

CITY OF OVILLA MINUTES
Monday, May 9, 2022
Regular City Council Meeting
105 S. Cockrell Hill Road, Ovilla, TX 75154

Mayor Dormier called the Council Meeting of the Ovilla City Council to order at 6:30 PM, in the Ovilla Council Chamber Room, 105 S. Cockrell Hill Road Ovilla TX 75154, with notice of the meeting duly posted.

The following City Council Members were present:

Rachel Huber	Council Member, Place 1
Dean Oberg	Council Member, Place 2
David Griffin	Council Member, Place 3
Doug Hunt	Mayor Pro Tem, Place 4
Michael Myers	Council Member, Place 5

Mayor Dormier noted that all members of the Council were in attendance, thus constituting a quorum. The city manager, city secretary, department directors, and various staff were also present.

CALL TO ORDER

PL 4 Mayor Pro Tem Hunt gave the invocation and PL1 Huber led the reciting of the U.S. Pledge of Allegiance and the Pledge to the Texas Flag.

ANNOUNCEMENTS, PROCLAMATIONS, PRESENTATIONS, COMMENTS

- PL5 Myers congratulated PL 1 Elect Case and PL 5 Elect Piland on their election victory. Mr. Myers expressed thanks to the city council and staff for their help over his terms as a member of the council.
- Mayor Dormier announced that the city would hold the canvassing City of Ovilla election results on May 16, 2022, at 5:30 p.m.
- Mayor Dormier presented City Secretary, Bobbie Jo Taylor, with a proclamation celebrating Municipal Clerks Week from May 1st – to May 7th.
- Mayor Dormier presented Public Works Director, James Kuykendall, with a proclamation celebrating Public Works Week from May 15th – to May 21st.
- Mayor Dormier presented Police Chief, Joey Bennett, with a proclamation celebrating National Police Week from May 15th- to May 21st.

CITIZEN COMMENTS:

- John Sims, 3790 Bryson Midlothian, Precinct Chair Election
- Dani Muckleroy, 608 Green Meadows Lane, future planning of the City of Ovilla
- Brandon Collett, 718 Georgetown, support of his election campaign, city marquee sign, and city board appointments
- Justin Smith, 338 Johnson Lane, Code Enforcement Officer complaint

Richard Dormier, Mayor
Rachel Huber, Place One
Dean Oberg, Place Two

Doug Hunt, Place Four
David Griffin, Place Three
Michael Myers, Place Five

PUBLIC HEARINGS-

- P1. Ordinance No. 2022-02 of The City of Ovilla adopting a new comprehensive plan, known as The Ovilla 2022 Comprehensive Land Use Plan, and providing a mechanism for amendments to The Ovilla Comprehensive Land Use Plan; providing that this ordinance shall be cumulative of all ordinances; providing a severability clause; and providing an effective date.

City Manager Woodall presented the 2022 City of Ovilla completed Comprehensive Plan. Ms. Woodall thanks all who had served on the committee to review the comprehensive plan. Ms. Woodall stated that the plan is reviewed every five (5) years per city ordinance.

Mayor Dormier opened the public hearing at 7:01 p.m.

No comments were given at this time.

Mayor Dormier closed the public hearing at 7:02 p.m.

CONSENT AGENDA -

- C1. Financial Transactions over \$5000
C2. Minutes of the Regular Council Meeting of April 11, 2022
C3. Investment Report for January through March 2022

PL5 Myers motioned to approve all consent agenda items.

Seconded by PL2 Oberg

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0

REGULAR AGENDA

- ITEM 1. DISCUSSION/ACTION** – Consideration of and action on an Ordinance 2022-02 Of The City Of Ovilla Adopting A New Comprehensive Plan, Known As The Ovilla 2022 Comprehensive Land Use Plan, And Providing A Mechanism For Amendments To The Ovilla Comprehensive Land Use Plan; Providing That This Ordinance Shall Be Cumulative Of All Ordinances; Providing A Severability Clause; And Providing An Effective Date.

PL3 Griffin suggested that a letter of thanks be written to the citizens who participated and served on the Ovilla 2022 Comprehensive Land Use Plan.

