

City of OVILLA City Council

Rachel Huber, Place One
Dean Oberg, Place Two

Richard Dormier, Mayor
David Griffin, Place Three, Mayor Pro Tem

Doug Hunt, Place Four
Michael Myers, Place Five

Friday, May 29, 2020

105 S. Cockrell Hill Road, Ovilla, TX 75154
5:00 P.M.

Teleconference Call

SUPPLEMENTAL NOTICE OF SPECIAL MEETING BY TELEPHONE CONFERENCE:

In accordance with order of the Office of the Governor issued March 16, 2020, the City Council of the CITY OF OVILLA will conduct the meeting scheduled at 5:00 PM, Friday May 29, 2020 by telephone conference in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19). [There will be no public access to the location described above.]

This supplemental written notice, the meeting agenda, and the agenda packet, are posted online at www.cityofovilla.org

The public dial-in number to participate in the telephonic meeting is:

United States: 1-346-248-7799

If you would like to join the meeting with your computer, tablet, or smartphone:

<https://zoom.us/j/99816847630>

Meeting ID: 998 1684 7630

The public will be permitted to offer public comments as provided by the agenda and as permitted by the presiding officer during the meeting.

A recording of the meeting will be made and will be available to the public in accordance with the Open Meetings Act upon written request.

AGENDA

NOTICE is hereby given of a *Special Meeting* of the City Council of the City of Ovilla, to be held on Friday, May 29, 2020 at 5:00 P.M. via teleconference, for the purpose of considering the following items:

I. CALL TO ORDER

- Invocation
- US. Pledge of Allegiance and TX Pledge

II. COMMENTS, PRESENTATIONS, ANNOUNCEMENTS

- None

- **Citizen Comments**

The City Council welcomes comments from Citizens. Those wishing to speak must sign in before the meeting begins. Speakers may speak on any topic, whether on the agenda or not. The City Council cannot act upon, discuss issues raised or make any decisions at this time. Speakers under citizen's comments must observe a three-minute time limit. Inquiries regarding matters not listed on the Agenda may be referred to Staff for research and possible future action.

IV. REGULAR AGENDA

City of *OVILLA* City Council

Rachel Huber, Place One
Dean Oberg, Place Two

Richard Dormier, Mayor
David Griffin, Place Three, Mayor Pro Tem

Doug Hunt, Place Four
Michael Myers, Place Five

ITEM 1. **DISCUSSION** – Review and discuss the City's municipal facilities needs.

ITEM 2. **DISCUSSION** – Review and discuss the City's street infrastructure.

V. **EXECUTIVE SESSION**

The City Council of the City of Ovilla, Texas, reserves the right to meet in a closed session on any item listed on this Agenda should the need arise, pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).

A. Convene into Executive Session.

Closed Meeting called pursuant to Texas Government Code §551.074 – Personnel Matters.


ITEM 1. **DISCUSSION/ACTION** – Deliberate the appointment, employment, evaluation, reassignment and/or duties of the Public Works Director position.

B. Reconvene into Regular (Open) Session

VII. **REQUESTS FOR FUTURE AGENDA ITEMS AND/OR ANNOUNCEMENTS BY COUNCIL AND STAFF**

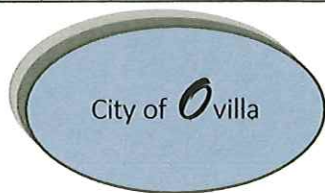
VIII. **ADJOURNMENT**

THIS IS TO CERTIFY THAT A COPY OF THE NOTICE OF the May 29, 2020 Special Meeting Agenda for City Council was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, www.cityofovilla.org, on the 26 day of May 2020 prior to 6:00 p.m., in compliance with Chapter 551, Texas Government Code.


G Miller, City Secretary

DATE OF POSTING: 5-26-2020 TIME: 5:00 am/pm
DATE TAKEN DOWN: _____ TIME: _____ am/pm





Ovilla City Council

AGENDA ITEM REPORT

Item 1

Meeting Date: May 29, 2020

Department: Administration

☒ Discussion ☐ Action

Budgeted Expense: ☐ YES ☐ NO ☒ N/A

Submitted By: P. Woodall, City Manager

Amount: N/A

Reviewed By: ☒ City Manager ☒ City Secretary ☐ Engineer

☐ Accountant

☒ Other: Public Works/Police Department

Attachments:

1. Estimates and photos of containers
2. Drawing updating the police and public works facility
3. Highlighted possibilities on the current CIP to move funding for this potential project.

Agenda Item / Topic:

ITEM 1. **DISCUSSION** – Review and discuss the City's municipal facilities needs.

