

City of OILLA City Council

*Rachel Huber, Place One
Dean Oberg, Place Two*

*Richard Dormier, Mayor
David Griffin, Place Three, Mayor Pro Tem*

*Doug Hunt, Place Four
Michael Myers, Place Five*

Monday, December 09, 2019

105 S. Cockrell Hill Road, Ovilla, TX 75154

6:30 P.M.

Council Chamber Room

AGENDA

NOTICE is hereby given of a Regular Meeting of the City Council of the City of Ovilla, to be held on Monday, December 09, 2019 at 6:30 P.M. in the Ovilla Municipal Building, Council Chamber Room, 105 S. Cockrell Hill Road, Ovilla, Texas, 75154, for the purpose of considering the following items:

I. CALL TO ORDER

- Invocation
- US. Pledge of Allegiance and TX Pledge

II. COMMENTS, PRESENTATIONS, ANNOUNCEMENTS

Proclamation:

1. Ovilla Christian School Volleyball Team Class 2A Championship Wins

• **Citizen Comments**

The City Council welcomes comments from Citizens. Those wishing to speak must sign in before the meeting begins. Speakers may speak on any topic, whether on the agenda or not. The City Council cannot act upon, discuss issues raised or make any decisions at this time. Speakers under citizen's comments must observe a three-minute time limit. Inquiries regarding matters not listed on the Agenda may be referred to Staff for research and possible future action.

III. CONSENT AGENDA

The following items may be acted upon in one motion. No separate discussion or action is necessary unless requested by a Council Member, in which event those items will be pulled from the consent agenda for individual consideration on the regular agenda during this meeting.

IV. REGULAR AGENDA

ITEM 1. **DISCUSSION/ACTION** – Case PZ19.12. Receive recommendation report from the Planning and Zoning Commission to consider and act on a final plat application submitted by Massey Shaw Development for Bryson Manor Phase III, Ovilla, Ellis County, Texas.

ITEM 2. **DISCUSSION/ACTION** – Consideration of and action directing staff to move forward with the Water Street Bridge repair project and construction plans for the RFP.

ITEM 3. **DISCUSSION** – Receive report from Park Board Chair Brian Treadaway to review and discuss Park Board goals and new ideas for future community events.

ITEM 4. **DISCUSSION/ACTION** – Consideration of and action on the creation of and funding of a Street/Park Superintendent position in Public Works Department.

ITEM 5. **DISCUSSION/ACTION** – Consideration of and action on Resolution R2019-26 approving an updated organizational chart.

ITEM 6. **DISCUSSION/ACTION** – Consideration of and action to approve Outdoor Weather Alert Siren System maintenance and software update.

ITEM 7. **DISCUSSION** – Review and discuss the City's municipal facilities needs.

City of O'VILLA City Council

*Rachel Huber, Place One
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*Richard Dormier, Mayor
David Griffin, Place Three, Mayor Pro Tem*

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V. STAFF REPORTS

- Department Activity Reports / Discussion
 - Police Department
 - Fire Department
 - Public Works
 - Finance
 - Administration
 - 1. Monthly Code/Animal Control Reports
 - 2. Monthly Municipal Court Report

Chief B. Windham
Chief B. Kennedy
Interim PW Director D. Durham
Accountant L. Harding

Code/AC Officer M. Dooley
City Secretary P. Woodall

VI. EXECUTIVE SESSION

EXECUTIVE SESSION
The City Council of the City of Ovilla, Texas, reserves the right to meet in a closed session on any item listed on this Agenda should the need arise, pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).

A. Convene into Executive Session.

Closed Meeting called pursuant to Texas Government Code §551.074 – Personnel Matters.

ITEM 1. DISCUSSION/ACTION – Deliberate the appointment, employment, evaluation, reassignment and/or duties of the City Secretary/Acting City Manager.

Closed Meeting called pursuant to Texas Government Code §551.074 – Personnel Matters.

ITEM 2. *DISCUSSION/ACTION* – Deliberate the appointment, employment, evaluation, reassignment and/or duties of the Public Works Director.

Closed Meeting called pursuant to Texas Government Code §551.071 – Consultation w/Attorney.

ITEM 3. DISCUSSION/ACTION – Consultation with the City Attorney regarding contemplated employment law litigation and settlement offer.

B. Reconvene into Regular (Open) Session

VII. REQUESTS FOR FUTURE AGENDA ITEMS AND/OR ANNOUNCEMENTS BY COUNCIL AND STAFF

VIII. *ADJOURNMENT*

THIS IS TO CERTIFY THAT A COPY OF THE NOTICE OF the December 09, 2019 Regular City Council Agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, www.cityofvilla.org, on the 6th day of December 2019 prior to 6:00 p.m., in compliance with Chapter 551, Texas Government Code.



Paula West

DATE OF POSTING: 12-06-2019 TIME: 10:00 am/pm
DATE TAKEN DOWN: TIME: am/pm

City of OILLA City Council

*Rachel Huber, Place One
Dean Oberg, Place Two*

*Richard Dormier, Mayor
David Griffin, Place Three, Mayor Pro Tem*

*Doug Hunt, Place Four
Michael Myers, Place Five*

This facility is wheelchair accessible. If you plan to attend this public meeting and have a disability that requires special arrangements, please call 972-617-7262 at least 48 hours in advance. Reasonable accommodation will be made to assist your needs. PLEASE SILENCE ALL CELL PHONES & OTHER ELECTRONIC EQUIPMENT WHILE THE CITY COUNCIL MEETING IS IN SESSION.

Pursuant to section 30.06, penal code (trespass by holder of license to carry a concealed handgun), a person licensed under subchapter h, chapter 411, government code (concealed handgun law), may not enter this property with a concealed handgun.

De conformidad con lo establecido en el artículo 30.06 del Código Penal (entrar sin autorización en una propiedad por parte de un titular de un permiso para portar armas ocultas) una persona con licencia bajo el subcapítulo h, capítulo 411 del código de gobierno (ley de portación oculta de armas), no puede entrar en esta propiedad portando una arma oculta.

Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may NOT enter this property with a handgun that is carried openly.

Conforme a la sección 30.07, del código Penal (entrada sin autorización por titular de licencia con una pistola visible) una persona con licencia bajo el subcapítulo h, capítulo 411 del código de gobierno (ley de licencias de pistolas), no puede entrar en sta propiedad con una postola visible.



PROCLAMATION

I, Richard A. Dormier, Mayor of the City of Ovilla, take great pleasure in congratulating the OVILLA CHRISTIAN SCHOOL VOLLEYBALL TEAM for winning their second in a row TAPPS (Texas Association of Private Parochial Schools) Class 2A State Championship on November 8, 2019 at Waco's University High School.

WHEREAS, The Lady Eagles capped another season with a straight-set win over Austin Waldorf School for the second year in a row; and

WHEREAS, four players were chosen as part of the 12 player all-tournament squad: Audrey Nunes, Tessa Henry, Molly Echard and Halle Jessie. Ovilla Christian finished this season with a 29-7-5 record; and

WHEREAS, the 13 players on the roster as well as 2 managers lead by coach Mollie McBride on the Ovilla Christian School Volleyball Team have represented the citizens of Ellis County and the City of Ovilla in achieving the highest honors for a high school volleyball team; and

WHEREAS, these team members serve as role models to all youth. The dedication of the team to practice, teamwork, high goals, hard work and mental attitude serve as an example to all Ellis County students; and

WHEREAS, the students and supporting staff of Ovilla Christian School have shown great leadership and dedication. Their fellow students have supported them in an enthusiastic manner that does Ovilla Christian School and all of Ellis County proud.

NOW THEREFORE, I, Richard A. Dormier, Mayor of Ovilla, on behalf of the entire Ovilla City Council, do hereby recognize November 20, 2019, as Ovilla Christian School Volleyball Day.



IN WITNESS WHEREOF, I hereby affix my signature this 20th day of November in the year of our Lord two thousand nineteen.



Richard A. Dormier, Mayor
City of Ovilla

*Mayor Pro Tem/Place 3 David Griffin,
Place 1 Council Rachel Huber, Place 2 Council Dean Oberg
Place 4 Council Doug Hunt, Place 5 Council Michael Myers*

AGENDA ITEM REPORT

Item 1

Meeting Date: December 09, 2019

Department: Administration/Code

Discussion Action

Budgeted Expense: YES NO N/A

Submitted By: P. Woodall, City Secretary/Interim CM

Amount: N/A

Reviewed By: Interim CM

Other: M. Dooly, D. Durham

Attachments:

1. Final Plat, Application & Documents
2. Planning & Zoning Recommendation Sheet

Agenda Item / Topic:

ITEM 1. **DISCUSSION/ACTION** – Case PZ19.12. Receive recommendation report from the Planning and Zoning Commission to consider and act on a final plat application submitted by Massey Shaw Development for Bryson Manor Phase III, Ovilla, Ellis County, Texas.

Discussion / Justification:

SUBDIVISION NAME: Final Plat Information
OWNER: Bryson Manor Phase 3
ENGINEER: Massey Shaw Development
APPLICATION DATE: Michael Westfall, Civil Engineer
LOCATION: November 26, 2019
UTILITIES: Terminus of Bryson Manor Drive
ZONING: Ovilla water / Sardis Water
PROPOSED LAND USE: R15
MAJOR THOROUGHFARE: Residential Subdivision
Highway 664 Ovilla Road
APPLICANT'S PROPOSAL: Develop 113 lots 111 residential home sites with 2 HOA lots. Total area in subdivision is 74.4 acres in the city limits of Ovilla.

This is the 3rd phase of Bryson Manor – origination in October 2019. This phase is consistent with city code residential building requirements and in accordance with the Development Agreement.

Recommendation / Staff Comments:

Staff recommends approval.

Sample Motion(s):

I move to APPROVE/ DENY PZ CASE 2019.12. a final plat application submitted by Massey Shaw Development for Bryson Manor Phase III, Ovilla, Ellis County, Texas.

CITY OF OVILLA
APPLICATION FOR FINAL PLAT APPROVAL



Final Plat

Applicant Michael Westfall _____ Phone 214-846-9397 _____

Mailing Address PO BOX 250485, Plano, TX 75025 _____

Applicant's Interest in Property Civil Engineer _____
(owner, agent, lessee, option to buy, etc.)

Engineer or Land Planner (same as applicant) _____ Phone _____

Mailing Address _____

Location of Property terminus of Bryson Manor Drive _____

City Limits Extraterritorial Jurisdiction (ETJ)

Subdivision Name Bryson Manor Phase 3 _____

Area in Subdivision: 74.4 Total Acres 74.4 Number of Lots 113 Average Lot Size 21,656

Fee Due City for Application \$ 6,050 calculated as follows:

Final Plat

\$ 400 Application Fee

\$ 50 per lot X 113 total number of lots, plus

\$ 50 per acre X _____ each acre not designated as a subdivision lot (not to include streets)

- Plus \$50 per acre not designated as a subdivision lot (Residential)
- Plus 100% of engineering costs associated with review in excess of amount paid in initial fees.

Inspection Fees (inspection of utilities, infrastructure, etc.) Calculated by multiplying the cost estimate of the subdivision improvements by the applicable percentage.

| Subdivision Improvements Cost Estimate | Applicable Percentage |
|--|-----------------------|
| \$200,000 or less | 3.20 |
| \$200,001 to \$400,000 | 3.10 |
| \$400,001 to \$600,000 | 3.00 |
| More than \$600,000 | 2.90 |

CITY OF OVILLA
APPLICATION FOR FINAL PLAT APPROVAL



Minimum Fee:

| | |
|------------------------------------|------------|
| 1. Standard subdivision procedure: | \$3,750.00 |
| 2. Short form procedure: | \$400.00 |

Plat amendment:

| | |
|---------------------|--|
| 1. Application fee: | \$400.00 |
| 2. Engineering fee: | \$50.00 per lot residential \$50.00 per lot non residential |

(Plus, 100% of engineering costs associated with review in excess of amount paid above)

Plat vacation: \$275.00

Traffic impact analysis review: \$450.00

(Plus, 100% of engineering costs associated with TIA)

Tree plan review: \$25.00 per lot

County filing fee – actual cost

Variance request (per item) \$150.00

Received on 11.20.2019

Official Filing Date 11.20.2019

City of Ovilla
105 S. Cockrell Hill Road
Ovilla, TX 75154
972.617.7262
FAX: 972.515.3221



CITY MAP
LEGEND
SHEET 2

PLAT RECORDS, ELLIS COUNTY, TEXAS
SHEET 2, ELLIS COUNTY, TEXAS

LANDMARK
CORNERS
(UNLESS OTHERWISE STATED
ST FOR CORNER)

LAND
LOT
SECTION
UTILITY DASMENT
WATER GAGEDMENT

PTY



LEGEND

URBAN RESIDENTIAL, ELLIS COUNTY, TEXAS
URBAN, ELLIS COUNTY, TEXAS
URBAN, ELLIS COUNTY, TEXAS
MONUMENT
ROCK WITH YELLOW CAP STAMPED
(UNLESS OTHERWISE NOTED)
SET FOR CORNER
FOUND
CUT
EASEMENT
& UTILITY EASEMENT
SEWER EASEMENT



GRAPHIC SCALE

(IN FEET)

1 inch = 100 ft.

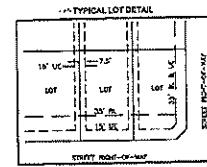
ALL THE TEXAS STATE PLANE COORDINATE
CENTRAL ZONE 4207 AS DEFINED FROM GFS

SHALL BE MONUMENTED WITH A BRONZE IRON
STAMPED 7010 6516 UNLESS OTHERWISE

SUBJECT TO MANDATORY HOMEOWNERS
COMMON AREA LOTS WILL BE MAINTAINED BY

ANY LOT WITHIN THIS ADDITION BY METED
ON STATE LAW AND CITY ORDINANCE AND
NOT WITHHOLDING OF UTILITY SERVICES

WITHIN ZONE X (UNSHACKLED), DEFINED AS
BE OUTSIDE THE 825' ANNUAL CHANCE
DEFINED BY THE FEDERAL HOMELAND
MAPPING CO. (FHC) SURVEY MAP, FIRM
TV, PANEL NO. 46139200000, DATED JUNE 21,
1998, TEXAS AND INCORPORATED AREAS
AND OTHER APPROPRIATE FEDERAL, STATE AND
LOCAL GOVERNMENT DOCUMENTS. THE PROPERTY
OWNER DOES NOT CERTIFY TO THE ACCURACY
OR ROAD NOT CERTIFY TO THE ACCURACY
OR ROAD PROVIDED BY FEMA AND ASSUMED NO
DRAIN.



DAVID GLENN DICKSON
INSTRUMENT NO. 1720093
O.P.R.C.C.I.

PETER H. BUCCHANG
AND JOYCE H. BUCCHANG
VOLUME 2513, PAGE 282
ORIGIN.

38°21'40"E
30.65"

40' W.C.D.

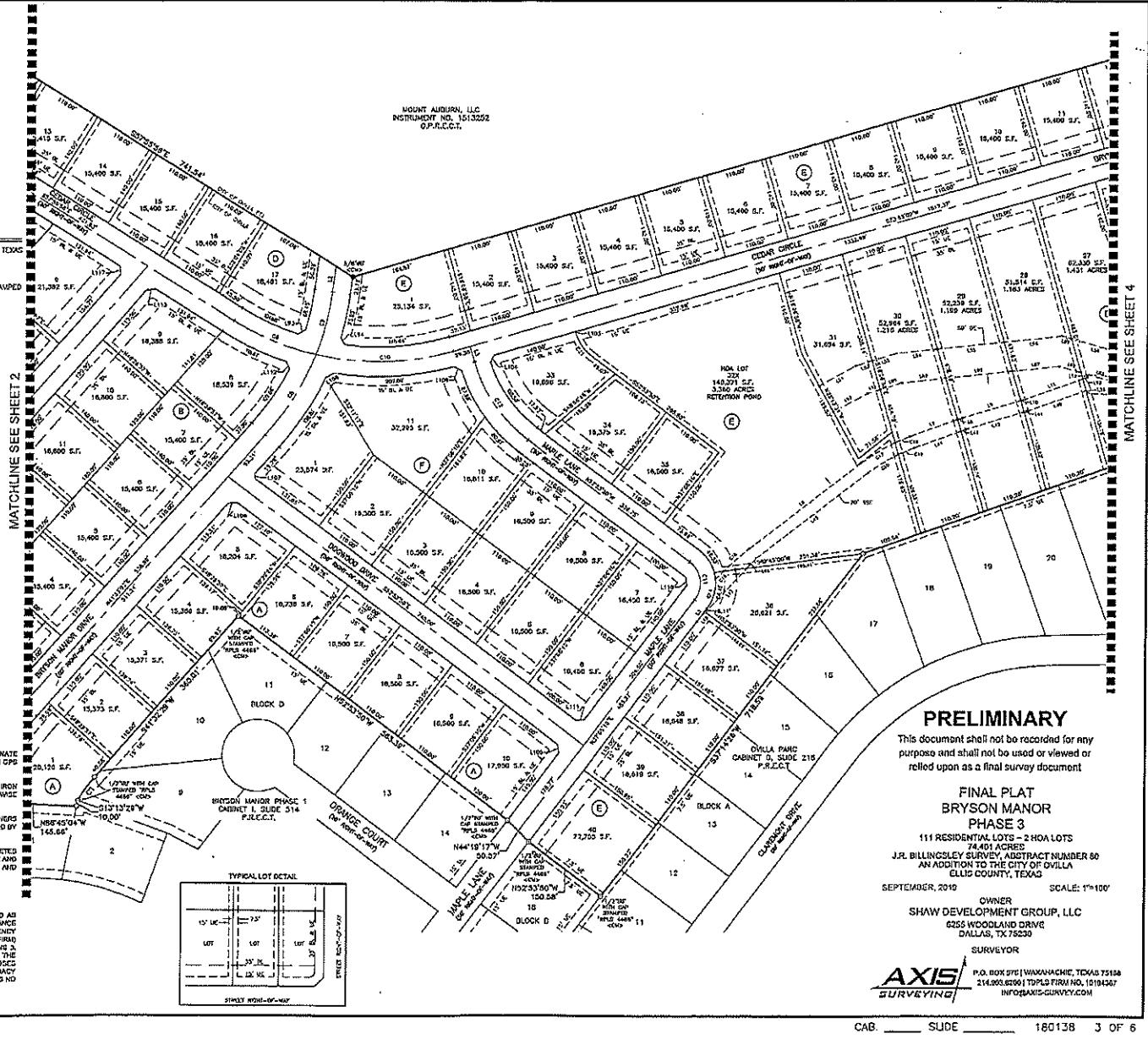
70' R.A.

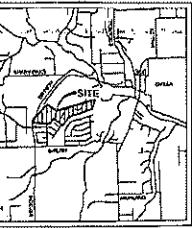
12' UC

20,000 S.F.

10,000 S.F.

10,





OFFICIAL PUBLIC RECORDS, ELLIS COUNTY, TEXAS
DEED RECORDS, ELLIS COUNTY, TEXAS
PLAT RECORDS, ELLIS COUNTY, TEXAS
CONTROL MONUMENT
5/8" IRON ROB SET WITH YELLOW CAP STAMPED
"PLRS 5674" (UNLESS OTHERWISE NOTED)
MAD HNL SET FOR CORNER
UTILITY CASING
DRAINAGE EASEMENT
DRAINAGE & UTILITY EASEMENT
SANITARY SEWER EASEMENT

100 FEET
1 Inch = 100 ft.

WARNING: IN THE TEXAS STATE PLANE COORDINATE
NORTH CENTRAL ZONE 4202 AS DERIVED FROM GPII

NERO SHALL BE MONUMENTED WITH A 3/8-ANCH IRON
ALLOY CAP STAMPED "RPLD 5074" UNLESS OTHERWISE
NT IS SUBJECT TO MANDATORY NONCOMPLIANCE

PORTION OF ANY LOT WITHIN THIS ADDITION BY METES
A VIOLATION OF STATE LAW AND CITY ORDINANCE AND
FINED AND WITHHOLDING OF UTILITY SERVICES AND

TRACT LIES WITHIN ZONE X (UNSHADED), DEFINED AS
MINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE
AS IDENTIFIED BY THE FEDERAL EMERGENCY
MAGNITY TEAM FLOOD INSURANCE RATE MAP (FIRM)
COMMUNITY PANEL NO. 48137C00009, DATED JUNE 3,
1983. THIS MAP IS FOR INFORMATION PURPOSES
ONLY AND IS NOT A FIRM FLOOD INSURANCE RATE MAP.
OBTAINED HEREIN IS FOR INFORMATION PURPOSES
SURVEYOR DOES NOT CERTIFY TO THE ACCURACY
OF INFORMATION PROVIDED BY FIRM AND ASSUMES NO
LIABILITY THEREFOR.

MATCHLINE SEE SHEET 3

| TYPICAL LOT DETAIL | | | |
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MOUNT AUBURN, LLC
INSTRUMENT NO. 1513255
O.P.R.E.C.T.

20° 34'
30018 E
VOLUME 9346
VOLUME 2772
PAC

NORMAN EUGENE BYERS
VOLUME 2009, PAGE 573
D.R.E.C.T

L.T. RICHMOND
VOLUME 634, PAGE 64
DIRECT.

