

Ovilla City Council
105 S. Cockrell Hill Road, Ovilla, TX 75154

Monday, January 09, 2012

7:00 P.M.

Council Chamber Room

Pursuant to the provisions of Chapter 551 VTCA Government Code, NOTICE is hereby given of a **Regular Meeting** of the City Council of the City of Ovilla, to be held on **Monday, January 09, 2012 at 7:00 P.M.** in the **City Hall Council Chamber Room, 105 S. Cockrell Hill Road, Ovilla, Texas, 75154**, for the purpose of considering the following items.

CALL TO ORDER

- ◆ Invocation
- ◆ Pledge of Allegiance

COMMENTS, PRESENTATIONS, ANNOUNCEMENTS & REPORTS

◆ **Citizen Comments**

The City Council welcomes comments from Citizens. Those wishing to speak must sign in before the meeting begins. Speakers may speak on any topic, whether on the agenda or not. The City Council cannot act upon, discuss issues raised, or make any decision at this time. Speakers under citizen's comments must observe a three-minute time limit. Inquiries regarding matters not listed on the Agenda may be referred to Staff for research and possible future action.

◆ **Department Activity Reports / Discussion**

- | | |
|---|--------------------------------|
| ◆ Police Department | Chief M. Moon |
| • Monthly Report | |
| • Annual Racial Profiling Report | |
| ◆ Fire Department | Fire Chief D. Pickard |
| • Monthly Report | |
| ◆ Public Works | Director B. Piland |
| • Monthly Report | |
| ◆ Finance Department | Accountant S. Jungman |
| • Monthly Municipal Court Report | |
| • Monthly Financial Statements | |
| ◆ Administration | City Administrator R. Whiteman |
| • Monthly Reports – Code Enforcement/Animal Control | |
| • Council Log | |

CONSENT AGENDA

- ◆ Monthly Financial Transactions
- ◆ Minutes of the December 12, 2011 Regular Council Meeting.

The following items may be acted upon in one motion. No separate discussion or action is necessary unless requested by a Council Member, in which event those items will be pulled from the consent agenda for individual consideration.

REGULAR AGENDA
INDIVIDUAL CONSIDERATION

- ITEM 1.** **Discussion/Action** – Consider authorizing an RFQ for professional services to provide a map of the City's municipal boundaries and extraterritorial jurisdiction.
- Requested by Staff
- ITEM 2.** **Discussion/Action** – Consider changes to the Employee Personnel Handbook, drug testing policy procedures, to clarify when testing is warranted.
- Requested by Council
- ITEM 3.** **Discussion/Action** – City Council will review an ethics complaint filed on December 12, 2011 by Mr. Phil Lynch against Mayor Vansyckle in open session pursuant to the Council Procedures on Hearing Complaints. Council may take any action deemed necessary.
- Requested by Council
- ITEM 4.** **Discussion/Action** – City Council will review an ethics complaint filed on December 21, 2011 by Mr. Phil Lynch against Mayor Vansyckle in open session pursuant to the Council Procedures on Hearing Complaints. Council may take any action deemed necessary.
- Requested by Council
- ITEM 5.** **Discussion/Action** – Consider submitting zoning changes to the P&Z for review and recommendation.
- Requested by Staff

EXECUTIVE SESSION

The City Council of the City of Ovilla, Texas, reserves the right to meet in a closed session on any item listed on this Agenda should the need arise, pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).

Conflict of Interest

If a Council Member elects to refrain from an item(s) on this agenda, please see the City Secretary for an affidavit prior to the convening of the meeting.

Council's Request for Consideration of Future Agenda Items

No action or in-depth discussion may occur during this item. It is intended to provide an opportunity for the Council to inform each other and the public about events and situations that are of general interest.

*Bill Vansyckle, Mayor
Tom Leverentz, Mayor Pro-Tem
Michael Dickey, Place Two*

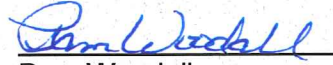
CITY OF OVILLA

AGENDA

*James Wade, Place Three
Doug Hunt, Place Four
Richard Dormier, Place Five
Randy Whiteman, City Administrator*

Adjournment

This is to certify that a copy of the Notice of the Regular City Council Meeting for January 09, 2012, was posted on the bulletin board at City Hall, 105 S. Cockrell Hill Road, Ovilla, on the 6th day of January prior to 6:00 p.m.



Pam Woodall
City Secretary

IF YOU OR YOUR REPRESENTATIVE HAVE A DISABILITY THAT REQUIRES SPECIAL ARRANGEMENTS AND YOU PLAN TO ATTEND THIS PUBLIC MEETING, PLEASE CALL THE CITY SECRETARY AT 972-617-7262 WITHIN 24 HOURS OF THE MEETING. REASONABLE ACCOMMODATIONS WILL BE MADE TO MEET YOUR NEEDS AT THE MEETING. PLEASE SILENCE ALL PAGERS, CELL PHONES & OTHER ELECTRONIC EQUIPMENT WHILE THE CITY COUNCIL MEETING IS IN SESSION.

CERTIFICATION: I hereby certify that the Ovilla City Council Agenda was removed from the City Hall Bulletin Board, located at 105 S. Cockrell Hill Road, Ovilla, TX 75154, (a place accessible to the public at all times) on the _____ day of _____ 2012, at _____ am/pm, after having been posted for at least 72 continuous hours preceding the scheduled time of the posted meeting. _____ Pam Woodall, City Secretary

OVILLA POLICE DEPARTMENT

105 S. Cockrell Hill Rd.

Ovilla, TX 75154

(972) 617-7262

Mayor Bill Vansyckle, Mr. Randy Whiteman,
and the Ovilla City Council

Subject: Police Department Monthly Activity Report:

Dec-11	YTD
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Calls For Service	Total	Total
ACCIDENT	4	22
ALARMS: False: 9 Alarms: 4	14	163
ARREST	1	24
ASSAULT	0	7
ASSISTS: Agency/Unit: 16 EMS/Fire: 7 Motorist: 5	28	374
BLDG / HOUSE SECURITY CHECK	1260	11907
BURGLARY	0	8
BURGLARY OF MOTOR VEHICLE	0	2
CRIMINAL MISCHIEF	0	15
DISTURBANCE	4	60
NEIGHBORHOOD CHECK	1286	14246
OTHER CALLS FOR SERVICE	90	1433
SUSPICIOUS PERSON	5	70
SUSPICIOUS VEHICLE	3	87
THEFT	0	17
TRAFFIC ASSIGNMENT	22	431
TOTAL CALLS FOR SERVICE	2717	28866
RESERVE OFFICER HOURS	0	55.5
AVERAGE RESPONSE TIME (MINUTES)	4.5	4.62166667
TRAFFIC STOP (WARNINGS)	43	537
CITATION	20	427
TOTAL	63	964

PERCENT OF STOPS RECEIVING CITATIONS	31.7	44.3
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OVILLA PD VEHICLE MILEAGE

October-11				November-11			
Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued
100	41943	43207	1264	100	43207	44765	1558
101	110758	112163	1405	101	112163	113174	1011
102	50237	51292	1055	102	51292	52317	1025
103	40304	41557	1253	103	41557	42384	827
104	12171	14880	2709	104	14880	17477	2597
December-11				January-12			
Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued
100	44765	46041	1276	100	46041		-46041
101	113174	114058	884	101	114058		-114058
102	52317	53215	898	102	53215		-53215
103	42384	43384	1000	103	43384		-43384
104	17477	19769	2292	104	19769		-19769
February-12				March-12			
Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued
100			0	100			0
101			0	101			0
102			0	102			0
103			0	103			0
104			0	104			0
April-12				May-12			
Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued
100			0	100			0
101			0	101			0
102			0	102			0
103			0	103			0
104			0	104			0
June-12				July-12			
Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued
100			0	100			0
101			0	101			0
102			0	102			0
103			0	103			0
104			0	104			0

TIER 1 REPORTING

PARTIAL EXEMPTION

Our vehicles that conduct motor vehicle stops are equipped with video and audio equipment and we maintain videos for 90-days

or

In accordance with 2.135(a)(2) the agency has requested and not received funds to install the recording equipment

The following four pages must be completed online and sent electronically to TCLEOSE

www.tcleose.state.tx.us



**Partial Exemption Racial Profiling Reporting
(Tier 1)**

Department Name Ovilla Police Department
Agency Number TX0700500
Chief Administrator Name _____
Reporting Name _____
Contact Number _____
E-mail Address _____

Certification to Report 2.132 (Tier 1) - Partial Exemption

Police Requirements (2.132(b) CCP):

Each law enforcement agency in this state shall adopt a detailed written policy on racial profiling. The policy must:

- (1) clearly define acts constituting racial profiling;
- (2) strictly prohibit peace officers employed by the agency from engaging in racial profiling;
- (3) implement a process by which an individual may file a complaint with the agency if the individual believes that a peace officer employed by the agency has engaged in racial profiling with respect to the individual;
- (4) provide public education relating to the agency's complaint process;
- (5) require appropriate corrective action to be taken against a peace officer employed by the agency who, after an investigation, is shown to have engaged in racial profiling in violation of the agency's policy adopted under this article;
- (6) require collection of information relating to motor vehicle stops in which a citation is issued and to arrests made as a result of those stops, including information relating to:
 - (A) the race or ethnicity of the individual detained;
 - (B) whether a search was conducted and, if so, whether the individual detained consented to the search; and
 - (C) whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual; and
- (7) require the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision (6) to:
 - (A) the Commission on Law Enforcement Officer Standards and Education; and
 - (B) the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

These policies are in effect

[Signature] 1/3/12
Chief Administrator Date



Partial Exemption Racial Profiling Reporting (Tier 1)

Video and Audio Equipment Exemption

Partial Exemption Claimed by (2.135(a) CCP):



all cars regularly used for motor vehicle stops are equipped with video camera and transmitter-activated equipment and each motor stop is recorded and the recording of the stop is retained for at least 90 days after the stop.

OR



In accordance with 2.135(a)(2) the agency has requested and not received funds to install the recording equipment

I claim this exemption


Chief Administrator

 1/3/12
Date



**Partial Exemption Racial Profiling Reporting
(Tier 1)**

(This is the TCLEOSE recommended form. The form is not mandatory. The information contained in this form, however, is mandatory. You may use your form, but all information must be provided.)

If you claim a partial exemption you must submit a report that contains the following data or use this format to report the data.

Instructions: Please fill out all boxes. If zero use 0.

1. Total on lines 4, 11, 14, and 17 Must be equal

2. Total on line 20 Must equal line 15

Number of motor vehicle stops:

1. 425 citation only
2. 9 arrest only
3. 0 both

4. 434 Total

Race or Ethnicity:

5. 67 African
6. 1 Asian
7. 312 Caucasian
8. 51 Hispanic
9. 3 Middle Eastern
10. 0 Native American

11. 434 Total

Race or Ethnicity known prior to stop?

12. 20 Yes
13. 405 No
 9 Unknown/Not Specified

14. 434 Total

Search conducted?

15. 18 Yes
16. 416 No

17. 434 Total

Was search consented?

18. 5 Yes
19. 13 No

20. 18 Total Must equal #15



**Partial Exemption Racial Profiling Reporting
(Tier 1)**

Option to submit required data by utilizing agency report


You must submit your report in PDF format

Electronic Submission of data required by 2.132(b)(6) CCP


(6) required collection of information relating to motor vehicle stops in which a citation is issued and no arrests made as a result of those stops, including information relating to:

- (A) the race or ethnicity of the individual detained;
- (B) whether a search was conducted and, if so, whether the individual detained consented to the search; and
- (C) whether the peace officer knew the race or ethnicity of the individual detained before detaining the individual; and

This analysis meets the above
requirements



Chief Administrator



Date

Send entire documents electornically to this website

www.tcleose.state.tx.us



Donnie Pickard
Fire Chief

DATE: December 2011

TO: Honorable Mayor and City Council Members

FROM: Chief Donnie Pickard

TOPIC: Monthly Department Report

- **Average over all response time in the City of Ovilla 5:36**
- **Average fire response time in the city 07:30-17:30 5:23**
- **Average fire response time in the city 17:30-23:59 5:53**
- **Average fire response time in the city 00:00- 07:30 7:15**
- **Average over all EMS response time in the City of Ovilla 5:45**
- **Average EMS response time in the city 07:30-17:30 5:41**
- **Average EMS response time in the city 17:30-23:59 5:16**
- **Average EMS response time in the city 00:00-07:30 7:15**
- **Total calls for service in 2011 706**

OVILLA FIRE DEPARTMENT

December 2011 MONTHLY REPORT

TOTAL RESPONSES TO: 51

Automatic Fire/Med Alarms	6	Disregarded & Misc.	5
Brush/Grass Fires	2	Public Service Assist	1
Carbon Monoxide Alarm	1	Air/Rehab	2
Emergency Medical Service	21	Structure Fire	4
Hazardous Condition	0	Trash Fire	0
Investigation of Smoke/Odor	2	Fill In/Move Up	3
Lockout	1	Vehicle/Trailer Fire	0
Vehicle/Airplane Crash	6	Controlled Burning	2

STRUCTURE FIRES/REHAB LOCATIONS - 6

Greenwood Drive	Ovilla
Red Bird Trail	Midlothian
Pebble Creek	Midlothian
Hwy. 67	Midlothian
Rebecca Lane	Lancaster
Rolling Hills Place	Lancaster

EMS RESPONSES - 27

Vehicle/Airplane Crash	6
Medical Emergencies	21
Basic Life Support Given (BLS)	17
Advanced Life Support Given (ALS)	5
Public Service Assist	1

MONTHLY STATISTICS:

Total Fire & EMS Responses	51	Total Gasoline Consumption	85.65
Total Fire/EMS Training Hours	149	Total Diesel Consumption	119.2
Total Personnel Attending Fire/EMS Schools	0	Approximate City Water Consumption in Gallons	6,000
Total Apparatus Training Hours	20	Fire Calls Made By Daytime FF	5
Extra Station Duty Hours	692	EMS Calls Made By Daytime FF	7
Total Donations Received	\$100.00	Total Calls Made By Daytime FF	12
		Overlapping Incidents	5

HOURS DONATED BY FIREFIGHTERS

Training Hours / Extra Station Duty	169/692
Responding To Fire/EMS Calls	602
Total Hours	1463
Total Hours Savings @ \$21.47 per hour	\$ 31,410.61
Year To Date Savings	\$368,274.91



DATE: January 3, 2012

TO: Honorable Mayor and City Council Members

FROM: Brad Piland Public Works Director

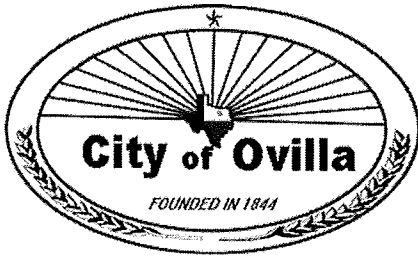
TOPIC: Public Works Monthly Report for December 2011

- Installed swing set at the toddler park
- Patched potholes Shadowwood, Westmoreland, Hollingsworth & Red Oak Creek
- Drainage at Public Works building
- Sewer Lift Station Repairs- pulled Pump 1 at Heritage Lift Station
- Pump Station - mow and weed eat
- Trimmed trees in the right-of-way on Dusty Oaks
- Maintained right-of-ways - mowing and weed eating
- Read water meters; service disconnects and reconnects
- Removed old culverts on Georgetown and installed new 30 inch culverts
- Finished document room at PD
- Update marquee as needed
- Daily water maintenance residual and pressure test
- Heritage Park, Silver Spur Park and Baseball fields and park; tree and grass maintenance
- Removed holiday banners

- Reinstalled pump #2 at Highland Meadows Lift Station
- Repaired water main at 712 Georgetown
- Contractor repaired rail system in Heritage Lift Station
- Cleaned drainage ditch from installation of new culverts
- Televised sewer main at 146 Meadow Glen

- Jimmy Bryan -
 - Repaired JD Backhoe
 - Serviced PD # 102 and new tires
 - Repaired lights on patch truck
 - Repaired JCB backhoe
 - Repaired clutch on dump truck
 - Inspections on 06 Chevy, Patch truck, Chevy dump truck, 3/4 ton truck
- Flushed Hydrants
- Collect water samples for TCEQ reporting
- Water Maintenance – routine flushing mains and hydrant
- Meter Box repair and replace lids as needed

Water plants at City Hall and park



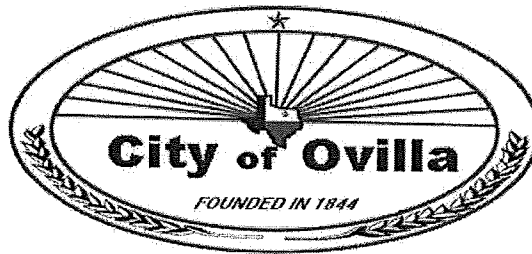
Jessica Foresman
Court Clerk

DATE: January 9, 2012
TO: Honorable Mayor and City Council Members
CC: City Administrator, Randy Whiteman
FROM: Jessica Foresman, Court Clerk
SUBJECT: Monthly Staff Report

26 traffic, and 5 ordinance related cases were filed for the month of December. 18 warrants were issued

Court Collection for the month of December was \$5,233.90

\$2,958.21 is kept by the City FYTD \$15,948.66
\$2,275.69 is remitted to State FYTD \$11,349.74



DATE: 01-09-2011

TO: Honorable Mayor and Council Members

FROM: Sharon Jungman

**SUBJECT: Financial Statements
As of November 30, 2011**

City of Ovilla General Fund
Profit & Loss Budget vs. Actual
October through November 2011

	Oct - Nov 11	Budget	\$ Over Budget	% of Budget Thru November 17%
Income				
4000100 · Taxes				
4000105 · Ad Valorem, Current	67,175.53	1,210,000.00	(1,142,824.47)	5.55%
4000110 · Ad Valorem, Delinquent	4,378.65	15,000.00	(10,621.35)	29.19%
4000113 · Interest/Penalties - Prop Tax	991.64	11,000.00	(10,008.36)	9.02%
4000120 · Sales Tax	30,672.33	130,000.00	(99,327.67)	23.59%
4000125 · Sales Tax - Street Improvement	7,668.09	32,000.00	(24,331.91)	23.96%
4000130 · Franchise Tax	11,921.84	142,000.00	(130,078.16)	8.4%
Total 4000100 · Taxes	122,808.08	1,540,000.00	(1,417,191.92)	7.98%
4000200 · Licenses and Permits				
4000208 · Building Permits				
4000210 · Residential Building Permits	0.00	2,500.00	(2,500.00)	0.0%
4000214 · Misc Building Permits	1,111.68	14,000.00	(12,888.32)	7.94%
Total 4000208 · Building Permits	1,111.68	16,500.00	(15,388.32)	6.74%
4000230 · Plan Review Fee	0.00	4,000.00	(4,000.00)	0.0%
4000260 · Alarm Permits	90.00	1,500.00	(1,410.00)	6.0%
4000270 · Animal Tag Fees	622.00	1,000.00	(378.00)	62.2%
4000272 · Impound Fees	150.00	2,000.00	(1,850.00)	7.5%
4000290 · Misc Licenses and Permits	165.00	2,000.00	(1,835.00)	8.25%
Total 4000200 · Licenses and Permits	2,138.68	27,000.00	(24,861.32)	7.92%
4000400 · Charges for Services				
4000325 · ESD #2	0.00	110,000.00	(110,000.00)	0.0%
4000330 · ESD #4	3,779.99	40,000.00	(36,220.01)	9.45%
4000411 · Copies and Maps	17.70	50.00	(32.30)	35.4%
4000415 · Police Reports	30.00	100.00	(70.00)	30.0%
4000420 · Park Lights	0.00	500.00	(500.00)	0.0%
4000440 · Oak Leaf Animal Control	327.00	1,000.00	(673.00)	32.7%
4000480 · Solid Waste (Garbage)	32,703.48	200,760.00	(168,056.52)	16.29%
4000490 · Misc Charges for Services	474.20	2,000.00	(1,525.80)	23.71%
Total 4000400 · Charges for Services	37,332.37	354,410.00	(317,077.63)	10.53%
4000500 · Fines and Forfeitures				
4000510 · Fines - Police	11,845.41	83,000.00	(71,154.59)	14.27%
4000520 · Fines - Animal Control	0.00	3,000.00	(3,000.00)	0.0%
4000525 · Fines - Code Enforcement	322.00	2,500.00	(2,178.00)	12.88%
4000590 · Misc Fines and Forfeitures	112.10	150.00	(37.90)	74.73%
Total 4000500 · Fines and Forfeitures	12,279.51	88,650.00	(76,370.49)	13.85%
4000800 · Other Revenue				
4000810 · Heritage Day	1,270.00	2,500.00	(1,230.00)	50.8%
4000818 · Leose Proceeds	0.00	1,175.00	(1,175.00)	0.0%

	Oct - Nov 11	Budget	\$ Over Budget	% of Budget Thru November 17%
4000820 · Water Tower Lease	10,059.96	80,716.00	(70,656.04)	12.46%
4000840 · Interest Earned	415.89	500.00	(84.11)	83.18%
4000887 · HOA Revenue	0.00	1,015.00	(1,015.00)	0.0%
4000890 · Misc Other Revenue	229.12	5,000.00	(4,770.88)	4.58%
Total 4000800 · Other Revenue	11,974.97	90,906.00	(78,931.03)	13.17%
4000900 · Transfers In				
4000925 · Transfer In - 4B-EDC	0.00	2,500.00	(2,500.00)	0.0%
4000930 · Transfer In From W&S Fund	0.00	121,972.00	(121,972.00)	0.0%
4000940 · Transfer in MDD Fund	0.00	500.00	(500.00)	0.0%
Total 4000900 · Transfers In	0.00	124,972.00	(124,972.00)	0.0%
Total Income	186,533.61	2,225,938.00	(2,039,404.39)	8.38%
Gross Profit	186,533.61	2,225,938.00	(2,039,404.39)	8.38%
Expense				
10 · Administration				
5101100 · Salaries & Wages				
5101110 · City Administrator	12,606.00	62,034.00	(49,428.00)	20.32%
5101115 · City Secretary	6,452.47	32,075.00	(25,622.53)	20.12%
5101117 · City Accountant	7,000.83	34,625.00	(27,624.17)	20.22%
5101120 · Part Time- Admin. Support	1,497.71	7,566.00	(6,068.29)	19.8%
Total 5101100 · Salaries & Wages	27,557.01	136,300.00	(108,742.99)	20.22%
5102100 · Employee Benefits				
5102110 · Group Insurance	3,038.76	19,480.00	(16,441.24)	15.6%
5102135 · TMRS	1,302.18	8,750.00	(7,447.82)	14.88%
5102160 · Worker's Compensation	154.50	475.00	(320.50)	32.53%
5102170 · Payroll Taxes	442.21	3,250.00	(2,807.79)	13.61%
5102180 · Unemployment Taxes	0.00	1,000.00	(1,000.00)	0.0%
5102196 · Indiv. Membership Dues	0.00	600.00	(600.00)	0.0%
Total 5102100 · Employee Benefits	4,937.65	33,555.00	(28,617.35)	14.72%
5102200 · Special Services				
5102210 · Tax Assessing & Collecting Fees	0.00	1,600.00	(1,600.00)	0.0%
5102220 · Tax Appraisal Fee	203.00	17,000.00	(16,797.00)	1.19%
5102230 · Legal Fees	0.00	30,000.00	(30,000.00)	0.0%
5102240 · Audit	0.00	6,120.00	(6,120.00)	0.0%
5102250 · Accounting	0.00	1,500.00	(1,500.00)	0.0%
5102260 · Engineering Fees	0.00	1,000.00	(1,000.00)	0.0%
Total 5102200 · Special Services	203.00	57,220.00	(57,017.00)	0.36%
5102300 · Contractual Services				
5102310 · Consultant Fees	0.00	20,000.00	(20,000.00)	0.0%
Total 5102300 · Contractual Services	0.00	20,000.00	(20,000.00)	0.0%

	Oct - Nov 11	Budget	\$ Over Budget	% of Budget Thru November 17%
5102500 · Operating Services				
5102530 · Custodial Service Contract	530.00	3,200.00	(2,670.00)	16.56%
Total 5102500 · Operating Services	530.00	3,200.00	(2,670.00)	16.56%
5102600 · Special Expenses				
5102610 · Election - Payroll	0.00	600.00	(600.00)	0.0%
5102620 · Election - Supplies	0.00	2,200.00	(2,200.00)	0.0%
5102630 · Election Meeting Expense	0.00	100.00	(100.00)	0.0%
5102650 · Codification Book Update	0.00	2,000.00	(2,000.00)	0.0%
Total 5102600 · Special Expenses	0.00	4,900.00	(4,900.00)	0.0%
5103100 · General Supplies				
5103110 · Office Supplies	743.03	7,000.00	(6,256.97)	10.62%
5103140 · Uniforms	0.00	300.00	(300.00)	0.0%
Total 5103100 · General Supplies	743.03	7,300.00	(6,556.97)	10.18%
5103400 · Maintenance Supplies / Parts				
5103410 · Supplies - Custodial	68.65	1,500.00	(1,431.35)	4.58%
5103440 · Maintenance Agreement Expense	0.00	900.00	(900.00)	0.0%
5103460 · Miscellaneous	0.00	200.00	(200.00)	0.0%
Total 5103400 · Maintenance Supplies / Parts	68.65	2,600.00	(2,531.35)	2.64%
5104200 · Travel Expenses				
5104210 · Travel - Local	0.00	500.00	(500.00)	0.0%
5104220 · Professional Development	250.00	5,000.00	(4,750.00)	5.0%
5104222 · Professional Develop - Council	1,006.93	350.00	656.93	287.69%
5104225 · City Council Meal Expense	0.00	400.00	(400.00)	0.0%
5104230 · Professional Develop - In-House	0.00	100.00	(100.00)	0.0%
Total 5104200 · Travel Expenses	1,256.93	6,350.00	(5,093.07)	19.79%
5105200 · Data Processing Expenses				
5105230 · Data Proc-Maintenance & Repair	466.69	4,500.00	(4,033.31)	10.37%
5105240 · Data Processing - Software	3,372.43	11,350.00	(7,977.57)	29.71%
Total 5105200 · Data Processing Expenses	3,839.12	15,850.00	(12,010.88)	24.22%
5105300 · Printing Expense				
5105310 · Copier Expense	0.00	5,000.00	(5,000.00)	0.0%
5105320 · Printing - Newsletters	1,102.96	4,800.00	(3,697.04)	22.98%
5105330 · Printing - Forms	0.00	1,800.00	(1,800.00)	0.0%
5105350 · Printing - Other	0.00	500.00	(500.00)	0.0%
Total 5105300 · Printing Expense	1,102.96	12,100.00	(10,997.04)	9.12%
5105400 · Utilities				
5105410 · Telephone	193.79	1,200.00	(1,006.21)	16.15%
5105415 · Cellular Phone	164.58	1,000.00	(835.42)	16.46%
5105417 · Internet	119.26	750.00	(630.74)	15.9%

	Oct - Nov 11	Budget	\$ Over Budget	% of Budget Thru November 17%
5105450 · Electricity	8,774.28	70,000.00	(61,225.72)	12.54%
Total 5105400 · Utilities	9,251.91	72,950.00	(63,698.09)	12.68%
5105500 · Repairs & Bldg Improvements				
5105520 · Repairs - Buildings	1,025.88	3,500.00	(2,474.12)	29.31%
5105540 · Repairs - Machinery & Equipment	0.00	1,000.00	(1,000.00)	0.0%
5105590 · Repairs - Other	0.00	500.00	(500.00)	0.0%
Total 5105500 · Repairs & Bldg Improvements	1,025.88	5,000.00	(3,974.12)	20.52%
5105600 · Insurance				
5105610 · Insurance - Property	623.00	2,500.00	(1,877.00)	24.92%
5105620 · Insurance - Liability	121.25	780.00	(658.75)	15.55%
5105630 · Insurance - Fidelity Bond	312.50	250.00	62.50	125.0%
5105635 · Public Officials Surety Bonds	0.00	900.00	(900.00)	0.0%
Total 5105600 · Insurance	1,056.75	4,430.00	(3,373.25)	23.85%
5105700 · Other Expenses				
5105705 · Postage	546.00	6,000.00	(5,454.00)	9.1%
5105710 · Cash - Over/Short	0.00	10.00	(10.00)	0.0%
5105725 · Records Management Expense	0.00	1,000.00	(1,000.00)	0.0%
5105730 · City - Memberships	400.00	2,100.00	(1,700.00)	19.05%
5105740 · Advertising	525.48	5,000.00	(4,474.52)	10.51%
5105752 · Pre-Employment Screening	0.00	300.00	(300.00)	0.0%
5105760 · Bank Service Charge	5.00	25.00	(20.00)	20.0%
5105764 · Filing Fees	0.00	250.00	(250.00)	0.0%
5105765 · Miscellaneous	94.57	2,000.00	(1,905.43)	4.73%
Total 5105700 · Other Expenses	1,571.05	16,685.00	(15,113.95)	9.42%
5106400 · Minor Capital Outlay				
5106440 · Machinery & Equipment	0.00	1,000.00	(1,000.00)	0.0%
5106465 · Furniture	0.00	500.00	(500.00)	0.0%
Total 5106400 · Minor Capital Outlay	0.00	1,500.00	(1,500.00)	0.0%
5107400 · Capitalized Assets				
5107440 · Machinery & Equipment	0.00	1,000.00	(1,000.00)	0.0%
5107470 · Audio & Visual Equipment	6,012.46	5,000.00	1,012.46	120.25%
Total 5107400 · Capitalized Assets	6,012.46	6,000.00	12.46	100.21%
5109000 · Reserves				
5109001 · Reserve for Contingency	0.00	86,561.00	(86,561.00)	0.0%
Total 5109000 · Reserves	0.00	86,561.00	(86,561.00)	0.0%
Total 10 · Administration	59,156.40	492,501.00	(433,344.60)	12.01%
20 · Police				
5201100 · Salaries & Wages				
5201120 · Police Chief	9,151.93	60,046.00	(50,894.07)	15.24%

	Oct - Nov 11	Budget	\$ Over Budget	% of Budget Thru November 17%
5201143 · Command Staff	7,159.79	47,004.00	(39,844.21)	15.23%
5201150 · Certification Pay	369.20	2,400.00	(2,030.80)	15.38%
Total 5201100 · Salaries & Wages	16,680.92	109,450.00	(92,769.08)	15.24%
5201400 · Support Salaries				
5201405 · Support Staff	3,219.22	21,337.00	(18,117.78)	15.09%
5201410 · Patrol	35,081.66	235,978.00	(200,896.34)	14.87%
5201415 · Certification Pay	496.18	5,500.00	(5,003.82)	9.02%
5201490 · Overtime	522.36	9,600.00	(9,077.64)	5.44%
Total 5201400 · Support Salaries	39,319.42	272,415.00	(233,095.58)	14.43%
5202100 · Employee Benefits				
5202110 · Group Insurance	8,432.87	79,000.00	(70,567.13)	10.68%
5202135 · TMRS	2,614.81	18,650.00	(16,035.19)	14.02%
5202160 · Worker's Compensation	2,102.50	8,500.00	(6,397.50)	24.74%
5202170 · Payroll Taxes	686.65	5,300.00	(4,613.35)	12.96%
5202196 · Membership Dues	0.00	315.00	(315.00)	0.0%
Total 5202100 · Employee Benefits	13,836.83	111,765.00	(97,928.17)	12.38%
5202300 · Contractual Services				
5202355 · Contract Labor - Individual	12.50	500.00	(487.50)	2.5%
5202356 · Gingerbread House	0.00	1,000.00	(1,000.00)	0.0%
5202380 · Dispatch	6,197.50	13,550.00	(7,352.50)	45.74%
Total 5202300 · Contractual Services	6,210.00	15,050.00	(8,840.00)	41.26%
5202500 · Operating Services				
5202540 · Computer Maintenance	0.00	500.00	(500.00)	0.0%
5202560 · Internet Subscriptions	0.00	350.00	(350.00)	0.0%
Total 5202500 · Operating Services	0.00	850.00	(850.00)	0.0%
5202600 · Special Expenses				
5202675 · National Night Out	279.12	500.00	(220.88)	55.82%
Total 5202600 · Special Expenses	279.12	500.00	(220.88)	55.82%
5203100 · General Supplies				
5203110 · Office Supplies	135.98	1,500.00	(1,364.02)	9.07%
5203140 · Uniforms	415.10	1,400.00	(984.90)	29.65%
5203170 · Evidence Gathering	0.00	300.00	(300.00)	0.0%
Total 5203100 · General Supplies	551.08	3,200.00	(2,648.92)	17.22%
5203400 · Maintenance Supplies & Parts				
5203410 · Supplies - Custodial	0.00	500.00	(500.00)	0.0%
Total 5203400 · Maintenance Supplies & Parts	0.00	500.00	(500.00)	0.0%
5204200 · Travel Expenses				
5204210 · Travel - Local	5.00	300.00	(295.00)	1.67%
5204220 · Professional Development	0.00	500.00	(500.00)	0.0%

	Oct - Nov 11	Budget	\$ Over Budget	% of Budget Thru November 17%
5204270 · Vehicle Expenses	2,198.95	22,000.00	(19,801.05)	10.0%
Total 5204200 · Travel Expenses	2,203.95	22,800.00	(20,596.05)	9.67%
5205200 · Data Processing Expenses				
5205220 · Data Proc - Equipment Rental	0.00	400.00	(400.00)	0.0%
5205240 · Data Processing - Software	18,326.00	17,850.00	476.00	102.67%
Total 5205200 · Data Processing Expenses	18,326.00	18,250.00	76.00	100.42%
5205300 · Printing Expenses				
5205310 · Copier Expense	216.44	1,500.00	(1,283.56)	14.43%
5205330 · Printing - Forms	0.00	600.00	(600.00)	0.0%
5205350 · Printing - Other	12.44	400.00	(387.56)	3.11%
Total 5205300 · Printing Expenses	228.88	2,500.00	(2,271.12)	9.16%
5205400 · Utilities				
5205410 · Telephone	208.70	1,400.00	(1,191.30)	14.91%
5205415 · Cellular Phone	231.60	1,700.00	(1,468.40)	13.62%
5205417 · Internet - PD	149.07	950.00	(800.93)	15.69%
5205420 · Wireless Cards	383.02	2,350.00	(1,966.98)	16.3%
Total 5205400 · Utilities	972.39	6,400.00	(5,427.61)	15.19%
5205500 · Repairs & Building Improvements				
5205520 · Repairs - Building	0.00	300.00	(300.00)	0.0%
5205540 · Repairs- Machinery & Equipment	85.00	700.00	(615.00)	12.14%
5205550 · Repairs - Vehicles	672.22	7,500.00	(6,827.78)	8.96%
Total 5205500 · Repairs & Building Improvements	757.22	8,500.00	(7,742.78)	8.91%
5205600 · Insurance				
5205610 · Insurance - Property	412.50	1,060.00	(647.50)	38.92%
5205620 · Insurance - Liability	1,267.25	5,400.00	(4,132.75)	23.47%
5205640 · Insurance - Vehicle	587.50	2,500.00	(1,912.50)	23.5%
Total 5205600 · Insurance	2,267.25	8,960.00	(6,692.75)	25.3%
5205700 · Other Expenses				
5205752 · Pre-Employment Screeing	0.00	600.00	(600.00)	0.0%
5205742 · Public Relations	12.00	400.00	(388.00)	3.0%
5205765 · Miscellaneous	97.79	1,500.00	(1,402.21)	6.52%
Total 5205700 · Other Expenses	109.79	2,500.00	(2,390.21)	4.39%
5206400 · Minor Capital Outlay				
5206440 · Machinery & Equipment	130.65	650.00	(519.35)	20.1%
5206445 · Personal Protective Equipment	0.00	2,000.00	(2,000.00)	0.0%
Total 5206400 · Minor Capital Outlay	130.65	2,650.00	(2,519.35)	4.93%
5207400 · Capitalized Assets				
5207440 · Machinery & Equipment	0.00	1,000.00	(1,000.00)	0.0%
5207450 · Vehicles	0.00	12,370.00	(12,370.00)	0.0%

	Oct - Nov 11	Budget	\$ Over Budget	% of Budget Thru November 17%
Total 5207400 · Capitalized Assets	0.00	13,370.00	(13,370.00)	0.0%
Total 20 · Police	101,873.50	599,660.00	(497,786.50)	16.99%
25 · Municipal Court				
5251100 · Salaries & Wages				
5251140 · Municipal Judge	880.00	5,280.00	(4,400.00)	16.67%
Total 5251100 · Salaries & Wages	880.00	5,280.00	(4,400.00)	16.67%
5251400 · Support Staff				
5251405 · Support Staff	4,137.60	27,945.00	(23,807.40)	14.81%
5251420 · Jury Fees	0.00	108.00	(108.00)	0.0%
5251425 · City Prosecutor	1,011.07	5,000.00	(3,988.93)	20.22%
5251490 · Overtime	70.56	1,000.00	(929.44)	7.06%
Total 5251400 · Support Staff	5,219.23	34,053.00	(28,833.77)	15.33%
5252100 · Employee Benefits				
5252110 · Group Insurance	1,081.98	6,492.00	(5,410.02)	16.67%
5252135 · TMRS	213.49	1,450.00	(1,236.51)	14.72%
5252160 · Worker's Compensation	27.00	125.00	(98.00)	21.6%
5252170 · Payroll Taxes	54.40	410.00	(355.60)	13.27%
5252196 · Membership Dues	0.00	80.00	(80.00)	0.0%
Total 5252100 · Employee Benefits	1,376.87	8,557.00	(7,180.13)	16.09%
5252300 · Contractual Services				
5252375 · Traffic Fines	10,358.50	34,000.00	(23,641.50)	30.47%
Total 5252300 · Contractual Services	10,358.50	34,000.00	(23,641.50)	30.47%
5252500 · Operating Services				
5252540 · Computer Maintenance	0.00	150.00	(150.00)	0.0%
Total 5252500 · Operating Services	0.00	150.00	(150.00)	0.0%
5253100 · General Supplies				
5253110 · Office Supplies	0.00	75.00	(75.00)	0.0%
5253140 · Uniforms	0.00	50.00	(50.00)	0.0%
Total 5253100 · General Supplies	0.00	125.00	(125.00)	0.0%
5254200 · Travel Expenses				
5254210 · Travel - Local	0.00	25.00	(25.00)	0.0%
5254220 · Professional Development	0.00	50.00	(50.00)	0.0%
Total 5254200 · Travel Expenses	0.00	75.00	(75.00)	0.0%
5255200 · Data Processing Expenses				
5255240 · Data Processing - SW Maint.	1,606.35	1,670.00	(63.65)	96.19%
Total 5255200 · Data Processing Expenses	1,606.35	1,670.00	(63.65)	96.19%
5255300 · Printing Expense				

