

# City of Ovilla City Council

Rachel Huber, Place One  
Dean Oberg, Place Two

Richard Dormier, Mayor  
David Griffin, Place Three, Mayor Pro Tem

Doug Hunt, Place Four  
Michael Myers, Place Five

Monday, September 09, 2019

105 S. Cockrell Hill Road, Ovilla, TX 75154

6:30 P.M.

Council Chamber Room

## AGENDA

NOTICE is hereby given of a Regular Meeting of the City Council of the City of Ovilla, to be held on Monday, September 09, 2019 at 6:30 P.M. in the Ovilla Municipal Building, Council Chamber Room, 105 S. Cockrell Hill Road, Ovilla, Texas, 75154, for the purpose of considering the following items:

**I. CALL TO ORDER**

- Invocation
- US. Pledge of Allegiance and TX Pledge

**II. COMMENTS, PRESENTATIONS, ANNOUNCEMENTS**

Proclamations:

1. Heritage Day
2. National Night Out

• **Citizen Comments**

*The City Council welcomes comments from Citizens. Those wishing to speak must sign in before the meeting begins. Speakers may speak on any topic, whether on the agenda or not. The City Council cannot act upon, discuss issues raised, or make any decisions at this time. Speakers under citizen's comments must observe a three-minute time limit. Inquiries regarding matters not listed on the Agenda may be referred to Staff for research and possible future action.*

**III. CONSENT AGENDA**

*The following items may be acted upon in one motion. No separate discussion or action is necessary unless requested by a Council Member, in which event those items will be pulled from the consent agenda for individual consideration on the regular agenda during this meeting.*

- C1. Resolution R2019-18 ONCOR Membership assessment
- C2. Resolution R2019-19 ATMOS Settlement Agreement
- C3. Resolution R2019-20 Approving and Adopting Dallas County's Voting Equipment System.
- C4. Purchase Order approval for 2019 Fire Truck Ford F250 purchase (contingent on Budget adoption)
- C5. Authorize the Mayor to execute an annual Interlocal Cooperation Agreement for Fire Protection and First Responder Services with Ellis County Emergency Services District #2.
- C6. Authorize the Mayor to execute an annual Interlocal Cooperation Agreement for Fire Protection and First Responder Services with Ellis County Emergency Services District #4.
- C7. OMNI (Failure to Appear) Interlocal Cooperation Contract renewal and update
- C8. Minutes of the August 12, 2019 Regular Council Meeting.

**IV. PUBLIC HEARING**

- a. Presentation on the Fiscal Year 2019-2020 Budget
- b. Receive public comment on the Fiscal Year 2019-2020 Budget.

**V. REGULAR AGENDA**

**ITEM 1. DISCUSSION/ACTION** – Consideration of and action on Ordinance 2019-18 approving and adopting the Budget and making appropriations for the support of the City Government of the City of Ovilla, Texas for the Fiscal Year beginning October 01, 2019 and ending September 30, 2020; providing an effective date.

# ***City of Ovilla City Council***

***Rachel Huber, Place One***  
***Dean Oberg, Place Two***

***Richard Dormier, Mayor***  
***David Griffin, Place Three, Mayor Pro Tem***

***Doug Hunt, Place Four***  
***Michael Myers, Place Five***

---

**ITEM 2.** *DISCUSSION/ACTION* – Consideration of and action on Ordinance 2019-19 levying, assessing and fixing the tax rate for the use and support of the municipal government of the City of Ovilla, Texas, and providing for the Debt Service Fund for Fiscal Year 2019-2020 and apportioning each levy for the specific purpose, and providing for collection of all annual taxes provided by state law; and providing an effective date.

**ITEM 3.** *DISCUSSION/ACTION* – Consideration of and action on Ordinance 2019-20 of the City of Ovilla, Texas, ratifying the budget for the 2019-2020 tax year that raised more revenue from property taxes than in the previous year.

**ITEM 4.** *DISCUSSION/ACTION PZ19.07* – Receive recommendation from the Planning and Zoning Commission to consider and act on a Preliminary Plat Application PZ19.07 filed by owner applicant, Cheryl House of the Beavers Family Trust, to plat 1.33 acres out of the R.M. Billingsley Survey, Abstract No 116, of the City of Ovilla, Dallas County, more commonly known as 1711 S. Joe Wilson Rd., Ovilla, Dallas County, TX 75154.

**ITEM 5.** *DISCUSSION/ACTION PZ19.08* – Receive recommendation from the Planning and Zoning Commission to consider and act on a Final Plat Application PZ19.08 filed by owner applicant, Cheryl House of the Beavers Family Trust, to plat 1.33 acres out of the R.M. Billingsley Survey, Abstract No 116, of the City of Ovilla, Dallas County, more commonly known as 1711 S. Joe Wilson Rd., Ovilla, Dallas County, TX 75154.

**ITEM 6.** *DISCUSSION* – Discuss progress and receive updates on activities related to 2019 Heritage Day celebration, Saturday, September 28, 2019.

**ITEM 7.** *DISCUSSION/ACTION* – Consideration of any item(s) pulled from the Consent Agenda above for individual consideration and action.

## **VI. STAFF REPORTS**

- Staff Activity Reports / Discussion
  - Police Department 1. Monthly Report Chief B. Windham
  - Fire Department 1. Monthly Report Chief B. Kennedy
  - Public Works 1. Monthly Report 2. Monthly Park Maintenance Reports Public Works Director M. Collard
  - Finance 1. July 2019 Financials and transactions 2. Bank Balances through September 04, 2019 Accountant L. Harding
  - Administration 1. Monthly Code/Animal Control Reports 2. Monthly Municipal Court Report Code/AC Officer M. Dooly  
City Secretary P. Woodall

## **VII. EXECUTIVE SESSION**

*The City Council of the City of Ovilla, Texas, reserves the right to meet in a closed session on any item listed on this Agenda should the need arise, pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).*

# ***City of OVILLE City Council***

**Rachel Huber, Place One**  
**Dean Oberg, Place Two**

**Richard Dormier, Mayor**  
**David Griffin, Place Three, Mayor Pro Tem**

**Doug Hunt, Place Four**  
**Michael Myers, Place Five**

ITEM 1. Closed Meeting called pursuant to Texas Government Code §551.074 – Personnel Matters.  
**DISCUSSION/ACTION** – Deliberate the appointment, employment, evaluation, reassignment and/or duties of the City Secretary/Acting City Manager. (Annual evaluation.)

A. *Convene into Executive Session*  
B. *Reconvene into Regular (Open) Session*

*The City Council of the City of Ovilla, Texas, reserves the right to meet in a closed session on any item listed on this Agenda should the need arise, pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).*

## **VIII. REQUESTS FOR FUTURE AGENDA ITEMS AND/OR ANNOUNCEMENTS BY COUNCIL AND STAFF**

## **IX. ADJOURNMENT**

THIS IS TO CERTIFY THAT A COPY OF THE NOTICE OF THE NOTICE OF the September 09, 2019 Regular City Council Agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, [www.cityofovilla.org](http://www.cityofovilla.org), on the 6<sup>th</sup> day of September 2019 prior to 6:00 p.m., in compliance with Chapter 551, Texas Government Code.



*P. Woodall*  
\_\_\_\_\_  
Pamela Woodall, City Secretary

DATE OF POSTING: 9-6-2019  
DATE TAKEN DOWN: \_\_\_\_\_

TIME: 3:30 am/pm  
TIME: \_\_\_\_\_ am/pm

This facility is wheelchair accessible. If you plan to attend this public meeting and have a disability that requires special arrangements, please call 972-617-7262 at least 48 hours in advance. Reasonable accommodation will be made to assist your needs. PLEASE SILENCE ALL CELL PHONES & OTHER ELECTRONIC EQUIPMENT WHILE THE CITY COUNCIL MEETING IS IN SESSION.

Pursuant to section 30.06, penal code (trespass by holder of license to carry a concealed handgun), a person licensed under subchapter h, chapter 411, government code (concealed handgun law), may not enter this property with a concealed handgun.

*De conformidad con lo establecido en el artículo 30.06 del Código Penal (entrar sin autorización en una propiedad por parte de un titular de un permiso para portar armas ocultas) una persona con licencia bajo el subcapítulo h, capítulo 411 del código de gobierno (ley de portación oculta de armas), no puede entrar en esta propiedad portando una arma oculta.*

Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may NOT enter this property with a handgun that is carried openly.

*Conforme a la sección 30.07, del código Penal (entrada sin autorización por titular de licencia con una pistola visible) una persona con licencia bajo el subcapítulo h, capítulo 411 del código de gobierno (ley de licencias de pistolas), no puede entrar en esta propiedad con una pistola visible.*



## PROCLAMATION

**Whereas**, The City of Ovilla will celebrate its 56th year of incorporation for its Heritage Day Celebration and will celebrate **Ovilla– A Salute to Military Service**, as its theme this year; and,

**Whereas**, The City of Ovilla is dependent on its residents to come together in a spirit of cooperation to maintain the quality of life desired by those who live in Ovilla; and,

**Whereas**, Our churches, volunteers, city staff and various organizations have long been the main catalyst in organizing and providing support to the City of Ovilla; and,

**Whereas**, They all play a vital role in sustaining the spirit of cooperation necessary to maintain our heritage; and,

**NOW, THEREFORE BE IT RESOLVED that** the city of Ovilla and its residents acknowledge the generous contributions from various organizations to help **OVILLA** and so recognize and honor all of our residents and contributors of Ovilla and proudly presents Bobby Wadall to serve this year as Ovilla's Honorary Grand Marshal in the Heritage Day Parade Annual Celebration. Mr. Waddle graduated from Texas Tech University in 1955 where he was a member of the Air Force ROTC and studied agricultural education. He retired from the Air Force in 1985 as a colonel with 30 years of service. During his 30 years of service, he was a flight instructor, a combat pilot in Southeast Asia and an administrator at the Pentagon. He has over 5,000 hours of military flying time, two Legion of Merit Awards, the Distinguished Flying Cross and eleven Air Medals. Mr. Waddle was married to Sherry Waddle for 53 years until her passing in 2013. They have 3 daughters and 9 grandchildren. He is a former Mayor of DeSoto and still resides on the land that his family has had for over 100 years. Thank you Mr. Waddle for your many years of dedication and service to our great nation.

**IN WITNESS THEREOF**, I hereby affix my signature this 9th day of September in the year of the Lord two thousand nineteen.

---

Richard Dormier, Mayor  
City of Ovilla

Mayor Richard Dormier, Council Member Place 1 Rachel Huber  
Council Member Place 2 Dean Oberg, Council Member Place 3 David Griffin  
Council Member Place 4 Doug Hunt, Council Member Place 5 Mike Myers



## PROCLAMATION

**Whereas**, police-community partnerships, neighborhood watch, safety, awareness, anti-crim efforts and cooperation are important themes of the **National Night Out** program held annually the first Tuesday of August since 1984 across America; and,

**Whereas**, Texas has the option to use the alternate date of the first Tuesday in October to avoid hot weather, Ovilla will host **Ovilla Night Out** on Tuesday, October 1, 2019; and,

**Whereas**, **Ovilla Night Out** is meant to increase awareness about police programs in the community, such as drug prevention, town watch, neighborhood watch, and other anti-crime efforts; and,

**Whereas**, the Ovilla Police Department in conjunction with the Ovilla Fire Department presents a fun and informative event complete with music, bounce houses and free food and refreshments; and,

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF OVILLA**, hereby calls upon the citizens of Ovilla to join the City and the Ovilla Police and Fire Departments to celebrate Ovilla Night Out on Tuesday, October 1, 2019 behind the Ovilla Municipal Building beginning at 6:00 p.m.

**FURTHERMORE, LET IT BE RESOLVED THAT THE CITY COUNCIL OF THE CITY OF OVILLA**, hereby proclaims Tuesday, October 1, 2019 as Ovilla Night Out.

**IN WITNESS THEREOF**, I hereby affix my signature this 9th day of September in the year of the Lord two thousand nineteen.



---

Richard Dormier, Mayor  
City of Ovilla

Mayor Richard Dormier, Council Member Place 1 Rachel Huber  
Council Member Place 2 Dean Oberg, Council Member Place 3 David Griffin  
Council Member Place 4 Doug Hunt, Council Member Place 5 Mike Myers  
Police Chief Brian Windham and Fire Chief Brandon Kennedy

To  
**Honorable Mayor  
and Council**

**Comments:**

Resolution R2019-18 ONCOR Membership Assessment

From  
**Pam Woodall, CS**

CC  
**Glennell Miller, DCS**

Re: **ONCOR**

**Purpose of the Resolution**

The City of Ovilla is a member of a 162-member city coalition known as the Steering Committee of Cities Served by Oncor. The resolution approves the assessment of an eight cent (\$0.08) per capita fee to fund the activities of the Steering Committee.

**Why this Resolution is Necessary**

The Steering Committee undertakes activities on behalf of municipalities for which it needs funding support from its members. Municipalities have original jurisdiction over the electric distribution rates and services within the city. The Steering Committee has been in existence since the late 1980s. It took on a formal structure in the early 1990s. Empowered by city resolutions and funded by per capita assessments, the Steering Committee has been the primary public interest advocate before the Public Utility Commission, ERCOT, the courts, and the Legislature on electric utility regulation matters for over two decades.

The Steering Committee is actively involved in rate cases, appeals, rulemakings, and legislative efforts impacting the rates charged by Oncor Electric Delivery Company, LLC within the City. Steering Committee representation is also strong at ERCOT. It is possible that additional efforts will be necessary on new issues that arise during the year, and it is important that the Steering Committee be able to fund its participation on behalf of its member cities. A per capita assessment has historically been used, and is a fair method for the members to bear the burdens associated with the benefits received from that membership.

**Explanation of "Be It Resolved" Paragraphs**

I. The City is currently a member of the Steering Committee; this paragraph authorizes the continuation of the City's membership.

II. This paragraph authorizes payment of the City's assessment to the Steering Committee in the amount of eight cents (\$0.08) per capita, based on the population figure for the City as shown in the latest TML Directory of City Officials.

III. This paragraph requires notification to the Chair of the Steering Committee, Paige Mims, that the City has adopted the Resolution.

**Payment of Assessment**

A copy of the resolution should be mailed with payment of the fee to Brandi Stigler, Steering Committee of Cities Served by Oncor, c/o City Attorney's Office, Mail Stop 63-0300, 101 S. Mesquite St., Suite 300, Arlington, Texas 76010. Checks should be made payable to: *Steering Committee of Cities Served by Oncor*.

**City of Ovilla**

Tel 972-617-7262

105 S. Cockrell Hill Road  
Ovilla, Texas 75154

[www.cityofovilla.org](http://www.cityofovilla.org)



RESOLUTION NO. R2019-18

A RESOLUTION AUTHORIZING CONTINUED PARTICIPATION WITH THE STEERING COMMITTEE OF CITIES SERVED BY ONCOR; AND AUTHORIZING THE PAYMENT OF EIGHT CENTS PER CAPITA TO THE STEERING COMMITTEE TO FUND REGULATORY AND LEGAL PROCEEDINGS AND ACTIVITIES RELATED TO ONCOR ELECTRIC DELIVERY COMPANY, LLC.

WHEREAS, the City of OVILLA is a regulatory authority under the Public Utility Regulatory Act (PURA) and has exclusive original jurisdiction over the rates and services of Oncor Electric Delivery Company, LLC (Oncor) within the municipal boundaries of the city; and

WHEREAS, the Steering Committee has historically intervened in Oncor rate proceedings and electric utility related rulemakings to protect the interests of municipalities and electric customers residing within municipal boundaries; and

WHEREAS, the Steering Committee is participating in Public Utility Commission dockets and projects, as well as court proceedings, and legislative activity, affecting transmission and distribution utility rates; and

WHEREAS, the City is a member of the Steering Committee of Cities Served by Oncor; and

WHEREAS, the Steering Committee functions under the direction of an Executive Committee which sets an annual budget and directs interventions before state and federal agencies, courts and legislatures, subject to the right of any member to request and cause its party status to be withdrawn from such activities; and

WHEREAS, the Executive Committee in its December 2018 meeting set a budget for 2019 that compels an assessment of eight cents (\$0.08) per capita; and

WHEREAS, in order for the Steering Committee to continue its participation in these activities which affects the provision of electric utility service and the rates to be charged, it must assess its members for such costs.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS:

I.

That the City is authorized to continue its membership with the Steering Committee of Cities Served by Oncor to protect the interests of the City of OVILLA and protect the interests of the customers of Oncor Electric Delivery Company, LLC residing and conducting business within the City limits.

II.

The City is further authorized to pay its assessment to the Steering Committee of eight cents (\$0.08) per capita based on the population figures for the City shown in the latest TML Directory of City Officials.

III.

A copy of this Resolution and the assessment payment check made payable to "*Steering Committee of Cities Served by Oncor*" shall be sent to Brandi Stigler, Steering Committee of Cities Served by Oncor, c/o City Attorney's Office, Mail Stop 63-0300, 101 S. Mesquite St., Suite 300, Arlington, Texas 76010.

PRESENTED AND PASSED on this the 09 day of SEPTEMBER, 2019, by a vote of

\_\_\_\_\_ ayes and \_\_\_\_\_ nays at a regular meeting of the City Council of the City of  
\_\_\_\_\_, Texas.

---

Signature  
Mayor

ATTEST:

---

Signature  
City Secretary

APPROVED AS TO FORM:

---

Signature  
City Attorney

## FREQUENTLY ASKED QUESTIONS REGARDING ACSC HISTORY AND THE RRM RATEMAKING PROCESS

### What is the role of Cities in ratemaking?

Cities have historically exercised original jurisdiction over the level of gas rates charged within their boundaries. Generally, gas distribution utilities have filed rate cases at the City level and have only gone to the Railroad Commission of Texas (“RCT” or “Commission”) with an appeal of City action or when they could not reach a settlement with Cities. If a utility and Cities reach an agreement, the utility may then file a case at the RCT to implement the same rates approved by Cities in areas outside municipal boundaries.

Once a case is at the RCT, the Commission Staff generally expects Cities to intervene and do most of the discovery, cross-examination, briefing, and sponsor opposing witnesses. There is no consumer advocate at the RCT. If Cities do not participate in hearings at the RCT, the request of a regulated utility is likely to be rubber-stamped.

### How and why was the Atmos Cities Steering Committee created?

The Atmos pipeline and distribution systems were built, owned, and operated by Lone Star Gas (“LSG”), which maintained over 200 rate jurisdictions until it sold its assets to Texas Utilities (“TXU”) in the late 1990’s. That meant that many Cities had their own unique distribution rates and that individual Cities had to process rate cases at the local level. LSG-Pipeline served all 200-plus distribution systems, and pipeline rates were set by the RCT.

From the early 1980’s through the late 1990’s, LSG filed no pipeline or system-wide rate cases at the RCT. When LSG was finally brought before the RCT to show cause why its rates should not be reduced, approximately 80 Cities intervened and created an *ad hoc* group known as the Steering Committee of Cities Served by Lone Star. In Gas Utilities Division (“GUD”) docket number 8664, three separate groups of Cities and a number of independent Cities (jointly the “Aligned Cities”) participated and coordinated their efforts to oppose the rate increase.

TXU purchased the LSG assets in the late 1990’s and immediately commenced consolidating 200-plus ratemaking jurisdictions into regions. As regional cases were filed, Cities within each region created an *ad hoc* committee to form a common strategy and negotiating position. Once TXU had aggregated the Cities into five or six jurisdictions, each with a different rate, Texas Utilities Gas Company filed a system-wide case to bring all of the old LSG territory under one common rate. The different City regional committees then united and formed the Allied Coalition of Cities (“ACC”). While the gas utility assets were owned and controlled by TXU, the coalition transformed itself from an *ad hoc* group that came together only in response to rate filings by the utility into a permanent standing coalition.

In Gas Utilities Docket (“GUD”) No. 9400 in 2004, TXU’s request for a \$61.6 million system-wide increase was aggressively opposed by ACC. Cities achieved disallowances of \$42.9 million of a regulatory asset and \$87.8 million of capitalized gas utility plant. The company received only a \$2.01 million increase. Unhappy with that result, TXU decided that owning a gas system was neither as fun nor as profitable as the deregulated electric system, and they sold the system to Atmos Energy Corporation (“Atmos” or “Company”). ACC was then transformed into the Steering Committee of

Cities Served by Atmos and then renamed Atmos Cities Steering Committee to obtain an easy to remember acronym, “ACSC.”

### **What is the Atmos Cities Steering Committee?**

ACSC is a coalition of 170 Cities that unite in common purpose to address gas utility rate and franchise issues related to Atmos Energy Corporation. Its objectives are to: (1) ensure that gas utility rates charged to Cities and their residents are fair and reasonable; (2) maintain reasonable franchise fee revenues for Cities; (3) protect Cities’ original jurisdiction over rates and services; (4) be a voice for consumers where no state agency assumes such a role; and (5) promote sound ratemaking policies in the public interest.

Cities join the permanent standing committee by passing a resolution and agreeing to support the work of ACSC through modest occasional *per capita* assessments that support ongoing administrative and legislative advocacy and all expenses where Cities are not entitled to reimbursement. Each member City designates a representative to ACSC. Member representatives may volunteer to serve on the ACSC Executive Committee. The Executive Committee sets policy, hires legal counsel and consultants, directs litigation, establishes a legislative agenda, sets assessments on members as needed, and meets quarterly with Atmos executives. The Settlement Committee is directly involved in negotiating resolution of contested matters with Atmos executives. The list of current members is attached.

### **What is the benefit of membership in ACSC?**

One hundred seventy Cities speaking as one voice is much more effective in advocacy before the Railroad Commission and legislature than any one City or multiple small groups of Cities.

The legislature has given gas utilities a right to an annual increase in rates. Resources (both financial and human) of individual Cities are conserved by membership in ACSC. Additionally, membership enhances institutional memory of ratemaking issues, public policy debates, and right-of-way and franchise fee battles.

### **What has ACSC accomplished?**

Going into the 82nd Legislative Session, in December 2010, ACSC released a 48-page report, “Natural Gas Consumers and the Texas Railroad Commission.” More than 200 television, newspaper and radio news sites posted information on, and a link to, the report that may be found on ACSC’s website, [TexasGasConsumers.org](http://TexasGasConsumers.org).

ACSC has also been instrumental in ongoing Sunset Commission reviews of the RCT. The agency has undergone three Sunset reviews since 2010, and in each case ACSC has maintained a watchful eye on the process to ensure that provisions that could harm the interest of gas utility ratepayers are excluded from the legislation. ACSC representatives also visited on several occasions with the Sunset Commission Staff, and several ACSC recommendations for reform were included in Sunset Commission Reports on the agency. Several ACSC member representatives testified before the legislature regarding the Sunset review of the Railroad Commission.

During the 2011 legislative session, lobbying efforts by ACSC were critical in killing two gas utility bills that would have undermined traditional regulation, deprived Cities of certain rights, and led to even greater rate increases.

ACSC has also resolved a major issue involving franchise fees. In 2010, Atmos unilaterally, without notice, ceased inclusion of franchise fees in the calculations of gross receipts regardless of whether specific franchises included such payments. Several Cities were willing to pursue the matter through litigation. However, counsel for ACSC was able to negotiate a resolution that allowed each member City to determine whether it desired an increase in franchise fee payments based on inclusion of franchise fees in the calculation of gross receipts. If a City opted for inclusion of fee-on-fee revenues, it had the further option of retroactive payments back to the point in time that Atmos decided to curtail fee-on-fee payments. Each member had these options regardless of the wording of the then-valid franchise agreement. This resolution spared significant litigation costs and anxiety and was only possible because of the clout of the ACSC membership.

One of the most significant accomplishments of ACSC occurred in 2007 via a settlement of the then-pending, system-wide rate case. Approximately 50 ACSC City representatives showed up in Arlington for a meeting with Atmos executives who were shocked at the vocal opposition to Atmos' practices, the unfairness of annual Gas Reliability Infrastructure Program ("GRIP") rate filings that precluded City and citizen review, and the Company's lack of coordination with Cities. That meeting led to the creation of the Rate Review Mechanism ("RRM") process and improved ongoing communications between the Company and ACSC.

In 2010, these improved communications between ACSC and the Company led to a workable solution to the need to replace steel service lines in a manner that accommodated Cities' needs to control their rights-of-way, while moderating the rate impact and focusing first on the riskiest service lines based on leak repair histories. This compromise precluded a more onerous (from a City and consumer perspective) program threatened by the RCT.

### **What is an RRM case?**

The concept of an RRM proceeding emerged as a three-year experimental substitute for GRIP cases as part of the settlement of Atmos Mid-Tex's 2007 system-wide rate case. In 2003, the Texas Legislature added Section 104.301, Interim Adjustment for Changes in Investment, to the Gas Utility Regulatory Act. While not identified as such in the law, § 104.301 was referred to as the Gas Reliability Infrastructure Program or GRIP. The GRIP adjustments allowed gas companies to recover changes to invested capital without a review of whether increased revenues or declining expenses offset the invested capital costs. Both Atmos Pipeline and Atmos Mid-Tex filed GRIP cases as soon as the RCT adopted rules to implement the interim adjustments. As explained below, it quickly became apparent that the GRIP adjustments were terrible public policy.

As an alternative to GRIP, ACSC entered into a negotiated agreement with Atmos in 2007 to establish the RRM process. Unlike GRIP, the RRM provided for an annual review of all portions of Mid-Tex's cost of service. It fixed an authorized rate of return on equity for the three-year period at 9.6% (which was less than what the RCT would have authorized) and set caps on the extent to which expenses or investments could increase from one year to the next. More importantly, it allowed Cities to make a comprehensive evaluation of all aspects of the utility's business—investment, operation and maintenance expenses, and revenues—unlike GRIP that only allows consideration of changes to invested capital.

## **Why is RRM superior to GRIP?**

GRIP cases guarantee a one-sided, rubber-stamp approval of the utility's rate request. ACSC attempted to participate in the first two GRIP proceedings filed by both Atmos Pipeline and Atmos Mid-Tex at the RCT. Not only were Cities' motions to intervene denied, but also, ACSC's comments were ignored. At the City level, ACSC consultants determined that Atmos was not only including items such as artwork, chairs, computers, and meals in interim rate adjustments that were allegedly intended to promote pipeline safety, but the Company was also over-earning its previously authorized rate of return. ACSC attacked the Commission's rule in court because it denied City participation, denied a hearing on a contested matter, and denied Cities' recovery of any expenses associated with resisting GRIP rate increases. The courts were not helpful to Cities. In 2011, the Texas Supreme Court upheld the Commission's rule implementing the GRIP statute.

Cities have contended that the GRIP process is terrible public policy since it authorizes what would, from the perspective of a history of public interest regulation, be regarded as unlawful—piecemeal ratemaking. GRIP allows rates to increase if the utility's invested capital net of depreciation increases year-over-year. An increase in rates is mandated under GRIP if investment increases, even if increasing revenues and declining expenses more than offset the costs associated with increased investment.

The RRM process negotiated by ACSC solves the piecemeal ratemaking problem by providing for a comprehensive review of Atmos' expenses and revenues. Furthermore, the RRM process benefitted ACSC by: (1) allowing Cities' participation that would be denied under GRIP; (2) allowing Cities to recover, at utility shareholders' expense, all their ratemaking costs; and (3) avoiding both litigation and RCT jurisdiction.

The legislature has functionally authorized annual increases in gas utility rates through the GRIP process. Since consumers are otherwise stuck with annual rate increases, it is better to have Cities participate in the comprehensive RRM process than be unable to participate in a piecemeal process.

## **What has been the history of the RRM efforts?**

A total of eleven RRM filings have been made by the Company. These filings all resulted in settlements at the City level, except for the 2014 filing, which the ACSC Cities denied. The Company appealed the denial to the RCT, and ACSC was ultimately able to settle that proceeding before it reached the stage of a final RCT order. The results of these filings from a system-wide perspective are as follows (continued on next page):

<b>RRM Filing</b>	<b>Year</b>	<b>Atmos Request</b>	<b>ACSC Settlement</b>
#1	2008	\$33.5 million	\$20 million
#2	2009	\$20.2 million	\$2.6 million
#3	2010	\$70.2 million	\$27 million
#4	2011	\$15.7 million	\$6.6 million
#5	2013	\$22.7 million	\$16.6 million
#6	2014	\$45.7 million	\$43.8 million
#7	2015	\$28.8 million	\$22.8 million
#8	2016	\$35.4 million	\$29.6 million
#9	2017	57.4 million	\$48 million

<b>RRM Filing</b>	<b>Year</b>	<b>Atmos Request</b>	<b>ACSC Settlement</b>
#10	2018	\$27.4 million	\$24.9 million
#11	2019	\$54 million	\$35.4 million

Unable to reach agreement to perpetuate the original RRM terms, Atmos filed a traditional rate case with Cities in 2012 (GUD No. 10170), which was then appealed to the Railroad Commission. A final order in that case was entered in December 2012. The ratemaking decisions of the Commission then became the basis of renewal negotiations on the RRM process. The renewed RRM included some modifications that enhanced the original RRM process. Among these modifications were:

- A limit on the percentage of increase to be included in the monthly customer charge;
- A prohibition against capital post-test year adjustments;
- A time limit for known and measurable adjustments to operating and maintenance expenses;
- A guaranteed reduction in the Company's requested increase of at least \$3 million annually; and
- A limitation on the amount of equity in the Company's capital structure.

### **Changes to the RRM process**

As noted in a communication to ACSC in May 2017, the rate of return on equity ("ROE") embedded in the RRM process between 2013 and 2017 of 10.5% is excessive by at least 100 basis points, based upon a reasonable rate of return that reflects the market conditions in which the Company, and its parent Atmos Energy, operates. Because this ROE cannot be altered except by (1) changing the terms of the RRM tariff, or (2) a Commission order coming out of a new rate case, ACSC informed the Company that the 2017 RRM will be the last filing by the Company under the current tariff. Atmos agreed to renegotiate the terms and conditions of a revised RRM tariff in 2017.

In February and March 2018, ACSC adopted a new RRM tariff ordinance that implemented new procedures and criteria for the RRM process. The revised RRM tariff reduced the allowed ROE from 10.5% to 9.8% and captured the reduced federal income tax rate of 21%. The new tariff expanded Cities' review period from three months to five months. It also required Atmos Mid-Tex to accept ACSC's position regarding incentive compensation related to Atmos' Shared Services Unit. The 2019 RRM filing is the second under the new tariff.

### **When must Cities approve new rates?**

ACSC's Tariff Ordinance adopted around March 2018 declares that new rates become effective October 1<sup>st</sup> of each year. While it is preferable that ordinances or resolutions adopting new tariffs are passed before the end of September, there is no adverse consequence if final action cannot take place until sometime in October. The only thing that will frustrate new rates becoming effective on October 1, 2019 is City action that specifically denies the increase.

**What would happen if a City Council denies the RRM rate increase?**

Atmos would either appeal the denial to the Railroad Commission or initiate imposition of GRIP rates or both. Rates for residents of that City would be higher than rates of other ACSC member residents. Rate case expenses (both the City and Company) associated with litigation at the Railroad Commission would likely be surcharged back to the City that denied the increase.

If you have other questions please contact me at (512) 322-5875 and/or [gmg@lglawfirm.com](mailto:gmg@lglawfirm.com), or Georgia Crump at (512) 322-5832 and/or [gcrump@lglawfirm.com](mailto:gcrump@lglawfirm.com).

Geoffrey Gay  
ACSC, General Counsel

August 16, 2019

## MODEL STAFF REPORT

### BACKGROUND AND SUMMARY

The City, along with 171 other Mid-Texas cities served by Atmos Energy Corporation, Mid-Tex Division (“Atmos Mid-Tex” or “Company”), is a member of the Atmos Cities Steering Committee (“ACSC”). In 2007, ACSC and Atmos Mid-Tex settled a rate application filed by the Company pursuant to Section 104.301 of the Texas Utilities Code for an interim rate adjustment commonly referred to as a GRIP filing (arising out of the Gas Reliability Infrastructure Program legislation). That settlement created a substitute rate review process, referred to as Rate Review Mechanism (“RRM”), as a substitute for future filings under the GRIP statute.

Since 2007, there have been several modifications to the original RRM Tariff. The most recent iteration of an RRM Tariff was reflected in an ordinance adopted by ACSC members in 2018. On or about April 1, 2019, the Company filed a rate request pursuant to the RRM Tariff adopted by ACSC members. The Company claimed that its cost-of-service in a test year ending December 31, 2018, entitled it to additional system-wide revenues of \$70 million. Application of the standards set forth in ACSC’s RRM Tariff required Atmos to reduce its request to \$54 million, \$39.3 million of which would be applicable to ACSC members. ACSC’s consultants concluded that the system-wide deficiency under the RRM regime should be \$38.7 million instead of the claimed \$54 million. The amount of the \$38.7 million deficiency applicable to ACSC members would be \$28.2 million.

After the Company reviewed ACSC’s consultants’ report, ACSC’s Executive Committee and the Company negotiated a settlement whereby the Company would receive an increase of \$35.4 million from ACSC Cities.

The Executive Committee recommends a settlement at this amount. The Effective Date for new rates is October 1, 2019. ACSC members should take action approving the Ordinance before the end of September.

### PROOF OF REVENUES

Atmos generated proof that the rate tariffs attached to the Ordinance will generate \$35.4 million in additional revenues from ACSC Cities. That proof is attached as Attachment 1 to this Staff Report. ACSC consultants have agreed that Atmos’ Proof of Revenues is accurate.

### BILL IMPACT

The impact of the settlement on average residential rates is an increase of \$2.05 on a monthly basis, or 3.7 percent. The increase for average commercial usage will be \$6.18 or 2.31 percent. A bill impact comparison is attached as Attachment 2.

### SUMMARY OF ACSC’S OBJECTION TO THE UTILITIES CODE SECTION 104.301 GRIP PROCESS

ACSC strongly opposed the GRIP process because it constitutes piecemeal ratemaking by ignoring declining expenses and increasing revenues while rewarding the Company for increasing capital investment on an annual basis. The GRIP process does not allow any review of the reasonableness of capital investment and does not allow cities to participate in the Railroad Commission’s review of annual GRIP filings or allow recovery of Cities’ rate case expenses. The Railroad Commission undertakes a mere administrative review of GRIP filings (instead of a full hearing) and rate increases go into effect without any material adjustments. In ACSC’s view, the GRIP process unfairly raises customers’ rates without any regulatory oversight. In contrast, the RRM process has allowed for a more comprehensive rate review and annual evaluation of expenses and revenues, as well as capital investment.

## **RRM SAVINGS OVER GRIP**

While residents outside municipal limits must pay rates governed by GRIP, there are some cities served by Atmos Mid-Tex that chose to remain under GRIP rather than adopt RRM. Additionally, the City of Dallas adopted a variation of RRM which is referred to as DARR. When new rates become effective on October 1, 2019, ACSC residents will have a slight economic monthly advantage over comparable GRIP and comparable DARR rates (see Attachment 3).

## **EXPLANATION OF “BE IT ORDAINED” PARAGRAPHS:**

1. This section approves all findings in the Ordinance.
2. This section adopts the RRM rate tariffs and finds the adoption of the new rates to be just, reasonable, and in the public interest.
3. This section finds that existing rates are unreasonable. Such finding is a necessary predicate to establishment of new rates. The new tariffs will permit Atmos Mid-Tex to recover an additional \$35.4 million from ACSC Cities.
4. This section approves an exhibit that establishes a benchmark for pensions and retiree medical benefits to be used in future rate cases or RRM filings.
5. This section approves an exhibit to be used in future rate cases or RRM filings regarding recovery of regulatory liabilities, such as excess deferred income taxes.
6. This section requires the Company to reimburse the City for expenses associated with review of the RRM filing, settlement discussions, and adoption of the Ordinance approving new rate tariffs.
7. This section repeals any resolution or ordinance that is inconsistent with the Ordinance.
8. This section finds that the meeting was conducted in compliance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.
9. This section is a savings clause, which provides that if any section is later found to be unconstitutional or invalid, that finding shall not affect, impair, or invalidate the remaining provisions of this Ordinance. This section further directs that the remaining provisions of the Ordinance are to be interpreted as if the offending section or clause never existed.
10. This section provides for an effective date upon passage.
11. This section directs that a copy of the signed Ordinance be sent to a representative of the Company and legal counsel for ACSC.

## **CONCLUSION**

The Legislature’s GRIP process allowed gas utilities to receive annual rate increases associated with capital investments. The RRM process has proven to result in a more efficient and less costly (both from a consumer rate impact perspective and from a ratemaking perspective) than the GRIP process. Given Atmos Mid-Tex’s claim that its historic cost of service should entitle it to recover \$70 million in additional system-wide revenues, or \$54 million from ACSC Cities, the RRM settlement at \$35.4 million for ACSC Cities reflects substantial savings to ACSC Cities in the amount of \$18.6 million. ACSC’s consultants produced a report indicating that Atmos had justified increased revenues for ACSC Cities of at least \$32.7 million. Settlement at \$35.4 million is fair and reasonable. The ACSC Executive Committee consisting of city employees of 18 ACSC members urges all ACSC members to pass the Ordinance before September 30, 2019. New rates become effective October 1, 2019.

