

*City of O*VILLA City Council

Rachel Huber, Place One
Dean Oberg, Place Two

Richard Dormier, Mayor
David Griffin, Place Three, Mayor Pro Tem

Doug Hunt, Place Four
Michael Myers, Place Five

Monday, August 17, 2020

105 S. Cockrell Hill Road, Ovilla, TX 75154

5:00 P.M.

Teleconference

SPECIAL MEETING AGENDA

NOTICE is hereby given of a Special Meeting of the City Council of the City of Ovilla, to be held on Monday, August 17, 2020 at 5:00 P.M. via teleconference, for the purpose of considering the following items:

SUPPLEMENTAL NOTICE OF MEETING BY TELEPHONE CONFERENCE:

In accordance with order of the Office of the Governor issued March 16, 2020, the City Council of the CITY OF OVILLE will conduct the special meeting scheduled at 5:00 PM, Monday, August 17, 2020 by telephone conference in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19). [There will be no public access to the location described above.]

This supplemental written notice, the meeting agenda, and the agenda packet, are posted online at www.cityofovilla.org

The public toll-free dial-in number to participate in the telephonic meeting is:

United States: **1-346-248-7799**

Meeting ID: **995 2873 3672**

If you would like to join the meeting with your computer, tablet, or smartphone:

<https://zoom.us/j/99528733672>

The public will be permitted to offer public comments as provided by the agenda and as permitted by the presiding officer during the meeting.

A recording of the meeting will be made and will be available to the public in accordance with the Open Meetings Act upon written request.

I. CALL TO ORDER

- Invocation – *led by PL2 Oberg*
- US. Pledge of Allegiance and TX Pledge – *led by PL5 Myers*

II. ANNOUNCEMENTS, PRESENTATIONS, COMMENTS

None

Citizen Comments

The City Council welcomes comments from Citizens. Those wishing to speak must sign in before the meeting begins. Speakers may speak on any topic, whether on the agenda or not. The City Council cannot act upon, discuss issues raised or make any decisions at this time. Speakers under citizen's comments must observe a three-minute time limit. Inquiries regarding matters not listed on the Agenda may be referred to Staff for research and possible future action.

City of OVILLE City Council

Rachel Huber, Place One
Dean Oberg, Place Two

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Doug Hunt, Place Four
Michael Myers, Place Five

III. CONSENT AGENDA

The following items may be acted upon in one motion. No separate discussion or action is necessary unless requested by a Council Member, in which event those items will be pulled from the consent agenda for individual consideration on the regular agenda during this meeting.

1. Ellis Countywide Radio System User Interlocal Agreement
2. Minutes May 29, 2020 Special City Council Meeting - Corrected
3. Minutes July 13, 2020 Regular City Council Meeting
4. Minutes August 10, 2020 Regular City Council Meeting

IV. REGULAR AGENDA

ITEM 1. DISCUSSION/ACTION – Review and consider the proposed Fiscal Year 2020-2021 Budget, and direct staff as necessary.

ITEM 2. DISCUSSION/ACTION – Consideration of any item(s) pulled from the Consent Agenda for individual consideration and action.

V. REQUESTS FOR FUTURE AGENDA ITEMS AND/OR ANNOUNCEMENTS BY COUNCIL AND STAFF

VI. ADJOURNMENT

THIS IS TO CERTIFY THAT A COPY OF THE NOTICE OF THE August 17, 2020 Regular City Council Agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, www.cityofovilla.org, on the 14th day of August 2020 prior to 4:30 p.m., in compliance with Chapter 551, Texas Government Code.

G Miller
G Miller, City Secretary

DATE OF POSTING: 8.14.2020 TIME: 3:00 am/pm
DATE TAKEN DOWN: _____ TIME: _____ am/pm



PLEASE SILENCE ALL CELL PHONES & OTHER ELECTRONIC EQUIPMENT WHILE THE CITY COUNCIL MEETING IS IN SESSION.

To
Honorable Mayor
and Council

Comments:

1. Ellis Countywide Radio System User Interlocal Agreement
2. Minutes of the May 29, 2020 Special Council Meeting - *Corrected*
3. Minutes of the July 13, 2020 Regular Council Meeting
4. Minutes of the August 10, 2020 Special Council Meeting

From
Staff

CC
Applicable
Departments

BACKGROUND AND JUSTIFICATION:

C1: Ellis Countywide Radio System User Interlocal Agreement

STAFF RECOMMENDATION:

Staff recommends approval

C2: Minutes 05.29.2020 – Corrected - Scriveners Error

STAFF RECOMMENDATION:

Staff recommends approval

C3: Minutes 07.13.2020

STAFF RECOMMENDATION:

Staff recommends approval

C4: Minutes 08.10.2020

STAFF RECOMMENDATION:

Staff recommends approval

City of Ovilla

Tel 972-617-7262

105 S. Cockrell Hill Road
Ovilla, Texas 75154

www.cityofovilla.org



ELLIS COUNTYWIDE RADIO SYSTEM USER AGREEMENT

This Ellis Countywide Radio System User Agreement ("Agreement") is made between the **City of Midlothian, Texas**, a home-rule municipal corporation, with the authorization of its governing body ("Midlothian") and the **City of Ovilla, Texas**, a type A general law city, with the authorization of its governing body ("USER"), (sometimes referred to collectively as "Cities" or the "Parties" or individually as a "City" or a "Party"). The term USER shall include all employees, directors, officials, agents, and authorized representatives of USER.

RECITALS

WHEREAS, the Parties are political subdivisions within the State of Texas engaged in the provision of governmental services for the benefit of their citizens; and

WHEREAS, this Agreement is made under the authority of Sections 791.001-791.029, Texas Government Code; and

WHEREAS, Midlothian and USER find that the subject of this Agreement is necessary for the benefit of the public and each has the legal authority to perform and to provide the governmental function or service which is the subject matter of this Agreement; and

WHEREAS, Midlothian and USER find that the performance of this Agreement is in the common interest of both Parties and that the division of costs fairly compensates the performing Party for the services or functions under this Agreement; and

WHEREAS, the City Fort Worth ("CFW") owns, operates, and maintains Trunked Voice Radio Systems for the purpose of providing Public Safety voice radio communications and is the sole licensee of the CFW Trunked Voice Radio Systems with all privileges and responsibilities thereof; and

WHEREAS, Midlothian has entered into a Communication System Agreement with the CFW whereby the CFW has granted Midlothian specific permission to operate its owned Motorola Solutions ASTRO® Site Repeater System, Console System or equipment attached and/or interfaced to the CFW Project 25 Master Site located at the Eagle Mountain Communications Site at 6869 Bowman Roberts Road, Fort Worth, Texas (the "System").

WHEREAS, Midlothian, as the customer of CFW, is the manager of the Ellis Countywide Radio System ("ECRS") jointly owned by the Cities of Midlothian, Red Oak, Waxahachie and the County of Ellis and USER desire to enter this Agreement for the purpose of establishing the agreement of the Parties regarding the sharing of costs for maintenance, operation, management, and use of the ECRS.

NOW, THEREFORE, for and in consideration of the mutual benefits and obligations set forth in this Agreement, the Parties agree as follows:

1. **Grant of License.** Midlothian hereby grants the USER a non-exclusive specific permission to operate its radios on the ECRS owned Motorola Solutions ASTRO® Site Repeater System, Console System or equipment attached and/or interfaced to the City of Fort Worth Project 25 Master Site in accordance with the specific details and requirements for use as set forth in "Exhibit A, Terms of Use," which is attached hereto, incorporated herein, and made a part of this Agreement for all purposes. Midlothian and USER agree and understand that failure to comply with these specific details and requirements may result in the immediate withdrawal of the specified permissions.
2. **Term.** This Agreement shall begin as between Midlothian and USER upon the last day executed by all authorized Parties and shall continue in full force and effect unless terminated in accordance with the provisions set forth herein. Termination or cessation of this Agreement between Midlothian and USER will not affect the continuation of any other agreement Midlothian may have with any other USER or Party.
3. **Compensation.** USER shall remit payment to Midlothian in the amount and manner set forth in Exhibit A.
4. **Liability.** Nothing in the performance of this Agreement shall impose any liability for claims against Midlothian or USER other than claims for which liability may be imposed by the Texas Tort Claims Act.
5. **Confidential Information.** To the extent permitted by law, USER, for itself and its officers, agents and employees, agrees that it shall treat all information (paper or electronic, e.g., radio programming) provided to it by Midlothian as confidential and shall not disclose any such information to a third party without the prior written approval of Midlothian. USER shall store and maintain Midlothian's information in a secure manner and shall not allow unauthorized users to access, modify, delete, or otherwise corrupt Midlothian information in any way. USER shall notify Midlothian immediately if the security or integrity of Midlothian's information has been compromised or is believed to have been compromised.
6. **Independent Contractor.** It is expressly understood and agreed that USER shall operate as an independent contractor as to all rights and privileges granted herein, and not as agent, representative or employee of Midlothian. Subject to and in accordance with the conditions and provisions of this Agreement, USER shall have the exclusive right to control the details of its operations and activities and be solely responsible for the acts and omissions of its officers, agents, servants, employees, contractors and subcontractors. USER acknowledges that the doctrine of *respondent superior* shall not apply as between Midlothian, its officers, agents, servants and employees, and USER, its officers, agents, employees, servants, contractors and subcontractors. USER further agrees that nothing herein shall be construed as the creation of a partnership or joint enterprise between Midlothian and USER.
7. **Non-Appropriation of Funds.** Midlothian and USER will use best efforts to appropriate sufficient funds to support obligations under this Agreement. However, in the event that sufficient funds are not appropriated by either Party's governing body, and as a result, that Party is unable to fulfill its obligations under this Agreement, that Party (i) shall promptly

notify the other Party in writing and (ii) may terminate this Agreement, effective as of the last day for which sufficient funds have been appropriated.

8. **Right to Audit.** USER agrees that Midlothian shall, until the expiration of three (3) years after termination of this Agreement, have access to and the right to examine at reasonable times any directly pertinent books, documents, papers, records, and communications of the USER involving transactions relating to this Agreement at no additional cost to Midlothian. USER agrees that Midlothian shall have access during normal working hours to all necessary USER facilities and shall be provided adequate and appropriate work space in order to conduct audits in compliance with the provisions of this section. Midlothian shall give USER reasonable advance notice of intended audits.
9. **Assignment.** USER shall not have the right to assign or subcontract any of its duties, obligations or rights under this Agreement without the prior written consent of Midlothian. Such right shall be granted solely at the discretion of Midlothian.
10. **No Waiver.** The failure of either Party to insist upon the performance of any provision or condition of this Agreement, or to exercise any right granted herein, shall not constitute a waiver of that Party's right to insist upon appropriate performance or to assert any such right on any future occasion.
11. **Amendments.** No amendment to this Agreement shall be binding upon either Party hereto unless such amendment is set forth in writing and signed by both Parties.
12. **Governing Law.** The validity of this Agreement and any of its terms and provisions, as well as the rights and duties of the Parties, shall be governed by the laws of the State of Texas; and venue for any action concerning this Agreement shall be in the State District Court of Ellis County, Texas. The Parties agree to submit to the personal and subject matter jurisdiction of said court.
13. **Party Responsibility.** To the extent allowed by law, and without waiving any governmental immunity available to the Parties under Texas law, or any other defenses the Parties are able to assert under Texas law, each Party agrees to be responsible for its own negligent or otherwise tortious acts or omissions in the course of performance of this Agreement.
14. **Immunity.** It is expressly understood and agreed that, in the performance of this Agreement, none of the Parties waive, nor shall be deemed hereby to have waived, any immunity or defense that would otherwise be available to them against claims arising in the exercise of governmental powers and functions. By entering into this Agreement, the Parties do not create any obligations, express or implied, other than those set forth herein, and this Agreement shall not create any rights in any persons or entities who are not parties to this Agreement.
15. **Entire Agreement.** This Agreement represents the entire agreement among the Parties with respect to the subject matter covered by this Agreement. There is no other collateral, oral or written agreement between the parties that in any manner relates to the subject matter of this Agreement.

16. Exhibits. All exhibits to this Agreement are incorporated herein by reference for all purposes wherever reference is made to the same.

17. Recitals. The recitals to this Agreement are incorporated herein.

18. Place of Performance. Performance and all matters related thereto shall be in Ellis County, Texas.

19. Authority to Enter Agreement. Each Party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been properly authorized and empowered to sign this Agreement. The persons signing this Agreement hereby represent that they have authorization to sign on behalf of their respective Party.

20. Severability. In the event any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect the other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in this Agreement.

21. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original and constitute one and the same instrument.

22. Consents. Unless expressly stated otherwise, whenever the consent or the approval of a Party is required herein, such Party shall not unreasonably withhold, delay or deny such consent or approval.

23. Good Faith Negotiation; Dispute Mediation. Whenever a dispute or disagreement arises under the provisions of this Agreement, the Parties agree to enter into good faith negotiations to resolve such disputes. If the matter continues to remain unresolved, the Parties shall refer the matter to outside mediation, the costs of which shall be shared equally, prior to engaging in litigation (unless delaying the filing of a lawsuit might result in the lawsuit being barred, including but not limited to a bar by a statute of limitations). The provisions of this paragraph shall survive termination.

24. Survival of Covenants. Any of the representations, warranties, covenants, and obligations of the Parties, as well as any rights and benefits of the Parties, shall endure for the term of the agreement or for fifteen (15) years following execution, whichever is longer.

25. Source of Payment. Each Party paying for the performance of governmental functions or services pursuant to this Agreement must make those payments from current revenues available to the paying Party or from funds otherwise lawfully available to the Party for use in the payment of the Party's obligations pursuant to this Agreement.

26. Force Majeure. No Party shall be liable to any or all of the other Parties for any failure, delay, or interruption in the performance of any of the terms, covenants, or conditions of this

Agreement due to causes beyond the Party's respective control or because of applicable law, including, but not limited to, war, nuclear disaster, strikes, boycotts, labor disputes, embargoes, acts of God, acts of the public enemy, acts of superior governmental authority, floods, riots, rebellion, sabotage, terrorism, or any other circumstance for which a Party is not legally responsible or which is not reasonably within its power to control. The affected Party's obligation shall be suspended during the continuance of the inability then claimed, but for no longer period. To the extent possible, the Party shall endeavor to remove or overcome the inability claimed with all reasonable dispatch.

27. Notice. Any notice required or permitted to be delivered hereunder shall be deemed received when sent in the United States Mail, Postage Prepaid, Certified Mail, Return Receipt Requested, by hand-delivery or facsimile transmission and addressed to the respective Party at the following address:

If intended for City of Midlothian:

City of Midlothian
Attn: City Manager
104 West Avenue E
Midlothian, Texas 76065
Phone: 972-775-3481

With copy(ies) to:

Joseph J. Gorfida, Jr.
Nichols, Jackson, Dillard, Hager & Smith, LLP
500 N. Akard, Suite 1800
Dallas, Texas 75201
Phone: 214-965-9900

If intended for City of Ovilla:

City of Ovilla
Attn: City Manager
105 Cockrell Hill Rd.
Ovilla, TX 75154
Phone: 972-617-7262

With copy(ies) to:

Ron G. MacFarlane, Jr.
The MacFarlane Firm, P.C.
400 E. Royal Ln., Suite 290
Irvine, TX 75039
Phone: 972-725-9341

(Signature Page to Follow)

EXECUTED this _____ day of _____, 2020.

City of Midlothian, Texas

By: _____
Chris Dick, City Manager

Approved as to form:

By: _____
Joseph J. Gorfida, Jr.
(10-05-2016/80018)

EXECUTED this _____ day of _____, 2020.

City of Ovilla, Texas

By: _____
Pam Woodall, City Manager

Approved as to form:

By: _____
Ron G. MacFarlane, Jr., City Attorney

EXECUTED this _____ day of _____, 2020.

EXHIBIT A

TERMS OF USE

The following definitions shall have the meanings set forth below and apply to this Agreement and the Terms of Use set forth herein:

DEFINITIONS

“Annual Subscriber Unit Fee” shall mean the per-radio fee computed as described in Item 22 of the Terms of Use to determine the total Annual User Fee.

“Annual User Fee” shall mean the total annual fee due to Midlothian from each User with Subscriber Radios connected to the Ellis Countywide Radio System (ECRS) and computed as described in Item 22 of the Terms of Use.

“CFW” shall mean the City of Fort Worth’s regional radio system organization.

“Console System” shall mean all hardware and software associated with any dispatch console or set of consoles operated by the USER that are connected to the CFW Master Switch.

“Ellis Countywide Radio System” (“ECRS”) shall mean the five-site 700 MHz trunked radio system owned by the Cities of Midlothian, Red Oak, Waxahachie, and Ellis County and managed by the City of Midlothian to provide Public Safety communications across Ellis County.

“Infrastructure Support Fee” shall mean the annual fee charged by CFW to offset costs incurred by the CFW in the operation and maintenance of the Radio System. The annual Infrastructure Support Fee is billed per active subscriber radio ID, payable on an annual basis for all active radio IDs issued to ECRS at the time of the annual billing. Invoicing will occur at the beginning of each CFW fiscal year. There will be no refunds or credits for radios removed from service during the year billed.

“Interoperable Communications Plan” (the “Plan”) means the plan developed and established by CFW and the Governance Committee to facilitate, enhance and simplify radio communications among all agencies utilizing the Radio System or connecting their Site Repeater Systems or Console Systems to the CFW Master Switch. The Plan is available upon request from CFW or can be found on the CFW website at <https://fortworthtexas.gov/itsolutions/cfwradios/>.

“Master Switch” shall mean the primary processing and network infrastructure to which all Console Systems and Site Repeater Systems must connect in order to operate on the Radio System. The Master Switch is currently located at the CFW Eagle Mountain facility.

