

City of Ovilla City Council

Rachel Huber, Place One

Dean Oberg, Place Two

David Griffin, Place Three, Mayor Pro Tem

Richard Dormier, Mayor

Doug Hunt, Place Four

Michael Myers, Place Five

John R. Dean, Jr. City Manager

NOTICE OF CITY COUNCIL BRIEFING SESSION 105 S. Cockrell Hill Road, Ovilla, TX 75154

Monday, November 12, 2018

6:00 P.M.

Council Chamber Room

AGENDA

- I. CALL TO ORDER
- II. CONDUCT A BRIEFING SESSION to review and discuss agenda items for the 6:30 p.m. regular meeting.
- III. ADJOURNMENT

THIS IS TO CERTIFY THAT A COPY OF THE NOTICE OF the November 12, 2018 Briefing Session Agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, www.cityofovilla.org, on the 8th day of November 2018 prior to 6:00 p.m., in compliance with Chapter 551, Texas Government Code.



Pamela Woodall, City Secretary

DATE OF POSTING: 11.08.18 TIME: 2:00 am/pm
DATE TAKEN DOWN: _____ TIME: _____ am/pm

This facility is ADA compliant. If you plan to attend this public meeting and have a disability that requires special arrangements, please call 972-617-7262 at least 48 hours in advance. Reasonable accommodation will be made to assist your needs. PLEASE SILENCE ALL PAGERS, CELL PHONES & OTHER ELECTRONIC EQUIPMENT WHILE THE CITY COUNCIL MEETING IS IN SESSION.

City of Ovilla City Council

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John R. Dean, Jr. City Manager

105 S. Cockrell Hill Road, Ovilla, TX 75154

Monday, November 12, 2018

6:30 P.M.

Council Chamber Room

AGENDA

NOTICE is hereby given of a Regular Meeting of the City Council of the City of Ovilla, to be held on **Monday, November 12, 2018** at **6:30 P.M.** in the Ovilla Municipal Building, Council Chamber Room, 105 S. Cockrell Hill Road, Ovilla, Texas, 75154, for the purpose of considering the following items:

I. CALL TO ORDER

- Invocation
- US. Pledge of Allegiance and TX Pledge

II. COMMENTS, PRESENTATIONS, ANNOUNCEMENTS

▪ **Citizen Comments**

The City Council welcomes comments from Citizens. Those wishing to speak must sign in before the meeting begins. Speakers may speak on any topic, whether on the agenda or not. The City Council cannot act upon, discuss issues raised, or make any decisions at this time. Speakers under citizen's comments must observe a three-minute time limit. Inquiries regarding matters not listed on the Agenda may be referred to Staff for research and possible future action.

- Mayor Dormier will read Proclamation – Veteran's Day
- Annual Christmas Tree Lighting event

III. CONSENT AGENDA

The following items may be acted upon in one motion. No separate discussion or action is necessary unless requested by a Council Member, in which event those items will be pulled from the consent agenda for individual consideration on the regular agenda during this meeting.

- C1. September 2018 Financial Transactions over \$5,000
- C2. Investment Report for quarter ended September 30, 2018
- C3. Committed Fund Balance Report as of September 30, 2018
- C4. Annual Interlocal Cooperation Contract between the County of Ellis and Ovilla
- C5. Minutes of the October 18, 2018 Special Council Meeting
- C6. Minutes of the October 09, 2018 Briefing Session and Regular Meeting.

III. PUBLIC HEARINGS

PUBLIC HEARING – Receive public comment on the consideration of a replat request to divide 8.361 acres into two residential properties, being Lot 1, Block A (6.063 acres) and Lot 2, Block A (2.298 acres) located at 918 Slippery Elm Drive, in the extraterritorial jurisdiction of the City of Ovilla, Texas 75154. Application submitted by Matt and Rachael James, on behalf of Noma Lankford, owner of said property.

- **Staff Presentation**
- **Public Comment**
- **Council deliberation**

PH - ITEM 1. DISCUSSION/ACTION – Consideration of an action on the replat request to divide 8.361 acres into two residential properties, being Lot 1, Block A (6.063 acres) and Lot 2, Block A (2.298 acres) located at 918 Slippery Elm Drive, in the extraterritorial jurisdiction of the City of Ovilla, Texas 75154.

City of Ovilla City Council

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John R. Dean, Jr. City Manager

IV. REGULAR AGENDA

ITEM 1. *DISCUSSION/ACTION* – Consideration of and action on volunteer board appointment(s) to serve a term on the Ovilla Park Board Advisory Committee.

ITEM 2. *DISCUSSION/ACTION* – Consideration of and action on volunteer board appointment(s) to serve a term as an alternate position on the Ovilla Zoning Board of Adjustment.

ITEM 3. *DISCUSSION/ACTION* – Consideration of and action to approve Circle H Contractors, L.P. to install a lining to the manholes on the wastewater line being constructed by Circle H Contractors, L.P. in association with Hidden Valley Estates.

ITEM 4. *DISCUSSION/ACTION* – Consideration of and action on Ordinance 2018-30 of the City of Ovilla, Texas, amending the 2018-2019 Fiscal Year Water and Sewer Fund Budget, to install lining to the manholes on the new wastewater line services in association with Hidden Valley Estates, for an adjustment of \$47,360, providing for publication of this Ordinance and providing an effective date.

ITEM 5. *DISCUSSION/ACTION* – Consideration of and action on Ordinance 2018-31 of the City of Ovilla, Texas, repealing Ordinance 2018-26 in its entirety, and amending the Fiscal year 2018-2019 Water and Sewer Fund Budget and annual program of services to allow for an adjustment of \$260,000 for the purchase of real properties being identified as Ellis Cad Property ID's 187744, 187748, and 187741; providing for publication of this ordinance and providing for an effective date.

ITEM 6. *DISCUSSION/ACTION* – Consideration of and action on Ordinance 2018-32 of the City of Ovilla, Texas, granting to ATMOS Energy Corporation, a Texas and Virginia Corporation, its successors and assigns, a franchise to construct, maintain, and operate pipelines and equipment in the City of Ovilla, Dallas and Ellis Counties, Texas for the transportation, delivery, sale, and distribution of gas in, out of, and through said City for all purposes; providing for the payment of a fee or charge for the use of the public rights-of-ways; and providing that such fee shall be in lieu of other fees; and charges, excepting ad valorem taxes; and repealing all previous gas franchise ordinances.

ITEM 7. *DISCUSSION/ACTION* – Consideration of and action on approval of a contract by and between the City of Ovilla and Perdue, Brandon, Fielder, Collins and Mott, LLP for the collection of delinquent utility accounts.

ITEM 8. *DISCUSSION/ACTION* – Receive recommendation from the Ovilla Park Advisory Board to consider of and act on Resolution R2018-35 for the naming of an open park space located behind the municipal buildings at 105 S. Cockrell Hill Road, Ovilla, Texas, as Founders Park.

ITEM 9. *DISCUSSION* – Review of Cindy Jones Park compliance.

ITEM 10. *DISCUSSION/ACTION* – Consideration of any item(s) pulled from the Consent Agenda above for individual consideration and action.

IV. DEPARTMENT REPORTS

- Department Activity Reports / Discussion
 - Police Department

Chief B. Windham

City of Ovilla City Council

Rachel Huber, Place One

Dean Oberg, Place Two

David Griffin, Place Three, Mayor Pro Tem

Richard Dormier, Mayor

Doug Hunt, Place Four

Michael Myers, Place Five

John R. Dean, Jr. City Manager

• Monthly Report	
• Fire Department	Chief B. Kennedy
• Monthly Report	
• Public Works	Director B. Piland
• Monthly Report	
1. Monthly Park Maintenance Reports	
• Finance Department	Accountant L. Harding
• September 2018 Financials	
• Bank Balances through November 06, 2018	
• Administration	
• Monthly Code/Animal Control Reports	Code/AC Officer M. Dooly
• Monthly Municipal Court Report	City Secretary P. Woodall
• City Manager Reports	City Manager, John R. Dean, Jr.

VI. EXECUTIVE SESSION

The City Council of the City of Ovilla, Texas, reserves the right to meet in a closed session on any item listed on this Agenda should the need arise, pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).

VII. REQUESTS FOR FUTURE AGENDA ITEMS AND/OR ANNOUNCEMENTS BY COUNCIL AND STAFF

VIII. ADJOURNMENT

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Pamela Woodall, City Secretary

DATE OF POSTING: 11-08-18 TIME: 2:00 am/pm
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VETERANS DAY PROCLAMATION 2018

November 11th has long held a cherished place in the heart of every American. From the inauguration of this treasured holiday in 1918, Americans have recognized the sacrifices made by our military. Known originally as Armistice Day (day of peace), after WWI, President Wilson declared November 11 to be a day of reflection. President Eisenhower later issued the first Veterans Day Proclamation encompassing all military conflicts and acknowledging every military member who has served. He wrote, "...let us solemnly remember the sacrifices of all those who fought so valiantly, on the seas, in the air, and on foreign shores, to preserve our heritage of freedom,...let us reconsecrate ourselves to the task of promoting an enduring peace so that their efforts shall not have been in vain."

The brave men and women that have served our nation are not forgotten in Ovilla. During the November 04, 2018 Wreath Laying Event, Mayor Richard A. Dormier honored our servicemen and servicewomen with this proclamation.

Whereas, all Americans are encouraged to recognize the sacrifice and valor of those who have served in defense of this nation and the loved ones who stand beside them, memorializing the heroes who gave the ultimate sacrifice and all those who have not returned home; and,

Whereas, we call upon all Americans, including civic and fraternal organizations, places of worship, schools, and communities to support this day with commemorative expressions and programs; and

Whereas, the City of Ovilla has among its citizens, volunteers, and employees, individuals who have served in the United States Armed Forces, and we are reminded of our obligation to them; to serve our veterans as they have gallantly served us; and as we gather here today, let us not forget that freedom is never free, and our nation and our community is evermore indebted for their courageous service, now,

Therefore, I, Richard A. Dormier, Mayor of the City of Ovilla, on behalf of the entire Ovilla City Council, do hereby recognize November 11, 2018, as Veterans Day.



IN WITNESS WHEREOF, I have hereunto set my hand this fourth day of November, in the year of our Lord two thousand eighteen.

Richard A. Dormier, Mayor of Ovilla





DATE: November 12, 2018

TO: Honorable Mayor and Council Members

FROM:
Linda Harding, Accountant

SUBJECT: Transactions Over \$5,000 For September 2018

**City of Ovilla Expenditures Over \$5,000
for the Month of SEPTEMBER 2018**

Date	Check#	General Fund Payee	Description	Amount
** Now in Alphabetical Order				
09/21/2018	48174	Bureau Veritas North America	Inspections	10,662.84
09/28/2018	48199	Casco Industries	Coats/Pants/Boots	8,588.08
09/17/2018	48153	Darr Equipment	Repairs to Backhoe	8,588.08
09/17/2018	48154	Day Services LLC	Furnish, Install J Box	17,050.00
09/17/2018	48157	Fund Accounting Solutions	Software/Subscription	11,750.00
09/07/2018	48108	GT Distributors	Protective Gear - Reimb. By State Grant	7,137.00
09/17/2018	48164	Progressive Waste Solutions of TX, Inc.	Solid Waste	20,602.08
09/06/2018	DRAFT	QuickBooks Payroll Service	Created by Payroll Service on 09/07/2018	50,865.40
09/20/2018	DRAFT	QuickBooks Payroll Service	Created by Payroll Service on 09/21/2018	54,315.60
09/07/2018	48134	T. M. R. S.	Retirement	15,291.17
09/17/2018	48167	Texas Emergency Service Retirement	Pension Contribution	5,793.84
09/07/2018	48106	United States Treasury	75-1399345	8,397.58
09/21/2018	48171	United States Treasury	75-1399345	8,664.38
Total General Fund Transactions \$5,000 and Over				\$ 227,706.05

Date	Check#	Water & Sewer Fund Payee	Description	Amount
09/28/2018	17350	City of Dallas	Water	54,068.44
09/07/2018	17320	City of Ovilla General Fund	pr 9 7 18	10,315.01
09/20/2018	17343	City of Ovilla General Fund	Garbage transfer for AUGUST	24,574.97
09/21/2018	17339	City of Ovilla General Fund	pr 9 21 18	11,187.38
09/17/2018	17333	Darr Equipment	Repairs to Backhoe	11,442.06

Total Water & Sewer Fund Transactions \$5,000 and Over \$ 111,587.86



DATE: November 12, 2018

TO: Honorable Mayor and Council Members

FROM:
Linda Harding, Accountant

SUBJECT: Investment Report for Quarter Ending September 30, 2018

City of Ovilla
Investment Report
For Quarter Ending SEPTEMBER 30, 2018

Fund	Bank	Investment Type	Description	Bank Account Number	Quick Books Account #	Inception Date	Maturity Date	Rate	Beginning Market Value 6-30-2018	Activity During Quarter	Ending Market Value 9/30/2018	Book Value 9/30/2018	Difference
GENERAL FUND													
GF	Prosperity Bank	Operating	General	6602109437	1012500	N/A	N/A	0.4000%	\$ 1,472,875.97	Interest Earned \$ 1,149.59 Net Deposit \$ 1,556,235.30 Net Withdrawals \$ 1,786,367.29 Ending Balance	\$ 1,243,893.57	\$1,243,893.57	\$0.00
GF	Texstar Investment	Pool		701711110	1012525	N/A	N/A	0.999991%	\$ 3,804.59	Interest Earned \$ 18.63 Withdrawal \$ - Ending Balance	\$ 3,823.22	\$3,823.22	\$0.00
GF	Prosperity Bank		Money Market	9307605	1012520	3/2/11	N/A	0.5500%	\$231,293.31	Interest Earned \$ 421.65 Withdrawal \$ - Ending Balance	\$231,714.96	\$231,714.96	\$0.00
GF	Texstar Investment	Pool		701711120	1011525	N/A	N/A	0.999991%	\$ 948.35	Interest Earned \$ 4.64	\$952.99	\$952.99	\$0.00
GF	Prosperity Bank		Money Market	9307583	1012250	N/A	N/A	0.5500%	\$ 128,612.85	Interest Earned \$ 234.46 Net Deposit \$ - Net Withdrawals \$ - Ending Balance	\$ 128,847.31	\$128,847.31	\$0.00
GF	Prosperity Bank		Leose		1012510	N/A	N/A	0.0000%	\$ 1,601.79	Interest Earned Net Deposit \$ - Net Withdrawal \$ -	\$ 1,601.79	\$1,601.79	\$0.00
GF	Prosperity Bank	CD		670010694	1012260	2/25/14	2/25/15	0.9000%	\$ 248,972.25	Interest Earned \$ 564.79 Net Deposit \$ - Net Withdrawals \$ - Ending Balance	\$ 249,537.04	\$249,537.04	\$0.00
GF	Prosperity Bank	CD		670010608	1012290	10/17/12	10/17/13	0.6500%	\$ 56,421.13	Interest Earned \$ 184.02	\$56,605.15	\$56,605.15	\$0.00
GF	Prosperity Bank		Bryson Manor	216183662	1012295	6/25/15	n/a	0.4000%	\$ 298,914.34	Interest Earned \$ 301.47 Net Deposit \$ - Net Withdrawals \$ - Total General Fund Balance	\$ 299,215.81	\$299,215.81	\$0.00
DEBT SERVICE													
Debt	Prosperity Bank	Savings Account	Sinking Fund	6606020291	1010000	N/A	N/A	0.4100%	\$ 525,742.98	Interest Earned \$ 181.33 Deposits \$ 5,322.29 Deductions \$ 484,442.24 Ending Balance	\$46,804.36	\$46,804.36	\$0.00
Water & Sewer Utility Fund													
W&S	Prosperity Bank	Operating	Utility	6602109445	1021500	N/A	N/A	0.4000%	\$ 619,255.26	Interest Earned \$ 769.66 Net Deposit \$ 629,350.60 Net Withdrawals \$ 399,953.09	\$849,412.43	\$849,412.43	\$0.00

**City of Ovilla
Investment Report
For Quarter Ending SEPTEMBER 30, 2018**

**City of Ovalle
Investment Report
For Quarter Ending SEPTEMBER 30, 2018**



DATE: November 12, 2018

TO: Honorable Mayor and Council Members

FROM:
Linda Harding, Accountant

SUBJECT: Committed Fund Balance Report as of September 30, 2018

Committed Fund Balance Report
for General Fund for FY 2017-2018 SEPTEMBER 30 2018

	Account Number	General Fund 2017-2018 Budget
FY 2017-2018 Budget		3,880,949
CAPITAL ASSETS and RESERVE ACCOUNTS:		
Machinery and Equipment	5106440	(313)
Furniture	5106465	(1,687)
Audio and Visual Equipment	5106470	0
Buildings	5107420	(31,640)
Machinery and Equipment	5107440	0
Reserve for Contingency	5109001	0
Reserve for PD and FD Radios	5109015	(93,770)
Machinery and Equipment	5206440	(8,887)
Personal Protective Equipment	5206445	(2,600)
Capital Outlay - Vehicles	5206450	(110,550)
Machinery and Equipment	5306440	(15,476)
Personal Protective Equipment	5306445	(24,684)
Capital Outlay - Vehicles	5307450	0
Machinery and Equipment	5406440	(1,100)
Capital Outlay - Vehicles	5407450	(37,833)
Machinery and Equipment	5506440	(2,500)
Personal Protective Equipment	5506445	(300)
Machinery and Equipment	5507440	(5,000)
Machinery and Equipment	5606440	(2,000)
4B EDC Master Park Plan	5607425	(6,000)
4B EDC Monument Signs	5607415	(30,000)
Machinery and Equipment	5607440	(6,000)
Total 2016-2017 Budget Less Capital Assets and Reserve		3,500,609
Resolution Number 2013-002		25%
REQUIRED UNASSIGNED FUND BALANCE IN GENERAL FUND		\$ 875,152.25

ALL G/F BANK ACCOUNT BALANCES AS OF 9/30/2018		
Prosperity Bank (Operating Acct 9437)	1012500	\$ 1,286,265.74
Prosperity Money Market (Acct #9307605)	1012520	\$ 231,714.96
TexStar Reserves (Acct. #07017-1110)	1012525	\$ 3,823.22
TexStar Money Market (Acct 1112)	1011525	\$ 952.99
Prosperity Money Market Reserve (Acct. #9307583)	1012250	\$ 128,847.31
Prosperity CD (Acct. #670010694)	1012260	\$ 248,537.00
Prosperity Bank CD (Acct. #670010608)	1012290	\$ 56,605.15
ALL BANK ACCOUNTS Total Unassigned Fund Balance in General Fund		\$ 1,956,746.37
REQUIRED UNASSIGNED FUND BALANCE IN GENERAL FUND		\$ 875,152.25
Excess in Unassigned Fund Balance in ALL ACCOUNTS		\$ 1,081,594.12

	AT&T WATER TOWER	\$ 542,228.00
SALE OF ASSET: FIRE RESCUE PUMP AND TANK \$91,000, LESS BROKER FEE OF \$6,370 AND POSTAGE FEE OF \$7.10		\$ (84,622.90)
SALE OF ASSET: FIRE BRUSH TRUCK 4/2016 \$14,000 LESS 10% BROKER FEE \$1,400		\$ (12,600.00)
SALE OF ASSET: FIRE TRUCK 11/2016 \$5,500 LESS 10% BROKER FEE \$450		\$ (5,050.00)
SALE OF ASSET: 1990 PUMP TRUCK 1/1817 \$9,600 LESS 10% BROKER FEE \$960		\$ (8,640.00)
FIRE DEPARTMENT EQUIPMENT PURCHASE - 2016 COMMAND VEHICLE equipment contribution	\$ 55,000.00	
FIRE AND POLICE DEPARTMENT RADIO EQUIPMENT PURCHASE GRAND TOTAL \$187,539.20		
city equip acct 40,000,		\$ 40,000.00
BALANCE AVAILABLE FROM SALE OF EQUIPMENT		\$ (15,912.90)
BALANCE: EXCLL OF UNASSIGNED FUND BALANCE LESS STREET/EQUIP.		\$ 523,453.22

INTERLOCAL COOPERATION CONTRACT
BETWEEN
COUNTY OF ELLIS AND CITY OF OVILLA

WHEREAS, the hereinafter below described government entities desire to increase their efficiency and effectiveness by entering into this contract one with the other; and

WHEREAS, such contracts are authorized under Chapter 791 of the Government Code of the State of Texas, said law cited as the Interlocal Cooperation Act of the State of Texas; and

WHEREAS, the function or service contracted for and to be provided by this agreement is with the definition of “Governmental function and services” as defined by Section 791.003 of the Government Code; and

WHEREAS, the function or service contracted to be provided is a function or service that each party to the contract is authorized to perform individually;

NOW, THEREFORE, the parties agree and covenant one with the other as follows:

- A) The County of Ellis (hereinafter COUNTY) shall be the party providing the function or service which shall include the maintenance, repair and / or construction of streets, roads, alleys, bridges, and parking areas, as well as the maintenance and construction of waterways and ditches. The COUNTY shall be further authorized to sell to the CITY goods and services.
- B) The City of Ovilla (hereinafter CITY) shall be the party receiving the function, goods, or service and providing payment for such function, goods and / or services.
- C) CITY, as paying party, acknowledges and certifies, as required by the Interlocal Cooperation Act, that all payments shall be made from current revenues available to CITY.
- D) The term of this agreement shall be from January 1, 2019 to December 31, 2019.

E) Both parties acknowledge and understand, in reference to any project undertaken under this contract involving the construction, improvement, or the repair of a road, building or other facility, the following:

- 1) That prior to beginning said project, a work order in the form similar to Exhibit A attached hereto shall be adopted describing the project to be undertaken and identifying the project's location, and
- 2) That the payment and penalty provisions set out in Section 791.014 (c) and (d) of the Government Code Interlocal Cooperation Act shall apply to this contract.

F) CITY agrees to pay to COUNTY within thirty (30) days of billing by COUNTY for the goods, governmental function, and / or services provided in an amount that fairly compensates COUNTY for service or functions performed by COUNTY under this Contract.

EXECUTED in duplicate this the _____ day of _____, 20____.

COUNTY JUDGE
ELLIS COUNTY, TEXAS

Attest:

Ellis County Clerk

MAYOR
City of Ovilla

Attest:

City Secretary

WORK ORDER UNDER INTERLOCAL AGREEMENT

Service Provider: Ellis County, Texas

Department to Provide Service: _____

Basis of Authority to Provide Service: *Interlocal Agreement dated:* _____*per Commissioners Court Minute Order* _____

Local Government Requesting Service: _____

Description of Project to be Undertaken: _____

Location of Project to be Undertaken: _____

Requested by: _____
*Kyle Butler*Department: *Ellis County Commissioner, Pct. 4*APPROVED in Open Commissioners Court per Minute Order No. _____ on the
____ day of _____, 20 ____.

Carol Bush
County Judge, Ellis County, Texas

ACCEPTED AND AGREED TO this ____ day of _____, 20 ____.

Signature: _____

Title: _____

On Behalf of: _____

CITY OF OVILLA MINUTES

Thursday, October 18, 2018

Special City Council Meeting

105 S. Cockrell Hill Road, Ovilla, TX 75154

In the absence of Mayor Dormier, Mayor Pro Tem Griffin called the Special Council Meeting of the Ovilla City Council to order at 6:44 p.m., with notice of the meeting duly posted. Mayor Pro Tem Griffin made the following public announcement asking all individuals to be cognizant of the two signs at the entrance to the Council Chamber room referencing Sections 30.06 and 30.07 of the *Penal Code*, *persons licensed under Subchapter H, Chapter 411, Government Code may not enter this property with a concealed handgun nor enter this property with a handgun that is carried openly*.

The following City Council Members were present:

Rachel Huber	Council Member, Place 1
Dean Oberg	Council Member, Place 2
David Griffin	Mayor Pro Tem, Place 3
Doug Hunt	Council Member, Place 4
Michael Myers	Council Member, Place 5

Mayor Pro Tem Griffin announced the absence of Mayor Dormier and that all Council members were present, thus constituting a quorum. City Manager John R. Dean, Jr., the city secretary and various staff were also present.

CALL TO ORDER

PL4 Hunt gave the invocation. PL1 Huber led the recitation of the Pledge of Allegiance and PL5 Myers lead the recitation of the Pledge to the Texas Flag.

COMMENTS & PRESENTATIONS/MAYOR ANNOUNCEMENTS

None

REGULAR AGENDA

ITEM 1. **DISCUSSION/ACTION** – Receive recommendation from the Planning and Zoning Commission to consider and act on PZ Case 18.10, a Specific Use Permit, and Site Plan Application to allow applicant, Texas Sterling Construction Company, as authorized by the owner of property, United Methodist Church of Ovilla, to add a temporary lay down yard to house construction trailers, rock, sand, fly ash, diesel and other miscellaneous materials for the construction of Ovilla Road 664. The construction site will be on the NE corner of Westmoreland Road and Ovilla Road.

Mayor Pro Tem Griffin abstained from this item, submitted his affidavit, and left his place at the dais, due to his personal connection with the Ovilla United Methodist Church. PL4 Hunt assumed the order of the meeting.

Staff shared the following information:

The contractor for the State, TX Sterling Construction Co., regarding the 664 project, submitted a request to use the Ovilla United Methodist Church property for its location to setup operations (temporarily) during the construction of this project. The proposed location is the best site for this purpose. Ovilla United Methodist Church, owner of said property, has entered into an agreement with the contractor. Mr. Justin Wild, representative for TX Sterling Construction Co., was available for questions. He advised Council that all storage of chemicals and operations were approved through TCEQ permitting. The expectation for the work would be a minimum of 18-months. The Planning and Zoning Commission forwarded recommendation for approval.

PL5 Myers moved to approve a Specific Use Permit and Site Plan Application to allow applicant, Texas Sterling Construction Company, as authorized by the owner of property, United Methodist Church of Ovilla, to add a temporary *lay down yard* to house construction trailers, rock, sand, fly ash, diesel and other miscellaneous materials for the construction of the Ovilla Road 664 project. The construction site will be on the NE corner of Westmoreland Road and Ovilla Road, seconded by PL2 Oberg.

No oppositions, Mayor Pro Tem/Place 3 Griffin abstained.

VOTE: The motion to approve carried unanimously: 4-0.

Mayor Pro Tem Griffin re-entered and assumed his place at the dais for the remainder of the meeting.

EXECUTIVE SESSION - None

ADJOURNMENT

PL4 Hunt moved to adjourn the Special meeting of October 18, 2018, seconded by PL5 Myers. There being no further business, Mayor Pro Tem Griffin adjourned the meeting at 6:50 p.m.

David Griffin, Mayor Pro Tem

ATTEST:

Pamela Woodall, City Secretary

Approved November 12, 2018

Attachments: Filed affidavit of abstention from Mayor Pro Tem Griffin
P&Z recommendation



AFFIDAVIT

STATE OF Texas)

)

COUNTY OF Ellis)

That on this 18TH day of OCT. , 2018, DAVID R. GRIFFIN personally came and appeared before me at _____ o'clock AM/PM, Ovilla Municipal Building, of Ovilla, Texas, known, and known to me, who says:

Per the Local Government Code, Section 171, I am filing this affidavit stating that I shall abstain from voting and participating in the City Council matter of

AGENDA ITEM #

The nature and extent of my interest in this matter is I AM A MEMBER OF THE OVILLA UNITED METHODIST CHURCH AND ON THE COMMITTEE THAT OVERSEES THE LAND ON FM 664 THAT IS SUBJECT BEING VOTED ON.

FURTHER AFFIANT SAYETH NOT.

David R. Griffin

(Signature)

PRINTED NAME: DAVID R. GRIFFIN

PRESENTED AND FILED with the city secretary on this 18 day of OCTOBER, 2018

Donald Marshall

CITY CLERK/SECRETARY



City of OVILLA Planning & Zoning Commission Recommendation

ITEM I. **DISCUSSION/ACTION – PZ18.10** – To review and forward recommendation to the City Council for Consideration of and action on a Specific Use Permit and Site Plan Application to allow applicant, Texas Sterling Construction Company, as authorized by the owner, United Methodist Church of Ovilla, to add a temporary *lay down* yard to house construction trailers, rock, sand, fly ash, diesel and other miscellaneous materials for the construction of Ovilla Road 664. The construction site will be on the NE corner of Westmoreland Road and Ovilla Road.

PLANNING AND ZONING Members present, and upon a record vote of:

PL 1 Jungman AYE
PL2 Yordy AYE
PL3 Lynch AYE
PL4 Whittaker AYE

PL5 VACANT —
PL6 Hart AYE
PL7 Zimmermann AYE

6 FOR

0 AGAINST

0 ABSTAIN

A handwritten signature of C. Lynch, Presiding Officer of P&Z.
Presiding Officer of P&Z

10/18/18
Date

A handwritten signature of G. W. D., Board Secretary.
Board Secretary

10.18.18
Date

CITY OF OVILLA MINUTES

Tuesday, October 09, 2018

City Council Briefing Session

105 S. Cockrell Hill Road, Ovilla, TX 75154

In the absence of Mayor Dormier, Mayor Pro Tem Griffin called the Council Briefing Session of the Ovilla City Council to order at 6:05 p.m., with notice of the meeting duly posted. Mayor Pro Tem Griffin made the following public announcement asking all individuals to be cognizant of the two signs at the entrance to the Council Chamber room referencing Sections 30.06 and 30.07 of the *Penal Code, persons licensed under Subchapter H, Chapter 411, Government Code may not enter this property with a concealed handgun nor enter this property with a handgun that is carried openly.*

The following City Council Members were present:

Rachel Huber	Council Member, Place 1
Dean Oberg	Council Member, Place 2
David Griffin	Mayor Pro Tem, Place 3
Doug Hunt	Council Member, Place 4
Michael Myers	Council Member, Place 5

Mayor Pro Tem Griffin announced that Mayor Dormier was absent and that all Council members were present, thus constituting a quorum. City Manager John R. Dean, Jr., department directors, and staff were also present.

CALL TO ORDER

CONDUCT A BRIEFING SESSION to review and discuss agenda items for the 6:30 p.m. regular meeting.

Mayor Pro Tem Griffin and City Manager John Dean gave a brief review of each item on the agenda. Questions on were briefly discussed and clarified.

ADJOURNMENT

Mayor Pro Tem Griffin adjourned the Briefing Session of the Ovilla City Council at 6:12 p.m.

ATTEST:

Pamela Woodall, City Secretary

David Griffin, Mayor Pro Tem

Approved November 12, 2018

CITY OF OVILLA MINUTES

Tuesday, October 09, 2018

Regular City Council Meeting

105 S. Cockrell Hill Road, Ovilla, TX 75154

In the absence of Mayor Dormier, Mayor Pro Tem Griffin called the Regular Council Meeting of the Ovilla City Council to order at 6:31 p.m., with notice of the meeting duly posted. Mayor Pro Tem Griffin made the following public announcement asking all individuals to be cognizant of the two signs at the entrance to the Council Chamber room referencing Sections 30.06 and 30.07 of the *Penal Code*, *persons licensed under Subchapter H, Chapter 411, Government Code may not enter this property with a concealed handgun nor enter this property with a handgun that is carried openly*.

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Mayor Pro Tem Griffin announced the absence of Mayor Dormier and that all Council members were present, thus constituting a quorum. City Manager John R. Dean, Jr., department directors and various staff were also present.

CALL TO ORDER

PL4 Hunt gave the invocation. PL1 Huber led the recitation of the Pledge of Allegiance and PL5 Myers lead the recitation of the Pledge to the Texas Flag.

COMMENTS & PRESENTATIONS

Citizen Comments

1. Vanessa Adame, 101 Slippery Rock, Ovilla: shared her concerns with golf cart operations on the streets in Ovilla.
2. Louis Grinage, 101 Brookwood, Ovilla: asked for assistance with the flood damage to his home and yard that occurred during the recent storms producing unusual heavy rainfall.
3. Christopher "Jay" Horton, 105 Brookwood, Ovilla: voiced concerns of inadequate drainage, citywide damage and the need to clean the culverts from the heavy rainfall.
4. Del Urbanczyk, 101 Oakwood, Ovilla: asked for assistance with the flood damage to his home and yard that occurred during the recent storms.
5. Four others signed up to speak on Item 3.

Presentation:

- Mayor Pro Tem Griffin read a Proclamation – Breast Cancer Awareness Month
- City Manager John Dean gave an update on the September 22, 2018 rain and flooding that occurred in Ovilla.

CONSENT AGENDA

- C1. August 2018 Financial Transactions over \$5,000
- C2. Minutes of the September 19, 2018 Special Council Meeting
- C3. Minutes of the September 10, 2018 Briefing Session and Regular Meeting
- C4. Minutes of the August 29, 2018 Special Council Meeting and Tax Rate Hearing
- C5. Minutes of the August 20, 2018 Special Council Meeting and Tax Rate Hearing

PL5 Myers moved to approve the consent items as presented, seconded by PL4 Hunt.

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

CITY OF OVILLA MINUTES

Tuesday, October 09, 2018

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CALL TO ORDER

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- C5. Minutes of the August 20, 2018 Special Council Meeting and Tax Rate Hearing

PL5 Myers moved to approve the consent items as presented, seconded by PL4 Hunt.

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

PUBLIC HEARINGS

PUBLIC HEARING – Receive public comment on Ordinance 2018-22, amending the Land Use Table of Article 2, Section 11.3 of the Ovilla Comprehensive Zoning Ordinance, No. 2010.013 as amended; providing for a winery in specified areas and removing the specified uses for a Dwelling Guesthouse; amending Article 6, Section 53.1 “General Definitions” of the Comprehensive Zoning Ordinance NO. 2010.013 as amended; providing a definition of “Winery”; providing a savings clause, providing a severability clause; providing an effective date; and providing for publication.

- **Staff Presentation** – was presented by City Manager John Dean and Code Officer Mike Dooly.
- **Public Comment** - Mayor Pro Tem Griffin opened the Public Hearing at 6:56 p.m., to receive comments. There were no comments in favor or in opposition. Mayor Pro Tem Griffin closed the Public Hearing at 6:57 pm.
- **Council deliberation** – The Planning and Zoning Commission forwarded recommendation for approval.

