-2020</b>	<b>ACTUAL 2020-2021</b>	<b>PROPOSED 2021-2022</b>	<b>APPROVED 2021-2022</b>
City Manager	1 (75% Admin 25% Water)	1 (75% Admin 25% Water)	1 (75% Admin 25% Water)	1
City Secretary	1 (75% Admin 25% Water)	1 (75% Admin 25% Water)	1 (75% Admin 25% Water)	1
Finance Director	1 (75% Admin 25% Water)	1 (75% Admin 25% Water)	1 (75% Admin 25% Water)	1
Accountant			1 (75% Admin 25% Water)	1
Deputy CS	1 (75% Admin 25% Water)	1 (75% Admin 25% Water)	1 (75% Admin 25% Water)	1
PW Director	1 (50% Admin 50 Water)	1 (50% Admin 50 Water)	1 (50% Admin 50 Water)	1
<b>TOTAL DEPT. STAFF</b>	<b>5</b>	<b>5</b>	<b>6</b>	<b>6</b>
Any proposed staffing changes	<b>N/A</b>	<b>N/A</b>	<b>1 accounting position</b>	<b>APPROVED</b>
<b>TOTAL APPROVED DEPT. STAFF</b>	<b>5</b>	<b>5</b>	<b>6</b>	<b>6</b>

Justification for any proposed staffing changes: None

### Department Purpose

#### CORE FUNCTION OF THE DEPARTMENT

To promote cost-effective measures, prevent losses, and control the consumption of resources. You need to balance debt, assets, expenditures, and revenue. Utility rates should be high enough to cover costs but in line with community expectations. Continually look for ways to make improvements that will save money without compromising the integrity of the system. Safeguarding the infrastructure of water and sewer systems. Strategic business planning, goal setting, and the anticipation of future needs are essential elements of a long-term plan.

## SUMMARY OF APPROVED & ADOPTED STAFFING FUNDED FOR WATER ADMIN FY2021-2022

### **CORE FUNCTION OF THE CITY MANAGER**

To serve the City Council and the citizens of Ovilla by providing quality services in a timely, effective, efficient and customer friendly manner. To interpret the governing body's visions and to assist the governing body with the development and implementation of policy for the City of Ovilla through the accomplishment of City goals, objectives and directives. Manage the City's daily operation and meet the City Council's priorities.

**CORE FUNCTION OF THE FINANCE DIRECTOR:** Plans, organizes, leads, controls, and maintains the official financial records of the City, working with all departments of the City to assist in the planning and management of the budget.

**CORE FUNCTION OF THE CITY SECRETARY:** The records custodian for the City, from housing the historical archive of city council minutes, ordinances, and resolutions to maintaining a record of contracts and agreements, the City Secretary's office coordinates records for the City.

**CORE FUNCTION OF THE DEPUTY CITY SECRETARY:** Assists in all general services as a back up to the City Secretary. In the absence of the City Secretary, performs the City Secretary duties.

**CORE FUNCTION OF THE PW DIRECTOR:** Manages the operations of all divisions of the public works department, providing support, safety regulations, and guidance to staff. Ensures the required and proper training in all divisions remains current. Meets all state law requirements, prepares reports to the City Manager, Mayor and Council.

**Water and Sewer Fund  
Dept. 70 Admin**

Account #	Account Description	FY2019 Actual	FY2020 Actual	FY2021 Budget	FY2022 Adopted Budget	% Change From FY2021 Budget to FY2022 Adopted Budget
200-70-51110	City Manager	26,986	17,551	25,888	26,700	103.14%
200-70-51115	City Secretary	16,738	12,753	17,894	18,100	101.15%
200-70-51117	Finance Accountant	13,922	0	19,285	20,400	105.78%
200-70-51120	Admin. Support	9,561	0	12,506	11,900	95.15%
200-70-51130	Public Works Director	68,941	32,188	35,700	38,400	107.56%
200-70-51405	Accountant Position	0	0	0	11,000	0.00%
200-70-51415	Certification Pay	0	178	600	600	100.00%
200-70-52100	Employee Benefits	0	196	700	2,100	300.00%
200-70-52110	Group Insurance	7,765	477	8,300	13,600	163.86%
200-70-52135	TMRS	8,942	7,616	11,125	12,800	115.06%
200-70-52160	Worker's Compensation	2,421	2,134	2,310	0	0.00%
200-70-52170	Payroll Taxes	727	578	1,625	1,900	116.92%
200-70-52250	Accounting	0	0	900	2,000	222.22%
200-70-52310	Consultant Fees	1,350	0	5,000	5,000	100.00%
200-70-52530	Custodial Service Contract	0	250	0	4,620	0.00%
200-70-53110	Office Supplies	901	1,687	1,500	3,000	200.00%
200-70-53140	Uniforms	168	518	0	1,600	0.00%
200-70-53410	Supplies - Custodial	125	1,125	2,000	1,200	60.00%
200-70-54210	Travel - Local	46	0	200	1,000	500.00%
200-70-54220	Professional Development	153	0	2,000	1,000	50.00%