Discussion / Justification:

This item was originally presented to Council multiple times. Staff suggested a workshop. In previous meetings staff presented Council with additional costs for containers and another drawing with intent to improve the police department's facility use, expansion, and relocation of the public works storage area and the city's retention room area.

The following topics are unknown:

- * Where to place Public Works.
- * Do we want to use containers for storage only?
- * Public Works Offices?
- * Police Station expansion
- * Public Parking Areas

Staff requests clear direction on the next step(s).

Recommendation / Staff Comments:

N/A

Sample Motion

Discussion Only.

Linda Harding

From: Daniel McBride <danielm@semi-trailers.net>
Sent: Thursday, January 9, 2020 8:53 AM
To: Linda Harding
Subject: 40 foot container pricing
Attachments: MAV1.png; MAV2.png; MAV3.png; MAV4.png; MAV5.png

Linda,
Thank you for your call this morning.

As I mentioned, we have 40' standard (8.5' tall) and 40' high cube (9.5' tall) which are used boxes that have been running freight across the ocean for several years.

We also have 40' high cube boxes (9.5' tall) which are called 1-trip units. This means they have run freight across the ocean from China to the US only once and are like new. I have attached pictures of that unit to this email.

Pricing is as follows:

40' STD - \$2500
40' HC - \$2650
40' HC (1-trip) - \$3650

I can deliver it to Ovilla for \$300.

Kindly let me know if you have any further questions.

Best regards,



Daniel McBride

Sales Operations Manager

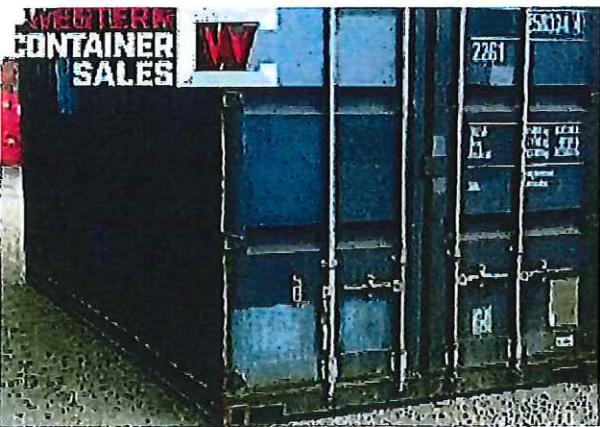
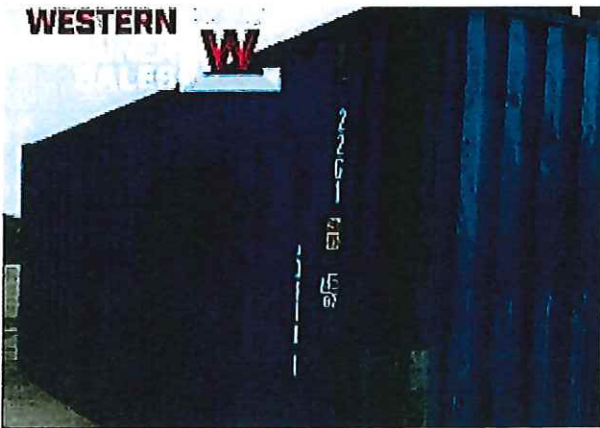
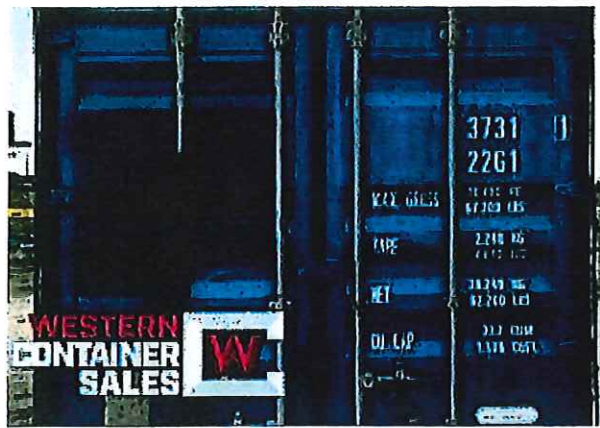
Semi-Trailer Big Box

