

# *City of Ovilla City Council*

*Kimberly Case, Place One  
Dean Oberg, Place Two*

*Richard Dormier, Mayor  
Doug Hunt Place Four, Mayor Pro Tem*

*David Griffin, Place Three  
Brad Piland, Place Five*

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*Monday, May 8, 2023*

*105 S. Cockrell Hill Road, Ovilla, TX 75154*

*6:30 P.M.*

*Council Chamber Room*

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## **AGENDA**

**NOTICE** is hereby given of a Regular Meeting of the City Council of the City of Ovilla, to be held on **Monday, May 8, 2023, at 6:30 P.M.** in the Ovilla Municipal Building, Council Chamber Room, 105 S. Cockrell Hill Road, Ovilla, Texas, 75154, for the purpose of considering the following items:

**I. CALL TO ORDER**

- Invocation – *led by PL3 Griffin*
- U.S. Pledge of Allegiance and TX Pledge - *led PL5 Piland*

**II. COMMENTS, PRESENTATIONS, ANNOUNCEMENTS, PROCLAMATIONS**

- Canvassing City of Ovilla Election Results May 16, 2023, 5:30 p.m.
- National Public Works Week May 21<sup>st</sup> through May 27<sup>th</sup>, 2023
- National Police Week May 14<sup>th</sup> through May 21<sup>st</sup>, 2023

**CITY MANAGER UPDATE:**

- City of Ovilla Trash-Off Annual Clean Up Day April 22 and Green Event April 29
- SIB Loan Application
- May 6, 2023, Elections
- Meeting with new City Attorney
- ARP Fund Projects

**III. CITIZEN'S COMMENTS**

*The City Council welcomes comments from Citizens. Those wishing to speak must sign in before the meeting begins. Speakers may speak on any topic, whether on the agenda or not. The City Council cannot act upon, discuss issues raised or make any decisions at this time. Speakers under citizens' comments must observe a three-minute time limit. Inquiries regarding matters not listed on the agenda may be referred to Staff for research and possible future action.*

**IV. CONSENT AGENDA**

*The following items may be acted upon in one motion. No separate discussion or action is necessary unless requested by a Council Member, in which event those items will be pulled from the consent agenda for individual consideration on the regular agenda during this meeting.*

- C1. Financial Transactions over \$5,000
- C2. Minutes of the Regular Council Meeting April 10, 2023
- C3. Investment Report for January through March 2023

**V. REGULAR AGENDA**

**ITEM 1. DISCUSSION** – Receive updates from staff and hold discussions regarding code enforcement areas of concern in the City of Ovilla as requested by Mayor Pro Tem Hunt.

**ITEM 2. DISCUSSION** – Discuss City of Ovilla Code of Ordinances Section 3.06.005 Schedule of Temporary Signs relating to banner signs on commercial property as requested by Place 1 Case.

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**ITEM 3.** **DISCUSSION/ACTION** – Consideration of and action on Ordinance No. 2023-08 an Ordinance of the City of Ovilla, Texas, repealing and replacing appendix “A”, Article A2.000, Section A2.009, of the Code of Ordinances of the City of Ovilla; removing the damage deposit for baseball and softball fields; providing a savings clause; providing a severance clause; providing for incorporation into the Ovilla Code of Ordinances; providing for immediate effect; and providing for publication.

**ITEM 4.** **DISCUSSION/ACTION** – Consideration of and action on a possible amendment to the City of Ovilla Code of Ordinances Section 3.06.003 (f) and related sections, regarding the placement of political signs, potentially implementing stronger regulations on political signs placed on city property as requested by Mayor Dormier.

**ITEM 5.** **DISCUSSION/ACTION** – Consideration of and action to order a public hearing to take place on Monday, July 10, 2023, at 6:30 p.m., during the regularly scheduled City Council meeting to receive public comment on the Land Use Assumptions, Capital Improvement Plan, and Water and Sewer Impact Fee Updates.

**ITEM 6.** **DISCUSSION/ACTION** – Consideration of and action on Resolution No. R2023-09, a Resolution by the City Council of the City of Ovilla declaring miscellaneous equipment to be surplus property and authorizing the city manager to dispose of the property pursuant to State law and in a manner which is beneficial to the City of Ovilla.

**ITEM 7.** **DISCUSSION/ACTION** – Consideration of and action on Ordinance No. 2023-09, an ordinance of the City Council of the City of Ovilla, Texas, amending Ordinance No. 2022-15; providing for budget amendments to the Fiscal Year 2022-2023 annual budget and program of services in accordance with Chapter 1, Article 1.05, Section 1.05.038 Mid-year Budget Review and Amendment, of the City of Ovilla; providing for budget amendments to the general fund and the water and utilities fund; providing for incorporation of premises; providing a cumulative repealer clause, providing for severability; providing a savings clause; providing for engrossment and enrollment, providing a publication clause; and providing an effective date.

**ITEM 8.** **DISCUSSION/ACTION** – Consideration of any item(s) pulled from the Consent Agenda for individual consideration and action.

## VI. RECEIVE DEPARTMENTAL REPORTS – NO ACTION OR DISCUSSION

- **Departmental Reports**
  - Police Department Police Chief J. Bennett
  - Fire Department Fire Chief B. Kennedy
  - Public Works Department Public Works Director J. Kuykendall
  - Finance Department Finance Director E. Scott
  - City Secretary City Secretary B. Taylor

**VII. EXECUTIVE SESSION**

The City Council of the City of Ovilla, Texas, reserves the right to meet in a closed session on any item listed on this Agenda should the need arise, pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).

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**A. In accordance with Texas Government Code, Section 551.001. et seq., the City Council will recess into Executive Session (closed meeting) to discuss the following:**

Section 551.071 (1) and (2), of the Texas Government Code: Consultation with Attorney: Consultation with the City's Attorney to seek the advice of its attorney about pending or contemplated litigation or a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act: Complaints and Claims Management

Section 551.074 (1) of the Texas Government Code: Personnel Matters: To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

City Manager David Henley (90-Day Evaluation)

**B. Adjourn from the executive session and reconvene into the open meeting.**

**VIII. CONSIDERATION AND ACTION NECESSARY OR APPROPRIATE ON THE CLOSED EXECUTIVE ITEMS.**

**IX. REQUESTS FOR FUTURE AGENDA ITEMS AND/OR ANNOUNCEMENTS BY COUNCIL AND STAFF**

**X. ADJOURNMENT**

THIS IS TO CERTIFY THAT A COPY OF THE NOTICE OF May 8, 2023, Regular City Council Agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, [www.cityofvilla.org](http://www.cityofvilla.org), on the 5th day of May 2023, prior to 6:00 p.m., in compliance with Chapter 551, Texas Government Code. A quorum of the governmental body will be physically present at the location noticed above. Pursuant to Tex. Gov't Code 551.127, one or more members of the governing body may appear via videoconference call.

A handwritten signature in blue ink that reads "Bobbie Jo Taylor".

\_\_\_\_\_  
Bobbie Jo Taylor, City Secretary  
TRMC, CMC

This facility is ADA compliant. If you plan to attend this public meeting and have a disability that requires special arrangements, please call 972-617-7262 at least 48 hours in advance. Reasonable accommodation will be made to assist your needs. PLEASE SILENCE ALL CELL PHONES & OTHER ELECTRONIC EQUIPMENT WHILE THE CITY COUNCIL MEETING IS IN SESSION.

***A voice recording of the meeting will be made and will be available to the public in accordance with the Open Meetings Act upon written request.***

***PURSUANT TO SECTION 30.06, PENAL CODE (TRESPASS BY LICENSE HOLDER WITH A CONCEALED HANDGUN), A PERSON LICENSED UNDER SUBCHAPTER H, CHAPTER 411, GOVERNMENT CODE (HANDGUN LICENSING LAW), MAY NOT ENTER THIS PROPERTY WITH A CONCEALED HANDGUN.***

# *City of OILLA City Council*

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**CONFORME A LA SECCIÓN 30.06 DEL CÓDIGO PENAL (ENTRADA SIN AUTORIZACIÓN POR TITULAR DE LICENCIA CON UNA PISTOLA OCULTA), UNA PERSONA CON LICENCIA BAJO EL SUBCAPÍTULO H, CAPÍTULO 411 DEL CÓDIGO DE GOBIERNO (LEY DE LICENCIAS DE PISTOLAS), NO PUEDE ENTRAR EN ESTA PROPIEDAD CON UNA PISTOLA OCULTA.**

**PURSUANT TO SECTION 30.07, PENAL CODE (TRESPASS BY LICENSE HOLDER WITH AN OPENLY CARRIED HANDGUN), A PERSON LICENSED UNDER SUBCHAPTER H, CHAPTER 411, GOVERNMENT CODE (HANDGUN LICENSING LAW), MAY NOT ENTER THIS PROPERTY WITH A HANDGUN THAT IS CARRIED OPENLY.**

**CONFORME A LA SECCIÓN 30.07 DEL CÓDIGO PENAL (ENTRADA SIN AUTORIZACIÓN POR TITULAR DE LICENCIA CON UNA PISTOLA VISIBLE), UNA PERSONA CON LICENCIA BAJO EL SUBCAPÍTULO H, CAPÍTULO 411 DEL CÓDIGO DE GOBIERNO (LEY DE LICENCIAS DE PISTOLAS), NO PUEDE ENTRAR EN ESTA PROPIEDAD CON UNA PISTOLA VISIBLE.**



# PROCLAMATION

## NATIONAL PUBLIC WORKS WEEK 2023

**WHEREAS**, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of Ovilla, Texas; and,

**WHEREAS**, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation's transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

**WHEREAS**, it is in the public interest for the citizens, civic leaders and children in Ovilla, Texas to gain knowledge of and to maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and,

**WHEREAS**, the year 2023 marks the 63<sup>rd</sup> annual National Public Works Week sponsored by the American Public Works Association/Canadian Public Works Association be it now,

RESOLVED, I, Richard Dormier, Mayor, do hereby designate the week of May 21<sup>st</sup> through May 27<sup>th</sup>, 2023, as:

### Ovilla Public Works Week

I urge all citizens to join with representatives of the American Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

IN WITNESS WHEREOF, I have hereunto set my signature and the seal of the City of Ovilla, this 8<sup>th</sup> Day of May 2023.

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Richard Dormier  
Mayor



# PROCLAMATION

## NATIONAL POLICE WEEK 2023

**WHEREAS**, Police Officers of the Ovilla Police Department stand watch over our citizens, selflessly risking their lives to protect individuals, families, neighborhoods, and property against crime; and

**WHEREAS**, it is important that all citizens recognize the duties, responsibilities, hazards, and sacrifices of local law enforcement agencies; and

**WHEREAS**, Monday, May 15, 2023, is observed Nationally as Peace Officers Memorial Day in honor of those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty; and

**WHEREAS**, there are more than 800,000 law enforcement officers serving in communities across the United States, including the dedicated members of the Ovilla Police Department;

**WHEREAS**, since the first recorded death in 1786, more than 23,000 law enforcement officers in the United States have made the ultimate sacrifice and been killed in the line of duty, including 2,224 from the State of Texas;

**WHEREAS**, the names of these dedicated public servants are engraved on the walls of the National Law Enforcement Officers Memorial in Washington, DC;

**WHEREAS**, the City of Ovilla recognizes Monday, May 15, 2023, as Peace Officers Memorial Day, in honor of all fallen officers and their families, will lower the U.S. flag to half-staff;

**NOW, THEREFORE, I, RICHARD DORMIER**, as Mayor of the City of Ovilla do hereby declare May 14<sup>th</sup> – 21<sup>st</sup>, 2023 as:

## OVILLA POLICE WEEK

in the City of Ovilla, Texas, and hereby publicly salute the service of law enforcement officers in our community.

**IN WITNESS WHEREOF**, I have hereunto set my signature and the seal of the City of Ovilla, this 8<sup>th</sup> day of May 2023.

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Richard Dormier  
Mayor

05-08-2023

## Consent Items C1-C3

To  
**Honorable Mayor  
and Council**

- C1.** Financial Transactions over \$5,000
- C2.** Minutes of the Regular Council Meeting April 10, 2023
- C3.** Investment Report for January through March 2023

From  
**Staff**

### BACKGROUND AND JUSTIFICATION:

CC  
**Applicable  
Departments**

C1: Financial Transactions over \$5000

**STAFF RECOMMENDATION:** Staff recommends approval.

C2: Minutes of the Regular Council Meeting April 10, 2023

**STAFF RECOMMENDATION:** Staff recommends approval.

C3: Investment Report for January through March 2023

**STAFF RECOMMENDATION:** Staff recommends approval.

**City of Ovilla**

Tel 972-617-7262

105 S. Cockrell Hill Road  
Ovilla, Texas 75154

[www.cityofovilla.org](http://www.cityofovilla.org)





**Date: May 08, 2023**

**To: Honorable Mayor and Council Members**

**Subject: Transactions over \$5,000 From  
October 2022 thru  
March 2023**

**From:**

**Ed Scott – Finance Director**

City of Ovilla  
Council Report  
Check Date: 10/1/2022 to 3/31/2023

5/2/2023 1:15:51 PM

Vendor Name	Check Date	Description	Fund	Department	Amount
<b>AVR Inc.</b>					
	1/12/2023	ANNUAL RENEWAL- SOFTWARE SUPPORT	Water And Utilities Fund	Water	\$5,082.00
					<b>Total</b> \$5,082.00
<b>B B BOYD</b>					
	2/10/2023	ENGINEER FEES	Water And Utilities Fund	Non-Departmental	\$7,636.00
					<b>Total</b> \$7,636.00
<b>Citi Cards</b>					
	12/2/2022	THE GREENERY- 4X4 STONE CHOPPED FOR	4B Economic Development Fund	Administration	\$6,500.00
					<b>Total</b> \$6,500.00
<b>City of Dallas</b>					
	10/20/2022	UTILITIES AND SERVICES	Water And Utilities Fund	Water	\$44,602.14
	12/22/2022	WATER UTILITIES AND SERVICES	Water And Utilities Fund	Water	\$94,007.56
	1/27/2023	WATER UTILITIES AND SERVICES	Water And Utilities Fund	Water	\$31,385.82
	3/17/2023	SERVICE FROM 1/10/23 - 2/8/23	Water And Utilities Fund	Water	\$27,913.79
					<b>Total</b> \$197,909.31
<b>City of Midlothian</b>					
	1/27/2023	EMS SERVICES FOR 1ST QUARTER	General Fund	Fire	\$25,887.50
	2/10/2023	RADIO SERVICES AGREEMENT FY 22-23	General Fund	Non-Departmental	\$17,506.00

			<b>Total</b>	<b>\$43,393.50</b>
<b>ClearGov Inc.</b>				
10/6/2022	CLEARGOV BUDGET SOFTWARE	General Fund	Administration	\$16,500.00
			<b>Total</b>	<b>\$16,500.00</b>
<b>Community Waste Disposal</b>				
12/2/2022	TRASH/RECYCLING SERVICES	General Fund	Solid Waste	\$28,107.58
12/16/2022	DISPOSAL SERVICES	General Fund	Solid Waste	\$28,173.58
1/12/2023	DISPOSAL SERVICES	General Fund	Solid Waste	\$28,272.58
2/17/2023	TRASH/RECYCLING FEE	General Fund	Solid Waste	\$31,247.83
3/3/2023	TRASH/RECYCLING FEE	General Fund	Solid Waste	\$31,284.41
			<b>Total</b>	<b>\$147,085.98</b>
<b>Cozy D Heating &amp; A/C LLC</b>				
3/17/2023	HVAC FOR CITY HALL CONF ROOM	Municipal Development District Fund	Administration	\$15,800.00
			<b>Total</b>	<b>\$15,800.00</b>
<b>Datatronic Control Inc.</b>				
10/20/2022	50% Down Pmt. on Marquee sign for City Hall	4B Economic Development Fund	Administration	\$24,390.25
3/17/2023	MONUMENT SIGN	4B Economic Development Fund	Administration	\$21,140.25
			<b>Total</b>	<b>\$45,530.50</b>
<b>Ellis Central Appraisal District</b>				
11/10/2022	1ST QUARTER PAYMENT ON 2023 EAD	General Fund	Administration	\$6,100.84
3/3/2023	2ND QTR PAYMENT 2023	General Fund	Administration	\$6,100.84
			<b>Total</b>	<b>\$12,201.68</b>
<b>FORVIS, LLP</b>				
2/10/2023	YEAR END AUDIT	General Fund	Non-Departmental	\$9,000.00
2/10/2023	YEAR END AUDIT	Water And Utilities Fund	Non-Departmental	\$9,000.00
			<b>Total</b>	<b>\$18,000.00</b>

<b>Gexa Energy LP</b>				
	12/2/2022	ELECTRIC BILL	General Fund	Non-Departmental
	12/29/2022	ELECTRIC BILL	General Fund	Non-Departmental
	1/27/2023	ENERGY BILL	General Fund	Non-Departmental
	3/3/2023	ELECTRIC UTILITY EXPENSE	General Fund	Non-Departmental
	4/4/2023	ELECTRIC UTILITY EXPENSE	General Fund	Non-Departmental
			<b>Total</b>	<b>\$27,538.33</b>
<b>Gov Pilot</b>				
	10/20/2022	ANNUAL SUBSCRIPTIONS	General Fund	Community Services
			<b>Total</b>	<b>\$7,500.00</b>
<b>Griswold Industries</b>				
	12/2/2022	REPAIRS TO ALTITUDE VALVE AT OVILLA PUMP STATION	Water And Utilities Fund	Water
			<b>Total</b>	<b>\$5,923.00</b>
<b>Internal Revenue Service</b>				
	10/14/2022	Federal Withholding 10/8/2022	General Fund	Non-Departmental
	10/26/2022	Federal Withholding 10/22/2022	General Fund	Non-Departmental
	11/9/2022	Federal Withholding 11/5/2022	General Fund	Non-Departmental
	11/22/2022	Federal Withholding 11/19/2022	General Fund	Non-Departmental
	12/7/2022	Federal Withholding 12/3/2022	General Fund	Non-Departmental
	12/21/2022	Federal Withholding 12/17/2022	General Fund	Non-Departmental
	1/18/2023	Federal Withholding 1/14/2023	General Fund	Non-Departmental
	2/2/2023	Federal Withholding 1/28/2023	General Fund	Non-Departmental

2/23/2023	Federal Withholding 2/11/2023	General Fund	Non-Departmental	\$19,464.27
2/23/2023	Federal Withholding 2/11/2023	Water And Utilities Fund	Non-Departmental	\$5,380.49
3/1/2023	Federal Withholding 2/25/2023	General Fund	Non-Departmental	\$6,187.22
3/15/2023	Federal Withholding 3/11/2023	General Fund	Non-Departmental	\$5,386.18
			<b>Total</b>	<b>\$85,796.93</b>

**Metro Fire Apparatus Specialists, Inc.**

12/16/2022	FACEMASK EQUIPMENT	General Fund	Fire	\$8,424.00
			<b>Total</b>	<b>\$8,424.00</b>

**Sam Houston State University**

10/14/2022	CRIMES ANNUAL LICENSE FEE	General Fund	Police	\$18,000.00
			<b>Total</b>	<b>\$18,000.00</b>

**SBS Underground Inc.**

4/4/2023	DIRECTIONAL BORE INSTALL W/4" PIPE	Water And Utilities Fund	Water	\$18,500.00
			<b>Total</b>	<b>\$18,500.00</b>

**Siddons-Martin Emergency Group, LLC**

3/3/2023	VEHICLE REPAIRS	General Fund	Fire	\$26,482.71
			<b>Total</b>	<b>\$26,482.71</b>

**Smart Earth Technologies, LLC**

1/5/2023	ENDPOINTS	Water And Utilities Fund	Water	\$10,673.86
			<b>Total</b>	<b>\$10,673.86</b>

**State Comptroller**

1/5/2023	4th Qtr State Criminal Costs & Fees	General Fund	Non-Departmental	\$23,507.43

			<b>Total</b>	<b>\$23,507.43</b>
<b>T. M. R. S.</b>				
11/8/2022	TMRS-Employer 10/8/2022	General Fund	Non-Departmental	\$5,672.76
11/8/2022	TMRS-Employer 10/22/2022	General Fund	Non-Departmental	\$5,672.37
12/6/2022	TMRS-Employer 11/5/2022	General Fund	Non-Departmental	\$5,773.30
12/6/2022	TMRS-Employer 11/19/2022	General Fund	Non-Departmental	\$5,925.59
1/4/2023	TMRS-Employer 12/3/2022	General Fund	Non-Departmental	\$6,033.59
1/4/2023	TMRS-Employer 12/17/2022	General Fund	Non-Departmental	\$5,720.64
2/10/2023	TMRS-Employer 12/31/2022	General Fund	Non-Departmental	\$6,098.43
2/10/2023	TMRS-Employer	General Fund	Non-Departmental	\$6,304.56
3/15/2023	TMRS-Employer 1/28/2023	General Fund	Non-Departmental	\$6,626.71
3/15/2023	TMRS-Employee 2/11/2023	General Fund	Non-Departmental	\$7,406.65
3/15/2023	TMRS-Employer 2/11/2023	General Fund	Non-Departmental	\$11,594.13
			<b>Total</b>	<b>\$72,828.73</b>

