City of OVILLA City Council

Rachel Huber, Place One
Dean Oberg, Place Two
David Griffin, Place Three, Mayor Pro Tem

Richard Dormier, Mayor

Doug Hunt, Place Four
Michael Myers, Place Five
John R. Dean, Jr. City Manager

NOTICE OF CITY COUNCIL BRIEFING SESSION
105 S. Cockrell Hill Road, Ovilla, TX 75154

Monday, April 09, 2018 | *6:00 P.M.* | *Council Chamber Room*

AGENDA

I. *CALL TO ORDER*

II. *CONDUCT A BRIEFING SESSION to review and discuss agenda items for the 6:30 p.m. regular meeting.*

III. *ADJOURNMENT*

THIS IS TO CERTIFY THAT A COPY OF THE NOTICE OF the April 09, 2018 Briefing Session Agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, www.cityofovilla.org, on the 06th day of April 2018 prior to 6:00 p.m., in compliance with Chapter 551, Texas Government Code.

CITY OF OVILLA, TEXAS

Pamela Woodall, City Secretary

DATE OF POSTING: 4-6-2018 TIME: 12:30 am/pm
DATE TAKEN DOWN: _____ TIME: _____ am/pm

This facility is ADA compliant. If you plan to attend this public meeting and have a disability that requires special arrangements, please call 972-617-7262 at least 48 hours in advance. Reasonable accommodation will be made to assist your needs. PLEASE SILENCE ALL PAGERS, CELL PHONES & OTHER ELECTRONIC EQUIPMENT WHILE THE CITY COUNCIL MEETING IS IN SESSION.

City of OVILLA City Council

Rachel Huber, Place One
Dean Oberg, Place Two
David Griffin, Place Three, Mayor Pro Tem

Richard Dormier, Mayor

Doug Hunt, Place Four
Michael Myers, Place Five
John R. Dean, Jr. City Manager

105 S. Cockrell Hill Road, Ovilla, TX 75154

Monday, April 09, 2018 | *6:30 P.M.* | *Council Chamber Room*

AGENDA

NOTICE is hereby given of a **Regular Meeting** of the City Council of the City of Ovilla, to be held on **Monday, April 09, 2018** at **6:30 P.M.** in the Ovilla Municipal Building, Council Chamber Room, 105 S. Cockrell Hill Road, Ovilla, Texas, 75154, for the purpose of considering the following items:

I. *CALL TO ORDER*

- Invocation
- US. Pledge of Allegiance and TX Pledge

II. *COMMENTS, PRESENTATIONS*

- **Citizen Comments**

The City Council welcomes comments from Citizens. Those wishing to speak must sign in before the meeting begins. Speakers may speak on any topic, whether on the agenda or not. The City Council cannot act upon, discuss issues raised, or make any decisions at this time. Speakers under citizen's comments must observe a three-minute time limit. Inquiries regarding matters not listed on the Agenda may be referred to Staff for research and possible future action.

- **Presentations**
  1. Proclamations:
     a. National Telecommunications Week
     b. Motorcycle Awareness

III. *CONSENT AGENDA*

The following items may be acted upon in one motion. No separate discussion or action is necessary unless requested by a Council Member, in which event those items will be pulled from the consent agenda for individual consideration on the regular agenda during this meeting.

C1. February 2018 Financial Transactions over $5,000

C2. Minutes of the March 12, 2018 Briefing Session and Regular Council Meeting.

IV. *PUBLIC HEARING*

Case PZ2018-01 Receive presentation and citizen comments on a request for a change in zoning.

a. ***PRESENTATION*** of an application for a request for change in zoning filed by Teodoro Ibanez.
b. ***PUBLIC HEARING*** to receive comments from the public regarding the request.
c. ***DELIBERATION*** and questions with applicant and/or staff.

V. *REGULAR AGENDA*

ITEM 1. ***DISCUSSION/ACTION*** – Receive recommendation report from the Planning and Zoning Commission to consider and act on PZ Case 18.01, an application request for a change in zoning filed by Teodoro Ibanez, from RC (Single Family Residential District 5-Acre Minimum) to RE (Single Family Residential District 1-Acre Minimum) on a 1.5 acre tract of land, out of the 1338 W C BILLINGSLEY 1.502 ACRES, Property ID 194924, Map ID 12-2, Ellis County, Texas, and more commonly known as 677 JOHNSON LANE, Ovilla, Texas, 75154.

ITEM 2. ***DISCUSSION/ACTION*** – Consideration of and action on a Site Plan Application submitted by Grace Church of Ovilla, 519 Westmoreland Road, Ovilla, Texas, for the construction of an educational building, authorizing the issuance of a building permit.

ITEM 3. *DISCUSSION/ACTION* – Consideration of and action on an application submitted by RealSearch of Texas LLC, on behalf of the property owner, Mr. F.E. Parrent, to replat 4.603- acres into two lots being Block A, Lot 27R 1.001-acres and Block A, Lot 27R-1, 3.592-acres, Volume 3, Page 34, Plat Records, Ellis County, Texas, being Westmoreland Road Estates #1.

ITEM 4. *DISCUSSION/ACTION* – Consideration of and action on a Professional Engineering Services Agreement by and between the City of Ovilla and Birkhoff, Hendricks and Carter, LLP for the engineering design and surveying services for the City Hall Lift Station Easements, authorizing the Mayor to execute said agreement.

ITEM 5. *DISCUSSION/ACTION* – Consideration of and action on Resolution R2018-15 authorizing continued participation with the Steering Committee of cities served by ONCOR; and authorizing the payment of 11-cents per capita to the Steering Committee to fund regulatory and legal proceedings and activities related to ONCOR electric Delivery Company, LLC.

ITEM 6. *DISCUSSION/ACTION* – Consideration of and action on Resolution R2018-16 authorizing continued participation with the ATMOS Cities Steering Committee; and authorizing the payment of two cents per capita to the ATMOS Cities Steering Committee to fund regulatory and related activities related to ATMOS Energy Corporation.

ITEM 7. *DISCUSSION/ACTION* – Consideration of and action authorizing the purchase of an Animal Control Truck with box.

ITEM 8. *DISCUSSION/ACTION* – Consideration of and action to accept two Council volunteers and the Mayor, creating the BSW Student Scholarship Committee 2018.

ITEM 9. *DISCUSSION/ACTION* – Consideration of and action on Ordinance 2018-06 of the City of Ovilla, Texas, amending Chapter 6, Article 6.04, Section 6.04.001(a) of the Ovilla Code of Ordinances, providing new provisions pertaining to weeds and grass and other objectionable material; providing a savings clause; providing a severance clause; providing for incorporation into the Ovilla Code of Ordinances; providing for immediate effect; and providing for publication.

ITEM 10. *DISCUSSION/ACTION* – Consideration of and action on Ordinance 2018-07 of the City of Ovilla, Texas, amending Chapter 8, Article 8.02, Section 8.02.005 (5) and (7) of the Ovilla Code of Ordinances; providing new provisions pertaining to nuisances; providing a savings clause; providing a severance clause; providing for incorporation into the Ovilla Code of Ordinances; providing for immediate effect; and providing for publication.

ITEM 11. *DISCUSSION/ACTION* – Consideration of and action to approve the purchase of laptops/tablets for Council use.

ITEM 12. *DISCUSSION/ACTION* – Consideration of and action on a Memorandum of Understanding (MOU) between the City of Ovilla, by and through its Police Department (Ovilla) and the City of Midlothian, by and through its Police Department (Midlothian), outlining jurisdictional police responsibilities regarding Dolores W. McClatchey Elementary School, located at 6631 Shiloh Road, Ovilla, TX.

ITEM 13. *DISCUSSION/ACTION* – Consideration of and action on Resolution R2018-17, approving a proposal from Ellis County Precinct #4 to reclaim/rehabilitate Westlawn Drive, Willowwood Lane, and Greenwood Drive, Ovilla, TX, authorizing the Mayor to execute said documents.

ITEM 14. *DISCUSSION/ACTION* – Consideration of and action on Resolution R2018-18, approving a proposal submitted by Ellis County Precinct #4 to chiplock/seal East Highland and authorize the Mayor to execute said documents.

ITEM 15. *DISCUSSION/ACTION* - Consideration of and action on Resolution R2018-19, approving a proposal submitted by Ellis County Precinct #4 to overlay Highview Court and authorize the Mayor to execute said documents.

ITEM 16. *DISCUSSION/ACTION* – Consideration of and action on a Council appointment to serve the remaining term as Director Place 5 on the Economic Development Corporation Board.

ITEM 17. *DISCUSSION/ACTION* – Consideration of and action on a Council appointment to serve as a member of the Engineering RFQ Review Committee.

ITEM 18. *DISCUSSION/ACTION* – Consideration of any item(s) pulled from the Consent Agenda above for individual consideration and action.

VI. *DEPARTMENT REPORTS*

- **Department Activity Reports / Discussion**
  - Police Department — Lieutenant J. Bennett
    - Monthly Report
  - Fire Department — Fire Chief B. Kennedy
    - Monthly Report
  - Public Works — Public Works Director B. Piland
    - Monthly Report
      1. Monthly Park Maintenance Reports
      2. Street Maintenance Report
  - Finance Department — Accountant L. Harding
    - February 2018 Financials
    - Bank Balances through April 04, 2018
  - Administration
    - Monthly Code/Animal Control Reports — Code/AC Officer M. Dooly
    - Monthly Municipal Court Report — City Secretary P. Woodall
    - City Manager Reports
      1. Monthly Report

VI. *EXECUTIVE SESSION*

The City Council of the City of Ovilla, Texas, reserves the right to meet in a closed session on any item listed on this Agenda should the need arise, pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).

Closed session pursuant to Section §551.071 of the Texas Government Code

Item 1. Consultation with the City Attorney on a matter in which the City Attorney's duty of confidentiality to the City, pursuant to the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas, clearly conflicts with the provisions of the Texas Open Meetings Act.

- Council will convene into open session to take action, if any.

VII. *REQUESTS FOR FUTURE AGENDA ITEMS AND/OR ANNOUNCEMENTS BY COUNCIL AND STAFF*

VIII. ADJOURNMENT

THIS IS TO CERTIFY THAT A COPY OF THE NOTICE OF the April 09, 2018 Regular City Council Agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, www.cityofovilla.org, on the 06th day of April 2018 prior to 6:00 p.m., in compliance with Chapter 551, Texas Government Code.

Pamela Woodall, City Secretary

DATE OF POSTING: 4-6-2018 TIME: 12:30 am/pm
DATE TAKEN DOWN: _____ TIME: _____ am/pm

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CITY OF OVILLA, TEXAS

Proclamation

National Public Safety Telecommunicators Week

April 08-14, 2018

Whereas emergencies can occur at anytime that require police, fire or emergency medical services; and,

Whereas when an emergency occurs the prompt response of police officers, firefighters and paramedics is critical to the protection of life and preservation of property; and,

Whereas the safety of our police officers and firefighters is dependent upon the quality and accuracy of information obtained from citizens who telephone the Ovilla police-fire communications center; and,

Whereas Public Safety Telecommunicators are the first and most critical contact our citizens have with emergency services; and,

Whereas Public Safety Telecommunicators are the single vital link for our police officers and firefighters by monitoring their activities by radio, providing them information and insuring their safety; and,

Whereas Public Safety Telecommunicators of the Ovilla Fire and Police Departments have contributed substantially to the apprehension of criminals, suppression of fires and treatment of patients; and,

Whereas each dispatcher has exhibited compassion, understanding and professionalism during the performance of their job in the past year;

Therefore, Be It Resolved that the City Council of the City of Ovilla declares the week of April 08 through 14, 2018 to be National Public Safety Telecommunicators Week in Ovilla, Texas, in honor of the men and women whose diligence and professionalism keep our city and citizens safe.

Signed this 09 day of April, 2018

_____

Richard Dormier, Mayor
Ovilla, Texas

City of Ovilla

COUNCIL PLACE 1 RACHEL HUBER * COUNCIL PLACE 2 DEAN OBERG

COUNCIL PLACE 3 MAYOR PRO TEM DAVID GRIFFIN

COUNCIL PLACE 4 DOUG HUNT * COUNCIL PLACE 5 MICHAEL MYERS

CITY OF OVILLA

PROCLAMATION

MOTORCYCLE SAFETY AWARENESS MONTH

WHEREAS, *today's society is finding more citizens involved in motorcycling on the roads of our country; and*

WHEREAS, *motorcyclists are roughly unprotected and therefore more prone to injury or death in a crash than other vehicle drivers; and*

WHEREAS, *campaigns have helped inform riders and motorists alike on motorcycle safety issues to reduce motorcycle related risks, injuries, and, most of all, fatalities, through a comprehensive approach to motorcycle safety; and*

WHEREAS, *it is the responsibility of all who put themselves behind the wheel, to become aware of motorcyclists, regarding them with the same respect as any other vehicle traveling the highways of this country; and it is the responsibility of riders and motorists alike to obey all traffic laws and safety rules; and*

WHEREAS, *urging all citizens of our community to become aware of the inherent danger involved in operating a motorcycle, and for riders and motorists alike to give each other the mutual respect they deserve;*

NOW, THEREFORE *I, RICHARD A. DORMIER, Mayor of the City of OVILLA do hereby proclaim the month of May, as Motorcycle Safety and Awareness Month in this city. Further, I urge all residents to do their part to increase safety and awareness in our community.*

IN WITNESS WHEREOF, I have set my hand and caused the Seal of the City to be affixed this 09 day of APRIL in the year 2018.

RICHARD DORMIER
MAYOR OF OVILLA

COUNCIL PLACE 1 RACHEL HUBER * COUNCIL PLACE 2 DEAN OBERG
COUNCIL PLACE 3 MAYOR PRO TEM DAVID GRIFFIN
COUNCIL PLACE 4 DOUG HUNT * COUNCIL PLACE 5 MICHAEL MYERS

City of Ovilla

Ovilla City Council

CONSENT ITEMS C1 – C2

Meeting Date: April 09, 2018

Department: Administration/Finance

☒Discussion ☒Action

Budgeted Expense: ☒YES ☐NO ☒N/A

Submitted by: Staff

Amount: N/A

Attachments:
C1. February 2018 Financial Transactions over $5,000 C2. Minutes of the March 12, 2018 Briefing Session and Regular Council Meeting.
Discussion / Justification:
Recommendation / Staff Comments:
Staff recommends approval.
Sample Motion(s):
I move to approve the consent items as presented.

City of Ovilla

FOUNDED IN 1844

DATE: April 9, 2018

TO: Honorable Mayor and Council Members

FROM:
Linda Harding, Accountant

SUBJECT: Transactions Over $5,000 For February 2018

City of Ovilla Expenditures Over $5,000
for the Month of FEBRUARY 2018

Date	Check#	General Fund Payee	Description	Amount
02/08/2018	DRAFT	QuickBooks Payroll Service	Created by Payroll Service	51,547.97
02/09/2018	47414	Progressive / Waste Connections of Texas	SOLID WASTE	19,664.58
02/09/2018	47431	United States Treasury	75-1399345	8,471.52
02/09/2018	47408	Ellis County Precinct #4	Materials	6,427.00
02/09/2018	47411	Metro Fire Apparatus	Thermal Imaging - pd by ESD 2	9,092.00
02/14/2018	47434	T. M. R. S.	RETIREMENT	16,445.78
02/22/2018	DRAFT	QuickBooks Payroll Service	Created by Payroll Service	54,626.05
02/23/2018	47452	United States Treasury	75-1399345	8,382.14
02/28/2018	47486	United Health Care	HEALTH INSURANCE FEBRUARY	12,320.35
02/28/2018	47464	Yeldell, Wilson, & Co	Audit	8,181.52
Total General Fund Transactions $5,000 and Over				$ 195,158.91

Date	Check#	Water & Sewer Fund Payee	Description	Amount
2/9/2018	17084	City of Ovilla General Fund	Payroll	$ 10,231.49
2/9/2018	17080	Yeldell, Wilson, & Co.	Audit	$ 7,650.00
2/14/2018	17085	City of Ovilla General Fund	Solid Waste	$ 26,158.12
2/23/2018	17091	City of Dallas	Water	$ 21,345.01
2/26/2018	17095	City of Ovilla General Fund	Payroll	$ 12,128.08
2/23/2018	17093	Trinity River Authority	Waste	$ 20,400.00
Total Water & Sewer Fund Transactions $5,000 and Over				$ 97,912.70

CITY OF OVILLA MINUTES

Monday, March 12, 2018

City Council Briefing Session

105 S. Cockrell Hill Road, Ovilla, TX 75154

Mayor Dormier called the Council Briefing Session of the Ovilla City Council to order at 6:05 p.m., with notice of the meeting duly posted. Mayor Dormier made the following public announcement asking all individuals to be cognizant of the two signs at the entrance to the Council Chamber room referencing Sections 30.06 and 30.07 of the *Penal Code, persons licensed under Subchapter H, Chapter 411, Government Code may not enter this property with a concealed handgun nor enter this property with a handgun that is carried openly.*

The following City Council Members were present:

Rachel Huber	Council Member, Place 1
Dean Oberg	Council Member, Place 2
David Griffin	Mayor Pro Tem, Place 3
Doug Hunt	Council Member, Place 4
Michael Myers	Council Member, Place 5

Mayor Dormier announced all Council members were present, constituting a quorum. City Manager John R. Dean, Jr., including department directors, and staff were also present.

CALL TO ORDER

CONDUCT A BRIEFING SESSION to review and discuss agenda items for the 6:30 p.m. regular meeting.
City Manager John Dean gave a brief review of each item on the agenda.

1. Place 5 Myers asked for clarification on the use and cost of Consent Item C2. (Interlocal Agreement with Ellis County for lease of Auto-Mark Election equipment.)
2. Staff advised that Item 5 (Site Plan) was not ready.
3. Place 2 Oberg inquired about asbestos inspections in the old section of the Fire Department.

ADJOURNMENT
Mayor Dormier adjourned the Briefing Session of the Ovilla City Council at 6:17 p.m.

ATTEST:

Richard Dormier, Mayor

Pamela Woodall, City Secretary

Approved April 09, 2018

CITY OF OVILLA MINUTES

Monday, March 12, 2018
Regular City Council Meeting
105 S. Cockrell Hill Road, Ovilla, TX 75154

Mayor Dormier called the Regular Council Meeting of the Ovilla City Council to order at 6:30 p.m., with notice of the meeting duly posted. Mayor Dormier made the following public announcement asking all individuals to be cognizant of the two signs at the entrance to the Council Chamber room referencing Sections 30.06 and 30.07 of the *Penal Code, persons licensed under Subchapter H, Chapter 411, Government Code may not enter this property with a concealed handgun nor enter this property with a handgun that is carried openly.*

The following City Council Members were present:

Rachel Huber	Council Member, Place 1
Dean Oberg	Council Member, Place 2
David Griffin	Mayor Pro Tem, Place 3
Doug Hunt	Council Member, Place 4
Michael Myers	Council Member, Place 5

Mayor Dormier announced that all Council members were present, thus constituting a quorum. City Manager John R. Dean, Jr., department directors and various staff were also present.

CALL TO ORDER

Mayor Pro Tem Griffin gave the Invocation. PL1 Huber led the recitation of the Pledge of Allegiance and the recitation of the Pledge to the Texas Flag.

COMMENTS & PRESENTATIONS

Citizen Comments

1. MS. Carol McCloud, 719 Westmoreland Road, voiced concerns about tree limbs, brush and trash in ditch and asked for help.

Presentations

1. Mayor Dormier read aloud the Meal on Wheels Proclamation.
2. Service League presented the Fire Department a $19,000 check resulting from the annual benefit dinner. Photos were taken.

CONSENT AGENDA

C1. January 2018 Financial Transactions over $5,000

C2. Interlocal Cooperation Agreement with Ellis County Elections office for the lease of the Auto-Mark.

C3. DPS Interlocal Contract

C4. Minutes of the February 12, 2018 Briefing Session and Regular Council Meeting.

PL2 Oberg moved to approve the Consent Items as presented, seconded by PL5 Myers.
No oppositions, no abstentions.
VOTE: The motion to approve carried unanimously: 5-0.

REGULAR AGENDA

ITEM 1. *DISCUSSION/ACTION* – Consideration of and action on Resolution R2018-10 accepting the Annual Financial Audit Report prepared by Yeldell, Wilson, Wood and Reeve, P.C., for the year ended September 30, 2017.

Danny Strunc, with Yeldell, Wilson, Wood and Reeve, P.C., gave a brief review and answered questions on the Annual Financial Report for the City's fiscal year ended September 30, 2017. Mr. Strunc stated that the audit went without difficulty and the City is in good financial standing, having 182 days operating cash in the General Fund and 199 days in the Water and Sewer Fund. Both funds carrying double the reserves than required.

PL4 Hunt moved to approve Resolution R2018-10 accepting the Annual Financial Audit Report prepared by Yeldell, Wilson, Wood and Reeve, P.C., for the year ended September 30, 2017, seconded by PL2 Oberg.
No oppositions, no abstentions.
VOTE: The motion to approve carried unanimously: 5-0.

ITEM 2. *DISCUSSION/ACTION* – Consideration of and action on engaging Yeldell, Wilson, Wood and Reeve, P.C., to prepare the Annual Financial Audit Report for the fiscal year ending September 30, 2018 and authorizing the Mayor to execute said documents.

Staff advised that Council had the option under the current agreement to engage Yeldell, Wilson, Wood and Reeve, P.C., to prepare the Annual Financial Report for the City's fiscal year ending September 30, 2018.

PL4 Hunt moved that Council approve engaging Yeldell, Wilson, Wood and Reeve, P.C., to prepare the Annual Financial Audit Report for the fiscal year ending September 30, 2018 and authorizing the Mayor to execute said documents, seconded by Mayor Pro Tem Griffin.
No oppositions, no abstentions.
VOTE: The motion to approve carried unanimously: 5-0.

ITEM 3. *DISCUSSION/ACTION* – Consideration of and action on Ordinance 2018-04 of the City of Ovilla, Texas, approving a tariff authorizing an annual rate review mechanism (RRM) as a substitution for the annual interim rate adjustment process defined by Section 104.301 of the Texas Utilities Code, and as negotiated between ATMOS Energy Corp, Mid-tex Division and the Steering Committee of Cities served by ATMOS; requiring the company to reimburse cities' reasonable ratemaking expenses; providing a savings clause; providing a severance clause; providing an effective date; providing for publication; and requiring delivery of this ordinance to the Company and legal counsel for the Steering Committee.

PL2 Oberg moved that Council approve Ordinance 2018-04, of the City of Ovilla, Texas, approving a tariff authorizing an annual rate review mechanism (RRM) as a substitution for the annual interim rate adjustment process defined by Section 104.301 of the Texas Utilities Code, and as negotiated between ATMOS Energy Corp, Mid-tex Division and the Steering Committee of Cities served by ATMOS; requiring the company to reimburse cities' reasonable ratemaking expenses; providing a savings clause; providing a severance clause; providing an effective date; providing for publication; and requiring delivery of this ordinance to the Company and legal counsel for the Steering Committee, seconded by PL5 Myers.
No oppositions, no abstentions.
VOTE: The motion to approve carried unanimously: 5-0.

Mayor Dormier moved the order of the agenda and addressed Items 5 through 9.

ITEM 5. *DISCUSSION/ACTION* – Consideration of and action on a Site Plan Application submitted by Grace Church of Ovilla, 519 Westmoreland Road, Ovilla, Texas, for the construction of an educational building, authorizing the issuance of a building permit.

This item was not ready for consideration and will come back at the next Council meeting.
No Action.

ITEM 6. *DISCUSSION/ACTION* – Consideration of and action on NetGenius Report of Findings and General Assessment of IT Infrastructure.

NetGenius representatives, Ben Singleton and Moeed Siddiqui, presented their findings and cost estimates regarding the IT Infrastructure of the City.

1. Failing equipment in Police and Fire Departments - $10,000
2. Replace all desktop pc's – approximately $12,800
3. Conduct further research to store video evidence.

Mayor Pro Tem Griffin moved to approve the necessary equipment replacements for Police and Fire Departments and replace all desktop pc's, not to exceed $400 per pc, seconded by PL2 Oberg.
No oppositions, no abstentions.
VOTE: The motion to approve carried unanimously: 5-0.

ITEM 7. *DISCUSSION/ACTION* – Consideration of and action on Resolution R2018-11 approving a proposal from Ellis County Precinct #4 to reclaim/rehabilitate Ovilla Oaks authorizing the Mayor to execute said documents.

Included in the City of Ovilla's 10-year Capital Improvements Projects (CIP) for the current fiscal year is the road reclaim and rehabilitation of Ovilla Oaks. This was a budget discussion and is a funded project for this fiscal year. The budgeted amount for this project was $270,000.00. Staff presented a proposal from the Ellis County Precinct #4 for Council consideration.

