

City of OVILLA City Council Agenda

Ralph Hall, Mayor Pro Tem, Place One
Larry Stevenson, Place Two
David Griffin, Place Three

Richard Dormier, Mayor

Doug Hunt, Place Four
Dean Oberg, Place Five
Cyndy Powell, City Administrator

Monday, August 26, 2013

105 S. Cockrell Hill Road, Ovilla, TX 75154

7:00 P.M.

Council Chamber Room

Pursuant to the provisions of Chapter 551 VTCA Government Code, NOTICE is hereby given of a Regular Meeting of the City Council of the City of Ovilla, to be held on Monday, August 26, 2013 at 7:00 P.M. in the City Hall Council Chamber Room, 105 S. Cockrell Hill Road, Ovilla, Texas, 75154, for the purpose of considering the following items.

I. CALL TO ORDER

- Invocation
- Pledge of Allegiance

II. COMMENTS, PRESENTATIONS, ANNOUNCEMENTS & REPORTS

National Society Daughters of the American Revolution-Proclamation

▪ Citizen Comments

The City Council welcomes comments from Citizens. Those wishing to speak must sign in before the meeting begins. Speakers may speak on any topic, whether on the agenda or not. The City Council cannot act upon, discuss issues raised, or make any decisions at this time. Speakers under citizen's comments must observe a three-minute time limit. Inquiries regarding matters not listed on the Agenda may be referred to Staff for research and possible future action.

▪ Department Activity Reports / Discussion

- | | |
|---------------------------------------|-------------------------------------|
| • Finance | City Accountant Sharon Jungman |
| ○ Monthly Financials | |
| • Administration | City Administrator Cyndy Powell |
| ○ Bi-weekly update activity report(s) | |
| ○ Monthly Reports | Code Enf./Animal Control Mike Dooly |

III. CONSENT AGENDA

The following items may be acted upon in one motion. No separate discussion or action is necessary unless requested by a Council Member, in which event those items will be pulled from the consent agenda for individual consideration.

- August 12, 2013 Minutes of the Regular Council Meeting

IV. REGULAR AGENDA

- | | |
|---------|---|
| ITEM 1. | DISCUSSION - Receive presentation from Mr. Lance Rust on behalf of Bobby Glass regarding the Bryson Manor Subdivision. |
| ITEM 2. | DISCUSSION/ACTION – Receive presentation from TX First Group Consultant Ms Jacqueline Lee to consider approval of a draft Personnel Policies Handbook. |
| ITEM 3. | DISCUSSION/ACTION – Consider a draft RFP for the development of an Employee Compensation and Classification Study for the City of Ovilla. |

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- ITEM 4. **DISCUSSION/ACTION**—Consider recommendations from the CIP Committee (Capital Improvement Projects) of roads recommended for repair/refurbishment included in the proposed Fiscal Year 2013-2014 Budget.
- ITEM 5. **DISCUSSION/ACTION**—Review progress and various assignments to facilitate the success of the 2013 Heritage Day festivities.

V. EXECUTIVE SESSION

The City Council of the City of Ovilla, Texas, reserves the right to meet in a closed session on any item listed on this Agenda should the need arise, pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).

- ITEM 6. **DISCUSSION/ACTION**—The City Council will meet in closed session pursuant to Section 551.074 of the Texas Government Code for consultation and review of City Administrator duties.
- ITEM 7. **DISCUSSION/ACTION**—The City Council will meet in closed session pursuant to Section 551.074 of the Texas Government Code for consultation and review to consider naming Assistant Fire Chief Phillip Brancato as Interim Fire Chief.
- ITEM 8. **DISCUSSION/ACTION**—Consultation with legal counsel pursuant to Section 551.071 of the Texas Government Code for consultation and review of pending litigation.

The City Council will reconvene into Open Session.

- Consider action as a result of discussion.

VI. REQUESTS FOR FUTURE AGENDA ITEMS

VII. ADJOURNMENT

THIS IS TO CERTIFY THAT A COPY OF THE NOTICE OF the August 26, 2013, Regular City Council Agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, www.cityofovilla.org, on the 23rd day of August 2013 prior to 6:00 p.m., in compliance with Chapter 551, Texas Government Code.



Pamela Woodall, City Secretary

DATE OF POSTING: 8.23.13 TIME: 11:00 am/pm
DATE TAKEN DOWN: _____ TIME: _____ am/pm

IF YOU OR YOUR REPRESENTATIVE HAVE A DISABILITY THAT REQUIRES SPECIAL ARRANGEMENTS AND YOU PLAN TO ATTEND THIS PUBLIC MEETING, PLEASE CALL THE CITY SECRETARY AT 972-617-7262 WITHIN 24 HOURS OF THE MEETING. REASONABLE ACCOMMODATIONS WILL BE MADE TO MEET YOUR NEEDS AT THE MEETING. PLEASE SILENCE ALL PAGERS, CELL PHONES & OTHER ELECTRONIC EQUIPMENT WHILE THE CITY COUNCIL MEETING IS IN SESSION.

PROCLAMATION

City of Ovilla

WHEREAS: September 17, 2013, marks the two hundred twenty-sixth anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS: It is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary; and to the patriotic celebrations which will commemorate the occasion; and

WHEREAS: Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week,

NOW, THEREFORE, I Richard Dormier by virtue of the authority vested in me as Mayor of the City of Ovilla, Texas, do hereby proclaim the week of September 17 through 23 as

CONSTITUTION WEEK

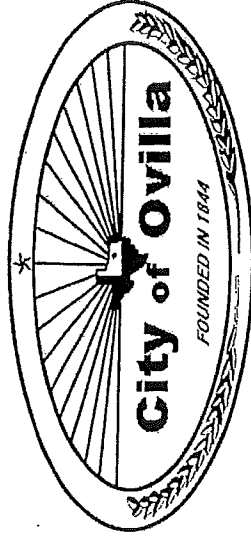
AND ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights may never be regained.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Ovilla, Texas, to be affixed this 26th day of August of the year of our Lord, two thousand thirteen.

Signed _____
Richard Dormier, Mayor of Ovilla

Attest _____
Pamela Woodall, City Secretary





DATE: 08-26-13

TO: Honorable Mayor and Council Members

FROM: Sharon Jungman

**SUBJECT: Profit & Loss Budget Vs. Actual
Thru July 2013**

City of Ovilla General Fund
Profit & Loss Budget vs. Actual
October 2012 through July 2013

	Jul 13	Oct '12 - Jul 13	Budget	\$ Over Budget	% of Budget Thru July 84%
Income					
4000100 • Taxes					
4000105 • Ad Valorem, Current	6,414	1,228,181	1,218,000	10,181	101%
4000110 • Ad Valorem, Delinquent	257	8,065	3,200	4,865	252%
4000113 • Interest/Penalties - Prop Tax	795	7,474	4,950	2,524	151%
4000120 • Sales Tax	14,221	143,476	167,000	-23,524	86%
4000125 • Sales Tax - Street Improvement	3,555	35,867	41,500	-5,633	86%
4000130 • Franchise Tax	286	137,691	160,000	-22,309	86%
Total 4000100 • Taxes	25,528	1,560,754	1,594,650	-33,896	98%
4000200 • Licenses and Permits					
4000208 • Building Permits					
4000210 • Residential Building Permits	4,091	15,882	10,500	5,382	151%
4000213 • Fire Inspection Permits	300	1,350	1,000	350	135%
4000214 • Misc Building Permits	1,613	9,452	10,000	-548	95%
Total 4000208 • Building Permits	6,004	26,684	21,500	5,184	124%
4000230 • Plan Review Fee	967	4,855	3,000	1,855	162%
4000260 • Alarm Permits	180	2,229	2,000	229	111%
4000270 • Animal Tag Fees	300	2,499	3,000	-501	83%
4000272 • Impound Fees	240	1,380	1,550	-170	89%
4000290 • Misc Licenses and Permits	70	875	1,000	-125	88%
Total 4000200 • Licenses and Permits	7,761	38,522	32,050	6,472	120%
4000400 • Charges for Services					
4000325 • ESD #2	0	110,000	145,000	-35,000	76%
4000330 • ESD #4	14,207	27,207	39,000	-11,793	70%
4000411 • Copies and Maps	13	91	75	16	121%
4000415 • Police Reports	6	150	150	0	100%
4000440 • Oak Leaf Animal Control	0	836	1,800	-964	46%

City of Ovilla General Fund
Profit & Loss Budget vs. Actual
October 2012 through July 2013

	Jul 13	Oct '12 - Jul 13	Budget	\$ Over Budget	% of Budget Thru July 84%
4000450 • Subdivision Fees	0	60,851	61,000	-149	100%
4000480 • Solid Waste (Garbage)	19,106	169,760	198,000	-28,240	86%
4000490 • Misc Charges for Services	550	2,181	2,500	-319	87%
Total 4000400 • Charges for Services	33,882	371,076	447,525	-76,449	83%
4000500 • Fines and Forfeitures					
4000510 • Fines - Police	5,628	64,637	78,200	-13,563	83%
4000520 • Fines - Animal Control	0	1,128	1,300	-172	87%
4000525 • Fines - Code Enforcement	194	7,019	1,400	5,619	501%
4000590 • Misc Fines and Forfeitures	0	95	75	20	127%
Total 4000500 • Fines and Forfeitures	5,822	72,879	80,975	-8,096	90%
4000800 • Other Revenue					
4000810 • Heritage Day	120	2,338	5,500	-3,162	43%
4000820 • Water Tower Lease	5,817	77,151	88,000	-10,849	88%
4000840 • Interest Earned	377	5,510	5,500	10	100%
4000861 • ESD #2 Cert Grant	0	28	28	0	100%
4000867 • HB3667 TX.Forest Service Grant	0	0	0	0	0%
4000870 • Insurance Proceeds	1,412	6,225	4,814	1,411	129%
4000885 • Proceeds from Sale of Assets	0	38,850	14,400	24,450	270%
4000887 • HOA Revenue	766	1,024	1,015	9	101%
4000890 • Misc Other Revenue	419	7,446	7,500	-54	99%
Total 4000800 • Other Revenue	8,911	138,572	126,757	11,815	109%
4000900 • Transfers In					
4000925 • Transfer In - 4B-EDC	0	2,500	2,500	0	100%
4000930 • Transfer In From W&S Fund	0	87,225	116,301	-29,076	75%
4000940 • Transfer in MDD Fund	0	500	500	0	100%
Total 4000900 • Transfers In	0	90,225	119,301	-29,076	76%

City of Ovilla General Fund
Profit & Loss Budget vs. Actual
October 2012 through July 2013

	Jul 13	Oct '12 - Jul 13	Budget	\$ Over Budget	% of Budget Thru July 84%
Total Income	81,904	2,272,028	2,401,258	-129,230	95%
Gross Profit	81,904	2,272,028	2,401,258	-129,230	95%
Expense					
10 - Administration					
5101100 - Salaries & Wages					
5101110 - City Administrator	4,616	38,831	63,225	-24,394	61%
5101115 - City Secretary	3,923	30,238	37,415	-7,177	81%
5101117 - City Accountant	3,846	30,549	37,500	-6,951	81%
5101120 - Admin. Support	2,000	7,916	11,131	-3,215	71%
Total 5101100 - Salaries & Wages	14,385	107,534	149,271	-41,737	72%
5101400 - Support Staff					
5101405 - Support Staff	0	0			
5101490 - Overtime	0	38	0	38	100%
Total 5101400 - Support Staff	0	38	0	38	100%
5102100 - Employee Benefits					
5102110 - Group Insurance	1,605	9,736	13,850	-4,114	70%
5102115 - Corrected Tax on Benefits	0	8,640	8,650	-10	100%
5102135 - TMRS	846	5,970	7,550	-1,580	79%
5102160 - Worker's Compensation	108	433	640	-207	68%
5102170 - Payroll Taxes	216	2,115	3,250	-1,135	65%
5102180 - Unemployment Taxes	0	0	1,000	-1,000	0%
5102196 - Indiv. Membership Dues	525	755	500	255	151%
Total 5102100 - Employee Benefits	3,300	27,649	35,440	-7,791	78%
5102200 - Special Services					

City of Ovilla General Fund
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	Jul 13	Oct '12 - Jul 13	Budget	\$ Over Budget	% of Budget Thru July 84%
5102210 • Tax Assessing & Collecting Fees	0	1,553	1,550	3	100%
5102220 • Tax Appraisal Fee	0	10,218	14,000	-3,782	73%
5102230 • Legal Fees	540	8,544	40,000	-31,456	21%
5102240 • Audit	0	7,155	7,155	0	100%
5102250 • Accounting	0	1,451	2,000	-549	73%
5102260 • Engineering Fees	0	11	1,000	-989	1%
Total 5102200 • Special Services	540	28,932	65,705	-36,773	44%
5102300 • Contractual Services					
5102310 • Consultant Fees	8,829	22,876	30,000	-7,124	76%
Total 5102300 • Contractual Services	8,829	22,876	30,000	-7,124	76%
5102500 • Operating Services					
5102530 • Custodial Service Contract	265	2,650	3,600	-950	74%
Total 5102500 • Operating Services	265	2,650	3,600	-950	74%
5102600 • Special Expenses					
5102610 • Election - Payroll	0	455	850	-395	54%
5102620 • Election - Supplies	0	1,880	2,725	-845	69%
5102630 • Election Meeting Expense	0	57	100	-43	57%
5102650 • Codification Book Update	0	1,905	3,500	-1,595	54%
Total 5102600 • Special Expenses	0	4,297	7,175	-2,878	60%
5103100 • General Supplies					
5103110 • Office Supplies	529	4,967	6,000	-1,033	83%
5103140 • Uniforms	0	88	300	-212	29%
Total 5103100 • General Supplies	529	5,055	6,300	-1,245	80%
5103400 • Maintenance Supplies / Parts					
5103410 • Supplies - Custodial	0	694	1,916	-1,222	36%

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5103440 • Maintenance Agreement Expense	0	670	900	-230	74%
5103460 • Miscellaneous	0	72	200	-128	36%
Total 5103400 • Maintenance Supplies / Parts	0	1,436	3,016	-1,580	48%
5104200 • Travel Expenses					
5104210 • Travel - Local	0	160	500	-340	32%
5104220 • Professional Development	265	2,275	5,000	-2,725	46%
5104222 • Professional Develop - Council	0	260	1,000	-740	26%
5104225 • City Council Meal Expense	162	1,394	1,799	-405	77%
5104230 • Professional Develop - In-House	15	15	100	-85	15%
Total 5104200 • Travel Expenses	442	4,104	8,399	-4,295	49%
5105200 • Data Processing Expenses					
5105230 • Data Proc-Maintenance & Repair	558	4,285	5,000	-715	86%
5105240 • Data Processing - Software	1,039	6,857	10,000	-3,143	69%
Total 5105200 • Data Processing Expenses	1,597	11,142	15,000	-3,858	74%
5105300 • Printing Expense					
5105310 • Copier Expense	286	2,581	3,300	-719	78%
5105320 • Printing - Newsletters	0	1,072	3,300	-2,228	32%
5105330 • Printing - Forms	319	1,108	2,000	-892	55%
5105350 • Printing - Other	54	291	500	-209	58%
Total 5105300 • Printing Expense	659	5,052	9,100	-4,048	56%
5105400 • Utilities					
5105410 • Telephone	111	1,089	1,300	-211	84%
5105415 • Cellular Phone	82	821	1,100	-279	75%
5105417 • Internet	68	668	775	-107	86%
5105450 • Electricity	354	2,741	6,500	-3,759	42%
Total 5105400 • Utilities	615	5,319	9,675	-4,356	55%

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October 2012 through July 2013

	Jul 13	Oct '12 - Jul 13	Budget	\$ Over Budget	% of Budget Thru July 84%
5105500 · Repairs & Bldg Improvements					
5105520 · Repairs - Buildings	121	3,024	7,000	-3,976	43%
5105540 · Repairs - Machinery & Equipment	0	208	1,000	-792	21%
5105590 · Repairs - Other	0	0	500	-500	0%
Total 5105500 · Repairs & Bldg Improvements	121	3,232	8,500	-5,268	38%
5105600 · Insurance					
5105610 · Insurance - Property	281	1,124	1,250	-126	90%
5105620 · Insurance - Liability	346	1,384	1,385	-1	100%
5105630 · Insurance - Fidelity Bond	0	250	500	-250	50%
5105635 · Public Officials Surety Bonds	0	900	900	0	100%
Total 5105600 · Insurance	627	3,658	4,035	-377	91%
5105700 · Other Expenses					
5105705 · Postage	829	2,369	5,000	-2,631	47%
5105710 · Cash - Over/Short	0	0	10	-10	0%
5105725 · Records Management Expense	0	100	200	-100	50%
5105730 · City - Memberships	0	1,340	2,100	-760	64%
5105740 · Legal Notices/Advertisement	338	2,057	4,000	-1,943	51%
5105752 · Employment Screening	12	368	300	68	123%
5105760 · Bank Service Charge	0	24	25	-1	96%
5105764 · Filing Fees	0	275	250	25	110%
5105765 · Miscellaneous	11	617	2,200	-1,583	28%
Total 5105700 · Other Expenses	1,190	7,150	14,085	-6,935	51%
5106400 · Minor Capital Outlay					
5106440 · Machinery & Equipment	0	4,111	5,820	-1,709	71%
5106465 · Furniture	0	1,195	1,375	-180	87%
5106470 · Audio & Visual Equipment	0	0	2,000	-2,000	0%

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	Jul 13	Oct '12 - Jul 13	Budget	\$ Over Budget	% of Budget Thru July 84%
Total 5106400 • Minor Capital Outlay	0	5,306	9,195	-3,889	58%
5107400 • Capitalized Assets					
5107420 • Buildings	0	15,687	15,700	-13	100%
5107425 • Land	0	54,350	56,000	-1,650	97%
Total 5107400 • Capitalized Assets	0	70,037	71,700	-1,663	98%
5109000 • Reserves					
5109001 • Reserve for Contingency	0	0	16,954	-16,954	0%
Total 5109000 • Reserves	0	0	16,954	-16,954	0%
Total 10 • Administration	33,099	315,467	467,150	-151,683	68%
20 • Police					
5201100 • Salaries & Wages					
5201120 • Police Chief	4,753	49,838	61,795	-11,957	81%
5201143 • Command Staff	3,719	38,995	48,358	-9,363	81%
5201150 • Certification Pay	185	1,942	2,400	-458	81%
5201180 • Merit Raises - Staff	0	0	0	0	0%
Total 5201100 • Salaries & Wages	8,657	90,775	112,553	-21,778	81%
5201400 • Support Salaries					
5201405 • Support Staff	1,666	17,468	21,660	-4,192	81%
5201410 • Patrol	20,810	194,824	243,484	-48,660	80%
5201415 • Certification Pay	162	1,700	3,944	-2,244	43%
5201480 • Merit Raises	0	0	0	0	0%
5201490 • Overtime	887	5,985	6,600	-615	91%
Total 5201400 • Support Salaries	23,525	219,977	275,688	-55,711	80%
5202100 • Employee Benefits					