**Texas Department of Transportation**

12/2/2022	2ND ANNUAL PAYMENT TO PAY 10% OF THE RIGHT OF WAY FEES TO WIDEN 664	General Fund	Non-Departmental	\$52,718.56
<b>Total</b>				

**TEXAS EMERGENCY SERVICES RETIREMENT**

10/27/2022	TESRS- REVOCATION OF PARTICIPATION IN TESRS	General Fund	Fire	\$7,500.00
<b>Total</b>				

**TEXAS MUNICIPAL LEAGUE IRP**

10/14/2022	CONTRACT 5016	General Fund	Non-Departmental	\$5,941.93
10/14/2022	CONTRACT 5016	General Fund	Non-Departmental	\$13,943.73

2/17/2023	WORKERS COMP AUDIT	General Fund	Non-Departmental	\$11,097.14
<b>Total</b>				<b>\$30,982.80</b>
<b>TML Intergovernmental Risk Pool</b>				
1/12/2023	TML INSURANCE	General Fund	Non-Departmental	\$5,700.16
1/12/2023	TML INSURANCE	General Fund	Non-Departmental	\$13,943.73
<b>Total</b>				<b>\$19,643.89</b>
<b>Trinity River Authority of Texas</b>				
10/20/2022	NOVEMBER BILLING	Water And Utilities Fund	Sewer	\$36,996.00
12/8/2022	OPERATION, MAINTENANCE, & DEBT SERVICE	Water And Utilities Fund	Sewer	\$38,960.00
12/16/2022	OPERATION, MAINTENANCE, & DEBT SERVICE	Water And Utilities Fund	Sewer	\$38,960.00
1/20/2023	OPERATION, MAINTENANCE, & DEBT SERVICE	Water And Utilities Fund	Sewer	\$38,960.00
2/17/2023	OPERATION, MAINTENANCE, & DEBT SERVICE	Water And Utilities Fund	Sewer	\$38,960.00
<b>Total</b>				<b>\$192,836.00</b>
<b>U. S. Underwater Services, LLC</b>				
1/27/2023	DIVE INSPECTION	Water And Utilities Fund	Water	\$5,225.00
<b>Total</b>				<b>\$5,225.00</b>
<b>United Health Care</b>				
10/14/2022	ER PD UHC 10/8/2022	General Fund	Non-Departmental	\$12,386.42
11/9/2022	ER PD UHC 11/5/2022	General Fund	Non-Departmental	\$12,386.42
12/7/2022	ER PD UHC 12/3/2022	General Fund	Non-Departmental	\$11,742.97
1/5/2023	ER PD UHC 12/31/2022	General Fund	Non-Departmental	\$11,260.38
2/2/2023	ER PD UHC 1/28/2023	General Fund	Non-Departmental	\$12,547.28
3/1/2023	ER PD UHC 2/25/2023	General Fund	Non-Departmental	\$11,903.83
<b>Total</b>				<b>\$72,227.30</b>

**Waxahachie Police Department**

12/2/2022	SRRG/SRT MEMBERSHIP FEE	General Fund	Police	\$8,250.00
			<b>Total</b>	<b>\$8,250.00</b>



**Date: May 08, 2023**

**To: Honorable Mayor and Council Members**

**Subject: Investment Report for  
Oct. Thru March 2023**

**From:  
Ed Scott – Finance Director**

# City of Ovilla

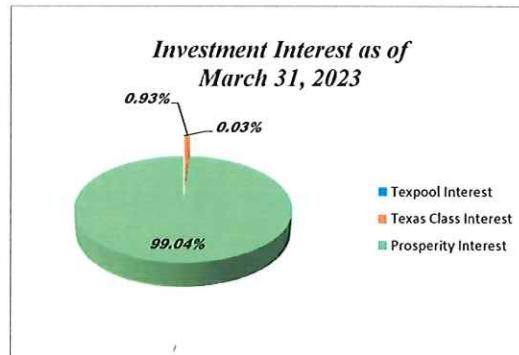
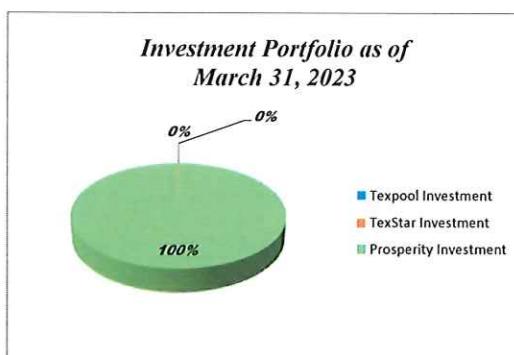
## Investment Portfolio Summary - As of March 31, 2023

Investment Types	% of Total Investments	Amount
<b>TexPool Investment</b>		
Water Fund- 8761	0.00%	\$ 333.19
<b>Texpool Total</b>	<b>0.00%</b>	<b>\$ 333.19</b>
<b>TexStar Investment</b>		
Gen. Fund 1110	0.06%	4,052.46
Gen. Fund Reserve 1120	0.01%	1,009.76
Sewer Impact Fee 3540	0.05%	3,429.06
Water Fund 5340	0.02%	1,517.54
Water Fund 5350	0.02%	1,243.97
<b>TexStar Total</b>	<b>0.16%</b>	<b>11,252.79</b>
<b>Prosperity Investment</b>		
CD GF Reserve 0608	3.61%	260,006.18
CD GF Reserve -0694	0.00%	0.00
4B EDC 3691	11.35%	818,355.19
MDD 7451	1.41%	101,863.23
Park Improvement 7613	0.00%	57.72
Police - Lease 8220	0.03%	1,928.30
Bryson Manor 8662	4.29%	309,092.21
Sewer Impact 8699	0.06%	4,124.87
General Acct. 9437	79.11%	5,705,345.41
<b>Prosperity Total</b>	<b>96.23%</b>	<b>7,200,773.11</b>
<b>Total Investment</b>	<b>96.39%</b>	<b>\$ 7,212,359.09</b>

Investment Interest Types	% of Total Interest	Amount of Interest earned from Oct. Thru Mar. 2023
<b>Tex Pool Interest</b>		
Water Fund- 8761	0.03%	3.60
<b>TexPool Qtr. Interest Total</b>	<b>0.03%</b>	<b>3.60</b>
<b>TexStar Class Interest</b>		
Gen. Fund 1110	0.34%	44.16
Gen. Fund Reserve 1120	0.08%	10.99
Sewer Impact Fee 3540	0.28%	37.38
Water Fund 5340	0.13%	16.62
Water Fund 5350	0.10%	13.38
<b>Texas Class Qtr. Interest Total</b>	<b>0.93%</b>	<b>122.53</b>
<b>Prosperity Interest</b>		
CD GF Reserve 0608	10.78%	1,417.30
CD GF Reserve -0694	0.00%	0.00
4B EDC 3691	10.75%	1,413.19
MDD 7451	1.33%	175.08
Park Improvement 7613	0.00%	0.11
Police - Lease 8220	0.00%	0.00
Bryson Manor 8662	4.05%	532.89
Sewer Impact 8699	0.19%	24.69
General Acct. 9437	71.93%	9,455.84
<b>Prosperity Quarterly Interest Total</b>	<b>88.26%</b>	<b>13,019.10</b>
<b>Total Quarterly Interest</b>	<b>89.22%</b>	<b>\$ 13,145.23</b>

Investment Types	% of Total Investments	Amount
Texpool Investment	0.00%	\$ 333.19
TexStar Investment	0.16%	\$ 11,252.79
Prosperity Investment	99.84%	7,200,773.11
<b>Total Investment</b>	<b>100.00%</b>	<b>\$ 7,212,359.09</b>

Investment Interest Types	% of Total Interest	Amount
Texpool Interest	0.03%	3.60
Texas Class Interest	0.93%	122.53
Prosperity Interest	99.04%	13,019.10
<b>Total Interest</b>	<b>100.00%</b>	<b>\$ 13,145.23</b>



### COMPLIANCE STATEMENT

The investment portfolio presented in these reports conforms in all respects to the investment policies of the City of Ovilla, Texas; and is being managed under the investment strategy developed and approved by the Ovilla City Council.

  
Ed Scott - Director of Finance

5 - 2 - 23

Date

  
David Henley - City Manager

5/2/2023

Date

## Interest Earned in every Bank Account for Jan. Thru March 2023

	January	February	March	Total
<b>TexPool Investment</b>				
Water Fund- 8761	1.15	1.21	1.24	3.60
<b>TexStar Investment</b>				
Gen. Fund 1110	13.89	14.50	15.77	44.16
Gen. Fund Reserve 1120	3.46	3.61	3.92	10.99
Sewer Impact Fee 3540	11.75	12.26	13.37	37.38
Water Fund 5340	5.22	5.45	5.95	16.62
Water Fund 5350	4.21	4.39	4.78	13.38
	38.53	40.21	43.79	122.53
<b>Prosperity Investment</b>				
CD GF Reserve 0608	\$1,417.30			1,417.30
CD GF Reserve -0694	0.00	0.00	0.00	0.00
4B EDC 3691	475.91	439.78	497.50	1,413.19
MDD 7451	53.61	55.71	65.76	175.08
Park Improvement 7613	0.04	0.03	0.04	0.11
Police - Lease 8220	0.00	0.00	0.00	0.00
Bryson Manor 8662	183.45	165.79	183.65	532.89
Employee Benefit Trust 8777	6.75	8.66	9.28	24.69
General Acct. 9437	3,065.25	3,035.69	3,354.90	9,455.84
<b>Prosperity Total</b>	5,202.31	3,705.66	4,111.13	13,019.10
<b>Total Interest</b>	<b>5,242.00</b>	<b>3,747.07</b>	<b>4,156.16</b>	<b>13,145.23</b>

# CITY OF OVILLA MINUTES

**Monday, April 10, 2023**

**Regular City Council Meeting**

**105 S. Cockrell Hill Road, Ovilla, TX 75154**

Mayor Dormier called the Council Meeting of the Ovilla City Council to order at 6:30 PM, in the Ovilla Council Chamber Room, 105 S. Cockrell Hill Road Ovilla TX 75154, with notice of the meeting duly posted.

The following City Council Members were present:

Kimberly Case	Council Member, Place 1
Dean Oberg	Council Member, Place 2
David Griffin	Council Member, Place 3
Doug Hunt	Mayor Pro Tem, Place 4
Brad Piland	Council Member, Place 5

Mayor Dormier noted that all council members were in attendance thus constituting a quorum. The city manager, city secretary, department directors, and various staff were also present.

## **CALL TO ORDER:**

Place 1 Oberg led the invocation and Mayor Pro Tem Hunt led the reciting of the U.S. Pledge of Allegiance and the Pledge to the Texas Flag.

## **ANNOUNCEMENTS, PROCLAMATIONS, PRESENTATIONS, COMMENTS:**

City Manager, David Henley, gave an update on the following items:

- City of Ovilla Trash-Off Annual Clean Up Day April 22 and Green Event April 29
- Digital sign
- SIB Loan Application
- ARP Funds Request to Ellis County
- May 6, 2023, Elections

## **CITIZEN COMMENTS:**

Dani Muckleroy, 608 Green Meadows, requested that the council update the city ordinance to increase regulation of political signs.

**Mayor Dormier moved Item 1 from the Regular Agenda to be discussed prior to the Consent Agenda.**

**ITEM 1. DISCUSSION** – Receive an update and hold a discussion with Red Oak Independent School District regarding the proposed middle school to be located on Westmoreland Road in the City of Ovilla.

Red Oak ISD Superintendent Brenda Sanford addressed the City Council regarding the proposed middle school to be located on Westmoreland Road. Ms. Sanford advised that the school is dependent on the passage of the bond election to be held in May of 2023. Ms. Sanford addressed parking and traffic concerns.

Mayor Dormier questioned why the traffic study did not analyze the capacity of the school which is approximately 1200 students. Ms. Sanford advised that the study analyzed 800 students as the

school is not scheduled to reach total capacity for another eight (8) to ten (10) years. Mayor Dormier asked if the schools had anything in writing about rough proportionality. Ms. Sandford advised she did not at the time but that schools cannot use taxpayer funding to fund city streets. Ms. Sanford advised that she has sent questions regarding rough proportionality to the school's legal team for review.

Dani Muckleroy, 608 Green Meadows, addressed the council in support of the bond election stating that the current middle school is at 160% capacity.

**Mayor Dormier continued the meeting by moving back to the Consent Agenda.**

**CONSENT AGENDA:**

- C1. Financial Transactions over \$5,000
- C2. Minutes of the Regular Council Meeting March 13, 2023
- C3. Minutes of the Board of Adjustment Meeting January 9, 2023

Mayor Pro Tem Hunt motioned to approve all consent agenda items.

PL5 Piland seconded the motion.

No oppositions, no abstentions.

***VOTE: The motion to approve carried unanimously: 5-0***

**EXECUTIVE SESSION:**

The City Council of the City of Ovilla, Texas, reserves the right to meet in a closed session on any item listed on this Agenda should the need arise, pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).

**A. Convene into Executive Session: 6:52 pm**

**ES ITEM 1. DISCUSSION – Closed Session – Called pursuant to:**

Section 551.074 (1) of the Texas Government Code: Personnel Matters: To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

City Attorney

**B. Adjourn from the executive session and reconvene into the open meeting: 7:00 pm**

**ANY ACTION NECESSARY OR APPROPRIATE AS A RESULT OF THE CLOSED EXECUTIVE SESSION.**

None

**REGULAR AGENDA:**

*Richard Dormier, Mayor  
Kimberly Case, Place One  
Dean Oberg, Place Two*

*Doug Hunt, Place Four  
David Griffin, Place Three  
Brad Piland, Place Five*

**ITEM 2. DISCUSSION/ACTION** – Consideration of and action on accepting the resignation of City Attorney Ron MacFarlane.

PL1 Case motioned to approve the resignation of City Attorney Ron MacFarlane.

PL2 Oberg seconded the motion.

No oppositions, no abstentions.

***VOTE: The motion to approve carried unanimously: 5-0***

**ITEM 3. DISCUSSION/ACTION** – Consideration of and action on the appointment of a City Attorney.

City Manager David Henley advised that he reached out to three (3) municipal attorneys for proposals and that each firm would be a great asset to the City of Ovilla. The council discussed all three (3) firms.

PL 1 Case motioned to appoint Messer, Fort & McDonald as the City Attorney.

Mayor Pro Tem Hunt seconded the motion.

No oppositions, no abstentions.

***VOTE: The motion to approve carried unanimously: 5-0***

**ITEM 4. DISCUSSION/ACTION** – Consideration of and action on setting the official date for “Heritage Day” as September 23<sup>rd</sup>, 2023.

Mayor Dormier and the council advised that they wish to set the date permanently as the fourth Saturday in September each year.

Mayor Pro Tem Hunt motioned to approve Heritage Day as September 23, 2023, and all future Heritage Day events be set on the fourth Saturday of September of each year, and to appoint Doug Hunt as the coordinator of the 2023 Heritage Day event with members of city staff and Mayor Dormier comprising the committee.

PL3 Griffin seconded the motion.

No oppositions, no abstentions.

***VOTE: The motion to approve carried unanimously: 5-0***

**ITEM 5. DISCUSSION/ACTION** – Consideration of and action on setting a time and date to Canvass the May 6, 2023, City of Ovilla Election.

PL3 Griffin motioned to approve setting the official canvass of the May 6, 2023, election for May 16<sup>th</sup>, 2023, at 5:30 pm.

PL2 Oberg seconded the motion.

No oppositions, no abstentions.

***VOTE: The motion to approve carried unanimously: 5-0***

**ITEM 6. DISCUSSION/ACTION** – Consideration of and action on appointing a committee to review and interview (if needed) and make a recommendation to the City Council for annual appointments to serve on City Boards and/or Commissions.

PL2 Oberg motioned to appoint Mayor Dormier, David Henley, and Bobbie Jo Taylor to a committee to review applications and make a recommendation to the council for board appointments.

PL1 Case seconded the motion.

No oppositions, no abstentions.

***VOTE: The motion to approve carried unanimously: 5-0***

**ITEM 7. DISCUSSION** – Discussion of Ordinance No. 2023-04 relating to Park Facility Use Fees as requested by Place 1 Kimberly Case.

PL1 Case began the discussion by stating that she had been approached by a citizen who believes that the deposit that is required to reserve the ball fields puts a hardship on teams who have used the fields in the past. Ms. Case stated she would like to receive input on the situation from staff.

Public Works Director James Kuykendall advised that he has been receiving feedback that the deposit is a struggle for some teams who would like to book the entire season instead of one (1) practice at a time.

The consensus of the council was to bring the ordinance back to the council at the next regularly scheduled meeting without the deposit for the ball fields for consideration.

**ITEM 8. DISCUSSION/ACTION** – Consideration of and action on giving the City Manager the authority to execute documents to purchase a 2023 GMC Sierra 3500HD Truck with a dump body for the Parks Department.

City Manager David Henley explained to the council that the truck was ordered, and a purchase order was issued in the previous budget year. However, the monies were not carried over and budgeted into the current year. Mr. Henley stated that the city has not signed any purchase documents for the vehicle. Mr. Henley advised that if the council were to approve the purchase of the truck the funding would have to come from the reserves.

PL3 Griffin motioned to deny giving the city manager the authority to execute purchase documents for a 2023 GMC Sierra 3500HD Truck for the Parks Department.

PL2 Oberg seconded the motion.

No oppositions, no abstentions.

***VOTE: The motion to approve carried unanimously: 5-0***

**ITEM 9. DISCUSSION/ACTION** – Consideration of any item(s) pulled from the Consent Agenda for individual consideration and action.

No items were pulled from the Consent Agenda.

#### **RECEIVE DEPARTMENTAL REPORTS – NO ACTION OR DISCUSSION**

- **Departmental Reports**
  - Police Department Police Chief J. Bennett
  - Fire Department Fire Chief B. Kennedy
  - Public Works Department Public Works Director J. Kuykendall
  - Finance Department Finance Director S. Jungman
  - Administration City Secretary B. Taylor

**REQUESTS FOR FUTURE AGENDA ITEMS AND/OR ANNOUNCEMENTS BY COUNCIL AND STAFF:**

- PL1 Case requested that the council discuss the city ordinance relating to banners at businesses.
- Mayor Pro Tem Hunt requested that an update be given at the next council meeting to discuss code enforcement action to include but not limited to Ovilla Auto, Lariat Trail, University Dr., and other properties that appear to be in violation of city codes.

**ADJOURNMENT:**

PL2 Oberg made a motion to adjourn.

Mayor Pro Tem Hunt seconded the motion.

There being no further business, Mayor Dormier adjourned the meeting at 7:35 p.m.  
No oppositions, no abstentions.

***VOTE: The motion to approve carried unanimously: 5-0***

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Richard Dormier, Mayor

ATTEST:

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Bobbie Jo Taylor, City Secretary

APPROVED: May 8, 2023

## AGENDA ITEM REPORT Item #1

Meeting Date: May 8, 2023

Department: Administration

Discussion  Action

Budgeted Expense:  YES  NO  N/A

Submitted By: Staff

Reviewed By:  City Manager

City Secretary

City Attorney

Finance Director

Other:

### AGENDA ITEM: 1

**ITEM 1. DISCUSSION** – Receive updates from staff and hold discussions regarding code enforcement areas of concern in the City of Ovilla as requested by Mayor Pro Tem Hunt.

#### Attachments:

None

#### Discussion / Justification:

Background: Mayor Pro Tem Hunt requested that an update on code violations be given to the city council. Specifically, the Mayor Pro Tem would like to hear and discuss with staff what actions are being taken to enforce code enforcement violations in Ovilla.

#### Recommendation / Staff Comments:

Staff Recommends: N/A

#### Sample Motion(s):

Discussion Only

## AGENDA ITEM REPORT Item #2

Meeting Date: May 8, 2023

Department: Administration

Discussion  Action

Budgeted Expense:  YES  NO  N/A

Submitted By: Staff

Reviewed By:  City Manager

City Secretary

City Attorney

Finance Director

Other:

### AGENDA ITEM: 2

**ITEM 2. DISCUSSION** – Discuss City of Ovilla Code of Ordinances Section 3.06.005 Schedule of Temporary Signs relating to banner signs on commercial property as requested by Place 1 Case.