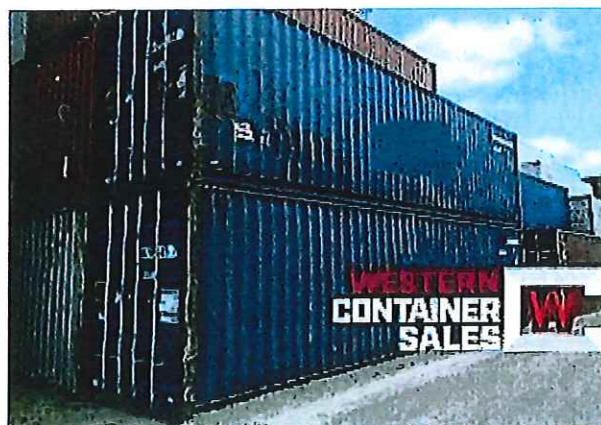
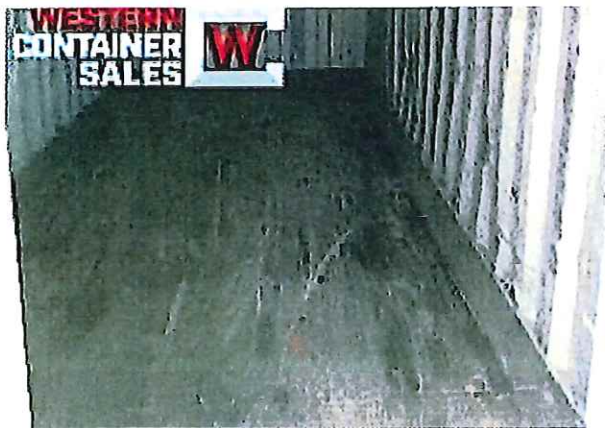
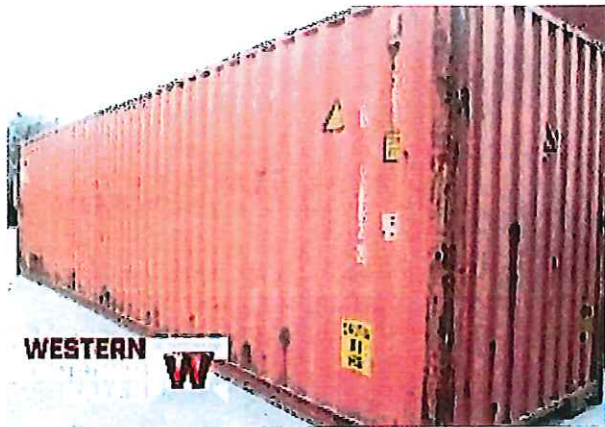
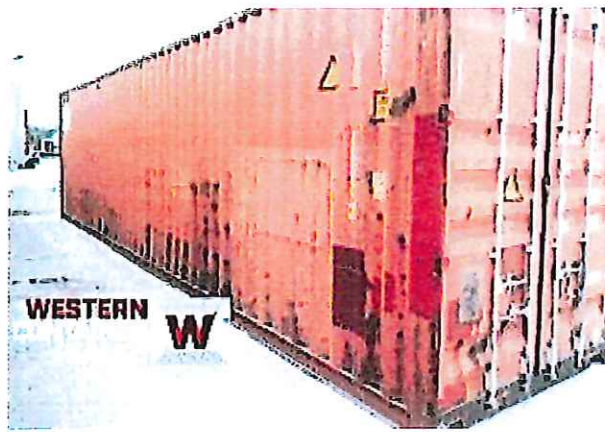
p: 972-525-3061 m: 650-575-4415