PL2 Oberg moved that Council approve Resolution R2018-11, approving a proposal from Ellis County Precinct #4 to reclaim/rehabilitate Ovilla Oaks authorizing the Mayor to execute said documents, seconded by PL1 Huber.
No oppositions, no abstentions.
VOTE: The motion to approve carried unanimously: 5-0.

ITEM 8. *DISCUSSION/ACTION* – Consideration of and action on Resolution R2018-12, approving a proposal from Ellis County Precinct #4 to reclaim/rehabilitate Suburban Drive authorizing the Mayor to execute said documents.

Included in the City of Ovilla's 10-year Capital Improvements Projects (CIP) for the current fiscal year is the road reclaim and rehabilitation of Suburban Drive. This was a budget discussion and expected to be a funded project for this fiscal year. Funds necessary to complete the project will be brought to Council during mid-year budget revisions. Staff presented a proposal from the Ellis County Precinct #4 for consideration. There is approximately $44,000 remaining from the budgeted expense for Ovilla Oaks that can be applied to the Suburban Project. Approximately $71,000 would need to be funded for this project at the mid-year budget revision.

PL2 Oberg moved that Council approve Resolution R2018-12, approving a proposal from Ellis County Precinct #4 to reclaim/rehabilitate Suburban Drive authorizing the Mayor to execute said documents, seconded by PL4 Hunt.
No oppositions, no abstentions.
VOTE: The motion to approve carried unanimously: 5-0.

ITEM 9. *DISCUSSION/ACTION* – Consideration of and action on Resolution R2018-13 of the City of Ovilla, Texas for a Master Interlocal Agreement made and entered into pursuant to the

Texas Interlocal Cooperation Act, Chapter 791, Texas Government Code, by and between the North Central Texas Council of Governments (NCTCOG) and the City of Ovilla to provide one or more governmental functions and services, authorizing the Mayor to execute said documents.

The City has the opportunity to enter into an Interlocal Agreement "SHARE Program" with the North Central Texas Council of Governments that could benefit the City with pavement management services. The service prices in this agreement are good through FY 2019.

PL4 Hunt moved that Council approve Resolution R2018-13 of the City of Ovilla, Texas for a Master Interlocal Agreement made and entered into pursuant to the Texas Interlocal Cooperation Act, Chapter 791, Texas Government Code, by and between the North Central Texas Council of Governments (NCTCOG) and the City of Ovilla to provide one or more governmental functions and services, authorizing the Mayor to execute said documents, seconded by Mayor Pro Tem Griffin.
No oppositions, no abstentions.
VOTE: The motion to approve carried unanimously: 5-0.

Mayor returned to the order of the agenda and addressed Item 4.

ITEM 4. *DISCUSSION/ACTION* – Receive presentation from ONCOR representative, Mr. Kenneth Govan to consider and act on new lighting tariff LED Streetlights Maintenance Program offered through ONCOR Electric Delivery Company, LLC, authoring the city manager to execute said streetlight maintenance authorization for LED replacement documents.

ONCOR representative, Mr. Kenneth Govan was present to discuss the program and answer questions, advising that this was a no-cost change. It would also be an advantage in that the LED lights do not attract bugs.

PL4 Hunt moved that Council approve the streetlight maintenance authorization for LED replacements as presented, authorizing the city manager to execute said documents, seconded by PL2 Oberg.
No oppositions, no abstentions.
VOTE: The motion to approve carried unanimously: 5-0.

ITEM 10. *DISCUSSION/ACTION* – Consideration of and action on Ordinance 2018-05 of the City of Ovilla, Texas, to amend Chapter 13, Article 13.03, Section 13.03.123 of the Code of Ordinances of the City of Ovilla establishing requirement for making billing adjustment for water leakage and; amend Chapter 13, Article 13.03.121 of the Code of Ordinances of the City of Ovilla establishing acceptable methods of payment of bills; repeal Chapter 13, Article 13.03, Section 13.03.115 of the Code of Ordinances of the City of Ovilla; and providing a savings clause; providing a severance clause; providing for incorporation into the Ovilla Code of Ordinances; providing for immediate effect; and providing for publication.

Staff advised that the presented amendment accomplishes three things:

1. Establishes a written procedure for leak adjustments consistent with the current practice. The Code currently only allows for a billing adjustment if there is an error by the city or an issue with city equipment.
2. Establishes acceptable forms of payment. This amendment allows for the City to accept payment methods consistent with current practice and the State.
3. Repeals a section of the Code concerning deposits. Currently the Code lists two separate deposit procedures. This amendment repeals the section of the Code that does not reflect current practice.

Mayor Pro Tem Griffin moved that Council approve Ordinance 2018-05 of the City of Ovilla, Texas, to amend Chapter 13, Article 13.03, Section 13.03.123 of the Code of Ordinances of the City of Ovilla establishing requirement for making billing adjustment for water leakage and; amend Chapter 13, Article 13.03.121 of the Code of Ordinances of the City of Ovilla establishing acceptable methods of payment of bills; repeal Chapter 13, Article 13.03, Section 13.03.115 of the Code of Ordinances of the City of Ovilla; and providing a savings clause; providing a severance clause; providing for incorporation into the Ovilla Code of Ordinances; providing for immediate effect; and providing for publication, seconded by PL1 Huber.
No oppositions, no abstentions.
VOTE: The motion to approve carried unanimously: 5-0.

ITEM 11. *DISCUSSION/ACTION* – Discuss and consider to direct staff to prepare a Request for Qualifications (RFQ) for city engineering services and to solicit responses for council consideration.

Councilman Hunt requested that this item be placed on the agenda for consideration and to create a selection committee for the review of submissions. Mayor Dormier will work with staff on the RFQ.

PL4 Hunt moved that Council direct staff to prepare a Request for Qualifications (RFQ) for City engineering services and to solicit responses for council consideration, seconded by PL5 Myers.
No oppositions, no abstentions.
VOTE: The motion to approve carried unanimously: 5-0.

ITEM 12. *DISCUSSION/ACTION* – Consideration of and action on the need for a three-way stop at Johnson Lane and Duncanville Road, directing staff to return with an ordinance for execution.

Staff received a request for a three-way stop at Johnson Lane and Duncanville Road. Staff considered the request and the Police Chief stated he believed the request has merit. Following discussion, it was the consensus of the Council to take no action.
No Action.

ITEM 13. *DISCUSSION/ACTION* – Receive recommendation from the Planning on Zoning Commission to consider and take action on the amendment to the text of Article 6, Section 53.1 of the Ovilla Comprehensive Zoning Ordinance No. 2010.013, providing a definition of the term "Dwelling Guesthouse" and direct staff as necessary to prepare an ordinance and meet legal requirements for adoption.

Staff asked Council to consider a definition for the word "temporary" to better clarify or omit questions when used in the "guesthouse" definition. With confirmation from legal counsel staff recommended that when referring to "temporary" 90-days is reasonable. The issue would be enforcement and how important such enforcement is to the City. At the February 2018 Council meeting, staff was directed to send this item to the Planning and Zoning Commission for review and comment. Five members were present at their March 05, 2018 P & Z Meeting. Their recommendation to Council was to move forward with defining temporary. Staff also recommended that the term "guest" shall not include family within the first and second degree of either infinity or consanguinity. Council questioned the ability to enforce an ordinance as this. Council's consensus was to direct staff to rewrite an ordinance removing the term "temporary" completely.
No Action.

ITEM 14. *DISCUSSION/ACTION* – Consideration of and action on Resolution R2018-14, repealing Resolution R2012-006 in its entirety, which established a policy of Rules of Governance,

and adopting a new policy on the governing body's Governance Process and Rules of Procedure and providing an effective date.

During the February 12, 2018 Council Meeting, Council directed staff to make changes to the current Rules of Governance and return with a resolution to approve and adopt those revisions.

PL5 Myers moved to approve Resolution R2018-14, repealing Resolution R2012-006 in its entirety, which established a policy of Rules of Governance, and adopting a new policy on the governing body's Governance Process and Rules of Procedure and providing an effective date, seconded by PL4 Hunt.
No oppositions, no abstentions.
VOTE: The motion to approve carried unanimously: 5-0.

ITEM 15. *DISCUSSION/ACTION* – Consideration of and action on a proposal for installation of fire alarm monitoring equipment.

As requested by Council, staff provided a quote for installation of fire monitoring of the City buildings which is currently not covered. Consensus of the Council was not in favor.
No Action.

ITEM 16. *DISCUSSION/ACTION* – Consideration of any item(s) pulled from the Consent Agenda above for individual consideration and action.

N/A
No Action.

DEPARTMENT REPORTS

- **Department Activity Reports / Discussion**
  - Police Department — Police Chief B. Windham
    - Monthly Report
  - Fire Department — Fire Chief B. Kennedy
    - Monthly Report
  - Public Works — Public Works Director B. Piland
    - Monthly Report – Council requested a better spreadsheet.
      1. Monthly Park Maintenance Reports
      2. Street Maintenance Report
  - Finance Department — Accountant L. Harding
    - ~~December 2017~~ January 2018 Financials
    - Bank Balances through February 28, 2018
  - Administration
    - Monthly Code/Animal Control Reports — Code/AC Officer M. Dooly
    - Monthly Municipal Court Report — City Secretary P. Woodall
    - City Manager Reports
      1. Monthly Report

VI. EXECUTIVE SESSION
None.

REQUESTS FOR FUTURE AGENDA ITEMS AND/OR ANNOUNCEMENTS BY COUNCIL AND STAFF

1. Mayor Dormier — None
2. PL1 Huber — None
3. PL2 Oberg — None

4. PL3 Griffin — Westlawn Willowwood roadwork. Consider issuing laptops/ipads to Council.
5. PL4 Hunt — None
6. PL5 Myers — None
7. City Manager — None

ADJOURNMENT

PL2 Oberg moved to adjourn the meeting of February 12, 2018, seconded by Mayor Pro Tem Griffin. There being no further business, Mayor Dormier adjourned the meeting at 9:13 p.m.

ATTEST:

Richard Dormier, Mayor

Pamela Woodall, City Secretary

Approved April 09, 2018

City of Ovilla

Ovilla City Council

PUBLIC HEARING AND AGENDA ITEM REPORT

Item: **1**

Meeting Date: April 09, 2018 | **Department: Administration**

☒**Discussion** ☒**Action** | **Budgeted Expense:** ☐**YES** ☐**NO** ☒**N/A**

Submitted By: **John R. Dean, Jr., CM** | **Amount:** **$N/A**

Reviewed By: ☒**City Manager** ☒ **City Secretary** ☐ **City Attorney**

☒ **Accountant** ☒**Other: Code Enf., Public Works Director**

Attachments:

1. Application
2. Zoning Map with requested property location marked.
3. Planning and Zoning written recommendation

Agenda Item / Topic:

PUBLIC HEARING

In accordance with the laws of the State of Texas, the City Council of the City of Ovilla conducts public hearings to receive public testimony and comments from all interested persons and parties of the properties described.

a. *PRESENTATION of request for change in zoning filed by Mr. Ibanez, owner of said property.*
b. *PUBLIC HEARING to receive comments from the public regarding the request.*
c. *RECEIVE* Planning and Zoning Commission report and recommendation.
d. *DELIBERATION and questions with applicant and/or staff.*

ITEM 1. *DISCUSSION/ACTION* – Receive recommendation report from the Planning and Zoning Commission to consider and act on PZ Case 18.01, an application request for a change in zoning filed by Teodoro Ibanez (owner), from RC (Single Family Residential District 5-Acre Minimum) to RE (Single Family Residential District 1-Acre Minimum) on a 1.5 acre tract of land, out of the 1338 W C BILLINGSLEY 1.502 ACRES, Property ID 194924, Map ID 12-2, Ellis County, Texas, and more commonly known as 677 JOHNSON LANE, Ovilla, Texas, 75154.

Discussion / Justification:

The property is on a 1.5-acre tract but zoned 5-acre. Based on building regulations and the narrow lot, the applicant is requesting to change the zoning to 1-acre.

Recommendation / Staff Comments:

Sample Motion(s):

I move to accept/deny the recommendation of the Planning and Zoning Commission to approve PZ Case 18.01, an application request for a change in zoning filed by Teodoro Ibanez (owner), from RC (Single Family Residential District 5-Acre Minimum) to RE (Single Family Residential District 1-Acre Minimum) on a 1.5 acre tract of land, out of the 1338 W C BILLINGSLEY 1.502 ACRES, Property ID 194924, Map ID 12-2, Ellis County, Texas, and more commonly known as 677 JOHNSON LANE, Ovilla, Texas, 75154.

COPY

Zoning Change Request Submittal Guidelines
Proposal to Amend the Ovilla Zoning Ordinance
APPLICATION FOR CHANGE OF ZONING

PRESENT ZONING (circle one)

(R-C) R-E R-22 R-15 MF CR CG PD ID

REQUESTED ZONING (circle one)

R-C (R-E) R-22 R-15 MF CR CG PD ID

Location of Property: 677 Johnson

Legal Description: 1338 W. C. Billingsley 1.502 Acres

1. Is property part of a recorded plat? If yes, skip items 2 & 3.
2. Description of unplatted property: Acres _____, Survey _____
   Abstract Number _____, Tract Number _____
3. Is a metes and bounds description of the unplatted property attached?
   Yes ___No___. The description is required and must be a clean, legible original, printed on 8 ½" x 11 "or 8 ½ "x 14 "bond paper. Fax copies will not be accepted.

Subdivision Name: Johnson Ln

Area in Subdivision: ___Total Acres ___ Number of Lots _____ Average Lot size

APPLICANT INFORMATION:

- I, the Applicant or my representative or I will be present at the Planning and Zoning Commission meeting and City Council Meeting to present this request to them.

Signature of Applicant

Teodoro Ibanez
Print Name

Mailing Address:
P.O. Box 211692 Dallas TX 75211

Telephone: 214-629-3370

Fax: _____ E-mail: teodoro-ibanez@sbcglobal.net

Information listed below to be completed by City Staff:

Case No. # PZ18.01 *Received By:* CG
Fee Paid: $ YES *Cash or Check #:* CK1182

Probable Date - P&Z Hearing: 4.2.18 *Probable Date -CC Hearing:* 4.9.18

COPY

Zoning Change Request Submittal Guidelines
Proposal to Amend the Ovilla Zoning Ordinance

Exhibit 1

Proposed Zoning Change

Proposed Change:
Zoning changed request to:

Change Zoning from
Residencial 5 Ac
to
Residencial 1 Ac

Change Rationale:

Property is 1.5 Acre's
Building code for existing 5 Acre Lot zone will be restricting and minimize the ability to build Home on property
Building line's Restrict size and location of structure

Attached: Regular Scheduled meetings of the P&Z and Council

COPY

Article 3 - Zoning Districts

Section 14 - "R-C" Residential Conservation District

14.1 PURPOSE

The purpose of the "R-C" Residential Conservation district is to provide for compatible land, building, and structure uses on lots in excess of five acres for the purpose of conserving agrarian residential development. The primary intent of the "R-C" district is a land use designated to aid in the protection of certain lands suitable for producing and supplying food and related agricultural farm and ranch products from more intense urbanization until such time as warranted by demand and supportive community facilities and services.

14.2 PERMITTED USES

Uses permitted in the "R-C" district shall be in accordance with Table 11.A, Permitted Uses.

14.3 DENSITY, AREA, YARD, HEIGHT, AND LOT COVERAGE REQUIREMENTS

The requirements regulating the maximum permissible residential density, minimum lot size, minimum yard sizes, maximum building height, and maximum percent of lot coverage by buildings, as pertains to the "R-C" district shall conform with the provisions provided in Table 14.A, Area Requirements for the "R-C" Zoning District.

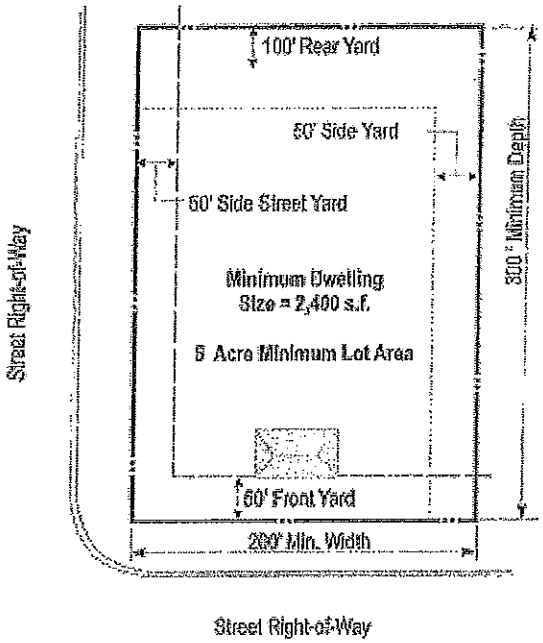

Table 14.A "R-C" Zoning District Area Requirements	
Maximum Density	1.0 d.u./ 5 acre*
Minimum Lot Area	5.0 acres
Minimum Lot Width	200ft.
Minimum Lot Depth	300 ft.
Minimum Front Yard	50 ft.
Minimum Side Yard	50 ft.
Minimum Side Yard adjacent to Street (corner lot)	50 ft.
Minimum Rear Yard	100 ft.
Maximum Building Height	35 ft. or 2.5 stories
Minimum Dwelling Size	2,400 sq. ft.

*d.u. = dwelling unit

14.4 OFF-STREET PARKING AND LOADING REQUIREMENTS

Off-street parking requirements pertaining to uses allowed in the "R-C" Single Family district shall conform with the provisions of Section 33 Off-street Parking and Loading Requirements.

14.5 EXTERIOR FIRE RESISTANT CONSTRUCTION

Exterior fire resistant construction shall be required in accordance with Section 41 Exterior Wall Requirements.

14.6 ACCESSORY BUILDING AND STRUCTURE REGULATIONS

Area regulations for accessory buildings or accessory structures shall be in compliance with Section 30 Accessory and Residential Accessory Buildings.

14.7 LANDSCAPING

Landscaping shall be in compliance with Section 36, Landscape Regulations.

Section 15 - "R-E" Single Family Residential District

15.1 PURPOSE

The purpose of the "R-E" Single Family district is to provide for compatible land, building, and structure of scenic areas, vistas and recreations uses; and where unusual or problematic soils, topographic conditions or sensitive ecological features are present that would normally not be conducive or appropriate to more intensive forms and patterns of urbanization. The primary intent of the "R-E" district is a land use designated to aid in the protection of certain lands suitable for producing and supplying food and related agricultural farm and ranch products from more intense urbanization until such time as warranted by demand and supportive community facilities and services.

15.2 PERMITTED USES

Uses permitted in the "R-E" Single Family district are listed in Table 11.A, Permitted Uses.

15.3 DENSITY, AREA, YARD, HEIGHT, AND LOT COVERAGE REQUIREMENTS

The requirements regulating the maximum permissible residential density, minimum lot size, minimum yard sizes, maximum building height, and maximum percent of lot coverage by buildings, as pertains to the "R-E" Single Family district shall conform to the provisions provided in Table 15.A, Area Requirements for the "R-E" Zoning District uses primarily oriented to low

COPY

density residential purposes. The district also serves as a transitional land use element pending future more intensive urbanization; open space for the protection and enhancement.

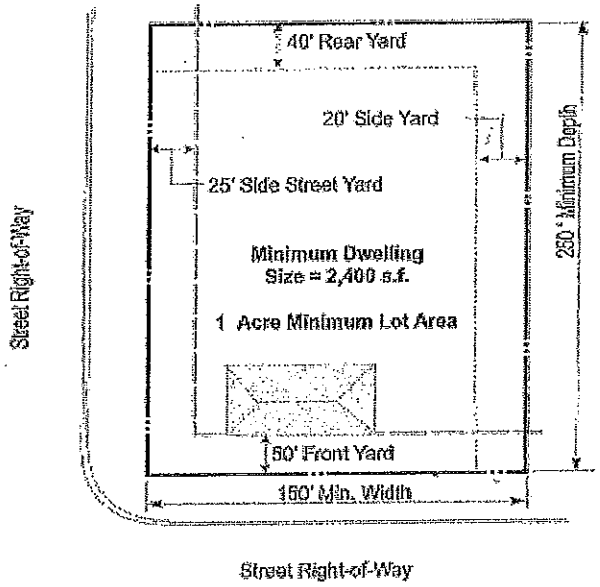

Table 15.A "R-E" Zoning District Area Requirements	
Maximum Density	1.0 d.u./acre* Gross/net
Minimum Lot Area	1.0 acre (43,560 sf)
Minimum Lot Width	150 ft.
Minimum Lot Depth	250 ft.
Minimum Front Yard	50 ft.
Minimum Side Yard	20 ft.
Minimum Side Yard adjacent to Street (corner lot)	25 ft.
Minimum Rear Yard	40 ft.
Maximum Building Height	35 ft. or 2.5 stories
Minimum Dwelling Size	2,400 sq. ft.

*d.u. = dwelling unit

15.4 OFF-STREET PARKING AND LOADING REQUIREMENTS

Off-street parking requirements pertaining to uses allowed in the "R-E" Single Family district shall conform to the provisions of Section 33 Off-street Parking and Loading Requirements.

15.5 EXTERIOR FIRE RESISTANT CONSTRUCTION

Exterior fire resistant construction shall be required in accordance with Section 41 Exterior Wall Requirements.

15.6 ACCESSORY BUILDING AND STRUCTURE REGULATIONS

Area regulations for accessory buildings or accessory structures shall be in compliance with Section 30 Accessory and Residential Accessory Buildings.

15.7 LANDSCAPING

Landscaping shall be in compliance with Section 36 Landscape Regulations.

Section 16 - "R-22" Single Family Residential District

16.1 PURPOSE

The purpose of the "R-22" Single Family Residential district is to provide for compatible land, building, and structure uses primarily oriented to low density residential estate purposes, select agricultural uses, and open space uses. The "R-22" district is intended to serve as a transitional element between agricultural activities and those of higher density development. Low density

detached, single-family residential dwellings and estate development, along with limited agricultural uses, comprise the principal elements of the "R-22" district.

16.2 PERMITTED USES

Uses permitted in the "R-22" Single Family Residential district are listed in Table 11.A, Permitted Uses.

16.3 DENSITY, AREA, YARD, HEIGHT, AND LOT COVERAGE REQUIREMENTS

The requirements regulating the maximum permissible residential density, minimum lot size, minimum yard sizes, maximum building height, and maximum percent of lot coverage by buildings, as pertains to the "R-22" district, shall conform to the provisions provided in Table 16.A, Area Requirements for the "R-22" Zoning District.

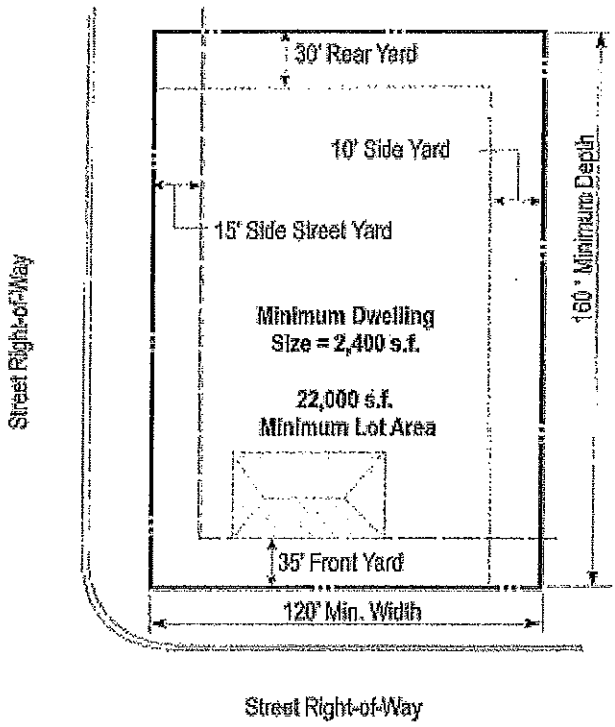

Table 16.A "R-22" Zoning District Area Requirements	
Maximum Density	2.0 d.u./acre*
Minimum Lot Area	22,000 sq. ft
Minimum Lot Width	120 ft.
Minimum Lot Depth	160 ft.
Minimum Front Yard	35 ft.
Minimum Side Yard	10 ft.
Minimum Side Yard adjacent to street (corner lot)	15 ft.
Minimum Rear Yard	30 ft.
Maximum Building Height	35 ft. or 2.5 stories
Minimum Dwelling Size	2,400 sq. ft.

*d.u. = dwelling unit

16.4 OFF-STREET PARKING AND LOADING REQUIREMENTS

Off-street parking and loading requirements pertaining to uses allowed in the "R-22" district shall conform to the provisions of Section 33 Off-street Parking and Loading Requirements.

16.5 EXTERIOR FIRE RESISTANT CONSTRUCTION

Exterior fire resistant construction shall be required in accordance with Section 41 Exterior Wall Requirements.

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16.6 ACCESSORY BUILDING AND STRUCTURE REGULATIONS

Area regulations for accessory buildings or accessory structures shall be in compliance with Section 30 Accessory and Residential Accessory Buildings.

