

City of OVILLA City Council Agenda

Ralph Hall, Mayor Pro Tem/PL One
Larry Stevenson, Place Two
David Griffin, Place Three

Richard Dormier, Mayor

Doug Hunt, Place Four
Dean Oberg Place Five
Cyndy Powell, City Administrator

105 S. Cockrell Hill Road, Ovilla, TX 75154

Monday, July 22, 2013

7:00 P.M.

Council Chamber Room

Pursuant to the provisions of Chapter 551 VTCA Government Code, NOTICE is hereby given of a Regular Meeting of the City Council of the City of Ovilla, to be held on Monday, July 22, 2013 at 7:00 P.M. in the City Hall Council Chamber Room, 105 S. Cockrell Hill Road, Ovilla, Texas, 75154, for the purpose of considering the following items.

I. CALL TO ORDER

- Invocation
- Pledge of Allegiance

II. COMMENTS, PRESENTATIONS, ANNOUNCEMENTS & REPORTS

• Citizen Comments

The City Council welcomes comments from Citizens. Those wishing to speak must sign in before the meeting begins. Speakers may speak on any topic, whether on the agenda or not. The City Council cannot act upon, discuss issues raised, or make any decisions at this time. Speakers under citizen's comments must observe a three-minute time limit. Inquiries regarding matters not listed on the Agenda may be referred to Staff for research and possible future action.

• Department Activity Reports / Discussion

- Mayor's Report
- Finance City Accountant Sharon Jungman
 - Update on recent power outages
 - Monthly Financials
 - Committed Fund Balance Report (Reserve Report)
- Administration City Administrator Cyndy Powell
 - Bi-weekly update activity report

III. CONSENT AGENDA

The following items may be acted upon in one motion. No separate discussion or action is necessary unless requested by a Council Member, in which event those items will be pulled from the consent agenda for individual consideration.

- Minutes of the July 08, 2013 Regular Council Meeting
- Quarterly Investment Report

IV. REGULAR AGENDA

- ITEM 1. DISCUSSION/ACTION** – Consideration of two bids received for the Solid Waste Collection and Recycling Contract RFP for residential and commercial services including alternate bid items and take action as necessary to award bid. (Powell)
- ITEM 2. DISCUSSION/ACTION** – Reconsider vote of Ordinance 2013-022, Residential Parking Development Standards, by notice of Veto filed by Mayor Dormier. (Mayor Dormier)
- ITEM 3. DISCUSSION/ACTION** – Consider proposed RFQ for the development of a Citywide Five-Year Strategic Plan for the City of Ovilla. (Powell)
- ITEM 4. DISCUSSION/ACTION** – Consider nominations and an appointment/reappointment to the Board of Adjustment. (Consider one reappointment-Richard Ware)

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ITEM 5. DISCUSSION - Review progress and various assignments to facilitate the success of the 2013 Heritage Day festivities.

V. EXECUTIVE SESSION

The City Council of the City of Ovilla, Texas, reserves the right to meet in a closed session on any item listed on this Agenda should the need arise, pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).

VI. REQUESTS FOR FUTURE AGENDA ITEMS

VII. ADJOURNMENT

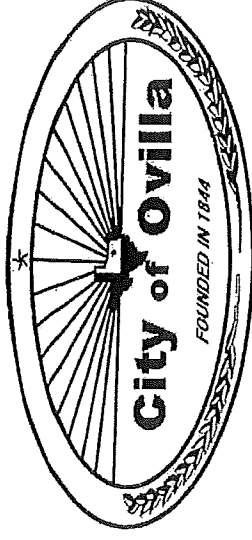
THIS IS TO CERTIFY THAT A COPY OF THE NOTICE OF the July 22, 2013, Regular City Council Agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, www.cityofovilla.org, on the 19th day of July 2013 prior to 6:00 p.m., in compliance with Chapter 551, Texas Government Code.



Pamela Woodall, City Secretary

DATE OF POSTING: 7-19-13 **TIME:** 10:00 am/pm
DATE TAKEN DOWN: _____ **TIME:** _____ am/pm

IF YOU OR YOUR REPRESENTATIVE HAVE A DISABILITY THAT REQUIRES SPECIAL ARRANGEMENTS AND YOU PLAN TO ATTEND THIS PUBLIC MEETING, PLEASE CALL THE CITY SECRETARY AT 972-617-7262 WITHIN 24 HOURS OF THE MEETING. REASONABLE ACCOMMODATIONS WILL BE MADE TO MEET YOUR NEEDS AT THE MEETING. PLEASE SILENCE ALL PAGERS, CELL PHONES & OTHER ELECTRONIC EQUIPMENT WHILE THE CITY COUNCIL MEETING IS IN SESSION.



DATE: 07-22-13

TO: Honorable Mayor and Council Members

FROM: Sharon Jungman

**SUBJECT: Profit & Loss Budget Vs. Actual
Thru June 2013**

City of Ovilla General Fund
Profit & Loss Budget vs. Actual
October 2012 through June 2013

	Jun 13	Oct '12 - Jun 13	Budget	\$ Over Budget	% of Budget Thru July 75%
Income					
4000100 - Taxes					
4000105 - Ad Valorem, Current	3,955	1,221,767	1,218,000	3,767	100%
4000110 - Ad Valorem, Delinquent	18	7,808	3,200	4,608	244%
4000113 - Interest/Penalties - Prop Tax	517	6,679	4,950	1,729	135%
4000120 - Sales Tax	11,981	129,255	167,000	-37,745	77%
4000125 - Sales Tax - Street Improvement	2,995	32,312	41,500	-9,188	78%
4000130 - Franchise Tax	93,918	137,405	160,000	-22,595	86%
Total 4000100 - Taxes	113,384	1,535,226	1,594,650	-59,424	96%
4000200 - Licenses and Permits					
4000208 - Building Permits					
4000210 - Residential Building Permits	2,080	11,791	10,500	1,291	112%
4000213 - Fire Inspection Permits	150	1,050	1,000	50	105%
4000214 - Misc Building Permits	489	7,839	10,000	-2,161	78%
Total 4000208 - Building Permits	2,719	20,680	21,500	-820	96%
4000230 - Plan Review Fee	416	3,888	3,000	888	130%
4000260 - Alarm Permits	140	2,049	2,000	49	102%
4000270 - Animal Tag Fees	228	2,199	3,000	-801	73%
4000272 - Impound Fees	0	1,140	1,550	-410	74%
4000290 - Misc Licenses and Permits	70	805	1,000	-195	81%
Total 4000200 - Licenses and Permits	3,573	30,761	32,050	-1,289	96%
4000400 - Charges for Services					
4000325 - ESD #2	40,000	110,000	145,000	-35,000	76%
4000330 - ESD #4	0	13,000	39,000	-26,000	33%
4000411 - Copies and Maps	37	78	75	3	104%
4000415 - Police Reports	0	144	150	-6	96%
4000440 - Oak Leaf Animal Control	0	836	1,800	-964	46%

City of Ovilla General Fund
Profit & Loss Budget vs. Actual
October 2012 through June 2013

	Jun 13	Oct '12 - Jun 13	Budget	\$ Over Budget	% of Budget Thru July 75%
4000450 • Subdivision Fees	200	60,851	61,000	-149	100%
4000480 • Solid Waste (Garbage)	14,738	150,654	198,000	-47,346	76%
4000490 • Misc Charges for Services	51	1,631	2,500	-869	65%
Total 4000400 • Charges for Services	55,026	337,194	447,525	-110,331	75%
4000500 • Fines and Forfeitures					
4000510 • Fines - Police	8,382	59,333	78,200	-18,867	76%
4000520 • Fines - Animal Control	0	1,128	1,300	-172	87%
4000525 • Fines - Code Enforcement	516	6,825	1,400	5,425	488%
4000590 • Misc Fines and Forfeitures	35	95	75	20	127%
Total 4000500 • Fines and Forfeitures	8,933	67,381	80,975	-13,594	83%
4000800 • Other Revenue					
4000810 • Heritage Day	0	2,218	5,500	-3,282	40%
4000820 • Water Tower Lease	5,817	71,334	88,000	-16,666	81%
4000840 • Interest Earned	358	5,091	5,500	-409	93%
4000861 • ESD #2 Cert Grant	0	28	28	0	100%
4000867 • HB3667 TX.Forest Service Grant	0	0	0	0	0%
4000870 • Insurance Proceeds	0	4,813	4,814	-1	100%
4000885 • Proceeds from Sale of Assets	24,450	38,850	14,400	24,450	270%
4000887 • HOA Revenue	258	258	1,015	-757	25%
4000890 • Misc Other Revenue	0	7,027	7,500	-473	94%
Total 4000800 • Other Revenue	30,883	129,619	126,757	2,862	102%
4000900 • Transfers In					
4000925 • Transfer In - 4B-EDC	2,500	2,500	2,500	0	100%
4000930 • Transfer In From W&S Fund	29,075	87,225	116,301	-29,076	75%
4000940 • Transfer in MDD Fund	500	500	500	0	100%
Total 4000900 • Transfers In	32,075	90,225	119,301	-29,076	76%

City of Ovilla General Fund
Profit & Loss Budget vs. Actual
October 2012 through June 2013

	Jun 13	Oct '12 - Jun 13	Budget	\$ Over Budget	% of Budget Thru July 75%
Total Income	243,874	2,190,406	2,401,258	-210,852	91%
Gross Profit	243,874	2,190,406	2,401,258	-210,852	91%
Expense					
10 - Administration					
5101100 - Salaries & Wages					
5101110 - City Administrator	3,653	34,215	63,225	-29,010	54%
5101115 - City Secretary	1,096	26,315	37,415	-11,100	70%
5101117 - City Accountant	699	26,703	37,500	-10,797	71%
5101120 - Admin. Support	684	5,916	11,131	-5,215	53%
Total 5101100 - Salaries & Wages	6,132	93,149	149,271	-56,122	62%
5101400 - Support Staff					
5101405 - Support Staff	0	0	0	0	0%
5101490 - Overtime	38	38	0	38	100%
Total 5101400 - Support Staff	38	38	0	38	100%
5102100 - Employee Benefits					
5102110 - Group Insurance	453	8,131	13,850	-5,719	59%
5102115 - Corrected Tax on Benefits	-213	8,640	8,650	-10	100%
5102135 - TWMRS	518	5,124	7,550	-2,426	68%
5102160 - Worker's Compensation	0	325	640	-315	51%
5102170 - Payroll Taxes	168	1,899	3,250	-1,351	58%
5102180 - Unemployment Taxes	0	0	1,000	-1,000	0%
5102196 - Indiv. Membership Dues	0	230	500	-270	46%
Total 5102100 - Employee Benefits	926	24,349	35,440	-11,091	69%
5102200 - Special Services					

City of Ovilla General Fund
Profit & Loss Budget vs. Actual
October 2012 through June 2013

	Jun 13	Oct '12 - Jun 13	Budget	\$ Over Budget	% of Budget Thru July 75%
5102210 • Tax Assessing & Collecting Fees	0	1,553	1,550	3	100%
5102220 • Tax Appraisal Fee	0	10,218	14,000	-3,782	73%
5102230 • Legal Fees	2,430	8,004	40,000	-31,996	20%
5102240 • Audit	0	7,155	7,155	0	100%
5102250 • Accounting	0	1,451	2,000	-549	73%
5102260 • Engineering Fees	0	11	1,000	-989	1%
Total 5102200 • Special Services	2,430	28,392	65,705	-37,313	43%
5102300 • Contractual Services					
5102310 • Consultant Fees	2,692	14,047	30,000	-15,953	47%
Total 5102300 • Contractual Services	2,692	14,047	30,000	-15,953	47%
5102500 • Operating Services					
5102530 • Custodial Service Contract	265	2,385	3,600	-1,215	66%
Total 5102500 • Operating Services	265	2,385	3,600	-1,215	66%
5102600 • Special Expenses					
5102610 • Election - Payroll	0	455	850	-395	54%
5102620 • Election - Supplies	0	1,880	2,725	-845	69%
5102630 • Election Meeting Expense	0	57	100	-43	57%
5102650 • Codification Book Update	1,530	1,905	3,500	-1,595	54%
Total 5102600 • Special Expenses	1,530	4,297	7,175	-2,878	60%
5103100 • General Supplies					
5103110 • Office Supplies	542	4,438	6,000	-1,562	74%
5103140 • Uniforms	0	88	300	-212	29%
Total 5103100 • General Supplies	542	4,526	6,300	-1,774	72%
5103400 • Maintenance Supplies / Parts					
5103410 • Supplies - Custodial	137	694	1,916	-1,222	36%

City of Ovilla General Fund
Profit & Loss Budget vs. Actual
October 2012 through June 2013

	Jun 13	Oct '12 - Jun 13	Budget	\$ Over Budget	% of Budget Thru July 75%
5103440 · Maintenance Agreement Expense	135	670	900	-230	74%
5103460 · Miscellaneous	0	72	200	-128	36%
Total 5103400 · Maintenance Supplies / Parts	272	1,436	3,016	-1,580	48%
5104200 · Travel Expenses					
5104210 · Travel - Local	0	160	500	-340	32%
5104220 · Professional Development	15	2,010	5,000	-2,990	40%
5104222 · Professional Develop - Council	0	260	1,000	-740	26%
5104225 · City Council Meal Expense	95	1,232	1,799	-567	68%
5104230 · Professional Develop - In-House	0	0	100	-100	0%
Total 5104200 · Travel Expenses	110	3,662	8,399	-4,737	44%
5105200 · Data Processing Expenses					
5105230 · Data Proc-Maintenance & Repair	734	3,727	5,000	-1,273	75%
5105240 · Data Processing - Software	0	5,818	10,000	-4,182	58%
Total 5105200 · Data Processing Expenses	734	9,545	15,000	-5,455	64%
5105300 · Printing Expense					
5105310 · Copier Expense	255	2,295	3,300	-1,005	70%
5105320 · Printing - Newsletters	0	1,072	3,300	-2,228	32%
5105330 · Printing - Forms	49	789	2,000	-1,211	39%
5105350 · Printing - Other	0	237	500	-263	47%
Total 5105300 · Printing Expense	304	4,393	9,100	-4,707	48%
5105400 · Utilities					
5105410 · Telephone	111	978	1,300	-322	75%
5105415 · Cellular Phone	82	739	1,100	-361	67%
5105417 · Internet	68	600	775	-175	77%
5105450 · Electricity	304	2,387	6,500	-4,113	37%
Total 5105400 · Utilities	565	4,704	9,675	-4,971	49%

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October 2012 through June 2013

	Jun 13	Oct '12 - Jun 13	Budget	\$ Over Budget	% of Budget Thru July 75%
5105500 · Repairs & Bldg Improvements					
5105520 · Repairs - Buildings	416	2,903	7,000	-4,097	41%
5105540 · Repairs - Machinery & Equipment	0	208	1,000	-792	21%
5105590 · Repairs - Other	0	0	500	-500	0%
Total 5105500 · Repairs & Bldg Improvements	416	3,111	8,500	-5,389	37%
5105600 · Insurance					
5105610 · Insurance - Property	0	843	1,250	-407	67%
5105620 · Insurance - Liability	0	1,038	1,385	-347	75%
5105630 · Insurance - Fidelity Bond	0	250	500	-250	50%
5105635 · Public Officials Surety Bonds	900	900	900	0	100%
Total 5105600 · Insurance	900	3,031	4,035	-1,004	75%
5105700 · Other Expenses					
5105705 · Postage	325	1,540	5,000	-3,460	31%
5105710 · Cash - Over/Short	0	0	10	-10	0%
5105725 · Records Management Expense	0	100	200	-100	50%
5105730 · City - Memberships	0	1,340	2,100	-760	64%
5105740 · Legal Notices/Advertisement	325	1,719	4,000	-2,281	43%
5105752 · Employment Screening	77	356	300	56	119%
5105760 · Bank Service Charge	6	24	25	-1	96%
5105764 · Filing Fees	0	275	250	25	110%
5105765 · Miscellaneous	277	606	2,200	-1,594	28%
Total 5105700 · Other Expenses	1,010	5,960	14,085	-8,125	42%
5106400 · Minor Capital Outlay					
5106440 · Machinery & Equipment	2,496	4,111	5,820	-1,709	71%
5106465 · Furniture	0	1,195	1,375	-180	87%
5106470 · Audio & Visual Equipment	0	0	2,000	-2,000	0%