a: 6301 S. Interstate 45, Wilmer, Texas 75172

w: www.stsbbox.com/ e: danielm@semi-trailers.net

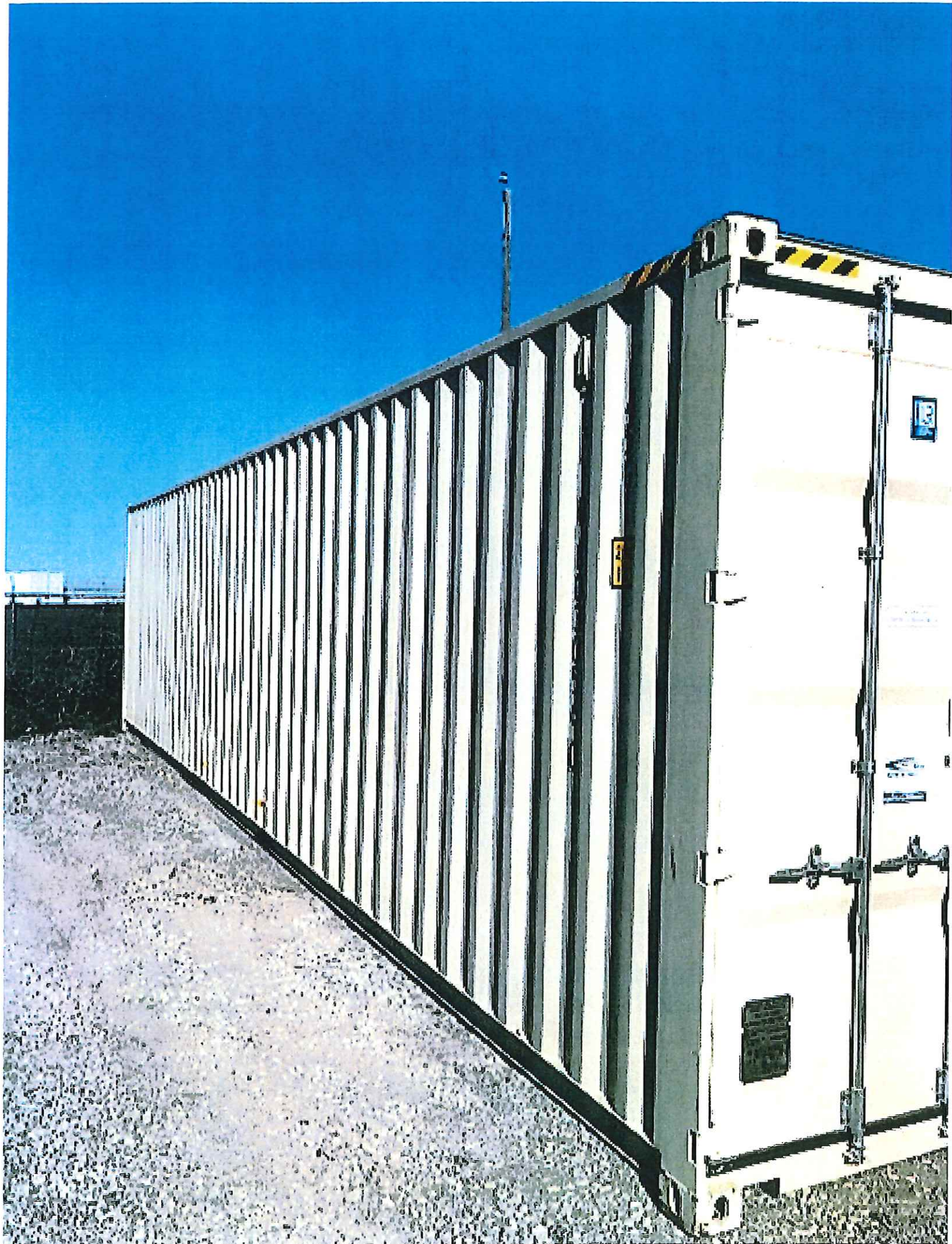


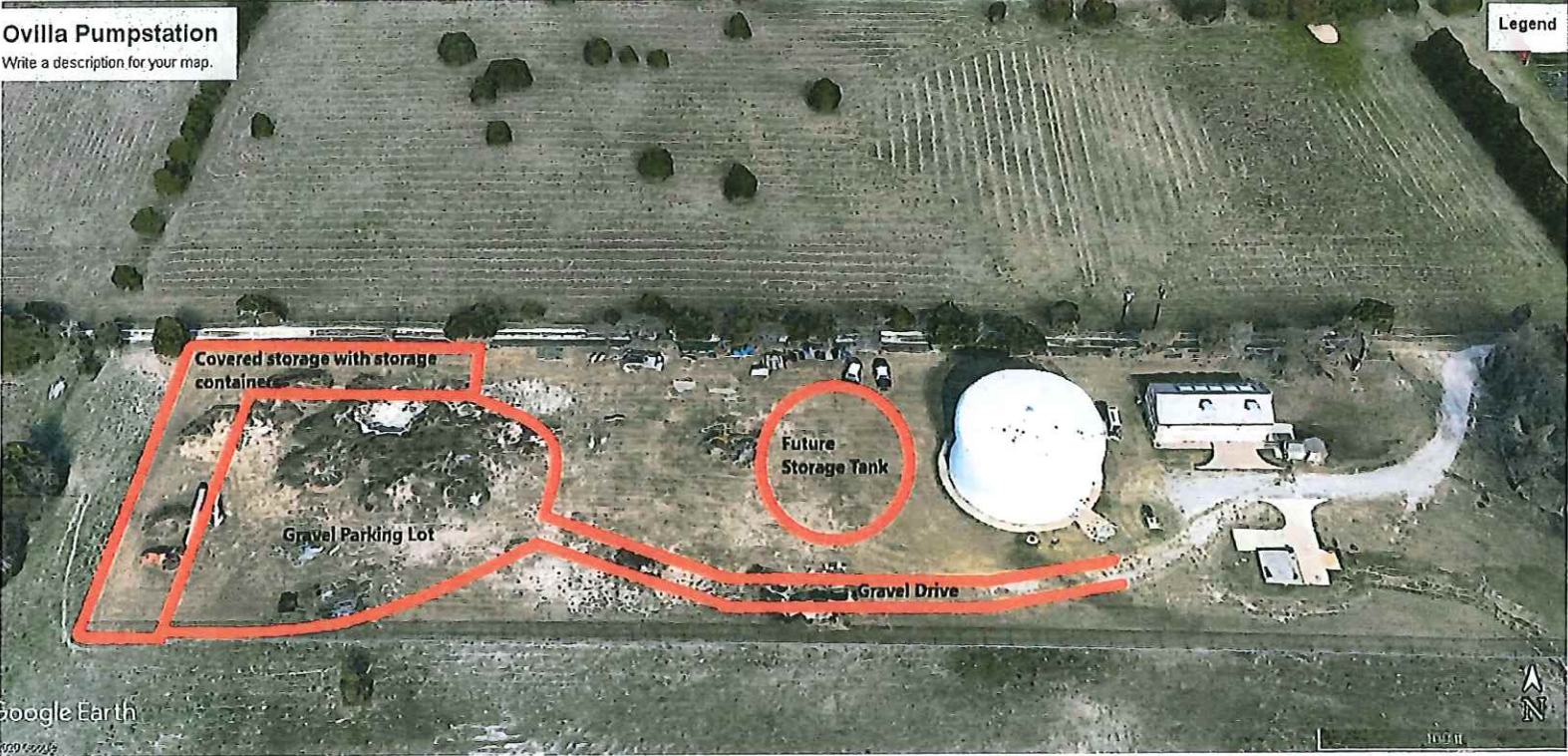












Ovilla Pumpstation
Write a description for your map.

Legend

Covered storage with storage
containers

Gravel Parking Lot

Future
Storage Tank

Gravel Drive

Google Earth



10-YEAR CAPITAL IMPROVEMENT PLAN (CIP)

