

CITY OF OVILLA MINUTES
Monday, September 10, 2018
City Council Briefing Session
105 S. Cockrell Hill Road, Ovilla, TX 75154

Mayor Dormier called the Council Briefing Session of the Ovilla City Council to order at 6:02 p.m., with notice of the meeting duly posted. Mayor Dormier made the following public announcement asking all individuals to be cognizant of the two signs at the entrance to the Council Chamber room referencing Sections 30.06 and 30.07 of the Penal Code, *persons licensed under Subchapter H, Chapter 411, Government Code may not enter this property with a concealed handgun nor enter this property with a handgun that is carried openly.*

The following City Council Members were present:

Rachel Huber	Council Member, Place 1
Dean Oberg	Council Member, Place 2
David Griffin	Mayor Pro Tem, Place 3
Doug Hunt	Council Member, Place 4
Michael Myers	Council Member, Place 5

Mayor Dormier announced that all Council members were present, thus constituting a quorum. City Manager John R. Dean, Jr., department directors, and staff were also present.

CALL TO ORDER


CONDUCT A BRIEFING SESSION to review and discuss agenda items for the 6:30 p.m. regular meeting.

Mayor Dormier and City Manager John Dean gave a brief review of each item on the agenda. Questions on Consent Item C4 and Regular Agenda Item 7 were briefly discussed and clarified. There were no other questions.


ADJOURNMENT

Mayor Dormier adjourned the Briefing Session of the Ovilla City Council at 6:17 p.m.

ATTEST:


Pamela Woodall, City Secretary




Richard Dormier, Mayor

Approved October 09, 2018

CITY OF OVILLA MINUTES
Monday, September 10, 2018
Regular City Council Meeting
105 S. Cockrell Hill Road, Ovilla, TX 75154

Mayor Dormier called the Regular Council Meeting of the Ovilla City Council to order at 6:31 p.m., with notice of the meeting duly posted. Mayor Dormier made the following public announcement asking all individuals to be cognizant of the two signs at the entrance to the Council Chamber room referencing Sections 30.06 and 30.07 of the *Penal Code, persons licensed under Subchapter H, Chapter 411, Government Code may not enter this property with a concealed handgun nor enter this property with a handgun that is carried openly.*

The following City Council Members were present:

Rachel Huber	Council Member, Place 1
Dean Oberg	Council Member, Place 2
David Griffin	Mayor Pro Tem, Place 3
Doug Hunt	Council Member, Place 4
Michael Myers	Council Member, Place 5

Mayor Dormier announced that all Council members were present, thus constituting a quorum. City Manager John R. Dean, Jr., department directors and various staff were also present.

CALL TO ORDER

PL2 Oberg gave the invocation. PL1 Huber led the recitation of the Pledge of Allegiance and the recitation of the Pledge to the Texas Flag.

COMMENTS & PRESENTATIONS

Citizen Comments

1. Four individuals signed up to speak on Item 9.

Presentation:

1. Mayor Dormier read the 2018 Proclamation, *Break the Silence Sunday*.

CONSENT AGENDA

- C1. July 2018 Financial Transactions over \$5,000
- C2. Resolution R2018-31 approving a negotiated settlement between the ATMOS Cities Steering Committee (ACSC) and ATMOS Energy Corp., Mid-Tex Division regarding the company's 2018 rate review mechanism filings; declaring existing rates to be unreasonable; adopting tariffs that reflect rate adjustments consistent with the negotiated settlement.
- C3. Authorize the Mayor to execute an annual Interlocal Cooperation Agreement for Fire Protection and First Responder Services with Ellis County Emergency Services District #2.
- C4. Council Meeting Calendar Dates and Annual Holidays.
- C5. Appointment of Stephanie Heimbuch to serve a term on the Board of Adjustment Member Place 4 (currently serving as an alternate member to the BOA Place 7).
- C6. Minutes of the August 13, 2018 Briefing Session and Regular Meeting.

PL4 Hunt moved to approve the consent items as presented, seconded by PL2 Oberg.