PH - ITEM 1. DISCUSSION/ACTION – Receive recommendation report from the Planning and Zoning Commission to consider and take action on Case No. PZ18.09, Ordinance 2018-22 of the City of Ovilla, Texas, amending the Land Use Table of Article 2, Section 11.3 of the Ovilla Comprehensive Zoning Ordinance No. 2010.013 as amended; providing for a winery in specified areas and removing the specified uses for a Dwelling Guesthouse; amending Article 6, Section 53.1 “General Definitions” of the Comprehensive Zoning Ordinance No. 2010.013, as amended; providing a definition of “Winery”; providing a savings clause, providing a severability clause; providing an effective date; and providing for publication.

PL4 Hunt moved that the Ovilla City Council approves Ordinance 2018-22 of the City of Ovilla, Texas, amending the Land Use Table of Article 2, Section 11.3 of the Ovilla Comprehensive Zoning Ordinance No. 2010.013 as amended, providing for a winery in specified areas and removing the specified uses for a Swelling Guesthouse; amending Article 6, Section 53.1 “General Definitions” of the Comprehensive Zoning Ordinance No. 2010.013, as amended; providing a definition of “Winery”; providing a savings clause, providing a severability clause; providing an effective date (immediately); and providing for publication, seconded by PL2 Oberg.

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

PUBLIC HEARING – Receive public comment on a code violation abatement, “Nuisance Outside Storage”, Section 8.02 of the Ovilla Code of Ordinances at the property designated as Lot 9, Block 2, Brookwood #2, Ovilla, Ellis County, Texas 75154, more commonly known as 101 Oakwood.

- **Staff Presentation** – presented by Code Enforcement Officer Mike Dooly. New photos taken this date were shared. Multiple complaints had been made.
- Mr. Urbanczyk/owner of said property was present, shared a letter he typed, asking for additional time to clean up the outside of his property.
- **Council deliberation** – Council questioned inconsistencies with Mr. Urbanczyk's comments and believed that he had been given ample time. Their recommendation was to check the property in 10-12-days, hoping it was cleaned up by October 22. State law allows 30-days before moving forward with the abatement process.

PH - ITEM 2. DISCUSSION/ACTION – Consideration of and action on a code violation abatement, “Nuisance Outside Storage”, Section 8.02 of the Ovilla Code of Ordinances, at the property designated as Lot 9, Block 2, Brookwood #2, Ovilla, Ellis County, Texas 75154, more commonly known as 101 Oakwood.

PL4 Hunt moved that staff move forward with the code violation abatement, "Nuisance Outside Storage", Section 8.02 of the Ovilla Code of Ordinances, at the property designated as Lot 9, Block 2, Brookwood #2, Ovilla, Ellis County, Texas 75154, more commonly known as 101 Oakwood, seconded by PL1 Huber.

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

REGULAR AGENDA

ITEM 1. DISCUSSION/ACTION – Consideration of and action on a revised Site Plan Application submitted by Pamilee Koval, as authorized by Thomas Waits, to add a free-standing canopy, located at 713 W. Main Street, Ovilla, TX 75154.

Staff reported that the applicant had added a detached canopy next to the existing framed-storage building, which was previously permitted to sell snow-cones. In August 2018, applicant submitted a (Specific Use Permit) SUP application with Site Plan documents and was directed by Council to revise the existing structure which was erected prior to acquiring a permit. Applicant submitted new documents that included a photo illustrating revisions made to the existing canopy. Council stressed the importance of acquiring a permit prior to construction.

PL2 Oberg moved to approve the revised Site Plan Application submitted by Pamilee Koval, as authorized by Thomas Waits, to add a free-standing canopy, located at 713 W. Main Street, Ovilla, TX 75154, authorizing the city manager to approve a building permit, seconded by PL1 Huber.

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

ITEM 2. DISCUSSION/ACTION – Consideration of and action on Ordinance 2018-23 of the City of Ovilla, Texas amending Chapter 1, Section 1.02.002 of the Code of Ordinances declaring an official city newspaper and declaring an effective date.

Staff reported that pursuant Chapter 1, Article 1, Section 1.02.002 of the Ovilla Code of Ordinances and Section 52.004 of the Local Government Code, the municipality shall declare an official newspaper annually for city required publications. The Ellis County Press is the city's current newspaper on file. They publish once weekly. The Waxahachie Daily Light publishes three-times weekly.

PL2 Oberg moved that Council approve Ordinance 2018-23 of the City of Ovilla, Texas amending Chapter 1, Section 1.02.002 of the Code of Ordinances declaring the Waxahachie Daily Light as the official city newspaper effective immediately, seconded by PL1 Huber.

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

ITEM 3. DISCUSSION/ACTION – Consideration of and action on Ordinance 2018-24 of the City of Ovilla, Texas, regulating the operation of golf carts on public streets; providing for a penalty for the violation of this ordinance; providing for repealing, savings and severability clauses; providing for an effective date of this ordinance; and providing for publication.

This Item was presented as a discussion only item during the September City Council meeting. Staff was directed to address certain questions with legal counsel and returned with additional information:

1. Can Council set an age limit different from state law – No
2. Can Council require seatbelts – No
3. Require insurance - Yes

Staff was directed to return with this item for Council consideration. Information from other cities, as well as recommendations from the Police Chief and City Attorney were considered when preparing the ordinance. Staff reported that they believed the presented ordinance met the desires of many Ovilla residents, allowing the use of golf carts on certain city streets. The presented ordinance does not allow golf carts on any of the major thoroughfares identified in the thoroughfare plan as well as Bryson Lane, East Highland Road and Water Street. Golf cart owners will be required to apply for and pay for a permit, including an inspection from the police department.

Mayor Pro Tem Griffin allowed those that signed up to speak on this item:

1. Chrystyna Reymann, 505 Edgewood Lane – in favor of the ordinance
2. Ainsley Jarvis, 503 Edgewood Lane – In favor of the ordinance (set restrictions for night use)
3. Mike Bira, 100 Hummingbird Lane – In favor of the ordinance (electric golf carts only)
4. Perry Kaemmerling, 907 Slippery Elm Drive – In favor of the ordinance (allow use on more streets)
5. Roger Stevenson, 200 Brookwood Court – In favor of the ordinance
6. Peter Harding, 905 Slippery Elm – In favor of the ordinance

Council opinions were divided as there were concerns about safety.

PL4 Hunt moved to deny Ordinance 2018-24 of the City of Ovilla, Texas, regulating the operation of golf carts on public streets; providing for a penalty for the violation of this ordinance; providing for repealing, savings and severability clauses; providing for an effective date of this ordinance; and providing for publication, seconded by PL1 Huber.

Three Council Members, PL2 Oberg, PL3 Griffin and PL5 Myers voted in opposition, no abstentions.

VOTE: The motion to deny the ordinance failed.

Another motion was made.

PL5 Myers moved to approve Ordinance 2018-24 of the City of Ovilla, Texas, regulating the operation of golf carts on public streets; providing for a penalty for the violation of this ordinance; providing for repealing, savings and severability clauses; providing for an effective date of December 01, 2018 for this ordinance; and providing for publication, seconded by PL2 Oberg.

Two Council Members, PL4 Hunt and PL1 Huber voted in opposition, no abstentions.

VOTE: The motion to approve Ordinance 2018-24 carried with a 3-2 vote.

ITEM 4. DISCUSSION/ACTION – Consideration of and action on Ordinance 2018-25 of the City of Ovilla, Texas, amending Chapter 3, Article 3.06, Section 3.06.002, 3.06.005 and 3.06.007(5) of the Code of Ordinances of the City of Ovilla; establishing definitions for signs; amending the schedule for temporary signs; amending the prohibited signs; providing a savings clause; providing a severance clause; providing for incorporation into the Ovilla Code of Ordinances; providing for immediate effect; and providing for publication.

During the September Council meeting, staff was directed to return with an updated sign ordinance. The changes to the sign ordinance provide definitions for feather banner signs, allowing one feather banner sign per premise, and defines and allows an A-frame or sandwich board sign as a temporary sign, and clarifies the Code regarding signs placed on vehicles. The Ordinance was reviewed by the City Attorney.

PL4 Hunt moved to approve Ordinance 2018-25 of the City of Ovilla, Texas, amending Chapter 3, Article 3.06, Section 3.06.002, 3.06.005 and 3.06.007(5) of the Code of Ordinances of the City of Ovilla; establishing definitions for signs; amending the schedule for temporary signs; amending the prohibited signs; providing a savings clause; providing a severance clause; providing for incorporation

into the Ovilla Code of Ordinances; providing for immediate effect; and providing for publication, seconded by PL2 Oberg.

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

ITEM 5. DISCUSSION/ACTION – Consideration of and action on Ordinance 2018-26 of the City of Ovilla, Texas, amending the Fiscal Year 2018-2019 General Fund Budget of the City of Ovilla to allow for an adjustment of \$260,000 for the purchase of real properties being identified as Ellis CAD Property ID's 187744, 187748, and 187741; providing for publication of this Ordinance and providing an effective date.

The City Council recently adopted Resolutions authorizing the purchase of the properties identified above at a cost of \$255,000. Staff asked for an amendment of \$260,000.00 to ensure that funds were available to cover any additional costs that may be associated with the property purchases.

PL2 Oberg moved that Council approve Ordinance 2018-26 of the City of Ovilla, Texas, amending the Fiscal Year 2018-2019 General Fund Budget of the City of Ovilla to allow for an adjustment of \$260,000 for the purchase of real properties being identified as Ellis CAD Property ID's 187744, 187748, and 187741; providing for publication of this Ordinance, effective immediately, seconded by PL1 Huber.

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

ITEM 6. DISCUSSION/ACTION – Consideration of and action on Ordinance 2018-27 of the City of Ovilla, Texas, amending Chapter 8, “Offenses and Nuisances,” Article 8.01 “General Provisions,” of the Code of Ordinances of the City of Ovilla, Texas, prohibiting the sale of alcoholic beverages within certain distances of churches, schools, and hospitals.

The presented ordinance was prepared by the City Attorney for the City Council to be able to consider, if the Council so desires, to regulate future alcohol sales within certain limitations as allowed by state law. This basically allows a public or private school governing body to request that the City Council adopt an ordinance prohibiting alcohol sales within 1,000 feet of the school. Initial discussion and the proposed ordinance was presented to Council during the September meeting. Staff was directed to bring the Ordinance back for consideration.

PL5 Myers moved to approve Ordinance 2018-27 of the City of Ovilla, Texas, amending Chapter 8, “Offenses and Nuisances,” Article 8.01 “General Provisions,” of the Code of Ordinances of the City of Ovilla, Texas, prohibiting the sale of alcoholic beverages within certain distances of churches, schools, and hospitals, seconded by PL4 Hunt.

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

ITEM 7. DISCUSSION/ACTION – Consideration of and action on Ordinance 2018-28 of the City of Ovilla, Texas, amending Appendix A, Article A7.000, Section A7.001 of the Code of Ordinances of the City of Ovilla; establishing monthly rates for solid waste collection for residential and non-residential customers; providing a savings clause; providing a severance clause; providing for incorporation in the Ovilla Code of Ordinances; providing for immediate effect; and providing for publication.

Staff presented an ordinance with new proposed rates in accordance with changes associated with the City's new service contract with Community Waste Disposal (CWD). New rates will take affect with

the December 2018 usage billing. The new residential rates are established to generate the same amount of revenue for the City as the current rate structure.

PL4 Hunt moved to approve Ordinance 2018-28 of the City of Ovilla, Texas, amending Appendix A, Article A7.000, Section A7.001 of the Code of Ordinances of the City of Ovilla; establishing monthly rates for solid waste collection for residential and nonresidential customers; providing a savings clause; providing a severance clause; providing for incorporation in the Ovilla Code of Ordinances; providing for immediate effect; and providing for publication, seconded by PL5 Myers.

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

ITEM 8. DISCUSSION/ACTION– Consideration of and action on Ordinance 2018-29 of the City of Ovilla, Texas, amending Appendix A, Article A7.000, Section A7.003 (B)(1) and A7.003 (B)(2)(B) of the Code of Ordinances of the City of Ovilla; establishing a monthly wastewater rate for residential and nonresidential customers; providing a savings clause; providing a severance clause; providing for incorporation into the Ovilla Code of Ordinances; providing for an effective date; and providing for publication.

The proposed rate increase of \$2.05 per 1,000 gallons is a direct cost increase incurred by the City from the service provider. As was discussed during the budget process all rate increases would be passed onto the customer.

Current Rate: \$8.22 per 1,000 Proposed Rate: \$10.27 per 1,000

PL2 Oberg moved to approve Ordinance 2018-29 of the City of Ovilla, Texas, amending Appendix A, Article A7.000, Section A7.003 (B)(1) and A7.003 (B)(2)(B) of the Code of Ordinances of the City of Ovilla; establishing a monthly wastewater rate for residential and nonresidential customers; providing a savings clause; providing a severance clause; providing for incorporation into the Ovilla Code of Ordinances; providing for an effective date (immediately); and providing for publication, seconded by PL5 Myers.

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

ITEM 9. DISCUSSION/ACTION – Consideration of and action on staff direction for the use of AT&T Lease Funds.

Staff offered suggestions for use of the funds received from the AT&T Agreement (\$550,000):

1. Pay for the property purchase on Main Street.
2. Upgrade and prepare the Main Street property for Public Works use.
3. Bridge repairs.

Council had also addressed using some of the funds to pay debt.

No Action.

ITEM 10. DISCUSSION/ACTION – Consideration of and action on designated parking.

Mayor Dormier requested to use the designated “Mayor” parking space for another purpose or allow others to use that parking space.

PL2 Oberg moved that Council approve to re-designate and/or un-designate the parking space currently designated for the Mayor, seconded by PL4 Hunt.

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

ITEM 11. **DISCUSSION/ACTION** – Consideration of any item(s) pulled from the Consent Agenda above for individual consideration and action.

N/A

DEPARTMENT REPORTS

- **Department Activity Reports / Discussion**
 - Police Department Chief B. Windham
 - Monthly Report was presented and discussed.
 - Fire Department Chief B. Kennedy
 - Monthly Report was presented and discussed.
 - Chief Kennedy and Council commended A-Chief Lindsey for a “job well done” filling in for Chief Kennedy during his absence.
 - Fire Hydrants – currently seeking quotes for repainting.
 - Public Works Director B. Piland
 - Monthly Report – Council asked for work hour times and job completions on the report.
 - 1. Monthly Park Maintenance Reports
 - Finance Department Accountant L. Harding
 - August 2018 Financials – presented and discussed.
 - Bank Balances through October 03, 2018
 - Administration
 - Monthly Code/Animal Control Reports Code/AC Officer M. Dooly
 - 1. New truck received.
 - Monthly Municipal Court Report-reviewed City Secretary P. Woodall
 - City Manager Reports-reviewed City Manager, John R. Dean, Jr.

EXECUTIVE SESSION - None

REQUESTS FOR FUTURE AGENDA ITEMS AND/OR ANNOUNCEMENTS BY COUNCIL AND STAFF

1. Mayor Dormier Absent
2. PL1 Huber None
3. PL2 Oberg Inspect for park compliance at Cindy Jones Park
4. PL3 Griffin None
5. PL4 Hunt Warranty work on certain streets
6. PL5 Myers None
7. City Manager None

ADJOURNMENT

PL4 Hunt moved to adjourn the meeting of October 09, 2018, seconded by PL5 Myers. There being no further business, Mayor Pro Tem Griffin adjourned the meeting at 9:12 p.m.

David Griffin, Mayor Pro Tem

ATTEST:

Pamela Woodall, City Secretary

Approved November 12, 2018

Attachments: Citizens Forum sheets
P&Z recommendation

*Richard Dormier, Mayor
Rachel Huber, Place One
Dean Oberg, Place Two*

SP0KE

80

Mayor Richard Dormier
Place One Council, Rachel Huber
Place Two Council, Dean Oberg
Place Three Council/ Mayor Pro Tem, David Griffin



Place Four Council, Doug Hunt
Place Five Council, Michael Myers
City Manager, John R. Dean, Jr.

WELCOME TO THE CITY OF OVILLA CITIZENS FORUM

The Ovilla City Council and City Staff welcome you to a meeting of the Ovilla City Council. Ovilla Council Meetings are open to the public and residents are encouraged to attend.

It is the policy of the City of Ovilla to give all individuals and lawful organizations an opportunity to formally address the Mayor and Council regarding any posted Agenda item or items not on the agenda. Each participant will be permitted to speak for a maximum of three minutes. Regarding non-agenda items, please be advised that the Mayor and Council cannot respond but may direct inquiries to staff for current policy or for later review.

The form must be complete.

DATE: 10/9/2018

PHONE: 972-972-9823

DO YOU RESIDE WITHIN THE CITY LIMITS OF OVILLA? YES NO

NAME: Vanessa Adams

ORGANIZATION / DEPARTMENT: _____

ADDRESS: 101 Slippery Rock Ct

CITY / ZIP: Ovilla, TX 75154

Persons wishing to address the Mayor and Council concerning a posted agenda item must make a formal request by presenting a completed "Citizens Forum" form to the City Secretary at least 10 minutes prior to the beginning of the scheduled meeting. The form must be complete. At the discretion of the Mayor, those registered to speak may be called during the opening of the listed agenda item. Please check one of the three following options.

I wish to address the Council during the Citizens Forum.

AGENDA ITEM(S) NUMBER:

I wish to address the Council on this agenda item(s).

I do not wish to address the Council, but would like to register the following opinion.

(Circle one) FOR

AGAINST

MAKE ORD STRICT

LIC 18 OR OVER

HORN/LEASHING

NOT APPROVE

Comments: _____

Would you be interested in serving on an appointed board or commission of the City of Ovilla?

Yes No

The City Council convenes in regular session on the second Monday of each month at 6:00 P.M. unless otherwise noted. Special meetings may be called as deemed necessary to conduct business of the City.

"I authorize the city to release ALL information on this sheet to the public. (If no signature is provided, the City shall not release information that is protected under the Texas Public Information Act.) Signature _____"

SPKÉ

3 MINUTES - CIT COMMENTS

Mayor Richard Dormier
Place One Council, Rachel Huber
Place Two Council, Dean Oberg
Place Three Council/ Mayor Pro Tem, David Griffin



Place Four Council, Doug Hunt
Place Five Council, Michael Myers
City Manager, John R. Dean, Jr.

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The form must be complete.

DATE: 10/09/2018

PHONE: 469 230 3835

DO YOU RESIDE WITHIN THE CITY LIMITS OF OVILLA? YES NO

NAME: LOUIS F. CONNAGH

ORGANIZATION / DEPARTMENT: _____

ADDRESS: 101 BROOKWOOD CT.

CITY / ZIP: OVILLA 75154

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(Circle one) FOR AGAINST

Comments: _____

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Yes No

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SPOTLIGHT

3 MINUTES - CIT. COMMENTS

Mayor Richard Dormier
Place One Council, Rachel Huber
Place Two Council, Dean Oberg
Place Three Council/ Mayor Pro Tem, David Griffin



Place Four Council, Doug Hunt
Place Five Council, Michael Myers
City Manager, John R. Dean, Jr.

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The form must be complete.

DATE: 10/9/18

PHONE: 214-864-1318

DO YOU RESIDE WITHIN THE CITY LIMITS OF OVILLA? YES NO

NAME: Christopher 'Say' Horton

ORGANIZATION / DEPARTMENT: _____

ADDRESS: 105 Brookwood Ct.

CITY / ZIP: Ovilla, TX 75152

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I wish to address the Council during the Citizens Forum.

AGENDA ITEM(S) NUMBER:

I wish to address the Council on this agenda item(s).

I do not wish to address the Council, but would like to register the following opinion.

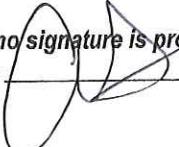
(Circle one) FOR AGAINST

Comments: Speak regarding recent flooding and rain water drainage.

Would you be interested in serving on an appointed board or commission of the City of Ovilla?

Yes No

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"I authorize the city to release ALL information on this sheet to the public. (If no signature is provided, the City shall not release information that is protected under the Texas Public Information Act.) Signature" 

SPARE

3 MINUTES - CIT. COMMENTER

Mayor Richard Dormier
Place One Council, Rachel Huber
Place Two Council, Dean Oberg
Place Three Council / Mayor Pro Tem, David Griffin



Place Four Council, Doug Hunt
Place Five Council, Michael Myers
City Manager, John R. Dean, Jr.

WELCOME TO THE CITY OF OVILLA CITIZENS FORUM

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The form must be complete.

DATE: 10-9-18

PHONE: 469-747-6265

DO YOU RESIDE WITHIN THE CITY LIMITS OF OVILLA?

YES NO

NAME: Rachel Huber

DEL URBANZVR

ORGANIZATION / DEPARTMENT: _____

ADDRESS: 101 Brookwood Lane

CITY / ZIP: 75154

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I wish to address the Council during the Citizens Forum.

AGENDA ITEM(S) NUMBER:

I wish to address the Council on this agenda item(s).

I do not wish to address the Council, but would like to register the following opinion.

(Circle one) FOR AGAINST

Comments: _____

Would you be interested in serving on an appointed board or commission of the City of Ovilla?

Yes No

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Flooded in House - STREET BACKHOE

2ND TIME IT HAPPENED

Mayor Richard Dormier
Place One Council, Rachel Huber
Place Two Council, Dean Oberg
Place Three Council/ Mayor Pro Tem, David Griffin



Place Four Council, Doug Hunt
Place Five Council, Michael Myers
City Manager, John R. Dean, Jr.

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The form must be complete.

DATE: Oct, 9 20 PHONE: 972 217 1906
DO YOU RESIDE WITHIN THE CITY LIMITS OF OVILLA? YES NO
NAME: Chrysystyna Reyna
ORGANIZATION / DEPARTMENT: _____
ADDRESS: 505 Edgewood
CITY / ZIP: Ovilla TX 75154

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I wish to address the Council during the Citizens Forum.

AGENDA ITEM(S) NUMBER:

on Golf Cours

I wish to address the Council on this agenda item(s).

I do not wish to address the Council, but would like to register the following opinion.

(Circle one) FOR AGAINST

Comments: Please approve use of Golf Cours
in neighbor hood

Would you be interested in serving on an appointed board or commission of the City of Ovilla?

Yes No unable at this time

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Chrysystyna Reyna

Mayor Richard Dormier
Place One Council, Rachel Huber
Place Two Council, Dean Oberg
Place Three Council/ Mayor Pro Tem, David Griffin



Place Four Council, Doug Hunt
Place Five Council, Michael Myers
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The form must be complete.

DATE: Oct 9/2018

PHONE: 214-998-8263

DO YOU RESIDE WITHIN THE CITY LIMITS OF OVILLA? YES NO

NAME: Anisley SARVIS

ORGANIZATION / DEPARTMENT: _____

ADDRESS: 503 Edgewood Lane

CITY / ZIP: 75154

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I wish to address the Council during the Citizens Forum.

AGENDA ITEM(S) NUMBER:

I wish to address the Council on this agenda item(s). Golf carts

I do not wish to address the Council, but would like to register the following opinion.

(Circle one) FOR AGAINST

Comments: _____

Would you be interested in serving on an appointed board or commission of the City of Ovilla?

Yes No

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Mayor Richard Dormier
Place One Council, Rachel Huber
Place Two Council, Dean Oberg
Place Three Council/ Mayor Pro Tem, David Griffin



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DATE: 10/9/18 PHONE: 469-387-6088

DO YOU RESIDE WITHIN THE CITY LIMITS OF OVILLA? YES NO

NAME: Mike Birn

ORGANIZATION / DEPARTMENT: Citizen

ADDRESS: 100 Hummingbird Ln

CITY / ZIP: Ovilla, TX 75154

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I wish to address the Council during the Citizens Forum.

AGENDA ITEM(S) NUMBER: 3

I wish to address the Council on this agenda item(s).

FAVOR OF ORDINANCE
"ELECTRIC ONLY"

I do not wish to address the Council, but would like to register the following opinion.

(Circle one) FOR AGAINST

Comments: _____

Would you be interested in serving on an appointed board or commission of the City of Ovilla?

Yes No

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Spoke

Item 3

Mayor Richard Dormier
Place One Council, Rachel Huber
Place Two Council, Dean Oberg
Place Three Council/ Mayor Pro Tem, David Griffin



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The form must be complete.

DATE: 10/9/18 PHONE: 925 775 8917

DO YOU RESIDE WITHIN THE CITY LIMITS OF OVILLA? YES NO

NAME: Perry Kneummerling

ORGANIZATION / DEPARTMENT: _____

ADDRESS: 907 Slippery Elm Dr

CITY / ZIP: Oville 75157

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I wish to address the Council during the Citizens Forum.

AGENDA ITEM(S) NUMBER: 3

I wish to address the Council on this agenda item(s).

I do not wish to address the Council, but would like to register the following opinion.

(Circle one) FOR AGAINST

Comments: _____

Would you be interested in serving on an appointed board or commission of the City of Ovilla?

Yes No

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Mayor Richard Dormier
Place One Council, Rachel Huber
Place Two Council, Dean Oberg
Place Three Council/ Mayor Pro Tem, David Griffin



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The form must be complete.

DATE: 10-9-18 PHONE: 972 351 0046

DO YOU RESIDE WITHIN THE CITY LIMITS OF OVILLA? YES NO

NAME: Roger Stevenson

ORGANIZATION / DEPARTMENT: _____

ADDRESS: 200 Brookwood CT

CITY / ZIP: OVILLA 75154

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I wish to address the Council during the Citizens Forum.

AGENDA ITEM(S) NUMBER:

I wish to address the Council on this agenda item(s). GOLF CART

I do not wish to address the Council, but would like to register the following opinion.

(Circle one) FOR AGAINST

Comments: FOR ELECTRIC NEIGHBORHOOD VEHICLE

Would you be interested in serving on an appointed board or commission of the City of Ovilla?

Yes No

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\$140-169-LIGHT KITS



City of OVILLA Planning & Zoning Commission Recommendation

ITEM I.

DISCUSSION/ACTION – PZ18.09 – To review and forward recommendation of approval to the City Council, for a request for an Ordinance of the City of Ovilla, Texas, amending the Land Use Table of Article 2, Section 11.3 of the Ovilla Comprehensive Zoning Ordinance No. 2010.013 as amended; providing for a winery in specified areas and removing the specified uses for a Dwelling Guesthouse; amending Article 6, Section 53.1 “General Definitions” of the Comprehensive Zoning Ordinance No. 2010.013, as amended; providing a definition of “Winery”; providing a savings clause, providing a severability clause; providing an effective date; and providing for publication.

PLANNING AND ZONING Members present, and upon a record vote of:

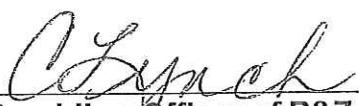
PL 1 Jungman AYE
PL2 Yordy AYE
PL3 Lynch AYE
PL4 Whittaker AYE

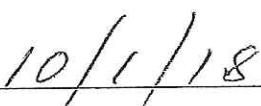
PL5 VACANT —
PL6 Hart AYE
PL7 Zimmermann —

5 FOR

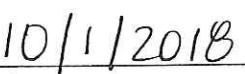
0 AGAINST

0 ABSTAIN


Presiding Officer of P&Z


Date


Board Secretary


Date

PUBLIC HEARING & PH ITEM 1

Meeting Date: November 12, 2018

Department: Administration

Discussion Action

Budgeted Expense: YES NO N/A

Submitted By: John R. Dean, Jr., CM

Amount: \$ N/A

Reviewed By: City Manager City Secretary City Attorney
 Accountant Deputy City Secretary

Attachments:

1. Application
2. Written response

Agenda Item / Topic:

PUBLIC HEARING – Receive public comment on the consideration of a replat request to divide 8.361 acres into two residential properties, being Lot 1, Block A (6.063 acres) and Lot 2, Block A (2.298 acres) located at 918 Slippery Elm Drive, in the extraterritorial jurisdiction of the City of Ovilla, Texas 75154. Application submitted by Matt and Rachael James, on behalf of Noma Lankford, owner of said property.

- *Staff Presentation*
- *Public Comment*
- *Council deliberation*

Applicants, Matt and Rachael James, on behalf of MS Noma Lankford filed an application with the City and the County to replat 8.361 acres into two residential lots. MS James is the grand-daughter of MS Lankford and plans to build a home on one lot. Legal notices have been met with 14-letters to property owners within the vicinity. To date, the City has received one response in writing. No other responses in favor or opposition have been submitted.

PH - ITEM 1. DISCUSSION/ACTION – Consideration of an action on the replat request to divide 8.361 acres into two residential properties, being Lot 1, Block A (6.063 acres) and Lot 2, Block A (2.298 acres) located at 918 Slippery Elm Drive, in the extraterritorial jurisdiction of the City of Ovilla, Texas 75154.

Discussion / Justification:

Staff recommends approval.

Motion

I move to approve/deny the replat request submitted by Matt and Rachael James, on behalf of Noma Lankford, to divide 8.361 acres into two residential properties, being Lot 1, Block A (6.063 acres) and Lot 2, Block A (2.298 acres) located at 918 Slippery Elm Drive, in the extraterritorial jurisdiction of the City of Ovilla, Texas 75154 and direct staff to forward recommendation to Ellis County.



**APPLICATION FORM FOR SHORT FORM PLAT/REPLAT APPROVAL
THE CITY OF OVILLA, TEXAS**

DATE:	10.12.18
APPLICANT:	Matt & Rachael James
ADDRESS:	920 Slippery Elm Dr. Ovilla, TX 75154 <small>(PLEASE PRINT)</small>
TELEPHONE:	479.282.8197 (Rachael)

APPLICANT'S INTEREST IN PROPERTY: Own/Build
(Owner, Agent, Leaser(s), Option to Buy, Etc.)

Engineer or Land Planner Tim Jackson Phone 214.809.8813
Surveyor

Mailing Address: PO Box 252 Waxahachie, TX 75168

Location of Property: 918 Slippery Elm Dr. Ovilla

City Limits Extraterritorial Jurisdiction (ETJ)

Subdivision Name: Lankford Acres

Area in Subdivision: 8.36 Total Acres 2 Number of Lots Average Lot size

Short Form Application Fee \$200

Engineering Fee: \$20 per lot or acre (if required)

Fee Due City for Application \$200

DATE: 10.12.18

APPLICANT'S SIGNATURE: Rachael James

10.16.18: Rachael
SPORE w/
Tim-lyft msg.

Subdivision of Property

I, Noma Fae Lankford, do hereby grant permission to my granddaughter, Rachael Bethany James, to act on my behalf regarding the subdivision of my property at 918 Slippery Elm Drive, Ovilla.

Noma Fae Lankford 10-17-18

Noma Fae Lankford

Date



**APPLICATION FORM FOR SHORT FORM PLAT/REPLAT APPROVAL
THE CITY OF OVILLA, TEXAS**

REPLAT CHECK LIST

Please provide the following information/items as part of your submittal packet:

CURRENT & PROPOSED SURVEYS ATTACHED

CURRENT R-O-W IS DEDICATED TO CITY

RECEIPT SHOWING ALL PROPERTY TAXES PAID - ATTACHED.

EXISTING ZONING _____

TITLE BLOCK LISTING OF REPLAT, SUBDIVISION NAME, COMPLETE LEGAL DESCRIPTION OF PROPOSED PLAT/REPLAT.

PROPOSED USE OF PROPERTY (if other than current use).

SIZE OF PROPERTY 8.36 ACRES

REPLAT FEES PAID RECEIPT ATTACHED - # _____

DATE SUBMITTED: 10.12.18 HEARING DATE: _____

RECEIVED BY: Front Desk

Rec. by PW. 10.15.18



NOTES:

BEARING BASIS FOR THIS SURVEY IS TEXAS COORDINATE SYSTEM, NORTH CENTRAL ZONE 4202, NAD 83 PER GPS OBSERVATIONS.

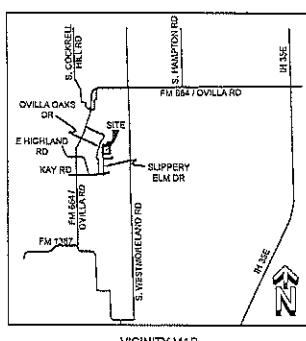
THE SUBJECT PROPERTY LIES WITHIN ZONE "X" - DEFINED AS "AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN", ACCORDING TO THE FLOOD INSURANCE RATE MAP NO. 48139C0050F, DATED JUNE 3, 2013, AS PUBLISHED BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY.

SURVEYOR DID NOT ABSTRACT SUBJECT PROPERTY OF EASEMENTS OR ENCUMBRANCES THAT MAY AFFECT THE SUBJECT PROPERTY.

ALL LOTS SHALL BE SERVICED BY AN ON-SITE SEWAGE FACILITY SYSTEM FOR RESIDENTIAL USE, AND DNSTE EVALUATION SHALL BE PERFORMED BY A REGISTERED ENGINEER AND/OR A REGISTERED SANITARIAN.