16.7 LANDSCAPING

Landscaping shall be in compliance with Section 36, Landscape Regulations.

16.8 TRANSITIONAL REGULATIONS

A. R-E District Adjacency. Any lot which abuts a platted lot in an R-E District shall have a minimum lot area of one acre and meet the minimum area requirements set forth in the R-E District.

B. R-C District Adjacency. Any lot which abuts a platted lot in an R-C District shall have a minimum lot area of one acre and meet the minimum area requirements set forth in the R-E District.

C. Definitions. For purposes of this section, "abut" shall mean directly adjacent to.

Section 17 - "R-15" Single Family Residential District

17.1 PURPOSE

The purpose of the "R-15" Single Family residential district is to provide for compatible land, building, and structure uses primarily oriented to low density residential purposes and open space uses. It is the intent to use the "R-15" district to recognize the existence of small lot conventional single family development which presently exists in the city.

17.2 PERMITTED USES

Uses permitted in the "R-15" district are listed in Table 11.A, Permitted Uses.

17.3 DENSITY, AREA, YARD, HEIGHT, AND LOT COVERAGE REQUIREMENTS

The requirements regulating the maximum permissible residential density, minimum lot size, minimum yard sizes, maximum building height, and maximum percent of lot coverage by

buildings, as pertains to the "R-15" district, shall conform to the provisions provided in Table 17.A, Area Requirements for the "R-15" Zoning District.

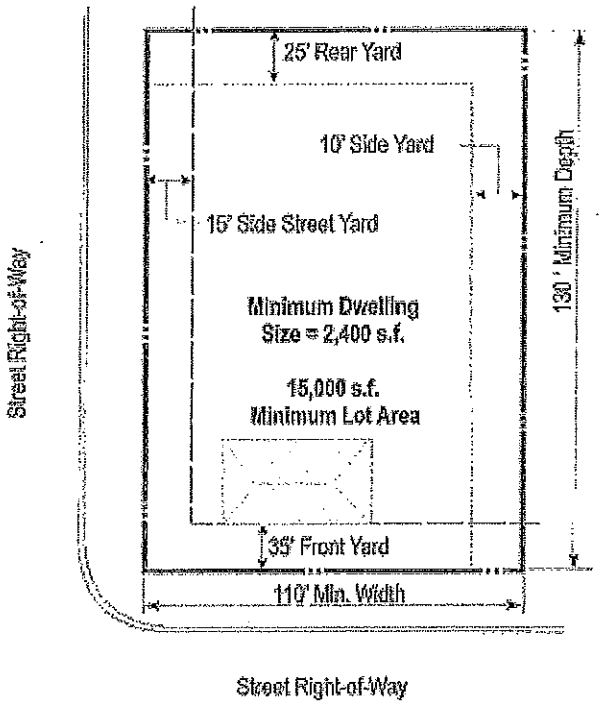


Table 17.A "R-15" Zoning District Area Requirements	
Maximum Density	2.0 d.u./acre*
Minimum Lot Area	15,000 SF
Minimum Lot Width	110 ft.
Minimum Lot Depth	130 ft.
Minimum Front Yard	35 ft.
Minimum Side Yard	10 ft.
Minimum Side Yard adjacent to street (corner lot)	15 ft.
Minimum Rear Yard	25 ft.
Maximum Building Height	35 ft. or 2.5 stories
Minimum Dwelling Size	2,400 sq. ft.

d.u. = dwelling unit

17.4 OFF-STREET PARKING AND LOADING REQUIREMENTS

Off-street parking and loading requirements pertaining to uses allowed in the "R-15" district shall conform to the provisions of Section 33 Off-street Parking and Loading Requirements.

17.5 EXTERIOR FIRE RESISTANT CONSTRUCTION

Exterior fire resistant construction shall be required in accordance with Section 41 Exterior Wall Requirements.

17.6 ACCESSORY BUILDING AND STRUCTURE REGULATIONS

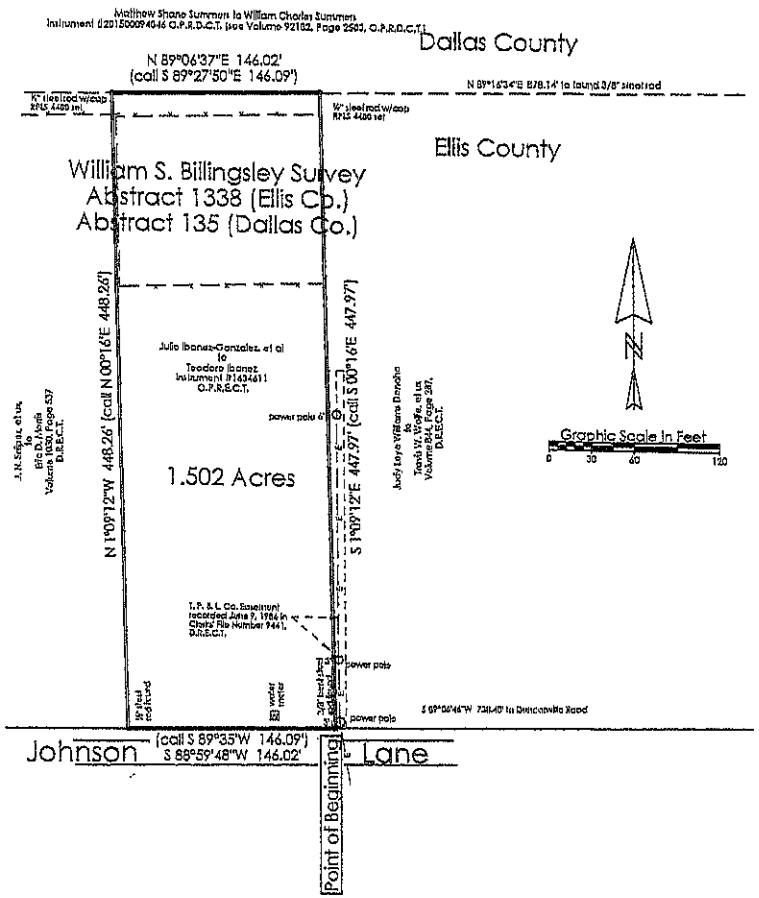
Area regulations for accessory buildings or accessory structures shall be in compliance with Section 30 Accessory and Residential Accessory Buildings.

17.7 LANDSCAPING

Landscaping shall be in compliance with Section 36, Landscape Regulations.

17.8 TRANSITIONAL REGULATIONS

A. R-22 Adjacency. Any lot which abuts a platted lot in an R-22 District shall have a minimum lot area of 22,000 square feet and meet the minimum area requirements for the R-22 District.



Land Title Survey Plat
of
1.502 Acres
in the
William S. Billingsley Survey,
Abstract 1338,
City of Ovilla,
Ellis County, Texas

FIELD NOTES for Teodoro Ibanez Job Number A-17210

BEING a part of William S. Billingsley Survey, Abstract 1338, Ellis County Texas, also being known as Abstract 135 in Dallas County, Texas, and being the tract described in deed from Julio Ibanez-Gonzalez, et al, to Teodoro Ibanez recorded in Instrument #1634611, Official Public Records, Ellis County, Texas, and being more particularly described by its metes and bounds as follows:

BEGINNING at a bent 3/8 inch steel rod found on the northerly line of Johnson Lane, at the southeasterly corner of said Ibanez tract and the southwesterly corner of the tract described in deed from Judy Laye Williams Donahoo to Travis W. Wolfe, et ux, recorded in Volume 844, Page 287, Deed Records, Ellis County, Texas;

THENCE S 88°59'48" W, with the southerly line of said Ibanez tract and along said Johnson Lane northerly line, 146.02 feet (call S 89°35'W, 146.09 feet) to a ½ inch steel rod found at the southwesterly corner of said Ibanez tract and the southeasterly corner of the tract described in deed from J. N. Snipes, et ux, to Ella D. Morris recorded in Volume 1030, Page 537 of said Deed Public Records;

THENCE N 1°09'12"W, with the common line of said Ibanez and Morris tracts, 448.26 feet (call N 00°16'E, 448.26 feet) to a ½ inch steel rod with plastic cap stamped RPLS 4480 set at their common northerly corner on the southerly line of the tract described in deed from Matthew Shane Summers to William Charles Summers recorded in instrument Number 20150094846, Official Public Records, Dallas County, Texas, on on the common line of Ellis and Dallas Counties;

THENCE N 89°06'37" E, with the common line of said Ibanez and Summers tracts and of Ellis and Dallas Counties, 146.02 feet (call S 89°27'50"E, 146.09 feet) to a ½ inch steel rod with plastic cap stamped RPLS 4480 set at the common northerly corners of said Ibanez and Wolfe tracts;

THENCE S 1°09'12" E, with the common line of said Ibanez and Wolfe tracts, 447.97 feet (call S 00°16'E, 447.97 feet) to the point of beginning and containing approximately 1.502 acres of land.

SURVEYORS CERTIFICATE

Addressed To: (name of proposed insured (not supplied)), (name of lendor, (not supplied)). Ratliffe Title Company (GF Number 17-3094), 3908 West Interstate Highway 20, Arlington, Texas 76017;

That this plat and the survey on which it is based were made in accordance with the 2015 Minimum Standard Detail Requirements for a TSPS Category 1A Condition II Land Title Survey, as established and adopted by the Texas Society of Professional Surveyors. The field work was completed on 28 September 2017 and that corner monuments were found or set under my personal supervision. The bearings recited hereon are based on observations of satellites of the Global Positioning System. This survey is for the benefit of Ratliffe Title Company.

This survey was prepared in conjunction with Ratliffe Title Company. Commitment for Title Insurance GF Number 17-3094, dated July 12, 2017. The easements, rights-of-way, or other exceptions noted hereon are according to the Schedule B thereof. The Surveyor has not abstracted the property. Based on the easement and/or deeds furnished by Ratliffe Title Company, the following has been determined as to the subject property: The easement granted to Texas Power and Light Company recorded on June 9, 1986 in Clerk's file number 9441 and in Volume 747, Page 240, Deed Records, Ellis County, Texas, does affect this tract and is shown.

According to the Federal Emergency Management Agency, Flood Insurance Rate Map Number 48139C0050F, dated June 3, 2013, for Ellis County, Texas, and Incorporated Areas, this tract is not within a special flood hazard area inundated by 100-year flood.

STATE OF TEXAS
REGISTERED
STUART G. HAMILTON
4480
PROFESSIONAL
LAND SURVEYOR

Stuart G. Hamilton
Registered Professional Land Surveyor
Number 4480

COPY

Copy ___ of ___ signed on ___

Drawn by: sgh JOB NO. C - 17210

ELLIS ASSOCIATES
SURVEYORS
212 North College Tel. 972-937-7474
Waxahachie, Texas 75165
TBPLS License No. 10067100

DUPLICATE TAX RECEIPT

COPY

JOHN BRIDGES RTA, CTA, CSTA
ELLIS COUNTY TAX OFFICE TAX ASSESSOR - COLLECTOR
P.O. DRAWER 188 109 S. JACKSON RM T125
WAXAHACHIE, TX 75168

Certified Owner:

IBANEZ TEODORO
P O BOX 211692
DALLAS , TX 75211

Legal Description:
1338 W C BILLINGSLEY 1.502 ACRES

Parcel Address: JOHNSON LN
Legal Acres: 1.5020

Remit Seq No: 36683482
Receipt Date: 01/03/2018
Deposit Date: 01/03/2018
Print Date: 02/20/2018 12:45 PM
Printed By: EULAT

Deposit No: M01032017ET
Validation No: 90000050905777
Account No: 194924
Operator Code: EULAT

Year	Tax Unit Name	Rec Type	Tax Value	Tax Rate	Levy Paid	P&I	Coll Fee Paid	Total
2017	Ellis County	TL	35,000	0.359713	125.90	0.00	0.00	125.90
2017	Ltrd	TL	35,000	0.033508	11.73	0.00	0.00	11.73
2017	Red Oak Isd	TL	35,000	1.540000	539.00	0.00	0.00	539.00
2017	City Of Ovilla	TL	35,000	0.680399	238.14	0.00	0.00	238.14
					$914.77	$0.00	$0.00	$914.77

>- - - - <

Check Number(s):
1178

PAYMENT TYPE:
Checks: $914.77

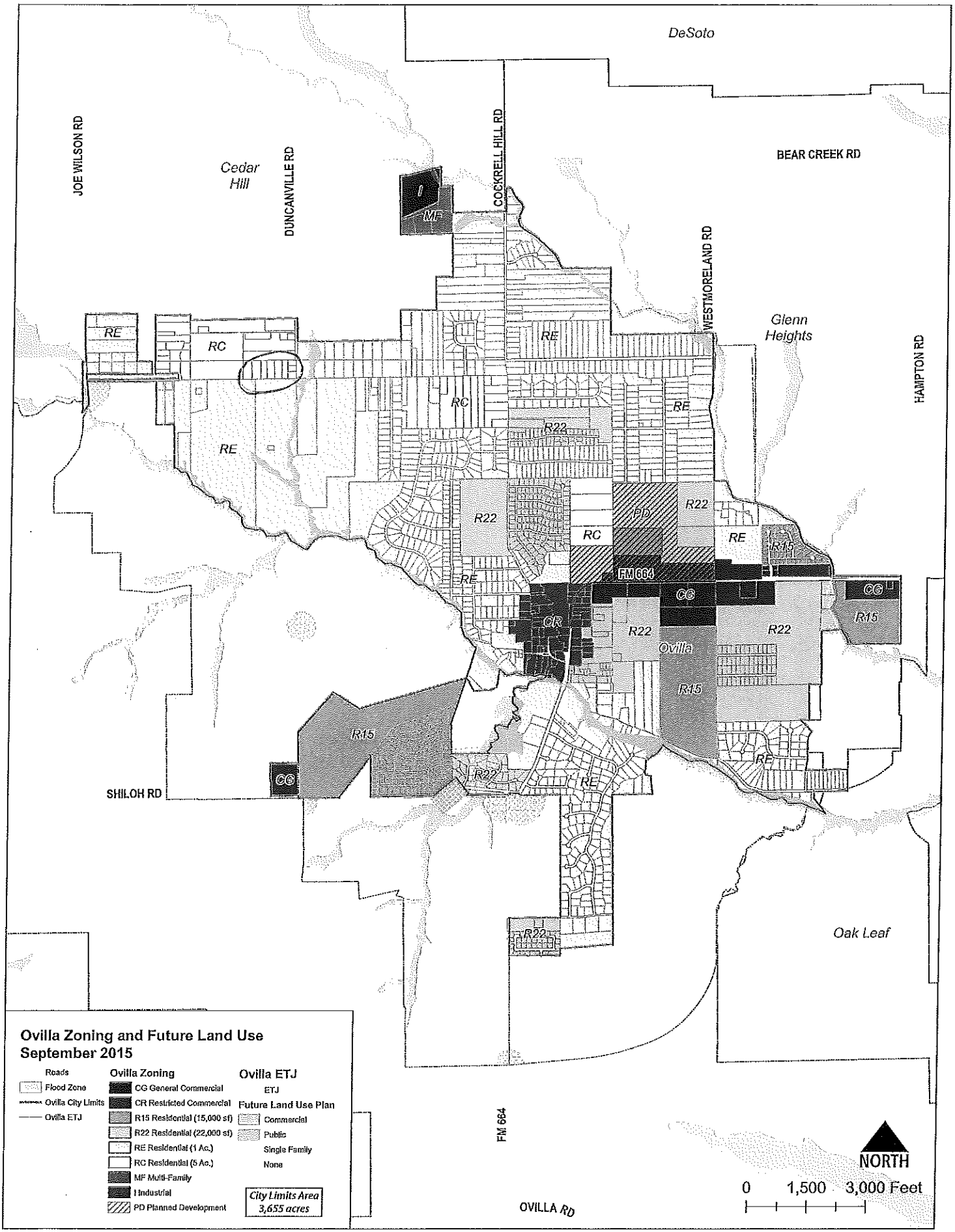
Exemptions on this property:

Total Applied: $914.77

Change Paid: $0.00

PAYER:
IBANEZ TEODORO
P O BOX 211692
DALLAS , TX 75211

ACCOUNT PAID IN FULL


DeSoto
JOE WILSON RD
Cedar Hill
DUNCANVILLE RD
COCKRELL HILL RD
BEAR CREEK RD
WESTMORELAND RD
Glenn Heights
HAMPTON RD
SHILOH RD
FM 664
Ovilla
Oak Leaf
OVILLA Rd
O
MF
RE
RC
R22
PD
CG
CR
R15
Ovilla Zoning and Future Land Use
September 2015
Roads
Flood Zone
Ovilla City Limits
Ovilla ETJ
Ovilla Zoning
CG General Commercial
CR Restricted Commercial
R15 Residential (15,000 sf)
R22 Residential (22,000 sf)
RE Residential (1 Ac.)
RC Residential (5 Ac.)
MF Multi-Family
I Industrial
PD Planned Development
Ovilla ETJ
ETJ
Future Land Use Plan
Commercial
Public
Single Family
None
City Limits Area
3,655 acres
NORTH
0 1,500 3,000 Feet

City of Ovilla
COPY

City of OVILLA Planning & Zoning Commission Recommendation

An application of request was filed for consideration on ***change in zoning.***

ITEM 1. ***DISCUSSION/ACTION*** – **Case Number: PZ18.01** – Consider and action a request for a change in zoning to the Ovilla City Council from RC (Single Family Residential District 5 Acre Minimum) to RE (Single family Residential District 1 Acre Minimum) on 1.5 acre tract of land, out of the 1338 W C BILLINGSLEY 1.502 Acres, Property ID 194924, Map ID 12-2, Ellis County, Texas, and more commonly known as 677 Johnson Lane, Ovilla, Texas, 75154.

****

PLANNING AND ZONING Members present, and upon a record vote of:

PL 1 Jungman	AYE	**PL5 Zabojnik**	ABSENT
PL2 Yordy	AYE	**PL6 Hart**	AYE
PL3 Lynch	AYE	**PL7 Zimmermann**	AYE
PL4 Whittaker	AYE		

6 **FOR**

0 **AGAINST**

0 **ABSTAIN**

****

C Lynch
Presiding Officer of P&Z

Date 4/2/18

Mueller
Board Secretary

Date 4/2/2018

Ovilla City Council

AGENDA ITEM REPORT

Item: **2**

Meeting Date: April 09, 2018 **Department: Administration/Public Works**

☒**Discussion** ☒**Action** **Budgeted Expense:** ☐ **YES** ☐ **NO** ☒**N/A**

Submitted By: **John R. Dean, Jr., CM** **Amount:** **$ N/A**

Reviewed By: ☒**City Manager** ☒ **City Secretary** ☐ **City Attorney**

☐ **Accountant** ☒ **Other: B. Piland / M. Dooly/Engineer**

Attachments:

1. Site Plan and application documents
2. City engineer comments.

Agenda Item / Topic:

ITEM 2. *DISCUSSION/ACTION* – Consideration of and action on a Site Plan Application submitted by Grace Church of Ovilla, 519 Westmoreland Road, Ovilla, Texas, for the construction of an educational building, authorizing the issuance of a building permit.

Discussion / Justification:

Site Plan Application

NAME:	GRACE CHURCH OF OVILLA
AUTHORIZED AGENT OF RECORD:	Barry Maners
SURVEYOR/ENGINEER:	Cotter Associates, LLC
APPLICATION DATE:	February 12, 2018
LOCATION:	519 Westmoreland Drive / 9.656 acres
UTILITIES:	Ovilla water / septic system
ZONING:	R-22
PROPOSED LAND USE:	Educational use
MAJOR THOROUGHFARE:	Highway 664 Ovilla Road

APPLICANT'S PROPOSAL: A request to construct an educational building as part of Grace Church. Construction and site plans have been reviewed by the city engineer are still under consideration.

Recommendation / Staff Comments:

Sample Motion(s):

I move that Council approve/deny a Site Plan Application submitted by Grace Church of Ovilla, 519 Westmoreland Road, Ovilla, Texas, for the construction of an educational building, authorizing the issuance of a building permit.

COPY

APPLICATION FOR SITE PLAN
Subject Property Information

✓ Site Plan

Applicant Barry Maners Grace Church Ovilla Phone 2146688885

Mailing Address 519 Westmoreland Dr.

Property General Location Same

Current Zoning: R-22

Area in Subdivision: 9.656 Total Acres N/A Number of Lots N/A Average Lot Size

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Engineer or Land Planner Cotter Assoc. Phone 817 919 4475

Company: Brian Cotter

Mailing Address 2004 Hill Country Court, Arlington, TX 76012

✓ City Limits _____ Extraterritorial Jurisdiction (ETJ)

Subdivision Name N/A

18.8 SITE PLAN REQUIRED

A site plan must be approved by the City Council, upon recommendation of the Planning and Zoning Commission and in accordance with Section 26 Site Plan Requirements of the Ovilla Code of Ordinances.

24.4 REGULATIONS AND REQUIREMENTS

The following regulations and requirements shall apply in the Historical Overlay district. The regulations for the underlying zoning districts shall apply unless otherwise revised herein or in the motion approving the site plan.

A. Massing. A building should be of appropriate human-scale, with mass and size similar to those in the adjacent block-face or within the historic overlay district.

B. Height. The height of finished floor from grade should be similar to traditional houses in the vicinity, and should be sufficient to suggest a traditional pier-and-beam foundation.

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C. Roof Height. The height of the cornice and the roof ridge(s) should also fit within the range of dimensions of traditional or historic residences in the district.

D. Roof Form. Roof forms should be sloping, either hipped or gabled, with an eave overhang dimension that reflects traditional roof conditions.

E. Building Materials. Exterior building materials shall reflect the traditional materials of similar buildings in Ovilla: wood siding (horizontal lap or novelty siding); limestone or field stone in traditional dimensions and tooling, or brick in traditional dimensions.

F. Design. New buildings should be designed so that the façade's organization closely relates to surrounding or similar buildings.

G. Windows. Spacing and size of window and door openings should be similar to their historic counterparts, as should the proportion of window to wall space.

H. Historic Style. New designs should draw upon the traditions of historic styles and designs in the community, but should be seen as products of their own time while being compatible with the historic environment of the neighborhood or community.

Section 26 - Site Plan Requirements

26.1 GENERALLY

Whenever a site plan is required by this ordinance, the site plan must conform to the requirements of this section. Unless otherwise specified in this ordinance, all site plans must be approved by the City Council, upon recommendation of the Planning and Zoning Commission. The site plan submitted in support of an application must satisfy the requirements for site plan submittals as set forth by the city staff. Site plans shall be reviewed by the city staff, and comments shall be returned within a reasonable time after review.

26.2 REQUIRED PRIOR TO BUILDING PERMIT

When required by this ordinance, a site plan must be approved prior to the issuance of a building permit.

26.3 CHANGES TO THE SITE PLAN

COPY

A. Approval Required. Except as otherwise provided in subsection C below, any site plan that is amended shall require approval of the City Council, upon recommendation of the Planning and Zoning Commission.

B. Amendment Affecting Use. Changes to the site plan which will affect the use of the land may require either an amendment to a Planned Development or a rezoning of property, whichever applies.

C. Minor Changes. Changes of details within a site plan which do not alter the basic physical relationship of the property to adjacent properties; do not alter the use permitted; and do not increase the density, floor area, height, or reduce the yards provided at the boundary of the site as indicated on the approved site plan, may be authorized by the Administrative Official. An aggrieved party may appeal the decision of the Administrative Official to the Zoning Board of Adjustment in accordance with the provisions of this ordinance.

26.4 COUNCIL APPROVAL

Upon City Council approval of a site plan that accompanies a zoning change request, the site plan shall become part of the amending ordinance.

26.5 SITE PLAN HEARING NOTICES

A. Notice to Owners. The Administrative Official shall send notice to owners of record of property within two hundred (200) feet of the property under consideration of a site plan consideration by the Planning and Zoning Commission.

B. Sign Required. The City Administrator shall cause at least one (1) sign to be erected on the property for which the site plan consideration of the Planning and Zoning Commission has been requested. The sign shall have total area of at least four (4) square feet and shall be located adjacent to the street. Such sign shall be erected on or before the first notice to property owners and shall be removed immediately after final action by the City Council, or when the applicant withdraws the request, whichever comes first. The sign shall contain a notice of hearing on a site plan and the telephone number of the public official from whom dates of public hearing may be obtained. The erection or continued maintenance of signs shall not be deemed a condition precedent to the granting of any site plan recommendation or approval or the holding of any public hearing.

C. Site Plans with No Zoning Change Requested. City Council approval of a site plan required for the issuance of a building permit for a structure on a site for which no zoning change has been requested, or which is not in a planned development district shall not constitute an official public hearing as required by state law. Notice of the consideration of the site plan by the City Council

in the posted agenda of the Council shall be sufficient notice for the purposes of approving a site plan by City Council action for the issuance of a building permit.