#### Attachments:

1. 3.06.005 Schedule for Temporary Sign, Code of Ordinances

#### Discussion / Justification:

Background: Place 1 Case requested that the council discuss the governance of banner signs on commercial property. Per the Code of Ordinances, permits are required for all banners, one (1) sign is allowed per premise, and banners also have a time limitation of 14 days per period with a 60-day interval between occurrences.

#### Recommendation / Staff Comments:

Staff Recommends: N/A

#### Sample Motion(s):

Discussion Only

## § 3.06.005. Schedule for temporary signs.

A person commits an offense if that person erects, places, displays or locates a permanent or temporary sign that does not meet the requirements of this article or tables included within.

Sign Type	Permitted District	Permit Required?	Maximum Area (sq. ft.)	Height of Sign	Number of Signs	Setback	Spacing of Signs	Time Limitation
Real estate	All districts	No	Res. = 6 s.f. each face & 12 s.f. total surface Nonres. = 75 s.f. each face & 150 s.f. total surface	Res. = 5 ft. Nonres. = 15 ft. (measured from greater of base of sign or street grade)	1 sign per premises & for lots abutting 2 or more streets, 1 sign for each street of orientation	On premises 10 ft. from curb or improved surface & 15 ft. from any driveway	No restriction	Must be removed within 7 days of sale, lease, or rental
Balloon or inflatable	Non-residential districts	Yes	Greater than 10 cubic ft.	Not to exceed 100 ft. of tethered line	Maximum of 2 located on premises	Secured on premises	—	14 days per period with 60 days between occurrences
Searchlight	Non-residential districts	Yes	—	—	Maximum of three lights located on the premises	On premises	—	One period for 7 days annually
Non-commercial banner	Residential districts and uses	No	No restriction	Not to exceed the height of the main structure	One banner per premises	On premises	No restriction	One period for 7 days annually
Commercial banner	Non-residential districts and uses	Yes	No restriction	Not to exceed the height of the main structure	One banner per premises	On premises	No restriction	14 days per period with 60 days between occurrences
Political	All districts	No	Greater than 36 s.f.	8 feet	No restrictions	On premises 10 ft. from curb or improved surface & 15 ft. from any driveway	No restriction	3 months prior to and 7 days following election
Portable	Non-residential districts (churches and schools excepted)	Yes	25 s.f. each face & 50 s.f. total surface	15 ft. measured from sign base or street grade, whichever is greater	1 sign per premises	On premises 10 ft. from curb or improved surface & 15 ft. from any driveway	20 ft. in any direction from any other portable sign	7 days per period with 60 days between occurrences
Construction	All districts	No	Res. = 6 s.f. each face and 12 sq. ft. total surface Nonres. = 75 s.f. each face and 150 s.f. total surface	Res. = 5 ft.; Nonres. = 15 ft. measured from sign base or street grade, whichever is greater	1 sign per premises & lots abutting 2 or more streets, 1 sign for each street orientation	On premises 10 ft. from curb or improved surface & 15 ft. from any driveway	No restriction	Duration of construction to 10 days following occupancy
Garage sale	All districts	No (required garage sale permit provides for sign usage)	308 sq. in. for one face	No restriction	1 sign per premises. 2 signs off premises with permission of property owner.	On premises 10 ft. from curb or improved surface & 15 ft. from any driveway	No restriction	3 days
Yard	All districts	No	Res. = 6 s.f. each face & 12 s.f. total surface Nonres. = 15 s.f. each face & 30 s.f. total surface	Res. = 5 ft. Nonres. = 8 ft. (measured from greater of base of sign or street grade)	1 sign per premises & lots abutting 2 or more streets, 1 sign for each street orientation	On premises 10 ft. from curb or improved surface & 15 ft. from any driveway	No restriction	60 days but not to exceed 7 days after completion
Real estate directional	All districts	Annual permit for off premises	6 s.f. each face & 12 s.f. total surface	5 ft.	4 signs off premises with permission of property owner	10 ft. from curb or improved surface & 15 ft. from any driveway	No restriction	Permit renewed annually (See section 3.06.003(f))

Sign Type	Permitted District	Permit Required?	Maximum Area (sq. ft.)	Height of Sign	Number of Signs	Setback	Spacing of Signs	Time Limitation
Feather Banner	Non-residential districts	Yes	30 sf of each face & 60 sf total surface	15 ft. (measured from greater of base of sign or street grade)	1 sign per premises	On premises 10 ft. from curb or improved surface & 15 ft. from any driveway	None	None
Sandwich Board or "A" Frame Sign	Non-residential districts	Yes	6 sf of each face & 12 sf total surface	42 inches	1 sign per premises	On premises 10 ft. from curb or improved surface & 15 ft. from any driveway	None	Displayed only during times the business advertised is open.

(Ordinance 07-014, ex. A, sec. 5, adopted 8/13/07; Ordinance 08-006, secs. 2, 3, adopted 11/12/07; Ordinance 2018-25 adopted 10/9/18)

## AGENDA ITEM REPORT Item #3

Meeting Date: May 8, 2023

Department: Administration

Discussion  Action

Budgeted Expense:  YES  NO  N/A

Submitted By: Staff

Reviewed By:  City Manager

City Secretary

City Attorney

Finance Director

Other:

### AGENDA ITEM: 3

**ITEM 3. DISCUSSION/ACTION** – Consideration of and action on Ordinance No. 2023-08 an Ordinance of the City of Ovilla, Texas, repealing and replacing appendix “A”, Article A2.000, Section A2.009, of the Code of Ordinances of the City of Ovilla; removing the damage deposit for baseball and softball fields; providing a savings clause; providing a severance clause; providing for incorporation into the Ovilla Code of Ordinances; providing for immediate effect; and providing for publication.

#### Attachments:

1. Ordinance 2023-08

#### Discussion / Justification:

As requested at the April 2023 City Council meeting staff has brought a new ordinance to the council that eliminates the damage deposit for the ball fields behind the municipal complex on Cockrell Hill. There are no other changes made in this ordinance.

#### Recommendation / Staff Comments:

Staff Recommends: Approval

#### Sample Motion(s):

I move to approve/deny Ordinance No. 2023-08 an Ordinance of the City of Ovilla, Texas, repealing and replacing appendix “A”, Article A2.000, Section A2.009, of the Code of Ordinances of the City of Ovilla; removing the damage deposit for baseball and softball fields; providing a savings clause; providing a severance clause; providing for incorporation into the Ovilla Code of Ordinances; providing for immediate effect; and providing for publication.

## **ORDINANCE NO. 2023-08**

**AN ORDINANCE OF THE CITY OF OVILLA, TEXAS, REPEALING AND REPLACING APPENDIX "A", ARTICLE A2.000, SECTION A2.009, OF THE CODE OF ORDINANCES OF THE CITY OF OVILLA; REMOVING THE DAMAGE DEPOSIT FOR BASEBALL AND SOFTBALL FIELDS; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERANCE CLAUSE; PROVIDING FOR INCORPORATION INTO THE OVILLA CODE OF ORDINANCES; PROVIDING FOR IMMEDIATE EFFECT; AND PROVIDING FOR PUBLICATION.**

WHEREAS, the City of Ovilla currently provides facilities within its public parks for the use of the citizens of Ovilla including, but not necessarily limited to, sports fields, pavilions, and gazebos; and

WHEREAS, the City of Ovilla incurs significant costs and expenses relating to the maintenance, repair, and operation of the aforesaid facilities; and

WHEREAS, the City of Ovilla previously adopted Ordinance No. 2023-04, establishing a damage deposit of \$50.00 per field per day for use of the baseball and softball fields, such ordinance being codified in Appendix A, Article A2.000, Section A2.009, of the Code of Ordinances of the City of Ovilla; and

WHEREAS, the City finds and determines that it is not necessary and in the best interests of the health, safety, and welfare of the citizens of the City of Ovilla to remove damage deposits for the baseball and softball fields.

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS, THAT:**

**SECTION 1. REPEAL AND REPLACEMENT OF APPENDIX A, ARTICLE A2.000, SECTION A2.009, OF THE OVILLA CODE OF ORDINANCES**

Appendix A, Article A2.000, Section A2.009, of the Ovilla Code of Ordinances is hereby repealed and replaced with the following:

**Sec. A2.009 Park facility use fees**

- (a) Sports fields use and reservation, per field: \$50.00 per hour / \$300.00 per day.
- (b) Tournament event use fee (3 day maximum): \$1,000.00.
- (c) Electricity usage fee, (during dark hours\*): \$25.00 per hour, per field.
- (d) Drag and line field (upon special request): \$40.00 per field.
- (e) Pavilion use fee: \$50.00 (additional \$25.00 for use of fans/electricity).

# **ORDINANCE NO. 2023-08**

(f) Gazebo: \$50.00 (additional \$25.00 for use of electricity).

\* "Dark hours" means 30 minutes after civil twilight in the morning to 30 minutes before civil twilight in the evening, and at any other times the weather or other natural conditions prevent adequate sunlight.

## **SECTION 2. SAVINGS CLAUSE**

If any other Ordinance of the City of Ovilla, Texas, heretofore enacted is found to conflict with the provisions of the Ordinance, then this Ordinance shall prevail.

## **SECTION 3. SEVERANCE CLAUSE**

If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by any court or competent jurisdiction, such shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions thereof.

## **SECTION 4. INCORPORATION INTO THE CODE OF ORDINANCES**

The provisions of this ordinance shall be included and incorporated in the City of Ovilla Code of Ordinances and shall be appropriately renumbered to conform to the uniform numbering system of the Code.

## **SECTION 5. EFFECTIVE DATE**

Because of the nature of interest and safeguard sought to be protected by this Ordinance and in the interest of the citizens of the City of Ovilla, Texas, this Ordinance shall take effect immediately after passage, approval, and publication, as required by law.

## **SECTION 6. PUBLICATION**

The City Secretary is hereby authorized and directed to cause publication of the descriptive caption and penalty clause hereof as an alternative method of publication provided by law.

**PASSED, APPROVED and ADOPTED** by the City Council of Ovilla, Texas, on this the \_\_\_ day of \_\_\_\_\_, 2023.

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Richard Dormier, Mayor

**ATTEST:**

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Bobbie Jo Taylor, City Secretary

## AGENDA ITEM REPORT Item #4

Meeting Date: May 8, 2023

Department: Administration

Discussion  Action

Budgeted Expense:  YES  NO  N/A

Submitted By: Staff

Reviewed By:  City Manager

City Secretary

City Attorney

Finance Director

Other:

### AGENDA ITEM: 4

**ITEM 4. DISCUSSION/ACTION** – Consideration of and action on a possible amendment to the City of Ovilla Code of Ordinances Section 3.06.003 (f) and related sections, regarding the placement of political signs, potentially implementing stronger regulations on political signs placed on city property as requested by Mayor Dormier.

#### Attachments:

1. Ordinance 2016-002
2. Section 3.06.003 (f) of the City of Ovilla Code of Ordinances.

#### Discussion / Justification:

The City of Ovilla Code of Ordinances allows for political signs to be placed around the outside premise of the parking lot across from the Municipal Complex on Cockrell Hill Rd. Political signs are allowed to be placed three months prior to election day and must observe a distance of 100' from an outside door through which a voter may enter the polling place. There is no other public property where political signs are allowed. The city may choose to adopt stronger restrictions through a new city ordinance that could possibly limit the number of signs, and the time length of the placement of the signs, or ban them completely from public property.

#### Recommendation / Staff Comments:

Staff Recommends: N/A

#### Sample Motion(s):

I move to .....

-----  
(f) Placement of signs.

- (1) Restrictions. No person, firm, corporation or other entity shall erect, place or cause to be erected or placed any sign on public property, including, but not limited to, signs attached to any public utility pole or structure, streetlight, tree, fence, fire hydrant, bridge, curb, sidewalk, park bench, in a public right-of-way, or any other location on public property. No sign shall be erected or placed on a vacant lot or tract unless written permission has been given by the property owner and such documentation is provided to an official or officer of the city upon request.
- (2) Exceptions.
  - (A) This section does not prohibit the posting of temporary political signs on tract 1, during a voting period if posted outside the area of one hundred (100) feet from an outside door through which a voter may enter the polling place as defined in sections 61.003 and 85.001 of the Texas Election Code. A time limitation for posting of political signs is defined in section 3.06.005 of code. A map labeling city property as tract 1, is attached to Ordinance 2016-002 as exhibit A.
  - (B) Real estate directional signs permitted herein and which meet the requirements of state law may be posted in public rights-of-way no earlier than 12:00 noon on Friday and must be removed no later than 12:00 noon on Monday. If either Friday or Monday is a holiday, the permitted hours shall be extended to include any such holiday. Such signs shall be pasted no closer than fifty (50) feet to any street intersection.

ORDINANCE NO. 2016-002

AN ORDINANCE OF THE CITY OF OVILLA, TEXAS, AMENDING CHAPTER 3, ARTICLE 3.06, DIVISION 1, SECTION 3.06.003(F) OF THE CODE OF ORDINANCES OF THE CITY OF OVILLA, TEXAS, PROVIDING RESTRICTIONS ON THE PLACEMENT OF SIGNS; PROVIDING FOR EXCEPTIONS TO THE RESTRICTIONS ON PLACEMENT OF SIGNS; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERANCE CLAUSE, PROVIDING FOR INCORPORATION INTO THE CODE OF ORDINANCES; PROVIDING FOR AN EFFECTIVE DATE; AND PROVIDING FOR PUBLICATION.

WHEREAS, the City of Ovilla, Texas, is a Type-A General Law Municipality within the State of Texas; and

WHEREAS, the City Council of the City of Ovilla, Texas, finds and determines that placement of signs on public property should be restricted, subject to certain limited exceptions; and

WHEREAS, the City Council of the Ovilla, Texas, finds and determines that it is in the best interest of the public health, safety and general welfare of the citizens of Ovilla, Texas, to amend the City's current sign ordinance to restrict the placement of signs on public property, subject to certain limited exceptions.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS, THAT:

**SECTION 1. AMENDMENT OF CHAPTER 3, ARTICLE 3.06, DIVISION 1, SECTION 3.06.003(F) OF THE CODE OF ORDINANCES OF THE CITY OF OVILLA, TEXAS**

Chapter 3, Article 3.06, Division 1, Section 3.06.003(f) of the Code of Ordinances of the City of Ovilla, Texas is hereby amended to read as follows:

**3.06.003 General Standards**

\* \* \*

(f) Placement of signs.

(1) Restrictions. No person, firm, corporation or other entity shall erect, place or cause to be erected or placed any sign on public property, including, but not limited to, signs attached to any public utility pole or structure, street light, tree, fence, fire hydrant, bridge, curb, sidewalk, park bench, in a public right-of-way, or any other location on public property. No sign shall be erected or placed on a vacant lot or tract unless written permission has been given by the property owner and such documentation is provided to an official or officer of the City upon request.

(2) Exceptions.

(a) The section does not prohibit the posting of temporary political signs on Tract 1, during a voting period if posted outside the area of one hundred (100) feet from an outside door through which a voter may enter the polling place as defined in Sections 61.003 and 85.001 of the Texas Election Code. A time limitation for posting of political signs is defined in Chapter 3, Section 3.06.005 of the Ovilla Code of Ordinances. A map labeling city property as Tract 1, is attached hereto as Exhibit A.

(b) Real estate directional signs permitted herein and which meet the requirements of state law may be posted in public rights-of-way no earlier than 12:00 noon on

## ORDINANCE NO. 2016-002

Friday and must be removed no later than 12:00 noon on Monday. If either Friday or Monday is a holiday, the permitted hours shall be extended to include any such holiday. Such signs shall be posted no closer than fifty (50) feet to any street intersection.

### SECTION 2. SAVINGS CLAUSE

In the event that any other Ordinance of the City of Ovilla, Texas, heretofore enacted is found to conflict with the provisions of the Ordinance, this Ordinance shall prevail.

### SECTION 3. SEVERANCE CLAUSE

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court or competent jurisdiction, such shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions thereof.

### SECTION 4. INCORPORATION INTO THE CODE OF ORDINANCES

The provisions of this ordinance shall be included and incorporated in the City of Ovilla Code of Ordinances and shall be appropriately renumbered to conform to the uniform numbering system of the Code.

### SECTION 5. EFFECTIVE DATE

Because of the nature of interest and safeguard sought to be protected by this Ordinance and in the interest of the citizens of the City of Ovilla, Texas, this Ordinance shall take effect immediately after passage, approval and publication, as required by law.

### SECTION 6. PUBLICATION

The City Secretary is hereby authorized and directed to cause publication of the descriptive caption and penalty clause hereof as an alternative method of publication provided by law.

PASSED, ADOPTED AND APPROVED by the City Council of Ovilla, Texas on this the

11 day of JANUARY, 2016.



Richard Dormier, Mayor

ATTEST:

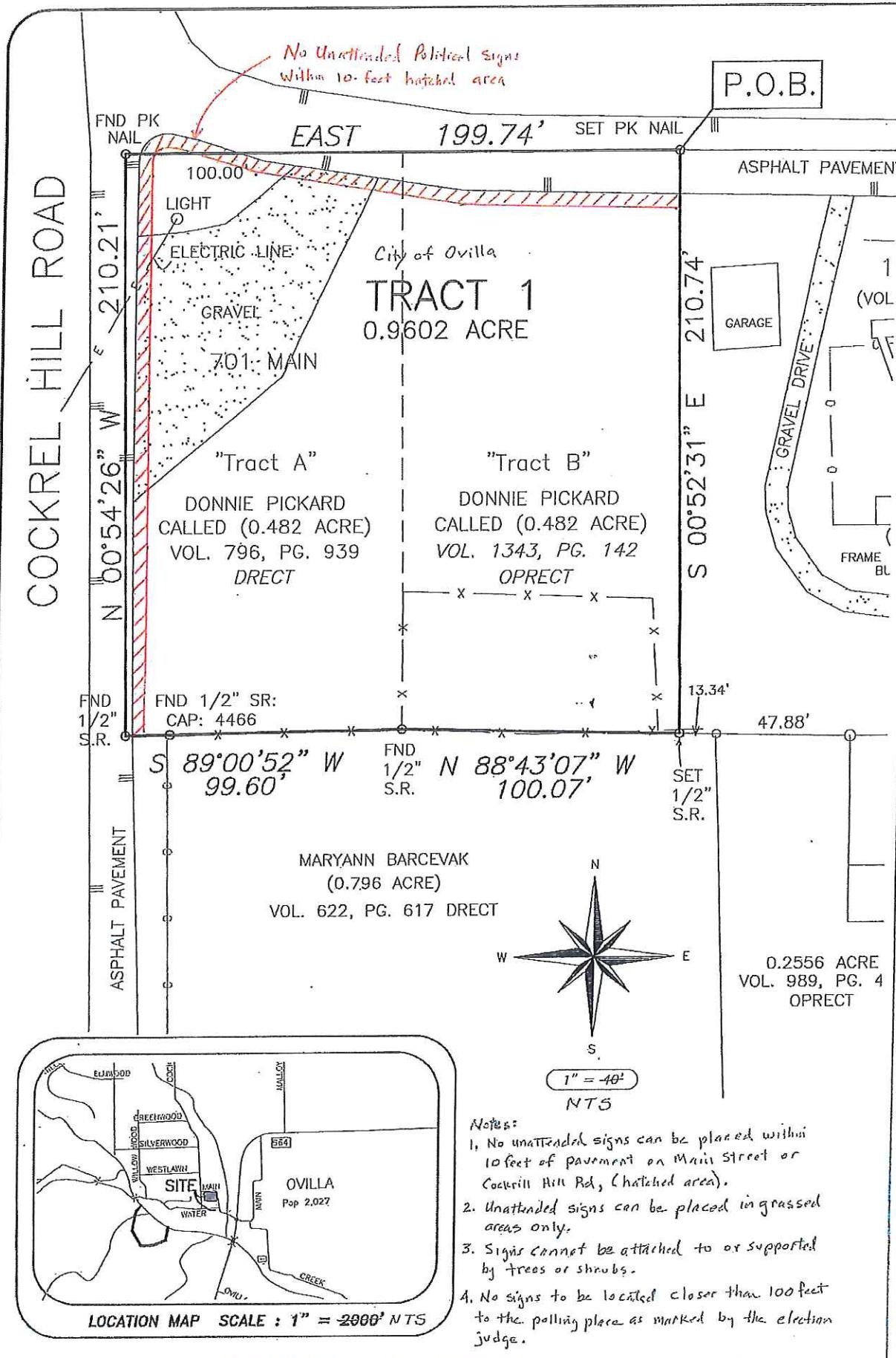
  
Pamela Woodall, City Secretary



APPROVED AS TO FORM:

  
Ron G. MacFarlane, Jr., City Attorney

EXHIBIT A



## AGENDA ITEM REPORT Item #5

Meeting Date: May 1, 2023

Department: Administration

Discussion  Action

Budgeted Expense:  YES  NO  N/A

Submitted By: Staff

Reviewed By:  City Manager

City Secretary

City Attorney

Finance Director

Other: City Engineer

### AGENDA ITEM: 5

**ITEM 5. DISCUSSION/ACTION** – Consideration of and action to order a public hearing to take place on Monday, July 10, 2023, at 6:30 p.m., during the regularly scheduled City Council meeting to receive public comment on the Land Use Assumptions, Capital Improvement Plan, and Water and Sewer Impact Fee Updates.