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5202110 • Group Insurance	3,313	40,019	54,360	-14,341	74%
5202135 • TMRS	1,892	17,666	21,405	-3,739	83%
5202160 • Worker's Compensation	2,139	8,278	8,550	-272	97%
5202170 • Payroll Taxes	456	4,555	5,445	-890	84%
5202196 • Membership Dues	0	275	275	0	100%
Total 5202100 • Employee Benefits	7,800	70,793	90,035	-19,242	79%
5202300 • Contractual Services					
5202355 • Contract Labor - Individual	0	0	500	-500	0%
5202356 • Gingerbread House	0	1,000	1,000	0	100%
5202380 • Dispatch	0	12,396	13,135	-739	94%
5202385 • Jail Expense	0	2,000	2,000	0	100%
Total 5202300 • Contractual Services	0	15,396	16,635	-1,239	93%
5202500 • Operating Services					
5202540 • Computer Maintenance	131	581	500	81	116%
5202560 • Internet Subscriptions	0	295	620	-325	48%
Total 5202500 • Operating Services	131	876	1,120	-244	78%
5202600 • Special Expenses					
5202675 • National Night Out	0	306	307	-1	100%
Total 5202600 • Special Expenses	0	306	307	-1	100%
5203100 • General Supplies					
5203110 • Office Supplies	0	588	970	-382	61%
5203140 • Uniforms	0	900	1,400	-500	64%
5203170 • Evidence Gathering	69	193	300	-107	64%
Total 5203100 • General Supplies	69	1,681	2,670	-989	63%
5203400 • Maintenance Supplies & Parts					

City of Ovilla General Fund
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	Jul 13	Oct '12 - Jul 13	Budget	\$ Over Budget	% of Budget Thru July 84%
5203410 • Supplies - Custodial	0	241	600	-359	40%
Total 5203400 • Maintenance Supplies & Parts	0	241	600	-359	40%
5204200 • Travel Expenses					
5204210 • Travel - Local	0	0	300	-300	0%
5204220 • Professional Development	40	429	2,000	-1,571	21%
5204270 • Vehicle Expenses	2,975	23,278	24,000	-722	97%
Total 5204200 • Travel Expenses	3,015	23,707	26,300	-2,593	90%
5205200 • Data Processing Expenses					
5205220 • Data Proc - Equipment Rental	0	0	400	-400	0%
5205240 • Data Processing - Software	0	18,326	18,330	-4	100%
Total 5205200 • Data Processing Expenses	0	18,326	18,730	-404	98%
5205300 • Printing Expenses					
5205310 • Copier Expense	80	1,086	1,500	-414	72%
5205330 • Printing - Forms	233	233	573	-340	41%
5205350 • Printing - Other	41	128	600	-472	21%
Total 5205300 • Printing Expenses	354	1,447	2,673	-1,226	54%
5205400 • Utilities					
5205410 • Telephone	120	1,173	1,500	-327	78%
5205415 • Cellular Phone	106	1,060	1,350	-290	79%
5205417 • Internet - PD	123	1,215	1,475	-260	82%
5205420 • Wireless Cards	190	1,900	2,350	-450	81%
5205450 • Electricity	214	2,647	4,000	-1,353	66%
Total 5205400 • Utilities	753	7,995	10,675	-2,680	75%
5205500 • Repairs & Building Improvements					
5205520 • Repairs - Building	0	150	300	-150	50%

City of Ovilla General Fund
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	Jul 13	Oct '12 - Jul 13	Budget	\$ Over Budget	% of Budget Thru July 84%
5205540 · Repairs- Machinery & Equipment	0	960	960	0	100%
5205550 · Repairs - Vehicles	659	4,320	7,500	-3,180	58%
Total 5205500 · Repairs & Building Improvements	659	5,430	8,760	-3,330	62%
5205600 · Insurance					
5205610 · Insurance - Property	400	1,600	1,600	0	100%
5205620 · Insurance - Liability	1,286	5,144	5,200	-56	99%
5205640 · Insurance - Vehicle	555	2,220	2,600	-380	85%
Total 5205600 · Insurance	2,241	8,964	9,400	-436	95%
5205700 · Other Expenses					
5205742 · Public Relations	0	40	100	-60	40%
5205752 · Employment Screening	0	65	600	-535	11%
5205765 · Miscellaneous	0	546	1,800	-1,254	30%
Total 5205700 · Other Expenses	0	651	2,500	-1,849	26%
5206400 · Minor Capital Outlay					
5206440 · Machinery & Equipment	530	1,628	1,680	-52	97%
5206445 · Personal Protective Equipment	0	623	2,000	-1,377	31%
Total 5206400 · Minor Capital Outlay	530	2,251	3,680	-1,429	61%
Total 20 · Police	47,734	468,816	582,326	-113,510	81%
25 · Municipal Court					
5251100 · Salaries & Wages					
5251140 · Municipal Judge	440	4,400	6,000	-1,600	73%
Total 5251100 · Salaries & Wages	440	4,400	6,000	-1,600	73%
5251400 · Support Staff					
5251405 · Support Staff	2,214	23,216	28,825	-5,609	81%

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Profit & Loss Budget vs. Actual
October 2012 through July 2013

	Jul 13	Oct '12 - Jul 13	Budget	\$ Over Budget	% of Budget Thru July 84%
5251420 • Jury Fees	0	36	200	-164	18%
5251425 • City Prosecutor	243	5,053	8,500	-3,447	59%
5251480 • Merit Raises	0	0	0	0	0%
5251490 • Overtime	79	697	1,075	-378	65%
Total 5251400 • Support Staff	2,536	29,002	38,600	-9,598	75%
5252100 • Employee Benefits					
5252110 • Group Insurance	453	4,530	5,440	-910	83%
5252135 • TMRS	130	1,332	1,600	-268	83%
5252160 • Worker's Compensation	27	108	110	-2	98%
5252170 • Payroll Taxes	32	339	425	-86	80%
5252196 • Membership Dues	0	0	0	0	0%
Total 5252100 • Employee Benefits	642	6,309	7,575	-1,266	83%
5252300 • Contractual Services					
5252375 • Traffic Fines	8,789	33,497	38,000	-4,503	88%
Total 5252300 • Contractual Services	8,789	33,497	38,000	-4,503	88%
5252500 • Operating Services					
5252540 • Computer Maintenance	0	0	150	-150	0%
Total 5252500 • Operating Services	0	0	150	-150	0%
5253100 • General Supplies					
5253110 • Office Supplies	0	75	243	-168	31%
5253140 • Uniforms	0	28	123	-95	23%
Total 5253100 • General Supplies	0	103	366	-263	28%
5254200 • Travel Expenses					
5254210 • Travel - Local	0	0	25	-25	0%
5254220 • Professional Development	0	24	0	24	100%

City of Ovilla General Fund
Profit & Loss Budget vs. Actual
October 2012 through July 2013

	Jul 13	Oct '12 - Jul 13	Budget	\$ Over Budget	% of Budget Thru July 84%
Total 5254200 • Travel Expenses	0	24	25	-1	96%
5255200 • Data Processing Expenses					
5255240 • Data Processing - SW Maint.	0	1,687	1,735	-48	97%
Total 5255200 • Data Processing Expenses	0	1,687	1,735	-48	97%
5255300 • Printing Expense					
5255350 • Printing - Other	233	233	233	0	100%
Total 5255300 • Printing Expense	233	233	233	0	100%
5255600 • Insurance					
5255620 • Insurance - Liability	43	172	150	22	115%
5255630 • Insurance - Fidelity Bond	0	0	0	0	0%
Total 5255600 • Insurance	43	172	150	22	115%
5255700 • Other Expenses					
5255752 • Employment Screening	10	10	0	10	100%
5255765 • Miscellaneous	0	0	66	-66	0%
Total 5255700 • Other Expenses	10	10	66	-56	15%
Total 25 • Municipal Court	12,693	75,437	92,900	-17,463	81%
30 • Fire					
5301100 • Salaries & Wages					
5301130 • Asst. Fire Chief	3,090	31,815	39,585	-7,770	80%
5301140 • Fire Captains	7,302	66,446	95,015	-28,569	70%
5301180 • Merit Raises - Staff	0	0	0	0	0%
Total 5301100 • Salaries & Wages	10,392	98,261	134,600	-36,339	73%
5301400 • Support Salaries					

City of Ovilla General Fund
Profit & Loss Budget vs. Actual
October 2012 through July 2013

	Jul 13	Oct '12 - Jul 13	Budget	\$ Over Budget	% of Budget Thru July 84%
5301440 • Firefighters	14,891	161,032	202,000	-40,968	80%
5301480 • Merit Raises	0	0	0	0	0%
5301485 • Volunteer Incentive Program	1,275	12,149	13,000	-851	93%
Total 5301400 • Support Salaries	16,166	173,181	215,000	-41,819	81%
5302100 • Employee Benefits					
5302135 • TMRS	182	1,807	2,300	-493	79%
5302137 • Volunteer Retirement	0	1,512	2,500	-988	60%
5302160 • Worker's Compensation	3,264	15,493	15,230	263	102%
5302170 • Payroll Taxes	1,742	17,859	23,500	-5,641	76%
5302196 • Membership Dues	0	1,440	2,000	-560	72%
Total 5302100 • Employee Benefits	5,188	38,111	45,530	-7,419	84%
5302300 • Contractual Services					
5302310 • Consultant Fees	0	1,500	0	1,500	100%
5302380 • Dispatch	0	12,396	12,400	-4	100%
5302385 • Emergency Transport Service	15,343	61,372	61,400	-28	100%
Total 5302300 • Contractual Services	15,343	75,268	73,800	1,468	102%
5302500 • Operating Services					
5302510 • Maintenance Agreements	0	11,034	10,505	529	105%
5302540 • Computer Maintenance	243	1,163	1,500	-337	78%
5302570 • Warning System Maintenance	0	780	780	0	100%
5302580 • Generator Maintenance	0	1,379	1,380	-1	100%
Total 5302500 • Operating Services	243	14,356	14,165	191	101%
5302600 • Special Expenses					
5302675 • National Night Out	0	0	500	-500	0%
Total 5302600 • Special Expenses	0	0	500	-500	0%

City of Ovilla General Fund
Profit & Loss Budget vs. Actual
October 2012 through July 2013

	Jul 13	Oct '12 - Jul 13	Budget	\$ Over Budget	% of Budget Thru July 84%
5303100 • General Supplies					
5303110 • Office Supplies	264	1,096	1,400	-304	78%
5303140 • Uniforms	630	3,358	4,000	-642	84%
5303160 • Medical Supplies	710	4,117	5,000	-883	82%
5303165 • Medical Support	18	401	500	-99	80%
5303170 • Evidence Gathering	0	0	50	-50	0%
5303175 • Education Aids	0	44	50	-6	88%
Total 5303100 • General Supplies	1,622	9,016	11,000	-1,984	82%
5303400 • Maintenance Supplies & Parts					
5303410 • Supplies - Custodial	0	1,058	2,400	-1,342	44%
5303420 • Building Alarm Maintenance	0	420	420	0	100%
Total 5303400 • Maintenance Supplies & Parts	0	1,478	2,820	-1,342	52%
5304200 • Travel Expenses					
5304220 • Professional Development	0	991	1,500	-509	66%
5304270 • Vehicle Expenses	851	7,850	10,000	-2,150	79%
Total 5304200 • Travel Expenses	851	8,841	11,500	-2,659	77%
5305200 • Data Processing Expenses					
5305230 • Data Proc-Maintenance & Repair	0	507	1,000	-493	51%
5305240 • Data Processing - Software	0	2,950	2,850	100	104%
Total 5305200 • Data Processing Expenses	0	3,457	3,850	-393	90%
5305300 • Printing Expense					
5305310 • Copier Expense	240	2,428	3,100	-672	78%
5305330 • Printing - Forms	0	0	100	-100	0%
Total 5305300 • Printing Expense	240	2,428	3,200	-772	76%

City of Ovilla General Fund
Profit & Loss Budget vs. Actual
October 2012 through July 2013

	Jul 13	Oct '12 - Jul 13	Budget	\$ Over Budget	% of Budget Thru July 84%
5305400 • Utilities					
5305410 • Telephone	137	1,801	2,100	-299	86%
5305415 • Cellular Phone	95	514	900	-386	57%
5305417 • Internet - Fire Dept.	154	2,649	3,600	-951	74%
5305430 • Natural Gas	46	1,535	1,500	35	102%
5305450 • Electricity	463	3,590	8,000	-4,410	45%
Total 5305400 • Utilities	895	10,089	16,100	-6,011	63%
5305500 • Repairs & Bldg Improvements					
5305520 • Repairs - Building	917	2,485	4,500	-2,015	55%
5305540 • Repairs - Machinery & Equipment	470	18,761	19,000	-239	99%
5305545 • Repairs - Apparatus	0	8,018	12,000	-3,982	67%
5305550 • Repairs - Vehicles	0	317	3,500	-3,183	9%
Total 5305500 • Repairs & Bldg Improvements	1,387	29,581	39,000	-9,419	76%
5305600 • Insurance					
5305610 • Insurance - Property	0	0	0	0	0%
5305620 • Insurance - Liability	595	6,204	6,500	-296	95%
5305640 • Insurance - Vehicle	2,442	9,768	10,000	-232	98%
Total 5305600 • Insurance	3,037	15,972	16,500	-528	97%
5305700 • Other Expenses					
5305705 • Postage	0	0	200	-200	0%
5305752 • Employment Screening	0	257	700	-443	37%
5305765 • Flags & Miscellaneous	0	0	0	0	0%
5305770 • Matching Fire Grant Expense	0	0	0	0	0%
Total 5305700 • Other Expenses	0	257	900	-643	29%
5306400 • Minor Capital Outlay					

City of Ovilla General Fund
Profit & Loss Budget vs. Actual
October 2012 through July 2013

	Jul 13	Oct '12 - Jul 13	Budget	\$ Over Budget	% of Budget Thru July 84%
5306440 • Machinery & Equipment	886	1,784	16,400	-14,616	11%
5306445 • Personal Protective Equipment	201	10,659	19,080	-8,421	56%
Total 5306400 • Minor Capital Outlay	1,087	12,443	35,480	-23,037	35%
5307400 • Capitalized Assets					
5307440 • Machinery & Equipment	8,800	8,800	8,800	0	100%
5307450 • Vehicles	0	0	0	0	0%
Total 5307400 • Capitalized Assets	8,800	8,800	8,800	0	100%
Total 30 • Fire	65,251	501,539	632,745	-131,206	79%
40 • Community Services					
5401100 • Salaries & Wages					
5401135 • ACO/Code Enforcement Officer	2,699	28,299	35,225	-6,926	80%
5401180 • Merit Raises - Staff	0	0	0	0	0%
5401190 • Overtime	0	0	150	-150	0%
Total 5401100 • Salaries & Wages	2,699	28,299	35,375	-7,076	80%
5402100 • Employee Benefits					
5402110 • Group Insurance	350	3,500	4,240	-740	83%
5402135 • TMRS	161	1,631	2,000	-369	82%
5402160 • Worker's Compensation	55	146	175	-29	83%
5402170 • Payroll Taxes	45	469	550	-81	85%
5402190 • License	0	0	200	-200	0%
Total 5402100 • Employee Benefits	611	5,746	7,165	-1,419	80%
5402300 • Contractual Services					
5402315 • Contract Building Inspections	1,515	13,104	14,000	-896	94%
5402325 • Fire Inspections	0	750	600	150	125%
5402370 • Impound Fees	406	991	1,400	-409	71%

City of Ovilla General Fund
Profit & Loss Budget vs. Actual
October 2012 through July 2013

	Jul 13	Oct '12 - Jul 13	Budget	\$ Over Budget	% of Budget Thru July 84%
Total 5402300 • Contractual Services	1,921	14,845	16,000	-1,155	93%
5402500 • Operating Services					
5402540 • Computer Maintenance	0	75	100	-25	75%
Total 5402500 • Operating Services	0	75	100	-25	75%
5402600 • Special Expenses					
5402680 • Environmental Testing	0	0	2,300	-2,300	0%
5402685 • Clean up Day	0	0	0	0	0%
Total 5402600 • Special Expenses	0	0	2,300	-2,300	0%
5403100 • General Supplies					
5403110 • Office Supplies	0	26	35	-9	74%
5403120 • Animal Care	0	185	340	-155	54%
5403122 • Pet Supplies	53	373	650	-277	57%
5403140 • Uniforms	0	226	350	-124	65%
Total 5403100 • General Supplies	53	810	1,375	-565	59%
5403400 • Maintenance Supplies & Parts					
5403460 • Miscellaneous	10	10	100	-90	10%
Total 5403400 • Maintenance Supplies & Parts	10	10	100	-90	10%
5404200 • Travel Expenses					
5404210 • Travel - Local	0	0	25	-25	0%
5404220 • Professional Development	0	153	200	-47	77%
5404270 • Vehicle Expenses	192	1,559	1,800	-241	87%
Total 5404200 • Travel Expenses	192	1,712	2,025	-313	85%
5405200 • Data Processing Expenses					
5405230 • Data Proc-Maintenance & Repairs	0	0	100	-100	0%

City of Ovilla General Fund
Profit & Loss Budget vs. Actual
October 2012 through July 2013

	Jul 13	Oct '12 - Jul 13	Budget	\$ Over Budget	% of Budget Thru July 84%
Total 5405200 • Data Processing Expenses	0	0	100	-100	0%
5405300 • Printing Expense					
5405330 • Printing - Forms	0	0	150	-150	0%
Total 5405300 • Printing Expense	0	0	150	-150	0%
5405400 • Utilities					
5405415 • Cellular Phone	41	412	550	-138	75%
Total 5405400 • Utilities	41	412	550	-138	75%
5405600 • Insurance					
5405610 • Insurance - Property	2	8	8	0	100%
5405620 • Insurance - Liability	51	204	205	-1	100%
5405640 • Insurance - Vehicle	131	524	525	-1	100%
Total 5405600 • Insurance	184	736	738	-2	100%
5405700 • Other Expenses					
5405765 • Miscellaneous	0	65	100	-35	65%
Total 5405700 • Other Expenses	0	65	100	-35	65%
5406400 • Minor Capital Outlay					
5406440 • Machinery & Equipment	342	364	2,426	-2,062	15%
Total 5406400 • Minor Capital Outlay	342	364	2,426	-2,062	15%
Total 40 • Community Services	6,053	53,074	68,504	-15,430	77%
45 • Solid Waste					
5455400 • Utilities					
5455465 • Solidwaste Pickup (Garbage)	0	133,300	198,000	-64,700	67%
5455400 • Utilities - Other	0	0	2,327	-2,327	0%