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	Jun 13	Oct '12 - Jun 13	Budget	\$ Over Budget	% of Budget Thru July 75%
Total 5106400 • Minor Capital Outlay	2,496	5,306	9,195	-3,889	58%
5107400 • Capitalized Assets					
5107420 • Buildings	0	15,687	15,700	-13	100%
5107425 • Land	2,200	54,350	56,000	-1,650	97%
Total 5107400 • Capitalized Assets	2,200	70,037	71,700	-1,663	98%
5109000 • Reserves					
5109001 • Reserve for Contingency	0	0	16,954	-16,954	0%
Total 5109000 • Reserves	0	0	16,954	-16,954	0%
Total 10 • Administration	23,562	282,368	467,150	-184,782	60%
20 • Police					
5201100 • Salaries & Wages					
5201120 • Police Chief	4,753	45,085	61,795	-16,710	73%
5201143 • Command Staff	3,719	35,276	48,358	-13,082	73%
5201150 • Certification Pay	185	1,757	2,400	-643	73%
5201180 • Merit Raises - Staff	0	0	0	0	0%
Total 5201100 • Salaries & Wages	8,657	82,118	112,553	-30,435	73%
5201400 • Support Salaries					
5201405 • Support Staff	1,666	15,802	21,660	-5,858	73%
5201410 • Patrol	18,693	174,014	243,484	-69,470	71%
5201415 • Certification Pay	162	1,538	3,944	-2,406	39%
5201480 • Merit Raises	0	0	0	0	0%
5201490 • Overtime	603	5,098	6,600	-1,502	77%
Total 5201400 • Support Salaries	21,124	196,452	275,688	-79,236	71%
5202100 • Employee Benefits					

City of Ovilla General Fund
Profit & Loss Budget vs. Actual
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	Jun 13	Oct '12 - Jun 13	Budget	\$ Over Budget	% of Budget Thru July 75%
5202110 • Group Insurance	3,168	36,706	54,360	-17,654	68%
5202135 • TMRS	1,751	15,774	21,405	-5,631	74%
5202160 • Worker's Compensation	0	6,139	8,550	-2,411	72%
5202170 • Payroll Taxes	406	4,099	5,445	-1,346	75%
5202196 • Membership Dues	0	275	275	0	100%
Total 5202100 • Employee Benefits	5,325	62,993	90,035	-27,042	70%
5202300 • Contractual Services					
5202355 • Contract Labor - Individual	0	0	500	-500	0%
5202356 • Gingerbread House	0	1,000	1,000	0	100%
5202380 • Dispatch	0	12,396	13,135	-739	94%
5202385 • Jail Expense	0	2,000	2,000	0	100%
Total 5202300 • Contractual Services	0	15,396	16,635	-1,239	93%
5202500 • Operating Services					
5202540 • Computer Maintenance	75	450	500	-50	90%
5202560 • Internet Subscriptions	295	295	620	-325	48%
Total 5202500 • Operating Services	370	745	1,120	-375	67%
5202600 • Special Expenses					
5202675 • National Night Out	0	306	307	-1	100%
Total 5202600 • Special Expenses	0	306	307	-1	100%
5203100 • General Supplies					
5203110 • Office Supplies	0	588	1,500	-912	39%
5203140 • Uniforms	74	900	1,400	-500	64%
5203170 • Evidence Gathering	0	124	300	-176	41%
Total 5203100 • General Supplies	74	1,612	3,200	-1,588	50%
5203400 • Maintenance Supplies & Parts					

City of Ovilla General Fund
Profit & Loss Budget vs. Actual
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	Jun 13	Oct '12 - Jun 13	Budget	\$ Over Budget	% of Budget Thru July 75%
5203410 • Supplies - Custodial	39	241	600	-359	40%
Total 5203400 • Maintenance Supplies & Parts	39	241	600	-359	40%
5204200 • Travel Expenses					
5204210 • Travel - Local	0	0	300	-300	0%
5204220 • Professional Development	0	389	2,000	-1,611	19%
5204270 • Vehicle Expenses	2,736	20,303	24,000	-3,697	85%
Total 5204200 • Travel Expenses	2,736	20,692	26,300	-5,608	79%
5205200 • Data Processing Expenses					
5205220 • Data Proc - Equipment Rental	0	0	400	-400	0%
5205240 • Data Processing - Software	0	18,326	18,330	-4	100%
Total 5205200 • Data Processing Expenses	0	18,326	18,730	-404	98%
5205300 • Printing Expenses					
5205310 • Copier Expense	123	1,006	1,500	-494	67%
5205330 • Printing - Forms	0	0	573	-573	0%
5205350 • Printing - Other	0	87	600	-513	15%
Total 5205300 • Printing Expenses	123	1,093	2,673	-1,580	41%
5205400 • Utilities					
5205410 • Telephone	119	1,053	1,500	-447	70%
5205415 • Cellular Phone	106	954	1,350	-396	71%
5205417 • Internet - PD	123	1,092	1,475	-383	74%
5205420 • Wireless Cards	190	1,710	2,350	-640	73%
5205450 • Electricity	286	2,433	4,000	-1,567	61%
Total 5205400 • Utilities	824	7,242	10,675	-3,433	68%
5205500 • Repairs & Building Improvements					
5205520 • Repairs - Building	150	150	300	-150	50%

City of Ovilla General Fund
Profit & Loss Budget vs. Actual
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	Jun 13	Oct '12 - Jun 13	Budget	\$ Over Budget	% of Budget Thru July 75%
5205540 · Repairs- Machinery & Equipment	0	960	960	0	100%
5205550 · Repairs - Vehicles	0	3,661	7,500	-3,839	49%
Total 5205500 · Repairs & Building Improvements	150	4,771	8,760	-3,989	54%
5205600 · Insurance					
5205610 · Insurance - Property	0	1,200	1,600	-400	75%
5205620 · Insurance - Liability	0	3,858	5,200	-1,342	74%
5205640 · Insurance - Vehicle	0	1,665	2,600	-935	64%
Total 5205600 · Insurance	0	6,723	9,400	-2,677	72%
5205700 · Other Expenses					
5205742 · Public Relations	40	40	100	-60	40%
5205752 · Employment Screening	0	65	600	-535	11%
5205765 · Miscellaneous	127	546	1,800	-1,254	30%
Total 5205700 · Other Expenses	167	651	2,500	-1,849	26%
5206400 · Minor Capital Outlay					
5206440 · Machinery & Equipment	0	1,098	1,150	-52	95%
5206445 · Personal Protective Equipment	0	623	2,000	-1,377	31%
Total 5206400 · Minor Capital Outlay	0	1,721	3,150	-1,429	55%
Total 20 · Police	39,589	421,082	582,326	-161,244	72%
25 · Municipal Court					
5251100 · Salaries & Wages					
5251140 · Municipal Judge	440	3,960	6,000	-2,040	66%
Total 5251100 · Salaries & Wages	440	3,960	6,000	-2,040	66%
5251400 · Support Staff					
5251405 · Support Staff	2,214	21,002	28,825	-7,823	73%

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5251420 • Jury Fees	0	36	200	-164	18%
5251425 • City Prosecutor	0	4,184	8,500	-4,316	49%
5251430 • Merit Raises	0	0	0	0	0%
5251490 • Overtime	73	618	1,075	-457	57%
Total 5251400 • Support Staff	2,287	25,840	38,600	-12,760	67%
5252100 • Employee Benefits					
5252110 • Group Insurance	453	4,077	5,440	-1,363	75%
5252135 • TMRS	134	1,202	1,600	-398	75%
5252160 • Worker's Compensation	0	81	110	-29	74%
5252170 • Payroll Taxes	33	307	425	-118	72%
5252195 • Membership Dues	0	0	0	0	0%
Total 5252100 • Employee Benefits	620	5,667	7,575	-1,908	75%
5252300 • Contractual Services					
5252375 • Traffic Fines	0	24,708	38,000	-13,292	65%
Total 5252300 • Contractual Services	0	24,708	38,000	-13,292	65%
5252500 • Operating Services					
5252540 • Computer Maintenance	0	0	150	-150	0%
Total 5252500 • Operating Services	0	0	150	-150	0%
5253100 • General Supplies					
5253110 • Office Supplies	0	75	243	-168	31%
5253140 • Uniforms	0	28	123	-95	23%
Total 5253100 • General Supplies	0	103	366	-263	28%
5254200 • Travel Expenses					
5254210 • Travel - Local	0	0	25	-25	0%
5254220 • Professional Development	0	24	74	-50	32%

City of Ovilla General Fund
Profit & Loss Budget vs. Actual
October 2012 through June 2013

	Jun 13	Oct '12 - Jun 13	Budget	\$ Over Budget	% of Budget Thru July 75%
Total 5254200 • Travel Expenses	0	24	99	-75	24%
5255200 • Data Processing Expenses					
5255240 • Data Processing - SW Maint.	0	1,687	1,735	-48	97%
Total 5255200 • Data Processing Expenses	0	1,687	1,735	-48	97%
5255300 • Printing Expense					
5255350 • Printing - Other	0	0	150	-150	0%
Total 5255300 • Printing Expense	0	0	150	-150	0%
5255600 • Insurance					
5255620 • Insurance - Liability	0	129	150	-21	86%
5255630 • Insurance - Fidelity Bond	0	0	0	0	0%
Total 5255600 • Insurance	0	129	150	-21	86%
5255700 • Other Expenses					
5255752 • Employment Screening	0	0	0	0	0%
5255765 • Miscellaneous	0	0	75	-75	0%
Total 5255700 • Other Expenses	0	0	75	-75	0%
Total 25 • Municipal Court	3,347	62,118	92,900	-30,782	67%
30 • Fire					
5301100 • Salaries & Wages					
5301130 • Asst. Fire Chief	3,090	28,725	39,585	-10,860	73%
5301140 • Fire Captains	6,758	59,144	95,015	-35,871	62%
5301180 • Merit Raises - Staff	0	0	0	0	0%
Total 5301100 • Salaries & Wages	9,848	87,869	134,600	-46,731	65%
5301400 • Support Salaries					

City of Ovilla General Fund
Profit & Loss Budget vs. Actual
October 2012 through June 2013

	Jun 13	Oct '12 - Jun 13	Budget	\$ Over Budget	% of Budget Thru July 75%
5301440 • Firefighters	14,350	146,141	202,000	-55,859	72%
5301480 • Merit Raises	0	0	0	0	0%
5301485 • Volunteer Incentive Program	1,290	10,874	13,000	-2,126	84%
Total 5301400 • Support Salaries	15,640	157,015	215,000	-57,985	73%
5302100 • Employee Benefits					
5302135 • TMRS	182	1,625	2,300	-675	71%
5302137 • Volunteer Retirement	252	1,512	2,500	-988	60%
5302160 • Worker's Compensation	0	12,229	15,230	-3,001	80%
5302170 • Payroll Taxes	1,659	16,117	23,500	-7,383	69%
5302196 • Membership Dues	0	1,440	2,000	-560	72%
Total 5302100 • Employee Benefits	2,093	32,923	45,530	-12,607	72%
5302300 • Contractual Services					
5302310 • Consultant Fees	0	1,500	0	1,500	100%
5302380 • Dispatch	0	12,396	12,400	-4	100%
5302385 • Emergency Transport Service	0	46,029	61,400	-15,371	75%
Total 5302300 • Contractual Services	0	59,925	73,800	-13,875	81%
5302500 • Operating Services					
5302510 • Maintenance Agreements	140	11,034	10,505	529	105%
5302540 • Computer Maintenance	450	920	1,500	-580	61%
5302570 • Warning System Maintenance	0	780	780	0	100%
5302580 • Generator Maintenance	0	1,379	1,380	-1	100%
Total 5302500 • Operating Services	590	14,113	14,165	-52	100%
5302600 • Special Expenses					
5302675 • National Night Out	0	0	500	-500	0%
Total 5302600 • Special Expenses	0	0	500	-500	0%

City of Ovilla General Fund
Profit & Loss Budget vs. Actual
October 2012 through June 2013

	Jun 13	Oct '12 - Jun 13	Budget	\$ Over Budget	% of Budget Thru July 75%
5303100 • General Supplies					
5303110 • Office Supplies	14	832	1,400	-568	59%
5303140 • Uniforms	531	2,728	4,000	-1,272	68%
5303160 • Medical Supplies	109	3,407	5,000	-1,593	68%
5303165 • Medical Support	0	383	500	-117	77%
5303170 • Evidence Gathering	0	0	50	-50	0%
5303175 • Education Aids	0	44	50	-6	88%
Total 5303100 • General Supplies	654	7,394	11,000	-3,606	67%
5303400 • Maintenance Supplies & Parts					
5303410 • Supplies - Custodial	0	1,058	2,400	-1,342	44%
5303420 • Building Alarm Maintenance	0	420	420	0	100%
Total 5303400 • Maintenance Supplies & Parts	0	1,478	2,820	-1,342	52%
5304200 • Travel Expenses					
5304220 • Professional Development	170	991	1,500	-509	66%
5304270 • Vehicle Expenses	612	6,999	10,000	-3,001	70%
Total 5304200 • Travel Expenses	782	7,990	11,500	-3,510	69%
5305200 • Data Processing Expenses					
5305230 • Data Proc-Maintenance & Repair	0	507	1,000	-493	51%
5305240 • Data Processing - Software	100	2,950	2,850	100	104%
Total 5305200 • Data Processing Expenses	100	3,457	3,850	-393	90%
5305300 • Printing Expense					
5305310 • Copier Expense	219	2,188	3,100	-912	71%
5305330 • Printing - Forms	0	0	100	-100	0%
Total 5305300 • Printing Expense	219	2,188	3,200	-1,012	68%

City of Ovilla General Fund
Profit & Loss Budget vs. Actual
October 2012 through June 2013

	Jun 13	Oct '12 - Jun 13	Budget	\$ Over Budget	% of Budget Thru July 75%
5305400 - Utilities					
5305410 - Telephone	216	1,664	2,100	-436	79%
5305415 - Cellular Phone	22	419	900	-481	47%
5305417 - Internet - Fire Dept.	154	2,495	3,600	-1,105	69%
5305430 - Natural Gas	45	1,489	1,500	-11	99%
5305450 - Electricity	398	3,127	8,000	-4,873	39%
Total 5305400 - Utilities	835	9,194	16,100	-6,906	57%
5305500 - Repairs & Bldg Improvements					
5305520 - Repairs - Building	400	1,568	4,500	-2,932	35%
5305540 - Repairs - Machinery & Equipment	4,566	18,291	19,000	-709	96%
5305545 - Repairs - Apparatus	2,402	8,018	12,000	-3,982	67%
5305550 - Repairs - Vehicles	30	317	3,500	-3,183	9%
Total 5305500 - Repairs & Bldg Improvements	7,398	28,194	39,000	-10,806	72%
5305600 - Insurance					
5305610 - Insurance - Property	0	0	0	0	0%
5305620 - Insurance - Liability	0	5,609	6,500	-891	86%
5305640 - Insurance - Vehicle	0	7,326	10,000	-2,674	73%
Total 5305600 - Insurance	0	12,935	16,500	-3,565	78%
5305700 - Other Expenses					
5305705 - Postage	0	0	200	-200	0%
5305752 - Employment Screening	65	221	700	-479	32%
5305765 - Flags & Miscellaneous	0	0	0	0	0%
5305770 - Matching Fire Grant Expense	0	0	0	0	0%
Total 5305700 - Other Expenses	65	221	900	-679	25%
5306400 - Minor Capital Outlay					

City of Ovilla General Fund
Profit & Loss Budget vs. Actual
October 2012 through June 2013