“Over the Air Programming” (“OTAP”) shall mean the method of implementing programming changes to Subscriber Radios using the over-the-air data capabilities of the Radio System.

“Radio System Advisory Committee” (RSAC) shall mean the committee composed of one representative each from Midlothian, Red Oak, Waxahachie and Ellis County, and chaired by the Radio Manager.

“Site Repeater System” shall mean the base stations, shelter, tower and all site-specific hardware and software infrastructure associated with the provision of a radio site connected to the CFW Master Switch.

“System Upgrade Agreement Fee” shall mean the annual fee charged by CFW to offset cost charged to CFW by Motorola Solutions for the maintenance of the System Upgrade Agreement (SUA or SUAII) applicable to the ECRS’s Console Systems and Site Repeater Systems.

“Subscriber Radio” shall mean a radio that has a unique identification number and is programmed to operate on the Radio System. The term shall include, but not be limited to, control stations (desk top radios), mobile radios, and portable radios.

“Talk Group” shall mean a specific group of Subscriber Radios allowed to communicate privately within that group over shared infrastructure resources.

“USER” shall mean any governmental entity operating Subscriber Radios or Consoles on the ECRS.

TERMS OF USE

1. The CFW shall provide and maintain the Motorola Solutions ASTRO 25 Master Site to which the ECRS’s Site Repeater Systems and Consoles System will connect.

2. The CFW shall execute with Motorola Solutions a System Upgrade Agreement (SUA) for the System, every ASTRO 25 radio site connecting to the System, including those owned and operated by the ECRS, and all other hardware such as Console Systems that would be affected by the software upgrades, including those owned and operated by the USERS of the ECRS. Unless Midlothian is notified otherwise, the software for the System, all Site Repeater Systems and all Console Systems will be upgraded to the current level every two years. Midlothian will provide all reasonable coordination necessary for the upgrade of its Site Repeater Systems, and Console owners will provide all reasonable coordination necessary for the upgrade of their respective Console Systems.

3. The ECRS makes no guarantee, either express or implied, as to radio signal strength or a specific level of radio coverage in a particular location. The USER is responsible for conducting appropriate and applicable in-building and geographical coverage testing to determine the expected radio coverage level for USER’s equipment.

4. USER will be responsible for the acquisition and maintenance of all equipment USER will be utilizing in connection with the ECRS infrastructure, including, but not limited to, Subscriber Radios, Consoles, and special equipment. All User Subscriber Radios connected to the

ECRS shall be configured to allow for over-the air programming (OTAP) by the City of Midlothian.

5. In order to ensure hardware and software compatibility with the ECRS infrastructure, all Subscriber Radios and Consoles intended for use by USER on the ECRS shall be compliant with Project 25 standards established by the Telecommunications Industry Association. The use of unauthorized radios on the ECRS may result in suspended operation of the radios and/or termination of the Agreement. Subscriber Radios shall operate in the TDMA mode and be capable of OTAP.

6. The CFW shall provide radio IDs for all radios and dispatch Consoles operated on the ECRS. As CFW's customer and managing City, Midlothian must provide written authorization to the CFW prior to the release of the ECRS's radio IDs or any other information to a third party vendor or agency.

7. The continuing operation and maintenance of the ECRS's Site Repeater Systems are the responsibility of the City of Midlothian unless otherwise stated in this Agreement. Midlothian will be responsible for managing infrastructure loading and demand of the ECRS's Site Repeater Systems and will consult with the RSAC prior to entering into a similar agreement with new USERS. The RSAC shall have sole discretion in determining whether to allow additional USERS or Subscriber Radios based upon its determination of whether such addition to the ECRS can be made without adversely impacting the ECRS. Continuing operation and maintenance of dispatch Consoles shall be the sole responsibility of the owner of said Consoles.

8. Midlothian will be responsible for the programming of all USER radios and USER will be responsible for the acquisition and maintenance of all USER radios. All USERS who depend upon Ellis County for their Dispatching services must coordinate their radio programming needs through the Ellis County RSAC representative who will then provide that information to the Radio Manager.

9. Midlothian is the holder of the FCC (Federal Communications Commission) license(s) that the ECRS uses for its operation. Any USER who dispatches using RF Equipment from a fixed location will be responsible for obtaining the appropriate FCC licenses for that site.

10. Midlothian is responsible for providing all leased circuits and associated hardware and software necessary to connect the ECRS Site Repeater Systems and Console Systems of its co-owners to the CFW System. Costs associated with provision of connectivity will be borne by the ECRS and shared among all USERS. Connectivity expenses necessitated by the addition of other USER dispatch Consoles shall be the sole responsibility of that USER.

11. USER shall use due diligence in the maintenance and configuration of its Subscriber Radio equipment to ensure that no USER radio or Console causes a degradation to the ECRS operation. As the CFW contracting customer, Midlothian shall have the right to remove from operation any field radio unit or equipment owned or leased by any USER that is operating on, attached and/or interfaced to the ECRS infrastructure, if Midlothian determines in its sole reasonable discretion that such equipment is causing interference or harm to the ECRS in any way. Midlothian reserves the right to request that USER operated field radio units or equipment

operating on, attached and/or interfaced to the infrastructure be tested for proper operation and/or repaired by an authorized radio repair facility approved by Midlothian. The cost of such testing or repair will be the sole responsibility of USER. Furthermore, Midlothian shall have the right to deactivate, without prior notification to or consent of USER, any field radio or other USER equipment suspected of causing interference, intentionally or unintentionally, to any other radios on the ECRS or to the ECRS's overall operation.

12. USER's radios may be used for voice radio communications over the ECRS infrastructure in accordance with the terms and conditions of this Agreement for as long as this Agreement remains in effect.

13. USER is prohibited from utilizing telephone interconnect on the ECRS. This prohibition shall include, but is not limited to, connecting to either the PSTN (Public Switched Telephone Network) or USER's internal phone system(s) through a console patch into the ECRS or to any Subscriber Radio on the ECRS.

14. Due to the radio infrastructure resource allocations required by "Private Call," USER is not permitted to utilize "Private Call" on the ECRS.

15. USER's utilization of data communications on the Radio System will be limited to the ECRS's OTAP functions. Performance of data communications over the ECRS is not guaranteed.

16. The use of Over-the-Air Rekeying (OTAR) in association with Subscriber Radio encryption is prohibited without prior approval of Midlothian. Administration of encryption keys for OTAR will be performed exclusively by Midlothian. USER may utilize and administer other encryption methods as required.

17. Midlothian will assign the USER Talk Group IDs unique to USER operation. All Talk Group names shall include a prefix unique to the USER's agency. No other agency will be authorized to use USER Talk Groups without the express written permission of USER, and a copy of such permission must be on file with Midlothian before such use may occur. Midlothian reserves the right to require certain Talk Group ID's to be programmed in USER radios. Additionally, Midlothian shall have the right to limit the number of Talk Group ID's to be used by USER and to disable Talk Groups ID's as it deems appropriate.

18. The CFW has established a coordinated Interoperable Communications Plan to apply to CFW and the users of its Radio System. USER agrees to participate in the Plan and include the Plan's interoperable Talk Groups in the programming of its Subscriber Radios and Console Systems.

19. Roaming to other systems or the use of USER's Talk Groups on other trunked systems that are interconnected to the CFW Radio System is prohibited without prior approval by CFW. Roaming to other trunked systems will be limited to the Radio System's Interoperable Talk Groups, although this capability may be terminated by CFW if its use is determined to result in performance degradation to either the Radio System or the interconnected trunked system.

20. USB ports on the USER's Console Systems must be deactivated except during maintenance activity. All security patches related to operating systems and other associated software must be maintained at current manufacturer-tested levels. If required, all connectivity between the Console Systems and the Radio System is the responsibility of the USER, including software, hardware and carrier services. Associated costs will be incurred by the USER. Unless otherwise approved by CFW, connectivity will be achieved through local terrestrial circuit facilities. The use of other connectivity methods, including but not limited to microwave or fiber, must be approved by the CFW. USER may incur additional costs from CFW for other connectivity methods.

21. The City of Midlothian shall execute with Motorola Solutions a Post Warranty Infrastructure Maintenance Agreement covering all five sites. The cost for this Maintenance Agreement shall be included in the computation of the total Annual User Fee. The CFW will enter into a System Upgrade Agreement (SUA) for the Console Systems and Site Repeater Systems that would be affected by the software upgrades, including those owned (or leased) and operated by the USER. The annual cost of the SUA is passed on through Midlothian as the managing City and will also be included in the computation of the total Annual User Fee. Unless the USER is notified otherwise by CFW, the software for the Radio System, all Site Repeater Systems and all Console Systems will be upgraded to the current level every two years. The USER will provide all reasonable coordination necessary for the upgrade of its Console Systems. USER acknowledges that reductions in functionality may occur during the upgrade process.

APPLICABLE FEES; TERMINATION; REFUNDS

22. The ECRS portion of the Annual Subscriber Unit Fee shall be computed by summing the annual infrastructure SMA, annual infrastructure SUAII, and the annual management budget for the ECRS and dividing by the total number of subscriber units authorized 24/7 access to the ECRS. The per-radio annual CFW Infrastructure Support Fee shall then be added to the ECRS portion to produce the total Annual Subscriber Unit Fee. This per-radio fee shall then be multiplied by the number of subscribers USER has registered with the ECRS to obtain the total Annual User Fee due from USER. This fee is payable to Midlothian in advance on an annual basis due on October 1 of each year for all active radio IDs issued to USER at the time of the annual billing. There will be no refunds or credits for radios removed from service during the fiscal year. Each User shall be responsible for notifying Midlothian whenever they decommission a radio so that their next invoice may be adjusted accordingly.

23. Midlothian shall have the right to increase any applicable fees under this Agreement each fiscal year to offset any increased costs passed on to Midlothian from CFW in the operation or maintenance of the ECRS. Any increase in applicable fees will be effective at the beginning of the next ECRS fiscal year. Midlothian shall provide USER with 60 days' written notice of any intended fee increase, provided, however, that this notice period may be less than 60 days if Motorola Solutions provides CFW with less than 60 days' notice of an increase in the System Upgrade Agreement Fee and such reduced notice period shall not impact USER's obligation to pay the increased fee.

24. This provision does not apply to the ECRS Owners whose termination provisions are delineated in Article II of the executed ILA. Either USER or Midlothian may terminate this Agreement for any reason, with or without cause, upon ninety (90) days written notice to the other party. If USER terminates, there will be no refunds or credits for any fee. If Midlothian terminates, Midlothian will issue a refund to the USER of all fees, except for the SUA Fee, which is non-refundable, pro-rated to the end of the current fiscal year. Midlothian, in its sole discretion, shall have the right to deny USER access to the radio infrastructure and/or the right to terminate the Agreement immediately if USER fails to make full payment of invoiced system fees within thirty (30) days of the date payment is due. Midlothian further reserves the right to terminate this Agreement immediately, or deny access to the USER, upon notice of USER misuse of the ECRS. Notwithstanding the foregoing, Midlothian, in its sole discretion, reserves the right to immediately deny access to the USER if such action is required to prevent the spread of a security breach or threatened security breach or due to an emergency, operational issue, or other critical incident between the Master Switch and the USER's environment. Midlothian will use best efforts to restore access to the USER as soon as possible once the security breach, emergency, operational issue, or critical incident is resolved.

COMPLIANCE WITH LAWS

25. The USER shall comply with all current and future Federal, State, and Local laws, Ordinances, and Mandates, including Federal Communications Commission rules and regulations regarding proper use of radio communications equipment. The USER will also comply with the guidelines, or procedures set out in this Agreement. Furthermore, the USER is responsible for enforcing such compliance by its employees, directors, officers, agents, authorized representatives, subcontractors, and consultants for USER Subscriber Radio equipment. Furthermore, the USER will be responsible for payment of any fines and penalties levied against Midlothian (as the license holder) as a result of improper or unlawful use of Subscriber Radio equipment owned or leased by USER.

26. In order to comply with Federal, State, and Local Laws and/ or Mandates, Midlothian, as the license holder, may need to act on behalf of the USER regarding possible modifications, reconfiguration, or exchange of Subscriber Radio equipment in order to meet these obligations. For as long as this Agreement is in force, the USER will allow Midlothian to facilitate such activities on USER's behalf as necessary.

27. In the instance where USER Subscriber Radio equipment is to be replaced in order to be in compliance with Federal, State, and Local Laws and/or Mandates, title and ownership of such replacement Subscriber Radio equipment shall, upon delivery of Subscriber Radio equipment to the USER's site, pass directly to the owner of the equipment that is being replaced. The USER shall provide the CFW, or its designee, with the Subscriber Radio equipment to be replaced, in good working order, as determined by the CFW or its designee. USER shall be liable for payment of any fees associated with radios deemed to be not in proper working order. USER shall be liable for payment of any fees associated with upgrades to Subscriber Radio equipment.

[End of Document]

CITY OF OVILLA MINUTES

Friday May 29, 2020

Special City Council Meeting

105 S. Cockrell Hill Road, Ovilla, TX 75154

In accordance with order of the Office of the Governor issued March 16, 2020, the CITY COUNCIL of the CITY OF OVILLA conducted a meeting at 5:00 PM, Friday, May 29, 2020 by telephone conference in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19). [There was no public access to the location described above.]

The public was permitted to offer public comments telephonically as provided by the agenda and as permitted by the presiding officer during the meeting.

Mayor Dormier called the Special Council Meeting of the Ovilla City Council to order at 5:00 pm, with notice of the meeting duly posted.

The following City Council Members were on teleconference call:

Rachel Huber	Council Member, Place 1
Dean Oberg	Council Member, Place 2
David Griffin	Mayor Pro Tem, Place 3
Doug Hunt	Council Member, Place 4
Michael Myers	Council Member, Place 5

Mayor Dormier noted the participating Council Members, thus constituting a quorum. City Secretary, department directors and various staff were also on the teleconference call.

CALL TO ORDER

Mayor Pro Tem Griffin gave the invocation and PL5 Myers led the reciting of the U.S. Pledge of Allegiance and the Pledge to the Texas Flag.

PRESENTATIONS, ANNOUNCEMENTS, PROCLAMATIONS

None

CITIZEN COMMENTS

None

CONSENT AGENDA

None

REGULAR AGENDA

ITEM 1. DISCUSSION – Review and discuss the City's municipal facility needs.

Mayor Dormier opened for discussion of what the needs may be for the city:

PL1 – Huber - shared her desire for Public Works to be in a more permanent building – and not a 'band aid'. Also, she expressed the need for expansion for the future.

PL3 Griffin – His desire would be to use the \$226k budgeted for Johnson Lane to move Public Works Department to the water tower. Adding a pole barn for the equipment, as well as gravel for the driveway. He would like to see containers with foaming insulation, and fencing. He mentioned the

septic system for the office building, a generator and parking lot leaving. That leave the balance for renovating the Police Department.

PL5 Myers – expressed his concern with drainage at the water tower, but thought it could be addressed and did like the idea of the move, he also addressed wanting to use the city purchased property at 708 Main Street for additional parking. He added, a 1000 square foot nice building framed with bricks could possibly be built by the water tower, as well as a shed for storage.

PL4 – Hunt – addressed the parking lot across from City Hall/Fire Department – did have questions on underground retention

The parking lot across from City Hall was discussed in further detail regarding being ADA Compliant, as well as getting plans together for it and the Public Works building to start the bidding process. The need for a new estimate on the parking lot, a pole barn estimate from Buyboard, and budget amendments would need to be addressed.

ITEM 2. DISCUSSION/ACTION – Review and discuss the City's street infrastructure.

Concerns mentioned by council were over why some streets were still not paved: Buckboard, Georgetown, Northwood, Oakwood, Willow Creek. The cul-de-sacs need attention and the request was to be paved in concrete. Cockrell Hill Road and Split Rock have subgrade coming through the pavement. It was discussed to move drainage money to fix the street, and to contact Texas Bit as well as Kyle Butler with Ellis County to fix bad spots, sealcoat and to restripe.

EXECUTIVE SESSION

The City Council of the City of Ovilla, Texas, reserves the right to meet in a closed session on any item listed on this Agenda should the need arise, pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).

A. Convene into Executive Session.

Closed Meeting called pursuant to Texas Government Code 551.074 – Personnel Matters.

ITEM 1. DISCUSSION/ACTION – Deliberate the appointment, employment, evaluation, reassignment and/or duties of the Public Works Director position.

B. Reconvene into Regular (Open) Session – 6:29 p.m.

PL2 Oberg made the motion to allow the City Manager Pam Woodall to hire James Kuykendall as the Public Works Director, seconded by PL1 Huber.

REQUESTS FOR FUTURE AGENDA ITEMS:

Mayor Dormier – discussion on projects for EDC - salary update.

ADJOURNMENT

PL1 Huber moved to adjourn the special meeting of May 29, 2020 seconded by PL2 Oberg. There being no further business, Mayor Dormier adjourned the meeting at 6:33 p.m.

PI1 Huber AYE
PL2 Oberg AYE
Mayor Pro Tem Griffin AYE
PL4 Hunt AYE
PL5 Myers AYE

ATTEST:

Glennell Miller, City Secretary

Richard Dormier, Mayor

Approved August 10, 2020

CITY OF OVILLA MINUTES

Monday, July 13, 2020

City Council Meeting

105 S. Cockrell Hill Road, Ovilla, TX 75154

In accordance with order of the Office of the Governor issued March 16, 2020, the CITY COUNCIL of the CITY OF OVILLA conducted a meeting at 6:30 PM, Monday, July 13, 2020 by telephone conference in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19). [There was no public access to the location described above.]

The public was permitted to offer public comments telephonically as provided by the agenda and as permitted by the presiding officer during the meeting.

Mayor Dormier called the Council Meeting of the Ovilla City Council to order at 5:00 pm, with notice of the meeting duly posted.

