

**CITY OF OVILLA MINUTES**  
**Saturday, October 30, 2021**  
**Special City Council Meeting**  
**105 S. Cockrell Hill Road, Ovilla, TX 75154**

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Mayor Dormier called the Special Council Meeting of the Ovilla City Council to order at 4:02 PM, in the Ovilla Council Chamber room, 105 S. Cockrell Hill Road, Ovilla, TX 75154, with notice of the meeting duly posted.

The following City Council Members were present:

Rachel Huber  
Dean Oberg  
David Griffin  
Doug Hunt  
Michael Myers

Council Member, Place 1  
Council Member, Place 2  
Council Member, Place 3  
Mayor Pro Tem, Place 4  
Council Member, Place 5

Mayor Dormier noted the participating Council Members, thus constituting a quorum. The city manager was present.

**CALL TO ORDER**

Invocation – led by PL5 Michael Myers.

US. Pledge of Allegiance and TX Pledge – led by PL3 David Griffin.

**ANNOUNCEMENTS, PROCLAMATIONS, PRESENTATIONS, COMMENTS**

None.

**CITIZEN COMMENTS:**

None.

**CONSENT**

**C1. ERCOT Membership Application 2022**

PL5 Myers moved to approve the ERCOT membership application as presented, seconded by PL2 Oberg.

*No oppositions, no abstentions.*

***VOTE: The motion carried unanimously: 5-0.***

**REGULAR AGENDA**

**ITEM 1. DISCUSSION/ACTION – Consideration of and action on a concept plan and proposal for the expansion and renovation of the police station.**

The Municipal Development District & Council approved to fund up to \$300,000 for the renovation of the police station in the Fiscal Year 2021-2022 budget. Chief Bennett received a proposal from Anthony Mottla, of Mottla Architects, in Waxahachie for \$21,500, to prepare complete construction documents and design of the expansion and alterations of the police station. Chief Bennett's plan entailed considerable changes from the first concept, removing the holding cell, sally port, minimal changes to the restrooms, and creating larger open-spaced rooms. This reduced the cost significantly.

Mr. Mottla noted the cost to completely renovate the current police building (which is residential in design) to a commercial structure would be excessive and not feasible to our needs. Mayor Dormier

reminded staff to include the records retention room (An area in the bay to the side of the police station) in the concept plan and share with Mr. Mottla.

The city manager added that staff was trying to make the best use of the city hall building since adding a new accountant position this fiscal year. The city manager shared a renovation possibility with Council, advising she believed that this would be the most cost-effective solution to providing the best use of space for both buildings. The consensus from Council for the minor upgrades to city hall were favorable.

PL3 Griffin moved to approve the concept plan and proposal in the amount of \$21,500 for the expansion and renovation construction documents of the police station as presented, seconded by PL1 Huber.

*No oppositions, no abstentions.*

**VOTE: The motion carried unanimously: 5-0.**

#### **EXECUTIVE SESSION**

##### ***A. Convene into Executive Session.***

Mayor Dormier announced Council to convene into Executive Session pursuant to Section 551.074 of the TX Government Code at 4:02 pm.

**ES ITEM 1. DISCUSSION/ACTION** – Closed meeting called pursuant to Section 551.074 of the Texas Government Code to deliberate the appointment of a city secretary.

##### ***B. Reconvene into Regular (Open) Session***

Mayor Dormier advised that Council reconvened into Open Session at 4:58 pm. Mayor Dormier advised that no decisions were made and that any action would be taken in open session.

Members of the Council interviewed and interacted with the applicant, Bobbie Jo Taylor. The consensus of the Council was positive and agreeable.

PL3 Griffin moved to appoint Ms. Bobbie Jo Taylor as Ovilla City Secretary, with a starting salary of \$75,000 and a 90-day probationary period, according to the Ovilla Personnel Policies Handbook. Initial date of employment with Ovilla would be contingent to Ms. Taylor's notice to her current employer. Expected start date to be somewhere around mid-November. Motion was seconded by PL2 Oberg.

*No oppositions, no abstentions.*

**VOTE: The motion carried unanimously: 5-0.**

#### **REQUESTS FOR FUTURE AGENDA ITEMS AND/OR ANNOUNCEMENTS BY COUNCIL AND STAFF**

- |                  |      |
|------------------|------|
| 1. Mayor Dormier | None |
| 2. PL1 Huber     | None |
| 3. PL2 Oberg     | None |
| 4. PL3 Griffin   | None |
| 5. PL4 Hunt      | None |
| 6. PL5 Myers     | None |
| 7. City Manager  | None |

#### **ADJOURNMENT**

PL2 Oberg moved to adjourn the Special Council Meeting of October 30, 2021, seconded by PL1 Huber.

**VOTE: The motion carried unanimously: 5-0.**

There being no further business, Mayor Dormier adjourned the meeting at 5:02 p.m.

*(Signature page follows)*

*Richard Dormier, Mayor  
Rachel Huber, Place One  
Dean Oberg, Place Two*

*Doug Hunt, Place Four  
David Griffin, Place Three  
Michael Myers, Place Five*



Richard Dormier, Mayor

ATTEST:



Pam Woodall, City Manager

**Approved November 08, 2021**

*Executive Session Agenda filed separately.*