Account #	Account Description	FY2019 Actual	FY2020 Actual	FY2021 Budget	FY2022 Adopted Budget	% Change From FY2021 Budget to FY2022 Adopted Budget
200-70-55240	Computer - Software	2,287	5,366	2,500	3,500	140.00%
200-70-55300	Printing	182	1,277	250	1,800	720.00%
200-70-55705	Postage	7,086	5,101	6,500	6,500	100.00%
200-70-55760	Bank Service Charge	289	0	250	500	200.00%
200-70-55765	Miscellaneous	0	3,446	2,500	2,500	100.00%
200-70-57440	Capital Machinery & Equipment	0	0	0	24,300	0.00%
200-70-58228	Interest Expense - 2011	32,274	31,579	0	28,854	0.00%
	<b>Total W&amp;S Admin Dept. 70</b>	<b>244,772</b>	<b>181,848</b>	<b>259,889</b>	<b>244,874</b>	<b>94.22%</b>

**City of Ovilla**  
**W&S Water**  
**Dept. 75**  
**For**  
**FY2022**



## SUMMARY OF APPROVED STAFFING FOR WATER DEPARTMENT FY2021-2022

STAFFING	ACTUAL 2019-2020	ACTUAL 2020-2021	PROPOSED 2021-2022	APPROVED 2021-2022
Water/Sewer Supervisor	1	1	1	1
Customer Service Rep	1 (50% Water 50% Sewer)	1 (50% Water 50% Sewer)	1 (50% Water 50% Sewer)	1 (50% Water 50% Sewer)
Water Techs	2	2	2	2
<b>TOTAL DEPT. STAFF</b>	<b>3.5</b>	<b>3.5</b>	<b>3.5</b>	<b>3.5</b>
TOTAL APPROVED DEPT. STAFF	3.5	3.5	3.5	

**Justification for any proposed staffing changes:** [Move one funded position to water](#)

### Department Purpose

#### CORE FUNCTION OF THE DEPARTMENT

To serve the City and the Citizens of Ovilla by maintaining the City's water infrastructure and providing the highest level of water quality services throughout the City and consistent with law.

**CORE FUNCTION OF THE PW DIRECTOR:** Manages the operations of all divisions, providing support, safety regulations, and guidance to his staff. Ensures the required and proper training in all divisions remains current. Meets all state law requirements, prepares reports to the City Manager, Mayor and Council.

**CORE FUNCTION OF THE WATER SUPERVISOR:** Administrative and supervisory services for the Water Division of the Department of Public Works, including responsibility for the supervision, assignments, reviews and participation in the work of staff responsible for the water distribution systems, service, repair, inspection, preventative maintenance; supervises, and coordinates the activities of the water division on a daily basis.

**CORE FUNCTION OF THE CUSTOMER SERVICE REPRESENTATIVE:** Perform routine office duties such as assisting customers at the counter, directing people to the appropriate offices/person, opening mail, scheduling and planning of meter reading schedule, the billing schedule, and dealing with the public concerning billing and issues with water, sewer and trash. Processing utility bills and collections from customers, maintaining organized financial records.

**CORE FUNCTION OF WATER SERVICE TECH:** Works under the supervision of the water supervisor and/or crew chief to maintain and repair all water lines to ensure good water quality including field testing of water.

**Water Sewer Fund**  
**Dept. 75 Water**

Account #	Account Description	FY2019 Actual	FY2020 Actual	FY2021 Budget	FY2022 Adopted Budget	% Change From FY2021 Budget to FY2022 Adopted Budget
200-75-51133	Salaries & Wages: Supervisor	39,249	42,911	53,623	57,000	106.30%
200-75-51405	Support Staff	32,458	18,703	15,487	18,800	121.39%
200-75-51415	Maintenance Crew	37,187	43,992	74,240	76,350	102.84%
200-75-51450	Certification Pay	1,050	925	1,200	1,800	150.00%
200-75-51490	Overtime	2,555	3,984	4,500	3,500	77.78%
200-75-51500	On Call	813	1,074	1,600	1,040	65.00%
200-75-52110	Group Insurance	30,542	11,027	30,393	27,100	89.17%
200-75-52135	TMRS	20,911	16,273	16,500	16,500	100.00%
200-75-52160	Worker's Compensation	4,627	4,388	4,804	0	0.00%
200-75-52170	Payroll Taxes	2,178	1,613	2,560	3,000	117.19%
200-75-52190	Licenses	111	222	222	222	100.00%
200-75-52350	Contract Labor - Company	1,935	2,500	0	10,000	0.00%
200-75-52420	Rental - Machinery & Equipment	0	0	1,130	1,500	132.74%
200-75-52580	Water Testing	2,459	3,843	3,100	3,500	112.90%
200-75-52590	TCEQ Fees	3,604	3,095	3,500	3,500	100.00%
200-75-53140	Uniforms	2,910	2,861	3,000	3,000	100.00%
200-75-54220	Professional Development	574	796	2,465	2,500	101.42%
200-75-54270	Vehicle Expenses	8,812	5,915	7,500	7,500	100.00%
200-75-55240	Computer - Software	5,165	4,400	8,000	6,000	75.00%
200-75-55300	Printing Expenses	0	0	0	2,000	0.00%