The following City Council Members were on teleconference call:

Rachel Huber	Council Member, Place 1
Dean Oberg	Council Member, Place 2
David Griffin	Mayor Pro Tem, Place 3
Doug Hunt	Council Member, Place 4
Michael Myers	Council Member, Place 5

Mayor Dormier noted the participating Council Members, thus constituting a quorum. City Secretary, department directors and various staff were also on the teleconference call.

CALL TO ORDER

PL5 Myers gave the invocation and PL2 Oberg the reciting of the U.S. Pledge of Allegiance and the Pledge to the Texas Flag.

CITIZEN COMMENTS:

1. Sheila Domstead - 111 Brookwood - wanted to thank Council members for Park Board appointment. She expressed to council to consider moving money to Cindy Jones Park as well as the ballfields. Also, wanted to see if the city can do a survey on all of our other parks.

CONSENT AGENDA

The following items may be acted upon in one motion. No separate discussion or action is necessary unless requested by a Council Member, in which event those items will be pulled from the consent agenda for individual consideration on the regular agenda during this meeting.

1. Interlocal Agreement Mutual Aid
2. Palomar Modular Buildings Agreement

PL5 Myers moved to approve all consent items as presented, seconded by PL1 Huber.
No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

Recorded Vote:

PL1 Huber AYE
PL2 Oberg AYE

Mayor Pro Tem Griffin AYE

PL4 Hunt AYE

PL5 Myers AYE

Public Hearing opened: 6:45 pm

Case PZ20.04 Receive presentation and citizen comments on a request for a Specific Use Permit application filed by Pamilee Koval on behalf of Thomas Waits owner of property, to open and operate a health smoothie and natural tea shop, located at 713 W. Main Street, Ovilla, TX, 75154, to include a request for a variance for outdoor fitness.

- a. PRESENTATION – by staff and applicant – *discussion was on exercise only with no free weights or weight machines of any kind outside.*
- b. PUBLIC HEARING – to receive comments from the public regarding the request – *there were none*
- c. DELIBERATION - questions with staff and applicant – *none*

Public Hearing closed: 6:46 pm

REGULAR AGENDA

ITEM 1. **DISCUSSION/ACTION** – Receive recommendation from the Planning & Zoning Commission to consider and act on a Specific Use Permit Application, PZ20.04, filed by Pamilee Koval on behalf of Thomas Waits owner of Property, to open and operate a health smoothie and natural tea shop, located at 713 W. Main Street, Ovilla, TX, 75154 to include a request for a variance for outdoor fitness.

Addressed were parking issues of space for businesses downtown, and if shared parking was actually allowed by our Code of Ordinances. The parking lot for City Hall was also brought up as being a way to help with parking overload.

PL2 Oberg made the motion to allow the Specific Use Permit Application filed by Pamilee Koval to open and operate a health smoothie and natural tea shop, located at 713 W. Main Street as presented, seconded by Mayor Pro Tem Griffin.

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

Recorded Vote:

PL1 Huber AYE

PL2 Oberg AYE

Mayor Pro Tem Griffin AYE

PL4 Hunt AYE

PL5 Myers AYE

ITEM 2. **DISCUSSION/ACTION** – Consideration of and action to approve an Athletic Field and Facilities Use Agreement for the rental/reservations of the ballfields located at 105 S. Cockrell Hill Road, Ovilla, TX 75154, behind the City Municipal building.

Discussion was on how the Ovilla Baseball Association has taken on a role of almost complete responsibility at the ballfields and done a great job with limited funds and equipment. There has been considerable discussion that the City and Park Board should hold some responsibility for the ballfield reservations, usage and maintenance of the fields. Staff recommends some type agreement for

Richard Dormier, Mayor

Rachel Huber, Place One

Dean Oberg, Place Two

reservations for the ballfields use. It was explained that staff needs guidance regarding whether or not to charge fees for ballfield reservations or maybe a refundable deposit. If fees are directed, staff will bring an ordinance for consideration to the next meeting to amend the Code's fee schedule.

Consensus of the council was to take back to the Park Board to discuss in more detail:

- Waiver
- Care for the grounds/fields
- Fees to be charged for reservations (if any)
- Rules for Association
- Rules for general public.

No action was taken.

ITEM 3. DISCUSSION/ACTION – Consider waiving the City's mid-year budget review due to recent personnel changes and backlog of necessary reviews and reconciliations of financial records

PL2 Oberg made the motion to approve waiving the City's mid-year budget review as presented, seconded by PL1 Huber.

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

Recorded Vote:

PL1 Huber AYE

PL2 Oberg AYE

Mayor Pro Tem Griffin AYE

PL4 Hunt AYE

PL5 Myers AYE

ITEM 4. DISCUSSION/ACTION – Consideration of and action on ORDINANCE 2020-07 of the City of Ovilla, TX, amending the Fiscal Year 2019-2020 Annual Budget and Program of Services.

PL2 Oberg made the motion to approve Ordinance 2020-07 of the FY2019-2020 Annual Budget and Program of Services as presented, seconded by PL5 Myers.

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

Recorded Vote:

PL1 Huber AYE

PL2 Oberg AYE

Mayor Pro Tem Griffin AYE

PL4 Hunt AYE

PL5 Myers AYE

ITEM 5. DISCUSSION/ACTION – Consideration of and action on a proposal submitted by Ellis County Precinct 4 for the road rehabilitate/reclaim of Buckboard, Georgetown and Silver Spur, authorizing the Mayor to execute said document(s).

Discussion was directed toward the completion of the bar-ditches, and to get with Kyle Butler with Ellis County and add the ditch work. The concern was to let the county do the work due to the city not having the proper equipment.

Will bring back at July 20, 2020 special meeting.

No action on this item

ITEM 6. **DISCUSSION/ACTION** – Consideration of and action on Resolution R2020-12 to award J & K Excavation, LLC for the Water Street Bridge Improvements Project, authorizing the Mayor to execute said document(s).

PL4 Hunt moved to approve Resolution R2020-12 to award J&K Excavation, LLC for Water Street Bridge Improvements Project authorizing the Mayor to execute said documents with alternate bid design. Seconded by PL2 Oberg.

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

Recorded Vote:

PL1 Huber AYE

PL2 Oberg AYE

Mayor Pro Tem Griffin AYE

PL4 Hunt AYE

PL5 Myers AYE

ITEM 7. **DISCUSSION/ACTION**– Consider Heritage Day Committee recommendations for the Heritage Day event scheduled in September 2020.

PL4 Hunt recommended canceling the event due to the pandemic, COVID-19.

PL2 Oberg moved to approve the cancellation of Heritage Day 2020 bid design. Seconded by PL2 Oberg.

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

Recorded Vote:

PL1 Huber AYE

PL2 Oberg AYE

Mayor Pro Tem Griffin AYE

PL4 Hunt AYE

PL5 Myers AYE

ITEM 8. **DISCUSSION/ACTION** – Consideration of and action on the location for the public works office facility.

IV. STAFF REPORTS

- Department Activity Reports / Discussion
 - Police Department Chief B. Windham
 - a) Coronavirus Update
 - Fire Department Chief B. Kennedy
 - Public Works
 - 1. Water/wastewater Water Superintendent D. Durham
 - a) Update Council on Main Street Sanitary Sewer Project
 - 2. Streets/Drainage/Parks Street Superintendent Johnny Cruz
 - Administration
 - 1. Financials Finance Director Sharon Jungman
 - a) Audit Update
 - b) Monthly Municipal Court Report
 - 2. Monthly Code/Animal Control Reports
 - 3. Misc. updates Code/AC Officer M. Dooly

V. EXECUTIVE SESSION

None

VII. REQUESTS FOR FUTURE AGENDA ITEMS AND/OR ANNOUNCEMENTS BY COUNCIL AND STAFF

Mayor Pro Tem Griffin: Hard Copies to all Council – (Budget)

PL3 Griffin – Status Ovilla Oaks Water Pressure

PL5 Myers – Roads – bring back for further discussion

VIII. ADJOURNMENT

PL2 Oberg moved to adjourn the meeting of July 13, 2020 seconded by PL5. There being no further business, Mayor Dormier adjourned the meeting at 8:30 p.m.

Recorded Vote:

PL1 Huber AYE

PL2 Oberg AYE

Mayor Pro Tem Griffin AYE

PL4 Hunt AYE

PL5 Myers AYE

Richard Dormier, Mayor

ATTEST:

Glennell Miller, City Secretary

Approved August 10, 2020

CITY OF OVILLA MINUTES

Monday, August 10, 2020

City Council Meeting

105 S. Cockrell Hill Road, Ovilla, TX 75154

In accordance with order of the Office of the Governor issued March 16, 2020, the CITY COUNCIL of the CITY OF OVILLA conducted a meeting at 6:30 PM, Monday, August 10, 2020 by telephone conference in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19). [There was no public access to the location described above.]

The public was permitted to offer public comments telephonically as provided by the agenda and as permitted by the presiding officer during the meeting.

Mayor Dormier called the Council Meeting of the Ovilla City Council to order at 6:35 pm, with notice of the meeting duly posted.

The following City Council Members were on teleconference call:

Rachel Huber	Council Member, Place 1
Dean Oberg	Council Member, Place 2
David Griffin	Mayor Pro Tem, Place 3
Doug Hunt	Council Member, Place 4
Michael Myers	Council Member, Place 5

Mayor Dormier noted the participating Council Members, thus constituting a quorum. City Secretary, department directors and various staff were also present and on the teleconference call.

CALL TO ORDER

PL4 Hunt gave the invocation and PL1 Huber led the reciting of the U.S. Pledge of Allegiance and the Pledge to the Texas Flag.

I. ANNOUNCEMENTS, PRESENTATIONS, COMMENTS

Proclamation:

1. Daughters of the American Revolution Constitution Week

Mayor read aloud the proclamation. The representative for the Daughters of the American Revolution gave her thanks to the City of Ovilla.

CITIZEN COMMENTS:

1. None

CONSENT AGENDA

The following items may be acted upon in one motion. No separate discussion or action is necessary unless requested by a Council Member, in which event those items will be pulled from the consent agenda for individual consideration on the regular agenda during this meeting.

1. Materials Testing Agreement with Fargo Engineering for Water Street Bridge Project
2. Eikon Consulting Group, Additional Services Request 2 for Water Street Bridge
3. Trinity River Authority Technical Services Fee Annual Agreement
4. TX Department of Transportation, Impact to 0.15 acres of Heritage Park
5. GovPilot - Master Subscription Agreement Annual Renewal
6. Minutes of the May 29, 2020 Special Council Meeting
7. Minutes of the June 08, 2020 Regular Council Meeting

8. Minutes of the June 18, 2020 Special Council Meeting
9. Minutes of the July 20, 2020 Special Council Meeting
10. Minutes of the July 22, 2020 Special Council Meeting

PL5 Myers moved to approve all consent items as presented, seconded by PL1 Huber.
No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

Recorded Vote:

PL1 Huber AYE

PL2 Oberg AYE

Mayor Pro Tem Griffin AYE

PL4 Hunt AYE

PL5 Myers AYE

REGULAR AGENDA

ITEM 1. DISCUSSION/ACTION – Update on Boy Scout Eagle Project and possible City participation.

Addressed:

- Able to ask and allow donations for the Ovilla Flag in honor of our 1st responders
- Public Works Department to dig holes at the centralized location on City Hall/Police Department property.
- there will be 3 poles delivered to City Hall for installation
- 2 Council members will donate to the project for \$100.

No Action

ITEM 2. DISCUSSION/ACTION – Consideration of and action on ORDINANCE No. 2020-08 of the City of Ovilla, Texas, amending Appendix A, Article A4.000,Section A4.001 “building permit fees” by the addition of Section A4.005 of the Code of Ordinances of the City of Ovilla, Texas; providing fees and requirements for temporary fire hydrant meters.

Discussion was on how the Fire Hydrant meters are used by contractors and charged at \$500 which is not enough to cover the cost for the City if they are not returned to the city or they are damaged while in use. It was also discussed that the contractors will also be expected to bring in the meter for a reading.

PL3 Griffin made the motion to approve the Ordinance for requirements and fees for temporary fire hydrant meters as presented, seconded by PL5 Myers.

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

Recorded Vote:

PL1 Huber AYE

PL2 Oberg AYE

Mayor Pro Tem Griffin AYE

PL4 Hunt AYE

PL5 Myers AYE

ITEM 3. DISCUSSION/ACTION – Consideration of and action on Resolution R2020-13 of the City Council of the City of Ovilla, Texas amending Section 5 of the City's Purchasing Manual by increasing the amount of capital purchases and fixed assets; effective immediately.

PL1 Huber made the motion to approve increasing the amount of capital purchases as presented, seconded by PL5 Myers.

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

Recorded Vote:

PL1 Huber AYE

PL2 Oberg AYE

Mayor Pro Tem Griffin AYE

PL4 Hunt AYE

PL5 Myers AYE

ITEM 4. DISCUSSION/ACTION – Review of the proposed Fiscal Year 2020-2021 Budget, discuss the preliminary determination of the tax rate, and direct staff as necessary.

City Manager Pam Woodall along with Finance Director Sharon Jungman went over individual line items in the budget. The topics discussed are as follows:

- Police - \$251,380 for building remodel
- Park - \$125 Pavilion (EDC transfer) Founders Park
- Park - \$125,000 restrooms in Founders Park
- Park - \$26,000 Update restrooms at ball fields and complete park equipment
- Street - \$186.300 various streets
- Water - \$35,000 Separate storage for ammonia & chlorine chemicals (TCEQ requirements)
- Water - \$120,000 Electronic Meter Readers – Broadmoor only
- Water - \$100,000 Infrastructure
- Sewer - \$10,000 Cumberland Lift Sta and force main on 664
- Sewer - \$18,000 Trench Safety
- Sewer - \$85,000 dump truck
- Street - \$35,000 truck
- Fire/PD - Increased cost in Dispatch Contract: \$56,100- FD 10% @ \$\$5611, PD @ 90%

Police

- Staffing increase proposed:
 - Add one police officer in March 2021
- Increased cost in Dispatch Contract: \$56,110 - FD 10% PD @ 90% \$50,499 (Split based on call history)
- Special Response Team (SWAT) \$16,750
- Building: refurbish to enclose the back end of the police station for added offices, training room and officer locker/storage. \$251,380

Fire

- No staffing changes proposed
- (Fire/PD) - Increased cost in Dispatch Contract: \$56,100- FD 10% @ \$\$5611, PD @ 90
-

Street Department

- No staffing changes proposed
- Street rehabilitation to Northwood, Elmwood and Willowcreek - \$186,300
 - Various drainage work

Parks Department

- No staffing changes proposed
- Contract mowing - proposed funding another year
- Begin development of Founders Park with phase one of a pavilion \$125,000
- Upgrade restrooms at the ballfield \$6,000
- Install pre-cast restrooms in Founders Park \$100,000
- Land Improvements: sidewalk improvement through Heritage Park and from new PW building to city offices. \$15,000

Water/Sewer

- No staffing changes proposed
- Update job descriptions to better identify specific duties of the Water, Sewer, Street and Park Departments and outline necessary training for the specific fields. All approved positions are currently funded.

EDC

- Park Pavilion - \$125,000
- (Helped fund \$150,000 for Main Street Sanitary Sewer in current fiscal year.)

MDD – Committed last year to \$250 for the Main Street Parking

After much discussion the consensus was to start the Police Station remodel in phases, as well as looking into merging the Fire Chief/Fire Marshal position. Things that were discussed to remove from the budget:

- Street infrastructure
- park restrooms
- Police Department rebuild of \$250k
- reduce Engineering \$40k in admin. Water
- Water: Remove meters & truck

No Action

ITEM 5. DISCUSSION/ACTION – Consideration of and action to schedule a date for a public hearing and adoption on the proposed Fiscal Year 2020-2021 Budget.

PL3 Griffin moved to approve the public hearing to be scheduled for adoption of the proposed Fiscal Year 2020-2021 Budget on Monday August 31, 2020 at 5:30 PM. Seconded by PL5 Myers.

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

Recorded Vote:

PL1 Huber AYE

PL2 Oberg AYE

Mayor Pro Tem Griffin AYE

PL4 Hunt AYE

PL5 Myers AYE

ITEM 6. DISCUSSION/ACTION – Consideration of and action on a proposed tax rate for the Fiscal Year 2020-2021 Budget and take a record vote.

PL4 Hunt moved to approve the proposed tax rate for the Fiscal Year 2020-2021 Budget Increased Tax Rate of 0.6600 with Maintenance and Operation rate of 0.5200 and a debt rate of 0.1400 per \$100 of assessed valuation. Seconded by PL@ Oberg.

One opposition, no abstentions.

VOTE: The motion to approve carried unanimously: 4-1.

Recorded Vote:

PL1 Huber AYE

PL2 Oberg AYE

Mayor Pro Tem Griffin AYE

PL4 Hunt AYE

PL5 Myers NAY

ITEM 7. DISCUSSION/ACTION – Consideration of and action to schedule a date for a public hearing on the proposed tax rate for Fiscal Year 2020-2021.

PL5 Myers moved to approve the public hearing to be scheduled on proposed tax rate for Fiscal Year 2020-2021 on Friday September 04, 2020 at 8:00 AM. Seconded by PL3 Griffin.

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

Recorded Vote:

PL1 Huber AYE

PL2 Oberg AYE

Mayor Pro Tem Griffin AYE

PL4 Hunt AYE

PL5 Myers AYE

ITEM 8. DISCUSSION/ACTION – Consideration of and action to schedule a date to adopt the proposed tax rate for Fiscal Year 2020-2021.

PL3 Griffin moved to approve to adopt the proposed tax rate for Fiscal Year 2020-2021 on Friday September 04, 2020 at 8:00 AM following the Public Hearing. Seconded by PL1 Huber.

