

CITY OF OVILLA MINUTES
Monday 24 May 2010
Regular City Council Meeting
105 S. Cockrell Hill Road, Ovilla, TX 75154

Mayor Vansyckle called the Regular Council Meeting of the Ovilla City Council to order at 7:01 P.M. The following City Council Members were present:

Tom Leverentz	Mayor Pro-Tem, Place 1
Michael Dickey	Council Member, Place 2
Jo Ann Graham	Council Member, Place 3
Doug Hunt	Council Member, Place 4
James Wade	Council Member, Place 5

All members were present, thus constituting a quorum.

City Administrator Randy Whiteman and various department-head staff members were also present.

Council Member Dickey gave the invocation.

Council Member Wade led the Pledge of Allegiance.

Comments, Presentations and Reports and Appointments

Presiding Judge Scott Kurth administered Statements and Oaths of Office to the newly elected Council Members following the General Election of May 08, 2010:

- Tom Leverentz (*PL 1*)
- James Wade (*PL 3*)
- Richard Dormier (*PL 5*)

Following the statements and oaths, the Council Members took their respective seats on the Council. Ms. Graham stepped down.

• **Citizen Comments**

1. Mr. Morris Gresham stated that the 2010 General Election results spoke volumes and voiced his pleasure.
2. Mr. David Griffin spoke as the Chair of the Board of Adjustment asking for Council consideration in keeping citizens informed of all city business by newsletters, water bills, CTY announcements, the city website, and possibly adding a second sign under the marquee.

DEPARTMENTAL REPORTS:

- ♦ Finance Department Accountant Sharon Jungman
 - Ms Jungman briefed April Financials with Council.

CONSENT ITEMS:

- ♦ Minutes of the Regular Council Meeting of April 26, 2010.

Place 4, Hunt made a motion to approve the consent items as presented. Place 1, Leverentz seconded the motion.

VOTE: The motion carried unanimously.

INDIVIDUAL CONSIDERATION:

ITEM 1. Discussion/Action – Consider the appointment of Mayor Pro-Tem.

Nominations were made for the consideration of Mayor Pro-Tem:

Place 3, Council Member Wade – nominated himself.

Place 2, Council Member Dickey- nominated Place 1, Leverentz.

There were no other nominations.

Mayor called for a vote of the nominations:

Place 3, Council Member Wade received two votes. (Wade and Dormier)

Place 1, Leverentz received three votes. (Leverentz, Dickey, Hunt)

Place 2, Dickey made a motion that Council appoint Place 1, Tom Leverentz as the Mayor Pro-Tem for the City of Ovilla City Council, effective immediately for the term of 2010-2011. Place 5, Dormier seconded the motion.

VOTE: The motion carried unanimously.

ITEM 2. Discussion/Action – Receive and accept the resignation from Council Member Wade as a board member to the Volunteer Fire Department Retirement Board.

Mayor Pro-Tem Leverentz made a motion that Council accept the resignation of James Wade from the Volunteer Fire Department Retirement Board. Place 4, Hunt seconded the motion.

VOTE: The motion carried unanimously.

ITEM 3. Discussion/Action – Consider nominations and an appointment to the Volunteer Fire Department Retirement Board of Directors.

Council needed to fill the vacancy created by James Wade. The term would be for two years. Mayor Pro-Tem Leverentz nominated Place 2, Dickey to serve. There were no other nominations.

Mayor Pro-Tem Leverentz made a motion that Council appoint Place 2, Dickey as a Director on the Volunteer Fire Department Retirement Board. Place 4, Hunt seconded the motion.

VOTE: The motion carried unanimously.

ITEM 4. Discussion/Action – Consider approval of an ordinance amending and updating the City of Ovilla Investment Policy.

The last update of the investment policy was by Ordinance 462 in February 2005. The Government Code states that the governing body should update annually. Staff updated the existing Investment Policy with minor changes that reflected current financial market conditions. The new ordinance delegated the authority with the City Administrator and the City Accountant.

Place 4, Hunt made a motion that Council approve an ordinance amending and updating the City of Ovilla Investment Policy. Place 5, Dormier seconded the motion.