Account #	Account Description	FY2019 Actual	FY2020 Actual	FY2021 Budget	FY2022 Adopted Budget	% Change From FY2021 Budget to FY2022 Adopted Budget
200-75-55460	Water, wholesale	348,516	393,272	400,000	450,000	112.50%
200-75-55540	Repairs- Machinery & Equipment	7,009	5,461	1,000	2,000	200.00%
200-75-55550	Repairs - Vehicles	1,101	1,481	3,500	3,500	100.00%
200-75-55570	Inventory Expense	25,286	13,431	10,300	11,500	111.65%
200-75-55580	Water Chemical Expense	8,652	6,668	9,500	9,500	100.00%
200-75-55590	Repairs - Other	1,957	3,987	4,200	4,200	100.00%
200-75-55610	Insurance - Property	2,443	4,971	3,537	0	0.00%
200-75-55620	Insurance - Liability	1,853	2,926	583	0	0.00%
200-75-55640	Insurance - Vehicle	1,870	2,262	1,972	0	0.00%
200-75-55705	Postage	51	500	0	0	#DIV/0!
200-75-55752	Employment Screening	201	402	300	200	66.67%
200-75-55765	Miscellaneous	0	2,063	170	600	352.94%
200-75-56440	Machinery & Equipment	2,387	3,641	2,500	2,500	100.00%
200-75-57440	Machinery & Equipment	0	0	0	516,262	0.00%
200-75-57470	Infrastructure - Water	4,760	0	90,100	110,000	122.09%
200-75-58225	Admin. Expense to Debt Fund	(305,557)	108,460	108,300	110,400	101.94%
	<b>Total Expenses for Water Dept.</b>	<b>344,520</b>	<b>744,274</b>	<b>943,348</b>	<b>1,465,474</b>	<b>155.35%</b>

**City of Ovilla**  
**W&S Sewer**  
**Dept. 80**  
**For**  
**FY2022**





**SUMMARY OF APPROVED & ADOPTED STAFFING FUNDED  
FOR SEWER DEPARTMENT FY2021-2022**

<b>STAFFING</b>	<b>ACTUAL 2019-2020</b>	<b>ACTUAL 2020-2021</b>	<b>PROPOSED 2021-2022</b>	<b>APPROVED 2021-2022</b>
Sewer Tech	1			
Construction/Building Inspector		1	1	1
<b>TOTAL DEPT. STAFF</b>		<b>1</b>	<b>1</b>	<b>1</b>
No Changes				
<b>TOTAL APPROVED DEPT. STAFF</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

Justification for any proposed staffing changes: None

### Department Purpose

**CORE FUNCTION OF THE DEPARTMENT:** To protect water quality and public health. A series of underground pipes and manholes, pumping stations, and other appurtenances convey sewage from homes, businesses and industries to wastewater treatment plants where it is cleaned and returned to the environment. To provide quality drinking water and wastewater management in the areas serviced by it. Improving services in water supply and sanitation.

**CORE FUNCTION OF THE CONSTRUCTION/BUILDING INSPECTOR:** Inspects work quality and materials used in a variety of public works projects for compliance with building and construction standards and codes, ordinances and regulations. Previews plans and specifications for assigned project prior to inspection.

**CORE FUNCTION OF THE PW DIRECTOR:** Manages the operations of all divisions of the public works department, providing support, safety regulations, and guidance to staff. Ensures the required and proper training in all divisions remains current. Meets all state law requirements, prepares reports to the City Manager, Mayor and Council.

**Water Sewer Fund**  
**Dept. 80 - Sewer**

Account #	Account Description	FY2019 Actual	FY2020 Actual	FY2021 Budget	FY2022 Adopted Budget	% Change From FY2021 Budget to FY2022 Adopted Budget
200-80-51405	Support Staff	20,391	22,573	16,568	18,720	112.99%
200-80-51415	Maintenance Crew	39,951	50,792	54,351	53,300	98.07%
200-80-51450	Certification Pay	854	925	600	1,200	200.00%
200-80-51490	Overtime	3,598	3,851	3,100	1,000	32.26%
200-80-51500	On Call	600	350	400	200	50.00%
200-80-52110	Group Insurance	9,187	1,454	8,300	11,650	140.36%
200-80-52135	TMRS	9,614	9,175	5,500	7,400	134.55%
200-80-52160	Worker's Compensation-Sewer	3,861	4,387	2,310	0	0.00%
200-80-52170	Payroll Taxes	893	871	1,200	1,050	87.50%
200-80-52190	Licenses	111	222	333	222	66.67%
200-80-52350	Contract Labor - Company	726	0	9,000	10,000	111.11%
200-80-52515	Sardis Collection Expense	0	200	1,800	1,800	100.00%
200-80-53140	Uniforms	579	633	600	1,000	166.67%
200-80-54220	Professional Development	250	3,530	1,000	1,000	100.00%
200-80-54270	Vehicle Expense	1,433	515	715	1,200	167.83%
200-80-55463	TRA Wastewater Treatment	250,893	260,650	284,550	444,000	156.04%
200-80-55510	Repairs - Land Improvements	1,991	1,999	2,000	4,000	200.00%
200-80-55540	Repairs - Machinery & Equipment	3,509	4,818	6,000	6,000	100.00%
200-80-55570	Inventory Expense	3,435	2,830	3,000	3,000	100.00%
200-80-55765	Miscellaneous	233	538	500	500	100.00%
200-80-55752	Employment Screening	155	80	160	100	62.50%