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26.6 SITE PLAN CONSIDERATION

In considering, granting, or denying an application for a site plan as provided for in this ordinance, the Planning and Zoning Commission and the City Council shall take into consideration the following factors:

A. Ordinance Compliance. Compliance with the Zoning Ordinance, the Subdivision Ordinance, and all other ordinances of the City; and

B. Public's Health, Safety and Welfare. Such other measures as will secure and protect public health, safety, morals, and general welfare.

26.7 SITE PLAN CONTENT

A. Requirements. The site plan shall contain the information:

1. The boundary lines and dimensions of the property, existing subdivision lots, available utilities, easements, roadways, sidewalks, emergency access easements, and public rights-of-way;

2. Topography of the property proposed for development in contours of not more than two feet, apart with any proposed grade elevations, if different from existing elevations. (Note: If the natural contour of the land is to be altered or changed in any location on the property more than four (4) feet, the site plan must provide detailed information on the proposed grading plan. This information shall include the correlation of the proposed grading plan to the surrounding properties and the use of those surrounding properties and shall include information indicating the drainage and the line of sight effect the proposed grading plan will have on the surrounding properties;

3. One-hundred year floodplains, water courses, marshes, drainage areas, and other significant environmental features including, but not limited to, rock outcroppings and major tree groupings. Topographic and drainage map information provisions may be waived by the reviewing body when the inclusion of such data would not materially contribute to the necessary evaluation of the project petition;

4. The location of existing trees, including notations of those trees to be preserved;

5. The location and proposed uses of all existing and proposed buildings or structures, including all refuse storage areas, and the minimum distance between buildings. Where building complexes are proposed, the location of each building and

the minimum distances between buildings, and between buildings and the property line, street line, and/or alley shall be submitted. For buildings more than one (1) story in height, elevations and/or perspective drawings shall be required in order that the relationship of the buildings to adjacent property, open spaces, and to other features of the development plan may be determined. The drawings must indicate the square footage, the height, number of floors and exposures for access, light, and air. A designation of the maximum building coverage of the site shall be indicated on the site plan;

COPY

6. Total number, location, and arrangement of off-street parking and loading spaces, where required. The plan should include a table of the required and proposed off-street parking and off-street loading spaces with the building area;

7. All points of vehicular ingress, egress, and circulation within the property and all special traffic regulation facilities proposed or required to assure the safe function of the circulation plan;

8. Setbacks, lot coverage, and when relevant, the relationship of the setbacks provided and the height of any existing or proposed building or structure;

9. The location, size, and arrangement of all outdoor signs, exterior auditory speakers, and lighting;

10. The type, location, and quantity of all plant material used for landscaping, and the type, location, and height of fences or screening and the plantings around them. When necessary to protect the public health, safety, or welfare, the City Council or the Planning and Zoning Commission may require landscaping and screening requirements to be in place prior to the start of construction pursuant to an approved site plan;

11. Where multiple types of land uses are proposed, a delineation of the specific areas to be devoted to various land uses;

12. Vicinity map, north point, scale, name of development, name of owner, name of planner, total acreage of project, and street address or common description of the property;

13. Current land uses and zoning district of the property and current land uses and zoning districts of contiguous properties and buildings on the exterior of the site and within twenty-five (25) feet of all property lines;

14. Existing buildings on the exterior of the site and within one hundred (100) feet of all property lines;

12.1 DESCRIPTION OF LAND USE TABLE CONDITIONS AND SPECIAL REGULATIONS

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The following describe conditions and special regulations for uses listed in the Permitted Use Table. Additional requirements may be added to these herein by the Planning and Zoning Commission or City Council, as deemed necessary, to protect the health, safety, and general welfare of the citizens of Ovilla. No construction or occupancy shall commence for any permitted use until the conditions herein stated or required by the Planning and Zoning Commission and City Council have been met.

A. A site plan will be required in accordance with Section 26 Site Plan Requirements.

B. A site plan, in accordance with Section 26 Site Plan Requirements, will only be required in districts that require a Specific Use Permit.

C. All storage shall be within completely enclosed buildings or effectively screened with screening not less than six feet nor more than eight feet in height, provided no storage located within 50 feet of such screening shall exceed the maximum height of such screening.

D. Temporary buildings for construction purposes for a period not to exceed the duration of such construction.

E. May not be located within 300 feet of any property zoned for a residential use or any property that is occupied by a church, public school, day care or nursing home. The measurement of distance shall be measured as a radius from the edge of the property line.

F. Permitted on a temporary basis only, in accordance with Section 32 Temporary Uses and Special Events.

G. All outdoor lighting, including parking lot lighting, shall be directed away from any property zoned or developed for residential uses.

15. The location and size of existing and proposed surface and subsurface drainage facilities, including culverts, drains, and detention ponds, showing size and direction of flow;

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16. The number of square feet of the property after construction which will constitute impervious area or impervious surface and vegetated areas;

17. Roadway speeds and distances of adjacent driveways from all proposed driveways and streets;

18. Architectural drawings, such as elevations, concept sketches or renderings depicting building types and other significant proposed improvements including the treatment and use of open spaces, etc., where the submission of such drawings would more clearly portray the nature and character of the applicant's land use and development proposals;

19. Legal description of the total site area proposed for rezoning, development or specific use permit;

20. Signature and title of the applicant, certifying the information presented in the plans, and supporting documents reflect a reasonably accurate portrayal of the nature and character of the applicant's proposals;

21. Any proposed dedications of land for public use, including easements, trails, parkland, open space and floodplain; and

22. The proposed name of the business or development.

B. Option for Single Drawing. Notwithstanding Subsection A, any or all of the required features may be incorporated on a single drawing if, in the sole discretion of the Building Official, the drawing is clear and capable of evaluation by the City Council and City Staff required to enforce and interpret this ordinance.

Plan Preparer's Acknowledgement: _____ BRIAN COTTER

I have reviewed the City of Ovilla's Code and have prepared the attached Site Plan / ~~Development Plan~~ in accordance with those regulations.

Received on 02-12-2018 Official Filing Date MARCH 29, 2018

City of Ovilla
105 S. Cockrell Hill Road
Ovilla, TX 75154
972.617.7262
FAX: 972.515.3221

COPY

CITY OF OVILLA
ON-SITE SEWAGE FACILITY
TECHNICAL INFORMATION FOR PERMIT

NOTE: DO NOT BEGIN CONSTRUCTION PRIOR TO APPLICATION APPROVAL. UNAUTHORIZED CONSTRUCTION CAN RESULT IN CIVIL AND OR ADMINISTRATIVE PENALTIES.

OWNER'S NAME: Grace Church Ovilla

Professional design required X Yes ___ No If yes, professional design attached X Yes ___ No

1. SEWER (House Drain)
   Type and size of pipe: 4" PVC SCH 40 Slope of sewer pipe to tank: min. 1/8" per foot

2. DAILY WASTEWATER USAGE RATE: Q= 1,143 (gallons/day)
   Water saving devices : X Yes ___ No

3. TREATMENT UNIT:

   N/A SEPTIC TANK:

   Tank Demensions: _____ Liquid depth (tank bottom to outlet): _____

   Size required: _____ Size Proposed: _____

   X AEROBIC:

   Manufacturer: Aeris Aerobics Model Number: D-1500

   Size required: 1143 gpd Size Proposed: 1500 gpd

   Pretreatment Tank: X Yes ___ No

   ___ OTHER: N/A
   (PLEASE ATTACH DESCRIPTION)

4. DISPOSAL SYSTEM:

   Type: Surface Irrigation

   Area Required: 17,859 Area Proposed: 19,296

5. ADDITIONAL INFORMATION:(Note-This information must be attached for review to be completed)
   Site Evaluation
   Planning Materials

The attached checklist details those items that must be addressed under eachof these categories.

DESIGNER'S SIGNATURE	RS # 2604 / SE #9819 REGISTRATION NO.	DATE

Rec. 3.15.19

PHILLIP MARLAR R.S.
REGISTERED PROFESSIONAL SANITARIAN
TEXAS REGISTRATION #2604
Certified Site Evaluator OS 9819

COPY

P.O. BOX 274
Scurry, Texas 75158

Phone (214) 507-9521

Aerobic On-Site Surface Irrigation System

Name: Grace Church Ovilla
Location: 519 Westmoreland Road

Date: 3 / 9 / 18
City: Ovilla
County: Ellis

Design Parameters

Existing church that has an existing building and aerobic spray system. New building being constructed that will have a separate new aerobic spray system. The new building with have 2 sets of restrooms and a serving kitchen.

# of attendees any 1 day - 1000 Lot Size 10 AC. Public Or Private Water **Public**

Design Capacity G.P.D. = 1,143 gpd (Sizing for 2 days a week spread over a weeks' time- 7 days)
1000 people x 4 gal/person/day = 4000 gpd x 2 days a week = 8000 gpw divided by 7 days = 1,143 gpd.

Maximum Loading Rate 0.064 gal/sq. ft./ day
BOD loading will be similar to domestic house hold sewage (300 mg/l range)

Required Disposal Area 17,859 Sq. Ft.

Designed Disposal Area 19,296 Sq. Ft.
32' x 32' x 3.14159 x 6 (Heads) = 19,296 sq. ft.

Actual Loading Rate 0.059 gal/sq. ft./day

System Parameters

Pretreatment Tank 1,750 gallon tank

3 – 1,750 gallon dosing tanks to be tied together at or near the 6" level off the bottom of the tank. The dosing tanks will have dual alternating .5 HP sewage pump (2" solids pumps), high water alarm and check valve. Will pump to aerobic tank through 2" PVC SCH 40 piping. A ball valve will be installed in line and opened / closed to regulate flow to the aerobic tank to a maximum of 8 gal/min. (SEE ATTACHED DOSING TANK)

PHILLIP MARLAR R.S.
REGISTERED PROFESSIONAL SANITARIAN
TEXAS REGISTRATION #2604
Certified Site Evaluator OS 9819

COPY

P.O. BOX 274
Scurry, Texas 75158

Phone (214) 507-9521

Aerobic On-Site Surface Irrigation System

Name: Grace Church Ovilla
Location: 519 Westmoreland Road

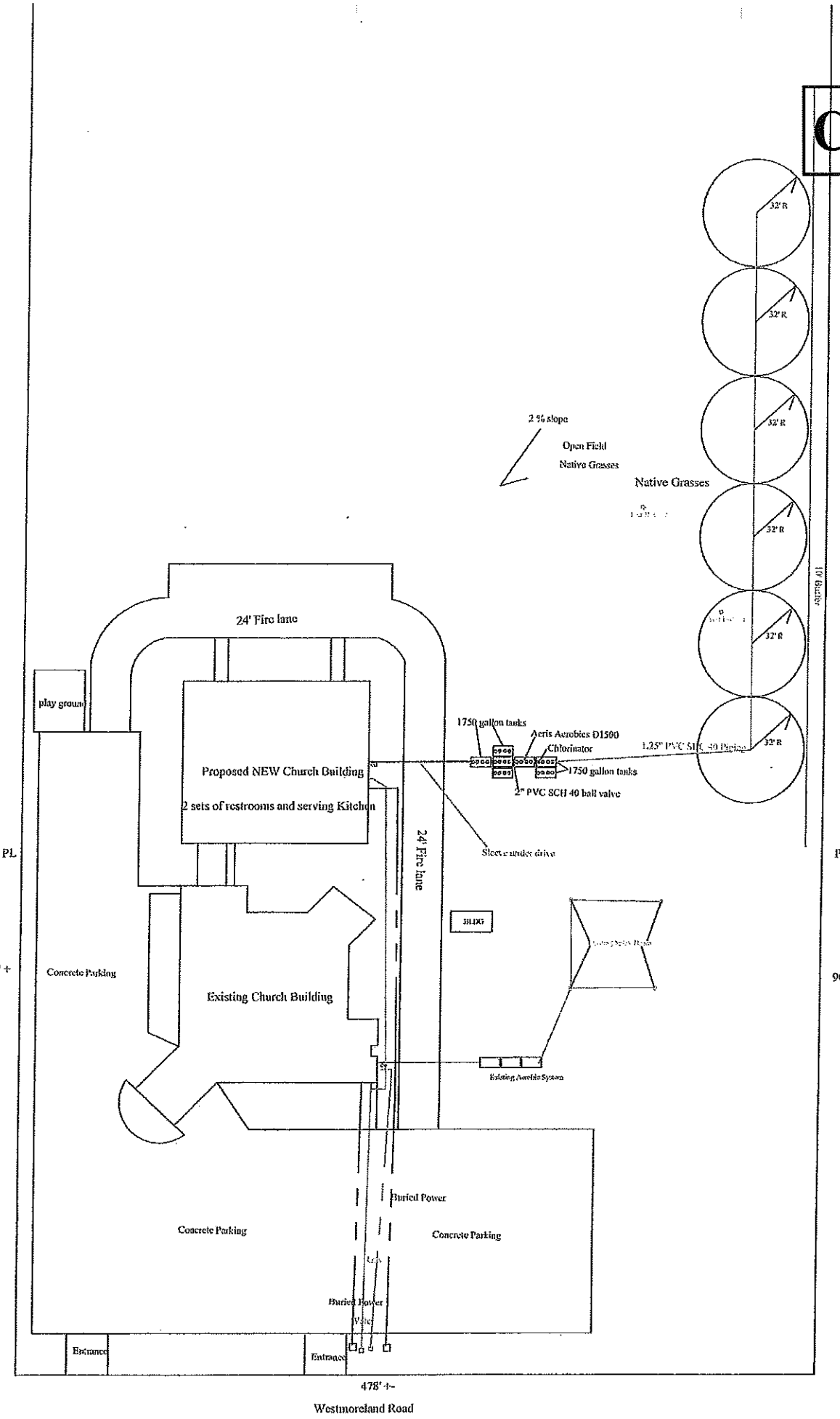
Date: 3 / 9 / 18
City: Ovilla
County: Ellis

Design Parameters

Aeration Tank	Aeris Aerobics D1500 Unit (1500 gpd)
Chlorinator	Tablet Chlorinator OR Liquid Chlorinator NSF Approved Chlorinator
Pump Tanks	2 - 1750 gallon concrete tanks
Pumps	Dual Alternating 1 H.P. Submersible
Radius of Sprinklers	32'; 6 - 360 degree # of Sprinklers 6 K-Rain Heads #3 LA Nozzle
Vegetation Present	Native grasses (No trees in spray area)
Notes	Approx. 2 % slope in area.

Soil Evaluation

Soil Classification IV Ground Water Observed No If yes, at what depth
Notes clay soil with rock / rock pieces



Phillip Marlar
P.O. Box 274
Scurry, TX 75158
PH NO. (214) 507-9521
Email
phillipmarlar@yahoo.com

STATE OF TEXAS CERTIFICATE OF REGISTRATION #: RS2604 - SE9819

PROJECT NAME:
Grace Church of Ovilla

PROJECT ADDRESS:
519 Westmoreland Rd
Ovilla, Texas
75154

NOTES:
No trees in spray area
PUMP ON TIMER

10 Acre tract

REVISIONS DATE:

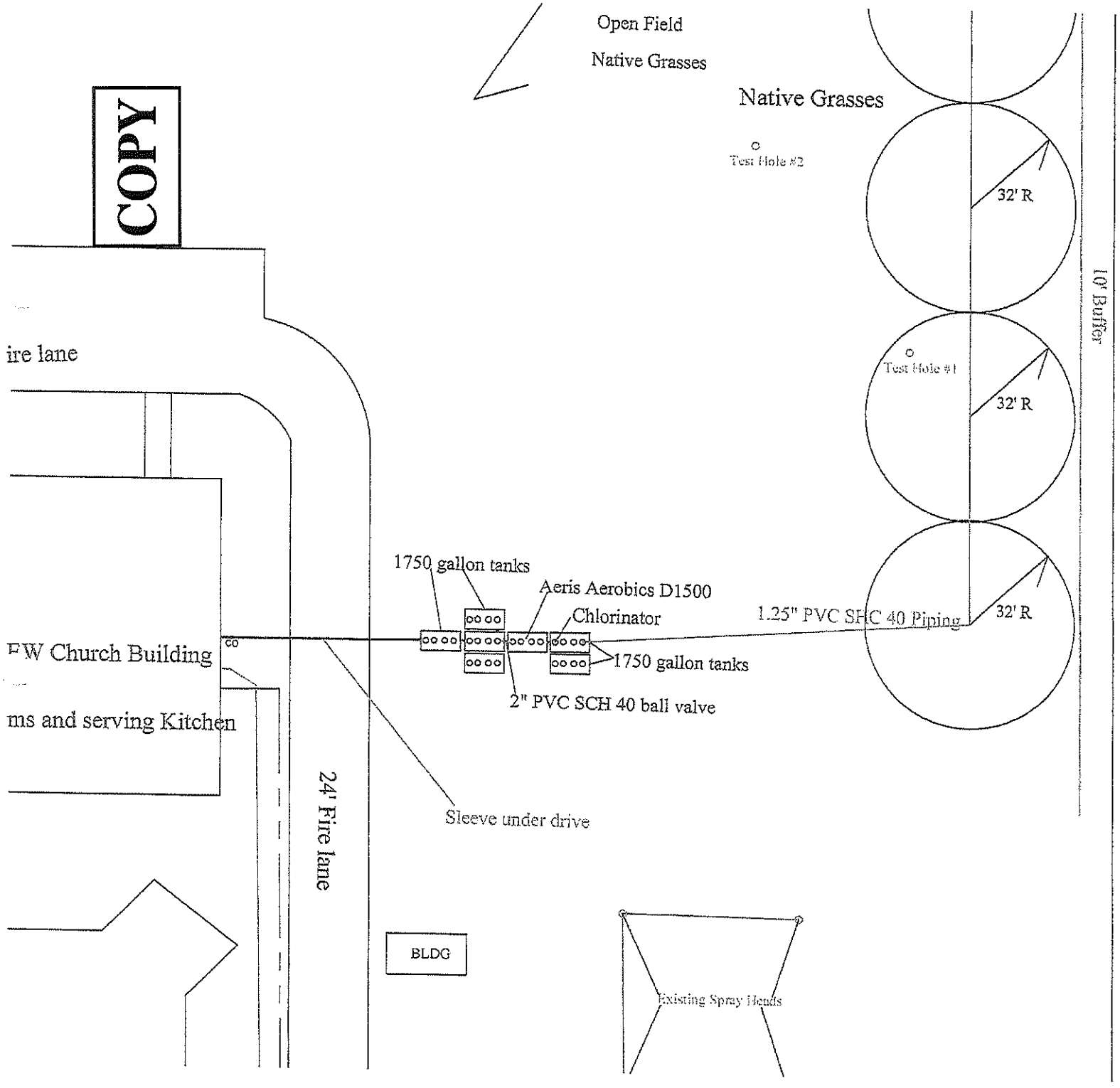
N

DRAWN BY:
Phillip Marlar

SCALE: 1"-80'

DATE:3 / 9 / 18

SHEET #: 1



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STATE OF TEXAS CERTIFICATE OF REGISTRATION #: RS2604 - SE9819

PROJECT NAME:
Grace Church of Ovilla

PROJECT ADDRESS:
519 Westmoreland Rd
Ovilla, Texas
75154

NOTES:
No trees in spray area
PUMP ON TIMER

10 Acre tract

REVISIONS DATE:

N

DRAWN BY:
Phillip Marlar

SCALE: 1"-40'

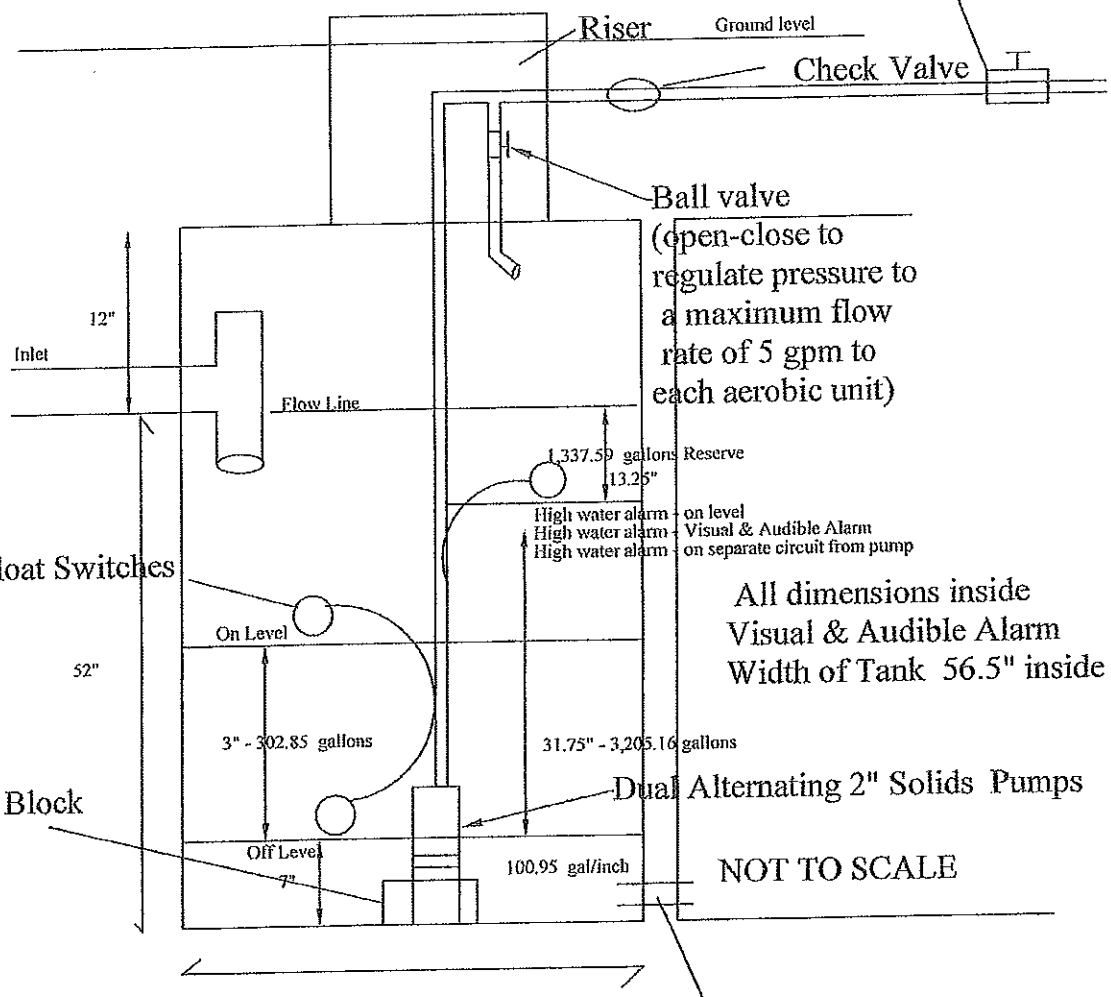
DATE: 3 / 9 / 18

SHEET #: 1

COPY

3- Dulworth 1,750 gallon LPD tank with baffled removed or holes in baffles near bottom of tank and top

2" PVC SCH ball valve used to regulate flow rate



Pump on timer; set to pump 6.0 minutes every hour @ 8 gpm for 48 gallons to the aerobic unit

All dimensions inside
Visual & Audible Alarm
Width of Tank 56.5" inside

Pump will pump through 2" PVC SCH 40 piping to the aerobic unit

.5 HP Barnes SEV 2" Solids pumps

Approx. 24 doses per 24 hour period

Tied tied together near bottom of tank

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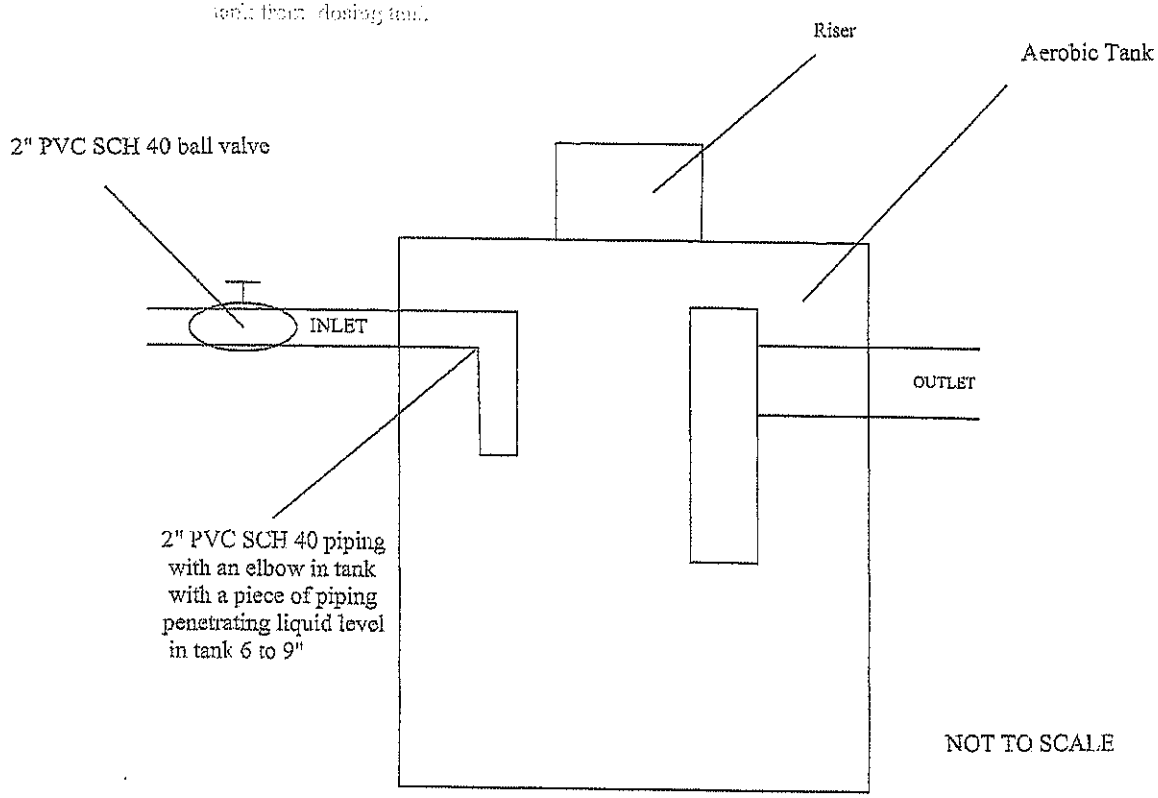
Flow to not exceed 8 gal/min to Aerobic tank from dosing tank.