CLANDON DRA
1947-04-00001

PRELIMINARY

This document shall not be recorded for any purpose and shall not be used or viewed or relied upon as a final survey document

FINAL PLAT
BRYSON MANOR
PHASE 2

PHASE 3
111 RESIDENTIAL LOTS - 2 HOA LOTS
74.401 ACRES
J.R. BILLINGSLEY SURVEY, ABSTRACT NUMBER B0
AN ADDITION TO THE CITY OF OVILLA
ELLIS COUNTY, TEXAS

SEPTEMBER, 2010

SHAW DEVELOPMENT GROUP, LLC
6266 WOODLAND DRIVE
DALLAS, TX 75230
SURVEYOR
P.O. BOX 375 WAXAHACHIE, TX 75165

214,000,0200 | TBPLZ FIRK NO. 10194367
INFO@XAXIS-SURVEY.COM



VICINITY MAP

LEGEND
 OFFICIAL PUBLIC RECORDS, CLAY COUNTY, TEXAS
 DEED RECORDS, CLAY COUNTY, TEXAS
 PLAT RECORDS, CLAY COUNTY, TEXAS
 CONTROL MONUMENT
 SURVEY MONUMENTS WITH YELLOW CAP STAMPED
 "RPLS 5074" (UNLESS OTHERWISE NOTED)
 WAG NAIL SET FOR CORNER
 IRON ROD FOUND
 IRON ROD
 DRAINAGE EASEMENT
 DRAINAGE & UTILITY EASEMENT
 SANITARY SEWER EASEMENT

| CURVE TABLE | | | | | |
|-------------|-------------|---------|---------|---------------|---------------|
| NUMBER | DELT. ANGLE | RADIUS | LENGTH | CHORD, BARING | CHORD, LENGTH |
| C1 | 11°39'39" | 235.00' | 47.03' | 339°42'30"W | 47.74' |
| C2 | 41°24'49" | 370.00' | 27.02' | 316°54'59"W | 27.51' |
| C3 | 42°14'34" | 225.00' | 165.80' | 320°25'46"W | 162.16' |
| C4 | 60°30'39" | 45.50' | 83.94' | 361°40'32"W | 88.61' |
| C5 | 47°45'35" | 225.00' | 187.54' | 360°23'46"E | 182.18' |
| C6 | 41°15'39" | 400.00' | 29.75' | 216°04'25"W | 28.74' |
| C7 | 23°22'45" | 400.00' | 162.00' | 328°52'19"W | 161.87' |
| C8 | 20°11'30" | 455.00' | 168.58' | 313°27'10"E | 167.70' |
| C9 | 13°40'40" | 420.00' | 107.44' | 114°31'09"E | 107.19' |
| C10 | 29°27'10" | 450.00' | 231.34' | 308°39'42"E | 226.80' |
| C11 | 90°00'00" | 45.50' | 71.47' | 367°53'09"W | 84.35' |
| C12 | 38°44'33" | 250.00' | 160.49' | 334°30'24"E | 157.75' |
| C13 | 10°28'30" | 500.00' | 91.14' | 110°53'40"W | 91.01' |
| C14 | 45°24'26" | 70.50' | 22.18' | 112°53'39"E | 51.00' |
| C15 | 23°37'23" | 420.00' | 10.33' | 343°20'33"E | 18.23' |
| C16 | 29°27'10" | 420.00' | 59.32' | 116°30'01"E | 56.27' |
| C17 | 12°58'08" | 205.01' | 66.80' | 365°50'05"E | 68.72' |
| C18 | 5°06'40" | 200.01' | 26.02' | 107°53'00"E | 26.31' |
| C19 | 5°44'18" | 275.00' | 27.54' | 587°34'12"W | 27.03' |
| C20 | 12°25'27" | 275.00' | 59.21' | 586°20'45"W | 58.20' |
| C21 | 30°48'53" | 75.00' | 46.15' | 113°43'02"W | 47.32' |
| C22 | 13°49'44" | 700.00' | 103.43' | 110°81'41"E | 102.99' |

COORDINATES ARE THE TEXAS STATE PLANE COORDINATE
 3, NORTH CENTRAL ZONE 2202 AS DERIVED FROM GPD

NOVOT SHALL BE MONUMENTED WITH A SURVEY PIN
 (YELLOW CAP STAMPED "RPLS 5074" UNLESS OTHERWISE

NOTICE: THIS IS SUBJECT TO AMENDATORY MONUMENTS
 (ALL COMMON AREA LOTS WILL BE MAINTAINED BY

THE CITY OF CIVILLA, TEXAS AND CITY OF CIVILLA
 AND WITHHOLDING OF UTILITY SERVICES AND
 TAXES.

NOTICE: LAND WITHIN ZONE X (UNSHADED), DEFINED AS
 BEING TO BE OUTSIDE THE 5% ANNUAL CHANCE
 FLOODPLAIN, IS SUBJECT TO FLOOD INSURANCE
 RATES AS SET FORTH IN THE FEDERAL
 AGENCY (FEMA) FLOOD INSURANCE RATE MAP (FIRMs).
 COMMUNITY PANEL NO. 4419200004, DATED JUNE 3,
 2010, IS THE FIRM FOR THIS AREA.
 INFORMATION CONTAINED HEREIN IS FOR INFORMATION PURPOSES
 ONLY. SURVEYOR DOES NOT CERTIFY TO THE ACCURACY
 OF THE INFORMATION PROVIDED BY FIRM AND ASSUMES NO
 LIABILITY THEREFOR.

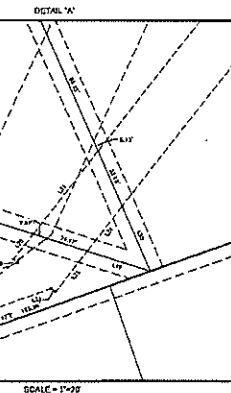
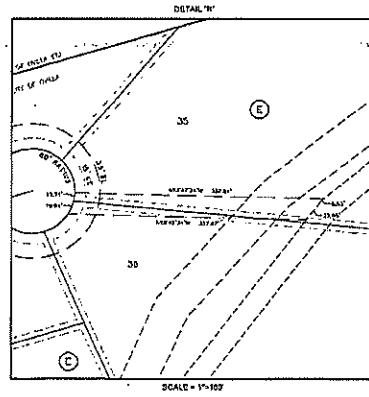
CASE NO.:

LINE TABLE

| NUMBER | BEARING | DISTANCE |
|--------|-------------|----------|
| L1 | 310°12'14"W | 12.04' |
| L2 | 107°40'45"E | 42.79' |
| L3 | 110°08'38"E | 27.08' |
| L4 | 305°40'22"E | 13.74' |
| L5 | 110°08'10"E | 20.27' |
| L6 | 112°20'31"E | 236.08' |
| L7 | 110°20'24"E | 63.09' |
| L8 | 110°20'24"E | 5.08' |
| L9 | 113°05'13"E | 101.94' |
| L10 | 113°05'13"E | 4.32' |
| L11 | 110°26'24"E | 105.87' |
| L12 | 110°26'24"E | 8.24' |
| L13 | 110°36'37"E | 4.10' |
| L14 | 320°03'03"E | 145.58' |
| L15 | 330°03'03"E | 167.78' |
| L16 | 333°55'37"E | 4.08' |
| L17 | 110°26'24"E | 33.04' |
| L18 | 110°26'24"E | 287.91' |
| L19 | 110°35'45"E | 5.15' |
| L20 | 110°39'40"E | 17.85' |
| L21 | 110°39'49"E | 59.30' |
| L22 | 110°39'49"E | 387.13' |
| L23 | 110°39'49"E | 37.31' |
| L24 | 110°39'49"E | 173.83' |
| L25 | 110°51'54"E | 249.71' |
| L26 | 110°53'30"E | 32.58' |
| L27 | 506°51'34"W | 283.31' |
| L28 | 550°04'07"W | 184.36' |
| L29 | 537°58'49"W | 14.84' |
| L30 | 537°59'49"W | 422.41' |
| L31 | 537°59'49"W | 32.08' |
| L32 | 537°59'49"W | 23.12' |
| L33 | 110°00'11"E | 3.13' |
| L34 | 110°26'24"E | 233.67' |
| L35 | 110°26'24"E | 38.80' |
| L36 | 333°05'57"W | 4.09' |
| L37 | 110°03'03"W | 158.82' |
| L38 | 110°03'03"W | 155.03' |
| L39 | 110°06'58"W | 4.04' |
| L40 | 110°26'24"W | 163.14' |
| L41 | 110°39'13"W | 5.06' |
| L42 | 110°39'13"W | 101.20' |
| L43 | 110°39'24"W | 8.02' |
| L44 | 110°39'24"W | 82.78' |
| L45 | 532°20'17"W | 236.20' |
| L46 | 542°43'36"W | 22.42' |
| L47 | 542°43'36"W | 100.84' |
| L48 | 542°43'36"W | 20.26' |
| L49 | 572°34'56"W | 37.72' |
| L50 | 530°36'07"W | 40.00' |
| L51 | 110°16'25"E | 88.79' |
| L52 | 110°23'13"E | 28.24' |
| L53 | 110°23'13"E | 42.01' |
| L54 | 110°36'01"E | 68.45' |
| L55 | 110°36'10"E | 111.71' |
| L56 | 110°36'10"E | 50.16' |
| L57 | 110°42'07"E | 15.70' |
| L58 | 110°42'07"E | 87.05' |
| L59 | 110°26'55"E | 74.60' |
| L60 | 110°26'45"E | 8.37' |

LINE TABLE

| NUMBER | BEARING | DISTANCE |
|--------|-------------|----------|
| L61 | 304°33'20"W | 109.33' |
| L62 | 304°35'58"E | 16.87' |
| L63 | 110°27'17"E | 134.37' |
| L64 | 110°27'32"E | 78.00' |
| L65 | 110°29'32"E | 25.00' |
| L66 | 110°29'32"E | 10.00' |
| L67 | 110°29'25"E | 59.70' |
| L68 | 110°29'25"E | 144.45' |
| L69 | 110°29'24"E | 137.05' |
| L70 | 110°29'24"E | 206.46' |
| L71 | 110°16'12"E | 181.32' |
| L72 | 110°16'12"E | 223.40' |
| L73 | 110°29'15"E | 233.97' |
| L74 | 110°29'15"E | 24.05' |
| L75 | 110°29'54"E | 188.92' |
| L76 | 110°29'54"E | 191.00' |
| L77 | 110°29'55"E | 57.79' |
| L78 | 110°29'32"E | 3.38' |
| L79 | 110°29'32"E | 121.78' |
| L80 | 110°27'17"W | 133.45' |
| L81 | 110°43'25"W | 23.37' |
| L82 | 110°43'25"W | 201.51' |
| L83 | 110°43'26"W | 11.04' |
| L84 | 110°29'45"W | 85.80' |
| L85 | 110°41'20"W | 63.50' |
| L86 | 110°41'20"W | 37.10' |
| L87 | 110°30'10"W | 78.80' |
| L88 | 110°30'10"W | 111.71' |
| L89 | 110°30'01"W | 72.46' |
| L90 | 110°29'38"W | 30.00' |
| L91 | 110°29'38"W | 22.37' |
| L92 | 110°16'20"W | 64.72' |
| L93 | 110°24'13"E | 14.14' |
| L94 | 110°23'03"E | 13.00' |
| L95 | 110°33'51"W | 17.27' |
| L96 | 110°40'07"W | 17.27' |
| L97 | 110°39'02"E | 14.14' |
| L98 | 110°25'12"W | 5.07' |
| L99 | 110°24'12"W | 15.49' |
| L100 | 110°21'00"W | 5.40' |
| L101 | 110°20'56"W | 11.54' |
| L102 | 110°20'53"W | 14.14' |
| L103 | 110°20'53"W | 2.06' |
| L104 | 110°20'50"W | 14.04' |
| L105 | 110°20'50"W | 14.14' |
| L106 | 110°19'36"W | 14.46' |
| L107 | 110°23'04"W | 6.31' |
| L108 | 110°19'57"W | 13.85' |
| L109 | 110°24'41"E | 14.42' |
| L110 | 110°23'35"E | 14.14' |
| L111 | 110°23'05"W | 14.14' |
| L112 | 110°23'05"W | 13.15' |
| L113 | 110°14'32"W | 15.26' |
| L114 | 110°14'29"W | 14.14' |
| L115 | 110°23'40"W | 13.76' |
| L116 | 110°24'32"W | 15.26' |
| L117 | 110°21'28"W | 12.02' |



PRELIMINARY
 This document shall not be recorded for any
 purpose and shall not be used or relied on
 as a final survey document.

FINAL PLAT

BRYSON MANOR

PHASE 3

111 RESIDENTIAL LOTS - 2 HOA LOTS

J.R. BILINGSLY SURVEY, ABSTRACT NUMBER 80

AN ADDITION TO THE CITY OF CIVILLA

CLAY COUNTY, TEXAS

SEPTEMBER, 2019

OWNER

SHAW DEVELOPMENT GROUP, LLC

6225 WOODLAND DRIVE

DALLAS, TX 75208

SURVEYOR

AXIS SURVEYING

P.O. BOX 973 | VIANAHACH, TX 75166

214.551.6200 | TEL/PLS FIRM NO. 10194367

INFO@AXIS-SURVY.COM

SCALE: 1"=100'



LEGAL DESCRIPTION

SEVER A TRACT OF LAND LOCATED IN THE 441 BILLYBIRD CREEK SUBDIVISION, TRACT #3, #5, OVALIA, ELLIS COUNTY, TEXAS AND BEING PART OF A TRACT OF LAND DESCRIBED IN DEED TO SHAW DEVELOPMENT TRACT INC, RECORDED IN VOL 272, PAGE 1742, DEED RECORDS, ELLIS COUNTY, TEXAS (D.R.C.C.T.) AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

SEVER A TRACT OF LAND MAUL SET FOR CORNER IN BRYSON LANE AND THE COMMON LINE OF SHAW SHAW DEVELOPMENT TRACT AND BRYSON FOREST PHASE 2, AN ADDITION TO ELLIS COUNTY, TEXAS ACCORDING TO THE PLAT THEREOF RECORDED IN CABINET H, BLDGE 335, PLAT NUMBER, ELLIS COUNTY, TEXAS, ON 12/10/2010, A DISTANCE OF 100.00 FEET FROM THE COMMON LINE ADDITION TO THE CITY OF OVALIA, ELLIS COUNTY, TEXAS ACCORDING TO THE PLAT THEREOF RECORDED IN CABINET 7, BLDS 514, P.R.C.C.T.

THENCE NORTH 41°11'21" WEST, ALONG SAID COMMON LINE, A DISTANCE OF 399.81 FEET TO A 1/2-INCH IRON ROD WITH A YELLOW CAP STAMPED "10PL 5674" SET FOR CORNER.

THENCE NORTH 41°33'07" EAST, CONTINUING ALONG SAID COMMON LINE, PASSING THE MOST EASTLY NORTHEAST CORNER OF SHAW SHAW FOREST ADDITION AT A DISTANCE OF 364.20 FEET, AND CONTINUING FOR A TOTAL DISTANCE OF 1,341.19 FEET TO A 1/2-INCH IRON PIPE FOUND AT THE POINT OF BEARING AND CONTINUING ALONG THE COMMON LINE OF SHAW SHAW FOREST ADDITION TO A 1/2-INCH IRON PIPE, RECORDED IN INSTRUMENT 1229623, OF ROLL, PLUMB & REEDERS, ELLIS COUNTY, TEXAS (P.R.C.C.T.)

THENCE SOUTH 42°21'00" EAST, A DISTANCE OF 38.84 FEET TO A PUNCH IRON PIPE FOUND AT THE SOUTHEAST COMMON CORNER OF A TRACT OF LAND DESCRIBED IN DEED TO PETER H. BUCCHANAN AND JOYCE H. BUCCHANAN, RECORDED IN VOL 2515, PAGE 282, D.R.C.C.T.; AND A TRACT OF LAND DESCRIBED IN DEED TO MOUNT AURUM, LLC, RECORDED IN INSTRUMENT 1815329, P.R.C.C.T.

THENCE SOUTH 42°21'00" EAST, ALONG THE COMMON LINE OF SHAW SHAW DEVELOPMENT TRACT AND MOUNT AURUM TRACT, A DISTANCE OF 741.54 FEET TO A 1/2-INCH IRON ROD FOR CORNER.

THENCE NORTH 73°42'07" EAST, CONTINUING ALONG THE COMMON LINE OF SHAW SHAW DEVELOPMENT TRACT AND SAID MOUNT AURUM TRACT, A DISTANCE OF 1,341.19 FEET TO A 1/2-INCH IRON ROD FOUND IN THE WEST LINE OF A TRACT OF LAND DESCRIBED IN DEED TO L.T. BUCHLIFF, RECORDED IN VOL 243, PAGE 846, D.R.C.C.T., AT THE EAST COMMON CORNER OF SHAW SHAW DEVELOPMENT TRACT AND SAID MOUNT AURUM TRACT.

THENCE SOUTH 17°15'41" WEST, ALONG THE COMMON LINE OF SHAW SHAW DEVELOPMENT TRACT AND SAID MOUNT AURUM TRACT, A DISTANCE OF 698.19 FEET TO A 1/2-INCH IRON ROD WITH A YELLOW CAP STAMPED "10PL 5674" SET FOR CORNER; AND CONTINUING ALONG THE COMMON LINE OF SHAW SHAW FOREST PHASE 2, AN ADDITION TO THE CITY OF OVALIA, ELLIS COUNTY, TEXAS ACCORDING TO THE PLAT THEREOF RECORDED IN CABINET 9, BRYSON FOREST PHASE 2.

THENCE SOUTH 70°30'00" WEST, ALONG THE COMMON LINE OF SHAW SHAW DEVELOPMENT TRACT AND SAID OVALIA PARK, A DISTANCE OF 1,341.5 FEET TO A 1/2-INCH IRON ROD WITH A YELLOW CAP STAMPED "10PL 5674" SET FOR CORNER.

THENCE SOUTH 17°15'41" WEST, CONTINUING ALONG THE COMMON LINE OF SHAW SHAW DEVELOPMENT TRACT AND SAID OVALIA PARK, A DISTANCE OF 771.69 FEET TO A 1/2-INCH IRON ROD WITH A CAP STAMPED "10PL 5674" SET FOR CORNER.

THENCE WESTWARD, ALONG THE NORTHERLY LINE OF SAID BRYSON MANOR PHASE 1 THE FOLLOWING TWELVE (12) COURSES AND DISTANCES:

NORTH 08°57'00" WEST, A DISTANCE OF 156.6 FEET TO A 1/2-INCH IRON ROD WITH A CAP STAMPED "10PL 5674" SET FOR CORNER.

NORTH 44°18'07" WEST, A DISTANCE OF 638.6 FEET TO A 1/2-INCH IRON ROD WITH A CAP STAMPED "10PL 5674" SET FOR CORNER.

NORTH 40°35'00" WEST, A DISTANCE OF 563.9 FEET TO A 1/2-INCH IRON ROD WITH A CAP STAMPED "10PL 5674" SET FOR CORNER.

SAUTH 41°32'00" WEST, A DISTANCE OF 349.8 FEET TO A 1/2-INCH IRON ROD WITH A CAP STAMPED "10PL 5674" SET FOR CORNER.

SAUTH 15°13'29" WEST, A DISTANCE OF 1,030.0 FEET TO A 1/2-INCH IRON ROD WITH A YELLOW CAP STAMPED "10PL 5674" SET FOR CORNER.

NORTH 40°45'04" WEST, A DISTANCE OF 145.6 FEET TO A 1/2-INCH IRON ROD WITH A CAP STAMPED "10PL 5674" SET FOR CORNER.

SAUTH 08°12'27" WEST, A DISTANCE OF 519.3 FEET TO A 1/2-INCH IRON ROD WITH A YELLOW CAP STAMPED "10PL 5674" SET FOR CORNER.

SOUTH 06°13'00" EAST, A DISTANCE OF 12.00 FEET TO A 1/2-INCH IRON ROD WITH A CAP STAMPED "10PL 5674" SET FOR CORNER.

SOUTH 33°54'00" WEST, A DISTANCE OF 235.95 FEET TO THE POINT OF BEARING AND CONTAINING 3.3818200 SQUARE FEET OR 74.40 ACRES OF LAND, SAME OR LESS.

KNOW ALL MEN BY THESE PRESENTS:

THAT I, SEAN BIRKBECK, DO HEREBY CERTIFY THAT I PREPARED THIS PRELIMINARY PLAT FROM AN ACTUAL AND ACCURATE SURVEY OF THE LAND AND THAT THE CORNER MARKMENTS SHOWN THEREON ARE SOLELY LOCATED UNDER MY PERSONAL SUPERVISION IN ACCORDANCE WITH THE SUBDIVISION ORDINANCE OF THE CITY OF OVALIA.

SEAN BIRKBECK
REGISTERED PROFESSIONAL LAND SURVEYOR
NO. 2474

APPROVED BY THE PLANNING AND ZONING COMMISSION OF OVALIA, TEXAS, ON THE _____ DAY OF _____, 2010.

CHAMBERLON, PLANNING AND ZONING COMMISSION

CITY SECRETARY

APPROVED BY THE CITY COUNCIL OF OVALIA, TEXAS, ON THE _____ DAY OF _____, 2010.

MAYOR CITY SECRETARY

ELLIS COUNTY PUBLIC RECORDS, ELLIS COUNTY, TEXAS
ELLIS COUNTY, TEXAS
RECORDS, ELLIS COUNTY, TEXAS
CITY OF OVALIA
IRON MONUMENT
IRON ROAD SET WITH YELLOW CAP STAMPED
"10PL 5674" (NOTES OTHERWISE NOTED)
IRON ROAD SET FOR CORNER
IRON ROAD
IRON EASEMENT
WATER EASEMENT
SEWER EASEMENT
WATER & UTILITY EASEMENT

IS THE TEXAS STATE PLANS COORDINATE
4 CENTRAL ZONE 4202 AS DYNFIELD FROM CPS

IRON MONUMENT WITH A 1/2-INCH IRON
IRON ROAD SET FOR CORNER

SUBJECT TO HAMMOND'S
CONVAIR AREA, LOTS WILL BE MAINTAINED BY

OF ANY LOT WITHIN THIS ADDITION BY NOTICES
OF STATE LAW AND CITY ORDNANCE AND
NO WITHDRAWAL OF UTILITY SERVICES AND

2010 HAMMOND ZONE X (UNMAINTAINED, DEFINED AS
TO BE OUTSIDE THE 0.25% ANNUAL CHANCE
ATTENDED BY THE FEDERAL EMERGENCY
MANAGEMENT AGENCY'S 100-YEAR FLOOD
MAP (FIRM) AND FEDERAL EMERGENCY
MANAGEMENT AGENCY'S HAZARD MITIGATION
MAP (Hazard Mitigation Plan) AND THE
FIRM AND HAZARD MITIGATION MAP ARE
NOT DOCS 2010 CERTIFIED TO THE ACCORDING
TO THE FIRM AND HAZARD MITIGATION
MAP PROVIDED BY FEMA AND ASSUMED NO
Hazard.

END

PRELIMINARY

This document shall not be recorded for any
purposes and shall not be used or relied on
relied upon as a final survey document

FINAL PLAT
BRYSON MANOR
PHASE 3

111 REGIDIANA LANE, 2 HOA LOTS
74.401 ACRES
J.R. BILLINGLEY SURVEY, ABSTRACT NUMBER 80
AN ADDITION TO THE CITY OF OVALIA
ELLIS COUNTY, TEXAS

SEPTEMBER, 2010

SCALE: 1"=100'

OWNER
SHAW DEVELOPMENT GROUP, LLC
8255 WOODLAND DRIVE
DALLAS, TX 75230

SURVEYOR

AXIS
SURVEYING
P.O. BOX 575 | WAXAHACHIE, TEXAS 75168
214.503.6200 | TEL/PL. FIRM NO. 10104267
INFO@AXIS-SURVEY.COM

CAB. _____ SLIDE _____ 180138 6 OF 6



City of OVILLE Planning & Zoning Commission Recommendation

DISCUSSION/ACTION – Case **PZ19.12** - Review & Consider approval of a final plat application filed by Massey Shaw for development of Bryson Manor Subdivision Phase 3 located between Judy Drive and Bryson Lane, Ovilla, Texas and forward recommendation to the Ovilla City Council.