2557/31/7897507

Steering Committee of  
**Cities Served by**  
**Oncor**

**OCSC Membership in Texas (162 Members)**

Addison	Fate	North Richland Hills
Allen	Flower Mound	Northlake
Alvarado	Forest Hill	Oak Leaf
Andrews	Forney	Oak Point
Anna	Fort Worth	Odessa
Archer City	Frisco	O'Donnell
Argyle	Frost	Ovilla
Arlington	Gainesville	Palestine
Azle	Garland	Pantego
Bedford	Glenn Heights	Paris
Bellmead	Grand Prairie	Plano
Belton	Granger	Pottsboro
Benbrook	Grapevine	Prosper
Beverly Hills	Haltom City	Ranger
Big Spring	Harker Heights	Red Oak
Breckenridge	Haslet	Rhome
Bridgeport	Heath	Richardson
Brownwood	Henrietta	Richland
Buffalo	Hewitt	Richland Hills
Burkburnett	Highland Park	River Oaks
Burleson	Honey Grove	Roanoke
Caddo Mills	Howe	Robinson
Cameron	Hudson Oaks	Rockwall
Canton	Hurst	Rosser
Carrollton	Hutto	Rowlett
Cedar Hill	Iowa Park	Sachse
Celina	Irving	Saginaw
Centerville	Jolly	Sansom Park
Cleburne	Josephine	Seagoville
Coahoma	Justin	Sherman
Colleyville	Kaufman	Snyder
Collinsville	Keene	Southlake
Colorado City	Keller	Springtown
Comanche	Kennedale	Stephenville
Commerce	Kerens	Sulphur Springs
Coppell	Killeen	Sunnyvale
Copperas Cove	Krum	Sweetwater
Corinth	Lake Worth	Temple
Cross Roads	Lakeside	Terrell
Crowley	Lamesa	The Colony
Dallas	Lancaster	Trophy Club
Dalworthington Gardens	Lewisville	Tyler
DeLeon	Lindale	University Park
De Soto	Little Elm	Venus
Denison	Little River Academy	Waco
Duncanville	Malakoff	Watauga
Early	Mansfield	Waxahachie
Eastland	McKinney	Westover Hills
Edgecliff Village	Mesquite	Westworth Village
Ennis	Midland	White Settlement
Euless	Midlothian	Wichita Falls
Everman	Murchison	Willow Park
Fairview	Murphy	Woodway
Farmers Branch	New Chapel Hill	Wylie

## MEMORANDUM

TO: Steering Committee of Cities Served by Oncor

FROM: Paige Mims, Chair

DATE: February, 2019

RE: **Action Needed – 2019 Membership Assessment Invoice**

Enclosed please find the 2019 Steering Committee of Cities Served by Oncor (“Steering Committee”) membership assessment invoice and draft resolution. These items are discussed below. We ask that your city please take action on the membership assessment as soon as possible.

Although the Steering Committee does not require that your city take action by resolution to approve the assessment, some members have requested a resolution authorizing payment of the 2019 membership assessment. Payment of the membership assessment fee shall be deemed to be in agreement with the terms of the Steering Committee participation agreement.

Please forward the membership assessment fee and, if applicable, the signed resolution to Brandi Stigler, Steering Committee of Cities Served by Oncor, c/o City Attorney’s Office, Mail Stop 63-0300, 101 S. Mesquite St., Suite 300, Arlington, Texas 76010. Checks should be made payable to: *Steering Committee of Cities Served by Oncor*. If you have any questions, please feel free to contact me at (972/941-7125) or Thomas Brocato (tbrocato@lglawfirm.com, 512/322-5857).

### **Membership Assessment Invoice and Resolution**

The Steering Committee is the most active consumer group advocating the interests of cities and residential and small commercial customers within the cities to keep electric transmission and distribution (*i.e.*, wires) rates reasonable. Steering Committee activities protect the authority of municipalities over the regulated wires service and rates charged by Oncor Electric Delivery Company, LLC (“Oncor”).

The work undertaken by the Steering Committee has saved cities and ratepayers millions of dollars in unreasonable charges. In order to continue to be an effective voice before the Public Utility Commission of Texas (“Commission” or “PUC”), ERCOT, the Legislature, and in the courts, the Steering Committee must have your support. The membership assessment is deposited in an account which funds Steering Committee activities.

Currently, the Steering Committee is engaged on behalf of cities in the 86<sup>th</sup> Legislative Session. The Steering Committee is also involved in numerous rulemakings and projects at the PUC. The Steering Committee expects to participate in Oncor’s Distribution Cost Recovery Factor (“DCRF”) and Energy Efficiency Cost Recovery Factor (“EECRF”) proceedings later this year.

On December 6, 2018, the Steering Committee approved the 2019 assessment for Steering Committee membership. Based upon the population-based assessment protocol previously adopted by the Steering Committee, the assessment for 2019 is a per capita fee of \$0.08 based upon the population figures for each city shown in the latest TML Directory of City Officials. This is a decrease of \$0.03 compared to 2018. The enclosed invoice represents your city's assessment amount.

To assist you in the assessment process, we have attached several documents to this memorandum for your use:

- OCSC 2018 Year in Review
- Model resolution approving the 2019 assessment (optional, provided for those cities that have requested a resolution to authorize payment)
- Model staff report supporting the resolution
- List of Steering Committee members
- 2019 Assessment invoice
- 2018 Assessment invoice and statement (only if not yet paid)
- Blank member contact form to update distribution lists

City of Arlington, c/o Oncor Cities  
Steering Committee  
Attn: Brandi Stigler  
101 S. Mesquite St., Ste. 300  
MS # 63-0300  
Arlington, TX 76010

# Invoice

Date	Invoice #
3/15/2019	19-105

Bill To
City of Ovilla

Item	Population	Per Capita	Amount
2019 Membership Assessment	4,114	0.08	329.12
Please make check payable to: Oncor Cities Steering Committee and mail to Oncor Cities Steering Committee, Attn: Brandi Stigler, Arlington City Attorney's Office, 101 S. Mesquite St., Ste. 300, MS #63-0300, Arlington, Texas 76010			<b>Total</b> \$329.12

To  
**Honorable Mayor  
 and Council**

Comments:

C2. Resolution R2019-19 ATMOS Settlement Agreement

From  
**Pam Woodall, CS**

CC  
**Glennell Miller, DCS**

Re: **ATMOS**

#### BACKGROUND AND SUMMARY

The City, along with 171 other Mid-Texas cities served by Atmos Energy Corporation, Mid-Tex Division ("Atmos Mid-Tex" or "Company"), is a member of the Atmos Cities Steering Committee ("ACSC"). In 2007, ACSC and Atmos Mid-Tex settled a rate application filed by the Company pursuant to Section 104.301 of the Texas Utilities Code for an interim rate adjustment commonly referred to as a GRIP filing (arising out of the Gas Reliability Infrastructure Program legislation). That settlement created a substitute rate review process, referred to as Rate Review Mechanism ("RRM"), as a substitute for future filings under the GRIP statute.

Since 2007, there have been several modifications to the original RRM Tariff. The most recent iteration of an RRM Tariff was reflected in an ordinance adopted by ACSC members in 2018. On or about April 1, 2019, the Company filed a rate request pursuant to the RRM Tariff adopted by ACSC members. The Company claimed that its cost-of-service in a test year ending December 31, 2018, entitled it to additional system-wide revenues of \$70 million. Application of the standards set forth in ACSC's RRM Tariff required Atmos to reduce its request to \$54 million, \$39.3 million of which would be applicable to ACSC members. ACSC's consultants concluded that the system-wide deficiency under the RRM regime should be \$38.7 million instead of the claimed \$54 million. The amount of the \$38.7 million deficiency applicable to ACSC members would be \$28.2 million.

After the Company reviewed ACSC's consultants' report, ACSC's Executive Committee and the Company negotiated a settlement whereby the Company would receive an increase of \$35.4 million from ACSC Cities.

The Executive Committee recommends a settlement at this amount. The Effective Date for new rates is October 1, 2019. ACSC members should take action approving the Ordinance before the end of September.

#### PROOF OF REVENUES

Atmos generated proof that the rate tariffs attached to the Ordinance will generate \$35.4 million in additional revenues from ACSC Cities. That proof is attached as Attachment 1 to this Staff Report. ACSC consultants have agreed that Atmos' Proof of Revenues is accurate.

#### BILL IMPACT

The impact of the settlement on average residential rates is an increase of \$2.05 on a monthly basis, or 3.7 percent. The increase for average commercial usage will be \$6.18 or 2.31 percent. A bill impact comparison is attached as Attachment 2.

#### SUMMARY OF ACSC'S OBJECTION TO THE UTILITIES CODE SECTION 104.301 GRIP PROCESS

ACSC strongly opposed the GRIP process because it constitutes piecemeal ratemaking by ignoring declining expenses and increasing revenues while rewarding the

## City of Ovilla

Tel 972-617-7262

105 S. Cockrell Hill Road  
 Ovilla, Texas 75154

[www.cityofovilla.org](http://www.cityofovilla.org)



Company for increasing capital investment on an annual basis. The GRIP process does not allow any review of the reasonableness of capital investment and does not allow cities to participate in the Railroad Commission's review of annual GRIP filings or allow recovery of Cities' rate case expenses. The Railroad Commission undertakes a mere administrative review of GRIP filings (instead of a full hearing) and rate increases go into effect without any material adjustments. In ACSC's view, the GRIP process unfairly raises customers' rates without any regulatory oversight. In contrast, the RRM process has allowed for a more comprehensive rate review and annual evaluation of expenses and revenues, as well as capital investment.

#### **RRM SAVINGS OVER GRIP**

While residents outside municipal limits must pay rates governed by GRIP, there are some cities served by Atmos Mid-Tex that chose to remain under GRIP rather than adopt RRM. Additionally, the City of Dallas adopted a variation of RRM which is referred to as DARR. When new rates become effective on October 1, 2019, ACSC residents will have a slight economic monthly advantage over comparable GRIP and comparable DARR rates (see Attachment 3).

#### **EXPLANATION OF "BE IT ORDAINED" PARAGRAPHS:**

1. This section approves all findings in the Ordinance.
2. This section adopts the RRM rate tariffs and finds the adoption of the new rates to be just, reasonable, and in the public interest.
3. This section finds that existing rates are unreasonable. Such finding is a necessary predicate to establishment of new rates. The new tariffs will permit Atmos Mid-Tex to recover an additional \$35.4 million from ACSC Cities.
4. This section approves an exhibit that establishes a benchmark for pensions and retiree medical benefits to be used in future rate cases or RRM filings.
5. This section approves an exhibit to be used in future rate cases or RRM filings regarding recovery of regulatory liabilities, such as excess deferred income taxes.
6. This section requires the Company to reimburse the City for expenses associated with review of the RRM filing, settlement discussions, and adoption of the Ordinance approving new rate tariffs.
7. This section repeals any resolution or ordinance that is inconsistent with the Ordinance.
8. This section finds that the meeting was conducted in compliance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.
9. This section is a savings clause, which provides that if any section is later found to be unconstitutional or invalid, that finding shall not affect, impair, or invalidate the remaining provisions of this Ordinance. This section further directs that the remaining provisions of the Ordinance are to be interpreted as if the offending section or clause never existed.
10. This section provides for an effective date upon passage.

11. This section directs that a copy of the signed Ordinance be sent to a representative of the Company and legal counsel for ACSC.

**CONCLUSION**

The Legislature's GRIP process allowed gas utilities to receive annual rate increases associated with capital investments. The RRM process has proven to result in a more efficient and less costly (both from a consumer rate impact perspective and from a ratemaking perspective) than the GRIP process. Given Atmos Mid-Tex's claim that its historic cost of service should entitle it to recover \$70 million in additional system-wide revenues, or \$54 million from ACSC Cities, the RRM settlement at \$35.4 million for ACSC Cities reflects substantial savings to ACSC Cities in the amount of \$18.6 million. ACSC's consultants produced a report indicating that Atmos had justified increased revenues for ACSC Cities of at least \$32.7 million. Settlement at \$35.4 million is fair and reasonable. The ACSC Executive Committee consisting of city employees of 18 ACSC members urges all ACSC members to pass the Ordinance before September 30, 2019. New rates become effective October 1, 2019.

---

2557/31/7897507

**RESOLUTION NO. R2019-19**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS, APPROVING A NEGOTIATED SETTLEMENT BETWEEN THE ATMOS CITIES STEERING COMMITTEE (“ACSC”) AND ATMOS ENERGY CORP., MID-TEX DIVISION REGARDING THE COMPANY’S 2019 RATE REVIEW MECHANISM FILING; DECLARING EXISTING RATES TO BE UNREASONABLE; ADOPTING TARIFFS THAT REFLECT RATE ADJUSTMENTS CONSISTENT WITH THE NEGOTIATED SETTLEMENT; FINDING THE RATES TO BE SET BY THE ATTACHED SETTLEMENT TARIFFS TO BE JUST AND REASONABLE AND IN THE PUBLIC INTEREST; APPROVING AN ATTACHED EXHIBIT ESTABLISHING A BENCHMARK FOR PENSIONS AND RETIREE MEDICAL BENEFITS; APPROVING AN ATTACHED EXHIBIT REGARDING AMORTIZATION OF REGULATORY LIABILITY; REQUIRING THE COMPANY TO REIMBURSE ACSC’S REASONABLE RATEMAKING EXPENSES; DETERMINING THAT THIS RESOLUTION WAS PASSED IN ACCORDANCE WITH THE REQUIREMENTS OF THE TEXAS OPEN MEETINGS ACT; ADOPTING A SAVINGS CLAUSE; DECLARING AN EFFECTIVE DATE; AND REQUIRING DELIVERY OF THIS RESOLUTION TO THE COMPANY AND THE ACSC’S LEGAL COUNSEL.**

WHEREAS, the City of OVILLA, Texas (“City”) is a gas utility customer of Atmos Energy Corp., Mid-Tex Division (“Atmos Mid-Tex” or “Company”), and a regulatory authority with an interest in the rates and charges of Atmos Mid-Tex; and

WHEREAS, the City is a member of the Atmos Cities Steering Committee (“ACSC”), a coalition of similarly-situated cities served by Atmos Mid-Tex (“ACSC Cities”) that have joined together to facilitate the review of, and response to, natural gas issues affecting rates charged in the Atmos Mid-Tex service area; and

WHEREAS, ACSC and the Company worked collaboratively to develop a new Rate Review Mechanism (“RRM”) tariff that allows for an expedited rate review process by ACSC Cities as a substitute to the Gas Reliability Infrastructure Program (“GRIP”) process instituted by

the Legislature, and that will establish rates for the ACSC Cities based on the system-wide cost of serving the Atmos Mid-Tex Division; and

WHEREAS, the current RRM tariff was adopted by the City in a rate ordinance in 2018; and

WHEREAS, on about April 1, 2019, Atmos Mid-Tex filed its 2019 RRM rate request with ACSC Cities based on a test year ending December 31, 2018; and

WHEREAS, ACSC coordinated its review of the Atmos Mid-Tex 2019 RRM filing through its Executive Committee, assisted by ACSC's attorneys and consultants, to resolve issues identified in the Company's RRM filing; and

WHEREAS, the Executive Committee, as well as ACSC's counsel and consultants, recommend that ACSC Cities approve an increase in base rates for Atmos Mid-Tex of \$35.4 million applicable to ACSC Cities; and

WHEREAS, the attached tariffs (Exhibit A) implementing new rates are consistent with the recommendation of the ACSC Executive Committee, are agreed to by the Company, and are just, reasonable, and in the public interest; and

WHEREAS, the settlement agreement sets a new benchmark for pensions and retiree medical benefits (Exhibit B); and

WHEREAS, the settlement agreement establishes an amortization schedule for regulatory liability (Exhibit C); and

WHEREAS, the RRM Tariff contemplates reimbursement of ACSC's reasonable expenses associated with RRM applications;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS:

**Section 1.** That the findings set forth in this Resolution are hereby in all things approved.

**Section 2.** That, without prejudice to future litigation of any issue identified by ACSC, the City Council finds that the settled amount of an increase in revenues of \$35.4 million for ACSC Cities represents a comprehensive settlement of gas utility rate issues affecting the rates, operations, and services offered by Atmos Mid-Tex within the municipal limits arising from Atmos Mid-Tex's 2019 RRM filing, is in the public interest, and is consistent with the City's authority under Section 103.001 of the Texas Utilities Code.

**Section 3.** That the existing rates for natural gas service provided by Atmos Mid-Tex are unreasonable. The new tariffs attached hereto and incorporated herein as Exhibit A, are just and reasonable, and are designed to allow Atmos Mid-Tex to recover annually an additional \$35.4 million from customers in ACSC Cities, over the amount allowed under currently approved rates. Such tariffs are hereby adopted.

**Section 4.** That the ratemaking treatment for pensions and retiree medical benefits in Atmos Mid-Tex's next RRM filing shall be as set forth on Exhibit B, attached hereto and incorporated herein.

**Section 5.** That amortization of regulatory liability shall be consistent with the schedule found in attached Exhibit C attached hereto and incorporated herein.

**Section 6.** That Atmos Mid-Tex shall reimburse the reasonable ratemaking expenses of the ACSC in processing the Company's 2019 RRM filing.

**Section 7.** That to the extent any resolution or ordinance previously adopted by the Council is inconsistent with this Resolution, it is hereby repealed.

**Section 8.** That the meeting at which this Resolution was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

**Section 9.** That if any one or more sections or clauses of this Resolution is adjudged to be unconstitutional or invalid, such judgment shall not affect, impair, or invalidate the remaining provisions of this Resolution, and the remaining provisions of the Resolution shall be interpreted as if the offending section or clause never existed.

**Section 10.** That consistent with the City Resolution that established the RRM process, this Resolution shall become effective from and after its passage with rates authorized by attached tariffs to be effective for bills rendered on or after October 1, 2019.

**Section 11.** That a copy of this Resolution shall be sent to Atmos Mid-Tex, care of Chris Felan, Vice President of Rates and Regulatory Affairs Mid-Tex Division, Atmos Energy Corporation, 5420 LJB Freeway, Suite 1862, Dallas, Texas 75240, and to Geoffrey Gay, General Counsel to ACSC, at Lloyd Gosselink Rochelle & Townsend, P.C., 816 Congress Avenue, Suite 1900, Austin, Texas 78701.

PASSED AND APPROVED this 9 day of September 2019

---

Mayor

ATTEST:

APPROVED AS TO FORM:

---

City Secretary

---

City Attorney

09.9.2019

## Consent Item C3

To  
Honorable Mayor  
and Council

Comments:

From  
Pam Woodall, CS

C3. Resolution R2019-20 Approving and Adopting Dallas County's Voting Equipment System.

CC  
Glennell Miller, DCS

Pursuant to Section 43.007 of the Texas Election Code, Dallas County will apply to continue using the countywide polling place program. With the upcoming election, Dallas county confirmed through the Secretary of State the purchase of 4,000 Tenex touch pad e-poll book devices. The Dallas County Commissioners Court approved the purchase of the election voting tabulations systems and services provided by ES&S.

Re: Dallas Co.  
Election devices

The Texas Election Code §123.001 requires that before joint election participation of entities using Dallas County's voting equipment in their elections, each entity must take action to officially approve and adopt the system for use in their elections.

**City of Ovilla**

Tel 972-617-7262

105 S. Cockrell Hill Road  
Ovilla, Texas 75154

[www.cityofovilla.org](http://www.cityofovilla.org)



**RESOLUTION NO. R2019-20**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY  
OVILLA, TEXAS, APPROVING AND ADOPTING DALLAS  
COUNTY'S VOTING EQUIPMENT SYSTEM, PURSUANT  
TO SECTION 123.001 OF THE TEXAS ELECTIONS CODE;  
AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Ovilla is a Type-A General Law Municipality organized and existing under the laws of the State of Texas; and

**WHEREAS**, On May 7, 2019, The Dallas County Commissioners Court approved the purchase of election voting tabulation systems and services manufactured and provided by ES&S (Court Order 2019-0460).

**WHEREAS**, Dallas County procured the ES&S ExpressVote Universal Voting System (Ballot Marking Devices), EVS 6.0.2.0, Firmware 2.4.0.0; the ES&S DS200 Digital Precinct Scanner, EVS 6.0.2.0, Firmware 2.17.0.0.; and ES&S' Model DS850 High-Speed Scanner/Tabulator, Version 1, EVS 6.0.2.0., along with the required ancillary parts and services required for this voting tabulation system equipment (herein the "Voting Equipment System").

**WHEREAS**, the System has been certified by the Texas Secretary of State as of November 11, 2018, and by the United States Election Assistance Commission as of October 4, 2018.

**WHEREAS**, the System accompanying services will be utilized in all elections in Dallas County, including joint contracted elections.

**WHEREAS**, Section 123.001 of the Texas Elections Code requires that before joint participating political subdivisions can use Dallas County's voting system in their elections, each political subdivision must take action to officially adopt the voting system for use in and for its elections.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL  
OF THE CITY OF OVILLA, TEXAS, THAT:**

**SECTION 1.** The facts and matters set forth in the preamble of this Resolution are hereby found to be true and correct and are incorporated herein and made a part hereof for all purposes.

**SECTION 2.** The City Council of the City of Ovilla, Texas, hereby approves and adopts Dallas County's Voting Equipment System.

**SECTION 3.** This resolution shall be in force and effect immediately upon passage and approval.

**RESOLVED, PASSED and APPROVED**, this 9 day of September, 2019.

**CITY OF OVILLA, TEXAS**

---

Richard Dormier, Mayor

ATTEST:

---

Pamela Woodall, City Secretary

09.9.2019

## Consent Item C4

To  
Honorable Mayor  
and Council

Comments:

From  
Brandon Kennedy  
Fire Chief

### BACKGROUND AND JUSTIFICATION:

C4. Purchase Order approval for 2019 Fire Truck Ford F250 purchase (contingent on Budget adoption)

### BACKGROUND:

During the budget workshops, this vehicle was approved for purchase. The approved amount was for \$55,000.00. The quote that we have chosen is through Wildfire Truck and Equipment Sales in Alvarado, Texas. Their quote for the vehicle and equipment came in at \$54,307.00, for complete turnkey package. By approving this item now, this will give the Fire Chief permission to turn in a Purchase Order on October 1, 2019 to proceed with ordering the vehicle. By doing this October 1, the money will not be spent until FY19-20, as budgeted.

CC  
Pam Woodall  
City Secretary

Re  
Purchase Order for Fire  
to purchase Truck

### STAFF RECOMMENDATION:

Staff recommends approval Purchase Order

**City of Ovilla**

Tel 972-617-7262

105 S. Cockrell Hill Road  
Ovilla, Texas 75154

[www.cityofovilla.org](http://www.cityofovilla.org)



## **WILDFIRE TRUCK & EQUIPMENT SALES**

5313 Big Six St.  
Alvarado, TX 76009  
888-452-2701, fax 817-783-3038

# **Quote for Ovilla Fire Department**

Revised August 27, 2019

## **Vehicle: Rockdale Ford F250 XLT, Crew, 4x4**

### **Vehicle: Add Ons**

Fire Department Graphics, Per rendering

Rear Chevron Black & Red

**Diamond Back 270 Black Aluminum Bed Cover, Aluminum finish also available**

Tough Country Front End Replacement w/2" Receiver

Extend O Bed FB 1575 custom with storage, see drawing

### **Warning & Light Package**

1-Whelen INNER EDGE LED ISF47Z Lightbar (Red / White) mounted interior of cab

1-Whelen 4200 Hand Held Controller w/ Siren Amp

1-Whelen SA315P Siren Speakers mounted to equipment bumper

2-Whelen M4D Series Red / White split with Clear Lens for Lower Front LED Warning Lights

2-Whelen M4D Series Red / White split with Clear Lens, Front Intersector LED Warning Lights

1-Whelen D8 30.36: Dominator mounted in rear window Red/Blue to be controlled from 4200

2-Whelen TCRHS6 Tracers Solo 6 Lamp Red/White mounted Dr & Pass at running boards

2-Whelen IONJ/IONK1B Series Red/Blue Rear LED Warning Lights mounted to bed cover

2-Whelen F36PC Interior LED Lights mounted to interior of bed cover, switched at bed

2-Whelen IONSMD Red/White Driver Side Lower LED Warning Lights

2-Whelen IONSMJ Red/White Passenger Side Lower LED Warning Lights

2-Whelen MCRNSJ Red/Blue mounted under tail gate / above bumper

1-Rigid 20" Off Road Light, mounted to front equipment bumper

1-Kussmaul Battery Charger 1200 Amp 52-03-1104 with Super Auto Eject mounting location for auto eject to be determined

1-WF Master Disconnect

1-Havis C-AS-840-11 Console mounted in floor in front of OEM console

1-Mount one customer supplied Radio, Antenna & Coax

2-Mount Customer Supplied Stinger Flashlights

**Wildfire Truck & Equipment .....\$19,672.00**

**Rockdale F250.....\$34,635.00**

**Total.....\$54,307.00**

Note: Warning Light Switching configuration and clarification of the mounting location, to be discussed at Pre-Construction meeting to be held at Wildfire Truck & Equipment

*David Evans*  
[david@wildfiretruck.com](mailto:david@wildfiretruck.com)

*Don Gibson*  
[don@wildfiretruck.com](mailto:don@wildfiretruck.com)

09.9.2019

## Consent Items C5 and C6

To  
Honorable Mayor  
and Council

From  
Brandon Kennedy  
Fire Chief

CC  
Pam Woodall  
City Secretary

Re  
ESD #2 and ESD #4  
Service Contracts

Comments:

**CONSENT ITEMS:**

C5. Authorize the Mayor to execute an annual Interlocal Cooperation Agreement for Fire Protection and First Responder Services with Ellis County Emergency Services District #2.

C6. Authorize the Mayor to execute an annual Interlocal Cooperation Agreement for Fire Protection and First Responder Services with Ellis County Emergency Services District #4.

**BACKGROUND:**

Each year, the Emergency Service District #2 and #4 renew their contracts for Medical and Fire protection from the Fire Department. Both contracts are unchanged with the exception of the total dollar amount.

ESD #2 will be contributing \$190,000.00 for the contract, \$12,000.00 toward the upfit for C702 pickup, and \$20,000.00 to go towards the purchase of new rescue equipment. The \$190,000.00 will be paid in two payments of \$95,000.00 with the first being in March and the second being in September per the contract, the \$12,000.00 will be a one-time payment after proof of purchase is presented to ESD Board, and the \$20,000.00 will also be a one-time payment after proof of purchase is presented to ESD Board. The one-time payments are above the contract amount, can be made at any time throughout the contract "Term of Agreement" date, and do not have to be made in the specific months of March and September with the contract payments.

ESD #4 will be paying \$67,614.00 in three equal payments that will be made in January 2020, May 2020, and September 2020.

**STAFF RECOMMENDATION:**

Staff recommends approval of both contracts.

**City of Ovilla**

Tel 972-617-7262

105 S. Cockrell Hill Road  
Ovilla, Texas 75154

[www.cityofovilla.org](http://www.cityofovilla.org)



**INTERLOCAL AGREEMENT FOR PROVIDING  
EMERGENCY SERVICES**

**STATE OF TEXAS** §  
§  
**COUNTY OF ELLIS** §

This Interlocal Agreement for Providing **EMERGENCY SERVICES** ("Agreement"), effective as of October 1, 2019, by and between **ELLIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2** ("District"), a political subdivision of the State of Texas, organized and operating pursuant to the provisions of Section 48-e, Article III of the Texas Constitution and Chapter 775 of the Health and Safety Code, as amended ("H&S Code") and the **CITY OF OVILLA** ("City"), a general law city duly organized and operating under the laws of the State of Texas.

**WITNESSETH**

**WHEREAS**, the District is a duly organized emergency services district, created to protect life and health, and for such other purposes as determined by the District under Chapter 775 of the H&S Code, with full authority to carry out the objects of its creation; and

**WHEREAS**, City is a general law city of the State of Texas; and

**WHEREAS**, District and City are authorized to enter into an agreement pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code; and

**WHEREAS**, District and City desire to enter into an agreement, whereby City will perform certain government functions and services for District, which functions and services will be limited to providing certain emergency services ("Emergency Services," as hereinafter defined) within the entire response area of the District ("Service Area," as hereinafter defined); and

**WHEREAS**, District and City agree that it is desirable, and District has determined that it is in the best interest of the residents and property owners of the District, to enter into an agreement for Emergency Services whereby the City will provide Emergency Services within the Service Area;

**NOW, THEREFORE**, for and in consideration of the premises and mutual covenants hereinafter contained, the parties hereto agree each with the other as follows:

**ARTICLE I.**  
**DEFINITIONS**

**Section 1.01** Definitions.

In addition to other terms defined herein, the following terms shall have the meanings assigned to them in this Article I whenever they are used in this Agreement.

A. Board. The Board of Commissioners for the District.

B. Service Area. The geographic area of the District as it exists from time to time. City acknowledges that the Service Area boundaries are subject to change from time to time as a result of District annexations or de-annexations.

C. Emergency Services. All fire protection and suppression services, rescue, emergency medical and other services to be made available to the District pursuant to this Agreement. Emergency Services include:

1. Fire protection and suppression to protect people and property;
2. Fire prevention education; and
3. Emergency medical service as a first responder organization, including, but not limited to, providing advanced life support and emergency medical treatment on scene, including the use of certain techniques such as automatic external defibrillators; and
4. Other services, as may be mutually agreed upon in writing by the District and City.

D. Equipment. All apparatus and related equipment provided by District for use by City in providing the Emergency Services under this Agreement.

E. Fiscal Year. The period from October 1 through September 30.

F. Facilities. The Larry C. Marlow Fire Station Annex ("Fire Annex"), located at 105 S. Cockrell Hill Road, Ovilla, Texas 75154.

## **ARTICLE II.** **REPRESENTATIONS AND WARRANTIES**

### **Section 2.01 District's Representations and Warranties.**

The District represents and warrants that it is a political subdivision of the State of Texas created and operating pursuant to the H&S Code and has the authority to enter into this Agreement and the transactions contemplated hereby, and to carry out its obligations.

### **Section 2.02 City's Representations and Warranties.**

A. City is a general law city, a political subdivision of the State of Texas, created and operating pursuant to the Texas Constitution and the Texas Local Government Code, and has the authority to enter into this Agreement and the transactions contemplated hereby and to carry out its obligations.

B. Neither the execution or delivery of this Agreement nor the consummation of the transactions or fulfillment of the obligations contemplated hereby conflicts with or results in a breach of the terms, conditions, or provisions of any corporate restriction or any agreement or instrument to which City is now a party or by which it is bound, or constitutes a default under any of the foregoing, or results in the creation or imposition of any prohibited lien, charge or encumbrance whatsoever on any property or assets of City.

C. City is familiar with the boundaries of the Service Area.

## ARTICLE III.

### **SERVICE TO BE PROVIDED**

#### **Section 3.01 General.**

A. During the term of this Agreement, City will provide Emergency Services to the Service Area on a 24-hour-per-day, seven-day-a-week basis. The Emergency Services shall be performed in accordance with City's SOPs and City Fire Department personnel job qualifications as they exist on the effective date of this Agreement (or as subsequently modified, provided that such modified version is approved in writing by the District), and shall be at least equal to the Emergency Services provided by City within its corporate boundaries. City may, and it is anticipated that it will, call upon its mutual aid agreements with other Emergency Services providers in the event of a need for additional Emergency Services capability in the Service Area.

B. City agrees that in the event City receives official notice of an alleged material breach of compliance with state, local, or federal laws, regulations, or ordinances related to the City's obligations under this Agreement, City will notify the District within 10 working days of such alleged breach. City will notify the District of the final disposition of such allegations within 10 working days of receipt of written notice.

C. City's Fire Chief or his/her designated representative agrees to attend the District's regular or special meetings when requested by the Board.

#### **Section 3.02 Personnel.**

A. City shall only utilize responsible, competent, and well-trained personnel in delivering the Emergency Services and must conduct regularly scheduled training sessions to ensure fulfillment of this duty, in accordance with the City's SOPs, City Fire Department personnel job qualifications, and the regulations promulgated by the Texas Commission on Fire Protection and the Texas Department of State Health Services.

B. At all times, City shall maintain a minimum on-duty staffing at the Ovilla Fire Station of at least three individuals who are certified as firefighters by the Texas Commission on Fire Protection ("TCFP") and at least two of these individuals shall be licensed Paramedics.

C. City shall retain at least five Captain positions for Emergency Services personnel.

D. City will maintain a personnel policy for all Emergency Services employees, which must include policies addressing discrimination, sexual harassment, and chain of command. The policy must be made available to the District upon request.

### **Section 3.03 Facilities and Equipment.**

A. District will provide certain Equipment and Facilities, as set forth on Exhibit "A", for use by City in providing the Emergency Services to the Service area, as well as for use by City in providing emergency services within its own geographical boundaries and in providing mutual or automatic aid, as set forth in Section 3.06. City may also use any other District facilities or equipment not referenced on Exhibit "A" in order to provide Emergency Services. District may, in its reasonable discretion and from time to time, make substitutions and additions to the Equipment listed on Exhibit "A" without further amendment to this Agreement.

B. The parties agree that all Facilities and Equipment belonging to the District and/or paid for by the District, in whole or in part, and used in the provision of the Emergency Services, are and will remain under the sole ownership, management and budgetary authority of the District, and that any equipment and personnel of the City used in the provision of the Emergency Services are and will remain under the sole ownership, management and budgetary authority of the City.

#### **C. Maintenance:**

1) City agrees to use the Equipment only in a manner contemplated by any and all applicable guidelines, warranties and NFPA Codes. City shall maintain all Equipment in good condition and repair, save for normal wear and tear. City agrees and acknowledges that it is responsible for all costs of operation and maintenance of the Equipment, including, but not limited to, fuel, repairs, preventative maintenance, tire replacement, insurance coverage (as provided in Article IV), daily cleaning, and general upkeep of the Equipment.

2) City is responsible for supplying any equipment not included on Exhibit "A" or otherwise provided by District in accordance with Section 3.03A.

#### **D. Damage to or Removal of Equipment or Facilities:**

1) Any damage to Equipment or Facilities arising out of misuse, abuse, or negligence on the part of City personnel will be the sole responsibility of City. In the event of a dispute as to the existence of misuse, abuse or negligence, the parties will each select a representative and will agree upon a neutral third-party to act as arbitrator and will submit to binding arbitration.

2) City shall not remove any Equipment for use in other locations without the District's prior written approval.

#### **E. Facilities:**

1.) City shall have exclusive right to occupy the Fire Annex and to use the Fire Annex for governmental uses and purposes, including using the Fire Annex as a fire station.

2.) City shall have the sole responsibility to keep, maintain, repair and operate the Facilities and all the improvements to the Facilities at City's sole cost and expense. City shall maintain the Facilities and the improvements and appurtenances thereto, in a presentable condition consistent with good business practice and in a safe, neat and good physical condition.

3.) City agrees that in the event it shall become necessary to make changes to the plumbing, wiring or similar installations of the Facilities, City will make such changes and installations at its sole cost and expense.

4.) City shall assume and pay for all costs or charges for utility services furnished to the Facilities during the term of this Agreement.

5.) City shall provide for the adequate sanitary handling and disposal away from the Facilities of all trash, garbage and other refuse caused or created as a result of the operation of its governmental business.

#### **Section 3.04 Dispatch Services**

The City acknowledges that the City of Midlothian will dispatch all responses to calls for Emergency Services originating within the Service Area. The City shall respond to all calls to which it is dispatched by the City of Midlothian.

#### **Section 3.05 Reporting to District.**

##### **A. Reports**

The City shall provide reports in a timeframe and format as agreed to by the District's Board and the City's Fire Chief.

##### **B. Other Information**

The City shall provide or cause to be provided to the District, or to any agent of the District, such reports or information concerning the Emergency Services provided by the City as the District may reasonably request. Such reports may include, at the District's discretion, response times for the various calls made by the City, types of calls, and any other information reasonably requested by the District.

#### **Section 3.06 Non-Exclusive Agreement and Mutual Aid.**

City hereby acknowledges and agrees that it has a responsibility to the Service Area under this agreement as well as to the City. The District hereby acknowledges that the City also serves and will continue to serve the City.

#### **Section 3.07 Approvals and Permits.**

City must obtain and maintain all necessary licenses, permits, and approvals, as the case may be, that are necessary from any governmental bodies or agencies having jurisdiction in connection therewith for the provision of Emergency Services to the Service Area as called for by this Agreement.

#### **Section 3.08 District Office and Meeting Location.**

A. The District has entered into a Lease Agreement with the City for the real property on which the Fire Annex is located, effective February 8, 2016. The previous Lease and Sublease between the parties were terminated by mutual agreement.

B. The District will continue to designate the Fire Annex as the District's office as required by Section 775.036 (f) of the Texas Health and Safety Code. The City shall provide this office for the District at no cost to the District. The City shall also provide the District with use of a computer workstation in the Fire Annex, computer server hard drive space for District's accounting software and documents, and a climate-controlled area for a District filing cabinet, all at no cost to the District. The City's Fire Chief will determine what constitutes reasonable access to the Fire Annex and use of a computer workstation by District Commissioners, but in no event shall "reasonable access" be less than seven, 24-hour periods per month.

C. Additionally, the District may use the Fire Annex training room for District meetings, CERT training, or other events as agreed upon in advance by the Fire Chief at no cost to the District.

## **ARTICLE IV.** **INSURANCE AND INDEMNIFICATION**

### **Section 4.01     Insurance.**

A. City facilities and equipment: The City must insure all of the City's facilities and equipment, or cause them to be insured, for loss or damage of such kind usually insured against by entities similarly situated. The City shall designate the District as an additional insured on any liability insurance or liability risk pool coverage that covers any Emergency Services offered by the City.

B. Equipment. City shall insure the Equipment and shall designate the District as a loss payee and additional insured on the policy or policies covering the Equipment. City shall secure a letter from the insurer's underwriter indicating that any District personnel who may occasionally use the Equipment are covered by the policy or policies, and provide a copy of that letter to the District within 10 days of annual policy renewal during each year this Agreement is in place.

C. Facilities. Beginning January 1, 2017, City shall insure the Facilities for all risks and in an amount agreeable to the District that will fully cover the total value of the Facilities. Such insurance shall list District as a loss payee and additional insured. The City shall provide a copy of the certificate of insurance on the Facilities to the District within 10 days of annual policy renewal during each year this Agreement is in place.

D. Workers Compensation Insurance: At all times during the term of this Agreement, City must maintain Worker's Compensation Insurance with respect to all paid employees, and volunteer members that volunteer directly for the City.

### **Section 4.02     Indemnification.**

To the fullest extent permitted by law, each party shall and does hereby agree to indemnify, protect, defend, and hold harmless the other party, its officers, agents and employees, for, from and against all claims, demands, liabilities, damages, costs, suits, losses, liens, expenses, causes of action, judgments, and fees (including court costs, attorney's fees, and costs of investigation), of any nature, kind, or description, by, through, or of any person or entity whomsoever arising out of,

or alleged to have arisen out of, (in whole or in part) the Emergency Services to be performed, or in any way related to the Emergency Services..