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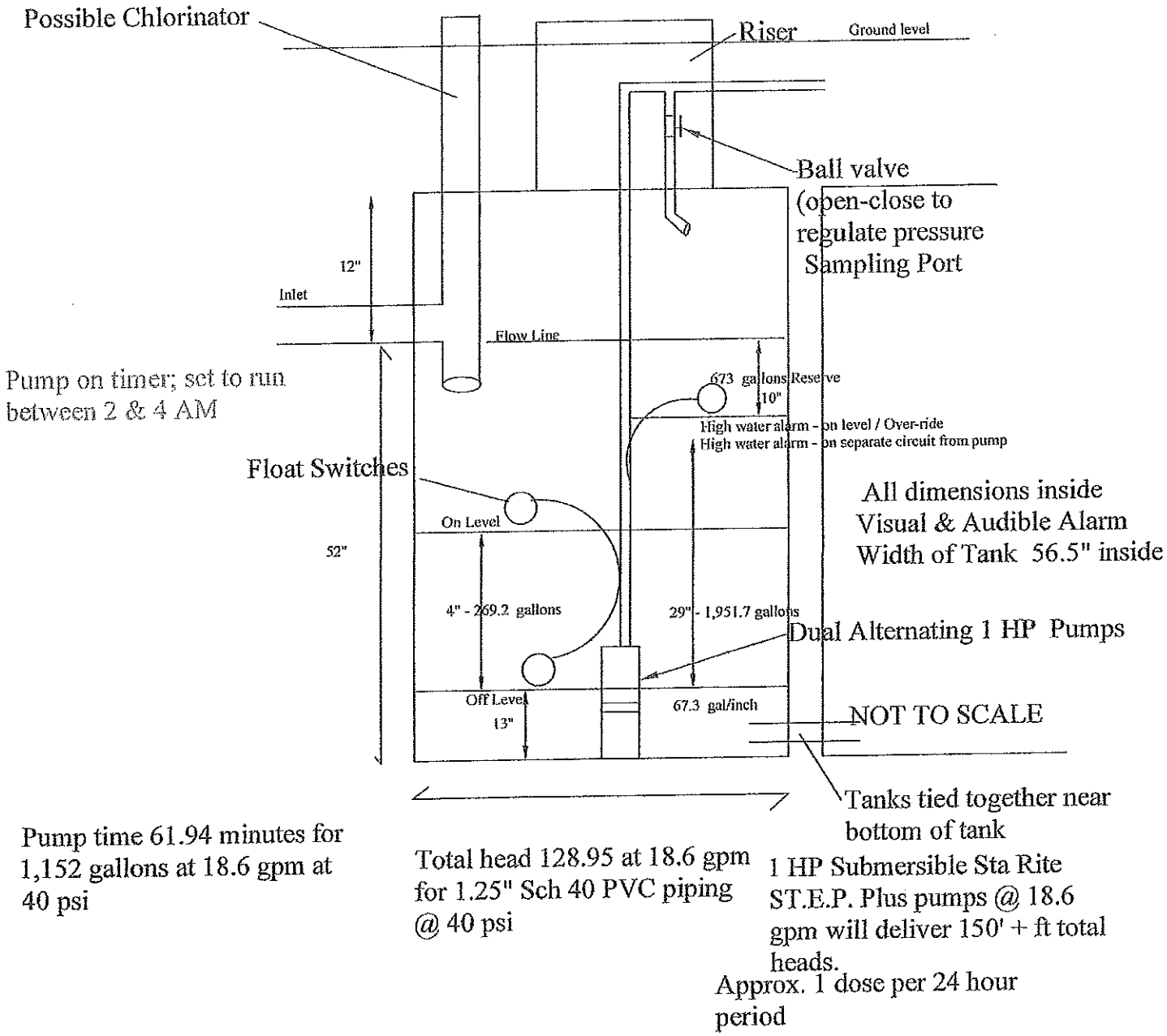
Dulworth 2- 1,750 gallon LPD tank with baffled removed or holes in baffles near bottom of tank and top



Pump time 61.94 minutes for 1,152 gallons at 18.6 gpm at 40 psi

Total head 128.95 at 18.6 gpm for 1.25" Sch 40 PVC piping @ 40 psi

1 HP Submersible Sta Rite ST.E.P. Plus pumps @ 18.6 gpm will deliver 150' + ft total heads.

Approx. 1 dose per 24 hour period

COPY

Phillip Marlar
Registered Professional Sanitarian # 2604
Certified Site Evaluator OS 9819
PO Box 274 Scurry, Texas 75158
Phone (214) 507-9521
phillipmarlar@yahoo.com

SOIL EVALUATION REPORT

Date: March 2, 2018
Property Owner: Grace Church Ovilla
Property location / address: 519 Westmoreland Road City: Ovilla
Subdivision:
Section: Blk: Lot:
County: Ellis Lot Size: 10 Acre
Water Supply: X Public ___ Private water well

SOIL BORINGS

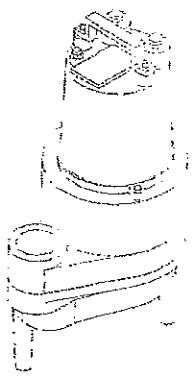
	HOLE #1	Hole #2	Hole # 3
Depth (inches)	0-30"Clay IV 30-48" rock / rock pieces	0-36"Clay IV 36-48" rock / rock pieces	
Soil classification	IV / Rock	IV / Rock	
Textural Class	Clay / Rock	Clay / Rock	
Presence of Mottling	No	No	
Restrictive Horizon	No	No	
Gravel Analysis	None Found, < 30%	None Found, < 30%	
Ground water	No	No	
"FEMA" Flood Hazard	No	No	
Upper water shed	No	No	
Presence of ponds/streams/ water wells	No	No	
Topography	2 %	2 %	

Vegetation present in disposal area: Native Grasses
No trees in spray area
Soil currently supports & will support vegetative growth.
Site suitable for standard conventional OSSF: **NO**
Comments / Additional information: **See site design drawing for test hole locations.**
I certify that the findings of this report are based on my field observations and are accurate to the best of my ability.
Date:
Signature:

BARNES® SEV

SUBMERSIBLE NON-CLOG PUMPS
2" Spherical Solids Handling
Manual & Automatic

COPY



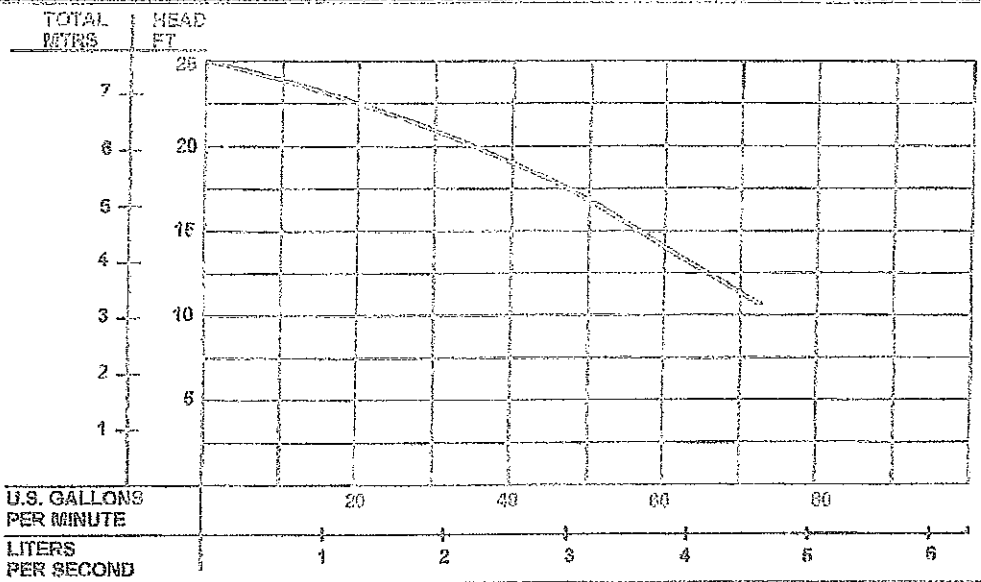
Series: SEV .5 HP 3450RPM

CSA LR - File No. LR16587
UL 778

NRTLC

Description:
SUBMERSIBLE NON-CLOG SEWAGE PUMP DESIGNED FOR TYPICAL RAW SEWAGE APPLICATIONS.

DISCHARGE:		2" N.P.T. Female, Vertical.
LIQUID TEMPERATURE:		77°F (25°C) Continuous.
MOTOR HOUSING:		Cast Iron
PUMP BODY:		Cast Iron
IMPELLER:	*Design:*	Multi-Vane Vortex
	Material:	Cast Iron.
SHAFT:		416 Stainless Steel
O-RINGS:		Buna-N
HARDWARE:		300 Series Stainless Steel
PAINT:		Air Dry Enamel
CABLE ENTRY:		15 ft. (5M) Quick Disconnect Cord w/Plug on 115 Volt, Pressure Grommet for Sealing and Strain Relief.
SEAL:	*Design:*	Single Mechanical, Oil-Filled Reservoir.
	Material:	Carbon/Ceramic/Buna-N
SPEED:		3450 RPM.
UPPER BEARING:	*Design:*	Single Row, Ball, Oil Lubricated
LOWER BEARING:	*Design:*	Single Row, Ball, Oil Lubricated
MOTOR:	*Design:*	Oil-Filled.
	Insulation:	Class B.
SINGLE PHASE:		Permanent Split Capacitor (PSC). Includes Overload Protection in Motor.
FLOAT:	SEV412	None
	SEV412A	Wide Angle, Mechanical, 15ft (5M) Cable, Pipe Mounted.
	SEV412VF	Vertical Float, PVC, Snap Action.



Testing is performed with water, specific gravity of 1.0 @ 68° F, other fluids may vary performance.

CRANE®
A Crane Co. Company

PUMPS & SYSTEMS

Barnes Pumps, Inc
Distributor Sales & Service Dept.
420 Third Street/P.O. Box 603
Piqua, Ohio 45356-0603
Ph: (937) 615-3595
Fax: (937) 773-7157

Barnes Pumps, Inc.
Bid-To-Spec & Project Sales
1485 Lexington Ave.
Mansfield, Ohio 44907-2674
Ph: (419) 774-1511
Fax: (419) 774-1530

Barnes Pumps Canada, Inc.
83 West Drive
Bramalea, Ontario
Canada L6T 2J6
Ph: (905) 457-6223
Fax: (905) 457-2650

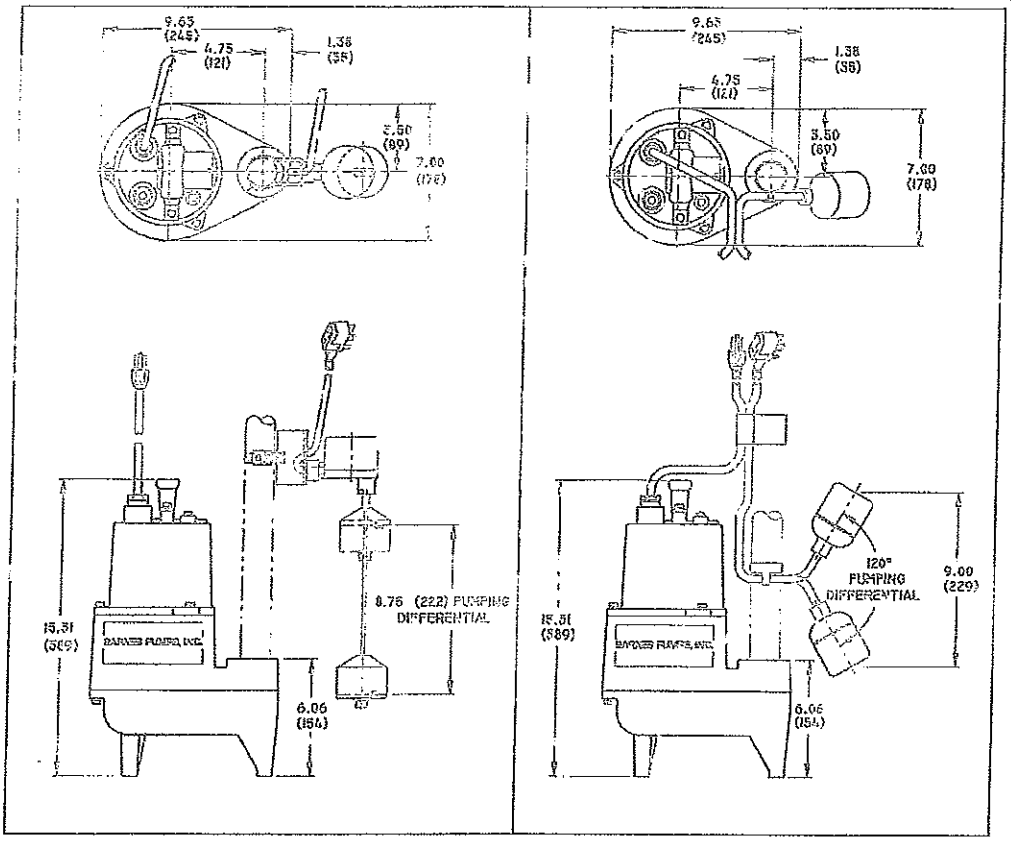
SECTION	C
PAGE	6
DATE	6/99
REPLACES	4/98

COPY

SEV412VF

SEV412A
SEV412 (Less Float)

Inches
(mm)



MODEL NO.	PART NO.	HP	VOLT	PH	RPM (NOM)	NEMA START CODE	FULL LOAD AMPS	CORD LENGTH	CORD SIZE	CORD TYPE
SEV412	101292	0.5	115	1	3450	H	9.50	15Ft. (5M)	14/3	SJTOW
SEV412X	102522	0.5	115	1	3450	H	9.50	20Ft. (6M)	14/3	SJTOW
SEV412A	101293	0.5	115	1	3450	H	9.50	15Ft. (5M)	14/3	SJTOW
SEV412AX	101295	0.5	115	1	3450	H	9.50	20Ft. (6M)	14/3	SJTOW
SEV412VF	101294	0.5	115	1	3450	H	9.50	15Ft. (5M)	14/3	SJTOW
SEV412VFX	101297	0.5	115	1	3450	H	9.50	20Ft. (6M)	14/3	SJTOW

IMPORTANT !

1.) PUMP MAY BE OPERATED "DRY" FOR EXTENDED PERIODS WITHOUT DAMAGE TO MOTOR AND/OR SEALS.
2.) THIS PUMP IS APPROPRIATE FOR THOSE APPLICATIONS SPECIFIED AS CLASS I DIVISION II HAZARDOUS LOCATIONS.
3.) THIS PUMP IS NOT APPROPRIATE FOR THOSE APPLICATIONS SPECIFIED AS CLASS I DIVISION I HAZARDOUS LOCATIONS.
4.) INSTALLATIONS SUCH AS DECORATIVE FOUNTAINS OR WATER FEATURES PROVIDED FOR VISUAL ENJOYMENT MUST BE INSTALLED IN ACCORDANCE WITH THE NATIONAL ELECTRIC CODE ANSI/NFPA 70 AND/OR THE AUTHORITY HAVING JURISDICTION. THIS PUMP IS NOT INTENDED FOR USE IN SWIMMING POOLS, RECREATIONAL WATER PARKS, OR INSTALLATIONS IN WHICH HUMAN CONTACT WITH PUMPED MEDIA IS A COMMON OCCURRENCE.

CRANE®
A Crane Co. Company

PUMPS & SYSTEMS

Barnes Pumps, Inc
Distributor Sales & Service Dept.
420 Third Street/P.O. Box 603
Piqua, Ohio 45356-0603
Ph: (937) 615-3595
Fax: (937) 773-7157

Barnes Pumps, Inc.
Bid-To-Spec & Project Sales
1485 Lexington Ave.
Mansfield, Ohio 44907-2674
Ph: (419) 774-1511
Fax: (419) 774-1530

Barnes Pumps Canada, Inc.
83 West Drive
Bramalea, Ontario
Canada L6T 2J6
Ph: (905) 457-6223
Fax: (905) 457-2550

COPY

STA-RITE® ST.E.P Plus Series

4" high-head multi-stage submersible effluent pumps

The STEP Plus 4" submersible filtered effluent pumps in 10, 20, 30 and 50 GPM models offer dependable performance and value for high pressure filtered effluent applications.

These STEP Plus pumps will handle "dry run" conditions.

The 10, 20, 30 and 50 GPM are industry standard 3-3/4" in diameter.

APPLICATIONS

Filtered Effluent... for residential, commercial, and agricultural use.

SPECIFICATIONS

Shell - Stainless steel

Discharge –
10, 20 and 30 GPM models: fiberglass-reinforced thermoplastic;
50 GPM models: stainless steel

Discharge Bearing – Nylatron®

Impellers – Engineered composite

Diffusers – Engineered composite

Suction Caps – Engineered composite with stainless steel
wear ring

Thrust Pads – Proprietary spec.

Shaft and coupling – Stainless steel 300 grade

Intake – Engineered composite

Intake Screen - Polypropylene

Jacketed Cord – 600 Volt "SOOW" or 300 Volt "SJOW" jacketed 10' leads (2-wire with ground); optional 20', 30', 50' and 100' lengths available

FEATURES

Proven "Floating Impeller" Staging System – Incorporates 1st-in-class performance, sand handling and thrust management staging system with the industry exclusive "dry-run" design element. Reinforced engineered composites and stainless steel, offering high resistance to corrosion and abrasion.

Discharge – Tested-tough, fiberglass-reinforced thermoplastic, with proven internal check valve. Large wrench flats and rope hole.

Shell – Stainless steel pump shell offers high corrosion resistance.

Shaft – Hexagonal 3/8", 300-grade stainless steel pump shaft; offers generous impeller drive surfaces.

Shaft Bearing – Exclusive self-lubricating Nylatron bearing resists wear surface from sand.

Motor Bracket – Tested-tough, fiberglass-reinforced thermoplastic; incorporates an integral suction screen.

In order to provide the best products possible, specifications are subject to change.

COPY

STA-RITE® ST.E.P Plus Series

4" high-head multi-stage submersible effluent pumps

ORDERING INFORMATION

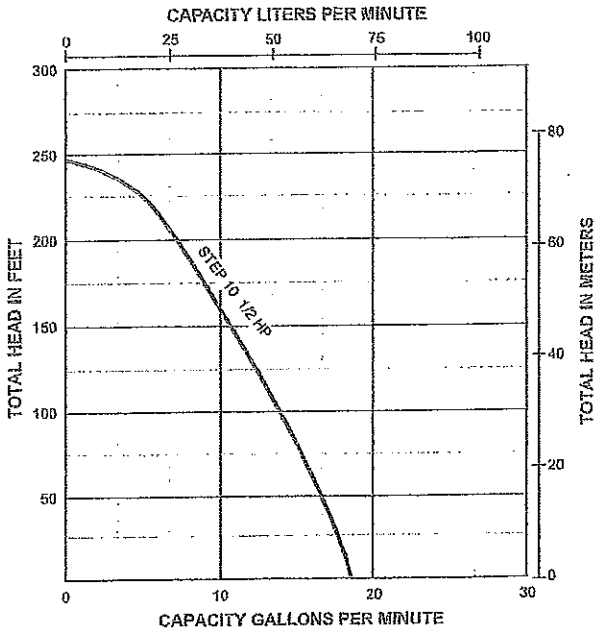
CATALOG NUMBER	HP	STAGES	MAX. LOAD AMPS	VOLTS	PHASE/ CYCLES	CORD LENGTH
STEP10	1/2	7	12.0	115	1/60	10'
STEP10X100FT-05121	1/2	7	12.0	115	1/60	100'
STEP10X30FT	1/2	7	12.0	115	1/60	30'
STEP10X50FT	1/2	7	12.0	115	1/60	50'
STEP20	1/2	5	12.0	115	1/60	10'
STEP20X100FT-05121	1/2	5	12.0	115	1/60	100'
STEP20X30FT	1/2	5	12.0	115	1/60	30'
STEP20X50FT	1/2	5	12.0	115	1/60	50'
STEP30-05121	1/2	3	9.5	115	1/60	10'
STEP30X100FT-05121	1/2	3	12.0	115	1/60	100'
STEP30X30FT-05121	1/2	3	12.0	115	1/60	30'
STEP30X50FT-05121	1/2	3	12.0	115	1/60	50'
STEP30-05221	1/2	3	4.7	230	1/60	10'
STEP30X100FT-05221	1/2	3	4.7	230	1/60	100'
STEP30X30FT-05221	1/2	3	4.7	230	1/60	30'
STEP30X50FT-05221	1/2	3	4.7	230	1/60	50'
STEP30-10221	1	5	9.1	230	1/60	10'
STEP30X100FT-10221	1	5	9.1	230	1/60	100'
STEP30X30FT-10221	1	5	9.1	230	1/60	30'
STEP30X50FT-10221	1	5	9.1	230	1/60	50'
STEP30-15221	1-1/2	6	11.0	230	1/60	10'
STEP30X100FT-15221	1-1/2	6	11.0	230	1/60	100'
STEP30X30FT-15221	1-1/2	6	11.0	230	1/60	30'
STEP30X50FT-15221	1-1/2	6	11.0	230	1/60	50'
STEP50-10221	1	3	9.1	230	1/60	10'
STEP50X100FT-10221	1	3	9.1	230	1/60	100'
STEP50X30FT-10221	1	3	9.1	230	1/60	30'
STEP50X50FT-10221	1	3	9.1	230	1/60	50'
STEP50-15221	1-1/2	4	11.0	230	1/60	10'
STEP50X100FT-15221	1-1/2	4	11.0	230	1/60	100'
STEP50X30FT-15221	1-1/2	4	11.0	230	1/60	30'
STEP50X50FT-15221	1-1/2	4	11.0	230	1/60	50'

