

# City of *OVILLA* City Council

Rachel Huber, Place One  
Dean Oberg, Place Two  
David Griffin, Place Three, Mayor Pro Tem

Richard Dormier, Mayor

Doug Hunt, Place Four  
Michael Myers, Place Five  
John R. Dean, Jr. City Manager

## NOTICE OF CITY COUNCIL BRIEFING SESSION 105 S. Cockrell Hill Road, Ovilla, TX 75154

Monday, May 14, 2018

6:00 P.M.

Council Chamber Room

## AGENDA

- I. CALL TO ORDER
- II. CONDUCT A BRIEFING SESSION to review and discuss agenda items for the 6:30 p.m. regular meeting.
- III. ADJOURNMENT

THIS IS TO CERTIFY THAT A COPY OF THE NOTICE OF the May 14, 2018 Briefing Session Agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, [www.cityofovilla.org](http://www.cityofovilla.org), on the 11<sup>th</sup> day of May 2018 prior to 6:00 p.m., in compliance with Chapter 551, Texas Government Code.



Pamela Woodall, City Secretary

DATE OF POSTING: 5-11-2018 TIME: 9:00 am/pm  
DATE TAKEN DOWN: \_\_\_\_\_ TIME: \_\_\_\_\_ am/pm

This facility is ADA compliant. If you plan to attend this public meeting and have a disability that requires special arrangements, please call 972-617-7262 at least 48 hours in advance. Reasonable accommodation will be made to assist your needs. PLEASE SILENCE ALL PAGERS, CELL PHONES & OTHER ELECTRONIC EQUIPMENT WHILE THE CITY COUNCIL MEETING IS IN SESSION.

NOTICE OF CANVASS OF ELECTION  
AT THE  
REGULAR CITY COUNCIL MEETING  
CITY OF OVILLA, TEXAS


MONDAY, MAY 14, 2018  
6:30 P.M.

Notice is hereby given that the Canvass of the May 5, 2018 General City Election will be held at a Regular meeting of the Ovilla City Council, on Monday, May 14, 2018 at 6:30 p.m., at City Hall, 105 S. Cockrell Hill Road, Ovilla, Texas 75154.

*Por el presente se notifica que el escrutinio de la Elección General de la Ciudad del 5 de mayo de 2018 se realizará en una asamblea regular del Consejo Municipal de la Ciudad de Ovilla el martes 14 de mayo de 2018 a las 6:30 p.m. en City Hall, 105 S. Cockrell Hill Road, Ovilla, Texas 75154.*

CERTIFICATION

I hereby certify that the above notice of meeting was posted on the bulletin board of City Hall, City of Ovilla, Texas, a place readily accessible to the general public at all times, on the 8th day of May 2018 by 4:30 p.m., and remained posted for at least 72 continuous hours preceding the scheduled time of said meeting.

  
Pamela Woodall  
City Secretary

DATE OF POSTING: 5.8.2018 TIME: 3:45 am/pm ☒ pm  
DATE TAKEN DOWN: \_\_\_\_\_ TIME: \_\_\_\_\_ am/pm



This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please feel free to contact the City Secretary's office at (972) 617-7262 or FAX (972) 515-3221 for further information. AGENDAS MAY ALSO BE VIEWED ONLINE AT [www.cityofovilla.org](http://www.cityofovilla.org).



# City of *OVILLA* City Council

Rachel Huber, Place One  
Dean Oberg, Place Two  
David Griffin, Place Three, Mayor Pro Tem

Richard Dormier, Mayor

Doug Hunt, Place Four  
Michael Myers, Place Five  
John R. Dean, Jr. City Manager

105 S. Cockrell Hill Road, Ovilla, TX 75154

Monday, May 14, 2018

6:30 P.M.

Council Chamber Room

## AGENDA

NOTICE is hereby given of a **Regular Meeting** of the City Council of the City of Ovilla, to be held on **Monday, May 14, 2018 at 6:30 P.M.** in the Ovilla Municipal Building, Council Chamber Room, 105 S. Cockrell Hill Road, Ovilla, Texas, 75154, for the purpose of considering the following items:

### **I. CALL TO ORDER**

- Invocation
- US. Pledge of Allegiance and TX Pledge

### **II. COMMENTS, PRESENTATIONS**

#### ▪ **Citizen Comments**

*The City Council welcomes comments from Citizens. Those wishing to speak must sign in before the meeting begins. Speakers may speak on any topic, whether on the agenda or not. The City Council cannot act upon, discuss issues raised, or make any decisions at this time. Speakers under citizen's comments must observe a three-minute time limit. Inquiries regarding matters not listed on the Agenda may be referred to Staff for research and possible future action.*

#### ▪ **Presentations**

- Presiding Election Judge Charlie Morton will provide official results of the Ovilla General Election held on May 05, 2018.
- Proclamations:
  1. EMS
  2. Cinco de Mayo
  3. Municipal Clerks Week
  4. Peace Officer Memorial Week
  5. Public Works Week