#### **Section 4.03     Liability**

Specifically citing Texas Government Code Section 791.006 (a-1), the parties agree that, for purposes of determining civil liability for non-party claims, the act of any person or persons while fighting fires, providing rescue services, providing first response EMS services, traveling to or from any type of emergency call or emergency scene, or in any manner furnishing services in accordance with this Agreement, is the act of the party performing such act. The payment of any and all civil or other liability, including negligence, resulting from the furnishing of services under this Agreement is the responsibility of the individual party performing such acts. This specifically includes, but is not limited to, the payment of court costs, expenses, and attorneys' fees resulting from any such claim or lawsuit. The parties agree that the assignment of liability described in this Article IV is intended to be different than liability otherwise assigned under Section 791.006 (a) of the Texas Government Code.

It is expressly understood and agreed that a Party will not be held liable for the actions of any of the other Party's employees or volunteer members while in any manner furnishing services under this Agreement.

### **ARTICLE V. PAYMENTS**

#### **Section 5.01     Preparation of Budget.**

A. The City agrees to submit, for review by the District, a preliminary draft of the portion of the City's proposed budget that relates to the provision of Emergency Services. The City agrees to submit the updated budgetary information to the District at least 30 days before final adoption by the City Council.

B. The City's budget must include all operation, maintenance and capital expenses proposed by the City for Emergency Services.

#### **Section 5.02     Payments to City.**

A. In consideration of City providing the Emergency Services under this Agreement, District will pay to City a sum, based on a contract price of \$190,000 per year, to be paid as follows:

- 1) Initial payment of \$95,000 due March 15, 2020; and
- 2) A Final payment of \$95,000 due September 15, 2020.

B. In further consideration of City providing the Emergency Services under this Agreement, District will pay to City a one-time sum of \$12,000 within 30 days after receiving the City's written confirmation of the purchase of a fire chief vehicle and an additional \$20,000 for rescue equipment. The total price for the fire chief vehicle must equal or exceed \$12,000 and the total price for the rescue equipment must equal or exceed \$20,000, in order for the City to receive the full amount of the one-time payments.

C. For any shift where there are less than three firefighters on duty, the District will deduct \$360 from the next applicable payment in Section 5.02 for each firefighter below the minimum staffing of three.

D. Expenses incurred during the term may be paid only with funds from the Fiscal Year's budget associated with the term.

**Section 5.03 Payments from Current Revenues.**

All payments made by either party under this Agreement shall be from current revenues.

**ARTICLE VI.  
MISCELLANEOUS**

**Section 6.01 Acquisition, Title to and Ownership of Assets**

A. Pursuant to State law, all assets provided to the City or assets purchased or leased at any time using District funds, whether such funds were used to acquire or lease the asset in whole or in part, shall remain the property of the District regardless of title, and regardless of how or by whom the asset is used. If the District provides less than 100% of the funds required to purchase or lease an asset, the District's ownership in that asset shall be equal to the proportionate share of the funds provided.

B. From the Effective Date of the Agreement forward and notwithstanding any other provision in this Agreement, the District retains an ownership interest in all assets acquired or leased using District funds, whether funded by the District in whole or in part, in proportion to the amount of the acquisition price or lease expense paid by the District. The District agrees to make such assets fully available to, and to place such assets in the possession of, the City, to be used by the City in accordance with this Agreement and the protocols adopted by the City from time to time.

C. The City may not sell, trade, assign or convey to another person or entity any asset provided to the City by the District or acquired or leased in whole or in part using District funds without prior written approval of the District.

**Section 6.02 Independent Contractor.**

Nothing in this Agreement may be construed to make either party the partner or joint venturer of or with the other party. It is further agreed that in the performance of all obligations of City under this Agreement, City is an independent contractor with the right to supervise, manage, control, and direct the performance of the Emergency Services required under this Agreement. The District will look to City for results only and the District will not direct or oversee City or its agents, members, employees or volunteers in the delivery of such Emergency Services, or the manner, means, or methods by which the Emergency Services are performed or the manner in which City conducts its internal operations, except with regard to financial and fiscal matters.

### **Section 6.03     Governmental Immunity**

The fact that District and City accept certain responsibilities relating to the rendition of Emergency Services under this Agreement as a part of their responsibility for providing protection for the public health, makes it imperative that the performance of these vital services be recognized as a governmental function and that the doctrine of governmental immunity shall be and it is hereby invoked to the extent possible under the law. Neither District nor City waives nor shall be deemed hereby to waive, any immunity or defense that would otherwise be available to it against claims arising from the exercise of government powers and functions.

### **Section 6.04     Term of Agreement.**

This Agreement is for the period of October 1, 2019 to September 30, 2020, after which time this Agreement shall terminate unless otherwise agreed to by the parties. Under no circumstances has the District agreed to pay funds to City or adopt a budget for certain levels of expenditures except upon the adoption, from time to time, of the referenced annual budgets, nor beyond any one year at a time under the term of this Agreement. The parties may, upon mutual agreement and consideration, renew the Agreement for successive one-year terms.

### **Section 6.05     Termination of Agreement.**

If either Party desires to terminate this Agreement without cause prior to the expiration of the term, such Party must provide at least 60 days' written notice to the other Party. In addition, a Party may terminate this Agreement for cause as a result of a material breach of this Agreement. If the termination of this Agreement is for cause, the non-breaching Party must provide the breaching Party written notice clearly identifying the specific breach and providing a minimum 30-day cure period prior to terminating this Agreement under this provision. This Agreement may only be terminated for a material breach after a right to cure period has been exhausted. In the event of termination by either party, the District shall compensate the City pro-rata for all Emergency Services performed through the termination date, together with any reimbursable expenses then due pursuant to this Agreement.

## Section 6.06 Notices.

All notices, certificates or other communications hereunder shall be deemed given when delivered by regular mail, hand delivery, or facsimile addressed as follows:

If to District, at: President  
Ellis County Emergency Services District No. 2  
105 S. Cockrell Hill Road  
Ovilla, Texas 75154  
Facsimile: 888-603-8357

With a copy to: Kelli A. N. Carlton  
The Carlton Law Firm, P.L.L.C.  
2705 Bee Cave Road, Suite 200  
Austin, Texas 78746  
Facsimile: (512) 900-2855

The District or City may by notice hereunder designate any further or different address to which subsequent notices, certificates or other communications shall be sent.

## Section 6.07 Binding Effect.

This Agreement inures to the benefit of and is binding upon the District and City.

## Section 6.08 Severability.

In the event any provision of this Agreement is held invalid or unenforceable by any court of competent jurisdiction, such holding will not invalidate or render unenforceable any other provision hereof. Such invalid or unenforceable provision shall be severed from all other provisions while all other provisions remain in full force and effect.

## Section 6.09 Execution and Counterparts.

This Agreement may be simultaneously executed in several counterparts, each of which shall be considered an original and all of which shall constitute one and the same instrument.

## Section 6.10 Captions.

The captions or headings in this Agreement are for convenience only and in no way define, limit, or otherwise describe the scope or intent of any provision or section of this Agreement.

**Section 6.11 Governing Law.**

The validity, interpretation, and performance of this Agreement shall be governed by the laws of the State of Texas.

**Section 6.12 Venue.**

This Agreement is fully performable and enforceable in Ellis County, Texas, wherein venue hereunder shall lie.

**Section 6.13 Entirety of the Agreement.**

This Agreement constitutes the entire Agreement and understanding between the parties and supersedes all previous agreements, understandings, discussions, or representations concerning its subject matter, save and except the Lease Agreement between the City and the District dated February 8, 2016.

**Section 6.14 Assignment and Modification**

City may not assign this Agreement, in whole or in part, without obtaining the prior written consent of the District. Further, this Agreement may be modified only by written mutual agreement and signed by both parties.

**IN WITNESS WHEREOF**, the District and City have executed this Agreement in their respective names, have affixed their respective seals, and the duly authorized officers have attested to the signatures.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

<b>ATTEST:</b>  <b>By:</b> _____ <b>Tom Manning</b> <b>Secretary, Board of Commissioner's</b>	<b>ELLIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2</b>  <b>By:</b> _____ <b>Danny Long</b> <b>President, Board of Commissioners</b>
<b>ATTEST:</b>  <b>By:</b> _____ <b>Printed Name:</b> _____ <b>Title:</b> _____	<b>CITY OF OVILLA</b>  <b>By:</b> _____ <b>Printed Name:</b> _____ <b>Title: Mayor</b>

**EXHIBIT “A”**

The following Facility is part of the Agreement:

1. The Larry C. Marlow Fire Annex, located at 105 S. Cockrell Hill Rd., Ovilla, Texas 75154.

The following Equipment is part of the Agreement:

1. One 99576 000024 Lucas 2, 2.1 Chest Compression System;
2. One 2016 300205-497 Pierce Dash CF Pumper; and
3. Any additional Equipment purchased in whole or in part with District funds and placed in the service of the City under this Agreement.

**INTERLOCAL COOPERATION AGREEMENT  
FIRE PROTECTION AND FIRST RESPONDER SERVICES**

THIS AGREEMENT is made and entered into this 9<sup>th</sup>, day of September 2019, by and between Ellis County Emergency Services District #4, a political subdivision of the State of Texas, hereinafter referred to as "District" and the City of Ovilla, a municipal corporation located in Ellis County, Texas, hereinafter referred to as "City.;"

WHEREAS, District is a duly organized political subdivision of the State of Texas engaged in the administration of the Ellis County Emergency Services district #4 and the provision of emergency services for the benefits of the residents of the District; and

WHEREAS, City is a municipal corporation, duly organized and operating under the laws of the State of Texas and is engaged in the provision of fire protection services and emergency medical first responder services for the benefit of the City of Ovilla; and

WHEREAS, city is the owner and operator of certain fire protection vehicles and other equipment designed for the extinguishing of fire and prevention of damage to property and injury to persons from fire and has in its employment and/or service trained personnel whose duties are related to the use of such vehicles and equipment as well as the provision of emergency medical services in the capacity of a first responder; and

WHEREAS, District and City mutually desire to be subject to and contract pursuant to provisions of the Government Code, Chapter 791, the Interlocal Cooperation Act, and Chapter 352 of the Local Government Code,

NOW, THEREFORE, District and City, for the mutual promises, covenants, agreements and consideration stated herein, agree as follows:

**SECTION 1  
TERM**

The term of this Agreement shall be for the period of October 1st, 2019 to and through September 30, 2020.

**SECTION 2  
SERVICES PROVIDED**

The services to be rendered in accordance with this Agreement by City are the fire protection and emergency medical first responder services normally rendered by City to citizens of Ovilla to the areas determined by agreement with the Ovilla Fire Chief as stated in Exhibit A of this agreement.

### **SECTION 3 RESPONSE AREA AND DISPATCH PROCEDURES**

The Fire Chief for the City of Ovilla will establish response criteria, response area, and dispatch procedures for all calls within the boundaries of the District as stated in Exhibit A of this agreement. Boundaries of ESD #4 may be identified by the ROISD boundaries. The cities of Oak Leaf and Pecan Hill are included in the boundaries of ESD #4. The city of Red Oak, Ovilla and Glenn Heights do not fall within the boundaries of the ESD #4.

### **SECTION 4 9-1-1 COORDINATOR**

The Ellis County 9-1-1 Coordinator will be the 9-1-1 Coordinator for ESD #4.

### **SECTION 5 COMPENSATION**

The fiscal year shall be the first day of October to the last day of September. The Fire Chief shall submit an annual budget request to the ESD Board for approval prior to the start of the fiscal year. Typically, the Fire Chief will complete this process during the preparation of the city budget process.

The District agrees to pay the City from the budgeted available funds \$14,000.00 base rate and \$53,614.00 for number of responses in the ESD. This would result in an average run cost of \$595.71 and would currently provide OFD with \$67,614.00 of the projected revenue. The District will have an additional 90 days from the beginning of the Agreement to finalize total run averages based on the information provided from the Fire Chief. Payments will be made in three (3) equal payments of \$22,538.00 throughout the fiscal year. These payments will be made in January, May and September of the contract year. Payment is to be delivered to the Fire Chief, 105 S. Cockrell Hill Road. The ESD will be solely liable for these payments from its revenues and the title to capital equipment purchase shall be vested in the City.

### **SECTION 6 DISTRICT'S OFFICE**

The District will designate 547 N. Methodist, Central Fire Station, as the District's office as required by Section 775.036 (f) of the Texas Health and Safety Code. The District will also have use of a computer workstation in the Fire Station, computer server hard drive space for District's accounting software and documents, and area for a District filing cabinet. The Fire Chief will determine access to the Fire Station and use of a computer workstation by District Emergency Commissioners. The District may use the Fire Station training room for District meetings, or other events as agreed upon in advance by the Fire Chief.

## **SECTION 7 MONTHLY REPORTS**

The Dept. will provide the District monthly fire department fire and EMS response reports to responses in the District. The reports should include response times, incident types, and department activity in the District. The District will use these reports for District Fire/EMS service plan upgrades to meet State and National standards.

## **SECTION 8 TERMINATION**

This Agreement may be terminated at any time, by either party giving sixty (60) days advance written notice to the other party. In the event of such termination by either party, City shall be compensated pro rata for all services performed to termination date, together with reimbursable expenses then due and as authorized by this Agreement.

## **SECTION 9 ENTIRE AGREEMENT**

This Agreement represents the entire and integrated Agreement between District and City and supersedes all prior negotiations, representations, and/or Agreements, either written or oral. Except as otherwise specifically provided, any change in the terms of this contract shall be made by an amendment in writing and signed by both District and City.

## **SECTION 10 GOVERNMENTAL IMMUNITY**

The fact that District and City accept certain responsibilities relating to the rendition of fire protection services and emergency medical services (first responder) under this Agreement as a part of their responsibility for providing protection for the public health, makes it imperative that the performance of these vital services be recognized as a governmental function and that the doctrine of governmental immunity shall be and it is hereby invoked to the extent possible under the law. Neither district nor city waives nor shall be deemed hereby to waive, any immunity or defense that would otherwise be available to it against claims arising from the exercise of government powers and functions.

**SECTION 11**  
**INDEPENDENT CONTRACTOR**

It is understood and agreed that the services of the City are furnished by Ovilla as an independent contractor and City shall exercise independent discretion and judgment to determine the method, manner and means of performance of its contractual obligations.

**SECTION 12**  
**LEGAL AUTHORITY**

The City represents that it possesses the practical ability and legal authority to enter into this contract, receive and manage the funds authorized by this contract, and to perform the services the City is obligated to perform hereunder.

The person signing this contract on behalf of the City warrants that he has been duly authorized by the City to execute this agreement on behalf of the City and to bind the City to all terms herein set forth.

The person signing this contract on behalf of the District warrants that he has been duly authorized by the District to execute this agreement on behalf of the District and to bind the District to all terms herein set forth.

**SECTION 13**  
**SEVERABILITY**

In the event that any portion of this Agreement shall be found to be contrary to law, it is the intent of the parties hereto that the remaining portions shall remain valid and in full force and effect to the extent possible.

**SECTION 14**  
**EXHIBITS**

The exhibits identified below are a part of this agreement:

1.     Exhibit A (Response Procedures).
2.     Exhibit B (District Map).

## SECTION 15

### ASSIGNMENT

This Agreement may not be assigned by any party hereto without the prior written consent of the other party. No assignment, delegation of duties or subcontract under this Agreement shall be effective without the prior written consent of the other party hereto.

**SECTION 16  
GOVERNING LAW**

This Agreement shall be governed by and construed in accordance with the laws of the State of Texas. Venue shall be in Ellis County, Texas.

**SECTION 17**  
**NOTICE TO PARTIES**

Any notice to be given hereunder by either party to the other shall be in writing and may be affected by personal delivery in writing or by certified mail, return receipt requested.

Notice to District: Attn: Ray Brindle  
ESD#4  
547 N. Methodist Street  
Red Oak, Texas 75154

Notice to City: Attn: Brandon Kennedy, Fire Chief  
City of Ovilla Fire Department  
105 S. Cockrell Hill Road  
Ovilla, Texas 75154

With copy to: The MacFarlane Firm, PC  
Attorneys & Counselors at Law  
Dallas Communications Complex  
400 E. Royal Lane, Suite 290  
Irving, Texas 75039  
Telephone: 972-725-9341  
Facsimile: 888-453-8006

Signed this 9th, day of September 2019.

ELLIS COUNTY EMERGENCY SERVICES DISTRICT #4

By: \_\_\_\_\_

Its: \_\_\_\_\_

CITY OF OVILLA

By: \_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Secretary

## EXHIBIT A

Agreement of response area, response criteria, and dispatch procedures between Red Oak Fire Rescue (ROFR) and Ovilla Fire Department (OFD):

- A. All of the ESD has been divided into response areas known as Box Numbers. These Box Numbers stipulate which Station has the shortest run time to this area within the Box. Red Oak Box Numbers are 8000 and 9000 series. Ovilla Fire Department Box Numbers are 7000 series.
- B. ROFR response to ESD
  1. ROFR will provide a first responder company from the closest station to all EMS calls throughout the ESD.
  2. If no ROFR first responder is available, ROFR will notify ETEMS and make notification. ETEMS shall indicate if mutual aid is requested.
  3. If ROFR is unable to respond first responder service, ROFR will request first responder service from OFD.
  4. ROFR will respond to all Structure Fire calls throughout the ESD.
  5. ROFR will respond to all other calls in the ESD with the exception of those occurring in the 7000 series of Box Numbers.
  6. ROFR will respond to any other call in the 7000 series of Box Numbers if OFD is unavailable, or anytime requested by OFD.
- A. OFD Response to ESD
  1. OFD will provide first EMS to calls occurring in the 7000 series of Box Numbers.
  2. OFD will respond to all calls occurring within the 7000 series of Box Numbers.
  3. OFD will respond to any other fire or EMS call in the ESD if ROFR is unavailable, or anytime requested by ROFR.
- A. Simultaneous Response and Special Circumstances
  1. On all calls where both departments are dispatched simultaneously, the first arriving department shall advise the other department whether to continue to the scene, stage at the intermediate location, or return to their station.
  2. Special circumstances such as drought, severe weather, or equipment out-of-service may necessitate a response identical to Structure Fires on other types of incidents. The Chiefs of the ROFD and the OFD will mutually determine the types of calls and the time period of this variance.
- A. Dispatch Procedures
  1. The Northern Ellis Emergency Dispatch (NEED) Center (Dispatch) has been provided with a map that outlines the response areas (Box Numbers) as defined in this agreement.
  2. If Dispatch fails to tone-out either ROFD or OFD as specified above, the department not dispatched will immediately request the Dispatcher to transmit the proper tone-out and will initiate the correct response to the call.

09.9.2019

## Consent Item C7

To  
Honorable Mayor  
and Council

Comments:

From  
Pam Woodall, CS

C7. OMNI (Failure to Appear) Interlocal Cooperation Contract renewal and update

CC

Jessica Foresman,  
Municipal Court Clerk

SB 346 amended the Omnibase Fee in Section 706.006 of the Transportation Code, reducing the fee from \$30 to \$10. This new reduced fee goes to the municipal fund in its entirety. (State no longer receives a portion.)

Re: OMNI fee update

**City of Ovilla**

Tel 972-617-7262

105 S. Cockrell Hill Road  
Ovilla, Texas 75154

[www.cityofovilla.org](http://www.cityofovilla.org)



# TEXAS DEPARTMENT OF PUBLIC SAFETY

5805 N LAMAR BLVD • BOX 4087 • AUSTIN, TEXAS 78773-0001

512/424-2000

[www.dps.texas.gov](http://www.dps.texas.gov)



STEVEN C. McCRAW  
DIRECTOR  
SKYLOR HEARN  
FREEMAN F. MARTIN  
RANDALL B. PRINCE  
DEPUTY DIRECTORS

August 22, 2019

COMMISSION  
STEVEN P. MACH, CHAIRMAN  
A. CYNTHIA LEON

Dear Court Administrator:

Enclosed please find the revised contract offered by the Texas Department of Public Safety to accommodate Chapter 706 of the Texas Transportation Code. Please complete all of the appropriate entries on the contract and arrange for the approval and signature of the presiding official authorized to sign contractual documents in your jurisdiction (mayor, city manager, county judge, etc.).

Only one (1) original signed contract should be submitted for each political subdivision; if you require a final copy for the court, please indicate so when you return the document. Signed contracts should be returned to:

Texas Department of Public Safety  
Attn: Enforcement and Compliance Service  
P.O. Box 4087  
Austin, Texas 78773-0320

After the contract has been returned to the Department it will be processed for the appropriate signatures.

Any questions regarding the contract should be forwarded to Enforcement and Compliance Service; Tijuana Pendergrass at (512) 424-5431.

Sincerely yours,

Frances Gomez, Manager  
Enforcement and Compliance Service

# **Interlocal Cooperation Contract For the Failure to Appear Program**

**STATE OF TEXAS** §  
§  
**COUNTY OF** \_\_\_\_\_ §

## **I. Parties**

This Interlocal Cooperation Contract (“this Contract”) is made and entered into between the Texas Department of Public Safety (“TXDPS”), an agency of the State of Texas, and the \_\_\_\_\_ Court of the City or County of \_\_\_\_\_, a political subdivision (“Political Subdivision”) of the State of Texas, which shall be referred to herein as “the Parties”.

## **II. Overview**

The purpose of this Contract is to implement the provisions of Texas Transportation Code, Chapter 706. The Political Subdivision is contracting with TXDPS to provide information necessary to deny renewal of the driver license of a person who fails to appear for a complaint or citation or fails to pay or satisfy a judgment ordering payment of a fine and cost in the manner ordered by the court in a matter involving any offense that a court has jurisdiction of under Chapter 4, Texas Code of Criminal Procedure.

TXDPS has a contract with a private vendor (“Vendor”) pursuant to Texas Transportation Code §706.008. The Vendor shall provide the necessary goods and services to establish an automated system (referred to herein as the “FTA System”) whereby information regarding violators subject to the provisions of Texas Transportation Code, Chapter 706, may be accurately stored and accessed by TXDPS. Utilizing the FTA System as a source of information, TXDPS may deny renewal of a driver license to a person who is the subject of an FTA System entry.

The Political Subdivision contracting with TXDPS shall pay monies to the Vendor based on a fee established by this Contract. TXDPS shall make no direct or indirect payments to the Vendor. The Vendor shall ensure that accurate information is available to TXDPS, the Political Subdivision and persons seeking to clear their license at all reasonable times.

## **III. Definitions**

“Complaint” means the notice of an offense as defined in Article 27.14(d) or Article 45.019, Texas Code of Criminal Procedure.

“Department” or “TXDPS” means the Texas Department of Public Safety.

“Failure to Appear Program” or “FTA Program” means the implementation efforts of all parties, including those system components provided by TXDPS, political subdivisions and the Vendor, including the FTA System.

- appear or failed to pay or satisfy a judgment;
- (4) the date of the alleged violation;
- (5) a brief description of the alleged violation;
- (6) a statement that the person failed to appear or failed to pay or satisfy a judgment as required by law;
- (7) the date that the person failed to appear or failed to pay or satisfy a judgment; and
- (8) any other information required by TXDPS.

There is no requirement that a criminal warrant be issued in response to the person's failure to appear. The Political Subdivision must make reasonable efforts to ensure that all FTA Reports are accurate, complete and non-duplicative.

## **VII. Clearance Reports**

The Political Subdivision that files the FTA Report has a continuing obligation to review the FTA Report and promptly submit appropriate additional information or reports to the Vendor or TXDPS. The clearance report shall identify the person, state whether or not a fee was required, advise TXDPS to lift the denial of renewal and state the grounds for the action. All clearance reports shall be submitted immediately, but no later than two (2) business days, from the time and date that the Political Subdivision receives appropriate payment or other information that satisfies the person's obligation to that Political Subdivision.

To the extent that a Political Subdivision utilizes the FTA Program by submitting an FTA Report, the Political Subdivision shall collect the statutorily required \$30.00 administrative fee. If the person is acquitted of the underlying offense for which the original FTA Report was filed, the Political Subdivision shall not require payment of the administrative fee.

A clearance report shall be submitted for the following circumstances:

- (1) the perfection of an appeal of the case for which the warrant of arrest was issued or judgment arose;
- (2) the dismissal of the charge for which the warrant of arrest was issued or judgment arose;
- (3) the posting of a bond or the giving of other security to reinstate the charge for which the warrant was issued;
- (4) the payment or discharge of the fine and cost owed on an outstanding judgment of the court; or
- (5) other suitable arrangement to pay the fine and cost within the court's discretion.

TXDPS will not continue to deny renewal of the person's driver license after receiving notice from the Political Subdivision that the FTA Report was submitted in error or has been destroyed in accordance with the Political Subdivision's record retention policy.

## **VIII. Quarterly Reports and Audits**

The Political Subdivision shall submit to TXDPS quarterly reports in a format established by

## **XI. Non-Waiver of Fee**

The Political Subdivision shall not waive the \$30.00 administrative fee for any person that has been submitted on an FTA Report, even if the person is deemed to be indigent, unless (i) the person is acquitted of the charges for which the person failed to appear or (ii) the FTA Report was submitted in error.

Failure to comply with this section shall result in (i) termination of this Contract for cause and (ii) the removal of all outstanding entries of the Political Subdivision in the FTA Report, resulting in the lifting of any denied driver license renewal status from TXDPS.

## **XII. General Terms and Conditions**

### **A. Compliance with Law**

The Political Subdivision understands and agrees that it shall comply with all local, state and federal laws in the performance of this Contract, including administrative rules adopted by TXDPS.

### **B. Governing Law**

This Contract is entered into pursuant to Texas Government Code, Chapter 791, and is subject to the laws and jurisdiction of the State of Texas and shall be construed and interpreted accordingly.

### **C. Venue**

Except as otherwise provided by Chapter 2260 of the Texas Government Code, venue for any litigation between the Parties shall be Travis County, Texas.

### **D. Chapter 2260, Texas Government Code**

The Political Subdivision shall use the dispute resolution process provided for in Chapter 2260 of the Texas Government Code and the applicable TXDPS administrative rules to attempt to resolve all disputes or contract claims arising under this Contract.

### **E. Litigation and Liability**

In the event that the Political Subdivision is aware of litigation in which this Contract or Texas Transportation Code, Chapter 706 is subject to constitutional, statutory, or common-law challenge, or is struck down by judicial decision, the Political Subdivision shall make a good faith effort to notify TXDPS immediately.

Each Party to this Contract agrees that it shall have no liability whatsoever for the actions and/or omissions of the other Party's employees and officers, regardless of where the individual's actions and/or omissions occurred. Each Party is solely responsible for the actions and/or omissions of its employees and officers; however, such responsibility is only to the extent

## **K. Non-Incorporation**

This Contract constitutes the entire agreement between the Parties with regard to the matters made the subject of this Contract. There are no verbal representations, inducements, agreements, understandings, representations, warranties, or restrictions between the Parties other than those specifically set forth herein.

## **L. Non-Assignment**

Neither party shall assign its rights nor delegate its duties under this Contract without prior written consent of the other Party.

## **M. Headings**

The headings, captions, and arrangements used in this Contract are, unless specified otherwise, for convenience only and shall not be deemed to limit, amplify, or modify the terms of this Contract, nor to affect the meaning thereof.

## **N. Interpretation Against the Drafter**

Regardless of which Party drafted this Contract or the language at issue, any ambiguities in this Contract or the language at issue will not be interpreted against the drafting party.

## **O. Multiple Counterparts**

This Contract may be executed in a number of identical counterparts, each of which shall be deemed an original for all purposes. In making proof of this Contract, it shall not be necessary to produce or account for more than one such counterpart.

## **P. Effective Date of Contract**

This Contract shall be in effect from and after the date that the final signature is set forth below. This Contract shall automatically renew on a yearly basis.

## **Q. Termination**

1. Termination for Cause. Either Party may terminate this Contract if the other Party neglects or fails to perform or observe any of its material obligations herein, and such default continues for thirty (30) days following receipt of written notice of such default.
2. Termination for Convenience. Either Party, upon thirty (30) days written notice, may terminate this Contract in whole or in part.
3. Mutual Termination. This Contract may be terminated by mutual agreement and consent, in writing, of both Parties.

After termination, the local political subdivision has a continuing obligation to report dispositions and collect fees for all violators in the FTA System at the time of termination.

**TEXAS DEPARTMENT OF  
PUBLIC SAFETY**

**POLITICAL SUBDIVISION\***

---

Driver License Division Director  
Or Designee

---

Authorized Signature

---

Title

---

Date

---

Date

\*An additional page may be attached if more than one signature is required to execute this Contract on behalf of the Political Subdivision. Each signature block must contain the person's title and date.

be required to send half of the fee to the state. Further, the limitation that left municipalities retaining only 10% is removed. Now, the *entire amount* is required to be placed into a separate account in the municipality's general revenue fund and only used for improving the collection of outstanding court costs, fines, reimbursement fees or restitution, or improving the efficiency of the administration of justice. This change should not be surprising in light of a recent appellate decision that is currently pending review by the Court of Criminal Appeals, *Johnson v. State*, 14-18-00273-CR (Tex.App-Houston [14th Dist.], pet. filed). In *Johnson*, the appellate court found that the portion of the Time Payment Fee sent to the state was unconstitutional. Only time will tell if this is another *Salinas* moment, where the Legislature quickly amends a court cost found to be unconstitutional before it affects the courts.

In a similar vein, S.B. 346 also amends the Omnibase Fee in Section 706.006 of the Transportation Code to, not only add "reimbursement" to its name, but also to reduce and redirect the fee. The fee is reduced from \$30 to \$10, and the entire fee now goes to the municipal general revenue fund. The State no longer receives a portion of the fee as assessed. As mentioned above, however, the State Consolidated Fee now includes a fund to reimburse DPS for administration of the program.

Finally, S.B. 346 significantly changes what is commonly known as the "Warrant Special Expense Fee" in Article 45.203(c) of the Code of Criminal Procedure. Previously, this \$25 fee could be collected for issuance and service of a warrant for the criminal offenses of FTA or VPTA if a municipality passed an ordinance. S.B. 346 amends the statute to rename the fee as a fine and to remove the requirement that it is assessed on issuance or service of a warrant. An ordinance will still be required to assess the amount, but municipalities may need to update the ordinance language to reflect the removal of "issuance or service of a warrant" language. Additionally, from a practical standpoint, a plain reading of the statute appears to create a confusing situation where a court can assess a "fine not to exceed \$25" for an FTA or VPTA offense in addition to the statutory fine that can be assessed for either of these offenses under Section 38.10 of the Penal Code or Section 543.009 of the Transportation Code.

#### **Section 4: Additional Repealers and Amendments**

**TMCEC:** The final section of S.B. 346 repeals a number of costs without replacement. The most surprising of these may be the repeal of Article 102.022 of the Code of Criminal Procedure, otherwise known as the .10¢ "moving violation fee." In addition, S.B. 346 repeals two costs that may be assessed by municipal courts of record. These are the \$25 fee for a transcript in Section 30.00014(f) of the Government Code and Section 102.142 of the Government Code, and the \$25 appellate docket fee in Sections 30.00147(b) and (g) of the Government Code.

#### **S.B. 370**

**Subject: Employment Retaliation Protections for Jury Service**

**Effective: September 1, 2019**

Judges report some jurors indicate fear of negative employment consequences if they are selected to serve on a jury. Since the right to a jury trial is a constitutional right, it should not be undermined by employers who retaliate against their employees. Amending Texas law to match the protections of the federal statute helps enforce this concept.

S.B. 370 amends Section 122.001 of the Civil Practice and Remedies Code to bring Texas law in line with federal law in two ways. First, it increases the scope of legal protection to public and private employers.

09.9.2019

## Consent Items C8

To  
Honorable Mayor  
and Council

Comments:

C8. Minutes of the August 12, 2019 Regular Council Meeting.

From  
Pam Woodall, CS

Minutes of the regular meeting in August 2019.

CC  
Glennell Miller, DCS

Re: Minutes

**City of Ovilla**

Tel 972-617-7262

105 S. Cockrell Hill Road  
Ovilla, Texas 75154

[www.cityofovilla.org](http://www.cityofovilla.org)



# CITY OF OVILLA MINUTES

**Monday, August 12, 2019**  
**Regular City Council Meeting**  
**105 S. Cockrell Hill Road, Ovilla, TX 75154**

---

Mayor Dormier called the Regular Council Meeting of the Ovilla City Council to order at 6:33 p.m., with notice of the meeting duly posted. Mayor Dormier made the following public announcement asking all individuals to be cognizant of the two signs at the entrance to the Council Chamber room referencing Sections 30.06 and 30.07 of the *Penal Code, persons licensed under Subchapter H, Chapter 411, Government Code may not enter this property with a concealed handgun nor enter this property with a handgun that is carried openly.*

The following City Council Members were present:

Rachel Huber	Council Member, Place 1
Dean Oberg	Council Member, Place 2
David Griffin	Mayor Pro Tem, Place 3
Doug Hunt	Council Member, Place 4
Michael Myers	Council Member, Place 5

Mayor Dormier noted the presence of all Council Members thus constituting a quorum. City Manager John R. Dean, Jr., department directors and various staff were also present.

## CALL TO ORDER

Mayor Dormier gave the invocation. PL1 Huber led the reciting of the U.S. Pledge of Allegiance and the Pledge to the Texas Flag.

## PRESENTATIONS, ANNOUNCEMENTS & COMMENTS

**Presentations, Announcements:** Mayor Dormier read aloud the proclamation and certificates of recognition. Photos were taken with representatives presents for the proclamation and the two teachers recognized.

### Proclamation:

1. Constitution Week/Old Chisholm Trail Chapter, NSDAR

### Recognition(s) to Teachers Who Tutor:

1. Jamie Sanders
2. Mrs. Yong Soon Kwon (Lee)

### Citizen Comments:

Mr. Ron Adams, Michael Thomas, Jean Stone, Diana Phillips and many others in the audience gave praise and complemented on teachers, MS Sanders and MS Lee for their outstanding dedication to all students they taught and encouraged.

## CONSENT AGENDA

- C1. Trinity River Authority of Texas: Annual contract services
- C2. Resolution R2019-13 amending the Council Rules of Governance
- C3. Investment Report for quarter ended June 30, 2019
- C4. Committed Fund Balance Report as of June 30, 2019
- C5. Minutes of the July 08, 2019 Regular Meeting.
- C6. Minutes of the June 20, 2019 Special Meeting and Budget Workshop

PL4 Hunt asked to pull Consent C3 for discussion and consideration. Mayor Dormier placed Consent C3 as Item 10 on the agenda.

PL4 Hunt moved to approve the remaining consent items as presented, seconded by PL2 Oberg.  
*No oppositions, no abstentions.*

***VOTE: The motion to approve carried unanimously: 5-0.***

**REGULAR AGENDA**

ITEM 1 **DISCUSSION/ACTION PZ19.05** – Receive recommendation from the Planning and Zoning Commission to consider and act on a Preliminary Plat Application filed by owner applicant, Eddie Salazar, to plat 15.72 acres out of the R.M. Billingsley Survey, Abstract No 116, of the City of Ovilla, Dallas County, more commonly known as 1711 S. Joe Wilson Rd., Ovilla, Dallas County, TX 75154.

Staff made presentation:

NAME:	EDDIE SALAZAR
APPLICATION DATE:	07/08/2019
LOCATION:	1711 S. Joe Wilson Rd.
UTILITIES:	Not on City of Ovilla water/sewer (Sardis)
ZONING:	Commercial
COUNTY:	Dallas
MAJOR THOROUGHFARE:	Joe Wilson Rd

Mr. Salazar purchased 15.72 acres from the Beavers Family Trust, leaving the Trust with 1.33 acres. The property had never been platted. Mr. Salazar's future plans are to build a homestead on the property. He currently has cattle on the property. All filing requirements have been met.

The Ovilla Planning and Zoning Commission met on Monday, August 05, 2019, 6:00 PM, to consider and act on the Preliminary Plat. The vote was unanimous to approve the Preliminary Plat.

Mayor Pro Tem Griffin moved to approve the preliminary plat application filed by Eddie Salazar as presented, seconded by PL4 Hunt.

*No oppositions, no abstentions.*

***VOTE: The motion to approve carried unanimously: 5-0.***

ITEM 2. **DISCUSSION/ACTION PZ19.05** – Receive recommendation from the Planning and Zoning Commission to consider and act on a Final Plat Application filed by owner applicant, Eddie Salazar, to plat 15.72 acres out of the R.M. Billingsley Survey, Abstract No 116, of the City of Ovilla, Dallas County, more commonly known as 1711 S. Joe Wilson Rd., Ovilla, Dallas County, TX 75154.

Staff made the same presentation as in Item 1, for the final plat on the 15.72 acres.

PL4 Hunt moved to approve the final plat application filed by Eddie Salazar as presented, seconded by PL2 Oberg.

*No oppositions, no abstentions.*

***VOTE: The motion to approve carried unanimously: 5-0.***

ITEM 3. **DISCUSSION/ACTION** – Consideration of and action on a proposed tax rate for the Fiscal Year 2019-2020 Budget and take a record vote.

Staff shared **BACKGROUND INFORMATION:**

The Texas Constitution and Property Tax Code states that a taxing unit (City) must comply with certain steps in adopting their tax rates. The Truth-in-Taxation Law was passed for two purposes. The first is to make taxpayers aware of tax rate proposals and the second is to allow taxpayers, to rollback or limit the tax increase. The Texas Comptroller of Public Accounts publishes a guide every year with all the

updated laws to make this process easier for Cities to follow. The four major principles of truth-in-taxation is that the property owners have the right to know about increases, the tax unit must publish the effective and rollback tax rates, the taxing unit must publish a special notice and hold two public hearings if the rate exceeds the effective rate and if the rate exceeds the rollback rate - then the voters may petition for an election.

The Effective rate is the rate that is a calculated rate that would provide the taxing unit with the same amount of revenue it received in the year before on properties taxed in both years. If property values rise, the effective tax rate will go down. If property values fall, then the effective rate goes up.

The Rollback rate is the calculated rate that is the maximum rate allowed by law without voter approval. Rollback rate is the effective maintenance and operations rate X 1.08 plus the current debt rate.

The tax rate is split into two parts. The first part is the maintenance and operation rate or commonly referred to as the M&O rate. This rate is used to fund the day-to-day operations and is unrestricted revenue. This rate is set by Council.

The second part is the debt rate or commonly referred to as the I & S rate. This rate is used to fund any bonds that have been issued by the City. This rate is set by the amount of debt the City currently is paying and is calculated by the Tax Office.