#### Attachments:

1. Water and Sewer Impact Fee Update – Adoption Schedule
2. Capital Improvement Committee Advisory Committee Recommendation

#### Discussion / Justification:

Background: The Capital Improvement Committee Advisory Committee held a meeting on Monday, May 1, 2023, and reviewed with City Staff and City Engineers the Land Use Assumptions, Capital Improvement Plan, and Water and Sewer Impact Fees. The committee voted unanimously to recommend to the City Council the maximum allowed water and wastewater impact fee. Per Section 395 of the local government code the city shall order a public hearing prior to voting on the proposed impact fee updates. Section 395.043 of the code states that on or before the date of the first publication of the notice of public hearing the city shall make available to the public its land use assumptions, the time period of the projections, and a description of the capital improvement facilities that may be proposed. The documents will be available in the lobby of city hall and on the City of Ovilla's website. The City Secretary will send the notice to be published next week if the council moves forward with the public hearing. The publication date will be May 11, 2023, and will be posted on the city website at that time as well. Section 395.044b provides that the notice shall be published before the 30<sup>th</sup> day set for the public hearing. Due to the schedule of our regularly scheduled city council meetings, this would allow for the public hearing to be scheduled at the first regular meeting in July.

#### Recommendation / Staff Comments:

Staff Recommends: Approval

#### Sample Motion(s):

I motion to order a public hearing to take place on Monday, July 10, 2023, at 6:30 pm during the regular scheduled city council meeting.

# BIRKHOFF, HENDRICKS & CARTER, L.L.P.

## PROFESSIONAL ENGINEERS

Texas Firm F526

11910 Greenville Ave., Suite 600

RPLS Firm No. 100318-00

Dallas, Texas 75243

Fax (214) 461-8390

Phone (214) 361-7900

## MEMORANDUM

**To:** Mr. David Henley  
City of Ovilla

**From:** Andrew Mata Jr., P.E.

**Date:** April 3, 2023

**Subject:** Water and Sewer Impact Fee Update – Adoption Schedule Update

Below is the tentative schedule of Actions, Meetings and Public Notices for the City of Ovilla's adoption of the Water and Sewer Impact Fee Updates.

Advisory Committee (P&Z) Meetings	City Council Meeting	City Staff / Consulting Engineer	Meeting/Action	Agenda and Action Required
May 1, 2023			CIP Advisory Committee	Special Advisory Committee Meeting: a) Review of CIP Update b) Review of Impact Fee Updates c) Recommendation Letter
	May 8, 2023		City Council	Set the Public Hearing date to be on July 10, 2023 for: a) Land Use Assumptions, CIP and Water & Sewer Impact Fee Updates
	Publication required in Dallas and Ellis County	May 15, 2023 will publish May 18, 2023	City Staff Public Notice	Staff to send Public Notice to local newspaper for public hearing on July 10, 2023, for: a) Land Use Assumptions, CIP and Water & Sewer Impact Fee Updates
	July 10, 2023		City Council Public Hearing	<b>I. City Council Public Hearings:</b> a) Land Use Assumptions, CIP, and Water & Sewer Impact Fee Updates  <b>II. City Council Public Hearing Resolution Adopting:</b> a) Land Use Assumptions, CIP and Water & Sewer Impact Fee Updates

City of Ovilla, Texas  
Capital Improvement Advisory Committee  
105 S. Cockrell Hill Road  
Ovilla, Texas 75154

May 2, 2023

Re: 2023-2033 Water & Wastewater Impact Fee Update  
Impact Fee Advisory Committee Recommendation

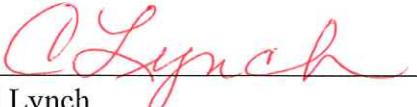
Honorable Mayor and City Council,

The City of Ovilla Capital Improvement Advisory Committee (CIAC), established in accordance with Section 395.058 of the Texas Local Government Code, met on Monday, May 1, 2023, for the purpose of reviewing the 2023-2033 Water & Wastewater Impact Fee Update.

The CIAC Reviewed the 2023-2033 Water & Wastewater Impact Fee Update Report which includes the updated maximum water and wastewater impact fees, as prepared by Birkhoff, Hendricks & Carter, L.L.P. Professional Engineers.

On behalf of the CIAC, we find the updated maximum water and wastewater impact fees presented in the 2023-2033 Water & Wastewater Impact Fee Update Report are in general conformance with the requirements of Texas Local Government Code Chapter 395. The Capital Improvement Advisory Committee offers no objections and supports the update.

Sincerely,

  
Carol Lynch  
Presiding Officer  
Capital Improvement Advisory Committee  
City of Ovilla

## AGENDA ITEM REPORT Item #6

Meeting Date: May 8, 2023

Discussion Action

Submitted By: Staff

Reviewed By:  City Manager

City Secretary

City Attorney

Finance Director

Other:

Department: Administration

Budgeted Expense:  YES  NO  N/A

### AGENDA ITEM: 6

**ITEM 6. DISCUSSION/ACTION** – Consideration of and action on Resolution No. R2023-09, a resolution by the City Council of the City of Ovilla declaring miscellaneous equipment to be surplus property and authorizing the city manager to dispose of the property pursuant to State law and in a manner which is beneficial to the City of Ovilla.

#### Attachments:

1. Resolution No. R2023-09

#### Discussion / Justification:

I asked each department head if they had any surplus equipment that needed to be disposed of. The Public Works Department is the only department that advised they had surplus property. Below is an explanation of why they want to surplus the listed equipment.

**1,227 Water meters** - 863 - 3/4", 353 - 1", 2- 1 1/2", and 9 - 2" – Replaced old water meters with new automated water meters.

**2000 Chevrolet 6500 Dump Truck**, VIN # 1GBJ7H1E61J502679 – 20,105 miles – We have two other dump trucks. They are both automatics and this one is a standard. Several guys can't drive this one. Staff figured the sale would help with building the reserves.

**1999 International 4700 Durapatch**, VIN # 1HTSCABNXXH674380 – 312,356 miles – This machine is rarely used and is constant need of repairs. We have contracted with the county for chip sealing.

**Iay Moy Street Sweeper**, VIN # CHB2209493221200 – 619.5 hours – The hydraulic motors and hoses are bad. It hasn't been used in years. It is in very rough condition and the costs to repair outweigh the benefit.

**JCB Tractor/Backhoe**, VIN# SLP214TCYE0488295 – 1267.8 hours – The backhoe needs all of the hydraulic cylinders replaced and it has no brakes. It is not safe to operate, hasn't been used in a very long time and it would cost more to repair than it is worth.

**EZ-Go ME29 Golf Cart**, Serial # 99M227105 – All three golf carts are over 20 years old, don't run, have missing parts and bad tires.

**EZ-Go ME29 Golf Cart**, Serial # 96B09594

**EZ-Go 1542IN Golf Cart**, Serial # DW15L4

**Recommendation / Staff Comments:**

**Staff Recommends:** Approval of Resolution No. R2023-09 as presented.

**Sample Motion(s):**

I move to approve Resolution No. R2023-09, a resolution by the City Council of the City of Ovilla declaring miscellaneous equipment to be surplus property and authorizing the city manager to dispose of the property pursuant to State law and in a manner which is beneficial to the City of Ovilla.

**CITY OF OVILLA  
RESOLUTION NO. R2023-09**

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF OVILLA,  
TEXAS DECLARING MISCELLANEOUS EQUIPMENT TO BE SURPLUS  
PROPERTY AND AUTHORIZING THE CITY MANAGER TO DISPOSE  
OF THE PROPERTY PURSUANT TO STATE LAW AND IN A MANNER  
WHICH IS BENEFICIAL TO THE CITY OF OVILLA.**

**WHEREAS**, the City of Ovilla owns the below listed equipment, which has been replaced, is obsolete or is not currently being used by the City; and

**WHEREAS**, such property has no or limited value to the City; and

**WHEREAS**, storage space for such property is extremely limited; and

**WHEREAS**, appropriate City staff members have evaluated the need for the equipment and value to the City and have recommended disposal of the items.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY  
OF OVILLA:**

Declares the following equipment to be surplus property, recommends the items be sold via an auction to the highest bidder, and authorizes the City Manager to dispose of the property pursuant to State law and in a manner which is beneficial to the City of Ovilla.

1,227 water meters - 863 – 3/4", 353 – 1", 2- 1 1/2", and 9 – 2"  
2000 Chevrolet 6500 Dump Truck, VIN # 1GBJ7H1E61J502679 – 20,105 miles  
1999 International 4700 Durapatch, VIN # 1HTSCABNXXH674380 – 312,356 miles  
Iay Moy Street Sweeper, VIN # CHB2209493221200 – 619.5 hours  
JCB Tractor/Backhoe, VIN# SLP214TCYE0488295 – 1267.8 hours  
EZ-Go ME29 Golf Cart Serial # 99M227105  
EZ-Go ME29 Golf Cart Serial # 96B09594  
EZ-Go 1542IN Golf Cart Serial # DW15L4

**RESOLVED, PASSED and APPROVED** this 8<sup>th</sup> day of May, 2023, by the City Council of the City of Ovilla.

**CITY OF OVILLA, TEXAS**

**BY:** \_\_\_\_\_  
Richard Dormier, Mayor

**ATTEST:**

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Bobbie Jo Taylor, City Secretary

## AGENDA ITEM REPORT Item 7

Meeting Date: May 8, 2023

Discussion  Action

Submitted By: Staff

Reviewed By:  City Manager

City Secretary

City Attorney

Finance Director

Other:

Department: Administration

Budgeted Expense:  YES  NO  N/A

### AGENDA ITEM: 7

**ITEM 7. DISCUSSION/ACTION** – Consideration of and action on Ordinance No. 2023-09, an ordinance of the City Council of the City of Ovilla, Texas, amending Ordinance No. 2022-15; providing for budget amendments to the Fiscal Year 2022-2023 annual budget and program of services in accordance with Chapter 1, Article 1.05, Section 1.05.038 Mid-year Budget Review and Amendment, of the City of Ovilla; providing for budget amendments to the general fund and the water and utilities fund; providing for incorporation of premises; providing a cumulative repealer clause, providing for severability; providing a savings clause; providing for engrossment and enrollment, providing a publication clause; and providing an effective date.

#### Attachments:

1. 2022-2023 Budget Summary
2. 2022-2023 Budget Overview
3. Ordinance No. 2023-09 with Exhibits A, B And C

#### Discussion / Justification:

Chapter 1, Article 1.05, Sec. 1.05.038 , Mid-year review and amendment of the Ovilla Code of Ordinances states:

Each year the budget officer or his designee shall present to the city council a mid-year budget review and amendment(s) to be considered and approved before May 31. Such review and amendment(s) will include information on the status of all funds and line items at the fiscal year's midway point and will include any recommended amendments to the annual budget. An amended budget will be filed with the city secretary's office and with the county clerk's office following the approval of the amendments.

The annual mid-year review of revenues and expenses has been completed with staff for the current fiscal year as well as a review of estimated amounts for the remainder of the fiscal year. Budget amendments are prepared and presented. Submitted is detailed mid-year amendments of all revised items, with Exhibits A, B, and C attached to the presented Ordinance.

#### Recommendation / Staff Comments:

**Staff Recommends:** Approval of Ordinance No. 2023-009 as presented.

**Sample Motion(s):**

I move to approve Ordinance No. 2023-09, amending Ordinance No. 2022-15; providing for budget amendments to the Fiscal Year 2022-2023 annual budget and program of services in accordance with Chapter 1, Article 1.05, Section 1.05.038 Mid-year Budget Review and Amendment, of the City of Ovilla; providing for budget amendments to the general fund and the water and utilities fund; providing for incorporation of premises; providing a cumulative repealer clause, providing for severability; providing a savings clause; providing for engrossment and enrollment, providing a publication clause; and providing an effective date.

## 2022-2023 MID-YEAR SUMMARY

### GENERAL FUND REVENUES

	Budgeted	Mid-Year Actual	Percent
Taxes	\$3,327,330	\$2,955,660	89%
License/Permit/Fees	\$249,435	\$85,506	35%
Services	\$789,687	\$127,208	17%
Fines and Forfeitures	\$134,675	\$77,402	58%
Other Revenue	\$195,000	\$152,062	88%
Transfers	\$29,767	\$0	0%
Other Revenues	\$0	\$750	100%
<b>TOTALS</b>	<b>\$4,725,894</b>	<b>\$3,398,589</b>	<b>72%</b>

### GENERAL FUND EXPENSES

DEPARTMENTS	Budgeted	Mid-Year Actual	Percent
Administration	\$561,925	\$261,043	47%
Non-Departmental	\$555,731	\$232,821	42%
Police	\$1,059,570	\$490,515	47%
Municipal Court	\$102,630	\$48,319	48%
Fire	\$1,349,763	\$545,563	41%
Community Services	\$297,150	\$127,615	43%
Solid Waste	\$313,500	\$147,086	47%
Streets	\$309,100	\$109,628	36%
Parks	\$176,525	\$71,269	41%
<b>TOTALS</b>	<b>\$4,725,894</b>	<b>\$2,033,858</b>	<b>43%</b>

## 2022-2023 MID-YEAR SUMMARY

### WATER AND UTILITIES FUND REVENUES

	<b>Budgeted</b>	<b>Mid-Year Actual</b>	<b>Percent</b>
Services	\$1,737,399	\$1,031,492	60%
Other Revenue	\$50	\$11	22%
Transfers	\$68,750	\$18,750	28%
<b>TOTALS</b>	<b>\$1,806,199</b>	<b>\$1,050,253</b>	<b>58%</b>

### WATER AND UTILITIES FUND EXPENSES

	<b>Budgeted</b>	<b>Mid-Year Actual</b>	<b>Percent</b>
Administration	\$275,825	\$141,087	52%
Water	\$798,122	\$382,676	48%
Sewer	\$579,172	\$251,633	44%
Non-Departmental	\$153,080	\$62,644	41%
<b>TOTALS</b>	<b>1,806,199</b>	<b>\$838,040</b>	<b>47%</b>

## 2022-2023 MID-YEAR BUDGET OVERVIEW

<b>REVENUES</b>	<b>General Fund</b>	<b>Water and Utilities</b>
Budgeted	4,725,894	\$1,806,199
Mid-Year Actuals	3,398,589	\$1,050,253
Amended	4,870,217	\$1,983,699

### **EXPENSES**

Budgeted	4,725,894	\$1,806,199
Mid-Year Actuals	2,033,858	\$838,040
Amended	4,610,844	\$1,891,437

### **DIFFERENCE**

Budgeted	\$0	\$0
Mid-Year Actuals	1,364,731	\$212,213
Amended	259,373	\$92,262

**CITY OF OVILLA  
ORDINANCE NO. 2023-09**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS, AMENDING ORDINANCE NO. 2022-15 PROVIDING FOR BUDGET AMENDMENTS TO THE FISCAL YEAR 2022-2023 ANNUAL BUDGET AND PROGRAM OF SERVICES IN ACCORDANCE WITH CHAPTER 1, ARTICLE 1.05, SECTION 1.05.038 MID-YEAR BUDGET REVIEW AND AMENDMENT, OF THE CITY OF OVILLA; PROVIDING FOR BUDGET AMENDMENTS TO THE GENERAL FUND AND THE WATER AND UTILITIES FUND; PROVIDING FOR THE INCORPORATION OF PREMISES; PROVIDING A CUMULATIVE REPEALER CLAUSE; PROVIDING FOR SEVERABILITY; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR ENGROSSMENT AND ENROLLMENT; PROVIDING A PUBLICATION CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, an annual budget for the fiscal year beginning October 1, 2022, and ending September 30, 2023, has been duly created and adopted of the City of Ovilla, Texas, in accordance with Title Four (4), Chapter 102, Sections 102.001, 102.002 and 102.003 of the Local Government Code and in accordance with Article 1.05 of the Ovilla City Code of Ordinances; and

**WHEREAS**, the City Manager filed the proposed budget in the office of the City Secretary on or before 30<sup>th</sup> day of July, and the proposed budget was made available for public inspection by the taxpayers in accordance with Title Four (4), Chapter 102, Section 102.005 of the Local Government Code and Article 1.05 of the Ovilla City Code of Ordinances; and

**WHEREAS**, the City Manager submitted the proposed budget to the City Council as required by Article 1.05 of the Ovilla City Code of Ordinances; and

**WHEREAS**, notice of a public hearing was provided in the Ellis County Press newspaper and the public hearing was held by the City on September 12, 2022, in accordance with Title Four (4), Chapter 102, Section 102.006 of the Local Government Code and Article 1.05 of the Ovilla City Code of Ordinances, and at that time all citizens and parties of interest were given the opportunity to be heard regarding the proposed 2022-2023 fiscal year budget; and

**WHEREAS**, the City Council approved the 2022-2023 Fiscal Year Budget on September 12, 2022 by adopting Ordinance No. 2022-15; and

**WHEREAS**, after full and final consideration, it is the consensus of the Ovilla City Council that the 2022-2023 Fiscal Year Budget as hereinafter set forth should be amended to further the goals of the City and the health safety and well-being of citizens.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS:**

**SECTION 1.  
INCORPORATION OF PREMISES**

The above and foregoing premises are true and correct and are incorporated herein and made a part hereof for all purposes.

**SECTION 2.  
AMENDMENT OF 2022-2023 FISCAL YEAR BUDGET**

Ordinance No. 2022-15 is hereby amended with Budget Amendments to the Fiscal Year 2022-2023 Budget to include additional revenues, expenditures and other changes outlined in Exhibits A, B and C and considered part of this ordinance.

**SECTION 3.  
CUMULATIVE REPEALER**

This Ordinance shall be cumulative of all other Ordinances and shall not repeal any of the provisions of said Ordinances except those instances where there are direct conflicts with the provisions of this Ordinance. Ordinances or parts thereof in force at the time this Ordinance shall take effect and that are inconsistent with this Ordinance are hereby repealed to the extent that they are inconsistent with this Ordinance.

**SECTION 4.  
SEVERABILITY**

If any section, article, paragraph, sentence, clause, phrase or word in this Ordinance, or application thereof to any person or circumstance, is held invalid or unconstitutional by a court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of the Ordinance, and the City Council hereby declares it would have passed such remaining portions of the Ordinance despite such invalidity, which remaining portions shall remain in full force and effect.

**SECTION 5.  
SAVINGS CLAUSE**

All previous budget ordinances shall remain in full force and effect, save and except as amended by this ordinance.

**SECTION 6.  
ENGROSSMENT AND ENROLLMENT**

The City Secretary of the City of Ovilla is hereby directed to engross and enroll this Ordinance by copying the caption, publication clause, and effective date clause in the minutes of the City Council of the City of Ovilla and by filing this Ordinance in the ordinance records of the City and in accordance with the laws of the State of Texas.

**SECTION 7.  
PUBLICATION CLAUSE**

A true and correct copy of this ordinance showing the approved budget amendments shall be filed with the City Secretary and in the office of the County Clerk as required by Section 102.009 of the Local Government Code. In addition, the City Secretary is hereby directed to ensure that a true and correct copy of the approved budget amendments is posted on the City's website.

**SECTION 8.  
EFFECTIVE DATE**

The necessity for making and approving a budget for the fiscal year, as required by the laws of the State of Texas, requires that this ordinance shall take effect immediately from and after its passage, as the law in such case provides.