PL4 Mayor Pro Tem Hunt motioned to approve Ordinance 2022-02 Of The City Of Ovilla Adopting A New Comprehensive Plan, Known As The Ovilla 2022 Comprehensive Land Use Plan

Seconded by PL1 Huber

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0

ITEM 2. DISCUSSION/ACTION – Consideration of and action on Ordinance No. 2022-08 an Ordinance of the City of Ovilla, Texas, amending Appendix A, Article A4.000, Section a4.001 “Building Permit Fees” and section A4.002 “Plan Review Fees,” of the Code of Ordinances of the City of Ovilla, Texas; providing revised building permit and inspection fees; providing revised plan review fees; providing a severance clause; providing for incorporation into the Ovilla Code of Ordinances; providing for immediate effect; and providing for publication.

City Secretary Taylor explained to the council that the city currently bases all plan reviews and building permits for new construction on a flat schedule of fees no matter the size or cost of the new construction. Ms. Taylor further explained legislation that no longer allowed for any city to charge a permit based on valuations of new construction. Ms. Taylor advised that staff had conducted a survey of area cities and brought forth the recommendation to the council for approval.

PL5 Myers motioned to approve Ordinance No. 2022-08 an Ordinance of the City of Ovilla, Texas, amending Appendix A, Article A4.000, Section a4.001 “Building Permit Fees” and section A4.002 “Plan Review Fees,” of the Code of Ordinances of the City of Ovilla, Texas
Seconded by PL4 Hunt

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0

ITEM 3. DISCUSSION/ACTION – Consideration of and action on Ordinance No. 2022-09 an Ordinance of the City of Ovilla, Texas, amending Chapter 10 (subdivision regulation), Article 10.02, Division 5 (design and improvement requirements); generally prohibiting “flag lots” or “panhandle lots;” providing possible exceptions and waiver of the general prohibition; providing a savings clause; providing a severance clause; providing for incorporation into the code of ordinances; providing for publication; and providing an effective date.

Mayor Dormier presented the ordinance stating that the city had previously seen a few panhandle lots approved because the code of ordinance allowed lots of this kind. The council and the mayor shared concerns about this type of platted property including fire access.

PL4 Hunt motioned to approve Ordinance No. 2022-09 an Ordinance of the City of Ovilla, Texas, amending Chapter 10 (subdivision regulation), Article 10.02, Division 5 (design and improvement requirements); generally prohibiting “flag lots” or “panhandle lots;”
Seconded by PL3 Griffin

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0

ITEM 4. DISCUSSION/ACTION – Consideration of and action to appoint a committee to review, interview (if needed), and make a recommendation to the City Council for annual appointments to serve on City Boards and/or Commissions

PL2 Oberg motioned to appoint Mayor Dormier, City Manager Woodall, and City Secretary Taylor to a committee to review, interview (if needed), and make a recommendation to the city council for annual appointments to serve on City Boards and/or commissions.

Seconded by PL1 Huber

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0

ITEM 5. DISCUSSION/ACTION - Consideration of and action to set the official date for Heritage Day 2022, effecting various assignments to facilitate the success of the 2022 Heritage Day Celebration and festivities.

PL1 Huber motioned to set the official date of Heritage Day as September 24, 2022, to appoint Mayor Pro Tem Hunt as the Heritage Day Coordinator, and to appoint a committee to facilitate the success of the 2022 Heritage Day Celebration and festivities to consist of Police Secretary Iris Harkenrider, Deputy City Secretary Emily Starkey, Volunteer Lindsey Pierce, Volunteer Ozzy Molina, Volunteer Brandon Collett, and the Public Works Department as assigned.

PL2 Oberg seconded the motion.

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0

ITEM 6. DISCUSSION/ACTION - Consideration of and action on approving the sidewalk and access pathway layout and funding from Cindy Jones Park to the newly installed public restroom and to the new city pavilion

Park Superintendent Ainsley Jarvis gave an update to the council on the access pathway to the newly installed public restroom from Cindy Jones Park and leading to the new city pavilion. Mr. Jarvis stated that the project required additional funding that was not budgeted. City Finance Director Sharon Jungman explained that the funding would come from the Heritage Day Fund.

PL2 Oberg motioned to approve funding for the sidewalk and access pathway layout and funding from Cindy Jones Park to the newly installed public restroom and to the new city pavilion.