PLANNING AND ZONING Members present, and upon a record vote of:

PL 1 Jungman AYE
PL 2 Sims ABSENT
PL 3 Lynch AYE
PL 4 Whittaker AYE

PL 5 Alexander AYE
PL 6 Hart AYE
PL 7 Zimmermann AYE

6 FOR

0 AGAINST

0 ABSTAIN

C. Lynch
Presiding Officer of P&Z

12/2/19
Date

Guiller
Board Secretary

12.2.2019
Date

AGENDA ITEM REPORT

Item 2

Meeting Date: December 09, 2019

Department: Administration

Discussion Action

Budgeted Expense: YES NO N/A

Submitted By: P. Woodall, City Secretary, (I)CM

Amount: N/A

Reviewed By: Interim City Manager City Secretary City Engineer
 Accountant Other: Daniel Durham

Attachments:

1. Engineer cost estimates
2. Email correspondence from County

Agenda Item / Topic:

ITEM 2. *DISCUSSION/ACTION* – Consideration of and action directing staff to move forward with the Water Street Bridge repair project and construction plans for the RFP.

Discussion / Justification:

Staff received confirmation verbally and in writing from the County with commitment to reimburse the City the cost estimates and engineering fees for their portion of the repair of Water Street Bridge project. Mr. Kyle Butler will be present to assure Council that the County is ready to precede with Eikon's preparation of the construction and bid documents.

Ovilla City Council approved the City's portion of this project in February 2019. We are ready to move forward.

Recommendation / Staff Comments:

Staff recommends approval.

Sample Motion(s):

I move to approve/deny directing staff to move forward with the Water Street Bridge repair project and construction plans for the RFP.

Pam Woodall

From: Kyle Butler <kyle.butler@co.ellis.tx.us>
Sent: Tuesday, November 12, 2019 3:47 PM
To: Pam Woodall
Subject: Interlocal and estimated pricing
Attachments: Scan.pdf

Pam , attached is the estimated cost that EIKON has provided to our County Engineers and myself, we agree with the estimated cost and engineering cost to move forward with Ovilla going out for an RFP to choose a contractor for the headwall and the bridge repair for Bryson Ln. Once Ovilla has chosen a contractor and the actual cost comes in for both parties then I can take it to Commissioners Court for approval for the section of headwall that the county will be responsible for . The cost shouldn't vary much from the estimate cost that EIKON has provided to all of us. You shouldn't have to wait until your Dec Council to start your RFP process unless you just want to. I know everyone is anxious to get this process in motion. The county will pay the contractor and EIKON direct for work that is done for us, just like it reads in our interlocal agreement. Let me know if there is anything else that you need from me at this moment.

Thanks again,

Kyle Butler

Commissioner

ELLIS COUNTY ROAD & BRIDGE PCT. 4
1011 Eastgate Rd.
Midlothian, Tx. 76065
972-825-5305





DESIGNING CONFIDENCE

ADDITIONAL SERVICES REQUEST #01

September 20, 2019

Pam Woodall
Acting City Manager
City of Ovilla
105 S. Cockrell Hill Road
Ovilla, Texas 75157
(972) 612-2762
PWoodall@cityofovilla.com

RE: **Water Street Bridge Improvements**
EIKON Project No. 18138.09
Original Work Order Date: 02/05/2019

Dear Pam:

As requested, EIKON is pleased to submit this proposal for professional design services related to the above referenced project. Our explanation of scope alterations and Fee are outlined below.

Description of Additional Requested Items

We understand that the project's additional services requested include design of concrete retaining walls along the Red Oak creek bank for the Ellis County portion of the Water Street Bridge improvement project. Due to localized flood events, remedial repairs are required for both the **City of Ovilla and Ellis county-maintained** sections of the bridge and creek. Originally, the County had planned to make their own repairs to the creek banks. The new structural and civil design drawings will be added to the current construction plan set. It is our understanding that the increase in engineering design fees and construction cost will be paid for/reimbursed to the City by Ellis County.

Explanation of Scope Alterations

As requested, we are proposing the addition of approximately 200 linear feet of concrete retaining wall along the eroded Red Oak Creek bank adjacent to the Water Street Bridge project. This area of the creek falls under Ellis County jurisdiction for maintenance. EIKON will prepare civil grading, wall layout plans and structural wall design plans for inclusion into the Water Street Bridge Improvements construction plan set. EIKON will also coordinate the designs between both the City and County.

Additionally, the **new retaining wall plans will be separated within the contract bid schedules to allow associated costs to be accounted for to determine the amount of work that will be paid for by the County. Bid documents will also break-out bid maintenance bonds for the City and County work.**

Schedule:

EIKON will complete the desired option within three weeks upon receiving the approved contract modification.

Fee:

• Fee of Basic Services:

| | |
|--|-----------------|
| Civil – Retaining Wall Layout/Grading Plan | \$ 6,000 |
| Structural – Retaining Wall design and details | \$ 2,800 |
| Construction Administration Fees | <u>\$ 2,000</u> |
| TOTAL | \$10,800 |

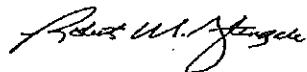
Reimbursable Fees to be invoiced at cost in accordance with original contract.

We anticipate a contract modification will be issued with signature.

City of Ovilla
Water Street Bridge Improvements
18183.09

EIKON

By:



Name: Robert M. Stengele, PE

Title: Director of Civil Engineering

Date: September 20, 2019

CLIENT

By:

Name: _____

Title: _____

Date: _____



DESIGNING CONFIDENCE

WORK ORDER No. 1

CITY OF OVILLA MASTER SERVICE AGREEMENT

Date February 5, 2019 Rev3

Client John Dean, MPA, ICMA-CM
City Manager
City of Ovilla
105 S Cockrell Hill Road
Ovilla, Texas 75154
(972) 612-2762
JDEAN@cityofvilla.org
(Delivered via email)

Project Name and Location Water Street Bridge Improvements
Ovilla, Texas 75154

As requested, EIKON Consulting Group, LLC (EIKON) is pleased to submit this proposal for professional design services related to the above referenced project. Our proposed Scope of Services, Assumptions, Deliverables, Schedule and Fee are outlined below. Terms and Conditions are as executed per contract dated July 19, 2018.

General Project Description

We understand that this project consists of survey and engineering design for bridge and creek improvements for repair and rehabilitation to the existing Water Street bridge over Red Oak Creek. The two-lane roadway bridge is located west of the Water Street and FM 664 intersection.

The existing bridge is a 109' long, three simple span, reinforced concrete pan girder bridge on concrete abutments. Design services include a bridge inspection and design of improvements to remedy items outlined in the 2017 TxDOT Bridge inspection report. Improvements will also include design of transition from bridge into upstream channel grading (by Ellis County), including gabions, and/or concrete armoring of the creek wash-out area adjacent to the bridge for added erosion protection, and downstream channel grading.

Bidding and construction administration services are also included as optional services that would occur on an as-needed, hourly basis

Scope of Services (Exhibit A)

Description of Services

Structural

- EIKON will perform a structural evaluation of the existing bridge structure and provide recommendations
 - The evaluation will be based on a visual observation, any plans available and experience
 - Analysis includes review of the latest TxDOT Bridge Inspection report

- Bridge Embankment Design – removal of concrete panels that have eroded and design of new concrete slope protection under the bridge.
- Design of miscellaneous bridge repairs for:
 - Concrete deck cracking;
 - Gabions and creek armoring to protect from scour and erosion;
 - Backfill of erosion at the NW wingwall; and
 - Backfilling/protection of exposed drilled shafts.
- Development of Specifications (On Plan or Manual)
- Job Site Visits as Necessary (1 assumed)

Civil

- EIKON will prepare construction plans that will include the site improvements suitable for construction and bidding. EIKON will prepare the following design plans:
 - Existing Conditions and Demolition Plan
 - Grading, Erosion Repair and Creek Armoring Plan
 - Recommended Erosion and Sediment Control Plan and Details
 - Site Construction Details
 - Development of Specifications (On Plan or Manual)
 - Opinion of Probable Cost
- We assume that the Storm Water Pollution Prevention Plan (SWPPP) and Notice of Intent (NOI) will be prepared by the Contractor. If the Client prefers, EIKON will subcontract this service and provide the SWPPP and NOI as a reimbursable expense.
- Permitting and approvals are anticipated to be limited to the City of Ovilla. EIKON will respond to two (2) sets of City comments on design plans and resubmit to the City for approval.
- EIKON has included hours to attend up to two (2) project design meetings with the Client to coordinate the project through the submittal process and discuss design comments.
- EIKON would be pleased to attend additional project meetings at the Client's request at an hourly basis of compensation plus reimbursable expenses. However, these will be pre-approved prior to meeting.
- Job site visits during construction as necessary (1 assumed)

Topographic Survey

EIKON will subcontract with a Registered Professional Land Surveyor to complete a topographic survey for the project area. Existing above grade features such as structures, water and wastewater service locations and mains, inlet and storm drain flow lines, franchised utility locations, contours and other features will be obtained as determined from above ground Texas 811 markings, on-the-ground observation of features and appurtenances, and available City record drawings.

Construction Administration

EIKON will perform construction administration services on an as-requested, as-needed basis for the City of Ovilla.

Services may include:

- Contract Documents and Bid Proposal
- Bidding Assistance
- Construction Kickoff Meeting and Occasional Site Meetings with Contractor
- Checking Shop Drawings
- Answering RFIs
- Clarification of Drawings as Requested
- Site Observations
- Project Close Out

Assumptions

- Client will provide necessary information for timely completion of the project.
- EIKON will not provide the following services:
 - Continuous on-site Observation or Quality Control
 - Construction Materials Testing
 - Permitting
 - On site Construction Administration.
 - Review of contractor's application for payment.
- Special inspections (if required) shall be performed by a third-party company.
- American Disabilities Act (ADA) or Texas Accessibility Standards (TAS) review may be required and will be a reimbursable expense
- EIKON's fee assumes that the project will progress in a continuous and orderly fashion and we will expedite the project as much as practical. Significant project delays through no fault of EIKON may be basis for negotiation of additional fee for professional services.
- In the event that additional work is required in connection with this project, we propose to complete the work on an hourly basis at our current rates then in effect. Prior to the start of any new work, we will identify a Scope of Work with associated tasks, submit a budgetary cost estimate, and a proposed work schedule for your approval.
- Changes in design by the Client and/or the Owner after conceptual design is completed and/or after any City submittals and/or approvals will be an extra service requiring a separate proposal/Additional Services Request.
- Permitting and Approval by Local (City) or County will be coordinated.
- Construction as-built drawings are not included.

Deliverables

- EIKON will deliver 2 sets of 24"x36" size drawings to the client at 90% and 100%
- EIKON will submit PDF format electronic drawings

Schedule (Exhibit B)

The construction drawings will be completed in approximately 30 days from completion of the topographic survey.

Fee (Exhibit C)

- Fixed Fee and hourly (refer to the scope of services and assumptions):
Structural: \$6,000
Civil: \$10,500
Survey: \$4,000
Construction Administration: \$5,000 (Hourly, NTE)
TOTAL: \$25,500

Out-of-pocket expenses (reimbursable expenses) will be billed at cost not to exceed \$1,000.00.

Invoices are processed monthly and are based on percent complete.

Fees shall be paid within thirty (30) days after the delivery of an invoice from EIKON.

Notice to Proceed

EIKON must receive (by fax, email, or regular mail) this signed services agreement. **This proposal will remain in effect for thirty (30) days.**

IN WITNESS WHEREOF, the parties have entered into this Agreement as of the date set forth above.

EIKON

By: _____
Name: Robert M. Stengele, P.E.
Title: Director of Civil Engineering
Date January 22, 2019

CLIENT

By: _____
Name: John R Dean Jr.
Title: City Manager
Date: 2/11/2019

AGENDA ITEM REPORT Item 3

Meeting Date: December 09, 2019

Department: Administration/Park

Discussion Action

Budgeted Expense: YES NO N/A

Submitted By: P. Woodall, City Secretary, (I)CM

Amount: N/A

Reviewed By: City Manager City Secretary City Attorney
 Accountant Other: Daniel Durham

Attachments:

1. Information to be presented at the meeting.

Agenda Item / Topic:

ITEM 3. **DISCUSSION** – Receive report from Park Board Chair Brian Treadaway to review and discuss Park Board goals and new ideas for future community events.

Discussion / Justification:

Staff met with Chair Treadaway to receive the Park Board's input for future goals. Mr. Treadaway would like to address the Council. Some items for discussion (but not all) may include:

1. Pavilion and Founders Park development and funding
2. New playground equipment
3. Alternate location for music and movie events
4. Consider improving restrooms at the ballfields or replace them
5. Determine who is responsible for the ballfields and the rental of the fields
6. Add grills at Heritage and Ashburne Glen Parks
7. Public Park Signs and identification for each park

Recommendation / Staff Comments:

N/A

Sample Motion(s):

N/A

AGENDA ITEM REPORT

Item 4

Meeting Date: December 09, 2019

Department: Administration/PW

Discussion Action

Budgeted Expense: YES NO N/A

Submitted By: P. Woodall, City Secretary, (I)CM

Amount: \$27,192.65

Reviewed By: City Manager City Secretary City Attorney

Accountant Other: HR Department/ Interim PW Director

Attachments:

1. Position reassignment
2. Job Description
3. Cost Differential Sheet

Agenda Item / Topic:

ITEM 4. **DISCUSSION/ACTION** – Consideration of and action on the creation of and funding of a Street/Park Superintendent position in Public Works Department.

Discussion / Justification:

To enhance the organization and increase efficiency of the Public Works Department, staff has prepared a new tier separating the water/sewer and general fund divisions of the department.

Approved in the FY2019-2020 Budget, there are 7.5 funded positions in the Public Works Department. Staff is proposing to take one of those positions and reassign it to a Street/Park Superintendent, having 2.5 maintenance workers under that tier. This supervisory position will be a lateral position to the Water/Sewer Superintendent; both supervisory positions answering to the PW Director.

With this proposed restructure to the Public Works Department, it is intended to allow specified training and additional knowledge to those employees in their specified fields. This too, will add to the proficiency of both divisions of the Department.

Financial impact is \$27,192.65

Personnel costs are considerably under budget due to under staffed positions in the Public Works Department.

Recommendation / Staff Comments:

Staff recommends approval.

Sample Motion(s):

I move to approve/deny the creation of and funding of a Street/Park Superintendent position in Public Works Department.

**PUBLIC WORKS STREET/PARK SUPERINTENDENT
PW DEPARTMENT FOR THE CITY OF OVILLA**



Effective: Fiscal Year 2019-2020

Funded position: No

Staff: 1 – reassign one current position with new job description.

1. HR will post internally

Reports to: Public Works Director

Objective: To provide an efficient work plan for proactive and re-active response for streets and parks in the city.

Formulating Action Plan/Framework/Goals:

1. Organize a policies and procedures
2. Prepare Maintenance Plan

The Public Works Street/Park Superintendent will manage street maintenance, projects related to and all landscaping maintenance.

PROPOSED CLASSIFICATION FOR EMPLOYEES: Full time Part time

Proposed Effective Date: December 09, 2019

Requirements & Knowledge for positions: Advanced knowledge and skills; ability to learn job related state law; flexibility to work evening meetings when required; interaction with the public and desire to facilitate the needs of the city.

Administration / Budget use only

DEPARTMENT APPROVED: YES NO DATE APPROVED: _____

CITY MANAGER: _____ **DATE:** _____



Streets and Parks Superintendent Job Description

The Streets and Parks Superintendent manages street and traffic sign installation and maintenance, drainage projects, landscaping maintenance, landscaping projects, street right-of-way mowing, tree trimming and removal, installation and maintenance of irrigation systems and other tasks as assigned by the Director.

Reports to:

Public Works Director

Salary:

Pay to commensurate with experience.

Exempt:

Yes

Essential Functions:

- Evaluate the condition of all City of Ovilla streets and parks, on an ongoing basis and schedule needed repairs and/or maintenance as necessary to maintain the City's systems in peak operational status.
- Evaluate operations and activities of assigned responsibilities; recommend improvements and modifications; prepare various reports on operations and activities.
- Submit requests for materials, tools, equipment, and other supplies; prepare equipment specifications.
- Maintain daily records of equipment, personnel, and materials used for each project; prepare job cost estimates and submit reports.
- Monitor and maintain adequate inventory, keep accurate records for proper internal controls and accountability of materials.
- Oversees department standards for responsiveness, service quality, open communication, safety and excellent customer service.
- Recommend goals, objectives, policies and procedures to the Public Works Director.
- Provide staff and or technical assistance to the City Manager, other City departments, elected and appointed officials, and the general public.
- Supervise employees in the department and ensure adherence to all City policies.
- Responsible for the effectiveness and productivity of the department.
- Provide training for employees to safely perform assigned duties and to operate associated equipment.
- Encourage the professional development of staff to ensure the success of the department.

- Timely complete employee performance evaluations and provide ongoing counseling and feedback.
- Responsible for staffing “on call” duties in the event that an employee is sick or injured.
- Operate all department equipment, including the skid steer loader, back hoe, front end loader/box grader, dump truck, roller, self-propelled mowing machines, towable lift, chipper, and other miscellaneous equipment used to accomplish street maintenance, repair drainage structures, seeding and re-seeding of landscaped areas and other tasks as needed.
- Oversee the maintenance and repair of the City’s irrigation system.
- Properly maintain department facilities and store equipment and materials in a safe, secure and orderly manner.
- Identify maintenance and repair needs and recommend corrective action.
- Report all on-the-job injuries to Public Works Director.
- Performs other duties as assigned.

Qualification Requirements:

- Thorough knowledge of regulations, policies and procedures that apply to streets and parks operations.
- Knowledge of office administration practices, procedures and personnel management.
- Formulate, implement, and administer policies and procedures for effective fiscal control.
- Establish and maintain an effective and respectful work relationship with City officials, city staff, vendors and the general public.
- Demonstrate excellent public relations and customer service skills.
- Convey a positive professional image by action, communication and appearance.
- Advanced interpersonal skill to handle sensitive and confidential situations and documentation.
- Some analytical ability is required in order to gather and summarize data for reports, find solutions to various administrative problems, and prioritize work.
- Able to perform multiple tasks efficiently and applies knowledge of procedures to fulfill essential job duties.
- Make independent judgments that have highly significant impacts on the organization.
- Ability to deal with frequent change, delays or unexpected events.
- Manage emergency situations and use good judgment in determining proper response.
- Communicate effectively in the English language, present ideas and concepts with clarity, and prepare and make effective oral and written presentations
- Meet deadlines and perform multiple tasks under pressure.
- Proficiently use computers and Microsoft Office.
- Exhibit regular, reliable and punctual attendance which is an essential function of this job.
- Attend City Council and other meetings as directed by the Public Works Director.
- Basic mathematical skills.
- Safety standards applicable to maintenance tasks performed in the department.
- Basic knowledge and familiarity in automotive/mechanical repair.
- Ability to operate tools and equipment.
- Identify and dispose of obsolete inventory according to municipal controls for disposal.
- Irrigation maintenance and repair preferred.
- Contribute to team effort by performing other duties as assigned.

Education/Experience Required:

- High School diploma/GED required.
- Five (5) years of experience as a superintendent or similar position in a public works or similar type maintenance type work or any equivalent combination of education, training and experience that demonstrates the ability to perform the duties of the position.

Other Requirements:

- Valid Texas Class C Driver License with satisfactory driving record, as defined by City policy.
- Proof of citizenship and/or eligibility to legally work in the United States.
- Must submit to and pass a pre-employment drug test.

Preferred Certification

- First Aid and CPR/AED
- Licensed Irrigator
- Additional certifications or training related to Streets and Parks

Supervisory Responsibilities:

Yes

Working Conditions:

The work condition characteristics described here are representatives of those an employee encounters while performing the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- A portion of work takes place in an outdoor setting in extreme temperatures including heat, cold, temperature swings and inclement weather. Subject to sunburn, and other sun exposure reactions.
- Exposure to traffic, dust, fumes, and loud noise that are routinely encountered in maintenance operations.
- Exposure to vibration, airborne particles, petroleum distillates, toxic or caustic chemicals, dust, fumes, loud noise and risk of electric shock. May be exposed to falls from elevated areas.
- Exposure to herbicides, pesticides and fertilizers.
- Exposure to stinging and biting insects, poisonous plants, snakes and other wildlife.
- May encounter occasional stressful situations.
- Work includes response to emergency situations, some weekends, holidays and some after hours. Attendance may be required at City Council meetings, which occur after hours.
- Work requires travel to purchase supplies or parts; or may require travel to attend training or conduct City business that could include overnight stays.
- Flexible hours, including week-ends, holidays, and some after-hours work or overtime work in response to emergency situations or repairs.

Physical Requirements:

The physical requirements described here are representative of those that must be met by an employee to successfully perform the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Must possess the ability to access remote sites that may require climbing and traversing rough terrain, possibly in all weather conditions.
- Must be able to drive a vehicle to oversee projects, perform inspections, respond to after- hour calls, and other functions as needed. Must be able to sit, stand and walk for extended periods of time while working in office or on maintenance or repair projects.
- Must be able to use step-stools or ladders and use such to store and retrieve items of various sizes, shapes and forms.
- Lift and/or carry up to 80 pounds, and pull, push or drag up to 150 pounds of files, equipment and/or other materials.
- Must possess general manual dexterity to operate computer, equipment, tools, controls or other objects; reach with hands or arms.
- Must possess mental acuity for attention to accuracy and detail.
- Must see in the normal visual range with or without correction.
- Must hear in the normal audio range with or without correction.
- Must be able to hear clearly when working around equipment and traffic.

Nothing in this job description restricts management's right to assign or reassign duties and responsibilities to this job at any time.

This description reflects management's assignment of essential functions; it does not proscribe or restrict the tasks that may be assigned.

This job description is subject to change at any time.

City of Ovilla is committed to compliance with the American Disabilities Act & Accommodations Act. If you require reasonable accommodation during the application process or have a question regarding an essential job function, please contact the Human Resources Department at (972)617-7262.