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

PUBLIC HEARING

Mayor Dormier opened the Public Hearing at 6:37 p.m., to receive comments on the Proposed Fiscal Year 2018-2019 Budget. There were no comments in favor or in opposition. Mayor Dormier closed the Public Hearing at 6:38 pm.

REGULAR AGENDA

**Mayor Dormier moved the order of the agenda to address Item 9.*

ITEM 9. DISCUSSION– Review and discuss an Ordinance regulating the operation of golf carts on public streets and providing for a penalty for the violation of this ordinance.

Mayor Dormier called on the four individuals that had signed up to speak:

1. Chrystyna and Pat Coughlin, 505 Edgewood – supports operation of golf carts
2. Bob Squires, 621 Edgewood – supports operation of golf carts
3. Perry Kaemmerling, 907 Slippery Elm Drive – supports operation of golf carts
4. Mary Cavanaugh, 108 Nob Hill – supports operation of golf carts

Staff and Council discussed the pros and cons of allowing the operation of golf carts in various neighborhoods/streets. All Councilmembers voiced safety concerns, however, the consensus of the Council was favorable to allow the use. Mayor Dormier asked that if the Council were to move forward with an ordinance to mandate the use of golf carts to specify that it be on concrete streets. Staff was directed to contact the city attorney to inquire:

- Can the city regulate seat belt use?
- Is a golf cart considered a motor vehicle?
- Can the city place an age limit on an operator of golf carts?

No Action. Discussion only.

**Mayor Dormier returned to the regular order of the agenda.*

ITEM 1. DISCUSSION/ACTION – Consideration of and action on Ordinance 2018-17 approving and adopting the Budget and making appropriations for the support of the City Government of the City of Ovilla, Texas for the Fiscal Year beginning October 01, 2018 and ending September 30, 2019; providing an effective date.

Staff presented the following:

Attached is the proposed FY 2018-2019 Budget resulting from the Council budget workshops recently conducted.

Ordinance 2018-17 was presented for adoption of the budget for the Fiscal Year October 1, 2018 – September 30, 2019. The budget was based on the proposed tax rate of \$0.660000 per \$100 dollars of valuation, with a Maintenance and Operation rate of \$0.533417 and a debt rate of \$0.126583. The proposed tax rate would increase total taxes in Ovilla by 6.35% (by which it decreases the current total tax rate by 0.020399%) as proposed by record vote from Council during the August 29, 2018, Council Meeting and Budget Workshop.

This Budget will raise more total property taxes than last year's budget by \$145,468 which is a 6.35% increase, and of that amount, \$68,001 is tax revenue to be raised from new property added to the roll this year.

PL4 Hunt moved that the Ovilla City Council approves Ordinance 2018-17, approving and adopting the Budget and making appropriations for the support of the City Government of the City of Ovilla for the Fiscal Year beginning October 01, 2018 and ending September 30, 2019; providing an effective date, seconded by PL5 Myers.

Mayor Dormier called a record vote:

PL1 Rachel Huber	Yes
PL2 Dean Oberg	Yes
PL3 Mayor Pro Tem Griffin	Yes
PL4 Doug Hunt	Yes
PL5 Mike Myers	Yes

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

ITEM 2. DISCUSSION/ACTION – Consideration of and action on Ordinance 2018-18 levying, assessing and fixing the tax rate for the use and support of the municipal government of the City of Ovilla, Texas, and providing for the Debt Service Fund for Fiscal Year 2018-2019 and apportioning each levy for the specific purpose, and providing for collection of all annual taxes provided by state law; and providing an effective date.

Two public hearings were required and conducted on August 20th and August 29th. All legal requirements were met. During the August 29, 2018 Special Council Meeting and Public Hearing, Council took a record vote for the proposed tax rate for Fiscal Year 2018-2019. The Council's record vote on the proposed rate of \$0.660000 is an increase in ad valorem revenue for 2018-19.

This year's proposed tax rate of \$0.660000 is the recommended rate.