	Oct - Nov 11	Budget	\$ Over Budget	% of Budget Thru November 17%
5255350 · Printing - Other	0.00	200.00	(200.00)	0.0%
Total 5255300 · Printing Expense	0.00	200.00	(200.00)	0.0%
5255600 · Insurance				
5255620 · Insurance - Liability	62.50	275.00	(212.50)	22.73%
5255630 · Insurance - Fidelity Bond	0.00	50.00	(50.00)	0.0%
Total 5255600 · Insurance	62.50	325.00	(262.50)	19.23%
5255700 · Other Expenses				
5255752 · Pre-Employment Screening	0.00	100.00	(100.00)	0.0%
5255765 · Miscellaneous	0.00	75.00	(75.00)	0.0%
Total 5255700 · Other Expenses	0.00	175.00	(175.00)	0.0%
Total 25 · Municipal Court	19,503.45	84,610.00	(65,106.55)	23.05%
30 · Fire				
5301100 · Salaries & Wages				
5301125 · Fire Chief	8,626.89	56,632.00	(48,005.11)	15.23%
5301130 · Asst. Fire Chief	4,633.09	32,068.00	(27,434.91)	14.45%
Total 5301100 · Salaries & Wages	13,259.98	88,700.00	(75,440.02)	14.95%
5301400 · Support Salaries				
5301440 · Firefighters	21,621.90	126,000.00	(104,378.10)	17.16%
5301485 · Volunteer Incentive Program	1,815.00	14,000.00	(12,185.00)	12.96%
Total 5301400 · Support Salaries	23,436.90	140,000.00	(116,563.10)	16.74%
5302100 · Employee Benefits				
5302110 · Group Insurance	700.00	6,500.00	(5,800.00)	10.77%
5302135 · TMRS	661.30	4,550.00	(3,888.70)	14.53%
5302137 · Volunteer Retirement	0.00	4,500.00	(4,500.00)	0.0%
5302160 · Worker's Compensation	2,054.75	8,100.00	(6,045.25)	25.37%
5302170 · Payroll Taxes	1,692.44	11,900.00	(10,207.56)	14.22%
5302196 · Membership Dues	525.00	2,500.00	(1,975.00)	21.0%
Total 5302100 · Employee Benefits	5,633.49	38,050.00	(32,416.51)	14.81%
5302300 · Contractual Services				
5302310 · Consultant Fees	0.00	1,600.00	(1,600.00)	0.0%
5302380 · Dispatch	6,197.50	11,525.00	(5,327.50)	53.77%
5302385 · Emergency Transport Service	15,318.00	59,410.00	(44,092.00)	25.78%
Total 5302300 · Contractual Services	21,515.50	72,535.00	(51,019.50)	29.66%
5302500 · Operating Services				
5302510 · Maintenance Agreements	524.85	12,005.00	(11,480.15)	4.37%
5302540 · Computer Maintenance	0.00	2,000.00	(2,000.00)	0.0%
5302570 · Warning System Maintenance	780.00	730.00	50.00	106.85%
5302580 · Generator Maintenance	0.00	1,650.00	(1,650.00)	0.0%
Total 5302500 · Operating Services	1,304.85	16,385.00	(15,080.15)	7.96%

	Oct - Nov 11	Budget	\$ Over Budget	% of Budget Thru November 17%
5302600 · Special Expenses				
5302675 · National Night Out	289.56	500.00	(210.44)	57.91%
Total 5302600 · Special Expenses	289.56	500.00	(210.44)	57.91%
5303100 · General Supplies				
5303110 · Office Supplies	168.67	2,000.00	(1,831.33)	8.43%
5303140 · Uniforms	453.00	4,000.00	(3,547.00)	11.33%
5303160 · Medical Supplies	1,227.48	7,000.00	(5,772.52)	17.54%
5303165 · Medical Support	118.56	1,000.00	(881.44)	11.86%
5303170 · Evidence Gathering	0.00	250.00	(250.00)	0.0%
5303175 · Education Aids	0.00	250.00	(250.00)	0.0%
Total 5303100 · General Supplies	1,967.71	14,500.00	(12,532.29)	13.57%
5303400 · Maintenance Supplies & Parts				
5303410 · Supplies - Custodial	94.70	1,400.00	(1,305.30)	6.76%
5303420 · Building Alarm Maintenance	0.00	420.00	(420.00)	0.0%
Total 5303400 · Maintenance Supplies & Parts	94.70	1,820.00	(1,725.30)	5.2%
5304200 · Travel Expenses				
5304220 · Professional Development	250.00	4,500.00	(4,250.00)	5.56%
5304240 · Medical Training	0.00	1,000.00	(1,000.00)	0.0%
5304270 · Vehicle Expenses	1,377.30	12,000.00	(10,622.70)	11.48%
Total 5304200 · Travel Expenses	1,627.30	17,500.00	(15,872.70)	9.3%
5305200 · Data Processing Expenses				
5305230 · Data Proc-Maintenance & Repair	0.00	1,250.00	(1,250.00)	0.0%
5305240 · Data Processing - Software	1,783.00	2,850.00	(1,067.00)	62.56%
Total 5305200 · Data Processing Expenses	1,783.00	4,100.00	(2,317.00)	43.49%
5305300 · Printing Expense				
5305310 · Copier Expense	453.24	3,300.00	(2,846.76)	13.74%
5305330 · Printing - Forms	0.00	200.00	(200.00)	0.0%
Total 5305300 · Printing Expense	453.24	3,500.00	(3,046.76)	12.95%
5305400 · Utilities				
5305410 · Telephone	363.21	2,100.00	(1,736.79)	17.3%
5305415 · Cellular Phone	602.53	4,000.00	(3,397.47)	15.06%
5305417 · Internet - Fire Dept.	268.33	1,750.00	(1,481.67)	15.33%
5305430 · Natural Gas	65.63	2,200.00	(2,134.37)	2.98%
Total 5305400 · Utilities	1,299.70	10,050.00	(8,750.30)	12.93%
5305500 · Repairs & Bldg Improvements				
5305520 · Repairs - Building	1,983.53	5,000.00	(3,016.47)	39.67%
5305540 · Repairs - Machinery & Equipment	1,171.61	19,500.00	(18,328.39)	6.01%
5305545 · Repairs - Apparatus	427.58	12,000.00	(11,572.42)	3.56%
5305550 · Repairs - Vehicles	162.69	4,000.00	(3,837.31)	4.07%

	Oct - Nov 11	Budget	\$ Over Budget	% of Budget Thru November 17%
Total 5305500 · Repairs & Bldg Improvements	3,745.41	40,500.00	(36,754.59)	9.25%
5305600 · Insurance				
5305610 · Insurance - Property	13.25	75.00	(61.75)	17.67%
5305620 · Insurance - Liability	9,775.00	8,960.00	815.00	109.1%
5305640 · Insurance - Vehicle	2,563.97	11,718.00	(9,154.03)	21.88%
Total 5305600 · Insurance	12,352.22	20,753.00	(8,400.78)	59.52%
5305700 · Other Expenses				
5305705 · Postage	0.00	200.00	(200.00)	0.0%
5305752 · Pre-Employment Screening	260.00	0.00	260.00	100.0%
5305765 · Flags & Miscellaneous	0.00	500.00	(500.00)	0.0%
5305770 · Matching Fire Grant Expense	0.00	400.00	(400.00)	0.0%
Total 5305700 · Other Expenses	260.00	1,100.00	(840.00)	23.64%
5306400 · Minor Capital Outlay				
5306440 · Machinery & Equipment	3,086.93	11,000.00	(7,913.07)	28.06%
5306445 · Personal Protective Equipment	845.00	10,500.00	(9,655.00)	8.05%
Total 5306400 · Minor Capital Outlay	3,931.93	21,500.00	(17,568.07)	18.29%
Total 30 · Fire	92,955.49	491,493.00	(398,537.51)	18.91%
40 · Community Services				
5401100 · Salaries & Wages				
5401135 · ACO/Code Enforcement Officer	5,195.90	34,200.00	(29,004.10)	15.19%
5401190 · Overtime	0.00	150.00	(150.00)	0.0%
Total 5401100 · Salaries & Wages	5,195.90	34,350.00	(29,154.10)	15.13%
5402100 · Employee Benefits				
5402110 · Group Insurance	700.00	6,492.00	(5,792.00)	10.78%
5402135 · TMRS	259.63	1,450.00	(1,190.37)	17.91%
5402160 · Worker's Compensation	77.25	325.00	(247.75)	23.77%
5402170 · Payroll Taxes	76.31	500.00	(423.69)	15.26%
5402190 · License	0.00	200.00	(200.00)	0.0%
Total 5402100 · Employee Benefits	1,113.19	8,967.00	(7,853.81)	12.41%
5402300 · Contractual Services				
5402315 · Contract Building Inspections	230.76	10,500.00	(10,269.24)	2.2%
5402370 · Impound Fees	291.00	2,000.00	(1,709.00)	14.55%
Total 5402300 · Contractual Services	521.76	12,500.00	(11,978.24)	4.17%
5402500 · Operating Services				
5402540 · Computer Maintenance	0.00	100.00	(100.00)	0.0%
Total 5402500 · Operating Services	0.00	100.00	(100.00)	0.0%
5402600 · Special Expenses				
5402685 · Clean up Day	0.00	100.00	(100.00)	0.0%

	Oct - Nov 11	Budget	\$ Over Budget	% of Budget Thru November 17%
Total 5402600 · Special Expenses	0.00	100.00	(100.00)	0.0%
5403100 · General Supplies				
5403110 · Office Supplies	0.00	125.00	(125.00)	0.0%
5403120 · Animal Care	0.00	150.00	(150.00)	0.0%
5403122 · Pet Supplies	0.00	100.00	(100.00)	0.0%
5403140 · Uniforms	0.00	350.00	(350.00)	0.0%
Total 5403100 · General Supplies	0.00	725.00	(725.00)	0.0%
5403400 · Maintenance Supplies & Parts				
5403460 · Miscellaneous	0.00	100.00	(100.00)	0.0%
Total 5403400 · Maintenance Supplies & Parts	0.00	100.00	(100.00)	0.0%
5404200 · Travel Expenses				
5404210 · Travel - Local	0.00	25.00	(25.00)	0.0%
5404220 · Professional Development	0.00	200.00	(200.00)	0.0%
5404270 · Vehicle Expenses	162.60	1,400.00	(1,237.40)	11.61%
Total 5404200 · Travel Expenses	162.60	1,625.00	(1,462.40)	10.01%
5405200 · Data Processing Expenses				
5405230 · Data Proc-Maintenance & Repairs	0.00	100.00	(100.00)	0.0%
Total 5405200 · Data Processing Expenses	0.00	100.00	(100.00)	0.0%
5405300 · Printing Expense				
5405330 · Printing - Forms	0.00	150.00	(150.00)	0.0%
Total 5405300 · Printing Expense	0.00	150.00	(150.00)	0.0%
5405400 · Utilities				
5405415 · Cellular Phone	182.68	675.00	(492.32)	27.06%
Total 5405400 · Utilities	182.68	675.00	(492.32)	27.06%
5405600 · Insurance				
5405610 · Insurance - Property	2.75	35.00	(32.25)	7.86%
5405620 · Insurance - Liability	48.50	194.00	(145.50)	25.0%
5405640 · Insurance - Vehicle	67.00	275.00	(208.00)	24.36%
Total 5405600 · Insurance	118.25	504.00	(385.75)	23.46%
5405700 · Other Expenses				
5405765 · Miscellaneous	0.00	100.00	(100.00)	0.0%
Total 5405700 · Other Expenses	0.00	100.00	(100.00)	0.0%
5406400 · Minor Capital Outlay				
5406440 · Machinery & Equipment	0.00	450.00	(450.00)	0.0%
Total 5406400 · Minor Capital Outlay	0.00	450.00	(450.00)	0.0%
Total 40 · Community Services	7,294.38	60,446.00	(53,151.62)	12.07%

	Oct - Nov 11	Budget	\$ Over Budget	% of Budget Thru November 17%
45 · Solid Waste				
5455400 · Utilities				
5455465 · Solidwaste Pickup (Garbage)	48,159.80	197,450.00	(149,290.20)	24.39%
Total 5455400 · Utilities	48,159.80	197,450.00	(149,290.20)	24.39%
Total 45 · Solid Waste	48,159.80	197,450.00	(149,290.20)	24.39%
50 · Streets				
5501400 · Support Staff				
5501415 · Maintenance Crew	3,445.56	22,100.00	(18,654.44)	15.59%
5501490 · Overtime	31.38	2,000.00	(1,968.62)	1.57%
5501500 · Streets - On Call	150.00	850.00	(700.00)	17.65%
Total 5501400 · Support Staff	3,626.94	24,950.00	(21,323.06)	14.54%
5502100 · Employee Benefits				
5502110 · Group Insurance	1,081.98	6,500.00	(5,418.02)	16.65%
5502135 · TMRS	195.54	1,150.00	(954.46)	17.0%
5502160 · Worker's Compensation	262.00	1,400.00	(1,138.00)	18.71%
5502170 · Payroll Taxes	49.83	325.00	(275.17)	15.33%
5502190 · License	0.00	85.00	(85.00)	0.0%
Total 5502100 · Employee Benefits	1,589.35	9,460.00	(7,870.65)	16.8%
5502200 · Special Services				
5502260 · Engineering Fees	0.00	500.00	(500.00)	0.0%
5502280 · NCTCOG- SWMP Fees	3,353.00	3,500.00	(147.00)	95.8%
Total 5502200 · Special Services	3,353.00	4,000.00	(647.00)	83.83%
5502600 · Special Expenses				
5502620 · Emergency Clean Up	2,912.04	2,500.00	412.04	116.48%
Total 5502600 · Special Expenses	2,912.04	2,500.00	412.04	116.48%
5503100 · General Supplies				
5503110 · Office Supplies	0.00	100.00	(100.00)	0.0%
5503140 · Uniforms	298.60	400.00	(101.40)	74.65%
Total 5503100 · General Supplies	298.60	500.00	(201.40)	59.72%
5503400 · Maintenance Supplies & Parts				
5503405 · Drainage Maintenance	0.00	500.00	(500.00)	0.0%
5503420 · Supplies - Street Signs	0.00	1,200.00	(1,200.00)	0.0%
5503460 · Miscellaneous	0.00	250.00	(250.00)	0.0%
Total 5503400 · Maintenance Supplies & Parts	0.00	1,950.00	(1,950.00)	0.0%
5504200 · Travel Expenses				
5504220 · Professional Development	0.00	500.00	(500.00)	0.0%
5504270 · Vehicle Expenses	143.73	4,000.00	(3,856.27)	3.59%
Total 5504200 · Travel Expenses	143.73	4,500.00	(4,356.27)	3.19%

	Oct - Nov 11	Budget	\$ Over Budget	% of Budget Thru November 17%
5505300 · Printing Expense				
5505350 · Printing - Other	0.00	300.00	(300.00)	0.0%
Total 5505300 · Printing Expense	0.00	300.00	(300.00)	0.0%
5505500 · Repairs & Bldg Improvements				
5505540 · Repairs - Machinery & Equipment	288.21	3,500.00	(3,211.79)	8.24%
5505550 · Repairs - Vehicles	233.54	3,000.00	(2,766.46)	7.79%
5505560 · Repairs -Street Maint.& Repairs	3,322.19	50,000.00	(46,677.81)	6.64%
5505565 · Repairs - Infrastruct Drainage	0.00	6,000.00	(6,000.00)	0.0%
5505590 · Repairs - Other	0.00	1,500.00	(1,500.00)	0.0%
Total 5505500 · Repairs & Bldg Improvements	3,843.94	64,000.00	(60,156.06)	6.01%
5505600 · Insurance				
5505610 · Insurance - Property	0.00	100.00	(100.00)	0.0%
5505620 · Insurance - Liability	245.50	1,000.00	(754.50)	24.55%
5505640 · Insurance - Vehicle	733.75	2,965.00	(2,231.25)	24.75%
Total 5505600 · Insurance	979.25	4,065.00	(3,085.75)	24.09%
5505700 · Other Expenses				
5505752 · Pre-Employment Screening	0.00	100.00	(100.00)	0.0%
Total 5505700 · Other Expenses	0.00	100.00	(100.00)	0.0%
5506400 · Minor Capital Outlay				
5506440 · Machinery & Equipment	0.00	8,453.00	(8,453.00)	0.0%
5506445 · Personal Protective Equipment	0.00	300.00	(300.00)	0.0%
5506490 · Other	23.73	500.00	(476.27)	4.75%
Total 5506400 · Minor Capital Outlay	23.73	9,253.00	(9,229.27)	0.26%
5507400 · Capitalized Assets				
5507420 · Buildings	0.00	7,500.00	(7,500.00)	0.0%
5507440 · Machinery & Equipment	0.00	6,500.00	(6,500.00)	0.0%
5507460 · Infrastructure	7,262.64	145,000.00	(137,737.36)	5.01%
Total 5507400 · Capitalized Assets	7,262.64	159,000.00	(151,737.36)	4.57%
Total 50 · Streets	24,033.22	284,578.00	(260,544.78)	8.45%
60 · Parks				
5602400 · Rentals				
5602490 · Rental - Other	393.42	2,700.00	(2,306.58)	14.57%
Total 5602400 · Rentals	393.42	2,700.00	(2,306.58)	14.57%
5602600 · Special Expenses				
5602680 · Heritage Day	0.00	4,000.00	(4,000.00)	0.0%
Total 5602600 · Special Expenses	0.00	4,000.00	(4,000.00)	0.0%
5605400 · Utilities				

	Oct - Nov 11	Budget	\$ Over Budget	% of Budget Thru November 17%
5605450 · Electricity	346.01	3,000.00	(2,653.99)	11.53%
Total 5605400 · Utilities	346.01	3,000.00	(2,653.99)	11.53%
5605500 · Repairs & Bldg Improvements				
5605530 · REPAIRS-IMP OTHER THAN BLDGS	24.85	1,500.00	(1,475.15)	1.66%
Total 5605500 · Repairs & Bldg Improvements	24.85	1,500.00	(1,475.15)	1.66%
5605700 · Other Expenses				
5605765 · Miscellaneous	39.36	200.00	(160.64)	19.68%
Total 5605700 · Other Expenses	39.36	200.00	(160.64)	19.68%
5606400 · Minor Capital Outlay				
5606410 · Land Improvements	220.69	300.00	(79.31)	73.56%
5606440 · Machinery & Equipment	0.00	500.00	(500.00)	0.0%
Total 5606400 · Minor Capital Outlay	220.69	800.00	(579.31)	27.59%
5607400 · Capitalized Assets				
5607440 · Machinery & Equipment	0.00	3,000.00	(3,000.00)	0.0%
Total 5607400 · Capitalized Assets	0.00	3,000.00	(3,000.00)	0.0%
Total 60 · Parks	1,024.33	15,200.00	(14,175.67)	6.74%
Total Expense	354,000.57	2,225,938.00	(1,871,937.43)	15.9%
Net Income	(167,466.96)	0.00	(167,466.96)	100.0%

Ovilla W&S Utility Fund
Profit & Loss Budget vs. Actual
October through November 2011

	Oct - Nov 11	Budget	\$ Over Budget	% of Budget Thru November 17%
Income				
4000400 · Charges for Services				
4000460 · Water Sales	310,384.73	912,040.00	-601,655.27	34.03%
4000461 · Sewer Service	29,699.57	137,851.00	-108,151.43	21.55%
4000465 · Water & Sewer Penalties	5,401.60	17,000.00	-11,598.40	31.77%
4000471 · Reconnect Fees	855.29	5,000.00	-4,144.71	17.11%
4000473 · Connect Fees	345.95	1,500.00	-1,154.05	23.06%
4000474 · Sewer Fees	172.00	1,100.00	-928.00	15.64%
4000478 · Infrastructure Improvement Fee	9,532.27	55,000.00	-45,467.73	17.33%
4000480 · Solid Waste Fees (Garbage)	37.66			
Total 4000400 · Charges for Services	356,429.07	1,129,491.00	-773,061.93	31.56%
4000800 · Other Revenue				
4000840 · Interest Earned	425.91	1,500.00	-1,074.09	28.39%
4000890 · Misc Other Revenue	0.00	2,000.00	-2,000.00	0.0%
Total 4000800 · Other Revenue	425.91	3,500.00	-3,074.09	12.17%
Total Income	356,854.98	1,132,991.00	-776,136.02	31.5%
Gross Profit	356,854.98	1,132,991.00	-776,136.02	31.5%
Expense				
70 · Administration				
5701100 · Salaries & Wages				
5701120 · Part Time Admin. Support	0.00	2,534.00	-2,534.00	0.0%
5701110 · City Administrator	0.00	20,791.00	-20,791.00	0.0%
5701115 · City Secretary	0.00	10,337.00	-10,337.00	0.0%
5701117 · Finance Accountant	0.00	11,240.00	-11,240.00	0.0%
5701130 · Public Works Director	6,170.09	46,123.00	-39,952.91	13.38%
Total 5701100 · Salaries & Wages	6,170.09	91,025.00	-84,854.91	6.78%
5702100 · Employee Benefits				
5702110 · Group Insurance	1,081.98	6,500.00	-5,418.02	16.65%
5702135 · TMRS	351.06	2,375.00	-2,023.94	14.78%
5702160 · Worker's Compensation	320.73	1,250.00	-929.27	25.66%
5702170 · Payroll Taxes	89.47	700.00	-610.53	12.78%
Total 5702100 · Employee Benefits	1,843.24	10,825.00	-8,981.76	17.03%
5702200 · Special Services				
5702230 · Legal Fees	0.00	500.00	-500.00	0.0%
5702240 · Audit	0.00	4,760.00	-4,760.00	0.0%
5702250 · Accounting	0.00	1,500.00	-1,500.00	0.0%
Total 5702200 · Special Services	0.00	6,760.00	-6,760.00	0.0%

	Oct - Nov 11	Budget	\$ Over Budget	% of Budget Thru November 17%
5702300 · Contractual Services /Personnel				
5702310 · Consultant Fees	0.00	5,000.00	-5,000.00	0.0%
Total 5702300 · Contractual Services /Personnel	0.00	5,000.00	-5,000.00	0.0%
5703100 · General Supplies				
5703110 · Office Supplies	0.00	800.00	-800.00	0.0%
Total 5703100 · General Supplies	0.00	800.00	-800.00	0.0%
5703400 · Maintenance Supplies / Parts				
5703410 · Supplies - Custodial	0.00	150.00	-150.00	0.0%
Total 5703400 · Maintenance Supplies / Parts	0.00	150.00	-150.00	0.0%
5704200 · Travel Expenses				
5704210 · Travel - Local	0.00	200.00	-200.00	0.0%
5704220 · Professional Development	0.00	750.00	-750.00	0.0%
Total 5704200 · Travel Expenses	0.00	950.00	-950.00	0.0%
5705200 · Data Processing Expenses				
5705240 · Data Processing - Software	0.00	1,000.00	-1,000.00	0.0%
Total 5705200 · Data Processing Expenses	0.00	1,000.00	-1,000.00	0.0%
5705300 · Printing Expense				
5705350 · Printing - Other	0.00	250.00	-250.00	0.0%
Total 5705300 · Printing Expense	0.00	250.00	-250.00	0.0%
5705400 · Utilities				
5705410 · Telephone	193.79	1,200.00	-1,006.21	16.15%
5705415 · Cellular Phone	169.56	1,000.00	-830.44	16.96%
5705417 · Internet	119.25	750.00	-630.75	15.9%
5705450 · Electricity	2,943.85	28,000.00	-25,056.15	10.51%
Total 5705400 · Utilities	3,426.45	30,950.00	-27,523.55	11.07%
5705700 · Other Expenses				
5705705 · Postage	950.38	6,000.00	-5,049.62	15.84%
5705740 · Advertising	0.00	500.00	-500.00	0.0%
5705760 · Bank Service Charge	40.00	250.00	-210.00	16.0%
5705765 · Miscellaneous	0.00	100.00	-100.00	0.0%
Total 5705700 · Other Expenses	990.38	6,850.00	-5,859.62	14.46%
5706400 · Minor Capital Outlay				
5706440 · Machinery & Equipment	0.00	500.00	-500.00	0.0%
Total 5706400 · Minor Capital Outlay	0.00	500.00	-500.00	0.0%
5709000 · Reserve				
5709003 · Capital Improv. Sewer Reserve	0.00	2,851.00	-2,851.00	0.0%
5709002 · Capital Improv. Water Reserve	0.00	11,040.00	-11,040.00	0.0%

	Oct - Nov 11	Budget	\$ Over Budget	% of Budget Thru November 17%
5708215 · Transfer Out - General Fund	0.00	121,972.00	-121,972.00	0.0%
Total 5709000 · Reserve	0.00	135,863.00	-135,863.00	0.0%
 Total 70 · Administration	 12,430.16	 290,923.00	 -278,492.84	 4.27%
 75 · Water				
5751100 · Salaries & Wages				
5751133 · Superintendent	6,310.27	42,650.00	-36,339.73	14.8%
Total 5751100 · Salaries & Wages	6,310.27	42,650.00	-36,339.73	14.8%
 5751400 · Support Salaries				
5751430 · Seasonal Crew	0.00	3,000.00	-3,000.00	0.0%
5751500 · Water - On Call	100.00	850.00	-750.00	11.77%
5751405 · Support Staff	4,749.55	26,900.00	-22,150.45	17.66%
5751415 · Maintenance Crew	6,056.37	46,500.00	-40,443.63	13.02%
5751490 · Overtime	779.40	6,000.00	-5,220.60	12.99%
Total 5751400 · Support Salaries	11,685.32	83,250.00	-71,564.68	14.04%
 5752100 · Employee Benefits				
5752110 · Group Insurance	2,481.98	21,100.00	-18,618.02	11.76%
5752135 · TMRS	818.40	5,000.00	-4,181.60	16.37%
5752160 · Worker's Compensation	528.30	2,150.00	-1,621.70	24.57%
5752170 · Payroll Taxes	462.22	1,650.00	-1,187.78	28.01%
5752190 · Licenses	0.00	285.00	-285.00	0.0%
Total 5752100 · Employee Benefits	4,290.90	30,185.00	-25,894.10	14.22%
 5752300 · Contractual Services/Personnel				
5752350 · Contract Labor - Company	670.00	1,000.00	-330.00	67.0%
5752380 · Dispatch	4,355.00	8,460.00	-4,105.00	51.48%
Total 5752300 · Contractual Services/Personnel	5,025.00	9,460.00	-4,435.00	53.12%
 5752400 · Rentals				
5752420 · Rental - Machinery & Equipment	0.00	200.00	-200.00	0.0%
5752490 · Rental - Other	0.00	500.00	-500.00	0.0%
Total 5752400 · Rentals	0.00	700.00	-700.00	0.0%
 5752500 · Operating Services				
5752580 · Water Testing	135.00	1,200.00	-1,065.00	11.25%
5752590 · TCEQ Fees	2,689.65	3,000.00	-310.35	89.66%
Total 5752500 · Operating Services	2,824.65	4,200.00	-1,375.35	67.25%
 5753100 · General Supplies				
5753140 · Uniforms	917.07	1,500.00	-582.93	61.14%
Total 5753100 · General Supplies	917.07	1,500.00	-582.93	61.14%
 5753400 · Maintenance Supplies & Parts				
5753460 · Miscellaneous	1.52	250.00	-248.48	0.61%

	Oct - Nov 11	Budget	\$ Over Budget	% of Budget Thru November 17%
Total 5753400 · Maintenance Supplies & Parts	1.52	250.00	-248.48	0.61%
5754200 · Travel Expenses				
5754220 · Professional Development	0.00	1,000.00	-1,000.00	0.0%
5754270 · Vehicle Expenses	545.27	9,000.00	-8,454.73	6.06%
Total 5754200 · Travel Expenses	545.27	10,000.00	-9,454.73	5.45%
5755200 · Data Processing Expenses				
5755230 · Data Proc-Maintenance & Repairs	4,020.25	4,500.00	-479.75	89.34%
5755240 · Data Processing - Software	0.00	500.00	-500.00	0.0%
5755250 · Data Proc - Computer Repair	0.00	500.00	-500.00	0.0%
Total 5755200 · Data Processing Expenses	4,020.25	5,500.00	-1,479.75	73.1%
5755300 · Printing Expenses				
5755310 · Copier Expense	0.00	4,000.00	-4,000.00	0.0%
5755350 · Printing - Other	0.00	1,400.00	-1,400.00	0.0%
Total 5755300 · Printing Expenses	0.00	5,400.00	-5,400.00	0.0%
5755400 · Utilities				
5755415 · Cellular Phone	132.45	1,200.00	-1,067.55	11.04%
5755460 · Water, wholesale	12,257.87	283,250.00	-270,992.13	4.33%
Total 5755400 · Utilities	12,390.32	284,450.00	-272,059.68	4.36%
5755500 · Repairs & Building Improvements				
5755540 · Repairs- Machinery & Equipment	4,325.90	5,000.00	-674.10	86.52%
5755550 · Repairs - Vehicles	12.98	3,000.00	-2,987.02	0.43%
5755570 · Inventory Expense	2,731.72	16,000.00	-13,268.28	17.07%
5755590 · Repairs - Other	323.57	5,000.00	-4,676.43	6.47%
Total 5755500 · Repairs & Building Improvements	7,394.17	29,000.00	-21,605.83	25.5%
5755600 · Insurance				
5755610 · Insurance - Property	1,016.00	6,900.00	-5,884.00	14.73%
5755620 · Insurance - Liability	343.95	1,450.00	-1,106.05	23.72%
5755640 · Insurance - Vehicle	603.75	2,450.00	-1,846.25	24.64%
Total 5755600 · Insurance	1,963.70	10,800.00	-8,836.30	18.18%
5755700 · Other Expenses				
5755752 · Pre-Employment Screening	0.00	300.00	-300.00	0.0%
Total 5755700 · Other Expenses	0.00	300.00	-300.00	0.0%
5756400 · Minor Capital Outlay				
5756440 · Machinery & Equipment	0.00	2,000.00	-2,000.00	0.0%
5756490 · Other	68.37	500.00	-431.63	13.67%
Total 5756400 · Minor Capital Outlay	68.37	2,500.00	-2,431.63	2.74%
5757400 · Capitalized Assets				
5757470 · Infrastructure - Water	0.00	6,500.00	-6,500.00	0.0%

	Oct - Nov 11	Budget	\$ Over Budget	% of Budget Thru November 17%
Total 5757400 · Capitalized Assets	0.00	6,500.00	-6,500.00	0.0%
5757900 · Long-Term Debt				
5758225 · Transfer out to Debt Fund	0.00	166,788.00	-166,788.00	0.0%
Total 5757900 · Long-Term Debt	0.00	166,788.00	-166,788.00	0.0%
Total 75 · Water	57,436.81	693,433.00	-635,996.19	8.28%
80 · Sewer				
5801400 · Support Salaries				
5801500 · Sewer - On Call	100.00	850.00	-750.00	11.77%
5801405 · Support Staff	0.00	9,300.00	-9,300.00	0.0%
5801415 · Maintenance Crew	6,684.40	50,710.00	-44,025.60	13.18%
5801490 · Overtime	31.38	1,500.00	-1,468.62	2.09%
Total 5801400 · Support Salaries	6,815.78	62,360.00	-55,544.22	10.93%
5802100 · Employee Benefits				
5802110 · Group Insurance	2,163.96	14,625.00	-12,461.04	14.8%
5802135 · TMRS	409.66	2,800.00	-2,390.34	14.63%
5802160 · Worker's Compensation-Sewer	416.75	2,100.00	-1,683.25	19.85%
5802170 · Payroll Taxes	104.38	875.00	-770.62	11.93%
5802190 · Licenses	0.00	285.00	-285.00	0.0%
Total 5802100 · Employee Benefits	3,094.75	20,685.00	-17,590.25	14.96%
5802300 · Contractual Services/Personnel				
5802350 · Contract Labor - Company	0.00	2,000.00	-2,000.00	0.0%
Total 5802300 · Contractual Services/Personnel	0.00	2,000.00	-2,000.00	0.0%
5802500 · Operating Services				
5802590 · TCEQ Fees - Sewer	0.00	50.00	-50.00	0.0%
Total 5802500 · Operating Services	0.00	50.00	-50.00	0.0%
5803100 · General Supplies				
5803140 · Uniforms	271.97	810.00	-538.03	33.58%
Total 5803100 · General Supplies	271.97	810.00	-538.03	33.58%
5803400 · Maintenance Supplies & Parts	0.00	200.00	-200.00	0.0%
5804200 · Travel Expenses				
5804220 · Professional Development	0.00	600.00	-600.00	0.0%
5804270 · Vehicle Expense	92.65	1,600.00	-1,507.35	5.79%
Total 5804200 · Travel Expenses	92.65	2,200.00	-2,107.35	4.21%
5805400 · Utilities				
5805450 · Electricity	138.93	2,500.00	-2,361.07	5.56%
5805463 · TRA Wastewater Treatment	3,421.00	42,230.00	-38,809.00	8.1%
Total 5805400 · Utilities	3,559.93	44,730.00	-41,170.07	7.96%

	Oct - Nov 11	Budget	\$ Over Budget	% of Budget Thru November 17%
5805500 · Repairs & Bldg Improvements				
5805510 · Repairs - Land Improvements	0.00	300.00	-300.00	0.0%
5805570 · Inventory Expense	0.00	750.00	-750.00	0.0%
5805590 · Repairs - Other	162.48	5,000.00	-4,837.52	3.25%
Total 5805500 · Repairs & Bldg Improvements	162.48	6,050.00	-5,887.52	2.69%
5805600 · Insurance				
5805610 · Insurance - Property	78.50	100.00	-21.50	78.5%
5805620 · Insurance - Liability	229.30	1,150.00	-920.70	19.94%
5805640 · Insurance - Vehicle	157.25	100.00	57.25	157.25%
Total 5805600 · Insurance	465.05	1,350.00	-884.95	34.45%
5805700 · Other Expenses				
5805752 · Pre-Employment Screening	0.00	200.00	-200.00	0.0%
Total 5805700 · Other Expenses	0.00	200.00	-200.00	0.0%
5807400 · Capitalized Assets				
5807440 · Machinery & Equipment	0.00	8,000.00	-8,000.00	0.0%
Total 5807400 · Capitalized Assets	0.00	8,000.00	-8,000.00	0.0%
Total 80 · Sewer	14,462.61	148,635.00	-134,172.39	9.73%
Total Expense	84,329.58	1,132,991.00	-1,048,661.42	7.44%
Net Income	272,525.40	0.00	272,525.40	100.0%

Ovilla Debt Service
Profit & Loss Budget vs. Actual
October through November 2011

	Oct - Nov 11	Budget	\$ Over Budget	% of Budget Thru November 17%
Income				
4000100 · Taxes				
4000107 · Ad Valorem, Current I & S	23,222.15	517,478.00	(494,255.85)	4.49%
4000111 · Ad Valorem, Delinquent I & S	2,323.47	5,000.00	(2,676.53)	46.47%
4000114 · Interest/Penalties - I & S	505.75	6,000.00	(5,494.25)	8.43%
Total 4000100 · Taxes	26,051.37	528,478.00	(502,426.63)	4.93%
4000800 · Other Revenue				
4000840 · Interest Earned	104.35	1,100.00	(995.65)	9.49%
4000900 · Reduction of Fund Balance	635.61	0.00	635.61	100.0%
4000930 · Transfer In - Water & Sewer	0.00	166,788.00	(166,788.00)	0.0%
Total 4000800 · Other Revenue	739.96	167,888.00	(167,148.04)	0.44%
Total Income	26,791.33	696,366.00	(669,574.67)	3.85%
Expense				
5157900 · Long-Term Debt				
5157930 · Paying Agent Fees	0.00	500.00	(500.00)	0.0%
5157935 · 2011 Bond Issue Principle	0.00	400,000.00	(400,000.00)	0.0%
5157940 · 2011 Bond Issue Interest	0.00	233,425.00	(233,425.00)	0.0%
Total 5157900 · Long-Term Debt	0.00	633,925.00	(633,925.00)	0.0%
5159000 · Reserves				
5159015 · Debt Reserves	0.00	62,441.00	(62,441.00)	0.0%
Total 5159000 · Reserves	0.00	62,441.00	(62,441.00)	0.0%
Total Expense	0.00	696,366.00	(696,366.00)	0.0%
Net Income	26,791.33	0.00	26,791.33	100.0%

City of Ovilla - Park Impact Fund
Profit & Loss Budget vs. Actual
October through November 2011

	Oct - Nov 11	Budget	\$ Over Budget	% of Budget Thru November 17%
Income				
4000400 · Charges for Services				
4000460 · Park Impact	0.00	670.00	(670.00)	0.0%
Total 4000400 · Charges for Services	0.00	670.00	(670.00)	0.0%
4000800 · Other Revenue				
4000840 · Interest Earned	3.98	55.00	(51.02)	7.24%
Total 4000800 · Other Revenue	3.98	55.00	(51.02)	7.24%
Total Income	3.98	725.00	(721.02)	0.55%
Expense				
5606400 · Minor Capital Outlay				
5606440 · Machinery and Equipment	0.00	3,000.00	(3,000.00)	0.0%
Total 5606400 · Minor Capital Outlay	0.00	3,000.00	(3,000.00)	0.0%
5609000 · Reserves				
5609035 · Park Impact Reserves	0.00	(2,275.00)	2,275.00	0.0%
Total 5609000 · Reserves	0.00	(2,275.00)	2,275.00	0.0%
Total Expense	0.00	725.00	(725.00)	0.0%
Net Income	3.98	0.00	3.98	100.0%

City of Ovilla Capital Projects Fund
Profit & Loss Budget vs. Actual
October through November 2011

	Oct - Nov 11	Budget	\$ Over Budget	% of Budget Thru November 17%
Income				
4000800 · Other Revenue				
4000840 · Interest Earned - Texpool	0.00	1.00	-1.00	0.0%
4000845 · Interest Earned - Texstar	0.21	2.00	-1.79	10.5%
4000850 · Interest Earned - Prosperity	64.67	575.00	-510.33	11.25%
Total 4000800 · Other Revenue	64.88	578.00	-513.12	11.23%
Total Income	64.88	578.00	-513.12	11.23%
Expense				
5879000 · Reserves				
5879010 · Admin Reserves	0.00	578.00	-578.00	0.0%
Total 5879000 · Reserves	0.00	578.00	-578.00	0.0%
Total Expense	0.00	578.00	-578.00	0.0%
Net Income	64.88	0.00	64.88	100.0%

Ovilla W&S Impact Fee Fund
Profit & Loss Budget vs. Actual
October through November 2011

	Oct - Nov 11	Budget	\$ Over Budget	% of Budget Thru November 17%
Income				
4000400 · Charges for Services				
4000476 · Water Impact Fee	0.00	3,500.00	(3,500.00)	0.0%
4000477 · Sewer Impact Fee	0.00	1,600.00	(1,600.00)	0.0%
Total 4000400 · Charges for Services	0.00	5,100.00	(5,100.00)	0.0%
4000800 · Other Revenue				
4000840 · Interest Earned	31.09	780.00	(748.91)	3.99%
Total 4000800 · Other Revenue	31.09	780.00	(748.91)	3.99%
Total Income	31.09	5,880.00	(5,848.91)	0.53%
Expense				
5755500 · Repairs				
5755560 · Repairs- Water Lines	0.00	2,000.00	(2,000.00)	0.0%
Total 5755500 · Repairs	0.00	2,000.00	(2,000.00)	0.0%
5859000 · Reserves				
5859020 · Water Impact Fees Reserve	0.00	2,280.00	(2,280.00)	0.0%
5859030 · Sewer Impact Fees Reserve	0.00	1,600.00	(1,600.00)	0.0%
Total 5859000 · Reserves	0.00	3,880.00	(3,880.00)	0.0%
Total Expense	0.00	5,880.00	(5,880.00)	0.0%
Net Income	31.09	0.00	31.09	100.0%

Ovilla 4B Economic Development Corporation
Profit & Loss Budget vs. Actual
October through November 2011

