

# City of OVILLA City Council

Rachel Huber, Place One  
Larry Stevenson, Place Two  
David Griffin, Place Three, Mayor Pro Tem

Richard Dormier, Mayor

Doug Hunt, Place Four  
Dean Oberg, Place Five  
Cyndy Powell, City Administrator

105 S. Cockrell Hill Road, Ovilla, TX 75154

Monday, September 22, 2014

7:00 P.M.

Council Chamber Room

NOTICE is hereby given of a Regular Meeting of the City Council of the City of Ovilla, to be held on Monday, September 22, 2014 at 7:00 P.M. in the Ovilla Municipal Building, Council Chamber Room, 105 S. Cockrell Hill Road, Ovilla, Texas, 75154, for the purpose of considering the following items.

## I. CALL TO ORDER

- Invocation
- Pledge of Allegiance

## II. COMMENTS, PRESENTATIONS, ANNOUNCEMENTS & REPORTS

1. Heritage Day Proclamation
2. Ovilla Night Out Proclamation

### ▪ Citizen Comments

The City Council welcomes comments from Citizens. Those wishing to speak must sign in before the meeting begins. Speakers may speak on any topic, whether on the agenda or not. The City Council cannot act upon, discuss issues raised, or make any decisions at this time. Speakers under citizen's comments must observe a three-minute time limit. Inquiries regarding matters not listed on the Agenda may be referred to Staff for research and possible future action.

### ▪ Department Activity Reports / Discussion

- Finance – Monthly Financials City Accountant L. Harding
- Administration City Administrator C. Powell
  - Bi-weekly update activity reports
  - Monthly Code/Animal Control reports Code/AC Officer M. Dooly

## III. CONSENT AGENDA

The following items may be acted upon in one motion. No separate discussion or action is necessary unless requested by a Council Member, in which event those items will be pulled from the consent agenda for individual consideration.

- C1. Minutes of the Special City Council Meeting and Budget Workshop of August 11, 2014
- C2. Minutes of the City Council Meeting of August 11, 2014

## IV. REGULAR AGENDA

- ITEM 1. **DISCUSSION – Review** and discuss the 2014-2015 Objectives as prioritized and take action as necessary to direct staff.
- ITEM 2. **DISCUSSION/ACTION – Consideration** of and action on Resolution R2014-035 authorizing the Mayor to execute, for and on behalf of the City of Ovilla, Texas an Interlocal Cooperation Agreement by and between the City of Ovilla and the City of Red Oak relating to Jail and Detention Services effective October 01, 2014 for a term of three years and a cost of \$1,000.00 annually.
- ITEM 3. **DISCUSSION/ACTION – Consideration** of and action on Ordinance 2014-032 of the City of Ovilla, Texas, amending Appendix A, Article A7, Section A7.003 of the Ovilla Code of Ordinances; providing for an increase to the base water rate by 77 cents per month, from

# City of OVILLA City Council

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\$10.49 to \$11.26 on 0 to 1,000 gallons usage; providing a savings clause; providing for incorporation into the Ovilla Code of Ordinances; providing an effective date; and providing for publication of this ordinance.

- ITEM 4. **DISCUSSION/ACTION** - Consideration of and action on Resolution R2014-036 authorizing the Planning and Zoning Commission to act as the Advisory Committee to review and advise the governmental body of the need to update or revise the Impact Fees and adopting rules for the Advisory Committee to follow in carrying out its duties for this purpose.
- ITEM 5. **DISCUSSION** - Receive update on activities related to 2014 Heritage Day, Saturday, September 27, 2014.
- ITEM 6. **DISCUSSION/ACTION** - Review and discuss Assessment from Texas Downtown Association Executive Director, Catherine Sak as presented to the Ovilla Economic Development Corporation.
- ITEM 7. **DISCUSSION/ACTION** - Consideration of and action on petition to close Water Street and take action as necessary to direct staff.

## EXECUTIVE SESSION

The City Council of the City of Ovilla, Texas, reserves the right to meet in a closed session on any item listed on this Agenda should the need arise, pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).

COUNCIL WILL RECONVENE INTO OPEN SESSION, AND TAKE ACTION  
NECESSARY PURSUANT TO EXECUTIVE SESSION, IF NEEDED.

## V. REQUESTS FOR FUTURE AGENDA ITEMS

## VI. ADJOURNMENT

THIS IS TO CERTIFY THAT A COPY OF THE NOTICE OF the September 22, 2014 Regular City Council Agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, [www.cityofovilla.org](http://www.cityofovilla.org), on the 19<sup>th</sup> day of September 2014 prior to 6:00 p.m., in compliance with Chapter 551, Texas Government Code.



\_\_\_\_\_  
Pamela Woodall, City Secretary

DATE OF POSTING: 9-19-2014 TIME: 10:30 am/pm  
DATE TAKEN DOWN: \_\_\_\_\_ TIME: \_\_\_\_\_ am/pm

This facility is ADA compliant. If you plan to attend this public meeting and have a disability that requires special arrangements, please call 972-617-7262 at least 48 hours in advance. Reasonable accommodation will be made to assist your needs. PLEASE SILENCE ALL PAGERS, CELL PHONES & OTHER ELECTRONIC EQUIPMENT WHILE THE CITY COUNCIL MEETING IS IN SESSION.





## ***PROCLAMATION***

***WHEREAS***, The City of Ovilla celebrated its 50<sup>th</sup> year of incorporation last year for its Heritage Day Celebration and will celebrate ***Honoring Ovilla's Heritage*** as its theme this year; and

***WHEREAS***, The City of Ovilla is dependent on its residents to come together in a spirit of cooperation to maintain the quality of life desired by those who live in Ovilla; and

***WHEREAS***, Our churches, volunteers, city staff and various organizations have long been the main catalyst in organizing and providing support to the City of Ovilla; and

***WHEREAS***, They all play a vital role in sustaining the spirit of cooperation necessary to maintain our heritage; and

***NOW, THEREFORE BE IT RESOLVED***, That the City of Ovilla and its residents acknowledge the generous contributions from various organizations that help ***Honor the Heritage of Ovilla*** and so recognize and honor our longest living resident of Ovilla to be MS Jean Whirly, serving this year as Ovilla's Grand Marshal in the Heritage Day Parade Annual Celebration.

***IN WITNESS WHEREOF***, I hereby affix my signature this 22<sup>ND</sup> day of September in the year of our Lord two thousand fourteen.

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Richard Dormier, Mayor  
City of Ovilla

*Mayor Pro Tem/Place 3 David Griffin, Council Members: Place 1 Rachel Huber,  
Place 2 Larry Stevenson, Place 4 Doug Hunt, Place 5 Dean Oberg*

# PROCLAMATION



## OVILLA NIGHT OUT

*Whereas*, police-community partnerships, neighborhood watch, safety, awareness, anti-crime efforts and cooperation are important themes of the **National Night Out** program held annually the first Tuesday of August since 1984 across America; and

*Whereas*, Texas has the option to use the alternate date of the first Tuesday in October to avoid hot weather, Ovilla will host **Ovilla Night Out** on Tuesday, October 07, 2014; and

*Whereas*, **Ovilla Night Out** is meant to increase awareness about police programs in the community, such as drug prevention, town watch, neighborhood watch, and other anti-crime efforts; and,

*Whereas*, the Police Department in conjunction with the Ovilla Fire Department, hosts a fun and informative event complete with door prizes, face painting, and bounce houses, free food and refreshments, as well as music.

*NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF OVILLA*, hereby calls upon citizens of Ovilla to join the City and the Ovilla Police and Fire Departments to celebrate **Ovilla Night Out** on Tuesday, October 07, 2014 behind the Ovilla Municipal Building beginning at 6:00 p.m.

*FURTHERMORE, LET IT BE RESOLVED THAT THE CITY COUNCIL OF THE CITY OF OVILLA*, hereby proclaims Tuesday, October 07, 2014 as **Ovilla Night Out**.

*IN WITNESS THEREOF*, I hereby affix my signature this 22<sup>nd</sup> day of September 2014 in the year of our Lord two thousand fourteen.

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Richard Dormier, Mayor

City of Ovilla



Mayor Pro Tem/Place 3 David Griffin, Council Member Place 1 Rachel Huber,  
Council Member Place 2 Larry Stevenson, Council Member Place 4 Doug Hunt,  
Council Member Place 5 Dean Oberg



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DATE: SEPTEMBER 22, 2014

TO: Honorable Mayor and Council Members

FROM:  
Linda Harding, Accountant

SUBJECT: Financial Statements Thru August 2014

**City of Ovilla General Fund  
Profit & Loss Budget Performance**

October 2013 through August 2014

	Current	Year to Date		\$ Over	% of Budget
	August 14	Oct '13 - August 14	Budget	(Under) Budget	Thru August 91%
<b>Revenues</b>					
<b>4000100 · Taxes</b>					
4000105 · Ad Valorem, Current	1328	1230812	1,220,608	10,204	101%
4000110 · Ad Valorem, Delinquent	1514	6115	7,800	(1,685)	78%
4000113 · Interest/Penalties - Prop Tax	779	6642	6,700	(58)	99%
4000120 · Sales Tax	17117	170634	188,710	(18,076)	90%
4000125 · Sales Tax - Street Improvement	4279	42658	46,800	(4,142)	91%
4000130 · Franchise Tax	11938	167945	150,000	17,945	112%
<b>Total 4000100 · Taxes</b>	<b>36,955</b>	<b>1,624,807</b>	<b>1,620,618</b>	<b>4,189</b>	<b>100%</b>
<b>4000200 · Licenses and Permits</b>					
<b>4000208 · Building Permits</b>					
4000210 · Residential Building Permits	17335	107607	102,000	5,607	105%
4000213 · Fire Inspection Permits	1350	10350	8,850	1,500	117%
4000214 · Misc Building Permits	2311	17124	11,000	6,124	156%
<b>Total 4000208 · Building Permits</b>	<b>20,996</b>	<b>135,082</b>	<b>121,850</b>	<b>13,232</b>	<b>111%</b>
4000230 · Plan Review Fee	3985	24804	21,100	3,704	118%
4000260 · Alarm Permits	50	1855	2,300	(445)	81%
4000270 · Animal Tag Fees	293	2530	3,000	(470)	84%
4000272 · Impound Fees	35	2005	1,610	395	125%
4000290 · Misc Licenses and Permits	65	949	1,000	(51)	95%
<b>Total 4000200 · Licenses and Permits</b>	<b>25,425</b>	<b>167,225</b>	<b>150,860</b>	<b>16,365</b>	<b>111%</b>
<b>4000400 · Charges for Services</b>					
4000325 · ESD #2	0	110,000	145,000	(35,000)	76%
4000330 · ESD #4	0	12,354	18,531	(6,177)	67%
4000411 · Copies and Maps	3	108	100	8	108%
4000415 · Police Reports	0	103	150	(47)	69%
4000420 · Park Lights	0	0	350	(350)	0%
4000440 · Oak Leaf Animal Control	0	1,365	800	565	171%

**City of Ovilla General Fund**  
**Profit & Loss Budget Performance**  
 October 2013 through August 2014

	Current	Year to Date	Budget	\$ Over	% of Budget
	August 14	Oct '13 - August 14		(Under)	Thru August
				Budget	91%
4000450 · Subdivision Fees	0	240	240	0	100%
4000480 · Solid Waste (Garbage)	18,691	200,239	198,000	2,239	101%
4000490 · Misc Charges for Services	200	2,736	2,500	236	109%
<b>Total 4000400 · Charges for Services</b>	<b>18,894</b>	<b>327,145</b>	<b>365,671</b>	<b>(38,526)</b>	<b>89%</b>
<b>4000500 · Fines and Forfeitures</b>					
4000535 · Omni Warrant Revenue	31	494	4,500	(4,006)	11%
4000510 · Fines - Police	8337	74127	86,350	(12,223)	86%
4000520 · Fines - Animal Control	0	792	1,000	(209)	79%
4000525 · Fines - Code Enforcement	1140	4194	2,000	2,194	210%
4000550 · Municipal Court Technology	157	1753	0	1,753	100%
4000551 · Municipal Court Security	118	1315	0	1,315	100%
4000590 · Misc Fines and Forfeitures	0	497	497	0	100%
<b>Total 4000500 · Fines and Forfeitures</b>	<b>9,783</b>	<b>83,171</b>	<b>94,347</b>	<b>(11,175)</b>	<b>88%</b>
<b>4000800 · Other Revenue</b>					
4000810 · Heritage Day	5300	8320	9,000	(680)	92%
4000818 · Leose Proceeds	0	1165	1,165	(0)	100%
4000820 · Water Tower Lease	0	70367	92,000	(21,633)	76%
4000840 · Interest Earned	386	5131	5,500	(369)	93%
4000870 · Insurance Proceeds	0	4525	4,243	282	107%
4000885 · Proceeds from Sale of Assets	0	7678	3,925	3,753	196%
4000887 · HOA Revenue	0	766	1,015	(249)	75%
4000890 · Misc Other Revenue	-16898	9289	8,446	843	110%
<b>Total 4000800 · Other Revenue</b>	<b>(11,212)</b>	<b>107,241</b>	<b>125,295</b>	<b>(18,054)</b>	<b>86%</b>
<b>4000900 · Transfers In</b>					
4000925 · Admin.Rev. received from 4B-EDC	0	1,250	2,500	(1,250)	50%
4000930 · Admin. Rev. Rec. From W&S Fund	0	59,322	118,643	(59,322)	50%
4000940 · Admin.Rev. Rec. from MDD Fund	0	250	500	(250)	50%

**City of Ovilla General Fund  
Profit & Loss Budget Performance**

October 2013 through August 2014

	Current	Year to Date	Budget	\$ Over	% of Budget
	August 14	Oct '13 - August 14		(Under)	Thru August
				Budget	91%
4000990 · Reduction in Fund Balance	0	0	203,417	(203,417)	0%
<b>Total Revenues</b>	79,845	2,370,411	2,681,850	(311,439)	88%
<b>Gross Resources</b>	79,845	2,370,411	2,681,850	(311,439)	88%
<b>Expenditures</b>					
<b>10 · Administration</b>					
<b>5101100 · Salaries &amp; Wages</b>					
5101110 · City Administrator	9867	60077	60,000	77	100%
5101115 · City Secretary	5885	36693	38,250	(1,557)	96%
5101117 · City Accountant	923	28526	37,500	(8,974)	76%
5101120 · Admin. Support	2732	17935	19,500	(1,565)	92%
5101180 · Merit Raises, Staff	0	0	4,000	(4,000)	0%
<b>Total 5101100 · Salaries &amp; Wages</b>	19,406	143,231	159,250	(16,019)	90%
<b>5101400 · Support Staff</b>					
5101490 · Overtime	135	338	625	(287)	54%
<b>Total 5101400 · Support Staff</b>	135	338	625	(287)	54%
<b>5102100 · Employee Benefits</b>					
5102112 · Affordable Health Care Act Fee	-342	2394	3,140	(746)	76%
5102110 · Group Insurance	1711	21108	19,900	1,208	106%
5102135 · TMRS	1114	10537	10,400	137	101%
5102160 · Worker's Compensation	0	440	440	0	100%
5102170 · Payroll Taxes	280	2693	3,200	(507)	84%
5102180 · Unemployment Taxes	0	4691	2,000	2,691	235%
5102196 · Indiv. Membership Dues	10	1205	1,465	(260)	82%
<b>Total 5102100 · Employee Benefits</b>	2,773	43,068	40,545	2,523	106%
<b>5102200 · Special Services</b>					
5102210 · Tax Assessing & Collecting Fees	0	1550	1,570	(20)	99%

**City of Ovilla General Fund  
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October 2013 through August 2014

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	August 14	Oct '13 - August 14		(Under)	Thru August
	August 14	Oct '13 - August 14	Budget	Budget	91%
5102220 · Tax Appraisal Fee	0	13401	14,000	(599)	96%
5102230 · Legal Fees	570	10026	33,000	(22,975)	30%
5102240 · Audit	0	7420	7,420	0	100%
5102250 · Accounting	4479	17472	18,750	(1,278)	93%
5102260 · Engineering Fees	61	61	1,000	(939)	6%
<b>Total 5102200 · Special Services</b>	<b>5,109</b>	<b>49,930</b>	<b>75,740</b>	<b>(25,810)</b>	<b>66%</b>
<b>5102300 · Contractual Services</b>					
5102310 · Consultant Fees	0	4,538	34,756	(30,218)	13%
<b>Total 5102300 · Contractual Services</b>	<b>0</b>	<b>4,538</b>	<b>34,756</b>	<b>(30,218)</b>	<b>13%</b>
<b>5102500 · Operating Services</b>					
5102530 · Custodial Service Contract	265	2,915	3,600	(685)	81%
<b>Total 5102500 · Operating Services</b>	<b>265</b>	<b>2,915</b>	<b>3,600</b>	<b>(685)</b>	<b>81%</b>
<b>5102600 · Special Expenses</b>					
5102610 · Election - Payroll	0	455	850	(395)	54%
5102620 · Election - Supplies	0	1,961	2,725	(764)	72%
5102630 · Election Meeting Expense	0	0	100	(100)	0%
5102650 · Codification Book Update	0	2,095	3,500	(1,405)	60%
<b>Total 5102600 · Special Expenses</b>	<b>0</b>	<b>4,511</b>	<b>7,175</b>	<b>(2,664)</b>	<b>63%</b>
<b>5103100 · General Supplies</b>					
5103110 · Office Supplies	54	6,277	6,445	(168)	97%
5103140 · Uniforms	0	156	300	(144)	52%
<b>Total 5103100 · General Supplies</b>	<b>54</b>	<b>6,433</b>	<b>6,745</b>	<b>(312)</b>	<b>95%</b>
<b>5103400 · Maintenance Supplies / Parts</b>					
5103410 · Supplies - Custodial	0	625	1,500	(875)	42%
5103440 · Maintenance Agreement Expense	0	0	600	(600)	0%

**City of Ovilla General Fund  
Profit & Loss Budget Performance**

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5103460 · Miscellaneous	0	3,450	3,450	0	100%
<b>Total 5103400 · Maintenance Supplies / Parts</b>	<b>0</b>	<b>4,076</b>	<b>5,550</b>	<b>(1,475)</b>	<b>73%</b>
<b>5104200 · Travel Expenses</b>					
5104210 · Travel - Local	0	386	500	(114)	77%
5104220 · Professional Development	121	3949	4,549	(600)	87%
5104222 · Professional Develop - Council	0	320	1,200	(880)	27%
5104225 · City Council Meal Expense	177	1022	1,800	(778)	57%
5104230 · Professional Develop - In-House	0	39	100	(61)	39%
<b>Total 5104200 · Travel Expenses</b>	<b>298</b>	<b>5,716</b>	<b>8,149</b>	<b>(2,432)</b>	<b>70%</b>
<b>5105200 · Data Processing Expenses</b>					
5105230 · Data Proc-Maintenance & Repair	298	5530	6,000	(470)	92%
5105240 · Data Processing - Software	113	9345	10,000	(655)	93%
<b>Total 5105200 · Data Processing Expenses</b>	<b>410</b>	<b>14,874</b>	<b>16,000</b>	<b>(1,126)</b>	<b>93%</b>
<b>5105300 · Printing Expense</b>					
5105310 · Copier Expense	255	2818	3,300	(482)	85%
5105320 · Printing - Newsletters	0	2260	3,300	(1,040)	68%
5105330 · Printing - Forms	145	591	1,826	(1,235)	32%
5105350 · Printing - Other	0	674	674	(0)	100%
<b>Total 5105300 · Printing Expense</b>	<b>401</b>	<b>6,343</b>	<b>9,100</b>	<b>(2,757)</b>	<b>70%</b>
<b>5105400 · Utilities</b>					
5105410 · Telephone	111	1225	1,400	(175)	87%
5105415 · Cellular Phone	217	2110	2,680	(570)	79%
5105417 · Internet	69	754	840	(86)	90%
5105420 · Wireless Cards	76	1238	1,100	138	113%
5105450 · Electricity	464	3918	4,500	(582)	87%
<b>Total 5105400 · Utilities</b>	<b>938</b>	<b>9,245</b>	<b>10,520</b>	<b>(1,275)</b>	<b>88%</b>

**City of Ovilla General Fund  
Profit & Loss Budget Performance**

October 2013 through August 2014

	Current	Year to Date	Budget	\$ Over	% of Budget
	August 14	Oct '13 - August 14		(Under)	Thru August
				Budget	91%
<b>5105500 · Repairs &amp; Bldg Improvements</b>					
5105520 · Repairs - Buildings	10	1,033	4,050	(3,017)	26%
5105540 · Repairs - Machinery & Equipment	0	0	1,000	(1,000)	0%
5105590 · Repairs - Other	0	135	500	(365)	27%
<b>Total 5105500 · Repairs &amp; Bldg Improvements</b>	<b>10</b>	<b>1,168</b>	<b>5,550</b>	<b>(4,382)</b>	<b>21%</b>
<b>5105600 · Insurance</b>					
5105610 · Insurance - Property	0	1122	1,250	(128)	90%
5105620 · Insurance - Liability	0	861	865	(4)	100%
5105630 · Insurance - Fidelity Bond	0	300	300	0	100%
5105635 · Public Officials Surety Bonds	0	900	900	0	100%
<b>Total 5105600 · Insurance</b>	<b>0</b>	<b>3,183</b>	<b>3,315</b>	<b>(132)</b>	<b>96%</b>
<b>5105700 · Other Expenses</b>					
5105705 · Postage	925	5,266	5,000	266	105%
5105710 · Cash - Over/Short	0	0	10	(10)	0%
5105725 · Records Management Expense	0	0	300	(300)	0%
5105730 · City - Memberships	0	2,135	2,135	(0)	100%
5105740 · Legal Notices/Advertisement	712	2,331	4,000	(1,669)	58%
5105752 · Employment Screening	32	97	400	(303)	24%
5105760 · Bank Service Charge	90	64	25	39	256%
5105764 · Filing Fees	0	93	500	(407)	19%
5105765 · Miscellaneous	7	1,353	2,000	(647)	68%
<b>Total 5105700 · Other Expenses</b>	<b>1,766</b>	<b>11,339</b>	<b>14,370</b>	<b>(3,031)</b>	<b>79%</b>
<b>5106400 · Minor Capital Outlay</b>					
5106440 · Machinery & Equipment	0	0	5,000	(5,000)	0%
5106465 · Furniture	0	390	1,000	(610)	39%
5106470 · Audio & Visual Equipment	0.00	0	1,000	(1,000)	0%

**City of Ovilla General Fund  
Profit & Loss Budget Performance**

October 2013 through August 2014

	Current	Year to Date	Budget	\$ Over	% of Budget
	August 14	Oct '13 - August 14		(Under)	Thru August
	August 14	Oct '13 - August 14	Budget	Budget	91%
Total 5109000 · Reserves	0	0	7,000	(7,000)	0%
Total 10 · Administration	31,565	311,297	407,990	(96,693)	76%
<b>20 · Police</b>					
<b>5201100 · Salaries &amp; Wages</b>					
5201120 · Police Chief	7344	57137	61,795	(4,658)	92%
5201143 · Command Staff	5745	44527	48,358	(3,831)	92%
5201150 · Certification Pay	277	2164	2,400	(236)	90%
5201180 · Merit Raises - Staff	0	0	3,310	(3,310)	0%
Total 5201100 · Salaries & Wages	13,366	103,828	115,863	(12,035)	90%
<b>5201400 · Support Salaries</b>					
5201405 · Support Staff	2441	17980	21,660	(3,680)	83%
5201410 · Patrol	32203	203706	237,800	(34,094)	86%
5201415 · Certification Pay	104	923	5,100	(4,177)	18%
5201480 · Merit Raises	0	0	7,875	(7,875)	0%
5201490 · Overtime	1,455	12,392	12,300	92	101%
Total 5201400 · Support Salaries	36,203	235,002	284,735	(49,733)	83%
<b>5202100 · Employee Benefits</b>					
5202110 · Group Insurance	5963	51427	66,150	(14,723)	78%
5202135 · TMRS	2825	19445	21,450	(2,005)	91%
5202160 · Worker's Compensation	0	8488	8,550	(62)	99%
5202170 · Payroll Taxes	705	4685	5,445	(760)	86%
5202196 · Membership Dues	250	285	315	(30)	90%
Total 5202100 · Employee Benefits	9,743	84,330	101,910	(17,580)	83%
<b>5202300 · Contractual Services</b>					
5202355 · Contract Labor - Individual	0	0	500	(500)	0%
5202356 · Gingerbread House	0	1,000	1,000	0	100%

**City of Ovilla General Fund**  
**Profit & Loss Budget Performance**  
 October 2013 through August 2014

	Current	Year to Date	Budget	\$ Over	% of Budget
	August 14	Oct '13 - August 14		(Under)	Thru August
				Budget	91%
5202380 · Dispatch	0	13,135	13,175	(40)	100%
5202385 · Jail Expense	0	2,000	2,000	0	100%
<b>Total 5202300 · Contractual Services</b>	<b>0</b>	<b>16,135</b>	<b>16,675</b>	<b>(540)</b>	<b>97%</b>
<b>5202500 · Operating Services</b>					
5202540 · Computer Maintenance	0	356	700	(344)	51%
5202560 · Internet Subscriptions	0	295	524	(229)	56%
<b>Total 5202500 · Operating Services</b>	<b>0</b>	<b>651</b>	<b>1,224</b>	<b>(573)</b>	<b>53%</b>
<b>5202600 · Special Expenses</b>					
5202675 · National Night Out	0	350	500	(150)	70%
<b>Total 5202600 · Special Expenses</b>	<b>0</b>	<b>350</b>	<b>500</b>	<b>(150)</b>	<b>70%</b>
<b>5203100 · General Supplies</b>					
5203110 · Office Supplies	222	1312	1,500	(188)	87%
5203140 · Uniforms	0	2408	3,200	(792)	75%
5203170 · Evidence Gathering	10	564	700	(136)	81%
<b>Total 5203100 · General Supplies</b>	<b>232</b>	<b>4,284</b>	<b>5,400</b>	<b>(1,116)</b>	<b>79%</b>
<b>5203400 · Maintenance Supplies &amp; Parts</b>					
5203410 · Supplies - Custodial	0	390	600	(210)	65%
<b>Total 5203400 · Maintenance Supplies &amp; Parts</b>	<b>0</b>	<b>390</b>	<b>600</b>	<b>(210)</b>	<b>65%</b>
<b>5204200 · Travel Expenses</b>					
5204210 · Travel - Local	37	237	300	(63)	79%
5204220 · Professional Development	-175	1244	2,000	(756)	62%
5204225 · Professional Dev - LEOSE	540	1048	1,165	(117)	90%
5204270 · Vehicle Expenses	2171	23173	24,000	(827)	97%
<b>Total 5204200 · Travel Expenses</b>	<b>2,573</b>	<b>25,703</b>	<b>27,465</b>	<b>(1,762)</b>	<b>94%</b>

**City of Ovilla General Fund  
Profit & Loss Budget Performance**

October 2013 through August 2014

	Current	Year to Date	Budget	\$ Over	% of Budget
	August 14	Oct '13 - August 14		(Under)	Thru August
				Budget	91%
<b>5205200 · Data Processing Expenses</b>					
5205220 · Data Proc - Equipment Rental	0	0	400	(400)	0%
5205240 · Data Processing - Software	0	18,326	18,326	0	100%
<b>Total 5205200 · Data Processing Expenses</b>	<b>0</b>	<b>18,326</b>	<b>18,726</b>	<b>(400)</b>	<b>98%</b>
<b>5205300 · Printing Expenses</b>					
5205310 · Copier Expense	880	1682	1,500	182	112%
5205330 · Printing - Forms	0	300	300	0	100%
5205350 · Printing - Other	12	85	400	(315)	21%
<b>Total 5205300 · Printing Expenses</b>	<b>893</b>	<b>2,067</b>	<b>2,200</b>	<b>(133)</b>	<b>94%</b>
<b>5205400 · Utilities</b>					
5205410 · Telephone	120	1319	1,600	(281)	82%
5205415 · Cellular Phone	116	1122	1,350	(228)	83%
5205417 · Internet - PD	86	1410	1,475	(65)	96%
5205420 · Wireless Cards	228	2469	2,350	119	105%
5205450 · Electricity	589	3658	4,000	(342)	91%
<b>Total 5205400 · Utilities</b>	<b>1,139</b>	<b>9,979</b>	<b>10,775</b>	<b>(796)</b>	<b>93%</b>
<b>5205500 · Repairs &amp; Building Improvements</b>					
5205520 · Repairs - Building	0	5,778	6,125	(347)	94%
5205540 · Repairs- Machinery & Equipment	0	1,046	1,200	(154)	87%
5205550 · Repairs - Vehicles	855	3,852	7,500	(3,648)	51%
<b>Total 5205500 · Repairs &amp; Building Improvements</b>	<b>855</b>	<b>10,676</b>	<b>14,825</b>	<b>(4,149)</b>	<b>72%</b>
<b>5205600 · Insurance</b>					
5205610 · Insurance - Property	0	1599	1,600	(1)	100%
5205620 · Insurance - Liability	0	4822	4,900	(78)	98%
5205640 · Insurance - Vehicle	0	2632	2,700	(68)	97%

**City of Ovilla General Fund  
Profit & Loss Budget Performance**

October 2013 through August 2014

	Current	Year to Date	Budget	\$ Over	% of Budget
	August 14	Oct '13 - August 14		(Under)	Thru August
				Budget	91%
Total 5205600 · Insurance	0	9,053	9,200	(147)	98%
<b>5205700 · Other Expenses</b>					
5205742 · Public Relations	0	152	200	(48)	76%
5205752 · Employment Screening	0	655	1,000	(345)	66%
5205765 · Miscellaneous	33	744	1,619	(875)	46%
Total 5205700 · Other Expenses	33	1,551	2,819	(1,268)	55%
<b>5206400 · Minor Capital Outlay</b>					
5206440 · Machinery & Equipment	0	643	2,667	(2,024)	24%
5206445 · Personal Protective Equipment	0	2091	2,000	91	105%
Total 5206400 · Minor Capital Outlay	0	2,734	4,667	(1,933)	59%
Total 20 · Police	65,036	525,060	617,584	(92,524)	85%
<b>25 · Municipal Court</b>					
<b>5251100 · Salaries &amp; Wages</b>					
5251140 · Municipal Judge	440	4840	6,000	(1,160)	81%
Total 5251100 · Salaries & Wages	440	4,840	6,000	(1,160)	81%
<b>5251400 · Support Staff</b>					
5251405 · Support Staff	3422	26695	28,825	(2,130)	93%
5251420 · Jury Fees	0	72	200	(128)	36%
5251425 · City Prosecutor	400	6002	8,500	(2,498)	71%
5251480 · Merit Raises	0	0	870	(870)	0%
5251490 · Overtime	0	703	1,200	(497)	59%
Total 5251400 · Support Staff	3,823	33,472	39,595	(6,123)	85%
<b>5252100 · Employee Benefits</b>					
5252110 · Group Insurance	570	6120	6,615	(495)	93%
5252135 · TMRS	195	1561	1,725	(164)	90%

**City of Ovilla General Fund  
Profit & Loss Budget Performance**

October 2013 through August 2014

	Current	Year to Date	Budget	\$ Over (Under)	% of Budget
	August 14	Oct '13 - August 14		Budget	Thru August 91%
5252160 · Worker's Compensation	0	110	110	0	100%
5252170 · Payroll Taxes	49	388	435	(47)	89%
<b>Total 5252100 · Employee Benefits</b>	<b>814</b>	<b>8,178</b>	<b>8,885</b>	<b>(707)</b>	<b>92%</b>
5252300 · Contractual Services					
5252375 · Traffic Fines	0	31,315	38,000	(6,685)	82%
<b>Total 5252300 · Contractual Services</b>	<b>0</b>	<b>31,315</b>	<b>38,000</b>	<b>(6,685)</b>	<b>82%</b>
5252500 · Operating Services					
5252540 · Computer Maintenance	0	38	150	(113)	25%
<b>Total 5252500 · Operating Services</b>	<b>0</b>	<b>38</b>	<b>150</b>	<b>(113)</b>	<b>25%</b>
5253100 · General Supplies					
5253110 · Office Supplies	159	217	250	(33)	87%
5253140 · Uniforms	0	50	50	0	100%
<b>Total 5253100 · General Supplies</b>	<b>159</b>	<b>267</b>	<b>300</b>	<b>(33)</b>	<b>89%</b>
5254200 · Travel Expenses					
5254210 · Travel - Local	0	17	25	(8)	68%
5254220 · Professional Development	0	0	24	(24)	0%
<b>Total 5254200 · Travel Expenses</b>	<b>0</b>	<b>17</b>	<b>49</b>	<b>(32)</b>	<b>35%</b>
5255200 · Data Processing Expenses					
5255240 · Data Processing - SW Maint.	0	1,771	1,775	(4)	100%
<b>Total 5255200 · Data Processing Expenses</b>	<b>0</b>	<b>1,771</b>	<b>1,775</b>	<b>(4)</b>	<b>100%</b>
5255300 · Printing Expense					
5255350 · Printing - Other	0	211	300	(89)	70%
<b>Total 5255300 · Printing Expense</b>	<b>0</b>	<b>211</b>	<b>300</b>	<b>(89)</b>	<b>70%</b>

