

City of OVILLA City Council

Rachel Huber, Place One
Dean Oberg, Place Two

Richard Dormier, Mayor
David Griffin, Place Three, Mayor Pro Tem

Doug Hunt, Place Four
Michael Myers, Place Five

105 S. Cockrell Hill Road, Ovilla, TX 75154
6:30 P.M.

Monday, January 11, 2021

Teleconference

AGENDA

NOTICE is hereby given of a Regular Meeting of the City Council of the City of Ovilla, to be held on Monday, January 11, 2021 at 6:30 P.M. via teleconference, for the purpose of considering the following items:

SUPPLEMENTAL NOTICE OF MEETING BY TELEPHONE CONFERENCE:

In accordance with order of the Office of the Governor issued March 16, 2020, the City Council of the CITY OF OVILLA will conduct the meeting scheduled at 6:30 PM, Monday, January 11, 2021, by telephone conference in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19). [There will be no public access to the location described above.]

This supplemental written notice, the meeting agenda, and the agenda packet, are posted online at www.cityofovilla.org

The public toll-free dial-in number to participate in the telephonic meeting is:

United States: 1-346-248-7799 Meeting ID: 948 7664 5396

If you would like to join the meeting with your computer, tablet, or smartphone:

<https://zoom.us/j/94876645396>

The public will be permitted to offer public comments as provided by the agenda and as permitted by the presiding officer during the meeting. A recording of the meeting will be made and will be available to the public in accordance with the Open Meetings Act upon written request.

CALL TO ORDER

- Invocation – led by PL4 Hunt
- US. Pledge of Allegiance and TX Pledge – led by PL2 Oberg

ANNOUNCEMENTS, PRESENTATIONS, COMMENTS, PROCLAMATIONS

Citizen Comments

The City Council welcomes comments from Citizens. Those wishing to speak must sign in before the meeting begins. Speakers may speak on any topic, whether on the agenda or not. The City Council cannot act upon, discuss issues raised or make any decisions at this time. Speakers under citizen's comments must observe a three-minute time limit. Inquiries regarding matters not listed on the Agenda may be referred to Staff for research and possible future action.

CONSENT AGENDA

The following items may be acted upon in one motion. No separate discussion or action is necessary unless requested by a Council Member, in which event those items will be pulled from the consent agenda for individual consideration on the regular agenda during this meeting.

1. Joint Election Contract for Election Services between the Elections Administrator of Ellis County and the City of Ovilla May 1, 2021

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2. Annual Master Agreement with Dallas County approving Resolution R2021-01
 3. Annual Interlocal Agreement with Ellis County Road and Bridge
 4. Annual Review and acceptance of Investment Policy
 5. Regular Meeting Minutes 2020.12.14

REGULAR AGENDA

- ITEM 1. DISCUSSION/ACTION – PZ21.01 –** Receive recommendation from the Planning and Zoning Commission to consider and act on an application for a Specific Use Permit, to open and operate *Tiverton Bakeshop* located at 839 E. Main Street, Ovilla, TX, 75154, filed by owner of said property Pamilee Koval, and operator Julie Weyand, to include consideration and action to waive the survey requirement.
- ITEM 2. DISCUSSION/ACTION –** Consideration of and action on the creation of a Comprehensive Land Use Plan Review Committee to review and update the City of Ovilla Comprehensive Land Use Plan (CLUP).
- ITEM 3. DISCUSSION/ACTION –** Consideration of and action on Resolution R2021-02, of the City Council of the City of Ovilla, Texas for candidate nomination for the Ellis Appraisal District Board of Directors vacancy for the Year 2021.
- ITEM 4. DISCUSSION/ACTION –** Consideration of and Action on Ordinance 2021-01 of the City Council of the City of Ovilla, Texas, authorizing a general election to be held on May 01, 2021 for the purpose of electing Mayor and two council members (Places 2 and 4) for expired terms by the qualified voters of Ovilla; establishing procedures for the election; providing for other matters incident and related to the election; providing for publication; providing a severability clause; and providing an effective date.