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

Recorded Vote:

PL1 Huber AYE

PL2 Oberg AYE

Mayor Pro Tem Griffin AYE

PL4 Hunt AYE

PL5 Myers AYE

ITEM 9. DISCUSSION/ACTION – Consideration of and action to approve a work order project submitted by Eikon Consulting Group for engineering and architectural designs for the renovation and completion of the existing police station, authorizing the Mayor to execute said documents.

This item is only to hire the architect to draw up the plans for the Police Department only.

PL1 Huber moved to approve the Workorder project as presented. Seconded by PL2 Oberg.
No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

Recorded Vote:

PL1 Huber AYE

PL2 Oberg AYE

Mayor Pro Tem Griffin AYE

PL4 Hunt AYE

PL5 Myers AYE

ITEM 10. DISCUSSION/ACTION – Consideration of any item(s) pulled from the Consent Agenda for individual consideration and action.

None

IV. STAFF REPORTS

- Department Activity Reports / Discussion
 - Police Department Chief B. Windham
 - Fire Department Chief B. Kennedy
 - Public Works
 - 1. Water/wastewater Water Superintendent D. Durham
 - 2. Streets/Drainage/Parks Street Superintendent Johnny Cruz
 - Administration
 - 1. Financials (non-reconcilled) Finance Director
Sharon Jungman
 - a) Monthly Municipal Court Report
 - 2. Monthly Code/Animal Control Reports
 - 3. Misc. updates

V. EXECUTIVE SESSION

None

VII. REQUESTS FOR FUTURE AGENDA ITEMS AND/OR ANNOUNCEMENTS BY COUNCIL AND STAFF

PL2 Oberg – 101 Oakwood – would like a Discussion/Action Item for the communication frequency over last 3-year period. Would also like generator information from Public Works Director.

VIII. ADJOURNMENT

PL2 Oberg moved to adjourn the meeting of August 10, 2020 seconded by PL1 Huber. There being no further business, Mayor Dormier adjourned the meeting at 9:46 p.m.

Recorded Vote:

PI1 Huber AYE

PL2 Oberg AYE

Mayor Pro Tem Griffin AYE

PL4 Hunt AYE

PL5 Myers AYE

ATTEST:

Glennell Miller, City Secretary

Richard Dormier, Mayor

Approved August 17, 2020

AGENDA ITEM REPORT

Item 1

Meeting Date: August 17, 2020

Discussion Action

Submitted By: Staff

Reviewed By: City Manager City Secretary City Attorney
 Accountant Other: Staff

Justification
1. Proposed Budget FY2020-2021
ITEM 1. DISCUSSION/ACTION – Review and consider the proposed Fiscal Year 2020-2021 Budget, and direct staff as necessary.

Discussion / Justification:

Staff is presenting a balanced budget following directives from Council at the August 10, 2020 Council meeting. Highlights under capital expenditures were removed:

Capital Expenditures removed GENERAL FUND

- Police - \$251,380 for building remodel
- Park - \$125,000 Park restrooms at Founders Park
- Street - \$162,800 Northwood, Oakwood, Elmwood
- Police - \$28,404 approximately for an additional officer position at mid-year

Total - \$567,180 pulled from GF Budget

A reduction in fund balance of \$430,407 is needed to balance the GF budget.

Capital Expenditures removed WATER/WW FUND

- Water Admin - \$40,000 engineering reduced
- Water - \$120,000 Electronic Meter Readers – Broadmoor only
- Sewer - \$85,000 dump truck

Total - \$245,000 pulled from Water/WW Fund

A reduction in fund balance of \$159,379 is needed to balance the Water/WW budget.

Recommendation / Staff Comments:

Staff recommends approval.

Sample Motion(s):

I move to ...

City of Ovilla

Proposed Budget

For FY2020/2021



City of Ovilla

Proposed General Fund Budget

For FY2020/2021



General Fund Fund 100	
Proposed Summary Budget	
Recap for FY2021	
	Proposed Amount
Department	FY2021
GF Revenue	4,198,092.00
10 - Admin	(682,628.00)
20- Police	(1,058,578.00)
25 - Court	(97,403.00)
30- Fire	(1,127,632.00)
40- Comm. Serv.	(198,226.00)
45 - Solid Waste	(277,221.00)
50- Streets	(427,424.00)
60- Parks	(328,980.00)
Net Change	0.00

General Fund Revenue

100-General Fund	2019 Current	2020 Current	2021 Proposed	2021 Requested	% of Change	Notes/Justifications
Fines & Forfeitures						
100-4000510 Fines - Police	240,000.00	215,000.00	215,000.00	107,500.00	50.00%	Current year collections @ \$41,500 thru July
100-4000515 Warrants	0.00	0.00	0.00	0.00	0.00%	
100-4000520 Fines - Animal Control	456.00	300.00	300.00	150.00	50.00%	Current Year Collections @ \$0
100-4000525 Fines - Code Enforcement	8,949.00	4,800.00	4,800.00	4,800.00	100.00%	Current Year Collections @ \$0
100-4000535 Omni Reimbursement	2,868.00	2,200.00	2,200.00	2,200.00	100.00%	Current Year Collections @ 0
100-4000590 Misc Fines and Forfeitures	432.00	5,500.00	5,500.00	10,500.00	190.91%	Current Year Collections \$9,460
100-4000594 Child Safety, Dallas	0.00	0.00	0.00	400.00	0.00%	Current Year Collections \$318.00
Fines & Forfeitures Totals	252,705.00	227,800.00	227,800.00	125,550.00	55.11%	
Licenses-Permits-Fees						
100-4000210 Residential Building	60,000.00	60,000.00	60,000.00	72,000.00	120.00%	Current Year Collections \$36,100, Budget for 30 New homes in FY21 @ \$2400.00 Ea.
100-4000214 Misc Building Permits	25,000.00	25,000.00	25,000.00	35,000.00	140.00%	Current Year Collections @ \$32,930
100-4000230 Plan Review Fee	12,000.00	14,000.00	14,000.00	14,500.00	103.57%	Current Year Revenue @ \$7,515, Review Fees @ \$480 per home * 30 = 14,400
100-4000260 Alarm Permits	2,604.00	2,450.00	2,450.00	2,000.00	81.63%	Current Revenue \$1,825
100-4000270 Animal Tag Fees	3,706.00	2,900.00	2,900.00	1,000.00	34.48%	Current Year Rev. \$864.00
100-4000272 Impound Fees	2,751.00	2,100.00	2,100.00	1,000.00	47.62%	Current Year Rev. \$450
100-4000290 Misc Licenses and Permits	2,025.00	2,010.00	2,010.00	2,010.00	100.00%	Current Year Rev. \$1853.00
Licenses-Permits-Fees Totals	108,086.00	108,460.00	108,460.00	127,510.00	117.56%	
Other Revenue						
100-4000810 Heritage Day	29,000.00	29,000.00	29,000.00	25,000.00	86.21%	FY 19 Revenue was \$21,000.
100-4000815 Donations - Fire	0.00	0.00	0.00	0.00	0.00%	
100-4000816 Donations - Police	0.00	0.00	0.00	0.00	0.00%	
100-4000818 Lease Proceeds	0.00	0.00	0.00	0.00	0.00%	
100-4000820 Water Tower Lease	118,250.00	97,155.00	97,155.00	113,000.00	116.31%	Current Year \$94,000 Thru July, FY19 was at \$112,282
100-4000840 Interest Earned	7,560.00	7,560.00	7,560.00	18,500.00	244.71%	Current Year Rev. \$17,656
100-4000860 Grant Proceeds	0.00	0.00	0.00	0.00	0.00%	
100-4000861 ESD #2 Cert Grant	0.00	0.00	0.00	0.00	0.00%	

General Fund Revenue

100-General Fund	2019 Current	2020 Current	2021 Proposed	2021 Requested	% of Change	Notes/Justifications
100-4000885 Proceeds from Sale	0.00	0.00	0.00	0.00	0.00%	
100-4000890 Misc Other Revenue	3,500.00	3,500.00	3,500.00	5,000.00	142.86%	
100-4000900 Transfers In	0.00	0.00	0.00	0.00	0.00%	
100-4000928 4B-EDC Parks Mast	0.00	0.00	0.00	0.00	0.00%	
100-4000930 Admin. Rev. Rec. Fr	0.00	0.00	0.00	0.00	0.00%	
Other Revenue Totals	158,310.00	137,215.00	137,215.00	161,500.00	117.70%	
Services						
100-4000325 ESD #2	240,000.00	214,000.00	214,000.00	214,000.00	100.00%	Same
100-4000330 ESD #4	70,566.00	70,566.00	70,566.00	67,000.00	94.95%	Estimate from the Fire Chief
100-4000411 Copies and Maps	100.00	60.00	60.00	60.00	100.00%	Current Year Rev. @ \$44
100-4000415 Police Reports	150.00	100.00	100.00	100.00	100.00%	Current Year Rev. @ \$18
100-4000420 Park Lights	0.00	0.00	0.00	0.00	0.00%	
100-4000440 Oak Leaf Animal Co	2,100.00	1,870.00	1,870.00	1,000.00	53.48%	Current Year Rev. @ \$620
100-4000450 Subdivision Fees	0.00	0.00	0.00	0.00	0.00%	
100-4000455 Rough Proportionality	0.00	319,550.00	319,550.00	0.00	0.00%	Current Year Rev @ 0
100-4000460 Park Impact	0.00	0.00	0.00	0.00	0.00%	
100-4000480 Solid Waste (Garbage)	270,480.00	278,000.00	278,000.00	278,000.00	100.00%	
100-4000485 50/50 Sidewalk Program	1,250.00	12,500.00	12,500.00	2,500.00	20.00%	Current Year Rev. @ \$1900, FY19 @ 0
100-4000490 Misc Charges for Services	3,850.00	3,850.00	3,850.00	2,500.00	64.94%	Current Year Rev. @ \$2,065
Services Totals	588,496.00	900,496.00	900,496.00	565,160.00	62.76%	
Taxes						
100-4000105 Ad Valorem, Current	1,973,576.00	2,147,430.00	2,147,430.00	2,221,250.00	103.44%	Based on Current Tax Rate .66
100-4000110 Ad Valorem, Delinquent	0.00	0.00	0.00	10,000.00	0.00%	Entered Under Acct. # 100-40110 with \$9,066 current Rev.
100-4000113 Interest/Penalties -	7,000.00	7,000.00	7,000.00	500.00	7.14%	Current Rev. @ \$0
100-4000120 Sales Tax	220,700.00	240,500.00	240,500.00	260,215.00	108.20%	Current Fiscal Year total Sales Tax Est. @ \$520,430 with City portion @
100-4000125 Sales Tax - Street I	0.00	0.00	0.00	0.00	0.00%	
100-4000130 Franchise Tax	163,000.00	163,000.00	163,000.00	163,000.00	100.00%	FY19 @ \$164,900
Taxes Totals	2,364,276.00	2,557,930.00	2,557,930.00	2,654,965.00	103.79%	
Transfers						

General Fund Revenue

100-General Fund	2019 Current	2020 Current	2021 Proposed	2021 Requested	% of Change	Notes/Justifications
100-4000880 Transfer in from EDC	0.00	0.00	0.00	\$132,500.00	0.00%	Founders Park Pavilion \$125,000 & 7,500 in Admin. Costs
100-4000905 Weapons Purchase	11,730.00	11,730.00	11,730.00	0.00	0.00%	Current Rev. a negative \$320.44
100-4000920 Water Fund Security	0.00	0.00	0.00	0.00	0.00%	
100-4000925 Admin.Rev. received from 4B EDC	82,500.00	112,500.00	112,500.00	0.00	0.00%	Current Rev. is 0. FY19 Rev. @ 70.00
100-4000940 Admin.Rev. Rec. from MDD	500.00	500.00	500.00	500.00	100.00%	
100-4000945 Transfer in - Bldg Security	7,300.00	7,300.00	7,300.00	0.00	0.00%	Current Rev. is 0 , Bat Security is being paid out of Fund 140 Court Security
100-4000990 Reduction in Fund Balance	580,655.00	893,128.00	0.00	430,407.00	48.19%	Fund Balance used to balance budget
Transfers Totals	682,685.00	1,025,158.00	132,030.00	563,407.00	54.96%	
Revenue Totals	4,154,558.00	4,957,059.00	4,063,931.00	4,198,092.00	84.69%	
Changes made since last Council Meeting						

Account #	Description	2018-2019 Budget	2019-2020 Budget	Current YTD Actual	2020-2021 Proposed	2020-2021 Requested	% Change	Notes/Justification
100-10-0055751	Council Discretionary	\$5,502.00	\$10,000.00	\$28.06	\$10,000.00	\$6,000.00	60.00%	Combined 54222 and 54225 to this account
100-10-51110	City Manager	\$84,295.00	\$83,648.00	\$62,115.41	\$83,648.00	\$73,388.00	87.73%	75% to Admin GF and 25% to Admin W&S Fund
100-10-51115	City Secretary	\$50,213.00	\$52,118.00	\$25,235.80	\$52,118.00	\$53,682.00	103.00%	75% to Admin GF and 25% to Admin W&S Fund
100-10-51117	City Accountant	\$41,766.00	\$43,202.00	\$22,384.22	\$76,000.00	\$57,855.00	133.92%	75% to Admin GF and 25% to Admin W&S Fund
100-10-51120	Admin Support/DCS	\$28,682.00	\$30,445.00	\$15,531.48	\$30,445.00	\$37,518.00	123.23%	increase
100-10-51130	Public Works Director	\$0.00	\$41,500.00	\$3,115.29	\$37,500.00	\$35,700.00	86.02%	50% to Admin GF and 50% to Admin. W&S Fund
100-10-51405	Support Staff	\$0.00	\$0.00	\$0.00	\$0.00	\$17,160.00	0.00%	50% to Admin GF and 50% to Admin. Comm. Serv.
100-10-51490	Overtime	\$1,410.00	\$600.00	\$2,030.10	\$600.00	\$500.00	83.33%	
100-10-52110	Group Insurance	\$32,912.00	\$34,890.00	\$7,823.66	\$34,890.00	\$37,343.00	107.03%	Received new estimates
100-10-52135	TMRS	\$26,318.00	\$31,891.00	\$15,003.52	\$31,891.00	\$26,000.00	81.53%	9.91 for 9 months & 9.99 for 3 months
100-10-52160	Worker's Compensation	\$426.00	\$720.00	\$892.63	\$1,000.00	\$735.00	102.08%	Based on TML Workers Comp Audit
100-10-52170	Payroll Taxes	\$3,901.00	\$4,660.00	\$3,078.06	\$4,660.00	\$4,660.00	100.00%	
100-10-52180	Unemployment Taxes	\$1,000.00	\$1,000.00	(\$61.72)	\$1,000.00	\$14,000.00	1400.00%	27% of base pay. At some time in the past 5 years the city elected to not pay quarterly but to pay as incurred.
100-10-52190	Auto Allowance	\$4,800.00	\$4,800.00	\$0.00	\$4,800.00	\$0.00	0.00%	Currently not given
100-10-52196	Indiv. Membership Dues	\$2,250.00	\$1,950.00	\$449.00	\$1,950.00	\$2,300.00	117.95%	Yellow Rose, TMCCP, GTOT, GFOAT, TMLHR, CM assoc. , SHRM
100-10-52210	Tax Assessing & Collecting Fees	\$2,400.00	\$2,400.00	\$1,865.00	\$2,400.00	\$2,400.00	100.00%	Ellis County Assessor-Collector Fee
100-10-52220	Tax Appraisal Fee	\$18,887.00	\$18,887.00	\$26,538.28	\$18,887.00	\$19,000.00	100.60%	Ellis & Dallas County quarterly tax appraisal charges
100-10-52230	Legal Fees	\$15,545.00	\$35,000.00	\$10,535.00	\$35,000.00	\$35,000.00	100.00%	
100-10-52240	Audit	\$8,150.00	\$7,650.00	\$500.00	\$7,650.00	\$8,000.00	104.58%	increased based on software change
100-10-52250	Accounting	\$0.00	\$2,000.00	\$31,593.00	\$2,000.00	\$5,000.00	250.00%	Consultant assistance with Bank Recons
100-10-52260	Engineering Fees	\$17,776.00	\$15,000.00	\$30,593.99	\$15,000.00	\$35,000.00	233.33%	Miracle Farms, Broadmoor Estates, Bryson Manor, Police Station, Founders Park, City offices, Park Impact fee update
100-10-52310	Consultant Fees	\$3,000.00	\$10,000.00	\$207.30	\$10,000.00	\$25,000.00	250.00%	Comprehensive Land Use Plan
100-10-52510	Maintenance Agreements	\$0.00	\$400.00	\$0.00	\$400.00	\$550.00	137.50%	Al's pest control
100-10-52530	Custodial Service Contract	\$4,128.00	\$4,128.00	\$2,922.84	\$4,128.00	\$6,000.00	145.35%	\$500 monthly - city will take over
100-10-52535	Mowing Service Contract	\$0.00	\$5,760.00	\$0.00	\$5,760.00	\$0.00	0.00%	moved to Park Department
100-10-52540	IT - Computer Maintenance	\$60,000.00	\$65,000.00	\$43,880.30	\$65,000.00	\$65,000.00	100.00%	NetGenius and Intermedia, Waiting to see if there will be any increase
100-10-52610	Election - Payroll	\$0.00	\$850.00	\$0.00	\$850.00	\$0.00	0.00%	Being done by County
100-10-52620	Election - Supplies	\$6,322.00	\$2,500.00	\$360.85	\$2,500.00	\$2,500.00	100.00%	Continue contract with Ellis County
100-10-52650	Codification Book Update	\$4,625.00	\$3,600.00	\$375.00	\$3,600.00	\$3,600.00	100.00%	Codify and annual website fee
100-10-53110	Office Supplies	\$12,600.00	\$10,000.00	\$7,993.12	\$10,000.00	\$10,000.00	100.00%	
100-10-53140	Uniforms	\$350.00	\$350.00	\$177.77	\$350.00	\$350.00	100.00%	
100-10-53410	Supplies - Custodial	\$967.00	\$1,500.00	\$1,070.70	\$1,500.00	\$1,500.00	100.00%	
100-10-53460	Miscellaneous	\$2,000.00	\$2,000.00	\$2,040.81	\$2,000.00	\$2,500.00	125.00%	funerals, staff mtgs, City luncheons
100-10-54210	Travel - Local	\$1,000.00	\$500.00	\$52.18	\$500.00	\$250.00	50.00%	COVID
100-10-54220	Professional Development	\$8,978.00	\$6,550.00	\$5,619.74	\$6,550.00	\$6,500.00	99.24%	TMCCP-Cathy and G, GFOAT for Sharon
100-10-54222	Professional Develop - Council	\$2,867.00	\$1,300.00	\$437.36	\$1,300.00	\$0.00	0.00%	Moved to 55751
100-10-54225	City Council Meal Expense	\$2,780.00	\$2,200.00	\$690.84	\$2,200.00	\$0.00	0.00%	Moved to 55751
100-10-55240	Computer - Software	\$32,591.00	\$19,300.00	\$20,302.58	\$19,300.00	\$30,000.00	155.44%	Fund View, Civic Plus, Adobe & Blackboard, GOVPilot
100-10-55310	Copier Expense	\$4,476.00	\$4,476.00	\$3,202.00	\$4,476.00	\$5,000.00	111.71%	Ricoh lease
100-10-55320	Printing & Postage -Newsletters	\$3,010.00	\$7,734.00	\$1,608.74	\$7,734.00	\$4,800.00	62.06%	quarterly newsletters
100-10-55330	Printing - Forms	\$346.00	\$1,500.00	\$170.15	\$1,500.00	\$1,500.00	100.00%	business cards, stationary, W-2 and checks, nameplates
100-10-55410	Telephone	\$2,325.00	\$1,533.00	\$2,212.50	\$1,533.00	\$2,500.00	163.08%	Fusion, Advanced Telecom
100-10-55415	Cellular Phone	\$1,450.00	\$1,500.00	\$1,194.63	\$1,500.00	\$2,500.00	166.67%	Pam, Glennell , Sharon ,
100-10-55417	Internet	\$3,120.00	\$3,300.00	\$2,599.77	\$3,300.00	\$3,300.00	100.00%	Fusion
100-10-55420	Wireless Cards	\$912.00	\$920.00	\$607.84	\$920.00	\$950.00	103.26%	I-Pads ,(City Mgr. and City Sec.)
100-10-55450	Electricity	\$3,270.00	\$4,800.00	\$2,198.61	\$4,800.00	\$4,800.00	100.00%	Gexa- no known increases
100-10-55520	Repairs - Buildings	\$2,989.00	\$2,000.00	\$3,856.09	\$2,000.00	\$4,000.00	200.00%	General Repairs
100-10-55540	Repairs - Machinery & Equipment	\$500.00	\$400.00	\$285.00	\$400.00	\$400.00	100.00%	Appliances, shredders
100-10-55590	Repairs - Other	\$1,634.00	\$1,200.00	\$1,055.78	\$1,200.00	\$4,000.00	333.33%	painting, A/C and heat, plumbing, sprinkler in back, Renovating Public Works offices for storage