Account #	Account Description	FY2019 Actual	FY2020 Actual	FY2021 Budget	FY2022 Adopted Budget	% Change From FY2021 Budget to FY2022 Adopted Budget
200-80-56440	Machinery & Equipment	0	9,400	4,150	5,000	120.48%
200-80-57440	Machinery & Equipment	0	0	13,850	10,000	72.20%
200-80-57450	Vehicles	0	0	35,000	0	0.00%
	<b>Total</b>	<b>355,971</b>	<b>390,580</b>	<b>464,107</b>	<b>582,342</b>	<b>125.48%</b>

**City of Ovilla**  
**Non-Departmental**  
**Dept. 85**  
**For**  
**FY2022**



## Water Sewer Non-Departmental - Dept. 85

Account #	Account Description	FY2019 Actual	FY2020 Actual	FY2021 Budget	FY2022 Adopted Budget	% Change From FY2021 Budget to FY2022 Adopted Budget
200-85-52160	Worker's Compensation	0	0	0	7000	0.00%
200-85-52180	Unemployment Taxes	0	0	0	2,000	0.00%
200-85-52240	Audit	0	0	0	11,232	0.00%
200-85-52260	Engineering Fees	0	0	0	182,520	0.00%
200-85-52540-	IT - Computer Maintenance	0	0	0	19,000	0.00%
200-85-52545	Computer Equipment	0	0	0	3,500	0.00%
200-85-55410	Telephone	0	0	0	3,875	0.00%
200-85-55415	Cellular Phone	0	0	0	2,385	0.00%
200-85-55416	Telephone Equipment	0	0	0	1,325	0.00%
200-85-55417	Internet	0	0	0	6,825	0.00%
200-85-55420	Wireless Cards	0	0	0	500	0.00%
200-85-55450	Electricity	0	0	0	35,000	0.00%
200-85-55610	Insurance - Property	0	0	0	5,500	0.00%
200-85-55620	Insurance - Liability	0	0	0	2,450	0.00%
200-85-55640	Insurance - Vehicles	0	0	0	3,735	0.00%
	<b>Total Non-Departmental - Dept. 85</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>286,847</b>	<b>0.00%</b>



**City of Ovilla  
Wastewater  
Infrastructure  
Improv. Fee – Fund 250  
For FY2022**



**Water Wastewater  
Infrastrucrture Improvements - Fund 250**

Account #	Account Description	FY2019 Actual	FY2020 Actual	FY2021 Budget	FY2022 Adopted Budget	% Change From FY2021 Budget to FY2022 Adopted Budget
250-4000478	Infrastructure Improvement Fee	65,901	66,295	65,000	65,000	100.00%
250-4000915	Transfer In	(303,298)	0	0	0	
	<b>Total Revenues</b>	<b>(237,398)</b>	<b>66,295</b>	<b>65,000</b>	<b>65,000</b>	<b>0.00%</b>
250-85-0059010	Administrative Reserves	0	(4)	65,000	65,000	100.00%
	<b>Total Expenses</b>	<b>0</b>	<b>(4)</b>	<b>65,000</b>	<b>65,000</b>	<b>0.00%</b>



**City of Ovilla**  
**Capital Projects Fund**  
**Fund - 300**  
**For FY2022**

## Capital Projects - Fund 300 Budget for FY2022

Account #	Account Description	FY2019 Actual	FY2020 Actual	FY2021 Budget	FY2022 Adopted Budget	% Change From FY2021 Budget to FY2022 Adopted Budget
300-4000800	Other Revenue	0	0	0	0	0.00%
300-4000840	Interest Earned TexPool & TexStar	7	49	0	0	0.00%
300-4000850	Interest Earned - Prosperity	1,254	0	0	0	0.00%
	<b>Total Revenue</b>	<b>1,261</b>	<b>49</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
300-87-0059010	Reserves:5879010 · Admin Reserves	270	0	0	0	0.00%
300-87-0057400	Capitalized Assets	0	0	0	0	0.00%
	<b>Total Expenses</b>	<b>270</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>



