

CITY OF OVILLA MINUTES

Monday, June 08, 2020

Regular City Council Meeting

105 S. Cockrell Hill Road, Ovilla, TX 75154

In accordance with order of the Office of the Governor issued March 16, 2020, the CITY COUNCIL of the CITY OF OVILLA conducted a meeting at 6:30 PM, Monday, June 08, 2020 by telephone conference in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19). [There was no public access to the location described above.

The public was permitted to offer public comments telephonically as provided by the agenda and as permitted by the presiding officer during the meeting.

The following City Council Members were present:

Rachel Huber	Council Member, Place 1
Dean Oberg	Council Member, Place 2
David Griffin	Mayor Pro Tem, Place 3
Doug Hunt	Council Member, Place 4
Michael Myers	Council Member, Place 5

Mayor Dormier noted the presence of Council Members, thus constituting a quorum. City Secretary, department directors and various staff were also present.

CALL TO ORDER

PL4 Hunt gave the invocation and, Mayor Pro Tem Griffin led the reciting of the U.S. Pledge of Allegiance and the Pledge to the Texas Flag.

PRESENTATIONS, ANNOUNCEMENTS & COMMENTS

There were no presentations.

Citizen Comments:

Mrs. Dani Muckleroy – 608 Green Meadows- addressing Item 9

CONSENT AGENDA

The following items may be acted upon in one motion. No separate discussion or action is necessary unless requested by a Council Member, in which event those items will be pulled from the consent agenda for individual consideration on the regular agenda during this meeting.

1. Seasonal Mowing Contract with Mow Pro's, Ennis Texas.
2. Memorandum of Agreement between Lead Regional Advisory Council for Emergency Medical Task Force.
3. Minutes of the May 11, 2020 Regular City Council Meeting

PL2 Oberg made the motion to pull C1 for discussion and consideration and place as Item 14. PL5 Myers moved to approve the consent items #2 & #3 as presented. PL2 Oberg seconded the motion. *No oppositions, no abstentions.*

REGULAR AGENDA

ITEM 1. DISCUSSION/ACTION – Receive recommendation from the Boards and Commissions Appointment Review Committee and review the annual report to consider and act on volunteer board reappointments to serve another term on the Board of Adjustment and direct staff to solicit for new applicants.

Mayor Pro Tem Griffin moved to reappoint existing seats PL2, PL4 and to appoint applicant Steven Miner for the Board of Adjustment to Alternate position PL6 as presented, seconded by PL1 Huber.
No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

ITEM 2. DISCUSSION/ACTION – Receive recommendation from the Boards and Commissions Appointment Review Committee and receive the annual report to consider and act on volunteer board appointments and/or reappointments to serve a term on the Economic Development Corporation (EDC) and direct staff to solicit for new applicants.

PL4 Hunt moved to reappoint existing seats PL1, PL3 and PL7 and to appoint applicant Brandon Collet for the Economic Development Corporation to position PL5 as presented, seconded by PL2 Oberg.
No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

ITEM 3. DISCUSSION/ACTION – Receive recommendation from the Boards and Commissions Appointment Review Committee and receive the annual report to consider and act on volunteer committee appointments and/or reappointments to serve a term on the MDD (Municipal Development District Board) and direct staff to solicit for new applicants.

PL2 Oberg moved to reappoint existing seats PL1, PL3 and PL5 and to appoint applicant Gary Jones for the Municipal Development District Board to position PL2 as presented, seconded by PL4 Hunt.
No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

ITEM 4. DISCUSSION/ACTION Receive recommendation from the Boards and Commissions Appointment Review Committee and receive the annual report to consider and act on volunteer committee appointments and/or reappointment(s) to serve a term on the Ovilla Park Board Advisory Committee and direct staff to solicit for new applicants.

PL5 Myers moved to reappoint existing seats PL2, PL4 and to appoint applicant Sheila Domstead for the Park Board Advisory Committee to position PL1 as presented, seconded by PL4 Hunt.
No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

ITEM 5. DISCUSSION/ACTION – Receive recommendation from the Boards and Commissions Appointment Review Committee and receive the annual report to consider and act on volunteer board appointment and/or reappointments to serve a term on the Planning and Zoning Commission and direct staff to solicit for new applicants.

PL4 Hunt moved to reappoint existing seats PL2, PL4 and PL6 for the Planning & Zoning Commission as presented, seconded by PL1 Huber.
No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

ITEM 6. DISCUSSION/ACTION – Consideration of and action to approve a proposed Budget Calendar for Fiscal Year 2020-2021 budget preparations.

PL1 Huber moved to approve the proposed Budget Calendar for Fiscal Year 2020-2021 budget preparations as presented, seconded by PL2 Oberg.
No opposition, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

- ITEM 7. DISCUSSION/ACTION** – Consideration of and action to approve a design plan and cost estimate provided by Eikon Engineering for the relocation of the public works facility to the Elevated Storage Tower on Water Street.

There was much discussion regarding location of the equipment, as well as the building being a modular type metal building. Public Works was directed to get back in touch with Ramtech for estimates. They were also reminded to get the cost on 2 containers, pole barn specifications and estimates, and fencing as well.

No action was taken.

- ITEM 8. DISCUSSION/ACTION** – Consideration of and action to approve a design plan and cost estimate provided by Eikon Engineering for the City parking expansion, located at 701 W. Main Street.