**PASSED AND APPROVED** by the City Council of the City of Ovilla, Texas, this the 8<sup>th</sup> day of May 2023.

**CITY OF OVILLA**

**By:** \_\_\_\_\_  
Richard Dormier, Mayor

**ATTEST:**

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\_\_\_\_\_  
Bobbie Jo Taylor, City Secretary

## EXHIBIT A

### 2022-2023 MID-YEAR BUDGET AMENDMENTS

#### GENERAL FUND

##### REVENUES

	LINE ITEM	BUDGETED	CHANGE	ENDING	COMMENTS
Sales Tax	100-4000120	\$358,000	\$142,000	\$500,000	Higher than forecasted sales tax revenues
Residential Building Permits	100-4000210	\$132,000	<span style="color: red;">\$37,000</span>	\$95,000	Lower than expected new houses being built
Plan Review Fees	100-4000230	\$72,435	<span style="color: red;">\$32,435</span>	\$40,000	Lower than expected new houses being built
Animal Tag Fees	100-4000270	\$600	<span style="color: red;">\$350</span>	\$250	Historically under \$250
Fines - Police	100-4000510	\$100,000	\$10,000	\$110,000	Increased police activity
Fines - Animal Control	100-4000520	\$150	<span style="color: red;">\$150</span>	\$0	Fundview doesn't differentiate fines
Fines - Code Enforcement	100-4000525	\$4,800	<span style="color: red;">\$4,800</span>	\$0	Fundview doesn't differentiate fines
Omni Reimbursement Fee	100-4000535	\$500	\$200	\$700	Increased police activity
Time Payment Fee	100-4000545	\$300	\$200	\$500	Increased police activity
Truancy Prevention Fund	100-4000555	\$3,500	\$500	\$4,000	Increased police activity
Misc Fines and Forfeitures	100-4000590	\$20,000	\$5,000	\$25,000	Increased police activity
Warrant Fees	100-4000592	\$5,000	\$1,000	\$6,000	Increased police activity/Third party recovery
Donations - Police	100-4000816	\$0	\$200	\$200	Actual revenue
Grant Proceeds	100-4000860	\$0	\$18,890	\$18,890	Fire dept grant, personal protection equipment
Insurance Proceeds	100-4000870	\$0	\$21,235	\$21,235	Fire department damage
Sale of Assets Proceeds	100-4000885	\$0	\$40,000	\$40,000	ROW and sale of surplus equipment
Reduction in Fund Balance	100-4000990	\$22,267	<span style="color: red;">\$22,267</span>	\$0	Don't need to use fund balance to balance budget
Ball Field Rental	100-40291	\$0	\$2,000	\$2,000	Adopted park usage fees
Gazebo/Pavilion Rental	100-40292	\$0	\$100	\$100	Adopted park usage fees
<b>TOTALS</b>		<b>\$719,552</b>	<b>\$144,323</b>	<b>\$863,875</b>	

## EXHIBIT A

### GENERAL FUND

#### EXPENSES

Administration	LINE ITEM	BUDGETED	CHANGE	ENDING	COMMENTS
City Accountant	100-10-51117	\$42,200	\$8,700	\$50,900	Former accountant staying to train new acct.
Auto Allowance	100-10-52190	\$0	\$4,000	\$4,000	City manager vehicle allowance
Accounting	100-10-52250	\$5,000	\$2,500	\$2,500	Outside accountant, use only for consulting
	<b>Subtotal</b>	<b>\$47,200</b>	<b>\$10,200</b>	<b>\$57,400</b>	
<b>Non-Departmental</b>					
Workers Compensation	100-16-52160	\$96,295	\$2,400	\$93,895	Frozen positions not filled (Half a year budgeted)
	<b>Subtotal</b>	<b>\$96,295</b>	<b>\$2,400</b>	<b>\$93,895</b>	
<b>Police</b>					
Patrol Salary	100-20-51410	\$392,370	\$30,000	\$362,370	Frozen position not filled (Half a year budgeted)
Group Insurance	100-20-52110	\$92,900	\$3,800	\$89,100	Frozen position not filled (Half a year budgeted)
TMRS	100-20-52135	\$76,500	\$3,100	\$73,400	Frozen position not filled (Half a year budgeted)
Payroll Taxes	100-20-52170	\$10,800	\$850	\$9,950	Frozen position not filled (Half a year budgeted)
	<b>Subtotal</b>	<b>\$572,570</b>	<b>\$37,750</b>	<b>\$534,820</b>	
<b>Community Services</b>					
Contract Building Inspections	100-40-52315	\$112,000	\$37,000	\$75,000	Lower than expected new houses being built
	<b>Subtotal</b>	<b>\$112,000</b>	<b>\$37,000</b>	<b>\$75,000</b>	
<b>Streets</b>					
Maintenance Crew Salary	100-50-51415	\$74,750	\$16,600	\$58,150	Frozen position not filled (Half a year budgeted)
Group Insurance	100-50-52110	\$27,500	\$3,800	\$23,700	Frozen position not filled (Half a year budgeted)
TMRS	100-50-52135	\$16,000	\$1,700	\$14,300	Frozen position not filled (Half a year budgeted)
Payroll Taxes	100-50-52170	\$2,200	\$400	\$1,800	Frozen position not filled (Half a year budgeted)
Drainage Maintenance	100-50-53405	\$30,000	\$30,000	\$0	Using ARP funds for project (Creek drainage)
	<b>Subtotal</b>	<b>\$150,450</b>	<b>\$52,500</b>	<b>\$97,950</b>	
<b>Parks</b>					
Support Staff	100-60-51405	\$37,500	\$3,200	\$40,700	Salary increase given 1/29/2023 by CM/PW Dir.
TMRS	100-60-52135	\$10,200	\$400	\$10,600	TMRS increase with salary increase above
Payroll Taxes	100-60-52170	\$1,200	\$100	\$1,300	Payroll tax increase with salary increase
Repairs Building	100-60-55520	\$500	\$700	\$1,200	Repairs to storage building
	<b>Subtotal</b>	<b>\$49,400</b>	<b>\$4,400</b>	<b>\$53,800</b>	
<b>TOTALS</b>		<b>\$1,027,915</b>	<b>\$115,050</b>	<b>\$912,865</b>	

## EXHIBIT A

### GENERAL FUND SUMMARY

REVENUES	\$144,323
EXPENSES	<b>\$115,050</b>
TOTAL	<hr/> \$259,373

## EXHIBIT B

### 2022-2023 MID-YEAR BUDGET AMENDMENTS

#### WATER AND UTILITIES FUND

##### REVENUES

	LINE ITEM	BUDGETED	CHANGE	ENDING	COMMENTS
OSSF Inspection Fee	200-4000479	\$0	\$300	\$300	Actual revenue
Capital Recovery Fee	200-4000880	\$68,750	<b>\$50,000</b>	\$18,750	No longer collecting fee
Misc. Other Revenue	200-4000890	\$0	\$227,200	\$227,200	TRA settle up from overpayment through Nov 2022
<b>TOTALS</b>		<b>\$68,750</b>	<b>\$177,500</b>	<b>\$246,250</b>	

#### WATER AND UTILITIES FUND

##### EXPENSES

Water Administration	LINE ITEM	BUDGETED	CHANGE	ENDING	COMMENTS
Finance Accountant	200-70-51117	\$42,200	\$8,700	\$50,900	Former accountant staying to train new accountant
Accounting	200-70-52250	\$1,000	<b>\$1,000</b>	\$0	No need for additional accounting services
Miscellaneous	200-70-55765	\$2,500	<b>\$700</b>	\$1,800	Reduced department meal allotment
	<b>Subtotal</b>	<b>\$45,700</b>	<b>\$7,000</b>	<b>\$52,700</b>	

##### Water

Maintenance Crew	200-75-51415	\$83,500	\$8,600	\$92,100	Salary increase given 12/04/2022 by CM/PW Dir.
TMRS	200-75-52135	\$18,500	\$1,000	\$19,500	TMRS increase assoc. with salary increase above
Payroll Taxes	200-75-52170	\$3,000	\$300	\$3,300	Tax increase assoc. with salary increase above
Admin Expense to Debt Serv.	200-75-58225	\$0	\$67,638	\$67,638	To pay bond in Debt Service instead of fund balance
	<b>Subtotal</b>	<b>\$105,000</b>	<b>\$77,538</b>	<b>\$182,538</b>	

##### Non-Departmental

Workers Compensation	200-85-52160	\$10,000	\$700	\$10,700	Increased with salary increase above
	<b>Subtotal</b>	<b>\$10,000</b>	<b>\$700</b>	<b>\$10,700</b>	
	<b>TOTALS</b>	<b>\$160,700</b>	<b>\$85,238</b>	<b>\$245,938</b>	

#### WATER AND UTILITIES FUND

##### SUMMARY

REVENUES	<b>\$177,500</b>
EXPENSES	<b>\$85,238</b>
TOTAL	<b>\$92,262</b>

## EXHIBIT C

### 2022-2023 MID-YEAR BUDGET AMENDMENTS

#### OTHER FUNDS

#### REVENUES

Street Improvement	LINE ITEM	BUDGETED	CHANGE	ENDING	COMMENTS
Sales Tax	120-4000125	\$103,000	\$22,000	\$125,000	Higher than forecasted sales tax revenues

#### Debt Service Fund

Reduction in Fund Balance	400-4000900	\$165,714	\$165,714	\$0	Not using fund balance to pay debt (Bonds)
Transfer In - Impact fees	400-4000915	\$103,575	\$103,575	\$0	Not using impacts fees to pay debt (Bonds)
Transfer In - Water Fund	400-4000915	\$0	\$67,638	\$67,638	Using Water Fund to pay water debt (Bonds)
Taxes Ad Valorem (I&S)	400-4000106	\$258,349	\$201,651	\$460,000	Increase in I&S tax collections
<b>Totals</b>		<b>\$527,638</b>	<b>\$0</b>	<b>\$527,638</b>	

#### Municipal Dev. District

Sales Tax	500-4000120	\$113,000	\$12,000	\$125,000	Higher than forecasted sales tax revenues
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#### Type B EDC

Sales Tax	600-4000120	\$200,000	\$50,000	\$250,000	Higher than forecasted sales tax revenues
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#### Water/Sewer Impact Fee

Water Impact Fee	800-4000476	\$194,000	\$164,000	\$30,000	Lower than expected new houses being built
Sewer Impact Fee	800-4000477	\$301,155	\$239,155	\$62,000	Lower than expected new houses being built
<b>Totals</b>		<b>\$495,155</b>	<b>\$403,155</b>	<b>\$92,000</b>	

## EXHIBIT C

### OTHER FUNDS

#### EXPENSES

Street Improvement	LINE ITEM	BUDGETED	CHANGE	ENDING	COMMENTS
Infrastructure	100-10-52190	\$55,000	\$55,000	\$0	Using ARP funds for project (Shiloh Bridge)

#### Water/Sewer Impact Fee

Transfers Out	800-75-58215	\$103,575	\$103,575	\$0	Not using impact fees to pay debt (Bond)
Impact Fee Reserve	800-85-0059030	\$391,580	\$299,580	\$92,000	Lower than expected new houses being built
<b>Totals</b>		<b>\$495,155</b>	<b>\$403,155</b>	<b>\$92,000</b>	

# Ovilla City Council

## AGENDA ITEM REPORT Item #8

Meeting Date: May 1, 2023

Department: Administration

Discussion  Action

Budgeted Expense:  YES  NO  N/A

Submitted By: Staff

Reviewed By:  City Manager

City Secretary

City Attorney

Finance Director

Other:

### AGENDA ITEM: 8

**ITEM 8. DISCUSSION/ACTION** – Consideration of any items(s) pulled from the Consent Agenda for individual consideration and action.

#### Attachments:

None

#### Discussion / Justification:

All consent items were listed on the Consent Agenda for Council consideration. Any items pulled from the Consent agenda will be reviewed under this item.

#### Recommendation / Staff Comments:

Staff Recommends: Approval

#### Sample Motion(s):

I move to approve.....

05.08.2023

## Executive Session

To  
**Honorable Mayor and Council**

From  
Staff

CC  
**Applicable Departments**

Sec. 551.071 (1) and (2), of the Texas Government Code: Consultation with Attorney: Consultation with the City's Attorney to seek the advice of its attorney about pending or contemplated litigation or a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act: Complaints and Claims Management

Section 551.074 (1) of the Texas Government Code: Personnel Matters: To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

City Manager David Henley (90-Day Evaluation)

OVILLA POLICE DEPARTMENT  
ACTIVITY REPORT / APRIL 2023



J. Bennett, Chief of Police

OVILLA POLICE DEPARTMENT  
MONTHLY REPORT / APRIL 2023

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**PERSONNEL UPDATE:**

**Below is a list of our current staffing:**

CHIEF OF POLICE	(BENNETT)
LIEUTENANT	(GEISER)
SERGEANT	(BREEDLOVE)
SERGEANT	(ORTEGON)
PATROL OFFICER	(MALKE)
PATROL OFFICER	(HARTIN)
PATROL OFFICER	(FLORES)
PATROL OFFICER	(RAMIRES)
PATROL OFFICER	(GARY)
PATROL OFFICER	(VACANT)
PATROL OFFICER	(VACANT) ON HOLD UNTIL MID-YEAR or LONGER.
ADMINISTRATIVE ASSISTANT	(PRICE)

\*New officer (Gary, Matthew) was hired on 03-15-2023 and is currently in field training.

\*We currently have no applicants for our remaining active vacant position.

\*Officers MALKE and FLORES both attended 80 hours of LEADERSHIP DEVELOPMENT training at the Caruth Police Institute / Dallas.

\*Officer RAMIRES attended 16 hours of RESPONSE TO ACTIVE SHOOTER training.

OVILLA POLICE DEPARTMENT  
MONTHLY REPORT / APRIL 2023

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0 - Arrests

171 - Total Traffic Stops. (Pretextual and Non-Pretextual)

94 - Total Citations issued.

Roughly 55% of ALL traffic stops received a citation.

Average Response time for APRIL was 4 MINUTES, 18 SECONDS.

Subject: Police Department Monthly Activity Report

Calls For Service	APR 2023	APR 2023 YTD	APR 2022	APR 2022 YTD
Accident	5	12	3	19
Alarms	13	53	23	70
Arrest	0	8	11	17
Assault/Assault FV	2	7	0	0
Assists	35	114	85	359
Building / House Security Check	256	1083	371	1419
Burglary	0	2	0	1
Burglary of Motor Vehicle	0	1	0	3
Criminal Mischief	0	1	1	7
Disturbance	9	37	19	54
Neighborhood Check	843	3161	710	3315
Other Calls for Service	90	282	113	507
Suspicious Person	8	31	14	31
Suspicious Vehicle	7	30	21	72
Theft	10	16	1	9
Traffic Assignment/School Enforcement	58	129	25	86
<b>TOTAL CALLS FOR SERVICE</b>	<b>1336</b>	<b>4967</b>	<b>1397</b>	<b>5969</b>

OVILLA POLICE DEPARTMENT  
MONTHLY REPORT / APRIL 2023

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MARCH 2023		TO	MARCH 2023	MILEAGE	MAINTENANCE PERFORMED
Police Unit #		Begin	End	Accrued	
116		118240	118306	<b>66</b>	
117		144139	145629	<b>1490</b>	2 new tires
216		41155	41279	<b>124</b>	
119		78897	79686	<b>789</b>	
120		76868	78668	<b>1800</b>	
220		69095	70544	<b>1449</b>	

END OF REPORT

# Ovilla Fire Department April Monthly Report



**Fire Chief Brandon Kennedy**

105 S. Cockrell Hill  
Road Ovilla Texas,  
75154 [cityofovilla.org](http://cityofovilla.org)

## Mission Statement

The mission of the Ovilla Fire Department is to provide services designed to protect citizens and property of the City of Ovilla and outlying areas. All persons and or departments requesting assistance from the Ovilla Fire Department because of the adverse effects of fire, medical emergencies, or hazardous conditions created by man or nature will be dealt with in a professional manner, consistent with the economic capability of the community.

## Summary of Staffing for the Department

- o Currently the Department has 2 Firefighter Paramedic positions open.
- o Currently the Department has 0 Firefighter Basic positions open.
- o Currently the Department has 1 Volunteer Firefighter position open.
  
- o Current Staffing
  - o 2 Chiefs
  - o 5 Captains
  - o 23 Firefighter Paramedics
  - o 6 Firefighter EMT-Basics
  - o 11 Volunteer Firefighters
  - o Total Staffing of 47 out of 50 positions
  
- o Of the Volunteers on staff,
  - o 7 of them are Dual Certified, meaning they have their Fire Certs and EMT Basic or Paramedic
  - o 2 has EMT – B Certification
  - o 2 Volunteers do not have any Certification currently.

## Grants Report

- o Submitted AFG grant to replace the station SCBA fill station. Waiting to hear if awarded. Projected cost of around 75K – 100K.
- o Submitted SAFER Grant to hire 3 fulltime firefighters. Waiting to hear if awarded.

## Summary of Events for the Department

- o For the month of April, OFD made a total of 71 calls through dispatch, and several public service calls that were not dispatched. These public service calls come from a resident calling the station phone and needing assistance with smoke detector batteries. We are trying to reach out to the residents to let them know we can assist them with smoke detector batteries and installation. We will not purchase them but if they purchase the detector and or batteries, we will be happy to assist them.
- o There was one structure fire in the city that resulted with 1 casualty and 2 that were treated and released on scene.
- o To date for this year, we have made 330 calls for service, an average of 83 per month, and are projected to run over 990 this year.
- o Siren Testing complete, and all are working properly.

## Summary of Staffing for the Month

- o 7 days a week we have 3 - 24-hour part time positions (0800 – 0800)
- o These positions were **100%** filled this month.
- o 7 Days a week we have 2 – 12-hour shifts that are covered by volunteers (0800 – 2000) and (2000 – 0800)
- o **25 / 60** Volunteer shifts were covered, and these **25** shifts we had 4 personnel on the Engine.

## Monthly Call Summary

INCIDENT COUNT		
INCIDENT TYPE	# INCIDENTS	
EMS		43
FIRE		28
<b>TOTAL</b>		<b>71</b>
PRE-INCIDENT VALUE	LOSSES	
\$350,000.00	\$350,000.00	
MUTUAL AID		
Aid Type	Total	
Aid Given		3
Aid Received		3
OVERLAPPING CALLS		
# OVERLAPPING	% OVERLAPPING	
0	0	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)		
Station	EMS	FIRE
Station 701	0:07:13	0:06:14
<b>AVERAGE FOR ALL CALLS</b>		0:07:02
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)		
Station	EMS	FIRE
Station 701	0:01:42	0:00:58
<b>AVERAGE FOR ALL CALLS</b>		0:01:34
AGENCY		AVERAGE TIME ON SCENE (MM:SS)
Ovilla Fire Department		19:11

**Fleet Report**

Ovilla Fire Department Mileage, Fuel and Maintenance Report for April					
Apparatus	Beginning Mileage	Ending Mileage	Mileage for the Month	Fuel Expenses	Maintenance Expenditures
B701	61,347	61,373	26	\$ 37.42	\$ 34.78
	-	-	0	\$ -	\$ -
C701	43,664	43,984	320	\$ 123.01	\$ -
C702	16,878	17,192	314	\$ 89.00	\$ 125.14
S701	115,223	115,292	69	\$ 30.00	\$ -
E701	35,566	36,062	496	\$ 576.03	\$ -
E702	36,775	36,797	22	\$ -	\$ -
Training E703	-	-	0	\$ -	\$ -
R755	23,262	23,371	109	\$ 169.97	\$ -
Station Supplies (Small Equipment Fuel, Propane, Other)				\$ 49.88	\$ -
Totals for the Month			1,356	\$ 1,075.31	\$ 159.92

**Maintenance Cost Explanations:**

- o No major repairs to report

**New Brush Truck update:**

- o We are still waiting for the chassis to be delivered to start production.
- o If they receive the chassis by June 1, they are confident it will deliver by September 30.

# PUBLIC WORKS DIRECTOR REPORT

**TO: Honorable Mayor and City Council Members, City Manager-David Henley,**

**FROM: James Kuykendall –Public Works Director**

**TOPIC April 2023 Public Works Overview Report**

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## **Employee report**

Still have one position frozen.

## **Public Works Project Overview**

Continue to work the bugs out of the AMI metering system.

Impact study is almost complete.

Clean up day went smoothly with numerous citizens bringing in bulk trash and brush.  
CWD reported that they collected 42.48 tons of bulk trash and brush.

The HHW green event was slower than normal, we had around 80 cars come through.

Work continues on the conference room.

Construction on Silver Spur Park has started and should be complete by the 5<sup>th</sup> of May.

We are waiting on engineering on the Cumberland creek project and the Shiloh bridge project.

## **Equipment**

One pump at pump station with seized bearings.

# PUBLIC WORKS DIRECTOR

## REPORT

### **Water Department**

#### Water Wholesale Purchased & Pumped April 2023

- Gallons Billed – 10.284.600MGD
- Gallons Unbilled – 17.0k
- Builder Billed – 1.0k
- Maintenance Flushing – 550k
- Gallons pumped – 12.150.000MGD

#### Monthly Overview

1. Worked with SET on meter issues (Ben went with Dustin onsite to verify and diagnose several minor issues)
2. Helped Streets Department on several street projects (Cockrell Hill Rd)
3. Helped the Parks dept several days with Silver Spur playground project.
4. Prepared for city with clean-up day (Cleaned equipment, topped off all fluid levels, greased machines, put out signs, prepped and staged area for dumpsters)
5. Mowed and cleaned the pumpstation grounds.
6. Helped Utility Billing by verifying questionable reads.
7. Collected Quarterly TTHM samples with CURO Environmental.
8. Completed 3<sup>rd</sup> Quarter UCMR5 samples for EPA.
9. Dustin helped the Streets Department mow and weed eat right-of-ways.