The City of Ovilla is an Equal Opportunity Employer

| | | | | | | | | | | |
|----------------------|-----------|--------|-------------------|------------------|-------|------------------|---------------|-----------------|-----------------|-----------------|
| SUPERINTENDENT | Full-time | Exempt | 75 - Water | Salary - Wate | 25.78 | 53,624.27 | 777.55 | 1,304.41 | 4,017.80 | 5,322.21 |
| WATER | | | | SUB TOTAL | | 53,624.27 | 777.55 | 1,304.41 | 4,017.80 | 5,322.21 |
| 100% WATER AND SEWER | | | | | | | | | | |
| SUPERINTENDENT | Full-time | | 50 - STREET | Hourly-Public | 14.47 | 30,100.72 | 436.46 | 732.20 | 2,255.30 | 2,987.50 |
| STREET | | | | | | | | | | |
| | | | DIFFERENCE | | | 23,523.55 | 341.09 | 572.21 | 1,762.50 | 2,334.71 |

| | |
|---|--------------|
| Increase to Street Salary | \$ 23,523.55 |
| Increase to Street Tax/TMRS | \$ 3,669.10 |
| Cost to move 1 Street Main. Crew member to Superintendent | \$ 27,192.65 |

AGENDA ITEM REPORT Item 5

Meeting Date: December 09, 2019

Department: Administration

Discussion Action

Budgeted Expense: YES NO N/A

Submitted By: P. Woodall, City Secretary, (I)CM

Amount: N/A

Reviewed By: City Manager City Secretary City Attorney
 Accountant Other: HR Department

Attachments:

1. Updated Organizational Chart, Resolution 2019-26

Agenda Item / Topic:

ITEM 5. **DISCUSSION/ACTION** – Consideration of and action on Resolution R2019-26 approving an updated organizational chart.

Discussion / Justification:

If Council approves Item 4, the organization chart will require revision. Staff presents the chart for approval.

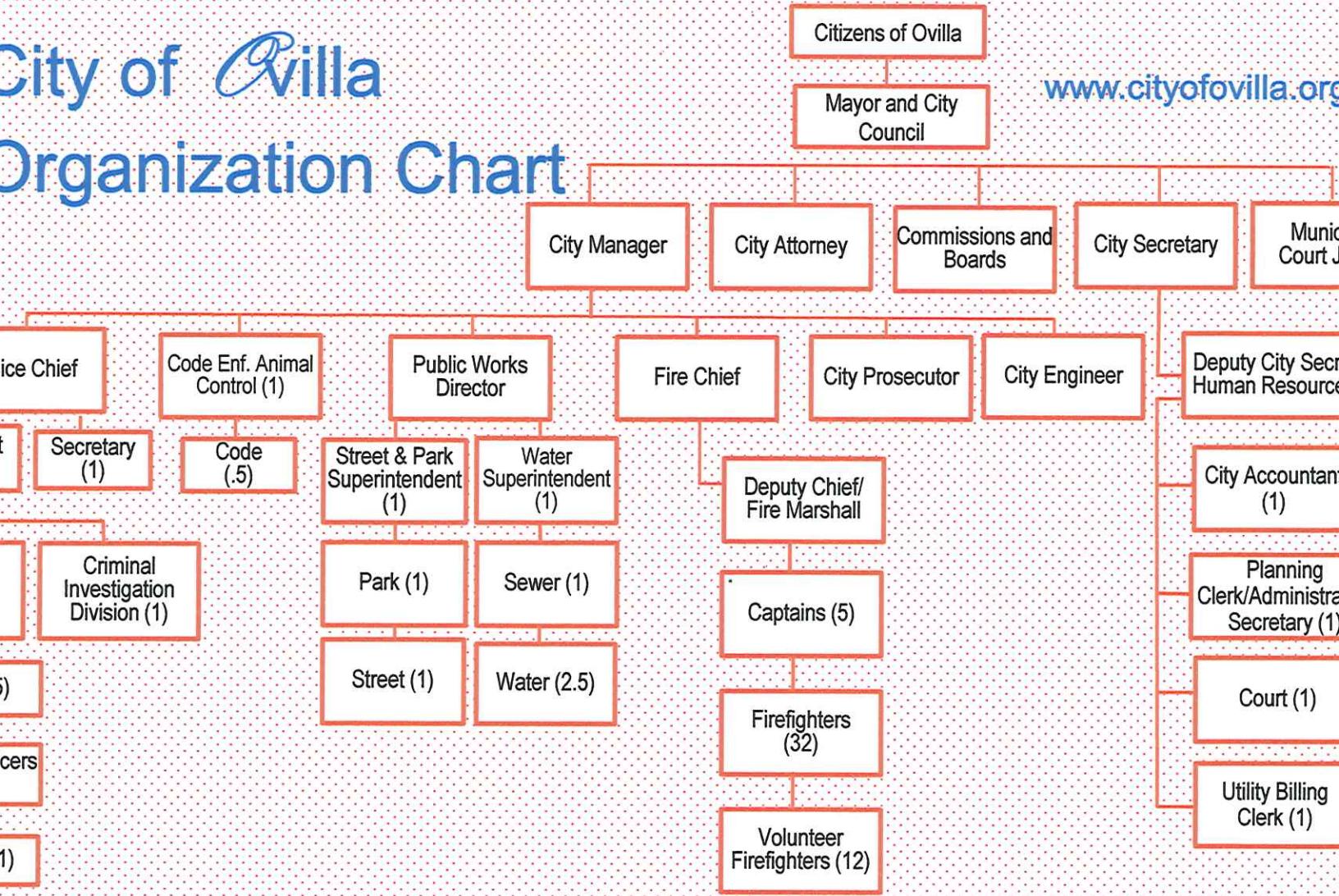
Recommendation / Staff Comments:

Staff recommends approval.

Sample Motion(s):

I move to approve/deny Resolution R2019-26 updating the City organizational chart.

City of Ovilla Organization Chart



105 S. Cockrell Hill Road
Ovilla, TX 75154
972)617.7262

Total Full Time = 28
Total Part Time = 5

RESOLUTION NO. 2019 – 26

WHEREAS, the Ovilla City Council, through Ordinance 2019-18, established the Fiscal Year Budget 2019-2020 that included an organizational chart; and

WHEREAS, the Ovilla City Council has adopted an organizational chart establishing a chain of command and lines of communication; and

WHEREAS, the Ovilla City Council wishes to ensure proper and smooth communications between the governing body and staff by prescribing the manner in which the governing body and City staff shall interact;

WHEREAS, the Ovilla City Council believes it is in the best interest of staff and the City to revise the current organization chart.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS, THAT:

Ordinance 2019-18 adopted September 09, 2019, is hereby revised to replace herewith the updated organization chart and attached hereto as Exhibit A.

PASSED, ADOPTED AND APPROVED THIS THE 09th DAY OF DECEMBER 2019

Richard A. Dormier, Mayor

ATTEST:

Pamela Woodall, City Secretary

AGENDA ITEM REPORT Item 6

Meeting Date: December 09, 2019

Discussion Action

Department: Fire

Budgeted Expense: YES NO N/A
partially

Submitted By: Chief Kennedy

Amount: \$23,721.00

Reviewed By: City Manager City Secretary City Attorney
 Accountant Other: Chief Kennedy

Attachments:

1. Siren Control Cabinet Estimate
2. Software Upgrade Estimate

Agenda Item / Topic:

ITEM 6. **DISCUSSION/ACTION** – Consideration of and action to approve Outdoor Weather Alert Siren System maintenance and software update.

Discussion / Justification:

Background/History:

Currently our storm siren system is controlled by an analog radio frequency, where our dispatch center can sound our sirens when needed. There is also a radio in the fire bays that gives us the capability to set them off if dispatch was to have trouble.

Once a month, the sirens are tested by personnel staging, one next to each siren, and each unit confirming that the sirens are working or are not working. Other than that one test, we never know if there are issues with any of the sirens until the next test, or if there is an event where they are needed.

In 2017, we were able to install 3 new warning sirens in strategically placed areas around our city, with a plan to upgrade the original siren cabinet plus upgrade to a digital software at a later date. During the last budget planning, the software upgrade was budgeted and approved, however the cost for the original siren cabinet upgrade was not included.

Findings/Current Activity:

The Commander One system works off a two-way communication. It speaks in a language called FSK. Essentially, it's digital talk between the siren and the base. It allows you to monitor the site as well as benefiting from advanced encryption to protect the siren system. Your system is currently two tone, which is easily recordable/duplicatable. Having the software will now allow you to benefit from auto activation and monitoring of the existing two-way ready sirens.

The full upgrade would consist of all new components and a new aluminum cabinet, for the original siren located at Main and Ovilla Road. The new cabinets are much more weather resistant and allow for larger batteries to be used. This cabinet will be identical to those of the new sirens.

Without upgrading the siren at Ovilla and Main, there would be no need to do the software upgrade at this time, because we would not have all 4 sirens on the same system.

Financial Impact:

- \$15,000.00 – Original amount budgeted
- \$14,307.82 – Actual cost for software upgrade that is funded in the FY19-20 Budget
- \$8,721.00 – Additional cost to upgrade siren at Ovilla and Main that was not budgeted
- \$8,028.82 – Amount needed to cover siren upgrade at Ovilla and Main
- \$23,721.00 – Total cost for entire upgrade

To cover the additional cost of the upgrade, Fire can utilize funds from Capitol Improvement, with the agreement of making a budget amendment at mid-year, and replacing the additional amount spent, which will total \$8,028.82.

The current Fire Budget has these funds but will require a budget amendment at mid-year if Council approve this additional necessary expenditure

Recommendation: Staff recommends approval of the entire upgrade.

Sample Motion(s):

I move to approve/deny the Outdoor Weather Alert Siren System maintenance and software update as presented.



ESTIMATE

Quote000686

Joe Goddard Enterprises, LLC

11950 Thousand Oaks Drive
Edmond Oklahoma 73034
U.S.A

Estimate Date : October 29, 2019

Expiry Date : July 20, 2020

Reference# : Existing siren upgrade

Bill To
City of Ovilla, TX

| # | Item & Description | Qty | Rate | Amount |
|---|--|-----------|-----------------|-------------------|
| 1 | DCFCTBDH Installation of 1- DCFCTBDH Siren control cabinet 1-4 New Deep cycle Batteries 1-Custom installation 1- System optimization 1-VHF antenna kit | 1.00 1 | 8,721.00 | 8,721.00 |
| | | | Sub Total | 8,721.00 |
| | | | Shipping charge | 225.00 |
| | | | Total | \$8,946.00 |

Notes

For questions in regard to this quote, please contact Andy Goddard.
Andy Goddard
405-830-9057

Terms & Conditions

NET 30

If paying by credit card there will be a 3.5% fee charged at time of payment



ESTIMATE

Quote000439

Joe Goddard Enterprises, LLC
11950 Thousand Oaks Drive
Edmond Oklahoma 73034
U.S.A

Estimate Date : April 10, 2019

Expiry Date : December 31, 2019

Reference# : Commander base

Bill To
City of Ovilla, TX

| # | Item & Description | Qty | Rate | Amount |
|---|---|-----------|----------|----------|
| 1 | Base Installation and Configuration Installation of base station, and system configuration. Providing new 1- Antenna coax 1-Antenna 1- Base radio 1- Base radio power supply 1- Installation | 1.00 1 | 3,275.00 | 3,275.00 |
| 2 | CommanderOne CommanderOne is a Cloud base approach to operating your siren system. With CommanderOne you get the flexibility of being able to operate your siren system from anywhere in the world right from your smartphone. -Mobile activation with your iOS or Android device -full Commander experience from any web enabled desktop device -Automatic activation based off NWS polygons -5 User Licenses (1 license per user) -Activate your Sirens from your smartphone - Yearly renewal - includes all software updates and feature updates | 1.00 1 | 4,674.83 | 4,674.83 |
| | Line item includes the first year of CommanderOne, Commissioning, and Training on operation. | | | |
| 3 | Commander Computer Combo Commander monitoring software - 10 site. Bytespeed standard desktop PC, windows 10. | 1.00 1 | 2,537.99 | 2,537.99 |
| 4 | SS2000+ Digital Siren Control, desktop console. | 1.00 1 | 3,675.00 | 3,675.00 |

| | |
|-----------------|--------------------|
| Sub Total | 14,162.82 |
| Shipping charge | 145.00 |
| Total | \$14,307.82 |

Notes

For questions in regard to this quote, please contact Andy Goddard.
Andy Goddard
405-830-9057

Terms & Conditions

NET 30

If paying by credit card there will be a 3.5% fee charged at time of payment

AGENDA ITEM REPORT Item 7

Meeting Date: December 09, 2019

Department: Administration

Discussion Action

Budgeted Expense: YES NO N/A

Submitted By: P. Woodall, City Secretary, (I)CM

Amount: N/A

Reviewed By: City Manager City Secretary City Attorney
 Accountant Other: All staff

Attachments:

1. Quotes for containers
2. Asbestos report and estimated costs on 708 W. Main Street

Agenda Item / Topic:

ITEM 7. *DISCUSSION* – Review and discuss the City's municipal facilities needs.

Discussion / Justification:

Staff is researching for ways to improve space, working conditions and parking at the City Hall, Public Works and Police Department.

- Is 708 Main Street a consideration? It does have HVAC but the heater is not working and it is unknown if the a/c works. An asbestos report is attached.
- The Police Department has a drawing of a floor plan to help them utilize their existing facility.
- An ADA report for city hall, police and fire was conducted. (not included)

Staff appreciates any recommendations from Council.

Recommendation / Staff Comments:

N/A

Sample Motion

Discussion Only.

DATE: December 6, 2019

FROM: Linda Harding

Quote received:

BuyBoard Vendor:

Conexwest

New 40ft Container \$4,648.00 each

Unit can be placed on grass, concrete, or any flat surface.

Cover Roof Kit available to span a 40' area between 2 units for outdoor storage start at \$13,679.

(see pictures of units with cover)

Attached:

Quote

Drawing

Picture of gable style roof

Picture of arched style roof

**Conexwest**

800 Avenue H
San Francisco, CA 94130
855-878-5233

Quote

Quote date: 12/02/2019 12:41 PM
Quote number: 2397724000061690745
Valid until: 01/02/2020

BILL TO:
City of Ovilla
105 Cockrell Hill
Ovilla TX
75154

DELIVER TO:
Ms. Harding
105 Cockrell Hill
Ovilla TX
75154

Account name: **City of Ovilla**
Contact name: **Linda Harding**
Contact phone number: **(972) 617-7262**

Sales rep: **Peter Fitch**
Est. delivery date: **01/02/2020**
Sales rep phone number: **(510) 379-4389**

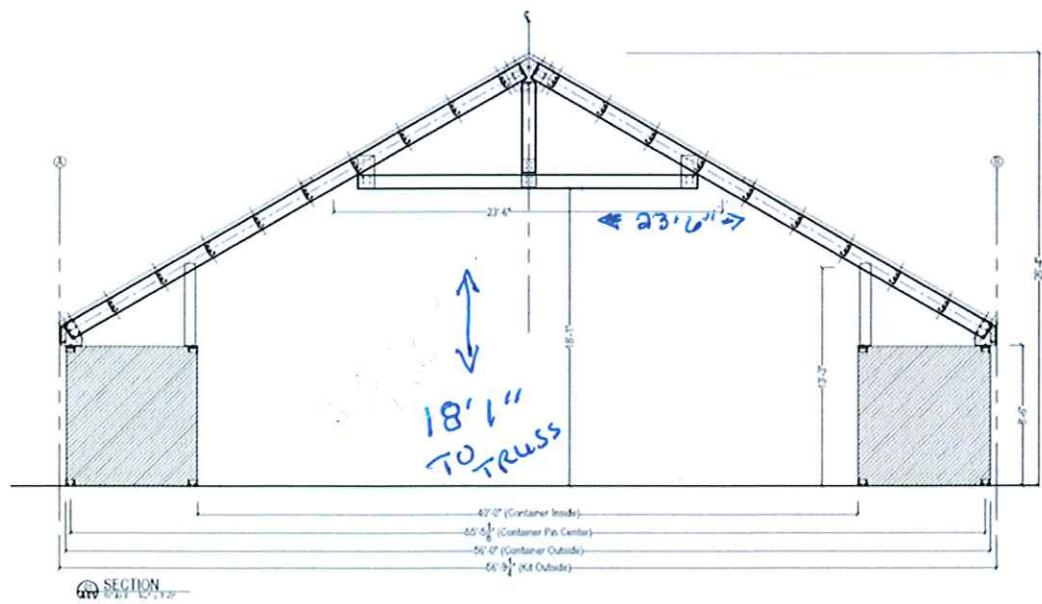
| S.No | Product details | Quantity | List price | Total | Tax |
|------|--|----------|-----------------------------|---------------------|---------|
| 1. | DAL 40ft New Standard One-Trip ISO Container DAL40STNEW 40ft New Standard One-Trip ISO Container 40ft x 8ft x 8ft6in (Height) w/ ISO Lock Box | 2 | \$ 4,648.00 | \$ 9,296.00 | \$ 0.00 |
| 2. | DAL Freight DALFRGHT Slide Off Tilt Bed Delivery | 2 | \$ 350.00 | \$ 700.00 | \$ 0.00 |
| 3. | OOS MOD Custom Fabrication OOSMODFAB Container Cover with Roof Kit. | 1 | \$ 13,679.00 | \$ 13,679.00 | \$ 0.00 |
| | | | Sub Total (with tax) | \$ 23,675.00 | |
| | | | Discount | \$ 0.00 | |
| | | | Adjustment | \$ 0.00 | |
| | | | Grand Total | \$ 23,675.00 | |

Notes:

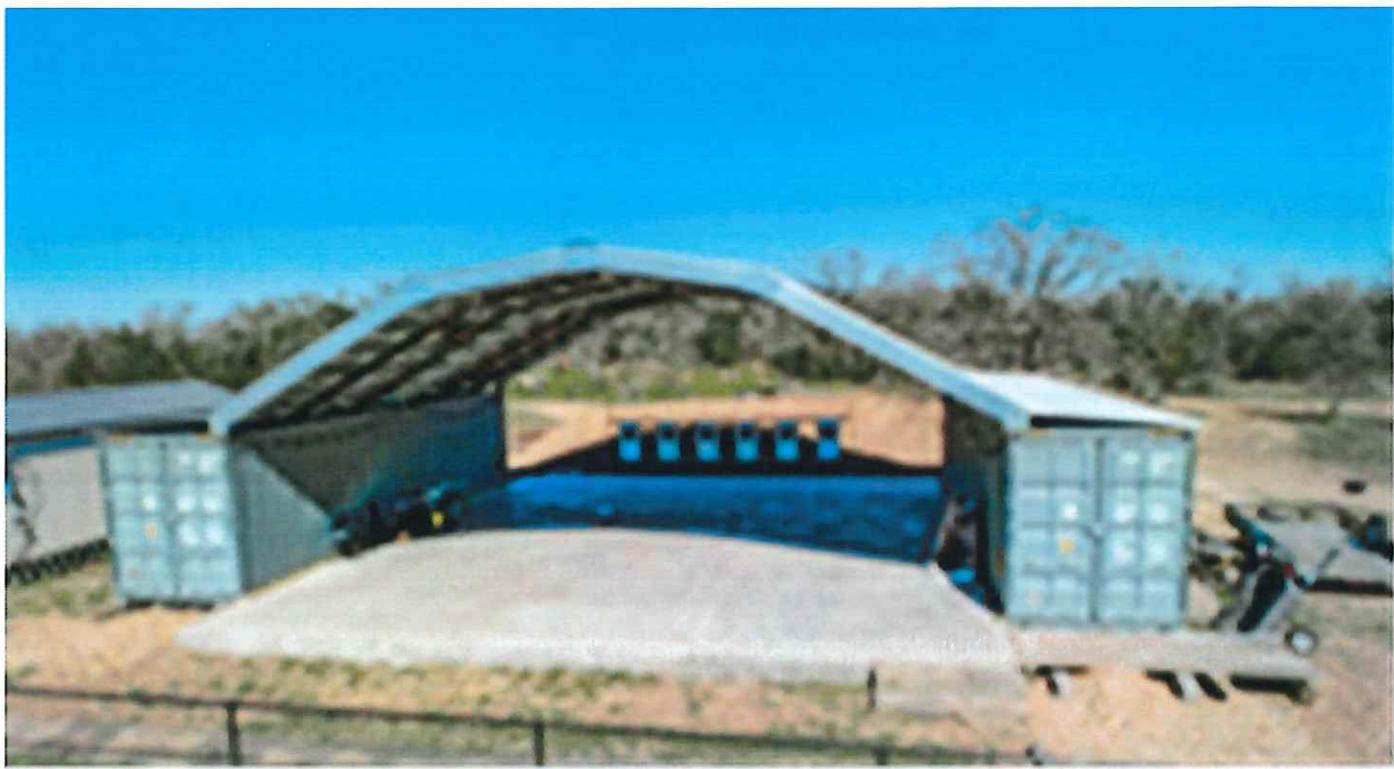
Ms. Harding I have added a rendering of the movable container cover to the email quote as an attachment. Let me know if any problems viewing it. The (2) containers above have been discounted because of the order of (2). The cost of a single container purchased would be \$4695. Thank you, Peter

X _____
Accepted by

We value your business!
CONEXWEST SHIPPING CONTAINERS (USA)
855-878-5233 | www.conexwest.com







Top Not Quoted.



12,3 2018

Daniel Mendez
Abadon Environmental, LLC.
757 Meadowcreek Court Garland,
Tx 75043

469-478-9787
[EMAIL: dmendezabadon@gmail.com](mailto:dmendezabadon@gmail.com)

Project: **Asbestos Abatement of
Residence**
708W.Main Street Ovilla Tx 75154

Abadon Environmental (AE) appreciates the opportunity to present this proposal for the abatement of asbestos containing material(s) at above referenced site as further identified in the scope of work section of this proposal.

Abadon will perform the work per local, state and federal guidelines, including regulations of the Environmental Protection Agency (EPA), Occupational Safety & Health Administration (OSHA), and the Texas Department of State & Health Services (DSHS).

Our bid includes combined insurance coverage of \$ 2,000,000 limits on General Liability & General Aggregate (including contractors pollution liability). Microbial (mold) services, Employers Workman's Compensation Liability of \$ 1,000,000 limits.

Abadon is licensed by the Texas Department of State Health Services (DSHS) as an **Asbestos Abatement Contractor**.

Notification of regulatory agencies (DSHS / EPA) is required prior to performing work. **Upon a signed notice to proceed, Abadon will file the mandatory ten (10) working day notification to DSHS for the owner. The DSHS fee is not included with our bid and is to be paid by owner or others.** DSHS will send this removal fee invoice directly to the building owner representative for direct payment. Fees are determined by the quantity of asbestos to be abated.

Abadon appreciates the opportunity to submit this proposal, and we look forward to the opportunity to demonstrate our professional capabilities. **To proceed, please return one signed copy of this proposal, issue a notice to proceed or purchase order so that we may schedule the work.**

Cordially,

Daniel Mendez

Estimator

SCOPE OF WORK This bid proposal includes the following environmental services:

Former Restaurant

A. **Scope of Work to be Completed.** The following items and quantities are included as part of Abadon bid proposal. Abadon has included abatement of the following materials and associated quantities (sf = square feet, lf = linear feet). See attached **Abadon Scope of work**.