	Oct - Nov 11	Budget	\$ Over Budget	% of Budget Thru November 17%
Income				
4000100 · Taxes				
4000120 · Sales tax	15,336.16	60,000.00	(44,663.84)	25.56%
Total 4000100 · Taxes	15,336.16	60,000.00	(44,663.84)	25.56%
4000800 · Other Revenue				
4000840 · Interest Income	90.24	550.00	(459.76)	16.41%
Total 4000800 · Other Revenue	90.24	550.00	(459.76)	16.41%
Total Income	15,426.40	60,550.00	(45,123.60)	25.48%
Expense				
8102200 · Special Services				
8102220 · Website Support & Maintenance	0.00	5,000.00	(5,000.00)	0.0%
8102230 · Legal Fees	0.00	500.00	(500.00)	0.0%
8102240 · Audit	0.00	1,360.00	(1,360.00)	0.0%
Total 8102200 · Special Services	0.00	6,860.00	(6,860.00)	0.0%
8102300 · Consultant Services				
8102310 · Consultant Fees	0.00	7,500.00	(7,500.00)	0.0%
8102350 · Contract Labor	0.00	5,000.00	(5,000.00)	0.0%
Total 8102300 · Consultant Services	0.00	12,500.00	(12,500.00)	0.0%
8103100 · General Supplies				
8103110 · Office Supplies	0.00	100.00	(100.00)	0.0%
Total 8103100 · General Supplies	0.00	100.00	(100.00)	0.0%
8104200 · Travel Expense				
8104210 · Travel Expense	600.74	1,500.00	(899.26)	40.05%
8104220 · Professional Development	359.00	1,500.00	(1,141.00)	23.93%
Total 8104200 · Travel Expense	959.74	3,000.00	(2,040.26)	31.99%
8105600 · Insurance				
8105620 · Insurance - Liability	70.00	175.00	(105.00)	40.0%
Total 8105600 · Insurance	70.00	175.00	(105.00)	40.0%
8105700 · Other Expenses				
8105705 · Postage	0.00	200.00	(200.00)	0.0%
8105730 · Memberships	100.00	1,100.00	(1,000.00)	9.09%
8105765 · Miscellaneous	0.00	1,000.00	(1,000.00)	0.0%
Total 8105700 · Other Expenses	100.00	2,300.00	(2,200.00)	4.35%

Ovilla 4B Economic Development Corporation
Profit & Loss Budget vs. Actual
October through November 2011

	Oct - Nov 11	Budget	\$ Over Budget	% of Budget Thru November 17%
8109000 · Reserves				
8109015 · Administrative Reserves	0.00	33,115.00	(33,115.00)	0.0%
8109215 · Transfer Out - General Fund	0.00	2,500.00	(2,500.00)	0.0%
Total 8109000 · Reserves	0.00	35,615.00	(35,615.00)	0.0%
 Total Expense	 1,129.74	 60,550.00	 (59,420.26)	 1.87%
 Net Income	 14,296.66	 0.00	 14,296.66	 100.0%

Ovilla Municipal Development District
Profit & Loss Budget vs. Actual
October through November 2011

	Oct - Nov 11	Budget	\$ Over Budget	% of Budget Thru November 17%
Income				
4000100 · Taxes				
4000120 · Sales tax	3,815.06	15,000.00	-11,184.94	25.43%
Total 4000100 · Taxes	3,815.06	15,000.00	-11,184.94	25.43%
4000800 · Other Revenue				
4000840 · Interest Income	2.51	8.00	-5.49	31.38%
Total 4000800 · Other Revenue	2.51	8.00	-5.49	31.38%
Total Income	3,817.57	15,008.00	-11,190.43	25.44%
Expense				
9102200 · Special Services				
9102230 · Legal Fees	0.00	250.00	-250.00	0.0%
9102240 · Audit	0.00	1,360.00	-1,360.00	0.0%
9102250 · Accounting	0.00	250.00	-250.00	0.0%
Total 9102200 · Special Services	0.00	1,860.00	-1,860.00	0.0%
9102300 · Consultant Services				
9102310 · Consultant Fees	0.00	500.00	-500.00	0.0%
Total 9102300 · Consultant Services	0.00	500.00	-500.00	0.0%
9103100 · General Supplies				
9103110 · Office Supplies	0.00	100.00	-100.00	0.0%
Total 9103100 · General Supplies	0.00	100.00	-100.00	0.0%
9104200 · Travel Expense				
9104220 · Professional Development	0.00	250.00	-250.00	0.0%
Total 9104200 · Travel Expense	0.00	250.00	-250.00	0.0%
9105600 · Insurance				
9105620 · Insurance - Liability	70.00	200.00	-130.00	35.0%
Total 9105600 · Insurance	70.00	200.00	-130.00	35.0%
9105700 · Other Expenses				
9105705 · Postage	0.00	25.00	-25.00	0.0%
Total 9105700 · Other Expenses	0.00	25.00	-25.00	0.0%
9109000 · Reserves				
9109015 · Administrative Reserves	0.00	11,573.00	-11,573.00	0.0%
9109215 · Transfer Out - General Fund	0.00	500.00	-500.00	0.0%
Total 9109000 · Reserves	0.00	12,073.00	-12,073.00	0.0%

Ovilla Municipal Development District
Profit & Loss Budget vs. Actual
October through November 2011

	Oct - Nov 11	Budget	\$ Over Budget	% of Budget Thru November 17%
Total Expense	70.00	15,008.00	-14,938.00	0.47%
Net Income	<u>3,747.57</u>	<u>0.00</u>	<u>3,747.57</u>	<u>100.0%</u>

Ovilla Police Department Special Fund
Profit & Loss Budget vs. Actual
October through November 2011

	Oct - Nov 11	Budget	\$ Over Budget	% of Budget Thru November 17%
Income				
4000800 · Other Revenue				
4000815 · Gifts	0.00	1,000.00	(1,000.00)	0.0%
Total 4000800 · Other Revenue	0.00	1,000.00	(1,000.00)	0.0%
Total Income	0.00	1,000.00	(1,000.00)	0.0%
Expense				
5232600 · Special Expenses				
5232690 · Special Expenses - Other	219.99	1,565.00	(1,345.01)	14.06%
Total 5232600 · Special Expenses	219.99	1,565.00	(1,345.01)	14.06%
5235500 · Repairs and Bldg Improvements				
5235540 · Repairs - Machinery & Equipment	0.00	1,000.00	(1,000.00)	0.0%
Total 5235500 · Repairs and Bldg Improvements	0.00	1,000.00	(1,000.00)	0.0%
5235700 · Other Expense				
5235735 · Official Functions	0.00	1,000.00	(1,000.00)	0.0%
Total 5235700 · Other Expense	0.00	1,000.00	(1,000.00)	0.0%
5239000 · Reserves				
5239010 · Administrative Reserves	0.00	(2,565.00)	2,565.00	0.0%
Total 5239000 · Reserves	0.00	(2,565.00)	2,565.00	0.0%
Total Expense	219.99	1,000.00	(780.01)	22.0%
Net Income	(219.99)	0.00	(219.99)	100.0%

Ovilla Fire Department Auxiliary
Profit & Loss Budget vs. Actual
October through November 2011

	Oct - Nov 11	Budget	\$ Over Budget	% of Budget Thru November 17%
Income				
4000800 · Other Revenue				
4000815 · Gifts	340.00	5,000.00	(4,660.00)	6.8%
4000830 · Vending Machines	0.00	100.00	(100.00)	0.0%
Total 4000800 · Other Revenue	340.00	5,100.00	(4,760.00)	6.67%
Total Income	340.00	5,100.00	(4,760.00)	6.67%
Expense				
5332100 · Employee Benefits				
5332196 · Membership Dues	0.00	100.00	(100.00)	0.0%
Total 5332100 · Employee Benefits	0.00	100.00	(100.00)	0.0%
5333400 · Maintenance Supplies and Parts				
5333460 · Supplies - Miscellaneous	415.37	2,000.00	(1,584.63)	20.77%
Total 5333400 · Maintenance Supplies and Parts	415.37	2,000.00	(1,584.63)	20.77%
5334200 · Travel Expenses				
5334220 · Professional Development	0.00	150.00	(150.00)	0.0%
Total 5334200 · Travel Expenses	0.00	150.00	(150.00)	0.0%
5335700 · Other Expense				
5335735 · Official Functions	0.00	2,000.00	(2,000.00)	0.0%
Total 5335700 · Other Expense	0.00	2,000.00	(2,000.00)	0.0%
5339000 · Reserve				
5339010 · Admin Reserves	0.00	850.00	(850.00)	0.0%
Total 5339000 · Reserve	0.00	850.00	(850.00)	0.0%
Total Expense	415.37	5,100.00	(4,684.63)	8.15%
Net Income	(75.37)	0.00	(75.37)	100.0%

DECEMBER 2011 CODE ENFORCEMENT REPORT

- COMPLAINTS/VIOLATIONS – 62
- FOLLOW-UPS – 72
- EDUCATION – 60
- LETTERS SENT– 4 (3 PARKING IN YARD 1 PERMIT)
- NUISANCE ABATED – 3 VEHICLES 2 DEBRIS AND BRUSH
- DOOR HANGER NOTICES – 8 (6 PARKING IN YARD, 2 PERMIT,)
- SIGNS REMOVED – 18 (10 BUSINESS, 8 GARAGE SALE)
- PICTURES TAKEN – 80
- GARAGE SALE PERMITS –3 FOR A TTL \$15
- COURT – 1 PLEA- GUILTY- PARKING IN YARD- \$172.00
- STREET LIGHT REPORTED
 - COMPLAINTS – 3 FOLLOW-UPS – 4
- PERMITS REVIEWS – 3 INSPECTIONS – 4
- ILLEGAL DUMPING – 3 (2 TRASH- RED OAK CREEK,1-JOHNSON)
- BOARD OF ADJUSTMENT - 1 SPECIAL EXCEPTION APPROVAL
- PLANNING AND ZONING – BUILDING LINE EXCEPTIONS

DECEMBER 2011 ANIMAL CONTROL

- COMPLAINTS/VIOLATIONS – 41
- FOLLOW-UPS – 44
- ANIMALS PICKED UP – 3 (3 DOG)
- ANIMAL RELOCATED – 3 (1 RACCOON, 2 POSSUM)
- TAG RENEWAL NOTICES SENT –22
- DOOR HANGERS – 14
- PICTURES TAKEN – 41
- EDUCATION – 38
- IMPOUND FEES -\$150.00
- DECEASED / REMOVED –14
- CITY TAGS – ISSUED = 36 TTL \$442.00
- OAK LEAF CALLS –2 (1 DOG, 1TRAP)
- 8 TRAPS CHECKED OUT
- NIGHT/WEEKEND/HOLIDAY CALL OUT – 4- (2 DOGS, 2 HORSES)

ANIMAL CONTROL

	JAN	FEB	MARCH	APR	MAY	JUNE	YTD
COMPLAINT	26	26	42	32	46	43	215
FOLLOW UP	31	31	44	41	58	48	225
DOORHANGER	10	82	16	17	12	20	157
PICTURE	42	42	129	61	72	77	423
EDUCATION	28	28	45	18	31	43	193
COURT	0	0	0	0	0	\$60	\$60
LETTERS	0		1		2	16	19
REGISTRATION	72/619	90/840	60/606	57/612	16/187	21/257	316/3121
OAK LEAF	0	3calls	3	3	0	2	11
IMPOUND FEE	\$70	\$240	125	250	35	0	720
ANIMALS	15	24	7	9	5	4	64
DECEASED	6	11	11	12	11	13	64
RELOCATED	2	0	1bull	3	2	1	7
EUTHANIZED	0	0	0	0	0	0	0

CODE ENFORCEMENT

	JANUARY	FEB	MAR	APR	MAY	JUNE	YTD
COMPLAINT	36	27	58	56	57	57	291
FOLLOWUP	48	33	65	58	66	74	344
PICTURE	78	50	81	107	63	135	514
DOORHANGER	23	12	19	17	11	36	118
PERMIT SIGNED	5	5	6	13	10	2	41
PERMIT REVIEW	8	8	15	20	17	6	74
POSTED PROPERTY	0	0	1	4	6	13	24
SUMMONS	2	3	3	3	3	2	16
COURT RESULT	\$811	\$100	394	250	0	347	1902
ILLEGAL SIGN	18	8	13	24	25	14	85
ILLEGAL DUMPIN	2	2	3	2	3	2	14
GARAGE SALE PERMIT	3	3	16	22	10	9	63
STRETLIGHT REPORT	1	2	0	2	2	1	8
FOLLOWUP	1	2	0	2	2	1	8
LETTERS ISSUED	9	3	3	4	9	15	43
EDUCATION	49	41	61	55	57	83	346
NUISANCE ABATEMENT					\$480		480

JULY	AUG	SEPT	OCT	NOV	DEC	YTD	YTTL
48	62	42	66	48	41	307	522
48	71	53	70	51	44	337	562
18	25	12	18	11	14	98	255
72	120	67	74	67	41	441	864
58	54	44	52	42	38	288	481
125	164	0	0	\$0	0	289	349
16	29	41	23	21	22	152	171
28/348	25/312	19/228	28/322	28/336	36/442	164/1978	480/5099
2	3	5	3	3	2	18	19
160	195	100	125	\$90	155	825	1545
6	8	8	9	7	3	41	105
15	19	19	14	18	14	99	163
4	10	16	10	3	3	46	53
0	1	0	0	1 BO	0	2	2

JULY	AUG	SEPT	OCT	NOV	DEC	YTD	TTL
70	62	61	68	68	62	391	682
84	69	63	81	79	72	448	832
158	89	72	100	126	80	625	1139
24	14	20	11	15	8	92	210
5	4	3	5	7	3	27	68
9	6	5	8	8	4	35	109
1	0	1	0	1	0	3	27
5	2	4	0	0	1	12	28
172	348	150	0	194	172	1036	2938
18	18	17	21	35	5	114	199
2	2	3	1	1	3	12	26
13	6	17	10	11	2	59	122
2	2	2	1	3	2	12	20
3	3	2	2	3	4	17	25
7	5	4	5	3	4	28	71
64	64	72	78	80	60	418	764
200	0	0	0	1	0	200	680

CITY HALL

Sign-In Log for City Council & Mayor

Date	Time In	Time Out	Print Name	Purpose
12/14/11	8:40m	9:30A	PL 1 MAYOR PT LEVERENTZ	MET W/ CITY ADMINISTRATOR
12/14/11	3:40p.	3:45P.	MAYOR VAN drop off new/replaced Tablet	DROP OFF REPLACED TABLET (DICKER)
12/15/11	8:35	8:45	RICHARD DORMIER	Brought CHRISTMAS GOODIES TO STAFF
12/16/11	8:30A	8:31	JAMES WADE	Returned E-Tablet
12/16/11	8:30A	8:40	MAYOR PT	DISCUSS COURT W/ CT. CLERK
12/16/11	10:00A	10:01A	MAYOR	UNKNOWN
12/16/11	10:23p	12:20p	Mayor	went to office, walked unknown - out + shred papers + left
12/21/11	11:05A	11:07P.	PL 3 JAMES WADE	QUESTION FOR VISIT UTILITY DEPT. TAMMY
12/22/11	8:15A	8:45P.	MAYOR PT LEVERENTZ	TELL EVERYONE MERRY CHRISTMAS SIGN A CR FOR WATER BILL MAILINGS
12/27/11	10:10A	10:34A	MAYOR PT LEVERENTZ	DISCUSS/REVIEW 2 COMPLAINTS ON MAYOR
12/29/11	3:58p	4:13p	PL 5 DORMIER	DISCUSS E PAD SECURITY

POLICE DEPT.

Sign-In Log for City Council & Mayor

[illegible]



CONSENT ITEMS

Item(s): 2 (City Secretary use only)

Meeting Date: January 9, 2012

Department: Administration

☐ Discussion ☒ Action

Budgeted Expense: ☐ YES ☐ NO ☒ N/A

Submitted By: Staff

Attachments:

1. Monthly Financial Transactions

2. Minutes of the Regular Council Meeting of December 12, 2011

Agenda Item / Topic:

Discussion / Justification:

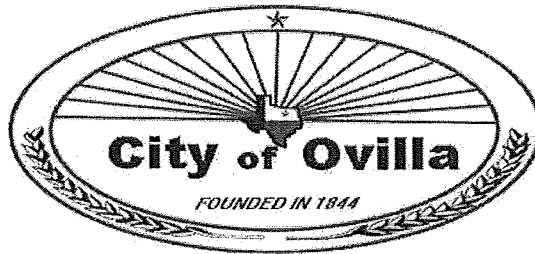
Recommendation / Staff Comments:

Staff recommends approval.

Sample Motion(s):

"I MAKE A MOTION THAT COUNCIL APPROVES/DENIES THE CONSENT ITEMS AS PRESENTED."

"I MAKE A MOTION THAT COUNCIL APPROVES/DENIES THE CONSENT ITEM(S) AS PRESENTED WITH THE EXCEPTION OF _____ TO PULL FOR DISCUSSION/ACTION PRIOR TO APPROVAL."



DATE: 1-09-12

TO: Honorable Mayor and Council Members

FROM: Sharon Jungman

SUBJECT: Account Payable Transactions Paid
in December 2011 over \$5,000

Accounts Payable Paid Transactions in December 2011 Over \$5,000

General Fund

Date	Check#	Payee	Description	Amount
12/2/2011	39672	Blue Cross/Blue Shield	Health Insurance	\$6,333.80
12/28/2011	39756	Blue Cross/Blue Shield	Health Insurance	\$7,956.77
12/2/2011	39673	City of Midlothian	Quarterly Payment to Midlothian For Comm. & Jail Service and EMS Services	\$27,713.00
12/16/2011	39718	Community Waste Disposal	Trash Pickup	\$32,110.75
12/2/2011	39676	Ellis County Precinct #4	Replace Georgetown Culverts	\$7,262.64
12/8/2011	ACH	Quick Books Payroll Service	Payroll	\$32,858.72
12/21/2011	ACH	Quick Books Payroll Service	Payroll	\$33,505.21
12/14/2011	39714	T.M.R.S.	Retirement	\$8,735.23
12/9/2011	ACH	US Treasury	Payroll Taxes	\$6,634.62
12/22/2011	ACH	US Treasury	Payroll Taxes	\$6,858.61
12/16/2011	39728	VFIS of Texas	Volunteer Firefighter Insurance	\$9,490.00
Total General Fund Transactions Paid in December 2011 \$5,000 and Over				\$179,459.35

Water & Sewer Fund

Date	Check#	Payee	Description	Amount
12/16/2011	14660	City of Dallas	Purchase Water	\$10,026.24
12/28/2011	14667	City of Ovilla General Fund	Garbage Transfer for Dec. 2011	\$16,409.13
Total Water & Sewer Fund Transactions Paid in December 2011 \$5,000 and Over				\$26,435.37

CITY OF OVILLA MINUTES
Monday, 12 December 2011
Regular City Council Meeting
105 S. Cockrell Hill Road, Ovilla, TX 75154

Mayor Vansyckle called the Regular Council Meeting of the Ovilla City Council to order at 7:00 P.M. The following City Council Members were present:

Tom Leverentz	Mayor Pro-Tem, Place 1
James Wade	Council Member, Place 3
Doug Hunt	Council Member, Place 4
Richard Dormier	Council Member, Place 5

Absent: Michael Dickey Council Member, Place 2

Noted members were present, thus constituting a quorum.

City Administrator Randy Whiteman and various department-head staff members were also present.

PL 4 Hunt gave the Invocation.

PL 3 Wade led the Pledge of Allegiance.

Comments, Presentations and Reports and Appointments

Mayor Vansyckle read aloud a letter of apology for past transgressions. He stated his attempts were always to do the right thing – maybe in the wrong way. He pledged to do his best, be fair and ethical, and not repeat his mistakes. Mayor stated he was renewing his commitment to Ovilla and was ready to start fresh.

CITIZENS COMMENTS / CITIZENS FORUM:

1. Mr. Phil Lynch – stated that he appreciated Mayor Vansyckle's apology but was formally charging him with ethics violations from the Council Rules of Procedure, Sections 1, 2,3,5,8 and 9 and other civil charges. Mr. Lynch expected that the appropriate city authority, not the Mayor, take charge into a full investigation. (Complaint attached)
2. Ms Dani Muckleroy – She had two requests:
 - When the city planned to replace holiday signs, please include Christian themes.
 - Ms Muckleroy solicited helpers for the Salvation Army sponsorship at Brookshire's. (She is an advisory Board Member.)

♦ Department Activity Reports / Discussion

- | | |
|--|-----------------------|
| • Police Department | Chief M. Moon |
| • Monthly Report | |
| • Fire Department | Fire Chief D. Pickard |
| • Monthly Report | |
| • Shared his health status. | |
| • Reported that the average response times had decreased (improved) since implementing the 24-hour shift. | |
| • Public Works | Director B. Piland |
| • Monthly Report | |
| • New sealer for cracks & road repairs seemed to be working well. Currently crews are working on Johnson Lane and will begin Cockrell Hill soon. | |

- The Department is prepared for cold weather with sand/grit and melting solvents for the roads. His crews normally respond to the advice of police and fire personnel on which roads to sand during bad weather, but target the main thoroughfares first.
- Finance Department Accountant S. Jungman
 - Monthly Municipal Court Report – slight decrease from this time last year.
- Administration City Administrator R. Whiteman
 - Monthly Reports – Code Enforcement/Animal Control – Animal Control Officer Mike Dooly was present and offered explanations to any questions.
 - Vacancies on Economic Development Corporation Board – City Administrator Randy Whiteman stated that there were two openings on the EDC Board. Mr. George Owens and Mr. Ed Arnold both had resigned. PL3 Wade made note that Board vacancies should be filled with residents, not Council if possible.
- Mayor Pro-Tem Leverentz
 - Update Council on CIP (Capital Improvement Projects) Meeting – Mayor Pro-Tem Leverentz shared the discussion from the CIP meeting that transpired earlier this evening.
 - Water – Suggested 14" for Water Street
 - Roads – Ellis County increased their price about 10%. From what has already been done (culverts on Georgetown at \$7200) and with what was still listed on the CIP for this year, the city line item for road repair would be over budget about \$8,000. Last year \$665,000 was expended on road repair.

♦ **CONSENT ITEMS:**

- Monthly Financial Transactions
- Minutes of the November 28, 2011 Regular Council Meeting.

Mayor Pro-Tem Leverentz made a motion approve the consent items as presented.

PL4 Hunt seconded the motion.

Mayor Vansyckle asked for a record vote by announcement of AYE or NAY.

Present Council announced AYE in favor. No oppositions, no abstentions.

PL2 Dickey was noted absent.

VOTE: The motion carried unanimously: 4-0.

REGULAR AGENDA

INDIVIDUAL CONSIDERATION:

- ITEM 1. Discussion/Action** – Receive report from ONCOR representative regarding extensive outages in Ovilla. Council may take any action deemed necessary.
- Requested by PL4 Hunt.

Mayor Pro-Tem Leverentz announced that he filed a Conflict Disclosure Affidavit on this Item with the City Secretary prior to the meeting.

Mr. Kenneth Govan, Area Manager for ONCOR was present and recognized that Ovilla had experienced extensive outages. He stated Ovilla was not alone – other entities were having the same inconveniences.

*Bill Vansyckle, Mayor
Tom Leverentz, Mayor Pro-Tem
Michael Dickey, Place Two*

*Doug Hunt, Place Four
James Wade, Place Three
Richard Dormier, Place Five*

Mayor Vansyckle stated that four of them, Mr. Govan, PL4 Hunt, City Administrator Randy Whiteman and himself took a tour of the city where Mr. Govan showed them areas of switch and pole replacements and where tree trimming had occurred thus far. Mr. Govan shared the help line number – 888.313.4947 and also gave his office number, 972.230.5135.

Council agreed to rescind any prepared letter of official complaint to the PUC (Public Utilities Commission) for now and take no action on this item this evening.

VOTE: NO ACTION.

ITEM 2. Discussion/Action – Report of vacancy and consider appointments and/or reappointments to the Municipal Development District.

- Presented by Administrative staff.

PL3 Wade reiterated from earlier discussion that he did not want Council Members serving on Boards and wished to limit service for all board members to serve on only one board at a time. City Administrator stated if Council wished to limit dual service it would need to be addressed later. Place 1 (Lynn Shortnacy) and Place 5 (Sandra Fitzgerald) responded that they wished for reappointment. Place 3 (Charles Daniels) had not responded to date. PL5 Dormier stated that Mr. Shortnacy also served on the Planning & Zoning Board and would need to decide which Board he preferred if Council did choose to limit dual service.

Mayor Pro-Tem Leverentz made a motion that Council reappoints Ms Sandra Fitzgerald to Place 5 on the MDD and allows Mr. Shortnacy to notify staff of his board preference. Mayor Pro-Tem Leverentz additionally motioned to direct staff to post a notice of opening(s).

PL5 Dormier seconded the motion.

Mayor Vansyckle asked for a record vote by announcement of AYE or NAY.

Present Council announced AYE in favor. No oppositions, no abstentions.

PL2 Dickey was noted absent.

VOTE: The motion carried unanimously: 4-0.

ITEM 3. Discussion Only – Review and consider a request to amend the Employee Handbook, Sections 8.11 and 9.2.

- Requested by Mayor Pro-Tem Leverentz.

Mayor Pro-Tem Leverentz opened discussion and asked Council to consider revising certain portions when determining the necessity to conduct employee drug tests for accidents and maybe consider re-defining an accident according to the value of damage. Mayor Pro-Tem shared his opinion by example- that a broken mirror or headlight would not require a drug test but would require a review by the department head only. PL3 Wade voiced concerns about lifting the current scrutiny – that employees would be more accountable as it reads now. Council continued discussion and agreed to take no action at this time, but asked that the Accident Review Board suggest amending sections 8.11 to refer to 9.2. Additionally, consider amending section 9.2 to have a dollar amount to be determined by the Accident Review Board. All recommended changes will come to Council for review.

VOTE: There was no action on this item.

Mayor Vansyckle called a recess at 8:35 P.M.

Mayor Vansyckle reconvened the Council meeting at 8:46 P.M.

*Bill Vansyckle, Mayor
Tom Leverentz, Mayor Pro-Tem
Michael Dickey, Place Two*

3

*Doug Hunt, Place Four
James Wade, Place Three
Richard Dormier, Place Five*

Mayor Vansyckle turned Item 4 over to Mayor Pro-Tem Leverentz.

- ITEM 4. Discussion/Action** – Council’s deliberation of disciplinary action regarding the Code of Ethics violations of Mayor Vansyckle. Council may take any action deemed necessary.
- Requested by Council

Mayor Pro-Tem Leverentz read aloud Item 4 and allowed Mr. Phil Lynch to submit his complaint on Mayor Vansyckle for Council’s review.

Mayor Pro-Tem Leverentz announced that according to Section 551.074 (Personal Matters) under the authority of the TX Government Code, Council would adjourn into Executive Session.

***Council adjourned into Executive Session at 8:50 P.M. (excluding Mayor Vansyckle)
Council reconvened into Regular Session at 10:07 P.M.***

PL5 Dormier made a motion stating that, I propose the following City Council actions as a result of our findings in the matter of Randy Whiteman versus Bill Vansyckle:

1. The Council recommendation would be that the City Council reprimands the Mayor for exceeding his authority and that the Council clarifies that the Mayor’s authority is restricted to that allowed by State Law. We believe this corresponds to complaint numbers 1, 5 and 11.
2. The Council’s recommendation would be that the City Council reprimands the Mayor for his micromanagement activities and for exceeding his authority and declares that neither he nor any individual member of the City Council has any administrative authority unless assigned by the City Council. We believe this corresponds to complaint numbers 1, 5, and 11.
3. Our (Council) recommendation would be that the City Council reprimands the Mayor for not removing himself from the situation regarding the release of Mr. Ramsey. We believe this corresponds to complaint number 6.
4. Other Council recommendations are:
 - a. City Hall access be limited for all elected officials to normal business hours.
 - b. In emergency situations, access for elected officials can be gained with fire or police personnel who will remain until leaving. No elected official will have a key to city hall, nor have an access code.
 - c. City staff will maintain a log for all elected officials when in city hall – listing the purpose of the visit, who visited, time in and time out. This log will be included in agenda packets each meeting for review.
 - d. All elected or appointed officials shall conduct all city email business on the city server. All passwords for city email will be kept with the City Secretary.
 - e. City Administrator shall provide an update to Council each Friday following a Monday meeting (meaning the off council meeting Friday) by 4:00 P.M. of weekly city business. This does not need to be an exhausted detailed report, but a summary of what has occurred during the week.

PL4 Hunt seconded the motion.

*Mayor Pro-Tem Leverentz asked for a record vote by announcement of AYE or NAY.
Present Council announced AYE in favor. No oppositions, no abstentions.*

*Bill Vansyckle, Mayor
Tom Leverentz, Mayor Pro-Tem
Michael Dickey, Place Two*

*Doug Hunt, Place Four
James Wade, Place Three
Richard Dormier, Place Five*

PL2 Dickey was noted absent.

VOTE: The motion carried unanimously: 4-0.

Mayor Pro-Tem Leverentz turned the order of the Council Meeting back over to Mayor Vansyckle.

Council's Request for Consideration of Future Agenda Items

Place 5, Dormier: None
 Place 4, Hunt: Zoning – Industrial & Multi Family
 Consider establishing the use credit card payments at City Hall.
 Place 3, Wade: None
 Mayor: None
 Place 2, Dickey: Absent
 Mayor Pro-Tem Leverentz: None – but thanked Council for their efforts in working together.

Adjournment

Mayor Pro-Tem Leverentz made a motion to adjourn the meeting of December 12, 2011 at 10:17 P.M.

PL5 Dormier seconded the motion.

VOTE: The motion carried unanimously.

 Bill Vansyckle, Mayor

ATTEST:

 Pam Woodall

Approved January 09, 2012

Attachments:

1. Conflict Disclosure filed by Mayor Pro-Tem Leverentz
2. Formal complaint filed by Mr. Phil Lynch
3. Document pertaining to Item 4 by Mr. Phil Lynch
4. Certified Executive Agenda



AFFIDAVIT

STATE OF Texas)
)
COUNTY OF Ellis)

That on this 12 day of DECEMBER, 2011, MAYOR PT TOM LEVERENTZ personally came and appeared before me at _____ o'clock AM/PM, Ovilla City Hall, of Ovilla, Texas, known, and known to me, who says:

Per the Local Government Code, Section 176, I am filing this affidavit stating that I shall abstain from voting and participating in the City Council matter of

Business Review - Item 1

The nature and extent of my interest in this matter is _____

FURTHER AFFIANT SAYETH NOT.

Thomas Leverentz

(Signature)

PRINTED NAME: THOMAS LEVERENTZ

PRESENTED AND FILED with me on this 12 day of Dec, 2011.

Tom Workell

CITY CLERK

Mayor Bill Vansyckle
Mayor Pro-Tem Tom Leverentz
Place Two Council, Michael Dickey
Place Three Council, James Wade



Place Four Council, Doug Hunt
Place Five Council, Richard Dormier
City Administrator, Randy Whiteman

WELCOME TO THE CITY OF OVILLA CITIZENS FORUM

The Ovilla City Council and City Staff welcome you to a meeting of the Ovilla City Council.
Ovilla Council Meetings are open to the public and residents are encouraged to attend.

It is the policy of the City of Ovilla to give all individuals and lawful organizations an opportunity to formally address the Mayor and Council regarding any posted Agenda item or items not on the agenda. Each participant will be permitted to speak for a maximum of three minutes. Regarding non-agenda items, please be advised that the Mayor and Council cannot respond but may direct inquiries to staff for current policy or for later review.

The form must be complete.

DATE: 12/12/11 PHONE: 972-515-8585
DO YOU RESIDE WITHIN THE CITY LIMITS OF OVILLA? ☒ YES ☐ NO
NAME: Phil Lepuch
ORGANIZATION / DEPARTMENT: _____
ADDRESS: 316 Shadow Wood Dr.
CITY / ZIP: Ovilla, Tex 75154

Persons wishing to address the Mayor and Council concerning a posted agenda item must make a formal request by presenting a completed "Citizens Forum" form to the City Secretary at least 10 minutes prior to the beginning of the scheduled meeting. **The form must be complete.** At the discretion of the Mayor, those registered to speak may be called during the opening of the listed agenda item. Please check one of the three following options.

☒ I wish to address the Council during the Citizens Forum.

AGENDA ITEM(S) NUMBER: _____

☒ I wish to address the Council on this agenda item(s).

☐ I do not wish to address the Council, but would like to register the following opinion.

(Circle one) FOR AGAINST

Comments: _____

Would you be interested in serving on an appointed board or commission of the City of Ovilla?

☐ Yes ☐ No

The City Council convenes in regular session on the second and forth Monday each month at 7:00 P.M. unless otherwise noted. Special meetings may be called as deemed necessary to conduct business of the City.

Ethics Complaint against Mayor Bill Vansyckle 12/12 2011

I, Phil Lynch, a citizen of Ovilla, Texas, the undersigned, according to the Ovilla Procedures on Hearing Ethics Complaints, formally file ethics charges and other civil violations which may apply, in accordance with the Ovilla Ethics Code against Mayor Bill Vansyckle. I charge the Mayor with systematically abusing his power as an elected official of Ovilla. I expect a full investigation by the appropriate city authority, which does not include Mr. Vansyckle.

Using the Public Information Act, I discovered that the Mayor, without Council approval, did abuse his power by seizing what clearly is the responsibility of the City Administrator and staff, intentionally violating the City's required bid process, without written Council authority, purchased items other than those discussed and agreed upon by council members during the budget meetings, that the council did not approve, on a city credit card that the council did not authorize him to use, spending more than the Council had budgeted on the Audio Video (AV) project – all without prior written permission of the Council.

Unless appropriate documentation such as original itemized receipts for the purchase of audio/visual equipment is provided by the Mayor, the council and the citizens have no proof that the funds were expended as the Mayor says. The total disregard for following established purchasing procedures by not providing documented itemized bids and providing original receipts of items purchased should cause a red flag to go up. This transaction lends itself to possible fraud.

Our existing internal controls should be enforced by the City Council to protect against fraud but when an individual of authority like the Mayor has a total disregard for following established procedures, we must question if fraud exists.

Please find attached, **Exhibit A**, a copy of the council's budget item 5107470, a \$5,000.00 approved item for Audio and Visual equipment.

Next please find **Exhibit B**, the duties of the Ovilla City Administrator found in the Ovilla Code of Ordinances Section 9.03.043, (9), *"The city administrator shall be the administrative officer to the city. He shall be responsible to the governing body of the city for the proper administration of ALL affairs of the city."* (Bold added for effect)

(9) the city administrator shall supervise the purchase of all materials, supplies and equipment for which the funds are provided in the budget...

On or about the Month of October, 2011, Mr. Vansyckle did, without written permission of the City Council, abuse his authority by taking a City-owned credit card, not assigned to him, and abuse his elected authority as an elected official by randomly purchasing audio video equipment. Mr. Vansyckle did so without required purchasing protocol of obtaining three bids, obtaining approval of the City Accountant or the City Administrator, or contracting for the instillation and receiving a guarantee for labor and equipment.

At least we hope that was what he purchased. We just can't know for sure because the Mayor willingly violated the tightly and scripted regulated purchasing and accounting protocol.

In Ovilla, according to Ordinance 2010.020, Section 2 A., both the Mayor and the City Administrator have spending limits up to the sum of \$25,000.00 "in accordance with City Ordinance". Section B. 1., Purchases Limit Chart, reads, when amounts of \$500.00 to \$25,000.00 are in play, the purchase requires 3 legitimate quotes on exactly what is to be purchased, City Accountant approval and City Administrator approval.

Neither the city nor the Council has any idea what was purchased or how much was paid for each item showing up on the City's monthly bill as a result of the unauthorized use of the City's credit card.

Furthermore, the city has no idea if the items purchased are at City Hall or somewhere else as the Mayor additionally violated required purchasing protocol by failing to bring to our City's accounting department original itemized receipts for any of the purchases at Best Buy.

For example, in **Exhibit C**, for the record, the Mayor offered only two receipts from our IT contractor, and they appear to have come by e-mail out of what I believe to be six different purchases, each one from our IT contractor, one for \$20.00 and the other for \$89.99. There are no original itemized receipts for the rest of the \$6,000.00 spent by the Mayor on (hopefully) AV equipment. I see on the credit card bill of 11/03/2011, what I believe to be six different purchases.

We can't know what was purchased since the Mayor once again failed to reveal that information to the City Accountant, to the City Administrator or to the City Council. The Mayor additionally failed to report the City Council or the City

Administrator his decision to purchase items not previously discussed with the City Council or City Administrator. Yet, to date, no Council action has held him accountable. Therefore the city has no original itemized receipts, no copies of receipts, guarantees, warranties and maybe no ability to return the expensive items if they are deemed to be ineffective or of low performance quality by the Council or the City, since, once again, many of the items are not what the Council approved. And once again, some if not all of the items are absolutely not what Council thought would be purchased.

In addition, I charge the Mayor with fraudantly deceiving the City Accountant, the City Administrator and Council, thereby deceiving the citizens of Ovilla by filling out and signing three falsified bids for this specific project, in **Exhibit D**, for the AV system.

Three actual bids from organizations or companies who know exactly what they're bidding on by first receiving an itemized list of the project needs are required by Ordinance for this project. If the lower bid is not selected by the City Administrator or City Council, whichever is appropriate, as I understand the protocol, the written reasons are to become a part of the file. If bids are not possible, the Council must be informed before purchase is permitted, and only permitted by written Council permission.

If the Council had required the Mayor to follow protocol and the Ovilla City Code of Ordinances, the City Administrator would have obtained a minimum of three bids designed to achieve our exact AV needs. After the bid winner is selected, arrangements would have been made for oversight, speedy installation with an appropriate warranty period. None of that occurred.

In addition, according to known information, copies of the so-called bids were completed both after, and months prior to submission as two of the bids were for different equipment than this project altogether. Upon bid submission, I'm alleging the Mayor had **already made** the purchases for random items at Best Buy. Contrary to what you see, Best Buy **did not** make a formal bid as the Mayor wrote on one of the falsified bids for this project. In fact, **in direct violation of our purchasing code ordinance, no company or organization ever made an actual bid** to the Mayor or Ovilla City for AV approved by the Council in the budget.

I found no evidence of a list of any kind provided by any company, including the Mayor, for items required to reach the Council's AV objective. Please note the unacceptable incompleteness of the bids, remembering the Mayor only

turned them in **after** the Best Buy purchases were made, and only **after** being pressed by the City Staff who knew the law and the Ordinances.

The Staff is not the policeman of the Mayor, the City Council is. I charge the Mayor with abusing his power by recklessly spending more than the approved AV budget by more than 20% (from \$5,000.00 to over \$6,000.00. See the Best Buy Bill dated 11/03/11 and all receipts obtained from PIA, attached) without gaining Council approval prior to spending a budgeted item.

In this complaint, please note that I used the word 'systematically'. During the Mayor's time in office, up to and including today, the City Council appears to have enabled the Mayor to operate outside our elected official's authority, abuse his authority with employees, forcing them with his power as the Mayor to overlook what the Council should have been in control of, and we, gentlemen, the citizens of Ovilla suffer the consequences. May I humbly suggest that you begin immediately inspecting what you expect.

The first example of this systematic abuse is mentioned June 8, 2009, in the original Council Chamber, is Mayor Vansyckle's assertion, when, according to PIA results, **Exhibit E**, the Mayor stated, *"It was expected that donations would cover the expenses for the inside renovations. Funds to pay for the new chairs and photo frame replacements had already been donated. Not all price quotes were submitted to date"*

On July 13, 2009 there was a discussion in the city council meeting about the city hall renovations and *"Mayor Vansyckle advised those present that all renovations for The Council Chamber were from donated funds and not a part of this item under discussion."*

On August 11, 2009, an excerpt from the city council meeting was approved in the Council minutes, *"Mayor Vansyckle discussed the progress of the renovated Council Chamber Room, reiterating that none of the renovations was at the taxpayer's expense."*

The next mention, August 24, 2009, in the old chamber referring to the 'free Council Chamber' renovation was *"Mayor Vansyckle advising of a raffle for a power saw and a riding lawnmower planned for Heritage Day to help defray the cost of the Council Chamber Room remodel."*

September 14, 2009, *"Mayor Vansyckle discussed the progress of the renovated Council Chamber Room. Reiterating that none of the renovation was at*

taxpayer's expense." After that meeting, on September 14, 2009, only 2 more donations came in. The Mayor knew or should have known in September, the financial part of the project was a failure. But the citizens who would ultimately pay for the Mayor's out of control behavior were intentionally kept in the dark.