#### Water Repairs

1. 705 Silver spur- Made repair to 3" water main.

# PUBLIC WORKS DIRECTOR

## REPORT

### EVERYDAY DUTIES & SITE CHECKS PERFORMED DAILY EVEN ON WEEKENDS AND HOLIDAYS

(\*Daily site checks of Overhead Water Tower, Pumpstation and Liftstation.

Check for any pump failures, power failures or any other issues that may interrupt service to the system.  
Also check fencing, gates, signage, and locks that secure all locations.)

**DAILY NAP (NITRIFICATION ACTION PLAN) Sampling-** \*\*Perform Daily (NAP) Nitrification Action Plan at all state approved sampling locations and log all readings to the state approved reporting forms.

- Ground Storage Tank- Outside sampling location (Upstream)
- Pump Room Sample Port (Downstream)
- 114 Silverwood (Average Age)
- 607 Cardinal (High Age Water)
- 304 Ovilla Oaks (High Age Water)

### Daily sampling and monitoring

- Water cutoffs – Water cutoffs were performed. (Dustin 3.5hrs)
- Daily water sampling, pump station site check & monitoring of chemical feed of NH3 & CL2 (State Requirement) (Dustin 1.5hrs Daily)
- NAP Nitrification Action Plan performed daily @ 5 distribution locations. (State Requirement) (Dustin 1.5hrs Daily)
- Monthly TCEQ BACTI- water samples collected and sent to lab. (State Requirement) (Dustin 1.5hrs monthly)
- Performed calibration checks -chlorine meter & HACH SL1000 meter (State Requirement) (Dustin 1hr weekly)
- Flushed dead end main's - Per state requirement (4.5-5hr monthly)

### Wastewater Daily Duties

Nothing to report on for sewer in the month of April.

Daily Site Checks of Liftstations (Dustin performs daily 1hr)

- Highland Meadows Lift Station. (State Requirement)
- Daily site checks and maintenance at Cumberland Lift station. (State Requirement)

# PUBLIC WORKS DIRECTOR

## REPORT

- Daily site checks and maintenance Heritage lift station. (State Requirement)
- Site Maintenance- Cleaned all stations and wet wells.
- Liftstation preventive maintenance- Added lift station degreaser / Emulsifier once weekly to all stations as part of a maintenance program.

### **Construction Manager**

- **Bryson Manor Phase 3**
  - house plans are being submitted, reviewed, and approved.
  - homes are under construction all over this phase that have been approved and issued to home builders
  - 2 site checks performed daily to ensure contractors have the proper permits and no violations were found.
  - flatwork inspection at 7450 Pistache Ln.
- **Broadmoor Estates Phase 1**
  - house plans are being submitted, reviewed, and approved.
  - homes are under construction all through this phase that have been approved and issued to home builders.
  - 2 site checks performed daily to ensure contractors have the proper permits and no violations were found.
  - met with AT&T representative and fiber optics boring contractor
- **Broadmoor Estates Phase 2** - Nothing to report.
- **Hollywood Estates lot 22-24**
  - BACT water sample taken and sent to TRA lab for analysis.
  - All BACT samples are clear.

39 building permits reviewed and issued this month, 0 new single family residential homes.  
Assisted Streets and Drainage Department with street repair on Cockrell Hill Road.  
Assisted Water Department in the 900 block of Cockrell Hill Road on a new 4" waterline being installed and a water leak at Silver Spur Park.  
Assisted Code/Animal Control with permit review and inspections.

# PUBLIC WORKS DIRECTOR

## REPORT

### **Parks and Facilities Monthly Report**

The parks department can spend any where up to 2 1/2 hrs. for 1 employee to check all the parks and rest rooms each day to make sure they are clean and safe. The Park's Department takes 2 to 3 hrs. to check vehicles and power equipment in their department once a week to make sure that all equipment is working properly and safely. Making a report to address any concerns to have it fixed promptly if all possible.

#### **HERITAGE PARK**

- 1) Check bathrooms daily clean once a week or when needed.
- 2) Picked up garbage and emptied garbage cans when needed.

#### **CINDY JONES PARK**

- 1) Raked up leaves.
- 2) Emptied all garbage cans.
- 3) Raked out kiddie cushion on playground during inspections and picked up garbage on premises

#### **ASHBURNE GLEN PARK**

- 1) Picked up any garbage on premises.
- 2) Raked out kiddie cushion around playground equipment, while inspecting park.
- 3) Raked leaves piled up around the playground area.

#### **SILVER SPUR PARK**

- 1) Removed kiddie cushion, borders, and fence. Hauled in 78 yards of dirt to level and grade the site. Drilled holes and set new anchor post for the new equipment. The park should be complete by mid-May.

#### **FOUNDERS PARK**

- 1) Check the pavilion area for garbage on the ground and picnic tables and benches for cleanliness usually on a day basis.

#### **SMALL BASEBALL FIELD**

- 1) Dragged the field once after a rain which takes 1 man hour. The field still had a few practices on it this month.

#### **LARGE BASEBALL FIELD**

- 1) Tried to drag the field but would not dry out enough to be able to. Still have teams doing try outs on the field when the field is playable.

#### **FACILITIES**

- 1) Working on the new conference room gutting out old walls, cutting and removing concrete, pouring new concrete, reframing walls, and ceiling structure. Roughly 15 days (Two-man crew, 6 to 7 hours a day).

# PUBLIC WORKS DIRECTOR

## REPORT

### **Streets/Drainage**

#### Drainage Projects

- Remove dirt pile and debris etc. behind 623 Edgewood Ln drainage easement. Water Dept assisted. (Four-man work crew, 1 hour to complete job).
- Dress up ruts in bar ditch caused by the city resident unable to mow. Called in locates to address drainage problems. (Three-man work crew, 2.5 hours to complete job).

#### Street Projects

- Picked up 8 tons of cold mix asphalt to maintain potholes (One-man crew) (1) hour to haul back to ground storage.
- Saw cut crumbled section of road Cockrell Hill 6'x77' area South of Ashburn Glen Entrance North bound Ln excavated area and asphalt overlay. Water Department and Construction Manager assisted. (Seven-man work crew, 4.5 hours to complete job).
- In progress crumbled section of road has been saw cut 5'x133' area. 746 Cockrell Hill Rd. Need to prep for asphalt overlay (Four-man work crew, 3 hours to complete job).
- In progress Ashburn Glen Ln has several broken-up spots of concrete that need attention. The Street Dept. has sawed cut broken areas. Ashburn Glen Entrance, 104 Ashburn Glen and corner of Ashburn Glen and Ashburn Glen Cir. Still needs to be excavated and re-poured. Water Department assisted. (Four-man work crew 12 hours to complete the job).
- Potholes Patched: pothole Duncanville Rd, 556 Johnson Ln, several pot holes patched near 489 Johnson Ln, several pot holes patched near 465 Johnson Ln, several pot holes patched near 438 Johnson Ln, several pot holes patched near 180 Johnson Ln, pot hole patched 150 Johnson Ln, pot hole patched 620 Cockrell Hill Rd, pot hole patched 901 Cockrell Hill Rd, pot hole patched 914 Cockrell Hill Rd, pot hole patched 1775 Joe Wilson Rd, Cockrell Hill Rd edge of road patched 33' of area near Brookwood Entrance, pot hole patched 1904 Duncanville Rd, pot hole patched 807 Westmoreland, pot hole patched 721 Westmoreland, pot hole patched 114 Red Oak Creek Rd, 1210 Red Oak Creek Rd patched edge of road (Three-man work crew 14 hours invested in patching potholes).

# PUBLIC WORKS DIRECTOR REPORT

- Hauled off fallen tree drainage easement 126 Suburban Dr. (Four-man work crew, 2.5 hours to complete job).
- Hauled off fallen tree 806 Johnson Ln. (Three-man work crew, 1 hour to complete job).
- Hauled off fallen tree Cumberland Dr. entrance. (Three-man work crew, 1 hour to complete).
- Helped Parks Department haul off Kiddie cushion, pull up old fence and haul off, and pull up playground border. (Five-man work crew, 6.5 hours to complete job).
- The City of Ovilla and CWD hosted Clean-Up Day 4/21/23 brush and trash (Ten-man Public Works crew, 5 hours to host event). 4/28/23 Hazardous Materials Clean-up Day (Five-man Public Works crew, 5 hours to host event).
- Vehicle inspection and Equipment performed weekly.

## Right of Way Mowing

- Mow and weed eat Ovilla Rd right-of-way Westmoreland East bound to Ovilla City limits. Water Department assisted. (Three-man work crew, 5.5 hours to complete the job).
- Mow and weed eat right of way Bryson Manor Subdivision (Shiloh & Bryson) (Three-man work crew, 2 hours to complete job).
- Mow and weed eat right of way Oak Forest Ln & Bent Tree Ln. (Three-man work crew, 2 hours to complete job.).

## **Code enforcement**

Waiting on agreement with Oak Leaf

## Illegal Dumping incidents cleared by Code Enforcement

- Trash Removed - Johnson Lane at Joe Wilson
- Furniture – Johnson
- Trash – Red Oak Creek
- Debris/Tires – Ovilla Road

# PUBLIC WORKS DIRECTOR REPORT

## Follow Up

Ovilla Auto – Grass notice issued; property cut by owner.

Lariat Trail – Continue follow up. No increase in traffic

Franks BBQ – Area has been cleared and maintained by Franks BBQ

East University – Outside storage, violation notices issued 2 addresses.

Ovilla Road – Spoke with owner, property cleaned by owner.

## Subject: **Code Enforcement Monthly Report**

Calls For Service	Apr 23	Apr. 23 YTD
Complaint (Nuis 28 Permit 11 Parking 14)	53	196
Follow up	58	218
Door Notice (Nuisance-18, Permit-6, Parking-7)	31	96
Mail Notice (Parking-2, Nuisance-3, Permit-4)	22	43
Posted Property (Nuisance-1, Grass-4)	5	15
Court (1 Public Nuisance Trial Guilty)	\$2,122	\$2,122
Citizen Contacts	57	157
Inspections	52	164
Nuisance Abated by City 4) Trash	4	112
Nuisance Signs (Garage sale-16, Business-37)	53	152

# PUBLIC WORKS DIRECTOR

## REPORT

### Animal control

Waiting on agreement with Glenn Heights

Wildlife - Trapped and released.

1 Raccoon

Subject: **Animal Control Monthly Report**

Calls For Service	Apr.2023	Apr.23 YTD
Complaint (Registration-11, At Large-12, Barking-1)	24	88
Follow up	30	105
Door Notice (Registration-7, At large-2)	9	39
Impounded Animal (Dog-2)	2	12
Animal welfare check	16	88
Impound Results (RTO 2)	2	9
Impound fee collected	\$35.00	\$35.00
Court	\$0.00	\$0.00
Citizen Contacts	36	105
Animal registration	6	31
Registration Letter Mailed	21	75
Nuisance letter (1 Barking)	0	4
Animals relocated (1 Racoons)	1	4
Deceased removed	37	97
Oak Leaf - 1	1	5
Traps Checked Out	2	9

## CITY-WIDE OPERATING FUND TOTALS

For FY2023 Oct. 2022 Thru March. 31, 2023



TOTAL REVENUES		FY2022	FY2023	FY2023	FY2023
		Actual	Actual	Adopted & Amended	% of Budget
		To Date	To Date	Budget	Used
100	General Fund	3,410,094	3,570,150	4,725,894	76%
110	Leose	940	987	1,100	90%
120	Street Improvement	50,456	62,580	103,000	61%
130	Court Technology	1,219	1,954	3,000	65%
140	Court Security	1,434	2,340	3,000	78%
200	Water & Utilities	993,805	878,693	1,806,199	49%
250	WWW Infrasturcture Improv.	33,586	36,234	75,000	48%
400	Debt Service Fund	578,435	455,927	537,158	85%
500	Municipal Devel. District	56,700	68,849	114,500	60%
600	4B Economic Devel. Fund	104,406	126,521	203,000	62%
700	Park Impact Fund	32,114	4,014	18,400	22%
800	Water & Utilities Impact Fund	484,100	51,970	495,155	10%
Total		\$ 5,747,289	\$ 5,260,216	\$ 8,085,406	65%

TOTAL EXPENDITURES		FY2022	FY2023	FY2023	FY2023
		Actual	Actual	Adopted & Amended	% of Budget
		To Date	To Date	Budget	Used
100	General Fund	2,141,412	2,033,858	4,725,894	43%
110	Leose	-	1,100	1,100	100%
120	Street Improvement	-	756	103,000	1%
130	Court Technology	-	-	3,000	0%
140	Court Security	480	320	3,000	11%
200	Water & Utilities	728,756	838,041	1,806,199	46%
250	WWW Infrasturcture Improv.	-	-	75,000	0%
400	Debt Service Fund	8,127	19,219	537,158	4%
500	Municipal Devel. District	23,782	21,303	114,500	19%
600	4B Economic Devel. Fund	14,502	54,759	203,000	27%
700	Park Impact Fund	-	1,514	18,400	8%
800	Water & Utilities Impact Fund	-	-	495,155	0%
Total		\$ 2,917,058	\$ 2,970,870	\$ 8,085,406	37%

City of Ovilla  
 Revenue And Expense Report  
 As of March 31, 2023

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100 - General Fund	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<b>Revenue Summary</b>							
-	255,881.57	3,398,588.99	4,725,894.00	1,327,305.01	28.09%	3,309,745.26	4,633,730.11
Revenue Totals	<u>255,881.57</u>	<u>3,398,588.99</u>	<u>4,725,894.00</u>	<u>1,327,305.01</u>	<u>28.09%</u>	<u>3,309,745.26</u>	<u>4,633,730.11</u>
<b>Expense Summary</b>							
10-Administration	14,239.82	261,043.04	561,925.00	300,881.96	53.54%	276,232.53	583,702.00
16-Non-Departmental	28,572.71	232,820.56	555,731.00	322,910.44	58.11%	188,932.42	334,310.60
20-Police	93,281.50	490,514.57	1,059,570.00	569,055.43	53.71%	473,485.94	983,847.23
25-Municipal Court	9,518.97	48,318.89	102,630.00	54,311.11	52.92%	45,887.14	97,271.36
30-Fire	132,192.81	545,562.72	1,349,763.00	804,200.28	59.58%	487,139.58	1,270,970.57
40-Community Services	20,661.32	127,614.74	297,150.00	169,535.26	57.05%	215,150.07	434,820.35
45-Solid Waste	31,284.41	147,085.98	313,500.00	166,414.02	53.08%	75,944.58	293,393.71
50-Streets	21,176.67	109,628.04	309,100.00	199,471.96	64.53%	108,872.29	302,322.88
60-Parks	17,374.50	71,269.01	176,525.00	105,255.99	59.63%	55,958.84	154,495.47
Expense Totals	<u>368,302.71</u>	<u>2,033,857.55</u>	<u>4,725,894.00</u>	<u>2,692,036.45</u>	<u>56.96%</u>	<u>1,927,603.39</u>	<u>4,455,134.17</u>
Revenues Over(Under) Expenditures	<u>(112,421.14)</u>	<u>1,364,731.44</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>	<u>1,382,141.87</u>	<u>178,595.94</u>

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110 - LEOSE	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<b>Revenue Summary</b>							
-	986.66	986.66	1,100.00	113.34	10.30%	939.85	939.85
Revenue Totals	<u>986.66</u>	<u>986.66</u>	<u>1,100.00</u>	<u>113.34</u>	<u>10.30%</u>	<u>939.85</u>	<u>939.85</u>
<b>Expense Summary</b>							
21-21	1,100.00	1,100.00	1,100.00	0.00	0.00%	0.00	918.00
Expense Totals	<u>1,100.00</u>	<u>1,100.00</u>	<u>1,100.00</u>	<u>0.00</u>	<u>0.00%</u>	<u>0.00</u>	<u>918.00</u>
Revenues Over(Under) Expenditures	<u>(113.34)</u>	<u>(113.34)</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>	<u>939.85</u>	<u>21.85</u>

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 Revenue And Expense Report  
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120 - Street Improvement Fund	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<b>Revenue Summary</b>							
-	8,260.52	62,579.97	103,000.00	40,420.03	39.24%	50,455.86	105,887.82
Revenue Totals	8,260.52	62,579.97	103,000.00	40,420.03	39.24%	50,455.86	105,887.82
<b>Expense Summary</b>							
55-55	0.00	755.56	103,000.00	102,244.44	99.27%	0.00	204,292.00
Expense Totals	0.00	755.56	103,000.00	102,244.44	99.27%	0.00	204,292.00
Revenues Over(Under) Expenditures	8,260.52	61,824.41	0.00	0.00	0.00%	50,455.86	(98,404.18)

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130 - Court Technology	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<b>Revenue Summary</b>							
-	371.27	1,953.57	3,000.00	1,046.43	34.88%	1,219.33	3,238.87
Revenue Totals	371.27	1,953.57	3,000.00	1,046.43	34.88%	1,219.33	3,238.87
<b>Expense Summary</b>							
26-26	0.00	0.00	3,000.00	3,000.00	100.00%	0.00	0.00
Expense Totals	0.00	0.00	3,000.00	3,000.00	100.00%	0.00	0.00
Revenues Over(Under) Expenditures	371.27	1,953.57	0.00	0.00	0.00%	1,219.33	3,238.87

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140 - Court Security	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<b>Revenue Summary</b>							
-	438.26	2,340.05	3,000.00	659.95	22.00%	1,434.08	3,871.65
Revenue Totals	438.26	2,340.05	3,000.00	659.95	22.00%	1,434.08	3,871.65
<b>Expense Summary</b>							
27-27	59.95	319.75	3,000.00	2,680.25	89.34%	479.70	879.45
Expense Totals	59.95	319.75	3,000.00	2,680.25	89.34%	479.70	879.45
Revenues Over(Under) Expenditures	378.31	2,020.30	0.00	0.00	0.00%	954.38	2,992.20

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200 - Water And Utilities Fund	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<b>Revenue Summary</b>							
-	148,730.14	1,050,253.06	1,806,199.00	755,945.94	41.85%	990,413.09	1,864,912.24
Revenue Totals	<u>148,730.14</u>	<u>1,050,253.06</u>	<u>1,806,199.00</u>	<u>755,945.94</u>	<u>41.85%</u>	<u>990,413.09</u>	<u>1,864,912.24</u>
<b>Expense Summary</b>							
70-Administration	59,061.84	141,087.06	275,825.00	134,737.94	48.85%	77,126.38	183,374.17
75-Water	76,808.15	382,676.22	798,122.00	415,445.78	52.05%	300,245.33	798,727.62
80-Sewer	11,168.50	251,633.06	579,172.00	327,538.94	56.55%	251,247.87	531,977.37
85-Non-Departmental	11,254.20	62,644.43	153,080.00	90,435.57	59.08%	40,590.87	98,642.40
Expense Totals	<u>158,292.69</u>	<u>838,040.77</u>	<u>1,806,199.00</u>	<u>968,158.23</u>	<u>53.60%</u>	<u>669,210.45</u>	<u>1,612,721.56</u>
Revenues Over(Under) Expenditures	<u>(9,562.55)</u>	<u>212,212.29</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>	<u>321,202.64</u>	<u>252,190.68</u>

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 Revenue And Expense Report  
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250 - WWW Infrastructure Improvements	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<b>Revenue Summary</b>							
-	5,988.65	36,233.63	75,000.00	38,766.37	51.69%	33,662.27	68,608.55
Revenue Totals	5,988.65	36,233.63	75,000.00	38,766.37	51.69%	33,662.27	68,608.55
<b>Expense Summary</b>							
85-85	0.00	0.00	75,000.00	75,000.00	100.00%	0.00	0.00
Expense Totals	0.00	0.00	75,000.00	75,000.00	100.00%	0.00	0.00
Revenues Over(Under) Expenditures	5,988.65	36,233.63	0.00	0.00	0.00%	33,662.27	68,608.55