Account #	Description	2018-2019 Budget	2019-2020 Budget	Current YTD Actual	2020-2021 Proposed	2020-2021 Requested	% Change	Notes/Justification
100-10-55610	Insurance - Property	\$2,249.00	\$2,100.00	\$1,387.28	\$2,100.00	\$2,322.00	110.57%	Received new rates from TML
100-10-55620	Insurance - Liability	\$1,292.00	\$850.00	\$2,616.55	\$850.00	\$380.00	44.71%	Received new rates from TML
100-10-55630	Insurance - Fidelity Bond	\$300.00	\$300.00	\$250.00	\$300.00	\$350.00	116.67%	TML Rates - every three years
100-10-55635	Public Officials Surety Bonds	\$0.00	\$2,250.00	\$71.00	\$2,250.00	\$100.00	4.44%	Council, Mayor, G, Pam, Sharon notary
100-10-55705	Postage	\$6,756.00	\$6,900.00	\$3,899.03	\$6,900.00	\$5,000.00	72.46%	Certified mail (BOA)
100-10-55710	Cash - Over/Short	\$10.00	\$10.00	\$0.00	\$10.00	\$10.00	100.00%	
100-10-55725	Records Management Expense	\$964.00	\$1,500.00	\$952.00	\$1,500.00	\$1,200.00	80.00%	based on box count
100-10-55730	City - Memberships	\$2,797.00	\$2,500.00	\$2,482.63	\$2,500.00	\$2,500.00	100.00%	TML, SGR, ONCOR Steering, NCTCOG, ERCOT, TX Comptroller (procurement) Red Oak Chamber,
100-10-55740	Legal Notices/Advertisement	\$8,175.00	\$9,000.00	\$6,406.22	\$9,000.00	\$7,000.00	77.78%	
100-10-55752	Employment Screening	\$400.00	\$400.00	\$470.00	\$400.00	\$300.00	75.00%	3 new hires: background and drug screening
100-10-55753	Solicitor Screening	\$200.00	\$250.00	\$16.00	\$250.00	\$250.00	100.00%	
100-10-55760	Bank Service Charge	\$175.00	\$175.00	\$2,667.35	\$175.00	\$175.00	100.00%	t-tech return checks, credit card fees (AVR) and Global payments
100-10-55764	Filing Fees	\$500.00	\$650.00	\$665.71	\$650.00	\$800.00	123.08%	budgets, plats (Broadmoor Est. & Miracle Farms, replats
100-10-55765	Miscellaneous	\$2,638.00	\$3,000.00	\$460.29	\$3,000.00	\$0.00	0.00%	don't use
100-10-56440	Machinery & Equipment	\$3,900.00	\$1,000.00	\$7,746.97	\$1,000.00	\$1,000.00	100.00%	scanners, computers, laptops, HR cabinet (fire proof)
100-10-56465	Furniture	\$3,000.00	\$2,500.00	\$1,893.90	\$2,500.00	\$2,500.00	100.00%	
100-10-59025	Rough Proportionality Credit	\$0.00	\$165,000.00	\$0.00	\$0.00	\$0.00	0.00%	This account should be a Revenue
		\$545,839.00	\$786,047.00	\$396,358.21	\$650,125.00	\$682,628.00		

Account #	Description	Type	2018-2019 Budget	2019-2020 Budget	Current YTD Actual	2020-2021 Proposed	2020-2021 Requested	% Change	Notes/Justifications
100-20-0052355	Contract Labor - Individual	Expense	\$500.00	\$500.00	\$0.00	\$500.00	\$0.00	0.00%	printout shows we started with 1000 - CM recommends removal
100-20-0052395	Contractual Services Other	Expense	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	100.00%	Moved to 100-20-52395
100-20-51120	Police Chief	Expense	\$78,764.00	\$81,335.00	\$63,592.62	\$82,400.00	\$83,636.00	101.50%	1.5% Increase Per City Council
100-20-51143	Command Staff	Expense	\$60,800.00	\$63,156.00	\$50,188.77	\$69,300.00	\$71,379.00	103.00%	3% includes previous midyear
100-20-51150	Certification Pay	Expense	\$2,400.00	\$2,400.00	\$1,846.00	\$2,400.00	\$3,600.00	150.00%	600 Geiser, 600 Breedlove
100-20-51405	Support Staff	Expense	\$32,694.00	\$33,700.00	\$23,716.80	\$33,700.00	\$34,715.00	103.01%	3% increase for Police Admin.
100-20-51408	Sergeant	Expense	\$98,551.00	\$99,204.00	\$83,087.30	\$99,204.00	\$126,000.00	127.01%	previous midyear
100-20-51410	Patrol	Expense	\$259,059.00	\$272,850.00	\$222,387.34	\$272,850.00	\$308,000.00	112.88%	prev mid + 3% Ortegon, deducted add'l officer for 1/2 year
100-20-51412	Patrol Part Time	Expense	\$20,500.00	\$20,500.00	\$2,537.50	\$20,500.00	\$9,600.00	46.83%	
100-20-51415	Certification Pay	Expense	\$902.00	\$3,900.00	\$2,030.85	\$3,900.00	\$9,900.00	253.85%	6000 Puente
100-20-51490	Overtime	Expense	\$16,000.00	\$16,000.00	\$1,436.33	\$16,000.00	\$2,000.00	12.50%	
100-20-52110	Group Insurance	Expense	\$94,520.00	\$99,800.00	\$27,612.93	\$99,800.00	\$91,281.00	91.46%	Received new estimates.
100-20-52135	TMRS	Expense	\$53,973.00	\$56,200.00	\$45,407.89	\$56,200.00	\$63,065.00	112.22%	9.99 for 3 months, 9.91 for 9 months
100-20-52160	Worker's Compensation	Expense	\$12,605.00	\$12,605.00	\$9,534.87	\$12,605.00	\$24,479.00	194.20%	Received new rates from TML
100-20-52170	Payroll Taxes	Expense	\$9,484.00	\$9,779.00	\$6,575.31	\$9,779.00	\$9,206.00	94.14%	Adjusted for 1/2 Police Officer
100-20-52196	Membership Dues	Expense	\$443.00	\$443.00	\$436.00	\$443.00	\$470.00	106.09%	IACP, TxPCA, NTxPCA (Chief only)
100-20-52355	Gingerbread House	Expense	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	100.00%	
100-20-52380	Dispatch	Expense	\$50,350.00	\$50,350.00	\$41,598.00	\$50,350.00	\$57,984.00	115.16%	dispatch increase
100-20-52385	Jail Expense	Expense	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	100.00%	
100-20-52390	Special Response Team	Expense	\$16,000.00	\$16,750.00	\$8,250.00	\$16,750.00	\$16,750.00	100.00%	SWAT - \$7500 per
100-20-52395	Contractual Services Other	Expense	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	100.00%	
100-20-52530	Custodial Service Contract	Expense	\$2,820.00	\$2,820.00	\$1,294.42	\$2,820.00	\$2,820.00	100.00%	
100-20-52540	Computer Maintenance	Expense	\$700.00	\$700.00	\$0.00	\$700.00	\$200.00	28.57%	new monitor for MS
100-20-52560	Internet Subscriptions	Expense	\$1,350.00	\$1,350.00	\$0.00	\$1,350.00	\$1,350.00	100.00%	TCLEDDS (330), TLO trans union (54 month)
100-20-52675	National Night Out	Expense	\$500.00	\$500.00	\$0.00	\$500.00	\$500.00	100.00%	no change
100-20-53110	Office Supplies	Expense	\$1,350.00	\$1,350.00	\$970.27	\$1,350.00	\$1,350.00	100.00%	
100-20-53140	Uniforms	Expense	\$8,500.00	\$8,500.00	\$1,419.52	\$8,500.00	\$8,500.00	100.00%	x3, leather, weapons, nameplates, patches, etc.
100-20-53170	Evidence Gathering	Expense	\$1,000.00	\$1,000.00	\$668.28	\$1,000.00	\$2,000.00	200.00%	costs are increasing (marijuana testing). Use of private labs
100-20-53410	Supplies - Custodial	Expense	\$800.00	\$800.00	\$606.37	\$800.00	\$800.00	100.00%	
100-20-54210	Travel - Local	Expense	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00	\$1,500.00	150.00%	LEMIT in Waco for Chief

Account #	Description	Type	2018-2019 Budget	2019-2020 Budget	Current YTD Actual	2020-2021 Proposed	2020-2021 Requested	% Change	Notes/Justifications
100-20-54220	Professional Development	Expense	\$7,585.00	\$6,925.00	\$2,456.26	\$6,925.00	\$6,925.00	100.00%	Identity theft, De-escalation, Supervisory, etc.
100-20-54235	Ammo	Expense	\$1,150.00	\$1,000.00	\$0.00	\$1,000.00	\$1,700.00	170.00%	rifle rounds
100-20-54270	Vehicle Expenses	Expense	\$22,000.00	\$26,000.00	\$16,437.20	\$26,000.00	\$26,000.00	100.00%	Gas for Vehicles
100-20-55220	Computer- Equipment	Expense	\$50,528.00	\$23,741.00	\$7,101.67	\$23,741.00	\$6,000.00	25.27%	4,360 yearly sub for Ticket writers (starts 21-22). 2 laptops for patrol (2076 each)
100-20-55240	Computer - Software & Maint.	Expense	\$18,000.00	\$18,600.00	\$18,054.00	\$18,600.00	\$19,940.00	107.20%	LEADS 1271, CTY 1783, CRIMES 16500, Evertel 384
100-20-55310	Copier Expense	Expense	\$1,224.00	\$1,224.00	\$810.67	\$1,224.00	\$1,224.00	100.00%	
100-20-55330	Printing - Forms	Expense	\$256.00	\$450.00	\$150.00	\$950.00	\$950.00	100.00%	impounds, red tags, criminal trespass, business cards, thank you, Christmas
100-20-55350	Printing - Other	Expense	\$500.00	\$500.00	\$135.47	\$500.00	\$0.00	0.00%	delete this account
100-20-55410	Telephone	Expense	\$1,500.00	\$1,500.00	\$996.92	\$1,500.00	\$1,800.00	120.00%	Fusion and Advanced Telecom
100-20-55415	Cellular Phone	Expense	\$1,188.00	\$1,188.00	\$1,032.28	\$1,188.00	\$1,500.00	126.26%	Verizon (3 @ 41.35 Per Month)
100-20-55417	Internet - PD	Expense	\$1,920.00	\$1,920.00	\$1,422.19	\$1,920.00	\$3,000.00	156.25%	Fusion.
100-20-55420	Wireless Cards	Expense	\$2,280.00	\$2,780.00	\$1,853.91	\$2,280.00	\$2,740.00	120.18%	I-Pad and Air Cards (6 @ 37.99 Ea. per month)
100-20-55450	Electricity	Expense	\$4,500.00	\$4,500.00	\$2,551.57	\$4,500.00	\$4,500.00	100.00%	Gexa- no known increases
100-20-55520	Repairs - Building	Expense	\$5,000.00	\$5,000.00	\$222.50	\$5,000.00	\$5,000.00	100.00%	(5k original budget plus 251,380 for building remodel)
100-20-55540	Repairs- Machinery & Equipment	Expense	\$1,000.00	\$1,000.00	\$201.16	\$1,000.00	\$1,000.00	100.00%	taser, body cameras, weapons, etc.
100-20-55550	Repairs - Vehicles	Expense	\$10,000.00	\$12,000.00	\$10,694.00	\$12,000.00	\$12,000.00	100.00%	
100-20-55610	Insurance - Property	Expense	\$1,950.00	\$1,950.00	\$2,618.16	\$1,950.00	\$2,155.00	110.51%	Received new TML rates
100-20-55620	Insurance - Liability	Expense	\$5,348.00	\$5,348.00	\$4,019.82	\$5,348.00	\$2,385.00	44.60%	Received new TML rates
100-20-55640	Insurance - Vehicle	Expense	\$4,908.00	\$4,908.00	\$2,377.85	\$4,908.00	\$4,874.00	99.31%	Received new TML rates
100-20-55742	Public Relations	Expense	\$594.00	\$550.00	\$0.00	\$550.00	\$550.00	100.00%	
100-20-55745	Weapons Purchase Plan	Expense	\$3,380.00	\$6,000.00	\$0.00	\$6,000.00	\$5,000.00	83.33%	
100-20-55752	Employment Screening	Expense	\$1,550.00	\$1,550.00	\$0.00	\$1,550.00	\$1,550.00	100.00%	
100-20-55765	Miscellaneous	Expense	\$1,460.00	\$1,500.00	\$698.83	\$1,500.00	\$1,500.00	100.00%	awards, dispatch appreciation, manuals, recruiting, range supplies, flowers, etc.
100-20-56440	Machinery & Equipment	Expense	\$8,100.00	\$9,300.00	\$2,699.00	\$9,300.00	\$7,000.00	75.27%	FLOCK (2640), pistols, taser, body cameras
100-20-56445	Personal Protective Equipment	Expense	\$2,600.00	\$2,600.00	\$0.00	\$2,600.00	\$4,200.00	161.54%	Windham, Kreitow, Breedlove, New (900 each, increase of about \$150) +600 level IV for new hire
100-20-57450	Vehicles	Expense	\$75,000.00	\$115,500.00	\$114,493.98	\$0.00	\$0.00	0.00%	
Totals			\$1,063,086.00	\$1,119,026.00	\$787,234.81	\$1,010,735.00	\$1,058,578.00		

Account #	Description	Type	2018-2019 Budget	2019-2020 Budget	Current YTD Actual	2020-2021 Proposed	2020-2021 Requested	% Change	Notes/Justifications
	Corrected account number								
	Updated amounts since last Council Meeting								