1. Asbestos Abatement

- 880 ft² of acoustic sheetrock ceiling texture (popcorn) throughout the residence, excluding the east addition and garage
- 940 ft² of sheetrock wall and ceiling joint compound and texture in the garage
- 920 ft² of sheetrock wall joint compound and texture throughout the residence, excluding the east addition and garage

3. **Prep – Per OSHA / EPA / TDSHS regulations and specifications.**

B. **Site Specific Bid Qualifications:**

1. Where applicable, owner or others to remove all contents and / or furnishings from the affected work areas
2. Bid based on power and water at the site.

C. **Personnel Protective Equipment:**

1. 3M or Honeywell (North) Brand ½ mask negative pressure respirators and / or Honeywell (Survivair) Power Air Purifying Respirators (PAPR)
2. Protective suites, safety glasses, hard hats, safety gloves, safety vests.

D. **Air Testing / Consulting (by owner):** Per state regulations, owner to provide and pay for separately an independent third party, state licensed consultant to monitor / design the project. Owner's air lab to provide compliance air testing and a final inspection of the abatement work. Bid based on Phase Microscopy (PCM) analysis for clearance with an industry accepted air clearance criteria of 0.01 f/cc. Cost for the air-testing lab / consultant are not included **Abadon bid** per state regulations.

E. **Unit Rates:**

PROJECTION DURATION:

Project duration for asbestos abatement is estimated at two or three **(2-3) work days**. Abadon will work **Monday – Sunday, day shifts, and up to 10 hours per work shift(s)**.

WASTE TRANSPORT – DISPOSAL:

Asbestos wastes generated will be packaged, labeled, manifested, transported and disposed of by Abadon for the owner to an EPA / DSHS approved landfill. The original (signed) copy of the waste manifest will be sent back to the owner directly by the landfill once burial is complete and landfill signs acknowledging disposal.

Only where available, Abadon will use the owner's on-site waste container to dispose of any non-asbestos trash / wastes unless otherwise indicated or requested.

Bid Qualifications – Responsibilities of Owner / Others:

1. **Utilities:** Bid based on the client / owner providing adequate site water & electrical sources for the proposed work. If not available Abadon to provide for cost plus 10% or see Alt. Add.
2. **Parking:** Allow for placement, when applicable, of asbestos disposal containers next to the structure and parking for Abadon employees.
3. **Containment Watch or Security** excluded for when Abadon is not on site.
4. **HVAC System:** When applicable, owner to coordinate and shut down the HVAC System or System(s) requiring shutdown to allow for the abatement process.
5. **Contents:** When applicable, owner in advance to remove any sensitive equipment, furnishings, salvage, items blocking access, contents from the work area(s).
6. **Refurbishment:** Abadon base bid does not include refurbishing finishes, painting, re-insulation, reinstallations, restorations or replacements unless specifically stated.
7. **Tape Damage:** Damage to surfaces may occur from securing poly with adhesives as required to contain the work per consultant design or regulations. Window tint may be damaged if Abadon is required to tape to it by consultant. Repairs excluded.
8. **Accessibility:** Materials to be physically accessible, openly exposed, not requiring demolition to access unless specified.
9. **Insurances:** Abadon carries \$ 1,000,000 General Liability & General Aggregate. Any additional coverage's can be provided upon formal request. When requested, owner to be listed as an additional insured and provided with a Waiver of Subrogation. Property / Builder's risk insurance by owner.
10. **Air Testing – Consultant:** DSHS regulations require the owner to provide and pay for all air testing, consulting services independently. Air lab excluded. Bid based on PCM type air clearance. Design, sampling, air monitoring and consulting excluded. Abadon reserves right to adjust pricing or approve of owner-selected air lab, consultant, project design-work plan, specifications when not provided / available at time of bid. Owner to request air lab to provide Abadon with a copy of all air results for our records upon completion.
11. **OSHA airs:** Bid based on owner's on site air lab collecting Abadon OSHA required air tests.
12. AIDJs bid proposal is to be incorporated into any project / contract documents.
13. **Notice:** Owner or their agent to notify subcontractors, employees, tenants affected by the asbestos abatement work prior to Abadon mobilization as required by OSHA.
14. **Delays:** Abadon will be excused for any delay beyond our reasonable control, such as, Acts of God, labor disputes, accidents, inclement weather, acts of public authority, acts of the Owner, or other unforeseen contingencies.
15. **Status:** Abadon status is that of an independent contractor and to provide services only as indicated by the owner or their representatives.
16. **Fees:** DSHS removal fee, taxes special assessments / charges to be paid by owner.
17. **Project start date and duration shall be mutually agreed upon.**
18. IDJ reserves the right to adjust pricing / time for a change in regulatory enforcement.
19. **Site Conditions:** Bid based on conditions existing at time of bid. If conditions vary or area altered IDJ reserves the right to adjust our bid if they affect our work.
20. **Multi-Layer:** Bid based on a single layer of material(s) unless specifically identified. If multilayer materials (i.e. sheetrock, flooring), etc. are encountered an additional charge will apply to remove each additional layer.
21. Bid based on Abadon bid proposal being incorporated into any contract documents and shall prevail and supersede over any conflicts
22. **See Page 2 Site Specific Bid Qualifications**
23. **Other hazardous materials**, if present, are excluded.

COMPENSATION FOR SERVICES:

| | |
|---|--------------------|
| • Mobilization / Project Setup | \$ Included |
| • Asbestos Abatement (See Page 2 Scope of Work Includes Labor, Insurances, Overhead, Profit) | \$ Included |
| • Materials (Poly, tapes, suites, filters, solvents, bags, etc) | \$ Included |
| • Trade Equipment (decon unit, negative air units, vacuums) | \$ Included |
| • | Asbestos Waste |
| Manifest, Transportation & Disposal | <u>\$ Included</u> |
| Total Lump Sum Base | \$10,880 |

UNIT PRICES:

* Asbestos abatement is tax exempt per the Texas sales and use tax section 151.0048(a) (3)(A) of the Texas Tax Code. Abadon pays sales tax on materials.

**THE FOLLOWING ARE PROJECTED ESTIMATES FOR THE SERVICES BELOW.
ABADON ENVIRONMENTAL WILL NOT BE HELD LIABLE IF ACTUAL PRICES VARY.**

TERMS: Completion / Net 30 Days / 10% monthly finance charge or maximum allowed by law on amounts past due 30 days / No Retainer / Bonding Excluded (add 6% to bid for Abadon to provide P&P Bonds). **Proposal Valid for 30 Days.** Client to pay costs and expenses, including reasonable attorney fees, incurred by Abadon should collection proceedings be necessary.

Please sign below to indicate your acceptance of this proposal, and to serve as your "notice to proceed" with the work. Acceptance also serves as **authority for Abadon to file any required notifications to regulatory agencies (DSHS)**, and to sign the waste disposal manifest on the owner's behalf unless instructed otherwise.

Company Name

Purchase Order # (if applicable)

Print Name
Authorized Representative

Title

/ / 2018

6

Signature

Date



Resource Environmental Consulting, Inc.

3001 N. Skyway Circle, Suite 150
Irving, Texas 75038
(972) 385-4535
Federal Tax ID #75-2798824
email: dlee@recenviro.com

Invoice

| DATE | INVOICE # |
|------------|-----------|
| 11/11/2018 | 6288 |

| BILL TO |
|---|
| Mr. John R. Dean, Jr., MPA, ICMA-CM City Manager City of Ovilla 105 S. Cockrell Hill Road Ovilla, Texas 75154 |

| PROJECT |
|--|
| Residence 708 W. Main Street Ovilla, Texas 75154 |



| P.O. NO. | TERMS | DUE DATE | REC PROJECT # |
|----------|--------|------------|---------------|
| | Net 30 | 12/11/2018 | 18451 |

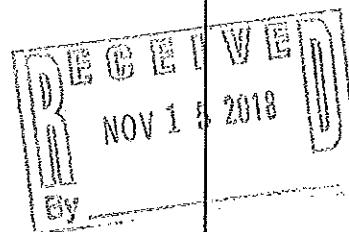
| QUANTITY | DESCRIPTION | RATE | AMOUNT |
|----------|-----------------|--------|--------|
| 1 | Asbestos Survey | 700.00 | 700.00 |

REMIT TO:

Resource Environmental Consulting, Inc.
3001 N. Skyway Circle, Suite 150
Irving, Texas 75038

Contact Dyana Lee @ (972) 385-4535, with questions concerning this invoice.

Total \$700.00



JLD

ASBESTOS SURVEY REPORT

**RESIDENCE
708 W. MAIN STREET
OVILLA, TEXAS 75154**

Prepared For:

Mr. John R. Dean, Jr., MPA, ICMA-CM
City Manager
City of Ovilla
105 S. Cockrell Hill Road
Ovilla, Texas 75154

Prepared By:

Resource Environmental Consulting, Inc.
3001 N. Skyway Circle, Suite 150
Irving, Texas 75038
(972) 385-4535

November 11, 2018
REC Project No.: 18451



ASBESTOS SURVEY REPORT

CONDUCTED ON:

RESIDENCE
708 W. MAIN STREET
OVILLA, TEXAS 75154

CONDUCTED FOR:

MR. JOHN R. DEAN, JR., MPA, ICMA-CM
CITY MANAGER
CITY OF OVILLA
105 S. COCKRELL HILL ROAD
OVILLA, TEXAS 75154

PREPARED BY:

Lisa Lee

LISA A. LEE
TDSHS LICENSED ASBESTOS INSPECTOR (NO. 60-3240)

Dyana M. Lee

DYANA M. LEE
TDSHS LICENSED ASBESTOS CONSULTANT (NO. 10-5341)

RESOURCE ENVIRONMENTAL CONSULTING, INC.
3001 N. SKYWAY CIRCLE, SUITE 150
IRVING, TEXAS 75038
(972) 385-4535

NOVEMBER 9, 2018
REC PROJECT NO.: 18451

TABLE OF CONTENTS

| | PAGE |
|---|-------------|
| 1.0 INTRODUCTION | 1 |
| 2.0 OBJECTIVES | 1 |
| 2.1 SCOPE OF WORK | 1 |
| 2.2 LIMITATIONS OF STUDY | 1 |
| 3.0 ASBESTOS REGULATIONS | 2 |
| 4.0 FACILITY DESCRIPTION | 2 |
| 5.0 SAMPLE COLLECTION PROCEDURES | 2 |
| 6.0 LABORATORY ANALYSIS METHODS | 2 |
| 7.0 ANALYTICAL RESULTS | 3 |
| 8.0 CONCLUSIONS AND RECOMMENDATIONS | 4 |

LIST OF FIGURES

FIGURE 1 SAMPLE LOCATIONS DRAWING

LIST OF APPENDICES

| | |
|------------|---------------------------------------|
| APPENDIX A | LIMITATIONS |
| APPENDIX B | CONSULTANT AGENCY & INSPECTOR LICENSE |
| APPENDIX C | LABORATORY REPORT & LICENSE |

ASBESTOS SURVEY REPORT

RESIDENCE
708 W. STREET
OVILLA, TEXAS 75154

1.0 INTRODUCTION

On November 7, 2018, Resource Environmental Consulting, Inc. (REC) conducted an asbestos survey of the residence located at 708 W. Main Street in Ovilla, Texas. The asbestos survey was conducted by Ms. Dyana M. Lee, a Texas Department of State Health Services (TDSHS) licensed Asbestos Consultant (License No. 10-5341) and Lisa A. Lee, a TDSHS licensed Asbestos Inspector (License No. 60-3240). Suspected asbestos-containing materials (ACM) were collected at the site and submitted to a TDSHS licensed laboratory for analysis. The following sections discuss the sample collection procedures, laboratory analysis methods, analytical results and recommendations.

2.0 OBJECTIVES

REC's scope of work and limitations for conducting the asbestos survey are discussed in the following sections.

2.1 Scope of Work

The objective of the asbestos survey was to identify and collect bulk samples of suspected ACM at the subject site for laboratory analysis of asbestos content. The scope of work was conducted in accordance with applicable state and federal regulations at the time of the survey.

2.2 Limitations of Study

REC has endeavored to perform the asbestos survey of the site using generally accepted practices and in a manner consistent with the level of care exercised by members of our profession currently practicing under similar conditions. This warranty is in lieu of all other warranties either expressed or implied.

The asbestos survey of the residential structure included a visual inspection and bulk sample collection of all observed suspect ACM. Regardless of the thoroughness of our survey, it is possible that some materials containing asbestos were inaccessible at the time of the survey. If any material is discovered that was inaccessible at the time of the survey, that material should be sampled and analyzed for asbestos content before being disturbed.

This Asbestos Survey Report was prepared for City of Ovilla and is intended for their express purposes only. This report should not be relied upon or made use of by any parties other than City of Ovilla. The findings of this report are representative of conditions encountered at the subject property on the date of this evaluation and may not represent conditions at a later date.

Additional limitations are presented in Appendix A.

3.0 ASBESTOS REGULATIONS

The Texas Asbestos Health Protection Rules (TAC Title 25, Part 1, Chapter 295, Subchapter C) were established as a means of control and minimization of exposure to airborne asbestos fibers inside all public buildings and buildings to be converted for public use.

The Environmental Protection Agency (EPA) National Emission Standards for Hazardous Air Pollutants (NESHAP) regulations (40 CFR Part 61, Subpart M) apply to the owner or operator of a demolition or renovation activity and is applicable to all public buildings and structures. The residence is covered by the EPA NESHAP regulations if it is part of an urban redevelopment project.

The Occupational Safety and Health Administration (OSHA) regulations (29 CFR 1926.1101) apply to all construction work where an employee may be occupationally exposed to asbestos. These regulations are applicable in any type of public building or structure, including any residential structure.

4.0 FACILITY DESCRIPTION

The one-story structure was built in 1963 and is approximately 1,460 ft². The residence is wood frame construction built on a pier and beam foundation. The exterior of the residence is brick veneer with the east addition covered with fiberboard siding. The roof is asphalt composite shingle. The interior is finished with sheetrock walls and ceilings. Some sheetrock walls in the living room and kitchen are covered with wood paneling. The floors are finished with a combination of carpet, ceramic, and linoleum.

5.0 SAMPLE COLLECTION PROCEDURES

The residence was surveyed to determine the presence, location, and condition of ACM. The areas inspected during the survey were generally limited to the accessible portions of the on-site structure. The number and location of samples collected was based on the type of material, the manner application, and the homogeneity of the ACM (similarity of color, texture, and type). A discrete sample of each suspect ACM was obtained and placed into an individual sample container. The sample location was noted on the field survey form and assigned an individual laboratory identification number. This number was affixed to the sample container as the sample was collected.

A copy of the asbestos consultant agency and the consultant/inspector license is included in Appendix B.

6.0 LABORATORY ANALYSIS METHODS

REC collected twenty (20) samples of suspect asbestos-containing building materials. The suspected ACM samples were analyzed for asbestos content by Moody Labs of Farmers Branch, Texas, a TDSHS licensed Asbestos Laboratory (License No. 30-0084). The samples were analyzed using Polarized Light Microscopy (PLM), in conjunction with dispersion staining techniques as outlined in the Environmental Protection Agency (EPA) Method (600/R-93/116). The bulk asbestos laboratory analysis report provided the percentage of asbestos, asbestos type, and identification of other non-asbestos fibers and associated percentages.

A copy of the laboratory report and license is presented in Appendix C.

7.0 ANALYTICAL RESULTS

Bulk samples of materials that analytical test results indicate are greater than 1% asbestos are defined as asbestos-containing materials by state and federal regulations. A summary of the laboratory results of the suspect building materials are discussed below:

| Homogeneous Sample Numbers | Material Description | Location | Friable/Non-Friable | Asbestos Content |
|----------------------------|--|--------------------------|---------------------|---|
| 1,2,3 | <i>ceiling texture (popcorn)</i> | <i>House</i> | <i>Friable</i> | None Detected - drywall material 2% <i>Chrysotile - texture</i> |
| 4,5 | <i>sheetrock wall/ceiling (flat pattern)</i> | <i>Garage</i> | <i>Non-Friable</i> | None Detected - drywall material 2% <i>Chrysotile - joint compound</i> 2% <i>Chrysotile - texture</i> |
| 6,7 | sheetrock wallboard (orange peel pattern) | East addition | Non-Friable | None Detected - drywall material None Detected - joint compound None Detected - texture |
| 8,9,10 | <i>sheetrock wallboard</i> | <i>House</i> | <i>Non-Friable</i> | None Detected - drywall material 2% <i>Chrysotile - joint compound</i> 2% <i>Chrysotile - texture</i> |
| 11 | tan linoleum (brick pattern) | Kitchen, Dining/ Laundry | Non-Friable | None Detected - sheet flooring None Detected - fiber backing None Detected - yellow mastic None Detected - leveling compound |
| 12 | brown linoleum (cobblestone pattern) | Living Room | Non-Friable | None Detected - sheet flooring None Detected - fiber backing None Detected - brown mastic |
| 13 | tan linoleum | Kitchen, Dining/ Laundry | Non-Friable | None Detected - sheet flooring None Detected - fiber backing None Detected - brown mastic |
| 14 | HVAC duct wrap (black) | Closet | Non-Friable | None Detected - thermal insulation None Detected - black mastic |
| 15 | ceramic floor tile mortar | Full Bathroom | Non-Friable | None Detected - mortar |
| 16 | pipe insulation | Crawl space | Non-Friable | None Detected - thermal insulation None Detected - tar/foil wrap |
| 17 | fiberboard siding | Exterior, east addition | Non-Friable | None Detected - fiber board |

| 18 | brick mortar | Exterior | Non-Friable | None Detected - mortar |
|----|-------------------------|----------|-------------|---|
| 19 | window/door frame caulk | Exterior | Non-Friable | None Detected - caulk |
| 20 | roof shingle & felt | Exterior | Non-Friable | None Detected - roofing shingle None Detected - roofing felt |

A drawing depicting sample locations is presented in the Appendix of this report.

8.0 CONCLUSIONS AND RECOMMENDATIONS

On November 7, 2018, REC conducted an asbestos survey of the residence located at 708 W. Main Street in Ovilla, Texas. The survey identified the following asbestos-containing materials:

- ▶ 880 ft² of acoustic sheetrock ceiling texture (popcorn) throughout the residence, excluding the east addition and garage
- ▶ 940 ft² of sheetrock wall and ceiling joint compound and texture in the garage
- ▶ 920 ft² of sheetrock wall joint compound and texture throughout the residence, excluding the east addition and garage

The Texas Asbestos Health Protection Rules apply to single-family residences that will be converted to public use, therefore, if the residence is converted to City use, the sheetrock walls and ceilings are regulated asbestos-containing materials (RACM). RACM is required by Texas Asbestos Health Protection Rules (TAHPR) to be removed by a TDSHS licensed Asbestos Abatement Contractor if there is potential for disturbance during renovations activities. The TAHPR require a notification be submitted a minimum of ten (10) business days prior to the start of asbestos abatement activities. The asbestos abatement activities are required by Texas Asbestos Health Protection Rules to be designed and monitored by a TDSHS licensed Asbestos Consultant.

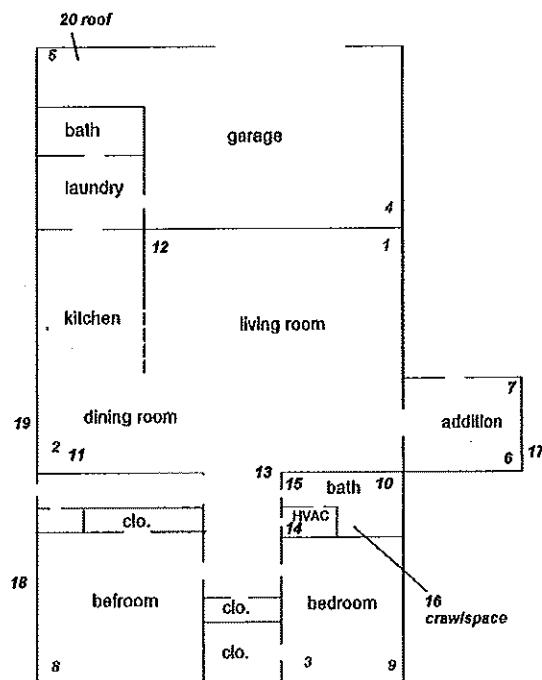
If the residence is to be demolished, then those activities are exempt from the Texas Asbestos Health Protection Rules and the EPA NESHAP regulations, however, if more than one residential structure is demolished by the City in a calendar year and those structures are within 660 feet of each other, the EPA NESHAP regulations will apply. In summary, to be exempt from the EPA NESHAP regulations, only one residential structure may be demolished by the City in a calendar year, but only if that structure is not within 660 feet of another structure demolished within the same calendar year.

FIGURE 1
SAMPLE LOCATIONS DRAWING

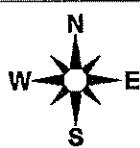
ASBESTOS SURVEY REPORT

Residence
708 W. Main Street
Ovilla, Texas 75154

REC Project No.: 18451



NOT TO SCALE



- sample location

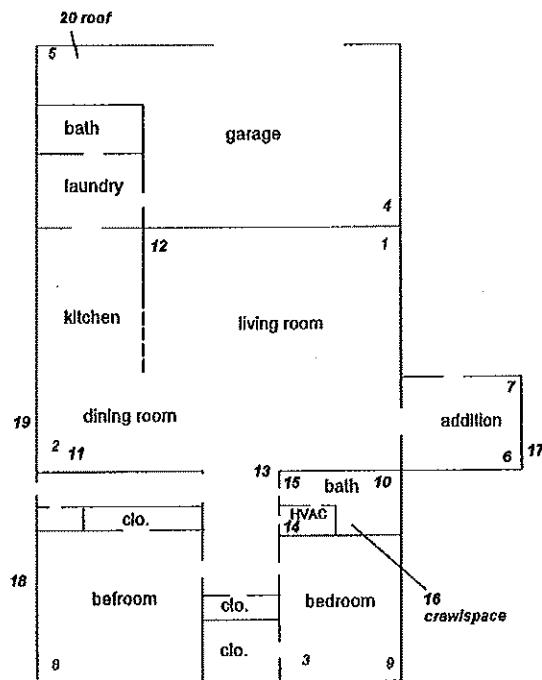
- asbestos-containing material (ACM) sample location



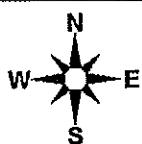
ASBESTOS SURVEY REPORT

Residence
708 W. Main Street
Ovilla, Texas 75154

REC Project No.: 18451



NOT TO SCALE



- sample location

- asbestos-containing material (ACM) sample location



APPENDIX A

LIMITATIONS

ASBESTOS SURVEY LIMITATIONS

1. Resource Environmental Consulting, Inc. (REC) has performed our professional services using the degree of skill and care ordinarily exercised by qualified professionals performing the same type of asbestos survey services at the same time under similar conditions in the same or similar locality. REC warrants that its services are of good quality and in conformance with applicable state and federal regulations at the time of the survey. The standard of care and warranty are in lieu of all other standards and warranties either expressed or implied.
2. The observations described in this report were made under the conditions stated therein. The conclusions presented in the report were based solely upon the services described therein, and not on scientific tasks or procedures beyond the scope of described services.
3. In the event that Client obtains information on suspected asbestos containing materials (ACM) at the site not contained in this report, such information shall be brought to REC's attention forthwith. REC will evaluate such information and, on the basis of this evaluation, may modify the conclusions stated in this report.
4. Observations were made of the structures on the site as indicated within the report. Where access to portions of the structures on the site was limited, since destructive sampling procedures were not employed, REC renders no opinion as to the presence of suspected ACM in that portion of the structures.
5. As noted within the text of the report, independent quantitative laboratory testing of bulk samples for asbestos content was performed as part of the site survey. The analyses have been conducted by an outside laboratory, therefore, REC has relied upon the data provided and has not conducted an independent evaluation of the reliability of these data. The conclusions and recommendations contained in this report are based in part upon the results of the laboratory testing and are contingent upon their validity. The test results have been reviewed and interpretations made in the report. Should additional testing of suspected ACM become available in the future, these data should be reviewed by REC and the conclusions and recommendations presented herein modified accordingly.