LEGEND

IRFS = 6/8 IRON ROD WITH YELLOW PLASTIC CAP STAMPED "TXRCS" SET
IRF = IRON ROD FOUND
OPRECT = OFFICIAL PUBLIC RECORDS ELLIS COUNTY TEXAS
D & U = DRAINAGE AND UTILITY EASEMENT
BL = BUILDING LINE



VICINITY MAP
NTS

ROGER ADAMS & SUE ADAMS
TRACT 1
VOL 1446 PG. 66
OPRECT

APPROXIMATE CITY LIMIT - CITY OF OVILLA

N 88°58'28" E 169.11'

1/2" IRF CIRS

SONYA RENE JENKINS & DOYLE JENKINS
VOL 641 PG. 520
OPRECT

N 88°48'20" E 207.70'

SP

SP</

STATE OF TEXAS : KNOW ALL MEN BY THESE PRESENTS:

WHEREAS NOMA LANKFORD IS THE SOLE OWNER OF A TRACT OF LAND SITUATED IN THE J. CHAPMAN SURVEY, ABSTRACT 208, ELLIS COUNTY, TEXAS, AND BEING A PORTION OF THAT TRACT OF LAND DESCRIBED IN DEED TO WILLIAM E. LANKFORD AND WIFE, NOMA LANKFORD, RECORDED IN VOLUME 509, PAGE 472 OF THE OFFICIAL PUBLIC RECORDS OF ELLIS COUNTY, TEXAS (PRECT), AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT A 1/2" IRON ROD FOUND (IRF) FOR THE SOUTHWEST CORNER OF SAID LANKFORD TRACT AND THE COMMON NORTHWEST CORNER OF LOT 1 OF MCCOY ADDITION, AN ADDITION TO ELLIS COUNTY, TEXAS, ACCORDING TO THE PLAT THEREOF, RECORDED IN CABINET 1, SLIDE 110, OPRECT, SAME BEING IN THE EAST LINE OF LOT 47R, BLOCK A, OF LOTS 46R & 47R, BLOCK A, CIVILLA OAKS, 2ND SECTION, AN ADDITION TO THE CITY OF OVILLA, ELLIS COUNTY, TEXAS, ACCORDING TO THE PLAT THEREOF, RECORDED IN CABINET B, SLIDE 535, OPRECT;

THENCE N 01°02'34" W, ALONG THE WEST LINE OF SAID LANKFORD TRACT AND THE COMMON EAST LINE OF SAID LOT 47R, A DISTANCE OF 659.57 FEET TO A 1/2" IRF FOR THE SOUTHWEST CORNER OF THAT TRACT OF LAND DESCRIBED IN DEED TO SONYA RENE JENKINS & DOYLE JENKINS, RECORDED IN VOLUME 941, PAGE 626, OPRECT;

THENCE S 81°49'23" E, ALONG THE SOUTH LINE OF SAID JENKINS TRACT, A DISTANCE OF 345.70 FEET TO A 1/2" IRF FOR THE SOUTHEAST CORNER OF SAID JENKINS TRACT;

THENCE N 08°47'37" E, ALONG THE EAST LINE OF SAID JENKINS TRACT, A DISTANCE OF 207.70 FEET TO A 1/2" IRF FOR THE NORTHEAST CORNER OF SAID JENKINS TRACT, SAME BEING IN THE SOUTH LINE OF THAT TRACT OF LAND DESCRIBED AS TRACT 1 IN DEED TO ROGER ADAMS AND WIFE, SUE ADAMS, RECORDED IN VOLUME 1448, PAGE 99, OPRECT;

THENCE N 88°58'23" E, ALONG THE SOUTH LINE OF SAID ADAMS TRACT, A DISTANCE OF 169.11 FEET TO A 5/8" IRON ROD WITH CAP STAMPED "XRC5" SET FOR THE SOUTHEAST CORNER OF SAID ADAMS TRACT, SAME BEING IN THE EAST LINE OF SAID LANKFORD TRACT AND THE COMMON WEST LINE OF THAT TRACT OF LAND DESCRIBED IN DEED TO ROBERT DARREN MCGINNIS, RECORDED IN INSTRUMENT NO. 1528753, OPRECT;

THENCE S 01°13'25" W, ALONG SAID COMMON LINE, A DISTANCE OF 807.70 FEET A 1/2" IRF FOR THE SOUTHEAST CORNER OF SAID LANKFORD TRACT AND THE COMMON NORTHEAST CORNER OF SAID LOT 1;

THENCE S 28°46'15" W, ALONG THE SOUTH LINE OF SAID LANKFORD TRACT AND THE COMMON NORTH LINE OF SAID LOT 1, A DISTANCE OF 514.20 FEET TO THE POINT OF BEGINNING, AND CONTAINING 8.361 ACRES OF LAND, MORE OR LESS.

THIS PLAT APPROVED SUBJECT TO ALL PLATTING ORDINANCES, RULES, REGULATIONS AND RESOLUTIONS OF THE CITY OF OVILLA, TEXAS.

WITNESS, MY HAND, THIS THE _____ DAY OF _____, 2018.

APPROVED BY CITY COUNCIL OF OVILLA, TEXAS,

ON THE _____ DAY OF _____, 2018.

BY: _____
MAYOR

CITY SECRETARY

STATE OF TEXAS :
COUNTY OF ELLIS:

BEFORE ME THE UNDERSIGNED AUTHORITY, A NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS, ON THIS DAY PERSONALLY APPEARED NOMA LANKFORD, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE EXECUTED THE SAME FOR THE PURPOSE HEREIN EXPRESSED AND IN THE CAPACITY STATED.

GIVEN UNDER MY HAND AND SEAL THIS, THE _____ DAY OF _____, 2018.

STATE OF TEXAS:
COUNTY OF ELLIS:

CERTIFICATE OF APPROVAL BY THE COMMISSIONERS COURT OF ELLIS COUNTY TEXAS:

APPROVED THIS, THE _____ DAY OF _____, 2018.

CAROL BUSH
COUNTY JUDGE

NOW, THEREFORE, KNOW ALL MEN BY THESE PRESENTS:

THAT NOMA LANKFORD, DOES HEREBY ADOPT THIS PLAT DESIGNATING THE HEREIN ABOVE DESCRIBED PROPERTY AS LANKFORD ACRES, AND DOES HEREBY DEDICATE, IN FEE SIMPLE, TO THE CITY OF OVILLA, TEXAS AND ELLIS COUNTY, TEXAS, FOREVER, THE STREETS AND ALLEYS SHOWN. THE STREETS AND ALLEYS ARE DESIGNED FOR PUBLIC USE AND EASEMENTS AND PUBLIC USE AREAS, AS SHOWN, ARE DEDICATED, FOR THE PUBLIC USE, FOREVER, FOR THE PURPOSES INDICATED ON THIS PLAT. NO BUILDINGS, FENCES, TREES, SHRUBS OR OTHER IMPROVEMENTS OR GROWTHS SHALL BE CONSTRUCTED OR PLACED UPON, OVER OR ACROSS THE EASEMENTS AS SHOWN, EXCEPT THAT LANDSCAPE IMPROVEMENTS MAY BE PLACED IN LANDSCAPE EASEMENTS, IF APPROVED BY THE CITY OF OVILLA AND ELLIS COUNTY. IN ADDITION, UTILITY EASEMENTS MAY ALSO BE USED FOR THE PUBLIC USE AND EASEMENT, ALLEGEDLY, FOR PUBLIC UTILITIES DESIRING TO USE OR USING THE SAME UNLESS THE EASEMENT LIMITS THEIR USE TO PUBLIC UTILITIES. PUBLIC UTILITIES, PUBLIC UTILITIES BEING SUBORDINATE TO THE PUBLIC'S AND CITY OF OVILLA'S AND ELLIS COUNTY USE THEREOF. THE CITY OF OVILLA, ELLIS COUNTY AND PUBLIC UTILITY ENTITIES SHALL HAVE THE RIGHT TO REMOVE AND KEEP REMOVED ALL OR PARTS OF ANY BUILDINGS, FENCES, TREES, SHRUBS OR OTHER IMPROVEMENTS OR GROWTHS WHICH MAY IN ANY WAY ENDANGER OR INTERFERE WITH THE CONSTRUCTION, MAINTENANCE, OR EFFICIENCY OF THEIR RESPECTIVE SYSTEMS IN SAID EASEMENTS. THE CITY OF OVILLA AND PUBLIC UTILITY ENTITIES SHALL AT ALL TIMES HAVE THE FULL RIGHT OF INGRESS AND EGRESS TO OWN PROPERTY, PROVIDED, HOWEVER, THAT THE CITY OF OVILLA, TEXAS, CONSTRUCTING, RECONSTRUCTING, INSPECTING, PATROLLING, MAINTAINING, READING METERS, AND ADDING TO OR REMOVING ALL OR PARTS OF THEIR RESPECTIVE SYSTEMS WITHOUT THE NECESSITY AT ANY TIME PURCHASING PERMISSION FROM ANYONE.

I, TIMOTHY L. JACKSON, RPLS, HEREBY CERTIFY THAT THIS PLAT WAS MADE ON THE GROUND, UNDER MY DIRECT SUPERVISION, ON THE DATE SHOWN, AND THAT ALL PROPERTY CORNERS HEREON HAVE BEEN FOUND OR SET AS SHOWN.

ATTEST

"Preliminary, this document shall not be recorded for any purpose and shall not be used or viewed or relied upon as a final survey document"

TIMOTHY L. JACKSON
REGISTRATION NUMBER 5644

CINDY POLLEY
COUNTY CLERK

THIS PLAT HAS BEEN APPROVED BY THE DEPARTMENT OF DEVELOPMENT FOR AN ON-SITE SEWAGE FACILITY SYSTEM PENDING ANY AND ALL INFORMATION AS MAY BE REQUIRED BY THE ELLIS COUNTY DEPARTMENT OF DEVELOPMENT.

ELLIS COUNTY DEPARTMENT OF
DEVELOPMENT DIRECTOR DATED

SHORT FORM PLAT - CITY OF OVILLA
SIMPLIFIED PLAT - ELLIS COUNTY

LANKFORD ACRES

OWNERS:
NOMA LANKFORD
918 SLIPPERY ELM DRIVE
OVILLA, TX 75154
469.282.8197

SURVEYOR:
TEXAS REALITY CAPTURE &
SURVEYING, LLC.
P.O. BOX 252
WAXAHACHIE, TEXAS 75168
469.518.0338
TBPLS FIRM NO 10194359

BEING AN 8.361 ACRE TRACT IN THE
J. CHAPMAN SURVEY, ABSTRACT NO. 209
ELLIS COUNTY, TEXAS AND BEING
WITHIN THE ETJ OF THE CITY OF OVILLA, TEXAS
2 RESIDENTIAL LOTS

Rachel Huber, Councilmember, Place 1
Dean Oberg, Councilmember, Place 2
David Griffin, Councilmember, Place 3



Doug Hunt, Councilmember, Place 4
Michael Myers, Councilmember, Place 5
John R. Dean, Jr., City Manager

October 22, 2018

Davis Revocable Inter – Vivos Trust L/E
505 Ovilla Oaks Dr.
Ovilla TX 75154

CERTIFIED MAIL # 9414 7118 9956 0751 1467 90

RE: Notice of Re-Plat Application Request
RE-PLAT # 201819.01

Dear Property Owner,

The Ovilla City Council will conduct a public hearing on Monday, November 12, 2018, at 6:30 PM, located at 105 S. Cockrell Hill Rd. to consider the re-plat application submitted by Matt and Rachael James, on behalf of owner of said property Noma Lankford, requesting the division/replat of 918 Slippery Elm Drive, 8.361 acres, into two separate residential properties being Lot 1 Block A, 6.063 acres and Lot 2, Block A, 2.298 acres, named Lankford Acres, in the extraterritorial jurisdiction of the City of Ovilla, Texas 75154.

Ovilla staff welcomes written or email (pwoodall@cityofovilla.org) responses if you are unable to attend.

Name: Craig Davies Rachael James Address: 505 Ovilla Oaks Dr.
In Favor: _____ Opposed: 2
Comments: Due to a lack of information ie where the 2nd residence will be built, we respectfully submit our response.
If you have any questions regarding this request for a re-plat, please contact Ovilla City Offices.

Sincerely yours,

Pamela Woodall/gw

Pamela Woodall
City Secretary
972.617.7262
pwoodall@cityofovilla.org

Attachment: highlighted diagram of property for proposed re-plat

AGENDA ITEM REPORT

Item 1

Meeting Date: November 12, 2018

Department: Administration

Discussion Action

Budgeted Expense: YES NO N/A

Submitted By: John R. Dean, Jr.

Amount: N/A

Reviewed By: City Manager City Secretary City Attorney

Accountant

Other: PW Director, B. Piland

Attachments:

1. applications

Agenda Item / Topic:

ITEM 1. **DISCUSSION/ACTION** – Consideration of and action on volunteer board appointment(s) to serve a term on the Ovilla Park Board Advisory Committee.

Discussion / Justification:

Pursuant to Ordinance 2017-03

Sec. 15.02.003 Term of members; removal

The term of office of members of the Board shall be two (2) years. The members of the Board shall be identified by place numbers. After the expiration of a two-year term of office, a member shall serve until a successor is appointed. The terms of odd-numbered places shall expire the last day in June in the odd-numbered years, and the terms of even-numbered places shall expire the last day in June in the even-numbered years. Members may be re-appointed for additional terms. Vacancies shall be filled for unexpired terms by the City Council in the same manner that the original appointment was made. Members serve at the pleasure of the City Council and may be removed from the Board at any time by a majority vote of the City Council.

Places 1 and 4 are still vacant.

Staff has received applications from Dr. Angie Knight and Matt Edwards, both willing to serve on the Park Board.

Recommendation / Staff Comments:

Staff recommends appointment.

Sample Motion(s):

I move that Council APPOINT:

1. PL1
2. PL4

to serve a term on the volunteer board of the Park Board Advisory Committee.

-And/or-

I move that Council direct staff to solicit for applications for consideration of a Park Board appointment



This Information is a Public Record
*Public Service opportunities are offered by the City Of Ovilla without regard
To race, color, national origin, religion, sex or disability.*

CITY OF OVILLA
BOARDS AND COMMISSIONS
INFORMATION STATEMENT AND APPLICATION

The City of Ovilla desires qualified, interested citizens to serve on city boards and/or commissions. We appreciate your interest in Ovilla's current needs and future. If you believe you meet the requirements and have the allowed time to serve on a board or commission, please complete the following.

Board and commission members must meet the required qualifications listed below:

- ✓ Be a resident of the city for at least 6 months prior to date of appointment;
- ✓ Be a qualified voter at the time of the appointment;
- ✓ Have no criminal record that is considered by the City Council to be so serious that it serves as a disqualification (i.e. felony conviction);
- ✓ Not be an adversary party to pending litigation or claim against the city (except for eminent domain proceedings);
- ✓ Not to be an employee or a business associate of either an adversary party or a representative of an adversary party;
- ✓ Not in arrears on city taxes, water service charges or other obligations owed to the city; and
- ✓ Have a creditable record of attendance and performance in any previous board service.

If you are interested in applying for more than one position, please indicate your top three choices in order of your preference by placing a number in the space to the left of the board/commission/committee for which you are applying (#1 being your 1st choice, #3 being your last choice)

BOARDS, COMMISSIONS, COMMITTEES

MEETING INFORMATION

Planning and Zoning Commission	1 ST Monday of each month or as necessary – 7:00 PM
Board of Adjustment	3 RD Monday of each month or as necessary – 7:00 PM
Economic Development Corporation	3 RD Monday of each month or as necessary – 6:00 PM
Municipal Development District	As necessary
Municipal Services Advisory Committee	As necessary
<input checked="" type="checkbox"/> Park Development & Improvement	As necessary

NAME Dr. Angie Knight

HOME ADDRESS 114 Nob Hill; Ovilla, TX 75154

HOW LONG HAVE YOU LIVED IN OVISLA? 11 yrs. EMAIL angieknight@aggienetwork.com

HOME TELEPHONE 214-674-8588 BUSINESS TELEPHONE

© 2010 by Pearson Education, Inc.

INTERESTS: Spending quality time with my family, exposing my children to diverse

1.) DO YOU HAVE EXPERIENCE THAT WOULD QUALIFY YOU FOR SERVING ON A PARTICULAR COMMITTEE?

My husband and I thrive on providing low cost memory making experiences for our children; therefore, we often spend time in local and state parks for recreational purposes. As a veteran educator, I know the importance of children having outdoor play to combat the effects of a sedentary lifestyle.

2.) HAVE YOU SERVED AS A MEMBER OF ANY MUNICIPAL BOARD OR COMMISSION IN OVILLA?

no

3.) HAVE YOU SERVED AS A MEMBER OF ANY MUNICIPAL BOARD OR COMMISSION FOR ANOTHER MUNICIPALITY?

If yes to one or both, please list the municipality, committee and dates served:

no

4.) PLEASE LIST ANY CIVIC OR COMMUNITY ACTIVITIES IN WHICH YOU MAY HAVE PARTICIPATED.

- ❖ Advocated at the capitol on behalf of CASA (Court Appointed Special Advocates)
- ❖ Actively participate in the Commit Greater Dallas/Early Matters Dallas County work groups:
- ❖ Early Childhood Directors & K-3 Literacy Directors

5.) DO YOU HAVE ANY RELATIVES THAT ARE CITY EMPLOYEES, MEMBER OF THE CITY COUNCIL OR SERVE ON ANY BOARD? (YES OR **NO) If yes, please list:**

6.) WHAT IS YOUR CURRENT PLACE OF EMPLOYMENT OR BUSINESS AFFILIATION? (Please indicate if you are self-employed, home-maker, retired) Lancaster Independent School District.

STATEMENT OF INTENT: If appointed, I agree to serve on the Board/Commission for which I have applied or to the Board/Commission to which I am needed.

Angie Knight
SIGNATURE

10/23/2018

DATE

Dr. Angie Knight
PRINTED NAME OF APPLICANT



CITY OF OVILLA OFFICIAL USE ONLY

DATE APPOINTED _____ **COMMITTEE APPOINTED TO** _____

**RETURN TO CITY HALL,
105 SOUTH COCKRELL HILL ROAD,
OVILLA, TX 75154
972-617-7262**

ATTENTION: Pamela Woodall



This Information is a Public Record
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 To race, color, national origin, religion, sex or disability.

CITY OF OVILLA
BOARDS AND COMMISSIONS
INFORMATION STATEMENT AND APPLICATION

The City of Ovilla desires qualified, interested citizens to serve on city boards and/or commissions. We appreciate your interest in Ovilla's current needs and future. If you believe you meet the requirements and have the allowed time to serve on a board or commission, please complete the following.

Board and commission members must meet the required qualifications listed below:

- ✓ Be a resident of the city for at least 6 months prior to date of appointment;
- ✓ Be a qualified voter at the time of the appointment;
- ✓ Have no criminal record that is considered by the City Council to be so serious that it serves as a disqualification (i.e. felony conviction);
- ✓ Not be an adversary party to pending litigation or claim against the city (except for eminent domain proceedings);
- ✓ Not to be an employee or a business associate of either an adversary party or a representative of an adversary party;
- ✓ Not in arrears on city taxes, water service charges or other obligations owed to the city; and
- ✓ Have a creditable record of attendance and performance in any previous board service.

If you are interested in applying for more than one position, please indicate your top three choices in order of your preference by placing a number in the space to the left of the board/commission/committee for which you are applying (#1 being your 1st choice, #3 being your last choice)

BOARDS, COMMISSIONS, COMMITTEES	MEETING INFORMATION
<u>1</u> Planning and Zoning Commission	1 ST Monday of each month or as necessary – 7:00 PM
<u>2</u> Board of Adjustment	3 rd Monday of each month or as necessary – 7:00 PM
<u>—</u> Economic Development Corporation	3 rd Monday of each month or as necessary – 6:00 PM
<u>—</u> Municipal Development District	As necessary
<u>—</u> Municipal Services Advisory Committee	As necessary
<u>3</u> Park Development & Improvement	As necessary

NAME MATTHEW EDWARDS

HOME ADDRESS 100 LUMBERLAND DR.

HOW LONG HAVE YOU LIVED IN OVILLA? 16 MONTHS EMAIL MATTHEWEDWARDS22@yahoo.com

HOME TELEPHONE 214-399-6127 BUSINESS TELEPHONE 972-935-9710

PROFESSION RESIDENTIAL DESIGNER / SMALL BUSINESS OWNER

INTERESTS Family

1.) DO YOU HAVE EXPERIENCE THAT WOULD QUALIFY YOU FOR SERVING ON A PARTICULAR COMMITTEE?

Yes, I have been surrounded myself with Residential Design for the last 20 years. This may be beneficial when reading plans & proposed plats.

2.) HAVE YOU SERVED AS A MEMBER OF ANY MUNICIPAL BOARD OR COMMISSION IN OVILLA?

No, I have not.

3.) HAVE YOU SERVED AS A MEMBER OF ANY MUNICIPAL BOARD OR COMMISSION FOR ANOTHER MUNICIPALITY?

If yes to one or both, please list the municipality, committee and dates served:

No, I have not. However, I am very interested in beginning somewhere

4.) PLEASE LIST ANY CIVIC OR COMMUNITY ACTIVITIES IN WHICH YOU MAY HAVE PARTICIPATED.

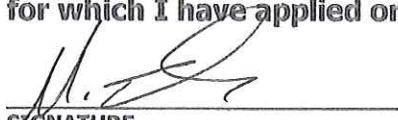
- ❖ _____
- ❖ _____
- ❖ _____

5.) DO YOU HAVE ANY RELATIVES THAT ARE CITY EMPLOYEES, MEMBER OF THE CITY COUNCIL OR SERVE ON ANY BOARD? (YES OR NO) If yes, please list:

6.) WHAT IS YOUR CURRENT PLACE OF EMPLOYMENT OR BUSINESS AFFILIATION? (Please indicate if you are self-employed, home-maker, retired) Blue Line Design Co.

I am the President & Owner of a small firm in Watauga w/6 employees.

STATEMENT OF INTENT: If appointed, I agree to serve on the Board/Commission for which I have applied or to the Board/Commission to which I am needed.


SIGNATURE

10/16/18
DATE

Matthew Edwards
PRINTED NAME OF APPLICANT



CITY OF OVILLA OFFICIAL USE ONLY

DATE APPOINTED _____

COMMITTEE APPOINTED TO _____

RETURN TO CITY HALL,
105 SOUTH COCKRELL HILL ROAD,
OVILLA, TX 75154
972-637-7262

ATTENTION: Pamela Woodall



AGENDA ITEM REPORT

Item 2

Meeting Date: November 12, 2018

Discussion Action

Submitted By: John R. Dean, Jr. CM

Reviewed By: City Manager City Secretary City Attorney
 Accountant Other: Deputy CS

Department: Administration

Budgeted Expense: YES NO N/A

Amount: N/A

Attachments:

1. Application

ITEM 2. **DISCUSSION/ACTION** –Consideration of and action on volunteer board appointment(s) to serve a term as an alternate position on the Ovilla Zoning Board of Adjustment.

Discussion / Justification:

Chapter 14, Section 45.2 TERMS OF OFFICE

A. Terms. Each member shall serve a term of office of two years. After the expiration of a two year term of office, a member shall serve until a successor is appointed. The terms of three of the members shall expire on the first Monday in June of each odd-numbered year, and the terms of two of the members shall expire on the first Monday in June of each even-numbered year.

B. Places. The members of the Board shall be identified by place numbers one through five. The odd-numbered places shall expire in the odd-numbered years; the even-numbered places shall expire in the even-numbered years.

There is one alternate position, Place ,7 that is vacant. Staff has received an application from Mr. Mark Clark willing to serve on the Board of Adjustment.

Recommendation / Staff Comments:

Staff recommends appointment.

Sample Motion(s):

I move to appoint Mark Clark to serve a term as alternation position, Place 7, on the Board of Adjustment.



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 To race, color, national origin, religion, sex or disability.

CITY OF OVILLA
BOARDS AND COMMISSIONS
INFORMATION STATEMENT AND APPLICATION

The City of Ovilla desires qualified, interested citizens to serve on city boards and/or commissions. We appreciate your interest in Ovilla's current needs and future. If you believe you meet the requirements and have the allowed time to serve on a board or commission, please complete the following.

Board and commission members must meet the required qualifications listed below:

- ✓ Be a resident of the city for at least 6 months prior to date of appointment;
- ✓ Be a qualified voter at the time of the appointment;
- ✓ Have no criminal record that is considered by the City Council to be so serious that it serves as a disqualification (i.e. felony conviction);
- ✓ Not be an adversary party to pending litigation or claim against the city (except for eminent domain proceedings);
- ✓ Not to be an employee or a business associate of either an adversary party or a representative of an adversary party;
- ✓ Not in arrears on city taxes, water service charges or other obligations owed to the city; and
- ✓ Have a creditable record of attendance and performance in any previous board service.

If you are interested in applying for more than one position, please indicate your top three choices in order of your preference by placing a number in the space to the left of the board/commission/committee for which you are applying (#1 being your 1st choice, #3 being your last choice)

BOARDS, COMMISSIONS, COMMITTEES	MEETING INFORMATION
2 Planning and Zoning Commission	1 ST Monday of each month or as necessary – 7:00 PM
1 Board of Adjustment	3 rd Monday of each month or as necessary – 7:00 PM
— Economic Development Corporation	3 rd Monday of each month or as necessary – 6:00 PM
— Municipal Development District	As necessary
— Municipal Services Advisory Committee	As necessary
3 Park Development & Improvement	As necessary

NAME	<u>Mack Clark</u>	
HOME ADDRESS	<u>1210 Red Oak Creek Drive</u>	
	<u>Ovilla</u>	<u>TX</u>
	<u>75154</u>	
HOW LONG HAVE YOU LIVED IN OVILLA?	21 years	EMAIL <u>mclark6780@aol.com</u>
HOME TELEPHONE	<u>972-877-5645</u>	BUSINESS TELEPHONE <u> </u>
PROFESSION	<u>Retired</u>	
INTERESTS	<u>Camping, shop projects</u>	

1.) DO YOU HAVE EXPERIENCE THAT WOULD QUALIFY YOU FOR SERVING ON A PARTICULAR COMMITTEE?

2.) HAVE YOU SERVED AS A MEMBER OF ANY MUNICIPAL BOARD OR COMMISSION IN OVILLA?

10 year study group

3.) HAVE YOU SERVED AS A MEMBER OF ANY MUNICIPAL BOARD OR COMMISSION FOR ANOTHER MUNICIPALITY?

If yes to one or both, please list the municipality, committee and dates served:

no

4.) PLEASE LIST ANY CIVIC OR COMMUNITY ACTIVITIES IN WHICH YOU MAY HAVE PARTICIPATED.

- ❖ Police Dept ovilla volunteer
- ❖ ovilla COP program
- ❖ _____

5.) DO YOU HAVE ANY RELATIVES THAT ARE CITY EMPLOYEES, MEMBER OF THE CITY COUNCIL OR SERVE ON ANY BOARD? (YES OR NO) If yes, please list:

6.) WHAT IS YOUR CURRENT PLACE OF EMPLOYMENT OR BUSINESS AFFILIATION? (Please indicate if you are self-employed, home-maker, retired) Retired

STATEMENT OF INTENT: If appointed, I agree to serve on the Board/Commission for which I have applied or to the Board/Commission to which I am needed.



SIGNATURE

10-4-18

DATE

L. Mark Clark

PRINTED NAME OF APPLICANT



CITY OF OVILLA OFFICIAL USE ONLY

DATE APPOINTED _____ **COMMITTEE APPOINTED TO** _____

**RETURN TO CITY HALL,
105 SOUTH COCKRELL HILL ROAD,
OVILLA, TX 75154
972-617-7262**

ATTENTION: Pamela Woodall

AGENDA ITEM REPORT Item 3

Meeting Date: November 12, 2018

Discussion Action

Submitted By: John R. Dean, Jr. CM

Reviewed By: City Manager City Secretary City Attorney

Accountant

Department: Public Works

Budgeted Expense: YES NO N/A

Amount: \$47,360

Other: Brad Piland, PW Director

Attachments:

1. Proposal 1

ITEM 3. **DISCUSSION/ACTION** – Consideration of and action to approve Circle H Contractors, L.P. to install a lining to the manholes on the wastewater line being constructed by Circle H Contractors, L.P. in association with Hidden Valley Estates.

Discussion / Justification:

Recently the City approved new design standards for wastewater lines and manholes. At that time, the need for the city to pay for the new line to comply with new standards was discussed by the Mayor. We have received a quote from the contractor installing the line to line the manholes. This is needed to increase the life of the line and make the line compliant with the new standards.

Recommendation / Staff Comments:

Staff recommends approval.

Sample Motion(s):

I move to approve Circle H Contractors, LP to install a lining to the manholes on the new wastewater line as presented.

Circle H Contractors, L.P.

P.O. Box 220
Midlothian, TX 76065
Phone 972-723-0802 Fax 972-723-5308

Proposal No.

1

PROPOSAL ==

Customer	
To:	City of Ovilla
Attn:	John Dean
Re:	Ovilla 12" S.S. Extension
Address	Westmoreland and Red Oak Rd.
Date 10/5/2018	
Fax #	

Qty	Description	Unit Price	TOTAL
256	V.F. RAVENCOATING ON MANHOLES (INTERIOR)	\$185.00	\$47,360.00

NOTES:

SubTotal	\$47,360.00
Shipping & Handling	
TOTAL PROPOSAL	\$47,360.00

EXCLUDES: -ANY BONDS OR
PERMITS, CONST. STAKING, EROSION
CONTROL, & LANDSCAPE OR IRRIG-
ATION REPAIRS, SPOIL REMOVAL.

Ovilla.12" S.S. city portion

AGENDA ITEM REPORT

Item: 4

Meeting Date: November 12, 2018

Department: Administration/PW

Discussion Action

Budgeted Expense: YES NO N/A

Submitted by: John R. Dean, Jr., CM

Amount: \$47,360

Reviewed By: City Manager City Secretary City Attorney

Accountant

Other: PW Director B. Piland

Attachments:

1. Ordinance 2018-30
2. Exhibit A, Budget Revision

Agenda Item / Topic:

ITEM 4. **DISCUSSION/ACTION** – Consideration of and action on Ordinance 2018-30 of the City of Ovilla, Texas, amending the 2018-2019 Fiscal Year Water and Sewer Fund Budget, to install lining to the manholes on the new wastewater line services in association with Hidden Valley Estates, for an adjustment of \$47,360, providing for publication of this Ordinance and providing an effective date.

Discussion / Justification:

Pending approval of Item 3, staff asks Council for approval of this ordinance for an amendment of \$47,360 for the cost of the manhole lining for the sewer line being constructed for Hidden Valley Estates.

Recommendation / Staff Comments:

Recommends approval of the budget amendment.

Sample Motion(s):

I move that Council approve/deny Ordinance 2018-30 of the City of Ovilla, Texas, amending the 2018-2019 Fiscal Year Water and Sewer Fund Budget, to install lining to the manholes on the new wastewater line services in association with Hidden Valley Estates, for an adjustment of \$47,360, providing for publication of this Ordinance, effective immediately.

ORDINANCE NO. 2018-30

AN ORDINANCE OF THE CITY OF OVILLA, TEXAS, AMENDING THE FISCAL YEAR 2018-19 WATER AND SEWER FUND BUDGET OF THE CITY OF OVILLA TO ALLOW FOR AN ADJUSTMENT OF \$47,360 FOR THE MANHOLE LINING ON WASTEWATER LINE SERVICES; PROVIDING FOR PUBLICATION OF THIS ORDINANCE AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, pursuant to Ordinance No. 2018-17, the City Council of the City of Ovilla, Texas approved the Fiscal Year 2018-19 Operating Budget and Annual Program of Services (the Budget);

WHEREAS, the City Council of the City of Ovilla desires to amend Ordinance 2018-17, thereby amending the 2018-2019 Annual Budget of the City.

WHEREAS, the City Council approved the Water and Sewer Fund 2018-2019 Operating Budget and a Reduction in Fund Balance will be used to off-set an additional \$47,300 for the manhole lining.

WHEREAS, the City Council finds that this budget amendment also serves an important municipal purpose, consistent with §102.010 of the Texas Local Government Code;

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS:

SECTION ONE

The FY 2018-2019 Water and Sewer Fund Budget findings set forth in the above preamble to this ordinance are true and correct, and hereby adopted.

SECTION TWO

The amount listed on the attached Budget Revision Request is hereby appropriated and designated as identified in Exhibit A, attached hereto.

SECTION THREE

The Water and Sewer Fund 2018-2019 Budget is hereby amended by the City Council to allow for the additional Reduction of Fund Balance of \$47,300 to use for the installation of manhole linings.

PASSED AND APPROVED ON THIS 12 DAY OF November 2018.

Attest:

Pamela Woodall, CITY SECRETARY

Richard Dormier, MAYOR

Circle H Contractors, L.P.

P.O. Box 220
Midlothian, TX 76065
Phone 972-723-0802 Fax 972-723-5308

Proposal No.

1

PROPOSAL

Customer

To: City of Ovilla
Attn: John Dean
Re: Ovilla 12" S.S. Extensioin
Address Westmoreland and Red Oak Rd.

Date 10/5/2018

Fax #

Qty	Description	Unit Price	TOTAL
256	V.F. RAVENCOATING ON MANHOLES (INTERIOR)	\$185.00	\$47,360.00

NOTES:

EXCLUDES: -ANY BONDS OR
PERMITS, CONST. STAKING, EROSION
CONTROL, & LANDSCAPE OR IRRIG-
ATION REPAIRS, SPOIL REMOVAL.