M&O	\$ 0.533417 per \$100.00 of valuation
Debt Service	\$ 0.126583 per \$100.00 of valuation
Total	\$ 0.660000 per \$100.00 of valuation
 PROPOSED TAX RATE	 \$0.660000 per \$100
PRECEDING YEAR'S TAX RATE	\$0.680399 per \$100
EFFECTIVE TAX RATE	\$0.621776 per \$100
ROLLBACK RATE	\$0.662271 per \$100

PL2 Oberg moved that the Council hereby approve the 2018 property tax rate be a total of \$0.660000 per \$100 valuation with a Maintenance and Operation rate of \$0.533417 and a debt rate of \$0.126583, seconded by PL1 Huber.

Mayor Dormier called a record vote:

PL1 Rachel Huber	Yes
PL2 Dean Oberg	Yes
PL3 Mayor Pro Tem Griffin	Yes
PL4 Doug Hunt	Yes
PL5 Mike Myers	Yes

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

Second Motion & Vote adopting Ordinance:

PL4 Hunt further moved that the Council hereby approve Ordinance 2018-18 levying, assessing and fixing the tax rate for the use and support of the municipal government of the City of Ovilla, Texas, and providing for the Debt Service Fund for Fiscal Year 2018-2019 and apportioning each levy for the specific purpose, and providing for collection of all annual taxes provided by state law; and providing an effective date, seconded by Mayor Pro Tem Griffin.

Mayor Dormier called a record vote:

PL1 Rachel Huber	Yes
PL2 Dean Oberg	Yes

PL3 Mayor Pro Tem Griffin Yes
 PL4 Doug Hunt Yes
 PL5 Mike Myers Yes

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

ITEM 3. *DISCUSSION/ACTION* – Consideration of and action on Ordinance 2018-19 of the City of Ovilla, Texas, ratifying the budget for the 2018-2019 tax year that raised more revenue from property taxes than in the previous year.

This Ordinance endorses and validates the approval of Ordinance 2018-17, Fiscal Year 2018-2019 Budget.

Mayor Pro Tem Griffin moved that Council approves & adopts Ordinance 2018-19 ratifying the budget for the Fiscal Year 2018-2019 that will raise more revenue from property taxes than in the previous year, seconded by PL2 Oberg.

Mayor Dormier called a record vote:

PL1 Rachel Huber Yes
 PL2 Dean Oberg Yes
 PL3 Mayor Pro Tem Griffin Yes
 PL4 Doug Hunt Yes
 PL5 Mike Myers Yes

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

ITEM 4. *DISCUSSION/ACTION* – Consideration of and action on approval of the City Manager to execute a contractual agreement between the City of Ovilla and Community Waste Disposal (CWD) for a municipal solid waste collection, transportation, recyclable and disposal contract, effective December 01, 2018.

Following direction from Council during the August 29, 2018 Special Council Meeting, City Manager John R. Dean, developed a contract with Community Waste Disposal (CWD) which mirrors the current contract in providing services to the City of Ovilla. The Contract is for a 5-year term commencing on December 01, 2018. It allows for two one-year extensions. The contract rates are as specified in the RFP.

Two options on the contract were presented for Council consideration:

- (1) with the current method of rate adjustments
- (2) with CWD proposed method of rate adjustment
- (3) both options have been reviewed by the City Attorney.

Council discussed the methods of rate adjustment with CWD representatives that were present and opted to use Option 2.

PL2 Oberg moved to approve the contractual agreement between the City of Ovilla and Community Waste Disposal (CWD) for a municipal solid waste collection, transportation, recyclable and disposal contract as presented, effective December 01, 2018, authorizing the city manager to execute said contract, seconded by PL1 Huber.

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

- ITEM 5. DISCUSSION/ACTION** – Consideration of and action on Ordinance 2018-20 of the City of Ovilla, Texas, amending Appendix A, Article A7.000, Section A7.003(A) of the Code of Ordinances of the City of Ovilla; establishing a monthly water rate for residential and nonresidential customers; providing a savings clause; providing a severance clause; providing for incorporation into the Ovilla Code of Ordinances; providing for immediate effect; and providing for publication.