**FINANCIAL IMPACT:**

The current tax rate for Ovilla is \$0.66000

1. If Council proposes the Effective Tax Rate, (0.627600) Ad Valorem Revenue will increase by \$ 73,719, as compared to prior year at \$0.66000
2. If Council proposes the Rollback Rate, (0.664315) Ad Valorem Revenue will increase by \$ 224,971, as compared to current rate of \$0.66000.
3. If Council proposes the Proposed Rate, (0.66000) Ad Valorem Revenue will increase by \$207,195, as compared to current rate of \$0.66000.

PL1 Huber moved that the Council hereby propose the 2020 Rate of (0.66000) with Maintenance and Operation rate of 0541830/100 and a debt rate of .118170/100.

*No oppositions, no abstentions.*

Mayor Dormer called for a record vote:

PL1 Rachel Huber	Aye	PL2 Dean Oberg	Aye
PL3/Mayor Pro Tem David Griffin	Aye	PL4 Doug Hunt	Aye
PL5 Mike Myers	Aye		

*VOTE: The motion to approve carried unanimously: 5-0.*

**ITEM 4. DISCUSSION/ACTION** – Consider and schedule dates for two public hearings on the proposed Tax Rate for Fiscal Year 2019-2020.

Staff advised that Section 26.05 of the Tax Code requires that the governing body hold two public hearings, if the entity is proposing a tax increase or proposal to increase total tax revenue. The first notice shall be titled: *NOTICE OF PUBLIC HEARING on TAX INCREASE*.

PL4 Hunt moved that Council schedule the listed dates and times for two Public Hearings on the Proposed Tax Rate for Fiscal Year 2019-2020 and direct staff to follow Tax Code Laws accordingly for Notice Requirements:

The First Public Hearing will be held on 8/19/2019 at 5:30 p.m. at the Ovilla City Hall Council Chamber Room. 105 Cockrell Hill Rd, Ovilla, TX

The Second Public Hearing will be held on 8/26/2019 at 5:30 p.m. at the Ovilla City Hall Council Chamber Room. 105 Cockrell Hill Rd, Ovilla, TX.

Motion and scheduled public hearing dates were seconded by PL1 Huber.

*No oppositions, no abstentions.*

***VOTE: The motion to approve carried unanimously: 5-0.***

**ITEM 5. DISCUSSION/ACTION** – Consideration of and action on Resolution R2019-14 revising the Employee policies Handbook 2018 with regard to employee vacation leave.

With the recommendation from PL5 Myers to review the vacation leave section of the Employee Policies Handbook, staff presented the following revisions to Sections 8.1 and 8.2 as outlined in the presented Resolution.

Proposed revisions:

8.1

*All employees will be given credit for previous municipal and special utility district experience at a rate of ½ the total time of previous experience at the time of employment. Example: 5 years of previous municipal experience equals an accrual date credit of 2 years and 6 months. The establishment of a date for vacation accrual using previous service credit will not be used for any other calculation.*

8.2

*Each full-time employee is allowed three paid personal holiday days.*

*In the case of 24 hour shifts only one personal day is authorized. Personal holidays are not compensable time upon termination of employment.*

PL2 Oberg moved to approve Resolution R2019-14 amending Sections 8.1 and 8.2 of the Employee Policies Handbook 2018, with the presented revisions to be effective October 1, 2019, seconded by PL5 Myers.

*No oppositions, no abstentions.*

***VOTE: The motion to approve carried unanimously: 5-0.***

**ITEM 6. DISCUSSION/ACTION** – Receive update on Heritage Day planning and preparations and direct staff as necessary.

As the Heritage Day coordinator, PL4 Hunt shared that Police Secretary Michelle Stockton maintains summaries of the meetings, updates, rentals and all details for the Heritage Day planning. Attached notes are from the last meeting were included for review, noting about \$14,000 had been pledged to date. Booth rentals are up to date as of July 25, 2019 meeting notes. PL4 reminded all that the annual event is September 28 at 9:00am, behind the municipal building. PL2 Oberg asked the Public Works Department to treat for fire ants before the event.

*No Action.*

**ITEM 7. DISCUSSION/ACTION** – Receive and consider recommendation from the Municipal Facilities Improvement Committee with regard to a possible bond election in November 2019.

The Municipal Facilities Committee met and considered the concept the City Council developed. The only change to the concept that was made after conferring with our bond counsel was that the facility improvements for the community center and public works had to be listed separately due to new

*Richard Dormier, Mayor  
Rachel Huber, Place One  
Dean Oberg, Place Two*

*Doug Hunt, Place Four  
David Griffin, Place Three  
Michael Myers, Place Five*

legislation enacted with the last legislative session. The Bond Counsel contacted the Attorney General's office and was advised that we would need 5 propositions.

The committee's recommendation was to move forward with a bond election with 5 items as identified in the Council concept:

City Hall  
Community Center  
Police Department  
Public Works building improvements  
Park Improvements

PL4 Hunt moved to accept the Municipal Facilities Improvement Committee recommendation, seconded by PL5 Myers.

*No oppositions, no abstentions.*

***VOTE: The motion to approve carried unanimously: 5-0.***

**ITEM 8. DISCUSSION/ACTION** – Consideration of and action on Resolution R2019-15 approving and calling a bond election for November 05, 2019 and resolving other matters incident and related thereto.

Proposition A is for constructing, improving and equipping City Hall facilities. \$2.790 million\* to include burying utility lines. Proposition B (renovation and improvement of the old municipal facilities and convert into a community center) is contingent on the passage of Proposition A \$130K\*.

Proposition C is for constructing a public safety facility \$2.070 million\* to include burying utility lines. Proposition D (renovation of the old public safety facility for use and equipment for the public works facility) is contingent on the passage of Proposition C \$130\*.

Proposition E is for constructing, improving and equipping park and recreation facilities \$680k\*

\*Denotes amounts that include the cost of issuing the bonds.

PL5 Myers moved approve Resolution R2019-15 calling a bond election for November 05, 2019 and resolving other matters incident and related thereto, seconded by PL1 Huber.

*PL4 Hunt voted in opposition. No abstentions.*

***VOTE: The motion to approve carried: 4 in favor-1 opposed.***

**ITEM 9. DISCUSSION/ACTION** – Consideration of and action on an Ellis County November 05, 2019 Joint Contract for Election Services with the City of Ovilla.

PL2 Oberg moved to approve the Joint Election Contract for Election Services with the County of Ellis for an Ovilla Bond Package Election on November 05, 2019, seconded by Mayor Pro Tem Griffin.

*No oppositions, no abstentions.*

***VOTE: The motion to approve carried unanimously: 5-0.***

**ITEM 10. DISCUSSION/ACTION** – Consideration of any item(s) pulled from the Consent Agenda above for individual consideration and action.

PL4 Hunt reviewed the item and moved to approve Consent Item 3, seconded by PL2 Oberg.

*No oppositions, no abstentions.*

***VOTE: The motion to approve carried unanimously: 5-0.***

#### **STAFF REPORTS**

*Richard Dormier, Mayor  
Rachel Huber, Place One  
Dean Oberg, Place Two*

- Staff Activity Reports were reviewed.
  - Police Department -shared status of Ticket Writers Chief B. Windham
    - 1. Monthly Report
  - Fire Department
    - 1. Monthly Report
  - Public Works
    - 1. Monthly Report
    - 2. Monthly Park Maintenance Reports
  - Finance
    - 1. June 2019 Financials and transactions
    - 2. Bank Balances through August 08, 2019
  - Administration
    - 1. Monthly Code/Animal Control Reports
    - 2. Monthly Municipal Court Report
    - 3. City Manager Report

Chief B. Kennedy - Absent

Public Works Director M. Collard

Accountant L. Harding

Code/AC Officer M. Dooley  
City Secretary P. Woodall  
City Manager John R. Dean

EXECUTIVE SESSION: N/AREQUESTS FOR FUTURE AGENDA ITEMS AND/OR ANNOUNCEMENTS BY COUNCIL AND STAFF

Mayor Dormier	Legislative updates	Mayor Pro Tem Griffin	review permit fees
PL1 Huber	None	PL4 Hunt	None
PL2 Oberg	None	PL5 Myers	None

ADJOURNMENT

PL4 Hunt moved to adjourn the meeting of August 12, 2019, seconded by PL5 Myers. There being no further business, Mayor Dormier adjourned the meeting at 8:42 p.m.

ATTEST:

Richard Dormier, Mayor

Pamela Woodall, City Secretary  
Citizen forum sheets attached.

Approved September 09, 2019

**PUBLIC HEARING**  
**FY2019-2020 Budget**

**Meeting Date:** September 09, 2019

Discussion  Action

**Submitted By:** Staff

**Reviewed By:**  City Manager

City Secretary

City Attorney

Accountant

Other: Staff

**Attachments:**

1. Power-point presentation

**Agenda Item / Topic:**

**ITEM 1. PUBLIC HEARING AND DISCUSSION** - on the Fiscal Year 2019-2020 Budget

- a. Presentation
- b. Public Hearing to receive comments from the public the budget.

---

---

---

# PUBLIC HEARING ON FY 2020 BUDGET



# YOUR TAX DOLLARS

## AD VALOREM TAX RATE WHERE DO YOUR TAX DOLLARS GO?

Cedar Hill ISD	1.304000
Red Oak ISD	1.438350
DeSoto ISD	1.528350
Midlothian ISD	1.470000
Ellis County	0.363778
Dallas County	0.024310
Dallas Sch. Equalization	0.010000
Parkland Hospital (County)	0.279400
Dallas County Colleges	0.1240000

## SOURCES OF INCOME

Ad Valorem Tax

Sales and Franchise Tax

Fees, Permits and Development

Court Fees

Enterprise Funds: Water, Sewer, and Solid Waste

Economic Development Corporation (4B EDC)

Municipal Development District (MDD)

Impact Fees: Water – Sewer and Park

Emergency Services District (ESD'S) - Fire Department

Proceeds from Small Services

Unassigned Fund Balance



## AD VALOREM TAX REVENUE

Proposed Tax Rate for Fiscal Year 2020 will generate an additional \$1,000 in Ad Valorem Tax Revenue.

3,371 of this is from new construction in the previous year.

63,629 is allocated to the General Fund which supports the Police Department, Fire Department, Streets, Parks, Community Development, and the Mayor's Office of Administration.

1,000 is allocated to the Debt Service Fund which provides funding for annual debt service payments. Debt repaid from this fund was issued to provide funding for capital improvements to Water System.

## AME TAX RATE / INCREASED SERVICES AND EQUIPMENT

The Proposed Tax Rate is .660000 Cents the same as Fiscal Year 2019 Tax Rate.

Increased Services and Equipment in the 2020 Budget include:

The addition of one Fire Department Vehicle;

Increased funding for City-wide Street Program and Bridge repairs;

Additional Personnel: 1.5 people in Public Works and Community Service; and

Dedicated Street Maintenance Program within Public Works.

## CAPITAL IMPROVEMENT PLAN FY 2020

### ■ STREETS

- Northwood \$ 16,600
- Oakwood \$ 75,300
- Willow Creek Ct \$ 23,500
- Johnson Lane \$226,000
- Buckboard North ½ \$ 57,300
- Georgetown North ½ \$ 57,300
- TOTAL \$456,000

# DISTRIBUTION OF RESOURCES

■ Ad Valorem Tax	\$2,731,880
■ Sales and Franchise Tax	\$ 457,920
■ Fees, Permits, Development, and Community Service	\$ 443,390
■ Court Fees	\$ 236,300
■ Enterprise Funds: Water, Sewer, and Solid Waste	\$1,867,002
■ Economic Development Corporation (4B EDC)	\$ 118,200
■ Municipal Development District (MDD)	\$ 53,625
■ Impact Fees: Water – Sewer and Park	\$ 63,469
■ Emergency Services District (ESD'S) - Fire Department	\$ 284,566
■ Proceeds from Small Services	\$ 304,265
■ Unassigned Fund Balance	
■     General Fund	\$ 893,128
■     Water & Sewer	\$ 67,728
■     Economic Development Corporation (4B EDC)	\$ 264,300
■     Municipal Development District (MDD)	\$ 247,475
■     Impact Fees: Water – Sewer and Park	\$ 38,405
■ TOTAL DISTRIBUTION OF RESOURCES	\$ 8,071,653

## AGENDA ITEM REPORT

### Item 1

Meeting Date: September 09, 2019

Discussion  Action

Submitted By: Staff

Reviewed By:  City Manager  City Secretary  City Attorney  
 Accountant  Other: Staff

Department: Finance

Budgeted Expense:  YES  NO  N/A

#### Attachments:

1. Ordinance 2019-18
2. FY 2019-2020 Budget and posted notice
3. Approved staffing
4. Budget recap specifics
5. Photos of ammonia facilities

#### Agenda Item / Topic:

ITEM 1. **DISCUSSION/ACTION** – Consideration of and action on Ordinance 2019-18 approving and adopting the Budget and making appropriations for the support of the City Government of the City of Ovilla, Texas for the Fiscal Year beginning October 01, 2019 and ending September 30, 2020; providing an effective date.

#### Discussion / Justification:

Attached is the proposed FY 2019-2020 Budget resulting from the Council budget workshops conducted.

Ordinance 2019-18 is presented for adoption of the budget for the Fiscal Year October 1, 2019 – September 30, 2020. This budget is based on the proposed tax rate of \$0.660000 per \$100 dollars of valuation, with a Maintenance and Operation rate of \$0.541830 and a debt rate of \$0.118170. This proposed tax rate would increase total taxes in Ovilla by 7.83% as proposed by record vote from Council during the August 5, 2019, Council Meeting and Budget Workshop.

**This Budget will raise more total property taxes than last year's budget by \$207,000 which is a 7.83% increase, and of that amount, \$43,372 is tax revenue to be raised from new property added to the roll this year.**

These items were requested for consideration to be added to the FY2019-2020 Budget by the Public Works Department.

- Transportation Issue – we currently have 5 vehicles used by the workforce, all but one are heavy duty type vehicles. After review of these vehicles the following would be staff recommendations:
  - 2008 Chevy 2500, 90,000 miles, old dog catcher truck, rough condition, transmission slipping, value is \$6,500 for fair condition, so the value would be even less
    - Replace with new ½ ton series, field work truck with toolbox, tools, safety lighting

- Budget of \$35,000
- 2008 Chevy 1500, 115,000 miles, rough condition, motor knocking, transmission shifting hard, Value is \$3,700 for fair condition, so the value would be even less
  - Replace with new  $\frac{1}{2}$  ton series vehicle for Public Works Director, bed cover, safety lighting
  - Budget of \$35,000
- Request a total of \$70,000 from the reserve balance noted above for this.
- Water Pump Station
  - Chemical feeding facilities not in compliance with the minimum design requirements, mostly related to safety. (no forced ventilation, no lighting, no window in entry door, storage of spare chemicals cylinders in the PW garage, SBA (Self-contained Breathing Apparatus) is located on the side of chemical building and at the same location where the chemical vent pipe is located, no eyewash station, etc.)
  - **Photos attached! (file "CL2 Ammonia.pdf")**
- Request a total of \$250,000 from the reserve balance noted above for this. The following would be the itemized listing from the engineer, chlorine & ammonia facilities at the water pump station, \$150,000 construction cost, Engineering estimate would \$75K for design/bidding/construction administration/TCEQ permitting/approval, so in the \$225K to \$250K total range.

## Design Standards for Chemical Feed Systems

### 5.4.1 Chlorine gas:

a. Chlorine gas feed and storage shall be enclosed and separated from other operating areas. The chlorine room shall be

1. provided with a shatter resistant inspection window installed in an interior wall,
2. constructed in such a manner that all openings between the chlorine room and the remainder of the plant are sealed, and
3. provided with doors equipped with panic hardware, assuring ready means of exit and opening outward only to the building exterior.

b. Full and empty cylinders of chlorine gas shall be

1. isolated from operating areas,
2. restrained in position to prevent upset,
3. stored in locked and secure rooms separate from ammonia storage, and
4. protected from direct sunlight or exposure to excessive heat.

c. Where chlorine gas is used, the room shall be constructed to provide the following:

1. each chlorine room shall have a ventilating fan with a capacity which provides one complete air change per minute when the room is occupied; where this is not appropriate due to the size of the room a lesser rate may be considered,

2. the ventilating fan shall take suction near the floor as far as practical from the door and air inlet, with the point of discharge so located as not to contaminate air inlets to any rooms or structures,

3. air inlets shall be through corrosion resistant louvers near the ceiling,

4. louvers for chlorine room air intake and exhaust shall facilitate airtight closure,

5. separate switches for the ventilating fan and for the lights shall be located outside of the chlorine room and at the inspection window. Outside switches shall be protected from vandalism. A signal light indicating ventilating fan operation shall be provided at each entrance when the fan can be controlled from more than one point,

6. vents from feeders and storage shall be screened and shall discharge to the outside atmosphere, above grade,

7. the chlorine room location should be located in a corner of the building on the prevailing downwind side of the building and shall be away from entrances, windows, louvers, walkways, etc.,

8. floor drains are discouraged. Where provided, the floor drains shall discharge to the outside of the building and shall not be connected to other internal or external drainage systems.

9. where located near residential or developed areas and deemed necessary by the reviewing authority, provision shall be made to chemically neutralize chlorine gas before discharge from the water treatment plant building into the environment. Such equipment shall be designed as part of the chlorine gas storage and feed areas to automatically engage in the event of any measured chlorine release. The equipment shall be sized to treat the entire contents of the largest storage container on site.

d. Chlorinator rooms should be heated to 60°F, and be protected from excessive heat. Cylinders and gas lines should be protected from temperatures above that of the feed equipment.

e. Pressurized chlorine feed lines shall not carry chlorine gas beyond the chlorinator room.

#### **5.4.5.3 Anhydrous ammonia**

Anhydrous ammonia is readily available as a pure liquefied gas under moderate pressure in cylinders or as a cryogenic liquid boiling at -15 Celsius at atmospheric pressure. The liquid causes severe burns on skin contact.

a. Anhydrous ammonia and storage feed systems (including heaters where required) shall be enclosed and separated from other works areas and constructed of corrosion resistant materials.

b. Pressurized ammonia feed lines should be restricted to the ammonia room.

c. An emergency air exhaust system, as in Section 5.4.1c but with an elevated intake, shall be provided in the ammonia storage room.

d. Leak detection systems shall be provided in all areas through which ammonia is piped.

e. Special vacuum breaker/regulator provisions must be made to avoid potentially violent results of backflow of water into cylinders or storage tanks.

f. Carrier water systems of soft or pre-softened water may be used to transport ammonia to the application point and to assist in mixing.

g. The ammonia injector should use a vacuum eductor or should consist of a perforated tube fitted with a closely fitting flexible rubber tubing seal punctured with a number of small slits to delay fouling by lime or other scale deposits.

h. Provision should be made for the periodic removal of lime or other scale deposits from injectors and carrier piping.

i. Consideration shall be given to the provision of an emergency gas scrubber capable of absorbing the entire contents of the largest anhydrous ammonia storage unit whenever there is a risk to the public as a result of potential ammonia leaks.

**Recommendation / Staff Comments:**

**Sample Motion(s):**

I move that the Ovilla City Council **approves & adopts / denies** Ordinance 2019-18, approving and adopting the Budget and making appropriations for the support of the City Government of the City of Ovilla for the Fiscal Year beginning October 01, 2019 and ending September 30, 2020.

**RECORD VOTE:**

MAYOR PRO-TEM Griffin\_\_\_\_\_

PLACE 1 Huber \_\_\_\_\_

PLACE 2 Oberg \_\_\_\_\_

PLACE 4 Hunt \_\_\_\_\_

PLACE 5 Myers\_\_\_\_\_



AN ORDINANCE APPROVING AND ADOPTING THE BUDGET AND MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY GOVERNMENT OF THE CITY OF OVILLA FOR THE FISCAL YEAR BEGINNING OCTOBER 01, 2019 AND ENDING SEPTEMBER 30, 2020; PROVIDING AN EFFECTIVE DATE.

**WHEREAS**, the City Manager submitted to the City Council a budget for the fiscal year beginning October 1, 2019 and ending September 30, 2020;

**WHEREAS**, the City Council reviewed the submitted budget and held a duly posted Public Hearing and notice(s) as required by state law and city ordinance; and

**WHEREAS**, the City Council having reviewed and studied the submitted budget is of the opinion that such budget should be approved and adopted.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS:**

#### SECTION ONE

That the proposed budget of the revenues and expenditures necessary for conducting the affairs of the City of Ovilla, said budget providing a complete financial plan for the ensuing fiscal year beginning October 01, 2019 and ending September 30, 2020, as submitted by the City Manager, attached hereto as Exhibit A, be and the same is hereby adopted as the Budget of the City of Ovilla for the Fiscal Year October 01, 2019 through September 30, 2020.

#### SECTION TWO

The amounts listed on the attached budget (Exhibit A) are hereby appropriated out of their respective and designated funds unless otherwise authorized by a duly enacted ordinance of the City.

#### SECTION THREE

That this Ordinance shall take effect immediately from and after its passage as the law in such case provides, and the City Secretary is directed to furnish a copy of this budget to the County Clerk of Ellis County as required by Chapter 102 of the TEXAS LOCAL GOVERNMENT CODE.

**PASSED AND APPROVED ON THIS 09 DAY OF September 2019.**

---

MAYOR, Richard A. Dormier

---

CITY SECRETARY, Pamela Woodall

**CITY OF OVILLA  
NOTICE OF PUBLIC HEARING  
September 09, 2019  
OVILLA MUNICIPAL BUILDING  
COUNCIL CHAMBER ROOM  
105 S. COCKRELL HILL ROAD, OVILLA, TX 75154**

Notice is hereby given that a Public Hearing will be conducted by the City Council of the City of Ovilla, Texas, on Monday, September 09. 2019 at 6:30 p.m., in the Council Chamber Room, located at the Ovilla Municipal Building, 105 S. Cockrell Hill Road, Ovilla, Texas, to consider an Ordinance adopting the Fiscal Year 2020 Budget and making appropriations for the support of the City Government of the City of Ovilla for the Fiscal Year beginning October 01, 2019 and ending September 30, 2020.

**This Budget will raise more total property taxes than last year's budget by \$207,000 which is a 7.83% increase, and of that amount, \$43,372 is tax revenue to be raised from new property added to the tax roll this year.**

If you are unable to attend, you may submit your written views to the City Secretary by any of these methods:

1. Mailing to 105 S. Cockrell Hill Road, Ovilla, TX 75154
2. Calling 972-617-7262
3. Email [pwoodall@cityofovilla.org](mailto:pwoodall@cityofovilla.org).

A detailed budget is available for review and inspection on the website [www.cityofovilla.org](http://www.cityofovilla.org) or in the office of the City Secretary.

	General Fund	Actual		Projected		Adopted		Amended		Proposed		% Change
		FY 17	FY 18	FY 19	FY 19	FY 19	FY 20					
Revenue	Account # Description											
100-4000105	Ad Valorem, Current	1,593,472.73	1,683,431.89	1,910,692.00	1,973,576	1,973,576	2,147,430	2,147,430	2,147,430	2,147,430	2,147,430	109%
100-4000110	Ad Valorem, Delinquent	13,849.82	29,720.21	5,886.00	0	0	0	0	0	0	0	0%
100-4000113	Interest/Penalties - Prop Tax	7,753.47	12,898.77	7,577.00	7,000	7,000	7,000	7,000	7,000	7,000	7,000	100%
100-4000120	Sales Tax	206,911.27	228,734.47	183,993.00	220,700	220,700	240,500	240,500	240,500	240,500	240,500	109%
100-4000130	Franchise Tax	156,664.66	164,862.04	60,040.00	163,000	163,000	163,000	163,000	163,000	163,000	163,000	100%
		1,978,651.95	2,119,647.38	2,168,188.00	2,364,276	2,364,276	2,557,930	2,557,930	2,557,930	2,557,930	2,557,930	108%
100-4000208	Building Permits			5,566.00	0	0	0	0	0	0	0	0%
100-4000210	Residential Building Permits	52,445.54	56,460.13	64,929.00	60,000	60,000	60,000	60,000	60,000	60,000	60,000	100%
100-4000214	Misc Building Permits	25,580.61	36,655.60	33,518.00	25,000	25,000	25,000	25,000	25,000	25,000	25,000	100%
		78,026.15	93,115.73	104,013.00	85,000	85,000	85,000	85,000	85,000	85,000	85,000	100%
100-4000230	Plan Review Fee	12,415.09	20,007.41	20,003.00	12,000	12,000	14,000	14,000	14,000	14,000	14,000	117%
100-4000260	Alarm Permits	2,539.00	2,110.00	2,280.00	2,604	2,604	2,450	2,450	2,450	2,450	2,450	94%
100-4000270	Animal Tag Fees	2,398.00	2,388.00	1,882.00	3,706	3,706	2,900	2,900	2,900	2,900	2,900	78%
100-4000272	Impound Fees	1,395.00	1,970.00	1,583.00	2,751	2,751	2,100	2,100	2,100	2,100	2,100	76%
100-4000290	Misc Licenses and Permits	2,495.00	1,813.12	2,133.00	2,025	2,025	2,010	2,010	2,010	2,010	2,010	99%
		21,242.09	28,288.53	27,881.00	23,086	23,086	23,460	23,460	23,460	23,460	23,460	102%
100-4000325	ESD #2	190,000.00	190,000.00	95,000.00	240,000	240,000	214,000	214,000	214,000	214,000	214,000	89%
100-4000330	ESD #4	55,628.31	37,084.00	69,467.00	70,566	70,566	70,566	70,566	70,566	70,566	70,566	100%
100-4000411	Copies and Maps	48.20	44.70	134.00	100	100	60	60	60	60	60	60%
100-4000415	Police Reports	36.00	84.00	54.00	150	150	100	100	100	100	100	67%
100-4000440	Oak Leaf Animal Control	835.00	2,280.00	295.00	2,100	2,100	1,870	1,870	1,870	1,870	1,870	89%
	Subdivision Fees	15,387.82	700.00	1,681.00	0	0	0	0	0	0	0	0%
	Rough Proportionality			0.00	0	0	319,550	319,550	319,550	319,550	319,550	100%
100-4000480	Solid Waste (Garbage)	256,409.77	265,722.33	190,515.00	270,480	270,480	278,000	278,000	278,000	278,000	278,000	103%
100-4000485	50/50 Sidewalk Program	0.00	0.00	0.00	1,250	1,250	12,500	12,500	12,500	12,500	12,500	100%
100-4000490	Misc Charges for Services	3,531.20	3,590.10	4,209.00	3,850	3,850	3,850	3,850	3,850	3,850	3,850	100%
		521,876.30	499,505.13	361,355.00	588,496	588,496	900,496	900,496	900,496	900,496	900,496	153%
100-4000510	Fines - Police	257,190.10	175,701.72	70,321.00	240,000	240,000	215,000	215,000	215,000	215,000	215,000	90%
100-4000520	Fines - Animal Control	350.00	0.00	245.00	456	456	300	300	300	300	300	66%
100-4000525	Fines - Code Enforcement	3,523.60	592.00	0.00	8,949	8,949	4,800	4,800	4,800	4,800	4,800	54%
100-4000535	Omni Warrant Revenue	2,673.39	1,317.61	0.00	2,868	2,868	2,200	2,200	2,200	2,200	2,200	77%
100-4000590	Misc Fines and Forfeitures	514.90	20,167.82	23,358.00	432	432	5,500	5,500	5,500	5,500	5,500	1273%
		264,251.99	197,779.15	93,924.00	252,705	252,705	227,800	227,800	227,800	227,800	227,800	90%
100-4000810	Heritage Day	28,661.00	24,498.00	18,150.00	29,000	29,000	29,000	29,000	29,000	29,000	29,000	100%
100-4000820	Water Tower Lease	114,141.68	702,972.49	136,899.00	118,250	118,250	97,155	97,155	97,155	97,155	97,155	82%
100-4000840	Interest Earned	8,479.69	10,427.00	0.00	7,560	7,560	7,560	7,560	7,560	7,560	7,560	100%
100-4000860	Grant Proceeds	132,667.00	14,577.00	5,072.00	0	0	0	0	0	0	0	0%
100-4000870	Insurance Proceeds	3,754.40	0.00	47,623.00	0	0	0	0	0	0	0	0%
100-4000885	Proceeds from Sale of Assets	13,690.00	1,126.65	1,581.00	0	0	0	0	0	0	0	0%
100-4000890	Misc Other Revenue	4,089.03	1,636.55	66,452.00	3,500	3,500	3,500	3,500	3,500	3,500	3,500	100%
100-4000905	Weapons Purchase Plan	0.00	51.21	1,764.00	11,730	11,730	11,730	11,730	11,730	11,730	11,730	100%
100-4000925	Admin.Rev. received from 4B-I	2,500.00	2,500.00	-70.00	82,500	82,500	112,500	112,500	112,500	112,500	112,500	136%
100-4000930	Admin. Rev. Rec. From W&S F	32,788.00	23,724.00	0.00	0	0	0	0	0	0	0	0%
100-4000940	Admin.Rev. Rec. from MDD F	500.00	500.00	-70.00	500	500	500	500	500	500	500	100%
100-4000945	Transfer in - Bldg Security	0.00	0.00	0.00	7,300	7,300	7,300	7,300	7,300	7,300	7,300	100%
100-4000990	Reduction in Fund Balance	0.00	0.00	0.00	76,091	580,655	0	0	0	0	0	0%
	Total	341,270.80	782,012.90	277,401.00	336,431	840,995	269,245	269,245	269,245	269,245	269,245	
<b>Total Revenue</b>		<b>3,205,319.28</b>	<b>3,720,348.82</b>	<b>3,032,762.00</b>	<b>3,649,994.00</b>	<b>4,154,558.00</b>	<b>4,063,931.00</b>	<b>1,474,309.00</b>	<b>1,474,309.00</b>	<b>1,474,309.00</b>	<b>1,474,309.00</b>	
<b>Total Funds Available for Use</b>												<b>5,538,240.00</b>

	Actual		Projected		Adopted		Amended		Proposed		% Change
	FY 17	FY 18	FY 19	FY 19	FY 19	FY 19	FY 20	FY 20	FY 20	FY 20	
<b>Administration</b>											
<b>Expense</b>											
100-10-52180 Unemployment Taxes	0.00	0.00	0.00	1,000	1,000	1,000	1,000	1,000	1,000	1,000	100%
100-10-52325 4B-EDC Consulting	0.00	0.00	0.00	0	0	0	0	0	0	0	0%
100-10-52630 Election Meeting Expense	73.46	0.00	0.00	100	100	100	100	100	100	100	100%
100-10-54227 Legislative	0.00	0.00	343.80	0	450	0	450	0	450	0	0%
100-10-55710 Cash - Over/Short	0.00	0.00	0.00	10	10	10	10	10	10	10	100%
100-10-55751 Council Discretionary	0.00	0.00	5,315.07	10,000	9,550	10,000	10,000	10,000	10,000	10,000	100%
100-10-51110 City Manager	68,783.48	76,038.46	81,113.00	81,113	81,113	81,113	83,648	83,648	83,648	83,648	103%
100-10-51115 City Secretary	45,100.99	48,968.79	50,213.00	50,213	50,213	50,213	52,118	52,118	52,118	52,118	104%
100-10-51117 City Accountant	39,337.54	40,029.40	41,766.00	41,766	41,766	41,766	43,202	43,202	43,202	43,202	103%
Public Works Director											41,500
100-10-51120 Admin. Support	27,015.31	27,366.81	26,862.00	28,682	28,682	28,682	30,445	30,445	30,445	30,445	106%
Overtime	78.00	488.74	1,247.85	0	0	0	600	600	600	600	0%
100-10-52110 Group Insurance	22,439.17	27,623.82	21,659.01	32,912	32,912	32,912	34,890	34,890	34,890	34,890	106%
100-10-52135 TMRS	22,940.64	25,863.04	26,844.48	26,318	26,318	26,318	31,891	31,891	31,891	31,891	121%
100-10-52160 Worker's Compensation	606.00	1,159.00	552.02	426	426	426	720	720	720	720	169%
100-10-52170 Payroll Taxes	3,423.60	3,845.27	3,902.86	3,901	3,901	3,901	4,660	4,660	4,660	4,660	119%
100-10-52190 Auto Allowance	2,000.00	4,800.00	4,800.00	4,800	4,800	4,800	4,800	4,800	4,800	4,800	100%
100-10-52196 Indiv. Membership Dues	1,365.00	1,547.00	2,140.00	1,950	2,080	1,950	1,950	1,950	1,950	1,950	100%
100-10-52210 Tax Assessing & Collecting Fe	2,353.46	1,814.00	1,857.00	2,400	2,400	2,400	2,400	2,400	2,400	2,400	100%
100-10-52220 Tax Appraisal Fee	15,997.60	18,884.00	17,476.08	18,887	18,887	18,887	18,887	18,887	18,887	18,887	100%
100-10-52230 Legal Fees	13,940.99	13,079.88	6,475.73	35,000	28,562	35,000	35,000	35,000	35,000	35,000	100%
100-10-52240 Audit	7,400.00	7,445.45	8,150.00	7,650	8,150	7,650	7,650	7,650	7,650	7,650	100%
100-10-52250 Accounting	525.00	705.27	0.00	2,000	1,500	2,000	2,000	2,000	2,000	2,000	100%
100-10-52260 Engineering Fees	8,990.34	4,437.32	17,341.53	10,000	17,000	15,000	15,000	15,000	15,000	15,000	150%
100-10-52310 Consultant Fees	5,358.35	579.96	205.00	10,000	3,000	10,000	10,000	10,000	10,000	10,000	100%
100-10-52530 Custodial Service Contract	4,128.00	4,128.00	3,794.00	4,128	4,128	4,128	4,128	4,128	4,128	4,128	100%
100-10-52540 IT - Computer Maintenance	65,607.87	67,485.25	49,726.00	60,000	60,000	60,000	65,000	65,000	65,000	65,000	108%
100-10-52610 Election - Payroll	492.00	479.50	0.00	850	0	850	850	850	850	850	100%
100-10-52620 Election - Supplies	2,245.34	2,156.08	3,438.89	2,500	2,530	2,500	2,500	2,500	2,500	2,500	100%
100-10-52650 Codification Book Update	1,445.00	1,925.00	3,735.00	3,600	4,420	3,600	3,600	3,600	3,600	3,600	100%
100-10-53110 Office Supplies	8,094.09	7,815.98	11,108.42	10,000	10,000	10,000	10,000	10,000	10,000	10,000	100%
100-10-53140 Uniforms	284.35	15.86	327.82	350	350	350	350	350	350	350	100%
100-10-53410 Supplies - Custodial	1,415.22	1,064.35	334.73	1,500	1,500	1,500	1,500	1,500	1,500	1,500	100%
100-10-53440 Maintenance Agreement Expe	135.00	0.00	0.00	400	400	400	400	400	400	400	100%
100-10-53460 Miscellaneous	1,573.39	149.30	1,553.30	2,000	2,000	2,000	2,000	2,000	2,000	2,000	100%
100-10-54210 Travel - Local	53.97	2,912.65	993.12	500	1,000	500	500	500	500	500	100%
100-10-54220 Professional Development	2,856.58	3,304.74	8,983.41	6,550	5,920	6,550	6,550	6,550	6,550	6,550	100%
100-10-54222 Professional Develop - Council	974.54	1,386.32	2,866.96	1,300	1,300	1,300	1,300	1,300	1,300	1,300	100%
100-10-54225 City Council Meal Expense	1,651.57	1,706.77	2,665.00	2,200	2,200	2,200	2,200	2,200	2,200	2,200	100%
100-10-55240 Computer - Software	12,142.01	35,803.32	28,590.51	19,300	23,600	19,300	19,300	19,300	19,300	19,300	100%
100-10-55310 Copier Expense	4,303.88	3,423.42	4,450.00	4,476	4,476	4,476	4,476	4,476	4,476	4,476	100%
100-10-55320 Printing & Postage -Newsletter	3,546.80	3,539.33	3,009.13	7,734	7,734	7,734	7,734	7,734	7,734	7,734	100%
100-10-55330 Printing - Forms	672.32	306.58	165.00	1,500	1,500	1,500	1,500	1,500	1,500	1,500	100%
100-10-55410 Telephone	1,426.41	1,404.28	2,316.76	1,533	2,325	1,533	1,533	1,533	1,533	1,533	100%
100-10-55415 Cellular Phone	1,425.26	1,383.31	1,293.26	1,450	1,450	1,450	1,500	1,500	1,500	1,500	103%
100-10-55417 Internet	1,761.89	1,759.56	1,966.56	3,120	3,120	3,120	3,300	3,300	3,300	3,300	106%
100-10-55420 Wireless Cards	628.67	835.78	835.78	912	912	912	920	920	920	920	101%
100-10-55450 Electricity	4,689.44	3,807.64	2,921.08	4,635	4,635	4,635	4,800	4,800	4,800	4,800	104%
100-10-55520 Repairs - Buildings	3,936.64	8,902.83	2,908.83	2,000	2,746	2,000	2,000	2,000	2,000	2,000	100%
100-10-55540 Repairs - Machinery & Equipm	551.25	0.00	269.90	500	500	500	400	400	400	400	80%
100-10-55590 Repairs - Other	2,180.06	505.64	965.99	1,300	1,300	1,300	1,200	1,200	1,200	1,200	92%
100-10-55610 Insurance - Property	1,330.00	1,915.00	2,249.00	1,915	1,915	1,915	2,100	2,100	2,100	2,100	110%
100-10-55620 Insurance - Liability	678.00	800.00	1,292.00	800	800	800	850	850	850	850	106%
100-10-55630 Insurance - Fidelity Bond	250.00	250.00	250.00	300	300	300	300	300	300	300	100%
100-10-55635 Public Officials Surety Bonds	1,820.00	260.00	0.00	2,210	2,210	2,210	2,250	2,250	2,250	2,250	102%
100-10-55705 Postage	5,626.03	5,755.79	6,112.76	6,756	6,756	6,756	6,900	6,900	6,900	6,900	102%
100-10-55725 Records Management Expens	2,138.50	1,395.00	964.00	1,500	964	1,500	1,500	1,500	1,500	1,500	100%
100-10-55730 City - Memberships	2,155.78	1,950.78	2,796.12	2,500	2,500	2,500	2,500	2,500	2,500	2,500	100%
100-10-55740 Legal Notices/Advertisement	3,993.79	6,241.61	8,174.58	9,000	7,236	9,000	9,000	9,000	9,000	9,000	100%
100-10-55752 Employment Screening	435.37	16.00	321.40	400	400	400	400	400	400	400	100%
100-10-55753 Solicitor Screening	472.00	185.00	112.00	200	200	200	250	250	250	250	125%
100-10-55760 Bank Service Charge	43.30	99.59	17.66	175	175	175	175	175	175	175	100%
100-10-55764 Filing Fees	176.94	765.10	405.62	500	500	500	650	650	650	650	130%
100-10-55765 Miscellaneous	3,006.39	1,624.13	1,929.42	3,067	3,067	3,067	3,000	3,000	3,000	3,000	98%
100-10-56440 Machinery & Equipment	5,013.15	0.00	3,899.00	1,000	3,900	1,000	1,000	1,000	1,000	1,000	100%
Furniture	146.27	1,686.70	2,933.27	3,000	3,000	3,000	2,500	2,500	2,500	2,500	83%
Contracted Services (Mowing)							5,760	5,760	5,760	5,760	
Building			259,625.67			260,000					
100-10-56465 Bryson Manor Rough Proporc	0.00	0.00	0.00	0	0	0	165,000	165,000	165,000	165,000	0%
<b>Administration Total</b>	<b>443,236</b>	<b>483,822</b>	<b>748,566.38</b>	<b>546,789</b>	<b>806,789</b>	<b>786,147</b>	<b>786,147</b>	<b>786,147</b>	<b>786,147</b>	<b>786,147</b>	<b>144%</b>

