

CITY OF OVILLA MINUTES

Monday, March 09, 2020

Regular City Council Meeting

105 S. Cockrell Hill Road, Ovilla, TX 75154

Mayor Dormier called the Regular Council Meeting of the Ovilla City Council to order at 6:30 p.m., with notice of the meeting duly posted. Mayor Dormier made the following public announcement asking all individuals to be cognizant of the two signs at the entrance to the Council Chamber room referencing Sections 30.06 and 30.07 of the Penal Code, *persons licensed under Subchapter H, Chapter 41.1, Government Code may not enter this property with a concealed handgun nor enter this property with a handgun that is carried openly.*

The following City Council Members were present:

Rachel Huber	Council Member, Place 1
Dean Oberg	Council Member, Place 2
David Griffin	Mayor Pro Tem, Place 3
Doug Hunt	Council Member, Place 4
Michael Myers	Council Member, Place 5

Mayor Dormier noted the presence of Council Members, thus constituting a quorum. City Secretary, department directors and various staff were also present.

CALL TO ORDER

Mayor Pro Tem Griffin gave the invocation and, PL1 Huber led the reciting of the U.S. Pledge of Allegiance and the Pledge to the Texas Flag.

PRESENTATIONS, ANNOUNCEMENTS & COMMENTS

There were no presentations.

Citizen Comments:

1. Mr. Brad Norman – 1551 White Rock Dr. Midlothian, TX 76065
Ellis County Sheriff Candidate introduced himself, and letting council and citizens know in May 26, 2020 there will be a Run-Off Election
2. Ms. Jimmie Wade, 606 Creekview Circle, voiced multiple concerns:
 - a. Roads – need shoulders
 - b. Parks – subdivisions need to take over own parks
 - c. Sell City property “White house”
 - d. Clean up all junk areas, trash on 664
 - e. Plan ahead for City
 - f. Public Works – move department to Duncanville Road

CONSENT AGENDA

The following items may be acted upon in one motion. No separate discussion or action is necessary unless requested by a Council Member, in which event those items will be pulled from the consent agenda for individual consideration on the regular agenda during this meeting.

1. Resolution R2020-05 authorizing continued participation with the Steering Committee of Cities served by ONCOR; and authorizing the payment of seven cents per capita to the Steering Committee to fund regulatory and related activities related to ONCOR Electric Delivery Company, LLC.
2. Contract extension with Eddie Peacock PLLC for accounting services.

PL4 Hunt moved to approve the consent items as presented. PL5 Myers seconded the motion.
No oppositions, no abstentions.

REGULAR AGENDA

- ITEM 1. DISCUSSION/ACTION** – Consideration of and action on an agreement to match funds if awarded by the AFG Grant, for Personal Protective Equipment (PPE) in the amount of \$4,357, authorizing Chief Kennedy to execute grant documents.

Fire Chief Kennedy explained that the documents are to be submitted on March 13, 2020. The rental program for PPE is currently active through May 2020.

PL2 Oberg moved to approve Chief Kennedy to execute grant documents with the Service Agreement to match funds if awarded by the AFG Grant for Personal Protective Equipment in the amount of \$4,357 as presented, seconded by PL1 Huber.

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

- ITEM 2. DISCUSSION/ACTION** – Consideration of and action on a contract agreement with Target Solutions LLC., a web-based equipment check software that integrates with current incident reporting software Emergency Reporting, authorizing Chief Kennedy to execute, effective immediately.

Chief Kennedy explained that this company would be an update to the current software and it would allow the Department to move away from paper in the tracking of records. There is barcode capability which also helps with cutting the amount of time on preparing reports. He stated that the City of Red Oak has made the transition to this software and is very satisfied with it.

PL5 Myers moved to approve allowing Chief Kennedy to execute the Service Agreement with Target Solutions, LLC. to integrate with current incident reporting software as presented. Seconded by PL2 Oberg.

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

- ITEM 3. DISCUSSION/ACTION** – Receive recommendation report from the Planning and Zoning Commission to consider and act on a preliminary plat application submitted by Clyde Hargrove for Broadmoor Estates Subdivision, Ovilla, Ellis County, Texas.

Tony Shaw – Builder/Developer explained will keep entry appearance as presented and add adjustment to the Developer Agreement.

PL4 Hunt moved to approve the Preliminary Plat for Broadmoor Estates Subdivision with either wood or masonry or iron screening wall, seconded by PL1 Huber.

One opposition, no abstentions.

VOTE: The motion to approve carried unanimously: 4-1.