GF 100 Dept. 25 Court

Account #	Description	2018-2019 Budget	2019-2020 Budget	Current YTD	2020-2021 Proposed	2020-2021 Requested	% Change	Notes/Justifications
100-25-51140	Municipal Judge	\$11,110.00	\$11,445.00	\$6,335.00	\$11,445.00	\$9,000.00	78.64%	633.50 monthly plus 2 extra for trials
100-25-51405	Municipal Court Clerk	\$40,149.00	\$0.00	\$35,839.02	\$47,736.00	\$47,736.00	100.00%	Brought to mid-range on pay scale last year. No increase this year. Change acct. from 100-25-0051400
100-25-51420	Jury Fees	\$200.00	\$500.00	\$896.16	\$500.00	\$250.00	50.00%	\$6 per jury person / 2 annually Moved from 100-25-0051420
100-25-51425	City Prosecutor	\$11,970.00	\$12,330.00	\$5,089.62	\$12,330.00	\$10,000.00	81.10%	Nichols... travel, copies (\$170 hourly)
100-25-51490	Overtime	\$3,600.00	\$3,900.00	\$1,032.90	\$3,900.00	\$200.00	5.13%	Flex most of the time
100-25-52110	Group Insurance	\$8,050.00	\$8,500.00	\$1,997.79	\$8,500.00	\$8,299.00	97.64%	Received new Estimates
100-25-52135	TMRS	\$2,970.00	\$4,434.00	\$3,783.72	\$4,434.00	\$4,885.00	110.17%	9.99% for 3 months, 9.91% for 9 months
100-25-52160	Worker's Compensation	\$107.00	\$107.00	\$91.64	\$107.00	\$184.00	171.96%	Received new Estimates
100-25-52170	Payroll Taxes	\$1,485.00	\$1,521.00	\$1,033.87	\$1,521.00	\$1,600.00	105.19%	
100-25-52196	Membership Dues	\$60.00	\$75.00	\$0.00	\$75.00	\$130.00	173.33%	TCCA and TMCA
100-25-52350	Contract Labor - Company	\$600.00	\$600.00	\$0.00	\$600.00	\$600.00	100.00%	Interpreter
100-25-52375	Comptroller - Fees	\$96,000.00	\$96,000.00	\$0.00	\$0.00	\$0.00	0.00%	Fees to Comptroller are accrued in a liability account and paid to the state out of that same account
100-25-53110	Office Supplies	\$200.00	\$200.00	\$199.85	\$200.00	\$200.00	100.00%	same
100-25-53140	Uniforms	\$100.00	\$250.00	\$0.00	\$250.00	\$250.00	100.00%	uniform shirts, sweaters
100-25-54210	Travel - Local	\$25.00	\$150.00	\$35.84	\$150.00	\$100.00	66.67%	
100-25-54220	Professional Development	\$50.00	\$100.00	\$0.00	\$100.00	\$225.00	225.00%	TCCA training
100-25-55240	Computer Software	\$2,750.00	\$2,750.00	\$3,720.70	\$2,570.00	\$3,900.00	151.75%	Credit card /fund accounting /Court software and cash receipting software & Adobe License
100-25-55350	Printing - Other	\$850.00	\$850.00	\$430.66	\$850.00	\$500.00	58.82%	Court Jackets
100-25-55620	Insurance - Liability	\$210.00	\$210.00	\$217.75	\$210.00	\$94.00	44.76%	Received new estimate from TML
100-25-55765	Miscellaneous	\$50.00	\$50.00	\$0.00	\$50.00	\$50.00	100.00%	No change
100-25-55768	Collection Agency Fees	\$9,315.00	\$9,873.00	\$5,712.28	\$9,873.00	\$8,000.00	81.03%	Perdue, Brandon, Fielder
100-25-55772	Warrant Fee - Omni	\$8,264.00	\$8,264.00	\$432.00	\$8,264.00	\$1,200.00	14.52%	State Payments Avg. \$300 per Quarter

Account #	Description	2018-2019 Budget	2019-2020 Budget	Current YTD	2020-2021 Proposed	2020-2021 Requested	% Change	Notes/Justifications
	Totals	\$198,115.00	\$162,109.00	\$66,848.80	\$113,665.00	\$97,403.00		
	Changes made since last reviewed							
	Corrected account numbers.							

GF 100 Dept. 30 Fire

6/29/2020 10:52:20 AM

Account #	Description	2018-2019 Budget	2019-2020 Budget	Current YTD Actual	2020-2021 Proposed	2020-2021 Requested	% Change	Notes/Justifications
100-30-51125	Fire Chief	\$42,642.00	\$42,789.00	\$33,912.54	\$42,789.00	\$61,808.00	144.45%	Pay increase that was passed in June 2020
100-30-51135	Deputy Chief/Fire Marshall	\$25,753.00	\$26,526.00	\$22,008.38	\$26,526.00	\$48,376.00	182.37%	Pay increase that was passed in June 2020
100-30-51140	Fire Captains	\$74,710.00	\$79,630.00	\$49,519.16	\$79,630.00	\$102,500.00	128.72%	Pay increase that was passed in June 2020
100-30-51150	Officer in Charge and Holiday	\$11,648.00	\$12,648.00	\$10,454.00	\$12,648.00	\$12,648.00	100.00%	Officer in Charge Pay at \$1.00/Hour Holiday Pay at \$8.00/Hour
100-30-51440	Firefighters	\$334,178.00	\$358,459.00	\$262,002.76	\$358,459.00	\$462,240.00	128.95%	Pay increase that was passed in June 2020
100-30-51442	Firefighter - Event	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	100.00%	EMS Standby for City Special Events i.e. Heritage Day, Music in the Park etc. Moved from Acct. # 100-30-0051442
100-30-51485	Volunteer Incentive Program	\$18,070.00	\$23,100.00	\$23,535.00	\$23,100.00	\$35,000.00	151.52%	Increase due to more Dual Certified Volunteers
100-30-52110	Group Insurance	\$13,962.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	Not Needed
100-30-52135	TMRS	\$27,012.00	\$6,876.00	\$5,945.39	\$6,876.00	\$10,920.00	158.81%	Chief and Deputy Chief Only
100-30-52137	Volunteer Retirement	\$5,200.00	\$5,200.00	\$0.00	\$5,200.00	\$5,200.00	100.00%	TESRS
100-30-52160	Worker's Compensation	\$11,940.00	\$11,940.00	\$14,209.15	\$11,940.00	\$27,697.00	231.97%	Increase due to wage increase
100-30-52170	Payroll Taxes	\$34,570.00	\$37,054.00	\$28,351.42	\$37,054.00	\$45,861.00	123.77%	Increase due to pay increase approved in June 2020
100-30-52196	Membership Dues	\$2,200.00	\$3,500.00	\$2,660.00	\$3,500.00	\$3,500.00	100.00%	Costco, Fire Chief Organizations, etc.
100-30-52310	Consultant Fees	\$1,500.00	\$1,500.00	\$3,000.00	\$1,500.00	\$3,000.00	200.00%	Increase for the Grant Writer Fee
100-30-52380	Dispatch	\$15,150.00	\$20,000.00	\$5,246.00	\$20,000.00	\$15,000.00	75.00%	Dispatch Contract = \$56,110 (90% P.D. 10% F.D.) Radios = \$16,800 (45 Radios @ \$373.33/Radio)
100-30-52385	Emergency Transport Service	\$75,268.00	\$88,334.00	\$31,779.50	\$88,334.00	\$97,418.00	110.28%	\$20,000 Base Contract Per Capita Value is increased by 5% every year It is \$17.46 Multiplied by 4434 population FY20-21
100-30-52510	Maintenance Agreements	\$11,134.00	\$10,000.00	\$4,766.60	\$10,000.00	\$10,000.00	100.00%	Pest Control, Fire Alarm, Air Test, Generator, Bay Doors
100-30-52570	Warning System Maintenance	\$2,500.00	\$25,529.00	\$0.00	\$17,500.00	\$6,020.00	34.40%	4 Storm Sirens Maintenance and Software Maintenance
100-30-52580	Generator Maintenance	\$3,120.00	\$2,120.00	\$1,911.62	\$2,120.00	\$2,120.00	100.00%	Service performed by Clifford Power
100-30-52675	National Night Out	\$350.00	\$350.00	\$0.00	\$350.00	\$350.00	100.00%	Food for National Night Out
100-30-53110	Office Supplies	\$1,000.00	\$1,000.00	\$493.60	\$1,000.00	\$1,000.00	100.00%	Pencils, Pens, Dry Erase Markers, etc.
100-30-53140	Uniforms	\$5,000.00	\$6,000.00	\$2,954.19	\$6,000.00	\$6,000.00	100.00%	2 - T Shirts, 1 - Polo, 1 - Ball Cap / Employee @ \$100 allowance / Employee (50) each year 10 Jackets per year @ \$100 each
100-30-53160	Medical Supplies	\$8,000.00	\$8,000.00	\$3,380.75	\$8,000.00	\$5,000.00	62.50%	Changing protocols so we will not have as much med supply in stock
100-30-53165	Medical Support	\$1,000.00	\$1,000.00	\$499.02	\$1,000.00	\$1,000.00	100.00%	Rehab Supplies for Rehab 755
100-30-53170	Evidence Gathering	\$800.00	\$1,000.00	\$849.65	\$1,000.00	\$1,000.00	100.00%	Fire Marshal Tools and Supplies

Account #	Description	2018-2019 Budget	2019-2020 Budget	Current YTD Actual	2020-2021 Proposed	2020-2021 Requested	% Change	Notes/Justifications
100-30-53175	Education Aids	\$2,775.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	100.00%	Public Education Program Supplies
100-30-53410	Supplies - Custodial	\$3,030.00	\$2,750.00	\$2,990.35	\$2,750.00	\$4,000.00	145.45%	T.P., Cleaning Supplies, Paper Towels, Laundry Supplies, etc.
100-30-53420	Building Alarm Maintenance	\$2,300.00	\$2,300.00	\$0.00	\$2,300.00	\$2,300.00	100.00%	Fire Alarm System Maintenance
100-30-54220	Professional Development	\$8,000.00	\$10,000.00	\$9,008.73	\$10,000.00	\$10,000.00	100.00%	Conferences, Training, Hotel, Meals, Certificates
100-30-54270	Vehicle Expenses	\$10,540.00	\$10,000.00	\$7,853.42	\$10,000.00	\$10,000.00	100.00%	Fuel
100-30-55230	Computer-Maintenance & Repair	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00	\$5,000.00	100.00%	Repair and Maintenance on Computers
100-30-55240	Computer - Software	\$6,700.00	\$6,700.00	\$2,947.89	\$6,700.00	\$6,700.00	100.00%	Emergency Reporting, Haligan, ESRI
100-30-55310	Copier Expense	\$3,200.00	\$3,200.00	\$2,242.85	\$3,200.00	\$3,200.00	100.00%	Konica Printer
100-30-55330	Printing - Forms	\$100.00	\$100.00	\$0.00	\$100.00	\$0.00	0.00%	Not Needed
100-30-55410	Telephone	\$3,408.00	\$3,408.00	\$2,389.18	\$3,408.00	\$3,408.00	100.00%	Direct TV, Fusion
100-30-55415	Cellular Phone	\$1,490.00	\$1,490.00	\$664.37	\$1,490.00	\$1,000.00	67.11%	Verizon, Ipads, Aircards, Cell Phones
100-30-55417	Internet - Fire Dept.	\$5,568.00	\$5,568.00	\$3,549.65	\$5,568.00	\$5,956.00	106.97%	Fusion, Verizon, Ipads, Aircards, Added Laptop aircard
100-30-55430	Natural Gas	\$3,200.00	\$3,200.00	\$1,558.44	\$3,200.00	\$2,500.00	78.13%	ATMOS
100-30-55450	Electricity	\$5,650.00	\$5,650.00	\$3,355.22	\$5,650.00	\$5,000.00	88.50%	Gexa Energy
100-30-55520	Repairs - Building	\$31,750.00	\$5,000.00	\$2,968.64	\$5,000.00	\$5,000.00	100.00%	Building Repairs and Maintenance
100-30-55540	Repairs - Machinery & Equipment	\$19,000.00	\$15,000.00	\$2,931.37	\$15,000.00	\$15,000.00	100.00%	Small Equipment Repairs and Maintenance
100-30-55545	Repairs - Apparatus	\$34,021.00	\$20,000.00	\$17,437.13	\$20,000.00	\$25,000.00	125.00%	Apparatus Repairs and Maintenance
100-30-55550	Repairs - Vehicles	\$7,000.00	\$3,500.00	\$1,794.00	\$3,500.00	\$3,500.00	100.00%	Small Trucks Repairs and Maintenance
100-30-55610	Insurance - Property	\$1,803.00	\$1,783.00	\$1,056.10	\$1,783.00	\$1,971.00	110.54%	Received new estimates from TML
100-30-55620	Insurance - Liability	\$1,668.00	\$1,428.00	\$1,108.10	\$1,428.00	\$637.00	44.61%	Received new estimates from TML
100-30-55640	Insurance - Vehicle	\$12,845.00	\$12,845.00	\$8,365.31	\$12,845.00	\$12,755.00	99.30%	Received new estimates from TML
100-30-55705	Postage	\$50.00	\$50.00	\$0.00	\$50.00	\$0.00	0.00%	Not Needed
100-30-55752	Employment Screening	\$1,600.00	\$500.00	\$146.00	\$500.00	\$500.00	100.00%	Mouth Swab Test Kits, Physicals
100-30-55765	Flags & Miscellaneous	\$100.00	\$100.00	\$0.00	\$100.00	\$0.00	0.00%	Not Needed
100-30-56440	Machinery & Equipment	\$23,250.00	\$10,271.00	\$16,240.41	\$18,300.00	\$18,300.00	100.00%	Specialized Equipment
100-30-56445	Personal Protective Equipment	\$28,677.00	\$20,247.00	\$7,670.48	\$20,247.00	\$20,247.00	100.00%	Bunker Gear, Annual cleaning and inspection

Account #	Description	2018-2019 Budget	2019-2020 Budget	Current YTD Actual	2020-2021 Proposed	2020-2021 Requested	% Change	Notes/Justifications
100-30-57440	Capital Machinery & Equipment	\$0.00	\$0.00	\$37,041.82	\$0.00	\$0.00	0.00%	
100-30-57450	Vehicles	\$0.00	\$55,000.00	\$53,777.09	\$0.00	\$0.00	0.00%	
	Totals	\$949,432.00	\$979,645.00	\$694,575.28	\$924,645.00	\$1,127,632.00		

Account #	Description	2018-2019 Budget	2019-2020 Budget	Current YTD Actual	2020-2021 Proposed	2020-2021 Requested	% Change	Notes/Justifications
100-40-51135	ACO/Code Enforcement Officer	\$50,998.00	\$52,757.00	\$40,423.47	\$52,757.00	\$53,750.00	101.88%	up to 3%
100-40-51140	Permit Clerk - Code	\$28,743.00	\$19,090.00	\$15,418.68	\$19,090.00	\$17,160.00	89.89%	
100-40-51143	ACO/Code split position	\$17,973.00	\$21,175.00	\$0.00	\$21,175.00	\$23,057.00	108.89%	half Josh - (Street dept) To Help with Animal Control & Code
100-40-51190	Overtime	\$7,500.00	\$7,875.00	\$5,890.66	\$7,875.00	\$6,500.00	82.54%	Heritage Day, not as many calls due to Covid but will include the employee that helps part-time
100-40-51415	Certification Pay					\$600.00	0.00%	Certification Requested for Dooly for Code and Animal
100-40-52110	Group Insurance	\$16,235.00	\$25,108.00	\$7,844.55	\$25,108.00	\$16,597.00	66.10%	Received new estimate
100-40-52135	TMRS	\$10,292.00	\$11,774.00	\$8,108.90	\$11,774.00	\$10,000.00	84.93%	9.99 @ 3 months, 9.91 @ 9 months
100-40-52160	Worker's Compensation	\$483.00	\$483.00	\$324.18	\$483.00	\$1,036.00	214.49%	Increase due to Josh being under the Street Dept. with a higher WC Rate.
100-40-52170	Payroll Taxes	\$3,709.00	\$1,720.00	\$682.44	\$1,720.00	\$1,500.00	87.21%	
100-40-52190	License	\$625.00	\$750.00	\$230.00	\$750.00	\$750.00	100.00%	continue: TDLR has offered extensions due to COVID. Code, Animal, DR Septic, CDL, Water, Wastewater, VECTOR spraying, working on ICC license
100-40-52315	Contract Building Inspections	\$43,800.00	\$43,800.00	\$29,896.36	\$43,000.00	\$43,000.00	100.00%	No change
100-40-52370	Impound Fees	\$2,300.00	\$2,530.00	\$1,250.00	\$2,300.00	\$2,300.00	100.00%	No change
100-40-52680	Environmental Testing	\$300.00	\$3,500.00	\$0.00	\$3,500.00	\$1,500.00	42.86%	testing costs
100-40-52683	Septic Tank Fee to State	\$100.00	\$100.00	\$10.00	\$100.00	\$100.00	100.00%	\$20 to state per license for each issue
100-40-52685	Clean up Day	\$100.00	\$100.00	\$0.00	\$100.00	\$100.00	100.00%	gloves, hard hats, food, drinks. Moved from 100-40-0052685
100-40-52687	Abatement Nuisance	\$8,188.00	\$1,200.00	\$0.00	\$1,200.00	\$2,000.00	166.67%	storage, legal notices, abatement
100-40-53110	Office Supplies	\$150.00	\$150.00	\$319.15	\$150.00	\$1,500.00	1000.00%	chair, desk, file cabinet for new office
100-40-53120	Animal Care	\$150.00	\$800.00	\$0.00	\$800.00	\$500.00	500.00%	vet charges for injured animal, malnourished animals