**City of Ovilla**  
**Debt**  
**Fund - 400**  
**For FY2022**

## Debt Fund 400 Budget for FY2022

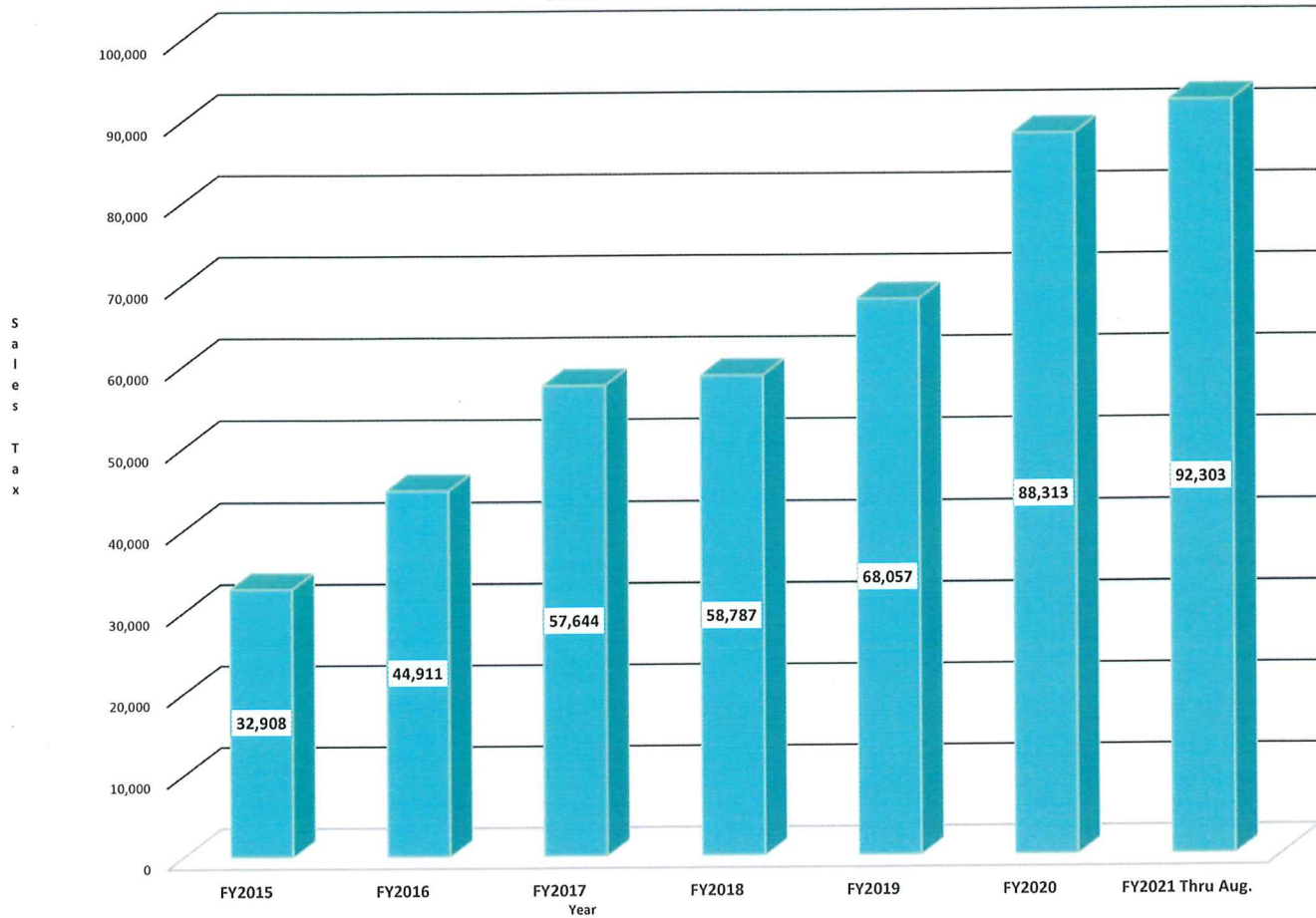
Account #	Account Description	FY2019 Actual	FY2020 Actual	FY2021 Budget	FY2022 Adopted Budget	% Change From FY2021 Budget to FY2022 Adopted Budget
400-4000110	Ad Valorem, Delinquent I & S	3,695	0	0	0	0.00%
400-4000840	Interest Earned	349	117	550	100	18.18%
400-4000915	Transfer In	(2,259)	108,460	108,300	110,400	101.94%
400-40105	Taxes:4000106 · Ad Valorem, Current I&S New/Imp	453,688	453,653	461,700	452,259	97.96%
400-40110	Ad Valorem Tax Delinquent	0	4,408	0	100	0.00%
400-40113	Taxes:4000114 · Interest/Penalties - I & S	2,137	2,291	0	91	0.00%
400-40915	Transfer-In	117,787	0	0	0	0.00%
	<b>Total Revenue</b>	<b>575,397</b>	<b>568,930</b>	<b>570,550</b>	<b>562,950</b>	<b>98.67%</b>
400-15-57940	2011 Bond Issue Interest	140,210	130,566	150,000	137,400	91.60%
400-15-57935	2011 Bond Issue Principal	321,491	333,547	420,000	425,000	101.19%
400-15-57930	Paying Agent Fees	400	400	550	550	100.00%
400-15-58225	Transfers:5158225 · Transfer In - Water and Sewer	0	113,338	0	0	0.00%
400-15-0058220	Transfers:5158220 · Transfer In - General Fund	0	0	0	0	0.00%
400-15-0058200	Transfers	0	0	0	0	0.00%
400-15-0057900	Long-Term Debt	0	0	0	0	0.00%
	<b>Total Expenses</b>	<b>462,101</b>	<b>577,850</b>	<b>570,550</b>	<b>562,950</b>	<b>98.67%</b>