DISCUSIÓN/ACCIÓN – Consideración de una Acción a partir de la Ordenanza 2021-01 una elección general a llevarse a cabo el 1 de mayo de 2021 con el objetivo de elegir al alcalde y dos miembros del concejo (plazas 2 y 4) por plazos expirados por los votantes calificados de ovilla; estableciendo procedimientos para la elección; proporcionando otros asuntos incidentales y relacionados con la elección; proporcionando para publicación; proporcionando una cláusula de separabilidad; y proporcionando una fecha de entrada en vigencia.

- ITEM 5. DISCUSSION/ACTION –** Consideration of and action on Ordinance 2021-02 of the City of Ovilla, Texas, repealing and replacing Chapter 13, Article 13.03 (water and wastewater), Division 2 (water service), Section 13.03.043 (billing date, delinquent date and disconnect date) of the Code of Ordinances of the City of Ovilla; providing new regulations pertaining to water utility billing; providing a billing due date, delinquency date and providing for discontinuance and disconnection of service; amending appendix a (fee schedule), article 7, section a7.003(c) (other charges) of the Code of Ordinances, providing a payment extension plan fee; providing a savings clause; providing a severance clause; providing for incorporation into the Ovilla Code of Ordinances; providing for immediate effect; and providing for publication.
- ITEM 6. DISCUSSION/ACTION –** Consideration of and action on whether to direct staff to prepare a Request for Qualifications (RFQ) for city engineering services and to solicit responses for Council consideration.
- ITEM 7. DISCUSSION/ACTION –** Consideration of and action on a Council appointed committee to serve on the Engineering RFQ Review Committee.

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- ITEM 8. **DISCUSSION/ACTION** – Consideration of and action on Ordinance 2021-03 of the City of Ovilla, Texas, repealing Article 3.08 (tourist courts, tourist camps and house trailer parks); repealing Appendix Section A4.004 (license fee for tourist court, tourist camp or house trailer park); amending Chapter 6, Article 6.03 (minimum standards of sanitation and health protection) to eliminate the definition and references to “tourist courts;” providing a savings clause; providing a severance clause; providing for incorporation into the Ovilla Code of Ordinances; providing for immediate effect; and providing for publication.
- ITEM 9. **DISCUSSION** – Discuss and review staff’s recommendations for the safe reopening of the city facilities.
- ITEM 10. **DISCUSSION/ACTION** – Consideration of any item(s) pulled from the Consent Agenda for individual consideration and action.

STAFF REORTS

- **Department Activity Reports / Discussion**
 - Police Department Chief B. Windham
 - Fire Department Chief B. Kennedy
 - Public Works Departments Public Works Director J. Kuykendall
 - 1. Construction/Development Reports
 - 2. Water/wastewater
 - 3. Streets
 - 4. Parks
 - 5. Monthly Code/Animal Control Reports Code/AC Officer M. Dooly
 - Administration
 - 1. Financials (non-reconciled) Finance Director Sharon Jungman
 - a) Monthly Municipal Court Report
 - 2. Administration Reports City Manager P. Woodall
City Secretary G. Miller

EXECUTIVE SESSION

The City Council of the City of Ovilla, Texas, reserves the right to meet in a closed session on any item listed on this Agenda should the need arise, pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).

A. Convene into Executive Session.

Closed Meeting called pursuant to Texas Government Code §551.074 – Personnel Matters.

- ES ITEM 1. **DISCUSSION/ACTION** – Deliberate the appointment, employment, evaluation, reassignment and/or duties of the City Manager.
- ES ITEM 2. **DISCUSSION/ACTION** – Deliberate the appointment, employment, evaluation, reassignment and/or duties of the Police Chief.

B. Reconvene into Regular (Open) Session

REQUESTS FOR FUTURE AGENDA ITEMS AND/OR ANNOUNCEMENTS BY COUNCIL AND STAFF

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ADJOURNMENT

THIS IS TO CERTIFY THAT A COPY OF THE NOTICE OF the January 11, 2021 Regular City Council Agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, www.cityofovilla.org, on the 8th day of January 2021 prior to 6:00 p.m., in compliance with Chapter 551, Texas Government Code.


G Miller, City Secretary

DATE OF POSTING: 1.8.2021 TIME: 3:00 am/pm
DATE TAKEN DOWN: _____ TIME: _____ am/pm