COPY

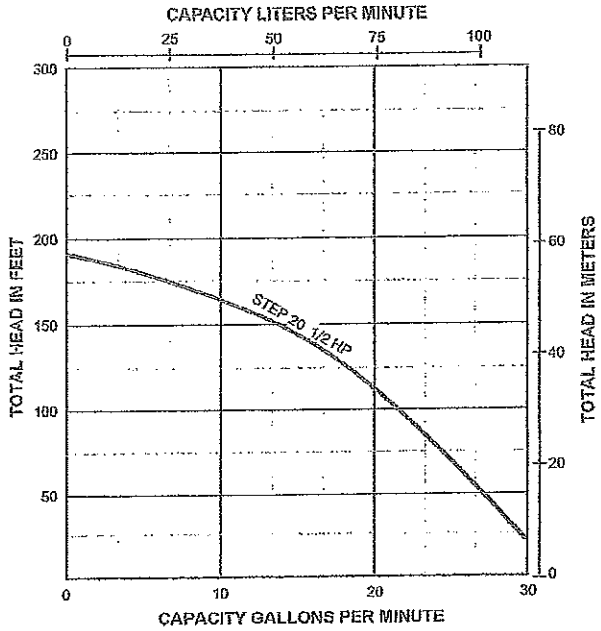
STA-RITE® ST.E.P Plus Series

4" high-head multi-stage submersible effluent pumps

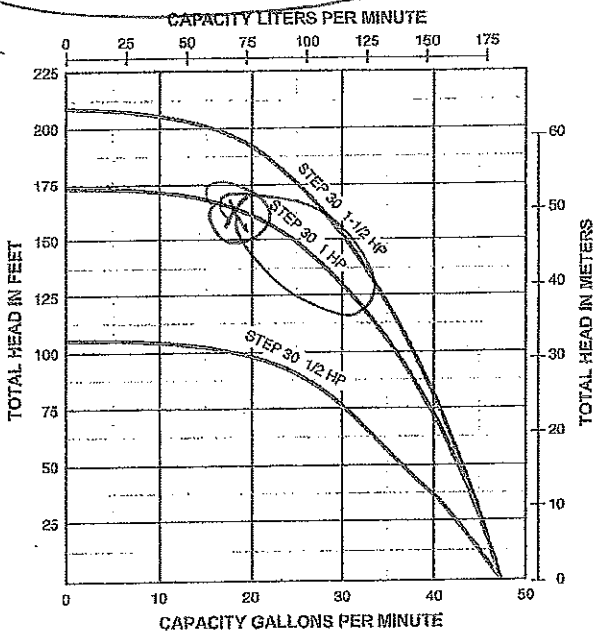
PUMP PERFORMANCE – 10 GPM



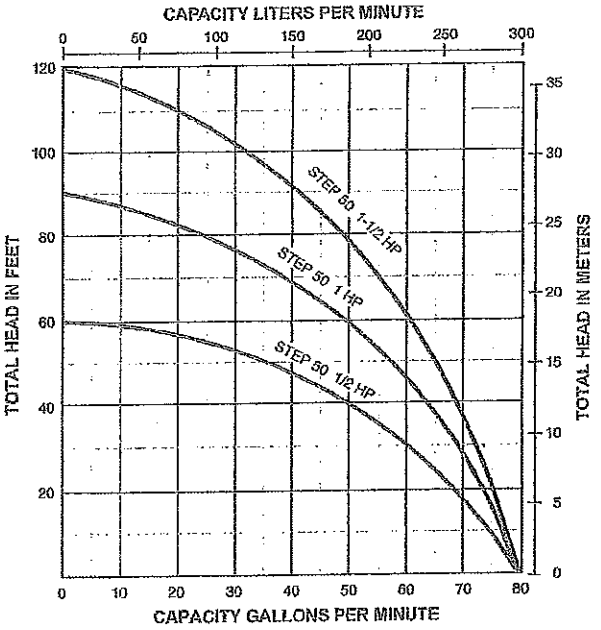
PUMP PERFORMANCE – 20 GPM



PUMP PERFORMANCE – 30 GPM



PUMP PERFORMANCE – 50 GPM



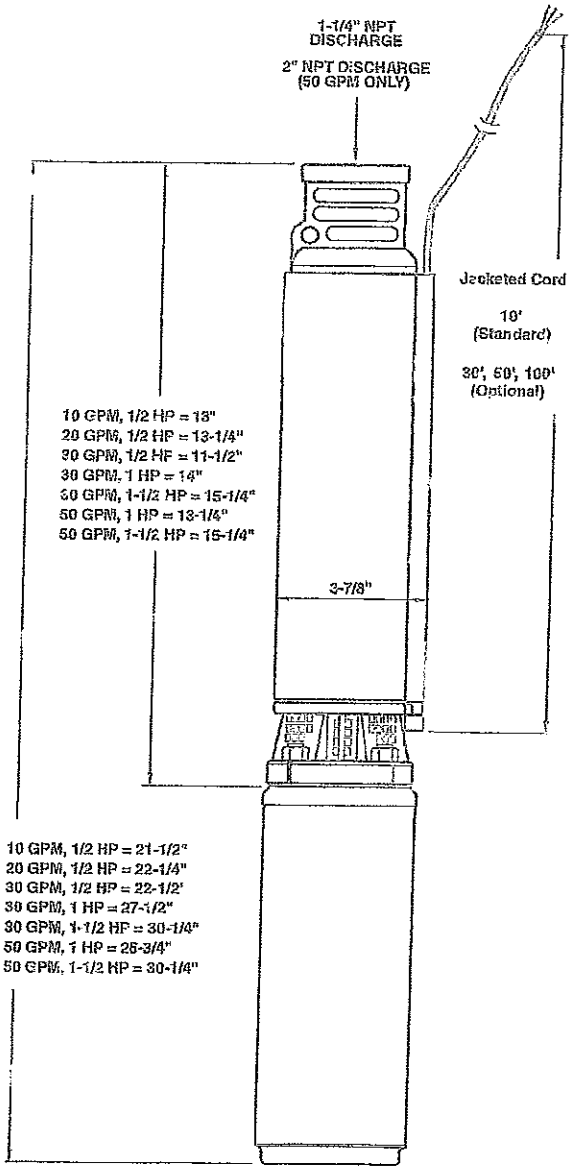
S11411WS

COPY

STA-RITE® ST.E.P Plus Series

4" high-head multi-stage submersible effluent pumps

OUTLINE DIMENSIONS



Dimensions (in inches) are for estimating purposes only.

PENTAIR

293 WRIGHT STREET, DELAVAN, WI 53115 WWW.STA-RITE.COM PH: 888-782-7483 ORDERS FAX: 800-426-9446

Because we are continuously improving our products and services, Pentair reserves the right to change specifications without prior notice.

K-RAIN PRO*PLUS*™ MODEL11003-RCW: ADJUSTABLE ARC AND FULL-CIRCLE GEAR DRIVEN SPRINKLER FOR ONSITE WASTEWATER SYSTEMS

The sprinkler shall be of the gear-driven, rotary type, capable of covering an area of 22' to 44' (6.71 to 13.41 M) radius at nozzle pressure of 30 to 70 PSI (2.0 to 5.0 bar) with a discharge rate of 1.5 to 8.6 GPM (5.67 to 32.51 LPM). The sprinkler shall come supplied with not less than four (4) numerically coded interchangeable nozzles. Sprinkler nozzle trajectory shall be 12°. The sprinkler shall have a stainless steel radius adjustment screw.

The sprinkler shall provide both part and full circle adjustment from 40° to 360°. Sprinkler coverage pattern shall be indicated by degree graduations and an arrow located on top of the sprinkler, which shall rotate to correspond with arc selected. True full circle operation by continuous forward rotation shall be achieved by alignment of the indication arrow with the "360°" position locator marked on the top cover. The sprinkler shall have a friction-clutch mechanism to allow for 360°+ forward or reverse movement of nozzle turret without damage to the internal gear components. The sprinkler shall incorporate an "arc memory clutch" feature to allow original arc pattern to be automatically resumed following disturbance of nozzle turret setting.

The sprinkler shall have a minimum of 5-inch (12.5 cm) pop-up stroke. The sprinkler shall have a 3/4-inch female thread inlet.

The sprinkler shall carry a two-year trade warranty against manufacturing defects.

HOW TO SPECIFY

11003-RCW

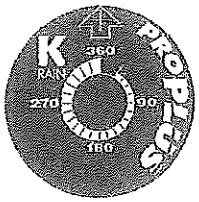
Model

MODELS

11003-RCW — Pro*Plus* Standard

EASY ARC SETTING

Arc Selection 40° to Continuous 360°



Adjust From Left Stop

SPECIFICATIONS

- Inlet: 3/4" Threaded NPT
- Arc Adjustment Range: 40° to Continuous 360°
- Flow Range: 1.5 - 8.6 GPM
- Pressure Rating: 7 - 70 PSI
- Precipitation Rate: .02 to 1.7 Inches Per Hour (Depending on Spacing and Nozzle Used)
- Overall Height (Popped Down): 7 1/2"
- Recommended Spacing: 22' to 40'
- Radius: 22' to 44'
- Low Angle Nozzle Trajectory: 12°
- Low Angle Nozzle: Installed 3 GPM
- Riser Height: 5"

COPY

PRO*PLUS*™ RCW PERFORMANCE DATA

LOW ANGLE DATA

Nozzle	Pressure PSI	Radius Ft.	Flow GPM
#1	30	22'	1.2
	40	24'	1.7
	50	26'	1.8
	60	28'	2.0
#3	30	29'	3.0
	40	32'	3.1
	50	35	3.5
	60	37'	3.8
#4	30	31'	3.4
	40	34'	3.9
	50	37'	4.4
	60	38'	4.7
#6	40	38'	6.5
	50	40'	7.3
	60	42'	8.0
	70	44'	8.6

METRIC

Nozzle	Pressure kPa	Pressure Bars	Radius Meters	Flow Rate L/M	Flow Rate M^3/H
#1	207	2.04	6.71	5.67	.34
	275	2.72	7.32	6.43	.39
	344	3.40	7.92	6.80	.41
	413	4.08	8.53	7.56	.46
#3	207	2.04	8.84	11.34	.68
	275	2.72	9.75	11.72	.71
	344	3.40	10.67	13.23	.80
	413	4.08	11.28	14.36	.87
#4	207	2.04	9.45	12.85	.78
	275	2.72	10.36	14.74	.89
	344	3.40	11.28	16.63	1.00
	413	4.08	11.58	17.77	1.07
#6	275	2.72	11.58	24.57	1.68
	344	3.40	12.19	27.59	1.66
	413	4.08	12.80	30.24	1.82
	482	4.76	13.41	32.51	1.96

Data represents test results in zero wind. Adjust for local conditions. Radius may be reduced with nozzle retention screw.

K RAIN
IRRIGATION SOLUTIONS WORLDWIDE™

K-Rain Manufacturing Corp.
1640 Australian Avenue
Riviera Beach, FL 33404 USA
PH: 1-561-844-1002 FAX: 1-561-842-9493
1-800-735-7246
EMAIL: krain@k-rain.com
WEB: http://www.k-rain.com

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BIRKHOFF, HENDRICKS & CARTER, L.L.P.
PROFESSIONAL ENGINEERS

11910 Greenville Ave., Suite 600 Dallas, Texas 75243 Fax (214) 461-8390 Phone (214) 361-7900

JOHN W. BIRKHOFF, P.E.
GARY C. HENDRICKS, P.E.
JOE R. CARTER, P.E.
MATT HICKEY, P.E.
ANDREW MATA, JR., P.E.
JOSEPH T. GRAJEWSKI, III, P.E.
DEREK B. CHANEY, P.E.
CRAIG M. KERKHOFF, P.E.

COPY

March 29, 2018

Mr. Brad Piland
Director of Public Works
City of Ovilla
105 S. Cockrell Hill Road
Ovilla, Texas 75154

Re: Grace Church of Ovilla

Dear Mr. Piland,

We have completed our third review of the Preliminary Construction Plans for the proposed Grace Church of Ovilla Addition prepared by G.A. Dixon and Associates and Cotter Associates, LLC dated March 15, 2018.

Our review is for compliance with the City's Subdivision Ordinances and good engineering practice and does not relieve the design engineer of record of their responsibilities under the Texas Engineering Practice Act.

We take no exceptions to the revised construction plans.

We are available to discuss any questions that you may have with our review.

Sincerely,

John W. Birkhoff, P.E.

Ovilla City Council

AGENDA ITEM REPORT

Item: **3**

Meeting Date: April 09, 2018 | **Department: Administration/Public Works**

☒Discussion ☒Action | **Budgeted Expense:** ☐ YES ☐ NO ☒N/A

Submitted By: John R. Dean, Jr., CM | **Amount:** $ N/A

Reviewed By: ☒City Manager ☒ City Secretary ☐ City Attorney ☐ Accountant ☒ Other: B. Piland / M. Dooly

Attachments:

1. Application documents
2. Replat

Agenda Item / Topic:

ITEM 3. *DISCUSSION/ACTION* – Consideration of and action on an application submitted by RealSearch of Texas LLC, on behalf of the property owner, Mr. F.E. Parrent, to replat 4.603- acres into two lots being Block A, Lot 27R 1.001-acres and Block A, Lot 27R-1, 3.592-acres, Volume 3, Page 34, Plat Records, Ellis County, Texas, being Westmoreland Road Estates #1.

Discussion / Justification:

RePlat Application

NAME:	WESTMORELAND ROAD ESTATES #1
AUTHORIZED AGENT OF RECORD:	Jeremy Deal
SURVEYOR/ENGINEER:	RealSearch of Texas LLC
APPLICATION DATE:	March 23, 2018
LOCATION:	743 Westmoreland Road
UTILITIES:	Ovilla water / septic system
ZONING:	RE-1-acre
PROPOSED LAND USE:	Residential
MAJOR THOROUGHFARE:	Highway 664 Ovilla Road

APPLICANT'S PROPOSAL: A request to replat to divide property into two lots.

Recommendation / Staff Comments:

Sample Motion(s):

I move that Council approve/deny the replat application submitted by RealSearch of Texas LLC, on behalf of the property owner, Mr. F.E. Parrent, to replat 4.603- acres into two lots being Block A, Lot 27R 1.001-acres and Block A, Lot 27R-1, 3.592-acres, Volume 3, Page 34, Plat Records, Ellis County, Texas, being Westmoreland Road Estates #1, as presented.

received 3.26.18

City of Ovilla

COPY

REQUEST FOR AN APPEARANCE / PUBLIC HEARING

*THE CITY OF OVILLA, TEXAS ** CITY COUNCIL*

- REQUEST FOR REPLAT -

DATE: 03/23/2018

APPLICANT: REALSEARCH OF TEXAS, LLC
(PLEASE PRINT)

ADDRESS: 7936 CR 1005 GODLEY, TX 76044

TELEPHONE: (817)-937-2655

APPLICANT'S INTEREST IN PROPERTY: LAND SURVEYOR
(Owner, Agent, Lessor, Option to Buy, Etc.)

REQUEST IS MADE HEREWITH TO THE CITY COUNCIL TO ADDRESS CHAPTER 10, SECTION 02, PARAGRAPH 10.02.091 OF THE OVILLA CODE ORDINANCE RELATING TO: REPLATS

LOCATION OF PROPERTY INVOLVED: OVILLA

✓ CITY LIMITS _____ ETJ

LOT SIZE: 4.603 ACRES PRESENT USE: Single FAMILY

ALL DOCUMENTS, PLATS, MAPS, LETTERS, ETC., TO BE REVIEWED OR APPROVED, MUST BE FILED WITH THE CITY SECRETARY A MINIMUM OF FOUR (4) WEEKS PRIOR TO THE NEXT CITY COUNCIL MEETING? *(CITY COUNCIL MEETS THE 2ND AND 4TH MONDAY EACH MONTH, EXCEPT ON HOLIDAYS)*

APPLICANT BELIEVES THAT THE CITY COUNCIL SHOULD APPROVE THIS REQUEST BECAUSE: *(INDICATE THE REASONS FOR THE CITY COUNCIL TO APPROVE THE REQUEST)*
BECAUSE THE PROPERTY MEETS CURRENT SUBDIVISON REGULATIONS

I HEREBY CERTIFY THAT ALL THE ABOVE INFORMATION AND THAT CONTAINED IN ANY SUPPORTING DOCUMENTS SUBMITTED HEREWITH ARE TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

DATE: 03/23/2018 SIGNATURE: [signature]

REQUEST FOR AN APPEARANCE / PUBLIC HEARING

*THE CITY OF OVILLA, TEXAS ** CITY COUNCIL*

- REQUEST FOR REPLAT -

COPY

REPLAT CHECK LIST

Please provide the following information/items as part of your submittal packet:

✓ **CURRENT & PROPOSED SURVEYS ATTACHED**

PROPERTY OWNER'S NAME, MAILING ADDRESS AND CONTACT INFORMATION

Name:	FREDERICK E. PARRENT
Address:	743 SOUTH WESTMORELAND
Contact Info.:	
Email:	

✓ **RECEIPT SHOWING ~~ALL~~ CITY ONLY PROPERTY TAXES PAID – ATTACHED.** 4.2.18

✓ **EXISTING ZONING** RE-RESIDENTIAL (1ac.)

✓ **TITLE BLOCK LISTING OF REPLAT, SUBDIVISION NAME, COMPLETE LEGAL DESCRIPTION OF PROPOSED PLAT/REPLAT.**

✓ **PROPOSED USE OF PROPERTY (if other than current use).**

✓ **SIZE OF PROPERTY** 4.603 **ACRES**

✓ **PAID RECEIPT ATTACHED - #** 130108 4-2-18

DATE RECEIVED AT CITY HALL OFFICE: 3.23.18 **RECEIVED BY:** PW

REQUEST FOR AN APPEARANCE / PUBLIC HEARING

*THE CITY OF OVILLA, TEXAS ** CITY COUNCIL*

- REQUEST FOR REPLAT -

SHORT FORM PROCEDURE

Ovilla Code of Ordinances

COPY

CHAPTER 10

§ 10.02.391 General

The short form procedure may be followed for the approval of a subdivision when the land proposed to be subdivided or re-subdivided meets the following conditions and requirements:

a) Such land abuts upon a street of adequate width and is so situated that no additional streets and no alleys, easements or other public property are required.
b) City utilities are in place to serve each parcel or lot of such subdivision or re-subdivision, or arrangements to provide such utilities have been made with the City.
c) The topography of the tract and the surrounding lands is such that no regard needs to be given in such subdivision to drainage, or, where drainage facilities are required, arrangements have been made for the construction of such facilities.
d) Each lot meets the minimum lot requirements as set forth in {section} 10.02.127 {10.02.129}. The re-subdivision of any lot, tract or parcel of land within a rural subdivision shall not be permitted if the proposed lot(s) size has less than one-half acre.
e) The perimeter of the tract being subdivided has been surveyed and marked on the ground, and each corner of such proposed subdivision has been marked on the ground, and is tied to a corner of each tract being subdivided. A plat thereof shall be filed with the City as outlined in {section} 10.02.392 (a) & (b). (Ordinance 287 adopted 5/24/93)

§ 10.02.392 Submission

a) The sub-divider shall provide eight (8) legible white print copies of the proposed plat to the City Secretary at least fifteen (15) days prior to the meeting at which approval is requested. (Ordinance 352 adopted 3/10/97, Section Three)
b) Accompanying the submittal of the plat shall be the plat filing fee as set forth in the appendix, A8.000.

§ 10.02.393 Requirements

The plat shall be drawn in India ink on tracing cloth, Mylar or comparable substitute, sheets seventeen and one-half inches by twenty-three and one-half inches (17-1/2" x 23-1/2") and to an appropriate scale. The following information will be shown on or will accompany plat.

a) The name of the landowner or owners; the name of the registered public survey are responsible for the preparation of the plat; the scale and location of each lot with reference to an original corner of the original subdivision or tract of which said land is a part; the date, north point, and total acres in the proposed subdivision or lots.
b) The certificates of the Registered Public Surveyor who surveyed, mapped and monumented the land shall be placed on the face of the plat as follows:

COPY

SHORT FORM PROCEDURE continued

THE STATE OF TEXAS	
	KNOW ALL MEN BY THESE PRESENTS

That I, JEREMY DEAL, do hereby certify that I prepared this plat from an actual and accurate on-the-ground survey of the land and that the corner monuments shown thereon were properly placed under my personal supervision, in accordance with the subdivision regulations of the City of Ovilla, Texas.

_____
Signature and Seal of Registered Public Surveyor

c) A certificate of ownership and dedication to the public of all easements signed and acknowledged before a notary public by the owners and any holders of liens against the land.
d) An accurate on-the-ground boundary survey of the property with bearing and distances and showing the lines of all adjacent land, streets, easements and alleys.
(Ordinance 287 adopted 5/24/93)

DATE SUBMITTED: 3.23.18 HEARING DATE: 4.9.18

COUNCIL APPROVED _____ COUNCIL DENIED _____

MAYOR SIGNATURE : _____

DigiSign Verified: D0FE1B96-23D7-4974-9FD2-48DE66E11718

March 27, 2018

City of Ovilla
105 Cockrell Hill
Ovilla, Texas 75154

Re: Lot 27, Block A, Westmoreland Road Estates #1

Dear Sirs:

I am the owner of the property located at 743 Westmoreland Road, also known as Lot 27, Block A, Westmoreland Road Estates #1. I hereby authorize Jeremy Luke Deal, RPLS PE of Realsearch of Texas, LLC to act as my agent for the process of submitting a replat of said property to the City, along with any correspondence regarding said replat.

Sincerely,

F.E. Parrent

Frederick Parrent

RECEIVED
APR - 3 2018
cg 1:53p

4/6/2018

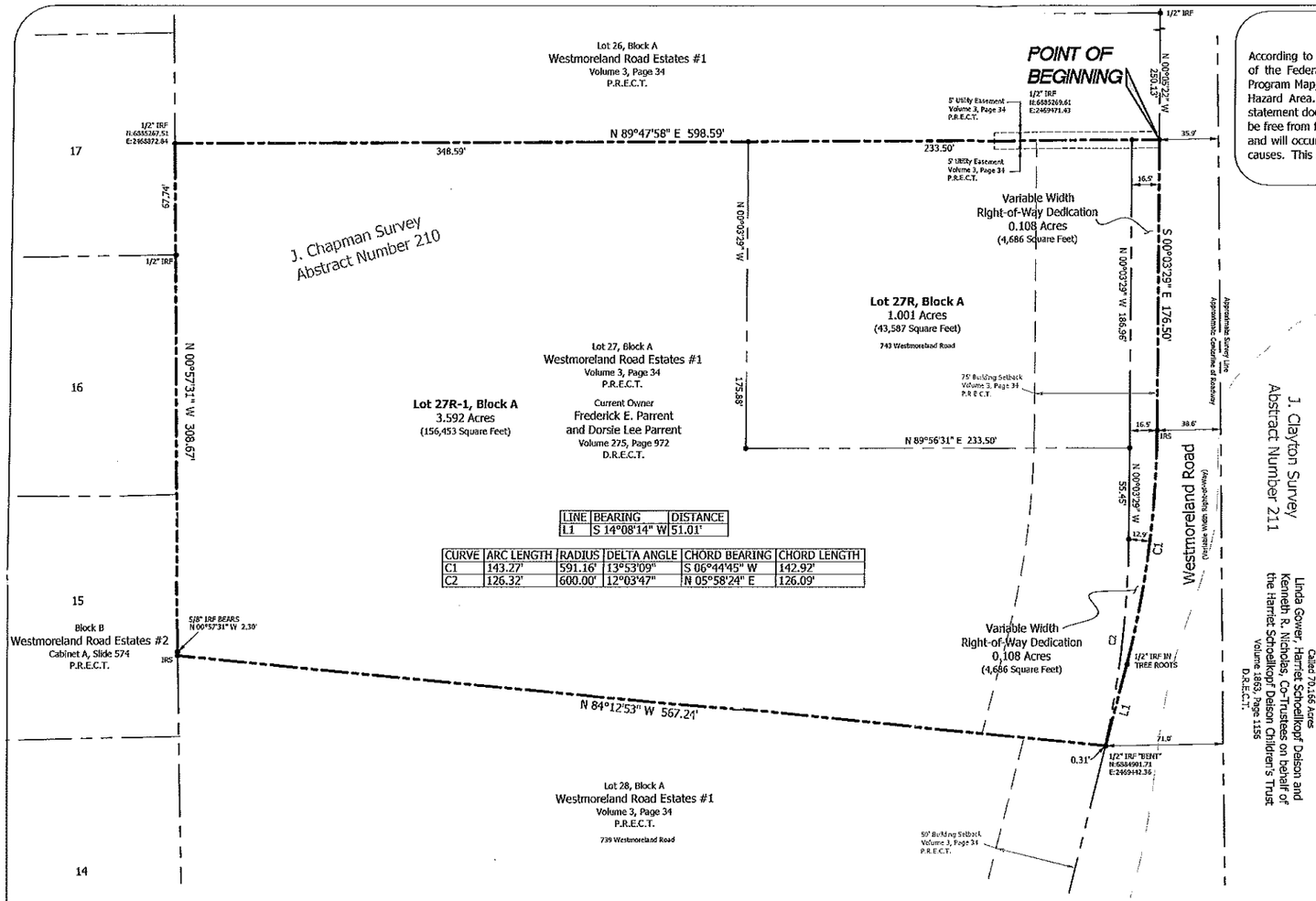
City of Ovilla,

I, FE Parrent, approve the ROW dedication shown in the plat for 743 Westmoreland. The plat was created by Jeremy Deal.

Sincerely,

F.E. Parrent

FE Parrent



LINE	BEARING	DISTANCE
L1	S 14°08'14" W	51.01'

CURVE	ARC LENGTH	RADIUS	DELTA ANGLE	CHORD BEARING	CHORD LENGTH
C1	143.27'	591.16'	13°53'09"	S 06°44'45" W	142.92'
C2	126.32'	600.00'	12°03'47"	N 05°58'24" E	126.09'

Flood Statement

According to Community Panel Number 48139C0075F, dated June 3, 2013, of the Federal Emergency Management Agency, National Flood Insurance Program Map, this property lies within Zone "X" which is not a Special Flood Hazard Area. If this site is not within a Special Flood Hazard Area, this statement does not imply that the property and/or the structures thereon will be free from flooding or flood damage. On rare occasions, greater floods can and will occur and flood heights may be increased by man made or natural causes. This statement shall not create liability on the part of the Surveyor.