**City of Ovilla General Fund  
Profit & Loss Budget Performance**

October 2013 through August 2014

	Current	Year to Date	Budget	\$ Over	% of Budget
	August 14	Oct '13 - August 14		(Under)	Thru August
				Budget	91%
<b>5255600 · Insurance</b>					
5255620 · Insurance - Liability	0	287	300	(13)	96%
<b>Total 5255600 · Insurance</b>	<b>0</b>	<b>287</b>	<b>300</b>	<b>(13)</b>	<b>96%</b>
<b>5255700 · Other Expenses</b>					
5255752 · Employment Screening	0	0	75	(75)	0%
5255765 · Miscellaneous	0	0	75	(75)	0%
5255768 · Collection Agency Fees	201	1046	850	196	123%
5255770 · Warrant Fee State Comptroller	0	0	3,000	(3,000)	0%
5255772 · Warrant Fee - Omni	0	410	900	(490)	46%
<b>Total 5255700 · Other Expenses</b>	<b>201</b>	<b>1,456</b>	<b>4,900</b>	<b>(3,444)</b>	<b>30%</b>
<b>Total 25 · Municipal Court</b>	<b>5,436</b>	<b>81,852</b>	<b>100,254</b>	<b>(18,402)</b>	<b>82%</b>
<b>30 · Fire</b>					
<b>5301100 · Salaries &amp; Wages</b>					
5301125 · Fire Chief	4774	37181	40,170	(2,989)	93%
5301140 · Fire Captains	6926	56762	97,790	(41,028)	58%
5301180 · Merit Raises - Staff	0	0	4,100	(4,100)	0%
<b>Total 5301100 · Salaries &amp; Wages</b>	<b>11,699</b>	<b>93,943</b>	<b>142,060</b>	<b>(48,117)</b>	<b>66%</b>
<b>5301400 · Support Salaries</b>					
5301440 · Firefighters	25846	205067	202,000	3,067	102%
5301480 · Merit Raises	0	0	5,900	(5,900)	0%
5301485 · Volunteer Incentive Program	2285	13660	15,600	(1,940)	88%
<b>Total 5301400 · Support Salaries</b>	<b>28,131</b>	<b>218,727</b>	<b>223,500</b>	<b>(4,773)</b>	<b>98%</b>
<b>5302100 · Employee Benefits</b>					
5302135 · TMRS	272	1708	2,400	(692)	71%
5302137 · Volunteer Retirement	0	324	1,300	(976)	25%

**City of Ovilla General Fund**  
**Profit & Loss Budget Performance**  
 October 2013 through August 2014

	Current	Year to Date		\$ Over	% of Budget
	August 14	Oct '13 - August 14	Budget	(Under) Budget	Thru August 91%
5302160 · Worker's Compensation	0	12800	15,700	(2,900)	82%
5302170 · Payroll Taxes	2575	20498	24,200	(3,702)	85%
5302196 · Membership Dues	0	1360	1,900	(540)	72%
<b>Total 5302100 · Employee Benefits</b>	<b>2,847</b>	<b>36,690</b>	<b>45,500</b>	<b>(8,810)</b>	<b>81%</b>
<b>5302300 · Contractual Services</b>					
5302310 · Consultant Fees	0	1,500	1,500	0	100%
5302380 · Dispatch	0	13,135	13,875	(740)	95%
5302385 · Emergency Transport Service	0	63,559	63,560	(1)	100%
<b>Total 5302300 · Contractual Services</b>	<b>0</b>	<b>78,194</b>	<b>78,935</b>	<b>(741)</b>	<b>99%</b>
<b>5302500 · Operating Services</b>					
5302510 · Maintenance Agreements	601	8494	12,182	(3,688)	70%
5302540 · Computer Maintenance	0	1089	1,500	(411)	73%
5302570 · Warning System Maintenance	0	878	878	0	100%
5302580 · Generator Maintenance	1379	2013	2,793	(780)	72%
<b>Total 5302500 · Operating Services</b>	<b>1,980</b>	<b>12,473</b>	<b>17,353</b>	<b>(4,879)</b>	<b>72%</b>
<b>5303100 · General Supplies</b>					
5303110 · Office Supplies	0	1272	1,400	(128)	91%
5303140 · Uniforms	328	3838	4,400	(562)	87%
5303160 · Medical Supplies	29	3700	5,000	(1,300)	74%
5303165 · Medical Support	65	275	500	(225)	55%
5303170 · Evidence Gathering	0	42	50	(8)	84%
5303175 · Education Aids	0	50	50	0	100%
<b>Total 5303100 · General Supplies</b>	<b>421</b>	<b>9,177</b>	<b>11,400</b>	<b>(2,223)</b>	<b>80%</b>
<b>5303400 · Maintenance Supplies &amp; Parts</b>					
5303410 · Supplies - Custodial	0	1,375	2,200	(825)	63%
5303420 · Building Alarm Maintenance	0	420	420	0	100%

**City of Ovilla General Fund  
Profit & Loss Budget Performance**

October 2013 through August 2014

	Current	Year to Date	Budget	\$ Over	% of Budget
	August 14	Oct '13 - August 14		(Under)	Thru August
	August 14	Oct '13 - August 14	Budget	Budget	91%
Total 5303400 · Maintenance Supplies & Parts	0	1,795	2,620	(825)	69%
<b>5304200 · Travel Expenses</b>					
5304220 · Professional Development	0	851	1,300	(449)	65%
5304270 · Vehicle Expenses	688	8,463	8,620	(157)	98%
Total 5304200 · Travel Expenses	688	9,314	9,920	(606)	94%
<b>5305200 · Data Processing Expenses</b>					
5305230 · Data Proc-Maintenance & Repair	0	1393	1,000	393	139%
5305240 · Data Processing - Software	0	3245	3,245	0	100%
Total 5305200 · Data Processing Expenses	0	4,638	4,245	393	109%
<b>5305300 · Printing Expense</b>					
5305310 · Copier Expense	67	2766	3,100	(334)	89%
5305330 · Printing - Forms	0	0	100	(100)	0%
Total 5305300 · Printing Expense	67	2,766	3,200	(434)	86%
<b>5305400 · Utilities</b>					
5305410 · Telephone	241	2240	2,350	(110)	95%
5305415 · Cellular Phone	0	325	525	(200)	62%
5305417 · Internet - Fire Dept.	420	4471	3,100	1,371	144%
5305430 · Natural Gas	390	2407	2,087	320	115%
5305450 · Electricity	604	5119	5,400	(281)	95%
Total 5305400 · Utilities	1,655	14,563	13,462	1,100	108%
<b>5305500 · Repairs &amp; Bldg Improvements</b>					
5305520 · Repairs - Building	0	2805	2,805	0	100%
5305540 · Repairs - Machinery & Equipment	798	11952	18,605	(6,653)	64%
5305545 · Repairs - Apparatus	0	10422	11,995	(1,573)	87%
5305550 · Repairs - Vehicles	107	1194	3,500	(2,306)	34%

**City of Ovilla General Fund  
Profit & Loss Budget Performance**

October 2013 through August 2014

	Current	Year to Date	Budget	\$ Over	% of Budget
	August 14	Oct '13 - August 14		(Under)	Thru August
				Budget	91%
<b>Total 5305500 · Repairs &amp; Bldg Improvements</b>	905	26,373	36,905	(10,532)	71%
<b>5305600 · Insurance</b>					
5305620 · Insurance - Liability	0	5,248	6,500	(1,252)	81%
5305640 · Insurance - Vehicle	0	9,846	10,000	(154)	98%
<b>Total 5305600 · Insurance</b>	0	15,094	16,500	(1,406)	91%
<b>5305700 · Other Expenses</b>					
5305705 · Postage	0	26	150	(124)	17%
5305752 · Employment Screening	308	427	395	32	108%
5305765 · Flags & Miscellaneous	0	0	700	(700)	0%
<b>Total 5305700 · Other Expenses</b>	308	452	1,245	(792)	36%
<b>5306400 · Minor Capital Outlay</b>					
5306440 · Machinery & Equipment	155	1217	10,300	(9,083)	12%
5306445 · Personal Protective Equipment	0	12247	20,500	(8,253)	60%
<b>Total 5306400 · Minor Capital Outlay</b>	155	13,465	30,800	(17,335)	44%
<b>Total 30 · Fire</b>	48,857	537,663	637,645	(99,982)	84%
<b>40 · Community Services</b>					
<b>5401100 · Salaries &amp; Wages</b>					
5401135 · ACO/Code Enforcement Officer	4204	32459	35,100	(2,641)	92%
5401180 · Merit Raises - Staff	0	0	1,055	(1,055)	0%
5401190 · Overtime	235	599	150	449	400%
<b>Total 5401100 · Salaries &amp; Wages</b>	4,438	33,058	36,305	(3,247)	91%
<b>5402100 · Employee Benefits</b>					
5402110 · Group Insurance	700	4200	6,620	(2,420)	63%
5402135 · TMRS	257	1930	2,050	(120)	94%
5402160 · Worker's Compensation	0	218	225	(7)	97%

**City of Ovilla General Fund  
Profit & Loss Budget Performance  
October 2013 through August 2014**

	Current	Year to Date	Budget	\$ Over	% of Budget
	August 14	Oct '13 - August 14		(Under)	Thru August
				Budget	91%
5402170 · Payroll Taxes	76	543	550	(7)	99%
5402190 · License	140	315	325	(10)	97%
<b>Total 5402100 · Employee Benefits</b>	<b>1,172</b>	<b>7,206</b>	<b>9,770</b>	<b>(2,564)</b>	<b>74%</b>
<b>5402300 · Contractual Services</b>					
5402315 · Contract Building Inspections	0	52,781	70,000	(17,219)	75%
5402325 · Fire Inspections	0	0	1,800	(1,800)	0%
5402370 · Impound Fees	0	1,943	1,400	543	139%
<b>Total 5402300 · Contractual Services</b>	<b>0</b>	<b>54,724</b>	<b>73,200</b>	<b>(18,476)</b>	<b>75%</b>
<b>5402600 · Special Expenses</b>					
5402680 · Environmental Testing	0	58	2,300	(2,242)	3%
5402685 · Clean up Day	0	64	65	(1)	99%
<b>Total 5402600 · Special Expenses</b>	<b>0</b>	<b>122</b>	<b>2,365</b>	<b>(2,243)</b>	<b>5%</b>
<b>5403100 · General Supplies</b>					
5403110 · Office Supplies	0	66	70	(4)	95%
5403120 · Animal Care	0	42	150	(108)	28%
5403122 · Pet Supplies	18	258	500	(242)	52%
5403140 · Uniforms	0	120	510	(390)	24%
<b>Total 5403100 · General Supplies</b>	<b>18</b>	<b>487</b>	<b>1,230</b>	<b>(743)</b>	<b>40%</b>
<b>5403400 · Maintenance Supplies &amp; Parts</b>					
5403460 · Miscellaneous	10	92	100	(8)	92%
<b>Total 5403400 · Maintenance Supplies &amp; Parts</b>	<b>10</b>	<b>92</b>	<b>100</b>	<b>(8)</b>	<b>92%</b>
<b>5404200 · Travel Expenses</b>					
5404210 · Travel - Local	0	0	25	(25)	0%
5404220 · Professional Development	24	149	200	(51)	75%
5404270 · Vehicle Expenses	158	1728	2,200	(473)	79%

**City of Ovilla General Fund**  
**Profit & Loss Budget Performance**  
 October 2013 through August 2014

	Current	Year to Date	Budget	\$ Over	% of Budget
	August 14	Oct '13 - August 14		(Under)	Thru August
				Budget	91%
Total 5404200 · Travel Expenses	182	1,877	2,425	(548)	77%
5405200 · Data Processing Expenses					
5405230 · Data Proc-Maintenance & Repairs	0	0	200	(200)	0%
Total 5405200 · Data Processing Expenses	0	0	200	(200)	0%
5405300 · Printing Expense					
5405330 · Printing - Forms	0	0	105	(105)	0%
Total 5405300 · Printing Expense	0	0	105	(105)	0%
5405400 · Utilities					
5405415 · Cellular Phone	41	455	550	(95)	83%
Total 5405400 · Utilities	41	455	550	(95)	83%
5405600 · Insurance					
5405610 · Insurance - Property	0	8	8	0	100%
5405620 · Insurance - Liability	0	184	200	(16)	92%
5405640 · Insurance - Vehicle	0	325	325	0	100%
Total 5405600 · Insurance	0	517	533	(16)	97%
5405700 · Other Expenses					
5405765 · Miscellaneous	0	0	100	(100)	0%
Total 5405700 · Other Expenses	0	0	100	(100)	0%
5406400 · Minor Capital Outlay					
5406440 · Machinery & Equipment	0	271	700	(429)	39%
Total 5406400 · Minor Capital Outlay	0	271	700	(429)	39%
Total 40 · Community Services	5,862	98,808	127,583	(28,775)	77%

45 · Solid Waste

**City of Ovilla General Fund  
Profit & Loss Budget Performance**

October 2013 through August 2014

	Current	Year to Date	Budget	\$ Over	% of Budget
	August 14	Oct '13 - August 14		(Under)	Thru August
				Budget	91%
<b>5455400 · Utilities</b>					
5455465 · Solidwaste Pickup (Garbage)	0	167,526	200,327	(32,801)	84%
<b>Total 5455400 · Utilities</b>	0	167,526	200,327	(32,801)	84%
<b>Total 45 · Solid Waste</b>	0	167,526	200,327	(32,801)	84%
<b>50 · Streets</b>					
<b>5501400 · Support Staff</b>					
5501415 · Maintenance Crew	1387	17224	21,320	(4,096)	81%
5501480 · Merit Raises	0	0	640	(640)	0%
5501490 · Overtime	63	812	1,500	(688)	54%
5501500 · Streets - On Call	50	500	700	(200)	71%
<b>Total 5501400 · Support Staff</b>	1,501	18,537	24,160	(5,623)	77%
<b>5502100 · Employee Benefits</b>					
5502110 · Group Insurance	570	6120	6,620	(500)	92%
5502135 · TMRS	151	1202	1,265	(63)	95%
5502160 · Worker's Compensation	0	1711	1,745	(34)	98%
5502170 · Payroll Taxes	37	292	325	(33)	90%
5502190 · License	0	0	122	(122)	0%
<b>Total 5502100 · Employee Benefits</b>	758	9,325	10,077	(752)	93%
<b>5502200 · Special Services</b>					
5502260 · Engineering Fees	0	5,857	8,000	(2,143)	73%
5502280 · NCTCOG- SWMP Fees	0	3,576	6,400	(2,824)	56%
<b>Total 5502200 · Special Services</b>	0	9,433	14,400	(4,967)	66%
<b>5502600 · Special Expenses</b>					
5502620 · Emergency Clean Up	0	0	2,250	(2,250)	0%
<b>Total 5502600 · Special Expenses</b>	0	0	2,250	(2,250)	0%

**City of Ovilla General Fund  
Profit & Loss Budget Performance**

October 2013 through August 2014

	Current	Year to Date	Budget	\$ Over	% of Budget
	August 14	Oct '13 - August 14		(Under)	Thru August
				Budget	91%
<b>5503100 · General Supplies</b>					
5503110 · Office Supplies	100	100	100	0	100%
5503140 · Uniforms	0	297	500	(203)	59%
<b>Total 5503100 · General Supplies</b>	<b>100</b>	<b>397</b>	<b>600</b>	<b>(203)</b>	<b>66%</b>
<b>5503400 · Maintenance Supplies &amp; Parts</b>					
5503405 · Drainage Maintenance	0	0	500	(500)	0%
5503420 · Supplies - Street Signs	22	798	2,000	(1,202)	40%
5503460 · Miscellaneous	0	276	292	(16)	94%
<b>Total 5503400 · Maintenance Supplies &amp; Parts</b>	<b>22</b>	<b>1,073</b>	<b>2,792</b>	<b>(1,719)</b>	<b>38%</b>
<b>5504200 · Travel Expenses</b>					
5504220 · Professional Development	0	0	250	(250)	0%
5504270 · Vehicle Expenses	16	5,924	6,500	(576)	91%
<b>Total 5504200 · Travel Expenses</b>	<b>16</b>	<b>5,924</b>	<b>6,750</b>	<b>(826)</b>	<b>88%</b>
<b>5505300 · Printing Expense</b>					
5505350 · Printing - Other	0	0	350	(350)	0%
<b>Total 5505300 · Printing Expense</b>	<b>0</b>	<b>0</b>	<b>350</b>	<b>(350)</b>	<b>0%</b>
<b>5505400 · Utilities</b>					
5505450 · Electricity	3,908	41,014	43,300	(2,287)	95%
<b>Total 5505400 · Utilities</b>	<b>3,908</b>	<b>41,014</b>	<b>43,300</b>	<b>(2,287)</b>	<b>95%</b>
<b>5505500 · Repairs &amp; Bldg Improvements</b>					
5405520 · Repairs - Building	0	0	1,000	(1,000)	0%
5505540 · Repairs - Machinery & Equipment	150	1,930	3,500	(1,570)	55%
5505550 · Repairs - Vehicles	43	493	2,400	(1,907)	21%
5505560 · Repairs -Street Maint.& Repairs	0	5,688	17,478	(11,790)	33%

**City of Ovilla General Fund  
Profit & Loss Budget Performance**

October 2013 through August 2014

	Current	Year to Date	Budget	\$ Over	% of Budget
	August 14	Oct '13 - August 14		(Under)	Thru August
				Budget	91%
5505565 · Repairs - Infrastruct Drainage	0	720	3,000	(2,280)	24%
5505590 · Repairs - Other	0	251	1,500	(1,249)	17%
<b>Total 5505500 · Repairs &amp; Bldg Improvements</b>	<b>193</b>	<b>9,083</b>	<b>28,878</b>	<b>(19,795)</b>	<b>31%</b>
<b>5505600 · Insurance</b>					
5505620 · Insurance - Liability	0	982	1,000	(18)	98%
5505640 · Insurance - Vehicle	0	3,330	3,400	(70)	98%
<b>Total 5505600 · Insurance</b>	<b>0</b>	<b>4,312</b>	<b>4,400</b>	<b>(88)</b>	<b>98%</b>
<b>5505700 · Other Expenses</b>					
5505752 · Employment Screening	0	60	100	(40)	60%
<b>Total 5505700 · Other Expenses</b>	<b>0</b>	<b>60</b>	<b>100</b>	<b>(40)</b>	<b>60%</b>
<b>5506400 · Minor Capital Outlay</b>					
5506440 · Machinery & Equipment	700	1668	4,100	(2,432)	41%
5506445 · Personal Protective Equipment	0	209	300	(91)	70%
5506490 · Other	0	72	850	(778)	8%
<b>Total 5506400 · Minor Capital Outlay</b>	<b>700</b>	<b>1,949</b>	<b>5,250</b>	<b>(3,301)</b>	<b>37%</b>
<b>5507400 · Capitalized Assets</b>					
5507440 · Machinery & Equipment	0	0	20,000	(20,000)	0%
5507460 · Infrastructure	0	173,100	401,100	(228,000)	43%
<b>Total 5507400 · Capitalized Assets</b>	<b>0</b>	<b>173,100</b>	<b>421,100</b>	<b>(248,000)</b>	<b>41%</b>
<b>Total 50 · Streets</b>	<b>7,198</b>	<b>274,207</b>	<b>564,407</b>	<b>(290,200)</b>	<b>49%</b>
<b>60 · Parks</b>					
<b>5602400 · Rentals</b>					
5602490 · Rental - Other	419	2515	2,900	(385)	87%
<b>Total 5602400 · Rentals</b>	<b>419</b>	<b>2,515</b>	<b>2,900</b>	<b>(385)</b>	<b>87%</b>

**City of Ovilla General Fund  
Profit & Loss Budget Performance**

October 2013 through August 2014

	Current	Year to Date	Budget	\$ Over	% of Budget
	August 14	Oct '13 - August 14		(Under)	Thru August
				Budget	91%
<b>5602600 · Special Expenses</b>					
5602680 · Heritage Day	1944	2144	8,000	(5,857)	27%
<b>Total 5602600 · Special Expenses</b>	<b>1,944</b>	<b>2,144</b>	<b>8,000</b>	<b>(5,857)</b>	<b>27%</b>
<b>5603400 · Maintenance Supplies &amp; Parts</b>					
5603460 · Miscellaneous	0	0	224	(224)	0%
<b>Total 5603400 · Maintenance Supplies &amp; Parts</b>	<b>0</b>	<b>0</b>	<b>224</b>	<b>(224)</b>	<b>0%</b>
<b>5605400 · Utilities</b>					
5605450 · Electricity	1043	6732	8,000	(1,268)	84%
<b>Total 5605400 · Utilities</b>	<b>1,043</b>	<b>6,732</b>	<b>8,000</b>	<b>(1,268)</b>	<b>84%</b>
<b>5605500 · Repairs &amp; Bldg Improvements</b>					
5605520 · Repairs - Building	0	0	250	(250)	0%
5605530 · REPAIRS-IMP OTHER THAN BLDGS	0	4,049	4,000	49	101%
<b>Total 5605500 · Repairs &amp; Bldg Improvements</b>	<b>0</b>	<b>4,049</b>	<b>4,250</b>	<b>(201)</b>	<b>95%</b>
<b>5605600 · Insurance</b>					
5605610 · Insurance - Property	0	112	115	(3)	97%
5605620 · Insurance - Liability	0	437	500	(63)	87%
5605640 · Insurance - Vehicle	0	220	240	(20)	92%
<b>Total 5605600 · Insurance</b>	<b>0</b>	<b>769</b>	<b>855</b>	<b>(86)</b>	<b>90%</b>
<b>5605700 · Other Expenses</b>					
5605765 · Miscellaneous	0	271	331	(60)	82%
<b>Total 5605700 · Other Expenses</b>	<b>0</b>	<b>271</b>	<b>331</b>	<b>(60)</b>	<b>82%</b>
<b>5606400 · Minor Capital Outlay</b>					
5606410 · Land Improvements	0	108	500	(392)	22%

**City of Ovilla General Fund  
Profit & Loss Budget Performance**

October 2013 through August 2014

	Current	Year to Date		\$ Over	% of Budget
	August 14	Oct '13 - August 14	Budget	(Under) Budget	Thru August 91%
5606440 · Machinery & Equipment	449	449	500	(51)	90%
Total 5606400 · Minor Capital Outlay	449	557	1,000	(443)	56%
5607400 · Capitalized Assets					
5607440 · Machinery & Equipment	0	0	500	(500)	0%
Total 5607400 · Capitalized Assets	0	0	500	(500)	0%
Total 60 · Parks	3,855	17,036	26,060	(9,024)	65%
Total Expenditures	167,808	2,013,450	2,681,850	(668,400)	75%
Net Change in Fund Balance	(87,964)	356,961	0	356,961	100%

**Ovilla W&S Utility Fund**  
**Profit & Loss Budget Performance**  
**October 2013 through August 2014**

	Current	Year to Date	Budget	\$ Over	% of Budget
	August 14	Oct '13 - August 14		(Under)	Thru August
				Budget	91%
<b>Resources</b>					
<b>4000400 · Charges for Services</b>					
4000460 · Water Sales	75,071	749,401	985,000	(235,599)	76%
4000461 · Sewer Service	33,051	183,737	233,829	(50,092)	79%
4000465 · Water & Sewer Penalties	1,197	15,436	18,000	(2,564)	86%
4000471 · Reconnect Fees	383	5,671	5,000	671	113%
4000472 · Meters	0	0	1,000	(1,000)	0%
4000473 · Connect Fees	300	2,682	2,000	682	134%
4000478 · Infrastructure Improvement Fee	4,827	52,770	64,068	(11,298)	82%
<b>Total 4000400 · Charges for Services</b>	<b>114,830</b>	<b>1,009,697</b>	<b>1,308,897</b>	<b>(299,201)</b>	<b>77%</b>
<b>4000800 · Other Revenue</b>					
4000880 · Capital Rec Fee	63,750	63,750	58,500	5,250	109%
4000840 · Interest Earned	235	2,620	2,600	20	101%
4000850 · Prior Year Net Position	0	0	167,700	(167,700)	0%
4000870 · Capital Contrib-Main St. Sewer	0	24,530	24,530	0	100%
4000875 · Proceeds from Sale of Assets	0	0	0	0	0%
4000890 · Misc Other Revenue	(38,850)	3,917	0	3,917	100%
<b>Total 4000800 · Other Revenue</b>	<b>25,135</b>	<b>94,816</b>	<b>253,330</b>	<b>(158,514)</b>	<b>37%</b>
<b>Total Resources</b>	<b>139,965</b>	<b>1,104,513</b>	<b>1,562,227</b>	<b>(457,714)</b>	<b>71%</b>
<b>Expense</b>					
<b>70 · Administration</b>					
<b>5701100 · Salaries &amp; Wages</b>					
5701110 · City Administrator	0	14,511	20,000	(5,489)	73%
5701115 · City Secretary	0	8,989	12,750	(3,761)	71%
5701117 · Finance Accountant	0	9,980	12,500	(2,520)	80%
5701120 · Part Time Admin. Support	0	5,049	6,500	(1,451)	78%
5701130 · Public Works Director	5,638	43,392	47,445	(4,053)	91%
5701180 · Merit Raises, Staff	0	0	2,125	(2,125)	0%

**Ovilla W&S Utility Fund**  
**Profit & Loss Budget Performance**  
**October 2013 through August 2014**

	Current	Year to Date	Budget	\$ Over	% of Budget
	August 14	Oct '13 - August 14		(Under)	Thru August
				Budget	91%
<b>Total 5701100 · Salaries &amp; Wages</b>	5,638	81,922	101,320	(19,398)	81%
<b>5702100 · Employee Benefits</b>					
5702110 · Group Insurance	570	6,120	6,620	(500)	92%
5702135 · TMRS	327	2,414	2,730	(316)	88%
5702170 · Payroll Taxes	82	576	800	(224)	72%
<b>Total 5702100 · Employee Benefits</b>	980	9,110	10,150	(1,040)	90%
<b>5702200 · Special Services</b>					
5702230 · Legal Fees	0	0	1,000	(1,000)	0%
5702240 · Audit	0	5,780	5,780	0	100%
5702250 · Accounting	0	382	1,500	(1,118)	25%
<b>Total 5702200 · Special Services</b>	0	6,162	8,280	(2,118)	74%
<b>5702300 · Contractual Services /Personnel</b>					
5702310 · Consultant Fees	0	0	2,000	(2,000)	0%
<b>Total 5702300 · Contractual Services /Personnel</b>	0	0	2,000	(2,000)	0%
<b>5703100 · General Supplies</b>					
5703110 · Office Supplies	280	280	700	(420)	40%
<b>Total 5703100 · General Supplies</b>	280	280	700	(420)	40%
<b>5703400 · Maintenance Supplies / Parts</b>					
5703410 · Supplies - Custodial	0	7	200	(193)	4%
<b>Total 5703400 · Maintenance Supplies / Parts</b>	0	7	200	(193)	4%
<b>5704200 · Travel Expenses</b>					
5704210 · Travel - Local	0	0	200	(200)	0%
5704220 · Professional Development	0	0	750	(750)	0%
<b>Total 5704200 · Travel Expenses</b>	0	0	950	(950)	0%

**Ovilla W&S Utility Fund**  
**Profit & Loss Budget Performance**  
**October 2013 through August 2014**

	Current	Year to Date	Budget	\$ Over	% of Budget
	August 14	Oct '13 - August 14		(Under)	Thru August
				Budget	91%
<b>5705200 · Data Processing Expenses</b>					
5705240 · Data Processing - Software	0	49	400	(351)	12%
<b>Total 5705200 · Data Processing Expenses</b>	<b>0</b>	<b>49</b>	<b>400</b>	<b>(351)</b>	<b>12%</b>
<b>5705300 · Printing Expense</b>					
5705350 · Printing - Other	0	0	250	(250)	0%
<b>Total 5705300 · Printing Expense</b>	<b>0</b>	<b>0</b>	<b>250</b>	<b>(250)</b>	<b>0%</b>
<b>5705400 · Utilities</b>					
5705410 · Telephone	111	1,225	1,350	(125)	91%
5705415 · Cellular Phone	36	400	450	(50)	89%
5705417 · Internet	69	754	825	(71)	91%
<b>Total 5705400 · Utilities</b>	<b>216</b>	<b>2,378</b>	<b>2,625</b>	<b>(247)</b>	<b>91%</b>
<b>5705700 · Other Expenses</b>					
5705705 · Postage	427	4,895	6,600	(1,705)	74%
5705740 · Advertising	0	249	300	(51)	83%
5705760 · Bank Service Charge	60	200	200	0	100%
5705765 · Miscellaneous	0	1,050	100	950	1,050%
5705775 · Credit Card Transaction Fee	306	3,414	3,000	414	114%
<b>Total 5705700 · Other Expenses</b>	<b>793</b>	<b>9,808</b>	<b>10,200</b>	<b>(392)</b>	<b>96%</b>
<b>5706400 · Minor Capital Outlay</b>					
5706440 · Machinery & Equipment	0	0	500	(500)	0%
<b>Total 5706400 · Minor Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>500</b>	<b>(500)</b>	<b>0%</b>
<b>5709000 · Reserve</b>					
5708215 · Admin. Exp. to General Fund	0	59,322	118,643	(59,321)	50%
5709002 · Capital Improv. Water Reserve	0	0	44,340	(44,340)	0%
5709003 · Capital Improv. Sewer Reserve	0	0	25,665	(25,665)	0%

**Ovilla W&S Utility Fund**  
**Profit & Loss Budget Performance**  
**October 2013 through August 2014**

	Current	Year to Date	Budget	\$ Over	% of Budget
	August 14	Oct '13 - August 14		(Under)	Thru August
				Budget	91%
5709010 · Administrative Reserves	0	0	1,775	(1,775)	0%
<b>Total 5709000 · Reserve</b>	<b>0</b>	<b>59,322</b>	<b>190,423</b>	<b>(131,101)</b>	<b>31%</b>
<b>Total 70 · Administration</b>	<b>7,907</b>	<b>169,038</b>	<b>327,998</b>	<b>(158,960)</b>	<b>52%</b>
5708228 · Interest Expense - 2011	0	196	0	196	100%
<b>75 · Water</b>					
5751100 · Salaries & Wages					
5751133 · Superintendent	0	36,958	42,400	(5,442)	87%
5751180 · Merit Raises - Staff	0	0	1,325	(1,325)	0%
<b>Total 5751100 · Salaries &amp; Wages</b>	<b>0</b>	<b>36,958</b>	<b>43,725</b>	<b>(6,767)</b>	<b>85%</b>
5751400 · Support Salaries					
5751405 · Support Staff	4,334	27,093	27,400	(307)	99%
5751415 · Maintenance Crew	3,223	40,055	49,000	(8,945)	82%
5751430 · Seasonal Crew	160	3,930	4,000	(71)	98%
5751450 · Certification Pay	69	773	1,200	(427)	64%
5751480 · Merit Raises	0	0	3,600	(3,600)	0%
5751490 · Overtime	7	1,346	4,000	(2,654)	34%
5751500 · Water - On Call	200	750	1,000	(250)	75%
<b>Total 5751400 · Support Salaries</b>	<b>7,993</b>	<b>73,947</b>	<b>90,200</b>	<b>(16,253)</b>	<b>82%</b>
5752100 · Employee Benefits					
5752110 · Group Insurance	1,970	17,860	24,810	(6,950)	72%
5752135 · TMRS	431	6,496	7,050	(554)	92%
5752160 · Worker's Compensation	0	2,623	2,910	(287)	90%
5752170 · Payroll Taxes	140	2,159	2,000	159	108%
5752190 · Licenses	0	111	222	(111)	50%
<b>Total 5752100 · Employee Benefits</b>	<b>2,542</b>	<b>29,249</b>	<b>36,992</b>	<b>(7,743)</b>	<b>79%</b>
5752300 · Contractual Services/Personnel					

**Ovilla W&S Utility Fund**  
**Profit & Loss Budget Performance**  
October 2013 through August 2014

	Current	Year to Date	Budget	\$ Over	% of Budget
	August 14	Oct '13 - August 14		(Under)	Thru August
				Budget	91%
5752350 · Contract Labor - Company	0	0	2,000	(2,000)	0%
5752380 · Dispatch	0	9,230	9,750	(520)	95%
<b>Total 5752300 · Contractual Services/Personnel</b>	<b>0</b>	<b>9,230</b>	<b>11,750</b>	<b>(2,520)</b>	<b>79%</b>
<b>5752400 · Rentals</b>					
5752420 · Rental - Machinery & Equipment	0	0	100	(100)	0%
5752490 · Rental - Other	0	0	200	(200)	0%
<b>Total 5752400 · Rentals</b>	<b>0</b>	<b>0</b>	<b>300</b>	<b>(300)</b>	<b>0%</b>
<b>5752500 · Operating Services</b>					
5752580 · Water Testing	58	1,435	4,000	(2,565)	36%
5752590 · TCEQ Fees	0	2,614	3,000	(386)	87%
<b>Total 5752500 · Operating Services</b>	<b>58</b>	<b>4,049</b>	<b>7,000</b>	<b>(2,951)</b>	<b>58%</b>
<b>5753100 · General Supplies</b>					
5753140 · Uniforms	0	1,634	1,700	(66)	96%
<b>Total 5753100 · General Supplies</b>	<b>0</b>	<b>1,634</b>	<b>1,700</b>	<b>(66)</b>	<b>96%</b>
<b>5753400 · Maintenance Supplies &amp; Parts</b>					
5753460 · Miscellaneous	12	328	500	(172)	66%
<b>Total 5753400 · Maintenance Supplies &amp; Parts</b>	<b>12</b>	<b>328</b>	<b>500</b>	<b>(172)</b>	<b>66%</b>
<b>5754200 · Travel Expenses</b>					
5754220 · Professional Development	0	235	1,000	(765)	24%
5754270 · Vehicle Expenses	916	6,454	10,000	(3,546)	65%
<b>Total 5754200 · Travel Expenses</b>	<b>916</b>	<b>6,689</b>	<b>11,000</b>	<b>(4,311)</b>	<b>61%</b>
<b>5755200 · Data Processing Expenses</b>					
5755230 · Data Proc-Maintenance & Repairs	0	1,488	1,700	(212)	88%
5755240 · Data Processing - Software	0	3,794	3,800	(6)	100%
<b>Total 5755200 · Data Processing Expenses</b>	<b>0</b>	<b>5,283</b>	<b>5,500</b>	<b>(217)</b>	<b>96%</b>