City of Ovilla  
 Revenue And Expense Report  
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400 - Debt Service Fund	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<b>Revenue Summary</b>							
-	6,282.09	455,926.90	537,158.00	81,231.10	15.12%	578,435.14	702,632.04
Revenue Totals	<u>6,282.09</u>	<u>455,926.90</u>	<u>537,158.00</u>	<u>81,231.10</u>	<u>15.12%</u>	<u>578,435.14</u>	<u>702,632.04</u>
<b>Expense Summary</b>							
15-15	0.00	19,219.00	537,158.00	517,939.00	96.42%	8,126.54	519,959.04
Expense Totals	<u>0.00</u>	<u>19,219.00</u>	<u>537,158.00</u>	<u>517,939.00</u>	<u>96.42%</u>	<u>8,126.54</u>	<u>519,959.04</u>
Revenues Over(Under) Expenditures	<u>6,282.09</u>	<u>436,707.90</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>	<u>570,308.60</u>	<u>182,673.00</u>

City of Ovilla  
 Revenue And Expense Report  
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500 - Municipal Development District Fund	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<b>Revenue Summary</b>							
-	9,945.51	68,848.68	114,500.00	45,651.32	39.87%	56,700.34	127,318.76
Revenue Totals	9,945.51	68,848.68	114,500.00	45,651.32	39.87%	56,700.34	127,318.76
<b>Expense Summary</b>							
10-Administration	21,197.61	21,303.29	114,500.00	93,196.71	81.39%	2,282.32	2,379.96
Expense Totals	21,197.61	21,303.29	114,500.00	93,196.71	81.39%	2,282.32	2,379.96
Revenues Over(Under) Expenditures	(11,252.10)	47,545.39	0.00	0.00	0.00%	54,418.02	124,938.80

City of Ovilla  
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<b>600 - 4B Economic Development Fund</b>	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<b>Revenue Summary</b>							
-	16,521.03	126,520.58	203,000.00	76,479.42	37.67%	104,405.52	218,392.72
Revenue Totals	<u>16,521.03</u>	<u>126,520.58</u>	<u>203,000.00</u>	<u>76,479.42</u>	<u>37.67%</u>	<u>104,405.52</u>	<u>218,392.72</u>
<b>Expense Summary</b>							
10-Administration	23,340.25	54,759.26	203,000.00	148,240.74	73.02%	6,660.73	16,468.71
Expense Totals	<u>23,340.25</u>	<u>54,759.26</u>	<u>203,000.00</u>	<u>148,240.74</u>	<u>73.02%</u>	<u>6,660.73</u>	<u>16,468.71</u>
Revenues Over(Under) Expenditures	<u>(6,819.22)</u>	<u>71,761.32</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>	<u>97,744.79</u>	<u>201,924.01</u>

City of Ovilla  
 Revenue And Expense Report  
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700 - Park Impact Fund	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<b>Revenue Summary</b>							
-	0.00	4,014.30	18,400.00	14,385.70	78.18%	32,113.92	41,480.49
Revenue Totals	0.00	4,014.30	18,400.00	14,385.70	78.18%	32,113.92	41,480.49
<b>Expense Summary</b>							
60-60	0.00	1,513.78	18,400.00	16,886.22	91.77%	0.00	0.00
Expense Totals	0.00	1,513.78	18,400.00	16,886.22	91.77%	0.00	0.00
Revenues Over(Under) Expenditures	0.00	2,500.52	0.00	0.00	0.00%	32,113.92	41,480.49

City of Ovilla  
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800 - Water And Utilities Impact Fee Fund	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<b>Revenue Summary</b>							
-	0.00	51,970.23	495,155.00	443,184.77	89.50%	484,099.64	673,716.75
Revenue Totals	0.00	51,970.23	495,155.00	443,184.77	89.50%	484,099.64	673,716.75
<b>Expense Summary</b>							
75-75	0.00	0.00	103,575.00	103,575.00	100.00%	0.00	0.00
85-85	0.00	0.00	391,580.00	391,580.00	100.00%	0.00	0.00
Expense Totals	0.00	0.00	495,155.00	495,155.00	100.00%	0.00	0.00
Revenues Over(Under) Expenditures	0.00	51,970.23	0.00	0.00	0.00%	484,099.64	673,716.75



**Date: May 08, 2023**

**To: Honorable Mayor and Council Members**

**Subject: Analysis of Sales Tax Received**

**From:**

**Ed Scott – Finance Director**

**2086 - Ovilla, City of (General Obligation Debt)**

Report - Ovilla, City of (General Obligation Debt) / Sales Tax Data

The charts below contain sales tax revenue allocated each month by the Texas State Comptroller. Please contact and search the [Texas Comptroller's website](#) if you notice an incorrect amount.

For example, the February allocations reflect December sales, collected in January and allocated in February.

\*Excludes any sales tax retained by the municipality and not remitted to the Comptroller.

- [View Grid Based on Calendar Year](#)
- [View Grid With All Years](#)

[Download to Excel](#)

Change Fiscal Year  
End

09/30/2024

Year	October	November	December	January	February	March	April	May	June	July	August	September	Total
2023	\$65,568	\$80,747	\$70,705	\$70,642	\$92,575	\$57,824	\$53,997	\$0	\$0	\$0	\$0	\$0	\$492,057
2022	\$51,406	\$63,357	\$53,208	\$58,988	\$76,930	\$49,301	\$47,808	\$69,383	\$51,255	\$52,703	\$131,782	\$66,644	\$772,766
2021	\$45,726	\$64,070	\$49,935	\$60,141	\$79,903	\$46,510	\$39,794	\$62,872	\$47,381	\$47,061	\$64,377	\$51,057	\$658,827
2020	\$39,571	\$45,017	\$38,679	\$38,373	\$59,305	\$38,067	\$36,013	\$51,866	\$50,201	\$46,341	\$63,885	\$43,486	\$550,803
2019	\$32,634	\$44,607	\$34,108	\$35,314	\$51,566	\$34,854	\$32,252	\$56,654	\$34,427	\$32,452	\$46,975	\$38,370	\$474,213
2018	\$28,959	\$36,065	\$23,588	\$26,767	\$39,504	\$29,705	\$28,796	\$44,064	\$28,466	\$35,800	\$46,299	\$32,272	\$400,285
2017	\$24,186	\$35,971	\$23,979	\$26,736	\$40,158	\$25,236	\$24,304	\$34,229	\$25,440	\$28,255	\$38,111	\$43,766	\$370,370
2016	\$25,405	\$34,971	\$21,425	\$26,277	\$37,994	\$22,634	\$22,413	\$33,715	\$24,531	\$22,980	\$33,792	\$23,408	\$329,544
2015	\$17,904	\$29,706	\$19,217	\$19,989	\$32,408	\$21,627	\$19,021	\$37,359	\$24,990	\$21,738	\$31,535	\$21,477	\$296,972
2014	\$21,664	\$33,425	\$23,190	\$21,198	\$38,106	\$22,176	\$22,221	\$42,904	\$21,895	\$20,357	\$29,955	\$18,445	\$315,536
2013	\$20,450	\$30,354	\$20,065	\$23,004	\$36,348	\$21,688	\$18,041	\$35,277	\$20,966	\$24,886	\$31,214	\$22,980	\$305,275
2012	\$19,273	\$34,403	\$17,681	\$17,687	\$37,350	\$16,693	\$15,341	\$36,082	\$21,516	\$20,324	\$27,774	\$20,964	\$285,087
2011	\$13,498	\$29,965	\$11,131	\$12,209	\$25,077	\$15,882	\$11,778	\$30,951	\$13,231	\$14,801	\$27,676	\$17,662	\$223,860
2010	\$11,473	\$27,282	\$9,473	\$11,492	\$25,689	\$12,557	\$11,203	\$31,813	\$15,236	\$14,325	\$26,311	\$14,269	\$211,123
2009	\$12,027	\$27,919	\$11,234	\$10,492	\$23,854	\$11,289	\$12,069	\$24,052	\$11,950	\$10,438	\$23,632	\$13,039	\$191,995
2008	\$5,185	\$14,737	\$6,487	\$3,989	\$13,199	\$13,609	\$6,597	\$14,757	\$10,507	\$12,684	\$24,070	\$11,541	\$137,362
2007	\$5,562	\$14,548	\$3,609	\$3,289	\$11,562	\$4,912	\$4,582	\$14,413	\$5,511	\$6,417	\$11,912	\$5,287	\$91,603
2006	\$3,847	\$13,497	\$9,764	\$3,365	\$11,578	\$3,583	\$3,204	\$12,215	\$2,630	\$3,299	\$13,670	\$4,491	\$85,144
2005	\$2,434	\$11,461	\$3,572	\$2,895	\$10,674	\$2,183	\$2,675	\$9,695	\$2,710	\$2,499	\$10,503	\$3,033	\$64,333
2004	\$2,356	\$10,702	\$2,606	\$2,033	\$8,565	\$3,236	\$1,809	\$9,507	\$24,612	\$2,762	\$9,009	\$3,690	\$80,888

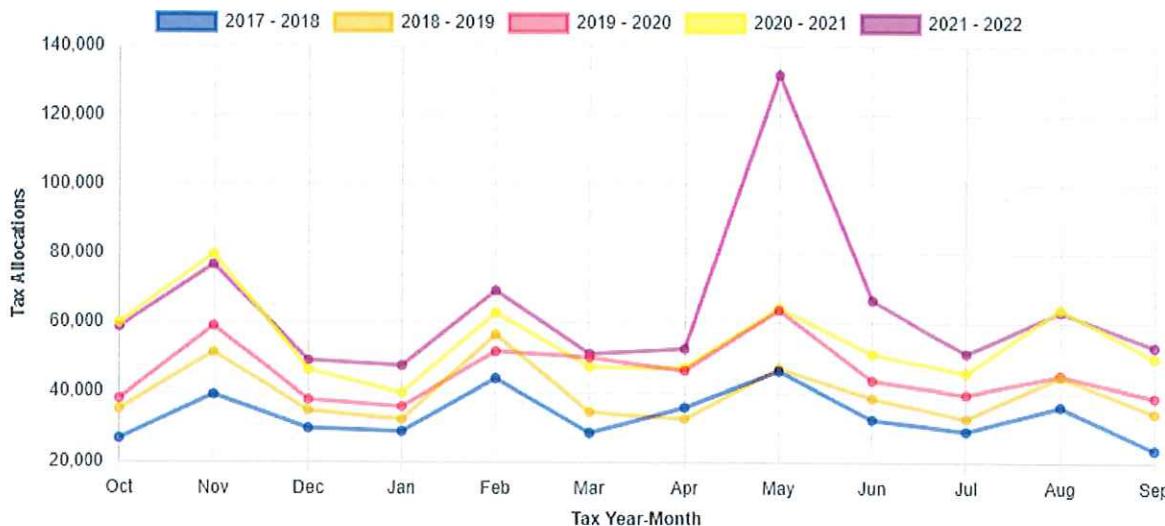
Monthly - Sales Tax Allocations - By Calendar Year



# Sales Tax Charts - Ovilla, City of (General Obligation Debt)

Tax Year-month

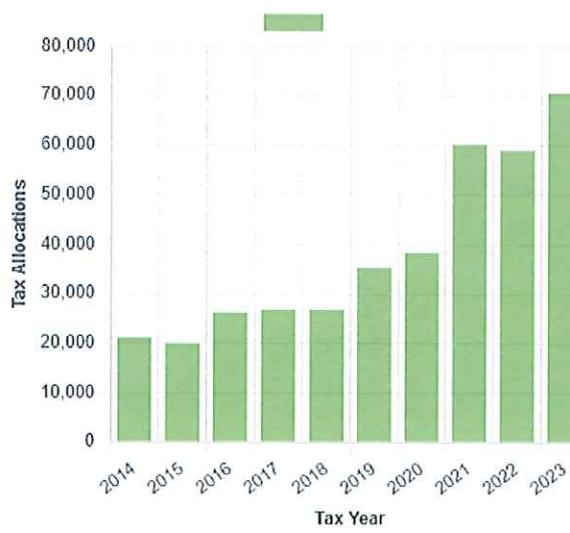
## Monthly - Sales Tax Allocations - By Fiscal Year 10/01 - 09/30



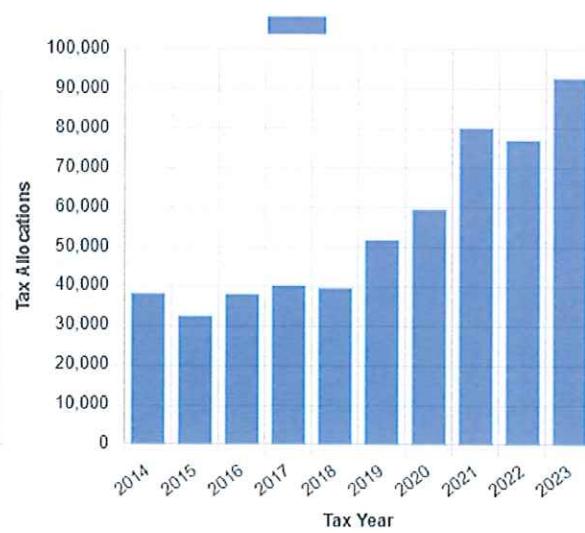
## Yearly - Sales Tax Allocations - Past 20 Years



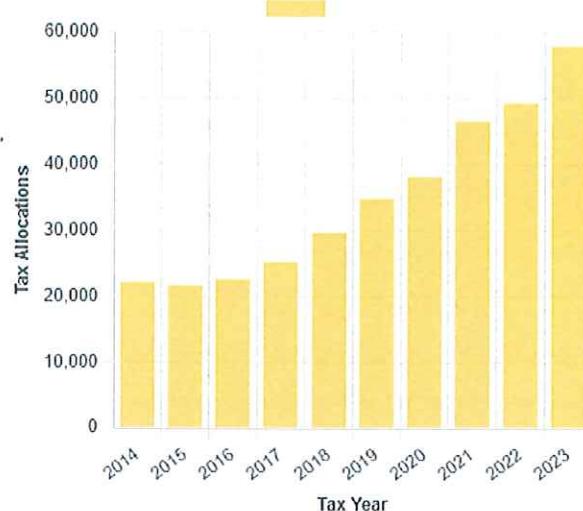
### January - Sales Tax Allocations by Year



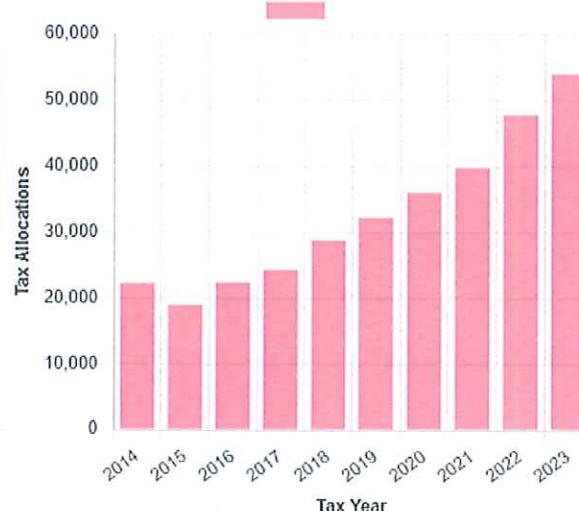
### February - Sales Tax Allocations by Year



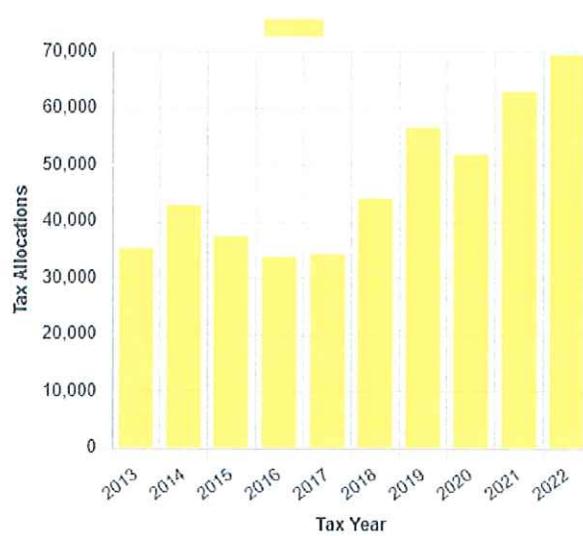
March - Sales Tax Allocations by Year



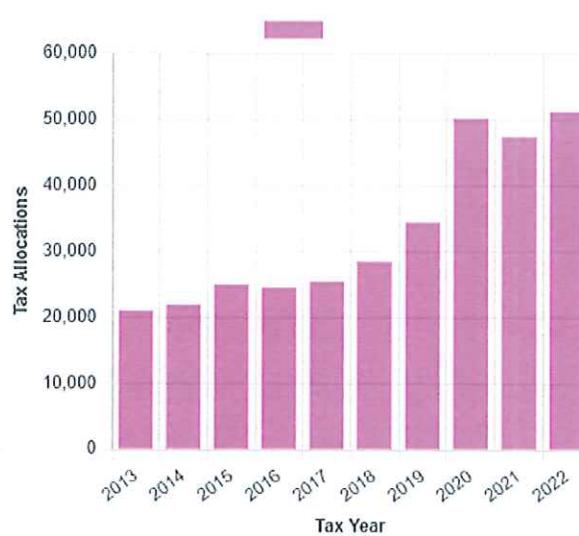
April - Sales Tax Allocations by Year



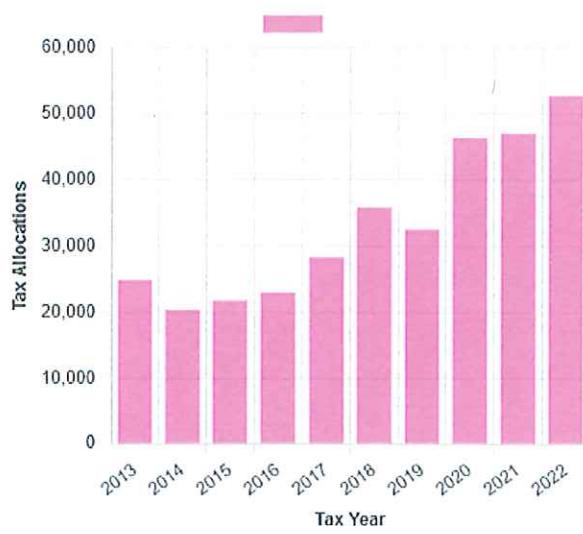
May - Sales Tax Allocations by Year



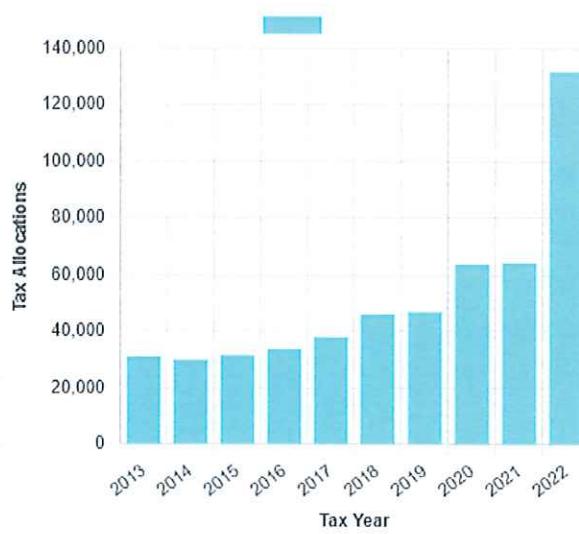
June - Sales Tax Allocations by Year



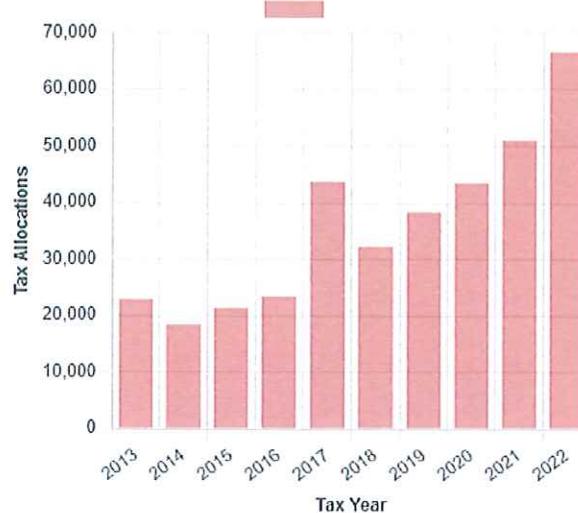
July - Sales Tax Allocations by Year



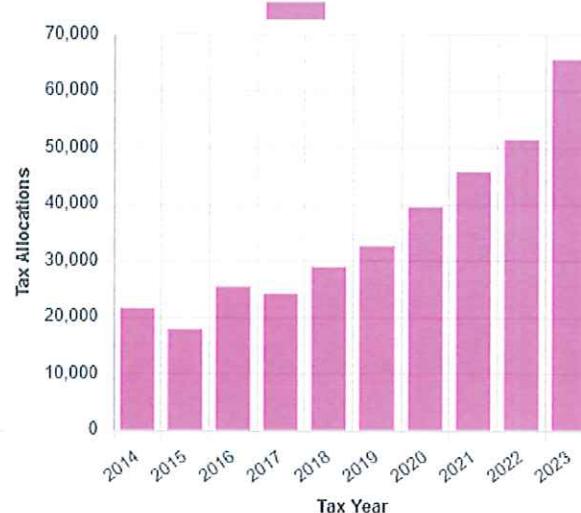
August - Sales Tax Allocations by Year



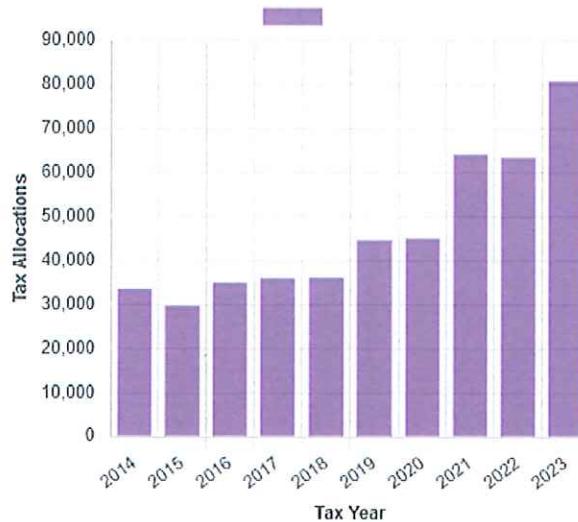
September - Sales Tax Allocations by Year