SubTotal	\$47,360.00
Shipping & Handling	
TOTAL PROPOSAL	\$47,360.00

Ovilla.12" S.S. city portion

	ACTUAL 2017	FY	Original Budget 2018	Adjusted Budget 2018	Adopted Budget 2019	DIFFERENCE	City Manager Proposed Budget 2019		EXPLANATION
Total 5755600 · Insurance	6,119.00		6,365.00	6,365.00	6,365.00	0.00	6,365.00	6,365.00	Auto, Property, General Liab.
Total 5755700 · Other Expenses	177.37		150.00	150.00	150.00	0.00	150.00	150.00	
Total 5756400 · Minor Capital Outlay	1,179.58		2,500.00	2,500.00	2,500.00	0.00	2,500.00	2,500.00	Minor Capital outlay, Bldg - Equipment
Total 5757400 · Capitalized Assets	19,771.61		14,000.00	68,107.00	11,000.00	-57,107.00	11,000.00	11,000.00	
Total 5757900 · Long-Term Debt	54,127.00		10,372.00	10,372.00	110,490.00	100,118.00	110,490.00	110,490.00	
Total 75 · Water	774,939.06		815,527.00	869,634.00	855,362.00	-14,272.00	855,362.00	855,362.00	
80 · Sewer									
Total 5801400 · Support Salaries	55,894.37		61,139.00	61,139.00	63,095.00	1,956.00	63,095.00	63,095.00	
Total 5802100 · Employee Benefits	14,912.10		13,347.00	13,347.00	16,295.00	2,948.00	16,295.00	16,295.00	Health Insurance Est 6% Increase
Total 5802300 · Contractual Services/Personnel	6,119.00		2,000.00	2,000.00	2,000.00	0.00	2,000.00	2,000.00	
Total 5802500 · Operating Services	8,543.66		9,618.00	9,618.00	9,618.00	0.00	9,618.00	9,618.00	
Total 5803100 · General Supplies	1,196.22		600.00	600.00	600.00	0.00	600.00	600.00	
Total 5803400 · Maintenance Supplies & Parts	310.02		500.00	500.00	500.00	0.00	500.00	500.00	
Total 5804200 · Travel Expenses	1,589.90		1,700.00	1,700.00	1,700.00	0.00	1,700.00	1,700.00	
Total 5805400 · Utilities	263,253.07		256,800.00	256,800.00	256,800.00	0.00	256,800.00	256,800.00	Utilities
									Building, Machine, Repair and
Total 5805500 · Repairs & Bldg Improvements	10,078.21		9,600.00	9,600.00	10,600.00	1,000.00	10,600.00	10,600.00	Improvements
Total 5805600 · Insurance	426.00		1,566.00	1,566.00	1,566.00	0.00	1,566.00	1,566.00	Auto, Property, General Liab.
Total 5805700 · Other Expenses	126.37		100.00	100.00	100.00	0.00	100.00	100.00	
									AMENDED BUDGET FOR INSTALLATION OF MANHOLE LINERS \$47,360 -NOVEMBER
Total 5807400 · Capitalized Assets	0.00		10,000.00	10,000.00	111,592.00	101,592.00	111,592.00	111,592.00	
Total 80 · Sewer	362,448.92		366,970.00	366,970.00	474,466.00	107,496.00	474,466.00	474,466.00	
TOTAL REVENUE	1,336,032.04		1,459,213.00	1,539,008.00	1,828,945.00	289,937.00	1,828,945.00		
Total 70 · Administration	198,459.68		276,716.00	302,404.00	499,117.00	196,713.00	499,117.00	499,117.00	
Total 75 · Water	774,939.06		815,527.00	869,634.00	855,362.00	-14,272.00	855,362.00	855,362.00	
Total 80 · Sewer	362,448.92		366,970.00	366,970.00	474,466.00	107,496.00	474,466.00	474,466.00	
TOTAL EXPENSE	1,335,847.66		1,459,213.00	1,539,008.00	1,828,945.00	289,937.00	1,828,945.00		
REVENUE LESS EXPENSE	184.38		0.00	0.00	0.00	0.00	0.00	0.00	
Ending Fund Balance					622,406.08		622,406.08		
W&WW Infrastructure & Improvements Proposed Budget FY 2018-2019									
REVENUE									
Beginning Fund Balance						0.00		0.00	
Total 4000800 · Other Revenue			0.00	0.00	0.00	68,724.00	68,724.00	68,724.00	

AGENDA ITEM REPORT

Item: 5

Meeting Date: November 12, 2018

Department: Administration/W&S

Discussion Action

Budgeted Expense: YES NO N/A

Submitted by: John R. Dean, Jr., CM

Amount: \$260,000

Reviewed By: City Manager City Secretary City Attorney

Accountant

Other: PW Director B. Piland

Attachments:

1. Ordinance 2018-31
2. Exhibit A, Budget Revision

Agenda Item / Topic:

ITEM 5. *DISCUSSION/ACTION* –Consideration of and action on Ordinance 2018-31 of the City of Ovilla, Texas, repealing Ordinance 2018-26 in its entirety, and amending the Fiscal year 2018-2019 Water and Sewer Fund Budget and annual program of services to allow for an adjustment of \$260,000 for the purchase of real properties being identified as Ellis Cad Property ID's 187744, 187748, and 187741; providing for publication of this ordinance and providing for an effective date.

Discussion / Justification:

The \$260,000 budget amendment is the reimbursement to the general fund for the White and Switzer property purchases. This was discussed at the last City Council meeting and staff was directed to prepare this amendment.

Recommendation / Staff Comments:

Recommends approval of the budget amendment.

Sample Motion(s):

I move that Council approve/deny Ordinance 2018-31 of the City of Ovilla, Texas, repealing Ordinance 2018-26 in its entirety, and amending the Fiscal year 2018-2019 Water and Sewer Fund Budget and annual program of services to allow for an adjustment of \$260,000 for the purchase of real properties being identified as Ellis Cad Property ID's 187744, 187748, and 187741; providing for publication of this ordinance, effective immediately.

ORDINANCE NO. 2018-31

AN ORDINANCE OF THE CITY OF OVILLA, TEXAS, REPEALING ORDINANCE 2018-26 IN ITS ENTIRETY AND AMENDING THE FISCAL YEAR 2018-2019 WATER AND SEWER FUND BUDGET OF THE CITY OF OVILLA, TO ALLOW FOR AN ADJUSTMENT OF \$260,000 FOR THE PURCHASE OF REAL PROPERTIES BEING IDENTIFIED AS ELLIS CAD PROPERTY ID'S 187744, 187748, AND 187741; PROVIDING FOR PUBLICATION OF THIS ORDINANCE AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, pursuant to Ordinance No. 2018-17, the City Council of the City of Ovilla, Texas approved the Fiscal Year 2018-19 Operating Budget and Annual Program of Services (the Budget);

WHEREAS, on October 09, 2018 with the approval of Ordinance 2018-26, the City Council of the City of Ovilla amended Ordinance 2018-17, thereby amending the 2018-2019 Annual (General Fund) Budget of the City.

WHEREAS, the City Council desires to repeal Ordinance 2018-26 in its entirety.

WHEREAS, the City Council of the City of Ovilla desires to amend Ordinance 2018-17, thereby amending the 2018-2019 Annual Budget of the City.

WHEREAS, the City Council approved the Water and Sewer Fund 2018-2019 Operating Budget and a Reduction in Fund Balance will be used to off-set an additional \$260,000 for the purchase of real properties.

WHEREAS, the City Council finds that this budget amendment also serves an important municipal purpose, consistent with §102.010 of the Texas Local Government Code;

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS:

SECTION ONE

The FY 2018-2019 Water and Sewer Fund Budget findings set forth in the above preamble to this ordinance are true and correct, and hereby adopted.

SECTION TWO

The amount listed on the attached Budget Revision Request is hereby appropriated and designated as identified in Exhibit A, attached hereto.

SECTION THREE

The Water and Sewer Fund 2018-2019 Budget is hereby amended by the City Council to allow for the additional Reduction of Fund Balance of \$260,000 to use for the purchase of real properties.

SECTION 6. EFFECTIVE DATE

Because of the nature of interest and safeguard sought to be protected by this Ordinance and in the interest of the citizens of the City of Ovilla, Texas, this Ordinance shall take effect immediately after passage, approval and publication, as required by law.

ORDINANCE NO. 2018-31

SECTION 7. PUBLICATION

The City Secretary is hereby authorized and directed to cause publication of the descriptive caption and penalty clause hereof as an alternative method of publication provided by law.

PASSED, ADOPTED AND APPROVED by the City Council of Ovilla, Texas on this the 12 day of November 2018.

Richard Dormier, Mayor

ATTEST:

Pamela Woodall, City Secretary

GENERAL FUND - SUMMARY
Adopted Budget FY 2019 -
AMMENDED 10/2018

Revenue

	<u>ACTUAL</u> 2017	<u>FY</u>	<u>Original Budget</u> 2018	<u>Adjusted Budget</u> 2018	<u>Adopted Budget</u> 2019	<u>DIFFERENCE</u>	<u>City Manager</u> <u>Proposed Budget</u> 2019	<u>EXPLANATION</u>
Beginning Fund Balance					1,358,285.95		1,358,285.95	6 29 2018 operating fund \$1,524,198.95 less \$65,913 to start Equipment Fund less \$100,000 for Capital Projects
Total 4000100 · Taxes	2,032,257.26	2,134,245.00	2,146,361.00	2,364,276.00	217,915.00	2,364,276.00	RATE .533417%	
Total 4000208 · Building Permits	78,026.15	83,952.00	83,952.00	85,000.00	1,048.00	85,000.00	Estimated 30 @ \$2,000 New homes +	
Total 4000200 4000208 License and Permits	21,242.09	22,629.00	22,629.00	23,086.00	457.00	23,086.00	Solicitor, Impound, Plan Review	
Total 4000400 · Charges for Services	521,876.30	517,446.00	524,800.00	588,496.00	63,696.00	588,496.00	Solid Waste, ESD 2&4	
Total 4000500 · Fines and Forfeitures	273,632.82	287,205.00	287,205.00	252,705.00	-34,500.00	252,705.00	Police Fines	
Total 4000800 · Other Revenue	306,884.42	156,325.00	188,981.00	158,310.00	-30,671.00	158,310.00	Heritage Day, Water Tower Lease (loss is AMMENDED \$260,000-MAIN STREET PROPERTY NOVEMBER 2018 W&S, MDD,	
Total 4000900 · Transfers In	120,774.69	353,617.00	573,821.00	438,121.00	-135,700.00	438,121.00		
Total Revenue	3,354,693.73	3,555,419.00	3,827,749.00	3,909,994.00	82,245.00	3,909,994.00		

Expense

10 · Administration

Total 5101100 · Salaries & Wages	180,315.32	195,680.00	195,680.00	201,774.00	6,094.00	201,774.00	1-CM, 1CS, 1CSASST, 1 ACCT 75%GF,
Total 5102100 · Employee Benefits	52,471.41	69,287.00	69,287.00	71,307.00	2,020.00	71,307.00	Health Insurance Est 6% Increase
Total 5102200 · Special Services	49,207.39	72,623.00	72,623.00	75,937.00	3,314.00	75,937.00	Audit, Account, Engineering
Total 5102300 · Contractual Services	15,358.35	10,000.00	10,000.00	10,000.00	0.00	10,000.00	Consulting
Total 5102500 · Operating Services	69,735.87	29,328.00	56,108.00	64,128.00	8,020.00	64,128.00	IT, Custodial
Total 5102600 · Special Expenses	4,255.80	7,050.00	7,050.00	7,050.00	0.00	7,050.00	Election, Codification
Total 5103100 · General Supplies	8,378.44	8,350.00	8,350.00	10,350.00	2,000.00	10,350.00	Office Supplies, Uniforms
Total 5103400 · Maintenance Supplies / Parts	3,123.61	3,400.00	3,400.00	3,900.00	500.00	3,900.00	Supplies, Maintenance, Misc.
Total 5104200 · Travel Expenses	5,536.66	11,050.00	11,050.00	10,550.00	-500.00	10,550.00	Professional Development,
Total 5105200 · Software & Computer Equipment	12,142.10	19,005.00	50,965.00	19,300.00	-31,665.00	19,300.00	Computer Software, repair, Maint.
Total 5105300 · Printing Expense	8,523.00	11,084.00	11,084.00	13,710.00	2,626.00	13,710.00	Copier, Printing
Total 5105400 · Utilities	9,931.67	11,320.00	11,320.00	11,650.00	330.00	11,650.00	Utilities
Total 5105500 · Repairs & Bldg Improvements	6,667.95	35,000.00	13,300.00	3,800.00	-9,500.00	3,800.00	Building, Machine, Repair and
Total 5105600 · Insurance	4,078.00	5,675.00	5,675.00	5,225.00	-450.00	5,225.00	Insurance, Bonds
Total 5105700 · Other Expenses	41,975.80	23,733.00	23,733.00	34,108.00	10,375.00	34,108.00	Postage, Back-Ground checks, City
Total 5106400 · Minor Capital Outlay	5,159.42	2,000.00	2,000.00	4,000.00	2,000.00	4,000.00	Minor Capital outlay, Bldg - Equipment
Total - Capitalized Assets	49,999.00	0.00	31,640.00	0.00	-31,640.00	0.00	Capital outlay, Building and machinery
Total 5109000 · Reserves	87,723.49	93,770.00	93,770.00	260,000.00	166,230.00	260,000.00	AMMENDED \$260,000-MAIN STREET
Total 10 · Administration	614,583.28	608,355.00	677,035.00	806,789.00	129,754.00	806,789.00	

	ACTUAL 2017	FY	Original Budget 2018	Adjusted Budget 2018	Adopted Budget 2019	DIFFERENCE	City Manager Proposed Budget		EXPLANATION
							2019	2019	
Revenue									
Total 4000400 · Charges for Services	1,207,308.75		1,418,813.00	1,418,813.00	1,251,519.00	-167,294.00		1,251,519.00	
Total 4000800 · Other Revenue	128,723.29		40,400.00	120,195.00	577,426.00	457,231.00		577,426.00	AMMENDED \$260,000-MAIN STREET PROPERTY NOVEMBER 2018 AND AMENDED BUDGET FOR INSTALLATION OF MANHOLE LINERS \$47,360 -NOVEMBER
Total Revenue	1,336,032.04		1,459,213.00	1,539,008.00	1,828,945.00	289,937.00		1,828,945.00	

Expense

70 · Administration

Total 5701100 · Salaries & Wages	119,432.76		124,473.00	124,473.00	130,638.00	6,165.00		130,638.00	
Total 5702100 · Employee Benefits	16,905.76		15,358.00	15,358.00	16,860.00	1,502.00		16,860.00	Health Insurance Est 6% Increase
Total 5702200 · Special Services	8,664.95		8,550.00	8,550.00	9,050.00	500.00		9,050.00	
Total 5702300 · Contractual Services /Personnel	3,914.35		3,500.00	3,500.00	3,500.00	0.00		3,500.00	
Total 5703100 · General Supplies	1,187.09		800.00	800.00	800.00	0.00		800.00	
Total 5703400 · Maintenance Supplies / Parts	200.00		200.00	200.00	200.00	0.00		200.00	
Total 5704200 · Travel Expenses	334.82		950.00	950.00	950.00	0.00		950.00	
Total 5705200 · Software & Computer Equipment	1,603.46		4,071.00	29,759.00	4,071.00	-25,688.00		4,071.00	Computer Software, repair, Maint.
Total 5705300 · Printing Expense	0.00		250.00	250.00	250.00	0.00		250.00	Copier, Printing
Total 5705400 · Utilities	4,462.82		4,640.00	4,640.00	4,640.00	0.00		4,640.00	Utilities
Total 5705700 · Other Expenses	8,965.67		6,675.00	6,675.00	6,675.00	0.00		6,675.00	
Total 5706400 · Minor Capital Outlay	0.00		1,500.00	1,500.00	0.00	-1,500.00		0.00	Minor Capital outlay, Bldg - Equipment
Total 5707400 - Capitalized Assets	0.00		0.00	0.00	260,000.00	260,000.00		260,000.00	AMMENDED \$260,000-MAIN STREET PROPERTY NOVEMBER 2018
Total 5709000 · Reserve	32,788.00		105,749.00	105,749.00	61,483.00	-44,266.00		61,483.00	
Total 70 · Administration	198,459.68		276,716.00	302,404.00	499,117.00	196,713.00		499,117.00	

75 · Water

Total 5751100 · Salaries & Wages	49,114.70		49,006.00	49,006.00	52,561.00	3,555.00		52,561.00	
Total 5751400 · Support Salaries	116,457.70		129,901.00	129,901.00	97,839.00	-32,062.00		97,839.00	
Total 5752100 · Employee Benefits	67,336.77		61,490.00	61,490.00	52,094.00	-9,396.00		52,094.00	Health Insurance Est 6% Increase
Total 5752300 · Contractual Services/Personnel	15,200.00		15,150.00	15,150.00	15,150.00	0.00		15,150.00	
Total 5752400 · Rentals	0.00		250.00	250.00	250.00	0.00		250.00	
Total 5752500 · Operating Services	5,685.10		9,100.00	9,100.00	9,100.00	0.00		9,100.00	
Total 5753100 · General Supplies	1,674.30		2,400.00	2,400.00	2,400.00	0.00		2,400.00	
Total 5753400 · Maintenance Supplies & Parts	477.65		300.00	300.00	300.00	0.00		300.00	
Total 5754200 · Travel Expenses	5,583.40		10,750.00	10,750.00	10,750.00	0.00		10,750.00	
Total 5755200 · Software & Computer Equipment	3,700.00		3,700.00	3,700.00	18,225.00	14,525.00		18,225.00	Computer Software, repair, Maint.
Total 5755300 · Printing Expenses	5,159.33		5,500.00	5,500.00	5,500.00	0.00		5,500.00	Copier, Printing
Total 5755400 · Utilities	390,956.01		469,093.00	469,093.00	434,188.00	-34,905.00		434,188.00	Utilities
Total 5755500 · Repairs & Building Improvements	32,219.54		25,500.00	25,500.00	26,500.00	1,000.00		26,500.00	Building, Machine, Repair and Improvements

AGENDA ITEM REPORT

Item: 6

Meeting Date: November 12, 2018

Department: Administration

Discussion Action

Budgeted Expense: YES NO N/A

Submitted by: John R. Dean, Jr., CM

Amount: \$None

Reviewed By: City Manager City Secretary City Attorney

Accountant Other: Deputy CS,

Attachments:

1. Ordinance 2018-32

Agenda Item / Topic:

ITEM 6. **DISCUSSION/ACTION** – Consideration of and action on Ordinance 2018-32 of the City of Ovilla, Texas, granting to ATMOS Energy Corporation, a Texas and Virginia Corporation, its successors and assigns, a franchise to construct, maintain, and operate pipelines and equipment in the City of Ovilla, Dallas and Ellis Counties, Texas for the transportation, delivery, sale, and distribution of gas in, out of, and through said City for all purposes; providing for the payment of a fee or charge for the use of the public rights-of-ways; and providing that such fee shall be in lieu of other fees; and charges, excepting ad valorem taxes; and repealing all previous gas franchise ordinances.

Discussion / Justification:

Atmos sent Ovilla an updated ordinance. This ordinance replaces Ordinance 2018-13, approved in August 2018. The City Attorney has reviewed.

Recommendation / Staff Comments:

Recommends approval of Ordinance 2018-32

Sample Motion(s):

I move that Council approve/deny Ordinance 2018-32 of the City of Ovilla, Texas, granting to ATMOS Energy Corporation, a Texas and Virginia Corporation, its successors and assigns, a franchise to construct, maintain, and operate pipelines and equipment in the City of Ovilla, Dallas and Ellis Counties, Texas for the transportation, delivery, sale, and distribution of gas in, out of, and through said City for all purposes; providing for the payment of a fee or charge for the use of the public rights-of-ways; and providing that such fee shall be in lieu of other fees; and charges, excepting ad valorem taxes; and repealing all previous gas franchise ordinances.

ORDINANCE NO: 2018-32

AN ORDINANCE GRANTING TO ATMOS ENERGY CORPORATION, A TEXAS AND VIRGINIA CORPORATION, ITS SUCCESSORS AND ASSIGNS, A FRANCHISE TO CONSTRUCT, MAINTAIN, AND OPERATE PIPELINES AND EQUIPMENT IN THE CITY OF OVILLA, DALLAS AND ELLIS COUNTIES, TEXAS, FOR THE TRANSPORTATION, DELIVERY, SALE, AND DISTRIBUTION OF GAS IN, OUT OF, AND THROUGH SAID CITY FOR ALL PURPOSES; PROVIDING FOR THE PAYMENT OF A FEE OR CHARGE FOR THE USE OF THE PUBLIC RIGHTS-OF-WAYS; AND PROVIDING THAT SUCH FEE SHALL BE IN LIEU OF OTHER FEES AND CHARGES, EXCEPTING AD VALOREM TAXES; AND REPEALING ALL PREVIOUS GAS FRANCHISE ORDINANCES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS:

SECTION 1. GRANT OF AUTHORITY: The City of Ovilla, Texas, hereinafter called "City," hereby grants to Atmos Energy Corporation, Mid-Tex Division, hereinafter called "Atmos Energy," its successors and assigns, consent to use and occupy the present and future streets, alleys, highways, public utility easements, public ways and other public places ("Public Rights-of-Way"), for the purpose of laying, maintaining, constructing, protecting, operating, and replacing therein and thereon pipelines and all other appurtenant equipment (the "System") to deliver, transport, and distribute gas in, out of, and through City for persons, firms, and corporations, including all the general public, and to sell gas to persons, firms, and corporations, including all the general public, within the City corporate limits, as such limits may be amended from time to time during the term of this franchise, said consent being granted for a term ending December 31, 2044.

SECTION 2. CONSTRUCTION, MAINTENANCE, OPERATION & RELOCATION OF ATMOS ENERGY FACILITIES:

A. Atmos Energy shall lay, maintain, construct, operate, and replace its pipes, mains, laterals, and other equipment to minimize interference with traffic, place or cause to be placed appropriate barriers to mark excavations or obstructions, and restore to approximate original condition all Public Rights-of-Way that it may disturb. All activities of Atmos Energy in the Public Rights-of-Way shall conform with all the applicable City codes and ordinances, as amended, not in conflict with this agreement. In determining the location of the facilities of the City and other users of Public Right-of-Way within City, City shall minimize interference with then existing facilities of Atmos Energy and shall require other users of Public Rights-of-Way to minimize interference with existing facilities of Atmos Energy. In the event of a conflict between the location of the proposed facilities of Atmos Energy and the location of the existing facilities of City or other users of Public Rights-of-Way within Public Rights-of-Way that cannot otherwise be resolved, City or an authorized agent of City shall resolve the conflict and determine the location of the respective facilities within the Public Rights-of-Way.

Atmos Energy or contractors working on behalf of Atmos Energy shall not be required to pay for street cutting, street excavation or other special permits related to excavations in Public Rights-of-Way in connection with Atmos Energy's operations in Public Rights-of-Way. Except in emergencies, Atmos Energy shall obtain a permit for such work; provided however, Atmos Energy may make emergency repairs and replacements without obtaining a permit and shall provide notice to the City promptly thereafter. City

ORDINANCE NO: 2018-32

shall provide Atmos Energy with its annual capital improvements plan as well as any updates or changes as soon as the plan, update, or change becomes available. City shall notify Atmos Energy as soon as reasonably possible of any projects that will affect Atmos Energy's facilities located in the Public Rights-of-Way. When required by City to remove or relocate its mains, laterals, and/or other facilities lying within Public Rights-of-Way, Atmos Energy shall do so as soon as practically possible with respect to the scope of the project. In no event shall Atmos Energy be required to remove or relocate its facilities in less than thirty (30) days from the time notice is given to Atmos Energy by City.

B. The Company shall, upon the written request of the City, relocate its facilities situated within any Public Rights-of-Way, at no expense to the City, where facilities are in conflict to accommodate the construction, widening, or other modification of any streets, sidewalks, drainage ways, water lines, alleys, or utilities unless such work is for the primary purpose of beautification or to accommodate a private developer. When the Company is required by City to remove or relocate its System facilities to accommodate construction, widening or other modification of streets, sidewalks, drainage ways, alleys, or utilities by City, and Company is eligible under federal, state, county, local or other programs for reimbursement of costs and expenses incurred by Company as a result of such removal or relocation, and such reimbursement is required to be handled through City, Company costs and expenses shall be included in any application by City for reimbursement, if Company submits its cost and expense documentation to City prior to the filing of the application. City shall provide reasonable notice to Company of the deadline for Company to submit documentation of the costs and expenses of such relocation to City. Upon receipt of reimbursement from a federal or state agency, the City shall remit any portion owed to Company within thirty (30) days.

If the Company is required by City to remove or relocate its mains, laterals, or other facilities for any reason other than the construction of streets, sidewalks, alleys, drainage ways, water lines, and public utilities by City, Company shall be entitled to reimbursement from City or others of the cost and expense of such removal or relocation.

C. When Atmos Energy is required to remove or relocate its mains, laterals or other facilities to accommodate construction by City without reimbursement from City, Atmos Energy shall have the right to seek recovery of relocation costs as provided for in applicable state and/or federal law. Nothing herein shall be construed to prohibit, alter, or modify in any way the right of Atmos Energy to seek or recover a surcharge from customers for the cost of relocation pursuant to applicable state and/or federal law. City shall not oppose recovery of relocation costs when Company is required by City to perform relocation. City shall not require that Company document request for reimbursement as a pre-condition to recovery of such relocation costs.

D. If City abandons any Public Rights-of-Way in which Atmos Energy has facilities, Atmos Energy's shall have the right to maintain its use of the former Public Right-of-Way and on the obligation of the party to whom the Public Right-of-Way is abandoned to reimburse Atmos Energy for all removal or relocation expenses if Atmos Energy agrees to the removal or relocation of its facilities following abandonment of the Public Right-of-Way. If the party to whom the Public Right-of-Way is abandoned requests Atmos Energy to remove or relocate its facilities and Atmos Energy agrees to such removal or relocation, such removal or relocation shall be done within a reasonable time at the expense of the party requesting the removal or relocation. If relocation cannot practically be made to another Public Right-of-

ORDINANCE NO: 2018-32

Way, the expense of any right-of-way acquisition shall be considered a relocation expense to be reimbursed by the party requesting the relocation.

E. When required for a public health or safety purpose, Atmos Energy shall identify for the City the location of its System Facilities located in the City. Any maps provided by Company to the City shall be deemed confidential and shall be clearly identified as such by Atmos Energy when provided to the City and will be provided solely for the City's use. The City agrees to maintain the confidentiality of any non-public information obtained from Atmos Energy to the extent allowed by law. If the City receives a request under the Texas Public Information Act that includes Atmos Energy's previously designated proprietary or confidential information, City will request an opinion from the Texas Attorney General as to the confidential or the proprietary nature of the document(s). The City also will provide Atmos Energy with notice of the request, and thereafter Company is responsible for establishing that an exception under the Texas Public Information Act allows the City to withhold the information. Atmos Energy shall provide all location and "as built" plans on a going forward basis as required through the City's permitting process.

F. Atmos Energy agrees to provide, at its cost, information reasonably requested by the City to assist in a determination of compliance by Atmos Energy with this agreement.

SECTION 3. INDEMNITY & INSURANCE: In the event of injury to any person or damage to any property by reason of Atmos Energy's construction, operation, maintenance, or replacement of Atmos Energy's pipeline system within Public Rights-of-Way, Atmos Energy shall indemnify and keep harmless City from any and all liability in connection therewith, except to the extent such injury or damage is attributable to the fault of the City, including, without limitation, the City's negligent or intentional acts or omissions. Atmos Energy's insurance of its obligations and risks undertaken pursuant to this franchise may be in the form of self-insurance to the extent permitted by applicable law, under an Atmos Energy plan of self-insurance maintained in accordance with sound accounting and risk-management practices.

SECTION 4. NON-EXCLUSIVE FRANCHISE: The rights, privileges, and franchises granted by this ordinance are not to be considered exclusive, and City hereby expressly reserves the right to grant, at any time, like privileges, rights, and franchises as it may see fit to any other person or corporation for the purpose of transporting, delivering, distributing, or selling gas to and for City and the inhabitants thereof.

SECTION 5. PAYMENTS TO CITY:

A. In consideration of the right granted by City to Atmos Energy to use and occupy the Public Rights-of-Way in the City for the conduct of its business, Atmos Energy, its successors and assigns, agrees to pay and City agrees to accept franchise fees in the amount and manner described herein. Such payments shall be made on a quarterly basis, on or before the forty-fifth (45th) day following the end of each calendar quarter. The franchise fee shall be a sum of money which shall be equivalent to five percent (5%) of Atmos Energy's quarterly Gross Revenues.

B. "Gross Revenues" shall mean:

(1) all revenues received by Atmos Energy from the sale of gas to all classes of customers (excluding gas sold to another gas utility in the City for resale to its customers within City) within the City;

(2) all revenues received by Atmos Energy from the transportation of gas through the System

ORDINANCE NO: 2018-32

of Atmos Energy within the City to customers located within the City (excluding any gas transported to another gas utility in City for resale to its customers within City);

(3) the value of gas transported by Atmos Energy for Transport Customers through the System of Atmos Energy within the City ("Third Party Sales") (excluding the value of any gas transported to another gas utility in City for resale to its customers within City), with the value of such gas to be established by utilizing Atmos Energy's monthly Weighted Average Cost of Gas charged to industrial customers in the Mid-Tex division, as reasonably near the time as the transportation service is performed; and

(4) "Gross Revenues" shall also include fees collected pursuant to this agreement and the following "miscellaneous charges:" charges to connect, disconnect, or reconnect gas and charges to handle returned checks from consumers within the City.

(5) "Gross Revenues" shall not include:

- (a) revenues billed but not ultimately collected or received by Atmos Energy;
- (b) contributions in aid of construction;
- (c) the revenue of any affiliate or subsidiary of Atmos Energy;
- (d) sales tax paid to the City;
- (e) interest or investment income earned by Atmos Energy; and
- (f) monies received from the lease or sale of real or personal property, provided, however, that this exclusion does not apply to the lease of facilities within the City's right of way.

The initial payment hereunder shall be on or before May 15, 2019 for the privilege period of January 1, 2019 through March 31, 2019. Each payment thereafter shall be for the privilege of the quarter preceding that quarter in which the payment is made, the final payment hereunder being February 15, 2045 for the privilege of October 1, 2044 through December 31, 2044.

At the time of each quarterly payment, Atmos Energy shall also submit to the City a statement showing its Gross Revenues for the preceding calendar quarter upon which franchise fees are calculated.

It is also expressly agreed that the aforesaid payments shall be in lieu of any and all other and additional occupation taxes, easement, franchise taxes or charges (whether levied as an ad valorem, special, or other character of tax or charge), municipal license, permit, and inspection fees, bonds, street taxes, and street or alley rentals or charges, and all other and additional municipal taxes, charges, levies, fees, and rentals of whatsoever kind and character that City may now impose or hereafter levy and collect from Atmos Energy or Atmos Energy's agents, excepting only the usual general or special ad valorem taxes that City is authorized to levy and impose upon real and personal property. If the City does not have the legal power to agree that the payment of the foregoing sums of money shall be in lieu of taxes, licenses, fees, street or alley rentals or charges, easement or franchise taxes or charges aforesaid, then City agrees that it will apply so much of said sums of money paid as may be necessary to satisfy Atmos Energy's obligations, if any, to pay any such taxes, licenses, charges, fees, rentals, easement or franchise taxes or charges aforesaid.

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D. Effect of Other Municipal Franchise Ordinance Fees Accepted and Paid by Atmos Energy

If Atmos Energy should at any time after the effective date of this Ordinance agree to a new municipal franchise ordinance, or renew an existing municipal franchise ordinance, with another municipality in Atmos Energy's Mid-Tex Division, which municipal franchise ordinance determines the franchise fee owed to that municipality for the use of its public rights-of-way in a manner that, if applied to the City, would result in a franchise fee greater than the amount otherwise due City under this Ordinance, then the franchise fee to be paid by Atmos Energy to City pursuant to this Ordinance may, at the election of the City, be increased so that the amount due and to be paid is equal to the amount that would be due and payable to City were the franchise fee provisions of that other franchise ordinance applied to City. The City acknowledges that the exercise of this right is conditioned upon the City's acceptance of all terms and conditions of the other municipal franchise in toto. The City may request waiver of certain terms and Company may grant, in its sole reasonable discretion, such waiver.

E. Atmos Energy Franchise Fee Recovery Tariff

(1) Atmos Energy may file with the City a tariff or tariff amendment(s) to provide for the recovery of the franchise fees under this agreement.

(2) City agrees that (i) as regulatory authority, it will adopt and approve the ordinance, rates or tariff which provide for 100% recovery of such franchise fees as part of Atmos Energy's rates; (ii) if the City intervenes in any regulatory proceeding before a federal or state agency in which the recovery of Atmos Energy's franchise fees is an issue, the City will take an affirmative position supporting 100% recovery of such franchise fees by Atmos Energy and; (iii) in the event of an appeal of any such regulatory proceeding in which the City has intervened, the City will take an affirmative position in any such appeals in support of the 100% recovery of such franchise fees by Atmos Energy.

(3) City agrees that it will take no action, nor cause any other person or entity to take any action, to prohibit the recovery of such franchise fees by Atmos Energy.

F. Lease of Facilities Within City's Rights-of-Way. Subject to the City's prior written approval, Atmos Energy shall have the right to lease, license or otherwise grant to a party other than Atmos Energy the use of its facilities within the City's public rights-of-way provided: (i) Atmos Energy first notifies the City of the name of the lessee, licensee or user; the type of service(s) intended to be provided through the facilities; and the name and telephone number of a contact person associated with such lessee, licensee or user and (ii) Atmos Energy makes the franchise fee payment due on the revenues from such lease pursuant to Section 5 of this Ordinance. This authority to Lease Facilities within City's Rights-of-Way shall not affect any such lessee, licensee or user's obligation, if any, to pay franchise fees.

SECTION 6. ACCOUNTING; AUDIT; INSPECTION

A. Atmos Energy shall maintain, at its local office or principal place of business within the state, adequate books and records relating to the performance of its obligations under this franchise. Upon reasonable notice, the records of Atmos Energy applicable to its performance under this franchise shall be made available for inspection by the City at during normal working hours.

ORDINANCE NO: 2018-32

B. City may cause, upon reasonable notice, an audit to be made of the books and records of Atmos Energy relating to the performance of its obligations under this franchise. The omission by the City to exercise its rights to any audit at any time shall not constitute a waiver of such right. In the event City elects to exercise its right of audit, City shall provide to Atmos Energy written notice of such election at least forty-eight (48) hours in advance of the time of such audit. City shall retain an independent auditor of its selection to perform the audit. Atmos Energy shall make available to the auditor such personnel and records as the City may in its reasonable discretion request in order to complete such audit and shall make no charge to the City therefor. Atmos Energy shall assist the City during any audit conducted under this franchise, including answering questions and providing any requested records or information within ten (10) working days of having received a written request therefor. The cost of an audit pursuant to this provision shall be borne by the City, unless the audit reveals an underpayment of fees paid during the audit period in excess of ten (10%) percent, in which case Atmos Energy shall pay for the reasonable costs of the audit. In the event any overpayment is discovered, such overpayment will be deducted from future franchise fee payments.

C. The acceptance of any statement or payment shall not estop the City from asserting that the amount paid is not the amount due or from recovering any deficit, including interest, by any lawful proceeding.

D. Upon completion of the audit, the City shall make the audit report available to Atmos Energy and provide an opportunity to respond to the audit findings. If requested by either party, the City and Atmos Energy shall meet and attempt in good faith to resolve any disputed issues arising out of the audit report. In the event Atmos Energy shall be determined to have under-remitted the fee required by this franchise, Atmos Energy shall pay, in addition to the underpayments, interest on the underpayments at the rate of per annum from the time of the underpayment until payment is made. If any of the records to be provided by Atmos Energy or to be made available by Atmos Energy are considered by Atmos Energy to be proprietary in nature or if such records are confidential under federal, state or local law, upon request by Atmos Energy such information shall be treated by the City as confidential, and shall be made available only to those persons who must have access to perform their duties on behalf of the City, including but not limited to the City Manager, the City Attorney, Mayor and the City Council Members. City shall promptly notify Atmos Energy of any requests for public disclosure of such records under Chapter 552, Texas Government Code, request an opinion from the Texas Attorney General as to the confidential or the proprietary nature of the records, and thereafter Atmos Energy shall have the sole responsibility to establish that an exception under the Texas Public Information Act allows the City to withhold the records.