	Jun 13	Oct '12 - Jun 13	Budget	\$ Over Budget	% of Budget Thru July 75%
5306440 · Machinery & Equipment	535	898	25,200	-24,302	4%
5306445 · Personal Protective Equipment	9	10,458	19,080	-8,622	55%
Total 5306400 · Minor Capital Outlay	544	11,356	44,280	-32,924	26%
5307400 · Capitalized Assets					
5307450 · Vehicles	0	0	0	0	0%
Total 5307400 · Capitalized Assets	0	0	0	0	0%
Total 30 · Fire	38,768	436,252	632,745	-196,493	69%
40 · Community Services					
5401100 · Salaries & Wages					
5401135 · ACO/Code Enforcement Officer	2,699	25,600	35,225	-9,625	73%
5401180 · Merit Raises - Staff	0	0	0	0	0%
5401190 · Overtime	0	0	150	-150	0%
Total 5401100 · Salaries & Wages	2,699	25,600	35,375	-9,775	72%
5402100 · Employee Benefits					
5402110 · Group Insurance	0	3,150	4,240	-1,090	74%
5402135 · TMRS	161	1,470	2,000	-530	74%
5402160 · Worker's Compensation	0	91	175	-84	52%
5402170 · Payroll Taxes	40	424	550	-126	77%
5402190 · License	0	0	200	-200	0%
Total 5402100 · Employee Benefits	201	5,135	7,165	-2,030	72%
5402300 · Contractual Services					
5402315 · Contract Building Inspections	-406	11,589	14,000	-2,411	83%
5402325 · Fire Inspections	750	750	600	150	125%
5402370 · Impound Fees	0	585	1,400	-815	42%
Total 5402300 · Contractual Services	344	12,924	16,000	-3,076	81%

City of Ovilla General Fund
Profit & Loss Budget vs. Actual
October 2012 through June 2013

	Jun 13	Oct '12 - Jun 13	Budget	\$ Over Budget	% of Budget Thru July 75%
5402500 • Operating Services					
5402540 • Computer Maintenance	0	75	100	-25	75%
Total 5402500 • Operating Services	0	75	100	-25	75%
5402600 • Special Expenses					
5402680 • Environmental Testing	0	0	2,300	-2,300	0%
5402685 • Clean up Day	0	0	0	0	0%
Total 5402600 • Special Expenses	0	0	2,300	-2,300	0%
5403100 • General Supplies					
5403110 • Office Supplies	0	26	35	-9	74%
5403120 • Animal Care	0	185	340	-155	54%
5403122 • Pet Supplies	0	320	650	-330	49%
5403140 • Uniforms	0	226	350	-124	65%
Total 5403100 • General Supplies	0	757	1,375	-618	55%
5403400 • Maintenance Supplies & Parts					
5403460 • Miscellaneous	0	0	100	-100	0%
Total 5403400 • Maintenance Supplies & Parts	0	0	100	-100	0%
5404200 • Travel Expenses					
5404210 • Travel - Local	0	0	25	-25	0%
5404220 • Professional Development	0	153	200	-47	77%
5404270 • Vehicle Expenses	216	1,367	1,800	-433	76%
Total 5404200 • Travel Expenses	216	1,520	2,025	-505	75%
5405200 • Data Processing Expenses					
5405230 • Data Proc-Maintenance & Repairs	0	0	100	-100	0%
Total 5405200 • Data Processing Expenses	0	0	100	-100	0%

City of Ovilla General Fund
Profit & Loss Budget vs. Actual
October 2012 through June 2013

	Jun 13	Oct '12 - Jun 13	Budget	\$ Over Budget	% of Budget Thru July 75%
5405300 • Printing Expense					
5405330 • Printing - Forms	0	0	150	-150	0%
Total 5405300 • Printing Expense	0	0	150	-150	0%
5405400 • Utilities					
5405415 • Cellular Phone	41	371	550	-179	67%
Total 5405400 • Utilities	41	371	550	-179	67%
5405600 • Insurance					
5405610 • Insurance - Property	0	6	8	-2	75%
5405620 • Insurance - Liability	0	153	205	-52	75%
5405640 • Insurance - Vehicle	0	393	525	-132	75%
Total 5405600 • Insurance	0	552	738	-186	75%
5405700 • Other Expenses					
5405765 • Miscellaneous	0	65	100	-35	65%
Total 5405700 • Other Expenses	0	65	100	-35	65%
5406400 • Minor Capital Outlay					
5406440 • Machinery & Equipment	0	22	2,426	-2,404	1%
Total 5406400 • Minor Capital Outlay	0	22	2,426	-2,404	1%
Total 40 • Community Services	3,501	47,021	68,504	-21,483	69%
45 • Solid Waste					
5455400 • Utilities					
5455465 • Solidwaste Pickup (Garbage)	0	133,300	198,000	-64,700	67%
5455400 • Utilities - Other	0	0	2,327	-2,327	0%
Total 5455400 • Utilities	0	133,300	200,327	-67,027	67%

City of Ovilla General Fund
Profit & Loss Budget vs. Actual
October 2012 through June 2013

	Jun 13	Oct '12 - Jun 13	Budget	\$ Over Budget	% of Budget Thru July 75%
Total 45 • Solid Waste	0	133,300	200,327	-67,027	67%
50 • Streets					
5501400 • Support Staff					
5501415 • Maintenance Crew	1,640	13,405	20,800	-7,395	64%
5501480 • Merit Raises	0	0	0	0	0%
5501490 • Overtime	108	616	1,500	-884	41%
5501500 • Streets - On Call	50	200	750	-550	27%
Total 5501400 • Support Staff	1,798	14,221	23,050	-8,829	62%
5502100 • Employee Benefits					
5502110 • Group Insurance	453	3,624	5,040	-1,416	72%
5502135 • TMRS	106	807	1,250	-443	65%
5502160 • Worker's Compensation	0	1,634	2,070	-436	79%
5502170 • Payroll Taxes	26	207	325	-118	64%
5502190 • License	0	0	122	-122	0%
Total 5502100 • Employee Benefits	585	6,272	8,807	-2,535	71%
5502200 • Special Services					
5502280 • NCTCOG- SWMP Fees	0	2,425	6,250	-3,825	39%
Total 5502200 • Special Services	0	2,425	6,250	-3,825	39%
5502600 • Special Expenses					
5502620 • Emergency Clean Up	0	835	2,500	-1,665	33%
Total 5502600 • Special Expenses	0	835	2,500	-1,665	33%
5503100 • General Supplies					
5503110 • Office Supplies	0	0	100	-100	0%
5503140 • Uniforms	0	224	400	-176	56%

City of Ovilla General Fund
Profit & Loss Budget vs. Actual
October 2012 through June 2013

	Jun 13	Oct '12 - Jun 13	Budget	\$ Over Budget	% of Budget Thru July 75%
Total 5503100 • General Supplies	0	224	500	-276	45%
5503400 • Maintenance Supplies & Parts					
5503405 • Drainage Maintenance	0	0	500	-500	0%
5503420 • Supplies - Street Signs	257	1,111	2,000	-889	56%
5503450 • Miscellaneous	0	197	214	-17	92%
Total 5503400 • Maintenance Supplies & Parts	257	1,308	2,714	-1,406	48%
5504200 • Travel Expenses					
5504220 • Professional Development	0	500	500	0	100%
5504270 • Vehicle Expenses	820	4,001	6,000	-1,999	67%
Total 5504200 • Travel Expenses	820	4,501	6,500	-1,999	69%
5505300 • Printing Expense					
5505350 • Printing - Other	0	0	300	-300	0%
Total 5505300 • Printing Expense	0	0	300	-300	0%
5505400 • Utilities					
5505450 • Electricity	3,482	28,156	45,500	-17,344	62%
Total 5505400 • Utilities	3,482	28,156	45,500	-17,344	62%
5505500 • Repairs & Bldg Improvements					
5405520 • Repairs - Building	0	0	1,000	-1,000	0%
5505540 • Repairs - Machinery & Equipment	597	2,834	3,000	-166	94%
5505550 • Repairs - Vehicles	0	1,107	2,500	-1,393	44%
5505560 • Repairs -Street Maint.& Repairs	25,799	48,704	52,625	-3,921	93%
5505565 • Repairs - Infrastructure Drainage	0	1,851	5,000	-3,149	37%
5505590 • Repairs - Other	7	392	1,500	-1,108	26%
Total 5505500 • Repairs & Bldg Improvements	26,403	54,888	65,625	-10,737	84%

City of Ovilla General Fund
Profit & Loss Budget vs. Actual
October 2012 through June 2013

	Jun 13	Oct '12 - Jun 13	Budget	\$ Over Budget	% of Budget Thru July 75%
5505600 • Insurance					
5505610 • Insurance - Property	0	80	110	-30	73%
5505620 • Insurance - Liability	0	735	990	-255	74%
5505640 • Insurance - Vehicle	0	2,385	3,400	-1,015	70%
Total 5505600 • Insurance	0	3,200	4,500	-1,300	71%
5505700 • Other Expenses					
5505752 • Employment Screening	0	100	100	0	100%
Total 5505700 • Other Expenses	0	100	100	0	100%
5506400 • Minor Capital Outlay					
5506440 • Machinery & Equipment	1,043	1,857	8,100	-6,243	23%
5506445 • Personal Protective Equipment	0	235	300	-65	78%
5506490 • Other	0	332	500	-168	66%
Total 5506400 • Minor Capital Outlay	1,043	2,424	8,900	-6,476	27%
5507400 • Capitalized Assets					
5507440 • Machinery & Equipment	0	2,250	8,000	-5,750	28%
5507460 • Infrastructure	0	0	148,000	-148,000	0%
Total 5507400 • Capitalized Assets	0	2,250	156,000	-153,750	1%
Total 50 • Streets	34,388	120,804	331,246	-210,442	36%
60 • Parks					
5602400 • Rentals					
5602490 • Rental - Other	0	1,679	2,900	-1,221	58%
Total 5602400 • Rentals	0	1,679	2,900	-1,221	58%
5602600 • Special Expenses					

City of Ovilla General Fund
Profit & Loss Budget vs. Actual
October 2012 through June 2013

	Jun 13	Oct '12 - Jun 13	Budget	\$ Over Budget	% of Budget Thru July 75%
5602680 • Heritage Day	0	0	8,000	-8,000	0%
Total 5602600 • Special Expenses	0	0	8,000	-8,000	0%
5603400 • Maintenance Supplies & Parts					
5603460 • Miscellaneous	0	150	250	-100	60%
Total 5603400 • Maintenance Supplies & Parts	0	150	250	-100	60%
5605400 • Utilities					
5605450 • Electricity	558	4,950	9,000	-4,050	55%
Total 5605400 • Utilities	558	4,950	9,000	-4,050	55%
5605500 • Repairs & Bldg Improvements					
5605520 • Repairs - Building	0	322	325	-3	99%
5605530 • REPAIRS-IMP OTHER THAN BLDGS	0	514	1,000	-486	51%
Total 5605500 • Repairs & Bldg Improvements	0	836	1,325	-489	63%
5605600 • Insurance					
5605610 • Insurance - Property	0	40	85	-45	47%
5605620 • Insurance - Liability	0	36	50	-14	72%
Total 5605600 • Insurance	0	76	135	-59	56%
5605700 • Other Expenses					
5605765 • Miscellaneous	54	260	400	-140	65%
Total 5605700 • Other Expenses	54	260	400	-140	65%
5606400 • Minor Capital Outlay					
5606410 • Land Improvements	0	461	550	-89	84%
5606440 • Machinery & Equipment	0	241	500	-259	48%
Total 5606400 • Minor Capital Outlay	0	702	1,050	-348	67%

City of Ovilla General Fund
Profit & Loss Budget vs. Actual
October 2012 through June 2013

	Jun 13	Oct '12 - Jun 13	Budget	\$ Over Budget	% of Budget Thru July 75%
5607400 - Capitalized Assets					
5607440 - Machinery & Equipment	0	500	3,000	-2,500	17%
Total 5607400 - Capitalized Assets	0	500	3,000	-2,500	17%
Total 60 - Parks	612	9,153	26,060	-16,907	35%
6560 - Payroll Expenses	0	0			
Total Expense	143,767	1,512,098	2,401,258	-889,160	63%
Net Income	100,107	678,308	0	678,308	100%

Ovilla W&S Utility Fund
Profit & Loss Budget vs. Actual
October 2012 through June 2013

	Jun 13	Oct '12 - Jun 13	Budget	\$ Over Budget	% of Budget Thru July 75%
Income					
4000400 • Charges for Services					
4000460 • Water Sales	53,916	599,711	995,000	-395,289	60%
4000461 • Sewer Service	13,458	108,984	150,000	-41,016	73%
4000465 • Water & Sewer Penalties	936	12,771	18,000	-5,229	71%
4000471 • Reconnect Fees	232	4,359	5,000	-641	87%
4000472 • Meters	0	575	1,000	-425	58%
4000473 • Connect Fees	225	1,325	2,000	-675	66%
4000478 • Infrastructure Improvement Fee	4,126	41,893	55,000	-13,107	76%
4000480 • Solid Waste Fees (Garbage)	0	0			
Total 4000400 • Charges for Services	72,893	769,618	1,226,000	-456,382	63%
4000800 • Other Revenue					
4000840 • Interest Earned	216	2,016	2,500	-484	81%
4000890 • Misc Other Revenue	1,250	8,586	5,000	3,586	172%
Total 4000800 • Other Revenue	1,466	10,602	7,500	3,102	141%
Total Income	74,359	780,220	1,233,500	-453,280	63%
Gross Profit	74,359	780,220	1,233,500	-453,280	63%
Expense					
70 • Administration					
5701100 • Salaries & Wages					
5701110 • City Administrator	5,850	10,739	21,840	-11,101	49%
5701115 • City Secretary	2,827	8,772	12,302	-3,530	71%
5701117 • Finance Accountant	3,147	9,834	12,500	-2,666	79%
5701120 • Part Time Admin. Support	873	1,985	3,711	-1,726	53%
5701130 • Public Works Director	3,649	34,613	47,553	-12,940	73%

Ovilla W&S Utility Fund
Profit & Loss Budget vs. Actual
October 2012 through June 2013

	Jun 13	Oct '12 - Jun 13	Budget	\$ Over Budget	% of Budget Thru July 75%
5701180 • Merit Raises, Staff	0	0	0	0	0%
Total 5701100 • Salaries & Wages	16,346	65,943	97,906	-31,963	67%
5702100 • Employee Benefits					
5702110 • Group Insurance	453	4,077	5,440	-1,363	75%
5702135 • TMRS	217	1,980	2,700	-720	73%
5702160 • Worker's Compensation	0	0			
5702170 • Payroll Taxes	53	506	800	-294	63%
Total 5702100 • Employee Benefits	723	6,563	8,940	-2,377	73%
5702200 • Special Services					
5702230 • Legal Fees	0	0	1,382	-1,382	0%
5702240 • Audit	0	5,565	5,565	0	100%
5702250 • Accounting	0	1,000	1,500	-500	67%
Total 5702200 • Special Services	0	6,565	8,447	-1,882	78%
5702300 • Contractual Services /Personnel					
5702310 • Consultant Fees	0	0	5,000	-5,000	0%
Total 5702300 • Contractual Services /Personnel	0	0	5,000	-5,000	0%
5703100 • General Supplies					
5703110 • Office Supplies	0	480	660	-180	73%
Total 5703100 • General Supplies	0	480	660	-180	73%
5703400 • Maintenance Supplies / Parts					
5703410 • Supplies - Custodial	0	26	200	-174	13%
Total 5703400 • Maintenance Supplies / Parts	0	26	200	-174	13%
5704200 • Travel Expenses					

Ovilla W&S Utility Fund Profit & Loss Budget vs. Actual October 2012 through June 2013

	Jun 13	Oct '12 - Jun 13	Budget	\$ Over Budget	% of Budget Thru July 75%
5704210 • Travel - Local	0	0	200	-200	0%
5704220 • Professional Development	0	0	750	-750	0%
Total 5704200 • Travel Expenses	0	0	950	-950	0%
5705200 • Data Processing Expenses					
5705240 • Data Processing - Software	0	0	1,000	-1,000	0%
Total 5705200 • Data Processing Expenses	0	0	1,000	-1,000	0%
5705300 • Printing Expense					
5705350 • Printing - Other	0	0	250	-250	0%
Total 5705300 • Printing Expense	0	0	250	-250	0%
5705400 • Utilities					
5705410 • Telephone	111	978	1,300	-322	75%
5705415 • Cellular Phone	37	333	450	-117	74%
5705417 • Internet	68	600	800	-200	75%
Total 5705400 • Utilities	216	1,911	2,550	-639	75%
5705700 • Other Expenses					
5705705 • Postage	0	4,653	6,000	-1,347	78%
5705740 • Advertising	133	133	500	-367	27%
5705760 • Bank Service Charge	6	90	250	-160	36%
5705765 • Miscellaneous	0	0	100	-100	0%
5705775 • Credit Card Transaction Fee	214	1,974	3,000	-1,026	66%
Total 5705700 • Other Expenses	353	6,850	9,850	-3,000	70%
5706400 • Minor Capital Outlay					
5706440 • Machinery & Equipment	0	0	500	-500	0%
Total 5706400 • Minor Capital Outlay	0	0	500	-500	0%