Staff presented a proposed adjustment to the water rate which passes through the Dallas Water Utilities reduction of \$0.13 per thousand. This was discussed during the budget workshops as an assumption that all rate increases, and decreases would be passed on to the customer.

Mayor Pro Tem Griffin moved to approve Ordinance 2018-20 of the City of Ovilla, Texas, amending Appendix A, Article A7.000, Section A7.003(A) of the Code of Ordinances of the City of Ovilla; establishing a monthly water rate for residential and nonresidential customers; providing a savings clause; providing a severance clause; providing for incorporation into the Ovilla Code of Ordinances; providing for immediate effect; and providing for publication, seconded by PL5 Myers.

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

- ITEM 6. DISCUSSION/ACTION** – Consideration of and action on Ordinance 2018-21 of the City of Ovilla, Texas, to amend Chapter 13, Article 13.03, Section 13.03.112(A) of the Code of Ordinances of the City of Ovilla establishing requirements for determination of wastewater flow and; amend Chapter 13, Article 13.03.113 of the Code of Ordinances of the City of Ovilla establishing acceptable methods for applying for service; providing a savings clause; providing a severance clause; providing for incorporation into the Ovilla Code of Ordinances; providing for immediate effect; and providing for publication.

Staff presented Ordinance 2018-21 which changes the method of establishing the “Winter Average”. This new method will take the lowest usage of those three months and that will establish each customers’ wastewater monthly usage for that year.

The second item this Ordinance addresses is the ability for a customer to establish service without being physically present at City Hall. The practice has already been in place for new customers to be able to place their information in the night deposit box to establish service. By making this change, it will provide staff the ability to allow customers to establish new service online, allowing us to provide better service to Ovilla residents.

PL4 Hunt moved to approve Ordinance 2018-21 of the City of Ovilla, Texas, to amend Chapter 13, Article 13.03, Section 13.03.112(A) of the Code of Ordinances of the City of Ovilla establishing requirements for determination of wastewater flow and; amend Chapter 13, Article 13.03.113 of the Code of Ordinances of the City of Ovilla, Texas establishing acceptable methods for applying for service; providing a savings clause; providing a severance clause; providing for incorporation into the Ovilla Code of Ordinances; providing for immediate effect; and providing for publication, seconded by PL2 Oberg.

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

- ITEM 7. DISCUSSION/ACTION** – Consideration of and action on the official ballot for the election of Places 11-14 of the Board of Trustees for the Texas Municipal League Intergovernmental Risk Pool.

As Texas Municipal League Intergovernmental Risk Pool (TMLIRP) members, Ovilla is entitled to vote for Board of Trustees members. Places 11-14 have candidates listed on the ballot to serve six-year terms.

Mayor Pro Tem Griffin moved that Ovilla submit an official ballot of the Texas Municipal League Intergovernmental Risk Pool Board of Trustees Election, for Places 11-14 to serve 6-year terms, authorizing the Mayor to execute said Official Ballot upon approval by City Council, seconded by PL4 Hunt with the following names:

Place 11: Rick Schroder

Place 12: Bert Lumberras

Place 13: Mike Jones

Place 14: David Harris

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

ITEM 8. DISCUSSION/ACTION – Receive recommendation from the Planning and Zoning Commission to consider and act on a Site Plan submitted by Mr. John Matthews for the creation, installation and operation of Cassaro Winery, located at 704 W. Main Street, Ovilla, Texas.

The Planning and Zoning Commission reviewed and considered the Site Plan documents during their September 04, 2018 Regular meeting. The P&Z voted unanimously to recommend approval of the Site Plan. Owner, John Matthews was present to answer questions. All comments were favorable.

SITE PLAN APPLICATION INFORMATION:

NAME:	Cassaro Winery
AUTHORIZED AGENT OF RECORD:	John Matthews
APPLICATION DATE:	August 17, 2018
LOCATION:	704 W. Main Street
UTILITIES:	Ovilla Water
ZONING:	CR Restricted Commercial
PROPOSED LAND USE:	Winery/CR Restricted Commercial
MAJOR THOROUGHFARE:	FM 664

PL1 Huber moved that the Ovilla City Council approve the Site Plan Application request submitted by John Matthews for the creation, installation and operation of Cassaro Winery, located at 704 W. Main Street, Ovilla, Texas, seconded by PL2 Oberg.