Seconded by PL1 Huber

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0

ITEM 7. DISCUSSION/ACTION - Consideration of and action on a budget amendment to be made at the mid-year budget review to approve the purchase of an electronic marquee sign.

The council discussed the electronic marquee sign as presented by staff. The council shared concerns about the best placement of the sign which included using a monument sign instead of the current standing type of marquee in place. The council directed staff to obtain quotes for monument marquee signs to bring back to the council for consideration.

Richard Dormier, Mayor
Rachel Huber, Place One
Dean Oberg, Place Two

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Doug Hunt, Place Four
David Griffin, Place Three
Michael Myers, Place Five

No action was taken at this time.

ITEM 8. DISCUSSION – Discuss the City Council of the City of Ovilla serving as the Board of Adjustments as allowed by Section 211 of the Local Government Code.

The Mayor and Council discussed allowing for the council to serve as the Board of Adjustment due to problems that have risen with projects that have been approved as well as quorum issues. PL5 Myers stated that he had spoken to Code Enforcement Officer, Mike Dooly and that he did not think the council needed to serve as the board at this time.

Discussion Item Only

ITEM 9. DISCUSSION – Discussion on the downtown area walking trails and sidewalk plan leading from downtown and into Heritage Park including the layout and funding for the project which may include a budget amendment to be made during the mid-year budget review.

The Council discussed the layout of the walking trails with Public Works Director Kuykendall. Mr. Kuykendall stated that the pathway may have to change layout due to owner consent needed for easements. The Council continued to address funding concerns of the project which is not currently budgeted.

Discussion Item Only

ITEM 10. DISCUSSION – Discuss options for outdoor furniture for the city pavilion including funding options and the possibility of a mid-year budget amendment to be made during the mid-year budget review.

The Council discussed outdoor furniture options with city staff which included picnic tables and benches for the pavilion. The staff requested direction for the placement of the furniture and the materials of the furniture to be placed inside or along the outside of the pavilion. The consensus from the council was heavy-duty picnic tables and benches that were not a permanent fixture inside the pavilion but could be placed along the outside of the pavilion.

Discussion Item Only

ITEM 11. DISCUSSION/ACTION – Consideration of any item(s) pulled from the Consent Agenda for individual consideration and action.

None

VI. STAFF REPORTS

- **Department Activity Reports / Discussion**
 - Police Department

Police Chief J. Bennett

Richard Dormier, Mayor
Rachel Huber, Place One
Dean Oberg, Place Two

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Doug Hunt, Place Four
David Griffin, Place Three
Michael Myers, Place Five

- Police Activity and Staffing Updates
- Fire Department Fire Chief B. Kennedy
 - Fire Activity and Staffing Updates
- Public Works Department Public Works Director J. Kuykendall
 - Public Works Activity and Staffing Updates
 - a) Culvert Cleaning Schedule.
 - b) Code Enforcement Update rusted fencing on Cockrell Hill Rd. and Code Violations on Lariat Dr.
 - c) Update on FM 664 funding, moving of utilities, and a general update on the TxDot expansion of the roadway.
- Finance Department Finance Director S. Jungman
 - Finance Activity and Staffing Updates
- Administration City Manager P. Woodall
 - Administration Activity and Staffing Updates City Secretary B. Taylor
 - a) Fraud Hotline

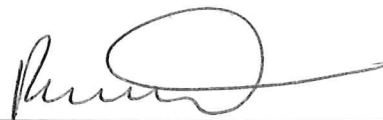
None

ADJOURNMENT

PL2 Oberg made a motion to adjourn. PL4 Mayor Pro Tem Hunt seconded the motion. There being no further business, Mayor Dormier adjourned the meeting at 8:33 p.m.

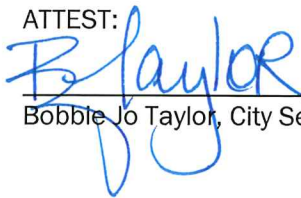
No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0



Richard Dormier, Mayor

ATTEST:



Bobbie Jo Taylor, City Secretary



APPROVED: June 13, 2022

Richard Dormier, Mayor
Rachel Huber, Place One
Dean Oberg, Place Two

Doug Hunt, Place Four
David Griffin, Place Three
Michael Myers, Place Five