	Actual		Projected FY 19	Adopted FY 19	Amended FY 19	Proposed FY 20	% Change
	FY 17	FY 18					
<b>Police Department</b>							
100-20-52355 Contract Labor - Individual	0.00	0.00	0.00	500	500	500	100%
100-20-52395 Contractual Services Other	0.00	0.00	0.00	1,000	1,000	1,000	100%
100-20-51120 Police Chief	78,212.30	76,469.64	74,146.10	78,764	78,764	81,335	103%
100-20-51143 Command Staff	58,411.04	60,163.48	58,956.75	60,800	60,800	63,156	104%
100-20-51150 Certification Pay	2,400.60	2,399.80	2,215.20	2,400	2,400	2,400	100%
100-20-51405 Support Staff	30,825.60	31,740.80	27,042.32	32,694	32,694	33,700	103%
100-20-51408 Sergeant	45,116.06	56,069.03	96,758.27	98,551	98,551	99,204	101%
100-20-51410 Patrol	250,724.11	274,737.33	273,039.38	259,059	259,059	272,850	105%
100-20-51412 Patrol Part Time	9,712.50	21,525.00	11,425.00	20,500	20,500	20,500	100%
100-20-51415 Certification Pay	2,099.22	1,084.72	2,596.25	902	902	3,900	432%
100-20-51490 Overtime	8,627.71	12,478.30	1,159.24	16,000	16,000	16,000	100%
100-20-52110 Group Insurance	66,460.41	71,221.50	57,632.66	94,520	94,520	99,800	106%
100-20-52135 TMRS	45,539.32	50,595.96	55,338.57	53,973	53,973	56,200	104%
100-20-52160 Worker's Compensation	11,677.00	13,420.00	14,569.04	12,605	12,605	12,605	100%
100-20-52170 Payroll Taxes	7,514.18	8,789.58	8,637.63	9,484	9,484	9,779	103%
100-20-52196 Membership Dues	397.00	403.00	443.00	443	443	443	100%
100-20-52356 Gingerbread House	1,000.00	1,000.00	1,000.00	1,000	1,000	1,000	100%
100-20-52380 Dispatch	15,225.00	15,924.00	41,591.58	50,350	50,350	50,350	100%
100-20-52385 Jail Expense	0.00	0.00	0.00	1,000	1,000	1,000	100%
100-20-52390 Special Response Team	7,500.00	7,500.00	7,500.00	16,000	16,000	16,750	105%
100-20-52530 Custodial Service Contract	2,820.00	2,791.00	2,493.64	2,820	2,820	2,820	100%
100-20-52540 Computer Maintenance	0.00	463.23	0.00	700	700	700	100%
100-20-52560 Internet Subscriptions	317.00	330.00	448.42	1,350	1,350	1,350	100%
100-20-52675 National Night Out	534.34	435.00	100.00	500	500	500	100%
100-20-53110 Office Supplies	1,778.56	1,468.90	1,008.07	1,350	1,350	1,350	100%
100-20-53140 Uniforms	6,328.45	7,145.59	5,007.12	8,500	8,500	8,500	100%
100-20-53170 Evidence Gathering	944.08	641.66	788.55	1,000	1,000	1,000	100%
100-20-53410 Supplies - Custodial	0.00	155.65	309.95	800	800	800	100%
100-20-54210 Travel - Local	2,231.82	6,204.36	673.93	1,000	1,000	1,000	100%
100-20-54220 Professional Development	0.00	2,295.00	3,361.19	7,585	7,585	6,925	91%
100-20-54235 Ammo	987.49	779.28	64.92	1,000	1,000	1,000	100%
100-20-54270 Vehicle Expenses	20,233.47	21,028.29	23,779.61	24,000	24,000	26,000	108%
100-20-55220 Computer- Equipment	0.00	438.90	6,303.80	9,528	9,528	23,741	249%
100-20-55240 Computer - Software	17,851.00	17,851.00	17,851.00	18,000	18,000	18,600	103%
100-20-55310 Copier Expense	1,056.08	1,113.53	1,113.16	1,224	1,224	1,224	100%
100-20-55330 Printing - Forms	300.00	300.00	256.00	300	256	450	150%
100-20-55350 Printing - Other	399.24	293.96	292.79	500	500	500	100%
100-20-55410 Telephone	1,404.00	1,370.27	1,494.84	1,500	1,500	1,500	100%
100-20-55415 Cellular Phone	1,272.21	1,086.62	1,149.30	1,188	1,188	1,188	100%
100-20-55417 Internet - PD	1,761.89	1,759.56	1,966.48	1,920	1,920	1,920	100%
100-20-55420 Wireless Cards	2,678.65	2,089.45	2,089.45	2,280	2,280	2,280	100%
100-20-55450 Electricity	3,705.46	3,278.55	2,731.34	4,500	4,500	4,500	100%
100-20-55520 Repairs - Building	509.59	772.23	2,788.82	5,000	5,000	5,000	100%
100-20-55540 Repairs- Machinery & Equipment	353.96	126.31	626.11	1,000	1,000	1,000	100%
100-20-55550 Repairs - Vehicles	8,902.97	7,921.29	9,604.26	10,000	10,000	12,000	120%
100-20-55610 Insurance - Property	1,757.00	1,950.00	3,344.00	1,950	1,950	1,950	100%
100-20-55620 Insurance - Liability	8,499.00	5,348.00	5,924.00	5,348	5,348	5,348	100%
100-20-55640 Insurance - Vehicle	2,908.00	4,908.00	6,266.00	4,908	4,908	4,908	100%
100-20-55742 Public Relations	218.77	0.00	226.18	550	594	550	100%
100-20-55745 Weapons Purchase Plan	0.00	2,520.98	3,148.50	5,530	5,530	6,000	108%
100-20-55752 Employment Screening	526.37	862.70	230.00	1,550	1,550	1,550	100%
100-20-55765 Miscellaneous	1,487.25	1,459.00	423.54	1,460	1,460	1,500	103%
100-20-56440 Machinery & Equipment	188,593.93	6,167.26	3,353.93	8,100	8,100	9,300	115%
100-20-56445 Personal Protective Equipment	655.00	9,257.85	1,497.70	2,600	2,600	2,600	100%
Vehicles	48,216.81	52,198.12	0.00	0	116,000	116,000	0%
<b>Police Department Total</b>	<b>970,674.44</b>	<b>872,333.68</b>	<b>844,767.59</b>	<b>950,086</b>	<b>1,066,086</b>	<b>1,118,026</b>	<b>118%</b>

	Actual		Projected FY 19	Adopted		Amended FY 19	Proposed		% Change
	FY 17	FY 18		FY 19	FY 20				
<b>Municipal Court</b>									
100-25-51400 Support Staff	34,694.40	36,774.40	38,060.00	40,149	40,149	40,774	40,774	40,774	102%
100-25-51420 Jury Fees	108.00	0.00	898.93	200	200	500	500	500	250%
100-25-51140 Municipal Judge	9,578.28	9,131.50	9,262.75	11,110	11,110	11,445	11,445	11,445	103%
100-25-51425 City Prosecutor	10,664.83	8,566.77	6,065.97	11,970	11,970	12,330	12,330	12,330	103%
100-25-51490 Overtime	1,094.65	1,180.73	1,266.29	3,600	3,600	3,900	3,900	3,900	108%
100-25-52110 Group Insurance	6,684.45	7,614.00	5,536.26	8,050	8,050	8,500	8,500	8,500	106%
100-25-52135 TMRS	3,426.07	3,731.39	3,836.57	2,970	2,970	4,434	4,434	4,434	149%
100-25-52160 Worker's Compensation	122.00	156.00	107.00	107	107	107	107	107	100%
100-25-52170 Payroll Taxes	1,206.94	1,225.93	1,217.56	1,485	1,485	1,521	1,521	1,521	102%
100-25-52196 Membership Dues	60.00	75.00	0.00	60	60	75	75	75	125%
100-25-52350 Contract Labor - Company	0.00	600.00	0.00	600	600	600	600	600	100%
100-25-52375 Comptroller - Warrant Fees	0.00	0.00	0.00	96,000	96,000	96,000	96,000	96,000	100%
100-25-53110 Office Supplies	175.00	126.02	342.98	200	200	200	200	200	100%
100-25-53140 Uniforms	70.98	50.00	94.95	100	100	250	250	250	250%
100-25-54210 Travel - Local	0.00	0.00	57.42	25	25	150	150	150	600%
100-25-54220 Professional Development	0.00	0.00	75.00	50	50	100	100	100	200%
100-25-55240 Computer Software	2,050.17	2,152.68	0.00	2,750	2,750	2,750	2,750	2,750	100%
100-25-55350 Printing - Other	539.36	841.86	545.46	850	850	850	850	850	100%
100-25-55620 Insurance - Liability	192.00	210.00	367.00	210	210	210	210	210	100%
100-25-55765 Miscellaneous	15.36	0.00	0.00	50	50	50	50	50	100%
100-25-55768 Collection Agency Fees	8,594.00	8,664.77	8,790.77	9,315	9,315	9,873	9,873	9,873	106%
100-25-55772 Warrant Fee - Omni	7,957.24	6,852.76	522.00	8,264	8,264	8,264	8,264	8,264	100%
<b>Municipal Court Total</b>	<b>87,233.73</b>	<b>87,953.81</b>	<b>77,046.91</b>	<b>198,115</b>	<b>198,115</b>	<b>202,883</b>	<b>202,883</b>	<b>202,883</b>	<b>102%</b>

	Actual		Projected		Adopted	Amended	Proposed	%
	FY 17	FY 18	FY 19	FY 19	FY 19	FY 20	Change	
<b>Fire Department</b>								
100-30-00514 Firefighter - Event	0.00	0.00	0.00	1,000	1,000	1,000	1,000	100%
100-30-51125 Fire Chief	42,357.41	40,571.59	41,024.27	41,542	41,542	42,789	42,789	103%
100-30-51135 Deputy Chief/Fire Marshall	22,249.17	18,911.61	24,712.88	25,753	25,753	26,526	26,526	103%
100-30-51140 Fire Captains	58,331.86	70,966.32	72,440.57	77,310	77,310	79,630	79,630	103%
100-30-51150 Officer in Charge and Holiday	13,535.00	12,896.00	10,734.50	12,648	12,648	12,648	12,648	100%
100-30-51440 Firefighters	304,618.76	326,784.51	321,385.60	348,018	348,018	358,459	358,459	103%
100-30-51485 Volunteer Incentive Program	14,731.75	19,367.00	16,827.50	19,500	19,500	23,100	23,100	118%
100-30-52110 Group Insurance	0.00	0.00	0.00	49,182	49,182	0	0	0%
100-30-52135 TMRS	6,361.68	5,952.29	6,482.00	27,012	27,012	6,876	6,876	25%
100-30-52137 Volunteer Retirement	519.00	6,918.84	1,262.16	5,200	5,200	5,200	5,200	100%
100-30-52160 Worker's Compensation	3,871.00	14,885.84	8,539.00	11,940	11,940	11,940	11,940	100%
100-30-52170 Payroll Taxes	29,942.73	32,216.40	32,913.41	34,570	34,570	37,054	37,054	107%
100-30-52196 Membership Dues	1,088.35	2,309.76	465.69	2,200	2,200	3,500	3,500	159%
100-30-52310 Consultant Fees	1,500.00	1,500.00	0.00	1,500	1,500	1,500	1,500	100%
100-30-52380 Dispatch	15,225.00	16,409.10	5,252.42	15,150	15,150	20,000	20,000	132%
100-30-52385 Emergency Transport Service	63,559.00	63,559.00	47,669.25	75,268	75,268	88,334	88,334	117%
100-30-52510 Maintenance Agreements	7,310.89	6,895.60	10,993.40	9,500	9,500	10,000	10,000	105%
100-30-52570 Warning System Maintenance	2,500.00	2,500.00	0.00	2,500	2,500	17,500	17,500	700%
100-30-52580 Generator Maintenance	1,954.00	1,379.00	3,066.41	2,120	2,120	2,120	2,120	100%
100-30-52675 National Night Out	299.34	322.46	370.00	350	350	350	350	100%
100-30-53110 Office Supplies	292.69	582.81	728.53	1,000	1,000	1,000	1,000	100%
100-30-53140 Uniforms	4,055.18	5,006.81	3,014.98	5,000	5,000	6,000	6,000	120%
100-30-53160 Medical Supplies	5,711.44	8,512.74	6,139.29	8,000	8,000	8,000	8,000	100%
100-30-53165 Medical Support	600.39	880.08	132.83	1,000	1,000	1,000	1,000	100%
100-30-53170 Evidence Gathering	703.96	800.00	0.00	800	800	1,000	1,000	125%
100-30-53175 Education Aids	2,444.87	233.87	700.48	1,000	1,000	1,000	1,000	100%
100-30-53410 Supplies - Custodial	2,892.27	2,493.91	2,857.55	2,500	2,500	2,750	2,750	110%
100-30-53420 Building Alarm Maintenance	50.00	2,505.00	105.00	2,300	2,300	2,300	2,300	100%
100-30-54220 Professional Development	4,749.44	1,872.22	6,813.63	8,000	8,000	10,000	10,000	125%
100-30-54270 Vehicle Expenses	8,457.09	10,328.83	9,732.77	10,000	10,000	10,000	10,000	100%
100-30-55230 Computer-Maintenance & Rep.	0.00	562.97	0.00	5,000	5,000	5,000	5,000	100%
100-30-55240 Computer - Software	3,255.10	6,779.67	3,340.98	6,700	6,700	6,700	6,700	100%
100-30-55310 Copier Expense	3,199.29	3,577.69	3,240.15	3,200	3,200	3,200	3,200	100%
100-30-55330 Printing - Forms	56.00	0.00	58.00	100	100	100	100	100%
100-30-55410 Telephone	2,714.51	2,792.71	3,157.46	3,408	3,408	3,408	3,408	100%
100-30-55415 Cellular Phone	1,796.36	1,668.34	1,064.59	1,490	1,490	1,490	1,490	100%
100-30-55417 Internet - Fire Dept.	4,953.11	5,104.90	4,678.32	5,568	5,568	5,568	5,568	100%
100-30-55430 Natural Gas	1,759.38	2,333.20	1,763.51	3,200	3,200	3,200	3,200	100%
100-30-55450 Electricity	6,116.70	4,995.56	3,848.26	5,650	5,650	5,650	5,650	100%
100-30-55520 Repairs - Building	11,399.30	39,603.38	23,250.12	31,500	31,500	5,000	5,000	16%
100-30-55540 Repairs - Machinery & Equipment	13,635.44	7,911.93	8,937.09	19,000	19,000	15,000	15,000	79%
100-30-55545 Repairs - Apparatus	20,521.15	31,416.36	33,241.90	12,000	12,000	20,000	20,000	167%
100-30-55550 Repairs - Vehicles	3,521.05	574.06	2,063.38	3,500	3,500	3,500	3,500	100%
100-30-55610 Insurance - Property	0.00	1,783.00	1,800.00	1,783	1,783	1,783	1,783	100%
100-30-55620 Insurance - Liability	2,407.73	1,428.00	1,060.00	1,428	1,428	1,428	1,428	100%
100-30-55640 Insurance - Vehicle	12,129.00	12,845.00	10,439.00	12,845	12,845	12,845	12,845	100%
100-30-55705 Postage	16.25	0.00	0.00	50	50	50	50	100%
100-30-55752 Employment Screening	438.00	250.00	1,185.25	500	500	500	500	100%
100-30-55765 Flags & Miscellaneous	0.00	0.00	0.00	100	100	100	100	100%
100-30-56440 Machinery & Equipment	151,621.05	8,712.24	8,788.44	10,300	10,300	18,300	18,300	178%
100-30-56445 Personal Protective Equipment Vehicles	12,414.35	22,991.21	12,437.97	20,247	20,247	20,247	20,247	100%
<b>Fire Department Total</b>	<b>926,866.04</b>	<b>832,891.81</b>	<b>758,718.54</b>	<b>949,432</b>	<b>949,432</b>	<b>979,645</b>	<b>979,645</b>	<b>103%</b>

	Actual		Projected FY 19	Adopted		Amended	Proposed	% Change
	FY 17	FY 18		FY 19	FY 19			
<b>Community Services</b>								
100-40-00511 Permit Clerk	0.00	0.00		0	0	0	0	0%
100-40-00511 Merit Raises - Staff	0.00	0.00		0	0	0	0	0%
100-40-00526 Clean up Day	0.00	0.00	45.58	100	100	100	100	100%
100-40-51135 ACO/Code Enforcement Office	50,383.06	49,672.12	48,771.90	50,998	50,998	52,757	52,757	103%
100-40-51140 Permit Clerk - Code	0.00	19,954.03	21,734.87	28,743	28,743	19,090	19,090	66%
100-40-51143 ACO/Code Crew	0.00	0.00	0.00	19,061	17,973	21,175	21,175	111%
100-40-51190 Overtime	8,971.62	9,457.84	7,399.35	7,500	7,500	7,875	7,875	105%
100-40-52110 Group Insurance	4,699.74	11,251.07	9,667.78	16,235	16,235	25,108	25,108	155%
100-40-52135 TMRS	5,723.86	10,321.69	6,510.72	10,292	10,292	11,774	11,774	114%
100-40-52160 Worker's Compensation	356.00	456.00	484.82	483	483	483	483	100%
100-40-52170 Payroll Taxes	1,038.76	1,471.81	842.83	3,709	3,709	1,720	1,720	46%
100-40-52190 License	131.00	516.21	488.80	625	625	750	750	120%
100-40-52315 Contract Building Inspections	44,622.84	45,726.62	43,376.18	43,800	43,800	43,800	43,800	100%
100-40-52370 Impound Fees	3,646.00	1,741.00	1,250.00	2,300	2,300	2,530	2,530	110%
100-40-52680 Environmental Testing	251.47	61.07	105.55	300	300	3,500	3,500	1167%
100-40-52683 Septic Tank Fee to State	60.00	30.00	40.00	100	100	100	100	100%
100-40-52687 Abatement Nuisance	2,167.20	1,680.00	8,187.50	7,100	8,188	1,200	1,200	17%
100-40-53110 Office Supplies	50.00	34.18	495.63	150	150	150	150	100%
100-40-53120 Animal Care	67.50	78.13	147.34	150	150	800	800	533%
100-40-53122 Pet Supplies	438.72	589.84	764.40	800	800	800	800	100%
100-40-53140 Uniforms	432.67	305.22	462.02	600	600	1,000	1,000	167%
100-40-53460 Miscellaneous	180.74	0.00	105.19	200	200	400	400	200%
100-40-54210 Travel - Local	0.00	31.72	46.40	200	200	300	300	150%
100-40-54220 Professional Development	0.00	437.75	100.00	400	400	600	600	150%
100-40-54270 Vehicle Expenses	1,292.02	2,691.19	2,777.04	3,000	3,000	4,000	4,000	133%
100-40-55240 Computer - Software	0.00	2,500.00	3,750.00	5,250	5,250	5,250	5,250	100%
100-40-55330 Printing - Forms	159.32	0.00	0.00	400	400	400	400	100%
100-40-55415 Cellular Phone	908.73	935.66	844.34	1,074	1,074	1,074	1,074	100%
100-40-55610 Insurance - Property	9.00	10.00	34.00	10	10	10	10	100%
100-40-55620 Insurance - Liability	130.00	183.00	247.00	183	183	183	183	100%
100-40-55640 Insurance - Vehicle	245.00	63.00	325.00	63	63	63	63	100%
100-40-55765 Miscellaneous	20.92	24.95	46.28	400	400	400	400	100%
100-40-56440 Machinery & Equipment	1,093.22	1,068.67	454.85	1,500	1,500	2,500	2,500	167%
<b>Community Services Total</b>	<b>127,079.39</b>	<b>161,292.77</b>	<b>159,505.37</b>	<b>205,726</b>	<b>205,726.00</b>	<b>209,892</b>	<b>209,892</b>	<b>102%</b>

	Actual		Projected FY 19	Adopted	Amended	Proposed	% Change
	FY 17	FY 18		FY 19	FY 19	FY 20	
<b>Solid Waste</b>							
100-45-55465 Solidwaste Pickup (Garbage)	221,932.88	222,846.38	240,082.93	246,240	246,240	258,553	105%
<b>Solid Waste Total</b>	<b>221,932.88</b>	<b>222,846.38</b>	<b>240,082.93</b>	<b>246,240</b>	<b>246,240</b>	<b>258,553</b>	<b>105%</b>
<b>Street Department</b>							
100-50-00534 Drainage Maintenance	0.00	0.00	16,000.00	17,000	17,000	50,000	294%
Crack Sealing	0.00	0.00	0	0	0	68,000	
100-50-00555 Repairs - 50/50 Sidewalk Prog	0.00	0.00	0.00	2,500	2,500	25,000	1000%
100-50-51415 Maintenance Crew	17,384.82	6,264.00	24,537.36	30,101	30,101	63,201	210%
100-50-51490 Overtime	792.99	430.76	1,734.10	1,500	1,500	3,000	200%
100-50-51500 On Call	300.00	150.00	300.00	600	600	1,200	200%
100-50-52110 Group Insurance	6,453.31	1,090.62	5,297.58	7,994	7,994	16,739	209%
100-50-52135 TMRS	1,772.57	680.37	3,909.91	3,092	3,092	6,273	203%
100-50-52160 Worker's Compensation	1,704.99	1,611.00	985.56	1,547	1,547	1,547	100%
100-50-52170 Payroll Taxes	122.06	114.48	430.04	459	459	942	205%
100-50-52190 License	61.00	25.00	0.00	122	122	122	100%
100-50-52260 Engineering Fees	0.00	0.00	29,062.23		25,500		
100-50-52280 NCTCOG- SWMP Fees	0.00	100.00		3,360	3,360	3,500	104%
100-50-52620 Emergency Clean Up	285.68	2,294.82	1,022.55	2,000	2,000	2,000	100%
100-50-53110 Office Supplies	15.36	0.00	30.93	100	100	150	150%
100-50-53140 Uniforms	385.58	462.92	789.39	600	600	1,200	200%
100-50-53420 Supplies - Street Signs	2,870.70	2,381.15	1,250.98	1,500	1,500	2,000	133%
100-50-53460 Miscellaneous	298.52	341.69	274.68	300	300	300	100%
100-50-54220 Professional Development	0.00	90.00	395.00	500	500	500	100%
100-50-54270 Vehicle Expenses	4,311.76	3,399.85	2,981.00	6,000	6,000	6,000	100%
100-50-55350 Printing - Other	49.99	0.00	0.00	350	350	350	100%
100-50-55450 Electricity	47,803.70	44,987.09	39,438.24	47,000	47,000	48,000	102%
100-50-55520 Repairs - Building	132.50	2,746.12	387.50	500	500	500	100%
100-50-55540 Repairs - Machinery & Equipment	3,470.29	7,320.41	3,690.31	2,500	2,500	2,500	100%
100-50-55550 Repairs - Vehicles	1,525.39	2,250.86	2,051.27	2,500	2,500	2,500	100%
100-50-55560 Repairs -Street Maint.& Repair	17,284.29	19,264.10	28,474.90	50,000	50,000	50,000	100%
100-50-55565 Repairs - Infrastruct Drainage	549.50	18,702.09	2,197.19	3,000	3,000	3,000	100%
100-50-55590 Repairs - Other	540.37	1,718.03	1,642.38	1,500	1,500	1,500	100%
100-50-55620 Insurance - Liability	694.00	1,787.00	1,324.00	1,787	1,787	1,787	100%
100-50-55640 Insurance - Vehicle	3,221.00	3,168.00	2,608.00	3,168	3,168	3,168	100%
100-50-55752 Employment Screening	242.00	0.00	252.00	150	150	100	67%
100-50-56440 Machinery & Equipment	20,566.66	2,285.33	5,500.00	2,500	77,903	95,000	3800%
100-50-56445 Personal Protective Equipment	22.99	95.40	224.73	300	300	300	100%
100-50-56490 Other	500.09	830.35	917.67	850	850	850	100%
Contracted Services (Mowing)						11,520	
100-50-57460 Infrastructure (Streets)	480,163.80	395,055.40	233,175.11	187,000	214,661	410,000	219%
Infrastructure (Water Street Bridge)						305,000	
<b>Street Department Total</b>	<b>613,525.91</b>	<b>519,646.84</b>	<b>410,884.61</b>	<b>382,380</b>	<b>510,944.00</b>	<b>1,187,749</b>	<b>311%</b>

	Actual		Adopted	Amended	Proposed	% Change
	FY 17	FY 18				
<b>Parks Department</b>						
100-60-005340 Maintenance Supplies & Parts	0.00	0.00	0	0	0	0%
100-60-00574 Transfer 4 B-EDC	0.00	0.00	75,000	75,000	0	0%
100-60-51405 Support Staff	0.00	0.00	0	0	0	0%
100-60-51415 Maintenance Crew	0.00	0.00	30,185.18	30,101	30,101	31,200 104%
100-60-51490 Overtime	0.00	0.00	1,280.92	1,500	1,500	1,500 100%
100-60-51500 On Call	0.00	0.00	500.00	0	0	600 0%
100-60-52110 Group Insurance	0.00	0.00	5,493.24	7,994	7,994	8,475 106%
100-60-52135 TMRS	0.00	0.00	3,004.32	3,192	3,192	3,236 101%
100-60-52160 Worker's Compensation	0.00	0.00	1,547.00	1,547	1,547	1,547 100%
100-60-52170 Payroll Taxes	0.00	0.00	241.88	459	459	473 103%
100-60-52490 Rental - Other	2,724.41	2,763.02	2,669.28	3,000	3,000	3,000 100%
100-60-52680 Heritage Day	16,333.18	13,983.47	5,501.74	15,300	15,300	15,000 98%
100-60-52690 Special Events	2,762.46	5,928.20	5,351.13	5,000	5,000	5,000 100%
100-60-53410 Supplies - Custodial	20.73	66.37	664.43	2,000	2,000	2,000 100%
100-60-53460 Miscellaneous	259.00	300.00	237.67	300	300	300 100%
100-60-55450 Electricity	8,216.07	6,604.33	5,519.99	8,300	8,300	8,300 100%
100-60-55520 Repairs - Building	2,019.19	22.52	47.97	250	250	250 100%
100-60-55530 Repairs-Imp Other Than Bldgs	1,074.38	1,523.68	1,119.14	1,500	1,500	1,500 100%
100-60-55610 Insurance - Property	122.00	265.00	232.00	265	265	265 100%
100-60-55620 Insurance - Liability	294.00	418.00	556.00	418	418	418 100%
100-60-55765 Miscellaneous	597.90	212.60	224.97	300	300	300 100%
100-60-56410 Land Improvements	618.98	3,272.41	4,330.27	6,800	6,800	4,000 59%
100-60-56440 Machinery & Equipment	12,235.50	475.06	447.48	2,000	2,000	62,000 3100%
100-60-57440 Minor Machinery & Equipment Contracted Services (Mowing)	307.99	0.00		6,000	6,000	6,000 100%
<b>Parks Department Total</b>	<b>47,585.79</b>	<b>35,834.66</b>	<b>69,154.61</b>	<b>171,226.00</b>	<b>171,226.00</b>	<b>184,164.00 108%</b>
<b>Transfers Out</b>						
Transfer to Equipment Fund						30,000
Transfer to Street Improvement Fund						0
<b>Total Transfers Out</b>						<b>30,000</b>
<b>Total Expense</b>	<b>3,438,134.18</b>	<b>3,216,622.35</b>	<b>3,308,726.94</b>	<b>3,649,994.00</b>	<b>4,154,558.00</b>	<b>4,957,059.00 136%</b>
<b>Total Revenue</b>	<b>3,205,319.28</b>	<b>3,720,348.82</b>	<b>3,032,762.00</b>	<b>3,649,994.00</b>	<b>4,154,558.00</b>	<b>4,063,931.00</b>
<b>Use of Working Capital 100-4000990</b>	<b>232,814.90</b>	<b>-503,726.47</b>	<b>275,964.94</b>	<b>0.00</b>	<b>0.00</b>	<b>893,128.00</b>
<b>Available Working Capital</b>						<b>1,474,309.00</b>
<b>Bryson Manor Rough Proportionality Reserve</b>						<b>154,550.00</b>
<b>Ending Available Working Capital</b>						<b>426,631.00</b>

	Actual		Projected FY 19	Adopted FY 19	Amended FY 19	Proposed FY 20	% Change
	FY 17	FY 18					
<b>LEOSE Fund</b>							
<b>Revenue</b>							
110-4000990	LEOSE Revenue	0.00	0.00	0.00	1,152	1,152	1,200 104%
	<b>Total Revenue</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,152</b>	<b>1,152</b>	<b>1,200</b>
<b>Expense</b>							
110-21-91042	Education and Training	0.00	0.00	0.00	1,152	1,152	1,200 104%
	<b>Total Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,152</b>	<b>1,152</b>	<b>1,200</b>
<b>Sales Tax - Street Improvement</b>							
<b>Revenue</b>							
120-4000125	Sales Tax - Street Improvement	0.00	0.00	46,002.15	52,739	52,739	54,320 103%
120-4000840	Interest Earned	0.00	0.00	0.00	100	100	100% 100%
120-4000915	Transfer In	0.00	0.00	0.00	214,661	214,661	0 0%
	<b>Total Revenue</b>	<b>0.00</b>	<b>0.00</b>	<b>46,002.15</b>	<b>267,500</b>	<b>267,500</b>	<b>54,420 20%</b>
<b>Expense</b>							
120-55-57460	Infrastructure	0.00	0.00	55,696.00	267,500	267,500	46,000 17%
120-55-59001	Reserve for Contingency	0.00	0.00	0.00	0	0	8,420 0%
	<b>Total Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>55,696.00</b>	<b>267,500</b>	<b>267,500</b>	<b>54,420 20%</b>
Fund Balance							
							37,742
<b>Municipal Court Technology</b>							
<b>Revenue</b>							
130-4000550	Municipal Court Technology	5,360.47	4,621.55	2,340.27	5,424	5,424	4,900 90%
	<b>Total Revenue</b>	<b>5,360.47</b>	<b>4,621.55</b>	<b>2,340.27</b>	<b>5,424</b>	<b>5,424</b>	<b>4,900 90%</b>
<b>Expense</b>							
130-26-55240	Computer - Software	0.00	0.00	399.99	3,780	3,780	4,500 119%
130-26-59001	Reserve for Contingency	0.00	0.00	0.00	1,644	1,644	400 24%
	<b>Total Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>399.99</b>	<b>5,424</b>	<b>5,424</b>	<b>4,900 90%</b>
Fund Balance							
							999
<b>Municipal Court Security</b>							
<b>Revenue</b>							
140-4000551	Municipal Court Security	0.00	0.00	3,272.03	4,068	4,068	3,600 88%
	<b>Total Revenue</b>	<b>0.00</b>	<b>0.00</b>	<b>3,272.03</b>	<b>4,068</b>	<b>4,068</b>	<b>3,601 89%</b>
140-27-55782	Court Security Expense	0.00	0.00	867.15	964	964	1,200 124%
140-27-59001	Reserve for Contingency	0.00	0.00	0.00	3,104	3,104	2,400 77%
	<b>Total Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>867.15</b>	<b>4,068</b>	<b>4,068</b>	<b>3,600 88%</b>
Fund Balance							
							2,223
<b>Equipment Fund</b>							
<b>Revenue</b>							
150-4000915	Transfer In	0.00	0.00	0.00	70,913	70,913	30,000 42%
	<b>Total Revenue</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>70,914</b>	<b>0</b>	<b>30,000 42%</b>
<b>Expense</b>							
150-23-56450	Vehicles	0.00	0.00	0.00	55,000	55,000	0 0%
150-23-56451	Police Equipment	0.00	0.00	0.00	0	0	16,000 0%
150-23-56452	Fire Equipment	0.00	0.00	0.00	0	0	14,000 0%
	<b>Total Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>55,000</b>	<b>0</b>	<b>30,000 55%</b>
Fund Balance							
							17,713
<b>Capital Projects Fund</b>							
<b>Revenue</b>							
300-4000800	Other Revenue	0.00	0.00	0.00	0	0	0 0%
300-4000840	Interest Earned - Texpool	0.00	0.00	0.00	0	0	0 0%
300-4000840	Interest Earned - Texstar	0.00	0.00	0.00	10	10	10 100%
300-4000850	Interest Earned - Prosperity	0.00	0.00	0.00	260	260	260 100%
300-4000990	Reduction in Fund Balance	0.00	0.00	0.00	0	0	0 0%
	<b>Total Revenue</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>270</b>	<b>68</b>	<b>270 0%</b>
<b>Expense</b>							
300-87-005740	Capitalized Assets	0.00	0.00	0.00	0	0	0 0%
300-87-005900	Reserves:5879010 - Admin Re	0.00	0.00	0.00	270	270	270 0%
	<b>Total Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>270</b>	<b>68</b>	<b>270</b>
Fund Balance							
							132,012