Ovilla W&S Utility Fund Profit & Loss Budget vs. Actual October 2012 through June 2013

	Jun 13	Oct '12 - Jun 13	Budget	\$ Over Budget	% of Budget Thru July 75%
5709000 • Reserve					
5708215 • Transfer Out - General Fund	29,075	87,225	116,301	-29,076	75%
5709002 • Capital Improv. Water Reserve	0	0	2,000	-2,000	0%
5709003 • Capital Improv. Sewer Reserve	0	0	659	-659	0%
5709010 • Administrative Reserves	0	0	750	-750	0%
Total 5709000 • Reserve	29,075	87,225	119,710	-32,485	73%
Total 70 • Administration	46,713	175,563	255,963	-80,400	69%
75 • Water					
5751100 • Salaries & Wages					
5751133 • Superintendent	3,356	31,835	45,350	-13,515	70%
5751180 • Merit Raises - Staff	0	0	0	0	0%
Total 5751100 • Salaries & Wages	3,356	31,835	45,350	-13,515	70%
5751400 • Support Salaries					
5751405 • Support Staff	408	19,157	27,796	-8,639	69%
5751415 • Maintenance Crew	2,086	36,178	50,454	-14,276	72%
5751430 • Seasonal Crew	0	0	2,000	-2,000	0%
5751450 • Certification Pay	69	622	1,200	-578	52%
5751480 • Merit Raises	0	0	0	0	0%
5751490 • Overtime	33	1,410	4,000	-2,590	35%
5751500 • Water - On Call	0	400	1,000	-600	40%
Total 5751400 • Support Salaries	2,596	57,767	86,450	-28,683	67%
5752100 • Employee Benefits					
5752110 • Group Insurance	0	12,621	18,100	-5,479	70%
5752135 • TMRS	489	5,498	7,000	-1,502	79%

Ovilla W&S Utility Fund
Profit & Loss Budget vs. Actual
October 2012 through June 2013

	Jun 13	Oct '12 - Jun 13	Budget	\$ Over Budget	% of Budget Thru July 75%
5752160 • Worker's Compensation	0	1,588	2,800	-1,212	57%
5752170 • Payroll Taxes	120	1,536	2,000	-464	77%
5752190 • Licenses	111	111	222	-111	50%
Total 5752100 • Employee Benefits	720	21,354	30,122	-8,768	71%
5752300 • Contractual Services/Personnel					
5752350 • Contract Labor - Company	0	705	1,500	-795	47%
5752380 • Dispatch	0	8,710	8,710	0	100%
Total 5752300 • Contractual Services/Personnel	0	9,415	10,210	-795	92%
5752400 • Rentals					
5752420 • Rental - Machinery & Equipment	0	99	500	-401	20%
5752490 • Rental - Other	0	0	200	-200	0%
Total 5752400 • Rentals	0	99	700	-601	14%
5752500 • Operating Services					
5752580 • Water Testing	55	2,319	4,000	-1,681	58%
5752590 • TCEQ Fees	0	2,690	2,850	-160	94%
Total 5752500 • Operating Services	55	5,009	6,850	-1,841	73%
5753100 • General Supplies					
5753140 • Uniforms	0	1,440	1,500	-60	96%
Total 5753100 • General Supplies	0	1,440	1,500	-60	96%
5753400 • Maintenance Supplies & Parts					
5753460 • Miscellaneous	0	276	250	26	110%
Total 5753400 • Maintenance Supplies & Parts	0	276	250	26	110%
5754200 • Travel Expenses					

Ovilla W&S Utility Fund
Profit & Loss Budget vs. Actual
October 2012 through June 2013

	Jun 13	Oct '12 - Jun 13	Budget	\$ Over Budget	% of Budget Thru July 75%
5754220 • Professional Development	235	1,205	1,000	205	121%
5754270 • Vehicle Expenses	983	5,701	9,000	-3,299	63%
Total 5754200 • Travel Expenses	1,218	6,906	10,000	-3,094	69%
5755200 • Data Processing Expenses					
5755230 • Data Proc-Maintenance & Repairs	225	4,268	4,500	-232	95%
5755240 • Data Processing - Software	0	0	500	-500	0%
5755250 • Data Proc - Computer Repair	0	0	500	-500	0%
Total 5755200 • Data Processing Expenses	225	4,268	5,500	-1,232	78%
5755300 • Printing Expenses					
5755310 • Copier Expense	0	1,971	2,700	-729	73%
5755350 • Printing - Other	1,105	1,105	1,500	-395	74%
Total 5755300 • Printing Expenses	1,105	3,076	4,200	-1,124	73%
5755400 • Utilities					
5755415 • Cellular Phone	113	1,028	1,300	-272	79%
5755450 • Electricity	1,686	14,170	28,370	-14,200	50%
5755460 • Water, wholesale	23,932	166,463	375,000	-208,537	44%
Total 5755400 • Utilities	25,731	181,661	404,670	-223,009	45%
5755500 • Repairs & Building Improvements					
5755540 • Repairs-Machinery & Equipment	0	716	8,064	-7,348	9%
5755550 • Repairs - Vehicles	900	2,047	2,000	47	102%
5755570 • Inventory Expense	2,063	14,438	18,705	-4,267	77%
5755590 • Repairs - Other	0	1,256	4,601	-3,345	27%
Total 5755500 • Repairs & Building Improvements	2,963	18,457	33,370	-14,913	55%
5755600 • Insurance					

Ovilla W&S Utility Fund Profit & Loss Budget vs. Actual October 2012 through June 2013

	Jun 13	Oct '12 - Jun 13	Budget	\$ Over Budget	% of Budget Thru July 75%
5755610 • Insurance - Property	0	1,944	2,600	-656	75%
5755620 • Insurance - Liability	0	1,296	1,750	-454	74%
5755640 • Insurance - Vehicle	0	1,377	1,850	-473	74%
Total 5755600 • Insurance	0	4,617	6,200	-1,583	74%
5755700 • Other Expenses					
5755752 • Employment Screening	130	130	300	-170	43%
Total 5755700 • Other Expenses	130	130	300	-170	43%
5756400 • Minor Capital Outlay					
5756440 • Machinery & Equipment	0	270	700	-430	39%
5756490 • Other	26	717	800	-83	90%
Total 5756400 • Minor Capital Outlay	26	987	1,500	-513	66%
5757400 • Capitalized Assets					
5757470 • Infrastructure - Water	0	0	6,000	-6,000	0%
Total 5757400 • Capitalized Assets	0	0	6,000	-6,000	0%
5757900 • Long-Term Debt					
5758225 • Transfer out to Debt Fund	40,653	121,959	162,610	-40,651	75%
Total 5757900 • Long-Term Debt	40,653	121,959	162,610	-40,651	75%
Total 75 • Water	78,778	469,256	815,782	-346,526	58%
80 • Sewer					
5801400 • Support Salaries					
5801405 • Support Staff	2,393	7,472	9,093	-1,621	82%
5801415 • Maintenance Crew	3,287	37,701	53,707	-16,006	70%
5801450 • Certification Pay	785	877	1,200	-323	73%

Ovilla W&S Utility Fund
Profit & Loss Budget vs. Actual
October 2012 through June 2013

	Jun 13	Oct '12 - Jun 13	Budget	\$ Over Budget	% of Budget Thru July 75%
5801480 • Merit Raises	0	0	0	0	0%
5801490 • Overtime	196	2,216	1,800	416	123%
5801500 • Sewer - On Call	150	850	850	0	100%
Total 5801400 • Support Salaries	6,811	49,116	66,650	-17,534	74%
5802100 • Employee Benefits					
5802110 • Group Insurance	905	8,145	10,900	-2,755	75%
5802135 • TMRS	256	2,319	3,500	-1,181	66%
5802160 • Worker's Compensation-Sewer	0	1,698	2,450	-752	69%
5802170 • Payroll Taxes	62	590	875	-285	67%
5802190 • Licenses	0	0	222	-222	0%
Total 5802100 • Employee Benefits	1,223	12,752	17,947	-5,195	71%
5802300 • Contractual Services/Personnel					
5802350 • Contract Labor - Company	0	6,729	6,729	0	100%
Total 5802300 • Contractual Services/Personnel	0	6,729	6,729	0	100%
5802500 • Operating Services					
5802515 • Sardis Collection Expense	168	1,286	2,100	-814	61%
5802590 • TCEQ Fees - Sewer	0	0	60	-60	0%
Total 5802500 • Operating Services	168	1,286	2,160	-874	60%
5803100 • General Supplies					
5803140 • Uniforms	0	835	927	-92	90%
Total 5803100 • General Supplies	0	835	927	-92	90%
5803400 • Maintenance Supplies & Parts					
5803460 • Miscellaneous	0	0	343	-343	0%
Total 5803400 • Maintenance Supplies & Parts	0	0	343	-343	0%

Ovilla W&S Utility Fund
Profit & Loss Budget vs. Actual
October 2012 through June 2013

	Jun 13	Oct '12 - Jun 13	Budget	\$ Over Budget	% of Budget Thru July 75%
5804200 • Travel Expenses					
5804220 • Professional Development	0	355	500	-145	71%
5804270 • Vehicle Expense	94	1,084	1,600	-516	68%
Total 5804200 • Travel Expenses	94	1,439	2,100	-661	69%
5805400 • Utilities					
5805450 • Electricity	148	1,566	3,300	-1,734	47%
5805463 • TRA Wastewater Treatment	2,620	27,746	41,000	-13,254	68%
Total 5805400 • Utilities	2,768	29,312	44,300	-14,988	66%
5805500 • Repairs & Bldg Improvements					
5805510 • Repairs - Land Improvements	0	0	300	-300	0%
5805540 • Repairs - Machinery & Equipment	0	6,264	7,500	-1,236	84%
5805550 • Repairs - Vehicles	0	0	2,000	-2,000	0%
5805570 • Inventory Expense	0	2,660	750	1,910	355%
5805590 • Repairs - Other	15	481	619	-138	78%
Total 5805500 • Repairs & Bldg Improvements	15	9,405	11,169	-1,764	84%
5805600 • Insurance					
5805610 • Insurance - Property	0	42	55	-13	76%
5805620 • Insurance - Liability	0	252	335	-83	75%
5805640 • Insurance - Vehicle	0	30	38	-8	79%
Total 5805600 • Insurance	0	324	428	-104	76%
5805700 • Other Expenses					
5805752 • Employment Screening	0	0	200	-200	0%
Total 5805700 • Other Expenses	0	0	200	-200	0%

Ovilla W&S Utility Fund
Profit & Loss Budget vs. Actual
October 2012 through June 2013

	Jun 13	Oct '12 - Jun 13	Budget	\$ Over Budget	% of Budget Thru July 75%
5807400 - Capitalized Assets					
5807440 - Machinery & Equipment	0	8,801	8,802	-1	100%
Total 5807400 - Capitalized Assets	0	8,801	8,802	-1	100%
Total 80 - Sewer	11,079	119,999	161,755	-41,756	74%
Total Expense	136,570	764,818	1,233,500	-468,682	62%
Net Income	-62,211	15,402	0	15,402	100%

Ovilla Debt Service

Profit & Loss Budget vs. Actual

October 2012 through June 2013

	Jun 13	Oct '12 - Jun 13	Budget	\$ Over Budget	% of Budget Thru July 75%
Income					
4000100 - Taxes					
4000107 - Ad Valorem, Current I & S	1,351	417,491	420,942	-3,451	99%
4000111 - Ad Valorem, Delinquent I & S	8	3,149	5,000	-1,851	63%
4000114 - Interest/Penalties - I & S	178	2,482	3,300	-818	75%
Total 4000100 - Taxes	1,537	423,122	429,242	-6,120	99%
4000800 - Other Revenue					
4000840 - Interest Earned	90	590	800	-210	74%
4000900 - Reduction of Reserve Fund Bal.	0	0	36,873	-36,873	0%
4000930 - Transfer In - Water & Sewer	40,653	121,959	162,610	-40,651	75%
Total 4000800 - Other Revenue	40,743	122,549	200,283	-77,734	61%
Total Income	42,280	545,671	629,525	-83,854	87%
Expense					
5157900 - Long-Term Debt					
5157930 - Paying Agent Fees	0	0	500	-500	0%
5157935 - 2011 Bond Issue Principle	0	0	400,000	-400,000	0%
5157940 - 2011 Bond Issue Interest	0	112,713	225,425	-112,712	50%
Total 5157900 - Long-Term Debt	0	112,713	625,925	-513,212	18%
5159000 - Reserves					
5159015 - Debt Reserves	0	0	3,600	-3,600	0%
Total 5159000 - Reserves	0	0	3,600	-3,600	0%
Total Expense	0	112,713	629,525	-516,812	18%
Net Income	42,280	432,958	0	432,958	100%

City of Ovilla Capital Projects Fund
Profit & Loss Budget vs. Actual
October 2012 through June 2013

	Jun 13	Oct '12 - Jun 13	Budget	\$ Over Budget	% of Budget Thru July 75%
Income					
4000800 · Other Revenue					
4000845 · Interest Earned - Texstar	0	0	2	-2	0%
4000850 · Interest Earned - Prosperity	21	193	250	-57	77%
Total 4000800 · Other Revenue	21	193	252	-59	77%
Total Income	21	193	252	-59	77%
Expense					
5879000 · Reserves					
5879010 · Admin Reserves	0	0	252	-252	0%
Total 5879000 · Reserves	0	0	252	-252	0%
Total Expense	0	0	252	-252	0%
Net Income	21	193	0	193	100%

City of Ovilla - Park Impact Fund
Profit & Loss Budget vs. Actual
October 2012 through June 2013

	Jun 13	Oct '12 - Jun 13	Budget	\$ Over Budget	% of Budget Thru July 75%
Income					
4000400 · Charges for Services					
4000460 · Park Impact	335	2,678	2,342	336	114%
Total 4000400 · Charges for Services	335	2,678	2,342	336	114%
4000800 · Other Revenue					
4000840 · Interest Earned	4	26	30	-4	87%
4000900 · Reduction of Fund Balance	0	0	1,128	-1,128	0%
Total 4000800 · Other Revenue	4	26	1,158	-1,132	2%
Total Income	339	2,704	3,500	-796	77%
Expense					
5606400 · Minor Capital Outlay					
5606410 · Land Improvements	0	0	500	-500	0%
5606440 · Machinery and Equipment	0	0	0	0	0%
Total 5606400 · Minor Capital Outlay	0	0	500	-500	0%
5607400 · Capitalized Assets					
5607440 · Capital Machinery & Equipment	0	3,000	3,000	0	100%
Total 5607400 · Capitalized Assets	0	3,000	3,000	0	100%
Total Expense	0	3,000	3,500	-500	86%
Net Income	339	-296	0	-296	100%

Ovilla W&S Impact Fee Fund
Profit & Loss Budget vs. Actual
October 2012 through June 2013

07/15/13
Accrual Basis

	Jun 13	Oct '12 - Jun 13	Budget	\$ Over Budget	% of Budget Thru July 75%
Income					
4000400 · Charges for Services					
4000476 · Water Impact Fee	0	1,879	1,879	0	100%
4000477 · Sewer Impact Fee	587	1,011	174	837	581%
Total 4000400 · Charges for Services	587	2,890	2,053	837	141%
4000800 · Other Revenue					
4000840 · Interest Earned	27	156	150	6	104%
4000990 · Reduction in Fund Balance	0	0	13,497	(13,497)	0%
Total 4000800 · Other Revenue	27	156	13,647	(13,491)	1%
Total Income	614	3,046	15,700	(12,654)	19%
Expense					
5102300 · Contractual Services					
5102310 · Consultant Fees	0	14,741	15,700	(959)	94%
Total 5102300 · Contractual Services	0	14,741	15,700	(959)	94%
5859000 · Reserves					
5859020 · Water Impact Fees Reserve	0	0	0	0	0%
5859030 · Sewer Impact Fees Reserve	0	0	0	0	0%
Total 5859000 · Reserves	0	0	0	0	0%
Total Expense	0	14,741	15,700	(959)	94%
Net Income	614	(11,695)	0	(11,695)	100%

