

# CITY OF OVILLA MINUTES

**Thursday, June 28, 2018**

**Special City Council Meeting/Budget Workshop  
105 S. Cockrell Hill Road, Ovilla, TX 75154**

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Mayor Dormier called the Special Council Meeting of the Ovilla City Council to order at 5:00 p.m., with notice of the meeting duly posted. Mayor Dormier made the following public announcement asking all individuals to be cognizant of the two signs at the entrance to the Council Chamber room referencing Sections 30.06 and 30.07 of the *Penal Code, persons licensed under Subchapter H, Chapter 411, Government Code may not enter this property with a concealed handgun nor enter this property with a handgun that is carried openly.*

The following City Council Members were present:

Rachel Huber	Council Member, Place 1
Dean Oberg	Council Member, Place 2
Doug Hunt	Council Member, Place 4
Michael Myers	Council Member, Place 5

ABSENT: David Griffin Mayor Pro Tem, Place 3

Mayor Dormier announced Council members that were present, noting the absence of Mayor Pro Tem Griffin, still constituting a quorum. City Manager John R. Dean, Jr., department directors and various staff were also present.

## CALL TO ORDER

Mayor Dormier gave the Invocation and led the recitation of the Pledge of Allegiance.

## COMMENTS/PRESENTATIONS/MAYOR ANNOUNCEMENTS

None.

## CONSENT AGENDA

1. Consider approval of Quitclaim Deed, 6.4 acres out of the J. McNamara Survey, Abstract 693, City of Ovilla, Ellis County, Texas.
2. Consider approval of a permanent sanitary sewer easement, J. McNamara Survey, Abstract 693, City of Ovilla, Ellis County, Texas.

PL4 Hunt moved to approve the consent items as presented, seconded by PL2 Oberg.

*No oppositions, no abstentions.*

**VOTE: The motion to approve carried unanimously: 4-0.**

## REGULAR AGENDA

**ITEM 1. DISCUSSION/ACTION** – Consideration of any item(s) pulled from the Consent Agenda above for individual consideration and action.

N/A.

**ITEM 2. DISCUSSION/ACTION** – Workshop and review of the preliminary Fiscal Year 2018-2019 Budget and direct staff as necessary.

The Municipal Services Advisory Committee met previously and submitted recommendations to staff. City Manager John Dean shared a brief summary of the preliminary draft FY 18-19 Budget.

Assumptions: All rate increases for water, wastewater, and solid waste will be passed along to the end user. A projected revenue increase of approximately \$153K is expected if the tax rate remains the same. The 10-year Capital Improvements Projects file was reviewed and discussed. Additionally, the Public Works employees will be funded proportionally based on duties in the next few years – through the General Fund and not all in the Water and Sewer Department.

Department Directors shared in the discussion and offered clarification when necessary.

Budget Highlights were shared:

- Staff does not anticipate a Property Tax rate above the effective rate.
  - The projected increase in property tax revenue is from new improvements and Public Works funding their portion of the bond debt service at \$111,040.
- Budget Restructuring:
  - The Sales Tax for streets is a tax that can only be used for that purpose. These funds should be accounted for in the same manner as the MDD and EDC funds. Therefore, a Street Fund has been created and those funds will now be accounted for in that fund specific. There is no issue with accounting for these funds since the expenditures for streets have far exceeded the revenue generated from this tax.
  - Special Court Funds: Technology and Security funds must be treated in same manner as the street tax. Thus, staff created special funds for those.
  - These funds will no longer be accounted for in the General Fund.
- The proposed General Fund budget does make use of Fund balance = \$274,441 for one-time expenses, not recurring expenses.
  - Use of Fund Balance Items.
    - \$187,000 Street Improvements
    - \$55,000 Police Patrol Vehicle
    - \$27,000 in Fire Bay Improvements
    - \$10,000 to equip SRT member
    - \$279,000 Total

Across the Board Budget Items:

- 3% pay increase (The Consumer Price Index for All Urban Consumers (CPI-U) for Dallas-Fort Worth-Arlington during the year ended in May 2018, rose 3.9 percent, the fastest annual rate of gain since November 2011. the U.S. Bureau of Labor Statistics reported.)
- 6% (estimated) increase to Healthcare
- TMRS decrease from 9.94% to 9.73%

Police

- Dispatch Contract: \$45,500 - FD 10% @\$4550, PD @ 90% \$40,950 (Change, Split based on call history)
- Special Response Team (SWAT) \$10,000 for equipment to 1 team member, annual cost will be reduced to \$5,000 from \$7,500
- BRAZOS, INC. Ticket Writers 5 YEAR PLAN \$3,328 (ONE TIME FEE) + \$2280. PER YEAR X 5 = \$14,728 LESS \$2280 SHARED COST WITH COURT Technology = \$12,448
- 1 VEHICLE, RADIO/COMPUTER/BOOSTER WILL BE TAKEN FROM RETIRING VEHICLE

Fire

- Proposed Staffing changes
  - 3 - CAPTAINS FULL TIME
  - 3 - DRIVER/FIREFIGHTER FULL TIME
  - 9 - FIRE FIGHTER PART TIME
  - Cut Part Time Fire Fighters from 31 to 9
- Dispatch Contract: \$45,500 - FD 10% @\$4550, PD @ 90% \$40,950 (Split based on call history)

The proposed staffing changes to the Fire Department had been presented to the Emergency Services Districts #2 and #4, asking for additional funds to support the change. To date, city staff had received informal commitments from both Districts for increased funding. Both ESD #2 and ESD #4 were undergoing budget plans for the next fiscal year. PL4 Hunt voiced his opinion that the Fire Department needed a full-time Fire Chief.

The Council consensus:

1. Add one part-time employee to aid in Neighborhood Services Department.

The next budget meeting will occur on July 05, 2018 at 5:00 pm to review of the Water and Sewer Fund.

**No Action.**

**ADJOURNMENT**

PL4 Hunt moved to adjourn the meeting of June 28, 2018, seconded by PL2 Oberg. There being no further business, Mayor Dormier adjourned the meeting at 7:55 p.m.

ATTEST:

  
Pamela Woodall, City Secretary



  
Richard Dormier, Mayor

**Approved July 09, 2018**