City of Ovilla General Fund Profit & Loss Budget vs. Actual October 2012 through July 2013

	Jul 13	Oct '12 - Jul 13	Budget	\$ Over Budget	% of Budget Thru July 84%
Total 5455400 · Utilities	0	133,300	200,327	-67,027	67%
Total 45 · Solid Waste	0	133,300	200,327	-67,027	67%
50 · Streets					
5501400 · Support Staff					
5501415 · Maintenance Crew	1,640	15,045	20,800	-5,755	72%
5501480 · Merit Raises	0	0	0	0	0%
5501490 · Overtime	123	739	1,500	-761	49%
5501500 · Streets - On Call	100	300	750	-450	40%
Total 5501400 · Support Staff	1,863	16,084	23,050	-6,966	70%
5502100 · Employee Benefits					
5502110 · Group Insurance	453	4,077	5,040	-963	81%
5502135 · TMRS	110	917	1,250	-333	73%
5502160 · Worker's Compensation	436	2,070	2,070	0	100%
5502170 · Payroll Taxes	27	234	325	-91	72%
5502190 · License	0	0	122	-122	0%
Total 5502100 · Employee Benefits	1,026	7,298	8,807	-1,509	83%
5502200 · Special Services					
5502280 · NCTCOG- SWMIP Fees	0	2,425	6,250	-3,825	39%
Total 5502200 · Special Services	0	2,425	6,250	-3,825	39%
5502600 · Special Expenses					
5502620 · Emergency Clean Up	0	835	2,500	-1,665	33%
Total 5502600 · Special Expenses	0	835	2,500	-1,665	33%
5503100 · General Supplies					
5503110 · Office Supplies	0	0	100	-100	0%

City of Ovilla General Fund
Profit & Loss Budget vs. Actual
October 2012 through July 2013

	Jul 13	Oct '12 - Jul 13	Budget	\$ Over Budget	% of Budget Thru July 84%
5503140 • Uniforms	0	224	400	-176	56%
Total 5503100 • General Supplies	0	224	500	-276	45%
5503400 • Maintenance Supplies & Parts					
5503405 • Drainage Maintenance	0	0	500	-500	0%
5503420 • Supplies - Street Signs	0	1,111	2,500	-1,389	44%
5503460 • Miscellaneous	20	217	214	3	101%
Total 5503400 • Maintenance Supplies & Parts	20	1,328	3,214	-1,886	41%
5504200 • Travel Expenses					
5504220 • Professional Development	0	500	500	0	100%
5504270 • Vehicle Expenses	781	4,782	6,000	-1,218	80%
Total 5504200 • Travel Expenses	781	5,282	6,500	-1,218	81%
5505300 • Printing Expense					
5505350 • Printing - Other	0	0	300	-300	0%
Total 5505300 • Printing Expense	0	0	300	-300	0%
5505400 • Utilities					
5505450 • Electricity	3,476	31,632	45,500	-13,868	70%
Total 5505400 • Utilities	3,476	31,632	45,500	-13,868	70%
5505500 • Repairs & Bldg Improvements					
5405520 • Repairs - Building	0	0	1,000	-1,000	0%
5505540 • Repairs - Machinery & Equipment	91	2,925	3,000	-75	98%
5505550 • Repairs - Vehicles	189	1,296	2,000	-704	65%
5505560 • Repairs - Street Maint & Repairs	5,586	54,290	60,625	-6,335	90%
5505565 • Repairs - Infrastructure Drainage	508	2,359	3,000	-641	79%
5505590 • Repairs - Other	16	408	1,500	-1,092	27%
Total 5505500 • Repairs & Bldg Improvements	6,390	61,278	71,125	-9,847	86%

City of Ovilla General Fund
Profit & Loss Budget vs. Actual
October 2012 through July 2013

	Jul 13	Oct '12 - Jul 13	Budget	\$ Over Budget	% of Budget Thru July 84%
5505600 • Insurance					
5505610 • Insurance - Property	0	80	110	-30	73%
5505620 • Insurance - Liability	245	980	990	-10	99%
5505640 • Insurance - Vehicle	795	3,180	3,400	-220	94%
Total 5505600 • Insurance	1,040	4,240	4,500	-260	94%
5505700 • Other Expenses					
5505752 • Employment Screening	0	100	100	0	100%
Total 5505700 • Other Expenses	0	100	100	0	100%
5506400 • Minor Capital Outlay					
5506440 • Machinery & Equipment	223	2,080	600	1,480	347%
5506445 • Personal Protective Equipment	0	235	300	-65	78%
5506490 • Other	0	332	500	-168	66%
Total 5506400 • Minor Capital Outlay	223	2,647	1,400	1,247	189%
5507400 • Capitalized Assets					
5507440 • Machinery & Equipment	5,999	8,249	9,500	-1,251	87%
5507460 • Infrastructure	96,000	96,000	148,000	-52,000	65%
Total 5507400 • Capitalized Assets	101,999	104,249	157,500	-53,251	66%
Total 50 • Streets	116,818	237,622	331,246	-93,624	72%
60 • Parks					
5602400 • Rentals					
5602490 • Rental - Other	210	2,099	2,900	-801	72%
Total 5602400 • Rentals	210	2,099	2,900	-801	72%
5602600 • Special Expenses					

City of Ovilla General Fund
 Profit & Loss Budget vs. Actual
 October 2012 through July 2013

	Jul 13	Oct '12 - Jul 13	Budget	\$ Over Budget	% of Budget Thru July 84%
5602680 · Heritage Day	200	200	8,000	-7,800	3%
Total 5602600 · Special Expenses	200	200	8,000	-7,800	3%
5603400 · Maintenance Supplies & Parts	0	150	250	-100	60%
5603460 · Miscellaneous	0	150	250	-100	60%
Total 5603400 · Maintenance Supplies & Parts	0	150	250	-100	60%
5605400 · Utilities	532	5,482	9,000	-3,518	61%
5605450 · Electricity	532	5,482	9,000	-3,518	61%
Total 5605400 · Utilities	532	5,482	9,000	-3,518	61%
5605500 · Repairs & Bldg Improvements	0	322	325	-3	99%
5605520 · Repairs - Building	0	322	325	-3	99%
5605530 · REPAIRS-IMP OTHER THAN BLDGS	0	514	1,000	-486	51%
Total 5605500 · Repairs & Bldg Improvements	0	836	1,325	-489	63%
5605600 · Insurance	40	80	85	-5	94%
5605610 · Insurance - Property	40	80	85	-5	94%
5605620 · Insurance - Liability	12	48	50	-2	96%
Total 5605600 · Insurance	52	128	135	-7	95%
5605700 · Other Expenses	11	271	400	-129	68%
5605765 · Miscellaneous	11	271	400	-129	68%
Total 5605700 · Other Expenses	11	271	400	-129	68%
5606400 · Minor Capital Outlay	0	461	550	-89	84%
5606410 · Land Improvements	0	461	550	-89	84%
5606440 · Machinery & Equipment	0	241	500	-259	48%
Total 5606400 · Minor Capital Outlay	0	702	1,050	-348	67%

City of Ovilla General Fund
Profit & Loss Budget vs. Actual
October 2012 through July 2013

	Jul 13	Oct '12 - Jul 13	Budget	\$ Over Budget	% of Budget Thru July 84%
5607400 - Capitalized Assets					
5607440 - Machinery & Equipment	0	500	3,000	-2,500	17%
Total 5607400 - Capitalized Assets	0	500	3,000	-2,500	17%
Total 60 - Parks	1,005	10,368	26,060	-15,692	40%
6560 - Payroll Expenses	0	0			
Total Expense	282,653	1,795,623	2,401,258	-605,635	75%
Net Income	-200,749	476,405	0	476,405	100%

Ovilla W&S Utility Fund
Profit & Loss Budget vs. Actual
October 2012 through July 2013

	Jul 13	Oct '12 - Jul 13	Budget	\$ Over Budget	% of Budget Thru July 84%
Income					
4000400 • Charges for Services					
4000460 • Water Sales	69,745	669,456	995,000	-325,544	67%
4000461 • Sewer Service	18,251	127,235	150,000	-22,765	85%
4000465 • Water & Sewer Penalties	1,922	14,693	18,000	-3,307	82%
4000471 • Reconnect Fees	372	4,731	5,000	-269	95%
4000472 • Meters	0	575	1,000	-425	58%
4000473 • Connect Fees	350	1,575	2,000	-425	79%
4000478 • Infrastructure Improvement Fee	5,198	47,091	55,000	-7,909	86%
4000480 • Solid Waste Fees (Garbage)	0	0			
Total 4000400 • Charges for Services	95,838	865,356	1,226,000	-360,644	71%
4000800 • Other Revenue					
4000840 • Interest Earned	210	2,226	2,500	-274	89%
4000890 • Misc Other Revenue	2,500	11,086	5,000	6,086	222%
Total 4000800 • Other Revenue	2,710	13,312	7,500	5,812	177%
Total Income	98,548	878,668	1,233,500	-354,832	71%
Gross Profit	98,548	878,668	1,233,500	-354,832	71%
Expense					
70 • Administration					
5701100 • Salaries & Wages					
5701110 • City Administrator	0	10,739	21,840	-11,101	49%
5701115 • City Secretary	0	8,772	12,302	-3,530	71%
5701117 • Finance Accountant	0	9,834	12,500	-2,666	79%
5701120 • Part Time Admin. Support	0	1,985	3,711	-1,726	53%
5701130 • Public Works Director	5,474	40,087	47,553	-7,466	84%
5701180 • Merit Raises, Staff	0	0	0	0	0%
Total 5701100 • Salaries & Wages	5,474	71,417	97,906	-26,489	73%

Ovilla W&S Utility Fund
Profit & Loss Budget vs. Actual
October 2012 through July 2013

	Jul 13	Oct '12 - Jul 13	Budget	\$ Over Budget	% of Budget Thru July 84%
5702100 • Employee Benefits					
5702110 • Group Insurance	453	4,530	5,440	-910	83%
5702135 • TMRS	326	2,306	2,700	-394	85%
5702160 • Worker's Compensation	0	0			
5702170 • Payroll Taxes	79	585	800	-215	73%
Total 5702100 • Employee Benefits	858	7,421	8,940	-1,519	83%
5702200 • Special Services					
5702230 • Legal Fees	0	0	1,382	-1,382	0%
5702240 • Audit	0	5,565	5,565	0	100%
5702250 • Accounting	0	1,000	1,500	-500	67%
Total 5702200 • Special Services	0	6,565	8,447	-1,882	78%
5702300 • Contractual Services /Personnel					
5702310 • Consultant Fees	0	0	5,000	-5,000	0%
Total 5702300 • Contractual Services /Personnel	0	0	5,000	-5,000	0%
5703100 • General Supplies					
5703110 • Office Supplies	0	480	660	-180	73%
Total 5703100 • General Supplies	0	480	660	-180	73%
5703400 • Maintenance Supplies / Parts					
5703410 • Supplies - Custodial	0	26	200	-174	13%
Total 5703400 • Maintenance Supplies / Parts	0	26	200	-174	13%
5704200 • Travel Expenses					
5704210 • Travel - Local	0	0	200	-200	0%
5704220 • Professional Development	0	0	750	-750	0%
Total 5704200 • Travel Expenses	0	0	950	-950	0%

Ovilla W&S Utility Fund
Profit & Loss Budget vs. Actual
October 2012 through July 2013

	Jul 13	Oct '12 - Jul 13	Budget	\$ Over Budget	% of Budget Thru July 84%
5705200 • Data Processing Expenses					
5705240 • Data Processing - Software	0	0	1,000	-1,000	0%
Total 5705200 • Data Processing Expenses	0	0	1,000	-1,000	0%
5705300 • Printing Expense					
5705350 • Printing - Other	0	0	250	-250	0%
Total 5705300 • Printing Expense	0	0	250	-250	0%
5705400 • Utilities					
5705410 • Telephone	111	1,089	1,300	-211	84%
5705415 • Cellular Phone	39	372	450	-78	83%
5705417 • Internet	68	668	800	-132	84%
Total 5705400 • Utilities	218	2,129	2,550	-421	83%
5705700 • Other Expenses					
5705705 • Postage	1,650	6,303	6,000	303	105%
5705740 • Advertising	0	133	500	-367	27%
5705760 • Bank Service Charge	6	96	250	-154	38%
5705765 • Miscellaneous	0	0	100	-100	0%
5705775 • Credit Card Transaction Fee	193	2,167	3,000	-833	72%
Total 5705700 • Other Expenses	1,849	8,699	9,850	-1,151	88%
5706400 • Minor Capital Outlay					
5706440 • Machinery & Equipment	0	0	500	-500	0%
Total 5706400 • Minor Capital Outlay	0	0	500	-500	0%
5709000 • Reserve					
5708215 • Transfer Out - General Fund	0	87,225	116,301	-29,076	75%
5709002 • Capital Improv. Water Reserve	0	0	2,000	-2,000	0%
5709003 • Capital Improv. Sewer Reserve	0	0	659	-659	0%

Ovilla W&S Utility Fund

Profit & Loss Budget vs. Actual

October 2012 through July 2013

	Jul 13	Oct '12 - Jul 13	Budget	\$ Over Budget	% of Budget Thru July 84%
5709010 • Administrative Reserves	0	0	750	-750	0%
Total 5709000 • Reserve	0	87,225	119,710	-32,485	73%
Total 70 • Administration	8,399	183,962	255,963	-72,001	72%
75 • Water					
5751100 • Salaries & Wages					
5751133 • Superintendent	5,035	36,870	45,350	-8,480	81%
5751180 • Merit Raises - Staff	0	0	0	0	0%
Total 5751100 • Salaries & Wages	5,035	36,870	45,350	-8,480	81%
5751400 • Support Salaries					
5751405 • Support Staff	4,202	23,359	27,796	-4,437	84%
5751415 • Maintenance Crew	4,278	40,456	50,454	-9,998	80%
5751430 • Seasonal Crew	920	920	1,500	-580	61%
5751450 • Certification Pay	104	726	1,200	-474	61%
5751480 • Merit Raises	0	0	0	0	0%
5751490 • Overtime	26	1,436	4,000	-2,564	36%
5751500 • Water - On Call	0	400	1,000	-600	40%
Total 5751400 • Support Salaries	9,530	67,297	85,950	-18,653	78%
5752100 • Employee Benefits					
5752110 • Group Insurance	1,050	13,671	18,100	-4,429	76%
5752135 • TMRS	805	6,303	7,000	-697	90%
5752160 • Worker's Compensation	696	2,284	2,800	-516	82%
5752170 • Payroll Taxes	283	1,819	2,000	-181	91%
5752190 • Licenses	0	111	222	-111	50%
Total 5752100 • Employee Benefits	2,834	24,188	30,122	-5,934	80%
5752300 • Contractual Services/Personnel					
5752350 • Contract Labor - Company	0	705	1,500	-795	47%

Ovilla W&S Utility Fund
Profit & Loss Budget vs. Actual
October 2012 through July 2013

	Jul 13	Oct '12 - Jul 13	Budget	\$ Over Budget	% of Budget Thru July 84%
5752380 • Dispatch	0	8,710	8,710	0	100%
Total 5752300 • Contractual Services/Personnel	0	9,415	10,210	-795	92%
5752400 • Rentals					
5752420 • Rental - Machinery & Equipment	0	99	500	-401	20%
5752490 • Rental - Other	0	0	200	-200	0%
Total 5752400 • Rentals	0	99	700	-601	14%
5752500 • Operating Services					
5752580 • Water Testing	55	2,374	4,000	-1,626	59%
5752590 • TCEQ Fees	0	2,690	2,850	-160	94%
Total 5752500 • Operating Services	55	5,064	6,850	-1,786	74%
5753100 • General Supplies					
5753140 • Uniforms	0	1,440	1,500	-60	96%
Total 5753100 • General Supplies	0	1,440	1,500	-60	96%
5753400 • Maintenance Supplies & Parts					
5753460 • Miscellaneous	0	276	250	26	110%
Total 5753400 • Maintenance Supplies & Parts	0	276	250	26	110%
5754200 • Travel Expenses					
5754220 • Professional Development	0	1,205	1,500	-295	80%
5754270 • Vehicle Expenses	656	6,357	9,000	-2,643	71%
Total 5754200 • Travel Expenses	656	7,562	10,500	-2,938	72%
5755200 • Data Processing Expenses					
5755230 • Data Proc-Maintenance & Repairs	67	4,335	4,500	-165	96%
5755240 • Data Processing - Software	0	0	500	-500	0%
5755250 • Data Proc - Computer Repair	0	0	500	-500	0%
Total 5755200 • Data Processing Expenses	67	4,335	5,500	-1,165	79%

Ovilla W&S Utility Fund

Profit & Loss Budget vs. Actual

October 2012 through July 2013

	Jul 13	Oct '12 - Jul 13	Budget	\$ Over Budget	% of Budget Thru July 84%
5755300 • Printing Expenses					
5755310 • Copier Expense	0	1,971	2,700	-729	73%
5755350 • Printing - Other	0	1,105	1,500	-395	74%
Total 5755300 • Printing Expenses	0	3,076	4,200	-1,124	73%
5755400 • Utilities					
5755415 • Cellular Phone	112	1,140	1,300	-160	88%
5755450 • Electricity	1,618	15,788	28,370	-12,582	56%
5755460 • Water, wholesale	28,813	195,276	375,000	-179,724	52%
Total 5755400 • Utilities	30,543	212,204	404,670	-192,466	52%
5755500 • Repairs & Building Improvements					
5755540 • Repairs- Machinery & Equipment	0	716	8,064	-7,348	9%
5755550 • Repairs - Vehicles	170	2,217	2,000	217	111%
5755570 • Inventory Expense	829	15,531	22,705	-7,174	68%
5755590 • Repairs - Other	12	1,268	4,601	-3,333	28%
Total 5755500 • Repairs & Building Improvements	1,011	19,732	37,370	-17,638	53%
5755600 • Insurance					
5755610 • Insurance - Property	648	2,592	2,600	-8	100%
5755620 • Insurance - Liability	432	1,728	1,750	-22	99%
5755640 • Insurance - Vehicle	459	1,836	1,850	-14	99%
Total 5755600 • Insurance	1,539	6,156	6,200	-44	99%
5755700 • Other Expenses					
5755752 • Employment Screening	100	230	300	-70	77%
Total 5755700 • Other Expenses	100	230	300	-70	77%
5756400 • Minor Capital Outlay					
5756440 • Machinery & Equipment	0	270	700	-430	39%