	Water and Utility Fund	Actual		Projected		Amended	Proposed	%			
		FY 17	FY 18	FY 19	FY 19						
Revenue	Description										
Account #	Water Sales	770,598.48	753,082.58	673,696.25	821,726	821,726	823,000	100%			
200-4000105	Sewer Service	338,822.24	365,949.30	321,604.22	399,708	399,708	410,569	103%			
200-4000113	Water & Sewer Penalties	16,577.97	14,522.30	13,717.16	17,985	17,985	17,895	99%			
200-4000120	Reconnect Fees	5,850.51	3,944.96	5,027.67	5,400	5,400	5,400	100%			
200-4000130	Meters	3,650.00	3,025.00	6,250.00	3,700	3,700	3,700	100%			
200-4000210	Connect Fees	4,325.00	2,817.96	2,780.00	3,000	3,000	3,000	100%			
200-4000230	Infrastructure Improvement Fee	63,114.20	63,966.65	0.00	0	0	0	0%			
200-4000260	Solid Waste Fees (Garbage)	28.84	0.00	0.00	0	0	0	0%			
200-4000270	Interest Earned	2,765.99	2,744.26	3,567.88	2,900	2,900	2,900	100%			
200-4000272	Capital Contrib-Sewer	0.00	0.00	0.00	64,232	64,232	0	0%			
200-4000290	Capital Rec Fee	38,750.00	27,500.00	37,500.00	37,500	37,500	33,000	88%			
	Misc Other Revenue	158,887.73	98,479.03	0.00	0	0	70,000	0%			
	Water Tower Lease AT&T	113,349.00	0.00	0.00	0	542,228	0	0%			
	Transfers In	0.00	21,069.89	0.00	165,434	213,294	150,000	0%			
Total Revenue		1,516,719.96	1,336,032.04	1,064,143.18	1,521,585	2,111,673.00	1,519,464				
	Available Beginning Working Capital						806,406				
	Total Funds Available for Use						2,325,870				
Expense	Administrative										
200-70-59002	Capital Imprv Wtr/Swr Reserve	0.00	0.00	0.00	58,700	49,700	30,000	51%			
200-70-59003	Capital Improv. Sewer Reserve	0.00	73.46	0.00	0	0	0	0%			
200-70-59010	Administrative Reserves	0.00	0.00	0.00	2,783	2,783	2,783	100%			
200-70-57095	Restricted Water Tower Debt Service	0.00	0.00	0.00	0	542,228	0	0%			
200-70-51100	Salaries & Wages - Other	0.00	238.56	0.00	0	0	0	0			
200-70-51110	City Manager	22,939.02	22,755.51	20,278.11	27,038	27,038	27,838	103%			
200-70-51115	City Secretary	12,364.70	15,033.61	12,553.11	16,738	16,738	17,373	104%			
200-70-51117	Finance Accountant	11,580.36	13,112.52	10,441.44	13,922	13,922	14,401	103%			
200-70-51120	Admin. Support	6,967.20	9,031.13	7,332.00	9,561	9,561	10,149	106%			
200-70-51130	Public Works Director	53,906.88	59,261.43	58,697.32	63,379	63,379	41,500	65%			
200-70-51415	Certification Pay	0.00	0.00	0.00	0	0	600	0%			
200-70-52110	Group Insurance	7,852.88	6,815.92	5,038.08	8,193	8,193	8,375	102%			
200-70-52135	TMRS	7,864.08	9,123.71	5,226.92	6,201	6,201	4,119	66%			
200-70-52160	Worker's Compensation	0.00	0.00	2,420.64	1,547	1,547	1,547	100%			
200-70-52170	Payroll Taxes	861.08	966.13	763.53	919	919	602	66%			
200-70-52240	Audit	7,150.00	7,400.00	8,150.00	8,150	8,150	8,150	100%			
200-70-52250	Accounting	0.00	1,264.95	0.00	900	900	900	100%			
200-70-52310	Consultant Fees	1,100.98	3,914.35	1,350.00	3,500	3,500	3,500	100%			
200-70-53110	Office Supplies	587.25	1,187.09	664.31	800	800	1,000	125%			
200-70-53410	Supplies - Custodial	17.24	200.00	167.55	200	200	200	100%			
200-70-54210	Travel - Local	0.00	4.82	46.40	200	200	200	100%			
200-70-54220	Professional Development	779.97	143.42	1,487.13	750	750	750	100%			
200-70-55230	Computer-Maintenance & Repairs	0.00	1,603.46	1,085.00	1,571	1,571	1,500	95%			
200-70-55240	Computer - Software	3,850.00	3,700.00	2,700.00	2,500	2,500	2,500	100%			
200-70-55350	Printing - Other	2,183.85	2,489.77	1,472.00	250	250	250	100%			
200-70-55410	Telephone	1,312.05	1,345.06	1,344.36	1,350	1,350	1,350	100%			
200-70-55415	Cellular Phone	455.88	1,355.88	1,194.87	1,360	1,360	1,360	100%			
200-70-55417	Internet	1,211.16	1,761.88	4,923.93	1,930	1,930	1,930	100%			
200-70-55705	Postage	6,056.07	6,657.31	6,517.82	6,225	6,225	6,225	100%			
200-70-55740	Advertising	0.00	0.00	0.00	100	100	100	100%			
200-70-55760	Bank Service Charge	209.84	191.37	281.55	250	250	250	100%			
200-70-55765	Miscellaneous	150,007.97	2,116.99	0.00	100	100	2,500	2500%			
200-70-56440	Machinery & Equipment	158.00	889.93	332.42	0	0	0	0%			
200-70-58215	Admin. Exp. to General Fund	84,722.27	32,788.00	0.00	0	0	0	0%			
	Contracted Services (Mowing)			0.00	0	0	11,520				
	Engineering	0.00	0.00	0.00	0	0	40,000	0%			
		384,138.73	205,426.26	154,468.49	239,117	772,345	243,472	102%			
	Water										
200-75-51133	Superintendent	43,114.60	47,436.29	39,903.00	50,561	50,561	48,663	96%			
200-75-51190	Overtime	0.00	1,678.41	1,796.27	2,000	2,000	2,200	110%			
200-75-51405	Support Staff	26,383.29	42,440.28	33,096.98	29,737	29,737	28,048	94%			
200-75-51415	Maintenance Crew	72,853.00	66,953.66	40,514.56	60,202	58,202	80,600	134%			
200-75-51430	Seasonal Crew	0.00	0.00	7,640.05	4,000	6,000	0	0%			
200-75-51450	Certification Pay	1,200.16	1,200.16	1,073.22	1,200	1,200	1,800	150%			
200-75-51490	Overtime	4,857.03	4,163.60	2,599.19	1,500	1,500	1,600	107%			
200-75-51500	On Call	1,400.00	1,700.00	828.10	1,200	1,200	1,800	150%			
200-75-52110	Group Insurance	29,016.46	28,915.02	17,602.18	32,243	32,243	34,185	106%			
200-75-52135	TMRS	23,117.03	27,268.98	12,521.66	14,087	14,087	16,564	118%			
200-75-52160	Worker's Compensation	3,998.48	8,200.00	4,627.28	3,148	3,148	3,243	103%			
200-75-52170	Payroll Taxes	2,142.52	2,841.77	2,419.89	2,394	2,394	2,560	107%			
200-75-52190	Licenses	111.00	111.00	111.00	222	222	222	100%			
200-75-52350	Contract Labor - Company	1,410.00	2,150.00	1,935.00	1,500	1,500	1,500	100%			
200-75-52380	Dispatch	12,450.00	13,050.00	0.00	13,650	4,650	2,300	17%			
200-75-52420	Rental - Machinery & Equipment	235.75	0.00	0.00	250	250	1,500	600%			
200-75-52580	Water Testing	1,981.78	2,435.90	2,156.50	5,600	3,100	4,200	75%			
200-75-52590	TCEQ Fees	2,984.40	3,249.20	3,156.95	3,500	3,500	3,500	100%			

		Actual		Adopted		Amended		Proposed		% Change
		FY 17	FY 18	Projected	FY 19	FY 19	FY 20	FY 20	FY 20	
200-75-53140	Uniforms	1,560.09	1,674.30	2,822.62	2,400	2,400	2,400	2,400	2,400	100%
200-75-53460	Miscellaneous	271.79	477.65	255.83	300	300	350	350	350	117%
200-75-54220	Professional Development	779.97	143.42	574.00	750	750	1,000	1,000	1,000	133%
200-75-54270	Vehicle Expenses	5,248.48	5,439.98	8,261.28	10,000	8,000	8,000	8,000	8,000	80%
200-75-55230	Computer-Maintenance & Repairs	671.00	0.00	609.98	9,600	9,600	4,500	4,500	4,500	47%
200-75-55240	Computer - Software	3,850.00	3,700.00	4,170.00	8,625	8,625	8,625	8,625	8,625	100%
200-75-55310	Copier Expense	4,758.89	2,669.56	3,130.92	3,000	3,000	3,200	3,200	3,200	107%
200-75-55350	Printing - Other	2,183.85	2,489.77	2,554.45	2,500	2,500	2,500	2,500	2,500	100%
200-75-55415	Cellular Phone	653.29	238.28	481.87	188	188	300	300	300	100%
200-75-55450	Electricity	23,661.65	25,189.46	15,773.52	27,000	27,000	27,000	27,000	27,000	100%
200-75-55460	Water, wholesale	356,728.69	365,528.27	257,955.37	407,000	407,000	400,000	400,000	400,000	98%
200-75-55540	Repairs- Machinery & Equipment	3,992.28	5,377.22	7,009.01	3,000	7,000	5,500	5,500	5,500	183%
200-75-55550	Repairs - Vehicles	2,175.60	2,243.74	1,035.67	2,000	2,000	2,000	2,000	2,000	100%
200-75-55570	Inventory Expense	10,975.13	11,992.72	16,954.74	9,000	15,000	11,500	11,500	11,500	128%
200-75-55580	Water Chemical Expense	8,320.75	9,631.83	7,330.07	9,500	8,500	9,500	9,500	9,500	100%
200-75-55590	Repairs - Other	2,366.87	2,974.03	1,957.09	3,000	2,000	3,000	3,000	3,000	100%
200-75-55610	Insurance - Property	2,671.60	2,848.00	2,443.00	3,112	3,112	3,200	3,200	3,200	103%
200-75-55620	Insurance - Liability	1,723.63	970.00	1,853.00	1,268	1,268	1,307	1,307	1,307	103%
200-75-55640	Insurance - Vehicle	632.08	2,301.00	1,870.00	1,985	1,985	1,985	1,985	1,985	100%
200-75-55752	Employment Screening	32.00	177.37	196.50	150	150	150	150	150	100%
200-75-56440	Other	468.83	289.65	0.00	500	500	500	500	500	100%
200-75-56490	Machinery & Equipment	995.00	0.00	7,149.14	2,000	7,500	16,500	16,500	16,500	0%
200-75-57440	Infrastructure - Water Gtown & BB	5,512.24	7,621.78	4,493.50	4,000	4,000	75,000	75,000	75,000	1875%
200-75-57475	Cardinal/Meadow Lark Loop			0.00	7,000	0				
200-75-58225	Admin. Expense to Debt Fund	(10,663.72)	(57,851.68)	110,490.00	110,490	110,490	108,460	108,460	108,460	98%
200-75-0057475	FM 664 Relocate Waterline	0.00	12,149.83	0.00	0	7,000	0	0	0	0%
		<b>656,825.49</b>	<b>662,070.45</b>	<b>631,353.39</b>	<b>855,362</b>	<b>855,362</b>	<b>930,962</b>	<b>930,962</b>	<b>930,962</b>	<b>109%</b>

	<b>Sewer</b>									
200-80-0052180	Sewer Improvement	0.00	0.00	0.00	64,232	0	0	0	0	0%
200-80-0057485	Support Staff	12,140.93	13,999.70	18,047.99	18,379	18,379	28,048	28,048	28,048	153%
200-80-51405	Maintenance Crew	35,036.48	38,202.40	41,068.34	40,906	40,906	44,445	44,445	44,445	109%
200-80-51415	Certification Pay	1,200.16	1,200.16	865.50	1,210	1,210	1,210	1,210	1,210	100%
200-80-51450	Overtime	2,076.48	1,892.11	3,713.98	2,000	2,000	2,100	2,100	2,100	105%
200-80-51490	On Call	600.00	600.00	0.00	600	600	650	650	650	108%
200-80-51500	Group Insurance	7,852.88	6,668.37	5,902.74	8,064	8,064	8,548	8,548	8,548	106%
200-80-52110	TMRS	5,526.95	6,309.63	5,609.39	4,296	4,296	7,155	7,155	7,155	167%
200-80-52135	Worker's Compensation-Sewer	3,998.48	1,367.00	3,860.64	3,148	3,148	3,242	3,242	3,242	103%
200-80-52160	Payroll Taxes	962.96	567.10	827.51	637	637	1,046	1,046	1,046	164%
200-80-52170	Licenses	0.00	0.00	110.00	150	150	150	150	150	100%
200-80-52190	Contract Labor - Company	34,434.75	6,119.00	725.95	2,000	900	2,000	2,000	2,000	100%
200-80-52350	Sardis Collection Expense	7,537.26	8,543.66	0.00	9,618	9,618	1,500	1,500	1,500	16%
200-80-52515	TCEQ Fees - Sewer	10.00	0.00	0.00	0	0	0	0	0	0%
200-80-52590	Uniforms	1,367.77	1,196.22	578.80	600	600	600	600	600	100%
200-80-53140	Miscellaneous	0.00	310.02	233.02	500	500	500	500	500	100%
200-80-53460	Professional Development	127.00	457.00	250.00	500	500	500	500	500	100%
200-80-54220	Vehicle Expense	1,003.14	1,132.90	1,433.42	1,200	1,200	1,200	1,200	1,200	100%
200-80-54270	Electricity	2,935.28	1,819.07	2,334.40	3,000	3,000	3,000	3,000	3,000	100%
200-80-55450	TRA Wastewater Treatment	283,062.00	261,434.00	250,893.00	253,800	253,800	277,098	277,098	277,098	109%
200-80-55463	Repairs - Land Improvements	1,480.00	7,749.58	1,991.20	2,000	2,000	2,000	2,000	2,000	100%
200-80-55510	Repairs - Machinery & Equipment	1,480.00	7,749.58	2,609.34	6,000	6,000	6,000	6,000	6,000	100%
200-80-55540	Inventory Expense	2,372.76	2,233.22	3,387.69	2,000	3,100	3,000	3,000	3,000	150%
200-80-55570	Repairs - Other	462.07	95.41	349.26	600	600	600	600	600	100%
200-80-55590	Insurance - Property	55.64	60.00	113.00	65	65	65	65	65	100%
200-80-55610	Insurance - Liability	397.98	224.00	428.00	950	950	950	950	950	100%
200-80-55620	Insurance - Vehicle	39.00	142.00	116.00	551	551	551	551	551	100%
200-80-55640	Employment Screening	0.00	126.37	100.00	100	100	100	100	100	100%
	Sewer Improvement			57,618.00	0	121,092				
	Machinery & Equipment	5,542.00	0.00	0.00	0	0	16,500	16,500	16,500	0%
	<b>Total</b>	<b>411,701.97</b>	<b>370,198.50</b>	<b>403,167.17</b>	<b>427,106</b>	<b>483,966</b>	<b>412,758.00</b>	<b>412,758.00</b>	<b>412,758.00</b>	<b>97%</b>
<b>Total Expense</b>		<b>1,452,666.19</b>	<b>1,237,695.21</b>	<b>1,188,989.05</b>	<b>1,521,585.00</b>	<b>2,111,673.00</b>	<b>1,587,192.00</b>	<b>1,587,192.00</b>	<b>1,587,192.00</b>	<b>104%</b>
<b>Total Revenue</b>		<b>1,516,719.96</b>	<b>1,336,032.04</b>	<b>1,064,143.18</b>	<b>1,521,585.00</b>	<b>2,111,673.00</b>	<b>1,519,464.00</b>	<b>1,519,464.00</b>	<b>1,519,464.00</b>	
<b>Use of Working Capital</b>	<b>Reduction of Fund Balance</b>	<b>-64,053.77</b>	<b>-98,336.83</b>	<b>124,845.87</b>	<b>0</b>	<b>0.00</b>	<b>67,728.00</b>	<b>67,728.00</b>	<b>67,728.00</b>	
<b>Available Working Capital</b>									<b>806,406.00</b>	
<b>Ending Available Working Capital</b>									<b>738,678.00</b>	

	<b>Water/Wastewater Improvement Fund</b>									
<b>Revenue</b>										
250-4000478	Infrastructure Improvement Fee	0.00	0.00	61,013.96	68,724	68,724	69,538	69,538	69,538	101%
	<b>Total Revenue</b>	<b>0.00</b>	<b>0.00</b>	<b>61,013.96</b>	<b>68,724</b>	<b>68,724</b>	<b>69,538</b>	<b>69,538</b>	<b>69,538</b>	
<b>Expense</b>										
250-85-0059010	Administrative Reserves	0.00	0.00	0.00	68,724	68,724	69,538	69,538	69,538	101%
	<b>Total Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>68,724</b>	<b>68,724</b>	<b>69,538</b>	<b>69,538</b>	<b>69,538</b>	
<b>Available Working Capital</b>										
<b>Ending Available Working Capital</b>										

		Actual		Adopted		Amended		Proposed		%	
		Projected									
		FY 17	FY 18	FY 19	FY 19	FY 19	FY 20	Change			
<b>Debt Service Fund</b>											
<b>Revenue</b>											
400-4000110	Ad Valorem, Delinquent I & S	4,715.00	0.00	1,951.48	0	0	0				
400-4000840	Interest Earned	0.00	0.00	550.00	550	550	550	100%			
400-4000915	Transfer In	0.00	0.00	110,490.00	110490	110490	108,460	98%			
400-40105	Ad Valorem, Current I&S New/Imp	503,347.00	548,275.00	453,375.57	463910	463910	468,990	101%			
400-40113	Interest/Penalties - I & S	2,488.00	17,453.00	1,965.83	0	0	0				
	<b>Total Revenue</b>	<b>510,550.00</b>	<b>565,728.00</b>	<b>568,332.88</b>	<b>574,950</b>	<b>574,950</b>	<b>578,000</b>	<b>101%</b>			
<b>Expense</b>											
400-15-57930	Paying Agent Fees	400.00	500.00		500	500	550				
400-15-57935	2011 Bond Issue Principal	301,398.00	426,150.00	400,000.00	400,000	400,000	415,000				
400-15-57940	2011 Bond Issue Interest	157,149.00	150,000.00	174,450.00	174,450	174,450	162,450	93%			
<b>Total Expense</b>		<b>458,947.00</b>	<b>576,650.00</b>	<b>574,450.00</b>	<b>574,950</b>	<b>574,950</b>	<b>578,000.00</b>				
<b>Total Revenue</b>		<b>510,550.00</b>	<b>565,728.00</b>	<b>568,332.88</b>	<b>574,950</b>	<b>574,950</b>	<b>578,000.00</b>				
<b>Municipal Development District</b>											
<b>Revenue</b>											
500-4000120	Sales tax	57,645.15	52,520.10	56,480.86	50500	50,500	53,025	105%			
500-4000840	Interest Income	717.30	893.83	600.00	600	600	600	100%			
	<b>Total Revenue</b>	<b>58,362.45</b>	<b>53,413.93</b>	<b>57,080.86</b>	<b>51,100</b>	<b>51,100</b>	<b>53,625</b>	<b>105%</b>			
<b>Available Working Capital</b>										<b>359,829</b>	
<b>Expense</b>											
500-10-9102240	Audit	1,600.00	1,600.00	1,600.00	1,600	1,600	1,600	100%			
500-10-9103110	Office Supplies	0.00	0.00	83.00	100	100	100	100%			
500-10-9105620	Insurance - Liability	146.64	272.00	70.00	272	272	272	100%			
500-10-9109015	Administrative Reserves	0.00	0.00	0.00	48,628	48,628	48,628	100%			
500-XX-9109215	Admin. Expense to General Fund	500.00	500.00	0.00	500	500	500	100%			
500-XX-9109216	Capital Improvements	0.00	0.00	0.00	0	0	250,000	0%			
<b>Total Expense</b>		<b>2,246.64</b>	<b>2,372.00</b>	<b>1,753.00</b>	<b>51,100</b>	<b>51,100</b>	<b>301,100.00</b>				
<b>Total Revenue</b>		<b>58,362.45</b>	<b>53,413.93</b>	<b>57,080.86</b>	<b>51,100</b>	<b>51,100</b>	<b>53,625.00</b>				
<b>Use of Working Capital -Reduction of Fund Balance</b>				<b>-55,328</b>	<b>0</b>	<b>0</b>	<b>247,475.00</b>				
<b>Available Working Capital</b>										<b>359,829.00</b>	
<b>Ending Available Working Capital</b>										<b>112,354.00</b>	
<b>Economic Development Corporation</b>											
<b>Revenue</b>											
600-4000120	Sales tax	115,783.89	114,367.26	90,543.02	106000	106000	116,600	110%			
600-4000840	Interest Income	2,002.83	2,331.86	2,100.00	2100	2100	1,600				
600-4000990	Use of Fund Balance			0.00	94324	244324	0	0%			
	<b>Total Revenue</b>	<b>117,786.72</b>	<b>116,699.12</b>	<b>92,643.02</b>	<b>202,424</b>	<b>352,424</b>	<b>118,200</b>	<b>58%</b>			
<b>Expense</b>											
600-10-0055746	Reserve	0.00	0.00		0	0	0	0%			
600-10-0055746	Grant	0.00	0.00		25,000	25,000	25,000	100%			
600-10-58215	Transfers Out	0.00	0.00		146,732	146,732	7,500	5%			
600-10-8102230	Legal Fees	0.00	0.00		500	500	500	100%			
600-10-8102310	Consulting Fee	10,000.00	6,000.00	0.00	0	0	0	0%			
600-10-8103110	Office Supplies	0.00	0.00		100	100	200	200%			
600-10-8104210	Travel Expense	0.00	0.00		1,200	1,200	2,500	208%			
600-10-8104220	Professional Development	500.00	1,350.00	1,218.12	1,600	1,600	2,500	156%			
600-10-8105320	Printing Expense	14.10	38.00	83.00	300	300	300	100%			
600-10-8105620	Insurance - Liability	146.64	272.00	70.00	272	272	300	110%			
600-10-8105705	Postage	0.00	0.00		100	100	100	100%			
600-10-8107485	Water Street Sewer	0.00	0.00		0	150,000	15,000	15,000	0%		
600-10-8109015	Administrative Reserves	0.00	0.00		15,000	15,000	2,000	13%			
600-XX-8102240	Audit	1,600.00	1,600.00	1,600.00	1,600	1,600	4,800	300%			
600-XX-8105730	Memberships	3,350.00	3,500.00	420.00	4,720	4,720	5,300	112%			
600-XX-8105740	Advertising	429.00	4,203.00	4,094.65	5,300	5,300	7,500	142%			
600-10-8105764	Filing Fees	25.00	0.00	0.00	0	0	0	0%			
600-8106420	Building and Other	74,986.69	24,000.00	0.00	0	0	0	0%			
600-XX-8109215	Admin. Expense to General Fund	2,500.00	2,500.00	0.00	0	0	0	0%			
600-XX-8109216	Park Pavilion	0.00	0.00		0	0	75,000				
600-XX-8109217	Park Equipment Improvements	0.00	0.00		0	0	30,000				
600-XX-8109218	Branding & Way Finding	0.00	0.00		0	0	24,000				
600-XX-8109219	Monument Signs	0.00	0.00		0	0	30,000				
600-XX-8109220	Waste Water Line Project	0.00	0.00	16,755.94	0	0	150,000	0%			
	<b>Total Expense</b>	<b>93,551.43</b>	<b>43,463.00</b>	<b>24,241.71</b>	<b>202,424</b>	<b>352,424</b>	<b>382,500.00</b>				
<b>Total Revenue</b>		<b>117,786.72</b>	<b>116,699.12</b>	<b>92,643</b>	<b>202,424</b>	<b>352,424</b>	<b>118,200.00</b>				
<b>Use of Working Capital Reduction of Fund Balance</b>				<b>-68,401.31</b>			<b>264,300.00</b>				
<b>Available Working Capital</b>										<b>586,218.00</b>	
<b>Ending Available Working Capital</b>										<b>321,918.00</b>	

		Actual		Adopted		Proposed		%
		FY 17	FY 18	Projected	FY 19	FY 19	FY 20	
<b>Park Impact Fund</b>								
<b>Revenue</b>								
700-4000460	Charges for Services	7,359.44	8,711.44	9,701.08	8613	8613	8,613	100%
700-4000840	Interest Earned	201.24	331.67	180.00	180	180	100	56%
	<b>Total Revenue</b>	<b>7,560.68</b>	<b>9,043.11</b>	<b>9,881.08</b>	<b>8,793</b>	<b>8,793</b>	<b>8,713</b>	<b>99%</b>
<b>Available Working Capital</b>							<b>93,200</b>	
<b>Expense</b>								
700-60-0059035	Reserves:	0.00	0.00	0.00	6,618	6,618	6,618	100%
700-60-56410	Land Improvements	0.00	0.00	0.00	500	500	500	100%
700-60-57440	Capital Machinery & Equipment	3,646.80	1,017.48	0.00	1,675	1,675	40,000	
	<b>Total Expense</b>	<b>3,646.80</b>	<b>1,017.48</b>	<b>0.00</b>	<b>7,118</b>	<b>7,118</b>	<b>47,118.00</b>	
<b>Total Revenue</b>		<b>7,560.68</b>	<b>9,043.11</b>	<b>9,881.08</b>	<b>8,793</b>	<b>8,793</b>	<b>8,713.00</b>	
<b>Use of Working Capital - Reduction of Fund Balance</b>					<b>-1,675</b>	<b>-1,675</b>	<b>38,405.00</b>	
<b>Available Working Capital</b>							<b>93,200.00</b>	
<b>Ending Available Working Capital</b>							<b>54,795.00</b>	
<b>Water &amp; Utilities Impact Fee Fund</b>								
<b>Revenue</b>								
800-4000476	Water Impact Fee	0.00	26,753.36	19,170.84	0	0	0	
800-4000477	Sewer Impact Fee	35,609.76	28,472.86	56,945.72	54,756	54,756	54,756	100%
800-4000840	Interest Earned	339.76	457.32	0	0	0	0	
800-4000880	Transfer In - Water Impact	0.00	0.00	0.00	0	0	0	
800-4000990	Reduction in Fund Balance	0.00	0.00	0.00	0	0	0	
	<b>Total Revenue</b>	<b>35,949.52</b>	<b>55,683.54</b>	<b>76,116.56</b>	<b>54,756</b>	<b>54,756</b>	<b>54,756</b>	<b>100%</b>
<b>Available Working Capital</b>							<b>157,010</b>	
<b>Expense</b>								
800-85-0059030	Sewer Impact Fees Reserve			0.00	54,756	54,756	54,756	100%
800-85-57470	Water Lines	4,730.00	50,545.50	0.00	0	0	0	
800-86-52310	Consultant Fees	11,800.00	0.00	0.00	0	0	0	
800-XX-8510450	Due from Water and Sewer Fund	0.00	0.00	0.00	0	0	0	
	<b>Total Expense</b>	<b>16,530.00</b>	<b>50,545.50</b>	<b>0.00</b>	<b>54,756</b>	<b>54,756</b>	<b>54,756.00</b>	
<b>Total Revenue</b>				<b>76,116.56</b>	<b>54,756</b>	<b>54,756</b>	<b>54,756.00</b>	
<b>Use of Working Capital</b>					<b>0</b>	<b>0</b>	<b>0.00</b>	
<b>Available Working Capital</b>							<b>157,010.00</b>	
<b>Ending Available Working Capital</b>							<b>157,010.00</b>	
<b>Fire Auxiliary Fund</b>								
<b>Revenue</b>								
	Other Revenue Gifts	0.00	0.00	0.00	0		0	
	Other Revenue Use of Fund Balance	0.00	0.00	0.00	0		0	
	<b>Total Revenue</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>		<b>0</b>	
<b>Expense</b>								
	Miscellaneous	0.00	0.00	0.00	0	0	0	
	<b>Total Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Available Working Capital</b>							<b>3,590</b>	
<b>Ending Available Working Capital</b>							<b>3,590</b>	
<b>Police Special Fund</b>								
<b>Revenue</b>								
	Gifts	0.00	0.00		0		0	
250-4000478	Use of Fund Balance	0.00	0.00	0.00	0	0	0	
	<b>Total Revenue</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Expense</b>								
250-85-0059010	Special Expenses	0.00	0.00	0.00	0	0	0	
	<b>Total Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Available Working Capital</b>							<b>215</b>	
<b>Ending Available Working Capital</b>							<b>215</b>	
<b>Total Budget Expense</b>							<b>8,071,653</b>	
<b>Total Budget Revenue</b>							<b>6,560,617</b>	
<b>Use of Working Capital Reduction of Fund Balance</b>							<b>1,511,036</b>	
<b>Available Working Capital</b>							<b>3,513,111</b>	
<b>Ending Available Working Capital</b>							<b>2,002,075</b>	

**10-YEAR CAPITAL IMPROVEMENT PLAN (CIP)**

<b>FY 2020</b>			
Street	Northwood		\$ 16,600.00
Street	Oakwood		\$ 75,300.00
Street	Willow Creek Ct		\$ 23,500.00
Street	Johnson Lane	Chip seal (\$226,000)	\$ 226,000.00
Street	Buckboard	North 1/2	\$ 57,300.00
Street	Georgetown	North 1/2	\$ 57,300.00
			<b>\$ 456,000.00</b>
Street	Various	Crack seal	\$ 30,000.00
Street	Various	Drainage work	\$ 50,000.00
	Main Street Bridge	Repair	
	Shiloh Road Bridge	Repair	
	Water Street Bridge	Repair	\$ 305,000.00
MDD	Parking Lot		\$ 175,000.00
Water	Various	Loop Lines	\$ 75,000.00
Parks	Founders Park	Pavilion	\$ 125,000.00
Parks	Ashburne Glen	Equipment	\$ 20,000.00
Parks	Silver Spur	Equipment	\$ 15,000.00

## SUMMARY OF APPROVED STAFFING FOR CITY OFFICES (FRONT OFFICES)

STAFFING	ACTUAL 2017-2018	ACTUAL 2018-2019	PROPOSED 2019-2020	APPROVED 2019-2020
----------	---------------------	---------------------	-----------------------	-----------------------

City Manager	1	1	1	1
City Secretary	1	1	1	1
Accountant	1	1	1	1
Deputy City Secretary	1	1	1	1
Court Clerk	1	1	1	1
Planning Clerk/Administrative Secretary	1	1	1	1
Customer Service Representative I	1	1	1	1
<b>TOTAL DEPT. STAFF</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>
<b>TOTAL PROPOSED DEPT. STAFF</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>

## SUMMARY OF APPROVED STAFFING FOR POLICE

STAFFING	ACTUAL 2017-2018	ACTUAL 2018-2019	PROPOSED 2019-2020	APPROVED 2019-2020
Police Chief	1	1	1	1
Lieutenant	1	1	1	1
Police Secretary	1	1	1	1
Sergeant	2	2	2	2
Patrol	6	6	6	6
Part Time Patrol	1	1	1	1
<b>TOTAL DEPT. STAFF</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>
<b>TOTAL PROPOSED DEPT. STAFF</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>

## SUMMARY OF APPROVED STAFFING FOR FIRE

STAFFING	ACTUAL 2017-2018	ACTUAL 2018-2019	PROPOSED 2019-2020	APPROVED 2019-2020
Fire Chief	1	1	1	1
Deputy Chief / Fire Marshall	1	1	1	1
Captains	4	4	4	4
Firefighter Paramedics	21	21	21	21
Firefighter EMT – Basic	8	8	11	11
Volunteer	9	9	12	12
<b>TOTAL DEPT. STAFF</b>	<b>44</b>	<b>44</b>	<b>50</b>	<b>50</b>
<b>TOTAL PROPOSED DEPT. STAFF</b>	<b>44</b>	<b>44</b>	<b>50</b>	<b>50</b>

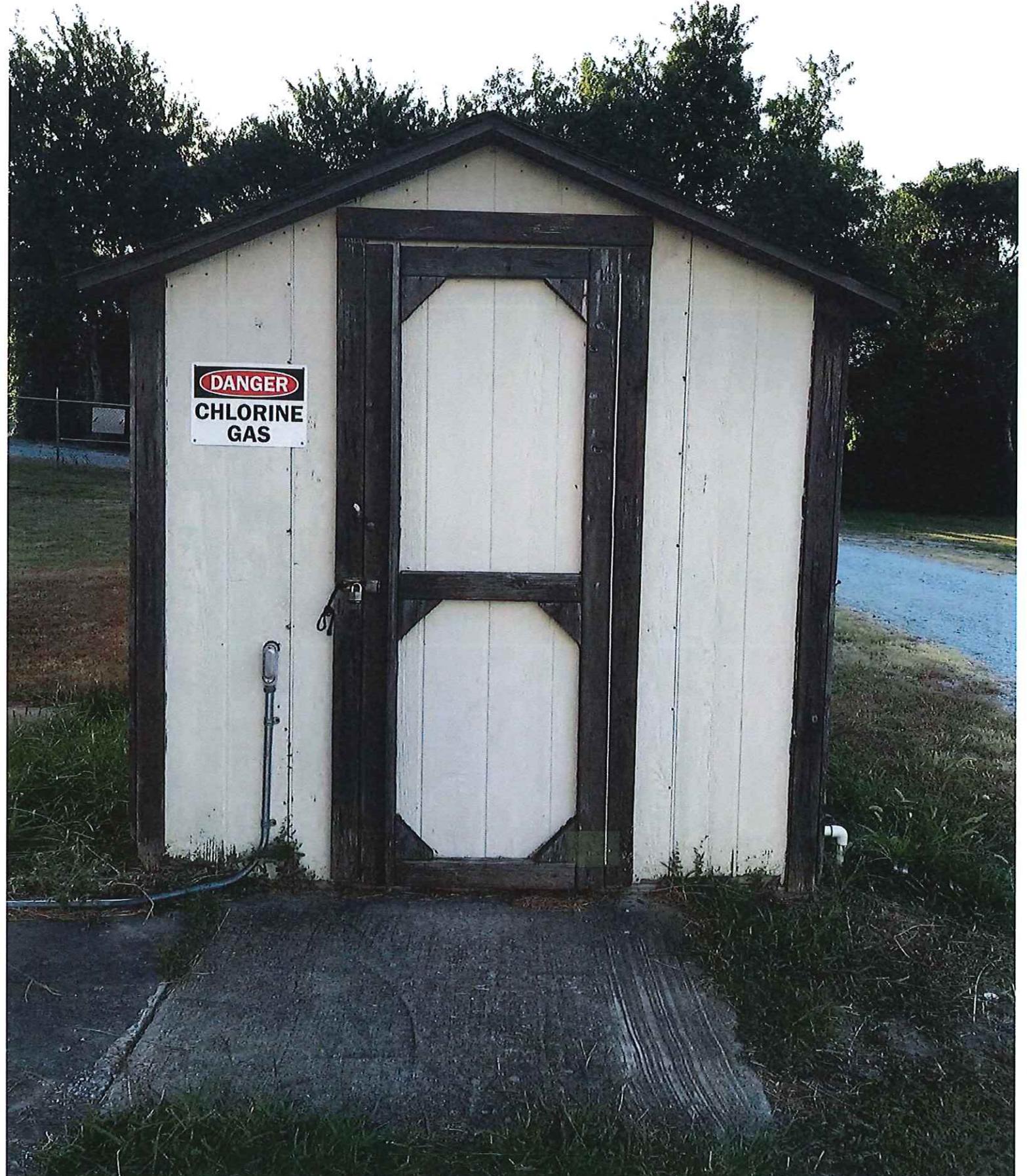
## SUMMARY OF APPROVED STAFFING FOR PUBLIC WORKS

STAFFING	ACTUAL 2017-2018	ACTUAL 2018-2019	PROPOSED 2019-2020	APPROVED 2019-2020
Director	1	1	1	1
Superintendent	1	1	1	1
Sewer	1	1	1	1
Water	2	2	2	2
Water/Community Service	0	0	1	1
Park	1	1	1	1
Street	1	1	2	2
<b>TOTAL DEPT. STAFF</b>	<b>7</b>	<b>7</b>	<b>9</b>	<b>9</b>
<b>TOTAL PROPOSED DEPT. STAFF</b>	<b>6</b>	<b>6</b>	<b>9</b>	<b>9</b>

### Justification

Water/Community service position will have public works and community service duties and replaces the previously approved part-time position approved in 2018-2019.

Added another maintenance position.



**DANGER**  
**CHLORINE**  
**GAS**

DANGER  
CHLORINE GAS







...this  
board or other  
sources of  
heat.

side of insulation

GLASS  
INSULATION



**FIBERGLASS  
INSULATION**

CAUTION: The vapor retardant on this product will burn and melt if left exposed. It must be covered with gypsum board or any code approved building material. Do not expose to fire, keep open flames and other sources of ignition away from the board.

**FIBER  
INSUL**















2

**DANGER**  
ANHYDROUS  
AMMONIA







ON CALL - A  
FIRE DEPT.

14

5 A 97 RE:78  
OK 1545 LUXFER  
DOT-E 109154500

MSA  
Steelite  
H-30

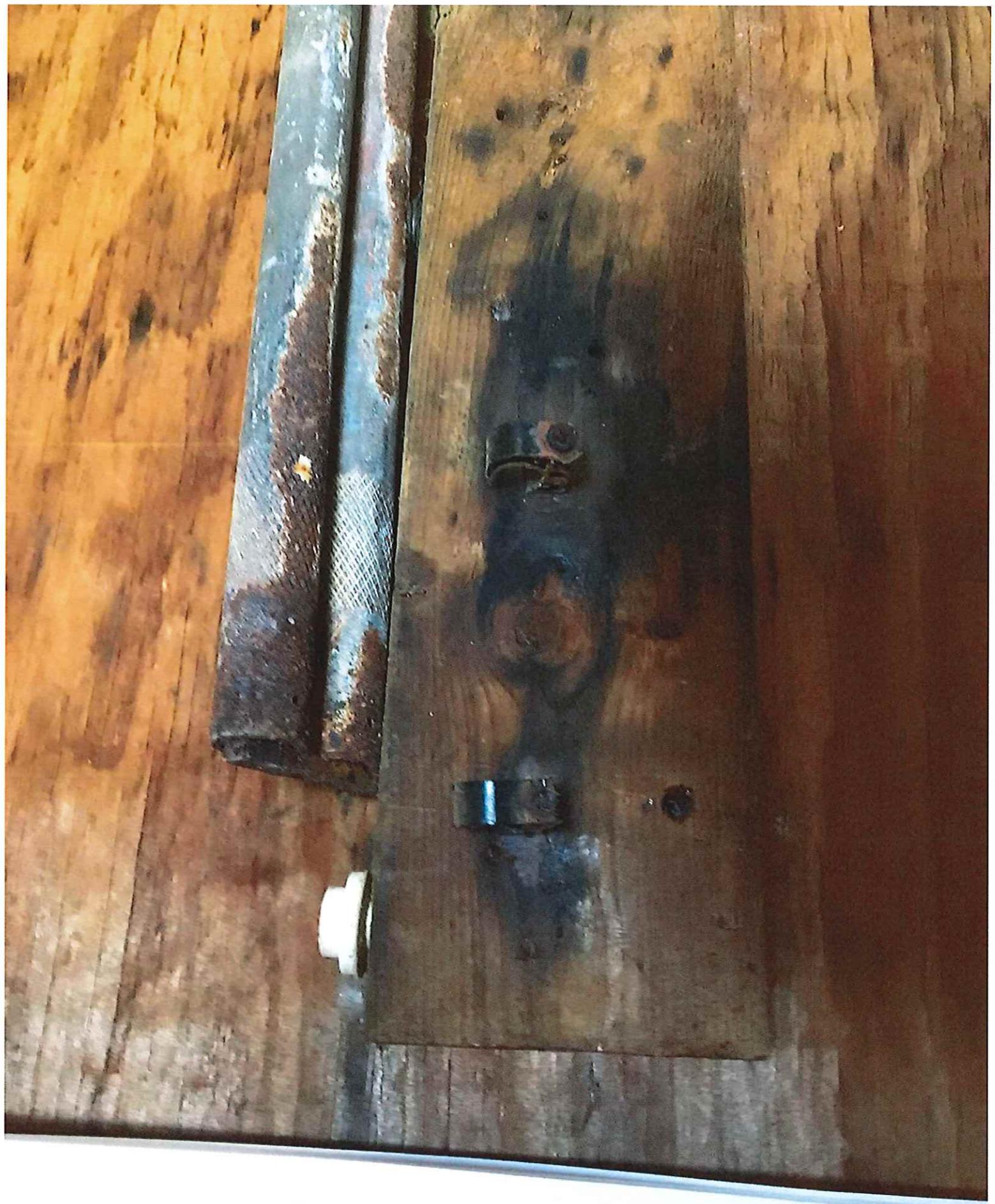
MSA  
Steelite  
H-30

216

HIRE DE  
DVLILY



















## AGENDA ITEM REPORT

### Item 2

Meeting Date: September 09, 2019

Discussion  Action

Submitted By: Staff

Reviewed By:  City Manager  City Secretary  City Attorney  
 Accountant  Other: Staff

Department: Finance

Budgeted Expense:  YES  NO  N/A

#### Attachments:

1. Ordinance 2019-19 and supporting documents.

#### Agenda Item / Topic:

**ITEM 2.** **DISCUSSION/ACTION** – Consideration of and action on Ordinance 2019-19 levying, assessing and fixing the tax rate for the use and support of the municipal government of the City of Ovilla, Texas, and providing for the Debt Service Fund for Fiscal Year 2019-2020 and apportioning each levy for the specific purpose, and providing for collection of all annual taxes provided by state law; and providing an effective date.