APPENDIX B
CONSULTANT AGENCY & INSPECTOR LICENSE



TEXAS DEPARTMENT OF STATE HEALTH SERVICES
RESOURCE ENVIRONMENTAL CONSULTING INC

is certified to perform as a

Asbestos Consultant Agency

in the State of Texas within the purview of Texas Occupations Code, chapter 1954, so long as this license is not suspended or revoked and is renewed according to the rules adopted by the Texas Board of Health.

A handwritten signature in black ink, appearing to read "John Hellerstedt".

JOHN HELLERSTEDT, M.D.
COMMISSIONER OF HEALTH

License Number: 100271

Expiration Date: 2/13/2019

Control Number: 96982

(Void After Expiration Date)

VOID IF ALTERED NON-TRANSFERABLE



**Texas Department of
State Health Services**

Asbestos Individual Consultant

DYANA M LEE

License No. 105341

Control No. 97332

Expiration Date: 1/28/2020





**Texas Department of
State Health Services**

Asbestos Inspector

LISA A LEE

License No. 603240

Control No. 98633

Expiration Date: 5/16/2019



APPENDIX C
LABORATORY REPORT & LICENSE



PLM Summary Report

2051 Valley View Lane
Farmers Branch, TX 75234 Phone: (972) 241-8460

NVLAP Lab Code 102056-0
TDSHS License No. 30-0084

| | | |
|------------------|--|--------------------------|
| Client : | Resource Environmental Consulting, Inc. | Lab Job No. : 18B-14479 |
| Project : | 708 W. Main Street, Ovilla, TX | Report Date : 11/08/2018 |
| Project # : | 18451 | Sample Date : 11/07/2018 |
| Identification : | Asbestos, Bulk Sample Analysis | |
| Test Method : | Polarized Light Microscopy / Dispersion Staining (PLM/DS) EPA Method 600 / R-93 / 116 | |

Page 1 of 2

On 11/7/2018, twenty (20) bulk material samples were submitted by Dyana Lee of Resource Environmental Consulting, Inc. for asbestos analysis by PLM/DS. The PLM Detail Report is attached; additional information may be found therein. The results are summarized below:

| Sample Number | Client Sample Description / Location | Asbestos Content |
|---------------|---|---|
| 1 | Ceiling Texture (Popcorn), House | None Detected - Drywall Material 2% Chrysotile - Texture |
| 2 | Ceiling Texture (Popcorn), House | Not Analyzed - Positive Stop |
| 3 | Ceiling Texture (Popcorn), House | Not Analyzed - Positive Stop |
| 4 | Sheetrock Wallboard (Flat), Garage | None Detected - Drywall Material 2% Chrysotile - Joint Compound 2% Chrysotile - Texture |
| 5 | Sheetrock Wallboard (Flat), Garage | Not Analyzed - Positive Stop |
| 6 | Sheetrock Wallboard (Orange Peel), East Addition | None Detected - Drywall Material None Detected - Joint Compound None Detected - Texture |
| 7 | Sheetrock Wallboard (Orange Peel), East Addition | None Detected - Drywall Material None Detected - Joint Compound None Detected - Texture |
| 8 | Sheetrock Wallboard, House | None Detected - Drywall Material 2% Chrysotile - Joint Compound 2% Chrysotile - Texture |
| 9 | Sheetrock Wallboard, House | Not Analyzed - Positive Stop |
| 10 | Sheetrock Wallboard, House | Not Analyzed - Positive Stop |
| 11 | Linoleum (Tan, Brick Pattern), Kitchen / Dining / Laundry | None Detected - Sheet Flooring None Detected - Fiber Backing None Detected - Yellow Mastic None Detected - Leveling Compound |
| 12 | Linoleum (Brown, Cobblestone Pattern), Living Room | None Detected - Sheet Flooring None Detected - Fiber Backing None Detected - Brown Mastic |
| 13 | Linoleum (Tan, Pebble Pattern), Living Room / Dining Room | None Detected - Sheet Flooring None Detected - Fiber Backing None Detected - Brown Mastic |



PLM Summary Report

2051 Valley View Lane
Farmers Branch, TX 75234 Phone: (972) 241-8460

NVLAP Lab Code 102056-0
TDSHS License No. 30-0084

Client : Resource Environmental Consulting, Inc. Lab Job No. : 18B-14479
Project : 708 W. Main Street, Ovilla, TX Report Date : 11/08/2018
Project # : 18451 Sample Date : 11/07/2018
Identification : Asbestos, Bulk Sample Analysis
Test Method : Polarized Light Microscopy / Dispersion Staining (PLM/DS)
BPA Method 600 / R-93 / 116

Page 2 of 2

On 11/7/2018, twenty (20) bulk material samples were submitted by Dyana Lee of Resource Environmental Consulting, Inc. for asbestos analysis by PLM/DS. The PLM Detail Report is attached; additional information may be found therein. The results are summarized below:

| Sample Number | Client Sample Description / Location | Asbestos Content |
|---------------|---|---|
| 14 | HVAC Duct Wrap (Black), Closet | None Detected - Thermal Insulation None Detected - Black Mastic |
| 15 | Ceramic Floor Tile, Mortar, Full Bathroom | None Detected - Mortar |
| 16 | Pipe Insulation, Crawlspac | None Detected - Thermal Insulation None Detected - Tar/Foil Wrap |
| 17 | Exterior Fiberboard Siding, East Addition | None Detected - Fiber Board |
| 18 | Exterior Brick Mortar | None Detected - Mortar |
| 19 | Exterior Window / Door Frame Caulking | None Detected - Caulking |
| 20 | Roof Shingle and Felt | None Detected - Roofing Shingle None Detected - Roofing Felt |

These samples were analyzed by layers. Quantification, unless otherwise noted, is performed by calibrated visual estimate. The test report shall not be reproduced, except in full, without written approval of the laboratory. The results relate only to the items tested. These test results do not imply endorsement by NVLAP or any agency of the U.S. Government. Accredited by the National Voluntary Laboratory Accreditation Program for Bulk Asbestos Fiber Analysis under Lab Code 102056-0.

NVLAP
LAB #102056-0

Analyst(s): Debra O'Sullivan

Lab Manager : Heather Lopez

Lab Director : Bruce Crabb

Approved Signatory :

Approved Signatory :

Thank you for choosing Moody Labs



TEXAS DEPARTMENT OF STATE HEALTH SERVICES
STEVE MOODY MICRO SERVICES LLC

is certified to perform as a

**Asbestos Laboratory
PCM, PLM, TEM**

in the State of Texas within the purview of Texas Occupations Code, chapter 1954, so long as this license is not suspended or revoked and is renewed according to the rules adopted by the Texas Board of Health.

A handwritten signature of John Hellerstedt.

*John Hellerstedt, M.D.
Commissioner of Health*

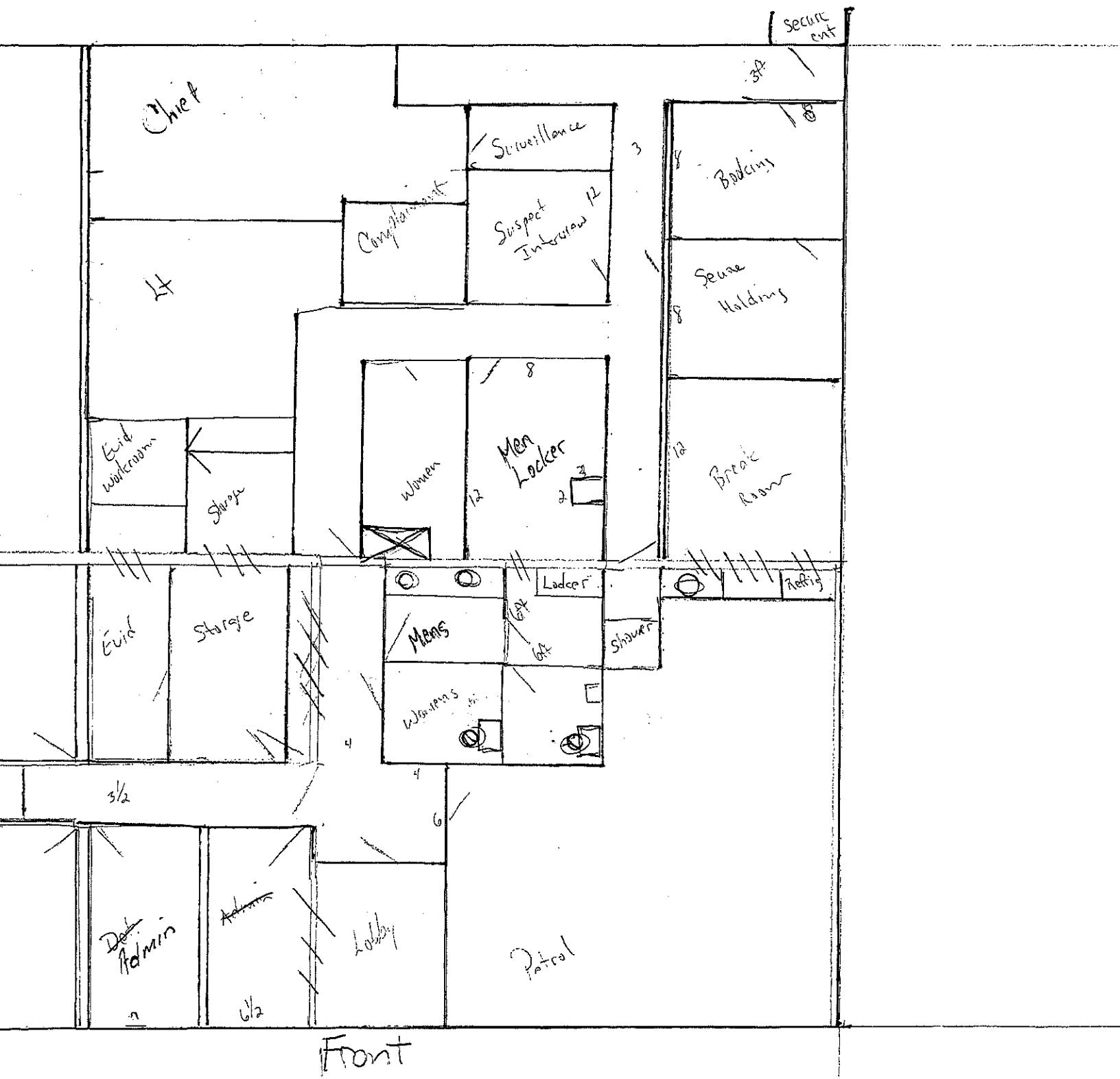
License Number: 300084

Expiration Date: 5/31/2020

Control Number: 96287

(Void After Expiration Date)

VOID IF ALTERED NON-TRANSFERABLE



AGENDA ITEM REPORT

Item 8 – Item(s) pulled from consent agenda

Meeting Date: December 09, 2019

Department: Administration

Discussion Action

Budgeted Expense: YES NO N/A

Submitted by: Staff

Amount: N/A

Attachments:

1. None

Agenda Item / Topic:

ITEM 8. *DISCUSSION/ACTION* – Consideration of any item(s) pulled from the Consent Agenda above for individual consideration and action.

Discussion / Justification:

All consent items are attached for Council consideration. Any items pulled from the Consent agenda will be reviewed under this item.

Recommendation / Staff Comments:

Staff recommends approval.

Sample Motion(s):

I move to approve ...

OVILLA POLICE DEPARTMENT
 105 S Cockrell Hill Rd
 Ovilla, TX 75154
 (972) 617-7262

To: Mayor Richard Dormier
 Ovilla City Council

Subject: Police Department Monthly Activity Report

| Calls For Service | November 2019 | November 2019 YTD | November 2018 | Nov 2018 YTD |
|---------------------------------------|---------------|-------------------|---------------|--------------|
| Accident | 4 | 63 | 3 | 46 |
| Alarms | 14 | 186 | 20 | 190 |
| Arrest | 8 | 69 | 2 | 56 |
| Assault/Assault FV | 1 | 11 | 5 | 14 |
| Assists | 52 | 888 | 103 | 666 |
| Building / House Security Check | 709 | 7849 | 685 | 6179 |
| Burglary | 0 | 2 | 0 | 1 |
| Burglary of Motor Vehicle | 0 | 2 | 0 | 2 |
| Criminal Mischief | 0 | 3 | 0 | 7 |
| Disturbance | 16 | 116 | 10 | 98 |
| Neighborhood Check | 1103 | 13061 | 1268 | 12084 |
| Other Calls for Service | 98 | 1009 | 87 | 656 |
| Suspicious Person | 5 | 69 | 4 | 70 |
| Suspicious Vehicle | 19 | 164 | 15 | 177 |
| Theft | 0 | 12 | 0 | 10 |
| Traffic Assignment/School Enforcement | 21 | 225 | 11 | 121 |
| TOTAL CALLS FOR SERVICE | 2050 | 23729 | 2213 | 20377 |

| | | | | |
|---|-------------|-------------|-------------|-------------|
| Volunteer and Reserve Officer Hours | 10.5 | 191 | 24 | 318.5 |
| Average Response Time (Minutes) | 4.02 | 3.86663636 | 4.56 | 4.330909 |
| Total Citations | 58 | 694 | 99 | 1062 |
| Total Traffic Stops ***** | 248 | 3017 | 355 | 3060 |
| Traffic Stop Disposition Warning ***** | 192 | 2349 | 265 | 2058 |
| Traffic Stop Disposition Citation ***** | 56 | 641 | 90 | 1002 |
| PERCENT OF STOPS RECEIVING CITATIONS | 22.6 | 21.2 | 25.4 | 32.7 |

STAFFING

| | | | | |
|--------------------|-----------|--|--|--|
| Full Time Sworn | 10 | | | |
| Full Time Civilian | 1 | | | |
| Part Time Sworn | 3 | | | |
| Reserve Officer | 1 | | | |
| Total | 15 | | | |

| October 2019 | TO | November 2019 | MILEAGE | MAINTENANCE PERFORMED |
|---------------|---------|------------------|---------|------------------------|
| Police Unit # | Begin | End | Accrued | |
| 103 | 147,946 | 148,054 | 108 | |
| 105 | 113,216 | 113,345 | 129 | |
| 116 | 101,618 | 104,039 | 2421 | Replaced Water Pump, |
| 117 | 82,514 | 84,609 | 2095 | 2 New Tires |
| 216 | 24,951 | 25,365 | 413.8 | |
| 119 | 17,046 | 19,912 | 2866 | |
| 120 | 0 | 258 | 258 | In service on 11/27/19 |
| 220 | 0 | 239 | 239 | In service on 11/27/19 |

| October 2019 | TO | November 2019 | MILEAGE | MAINTENANCE PERFORMED |
|---------------|---------|------------------|---------|-------------------------------------|
| Police Unit # | Begin | End | Accrued | |
| 103 | 147,946 | 148,054 | 108 | |
| 105 | 113,216 | 113,345 | 129 | |
| 116 | 101,618 | 104,039 | 2421 | Oil Change and Replaced Water Pump, |
| 117 | 82,514 | 84,609 | 2095 | Oil Change and 2 New Tires |
| 216 | 24,951 | 25,365 | 413.8 | |
| 119 | 17,046 | 19,912 | 2866 | |
| 120 | 0 | 258 | 258 | In service on 11/27/19 |
| 220 | 0 | 239 | 239 | In service on 11/27/19 |

Ovilla Fire Department

November Monthly Report



Fire Chief Brandon Kennedy

105 S. Cockrell Hill Road
Ovilla Texas, 75154
cityofovilla.org

Mission Statement

The mission of the Ovilla Fire Department is to provide services designed to protect citizens and property of the City of Ovilla and outlying areas. All persons and or departments requesting assistance from the Ovilla Fire Department because of the adverse effects of fire, medical emergencies, or hazardous conditions created by man or nature will be dealt with in a professional manner, consistent with the economic capability of the community.

Summary of Staffing for the Department

- Currently the Department has 4 Firefighter Paramedic positions open.
- Currently the Department has 2 Firefighter Basic Positions open.
- Currently the Department has no Volunteer Firefighter Positions open.
- Current Staffing
 - 2 Chiefs
 - 4 Captains
 - 18 Firefighter Paramedics
 - 6 Firefighter EMT-Basics
 - 12 Volunteer Firefighters
 - Total Staffing of 47 out of 50 positions
- Of the Volunteers on staff,
 - 4 of them are Dual Certified, meaning they have their Fire Certs and EMT Basic
 - 2 have just their Fire Certs
 - 5 have just their EMT- 3 - Basic and 1 - Paramedic
 - 2 Volunteers do not have any Certification at this time.

Grants Report

- Have turned in four Texas Forestry Service Grants, waiting for notification of award
 - Have applied for a bunker gear grant that we are still waiting to hear if awarded
 - Have applied for a Brush Truck Chassis grant that we are still waiting to hear if awarded
 - Have applied for a Skid Unit to be placed onto Brush Truck Chassis if awarded
 - Have applied for a Brush Truck grant that we are still waiting to hear if awarded
 - SAFER Grant – Official notice was given that OFD did not receive the grant

Summary of Events for the Department

- November was a very busy month with a total of 84 calls through dispatch and several public service calls that were not dispatched. These come from a resident calling the station phone and need assistance with smoke detector batteries. We are trying to reach out to the residents to let them know we can assist them with smoke detector batteries and installation. We will not purchase them but as long as they purchase the detector and or batteries, we will be happy to assist them.
- Siren Testing complete and all working properly.
- Training with the Volunteers on their regular scheduled nights.

Summary of Staffing for the Month

- 7 days a week we have 3 - 24-hour part time positions (0800 – 0800)
- These positions were 100% filled this month
- 7 Days a week we have 2 – 12-hour shifts that are covered by volunteers (0800 – 2000) and (2000 – 0800)
- 8 / 9 weekend day shifts were covered by a Volunteer
- 58 / 60 Volunteer shifts were covered, and these 58 shifts had 4 personnel on the Engine

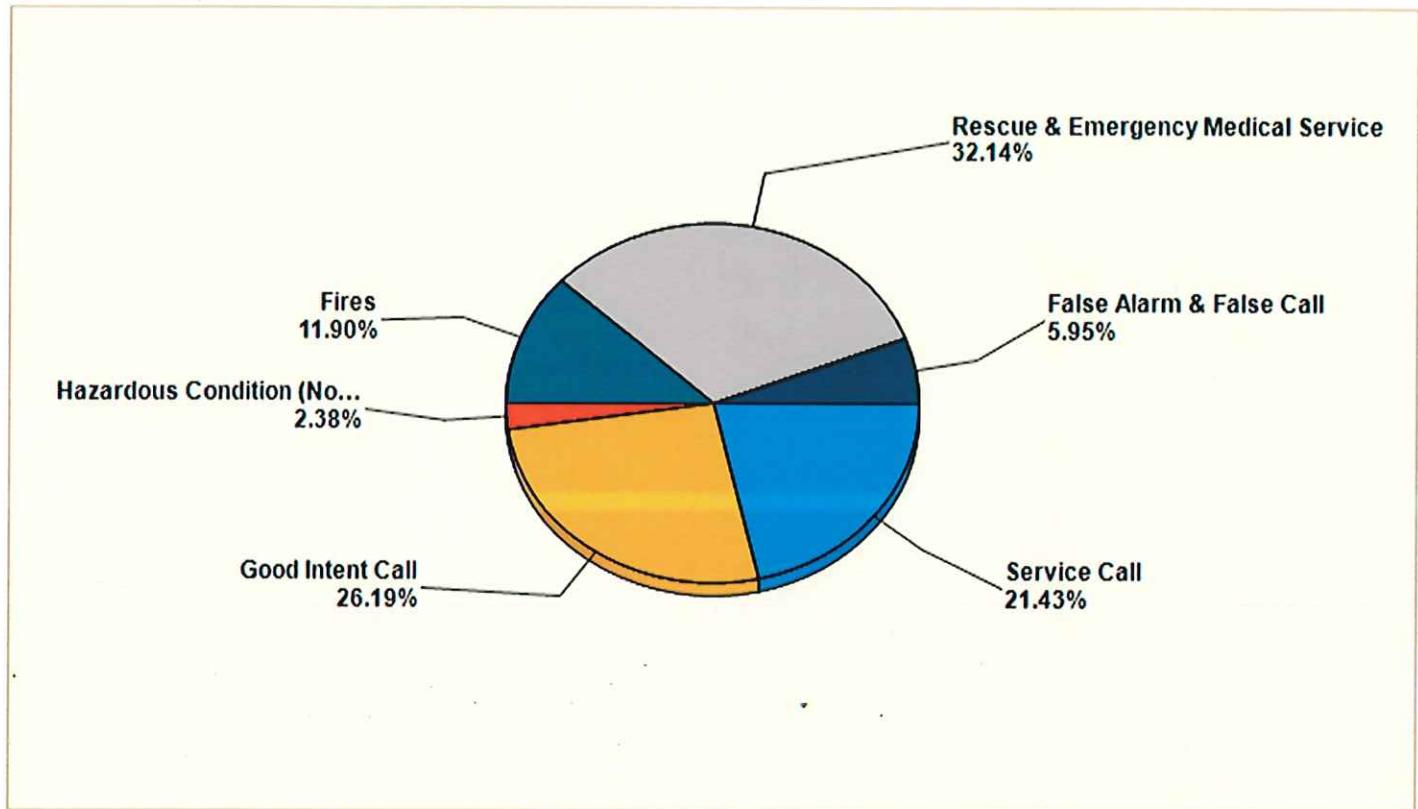
Summary of Activity from Deputy Chief / Fire Marshal's Office

- 8 Consults
- 3 Meetings
- Back-Up for Ovilla PD
- QCI reports
- 13 Inspections
- 40-hour Wild Land Class