Ovilla W&S Utility Fund
Profit & Loss Budget vs. Actual
October 2012 through July 2013

	Jul 13	Oct '12 - Jul 13	Budget	\$ Over Budget	% of Budget Thru July 84%
5756490 • Other	0	717	800	-83	90%
Total 5756400 • Minor Capital Outlay	0	987	1,500	-513	66%
5757400 • Capitalized Assets					
5757470 • Infrastructure - Water	0	0	2,000	-2,000	0%
Total 5757400 • Capitalized Assets	0	0	2,000	-2,000	0%
5757900 • Long-Term Debt					
5758225 • Transfer out to Debt Fund	0	121,959	162,610	-40,651	75%
Total 5757900 • Long-Term Debt	0	121,959	162,610	-40,651	75%
Total 75 • Water	51,370	520,890	815,782	-294,892	64%
80 • Sewer					
5801400 • Support Salaries					
5801405 • Support Staff	0	7,472	9,093	-1,621	82%
5801415 • Maintenance Crew	6,015	43,716	53,707	-9,991	81%
5801450 • Certification Pay	92	969	1,200	-231	81%
5801480 • Merit Raises	0	0	0	0	0%
5801490 • Overtime	118	2,334	1,800	534	130%
5801500 • Sewer - On Call	100	950	850	100	112%
Total 5801400 • Support Salaries	6,325	55,441	66,650	-11,209	83%
5802100 • Employee Benefits					
5802110 • Group Insurance	905	9,050	10,900	-1,850	83%
5802135 • TMRS	366	2,685	3,500	-815	77%
5802160 • Worker's Compensation-Sewer	669	2,367	2,450	-83	97%
5802170 • Payroll Taxes	89	679	875	-196	78%
5802190 • Licenses	0	0	222	-222	0%
Total 5802100 • Employee Benefits	2,029	14,781	17,947	-3,166	82%

Ovilla W&S Utility Fund Profit & Loss Budget vs. Actual October 2012 through July 2013

	Jul 13	Oct '12 - Jul 13	Budget	\$ Over Budget	% of Budget Thru July 84%
5802300 - Contractual Services/Personnel					
5802350 - Contract Labor - Company	0	6,729	6,729	0	100%
Total 5802300 - Contractual Services/Personnel	0	6,729	6,729	0	100%
5802500 - Operating Services					
5802515 - Sardis Collection Expense	372	1,658	2,100	-442	79%
5802590 - TCEQ Fees - Sewer	0	0	60	-60	0%
Total 5802500 - Operating Services	372	1,658	2,160	-502	77%
5803100 - General Supplies					
5803140 - Uniforms	0	835	927	-92	90%
Total 5803100 - General Supplies	0	835	927	-92	90%
5803400 - Maintenance Supplies & Parts					
5803460 - Miscellaneous	0	0	343	-343	0%
Total 5803400 - Maintenance Supplies & Parts	0	0	343	-343	0%
5804200 - Travel Expenses					
5804220 - Professional Development	0	355	500	-145	71%
5804270 - Vehicle Expense	100	1,184	1,600	-416	74%
Total 5804200 - Travel Expenses	100	1,539	2,100	-561	73%
5805400 - Utilities					
5805450 - Electricity	151	1,717	3,300	-1,583	52%
5805463 - TRA Wastewater Treatment	2,620	30,366	41,000	-10,634	74%
Total 5805400 - Utilities	2,771	32,083	44,300	-12,217	72%
5805500 - Repairs & Bldg Improvements					
5805510 - Repairs - Land Improvements	0	0	300	-300	0%
5805540 - Repairs - Machinery & Equipment	0	6,264	7,500	-1,236	84%

Ovilla W&S Utility Fund
Profit & Loss Budget vs. Actual
October 2012 through July 2013

	Jul 13	Oct '12 - Jul 13	Budget	\$ Over Budget	% of Budget Thru July 84%
5805550 • Repairs - Vehicles	0	0	0	0	0%
5805570 • Inventory Expense	0	2,660	2,750	-90	97%
5805590 • Repairs - Other	20	501	619	-118	81%
Total 5805500 • Repairs & Bldg Improvements	20	9,425	11,169	-1,744	84%
5805600 • Insurance					
5805610 • Insurance - Property	14	56	55	1	102%
5805620 • Insurance - Liability	84	336	335	1	100%
5805640 • Insurance - Vehicle	10	40	38	2	105%
Total 5805600 • Insurance	108	432	428	4	101%
5805700 • Other Expenses					
5805752 • Employment Screening	20	20	200	-180	10%
Total 5805700 • Other Expenses	20	20	200	-180	10%
5807400 • Capitalized Assets					
5807440 • Machinery & Equipment	0	8,801	8,802	-1	100%
Total 5807400 • Capitalized Assets	0	8,801	8,802	-1	100%
Total 80 • Sewer	11,745	131,744	161,755	-30,011	81%
Total Expense	71,514	836,596	1,233,500	-396,904	68%
Net Income	27,034	42,072	0	42,072	100%

Ovilla Debt Service

Profit & Loss Budget vs. Actual

October 2012 through July 2013

	Jul 13	Oct '12 - Jul 13	Budget	\$ Over Budget	% of Budget Thru July 84%
Income					
4000100 · Taxes					
4000107 · Ad Valorem, Current I & S	2,192	419,683	420,942	-1,259	100%
4000111 · Ad Valorem, Delinquent I & S	103	3,252	5,000	-1,748	65%
4000114 · Interest/Penalties - I & S	280	2,762	3,300	-538	84%
Total 4000100 · Taxes	2,575	425,697	429,242	-3,545	99%
4000800 · Other Revenue					
4000840 · Interest Earned	98	688	800	-112	86%
4000900 · Reduction of Reserve Fund Bal.	0	0	36,873	-36,873	0%
4000930 · Transfer In - Water & Sewer	0	121,959	162,610	-40,651	75%
Total 4000800 · Other Revenue	98	122,647	200,283	-77,636	61%
Total Income	2,673	548,344	629,525	-81,181	87%
Expense					
5157900 · Long-Term Debt					
5157930 · Paying Agent Fees	0	0	500	-500	0%
5157935 · 2011 Bond Issue Principle	0	0	400,000	-400,000	0%
5157940 · 2011 Bond Issue Interest	0	112,713	225,425	-112,712	50%
Total 5157900 · Long-Term Debt	0	112,713	625,925	-513,212	18%
5159000 · Reserves					
5159015 · Debt Reserves	0	0	3,600	-3,600	0%
Total 5159000 · Reserves	0	0	3,600	-3,600	0%
Total Expense	0	112,713	629,525	-516,812	18%
Net Income	2,673	435,631	0	435,631	100%

City of Ovilla Capital Projects Fund
Profit & Loss Budget vs. Actual
October 2012 through July 2013

	Jul 13	Oct '12 - Jul 13	Budget	\$ Over Budget	% of Budget Thru July 84%
Income					
4000800 · Other Revenue					
4000845 · Interest Earned - Texstar	0	0	2	-2	0%
4000850 · Interest Earned - Prosperity	22	215	250	-35	86%
Total 4000800 · Other Revenue	22	215	252	-37	85%
Total Income	22	215	252	-37	85%
Expense					
5879000 · Reserves					
5879010 · Admin Reserves	0	0	252	-252	0%
Total 5879000 · Reserves	0	0	252	-252	0%
Total Expense	0	0	252	-252	0%
Net Income	22	215	0	215	100%

City of Ovilla - Park Impact Fund
Profit & Loss Budget vs. Actual
October 2012 through July 2013

	Jul 13	Oct '12 - Jul 13	Budget	\$ Over Budget	% of Budget Thru July 84%
Income					
4000400 · Charges for Services					
4000460 · Park Impact	669	3,347	2,342	1,005	143%
Total 4000400 · Charges for Services	669	3,347	2,342	1,005	143%
4000800 · Other Revenue					
4000840 · Interest Earned	4	30	30	0	100%
4000900 · Reduction of Fund Balance	0	0	1,128	-1,128	0%
Total 4000800 · Other Revenue	4	30	1,158	-1,128	3%
Total Income	673	3,377	3,500	-123	96%
Expense					
5606400 · Minor Capital Outlay					
5606410 · Land Improvements	0	0	500	-500	0%
5606440 · Machinery and Equipment	0	0	0	0	0%
Total 5606400 · Minor Capital Outlay	0	0	500	-500	0%
5607400 · Capitalized Assets					
5607440 · Capital Machinery & Equipment	0	3,000	3,000	0	100%
Total 5607400 · Capitalized Assets	0	3,000	3,000	0	100%
Total Expense	0	3,000	3,500	-500	86%
Net Income	673	377	0	377	100%

UVilla W&S Impact Fee Fund
Profit & Loss Budget vs. Actual
October 2012 through July 2013

	Jul 13	Oct '12 - Jul 13	Budget	\$ Over Budget	% of Budget Thru July 84%
Income					
4000400 · Charges for Services					
4000476 · Water Impact Fee	0	1,879	1,879	0	100%
4000477 · Sewer Impact Fee	174	1,185	174	1,011	631%
Total 4000400 · Charges for Services	174	3,064	2,053	1,011	149%
4000800 · Other Revenue					
4000840 · Interest Earned	13	169	150	19	113%
4000990 · Reduction in Fund Balance	0	0	13,497	(13,497)	0%
Total 4000800 · Other Revenue	13	169	13,647	(13,478)	1%
Total Income	187	3,233	15,700	(12,467)	21%
Expense					
5102300 · Contractual Services					
5102310 · Consultant Fees	0	14,741	15,700	(959)	94%
Total 5102300 · Contractual Services	0	14,741	15,700	(959)	94%
5859000 · Reserves					
5859020 · Water Impact Fees Reserve	0	0	0	0	0%
5859030 · Sewer Impact Fees Reserve	0	0	0	0	0%
Total 5859000 · Reserves	0	0	0	0	0%
Total Expense	0	14,741	15,700	(959)	94%
Net Income	187	(11,508)	0	(11,508)	100%

Ovilla 4B Economic Development Corporation
Profit & Loss Budget vs. Actual
October 2012 through July 2013

	Jul 13	Oct '12 - Jul 13	Budget	\$ Over Budget	% of Budget Thru July 84%
Income					
4000100 · Taxes					
4000120 · Sales tax	7,110	71,738	82,000	-10,262	87%
Total 4000100 · Taxes	7,110	71,738	82,000	-10,262	87%
4000800 · Other Revenue					
4000840 · Interest Income	80	714	775	-61	92%
Total 4000800 · Other Revenue	80	714	775	-61	92%
Total Income	7,190	72,452	82,775	-10,323	88%
Expense					
8102200 · Special Services					
8102220 · Website Support & Maintenance	0	0	1,000	-1,000	0%
8102230 · Legal Fees	0	0	500	-500	0%
8102240 · Audit	0	1,590	1,590	0	100%
Total 8102200 · Special Services	0	1,590	3,090	-1,500	51%
8102300 · Consultant Services					
8102310 · Consultant Fees	0	0	2,500	-2,500	0%
8102350 · Contract Labor	0	0	45,000	-45,000	0%
Total 8102300 · Consultant Services	0	0	47,500	-47,500	0%
8103100 · General Supplies					
8103110 · Office Supplies	0	0	100	-100	0%
Total 8103100 · General Supplies	0	0	100	-100	0%
8104200 · Travel Expense					
8104210 · Travel Expense	0	10	1,500	-1,490	1%

Ovilla 4B Economic Development Corporation
Profit & Loss Budget vs. Actual
October 2012 through July 2013

	Jul 13	Oct '12 - Jul 13	Budget	\$ Over Budget	% of Budget Thru July 84%
8104220 · Professional Development	0	520	1,500	-980	35%
Total 8104200 · Travel Expense	0	530	3,000	-2,470	18%
8105600 · Insurance	72	288	285	3	101%
8105620 · Insurance - Liability	72	288	285	3	101%
Total 8105600 · Insurance					
8105700 · Other Expenses	0	0	90	-90	0%
8105705 · Postage	100	1,200	2,000	-800	60%
8105730 · Memberships	0	0	1,000	-1,000	0%
8105765 · Business Expense	100	1,200	3,090	-1,890	39%
Total 8105700 · Other Expenses					
8109000 · Reserves	0	0	23,210	-23,210	0%
8109015 · Administrative Reserves	0	2,500	2,500	0	100%
8109215 · Transfer Out - General Fund	0	2,500	25,710	-23,210	10%
Total 8109000 · Reserves					
Total Expense	172	6,108	82,775	-76,667	7%
Net Income	7,018	66,344	0	66,344	100%

Ovilla Municipal Development District Profit & Loss Budget vs. Actual October 2012 through July 2013

	Jul 13	Oct '12 - Jul 13	Budget	\$ Over Budget	% of Budget Thru July 84%
Income					
4000100 · Taxes					
4000120 · Sales tax	2,214	21,317	24,000	-2,683	89%
Total 4000100 · Taxes	2,214	21,317	24,000	-2,683	89%
4000800 · Other Revenue					
4000840 · Interest Income	16	108	120	-12	90%
Total 4000800 · Other Revenue	16	108	120	-12	90%
Total Income	2,230	21,425	24,120	-2,695	89%
Expense					
9102200 · Special Services					
9102230 · Legal Fees	0	0	250	-250	0%
9102240 · Audit	0	1,590	1,600	-10	99%
9102250 · Accounting	0	0	250	-250	0%
Total 9102200 · Special Services	0	1,590	2,100	-510	76%
9102300 · Consultant Services					
9102310 · Consultant Fees	0	0	500	-500	0%
Total 9102300 · Consultant Services	0	0	500	-500	0%
9103100 · General Supplies					
9103110 · Office Supplies	0	0	100	-100	0%
Total 9103100 · General Supplies	0	0	100	-100	0%
9104200 · Travel Expense					
9104220 · Professional Development	0	0	250	-250	0%
Total 9104200 · Travel Expense	0	0	250	-250	0%

Ovilla Municipal Development District
Profit & Loss Budget vs. Actual
October 2012 through July 2013

	Jul 13	Oct '12 - Jul 13	Budget	\$ Over Budget	% of Budget Thru July 84%
9105600 • Insurance					
9105620 • Insurance - Liability	0	216	289	-73	75%
Total 9105600 • Insurance	0	216	289	-73	75%
9105700 • Other Expenses					
9105705 • Postage	0	0	25	-25	0%
Total 9105700 • Other Expenses	0	0	25	-25	0%
9109000 • Reserves					
9109015 • Administrative Reserves	0	0	20,356	-20,356	0%
9109215 • Transfer Out - General Fund	0	500	500	0	100%
Total 9109000 • Reserves	0	500	20,856	-20,356	2%
Total Expense	0	2,306	24,120	-21,814	10%
Net Income	2,230	19,119	0	19,119	100%

Ovilla Police Department Special Fund
Profit & Loss Budget vs. Actual
October 2012 through July 2013

	Jul 13	Oct '12 - Jul 13	Budget	\$ Over Budget	% of Budget Thru July 84%
Income					
4000800 · Other Revenue					
4000815 · Gifts	0	14,001	14,000	1	100%
Total 4000800 · Other Revenue	0	14,001	14,000	1	100%
Total Income	0	14,001	14,000	1	100%
Expense					
5232600 · Special Expenses					
5232690 · Special Expenses - Other	0	568	2,265	-1,697	25%
Total 5232600 · Special Expenses	0	568	2,265	-1,697	25%
5235500 · Repairs and Bldg Improvements					
5235540 · Repairs - Machinery & Equipment	0	0	100	-100	0%
Total 5235500 · Repairs and Bldg Improvements	0	0	100	-100	0%
5235700 · Other Expense					
5235735 · Official Functions	0	0	1,000	-1,000	0%
Total 5235700 · Other Expense	0	0	1,000	-1,000	0%
5236400 · Minor Capital Outlay					
5236440 · Machinery and Equipment	0	3,057	4,800	-1,743	64%
Total 5236400 · Minor Capital Outlay	0	3,057	4,800	-1,743	64%
5239000 · Reserves					
5239010 · Administrative Reserves	0	0	5,835	-5,835	0%
Total 5239000 · Reserves	0	0	5,835	-5,835	0%
Total Expense	0	3,625	14,000	-10,375	26%
Net Income	0	10,376	0	10,376	100%

UVIWA Fire Department Auxiliary
Profit & Loss Budget vs. Actual
October 2012 through July 2013

	Jul 13	Oct '12 - Jul 13	Budget	\$ Over Budget	% of Budget Thru July 84%
Income					
4000800 · Other Revenue					
4000815 · Gifts	0	1,240	1,500	-260	83%
4000830 · Vending Machines	240	297	200	97	149%
4000880 · Reduction in Fund Balance	0	0	6,550	-6,550	0%
Total 4000800 · Other Revenue	240	1,537	8,250	-6,713	19%
Total Income	240	1,537	8,250	-6,713	19%
Expense					
5332100 · Employee Benefits					
5332196 · Membership Dues	0	0	100	-100	0%
Total 5332100 · Employee Benefits	0	0	100	-100	0%
5333400 · Maintenance Supplies and Parts					
5333460 · Supplies - Miscellaneous	0	488	1,000	-512	49%
Total 5333400 · Maintenance Supplies and Parts	0	488	1,000	-512	49%
5334200 · Travel Expenses					
5334220 · Professional Development	0	0	150	-150	0%
Total 5334200 · Travel Expenses	0	0	150	-150	0%
5335700 · Other Expense					
5335735 · Official Functions	0	416	1,500	-1,084	28%
5335765 · Miscellaneous	0	714	2,000	-1,286	36%
Total 5335700 · Other Expense	0	1,130	3,500	-2,370	32%
5336400 · Minor Capital Outlay					
5336440 · Machinery & Equipment	0	2,935	3,500	-565	84%
Total 5336400 · Minor Capital Outlay	0	2,935	3,500	-565	84%

08/22/13

Accrual Basis

Uvinda Fire Department Auxiliary

Profit & Loss Budget vs. Actual

October 2012 through July 2013

5339000 · Reserve
5339010 · Admin Reserves
Total 5339000 · Reserve

Total Expense

Net Income

Jul 13	Oct '12 - Jul 13	Budget	\$ Over Budget	% of Budget Thru July 84%
0	0	0	0	0%
0	0	0	0	0%
0	4,553	8,250	-3,697	55%
240	-3,016	0	-3,016	100%



105 South Cockrell Hill Road
Ovilla, Texas 75154
Ph: (972) 617-9262 Fax: (972) 515-3221

City Administrator Activity Report

Cyndy Powell

August 09 – August 16, 2013

Weekly staff meetings – Tuesdays at 9:00 a.m. Staff has completed their review of the personnel handbook. Some good questions were raised by the team Ms. Lee will respond to the questions through revisions to the handbook. She plans to provide me with the final revisions before the end of the day Friday for one last review before providing to Council for their review.