Account #	Description	2018-2019 Budget	2019-2020 Budget	Current YTD Actual	2020-2021 Proposed	2020-2021 Requested	% Change	Notes/Justifications
100-40-53122	Pet Supplies	\$800.00	\$800.00	\$818.51	\$800.00	\$800.00	100.00%	same
100-40-53140	Uniforms	\$600.00	\$1,000.00	\$419.36	\$1,000.00	\$1,000.00	100.00%	PPE, boots, hats, gloves, vest
100-40-53460	Miscellaneous	\$200.00	\$400.00	\$356.25	\$400.00	\$500.00	125.00%	waters, batteries
100-40-54210	Travel - Local	\$200.00	\$300.00	\$249.12	\$300.00	\$300.00	100.00%	most classes online, bank runs, Costco
100-40-54220	Professional Development	\$400.00	\$600.00	\$474.00	\$600.00	\$800.00	133.33%	Code, Animal Control, DR, Wastewater
100-40-54270	Vehicle Expenses	\$3,000.00	\$4,000.00	\$922.80	\$4,000.00	\$1,800.00	45.00%	gasoline, maint cost, dash cam
100-40-55240	Computer - Software	\$5,250.00	\$5,250.00	\$0.00	\$5,250.00	\$7,500.00	142.86%	GovPilot subscription
100-40-55330	Printing - Forms	\$400.00	\$400.00	\$0.00	\$400.00	\$400.00	100.00%	door hangers, misc. signs (zoning)
100-40-55415	Cellular Phone	\$1,074.00	\$1,074.00	\$484.15	\$1,074.00	\$1,020.00	94.97%	cell phone @ \$540 and iPad \$480
100-40-55610	Insurance - Property	\$10.00	\$10.00	\$23.91	\$10.00	\$11.00	110.00%	Received new estimate from TML
100-40-55620	Insurance - Liability	\$183.00	\$183.00	\$157.33	\$183.00	\$82.00	44.81%	Received new estimate from TML
100-40-55640	Insurance - Vehicle	\$63.00	\$63.00	\$156.83	\$63.00	\$63.00	100.00%	Received new estimate from TML
100-40-55765	Miscellaneous	\$400.00	\$400.00	\$227.81	\$400.00	\$0.00	0.00%	combined with 53460 - do not use
100-40-56440	Machinery & Equipment	\$1,500.00	\$2,500.00	\$1,111.66	\$2,500.00	\$2,000.00	80.00%	catch poles, truck equipment, snake poles, cages, catch pens, pliers, wire cutters
Totals		\$205,726.00	\$209,892.00	\$115,800.12	\$208,862.00	\$198,226.00		
	Corrected Account Number							
	Changes made since last reviewed							

Account #	Description	2018-2019 Budget	2019-2020 Budget	Current YTD Actual	2020-2021 Proposed	2020-2021 Requested	% Change	Notes/Justifications
100-45-55465	Solidwaste Pickup (Garbage)	\$246,240.00	\$258,553.00	\$160,303.97	\$258,553.00	\$277,221.00	107.22%	Increase to 1,581 Residential Houses per Year @ 14.61 per month plus commercial @ 40.11 per month. (Currently @ 1551 Residents)

Account #	Description	2018-2019 Budget	2019-2020 Budget	Current YTD Actual	2020-2021 Proposed	2020-2021 Requested	% Change	Notes/Justifications
100-50-51133	Street Supervisor				\$53,623.00	\$53,623.00		Position reclassified in 2020, no increase.
100-50-51415	Maintenance Crew	\$30,101.00	\$63,201.00	\$18,551.11	\$63,201.00	\$85,915.00	135.94%	Josh (50%), Dawson, Dwight
100-50-51450	Certification pay				\$600.00	\$600.00		Cert pay for two employees
100-50-51490	Overtime	\$1,928.00	\$3,000.00	\$1,338.69	\$3,000.00	\$4,800.00	160.00%	12 hrs Heritage Day, 8-Clean-up, 3 weekly w/average of pay)
100-50-51500	On Call	\$600.00	\$1,200.00	\$200.00	\$1,200.00	\$1,885.00	157.08%	Approx \$471 per emp averaged between 4
100-50-52110	Group Insurance	\$7,994.00	\$16,739.00	\$3,320.26	\$16,739.00	\$20,746.00	123.94%	652 per month for medical & dental per person=7,824.00 per year. Rec new rates
100-50-52135	TMRS	\$3,092.00	\$6,273.00	\$1,993.19	\$6,273.00	\$8,725.00	139.09%	
100-50-52160	Worker's Compensation	\$1,547.00	\$1,547.00	\$697.86	\$1,547.00	\$8,841.00	571.49%	Received new rates- Street rates are the highest
100-50-52170	Payroll Taxes	\$459.00	\$942.00	\$285.91	\$942.00	\$1,275.00	135.35%	
100-50-52190	License	\$122.00	\$122.00	\$111.00	\$122.00	\$211.00	172.95%	Johnny (and I CDL)
100-50-52260	Engineering Fees	\$29,063.00	\$0.00	\$0.00	\$0.00	\$15,000.00	0.00%	664 widening
100-50-52280	NCTCOG- SWMP Fees	\$0.00	\$3,500.00	\$100.00	\$3,500.00	\$500.00	14.29%	drainage
100-50-52535	Mowing Service Contract	\$0.00	\$11,520.00	\$0.00	\$11,520.00	\$0.00	0.00%	moved to Park
100-50-52620	Emergency Clean Up	\$2,000.00	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00	100.00%	Storms
100-50-53110	Office Supplies	\$100.00	\$150.00	\$39.90	\$150.00	\$200.00	133.33%	slight increase with full staff and report requirements
100-50-53140	Uniforms	\$790.00	\$1,200.00	\$1,120.86	\$1,200.00	\$2,400.00	200.00%	\$600 per person - full staff
100-50-53420	Supplies - Street Signs	\$1,500.00	\$2,000.00	\$246.80	\$2,000.00	\$2,000.00	100.00%	replacements
100-50-53460	Miscellaneous	\$300.00	\$300.00	\$380.78	\$300.00	\$300.00	100.00%	No change
100-50-54220	Professional Development	\$500.00	\$500.00	\$78.94	\$500.00	\$1,500.00	300.00%	traffic safety at \$500 x 3
100-50-54270	Vehicle Expenses	\$6,000.00	\$6,000.00	\$2,974.09	\$6,000.00	\$6,000.00	100.00%	No change
100-50-55350	Printing - Other	\$350.00	\$350.00	\$0.00	\$350.00	\$0.00	0.00%	Remove
100-50-55450	Electricity	\$45,743.00	\$48,000.00	\$27,261.41	\$48,000.00	\$47,000.00	97.92%	
100-50-55520	Repairs - Building	\$500.00	\$500.00	\$45.37	\$500.00	\$200.00	40.00%	
100-50-55540	Repairs - Machinery & Equipment	\$2,691.00	\$2,500.00	\$953.58	\$2,500.00	\$2,500.00	100.00%	No change

Account #	Description	2018-2019 Budget	2019-2020 Budget	Current YTD Actual	2020-2021 Proposed	2020-2021 Requested	% Change	Notes/Justifications
100-50-55550	Repairs - Vehicles	\$2,500.00	\$2,500.00	\$1,683.74	\$2,500.00	\$2,500.00	100.00%	No change
100-50-55555	Crack Sealing	\$0.00	\$68,000.00	\$2,250.00	\$68,000.00	\$30,000.00	44.12%	Have plenty material stored
100-50-55560	Repairs -Street Maint.& Repairs	\$50,000.00	\$50,000.00	\$5,604.76	\$50,000.00	\$50,000.00	100.00%	No \$\$ change-Work on Johnson Ln, Cockrell Hill Rd
100-50-55565	Repairs - Infrastruct Drainage	\$3,000.00	\$3,000.00	\$0.00	\$3,000.00	\$3,000.00	100.00%	No change-culvert work
100-50-55575	Repairs - 50/50 Sidewalk Program	\$2,500.00	\$25,000.00	\$0.00	\$25,000.00	\$10,000.00	40.00%	This is sufficient. Moved from acct. # 100-50-0055575.
100-50-55590	Repairs - Other	\$1,643.00	\$1,500.00	\$109.20	\$1,500.00	\$0.00	0.00%	Not needed
100-50-55620	Insurance - Liability	\$1,787.00	\$1,787.00	\$1,049.15	\$1,787.00	\$797.00	44.60%	Received new estimate from TML
100-50-55640	Insurance - Vehicle	\$3,168.00	\$3,168.00	\$2,583.19	\$3,168.00	\$3,146.00	99.31%	Received new estimate from TML
100-50-55752	Employment Screening	\$252.00	\$100.00	\$80.00	\$100.00	\$160.00	160.00%	2 screenings if necessary
100-50-56440	Machinery & Equipment	\$2,500.00	\$95,000.00	\$49,526.53	\$95,000.00	\$2,500.00	0.00%	
100-50-56445	Personal Protective Equipment	\$300.00	\$300.00	\$278.49	\$300.00	\$600.00	200.00%	Gloves, safety glasses, waiters, vests
100-50-56490	Other	\$850.00	\$850.00	\$462.25	\$850.00	\$0.00	0.00%	Not needed-move to repairs
100-50-57450	Vehicle					\$35,000.00		Vehicle for Streets
100-50-57460	Infrastructure	\$214,661.00	\$410,000.00	\$0.00	\$410,000.00	\$23,500.00	5.73%	Willow Creek Court only
100-50-57463	Infrastructure - Water Street Bridge	\$0.00	\$305,000.00	\$445.91	\$0.00	\$0.00	0.00%	Hopefully complete in 19-20 FY
	Totals	418,541.00	1,137,749.00	123,772.97	886,972.00	427,424.00		
	Infrastructure breakdown							
	Add account							
	Changes made since last meeting							

Account #	Description	2018-2019 Budget	2019-2020 Budget	Current YTD	2020-2021 Proposed	2020-2021 Requested	% Change	Notes/Justifications
100-60-51405	Support Staff	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	
100-60-51415	Maintenance Crew	\$31,343.00	\$31,200.00	\$27,803.20	\$31,200.00	\$40,415.00	129.54%	Ainsley - Includes 2.25% increase - certification CPSI
100-60-51490	Overtime	\$1,500.00	\$1,500.00	\$1,846.77	\$1,500.00	\$1,200.00	80.00%	Approximately 40 hours
100-60-51500	On Call	\$500.00	\$600.00	\$350.00	\$600.00	\$400.00	66.67%	52 weeks on-call divided by all PW employees
100-60-52110	Group Insurance	\$7,994.00	\$8,475.00	\$1,988.67	\$8,475.00	\$8,300.00	97.94%	Received new rates.
100-60-52135	TMRS	\$3,192.00	\$3,236.00	\$3,010.96	\$3,236.00	\$3,200.00	98.89%	
100-60-52160	Worker's Compensation	\$1,547.00	\$1,547.00	\$697.86	\$1,547.00	\$2,310.00	149.32%	Received new rates from TML
100-60-52170	Payroll Taxes	\$459.00	\$473.00	\$436.12	\$473.00	\$600.00	126.85%	
100-60-52196	Individual Membership				\$125.00	\$125.00	100.00%	Park memberships
100-60-52260	Engineering				\$0.00	\$12,500.00	100.00%	Founders Park
100-60-52490	Rental - Other	\$3,000.00	\$3,000.00	\$2,273.55	\$3,000.00	\$1,500.00	50.00%	rented portable restrooms/goal is to have them gone by mid-year
100-60-52535	Mowing Service Contract	\$0.00	\$28,800.00	\$1,805.00	\$28,800.00	\$43,000.00	149.31%	moved all mowing to Parks
100-60-52680	Heritage Day	\$16,443.00	\$15,000.00	\$3,181.92	\$15,000.00	\$15,000.00	100.00%	continue with no change
100-60-52690	Special Events	\$5,352.00	\$5,000.00	\$324.25	\$5,000.00	\$5,000.00	100.00%	continue with no change, for Movie in the Park, Music in the Park
100-60-53140	Uniforms	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00	0.00%	Added acct to Park
100-60-53410	Supplies - Custodial	\$698.00	\$2,000.00	\$8.69	\$2,000.00	\$2,000.00	100.00%	with expectation that restrooms will re-open/also include additional restrooms
100-60-53460	Miscellaneous	\$300.00	\$300.00	\$390.39	\$300.00	\$300.00	100.00%	continue with no change
100-60-54220	Professional Development	\$0.00	\$0.00		\$500.00	\$500.00	100.00%	continued training
100-60-54270	Vehicle Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.00%	Truck and materials assigned to Parks

Account #	Description	2018-2019 Budget	2019-2020 Budget	Current YTD	2020-2021 Proposed	2020-2021 Requested	% Change	Notes/Justifications
100-60-55450	Electricity	\$6,167.00	\$8,300.00	\$2,739.18	\$8,300.00	\$8,300.00	100.00%	ballfields and parks
100-60-55520	Repairs - Building	\$250.00	\$250.00	\$0.00	\$250.00	\$250.00	100.00%	continue with no change
100-60-55530	Repairs-Imp Other Than Bldgs	\$1,500.00	\$1,500.00	\$1,407.62	\$1,500.00	\$1,500.00	100.00%	Sand, gravel, fire ant killer
100-60-55610	Insurance - Property	\$265.00	\$265.00	\$216.46	\$265.00	\$293.00	110.57%	Received new estimates from TML
100-60-55620	Insurance - Liability	\$556.00	\$418.00	\$357.47	\$418.00	\$187.00	44.74%	Received new estimates from TML
100-60-55765	Miscellaneous	\$300.00	\$300.00	\$295.65	\$300.00	\$8,000.00	2666.67%	sports field maintance
100-60-56410	Land Improvements	\$6,800.00	\$4,000.00	\$2,474.95	\$4,000.00	\$10,000.00	250.00%	crushed granite walkways, irrigation
100-60-56440	Machinery & Equipment	\$2,000.00	\$62,000.00	\$0.00	\$0.00	\$10,000.00	0.00%	commercial furnishings (benches, trash cans, signage, etc.) at 4 Parks -
100-60-57420	Buildings				\$0.00	\$125,000.00		Pavilion in Founders Park- (\$125K EDC) Transfer in from EDC
100-60-57440	Machinery & Equipment	\$6,000.00	\$6,000.00	\$272.56	\$0.00	\$26,000.00	0.00%	Bathroom updated at Ball fields, Cindy Jones Park playground
	Totals	\$96,166.00	\$184,164.00	\$51,881.27	\$116,789.00	\$328,980.00		
	Corrected/added Account Number							
	Changed from 08.10 mtg, new restrooms removed							

City of Ovilla

Proposed Water & Sewer Fund

Budget

For FY2020/2021



Water & Sewer Fund 200		
Summary Proposed Budget Recap for FY2021		
Department	Proposed Amount FY2021	
W&S Revenue	1,589,229.00	
70 - Admin	(217,239.00)	
75- Water	(961,063.00)	
80- Sewer	(410,927.00)	
Net Change	0.00	

City of Ovilla Budget Report 2020 - 2021 Fiscal Year Working Budget						8/6/2020 02:23 PM
200 - Water And Utilities Fund	2019 Current	2020 Current	2021 Working	2021 Proposed	% Change	Notes/Justifications
Other Revenue						
200-4000840 Interest Earned	2,900.00	2,900.00	2,900.00	50.00	1.72%	Current Rev. @ 6.25
200-4000871 Capital Contrib-Main St. Sewer	64,232.00	0.00	0.00	0.00	0.00%	
200-4000875 Water Tower Lease AT&T	542,228.00	0.00	0.00	0.00	0.00%	
200-4000890 Misc Other Revenue	0.00	70,000.00	70,000.00	70,000.00	100.00%	Current Rev. @ \$88,410, Listed as Insur. Proceeds
200-4000900 Developer Contributions	0.00	0.00	0.00	0.00	0.00%	
Other Revenue Totals	609,360.00	72,900.00	72,900.00	70,050.00	96.09%	
Services						
200-4000460 Water Sales	821,726.00	823,000.00	823,000.00	846,400.00	102.84%	Current Rev. @ \$726,944. 30ty additional Homes expected @ \$65 Avg. per month= 23,400
200-4000461 Sewer Service	399,708.00	410,569.00	410,569.00	401,400.00	97.77%	Current Rev. @ \$331,068. FY19 actual was \$350,508, 30ty Addl. Homes
200-4000465 Water & Sewer Penalties	17,985.00	17,895.00	17,895.00	15,000.00	83.82%	Current Rev. @ \$12,763, the City is currently not charging since March.
200-4000471 Reconnect Fees	5,400.00	5,400.00	5,400.00	5,000.00	92.59%	Current Rev. @ \$3,836
200-4000472 Meters	3,700.00	3,700.00	3,700.00	4,000.00	108.11%	Current Rev. @ \$3,936
200-4000473 Connect Fees	3,000.00	3,000.00	3,000.00	3,000.00	100.00%	Current Rev. @ \$2,175
Services Totals	1,251,519.00	1,263,564.00	1,263,564.00	1,274,800.00	100.89%	
Transfers						
200-4000880 Capital Rec Fee	37,500.00	33,000.00	33,000.00	85,000.00	0.00%	Current Rev. @ \$20,000. Estimate 30 new homes with cap. Recovery fee @ \$2500 each= \$75000.00
200-4000915 Transfer In	0.00	150,000.00	150,000.00	0.00	0.00%	Nothing in Current year or FY19
200-4000990 Reduction in Fund Balance	213,294.00	197,928.00	0.00	159,379.00	0.00%	Using Fund Balance to Reconcile Budget
Transfers Totals	250,794.00	380,928.00	183,000.00	244,379.00	123.47%	
Revenue Totals	2,111,673.00	1,717,392.00	1,519,464.00	1,589,229.00	92.54%	
Adjustments made since 8-10 City Council Meeting						