- ITEM 4. DISCUSSION/ACTION** – Consideration of and Action on a request filed by Mr. Ed Harrison for a Meritorious Exception to place a pole sign on 664 and 100 Ovilla Creek Court, authorizing the City Manager to execute said permit.

Code Enforcement Mike Dooley explained that the sign in question went up without a permit.

The construction of the sign does not meet the requirements for the city however, there was discussion on other subdivisions under construction as well as in the past have used the same type of sign. There are 3 lots left to be purchased and built on in this area.

*Richard Dormier, Mayor
Rachel Huber, Place One
Dean Oberg, Place Two*

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*Doug Hunt, Place Four
David Griffin, Place Three
Michael Myers, Place Five*

PL4 Hunt moved to approve the Meritorious Exception filed by Ed Harrison to place a pole sign on 664 and 100 Ovilla Creek Court, authorizing the City Manager to execute said permit for a period of 1 (one) year with a double permit fee, seconded by PL5 Myers.

One opposition, no abstentions.

VOTE: The motion to approve carried unanimously: 4-1.

ITEM 5. DISCUSSION/ACTION – Consideration of and Action on Ordinance 2020-05 of the City Council of the City of Ovilla, Texas, declaring unopposed candidates in the May 02, 2020 General City Election elected to office: canceling the election; providing a savings clause; providing a severability clause; and providing an effective date.

DISCUSIÓN/ACCIÓN – Consideración de una Acción a partir de la Ordenanza 2020-05 una ordenanza de la ciudad de ovilla, texas, declarando a los candidatos sin oposición en la elección general de la ciudad del 02 de mayo de 2020 elegidos para el cargo; cancelando la elección; proporcionando una cláusula de salvaguardia; proporcionando una cláusula de separabilidad; y proporcionando una fecha efectiva.

It was explained that Texas Election Law allows for cancelations of Elections if there is no one running in opposition of incumbents.

PL5 Myers moved to approve the Ordinance 2020-05 of the City of Ovilla, Texas, declaring unopposed candidates in the May 02, 2020 General City Election as presented, seconded by PL2 Oberg.

No opposition, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

ITEM 6. DISCUSSION/ACTION – Consider a proposal to allow a Boy Scout Eagle Project to be constructed in Heritage Park or some other City facility.

A representative of Troop 520 Tyler Homuth gave a presentation for several different ideas on a Flagpole project to be placed in tribute to 1st Responders. At this time citizen Jimmie Wade offered to fund the option of 3 poles – one for each flag – to be placed for the project. She added that the lighting for the flags needed to be a fundraiser project and taken care of by the City of Ovilla. The placement of the poles was not established and will be revisited by Council at a later date.

PL5 Myers moved to approve the concept of the proposal as presented and will bring back at a later date for location within the next 90 days, seconded by PL2 Oberg.

No opposition, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

ITEM 7. DISCUSSION/ACTION – Consideration of any item(s) pulled from the Consent Agenda for individual consideration and action.

None

IV. STAFF REPORTS

- **Department Activity Reports / Discussion**

- Police Department

Chief B. Windham

- Fire Department

Chief B. Kennedy

- Public Works

Water Superintendent D. Durham

- 1. Water/wastewater

Street Superintendent Johnny Cruz

- 2. Streets/Drainage/Parks

Richard Dormier, Mayor

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Rachel Huber, Place One

Dean Oberg, Place Two

Doug Hunt, Place Four

David Griffin, Place Three

Michael Myers, Place Five

- Administration
 1. Monthly Code/Animal Control Reports Code/AC Officer M. Dooly
 2. Monthly Municipal Court Report City Secretary G. Miller

**PL4 Doug Hunt wanted to make comment to Chief Kennedy regarding the management of the Fire Department. He expressed how impressive it was that the 50% of the part-time and volunteer firefighters have 3 years of service with the City of Ovilla. He also added that more than 25% have close to 7 years of service. He stated that it speaks highly of the leadership in the department and how it is run.

**PL4 Doug Hunt asked if Public Works could add the number of readings and re-reads they collect the monthly reports.

**PL5 Myers asked to staff to check with Govpilot on cost for modules on software for Animal Control. Code needs to be using tablet on Govpilot if offered. PL4 Hunt & PL2 Oberg inquired on 'junk vehicles' – wanted updates.

V. EXECUTIVE SESSION

The City Council of the City of Ovilla, Texas, reserves the right to meet in a closed session on any item listed on this Agenda should the need arise, pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).

A. Convene into Executive Session at 7:45 p.m.

Closed Meeting called pursuant to Texas Government Code §551.074 – Personnel Matters.