**City of Ovilla**  
**Municipal**  
**Development**  
**District**  
**Fund - 500**  
**For FY2022**



## CITY OF OVILLA MUNICIPAL DEVELOPMENT FUND SALES TAX HISTORY



### City of Ovilla Sales Tax History

Fiscal Year	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021 Thru Aug.
Municipal Devel.	32,908	44,911	57,644	58,787	68,057	88,313	92,303
Total Sales Tax	309,377	329,482	376,300	412,502	481,570	576,012	607,770

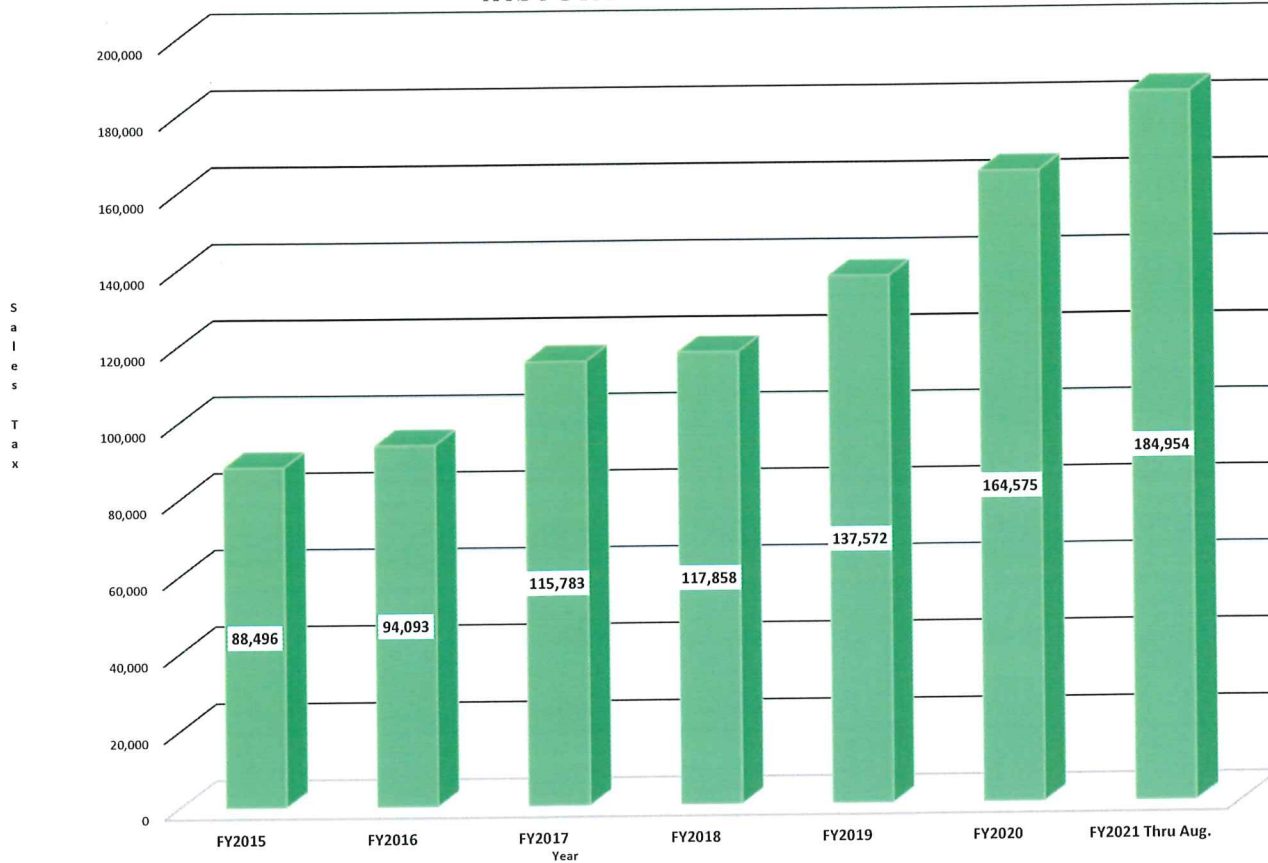
## Municipal Development District Fund 500 Budget for FY2022