Budget Workshop - The next budget workshop is scheduled for Wednesday, August 21, 2013 beginning at 5:30, dinner will be provided. As I shared with you via email on Tuesday, August 13, Sharon received a call from the Ellis County Tax Assessor office stating an error was found in a report they used for calculating the taxing jurisdictions' tax rates. The correction provided by the tax office essentially reduced the Effective Tax Rate of \$0.6807 down to \$0.6719. The net impact on the City's budget was a shortage of \$21,402. Staff came together and worked to find a solution to make up the deficit caused by the miscalculation at the tax office. A balanced budget will be presented to Council at our next meeting.

Employee Personnel Handbook - Ms. Lee will provide City Council with a revised personnel handbook for your review prior to her presentation of the document on August 26, 2013.

Burn Ban: Burn Ban effective 08-09-13.

Road Repair Update: Ovilla Parc, Cockrell Hill, FM 664 - (Brad Piland) Asphalt work was completed this week on Winding Way in Ovilla Oaks.

Responses to RFP for Solid Waste and Recycling - At the August 12, 2013 City Council meeting a Council Committee consisting of David Griffin and Larry Stevenson was named to participate in the review the proposals with staff and make a recommendation to Council at a future meeting.

Planning and Zoning Commission – At the P&Z meeting August 5, 2013 consideration was denied to revise the City's ordinance to allow metal accessory buildings on residential property of less than two acres. Prior to the P&Z's consideration, the BOA had denied the special exception requested by the property owner to construct a metal building. Certain types of buildings are allowed on residential property of less than two acres, in this particular case a "metal" building is prohibited.

Employee Compensation and Classification Study – The draft Request for Proposal will be presented for Council's consideration at the August 26th meeting. The request for proposal rather than a request for qualifications will provide us pricing which is a necessary component for evaluating the consultants and the process and timeline for completing a compensation and classification study.

Strategic Plan RFQ –The review committee consisting of David Griffin, Dean Oberg, Gary Jones, John Knight and staff met Thursday, August 15, 2013 to review the qualifications with staff and rank the respondents to the RFQ. The committee will hear presentations from the top two ranked firms on Thursday, August 29, 2013 and make a recommendation to Council at a future meeting.

Bryson Manor Subdivision –Glass has asked Lance Rust to present to City Council at the August 26th meeting Glass' plan to incorporate development of the northern property known as the Cole tract located in the ETJ. The Cole tract is about 113 acres and would provide about 80 homes, on septic. He will be asking for consideration of bar ditch and concrete roads in lieu of curb and gutter with storm sewer. Mr. Glass was asked to bring the "whole" plan to Council. Staff would recommend any consideration be negotiated through a development agreement that would also address the requirements from the rough proportionality study. Staff is awaiting calculations from the developer on the contributions of ROW and road improvements that may be considered against the cost of the impact of the development determined by the rough proportionality study.

Economic Development Corporation next meeting this Monday, August 19, 2013.

Accident Review Board will be reviewing the incident involving the overhead garage door coming in contact with an engine leaving for an emergency call. The damage is to the bottom panel of the garage door.

Life Safety Fire Inspection Program – Assistant Chief Brancato and Fire Marshal Kevin Lindsey are developing the Life Safety Fire Inspection program that would provide annual inspections of commercial establishments, public buildings, and multifamily residential dwellings. Kevin will present the program at a future Council meeting.

Storm Warning Alerts – (Chief Mike Moon) An investigation of the lapse in severe thunderstorm warning alerts that occurred this week on the CTY notification system is taking place.

Loop 9 Corridor – Brian Clark, Project Manager with Atkins, will be presenting an update at a Regional Task Force Meeting on Thursday, August 29th from 2:00 – 5:00 p.m. at the City of Red Oak, Banquet Hall at 200 Lakeview Parkway. This meeting follows the meeting held on August 14 in Glenn Heights where the Council was split and agreed to leave both alternatives on the table, according to Brian. He will be meeting with Dallas County, Cedar Hill, TxDOT, and COG on Friday, August 26.

Police Department – a new patrol officer has been hired and will begin work on Tuesday, August 20; a second patrol officer is being processed for employment.



105 South Cockrell Hill Road
Ovilla, Texas 75154
Ph: (972) 617-7262 Fax: (972) 515-3221

City Administrator Activity Report

Cyndy Powell

August 05 – August 08, 2013

Weekly staff meetings This Tuesday, August 13, Ms. Lee will present to Staff and review the revised Employee Handbook, second presentation.

Budget Workshop - The next budget workshop is scheduled for Wednesday, August 21, 2013 beginning at 5:30, dinner will be provided. Staff will present the balanced budget presented at the Workshop on August 07, for the benefit of the Councilor's that were unable to attend the meeting. The Effective Tax Rate of .680703 will be published. The budget does not provide for funding of new personnel; does include funding at 100% for employee health insurance premium increase of 22.3%; does include the Dallas Water Utilities 2.5% increase to the cost of wholesale water; with the increase passed on to each water customer at \$0.64 on the base rate.

Employee Personnel Handbook - Ms. Lee presented her recommendations to City Council at the Budget Workshop held on Wednesday, July 24, 2014, from there the City Administrator will incorporate the recommendations into the other action items and make a recommendation of priorities to address as we move forward.

Burn Ban: REVISED: Burn Ban effective 08-09-13

Road Repair Update: Ovilla Parc, Cockrell Hill, FM 664 - (Brad Piland) Asphalt work was completed this week on Winding Way in Ovilla Oaks.

Responses to RFP for Solid Waste and Recycling - The item was presented for Council's consideration on Monday, July 22, 2013. Representatives were available from each company. At the August 12, 2013 City Council meeting a Council Committee (two Councilors and staff) will be named to review the proposals and make a recommendation.

Planning and Zoning Commission – At the P&Z meeting August 5, 2013 consideration was denied to revise the City's ordinance to allow metal accessory buildings on residential property of less than two acres. No action was taken to name the Chairman and Vice Chairman, the item will be placed on the September 3rd Agenda following Labor Day.

Employee Compensation and Classification Study RFQ has been revised from an RFP and will be presented to City Council at a future meeting.

Strategic Plan RFQ – The RFQ approved by City Council at the July 22, 2013 meeting was posted on Thursday, July 25, 2013. Responses will be received Friday, August 09, 2013. An informal committee will review the qualifications with staff and rank the respondents. The committee consists of David Griffin, Dean Oberg, Gary Jones, John Knight and staff; alternates are Ralph Hall and Dick Pettit.

Bryson Manor Subdivision – Both Brad and I have met with the developer and the broker independently this week to hear of the expanded plans proposed by Mr. Bobby Glass. Glass has asked Lance Rust to present to City

Council at the August 26th meeting Glass' plan to incorporate development of the northern property known as the Cole tract located in the ETJ. The Cole tract is about 113 acres and would provide about 80 homes, on septic. He will be asking for consideration of bar ditch and concrete roads in lieu of curb and gutter with storm sewer. Mr. Glass was asked to bring the "whole" plan to Council. Staff would recommend any consideration be negotiated through a development agreement that would also address the requirements from the rough proportionality study. Staff is awaiting calculations from the developer on the contributions of ROW and road improvements that may be considered against the cost of the impact of the development determined by the rough proportionality study.

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Life Safety Fire Inspection Program – Assistant Chief Brancato and Fire Marshal Kevin Lindsey are developing the Life Safety Fire Inspection program that would provide annual inspections of commercial establishments, public buildings, and multifamily residential dwellings. Kevin will present the program at a future Council meeting.

JULY 2013

Code Enforcement Report

Complaints - 109

Follow ups – 135

Door Notices - 42

Mail Notices - 26

Posted Property – 6 (4 grass 2 nuisance)

Court – 1 Plea Guilty – 1 Public Nuisance Junk vehicle \$174

Citizen contacts - 105

Permits reviewed – 12 Permits issued - 9

Inspections – 13

Nuisance Abated - Grass and Weeds - 2

Nuisance- Signs –36 (7 Business, 20 Garage Sale, 9 Real Estate)

Illegal Dumping of trash – FM 664

Garage Sale Permits – 13 at \$5 = \$65

Board of Adjustment Variance Request(s) – 2 - Approved

July 2013

Animal Control Report

Complaint- 48

Follow up – 62

Door Notice – 21

Impounded Animal – 10

Impound Animal Results - 5 Transport 5 RTO

Impound Fee Collected - \$105

Court – 0

Citizen contacts - 72

Animal Registration Tags Issued – 0 Total \$.00

Registration Reminder Mailed- 25

Nuisance Letter Mailed- 0

Animals Released – 8 (1-skunk, 7 Armadillo)

Deceased Removed - 28

Oak Leaf – 2 (Trap)

Traps Checked Out – 8

Dog Bite Case – 3 (2 Negative Rabies Dogs Returned to Owner, 1 Dog Shipped for Rabies, Tested Negative)

CITY OF OVILLA MINUTES
Monday, August 12, 2013
Regular City Council Meeting
105 S. Cockrell Hill Road, Ovilla, TX 75154

In the absence of Mayor Dormier, Mayor Pro Tem Hall called the Regular Council Meeting of the Ovilla City Council to order at 7:00 P.M. The following City Council Members were present:

Ralph Hall	Council Member Place 1/Mayor Pro Tem
Larry Stevenson	Council Member Place 2
David Griffin	Council Member Place 3
Doug Hunt	Council Member Place 4
Dean Oberg	Council Member Place 5

Absent: Mayor Dormier

Mayor Pro Tem Hall noted present members, thus constituting a quorum. Various department-heads and staff were also present.

PL2 Stevenson gave the Invocation

PL3 Griffin led the recitation of the Pledge of Allegiance

COMMENTS, PRESENTATIONS, REPORTS AND/OR APPOINTMENTS

♦ ***Citizens Comments / Citizens Forum:***

- I. Mr. James Northum: Shared his prior week's appeal to the Planning & Zoning Commission, asked them to reconsider ordinance regulations pertaining to accessory buildings. He told Council of his disappointment in the P & Z's dismissal and attitude pertaining to his requests.

♦ ***Department Activity Reports / Discussion***

- Police Department Police Chief M. Moon
 - Chief Moon briefed Council on the Police Department monthly report and answered questions. PL2 Stevenson gave praise to the police department for their assistance to a recent school bus breakdown.
- Fire Department Assistant Fire Chief P. Brancato
 - Assistant Fire Chief Brancato briefed Council on the Fire Department monthly report and answered questions.
 1. A-Chief Brancato informed Council of software/communication issues and that they were being corrected.
 2. Ellis County reenacted the Burn Ban.
 3. PL2 Stevenson complimented the Fire Department, stating that the Duncanville Fire Department gave admiring comments to him about the Ovilla Fire Department, including Ovilla's acquisition of remarkable equipment in a small town.
- Public Works Director B. Piland
 - Briefed Council on the Public Works Department monthly Report
 1. Answered Council inquiries regarding meter replacements.
 2. Mr. Piland shared the CIP Committee findings resulting from their meeting this date. The list of roads repaired and/or refurbished during 2013 was quite lengthy.
- Administration City Administrator Cyndy Powell
 - Ms Powell gave her Bi-weekly activity report that included:
 1. Input from Chief Moon with an update on the Emergency Management Plan and NIMS training.

- Municipal Court City Secretary P. Woodall
 - Advised Council that monthly Municipal Court collections were slightly lower from this time last year.

CONSENT ITEMS

- Minutes of the July 22, 2013 Regular Council Meeting
- Minutes of the July 24, 2013 Special Council Meeting /Budget Workshop
- Financial Transactions

PL4 Hunt made the motion that Council approves the consent items as presented, seconded by PL3 Griffin. Mayor Pro Tem Hall asked for a record vote by announcement of AYE or NAY. Present Council announced AYE in favor. No oppositions, no abstentions.

VOTE: The motion carried unanimously: 5-0.

REGULAR AGENDA

ITEM 1. DISCUSSION/ACTION – Consider extending the contract with Texas First Group, retaining the services of Ms Jacqueline Lee, to provide consultation services to all areas related to Human Resources commencing July 25, 2013 through August 30, 2013.

PL3 Griffin commented that he appreciated the continued work and assistance given by Ms Lee and thought that Council should allow her to continue until the end of August.

PL2 Stevenson made the motion that Council approves the contract extension with Texas First Group as presented, seconded by PL5 Oberg. Mayor Pro Tem Hall asked for a record vote by announcement of AYE or NAY. Present Council announced AYE in favor. No oppositions, no abstentions.

VOTE: The motion carried unanimously: 5-0.

ITEM 2. DISCUSSION/ACTION – Consider proposal of Terry Morgan & Assoc. for legal services regarding review and interpretation of the City's ordinances related to land development in the city and authorize the Mayor to execute.

City Administrator Cyndy Powell advised Council that Ovilla's legal counsel recommended Mr. Terry Morgan as having the expertise in the area of land development, which would prepare officials with possible new developments in the near future. The City needs an experienced professional to assist with the review and interpretation of the City's subdivision regulations, comprehensive land use plan, density and zoning regulations as well as locate any conflicts within the Local Government Code.

Mayor Pro Tem Hall made the motion that Council approves and authorizes the Mayor to execute the Letter of Agreement from Terry Morgan and Associates for development advice as presented, seconded by PL2 Stevenson. Mayor Pro Tem Hall asked for a record vote by announcement of AYE or NAY. Present Council announced AYE in favor. No oppositions, no abstentions.

VOTE: The motion carried unanimously: 5-0.

ITEM 3. DISCUSSION/ACTION – Consider two Council appointments to a Review Committee for the RFP on Solid Waste Collection & Disposal, Recycling Materials Collections and Processing.

During the July 22, 2013 Council meeting, staff presented the two received proposals from Solid Waste Collection/Disposal and Recycling Services for residential and commercial customers. Council directed staff to

Richard Dormier, Mayor
Ralph Hall, Place One
Larry Stevenson, Place Two

2

Doug Hunt, Place Four
David Griffin, Place Three
Dean Oberg, Place Five

prepare this item with intent to appoint two members of the governing body to serve on the review committee along with staff to evaluate the proposals and prepare a recommendation.

PL2 Stevenson and PL3 Griffin volunteered to serve on the committee.

PL4 Hunt made the motion that Council appoints PL2 Stevenson and PL3 Griffin to serve on the Review Committee for the Solid Waste Collection and Disposal, Recycling Materials Collections and Processing, seconded by PL5 Oberg. *Mayor Pro Tem Hall asked for a record vote by announcement of AYE or NAY. Present Council announced AYE in favor. No oppositions, no abstentions.*

VOTE: The motion carried unanimously: 5-0.

ITEM 4. DISCUSSION/ACTION – Consider and review progress and outline various City Council and staff assignments to facilitate the success of the 2013 Heritage Day festivities.

PL4 Hunt provided an update of this year's progress for Heritage Day. He shared that \$9600 in sponsorships were committed to date and that this year's theme was *Honoring Those Who Help Others*. PL5 Oberg managed to secure Carter Blood-Care in the parking lot for the event too. All Council members would be assisting in this year's activities.

There was no action on this item.

REQUESTS FOR FUTURE AGENDA ITEMS

- | | |
|------------------|---|
| 1. PL1 Hall | Nothing |
| 2. PL2 Stevenson | Agenda Item naming Assistant Fire Chief Brancato to Fire Chief |
| 3. PL3 Griffin | Agenda Item to discuss metal buildings |
| 4. PL4 Hunt | Update Code giving the CA hiring and firing authority over employees. |
| 5. PL5 Oberg | Agreed with PL2 Stevenson |

ADJOURNMENT

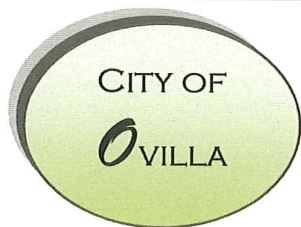
PL2 Stevenson made the motion to adjourn the meeting, seconded by PL4 Hunt. There being no further business, Mayor Pro Tem Hall adjourned the meeting at 7:44 p.m.

ATTEST:

Ralph Hall, Mayor Pro Tem, Place 1

Pamela Woodall, City Secretary

Approved August 26, 2013



AGENDA ITEM REPORT

Item(s): **1** (City Secretary use only)

Meeting Date: August 26, 2013

Department: Administration

☒ Discussion ☐ Action

Budgeted Expense: ☐ YES ☐ NO ☒ N/A

Submitted By: Ms Powell

Amount: N/A

Attachments:	
1. Rough Proportionality Study – Bryson Manor Addition June 20, 2013	
Agenda Item / Topic:	
ITEM 1.	<i>DISCUSSION</i> - Receive presentation from Lance Rust on behalf of Bobby Glass regarding the Bryson Manor Subdivision.
Discussion / Justification:	
The developer, Bobby Glass and the land owner's real estate broker, Lance Rust, have met with the city staff on several occasions to discuss the potential development plans for the Bryson Manor Subdivision.	
Recommendation / Staff Comments:	
No action required.	
Sample Motion(s):	

BIRKHOFF, HENDRICKS & CARTER, L.L.P.
PROFESSIONAL ENGINEERS

11910 Greenville Ave., Suite 600

Dallas, Texas 75243

Fax (214) 461-8390

Phone (214) 361-7900

JOHN W. BIRKHOFF, P.E.
GARY C. HENDRICKS, P.E.
JOE R. CARTER, P.E.
MATT HICKEY, P.E.
ANDREW MATA, JR., P.E.
JOSEPH T. GRAJEWSKI, III, P.E.
DEREK B. CHANEY, P.E.

June 20, 2013

Mr. Brad Piland
Director of Public Works
105 S. Cockrell Hill
Ovilla, Texas 75154

Re: Rough Proportionality Study
Bryson Manor Addition
Ovilla, Texas

Dear Mr. Piland:

As you have requested, we have updated the Rough Proportionality Study for the Bryson Manor Addition, in accordance with Texas House Bill 1835. Lee Engineering prepared the updated roadway utilized capacities generated by the Bryson Manor Addition, based on the City of Ovilla 2010 Thoroughfare Map at buildout when the development is fully developed. Their letter report is enclosed.