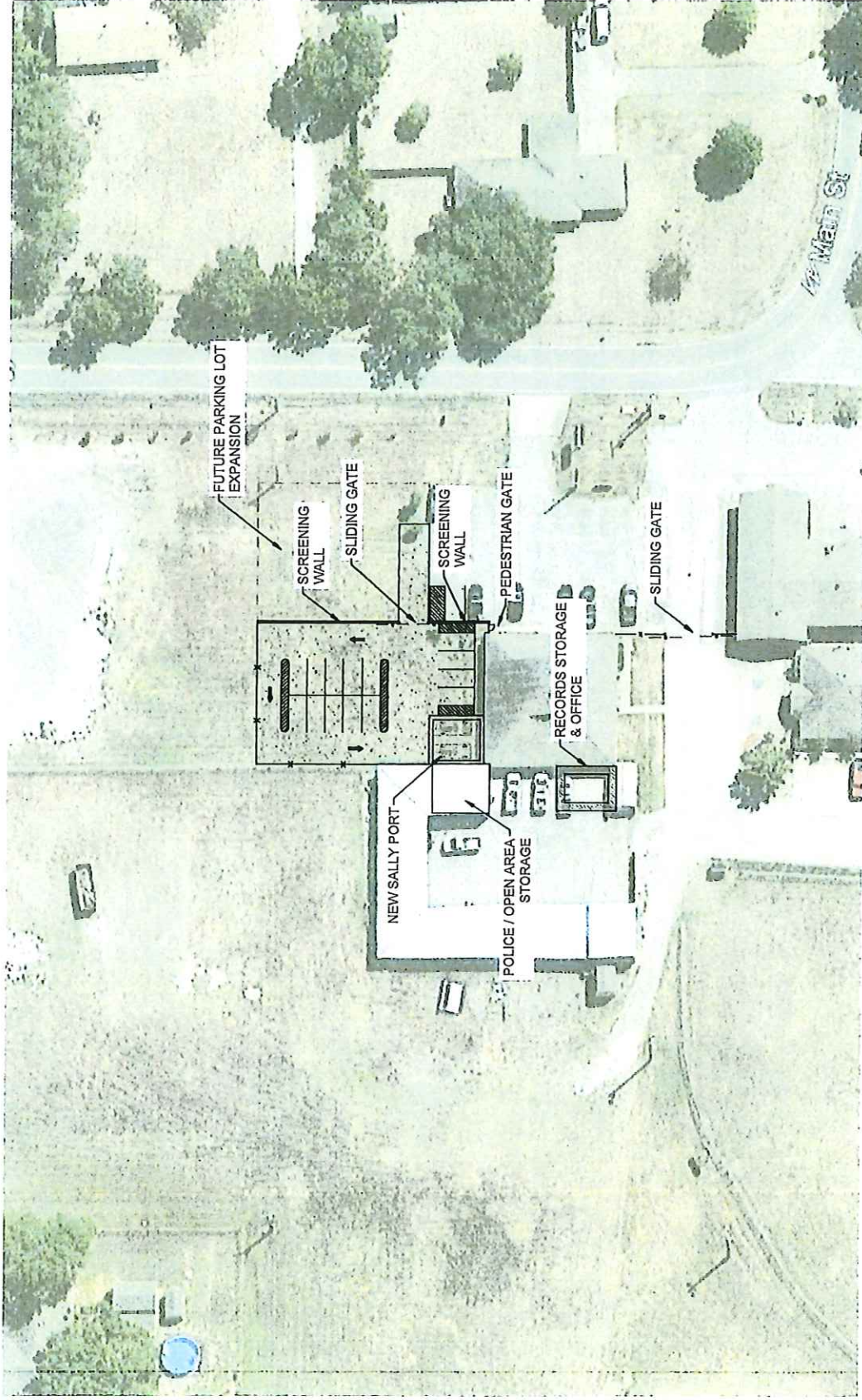
FY 2020

Street	Northwood		\$ 16,600.00
Street	Oakwood		\$ 75,300.00
Street	Willow Creek Ct		\$ 23,500.00
Street	Johnson Lane	Chip seal (\$226,000)	\$ 226,000.00
Street	Buckboard	North 1/2	\$ 57,300.00
Street	Georgetown	North 1/2	\$ 57,300.00
		(Budget 410,000)	\$ 456,000.00
Street	Various	Crack seal (Budget 68,000 Crack Seal/materials)	\$ 30,000.00
Street	Various	Drainage work (Budget 50,000)	\$ 50,000.00
	Main Street Bridge	Repair	
	Shiloh Road Bridge	Repair	
	Water Street Bridge	Repair (Budget \$305,000)	\$ 305,000.00
MDD	Parking Lot	(Budget 250,000)	\$ 250,000.00
Water	Various	Loop Lines	\$ 75,000.00
Park impact, Park, and EDC	Founders Park	Pavilion	\$ 125,000.00
Park Impact	Ashburne Glen	Equipment	\$ 20,000.00
Park Impact	Silver Spur	Equipment	\$ 15,000.00

FY 2019

Street	Westlawn Drive		\$ 70,000.00
Street	Greenwood Dr		\$ 35,000.00
Street	Holly Lane		\$ 30,000.00
Street	Slippery Elm Drive		\$ 72,000.00
Street	Dusty Oak Trail		\$ 15,000.00
Street	Willowood Ln		\$ 52,000.00
			\$ 274,000.00
Street	Various	Crack seal	\$ 10,000.00
Street	Various	Drainage work	\$ 5,000.00
Street	Westlawn Drive	Drainage work	\$ 16,000.00
	Main Street Bridge	Repair	
	Shiloh Road Bridge	Repair	
	Water Street Bridge	Repair	
Parks	Cindy Jones Park	Pavillion	\$ 75,000.00
Water		Loop Lines	\$ 25,000.00
EDC	Sewer Line extension	Hidden Valley	\$ 64,231.88
Sewer	Sewer Line Extension	Man hole lining	
MDD	12 inch Sewer Line Extension	Water St & Cockrell Hill to Westlawn	\$ 100,000.00