### **III. CONSENT AGENDA**

*The following items may be acted upon in one motion. No separate discussion or action is necessary unless requested by a Council Member, in which event those items will be pulled from the consent agenda for individual consideration on the regular agenda during this meeting.*

- C1. March 2018 Financial Transactions over \$5,000
- C2. Quarterly Investment Report
- C3. Committed Fund Balance Report as of March 31, 2018
- C4. Minutes of the April 09, 2018 Briefing Session and Regular Council Meeting.
- C5. Resolution R2018-20 Atmos Rate Increase Denial
- C6. Ordinance 2018-08 Teodoro Ibanez rezoning
- C7. Interlocal – Interoperability Radio (State)
- C8. NOI – Ellis County Hazard Mitigation Action Plan (HazMAP) Update
- C9. Contract Proposal between Ridgeline General Contractors and the Ovilla Fire Department for the Bay Repair Project.

### **IV. PUBLIC HEARINGS**

**Case PZ18-02** - Receive presentation and citizen comments on Ordinance 2018-09, Definition of the term, Dwelling Guesthouse.

- a. **PRESENTATION** by staff and recommendation from the Planning and Zoning Commission.
- b. **PUBLIC HEARING** to receive comments from the public regarding Ordinance 2018-09.

# City of *OVILLA* City Council

*Rachel Huber, Place One  
Dean Oberg, Place Two  
David Griffin, Place Three, Mayor Pro Tem*

*Richard Dormier, Mayor*

*Doug Hunt, Place Four  
Michael Myers, Place Five  
John R. Dean, Jr. City Manager*

**Case PZ18-03** - Receive presentation and citizen comments on an application for a Specific Use Permit filed by Pamilee Koval, on behalf of owner, Thomas Waits, to operate a refreshment stand located at 713 West Main Street, Ovilla, Ellis County, Texas.

- a. **PRESENTATION** by staff and recommendation from the Planning and Zoning Commission.
- b. **PUBLIC HEARING** to receive comments from the public regarding the Specific Use Permit.

**REPLAT 2018-03** - Receive presentation and citizen comments on an application submitted by Jordan Zadwick, on behalf of the property owner, Mary Carolyn Miracle, to replat 4.728-acres of the 129.25 total acres of Miracle Estates, being Lot One, Unit One, Miracle Estates #1, Ellis County, Texas, more commonly known as 622 Johnson Lane.

- a. **PRESENTATION** by staff.
- b. **PUBLIC HEARING** to receive comments from the public regarding the replat request.

## **V. REGULAR AGENDA**

- ITEM 1. **DISCUSSION/ACTION** – Consider of and action on Resolution R2018-21 of the City Council of the City of Ovilla, Declaring and Canvassing the Results of the May 05, 2018 Municipal Election.
  - a. Mayor Dormier will issue Certificates of Election to Council Member Place 1 Rachel Huber, Council Member Place 3 David Griffin (unopposed), and Council Member Place 5 Michael Myers (unopposed) following the May 05, 2018 Ovilla General Election.
  - b. Mayor Dormier will conduct the Oaths and Statements of Office to Council Member Place 1 Rachel Huber, Council Member Place 3 David Griffin and Council Member Place 5 Michael Myers.
- ITEM 2. **DISCUSSION/ACTION** – Consideration of and action on nomination(s) and an appointment of Mayor Pro Tem.
- ITEM 3. **DISCUSSION/ACTION** – Receive recommendation report from the Planning and Zoning Commission to consider and act on PZ Case 18.02, Ordinance 2018-09 of the City of Ovilla, Texas, amending the text of Article 6, Section 53.1 of the Ovilla Comprehensive Zoning Ordinance No. 2010.013; providing a definition of the term “Dwelling Guesthouse”; providing a savings clause, providing a severability clause; providing and effective date; and providing for publication.
- ITEM 4. **DISCUSSION/ACTION** – Receive recommendation report from the Planning and Zoning Commission to consider and act on PZ Case 18.03, to approve a Specific Use Permit, as permitted in Chapter 14, Section 27.2, and located at 713 West Main Street, Ovilla, Ellis County, Texas, filed by MS Pamilee Koval, on behalf of John Waits, owner of said property, to establish and operate a refreshment stand.
- ITEM 5. **DISCUSSION/ACTION** – Consideration of and action on an application submitted by Jordan Zadwick, on behalf of the property owner, Mary Carolyn Miracle, to replat 4.728-acres of the 129.25 total acres of Miracle Estates, being Lot One, Unit One, Miracle Estates #1, Ellis County, Texas, more commonly known as 622 Johnson Lane.
- ITEM 6. **DISCUSSION/ACTION** – Consideration of and action on Resolution R2018-22 approving and adopting the Economic Development Corporation Strategic Plan 2018 and providing an effective date.
- ITEM 7. **DISCUSSION** – Review and discuss the status and updates of the Strategic Guide.