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

**Mayor Dormier moved the order of the Agenda to address Item 13.*

ITEM 13. DISCUSSION – Discuss Article 3.06 (Signs) of the Ovilla Code of Ordinances and direct staff as necessary.

The City Council requested that the Sign Section of the Code be clarified and discussed regarding definitions of “flag banner” and “feather banner”. A-frame signs were also discussed. Staff was directed to return with an ordinance to amend the current Code, permitting one feather banner per each property and to delete the last sentence of Section 3.06.007 from the Code.

No Action. Discussion only.

**Mayor Dormier returned to the regular order of the Agenda.*

ITEM 9. DISCUSSION– Review and discuss an Ordinance regulating the operation of golf carts on public streets and providing for a penalty for the violation of this ordinance.

Item 9 was previously addressed.

Richard Dormier, Mayor
Rachel Huber, Place One
Dean Oberg, Place Two

Doug Hunt, Place Four
David Griffin, Place Three
Michael Myers, Place Five

ITEM 10. DISCUSSION– Review and discuss an Ordinance of the City of Ovilla, amending Chapter 8, “Offenses and Nuisances,” Article 8.01 “General Provisions,” of the Code of Ordinances of the City of Ovilla, Texas, prohibiting the sale of alcoholic beverages within certain distances of churches, schools, and hospitals.

Staff presented a proposed Ordinance prepared by the City Attorney for the City Council to consider if the Council so desired to regulate future alcohol sales within certain limitations as allowed by state law. The ordinance basically allows a public or private school to request that the City Council adopt an ordinance forbidding alcohol sales within 1,000 feet of a school. Council directed staff to return with the ordinance for consideration at the next meeting.

No Action. Discussion only.

ITEM 11. DISCUSSION– Review and discuss revisions to the Employee Handbook.

Staff presented proposed revisions to the handbook. City Manager John R. Dean gave a brief review:

- City Administrator to City Manager.
- Several of our sections are state or federal law in our handbook instead of only referencing those laws. Mr. Dean advised that in his opinion it is always better to list the law instead of the actual verbiage of the law because the language changes regularly.
- Forms were removed. If necessary forms would be amended administratively.
- Longevity pay was included.
- Section allowing the donation of sick time.

Staff will return with a resolution to adopt in the coming months.

ITEM 12. DISCUSSION/ACTION – Consideration of and action on adoption of a revised standard schedule of pay in accordance with Section 9.03.034 of the Ovilla Code of Ordinances.

Staff advised that employee standard pay from neighboring cities and cities similar to Ovilla were surveyed and trusted that the presented schedule of pay provided employees the ranges necessary to recruit and retain quality employees within Ovilla's means. City Manager John R. Dean advised that it was his intent to review Ovilla's schedule of pay annually.

- The presented schedule increased the lowest minimum pay rate from \$10.82 to \$13.00. There are no full-time employees below \$13.00 per hour. All employees fall within the proposed rate changes.
- The schedule separated the Fire Fighter position into a Basic and Medic category. The current schedule does not differentiate.
- The schedule has been adjusted to reflect both exempt (salary) and non-exempt (hourly) employees' wages accurately.
- This schedule complies with the Code of Ordinances requirements.

PL5 Myers moved to approve the adoption of a revised standard schedule of pay in accordance with Section 9.03.034 of the Ovilla Code of Ordinances, seconded by PL2 Oberg.

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

ITEM 13. DISCUSSION – Discuss Article 3.06 (Signs) of the Ovilla Code of Ordinances and direct staff as necessary.

Item 13 was previously addressed.

ITEM 14. DISCUSSION – Discuss progress and receive updates on activities related to 2018 Heritage Day celebration, Saturday, September 22, 2018.

PL4 Hunt provided an update of the upcoming event.

No Action. Discussion only.