SECTION 7. RESERVATION OF RIGHTS

A. The City reserves to itself the right and power at all times to exercise, in the interest of the public and in accordance with state law, regulation and control of Atmos Energy's rates and services to ensure the rendering of efficient public service at reasonable rates, and the maintenance of Atmos Energy's property in good repair throughout the term of this franchise. Atmos Energy shall maintain on file with the City copies of its current tariffs, schedules of rates and charges, customer service provisions, and line extension policies

B. In granting this franchise, the City does not in any manner waive its regulatory or other rights and powers under and by virtue of the laws of the State of Texas as the same may be amended, nor any of its rights and powers under or by virtue of present or future ordinances of the City, and it is expressly

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provided that nothing herein shall impair the right of the City to fix, within constitutional and statutory limits, a reasonable price to be charged for natural gas, or to provide and fix a scale of prices for natural gas, and other charges, to be charged by Atmos Energy to residential consumers, commercial consumers, industrial consumers, or to any combination of such consumers, within the territorial limits of the City as same now exist or as such limits may be extended from time to time hereafter.

SECTION 8. TERMINATION

A. In addition to any rights set out elsewhere in this ordinance, the City reserves the right to terminate the franchise and all rights and privileges pertaining thereto, in the event that Atmos Energy breaches any material provision of the franchise.

B. Upon failure of Atmos Energy to comply with the material terms of the franchise, the City may by ordinance terminate the franchise in accordance with the procedures set forth in this section. Upon termination, all rights of Atmos Energy shall immediately be divested without further act upon the part of the City. Procedures for termination.

(1) The City shall give written notice to Atmos Energy of the existence of a material violation or failure to comply with the franchise. Atmos Energy shall have a period of thirty (30) days after receipt of such notice from the City in which to cease such violation and comply with the terms and provisions hereof. In the event Atmos Energy fails to cease such violation or to otherwise comply with the terms hereof, then Atmos Energy's franchise is subject to termination under the following provisions. Provided, however, that, if Atmos Energy commences work or other efforts to cure such violations within thirty (30) days after receipt of written notice and shall thereafter prosecute such curative work with reasonable diligence until such curative work is completed, then such violations shall cease to exist, and the franchise will not be terminated.

(2) Termination shall be declared only by a written decision of the City Council after an appropriate public proceeding whereby Atmos Energy is afforded the full opportunity to be heard and to respond to any such notice of violation or failure to comply. Atmos Energy shall be provided at least thirty (30) days prior written notice of any public hearing concerning the termination of the franchise. In addition, ten (10) day notice by publication shall be given of the date, time and place of any public hearing to interested members of the public, which notice shall be paid for by Atmos Energy.

(3) The City, after full public hearing, and upon finding a material violation or failure to comply, may in its discretion terminate the franchise or excuse the violation or failure to comply upon a showing by Atmos Energy of mitigating circumstances or upon a showing of good cause of said violation or failure to comply as may be determined by the City Council. The final decision of the City Council may be appealed to any court or regulatory authority having jurisdiction. The failure of Atmos Energy to comply with the terms of this franchise after due notice and hearing and the providing of adequate time for Atmos Energy to comply with said terms, shall entitle the City to compel compliance by suit in any court of competent jurisdiction.

SECTION 9. ACCEPTANCE OF FRANCHISE: In order to accept this franchise, Atmos Energy must file with the City Secretary its written acceptance of this franchise ordinance within sixty (60) days after its final

ORDINANCE NO: 2018-32

passage and approval by City. If such written acceptance of this franchise ordinance is not filed by Atmos Energy, the franchise ordinance shall be rendered null and void.

When this franchise ordinance becomes effective, all previous ordinances of City granting franchises for gas delivery purposes that were held by Atmos Energy shall be automatically canceled and annulled and shall be of no further force and effect.

SECTION 10. PARAGRAPH HEADINGS. CONSTRUCTION: The paragraph headings contained in this ordinance are for convenience only and shall in no way enlarge or limit the scope or meaning of the various and several paragraphs hereof. Both parties have participated in the preparation of this ordinance and this ordinance shall not be construed either more or less strongly against or for either party.

SECTION 11. EFFECTIVE DATE: If Atmos Energy accepts this ordinance, it becomes effective as of January 1, 2019.

PASSED AND APPROVED on this the _____ day of _____ 2018.

ATTEST:

Pamela Woodall, City Secretary

Richard Dormier, Mayor
City of Ovilla, Texas

STATE OF TEXAS §
COUNTY OF _____ §
CITY OF OVILLA §

I, Pamela Woodall, City Secretary of the City of Ovilla, Dallas and Ellis Counties, Texas, do hereby certify that the above and foregoing is a true and correct copy of an ordinance passed by the City Council of the City of Ovilla, Texas, at a _____ session, held on the _____ day of _____ 2018, as it appears of record in the Minutes in Book _____, page _____.

WITNESS MY HAND AND SEAL OF SAID CITY, this the ___ day of _____, 2018.

Pamela Woodall, City Secretary
City of Ovilla, Texas

AGENDA ITEM REPORT

Item: 7

Meeting Date: November 12, 2018

Department: Water/Sewer Fund

Discussion Action

Budgeted Expense: YES NO N/A

Submitted by: John R. Dean, Jr., CM

Amount: \$None

Reviewed By: City Manager City Secretary City Attorney

Accountant

Other: Utility Billing Dept.

Attachments:

1. Contract

Agenda Item / Topic:

ITEM 7. **DISCUSSION/ACTION**—Consideration of and action on approval of a contract by and between the City of Ovilla and Perdue, Brandon, Fielder, Collins and Mott, LLP for the collection of delinquent utility accounts.

Discussion / Justification:

The City currently contracts with Perdue, Brandon, Fielder, Collins and Mott, LLP for the collection of municipal court warrants. They also have the capability to assist in the collection of delinquent utility accounts. We currently have no service for the collection of debts other than warrants. This contract is like the current contract for the collection of warrant debt. It has been reviewed and approved by the City Attorney.

Recommendation / Staff Comments:

Staff recommends approval of contract.

Sample Motion(s):

I move that Council approve/deny contract by and between the City of Ovilla and Perdue, Brandon, Fielder, Collins and Mott, LLP for the collection of delinquent utility accounts.

CONTRACT FOR THE COLLECTION OF DELINQUENT ACCOUNTS

THE STATE OF TEXAS §
§
COUNTY OF ELLIS §

THIS CONTRACT is made and entered into by and between the **CITY OF OVILLA** (hereinafter the "Client"), and **PERDUE, BRANDON, FIELDER, COLLINS & MOTT, L.L.P.**, (hereinafter called the "Law Firm"). The specific terms of the contract are as follows:

1. **Nature of Services.** Client agrees to employ the Law Firm to collect the delinquent fines, fees, and court costs for the utility accounts that Client turns over to the Law Firm. Client also agrees to employ the Law Firm to collect the miscellaneous debts not covered under Art. 103.0031 (TCCP).

2. **Compensation.** Client agrees to pay the Law firm as compensation for services required hereunder thirty percent (30%) of the total amount collected and paid to the Law Firm on the utility accounts turned over to the Law Firm. It is expressly understood that the Law Firm is not entitled to compensation on any delinquent account subsequently paid but that was not turned over to the Law Firm.

3. **Term of Contract.** This Contract is for an initial period beginning on the execution date in 2018 and ending on the same date in 2021. After the initial period, this contract shall automatically renew and continue in full force and effect thereafter from year to year for additional twelve-month periods on the same terms and conditions unless either party delivers written notice to the other party of its intent to terminate this contract at least 30 days prior to each renewal date of this contract. The first renewal date in 2021 is three years from the execution date in this Contract and is the same date each year thereafter. The notice to terminate can be given for any reason whatsoever.

4. **Credit Reporting.** Client understands and agrees that the Law Firm will not report information on Client's accounts to credit reporting agencies. If it is desired, the Client shall, in its sole discretion, report account information to any such agency.

5. **Interest Accrual.** Absent an express agreement to the contrary, the Law Firm will not accrue interest on Client's accounts.

6. **Litigation.** The Law Firm will not file suit, accept any compromise settlement or incur any expenses chargeable to Client without Client's approval. By agreeing to the filing of a lawsuit, the Client understands that it must reimburse the Law Firm for all costs and fees chargeable as court costs (e.g., filing fees, citation issuance, process service fees).

7. **Account Information.** Client agrees to place only amounts that are validly due and owing by the debtor. Client will provide accurate information on each account and will promptly report any payments it receives on accounts turned over to the Law Firm.

8. **Receipt of Payments.** Client gives the Law Firm exclusive authority to collect amounts due on accounts turned over to the Law Firm. It is understood and agreed that the Law Firm will instruct debtors to make all payments payable to the Client, and the Law Firm will forward the payment to Client. In the event the Law Firm is identified as the payee, the Law Firm will simply endorse the payment over to Client.

9. **Billing.** The Law Firm will submit billing invoices to the Client on a semi-annual basis using the account payment information that Client provides to the Law Firm.

10. **Reporting.** The Law Firm will provide reports to the Client setting forth the status of accounts upon request.

11. **Compliance.** The Law Firm verifies that it is in compliance with and will comply with all provisions of Texas Government Code Section 2270.002 during the term of this contract.

12. **Notices.** For purposes of sending notice under the terms of this Contract, all notices from the City shall be sent to Perdue by certified United States mail, or delivered by hand or courier, and addressed as follows:

Perdue, Brandon, Fielder, Collins & Mott, LLP
Attn: Bruce Medley
BY U.S. MAIL OR BY COURIER DELIVERY:
500 East Border St., Suite 640
Arlington, Texas 76010
Telephone Number: 817-461-3344

All notices from Perdue shall be sent to the Client by certified United States mail, or delivered by hand or courier, and addressed as follows:

City of Ovilla
Attn: City Manager John R. Dean, Jr.
105 S. Cockrell Hill Road
Ovilla, Texas 75154
Telephone Number: 972-617-7262

WITNESS the signatures of all parties hereto this the _____ day of _____, 2018.

CITY OF OVILLA

**PERDUE BRANDON FIELDER
COLLINS & MOTT, LLP**

BY: _____

JOHN R. DEAN, JR.
CITY MANAGER

BY: _____

BRUCE MEDLEY
PARTNER

AGENDA ITEM REPORT

Item: 8

Meeting Date: November 12, 2018

Discussion Action

Submitted by: John R. Dean, Jr., CM

Reviewed By: City Manager City Secretary City Attorney
 Accountant Other: PW Director B. Piland

Department: Administration/Public Works

Budgeted Expense: YES NO N/A

Amount: \$None

Attachments:

1. Resolution R2018-035

Agenda Item / Topic:

ITEM 8. **DISCUSSION/ACTION**—Receive recommendation from the Ovilla Park Advisory Board to consider of and act on Resolution R2018-35 for the naming of an open park space located behind the municipal buildings at 105 S. Cockrell Hill Road, Ovilla, Texas, as Founders Park.

Discussion / Justification:

Park Advisory Board Chair Treadaway shared a notable presentation with Council on a concept plan for improvements to the downtown area as well as park areas and open space. In his presentation, naming the open space behind the municipal buildings at 105 S. Cockrell Hill Road was addressed. Council consensus was positive. The Park Advisory Board met on November 05 discuss the naming of the open space area to hopefully become a park area in the near future.

This concept plan follows the City's Strategic Plan as well as the recently approved and adopted 2018 Parks Master Plan.

The Park Advisory Board recommends the naming of the open space to be Founders Park. Staff has prepared a resolution for Council's consideration.

Recommendation / Staff Comments:

Staff recommends approval.

Sample Motion(s):

I move to approve/deny Resolution R2018-35 for the naming of an open park space located behind the municipal buildings at 105 S. Cockrell Hill Road, Ovilla, Texas, as Founders Park.

RESOLUTION NO. R2018-35
CITY OF OVILLA, TEXAS

A RESOLUTION of the City of Ovilla, Texas, for the naming of Parks, Recreational Facilities and Other Open Spaces.

WHEREAS, the City of Ovilla, Texas is a Type A general-law municipality located in Ellis and Dallas Counties, created in accordance with the provisions of Chapter 6 of the Texas Local Government Code and operating pursuant to the enabling legislation of the State of Texas; and

WHEREAS, the City found it beneficial to establish open space behind the City Municipal Buildings for the betterment and enjoyment of Ovilla's residents with hopes to create a park area one day, and

WHEREAS, the City adopted the 2018 Master Park Plan for the development, operation and maintenance of parks recreational facilities and open space.

Whereas, the City Council of the City of Ovilla encourages the naming of new or unnamed parks, recreational facilities and other open spaces to help maintain the community's heritage; and

WHEREAS, the City Council further authorized the Ovilla Park Advisory Board to recommend the naming or renaming of public parks and facilities;

WHEREAS, the open space behind the municipal facilities has been used as a community park, yet is without an official name, and

WHEREAS, the Ovilla City Council received the recommendation from the Ovilla Park Advisory Board proposing the naming of the open space area behind the municipal buildings at 105 S. Cockrell Hill Road as "Founders Park", and

WHEREAS, the Ovilla City Council concurs that the proposed name is appropriate;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS:

Section 1.

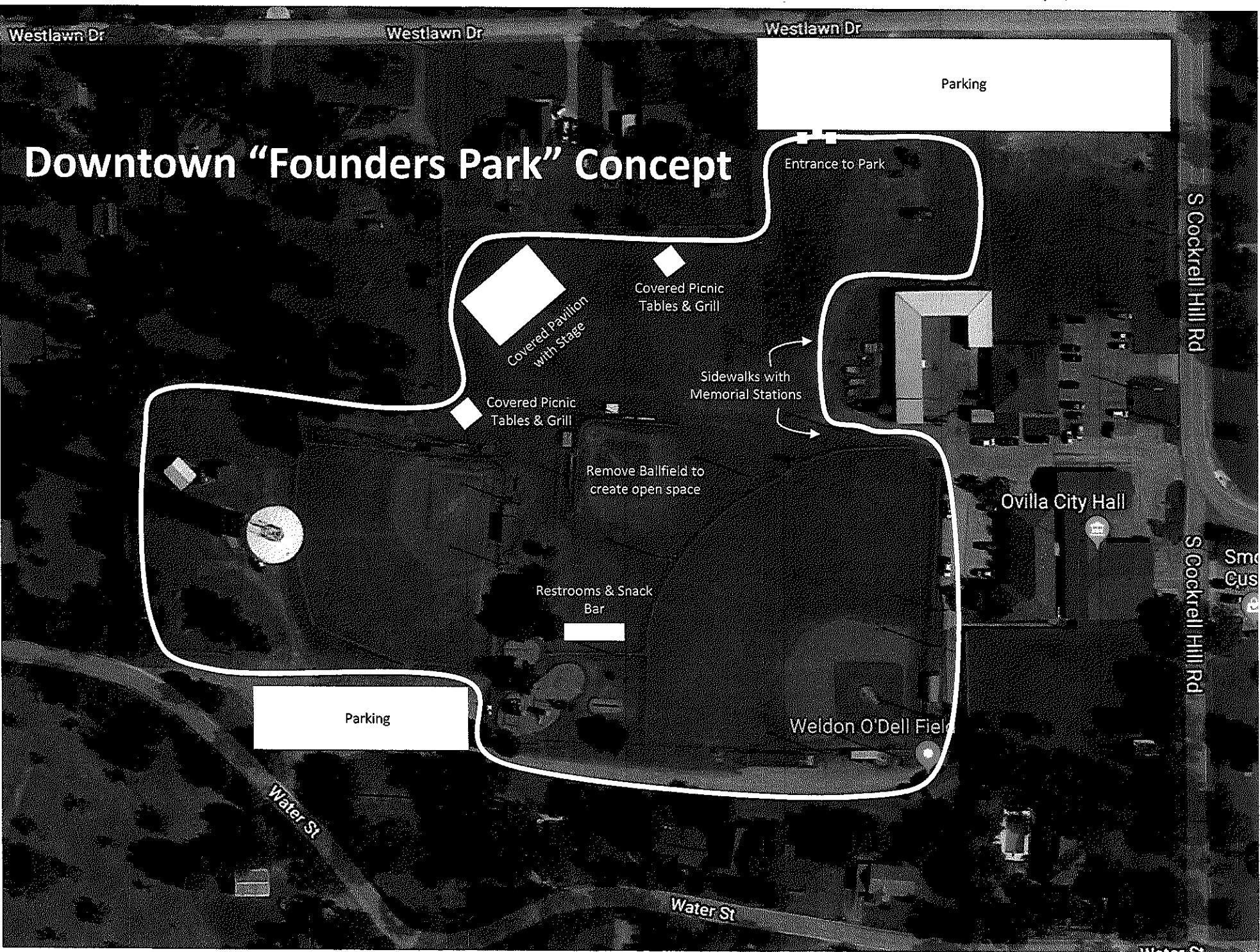
1. That the open space area behind the municipal buildings at 105 S. Cockrell Hill Road is hereby named "Founders Park".
2. That a map of the Founders Park is attached hereto as Exhibit A.

RESOLVED, PASSED and APPROVED, this 12 day of November 2018.

MAYOR Richard A. Dormier

ATTEST:

CITY SECRETARY Pamela Woodall



AGENDA ITEM REPORT

Item: 9

Meeting Date: November 12, 2018

Discussion Action

Submitted by: John R. Dean, Jr., CM

Reviewed By: City Manager City Secretary City Attorney
 Accountant Other: PW Director B. Piland

Department: Administration/Public Works

Budgeted Expense: YES NO N/A

Amount: \$None

Attachments:

None

Agenda Item / Topic:

ITEM 9. *DISCUSSION*—Review of Cindy Jones Park compliance.

Discussion / Justification:

Place 2 Oberg asked that this item be on the agenda for discussion.

Recommendation / Staff Comments:

Sample Motion(s):

Discussion Only.

AGENDA ITEM REPORT

Item 10– Items pulled from Consent

Meeting Date: November 12, 2018

Department: Administration/Finance

Discussion Action

YES NO N/A

Submitted by: Staff

Amount: N/A

Discussion / Justification:

ITEM 10. *DISCUSSION/ACTION* – Consideration of any item(s) pulled from the Consent Agenda above for individual consideration and action.

Discussion / Justification:

All consent items are attached for Council consideration. Any items pulled from the Consent agenda will be reviewed under this item.

Staff recommends approval.

Sample Motion(s):

I move to approve ...

OVILLA POLICE DEPARTMENT
 105 S Cockrell Hill Rd
 Ovilla, TX 75154
 (972) 617-7262

To: Mayor Richard Dormier
 Ovilla City Council
 John Dean City Manager

Subject: Police Department Monthly Activity Report

Calls For Service	October 2018	October 2018 YTD	October 2017	October 2017 YTD
Accident	2	43	5	21
Alarms	22	170	8	139
Arrest	7	54	11	83
Assault/Assault FV	0	9	3	14
Assists	81	564	75	778
Building / House Security Check	589	5494	380	5950
Burglary	0	1	1	6
Burglary of Motor Vehicle	1	1	0	4
Criminal Mischief	0	6	0	9
Disturbance	15	88	13	102
Neighborhood Check	1215	10816	1381	14747
Other Calls for Service	72	569	45	479
Suspicious Person	13	66	2	78
Suspicious Vehicle	28	162	23	252
Theft	0	10	1	14
Traffic Assignment/School Enforcement	21	110	24	561
TOTAL CALLS FOR SERVICE	2066	18163	1972	23237

Volunteer and Reserve Officer Hours	7	294.5	37.5	169
Average Response Time (Minutes)	4.2	4.308	3.34	4.49
Total Citations	64	963	90	1215
Total Traffic Stops *****	353	2705	294	
Traffic Stop Disposition Warning *****	291	1793	211	
Traffic Stop Disposition Citation *****	62	912	83	
PERCENT OF STOPS RECEIVING CITATIONS	17.6	33.7	28.2	#DIV/0!
Manual Response time				

** These lines are new and we will not have
 the info for the months before March 2017

September 2018	TO	October 2018	MILEAGE	MAINTENANCE PERFORMED
Police Unit #	Begin	End	Accrued	
103	144661	144963	302	
105	105627	106740	1113	
116	64738	67740	3002	oil change. newspark plugs and coils. New wiper hose
117	53693	55000	1307	
118	17596	20465	2869	oil change and tires rotated. New gas door housing
216	16670	17477	807	
Vehicles	Begin	End	Accrued	
2017 F250 4x4	9594	10189	595	replaced windshield wipers
2015 2500 HD Silverado	37672	37847	175	
2011 3500HD Silverado	52046	52591	545	
2008 2500HD Animal Control	81876	81876	0	
2019 f250 Animal Control	0	427	427	
2008 1500 Silverado	109712	110646	934	
2006 1500 Silverado	118546	119198	652	
2001 C6500 Dump Truck	183694	184590	896	
1999 International Patch Trk	311845	311845	0	
1998 Ford Dump Truck	53603	53695	92	
HOURS	HOURS	HOURS		
New Holland Skid LS60	1187.6	1201.9	14.3	new battery
1999 Kubota Tractor	970.9	970.9	0	
1992 Ford Tractor	1081	1081.1	0.1	
Sweeper	619.9	619.9	0	
310K John Deere Backhoe	1584.2	1611	26.8	
Stone Packer 3100	4507.5	4507.5	0	

Ingersoll Mobil Air Compress	1320.8	1320.8	0	
Green Golf Cart	763.1	763.1	0	
Jet Machine	482.1	484	1.9	
Vac Machine 2017	55.5	68.7	13.2	
Boomag 900-50 packer	190.5	190.5	0	
2016 Exmark	251.2	256.7	5.5	
2013 Exmark	358.7	367	8.3	
2004 Exmark	1022.7	1025	2.3	
JCV Backhoe	28.3	29.8	1.5	

City of Ovilla

20-0001

Golf Cart Permit

Ovilla Fire Department

October Monthly Report



Fire Chief
Brandon Kennedy

105 S. Cockrell Hill Road
Ovilla Texas, 75154
cityofovilla.org

Mission Statement

The mission of the Ovilla Fire Department is to provide services designed to protect citizens and property of the City of Ovilla and outlying areas. All persons and or departments requesting assistance from the Ovilla Fire Department because of the adverse effects of fire, medical emergencies, or hazardous conditions created by man or nature will be dealt with in a professional manner, consistent with the economic capability of the community.

Summary of Staffing for the Department

- Currently the Department has no Firefighter Paramedic positions open
- Currently the Department has 7 Volunteer Firefighter Positions. This is due to the volunteers getting hired on at full time departments. We are currently looking for more volunteers.
- Current Staffing
 - 2 Chiefs
 - 5 Captains
 - 26 Firefighter Paramedics
 - 8 Firefighter EMT-Basics
 - 7 Volunteer Firefighters
 - Total Staffing of 48 out of 50 positions
 - Replaced the 3 firefighter/paramedics that resigned
- Of the Volunteers on staff,
 - 3 of them are Dual Certified, meaning they have their Fire Certs and EMT Basic
 - 1 has their Fire Certs
 - 2 have their EMT- Basic
 - The other Volunteer does not have any Certification at this time.

Grants Report

- Have turned in four Texas Forestry Service Grants, waiting for notification of award
- **Received \$ 5,072.16 from the Texas Forestry Service for insurance reimbursement**
- **\$7700 received for workers comp and VFIS**
 - Have applied for a bunker gear grant that we are still waiting to hear if awarded
 - Have applied for a Brush Truck Chassis grant that we are still waiting to hear if awarded
 - Have applied for a Brush Truck grant that we are still waiting to hear if awarded

Summary of Events for the Department

- October was a steady month for the Fire Department, with a total of 55 incidents responded to. That's three more calls than last month, but still about average for this time of year.
- Training with the Volunteers on their regular scheduled nights, continuing to work with them all on Apparatus Familiarization, and getting them signed off to drive each one.
- Bay project is getting closer to being finished with just a few more items to finish up.
- The bunker gear that was sent off to the manufacturer due to it failing inspection this year, came back to us fixed and the manufacturer took care of the issue at no cost to the city.
- Hydrant testing and maintenance is under way and should be completed in the next month, with painting and refurbishing the hydrants to follow.
- October was Fire Prevention Month, we had another successful education day with McClatchey Elementary where we did an entire day of fire safety where we reached approximately 600 students.

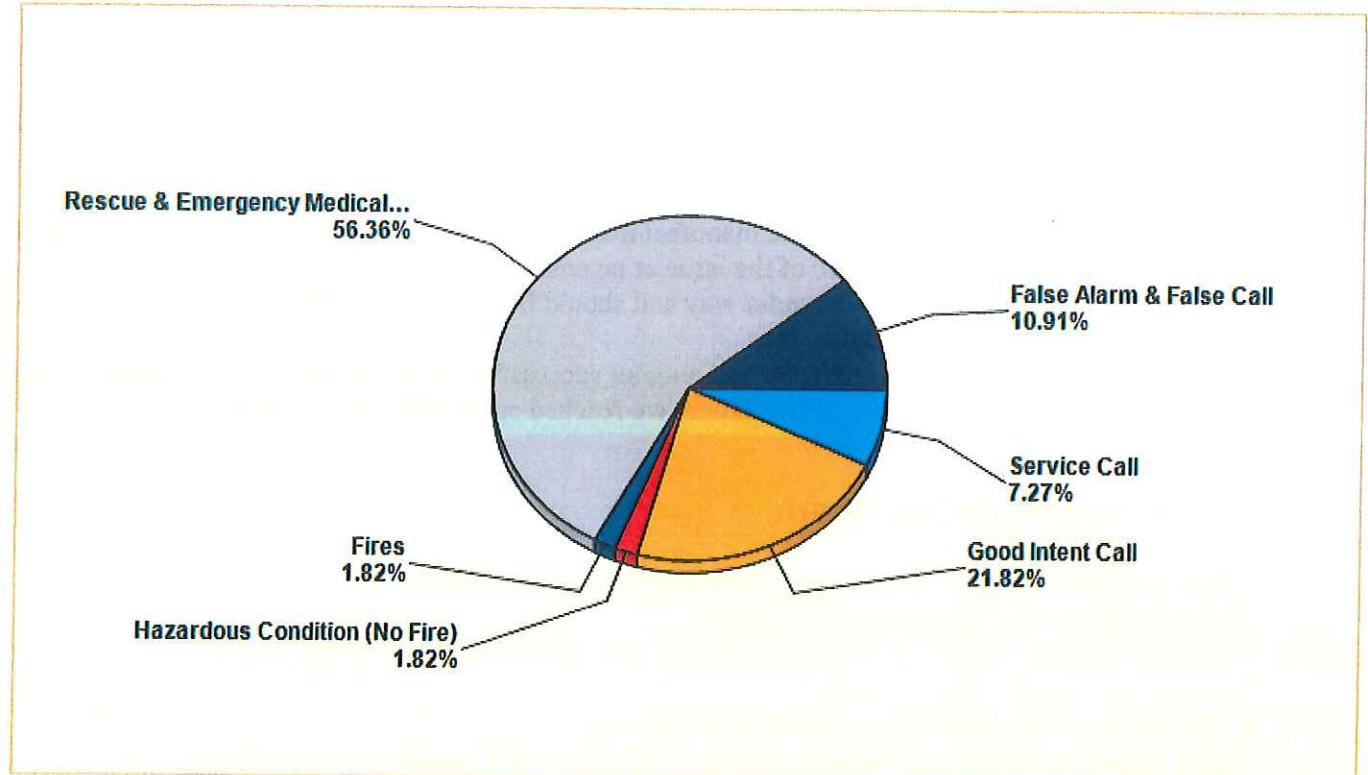
Summary of Staffing for the Month

- 7 days a week we have 3 - 24-hour part time positions (0800 – 0800)
- These positions were 100% filled this month
- 7 nights a week we have 1 – 12-hour shift that is covered by volunteers (2000 – 0800)
- Saturday and Sunday (0800 – 2000)
- 6 / 10 weekend day shifts were covered by a Volunteer
- 33 / 40 Volunteer shifts were covered, and these 33 shifts had 4 personnel on the Engine

Summary of Activity from Deputy Chief Fire Marshal's Office

- Manage the department
- Multiple Consults
- Respond to incidents as available
- Multiple Meetings
- Back-Up for Ovilla PD
- QCI reports
- Training with Volunteers
- Fire Prevention Day at McClatchey Elementary

Breakdown by Major Incident Type



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	1	1.82%
Rescue & Emergency Medical Service	31	56.36%
Hazardous Condition (No Fire)	1	1.82%
Service Call	4	7.27%
Good Intent Call	12	21.82%
False Alarm & False Call	6	10.91%
TOTAL	55	100.00%

Average .25 fires per week

Average 1.77 calls per day

Average 13.75 calls per week

Full Crew responses | 55

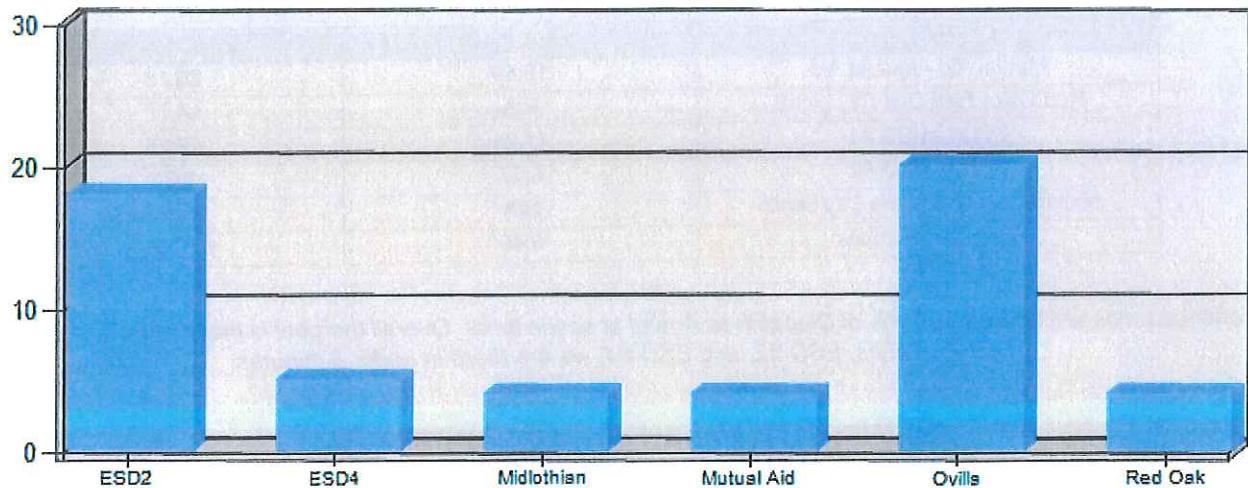
C701 Responses | 4

C702 Responses | 4

Number of Overlapping Calls | 7

Total Ovilla Fire Department Runs | 55

Breakdown by Districts



ZONE	October 18	October 17
ESD2 - ESD #2	18	20
ESD4 - ESD #4	5	4
Midlothian - Midlothian City Limits	4	N/A
Mutual Aid - Mutual Aid	4	4
Ovilla - City Limits	20	26
Red Oak - Red Oak City Limits	4	N/A
TOTAL:	55	54

Districts are broken down by Cities or Areas we respond to.

Midlothian and Red Oak are what is called Automatic Aid due to being on the same dispatch system, and we are paged at the exact same time for an emergency that requires additional units to respond.

Mutual Aid is calculated by the cities that must call our dispatch center to request our help on incidents that occur in their cities. Examples are Glenn Heights, Desoto, Duncanville, Cedar Hill, Lancaster, Waxahachie, Ferris, and Wilmer.

Breakdown of Total Call to Date by Current Year and Past Year

MAJOR INCIDENT TYPE	2018	2017
Fires	81	56
Overpressure rupture, explosion, overheat - no fire	1	2
Rescue & Emergency Medical Service	370	403
Hazardous Condition (No Fire)	23	14
Service Call	64	113
Good Intent Call	149	142
False Alarm & False Call	42	35
Severe Weather & Natural Disaster	4	8
Special Incident Type	2	N/A
TOTAL	736	773

Breakdown of Average Response Times by District for the Last Two Months

Zone Title	October	September
Mutual Aid - Mutual Aid	19.59	25.13
Red Oak - Red Oak City Limits	N/A	14.77
ESD4 - ESD #4	11.21	12.25
ESD2 - ESD #2	8.57	9.30
Midlothian - Midlothian City Limits	N/A	14.77
Ovilla - City Limits	5.46	6.18

Response times are figured by Time of Dispatch to Arrival at scene time. Overall the goal is that in our "First In Districts", City Limits, ESD #2, and ESD #4, we are there in under 8 minutes.

Average Turn Out Time Dispatch to En-Route by Apparatus

Apparatus	October	September
C701	1:59	N/A
C702	0:15	1:28
E701	1:54	1:53
R755	2:38	N/A
AVERAGE TURNOUT TIME:	1:41	2:07

Turn out times are figured from time of dispatch to the time the Apparatus checks En-Route, and the goal with this time is to have a turn out time of 1:30 over 90% of our calls.