Ovilla 4B Economic Development Corporation
Profit & Loss Budget vs. Actual
October 2012 through June 2013

	Jun 13	Oct '12 - Jun 13	Budget	\$ Over Budget	% of Budget Thru July 75%
Income					
4000100 · Taxes					
4000120 · Sales tax	5,990	64,628	82,000	-17,372	79%
Total 4000100 · Taxes	5,990	64,628	82,000	-17,372	79%
4000800 · Other Revenue					
4000840 · Interest Income	77	634	775	-141	82%
Total 4000800 · Other Revenue	77	634	775	-141	82%
Total Income	6,067	65,262	82,775	-17,513	79%
Expense					
8102200 · Special Services					
8102220 · Website Support & Maintenance	0	0	1,000	-1,000	0%
8102230 · Legal Fees	0	0	500	-500	0%
8102240 · Audit	0	1,590	1,590	0	100%
Total 8102200 · Special Services	0	1,590	3,090	-1,500	51%
8102300 · Consultant Services					
8102310 · Consultant Fees	0	0	2,500	-2,500	0%
8102350 · Contract Labor	0	0	45,000	-45,000	0%
Total 8102300 · Consultant Services	0	0	47,500	-47,500	0%
8103100 · General Supplies					
8103110 · Office Supplies	0	0	100	-100	0%
Total 8103100 · General Supplies	0	0	100	-100	0%
8104200 · Travel Expense					

Ovilla 4B Economic Development Corporation
Profit & Loss Budget vs. Actual
October 2012 through June 2013

	Jun 13	Oct '12 - Jun 13	Budget	\$ Over Budget	% of Budget Thru July 75%
8104210 • Travel Expense	0	10	1,500	-1,490	1%
8104220 • Professional Development	250	520	1,500	-980	35%
Total 8104200 • Travel Expense	250	530	3,000	-2,470	18%
8105600 • Insurance					
8105620 • Insurance - Liability	0	216	285	-69	76%
Total 8105600 • Insurance	0	216	285	-69	76%
8105700 • Other Expenses					
8105705 • Postage	0	0	90	-90	0%
8105730 • Memberships	0	1,100	2,000	-900	55%
8105765 • Miscellaneous	0	0	1,000	-1,000	0%
Total 8105700 • Other Expenses	0	1,100	3,090	-1,990	36%
8109000 • Reserves					
8109015 • Administrative Reserves	0	0	23,210	-23,210	0%
8109215 • Transfer Out - General Fund	2,500	2,500	2,500	0	100%
Total 8109000 • Reserves	2,500	2,500	25,710	-23,210	10%
Total Expense	2,750	5,936	82,775	-76,839	7%
Net Income	3,317	59,326	0	59,326	100%

Ovilla Municipal Development District
Profit & Loss Budget vs. Actual
October 2012 through June 2013

	Jun 13	Oct '12 - Jun 13	Budget	\$ Over Budget	% of Budget Thru July 75%
Income					
4000100 • Taxes					
4000120 • Sales tax	2,016	19,103	24,000	-4,897	80%
Total 4000100 • Taxes	2,016	19,103	24,000	-4,897	80%
4000800 • Other Revenue					
4000840 • Interest Income	15	92	120	-28	77%
Total 4000800 • Other Revenue	15	92	120	-28	77%
Total Income	2,031	19,195	24,120	-4,925	80%
Expense					
9102200 • Special Services					
9102230 • Legal Fees	0	0	250	-250	0%
9102240 • Audit	0	1,590	1,600	-10	99%
9102250 • Accounting	0	0	250	-250	0%
Total 9102200 • Special Services	0	1,590	2,100	-510	76%
9102300 • Consultant Services					
9102310 • Consultant Fees	0	0	500	-500	0%
Total 9102300 • Consultant Services	0	0	500	-500	0%
9103100 • General Supplies					
9103110 • Office Supplies	0	0	100	-100	0%
Total 9103100 • General Supplies	0	0	100	-100	0%
9104200 • Travel Expense					
9104220 • Professional Development	0	0	250	-250	0%
Total 9104200 • Travel Expense	0	0	250	-250	0%
9105600 • Insurance					

Ovilla Municipal Development District
Profit & Loss Budget vs. Actual
October 2012 through June 2013

	Jun 13	Oct '12 - Jun 13	Budget	\$ Over Budget	% of Budget Thru July 75%
9105620 • Insurance - Liability	0	216	289	-73	75%
Total 9105600 • Insurance	0	216	289	-73	75%
9105700 • Other Expenses					
9105705 • Postage	0	0	25	-25	0%
Total 9105700 • Other Expenses	0	0	25	-25	0%
9109000 • Reserves					
9109015 • Administrative Reserves	0	0	20,356	-20,356	0%
9109215 • Transfer Out - General Fund	500	500	500	0	100%
Total 9109000 • Reserves	500	500	20,856	-20,356	2%
Total Expense	500	2,306	24,120	-21,814	10%
Net Income	1,531	16,889	0	16,889	100%

Ovilla Police Department Special Fund
Profit & Loss Budget vs. Actual
October 2012 through June 2013

	Jun 13	Oct '12 - Jun 13	Budget	\$ Over Budget	% of Budget Thru July 75%
Income					
4000800 · Other Revenue					
4000815 · Gifts	0	14,001	14,000	1	100%
Total 4000800 · Other Revenue	0	14,001	14,000	1	100%
Total Income	0	14,001	14,000	1	100%
Expense					
5232600 · Special Expenses					
5232690 · Special Expenses - Other	0	568	2,265	-1,697	25%
Total 5232600 · Special Expenses	0	568	2,265	-1,697	25%
5235500 · Repairs and Bldg Improvements					
5235540 · Repairs - Machinery & Equipment	0	0	100	-100	0%
Total 5235500 · Repairs and Bldg Improvements	0	0	100	-100	0%
5235700 · Other Expense					
5235735 · Official Functions	0	0	1,000	-1,000	0%
Total 5235700 · Other Expense	0	0	1,000	-1,000	0%
5236400 · Minor Capital Outlay					
5236440 · Machinery and Equipment	681	3,057	4,800	-1,743	64%
Total 5236400 · Minor Capital Outlay	681	3,057	4,800	-1,743	64%
5239000 · Reserves					
5239010 · Administrative Reserves	0	0	5,835	-5,835	0%
Total 5239000 · Reserves	0	0	5,835	-5,835	0%
Total Expense	681	3,625	14,000	-10,375	26%
Net Income	-681	10,376	0	10,376	100%

Uvula Fire Department Auxiliary
Profit & Loss Budget vs. Actual
 October 2012 through June 2013

07/15/13
 Accrual Basis

	Jun 13	Oct '12 - Jun 13	Budget	\$ Over Budget	% of Budget Thru July 75%
Income					
4000800 • Other Revenue					
4000815 • Gifts	0	1,240	1,500	-260	83%
4000830 • Vending Machines	0	57	200	-143	29%
4000880 • Reduction in Fund Balance	0	0	6,550	-6,550	0%
Total 4000800 • Other Revenue	0	1,297	8,250	-6,953	16%
Total Income	0	1,297	8,250	-6,953	16%
Expense					
5332100 • Employee Benefits					
5332196 • Membership Dues	0	0	100	-100	0%
Total 5332100 • Employee Benefits	0	0	100	-100	0%
5333400 • Maintenance Supplies and Parts					
5333460 • Supplies - Miscellaneous	0	488	1,000	-512	49%
Total 5333400 • Maintenance Supplies and Parts	0	488	1,000	-512	49%
5334200 • Travel Expenses					
5334220 • Professional Development	0	0	150	-150	0%
Total 5334200 • Travel Expenses	0	0	150	-150	0%
5335700 • Other Expense					
5335735 • Official Functions	0	416	1,500	-1,084	28%
5335765 • Miscellaneous	0	714	2,000	-1,286	36%
Total 5335700 • Other Expense	0	1,130	3,500	-2,370	32%
5336400 • Minor Capital Outlay					
5336440 • Machinery & Equipment	2,935	2,935	3,500	-565	84%
Total 5336400 • Minor Capital Outlay	2,935	2,935	3,500	-565	84%
5339000 • Reserve					
5339010 • Admin Reserves	0	0	0	0	0%
Total 5339000 • Reserve	0	0	0	0	0%
Total Expense	2,935	4,553	8,250	-3,697	55%
Net Income	-2,935	-3,256	0	-3,256	100%

City of Ovilla
Committed Fund Balance
as of June 30, 2013

Description	Account Number	2012-2013	
		Amended Budget	Amount
Total General Fund 2012-2013 Budget			2,401,258
Capital Outlay - Buildings	5107420		(15,700)
Capital Outlay - Land	5107425		(56,000)
Capital Outlay - Machinery and Equipment	5107440		0
Capital Outlay - Vehicles	5207450		0
Capital Outlay - Other	5207490		0
Capital Outlay - Vehicles	5407450		0
Capital Outlay - Building	5507420		0
Capital Outlay - Machinery and Equipment	5507440		(8,000)
Capital Outlay - Vehicles	5507450		0
Capital Outlay - Infrastructure	5507460		(148,000)
Capital Outlay - Machinery and Equipment	5607440		(3,000)
Total Budget Less Capital or one time Expenditures			2,170,558
Less Contingency Reserve	5109001		(27,690)
			2,142,868
			25%
Committed Fund Balance		\$	535,717.00

Total Reserve Bank Value Accounts

Prosperity Bank (Acct. #670010608)	1012290	\$	55,373.94
Prosperity Money Market Reserve (Acct. #9307583)	1012250	\$	127,044.11
Citizen's National Bankd (Acct. #11384146)	1012255	\$	243,269.42
Texstar Reserves (Acct.#07017-1112)	1011525	\$	928.80
Total Reserve Cash		\$	426,616.27
Total undesignated cash reserves (Acct. #9307605)	1012520	\$	110,000.00
Total Reserve Cash & Designated Cash		\$	536,616.27

Number of Days in Current Reserve	\$ 5,870.87	91.40
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Unassigned Fund Balance from 2011-2012 Audit	\$	1,187,862.00
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Committed Fund Balance	\$	535,717.00
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Current Unassigned GF Balance	\$	652,145.00
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Less Approved Road Work on Cockrell Hill Rd. 5-28-13	\$	(228,953.00)
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Balance Left in Current Unassigned GF Balance	\$	423,192.00
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City Administrator Activity Report

Cyndy Powell
July 05 – July 12, 2013

Weekly staff meetings continue, they are held on Tuesday mornings at 9:00 a.m. Topics of discussion included agenda process and timeline, newsletter timeline, SOPs, personnel policy and procedures, purchasing policy and procedures, approval process for timesheets and purchase requests, and computer replacement policy.

RFP for Solid Waste and Recycling Staff has reviewed the proposals received from two solid waste disposal vendors and received clarification of data as requested. Staff will prepare a comparison for Council's consideration and present at a future Council meeting.

Planning and Zoning Commission - July 1, 2013 a Public Hearing was held relating to residential parking regulations. The Commission acted on the Ordinance and the recommendation will be presented for Public Hearing at the July 8 City Council meeting. The Commission also heard preliminary research related to storm shelters.

Employee Compensation and Classification Study RFQ is being revised from an RFP (request for proposals) to an RFQ (request for qualifications) to provide the opportunity for staff to receive and review qualifications of consultants experienced in such studies. The study will include compensation, classification, and benefits.

Strategic Plan RFQ EDC board will be presented with the revised RFQ at their next meeting scheduled July 15, 2013; with the Board's recommendation the RFQ will be presented to City Council on July 22, 2013 for consideration.

Bryson Manor Subdivision On Monday, July 1, staff met with the land owner's representative and the broker. Staff has reviewed the rough proportionality study received from the engineers regarding the impact of the development. Staff has had discussions with the city attorney regarding the possible option of a development agreement to address the requirements of the rough proportionality study.

Employee Personnel Handbook and related policies and procedures is still underway. Upon completion recommendations will be forthcoming to Council. Ms. Lee will be meeting with staff to review the Employee Personnel Handbook revisions.

Economic Development Corporation next meeting is July 15, 2013.

2013 – 2014 City Budget Calendar staff has been presenting proposed budget estimates for my review during departmental meetings. We are progressing on schedule per the budget calendar.

Interim City Manager Ms. Lee continues to provide her consultation services for the remainder of the term of the agreement. Ms. Lee will be meeting with staff to review the Employee Personnel Handbook revisions.

Dallas Water Utilities – the City received notice of a proposed wholesale rate increase for the flat rate users of 2.5% taking the rate from \$1.6329 to \$1.6732 per 1000 gallons. Staff is considering the impact of the wholesale

rate increase on the budget as well as a decline in customer usage and conservation efforts that have impacted water sales. If you would like to review the Cost Study of Wholesale Treated Water for DWU, please let me know, I received a hard copy via regular mail.

Counsel Ron McFarlane meeting – Monday July 8, 2013 Ron came by and introduced himself; we discussed established procedures for hiring personnel, purchasing authority as established in policy, development agreements, property owners vested rights as it relates to non-conforming use and abandonment 39.9 and 39.10.

Heritage Day discussion – participated in a meeting called by Councilor Hunt to plan for Heritage Day, September 28, 2013.

Employee Health Insurance – staff met with Gary Hayden with Hayden Financial to review services; Hayden hopes to have the re-rates the week of July 22, 2013; based on what he sees in the industry he is projecting a 12-15% increase with Blue Cross Blue Shield. Hayden also informed staff there is a proposed fee to be imposed in January 2014 for the Affordable Care Act (ACA) of 4%. I have asked Hayden to provide me written response regarding re-rates and historical rates as well as the status of the proposed ACA fee.

Public Funds Investment Act training Part I & II – I attended the required training at NCTCOG.

Accident Review Board will be reviewing the incident involving the overhead garage door coming in contact with an engine leaving for an emergency call. The damage is to the bottom panel of the garage door.

CITY OF OVILLA MINUTES
Monday, July 08, 2013
Regular City Council Meeting
105 S. Cockrell Hill Road, Ovilla, TX 75154

Mayor Dormier called the Regular Council Meeting of the Ovilla City Council to order at 7:01 P.M. The following City Council Members were present:

Ralph Hall	Council Member Place 1
Larry Stevenson	Council Member Place 2
David Griffin	Council Member Place 3
Doug Hunt	Council Member Place 4
Dean Oberg	Council Member Place 5

Mayor Dormier noted present members, thus constituting a quorum. Various department-heads and staff were also present.

PL4 Hunt gave the Invocation

PL2 Stevenson led the recitation of the Pledge of Allegiance

COMMENTS, PRESENTATIONS, REPORTS AND/OR APPOINTMENTS

♦ ***Citizens Comments / Citizens Forum:***

- I. Mr. Phil Lynch asked to address Council when the Public Hearing(s) were opened.

♦ ***Department Activity Reports / Discussion***

- Police Department Police Chief M. Moon
 - Chief Moon briefed Council on the Police Department monthly report.
- Fire Department Assistant Fire Chief P. Brancato
 - Assistant Fire Chief Brancato briefed Council on the Fire Department monthly report.
- Public Works Director B. Piland
 - Briefed Council on the Public Works Department monthly Report
 - I. Briefly reviewed Ellis County's time line regarding road repairs on Cockrell Hill Road.
- Administration City Administrator Cyndy Powell
 - Ms Powell gave her Bi-weekly activity report that included:
 1. Updates on submitted RFP's for Solid Waste & Recycling
 2. Updates on status of RFQ for Employee Compensation Study
 3. Status Report on Bryson Manor Subdivision
 4. Strategic Plan RFQ review with EDC on July 15
- Municipal Court City Secretary P. Woodall
 - Briefed Council on the monthly Municipal Court report sharing that collections were up.
- Code Enforcement Code Enforcement Officer M. Dooly
 - Mr. Dooly briefed Council on the monthly Code Enforcement and Animal Control Reports.
 - I. At the request of PL1 Hall, Mr. Dooly gave his working procedures of the complaint process beginning with door hangers and notices to the property owner(s) to the court summons.