On March 8, 2010, five months later, in a Discussion Item Only, about the renovation of the Council Chamber, did Mayor Vansyckle finally come clean and reveal the ugly truth. The council approved minutes state that, *"Mayor Vansyckle had hoped that the donated funds collected from the previous fiscal-year for the newly renovated Council Chamber Room would have completely covered all expenses. Unfortunately, city funds were necessary to cover the financial obligations; however, staff is still accepting donations to reduce the city's cost of \$6,289.00."*

Notice that in **Exhibit F**, the donations had been finished since October 30, 2009 with a \$100.00 donation, and there were no donations thereafter. Sadly, on **Exhibit F** I can count only nine citizens, of which three are anonymous, who donated to The Council Room Project. It is interesting to note that it was five months later when the Mayor, without City Council approval, or City Council approved budgeting monies for the renovation, charged the citizens of Ovilla for nearly 40% of the total construction to come out of the city's general fund.

In my experience, the failure of accountability, of proper oversight, proper accounting, the huge lack of citizen contribution participation, collecting only 60% of the money when continuing to spend and authorize spending in the name of the City, without any concept of the future consequences to the taxpayer were, failure to report the overspending to the Council or the City Administrator, in my view, were not legal as he did it in our name without council approval. Nor did the Mayor use appropriate methods of handling construction of property owned by the citizens, or taxes not budgeted prior to expenditure to cover the failed project. Yet, the spending continued as though the elected official had no political or legal worries by ignoring accepted policies of protocol and accountability.

I'm equally sure it was not ethical or legal to ultimately force the Council, because the unauthorized expenditures made by Vansyckle in the name and on behalf of the City, into obtaining taxpayers monies out of the budgeted general fund to cover an out-of-control elected official.

I can find no evidence that any City Council agenda contained any discussion or action item outside those mentioned above. The City Council, in 2009 and 2010, permitted the citizens of Ovilla to become the victim of an out-of-control elected official, who once again demonstrated in the current AV project that the official has no concept or intension of following accounting protocol, bid process, purchasing expertise, staying within a budgeted item, protecting the city by following protocol, spending monies unauthorized by the City Council or the handling of citizens' tax monies with unauthorized credit card expenditures. In effect, the Mayor apparently has been permitted by the intentional failure of Council oversight to act above the law.

Economics 101 teaches, that "there ain't no a free lunch". Another interesting idea is, "if it's too good to be true, it is". But if one lives in a world where they are permitted by the Council, who trusts because of political debt, and is continually looking the other way, to make up their own rules as they go along, continually violate ordinances and the Code of Ethics and when it blows up, command the City staff to clean it up, the stink finally gets on all of us.

In my opinion, as a taxpayer and citizen, the City Council should have never permitted any construction of City-owned property of any description until the individual offering "free" construction or any other "free" item could have validated he had collected 100% of the alleged donated monies and had the monies placed in a city controlled escrow account. Then and only then, the Council could have made the construction project an agenda item with Council approval, using legal protocols and the City Administrator, according to Code, with full knowledge of the progress and expenditures.

Handling one's Council responsibilities is not easy. It's most difficult when the abuser is owed so much politically.

The City Council's failure to reign in an elected official, who has continually seized authority he does not legally or ethically possess, has contributed, in my observation, to enabling the particular official until, one more time, we have the AV Project abuse of power today.

My **Exhibit G** is a copy of the Ethics Code. I have numbered the bullets to make them easier to follow. In addition to points of law and City Code of Ordinances Mr. Vansyckle may have violated, I charge the Mayor in the AV project, based on the aforementioned of violating #1, #2, #3, #5, #8, and #9.

#1. If Convicted, based on highest ideals of honor and integrity (high moral standards), he has not merited the respect and confidence of the citizens of Ovilla with their money and required accountability standards.

#2. The best interests of the citizens have not been served in any part of the AV project.

#5, Mr. Vansyckle has failed to represent the official policies of the city code of ordinances by violating his Oath of Office in abusing his authority and in injecting himself in place of the City Administrator and Staff as the City's equipment procurement expert and spending monies not approved with a credit card he has no written authority to possess much less use.

#8. Mr. Vansyckle failed to conduct fully the AV business in open meetings. Recordings of City Council meetings where the AV project is discussed, Mr. Vansyckle avoids direct answers to specific questions on his purchases and implementation progress. He continually used a 'straw man' excuse to explain why the AV system is not functioning, constantly referring to Ferris City and Ferris elected officials. I wonder if Ferris obtained their *working* AV system with knock-offs, items not originally discussed and approved by the Council, bypassing the City Administrator, failing to properly obtain at least three bids to protect the City's treasury and overspending the Council approved budget.

We, as citizens, fully expect the City Council to regain control our out-of-control mayor, including, after your investigation, finding the will to forward this allegation to the appropriate authorities for an unbiased, complete investigation into these charges.

Phil Lynch

A handwritten signature in dark ink, appearing to read 'Phil Lynch', with a large, stylized initial 'P' and a long, sweeping underline.

City of Ovilla
General Fund
Budget 2011-2012

EXHIBIT
A
1 page

General Fund		2011-2012 Budget
	5105600 - Insurance	
	5105610 - Insurance - Property	2,500.00
	5105620 - Insurance - Liability	780.00
	5105630 - Insurance - Fidelity Bond	250.00
	5105635 - Public Official Surety Bond	900.00
	Total 5105600 - Insurance	4,430.00
	5105700 - Other Expenses	
	5105705 - Postage	6,000.00
	5105710 - Cash - Over/Short	10.00
	5105725 - Records Management Expense	1,000.00
	5105730 - Memberships	2,100.00
	5105740 - Advertising	5,000.00
	5105752 - Pre-Employment Screening	300.00
	5105760 - Bank Service Charge	25.00
	5105764 - Filing Fees	250.00
	5105765 - Miscellaneous	2,000.00
	5105700- Other Expenses - Other	0.00
	Total 5105700 - Other Expenses	16,685.00
	5106400 - Minor Capital Outlay	
	5106420 - Buildings	0.00
	5106430 - Improvements Other Than Bldgs	0.00
	5106440 - Machinery & Equipment	1,000.00
	5106465 - Furniture	500.00
	5106490 - Other	0.00
	Total 5106400 - Minor Capital Outlay	1,500.00
	5107400 - Capitalized Assets	
	5107420 - Buildings	0.00
	5107430 - Improvements Other Than Bldgs	0.00
	5107440 - Machinery & Equipment	1,000.00
	5107470 - Audio & Visual Equipment	5,000.00
	5107490 - Other	0.00
	Total 5107400 - Capitalized Assets	6,000.00
	5109000 - Reserves	
	5109001 - Reserve for Contingency	86,561.00
	5109005 - Reserve for Sales Tax Street	0.00
	Total 5109000- Reserves	86,561.00
Total 10 - Administration		492,501.00

Sec. 9.03.034 Powers and duties

The city administrator shall be the administrative officer of the city. He or she shall be responsible to the governing body of the city for the proper administration of all affairs of the city. To that end, he or she shall be empowered and shall be required to:

- (1) Prepare job descriptions for all officers and employees of the city, and fill budgeted positions on the city staff, other than department heads. Recommend to the mayor and city council the appointment of department heads. He or she shall be empowered to suspend department heads and recommend their termination to the mayor and city council. He or she shall direct and supervise the day-to-day activities of all employees through department heads.
- (2) Prepare the budget draft annually in conjunction with the heads of departments, and submit it to the governing body together with a message describing the important features and be responsible for the administration of the adopted body [budget].
- (3) Prepare and submit to the governing body, with the assistance of the heads of departments, at the end of the fiscal year, a complete report on the finances and administrative activities of the city for the preceding year.
- (4) Keep the governing body advised of the financial condition and future needs of the city, and make such recommendations as may be deemed desirable. Make proposals for applications for federal grants and make required reports for such grants as may be applicable and desirable for city needs.
- (5) Keep the governing body informed on a timely basis of the significant activities of the city, with special emphasis on the expansion projects associated with the growth of the city.
- (6) Recommend to the governing body a standard schedule of pay for each appointive office and position in the service, including minimum, intermediate and maximum rates.
- (7) Recommend to the governing body (from time to time) adoption of such measures, ordinances, and resolutions as may be deemed necessary or expedient for the health, safety or welfare of the community or for the improvement of administrative services.
- (8) Attend all meetings of the governing body unless excused therefrom, and be prepared to answer questions that may be asked.
- (9) Supervise the purchase of all materials, supplies and equipment for which funds are provided in the budget; and purchase materials and supplies necessary for operation or maintenance of city services for amounts up to and including two thousand dollars (\$2,000.00), and up to and including four thousand nine hundred ninety-nine and 99/100 dollars (\$4,999.99) with the proper approval of the governing body to the extent funds have been provided in the budget. No purchase shall be made, contract let or obligation incurred which exceeds the current budget appropriation without a supplemental appropriation by the governing body. No contract shall be let except by

the mayor and the city council. The city administrator may issue such rules governing procedures for purchasing within the administrative organization as the governing body shall approve.

- (10) Transfer any unneeded surplus in the amount budgeted from one account to another account in which a deficiency exists, if and when, in the judgment of the city administrator, actual or probable receipts are less than the amount estimated and therein appropriated for expenditures of the several departments. The city administrator may authorize the transfer of funds by department heads among major account divisions within department budgets.
- (11) See that all laws and ordinances are duly enforced and see that all franchises, permits and privileges granted by the city are faithfully observed.
- (12) Investigate the affairs of the city, or any department or division thereof. Investigate all complaints in relation to matters concerning the administration of the governing of the city, and regarding service maintained by the public utilities in the city, and see that the quality of service be maintained by the public works department.
- (13) Perform such other duties as may be required by the governing body not inconsistent with the law or ordinances of the city.

(1989 Code, ch. 8, sec. 9.04)

Sec. 9.03.035 Conflict of interest

He or she shall hold no other public office, nor any office, whether public or not, within the city and shall not be employed by or affiliated with any business or organization doing business with the city, in order to assure the duties and responsibilities of this office may be performed in a timely and responsible manner. This section shall not be interpreted to prevent the city administrator from holding offices in civic organizations, with city council approval. (1989 Code, ch. 8, sec. 9.05)

State law reference—Conflicts of interest of officers, V.T.C.A., Local Government Code, ch. 171.

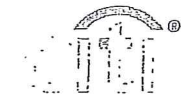
Sec. 9.03.036 Emergency expenditures

In case of accident, disaster, or other circumstance creating a public emergency, the city administrator may award contracts and make purchases for the purpose of meeting said emergency, but he or she shall file within seventy-two (72) hours with the governing body a certificate showing such emergency and the necessity for such action, together with an itemized account of all expenditures. (1989 Code, ch. 8, sec. 9.06)

Sec. 9.03.037 Bond

The city administrator shall furnish a surety bond to be approved by the city council, said bond to be conditioned on the faithful performance of duties. The premium of the bond shall be paid by the city. (1989 Code, ch. 8, sec. 9.07)

EXHIBIT

C
4 pagesStatement Date
11/03/11

XXXX-XXXX-XXXX

INDIVIDUAL CARDHOLDER ACTIVITY

WOODALL, PAM

XXXX-XXXX-XXXX-

Monthly Limit
\$7,500Cash Limit*
\$00

Sale Date	Post Date	Reference Number	Type of Activity	Amount
10-03	10-05	05410191277174570063908	BEST BUY 00009720 RICHFIELD MN	4,937.02
10-05	10-07	05410191279174570086949	BEST BUY 00009720 RICHFIELD MN	89.99
10-13	10-17	55541861288072000490125	FOUR SEASONS HOTELS HOUSTON TX 000005567 ARRIVAL: 10-10-11	684.45
10-18	10-20	05410191292174570076752	BEST BUY 00009720 RICHFIELD MN	187.45
10-20	10-24	05410191294174570115855	BEST BUY 00009720 RICHFIELD MN	20.00
10-20	10-24	55541861294004015098538	GUITAR CENTER #440 DALLAS TX	138.48
10-21	10-24	05410191295174570129210	BEST BUY 00009720 RICHFIELD MN	369.96
10-26	10-27	05410191299295101206957	BEST BUY MHT 00002568 FARMERS BRANC TX	105.44 CR
10-31	11-01	55436871304733046288578	TEXAS MUNICIPAL CLERKS 940-5653488 TX	250.00
TOTAL PURCHASES/ADVANCES/CREDITS				6,571.91

major -

Pam school

~~XXXXXXXXXX~~~~XXXX-XXXX-XXXX-~~~~Monthly Limit
\$10,000~~~~Cash Limit*
\$00~~

Sale Date	Post Date	Reference Number	Type of Activity	Amount
10-07	10-07	55432861280000306703511	HOTELS.COM US 800-219-4306 WA	205.76
10-18	10-24	55499671295200983602001	ICSC NEW YORK NY	270.00
TOTAL PURCHASES/ADVANCES/CREDITS				5,386.11

~~XXXXXXXXXX~~~~XXXX-XXXX-XXXX-~~~~Monthly Limit
\$5,000~~~~Cash Limit*
\$00~~

Sale Date	Post Date	Reference Number	Type of Activity	Amount
10-18	10-20	55541861292010181033868	THE HOME DEPOT 6505 WAXAHACHIE TX	198.50
10-21	10-31	55541861301010181123530	THE HOME DEPOT 6505 WAXAHACHIE TX	814.72
11-02	11-03	55547501300253083010212	LONE STAR WESTERN & CA WAXAHACHIE TX	143.22
TOTAL PURCHASES/ADVANCES/CREDITS				999.54

*Cash Advance Limit is a portion of your Total Monthly Limit

**Available Cash Line is a portion of your Available Credit Line

Audio/Visual Equipment

Date	Purchased From	Description	Amount
9/27/2011	Best Buy		4,937.02
10/20/2011	Best Buy	Projection Screen	89.99
10/5/2011	Best Buy	Handheld Wireless Microphone	20.00
10/18/2011	Best Buy		187.45
10/21/2011	Best Buy		369.96
10/20/2011	Guitar Center		138.48
10/26/2011	Best Buy		(105.44)
11/7/2011	John Binford	Tablet PC Testing, Drop Box	206.25
11/11/2011	John Binford	Set Up Tablets, wireless router	168.75
			<u>6,012.46</u>

Bill Vansyckle

From: BBFBCustomerSupport@bestbuy.com
Sent: Thursday, October 20, 2011 1:36 PM
To: Bill Vansyckle
Subject: Thank you for your Best Buy For Business order

Order Date: 10/20/2011

Thank you for your order



Billing Address
Bill Vansyckle
City of Ovilla
105 COCKRELL HILL RD
OVILLA, TX 75154

Shipping Address
Bill Vansyckle
City of Ovilla
105 COCKRELL HILL RD
OVILLA, TX 75154

Dear Bill Vansyckle,

We are currently processing your order and will notify you by e-mail when your order ships, is ready for store pickup, or when a home delivery date has been confirmed. Please note that a Best Buy For Business Account Manager may contact you if additional information is needed to complete the order. To check the status of your order, select the "Order Status" button below. For more information, see our [Shipping Policy](#).

Order Number: 224993682

[Order Status](#)

Qty	Product Description	Price	Total Price
1	Audio-Technica Freeway 200 Series Handheld Wireless Microphone System Item BB10975531 Retek SKU 8889651 Return Process In-store or by mail. See Policy Store Pickup - FARMERS BRANCH TX, 4255 LYNDON B JOHNSON FWY MIDWAY/LBJ SHOPPING CTR (Store# 256)	\$20.00	\$20.00

Total: \$20.00

Tax: \$0.00

ORDER TOTAL: \$20.00

At Best Buy For Business, we work hard to earn your business every day:

- * More than 100,000 business-class technology products including notebooks, networks, servers and software.
- * More brand-name manufacturers: Apple, HP, Lenovo, Microsoft, Toshiba and many more.
- * Personalized service: online, in stores, by phone and at your office
- * Volume discounts, commercial warranty plans and available financing.

10/24/2011

Bill Vansyckle

From: BBFBCustomerSupport@bestbuy.com
Sent: Tuesday, October 04, 2011 2:03 PM
To: Bill Vansyckle
Subject: Thank you for your Best Buy For Business order

Order Date: 10/04/2011

Thank you for your order



Billing Address
Bill Vansyckle
City of Ovilla
105 COCKRELL HILL RD
OVILLA, TX 75154

Shipping Address
Bill Vansyckle
City of Ovilla
105 COCKRELL HILL RD
OVILLA, TX 75154

Dear Bill Vansyckle,

We are currently processing your order and will notify you by e-mail when your order ships, is ready for store pickup, or when a home delivery date has been confirmed. Please note that a Best Buy For Business Account Manager may contact you if additional information is needed to complete the order. To check the status of your order, select the "Order Status" button below. For more information, see our [Shipping Policy](#).

Order Number: 224926260

[Order Status](#)

Qty	Product Description	Price	Total Price
1	Elite Manual Series M99NWS1 - projection screen - 99 in (252 cm) Item BB10820180 Refek SKU 9613594 Return Process In-store or by mail. See Policy.	\$89.99	\$89.99

Standard Delivery Ground

Total: \$89.99

Tax: \$0.00

ORDER TOTAL: \$89.99

At Best Buy For Business, we work hard to earn your business every day:

- * More than 100,000 business-class technology products including notebooks, networks, servers and software.
- * More brand-name manufacturers: Apple, HP, Lenovo, Microsoft, Toshiba and many more.
- * Personalized service: online, in stores, by phone and at your office
- * Volume discounts, commercial warranty plans and available financing.

Have you enrolled in the Best Buy Reward Zone program?
As a member, you earn rewards points on most business purchases, redeemable

CITY OF OVILLA
Purchase Requisition

EXHIBIT

D

2 pages

Date:	
Name	Bill VANSYCKIE
Department:	
Account Number:	
Date Required:	

Description of Item: AUDIO - VISUAL

Quantity:

Explanation:

Required if expenditure exceed \$500

I. QUOTE #1	
Vendor Name & Number:	DELL
Address:	WES
Contact Person & Phone	WA IRENE CORNEL
Price:	6,842. 49 (NOT ALL REQUIRES EQUIPMENT)
II. QUOTE #2	
Vendor Name & Number	
Address:	
Contact Person & Phone	
Price:	
III. QUOTE #3	
Vendor Name & Number	
Address:	
Contact Person & Phone	

Comments:

Name :

Date:

CITY OF OVILLA

Purchase Requisition

Date:	
Name:	<i>CITY OF OVILLA</i>
Department:	
Account Number:	
Date Required:	

Description of Item: *Audio - Visual Equipment for*
COUNCIL CHAMBERS

Quantity: _____

Explanation: _____

Required if expenditure exceed \$500

I. QUOTE #1	
Vendor Name & Number:	<i>B257 B04</i>
Address:	<i>DANONS CORP.</i>
Contact Person & Phone	<i>ZACK POWACK</i>
Price:	<i>5,089.76</i>
II. QUOTE #2	
Vendor Name & Number:	<i>ITID Home.</i>
Address:	<i>WEB</i>
Contact Person & Phone	<i>NONE.</i>
Price:	<i>3,063.5</i>
III. QUOTE #3	
Vendor Name & Number:	<i>DELL</i>
Address:	<i>WEB</i>
Contact Person & Phone	<i>NONE</i>

Comments: *1,244.88 + 865.07*
NOT FOR EQUIP. NEEDED

Name: *[Signature]*

Date: _____



EXHIBIT

E
3 pages

October 5, 2011

Emailed: morrisgresham@sbcglobal.net

Mr. Morris Gresham
202 Brookwood Court
Ovilla, TX 75154

RE: Public Information Request 2011.09.21

Dear Mr. Gresham,

The City of Ovilla in receipt of your email request for information dated September 21, 2011. Pursuant to Chapter 552 of the Government Code, the information attached is responsive to your request:

"I have all the data on the council chambers renovation, including the mayor's statements that it would be at no cost to the City. Since it did, indeed, cost the City, I'd like to know if the City Council approved the original expenditure or if it was only at the instruction of the mayor."

I have researched the minute books and do not have a definitive answer for you. I have pulled excerpts from approved minutes of Council meetings where the Council Chamber Room renovations were mentioned and/or discussed. Those statements are highlighted.

On June 08, 2009, Item 4, was a Discussion/Action item referring to the necessary renovations to the city hall, police department and old fire station. These renovations were for the outside of the buildings; however, this is the first mention of the Council Chamber Room renovations. I have attached the excerpts from the minutes-highlighted:

ITEM 4. Discussion/Action – Receive, review, and consider necessary and miscellaneous building renovations to City Hall, the police station and the old fire station.

The city hall building, police station and the old fire station had been in need of miscellaneous outside repairs for some time. Code Enforcement Officer Mike Dooly presented Council with repair quotes from various companies. All the repairs to the outside buildings would aesthetically match the new Fire Station. Mr. Dooly noted that the listed repairs were imminent and necessary safety repairs: rain gutter replacements, wood replacements due to rotting and deterioration and, a sagging roof with drainage issues. The amended budget of \$12,500 would not cover the cost of funds required for all the necessary renovations. Council Member Hunt asked that he would like to review the specific areas of needed improvement. Council Member Graham stating the need for exact specifications and reiterated the comment made by Council Member Hunt.

Ms Sharon Jungman addressed Council with a list of options to update the Council Chamber room. Mayor Vansyckle announced that it was expected that donations would cover the expenses for the inside renovations. Funds to pay for new chairs (for the Council Chamber room) and photo frame replacements had already been donated. Not all price quotes were submitted to date.

On July 13, during the Regular Council Meeting, renovations were addressed – only regarding the outside of the buildings. Please see the highlighted excerpt below.
TABLED ITEM FROM JUNE 08, 2009

Discussion/Action – Receive, review, and consider necessary and miscellaneous building renovations to City Hall, the police station and the old fire station.

Consider motion to remove item from table-

Mayor Pro-tem Leverentz made a motion to remove the tabled item from the table for consideration. Council Member Wade seconded the motion.

VOTE: The motion carried unanimously.

Council, City Administrator and Code Enforcement Officer Dooly reviewed and discussed the electrical bids submitted for new lighting for the exterior of the building. Code Enforcement Officer Dooly informed Council that the outside motion detectors are not working properly. Council Member Graham received clarification from Mr. Dooly that staff was not asking Council to appoint a contractor to complete all the work this evening, only addressing the electrical work to be done. Council Member Wade voiced concern for the necessity of some areas designating points of new lighting on the bids and ascertained why the public works maintenance crew could not perform some of the work. Mr. Dooly responded that Ovilla did not have an electrician on staff. Additionally, Council Member Wade questioned why public works maintenance crews could not complete the outside painting as well. City Administrator Randy Whiteman explained that scaffold equipment and height were factors. Painting the outside of the building on scaffolds was much different and considerably dangerous as opposed to painting the inside of the building. The City Administrator stated he believed professional painters should perform that task. Council Member Wade stated he wanted to address the purchase of scaffolds as a new agenda item at an upcoming meeting.

Mayor Pro-tem Leverentz made a motion that Council approves Brite Electric for commercial grade lighting repairs and installation at the old fire station and city hall. Council Member Hunt seconded the motion.

Before the motion could pass Council Member Dickey interceded and made a motion to place everything back on the table to allow continued discussion and the issue of possibly purchasing scaffolds. Council Member Wade seconded the motion to table the item.

Mayor Pro-Tem Leverentz and Council Member Hunt opposed.

VOTE: The motion carried 3-2. The agenda item was placed back on the table.

(Mayor Vansyckle advised those present that all renovations to the Council Chamber were from donated funds and not a part of this item under discussion.)

On August 10, 2011, this excerpt was in the approved Council minutes:

Mayor Vansyckle discussed the progress of the renovated Council Chamber Room, reiterating that none of the renovation was at taxpayer's expense.

This excerpt was taken from the Council approved minutes of August 24, 2009

Mayor Vansyckle – Advised of a raffle for a power saw and riding lawnmower planned for Heritage Day to help defray the cost of the Council Chamber Room remodel.

This excerpt was taken from the Council approved minutes of September 14, 2009

Mayor Vansyckle discussed the progress of the renovated Council Chamber Room room, reiterating that none of the renovation was at taxpayer's expense.

From my research, there was one occasion that Mayor Vansyckle listed the Council Chamber room renovations on the agenda as a Discussion Only Item. That date was March 08, 2010 and the excerpt is listed below.

ITEM 6. Discussion Only – Discussion and update of the Council Chamber Room renovations.

Mayor Vansyckle had hoped that the donated funds collected from the previous fiscal-year for the newly renovated Council Chamber Room would have completely covered all expenses. Unfortunately, city funds were necessary to cover the financial obligations; however, staff is still accepting donations to reduce the city's cost of \$6,289.


THERE WAS NO ACTION. DISCUSSION ONLY.

Mr. Gresham, the Council Chamber room renovations were never listed as an action item to be approved by Council because it was supposed to have been paid through donations only. However, all budget(s) and/or budget amendments are approved by Council annually and bi-annually to balance the budget and mid-year budget each year. Our accountant is out of the office this week, but I will confirm with her (upon her return next week) that funds to cover the unexpected expenses from the Chamber Room renovations were taken from the contingency fund.

Total cost -0- (emailed)
Time spent 3 hours
Time YTD 11 hours, 15 minutes

If you have any questions, please contact my office.

Respectfully,


Pam Woodall Higgins
City Secretary
972.617.7262
phiggins@cityofovilla.org

City of Ovina General Fund
Account QuickReport
City Council Remodel

10 - Administration

5105500 - Repairs & Bldg Improvements

5105560 - Repairs - Council Room

10:15 AM

02/25/2010

Accrual Basis

Amount

Memo

Type

Date

Name

Deposit	06/29/2009	Donation	Money Order for Council Room Chairs	-400.00
Deposit	06/29/2009	Donation	Money Order for Council Room Chairs	-1,000.00
Bill	06/29/2009	Petty Cash	Repairs Council-Picture Frame	16.23
Deposit	07/10/2009	Michael Dickey	Donation from Mike Dickey for Council Room remo	-400.00
Deposit	07/14/2009	Donation	Donation from D. Muckleroy	-100.00
Bill	07/15/2009	Home Depot Credit Services	Acct. 5434	1,449.50
Deposit	07/24/2009	Gregory Both	Donation for Lighting	-800.00
Deposit	07/24/2009	Phillip Lynch	Donation for Council chambers	-100.00
Bill	08/04/2009	Keith Ace Hardware	Drop Cloths	44.97
Bill	08/10/2009	Phillips Lumber Company, Inc.	Lumber for Remodel	1,470.04
Bill	08/18/2009	Robert Child	Trim Work	1,400.00
Bill	08/18/2009	Phillips Lumber Company, Inc.	Lumber for Remodel	118.21
Credit	08/19/2009	Phillips Lumber Company, Inc.	Credit for Lumber Returned	-379.22
Bill	08/26/2009	Asuncion Zambrano	Paint & Stain City Council Room	2,950.00
Bill	08/26/2009	Tommy Cole	Electrical Work	1,000.00
Bill	08/28/2009	Tailor Made Counter Top Co., Inc.	Countertops for Council Room	2,800.00
Bill	08/31/2009	Marek Brothers Co. LTD	Drywall for Council Room Remodel	1,593.00
Deposit	09/01/2009	James Wade	Donation for Purchase of Lawn Tractor	-850.00
Bill	09/01/2009	Vision Printing Inc.	Raffle Tickets	95.00
Deposit	09/04/2009	Anonymous	Donation	-3,200.00
Deposit	09/11/2009	Stephen B. Trammell DO	Donation for Council Room Remodel	-500.00
Bill	09/11/2009	Flooring Services, LTD	Tile & Installation	915.50
Bill	09/11/2009	Flooring Services, LTD	Carpet & Installation for Council Chambers	1,310.40
Bill	09/14/2009	Vision Printing Inc.	Raffle Tickets	95.00
Bill	09/14/2009	Home Depot Credit Services	Acct. 5434	332.28
Check	09/23/2009	Lowes	Boien Lawn Mower for Raffle	718.00
Deposit	09/28/2009	Donation	Raffle Ticket Money For City Council Room	-1,550.00
Deposit	10/16/2009	Access Oak Cliff 3 LTD	Doug Hunts Contribution	-1,000.00
Deposit	10/30/2009	David Griffin	Donation for City Council Room Remodel	-100.00

Total 5105560 - Repairs - Council Room

Total 5105500 - Repairs & Bldg Improvements

Total 10 - Administration

TOTAL

EXHIBIT

F
1 page

6,288.91

6,288.91

6,288.91

6,288.91

Page 1

Council, boards and commissions shall **annually** review the Code of Ethics. The Mayor and City Council shall consider recommendations from boards and commissions and updates as necessary.

7. Consultants hired by the City shall be considered staff members for purposes of governance.

Code of Ethics

A. Code of Ethics

The office of an elected and/or appointed official is one of trust and service to the citizens of Ovilla. This position creates a special responsibility for the Ovilla City Council Member, Mayor and all boards. The professional and personal conduct of Members must be above reproach and avoid even the appearance of impropriety. Any use of the phrase "Members" shall constitute the Mayor, City Council and all board/commission Members. In an effort to further these objectives, certain ethical principles shall govern the conduct of any and all Council Member, Mayor, and/or board /commission Member who shall:

- 1 • Be dedicated to the highest ideals of honor and integrity in all public and personal relationships so that every Member may merit the respect and confidence of the citizens of Ovilla;
- 2 • Recognize that the chief function of local government at all times is to serve the best interest of all people. Members shall respect the confidentiality of information concerning the property, personnel or affairs of the City. They shall neither disclose confidential information without proper legal authorization, nor use such information to advance their personal, financial or other private interests. Members shall not use public resources not available to the public in general, such as city staff time, equipment, supplies or facilities, for private gain or personal purposes;
- 3 • Be dedicated to public service by being cooperative and constructive, and by making the best and most efficient use of available resources;
- 4 • Not take any special advantage of services or opportunities for personal gain, by virtue of their public office that is not available to the public in general. They shall refrain from accepting any gifts, favors or promises of future benefits, which compromise their independence of judgment or action or give the appearance of being compromised;
- 5 • Assure their independence and impartiality on behalf of the common good. Members shall not use their official positions to influence government positions, which may give the appearance of conflict of interest. Members shall represent the official policies or positions of the City Council, board or commission to the best of

their ability when designated as delegates for this purpose. When presenting their **individual** opinions and positions, Members shall explicitly state they do not represent their body or the City of Ovilla, nor will they allow the inference that they do;

- 6 • In accordance with the law, Members shall disclose investments, interest in real property, sources of income, and gifts, and they shall abstain from participating in deliberations and decision-making where an appreciable conflict of interest may exist;
- 7 • Recognize that public and political policy decisions, based on established values, are ultimately the responsibility of the Mayor and City Council;
- 8 • Conduct business in open, well-publicized meetings in order to be directly accountable to the citizens of Ovilla. It is recognized that certain exceptions are made by the State for Executive Sessions; however, any action as a result of that type of meeting will be handled later in Open Session;
- 9 • Respect and adhere to the Council-Administrator structure of Ovilla City government as outlined by the Ovilla City Code of Ordinances. Members therefore shall not interfere with the administrative functions of the City or the professional duties of city staff; nor shall they direct/interfere with the ability of staff to implement Council policy decisions;
- 10 • Because of the value of the independent advice of boards and commissions to the public decision-making process, refrain from using their position to unduly influence the deliberations or outcomes of board of commission proceedings;
- 11 • Support the maintenance of a positive and constructive work place environment for city employees and for citizens and businesses dealing with the City. Members shall recognize their special role in dealings with city employees and in no way create the perception of inappropriate direction to staff.

Compliance and Enforcement:

The Ovilla Code of Ethics expresses the minimum standard of ethical conduct expected for Members of the Mayor, Ovilla City Council, boards and commissions. Members themselves have the primary responsibility to assure that ethical standards are understood and met, and that the public can continue to have full confidence in the integrity of government.

The chairs of boards and commissions and the Mayor have the additional responsibility to intervene when actions are brought to their attention of Members who

appear to be in violation of the Code of Ethics. Therefore, the City Council may impose sanctions on Members whose conduct does not comply with the City's ethical standards, such as reprimand, formal censure, loss of seniority or committee assignment, or budget restriction. Under the Code of Ordinances, the City Council also may remove Members of boards and commissions from office.

At such time that the City Council determines that an elected official has violated any provision of this policy, that official shall be subject to disciplinary action as prescribed by State law.

Mayor Bill Vansyckle
Mayor Pro-Tem Tom Leverentz
Place Two Council, Michael Dickey
Place Three Council, James Wade



Place Four Council, Doug Hunt
Place Five Council, Richard Dormier
City Administrator, Randy Whiteman

WELCOME TO THE CITY OF OVILLA CITIZENS FORUM

The Ovilla City Council and City Staff welcome you to a meeting of the Ovilla City Council.
Ovilla Council Meetings are open to the public and residents are encouraged to attend.

It is the policy of the City of Ovilla to give all individuals and lawful organizations an opportunity to formally address the Mayor and Council regarding any posted Agenda item or items not on the agenda. Each participant will be permitted to speak for a maximum of three minutes. Regarding non-agenda items, please be advised that the Mayor and Council cannot respond but may direct inquiries to staff for current policy or for later review.

The form must be complete.

DATE: 12/12/11 PHONE: 972-515-8585
DO YOU RESIDE WITHIN THE CITY LIMITS OF OVILLA? ☒ YES ☐ NO
NAME: Phil Lopez
ORGANIZATION / DEPARTMENT: _____
ADDRESS: 316 Shadow Wood Tr.
CITY / ZIP: Ovilla, TX 75154

Persons wishing to address the Mayor and Council concerning a posted agenda item must make a formal request by presenting a completed "Citizens Forum" form to the City Secretary at least 10 minutes prior to the beginning of the scheduled meeting. **The form must be complete.** At the discretion of the Mayor, those registered to speak may be called during the opening of the listed agenda item. Please check one of the three following options.

_____ I wish to address the Council during the Citizens Forum.

AGENDA ITEM(S) NUMBER: 4

☒ I wish to address the Council on this agenda item(s).

_____ I do not wish to address the Council, but would like to register the following opinion.

(Circle one) FOR AGAINST

Comments: _____

Would you be interested in serving on an appointed board or commission of the City of Ovilla?

_____ Yes _____ No

The City Council convenes in regular session on the second and forth Monday each month at 7:00 P.M. unless otherwise noted. Special meetings may be called as deemed necessary to conduct business of the City.

From the Ovilla Code of Ethics

“Compliance and Enforcement:

The Ovilla Code of Ethics expresses the minimum standard of ethical conduct expected for Members of the Mayor, Ovilla City Council, boards and commissions. Members themselves have the primary responsibility to assure that ethical standards are understood and met, and that the public can continue to have full confidence in the integrity of government.

The chairs of boards and commissions and the Mayor have the additional responsibility to intervene when actions are brought to their attention of Members who ***RULES OF PROCEDURE FOR THE COUNTY CITY OF OVILLA. R2010.013 PAGE 7 OF 21*** appear to be in violation of the Code of Ethics.

Therefore, the City Council may impose sanctions on Members whose conduct does not comply with the City’s ethical standards, such as reprimand, formal censure, loss of seniority or committee assignment, or budget restriction. Under the Code of Ordinances, the City Council also may remove Members of boards and commissions from office.

At such time that the City Council determines that an elected official has violated any provision of this policy, that official shall be subject to disciplinary action as prescribed by State law.”

A Censure is public condemnation.

Each elected official has sworn an oath to protect and defend the laws of this State. As an official, if you are aware of a violation of Texas law, it is your sworn oath to this city to report that alleged violation to the authorities. Agregious conduct such as making a false police report, stealing a social security number, operating a business for profit out of the city’s facilities, abuse of power, official oppression, interference with the city’s civil court system, fixing citations, conspiring with the city prosecutor against the city’s interests, and who knows how many other alleged violations?

Thank you tonight for doing your duty.

CERTIFIED EXECUTIVE SESSION AGENDA

Date: 12 December 2011

I, Tom Leverentz, Mayor Pro-Tem of the City of Ovilla, Texas hereby convene into Executive Session at 8:50 p.m. on the 12th day of December 2011.

The following Council Members were in attendance:

Council Members

___ Bill Vansyckle, Mayor
☒ Tom Leverentz, Mayor Pro-Tem
☒ Place 2, Michael Dickey (**Absent**)
☒ Place 3, James Wade
☒ Place 4, Doug Hunt
☒ Place 5, Richard Dormier

Staff Members

___ R. Whiteman, City Administrator
___ P. Woodall Higgins, City Secretary

Others

___ City Attorney
___ Other Legal Counsel

The following is an agenda of an Executive Session of the City of Ovilla, Texas, held pursuant to the Texas Open Meetings Act, Government Code Section:

___ 551.071 - Consultation w/Attorney	___ 551.072 - Real Property
___ 551.073 - Deliberations about Gift	<input checked="" type="checkbox"/> 551.074 - Personnel Matters
___ 551.076 - Security Personnel or Devices	___ 551.086 - Test item (SB 595)
___ 551.087 - Economic Development Negotiations (SB1851)	
___ 418.183 - Homeland Security	

Said Executive Session has been conducted in order to deliberate on the following matters:

- ITEM 4. Discussion/Action** – Council's deliberation of disciplinary action regarding the Code of Ethics violations of Mayor Vansyckle. Council may take any action deemed necessary.
- Requested by Council

COUNCIL WILL RECONVENE INTO OPEN SESSION, AND TAKE ACTION NECESSARY PURSUANT TO EXECUTIVE SESSION, IF NEEDED.

The following further action was taken in open session:

Council's findings and reprimands to Mayor Vansyckle as listed in the December 12, 2011 Minutes.

I, Tom Leverentz, Mayor Pro-Tem, hereby adjourn the Executive Session at 10:07 p.m. on the 12th day of December 2011. No Action was taken. Any action, as a result of this Executive Session, will be taken and recorded in open session.

I certify that this agenda is a true and accurate record of the proceedings.

Tom Leverentz, Mayor Pro-Tem

***Note:** this certified agenda must be kept a minimum of two years after the date of the Executive Session, and is confidential. A person who knowingly and without lawful authority makes this record public commits a Class B misdemeanor and may be held liable for actual damages, court costs, reasonable attorneys fees, and exemplary damages. Texas Government Code § 551.145.



AGENDA ITEM REPORT

Item(s): **1** (City Secretary use only)

Meeting Date: January 9, 2012

Department: Admin

☐ Discussion ☒ Action

Budgeted Expense: ☐ YES ☒ NO ☐ N/A

Submitted By: Staff

Attachments:

Proposed RFQ for Professional Services

Agenda Item / Topic:

- ITEM 1.** **Discussion/Action** – Consider authorizing an RFQ for professional services to provide a map of the City’s Municipal Boundaries and extraterritorial jurisdiction.
- Requested by Staff

Discussion / Justification:

We have been unable to locate an adopted municipal boundary and extraterritorial map for the City. Even if we located one it would be time for an update.

Recommendation / Staff Comments:

Staff recommends soliciting RFQ’s.

Sample Motion(s):

“I MAKE A MOTION THAT COUNCIL AUTHORIZES AN RFQ FOR PROFESSIONAL SERVICES TO PREPARE A MUNICIPAL BOUNDARIES AND EXTRATERRITORIAL JURISDICTION MAP FOR THE CITY OF OVILLA.”