Richard Dormier, Mayor
Rachel Huber, Place One
Dean Oberg, Place Two

ITEM 15. **DISCUSSION** – Receive update regarding the July 10, 2017 Order of Abatement constituting a “Nuisance Outside Storage” under Article 8.02 of the Code of Ordinances of the City of Ovilla, at 101 Oakwood Lane, Ovilla, TX 75154.

Staff shared background information on the address: In accordance with statutes, the Ovilla City Council held a public hearing and deliberation on July 10, 2017, on the code violation abatement “Nuisance Outside Storage” of the property commonly known as 101 Oakwood Lane, Ovilla, TX. The Ovilla City Council approved an abatement order at that address and allowed the owner 90-days. Three trailer loads of miscellaneous items were removed from the property and clean-up was addressed by the owner during the 90-day period. However, the assessment and sight of the property continues to violate code. Staff is providing an update with notice to the owner and the process of abatement beginning again.

No Action. Discussion only.

ITEM 16. **DISCUSSION/ACTION** – Consideration of any item(s) pulled from the Consent Agenda above for individual consideration and action.

N/A

III. DEPARTMENT REPORTS

- Department Activity Reports were discussed with Council.
 - Police Department Chief B. Windham
 - Monthly Report – new police vehicle was ordered.
 - Employee mandatory and immediate training scheduled was shared.
 - Fire Department A-Chief K. Lindsey
 - Monthly Report
 - Public Works Director B. Piland
 - Monthly Report
 - 1. Monthly Park Maintenance Reports
 - Finance Department Accountant L. Harding
 - July 2018 Financials-preliminary preparations for the audit were underway.
 - Bank Balances through September 05, 2018
 - Administration
 - Monthly Code/Animal Control Reports Code/AC Officer M. Dooly
 - 1. New truck is pending completion.
 - Monthly Municipal Court Report City Secretary P. Woodall
 - City Manager Reports City Manager, John R. Dean, Jr.

VI. EXECUTIVE SESSION

Mayor Dormier called a closed meeting at 10:28 p.m., pursuant to Texas Government Code §551.072 – Real Property and §551.074 – Personnel Matters. Attendance: Mayor, Council, City Manager and City Secretary.

Mayor, Council and staff returned to Regular Session at 11:15 p.m. Mayor advised that no decisions nor actions were taken in Executive Session. Any action would be taken in open session.

ES-ITEM 1. **DISCUSSION/ACTION** – Closed session called pursuant to Section §551.072 of the Texas Government Code to deliberate the purchase, exchange, lease, or value of real property.

Open session: PL4 Hunt moved to direct the city manager to negotiate the purchase of property and return to Council, seconded by PL2 Oberg.

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

ES-ITEM 2. DISCUSSION/ACTION – Deliberate the appointment, employment, evaluation, reassignment and/or duties of the City Secretary. (Annual evaluation.)

Open session: PL2 Oberg moved to approve the city secretary a merit increase of 3%, effective October 01, 2018, seconded by PL1 Huber.

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

ES-ITEM 3. DISCUSSION/ACTION – Deliberate the appointment, employment, evaluation, reassignment and/or duties of the City Manager. (Annual evaluation.)

Open session: PL4 Hunt moved to approve the city manager a merit increase of 3%, effective October 01, 2018, seconded by PL2 Oberg.

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.


VII. REQUESTS FOR FUTURE AGENDA ITEMS AND/OR ANNOUNCEMENTS BY COUNCIL AND STAFF

- | | |
|------------------|------|
| 1. Mayor Dormier | None |
| 2. PL1 Huber | None |
| 3. PL2 Oberg | None |
| 4. PL3 Griffin | None |
| 5. PL4 Hunt | None |
| 6. PL5 Myers | None |
| 7. City Manager | None |

ADJOURNMENT

PL2 Oberg moved to adjourn the meeting of September 10, 2018, seconded by PL4 Hunt. There being no further business, Mayor Dormier adjourned the meeting at 11:16 p.m.

ATTEST:


Pamela Woodall, City Secretary




Richard Dormier, Mayor

Approved October 09, 2018

Attachments: Citizens Forum sheet
PZ Recommendation Report

Executive Session sealed and filed separately.