Fleet Report

Apparatus	Beginning Mileage	Ending Mileage	Total Mileage for the Month	Total Expenditures for the Month
B701	57,158	57,199	41	\$ -
B702	(OOS)	(OOS)	(OOS)	\$ -
C701	19,500	20,223	723	\$ 327.98
C702	96,107	97,342	1,235	\$ -
E701	11,139	11,916	777	\$ 858.52
E702	27,386	27,671	285	\$ -
E703	14,225	14,267	42	\$ -
R755	18,251	18,411	160	\$ 316.28
Totals for the Month			3,263	\$ 1,502.78

Fire Prevention and Safety Day at McClatchey Elementary





Date 11/2/18

TO: Honorable Mayor and City Council Members

FROM: Brad Piland Public Works Director

TOPIC: Public Works Monthly Report for October 2018

1. Work orders completed
2. Sewer Lift Station Repairs-
 - Highland Meadows Lift Station was hit by lightning, causing damage to the pumps and control panel. A rental pump was placed at the station. We are currently awaiting arrival of the new pumps and replacement parts for the panel.
 - Removed pump 1 from Cumberland - removed debris and replaced
 - Heritage Lift station - pulled pump 1 and 2 removed debris and replaced

Monthly Water and Sewer Services:

- Read water meters, serviced disconnects and reconnects
- Water usage: 9,808,100 gal pumped to customers
- Replaced meters:
 - 907 Slippery Elm
- Daily water maintenance residual and pressure tests.
- Collected water samples for TCEQ reporting
- Water Maintenance – routine flushing mains and hydrant
- Meter Box repair and replace lids as needed
- Repaired water leaks:
 - 3-inch main on Silver Spur, 4-inch main on Buckboard
 - Water line at Red Baseball Field
 - 907 Slippery Elm and 224 Lariat Trail

Tree and grass maintenance:

- Heritage Park
- Silver Spur Park
- Baseball fields and Cindy Jones Park
- 233 Lariat Trail

Street and Misc.

- Serviced PD Units
- Street repairs
- Prep for Movie in the park (showed up, set up, but was a rainout)
- Updated marquee as needed
- Prep for National Night Out
- Clean up from flooding

Cindy Jones Park**APPENDIX A: SUGGESTED GENERAL MAINTENANCE CHECKLISTS****Surfacing (§2.4)**

- Adequate protective surfacing under and around the equipment.
 - Install/replace surfacing
- Surfacing materials have not deteriorated.
 - Replace surfacing
 - Other maintenance: _____
- Loose-fill surfacing materials have no foreign objects or debris.
 - Remove trash and debris
- Loose-fill surfacing materials are not compacted.
 - Rake and fluff surfacing
- Loose-fill surfacing materials have not been displaced under heavy use areas such as under swings or at slide exits.
 - Rake and fluff surfacing

Drainage (§2.4)

- The entire play area has satisfactory drainage, especially in heavy use areas such as under swings and at slide exits.
 - Improve drainage
 - Other maintenance: _____

General Hazards

- There are no sharp points, corners or edges on the equipment (§3.4).
- There are no missing or damaged protective caps or plugs (§3.4).
- There are no hazardous protrusions (§3.2 and Appendix B).
- There are no potential clothing entanglement hazards, such as open S-hooks or protruding bolts (§2.5.2, §3.2, §5.3.8.1 and Appendix B).
- There are no crush and shearing points on exposed moving parts (§3.1).
- There are no trip hazards, such as exposed footings or anchoring devices and rocks, roots, or any other obstacles in a use zone (§3.6).

NOTES:

DATE OF INSPECTION:

10-29-18**Security of Hardware (§2.5)**

- There are no loose fastening devices or worn connections.
 - Replace fasteners
 - Other maintenance: _____
- Moving parts, such as swing hangers, merry-go-round bearings, and track rides, are not worn.
 - Replace part Replaced swing & Chain
 - Other maintenance: _____

Durability of Equipment (§2.5)

- There are no rust, rot, cracks, or splinters on any equipment (check carefully where it comes in contact with the ground).
- There are no broken or missing components on the equipment (e.g., handrails, guardrails, protective barriers, steps, or rungs).
- There are no damaged fences, benches, or signs on the playground.
- All equipment is securely anchored.

Leaded Paint (§2.5.4)

- Paint (especially lead paint) is not peeling, cracking, chipping, or chalking.
- There are no areas of visible lead paint chips or accumulation of lead dust.
 - Mitigate lead paint hazards

General Upkeep of Playgrounds (§4)

- There are no user modifications to the equipment, such as strings and ropes tied to equipment, swings looped over top rails, etc.
 - Remove string or rope
 - Correct other modification
- The entire playground is free from debris or litter such as tree branches, soda cans, bottles, glass, etc.
 - Clean playground
- There are no missing trash receptacles.
 - Replace trash receptacle
- Trash receptacles are not full.
 - Empty trash

INSPECTION BY:

Daniel Durham

APPENDIX A: SUGGESTED GENERAL MAINTENANCE CHECKLISTS

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INSPECTION BY:

Daniel Durham



DATE: NOVEMBER 12, 2018
TO: Honorable Mayor and Council Members
FROM: Linda Harding, City Accountant
SUBJECT: Accounting Department Report

Reports Financials ending 9/30/2018
Over \$5,000
Financial graph representing through SEPTEMBER 2018
Bank Balances as of 11 6 18

Mentions to reports: Final month of new fiscal year.

Accounting software change-over has been a slow process.

Admin Budget Highlights:

Admin – Screens, hardware, software installed.

Admin - Change city hall, PD & FD from septic to sewer – Equipment quotes are arriving. Engineering has been completed, engineer will complete design and survey for easement.

Admin – New desktop computers have been installed by Net Genius.

Admin – Laptops for council has been approved and distributed

Admin – Net Genius has installed some hardware changes; more changes have been ordered.

Fire – Bay improvement have been completed.

Community Service – Dealer sent Vehicle to company to have box installed.

Park – Monuments have been installed

INFRASTRUCTURE - STREET REPAIR OVILLA OAKS, SUBURBAN, HIGHLAND, HIGHVIEW HAVE BEEN COMPLETED

Equipment list that includes vehicles, machinery, computers, laptops have been received and reviewed by departments. The departments are responsible for the replacement request of all equipment.

2 of 3 optional extension used by Yeldell, Wilson and Co., P.C. for period ending September 2018.

Last extension can be used through September 2019.

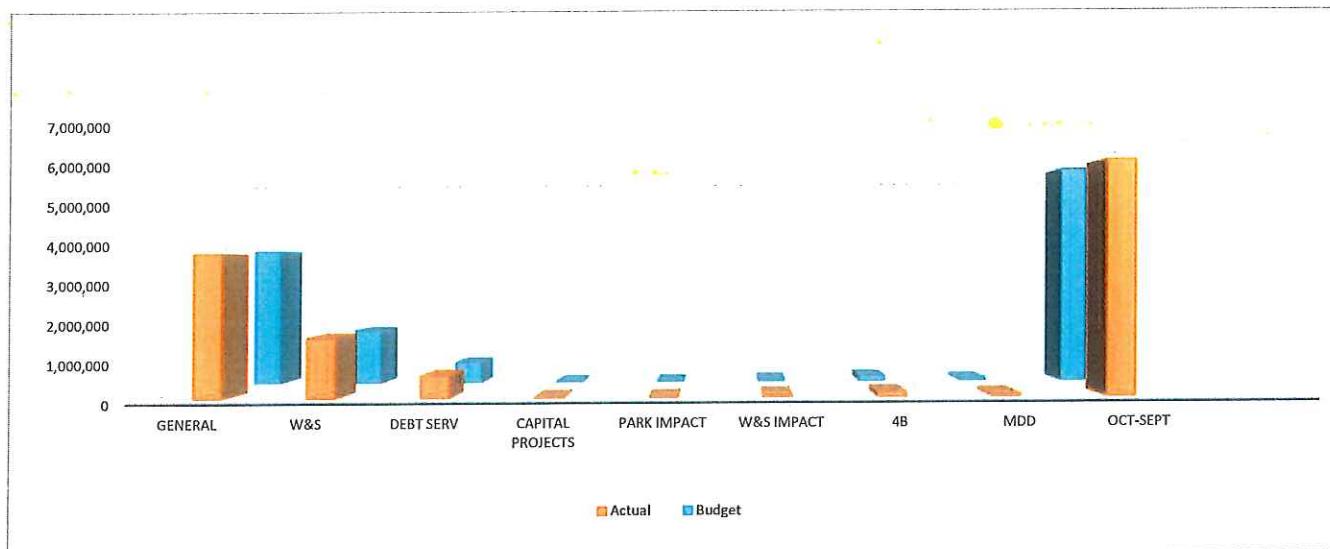
December 2017 Bank will use 1st of 2-year extensions.

Department duties:

Council reports, A/P, P/R, A/R, EOM reports, various accounting obligations, and completed instructions given by City Manager. Examining the various funds, ordinances, resolutions, accounting files, filed required reports for state and federal payroll, sales tax.

	Name	Account #	Previous Balance	NEW BALANCE	As Of
<u>Debt Fund</u>	<input checked="" type="checkbox"/>	*0291	46,804.36	46,828.21	11/6/2018
<u>General Fund Reserve</u>		608	56,512.56	56,605.15	11/6/2018
<u>GF Reserve CD</u>	<input checked="" type="checkbox"/>	*0694	249,537.04	249,537.04	11/6/2018
<u>Water Impact</u>	<input checked="" type="checkbox"/>	*2322	482.11	482.11	11/6/2018
<u>4B EDC</u>	<input checked="" type="checkbox"/>	*3691	636,414.54	636,630.75	11/6/2018
<u>Fire Dept. Auxil.</u>	<input checked="" type="checkbox"/>	*3909	2,370.00	2,370.00	11/6/2018
<u>Water Money Market</u>	<input checked="" type="checkbox"/>	*4323	190,234.47	190,371.80	11/6/2018
<u>MDD Fund</u>	<input checked="" type="checkbox"/>	*7451	276,786.40	281,774.90	11/6/2018
<u>Water Credit Card</u>	<input checked="" type="checkbox"/>	*7531	140.15	140.20	11/6/2018
<u>GF Reserves Money Mkt.</u>	<input checked="" type="checkbox"/>	*7583	128,847.31	128,940.33	11/6/2018
<u>GF Money Market</u>	<input checked="" type="checkbox"/>	*7605	231,714.96	231,882.24	11/6/2018
<u>Park Fund Money Mkt.</u>	<input checked="" type="checkbox"/>	*7613	81,366.65	81,418.48	11/6/2018
<u>Capital Projects Money Mkt.</u>	<input checked="" type="checkbox"/>	*7648	131,306.93	131,401.72	11/6/2018
<u>W&S Impact-Sewer</u>	<input checked="" type="checkbox"/>	*8699	117,435.57	117,435.57	11/6/2018
<u>employee benefit trust</u>	<input checked="" type="checkbox"/>	*8777	84.67	84.67	11/6/2018
<u>GF Operating</u>	<input checked="" type="checkbox"/>	*9437	1,274,843.18	708,512.96	11/6/2018
<u>W&S Fund Operating</u>	<input checked="" type="checkbox"/>	*9445	922,257.06	1,023,954.93	11/6/2018
<u>Police Special Fund</u>	<input checked="" type="checkbox"/>	*9792	215.51	215.51	11/6/2018
SUB TOTAL			4,347,353.47	3,888,586.57	
TexPool - CAPITAL PROJECT		1878	313.14	314.44	11/6/2018
TexStar - GENERAL FUND		1110	3,810.75	3,823.22	11/6/2018
TexStar - GENERAL FUND		1120	949.90	952.99	11/6/2018
TexStar - W&S IMPACT		3540	3,219.20	3,235.02	11/6/2018
TexStar - CAPITAL PROJECT		5340	1,424.77	1,424.77	11/6/2018
TexStar - W&S FUND		5350	1,168.22	1,173.81	11/6/2018
Bryson Manor - GENERAL FUND		8662	299,215.81	29,317.46	11/6/2018
Leose		2510	1,601.79	1,601.79	11/6/2018
TOTAL BANK BALANCES			4,659,057.05	3,930,430.07	

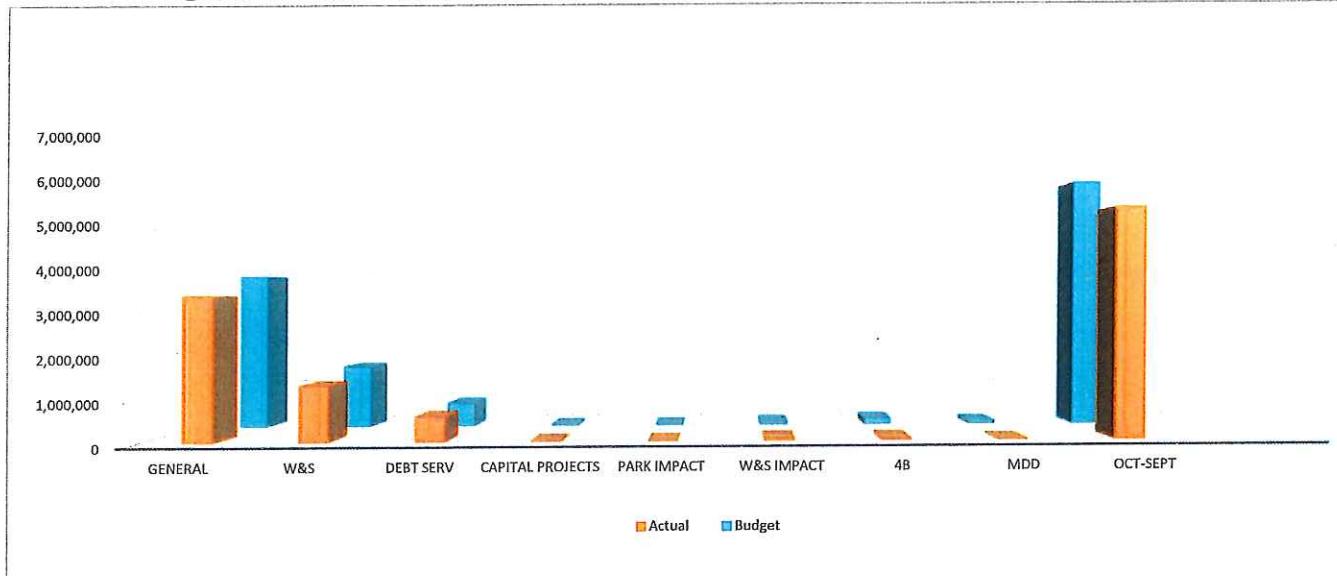
CITY OF OVILLA REVENUE FY 2017-2018



City of Ovilla Revenue

FUNDS	Capital								
	General	W&S	Debt Serv	Projects	Park Impact	W&S Impact	4B	MDD	Oct-Sept
Actual	3,789,835	1,584,059	578,315	659	9,043	55,684	116,699	58,236	6,192,530
Budget	3,880,949	1,539,008	576,650	481	8,793	57,068	132,140	51,100	6,246,189
Over / (Under) Budget	(91,114)	45,051	1,665	178	250	(1,384)	(15,441)	7,136	(53,659)

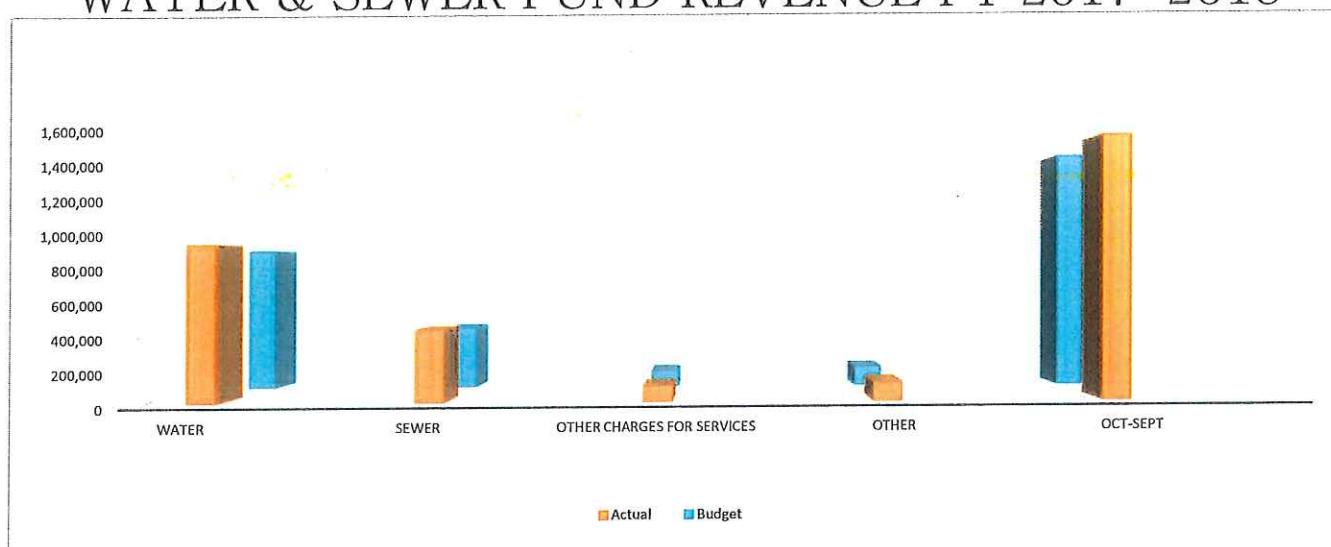
CITY OF OVILLA EXPENSE FY 2017-2018



City of Ovilla Expense

FUNDS	Capital								
	General	W&S	Debt Serv	Projects	Park Impact	W&S Impact	4B	MDD	Oct-Sept
Actual	3,406,935	1,306,093	576,550	0	1,017	50,546	43,463	2,372	5,386,976
Budget	3,880,949	1,539,008	576,650	481	8,793	57,068	132,140	51,100	6,246,189
Over / (Under) Budget	(474,014)	(232,915)	(100)	(481)	(7,776)	(6,522)	(88,677)	(48,728)	(859,213)

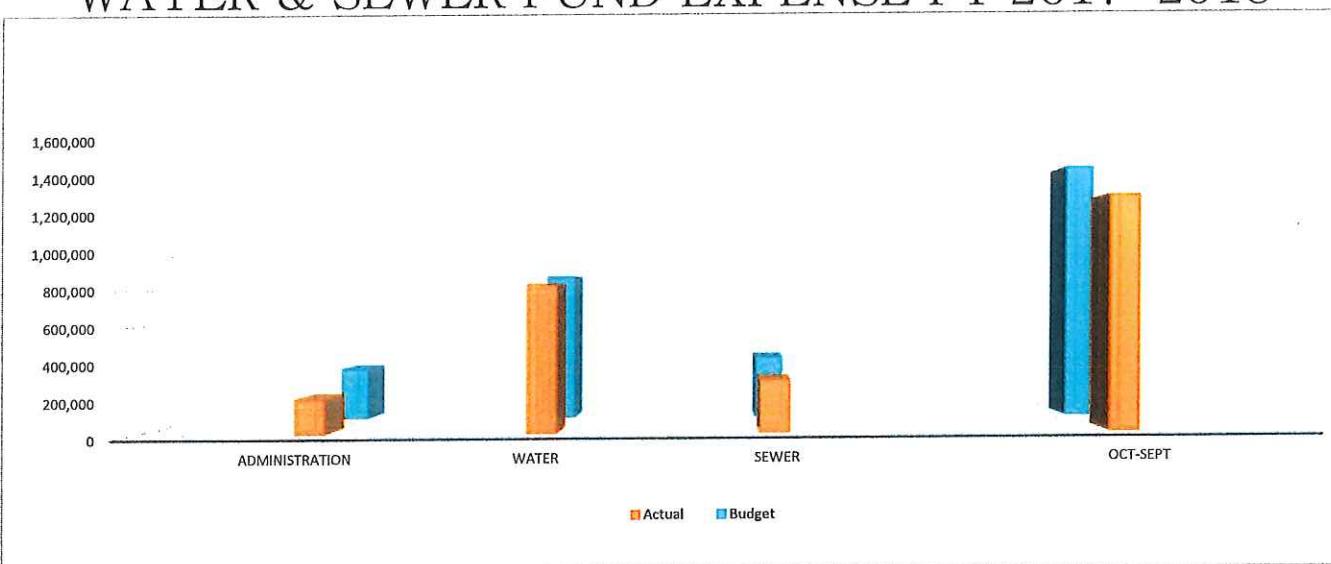
WATER & SEWER FUND REVENUE FY 2017-2018



Water & Sewer Revenue

	Water	Sewer	Other Charges for Services	Other	Oct-Sept
Actual	949,125	431,919	92,309	110,706	1,584,059
Budget	920,296	399,708	98,809	120,195	1,539,008
Over / (Under) Budget	28,829	32,211	(6,500)	(9,489)	45,051

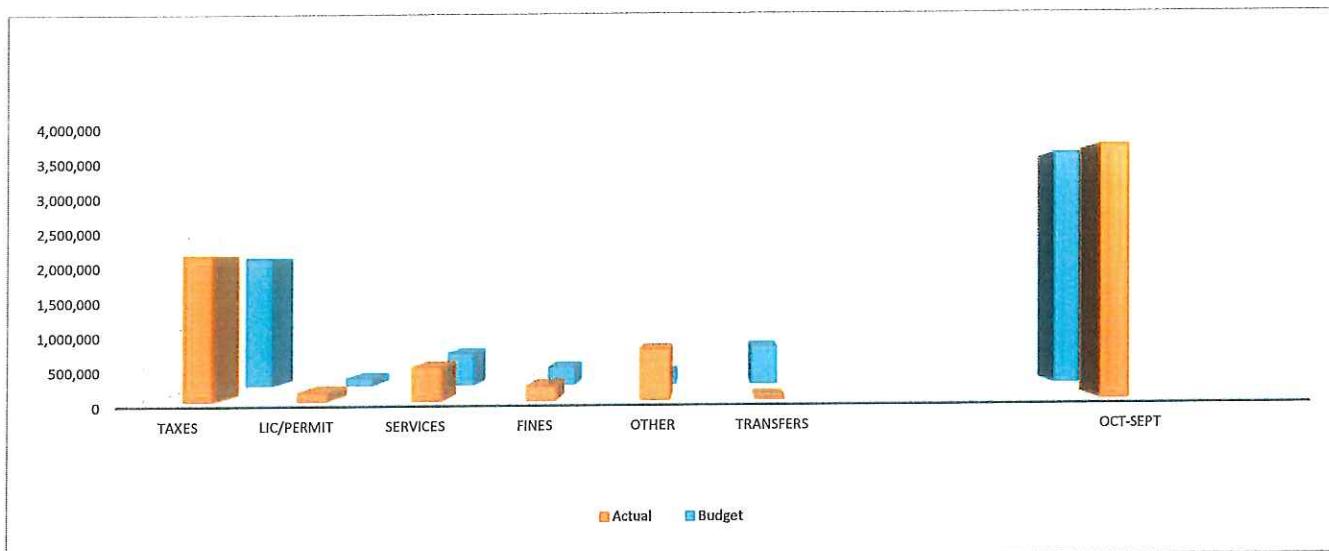
WATER & SEWER FUND EXPENSE FY 2017-2018



Water & Sewer Fund Expense

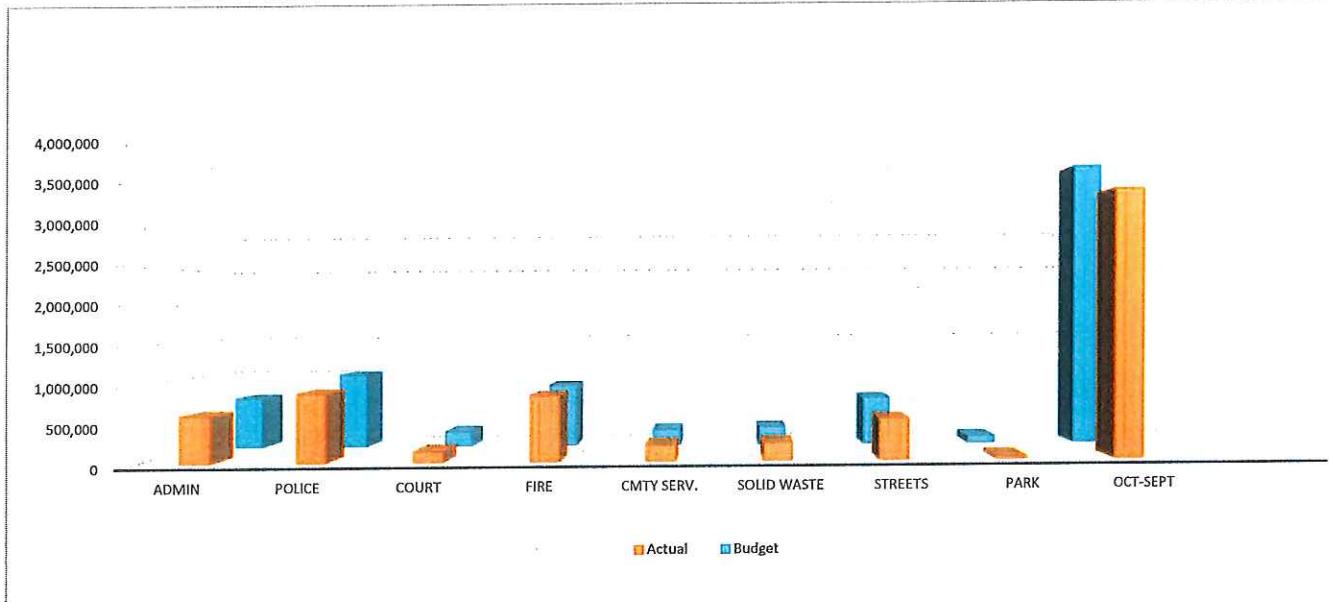
	Administration	Water	Sewer	Oct-Sept
Actual	191,970	824,087	290,036	1,306,093
Budget	302,404	869,634	366,970	1,539,008
Over / (Under) Budget	(110,434)	(45,547)	(76,934)	(232,915)

GENERAL FUND REVENUE FY 2017-2018



General Fund Revenue							Oct-Sept
	Taxes	Lic/Permit	Services	Fines	Other	Transfers	
Actual	2,176,831	121,404	499,505	208,938	756,382	26,775	3,789,835
Budget	2,146,361	106,581	524,800	287,205	188,981	627,021	3,880,949
Over / (Under) Budget	30,470	14,823	(25,295)	(78,267)	567,401	(600,246)	(91,114)

GENERAL FUND EXPENSE FY 2017-2018



General Fund Expense									Oct-Sept
	Admin	Police	Court	Fire	CMTY Serv.	Solid Waste	Streets	Park	
Actual	592,923	873,317	130,395	832,891	199,081	222,846	519,647	35,835	3,406,935
Budget	677,035	1,001,864	191,749	841,662	205,170	235,734	640,302	87,433	3,880,949
Over / (Under) Budget	(84,112)	(128,547)	(61,354)	(8,771)	(6,089)	(12,888)	(120,655)	(51,598)	(474,014)



DATE: November 12, 2018

TO: Honorable Mayor and Council Members

FROM:
Linda Harding, Accountant

SUBJECT: Financial Statements Through September 2018

City of Ovilla General Fund
Actual vs Budget Review
FY October 2017 through September 2018

	Current	Year to Date	\$ Over	% of Budget
	September 2018	'Oct - Sept 2018	(Under)	Thru September
			Budget	Budget
<hr/>				
Revenues				
4000100 · Taxes				
4000105 · Ad Valorem, Current	615	1,683,432	1,649,432	34,000
4000106 · Ad Valorem, New & improvements	0	0	53,233	(53,233)
4000110 · Ad Valorem, Delinquent	-239	29,720	10,000	19,720
4000113 · Interest/Penalties - Prop Tax	201	12,899	7,000	5,899
4000120 · Sales Tax	18,441	228,734	210,957	17,777
4000125 · Sales Tax - Street Improvement	4,610	57,184	52,739	4,445
4000130 · Franchise Tax	6,015	164,862	163,000	1,862
Total 4000100 · Taxes	29,644	2,176,831	2,146,361	30,470
				101%
4000200 · Licenses and Permits				
4000210 · Residential Building Permits	9,108	56,460	60,000	(3,540)
4000214 · Misc Building Permits	2,462	36,656	23,952	12,704
4000230 · Plan Review Fee	2,481	20,007	12,000	8,007
4000260 · Alarm Permits	30	2,110	2,604	(494)
4000270 · Animal Tag Fees	108	2,388	3,706	(1,318)
4000272 · Impound Fees	105	1,970	2,751	(781)
4000290 · Misc Licenses and Permits	45	1,813	1,568	245
Total 4000200 · Licenses and Permits	14,340	121,404	106,581	14,823
				114%
4000400 · Charges for Services				
4000325 · ESD #2	95,000	190,000	190,000	0
4000330 · ESD #4	0	37,084	55,628	(18,544)
4000411 · Copies and Maps	4	45	100	(55)
4000415 · Police Reports	0	84	150	(66)
4000420 · Park Lights	0	0	500	(500)
4000440 · Oak Leaf Animal Control	330	2,280	2,100	180
4000450 · Subdivision Fees	0	700	6,900	(6,200)
4000480 · Solid Waste (Garbage)	46,579	265,722	264,322	1,400
				101%

City of Ovilla General Fund
Actual vs Budget Review
FY October 2017 through September 2018

	Current	Year to Date	\$ Over		% of Budget
			(Under)	Budget	
	September 2018	'Oct - Sept 2018	Budget	Thru September	
4000485 · 50/50 Sidewalk Program	0	0	1,250	(1,250)	0%
4000490 · Misc Charges for Services	0	3,590	3,850	(260)	93%
Total 4000400 · Charges for Services	141,913	499,505	524,800	(25,295)	95%
 4000500 · Fines and Forfeitures					
4000535 · Omni Warrant Revenue	0	1,318	2,868	(1,550)	46%
4000510 · Fines - Police	8,737	175,702	265,008	(89,306)	66%
4000520 · Fines - Animal Control	0	0	456	(456)	0%
4000525 · Fines - Code Enforcement	0	592	8,949	(8,357)	7%
4000550 · Municipal Court Technology	368	4,622	5,424	(802)	85%
4000551 · Municipal Court Security	276	3,466	4,068	(602)	85%
4000590 · Misc Fines and Forfeitures	2,727	20,168	432	19,736	4,668%
4000592 · Warrant Fees	682	3,071	0	3,071	100%
4000593 -	0	0	0	0	0%
Total 4000500 · Fines and Forfeitures	12,790	208,938	287,205	(78,267)	73%
 4000800 · Other Revenue					
4000810 · Heritage Day	6,000	24,498	26,000	(1,502)	94%
4000818 · Lease Proceeds	0	1,144	0	1,144	100%
4000820 · Water Tower Lease	547,134	702,972	151,921	551,051	463%
4000840 · Interest Earned	642	10,427	7,560	2,867	138%
4000860 · Grant Proceeds	5,016	14,577	0	14,577	100%
4000870 - Insurance Proceeds	0	0	0	0	0%
4000885 · Proceeds from Sale of Assets	0	1,127	0	1,127	100%
4000890 · Misc Other Revenue	2	1,637	3,500	(1,863)	47%
Total 4000800 · Other Revenue	558,794	756,382	188,981	567,401	400%
 4000900 · Transfers In					
4000905 · Weapons Purchase Plan	51	51	11,730	(11,679)	0%
4000925 · Admin.Rev. received from 4B-EDC	625	2,500	2,500	0	100%

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			(Under)		
	September 2018	'Oct - Sept 2018	Budget	Budget	Thru September
4000927 - 4B-EDC Revenue: Monument Signs	0	0	30,000	(30,000)	0%
4000928 - 4B-EDC Revenue: Parks Master Plan	0	0	6,000	(6,000)	0%
4000930 - Admin. Rev. Rec. From W&S Fund	5,931	23,724	23,724	0	100%
4000940 - Admin.Rev. Rec. from MDD Fund	125	500	500	0	100%
4000945 - Trans in from Court Security	0	0	7,300	(7,300)	0%
4000990 - Reduction in Fund Balance	0	0	545,267	(545,267)	0%
Total 4000900 - Transfers In	6,732	26,775	627,021	(600,246)	4%
Total Revenues	764,213	3,789,835	3,880,949	(91,114)	98%
Gross Resources	764,213	3,789,835	3,880,949	(91,114)	98%
Expenditures					
10 - Administration					
5101100 - Salaries & Wages					
5101110 - City Administrator	2,019	76,038	78,750	(2,712)	97%
5101115 - City Secretary	2,094	48,969	44,250	4,719	111%
5101117 - City Accountant	1,040	40,029	39,338	691	102%
5101120 - Admin. Support	609	27,367	27,035	332	101%
5101180 - Merit Raises, Staff	0	0	5,682	(5,682)	0%
Total 5101100 - Salaries & Wages	5,761	192,403	195,055	(2,652)	99%
5101400 - Support Staff					
5101490 - Overtime	194	489	625	(136)	78%
Total 5101400 - Support Staff	194	489	625	(136)	78%
5102100 - Employee Benefits					
5102110 - Group Insurance	639	27,624	31,117	(3,493)	89%
5102135 - TMRS	2,128	25,863	25,715	148	101%
5102160 - Worker's Compensation	0	1,159	933	226	124%
5102170 - Payroll Taxes	315	3,845	3,772	73	102%
5102180 - Unemployment Taxes	0	0	1,000	(1,000)	0%

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			(Under)		
	September 2018	'Oct - Sept 2018	Budget	Budget	
5102190 - Auto Allowance	400	4,800	4,800	0	100%
5102196 - Indiv. Membership Dues	108	1,547	1,950	(403)	79%
Total 5102100 - Employee Benefits	3,591	64,838	69,287	(4,449)	94%
5102200 - Special Services					
5102210 - Tax Assessing & Collecting Fees	0	1,814	1,814	0	100%
5102220 - Tax Appraisal Fee	4,722	18,884	18,887	(3)	100%
5102230 - Legal Fees	613	13,080	32,272	(19,192)	41%
5102240 - Audit	0	7,445	7,650	(205)	97%
5102250 - Accounting	0	705	2,000	(1,295)	35%
5102260 - Engineering Fees	0	4,437	10,000	(5,563)	44%
Total 5102200 - Special Services	5,334	46,366	72,623	(26,257)	64%
5102300 - Contractual Services					
5102310 - Consultant Fees	0	580	10,000	(9,420)	6%
Total 5102300 - Contractual Services	0	580	10,000	(9,420)	6%
5102500 - Operating Services					
5102530 - Custodial Service Contract	344	4,128	4,128	0	100%
5102540 - IT - Computer Maintenance	5,472	67,485	65,980	1,505	102%
Total 5102500 - Operating Services	5,816	71,613	70,108	1,505	102%
5102600 - Special Expenses					
5102610 - Election - Payroll	0	480	850	(371)	56%
5102620 - Election - Supplies	0	2,156	2,500	(344)	86%
5102630 - Election Meeting Expense	0	0	100	(100)	0%
5102650 - Codification Book Update	0	1,925	3,600	(1,675)	53%
Total 5102600 - Special Expenses	0	4,561	7,050	(2,489)	65%
5103100 - General Supplies					