# City of *OVILLA* City Council

*Rachel Huber, Place One  
Dean Oberg, Place Two  
David Griffin, Place Three, Mayor Pro Tem*

*Richard Dormier, Mayor*

*Doug Hunt, Place Four  
Michael Myers, Place Five  
John R. Dean, Jr. City Manager*

- ITEM 8. **DISCUSSION/ACTION** – Consideration of and action on volunteer board reappointments to serve another term on the Board of Adjustment and direct staff to solicit for new applicants.
- ITEM. 9 **DISCUSSION/ACTION** – Consideration of and action on volunteer board reappointments to serve another term on the Economic Development Corporation (EDC) and direct staff to solicit for new applicants.
- ITEM. 10 **DISCUSSION/ACTION** – Consideration of and action on volunteer board reappointments to serve another term on the Municipal Services Advisory Committee (MSAC) and direct staff to solicit for new applicants.
- ITEM 11. **DISCUSSION/ACTION** – Consideration of and action on volunteer board reappointments to serve another term on the Planning and Zoning Commission and direct staff to solicit for new applicants.
- ITEM 12. **DISCUSSION/ACTION** – Consideration of and action on volunteer board reappointment(s) to serve another term on the Ovilla Park Board Advisory Committee and direct staff to solicit for new applicants.
- ITEM 13. **DISCUSSION/ACTION** – Consideration of and action on ORDINANCE 2018-10 of the City of Ovilla, TX, amending the Fiscal Year 2017-2018 Annual Budget and Program of Services in accordance with Chapter 1, Article 1.05, Section 1.05.038 Mid-Year Budget Review and Amendment, of the City of Ovilla Code of Ordinances, as part of the formal budget process.
- ITEM 14. **DISCUSSION/ACTION** – Consideration of and action to approve a proposed Budget Calendar for Fiscal Year 2018-2019 budget preparations.
- ITEM 15. **DISCUSSION/ACTION** – Consideration of and action to set the official date for Heritage Day 2018, effecting various assignments to facilitate the success of the 2018 Heritage Day celebration and festivities.
- ITEM 16. **DISCUSSION/ACTION** – Consideration of and action on Resolution R2018-23, approving a proposal from Ellis County Precinct #4 to reclaim/rehabilitate Willowwood Lane and Greenwood Drive, Ovilla, TX, authorizing the Mayor to execute said documents.
- ITEM 17. **DISCUSSION** – Consider amending the Rules of Governance, adding a Section on computer use to the existing policy and direct staff to return with an amended Council Rules of Governance and resolution for adoption.
- ITEM 18. **DISCUSSION/ACTION** – Consideration of any item(s) pulled from the Consent Agenda above for individual consideration and action.

## VI. DEPARTMENT REPORTS

### ▪ Department Activity Reports / Discussion

- Police Department Chief B. Windham
  - Monthly Report
- Fire Department Chief B. Kennedy
  - Monthly Report
- Public Works Director B. Piland
  - Monthly Report
    - 1. Monthly Park Maintenance Reports



# City of *OVILLA* City Council

Rachel Huber, Place One

Dean Oberg, Place Two

David Griffin, Place Three, Mayor Pro Tem

Richard Dormier, Mayor

Doug Hunt, Place Four

Michael Myers, Place Five

John R. Dean, Jr. City Manager

## 2. Street Maintenance Report

- Finance Department Accountant L. Harding
    - March 2018 Financials
    - Bank Balances through May 03, 2018
  - Administration
    - Monthly Code/Animal Control Reports Code/AC Officer M. Dooly
    - Monthly Municipal Court Report City Secretary P. Woodall
    - City Manager Reports CM, John R. Dean, Jr.
1. Monthly Report

## VI. EXECUTIVE SESSION

The City Council of the City of Ovilla, Texas, reserves the right to meet in a closed session on any item listed on this Agenda should the need arise, pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).

## VII. REQUESTS FOR FUTURE AGENDA ITEMS AND/OR ANNOUNCEMENTS BY COUNCIL AND STAFF

## VIII. ADJOURNMENT

THIS IS TO CERTIFY THAT A COPY OF THE NOTICE OF the May 14, 2018 Regular City Council Agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, [www.cityofovilla.org](http://www.cityofovilla.org), on the 11<sup>th</sup> day of May 2018 prior to 6:00 p.m., in compliance with Chapter 551, Texas Government Code.



Pamela Woodall, City Secretary

DATE OF POSTING: 5-11-2018 TIME: 9:00 am/pm  
DATE TAKEN DOWN: \_\_\_\_\_ TIME: \_\_\_\_\_ am/pm

This facility is ADA compliant. If you plan to attend this public meeting and have a disability that requires special arrangements, please call 972-617-7262 at least 48 hours in advance. Reasonable accommodation will be made to assist your needs. PLEASE SILENCE ALL CELL PHONES & OTHER ELECTRONIC EQUIPMENT WHILE THE CITY COUNCIL MEETING IS IN SESSION.