LEGAL DESCRIPTION

BEING a 4.603 acre tract of land situated in the J. Chapman Survey, Abstract Number 210, Ellis County, Texas, and being all of Lot 27, Block A, Westmoreland Road Estates #1, an addition to the City of Ovilla, according to the plat recorded in Volume 3, Page 34, Plat Records, Ellis County, Texas, and being all of that certain tract of land described by deed to Frederick E. Parrent and Dorsie Lee Parrent, recorded in Volume 275, Page 972, Deed Records, Ellis County, Texas, and being more particularly described by metes and bounds as follows:

BEGINNING at a 1/2" iron rod found at the northeast corner of said Lot 27, same being the southeast corner of Lot 26, Block A, said Westmoreland Road Estates #1, and being on the West right-of-way line of Westmoreland Boulevard, a variable width public right-of-way, from which a 1/2" iron rod found at the northeast corner of said Lot 26 bears North 00 Degrees 05 Minutes 22 Seconds West, a distance of 250.13 feet;

THENCE South 00 Degrees 03 Minutes 29 Seconds East, along said West right-of-way line, a distance of 176.50 feet, to a 5/8" capped iron rod set stamped "Realsearch", being at the beginning of a curve to the right;

THENCE 143.27 feet, continuing along said West right-of-way line and with said curve to the right, having a radius of 591.16 feet, through a central angle of 13 Degrees 53 Minutes 09 Seconds, whose long chord bears South 06 Degrees 44 Minutes 45 Seconds West, a chord length of 142.92 feet, to a 1/2" iron rod found;

THENCE South 14 Degrees 08 Minutes 14 Seconds West, continuing along said West right-of-way line, a distance of 51.01 feet, to a 1/2" iron rod found at the southeast corner of said Lot 27, same being the northeast corner of Lot 28, Block A, said Westmoreland Road Estates #1;

THENCE North 84 Degrees 12 Minutes 53 Seconds West, departing said West right-of-way line and along the South line of said Lot 27, being common with the North line of said Lot 28, a distance of 567.24 feet, to a 5/8" capped iron rod set stamped "Realsearch" at the southwest corner of said Lot 27, same being the northwest corner of Lot 28, and being on the East line of Lot 15, Block B, Westmoreland Road Estates #2, an addition to the City of Ovilla, according to the plat recorded in Cabinet A, slide 574, Plat Records, Ellis County, Texas, from which a 5/8" iron rod found bears North 00 Degrees 57 Minutes 31 Seconds West, a distance of 2.30 feet;

THENCE North 00 Degrees 57 Minutes 31 Seconds West, departing said common line and along the West line of said Lot 27, being common with the East line of said Block B, at a distance of 240.93 feet, passing a 1/2" iron rod found at the northeast corner of Lot 16, Block B, said Westmoreland Road Estates #2, and continuing in all 308.67 feet, to a 1/2" iron rod found at the northwest corner of said Lot 27, same being the southwest corner of said Lot 26;

THENCE North 89 Degrees 47 Minutes 58 Seconds East, departing said common line and along the North line of said Lot 27, being common with the South line of said Lot 26, a distance of 598.59 feet, to the POINT OF BEGINNING, and containing 4.603 acres or 200,500 square feet of land, more or less.

NOW THEREFORE KNOWN ALL MEN BY THESE PRESENTS:

That Frederick E. Parrent and Dorsie Lee Parrent, owners of the above described tract of land, do hereby adopt this plat designating the herein described property as LOTS 27R and 27R-1, BLOCK A, WESTMORELAND ROAD ESTATES #1, an addition to the City of Ovilla, Ellis County, Texas, and hereby dedicate to the public use, without reservation, the streets, easements, right-of-ways, and any other public area shown hereon.

WITNESS, my hand, this the _____ day of _____ 2018.

_____
Frederick E. Parrent

STATE OF TEXAS *
COUNTY OF ELLIS *

BEFORE ME, the undersigned, a Notary Public in and for The State of Texas, on this day personally appeared _____, known to me to be the person and officer whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and considerations therein expressed and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this the _____ day of _____ 2018.

_____
Notary Public

WITNESS, my hand, this the _____ day of _____ 2018.

_____
Dorsie Lee Parrent

STATE OF TEXAS *
COUNTY OF ELLIS *

BEFORE ME, the undersigned, a Notary Public in and for The State of Texas, on this day personally appeared _____, known to me to be the person and officer whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and considerations therein expressed and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this the _____ day of _____ 2018.

_____
Notary Public

APPROVED BY THE CITY COUNCIL OF OVILLA, TEXAS, on the _____ day of _____, 20___.

_____ _____
Mayor City Secretary

Surveyor's Certification

KNOW ALL MEN BY THESE PRESENTS:

That I, Jeremy Luke Deal, do hereby certify that I prepared this plat and the field notes made a part thereof from an actual and accurate survey of the land and that the corner monuments shown thereon were property placed under my personal supervision, in accordance with the Subdivision Regulations of the City of Denton Texas.

Executed this the 3rd day of April, in the year of our Lord 2018.

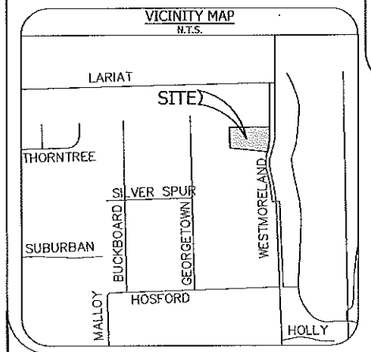
STATE OF TEXAS REGISTERED JEREMY LUKE DEAL 5696 PROFESSIONAL LAND SURVEYOR

_____
Jeremy Luke Deal
Registered Professional Land Surveyor
Texas Registration No. 5696

Notes

1. The Basis of Bearing is the Texas Coordinate System, North American Datum of 1983, North Central Zone, 4202.

VICINITY MAP
N.T.S.



N

SCALE : 1"= 50'
0' 50' 100'

REALSEARCH OF TEXAS, LLC
P.O. Box 1006, Godley, Texas 76044
Ph. 817-937-2655, jdeal@realsearch.org, www.realsearch.org
*Thou shalt not remove thy neighbor's landmark" Deut. 19:14
TBPLS Firm Registration # 10158200 TBPE Firm Registration # 17968

© copyright 2018, Realsearch of Texas, LLC

Owner:
Frederick Parrent
Dorsie Parrent
743 Westmoreland Road
Ovilla, Texas 75154
Ph. 972-223-6443

Project Number: 180033 Date: March, 2018
Revised Date: April 6, 2018
Revision Notes: Addressed Comments
Sheet 1 of 1

REPLAT OF
LOTS 27R and 27R-1, BLOCK A
WESTMORELAND ROAD ESTATES #1
BEING a replat of Lot 27, Block A, Westmoreland Road Estates #1, an addition to the City of Ovilla, according to the plat recorded in Volume 3, Page 34, Plat Records, Ellis County, Texas.

Ovilla City Council

AGENDA ITEM REPORT

Item: 4

Meeting Date: April 9, 2018 **Department: Administration/Code**

☒ **Discussion** ☒ **Action** **Budgeted Expense:** ☐ **YES** ☐ **NO** ☒ **N/A**

Submitted By: **Brad Piland, PW Director** **Amount:** **$6,640.00 (not to exceed)**

Reviewed By: ☒ **City Manager** ☒ **City Secretary** ☒ **City Attorney**

☒ **Accountant** ☐ **Other:**

Attachments:

1. Agreement
2. Email Memorandum

Agenda Item / Topic:

ITEM 4. *DISCUSSION/ACTION* – Consideration of and action on a Professional Engineering Services Agreement by and between the City of Ovilla and Birkhoff, Hendricks and Carter, LLP for the engineering design and surveying services for the City Hall Lift Station Easements, authorizing the Mayor to execute said agreement.

Discussion / Justification:

Background/History: Staff needs approval for the easements to be completed to move forward with putting the City facilities on the City wastewater system. This project is funded in the current budget year. The project was budgeted at $25,000 and this amount would not cause the project to exceed the budgeted amount.

Financial Impact: Not to Exceed $6,640.00

Recommendation / Staff Comments:

Staff recommends that Council approve the Agreement.

Sample Motion(s):

I move to approve/deny a Professional Engineering Services Agreement with Birkhoff, Hendricks & Carter, L.L.P., to engage the services of the Engineer to complete engineering design and provide surveying services for the City Hall Lift Station Easements.

PROFESSIONAL ENGINEERING SERVICES AGREEMENT

THIS AGREEMENT is made and entered into by and between the **City of Ovilla, Texas**, hereinafter referred to as "City", and **Birkhoff, Hendricks & Carter, L.L.P.**, hereinafter referred to as "Engineer", to be effective from and after the date as provided herein.

The City desires to engage the services of the Engineer to complete engineering design and provide surveying services for the **City Hall Lift Station Easements**, hereinafter referred to as the "Project"; and the Engineer desires to render such engineering design services for the City under the terms and conditions provided herein. That for and in consideration of the covenants contained herein, and for the mutual benefits to be obtained hereby, the parties hereto agree as follows:

I. Employment of the Engineer

The City hereby agrees to retain the Engineer to perform professional engineering services in connection with the Project; Engineer agrees to perform such services in accordance with the terms and condition of this Agreement.

II. Scope of Services

The parties agree that Engineer shall perform such services as expressly set forth and described in Exhibit "A", which is attached hereto and thereby made a part of this Agreement. The parties understand and agree that deviations or modifications, in the form of written changes may be authorized from time to time by the City. Engineer shall have no further obligations or responsibilities for the project except as agreed to in writing. Engineer's services and work product are intended for the sole use and benefit of Client and are non-intended to create any third-party rights or benefits, or for any use by any other entity or person for any other purpose.

Engineer shall perform his or her professional engineering services with the professional skill and care ordinarily provided by competent engineers practicing in North Central Texas and under the same or similar circumstances and professional license. Professional services shall be performed as expeditiously as is prudent, considering the ordinary professional skill and care of a competent engineer.

III. Schedule of Work

The Engineer agrees to commence services immediately upon execution of this Agreement, and to proceed diligently with said service, except for delays beyond the reasonable control of Engineer, to completion, as described in the Completion Schedule attached hereto as Exhibit "B" and thereby made a part of this Agreement.

IV. Compensation and Method of Payment

The parties agree that Engineer shall be compensated for all services provided pursuant to this Agreement in the amount and manner described and set forth in the Payment Schedule attached hereto as Exhibit "C" and thereby made a part of this Agreement. Engineer further agrees that it will prepare and present such monthly progress reports and itemized statements as are described in said Exhibit "C". City agrees to pay invoices upon receipt. Statement for services shall include a line for previous payments, contract amount, and amount due current invoice.

V. Information To Be Provided By The City

The City agrees to furnish, prior to commencement of work, all information requested by Engineer that is available to the City.

VI. Insurance

Engineer agrees to procure and maintain for the duration of the contract Professional Liability Insurance ($2,000,000), Worker's Compensation, General Liability and Automobile Insurance.

VII. Assignment and Subletting

The Engineer agrees that neither this Agreement nor the services to be performed hereunder will be assigned or sublet without the prior written consent of the City. The Engineer further agrees that the assignment or subletting of any portion or feature of the work or materials required in the performance of this Agreement shall not relieve the Engineer from its full obligations to the City as provided by this Agreement.

VIII. Contract Termination

The parties agree that City or the Engineer shall have the right to terminate this Agreement without cause upon thirty (30) days written notice to the other. In the event of such termination without cause, Engineer shall deliver to City all finished or unfinished documents, data, studies, surveys, drawings, maps, models, reports, photographs or other items prepared by Engineer in connection with this

Agreement. Engineer shall be entitled to compensation for any and all services completed to the satisfaction of City in accordance with the provisions of this Agreement prior to termination.

IX. Engineer's Opinion of Cost

The parties recognize and agree that any and all opinions of cost prepared by Engineer in connection with the Project represent the best judgment of Engineer as a design professional familiar with the construction industry, but that the Engineer does not guarantee that bids solicited or received in connection with the Project will not vary from the opinion by the Engineer.

X. Construction

On projects that include construction, the Owner recognizes that the Contractor and Subcontractors will be solely in control of the Project site and exclusively responsible for construction means, methods, scheduling, sequencing, jobsite safety, safety programs, and compliance with all construction documents and directions from Owner or Building Officials. Construction contracts are between the Client and the Construction Contractor. Consultant shall not be responsible for construction related damages, losses, costs, or claims; except only to the extent caused by Consultant's sole negligence.

XI. Ownership of Documents

Original drawings, specifications and reports are the property of the Engineer; however, the Project is the property of the City. City shall be furnished with such reproductions of drawings, specifications and reports. Upon completion of the services or any earlier termination of this Agreement under Article VIII, Engineer will revise drawings to reflect changes made during construction as reported by the City and contractor, and will furnish the City with one set of construction record drawings in accordance with terms provided in Exhibit "A" – Engineering Services.

All deliverables shall be furnished, as an additional service, at any other time requested by the City when such deliverables are available in the Engineer's record keeping system.

XII. Complete Contract

This Agreement, including the exhibits hereto numbered "A" through "D" constitutes the entire agreement by and between the parties regarding the subject matter hereof, and supersedes all prior or contemporaneous written or oral understanding. This agreement may only be amended, supplemented, modified or canceled by a duly executed written agreement.

XIII. Mailing of Notices

Unless instructed otherwise in writing, Engineer agrees that all notices or communications to City permitted or required under this Agreement shall be addressed to City at the following address:

Mr. Brad Piland
Director of Public Works
City of Ovilla
105 S. Cockrell Hill Rd.
Ovilla, Texas 75154

City agrees that all notices or communications to Engineer permitted or required under this Agreement shall be addressed to Engineer at the following address:

Andrew Mata Jr., , P.E.
Birkhoff, Hendricks & Carter, L.L.P.
11910 Greenville Ave., #600
Dallas, Texas 75243
Phone: (214) 361-7900

All notices or communications required to be given in writing by one party or the other shall be considered as having been given to the addressee on the date such notice or communication is posted by the sending party.

XIV. Texas Board of Professional Land Surveying Contact Information

Recipients of professional land surveying services under this agreement may direct complaints regarding such services to the Texas Board of Professional Land Surveying, 12100 Park 35 Circle, Building A, Suite 156, MC 230, Austin, TX 78753, Phone (512) 239-5263, Fax (512) 239-5253.

XV. Contract Amendments

This Agreement may be amended only by the mutual agreement of the parties expressed in writing.

XVI. Effective Date

This Agreement shall be effective from and after execution by both parties hereto, with originals in the hand of both parties.

WITNESS OUR HANDS AND SEALS on the date indicated below.

CITY OF OVILLA, TEXAS

A Texas General Law City

By: _____

Date: _____

BIRKHOFF, HENDRICKS & CARTER, L.L.P.
A Texas Limited Liability Partnership
Texas Board of Professional Engineers Firm No. 526
Texas Board of Professional Land Surveyors Firm No. 100318-00

By: _____
Andrew Mata Jr., P.E., Partner

Date: March 23, 2018

ATTEST

By: _____

EXHIBIT "A"

ENGINEERING SERVICES

CITY HALL LIFT STATION EASEMENTS

A. **Part I: BASIC SERVICES:**

1. Field Survey

   a) Complete field topographic surveys to determine property boundaries and locate adjacent properties.

   b) Set iron rods at corners of easements.

2. Plat and Field Notes

   a) Acquire most current deed information for all adjoining properties and the property over which the easements will be established.

   b) Prepare a plat of the easement for each owner affected, for a maximum of three plats.

   c) Prepare a field note description of the easement for each owner affected, for a maximum of three field note descriptions.

   d) Seal and sign by a Registered Professional Land Surveyor (R.P.L.S.) in the State of Texas.

   e) Deliver two (2) copies of each to City of Ovilla.

Part VII: Exclusions

The intent of this scope of services is to include only the services specifically listed herein and none others. Services specifically excluded from this scope of services include, but are not necessarily limited to the following:

A. Providing professional engineering services

B. Consulting services by others not included in Scope of Services.

C. Environmental cleanup.

D. Environmental impact statements and assessments.

E. Fees for permits.

F. Fiduciary responsibility to the Client.

G. On-site representation.

H. Preliminary engineering report.

I. Quality control and testing services during construction.

J. Services in connection with condemnation hearings.

K. Title searches.

L. Trench safety designs.

EXHIBIT "B"

COMPLETION SCHEDULE

Notice to Proceed	At City of Ovilla's Direction
Complete Field Surveys	1 week after Notice to Proceed
Complete Field Surveys	2 weeks after Notice to Proceed

EXHIBIT "C"

PAYMENT SCHEDULE

We propose to be compensated for work on this project based on actual salary cost basis times a multiplier of 2.41, with expenses at actual invoice cost times 1.15. Field survey crew shall be based on $164.00 per hour, inclusive of all equipment rentals and software licensing; plus, mileage charge at the IRS established rate. On that basis, we recommend the City budget the following amounts:

A.	Field Topographic Survey (budget 12 hours):	$1,968
B.	Plat and Field Note Descriptions (max 3):	$7,500
Total Not to Exceed Fee Amount:		**$9,468**

Payments are to be made monthly based on the actual hourly rates and expenditures for the project. The maximum overall fee established herein shall not be exceeded without written authorization from the City, based on increased scope of services.

Brad Piland

From: Peterson Pump and Motor Service <petecd@sbcglobal.net>
Sent: Sunday, January 21, 2018 7:28 PM
To: Brad Piland
Cc: Daniel Durham
Subject: City Hall lift station

Brad,

For all of the parts for the new lift station: $9500
Includes fiberglass basin 36" diameter x 96" with aluminum hinged lid, 2 - 2hp grinders, duplex control panel, and piping inside the wet well(sch 80 pvc with brass check and gate valves), ss float hanger, and 4 float switches.

Labor will be dependent on what all you want us to do. As of our discussions, you will be digging the hole for the basin and doing all of the discharge piping outside of the wet well.

Just so you have it, for us to assist in installing basin, installing panel, install discharge piping in wet well and connect to your incoming piping, installing pumps and floats, and perform startup: $ 2500 anything beyond that would be billed at $100 per man hour.

You would either need to supply concrete or pea gravel below and around the lift station. 4"+ below and around the basin. This is to either weigh it down or allow drainage so that the lift station will not float up out of the ground.

Let me know how to proceed. If you have any questions or concerns, please do not hesitate to email, text, or call.

Respectfully,

Dwight Peterson
Peterson Pump and Motor Service
972-333-5365
petecd@sbcglobal.net

City Hall Lift Station

80 ft 6" sdr 26	$208.00
720 ft 3" pvc	$1,350.00
2 Grinder Pumps (Peterson)	$0.00
1- 60" Manhole Lid (Peterson)	$0.00
electrical Supply/Labor	$2,300.00
Miscellaneous/Pipe Fittings (Peterson)	$0.00
Control Panel/Pump Install	$2,000.00
Concrete Repair	$700.00
Road Bore	$750.00
Clean & Remove Existing Tanks (Peterson)	$0.00
Equipment Rental	$1,200.00
Peterson Pump & Motor Service Quote	$9,500.00
TOTAL	**$18,008.00**

Ovilla City Council

AGENDA ITEM REPORT

Item: **5**

Meeting Date: April 09, 2018 **Department: Administration**

☒**Discussion** ☒**Action** **Budgeted Expense:** ☒ **YES** ☐ **NO** ☐**N/A**

Submitted By: **John R. Dean, Jr., CM** **Amount:** **$ 439.78**

Reviewed By: ☒**City Manager** ☒ **City Secretary** ☐ **City Attorney**

☒ **Accountant** ☐ **Other:**

Attachments:

1. Resolution R2018-15
2. OCSC Invoice
3. OCSC Year in Review Report

Agenda Item / Topic:

ITEM 5. *DISCUSSION/ACTION* – Consideration of and action on Resolution R2018-15 authorizing continued participation with the Steering Committee of cities served by ONCOR; and authorizing the payment of 11-cents per capita to the Steering Committee to fund regulatory and legal proceedings and activities related to ONCOR electric Delivery Company, LLC.

Discussion / Justification:

STAFF REPORT ON ASSESSMENT RESOLUTION
FOR STEERING COMMITTEE OF CITIES SERVED BY ONCOR

Purpose of the Resolution

The City of Ovilla is a member of a 162-member city coalition known as the Steering Committee of Cities Served by Oncor. The resolution approves the assessment of an eleven cent ($0.11) per capita fee to fund the activities of the Steering Committee.

Why this Resolution is Necessary

The Steering Committee undertakes activities on behalf of municipalities for which it needs funding support from its members. Municipalities have original jurisdiction over the electric distribution rates and services within the city. The Steering Committee has been in existence since the late 1980s. It took on a formal structure in the early 1990s. Empowered by city resolutions and funded by per capita assessments, the Steering Committee has been the primary public interest advocate before the Public Utility Commission, ERCOT, the courts, and the Legislature on electric utility regulation matters for over two decades.

The Steering Committee is actively involved in rate cases, appeals, rulemakings, and legislative efforts impacting the rates charged by Oncor Electric Delivery Company, LLC within the City. Steering Committee representation is also strong at ERCOT. It is possible that additional efforts will be necessary on new issues that arise during the year, and it is important that the Steering Committee be able to fund its participation on behalf of its member cities. A per capita assessment has historically been used and is a fair method for the members to bear the burdens associated with the benefits received from that membership.

Recommendation / Staff Comments:

Sample Motion(s):
I move that Council approve/deny Resolution R2018-15 authorizing continued participation with the Steering Committee of cities served by ONCOR; and authorizing the payment of 11-cents per capita to the Steering Committee to fund regulatory and legal proceedings and activities related to ONCOR electric Delivery Company, LLC.

RESOLUTION NO. R2018-15

A RESOLUTION AUTHORIZING CONTINUED PARTICIPATION WITH THE STEERING COMMITTEE OF CITIES SERVED BY ONCOR; AND AUTHORIZING THE PAYMENT OF 11 CENTS PER CAPITA TO THE STEERING COMMITTEE TO FUND REGULATORY AND LEGAL PROCEEDINGS AND ACTIVITIES RELATED TO ONCOR ELECTRIC DELIVERY COMPANY, LLC.

WHEREAS, the City of OVILLA is a regulatory authority under the Public Utility Regulatory Act (PURA) and has exclusive original jurisdiction over the rates and services of Oncor Electric Delivery Company, LLC (Oncor) within the municipal boundaries of the city; and

WHEREAS, the Steering Committee has historically intervened in Oncor rate proceedings and electric utility related rulemakings to protect the interests of municipalities and electric customers residing within municipal boundaries; and

WHEREAS, the Steering Committee is participating in Public Utility Commission dockets and projects, as well as court proceedings, and legislative activity, affecting transmission and distribution utility rates; and

WHEREAS, the City is a member of the Steering Committee of Cities Served by Oncor; and

WHEREAS, the Steering Committee functions under the direction of an Executive Committee which sets an annual budget and directs interventions before state and federal agencies, courts and legislatures, subject to the right of any member to request and cause its party status to be withdrawn from such activities; and

WHEREAS, the Executive Committee in its December 2017 meeting set a budget for 2018 that compels an assessment of eleven cents ($0.11) per capita; and

WHEREAS, in order for the Steering Committee to continue its participation in these activities which affects the provision of electric utility service and the rates to be charged, it must assess its members for such costs.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS:

I.

That the City is authorized to continue its membership with the Steering Committee of Cities Served by Oncor to protect the interests of the City of OVILLA and protect the interests of the customers of Oncor Electric Delivery Company, LLC residing and conducting business within the City limits.

II.

The City is further authorized to pay its assessment to the Steering Committee of eleven cents ($0.11) per capita based on the population figures for the City shown in the latest TML Directory of City Officials.

III.

A copy of this Resolution and the assessment payment check made payable to *"Steering Committee of Cities Served by Oncor"* shall be sent to Brandi Stigler, Steering Committee of Cities Served by Oncor, c/o City Attorney's Office, Mail Stop 63-0300, 101 S. Mesquite St., Suite 300, Arlington, Texas 76010.

PRESENTED AND PASSED on this the 09 day of APRIL, 2018, by a vote of _____ ayes and _____ nays at a regular meeting of the City Council of the City of _____, Texas.

_____
MAYOR RICHARD A. DORMIER

ATTEST:

_____
City Secretary, Pam Woodall

APPROVED AS TO FORM:

_____
City Attorney, Ron G. MacFarlane, Jr.

MEMORANDUM

TO: Steering Committee of Cities Served by Oncor

FROM: Paige Mims, Chair

DATE: March 6, 2018

RE: **Action Needed – 2018 Membership Assessment Invoice**

Enclosed please find the 2018 Steering Committee of Cities Served by Oncor ("Steering Committee") membership assessment invoice and draft resolution. These items are discussed below. We ask that your city please take action on the membership assessment as soon as possible.

Although the Steering Committee does not require that your city take action by resolution to approve the assessment, some members have requested a resolution authorizing payment of the 2018 membership assessment. Payment of the membership assessment fee shall be deemed to be in agreement with the terms of the Steering Committee participation agreement.