ITEM 1. **DISCUSSION/ACTION** – Deliberate the appointment, employment, evaluation, reassignment and/or duties of the Finance Director position.

ITEM 2. **DISCUSSION/ACTION** – Deliberate the appointment, employment, evaluation, reassignment and/or duties of the Public Works Director.

A. Reconvene into Regular (Open) Session at 8:38 p.m.

Mayor Pro Tem Griffin moved to approve City Manager's recommendations for employment of Finance Director Sharon Jungman, as well as employment of Public Works Director Jesus Badillo, seconded by PL4 Hunt.

No opposition, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

VII. REQUESTS FOR FUTURE AGENDA ITEMS AND/OR ANNOUNCEMENTS BY COUNCIL AND STAFF

None

ADJOURNMENT

PL2 Oberg moved to adjourn the meeting of March 09, 2020 seconded by PL4 Hunt. There being no further business, Mayor Dormier adjourned the meeting at 8:39 p.m.



ATTEST:

Richard Dormier, Mayor
Rachel Huber, Place One
Dean Oberg, Place Two

Richard Dormier, Mayor

Doug Hunt, Place Four
David Griffin, Place Three
Michael Myers, Place Five



Glennell Miller, City Secretary
Citizens Comments: attached
Executive Session filed separately.

Approved April 13, 2020

Mayor Richard Dormier
Place One Council, Rachel Huber
Place Two Council, Dean Oberg



Place Four Council, Doug Hunt
Place Five Council, Michael Myers
Place Three Council / Mayor Pro Tem, David Griffin

WELCOME TO THE CITY OF OVILLA CITIZENS FORUM

The Ovilla City Council and City Staff welcome you to a meeting of the Ovilla City Council.
Ovilla Council Meetings are open to the public and residents are encouraged to attend.

It is the policy of the City of Ovilla to give all individuals and lawful organizations an opportunity to formally address the Mayor and Council regarding any posted Agenda item or items not on the agenda. Each participant will be permitted to speak for a maximum of three minutes. Regarding non-agenda items, please be advised that the Mayor and Council cannot respond but may direct inquiries to staff for current policy or for later review.
The form must be complete.

DATE: March 9, 20 PHONE: 972 467-4413
DO YOU RESIDE WITHIN THE CITY LIMITS OF OVILLA? ☐ YES ☒ NO
NAME: Bred Norman
ORGANIZATION / DEPARTMENT: Running for Sheriff
ADDRESS: 1551 Whitlock Dr.
CITY / ZIP: Midlothian, TX 76065

Persons wishing to address the Mayor and Council concerning a posted agenda item must make a formal request by presenting a completed "Citizens Forum" form to the City Secretary at least 10 minutes prior to the beginning of the scheduled meeting. **The form must be complete.** At the discretion of the Mayor, those registered to speak may be called during the opening of the listed agenda item. Please check one of the three following options.

☒ I wish to address the Council during the Citizens Forum.

AGENDA ITEM(S) NUMBER: _____

_____ I wish to address the Council on this agenda item(s).

_____ I do not wish to address the Council, but would like to register the following opinion.

(Circle one) FOR AGAINST

Comments: _____

Would you be interested in serving on an appointed board or commission of the City of Ovilla?

_____ Yes ☒ No

The City Council convenes in regular session on the second Monday of each month at 6:30 P.M. unless otherwise noted. Special meetings may be called as deemed necessary to conduct business of the City.

"I authorize the city to release ALL information on this sheet to the public. (If no signature is provided, the City shall not release information that is protected under the Texas Public Information Act.) Signature [Signature]"

Mayor Richard Dormler
Place One Council, Rachel Huber
Place Two Council, Dean Oberg



Place Four Council, Doug Hunt
Place Five Council, Michael Myers
Place Three Council/ Mayor Pro Tem, David Griffin

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The form must be complete.

DATE: 3-9-2020 PHONE: 214-546-9532
DO YOU RESIDE WITHIN THE CITY LIMITS OF OVILLA? ☒ YES ☐ NO
NAME: Jimmie Wade
ORGANIZATION / DEPARTMENT: _____
ADDRESS: _____
CITY / ZIP: _____

Persons wishing to address the Mayor and Council concerning a posted agenda item must make a formal request by presenting a completed "Citizens Forum" form to the City Secretary at least 10 minutes prior to the beginning of the scheduled meeting. The form must be complete. At the discretion of the Mayor, those registered to speak may be called during the opening of the listed agenda item. Please check one of the three following options.

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