**Ovilla W&S Utility Fund**  
**Profit & Loss Budget Performance**  
**October 2013 through August 2014**

	Current	Year to Date	Budget	\$ Over	% of Budget
	August 14	Oct '13 - August 14		(Under)	Thru August
				Budget	91%
<b>5755300 · Printing Expenses</b>					
5755310 · Copier Expense	0	1,988	2,700	(712)	74%
5755350 · Printing - Other	0	777	3,200	(2,423)	24%
<b>Total 5755300 · Printing Expenses</b>	<b>0</b>	<b>2,765</b>	<b>5,900</b>	<b>(3,135)</b>	<b>47%</b>
<b>5755400 · Utilities</b>					
5755415 · Cellular Phone	106	1,033	1,500	(467)	69%
5755450 · Electricity	2,921	25,141	24,000	1,141	105%
5755460 · Water, wholesale	39,638	229,590	350,000	(120,410)	66%
<b>Total 5755400 · Utilities</b>	<b>42,665</b>	<b>255,764</b>	<b>375,500</b>	<b>(119,736)</b>	<b>68%</b>
<b>5755500 · Repairs &amp; Building Improvements</b>					
5755530 · Improvements Other Than Bldgs	0	165	500	(335)	33%
5755540 · Repairs- Machinery & Equipment	245	3,345	6,300	(2,955)	53%
5755550 · Repairs - Vehicles	0	1,252	2,000	(748)	63%
5755570 · Inventory Expense	(1,258)	9,278	19,000	(9,722)	49%
5755590 · Repairs - Other	0	327	3,100	(2,773)	11%
<b>Total 5755500 · Repairs &amp; Building Improvements</b>	<b>(1,013)</b>	<b>14,367</b>	<b>30,900</b>	<b>(16,533)</b>	<b>46%</b>
<b>5755600 · Insurance</b>					
5755610 · Insurance - Property	0	2,592	2,600	(8)	100%
5755620 · Insurance - Liability	0	1,726	1,750	(24)	99%
5755640 · Insurance - Vehicle	0	1,508	1,600	(92)	94%
<b>Total 5755600 · Insurance</b>	<b>0</b>	<b>5,826</b>	<b>5,950</b>	<b>(124)</b>	<b>98%</b>
<b>5755700 · Other Expenses</b>					
5755752 · Employment Screening	130	567	600	(33)	95%
<b>Total 5755700 · Other Expenses</b>	<b>130</b>	<b>567</b>	<b>600</b>	<b>(33)</b>	<b>95%</b>
<b>5756400 · Minor Capital Outlay</b>					

**Ovilla W&S Utility Fund**  
**Profit & Loss Budget Performance**  
October 2013 through August 2014

	Current	Year to Date	Budget	\$ Over	% of Budget
	August 14	Oct '13 - August 14		(Under)	Thru August
				Budget	91%
5756440 · Machinery & Equipment	0	159	0	159	100%
5756490 · Other	0	40	500	(460)	8%
<b>Total 5756400 · Minor Capital Outlay</b>	<b>0</b>	<b>199</b>	<b>500</b>	<b>(301)</b>	<b>40%</b>
5757400 · Capitalized Assets					
5757440 · Machinery & Equipment	0	2,080	2,200	(120)	95%
5757470 · Infrastructure - Water	0	0	5,000	(5,000)	0%
<b>Total 5757400 · Capitalized Assets</b>	<b>0</b>	<b>2,080</b>	<b>7,200</b>	<b>(5,120)</b>	<b>29%</b>
5757900 · Long-Term Debt					
5758225 · Admin. Expense to Debt Fund	0	61,800	123,600	(61,800)	50%
<b>Total 5757900 · Long-Term Debt</b>	<b>0</b>	<b>61,800</b>	<b>123,600</b>	<b>(61,800)</b>	<b>50%</b>
<b>Total 75 · Water</b>	<b>53,304</b>	<b>510,733</b>	<b>758,817</b>	<b>(248,084)</b>	<b>67%</b>
<b>80 · Sewer</b>					
5801400 · Support Salaries					
5801405 · Support Staff	0	8,155	9,106	(951)	90%
5801415 · Maintenance Crew	6,357	41,524	50,230	(8,706)	83%
5801450 · Certification Pay	104	1,050	1,210	(160)	87%
5801480 · Merit Raises	0	0	1,900	(1,900)	0%
5801490 · Overtime	297	3,017	4,000	(983)	75%
5801500 · Sewer - On Call	50	640	1,150	(510)	56%
<b>Total 5801400 · Support Salaries</b>	<b>6,808</b>	<b>54,387</b>	<b>67,596</b>	<b>(13,209)</b>	<b>80%</b>
5802100 · Employee Benefits					
5802110 · Group Insurance	570	7,222	14,900	(7,678)	48%
5802135 · TMRS	393	2,645	3,200	(555)	83%
5802160 · Worker's Compensation-Sewer	0	2,623	2,700	(77)	97%
5802170 · Payroll Taxes	99	708	900	(192)	79%
5802190 · Licenses	0	111	222	(111)	50%

**Ovilla W&S Utility Fund**  
**Profit & Loss Budget Performance**  
**October 2013 through August 2014**

	Current	Year to Date	Budget	\$ Over	% of Budget
	August 14	Oct '13 - August 14		(Under)	Thru August
				Budget	91%
<b>Total 5802100 · Employee Benefits</b>	1,062	13,309	21,922	(8,613)	61%
<b>5802300 · Contractual Services/Personnel</b>					
<b>5802350 · Contract Labor - Company</b>	0	550	1,000	(450)	55%
<b>Total 5802300 · Contractual Services/Personnel</b>	0	550	1,000	(450)	55%
<b>5802500 · Operating Services</b>					
<b>5802515 · Sardis Collection Expense</b>	636	3,137	2,500	637	125%
<b>5802590 · TCEQ Fees - Sewer</b>	0	0	60	(60)	0%
<b>Total 5802500 · Operating Services</b>	636	3,137	2,560	577	123%
<b>5803100 · General Supplies</b>					
<b>5803140 · Uniforms</b>	0	778	1,000	(222)	78%
<b>Total 5803100 · General Supplies</b>	0	778	1,000	(222)	78%
<b>5803400 · Maintenance Supplies &amp; Parts</b>					
<b>5803460 · Miscellaneous</b>	0	0	500	(500)	0%
<b>Total 5803400 · Maintenance Supplies &amp; Parts</b>	0	0	500	(500)	0%
<b>5804200 · Travel Expenses</b>					
<b>5804220 · Professional Development</b>	0	290	500	(210)	58%
<b>5804270 · Vehicle Expense</b>	0	1,063	1,800	(737)	59%
<b>Total 5804200 · Travel Expenses</b>	0	1,353	2,300	(947)	59%
<b>5805400 · Utilities</b>					
<b>5805450 · Electricity</b>	102	2,345	2,700	(355)	87%
<b>5805463 · TRA Wastewater Treatment</b>	55,999	126,631	335,029	(208,398)	38%
<b>Total 5805400 · Utilities</b>	56,101	128,977	337,729	(208,752)	38%
<b>5805500 · Repairs &amp; Bldg Improvements</b>					
<b>5805510 · Repairs - Land Improvements</b>	0	0	300	(300)	0%

**Ovilla W&S Utility Fund**  
**Profit & Loss Budget Performance**  
**October 2013 through August 2014**

	Current	Year to Date	Budget	\$ Over	% of Budget
	August 14	Oct '13 - August 14		(Under)	Thru August
				Budget	91%
5805540 · Repairs - Machinery & Equipment	0	5,460	6,100	(641)	90%
5805570 · Inventory Expense	0	1,380	2,500	(1,120)	55%
5805590 · Repairs - Other	0	340	700	(360)	49%
<b>Total 5805500 · Repairs &amp; Bldg Improvements</b>	<b>0</b>	<b>7,180</b>	<b>9,600</b>	<b>(2,421)</b>	<b>75%</b>
<b>5805600 · Insurance</b>					
5805610 · Insurance - Property	0	54	75	(21)	72%
5805620 · Insurance - Liability	0	335	350	(15)	96%
5805640 · Insurance - Vehicle	0	38	50	(12)	76%
<b>Total 5805600 · Insurance</b>	<b>0</b>	<b>427</b>	<b>475</b>	<b>(48)</b>	<b>90%</b>
<b>5805700 · Other Expenses</b>					
5805752 · Employment Screening	48	48	200	(152)	24%
<b>Total 5805700 · Other Expenses</b>	<b>48</b>	<b>48</b>	<b>200</b>	<b>(152)</b>	<b>24%</b>
<b>5807400 · Capitalized Assets</b>					
5807440 · Machinery & Equipment	0	0	6,000	(6,000)	0%
5807485 · Sewer Improve.- Main St. Sewer	0	20,528	24,530	(4,002)	84%
<b>Total 5807400 · Capitalized Assets</b>	<b>0</b>	<b>20,528</b>	<b>30,530</b>	<b>(10,002)</b>	<b>67%</b>
<b>Total 80 · Sewer</b>	<b>64,655</b>	<b>230,673</b>	<b>475,412</b>	<b>(244,739)</b>	<b>49%</b>
<b>Total Expense</b>	<b>125,866</b>	<b>910,640</b>	<b>1,562,227</b>	<b>(651,587)</b>	<b>58%</b>
<b>Change in Net Position</b>	<b>14,099</b>	<b>193,873</b>	<b>0</b>	<b>193,873</b>	<b>100%</b>

**Ovilla Debt Service**  
**Profit & Loss Budget Performance**

October 2013 through August 2014

	Current	Year to Date	Budget	\$ Over	% of Budget
	August 14	Oct '13 - August 14		(Under)	Thru August
				Budget	91%
<b>Revenues</b>					
<b>4000100 · Taxes</b>					
4000107 · Ad Valorem, Current I & S	450	416,892	413,436	3,456	101%
4000111 · Ad Valorem, Delinquent I & S	526	2,156	3,400	(1,244)	63%
4000114 · Interest/Penalties - I & S	271	2,285	2,800	(515)	82%
<b>Total 4000100 · Taxes</b>	<b>1,246</b>	<b>421,332</b>	<b>419,636</b>	<b>1,696</b>	<b>100%</b>
<b>4000800 · Other Revenue</b>					
4000840 · Interest Earned	38	641	765	(124)	84%
4000900 · Reduction of Reserve Fund Bal.	28,924	28,924	28,924	-	100%
4000930 · Admin.Rev.Rec.Fr Water & Sewer	-	61,800	123,600	(61,800)	50%
<b>Total 4000800 · Other Revenue</b>	<b>28,962</b>	<b>91,365</b>	<b>153,289</b>	<b>(61,924)</b>	<b>60%</b>
<b>Total Revenues</b>	<b>30,208</b>	<b>512,697</b>	<b>572,925</b>	<b>(60,228)</b>	<b>89%</b>
<b>Expenditures</b>					
<b>5157900 · Long-Term Debt</b>					
5157930 · Paying Agent Fees	400	400	500	(100)	80%
51579349 - 2011 Bond Issue Principle	355,000	355,000	355,000	-	100%
5157940 · 2011 Bond Issue Interest	108,713	217,425	217,425	-	100%
<b>Total 5157900 · Long-Term Debt</b>	<b>464,113</b>	<b>572,825</b>	<b>572,925</b>	<b>(100)</b>	<b>100%</b>
<b>Total Expenditures</b>	<b>464,113</b>	<b>572,825</b>	<b>572,925</b>	<b>(100)</b>	<b>100%</b>
<b>Net Change in Fund Balance</b>	<b>(433,905)</b>	<b>(60,128)</b>	<b>-</b>	<b>(60,128)</b>	<b>100%</b>

**City of Ovilla Capital Projects Fund  
Profit & Loss Budget Performance**

October 2013 through August 2014

	Current	Year to Date		\$ Over	% of Budget
	August 14	Oct '13 - August 14	Budget	(Under)	Thru August
				Budget	91%
<b>Revenues</b>					
4000800 · Other Revenue					
4000845 · Interest Earned - Texstar	0	0	1	(1)	0%
4000850 · Interest Earned - Prosperity	22	238	255	(17)	93%
<b>Total 4000800 · Other Revenue</b>	<b>22</b>	<b>238</b>	<b>256</b>	<b>(18)</b>	<b>93%</b>
<b>Total Revenues</b>	<b>22</b>	<b>238</b>	<b>256</b>	<b>(18)</b>	<b>93%</b>
<b>Expense</b>					
5879000 · Reserves					
5879010 · Admin Reserves	0	0	256	(256)	0%
<b>Total 5879000 · Reserves</b>	<b>0</b>	<b>0</b>	<b>256</b>	<b>(256)</b>	<b>0%</b>
<b>Total Expense</b>	<b>0</b>	<b>0</b>	<b>256</b>	<b>(256)</b>	<b>0%</b>
<b>Change in Net Position</b>	<b>22</b>	<b>238</b>	<b>0</b>	<b>238</b>	<b>100%</b>

**City of Ovilla - Park Impact Fund  
Profit & Loss Budget Performance**

October 2013 through August 2014

	Current	Year to Date		\$ Over	% of Budget
	August 14	Oct '13 - August 14	Budget	(Under)	Thru August
				Budget	91%
<b>Revenues</b>					
4000400 · Charges for Services					
4000460 · Park Impact	2,676	18,399	16,314	2,085	113%
<b>Total 4000400 · Charges for Services</b>	<b>2,676</b>	<b>18,399</b>	<b>16,314</b>	<b>2,085</b>	<b>113%</b>
4000800 · Other Revenue					
4000840 · Interest Earned	6	62	30	32	207%
<b>Total 4000800 · Other Revenue</b>	<b>6</b>	<b>62</b>	<b>30</b>	<b>32</b>	<b>207%</b>
<b>Total Revenues</b>	<b>2,683</b>	<b>18,461</b>	<b>16,344</b>	<b>2,117</b>	<b>113%</b>
<b>Expenditures</b>					
5606400 · Minor Capital Outlay					
5606410 · Land Improvements	0	0	500	(500)	0%
<b>Total 5606400 · Minor Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>500</b>	<b>(500)</b>	<b>0%</b>
5607400 · Capitalized Assets					
5607440 · Capital Machinery & Equipment	0	0	3,500	(3,500)	0%
<b>Total 5607400 · Capitalized Assets</b>	<b>0</b>	<b>0</b>	<b>3,500</b>	<b>(3,500)</b>	<b>0%</b>
5609000 · Reserves					
5609035 · Park Impact Reserves	0	0	12,344	(12,344)	0%
<b>Total 5609000 · Reserves</b>	<b>0</b>	<b>0</b>	<b>12,344</b>	<b>(12,344)</b>	<b>0%</b>
<b>Total Expenditures</b>	<b>0</b>	<b>0</b>	<b>16,344</b>	<b>(16,344)</b>	<b>0%</b>
<b>Net Change in Fund Balance</b>	<b>2,683</b>	<b>18,461</b>	<b>0</b>	<b>18,461</b>	<b>100%</b>

**Ovilla W&S Impact Fee Fund**  
**Profit & Loss Budget Performance**

October 2013 through August 2014

	Current	Year to Date	Budget	\$ Over	% of Budget
	August 14	Oct '13 - August 14		(Under)	Thru August
				Budget	91%
<b>Revenues</b>					
4000400 · Charges for Services					
4000477 · Sewer Impact Fee	609	4,415	4,044	371	109%
<b>Total 4000400 · Charges for Services</b>	<b>609</b>	<b>4,415</b>	<b>4,044</b>	<b>371</b>	<b>109%</b>
4000800 · Other Revenue					
4000840 · Interest Earned	13	188	195	(7)	96%
<b>Total 4000800 · Other Revenue</b>	<b>13</b>	<b>188</b>	<b>195</b>	<b>(7)</b>	<b>96%</b>
<b>Total Revenues</b>	<b>622</b>	<b>4,603</b>	<b>4,239</b>	<b>364</b>	<b>109%</b>
<b>Expense</b>					
5859000 · Reserves					
5859030 · Sewer Impact Fees Reserve	0	0	4,239	(4,239)	0%
<b>Total 5859000 · Reserves</b>	<b>0</b>	<b>0</b>	<b>4,239</b>	<b>(4,239)</b>	<b>0%</b>
<b>Total Expense</b>	<b>0</b>	<b>0</b>	<b>4,239</b>	<b>(4,239)</b>	<b>0%</b>
<b>Change in Net Position</b>	<b>622</b>	<b>4,603</b>	<b>0</b>	<b>4,603</b>	<b>100%</b>

**Ovilla 4B Economic Development Corporation**  
**Profit & Loss Budget Performance**

October 2013 through August 2014

	Current	Year to Date	Budget	\$ Over	% of Budget
	August 14	Oct '13 - August 14		(Under)	Thru August
				Budget	91%
<b>Revenues</b>					
4000100 · Taxes					
4000120 · Sales tax	8,559	85,317	90,000	(4,683)	95%
<b>Total 4000100 · Taxes</b>	<b>8,559</b>	<b>85,317</b>	<b>90,000</b>	<b>(4,683)</b>	<b>95%</b>
4000800 · Other Revenue					
4000840 · Interest Income	100	994	785	209	127%
<b>Total 4000800 · Other Revenue</b>	<b>100</b>	<b>994</b>	<b>785</b>	<b>209</b>	<b>127%</b>
<b>Total Revenues</b>	<b>8,659</b>	<b>86,311</b>	<b>90,785</b>	<b>(4,474)</b>	<b>95%</b>
<b>Expenditures</b>					
8102200 · Special Services					
8102230 · Legal Fees	0	0	500	(500)	0%
8102240 · Audit	0	1,600	1,600	0	100%
<b>Total 8102200 · Special Services</b>	<b>0</b>	<b>1,600</b>	<b>2,100</b>	<b>(500)</b>	<b>76%</b>
8102300 · Consultant Services					
8102310 · Consultant Fees	0	14,099	15,000	(901)	94%
<b>Total 8102300 · Consultant Services</b>	<b>0</b>	<b>14,099</b>	<b>15,000</b>	<b>(901)</b>	<b>94%</b>
8103100 · General Supplies					
8103110 · Office Supplies	0	161	161	0	100%
<b>Total 8103100 · General Supplies</b>	<b>0</b>	<b>161</b>	<b>161</b>	<b>0</b>	<b>100%</b>
8104200 · Travel Expense					
8104210 · Travel Expense	0	0	1,000	(1,000)	0%
8104220 · Professional Development	0	270	2,000	(1,730)	14%
<b>Total 8104200 · Travel Expense</b>	<b>0</b>	<b>270</b>	<b>3,000</b>	<b>(2,730)</b>	<b>9%</b>

**Ovilla 4B Economic Development Corporation**  
**Profit & Loss Budget Performance**

October 2013 through August 2014

	Current	Year to Date	Budget	\$ Over	% of Budget
	August 14	Oct '13 - August 14		(Under)	Thru August
				Budget	91%
<b>8105300 · - Printing</b>					
8105320 · Printing Expense	0	177	2,235	(2,058)	8%
<b>Total 8105300 · - Printing</b>	<b>0</b>	<b>177</b>	<b>2,235</b>	<b>(2,058)</b>	<b>8%</b>
<b>8105500 · - Projects</b>					
8105560 · Sewer Line	0	0	45,000	(45,000)	0%
<b>Total 8105500 · - Projects</b>	<b>0</b>	<b>0</b>	<b>45,000</b>	<b>(45,000)</b>	<b>0%</b>
<b>8105600 · Insurance</b>					
8105620 · Insurance - Liability	0	284	285	(1)	100%
<b>Total 8105600 · Insurance</b>	<b>0</b>	<b>284</b>	<b>285</b>	<b>(1)</b>	<b>100%</b>
<b>8105700 · Other Expenses</b>					
8105705 · Postage	0	5	39	(34)	14%
8105730 · Memberships	0	265	265	0	100%
8105740 · Advertising	1,210	3,310	4,010	(700)	83%
8105745 · Aerial Mapping	0	0	7,400	(7,400)	0%
8105765 · Business Expense	0	0	100	(100)	0%
<b>Total 8105700 · Other Expenses</b>	<b>1,210</b>	<b>3,580</b>	<b>11,814</b>	<b>(8,234)</b>	<b>30%</b>
<b>8109000 · Reserves</b>					
8109015 · Administrative Reserves	0	0	8,690	(8,690)	0%
8109215 · Admin. Expense to General Fund	0	1,250	2,500	(1,250)	50%
<b>Total 8109000 · Reserves</b>	<b>0</b>	<b>1,250</b>	<b>11,190</b>	<b>(9,940)</b>	<b>11%</b>
<b>Total Expenditures</b>	<b>1,210</b>	<b>21,421</b>	<b>90,785</b>	<b>(69,364)</b>	<b>24%</b>
<b>Net Change in Fund Balance</b>	<b>7,449</b>	<b>64,890</b>	<b>0</b>	<b>64,890</b>	<b>100%</b>

# Ovilla Municipal Development District Profit & Loss Budget Performance

October 2013 through August 2014

	Current	Year to Date	Budget	\$ Over (Under)	% of Budget Thru August
	August 14	Oct '13 - August 14		Budget	Budget
<b>Revenues</b>					
<b>4000100 · Taxes</b>					
4000120 · Sales tax	3,672	29,021	25,000	4,021	116%
<b>Total 4000100 · Taxes</b>	<b>3,672</b>	<b>29,021</b>	<b>25,000</b>	<b>4,021</b>	<b>116%</b>
<b>4000800 · Other Revenue</b>					
4000840 · Interest Income	25	232	135	97	172%
<b>Total 4000800 · Other Revenue</b>	<b>25</b>	<b>232</b>	<b>135</b>	<b>97</b>	<b>172%</b>
<b>Total Revenues</b>	<b>3,697</b>	<b>29,252</b>	<b>25,135</b>	<b>4,117</b>	<b>116%</b>
<b>Expenditures</b>					
<b>9102200 · Special Services</b>					
9102230 · Legal Fees	0	0	250	(250)	0%
9102240 · Audit	0	1,600	1,600	0	100%
9102250 · Accounting	0	0	250	(250)	0%
<b>Total 9102200 · Special Services</b>	<b>0</b>	<b>1,600</b>	<b>2,100</b>	<b>(500)</b>	<b>76%</b>
<b>9102300 · Consultant Services</b>					
9102310 · Consultant Fees	0	0	500	(500)	0%
<b>Total 9102300 · Consultant Services</b>	<b>0</b>	<b>0</b>	<b>500</b>	<b>(500)</b>	<b>0%</b>
<b>9103100 · General Supplies</b>					
9103110 · Office Supplies	0	0	100	(100)	0%
<b>Total 9103100 · General Supplies</b>	<b>0</b>	<b>0</b>	<b>100</b>	<b>(100)</b>	<b>0%</b>
<b>9104200 · Travel Expense</b>					
9104220 · Professional Development	0	0	250	(250)	0%
<b>Total 9104200 · Travel Expense</b>	<b>0</b>	<b>0</b>	<b>250</b>	<b>(250)</b>	<b>0%</b>

# Ovilla Municipal Development District Profit & Loss Budget Performance

October 2013 through August 2014

	Current	Year to Date	Budget	\$ Over (Under)	% of Budget Thru August
	August 14	Oct '13 - August 14		Budget	Budget
<b>9105600 · Insurance</b>					
9105620 · Insurance - Liability	71	284	285	(1)	100%
<b>Total 9105600 · Insurance</b>	<b>71</b>	<b>284</b>	<b>285</b>	<b>(1)</b>	<b>100%</b>
<b>9105700 · Other Expenses</b>					
9105705 · Postage	0	0	25	(25)	0%
<b>Total 9105700 · Other Expenses</b>	<b>0</b>	<b>0</b>	<b>25</b>	<b>(25)</b>	<b>0%</b>
<b>9109000 · Reserves</b>					
9109015 · Administrative Reserves	0	0	21,375	(21,375)	0%
9109215 · Admin. Expense to General Fund	0	250	500	(250)	50%
<b>Total 9109000 · Reserves</b>	<b>0</b>	<b>250</b>	<b>21,875</b>	<b>(21,625)</b>	<b>1%</b>
<b>Total Expenditures</b>	<b>71</b>	<b>2,134</b>	<b>25,135</b>	<b>(23,001)</b>	<b>8%</b>
<b>Net Change in Fund Balance</b>	<b>3,626</b>	<b>27,118</b>	<b>0</b>	<b>27,118</b>	<b>100%</b>

# Ovilla Fire Department Auxiliary Profit & Loss Budget Performance

October 2013 through August 2014

	Current	Year to Date	Budget	\$ Over	% of Budget
	August 14	Oct '13 - August 14		(Under)	Thru August
				Budget	91%
<b>Revenues</b>					
4000800 · Other Revenue					
4000815 · Gifts	0	3,050	7,500	(4,450)	41%
4000830 · Vending Machines	0	0	500	(500)	0%
<b>Total 4000800 · Other Revenue</b>	<b>0</b>	<b>3,050</b>	<b>8,000</b>	<b>(4,950)</b>	<b>38%</b>
<b>Total Revenues</b>	<b>0</b>	<b>3,050</b>	<b>8,000</b>	<b>(4,950)</b>	<b>38%</b>
<b>Expenditures</b>					
5332100 · Employee Benefits					
5332196 · Membership Dues	0	0	100	(100)	0%
<b>Total 5332100 · Employee Benefits</b>	<b>0</b>	<b>0</b>	<b>100</b>	<b>(100)</b>	<b>0%</b>
5333400 · Maintenance Supplies and Parts					
5333460 · Supplies - Miscellaneous	86	352	1,750	(1,398)	20%
<b>Total 5333400 · Maintenance Supplies and Parts</b>	<b>86</b>	<b>352</b>	<b>1,750</b>	<b>(1,398)</b>	<b>20%</b>
5334200 · Travel Expenses					
5334220 · Professional Development	0	0	150	(150)	0%
<b>Total 5334200 · Travel Expenses</b>	<b>0</b>	<b>0</b>	<b>150</b>	<b>(150)</b>	<b>0%</b>
5335700 · Other Expense					
5335735 · Official Functions	0	394	3,000	(2,606)	13%
5335765 · Miscellaneous	0	2,980	3,000	(20)	99%
<b>Total 5335700 · Other Expense</b>	<b>0</b>	<b>3,374</b>	<b>6,000</b>	<b>(2,626)</b>	<b>56%</b>
<b>Total Expenditures</b>	<b>86</b>	<b>3,726</b>	<b>8,000</b>	<b>(4,274)</b>	<b>47%</b>
<b>Net Change in Fund Balance</b>	<b>(86)</b>	<b>(676)</b>	<b>0</b>	<b>(676)</b>	<b>100%</b>

**Ovilla Police Department Special Fund  
Profit & Loss Budget vs. Actual  
October 2013 through August 2014**

	Current	Year to Date	Budget	\$ Over (Under)	% of Budget Thru August
	August 14	Oct '13 - Aug 14		\$ Over Budget	91%
<b>Revenues</b>					
4000800 · Other Revenue					
4000815 · Gifts	0	350	1000	(650)	35.0%
4000880 · Reduction of Fund Balance	0	0	4365	(4365)	0.0%
<b>Total 4000800 · Other Revenue</b>		<b>350</b>	<b>5365</b>	<b>(5015)</b>	<b>6.52%</b>
<b>Total Revenues</b>	<b>0</b>	<b>350</b>	<b>5365</b>	<b>(5015)</b>	<b>6.52%</b>
<b>Expenditures</b>					
5232600 · Special Expenses					
5232690 · Special Expenses - Other	0	3517	3517	0	100.0%
<b>Total 5232600 · Special Expenses</b>		<b>3517</b>	<b>3517</b>	<b>0</b>	<b>100.0%</b>
5235500 · Repairs and Bldg Improvements					
5235540 · Repairs - Machinery & Equipment	0	56	100	(44)	56.25%
<b>Total 5235500 · Repairs and Bldg Improvements</b>		<b>56</b>	<b>100</b>	<b>(44)</b>	<b>56.25%</b>
5235700 · Other Expense					
5235735 · Official Functions	0	80	80	0	100.0%
<b>Total 5235700 · Other Expense</b>		<b>80</b>	<b>80</b>	<b>0</b>	<b>100.0%</b>
5236400 · Minor Capital Outlay					
5236440 · Machinery and Equipment	0	1220	1668	(448)	73.14%
<b>Total 5236400 · Minor Capital Outlay</b>	<b>0</b>	<b>1220</b>	<b>1668</b>	<b>(448)</b>	<b>73.14%</b>
<b>Total Expenditures</b>	<b>0</b>	<b>4873</b>	<b>5365</b>	<b>(492)</b>	<b>90.83%</b>
<b>Net Income</b>	<b>0</b>	<b>4523</b>	<b>0</b>	<b>(1513)</b>	<b>100.0%</b>



## **City Administrator Activity Report**

Cyndy Powell

September 08, 2014 – September 12, 2014

**Weekly Leadership Team meetings** – reading John Maxwell's book Developing the Leader within You.

**Neighborhood road work** – City crews continue minor work in Ovilla Oaks on Winding Way and Ridgeway Gap, once finished the County will assist with chip and seal work. Ellis County road crews are still working on Joe Wilson Road and chip seal on Shiloh Road is complete.

**Cockrell Hill Road Repairs** – Dallas County has moved in their equipment to begin work on Cockrell Hill on Tuesday, September 16, 2014 beginning from the north end and work toward Lariat Trail. The roadwork on the Ellis County portion will commence next spring.

**Planning and Zoning Commission** – next meeting is Monday, October 06, 2014. Change in meeting time to 6:00 p.m. approved.

**BOA** – no meeting in September.

**Five Year Staffing Plan** – (Mayor Dormier, Oberg, Stevenson).

**Strategic Guide** – Parks Board (Goal 2) and Municipal Services Advisory Committee (Goal 3) have been created. Board members are needed.

**Economic Development Corporation** – Next meeting is September 15, 2014 beginning at 6:00 p.m.

**Municipal Development District** – pending appointments.

**ESD#4 Board Meeting** – next meeting is October 06, 2014, at 7:00 p.m.

**ESD#2 Board Meeting** – next meeting is Monday, September 15, 2014, at 7:00 p.m.

**Stonewood Lakes Estates (Cole Tracts 113 acres in the ETJ)** – no activity.

**Bryson Manor (122 acres in City Limits)** – staff is awaiting Mr. Massey Shaw's final plat application. Construction plans for the first phase of Bryson Manor have been reviewed the City's engineering firm.

**MISD parcel** – no activity.

**Mosquito Control** – information has been provided to residents in the newsletter and on the web site to educate citizens in their role in controlling the mosquito population. The city continues collecting mosquito samples and sending to Austin for testing. There have been no positive results in Ovilla but some positive results have been found for West Nile in neighboring cities.

**Heritage Day Committee** – (Mayor, Hunt, Oberg) Jean Whirly was selected for Grand Marshal.

**Hosford Tracts (130 acres in City Limits)** – The developer proposed a Planned Development at the Joint Meeting August 25, 2014 and received feedback.

**Quarterly newsletter** – deadline for articles for next newsletter is November 7<sup>th</sup>.

**Burn Ban** in effect – 08-11-2014

**Trinity River Authority** – tour of the Red Oak Creek Regional Wastewater System September 05 was informative and the facilities were impressive.

**Mock disaster training** – the Ovilla Police department will be participating in a joint full-scale multi-jurisdictional/multi-discipline mock disaster exercise on Friday, October 3, 2014, hosted by the City of Red Oak and the Red Oak ISD.

**Heritage Day Committee** – meeting Thursday, September 18, 2014 beginning at 3:30 p.m. There will be a horseshoes tournament and the t-shirt art design contest is coming along well.



### City Administrator Activity Report

Cyndy Powell

September 02, 2014 – September 05, 2014

**Weekly Leadership Team meetings** – reading John Maxwell's book Developing the Leader within You.

**Neighborhood road work** – City crews continue minor work in Ovilla Oaks on Winding Way and Ridgeway Gap, once finished the County will assist with chip and seal work. Ellis County road crews are still working on Joe Wilson Road and will be back to finish second course on Shiloh Road.