We updated the enclosed opinions of construction costs for the lists of roadways included in the updated Lee Engineering report and the bridges within the City limits. We have allocated 10% of construction costs on Ovilla Road to be City participation since Ovilla Road (FM 664) is a State roadway. For Shiloh Road, we also allocated the percentages associated with the City's ownership. Approximately 2,700 feet of roadway along Shiloh Road west of Oak Forest is 50% City owned and 50% County owned. Approximately 1,400 feet east of Oak Forest is 100% City owned. Approximately 1,900 feet is 100% County owned and was not included in the cost allocation. Additional roadways were added to the 2013 study that were not included in the 2006 study, such as John Lane, Lariat Trail, and Westmoreland Road because they are in the City Limits and shown in the City's 2010 Thoroughfare Plan. Roadways shown in the Lee report Table 3 and identified with an asterisk are outside the City Limits and not included in the costs portion of this study.

The following table is the updated summary of the Bryson Manor Development portion with the revised proportionality construction costs due to their impact in the roadways:

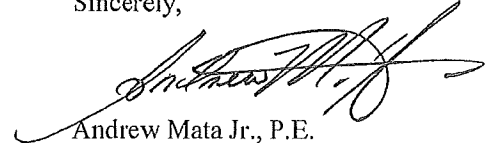
Table 1	
Roadways	\$ 503,313.19
Bridges	\$ 112,486.56
Total	\$ 615,799.75

Texas American Public Works Association 2012 Awardee
Environmental Project of the Year \$2 Million – Fyke Road Lift Station Replacement

The impact of the Bryson Manor addition on the roadway system in Ovilla is approximately \$615,799.75.

We are available at your convenience to discuss this study with you.

Sincerely,

A handwritten signature in black ink, appearing to read "Andrew Mata Jr.", with a stylized flourish extending from the end.

Andrew Mata Jr., P.E.

Proportionality Construction Cost Due to Roadway Usage

Table 2
Revised 6/20/2013

* ID No.	Roadway Link	Limits	Class	Daily Capacity	Bryson Manor Trips	% Daily Utilized Capacity	Length of Roadway Link		Construction Cost / mile	Total Construction Cost	Bryson Manor Portion
							Ft	Miles			
1	Duncanville Rd.	North of Johnson Lane	M4D	15,000	176	1.20%	1,500	0.28	\$ 4,449,694.52	\$ 1,245,914.47	\$ 14,950.97
2A	Duncanville Rd.	Johnston Lane to Red Oak Creek	M4D	15,000	176	1.20%	4,000	0.76	\$ 4,449,694.52	\$ 3,381,767.84	\$ 40,581.21
4	Bryson Lane	West Site Access to Duncanville Road	M4D	15,000	791	5.30%	400	0.08	50% City Partic. \$ 2,224,847.26	\$ 177,987.78	\$ 9,433.35
5	Bryson Lane	West Site Access to Shiloh Rd.	M4D	15,000	88	0.60%	1,000	0.19	50% City Partic. \$ 2,224,847.26	\$ 422,720.98	\$ 2,536.33
7	Cockrell Hill Rd.	North of Johnson Lane	M2D	7,500	88	1.20%	4,000	0.76	\$ 2,173,422.95	\$ 1,651,801.44	\$ 19,821.62
8	Cockrell Hill Rd.	Johnson Lane to Montgomery Rd.	M2D	7,500	176	2.30%	7,000	1.33	\$ 2,173,422.95	\$ 2,890,652.52	\$ 66,485.01
9	Westmoreland Rd.	North of Lariat Trail	P4D	30,000	351	1.20%	500	0.09	\$ 4,449,694.52	\$ 400,472.51	\$ 4,805.67
10	Westmoreland Rd.	Lariat Trail to Ovilla Rd. (FM 664)	P4D	30,000	264	0.90%	5,500	1.04	\$ 4,449,694.52	\$ 4,627,682.30	\$ 41,649.14
11	Westmoreland Rd.	South of Ovilla Rd. (FM 664)	P4D	30,000	88	0.30%	4,500	0.85	\$ 4,449,694.52	\$ 3,782,240.34	\$ 11,346.72
12	Lariat Trail	Cockrell Hill Rd. Ext. to Westmoreland Rd.	M4U	13,000	88	0.70%	5,000	0.95	\$ 3,960,651.65	\$ 3,762,619.07	\$ 26,338.33
14	Ovilla Rd. (FM 664)	Shiloh Rd. to Ovilla Oaks	P6D	40,000	615	1.50%	1,500	0.28	10% City Partic. \$ 554,823.58	\$ 155,350.60	\$ 2,330.26
15	Ovilla Rd. (FM 664)	Ovilla Oaks to Cockrell Hill Rd. Ext.	P6D	40,000	439	1.10%	2,000	0.38	10% City Partic. \$ 554,823.58	\$ 210,832.96	\$ 2,319.16
16	Ovilla Rd. (FM 664)	Cockrell Hill Rd. Ext. to Westmoreland Rd.	P6D	40,000	703	1.80%	5,500	1.04	10% City Partic. \$ 554,823.58	\$ 577,016.52	\$ 10,386.30
17	Ovilla Rd. (FM 664)	East of Westmoreland	P6D	40,000	527	1.30%	4,500	0.85	10% City Partic. \$ 554,823.58	\$ 471,600.04	\$ 6,130.80
20B	Montgomery Rd.	North Site Access to Cockrell Hill Rd.	C4U	10,000	439	4.40%	1,500	0.28	\$ 3,849,561.65	\$ 1,077,877.26	\$ 47,426.60
21	Montgomery Rd.	Cockrell Hill Rd. to Ovilla Rd. (FM 664)	C4U	10,000	264	2.60%	1,000	0.19	\$ 3,849,561.65	\$ 731,416.71	\$ 19,016.83

Proportionality Construction Cost Due to Roadway Usage

Table 2
Revised 6/20/2013

* ID No.	Roadway Link	Limits	Class	Daily Capacity	Bryson Manor Trips	% Daily Utilized Capacity	Length of Roadway link	Construction Cost / mile	Total Construction Cost	Bryson Manor Portion
23	Shiloh Rd.	Bryson Lane to South Site Access	M4U	13,000	176	1.40%	1,100	50% City Partic. \$ 1,980,325.83	\$ 415,868.42	\$ 5,822.16
24A	Shiloh Rd.	South Site Access to West of Oak Forest	M4U	13,000	703	5.40%	1,600	50% City Partic. \$ 1,980,325.83	\$ 594,097.75	\$ 32,081.28
24B	Shiloh Rd.	Oak Forest to Ovilla Rd. (FM 664)	M4U	13,000	703	5.40%	1,400	100% City Partic. \$ 3,960,651.65	\$ 1,069,375.95	\$ 57,746.30
25	Red Oak Creek Rd.	Ovilla Rd. (FM 664) to Westmoreland Rd.	C4U	10,000	176	1.80%	5,000	\$ 3,849,561.65	\$ 3,657,083.57	\$ 65,827.50
26	Red Oak Creek Rd.	East of Westmoreland	C4U	10,000	88	0.90%	2,500	\$ 3,849,561.65	\$ 1,809,293.98	\$ 16,283.65
Roadways									Total Capital Cost	\$ 33,113,673.01
										\$ 503,319.19

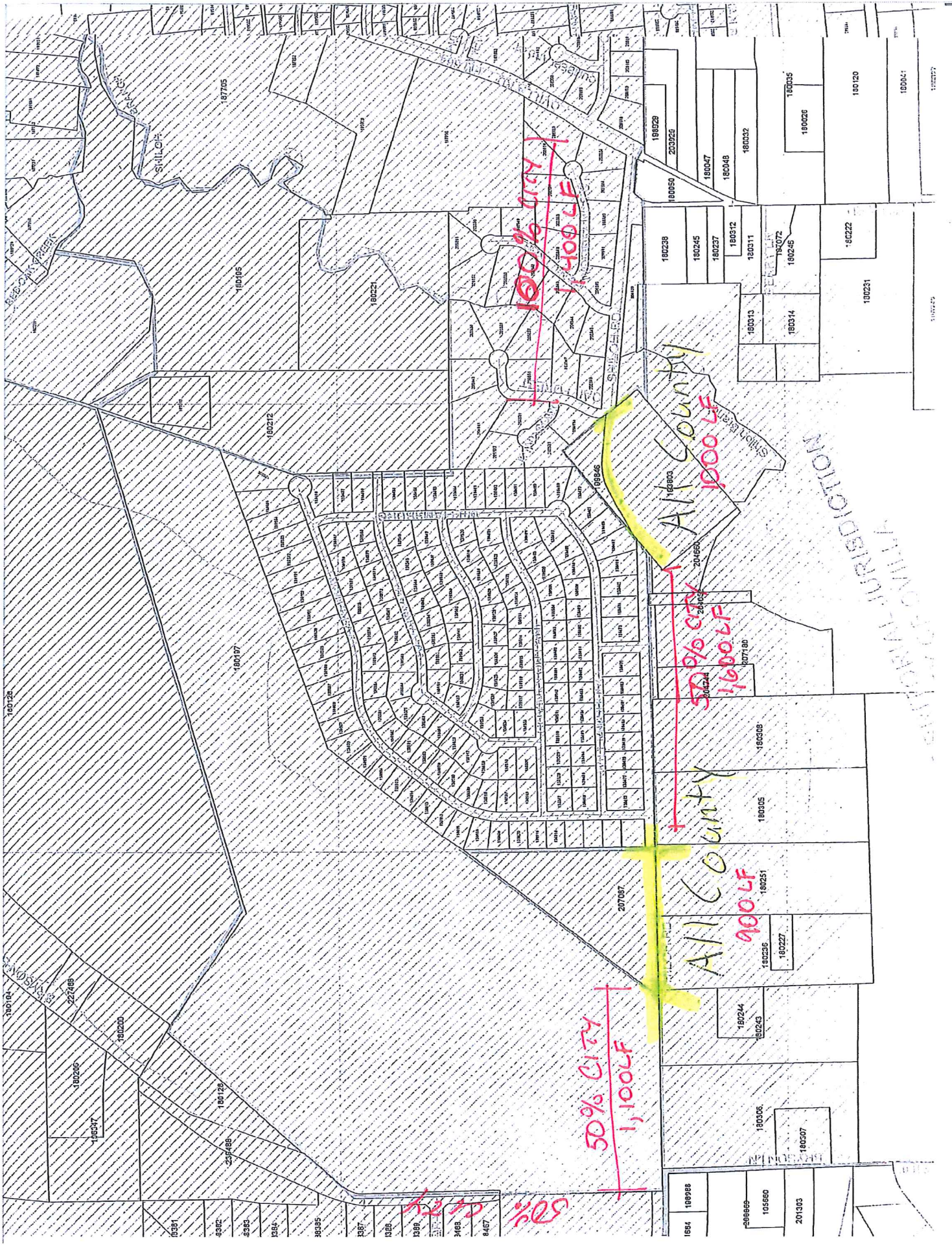
* - Numbers obtained from Table No. 3: Proportionality Summary of the Lee Engineering Report, only projects within City Limits are included in study

Proportionality Construction Cost Due to Bridge Usage

Table 3
Revised 6/20/2013

* ID No.	Roadway Link	Creek Name	Class	Daily Capacity	Bryson Manor Trips	% Daily Utilized Capacity	Length of Bridge, Ft.	Area of Bridge, Sq. Ft.	Bridge Construction Cost / Sq. Ft.	Total Construction Cost	Bryson Manor Portion
1	Duncanville Rd.	Red Oak Creek	M4D	15,000	176	1.20%	275	17600	\$ 79.35	\$ 1,396,560.00	\$ 16,758.72
20B	Montgomery Rd.	Red Oak Creek	C4U	10,000	439	4.40%	275	17600	\$ 79.35	\$ 1,396,560.00	\$ 61,448.64
24	Shiloh Rd.	Shiloh Branch	M4U	13,000	703	5.40%	125	8000	\$ 79.35	\$ 634,800.00	\$ 34,279.20
	Const. Cost =	\$ 60.00	SF								
	Contingency =	\$ 9.00	15%								
	Subtotal	\$ 69.00									
	Engineering, QC	\$ 10.35	15%								
	Total Cost	\$ 79.35	SF								

* - Numbers obtained from Table No. 3: Proportionality Summary of the Lee Engineering Report, only projects within City Limits are included in study



50% CITY
1,100 LF

50% CITY

100% CITY
1,400 LF

All County
900 LF

50% CITY
1,600 LF

All County
1,000 LF

NOT A JURISDICTION
OFFICIAL JURISDICTION



June 14, 2013

Mr. Andrew Mott, P.E.
Birkhoff, Hendricks & Carter
11910 Greenville Avenue, Suite 600
Dallas, Texas 75243

Re: Proportionality Study for Bryson Manor Residential Development in Ovilla, Texas

Dear Mr. Mott:

Lee Engineering has completed the requested proportionality study update for the proposed 175 single-family lots in the Bryson Manor Residential Development in Ovilla, Texas.

ITE Trip Generation

The number of trips generated by the development is a function of the type and quantity of the land use of the development. Typically, the number of vehicle trips generated by a proposed development can be estimated based on the trip generation rates and equations provided in the publication entitled *Trip Generation Manual, Ninth Edition*, by the Institute of Transportation Engineers (ITE). For this study, estimates of the number of trips generated by the site were made for the AM and PM peak hours, as well as on a daily basis using the ITE trip generation values. **Table 1** shows the trip generation equations used for this development and the directional splits for the proposed land use as shown in the ITE Manual. Using the trip generation equations from Table 1, the resulting estimated trips generated by the proposed residential subdivision are provided in **Table 2**.

Table 1: Trip Generation Equations for Bryson Manor Residential Development

LAND USE	Land Use	Single-Family Detached Housing
	ITE Land Use Code	210
EQUATIONS (X = # of Dwelling Units)	Average Weekday	$\text{Ln}(T) = 0.92 * \text{LN}(X) + 2.72$
	AM Peak Hour	$T = 0.70(X) + 9.74$
	PM Peak Hour	$\text{Ln}(T) = 0.90 * \text{LN}(X) + 0.51$

Table 2: Estimated Trip Generation Bryson Manor Residential Development

Single-Family Detached Housing	
	Total
Average Weekday	1,757
AM Peak Hour	132
PM Peak Hour	174