Mayor Richard Dormier
Place One Council, Rachel Huber
Place Two Council, Dean Oberg
Place Three Council/ Mayor Pro Tem, David Griffin



Place Four Council, Doug Hunt
Place Five Council, Michael Myers
City Manager, John R. Dean, Jr.

WELCOME TO THE CITY OF OVILLA CITIZENS FORUM

The Ovilla City Council and City Staff welcome you to a meeting of the Ovilla City Council.
Ovilla Council Meetings are open to the public and residents are encouraged to attend.

It is the policy of the City of Ovilla to give all individuals and lawful organizations an opportunity to formally address the Mayor and Council regarding any posted Agenda item or items not on the agenda. Each participant will be permitted to speak for a maximum of three minutes. Regarding non-agenda items, please be advised that the Mayor and Council cannot respond but may direct inquiries to staff for current policy or for later review.

The form must be complete.

DATE: 10 Sept 2018 PHONE: 972 217 1906
DO YOU RESIDE WITHIN THE CITY LIMITS OF OVILLA? ☒ YES ☐ NO
NAME: Chrystyna & Pat Coughlin
ORGANIZATION / DEPARTMENT: _____
ADDRESS: 505 Edgewood
CITY / ZIP: Ovilla Tx 75158

Persons wishing to address the Mayor and Council concerning a posted agenda item must make a formal request by presenting a completed "Citizens Forum" form to the City Secretary at least 10 minutes prior to the beginning of the scheduled meeting. The form must be complete. At the discretion of the Mayor, those registered to speak may be called during the opening of the listed agenda item. Please check one of the three following options.

☒ I wish to address the Council during the Citizens Forum.

AGENDA ITEM(S) NUMBER: _____

☒ I wish to address the Council on this agenda item(s).

Self Cont Use

☐ I do not wish to address the Council, but would like to register the following opinion.

(Circle one) FOR ☒ AGAINST

Comments: _____

Self Cont Use

Would you be interested in serving on an appointed board or commission of the City of Ovilla?

☐ Yes ☐ No

The City Council convenes in regular session on the second Monday of each month at 6:00 P.M. unless otherwise noted. Special meetings may be called as deemed necessary to conduct business of the City.

"I authorize the city to release ALL information on this sheet to the public. (If no signature is provided, the City shall not release information that is protected under the Texas Public Information Act.) Signature _____

Chrystyna Coughlin

Mayor Richard Dormier
Place One Council, Rachel Huber
Place Two Council, Dean Oberg
Place Three Council/ Mayor Pro Tem, David Griffin



Place Four Council, Doug Hunt
Place Five Council, Michael Myers
City Manager, John R. Dean, Jr.

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The form must be complete.

DATE: 10 SEP 2018

PHONE: 972-217-1108

DO YOU RESIDE WITHIN THE CITY LIMITS OF OVILLA? ☒ YES ☐ NO

NAME: BOB SQUIRES

ORGANIZATION / DEPARTMENT: _____

ADDRESS: 621 EDGEWOOD LN

CITY / ZIP: OVILLA, 75154

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☒ I wish to address the Council during the Citizens Forum.

AGENDA ITEM(S) NUMBER: _____

9 I wish to address the Council on this agenda item(s).

_____ I do not wish to address the Council, but would like to register the following opinion.

(Circle one) ☒ FOR ☐ AGAINST

Comments: GOLF CARTS A GOOD IDEA IN SOME NEIGHBORHOODS - IT WOULD BE IN ASHBURNE GLEN

Would you be interested in serving on an appointed board or commission of the City of Ovilla?

_____ Yes ☒ No

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"I authorize the city to release ALL information on this sheet to the public. (If no signature is provided, the City shall not release information that is protected under the Texas Public Information Act.) Signature [Signature]"

Mayor Richard Dormier
Place One Council, Rachel Huber
Place Two Council, Dean Oberg
Place Three Council/Mayor Pro Tem, David Griffin



Place Four Council, Doug Hunt
Place Five Council, Michael Myers
City Manager, John R. Dean, Jr.