CONSENT ITEMS

- Minutes of the June 10, 2013 Special Meeting/Official Naming of the O'Dell Ball Field
- Minutes of the June 10, 2013 Regular Council Meeting
- Minutes of the June 17, 2013 Special Council Meeting /Budget Workshop

- Minutes of the June 24, 2013 Regular Council Meeting
- Financial Transactions

PL4 Hunt made the motion that Council approves the consent items as presented, seconded by PL1 Hall. Mayor Dormier asked for a record vote by announcement of AYE or NAY. Present Council announced AYE in favor. No oppositions, no abstentions.

VOTE: The motion carried unanimously: 4-0.

REGULAR AGENDA

ITEM 1. DISCUSSION/ACTION – Consider proposed Resolution 2013-007 to accept nominations and make appointment to City Council Place 5; to complete the remainder of the term vacated by the May 2013 General Election of Mayor Dormier. (Mayor Dormier to give Oath and Statement)

Mayor Dormier entertained nominations from Council:

- | | |
|------------------|---------------------------|
| 1. PL1 Hall | None |
| 2. PL2 Stevenson | Nominated Mr. Dean Oberg |
| 3. PL3 Griffin | None |
| 4. PL4 Hunt | Nominated Mr. John Knight |

PL2 Stevenson made the motion that Council approves an appointment of Dean Oberg to serve as City Council Member Place 5, filling the one-year vacancy until the next general election, seconded by PL3 Griffin. Mayor Dormier asked for a record vote by announcement of AYE or NAY. Council Members PL1 Hall, PL2 Stevenson and PL3 Griffin announced AYE in favor. PL4 Hunt voted in opposition; no abstentions.

VOTE: The motion carried unanimously: 3-1.

Mayor Dormier conducted the Oath of Office and Statement of Office to Mr. Dean Oberg. Following the Oath, Mr. Oberg took his seat on the Council.

ITEM 2. DISCUSSION/ACTION – Consider the appointment of Mayor Pro Tem.

Mayor Dormier asked for nominations:

- | | |
|------------------|--|
| 1. PL1 Hall | None |
| 2. PL2 Stevenson | Nominated PL1 Hall to serve as Mayor Pro Tem |
| 3. PL3 Griffin | None |
| 4. PL4 Hunt | None |
| 5. PL5 Oberg | None |

PL2 Stevenson made the motion that Council appoints PL1 Hall as the Mayor Pro Tem for the City of Ovilla following the May 2013 election for the period ending in May 2014, seconded by PL5 Oberg. Mayor Dormier asked for a record vote by announcement of AYE or NAY. Present Council announced AYE in favor. No oppositions, no abstentions.

VOTE: The motion carried unanimously: 5-0.

Mayor Dormier moved the order of the agenda to address the Public Hearings, beginning with the second PH listed on the agenda.

PUBLIC HEARINGS / Discussion and Action

Public Hearing & Discussion – Discuss and consider a replat request to combine two residential lots:

Case No. Replat No. 201213-001: A request filed by Mr. Mohamad Soueid for Council's consideration to replat his property; combining two lots (#2 and #3), Block H in the Ovilla Parc Phase 2 residential development.

Mayor Dormier opened the Public Hearing at 7:22 p.m.

Mayor Dormier asked anyone to speak in favor to please come forward.

1. Mr. Mohamad Soueid, owner of the two lots stated he wished to combine them and build a home in the center of the combined lots. He asked for Council's consideration.
2. There was no one else to speak.

Mayor Dormier asked anyone to speak in opposition to please come forward.

1. There was no one to speak.

As there were no other comments, Mayor Dormier closed the Public Hearing at 7:24 p.m.

DISCUSSION/ACTION – Case No. Replat No. 201213-001: A request filed by Mr. Mohamad Soueid for Council's consideration to replat his property; combining two lots (#2 and #3), Block H in the Ovilla Parc Phase 2 residential development.

PL2 Stevenson made the motion that Council approves the replat request filed by Mr. Mohamad Soueid as presented, seconded by PL1 Hall. *Mayor Dormier asked for a record vote by announcement of AYE or NAY. Present Council announced AYE in favor. No oppositions, no abstentions. Mayor Dormier conducted a record vote.*

VOTE: The motion carried unanimously: 5-0.

Public Hearing & Discussion – Discuss and consider the proposed change to Chapter 14 of the Ovilla Code of Ordinances:

Case No. PZ13-011: A request by The City of Ovilla: Receive recommendation from the Planning and Zoning Commission to consider and approve proposed Ordinance 2013-022, repealing Chapter 14, Article 4, Sections 33.8 and 33.9 of the Ovilla Code of Ordinances and adopting a new "Residential Parking Regulations and Development Standards" as Section 33.8.

Council asked Mr. Dooly to give clarification of the changes this will make to the current ordinance.

Mayor Dormier opened the Public Hearing at 7:38 p.m.

Mayor Dormier asked anyone to speak in favor to please come forward.

1. Mr. Phil Lynch shared a photo presentation of homes in Ovilla and how this ordinance would enforce the clean up of many residences.

Mayor Dormier asked anyone to speak in opposition to please come forward.

2. There was no one to speak.

As there were no final comments, Mayor Dormier closed the Public Hearing at 7:39 p.m.

DISCUSSION/ACTION – Case No. PZ13-011: Consideration of proposed Ordinance 2013-022, repealing Chapter 14, Article 4, Sections 33.8 and 33.9 of the Ovilla Code of Ordinances and adopting a new "Residential Parking Regulations and Development Standards" as Section 33.8.

PL4 Hunt voiced concerns with citing a limited length of RV's; PL5 Oberg was in favor of the limited length. PL1 Hall noted his opinion to add time restrictions to the last sentences of Section D – 1&2, and corrected language "as well as", to Section C – 3. It was made clear that there was no grandfathering in this ordinance.

PL3 Griffin made the motion that Council approves Ordinance 2013-022, Residential Parking Regulations and Development Standards to include the listed revisions:

*Richard Dormier, Mayor
Ralph Hall, Place One
Larry Stevenson, Place Two*

3

*Doug Hunt, Place Four
David Griffin, Place Three
Dean Oberg, Place Five*

1. Section C – 3: *On the rear yard of any single-family residence, duplex or townhouse, or upon and property zoned “R” **as well as** including commercial property used as a residence.*
2. Section D – 1 & 2: *Revise the last sentence to each stating a maximum of **48 hours**.*

The motion was seconded by PL5 Oberg. *Mayor Dormier asked for a record vote by announcement of AYE or NAY. Council Members PL1 Hall, PL2 Stevenson and PL3 Griffin announced AYE in favor. PL4 Hunt voted in opposition; no abstentions.*

VOTE: The motion carried unanimously: 4-1.

Mayor Dormier moved the order of the Agenda back to Item 3.

ITEM 3. DISCUSSION/ACTION – Consider nominations and appointments/reappointments to the Planning and Zoning Commission.

Council reappointed Mr. Bill Zimmermann (May 28th meeting) to serve another 2-year term. Places 1, 3 & 5 were still open, as well as the new vacancy of PL4 P&Z created by the appointment of PL5 Council Member Oberg this date.

Staff was notified that one member from the CIP (Darrell Jungman) wished to serve on the P&Z. Additionally, staff received one additional board application (Carol Lynch) for appointment. Both applications were included in Council’s packet for review and consideration.

PL3 Griffin made the motion that Council appoints Mr. Darrell Jungman (PL1) and Ms Carol Lynch (PL3) to the Planning and Zoning Commission, seconded by PL5 Oberg. *Mayor Dormier asked for a record vote by announcement of AYE or NAY. Present Council announced AYE in favor. No oppositions, no abstentions.*

VOTE: The motion carried unanimously: 5-0.

ITEM 4. DISCUSSION/ACTION – Consider proposed Ordinance 2013-021, Repealing Chapter 3, Article 3.05, Section 3.05.006, “Types of Fence and Construction,” of the Ovilla Code of Ordinances and adopting new provisions in place thereof.

During the June 10, 2013 Council Meeting, the governing body approved an ordinance that revised certain sections of Chapter 3 of the Ovilla Code of Ordinances pertaining to the maintenance of fences and inspections of existing fences, including approved fence materials. It was determined during discussion of the maintenance requirements for existing fences that there would be a conflict in acceptable materials for new fences, allowing for instance, particleboard and plywood fences for new construction. Staff was directed to return with a new ordinance for the construction of new fence materials consistent with existing fences and the maintenance of such.

PL3 Griffin made the motion that Council approves the proposed Ordinance 2013-021 repealing Chapter 3, Article 3.05, Section 3.05.006, Types of Fences and Construction of the Ovilla Code of Ordinances as presented, seconded by PL2 Stevenson. *Mayor Dormier asked for a record vote by announcement of AYE or NAY. Present Council announced AYE in favor. No oppositions, no abstentions.*

VOTE: The motion carried unanimously: 5-0.

ITEM 5. DISCUSSION – Review and discuss options for proposed storm shelters.

An Ovilla resident addressed the Planning and Zoning Commission during their July 1, meeting and requested that storm shelters be allowed in Ovilla. Currently, the Code of Ordinances does not address storm shelters. Staff is researching underground shelters and aboveground safe-houses/safe-sheds.

PL1 Hall directed staff to research the American Tornado Association and the Nation Storm Shelter Association, adding that materials used in the construction of underground shelters needed detailed study to ensure safety. Staff will return with more information.

Discussion Only.

ITEM 6. DISCUSSION – Orientation to review and discuss duties and protocols as a city council member.

Mayor Dormier distributed a typed document to offer orientation to PL5 Oberg and to remind the current Council of the *Council Rules of Governance and Code of Ethics* – listed in the back of each member's packet book. Additionally, Mayor Dormier pointed out certain essentials to remember:

1. Council establishes the goals and objectives for the city and approves a budget.
2. Council members should deal directly with the City Administrator and City Secretary.
3. Individual city Council Members cannot spend money. Work through the City Administrator or City Secretary.
4. Check city assigned emails regularly.
5. Refrain from micromanagement of staff. Contact the City Administrator or City Secretary with questions.
6. Exchanging ideas with staff is good but leave direction to their supervisor(s).

Discussion Only.

REQUESTS FOR FUTURE AGENDA ITEMS

- | | |
|------------------|--|
| 1. PL1 Hall | Nothing |
| 2. PL2 Stevenson | Nothing |
| 3. PL3 Griffin | Nothing |
| 4. PL4 Hunt | Discuss full-time fire chief during budget workshops |
| 5. PL5 Oberg | Nothing |

ADJOURNMENT

PL2 Stevenson made the motion to adjourn the meeting, seconded by PL5 Oberg. There being no further business, Mayor Dormier adjourned the meeting at 8:15 p.m.

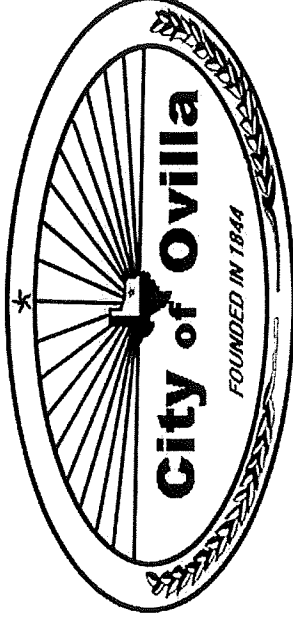
Richard Dormier, Mayor

ATTEST:

Pamela Woodall, City Secretary

Approved July 22, 2013

Attachment: Mayor Dormier's document pertaining to Item 6.



DATE: 07-22-2013

TO: Honorable Mayor and Council Members

FROM: Sharon Jungman

SUBJECT: Quarterly Investment Report for

Quarter Ending 06-30-13

City of Ovilla
Fiscal Year 2012-2013
Investment Report
For Quarter Ending June 30, 2013

Fund	Bank	Investment Type	Description	Quick Books Account #	Inception Date	Maturity Date	Rate	Beginning Market Value 4-1-2013	Activity During Quarter	Ending Market Value 6/30/2013	Book Value 6/30/2013	Difference
GENERAL FUND												
GF	Prosperity Bank	Operating	General	1012500	N/A	N/A	0.3200%	\$ 1,326,395.81	Interest Earned \$ 974.72 Net Deposit \$ 613,442.10 Net Withdrawals \$ 692,912.03 Ending Balance \$1,247,900.60	\$1,247,900.60	\$1,251,017.94	(\$3,117.34)
GF	Textstar Investment		Pool	1012525	N/A	N/A	0.0614%	\$ 3,722.65	Interest Earned \$ 0.81 Withdrawal \$ - Ending Balance \$ 3,723.46	\$ 3,723.46	\$3,723.46	\$0.00
GF	Prosperity Bank		Money Market	1012520	3/2/11	N/A	0.2000%	\$228,358.16	Interest Earned \$ 113.89 Withdrawal \$ - Ending Balance \$228,472.05	\$228,472.05	\$228,472.05	\$0.00
GF	Prosperity Bank	Reserves	Money Market	1011500	N/A	N/A	0.1000%	\$ 29,385.03	Interest Earned \$ 0.48 Withdrawal \$ 29,385.51 Ending Balance \$0.00	\$0.00	\$0.00	\$0.00
GF	Textstar Investment		Pool	1011525	N/A	N/A	0.0614%	\$ 928.72	Interest Earned \$0.08	\$928.80	\$928.80	\$0.00
GF	Prosperity Bank		Money Market	1012250	N/A	N/A	0.2000%	\$ 126,980.79	Interest Earned \$ 63.32 Net Deposit \$ - Net Withdrawals \$ - Ending Balance \$ 127,044.11	\$ 127,044.11	\$127,044.11	\$0.00
GF	Citizens National Bank		CD	1012255	2/20/13	8/20/13	0.3000%	\$ 243,269.42	Interest Earned \$ - Net Deposit \$ - Net Withdrawals \$ - Ending Balance \$ 243,269.42	\$ 243,269.42	\$243,269.42	\$0.00
GF	Prosperity Bank		CD	1012290	10/17/11	10/17/13	0.3000%	\$ 55,333.01	Interest Earned \$ 40.93	\$55,373.94	\$55,373.94	\$0.00
Total General Fund									Total General Fund Balance	\$1,906,712.38	\$1,909,829.72	(\$3,117.34)
DEBT SERVICE												
Debt	Prosperity Bank	Savings Account	Sinking Fund	1010000	N/A	N/A	0.2000%	\$ 525,719.86	Interest Earned \$ 266.38 Deposits \$ 52,022.01 Deductions \$ - Ending Balance \$578,008.25	\$578,008.25	\$578,733.59	(\$725.34)

City of Ovilla
Fiscal Year 2012-2013
Investment Report
For Quarter Ending June 30, 2013

Fund	Bank	Investment Type	Description	Quick Books Account #	Inception Date	Maturity Date	Rate	Beginning Market Value 4-1-2013	Activity During Quarter	Ending Market Value 6/30/2013	Book Value 6/30/2013	Difference
Water & Sewer Utility Fund												
		Operating										
W&S	Prosperity Bank		Utility	1021500	N/A	N/A	0.3200%	\$ 668,736.07	Interest Earned \$ 551.89 Net Deposit \$ 295,120.93 Net Withdrawals \$ 327,374.55			
										\$637,034.34	\$636,998.42	\$35.92
W&S	Textstar Investment		Pool	1021525	N/A	N/A	6.1400%	\$ 1,144.63	Interest Earned \$ 0.11 Net Deposit \$ - Withdrawals \$ - Ending Balance \$ 1,144.74		\$1,144.74	\$0.00
W&S	Prosperity Bank		Utility	1021530 Closed on 1/7/13 transfer funds to Prosperity #18004323	N/A	N/A	0.2000%	\$ 83,385.67	Interest Earned \$ - Net Deposit \$ 83,385.67 Net Withdrawals \$ -			
W&S	Prosperity Bank		Utility	1021800	N/A	N/A	0.3500%	\$ 137.36	Interest Earned \$ 0.12 Net Deposit \$ - Net Withdrawals \$ -	\$0.00	\$0.00	\$0.00
W&S	Prosperity Bank		Money Mkt.	1020500	N/A	N/A	0.2000%	\$ 187,478.59	Interest Earned \$ 93.50 Net Deposit \$ - Net Withdrawals \$ -	\$137.48	\$137.48	\$0.00
										\$ 187,572.09	\$187,572.09	\$0.00
Total W&S Utility Fund									Total W&S Fund	\$825,888.65	\$825,852.73	\$35.92
CAPITAL PROJECTS												
CP	Texpool Investment	Construction Funds	Pool	1023000	N/A	N/A	0.0662%	\$ 308.16	Interest Earned \$ - Deposits \$ - Withdrawals \$ - Ending Balance \$ 308.16		\$308.16	\$0.00
CP	Textstar Investment		Pool	1023500	N/A	N/A	0.0614%	\$ 1,395.17	Interest Earned \$ 0.12 Deposits \$ - Withdrawals \$ - Ending Balance \$ 1,395.29		\$1,395.29	\$0.00
CP	Prosperity Bank		Money Market	1024000	N/A	N/A	0.2000%	\$129,404.74	Interest Earned \$ 64.53 Deposits \$ - Withdrawals \$ - Ending Balance \$ 129,469.27		\$129,469.27	\$0.00
Total Capital Projects										\$131,172.72	\$131,172.72	\$0.00