OVILLA POLICE STATION EXPANSION & REMODEL



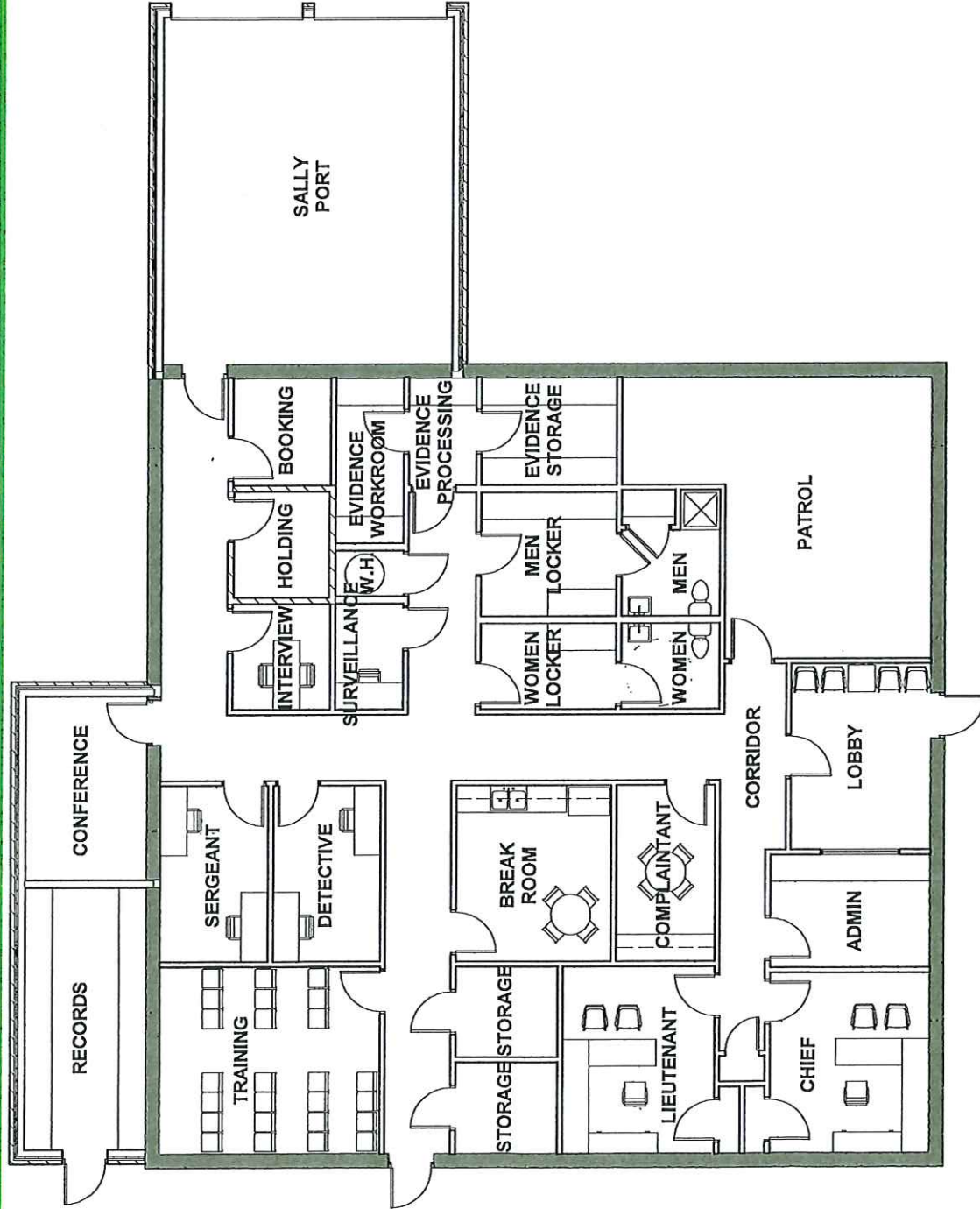
CONCEPTUAL DESIGN

DATE: 3/03/2020

EiKON

These drawings are not for construction purposes and intended for aesthetic design intent only. The designs shown are the property of EIKON Consulting Group, LLC. Any reproduction or use of these drawings without the written consent of EIKON Consulting Group, LLC is prohibited. This document is released for the purpose of initial review under the authority of ROBERT M. STENGELER, Texas Firm F-12799.

CITY OF OVILLA POLICE STATION



SCALE 1/8" = 1'-0"

CONCEPTUAL FLOOR PLAN
MARCH 6, 2020

These drawings are not for construction purposes and intended for aesthetic design intent only. The designs shown are the property of Eikon Consulting Group, LLC © Copyright 2020 and are not to be used or disclosed, in whole or in part, except in accordance with a contract, license, or agreement in writing with Eikon Consulting Group, LLC. This document is released for the purpose of public review under the authority of Atlanta B. Borey 20054, Texas Firm F-12759