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The form must be complete.

DATE: 9-10-8 PHONE: 214-674-8422
DO YOU RESIDE WITHIN THE CITY LIMITS OF OVILLA? ☒ YES ☐ NO
NAME: Mary Cavanaugh
ORGANIZATION / DEPARTMENT: AGHORA
ADDRESS: 108 Nob Hill
CITY / ZIP: 75154

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☐ I wish to address the Council during the Citizens Forum.

AGENDA ITEM(S) NUMBER:

☒ I wish to address the Council on this agenda item(s).

☐ I do not wish to address the Council, but would like to register the following opinion.

(Circle one) ☒ FOR ☐ AGAINST

Comments: _____

Would you be interested in serving on an appointed board or commission of the City of Ovilla?

☐ Yes ☒ No

The City Council convenes in regular session on the second Monday of each month at 6:00 P.M. unless otherwise noted. Special meetings may be called as deemed necessary to conduct business of the City.

"I authorize the city to release ALL information on this sheet to the public. (If no signature is provided, the City shall not release information that is protected under the Texas Public Information Act.) Signature _____"

Mayor Richard Dormier
Place One Council, Rachel Huber
Place Two Council, Dean Oberg
Place Three Council/ Mayor Pro Tem, David Griffin



Place Four Council, Doug Hunt
Place Five Council, Michael Myers
City Manager, John R. Dean, Jr.

WELCOME TO THE CITY OF OVILLA CITIZENS FORUM

The Ovilla City Council and City Staff welcome you to a meeting of the Ovilla City Council.
Ovilla Council Meetings are open to the public and residents are encouraged to attend.

It is the policy of the City of Ovilla to give all individuals and lawful organizations an opportunity to formally address the Mayor and Council regarding any posted Agenda item or items not on the agenda. Each participant will be permitted to speak for a maximum of three minutes. Regarding non-agenda items, please be advised that the Mayor and Council cannot respond but may direct inquiries to staff for current policy or for later review.

The form must be complete.

DATE: 4/10/18 PHONE: (972) 935-8338
DO YOU RESIDE WITHIN THE CITY LIMITS OF OVILLA? Yes YES _____ NO _____
NAME: Perry Kammerling
ORGANIZATION / DEPARTMENT: _____
ADDRESS: 907 Slippery Elm Dr
CITY / ZIP: Ovilla TX 75154

Persons wishing to address the Mayor and Council concerning a posted agenda item must make a formal request by presenting a completed "Citizens Forum" form to the City Secretary at least 10 minutes prior to the beginning of the scheduled meeting. The form must be complete. At the discretion of the Mayor, those registered to speak may be called during the opening of the listed agenda item. Please check one of the three following options.

_____ I wish to address the Council during the Citizens Forum.

AGENDA ITEM(S) NUMBER:

9 (Golf Carts)

☒ I wish to address the Council on this agenda item(s).

_____ I do not wish to address the Council, but would like to register the following opinion.

(Circle one) FOR AGAINST

Comments: _____

Would you be interested in serving on an appointed board or commission of the City of Ovilla?

☒ Yes _____ No

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**City of OVILLA Planning & Zoning Commission
Recommendation**

An application was presented for a Site Plan Permit to be issued for Cassaro Winery

ITEM I. DISCUSSION/ACTION – PZ18.08 – Review and consider a Site Plan Application submitted by John Matthews for the creation, installation and operation of Cassaro Winery, located at 704 W. Main Street, Ovilla, Texas, and forward recommendation to Ovilla City Council.

PLANNING AND ZONING Members present, and upon a record vote of:

PL 1 Jungman AYE
PL2 Yordy AYE
PL3 Lynch AYE
PL4 Whittaker AYE

PL5 VACANT —
PL6 Hart ABSENT
PL7 Zimmermann AYE

5 FOR

0 AGAINST

0 ABSTAIN

C. Lopez
Presiding Officer of P&Z

9/4/18
Date

J. Miller
Board Secretary

September 4, 2018
Date