Account #	Description	2018-2019 Budget	2019-2020 Budget	Current YTD Actual	2020-2021 Proposed	2020-2021 Requested	% Change	Notes/Justifications
200-70-51110	City Manager	\$27,038.00	\$27,838.00	\$10,961.52	\$27,838.00	\$25,888.00	93.00%	
200-70-51115	City Secretary	\$16,738.00	\$17,373.00	\$8,234.64	\$17,373.00	\$17,894.00	103.00%	
200-70-51117	Finance Accountant	\$13,922.00	\$14,401.00	\$0.00	\$19,000.00	\$19,285.00	101.50%	
200-70-51120	Admin. Support/DCS	\$9,561.00	\$10,149.00	\$0.00	\$10,149.00	\$12,506.00	123.22%	
200-70-51130	Public Works Director	\$72,092.00	\$41,500.00	\$20,798.95	\$37,500.00	\$35,700.00	95.20%	1% increase
200-70-51415	Certification Pay	\$0.00	\$600.00	\$23.08	\$600.00	\$600.00	100.00%	Certs for PW Director
200-70-52100	Employee Benefits	\$0.00	\$0.00	\$195.50	\$0.00	\$200.00	0.00%	New Benefits Membership Fee
200-70-52110	Group Insurance	\$8,193.00	\$8,375.00	\$2,001.10	\$8,375.00	\$8,300.00	99.10%	Received new Estimates
200-70-52135	TMRS	\$6,201.00	\$4,119.00	\$2,926.55	\$4,119.00	\$11,125.00	270.09%	Based on 25% of All Admin. Salaries
200-70-52160	Worker's Compensation	\$2,421.00	\$1,547.00	\$1,301.76	\$1,547.00	\$2,310.00	149.32%	Based only on Public Works Director- Rec new estimate
200-70-52170	Payroll Taxes	\$919.00	\$602.00	\$421.58	\$602.00	\$1,625.00	269.93%	Based on all Admin Salaries
200-70-52240	Audit	\$8,150.00	\$8,150.00	\$500.00	\$8,150.00	\$8,150.00	100.00%	Waiting on New Estimates
200-70-52250	Accounting	\$900.00	\$900.00	\$0.00	\$900.00	\$900.00	100.00%	
200-70-52260	Engineering Fees	\$0.00	\$40,000.00	\$8,236.57	\$40,000.00	\$45,000.00	112.50%	\$40k 664 utilities
200-70-52310	Consultant Fees	\$3,500.00	\$3,500.00	\$0.00	\$3,500.00	\$5,000.00	142.86%	Impact fees update
200-70-52535	Mowing Service Contract	\$0.00	\$11,520.00	\$0.00	\$11,520.00	\$0.00	0.00%	moved to Parks
200-70-53110	Office Supplies	\$800.00	\$1,000.00	\$1,253.59	\$1,000.00	\$1,500.00	150.00%	
200-70-53410	Supplies - Custodial	\$200.00	\$200.00	\$750.00	\$200.00	\$1,000.00	500.00%	5 offices, showers, bathrooms
200-70-54210	Travel - Local	\$200.00	\$200.00	\$0.00	\$200.00	\$200.00	100.00%	
200-70-54220	Professional Development	\$750.00	\$750.00	\$0.00	\$750.00	\$1,000.00	133.33%	Conference-TX Drinking Water
200-70-55230	Computer-Maintenance & Repairs	\$1,571.00	\$1,500.00	\$1,028.52	\$1,500.00	\$2,000.00	133.33%	pc's
200-70-55240	Computer - Software	\$2,500.00	\$2,500.00	\$4,371.34	\$2,500.00	\$2,500.00	100.00%	
200-70-55350	Printing - Other	\$250.00	\$250.00	\$0.00	\$250.00	\$250.00	100.00%	door hangers, business cards
200-70-55410	Telephone	\$1,350.00	\$1,350.00	\$1,394.20	\$1,350.00	\$1,500.00	111.11%	
200-70-55415	Cellular Phone	\$1,360.00	\$1,360.00	\$569.73	\$1,360.00	\$600.00	44.12%	city assigned cell
200-70-55417	Internet	\$1,930.00	\$1,930.00	\$1,650.24	\$1,930.00	\$2,956.00	153.16%	Intermedia increase & Fusion, added Aircard for I-Pad
200-70-55705	Postage	\$6,225.00	\$6,225.00	\$3,601.03	\$6,225.00	\$6,500.00	104.42%	Monthly water bills & annual TCEQ

Account #	Description	2018-2019 Budget	2019-2020 Budget	Current YTD Actual	2020-2021 Proposed	2020-2021 Requested	% Change	Notes/Justifications
200-70-55740	Advertising	\$100.00	\$100.00	\$0.00	\$100.00	\$0.00	0.00%	Not needed
200-70-55760	Bank Service Charge	\$250.00	\$250.00	\$0.00	\$250.00	\$250.00	100.00%	T-tech credit card fees/Pace
200-70-55765	Miscellaneous	\$100.00	\$2,500.00	\$411.72	\$2,500.00	\$2,500.00	100.00%	employee appreciations, waters, gatorade for trucks, canisters
200-70-56440	Machinery & Equipment	\$0.00	\$0.00	\$0.00	\$0.00		0.00%	
200-70-58215	Admin. Exp. to General Fund	\$0.00	\$0.00	\$0.00	\$0.00		0.00%	
	Totals	\$187,221.00	\$210,689.00	\$74,570.01	\$211,288.00	\$217,239.00		
Changes made since original issued								

Account #	Description	2018-2019 Budget	2019-2020 Budget	Current YTD Actual	2020-2021 Proposed	2020-2021 Requested	% Change	Notes/Justifications
200-75-51133	Supervisor	\$41,848.00	\$48,663.00	\$28,033.79	\$53,623.00	\$53,623.00	100.00%	Pay frozen this year
200-75-51190	Overtime/Supervisor	\$2,000.00	\$2,200.00	\$116.01	\$1,000.00	\$100.00	10.00%	
200-75-51405	Support Staff	\$34,655.00	\$28,048.00	\$18,745.16	\$28,048.00	\$34,279.00	122.22%	Customer Service Rep-\$16
200-75-51415	Maintenance Crew	\$41,382.00	\$80,600.00	\$25,938.08	\$75,000.00	\$74,240.00	98.99%	Randall-19 plus 3%, Dustin plus .75%
200-75-51430	Seasonal Crew	\$7,641.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	
200-75-51450	Certification Pay	\$1,200.00	\$1,800.00	\$692.40	\$1,800.00	\$1,200.00	66.67%	Daniel, Randall
200-75-51490	Overtime	\$2,600.00	\$1,600.00	\$2,147.04	\$1,600.00	\$2,500.00	156.25%	
200-75-51500	On Call	\$1,200.00	\$1,800.00	\$750.00	\$1,800.00	\$800.00	44.44%	52 weeks
200-75-52110	Group Insurance	\$32,243.00	\$34,185.00	\$5,530.97	\$34,185.00	\$33,193.00	97.10%	Received new estimates
200-75-52135	TMRS	\$14,087.00	\$16,564.00	\$8,426.06	\$16,564.00	\$16,500.00	99.61%	
200-75-52160	Worker's Compensation	\$4,628.00	\$3,243.00	\$2,643.57	\$3,243.00	\$4,804.00	148.13%	Received new estimate from TML
200-75-52170	Payroll Taxes	\$2,469.00	\$2,560.00	\$1,519.30	\$2,560.00	\$2,560.00	100.00%	
200-75-52190	Licenses	\$222.00	\$222.00	\$222.00	\$222.00	\$222.00	100.00%	Daniel renewal this year
200-75-52350	Contract Labor - Company	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	0.00%	
200-75-52380	Dispatch	\$4,650.00	\$2,300.00	\$0.00	\$2,300.00	\$0.00	0.00%	Divided between Police & Fire
200-75-52420	Rental - Machinery & Equipment	\$250.00	\$1,500.00	\$0.00	\$1,500.00	\$1,500.00	100.00%	trackhoe rental
200-75-52580	Water Testing	\$3,100.00	\$4,200.00	\$1,414.50	\$4,200.00	\$3,100.00	73.81%	testing equipment supplies
200-75-52590	TCEQ Fees	\$3,500.00	\$3,500.00	\$3,094.95	\$3,500.00	\$3,500.00	100.00%	Permit fees
200-75-53140	Uniforms	\$2,400.00	\$2,400.00	\$586.93	\$2,400.00	\$3,000.00	125.00%	5 PW employees -includes PPE and Customer Service Rep
200-75-53460	Miscellaneous	\$300.00	\$350.00	\$174.45	\$350.00	\$350.00	100.00%	
200-75-54220	Professional Development	\$750.00	\$1,000.00	\$471.00	\$1,000.00	\$2,500.00	250.00%	Water conference, utility safety and traffic safety

Account #	Description	2018-2019 Budget	2019-2020 Budget	Current YTD Actual	2020-2021 Proposed	2020-2021 Requested	% Change	Notes/Justifications
200-75-54270	Vehicle Expenses	\$8,000.00	\$8,000.00	\$3,731.01	\$5,000.00	\$5,000.00	100.00%	gasoline, basic upkeep for veh and equipment
200-75-55230	Computer-Maintenance & Repairs	\$6,490.00	\$4,500.00	\$0.00	\$4,500.00	\$1,000.00	22.22%	
200-75-55240	Computer - Software	\$8,625.00	\$8,625.00	\$0.00	\$8,625.00	\$8,000.00	92.75%	upgrades, licenses, GIS, shapefiles, electronic reading of meters
200-75-55300	Printing Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	
200-75-55310	Copier Expense	\$3,000.00	\$3,200.00	\$0.00	\$3,200.00	\$1,300.00	40.63%	lease contract
200-75-55350	Printing - Other	\$2,500.00	\$2,500.00	\$1,443.40	\$2,500.00	\$0.00	0.00%	not needed
200-75-55415	Cellular Phone	\$188.00	\$300.00	\$197.70	\$300.00	\$600.00	200.00%	PW Supervisor city assigned
200-75-55450	Electricity	\$19,350.00	\$27,000.00	\$10,735.47	\$27,000.00	\$30,000.00	111.11%	towers, new buiding, pole barn
200-75-55460	Water, wholesale	\$407,000.00	\$400,000.00	\$189,160.77	\$400,000.00	\$400,000.00	100.00%	2.2107 per 1000
200-75-55540	Repairs- Machinery & Equipment	\$7,000.00	\$5,500.00	\$823.27	\$5,500.00	\$0.00	0.00%	
200-75-55550	Repairs - Vehicles	\$2,000.00	\$2,000.00	\$784.99	\$2,000.00	\$1,500.00	75.00%	upkeep, tires, etc.
200-75-55570	Inventory Expense	\$22,650.00	\$11,500.00	\$3,356.11	\$11,500.00	\$11,500.00	100.00%	
200-75-55580	Water Chemical Expense	\$8,500.00	\$9,500.00	\$5,268.98	\$9,500.00	\$9,500.00	100.00%	
200-75-55590	Repairs - Other	\$2,000.00	\$3,000.00	\$472.32	\$3,000.00	\$2,000.00	66.67%	
200-75-55610	Insurance - Property	\$3,112.00	\$3,200.00	\$3,249.01	\$3,200.00	\$3,537.00	110.53%	Received new rates from TML
200-75-55620	Insurance - Liability	\$1,268.00	\$1,307.00	\$2,259.66	\$1,307.00	\$583.00	44.61%	Received new rates from TML
200-75-55640	Insurance - Vehicle	\$1,985.00	\$1,985.00	\$1,376.62	\$1,985.00	\$1,972.00	99.35%	Received new rates from TML
200-75-55752	Employment Screening	\$150.00	\$150.00	\$241.00	\$150.00	\$300.00	200.00%	
200-75-56440	Machinery & Equipment	\$7,500.00	\$16,500.00	\$2,408.83	\$2,500.00	\$2,500.00	100.00%	
200-75-56490	Other	\$500.00	\$500.00	\$230.86	\$500.00	\$500.00	100.00%	

Account #	Description	2018-2019 Budget	2019-2020 Budget	Current YTD Actual	2020-2021 Proposed	2020-2021 Requested	% Change	Notes/Justifications
200-75-57420	Buildings					\$35,000.00	0.00%	Separate Storage for Ammonia & Chlorine Chemicals per TCEQ Regulations
200-75-57440	Machinery & Equipment	\$0.00	\$0.00	\$0.00	\$400,000.00	\$0.00	0.00%	Removed \$120k electronic meter readers-Broadmoor Estates
200-75-57470	Infrastructure - Water	\$4,000.00	\$75,000.00	\$3,614.07	\$75,000.00	\$100,000.00	133.33%	
200-75-58225	Admin. Expense to Debt Fund	\$110,490.00	\$108,460.00	\$0.00	\$108,460.00	\$108,300.00	99.85%	Water Dept. Contribution to Bond Debt
	Totals	\$835,933.00	\$930,962.00	\$331,360.28	\$1,327,122.00	\$961,063.00		
Updates since 08.10.2020								

Account #	Description	2018-2019 Budget	2019-2020 Budget	Current YTD Actual	2020-2021 Proposed	2020-2021 Requested	% Change	Notes/Justifications
200-80-51405	Support Staff	\$19,465.00	\$28,048.00	\$15,873.26	\$28,048.00	\$0.00	0.00%	Moved to GF Admin for Permit Clerk
200-80-51415	Maintenance Crew	\$42,193.00	\$44,445.00	\$38,815.44	\$54,080.00	\$54,351.00	122.29%	Construction inspector & W/WW worker
200-80-51450	Certification Pay	\$1,210.00	\$1,210.00	\$692.40	\$1,210.00	\$600.00	49.59%	Jesus
200-80-51490	Overtime	\$3,805.00	\$2,100.00	\$3,541.88	\$2,100.00	\$2,100.00	100.00%	
200-80-51500	On Call	\$600.00	\$650.00	\$350.00	\$650.00	\$400.00	61.54%	52 weeks at one employee
200-80-52110	Group Insurance	\$8,064.00	\$8,548.00	\$2,006.49	\$8,548.00	\$8,300.00	97.10%	Received new estimates
200-80-52135	TMRS	\$5,903.00	\$7,155.00	\$5,334.70	\$7,155.00	\$5,500.00	76.87%	
200-80-52160	Worker's Compensation-Sewer	\$3,861.00	\$3,242.00	\$2,643.29	\$3,242.00	\$2,310.00	71.25%	Received new rates from TML
200-80-52170	Payroll Taxes	\$871.00	\$1,046.00	\$901.90	\$1,046.00	\$1,200.00	114.72%	
200-80-52190	Licenses	\$150.00	\$150.00	\$222.00	\$150.00	\$333.00	222.00%	two licenses plus Dooly
200-80-52350	Contract Labor - Company	\$900.00	\$2,000.00	\$0.00	\$10,000.00	\$10,000.00	500.00%	Cumberland Forest lift station, force main on 664
200-80-52515	Sardis Collection Expense	\$9,618.00	\$1,500.00	\$200.00	\$1,800.00	\$1,800.00	120.00%	CUT OFFS (3 per month)
200-80-52590	TCEQ Fees - Sewer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	
200-80-53140	Uniforms	\$600.00	\$600.00	\$395.08	\$600.00	\$600.00	100.00%	1 employee
200-80-53460	Miscellaneous	\$500.00	\$500.00	\$260.00	\$500.00	\$500.00	100.00%	
200-80-54220	Professional Development	\$500.00	\$500.00	\$0.00	\$1,000.00	\$1,000.00	200.00%	On-line classes for renewal hours required
200-80-54270	Vehicle Expense	\$1,200.00	\$1,200.00	\$196.87	\$1,200.00	\$1,200.00	100.00%	gasoline, oil change, repairs
200-80-55450	Electricity	\$3,000.00	\$3,000.00	\$4,612.88	\$5,000.00	\$5,000.00	166.67%	
200-80-55463	TRA Wastewater Treatment	\$253,800.00	\$277,098.00	\$203,455.00	\$284,550.00	\$284,550.00	102.69%	anticipate 5% increase
200-80-55510	Repairs - Land Improvements	\$2,000.00	\$2,000.00	\$1,578.67	\$2,000.00	\$2,000.00	100.00%	
200-80-55540	Repairs - Machinery & Equipment	\$6,000.00	\$6,000.00	\$622.53	\$6,000.00	\$6,000.00	100.00%	Cumberland Forest lift station new panel
200-80-55570	Inventory Expense	\$3,100.00	\$3,000.00	\$2,829.74	\$3,000.00	\$3,000.00	100.00%	
200-80-55590	Repairs - Other	\$600.00	\$600.00	\$209.02	\$0.00	\$0.00	0.00%	Not needed
200-80-55610	Insurance - Property	\$65.00	\$65.00	\$547.44	\$65.00	\$1,050.00	1615.38%	Received new estimate from TML
200-80-55620	Insurance - Liability	\$950.00	\$950.00	\$348.00	\$950.00	\$425.00	44.74%	Received new estimate from TML

Account #	Description	2018-2019 Budget	2019-2020 Budget	Current YTD Actual	2020-2021 Proposed	2020-2021 Requested	% Change	Notes/Justifications
200-80-55640	Insurance - Vehicle	\$551.00	\$551.00	\$178.49	\$551.00	\$548.00	99.46%	Received new estimate from TML
200-80-55752	Employment Screening	\$100.00	\$100.00	\$80.00	\$160.00	\$160.00	160.00%	accident review/applicants
200-80-57440	Machinery & Equipment	\$0.00	\$16,500.00	\$1,700.00	\$18,000.00	\$18,000.00	109.09%	trench safety
200-80-57450	Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	Dump Truck removed
	Total	\$490,698.00	\$412,758.00	\$287,595.08	\$441,605.00	\$410,927.00		
	Changes made since last meeting \$85K dump truck removed							

AGENDA ITEM REPORT

Item 2 – Item(s) pulled from consent agenda

Meeting Date: August 17, 2020 Department: Administration

Discussion Action

Budgeted Expense: YES NO N/A

Submitted by: Staff

Amount: N/A

Attachments:

None

Agenda Item / Topic:

ITEM 2. *DISCUSSION/ACTION* – Consideration of any item(s) pulled from the Consent Agenda for individual consideration and action.

Discussion / Justification:

All consent items are attached for Council consideration. Any items pulled from the Consent agenda will be reviewed under this item.

Recommendation / Staff Comments:

Staff recommends approval.

Sample Motion(s):

I move to approve . . .