City of Ovilla
Fiscal Year 2012-2013
Investment Report
For Quarter Ending June 30, 2013

Fund	Bank	Investment Type	Description	Quick Books Account #	Inception Date	Maturity Date	Rate	Beginning Market Value 4-1-2013	Activity During Quarter	Ending Market Value 6/30/2013	Book Value 6/30/2013	Difference
W&S IMPACT FEE												
W&S Impact	Prosperity Bank	Operating	Sewer Impact	8520150 Closed on 1/7/13	N/A	N/A	0.0500%	\$ 6,894.24	Interest Earned Deposits Withdrawals Ending Balance	\$ 0.06 \$ 6,894.30	\$ 0.00	\$ 0.00
W&S Impact	Prosperity Bank	Money Market	Water Impact	8510100	N/A	N/A	0.2000%	\$ 86,910.26	Interest Earned Net Deposit Net Withdrawals Ending Balance	\$ 40.33 \$ 1,879.00 \$ 12,347.41 \$ 76,482.18	\$ 0.00	\$ 0.00
W&S Impact	Texstar Investment		Sewer Impact	8520155	N/A	N/A	0.0614%	\$ 3,150.27	Interest Earned Net Deposits Net Withdrawals Ending Balance	\$ 0.65 \$ - \$ - \$ 3,150.92	\$ 0.00	\$ 0.00
W&S Impact	Prosperity Bank	Money Market	Sewer Impact	8520160	N/A	N/A	0.2000%	\$ 27,483.21	Interest Earned Net Deposit Net Withdrawals Ending Balance	\$ 13.79 \$ 587.00 \$ - \$ 28,084.00	\$ 0.00	\$ (337.00)
Total W&S Impact Fund										\$ 107,717.10	\$ 106,054.10	\$ (337.00)
PARK IMPROVEMENT												
Park	Prosperity Bank		Savings Account	1010000 Closed on 1/7/13	N/A	N/A	0.0500%	\$ 3,533.97	Interest Earned Deposits Withdrawals Ending Balance	\$ 0.03 \$ - \$ 3,534.00	\$ 0.00	\$ 0.00
Park	Prosperity Bank		Money Market	1010200	3/16/11	N/A	0.2000%	\$ 20,867.85	Interest Earned Deposits Withdrawals Ending Balance	\$ 10.67 \$ 1,003.56 \$ - \$ 21,882.08	\$ 0.00	\$ (334.52)
Total Park Improvement Fund										\$ 21,882.08	\$ 22,216.60	\$ (334.52)
Ovilla 4B EDC												
4B EDC	Prosperity Bank	Operating		1012500	N/A	N/A	0.3200%	\$ 275,950.71	Interest Earned Net Deposit Net Withdrawals Ending Balance	\$ 228.15 \$ 21,224.22 \$ 2,822.25 \$ 294,580.83	\$ 294,580.83	\$ 0.00
Municipal Development District												
MDD	Prosperity Bank	Operating		1012501	N/A	N/A	0.3200%	\$ 52,388.60	Interest Earned Net Deposit Net Withdrawals Ending Balance	\$ 44.59 \$ 6,691.45 \$ 572.25 \$ 58,552.39	\$ 58,552.39	\$ (50.00)
Police Special	Prosperity Bank	Operating		1001010	N/A	N/A	0.0000%	\$ 14,516.44	Interest Earned Net Deposit Net Withdrawals Ending Balance	\$ - \$ - \$ 2,437.00 \$ 12,079.44	\$ 12,079.44	\$ 0.00

[illegible]



AGENDA ITEM REPORT

Item(s): 1 (City Secretary use only)

Meeting Date: July 22, 2013

Department: Administration

☐ Discussion ☒ Action

Budgeted Expense: ☒ YES ☐ NO ☐ N/A

Submitted By: Ms Powell

Amount: \$ _____

Attachments:

1. Bid Tabulation – Solid Waste Collection/Disposal & Recycling
2. Current Commercial Rate

Agenda Item / Topic:

ITEM 1. DISCUSSION/ACTION – Consideration of two bids received for the Solid Waste Collection/Disposal and Recycling Contract RFP for residential and commercial services, including alternate bid items and take action as necessary to award bid. (Powell)

Discussion / Justification:

On June 21, 2013 the City received two proposals in response to the Request for Proposals for the City's Contract for Solid Waste Collection/Disposal and Recycling services for both residential and commercial customers. The Bid Tabulation is provided along with each of the proposals for your consideration. Representatives from the two waste disposal firms will be available to answer any questions. The current provider is Community Waste Disposal; the current rate for residential trash/recycling is \$14.32 for residential customers, \$11.32 for over 65 residential customers. (Rates include the Administrative Fee of \$1.39). The current commercial rates are provided for comparison to the proposed.

Recommendation / Staff Comments:

N/A

Sample Motion(s):

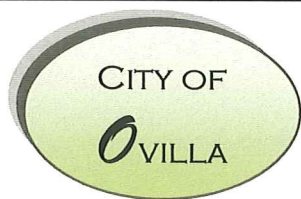
"I MAKE A MOTION THAT COUNCIL AWARDS THE BID TO _____ AND AUTHORIZES THE MAYOR TO ENTER INTO A FIVE-YEAR CONTRACT FOR SOLID WASTE AND RECYCLING AND INCLUDE THE FOLLOWING ALTERNATE BID ITEMS:

1. **ALTERNATE 1- CNG Trucks**
2. **ALTERNATE 2 – HHW Cleanup day**
3. **ALTERNATE 3 – E-Waste Cleanup day**
4. **ALTERNATE 4 – Shredding Collection on clean up day**
5. **ALTERNATE 5 – Compost**
6. **ALTERNATE 6 – Extra Bulky waste pickup"**

**Current Rates - Residential and Commercial
Solid Waste Collection/Disposal & Recycling**

2012-2013										
Community Waste Disposal		Residential Cost	\$12.93							
2010 California Crossing		Residential Rate	\$14.32							
Dallas TX 75220		Over 65 rate	\$11.32							
972-392-9300 - Marvin Beach		Commercial	2 cubic yd	3 cubic yd	4 cubic yd	6 cubic yd	8 cubic yd	hand com. p/u		
		1 x per week	\$105.03	\$116.28	\$123.79	\$144.42	n/a	\$23.75 (one) \$47.53 (two)		
		2 x per week	\$200.71	\$219.45	\$230.71	\$264.46	n/a			

NOTE: Commercial rate includes franchise fee



AGENDA ITEM REPORT

Item(s): 2 (City Secretary use only)

Meeting Date: July 22, 2013

Department: Administration

☐ Discussion ☒ Action

Budgeted Expense: ☐ YES ☐ NO ☒ N/A

Submitted By: Mayor Dormier

Amount: \$N/A

Attachments:

1. Copy of Veto memorandum filed in city secretary's office by Mayor Dormier
2. Section 52.003 of the Local Government Code
3. Copy of July 08, Ordinance 2013-022, approved with noted corrections-marked in red (pages 2 & 3)

Agenda Item / Topic:

ITEM 2. DISCUSSION/ACTION – Reconsider vote of Ordinance 2013-022, Residential Parking Development Standards, by notice of Veto filed by Mayor Dormier. (Mayor Dormier)

Discussion / Justification:

Mayor Dormier will address this item as outlined in his memorandum to veto Ordinance 2013-022.

Section 1.03.006 of the Ovilla Code of Ordinances is consistent with the provisions of Section 52.003 of the Local Government Code.

Recommendation / Staff Comments:

N/A

Sample Motion(s):

"I MAKE A MOTION THAT COUNCIL UPHOLDS / DOES NOT UPHOLD THE VETO OF ORDINANCE 2013-022."

July 10, 2013

MEMORANDUM
MAYOR VETO
ORDINANCE NO. 2013-022
CITY OF OVILLA, TEXAS

TO: Pam Higgins, City Secretary

In accordance with Ovilla Code of Ordinances Section 1.03.006 Veto Power of Mayor, I am vetoing Ordinance No. 2013-022 passed by the Ovilla City Council on July 8, 2013. I have read the entire Ordinance several times and do not believe it is in the best interest of the citizens of the City to enforce the Ordinance as passed. It is my understanding of the wording that the following issues arise from the passage of this Ordinance:

1. All driveways must be at least 20 feet wide. This makes sense to me for front entry garages, but Ovilla no longer allows a front entry garage;
2. No definition of a front yard is included in the Ordinance;
3. No parking of vehicles is allowed for any length of time on a driveway in a front yard;
4. No parking of vehicles is allowed in a side yard unless it is screened from public view and is parked on an all weather surface; and
5. Natural vegetation is not allowable as a possible screening material.

There are several other items of concern, but I believe these are sufficient to warrant reconsideration by the City Council. Please notify the City Council of this action.

I ask that the City Council uphold my veto at the next regular meeting of the City Council.



Richard A. Dormier
Mayor of Ovilla

Cc: Ms. Cyndy Powell, City Administrator

Section 52.003 provides as follows:

§ 52.003. Approval by Mayor and Related Conditions for Ordinance to Take Effect

(a) Before an ordinance or resolution adopted by the governing body of the municipality may take effect, the ordinance or resolution must be placed in the office of the secretary of the municipality. The mayor shall sign the ordinances and resolutions that the mayor approves.

(b) If the mayor does not sign an ordinance or resolution before the fourth day after the date it is placed in the secretary's office and does not return the ordinance or resolution under Subsection (c), the ordinance or resolution takes effect as provided by law.

(c) If the mayor returns an ordinance or resolution to the governing body with a statement of objections before the fourth day after the date the ordinance or resolution is placed in the secretary's office, the governing body shall, on the return, reconsider the vote by which the ordinance or resolution was adopted. If a majority of the total number of members of the governing body, excluding the mayor, approve the ordinance or resolution on reconsideration and enter the votes in the journal of the governing body's proceedings, the ordinance or resolution may take effect.

ORDINANCE NO. 2013-022

AN ORDINANCE OF THE CITY OF OVILLA, TEXAS, REPEALING CHAPTER 14, ARTICLE 4, SECTIONS 33.8 AND 33.9 OF THE OVILLA CODE OF ORDINANCES AND ADOPTING NEW "RESIDENTIAL PARKING REGULATIONS AND DEVELOPMENT STANDARDS" AS SECTION 33.8; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERANCE CLAUSE; PROVIDING FOR INCORPORATION INTO THE OVILLA CODE OF ORDINANCES; PROVIDING FOR IMMEDIATE EFFECT; AND PROVIDING FOR PUBLICATION.

WHEREAS, the City Council of the City of Ovilla, Texas, does find and determine that it is in the best interest of the health, safety and welfare of citizens of the City of Ovilla, Texas, to amend provisions of the Ovilla Code of Ordinances pertaining to the residential parking regulations and development standards.

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS, THAT:

SECTION 1. REPEAL OF CHAPTER 14, ARTICLE 4, SECTIONS 33.8 AND 33.9 OF THE OVILLA CODE OF ORDINANCES

Chapter 14, Article 4, Sections 33.8 and 33.9 of the Ovilla Code of Ordinances are hereby repealed.

SECTION 2. AMENDMENT OF CHAPTER 14, ARTICLE 4, OF THE OVILLA CODE OF ORDINANCES BY THE ADOPTION OF A NEW SECTION 33.8 PROVIDING FOR RESIDENTIAL PARKING REGULATIONS AND DEVELOPMENT STANDARDS

Chapter 14, Article 4 of the Ovilla Code of Ordinances is hereby amended by the addition of a new Section 33.8 to read as follows:

33.8 RESIDENTIAL PARKING REGULATIONS AND DEVELOPMENT STANDARDS

A. Generally: It is recognized that uncontrolled residential off-street parking, specifically in residential front and side yards, is a public nuisance. The purpose of this section is to provide for the regulation of residential off-street parking and to specify the requirements for residential off-street parking as they pertain to the appearance, visual neighborhood integrity and the health, safety, and welfare of the city.

B. Definitions:

1. **All-Weather Parking Facility** means asphalt or concrete paving suitable for vehicle parking and approved by the City's Engineer or Code Enforcement Officer. Additional surfaces are listed in Section D hereof.
2. **Screening Fence** means a barrier at least six feet (6') in height of City Code approved stone, brick, pierced brick or block, uniformly colored wood or other permanent material which forms a visual barrier of equal character. New wood fences and extended wood fences are to have metal poles set in concrete. The posts and rails of a

new or extended fence must not be exposed to and adjacent street or a neighbor's property. The density and design subject to the Building Code of the City of Ovilla; provided, however, any such structure in excess of eight feet (8') in height shall be deemed a wall and also will be subject to the provisions of the Building Code of the City of Ovilla. For the purposes of this Article, a vehicle shall be deemed to be screened from view when it is behind a screening fence.

3. **Side Yard** for purposes of this Section 33.8 shall refer to the area behind an imaginary line extending perpendicularly from the front corner of the residential structure to the side lot line, extending to an imaginary line perpendicular to the side lot line which touches the back corner of the residential structure closest to the side lot line at which point the "rear yard" begins.

4. **Rear Yard** shall refer to that area of a lot circumscribed by the back lot line, the side lot lines extending to imaginary lines perpendicular from the back corners of the residential structure, and the back-side of the residential structure.

5. **Driveway.** A driveway for access to any residential parking space or to a residential parking area shall not be less than twenty (20') feet in width, or more than thirty (30') feet in width, as measured at the property line along the street. The driveway material shall be concrete or a material approved by the City's Building Code, City Engineer or Code Enforcement Officer. A permit is required to alter or build a driveway.

C. Off-Street Parking Regulations: Except as otherwise provided in this Section, it shall be unlawful for any person to park or to cause, suffer, maintain or allow to be parked upon any property under his control any automobile, truck, bus, motorcycle, motor home, camper, trailer, truck tractor, road tractor, semi-trailer, pole trailer, boat or mobile home, on any yard:

1. in front of,
2. on the side yard of, or
3. on the rear yard of any single-family residence, duplex or townhouse, or upon any property zoned "R", *as well as* including commercial property used as a residence.
4. Exceptions: Sections C.2 and C.3 shall not apply to automobiles, trucks, and vans, which have a carrying capacity of four thousand (4,000 lbs.) pounds or less, or to motor homes, campers, and trailers, which have a length of less than thirty (30') feet; and to motorcycles and boats:
 - a. when parked on any side yard described in Section B.3 and only when such vehicle(s) is screened from view from any public street by a screening fence subject to Section B.1; or,
 - b. when parked on any rear yard described in Section B.4 which is not adjacent to one or more street corners; or,
 - c. when parked on any rear yard described in Section B.4 when such vehicle(s) is screened from view from any public street by a screening fence subject to Section B.1.

5. Violators tagged for failure to properly screen vehicles subject to Section B.2 will have ninety (90) days to come into compliance. Property owners may seek from the City Administrator or designee, a one (1) time only ninety (90) day extension.