#### Discussion / Justification:

During the August 05, 2019 Special Council Meeting and Public Hearing, Council took a record vote for the proposed tax rate for Fiscal Year 2019-2020.

**2019-2020**

Attached is an ordinance to adopt the tax rate for FY 2019-2020 as proposed.

M&O	\$ 0.54183 per \$100.00 of valuation
Debt Service	\$ 0.11817 per \$100.00 of valuation
<b>Total</b>	<b>\$ 0.660000 per \$100.00 of valuation</b>

PROPOSED TAX RATE	\$0.660000 per \$100
-------------------	----------------------

PRECEDING YEAR'S TAX RATE	\$0.660000 per \$100
---------------------------	----------------------

EFFECTIVE TAX RATE	\$0.627600 per \$100
--------------------	----------------------

ROLLBACK RATE	\$0.664315 per \$100
---------------	----------------------

Truth-in-Taxation Law requires that the governing body adopt the tax rate as an official action and set it out in a written ordinance or resolution. The Council's record vote on the proposed rate of \$0.660000 is an increase in ad valorem revenue for 2019-20. Therefore, two public hearings were required and conducted on August 19th and August 26th. Legal requirements have been met. Staff is presenting the ordinance for adoption.

This year's proposed tax rate of \$0.660000 is the recommended rate.

#### FINANCIAL IMPACT:

*This budget will raise more total property taxes than last year's budget by 7.83 % and of that amount, \$207,000, is tax revenue to be raised from new property added to the roll this year.*

Recommendation / Staff Comments:

Staff recommends approval.

Sample Motion(s):

**THIS MOTION REQUIRES A RECORD VOTE**  
**REQUIRED LANGUAGE FOR MAKING THE MOTION**

August 05, 2019, Council took a record vote on a proposed/recommended Tax Rate of \$0.660000.

**Motion & Record Vote:**

*I move that the Council hereby **approve/deny** the 2020 property tax rate be a total of \$0.660000 per \$100 valuation with a Maintenance and Operation rate of \$0.54183 and a debt rate of \$0.11817, and I further move that the Council hereby **approve/deny** Ordinance 2019-19, levying, assessing and fixing the tax rate for the use and support of the municipal government of the City of Ovilla, Texas, and providing for the Debt Service Fund for Fiscal Year 2018-2019 and apportioning each levy for the specific purpose, and providing for collection of all annual taxes provided by state law.*

MAYOR PRO-TEM Griffin \_\_\_\_\_

PLACE 1 Huber \_\_\_\_\_

PLACE 2 Oberg \_\_\_\_\_

PLACE 4 Hunt \_\_\_\_\_

PLACE 5 Myers \_\_\_\_\_



**AN ORDINANCE LEVYING, ASSESSING AND FIXING THE TAX RATE FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF OVILLA, TEXAS, AND PROVIDING FOR THE DEBT SERVICE FUND FOR FISCAL YEAR 2019-2020 AND APPORTIONING EACH LEVY FOR THE SPECIFIC PURPOSE, AND PROVIDING FOR COLLECTION OF ALL ANNUAL TAXES PROVIDED BY STATE LAW; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Ovilla is a Type A general law city located in Ellis and Dallas Counties, created in accordance with the provisions of Chapter 6 of the Local Government Code and operating pursuant to the enabling legislation of the State of Texas; and

**WHEREAS**, the City Council of the City of Ovilla hereby finds that the tax for the fiscal year beginning October 1, 2019 and ending September 30, 2020, hereinafter levied for current expenses of the City and the general improvements of the City and its property must be levied to provide the revenue requirement of the budget for the ensuing year; and

**WHEREAS**, the City Council of the City of Ovilla has approved, by a separate ordinance, the budget for the fiscal year beginning October 1, 2019 and ending September 30, 2020; and

**WHEREAS**, the City Council has complied with all statutory and constitutional requirements concerning the levying and assessing of ad valorem taxes.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS** that there is hereby levied and there shall be assessed and collected for the Maintenance and Operation of the municipal government of the City of Ovilla, Texas, and to meet Interest and Sinking requirements for fiscal year 2019-2020, upon all property, real, personal and mixed within the corporate limits of the City subject to taxation, a total tax of **\$0.660000** on each one-hundred dollars (\$100.00) of assessed valuation based on 100% of market value of said property, said tax being so levied an apportioned to the specific purpose herein set forth.

## **SECTION ONE**

For the maintenance and operation of the general government and for general improvements of the City and its property, known as the General Fund, a tax rate of \$0.54183 on each one-hundred dollars (\$100.00) of assessed valuation of all taxable property shall be adopted, and

## **SECTION TWO**

For the purpose of paying interest and principle for the redemption of bonds and other long-term obligations heretofore legally issued by the City, known as the Debt Service Fund, a tax rate of \$0.11817 on each one-hundred dollars (\$100.00) of assessed valuation of all taxable property shall be adopted.

## ORDINANCE 2019-19

Taxes are payable in Ovilla, TX, at the office of the Ellis County Tax Collector. The City shall have available all rights and remedies provided by law for the enforcement of the collection of taxes levied under this Ordinance.

**PASSED AND APPROVED ON THIS 09 DAY OF September, 2019.**

---

MAYOR, Richard A. Dormier

Attest:

---

CITY SECRETARY, Pamela Woodall

On the following motion by Council Member \_\_\_\_\_: " I move that the Council hereby approve the 2020 Effective Tax Rate of 0.66000 with a Maintenance and Operation rate of 0.54183 and a debt rate of 0.11817, which will increase revenue from property taxes by \$207,000, with the approval of Ordinance 2019-19, levying, assessing and fixing the tax rate for the use and support of the municipal government of the City of Ovilla, Texas, and providing for the Debt Service Fund for Fiscal Year 2019-2020 and apportioning each levy for the specific purpose, and providing for collection of all annual taxes provided by state law; and providing an effective date; seconded by Council Member \_\_\_\_\_; the above and foregoing ordinance was passed and approved as follows:

Place 1 Councilperson Rachel Huber: Aye\_\_\_\_; Nay\_\_\_\_; Abstain\_\_\_\_; Absent\_\_\_\_  
Place 2 Councilperson Dean Oberg: Aye\_\_\_\_; Nay\_\_\_\_; Abstain\_\_\_\_; Absent\_\_\_\_  
Mayor Pro Tem/PL3 David Griffin: Aye\_\_\_\_; Nay\_\_\_\_; Abstain\_\_\_\_; Absent\_\_\_\_  
Place 4 Councilperson Doug Hunt: Aye\_\_\_\_; Nay\_\_\_\_; Abstain\_\_\_\_; Absent\_\_\_\_  
Place 5 Councilperson Mike Myers: Aye\_\_\_\_; Nay\_\_\_\_; Abstain\_\_\_\_; Absent\_\_\_\_

# NOTICE OF 2019 TAX YEAR PROPOSED PROPERTY TAX RATE FOR

## CITY OF OVILLA

A tax rate of \$0.660000 per \$100 valuation has been proposed by the governing body of CITY OF OVILLA. This rate exceeds the lower of the effective or rollback tax rate, and state law requires that two public hearings be held by the governing body before adopting the proposed tax rate.

The governing body of CITY OF OVILLA proposes to use revenue attributable to the tax rate increase for the purpose of crack sealing, fire vehicle, police vehicles, drainage maintenance, Water Street bridge and infrastructure (streets).

• PROPOSED TAX RATE	\$0.660000 per \$100
• PRECEDING YEAR'S TAX RATE	\$0.660000 per \$100
• EFFECTIVE TAX RATE	\$0.627600 per \$100
• ROLLBACK TAX RATE	\$0.664315 per \$100

The effective tax rate is the total tax rate needed to raise the same amount of property tax revenue for CITY OF OVILLA from the same properties in both the 2018 tax year and the 2019 tax year.

The rollback tax rate is the highest tax rate that CITY OF OVILLA may adopt before voters are entitled to petition for an election to limit the rate that may be approved to the rollback rate.

YOUR TAXES OWED UNDER ANY OF THE ABOVE RATES CAN BE CALCULATED AS FOLLOWS:

$$\text{property tax amount} = (\text{rate}) \times (\text{taxable value of your property}) / 100$$

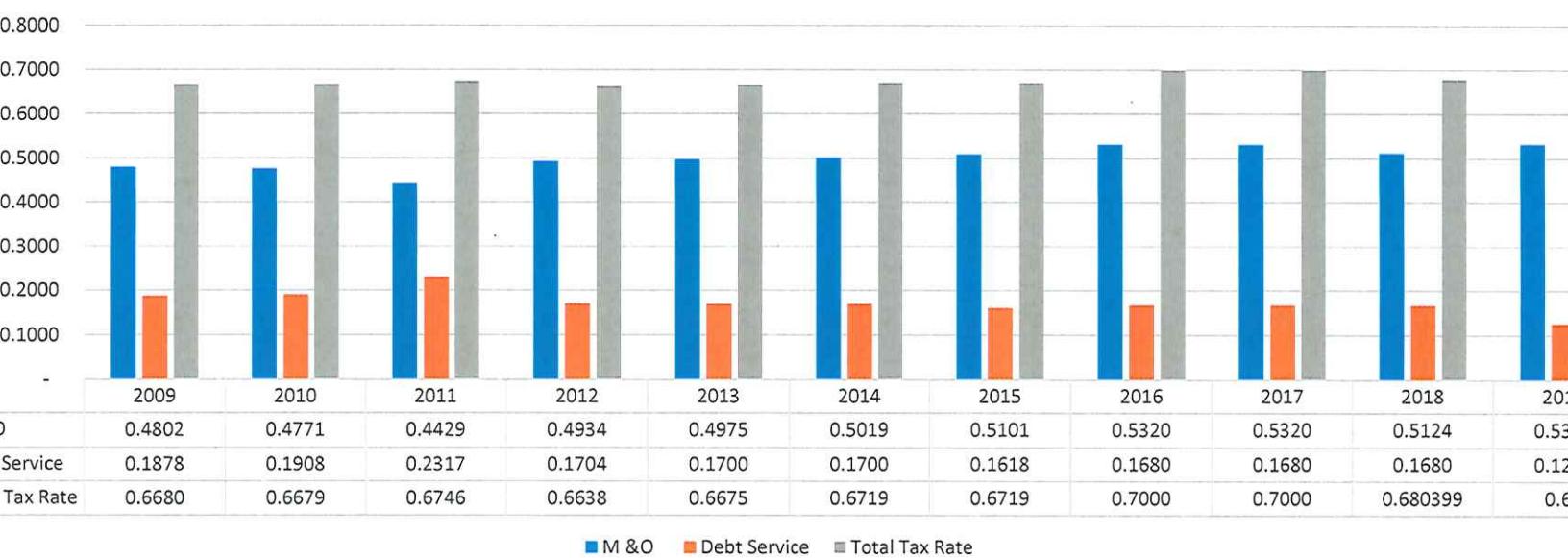
For assistance or detailed information about tax calculations, please contact:

John Bridges  
Ellis County Tax Assessor-Collector  
109 S Jackson St, Waxahachie, TX 75165  
972-825-5150  
[john.bridges@co.ellis.tx.us](mailto:john.bridges@co.ellis.tx.us)  
[elliscountytax.com](http://elliscountytax.com)

You are urged to attend and express your views at the following public hearings on proposed tax rate:  
First Hearing: 08/19/2019 5:30 PM at Ovilla City Hall Council Chamber Room, 105 Cockrell Hill Rd, Ovilla, TX

Second Hearing: 08/26/2019 5:30 PM at Ovilla City Hall Council Chamber Room, 105 Cockrell Hill Rd, Ovilla, TX

### City of Ovilla Tax Rate History



## AGENDA ITEM REPORT

### Item 3

Meeting Date: September 09, 2019

Discussion  Action

Submitted By: Staff

Reviewed By:  City Manager

City Secretary

City Attorney

Accountant

Other: Staff

#### Attachments:

1. Ordinance 2019-20

#### Agenda Item / Topic:

ITEM 3. **DISCUSSION/ACTION** – Consideration of and action on Ordinance 2019-20 of the City of Ovilla, Texas, ratifying the budget for the 2019-2020 tax year that raised more revenue from property taxes than in the previous year.

#### Discussion / Justification:

The attachment endorses and validates the approval of Ordinance 2019-18, Fiscal Year 2019-2020 Budget.

#### Recommendation / Staff Comments:

Staff recommends approval.

#### Sample Motion(s):

*I move that Council approves & adopts/denies Ordinance 2019-20 ratifying the budget for the Fiscal Year 2019-2020 that will raise more revenue from property taxes than in the previous year.*

#### RECORD VOTE:

MAYOR PRO-TEM Griffin \_\_\_\_\_

PLACE 1 Huber \_\_\_\_\_

PLACE 2 Oberg \_\_\_\_\_

PLACE 4 Hunt \_\_\_\_\_

PLACE 5 Myers \_\_\_\_\_

## ORDINANCE 2019-20

AN ORDINANCE OF THE CITY OF OVILLA, TEXAS, RATIFYING THE BUDGET FOR THE 2019-2020 TAX YEAR THAT RAISED MORE REVENUE FROM PROPERTY TAXES THAN IN THE PREVIOUS YEAR.

WHEREAS, Title 4, Chapter 102 of the Local Government Code provides that the governing body ratify their budget by a separate vote, separate to the adoption of the fiscal year's budget; and

WHEREAS the fiscal year's budget raised more revenue from property taxes than in the previous year; and

WHEREAS, the City Council approved the levy tax rate that will raise more total revenue for maintenance and operations than last year's rate; and

**\$207,000**

WHEREAS, this budget will raise more total revenue from property tax revenue than last year's budget by \$270,000 or a 7.83 % increase and of that amount, \$43,372 is tax revenue to be raised from new property added to the tax roll this year.

WHEREAS, this budget will increase total property tax revenue from last year's budget by \$270,000 or a 7.83% increase.

**\$207,000**

WHEREAS, the City Council on September 09, 2019, passed and approved Ordinance 2019-18, which adopted the budget for the fiscal year beginning October 1, 2019 and ending September 30, 2020.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS:**

### SECTION 1.

That the budget for the 2019-2020 tax year, that raised more revenue from property taxes than in the previous year is hereby ratified.

### SECTION 2.

That this Ordinance shall take effect immediately from and after its passage as the law and charter in such cases provide.

**PASSED, APPROVED and EFFECTIVE this 09 day of September 2019.**

---

MAYOR, Richard A. Dormier

ATTEST:

---

CITY SECRETARY, Pamela Woodall

AGENDA ITEM REPORT  
Item 4

Meeting Date: September 09, 2019

Discussion  Action

Submitted By: Staff

Reviewed By:  City Manager  City Secretary  City Attorney  
 Accountant  Other: Staff

Attachments:

1. Preliminary Plat application
2. Property plat
3. P&Z Recommendation

Agenda Item / Topic:

ITEM 4. *DISCUSSION/ACTION PZ19.07* – Receive recommendation from the Planning and Zoning Commission to consider and act on a Preliminary Plat Application PZ19.07 filed by owner applicant, Cheryl House of the Beavers Family Trust, to plat 1.33 acres out of the R.M. Billingsley Survey, Abstract No 116, of the City of Ovilla, Dallas County, more commonly known as 1711 S. Joe Wilson Rd., Ovilla, Dallas County, TX 75154.

Discussion / Justification:

NAME:	CHERYL HOUSE / BEAVERS FAMILY TRUST
APPLICATION DATE:	08/08/2019
LOCATION:	1711 S. Joe Wilson Rd.
UTILITIES:	Not on City of Ovilla water/sewer
CURRENT ZONING:	Commercial
PROPOSED LAND USE:	Agriculture
MAJOR THOROUGHFARE:	Joe Wilson Rd

The Beavers property has been in Ovilla, (Dallas County) for near 50-years. Only when the family sold 15.72 acres from the family site did they realize the property was not platted. The Planning and Zoning Commission met on September 03 and approved the preliminary plat application unanimously. Code requirements have been met.

Recommendation / Staff Comments:

Staff recommends approval.

Sample Motion(s):

I move that the Council approve/deny the Preliminary Plat Application filed by owner/applicant Cheryl House of the Beavers Family Trust Property IN CASE PZ19.07, being 1.33 acres out of the R.M. Billingsley Survey, Abstract No 116, of the City of Ovilla, Dallas County, more commonly known as 1711 S. Joe Wilson Road, Ovilla, Texas 75154.



**CITY OF OVILLA**  
**APPLICATION FOR PRELIMINARY PLAT APPROVAL**

Applicant CHERYL HOUSE  Preliminary Plat  
Phone 214.535.3894  
Mailing Address 1711 S. Joe Wilson Road  
Applicant's Interest in Property Owner  
(owner, agent, lessee, option to buy, etc.)  
Engineer or Land Planner TX HERITAGE SURV. Phone 214.340.9700  
Mailing Address SAME  
Location of Property 1711 S. JOE WILSON Rd, OVILLA  
OVILLA City Limits Extraterritorial Jurisdiction (ETJ)  
Subdivision Name BEAVERS TRUST  
Area in Subdivision: 1.33 Total Acres 1 Number of Lots Average Lot Size  
Fee Due City for Application \$ 450 calculated as follows:

Preliminary Plat

\$ 400 Application Fee ✓ pd.

\$ 50 per lot X \_\_\_\_\_ total number of lots, plus

\$ 50 per acre X \_\_\_\_\_ each acre not designated as a subdivision lot (not to include streets)

- Plus \$50 per acre not designated as a subdivision lot (Residential)
- Plus 100% of engineering costs associated with review in excess of amount paid in initial fees.

~~Inspection Fees (inspection of utilities, infrastructure, etc.) Calculated by multiplying the cost estimate of the subdivision improvements by the applicable percentage.~~ N/A

Subdivision Improvements Cost Estimate	Applicable Percentage
\$200,000 or less	3.20
\$200,001 to \$400,000	3.10
\$400,001 to \$600,000	3.00
More than \$600,000	2.90



## CITY OF OVILLA PRELIMINARY PLAT SUBMITTAL LIST (City)

The initial submittals for any plat review application must contain the following items:

### I. SUBMITTAL CHECKLIST

- a. Completed Application Form
- b. Completed Checklist Form
- c. **Tax Certificate** from Tax Office showing all taxes are paid
- d. Application Fee
- e. The appropriate number of plats, utility and drainage plans, and engineering plans properly prepared by surveyor/engineer/planner.
- f. 1 Copy of Protective or Restrictive Covenants (If Applicable)
- g. 1 Copy of Homeowners Agreement (If Applicable)

### II. NUMBER OF COPIES TO SUBMIT

#### Preliminary Plats

##### 1. First Submittal

- a. 15 Copies of the Preliminary Plat
- b. 2 Copies of Preliminary Utility Plan
- c. 2 Copies of Preliminary Drainage System Plan

##### 2. Second Submittal (If Necessary)

- a. 15 Copies of Revised Preliminary Plat and plans based on City Engineer's Comments

##### 3. Final Submittal

- a. 15 Copies of the Revised Preliminary Plat and plans based on City Engineer's Comments



Minimum Fee:

1. Standard subdivision procedure:	\$3,750.00
2. Short form procedure:	\$400.00

N/A

Plat amendment:

1. Application fee:	\$400.00
2. Engineering fee:	\$50.00 per lot residential \$50.00 per lot non residential

(Plus, 100% of engineering costs associated with review in excess of amount paid above)

Received on 8-1-19

Official Filing Date AUGUST 08, 2019



## PRELIMINARY PLAT CHECKLIST (Developer)

FOR:

---

- Maximum Sheet Size 24" x 36"
- Property Owner's name, address and telephone number
- Name of Surveyor, Engineer, or Land Planner
- Title of Subdivision
- North point, date, scale 1" = 100', acreage, boundary survey including metes and bounds description
- Location and width of all existing and dedicated streets, alleys and easements within or adjacent to proposed subdivision for a distance of 200'
- All physical features including water courses, ravines, bridges, culverts, existing structures, drainage areas into subdivision, floodplain boundaries and other important features
- Location, size and depth of all existing utilities
- Contours at five (5) foot intervals
- All proposed streets and their names, alleys, easements, blocks, lots, building lines
- Location of city limit line, outer border of ETJ and zoning district boundaries if applicable
- Designation of proposed uses of land and any zoning amendments if requested
- Tentative Master Plat of the entire subdivision with the plat of the portion to be subdivided.
- Preliminary Utility Plan and Preliminary Drainage System Plan *N/A*
- Tax Certificate





## City of OVILLA Planning & Zoning Commission Recommendation to the City Council

**ITEM 1. DISCUSSION/ACTION – Case PZ19.07** – Consideration of and action on a Preliminary Plat application filed by owner applicant, Cheryl House/Beavers Family Trust, to plat 1.33 acres out of the RM Billingsley Survey, Abstract No. 116 of the City of Ovilla, Dallas County, more commonly known as 1711 S. Joe Wilson Road, Ovilla TX 75154, and forward recommendation to the Ovilla City Council.

\*\*\*\*\*

**PLANNING AND ZONING Members present, and upon a record vote of:**

PL 1 Jungman ABSENT  
PL2 Sims AYE  
PL3 Lynch AYE  
PL4 Whittaker AYE

PL5 Alexander ABSENT  
PL6 Hart AYE  
PL7 Zimmermann ABSENT

4 FOR  
0 AGAINST  
0 ABSTAIN

\*\*\*\*\*

C Lynch  
Presiding Officer of P&Z

9/3/19  
Date

Queen  
Board Secretary

9.3.2019  
Date

## AGENDA ITEM REPORT Item 5

Meeting Date: September 09, 2019

Discussion  Action

Submitted By: Staff

Reviewed By:  City Manager  City Secretary  City Attorney  
 Accountant  Other: Staff

### Attachments:

1. Final Plat application
2. Property plat
3. P&Z Recommendation

### Agenda Item / Topic:

ITEM 5. *DISCUSSION/ACTION PZ19.08* – Receive recommendation from the Planning and Zoning Commission to consider and act on a Final Plat Application PZ19.08 filed by owner applicant, Cheryl House of the Beavers Family Trust, to plat 1.33 acres out of the R.M. Billingsley Survey, Abstract No 116, of the City of Ovilla, Dallas County, more commonly known as 1711 S. Joe Wilson Rd., Ovilla, Dallas County, TX 75154.

### Discussion / Justification:

NAME:	CHERYL HOUSE / BEAVERS FAMILY TRUST
APPLICATION DATE:	08/08/2019
LOCATION:	1711 S. Joe Wilson Rd.
UTILITIES:	Not on City of Ovilla water/sewer
CURRENT ZONING:	Commercial
PROPOSED LAND USE:	Agriculture
MAJOR THOROUGHFARE:	Joe Wilson Rd

The Beavers property has been in Ovilla, (Dallas County) for near 50-years. Only when the family sold 15.72 acres from the family site did they realize the property was not platted. The Planning and Zoning Commission met on September 03 and approved the final plat application unanimously. Code requirements have been met.

### Recommendation / Staff Comments:

Staff recommends approval.

### Sample Motion(s):

I move that the Council approve/deny the Final Plat Application filed by owner/applicant Cheryl House of the Beavers Family Trust Property IN CASE PZ19.08, being 1.33 acres out of the R.M. Billingsley Survey, Abstract No 116, of the City of Ovilla, Dallas County, more commonly known as 1711 S. Joe Wilson Road, Ovilla, Texas 75154.

**CITY OF OVILLA**  
**APPLICATION FOR FINAL PLAT APPROVAL**



Cheryl House  Final Plat

Applicant Beavers Family Trust Phone 214.533.3894  
 Mailing Address 1711 S. Joe Wilson Road Cedar Hill, TX

Applicant's Interest in Property Owner  
 (owner, agent, lessee, option to buy, etc.)

Engineer or Land Planner N/A Phone \_\_\_\_\_

Mailing Address \_\_\_\_\_

Location of Property Same as above

City Limits  Extraterritorial Jurisdiction (ETJ)

Subdivision Name Beavers Trust

Area in Subdivision: 1.33 Total Acres 1 Number of Lots 1.33 Average Lot Size

Fee Due City for Application \$ 450.00 calculated as follows:

Final Plat

\$ 400 Application Fee

\$ 50 per lot X \_\_\_\_\_ total number of lots, plus

\$ 50 per acre X \_\_\_\_\_ each acre not designated as a subdivision lot (not to include streets)

- Plus \$50 per acre not designated as a subdivision lot (Residential)
- Plus 100% of engineering costs associated with review in excess of amount paid in initial fees.

Inspection Fees (inspection of utilities, infrastructure, etc.) Calculated by multiplying the cost estimate of the subdivision improvements by the applicable percentage.

Subdivision Improvements Cost Estimate	Applicable Percentage
\$200,000 or less	3.20
\$200,001 to \$400,000	3.10
\$400,001 to \$600,000	3.00
More than \$600,000	2.90

N/A

**CITY OF OVILLA**  
**APPLICATION FOR FINAL PLAT APPROVAL**



Minimum Fee:	
1. Standard subdivision procedure:	\$3,750.00
2. Short form procedure:	\$400.00
Plat amendment:	
1. Application fee:	\$400.00
2. Engineering fee:	\$50.00 per lot residential \$50.00 per lot non residential (Plus, 100% of engineering costs associated with review in excess of amount paid above)
Plat vacation:	\$275.00
Traffic impact analysis review:	\$450.00 (Plus, 100% of engineering costs associated with TIA)
Tree plan review:	\$25.00 per lot N/A
County filing fee – actual cost	
Variance request (per item)	\$150.00

Cherryhouse

Received on AUGUST 8, 2019

Official Filing Date AUGUST 08, 2019

**City of Ovilla**  
105 S. Cockrell Hill Road  
Ovilla, TX 75154  
972.617.7262  
FAX: 972.516.3221



## City of OVILLA Planning & Zoning Commission Recommendation to the City Council

**ITEM 2.** **DISCUSSION/ACTION PZ19.08** - Consideration of and action on a Final Plat application filed by owner applicant, Cheryl House/Beavers Family Trust, to plat 1.33 acres out of the RM Billingsley Survey, Abstract No. 116 of the City of Ovilla, Dallas County, more commonly known as 1711 S. Joe Wilson Road, Ovilla TX 75154, and forward recommendation to the Ovilla City Council.

\*\*\*\*\*

**PLANNING AND ZONING** Members present, and upon a record vote of:

PL 1 Jungman ABSENT  
PL2 Sims AYE  
PL3 Lynch AYE  
PL4 Whittaker AYE

PL5 Alexander ABSENT  
PL6 Hart AYE  
PL7 Zimmermann ABSENT

4 FOR

0 AGAINST

0 ABSTAIN

1

\*\*\*\*\*  
C. Lynch  
Presiding Officer of P&Z

9/3/19  
Date

Quiller  
Board Secretary

9.3.2019  
Date

## AGENDA ITEM REPORT Item 6

Meeting Date: September 09, 2019

Department: Administration

Discussion  Action

Budgeted Expense:  YES  NO  N/A

Submitted By: Staff

Reviewed By:  City Manager  City Secretary  City Attorney  
 Accountant  Other: Staff

### Attachments:

1. Update from 09-05-2019 committee meeting

### Agenda Item / Topic:

**ITEM 6.** **DISCUSSION** – Discuss progress and receive updates on activities related to 2019 Heritage Day celebration, Saturday, September 28, 2019.

### Discussion / Justification:

Police Secretary Michelle Stockton maintains summaries of the meetings, updates, rentals and all details for the Heritage Day planning. The attached notes are from the last meeting.

Councilman Hunt will provide any additional information.

### Recommendation / Staff Comments:

N/A

### Sample Motion(s):

Discussion

## Heritage Day Meeting 9/5/19 Notes

Attendance: Mike Dooley, Chief Windham, Brandon Kennedy, Daniel Durham, and Mike Collard

- We currently have 20 booth spaces left.
- JROTC from local High Schools:
  - Red Oak- Naval- Have their parade application
  - Desoto- Army- Still no response
  - Marines- Unknow if a school has one or not.
- Need to also get with the High School Band Directors about marching in the parade.
  - Red Oak- Out of town
  - Ovilla Christian School- maybe to small to have a band for a parade.
  - Midlothian Heritage -
- WWII Reenactment- I have emailed them and waiting on a return email.
- T-Shirt - Have the mockup of the shirt and an estimate of the cost. Need to get logos from all sponsors. Have estimated bill for 100 shirts- cost \$1,464.00- Shirts have been ordered, Trying to get back finalized by Monday.
- Electricity check- Mike C. will check.
- Need to schedule time to go get candy.
- Week to 2 weeks out- Mike C. and Daniel are working on this already
- Reach out to local media, Including County Press, Waxahachie sun, Daily Light, and Focus Daily.
- Total so far in sponsorships collected is \$18,050.00
- Signs will go out to the streets are already up and around town.
- Magnetic signs are curling up on the corners. - What about a sign for Congressman Ron Wright? Or Rep. Carl Sherman Sr.? Will work on getting a list together for Doug on the dignitaries.
- Canopies- Mike C. looked at them, may need to purchase at least 1.
- Will leave the picnic tables up after Heritage day for National Night Out (3 days later.)
- Working on Parade list.— will get with David Griffin about a line up.
- Trying to plan a meeting for next week. As soon as I get confirmation on a date from Doug, I will sent out an event invite. Have scheduled meetings for 9/19 and 9/26.

### Dignitaries contacted-

- Congressman Ron Wright- Yes -
- Representative John Wray
- Ret. LT. Col. Brian Birdwell
- Representative Carl Sherman Sr.- Yes
- Sheriff Charles Edge
- Honorable Todd Little
- Commissioner Kyle Butler
- Constable Mike Jones
- Honorable Bob Carroll
- Honorable William Wallace

- Honorable Cindy Ermatinger
- District Clerk Melanie Reed
- County Clerk Krystal Valdez- marked that she was attending on facebook.
- County Treasure Cheryl Chambers
- Honorable Steve Egan
- Tax Assessor John Bridges
- District Attorney Patrick Wilson
- Ms. Taya Kyle- No- already booked
- Lt. Gov. Dan Patrick-
- Senator Ted Cruz
- Congressman Dan Crenshaw- no
- Governor Greg Abbott- No
- Marcus Latrial- No

## AGENDA ITEM REPORT

### Item 7 – Item(s) pulled from consent agenda

Meeting Date: September 09, 2019

Department: Administration

Discussion  Action

Budgeted Expense:  YES  NO  N/A

Submitted by: Staff

Amount: N/A

#### Attachments:

1. None

#### Agenda Item / Topic:

ITEM 7. **DISCUSSION/ACTION** – Consideration of any item(s) pulled from the Consent Agenda above for individual consideration and action.

#### Discussion / Justification:

All consent items are attached for Council consideration. Any items pulled from the Consent agenda will be reviewed under this item.

#### Recommendation / Staff Comments:

Staff recommends approval.

#### Sample Motion(s):

I move to approve . . .

OVILLA POLICE DEPARTMENT  
 105 S Cockrell Hill Rd  
 Ovilla, TX 75154  
 (972) 617-7262

To: Mayor Richard Dormier  
 Ovilla City Council

Subject: Police Department Monthly Activity Report

Calls For Service	August 2019	August 2019 YTD	August 2018	August 2018 YTD
Accident	8	54	6	39
Alarms	19	141	11	113
Arrest	12	54	2	45
Assault/Assault FV	0	9	0	8
Assists	97	683	34	524
Building / House Security Check	838	5439	474	4171
Burglary	0	0	0	0
Burglary of Motor Vehicle	0	2	0	2
Criminal Mischief	0	3	2	1
Disturbance	12	86	12	70
Neighborhood Check	1140	9591	660	6982
Other Calls for Service	87	729	59	562
Suspicious Person	5	52	9	37
Suspicious Vehicle	17	113	7	89
Theft	1	8	2	7
Traffic Assignment/School Enforcement	27	152	9	120
<b>TOTAL CALLS FOR SERVICE</b>	<b>2263</b>	<b>17116</b>	<b>1287</b>	<b>12770</b>

Volunteer and Reserve Officer Hours	21	136.5	0	101.5
Average Response Time (Minutes)	4.47	3.887875	4.38	3.7888333
Total Citations	47	549	95	403
Total Traffic Stops *****	291	2218	241	1728
Traffic Stop Disposition Warning *****	244	1705	152	1327
Traffic Stop Disposition Citation *****	47	498	89	387
<b>PERCENT OF STOPS RECEIVING CITATIONS</b>	<b>16.2</b>	<b>22.5</b>	<b>36.9</b>	<b>22.4</b>

**STAFFING**

Full Time Sworn	10			
Full Time Civilian	1			
Part Time Sworn	3			
Reserve Officer	1			
<b>Total</b>	<b>15</b>			

August 2019	TQ	September 2019	MILEAGE	MAINTENANCE PERFORMED
Police Unit #	Begin	End	Accrued	
103	147,346	147,530	184	Back Window fixed
105	112,592	112,762	170	
116	92,677	96,360	3683	Flat Repair, Center Cap replaced, 2 CO2 sensors replaced
117	76,119	78,359	2240	New Brakes
216	23,412	24,159	747	Battery replaced
119	10,245	12,610	2365	

# Ovilla Fire Department

## August Monthly Report



**Fire Chief Brandon Kennedy**

105 S. Cockrell Hill Road  
Ovilla Texas, 75154  
[cityofovilla.org](http://cityofovilla.org)

## **Mission Statement**

The mission of the Ovilla Fire Department is to provide services designed to protect citizens and property of the City of Ovilla and outlying areas. All persons and or departments requesting assistance from the Ovilla Fire Department because of the adverse effects of fire, medical emergencies, or hazardous conditions created by man or nature will be dealt with in a professional manner, consistent with the economic capability of the community.

## **Summary of Staffing for the Department**

- Currently the Department has 3 Firefighter Paramedic positions open.
- Currently the Department has 2 Volunteer Firefighter Positions open. This is due to the volunteers getting hired on at full time departments. We are currently looking for more volunteers.
- Current Staffing
  - 2 Chiefs
  - 4 Captains
  - 21 Firefighter Paramedics
  - 8 Firefighter EMT-Basics
  - 12 Volunteer Firefighters
  - Total Staffing of 47 out of 50 positions
- Of the Volunteers on staff,
  - 4 of them are Dual Certified, meaning they have their Fire Certs and EMT Basic
  - 1 have just their Fire Certs
  - 5 have just their EMT- 3 - Basic and 2 - Paramedic
  - 2 Volunteer does not have any Certification at this time.

## **Grants Report**

- Have turned in four Texas Forestry Service Grants, waiting for notification of award
  - Have applied for a bunker gear grant that we are still waiting to hear if awarded
  - Have applied for a Brush Truck Chassis grant that we are still waiting to hear if awarded
  - Have applied for a Skid Unit to be placed onto Brush Truck Chassis if awarded
  - Have applied for a Brush Truck grant that we are still waiting to hear if awarded
  - SAFER Grant has been turned in, September notification time frame. Rounds 1 and 2 have been notified.

## Summary of Events for the Department

- August, we had a total of 62 calls through dispatch and several public service calls that were not dispatched. These come from a resident calling the station phone and need assistance with smoke detector batteries. We are trying to reach out to the residents to let them know we can assist them with smoke detector batteries and installation. We will not purchase them but as long as they purchase the detector and or batteries, we will be happy to assist them.
- Siren Testing complete and all working properly.
- Training with the Volunteers on their regular scheduled nights, and also on Saturday the 24<sup>th</sup>.
- Hired 3 new Volunteer, Zach Duncan, Dylan Williamson, and Hunter Southard.