OPINION OF PROBABLE COST

Date: March 6, 2020

City of Ovilla Conceptual Police Department Additions and Renovations Budget

APPROXIMATE BUILDING AREA (+/- SF)					2,600
Description	Unit/(\$)	Area/Length	Total	Comments	
Demo Cost	\$	15	15,000	Interior selective demolition	
Renovation Construction Cost	\$	90	126,000	Market cost to renovate	
Sally Port Addition	\$	145	123,250	2 Car Sally Port and Connection to Bldg	
Building Addition	\$	185	68,450	Records and Office Exterior Additions	
Site Work and Asphalt Paving	\$	20	231,000	Including sidewalks and striping	
Secure Screen Wall and Fencing	\$	174		New parking and between City Hall. Pre-manufactured screen wall enclosure. Cost of chain link fence is \$30/ft = \$10,888	
ADA Compliance Costs	\$	15	22,500	Site Repair/ADA improvements	
		Subtotal	\$ 648,840		
		Contractor Fee	15.00% \$ 97,326		
		Contractor Contingency	5.00% \$ 32,442		
		Bonding/General Liability/Builder's Risk	1.50% \$ 9,733		
		Subtotal	21.50% \$ 788,341	This would be the Contractor's Bid	
		Construction Materials Testing	1.00% \$ 6,488		
		FF&E	5.00% \$ 32,442		
		Subtotal	6.00% \$ 827,271		
		All Associated Design and Regulatory Fees	10.00% \$ 78,834		
Total Probable Cost			\$ 906,105		

NOTES

* This cost estimate is based on historical data from previous projects over the last 12-18 months for similar projects in size and scope. This is only an estimate and could be subject to changes in the economy and the market.

*Asbestos Testing and Abatement may be necessary

AGENDA ITEM REPORT

Item 2

Meeting Date: May 29, 2020

Department: Administration

☒ Discussion ☐ ActionBudgeted Expense: ☐ YES ☐ NO ☒ N/ASubmitted By: P. Woodall, City ManagerAmount: N/AReviewed By: ☒ City Manager ☒ City Secretary ☐ Engineer☒ Accountant ☐ Other**Attachments:**

1. Possibilities on the current CIP to move funding for potential projects.
2. Bank Balances Sheet prior to 2020.05.26

Agenda Item / Topic:ITEM 2. *DISCUSSION* – Review and discuss the City's street infrastructure.**Discussion / Justification:**

Mayor Pro Tem Griffins requested discussion....

Staff requests clear direction on the next step(s).

Recommendation / Staff Comments:

N/A

Sample Motion

Discussion Only.

10-YEAR CAPITAL IMPROVEMENT PLAN (CIP)

FY 2020					Fund Budgeted	Account #	Amount Budgeted
Street	Northwood		\$	16,600.00	120-Street	120-55-57460	46,000.00
Street	Oakwood		\$	75,300.00	100 GF	100-50-55560	50,000.00
Street	Willow Creek Ct		\$	23,500.00	100 GF	100-50-57460	410,000.00
Street	Johnson Lane	Chip seal (\$226,000)	\$	226,000.00			
Street	Buckboard	North 1/2	\$	57,300.00			
Street	Georgetown	North 1/2	\$	57,300.00			
		(Budget 410,000)	\$	456,000.00			506,000.00
Street	Various	Crack seal (Budget 68,000 Crack Seal/materials)	\$	30,000.00			
Street	Various	Drainage work (Budget 50,000)	\$	50,000.00			
	Main Street Bridge	Repair					
	Shiloh Road Bridge	Repair					
	Water Street Bridge	Repair (Budget \$305,000)	\$	305,000.00	100 GF	100-50-57463	305,000.00
MDD	Parking Lot	(Budget 250,000)	\$	250,000.00	500 MDD	500-10-9109216	250,000.00
Water	Various	Loop Lines	\$	75,000.00	200	200-75-57470	75,000.00
Park Impact, Park, and EDC	Founders Park	Pavilion	\$	125,000.00	600 EDC	600-10-8109216	75,000.00
Park Impact	Ashburne Glen	Equipment	\$	20,000.00	600-EDC	600-10-8109217	30,000.00
Park Impact	Silver Spur	Equipment	\$	15,000.00			Park Equip.

MDD Reconciliation

Bank Balance as of 5-26-20	399,616.34
Capital Improvements	<u>(250,000.00)</u>
Net Balance remaining	149,616.34
Other Budgeted expenses for year	<u>(51,030.00)</u>
Balance Left	98,586.34

Note: additional revenue received after 5-26-20 from Sales tax and interest is not calculated into this amount

EDC Reconciliation

Bank Balance as of 5-26-20	542,448.73
Park Pavillion	(75,000.00)
Main St. Sewer	(150,000.00)
Park Equipment	(30,000.00)
Monument Signs	(30,000.00)
Branding & Way Finding	(24,000.00)
Water St. Sewer	(15,000.00)
Net Balance remaining	<u>218,448.73</u>
Other Budgeted expenses for year	<u>(58,500.00)</u>
Balance Left	159,948.73

Note: additional revenue received after 5-26-20 from Sales tax and interest is not calculated into this amount