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			(Under)	Budget	
	September 2018	'Oct - Sept 2018	Budget	Thru September	
5103110 · Office Supplies	488	7,816	8,000	(184)	98%
5103140 · Uniforms	16	16	350	(334)	5%
Total 5103100 · General Supplies	503	7,832	8,350	(518)	94%
5103400 · Maintenance Supplies / Parts					
5103410 · Supplies - Custodial	0	1,064	1,500	(436)	71%
5103440 · Maintenance Agreement Expense		0	400	(400)	0%
5103460 · Miscellaneous	-5	149	1,500	(1,351)	10%
Total 5103400 · Maintenance Supplies / Parts	-5	1,214	3,400	(2,186)	36%
5104200 · Travel Expenses					
5104210 · Travel - Local	1,792	2,913	500	2,413	583%
5104220 · Professional Development	0	3,305	6,550	(3,245)	50%
5104222 · Professional Develop - Council	0	1,386	1,300	86	107%
5104225 · City Council Meal Expense	117	1,707	2,200	(493)	78%
5104230 · Professional Develop - In-House	0	0	500	(500)	0%
Total 5104200 · Travel Expenses	1,908	9,310	11,050	(1,740)	84%
5105200 · Data Processing Expenses					
5105230 · Data Proc-Maintenance & Repair	0	0	272	(272)	0%
5105240 · Data Processing - Software	6,000	35,803	36,693	(890)	98%
Total 5105200 · Data Processing Expenses	6,000	35,803	36,965	(1,162)	97%
5105300 · Printing Expense					
5105310 · Copier Expense	440	3,423	4,476	(1,053)	76%
5105320 · Printing - Newsletters	0	3,539	5,108	(1,569)	69%
5105330 · Printing - Forms	0	307	1,500	(1,193)	20%
Total 5105300 · Printing Expense	440	7,269	11,084	(3,815)	66%
5105400 · Utilities					

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			(Under)		
	September 2018	'Oct - Sept 2018	Budget	Budget	
5105410 · Telephone	0	1,404	1,500	(96)	94%
5105415 · Cellular Phone	70	1,383	1,450	(67)	95%
5105417 · Internet	0	1,760	2,823	(1,063)	62%
5105420 · Wireless Cards	0	836	912	(76)	92%
5105450 · Electricity	325	3,808	4,635	(827)	82%
Total 5105400 · Utilities	395	9,191	11,320	(2,129)	81%
5105500 · Repairs & Bldg Improvements					
5105520 · Repairs - Buildings	2,746	8,903	11,500	(2,597)	77%
5105540 · Repairs - Machinery & Equipment	0	0	500	(500)	0%
5105590 · Repairs - Other	0	506	1,300	(794)	39%
Total 5105500 · Repairs & Bldg Improvements	2,746	9,408	13,300	(3,892)	71%
5105600 · Insurance					
5105610 · Insurance - Property	0	1,915	1,915	0	100%
5105620 · Insurance - Liability	0	800	800	0	100%
5105630 · Insurance - Fidelity Bond	0	250	300	(50)	83%
5105632 · Notary Bond	25	238	450	(212)	53%
5105635 · Public Officials Surety Bonds	0	260	2,210	(1,950)	12%
Total 5105600 · Insurance	25	3,463	5,675	(2,212)	61%
5105700 · Other Expenses					
5105705 · Postage	600	5,756	6,756	(1,000)	85%
5105710 · Cash - Over/Short	0	0	10	(10)	0%
5105725 · Records Management Expense	0	1,395	1,500	(105)	93%
5105730 · City - Memberships	0	1,951	2,500	(549)	78%
5105740 · Legal Notices/Advertisement	343	6,242	9,000	(2,758)	69%
5105752 · Employment Screening	16	16	400	(384)	4%
5105753 · Solicitor Screening	0	185	200	(15)	93%
5105760 · Bank Service Charge	0	100	100	(0)	100%

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			Budget	Budget	
	September 2018	'Oct - Sept 2018			
5105764 · Filing Fees	0	765	500	265	153%
5105765 · Miscellaneous	0	1,624	2,767	(1,143)	59%
Total 5105700 · Other Expenses	959	18,033	23,733	(5,700)	76%
5106400 · Minor Capital Outlay					
5106440 · Machinery & Equipment	0	0	313	(313)	0%
5106465 · Furniture	0	1,687	1,687	(0)	100%
Total 5106400 · Minor Capital Outlay	0	1,687	2,000	(313)	84%
5107400 - Capitalized Assets					
5107420 - Buildings	9,301	15,093	31,640	(16,547)	48%
Total 5107400 - Capitalized Assets	9,301	15,093	31,640	(16,547)	48%
5109000 - Reserves					
5109015 - Reserve for FD & PD Radios	0	93,770	93,770	(0)	100%
Total 5109000 - Reserves	0	93,770	93,770	(0)	1
Total 10 · Administration	42,969	592,923	677,035	(84,112)	88%
20 · Police					
5201100 · Salaries & Wages					
5201120 · Police Chief	5,882	76,470	74,243	2,227	103%
5201143 · Command Staff	5,676	60,163	57,309	2,854	105%
5201150 · Certification Pay	185	2,400	2,400	(0)	100%
5201180 · Merit Raises - Staff	0	0	3,947	(3,947)	0%
Total 5201100 · Salaries & Wages	11,743	139,033	137,899	1,134	101%
5201400 · Support Salaries					
5201405 · Support Staff	2,442	31,741	30,826	915	103%
5201408 · Sergeant	3,921	56,069	88,047	(31,978)	64%
5201410 · Patrol	21,050	274,737	248,352	26,385	111%

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		September 2018	'Oct - Sept 2018		
			Budget	100%	
5201412 - Patrol Part Time	2,000		21,525	20,500	1,025 105%
5201415 - Certification Pay	69		1,085	2,701	(1,616) 40%
5201470 - Salary Increase	0		0	6,220	(6,220) 0%
5201480 - Merit Raises	0		0	10,012	(10,012) 0%
5201490 - Overtime	1,225		12,478	16,000	(3,522) 78%
Total 5201400 - Support Salaries	30,706		397,635	422,658	(25,023) 94%
 5202100 - Employee Benefits					
5202110 - Group Insurance	700		71,222	84,581	(13,360) 84%
5202135 - TMRS	4,021		50,596	53,161	(2,565) 95%
5202160 - Worker's Compensation	0		13,420	12,471	949 108%
5202170 - Payroll Taxes	710		8,790	8,789	1 100%
5202196 - Membership Dues	0		403	403	0 100%
Total 5202100 - Employee Benefits	5,430		144,430	159,405	(14,975) 91%
 5202300 - Contractual Services					
5202355 - Contract Labor - Individual	0		0	500	(500) 0%
5202356 - Gingerbread House	0		1,000	1,000	0 100%
5202380 - Dispatch	7,962		15,924	15,925	(1) 100%
5202385 - Jail Expense	0		0	1,000	(1,000) 0%
5202390 - Special Response Team	0		7,500	8,500	(1,000) 88%
5202395 - Contractual Services Other	0		0	1,000	(1,000) 0%
Total 5202300 - Contractual Services	7,962		24,424	27,925	(3,501) 87%
 5202500 - Operating Services					
5202530 - Custodial Service Contract	235		2,791	2,820	(29) 99%
5202540 - Computer Maintenance	0		463	700	(237) 66%
5202560 - Internet Subscriptions	0		330	1,350	(1,020) 24%
Total 5202500 - Operating Services	235		3,584	4,870	(1,286) 74%

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	September 2018	'Oct - Sept 2018	Budget	Thru September
			Budget	100%
5202600 · Special Expenses				
5202675 · National Night Out	300	435	500	(65) 87%
Total 5202600 · Special Expenses	300	435	500	(65) 87%
5203100 · General Supplies				
5203110 · Office Supplies	367	1,469	1,949	(480) 75%
5203140 · Uniforms	1,608	7,146	8,500	(1,354) 84%
5203170 · Evidence Gathering	26	642	700	(58) 92%
Total 5203100 · General Supplies	2,002	9,256	11,149	(1,893) 83%
5203400 · Maintenance Supplies & Parts				
5203410 · Supplies - Custodial	259	983	984	(1) 100%
Total 5203400 · Maintenance Supplies & Parts	259	983	984	(1) 100%
5204200 · Travel Expenses				
5204210 · Travel - Local	-423	156	1,000	(844) 16%
5204220 · Professional Development	715	6,204	7,827	(1,623) 79%
5204225 · Professional Dev - LEOSE	0	2,295	0	2,295 100%
5204235 · Ammo	0	779	1,000	(221) 78%
5204270 · Vehicle Expenses	1,818	21,028	24,000	(2,972) 88%
Total 5204200 · Travel Expenses	2,110	30,463	33,827	(3,364) 90%
5205200 · Data Processing Expenses				
5205220 · Data Proc - Equipment	0	439	5,000	(4,561) 9%
5205240 · Data Processing - Software	0	17,851	18,000	(149) 99%
Total 5205200 · Data Processing Expenses	0	18,290	23,000	(4,710) 80%
5205300 · Printing Expenses				
5205310 · Copier Expense	208	1,114	1,210	(96) 92%

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			(Under)		
	September 2018	*Oct - Sept 2018	Budget	Budget	
5205330 · Printing - Forms	0	300	300	0	100%
5205350 · Printing - Other	117	294	448	(154)	66%
Total 5205300 · Printing Expenses	324	1,707	1,958	(251)	87%
5205400 · Utilities					
5205410 · Telephone	0	1,370	1,500	(130)	91%
5205415 · Cellular Phone	0	1,087	1,188	(101)	91%
5205417 · Internet - PD	0	1,760	1,920	(160)	92%
5205420 · Wireless Cards	0	2,089	3,192	(1,103)	65%
5205450 · Electricity	213	3,279	4,500	(1,221)	73%
Total 5205400 · Utilities	213	9,584	12,300	(2,716)	78%
5205500 · Repairs & Building Improvements					
5205520 · Repairs - Building	0	772	4,816	(4,044)	16%
5205540 · Repairs- Machinery & Equipment	30	126	1,000	(874)	13%
5205550 · Repairs - Vehicles	825	7,921	10,000	(2,079)	79%
Total 5205500 · Repairs & Building Improvements	855	8,820	15,816	(6,996)	56%
5205600 · Insurance					
5205610 · Insurance - Property	0	1,950	1,950	0	100%
5205620 · Insurance - Liability	0	5,348	5,348	0	100%
5205640 · Insurance - Vehicle	0	4,908	4,908	0	100%
Total 5205600 · Insurance	0	12,206	12,206	0	100%
5205700 · Other Expenses					
5205742 · Public Relations	0	0	550	(550)	0%
5205745 · Weapons Purchase Plan	0	2,521	11,730	(9,209)	21%
5205752 · Employment Screening	0	863	1,550	(687)	56%
5205765 · Miscellaneous	0	1,459	1,500	(41)	97%
Total 5205700 · Other Expenses	0	4,843	15,330	(10,487)	32%

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	September 2018	'Oct - Sept 2018	Budget	Thru September
			Budget	100%
5206400 · Minor Capital Outlay				
5206440 · Machinery & Equipment	2,259	6,167	8,887	(2,720) 69%
5206445 · Personal Protective Equipment	0	9,258	2,600	6,658 356%
5206450 · Vehicles	0	52,198	110,550	(58,352) 47%
Total 5206400 · Minor Capital Outlay	2,259	67,623	122,037	(54,414) 55%
 Total 20 · Police	 64,398	 873,317	 1,001,864	 (128,547) 87%
 25 · Municipal Court				
5251100 · Salaries & Wages				
5251140 · Municipal Judge	896	9,132	11,110	(1,979) 82%
Total 5251100 · Salaries & Wages	896	9,132	11,110	(1,979) 82%
 5251400 · Support Staff	 2,829	 36,774	 34,695	 2,079 106%
5251405 · Support Staff	2,829	36,774	34,695	2,079 106%
5251470 · Salary Increase	0	0	1,041	(1,041)
5251480 · Merit Raises	0	0	1,041	(1,041) 0%
5251490 · Overtime	93	1,181	1,400	(219) 84%
Total 5251400 · Support Staff	2,922	37,955	38,177	(222) 99%
 5252100 · Employee Benefits	 25	 7,614	 7,612	 2 100%
5252110 · Group Insurance	25	7,614	7,612	2 100%
5252135 · TMRS	290	3,731	3,637	94 103%
5252160 · Worker's Compensation	0	156	156	0 100%
5252170 · Payroll Taxes	91	1,226	1,384	(158) 89%
5252196 · Membership Dues	0	75	75	0 100%
Total 5252100 · Employee Benefits	407	12,802	12,864	(62) 100%
 5252300 · Contractual Services				

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		September 2018	'Oct - Sept 2018		
			Budget	100%	
5251420 · Jury Fees		0	0	185	(185) 0%
5251425 · City Prosecutor		340	8,567	11,970	(3,403) 72%
5251450 · Contract Labor - Company		0	600	600	0 100%
5252375 · Comptroller - Warrant Fees		659	42,441	96,000	(53,559) 44%
Total 5252300 · Contractual Services		999	51,608	108,755	(57,147) 47%
5253100 · General Supplies					
5253110 · Office Supplies		61	126	133	(7) 95%
5253140 · Uniforms		40	50	50	0 100%
Total 5253100 · General Supplies		101	176	183	(7) 96%
5254200 · Travel Expenses					
5254210 - Travel - Local		0	0	25	(25) 0%
5254220 · Professional Development		0	0	50	(50) 0%
Total 5254200 · Travel Expenses		0	0	75	(75) 0%
5255200 · Data Processing Expenses					
5255240 · Data Processing - SW Maint.		0	2,153	2,351	(198) 92%
Total 5255200 · Data Processing Expenses		0	2,153	2,351	(198) 92%
5255300 · Printing Expense					
5255350 · Printing - Other		0	842	842	(0) 100%
Total 5255300 · Printing Expense		0	842	842	(0) 100%
5255600 · Insurance					
5255620 · Insurance - Liability		0	210	210	0 100%
Total 5255600 · Insurance		0	210	210	0 100%
5255700 · Other Expenses					
5255765 · Miscellaneous		0	0	50	(50) 0%

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				Thru September	
	September 2018	'Oct - Sept 2018	Budget	Budget	100%
5255768 · Collection Agency Fees		677	8,665	8,868	(203) 98%
5255772 · Warrant Fee - Omni		1,705	6,853	8,264	(1,411) 83%
Total 5255700 · Other Expenses		2,381	15,518	17,182	(1,664) 90%
 Total 25 · Municipal Court		7,706	130,395	191,749	(61,354) 68%
 30 · Fire					
5301100 · Salaries & Wages					
5301125 · Fire Chief	3,115	40,572	40,572	(0)	100%
5301135 · Deputy Chief/Fire January shall	0	18,912	18,912	(0)	100%
5301140 · Fire Captains	5,824	70,966	70,967	(1)	100%
5301150 · Officer in Charge & Holiday	1,176	12,896	12,896	0	100%
5301170 · Salary Increase	0	0	0	0	0%
5301180 · Merit Raises - Staff	0	0	4,048	(4,048)	0%
Total 5301100 · Salaries & Wages	10,115	143,346	147,395	(4,049)	97%
5301400 · Support Salaries					
5301440 · Firefighters	26,112	326,785	326,785	(0)	100%
5301442 · Salary Increase	0	0	0	0	0%
5301470 · Salary Increase	0	0	0	0	0%
5301480 · Merit Raises	0	0	0	0	0%
5301485 · Volunteer Incentive Program	1,495	19,367	19,197	170	101%
Total 5301400 · Support Salaries	27,607	346,152	345,982	170	100%
5302100 · Employee Benefits					
5302135 · TMRS	329	5,952	5,953	(1)	100%
5302137 · Volunteer Retirement	0	6,919	6,919	(0)	100%
5302160 · Worker's Compensation	0	14,886	14,886	(0)	100%
5302170 · Payroll Taxes	2,566	32,216	32,188	28	100%
5302196 · Membership Dues	180	2,310	2,310	(0)	100%

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	Current	Year to Date	\$ Over		% of Budget
			(Under)		
	September 2018	*Oct - Sept 2018	Budget	Budget	Thru September
Total 5302100 · Employee Benefits			62,256	27	100%
5302300 · Contractual Services					
5302310 · Consultant Fees	0	1,500	1,500	0	100%
5302380 · Dispatch	7,962	16,409	15,925	484	103%
5302385 · Emergency Transport Service	15,890	63,559	63,559	0	100%
Total 5302300 · Contractual Services	23,852	81,468	80,984	484	101%
5302500 · Operating Services					
5302510 · Maintenance Agreements	140	6,896	6,896	(0)	100%
5302570 · Warning System Maintenance	0	2,500	2,500	0	100%
5302580 · Generator Maintenance	0	1,379	1,379	0	100%
Total 5302500 · Operating Services	140	10,775	10,775	(0)	100%
5302600 · Special Expenses					
5302675 · National Night Out	87	322	323	(1)	100%
Total 5302600 · Special Expenses	87	322	323	(1)	100%
5303100 · General Supplies					
5303110 · Office Supplies	261	583	583	(0)	100%
5303140 · Uniforms	2,070	5,007	5,000	7	100%
5303160 · Medical Supplies	2,699	8,513	8,000	513	106%
5303165 · Medical Support	33	880	890	(10)	99%
5303170 · Evidence Gathering	0	800	800	0	100%
5303175 · Education Aids	234	234	234	(0)	100%
Total 5303100 · General Supplies	5,297	16,016	15,507	509	103%
5303400 · Maintenance Supplies & Parts					
5303410 · Supplies - Custodial	150	2,494	2,494	(0)	100%
5303420 · Building Alarm Maintenance	255	2,505	2,505	0	100%

City of Ovilla General Fund
Actual vs Budget Review
FY October 2017 through September 2018

	Current	Year to Date	\$ Over (Under)		% of Budget Thru September
			Budget	Budget	
	September 2018	'Oct - Sept 2018			
Total 5303400 · Maintenance Supplies & Parts			4,999	4,999	100%
	405			(0)	100%
5304200 · Travel Expenses					
5304220 · Professional Development	0	1,872	1,873	(1)	100%
5304270 · Vehicle Expenses	1,079	10,329	10,321	8	100%
Total 5304200 · Travel Expenses	1,079	12,201	12,194	7	100%
5305200 · Data Processing Expenses					
5305230 · Data Proc-Maintenance & Repair	0	563	563	(0)	100%
5305240 · Data Processing - Software	0	6,780	6,780	(0)	100%
Total 5305200 · Data Processing Expenses	0	7,343	7,343	(0)	100%
5305300 · Printing Expense					
5305310 · Copier Expense	269	3,578	3,309	269	108%
5305330 · Printing - Forms	0	0	0	0	0%
Total 5305300 · Printing Expense	269	3,578	3,309	269	108%
5305400 · Utilities					
5305410 · Telephone	161	2,793	2,917	(124)	96%
5305415 · Cellular Phone	52	1,668	1,741	(73)	96%
5305417 · Internet - Fire Dept.	0	5,105	5,570	(465)	92%
5305430 · Natural Gas	57	2,333	2,339	(6)	100%
5305450 · Electricity	426	4,996	5,150	(154)	97%
Total 5305400 · Utilities	696	16,895	17,717	(822)	95%
5305500 · Repairs & Bldg Improvements					
5305520 · Repairs - Building	7,842	39,603	36,703	2,900	108%
5305540 · Repairs - Machinery & Equipment	324	7,912	7,912	(0)	100%
5305545 · Repairs - Apparatus	3,469	31,416	31,238	178	101%
5305550 · Repairs - Vehicles	0	574	575	(1)	100%
Total 5305500 · Repairs & Bldg Improvements	11,635	79,506	76,428	3,078	104%

City of Ovilla General Fund
Actual vs Budget Review
FY October 2017 through September 2018

	Current	Year to Date	\$ Over	% of Budget
	September 2018	'Oct - Sept 2018	(Under)	Thru September
			Budget	Budget
				100%
5305600 · Insurance				
5305610 · Insurance - Property	0	1,783	1,783	0 100%
5305620 · Insurance - Liability	0	1,428	1,428	0 100%
5305640 · Insurance - Vehicle	0	12,845	12,845	0 100%
Total 5305600 · Insurance	0	16,056	16,056	0 100%
5305700 · Other Expenses				
5305705 · Postage	0	0	0	0 0%
5305752 · Employment Screening	16	250	234	16 107%
5305765 · Flags & Miscellaneous	0	0	0	0 0%
Total 5305700 · Other Expenses	16	250	234	16 107%
5306400 · Minor Capital Outlay				
5306440 · Machinery & Equipment	8,222	8,712	15,476	(6,764) 56%
5306445 · Personal Protective Equipment	12,680	22,991	24,684	(1,693) 93%
Total 5306400 · Minor Capital Outlay	20,902	31,703	40,160	(8,457) 79%
Total 30 · Fire	105,174	832,891	841,662	(8,771) 99%
40 · Community Services				
 5401100 · Salaries & Wages				
5401135 · ACO/Code Enforcement Officer	4,264	49,672	47,757	1,915 104%
5401140 · Permit Clerk - Code	-1,714	19,954	21,643	(1,689) 92%
5401180 · Merit Raises - Staff	0	0	2,083	(2,083) 0%
5401190 · Overtime	231	9,458	7,500	1,958 126%
Total 5401100 · Salaries & Wages	2,780	79,084	78,983	101 100%
 5402100 · Employee Benefits				
5402110 · Group Insurance	415	11,251	15,399	(4,148) 73%
5402135 · TMRS	792	10,322	10,014	308 103%

City of Ovilla General Fund
Actual vs Budget Review
FY October 2017 through September 2018

	Current	Year to Date	\$ Over		% of Budget
			(Under)		
	September 2018	'Oct - Sept 2018	Budget	Budget	
5402160 · Worker's Compensation	0	456	392	64	116%
5402170 · Payroll Taxes	110	1,472	1,469	3	100%
5402190 · License	35	516	625	(109)	83%
Total 5402100 · Employee Benefits	1,352	24,017	27,899	(3,882)	86%
5402300 · Contractual Services					
5402315 · Contract Building Inspections	2,306	45,727	43,800	1,927	104%
5402370 · Impound Fees	200	1,741	2,300	(559)	76%
Total 5402300 · Contractual Services	2,506	47,468	46,100	1,368	103%
5402600 · Special Expenses					
5402680 · Environmental Testing	0	61	1,820	(1,759)	3%
5402683 - Septic Tank Fee to State	0	30	100	(70)	30%
5402685 · Clean up Day	0	0	100	(100)	0%
5402687 - Abatement Nuisance	0	1,680	1,680	0	100%
Total 5402600 · Special Expenses	0	1,771	3,700	(1,929)	48%
5403100 · General Supplies					
5403110 · Office Supplies	0	34	50	(16)	68%
5403120 · Animal Care	0	78	150	(72)	52%
5403122 · Pet Supplies	46	590	600	(10)	98%
5403140 · Uniforms	100	305	600	(295)	51%
Total 5403100 · General Supplies	146	1,007	1,400	(393)	72%
5403400 · Maintenance Supplies & Parts					
5403460 · Miscellaneous	0	0	200	(200)	0%
Total 5403400 · Maintenance Supplies & Parts	0	0	200	(200)	0%
5404200 · Travel Expenses					
5404210 · Travel - Local	32	32	25	7	127%

City of Ovilla General Fund
Actual vs Budget Review
FY October 2017 through September 2018

	Current	Year to Date	\$ Over (Under)		% of Budget Thru September
			Budget	Budget	
	September 2018	'Oct - Sept 2018			
5404220 · Professional Development		13	438	425	13 103%
5404270 · Vehicle Expenses		153	2,691	2,975	(284) 90%
Total 5404200 · Travel Expenses		198	3,161	3,425	(264) 92%
5405200 · Data Processing Expenses					
5405240 · Data Processing - Software		0	2,500	2,500	0 100%
Total 5405200 · Data Processing Expenses		0	2,500	2,500	0 100%
5405300 · Printing Expense					
5405330 · Printing - Forms		0	0	400	(400) 0%
Total 5405300 · Printing Expense		0	0	400	(400) 0%
5405400 · Utilities					
5405415 · Cellular Phone		0	936	1,074	(138) 87%
Total 5405400 · Utilities		0	936	1,074	(138) 87%
5405600 · Insurance					
5405610 · Insurance - Property		0	10	10	0 100%
5405620 · Insurance - Liability		0	183	183	0 100%
5405640 · Insurance - Vehicle		0	63	63	0 100%
Total 5405600 · Insurance		0	256	256	0 100%
5405700 · Other Expenses					
5405765 · Miscellaneous		0	25	300	(275) 8%
Total 5405700 · Other Expenses		0	25	300	(275) 8%
5406400 · Minor Capital Outlay					
5406440 · Machinery & Equipment		0	1,069	1,100	(31) 97%
Total 5406400 · Minor Capital Outlay		0	1,069	1,100	(31) 97%

City of Ovilla General Fund
Actual vs Budget Review
FY October 2017 through September 2018

	Current	Year to Date	\$ Over (Under)	% of Budget
	September 2018	'Oct - Sept 2018	Budget	Thru September
			Budget	100%
5407400 · Capitalized Assets				
5407450 · Vehicles	37,788	37,788	37,833	(45) 100%
Total 5406400 · Minor Capital Outlay	37,788	37,788	37,833	(45) 100%
 Total 40 · Community Services	 44,770	 199,081	 205,170	 (6,089) 97%
 45 · Solid Waste				
5455400 · Utilities				
5455465 · Solid waste Pickup (Garbage)	0	222,846	235,734	(12,888) 95%
Total 5455400 · Utilities	0	222,846	235,734	(12,888) 95%
 Total 45 · Solid Waste	 0	 222,846	 235,734	 (12,888) 95%
 50 · Streets				
5501400 · Support Staff				
5501415 · Maintenance Crew	2,088	6,264	27,144	(20,880) 23%
5501480 · Merit Raises	0	0	815	(815) 0%
5501490 · Overtime	117	431	1,500	(1,069) 29%
5501500 · Streets - On Call	50	150	600	(450) 25%
Total 5501400 · Support Staff	2,255	6,845	30,059	(23,214) 23%
 5502100 · Employee Benefits	 	 	 	
5502110 · Group Insurance	371	1,091	7,553	(6,462) 14%
5502135 · TMRS	224	680	2,913	(2,233) 23%
5502160 · Worker's Compensation	0	1,611	1,882	(271) 86%
5502170 · Payroll Taxes	38	114	428	(314) 27%
5502190 · License	0	25	122	(97) 20%
Total 5502100 · Employee Benefits	633	3,521	12,898	(9,377) 27%

City of Ovilla General Fund
Actual vs Budget Review
FY October 2017 through September 2018

	Current	Year to Date	\$ Over	% of Budget
	September 2018	'Oct - Sept 2018	(Under)	Thru September
			Budget	Budget
				100%
5502200 · Special Services				
5502280 · NCTCOG- SWMP Fees	0	100	3,360	(3,260) 3%
Total 5502200 · Special Services	0	100	3,360	(3,260) 3%
5502600 · Special Expenses				
5502620 · Emergency Clean Up	0	2,295	2,300	(5) 100%
Total 5502600 · Special Expenses	0	2,295	2,300	(5) 100%
5503100 · General Supplies				
5503110 · Office Supplies	0	0	100	(100) 0%
5503140 · Uniforms	0	463	600	(137) 77%
Total 5503100 · General Supplies	0	463	700	(237) 66%
5503400 · Maintenance Supplies & Parts				
5503405 · Drainage Maintenance	0	0	500	(500) 0%
5503420 · Supplies - Street Signs	422	2,381	2,400	(19) 99%
5503460 · Miscellaneous	22	342	350	(8) 98%
Total 5503400 · Maintenance Supplies & Parts	443	2,723	3,250	(527) 84%
5504200 · Travel Expenses				
5504220 · Professional Development	0	90	100	(10) 90%
5504270 · Vehicle Expenses	332	3,400	5,650	(2,250) 60%
Total 5504200 · Travel Expenses	332	3,490	5,750	(2,260) 61%
5505300 · Printing Expense				
5505350 · Printing - Other	0	0	350	(350) 0%
Total 5505300 · Printing Expense	0	0	350	(350) 0%

City of Ovilla General Fund
Actual vs Budget Review
FY October 2017 through September 2018

	Current	Year to Date	\$ Over (Under)	% of Budget
	September 2018	'Oct - Sept 2018	Budget	Thru September
			Budget	100%
5505400 · Utilities				
5505450 · Electricity	3,534	44,987	47,000	(2,013) 96%
Total 5505400 · Utilities	3,534	44,987	47,000	(2,013) 96%
5505500 · Repairs & Bldg Improvements				
5405520 · Repairs - Building	2,746	2,746	500	2,246 549%
5505540 · Repairs - Machinery & Equipment	0	7,320	7,500	(180) 98%
5505550 · Repairs - Vehicles	0	2,251	2,500	(249) 90%
5505560 · Repairs -Street Maint.& Repairs	442	19,264	34,000	(14,736) 57%
5505565 · Repairs - Infrastructure Drainage	0	18,702	19,000	(298) 98%
5505575 · Repairs - 50/50 Sidewalk Program	0	0	2,500	(2,500) 0%
5505590 · Repairs - Other	500	1,718	1,500	218 115%
Total 5505500 · Repairs & Bldg Improvements	3,689	52,002	67,500	(15,498) 77%
5505600 · Insurance				
5505620 · Insurance - Liability	0	1,787	1,787	0 100%
5505640 · Insurance - Vehicle	0	3,168	3,168	0 100%
Total 5505600 · Insurance	0	4,955	4,955	0 100%
5505700 · Other Expenses				
5505752 · Employment Screening	0	0	150	(150) 0%
Total 5505700 · Other Expenses	0	0	150	(150) 0%
5506400 · Minor Capital Outlay				
5506440 · Machinery & Equipment	0	2,285	2,500	(215) 91%
5506445 · Personal Protective Equipment	0	95	300	(205) 32%
5506490 · Other	40	830	850	(20) 98%
Total 5506400 · Minor Capital Outlay	40	3,211	3,650	(439) 88%
5507400 · Capitalized Assets				

City of Ovilla General Fund
Actual vs Budget Review
FY October 2017 through September 2018

	Current	Year to Date	\$ Over		% of Budget
			(Under)		
	September 2018	'Oct - Sept 2018	Budget	Budget	
5507440 · Machinery & Equipment	0	0	5,000	(5,000)	0%
5507460 · Infrastructure	888	395,055	453,380	(58,325)	87%
Total 5507400 · Capitalized Assets	888	395,055	458,380	(63,325)	86%
 Total 50 · Streets	 11,814	 519,647	 640,302	 (120,655)	 81%
 60 · Parks					
5602400 · Rentals					
5602490 · Rental - Other	222	2,763	3,000	(237)	92%
Total 5602400 · Rentals	222	2,763	3,000	(237)	92%
5602600 · Special Expenses					
5602680 · Heritage Day	6,013	13,983	15,248	(1,265)	92%
5602690 · Special Events	0	5,928	5,932	(4)	100%
Total 5602600 · Special Expenses	6,013	19,912	21,180	(1,268)	94%
5603400 · Maintenance Supplies & Parts					
5303410 · Supplies - Custodial	66	66	1,120	(1,054)	6%
5603460 · Miscellaneous	0	300	300	0	100%
Total 5603400 · Maintenance Supplies & Parts	66	366	1,420	(1,054)	26%
5605400 · Utilities					
5605450 · Electricity	497	6,604	8,300	(1,696)	80%
Total 5605400 · Utilities	497	6,604	8,300	(1,696)	80%
5605500 · Repairs & Bldg Improvements					
5605520 · Repairs - Building	0	23	226	(203)	10%
5605530 · REPAIRS-IMP OTHER THAN BLDGS	0	1,524	1,524	(0)	100%

City of Ovilla General Fund
Actual vs Budget Review
FY October 2017 through September 2018

	Current	Year to Date	\$ Over		% of Budget
			(Under)	Budget	
	September 2018	'Oct - Sept 2018	Budget	Thru September	
Total 5605500 · Repairs & Bldg Improvements			1,750	(204)	88%
5605600 · Insurance					
5605610 · Insurance - Property	0	265	265	0	100%
5605620 · Insurance - Liability	0	418	418	0	100%
Total 5605600 · Insurance	0	683	683	0	100%
5605700 · Other Expenses					
5605765 · Miscellaneous	0	213	300	(87)	71%
Total 5605700 · Other Expenses	0	213	300	(87)	71%
5606400 · Minor Capital Outlay					
5606410 · Land Improvements	0	3,272	6,800	(3,528)	48%
5606440 · Machinery & Equipment	0	475	2,000	(1,525)	24%
Total 5606400 · Minor Capital Outlay	0	3,747	8,800	(5,053)	43%
5607400 · Capitalized Assets					
5607425 - 4B EDC Master Park Plan	0	0	6,000	(6,000)	0%
5607415 - 4B EDC Monument Signs	0	0	30,000	(30,000)	0%
5607440 · Machinery & Equipment	0	0	6,000	(6,000)	0%
Total 5607400 · Capitalized Assets	0	0	42,000	(42,000)	0%
Total 60 · Parks	6,799	35,835	87,433	(51,598)	41%
Total Expenditures	283,630	3,406,935	3,880,949	(474,014)	88%
Net Change in Fund Balance	480,583	382,900	0	382,900	100%

Ovilla W&S Utility Fund
Actual vs Budget Review
FY October 2017 through September 2018