VOTE: The motion carried unanimously.

ITEM 5. Discussion/Action – Consider approval of a lease agreement from JAB Wireless for use-space on the Water Tower.

Mayor Vansyckle noted that Item 5 was not ready to be addressed.

THERE WAS NO DISCUSSION OR ACTION ON THIS ITEM.

ITEM 6. Discussion/Action – Consider a letter of proposal from Schrickel, Rollins & Associates to conduct a feasibility study for the proposed Public Works Facility.

Staff had advertised twice for RFQ's (Request for Qualifications). A committee had recommended Schrickel, Rollins & Associates to provide the professional architectural services for the public works facility project. To determine an alternative site location, staff was seeking direction from Council for a feasibility study. Place 5, Dormier made a recommendation to table the item pending further review. Mayor Pro-Tem Leverentz agreed.

Mayor Vansyckle made a motion that Council table Item 6 for further review. Place 3, Wade seconded the motion.

VOTE: The motion carried unanimously.

ITEM 7. Discussion Only – Discuss and review road rehabilitation report updates and projects.

Council agreed to keep the roads as a permanent item for discussion until there was a viable solution. Mayor Vansyckle and Public Works Director Jason Robinson drove all roads and met with Place 5, Dormier to discuss the plan for a CIP. Council noted some areas had drainage issues. Public Works Director stated he would prepare a color-coded chart for Council.

DISCUSSION ONLY. NO ACTION.

Council's Request for Consideration of Future Agenda Items

Place 5, Dormier: Continue the review of paving projects.

Place 4, Hunt: Status of the codification.

Place 3, Wade: Interested in an official motto/slogan for the City; begin looking into the budget; wants to spend some time with the Public Works Department and voiced concern about the location of the Public Works facility.

Mayor Vansyckle: Staff to focus on completing a newsletter and prepare the revised *Council Rules of Procedure* for action.

Place 2, Dickey: None

Mayor Pro-Tem Leverentz: Randy and Jason to work on water project of Silverwood and Willowwood loop.

EXECUTIVE SESSION

ITEM 8. The City Council will meet in closed session pursuant to Section 551.074 of the Texas Government Code for consultation and review of personnel.

1. Consider the appointment, employment, evaluation, reassignment, or duties of the following: (Section 551.074 Personnel Matters)

- Randy Whiteman, City Administrator
- Mike Moon, Police chief
- Donnie Pickard, Fire Chief
- Jason Robinson, Public Works Director
- Pamela Higgins, City Secretary
- Sharon Jungman, City Accountant

Mayor Vansyckle announced that Council agreed to remove Ms Jungman's evaluation, stating that she answered directly to the City Administrator and it was not necessary for Council to review her evaluation. The City Secretary requested that her evaluation be done in open forum and not during an executive session.

***At 7:42 P.M., Mayor Vansyckle and Council adjourned to Executive Session.
The City Council reconvened into Open Session at 10:02 P.M.***

2. Consider Action as a Result of Discussion.

Place 4, Hunt made a motion of the following:

1. Randy Whiteman receive a 2% salary increase.
2. Mike Moon receive a 2% salary increase.
3. Donnie Pickard receive a 2% salary increase.
4. Jason Robinson receive a 2% salary increase.
5. Pamela Higgins receive a 2% salary increase.

Place 5, Dormier seconded the motion.

VOTE: The motion carried unanimously.

Mayor Vansyckle stated that the City Secretary did a great job and that there were no noted concerns in her evaluation.

Adjournment

Place 3, Wade made a motion to adjourn the meeting of May 24, 2010, at 10:25 PM. Place 4, Hunt seconded the motion.

VOTE: The motion carried unanimously.

Bill Vansyckle, Mayor

ATTEST:

Pamela Higgins, City Secretary

Approved: July 26, 2010

*Bill Vansyckle, Mayor
Tom Leverentz, Mayor Pro-Tem
Michael Dickey, Place Two*

4

*Doug Hunt, Place Four
James Wade, Place Three
Richard Dormier, Place Five*