Preparation of City of Ovilla Annexation Map

Request for Qualifications

The City of Ovilla is seeking assistance from qualified individuals or firms in the preparation of the City's Map of Municipal Boundaries and Extraterritorial Jurisdiction. In general, the Map of Municipal Boundaries and Extraterritorial Jurisdiction shall be prepared as follows:

1. The map shall be prepared in full accordance with the requirements of the Texas Local Government Code, Title 2, Subtitle C., Chapter 41.
2. The map will be based on the Ellis & Dallas Central Appraisal Districts Parcel Maps.
3. The Map will depict all known and available individual annexation ordinances as provided by the City. Each annexation ordinance will be plotted to scale and placed on the map in the correct geographic location.
4. If an annexation ordinance description as provided by the City is ambiguous, or found to contain errors and omissions, the consultant shall work with the City staff to reach a determination as to the original intent of the annexation.
5. The map will be prepared at a scale of 1"=600', or larger if necessary.
6. Each annexation ordinance will be assigned and labeled with a "map number" and be color coded in a manner to distinguish it from adjoining annexation ordinances.
7. Each annexation ordinance "map number" will cross reference to an annexation table to be shown on the map which chronologically tracts the annexation ordinances and provides the following data for each:

Year	MAP NO.	ORDINANCE NO.	DATE	BRIEF DESCRIPTION	ACREAGE		ACCUMULATED ACREAGE	PERCENT INCREASE
					GROSS	NET		

8. The map will clearly depict the City's extraterritorial jurisdiction as determined by the consultant
9. The map will include and show all know Mutual Boundary Line Agreements between the City and neighboring communities
10. Two sets of the preliminary version of the map will be plotted and delivered to the City for review and comment.
11. Upon written final acceptance of the annexation map, the consultant will plot and deliver ten (10) full size paper maps for the City's use and two additional copies of the map on other more

permanent media types such as plastic coated paper, foam core or plastic core board, or aluminum sheet plate.

Exclusions

The intent of this scope of services is to include only the services specifically listed herein and none others. Services specifically excluded from this scope of services include, but are not necessarily limited to the following:

- A. Deed Research
- B. Field Surveys
- C. Title searches
- D. Coordination and meetings with surrounding communities, unless specifically requested by the City.

Statement of Qualifications

The successful candidate shall demonstrate the following minimum qualifications:

1. Have a current individual license and firm registration and be in good standing with the Texas Board of Professional Land Surveyors
2. Demonstrate experience in Municipal Boundary and Extraterritorial Mapping. A minimum of three (3) recent or ongoing Municipal Boundary and Extraterritorial Mapping projects shall be provided for reference.
3. Demonstrate experience knowledge and use of Graphic Information System (GIS) mapping programs and databases.
4. Provide a list of municipal references
5. Demonstrate general approach and understanding of Texas Local Government Code requirements for Municipal Boundary mapping.
6. Demonstrate general approach and understanding of Texas Local Government Code requirements for Municipal Extraterritorial Jurisdiction
7. Demonstrate ability and experience in resolving municipal boundary matters and disputes



AGENDA ITEM REPORT

Item(s): 2 (City Secretary use only)

Meeting Date: January 9, 2012

Department: Admin

☐ Discussion ☒ Action

Budgeted Expense: ☐ YES ☐ NO ☒ N/A

Submitted By: Staff

Attachments:

Proposed change to the Employee Personnel Handbook

Agenda Item / Topic:

- ITEM 2.** **Discussion/Action** – Consider changes to the Employee Personnel Handbook, drug testing policy procedures, to clarify when testing is warranted.
- Requested by Council

Discussion / Justification:

The Personnel Handbook is considered by requiring a drug test after any accident. The Council has suggested changes to the manual to say drug testing is required for accidents subject to the conditions of section 9.2 of the Employee Handbook. They have also suggested an additional condition that an accident that has damage exceeding an estimated damaged \$ (dollar amount) warrants a drug test even if it does not meet the any of the other conditions to warrant a drug test.

Recommendation / Staff Comments:

N/A

Sample Motion(s):

"I MAKE A MOTION THAT COUNCIL APPROVES/DENIES THE SUBMITTED CHANGES TO THE EMPLOYEE HANDBOOK AS PRESENTED."

Proposed Changes:

Employee Handbook

8:11 USE OF CITY VEHICLES

The fifth bullet will be changed to;

AFTER FILLING OUT THE ACCIDENT REPORT, EMPLOYEES INVOLVED IN ACCIDENT WHILE OPERATING A CITY VEHICLE MUST TAKE A DRUG SCREEN IMMEDIATELY FOLLOWING SUBJECT TO THE CONDITIONS OF SECTION 9.2 OF THE EMPLOYEE HANDBOOK.

And,

9.2 DRUG AND ALCOHOL TESTING/ PRE & POST EMPLOYMENT DRUG TESTING TEST REQUIRED:

2. Post –accident testing.

Add

e. Testing is recommended by the Safety Manager or Department Supervisor; or if the damage estimate is in excess of \$. Or results in damage to private property.

Pam Higgins

From: Mike Dooly [mdooly@cityofovilla.org]
Sent: Thursday, January 05, 2012 12:45 PM
To: Pam Higgins; Randy Whiteman
Subject: Accident Review Board Recommendation

The Accident Review Board recommends a \$500 amount of damage requiring a drug test by City of Ovilla Employee.



AGENDA ITEM REPORT

Item(s): **3** (City Secretary use only)

Meeting Date: January 9, 2012

Department: Admin

☐ Discussion ☒ Action

Budgeted Expense: ☐ YES ☐ NO ☒ N/A

Submitted By: Staff

Attachments:

1. Filed complaint by Mr. Phil Lynch
2. Additional documents later acquired by City Accountant

Agenda Item / Topic:

ITEM 3. **Discussion/Action** – City Council will review an ethics complaint filed on December 12, 2011 by Mr. Phil Lynch against Mayor Vansyckle in open session pursuant to the Council Procedures on Hearing Complaints. Council may take any action deemed necessary.

- Requested by Council

Discussion / Justification:

Complaint was filed during the December 12, 2011 Council Meeting.

Recommendation / Staff Comments:

N/A

Sample Motion(s):

"I MAKE A MOTION THAT COUNCIL _____."

Ethics Complaint against Mayor Bill Vansyckle 12/12 2011

I, Phil Lynch, a citizen of Ovilla, Texas, the undersigned, according to the Ovilla Procedures on Hearing Ethics Complaints, formally file ethics charges and other civil violations which may apply, in accordance with the Ovilla Ethics Code against Mayor Bill Vansyckle. I charge the Mayor with systematically abusing his power as an elected official of Ovilla. I expect a full investigation by the appropriate city authority, which does not include Mr. Vansyckle.

Using the Public Information Act, I discovered that the Mayor, without Council approval, did abuse his power by seizing what clearly is the responsibility of the City Administrator and staff, intentionally violating the City's required bid process, without written Council authority, purchased items other than those discussed and agreed upon by council members during the budget meetings, that the council did not approve, on a city credit card that the council did not authorize him to use, spending more than the Council had budgeted on the Audio Video (AV) project – all without prior written permission of the Council.

Unless appropriate documentation such as original itemized receipts for the purchase of audio/visual equipment is provided by the Mayor, the council and the citizens have no proof that the funds were expended as the Mayor says. The total disregard for following established purchasing procedures by not providing documented itemized bids and providing original receipts of items purchased should cause a red flag to go up. This transaction lends itself to possible fraud.

Our existing internal controls should be enforced by the City Council to protect against fraud but when an individual of authority like the Mayor has a total disregard for following established procedures, we must question if fraud exists.

Please find attached, **Exhibit A**, a copy of the council's budget item 5107470, a \$5,000.00 approved item for Audio and Visual equipment.

Next please find **Exhibit B**, the duties of the Ovilla City Administrator found in the Ovilla Code of Ordinances Section 9.03.043, (9), "*The city administrator shall be the administrative officer to the city. He shall be responsible to the governing body of the city for the proper administration of ALL affairs of the city.*" (Bold added for effect)

(9) the city administrator shall supervise the purchase of all materials, supplies and equipment for which the funds are provided in the budget...

On or about the Month of October, 2011, Mr. Vansyckle did, without written permission of the City Council, abuse his authority by taking a City-owned credit card, not assigned to him, and abuse his elected authority as an elected official by randomly purchasing audio video equipment. Mr. Vansyckle did so without required purchasing protocol of obtaining three bids, obtaining approval of the City Accountant or the City Administrator, or contracting for the installation and receiving a guarantee for labor and equipment.

At least we hope that was what he purchased. We just can't know for sure because the Mayor willingly violated the tightly and scripted regulated purchasing and accounting protocol.

In Ovilla, according to Ordinance 2010.020, Section 2 A., both the Mayor and the City Administrator have spending limits up to the sum of \$25,000.00 "in accordance with City Ordinance". Section B. 1., Purchases Limit Chart, reads, when amounts of \$500.00 to \$25,000.00 are in play, the purchase requires 3 legitimate quotes on exactly what is to be purchased, City Accountant approval and City Administrator approval.

Neither the city nor the Council has any idea what was purchased or how much was paid for each item showing up on the City's monthly bill as a result of the unauthorized use of the City's credit card.

Furthermore, the city has no idea if the items purchased are at City Hall or somewhere else as the Mayor additionally violated required purchasing protocol by failing to bring to our City's accounting department original itemized receipts for any of the purchases at Best Buy.

For example, in **Exhibit C**, for the record, the Mayor offered only two receipts from our IT contractor, and they appear to have come by e-mail out of what I believe to be six different purchases, each one from our IT contractor, one for \$20.00 and the other for \$89.99. There are no original itemized receipts for the rest of the \$6,000.00 spent by the Mayor on (hopefully) AV equipment. I see on the credit card bill of 11/03/2011, what I believe to be six different purchases.

We can't know what was purchased since the Mayor once again failed to reveal that information to the City Accountant, to the City Administrator or to the City Council. The Mayor additionally failed to report the City Council or the City

Administrator his decision to purchase items not previously discussed with the City Council or City Administrator. Yet, to date, no Council action has held him accountable. Therefore the city has no original itemized receipts, no copies of receipts, guarantees, warranties and maybe no ability to return the expensive items if they are deemed to be ineffective or of low performance quality by the Council or the City, since, once again, many of the items are not what the Council approved. And once again, some if not all of the items are absolutely not what Council thought would be purchased.

In addition, I charge the Mayor with fraudantly deceiving the City Accountant, the City Administrator and Council, thereby deceiving the citizens of Ovilla by filling out and signing three falsified bids for this specific project, in **Exhibit D**, for the AV system.

Three actual bids from organizations or companies who know exactly what they're bidding on by first receiving an itemized list of the project needs are required by Ordinance for this project. If the lower bid is not selected by the City Administrator or City Council, whichever is appropriate, as I understand the protocol, the written reasons are to become a part of the file. If bids are not possible, the Council must be informed before purchase is permitted, and only permitted by written Council permission.

If the Council had required the Mayor to follow protocol and the Ovilla City Code of Ordinances, the City Administrator would have obtained a minimum of three bids designed to achieve our exact AV needs. After the bid winner is selected, arrangements would have been made for oversight, speedy installation with an appropriate warranty period. None of that occurred.

In addition, according to known information, copies of the so-called bids were completed both after, and months prior to submission as two of the bids were for different equipment than this project altogether. Upon bid submission, I'm alleging the Mayor had **already made** the purchases for random items at Best Buy. Contrary to what you see, Best Buy **did not** make a formal bid as the Mayor wrote on one of the falsified bids for this project. In fact, **in direct violation of our purchasing code ordinance, no company or organization ever made an actual bid** to the Mayor or Ovilla City for AV approved by the Council in the budget.

I found no evidence of a list of any kind provided by any company, including the Mayor, for items required to reach the Council's AV objective. Please note the unacceptable incompleteness of the bids, remembering the Mayor only

turned them in **after** the Best Buy purchases were made, and only **after** being pressed by the City Staff who knew the law and the Ordinances.

The Staff is not the policeman of the Mayor, the City Council is. I charge the Mayor with abusing his power by recklessly spending more than the approved AV budget by more than 20% (from \$5,000.00 to over \$6,000.00. See the Best Buy Bill dated 11/03/11 and all receipts obtained from PIA, attached) without gaining Council approval prior to spending a budgeted item.

In this complaint, please note that I used the word 'systematically'. During the Mayor's time in office, up to and including today, the City Council appears to have enabled the Mayor to operate outside our elected official's authority, abuse his authority with employees, forcing them with his power as the Mayor to overlook what the Council should have been in control of, and we, gentlemen, the citizens of Ovilla suffer the consequences. May I humbly suggest that you begin immediately inspecting what you expect.

The first example of this systematic abuse is mentioned June 8, 2009, in the original Council Chamber, is Mayor Vansyckle's assertion, when, according to PIA results, **Exhibit E**, the Mayor stated, *"It was expected that donations would cover the expenses for the inside renovations. Funds to pay for the new chairs and photo frame replacements had already been donated. Not all price quotes were submitted to date"*

On July 13, 2009 there was a discussion in the city council meeting about the city hall renovations and *"Mayor Vansyckle advised those present that all renovations for The Council Chamber were from donated funds and not a part of this item under discussion."*

On August 11, 2009, an excerpt from the city council meeting was approved in the Council minutes, *"Mayor Vansyckle discussed the progress of the renovated Council Chamber Room, reiterating that none of the renovations was at the taxpayer's expense."*

The next mention, August 24, 2009, in the old chamber referring to the 'free Council Chamber' renovation was *"Mayor Vansyckle advising of a raffle for a power saw and a riding lawnmower planned for Heritage Day to help defray the cost of the Council Chamber Room remodel."*

September 14, 2009, *"Mayor Vansyckle discussed the progress of the renovated Council Chamber Room. **Reiterating that none of the renovation was at***

taxpayer's expense." After that meeting, on September 14, 2009, only 2 more donations came in. The Mayor knew or should have known in September, the financial part of the project was a failure. But the citizens who would ultimately pay for the Mayor's out of control behavior were intentionally kept in the dark.

On March 8, 2010, five months later, in a Discussion Item Only, about the renovation of the Council Chamber, did Mayor Vansyckle finally come clean and reveal the ugly truth. The council approved minutes state that, *"Mayor Vansyckle had hoped that the donated funds collected from the previous fiscal-year for the newly renovated Council Chamber Room would have completely covered all expenses. Unfortunately, city funds were necessary to cover the financial obligations; however, staff is still accepting donations to reduce the city's cost of \$6,289.00."*

Notice that in **Exhibit F**, the donations had been finished since October 30, 2009 with a \$100.00 donation, and there were no donations thereafter. Sadly, on **Exhibit F** I can count only nine citizens, of which three are anonymous, who donated to The Council Room Project. It is interesting to note that it was five months later when the Mayor, without City Council approval, or City Council approved budgeting monies for the renovation, charged the citizens of Ovilla for nearly 40% of the total construction to come out of the city's general fund.

In my experience, the failure of accountability, of proper oversight, proper accounting, the huge lack of citizen contribution participation, collecting only 60% of the money when continuing to spend and authorize spending in the name of the City, without any concept of the future consequences to the taxpayer were, failure to report the overspending to the Council or the City Administrator, in my view, were not legal as he did it in our name without council approval. Nor did the Mayor use appropriate methods of handling construction of property owned by the citizens, or taxes not budgeted prior to expenditure to cover the failed project. Yet, the spending continued as though the elected official had no political or legal worries by ignoring accepted policies of protocol and accountability.

I'm equally sure it was not ethical or legal to ultimately force the Council, because the unauthorized expenditures made by Vansyckle in the name and on behalf of the City, into obtaining taxpayers monies out of the budgeted general fund to cover an out-of-control elected official.

I can find no evidence that any City Council agenda contained any discussion or action item outside those mentioned above. The City Council, in 2009 and 2010, permitted the citizens of Ovilla to become the victim of an out-of-control elected official, who once again demonstrated in the current AV project that the official has no concept or intension of following accounting protocol, bid process, purchasing expertise, staying within a budgeted item, protecting the city by following protocol, spending monies unauthorized by the City Council or the handling of citizens' tax monies with unauthorized credit card expenditures. In effect, the Mayor apparently has been permitted by the intentional failure of Council oversight to act above the law.

Economics 101 teaches, that "there ain't no a free lunch". Another interesting idea is, "if it's too good to be true, it is". But if one lives in a world where they are permitted by the Council, who trusts because of political debt, and is continually looking the other way, to make up their own rules as they go along, continually violate ordinances and the Code of Ethics and when it blows up, command the City staff to clean it up, the stink finally gets on all of us.

In my opinion, as a taxpayer and citizen, the City Council should have never permitted any construction of City-owned property of any description until the individual offering "free" construction or any other "free" item could have validated he had collected 100% of the alleged donated monies and had the monies placed in a city controlled escrow account. Then and only then, the Council could have made the construction project an agenda item with Council approval, using legal protocols and the City Administrator, according to Code, with full knowledge of the progress and expenditures.

Handling one's Council responsibilities is not easy. It's most difficult when the abuser is owed so much politically.

The City Council's failure to reign in an elected official, who has continually seized authority he does not legally or ethically possess, has contributed, in my observation, to enabling the particular official until, one more time, we have the AV Project abuse of power today.

My **Exhibit G** is a copy of the Ethics Code. I have numbered the bullets to make them easier to follow. In addition to points of law and City Code of Ordinances Mr. Vansyckle may have violated, I charge the Mayor in the AV project, based on the aforementioned of violating #1, #2, #3, #5, #8, and #9.

#1. If Convicted, based on highest ideals of honor and integrity (high moral standards), he has not merited the respect and confidence of the citizens of Ovilla with their money and required accountability standards.

#2. The best interests of the citizens have not been served in any part of the AV project.

#5, Mr. Vansyckle has failed to represent the official policies of the city code of ordinances by violating his Oath of Office in abusing his authority and in injecting himself in place of the City Administrator and Staff as the City's equipment procurement expert and spending monies not approved with a credit card he has no written authority to possess much less use.

#8. Mr. Vansyckle failed to conduct fully the AV business in open meetings. Recordings of City Council meetings where the AV project is discussed, Mr. Vansyckle avoids direct answers to specific questions on his purchases and implementation progress. He continually used a 'straw man' excuse to explain why the AV system is not functioning, constantly referring to Ferris City and Ferris elected officials. I wonder if Ferris obtained their *working* AV system with knock-offs, items not originally discussed and approved by the Council, bypassing the City Administrator, failing to properly obtain at least three bids to protect the City's treasury and overspending the Council approved budget.

We, as citizens, fully expect the City Council to regain control our out-of-control mayor, including, after your investigation, finding the will to forward this allegation to the appropriate authorities for an unbiased, complete investigation into these charges.

Phil Lynch

A handwritten signature in dark ink, appearing to read 'Phil Lynch', with a large, stylized initial 'P' and a long, sweeping horizontal stroke at the end.

City of Ovilla
General Fund
Budget 2011-2012

EXHIBIT
A
1 page

General Fund		2011-2012 Budget
	5105600 - Insurance	
	5105610 - Insurance - Property	2,500.00
	5105620 - Insurance - Liability	780.00
	5105630 - Insurance - Fidelity Bond	250.00
	5105635 - Public Official Surety Bond	900.00
	Total 5105600 - Insurance	4,430.00
	5105700 - Other Expenses	
	5105705 - Postage	6,000.00
	5105710 - Cash - Over/Short	10.00
	5105725 - Records Management Expense	1,000.00
	5105730 - Memberships	2,100.00
	5105740 - Advertising	5,000.00
	5105752 - Pre-Employment Screening	300.00
	5105760 - Bank Service Charge	25.00
	5105764 - Filing Fees	250.00
	5105765 - Miscellaneous	2,000.00
	5105700- Other Expenses - Other	0.00
	Total 5105700 - Other Expenses	16,685.00
	5106400 - Minor Capital Outlay	
	5106420 - Buildings	0.00
	5106430 - Improvements Other Than Bldgs	0.00
	5106440 - Machinery & Equipment	1,000.00
	5106465 - Furniture	500.00
	5106490 - Other	0.00
	Total 5106400 - Minor Capital Outlay	1,500.00
	5107400 - Capitalized Assets	
	5107420 - Buildings	0.00
	5107430 - Improvements Other Than Bldgs	0.00
	5107440 - Machinery & Equipment	1,000.00
	5107470 - Audio & Visual Equipment	5,000.00
	5107490 - Other	0.00
	Total 5107400 - Capitalized Assets	6,000.00
	5109000 - Reserves	
	5109001 - Reserve for Contingency	86,561.00
	5109005 - Reserve for Sales Tax Street	0.00
	Total 5109000- Reserves	86,561.00
Total 10 - Administration		492,501.00

Sec. 9.03.034 Powers and duties

The city administrator shall be the administrative officer of the city. He or she shall be responsible to the governing body of the city for the proper administration of all affairs of the city. To that end, he or she shall be empowered and shall be required to:

- (1) Prepare job descriptions for all officers and employees of the city, and fill budgeted positions on the city staff, other than department heads. Recommend to the mayor and city council the appointment of department heads. He or she shall be empowered to suspend department heads and recommend their termination to the mayor and city council. He or she shall direct and supervise the day-to-day activities of all employees through department heads.
- (2) Prepare the budget draft annually in conjunction with the heads of departments, and submit it to the governing body together with a message describing the important features and be responsible for the administration of the adopted body [budget].
- (3) Prepare and submit to the governing body, with the assistance of the heads of departments, at the end of the fiscal year, a complete report on the finances and administrative activities of the city for the preceding year.
- (4) Keep the governing body advised of the financial condition and future needs of the city, and make such recommendations as may be deemed desirable. Make proposals for applications for federal grants and make required reports for such grants as may be applicable and desirable for city needs.
- (5) Keep the governing body informed on a timely basis of the significant activities of the city, with special emphasis on the expansion projects associated with the growth of the city.
- (6) Recommend to the governing body a standard schedule of pay for each appointive office and position in the service, including minimum, intermediate and maximum rates.
- (7) Recommend to the governing body (from time to time) adoption of such measures, ordinances, and resolutions as may be deemed necessary or expedient for the health, safety or welfare of the community or for the improvement of administrative services.
- (8) Attend all meetings of the governing body unless excused therefrom, and be prepared to answer questions that may be asked.
- (9) Supervise the purchase of all materials, supplies and equipment for which funds are provided in the budget; and purchase materials and supplies necessary for operation or maintenance of city services for amounts up to and including two thousand dollars (\$2,000.00), and up to and including four thousand nine hundred ninety-nine and 99/100 dollars (\$4,999.99) with the proper approval of the governing body to the extent funds have been provided in the budget. No purchase shall be made, contract let or obligation incurred which exceeds the current budget appropriation without a supplemental appropriation by the governing body. No contract shall be let except by

the mayor and the city council. The city administrator may issue such rules governing procedures for purchasing within the administrative organization as the governing body shall approve.

- (10) Transfer any unneeded surplus in the amount budgeted from one account to another account in which a deficiency exists, if and when, in the judgment of the city administrator, actual or probable receipts are less than the amount estimated and therein appropriated for expenditures of the several departments. The city administrator may authorize the transfer of funds by department heads among major account divisions within department budgets.
- (11) See that all laws and ordinances are duly enforced and see that all franchises, permits and privileges granted by the city are faithfully observed.
- (12) Investigate the affairs of the city, or any department or division thereof. Investigate all complaints in relation to matters concerning the administration of the governing of the city, and regarding service maintained by the public utilities in the city, and see that the quality of service be maintained by the public works department.
- (13) Perform such other duties as may be required by the governing body not inconsistent with the law or ordinances of the city.

(1989 Code, ch. 8, sec. 9.04)

Sec. 9.03.035 Conflict of interest

He or she shall hold no other public office, nor any office, whether public or not, within the city and shall not be employed by or affiliated with any business or organization doing business with the city, in order to assure the duties and responsibilities of this office may be performed in a timely and responsible manner. This section shall not be interpreted to prevent the city administrator from holding offices in civic organizations, with city council approval. (1989 Code, ch. 8, sec. 9.05)

State law reference—Conflicts of interest of officers, V.T.C.A., Local Government Code, ch. 171.

Sec. 9.03.036 Emergency expenditures

In case of accident, disaster, or other circumstance creating a public emergency, the city administrator may award contracts and make purchases for the purpose of meeting said emergency, but he or she shall file within seventy-two (72) hours with the governing body a certificate showing such emergency and the necessity for such action, together with an itemized account of all expenditures. (1989 Code, ch. 8, sec. 9.06)

Sec. 9.03.037 Bond

The city administrator shall furnish a surety bond to be approved by the city council, said bond to be conditioned on the faithful performance of duties. The premium of the bond shall be paid by the city. (1989 Code, ch. 8, sec. 9.07)

EXHIBIT

C
4 pagesStatement Date
11/03/11

XXXX-XXXX-XXXX

INDIVIDUAL CARDHOLDER ACTIVITY

WOODALL, PAM

XXXX-XXXX-XXXX

Monthly Limit
\$7,500Cash Limit*
\$00

Sale Date	Post Date	Reference Number	Type of Activity	Amount
10-03	10-05	05410191277174570063908	BEST BUY 00009720 RICHFIELD MN	4,937.02
10-05	10-07	05410191279174570086949	BEST BUY 00009720 RICHFIELD MN	89.99
10-13	10-17	55541861288072000490125	FOUR SEASONS HOTELS HOUSTON TX 000005567 ARRIVAL: 10-10-11	684.45
10-18	10-20	05410191292174570076752	BEST BUY 00009720 RICHFIELD MN	187.45
10-20	10-24	05410191294174570115855	BEST BUY 00009720 RICHFIELD MN	20.00
10-20	10-24	55541861294004015098538	GUITAR CENTER #440 DALLAS TX	138.48
10-21	10-24	05410191295174570129210	BEST BUY 00009720 RICHFIELD MN	369.96
10-26	10-27	05410191299295101208957	BEST BUY MHT 00002568 FARMERS BRANC TX	105.44 CR
10-31	11-01	55436871304733046288578	TEXAS MUNICIPAL CLERKS 940-5653488 TX	250.00
TOTAL PURCHASES/ADVANCES/CREDITS				6,571.91

mayor -

Pam school

~~XXXXXXXXXX~~

XXXX-XXXX-XXXX

Monthly Limit
\$10,000Cash Limit*
\$00

Sale Date	Post Date	Reference Number	Type of Activity	Amount
10-07	10-07	5543286128000306703511	HOTELS.COM US 800-219-4506 WA	235.16
10-19	10-24	55499671295206983602001	ICSC NEW YORK NY	270.00
TOTAL PURCHASES/ADVANCES/CREDITS				505.16

~~XXXXXXXXXX~~

XXXX-XXXX-XXXX

Monthly Limit
\$5,000Cash Limit*
\$00

Sale Date	Post Date	Reference Number	Type of Activity	Amount
10-18	10-20	55541861292010181533868	THE HOME DEPOT 6505 WAXAHACHIE TX	98.50
10-21	10-31	55541861301010181123530	THE HOME DEPOT 6505 WAXAHACHIE TX	814.72
11-02	11-03	55547501306253083010212	LONE STAR WESTERN & CA WAXAHACHIE TX	143.22
TOTAL PURCHASES/ADVANCES/CREDITS				956.44

*Cash Advance Limit is a portion of your Total Monthly Limit
 **Available Cash Line is a portion of your Available Credit Line

Audio/Visual Equipment

Date	Purchased From	Description	Amount
9/27/2011	Best Buy		4,937.02
10/20/2011	Best Buy	Projection Screen	89.99
10/5/2011	Best Buy	Handheld Wireless Microphone	20.00
10/18/2011	Best Buy		187.45
10/21/2011	Best Buy		369.96
10/20/2011	Guitar Center		138.48
10/26/2011	Best Buy		(105.44)
11/7/2011	John Binford	Tablet PC Testing, Drop Box	206.25
11/11/2011	John Binford	Set Up Tablets, wireless router	168.75
			<hr/> 6,012.46

Bill Vansyckle

From: BBFBCustomerSupport@bestbuy.com
Sent: Thursday, October 20, 2011 1:36 PM
To: Bill Vansyckle
Subject: Thank you for your Best Buy For Business order

Order Date: 10/20/2011

Thank you for your order



Billing Address
Bill Vansyckle
City of Ovilla
105 COCKRELL HILL RD
OVILLA, TX 75154

Shipping Address
Bill Vansyckle
City of Ovilla
105 COCKRELL HILL RD
OVILLA, TX 75154

Dear Bill Vansyckle,

We are currently processing your order and will notify you by e-mail when your order ships, is ready for store pickup, or when a home delivery date has been confirmed. Please note that a Best Buy For Business Account Manager may contact you if additional information is needed to complete the order. To check the status of your order, select the "Order Status" button below. For more information, see our [Shipping Policy](#).

Order Number: 224993682

[Order Status](#)

Qty	Product Description	Price	Total Price
1	Audio-Technica Freeway 200 Series Handheld Wireless Microphone System Item BB10975531 Retek SKU 8889651 Return Process In-store or by mail. See Policy . Store Pickup - FARMERS BRANCH TX, 4255 LYNDON B JOHNSON FWY MIDWAY/LBJ SHOPPING CTR (Store# 256)	\$20.00	\$20.00

Total: \$20.00

Tax: \$0.00

ORDER TOTAL: \$20.00

At Best Buy For Business, we work hard to earn your business every day:

- * More than 100,000 business-class technology products including notebooks, networks, servers and software.
- * More brand-name manufacturers: Apple, HP, Lenovo, Microsoft, Toshiba and many more.
- * Personalized service: online, in stores, by phone and at your office
- * Volume discounts, commercial warranty plans and available financing.

10/24/2011

Bill Vansyckle

From: BBFBCustomerSupport@bestbuy.com
Sent: Tuesday, October 04, 2011 2:03 PM
To: Bill Vansyckle
Subject: Thank you for your Best Buy For Business order

Order Date: 10/04/2011

Thank you for your order



Billing Address
Bill Vansyckle
City of Ovilla
105 COCKRELL HILL RD
OVILLA, TX 75154

Shipping Address
Bill Vansyckle
City of Ovilla
105 COCKRELL HILL RD
OVILLA, TX 75154

Dear Bill Vansyckle,

We are currently processing your order and will notify you by e-mail when your order ships, is ready for store pickup, or when a home delivery date has been confirmed. Please note that a Best Buy For Business Account Manager may contact you if additional information is needed to complete the order. To check the status of your order, select the "Order Status" button below. For more information, see our [Shipping Policy](#).

Order Number: 224926260

[Order Status](#)

Qty	Product Description	Price	Total Price
1	Elite Manual Series M99NWS1 - projection screen - 99 in (252 cm) Item BB10820180 Reteck SKU 9613594 Return Process In-store or by mail. See Policy. Standard Delivery Ground	\$89.99	\$89.99

Total: \$89.99

Tax: \$0.00

ORDER TOTAL: \$89.99

At Best Buy For Business, we work hard to earn your business every day:

- * More than 100,000 business-class technology products including notebooks, networks, servers and software.
- * More brand-name manufacturers: Apple, HP, Lenovo, Microsoft, Toshiba and many more.
- * Personalized service: online, in stores, by phone and at your office
- * Volume discounts, commercial warranty plans and available financing.

Have you enrolled in the Best Buy Reward Zone program?

As a member, you earn rewards points on most business purchases, redeemable

CITY OF OVILLA
Purchase Requisition

EXHIBIT

D

2 pages

Date:	
Name	Bill VANSYCKIE
Department:	
Account Number:	
Date Required:	

Description of Item: Pub. ID - VISUAL

Quantity: _____

Explanation: _____

Required if expenditure exceed \$500

I. QUOTE #1	
Vendor Name & Number:	DELL
Address:	WERS
Contact Person & Phone	WA IRENE CORNEL
Price:	6,842. ⁴⁹ (NOT ALL REQUIRED EQUIPMENT)
II. QUOTE #2	
Vendor Name & Number	
Address:	
Contact Person & Phone	
Price:	
III. QUOTE #3	
Vendor Name & Number	
Address:	
Contact Person & Phone	

Comments: _____

Name : _____

Date: _____

CITY OF OVILLA

Purchase Requisition

Date:	
Name:	<i>CITY OF OVILLA</i>
Department:	
Account Number:	
Date Required:	

Description of Item: *AUDIO - VISUAL EQUIPMENT FOR*
COUNCIL COMMITTEES

Quantity: _____

Explanation: _____

Required if expenditure exceed \$500

I. QUOTE #1	
Vendor Name & Number:	<i>B257 B24</i>
Address:	<i>DAVIES CORP.</i>
Contact Person & Phone	<i>ZACK POLLACK</i>
Price:	<i>5,089.96</i>
II. QUOTE #2	
Vendor Name & Number	<i>ITD Home.</i>
Address:	<i>WEB</i>
Contact Person & Phone	<i>NONE.</i>
Price:	<i>3,063.5</i>
III. QUOTE #3	
Vendor Name & Number	<i>DELL</i>
Address:	<i>WEB</i>
Contact Person & Phone	<i>NONE</i>

Comments: *1,244.98 + 865.07*
NOT FOR EQUIP. NEEDED

Name: *[Signature]*

Date: _____



EXHIBIT

E

3 pages

October 5, 2011

Emailed: morrisgresham@sbcglobal.net

Mr. Morris Gresham
202 Brookwood Court
Ovilla, TX 75154

RE: Public Information Request 2011.09.21

Dear Mr. Gresham,

The City of Ovilla in receipt of your email request for information dated September 21, 2011. Pursuant to Chapter 552 of the Government Code, the information attached is responsive to your request:

"I have all the data on the council chambers renovation, including the mayor's statements that it would be at no cost to the City. Since it did, indeed, cost the City, I'd like to know if the City Council approved the original expenditure or if it was only at the instruction of the mayor."

I have researched the minute books and do not have a definitive answer for you. I have pulled excerpts from approved minutes of Council meetings where the Council Chamber Room renovations were mentioned and/or discussed. Those statements are highlighted.

On June 08, 2009, Item 4, was a Discussion/Action item referring to the necessary renovations to the city hall, police department and old fire station. These renovations were for the outside of the buildings; however, this is the first mention of the Council Chamber Room renovations. I have attached the excerpts from the minutes-highlighted:

ITEM 4. Discussion/Action — Receive, review, and consider necessary and miscellaneous building renovations to City Hall, the police station and the old fire station.

The city hall building, police station and the old fire station had been in need of miscellaneous outside repairs for some time. Code Enforcement Officer Mike Dooly presented Council with repair quotes from various companies. All the repairs to the outside buildings would aesthetically match the new Fire Station. Mr. Dooly noted that the listed repairs were imminent and necessary safety repairs: rain gutter replacements, wood replacements due to rotting and deterioration and, a sagging roof with drainage issues. The amended budget of \$12,500 would not cover the cost of funds required for all the necessary renovations. Council Member Hunt asked that he would like to review the specific areas of needed improvement. Council Member Graham stating the need for exact specifications and reiterated the comment made by Council Member Hunt.

Ms Sharon Jungman addressed Council with a list of options to update the Council Chamber room. Mayor Vansyckle announced that it was expected that donations would cover the expenses for the inside renovations. Funds to pay for new chairs (for the Council Chamber room) and photo frame replacements had already been donated. Not all price quotes were submitted to date.

On July 13, during the Regular Council Meeting, renovations were addressed – only regarding the outside of the buildings. Please see the highlighted excerpt below.
TABLED ITEM FROM JUNE 08, 2009

Discussion/Action – Receive, review, and consider necessary and miscellaneous building renovations to City Hall, the police station and the old fire station.

Consider motion to remove item from table-

Mayor Pro-tem Leverentz made a motion to remove the tabled item from the table for consideration. Council Member Wade seconded the motion.

VOTE: The motion carried unanimously.

Council, City Administrator and Code Enforcement Officer Dooly reviewed and discussed the electrical bids submitted for new lighting for the exterior of the building. Code Enforcement Officer Dooly informed Council that the outside motion detectors are not working properly. Council Member Graham received clarification from Mr. Dooly that staff was not asking Council to appoint a contractor to complete all the work this evening, only addressing the electrical work to be done. Council Member Wade voiced concern for the necessity of some areas designating points of new lighting on the bids and ascertained why the public works maintenance crew could not perform some of the work. Mr. Dooly responded that Ovilla did not have an electrician on staff. Additionally, Council Member Wade questioned why public works maintenance crews could not complete the outside painting as well. City Administrator Randy Whiteman explained that scaffold equipment and height were factors. Painting the outside of the building on scaffolds was much different and considerably dangerous as opposed to painting the inside of the building. The City Administrator stated he believed professional painters should perform that task. Council Member Wade stated he wanted to address the purchase of scaffolds as a new agenda item at an upcoming meeting.

Mayor Pro-tem Leverentz made a motion that Council approves Brite Electric for commercial grade lighting repairs and installation at the old fire station and city hall. Council Member Hunt seconded the motion.

Before the motion could pass Council Member Dickey interceded and made a motion to place everything back on the table to allow continued discussion and the issue of possibly purchasing scaffolds. Council Member Wade seconded the motion to table the item.

Mayor Pro-Tem Leverentz and Council Member Hunt opposed.

VOTE: The motion carried 3-2. The agenda item was placed back on the table.

(Mayor Vansyckle advised those present that all renovations to the Council Chamber were from donated funds and not a part of this item under discussion.)

On August 10, 2011, this excerpt was in the approved Council minutes:

Mayor Vansyckle discussed the progress of the renovated Council Chamber Room, reiterating that none of the renovation was at taxpayer's expense.

This excerpt was taken from the Council approved minutes of August 24, 2009

Mayor Vansyckle – Advised of a raffle for a power saw and riding lawnmower planned for Heritage Day to help defray the cost of the Council Chamber Room remodel.

This excerpt was taken from the Council approved minutes of September 14, 2009

Mayor Vansyckle discussed the progress of the renovated Council Chamber Room room, reiterating that none of the renovation was at taxpayer's expense.

From my research, there was one occasion that Mayor Vansyckle listed the Council Chamber room renovations on the agenda as a Discussion Only Item. That date was March 08, 2010 and the excerpt is listed below.

ITEM 6. Discussion Only – Discussion and update of the Council Chamber Room renovations.

Mayor Vansyckle had hoped that the donated funds collected from the previous fiscal-year for the newly renovated Council Chamber Room would have completely covered all expenses. Unfortunately, city funds were necessary to cover the financial obligations; however, staff is still accepting donations to reduce the city's cost of \$6,289.


THERE WAS NO ACTION. DISCUSSION ONLY.

Mr. Gresham, the Council Chamber room renovations were never listed as an action item to be approved by Council because it was supposed to have been paid through donations only. However, all budget(s) and/or budget amendments are approved by Council annually and bi-annually to balance the budget and mid-year budget each year. Our accountant is out of the office this week, but I will confirm with her (upon her return next week) that funds to cover the unexpected expenses from the Chamber Room renovations were taken from the contingency fund.

Total cost -0- (emailed)
Time spent 3 hours
Time YTD 11 hours, 15 minutes

If you have any questions, please contact my office.