Monthly Call Summary

| INCIDENT COUNT | | |
|--|-------------------------------|----------------|
| INCIDENT TYPE | # INCIDENTS | |
| EMS | 27 | |
| FIRE | 57 | |
| TOTAL | 84 | |
| CO CHECKS | | |
| 736 - CO detector activation due to malfunction | 1 | |
| TOTAL | 1 | |
| MUTUAL AID | | |
| Aid Type | Total | |
| Aid Given | 24 | |
| Aid Received | 2 | |
| OVERLAPPING CALLS | | |
| # OVERLAPPING | % OVERLAPPING | |
| 8 | 9.52 | |
| LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival) | | |
| Station | EMS | FIRE |
| Station 701 | 0:06:27 | 0:08:52 |
| AVERAGE FOR ALL CALLS | | 0:08:02 |
| LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute) | | |
| Station | EMS | FIRE |
| Station 701 | 0:01:49 | 0:01:48 |
| AVERAGE FOR ALL CALLS | | 0:01:48 |
| AGENCY | | |
| Ovilla Fire Department | AVERAGE TIME ON SCENE (MM:SS) | |
| | 28:05 | |

Breakdown by Major Incident Type



| MAJOR INCIDENT TYPE | # INCIDENTS | % of TOTAL |
|------------------------------------|-------------|----------------|
| Fires | 10 | 11.90% |
| Rescue & Emergency Medical Service | 27 | 32.14% |
| Hazardous Condition (No Fire) | 2 | 2.38% |
| Service Call | 18 | 21.43% |
| Good Intent Call | 22 | 26.19% |
| False Alarm & False Call | 5 | 5.95% |
| TOTAL | 84 | 100.00% |

Average 2.5 fire per week

Average 2.80 calls per day

Average 21 calls per week

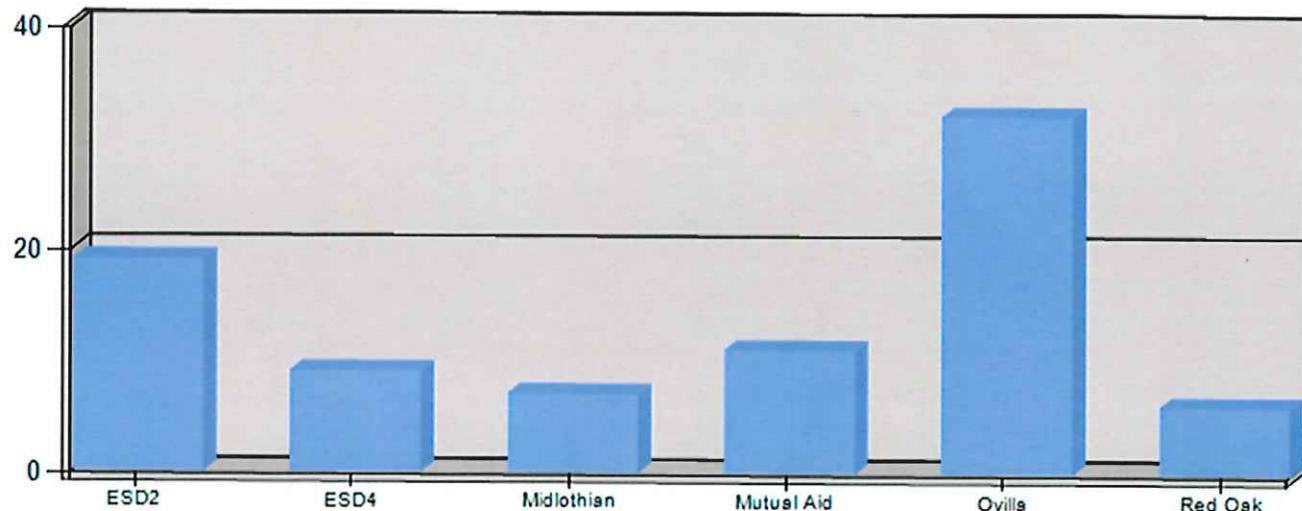
C701 Responses | 11

C702 Responses | 4

Number of Overlapping Calls | 8

Total Ovilla Fire Department Runs | 84

Breakdown by Districts



| DISTRICT | NOVEMBER 2019 | NOVEMBER 2018 |
|-------------------------------------|---------------|---------------|
| ESD2 - ESD #2 | 19 | 12 |
| ESD4 - ESD #4 | 9 | 2 |
| Midlothian - Midlothian City Limits | 7 | 3 |
| Mutual Aid - Mutual Aid | 11 | 5 |
| Ovilla - City Limits | 32 | 37 |
| Red Oak - Red Oak City Limits | 6 | 7 |
| TOTAL: | 84 | 66 |

Districts are broken down by Cities or Areas we respond to.

Midlothian and Red Oak are what is called Automatic Aid due to being on the same dispatch system, and we are toned at the exact same time for an emergency that requires additional units to respond.

Mutual Aid is calculated by the cities that must call our dispatch center to request our help on incidents that occur in their cities. Examples are Glenn Heights, Desoto, Duncanville, Cedar Hill, Lancaster, Waxahachie, Ferris, and Wilmer.

Breakdown of Average Response Times by District for the Last Two Months

| District | November | October |
|-------------------------------------|----------|---------|
| ESD2 - ESD #2 | 7.34 | 7.68 |
| ESD4 - ESD #4 | 6.96 | 12.31 |
| Midlothian - Midlothian City Limits | 21.79 | 3 |
| Mutual Aid - Mutual Aid | 18.39 | 11.47 |
| Ovilla - City Limits | 6.1 | 5.48 |
| Red Oak - Red Oak City Limits | 9.32 | 12.31 |
| AVERAGE RESPONSE TIME | 6.8 | 8.49 |

Response times are figured by Time of Dispatch to Arrival at scene time. Overall the goal is that in our "First-In Districts", City Limits, ESD #2, and ESD #4, we are there in under 8 minutes.

Average Turn Out Time Dispatch to En-Route by Apparatus

| APPARATUS | November | October |
|------------------------------|-------------|-------------|
| B701 | 1:43 | 1:32 |
| C701 | 1:21 | 1:35 |
| C702 | 0:59 | 1:09 |
| E701 | 1:52 | 1:32 |
| E702 | 0:37 | 0:00 |
| R755 | 1:54 | 0:53 |
| AVERAGE TURNOUT TIME: | 1:24 | 1:07 |

Turn out times are figured from time of dispatch to the time the Apparatus checks En-Route, and the goal with this time is to have an average turn out time of 1:30 over 90% of our calls.

Incident Count Per Apparatus

| APPARATUS | # of INCIDENTS |
|-----------|----------------|
| B701 | 4 |
| C701 | 11 |
| C702 | 4 |
| E701 | 54 |
| E702 | 4 |
| R755 | 6 |

This is showing how many runs were made by apparatus. AIDAU is number of runs made by an Automatic Aid Unit due to our unit being on another call.

Fleet Report

| Apparatus | Beginning Mileage | Ending Mileage | Mileage for the Month | Fuel Expenses | Maintenance Expenditures |
|---|-------------------|----------------|-----------------------|---------------|--------------------------|
| B701 | 58,279 | 58,409 | 130 | \$ 79.00 | \$ - |
| B702 | 3,988 | 3,997 | 9 | \$ 36.89 | \$ - |
| C701 | 26,410 | 26,852 | 442 | \$ 95.00 | \$ 95.41 |
| C702 | 103,602 | 103,878 | 276 | \$ 65.41 | \$ - |
| E701 | 17,969 | 18,380 | 411 | \$ 375.96 | \$ 624.50 |
| E702 | 29,122 | 29,343 | 221 | \$ 153.75 | \$ - |
| E703 | 14,464 | 14,468 | 4 | \$ - | \$ - |
| R755 | 19,533 | 19,676 | 143 | \$ 187.32 | \$ - |
| Station Supplies (Small Equipment Fuel, Propane, Other) | | | | \$ - | \$ - |
| Totals for the Month | | | 1,636 | \$ 993.33 | \$ 719.91 |



Date: December 4, 2019,

TO: City Manager Pam Woodall, Honorable Mayor and City Council Members

FROM: Daniel Durham – Interim Public Works Director/PW Superintendent

TOPIC: Public Works Monthly Report for November 2019

STAFFING: 7 FTE positions approved; 4 FTE position filled

WORK ORDERS

- 34 total Work Orders completed for the month of November
GovPilot Reporting

| | Completed |
|--------------|-----------|
| Water/WW | #25 |
| Street/Parks | <u>#9</u> |
| Total | 34 |

WATER

- Gallons purchased from DWU 10.858.00 MG, Retail Billed 9.245.70 MG, Retail Unbilled 23.4k, Builder metered 0.0k, Maintenance flushing 86.4k,
- Daily residuals and site monitoring. (**State Requirement**)
- monthly TCEQ water samples (**State Requirement**)
- Performed Daily Nitrification Sampling for (NAP) program (**State Requirement**)
- Flushed dead end mains & Flushed for system residuals. (**State Requirement**)
- Read monthly water meters, water meter cutoffs and meter re reads.
- Made repairs to water Infrastructure as needed.
- Completed monthly repairs list for replacing meter lids and boxes.
- **910 Cockrell Hill. Rd**- Made emergency repair to 4" water main located at the top of creek bed. This section of infrastructure will need improvements in the future will add to the CIP list. Crews have made 4 repairs to this section of pipe this year.
- **711 W. Main. St**- Crews Made 2 water main repairs to this section of pipe located at this address. Infrastructure will need future replacement I will add to the CIP list.
- Fixed multiple leaking meter gaskets throughout infrastructure.



SEWER

- **(3357 Ovilla Road Animal Hospital)** Crews made emergency repairs to failed sewer service line located on city side. Pipe was collapsed and fully restricted.
- Daily site checks and maintenance at Highland Meadows Lift Station. (**State Requirement**)
- Daily site checks and maintenance at Cumberland Lift station. (**State Requirement**)
- Daily site checks and maintenance Heritage lift station. (**State Requirement**)
- No repairs needed to pump's or stations this month.
- Cleaned all lift stations and wet wells.

STREETS/DRAINAGE MAINTENANCE

- **Crack sealing-** Ovilla Oaks (sector #1) crack sealing was started middle of November and is scheduled to be completed first week of December for this sector. Crews were held back due to shortage of materials for crack sealing machine we have since received shipment and are back on schedule.
- **Potholes Repaired-** Shiloh. Rd, Johnson Ln, Red Oak Creek. Rd, Hosford & Malloy, Joe Wilson. Rd, Westmoreland. Rd, William. Dr, Cardinal & Meadowlark.
- Trimmed trees from right of ways and roadways as needed.
- Replaced street name signs, yield sign & pole at Silverwood and Shadow wood.
- Fixed sink hole at Water. St bridge due to current bridge issues.

PARKS

- **Heritage Park-** Park was decorated and prepared for Christmas in the park on Dec 5th.
- Swing set installation for Silver Spur Park is to be started second week of December.
- Mowing and grounds keeping of Cindy Jones Park, Heritage Park, Silver Spur Park & Ashburne Glen Park.
- Mowing and grounds keeping of City Hall and all city owned property.
- Monthly park inspections performed.
- Maintained city marquee.

November 2019

Vehicle Milage Report

| # | Description | Mileage | | | Hours | | |
|---|------------------------------|---------|---------|---------|-------|--------|---------|
| | | Begin | End | Accrued | Begin | End | Accrued |
| | 2017 F250 4x4 | 15,333 | 15,594 | 261 | | | |
| | 2015 2500 HD Silverado | 43,793 | 44,396 | 603 | | | |
| | 2011 3500HD Silverado | 56,820 | 57,011 | 191 | | | |
| | 2008 2500HD Silverado | 85,674 | 85,942 | 268 | | | |
| | 2019 f250 Animal Control | 8,057 | 8,571 | 514 | | | |
| | 2008 1500 Silverado | 116,211 | 116,780 | 569 | | | |
| | 2001 C6500 Dump Truck | 19,012 | 19,018 | 6 | | | |
| | 1999 International Patch Trk | 312,128 | 312,128 | 0 | | | |
| | 1998 Ford Dump Truck | 55,158 | 55,249 | 91 | | | |
| | New Holland Skid LS60 | | | | 1301 | 1304.3 | 3.3 |
| | 1999 Kubota Tractor | | | | 995 | 995.4 | 0.4 |
| | 1992 Ford Tractor | | | | 1,090 | 1,090 | 0 |
| | 310K John Deere Backhoe | | | | 2,033 | 2,057 | 23 |
| | Ingersoll Mobil Air Compress | | | | 1,326 | 1,326 | 0 |
| | Jet Machine | | | | 504 | 504.7 | 0.7 |

| | | | | | | |
|----------------------|---------|-------|--|--------|---------|------|
| Vac Machine 2017 | | | | 118.8 | 119 | 0.2 |
| Boomag 900-50 packer | | | | 194 | 195 | 1 |
| 2016 Exmark | | | | 316 | 316 | 0 |
| 2013 Exmark | | | | 468 | 468 | 0 |
| 2004 Exmark | | | | 1056.7 | 1,066 | 9.3 |
| JCB Backhoe | | | | 75 | 78.2 | 3 |
| | Total = | 2,503 | | | Total = | 40.9 |



DATE: DECEMBER 9, 2019

TO: Honorable Mayor and Council Members

FROM:
Linda Harding, Accountant

SUBJECT: Financial Statements Through October 2019

City of Ovilla
Financial Statement
As of October 31, 2019

| 100 - General Fund | Current Month Actual | YTD Actual | Annual Budget | % of Budget | Budget Remaining |
|-------------------------------|-----------------------------|-------------------|----------------------|--------------------|-------------------------|
| Revenue Summary | | | | | |
| Taxes | 6,084.07 | 6,084.07 | 2,557,930.00 | 0.24% | 2,551,845.93 |
| Licenses-Permits-Fees | 10,125.00 | 10,125.00 | 108,460.00 | 9.34% | 98,335.00 |
| Services | 12,387.90 | 12,387.90 | 900,496.00 | 1.38% | 888,108.10 |
| Fines & Forfeitures | 6,854.17 | 6,854.17 | 227,800.00 | 3.01% | 220,945.83 |
| Other Revenue | 11,853.80 | 11,853.80 | 137,215.00 | 8.64% | 125,361.20 |
| Transfers | 0.00 | 0.00 | 1,025,158.00 | 0.00% | 1,025,158.00 |
| Revenue Totals | 47,304.94 | 47,304.94 | 4,957,059.00 | 0.95% | 4,909,754.06 |
| Expense Summary | | | | | |
| Employee Benefits | 30,877.72 | 30,877.72 | 417,134.00 | 7.40% | 386,256.28 |
| Special Expenses | 1,329.77 | 1,329.77 | 34,800.00 | 3.82% | 33,470.23 |
| Other Expense | 1,976.08 | 1,976.08 | 63,622.00 | 3.11% | 61,645.92 |
| Personnel | 121,494.44 | 121,494.44 | 1,646,427.00 | 7.38% | 1,524,932.56 |
| Special Services | 3,647.50 | 3,647.50 | 80,937.00 | 4.51% | 77,289.50 |
| Contractual Services | 60,277.92 | 60,277.92 | 395,774.00 | 15.23% | 335,496.08 |
| Operating Services | 5,077.88 | 5,077.88 | 108,318.00 | 4.69% | 103,240.12 |
| Supplies | 4,445.27 | 4,445.27 | 103,800.00 | 4.28% | 99,354.73 |
| Professional Development | 3,763.12 | 3,763.12 | 31,125.00 | 12.09% | 27,361.88 |
| Software & Computer Equipment | 26,942.40 | 26,942.40 | 81,341.00 | 33.12% | 54,398.60 |
| Printing Expense | 2,580.00 | 2,580.00 | 20,784.00 | 12.41% | 18,204.00 |
| Utilities | 3,440.99 | 3,440.99 | 358,684.00 | 0.96% | 355,243.01 |
| Repairs - Bldg & Machinery | 5,320.72 | 5,320.72 | 148,850.00 | 3.57% | 143,529.28 |
| Insurance | 8,840.22 | 8,840.22 | 39,866.00 | 22.17% | 31,025.78 |
| Minor Capital Outlay | 4,792.53 | 4,792.53 | 289,597.00 | 1.65% | 284,804.47 |
| Reserve | 0.00 | 0.00 | 195,000.00 | 0.00% | 195,000.00 |
| Vehicle Expenses | 3,335.31 | 3,335.31 | 46,000.00 | 7.25% | 42,664.69 |
| Capital Outlay | 445.91 | 445.91 | 892,000.00 | 0.05% | 891,554.09 |
| Not Categorized | 3,819.69 | 3,819.69 | 0.00 | 0.00% | (3,819.69) |
| Rentals | .222.44 | 222.44 | 3,000.00 | 7.41% | 2,777.56 |
| Expense Totals | 292,629.91 | 292,629.91 | 4,957,059.00 | 5.90% | 4,664,429.09 |

**City of Ovilla
Financial Statement
As of October 31, 2019**

| 110 - LEASE | Current Month Actual | YTD Actual | Annual Budget | % of Budget | Budget Remaining |
|--------------------------|---------------------------------|-----------------------|--------------------------|------------------------|-----------------------------|
| Revenue Summary | | | | | |
| Transfers | 0.00 | 0.00 | 1,200.00 | 0.00% | 1,200.00 |
| Revenue Totals | 0.00 | 0.00 | 1,200.00 | 0.00% | 1,200.00 |
| Expense Summary | | | | | |
| Professional Development | 0.00 | 0.00 | 1,200.00 | 0.00% | 1,200.00 |
| Expense Totals | 0.00 | 0.00 | 1,200.00 | 0.00% | 1,200.00 |

**City of Ovilla
Financial Statement
As of October 31, 2019**

| 120 - Street Improvement Fund | Current Month Actual | YTD Actual | Annual Budget | % of Budget | Budget Remaining |
|--------------------------------------|-----------------------------|-------------------|----------------------|--------------------|-------------------------|
| Revenue Summary | | | | | |
| Taxes | 5,200.00 | 5,200.00 | 54,320.00 | 0.00% | 49,120.00 |
| Other Revenue | 0.00 | 0.00 | 100.00 | 0.00% | 100.00 |
| Revenue Totals | <u>5,200.00</u> | <u>5,200.00</u> | <u>54,420.00</u> | <u>0.00%</u> | <u>49,120.00</u> |
| Expense Summary | | | | | |
| Capital Outlay | 0.00 | 0.00 | 46,000.00 | 0.00% | 46,000.00 |
| Reserve | 0.00 | 0.00 | 8,420.00 | 0.00% | 8,420.00 |
| Expense Totals | <u>0.00</u> | <u>0.00</u> | <u>54,420.00</u> | <u>0.00%</u> | <u>54,420.00</u> |

**City of Ovilla
Financial Statement
As of October 31, 2019**

| 130 - Court Technology | Current Month Actual | YTD Actual | Annual Budget | % of Budget | Budget Remaining |
|-------------------------------|---------------------------------|-----------------------|--------------------------|------------------------|-----------------------------|
| Revenue Summary | | | | | |
| Fines & Forfeitures | 144.70 | 144.70 | 4,900.00 | 2.95% | 4,755.30 |
| Revenue Totals | 144.70 | 144.70 | 4,900.00 | 2.95% | 4,755.30 |
| Expense Summary | | | | | |
| Software & Computer Equipment | 0.00 | 0.00 | 4,500.00 | 0.00% | 4,500.00 |
| Reserve | 0.00 | 0.00 | 400.00 | 0.00% | 400.00 |
| Expense Totals | 0.00 | 0.00 | 4,900.00 | 0.00% | 4,900.00 |

**City of Ovilla
Financial Statement
As of October 31, 2019**

| 140 - Court Security | Current Month Actual | YTD Actual | Annual Budget | % of Budget | Budget Remaining |
|-----------------------------|---------------------------------|-----------------------|--------------------------|------------------------|-----------------------------|
| Revenue Summary | | | | | |
| Fines & Forfeitures | 108.54 | 108.54 | 3,600.00 | 3.02% | 3,491.46 |
| Revenue Totals | 108.54 | 108.54 | 3,600.00 | 3.02% | 3,491.46 |
| Expense Summary | | | | | |
| Other Expense | 0.00 | 0.00 | 1,200.00 | 0.00% | 1,200.00 |
| Reserve | 0.00 | 0.00 | 2,400.00 | 0.00% | 2,400.00 |
| Expense Totals | 0.00 | 0.00 | 3,600.00 | 0.00% | 3,600.00 |

**City of Ovilla
Financial Statement
As of October 31, 2019**

| 150 - Equipment Replacement Fund | Current Month Actual | YTD Actual | Annual Budget | % of Budget | Budget Remaining |
|---|-----------------------------|-------------------|----------------------|--------------------|-------------------------|
| Revenue Summary | | | | | |
| Transfers | 0.00 | 0.00 | 30,000.00 | 0.00% | 30,000.00 |
| Revenue Totals | 0.00 | 0.00 | 30,000.00 | 0.00% | 30,000.00 |
| Expense Summary | | | | | |
| Capital Outlay | 0.00 | 0.00 | 30,000.00 | 0.00% | 30,000.00 |
| Expense Totals | 0.00 | 0.00 | 30,000.00 | 0.00% | 30,000.00 |

City of Ovilla
Financial Statement
As of October 31, 2019

| 200 - Water And Utilities Fund | Current Month Actual | YTD Actual | Annual Budget | % of Budget | Budget Remaining |
|---------------------------------------|-----------------------------|-------------------|----------------------|--------------------|-------------------------|
| Revenue Summary | | | | | |
| Services | 198,726.27 | 198,726.27 | 1,263,564.00 | 15.73% | 1,064,837.73 |
| Other Revenue | 0.00 | 0.00 | 72,900.00 | 0.00% | 72,900.00 |
| Transfers | 3,750.00 | 3,750.00 | 380,928.00 | 0.98% | 377,178.00 |
| Revenue Totals | <u>202,476.27</u> | <u>202,476.27</u> | <u>1,717,392.00</u> | <u>11.79%</u> | <u>1,514,915.73</u> |
| Expense Summary | | | | | |
| Reserve | 0.00 | 0.00 | 141,243.00 | 0.00% | 141,243.00 |
| Personnel | 20,485.40 | 20,485.40 | 353,025.00 | 5.80% | 332,539.60 |
| Employee Benefits | 6,030.06 | 6,030.06 | 91,558.00 | 6.59% | 85,527.94 |
| Special Services | 0.00 | 0.00 | 49,050.00 | 0.00% | 49,050.00 |
| Contractual Services | 0.00 | 0.00 | 20,820.00 | 0.00% | 20,820.00 |
| Supplies | 472.10 | 472.10 | 5,050.00 | 9.35% | 4,577.90 |
| Professional Development | 0.00 | 0.00 | 2,450.00 | 0.00% | 2,450.00 |
| Software & Computer Equipment | 100.00 | 100.00 | 17,125.00 | 0.58% | 17,025.00 |
| Printing Expense | 0.00 | 0.00 | 5,950.00 | 0.00% | 5,950.00 |
| Utilities | 2,240.96 | 2,240.96 | 712,038.00 | 0.31% | 709,797.04 |
| Other Expense | 581.00 | 581.00 | 9,325.00 | 6.23% | 8,744.00 |
| Rentals | 0.00 | 0.00 | 1,500.00 | 0.00% | 1,500.00 |
| Operating Services | 95.20 | 95.20 | 9,200.00 | 1.03% | 9,104.80 |
| Vehicle Expenses | 417.21 | 417.21 | 9,200.00 | 4.53% | 8,782.79 |
| Repairs - Bldg & Machinery | 1,956.81 | 1,956.81 | 43,100.00 | 4.54% | 41,143.19 |
| Insurance | 2,352.00 | 2,352.00 | 8,058.00 | 29.19% | 5,706.00 |
| Minor Capital Outlay | 40.18 | 40.18 | 17,000.00 | 0.24% | 16,959.82 |
| Capital Outlay | 2.14 | 2.14 | 221,700.00 | 0.00% | 221,697.86 |
| Expense Totals | <u>34,773.06</u> | <u>34,773.06</u> | <u>1,717,392.00</u> | <u>2.02%</u> | <u>1,682,618.94</u> |