**Cockrell Hill Road Repairs** –. Anticipated start date for Cockrell Hill road work on the Dallas County portion is September 08, 2014. The roadwork on the Ellis County portion will commence next spring.

**Planning and Zoning Commission** – next meeting is Monday, October 06, 2014. Change in meeting time requested.

**BOA** – no meeting in September.

**Five Year Staffing Plan** – (Mayor Dormier, Oberg, Stevenson).

**Strategic Guide** – Parks Board (Goal 2) and Municipal Services Advisory Committee (Goal 3) have been created. Board members are needed.

**Economic Development Corporation** – Next meeting is September 15, 2014 beginning at 6:00 p.m.

**Municipal Development District** – pending appointments.

**ESD#4 Board Meeting** – next meeting is October 06, 2014, at 7:00 p.m.

**ESD#2 Board Meeting** – next meeting is Monday, September 15, 2014, at 7:00 p.m.

**Stonewood Lakes Estates (Cole Tracts 113 acres in the ETJ)** – no activity.

**Bryson Manor (122 acres in City Limits)** – staff is awaiting Mr. Massey Shaw's final plat application. Construction plans for the first phase of Bryson Manor have been reviewed the City's engineering firm.

**MISD parcel** – no activity.

**Mosquito Control** – information has been provided to residents in the newsletter and on the web site to educate citizens in their role in controlling the mosquito population. The city continues collecting mosquito samples and sending to Austin for testing. There have been no positive results in Ovilla but some positive results have been found for West Nile in neighboring cities.

**Heritage Day Committee** – (Mayor, Hunt, Oberg) Jean Whirly was selected for Grand Marshal.

**Hosford Tracts (130 acres in City Limits)** – The developer is proposed a Planned Development at the Joint Meeting August 25, 2014 and received feedback.

**Quarterly newsletter** – Arrival anticipated in homes around September 9<sup>th</sup>-11<sup>th</sup>.

**Municipal Services Advisory Committee** – three (3) volunteers needed to apply for the newly created MSAC. Municipal Services Advisory Committee will develop a capital improvement plan based on current and future development issues, current and future city services, current and future water needs, and major capital improvements to street, water and sewer

infrastructure as described in Goal 3 of the Strategic Guide. Although we placed notice of openings on the web site and sent out a Tweet, please recruit volunteers for this Committee.

**Parks Board**—four (4) more volunteers needed to apply for the newly created Parks Board to develop a master parks plan for Strategic Guide Goal 2. Teresa Lindsey was appointed at the July 14, 2014 meeting.

**Burn Ban** in effect – 08-11-2014

**Trinity River Authority** – tour of the Red Oak Creek Regional Wastewater System, 3:00 p.m. on September 05, 2014.

# August 2014

## Code Enforcement Report

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Complaints – 79 (24- Grass; 11-Permits; 21– Parking; 23-Nuisance)

Follow ups – 89 (26- Grass; 23-Parking; 8-Permit; 32- Nuisance)

Door Notices – 38 (Grass – 15; Parking – 10; Permits – 8; Nuisance – 5)

Mail Notices – 14 (Parking – 8; Brush & Grass-6)

Posted Property – 8 (5 Grass, 3 Nuisance)

Court – 1 (1- request trial – Grass and Weeds)

Citizen contacts - 92

Permits reviewed – 13      Permits issued - 11

Inspections – 19

Nuisance Abated By City -0

Nuisance Signs – 33 (21 Garage sales; 12 Businesses)

Board of Adjustment – 2 (1-Fence Material –Denied; 1- Building Line–Approved w/restrictions)

# August 2014

## Animal Control Report

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Complaints- 58 (registration 35; at large 12; welfare 11)

Follow ups –63

Door Notices –28 (Registration 25; at large 3)

Impounded Animals – 5 (dogs)

Animal Welfare Checks – 16

Impound Animal Results - 2 Returned to owner; 3 transport

Impound Fees Collected - \$75.00

Court – 0

Citizen contacts -42

Animal Registration Tags Issued – 24, totaling \$281.00

Registration Reminders Mailed - 16

Nuisance Letters Mailed - 4

Animals Released – 2 (1 skunk; 1 raccoon)

Deceased Removed – 34

Oak Leaf –3 (2 dogs; 1skunk)

Traps Checked Out – 11

# CITY OF OVILLA MINUTES

*Monday, August 11, 2014*

*Special City Council Meeting*

*105 S. Cockrell Hill Road, Ovilla, TX 75154*

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Mayor Dormier called the Special Council Meeting of the Ovilla City Council to order at 5:00 P.M. The following City Council Members were present:

Rachel Huber	Council Member, Place 1
Larry Stevenson	Council Member, Place 2
David Griffin	Mayor Pro Tem, Place 3
Doug Hunt	Council Member, Place 4
Dean Oberg	Council Member, Place 5

Mayor Dormier announced all Council members present, thus constituting a quorum. Various department-heads and staff were also present.

## **REGULAR AGENDA**

**ITEM I. DISCUSSION/ACTION** – Workshop and review of the proposed Fiscal Year 2014-2015 Budget, discuss the preliminary determination of the tax rate, and direct staff as necessary.

To consider a proposed budget and tax rate, City Administrator Cyndy Powell opened discussion with financial projections based on the provided information:

**BUDGET PROJECTIONS:** Health insurance premiums are budgeted for the 29% maximum re-rate. The City will receive insurance proposals on Friday, August 15, 2014 for consideration. The LiDAR contours mapping has been included in the EDC budget as well as \$45,000 for infrastructure related to potential development.

Outstanding revenue items for the General Fund included confirmations from ESD#2 and ESD#4.

The revised budget included an estimated \$415,325 from ad valorem taxes, \$125,544 contribution from the Water and Sewer Fund and the balance from interest and fund balance. FY2014-2015 Debt service was \$572,425.

Departmental/Capital/Personnel supplemental items **not** included in the proposed preliminary budget included:

### **Capital Expenditures:**

- Fire engine and financing options (multi-year) ~ \$560,000.
- Police patrol vehicle ~ \$44,500
- Public works truck ~ \$23,000 (the old truck would replace the animal control truck and be retrofitted for \$2,000); total needed \$25,000.

### **Personnel:**

- It was suggested a part-time position be authorized, in lieu of a full-time position, in the police department to relieve the Detective to focus investigations. The full-time position with benefits was estimated at \$40,000 annually. The estimated cost for the part-time position is about \$27,335 annually. Chief Moon proposed to fill the position with three part-time officers and recommended an hourly rate of \$25.00. This position would not be afforded health insurance or TMRS retirement. The \$27,335 included payroll taxes, social security, and uniform allowances for each of the three officers.
- Compensation study adjustment ~ still pending some responses from various municipalities.

Staff provided reviews of taxable values received thus far from Dallas and Ellis Counties. Certified values were expected from both counties by July 25<sup>th</sup>. In the preliminary budget, the General Fund property tax revenues were estimated at a 5% increase. Sales tax projections were estimated at a 5% increase. Adjustments were made to corresponding line items related to development based on a projection of 30 houses in 2014-2015. New development was not included in presented preliminary budget.

Projections and/or adjustments were not yet made to the following:

1. Liability/property insurance or electricity use for public facilities by departments
2. Health insurance re-rate increase of approximately 29%
3. Charges for services to ESD #2 or ESD #4
4. Water tower lease revenue
5. Debt service transfers

Items covered in the proposed preliminary budget included the required impact fee study from the Water and Sewer Impact Fund; the required revision to the Comprehensive Land Plan (GF Admin); Water Street Waterline for (W&S Impact Fund); the road repair for Water Street after waterline construction (a split between the GF, Streets and W&S Impact Fund); and the City's estimated portion for ROW acquisition and utility relocation total for FM664 over three years (GF Admin-Reserve).

**No Action.**

**ITEM 2. DISCUSSION/ACTION** – Consideration of a proposed tax rate for the Fiscal Year 2014-2015 Budget and take a record vote.

The City received the certified tax values for both Dallas and Ellis Counties on Tuesday, July 22, 2014. Ellis County is contracted by the City to provide the Effective Tax Rate and Roll Back Tax Rate. The total taxable value for 2014 is \$261,857,352 compared to last year of \$248,160,741. Tax revenue budgeted is based on a 98% collection rate.

The FY2014-2015 Budget was proposed with the current tax rate of \$0.6719. The maintenance and operations rate was proposed at \$.05101 and the proposed debt rate or interest and sinking (I&S) was \$0.1618. If Council decided to go with the current property tax rate of \$0.6719, there would be a surplus of about \$21,000.

The Effective Tax Rate for FY2014-2015 was \$0.655815 which is the total tax rate needed to raise the same amount of property tax revenue from the same properties in both the 2014 tax year and the 2015 tax year. If Council decided to go with the Effective Tax Rate of \$0.65518, the deficit would be about \$20,000.

The Rollback Tax Rate was listed as \$0.73009, the highest tax rate the City can set before taxpayers can start tax rollback procedures. The surplus would be about \$170,000.

PL4 Hunt moved that the Council hereby propose the 2014 property tax rate of .6719, with a maintenance and operation rate of .5101 and a debt rate of .1618, seconded by PL5 Oberg.

Mayor Dormier called a roll-call vote:

- |                            |     |
|----------------------------|-----|
| PL1 Huber                  | AYE |
| PL2 Stevenson              | AYE |
| PL3, Mayor Pro Tem Griffin | AYE |
| PL4 Hunt                   | AYE |
| PL5 Oberg                  | AYE |

**The motion carried unanimously, 5-0.**

**ITEM 3. DISCUSSION/ACTION** – Consider and Schedule Dates for Two Public Hearings on the Proposed Tax Rate for Fiscal Year 2014-2015.

Section 26.05 of the Tax Code requires that the governing body hold two public hearings, if the entity is proposing a tax increase or proposal to increase total tax revenue. The first tax rate hearing may not be held before the 7<sup>th</sup> day after the notice of the public hearing is given. (Tax Code 26.06a) The second public hearing may be not be held earlier than the third day after the first public hearing.

Staff recommended the following dates in accordance with the Property Tax Code:

1<sup>st</sup> Public Hearing – Monday, August 25, 2014, 7:00 pm

2<sup>nd</sup> Public Hearing – Tuesday, September 02, 2014, 7:00 pm or Wednesday, September 03, 2014, 7:00 pm (Special Meeting)

PLI Huber moved that Council schedule the first public hearing to be held on August 25, 2014 at 7:00 p.m., at the City Hall Council Chamber Room and the second public hearing to be held on Wednesday, September 03, 2014 at 7:00 p.m., City Hall Council Chamber Room, seconded by PL2 Stevenson. No oppositions.

**VOTE: Approved unanimously, 5-0**

**ADJOURNMENT**

There being no further business, Mayor Dormier adjourned the meeting at 7.03 p.m.

ATTEST:

\_\_\_\_\_  
Richard Dormier, Mayor

\_\_\_\_\_  
Pamela Woodall, City Secretary

*Approved September 22, 2014*

# CITY OF OVILLA MINUTES

*Monday, August 11, 2014*

*Regular City Council Meeting*

*105 S. Cockrell Hill Road, Ovilla, TX 75154*

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Mayor Dormier called the Regular Council Meeting of the Ovilla City Council to order at 7:15 P.M. The following City Council Members were present:

Rachel Huber	Council Member, Place 1
Larry Stevenson	Council Member, Place 2
David Griffin	Mayor Pro Tem, Place 3
Doug Hunt	Council Member, Place 4
Dean Oberg	Council Member, Place 5

Mayor Dormier announced all Councilmen present, thus constituting a quorum. Various department-heads and staff were also present.

PL5 Oberg gave the Invocation and Mayor Dormier led the recitation of the Pledge of Allegiance.

## **COMMENTS, PRESENTATIONS, REPORTS AND/OR APPOINTMENTS**

Mayor Dormier read aloud a Proclamation honoring Constitution Week and made presentation to representative, Mrs. Hart, from the Old Chisholm Trail Chapter, NSDAR. In turn, Mayor Dormier was presented with a Citizenship Award.

### ▪ **Citizens Comments / Citizens Forum:**

I. None

### ▪ **Department Activity Reports / Discussion**

Staff and Council shared discussion on the monthly reports.

- Police Department Police Chief M. Moon
  - Monthly Report
- Fire Department Captain B. Kennedy
  - Monthly Report
- Public Works Public Works Director B. Piland
  - Monthly Report
    - Road repair concerns in Ovilla Oaks were discussed
    - Still waiting on Dallas County agreement for Cockrell Hill Road repair
- Administration City Administrator C. Powell
  - Weekly activity report(s) – TRA meter monitoring was inconclusive, still researching.
  - Monthly Municipal Court Report City Secretary P. Woodall
  - Code Enforcement/Animal Control Code/A/C Officer M. Dooly
    - Monthly Reports

Mayor Dormier move the order of the Agenda to address Item 1 under the Regular Agenda Items.

## **REGULAR AGENDA**

ITEM 1. **DISCUSSION/ACTION – Consideration** of and action on the Proposed Interlocal Cooperation Agreement for Fire Protection and First Responder Services and take action as necessary to direct staff.

Mr. Dub Nowell from the ESD#4 was present to answer any questions from the governing body and assured them that the ESD#4 was planning for a May 2015 election for a tax increase. Council's consensus was to forward the new agreement to Ovilla's legal counsel to review and for staff to bring back.

**No Action.**

Mayor Dormier returned to the regular order of the agenda.

### **CONSENT ITEMS**

- C1. Resolution R2014-027 authorizing the Mayor to execute an Interlocal Agreement by and Between the City of Ovilla, Texas and the City of Midlothian, Texas for emergency medical transport services.
- C2. Minutes of the June 23, 2014 Regular Council Meeting
- C3. Minutes of the July 09, 2014 Special Council Meeting
- C4. Minutes of the July 14, 2014 Regular Council Meeting

PL4 Hunt moved to pulled CI for discussion. CI was numbered Item 20 under the Regular Agenda to be addressed later. Mayor Pro Tem Griffin moved that Council approve Consent Items C2, C3, and C4, seconded by PL2 Stevenson.

*No oppositions, no abstentions.*

**VOTE: The motion carried unanimously: 5-0.**

### **PUBLIC HEARING**

Case PZ14-02 was pulled due to a scrivener's error.

**Mayor Dormier opened the Public Hearing at 7:57 p.m.**

**Mayor Dormier read aloud Cases PZ2014-03 through PZ2014-05 asking for public comment. There was no one to speak on those cases.**

Public Hearing & Discussion – Discuss and consider recommended zoning changes:

Case No. PZ14-02. A request by the City of Ovilla, for a change in zoning from RC (Single Family Residential District 5 Acre Minimum) to RE (Single Family Residential District 1 Acre Minimum) on 5.61 acres of land, more or less, out of the Westmoreland Estates I, Lots 25A & 26A, Ellis County, Texas and more commonly known as 754 Westmoreland Road, Ovilla, Texas. (Item pulled, scrivener error)

Case No. PZ14-03. A request by the City of Ovilla, for a change in zoning from RC (Single Family Residential District 5 Acre Minimum) to RE (Single Family Residential District 1 Acre Minimum) on 4.6 acres of land, more or less, out of the Westmoreland Estates I, Lot 27A, Ellis County, Texas and more commonly known as 743 Westmoreland Road, Ovilla, Texas. **No Comments.**

Case No. PZ14-04. A request by the City of Ovilla, for a change in zoning from RC (Single Family Residential District 5 Acre Minimum) to RE (Single Family Residential District 1 Acre Minimum) on 3.65 acres of land, more or less, out of the Westmoreland Estates I, Lot 28A, Ellis County, Texas and more commonly known as 739 Westmoreland Road, Ovilla, Texas. **No Comments.**

Case No. PZ14-05. A request by the City of Ovilla, for a change in zoning from RC (Single Family Residential District 5 Acre Minimum) to RE (Single Family Residential District 1 Acre Minimum) on 1.88 acres of land, more or less, out of the Westmoreland Estates I, Lot 29A, Ellis County, Texas and more commonly known as Lot 29A Westmoreland Road, Ovilla, Texas. **No Comments.**

**Mayor Dormier read aloud Case PZ2104-06 and asked for any public comment.**

Case No. PZ14-06. A request by the City of Ovilla, for a change in zoning from RC (Single Family Residential District 5 Acre Minimum) to RE (Single Family Residential District 1 Acre Minimum) on 2.02 acres of land, more or less, out of the Westmoreland Estates 2 Lot 30A, Ellis County, Texas and more commonly known as 735 Westmoreland Road, Ovilla, Texas.

- I. Mr. Billy Rogers of 735 Westmoreland Road voiced approval of the zoning change. There was no one else to speak.

**Mayor Dormier continued the readings of the P & Z Rezoning Cases individually. There was no one to speak on the remaining Cases from PZ14-07 through PZ14-14.**

Case No. PZ14-07. A request by the City of Ovilla, for a change in zoning from RC (Single Family Residential District 5 Acre Minimum) to RE (Single Family Residential District 1 Acre Minimum) on 2.05 acres of land, more or less, out of the Westmoreland Estates 2, Lot 31A, Ellis County, Texas and more commonly known as 733 Westmoreland Road, Ovilla, Texas. **No Comments.**

Case No. PZ14-08. A request by the City of Ovilla, for a change in zoning from RC (Single Family Residential District 5 Acre Minimum) to RE (Single Family Residential District 1 Acre Minimum) on 4.83 acres of land, more or less, out of the 210 J. Chapman Survey, Ellis County, Texas and more commonly known as 725 Westmoreland Road, Ovilla, Texas. **No Comments.**

Case No. PZ14-09. A request by the City of Ovilla, for a change in zoning from RC (Single Family Residential District 5 Acre Minimum) to RE (Single Family Residential District 1 Acre Minimum) on 3.865 acres of land, more or less, out of the Broadnax Addition, Lot 1, Ellis County, Texas and more commonly known as 721 Westmoreland Road, Ovilla, Texas. **No Comments.**

Case No. PZ14-10. A request by the City of Ovilla, for a change in zoning from RC (Single Family Residential District 5 Acre Minimum) to RE (Single Family Residential District 1 Acre Minimum) on 4 acres of land, more or less, out of the 210 J. Chapman Survey, Ellis County, Texas and more commonly known as 719 Westmoreland Road, Ovilla, Texas. **No Comments.**

Case No. PZ14-11 A request by the City of Ovilla, for change in zoning from RC(Single Family Residential District 5 Acre Minimum) to RE (Single Family Residential District 1 acre Minimum) on 4 acres of land, more or less, out of the 210 J. Chapman Survey, Ellis County, Texas and more commonly known as 717 Westmoreland Road, Ovilla, Texas. **No Comments.**

Case No. PZ14-12 A request by the City of Ovilla, for change in zoning from RC(Single Family Residential District 5 Acre Minimum) to RE (Single Family Residential District 1 acre Minimum) on 4 acres of land, more or less, out of the 210 J. Chapman Survey, Ellis County, Texas and more commonly known as 713 Westmoreland Road, Ovilla, Texas. **No Comments.**

Case No. PZ14-13 A request by the City of Ovilla, for change in zoning from RC(Single Family Residential District 5 Acre Minimum) to RE (Single Family Residential District 1 acre Minimum) on 3.11 acres of land, more or less, out of the 210 J. Chapman Survey, Ellis County, Texas and more commonly known as 707 Westmoreland Road, Ovilla, Texas. **No Comments.**

Case No. PZ14-14 A request by the City of Ovilla, for change in zoning from RC(Single Family Residential District 5 Acre Minimum) to RE (Single Family Residential District 1 acre Minimum) on 3.11 acres of land, more or less, out of the 210 J. Chapman Survey, Ellis County, Texas and more commonly known as 801 Hosford Road, Ovilla, Texas. **No Comments.**

There being no one to speak on the rezoning cases, Mayor Dormier closed the Public Hearing at 8:10 p.m.

### **REGULAR AGENDA**

- ITEM 1. **DISCUSSION/ACTION – Consideration** of and action on the Proposed Interlocal Cooperation Agreement for Fire Protection and First Responder Services and take action as necessary to direct staff. **Item 1 was previously discussed.**
- ITEM 2. **DISCUSSION/ACTION –** Case No. PZ14-03. **Receive** recommendation from the Planning and Zoning Commission for consideration of and action on Ordinance 2014-013, Providing for the Amendment to the Zoning Ordinance of the City of Ovilla, TX, that being Ordinance 2010-013, as heretofore amended; Providing a Zoning Classification change from “RC, Single Family Residential District, 5-acre Minimum” to “RE, Single Family Residential District, 1-acre Minimum” on land specifically described herein located with Ellis County Appraisal District and identifies as 27A Westmoreland Road, Estates I, of the deed records of Ellis County; and providing for immediate effect and otherwise known and referred to as 743 Westmoreland Road in the City of Ovilla, TX.

The Planning and Zoning Commission upon roll-call vote during their August 7 public hearing and meeting, recommended Council approve the zoning change to PZ14-03.

Mayor Pro Tem Griffin moved that Council approve Ordinance 2014-013 for a change in zoning from RC (Single Family residential District 5-acre minimum) to RE (Single Family Residential District 1-acre minimum) CASE PZ14-03, more commonly known as 743 Westmoreland Road, seconded by PL5 Oberg.

*No oppositions, no abstentions.*

**VOTE: The motion carried unanimously: 5-0.**

- ITEM 3. **DISCUSSION/ACTION –** Case No. PZ14-04 **Receive** recommendation from the Planning and Zoning Commission for consideration of and action on Ordinance 2014-014, Providing for the Amendment to the Zoning Ordinance of the City of Ovilla, TX, that being Ordinance 2010-013, as heretofore amended; Providing a Zoning Classification change from “RC, Single Family Residential District, 5-acre Minimum” to “RE, Single Family Residential District, 1-acre Minimum” on land specifically described herein located with Ellis County Appraisal District and identifies as 28A Westmoreland Road, Estates I, of the Deed Records of Ellis County; and providing for immediate effect and otherwise known and referred as 739 Westmoreland Road, Ovilla, Texas.

The Planning and Zoning Commission upon roll-call vote during their August 7 public hearing and meeting, recommended Council approve the zoning change to PZ14-04.

PL4 Hunt moved that Council approve Ordinance 2014-014 for a change in zoning from RC (Single Family residential District 5-acre minimum) to RE (Single Family Residential District 1-acre minimum) CASE PZ14-04, more commonly known as 739 Westmoreland Road, seconded by PL2 Stevenson.

*No oppositions, no abstentions.*

**VOTE: The motion carried unanimously: 5-0.**

- ITEM 4. **DISCUSSION/ACTION –** Case No. PZ14-05. **Receive** recommendation from the Planning and Zoning Commission for consideration of and action on Ordinance 2014-015, Providing for the Amendment to the Zoning Ordinance of the City of Ovilla, TX, that being Ordinance 2010-013, as heretofore amended; Providing a Zoning Classification change from “RC, Single

Family Residential District, 5-acre Minimum” to “RE, Single Family Residential District, 1-acre Minimum” on land specifically described herein located with Ellis County Appraisal District and identifies as 29A Westmoreland Road, Estates 1, of the Deed Records of Ellis County; and providing for immediate effect and otherwise known and referred as 29A Westmoreland Road Estates 1, Ovilla, Texas.

The Planning and Zoning Commission upon roll-call vote during their August 7 public hearing and meeting, recommended Council approve the zoning change to PZ14-05.

PL5 Oberg moved that Council approve Ordinance 2014-015 for a change in zoning from RC (Single Family residential District 5-acre minimum) to RE (Single Family Residential District 1-acre minimum) CASE PZ14-05, more commonly known as lot 29A Westmoreland Road, seconded by PL2 Stevenson.

*No oppositions, no abstentions.*

**VOTE: The motion carried unanimously: 5-0.**

ITEM 5. **DISCUSSION/ACTION** – Case No. PZ14-06. **Receive** recommendation from the Planning and Zoning Commission for consideration of and action on Ordinance 2014-016, Providing for the Amendment to the Zoning Ordinance of the City of Ovilla, TX, that being Ordinance 2010-013, as heretofore amended; Providing a Zoning Classification change from “RC, Single Family Residential District, 5-acre Minimum” to “RE, Single Family Residential District, 1-acre Minimum” on land specifically described herein located with Ellis County Appraisal District and identifies as 30A Westmoreland Road, Estates 2, of the Deed Records of Ellis County; and providing for immediate effect and otherwise known and referred as 735 Westmoreland Road, Ovilla, Texas.

The Planning and Zoning Commission upon roll-call vote during their August 7 public hearing and meeting, recommended Council approve the zoning change to PZ14-06.

PL1 Huber moved that Council approve Ordinance 2014-016 for a change in zoning from RC (Single Family residential District 5-acre minimum) to RE (Single Family Residential District 1-acre minimum) CASE PZ14-06, more commonly known as 735 Westmoreland Road, seconded by PL5 Oberg.

*No oppositions, no abstentions.*

**VOTE: The motion carried unanimously: 5-0.**

ITEM 6. **DISCUSSION/ACTION** – Case No. PZ14-07. **Receive** recommendation from the Planning and Zoning Commission for consideration of and action on Ordinance 2014-017, Providing for the Amendment to the Zoning Ordinance of the City of Ovilla, TX, that being Ordinance 2010-013, as heretofore amended; Providing a Zoning Classification change from “RC, Single Family Residential District, 5-acre Minimum” to “RE, Single Family Residential District, 1-acre Minimum” on land specifically described herein located with Ellis County Appraisal District and identifies as 31A Westmoreland Road, Estates 2, of the Deed Records of Ellis County; and providing for immediate effect and otherwise known and referred as 733 Westmoreland Road, Ovilla, Texas.

The Planning and Zoning Commission upon roll-call vote during their August 7 public hearing and meeting, recommended Council approve the zoning change to PZ14-07.

PL2 Stevenson moved that Council approve Ordinance 2014-017 for a change in zoning from RC (Single Family residential District 5-acre minimum) to RE (Single Family Residential District 1-acre minimum) CASE PZ14-07, more commonly known as 733 Westmoreland Road, seconded by Mayor Pro Tem Griffin.

*No oppositions, no abstentions.*

**VOTE: The motion carried unanimously: 5-0.**

*Richard Dormier, Mayor  
Rachel Huber, Place One  
Larry Stevenson, Place Two*

5

*Doug Hunt, Place Four  
David Griffin, Place Three  
Dean Oberg, Place Five*

ITEM 7. **DISCUSSION/ACTION** – Case No. PZ14-08. **Receive** recommendation from the Planning and Zoning Commission for consideration of and action on Ordinance 2014-018, Providing for the Amendment to the Zoning Ordinance of the City of Ovilla, TX, that being Ordinance 2010-013, as heretofore amended; Providing a Zoning Classification change from “RC, Single Family Residential District, 5-acre Minimum” to “RE, Single Family Residential District, 1-acre Minimum” on land specifically described herein located with Ellis County Appraisal District and identifies as 210 J. Chapman Survey of the Deed Records of Ellis County; and providing for immediate effect and otherwise known and referred as 725 Westmoreland Road, Ovilla, Texas.

The Planning and Zoning Commission upon roll-call vote during their August 7 public hearing and meeting, recommended Council deny of the zoning change to PZ14-08.

Mayor Pro Tem Griffin moved that Council deny Ordinance 2014-018 for a change in zoning from RC (Single Family residential District 5-acre minimum) to RE (Single Family Residential District 1-acre minimum) CASE PZ14-08, more commonly known as 725 Westmoreland Road. The motion failed. Council discussed the motion and property and made another motion.

Mayor Pro Tem Griffin moved that Council approve Ordinance 2014-018 for a change in zoning from RC (Single Family residential District 5-acre minimum) to RE (Single Family Residential District 1-acre minimum) CASE PZ14-08, more commonly known as 725 Westmoreland Road, seconded by PL1 Huber.

*No oppositions, no abstentions.*

**VOTE: The motion carried unanimously: 5-0.**

ITEM 8. **DISCUSSION/ACTION** – Case No. PZ14-09. **Receive** recommendation from the Planning and Zoning Commission for consideration of and action on Ordinance 2014-019, Providing for the Amendment to the Zoning Ordinance of the City of Ovilla, TX, that being Ordinance 2010-013, as heretofore amended; Providing a Zoning Classification change from “RC, Single Family Residential District, 5-acre Minimum” to “RE, Single Family Residential District, 1-acre Minimum” on land specifically described herein located with Ellis County Appraisal District and identifies as Lot 1, Broadnax Addition, of the Deed Records of Ellis County; and providing for immediate effect and otherwise known and referred as 721 Westmoreland Road, Ovilla, Texas.

The Planning and Zoning Commission upon roll-call vote during their August 7 public hearing and meeting, recommended Council deny of the zoning change to PZ14-09.

Mayor Pro Tem Griffin moved that Council approve Ordinance 2014-019 for a change in zoning from RC (Single Family residential District 5-acre minimum) to RE (Single Family Residential District 1-acre minimum) CASE PZ14-09, more commonly known as 721 Westmoreland Road, seconded by PL5 Oberg.

*No oppositions, no abstentions.*

**VOTE: The motion carried unanimously: 5-0.**

ITEM 9. **DISCUSSION/ACTION** – Case No. PZ14-10. **Receive** recommendation from the Planning and Zoning Commission for consideration of and action on Ordinance 2014-020, Providing for the Amendment to the Zoning Ordinance of the City of Ovilla, TX, that being Ordinance 2010-013, as heretofore amended; Providing a Zoning Classification change from “RC, Single Family Residential District, 5-acre Minimum” to “RE, Single Family Residential District, 1-acre Minimum” on land specifically described herein located with Ellis County Appraisal District and identifies as 210 J. Chapman Survey, of the Deed Records of Ellis County; and providing for immediate effect and otherwise known and referred as 719 Westmoreland Road, Ovilla, Texas.

The Planning and Zoning Commission upon roll-call vote during their August 7 public hearing and meeting, recommended Council deny of the zoning change to PZ14-10.

Mayor Pro Tem Griffin moved that Council approve Ordinance 2014-020 for a change in zoning from RC (Single Family residential District 5-acre minimum) to RE (Single Family Residential District 1-acre minimum) CASE PZ14-10, more commonly known as 719 Westmoreland Road, seconded by PL5 Oberg.

*No oppositions, no abstentions.*

**VOTE: The motion carried unanimously: 5-0.**

ITEM 10. **DISCUSSION/ACTION** – Case No. PZ14-11. **Receive** recommendation from the Planning and Zoning Commission for consideration of and action on Ordinance 2014-021, Providing for the Amendment to the Zoning Ordinance of the City of Ovilla, TX, that being Ordinance 2010-013, as heretofore amended; Providing a Zoning Classification change from “RC, Single Family Residential District, 5-acre Minimum” to “RE, Single Family Residential District, 1-acre Minimum” on land specifically described herein located with Ellis County Appraisal District and identifies as 210 J. Chapman Survey, of the Deed Records of Ellis County; and providing for immediate effect and otherwise known and referred as 717 Westmoreland Road, Ovilla, Texas.

The Planning and Zoning Commission upon roll-call vote during their August 7 public hearing and meeting, recommended Council deny of the zoning change to PZ14-11.

Mayor Pro Tem Griffin moved that Council approve Ordinance 2014-021 for a change in zoning from RC (Single Family residential District 5-acre minimum) to RE (Single Family Residential District 1-acre minimum) CASE PZ14-11, more commonly known as 717 Westmoreland Road, seconded by PL5 Oberg.

*No oppositions, no abstentions.*

**VOTE: The motion carried unanimously: 5-0.**

ITEM 11. **DISCUSSION/ACTION** - Case No. PZ14-12. **Receive** recommendation from the Planning and Zoning Commission for consideration of and action on Ordinance 2014-022, Providing for the Amendment to the Zoning Ordinance of the City of Ovilla, TX, that being Ordinance 2010-013, as heretofore amended; Providing a Zoning Classification change from “RC, Single Family Residential District, 5-acre Minimum” to “RE, Single Family Residential District, 1-acre Minimum” on land specifically described herein located with Ellis County Appraisal District and identifies as 210 J. Chapman Survey, of the Deed Records of Ellis County; and providing for immediate effect and otherwise known and referred as 713 Westmoreland Road, Ovilla, Texas.

The Planning and Zoning Commission upon roll-call vote during their August 7 public hearing and meeting, recommended Council deny of the zoning change to PZ14-12.

Mayor Pro Tem Griffin moved that Council approve Ordinance 2014-022 for a change in zoning from RC (Single Family residential District 5-acre minimum) to RE (Single Family Residential District 1-acre minimum) CASE PZ14-12, more commonly known as 713 Westmoreland Road, seconded by PL5 Oberg.

*No oppositions, no abstentions.*

**VOTE: The motion carried unanimously: 5-0.**

ITEM 12. **DISCUSSION/ACTION** - Case No. PZ14-13. **Receive** recommendation from the Planning and Zoning Commission for consideration of and action on Ordinance 2014-023, Providing for the Amendment to the Zoning Ordinance of the City of Ovilla, TX, that being Ordinance 2010-013, as heretofore amended; Providing a Zoning Classification change from “RC, Single Family Residential District, 5-acre Minimum” to “RE, Single Family Residential District, 1-acre Minimum”

on land specifically described herein located with Ellis County Appraisal District and identifies as 210 J. Chapman Survey, of the Deed Records of Ellis County; and providing for immediate effect and otherwise known and referred as 707 Westmoreland Road, Ovilla, Texas.