Respectfully,


Pam Woodall Higgins
City Secretary
972.617.7262
phiggins@cityofovilla.org

City of Ovilla General Fund
Account QuickReport
City Council Remodel

10 - Administration

5105500 - Repairs & Bldg Improvements
5105560 - Repairs - Council Room

10:15 AM

02/25/2010

Accrual Basis

Amount

Memo

Name

Date

Type

Deposit	06/29/2009	Donation	Money Order for Council Room Chairs	-400.00
Deposit	06/29/2009	Donation	Money Order for Council Room Chairs	-1,000.00
Bill	06/29/2009	Petty Cash	Repairs Council-Picture Frame	16.23
Deposit	07/10/2009	Michael Dickey	Donation from Mike Dickey for Council Room remo	-400.00
Deposit	07/14/2009	Donation	Donation from D. Muckleroy	-100.00
Bill	07/15/2009	Home Depot Credit Services	Acct. 5434	1,449.50
Deposit	07/24/2009	Gregory Borth	Donation for Lighting	-600.00
Deposit	07/24/2009	Phillip Lynch	Donation for Council chambers	-100.00
Bill	08/04/2009	Keith Ace Hardware	Drop Cloths	44.97
Bill	08/10/2009	Phillips Lumber Company, Inc.	Lumber for Remodel	1,470.04
Bill	08/18/2009	Robert Child	Trim Work	1,400.00
Bill	08/18/2009	Phillips Lumber Company, Inc.	Lumber for Remodel	118.21
Credit	08/19/2009	Phillips Lumber Company, Inc.	Credit for Lumber Returned	-379.22
Bill	08/26/2009	Asuncion Zambrano	Paint & Stain City Council Room	2,850.00
Bill	08/28/2009	Tommy Cole	Electrical Work	1,000.00
Bill	08/28/2009	Taylor Made Counter Top Co., Inc.	Countertops for Council Room	2,800.00
Bill	08/31/2009	Marek Brothers Co. LTD	Drywall for Council Room Remodel	1,593.00
Deposit	09/01/2009	James Wade	Donation for Purchase of Lawn Tractor	-890.00
Bill	09/01/2009	Vision Printing Inc.	Raffle Tickets	95.00
Deposit	09/04/2009	Anonymous	Donation	-3,200.00
Deposit	09/11/2009	Stephen B. Trammell DO	Donation for Council Room Remodel	-500.00
Bill	09/11/2009	Flooring Services, LTD	Tile & Installation	915.50
Bill	09/11/2009	Flooring Services, LTD	Carpet & Installation for Council Chambers	1,310.40
Bill	09/14/2009	Vision Printing Inc.	Raffle Tickets	95.00
Bill	09/14/2009	Home Depot Credit Services	Acct. 5434	332.28
Check	09/23/2009	Lowes	Boien Lawn Mower for Raffle	718.00
Deposit	09/28/2009	Donation	Raffle Ticket Money For City Council Room	-1,550.00
Deposit	10/16/2009	Access Oak Cliff 3 LTD	Doug Hunts Contribution	-1,000.00
Deposit	10/30/2009	David Griffin	Donation for City Council Room Remodel	-100.00

Total 5105560 - Repairs - Council Room

Total 5105500 - Repairs & Bldg Improvements

Total 10 - Administration

TOTAL

EXHIBIT

F
1 page

6,288.91

6,288.91

6,288.91

6,288.91

Page

Council, boards and commissions shall **annually** review the Code of Ethics. The Mayor and City Council shall consider recommendations from boards and commissions and updates as necessary.

7. Consultants hired by the City shall be considered staff members for purposes of governance.

Code of Ethics

A. Code of Ethics

The office of an elected and/or appointed official is one of trust and service to the citizens of Ovilla. This position creates a special responsibility for the Ovilla City Council Member, Mayor and all boards. The professional and personal conduct of Members must be above reproach and avoid even the appearance of impropriety. Any use of the phrase "Members" shall constitute the Mayor, City Council and all board/commission Members. In an effort to further these objectives, certain ethical principles shall govern the conduct of any and all Council Member, Mayor, and/or board /commission Member who shall:

- 1 • Be dedicated to the highest ideals of honor and integrity in all public and personal relationships so that every Member may merit the respect and confidence of the citizens of Ovilla;
- 2 • Recognize that the chief function of local government at all times is to serve the best interest of all people. Members shall respect the confidentiality of information concerning the property, personnel or affairs of the City. They shall neither disclose confidential information without proper legal authorization, nor use such information to advance their personal, financial or other private interests. Members shall not use public resources not available to the public in general, such as city staff time, equipment, supplies or facilities, for private gain or personal purposes;
- 3 • Be dedicated to public service by being cooperative and constructive, and by making the best and most efficient use of available resources;
- 4 • Not take any special advantage of services or opportunities for personal gain, by virtue of their public office that is not available to the public in general. They shall refrain from accepting any gifts, favors or promises of future benefits, which compromise their independence of judgment or action or give the appearance of being compromised;
- 5 • Assure their independence and impartiality on behalf of the common good. Members shall not use their official positions to influence government positions, which may give the appearance of conflict of interest. Members shall represent the official policies or positions of the City Council, board or commission to the best of

their ability when designated as delegates for this purpose. When presenting their **individual** opinions and positions, Members shall explicitly state they do not represent their body or the City of Ovilla, nor will they allow the inference that they do;

- 6 • In accordance with the law, Members shall disclose investments, interest in real property, sources of income, and gifts, and they shall abstain from participating in deliberations and decision-making where an appreciable conflict of interest may exist;
- 7 • Recognize that public and political policy decisions, based on established values, are ultimately the responsibility of the Mayor and City Council;
- 8 • Conduct business in open, well-publicized meetings in order to be directly accountable to the citizens of Ovilla. It is recognized that certain exceptions are made by the State for Executive Sessions; however, any action as a result of that type of meeting will be handled later in Open Session;
- 9 • Respect and adhere to the Council-Administrator structure of Ovilla City government as outlined by the Ovilla City Code of Ordinances. Members therefore shall not interfere with the administrative functions of the City or the professional duties of city staff; nor shall they direct/interfere with the ability of staff to implement Council policy decisions;
- 10 • Because of the value of the independent advice of boards and commissions to the public decision-making process, refrain from using their position to unduly influence the deliberations or outcomes of board of commission proceedings;
- 11 • Support the maintenance of a positive and constructive work place environment for city employees and for citizens and businesses dealing with the City. Members shall recognize their special role in dealings with city employees and in no way create the perception of inappropriate direction to staff.

Compliance and Enforcement:

The Ovilla Code of Ethics expresses the minimum standard of ethical conduct expected for Members of the Mayor, Ovilla City Council, boards and commissions. Members themselves have the primary responsibility to assure that ethical standards are understood and met, and that the public can continue to have full confidence in the integrity of government.

The chairs of boards and commissions and the Mayor have the additional responsibility to intervene when actions are brought to their attention of Members who

appear to be in violation of the Code of Ethics. Therefore, the City Council may impose sanctions on Members whose conduct does not comply with the City's ethical standards, such as reprimand, formal censure, loss of seniority or committee assignment, or budget restriction. Under the Code of Ordinances, the City Council also may remove Members of boards and commissions from office.

At such time that the City Council determines that an elected official has violated any provision of this policy, that official shall be subject to disciplinary action as prescribed by State law.

Additional information acquired by City Accountant since the filing of the complaint.

Pam Higgins

From: Sharon Jungman [sjungman@cityofovilla.org]
Sent: Wednesday, January 04, 2012 4:20 PM
To: Pam Higgins
Cc: Randy Whiteman; Thomas Leverentz
Subject: Audio Visual Equipment Recap
Attachments: Audio-Visual Equipment for Council Room.xlsx; 20120104151143153.pdf; 20120104161154505.pdf

Pam,

Per the request of the City Council here is a recap of what I know about the purchase of audio visual equipment for the City Council Room.

Please see Schedules & Receipts attached

The Mayor ordered Audio Visual Equipment in September on Pam's City Credit Card.

The charges for the equipment did not come thru till the October charge bill came in, which we received in the first part of November. I asked the Mayor for the receipts for the charges and he told me he did not have them and gave me the number of the Best Buy Sales Rep. I called the Sales Rep several times and got no response, so I told the Mayor and he said he would contact him. He called the Sales Rep and within a couple of days I had the receipts. When I received the November charges in December, there were additional charges and returns, again I had to call the Sales Rep and he e-mailed the receipts to me.

I have not received the next credit card bill, so I do not know if there are any additional charges.

After repeated requests from Randy, the Mayor did fill out a quote sheet, but the quotes were not for prices on the same items he purchased from Best Buy and so it is hard to compare the quotes. The Dell quote was obtained on November 19th, after we had received the Best Buy equipment, the other quotes the mayor referenced were quotes I had obtained back in February 2011, that did not include tablets or microphones.

The Council approved \$5,000 for the purchase of Audio Visual Equipment and I have received receipts for merchandise totaling \$6,067.77 with additional charges from the IT person totaling \$6,442.77.

I am not sure what it will take to finish and get everything in operating order?

To my knowledge a purchase order has never been completed for this merchandise as required by our purchasing Policy & Procedures Guide.

Sharon Jungman
City of Ovilla
City Accountant
972-617-7262
Fax 972-515-3221
sjungman@cityofovilla.org



Audio/Visual Equipment			
Date	Purchased From	Description	Amount
09/27/2011	Best Buy	See Receipt Attached	4,937.02
10/18/2011	Best Buy	See Receipt Attached	187.45
10/21/2011	Best Buy	See Receipt Attached	369.96
10/20/2011	Best Buy/Guitar Center	See Receipt Attached	138.48
10/26/2011	Best Buy	See Receipt Attached	(105.44)
		Sub-Total	5,527.47
10/20/2011	Best Buy	Projection Screen	89.99
10/05/2011	Best Buy	Handheld Wireless Microphone	20.00
11/07/2011	John Binford	Tablet PC Testing, Drop Box	206.25
11/11/2011	John Binford	Set Up Tablets, wireless router	168.75
11/04/2011	Best Buy	Cisco Business 100 Switch& Wireless	210.98
11/05/2011	Best Buy	Credit for Projector Screen	(63.59)
11/12/2011	Google Unidocs	Download Program for Tablet	2.99
11/21/2011	Best Buy	Protector Covers for Tablets	279.93
	Total for Audio Visual Equipment & Installation		6,442.77

Audio/Visual Equipment Inventory					
Date Purchased	Purchased From	Description	Quantity	Serial #	Amount
09/26/2011	Best Buy	Nady 15 input mini mixer with USB	1		142.67
09/26/2011	Best Buy	Cables to Go TruLink Wireless	1		158.82
09/26/2011	Best Buy	Cable to Go Pro Audio	2		25.72
09/26/2011	Best Buy	Projection Screen- 71 Inches	1		63.59
09/26/2011	Best Buy	ASUS Eee Pad Transformer TF101	7		2,710.54
		Tom Leverentz		B6OKAS008786	
		Doug Hunt		B6OKAS008878	
		James Wade		B6OKAS008783	
		Randy Whiteman		B6OKAS008788	
		Bill Vansyckle		B6OKAS009090	
		Richard Dormier		B6OKAS009038	
		Mike Dickey			
09/26/2011	Best Buy	Optoma XGA DLP Projector	1		524.99
09/26/2011	Best Buy	2 Year Geek Squad Black Tie Protection For Projector	1		149.99
09/26/2011	Best Buy	Tripod Microphone Stands BB11241092	5		63.85
09/26/2011	Best Buy	Commerical Installation	3		239.97
09/26/2011	Best Buy	Adobe Soundbooth	1		26.99
09/26/2011	Best Buy	Nady SPC-15 Microphone	5		187.45
09/26/2011	Best Buy	Cables to Go Pro-Audio 25ft.	3		53.73
09/26/2011	Best Buy	Lenova G560 0679 - Laptop	1	CB09980573	507.53
09/26/2011	Best Buy	ASUS Case for Web Tablet	7		380.45
09/26/2011	Best Buy	Zagg Invisible Shield For Tablets	7		69.16
09/26/2011	Best Buy	Commerical Installation			129.99
09/26/2011	Best Buy	Shur Vocal Microphone	1		59.99
09/26/2011	Best Buy	Ultimate MC-05 Microphone Stand	1		32.04
10/04/2011	Best Buy	Elite Manual Series Projection Screen 99 Inch	1		89.99
10/20/2011	Best Buy	Audio-Technica Freeway Wireless Microphone System	1		20.00
11/05/2011	Best Buy	Cisco Small Business Switch 8 ports	1		90.99
11/05/2011	Best Buy	Netgear Wireless access point	1		119.99
11/12/2011	Google	Download Program for Tablet	1		2.99
11/18/2011	Best Buy	Protection Covers for ASUS Tablets	7		279.93
11/05/2011	Best Buy	Credit for 71" Projections Screen	1		(63.59)
					6,067.77

CITY OF OVILLA

Purchase Requisition

Date:	
Name	<i>CITY OF OVILLA</i>
Department:	
Account Number:	
Date Required:	

Description of Item: *Audio - Visual Equipment for*
COUNCIL CHAMBERS

Quantity: _____

Explanation: _____

Required if expenditure exceed \$500

I. QUOTE #1	
Vendor Name & Number:	<i>BEST Buy</i>
Address:	<i>DANFOS CORP.</i>
Contact Person & Phone	<i>ZACK POWACK</i>
Price:	<i>5,089.96</i>
II. QUOTE #2	
Vendor Name & Number:	<i>ITD Home.</i>
Address:	<i>WEB</i>
Contact Person & Phone	<i>NAME.</i>
Price:	<i>3,063.5</i>
III. QUOTE #3	
Vendor Name & Number	<i>Dell</i>
Address:	<i>WEB</i>
Contact Person & Phone	<i>NAME</i>

Comments: *1,244.98 \$ 865.07*
NOT FOR EQUIP. NEEDED

Name: *[Signature]*

Date: _____

CITY OF OVILLA
Purchase Requisition

EXHIBIT

D

2 pages

Date:	
Name	Bill VANSYCKIE
Department:	
Account Number:	
Date Required:	

Description of Item: AUDIO - VISUAL

Quantity:

Explanation:

Required if expenditure exceed \$500

I. QUOTE #1	
Vendor Name & Number:	DELL
Address:	NEAS
Contact Person & Phone	NA IRENE CORNEL
Price:	6,842. 49 (NOT ALL REQUIRES EQUIPMENT)
II. QUOTE #2	
Vendor Name & Number	
Address:	
Contact Person & Phone	
Price:	
III. QUOTE #3	
Vendor Name & Number	
Address:	
Contact Person & Phone	

Comments:

Name :

Date:

Audio/Visual Equipment			
Date	Purchased From	Description	Amount
9/27/2011	Best Buy	See Receipt Attached	4,937.02
10/18/2011	Best Buy	See Receipt Attached	187.45
10/21/2011	Best Buy	See Receipt Attached	369.96
10/20/2011	Best Buy/Guitar Center	See Receipt Attached	138.48
10/26/2011	Best Buy	See Receipt Attached	(105.44)
		Sub-Total	5,527.47
10/20/2011	Best Buy	Projection Screen	89.99
10/5/2011	Best Buy	Handheld Wireless Microphone	20.00
11/7/2011	John Binford	Tablet PC Testing, Drop Box	206.25
11/11/2011	John Binford	Set Up Tablets, wireless router	168.75
11/4/2011	Best Buy	Cisco Business 100 Switch& Wireless	210.98
11/5/2011	Best Buy	Credit for Projector Screen	(63.59)
11/12/2011	Google Unidocs	Download Program for Tablet	2.99
11/21/2011	Best Buy	Protector Covers for Tablets	279.93
	Total for Audio Visual Equipment & Installation		6,442.77

Audio/Visual Equipment Inventory					
Date Purchased	Purchased From	Description	Quantity	Serial #	Amount
9/26/2011	Best Buy	Nady 15 input mini mixer with USB	1		142.67
9/26/2011	Best Buy	Cables to Go TruLink Wireless	1		158.82
9/26/2011	Best Buy	Cable to Go Pro Audio	2		25.72
9/26/2011	Best Buy	Projection Screen- 71 Inches	1		63.59
9/26/2011	Best Buy	ASUS Eee Pad Transformer TF101	7		2,710.54
		Tom Leverentz		B6OKAS008786	
		Doug Hunt		B6OKAS008878	
		James Wade		B6OKAS008783	
		Randy Whiteman		B6OKAS008788	
		Bill Vansyckle		B6OKAS009090	
		Richard Dormier		B6OKAS009038	
		Mike Dickey			
9/26/2011	Best Buy	Optoma XGA DLP Projector	1		524.99
9/26/2011	Best Buy	2 Year Geek Squad Black Tie Protection For Projector	1		149.99
9/26/2011	Best Buy	Tripod Microphone Stands BB11241092	5		63.85
9/26/2011	Best Buy	Commerical Installation	3		239.97
9/26/2011	Best Buy	Adobe Soundbooth	1		26.99
9/26/2011	Best Buy	Nady SPC-15 Microphone	5		187.45
9/26/2011	Best Buy	Cables to Go Pro-Audio 25ft.	3		53.73
9/26/2011	Best Buy	Lenova G560 0679 - Laptop	1	CB09980573	507.53
9/26/2011	Best Buy	ASUS Case for Web Tablet	7		380.45
9/26/2011	Best Buy	Zagg Invisible Shield For Tablets	7		69.16
9/26/2011	Best Buy	Commerical Installation			129.99
9/26/2011	Best Buy	Shur Vocal Microphone	1		59.99
9/26/2011	Best Buy	Ultimate MC-05 Microphone Stand	1		32.04
10/4/2011	Best Buy	Elite Manual Series Projection Screen 99 Inch	1		89.99
10/20/2011	Best Buy	Audio-Technica Freeway Wireless Microphone System	1		20.00
11/5/2011	Best Buy	Cisco Small Business Switch 8 ports	1		90.99
11/5/2011	Best Buy	Netgear Wireless access point	1		119.99
11/12/2011	Google	Download Program for Tablet	1		2.99
11/18/2011	Best Buy	Protection Covers for ASUS Tablets	7		279.93
11/5/2011	Best Buy	Credit for 71" Projections Screen	1		(63.59)
					6,067.77

12:30 PM
12/13/11
Accrual Basis

City of Ovilla General Fund
Account QuickReport
October 1 through December 13, 2011

Type	Date	Num	Name	Memo	Split	Amount
10 - Administration						
5107400 - Capitalized Assets						
5107470 - Audio & Visual Equipment						
Bill	11/3/2011	8639-...	Citibank	Audio/Visual ...	2310000 - Acc...	5,637.46
Bill	11/7/2011	1547	John Binford	IT Time to Se...	2310000 - Acc...	206.25
Bill	11/11/2011	1550	John Binford	Set up Tablets	2310000 - Acc...	188.75
Bill	12/3/2011	8639-...	Citibank	Audio Visual ...	2310000 - Acc...	430.31
Total 5107470 - Audio & Visual Equipment						6,442.77
Total 5107400 - Capitalized Assets						6,442.77
Total 10 - Administration						6,442.77
TOTAL						6,442.77

EXHIBIT

C
4 pages

Statement Date
11/03/11

XXXX-XXXX-XXXX

INDIVIDUAL CARDHOLDER ACTIVITY

WOODALL, PAM

XXXX-XXXX-XXXX

Monthly Limit
\$7,500

Cash Limit*
\$00

Sale Date	Post Date	Reference Number	Type of Activity	Amount
10-03	10-05	05410191277174570068908	BEST BUY 00009720 RICHFIELD MN	4,937.02
10-05	10-07	05410191279174570086949	BEST BUY 00009720 RICHFIELD MN	89.99
10-13	10-17	55541861288072000490125	FOUR SEASONS HOTELS HOUSTON TX 000005567 ARRIVAL: 10-10-11	684.45
10-18	10-20	05410191292174570076752	BEST BUY 00009720 RICHFIELD MN	187.45
10-20	10-24	05410191294174570115855	BEST BUY 00009720 RICHFIELD MN	20.00
10-20	10-24	55541861294004015098538	GUITAR CENTER #440 DALLAS TX	138.48
10-21	10-24	05410191295174570129210	BEST BUY 00009720 RICHFIELD MN	369.96
10-26	10-27	05410191299295101206957	BEST BUY MHT 00002568 FARMERS BRANC TX	105.44 CR
10-31	11-01	55436871304733046288578	TEXAS MUNICIPAL CLERKS 940-5653488 TX	250.00
TOTAL PURCHASES/ADVANCES/CREDITS				6,571.91

mayor

Pam school

~~WOODALL, PAM~~

~~XXXX-XXXX-XXXX~~

~~Monthly Limit
\$10,000~~

~~Cash Limit*
\$00~~

Sale Date	Post Date	Reference Number	Type of Activity	Amount
10-07	10-07	55492861280000306703511	HOTEL S.COM US 800-219-4306 WA	275.16
10-10	10-24	55499671295206983602001	ICSC NEW YORK NY	500.00
TOTAL PURCHASES/ADVANCES/CREDITS				500.00

~~WOODALL, PAM~~

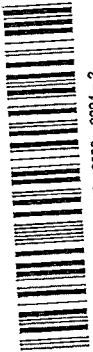
~~XXXX-XXXX-XXXX~~

~~Monthly Limit
\$5,000~~

~~Cash Limit*
\$00~~

Sale Date	Post Date	Reference Number	Type of Activity	Amount
10-18	10-20	55541861292010181333868	THE HOME DEPOT 6505 WAXAHACHIE TX	98.50
10-21	10-31	55541861301010181123530	THE HOME DEPOT 6505 WAXAHACHIE TX	914.72
11-02	11-03	55547501306253083010212	LONE STAR WESTERN & CA WAXAHACHIE TX	409.24
TOTAL PURCHASES/ADVANCES/CREDITS				989.54

*Cash Advance Limit is a portion of your Total Monthly Limit
**Available Cash Line is a portion of your Available Credit Line



2125370 - 020525 - 0003 - 0004 - 2

XXXX-XXXX-XXXX-8639

Statement Date
12/03/11

INDIVIDUAL CARDHOLDER ACTIVITY

XXXX-XXXX-XXXX-6907

WOODALL, PAM

Monthly Limit
\$7,500Cash Limit*
\$00

Sale Date	Post Date	Reference Number	Type of Activity	Amount
11-05	11-07	05410191310174570034940	BEST BUY	63.59 CR
11-08	11-10	05410191313174570043310	BEST BUY	210.98
11-12	11-14	55432861316000912719636	GOOGLE UNIDOC INC GOOGLE.COM/CH CA	2.99
11-21	11-23	05410191326174570048827	BEST BUY	279.93
TOTAL PURCHASES/ADVANCES/CREDITS				430.31

XXXX-XXXX-XXXX-6915

WHITEMAN, RANDY

Monthly Limit
\$10,000Cash Limit*
\$00

Sale Date	Post Date	Reference Number	Type of Activity	Amount
11-02	11-04	25247801307000052214419	SCHILLOS DELICATESSEN I SAN ANTONIO TX	15.73
11-04	11-07	55421351310158141325251	BUSH'S CHICKEN - LAMPAS LAMPAS TX	8.11
11-15	11-16	55480771320206399100788	BONE DADDY'S #310 ARLINGTON TX	29.81
TOTAL PURCHASES/ADVANCES/CREDITS				53.65

XXXX-XXXX-XXXX-6923

PILAND, BRAD

Monthly Limit
\$5,000Cash Limit*
\$00

Sale Date	Post Date	Reference Number	Type of Activity	Amount
11-04	11-07	55541861309010181647605	THE HOME DEPOT 6505 WAXAHACHIE TX	76.01
11-18	11-21	55436871322173229697626	ITT FLYGT CORPORATION 315-5684516 CT	290.00
TOTAL PURCHASES/ADVANCES/CREDITS				366.01

XXXX-XXXX-XXXX-693

HAASE, MARK

Monthly Limit
\$3,500Cash Limit*
\$00

Sale Date	Post Date	Reference Number	Type of Activity	Amount
11-03	11-04	05416011307141001264015	WAL-MART #0260 WAXAHACHIE TX	97.33
11-03	11-04	05436841308000131081217	TRACTOR-SUPPLY-CO #040 WAXAHACHIE TX	199.94
11-03	11-07	55541861308010192312182	THE HOME DEPOT 6505 WAXAHACHIE TX	46.28
11-28	11-30	55546551333453366700025	J P VALVE & TUBING DESOTO TX	137.06
TOTAL PURCHASES/ADVANCES/CREDITS				480.61

*Cash Advance Limit is a portion of your Total Monthly Limit
 **Available Cash Line is a portion of your Available Credit Line

Bill Vansyckle

From: BBFBCustomerSupport@bestbuy.com
Sent: Friday, November 04, 2011 5:58 PM
To: Bill Vansyckle
Subject: Thank you for your Best Buy For Business order

**Thank you for your order****Billing Address**

Bill Vansyckle
City of Ovilla
105 COCKRELL HILL RD
OVILLA, TX 75154

Shipping Address

Bill Vansyckle
City of Ovilla
105 COCKRELL HILL RD
OVILLA, TX 75154

Dear Bill Vansyckle,

We are currently processing your order and will notify you by e-mail when your order ships, is ready for store pickup, or when a home delivery date has been confirmed. Please note that a Best Buy For Business Account Manager may contact you if additional information is needed to complete the order. To check the status of your order, select the "Order Status" button below. For more information, see our [Shipping Policy](#).

Order Number: 225071101

Order Status

Qty	Product Description	Price	Total Price
1	Cisco Small Business 100 Series Unmanaged Switch SG 100D-08 - switch - 8 ports - unmanaged - desktop Item BB11475301 Retek SKU 3042934 Return ProcessBy Mail Only. See Policy .	\$90.99	\$90.99
	Standard Delivery Ground		
1	NETGEAR Wireless-N Access Point WN802Tv2 - wireless access point Item BB10982397 Retek SKU 9490008 Return ProcessIn-store or by mail. See Policy .	\$119.99	\$119.99
	Standard Delivery Ground		
		Total:	\$210.98

Tax: \$0.00

ORDER TOTAL \$210.98

At Best Buy For Business, we work hard to earn your business every day:

- More than 100,000 business-class technology products including notebooks, networks, servers and software.
- More brand-name manufacturers: Apple, HP, Lenovo, Microsoft, Toshiba and many more.
- Personalized service: online, in stores, by phone and at your office
- Volume discounts, commercial warranty plans and available financing.

Have you enrolled in the Best Buy Reward Zone program?

As a member, you earn rewards points on most business purchases, redeemable toward products sold at Best Buy and Best Buy For Business. Membership is free, so sign up and start saving! [Learn more](#)

Questions about your order? Don't forget to use our convenient, online order tracking and order history features. Or call us at 1-800-373-3050.

Thank you for choosing Best Buy For Business, Bill Vansyckle. Zachary Pollack

Best Buy For Business offers products that may not be available at our retail stores. Product pricing, availability and offers may vary from our retail stores. BEST BUY, the BEST BUY logo, the tag design, GEEK SQUAD, BEST BUY FOR BUSINESS and the BEST BUY FOR BUSINESS logo are trademarks of BBY Solutions, Inc. © 2011 BBY Solutions, Inc. All Rights Reserved.

[Conditions of Use](#) | [Legal Conditions](#) | [Privacy Policy](#) | [Returns Policy](#)

Bill Vansyckle

From: BBFBCustomerSupport@bestbuy.com
Sent: Tuesday, October 04, 2011 2:03 PM
To: Bill Vansyckle
Subject: Thank you for your Best Buy For Business order

Order Date: 10/04/2011

Thank you for your order

**Billing Address**

Bill Vansyckle
City of Ovilla
105 COCKRELL HILL RD
OVILLA, TX 75154

Shipping Address

Bill Vansyckle
City of Ovilla
105 COCKRELL HILL RD
OVILLA, TX 75154

Dear Bill Vansyckle,

We are currently processing your order and will notify you by e-mail when your order ships, is ready for store pickup, or when a home delivery date has been confirmed. Please note that a Best Buy For Business Account Manager may contact you if additional information is needed to complete the order. To check the status of your order, select the "Order Status" button below. For more information, see our [Shipping Policy](#).

Order Number: 224926260

Order Status

Qty	Product Description	Price	Total Price
1	Elite Manual Series M99NWS1 - projection screen - 99 in (252 cm) Item BB10820180 Retek SKU 9613594 Return Process In-store or by mail. See Policy . Standard Delivery Ground	\$89.99	\$89.99

Total: \$89.99

Tax: \$0.00

ORDER TOTAL: \$89.99

At Best Buy For Business, we work hard to earn your business every day:

- * More than 100,000 business-class technology products including notebooks, networks, servers and software.
- * More brand-name manufacturers: Apple, HP, Lenovo, Microsoft, Toshiba and many more.
- * Personalized service: online, in stores, by phone and at your office
- * Volume discounts, commercial warranty plans and available financing.

Have you enrolled in the Best Buy Reward Zone program?

As a member, you earn rewards points on most business purchases, redeemable

10/4/2011

Bill Vansyckle

From: BBFBCustomerSupport@bestbuy.com
Sent: Thursday, October 20, 2011 1:36 PM
To: Bill Vansyckle
Subject: Thank you for your Best Buy For Business order

Order Date: 10/20/2011

**Thank you for your order****Billing Address**

Bill Vansyckle
City of Ovilla
105 COCKRELL HILL RD
OVILLA, TX 75154

Shipping Address

Bill Vansyckle
City of Ovilla
105 COCKRELL HILL RD
OVILLA, TX 75154

Dear Bill Vansyckle,

We are currently processing your order and will notify you by e-mail when your order ships, is ready for store pickup, or when a home delivery date has been confirmed. Please note that a Best Buy For Business Account Manager may contact you if additional information is needed to complete the order. To check the status of your order, select the "Order Status" button below. For more information, see our [Shipping Policy](#).

Order Number: 224993682

[Order Status](#)

Qty	Product Description	Price	Total Price
1	Audio-Technica Freeway 200 Series Handheld Wireless Microphone System Item BB10975531 Retek SKU 8889651 Return Process In-store or by mail. See Policy . Store Pickup - FARMERS BRANCH TX, 4255 LYNDON B JOHNSON FWY MIDWAY/LBJ SHOPPING CTR (Store# 256)	\$20.00	\$20.00
Total:			\$20.00
Tax:			\$0.00
ORDER TOTAL:			\$20.00

At Best Buy For Business, we work hard to earn your business every day:

- * More than 100,000 business-class technology products including notebooks, networks, servers and software.
- * More brand-name manufacturers: Apple, HP, Lenovo, Microsoft, Toshiba and many more.
- * Personalized service: online, in stores, by phone and at your office
- * Volume discounts, commercial warranty plans and available financing.

Pam Higgins

From: John Binford [john_binford@yahoo.com]
Sent: Monday, November 07, 2011 5:39 PM
To: Pam Higgins
Subject: Invoice #1547 from John Binford

Status: Not Paid
 Date: 11/7/2011
 Invoice # 1547

John Binford
 4541 Pecan Creek
 Midlothlan, TX 76065
 UNITED STATES
 Phone:
 Fax:

Pam Higgins
 City of Ovilla
 105 S. Cockrell Hill
 Ovilla, TX 76065

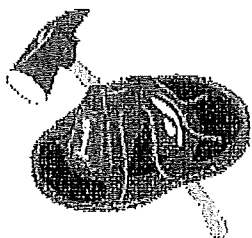
Pam Higgins
 City of Ovilla

john_binford@yahoo.com

Service Description	Qty	Rate/Unit Price	Amount Due
John Binford	Net 15		11/22/2011

Service Description	Qty	Rate/Unit Price	Amount Due
Hourly labor	3	\$75.00	\$225.00
Tablet PC testing, Fire Dept accounting fix, Dropbox,	1	\$0.00	\$0.00 T

Subtotal \$225.00
Sales Tax \$0.00
Total \$225.00
Payments \$0.00
Balance Due \$225.00



Your small business and home
 computer professional.

Make all checks payable to John Binford
 Thank you for your business!

Pam Higgins

From: John Binford [john_binford@yahoo.com]
Sent: Friday, November 11, 2011 4:02 PM
To: Pam Higgins
Subject: Invoice #1550 from John Binford

Status: Not Paid
 Date: 11/11/2011
 Invoice # 1550

John Binford
 4541 Pecan Creek
 Midlothian, TX 76065
 UNITED STATES
 Phone:
 Fax:
 john_binford@yahoo.com

Pam Higgins
 City of Ovilla
 105 S. Cockrell Hill
 Ovilla, TX 76065

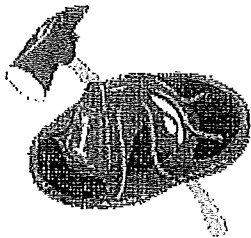
Pam Higgins
 City of Ovilla

Product/Service	Qty	Unit Price	Total Price
John Binford	Net 15		11/26/2011

Product/Service	Qty	Unit Price	Total Price
Hourly labor	2.5	\$75.00	\$187.50

set up tablets, wireless router, and clean files on front desk PC	1	\$0.00	\$0.00	T
---	---	--------	--------	---

Subtotal \$187.50
Sales Tax \$0.00
Total \$187.50
Payments \$0.00
Balance Due \$187.50



Your small business and home
 computer professional.

Make all checks payable to John Binford
 Thank you for your business!

5108230

Sharon Jungman

From: Pollack, Zachary [Zachary.Pollack@bestbuy.com]
Sent: Monday, December 05, 2011 3:57 PM
To: Sharon Jungman; sharonjungman@yahoo.com
Subject: Re: Invoice City of Ovilla
Attachments: barcode_224837856.jpeg

Importance: High

Order Date: 09/26/2011



BEST BUY INVOICE

Billing Address

Pam Woodall
City of Ovilla
105 COCKRELL HILL RD
OVILLA, TX 75154

Shipping Address

Bill Vansyckle
City of Ovilla
105 COCKRELL HILL RD
OVILLA, TX 75154

Order Number: 224837856

Qty	Product Description	Price	Total Price
1	NADY 15 INPUT MINI MIXER WITHUSB INTERFACE NIC Item BB11284099 Retek SKU Return Process By Mail Only. <u>See Policy.</u>	\$142.67	\$142.67

Standard Delivery Ground

1	Cables to Go TruLink Wireless USB to VGA Kit - wireless video extender Item BB11272109 Retek SKU 2823043 Return Process In-store or by mail. <u>See Policy.</u>	\$158.82	\$158.82
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Standard Delivery Ground

2	Cables To Go Pro-Audio - audio cable - 12 ft Item BB10962547 Retek SKU 9696892 Return Process By Mail Only. <u>See Policy.</u>	\$12.86	\$25.72
---	--	---------	---------

Standard Delivery Ground

1	Elite Manual Series M71XWS1 - projection screen - 71 in (180 cm) Item BB10879699 Retek SKU 3340563 Return Process In-store or by mail. <u>See Policy.</u>	\$63.59	\$63.59
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Standard Delivery Ground

7	ASUS Eee Pad Transformer TF101 - tablet - Android 3.x (Honeycomb) - 16 GB - 10.1" - espresso Item BB11271140 Retek SKU 2475916 Return Process By Mail Only. <u>See Policy.</u>	\$387.22	\$2,710.54
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Standard Delivery Ground

1	Optoma XGA DLP Multimedia Projector Item BB11206016 Retek SKU 2126047 Return Process In-store or by mail. <u>See</u>	\$524.99	\$524.99
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Policy.

Standard Delivery Ground

1	2YR PROJO Commercial Geek Squad Black Tie Protection Item BB11191631 Retek SKU 1713508 Return Process By Mail Only. <u>See Policy.</u>	\$149.99	\$149.99
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Standard Delivery Ground

5	Quik Lok Desktop Tripod Microphone Stand - Black Item BB11241092 Retek SKU 1557203 Return Process By Mail Only. <u>See Policy.</u>	\$12.77	\$63.85
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Standard Delivery Ground

3	Commercial Component Installation (Add On) Item BB11306211 Retek SKU 2248523 Return Process By Mail Only. <u>See Policy.</u>	\$79.99	\$239.97
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Standard Delivery Ground

1	Adobe Soundbooth CS4 - (v. 2) - media Item BB11063380 Retek SKU Return Process By Mail Only. <u>See Policy.</u>	\$26.99	\$26.99
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Standard Delivery Ground

5	Nady SPC-15 - microphone Item BB11286710 Retek SKU Return Process By Mail Only. See Policy.	\$37.49	\$187.45
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Standard Delivery Ground

3	Cables To Go Pro-Audio - audio cable - 25 ft Item BB10962624 Retek SKU Return Process By Mail Only. See Policy.	\$17.91	\$53.73
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Standard Delivery Ground

1	Lenovo G560 0679 - P P6200 2.13 GHz - 15.6" TFT Item BB11184470 Retek SKU 2330039 Return Process By Mail Only. See Policy.	\$507.53	\$507.53
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Standard Delivery Ground

7	ASUS case for web tablet Item BB11218022 Retek SKU 2776445 Return Process By Mail Only. See Policy.	\$54.35	\$380.45
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Standard Delivery Ground

7	ZAGG InvisibleSHIELD for Asus Transformer Tablets Item BB11278032 Retek SKU 2690124 Return Process In-store or by mail. <u>See Policy.</u>	\$9.88	\$69.16
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Standard Delivery Ground

1	Commercial Component Installation Item BB11216078 Retek SKU 2247427 Return Process By Mail Only. <u>See Policy.</u>	\$129.99	\$129.99
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Standard Delivery Ground

1	Shure Vocal Microphone Item BB11427949 Retek SKU 2882111 Return Process In-store or by mail. <u>See Policy.</u>	\$59.99	\$59.99
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Standard Delivery Ground

1	Ultimate MC-05 Microphone Stand - microphone stand Item BB11255072 Retek SKU Return Process By Mail Only. <u>See Policy.</u>	\$32.04	\$32.04
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Standard Delivery Ground

Total: \$5,527.47

Tax: \$0.00

ORDER TOTAL: \$5,527.47
CHARGED TO CREDIT CARD ENDING IN:***6907**

Just a reminder...

It's not too late to purchase a Best Buy Performance Plan to protect your investment. Add a plan to see the benefits of extended service and coverage. [Add Performance Plan.](#)

At Best Buy For Business, we work hard to earn your business every day:

- More than 100,000 business-class technology products including notebooks, networks, servers and software.
- More brand-name manufacturers: Apple, HP, Lenovo, Microsoft, Toshiba and many more.
- Personalized service: online, in stores, by phone and at your office
- Volume discounts, commercial warranty plans and available financing.

Have you enrolled in the Best Buy Reward Zone program?

As a member, you earn rewards points on most business purchases, redeemable toward products sold at Best Buy and Best Buy For Business. Membership is free, so sign up and start saving! [Learn more](#)

Questions about your order? Don't forget to use our convenient, online order tracking and order history features. Or call us at 1-800-373-3050.

Thank you for choosing Best Buy For Business.

Zachary Pollack

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Bill Vansyckle

From: BBFBCustomerSupport@bestbuy.com
Sent: Tuesday, October 04, 2011 2:03 PM
To: Bill Vansyckle
Subject: Thank you for your Best Buy For Business order

Order Date: 10/04/2011

Thank you for your order

**Billing Address**

Bill Vansyckle
City of Ovilla
105 COCKRELL HILL RD
OVILLA, TX 75154

Shipping Address

Bill Vansyckle
City of Ovilla
105 COCKRELL HILL RD
OVILLA, TX 75154

Dear Bill Vansyckle,

We are currently processing your order and will notify you by e-mail when your order ships, is ready for store pickup, or when a home delivery date has been confirmed. Please note that a Best Buy For Business Account Manager may contact you if additional information is needed to complete the order. To check the status of your order, select the "Order Status" button below. For more information, see our [Shipping Policy](#).

Order Number: 224926260

Order Status

Qty	Product Description	Price	Total Price
1	Elite Manual Series M99NWS1 - projection screen - 99 in (252 cm) Item BB10820180 Retek SKU 9613594 Return Process In-store or by mail. See Policy. Standard Delivery Ground	\$89.99	\$89.99
Total:			\$89.99
Tax:			\$0.00
ORDER TOTAL:			\$89.99

At Best Buy For Business, we work hard to earn your business every day:

- More than 100,000 business-class technology products including notebooks, networks, servers and software.
- More brand-name manufacturers: Apple, HP, Lenovo, Microsoft, Toshiba and many more.
- Personalized service: online, in stores, by phone and at your office
- Volume discounts, commercial warranty plans and available financing.

Have you enrolled in the Best Buy Reward Zone program?