	Current	Year to Date	\$ Over (Under)	% of Budget
	September 2018	Oct - Sept 2018	Budget	Thru September
			Budget	100%
Resources				
4000400 · Charges for Services				
4000460 · Water Sales	137,466	949,125	920,296	28,829 103%
4000461 · Sewer Service	43,027	431,919	399,708	32,211 108%
4000465 · Water & Sewer Penalties	1,853	15,520	17,985	(2,465) 86%
4000471 · Reconnect Fees	516	4,736	5,400	(664) 88%
4000472 · Meters	0	3,012	3,700	(688) 81%
4000473 · Connect Fees	275	2,775	3,000	(225) 93%
4000478 · Infrastructure Improvement Fee	5,409	66,265	68,724	(2,459) 96%
4000480-Solid Waste Fees (Garbage)	0	0	0	0 0%
Total 4000400 · Charges for Services	188,547	1,473,353	1,418,813	54,540 104%
4000800 · Other Revenue				
4000880 · Capital Rec Fee	5,000	28,750	37,500	(8,750) 77%
4000840 · Interest Earned	410	3,568	2,900	668 123%
4000890 · Misc Other Revenue	0	78,389	0	78,389 100%
4000911 · Decrease in Fund Balance	0	0	79,795	(79,795) 0%
Total 4000800 · Other Revenue	5,410	110,706	120,195	(9,489) 92%
Total Resources	193,957	1,584,059	1,539,008	45,051 103%
Expense				
70 · Administration				
5701100 · Salaries & Wages				
5701110 · City Administrator	6,058	27,808	26,250	1,558 106%
5701115 · City Secretary	4,031	17,156	14,750	2,406 116%
5701117 · Finance Accountant	3,119	14,036	13,113	923 107%
5701120 · Admin. Support	2,247	9,761	9,012	749 108%
5701130 · Public Works Director	4,573	59,453	57,722	1,731 103%
5701180 · Merit Raises, Staff	0	0	3,626	(3,626) 0%

Ovilla W&S Utility Fund
Actual vs Budget Review
FY October 2017 through September 2018

	Current	Year to Date	\$ Over		% of Budget
			(Under)		
			Budget	Budget	
	September 2018	Oct - Sept 2018			Thru September
					100%
Total 5701100 · Salaries & Wages		20,029	128,214	124,473	3,741 103%
5702100 · Employee Benefits					
5702110 · Group Insurance	40	7,771	7,767	4	100%
5702135 · TMRS	457	5,927	5,879	48	101%
5702160 · Workers Compensation	0	896	896	(1)	100%
5702170 · Payroll Taxes	66	855	863	(8)	99%
Total 5702100 · Employee Benefits	562	15,449	15,405	44	100%
5702200 · Special Services					
5702240 · Audit	0	7,637	7,650	(13)	100%
5702250 · Accounting	0	900	900	0	100%
Total 5702200 · Special Services	0	8,537	8,550	(13)	100%
5702300 · Contractual Services /Personnel					
5702310 · Consultant Fees	0	220	3,453	(3,233)	6%
Total 5702300 · Contractual Services /Personnel	0	220	3,453	(3,233)	6%
5703100 · General Supplies					
5703110 · Office Supplies	0	394	800	(406)	49%
Total 5703100 · General Supplies	0	394	800	(406)	49%
5703400 · Maintenance Supplies / Parts					
5703410 · Supplies - Custodial	0	0	200	(200)	0%
Total 5703400 · Maintenance Supplies / Parts	0	0	200	(200)	0%
5704200 · Travel Expenses					
5704210 · Travel - Local		0	200	(200)	0%
5704220 · Professional Development	0	0	750	(750)	0%
Total 5704200 · Travel Expenses	0	0	950	(950)	0%

Ovilla W&S Utility Fund
Actual vs Budget Review
FY October 2017 through September 2018

	Current	Year to Date	\$ Over (Under)	% of Budget
	September 2018	Oct - Sept 2018	Budget	Thru September
			Budget	100%
5705200 · Data Processing Expenses				
5705230 · Data Processing - Maintenance & Repair	100	1,699	1,671	28 102%
5705240 · Data Processing - Software	0	2,871	28,088	(25,217) 10%
Total 5705200 · Data Processing Expenses	100	4,570	29,759	(25,189) 15%
5705300 · Printing Expense				
5705350 · Printing - Other	0	151	250	(99) 61%
Total 5705300 · Printing Expense	0	151	250	(99) 61%
5705400 · Utilities				
5705410 · Telephone	0	1,232	1,350	(118) 91%
5705415 · Cellular Phone	75	1,318	1,360	(42) 97%
5705417 · Internet	0	1,760	1,930	(170) 91%
Total 5705400 · Utilities	75	4,310	4,640	(330) 93%
5705700 · Other Expenses				
5705705 · Postage	500	6,068	6,225	(157) 97%
5705740 · Advertising	0	0	100	(100) 0%
5705760 · Bank Service Charge	39	247	250	(4) 99%
5705765 · Miscellaneous	0	86	100	(14) 86%
Total 5705700 · Other Expenses	539	6,401	6,675	(274) 96%
5706400 · Minor Capital Outlay				
5706440 · Machinery & Equipment	0	0	1,500	(1,500) 0%
Total 5706400 · Minor Capital Outlay	0	0	1,500	(1,500) 0%
5709000 · Reserve				
5708215 · Admin. Exp. to General Fund	5,931	23,724	23,724	0 100%
5709002 · Capital Improv. Water/Sewer Reserve	0	0	58,700	(58,700) 0%

Ovilla W&S Utility Fund
Actual vs Budget Review
FY October 2017 through September 2018

	Current	Year to Date	\$ Over		% of Budget
			(Under)		
			Budget	Budget	
	September 2018	Oct - Sept 2018			Thru September
					100%
5709010 · Administrative Reserves	0	0	23,325	(23,325)	0%
Total 5709000 · Reserve	5,931	23,724	105,749	(82,025)	22%
 Total 70 · Administration	 27,236	 191,970	 302,404	 (110,434)	 63%
 75 · Water					
5751100 · Salaries & Wages					
5751133 · Superintendent	3,616	47,008	45,636	1,372	103%
5751170 · Salary Increase	0	0	1,370	(1,370)	0%
5751190 · Overtime	0	1,136	2,000	(864)	57%
Total 5751100 · Salaries & Wages	3,616	48,144	49,006	(862)	98%
 5751400 · Support Salaries					
5751405 · Support Staff	3,113	31,557	30,322	1,235	104%
5751415 · Maintenance Crew	4,992	67,118	84,989	(17,871)	79%
5751430 · Seasonal Crew	0	0	3,000	(3,000)	0%
5751450 · Certification Pay	92	1,200	1,200	0	100%
5751480 · Merit Raises	0	0	4,840	(4,840)	0%
5751490 · Overtime	88	3,464	4,000	(536)	87%
5751500 · Water - On Call	50	1,650	1,700	(50)	97%
Total 5751400 · Support Salaries	8,335	104,989	130,051	(25,062)	81%
 5752100 · Employee Benefits					
5752110 · Group Insurance	445	28,306	38,057	(9,751)	74%
5752135 · TMRS	997	14,446	16,544	(2,098)	87%
5752160 · Worker's Compensation	0	4,287	4,287	(1)	100%
5752170 · Payroll Taxes	202	2,323	2,427	(104)	96%
5752190 · Licenses	0	511	675	(164)	76%
Total 5752100 · Employee Benefits	1,645	49,872	61,990	(12,118)	80%

Ovilla W&S Utility Fund
Actual vs Budget Review
FY October 2017 through September 2018

	Current	Year to Date	\$ Over (Under)	% of Budget
	September 2018	Oct - Sept 2018	Budget	Thru September
			Budget	100%
5752300 · Contractual Services/Personnel				
5752350 · Contract Labor - Company	0	890	1,350	(460) 66%
5752380 · Dispatch	6,826	13,652	13,650	2 100%
Total 5752300 · Contractual Services/Personnel	6,826	14,542	15,000	(458) 97%
5752400 · Rentals				
5752420 · Rental - Machinery & Equipment	0	205	250	(45) 82%
Total 5752400 · Rentals	0	205	250	(45) 82%
5752500 · Operating Services				
5752580 · Water Testing	73	2,792	5,600	(2,808) 50%
5752590 · TCEQ Fees	0	2,977	3,500	(523) 85%
Total 5752500 · Operating Services	73	5,769	9,100	(3,331) 63%
5753100 · General Supplies				
5753140 · Uniforms	0	1,996	2,400	(404) 83%
Total 5753100 · General Supplies	0	1,996	2,400	(404) 83%
5753400 · Maintenance Supplies & Parts				
5753460 · Miscellaneous	9	244	300	(56) 81%
Total 5753400 · Maintenance Supplies & Parts	9	244	300	(56) 81%
5754200 · Travel Expenses				
5754220 · Professional Development	0	719	750	(31) 96%
5754270 · Vehicle Expenses	1,289	6,572	9,300	(2,728) 71%
Total 5754200 · Travel Expenses	1,289	7,291	10,050	(2,759) 73%
5755200 · Data Processing Expenses				
5755240 · Data Processing - Software	0	3,700	3,700	0 100%

Ovilla W&S Utility Fund
Actual vs Budget Review
FY October 2017 through September 2018

	Current	Year to Date	\$ Over		% of Budget
			(Under)		
	September	Oct - Sept 2018	Budget	Budget	Thru September
	2018				
Total 5755200 · Data Processing Expenses		0	3,700	3,700	0 100%
5755300 · Printing Expenses					
5755310 · Copier Expense		0	2,102	3,000	(898) 70%
5755350 · Printing - Other		0	2,554	2,600	(46) 98%
Total 5755300 · Printing Expenses		0	4,656	5,600	(944) 83%
5755400 · Utilities					
5755415 · Cellular Phone		0	173	188	(15) 92%
5755450 · Electricity		1,474	20,774	27,000	(6,226) 77%
5755460 · Water, wholesale		54,068	457,979	441,905	104%
Total 5755400 · Utilities		55,543	478,925	469,093	9,832 102%
5755500 · Repairs & Building Improvements					
5755540 · Repairs- Machinery & Equipment		138	8,537	8,450	87 101%
5755550 · Repairs - Vehicles		86	1,862	2,000	(138) 93%
5755570 · Inventory Expense		2,071	12,858	13,000	(142) 99%
5755580 · Water Chemical Expense		807	8,220	8,500	(280) 97%
5755590 · Repairs - Other		0	2,913	3,000	(87) 97%
Total 5755500 · Repairs & Building Improvements		3,102	34,390	34,950	(560) 98%
5755600 · Insurance					
5755610 · Insurance - Property		0	3,112	3,112	0 100%
5755620 · Insurance - Liability		0	1,268	1,268	0 100%
5755640 · Insurance - Vehicle		0	1,985	1,985	0 100%
Total 5755600 · Insurance		0	6,365	6,365	0 100%
5755700 · Other Expenses					
5755752 · Employment Screening		0	181	250	(69) 72%
Total 5755700 · Other Expenses		0	181	250	(69) 72%

Ovilla W&S Utility Fund
Actual vs Budget Review
FY October 2017 through September 2018

	Current	Year to Date	\$ Over (Under)	% of Budget
	September 2018	Oct - Sept 2018	Budget	Thru September
			Budget	100%
5756400 · Minor Capital Outlay				
5756440 · Machinery & Equipment	0	1,350	2,000	(650) 68%
5756490 · Other	0	339	500	(161) 68%
Total 5756400 · Minor Capital Outlay	0	1,689	2,500	(811) 68%
5757400 · Capitalized Assets				
5757440 · Machinery & Equipment	0	2,223	2,300	(77) 97%
5757470 · Infrastructure - Water	1,325	48,536	56,357	(7,821) 86%
Total 5757400 · Capitalized Assets	1,325	50,759	58,657	(7,898) 87%
5757900 · Long-Term Debt				
5758225 · Admin. Expense to Debt Fund	2,593	10,372	10,372	0 100%
Total 5757900 · Long-Term Debt	2,593	10,372	10,372	0 100%
Total 75 · Water	84,355	824,087	869,634	(45,547) 95%
80 · Sewer				
5801400 · Support Salaries				
5801405 · Support Staff	4,091	19,778	17,322	2,456 114%
5801415 · Maintenance Crew	3,712	39,264	37,482	1,782 105%
5801450 · Certification Pay	69	756	1,210	(454) 62%
5801480 · Merit Raises	0	0	2,025	(2,025) 0%
5801490 · Overtime	418	2,547	2,500	47 102%
5801500 · Sewer - On Call	100	750	700	50 107%
Total 5801400 · Support Salaries	8,390	63,095	61,239	1,856 103%
5802100 · Employee Benefits				
5802110 · Group Insurance	27	7,633	7,630	3 100%
5802135 · TMRS	425	4,267	4,114	153 104%

Ovilla W&S Utility Fund
Actual vs Budget Review
FY October 2017 through September 2018

	Current	Year to Date		\$ Over (Under)	% of Budget Thru September
		September	Oct - Sept 2018		
		2018	Budget		
5802160 · Worker's Compensation-Sewer	0	896	896	(1)	100%
5802170 · Payroll Taxes	62	623	604	19	103%
5802190 · Licenses	0	483	603	(120)	80%
Total 5802100 · Employee Benefits	514	13,902	13,847	55	100%
5802300 · Contractual Services/Personnel					
5802350 · Contract Labor - Company	0	2,000	2,000	0	100%
Total 5802300 · Contractual Services/Personnel	0	2,000	2,000	0	100%
5802500 · Operating Services					
5802515 · Sardis Collection Expense	920	10,723	9,818	905	109%
Total 5802500 · Operating Services	920	10,723	9,818	905	109%
5803100 · General Supplies					
5803140 · Uniforms	0	599	600	(1)	100%
Total 5803100 · General Supplies	0	599	600	(1)	100%
5803400 · Maintenance Supplies & Parts					
5803460 · Miscellaneous	0	22	200	(178)	11%
Total 5803400 · Maintenance Supplies & Parts	0	22	200	(178)	11%
5804200 · Travel Expenses					
5804220 · Professional Development	0	332	500	(168)	66%
5804270 · Vehicle Expense	0	1,157	1,200	(43)	96%
Total 5804200 · Travel Expenses	0	1,489	1,700	(211)	88%
5805400 · Utilities					
5805450 · Electricity	163	1,981	3,000	(1,019)	66%
5805463 · TRA Wastewater Treatment	0	176,030	253,800	(77,770)	69%
Total 5805400 · Utilities	163	178,011	256,800	(78,789)	69%

Ovilla W&S Utility Fund
Actual vs Budget Review
FY October 2017 through September 2018

	Current	Year to Date	\$ Over (Under)	% of Budget
	September 2018	Oct - Sept 2018	Budget	Thru September
			Budget	100%
5805500 · Repairs & Bldg Improvements				
5805510 · Repairs - Land Improvements	0	0	1,000	(1,000) 0%
5805540 · Repairs - Machinery & Equipment	2,349	11,382	10,500	882 108%
5805570 · Inventory Expense	0	1,884	2,000	(116) 94%
5805590 · Repairs - Other	150	263	600	(337) 44%
Total 5805500 · Repairs & Bldg Improvements	2,499	13,529	14,100	(571) 96%
5805600 · Insurance				
5805610 · Insurance - Property	0	65	65	0 100%
5805620 · Insurance - Liability	0	950	950	0 100%
5805640 · Insurance - Vehicle	0	551	551	0 100%
Total 5805600 · Insurance	0	1,566	1,566	0 100%
5805700 · Other Expenses				
5805752 · Employment Screening	0	100	100	0 100%
Total 5805700 · Other Expenses	0	100	100	0 100%
5807400 · Capitalized Assets				
5807440 · Machinery & Equipment	5,000	5,000	5,000	0 100%
Total 5807400 · Capitalized Assets	5,000	5,000	5,000	0 100%
Total 80 · Sewer	17,486	290,036	366,970	(76,934) 79%
Total Expense	129,077	1,306,093	1,539,008	(232,915) 85%
Net Change in Fund Balance	64,880	277,966	0	277,966 100%

Ovilla Debt Service
Actual vs Budget Review
FY October 2017 through September 2018

	Current	Year to Date	\$ Over (Under)	% of Budget
	Septembr 2018	Oct - Sept 2018	Budget	Thru September
			Budget	100%
Revenues				
4000100 · Taxes				
4000107 · Ad Valorem, Current I & S	59	551,952	548,275	3,677 101%
4000106 - Ad Valorem, Current I&S New and Imp	-	-	17,453	(17,453) 0%
4000111 · Ad Valorem, Delinquent I & S	66	10,128	-	10,128 100%
4000114 · Interest/Penalties - I & S	65	4,441	-	4,441 100%
Total 4000100 · Taxes	190	566,520	565,728	792 100%
4000800 · Other Revenue				
4000840 · Interest Earned	23	1,423	550	873 259%
4000930 · Admin.Rev.Rec.Fr Water & Sewer	2,593	10,372	10,372	0 100%
Total 4000800 · Other Revenue	2,616	11,795	10,922	873 108%
Total Revenues	2,806	578,315	576,650	1,665 100%
Expenditures				
5157900 · Long-Term Debt				
5157930 · Paying Agent Fees	-	400	500	(100) 80%
51579349 - 2011 Bond Issue Principle	-	390,000	390,000	0 100%
5157940 · 2011 Bond Issue Interest	-	186,150	186,150	0 100%
Total 5157900 · Long-Term Debt	-	576,550	576,650	(100) 100%
Total Expenditures	-	576,550	576,650	(100) 100%
Net Change in Fund Balance	2,806	1,765	-	1,765 100%

City of Ovilla Capital Projects Fund
Actual vs Budget Review
FY October 2017 through September 2018

	Current	Year to Date	\$ Over (Under)	% of Budget		
	Oct - Sept 2018			Budget	Thru September	
	September 2018					
Revenues						
4000800 · Other Revenue						
4000840 - Texpool	1	5	4	1	121%	
4000845 - Interest Earned - Texstar	2	22	10	12	218%	
4000850 - Interest Earned - Prosperity	92	633	467	166	135%	
4000990 - Reduction In Fund Balance	0	0	0	0	0%	
Total 4000800 · Other Revenue	94	659	481	178	137%	
Total Revenues	94	659	481	178	137%	
Expense						
5879000 · Reserves						
5879010 - Admin Reserves	0	0	481	(481)	0%	
Total 5879000 · Reserves	0	0	481	(481)	0%	
Total Expense	0	0	481	(481)	0%	
Change in Net Position	94	659	0	659	100%	

Ovilla Park Impact Fund
Actual vs Budget Review
FY October 2017 through September 2018

	Current	Year to Date	\$ Over (Under)	% of Budget
	September 2018	'Oct -Sept 2018	Budget	Thru September
			Budget	100%
Revenues				
4000400 · Charges for Services				
4000460 · Park Impact	1,338	8,711	8,613	98
Total 4000400 · Charges for Services	1,338	8,711	8,613	98
4000800 · Other Revenue				
4000840 · Interest Earned	50	332	180	152
Total 4000800 · Other Revenue	50	332	180	152
Total Revenues	1,388	9,043	8,793	250
Expenditures				
5606400 · Minor Capital Outlay				
5606410 · Land Improvements	0	0	500	(500)
Total 5606400 · Minor Capital Outlay	0	0	500	(500)
5607400 · Capitalized Assets				
5607440 · Capital Machinery & Equipment	0	1,017	1,675	(658)
Total 5607400 · Capitalized Assets	0	1,017	1,675	(658)
5609000 · Reserves				
5609035 · Park Impact Reserves	0	0	6,618	(6,618)
Total 5609000 · Reserves	0	0	6,618	(6,618)
Total Expenditures	0	1,017	8,793	(7,776)
Net Change in Fund Balance	1,388	8,026	0	8,026
				100%

Ovilla W&S Impact Fee Fund
Actual vs Budget Review
FY October 2017 through September 2018

	Current	Year to Date	\$ Over	% of Budget
	September 2018	'Oct -Sept 2018	(Under)	Thru September
		Budget	Budget	100%
Revenues				
4000400 · Charges for Services				
4000476 - Water Impact Fee	2,190	26,753	2,107	24,646
4000477 - Sewer Impact Fee	6,571	28,473	54,756	(26,283)
Total 4000400 · Charges for Services	8,761	55,226	56,863	(1,637)
				97%
4000800 · Other Revenue				
4000840 · Interest Earned	122	457	205	252
Total 4000800 · Other Revenue	122	457	205	252
				223%
Total Revenues	8,883	55,684	57,068	(1,384)
				98%
Expense				
5857400 - Capitalized Assets				
5857470 - Water Lines	0	50,546	50,000	546
Total 5857400 - Capitalized Assets	0	50,546	50,000	546
				101%
5859000 · Reserves				
5859030 · Sewer Impact Fees Reserve	0	0	7,068	(7,068)
Total 5859000 · Reserves	0	0	7,068	(7,068)
				0%
Total Expense	0	50,546	57,068	(6,523)
				89%
Change in Net Position	8,883	5,138	0	5,138
				100%

Ovilla 4B Economic Development Corporation
Actual vs Budget Review
FY October 2017 through September 2018

	Current	Year to Date	\$ Over (Under)	% of Budget
	September 2018	'Oct -Sept 2018	Budget	Thru Sept
			Budget	100%
Revenues				
4000100 · Taxes				
4000120 · Sales tax	9,221	114,367	100,800	13,567 113%
Total 4000100 · Taxes	9,221	114,367	100,800	13,567 113%
4000800 · Other Revenue				
4000840 · Interest Income	209	2,332	1,340	992 174%
4000990 - Reduction in Fund Balance	0	0	30,000	(30,000) 0%
Total 4000800 · Other Revenue	209	2,332	31,340	(29,008) 7%
Total Revenues	9,430	116,699	132,140	(15,441) 88%
Expenditures				
8102200 · Special Services				
8102230 · Legal Fees	0	0	500	(500) 0%
8102240 · Audit	0	1,600	1,600	0 100%
Total 8102200 · Special Services	0	1,600	2,100	(500) 76%
8102300 · Consultant Services				
8102310 · Consultant Fees	0	6,000	6,000	0 100%
Total 8102300 · Consultant Services	0	6,000	6,000	0 100%
8103100 · General Supplies				
8103110 · Office Supplies	0	0	100	(100) 0%
Total 8103100 · General Supplies	0	0	100	(100) 0%
8104200 · Travel Expense				
8104210 · Travel Expense	0	0	1,000	(1,000) 0%
8104220 · Professional Development	0	1,350	2,300	(950) 59%
Total 8104200 · Travel Expense	0	1,350	3,300	(1,950) 41%

Ovilla 4B Economic Development Corporation
Actual vs Budget Review
FY October 2017 through September 2018

	Current	Year to Date	\$ Over (Under)	% of Budget
	September 2018	'Oct -Sept 2018	Budget	Thru Sept
			Budget	100%
8105300 - - Printing				
8105320 - Printing Expense	0	38	300	(262) 13%
Total 8105300 - - Printing	0	38	300	(262) 13%
8105600 - Insurance				
8105620 - Insurance - Liability	0	272	272	0 100%
Total 8105600 - Insurance	0	272	272	0 100%
8105700 - Other Expenses				
8105705 - Postage	0	0	100	(100) 0%
8105730 - Memberships	500	3,500	3,350	150 104%
8105740 - Advertising	0	4,203	5,300	(1,097) 79%
Total 8105700 - Other Expenses	500	7,703	8,750	(1,047) 88%
816400 - Minor Capital Outlay				
8107490 - Other	0	24,000	30,000	(6,000) 80%
Total 8106400 - Minor Capital Outlay	0	24,000	30,000	(6,000) 80%
8109000 - Reserves				
8109015 - Administrative Reserves	0	0	78,818	(78,818) 0%
8109215 - Admin. Expense to General Fund	625	2,500	2,500	0 100%
Total 8109000 - Reserves	625	2,500	81,318	(78,818) 3%
Total Expenditures	1,125	43,463	132,140	(88,677) 33%
Net Change in Fund Balance	8,305	73,236	0	73,236 100%

Ovilla Municipal Development District
Actual vs Budget Review
FY October 2017 through September 2018

	Current	Year to Date	\$ Over (Under)	% of Budget
	September 2018	'Oct - Sept 2018	Budget	Thru September
			Budget	100%
Revenues				
4000100 · Taxes				
4000120 · Sales tax	4,732	57,252	50,500	6,752 113%
Total 4000100 · Taxes	4,732	57,252	50,500	6,752 113%
4000800 · Other Revenue				
4000840 · Interest Income	90	984	600	384 164%
Total 4000800 · Other Revenue	90	984	600	384 164%
Total Revenues	4,822	58,236	51,100	7,136 114%
Expenditures				
9102200 · Special Services				
9102240 · Audit	0	1,600	1,600	0 100%
Total 9102200 · Special Services	0	1,600	1,600	0 100%
9103100 · General Supplies				
9103110 · Office Supplies	0	0	100	(100) 0%
Total 9103100 · General Supplies	0	0	100	(100) 0%
9105600 · Insurance				
9105620 · Insurance - Liability	0	272	272	0 100%
Total 9105600 · Insurance	0	272	272	0 100%
9109000 · Reserves				
9109015 · Administrative Reserves	0	0	48,628	(48,628) 0%
9109215 · Admin. Expense to General Fund	125	500	500	0 100%
Total 9109000 · Reserves	125	500	49,128	(48,628) 1%
Total Expenditures	125	2,372	51,100	(48,728) 5%
Net Change in Fund Balance	4,697	55,864	0	55,864 100%

**Ovilla Municipal Development District
Actual vs Budget Review
FY October 2017 through September 2018**

Current	Year to Date	\$ Over (Under)	% of Budget Thru September
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Ovilla Employee Benefit Trust
Actual vs Budget Review
FY October 2017 through September 2018

	Current	Year to Date	\$ Over (Under)	% of Budget
	September 2018	'Oct - Sept 2018	Budget	Thru September Budget 100%
Revenues				
4000991 · Insurance Contributions				
4000991 Insurance Contributions	2,751	202,331	0	202,331 100%
Total 4000991 · Insurance Contributions	2,751	202,331	0	202,331 100%
4000800 - Other Income				
4000840 - Interest Income	0	9	0	9 100%
Total Revenues	2,751	202,340	0	202,340 100%
Expenditures				
5902110 · Benefit Premiums				
5902110 · Benefit Premiums	2,901	202,418	0	202,418 100%
Total 5902110 · Insurance	2,901	202,418	0	202,418 100%
Total Expenditures	2,901	202,418	0	202,418 100%
Net Change in Fund Balance	(150)	(78)	0	(78) 100%

Ovilla Fire Department Auxiliary
Actual vs Budget Review
FY October 2017 through September 2018

	Current	Year to Date	\$ Over (Under)	% of Budget
	September 2018	'Oct - Sept 2018	Budget	Thru September
			Budget	100%
Revenues				
4000800 · Other Revenue				
4000815 · Gifts	0	1,320	1,320	0 100%
4000880 · Reduction in Fund Balance	0	0	1,050	(1,050) 0%
Total 4000800 · Other Revenue	0	1,320	2,370	(1,050) 56%
 Total Revenues	 0	 1,320	 2,370	 (1,050) 56%
Expenditures				
5333400 · Maintenance Supplies and Parts				
5333460 · Supplies - Miscellaneous	0	0	2,370	(2,370) 0%
Total 5333400 · Maintenance Supplies and Parts	0	0	2,370	(2,370) 0%
 Total Expenditures	 0	 0	 2,370	 (2,370) 0%
 Net Change in Fund Balance	 0	 1,320	 0	 1,320 100%

Ovilla Police Department Special Fund
Actual vs Budget Review
FY October 2017 through September 2018

	Current	Year to Date	\$ Over (Under)	% of Budget	
				September 2018	'Oct-Sept 18
			Budget	\$ Over Budget	Thru September 100%
Revenues					
4000800 · Other Revenue					
4000815 · Gifts	0	100	100	0	100.0%
4000880 · Reduction in Fund Balance	0	0	116	(116)	0.0%
Total 4000800 · Other Revenue	0	100	216	(116)	46.3%
Total Revenues	0	100	216	(116)	46.3%
Expenditures					
5232600 · Special Expenses					
5232690 · Special Expenses - Other	0	0	215	(215)	0.0%
Total 5232600 · Special Expenses	0	0	215	(215)	0.0%
Total Expenditures	0	0	215	(215)	0.0%
Net Income	0	100	0	100	100%

Code Enforcement Report
 105 S Cockrell Hill Rd
 Ovilla, TX 75154
 (972) 617-7262

To: Mayor Richard Dormier
 Ovilla City Council
 City Manager John Dean

Subject: **Code Enforcement Monthly Report**

	Oct. 2018	Oct.2018 YTD	Oct.2017	
Calls For Service				
Complaint (Nuis 28 Permit 3,Parking 13)	45	424	41	
Follow up (Nuis 28 Permit 8 Park 15)	51	475	45	
Door Notice (Nui -10, Permit-5, Parking 7)	20	230	31	
Mail Notice (Park 10 nuis 8 perm 2 jv2)	22	155	28	
Posted Property (nuisance 8)	8	97	9	
Court 6 3- Junk Veh, 2 parkiing fta 1 zone fta	\$0	\$1,659	\$169.00	
Citizen Contacts	53	535	52	
Permits Reviewed	13	138	12	
Permits Issued	8	89	9	
Inspections	14	146	15	
Nuisance Abated by City	2	6	3	
Nuisance Signs (Garage sale-10 other 19)	39	399	35	
Board of Adjustment	0	13	2	

OVILLA ANIMAL CONTROL
105 S Cockrell Hill Rd
Ovilla, TX 75154
(972) 617-7262

To: Mayor Richard Dormier
Ovilla City Council
City Manager Mr. John Dean

Subject: Animal Control Monthly Report

Calls For Service	Oct.2018	Oct.2018 YTD	Oct.2017	
Complaint (Regist-21 At Large 14 Bark 3)	38	308	37	
Follow up	45	359	39	
Door Notice (Regis-22, Bark 2 at large 3)	27	224	31	
Impounded Animal (Dog 7)	12	97	3	
Animal welfare check	11	71	5	
Impound Results (Transport 3 Ret to own 4)	7	96	2	
Impound fee collected	\$310.00	\$1,830.00	0	
Court	\$0.00	\$381.00	21	
Citizen Contacts	39	309	35	
Animal registration \$144	12	172	27	
Registration Letter Mailed	24	213	27	
Nuisance letter -2 barking 2 At large	3	27	1	
Animals released 1 armadillo 1 Possum	2	16	5	
Deceased removed	26	192	28	
Oak Leaf -	1	21	2	
Traps Checked Out	5	50	2	



11.5.2018 12:22

THE CITY OF
OVILLA
ANIMAL CONTROL

TEXAS
EXEMPT
138-3117
The Lone Star State

11.5.2018 12:21



ANIMAL CONTROL



11.5.2018 12:20



11.5.2018 12:19

Ovilla Municipal Court Report

FY-2018- 2019	City			Ovilla Municipal Court Report											
	Total Traffic Cases Filed	Ordinance Filed	Total Revenue	Amount Kept by City	Amount sent to State	Warrants Issued	Warrants Cleared	Uncontested Disposition	Defensive Driving	Deferred Disposition	Compliance Dismissals				
October	72	3	\$17,292.87	\$11,166.04	\$6,126.83	27	14	29	25	36	3	0			
November															
December															
January															
February															
March															
April															
May															
June															
July															
August															
September															
Totals	72	3	\$17,292.87	\$11,166.04	\$6,126.83	27	14	29	25	36	3	0			

2017-2018 FY

October	104	3	\$22,685.48	\$12,583.85	\$10,101.63	23
FY Totals						



To: Mayor and City Council Members

From: John R. Dean, City Manager

Date: 11/1/2018

Re: City Manager's Monthly Report (October)

Flooding:

- The Governor declared Ellis County a disaster area.
- The as not been a Presidential declaration on Ellis County.
- SBA is offering assistance for individuals, businesses and non-profit organizations affected by the flooding.

Hidden Valley Estates:

- Work has begun on the sewer line, but progress has been very slow due the rainfall we have had.
- I received a cost for manhole lining to be done by the contractor. This will be presented for Council consideration at the November meeting. This would make the manholes compliant with our newly adopted standards. The lining will be at the City's expense as was previously discussed.
- The P&Z approved a 12-month extension of the preliminary plat for Hidden Valley Estates.
- The developer does not have a time line for moving forward with development in the planned development area.

Personnel Policy Review: Proposed revisions were presented at the September meeting for discussion. To be brought back for approval.

Street Information:

- Ovilla Oaks: Tie in work and crack sealing scheduled but waiting on the contractor.
- Paving of Willowwood and Greenwood: Approved by City Council. To be completed in FY 2019 due to the delay of the County.
- Due to the significant rainfall we experienced we have had an abundance of potholes develop just as other cities in area have had the same issue. The Public Works crew has made several rounds to address them this month.

Warranty Expiration: The contractor completed crack sealing work on the streets listed below and cul-de-sacs in Ovilla Oaks the last week of October.

Bryson Manor Phase I-May 2, 2018 - Scheduled to have warranty work performed.

Cockrell Hill Road-August 25, 2018 - Scheduled to have warranty work performed.

Water Street-December 20, 2018

Lariat Trail-December 20, 2018 - Scheduled to have warranty work performed.

Silverwood and Shadow Wood - Scheduled to have warranty work performed.

Integrated Software Transition: Transition to electronic signatures completed. Working on electronic time reporting.

Property Purchase Contracts: Closed on the White property and schedule asbestos inspection. Scheduled to close on the Switzer property 11/7/2018.

Solid Waste: Working with CWD and Waste Connections on the transition of service.

Wastewater Winter Averaging: Ordinance approved we have placed the change on the website, posted on next-door, and letters were sent to all sewer customers informing them of the change. It is also addressed in the next newsletter.

Drainage:

- Public works has identified many areas in the city that need improvements.
- They have begun to work on those areas.

Bridges: Working with the County and engineers on bridge repairs. It is the intent to use the interlocal agreement with the county to make the bridge repairs at least for the Water Street bridge. I am set to meet with the County Commissioner and engineers on Monday November 5th.

Golf Carts: We have developed an application and inspection sheet. We have the registration stickers on hand. We will begin to offer inspections toward the end of November so that individuals may begin using their golf carts on the streets on December 1st if they have completed the registration process.

Projects in Progress:

City Facilities connected to sewer:

- The City engineer has been in contact with the previous engineer to gather the historical information on the plans for the sewer line designed in 2008. They have prepared an estimate of cost.

Monument Signs:

- Installation of the signs and the project is ongoing. They have been delayed by the rains but everything except the metal portion of the signs have been installed.

Fire Station FY2019 Improvements:

- Near Completion.

Upcoming Items

- Veteran's Recognition Ceremony— Sunday, November 4th, 2:00 pm (Heritage Park)
- City Council Meeting – Monday, November 12th, 2018 at 6:00 pm

CM Time Away

Vacation on November 2nd

Out of town November 3-4

Respectfully Submitted,
John R. Dean, Jr.
City Manager