The Planning and Zoning Commission upon roll-call vote during their August 7 public hearing and meeting, recommended Council deny of the zoning change to PZ14-13.

Mayor Pro Tem Griffin moved that Council approve Ordinance 2014-023 for a change in zoning from RC (Single Family residential District 5-acre minimum) to RE (Single Family Residential District 1-acre minimum) CASE PZ14-13, more commonly known as 707 Westmoreland Road, seconded by PL5 Oberg.

*No oppositions, no abstentions.*

**VOTE: The motion carried unanimously: 5-0.**

ITEM 13. **DISCUSSION/ACTION** - Case No. PZ14-14. **Receive** recommendation from the Planning and Zoning Commission for consideration of and action on Ordinance 2014-024, Providing for the Amendment to the Zoning Ordinance of the City of Ovilla, TX, that being Ordinance 2010-013, as heretofore amended; Providing a Zoning Classification change from "RC, Single Family Residential District, 5-acre Minimum" to "RE, Single Family Residential District, 1-acre Minimum" on land specifically described herein located with Ellis County Appraisal District and identifies as 210 J. Chapman Survey, of the Deed Records of Ellis County; and providing for immediate effect and otherwise known and referred as 801 Hosford Road, Ovilla, Texas.

The Planning and Zoning Commission upon roll-call vote during their August 7 public hearing and meeting, recommended Council deny of the zoning change to PZ14-14.

Mayor Pro Tem Griffin moved that Council approve Ordinance 2014-024 for a change in zoning from RC (Single Family residential District 5-acre minimum) to RE (Single Family Residential District 1-acre minimum) CASE PZ14-14, more commonly known as 801 Hosford Road, seconded by PL5 Oberg.

*No oppositions, no abstentions.*

**VOTE: The motion carried unanimously: 5-0.**

ITEM 14. **DISCUSSION/ACTION** – **Receive** recommendation from the Planning and Zoning Commission for consideration and action on Ordinance 2014-025 amending Chapter 4 "Business Regulations" of the Code of Ordinances of the City of Ovilla, Providing Article 4.11, entitled "Regulation of Boarding Home Facilities" requiring permits and payment of fees; adopting standards regarding construction and remodeling of Board Homes; Adopting Standards for Sanitary and Related Conditions; Requiring the Reporting and Investigation of Injuries, Incidents, and Unusual Accidents and the Establishment of Policies and Procedures to Ensure Resident Health and Safety; Setting Forth Procedures for Assistance with Self-Administration of Medication; Requiring In-Service Education of Boarding Home Facility Staff; Requiring Criminal History Record Checks; Requiring Assessment and Periodic Monitoring to Ensure that a Resident does not Require Personal Care, nursing or other services and is capable of self-administering medication; providing for penalties, revocation of permit, and an appeals process, providing a savings clause, providing a severability clause, providing and effective date, providing for incorporation into the Code of Ordinances; and providing for publication.

Staff reported that the Planning and Zoning Commission carefully reviewed each section of the proposed ordinance during their July 7<sup>th</sup> meeting and again during August 4<sup>th</sup> meeting. Red-lined recommended revisions were presented to Council for adoption. Council's consensus agreed with the P&Z recommendations with one additional correction to the Ordinance: throughout the entire ordinance where language stated "building inspector" a replacement with "building official" would be completed.

*Richard Dormier, Mayor  
Rachel Huber, Place One  
Larry Stevenson, Place Two*

*Doug Hunt, Place Four  
David Griffin, Place Three  
Dean Oberg, Place Five*

Mayor Pro Tem Griffin moved that Council approve Ordinance 2014-025, amending Chapter 4 "Business Regulations" of the Code of Ordinances of the City of Ovilla, TX, providing Article 4.11, entitled "Regulation of Boarding Home Facilities" as revised by the Planning and Zoning recommendations and the revision made by Council and providing for incorporation into the Code of Ordinances, seconded by PL5 Oberg.

*No oppositions, no abstentions.*

**VOTE: The motion carried unanimously: 5-0.**

**Mayor moved the order of the agenda, addressing Agenda Item 20, which was originally listed under Consent, CI.**

Regarding Consent Item CI, Council questioned if the cost was within reason and what other similar sized cities paid for such services. There was a 90-day termination clause in the agreement.

PL2 Stevenson moved that Council approve Consent Item CI, seconded by Mayor Pro Tem Griffin.

*No oppositions, no abstentions.*

**VOTE: The motion carried unanimously: 5-0.**

**Mayor Dormier returned to the regular order of the Agenda.**

ITEM 15. **DISCUSSION/ACTION – Consideration** of and action on Ordinance 2014-026 of the City of Ovilla, TX, amending the Fiscal Year 2013-14 Water and Sewer Fund Budget and Annual Program of Services for the City of Ovilla to allow for an adjustment of \$2,000, appropriating funds for increased expenditures for the emergency replacement of a sewer pump and; appropriating said funds from the Unassigned Fund Balance, providing that expenditures for FY2013-14 be made in accordance with said amended budget; providing a severability clause; providing and effective date.

The sewer pump located at the Highland Meadows Lift Station underwent repairs already this year and went down again; this time not repairable. The installation of the new sewer pump was scheduled for August 11, 2014. The total cost of the Myers Grinder Pump was \$5,972.85. The W&S budget contained \$4,000.00 for capital assets for machinery and equipment. Staff requested that the deficit be made up from a transfer of \$2,000 from the Water & Sewer Unassigned Fund Balance.

Mayor Pro Tem Griffin moved that Council approve Ordinance 2014-026, amending the Fiscal Year 2013-14 Water and Sewer Fund and Annual Program of Services for the City of Ovilla to allow for an Adjustment of \$2,000, appropriating Funds for Increased Expenditures for the Emergency Replacement of a Sewer Pump and Appropriating Funds from Unassigned Fund Balance, seconded by PL2 Stevenson. *No oppositions, no abstentions.*

**VOTE: The motion carried unanimously: 5-0.**

ITEM 16. **DISCUSSION/ACTION – Discussion** regarding the City's policy requiring a permit for fill dirt and review of the 2007 Building Code requirements and take action as necessary to direct staff.

There had been question if fill dirt required a permit. Staff was asked to research Ovilla's adopted International Building Code (IBC) and if Appendix J of the IBC was included. Staff was to survey other cities.

**No Action.**

ITEM 17. **DISCUSSION/ACTION – Discussion** regarding the City's Policy and Procedure Guide to Purchasing revised July 14, 2014 and adopted by Ordinance 2014-011 and take action as necessary to direct staff.

This item was requested by PL4 Hunt regarding the staff's \$500 level of purchasing and the requirement of quotes over that amount. Council discussed the option to increase the limit to \$1500 and asked the City Administrator to return with an amendment to the Policy and Procedure Guide to Purchasing.

**No Action.**

ITEM 18. **DISCUSSION/ACTION - Consideration** of and action on the appointment of an ad hoc member to the Planning and Zoning Commission for the purpose of reviewing the impact fees and making a recommendation to City Council for consideration.

In order for the City to begin review of their Impact Fees, the Texas Local Government Code Chapter 395.054 provides for the process for review and amendment to those fees, last adopted by the City Council in Ordinance 2011-022 September 2011. The City Council could appoint the Planning and Zoning Commission to act as an Advisory Committee and review the current Impact Fees and provide comments to the public during a Public Hearing. The first step would be for City Council to appoint an ad hoc member to the Planning and Zoning Commission from the real estate or development community. This resident member may live in the City Limits or in the City's Extra Territorial Jurisdiction (ETJ).

Mayor Pro Tem Griffin moved that Council appoint Bill Crouch to serve as an ad hoc member to the Planning and Zoning Commission for the purpose of reviewing the impact fees and making recommendation to City Council for consideration, seconded by PL2 Stevenson. *No oppositions, no abstentions.*

**VOTE: The motion carried unanimously: 5-0.**

Following the motion on Item 18, Mayor Dormier asked that staff return with an agenda item to appoint the Planning and Zoning Commission as the Advisory Committee.

ITEM 19. **DISCUSSION/ACTION - Review** and discuss the Main Street Sewer Project and take action as necessary to direct staff.

It was determined that staff would return with additional information.

**No Action.**

**EXECUTIVE SESSION**

There was no Executive Session.

**REQUESTS FOR FUTURE AGENDA ITEMS**

- |                  |      |
|------------------|------|
| 1. PL1 Huber     | None |
| 2. PL2 Stevenson | None |
| 3. PL3 Griffin   | None |
| 4. PL4 Hunt      | None |
| 5. PL5 Oberg     | None |
| 6. Mayor         | None |

City Administrator reminded those present of the upcoming Heritage Day Committee meetings.

**ADJOURNMENT**

There being no further business, Mayor Dormier adjourned the meeting at 9:53 p.m.

ATTEST:

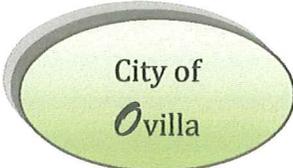
Richard Dormier, Mayor

\_\_\_\_\_  
Pamela Woodall, City Secretary

*Approved September 22, 2014*

*Richard Dormier, Mayor  
Rachel Huber, Place One  
Larry Stevenson, Place Two*

*Doug Hunt, Place Four  
David Griffin, Place Three  
Dean Oberg, Place Five*



AGENDA ITEM REPORT

Item(s): 1

Meeting Date: September 22, 2014

Department: Administration

Discussion  Action

Budgeted Expense:  YES  NO  N/A

Submitted By: Cyndy Powell, CA

Amount: \$N/A Account: \_\_\_\_\_

Reviewed By:  City Administrator  City Secretary  City Attorney

Accountant  Other \_\_\_\_\_

<b>Attachments:</b>	
1. Fiscal Year 2014-2015 Priority Objectives	
2. Update on Strategic Guide 2013-2018	
<b>Agenda Item / Topic:</b>	
ITEM 1.	<i>DISCUSSION</i> – Review and discuss the 2014-2015 Objectives as prioritized and take action as necessary to direct staff.
<b>Discussion / Justification:</b>	
This item is provided for Council to consider the Objectives for 2014-2015 and prioritize as necessary.	
<b>Recommendation / Staff Comments:</b>	
Staff seeks direction on the priorities of the Council.	
<b>Sample Motion(s):</b>	
<i>I move that Council. . .</i>	

# Objectives Fiscal Year 2014-2015

9/22/2014

Objectives with Policy or Budget Implication	Strategic Guide Goal	Timeframe FY 2014-2015	Notes	Source	Staff
1 <input type="checkbox"/> Continue Development of Five Year Strategic Guide	All	Occurring	Creating action plans and timelines for each Goal	Council	Leadership Team
2 <input checked="" type="checkbox"/> Lidar and Contours Mapping for use with new developments	4	Ordered		Mayor	EDC, CP
3 <input type="checkbox"/> Volunteer firefighter recognition program		October 2014	This will occur in October, Fire Prevention Month.	Griffin	CP, PB
4 <input type="checkbox"/> Revise Purchasing Guidelines		October 2014	Revise to increase purchasing authority from \$500.00 to \$1,500.00.	Hunt	CP
5 <input type="checkbox"/> Municipal Services Advisory Committee (MSAC)	3	Authorized, pending appointments	Authorized in July 2014 to implement Strategic Guide Goal #3 to Create Capital Improvement Plan.	Council	CP, BP, PB, Finance Committee
6 <input type="checkbox"/> Parks Board to create Master Parks Plan	2	Authorized, pending appointments	Authorized in July 2014 to implement Strategic Guide Goal #2 to Create a Master Parks Plan to Connect the Community. RFP to develop a parks and trails plan to qualify for Parks & Wildlife Grants. Add to Strategic Plan action items.	Council	CP, BP, PW
7 <input type="checkbox"/> Adopt 2009 Building Codes and COG Amendments	1	October - November 2014	Staff will present an Ordinance	Mayor, Staff	CP, MD, PW
8 <input type="checkbox"/> Purchase Public Works Truck	3	October 2014	Brad found a used truck and funds were authorized to purchase.	Council	BP
9 <input type="checkbox"/> Analyze Sales Tax Receipts for MDD, EDC, Street Improvement		October 2014	Determine if sales taxpayers in City and ETJ are paying correct amounts; consider MDD to repeal sales tax on telecommunications;		
10 <input type="checkbox"/> Fill part-time position in Police Department	1	Occurring	Authorized in budget; action step 6.	Council	MM
11 <input type="checkbox"/> Close Water Street and Implement Downtown Parking Option	4	November 2014	Petition received from property owners, TDA to make assessment, recommended engineer design effective parking option, September to CC, October to P&Z.	Citizen	CP
12 <input type="checkbox"/> Implement Employee of the Year Program		December 1, 2014	Guidelines developed and distributed, nominations from staff due the CA December 01, 2014.	Powell	CP
13 <input type="checkbox"/> Review and Revise Impact Fees	1	P&Z to review/revise October - November 2014	P&Z will be authorized to review and revise the impact fees.	Council	P&Z, CP

14	<input type="checkbox"/>	Special Election to keep 1/4 cent Street Tax	1	Prepare Dec 2014 for May 2015	Spring 2015, Special and General Election	Mayor	PW
15	<input type="checkbox"/>	Utilize Twitter and Facebook to communicate with the Citizens	1	Ongoing	action step 5	Moon	MM
16	<input type="checkbox"/>	Revise newsletter format and expand to quarterly	1	Ongoing	Arrival dates September, November, March and June	Council	CP, PW
17	<input type="checkbox"/>	Update Engineering Design Standards and Construction Details	1	Occurring	Mayor revising construction and design standards.	Mayor	CP, BP
18	<input type="checkbox"/>	Citywide Branding and Logo Development	4	October 2014	Eco Dev. approved funding for FYE2015 for phase 1.	EDC	EDC, CP
19	<input type="checkbox"/>	Update Zoning Map from 2007	1	November 2014	Mark Bowers with Kimley Horn will update the Zoning Map from 2007 with Ordinances for Bear Creek zoning and Westmoreland zoning. We will reprint and mat large maps for conference room.	Staff	CP, PW, BP
20	<input type="checkbox"/>	Revise Data in Comprehensive Land Use Plan	1	November 2014	Mark Bowers with Kimely Horn will work staff to revise necessary data.	Mayor	CP, BP
21	<input type="checkbox"/>	Morgan Project - revisions to regulations	1	December 2014	Sherry Sefko continuing work from summer 2014.	Council	CP, consultant
22	<input type="checkbox"/>	Implement Technology Replacement Program	3	Occurring	Review and revise technology replacement program, need updates from staff.	Lee list	CP, LH
23	<input type="checkbox"/>	Review and revise Fees	1	Spring 2015	Developed spreadsheet to review all fees in the Schedule, and initial data entry, selected cities to compare	Council	CP
24	<input type="checkbox"/>	Re-evaluate Wastewater Usage and Rates	1	March 2014	Re-evaluate wastewater treatment flow data and rates.	Mayor	CP, LH, BP
25	<input type="checkbox"/>	Cockrell Hill Roadwork - Ellis County Portion	1	March 2014	Dallas County is working on the portion of Cockrell Hill from Dallas line to Lariat Trail.		BP, CP
26	<input type="checkbox"/>	Review and revise Park Development Fee Section 1.09.091	2		Current park development fee is \$334.52 per dwelling.	Mayor	CP
27	<input type="checkbox"/>	Develop a Fleet and Equipment Replacement Program	3	Occurring	Requested list of equipment from staff; developed format for information and formulas, police data rec'd, awaiting PW data and Fire equipment to update.	Council	CP, BP, PB

28	<input type="checkbox"/>	City gateway entry signs	1,4		EDC developed design concept for entry signage for FM664, submitted to TXDOT.	EDC	EDC
29	<input type="checkbox"/>	Annexation MISD parcel upon request	1		Awaiting petition for annexation from MISD.		CP
30	<input type="checkbox"/>	Bryson Manor Subdivision Development	1		Awaiting Mr. Shaw's final plat application and fees.		CP
31	<input type="checkbox"/>	Stonewood Lakes Subdivision Development	1		Awaiting developer's revision to conceptual plan.		CP
32	<input type="checkbox"/>	Hosford Tracts Planned Development	1		Awaiting developer's revision to conceptual plan.		CP
33	<input type="checkbox"/>	Develop 5-year Capital Improvement Plan & Budget	3		First Southwest develop financial strategy for plan once developed. Need to determine future infrastructure based on budget and even a bond election for major improvements.	CP w/First Southwest	CP
34	<input type="checkbox"/>	Policy for employee payroll deductions for equipment purchases.			Requested by Police Chief Moon for the employee's to purchase equipment through payroll deductions.	Moon	CP, MM
35	<input type="checkbox"/>	Consideration of Crime Control & Prevention District	1		Research opportunity to retain the MDD since receives sales tax from the ETJ and the CCPD would only receive sales tax from the City Limits, was considered in 2009. CCPD collects sales tax on both telecommunications and on natural gas purchases.	Griffin, Mayor	CP
36	<input type="checkbox"/>	Utility Relocations along FM664 Expansion	1		Budgeted for partial costs; awaiting TxDOT ROW designations and approval of schematic.		BP
37	<input type="checkbox"/>	Citywide Citizen Survey	1		Opportunity for citizen involvement; can assess service level and inquire about future parks and services for planning purposes.	Powell	CP
38	<input type="checkbox"/>	Resolve issues with Waxahachie/Ovilla ETJ	1		Waxahachie is open to discussion to resolve the overlap with the ETJ issues.	Powell	CP
39	<input type="checkbox"/>	Evaluate Code Enforcement Tracking Software for 2015-2016	1			Dooly	CP, MD
40	<input type="checkbox"/>	Evaluate Accounting Software for 2015-2016	1			Powell	CP, LH
41	<input type="checkbox"/>	Determine options for flooding on Thorntree from culverts affected by heavy rains					

42	<input type="checkbox"/> Consider Texas Revenue Recovery Association program to recoup delinquent utility bills					
43	<input type="checkbox"/> Consider Ordinance for Temporary Vendor Permit			This would provide for a permit fee for a one-time event such as a fund raiser on a business's property, such as a day care, rather than at Heritage Park (allowed).	Dooly	CP, MD
44	<input type="checkbox"/> Salary Plan with Min/Mid/Max wages			City Council authorized wage and salary increases for FY2015; still need a min/mid/max wage plan and step plan for Fire.		CP

# Administrative Objectives Fiscal Year 2014-2015

9/22/2014

## Objectives - Administrative

## Notes

## Staff

		Notes	Staff
1	<input type="checkbox"/> Refine agenda processes and deadlines	develop a formal schedule for each Council/board/commission's agenda, a timeline that allows for staff to meet and review/develop a recommendation, time for staff to prepare and submit the written agenda item form, allow time for review by CA prior to printing, follow up to confirm item was completed: whether codified, executed, revised for future consideration, etc.	PW
2	<input type="checkbox"/> Establish a proclamation schedule for Council Meetings	Each month recognize civic organizations, local or national etc. with proclamation, develop request form for city web site.	PW
3	<input type="checkbox"/> RFP for Depository Services	January 2015	CP, LH
4	<input type="checkbox"/> Adopt FM664 TxDOT schematic	Needs to be part of the Thoroughfare Plan/Comprehensive Plan. Continue to communicate with TXDOT, attend meetings and update Council on progress.	BP
5	<input type="checkbox"/> Review Plan Review process and regulations	review process and update based on Terry Morgan's review and recommendations to subdivision regulations and county requirements.	BP,
6	<input type="checkbox"/> Budget Process/Calendar for FY2016	revise format to include departmental performance goals tied to the Strategic Plan, add authorized personnel sheet, develop a 5-year CIP budget,	CP, LH
7	<input type="checkbox"/> Segregate Accounting Duties	recommended during public finance investment training	LH
8	<input type="checkbox"/> Realign personnel management duties	Review current duties and responsibilities of the HR function, determine how to cover all functions, roles of department heads recommended by J. Lee.	PW
9	<input type="checkbox"/> Develop Workplace Safety Program and Training	Work with TML risk pool to assess safety needs, develop a policy, implement a program and training schedule, include violence in the workplace	BP
10	<input checked="" type="checkbox"/> Develop training program and schedule for Staff	Determine training needs for department heads, supervisors, staff; related costs/travel, required/optional, eligibility for certification pay, value to organization. Staff includes training in their objectives.	All
11	<input type="checkbox"/> Develop citywide Administrative Directives	The purpose of the Administrative Directive is to communicate information about policies, procedures, and processes relating to matters overseen by the Department. Each department is responsible for administering its own administrative policy directives.	All
12	<input type="checkbox"/> Develop departmental standard operating procedures for Public Works	draft departmental operating procedures, need for emergency management and in absence of department head.	BP
13	<input type="checkbox"/> Review and Revise Investment Policy 2016	Every two years	CP, LH
14	<input type="checkbox"/> RFP - Auditors in January 2016	no requirement to change Auditors, chose to go two years with Yeldell Wilson for 2014-2015 and 2015-2016.	CP, LH

# Strategic Goals and Leadership Teams

**Goal Statement I - *Ensure future planning continues to enhance the characteristics of the City of Ovilla***

**Team: Mike Dooly, Mike Moon, Cyndy Powell, and Planning & Zoning**

**WHY Statement: Orderly planning for residential growth and economic development will enhance our quality of life.**

**Goal Statement II - *Create a Master Parks Plan that connects the community***

**Team: Brad Piland, Pam Woodall, Cyndy Powell, and Parks Board**

**WHY Statement: The creation of a parks master plan will provide the City with an opportunity to seek grants to enhance the existing parks system and create a place for the community to gather.**

**Goal Statement III - *Create a Capital Improvement Plan***

**Team: Brad Piland, Phillip Brancato, Linda Harding, Cyndy Powell, and Municipal Services Advisory Committee**

**WHY Statement: A capital improvement plan will identify the capital equipment and infrastructure needs for investing in our community for the long range.**

**Goal Statement IV - *Create a Strategic Plan for Economic Development***

**Team: Cyndy Powell, Ovilla Economic Development Corporation**

**WHY Statement: A Strategic Plan for economic development will provide guidance for long range planning to attract residents and businesses to the community to enhance our quality of life and increase our tax base.**

**Goal Statement V - *Showcase the City of Ovilla during the Heritage Day Festival***

**Team: Mike Dooly, Mike Moon, Linda Harding, Cyndy Powell, and Heritage Day Committee**

**WHY Statement: Showcasing the City during Heritage Day will provide the community with a sense of place and pride and attract visitors to our community.**

## Goal Statement I: Ensure future planning continues to enhance the characteristics of the City of Ovilla by December 2018

	Action Steps	Target Date	Who	Completion Date
1	<b>Invite the community to validate the Vision, Mission, and Values on regular basis decided by the council.</b>			
	Task 1. Hold Town Hall Meetings for Citizen input.	November 09, 2013 and March 24, 2014.	Citizens, Boards, Commissions, Council, and staff.	November 09, 2013 and March 24, 2014.
	Task 2. Present Quarterly Update to Council at a Regular Meeting.	June 2014, September, December, March	Make presentation during budget meeting. Update in September, December and March.	June 2014, Sept. 2014
	Task 3. Publish Strategic Guide as updated on the City's web site.	Quarterly	Staff provides updated Strategic Guide quarterly for Council review and publishes on the city's web site.	June 2014, Sept. 2014
2	<b>Attract high end residential development. Minimum 2,400 sq.ft. homes. Maintain our high standards for house and lot minimums.</b>			
	Task 1.			
	Task 2.			
	Task 3.			
3	<b>Develop Entry Way Signage.</b>			
	Task 1. Partner with the Economic Development Corporation to design entry signage for the major gateways into the City.	July 2014	EDC has submitted design specifications to TxDOT for review; intent is to have signage incorporated into the engineering design of FM664.	
	Task 2. Consider Design and Cost Options for Entry Way Signage.	June 2015	EDC Board will go through a Branding exercise in 2015 and present the Council; this process and outcome will help in the designing of the entry signage.	
	Task 3. Consider installation timeframe for each entry way sign.	June 2015	There are several entry ways to the City; Council and EDC will evaluate the options, costs, and timeline for purchase/ installation.	
4	<b>Review ordinances to ensure property values are maintained and/or increased.</b>			
	Task 1. Contract with Sherry Sefko to review and revise ordinances.	December 2014	Sherry has been reviewing Subdivision and Zoning Code for compliance and conflict and will present proposed revisions at a future Council Meeting.	
	Task 2. Adopt updated residential building codes by Ordinance.	October 2014	Staff is preparing to present an Ordinance to adopt 2009 IRB codes and revise other codes as well.	
	Task 3. Compare historic district ordinance to existing city code.		Texas Downtown Association recommended we compare historic district ordinance to existing city code; resolve conflicts and relax downtown design codes for compatible structures with existing structures.	

5	<b>Create opportunities for Citizen Involvement.</b>			
	Task 1. Find Chairman for Committees.	Ongoing	Parks Board, Municipal Development District, Municipal Services Advisory Committee, and Heritage Day Committee need citizen involvement.	
	Task 2. Promote Committee/Board volunteer opportunities and Recruit citizens for Committee board member positions.	Ongoing	MSAC and Parks Board formed in July 2014, notices posted on the City's website, placed in the quarterly newsletter, and sign ups at Heritage Day.	occurring
	Task 3. Establish objectives for committees.			
6	<b>Continue to implement strategies that keep our community safe.</b>			
	Task 1. Revitalize Neighborhood Crime Watch program.	Occuring	Include information in Winter Newsletter; add a link on the Police Department web page for neighborhoods to sign up for Crime Watch Committee; PD will speak at the meetings when invited.	
	Task 2.			
	Task 3.			
7	<b>Educate Community on Ovilla's Emergency Preparedness Plan.</b>			
	Task 1. Hold Emergency Preparedness Training for Elected Officials and City staff bi-annually.	February 2014	Training was held in February 2014, plan to hold in February 2016 and invite Citizens.	February 2016
	Task 2. Participate in Jurisdictional Emergency Preparedness Training Opportunities.	Ongoing as available	Police and Fire will be participating in a joint full-scale multi-jurisdictional/ multi-discipline mock disaster exercise hosted by the City of Red Oak and the Red Oak ISD.	October 2014
	Task 3. Hazard Mitigation Planning with Ellis County.	Occurring	The Police and Fire Departments continue to participate in the development of the Harzard Mitigation Plan for Ellis County.	

Value of accomplishing this goal:

- Decisions made will be consistent with Vision, Mission, and Values.
- Provides a clear focus on the characteristics of the community.
- The community identified the characteristics in the strengths and values of this document.

**Goal Statement II: Create a Master Parks Plan that connects the community by  
December 2018**

	<b>Action Steps</b>	<b>Target Date</b>	<b>Who</b>	<b>Completion Date</b>
<b>1</b>	<b>Develop current Park.</b>			
	Task 1.			
	Task 2.			
	Task 3.			
<b>2</b>	<b>Create satellite recreation areas around town.</b>			
	Task 1. Consider Developer's Dedication of Parkland and the fit with the Strategic Guide.			
	Task 2.			
	Task 3.			
<b>3</b>	<b>Work with ORCS to develop park plan.</b>			
	Task 1.			
	Task 2.			
	Task 3.			
<b>4</b>	<b>Establish ordinances that promote park/recreation areas in new developments.</b>			
	Task 1. Establish Parks Board Ordinance.	July 2014		July 2014
	Task 2. Review and Revise Parkland Dedication Fee.			
	Task 3.			
<b>5</b>	<b>Develop City Park Maintenance Plan.</b>			
	Task 1. Revisit Existing Maintenance Plan.	September 2014	Parks and play equipment are inspected twice monthly when servicing and maintaining parks to make sure safety standards are met. Each year funds are budgeted to replace equipment with age specific equipment in playground areas.	September 2014
	Task 2.			
	Task 3.			
<b>6</b>	<b>Explore developing partnernships with other community entities for parks and recreation opportunities (churches).</b>			
	Task 1.			

Task 2.			
Task 3.			

Value of accomplishing this goal:

- Attracts families to the community.
- Encourages the citizens to participate in different activities.
- It supports the characteristics of Ovilla.

## Goal Statement III: Create a Capital Improvement Plan by December 2018

	Action Steps	Target Date	Who	Completion Date
<b>1</b>	<b>Need to identify challenges and potential shortfalls with additional development and current revenue rate.</b>			
	Task 1. Establish Municipal Services Advisory Committee (MSAC) to develop Plan.	July 2014	Need members. Publicize in newsletter; hold sign ups at Heritage Day	
	Task 2.			
	Task 3.			
<b>2</b>	<b>Need to assess potential current and future water problems.</b>			
	Task 1.			
	Task 2.			
	Task 3.			
<b>3</b>	<b>Need to assess the level of city services.</b>			
	Task 1. Send a Citizen Survey.			
	Task 2.			
	Task 3.			
<b>4</b>	<b>Develop strategy of how to increase water pressure.</b>			
	Task 1. Determine and evaluate problem area(s).			
	Task 2.			
	Task 3.			
<b>5</b>	<b>Establish fund for major street/water/sewer repairs and capital equipment (such as fire engines).</b>			
	Task 1. Needs assessment and timeline.			
	Task 2. Evaluate funding options.			
	Task 3. Develop strategy and timeline.			

<p>Value of accomplishing this goal:</p> <ul style="list-style-type: none"> <li>• Provides a needs assessment of current status.</li> <li>• Provides plan to move forward.</li> <li>• Identifies funding options to be discussed and decided by Community.</li> </ul>
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## Goal Statement IV: Create a Strategic Plan for Economic Development by 2014

	Action Steps	Target Date	Who	Completion Date
<b>1</b>	<b>The Economic Development Plan must support Ovilla's Vision, Mission, Values, and Goals.</b>			
	Task 1. Revise Vision: The Ovilla EDC envisions an expanded business and commercial sector that will enable every citizen to realize their full potential.	March 2014	OEDC Board	March 17, 2014
	Task 2. Revise Mission: To create an economic environment that is diverse and strong by demonstrating our commitment to business retention and expansion by initiating a proactive approach toward business recruitment that meets or exceeds the expectations of our community.	March 2014	OEDC Board	March 17, 2014
	Task 3. Revise Goals and Objectives and incorporate into City-wide plan.	March 2014	OEDC Board	March 17, 2014
	Task 4. Maintain the quality of life enjoyed by Ovilla's citizens by protecting and enhancing its natural beauty and preserving and enhancing its historical heritage.	Ongoing	policy driven	
	Task 5. Work with the Parks Board to develop a parks master plan.	Summer 2015	EDC can participate in certain features of community park development.	
<b>2</b>	<b>The plan needs to identify businesses that are desired and sustained by the economy.</b>			
	Task 1. Retain and/or create additional, well paying, jobs with benefits.	Ongoing	Staff to seek medical (dialysis, physicians), retail (small-medium national chains, restaurants, consumer goods/services), mom & pop's, business park-identify tracts that can support small corporate headquarters, 25K sqft building with 40 employees.	
	Task 2. Assist and support our existing businesses.	Spring 2015	Staff to develop and publish a list of businesses on the web site, including home-based, to promote "What Ovilla offers close to home".	
	Task 3. Effectively market our community both internally and externally.	Promotions July-September 2014. Branding RFP fall 2014. Phase 1 FY2014-15 and Phase 2 in FY2015-16 budget.	Promote the community through Heritage Day advertising in regional publications, TML's festival listings, Texas Highways, Texas Downtown Association; create web page to promote the event and email address to respond to inquiries. Evaluate Branding agencies and short range plan to implement.	Promotion accomplished July 2014.
	Task 4. Update business profile created by Retail Coach.	Spring 2015	Utilize work completed by Retail Coach, revising demographics to update business profile and utilize at ICSC.	
<b>3</b>	<b>The plan needs to address viable businesses for FM664/Ovilla Road development.</b>			
	Task 1. Monitor progress of TxDOT Plans for expansion of FM664 and partner where possible for entrance signage.	July 2014, follow up and monitor status of project	TxDOT suggested preliminary sign design be submitted to their engineers to determine feasibility with plans.	July 2014, follow up
	Task 2. Participate in Best Southwest Partnership and area Chambers.	Ongoing-renewed membership to Associate Level	Membership and participation will provide exposure to businesses looking at the region.	

4

<b>Identify what the City's responsibility will be in supporting the infrastructure when FM664 to Westmoreland is completed.</b>			
Task 1. Assess and evaluate infrastructure needs and develop plan to address those needs and return on investment.	Work with MSAC once board is established	Utilize water and sewer study to support future development plans. Review CIP plan.	
Task 2. Create economic development guidelines and toolbox for incentivizing economic development.	January 2016	Guidelines for tax abatement and infrastructure support. Use separate policy for commercial and retail.	
Task 3. Leverage the assets of the city, including infrastructure, services, and funds with State and Federal programs to attract new businesses to Ovilla.	Ongoing	Guidelines for 380 agreements.	