Discussion started with the cost estimate being taken down to \$250,000. The concern was underground and detention, as well as having to cut out the road and would have to be done in 2 phases. The parking lot spaces were initially at 55 spaces but it was determined to be more cost effective to cut down that number.

Mayor Pro Tem Griffin moved to approve and proceed signing the contract for the city parking expansion with 55 parking spaces and remove irrigation and land scaping as presented, seconded by PL4 Hunt.

One opposition, no abstentions.

VOTE: The motion to approve carried unanimously: 4-1.

- ITEM 9. DISCUSSION/ACTION** – Consideration of and action to approve a design plan and cost estimate provided by Eikon Engineering for the Police Department Station expansion, located at 105 S. Cockrell Hill Road.

(This item was addressed before Item 8)

Citizen Dani Muckleroy @ 608 Green Meadows wanted to address council with her concerns. The first being that what was estimated would be too expensive for citizens and the second being that it was not good use of tax dollars. After hearing comments, the council proceeded to discuss options and concerns with staff as well as City Engineers Eikon. The cost of the estimated was questioned, however Mr. Stengel assured everyone it was only a rough estimate. The council members discussed how uncomfortable they were with the amounts and moving forward with this plan. The direction of the conversation was to move forward with Public Works being relocated first.

No action was taken

- ITEM 10. DISCUSSION/ACTION** – Consideration of and action declaring Police Unit 103, a 2010 Ford Crown Victoria Police Interceptor, as surplus property and determining the method of disposal or sale.

PL2 Oberg moved to approve surplus property as presented, seconded by PL5 Myers.

No opposition, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

- ITEM 11. DISCUSSION/ACTION** – Consideration of and action to apply for CARES ACT-CRF (Coronavirus Relief Fund), authorizing the Mayor to execute the required documents.

Richard Dormier, Mayor
Rachel Huber, Place One
Dean Oberg, Place Two

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Doug Hunt, Place Four
David Griffin, Place Three
Michael Myers, Place Five

PL5 Myers moved to approve applying for the CARES ACT-CRF as presented, seconded by PL2 Oberg.
No opposition, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

ITEM 12. DISCUSSION – Review and discuss potential project(s) for the Economic Development Corporation.

Topic for discussion was the property that was purchased by the city at 708 W. Main. Several options were brought up of what uses could be done with the property. It was decided that the information and request would need to be taken to the EDC for their input and direction.

No action was taken

ITEM 13. DISCUSSION – Review and discuss public safety salary surveys.

Fire Chief Kennedy and Police Chief Windham provided salary comparisons from other municipalities locally and of cities of similar size and economic status. With the upcoming budget they wanted Mayor and Council to understand where Ovilla was with these surveys. Following lengthy discussion, staff was directed to return to the next meeting with an action item to reflect the following salary adjustments:

Fire Department:

- Captains \$25 hourly
- Paramedics \$22 hourly
- Basic firefighter \$17

Police Department:

- Officer \$51,000 annually
- Sergeant \$63,000
- Lieutenant \$ 69,300
- Tenured Master Officer an additional \$500 month (Puente)

No action taken

(At this time Place 1 Rachel Huber had to leave the meeting)

ITEM 14. DISCUSSION/ACTION – Consideration of any item(s) pulled from the Consent Agenda for individual consideration and action.

Consent Item #1 - Seasonal Mowing Contract with Mow Pro's, Ennis Texas was pulled from Consent for council to address. Much of the discussion was directed toward the city taking care of the mowing instead of contracting it out, however after agreeing to remove spraying the weeds of fence lines, Mayor Dormier called for a motion:

PL2 Oberg moved to approve Consent C1 Seasonal Mowing Contract with Mow Pro's Ennis, TX. with the spraying of fence lines for weed treatment removed. Seconded PL4 Hunt.

No opposition, no abstentions.

VOTE: The motion to approve carried unanimously: 4-0.

IV. STAFF REPORTS

*Richard Dormier, Mayor
 Rachel Huber, Place One
 Dean Oberg, Place Two*

*Doug Hunt, Place Four
 David Griffin, Place Three
 Michael Myers, Place Five*

- Department Activity Reports / Discussion

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| • Police Department | Chief B. Windham |
| • Fire Department | Chief B. Kennedy |
| • Public Works | J. Kuykendall, Public Works Director |
| 1. Water/wastewater | |
| 2. Streets/Drainage/Parks | |
| • Administration | |
| 1. Monthly Code/Animal Control Reports | Code/AC Officer M. Dooly |
| 2. Monthly Municipal Court Report | City Secretary G. Miller |

V. EXECUTIVE SESSION


The City Council of the City of Ovilla, Texas, reserves the right to meet in a closed session on any item listed on this Agenda should the need arise, pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).

VII. REQUESTS FOR FUTURE AGENDA ITEMS AND/OR ANNOUNCEMENTS BY COUNCIL AND STAFF

1. Cindy Jones Park – replacement of playground equipment – change CIP

ADJOURNMENT

PL2 Oberg moved to adjourn the meeting of June 08, 2020 seconded by PL4 Hunt. There being no further business, Mayor Dormier adjourned the meeting at 9:43 p.m.


Richard Dormier, Mayor

ATTEST:


Glenn Miller, City Secretary



Approved August 10, 2020