**City of Ovilla
Financial Statement
As of October 31, 2019**

| 250 - WWW Infrastructure Improvements | Current Month Actual | YTD Actual | Annual Budget | % of Budget | Budget Remaining |
|--|---------------------------------|-----------------------|--------------------------|------------------------|-----------------------------|
| Revenue Summary | | | | | |
| Services | 5,220.45 | 5,220.45 | 69,538.00 | 7.51% | 64,317.55 |
| Revenue Totals | <u>5,220.45</u> | <u>5,220.45</u> | <u>69,538.00</u> | <u>7.51%</u> | <u>64,317.55</u> |
| Expense Summary | | | | | |
| Reserve | 0.00 | 0.00 | 69,538.00 | 0.00% | 69,538.00 |
| Expense Totals | <u>0.00</u> | <u>0.00</u> | <u>69,538.00</u> | <u>0.00%</u> | <u>69,538.00</u> |

**City of Ovilla
Financial Statement
As of October 31, 2019**

| 300 - Capital Projects Fund | Current Month Actual | YTD Actual | Annual Budget | % of Budget | Budget Remaining |
|------------------------------------|---------------------------------|-----------------------|--------------------------|------------------------|-----------------------------|
| Revenue Summary | | | | | |
| Other Revenue | 0.00 | 0.00 | 270.00 | 0.00% | 270.00 |
| Revenue Totals | <u>0.00</u> | <u>0.00</u> | <u>270.00</u> | <u>0.00%</u> | <u>270.00</u> |
| Expense Summary | | | | | |
| Reserve | 0.00 | 0.00 | 270.00 | 0.00% | 270.00 |
| Expense Totals | <u>0.00</u> | <u>0.00</u> | <u>270.00</u> | <u>0.00%</u> | <u>270.00</u> |

**City of Ovilla
Financial Statement
As of October 31, 2019**

| 400 - Debt Service Fund | Current Month Actual | YTD Actual | Annual Budget | % of Budget | Budget Remaining |
|--------------------------------|---------------------------------|-----------------------|--------------------------|------------------------|-----------------------------|
| Revenue Summary | | | | | |
| Taxes | 252.21 | 252.21 | 468,990.00 | 0.05% | 468,737.79 |
| Other Revenue | 0.00 | 0.00 | 550.00 | 0.00% | 550.00 |
| Transfers | 0.00 | 0.00 | 108,460.00 | 0.00% | 108,460.00 |
| Revenue Totals | 252.21 | 252.21 | 578,000.00 | 0.04% | 577,747.79 |
| Expense Summary | | | | | |
| Long Term Debt | 0.00 | 0.00 | 578,000.00 | 0.00% | 578,000.00 |
| Expense Totals | 0.00 | 0.00 | 578,000.00 | 0.00% | 578,000.00 |

**City of Ovilla
Financial Statement
As of October 31, 2019**

| 500 - Municipal Development District Fund | Current Month Actual | YTD Actual | Annual Budget | % of Budget | Budget Remaining |
|--|---------------------------------|-----------------------|--------------------------|------------------------|-----------------------------|
| Revenue Summary | | | | | |
| Taxes | 7,400.00 | 7,400.00 | 53,025.00 | 0.00% | 45,625.00 |
| Other Revenue | 0.00 | 0.00 | 600.00 | 0.00% | 600.00 |
| Transfers | 0.00 | 0.00 | 247,475.00 | 0.00% | 247,475.00 |
| Revenue Totals | 7,400.00 | 7,400.00 | 301,100.00 | 0.00% | 293,700.00 |
| Expense Summary | | | | | |
| Special Services | 0.00 | 0.00 | 1,600.00 | 0.00% | 1,600.00 |
| Supplies | 0.00 | 0.00 | 100.00 | 0.00% | 100.00 |
| Insurance | 0.00 | 0.00 | 272.00 | 0.00% | 272.00 |
| Reserve | 0.00 | 0.00 | 49,128.00 | 0.00% | 49,128.00 |
| Capital Outlay | 0.00 | 0.00 | 250,000.00 | 0.00% | 250,000.00 |
| Expense Totals | 0.00 | 0.00 | 301,100.00 | 0.00% | 301,100.00 |

**City of Ovilla
Financial Statement
As of October 31, 2019**

| 600 - 4B Economic Development Fund | Current Month Actual | YTD Actual | Annual Budget | % of Budget | Budget Remaining |
|---|-----------------------------|-------------------|----------------------|--------------------|-------------------------|
| Revenue Summary | | | | | |
| Taxes | 8,120.00 | 8,120.00 | 116,600.00 | 0.00% | 108,480.00 |
| Other Revenue | 0.00 | 0.00 | 1,600.00 | 0.00% | 1,600.00 |
| Transfers | 0.00 | 0.00 | 264,300.00 | 0.00% | 264,300.00 |
| Revenue Totals | 8,120.00 | 8,120.00 | 382,500.00 | 0.00% | 374,380.00 |
| Expense Summary | | | | | |
| Other Expense | 0.00 | 0.00 | 37,900.00 | 0.00% | 37,900.00 |
| Reserve | 0.00 | 0.00 | 9,500.00 | 0.00% | 9,500.00 |
| Special Services | 0.00 | 0.00 | 5,300.00 | 0.00% | 5,300.00 |
| Supplies | 0.00 | 0.00 | 200.00 | 0.00% | 200.00 |
| Professional Development | 265.00 | 265.00 | 5,000.00 | 5.30% | 4,735.00 |
| Printing Expense | 0.00 | 0.00 | 300.00 | 0.00% | 300.00 |
| Insurance | 0.00 | 0.00 | 300.00 | 0.00% | 300.00 |
| Capital Outlay | 0.00 | 0.00 | 324,000.00 | 0.00% | 324,000.00 |
| Expense Totals | 265.00 | 265.00 | 382,500.00 | 0.07% | 382,235.00 |

City of Ovilla
Financial Statement
As of October 31, 2019

| 700 - Park Impact Fund | Current Month Actual | YTD Actual | Annual Budget | % of Budget | Budget Remaining |
|-------------------------------|-----------------------------|-------------------|----------------------|--------------------|-------------------------|
| Revenue Summary | | | | | |
| Services | 1,003.56 | 1,003.56 | 8,613.00 | 11.65% | 7,609.44 |
| Other Revenue | 0.00 | 0.00 | 38,505.00 | 0.00% | 38,505.00 |
| Revenue Totals | <u>1,003.56</u> | <u>1,003.56</u> | <u>47,118.00</u> | <u>2.13%</u> | <u>46,114.44</u> |
| Expense Summary | | | | | |
| Reserve | 0.00 | 0.00 | 6,618.00 | 0.00% | 6,618.00 |
| Minor Capital Outlay | 0.00 | 0.00 | 500.00 | 0.00% | 500.00 |
| Capital Outlay | 0.00 | 0.00 | 40,000.00 | 0.00% | 40,000.00 |
| Expense Totals | <u>0.00</u> | <u>0.00</u> | <u>47,118.00</u> | <u>0.00%</u> | <u>47,118.00</u> |

**City of Ovilla
Financial Statement
As of October 31, 2019**

| 800 - Water And Utilities Impact Fee Fund | Current Month Actual | YTD Actual | Annual Budget | % of Budget | Budget Remaining |
|--|---------------------------------|-----------------------|--------------------------|------------------------|-----------------------------|
| Revenue Summary | | | | | |
| Services | 6,570.66 | 6,570.66 | 54,756.00 | 12.00% | 48,185.34 |
| Revenue Totals | 6,570.66 | 6,570.66 | 54,756.00 | 12.00% | 48,185.34 |
| Expense Summary | | | | | |
| Reserve | 0.00 | 0.00 | 54,756.00 | 0.00% | 54,756.00 |
| Expense Totals | 0.00 | 0.00 | 54,756.00 | 0.00% | 54,756.00 |



DATE: DECEMBER 9, 2019

TO: Honorable Mayor and Council Members

FROM:
Linda Harding, Accountant

SUBJECT: Transactions Over \$5,000 For OCTOBER 2019

| Check Date | Check # | Vendor | Invoice Description | Payment Amount |
|------------|---------|--------------------------|--|----------------|
| 10/17/2019 | DRAFT | Internal Revenue Service | Biweekly Payroll 10/18/2019 | 9,687.84 |
| 10/3/2019 | DRAFT | Internal Revenue Service | Biweekly Payroll 10/4/2019 | 9,653.17 |
| 10/18/2019 | DRAFT | United Health Care | UHC | 13,647.98 |
| 10/18/2019 | 00000 | City of Ovilla - | UHC | 13,647.98 |
| 10/4/2019 | 049592 | Community Waste Disposal | solid waste | 22,267.96 |
| 10/11/2019 | 049613 | Bat Security | CAMERAS, KIT | 5,408.00 |
| 10/11/2019 | 049614 | City of Midlothian | EMS MEDICAL TRANSPORT SERVICE 4TH QTR | 15,889.75 |
| 10/11/2019 | 049619 | Ellis County Precinct #4 | BASE CULVERS AND EMULSION | 15,298.04 |
| 10/11/2019 | 049637 | T. M. R. S. | Biweekly Payroll 9/20/2019 | 8,263.07 |
| 10/11/2019 | 049637 | T. M. R. S. | Unscheduled 9/30/2019 | 195.60 |
| 10/11/2019 | 049637 | T. M. R. S. | Unscheduled 9/30/2019 | 745.63 |
| 10/11/2019 | 049637 | T. M. R. S. | Unscheduled 9/6/2019 | 788.53 |
| 10/11/2019 | 049637 | T. M. R. S. | Biweekly Payroll 9/6/2019 | 8,629.81 |
| 10/21/2019 | 049640 | Blackboard Inc. | CONNECT MESSAGING, ALERTS | 5,349.00 |
| 10/21/2019 | 049642 | City of Midlothian | COMMUNICATIONS CONTRACT 1 OF 2 | 22,750.00 |
| 10/21/2019 | 049642 | City of Midlothian | Semi-Annual Invoice for Communications contract FY 2019-2020 | 22,750.00 |
| 10/21/2019 | 049656 | City of Dallas | 8/31/2019-09/30/2019 | 60,724.02 |
| 10/21/2019 | 049660 | We Build Fun | PLAY GROUND EQUIPMENT | 6,642.69 |
| 10/22/2019 | 049666 | Citibank | ACADEMY GRIDDLE AND ACCESSORIES | 244.92 |
| 10/22/2019 | 049666 | Citibank | ACADEMY GRIDDLE AND ACCESSORIES | 778.27 |
| 10/22/2019 | 049666 | Citibank | CHUCK FAIRBANKS SUBURBAN FUEL TANK | 2,828.09 |
| 10/22/2019 | 049666 | Citibank | PRESSURE SENSOR | |
| 10/22/2019 | 049666 | Citibank | CHUCK FAIRBANKS- C702 REPAIRS | 822.79 |
| 10/22/2019 | 049666 | Citibank | FIRE STORE QUICK PIC KNIFE | 2,545.08 |
| 10/22/2019 | 049666 | Citibank | GME SUPPLY TACT GEAR | 427.26 |
| 10/22/2019 | 049666 | Citibank | GT DISTRIBUTOR DUTY WEAPON | 409.00 |
| 10/22/2019 | 049666 | Citibank | HOME DEPOT FAN | 127.79 |
| 10/22/2019 | 049666 | Citibank | NATCHES SHOOTING SUPPLIES - AMMO | 715.60 |
| 10/22/2019 | 049666 | Citibank | OFFICE DEPOT SUPPLIES | 116.21 |
| 10/22/2019 | 049666 | Citibank | PALMETTO ARMORY ALUM MAGAZINE | 608.88 |
| 10/22/2019 | 049666 | Citibank | POSITIVE PROMOTIONS EDUCATIONAL | 2,073.14 |
| 10/22/2019 | 049666 | Citibank | PROVENGKO FIRE SUPPLIES | 2,873.97 |
| 10/22/2019 | 049666 | Citibank | ROGUE FITNESS EQUIPMENT | 2,578.00 |
| 10/22/2019 | 049666 | Citibank | STAFF REFRESHMENT statement | 28.77 |
| 10/22/2019 | 049667 | Citibank | | 7,677.02 |

| | | | | |
|------------|--------|-----------------------------------|--|------------|
| 10/25/2019 | 049673 | City of Midlothian | SRRG/SRT Annual Membership fee | 8,250.00 |
| 10/25/2019 | 049686 | Allied | APPROACH ON WESTLAWN | 3,060.00 |
| 10/25/2019 | 049686 | Allied | REPLACE SIDEWALK 107 OAK FOREST | 2,425.00 |
| 10/25/2019 | 049686 | Allied | REPLACE SIDEWALK 107 OAK FOREST - CHANGE ADDED | 650.00 |
| 10/29/2019 | 049689 | State Comptroller | STATE CRIMINAL COST AND FEES 3RD Q | 11,084.25 |
| 10/30/2019 | 049692 | Bureau Veritas North America, 124 | 831 COCKRELL HILL RD | 107.39 |
| 10/30/2019 | 049692 | Bureau Veritas North America, 123 | 831 COCKREHILL HILL RD | 270.79 |
| 10/30/2019 | 049692 | Bureau Veritas North America, 139 | 3357 OVILLA RD | 1,790.89 |
| 10/30/2019 | 049692 | Bureau Veritas North America, 196 | 7031 PLUM CT | 931.69 |
| 10/30/2019 | 049692 | Bureau Veritas North America, 198 | 909 COCKRELL HILL RD | 76.92 |
| 10/30/2019 | 049692 | Bureau Veritas North America, 220 | 3511 MAPLE LANE | 1,943.85 |
| 10/30/2019 | 049692 | Bureau Veritas North America, 240 | 6981 CEDAR CT | 1,832.20 |
| 10/30/2019 | 049692 | Bureau Veritas North America, 262 | 317 COVINGTON | 242.99 |
| 10/30/2019 | 049692 | Bureau Veritas North America, 257 | 7010 JUDY DR | 1,475.20 |
| 10/30/2019 | 049692 | Bureau Veritas North America, 261 | 7020 JUDY | 1,582.65 |
| 10/30/2019 | 049692 | Bureau Veritas North America, 263 | 7010 CHERRY | 343.07 |
| 10/30/2019 | 049692 | Bureau Veritas North America, 255 | 120 HUMMINGBIRD | 392.69 |
| 10/30/2019 | 049692 | Bureau Veritas North America, 269 | 208 WILLOWCREEK | 76.92 |
| 10/30/2019 | 049692 | Bureau Veritas North America, 274 | 717 BUCKBOARD | 76.92 |
| 10/30/2019 | 049692 | Bureau Veritas North America, 276 | 117 ASHBURNE GLEN | 176.69 |
| 10/30/2019 | 049692 | Bureau Veritas North America, 283 | 300 THORNTREE | 76.92 |
| 10/30/2019 | 049692 | Bureau Veritas North America, 287 | 605 VALLEY VIEW | 76.92 |
| 10/30/2019 | 049694 | Gexa Energy LP | 91893 2 | 1,763.16 |
| 10/30/2019 | 049694 | Gexa Energy LP | 91893 2 | 4,801.01 |
| 10/30/2019 | 049698 | TML Intergovernmental Risk P | 1st qtr fy 20 | 21,279.50 |
| | | | Total | 398,350.27 |

| Name | Previous Balance | NEW BALANCE | As Of |
|------------------------------------|---------------------|---------------------|-----------|
| <u>Debt Fund</u> | 42,239.04 | 42,239.04 | 12/5/2019 |
| <u>General Fund Reserve</u> | 57,306.61 | 57,306.61 | 12/5/2019 |
| <u>GF Reserve CD</u> | 253,162.74 | 253,162.74 | 12/5/2019 |
| <u>Water Impact</u> | 51,029.06 | 51,029.06 | 12/5/2019 |
| <u>4B EDC</u> | 535,411.17 | 535,401.71 | 12/5/2019 |
| <u>Fire Dept. Auxil.</u> | 3,590.00 | 6,410.00 | 12/5/2019 |
| <u>Water Money Market</u> | 191,901.86 | 191,901.86 | 12/5/2019 |
| <u>MDD Fund</u> | 343,447.27 | 355,691.24 | 12/5/2019 |
| <u>Water Credit Card</u> | 140.89 | 140.89 | 12/5/2019 |
| <u>GF Reserves Money Mkt.</u> | 129,976.64 | 130,258.51 | 12/5/2019 |
| <u>GF Money Market</u> | 234,945.00 | 234,945.00 | 12/5/2019 |
| <u>Park Fund Money Mkt.</u> | 82,062.08 | 82,062.08 | 12/5/2019 |
| <u>Capital Projects Money Mkt.</u> | 132,561.24 | 132,561.24 | 12/5/2019 |
| <u>W&S Impact-Sewer</u> | 117,894.55 | 117,894.55 | 12/5/2019 |
| <u>employee benefit trust</u> | 133.17 | 133.17 | 12/5/2019 |
| <u>GF Operating</u> | 831,223.43 | 942,223.43 | 12/5/2019 |
| <u>W&S Fund Operating</u> | 1,041,763.33 | 1,001,530.00 | 12/5/2019 |
| <u>Police Special Fund</u> | 215.51 | 215.51 | 12/5/2019 |
| SUB TOTAL | 4,049,003.59 | 4,135,106.64 | |
| TexPool - CAPITAL PROJECT | 314.94 | 314.94 | 12/5/2019 |
| TexStar - GENERAL FUND | 3,899.51 | 3,899.51 | 12/5/2019 |
| TexStar - GENERAL FUND | 972.45 | 972.45 | 12/5/2019 |
| TexStar - W&S IMPACT | 3,299.64 | 3,299.64 | 12/5/2019 |
| TexStar - CAPITAL PROJECT | 1,461.09 | 1,461.09 | 12/5/2019 |
| TexStar - W&S FUND | 1,198.00 | 1,198.00 | 12/5/2019 |
| Bryson Manor - GENERAL FUND | 301,263.36 | 301,510.97 | 12/5/2019 |
| Leose | 1.79 | 1.79 | 12/5/2019 |
| TOTAL BANK BALANCES | 4,361,414.37 | 4,447,765.03 | |

Code Enforcement Report
 105 S Cockrell Hill Rd
 Ovilla, TX 75154
 (972) 617-7262

To: Mayor Richard Dormier
 Ovilla City Council
 City Manager Pam Woodall

Subject:Code Enforcement Monthly Report

| Calls For Service | Nov. 2019 | Nov.2019 YTD | Nov .2018 | |
|--|-----------|-----------------|-----------|--|
| Complaint (Nuis 20 Permit 4,Parking 7) | 31 | 555 | 34 | |
| Follow up (Nuis 20 Permit 4 Park 7) | 31 | 590 | 49 | |
| Door Notice (Nui -8, Permit-2, Parking 9) | 19 | 279 | 16 | |
| Mail Notice (Parking 1 nuisance 2 perm 2) | 5 | 126 | 18 | |
| Posted Property (nuisance 2) | 1 | 98 | 6 | |
| Court 2 FTA (1 permit,1 JV) | | \$2,408 | \$196.00 | |
| Citizen Contacts | 41 | 609 | 47 | |
| Permits Reviewed | 25 | 228 | 14 | |
| Permits Issued | 20 | 196 | 11 | |
| Inspections | 45 | 353 | 16 | |
| Nuisance Abated by City | 0 | 21 | 1 | |
| Nuisance Signs (Garage sale-12 business 21) | 33 | 55 | 33 | |
| Board of Adjustment | 0 | 12 | 1 | |
| | | | | |
| | | | | |
| | | | | |

OVILLA ANIMAL CONTROL
 105 S Cockrell Hill Rd
 Ovilla, TX 75154
 (972) 617-7262

To: Mayor Richard Dormier
 Ovilla City Council
 City Manager Ms.Pam Woodall

Subject:Animal Control Monthly Report

| Calls For Service | Nov.2019 | Nov.2019 YTD | Nov.2018 | |
|---|----------|-----------------|----------|--|
| Complaint (Regist-19 At Large 9 Bark 1) | 29 | 350 | 42 | |
| Follow up | 29 | 389 | 44 | |
| Door Notice (Regis-19, at large 1) | 20 | 236 | 31 | |
| Impounded Animal (Dog 4) | 4 | 79 | 3 | |
| Animal welfare check | 9 | 140 | 16 | |
| Impound Results (Transport 1 ,Ret to own 3) | 4 | 113 | 3 | |
| Impound fee collected | \$125.00 | \$1,585.00 | 105 | |
| Court | \$0.00 | \$0.00 | 0 | |
| Citizen Contacts | 43 | 354 | 48 | |
| Animal registration \$168 | 14 | 150 | 7 | |
| Registration Letter Mailed | 16 | 223 | 21 | |
| Nuisance letter -1 barking 1 At large | 2 | 27 | 6 | |
| Animals released 1 poss,1 skunk | 2 | 46 | 1 | |
| Deceased removed | 27 | 254 | 30 | |
| Oak Leaf -1 call (1 dog) | 1 | 20 | 0 | |
| Traps Checked Out | 4 | 50 | 1 | |

Municipal Court Report

9 FY

| | | | | | | |
|------|-----|---|-------------|-------------|-------------|----|
| | 103 | 0 | \$13,685.20 | \$8,633.25 | \$5,051.95 | 29 |
| tais | 175 | 0 | \$30,978.07 | \$19,799.29 | \$11,178.78 | 56 |

| | |
|--------------------|---|
| Court Clerk | 1 |
| Deputy Court Clerk | 1 |
| | 1 |