5

<b>The plan should explore business opportunities for the Downtown Improvement Plan.</b>			
Task 1. Receive assessment from Texas Downtown Association (TDA) regarding similar small cities' successful downtown revitalization programs.	August 2014	Invite the community and downtown property owners to hear ideas of successful downtown revitalization projects.	September 2014
Task 2. Develop a matching grant program to incentivize restoration and façade improvements.	January 2015	Develop policy and criteria for a matching grant program.	
Task 3. Develop a vision and long-range plan with the property owners for Historic Downtown.	June - September 2014	Utilizing guidance from Texas Downtown Association's onsite Assessment of Historic Downtown and Report, EDC established these goals to support redevelopment downtown. <b>Short-term goals:</b> <ul style="list-style-type: none"> <li>• Develop community events for Downtown and Heritage Park – semi-annual and quarterly in future, events such as movie night, food trucks, picnics, music or jazz in the park.</li> <li>• Expand Heritage Day festivities with Carnival rides through an outside sponsor.</li> <li>• Close Water Street.</li> <li>• Develop "Ovilla's Story" to market the City and Historic Downtown.</li> </ul> <b>Mid-term goals:</b> <ul style="list-style-type: none"> <li>• Restrooms in Heritage Park - Get estimates in 2015 for construction, installation, maintenance, life span to consider project in 2016.</li> <li>• The EDC will revisit investing in improvements for Downtown for street repaving, streetlights, sidewalks, seating, and signage as redevelopment progresses.</li> <li>• Compare historic district ordinance to existing city code; resolve conflicts and relax downtown design codes for compatible structures with existing structures.</li> <li>• Recommended the newly formed Parks Board review the recommendation for hike and bike trails.</li> </ul>	September 2014
Task 4. Restrooms for Heritage Park to support hosting downtown events to draw the community downtown.	May 2015	Obtain costs for installation of restrooms in Heritage Park, project for future budget.	

Value of accomplishing this goal:

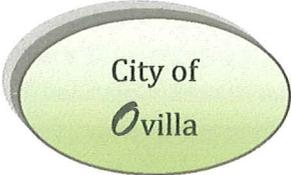
- Diversifies the tax base.
- Identifies economic opportunities.
- Will support the goals of the community.
- Will bring services to the citizens.

## Goal Statement V: Showcase the City of Ovilla During the Heritage Day Festival by December 2018

	Action Steps	Target Date	Who	Completion Date
<b>1</b>	<b>Create different marketing tools to attract high end residential developers.</b>			
	Task 1. Create a brand for the City.	July 2014 -Dec 2016	Economic Development has budgeted phase 1 for FY15 and anticipates phase 2 in FY16 for Branding.	
	Task 2.			
	Task 3.			
<b>2</b>	<b>Create different marketing tools to attract desired businesses.</b>			
	Task 1. Promote Heritage Day by advertising in regional publications, TML's festival listings, Texas Highways, Texas Downtown Association.	July - September 2014	Increased advertising in NOW Magazines, EDC assisted with cost. Promoted through regional listings in state publications, continue annually.	July -September 2014
	Task 2. Create web page to promote the event and email address to respond to inquiries.	July 2014	Created web page and flyer to promote the event and a Heritage Day email address to respond to inquiries.	
	Task 3.			
<b>3</b>	<b>Create large map of Ovilla that identifies properties available for residential/commercial development.</b>			
	Task 1. OEDC budget for aerial maps.	August 2014	Ordered aerial contours map for delivery summer 2015.	
	Task 2. Display BSW Map at Heritage Day, next year utilize parcel mapping with developer/ broker identifications, acreage, etc.	September 2014		
	Task 3.			

Value of accomplishing this goal:

- Creates Community.
- Reinforces the values of the community.
- Gives the residents the opportunity to meet each other.



# Ovilla City Council

## AGENDA ITEM REPORT Item(s): 2

Meeting Date: September 22, 2014

Department: Administration

Discussion  Action

Budgeted Expense:  YES  NO  N/A

Submitted By: Mike Moon, Police Chief

Amount: \$1,000.00 Account: 5202385

Reviewed By:  City Administrator  City Secretary  City Attorney

Accountant  Other \_\_\_\_\_

Attachments:	
1. Resolution R2014-035	
2. Interlocal Cooperation Agreement Jail and Detention Services	
Agenda Item / Topic:	
ITEM 2.	<i>DISCUSSION/ACTION</i> – <i>Consideration</i> of and action on Resolution R2014-035 authorizing the Mayor to execute, for and on behalf of the City of Ovilla, Texas an Interlocal Cooperation Agreement by and between the City of Ovilla and the City of Red Oak relating to Jail and Detention Services effective October 01, 2014 for a term of three years and a cost of \$1,000.00 annually.
Discussion / Justification:	
The City of Ovilla does not have its own detention facility and therefore contracts with a neighboring entity to provide such facilities to meet the needs for detention and jail facility for class c misdemeanors. Police Chief Moon worked with Red Oak Police Chief Wolf to develop a mutually beneficial agreement for jail and detention services. The Agreement is for an initial term of three (3) years, with two (2) additional one (1) year renewal terms. The Service Fee is for \$1,000 per year for the first ninety (90) days of housing. The fee for each day over the ninety (90) would be \$45.00 per day per prisoner. The Agreement may be terminated by either party with sixty (60) days written notice.	
Recommendation / Staff Comments:	
Staff recommends approval of Resolution R2014-035 for an Interlocal Cooperation Agreement with the City of Red Oak for Jail and Detention Services.	
Sample Motion(s):	
<i>I move to approve/deny Resolution R2014-035 authorizing the Mayor to execute, for and on behalf of the City of Ovilla, Texas an Interlocal Cooperation Agreement by and between the City of Ovilla and the City of Red Oak relating to Jail and Detention Services effective October 01, 2014 for a term of three years and a cost of \$1,000.00 annually.</i>	

RESOLUTION NO. R2014-035

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS AUTHORIZING THE MAYOR TO EXECUTE, FOR AND ON BEHALF OF THE CITY OF OVILLA, TEXAS AN INTERLOCAL COOPERATION AGREEMENT BY AND BETWEEN THE CITY OF OVILLA, TEXAS AND THE CITY OF RED OAK, TEXAS FOR THE USE OF THE CITY OF RED OAK, TEXAS JAIL AND DETENTION FACILITY SERVICES, IN THE AMOUNT OF \$ 1,000 ANNUALLY FOR A TERM OF THREE YEARS, TO COMMENCE ON OCTOBER 1, 2014.

\*\*\*\*\*

*WHEREAS*, Ovilla does not have a municipal jail and detention facility; and

*WHEREAS*, Red Oak owns and operates a municipal jail and detention facility; and

*WHEREAS*, Ovilla desires to use the Red Oak Facility to detain and house persons arrested by the Ovilla Police Department (OPD) for class c misdemeanors; and

*WHEREAS*, Under Chapter 791, the Interlocal Cooperation Act of the TX Government Code authorizes entities of local government to contract with one or more other local governments to perform governmental functions and services under the terms of the Interlocal Cooperation Act; and

*WHEREAS*, Ovilla and Red Oak find that it is in the public interest to enter into this agreement.

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OVILLA:**

Section 1.

The City Council of the City of Ovilla hereby authorizes the Mayor to execute an Interlocal Cooperation Agreement for Jail and Detention Services, by and between the City of Ovilla, Texas and the City of Red Oak, Texas, in the amount of \$ 1,000 annually for a three-year term, to commence on October 1, 2014.

Section 2.

A copy of the said Interlocal Cooperation Agreement for Jail and Detention Services is attached hereto as Exhibit "A" and made a part hereof for all purposes.

***PASSED, APPROVED, AND RESOLVED this 22<sup>nd</sup> day of September 2014.***

**APPROVED:** \_\_\_\_\_

Richard Dormier, **MAYOR**

**ATTEST:** \_\_\_\_\_

Pamela Woodall, **CITY SECRETARY**

STATE OF TEXAS

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**INTERLOCAL COOPERATION AGREEMENT BY AND BETWEEN  
THE CITY OF OVILLA AND THE CITY OF RED OAK  
RELATING TO JAIL AND DETENTION SERVICES**

ELLIS COUNTY

This interlocal cooperation agreement (the “Agreement”) is by and between the City of Ovilla, Texas, a Texas home rule municipality (“Ovilla”) and the City of Red Oak, Texas, a Texas home rule municipality (“Red Oak”) (Red Oak and Ovilla collectively the “Parties” or singularly a “Party”) acting by and through their respective authorized representatives

**RECITALS:**

**WHEREAS**, Red Oak owns and operates a municipal jail and detention facility located in Red Oak, Texas (the “Red Oak Facility”); and

**WHEREAS**, Ovilla does not have a jail and detention facility and has previously contracted with a different city for jail and detention services; and

**WHEREAS**, the Red Oak Facility is geographically closer to the City of Ovilla than the jail and detention facility Ovilla currently uses, and using the Red Oak Facility for those individuals arrested for class c misdemeanors in lieu of the current jail and detention facility would provide savings to the City of Ovilla in the form of time and funds; and

**WHEREAS**, the Red Oak Police Department provides back-up coverage for the City of Ovilla Police Department when Ovilla’s officers transfer its prisoners to the current facility, therefore if Ovilla housed its prisoners in the Red Oak Facility the need for back-up by Red Oak’s Police Department would decrease; and

**WHEREAS**, Ovilla desires to use the Red Oak Facility to detain and house persons arrested by the Ovilla Police Department (the “OPD”) for class c misdemeanors; and

**WHEREAS**, Red Oak agrees to provide Ovilla with space in the Red Oak Facility to detain and house persons detained and arrested by the OPD for class c misdemeanors; and

**WHEREAS**, Chapter 791, the Interlocal Cooperation Act (the “Act”), of the Texas Government Code authorizes units of local government to contract with one or more other local governments to perform governmental functions and services under the terms of the Act; and

**WHEREAS**, police protection and detention services are governmental functions and services pursuant to § 791.003 of the Act; and

**WHEREAS**, Red Oak and Ovilla find that it is in the public interest to enter into this agreement;

**NOW, THEREFORE**, upon and for the mutual consideration stated herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

**Article I.  
Definitions**

Whenever used in this Agreement, the following terms shall have the following meaning ascribed to them:

“Effective Date” shall mean October 1, 2014.

“Force Majeure” shall mean any contingency or cause beyond the reasonable control of a Party, as applicable, including, without limitations, acts of God or the public enemy, war, riot, civil commotion, insurrection, adverse weather, government or de facto governmental action or inaction (unless caused by negligence or omissions of such Party), fires, explosions, floods, strikes, slowdowns or work stoppages, shortage of materials or labor, that directly and materially affect a Party’s performance under this Agreement.

“Ovilla” shall mean the City of Ovilla, Texas.

“OPD” shall mean the Ovilla Police Department.

“OPD Prisoners” shall mean persons detained or arrested by the OPD for class c misdemeanors who are placed into the Red Oak Facility.

“Red Oak” shall mean the City of Red Oak, Texas.

“Red Oak Facility” shall mean the Red Oak municipal jail and detention facility located in Red Oak, Texas.

“ROPD” shall mean the Red Oak Police Department.

**Article II  
Term**

2.1 The term of this Agreement shall begin on the Effective Date and shall continue until the end of the three (3) years following the Effective Date, unless sooner terminated as provided herein.

2.2 Ovilla shall have the option to extend the term of this Agreement for two (2) additional one (1) year terms (each a “Renewal Term”) by providing written notice of Ovilla’s intent to renew to Red Oak not less than forty-five (45) days prior to the expiration of the Initial Term or Renewal Term, whatever the case may be. Notwithstanding the foregoing, any renewal

of the Agreement shall be set forth in an amendment and shall be subject to Red Oak's mutual consent.

2.3 Either Party may terminate this Agreement without liability by providing the other Party sixty (60) days prior written notice thereof.

### **Article III Purpose**

The purpose of this Agreement is to provide the terms and conditions under which persons arrested by the OPD for class C misdemeanors may be detained and housed at the Red Oak Facility.

### **Article IV Detention Operations**

4.1 Red Oak Facility Rules. Placement of OPD Prisoners in the Red Oak Facility shall comply with the ROPD rules, procedures, regulations and general orders relating to the detention and jail of prisoners at the Red Oak Facility (the "Red Oak Procedures"). The OPD acknowledges it has reviewed and is familiar with the Red Oak Procedures. The Parties shall mutually develop and adopt a specific standard operating procedure concerning the booking and detention of OPD Prisoners and the responsibilities and duties of the ROPD and OPD personnel (the "Standard Operating Procedure"). The care, custody and welfare of the OPD Prisoners shall be governed by the Standard Operating Procedure except as may be otherwise provided in this Agreement.

4.2 ROPD Book-In of Prisoners. (a) The ROPD shall at all time be responsible for the book-in of OPD Prisoners placed into the Red Oak Facility. The ROPD shall be responsible for OPD Prisoners until such persons are released or transported from the Red Oak Facility.

(b) The personnel transporting OPD Prisoners to the Red Oak Facility shall: (i) notify the ROPD Communications and the ROPD book-in personnel prior to arrival at the Red Oak Facility; (ii) deliver OPD Prisoners to the sally port entrance of ROPD at which time the ROPD book-in personnel on duty shall complete the book-in of OPD Prisoners; (iii) search OPD Prisoners for weapons or contraband in the presence of ROPD; and (iv) be responsible for the custody of any evidence or contraband found on any OPD Prisoner. ROPD shall be responsible for custody and care of any personal property found on OPD Prisoner, which shall be returned to such person upon release from the Red Oak Facility.

(c) The OPD personnel shall be responsible for the completion of ROPD Prisoner book-in paperwork and a digital photograph of the OPD Prisoner. Red Oak agrees to provide OPD access to Red Oak's photograph and fingerprinting equipment, as well as adequate space and utility connections for a work area within the Red Oak Facility. ROPD personnel will complete courtesy hold paperwork for OPD inmates housed in the Red Oak Facility.

(d) OPD personnel shall provide ROPD book-in personnel a copy of the arrest report for each OPD Prisoner and a listing of any medical conditions, suicidal tendencies, or other special needs of the OPD Prisoner. The medical and mental health history is included in the courtesy hold paperwork. The OPD Prisoner arrest report shall be attached to the ROPD courtesy hold paperwork. Each OPD Prisoner shall undergo a medical screening process by ROPD prior to acceptance in the Red Oak Facility. The ROPD intake personnel will maintain the right to refuse a prisoner with an existing medical condition which necessitates immediate transport to a medical facility.

(e) ROPD personnel shall issue OPD Prisoners a blanket and mattress for use during the detention, and assign a holding cell number, which shall be documented in the ROPD Prisoner Log. OPD Prisoners shall be allowed to place local telephone calls within four hours of arriving in the ROPD Facility as long as they are not a danger to themselves or OPD or ROPD personnel. In such event, such OPD Prisoners will be allowed to use of the telephone as soon as such persons are cooperative and no longer deemed dangerous. Telephone usage and numbers shall be documented on the applicable Prisoner Status Log.

4.3 Detention or Holding Cells. The ROPD shall designate detention and holding cells for the housing of OPD Prisoners when possible depending on available space in the Red Oak Facility. The OPD shall use the designated detention and/or holding cells unless otherwise directed by the then on duty ROPD supervisor of the Red Oak Facility. OPD Prisoners shall be provided hygiene care supplies and clothing by ROPD, as need.

4.4 OPD Personnel. The OPD shall provide personnel to Red Oak to assist in obtaining the required magistrate warnings for OPD's Prisoners upon a request from ROPD. The personnel of the ROPD, UTD PD and the ROPD shall at all times be under the supervision of their respective chains of command.

4.5 Magistrate of ROPD Prisoners. The OPD shall provide personnel to Red Oak to assist in obtaining the required magistrate warnings for OPD's Prisoners upon a request from ROPD. The personnel of the OPD and ROPD shall at all times be under the supervision of their respective chains of command. OPD Prisoners shall be arraigned within 24 hours after detention at the Red Oak Facility. Written confirmation shall be provided to the ROPD as each OPD Prisoner is arraigned. OPD shall maintain the original arraignment form and provide a copy to the ROPD then on duty supervisor to be maintained with the ROPD Prisoner custodial record form.

(b) Ovilla shall provide ROPD with documents necessary for arraignment and posting of bond, including proper bond material, a receipt book, and bond money handling instructions. Ovill authorizes Red Oak to accept, document and secure an OPD Prisoner's bond money until such time as an authorized representative of Ovilla arranges for transfer of said bond money to Ovilla.

4.6. Feeding. ROPD shall be responsible for the normal feeding of OPD Prisoners detained in the Red Oak Facility.

4.7 Medical Treatment. ROPD shall be responsible for the care, custody and medical treatment of OPD Prisoners while housed in the Red Oak Facility. In the event of a medical emergency Red Oak EMS and Fire shall transport the OPD Prisoner. When an OPD Prisoner requests medical care, the ROPD shall request the Red Oak Fire and/or EMS personnel evaluate such OPD Prisoner. In the event the OPD Prisoner requires transfer to a medical facility the ROPD book-in personnel shall request an OPD patrol officer be dispatched immediately to take custody of OPD Prisoners either at the jail or at the hospital. Red Oak Fire and/or EMS personnel shall transport any OPD Prisoner deemed in need of immediate emergency medical treatment. If a patrol officer has not arrived to escort the OPD Prisoner to the hospital with the ambulance, a ROPD officer will ride with the OPD Prisoner in a medical emergency. Once at the hospital, ROPD shall not be responsible for the custody or care of the OPD Prisoner. The OPD patrol officer requested by ROPD shall meet the arriving ambulance at the hospital to take custody of the OPD Prisoner. ROPD will be responsible for the care and administration of approved medications or special diets deemed necessary for any OPD Prisoner during the time the Prisoner is in the Red Oak Facility.

In the event an OPD Prisoner must be transferred to a hospital or other facility due to a medical emergency, Ovilla will be responsible for any charges incurred by Red Oak for normal billing practices. Ovilla shall be solely responsible for determining who is the responsible party in connection with any actual and reasonable fees for hospital and/or physician fees. Red Oak shall not be held responsible for costs incurred as a result of such transfer for medical reasons, unless it is determined that the medical condition and/or transfer was a result of an intentional or grossly negligent act by Red Oak personnel.

4.8 Release and Transport. Red Oak will not release OPD Prisoners except as allowed or required by law. The OPD shall provide written documentation via TCIC Teletype to the ROPD authorizing the release of any OPD Prisoner, a copy of which shall be attached to the OPD Prisoner custodial record form, and the ROPD Courtesy hold paperwork. ROPD book-in personnel shall be responsible for any and all releases of OPD Prisoners.

4.9 Service Fee. (a) Ovilla agrees to pay to Red Oak a service of fee of one thousand dollars (\$1,000.00) per year, for the first ninety (90) days of housing of OPD prisoners. In calculating each day of inmate housing, any time at least one OPD prisoner is housed in the Red Oak facility shall count as one day, subject to the definitions provided herein.

(b) When Red Oak houses OPD prisoner(s) for more than ninety (90) days in a year, Ovilla agrees to pay forty-five dollars (\$45.00) per day or any portion of a day thereof, per prisoner.

(c) For purposes of this Agreement, a day shall be up to twenty-four (24) hours from the date and time that an OPD prisoner is booked into the Red Oak Facility. Any portion of time exceeding twenty-four (24) hours shall constitute a separate day.

(d) Ovilla shall, on or before October 1<sup>st</sup> of each year during the term of this Agreement, beginning October 1, 2014, pay the sum of One Thousand Dollars (\$1,000.00) to Red Oak for the services provided herein. The balance due for additional time, as provided for in Section 4.9(b), shall be payable as billed at the end of the fiscal year, on or before September 30 of each year that this Agreement is in effect.

**Article V**  
**Availability of Funds**

The payment(s) due under this Agreement must come from currently available funds. If monies are not appropriated or otherwise made available to support continuation of performance in a subsequent fiscal period, this Agreement shall be canceled and Red Oak may only be compensated for the reasonable value of any non-recurring costs incurred but not amortized in the price of services delivered under this Agreement or which are otherwise not recoverable. The cost of cancellation may be paid from any appropriations for such purposes.

**Article VI**  
**Liability/Immunity**

6.1 Handling of Claims. Each Party agrees to the extent authorized under the Constitution and the laws of the State of Texas, to be fully responsible for any and all claims for damages, costs, and expenses to person or persons and property that may arise out of or be occasioned by this Agreement, including but not limited to its acts of negligence or omission in the arrest, book-in and detention for their respective prisoners. Each Party, to the extent allowed by law and without waiving any rights, defenses or protections provided therein, agrees to be responsible for its own acts of negligence.

6.2 Joint Liability. In the event of joint or concurrent negligence of the Parties, responsibility, if any, shall be apportioned comparatively in accordance with the laws of the State of Texas without, however, waiving any governmental immunity or defense available to any Party individually under Texas law. Red Oak shall be responsible for its sole negligence. Ovilla shall be responsible for its sole negligence. The provisions of this section are solely for the benefit of the Parties hereto and are not intended to create or grant any rights, contractual or otherwise, to any other person or entity.

6.3 Immunity. It is expressly understood and agreed that, in the execution of this Agreement, no Party waives, nor shall be deemed hereby to have waived any immunity or defense that would otherwise be available to it against claims arising in the exercise of governmental powers and functions. By entering into this Agreement, the Parties do not create any obligations, express or implied, other than those set forth herein, and this Agreement shall not create any rights in Parties not signatories hereto. To the extent authorized under the Constitution and laws of the State of Texas, and without waiving sovereign immunity, each Party shall be responsible for any and all claims, demands, suits, actions, damages, and causes for action related to or arising out of or in any way connected with its own actions, and the actions of its personnel rendered or performed pursuant to the terms and conditions of this Agreement.

Each Party agrees to obtain general liability, public official's liability, if applicable, or maintain a comparable self-insurance program.

#### 6.4 Insurance.

(a) Each Party shall, during the term of this agreement, obtain and maintain insurance coverage required by this section. Limits of insurance required by this section can be in any combination of underlying and excess coverage inclusive of self-insured retention.

- (i) commercial general liability insurance with a minimum limit of \$500,000 per occurrence and \$1,000,000 aggregate;
- (ii) commercial automobile insurance covering any automobile used in performance of this Agreement with a minimum limit of \$1,000,000 per accident;
- (iii) workers' compensation insurance at statutory limits;
- (iv) employers liability insurance with minimum limits of \$1,000,000 per accident, \$1,000,000 each employee by disease and \$1,000,000 policy limit by disease;
- (v) Law Enforcement Liability insurance with minimum limits of \$5,000,000 each wrongful act, \$1,000,000 aggregate, with a deductible not to exceed \$1,000.00.

(b) All insurance and certificate(s) of insurance shall contain the following provisions: (1) name the other Party, its officers, and employees as additional insureds as to all applicable coverage with the exception of Workers Compensation Insurance; (2) provide for at least thirty (30) days prior written notice to the other Party for cancellation or non-renewal of the insurance; (3) provide for a waiver of subrogation against the other Party for injuries, including death, property damage, or any other loss to the extent the same is covered by the proceeds of insurance. Each Party shall provide written notice to the other Party of any material change of, or to, the insurance required herein.

(c) A certificate of insurance evidencing insurance coverage required by this section shall be submitted by each Party.

(e) Copies of all endorsements, additional insured endorsement and waiver of subrogation endorsement shall be submitted by each Party as prescribed in section 6.4 of this Agreement.

### **Article VII Miscellaneous**

7.1 Binding Agreement; Assignment. The terms and conditions of this Agreement are binding upon the successors and assigns of all Parties hereto. This Agreement may not be assigned by a Party without the prior written consent of the other Party.

7.2 Notices. Any notice required or permitted to be delivered hereunder shall be deemed received three days thereafter sent by United States Mail, postage prepaid, certified mail,

return receipt requested, addressed to the Party at the address set forth below or on the day actually received if sent by courier or otherwise hand delivered to the following addresses:

If intended for Ovilla, to:

Attn: City Administrator  
City of Ovilla  
105 Cockrel Hill  
Ovilla, Texas 75154

With copy to:

Chief of Police  
City of Ovilla, Texas  
105 Cockrel Hill  
Ovilla, Texas 75154

If intended for Red Oak, to:

Attn: City Manager  
City of Red Oak, Texas  
P.O. Box 393  
Red Oak, Texas 75154

With copy to:

Chief of Police  
City of Red Oak, Texas  
547 N. Methodist  
Red Oak, Texas 75154

With copy to:

Robert E. Hager  
City Attorney  
Nichols, Jackson, Dillard, Hager & Smith, LLP  
500 N. Akard  
1800 Ross Tower  
Dallas, Texas 75201

7.3 Governing Law. This Agreement will be governed by the laws of the State of Texas, and venue for any action concerning this Agreement will be in the State District Court of Ellis County, Texas. The Parties agree to submit to the personal and subject matter jurisdiction of said court.

7.4 Legal Construction. In the event any one or more of the provisions contained in this Agreement are for any reason held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability will not affect other provisions, and it is the intention of the Parties to this Agreement that in lieu of each provision that is found to be illegal, invalid, or unenforceable, a provision be added to this Agreement which is legal, valid and enforceable and is as similar in terms as possible to the provision found to be illegal, invalid or unenforceable.

7.5 Recitals. The recitals to this Agreement are incorporated herein.

7.6 Counterparts. This Agreement may be executed in counterparts. Each of the counterparts shall be deemed an original instrument, but all of the counterparts shall constitute one and the same instrument.

7.7 Exhibits. Any exhibits to this Agreement are incorporated herein by reference for all purposes wherever reference is made to the same.

7.8 Amendment. This Agreement may be amended by the mutual written agreement of the Parties to it.

7.9 Authorization. Each Party represents that it has full capacity and authority to grant all rights and assume all obligations that are granted and assumed under this Agreement.

7.10 Funding Sources. Each of the Parties hereto paying for the performance of the governmental services provided are making those payments from current revenues available to each of the respective Parties.

7.11 Survival of Covenants. Any of the representations, warranties, covenants, and obligations of the Parties, as well as any rights and benefits of the Parties, pertaining to a period of time following the termination of this Agreement shall survive termination.

7.12 Entire Agreement. This Agreement is the entire Agreement between the Parties with respect to the subject matter covered in this Agreement. There is no other collateral oral or written agreement between the Parties that in any manner relates to the subject matter of this Agreement, except as provided in any Exhibits attached hereto.

*(Signature Page to Follow)*

EXECUTED on this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

CITY OF OVILLA, TEXAS

By: \_\_\_\_\_  
Richard Dormier, Mayor

Attest:

By: \_\_\_\_\_  
Pamela Woodall, City Secretary

Approved as to Form:

By: \_\_\_\_\_  
Ron MacFarlane, City Attorney



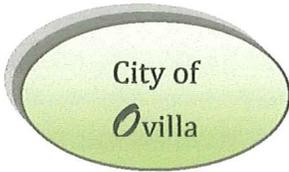
EXECUTED on this 9<sup>th</sup> day of September, 2014.

CITY OF RED OAK, TEXAS

By: Alan Hugley  
Alan Hugley, Mayor

Approved as to Form:

By: Robert E. Hager (AGA)  
Robert E. Hager, City Attorney



# Ovilla City Council

## AGENDA ITEM REPORT

Item(s): 3

Meeting Date: September 22, 2014

Department: Water

Discussion  Action

Budgeted Expense:  YES  NO  N/A

Submitted By: Brad Piland, PW Director

Amount: \$0.77 cents on base water rate

Reviewed By:  City Administrator  City Secretary  City Attorney

Accountant  Other: Staff

Attachments:	
1. Ordinance 2014-032	
Agenda Item / Topic:	
ITEM 3.	<i>DISCUSSION/ACTION</i> – Consideration of and action on Ordinance 2014-032 of the City of Ovilla, Texas, amending Appendix A, Article A7, Section A7.003 of the Ovilla Code of Ordinances; providing for an increase to the base water rate by 77 cents per month, from \$10.49 to \$11.26 on 0 to 1,000 gallons usage; providing a savings clause; providing for incorporation into the Ovilla Code of Ordinances; providing an effective date; and providing for publication of this ordinance.
Discussion / Justification:	
The City of Dallas adopted a 3.6% wholesale water rate increase on Wednesday, September 17, 2014. Ovilla’s current wholesale water cost is \$1.6732/1,000 gallons, the new rate increases the City’s cost to \$1.7339/1,000 gallons.  Based on a 3.6% rate increase assessed by Dallas Water Utilities, staff recommends increasing Ovilla’s water customers’ base rate by \$0.77 cents, passing through the cost increase.  This item is provided for City Council to consider the rate increase from Dallas Water Utilities and amend Appendix A of the City’s Code of Ordinances increasing the base water rate by \$0.77 cents per month from \$10.49 to \$11.26 on 0 to 1,000 gallons usage, all other rates would remain the same.	
Recommendation / Staff Comments:	
Staff recommends the Dallas Water Utilities rate increase be passed through to the water customers increasing the base rate to \$11.26 on 0 to 1,000 gallons usage.	
Sample Motion(s):	
<i>I move to approve/deny Ordinance 2014-032 of the City of Ovilla, Texas, amending Appendix A, Article A7, Section A7.003 of the Ovilla Code of Ordinances; providing for an increase to the base water rate by 77 cents per month, from \$10.49 to \$11.26 on 0 to 1,000 gallons usage; providing a savings clause; providing for incorporation into the Ovilla Code of Ordinances; providing an effective date; and providing for publication of this ordinance.</i>	

**ORDINANCE NO. 2014-032**

**AN ORDINANCE OF THE CITY OF OVILLA, TEXAS, AMENDING APPENDIX A, ARTICLE A7, SECTION A7.003 OF THE OVILLA CODE OF ORDINANCES; PROVIDING FOR AN INCREASE TO THE BASE WATER RATE BY 77 CENTS PER MONTH, FROM \$10.49 TO \$11.26 ON 0 TO 1,000 GALLONS USAGE; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERANCE CLAUSE; PROVIDING FOR INCORPORATION INTO THE OVILLA CODE OF ORDINANCES; PROVIDING AN EFFECTIVE DATE; AND PROVIDING FOR PUBLICATION OF THIS ORDINANCE.**

**WHEREAS**, pursuant to Ordinance No. 2014-027, the City Council of the City of Ovilla, Texas approved the Fiscal Year 2014-2015 Operating Budget and Annual Program of Services (the Budget);

**WHEREAS**, in conjunction with the annual Budget the City Council of the City of Ovilla sets fees for services provided by the City of Ovilla;

**WHEREAS**, the City Council finds and determines that it is in the best interest of the health, safety and welfare of the citizens of the City of Ovilla to increase the base water rate by 77 cents per month, thereby raising the base water rate from \$10.49 to \$11.26 on 0 to 1,000 gallons of usage.

**THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS:**

**SECTION 1. AMENDMENT TO APPENDIX A, ARTICLE A7, SECTION A7.003 OF THE CODE OF ORDINANCES OF THE CITY OF OVILLA, TEXAS**

Appendix A, Article A7, Section A7.003 of the Code of Ordinances of the City of Ovilla, Texas, is hereby amended as follows:

**Sec. A7.003 Water and Wastewater Service Rates and Charges**

- (a) Monthly water rates. Monthly rates for water furnished by the City for residential and nonresidential:

Inside corporate limits:

\$11.26/minimum	0 to 1,000 gallons
\$10.15/1,000 gallons	1,001 to 2,000 gallons
\$3.65/1,000 gallons	2,001 to 20,000 gallons
\$4.75/1,000 gallons	20,001 to 40,000 gallons
\$5.85/1,000 gallons	40,001 to 60,000 gallons
\$6.95/1,000 gallons	60,001 to 80,000 gallons
\$8.05/1,000 gallons	80,001 to 100,000 gallons
\$9.15/1,000 gallons	100,001 and up

**ORDINANCE NO. 2014-032**

**SECTION 2. SAVINGS CLAUSE**

In the event that any other Ordinance of the City of Ovilla, Texas, heretofore enacted is found to conflict with the provisions of the Ordinance, this Ordinance shall prevail.

**SECTION 3. SEVERANCE CLAUSE**

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court or competent jurisdiction, such shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions thereof.

**SECTION 4. INCORPORATION INTO THE CODE OF ORDINANCES**

The provisions of this ordinance shall be included and incorporated in the City of Ovilla Code of Ordinances and shall be appropriately renumbered to conform to the uniform numbering system of the Code.

**SECTION 5. EFFECTIVE DATE**

Because of the nature of interest and safeguard sought to be protected by this Ordinance and in the interest of the citizens of the City of Ovilla, Texas, this Ordinance shall take effect immediately after passage, approval and publication, as required by law.

**SECTION 6. PUBLICATION**

The City Secretary of the City of Ovilla is hereby directed to publish in the official newspaper of the City of Ovilla, the caption and effective and full force upon final passage and publication of this ordinance.

**PASSED, APPROVED AND ADOPTED ON THIS 22 DAY OF SEPTEMBER, 2014.**

ATTEST:

\_\_\_\_\_  
Richard A. Dormier, MAYOR

\_\_\_\_\_  
Pam Woodall, CITY SECRETARY

APPROVED AS TO FORM:

\_\_\_\_\_  
Ron G. MacFarlane, Jr., City Attorney



AGENDA ITEM REPORT

Item(s): 4

Meeting Date: September 22, 2014

Department: Administration

Discussion  Action

Budgeted Expense:  YES  NO  N/A

Submitted By: Cyndy Powell, CA

Amount: \$N/A

Account: \_\_\_\_\_

Reviewed By:  City Administrator

City Secretary

City Attorney

Accountant

Other \_\_\_\_\_

**Attachments:**

- 1. Resolution R2014-036
- 2. Article 13.04 Water and Sewer Impact Fees

**Agenda Item / Topic:**

**ITEM 4.** *DISCUSSION/ACTION - Consideration* of and action on Resolution R2014-036 authorizing the Planning and Zoning Commission to act as the Advisory Committee to review and advise the governmental body of the need to update or revise the Impact Fees and adopting rules for the Advisory Committee to follow in carrying out its duties for this purpose.