## Summary of Staffing for the Month

- 7 days a week we have 3 - 24-hour part time positions (0800 – 0800)
- These positions were 100% filled this month
- 7 Days a week we have 2 – 12-hour shifts that are covered by volunteers (0800 – 2000) and (2000 – 0800)
- 8 / 9 weekend day shifts were covered by a Volunteer
- 56 / 62 Volunteer shifts were covered, and these 56 shifts had 4 personnel on the Engine

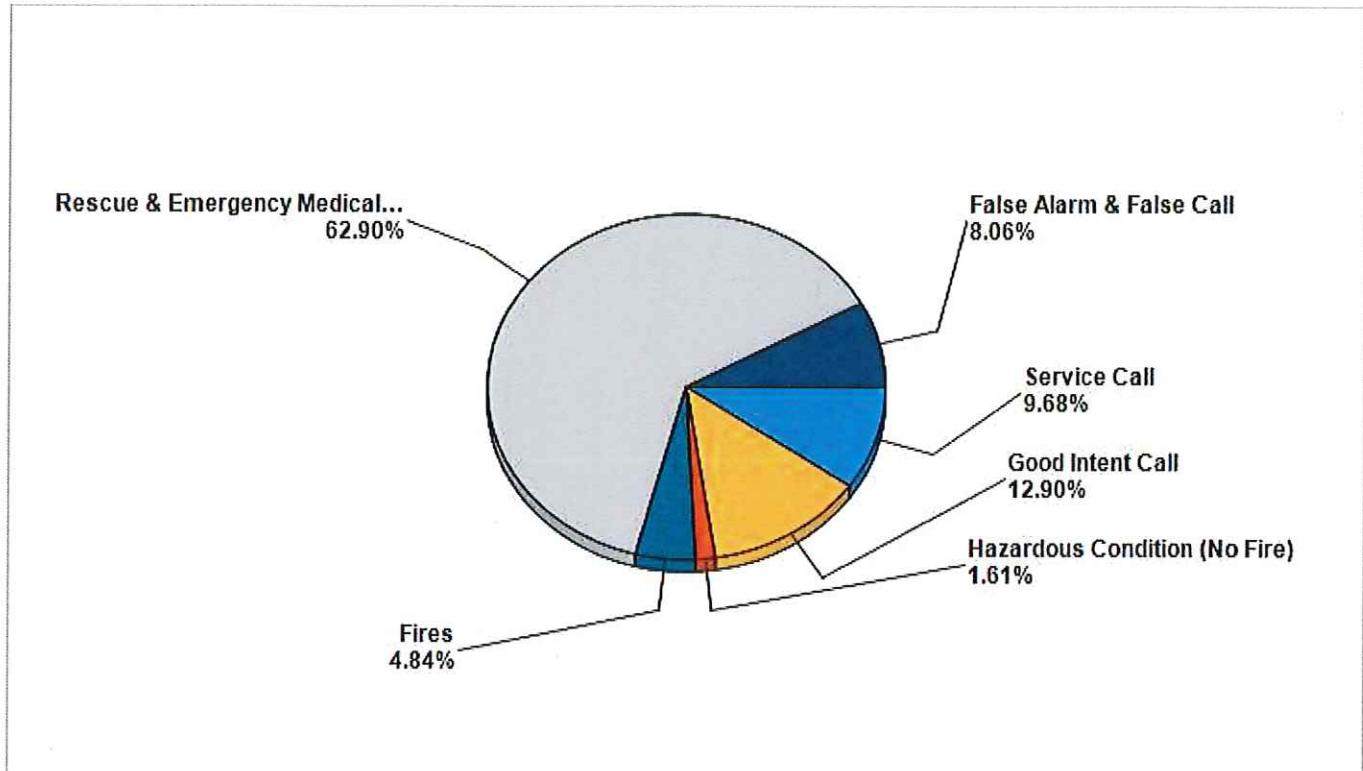
## Summary of Activity from Deputy Chief / Fire Marshal's Office

- 7 Consults
- Respond to incidents as available
- 3 Meetings
- Back-Up for Ovilla PD
- QCI reports
- Plan Review

## Monthly Call Summary

INCIDENT COUNT		
INCIDENT TYPE	# INCIDENTS	
EMS		39
FIRE		23
<b>TOTAL</b>		<b>62</b>
MUTUAL AID		
Aid Type	Total	
Aid Given		8
Aid Received		4
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)		
Station	EMS	FIRE
Station 701	0:06:01	0:09:49
<b>AVERAGE FOR ALL CALLS</b>		<b>0:06:25</b>
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)		
Station	EMS	FIRE
Station 701	0:01:33	0:01:47
<b>AVERAGE FOR ALL CALLS</b>		<b>0:01:35</b>
AGENCY		AVERAGE TIME ON SCENE (MM:SS)
Ovilla Fire Department		28:33

## Breakdown by Major Incident Type



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	3	4.84%
Rescue & Emergency Medical Service	39	62.90%
Hazardous Condition (No Fire)	1	1.61%
Service Call	6	9.68%
Good Intent Call	8	12.90%
False Alarm & False Call	5	8.06%
<b>TOTAL</b>	<b>62</b>	<b>100.00%</b>

Average .75 fires per week

Average 2.00 calls per day

Average 15.5 calls per week

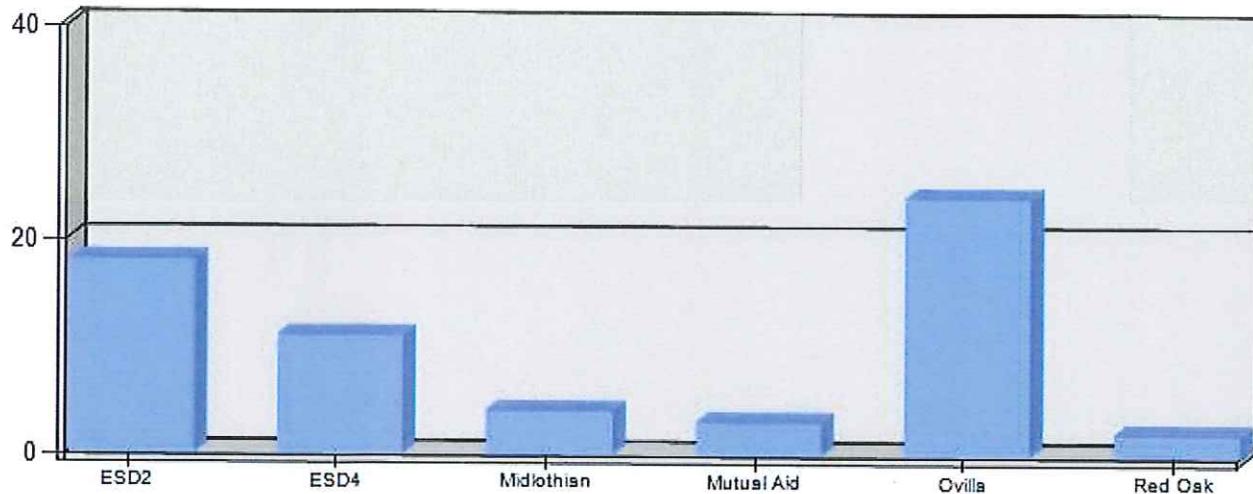
C701 Responses | 15

C702 Responses | 18

Number of Overlapping Calls | 0

**Total Ovilla Fire Department Runs | 62**

## Breakdown by Districts



ZONE	2019	2018
ESD2 - ESD #2	18	17
ESD4 - ESD #4	11	6
Midlothian - Midlothian City Limits	4	4
Mutual Aid - Mutual Aid	3	8
Ovilla - City Limits	24	35
Red Oak - Red Oak City Limits	2	4
<b>TOTAL:</b>	<b>62</b>	<b>74</b>

*Districts are broken down by Cities or Areas we respond to.*

*Midlothian and Red Oak are what is called Automatic Aid due to being on the same dispatch system, and we are toned at the exact same time for an emergency that requires additional units to respond.*

*Mutual Aid is calculated by the cities that must call our dispatch center to request our help on incidents that occur in their cities. Examples are Glenn Heights, Desoto, Duncanville, Cedar Hill, Lancaster, Waxahachie, Ferris, and Wilmer.*

## Breakdown of Average Response Times by District for the Last Two Months

District	Aug-19	Jul-19
Mutual Aid - Mutual Aid	12.1	N/A
Midlothian - Midlothian City Limits	12.08	18.94
ESD4 - ESD #4	8.36	8.48
ESD2 - ESD #2	8.23	6.62
Ovilla - City Limits	5.48	5.49
	7.36	6.86

*Response times are figured by Time of Dispatch to Arrival at scene time. Overall the goal is that in our "First-In Districts", City Limits, ESD #2, and ESD #4, we are there in under 8 minutes.*

## Average Turn Out Time Dispatch to En-Route by Apparatus

APPARATUS	Aug-19	Jul-19
C701	1:28	1:12
C702	1:32	1:08
E701	1:42	1:39
E702	2:12	N/A
R755	3:32	0:00
<b>AVERAGE TURNOUT TIME:</b>	<b>1:34</b>	<b>1:19</b>

*Turn out times are figured from time of dispatch to the time the Apparatus checks En-Route, and the goal with this time is to have an average turn out time of 1:30 over 90% of our calls.*

## Incident Count Per Apparatus

APPARATUS	# of INCIDENTS
C701	15
C702	18
E701	54
E702	1
R755	1

*This is showing how many runs were made by apparatus. AIDAU is number of runs made by an Automatic Aid Unit due to our unit being on another call.*

## Fleet Report

Apparatus	Beginning Mileage	Ending Mileage	Mileage for the Month	Fuel Expenses	Maintenance Expenditures
B701	58,026	58,147	121	\$ 54.92	\$ -
B702	3,953	3,973	20	\$ 41.09	\$ -
C701	23,900	25,228	1,328	\$ 45.00	\$ -
C702	102,194	102,700	506	\$ 130.79	\$ 31.99
E701	16,514	16,931	417	\$ 452.72	\$ -
E702	28,891	28,916	25	\$ 44.98	\$ -
E703	14,458	14,463	5	\$ 37.46	\$ -
R755	19,204	19,265	61	\$ 70.88	\$ -
Station Supplies (Small Equipment Fuel, Propane, Other)				\$ 227.98	\$ -
Totals for the Month			2,483	\$ 1,105.82	\$ 31.99



Date: September 9, 2019

**TO:** Honorable Mayor and City Council Members

**FROM:** Mike Collard - Public Works Director

**TOPIC:** Public Works Monthly Report for August 2019

---

**STAFFING:** 7 FTE positions approved; 5 FTE position filled

## WORK ORDERS

- 43 total Work Orders completed for the month of August

### GovPilot Reporting

#### Balances

	Beginning	New	Completed	Remaining
Water/WW	1	36	28	9
Street/Parks	27	17	15	29
Total	28	53	43	38

## WATER

- Gallons purchased from DWU 29.052 MG, Retail Billed 27.578 MG, Retail Unbilled 20.1k, Builder metered 6.6k, Maintenance flushing 100k
- Daily water sampling, monthly TCEQ water samples, residuals and site checks
- Read monthly water meters, water meter cutoffs and meter re-reads
- Flushed dead end mains & Flushed for system residuals
- Made repairs to water Infrastructure as needed
  - Water leak at 804 Cockrell Hill. Rd & 2" water supply line to the Fire Dept.
- Made new water service tap @ 307 Burton wood. Cir
- Nitrification Action Plan (NAP) 75% completed
  - Develop electronic map of (NAP) sampling sites remains
  - Develop 3 Month base line data, Samples to be collected daily at 4 sites
- Ground Storage & Pump Station Facilities, thorough cleaning of facilities

## SEWER

- Daily site checks and maintenance at Highland Meadows Lift Station
- Daily site checks and maintenance at Cumberland Lift station (Had to pull pumps twice to remove debris from impellers)
- Daily site checks and maintenance Heritage lift station

## STREETS/DRAINAGE

- Street maintenance to potholes
- Trimmed trees from right of ways and roadways as needed
- Mowed right of ways and ditches

## PARKS

- Mowing and grounds keeping of Cindy Jones Park, Heritage Park, Silver Spur Park & Ashburne Glen Park
- Mowing and grounds keeping of City Hall and all city owned property
- Maintenance and repairs to City facilities and buildings
- Monthly park inspections
- Maintained city marquee

## Items of concern – Developing Options for Council Consideration

- Transportation Issue – PW Director and Superintendent share one vehicle (Item on current agenda)
- Water Pump Station - (Item on current agenda)
  - Chemical feeding facilities not in compliance with the minimum design requirements, mostly related to safety. (no forced ventilation, no lighting, no window in entry door, storage of spare chemicals cylinders in the PW garage, SBA (Self-contained Breathing Apparatus) is located on the side of chemical building and at the same location where the chemical vent pipe is located, no eyewash station, etc.)
  - Altitude valve vault; valve is leaking, electrical conduit inside is all corroded and hanging by the wires it meant to protect
- Public Works - rear parking area
  - not designed for the heavy equipment
  - potholes and rutting are everywhere
  - repairs are needed at a minimum
  - would be wise to replace with concrete (could bid the work as an optional item with the new City Hall) this parking would be useful even if we do relocate PW equipment and material storage.
- Public Works - equipment and materials storage, relocate to the pumping station
  - Relocate the existing awning and reuse it for materials storage
  - Build new canopy for equipment
  - Provide an enclosed building attached to new canopy for workshop area
  - I would like to present Council with options at a near future meeting
- SCADA – Add monitoring / control of, 3 Lift Stations, Chlorine system, Ammonia system - (Item on current agenda)
- GIS – Develop for water and sewer system
- Drainage system study – consider undertaking for entire system
- Street pavement assessment and maintenance plan

## Vehicle & Equipment Usage Report

August  
31,2019

Veh. #	Description	Mileage			Hours		
		Begin	End	Accrued	Begin	End	Accrued
	2017 F250 4x4	14,382	14,795	413	166	166	0
	2015 2500 HD Silverado	42,108	42,813	705	3,407	3,407	0
	2011 3500HD Silverado	56,122	56,470	348			
	2008 2500HD Silverado	84,914	85,018	104			
	2008 1500 Silverado	114,930	115,323	393			
	2019 f250 Animal Control	6,089	6,862	773	548	548	0
	2001 C6500 Dump Truck	18,922	18,948	27	14,149	14,149	0
	1998 Ford Dump Truck	55,036	55,060	24			
	1999 International Patch Trk	312,128	312,128	0			
	New Holland Skid LS60				1,289	1,290	1
	1999 Kubota Tractor				986	995	9
	1992 Ford Tractor				1,090	1,090	0
	Sweeper				620	620	0
	310K John Deere Backhoe				1,953	1,995	41
	Ingersoll Mobil Air Compress				1,321	1,321	0
	Green Golf Cart				762	763	1
	Jet Machine				500	501	1
	Vac Machine 2017				112	118	6
	Boomag 900-50 packer				194	194	0
	2016 Exmark				305	309	4
	2013 Exmark				448	456	8
	2004 Exmark				1,053	1,057	4
	JCB Backhoe				69	69	0
				Total = 2,787			
					Total = 75		



---

DATE: SEPTEMBER 9, 2019

TO: Honorable Mayor and Council Members

FROM:  
Linda Harding, Accountant

SUBJECT: Transactions Over \$5,000 For JULY 2019

**City of Ovilla  
Payment Listing Report  
7/1/2019 to 7/31/2019**

Check Date	Check #	Vendor	Invoice Description	Payment Amount
7/9/2019		Internal Revenue Service	Biweekly Payroll 7/12/2019	8,842.36
7/26/2019		Internal Revenue Service	Biweekly Payroll 7/26/2019	8,808.01
7/3/2019	049227	Allied	Driveways and sidewalks for We	16,000.00
7/3/2019	049230	Community Waste Disposal	SOLID WASTE	22,025.20
7/3/2019	049234	State Comptroller	STATE CRIMINAL COST AND FE	17,989.35
7/3/2019	049237	TML Intergovernmental Risk Pool	QTRLY PREMIUM	20,637.50
7/3/2019	049239	T. M. R. S.	Biweekly Payroll 6/14/2019	8,050.18
7/3/2019	049239	T. M. R. S.	Biweekly Payroll 6/28/2019	8,254.81
7/3/2019	049248	TexasBit	CRACK SEAL, COCKRELL HILL A	19,200.00
7/3/2019	049248	TexasBit	WESTLAWN, WILLOW WOOD, G	150,603.09
7/12/2019	049290	Eikon Consulting Group, LLC	BRYSON MANOR 3	1,445.00
7/12/2019	049290	Eikon Consulting Group, LLC	STORMWATER MANAGEMENT PI	1,610.00
7/12/2019	049290	Eikon Consulting Group, LLC	ON CALL SERVICES	170.00
7/12/2019	049290	Eikon Consulting Group, LLC	WATER STREET BRIDGE	885.00
7/19/2019	049297	Citibank	STATEMENT	8,267.45
7/19/2019	049298	City of Dallas	6/2/19 TO 7/2/2019	28,735.29
7/19/2019	049304	NetGenius, Inc.	SUPPORT	3,655.00
7/19/2019	049309	Saltus Technologies, LLC	DIGI TICKET, 4 UNITS, LICENSI	28,053.80
7/19/2019	049312	U.S. Bank	BOND SERIES 2011 14917700C	487,225.00
7/26/2019	049320	City of Midlothian	MEDICAL TRANSPORT	15,889.75
7/30/2019	049337	Gexa Energy LP	91893 2	1,619.49
7/30/2019	049337	Gexa Energy LP	91893 2	4,761.78
7/30/2019	049342	Siddons-Martin Emergency Group, LI	17 PIERCE DASH DF C, OIL LEA	515.16
7/30/2019	049342	Siddons-Martin Emergency Group, LI	17 PIERCE DASH CF	5,193.37
7/30/2019	049342	Siddons-Martin Emergency Group, LI	ENGIN 702 CAFS SERVICE	5,580.39
7/12/2019	1013	Eikon Consulting Group, LLC	MAIN STREET SEWER IMPROVE	7,700.00
			Total	881,716.98



---

DATE: September 9, 2019

TO: Honorable Mayor and Council Members

FROM:  
Linda Harding, Accountant

SUBJECT: Financial Statements Through July 2019

**City of Ovilla  
Financial Statement  
As of July 31, 2019**

<b>100 - General Fund</b>	Current Month Actual	YTD Actual	Annual Budget	% of Budget	Budget Remaining
<b>Revenue Summary</b>					
Taxes	20,649.28	2,185,671.26	2,364,276.00	91.57%	178,604.74
Licenses-Permits-Fees	15,377.92	111,705.61	108,086.00	103.35%	(3,619.61)
Services	22,695.69	360,735.51	588,496.00	61.30%	227,760.49
Fines & Forfeitures	8,716.65	95,114.68	252,705.00	37.64%	157,590.32
Not Categorized	760.00	31,230.30	0.00	0.00%	(31,230.30)
Other Revenue	19,799.80	213,415.67	158,310.00	134.81%	(55,105.67)
Transfers	0.00	4,123.97	682,685.00	0.60%	678,561.03
Revenue Totals	<u>87,999.34</u>	<u>2,999,891.83</u>	<u>4,154,558.00</u>	<u>71.76%</u>	<u>1,154,666.17</u>
<b>Expense Summary</b>					
Employee Benefits	21,026.04	282,250.92	442,988.00	63.72%	160,737.08
Special Expenses	3,970.39	24,564.75	38,888.00	63.17%	14,323.25
Repairs - Bldg & Machinery	14,837.64	126,522.24	148,196.00	85.37%	21,673.76
Professional Development	3,966.01	22,781.22	29,630.00	76.89%	6,848.78
Other Expense	5,247.13	35,580.47	59,621.00	59.68%	24,040.53
Personnel	115,636.67	1,254,914.98	1,521,090.00	82.50%	266,175.02
Not Categorized	0.00	0.00	0.00	0.00%	0.00
Special Services	5,437.42	80,291.84	101,999.00	78.72%	21,707.16
Contractual Services	3,923.37	154,709.33	322,998.00	47.90%	168,288.67
Operating Services	5,321.55	81,985.42	86,918.00	94.33%	4,932.58
Supplies	5,106.36	50,652.00	67,300.00	75.26%	16,648.00
Software & Computer Equipment	29,789.39	81,228.31	70,828.00	114.68%	(10,400.31)
Printing Expense	796.22	12,137.42	20,590.00	58.95%	8,452.58
Utilities	29,298.61	312,166.45	345,760.00	90.28%	33,593.55
Insurance	9,666.75	38,917.00	39,591.00	98.30%	674.00
Minor Capital Outlay	1,776.20	38,514.81	65,097.00	59.17%	26,582.19
Capital Outlay	0.00	495,565.77	747,064.00	66.34%	251,498.23
Reserve	0.00	0.00	0.00	0.00%	0.00
Vehicle Expenses	3,875.22	35,815.63	43,000.00	83.29%	7,184.37
Rentals	222.44	2,446.84	3,000.00	81.56%	553.16
Expense Totals	<u>259,897.41</u>	<u>3,131,045.40</u>	<u>4,154,558.00</u>	<u>75.36%</u>	<u>1,023,512.60</u>

**City of Ovilla  
Financial Statement  
As of July 31, 2019**

<b>110 - LEASE</b>	<b>Current Month Actual</b>	<b>YTD Actual</b>	<b>Annual Budget</b>	<b>% of Budget</b>	<b>Budget Remaining</b>
<b>Revenue Summary</b>					
Transfers	0.00	0.00	1,152.00	0.00%	1,152.00
Revenue Totals	0.00	0.00	1,152.00	0.00%	1,152.00
<b>Expense Summary</b>					
Professional Development	0.00	0.00	1,152.00	0.00%	1,152.00
Expense Totals	0.00	0.00	1,152.00	0.00%	1,152.00

**City of Ovilla  
Financial Statement  
As of July 31, 2019**

<b>120 - Street Improvement Fund</b>	<b>Current Month Actual</b>	<b>YTD Actual</b>	<b>Annual Budget</b>	<b>% of Budget</b>	<b>Budget Remaining</b>
<b>Revenue Summary</b>					
Taxes	4,636.03	50,638.18	52,739.00	87.23%	2,100.82
Other Revenue	0.00	0.00	100.00	0.00%	100.00
Transfers	0.00	0.00	214,661.00	0.00%	214,661.00
Revenue Totals	<u>4,636.03</u>	<u>50,638.18</u>	<u>267,500.00</u>	<u>17.20%</u>	<u>219,861.82</u>
<b>Expense Summary</b>					
Capital Outlay	0.00	55,696.00	267,500.00	20.82%	211,804.00
Reserve	0.00	0.00	0.00	0.00%	0.00
Expense Totals	<u>0.00</u>	<u>55,696.00</u>	<u>267,500.00</u>	<u>20.82%</u>	<u>211,804.00</u>

**City of Ovilla  
Financial Statement  
As of July 31, 2019**

<b>130 - Court Technology</b>	Current Month Actual	YTD Actual	Annual Budget	% of Budget	Budget Remaining
<b>Revenue Summary</b>					
Fines & Forfeitures	215.00	2,096.85	5,424.00	38.66%	3,327.15
Revenue Totals	<u>215.00</u>	<u>2,096.85</u>	<u>5,424.00</u>	<u>38.66%</u>	<u>3,327.15</u>
<b>Expense Summary</b>					
Software & Computer Equipment	0.00	399.99	3,780.00	10.58%	3,380.01
Reserve	0.00	0.00	1,644.00	0.00%	1,644.00
Expense Totals	<u>0.00</u>	<u>399.99</u>	<u>5,424.00</u>	<u>7.37%</u>	<u>5,024.01</u>

**City of Ovilla  
Financial Statement  
As of July 31, 2019**

<b>140 - Court Security</b>	<b>Current Month Actual</b>	<b>YTD Actual</b>	<b>Annual Budget</b>	<b>% of Budget</b>	<b>Budget Remaining</b>
<b>Revenue Summary</b>					
Fines & Forfeitures	161.25	3,089.47	4,068.00	75.95%	978.53
Revenue Totals	161.25	3,089.47	4,068.00	75.95%	978.53
<b>Expense Summary</b>					
Other Expense	131.20	787.20	964.00	81.66%	176.80
Reserve	0.00	0.00	3,104.00	0.00%	3,104.00
Expense Totals	131.20	787.20	4,068.00	19.35%	3,280.80

**City of Ovilla  
Financial Statement  
As of July 31, 2019**

<b>150 - Equipment Replacement Fund</b>	Current Month Actual	YTD Actual	Annual Budget	% of Budget	Budget Remaining
<b>Revenue Summary</b>					
Transfers	0.00	12,598.04	70,913.00	17.77%	58,314.96
Revenue Totals	0.00	12,598.04	70,913.00	17.77%	58,314.96
<b>Expense Summary</b>					
Reserve	0.00	0.00	15,913.00	0.00%	15,913.00
Minor Capital Outlay	0.00	53,200.00	55,000.00	96.73%	1,800.00
Expense Totals	0.00	53,200.00	70,913.00	75.02%	17,713.00

**City of Ovilla  
Financial Statement  
As of July 31, 2019**

<b>200 - Water And Utilities Fund</b>	<b>Current Month Actual</b>	<b>YTD Actual</b>	<b>Annual Budget</b>	<b>% of Budget</b>	<b>Budget Remaining</b>
<b>Revenue Summary</b>					
Services	85,599.89	895,025.99	1,251,519.00	71.52%	356,493.01
Other Revenue	0.00	0.00	822,654.00	0.00%	822,654.00
Transfers	3,750.00	28,750.00	37,500.00	76.67%	8,750.00
Revenue Totals	<u>89,349.89</u>	<u>923,775.99</u>	<u>2,111,673.00</u>	<u>43.75%</u>	<u>1,187,897.01</u>
<b>Expense Summary</b>					
Reserve	110,490.00	110,490.00	705,201.00	15.67%	594,711.00
Personnel	15,362.76	273,755.86	344,133.00	79.55%	70,377.14
Not Categorized	0.00	0.00	0.00	0.00%	0.00
Employee Benefits	3,570.02	63,717.79	85,249.00	74.74%	21,531.21
Special Services	0.00	8,150.00	9,050.00	90.06%	900.00
Contractual Services	1,000.00	4,010.95	10,550.00	38.02%	6,539.05
Supplies	519.28	4,698.19	4,800.00	97.88%	101.81
Professional Development	0.00	620.40	2,200.00	28.20%	1,579.60
Software & Computer Equipment	100.00	8,564.98	22,296.00	38.41%	13,731.02
Printing Expense	1,347.00	7,090.42	5,750.00	123.31%	(1,340.42)
Utilities	58,844.55	471,791.73	695,628.00	67.82%	223,836.27
Repairs - Bldg & Machinery	1,741.20	44,835.73	46,200.00	97.05%	1,364.27
Other Expense	500.00	6,595.87	6,925.00	95.25%	329.13
Capital Outlay	0.00	68,065.27	132,092.00	51.53%	64,026.73
Rentals	0.00	0.00	250.00	0.00%	250.00
Operating Services	4,475.82	9,188.25	16,218.00	56.65%	7,029.75
Vehicle Expenses	883.90	8,864.13	9,200.00	96.35%	335.87
Insurance	1,705.75	6,823.00	7,931.00	86.03%	1,108.00
Minor Capital Outlay	39.63	7,600.37	8,000.00	95.00%	399.63
Expense Totals	<u>200,579.91</u>	<u>1,104,862.94</u>	<u>2,111,673.00</u>	<u>52.32%</u>	<u>1,006,810.06</u>

**City of Ovilla  
Financial Statement  
As of July 31, 2019**

<b>250 - WWW Infrastructure Improvements</b>	Current Month Actual	YTD Actual	Annual Budget	% of Budget	Budget Remaining
<b>Revenue Summary</b>					
Services	5,071.17	54,578.81	68,724.00	79.42%	14,145.19
Revenue Totals	5,071.17	54,578.81	68,724.00	79.42%	14,145.19
<b>Expense Summary</b>					
Reserve	0.00	0.00	68,724.00	0.00%	68,724.00
Expense Totals	0.00	0.00	68,724.00	0.00%	68,724.00

**City of Ovilla  
Financial Statement  
As of July 31, 2019**

<b>300 - Capital Projects Fund</b>	Current Month Actual	YTD Actual	Annual Budget	% of Budget	Budget Remaining
<b>Revenue Summary</b>					
Other Revenue	0.00	0.00	270.00	0.00%	270.00
Revenue Totals	0.00	0.00	270.00	0.00%	270.00
<b>Expense Summary</b>					
Reserve	0.00	0.00	270.00	0.00%	270.00
Capital Outlay	0.00	0.00	0.00	0.00%	0.00
Expense Totals	0.00	0.00	270.00	0.00%	270.00

**City of Ovilla  
Financial Statement  
As of July 31, 2019**

<b>400 - Debt Service Fund</b>	Current Month Actual	YTD Actual	Annual Budget	% of Budget	Budget Remaining
<b>Revenue Summary</b>					
Taxes	445.73	457,292.88	463,910.00	98.57%	6,617.12
Other Revenue	0.00	0.00	550.00	0.00%	550.00
Transfers	110,490.00	110,490.00	110,490.00	100.00%	0.00
Revenue Totals	<u>110,935.73</u>	<u>567,782.88</u>	<u>574,950.00</u>	<u>98.75%</u>	<u>7,167.12</u>
<b>Expense Summary</b>					
Long Term Debt	487,225.00	574,450.00	574,950.00	99.91%	500.00
Expense Totals	<u>487,225.00</u>	<u>574,450.00</u>	<u>574,950.00</u>	<u>99.91%</u>	<u>500.00</u>

**City of Ovilla  
Financial Statement  
As of July 31, 2019**

<b>500 - Municipal Development District Fund</b>	<b>Current Month Actual</b>	<b>YTD Actual</b>	<b>Annual Budget</b>	<b>% of Budget</b>	<b>Budget Remaining</b>
<b>Revenue Summary</b>					
Taxes	4,865.36	56,480.86	50,500.00	111.84%	(5,980.86)
Other Revenue	0.00	0.00	600.00	0.00%	600.00
Revenue Totals	<b>4,865.36</b>	<b>56,480.86</b>	<b>51,100.00</b>	<b>110.53%</b>	<b>(5,380.86)</b>
<b>Expense Summary</b>					
Special Services	0.00	1,600.00	1,600.00	100.00%	0.00
Supplies	0.00	83.00	100.00	83.00%	17.00
Insurance	0.00	70.00	272.00	25.74%	202.00
Reserve	0.00	0.00	49,128.00	0.00%	49,128.00
Expense Totals	<b>0.00</b>	<b>1,753.00</b>	<b>51,100.00</b>	<b>3.43%</b>	<b>49,347.00</b>

**City of Ovilla  
Financial Statement  
As of July 31, 2019**

<b>600 - 4B Economic Development Fund</b>	Current Month Actual	YTD Actual	Annual Budget	% of Budget	Budget Remaining
<b>Revenue Summary</b>					
Taxes	9,272.05	99,815.07	106,000.00	85.42%	6,184.93
Other Revenue	0.00	0.00	2,100.00	0.00%	2,100.00
Transfers	0.00	0.00	244,324.00	0.00%	244,324.00
Revenue Totals	9,272.05	99,815.07	352,424.00	25.69%	252,608.93
<b>Expense Summary</b>					
Other Expense	0.00	4,514.65	35,120.00	12.85%	30,605.35
Reserve	0.00	64,232.00	161,732.00	39.72%	97,500.00
Special Services	0.00	1,600.00	2,100.00	76.19%	500.00
Supplies	0.00	0.00	100.00	0.00%	100.00
Professional Development	0.00	1,218.12	2,800.00	43.50%	1,581.88
Not Categorized	0.00	0.00	0.00	0.00%	0.00
Printing Expense	0.00	83.00	300.00	27.67%	217.00
Insurance	0.00	70.00	272.00	25.74%	202.00
Capital Outlay	1,905.94	16,755.94	150,000.00	11.17%	133,244.06
Expense Totals	1,905.94	88,473.71	352,424.00	25.10%	263,950.29

**City of Ovilla  
Financial Statement  
As of July 31, 2019**

<b>800 - Water And Utilities Impact Fee Fund</b>	<b>Current Month Actual</b>	<b>YTD Actual</b>	<b>Annual Budget</b>	<b>% of Budget</b>	<b>Budget Remaining</b>
<b>Revenue Summary</b>					
Services	6,487.41	54,505.75	54,756.00	99.54%	250.25
Revenue Totals	6,487.41	54,505.75	54,756.00	99.54%	250.25
<b>Expense Summary</b>					
Reserve	0.00	0.00	54,756.00	0.00%	54,756.00
Expense Totals	0.00	0.00	54,756.00	0.00%	54,756.00

**City of Ovilla  
Financial Statement  
As of July 31, 2019**

<b>700 - Park Impact Fund</b>	<b>Current Month Actual</b>	<b>YTD Actual</b>	<b>Annual Budget</b>	<b>% of Budget</b>	<b>Budget Remaining</b>
<b>Revenue Summary</b>					
Services	669.04	7,693.96	8,613.00	89.33%	919.04
Other Revenue	0.00	0.00	180.00	0.00%	180.00
Revenue Totals	<u>669.04</u>	<u>7,693.96</u>	<u>8,793.00</u>	<u>87.50%</u>	<u>1,099.04</u>
<b>Expense Summary</b>					
Reserve	0.00	0.00	6,618.00	0.00%	6,618.00
Minor Capital Outlay	0.00	0.00	500.00	0.00%	500.00
Capital Outlay	0.00	0.00	1,675.00	0.00%	1,675.00
Expense Totals	<u>0.00</u>	<u>0.00</u>	<u>8,793.00</u>	<u>0.00%</u>	<u>8,793.00</u>

Name	Account #	Previous Balance	NEW BALANCE	As Of
<a href="#"><u>Debt Fund</u></a>	✓ *0291	47,089.02	47,121.01	9/4/2019
<a href="#"><u>General Fund Reserve</u></a>	608	57,306.61	57,306.61	9/4/2019
<a href="#"><u>GF Reserve CD</u></a>	✓ *0694	251,892.92	253,162.74	9/4/2019
<a href="#"><u>Water Impact</u></a>	✓ *2322	483.56	483.56	9/4/2019
<a href="#"><u>4B EDC</u></a>	✓ *3691	552,403.38	550,966.03	9/4/2019
<a href="#"><u>Fire Dept. Auxil.</u></a>	✓ *3909	3,590.00	3,590.00	9/4/2019
<a href="#"><u>Water Money Market</u></a>	✓ *4323	191,739.01	191,901.86	9/4/2019
<a href="#"><u>MDD Fund</u></a>	✓ *7451	330,569.95	337,377.34	9/4/2019
<a href="#"><u>Water Credit Card</u></a>	✓ *7531	140.77	140.77	9/4/2019
<a href="#"><u>GF Reserves Money Mkt.</u></a>	✓ *7583	129,866.34	129,976.64	9/4/2019
<a href="#"><u>GF Money Market</u></a>	✓ *7605	233,547.57	233,745.93	9/4/2019
<a href="#"><u>Park Fund Money Mkt.</u></a>	✓ *7613	81,941.93	82,004.56	9/4/2019
<a href="#"><u>Capital Projects Money Mkt.</u></a>	✓ *7648	132,345.41	132,457.81	9/4/2019
<a href="#"><u>W&amp;S Impact-Sewer</u></a>	✓ *8699	117,787.44	117,787.44	9/4/2019
<a href="#"><u>employee benefit trust</u></a>	✓ *8777	79.33	1,600.91	9/4/2019
<a href="#"><u>GF Operating</u></a>	✓ *9437	993,189.55	957,614.20	9/4/2019
<a href="#"><u>W&amp;S Fund Operating</u></a>	✓ *9445	1,040,879.29	1,041,763.33	9/4/2019
<a href="#"><u>Police Special Fund</u></a>	✓ *9792	215.51	215.51	9/4/2019
<b>SUB TOTAL</b>		<b>4,165,067.59</b>	<b>4,139,216.25</b>	
TexPool - CAPITAL PROJECT	1878	314.44	314.44	9/4/2019
TexStar - GENERAL FUND	1110	3,898.61	3,898.61	9/4/2019
TexStar - GENERAL FUND	1120	971.55	971.55	9/4/2019
TexStar - W&S IMPACT	3540	3,298.84	3,298.84	9/4/2019
TexStar - CAPITAL PROJECT	5340	1,460.09	1,460.09	9/4/2019
TexStar - W&S FUND	5350	1,197.16	1,197.16	9/4/2019
Bryson Manor - GENERAL FUNC	8662	300,505.29	300,760.51	9/4/2019
Leose	2510	1.79	1.79	9/4/2019
<b>TOTAL BANK BALANCES</b>		<b>4,476,715.36</b>	<b>4,451,119.24</b>	

Code Enforcement Report  
 105 S Cockrell Hill Rd  
 Ovilla, TX 75154  
 (972) 617-7262

To: Mayor Richard Dormier  
 Ovilla City Council  
 City Manager Pam Woodall

Subject: **Code Enforcement Monthly Report**

Calls For Service	Aug. 2019	Aug.2019 YTD	Aug.2018	
Complaint (Nuis 36,Permit5,Parking 13)	54	431	71	
Follow up (Nuis 40 Permit 8 Park 14)	62	466	69	
Door Notice (Nui -20, Permit-3 Parking 8)	31	216	41	
Mail Notice ( Parking 8 nuisance 9 perm 4 )	25	101	51	
Posted Property (nuisance 13)	12	92	17	
Court 5 Parking set for trial, FTA nuisace ,JV	\$0	\$936	\$196.00	
Citizen Contacts	61	453	74	
Permits Reviewed	23	165	18	
Permits Issued	16	146	1212	
Inspections	37	234	14	
Nuisance Abated by City 1 Ilegal Dumping	1	19	14	
Nuisance Signs (Garage sale-18 business 27)	45	327	27	
Board of Adjustment 1 App carport	1	8	0	

**OVILLA ANIMAL CONTROL**  
 105 S Cockrell Hill Rd  
 Ovilla, TX 75154  
 (972) 617-7262

To: Mayor Richard Dormier  
 Ovilla City Council  
 City Manager Ms. Pam Woodall

Subject: **Animal Control Monthly Report**

Calls For Service	Aug.2019	Aug.2019 YTD	Aug..2018	
Complaint (Regist-23 At Large 6 Bark 3)	32	267	34	
Follow up	35	298	37	
Door Notice (Regis 23, at large 2 Bark 1)	26	170	31	
Impounded Animal (Dog 2 cat 9)	11	63	6	
Animal welfare check	13	109	4	
Impound Results (Transport 3 ,Ret to own 1)	4	63	6	
Impound fee collected	\$70.00	\$1,175.00	90	
Court	\$0.00	\$0.00	0	
Citizen Contacts	41	246	54	
Animal registration \$288	24	100	17	
Registration Letter Mailed	26	158	23	
Nuisance letter -1 barking 2 At large	3	19	2	
Animals Released Possum 4 , 2 Sk,2 Arm,1 sn	9	27	3	
Deceased removed	18	164	23	
Oak Leaf - 1 call ( 1 cat)	1	15	0	
Traps Checked Out	7	35	7	

## Municipal Court Report

3-	City		Total Traffic Cases Filed	Ordinances Filed	Total Revenue	Amount Kept by City	Amount sent to State	Warrants Issued	Warrants Cleared	Uncontested Disposition	Defensive Driving	Deferred Disposition	Compliance Dismissals	T
	3	er												
	72	3	\$17,292.87		\$11,166.04		\$6,126.83	27	14	29	25	36	3	
er	103	0	\$13,685.20		\$8,633.25		\$5,051.95	29	4	27	14	43	1	
er	88	6	\$17,303.50		\$10,482.81		\$6,820.69	18	10	37	24	11	4	
	84	0	\$13,301.60		\$8,003.11		\$5,298.49	22	16	23	25	36	4	
	66	0	\$17,423.00		\$10,777.36		\$6,645.64	18	15	34	13	31	1	
	83	2	\$19,666.96		\$13,787.61		\$5,879.35	71	11	41	21	31	1	
	80	0	\$18,574.30		\$12,336.01		\$6,238.29	22	25	40	16	26	3	
	69	0	\$17,054.10		\$10,319.97		\$6,734.13	40	20	35	26	30	1	
	94	0	\$15,995.01		\$9,917.11		\$6,077.90	38	25	43	12	16	1	
	45	2	\$14,500.00		\$10,271.27		\$4,228.73	29	16	24	13	5	2	
	51	1	\$12,177.57		\$8,094.13		\$4,083.44	13	15	24	19	26	0	
er														
ta	835	14	\$176,974.11		\$113,788.67		\$63,185.44	327	171	357	208	291	21	

3 FY

	102	2	\$20,968.97	\$13,583.67	\$7,385.30	27
ta	1151	13	\$226,197.70	\$138,070.67	\$88,127.03	208

Court Clerk	1
Deputy Court Clerk	1
	1
r	1