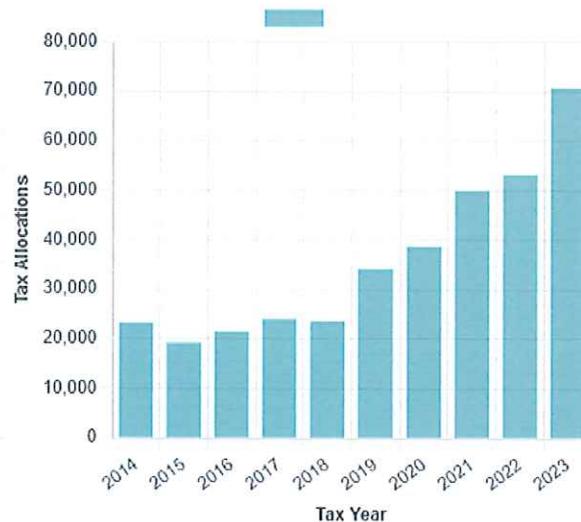
October - Sales Tax Allocations by Year



November - Sales Tax Allocations by Year



December - Sales Tax Allocations by Year



## BUILDING PERMITS APRIL 2023

Date Issued	Applicant First Name	Applicant Last Name	Property Address	Permit Number	Proposed Use	Valuation Bldg	Valuation Bldg w Land	Fees Due	Living Sq Ft	Total Sq Ft	Property County
4/17/2023	BARRY	MANERS	519 WESTMORELAND RD	2023-0079	ELECTRICAL	14000	0	130.49	0	0	ELLIS
4/13/2023	JESUS F & FRANCISCO V REYES	VASQUEZ	201 LARIAT TRL	2023-0090	FENCE	20000	0	25	0	0	ELLIS
4/4/2023	CUSTOM FENCE & PERGOLA		142 MEADOW GLEN LN	2023-0095	FENCE	0	0	25	0	0	ELLIS
4/6/2023	DELRIDGE	WILLIAMS	361 PENROSE DR	2023-0096	ACCESSORY BUILDING	8000	8000	40	0	0	ELLIS
4/19/2023	SHALIA	MOLCILIO	423 JOHNSON LN	2023-0105	FENCE	15000	0	25	0	0	DALLAS
4/4/2023	CUSTOM FENCE & PERGOLA		112 WESTLAWN DR	2023-0106	FENCE	2750	0	25	0	0	ELLIS
4/11/2023	BIG STATE CONSTRUCTION		105 OVILLA CREEK CT	2023-0121	ADD ON/REMODEL	89000	0	1634.6	0	0	ELLIS
4/6/2023	ROBERT	WILSON	107 SLIPPERY ROCK CT	2023-0127	ACCESSORY BUILDING	5000	0	40	0	120	ELLIS
4/18/2023	SBK CONSTRUCTION		108 COCKRELL HILL RD	2023-0129	ACCESSORY BUILDING	88000	0	530.49	0	900	ELLIS
4/3/2023	ELLIS COUNTY DECK & FENCE		623 ARIEL ST	2023-0130	ACCESSORY BUILDING	3400	0	40	0	0	ELLIS
4/26/2023	LONE STALLION CUSTOM HOMES LLC		3721 CHERRY LAUREL LN	2023-0137	FENCE	2000	0	50	0	0	ELLIS
4/19/2023	RICHARD WILLIAMS & ASSOCIATES INC		516 SAVANNAH DR	2023-0142	SFR REMODEL/ADDITION	486136.7	0	1980	1800	1800	ELLIS
4/4/2023	BAKER BROTHERS PLUMBING		111 OAKWOOD LN	2023-0144	WATER HEATER	2310	0	106.92	0	0	ELLIS
4/4/2023	IVY	ZAMORA	616 FOREST EDGE LN	2023-0145	ROOF	20913.2	0	100	2588	2588	ELLIS
4/6/2023	A OASIS POOLS		7211 PERSIMMON DR	2023-0146	POOL	115831.2	0	645.97	0	0	ELLIS
4/14/2023	JOHN	PAGIOTAS	3920 MAPLE LN	2023-0147	FLATWORK	7700	7700	40	395	395	ELLIS
4/14/2023	JOHN	PAGIOTAS	3920 MAPLE LN	2023-0148	ACCESSORY BUILDING	5900	5900	40	120	120	ELLIS
4/10/2023	A OASIS LANDSCAPING		3911 MONTERREY OAK WAY	2023-0149	IRRIGATION	6500	0	50	0	0	ELLIS
4/19/2023	MATTHEW	EDWARDS	100 CUMBERLAND DR	2023-0150	FENCE	2968	0	25	168	168	ELLIS
4/12/2023	CHRIS	HERNDON	207 WILLOW CREEK LN	2023-0151	FENCE	8000	0	25	0	0	ELLIS
4/20/2023	SPLASHAWAY POOL & SPA LLC		3760 MONTERREY OAK WAY	2023-0152	POOL	40000	0	320.79	0	0	ELLIS
4/20/2023	SPLASHAWAY POOL & SPA LLC		3760 MONTERREY OAK WAY	2023-0153	ACCESSORY BUILDING W/ ELECTRICITY	20000	0	168.19	0	0	ELLIS
4/11/2023	BLAKE	BIDDICK	100 CUMBERLAND DR	2023-0154	ROOF	17000	0	50	0	0	ELLIS
4/20/2023	CHARLIE & JACQUELINE	SPEARMON	360 CHEYENNE MOUNTAIN DR	2023-0156	ACCESSORY BUILDING W/FLATWORK	7919	0	40	0	0	ELLIS
4/14/2023	ACE FENCE - DFW		360 PENROSE DR	2023-0158	FENCE	1300	0	25	0	0	ELLIS
4/13/2023	REDEEMED ROOFING		104 ROBIN GLEN LN	2023-0159	ROOF	19000	0	50	0	0	ELLIS
4/17/2023	LUMIO HX		371 BROADMOOR LN	2023-0160	SOLAR	50213.23	0	384.19	0	0	ELLIS
4/18/2023	TEDDY	WILSON	319 SHADOWWOOD TRL	2023-0161	ACCESSORY BUILDING	0	0	40	0	0	ELLIS
4/19/2023	MIA	PARIS	381 BROADMOOR LN	2023-0163	ACCESSORY BUILDING	3500	3500	40	252	252	ELLIS
4/19/2023	CHRIS	BRADBURY	615 CLINTON ST	2023-0166	ROOF	34000	0	100	0	0	ELLIS
4/19/2023	CENTENNIAL ROOFING		101 OAK FOREST LN	2023-0167	ROOF	26827	0	50	0	0	ELLIS
4/26/2023	DRC RETAINING WALLS INC		7431 DESERT WILLOW LN	2023-0168	RETAINING WALL	5775	0	253.84	0	0	ELLIS
4/26/2023	DRC RETAINING WALLS INC		3901 BRYSON MANOR DR	2023-0169	RETAINING WALL INSTALLATION	12250	0	147.79	0	0	ELLIS
4/21/2023	ACE FENCE - DFW		420 BROADMOOR LN	2023-0170	FENCE	1300	0	25	0	0	ELLIS
4/25/2023	RIVERSIDE IRRIGATION		99 RIDGEWAY GAP	2023-0172	IRRIGATION	1100	0	25	0	0	ELLIS
4/24/2023	AGAPE ELECTRIC		109 ELMWOOD DR	2023-0173	ELECTRICAL	2500	0	106.92	0	0	ELLIS
4/25/2023	A OASIS POOLS		617 CARDINAL DR	2023-0174	ACCESSORY BUILDING	27000	0	256.31	0	0	ELLIS
4/27/2023	BENJAMIN FRANKLIN PLUMBING		128 MEADOW GLEN LN	2023-0178	PLUMBING	1000	0	106.92	0	0	ELLIS
4/28/2023	WAYNE PRICE HEATING & AIR COND LLC		255 WILLIAMSBURG LN	2023-0180	MECHANICAL	20989	0	214.39	0	0	ELLIS

## Ovilla Municipal Court Report

FY-2022- 2023	City		Total Revenue	Amount Kept by City	Amount sent to State	Warrants Issued	Warrants Cleared	Uncontested Disposition	Defensive Driving	Deferred Disposition	Compliance Dismissals	Trial
	Total Traffic Cases Filed	Ordinance Filed										
October	97	6	\$24,989.20	\$15,889.60	\$9,099.60	0	15	40	21	46	0	0
November	86	0	\$21,658.20	\$13,796.21	\$7,861.99	42	3	29	14	30	0	0
December	79	1	\$20,124.79	\$12,755.56	\$7,369.23	42	6	32	10	23	0	0
January	80	0	\$20,659.00	\$13,678.11	\$6,980.89	32	9	28	14	26	1	0
February	55	1	\$17,682.10	\$11,248.28	\$6,433.82	38	16	36	18	27	1	0
March	77	0	\$27,554.73	\$18,878.53	\$8,676.20	15	39	49	11	32	0	0
April	94	5	\$21,140.40	\$15,204.98	\$5,935.42	30	12	32	15	43	0	1
May												
June												
July												
August												
September												
<b>Totals</b>	<b>568</b>	<b>13</b>	<b>\$153,808.42</b>	<b>\$101,451.27</b>	<b>\$52,357.15</b>	<b>199</b>	<b>100</b>	<b>246</b>	<b>103</b>	<b>227</b>	<b>2</b>	<b>1</b>

### 2021-2022 FY

April	123	0	\$21,950.83	\$13,073.32	\$8,877.51	46
<b>FY Totals</b>	<b>554</b>	<b>0</b>	<b>\$101,204.43</b>	<b>\$64,597.67</b>	<b>\$36,603.76</b>	<b>221</b>

### Staffing

Full Time Court Clerk	1
Full Time Deputy Court Clerk	2
Judge	1
Prosecutor	1
Alternate Judge	1

# MONTHLY REPORT A CONCERN APRIL 2023

Department Assigned	Concern Address	Concern Description	Date Entered	Date Closed
Animal Services	106 CLAREMONT DR	UNRESTRAINED ANIMALS - DOGS	4/11/2023	
Animal Services	116 LARIAT TRL	german shepherd loose in street	4/24/2023	4/24/2023
Animal Services	507 JOHNSON LN	raccoon in homeowners trap	4/24/2023	4/24/2023
Animal Services	319 WILLOW CREEK LN	german shepherd in yard	4/24/2023	4/24/2023
Animal Services	507 JOHNSON LN	property has racoon in private trap	4/28/2023	4/28/2023
		This lot was being cleared last year but has been allowed to grow up and deteriorate since. Can the owners be contacted to begin upkeep? It is unsightly and brings the look of the neighborhood down.		
Code Enforcement	800 block of Ovilla Oaks Dr.		4/4/2023	
Code Enforcement	604 GEORGETOWN RD	TRAILER PARKING IN YARD	4/5/2023	4/17/2023
Code Enforcement	203 WILLIAMSBURG LN	TRAILER PARKING IN DRIVEWAY LONGER THAN 48 HOURS	4/5/2023	
Code Enforcement	203 WILLIAMSBURG LN	TRAILER PARKING IN DRIVEWAY LONGER THAN 48 HOURS	4/5/2023	
Code Enforcement	325 SHADOWWOOD TRL	PARKING CAR IN YARD	4/5/2023	4/26/2023
Code Enforcement	311 SHADOWWOOD TRL	BRUSH PILE	4/5/2023	4/25/2023
Code Enforcement	325 WILLOW CREEK LN	TRAILER PARKING IN DRIVE LONGER THAN 48 HOURS	4/5/2023	4/17/2023
Code Enforcement	222 LARIAT TRL	FENCE REPAIRS REQUIRED	4/5/2023	
Code Enforcement	101 WOODRIDGE CT	Large Piles of Brush on both sides of street - hard to traverse a vehicle	4/6/2023	
Code Enforcement	101 RIDGE WAY GAP	Large Pile of Brush.....has DBL yellow tag indicating it will not be picked up.....been there for at least 6 weeks...fire hazard	4/6/2023	
Code Enforcement	611 GEORGETOWN RD	Parking in front yard....	4/9/2023	
Code Enforcement	707 GEORGETOWN RD	Junk Vehicle in driveway	4/9/2023	
Code Enforcement	709 GEORGETOWN RD	Vehicle parked in yard...	4/9/2023	
Code Enforcement	712 GEORGETOWN RD	Parking next to front door.	4/9/2023	
Code Enforcement	709 GEORGETOWN RD	Parking in front yard, I think I sent the wrong picture in the last report, my apologies.....	4/9/2023	
		PERMIT PULLED FOR ACCESSORY BUILDING AND STATED FLATWORK FOR FLOORING. BLDG CONTR SAID THERE IS NO CONCRETE FLOORING FOR THE SHED. PLEASE CHECK TO SEE WHERE THE FLATWORK WAS INSTALLED. DID THEY CALL FOR A PRE POUR INSPECTION?		
Code Enforcement	350 CHEYENNE MOUNTAIN DR		4/13/2023	
Code Enforcement	615 CLINTON ST	ROOF CONSTRUCTED WITHOUT PERMIT	4/14/2023	4/27/2023
Code Enforcement	104 WOODRIDGE CT	BRUSH PILED	4/19/2023	
Code Enforcement	300 E UNIVERSITY ST	PUBLIC NUISANCE OUTSIDE STORAGE	4/19/2023	
Code Enforcement	304 E UNIVERSITY ST	PUBLIC NUISANCE OUTSIDE STORAGE	4/19/2023	
Code Enforcement	304 E UNIVERSITY ST	PUBLIC NUISANCE OUTSIDE STORAGE	4/19/2023	
Code Enforcement	202 COCKRELL HILL RD	TALL GRASS AND WEEDS	4/20/2023	4/26/2023
Code Enforcement	202 COCKRELL HILL RD	TALL GRASS AND WEEDS	4/20/2023	4/25/2023
Code Enforcement	838 COCKRELL HILL RD	FAILURE TO MAINTAIN FENCE	4/20/2023	
Code Enforcement	200 COCKRELL HILL RD	TALL GRASS AND WEEDS	4/24/2023	4/26/2023
Code Enforcement	200 COCKRELL HILL RD	TALL GRASS AND WEEDS	4/24/2023	4/26/2023
Code Enforcement	3319 FM 664	HIGH GRASS AND WEEDS	4/24/2023	
Code Enforcement	3319 FM 664	HIGH GRASS AND WEEDS	4/24/2023	4/26/2023
Code Enforcement	FM 664	HIGH GRASS AND WEEDS	4/24/2023	4/26/2023
Code Enforcement	619 CLINTON ST	FLATWORK CONSTRUCTED WITHOUT PERMIT	4/25/2023	
Drainage	114 WESTLAWN DR	Dress up ruts in bar ditch caused by city, resident unable to mow.	4/24/2023	
Drainage	126 SUBURBAN DR	Fallen tree blocking drainage easement behind 126 Suburban need to remove and haul off.	4/27/2023	

## MONTHLY REPORT A CONCERN APRIL 2023

Department Assigned	Concern Address	Concern Description	Date Entered	Date Closed
Street Department	606 CEDAR RIDGE CT	Pot hole in middle of road where Cedar Ridge Ct meets Ovilla Oaks Dr.	4/3/2023	
Street Department	105 COCKRELL HILL RD	Mow and weed eat right of way Ovilla Rd starting at Westmoreland East to Ovilla City limit sign	4/3/2023	
Street Department	105 COCKRELL HILL RD	Mow right of ways with brush hog and weed eat North and South Westmoreland, Red Oak Creek, Johnson Ln, Shiloh Rd, back stretch of Cardinal and Meadow Lark, Hosford and Malloy	4/4/2023	
Street Department	806 JOHNSON LN	Pick up fallen tree in bar ditch across from 806 Johnson Ln	4/5/2023	
Street Department	MALLOY RD	Stop sign at intersection is lopsided and looks like it will fall completely over soon. Hazard to drivers and pedestrians	4/11/2023	
Street Department	105 COCKRELL HILL RD	Saw Cut crumbled section of road Cockrell Hill South of Ashburn Glen Entrance on North bound lane. Get ready for excavation for asphalt overlay!!!	4/12/2023	
Street Department	105 COCKRELL HILL RD	Several broken up spots on Ashburn Glen Ln need to saw cut concrete street get ready for excavation and ready for base work and rebar to re-concrete.  Locations: Ashburn Glen Ln Entrance, near 104 Ashburn Glen Ln and corner of Ashburn Glen Ln @ Ashburn Glen Cir	4/12/2023	
Street Department	100 HUMMINGBIRD LN	Neighbor came in asking if the City could help fix a pot hole at the end of this alley, behind 100 Hummingbird Ln.	4/12/2023	
Street Department	146 CLAREMONT DR	the street light in front corner of our house is out again.. It's been out over a month. It was out previously for a long time... I called about it several months ago and was working, but for a short time.  REPORTED TO HILCO - REC'D REPLY Report An Outage [#11386]	4/13/2023	4/13/2023
Street Department	105 COCKRELL HILL RD	Need to pick up 8 tons of asphalt Luna Plant	4/13/2023	
Street Department	105 COCKRELL HILL RD	Need to fix crater hole parking lot behind police department in front of sliding doors entering public works parking lot	4/13/2023	
Street Department	105 COCKRELL HILL RD	Help Parks Department Silver Spur Park take old fence, pull up play ground border and haul off Kittie cushion from play area.	4/17/2023	
Street Department	105 COCKRELL HILL RD	Pulling out of Brookwood Ln head South bound on Cockrell Hill Rd several ruts from edge of the road breaking. Need to haul off chunks of asphalt and fill in ruts.	4/17/2023	
Street Department	746 COCKRELL HILL RD	Saw cut crumbled section of road North bound Ln Infront of 746 Cockrell Hill Rd. Prep for Asphalt overlay.	4/25/2023	
Water/Wastewater	822 COCKRELL HILL RD	CUSTOMER STATING HIGH BILL-STAED MAYBE A FAULTY METER. PLEASE CHECK METER .	4/10/2023	4/10/2023
Water/Wastewater	127 MEADOW GLEN LN	CUSTOMER CAME IN AND STATED IN THE METER BOX THERE WAS WATER SEAPING AT HIS METER.	4/12/2023	4/13/2023



**April 2023 City Council Update:**

- **Open Records**
  - Numerous simple PIA's complete
  - Four (4) letters sent to Attorney General for review before the record can be released
- **American Rescue Plan**
  - Zoom meeting held with Tyler Technologies regarding a request for ARPA Funding for an upgrade to the city software.
  - Grant Administration documents completed and sent to Grantworks for processing
- **Election**
  - May 2024 Election Website information updated and posted per state law
  - Early Voting began on April 24
  - Notice of Election Posted and submitted to Ellis County
  - Mandatory Office Hours continue (only applies to City Secretary's Office) minimum of three (3) hours each business day.
- **Human Resources**
  - Beginning review of benefits for 2023/2024. Any benefit changes will be effective October 1, 2023, if changes are made.
  - COBRA Administration implemented with United Health Care. 100% free service for the City of Ovilla.
- **Other**
  - Board of Adjustment Meeting 4.17.23
  - Trash Request for Proposal Document completed and sent to the City Manager for final approval. Contract end date 12.1.23
  - Municipal Clerk's Week April 30 – May 6
  - Impact Fee Analysis Calendar
  - Updated Archive Social Accounts (Facebook for the City, PD, and FD)