As a member, you earn rewards points on most business purchases, redeemable

Bill Vansyckle

From: BBFBCustomerSupport@bestbuy.com
Sent: Thursday, October 20, 2011 1:36 PM
To: Bill Vansyckle
Subject: Thank you for your Best Buy For Business order

Order Date: 10/20/2011

Thank you for your order

**Billing Address**

Bill Vansyckle
City of Ovilla
105 COCKRELL HILL RD
OVILLA, TX 75154

Shipping Address

Bill Vansyckle
City of Ovilla
105 COCKRELL HILL RD
OVILLA, TX 75154

Dear Bill Vansyckle,

We are currently processing your order and will notify you by e-mail when your order ships, is ready for store pickup, or when a home delivery date has been confirmed. Please note that a Best Buy For Business Account Manager may contact you if additional information is needed to complete the order. To check the status of your order, select the "Order Status" button below. For more information, see our [Shipping Policy](#).

Order Number: 224993682

Order Status

Qty	Product Description	Price	Total Price
1	Audio-Technica Freeway 200 Series Handheld Wireless Microphone System Item BB10975531 Retek SKU 8889651 Return Process In-store or by mail. See Policy . Store Pickup - FARMERS BRANCH TX, 4255 LYNDON B JOHNSON FWY MIDWAY/LBJ SHOPPING CTR (Store# 256)	\$20.00	\$20.00

Total: \$20.00

Tax: \$0.00

ORDER TOTAL: \$20.00

At Best Buy For Business, we work hard to earn your business every day:

- More than 100,000 business-class technology products including notebooks, networks, servers and software.
- More brand-name manufacturers: Apple, HP, Lenovo, Microsoft, Toshiba and many more.
- Personalized service: online, in stores, by phone and at your office
- Volume discounts, commercial warranty plans and available financing.

Sharon Jungman

From: Pollack, Zachary [Zachary.Pollack@bestbuy.com]
Sent: Monday, December 12, 2011 9:06 PM
To: Sharon Jungman
Cc: sharonjungman@yahoo.com
Subject: Re: \$279.93 Charge
Attachments: barcode_225135751.jpeg

Order Date: 11/18/2011

Order Invoice



Invoice Number:

PO Number:

Order Number:

Order Date:

Bill Date:

225135751-001

N/A

225135751

11/18/2011

11/21/2011

Sold To

Bill Vansyckle

City of Ovilla

105 COCKRELL HILL RD

OVILLA, TX

75154 USA

Bill To

Bill Vansyckle

City of Ovilla

105 COCKRELL HILL RD

OVILLA, TX

75154 USA

Ship To

Bill Vansyckle

City of Ovilla

105 COCKRELL HILL RD

OVILLA, TX

75154 USA

Dear Bill Vansyckle,

If all the products/services from your order appear on the invoice, then this will serve as your final order invoice. If products/services from your order have not been shipped yet, another invoice will be generated at the time they are fulfilled. Your credit card will not be charged the remaining balance until the remaining products/services are shipped.

Order Number: 225135751

Order Status

		Qty
Product Description		
Mfr. part		
		Total Price
		(Charged on Credit Card)

7

ASUS Eee Pad Transformer TF101 sleeve - protective sleeve for web tablet

Item BB11705897

Retek SKU 3427174

90-OK06BG00010

\$279.93
Subtotal of Shipped Item(s):
\$279.93

Shipping:

\$0.00

Tax:

\$0.00

TOTAL CHARGES:

(Total charges reflect the amount that will be charged to your credit card)

\$279.93

Last 4 digits of credit card charged:
6907

Notes

The total price may also include other non refundable components such as allowances and fees which are prorated across the order. Hence the total price displayed in the return invoice might differ from the order invoice.

Questions about your order? Don't forget to use our convenient, online order tracking and order history features. Or call us at 1-800-373-3050, Mon-Fri 7:00 a.m to 6:30 p.m CST.

Thank you for choosing Best Buy For Business.

(Zachary Pollack)

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Sharon Jungman

From: Pollack, Zachary [Zachary.Pollack@bestbuy.com]
Sent: Monday, December 12, 2011 9:06 PM
To: Sharon Jungman
Cc: sharonjungman@yahoo.com
Subject: Re: Credit \$63.59

Order Date: 9/26/2011

Refund Invoice



Invoice Number:

PO Number:

Order Number:

Order Date:

Refund Date:

224837856-R001

N/A

224837856

9/26/2011

11/5/2011

Sold To

Pam Woodall
City of Ovilla
105 COCKRELL HILL RD
OVILLA, TX
75154 USA

Bill To

Pam Woodall
City of Ovilla
105 COCKRELL HILL RD
OVILLA, TX
75154 USA

Ship To

Bill Vansyckle
City of Ovilla
105 COCKRELL HILL RD
OVILLA, TX
75154 USA

Dear Bill Vansyckle,

If all the products/services from your order appear on the invoice, then this will serve as your final order invoice. If products/services from your order have not been shipped yet, another invoice will be generated at the time they are fulfilled. Your credit card will not be charged the remaining balance until the remaining products/services are shipped.

Order Number: 224837856

Order Status

		Qty
Product Description		
Mfr. part		
		Total Price
		(Refunded to Credit Card)
		1
Elite Manual Series M71XWS1 - projection screen - 71 in (180 cm)		
Item BB10879699		
Retek SKU 3340563		
M71XWS1		
		\$63.59

Subtotal of Returned Item(s):

\$63.59

Shipping Refunded:

\$0.00

Tax Refunded:

\$0.00

TOTAL REFUNDED:

(Total refunded reflects the amount that will be refunded to your credit card)

\$63.59

Last 4 digits of credit card refunded:

6907

Notes

The total price may also include other non refundable components such as allowances and fees which are prorated across the order. Hence the total price displayed in the return invoice might differ from the order invoice.

Questions about your order? Don't forget to use our convenient, online order tracking and order history features. Or call us at 1-800-373-3050, Mon-Fri 7:00 a.m to 6:30 p.m CST.

Thank you for choosing Best Buy For Business.

(Zachary Pollack)

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CITY OF OVILLA

Purchase Requisition

Date:	
Name:	<i>CITY OF OVILLA</i>
Department:	
Account Number:	
Date Required:	

Description of Item: *Audio - Visual Equipment for*
COUNCIL CHAMBERS

Quantity: _____

Explanation: _____

Required if expenditure exceed \$500

I. QUOTE #1	
Vendor Name & Number:	<i>Best Buy</i>
Address:	<i>Danms Corp.</i>
Contact Person & Phone	<i>Zack Pouchek</i>
Price:	<i>5,089.96</i>
II. QUOTE #2	
Vendor Name & Number	<i>ITID Home.</i>
Address:	<i>WEB</i>
Contact Person & Phone	<i>NONE.</i>
Price:	<i>3,063.-</i>
III. QUOTE #3	
Vendor Name & Number	<i>DELL</i>
Address:	<i>WEB</i>
Contact Person & Phone	<i>NONE</i>

Comments: *37 1,244.98 ≠ 865.07*
NOT FOR EQUIP. NEEDED

Name: *[Signature]*

Date: _____

CITY OF OVILLA
Purchase Requisition

Date:	
Name	Bill VANSYCKIE
Department:	
Account Number:	
Date Required:	

Description of Item: AUDIO - VISUAL

Quantity: _____

Explanation: _____

Required if expenditure exceed \$500

I. QUOTE #1	
Vendor Name & Number:	DELL
Address:	WES
Contact Person & Phone	NA IRENE CORNEL
Price:	6,842. ⁹⁹ (NOT ALL REQUIRES EQUIPMENT)
II. QUOTE #2	
Vendor Name & Number	
Address:	
Contact Person & Phone	
Price:	
III. QUOTE #3	
Vendor Name & Number	
Address:	
Contact Person & Phone	

Comments: _____

Name : _____

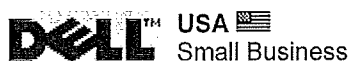
Date: _____

Bill Vansyckle

From: Irene_Cornel@Dell.com
Sent: Saturday, November 19, 2011 3:58 PM
To: Bill Vansyckle
Subject: FW: Your Dell Quote(s): 604308396,604308441,604308866,604309710,604310342
 Resending all the quotes in one email. ☺

De Affidavit
Tony

From: ServiceSym_Dev **On Behalf Of** Cornel, Irene
Sent: Sunday, November 20, 2011 5:56 AM
To: mayorvansyckle@cityofovilla.org
Subject: Your Dell Quote(s): 604308396,604308441,604308866,604309710,604310342



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Your Dell Quote

Thank you for your interest in Dell. This message contains all of the information regarding your products and/or services. Please verify that this quote is accurate and contact your sales professional if you would like to place this order. If you have any further questions regarding our products or services, please visit www.dell.com.



Thanks again for choosing Dell.

Quote Information

Customer Number:	121662873
Customer Name:	CITY OF OVILLA
Your Sales Professional:	Irene Cornel Irene_Cornel@Dell.com (800) 456-3355x 4251128
Quote Number:	604308396 604308441 604308866 604309710 604310342
Quote Date:	11/19/2011
Estimated Delivery Date:	If you place your order today, it is estimated to be delivered on or before 12/7/2011 .

[Learn More](#)

11/19/2011

Customer Information

Billing Contact: BILL VANSYCKLE
Billing Phone Number: (972) 617-7262
Billing Address: 105 COCKRELL HILL RD
 RED OAK, TX 75154-1493
Delivery Contact: BILL VANSYCKLE
Delivery Phone Number: (972) 617-7262
Delivery Address: 105 COCKRELL HILL RD
 RED OAK, TX 75154-1493

Quote Details

Quote Number: 604308396

Item Number	Quantity	Item Description
225-0379	1	Dell Mobile Precision M6600
317-6071	1	Intel Core i5-2520M Dual Core 2.50GHz 3MB, Dell Mobile Precision M4600/M6600
317-3636	1	8.0GB, DDR3-1333 SDRAM, 2 DIMM for Mobile Precision
331-1249	1	Internal Backlit English Keyboard, Dell Mobile Precision
331-2809	1	Tech Setup Guide, English, Dell Mobile Precision
331-2169	1	Documentation (English/French), Dell Latitude E-Family/Mobile Precision
320-1922	1	AMD FirePro M8900 Mobility Pro Graphics with 2GB GDDR5, Dell Mobile Precision M6600
342-2361	1	250GB Hard Drive, 7200RPM, Dell Mobile Precision
331-1279	1	No Fingerprint Reader and No Contactless Smartcard Reader, Dell Mobile Precision M6600
320-1924	1	17.3 HD+(1600x900) AG LED-backlit with Prem Panel Guar, Dell Mobile Precision M6600
318-0364	1	Full HD+ LCD Cover, Dell Mobile Precision M6600
421-8099	1	Genuine Windows 7 Professional, 64-bit, No Media, Mobile Precision, English
330-6322	1	Genuine Windows 7 Label, Latitude, Vostro and Mobile Precision Notebooks
430-3979	1	Dell Wireless 375 Bluetooth Module, ROW, Dell Latitude E/Mobile Precision
330-4127	1	210W/240W switchable Slim 3-Pin, AC Adapter Dell Precision M6400
330-1838	1	US - 6-FT, 3-Pin Flat Power Cord for Mobile Precision
421-4370	1	Cyberlink Power DVD 9.5, No Media, Dell OptiPlex, Latitude and Precision Workstation
421-4539	1	Roxio Creator Starter, No Media, Dell OptiPlex, Latitude and Precision Workstation
318-0354	1	8X DVD+/-RW Drive, Dell Mobile Precision
318-0351	1	Optical Bezel, Dell Mobile Precision
318-0360	1	Integrated webcam with single digital microphone, HD/Full HD, Dell Mobile Precision M6600

421-1201	1	Dell Webcam Central Software Dell Latitude/Mobile Precision
430-4017	1	Intel Centrino Ultimate-N 6300, Dell Mobile Precision
331-1866	1	Intel vPro Technology Advanced Management Features, Dell Mobile Precision M6600
342-2435	1	All Hard Drives Non-RAID, Dell Mobile Precision
312-1174	1	9-cell (97Wh) Primary Battery, Dell Mobile Precision
410-0332	1	Trend Micro Worry Free Business Services,MUI,36 Month,Dell Optiplex, Precision and Latitude
331-2973	1	No Energy Star Enabled, Dell Mobile Precision M4600/M6600
421-3872	1	No Productivity Software,Dell OptiPlex,Precision and Latitude
935-4608	1	Dell Limited Hardware Warranty Plus Service Extended Year(s)
929-9397	1	Dell Limited Hardware Warranty Plus Service Initial Year
927-5014	1	ProSupport: Next Business Day Limited Onsite Service After Remote Diagnosis 4 Year Extended
953-4930	1	ProSupport: Next Business Day Limited Onsite Service After Remote Diagnosis Initial Year
989-3449	1	Thank you choosing Dell ProSupport. For tech support, visit http://support.dell.com/ProSupport or call 1-866-516-3115
980-5654	1	ProSupport : 7x24 Technical Support , 4 Year Extended
984-4800	1	ProSupport : 7x24 Technical Support , Initial
980-5744	1	Accidental Damage Service, 5 Year
988-7689	1	Info, Complete Care
331-1643	1	Resource DVD with Drivers, Dell Mobile Precision M6600
421-5109	1	Cyberlink Power 9.5.1 AND Roxio Creator Starter Media for DVD+/-RW,Dell OptiPlex,Workstation and Latitude
421-5682	1	Media Kit,Win 7 Professional 64bit,MUI,Dell OptiPlex, Precision and Latitude
331-1641	1	Intel Core i5 vPro Processor
*		-DISCOUNT/COUPON APPL

Subtotal:	\$2,834.00
Shipping & Handling:	\$0.00
Tax:	\$233.79
<u>Environmental Disposal Fee:</u>	\$0.00
Total Price w/Discounts:	\$3,067.79

Quote Number: 604308441

Item Number	Quantity	Item Description	
A3705240	1	Office Professional 2010 (DVD)	\$499.99
Subtotal:			\$499.99
Shipping & Handling:			\$0.00
Tax:			\$41.25
<u>Environmental Disposal Fee:</u>			\$0.00

Total Price w/Discounts: \$541.24

Quote Number: 604308866

Item Number	Quantity	Item Description	
A3966196	1	90-inch Ultimate Portable Folding Matte White Projection Screen	\$499.99

Subtotal: \$499.99

Shipping & Handling: \$0.00

Tax: \$41.25

Environmental Disposal Fee: \$0.00

Total Price w/Discounts: \$541.24

Quote Number: 604309710

Item Number	Quantity	Item Description	
224-8089	1	Dell 1610HD Projector	
907-0334	1	Projector Advance Exchange Limited Warranty Coverage, 4Yr Extended.	
922-1650	1	Projector Advance Exchange 1Yr Limited Warranty. Lamp Limited Warranty is 90Days from original invoice	
908-1548	1	Dell Hardware Limited Warranty, Extended Year(s)	
908-1567	1	Dell Hardware Limited Warranty, Initial Year	
907-0344	1	Accidental Damage Service, 5 Year	
*		-DISCOUNT/COUPON APPL	
330-6581	1	Dell 1510X/1610HD Projector Lamp	\$149.99
A0386678	1	12 ft PureAV Super VGA Home Theater Cable	\$26.99
A0613800	1	PureAV Audio Splitter - 6 ft	\$11.99
A0241818	1	PureAV S-Video Cable - 12ft	\$29.99
947174-4	1	Gold Series USB Type A Male to USB Type B Male Cable- 6 ft	\$9.99

Subtotal: \$1,555.95

Shipping & Handling: \$12.00

Tax: \$129.35

Environmental Disposal Fee: \$0.00

Total Price w/Discounts: \$1,697.30

Quote Number: 604310342

Item Number	Quantity	Item Description	
225-2101	7	Dell Latitude ST	
331-4181	7	Intel Atom Processor Z670 (1.50GHz) 512KB, Dell Latitude ST	
469-0955	7	2.0GB, DDR2-800MHZ SDRAM, Integrated, Dell Latitude ST	
469-0956	7	Intel Graphics Media Accelerator 600, Dell Latitude ST	
342-3449	7	32GB Dell Mobility Solid State Drive, Dell Latitude ST	
421-6561	7	Cyberlink Power DVD 9.5, Media, Dell Latitude ST	
421-6559	7	Blio E-Reader Software for downloading and reading electronic books, Dell Latitude ST	
		10.1Inch WXGA (1280x800) Wide Viewing Angle LED with Corning Gorilla Glass, Pen and Touch	

469-0957	7	Input, Latitude ST
421-8052	7	Genuine Windows 7 Professional, 32-bit, with Media, Latitude, English
318-1342	7	No Mobile Broadband, Dell Latitude ST
331-4182	7	30W 3-Pin, AC Adapter, Dell Latitude ST
330-4016	7	US - 3 foot Flat Power Cord, Dell Latitude
421-6557	7	Dual Webcams with Digital Microphone - 1.3MP Front / 5.0MP Rear
430-4386	7	Dell Wireless 1535C 802.11a/b/g/n and Bluetooth 4.0, Dell Latitude ST
312-1283	7	4-Cell (30WH) Primary Lithium Ion Battery for Latitude ST
421-3872	7	No Productivity Software, Dell OptiPlex, Precision and Latitude
934-5057	7	Dell Limited Hardware Warranty Plus Service Initial Year
962-7720	7	ProSupport: Next Business Day Limited Onsite Service After Remote Diagnosis Initial Year
989-3449	7	Thank you choosing Dell ProSupport. For tech support, visit http://support.dell.com/ProSupport or call 1-866-516-3115
988-7289	7	No Warranty beyond 1 year
956-5310	7	ProSupport: 7x24 Technical Support, Initial
900-9987	7	Standard On-Site Installation Declined
962-7780	7	CompleteCare Accidental Damage Protection, 1 Year
988-7689	7	Info, Complete Care
331-4186	7	Resource DVD with Drivers, Dell Latitude ST
*		-DISCOUNT/COUPON APPL

Subtotal:	\$6,321.00
Shipping & Handling:	\$0.00
Tax:	\$521.49
<u>Environmental Disposal Fee:</u>	\$0.00
Total Price w/Discounts:	\$6,842.49

Important Things to Know:

- **Please save this Quote Confirmation.** To ensure that your quote is complete and accurate, please verify the configuration meets your needs.
- Learn more about the [Estimated Delivery Date](#).
- The above information on configuration, price, tax, shipping and monthly payment is estimated and subject to verification. Products displayed are available to US customers who take delivery in the 50 United States. In addition, applicable taxes and shipping & handling charges are subject to Dell's terms and conditions of sale located at www.dell.com/terms unless you have a separate written agreement. Exceptions to Dell policies are at Dell's sole discretion and additional fees may apply.
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- Shop Dell's great assortment of Samsung LED & LCD TVs, Blu-Ray, Home Theater, Cameras and Camcorders at – www.dell.com/samsung
- Visit Dell's exciting new GAME Store featuring the latest game titles, consoles and

accessories – www.dell.com/gamestore



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Bill Vansyckle

From: Dell [idd_messaging_email@dell.com] on behalf of Irene Cornel [Irene_Cornel@Dell.com]
Sent: Saturday, November 19, 2011 3:55 PM
To: Bill Vansyckle
Subject: Your Dell Quote(s): 604310342

[Product](#)[Services](#)[Solutions](#)[Support](#)[Purchase Help](#)**Your Dell Quote**

Thank you for your interest in Dell. This message contains all of the information regarding your products and/or services. Please verify that this quote is accurate and contact your sales professional if you would like to place this order. If you have any further questions regarding our products or services, please visit www.dell.com.



Thanks again for choosing Dell.

Quote Information

Customer Number: 121662873
Customer Name: CITY OF OVILLA
Your Sales Professional: Irene Cornel
Irene_Cornel@Dell.com
(800) 456-3355x 4251128
Quote Number: 604310342
Quote Date: 11/19/2011
Estimated Delivery Date: If you place your order today, it is estimated to be delivered on or before **12/13/2011**.
[Learn More](#)

Customer Information

Billing Contact: BILL VANSYCKLE
Billing Phone Number: (972) 617-7262
Billing Address: 105 COCKRELL HILL RD
RED OAK, TX 75154-1493
Delivery Contact: BILL VANSYCKLE
Delivery Phone Number: (972) 617-7262
Delivery Address: 105 COCKRELL HILL RD
RED OAK, TX 75154-1493

Quote Details

11/19/2011

Quote Number: 604310342

Item Number	Quantity	Item Description
225-2101	7	Dell Latitude ST
331-4181	7	Intel Atom Processor Z670 (1.50GHz) 512KB, Dell Latitude ST
469-0955	7	2.0GB, DDR2-800MHZ SDRAM, Integrated, Dell Latitude ST
469-0956	7	Intel Graphics Media Accelerator 600, Dell Latitude ST
342-3449	7	32GB Dell Mobility Solid State Drive, Dell Latitude ST
421-6561	7	Cyberlink Power DVD 9.5, Media, Dell Latitude ST
421-6559	7	Blio E-Reader Software for downloading and reading electronic books, Dell Latitude ST
469-0957	7	10.1Inch WXGA (1280x800) Wide Viewing Angle LED with Corning Gorilla Glass, Pen and Touch Input, Latitude ST
421-8052	7	Genuine Windows 7 Professional, 32-bit, with Media, Latitude, English
318-1342	7	No Mobile Broadband, Dell Latitude ST
331-4182	7	30W 3-Pin, AC Adapter, Dell Latitude ST
330-4016	7	US - 3 foot Flat Power Cord, Dell Latitude
421-6557	7	Dual Webcams with Digital Microphone - 1.3MP Front / 5.0MP Rear
430-4386	7	Dell Wireless 1535C 802.11a/b/g/n and Bluetooth 4.0, Dell Latitude ST
312-1283	7	4-Cell (30WH) Primary Lithium Ion Battery for Latitude ST
421-3872	7	No Productivity Software, Dell OptiPlex, Precision and Latitude
934-5057	7	Dell Limited Hardware Warranty Plus Service Initial Year
962-7720	7	ProSupport: Next Business Day Limited Onsite Service After Remote Diagnosis Initial Year
989-3449	7	Thank you choosing Dell ProSupport. For tech support, visit http://support.dell.com/ProSupport or call 1-866-516-3115
988-7289	7	No Warranty beyond 1 year
956-5310	7	ProSupport: 7x24 Technical Support, Initial
900-9987	7	Standard On-Site Installation Declined
962-7780	7	CompleteCare Accidental Damage Protection, 1 Year
988-7689	7	Info, Complete Care
331-4186	7	Resource DVD with Drivers, Dell Latitude ST
*		-DISCOUNT/COUPON APPL

Subtotal:	\$6,321.00
Shipping & Handling:	\$0.00
Tax:	\$521.49
<u>Environmental Disposal Fee:</u>	\$0.00
Total Price w/Discounts:	\$6,842.49

Important Things to Know:

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- Learn more about the [Estimated Delivery Date](#).
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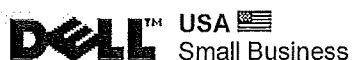
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Bill Vansyckle

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Customer Name: CITY OF OVILLA
Your Sales Professional: Irene Cornel
Irene_Cornel@Dell.com
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Quote Number: 604308396
604308441
604308866
604309710
604310342
Quote Date: 11/19/2011
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Billing Phone Number: (972) 617-7262
Billing Address: 105 COCKRELL HILL RD
RED OAK, TX 75154-1493
Delivery Contact: BILL VANSYCKLE
Delivery Phone Number: (972) 617-7262
Delivery Address: 105 COCKRELL HILL RD

11/19/2011

RED OAK, TX 75154-1493

Quote Details**Quote Number: 604308396**

Item Number	Quantity	Item Description
225-0379	1	Dell Mobile Precision M6600
317-6071	1	Intel Core i5-2520M Dual Core 2.50GHz 3MB, Dell Mobile Precision M4600/M6600
317-3636	1	8.0GB, DDR3-1333 SDRAM, 2 DIMM for Mobile Precision
331-1249	1	Internal Backlit English Keyboard, Dell Mobile Precision
331-2809	1	Tech Setup Guide, English, Dell Mobile Precision
331-2169	1	Documentation (English/French), Dell Latitude E-Family/Mobile Precision
320-1922	1	AMD FirePro M8900 Mobility Pro Graphics with 2GB GDDR5, Dell Mobile Precision M6600
342-2361	1	250GB Hard Drive, 7200RPM, Dell Mobile Precision
331-1279	1	No Fingerprint Reader and No Contactless Smartcard Reader, Dell Mobile Precision M6600
320-1924	1	17.3 HD+(1600x900) AG LED-backlit with Prem Panel Guar, Dell Mobile Precision M6600
318-0364	1	Full HD+ LCD Cover, Dell Mobile Precision M6600
421-8099	1	Genuine Windows 7 Professional, 64-bit, No Media, Mobile Precision, English
330-6322	1	Genuine Windows 7 Label, Latitude, Vostro and Mobile Precision Notebooks
430-3979	1	Dell Wireless 375 Bluetooth Module, ROW, Dell Latitude E/Mobile Precision
330-4127	1	210W/240W switchable Slim 3-Pin, AC Adapter Dell Precision M6400
330-1838	1	US - 6-FT, 3-Pin Flat Power Cord for Mobile Precision
421-4370	1	Cyberlink Power DVD 9.5, No Media, Dell OptiPlex, Latitude and Precision Workstation
421-4539	1	Roxio Creator Starter, No Media, Dell OptiPlex, Latitude and Precision Workstation
318-0354	1	8X DVD+/-RW Drive, Dell Mobile Precision
318-0351	1	Optical Bezel, Dell Mobile Precision
318-0360	1	Integrated webcam with single digital microphone, HD/Full HD, Dell Mobile Precision M6600
421-1201	1	Dell Webcam Central Software Dell Latitude/Mobile Precision
430-4017	1	Intel Centrino Ultimate-N 6300, Dell Mobile Precision
331-1866	1	Intel vPro Technology Advanced Management Features, Dell Mobile Precision M6600
342-2435	1	All Hard Drives Non-RAID, Dell Mobile Precision
312-1174	1	9-cell (97Wh) Primary Battery, Dell Mobile Precision
410-0332	1	Trend Micro Worry Free Business Services, MUI, 36 Month, Dell Optiplex, Precision and Latitude
331-2973	1	No Energy Star Enabled, Dell Mobile Precision M4600/M6600

421-3872	1	No Productivity Software,Dell OptiPlex,Precision and Latitude
935-4608	1	Dell Limited Hardware Warranty Plus Service Extended Year(s)
929-9397	1	Dell Limited Hardware Warranty Plus Service Initial Year
927-5014	1	ProSupport: Next Business Day Limited Onsite Service After Remote Diagnosis 4 Year Extended
953-4930	1	ProSupport: Next Business Day Limited Onsite Service After Remote Diagnosis Initial Year
989-3449	1	Thank you choosing Dell ProSupport. For tech support, visit http://support.dell.com/ProSupport or call 1-866-516-3115
980-5654	1	ProSupport : 7x24 Technical Support , 4 Year Extended
984-4800	1	ProSupport : 7x24 Technical Support , Initial
980-5744	1	Accidental Damage Service, 5 Year
988-7689	1	Info, Complete Care
331-1643	1	Resource DVD with Drivers, Dell Mobile Precision M6600
421-5109	1	Cyberlink Power 9.5.1 AND Roxio Creator Starter Media for DVD+/-RW,Dell OptiPlex,Workstation and Latitude
421-5682	1	Media Kit,Win 7 Professional 64bit,MUI,Dell OptiPlex, Precision and Latitude
331-1641	1	Intel Core i5 vPro Processor
*		-DISCOUNT/COUPON APPL

Subtotal:	\$2,834.00
Shipping & Handling:	\$0.00
Tax:	\$233.79
<u>Environmental Disposal Fee:</u>	\$0.00
Total Price w/Discounts:	\$3,067.79

Quote Number: 604308441

Item Number	Quantity	Item Description	
A3705240	1	Office Professional 2010 (DVD)	\$499.99
Subtotal:			\$499.99
Shipping & Handling:			\$0.00
Tax:			\$41.25
<u>Environmental Disposal Fee:</u>			\$0.00
Total Price w/Discounts:			\$541.24

Quote Number: 604308866

Item Number	Quantity	Item Description	
A3966196	1	90-inch Ultimate Portable Folding Matte White Projection Screen	\$499.99
Subtotal:			\$499.99
Shipping & Handling:			\$0.00
Tax:			\$41.25

<u>Environmental Disposal Fee:</u>	\$0.00
Total Price w/Discounts:	\$541.24

Quote Number: 604309710

Item Number	Quantity	Item Description	
224-8089	1	Dell 1610HD Projector	
907-0334	1	Projector Advance Exchange Limited Warranty Coverage, 4Yr Extended. Projector Advance Exchange 1Yr Limited Warranty.	
922-1650	1	Lamp Limited Warranty is 90Days from original Invoice	
908-1548	1	Dell Hardware Limited Warranty, Extended Year(s)	
908-1567	1	Dell Hardware Limited Warranty, Initial Year	
907-0344	1	Accidental Damage Service, 5 Year	
*		-DISCOUNT/COUPON APPL	
330-6581	1	Dell 1510X/1610HD Projector Lamp	\$149.99
A0386678	1	12 ft PureAV Super VGA Home Theater Cable	\$26.99
A0613800	1	PureAV Audio Splitter - 6 ft	\$11.99
A0241818	1	PureAV S-Video Cable - 12ft	\$29.99
947174-4	1	Gold Series USB Type A Male to USB Type B Male Cable- 6 ft	\$9.99

Subtotal:	\$1,555.95
Shipping & Handling:	\$12.00
Tax:	\$129.35
<u>Environmental Disposal Fee:</u>	\$0.00
Total Price w/Discounts:	\$1,697.30

Quote Number: 604310342

Item Number	Quantity	Item Description
225-2101	7	Dell Latitude ST
331-4181	7	Intel Atom Processor Z670 (1.50GHz) 512KB, Dell Latitude ST
469-0955	7	2.0GB, DDR2-800MHZ SDRAM, Integrated, Dell Latitude ST
469-0956	7	Intel Graphics Media Accelerator 600, Dell Latitude ST
342-3449	7	32GB Dell Mobility Solid State Drive, Dell Latitude ST
421-6561	7	Cyberlink Power DVD 9.5, Media, Dell Latitude ST
421-6559	7	Blio E-Reader Software for downloading and reading electronic books, Dell Latitude ST
469-0957	7	10.1Inch WXGA (1280x800) Wide Viewing Angle LED with Corning Gorilla Glass, Pen and Touch Input, Latitude ST
421-8052	7	Genuine Windows 7 Professional, 32-bit, with Media, Latitude, English
318-1342	7	No Mobile Broadband, Dell Latitude ST
331-4182	7	30W 3-Pin, AC Adapter, Dell Latitude ST
330-4016	7	US - 3 foot Flat Power Cord, Dell Latitude
421-6557		Dual Webcams with Digital Microphone - 1.3MP

	7	Front / 5.0MP Rear
430-4386	7	Dell Wireless 1535C 802.11a/b/g/n and Bluetooth
		4.0, Dell Latitude ST
312-1283	7	4-Cell (30WH) Primary Lithium Ion Battery for
		Latitude ST
421-3872	7	No Productivity Software, Dell OptiPlex, Precision
		and Latitude
934-5057	7	Dell Limited Hardware Warranty Plus Service Initial
		Year
962-7720	7	ProSupport: Next Business Day Limited Onsite
		Service After Remote Diagnosis Initial Year
989-3449	7	Thank you choosing Dell ProSupport. For tech
		support, visit http://support.dell.com/ProSupport or
		call 1-866-516-3115
988-7289	7	No Warranty beyond 1 year
956-5310	7	ProSupport: 7x24 Technical Support, Initial
900-9987	7	Standard On-Site Installation Declined
962-7780	7	CompleteCare Accidental Damage Protection, 1
		Year
988-7689	7	Info, Complete Care
331-4186	7	Resource DVD with Drivers, Dell Latitude ST
*		-DISCOUNT/COUPON APPL

Subtotal:	\$6,321.00
Shipping & Handling:	\$0.00
Tax:	\$521.49
<u>Environmental Disposal Fee:</u>	\$0.00
Total Price w/Discounts:	\$6,842.49

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Delivery Contact: BILL VANSYCKLE
Delivery Phone Number: (972) 617-7262
Delivery Address: 105 COCKRELL HILL RD
RED OAK, TX 751541493

Quote Details

11/19/2011

Quote Number: 604309710

Item Number	Quantity	Item Description	
224-8089	1	Dell 1610HD Projector	
907-0334	1	Projector Advance Exchange Limited Warranty Coverage, 4Yr Extended.	
922-1650	1	Projector Advance Exchange 1Yr Limited Warranty. Lamp Limited Warranty is 90Days from original invoice	
908-1548	1	Dell Hardware Limited Warranty, Extended Year(s)	
908-1567	1	Dell Hardware Limited Warranty, Initial Year	
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*		-DISCOUNT/COUPON APPL	
330-6581	1	Dell 1510X/1610HD Projector Lamp	\$149.99
A0386678	1	12 ft PureAV Super VGA Home Theater Cable	\$26.99
A0613800	1	PureAV Audio Splitter - 6 ft	\$11.99
A0241818	1	PureAV S-Video Cable - 12ft	\$29.99
947174-4	1	Gold Series USB Type A Male to USB Type B Male Cable- 6 ft	\$9.99
Subtotal:			\$1,555.95
Shipping & Handling:			\$12.00
Tax:			\$129.35
Environmental Disposal Fee:			\$0.00
Total Price w/Discounts:			\$1,697.30

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Quote Number:	604308866
Quote Date:	11/19/2011
Estimated Delivery Date:	If you place your order today, it is estimated to be delivered on or before 11/23/2011 . Learn More

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Billing Phone Number:	(972) 617-7262
Billing Address:	105 COCKRELL HILL RD RED OAK, TX 75154-1493
Delivery Contact:	BILL VANSYCKLE
Delivery Phone Number:	(972) 617-7262
Delivery Address:	105 COCKRELL HILL RD RED OAK, TX 75154-1493

Quote Details

11/19/2011

Quote Number: 604308866

Item Number	Quantity	Item Description	
A3966196	1	90-inch Ultimate Portable Folding Matte White Projection Screen	\$499.99
Subtotal:			\$499.99
Shipping & Handling:			\$0.00
Tax:			\$41.25
<u>Environmental Disposal Fee:</u>			\$0.00
Total Price w/Discounts:			\$541.24

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Your Sales Professional: Irene Cornel
Irene_Cornel@Dell.com
(800) 456-3355x 4251128
Quote Number: 604308396
604308441
Quote Date: 11/19/2011
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11/19/2011

Quote Details

Quote Number: 604308396

Item Number	Quantity	Item Description
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317-6071	1	Intel Core i5-2520M Dual Core 2.50GHz 3MB, Dell Mobile Precision M4600/M6600
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331-2809	1	Tech Setup Guide, English, Dell Mobile Precision
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330-1838	1	US - 6-FT, 3-Pin Flat Power Cord for Mobile Precision
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318-0351	1	Optical Bezel, Dell Mobile Precision
318-0360	1	Integrated webcam with single digital microphone, HD/Full HD, Dell Mobile Precision M6600
421-1201	1	Dell Webcam Central Software Dell Latitude/Mobile Precision
430-4017	1	Intel Centrino Ultimate-N 6300, Dell Mobile Precision
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421-3872	1	No Productivity Software, Dell OptiPlex, Precision and Latitude
		Dell Limited Hardware Warranty Plus Service

935-4608	1	Extended Year(s)
929-9397	1	Dell Limited Hardware Warranty Plus Service Initial Year
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953-4930	1	ProSupport: Next Business Day Limited Onsite Service After Remote Diagnosis Initial Year
989-3449	1	Thank you choosing Dell ProSupport. For tech support, visit http://support.dell.com/ProSupport or call 1-866-516-3115
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988-7689	1	Info, Complete Care
331-1643	1	Resource DVD with Drivers, Dell Mobile Precision M6600
421-5109	1	Cyberlink Power 9.5.1 AND Roxio Creator Starter Media for DVD+/-RW,Dell OptiPlex,Workstation and Latitude
421-5682	1	Media Kit,Win 7 Professional 64bit,MUI,Dell OptiPlex, Precision and Latitude
331-1641	1	Intel Core i5 vPro Processor
*		-DISCOUNT/COUPON APPL
		Subtotal: \$2,834.00
		Shipping & Handling: \$0.00
		Tax: \$233.79
		Environmental Disposal Fee: \$0.00
		Total Price w/Discounts: \$3,067.79

Quote Number: 604308441

Item Number	Quantity	Item Description	
A3705240	1	Office Professional 2010 (DVD)	\$499.99
			Subtotal: \$499.99
			Shipping & Handling: \$0.00
			Tax: \$41.25
			Environmental Disposal Fee: \$0.00
			Total Price w/Discounts: \$541.24

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- Learn more about the Estimated Delivery Date.
- The above information on configuration, price, tax, shipping and monthly payment is estimated and subject to verification. Products displayed are available to US customers who take delivery in the 50 United States. In addition, applicable taxes and shipping & handling charges are subject to Dell's terms and conditions of sale located at www.dell.com/terms unless you have a separate written agreement. Exceptions to Dell policies are at Dell's sole discretion and additional fees may apply.
- Interested in learning more about the benefits of unlocked phones? Visit the Nokia

Brand Store for more details – www.dell.com/nokia

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Bill Vansyckle

From: Quinn, John [John.Quinn@bestbuy.com]
Sent: Monday, September 05, 2011 10:01 AM
To: Bill Vansyckle
Subject: Your Best Buy For Business Quote - [224793560]

Good morning Mayor,

Following is pricing run-down for the upgrades we discussed last Wednesday -- including seven tablets, accessories. I'm waiting for install quote from my sales engineer for getting the mic system in, projector-computer link and training of staff. I should have that on Tuesday (tomorrow) when everyone's back at work. Thank you.

John Quinn, BBFB Acct Mgr
John.quinn@bestbuy.com
 817-525-5946

Quotation Number: 224793560

Best Buy For Business
 7601 Penn Avenue South
 Richfield, MN 55422-3645

To: Bill Vansyckle
 City of Ovilla
 105 COCKRELL HILL RD
 OVILLA, TX 75154

Info:
 Requested Date: 09/05/11
 Expiration Date: 09/19/11
 Customer Number: 1337875
 Customer PO#: N/A
 Payment Type: TBD

From:
John.Quinn@bestbuy.com
 Business Professional
 Best Buy For Business
 Phone: 8175255946
 Fax: (952) 430-0833
 Cell: 8175255946

Dear Bill Vansyckle,

Thank you for requesting the following quote from Best Buy For Business.