Account #	Account Description	FY2019 Actual	FY2020 Actual	FY2021 Budget	FY2022 Adopted Budget	% Change From FY2021 Budget to FY2022 Adopted Budget
500-4000100	Taxes	0	0	0	0	0.00%
500-4000120	Sales tax	68,057	88,313	64,000	79,360	124.00%
500-4000800	Other Revenue	0	0	0	0	0.00%
500-4000840	Interest Income	1,896	3,440	3,400	3,000	88.24%
500-4000990	Reduction in Fund Balance	0	0	459,931	220,874	48.02%
	<b>Total Revenues</b>	<b>69,954</b>	<b>91,753</b>	<b>527,331</b>	<b>303,234</b>	<b>57.50%</b>
500-10-56200	Insurance-Liability	0	278	0	0	0.00%
500-10-58215	Transfers Out	0	500	0	0	0.00%
500-10-9102240	Audit	1,600	1,600	2,100	2,184	104.00%
500-10-9103110	Office Supplies	83	0	100	100	100.00%
500-10-9105600	Insurance	0	0	0	0	0.00%
500-10-9105620	Insurance - Liability	70	0	280	450	160.71%
500-10-9109015	Administrative Reserves	0	0	64,920	0	0.00%
500-10-9109215	Admin. Expense to General Fund	0	0	500	500	100.00%
500-10-9109216	Capital Improvements	0	21,109	248,431	0	0.00%
500-10-9109217	Police Station Remodel	0	0	211,000	300,000	142.18%
	<b>Total Expenditures</b>	<b>1,753</b>	<b>23,487</b>	<b>527,331</b>	<b>303,234</b>	<b>57.50%</b>



**City of Ovilla  
4B Economic  
Development  
Fund - 600  
For FY2022**

## CITY OF OVILLA 4B ECONOMIC DEVELOPMENT SALES TAX HISTORY



### City of Ovilla Sales Tax History

Fiscal Year	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021 Thru Aug.
4B Economic Devel. Corp	88,496	94,093	115,783	117,858	137,572	164,575	184,954
Total Sales Tax	309,377	329,482	376,300	412,502	481,570	576,012	607,770

# 4B Economic Development Fund 600 Budget for FY2022

Account #	Account Description	FY2019 Actual	FY2020 Actual	FY2021 Budget	FY2022 Adopted Budget	% Change From FY2021 Budget to FY2022 Adopted Budget
600-4000120	Sales tax	137,572	164,575	125,000	155,000	124.00%
600-4000840	Interest Income	3,478	4,894	5,200	4,800	92.31%
600-4000990	Reduction in Fund Balance	0	0	30,720	273,352	889.82%
	Total Revenues	141,050	169,468	160,920	433,152	269.17%
600-10-0058215	Interfund Transfer Out	(64,232)	0	0	0	0.00%
600-10-55746	Grant Expense	5,000	5,000	5,000	5,000	100.00%
600-10-58215	Transfers Out	64,232	7,500	132,500	7,500	5.66%
600-10-8102230	Legal Fees	0	0	500	500	100.00%
600-10-8102240	Audit	1,600	4,800	6,300	6,552	104.00%
600-10-8103110	Office Supplies	0	0	200	200	100.00%
600-10-8104210	Travel Expense	0	0	2,500	2,500	100.00%
600-10-8104220	Professional Development	1,218	906	2,500	2,500	100.00%
600-10-8105320	Printing Expense	83	0	300	400	133.33%
600-10-8105620	Insurance - Liability	70	223	320	500	156.25%
600-10-8105705	Postage	0	0	500	500	100.00%
600-10-8105730	Memberships	420	1,635	5,300	2,000	37.74%
600-10-8105740	Advertising	4,095	0	5,000	5,000	100.00%
600-10-8107485	Water Street Sewer	84,996	0	0	0	0.00%
600-10-8109216	Park Pavilion	0	0	0	300,000	0.00%
600-10-8109217	Park Equipment Improvement	0	30,000	0	0	0.00%
600-10-8109219	Monument Signs	12,000	0	0	0	0.00%
600-10-8109221	Park Restrooms	0	0	0	100,000	0.00%
	Total Expenses	109,481	50,064	160,920	433,152	269.17%