**Discussion / Justification:**

Texas Local Government Code Chapter 395.054 provides for the process to review and amend the Impact Fees adopted by City Council in Ordinance 2011-022, September 2011. Currently the water impact fee is \$1,105.00 and the maximum allowable fee is \$3,923.00. Currently the Sewer Impact Fee is \$51.00 and the maximum allowable fee is \$1,441.00.

At the August 11, 2014 Regular meeting, City Council appointed Ovilla resident, Bill Crouch from the real estate/development community, as the *ad hoc* member to the Planning and Zoning Commission for the purpose of reviewing the impact fees and making a recommendation to City Council for consideration to revise the fees.

The City Council by Resolution, may authorize the Planning and Zoning Commission to act as the Advisory Committee to review and advise the governmental body of the need to update or revise the Impact Fees and adopt rules for the Advisory Committee to follow in carrying out its duties for this purpose.

The Planning and Zoning Commission, upon review of the impact fees, will provide comments to the public before the fifth business day before the date of the Public Hearing to be held by City Council, and make a recommendation to the City Council of their findings.

**Recommendation / Staff Comments:**

Staff recommends approval of Resolution R2014-036 authorizing the Planning and Zoning Commission to act as the Advisory Committee to review and advise the governmental body of the need to update or revise the Impact Fees and adopting rules for the Advisory Committee to follow in carrying out its duties for this purpose.

**Sample Motion(s):**

*I move that Council move to approve/deny Resolution R2014-036 authorizing the Planning and Zoning Commission to act as the Advisory Committee to review and advise the governmental body of the need to update or revise the Impact Fees and adopting rules for the Advisory Committee to follow in carrying out its duties for this purpose.*

## RESOLUTION NO. R2014-036

**A RESOLUTION OF THE CITY OF OVILLA, TEXAS AUTHORIZING THE PLANNING AND ZONING COMMISSION TO ACT AS THE ADVISORY COMMITTEE TO REVIEW AND ADVISE THE GOVERNMENTAL BODY OF THE NEED TO UPDATE OR REVISE THE IMPACT FEES AND ADOPTING RULES FOR THE ADVISORY COMMITTEE TO FOLLOW IN CARRYING OUT ITS DUTIES FOR THIS PURPOSE.**

\*\*\*\*\*

*Whereas*, Texas Local Government Code Chapter 395.054 provides for the process to review and amend the Impact Fees adopted by City Council by Ordinance 2011-022, September 2011; and

*Whereas*, the current water impact fee is \$1,105.00 and the maximum allowable is \$3,923.00, and the current Sewer Impact Fee is \$51.00 and the maximum allowable is \$1,441.00; and

*Whereas*, City Council appointed Ovilla resident, Bill Crouch from the real estate/development community, as the *ad hoc* member to the Planning and Zoning Commission at the August 11, 2014 Regular meeting for the purpose of reviewing the impact fees and making a recommendation to City Council for consideration to revise the fees; and

*Whereas*, the City Council, by Resolution, may authorize the Planning and Zoning Commission to act as the Advisory Committee to review and advise the governmental body of the need to update or revise the Impact Fees and adopt rules for the Advisory Committee to follow in carrying out its duties for this purpose; and

*Whereas*, the Planning and Zoning Commission, upon review of the impact fees, will provide comments to the public before the fifth business day before the date of the Public Hearing to be held by City Council and make a recommendation to the City Council of their findings.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS, THAT:**

### SECTION 1.

The City of Ovilla's Planning and Zoning Commission, including *ad hoc* member, Bill Crouch, is hereby authorized to act as the Advisory Committee to review and advise the governmental body of the need to update or revise the Impact Fees; and

### SECTION 2.

The rules for which the Advisory Committee will carry out its duties for this purpose are as follows:

Pursuant to section § 395.058, the Advisory Committee will serve in an advisory capacity, and is established to advise the political subdivision of the need to update or revise the impact fee(s).

Staff shall make available to the Advisory Committee the Five Year Water and Wastewater Impact Fee Review completed in June 2011 by Birkhoff, Hendricks & Carter, L.L.P. and Article 13.04 Water and Sewer Impact Fees from the City's Code of Ordinances.

The Advisory Committee shall review current impact fees in relation to maximum fee allowable, (as described in the Five Year Water and Wastewater Impact Fee Review) and make comparison of actual impact fees of other cities to proposed revised impact fee, determine if inequities exist if imposing revised impact fee, and provide a report to City Council.

Pursuant to § 395.056, the Advisory Committee created under Section § 395.058 shall file and post the Committee's comments and make "available to the public" written comments on the proposed amendments to the impact fee(s) before the fifth business day before the date of the public hearing on the amendments to be held by City Council.

Pursuant to § 395.054, Council will hold a public hearing on Ordinance amending impact fee.

A public hearing must be held by the governing body of the political subdivision to discuss the proposed ordinance amending the impact fee(s). On or before the date of the first publication of the notice of the hearing on the amendments, including the amount of any proposed amended impact fee per service unit, shall be made available to the public.

Pursuant to § 395.055, the Notice of Hearing on Amendments to the Impact Fee:

- (a) The notice and hearing procedures prescribed by Sections 395.044(a) and (b) apply to a hearing on an impact fee.
- (b) The notice of a hearing under this section must contain the following:
  - (1) A headline to read as follows: "NOTICE OF PUBLIC HEARING ON AMENDMENT OF IMPACT FEES"
  - (2) The time, date, and location of the hearing;
  - (3) A statement that the purpose of the hearing is to consider the amendment an impact fee; and
  - (4) A statement that any member of the public has the right to appear at the hearing and present evidence for or against the update.

§ 395.044. Notice of Hearing:

- (a) Before the 30th day before the date of the hearing on impact fees, the political subdivision shall send a notice of the hearing by certified mail to any person who has given written notice by certified or registered mail to the municipal secretary or other designated official of the political subdivision requesting notice of the hearing within two years preceding the date of adoption of the order, ordinance, or resolution setting the public hearing.
- (b) The political subdivision shall publish notice of the hearing before the 30th day before the date set for the hearing, in one or more newspapers of general circulation in each county in which the political subdivision lies.

***PASSED, APPROVED, AND RESOLVED this 22<sup>nd</sup> day of September 2014.***

**APPROVED:** \_\_\_\_\_

**Richard Dormier, MAYOR**

**ATTEST:** \_\_\_\_\_

**Pamela Woodall, CITY SECRETARY**

## ARTICLE 13.04 WATER AND SEWER IMPACT FEES\*

### Division 1. Generally

**Secs. 13.04.001–13.04.030 Reserved**

### Division 2. Five-Year Water and Wastewater Impact Fee Review

#### Sec. 13.04.031 General provisions

(a) The engineering analysis portion of the five-year water and wastewater impact fee review determines utilized capacity cost of major water distribution facilities, wastewater collection system facilities, water distribution lines and wastewater collection lines between the year 2011 and the year 2021. Facilities include pump stations, storage tanks and TRA treatment plant. The study period is a ten-year period with 2011 as the base year. The engineering analysis of the water and wastewater systems is based on established land use in the year 2011, projected land use patterns through the year 2021 and on the existing and proposed infrastructure.

(b) The city's water distribution master plan was updated in January 1998 and wastewater collection system master plan was created in 2004. These master plans include the city's current land use plan. Projections today include a build-out population of approximately 9,700 people. The equivalency factors conform to the latest American Water Works Association Standards (C700–C703).

#### Sec. 13.04.032 Cost of facilities

(a) Actual construction cost of the various elements of the water distribution and wastewater collection system was utilized where the information was known. The existing cost of facilities was determined from contractors' final pay requests and from bid tabulation forms.

(b) Cost for most of the water distribution lines and the sewer collection trunks have not been located. Debt service has been added to all projects where cost is known. For projects which have no cost data, equivalent 2011 dollars have been attached to those projects and no debt service included in the total cost. A copy of the cost data is located in [appendix A](#) of the Engineering Evaluation Report of the Five-year Water and Wastewater Impact Review submitted to the city by Birkhoff, Hendricks & Carter, L.L.P., dated June 2001 ("Five-Year Report").

#### Sec. 13.04.033 Utilized capacity

(a) Population projection. Utilized capacity for the water distribution and wastewater collection systems was calculated based on population growth projections, which is shown in [table no. 1](#). Utilized capacity of improvements in the period is used to calculate the dollar value associated with growth for that period.

<b>Table No. 1 Summary of Population Projection</b>
---

End of Year	Projection (%)	Number of Starts	Household Units	Population*
2011	.75	9	1,259	3,865
2012	1.0	13	1,272	3,905
2013	1.0	13	1,285	3,945
2014	1.15	19	1,304	4,003
2015	1.5	20	1,324	4,065
2016	2.0	26	1,350	4,145
2017	2.5	34	1,384	4,249
2018	3.0	41	1,425	4,375
2019	3.0	42	1,467	4,504
2020	3.0	43	1,510	4,636
2021	3.0	45	1,555	4,774

\* Population density 3.07 people per household unit.

(b) Water distribution system.

(1) Computer models for the years 2011 and 2021 were prepared based on the city's water distribution master plan.

(2) All computer models were run for the maximum (or peak) hourly demand and the minimum hourly demand in a three-day extended period simulation to ensure proper sizing of the facilities to meet peak demands.

(3) The existing system includes the following facilities:

(A) One pump station - 4 pumps - 3.10 mgd capacity;

(B) One ground storage station - 0.75 mgd capacity;

(C) One elevated tank - 0.05 mgd capacity.

(4) The pump station and ground storage facility were analyzed on the maximum daily demand, while elevated storage was analyzed utilizing the difference between the maximum hourly demand and the maximum daily demand. This analysis is consistent with the sizing of these facilities in the master plan.

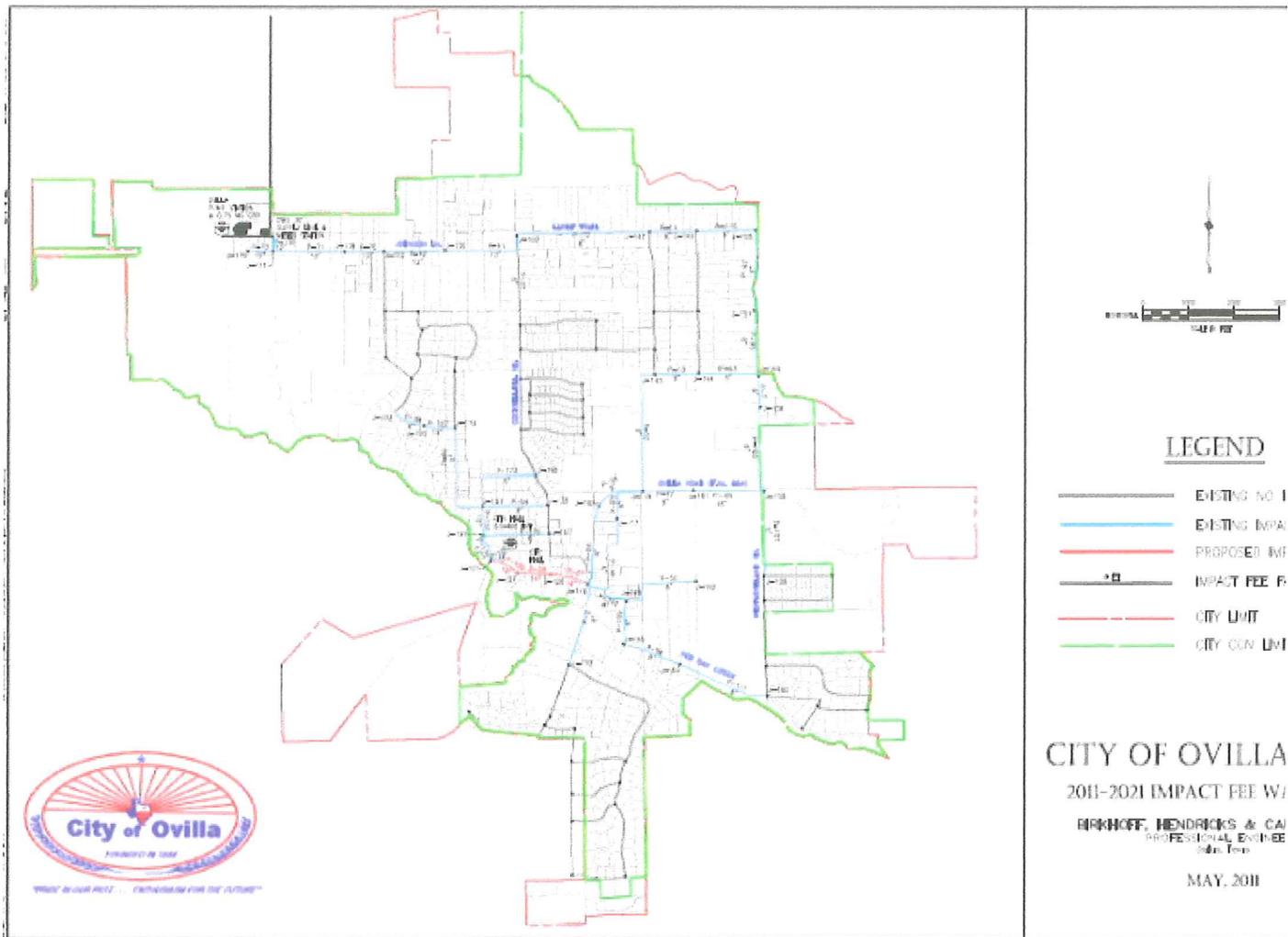
(5) Utilized capacity cost for each water system facility is summarized in [table no. 2](#). Appendix B of the five-year report includes the data for all components of the system that were determined to have utilized capacity during the study period.

<b>Table No. 2 Summary of Eligible Capital Cost and Utilized Capacity Cost</b>		
<b>Water System</b>	<b>20-Year Project Cost</b>	<b>Utilized Capacity (\$) in the CRF Period</b>
Existing water facilities	\$3,644,430.00	\$371,498.00
Existing DWU supply line and meter station	\$9,273,474.00	\$733,725.00
Existing transmission/distribution lines	\$4,124,519.00	\$826,648.00
<b>Existing water system subtotal:</b>	<b>\$17,062,423.00</b>	<b>\$1,931,871.00</b>
Proposed water facilities	\$0.00	\$0.00
Proposed distribution lines	\$403,363.00	\$279,239.00
<b>Proposed water system subtotal:</b>	<b>\$403,363.00</b>	<b>\$279,239.00</b>
<b>Total:</b>	<b>\$17,465,786.00</b>	<b>\$2,211,110.00</b>

(6) 10-year capital improvement program for water projects. The additions to the water distribution system that are included in the 10-year capital improvement plan are as follows in [table no. 3](#) and as shown in [figure no. 1](#).

<b>Table No. 3 Proposed Distribution Lines</b>			
<b>Pipe Number</b>	<b>Location</b>	<b>Pipe Size</b>	<b>Year to be Const.</b>
P-37	Water street	14"	2016
P-38	Water street	14"	2016
P-122	Water street	14"	2016

**Figure No. 1**



(c) Wastewater collection system.

(1) The wastewater collection system analysis, a more static system than the dynamic water distribution model, covered all of the drainage basins within the study area. Capacity spreadsheets for the years 2011 and 2021 were prepared based on the city's wastewater collection system master plan.

(2) Utilized capacity between the years 2011 and 2021 was based on land absorption from the population projections categorized by traffic survey zones.

(3) The facilities in the impact fee analysis include the TRA Red Oak Creek wastewater treatment plant (WWTP) and the city's collection trunk lines greater than 10 inches in diameter. The total cost of the wastewater treatment plant and trunk collection lines are included in the impact fee study.

(4) Utilized capacity cost for the wastewater collection system is summarized in [table no. 4](#). Appendix C of five-year report includes the data for all components of the

collection system that were determined to have utilized capacity during the study period.

<b>Table No. 4 Summary of Eligible Capital Cost and Utilized Capacity Cost</b>		
<b>Wastewater System</b>	<b>20-Year Project Cost</b>	<b>Utilized Capacity (\$ in the CRP Period)</b>
Existing wastewater collection lines (city)	\$25,064.60	\$18,798.00
Existing Red Oak Creek WWFP (TRA)	\$198,000.30	\$97,020.00
Existing Red Oak Creek Trunk Lines (TRA)	\$77,938.00	\$9,798.00
<b>Existing wastewater system subtotal:</b>	\$301,002.90	\$125,616.00
Proposed wastewater collection lines (city)	\$158,447.00	\$85,933.00
Proposed Red Oak Creek Wastewater Treatment Plant Expansion (TRA)	\$294,123.00	\$176,473.00
Proposed Red Oak Creek Trunk Lines (TRA)	\$149,923.66	\$89,954.00
<b>Proposed wastewater system subtotal:</b>	\$602,493.66	\$352,360.00
<b>Total:</b>	\$903,496.56	\$477,976.00

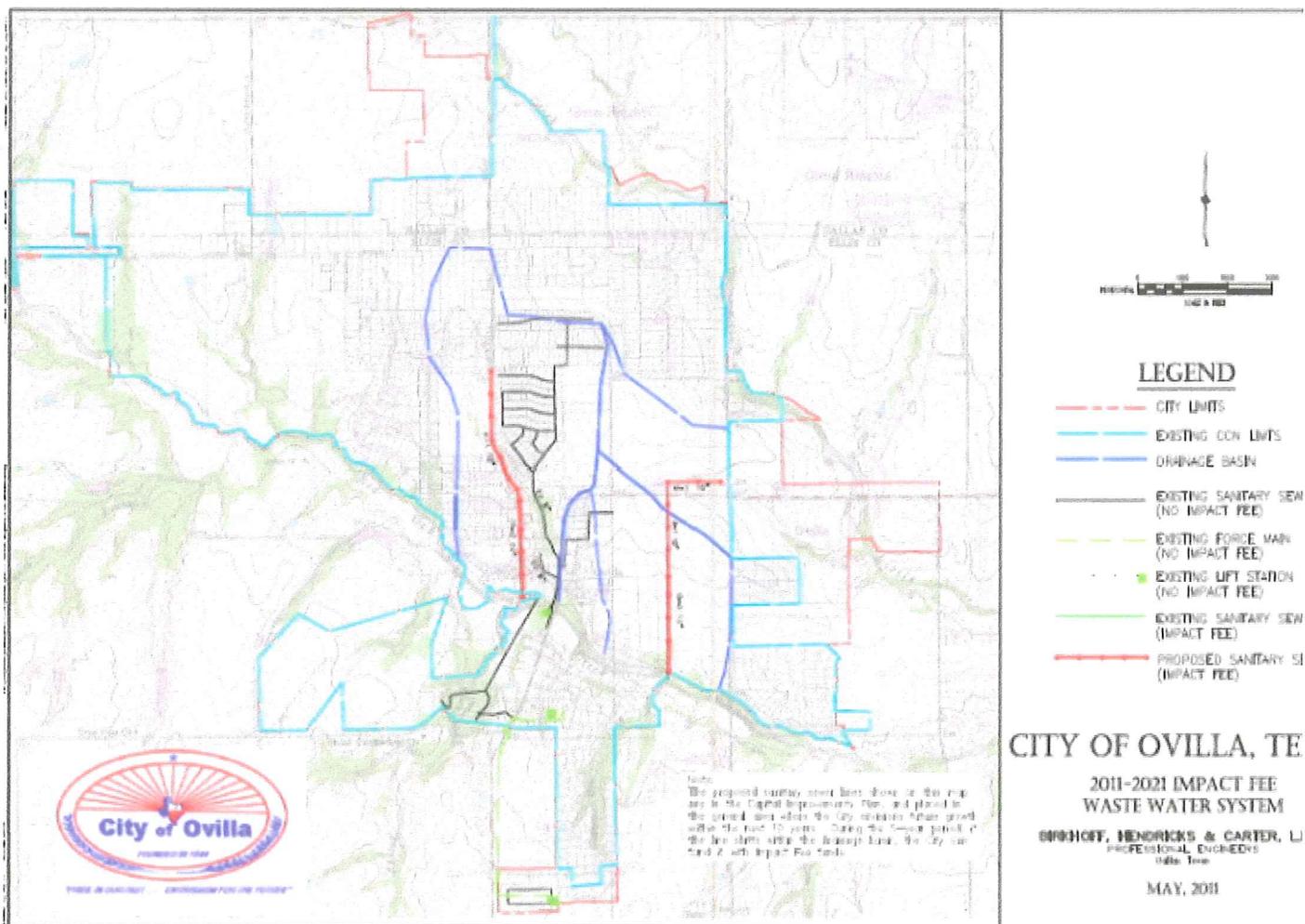
(5) 10-year capital improvement program. The additions to the wastewater collection system that are included in the 10-year capital improvements program are as follows in [tables no. 5](#) and [6](#) and as shown in [figure no. 2](#).

<b>Table No. 5 Proposed TRA Facilities Improvements</b>			
<b>Approximate Date to be Placed in Service</b>	<b>Facility</b>	<b>Capacity of Improvement (mgd)</b>	<b>Total Capacity After Improvement (mgd)</b>
2015	TRA treatment plant improvements and trunk line expansions	4.0	10.0

<b>Table No. 6 Proposed City Collection Lines</b>		
<b>Pipe Number</b>	<b>Location</b>	<b>Pipe Size (in.)</b>

M-1	Ovilla Road	10
O-1	South Red Oak Creek	10
O-2	South Red Oak Creek	12
P-1	Cockrell Hill Road	10
P-2	Cockrell Hill Road	12

Figure No. 2



**Sec. 13.04.034 Living unit equivalency calculation**

(a) The approach taken to determine the growth in living units to take place during the capital recovery fee period was to relate the number of equivalent living units of 1,413 in 2011 ([table no. 7](#)) to the TCEQ minimum required peak hourly demand of 3.63 mgd. Therefore, the system has a maximum hourly demand of 2,569 gallons per day per living unit.

(b) Based on the water distribution analysis, the maximum hourly demand in the year 2021 is estimated to be 4.36 mgd. The year 2021 service units calculate to be 1,694 living units. Therefore, the number of living units in the capital recovery period calculates to be 282 (1,694 -1,413).

(c) Living unit equivalency has been tied to meter size. The meter ratio to a 3/4" meter is based on the continuous daily maximum rate in million gallons per day ([table no. 8](#)). These rates are from the American Water Works Association standards for water meters. These standards are updated on a regular basis. The current standards used for establishing the ratio to the 3/4" meter is 1995 for C700 and 1996 for C703.

<b>Table No. 7 Water Living Unit Equivalents</b>								
	<u>2011</u>	<u>(2011)</u>	<u>2011</u>	<u>2011-2021</u>	<u>2021</u>	<u>2021</u>	<u>2021</u>	<u>New</u>
Meter size	Number of water meters	Living unit equivalent ratio for 3/4" used	Total number of living units	Growth multiplier	Number of water meters	Living unit equivalent ratio for 3/4" used	Total number of living units	Living units during impact fee period
3/4"	911	1.0	911	1.20	1,093	1.0	1,093	182
1	301	1.7	502	1.20	361	1.7	602	100
<b>Totals</b>	<b>1,212</b>		<b>1,413</b>		<b>1,454</b>		<b>1,695</b>	<b>282</b>

(a) Number of meters within city limits.

(b) Derived from AWWA C700-C703 standards for continuous rated flow performance of meters scaled to 3/4" meter.

<b>Table No. 8 Living Unit Equivalencies for Various Types and Sizes of Water Meters</b>			
Meter Type	Meter Size	Continuous Duty Maximum Rate (mgd) <sup>(c)</sup>	Ratio to 3/4" Meter
Simple	3/4"	15	1.0
Simple	1"	25	1.7
Simple	1-1/2"	50	3.3
Simple	2"	80	5.3
Compound	2"	80	5.3
Turbine	2"	100	6.7
Compound	3"	160	10.7
Turbine	3"	240	16.0

Compound	4"	250	16.7
Turbine	4"	420	28.0
Compound	6"	500	33.3
Turbine	6"	920	61.3
Compound	8"	800	53.3
Turbine	8"	1,600	106.7
Compound	10"	2,300	153.3
Turbine	10"	2,500	166.7
Turbine	12"	3,300	220.0

<sup>(c)</sup> Source: AWWA Standard C700 (1995) – C703 (2004).

### Sec. 13.04.035 Calculation of maximum impact fees

(a) Impact fees for the water and wastewater systems are calculated separately by dividing the cost of the capital improvements or expansions necessitated and attributable to new development in the service area within the period by the number of living units anticipated to be added to the city within the period. The maximum impact fee for each meter size is calculated in [table no. 9](#).

(b) The water system impact fee is calculated as follows:

$$\begin{aligned} \text{Maximum water impact fee} &= \frac{\text{Eligible Existing Facility Costs} + \text{Eligible Proposed Facility Cost}}{\text{Number of New Living Unit Equivalency for Next 10 Years}} \\ &= \frac{\$1,931,871 + \$279,239}{282} \quad \text{or} \quad \frac{\$2,211,110}{282} \end{aligned}$$

$$\begin{aligned} \text{Maximum water impact fee} &= \$7,846.32 \\ \text{Allowable maximum water impact fee} &= \$7,846.32 \times 50\% = \$3,923.00 \end{aligned}$$

(c) The wastewater system impact fee is calculated as follows:

$$\begin{aligned} \text{Maximum wastewater impact fee} &= \frac{\text{Eligible Existing Facility Costs} + \text{Eligible Proposed Facility Cost}}{\text{Number of New Living Unit Equivalency for Next 10 Years}} \\ &= \frac{\$125,616 + \$686,586}{812} \quad \text{or} \quad \frac{\$812,202}{812} \end{aligned}$$

Maximum wastewater impact fee = \$2,882.17

Allowable maximum wastewater impact fee = \$2,882.17 x 50% = \$1,441.00

<b>Table No. 9 Maximum Impact Fees for Meter Size</b>					
<b>Maximum Impact Fees</b>					
<b>Meter size</b>	<b>Ratio to 3/4" meter</b>	<b>Water domestic or irrigation meter</b>	<b>Sewer domestic meter*</b>	<b>Total water and sewer domestic meter</b>	<b>Total water, sewer and irrigation meter</b>
3/4"	1.0	\$3,923.00	\$1,441.00	\$5,364.00	\$9,287.00
1"	1.7	\$6,669.00	\$2,450.00	\$9,119.00	\$15,788.00
1-1/2 "	3.3	\$12,946.00	\$4,755.00	\$17,702.00	\$30,648.00
2" compound	5.3	\$20,793.00	\$7,637.00	\$28,430.00	\$49,223.00
2" turbine	6.7	\$26,285.00	\$9,655.00	\$35,940.00	\$62,225.00
3" compound	10.7	\$41,978.00	\$15,419.00	\$57,396.00	\$99,374.00
3" turbine	16.0	\$62,771.00	\$23,056.00	\$85,827.00	\$148,597.00
4"	28.0	\$109,848.00	\$40,348.00	\$150,196.00	\$260,045.00
6"	61.3	\$240,490.00	\$88,333.00	\$328,823.00	\$569,312.00
8"	106.7	\$418,601.00	\$153,755.00	\$572,356.00	\$990,957.00

\* Sewer based on domestic water meter size.

#### **Sec. 13.04.036 Impact fee amounts adopted**

The amount of the water and wastewater impact fees adopted by the city council are as set forth in [section A7.009 of appendix A](#) to this code.

(Ordinance 2011-022 adopted 9/26/11)

## ARTICLE 13.04 WATER AND SEWER IMPACT FEES\*

### Division 1. Generally

Secs. 13.04.001–13.04.030 Reserved

### Division 2. Five-Year Water and Wastewater Impact Fee Review

#### Sec. 13.04.031 General provisions

(a) The engineering analysis portion of the five-year water and wastewater impact fee review determines utilized capacity cost of major water distribution facilities, wastewater collection system facilities, water distribution lines and wastewater collection lines between the year 2011 and the year 2021. Facilities include pump stations, storage tanks and TRA treatment plant. The study period is a ten-year period with 2011 as the base year. The engineering analysis of the water and wastewater systems is based on established land use in the year 2011, projected land use patterns through the year 2021 and on the existing and proposed infrastructure.

(b) The city's water distribution master plan was updated in January 1998 and wastewater collection system master plan was created in 2004. These master plans include the city's current land use plan. Projections today include a build-out population of approximately 9,700 people. The equivalency factors conform to the latest American Water Works Association Standards (C700–C703).

#### Sec. 13.04.032 Cost of facilities

(a) Actual construction cost of the various elements of the water distribution and wastewater collection system was utilized where the information was known. The existing cost of facilities was determined from contractors' final pay requests and from bid tabulation forms.

(b) Cost for most of the water distribution lines and the sewer collection trunks have not been located. Debt service has been added to all projects where cost is known. For projects which have no cost data, equivalent 2011 dollars have been attached to those projects and no debt service included in the total cost. A copy of the cost data is located in [appendix A](#) of the Engineering Evaluation Report of the Five-year Water and Wastewater Impact Review submitted to the city by Birkhoff, Hendricks & Carter, L.L.P., dated June 2001 ("Five-Year Report").

#### Sec. 13.04.033 Utilized capacity

(a) Population projection. Utilized capacity for the water distribution and wastewater collection systems was calculated based on population growth projections, which is shown in [table no. 1](#). Utilized capacity of improvements in the period is used to calculate the dollar value associated with growth for that period.

<b>Table No. 1 Summary of Population Projection</b>
---

(5) Utilized capacity cost for each water system facility is summarized in [table no. 2](#). Appendix B of the five-year report includes the data for all components of the system that were determined to have utilized capacity during the study period.

<b>Table No. 2 Summary of Eligible Capital Cost and Utilized Capacity Cost</b>		
<b>Water System</b>	<b>20-Year Project Cost</b>	<b>Utilized Capacity (\$ in the CRF Period)</b>
Existing water facilities	\$3,644,430.00	\$371,498.00
Existing DWU supply line and meter station	\$9,273,474.00	\$733,725.00
Existing transmission/distribution lines	\$4,124,519.00	\$826,648.00
<b>Existing water system subtotal:</b>	\$17,062,423.00	\$1,931,871.00
Proposed water facilities	\$0.00	\$0.00
Proposed distribution lines	\$403,363.00	\$279,239.00
<b>Proposed water system subtotal:</b>	\$403,363.00	\$279,239.00
<b>Total:</b>	\$17,465,786.00	\$2,211,110.00

(6) 10-year capital improvement program for water projects. The additions to the water distribution system that are included in the 10-year capital improvement plan are as follows in [table no. 3](#) and as shown in [figure no. 1](#).

<b>Table No. 3 Proposed Distribution Lines</b>			
<b>Pipe Number</b>	<b>Location</b>	<b>Pipe Size</b>	<b>Year to be Const.</b>
P-37	Water street	14"	2016
P-38	Water street	14"	2016
P-122	Water street	14"	2016

**Figure No. 1**

collection system that were determined to have utilized capacity during the study period.

<b>Table No. 4 Summary of Eligible Capital Cost and Utilized Capacity Cost</b>		
<b>Wastewater System</b>	<b>20-Year Project Cost</b>	<b>Utilized Capacity (\$ in the CRP Period)</b>
Existing wastewater collection lines (city)	\$25,064.60	\$18,798.00
Existing Red Oak Creek WWFP (TRA)	\$198,000.30	\$97,020.00
Existing Red Oak Creek Trunk Lines (TRA)	\$77,938.00	\$9,798.00
<b>Existing wastewater system subtotal:</b>	<b>\$301,002.90</b>	<b>\$125,616.00</b>
Proposed wastewater collection lines (city)	\$158,447.00	\$85,933.00
Proposed Red Oak Creek Wastewater Treatment Plant Expansion (TRA)	\$294,123.00	\$176,473.00
Proposed Red Oak Creek Trunk Lines (TRA)	\$149,923.66	\$89,954.00
<b>Proposed wastewater system subtotal:</b>	<b>\$602,493.66</b>	<b>\$352,360.00</b>
<b>Total:</b>	<b>\$903,496.56</b>	<b>\$477,976.00</b>

(5) 10-year capital improvement program. The additions to the wastewater collection system that are included in the 10-year capital improvements program are as follows in [tables no. 5](#) and [6](#) and as shown in [figure no. 2](#).

<b>Table No. 5 Proposed TRA Facilities Improvements</b>			
<b>Approximate Date to be Placed in Service</b>	<b>Facility</b>	<b>Capacity of Improvement (mgd)</b>	<b>Total Capacity After Improvement (mgd)</b>
2015	TRA treatment plant improvements and trunk line expansions	4.0	10.0

<b>Table No. 6 Proposed City Collection Lines</b>		
<b>Pipe Number</b>	<b>Location</b>	<b>Pipe Size (in.)</b>

(b) Based on the water distribution analysis, the maximum hourly demand in the year 2021 is estimated to be 4.36 mgd. The year 2021 service units calculate to be 1,694 living units. Therefore, the number of living units in the capital recovery period calculates to be 282 (1,694 -1,413).