Sold To:
 Bill Vansyckle
 City of Ovilla
 105 COCKRELL HILL RD
 OVILLA, TX 75154

Bill To:
 Bill Vansyckle
 City of Ovilla
 105 COCKRELL HILL RD
 OVILLA, TX 75154

Ship To:
 Bill Vansyckle
 City of Ovilla
 105 COCKRELL HILL RD
 OVILLA, TX 75154

QTY	DESCRIPTION	ITEM#/MFR#	PRICE
1	<u>NADY 15 INPUT MINI MIXER WITHUSB</u> <u>INTERFACE NIC</u> Availability: In Stock Catalog: Business	BB11284099 149670 MM-15USB	\$148.89
5	<u>Nady SPC-15 - microphone</u> Availability: In Stock Catalog: Business	BB11286710 149670 SPC-15 NADY	\$37.49
1	<u>Cables to Go TruLink Wireless USB to</u> <u>VGA Kit - wireless video extender</u>	BB11272109 10760 29356	\$158.82

Availability: In Stock Catalog: Business				
3	<u>Cables To Go Pro-Audio - audio cable - 25 ft</u>	BB10962624 10760 40049	\$18.18	\$54.54
Availability: In Stock Catalog: Business				
2	<u>Cables To Go Pro-Audio - audio cable - 12 ft</u>	BB10962547 10760 40054	\$12.86	\$25.72
Availability: In Stock Catalog: Business				
1	<u>Elite Manual Series M71XWS1 - projection screen - 71 in (180 cm)</u>	BB10879699 63220 M71XWS1	\$64.73	\$64.73
Availability: In Stock Catalog: Business				
1	<u>Lenovo G560 0679 - P P6200 2.13 GHz - 15.6" TFT</u>	BB11184470 62810 0679ALU	\$513.99	\$513.99
Availability: In Stock Catalog: Business				
1	<u>Pyro Audio Creator - Windows</u>	BB11019177 77640 2226407	\$30.76	\$30.76
Availability: Usually ships in 1 - 2 weeks Catalog: Business				
7	<u>ASUS Eee Pad Transformer TF101 - tablet - Android 3.x (Honeycomb) - 16 GB - 10.1" - espresso</u>	BB11271140 20100 TF101-A1	\$387.22	\$2,710.54
Availability: In Stock Catalog: Business				
7	<u>ASUS case for web tablet</u>	BB11218022 20100 90-OK02SP20000Q	\$54.35	\$380.45
Availability: In Stock Catalog: Business				
7	<u>Trend Micro Mobile Essentials</u>	BB11306279 14700 MOBE7967	\$9.99	\$69.93
Availability: Usually ships in 3 - 5 days Catalog: Business				
7	<u>ZAGG InvisibleSHIELD for Asus Transformer Tablets</u>	BB11278032 63810 ASUSTRANS	\$9.88	\$69.16
Availability: Usually ships in 3 - 5 days Catalog: Business				

1	<u>Optoma XGA DLP Multimedia Projector</u> Availability: Usually ships in 3 - 5 days Catalog: Business	BB11206016 13480 PRO260X	\$524.99	\$524.99
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1	<u>2YR PROJO Commercial Geek Squad Black Tie Protection</u> Availability: Usually ships in 3 - 5 days Catalog: Business	BB11191631 6490073 1713508	\$149.99	\$149.99
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Notes:

Product Total:	\$5,089.96
Est. Tax:	\$0.00
Quote Total:	\$5,089.96
=====	

If you have questions or require additional information, please contact me. If you would like to place this order online simply use this link: <http://www.bestbuybusiness.com/bbfb/en/US/direct/bestbuy?cmd=QuoteDisplay&ShoppingCartKey=224793560>

Best Buy For Business is pleased to provide the quote you requested. We realize you have numerous options for procuring IT Products and appreciate that you contacted us. We will honor the prices on this quote through the expiration date identified above.

Given the rapid change in technology and product availability, Best Buy For Business cannot guarantee all the items on this quote will be available for purchase in the future. In that case, we will work together to make changes or modifications to your quote or order.

Thank you for partnering with Best Buy For Business on this opportunity.

At your service,

John Quinn
Account Manager
817-525-5946 direct
952-430-0833 fax
John.Quinn@bestbuy.com



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Best Buy for Business
609 Enterprise Drive Ste 300
Flower Mound, TX 75028

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Audio Visual Equipment for Conference Room

Quote #1

ITD Home

Includes the following:

Samsung 50" Ultra Thin 1080p Plasma TV

Russound X75- Sound Amplifier

Proficient C645 - 4 Speakers with 1" pivoting Dome Tweeters

Sony BDP-S360 Blu-ray Player with 1080P Output

This package also includes the TV Mount, Cabel Installation & Programming

This Package Price W/O Wireless Mouse & Keyboard

\$2,968.00

Wireless Keyboard & Mouse

\$95.00

ITD Home Package with Mouse & Keyboard plus Installation - total price

\$3,063.00

Quote #2

ITD Home

Includes the following:

Samsung 58" Ultra Thin 1080p Plasma TV

Russound X75- Sound Amplifier

Proficient C645 - 4 Speakers with 1" pivoting Dome Tweeters

Sony BDP-S360 Blu-ray Player with 1080P Output

This package also includes the TV Mount, Cabel Installation & Programming

This Package Price W/O Wireless Mouse & Keyboard

\$3,668.00

Wireless Keyboard & Mouse

\$95.00

ITD Home Package with Wireless Keyboard & Mouse and Installation - total price

\$3,763.00

Quote #3

Dell

Dell S500 Projector Wireless

Dell Wall Mount Bracket

60" Whiteboard Screen

with Cables

Installation not included

\$1,149.98

Wireless Keyboard & Mouse

\$95.00

Dell Wall Mounted Projector, Whiteboard & Wireless Keyboard Player
& Mouse total Price without installation, Speakers, Amplifier or Blu-ray

\$1,244.98

Quote #4

Dell

Ceiling Mount Dell Projector

60" Projector Screen

with Hardware

\$770.07

Wireless Keyboard & Mouse

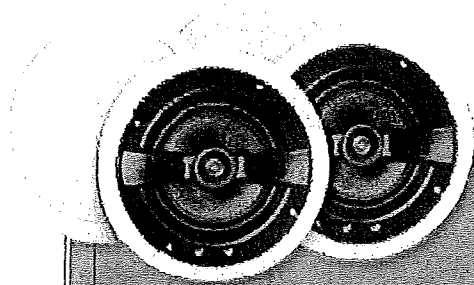
\$95.00

Total for a ceiling mounted Dell Projector, 60" Projector Screen amplifier or Blu-ray Player
and Wireless Keyboard & Mouse, without installation, speakers,

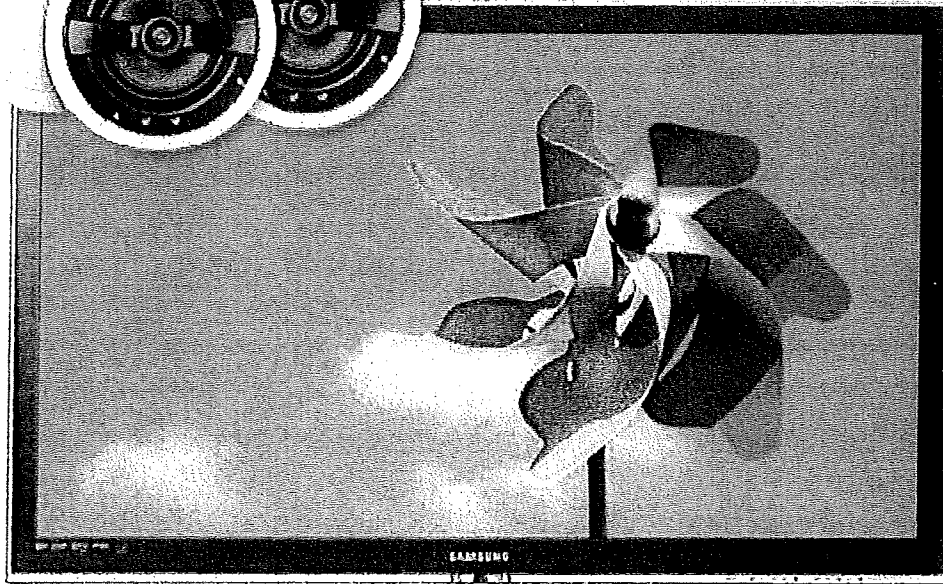
\$865.07

Quote #1

Complete Conference Room Package



C645: In-ceiling speaker pair

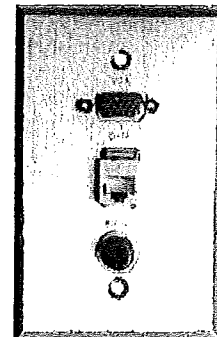


Sony Blu-ray Player



Russound X75 Amplifier

Conference Room Package Includes:	
1	Samsung PN50C550 50inch 1080p High Definition Plasma TV
1	Russound X75: 75 Watt 2-Channel Dual Source Power Amplifier with Auto-Source Switching.
4	Proficient C645: 6 1/2" 150 Watt In-Ceiling Speaker Pair with Kevlar Woofer and 1" Pivoting Aluminum Dome Tweeters
1	Sony BDP-S360 Blu-ray Player with 1080p Output
1	Omni Extra Large Flat Panel TV Mount
2	9' HDMI Cables Installed from TV Location to Rack (Blu-Ray) and from TV to Terminated Plate at Computer Location.
1	Pre-wire and trim out 3 port Multi-Media Plate Consisting of Internet, Video and Audio. (For Computer Viewing).
Complete Cabling, Installation, and Programming Included	

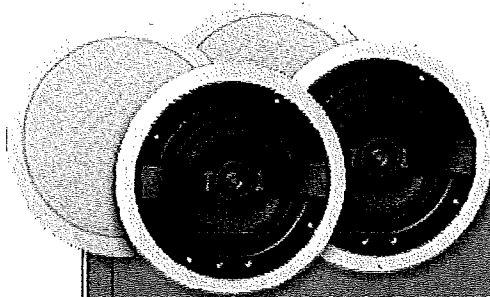


Used to Hear and View Image from Computer to 58" TV and Ceiling Speakers

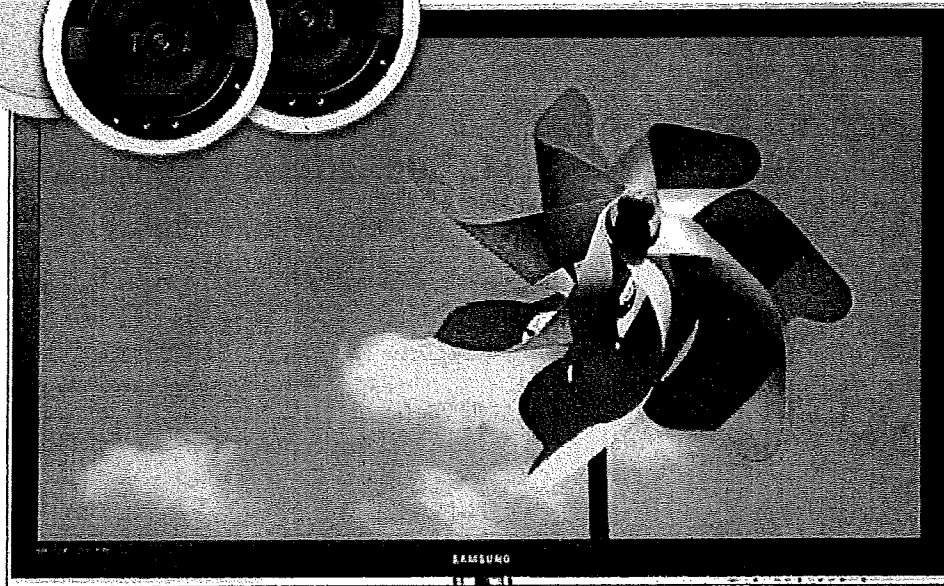
Complete Conference Room Package = \$2968.00

Quote #2

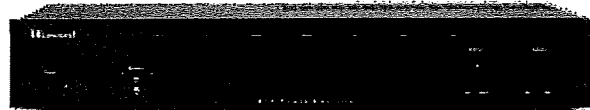
Complete Conference Room Package



C645: In-ceiling speaker pair

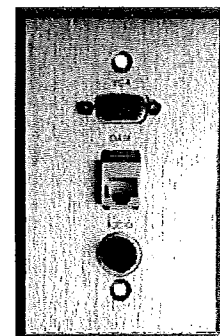


Sony Blu-ray Player



Russound X75 Amplifier

Conference Room Package Includes:	
1	Samsung PN58C550 58inch "Ultra-thin"1080p High Definition Plasma TV
1	Russound X75: 75 Watt 2-Channel Dual Source Power Amplifier with Auto-Source Switching.
4	Proficient C645: 6 1/2" 150 Watt In-Ceiling Speaker Pair with Kevlar Woofer and 1" Pivoting Aluminum Dome Tweeters
1	Sony BDP-S360 Blu-ray Player with 1080p Output
1	Omni Extra Large Flat Panel TV Mount
2	9' HDMI Cables Installed from TV Location to Rack (Blu-Ray) and from TV to Terminated Plate at Computer Location.
1	Pre-wire and trim out 3 port Multi-Media Plate Consisting of Internet, Video and Audio. (For Computer Viewing).
Complete Cabling, Installation, and Programming Included	



Used to Hear and View Image from Computer to 58" TV and Ceiling Speakers

Complete Conference Room Package = \$3668.00

Sharon Jungman

From: mark@itdhome.com
Sent: Tuesday, February 22, 2011 4:28 PM
To: Sharon Jungman
Cc: Travis Vandygriff
Subject: Proposal from ITD Home
Attachments: Ovilla Conference Room Pkg.pdf

Sharon,

It was a pleasure meeting you last week and hope we can help you in completing your City Conference Room.

I have attached a 1 page pdf file which contains an audio/video proposal based on our walk thru with you last week. It includes the following:

- Samsung 58" "ultra thin" 1080p Plasma TV.
- Extra Large Flat Mount and hardware for Hanging TV.
- 4 Proficient 6 1/2" Flush Ceiling Speakers.
- Russound 75 watt Amplifier.
- Sony 1080p Blu-ray Player.
- 3 port Multi-media plate (used to display Computer Image and Sound to TV and Ceiling Speakers).
- All Cabling, Installation and Programming Included.
- Russound IR Control Kit (used to control Equipment in Closet)

If you have any questions, please let me know. Otherwise, I'll touch base with you in a couple of days.

Best regards,

Mark Vandygriff
ITD Home
(214) 686-7213
mark@itdhome.com

DELL

Quote #3

QUOTATION

QUOTE #: 575961969

Customer #: 17131346

Contract #: 48ABO

Customer Agreement #: DIR-SDD-890-TX

Quote Date: 2/25/11

Date: 2/25/11 4:05:25 PM

Customer Name: CITY OF OVILLA

TOTAL QUOTE AMOUNT:	\$2,691.38		
Product Subtotal:	\$2,691.38		
Tax:	\$0.00		
Shipping & Handling:	\$0.00		
Shipping Method:	Ground	Total Number of System Groups:	1

GROUP: 1	QUANTITY: 1	SYSTEM PRICE: \$1,541.40	GROUP TOTAL: \$1,541.40
Base Unit:	Dell S600w Projector (225-0526)		
Service:	Projector Advance Exchange Limited Warranty Coverage, 1 Year Extended (929-6731)		
Service:	Projector Advance Exchange 1Yr Limited Warranty. Lamp Limited Warranty is 90Days from original invoice (938-7240)		
Service:	Dell Limited Hardware Warranty, Extended Year(s) (932-9008)		
Service:	Dell Limited Hardware Warranty, Initial Year (927-2107)		

SOFTWARE & ACCESSORIES			
Product	Quantity	Unit Price	Total
Dell S500w/wi Projector Wallmount Bracket, Customer Install (331-1312)	1	\$173.99	\$173.99
Dell S600w Projector Wireless USB Dongle, Customer Install (331-2359)	1	\$60.89	\$60.89
1.5FT RAPIDRUN HD15+3.5+3RCA FLYING LEAD (A2312776)	1	\$33.43	\$33.43
50FT CBL UXGA RUNNER-RAPIDRUN PLENUM TYPE A (A0811609)	1	\$167.19	\$167.19
CABLES TO GO RAPIDRUN AL WPLATE HD15+3.5+3RCA+KS (A3167924)	1	\$50.15	\$50.15
SINGLE GANG XTRA DEEP JUNCTION BOX (A1656694)	1	\$19.35	\$19.35
DELL IC ONLY 6FT HD15 M/M UXGA CABLE (A1765537)	1	\$9.67	\$9.67
CABLES TO GO 6FT 3.5MM STEREO AUDIO CABLE M/M (A3584017)	1	\$7.03	\$7.03
6FT CABLE AUDIO VIDEO RCA-3 RCA M/M VELOCITY (A2782519)	1	\$13.19	\$13.19
PXE-DCM+ Pixie Display Control Module (A2025512)	1	\$237.59	\$237.59
PIXIE ONLY BASIC INSTALLATION KIT (A1366209)	1	\$36.95	\$36.95
60" WhiteBoard Screen (A3962354)	1	\$340.55	\$340.55
Number of S & A Items: 12		S&A Total Amount: \$1,149.98	

SALES REP:	Carlos Vasquez	PHONE:	1866-302-7449
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Email Address:	carlos_vasquez_g@dell.com	Phone Ext:	7250150
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Please review this quote carefully. If complete and accurate, you may place your order online at www.dell.com/qto (use quote number above). POs and payments should be made to *Dell Marketing L.P.*

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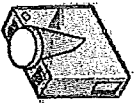
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For certain products shipped to end-users in California, a State Environmental Fee will be applied. For Asset Recovery/Recycling Services, visit www.dell.com/assetrecovery.

60 inch SCREEN

Dell ultra Short throw Projector
Pictured to the right

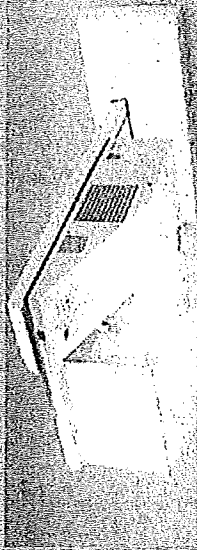


Simple Wall Control

F

F

Dell S500Wt Projector S500Wt Projector Mount 331-1312 Wireless Module 331-2359 1.5FT RAPIDRUN HD15+3.5+3RCA FLYING LEAD A2312776RapidRun PC/Video UXGA Runner Cable - 50 ft A0811609 Single Gang wallplate VGA 3.5mm, Composite AV, Keystone A3167924 SINGLE GANG EXTRA DEEP JUNCTION BX-WHITE A16566946R VGA M/M VGA cable A17655376ft 3.5mm cable A35840176FT CABLE AUDIO VIDEO RCA-3 RCA M/M A2782519PXE-DCM+ Pixie Display Control Module A2025512PIXIE ONLY BASIC INSTALLATION KIT A1366209 Elite Screens, Inc 60" WhiteBoard Screen A3962354



55110 Short Throw Projector
60" White Board Screen
1.5ft RapidRun
Wireless Module
331-2359

Projector 1691-
Cableing

\$144 for Bulbs

DELL

QUOTATION

QUOTE #: 573709885

Customer #: 17131346

Contract #: 48ABO

Customer Agreement #: DIR-SDD-890-TX

Quote Date: 2/7/11

Date: 2/7/11 1:32:24 PM

Customer Name: CITY OF OVILLA

TOTAL QUOTE AMOUNT:	\$770.07		
Product Subtotal:	\$770.07		
Tax:	\$0.00		
Shipping & Handling:	\$0.00		
Shipping Method:	Next Day	Total Number of System Groups:	0

SOFTWARE & ACCESSORIES			
Product	Quantity	Unit Price	Total
Type 11 Contract-Projector Advance Exchange 1Yr Limited Warranty Coverage. (904-1471)	1	\$0.00	\$0.00
Type 11 Contract-Projector Advance Exchange 1Yr Limited Warranty. Lamp Limited Warranty is 90Days from origina (905-1530)	1	\$0.00	\$0.00
Dell Hardware Limited Warranty, Extended Year(s) (905-2188)	1	\$10.00	\$10.00
Dell Hardware Limited Warranty, Initial Year (905-0137)	1	\$26.00	\$26.00
Dell 1410X Projector (224-7172)	1	\$540.48	\$540.48
Da-Lite 60-Inch x 80-Inch Projector Screen (A1998823)	1	\$193.59	\$193.59
Number of S & A Items: 6		S&A Total Amount: \$770.07	

COMMENTS
REP ID 151522

SALES REP:	Patricia Mendez	PHONE:	800-727-1100
Email Address:	Patricia_Mendez@Dell.com	Phone Ext:	7418723

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www.dell.com/qto (use quote number above). POs and payments should be made to *Dell Marketing L.P.*

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To Get Your Order Fast...go online to www.dell.com

Purchase Order Requirements

- 1 Purchase Order Number**
- 1 Customer Number**
- 1 Dell Quotation Number**
- 1 "Bill-To" Address, Contact Name & Phone Number**
- 1 "Ship-To" Address, Contact Name & Phone Number**
- 1 Description, Quantity & Price of Equipment**
- 1 Contract Vehicle Used for Purchase**
 - Your purchase is subject to Dell's "U.S. Terms and Conditions of Sale – Direct" at www.dell.com/terms, unless you have a separate purchase agreement with Dell that governs this purchase.
- 1 Purchasing Department Contact Name & Phone Number**

- ☐ **Signature** Make sure an employee authorized to bind your company or entity signs the P.O.
- ☐ **Payment Terms: Net 30 Days** Dell's 30 day terms of payment are contingent upon credit approval.
- ☐ **Ship Method & Pricing**
- ☐ **Tax Status**

Indicate whether the order is taxable or non-taxable.

- Dell collects sales/use tax on all orders unless a valid tax exemption certificate is on file in Dell's Tax Dept. (ph: 1-800-433-9019; fax: 1-800-433-9023).
- Tax is charged based on shipping location; therefore, companies with multiple locations must have a tax exemption certificate on file for each state to which tax exempt purchases are shipped.
- ° If tax exempt, the "bill-to" company name on the purchase order must match the company name on the tax exemption certificate.

Dell's U.S. Return Policy

Dell's U.S. return policy can be found at www.dell.com/policy/legal/warranty.htm . Contractual provisions mutually agreed to by Customer and Dell related to returns will take precedence over the on-line policy.

Important Note: Purchase orders not meeting these requirements may result in delayed order processing.

Purchase order management helps us maintain our commitment to excellence by allowing us to process orders accurately and efficiently. If you have any questions, please contact your Dell Sales representative for assistance.

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Small & Medium Business Accessories Projector: HD Digital Projectors, and Projector Accessories

Windows®. Life without Walls®. Dell recommends Windows 7.

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<input checked="" type="checkbox"/> Remove	<input checked="" type="checkbox"/> Remove	<input checked="" type="checkbox"/> Remove	<input checked="" type="checkbox"/> Remove	<input checked="" type="checkbox"/> Remove	<input checked="" type="checkbox"/> Remove
Dell Dell M109S On-the-Go Projector	Dell Dell 1210S Value Series Projector	Dell Dell 1410X Value Series Projector	Dell Dell M210X Projector	Dell Systems Management Dell S200 Short Throw Projector	Dell Dell M410HD Projector
					
Customer Rating ★★★★★ 3.7 out of 5	Customer Rating ★★★★★ 4.7 out of 5	Customer Rating ★★★★★ 4.2 out of 5	Customer Rating ★★★★★ 4.0 out of 5	Customer Rating ★★★★★ 4.0 out of 5	Customer Rating ★★★★★ 5.0 out of 5
Market Value¹ Instant Savings \$399.00 \$80.00	Market Value¹ Instant Savings \$449.00 \$50.00	Market Value¹ Instant Savings \$599.00 \$0.00	Market Value¹ Instant Savings \$749.00 \$0.00	Market Value¹ Instant Savings \$899.00 \$130.00	Market Value¹ Instant Savings \$799.00 \$0.00
Dell Price \$319.00	Dell Price \$399.00	Dell Price \$599.00	Dell Price \$749.00	Dell Price \$769.00	Dell Price \$799.00
<input checked="" type="checkbox"/> More Details	<input checked="" type="checkbox"/> More Details	<input checked="" type="checkbox"/> More Details	<input checked="" type="checkbox"/> More Details	<input checked="" type="checkbox"/> More Details	<input checked="" type="checkbox"/> More Details
Features BrilliantColor	Features Lock Slot / Password Protection Option / Quick Shutdown (Designed to Shutdown in 10 Seconds)	Features Kensington Lock Slot / Password Protection Option / Quick Shutdown (Designed to Shutdown in 10 Seconds)	Features Integrated Zoom Lens / Automatic Vertical Keystone Correction / 1W Mono Speaker	Features Short Throw Projection / 3D-CAPABLE / Conference Control	Features Kensington Lock Slot / Password Protection Option / Quick Shutdown (Designed to Shutdown in 10 Seconds)
Height 3.7 cm					
Resolution SVGA (858 x 600)					
Depth 10.5 cm					
Width 9.2 cm					
Security Features Password protection					
Weight 363 g					
Compliant Standards CE, UL, VCCI, C-Tick, eUL, ICES-003, NEMKO, NOM, SABS, CCC, PSB, MIC, EK, FCC			Compliant Standards ROHS Compliant		
Device Type DLP projector	Device Type Projector	Device Type Projector	Device Type Projector	Device Type Projector	Device Type Projector
Dimensions (WxDxH) 9.2 cm x 10.5 cm x 3.7 cm	Dimensions (WxDxH) / Weight 11.26" x 3.54" x 7.56" / 5.3 lbs	Dimensions (WxDxH) / Weight 11.26" x 3.54" x 7.56" / 5.3 lbs	Dimensions (WxDxH) / Weight 8.07" x 6.10" x 2.99" / 2.6 lbs	Dimensions (WxDxH) / Weight 12" x 9.7" x 3.9" / 6.8 lbs	Dimensions (WxDxH) / Weight 8.07" x 6.10" x 2.99" / 2.6 lbs
Interfaces 1 x composite video input - RCA / 1 x VGA - 15 pin HD D-Sub (HD-15)					
Analog Video Format NTSC, SECAM, PAL, PAL-N, PAL-M, NTSC 4.43			Analog Video Format S-Video / Composite Video / Component Video		
Analog Video Signal Composite Video / Component Video	Analog Video Signal Composite Video / S-Video / Component Video	Analog Video Signal Composite Video / S-Video / Component Video		Analog Video Signal Composite Video / S-Video	Analog Video Signal Composite Video / S-Video / Component Video
Cable(s) Included 30-pin multi-input cable / Power Cord	Cable(s) Included VGA / Power Cord	Cable(s) Included VGA / Power Cord	Cable(s) Included VGA / Power Cord	Cable(s) Included VGA / Power Cord	Cable(s) Included VGA / Power Cord
Browser On Sale	Browser On Sale			Browser On Sale	Browser On Sale
Sound Emission (Economic Mode) 32 dB					
Keystone Correction Direction Vertical					
Native Aspect Ratio 4:3					

Windows®. Life without Walls™. Dell recommends Windows 7.

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Da-Lite 60-inch x 80-inch Projector Screen



Da-Lite Model B is perfect for classroom and meeting room facilities. Easy pull-down system locks at intervals to fit a variety of projection formats. Nylon bearings provide smooth quiet operation for the life of ... Full Description

Dell Price

\$219.99

Usually Ships: 6+ Weeks

Manufacturer Part#: 77324 | Dell Part#: A1998823

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Overview

Da-Lite Model B is perfect for classroom and meeting room facilities. Easy pull-down system locks at intervals to fit a variety of projection formats. Nylon bearings provide smooth quiet operation for the life of the screen. Case design allows for hanging from a ceiling or flush mounting to a wall. High Power is a technological breakthrough, which combines the reflectivity of a glass-beaded surface with the ability to clean the surface when required. Its smooth surface offers the highest gain of all types of screen surfaces with moderate viewing angle. Screen surface can be cleaned with mild soap and water. Flame retardant and mildew resistant.

Manufacturer Part#: 77324
Dell Part#: A1998823

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snNP08



AGENDA ITEM REPORT

Item(s): 4 (City Secretary use only)

Meeting Date: January 9, 2012

Department: Admin

☐ Discussion ☒ Action

Budgeted Expense: ☐ YES ☐ NO ☒ N/A

Submitted By: Staff

Attachments:

Filed complaint by Mr. Phil Lynch

Agenda Item / Topic:

ITEM 4. **Discussion/Action** – City Council will review an ethics complaint filed on December 21, 2011 by Mr. Phil Lynch against Mayor Vansyckle in open session pursuant to the Council Procedures on Hearing Complaints. Council may take any action deemed necessary.

- Requested by Council

Discussion / Justification:

Complaint was filed in the city secretary's office on December 21, 2011 during normal business hours.

Recommendation / Staff Comments:

N/A

Sample Motion(s):

"I MAKE A MOTION THAT COUNCIL _____."

HAND DELIVERED
received
12.31.2011
1:33PM PLW

To: The City Of Ovilla

Re: Violation of Ovilla City Ordinance 2010-007, the Code of Ethics and violation of the Texas Public Information Act

Subject: Mayor Bill Vansyckle

Date: December 21, 2011

I, Phil Lynch, a citizen of Ovilla, charge Bill Vansyckle of violating the 1) Ovilla City Ordinance 2010-007 Section 8 and the 2) Ovilla Code of Ethics and the 3) Public Information Act by setting up and using an unapproved and therefore an unauthorized name on an e-mail address ovillamayor11@gmail.com, and by creating stationery containing his personal photograph which is an unauthorized use as described in detail in the ordinance.

Whereas, Chapter 7 "Administration" of the Code of Ordinances, City of Ovilla, Texas, that is the Ordinance of "Offenses and Nuisances" was amended by adding Section 8, and passed on April 26, 2010: and

Whereas, Section § 8 "Unauthorized use of City Name, Seal, Logo, Slogan and other Insignia" provides in part:

It is an offense to use an official City or City department name, seal, logo, slogan, or insignia or a facsimile in any written or spoken form, without first obtaining express written authorization from the city council under the circumstance of (3) to signify sponsorship by, affiliation with or approval by the City or a City department shall be a violation.

Whereas, Section 4 of the Ordinance in part provides that *any person* who violates *any provision* of the ordinance *shall be fined* not more than five hundred dollars (\$500.00) for each offense. Each day that a violation is permitted to exist shall constitute a separate offense.

It is my understanding that a violation of the Ordinance is a city court matter. It is also my understanding that the same investigation can deal with the ethics charge and the totality of the information discovered shall be turned over to the City Council for the handling of the ethics charge. It is additionally my understanding that a violation of the PIA shall be turned over to the Attorney General for an investigation.

In the investigation, a close inspection of each and every e-mail and communication on the letterhead is critical and must be made in order to

validate the accused hasn't violated his oath of office and any additional ordinances or state laws. In addition, these e-mails are potentially violations from previous PIA requests and must be obtained. Without valid proof from the accused, the full weight of the ordinance penalty should be considered for each offense and the matter should be turned over to the District Attorney and Attorney General to obtain each and every e-mail.

Mr. Vansyckle knew, or should have known, that such an effort to conceal his communications from citizens is potentially at odds with State Law since he attended the Attorney General required course on the Public Information Act on May 29, 2008.

It is my opinion that the accused set up these forms of communication to offer cover for himself when citizens request to examine copies of the Mayor's e-mails under the Public Information Act. Failure of Mr. Vansyckle to make copies of 100% of e-mails in ovillamayor11@gmail.com and 100% of the pictured letterhead communications to the City Council and their investigator in my view is potentially an additional serious violation of law.

It is also my understanding that according to the ordinance language, each day Bill Vansyckle was in violation shall constitute a separate offense.

A handwritten signature in black ink, appearing to read "P. Lynch". The signature is fluid and cursive, with a large initial "P" and a long, sweeping underline.

Phil Lynch



AGENDA ITEM REPORT

Item(s): 5 (City Secretary use only)

Meeting Date: January 9, 2012

Department: Admin

☐ Discussion ☒ Action

Budgeted Expense: ☐ YES ☐ NO ☒ N/A

Submitted By: Staff

Attachments:

1. Proposed Zoning Changes – map
2. Comprehensive Land Use Plan Map

Agenda Item / Topic:

ITEM 5. Discussion/Action – Consider submitting zoning changes to the P&Z for review and recommendation.

- Requested by Staff

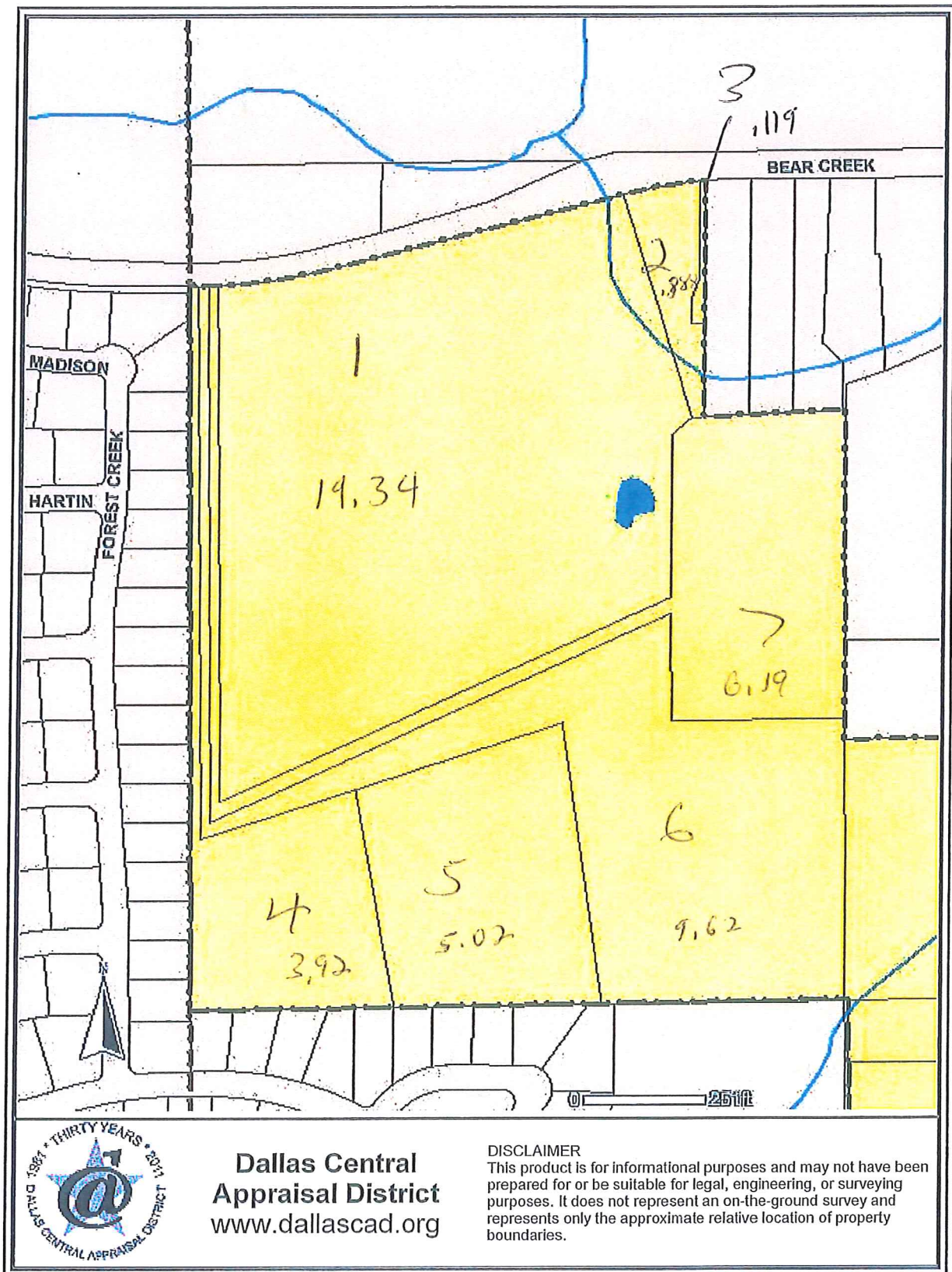
Discussion / Justification:

The Comprehensive Land Use Plan includes Industrial and Multi-Family zoning for an area in north Ovilla on Bear Creek. Ovilla does not currently have any property zoned Industrial or Multi-Family this leaves the city vulnerable to zoning request for this type zoning requests.

Recommendation / Staff Comments:

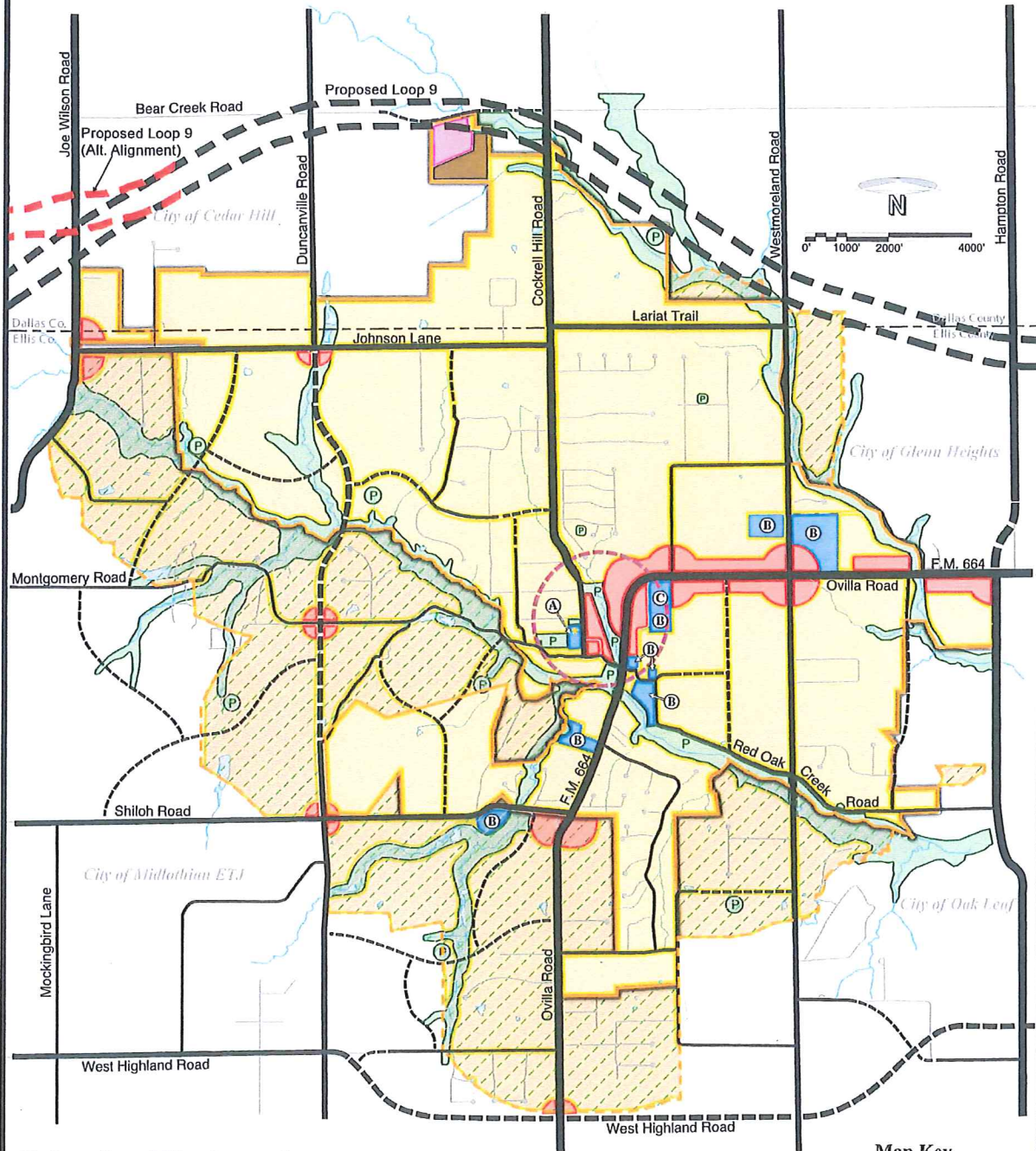
Sample Motion(s):

"I MAKE A MOTION THAT COUNCIL FORWARDS THE PROPOSED ZONING CHANGES TO THE P&Z FOR RECOMMENDATION."



Future Land Use Plan Map

City of Ovilla, Texas



Future Land Use Legend

Single Family Residential	Commercial	Public / Semi-Public
Multifamily Residential	Industrial	City
Parks / Open Space	Church	Private School
	Town Center	

Map Key

City Hall
Street / Road
County Line
City Limit
ETJ
Stream / Creek

Original Prepared By:
MPRG inc. *Municipal Planning Resources Group, Inc.*

Modified By:
 Kimley-Horn and Associates, Inc.

Note: A comprehensive plan shall not constitute zoning regulations or establish zoning district boundaries.

February 2010