**City of Ovilla  
Park Impact  
Fund - 700  
For FY2022**



Park Impact Fund 700 Budget for FY2022

9/14/2021

Account #	Account Description	FY2019 Actual	FY2020 Actual	FY2021 Budget	FY2022 Adopted Budget	% Change From FY2021 Budget to FY2022 Adopted Budget
700-0040840	Interest Income	0	0	0	0	0.00%
700-4000400	Charges for Services	0	0	0	0	0.00%
700-4000460	Charges for Services:4000460 · Park Impact	11,374	4,683	10,000	11,708	117.08%
700-4000800	Other Revenue	695	0	0	0	0.00%
700-4000840	Other Revenue:4000840 · Interest Earned	0	0	100	0	0.00%
700-4000900	Reduction of Fund Balance	0	0	15,900	0	0.00%
	<b>Total Revenue</b>	<b>12,069</b>	<b>4,683</b>	<b>26,000</b>	<b>11,708</b>	<b>45.03%</b>
700-60-0056400	Minor Capital Outlay	0	0	0	0	0.00%
700-60-0059035	Reserves:5609035 · Park Impact Reserves	0	0	0	0	0.00%
700-60-55765	Miscellaneous	0	0	0	0	0.00%
700-60-56410	Minor Capital Outlay:5606410 · Land Improvements	0	0	0	11,708	0.00%
700-60-56440	Minor Capital Outlay:5606440 · Machinery and Equipment	0	0	0	0	0.00%
700-60-57440	Capitalized Assets:5607440 · Capital Machinery & Equipment	1,675	40,000	26,000	0	0.00%
	<b>Total Expenditures</b>	<b>1,675</b>	<b>40,000</b>	<b>26,000</b>	<b>11,708</b>	<b>45.03%</b>



**City of Ovilla**

**Water Utility Impact**

**Fee**

**Fund - 800**

**For FY2022**

## Water Sewer Impact Fund 800 Budget for FY2022

Account #	Account Description	FY2019 Actual	FY2020 Actual	FY2021 Budget	FY2022 Adopted Budget	% Change From FY2021 Budget to FY2022 Adopted Budget
800-4000476	Charges for Services:4000476 · Water Impact Fee	19,171	16,856	63,000	73,700	116.98%
800-4000477	Charges for Services:4000477 · Sewer Impact Fee	65,707	24,092	65,705	76,650	116.66%
800-4000800	Other Revenue	484	0	0	0	0.00%
800-4000840	Other Revenue:4000840 · Interest Earned	469	105	0	100	0.00%
800-4000990	Reduction in Fund Balance	0	0	3,000	0	0.00%
	<b>Total Revenue</b>	<b>85,830</b>	<b>41,053</b>	<b>131,705</b>	<b>150,450</b>	<b>114.23%</b>
800-85-0059030	Reserves:5859030 · Sewer Impact Fees Reserve	0	0	128,705	150,450	116.90%
800-85-57470	Capitalized Assets:5857470 · Water Lines	0	0	0	0	0.00%
800-85-57471	Capital Outlay Water Lines	0	0	0	0	0.00%
800-85-8510400	Due From General Fund	0	0	0	0	0.00%
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>128,705</b>	<b>150,450</b>	<b>116.90%</b>
800-86-52310	Contractual Services:5862310 · Consultant Fees	0	0	0	0	0.00%
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
800-80-0056230	Contractual Services	0	0	3,000	0	0.00%
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>3,000</b>	<b>0</b>	<b>0.00%</b>
800-75-58215	Transfers Out	117,787		0	0	0.00%
	<b>Total</b>	<b>117,787</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
	<b>Total Expenses</b>	<b>117,787</b>	<b>0</b>	<b>131,705</b>	<b>150,450</b>	



**City of Ovilla**  
**Fire Dept. Auxillary**  
**Fund - 920**  
**For FY2022**

## Fire Dept. Auxil. - Fund 920 Budget for FY2022

Account #	Account Description	FY2019 Actual	FY2020 Actual	FY2021 Budget	FY2022 Adopted Budget	% Change From FY2021 Budget to FY2022 Adopted Budget
920-4000880	Reduction in Fund Balance	0	0	0	0	0.00%
920-4000815	Other Revenue:4000815 - Gifts	1,220	0	0	0	0.00%
920-4000800	Other Revenue	0	0	0	0	0.00%
	<b>Total Revenue</b>	<b>1,220</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
920-4000830	Vending Machines	0	0	0	0	0.00%
920-4000880	Reduction in Fund Balance	0	0	0	0	0.00%
	<b>Total Expenses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>



**City of Ovilla**  
**Police Dept. Special**  
**Fund - 930**  
**For FY2022**



## Police Dept. Special - Fund 930

Account #	Account Description	FY2019 Actual	FY2020 Actual	FY2021 Budget	FY2022 Adopted Budget	% Change From FY2021 Budget to FY2022 Adopted Budget
930-4000880	Reduction of Fund Balance	0	0	0	0	0.00%
930-4000815	Gifts	1,220	1,020	0	0	0.00%
930-4000800	Other Revenue	0	0	0	0	0.00%
	<b>Total Revenue</b>	<b>1,220</b>	<b>1,020</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
930-23-0055735	Official Functions	0	0	0	0	0.00%
930-23-0055700	Other Expense	720	0	0	0	0.00%
930-23-52690	Special Expenses - Other	0	0	0	0	0.00%
930-23-0052600	Special Expenses	0	0	0	0	0.00%
	<b>Total Expenses</b>	<b>720</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>