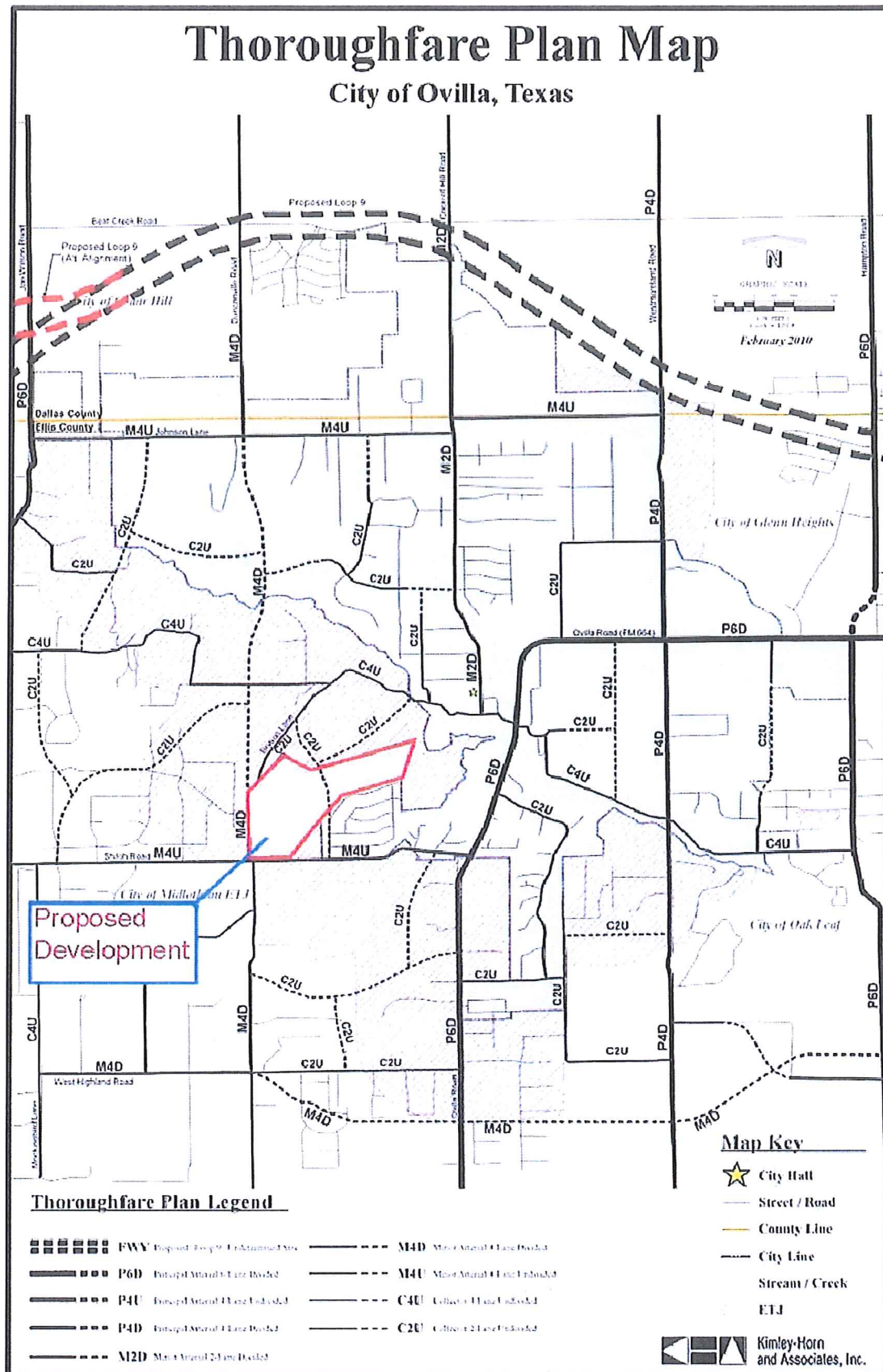
Directional Distribution

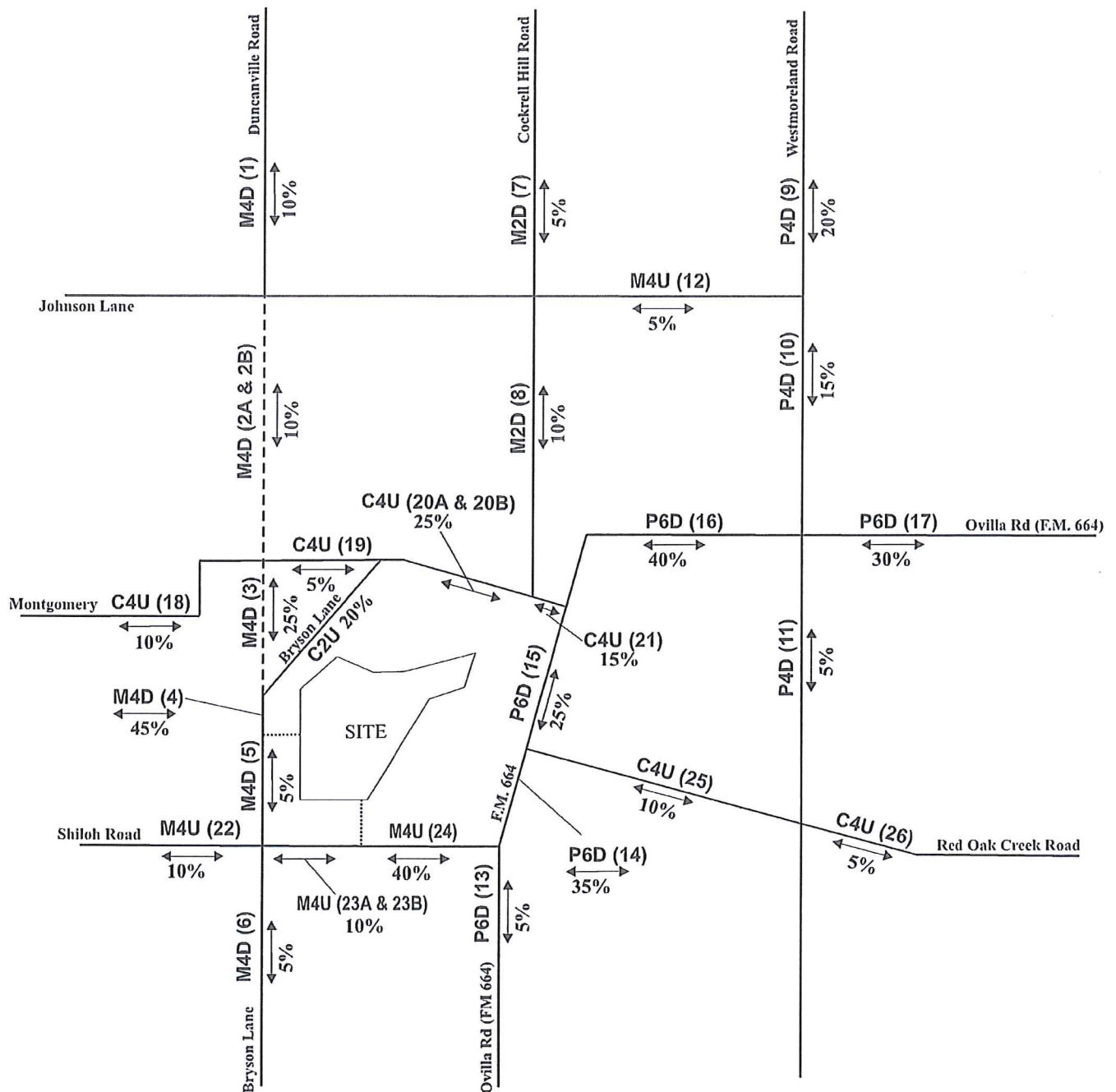
The directional distribution assigned to the proposed residential subdivision was developed using the City of Ovilla Thoroughfare Map as provided in the *City of Ovilla Comprehensive Land Use Plan (2010)* shown in **Figure 1**. The trip distribution percentages assumed under build-out conditions for the proposed development are shown in **Figure 2**.

Site Trips

The Bryson Manor residential development will be located to the east of Bryson Lane and north of Shiloh Road. **Figure 3** shows the estimated site generated traffic volumes assigned to the area roadway network and site access points based on the directional distribution shown in Figure 2.

Figure 1: City of Ovilla Thoroughfare Plan



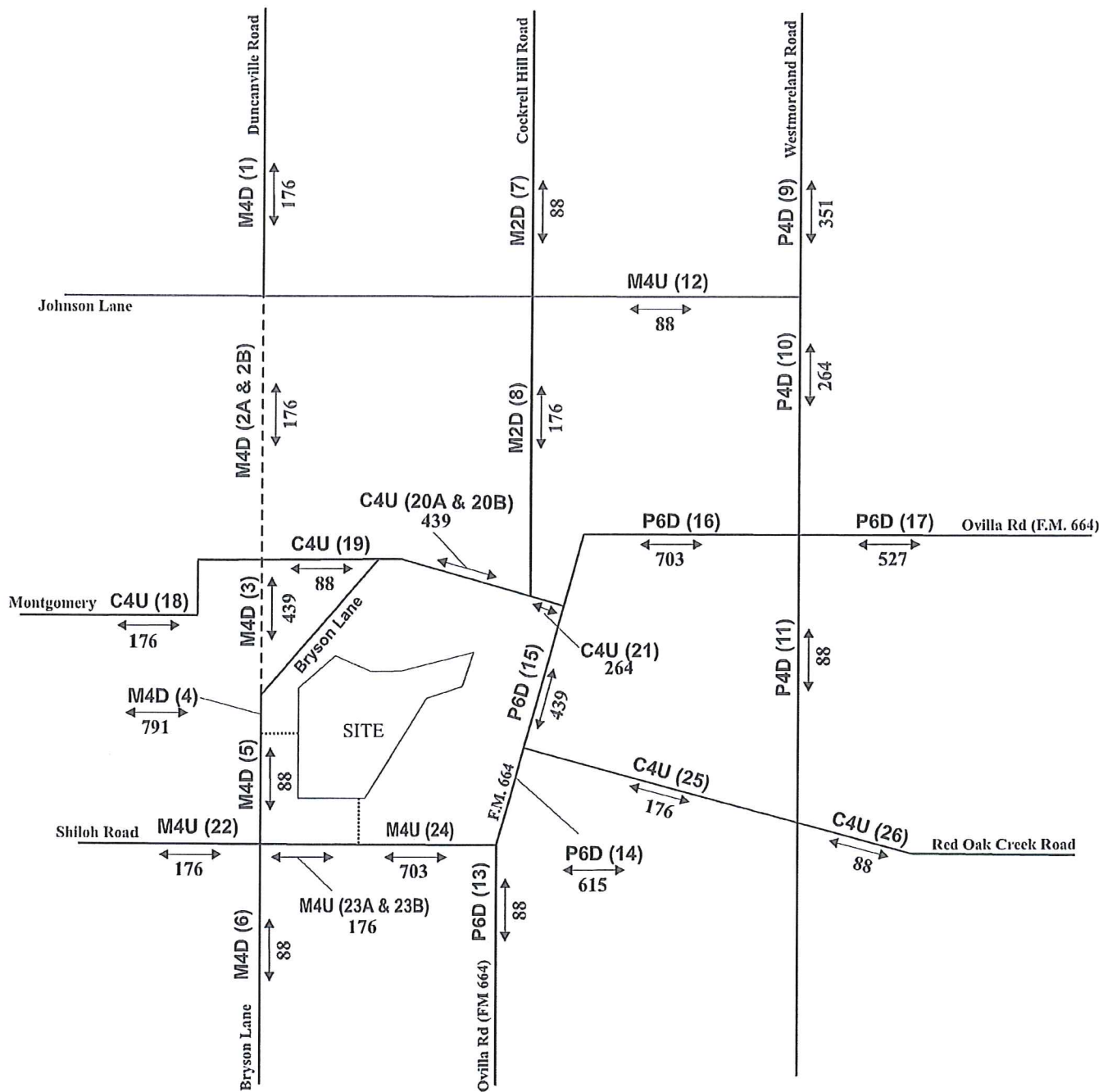


LEGEND



93 - Site Generated Daily Traffic

P6D - Roadway Classification from Ovilla Thoroughfare Plan



LEGEND



93 - Site Generated Daily Traffic

P6D - Roadway Classification from Ovilla Thoroughfare Plan

The *City of Ovilla Comprehensive Land Use Plan (2010)* contains descriptions of the various roadway classifications including some general representations of the daily capacity values for each of the roadway classifications. **Table 3** summarizes the roadway classification, projected daily capacity, trips generated by the Bryson Manor residential development, and the percentage of total daily capacity that the predicted volume generated by the residential development makes up for each roadway segment.

Table 3: Proportionality Summary

ID Num	Roadway Link	Classification	Daily Capacity	Traffic Volumes	% of Daily Capacity Utilized by Site traffic
1	Duncanville Road	M4D	15,000	176	1.2%
2A	Duncanville Road	M4D	15,000	176	1.2%
2B*	Duncanville Road	M4D	15,000	176	1.2%
3*	Duncanville Road	M4D	15,000	439	2.9%
4	Bryson Lane	M4D	15,000	791	5.3%
5	Bryson Lane	M4D	15,000	88	0.6%
6*	Bryson Lane	M4D	15,000	88	0.6%
7	Cockrell Hill Road	M2D	7,500	88	1.2%
8	Cockrell Hill Road	M2D	7,500	176	2.3%
9	Westmoreland Road	P4D	30,000	351	1.2%
10	Westmoreland Road	P4D	30,000	264	0.9%
11	Westmoreland Road	P4D	30,000	88	0.3%
12	Lariat Trail	M4U	13,000	88	0.7%
13*	Ovilla Rd (FM 664)	P6D	40,000	88	0.2%
14	Ovilla Rd (FM 664)	P6D	40,000	615	1.5%
15	Ovilla Rd (FM 664)	P6D	40,000	439	1.1%
16	Ovilla Rd (FM 664)	P6D	40,000	703	1.8%
17	Ovilla Rd (FM 664)	P6D	40,000	527	1.3%
18*	Montgomery Road	C4U	10,000	176	1.8%
19*	Montgomery Road	C4U	10,000	88	0.9%
20A*	Montgomery Road	C4U	10,000	439	4.4%
20B	Montgomery Road	C4U	10,000	439	4.4%
21	Montgomery Road	C4U	10,000	264	2.6%
22*	Shiloh Road	M4U	13,000	176	1.4%
23	Shiloh Road	M4U	13,000	176	1.4%
24	Shiloh Road	M4U	13,000	703	5.4%
25	Red Oak Creek Road	C4U	10,000	176	1.8%
26	Red Oak Creek Road	C4U	10,000	88	0.9%

*Located in City of Ovilla ETJ as shown on Thoroughfare Plan (2010)

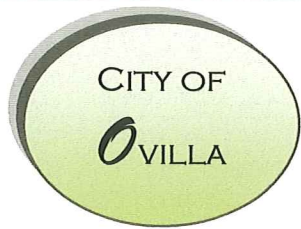
As shown in Table 3, the majority of roadway segments are carrying a small amount of traffic generated by Bryson Manor Residential Development with respect to the overall capacity of the planned configuration. If you have any questions, please contact me at (972) 248-3006.

Sincerely,



Kimberly Brawner, P.E., PTOE
Project Engineer





AGENDA ITEM REPORT

Item(s): 2 (City Secretary use only)

Meeting Date: August 26, 2013

Department: Administration

☒ Discussion ☒ Action

Budgeted Expense: ☐ YES ☐ NO ☒ N/A

Submitted By: Ms Jacqueline Lee

Amount: N/A

Attachments:

1. Presentation of the Draft of the Revised Employee Policies Handbook

Agenda Item / Topic:

ITEM 2. **DISCUSSION/ACTION** – Consideration and action on the revisions to the Employee Policies Handbook.

Discussion / Justification:

The current Handbook approved in 2010 has been reviewed and revised to reflect compliance with the current federal and state laws and to insure the policies reflect the City's expectation of employees and the work environment and to provide employees with basic organizational policies, benefit programs, and general employee relations expectations. The revisions reflect research of current employment law, "best policies and procedures" as recommended by professional Human Resource organizations, as well as numerous discussions with staff.

Please note when reviewing the revisions, the black font indicates the current policy wording, the red font indicates new revisions and wording, and the green font represents policies requiring legal interpretation or further staff or Council consideration.

Recommendation / Staff Comments:

Staff recommends the revisions to the Employee Policies Handbook be forwarded to the City's attorney for legal review. The final draft would be presented to City Council at a future meeting for consideration of adoption.

Sample Motion(s):

"I move to approve/not approve the revisions to the Employee Policies Handbook and direct staff to submit the revised Employee Policies Handbook to the City Attorney for legal review."



AGENDA ITEM REPORT

Item(s): 3 (City Secretary use only)

Meeting Date: August 26, 2013

Department: Administration

☒ Discussion ☒ Action

Budgeted Expense: ☒ YES ☐ NO ☐ N/A

Submitted By: Ms Powell

Amount: N/A

Attachments:

1. Draft RFP Employee Compensation and Classification Study

Agenda Item / Topic:

ITEM 3. **DISCUSSION/ACTION** – Consider the draft RFP for the development of an Employee Compensation and Classification Study for the City of Ovilla.

Discussion / Justification:

The Compensation and Classification Study will provide the City with a recommendation to make necessary adjustments to the current pay structure and benefits package after surveying wages and benefits of comparable cities and private sector. The recommendation will include updates to the job descriptions and classification of employees as exempt and non-exempt according to Fair Labor Standards Act. The Study will also provide recommendations to improve the merit based performance evaluation system. The results of the Study will be the basis for the City Administrator to present to City Council a recommendation to implement any such adjustments.

Recommendation / Staff Comments:

Staff recommends approval of the RFP to begin the process of soliciting proposals from experienced firms to provide professional services to conduct an Employee Compensation and Classification Study.

Sample Motion(s):

"I move to approve/not approve the RFP and direct staff to move forward to solicit proposals for the Employee Compensation and Classification Study."



City of Ovilla
Request for Proposals
For
Employee Compensation and Classification Study
DRAFT
September XX, 2013
Submittals are due September XX, 2013 by 10:00 a.m.

I. PURPOSE AND OVERVIEW OF PROJECT

The City of Ovilla is seeking Proposals from experienced consultants/firms to conduct an Employee Compensation and Classification Study (Study). The Proposer will consider the objectives of the City and recommend changes necessary to establish and maintain an equitable and easily administered classification and compensation system for approximately 57 City of Ovilla FLSA exempt and non-exempt positions. The City currently does not have a formal classification and compensation system.

II. BACKGROUND

The City of Ovilla was incorporated in 1963 and is located primarily in Ellis County, with a small portion of the City in Dallas County, approximately 23 miles south of downtown Dallas and 11 miles east of Joe Pool Lake. The City covers approximately 5.7 square miles and has a population of 3,492 as of the 2010 census, which is virtually unchanged from the 2000 census count of 3,405. In 2012, Ovilla was named by D Magazine as one of the Best Suburbs in North Texas.

The City's tax base is primarily comprised of upscale single-family residential housing. Recently, the City has begun to experience considerable residential growth with the expansion of one of its existing neighborhood subdivisions; Ovilla Parc with 99 additional lots and a new subdivision, Bryson Manor, with 185 lots. Anticipating continued favorable growth, and to encourage future residential and economic growth, the City has revised its zoning map to include an Industrial District and a Multi-family District.

The potential for commercial development is anticipated with the widening of Ovilla Road (State Highway 664). With potential continued growth, the City must begin to plan for the future needs of the citizens and community. There is a desire to maintain its suburban residential identity but also to acquire other diversified sources of revenue. The City is pursuing the development of a Five-Year Strategic Plan.

City departments' descriptions:

Fire

The Ovilla Fire Departments holds an ISO rating of 2. The Fire Department is made up of three divisions for a department size of forty-two, which includes part time firefighters, fire marshal division, and volunteer firefighters. The fire department employs one part time Assistant Fire Chief, one part time Fire Marshal, six part time Fire Captains and twenty-four part time Firefighters. The department maintains a fleet of eleven emergency vehicles. The Ovilla Fire Department is responsible for all emergency responses to fire incidents, emergency medical first responder service, motor vehicle accidents, and other emergency calls for service.

Police

The City of Ovilla has a very low crime rate. The Ovilla Police Department consists of nine paid sworn personnel, one reserve officer, and one secretary. The patrol coverage is twenty-four hours a day, seven days a week with a fleet of 6 marked patrol vehicles. The City contracts with the Northern Ellis Emergency Dispatch (NEED) to dispatch for police, fire, EMS, and public works.

Neighborhood Services

Neighborhood Services employs one full time Code Enforcement Officer responsible for Code Enforcement, Animal Control, and Building inspections for fences, accessory buildings, and flatwork. The officer is the City's designated representative for inspecting on-site sewage facilities and is the staff liaison with the Board of Adjustment and the Planning and Zoning Commission.

Public Works – Sewer, Water, Streets, Parks

The Public Works Director directs the Water, Sewer, Parks, and Street operations. The Public Works Director also serves on the Capital Improvement Projects Committee, which makes recommendations to the City Council regarding street improvements and infrastructure needs. Administrative support is provided to Public Works by the utility billing/permits clerk.

The Sewer Department consists of two maintenance personnel under the supervision of the Public Works Director. Subdivisions that are served by City sewer services through a system of three lift stations and collection lines include Meadow Glen, Ashburne Glen, Ovilla Parc, Highland Meadows and Cumberland Forest. The department inspects the lift stations daily, manages sewer blockages, spills, monthly and or quarterly inspections and cleaning of collection systems, as well as repairs to the systems' components and new service taps. The department is responsible for compiling data for monthly reports for the TCEQ Storm Water Management Program.

The Street Department consists of one maintenance personnel and is under the supervision of the Public Works Director. Ovilla encompasses approximately 26 miles of roadway that street crews are responsible for maintaining by patching and overlays. Additionally, the Street Department handles tree trimming, debris clean up, drainage easements, storm sewers, sign maintenance and TCEQ reporting, as well as maintaining all right-of-ways in the City.

The Water Department consists a Superintendent, two maintenance personnel, and a seasonal employee who are under the direction of the Public Works Director. The Department monitors water usages, flushing, and implementation of a conservation plan, provides for daily system inspections, monthly meter reading, bacteria sampling and reporting, quarterly water sampling and reporting, and storm water monitoring and reporting. The Department repairs all water leaks to the distribution system, oversees and inspects new subdivision lines and reviews all plans. They manage water supply to the residents, customer complaints regarding water quality and pressure related issues, and respond to all after hour emergency calls. The Water Department is responsible for maintaining city property and buildings.