(c) Living unit equivalency has been tied to meter size. The meter ratio to a 3/4" meter is based on the continuous daily maximum rate in million gallons per day ([table no. 8](#)). These rates are from the American Water Works Association standards for water meters. These standards are updated on a regular basis. The current standards used for establishing the ratio to the 3/4" meter is 1995 for C700 and 1996 for C703.

<b>Table No. 7 Water Living Unit Equivalentts</b>								
	<u>2011</u>	<u>(2011)</u>	<u>2011</u>	<u>2011-2021</u>	<u>2021</u>	<u>2021</u>	<u>2021</u>	<u>New</u>
Meter size	Number of water meters	Living unit equivalent ratio for 3/4" used	Total number of living units	Growth multiplier	Number of water meters	Living unit equivalent ratio for 3/4" used	Total number of living units	Living units during impact fee period
3/4"	911	1.0	911	1.20	1,093	1.0	1,093	182
1	301	1.7	502	1.20	361	1.7	602	100
<b>Totals</b>	<b>1,212</b>		<b>1,413</b>		<b>1,454</b>		<b>1,695</b>	<b>282</b>

(a) Number of meters within city limits.

(b) Derived from AWWA C700-C703 standards for continuous rated flow performance of meters scaled to 3/4" meter.

<b>Table No. 8 Living Unit Equivalencies for Various Types and Sizes of Water Meters</b>			
Meter Type	Meter Size	Continuous Duty Maximum Rate (mgd) <sup>(c)</sup>	Ratio to 3/4" Meter
Simple	3/4"	15	1.0
Simple	1"	25	1.7
Simple	1-1/2"	50	3.3
Simple	2"	80	5.3
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Turbine	2"	100	6.7
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Turbine	3"	240	16.0

Maximum wastewater impact fee = \$2,882.17  
 Allowable maximum wastewater impact fee = \$2,882.17 x 50% = \$1,441.00

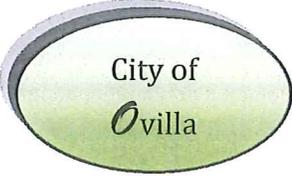
<b>Table No. 9 Maximum Impact Fees for Meter Size</b>					
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\* Sewer based on domestic water meter size.

#### **Sec. 13.04.036 Impact fee amounts adopted**

The amount of the water and wastewater impact fees adopted by the city council are as set forth in [section A7.009 of appendix A](#) to this code.

(Ordinance 2011-022 adopted 9/26/11)



# Ovilla City Council

## AGENDA ITEM REPORT

Item(s): 5

Meeting Date: September 22, 2014

Department: Parks

Discussion  Action

Budgeted Expense:  YES  NO  N/A

Submitted By: Brad Piland, PW Director

Amount: \$N/A

Account: \_\_\_\_\_

Reviewed By:  City Administrator

City Secretary

City Attorney

Accountant

Other \_\_\_\_\_

### Attachments:

1. Horseshoes Tournament Flyer

### Agenda Item / Topic:

**ITEM 5.**      **DISCUSSION** – *Receive* update on activities related to 2014 Heritage Day, Saturday, September 27, 2014.

### Discussion / Justification:

The Heritage Day Committee and Staff have been hard at work planning and preparing for this year’s Heritage Day activities. New to this year’s events will be a Double Elimination, Forty-Foot Horseshoes Tournament. The tournament entry fee will be \$20.00 per team and cash prizes will be awarded for First through Third places. The tournament information will be included in the press release, posted on the City’s web site, Facebook, and Tweeted.

Also, new this year is a t-shirt art contest. Students from Ovilla Christian School, MISD, and Red Oak ISD were invited to participate. The students’ artwork will be displayed in the City’s booth where “voting” will occur. The winner of the art contest will have their artwork printed on next year’s Heritage Day T-shirt. It will be exciting to see the art that is submitted to represent this year’s theme, *Honoring Ovilla’s Heritage*.

This year’s Grand Marshal of the Parade is long-time resident Jean Whirley. Mrs. Whirley was born in Ovilla in 1930 in a home on Cockrell Hill Road. She has lived here all her life and raised her children in Ovilla. She has four children, four grandchildren, and one great grandchild.

### Recommendation / Staff Comments:

### Sample Motion(s):



# *Heritage Day Horseshoe Tournament*



*Double Elimination, Forty-foot Tournament*

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**When:** Saturday, September 27, 2014 at 10am

**Location:** White Baseball Fields (behind booths)

**Entry Fee:** \$20 per team First to pay will play

**\$\$** Cash prizes for First through Third places

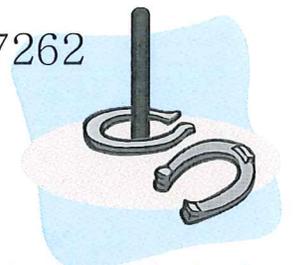
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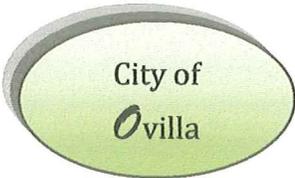
Register by signing up on site at the Ovilla City Booth or the  
Horseshoe Tournament Table as early as 9 am

\*no entries after 10:30\*

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For questions contact Brad Piland at 972-617-7262





AGENDA ITEM REPORT

Item(s): 6

Meeting Date: September 22, 2014

Department: Administration

Discussion  Action

Budgeted Expense:  YES  NO  N/A

Submitted By: Cyndy Powell

Amount: N/A

Reviewed By:  City Administrator  City Secretary  City Attorney

Accountant  Other: Staff

**Attachments:**

- 1. Texas Downtown Association Assessment of Historic Downtown Ovilla

**Agenda Item / Topic:**

ITEM 6. **DISCUSSION/ACTION** - Review and discuss Assessment from Texas Downtown Association Executive Director, Catherine Sak as presented to the Ovilla Economic Development Corporation.

**Discussion / Justification:**

The Ovilla Economic Development Corporation (OEDC) invited the Texas Downtown Association's (TDA) Director and three Board Members to complete and assessment of Ovilla's Downtown Historic District on Monday, August 18, 2014. The TDA board members completed a walking tour of downtown and visited with business owners and provided an oral assessment to the EDC Board at their Regular Meeting. The attached Assessment includes TDA's recommendations.

The OEDC met September 15, 2014 to consider the Assessment and incorporated the following recommendations into the EDC Strategic Plan as it relates to Goal IV of the Citywide Strategic Guide.

**Short-term goals:**

- Develop Events for Downtown and Heritage Park – semi-annual and quarterly in future, events such as movie night, food trucks, picnics, music or jazz in the park.
- Expand Heritage Day festivities with Carnival rides through an outside sponsor.
- Close Water Street.
- Develop "Ovilla's Story" to market the City and Historic Downtown.

**Mid-term goals:**

- Restrooms in Heritage Park - Get bids in 2015 for construction/installation/maintenance/life span for construction in 2016.
- The EDC will revisit investing in improvements for Downtown for street repaving, streetlights, sidewalks, seating, and signage as redevelopment progresses.
- Compare historic district ordinance to existing city code; resolve conflicts and relax downtown design codes for compatible structures with existing structures.
- Recommended the newly formed Parks Board review the recommendation for hike and bike trails.

**Recommendation / Staff Comments:**

This item provides staff the opportunity to update City Council on the OEDC action related to the Assessment of Historic Downtown by Texas Downtown Association.

**Sample Motion(s):**



## Ovilla Downtown Assessment

On Monday, August 18, 2014, the Texas Downtown Association performed a downtown assessment in Ovilla. Team members included:

- Sarah O'Brien, TDA Board President, City of Nacogdoches
- Scott Welmaker, TDA Board Member, City of Mansfield
- Anita Williamson, TDA Board Member, City of Waxahachie
- Catherine Sak, TDA Executive Director

The visit began with an informal meeting with City Administrator Cyndy Powell, who shared information about Ovilla's downtown history and discussed the current status of downtown.

The assessment team then completed a walking tour of downtown and visited with business owners.

### Entertainment and Events

- The team recommends the city develop events that will draw residents to the downtown area. This is a great way to raise awareness of downtown and share information about the city's goals and plans for the area. This should be your first step since it will bring people to the downtown that might not be aware of its existence.
- A movie or concert series would be relatively easy to set up and would require a limited budget. The land behind the old city hall on W. Main Street is a natural amphitheater and would be a great location for these events if arrangements can be made with the landowner. Attendees should be encouraged to bring blankets and chairs and food could be sold by food trucks from the DFW area or attendees could bring picnics.
- The city sponsored Heritage Day could be augmented by adding a carnival that would attract local families to downtown.
- Heritage Day should also capitalize on Ovilla's history. Perhaps bringing in a reenactment group, or having performers dressed in period costume could help tell the story of Ovilla during the event.
- Many downtowns across the state host Cruise Nights or car shows. By hosting an event like this Ovilla could attract participants from across the region. Food trucks or food vendors would be a good addition.
- An attraction like mini-golf that offered other activities and refreshments would be a draw for families, but may be best considered as a long term goal.
- We recommend that OEDC members and or City Staff take a field trip or two to neighboring communities who host similar events to get ideas and be inspired.



### Physical Improvements & Development

The Ovilla EDC has a fair amount of funding currently available. The team recommends that the city and/or EDC consider supporting the following improvements that will increase the accessibility and walkability of the area:

- The City/OEDC must install public restrooms – they are key to a successful downtown
- There are a myriad of other options for public improvements to consider downtown. OEDC should do some research and get a list of improvements for the board to consider. Public input should be sought in the process before beginning any work.
  - Street repaving – if possible, partner with Ellis County to reduce costs to local government
  - Streetlights – increase visibility and safety for residents, visitors and business owners
  - Sidewalks - crushed or decomposed granite – would be a welcome addition and would greatly improve pedestrian safety while avoiding the costly expense of installing concrete sidewalks
  - Seating - benches, picnic tables – will allow residents and visitors to sit down and stay a while or enjoy a meal or ice cream cone
  - Signage – Gateway signage should be installed now. Wayfinding signage that directs residents and visitors to downtown and points of interest should be added after development is completed.
- Truck traffic - The city should consider an ordinance that limits tractor trailer traffic through downtown to local traffic only. Signage & enforcement will be required to educate and inform truck drivers. The load restrictions of the bridge over the creek at Main just west of Ovilla Road is reason enough for this change.
- Parking – the short section of Water Street that runs parallel to Circle Street should be closed to offer more parking spaces. A professional engineer should be consulted so the city maximizes the number of spaces configured.
- City Staff and OEDC needs to compare their current historic district ordinance and guidelines to other existing city code. Once the comparison is complete the City may consider relaxing design guidelines & codes for architecture downtown so new construction is compatible with existing buildings and eliminate any conflicting code issues.
- The park is a great asset that could be better utilized to connect with downtown, but must have accessible public restrooms.



### Physical Improvements & Development – continued

- A public arts program would contribute to the unique feel of downtown. Other communities have painted murals, installed arts pianos that are available for anyone to play, developed a rotating sculpture program, and more. You could tap into neighboring ISD's and reach out to their art departments. Involving students in your downtown means their parents will get involved as well.
- Hike and bike trails – some Texas communities have developed trails that connect downtown to parks and other neighborhoods.

### Funding

There are a variety of funding sources to consider, and TDA shares funding ideas on a regular basis. Below is a short list of possible funding sources.

- State Agencies – although many state agencies have had budget cuts during recent legislative sessions there is still funding available for a variety of projects
- Foundations – a grant consultant can help identify family, private & corporate foundations that fund specific projects. TDA members can offer suggestions as well.
- Home developers – reach out to area home developers and discuss partnerships that will contribute to downtown development. A vibrant downtown is a great selling point to potential residents.
- A forgivable loan program would allow for investment in real property by owners.
- You may consider designating a portion of annual 4B funds for downtown improvement projects or grants.
- Sell commemorative bricks to raise funds and get materials for a plaza or other public open space.
- Crowdfunding for public improvement projects has been used by a number of cities. Sites like Indiegogo, Kickstarter and others offer an opportunity to raise funds from people in your community, state, and country.

### Marketing

Marketing will need to be a part of your downtown development strategy. You need to tell your story and share why moving to Ovilla or coming for a visit is a good idea.

- Ovilla is the oldest town in Ellis County – what is its history? Heritage tourism is a big deal in Texas and the city can use its story to draw visitors and educate residents.
- The City should focus on developing the story of Ovilla, and begin to communicate that story to its residents.



### Marketing - continued

- Use social media to spread the word about downtown events, plans & goals
- Homeowners Associations – is it possible to share information with residents via Homeowners Associations?
- Take Ovilla City Hall on the road to various neighborhoods. You could bring a fire truck, police officer and City Hall staff to different neighborhoods to distribute information about events and what is going on at City Hall.
- Residents need to be engaged so you can get their feedback on what they want to see downtown. You can do surveys at downtown events or online for free.

### Resources

Following is a list of resources for your consideration.

- Texas Downtown Association – our members are our number one resource and are always willing to share ideas and strategies. Field trips should be planned to other member cities so you can see what has been accomplished by other cities. Fayetteville is a very small community (population 250) that has implemented some great arts & music programs and hosts events. Fulshear has seen incredible growth over the last few years and their downtown is mostly new construction that houses some destination businesses. We are happy to assist
- Preservation Texas – statewide nonprofit
- TML & TEDC - These statewide organizations offer great information and networks for cities that are tackling a variety of issues and projects.
- Keep Texas Beautiful – offers programs and seminars for communities and affiliates.
- Texas Film Commission – Film Friendly certification is a relatively simple process and will allow Ovilla to be marketed as a film location to a wider audience
- Texas Historical Commission – works with county historical commissions; oversees marker program; can offer technical assistance and guidance on historic tax credit projects
- Texas Commission on the Arts – grants for arts organizations, performances
- Texas Department of Agriculture – can offer a lot of information about farmers markets, marketing of Texas made products, the Certified Retirement Community program and more
- Texas Parks & Wildlife – grants for trails and other recreational uses
- Universities – There are a number of colleges and universities in the DFW region and professors are always looking for projects so students can get real-life experience. Some projects require an investment from the community, others do not. University programs focused on urban planning, design, and landscape architecture could be great partners for the city.

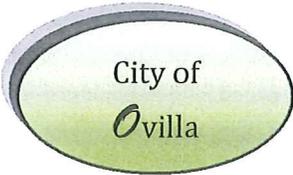


### Conclusions

Ovilla has a lot of potential. The city is close to the Metroplex and you have a growing residential population. There is the potential for new construction and many opportunities for downtown growth.

Developing a one year downtown strategic plan that initially focuses on a limited number of goals and includes detailed objectives should be a priority. Planning and executing downtown events is also a priority and will draw residents.

We look forward to continuing to work with the city and EDC and sharing information and resources that can be utilized.



# Ovilla City Council

## AGENDA ITEM REPORT

Item(s): 7

Meeting Date: September 22, 2014

Department: Administration

Discussion  Action

Budgeted Expense:  YES  NO  N/A

Submitted By: Cyndy Powell, CA

Amount: N/A

Reviewed By:  City Administrator  City Secretary  City Attorney

Accountant  Other: Staff

<b>Attachments:</b>
1. Petition to Close Water Street Received by Abutting Property Owners: Crouch, Sims, Fiedler
<b>Agenda Item / Topic:</b>
<b>ITEM 7.</b> <i>DISCUSSION/ACTION – Consideration</i> of and action on petition to close Water Street and take action as necessary to direct staff.
<b>Discussion / Justification:</b>
<p>At the City Council Regular Meeting on June 09, 2014, Council directed staff to bring back the item after receiving the Downtown Assessment from Texas Downtown Association’s (TDA). TDA recommended Water Street be closed and an engineer design additional parking. TDA did not recommend parallel parking or back-in parking.</p> <p>The City’s engineering firm, Birkhoff, Hendricks &amp; Carter’s fee to design parking would be \$3,500, plus construction costs. The Engineer’s preliminary review of the area supposes 6-10 parking spaces could be laid out, depending on certain criteria: building offsets, trimming the tree line, curbs, street offsets, etc. If the City intends to eliminate the street, the property owners at 111 Water Street and 113 Water street would be affected. An agreement from those owners would be necessary before street access is removed. If only a section of the street is abandoned between the stores and not affecting the 111 &amp; 113 property owners, that section of street can be returned back to the property owners, and the City would have no obligation to construct a parking lot for the store owners.</p> <p>The OEDC Board met Monday, September 15, 2014 and is in favor of closing the street but not in favor of constructing parking since there is very limited return on investment and “parking” downtown does not seem to be a challenge to the visitors.</p> <p>The City has the authority to close a street within the city limits, subject to certain procedural requirements. Section 311.008 of the Texas Transportation Code specifically authorizes the governing body of a general law city to abandon or close a city street or alley by ordinance when it receives a petition signed by all the owners of real property abutting the street or alley.</p> <p>In a general law city, after the city receives a petition from the landowners on both sides of the street, the Council has the option to close the street and transfer all city rights to the land to the homeowner.</p>

Section 47.5 of the City's Code of Ordinances states the Planning and Zoning Commission (P&Z) would hold a public hearing on a proposal to close a public street. The City's attorney recommends the Public Hearing be held at a joint meeting with City Council, and then an Ordinance closing the street be considered by the Council at a future meeting.

The City's construction standards require new parking surfaces be concrete for the Historic District but the City may lay an asphalt parking surface if they choose. If the City owns and maintains the parking lot, consideration would be given to the maintenance costs including striping, resurfacing, and the installation of parking blocks.

Option 1 – close Water Street and engineer parking, obtaining necessary agreements, and maintain utility easement, City constructs parking spaces.

Option 2 – close Water Street and transfer the City's rights to the abutting landowners; the City would retain the utility easement, and the owners could determine use.

Staff seeks direction from Council as to the desire to close Water Street. If so directed, staff will present Council with an Ordinance at a future meeting to close Water Street. Staff would install curb stops and road closed signage upon passage of the Ordinance.

**Recommendation / Staff Comments:**

Staff recommends of Water Street be closed, abandoned and rights transferred to property owners, but the City would continue to retain the utility easement.

**Sample Motion(s):**

*I move that Council . . .*

# PETITION TO THE MAYOR AND CITY COUNCIL OF THE CITY OF OVILLA, TX

We the undersigned citizens and or interested land owners of Ovilla, TX do hereby petition the Mayor and City Council of the City of Ovilla, TX to bring forth on the City Council Meeting agenda for the May 12<sup>th</sup> meeting, an agenda item to discuss the closing of Water Street in the downtown area of Ovilla. We believe the closing of Water Street can result in additional parking places for the downtown area, a safer environment for pedestrians, a safer traffic pattern for drivers, along with aiding economic revitalization development plans by the downtown landowners.

Signed this day April 30, 2014

John M. Simo      707 Main St. Ovilla TX 75154  
Name                      Address

Bill Couch      705 W. Main, Ovilla, Tx 75154  
Name                      Address

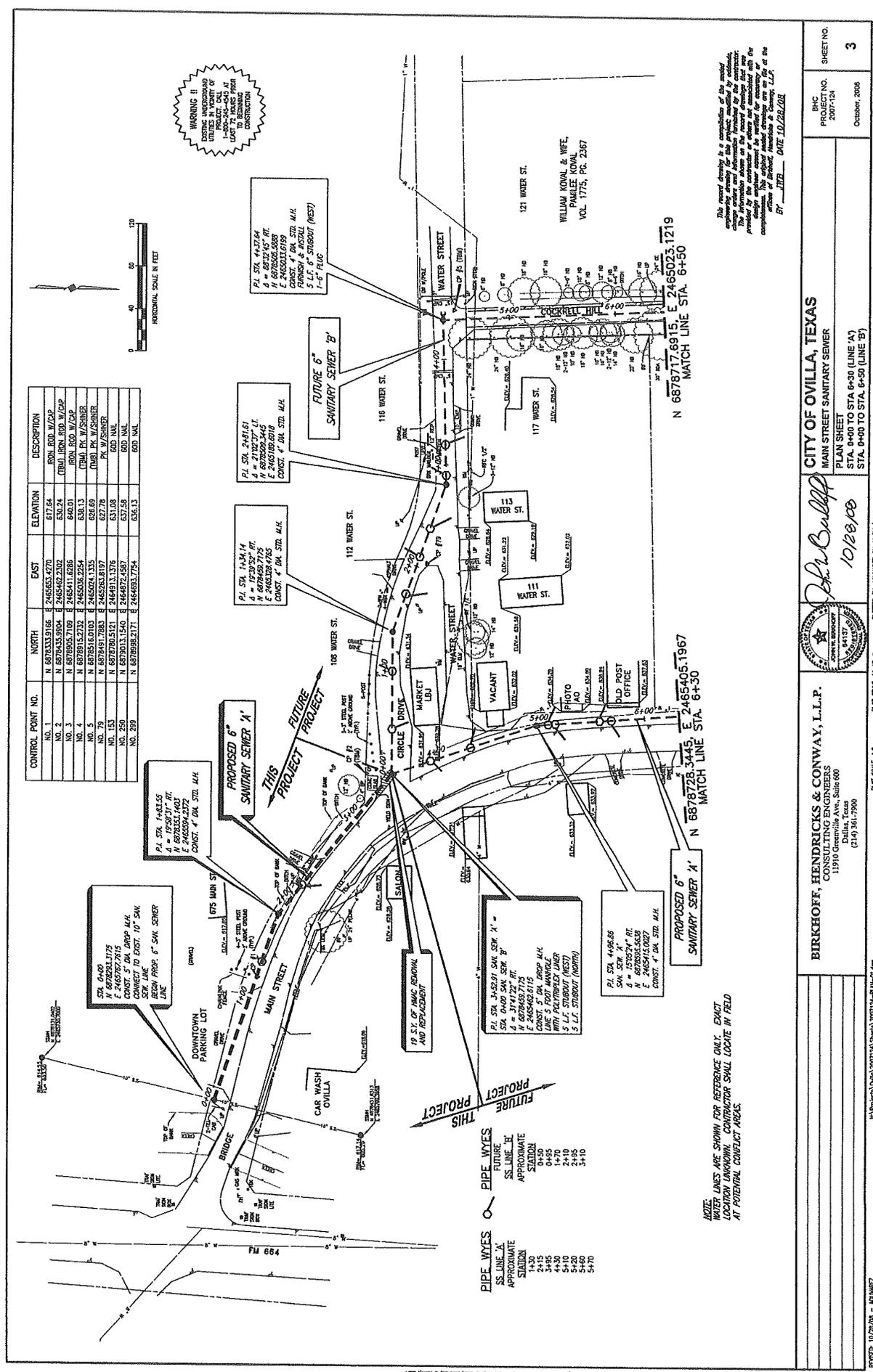
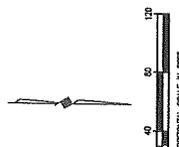
Stephen J. F. Smith      104 GREENWOOD, OVILLA, TX 75154  
Name                      Address

Name                      Address



CONTROL POINT NO.	NORTH	EAST	ELEVATION	DESCRIPTION
NO. 1	N 897353.9166	E 246563.4270	617.64	IRON ROD W/CP
NO. 2	N 897945.3904	E 246542.2302	630.24	IRON ROD W/CP
NO. 3	N 897955.7109	E 246541.1295	640.01	IRON ROD W/CP
NO. 4	N 897915.2732	E 246503.2254	638.13	IRON P.K. W/SURNER
NO. 5	N 897915.2732	E 246503.2254	638.13	IRON P.K. W/SURNER
NO. 6	N 897915.2732	E 246503.2254	638.13	IRON P.K. W/SURNER
NO. 7	N 897915.2732	E 246503.2254	638.13	IRON P.K. W/SURNER
NO. 8	N 897915.2732	E 246503.2254	638.13	IRON P.K. W/SURNER
NO. 9	N 897915.2732	E 246503.2254	638.13	IRON P.K. W/SURNER
NO. 10	N 897915.2732	E 246503.2254	638.13	IRON P.K. W/SURNER
NO. 11	N 897915.2732	E 246503.2254	638.13	IRON P.K. W/SURNER
NO. 12	N 897915.2732	E 246503.2254	638.13	IRON P.K. W/SURNER
NO. 13	N 897915.2732	E 246503.2254	638.13	IRON P.K. W/SURNER
NO. 14	N 897915.2732	E 246503.2254	638.13	IRON P.K. W/SURNER
NO. 15	N 897915.2732	E 246503.2254	638.13	IRON P.K. W/SURNER
NO. 16	N 897915.2732	E 246503.2254	638.13	IRON P.K. W/SURNER
NO. 17	N 897915.2732	E 246503.2254	638.13	IRON P.K. W/SURNER
NO. 18	N 897915.2732	E 246503.2254	638.13	IRON P.K. W/SURNER
NO. 19	N 897915.2732	E 246503.2254	638.13	IRON P.K. W/SURNER
NO. 20	N 897915.2732	E 246503.2254	638.13	IRON P.K. W/SURNER
NO. 21	N 897915.2732	E 246503.2254	638.13	IRON P.K. W/SURNER
NO. 22	N 897915.2732	E 246503.2254	638.13	IRON P.K. W/SURNER
NO. 23	N 897915.2732	E 246503.2254	638.13	IRON P.K. W/SURNER
NO. 24	N 897915.2732	E 246503.2254	638.13	IRON P.K. W/SURNER
NO. 25	N 897915.2732	E 246503.2254	638.13	IRON P.K. W/SURNER
NO. 26	N 897915.2732	E 246503.2254	638.13	IRON P.K. W/SURNER
NO. 27	N 897915.2732	E 246503.2254	638.13	IRON P.K. W/SURNER
NO. 28	N 897915.2732	E 246503.2254	638.13	IRON P.K. W/SURNER
NO. 29	N 897915.2732	E 246503.2254	638.13	IRON P.K. W/SURNER
NO. 30	N 897915.2732	E 246503.2254	638.13	IRON P.K. W/SURNER

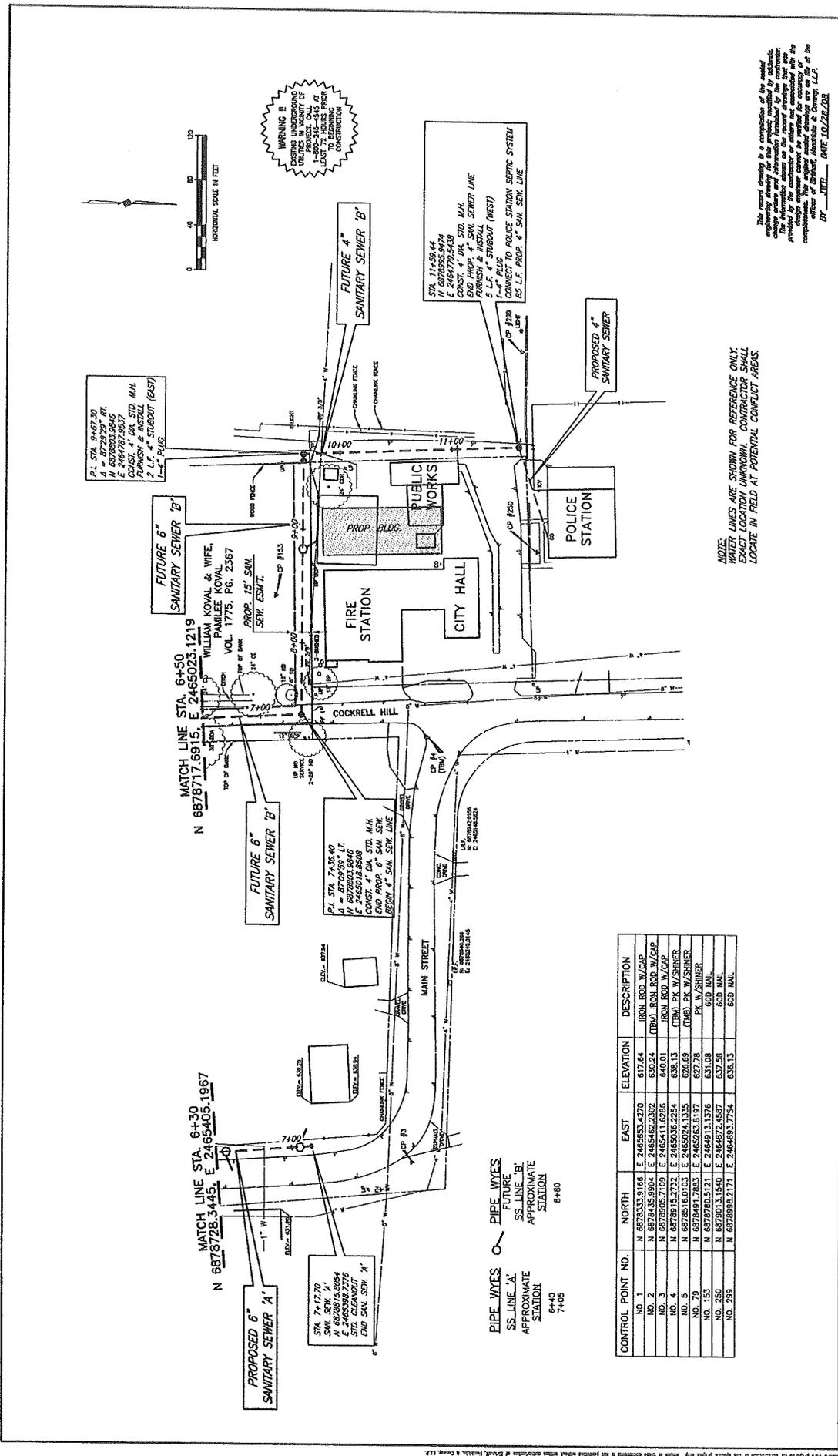
WARNING: IF EXISTING UNDERGROUND UTILITIES IN VICINITY OF WORK ARE NOT LOCATED FROM 1-800-368-5045 AT THE TIME OF CONSTRUCTION



NOTE: WATER LINES ARE SHOWN FOR REFERENCE ONLY. EXACT LOCATION OF WATER LINES SHALL LOCATE IN FIELD AT POTENTIAL CONFLICT AREAS.

This record drawing is a compilation of the work of the engineer and is not to be used for any other purpose. The information shown on the record drawings shall not be used for any other purpose without the written consent of the engineer. The engineer shall not be responsible for any errors or omissions in this drawing.

BIRKHOFF, HENDRICKS & CONWAY, L.L.P. CONSULTING ENGINEERS 11910 Greenville Ave., Suite 600 Dallas, Texas (214) 381-7900		CITY OF OVIALLA, TEXAS PLAN SHEET STA. 6+00 TO STA. 6+30 (LINE 'A') STA. 6+00 TO STA. 6+50 (LINE 'B')	
PROJECT NO. 2007-124 DATE 10/26/08		SHEET NO. 3	



The record drawings are a compilation of the master engineering drawings for this project, modified by addition. This information is for the record drawings only and is not intended to be used for construction. The engineer assumes no responsibility for the construction of the project. The engineer's office is located at 11910 Greenville Ave., Suite 600, Dallas, Texas 75243. The engineer's office phone number is (214) 361-1900. BY: JER - DATE 10/26/08

NOTE: WATER LINES ARE SHOWN FOR REFERENCE ONLY. EXACT LOCATION UNKNOWN. CONTRACTOR SHALL LOCATE IN FIELD AT POTENTIAL CONFLICT AREAS.

CONTROL POINT NO.	NORTH	EAST	ELEVATION	DESCRIPTION
NO. 1	N. 6878333.9166	E. 2465653.4270	617.64	IRON ROD W/ CAP
NO. 2	N. 6878435.9804	E. 2465482.2302	630.24	IRON ROD W/ CAP
NO. 3	N. 6878505.7109	E. 2465411.6286	640.01	IRON ROD W/ CAP
NO. 4	N. 6878915.2732	E. 2465038.2254	638.13	(TBM) PK. W/ SHINER
NO. 5	N. 6878516.0103	E. 2465024.1335	626.69	(TBM) PK. W/ SHINER
NO. 79	N. 6878491.7883	E. 2465263.8197	627.78	PK. W/ SHINER
NO. 153	N. 6879780.5121	E. 2464813.1376	631.08	60D MAIL
NO. 250	N. 6879013.1540	E. 2464872.4587	637.58	60D MAIL
NO. 289	N. 6878988.2171	E. 2464683.7754	636.13	60D MAIL

PIPE WYES  
 SS LINE 'A'  
 FUTURE  
 SS LINE 'B'  
 APPROXIMATE  
 STATION  
 6440  
 7405

**BIRKHOFF, HENDRICKS & CONWAY, L.L.P.**  
 CONSULTING ENGINEERS  
 11910 Greenville Ave., Suite 600  
 Dallas, Texas  
 (214) 361-1900

*John C. Birkhoff*  
 10/26/08

**CITY OF OVILLA, TEXAS**  
 MAIN STREET SANITARY SEWER  
 PLAN SHEET  
 STA. 6+30 TO STA. 7+47.70 (LINE 'A')  
 STA. 6+50 TO STA. 11+59.44 (LINE 'B')

BHC  
 PROJECT NO.  
 2007-124  
 October, 2008  
 SHEET NO.  
 4

PRINTED BY: ADRIANZ ON 10/26/2008  
 PLOT STYLE: 1117.dwg  
 PLOT SCALE: 1:2

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REVISED: 10/21/08 - ADRIANZ

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