D. Parking of Certain Vehicles

1. To be parked (if said vehicle be a truck tractor, road tractor, trailer, semi-trailer, pole trailer, bus, motor home, mobile home or any commercial motor vehicle), upon a public street, alley, parkway or boulevard measuring less than thirty-eight feet (38') in width, or public property; nothing herein shall authorize the parking of mobile homes in any location, public or private, unless pursuant to a permitted use authorized by the Zoning Ordinance or regulations of the Building Official or Code Enforcement Officer. This section shall not apply to street construction, maintenance and repair equipment; trucks, equipment, trailers, and vehicles used by public service utility companies engaged in repairing or extending public service utilities; motor buses when taking on or discharging passengers at customary bus stops; other vehicles when actually parked at a designated loading zone; Municipal vehicles or ISD vehicles in the course of performance of City or ISD business; or when it is lawful to park a commercial motor vehicle for the purpose of accepting or delivering transportable goods. It is an affirmative defense to prosecution under this section that the vehicle had a mechanical defect, making it unsafe to proceed further, in which event it shall be lawful to stand or park the vehicle during the time necessary to make emergency repairs, **not to exceed 48 hours.**
2. To be parked or to be left standing if such vehicle is a commercial vehicle, which is more than twenty-two (22') in length, or more than eight feet (8') high at its highest point, or more than eight feet (8') wide at its widest point on any public street, alley, parkway, boulevard, public park, public property or private drive in or adjacent to a residentially zoned district of the Code of the City of Ovilla. Nothing herein shall authorize the parking of mobile homes in any location, public or private, unless pursuant to a permitted use authorized by the "Zoning" Chapter of the Code of the City of Ovilla or regulations of the Building Official or the Code Enforcement Officer. This section shall not apply to street construction, maintenance, and repair equipment; trucks, equipment, or trailers repairing or extending public service utilities; motor buses or other commercial vehicles when taking on or discharging passengers; other vehicles when actually parked at a designated loading zone; vehicles authorized by the municipality to perform City business or ISD to pick up and deliver school children; or vehicles making acceptance or vehicles making acceptance or delivery of transportable goods. It is an affirmative defense to prosecution under this section that the vehicle had a mechanical defect, making it unsafe to precede further, in which event it shall be lawful to stand or park the vehicle during the time necessary to make emergency repairs, **not to exceed 48 hours.**

E. Residential Parking Development Standards

1. *Driveway Pavers and Concrete Pads and Runners.* If used, pavers designed for vehicle weight and concrete pads or concrete runners are not to exceed one-half inch (1/2") above the surface of the yard in which they are placed to allow them to be properly mowed and trimmed around.
2. *Off-Street All Weather Parking Facility Surfaces.* If desired by the owner of the residence, Off-Street Surfaces beyond the existing driveway for vehicles located in the "rear yard" must be approved and permit obtained. Off-Street Surfaces include concrete, concrete runners, asphalt, asphaltic-concrete, road base, parking pavers, gravel on top of base, or an alternate surface, which has been approved by the City's Engineer or Code Enforcement Officer.
3. *Relationship to Curb.* All vehicles shall be so parked in relation to the street and dwelling at right angles and not to extend over any walkway or be closer than eight (8") inches from the back of the curb so they will not obstruct the pedestrian ways. A violation of this Section E.3 cited by the Administrative Official or City Code Enforcement Officer must be made compliant within twenty four (24) hours.

33.9 [Reserved for Expansion]

SECTION 3. SAVINGS CLAUSE

In the event that any other Ordinance of the City of Ovilla, Texas, heretofore enacted is found to conflict with the provisions of the Ordinance, this Ordinance shall prevail.

SECTION 4. SEVERANCE CLAUSE

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court or competent jurisdiction, such shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions thereof.

SECTION 5. INCORPORATION INTO THE CODE OF ORDINANCES

The provisions of this ordinance shall be included and incorporated in the City of Ovilla Code of Ordinances and shall be appropriately renumbered, if necessary, to conform to the uniform numbering system of the Code.

SECTION 6. EFFECTIVE DATE

Because of the nature of interest and safeguard sought to be protected by this Ordinance and in the interest of the citizens of the City of Ovilla, Texas, this Ordinance shall take effect immediately after passage, approval and publication, as required by law.

SECTION 7. PUBLICATION

The City Secretary is hereby authorized and directed to cause publication of the descriptive caption and penalty clause hereof as an alternative method of publication provided by law.

PASSED, ADOPTED AND APPROVED by the City Council of Ovilla, Texas on this the _____ day of _____, 2013.

Richard Dormier, Mayor

ATTEST:

Pamela Woodall, City Secretary

APPROVED AS TO FORM:

Ron G. MacFarlane, Jr., City Attorney



AGENDA ITEM REPORT

Item(s): 3 (City Secretary use only)

Meeting Date: July 22, 2013

Department: Administration

☐ Discussion ☒ Action

Budgeted Expense: ☐ YES ☒ NO ☐ N/A

Submitted By: Ms Powell

Amount: \$N/A

Attachments:

I. Draft RFQ for Citywide Five-Year Strategic Plan

Agenda Item / Topic:

ITEM 3. DISCUSSION/ACTION – Review and discuss the draft Request for Qualifications (RFQ) for the development of a citywide Five-Year Strategic Plan and take action as necessary. (Powell)

Discussion / Justification:

The EDC and City have determined a Five-Year Strategic Plan would be of benefit to the progress of the City. The RFQ for a Citywide Five-Year Strategic Plan offers the opportunity for consultants to submit their qualifications for the development of a Five-Year Strategic Plan with the input from the City's stakeholders, elected City officials, the Economic Development Corporation board, City staff, citizens, and business owners. The Ovilla Economic Development Board considered the RFQ at their July 15, 2013 meeting and moved to approve the RFQ as presented with the inclusion of the supplemental background information on City departments and directed staff to present the RFQ to the City Council for consideration and action. Staff has revised the RFQ to include the supplemental information on City departments beginning on page 2, section II. Background, of the RFQ. The OEDC indicated it has budgeted funds to pay for the development of the Five-Year Strategic Plan.

Recommendation / Staff Comments:

Staff recommends approval of the RFQ and at the direction of City Council, staff will post the RFQ July 26, 2013 with responses due to City Hall on August 09, 2013.

Sample Motion(s):

"I MAKE A MOTION THAT COUNCIL

City of Ovilla
Request for Qualifications
For
Citywide Five-Year Strategic Plan
DRAFT
July 26, 2013



*105 South Cockrell Hill Road
Ovilla, Texas 75154
Ph:(972) 617-7262 Fax: (972) 515-3221*

I. PURPOSE AND OVERVIEW OF PROJECT

The City of Ovilla is seeking qualifications from experienced consultants/firms to provide professional services to facilitate the design of a five (5) year Strategic Plan for the City. The Plan must include a mission, vision, values statement, and develop short-term and long-term broad goals, specific objectives, strategies/action plans, and outcome measures, that will encompass the boundaries of the entire City.

II. BACKGROUND

The City of Ovilla was incorporated in 1963 and is located primarily in Ellis County, with a small portion of the City in Dallas County, approximately 23 miles south of downtown Dallas and 11 miles east of Joe Pool Lake. The City covers approximately 5.7 square miles and has a population of 3,492 as of the 2010 census, which is virtually unchanged from the 2000 census count of 3,405.

The City's tax base is primarily comprised of upscale single-family residential housing. Recently, the City has begun to experience considerable residential growth with the expansion of one of its existing neighborhood subdivisions; Ovilla Parc with 99 additional lots and a new subdivision, Bryson Manor, with 185 lots. Anticipating continued favorable growth, and to encourage future residential and economic growth, the City has revised its zoning map to include an Industrial District and a Multi-family District.

The potential for commercial development is anticipated with the widening of Ovilla Road (State Highway 664). With potential continued growth, the City must begin to plan for the future needs of the citizens and community. There is also the desire to maintain its suburban residential identity but also to acquire other diversified sources of revenue. Ovilla has a sound fiscal position.

City departments' description:

Fire

The Ovilla Fire Department is made up of three divisions for a department size of forty-two, which includes part time firefighters, fire marshal division, and volunteer firefighters. The fire department employs one part time Assistant Fire Chief, one part time Fire Marshal, six part time Fire Captains and twenty-four part time Firefighters. The department maintains a fleet of eleven emergency vehicles. The Ovilla Fire Department is responsible for all emergency responses to fire incidents, emergency medical first responder service, motor vehicle accidents, and other calls for service.

Parks

The Parks Department is under the supervision of the Public Works Director. There are four City parks, which include Heritage Park, Ashburne Glen, Silver Spur, and the Cindy Jones

Toddler Park as well as the Weldon O'Dell Baseball Field and two unnamed baseball fields. The Parks Department is responsible for mowing, weed eating and general maintenance of all parks and the baseball fields including all lighting and structures. The Parks Department organizes and works with the Service League and City Council in preparation for local events including Heritage Day, Christmas Tree Lighting, National Day of Prayer, and Monument settings.

Police

The Ovilla Police Department is made up of nine paid sworn personnel, one reserve officer, and one secretary. The patrol coverage is twenty-four hours a day, seven days a week with a fleet of 6 marked patrol vehicles. The City contracts with the Northern Ellis Emergency Dispatch (NEED) for dispatch for police, fire, EMS, and public works.

Neighborhood Services

Neighborhood Services employs one full time Code Enforcement Officer responsible for Code Enforcement, Animal Control, and Building inspection for fences, accessory buildings, and flatwork. The officer is the City's designated representative for inspecting on-site sewage facilities and works with the Board of Adjustment and the Planning and Zoning Commission.

Sewer

Subdivisions served by City sewer services through a system of three lift stations and collection lines include Meadow Glen, Ashburne Glen, Ovilla Park, Highland Meadows and Cumberland Forest. The Sewer Department inspects the lift stations daily and compiles monthly reports for the TCEQ Storm Water Management Program. The department manages sewer stoppages, spills, monthly and or quarterly inspections and cleaning of collection systems, as well as repairs to the system's components and new service taps.

Streets

The Street Department is under the supervision of the Public Works Director. Ovilla encompasses approximately 26 miles of roadway that street crews carry the responsibility of maintaining by patching and overlays. Additionally, the Street Department handles tree trimming, debris clean up, drainage easements, storm sewers, sign maintenance and TCEQ reporting, as well as maintaining all right-of-ways in the City. The Public Works Director serves on the Capital Improvement Projects Committee, which makes recommendations to the City Council regarding street improvements and infrastructure needs.

Water

The Water Department is under the direction of the Public Works Director and the Water Superintendent. The Department monitors water usages, flushing, and implementation of a conservation plan, provides for daily system inspections, monthly meter reading, bacteria sampling and reporting, quarterly water sampling and reporting, and storm water monitoring and reporting. The Department repairs all water leaks to the distribution system, oversees and inspects new subdivision lines and review all plans. They manage water supply to the residents, customer complaints regarding water quality and pressure related issues, and respond to all after

hour emergency calls. The Water Department is responsible for maintaining city property and buildings.

III. SCOPE OF SERVICES

The City understands that there are varieties of perspectives, models, and approaches that can be utilized to develop a strategic plan; therefore, the selected consultant should be able to discern which model or model(s) will produce a roadmap to guide the City's future growth and sustainability over the next five years.

The City desires a process that includes development of the strategic plan based on input from the City's stakeholders, elected City officials, the Economic Development Corporation Board, City staff, citizens and business owners. The plan should incorporate short-term and long-term broad goals, specific objectives, strategies/action plans, and outcome measures. The consultant/firm shall provide a process and timeline for which to accomplish the project. It is the City's desire to implement the Strategic Plan in the fall of 2013.

Areas to be addressed include but are not limited to:

- Infrastructure, Services, and Utilities
- Economic Development
- Marketing and Branding of the City to targeted groups and business categories
- Fiscal & Financial Future & Sustainability
- Planning, Code Enforcement, Environmental, Housing, and Neighborhoods
- Parks and Recreation
- Quality of Life Elements, including Arts and Cultural Opportunities
- Education
- Community Transportation and Mobility
- Communications and Information Technology

Consideration shall be given to the existing Comprehensive Plan 2010; the City does not have a multi-year Strategic Plan.

During the process, the City shall:

- Provide necessary information, documents, etc. necessary for the development of the strategic plan.
- Assist the consultant in setting meetings, locations, and other arrangements as necessary to the process.
- Review and provide input and feedback on documents provided by the consulting firm as part of the process.

- The City Administrator will serve to oversee the process and arrange coordination with representatives from City Departments and City officials as necessary for participation in meetings, interview sessions, supervise the gathering of data, information, and documents that may be desired by the consultant/firm.

IV. CONTENTS OF STATEMENT OF QUALIFICATIONS

At a minimum, the statement of qualification from interested consulting firms shall include the following:

- Statement of project understanding and general scope of the project.
- Qualifications of key individuals and firms involved in the project team (if applicable), including resumes, representative projects/case studies and references. Qualifications should demonstrate:
 - Experience in creating strategic plans or similar products for small cities (<15,000 population)
 - Evidence that the consultant(s) is responsible for conducting the plan is located in the DFW Metroplex.
 - Knowledge and experience in addressing the areas of interest in the planning process for small cities as described in III. Scope of Services.
- Description of process including data and information gathering/assessment methodology, project elements and steps/timeline.
- Any additional information that the consultant/firm believes would aid the City in understanding the consultant/firm's qualifications to facilitate the design and implementation of a Five-Year Strategic Plan for the City.

V. EVALUATION CRITERIA

- Completeness of submittal based on description of project in the Request for Qualifications.
- Relevant background of consulting team and or firm.
- Experience with similar projects.
- Project approach, timeframe, and methodology for gathering stakeholder input, and development of Five-Year Strategic Plan.
- Ease of implementation and evaluation of thresholds to success.
- References and sample work product(s).

VI. SELECTION OF PROFESSIONAL SERVICES

The selection of a consultant/firm will be on the basis of demonstrated competence and qualifications for performing services for a fair and reasonable price in the design and implementation of a Five-Year Strategic Plan. The City desires an organizational strategy that outlines objectives and necessary plan of action for each so the City can successfully obtain the

desired goals and demonstrate success through measurable outcomes. A committee will review the qualifications and make a recommendation; the final decision will rest with City Council. The City reserves the right to accept or reject any or all responses.

VII. SUBMITTALS:

Respondents shall provide One (1) digital copy and Six (6) printed copies of the submittal to the following address no later than Friday, August 09, 2013, 10:00 a.m. to:

CLEARLY LABELED:

REQUEST FOR QUALIFICATIONS
STRATEGIC PLAN
City of Ovilla
Cyndy Powell, City Administrator
105 Cockrell Hill
Ovilla, TX 75154

INFORMATION: Please address all questions and requests for additional information to Cyndy Powell, City Administrator, 972-617-7262, cpowell@cityofovilla.org



AGENDA ITEM REPORT

Item(s): 4 (City Secretary use only)

Meeting Date: July 22, 2013

Department: Administration

☐ Discussion ☒ Action

Budgeted Expense: ☐ YES ☐ NO ☒ N/A

Submitted By: Staff

Amount: \$N/A

Attachments:

I. Attendance sheet

Agenda Item / Topic:

ITEM 4. DISCUSSION/ACTION – Consider nominations and appointments/reappointments to the Board of Adjustment. (Consider one reappointment-Richard Ware)

Discussion / Justification:

The Board of Adjustment consists of a five-member board and two alternates. Each member is appointed by the City Council for a two-year term. During the May 28 meeting, Council reappointed Places 1 & 3. Staff had not received response from PL5 Richard Ware by that date of his desires for reappointment. Mr. Ware has since contacted staff and is asking for Council's consideration for reappointment. He has completed the requirements of the TX Open Meetings Act and has notified the city secretary in advance of any noted absences.

If Council reappoints Mr. Ware, there will still be one vacancy on the BOA.
Staff has no new applications on file.

Recommendation / Staff Comments:

N/A

Sample Motion(s):

"I MAKE A MOTION THAT COUNCIL REAPPOINTS / DOES NOT REAPPOINT RICHARD WARE TO PLACE 5 ON THE BOARD OF ADJUSTMENT FOR A 2-YEAR TERM."

June 2012 - thru May 2013

[illegible]



AGENDA ITEM REPORT

Item(s): 5 (City Secretary use only)

Meeting Date: July 22, 2013

Department: Administration

☒ Discussion ☐ Action

Budgeted Expense: ☒ YES ☐ NO ☐ N/A

Submitted By: Staff & Council

Amount: \$N/A

Attachments:	
I. N/A	
Agenda Item / Topic:	
ITEM 5.	DISCUSSION - Review progress and various assignments to facilitate the success of the 2013 Heritage Day festivities.
Discussion / Justification:	
Discuss and update Council the outcome and initial assignments of the first committee meeting, plans and progress of 2013 Heritage Day.	
Recommendation / Staff Comments:	
N/A	
Sample Motion(s):	
<i>Discussion Only.</i>	