The Parks Department is under the direction of the Public Works Director. There are four City parks, which include Heritage Park, Ashburne Glen, Silver Spur, and the Cindy Jones Toddler Park as well as the Weldon O'Dell Baseball Field and two unnamed baseball fields. The Parks Department is responsible for mowing, weed eating and general maintenance of all parks and the baseball fields including all lighting and structures. The Parks Department organizes and works with the Service League and City Council in preparation for local events including Heritage Day, Christmas Tree Lighting, National Day of Prayer, and Monument settings.

City Secretary

The Office of the City Secretary is the administrative department responsible for the care and maintenance of all City of Ovilla records. This includes all legal transactions, all City Council and boards/commissions minutes, agendas, deeds, ordinances, resolutions, contracts and other historical and regulatory information. The City Secretary's office has been designated as the Records Management Office by both state law and City Ordinance. This office is responsible for developing and administering a records retention and destruction policy, monitoring the records.

The City Secretary serves as the Municipal Elections Officer for the City of Ovilla. The City Secretary is the designated Early Voting Clerk, providing staff support and guidance during the election processes and prepares submissions to the U.S. Department of Justice for pre-clearance of elections under the Federal Voting Rights Act. The City Secretary's office administers all facets of Municipal elections, which also includes election orders, canvass and all legal notices. The City Secretary serves as the Public Information Officer for the City of Ovilla. The City Secretary has one administrative assistant supporting the City Secretary.

City Administration

Administration includes the positions of the City Administrator and City Accountant. The City Administrator is responsible for the day to day administration of the city and implementation of programs in accordance with ordinances adopted by the City Council. The City Accountant is responsible for the accounting duties and supervises the utility billing/permits clerk.

III. SCOPE OF SERVICES

The City desires to enter into a contract with a qualified and experienced consulting firm for the purpose of conducting an Employee Compensation and Classification Study that will assist in the development and implementation of a salary administration and job classification program. The program will support the City's goals and objectives to be equitable and fair in recognition of employee performance, competitive in the relevant labor markets, and be administratively easy to maintain. The City's goal is to retain the current workforce, provide a competitive benefit package, motivate employee job performance, and competitively recruit new employees. The chosen firm will work directly with the City Administrator and selected City staff in the development of the classification and compensation system.

During the process, the City shall:

- Provide necessary information, documents, etc. necessary for the completion of the Study.
- Assist the consultant in setting meetings, locations, and other arrangements as necessary to the process.
- Review and provide input and feedback on documents provided by the firm as part of the process.

- The City Administrator will serve to oversee the process and arrange coordination with representatives from City Departments as necessary for participation in meetings, interview sessions, supervise the gathering of data, information, and documents that may be desired by the consultant/firm.

Staffing information:

The City Departments are Administration, Fire, Police, City Secretary, Public Works, Neighborhood Services and Court. Organizational chart is attached.

Approximately 57 positions (21 full time employees and 32 part time employees in Fire, and 4 full time positions are open) are part of this project including the following:

- 7 FLSA, exempt positions.
- 50 FLSA, non-exempt positions.
- Uniformed Fire and Police are also included in this study.
- A fluctuating number of seasonal and temporary positions will not be included in the study.
- Full time employees do not participate in Social Security but participate in TMRS, part time and seasonal employees participate in Social Security and not TMRS.

City employees are not represented by a labor union and are not subject to a collective bargaining agreement. A merit pay system has been utilized to encourage good performance.

IV. PROJECT DELIVERABLES

To achieve the desired results, the consulting firm selected to conduct the Study will be expected to deliver the following services:

- An update of all position descriptions to accurately reflect the actual duties and responsibilities performed by current incumbents, identification of essential job functions, and recommendations for classifying each position as exempt or non-exempt and appropriate job title.
- A compensation and classification system that addresses the issue of internal equity and is based on a survey of wages and benefits of comparable cities and private sector employers.
- A compensation plan that is easily integrated and implemented.
- A pay structure that includes a recommendation for recognizing and rewarding increased competencies, skills, and/or performance.
- A classification system, which can be maintained on a long-term basis.
- Recommendations to improve the merit based performance evaluation system.
- Presentations to City Administrator, Department Heads, Employees and Elected Officials.
- The consultant may propose additional tasks necessary to complete the assignment.

V. REQUIRED PROPOSAL CONTENTS- Page Limit 20, 12 pt font

Proposer/Consulting Firm

- Legal name of firm
- Mailing and street address
- Telephone number
- E-mail/Website
- Name, title and signature of authorized representative

Project Approach and Methodology

- Describe how the consultant proposes to conduct the study. Include descriptions and of proposed methodology. Describe and outline the tasks that the consultant believes are necessary to complete the study.
- Include proposed timeline, dates, and milestones. Indicate which tasks the consultant/project manager will perform. Provide role of city staff.
- Provide process for educating City Council and City employees regarding the results and implementation.
- Provide the proposed questionnaire to be used by the consultant to document position classification/job content.

VI. EVALUATION – 100 total

- Completeness of Proposal based on description of project in the Request for Proposals. Maximum value 10.
- Relevant background of consulting team and or firm and experience with similar projects. Maximum value 15.
- Project approach, timeframe, and methodology to complete the Study. Maximum value 20.
- Ease of implementation and evaluation of thresholds to success. Maximum value 20.
- References and sample work product(s). Maximum value 15.
- Cost of proposed services. Maximum value 20.

VII. SELECTION

The City will determine which proposal is the most advantageous based on the price and evaluation factors included in the Request for Proposals. The City will award the contract to the bidder that provides the best value to the City. The City reserves the right to accept or reject any or all responses. Final decision will rest with City Council.

VIII. SUBMITTALS

Respondents shall provide One (1) digital copy and Six (6) printed copies of the Proposal to the following address no later than **Friday, XXXXXXXXXXXXXXXX**, 2013, 10:00 a.m. to:

CLEARLY LABELED:

REQUEST FOR PROPOSALS
Compensation and Classification Study
City of Ovilla
Pam Woodall, City Secretary
105 Cockrell Hill
Ovilla, TX 75154

INFORMATION: Please address all questions and requests for additional information to Cyndy Powell, City Administrator, 972-617-7262, cpowell@cityofovilla.org

CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor or other person doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code.

A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of person who has a business relationship with local governmental entity.

2 ☐ Check this box if you are filing an update to a previously filed questionnaire.

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

3 Name of local government officer with whom filer has employment or business relationship.

Name of Officer

This section (item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?

☐ Yes ☐ No

B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

☐ Yes ☐ No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

☐ Yes ☐ No

D. Describe each employment or business relationship with the local government officer named in this section.

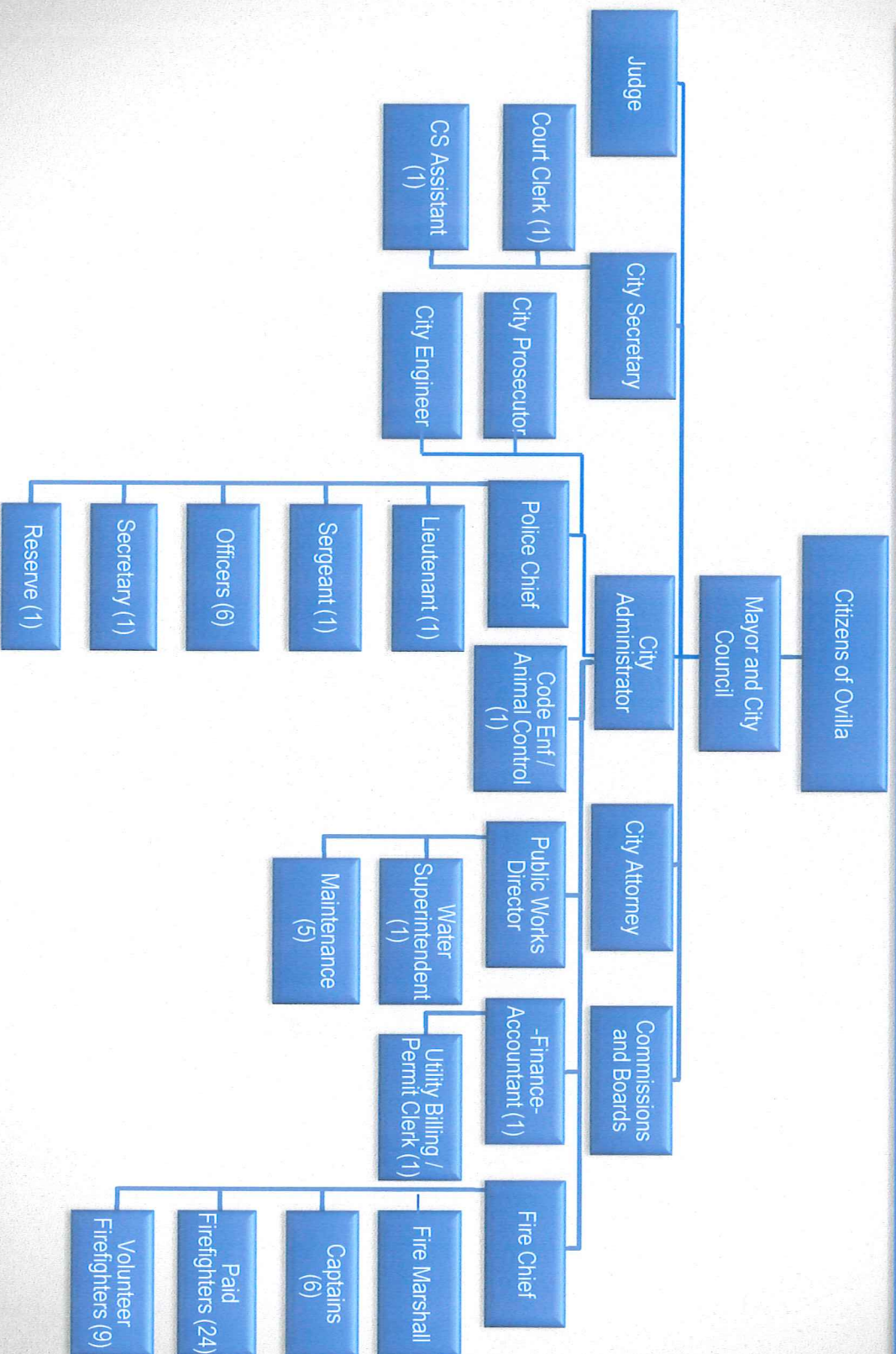
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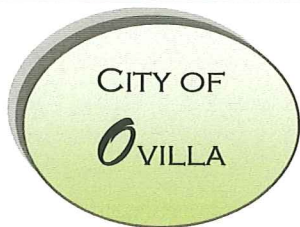
Signature of person doing business with the governmental entity

Date

City of Ovilla

Organization Chart





AGENDA ITEM REPORT

Item(s): **4** (City Secretary use only)

Meeting Date: August 26, 2013

Department: Streets

☒ Discussion ☒ Action

Budgeted Expense: ☒ YES ☐ NO ☐ N/A

Submitted By: Brad Piland

Amount: \$199,625

Attachments:

1. CIP List

Agenda Item / Topic:

ITEM 4. **DISCUSSION/ACTION**—Consider recommendations from the CIP Committee (Capital Improvement Projects) of roads recommended for repair/refurbishment included in the proposed Fiscal Year 2013-2014 Budget.

Discussion / Justification:

The CIP Committee met on August 12, 2013 to review and update the CIP list. Certain roads scheduled for 2012 were not repaired until 2013, as well as some roads designated for repair in 2014 were completed in 2013. CIP members shared their consideration various roads' condition and reassessed the CIP list.

Cockrell Hill Road was considered and approved during a Council Meeting on May 28, 2013 for a total rebuild by Ellis County Precinct #4 at \$228,953.

Recommendation / Staff Comments:

Staff recommends approval.

Sample Motion(s):

"I make a motion that Council approves/does not approve the CIP Committee recommendations of roads for repair/refurbishment proposed in the FY 2013-2014 Budget."

"I make a motion that Council approves/does not approve the CIP Committee recommendations of roads for repair/refurbishment proposed in the FY 2013-2014 Budget with the following road changes:

1. –
2. –
3. –
4. –."

10 YEAR PAVING CIP

Year	Street	Width	Length	Pavement	LF	Cost	Completed
2016							
	Cardinal					Evaluate	
	Meadowlark					Evaluate	
	University					Evaluate	
	Red Oak Creek West					Evaluate	
	TOTALS						
2015							
Evaluate	Green Meadows *			Seal coated 2012			
	Greenwood			2 COARSE PEN		Recommended	
	Lariat Trail *	22	5,280	HMAC OVERLAY		Recommended - Seal	
	WestLawn			2 COARSE PEN		Recommended	
	Silverwood Drive *	20	2,000	2 COARSE PEN	2,000	Recommended	
	Westmoreland East					Evaluate	
	TOTALS						
2014							
	Bryson Lane *		.3 miles	2 COARSE PEN		Recommended	
	Cockrell Hill Ph 1	22	3,500	HMAC OVERLAY		8,556	
	Cockrell Hill Ph 2	22	7,500	HMAC OVERLAY			
	East Highland			2 COARSE PEN		Recommended	
	Thorn tree			2 COARSE PEN		Recommended	
	Westmoreland South	21	4,630	2 COARSE PEN	4,630		
	TOTALS						
2013							
	Buckboard			HMAC OVERLAY		.5 mile reclaimed & sealed	X
	Duncanville Road					Patching	X
	East Highland					Patching	X
	East Main	18	2,500	2 COARSE PEN	2,500	.4 mile reclaimed / chip seal	X
	Georgetown			HMAC OVERLAY		Patched/Sealed	X
	Johnson Lane	22	10,600		10,600	Patched	X
	Ovilla Oaks-Culdesacs					Recommended	
	Ovilla Oaks Drive-E Highland to 664			2 COARSE PEN		Recommended	
	Ovilla Oaks - all	2.2 miles		HMAC OVERLAY			
	Red Oak Creek	.6 mile				Re-chip/Sealed	X

10 YEAR PAVING CIP

Year	Street	Width	Length	Pavement	LF	Cost	Completed
2013							
	Silver Spur			HMAC OVERLAY		.5 mile reclaimed & sealed	X
	Winding Way (part of Ovilla Oaks)	23	1,200	2 COARSE PEN	1,200	Patched/Sealed	
	TOTALS						
2012							
	Green Meadows			Seal coated			X
	Red Oak Creek Road (East)	16	2,740	2 COARSE PEN	2,740		X
	Shadowwood-300 blk to Elmwood			2 COARSE PEN			X
	Silverwood / Brookwood Addition			Chip/Sealed			X
	Westmoreland North	21	3,770	1 COARSE PEN	1,000		X
	TOTALS				7,370	0	
2011							
	Brookwood Court		350		350	overlaid entrance	X
	Cardinal	21	1,760	2 COARSE PEN	1,760		X
	East University	18	435	2 COARSE PEN	435		X
	Malloy Lane	20	2,400	2 COARSE PEN	2,400		X
	Meadowlark	21	1,760	2 COARSE PEN	1,760		X
	Willow Creek Lane (300 Blk)	20	2,200	2 COARSE PEN	2,200		X
	TOTALS				6,795		
2010							
	Westmoreland North	21	3,770	2 COARSE PEN	3,770		X
	Hosford		partial	2 COARSE PEN	1,000		X
	Red Oak Creek Road (West)	18	4,835	2 COARSE PEN	4,835		X
	TOTALS						
2009							
	Cockrell Hill Ph 2	22	7,500	HMAC		18,333	X
	TOTALS					18,333	X
2008							
	Cockrell Hill Ph 1	22	3,500	HMAC		8,556	X
	Johnson Lane	22	10,600	2 COARSE PEN	10,600		X
	Duncanville Road	22	2,500	2 COARSE PEN	2,500		X
	TOTALS				13,100	8,556	



AGENDA ITEM REPORT

Item(s): 5 (City Secretary use only)

Meeting Date: August 26, 2013

Department: Administration

☒ Discussion ☒ Action

Budgeted Expense: ☒ YES ☐ NO ☐ N/A

Submitted By: -

Amount: \$8,000

Attachments:

1. Copy of Card/flyer

Agenda Item / Topic:

ITEM 5. *DISCUSSION/ACTION*—Review progress and various assignments to facilitate the success of the 2013 Heritage Day festivities.

Discussion / Justification:

Discuss and update Council assignments, plans and progress of 2013 Heritage Day.

Recommendation / Staff Comments:

Sample Motion(s):

"I make a motion that _____."

or

"No Action."

OVILLA HERITAGE DAY

sponsored by:

WAXAHACHIE
AUTOPLEX

DODGE

RAM

Ford

Jeep

RAM

September 28, 2013

9:00 AM - 2:30 PM

~ Parade at 9:00 AM ~



Honoring those who help others

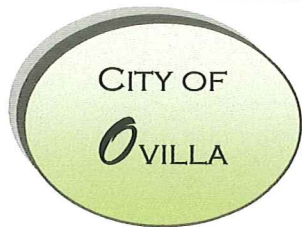
FUN FOR THE WHOLE FAMILY

honoring the
OVILLA SERVICE LEAGUE YEARS
40
and to the service organizations of Ellis County OF SERVICE

The Red Oak Oprey
Stage Door School of Dance
Roy "Elvis Presley" Hobbs
Pony Rides
Petting Zoo
Bounce House
Climbing Wall

Tactical Support Vehicle
Lancaster Fire House
Mobile Command Unit
Red Oak HS Band & Drill Team
Midlothian HS Band & Drill Team
Classic Antique Cars
2014 New Cars Show

For more information, contact Doug Hunt, Heritage Day Coordinator, 214-236-7474



AGENDA ITEM REPORT

EXECUTIVE SESSION

Item(s): **6, 7, 8** (City Secretary use only)

Meeting Date: August 26, 2013

Department: Administration

☒ Discussion ☒ Action

Budgeted Expense: ☐ YES ☐ NO ☒ N/A

Submitted By: Staff

Amount: N/A

Attachments:

1. Copy of litigation documents

Agenda Item / Topic:

- ITEM 6. *DISCUSSION/ACTION*—The City Council will meet in closed session pursuant to Section 551.074 of the Texas Government Code for consultation and review of City Administrator duties.
- ITEM 7. *DISCUSSION/ACTION*—The City Council will meet in closed session pursuant to Section 551.074 of the Texas Government Code for consultation and review to consider naming Assistant Fire Chief Phillip Brancato as Interim Fire Chief.
- ITEM 8. *DISCUSSION/ACTION*—Consultation with legal counsel pursuant to Section 551.071 of the Texas Government Code for consultation and review of pending litigation.

Discussion / Justification:

Recommendation / Staff Comments:

Sample Motion(s):

"Item 6 - I make a motion that _____."

"Item 7 - I make a motion that _____."

"Item 8 - I make a motion that _____."