Please forward the membership assessment fee and, if applicable, the signed resolution to Brandi Stigler, Steering Committee of Cities Served by Oncor, c/o City Attorney's Office, Mail Stop 63-0300, 101 S. Mesquite St., Suite 300, Arlington, Texas 76010. Checks should be made payable to: *Steering Committee of Cities Served by Oncor*. If you have any questions, please feel free to contact me at (972/941-7125) or Geoffrey Gay (gmg@lglawfirm.com, 512/322-5875) or Thomas Brocato (tbrocato@lglawfirm.com, 512/322-5857).

Membership Assessment Invoice and Resolution

The Steering Committee is the most active consumer group advocating the interests of cities and residential and small commercial customers within the cities to keep electric transmission and distribution (*i.e.,* wires) rates reasonable. Steering Committee activities protect the authority of municipalities over the regulated wires service and rates charged by Oncor Electric Delivery Company, LLC ("Oncor").

The work undertaken by the Steering Committee has saved cities and ratepayers millions of dollars in unreasonable charges. In order to continue to be an effective voice before the Public Utility Commission of Texas ("Commission" or "PUC"), ERCOT, the Legislature, and in the courts, the Steering Committee must have your support. The membership assessment is deposited in an account which funds Steering Committee activities.

In 2017, Oncor filed for approval of a change in ownership. The Steering Committee has been an active participant in that process seeking to ensure that ratepayers are not harmed. In addition, the Steering Committee is currently preparing for the 86th Legislative Session. The Steering Committee is also involved in numerous rulemakings and projects at the PUC. The Steering Committee also participated in Oncor's Energy Efficiency Cost Recovery Factor ("EECRF") proceeding, which is the annual proceeding to determine the surcharge to fund the Commission's energy efficiency program.

On December 7, 2017, the Steering Committee approved the 2018 assessment for Steering Committee membership. Based upon the population-based assessment protocol previously adopted by the Steering Committee, the assessment for 2018 is a per capita fee of $0.11 based upon the population figures for each city shown in the latest TML Directory of City Officials. The enclosed invoice represents your city's assessment amount.

To assist you in the assessment process, we have attached several documents to this memorandum for your use:

- OCSC 2017 Year in Review
- Model resolution approving the 2018 assessment (optional, provided for those cities that have requested a resolution to authorize payment)
- Model staff report supporting the resolution
- List of Steering Committee members
- 2018 Assessment invoice
- 2017 Assessment invoice and statement (only if not yet paid)
- Blank member contact form to update distribution lists

City of Arlington, c/o Oncor Cities
Steering Committee
Attn: David Barber
101 S. Mesquite St., Ste. 300
MS # 63-0300
Arlington, TX 76010

Invoice

Date	Invoice #
3/19/2018	18-106

Bill To
City of Ovilla

Item	Population	Per Capita	Amount
2018 Membership Assessment	3,998	0.11	439.78

Please make check payable to: Oncor Cities Steering Committee and mail to Oncor Cities Steering Committee, Attn: David Barber, Arlington City Attorney's Office, 101 S. Mesquite St., Ste. 300, MS #63-0300, Arlington, Texas 76010	**Total**	$439.78

Steering Committee of Cities Served by Oncor

2017 Year in Review

Sempra Closer to Buying Oncor

The ongoing saga surrounding Oncor Electric Delivery Company, LLC ("Oncor") continued throughout 2017. At the beginning of the year, NextEra was still in the process of getting regulatory approvals to purchase Oncor. The Public Utility Commission of Texas ("PUC" or "Commission") denied that application in April 2017. Then, in July, Warren Buffett's Berkshire Hathaway Energy announced it reached a deal to buy Energy Future Holdings ("EFH"), Oncor's parent company, for $9 billion. The purchase had an enterprise value of about $18 billion, including debt. Then, in August, Elliott Management Corp ("Elliott") announced it intended to propose a competitive bid for the utility and block the Berkshire Hathaway deal.

As the Delaware bankruptcy court was set to decide between Elliott and Berkshire Hathaway on August 21st, a surprise came when Sempra Energy ("Sempra") announced it had reached a deal with EFH to buy Oncor for $9.45 billion cash. Sempra, a San-Diego based power company, has said it would invest $7.5 billion over five years in capital projects to "expand and reinforce" Oncor's electrical grid infrastructure.

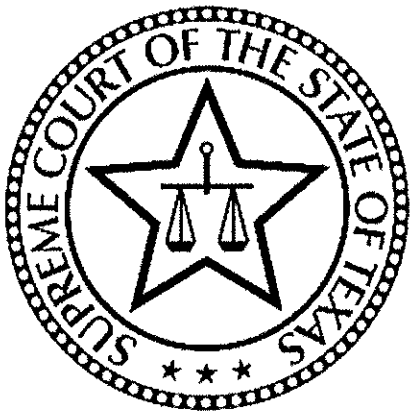
The bankruptcy court approved the Sempra acquisition agreement on September 6th. On October 5, Oncor and Sempra filed the Sale Transfer Merger application at the PUC. Sempra is seeking full ownership of EFH. It has proposed 47 commitments and a new financing structure, including proposed ring-fence protections that would separate it financially from the parent company. The application also preserves Oncor's board independence, maintains its current management team, supports its five-year, $7.5 billion capital investment plan, and shields its customers from transaction costs. The Steering Committee of Cities Served by Oncor ("OCSC") has been granted intervention in the proceeding and is actively representing cities' interests. Hearings are set for February 21-23rd, 2018. However, parties filed a stipulation on December 15, 2017, which resolves all contested issues between the signatories. Oncor, Sempra, the Office of Public Utility Counsel, OCSC, and Texas Industrial Energy Customers are the current parties to the stipulation, and other parties may join. Additionally, Sempra secured FERC's approval for the Oncor purchase. Subject to Commission review and approval, it is likely Oncor may have a new owner in 2018.

Cities Prevail in Supreme Court Fight Over Denied Franchise Fees

OCSC received a huge victory in January with the Supreme Court's favorable decision of the appeal of Oncor's 2008-09 rate case, PUC Docket No. 35717. OCSC had been fighting the PUC throughout the appellate process over whether cities had the authority to negotiate special franchise fees beyond a baseline formula in Public Utility Regulatory Act ("PURA"). Cities were positioned on the same side as Oncor, who was refused the ability to recover city franchise fees under the Docket No. 35717 decision.

Now that OCSC has prevailed at the Supreme Court, Oncor will be looking to collect the franchise fees it was previously denied, as well as the cash working capital also denied in this case. The Supreme Court's opinion remanded the case to the PUC and parties filed a settlement that would have the surcharge to be approved begin with the imposition of revised rates in Oncor's general rate case. The settlement was approved on September 29, 2017.

Supreme Court Hears Richardson Relocation Case



On September 12, 2017, the Supreme Court of Texas heard oral arguments in the City of Richardson v. Oncor Electric Delivery Co. LLC, the Richardson relocation case. OCSC has been watching this case for years and filed two amicus curiae briefs at the Supreme Court. The Court's decision will directly impact cities throughout the state of Texas by implicating their authority to require electric utilities to pay for certain facility relocations.

This case began in 2011 when Oncor refused to bear the cost of relocating its facilities to accommodate the widening of an alley in the City of Richardson. For many years previously, Oncor paid for numerous similar relocations of its facilities within the City's rights-of-way ("ROW"). This practice was consistent with Richardson's franchise agreement with Oncor, which incorporated Richardson's ROW management ordinance requiring Oncor to relocate its facilities in the public ROW, at its own cost, when requested by the City. Statutory and common law also establish that a utility shall pay for relocations for city-requested street widenings. Therefore, when Oncor refused to comply with Richardson's relocation request in 2011, the City sued.

The trial court granted the City's summary judgment motion but the court of appeals reversed. Oncor argued that a pro forma provision in its tariff stating that the requesting entity pays for the relocation trumps the franchise agreement term and the statutory and common law. The court of appeals agreed with Oncor's position by finding that "entity" in the tariff provision included the City and the filed-rate doctrine precluded any contract contrary to the tariff, including a franchise agreement.

Thus, the issue before the Supreme Court is whether a pro-forma provision in Oncor's tariff rescinds its contractual, statutory, and common law obligations to shift utility relocation costs from Oncor to the City. OCSC filed two amicus curiae briefs supporting Richardson's position that the statutory and common law obligations, as well as the City's negotiated franchise agreement, take precedence over a pro-forma tariff the utility had theretofore never relied on to refuse to relocate. These briefs were filed not only to emphasize the strength of Richardson's position, but also to show the Court the importance of this issue to cities throughout Texas who are all subject to electric utility pro-forma tariffs and have negotiated franchise agreements with their respective utilities.

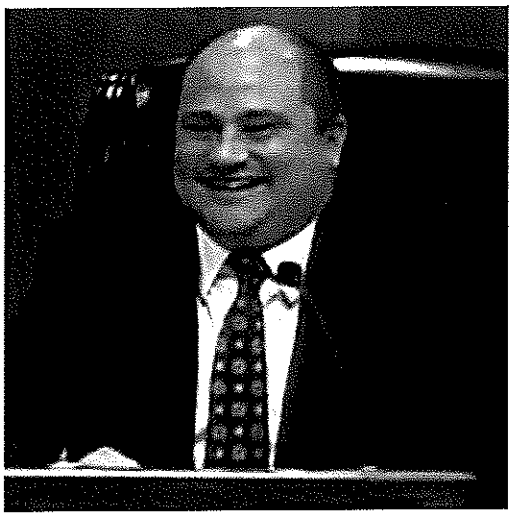
Both parties were allowed 20 minutes for oral arguments before the Supreme Court. Richardson explained to the Court that the City allows the utility to occupy the public ROW to sell a private product and that the City is entitled and authorized to require the utility to relocate its facilities to accommodate a public improvement project, after which, the utility may continue to use the improved ROW to sell its product to the public. The justices asked numerous questions of the attorneys for both sides and seemed particularly interested in the reason Oncor shifted its relocation practice in 2011. The Company merely said that its previous practice of paying for certain city-requested relocations had been a "mistake."

The Court's decision is expected to be issued in early 2018.

Governor Abbott Appoints Two New Commissioners to PUC

On September 20, 2017, Governor Greg Abbott appointed DeAnn Walker as a Commissioner of the PUC and named Walker the Chair for a term set to expire on September 1, 2021. Walker served as a senior policy advisor to Governor Abbott on matters relating to regulated industries. She also previously served as Associate General Counsel and Director of Regulatory Affairs for CenterPoint Energy. A member of the State Bar of Texas, Walker received a Bachelor of Arts from Southern Methodist University and a Juris Doctor from South Texas College of Law. Walker chaired her first open meeting of the PUC on September 28, 2017.

On November 14, 2017, Governor Abbott appointed Arthur D'Andrea as a Commissioner of the PUC with a term set to expire September 1, 2023. Before his appointment, D'Andrea served as assistant general counsel for the Office of Governor Abbott, and previously served as an assistant solicitor general for the Office of the Attorney General of Texas. He is a member of the State Bar of Texas and is an officer for the Kealing Middle School PTA. D'Andrea received a Bachelor of Science from The University of Texas at Austin and a Juris Doctor degree from The University of Texas School of Law. D'Andrea first sat as a Commissioner at the November 17, 2017 Open Meeting.



Oncor Rate Case Settles

After many rounds of negotiations and numerous stipulation versions, the parties in Oncor's rate case reached a final settlement agreement. The agreement was filed with the PUC on August 2, 2017 and was approved on October 13, 2017.

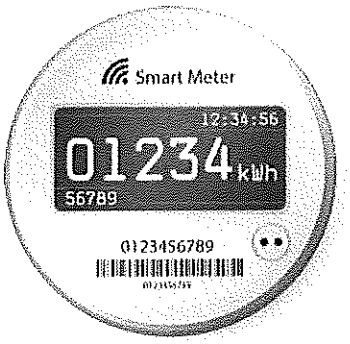
Oncor filed a Statement of Intent to Increase Rates on March 17th, in response to show-cause resolutions issued by the OCSC. Oncor's application sought to increase rates by $317 million, or 7.5%. OCSC intervened in this proceeding along with Office of Public Utility Counsel, Texas Industrial Energy Consumers, as well as several electric cooperatives and other affected associations. Additionally, a few solar power associations intervened to contest Oncor's controversial solar tariff proposal.

As part of the settlement agreement, Oncor agreed to acquire Sharyland Utilities, L.P.'s ("Sharyland") distribution system. In return, Oncor is transferring approximately $350 million in transmission assets to Sharyland. The exchange will result in all of Sharyland's existing retail electric delivery customers becoming Oncor's retail electric delivery customers and Sharyland serving only as a transmission service provider. The parties were also able to reach agreement on several other contentious issues including adjusting Oncor's return on equity to 9.8%, approving Oncor's recovery of $11 billion in investments, and removing Oncor's proposed residential solar tariff.

Parties Litigating Smart Meter Texas 2.0

In August, the Commission opened a proceeding to determine the new requirements for Smart Meter Texas ("SMT") 2.0. SMT 1.0 is an interoperable, web-based information system that stores electric usage data and provides access to advanced meter usage data for premises served by advanced meters for customers, Retail Electric Providers ("REPs"), and authorized third parties. SMT is operated by several transmission and distribution utilities (Oncor, CenterPoint, AEP, and Texas New Mexico Power Company) that have entered into a Joint Development and Operations Agreement ("JDOA"), which provides for the joint ownership, development, operation, and maintenance of SMT. SMT was created in 2008 to provide a standard web portal and data repository for meter usage data regardless of utility service territory consistent with the requirements of the Public Utility Regulatory Act and the Commission's substantive rules. SMT provides a single point of access for customers without the need to develop individual TDU web portals.

However, participation in SMT 1.0 is very low. There are 100,695 residential accounts representing approximately 1.4% of active meters in SMT. There are approximately 5,260 small business accounts, representing roughly .007% of active meters in SMT. And the costs have been significant. Through the end of 2016, Oncor and CenterPoint areas alone have paid over $96 million for SMT costs. This new proceeding was opened to determine which requirements should be revised, deleted, or kept as the Joint TDUs bid out a new contract for SMT 2.0. Several parties intervened and filed testimony. The Joint TDUs, Office of Public Utility Counsel, REPs, third parties data providers, Commission Staff, and the OCSC also spent two days in hearings litigating the proceeding. However, parties reached a settlement on all issues except one and will be filing a stipulation in the next few weeks. Parties will brief the one remaining issue early in 2018.



Settlement Agreement Reached in Oncor EECRF

Pursuant to PUC energy efficiency rules, utilities may make an annual filing to adjust their Energy Efficiency Cost Recovery Factor ("EECRF") to recover energy efficiency program costs and performance bonuses. The filings also true-up any over- or under-collection of energy efficiency costs resulting from the use of the EECRF pursuant to PURA § 39.905 and 16 Tex. Admin. Code § 25.181.

On June 1, 2017, Oncor filed its 2018 EECRF application seeking to adjust its EECRF to collect $56,462,432 for four components: 1) $49,384,580 in energy efficiency program costs projected to be incurred in 2018; 2) a refund of $6,097,607 for over-recovery of costs in 2016; 3) $11,741,562 representing the 2016 performance bonus for achieving demand and energy savings that exceeded its minimum goal to be achieved in 2016; and 4) $6,687 in rate case expenses for last year's EECRF proceeding.

OCSC intervened in this proceeding to ensure the amounts requested by Oncor comply with PURA and Commission rules. OCSC reviewed Oncor's demand and energy goals, the program incentive costs, the evaluation, management, and verification expenses, the performance bonuses, and other components of the EECRF. OCSC filed testimony on July 13, 2017, but ultimately determined there were no viable issues with Oncor's application. The PUC Staff identified one issue related to Oncor's administrative expenses. Therefore, the parties reached an agreement in principle to settle this proceeding with a downward adjustment to Oncor's EECRF of $7,663 for the administrative expenses issue. The Commission approved the stipulation on September 29, 2017.

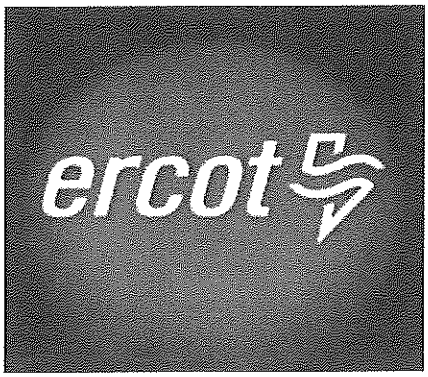
PUC Considering Changes to ERCOT Pricing Rules

In response to a lengthy report submitted by NRG Energy, Inc. ("NRG") and Calpine Corporation ("Calpine"), the PUC has opened a project to assess price-formation rules in ERCOT's energy-only market. The report proposes a number of significant changes to ERCOT's market design, and to the way that wires utilities collect revenue from large commercial and industrial customers. The PUC held a workshop on August 10, 2017, where the authors of the report submitted by NRG and Calpine gave a presentation to the Commissioners and stakeholders on their recommendations for changes to ERCOT's energy-only market.

The authors of the report discussed their list of recommendations, noting the level of difficulty each would present to implement. These recommendations include: 1) making adjustments to the operating reserve demand curve to address reliability impacts of changes in the generation supply mix and price impacts of reliability deployments; 2) including the marginal costs of transmission losses in market pricing; 3) introduction of Local Scarcity Pricing to provide a market solution to properly set prices when there are limited generating reserves in a local region; and 4) adopting market-oriented policies for transmission investment as a replacement for Texas' socialized transmission planning, and development of alternatives for transmission cost recovery.

Dr. David Patton from the MISO Independent Market Monitor ("IMM") also presented his proposals for improving the design of the ERCOT market, but focused on the value of co-optimization. Dr. Patton believes the benefits of co-optimization clearly exceed the costs and should be implemented as soon as possible. ERCOT also gave a presentation, after Dr. Patton, and claimed that it would cost approximately $40 million and take four-five years to implement co-optimization technology into the market. ERCOT has since reduced its estimate.

Commissioners and stakeholders had the opportunity to ask questions of the presenters. The Commissioners ultimately decided that this was the first of many workshops to discuss these proposals and asked for stakeholder comments on the report. ERCOT and other stakeholders, including OCSC, filed comments on the proposals on December 1, 2017 and reply comments on December 22, 2017.



2018 OCSC Meetings

March 8
May 17
August 23
December 6

2018 Officers—????

Paige Mims—Chair
Don Knight—Vice Chair
Adrienne Lothery—Secretary
Treasurer—David Barber

Questions?

For questions about any OCSC matter or communication, please feel free to contact:

Geoffrey Gay
(512) 322-5875
ggay@lglawfirm.com

Thomas Brocato
(512) 322-5857
tbrocato@lglawfirm.com

Lloyd Gosselink
ATTORNEYS AT LAW

Lloyd Gosselink Rochelle and Townsend, P.C.
816 Congress Avenue Suite 1900
Austin, Texas 78701

City of Ovilla

Ovilla City Council

AGENDA ITEM REPORT

Item: **6**

Meeting Date: April 09, 2018 | **Department: Administration**

☒**Discussion** ☒**Action** | **Budgeted Expense:** ☒ **YES** ☐ **NO** ☐**N/A**

Submitted By: **John R. Dean, Jr., CM** | **Amount:** **$ 79.96**

Reviewed By: ☒**City Manager** ☒ **City Secretary** ☐ **City Attorney**
☒ **Accountant** ☐ **Other:**

Attachments:

1. Resolution R2018-16
2. ACSC Invoice
3. ACSC Year in Review Report

Agenda Item / Topic:

ITEM 6. *DISCUSSION/ACTION* – Consideration of and action on Resolution R2018-16 authorizing continued participation with the ATMOS Cities Steering Committee; and authorizing the payment of two cents per capita to the ATMOS Cities Steering Committee to fund regulatory and related activities related to ATMOS Energy Corporation.

Discussion / Justification:

STAFF REPORT ON ASSESSMENT RESOLUTION
FOR ATMOS CITIES STEERING COMMITTEE

Purpose of the Resolution:

Most municipalities have retained original jurisdiction over gas utility rates and services within municipal limits. The Atmos Cities Steering Committee ("ACSC") is composed of municipalities in the service area of Atmos Energy Corporation, Mid-Tex Division regardless of whether original jurisdiction has been retained. Atmos is a monopoly provider of natural gas. Because Atmos has no competitors, regulation of the rates that it charges its customers is the only way that cities can ensure that natural gas rates are fair. Working as a coalition to review the rates charged by Atmos allows cities to accomplish more collectively than each city could do acting alone. Cities have more than 100 years experience in regulating natural gas rates in Texas.

ACSC is the largest coalition of cities served by Atmos Mid-Tex. There are 174 ACSC member cities, which represent more than 60 percent of the total load served by Atmos-Mid Tex. ACSC protects the authority of municipalities over the monopoly natural gas provider and defends the interests of residential and small commercial customers within the cities. Although many of the activities undertaken by ACSC are connected to rate cases (and therefore expenses are reimbursed by the utility), ACSC also undertakes additional activities on behalf of municipalities for which it needs funding support from its members.

Recommendation / Staff Comments:

Sample Motion(s):

I move that Council approve/deny Resolution R2018-16 authorizing continued participation with the ATMOS Cities Steering Committee; and authorizing the payment of two cents per capita to the ATMOS Cities Steering Committee to fund regulatory and related activities related to ATMOS Energy Corporation.

RESOLUTION NO. R2018-16

A RESOLUTION AUTHORIZING CONTINUED PARTICIPATION WITH THE ATMOS CITIES STEERING COMMITTEE; AND AUTHORIZING THE PAYMENT OF TWO CENTS PER CAPITA TO THE ATMOS CITIES STEERING COMMITTEE TO FUND REGULATORY AND RELATED ACTIVITIES RELATED TO ATMOS ENERGY CORPORATION

WHEREAS, the City of OVILLA is a regulatory authority under the Gas Utility Regulatory Act (GURA) and has exclusive original jurisdiction over the rates and services of Atmos Energy Corporation, Mid-Tex Division (Atmos) within the municipal boundaries of the city; and

WHEREAS, the Atmos Cities Steering Committee (ACSC) has historically intervened in Atmos rate proceedings and gas utility related rulemakings to protect the interests of municipalities and gas customers residing within municipal boundaries; and

WHEREAS, ACSC is participating in Railroad Commission dockets and projects, as well as court proceedings and legislative activities, affecting gas utility rates; and

WHEREAS, the City is a member of ACSC; and

WHEREAS, in order for ACSC to continue its participation in these activities which affects the provision of gas utility service and the rates to be charged, it must assess its members for such costs; NOW THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS:

I.

That the City is authorized to continue its membership with the Atmos Cities Steering Committee to protect the interests of the City of OVILLA and protect the interests of the customers of Atmos Energy Corporation, Mid-Tex Division residing and conducting business within the City limits.

II.

The City is further authorized to pay its 2018 assessment to the ACSC in the amount of two cents ($0.02) per capita.

III.

A copy of this Resolution and approved assessment fee payable to *"Atmos Cities Steering Committee"* shall be sent to:

David Barber
Atmos Cities Steering Committee
c/o Arlington City Attorney's Office, Mail Stop 63-0300
101 S. Mesquite St., Suite 300
Arlington, Texas 76010

PRESENTED AND PASSED on this the 09 day of APRIL 2018, by a vote of _____ ayes and _____ nays at a regular meeting of the City Council of the City of OVILLA, Texas.

_____
MAYOR RICHARD A. DORMIER

ATTEST:

_____
City Secretary, Pam Woodall

APPROVED AS TO FORM:
City Attorney

BY_____
Ron G. MacFarlane, Jr.

City of Arlington, c/o Atmos Cities Steering Committee
Attn: David Barber
101 S. Mesquite St., Ste 300
MS #63-0300
Arlington, TX 76010

Invoice

Date	Invoice #
3/5/2018	18-107

Bill To
City of Ovilla

Item	Population	Per Capita	Amount
2018 Membership Assessment	3,998	0.02	79.96

Please make check payable to: Atmos Cities Steering Committee and mail to Atmos Cities Steering Committee, Attn: David Barber, Arlington City Attorney's Office, 101 S. Mesquite St., Ste 300, MS #63-0300, Arlington, Texas 76010

Total $79.96

ACSC

Atmos Cities Steering Committee

2017 Year in Review

ACSC Welcomes New Members

Atmos Cities Steering Committee ("ACSC") is an organization of over 150 cities in north and central Texas with nearly 1.2 million residential customers. ACSC represents the interests of its members in various gas utility matters before of the Texas Railroad Commission ("RRC"), such as rate cases and rulemakings, and also the Texas Legislature. ACSC's member cities utilize common legal counsel and consultants to present a united front in these matters, which results in lower utility rates and rates case expenses for cities and their residents. During 2017, ACSC was fortunate enough to add several new members. We extend a welcome to Albany, Denton, Forney, and Gunter. Thank you to all our new and long-time members for your support and participation this past year. We look forward to continuing our work together in 2018.

Atmos Pipeline-Texas Appeals Railroad Commission Final Order

On January 6, 2017, Atmos Pipeline—Texas ("APT"), a division of Atmos Energy Corporation, filed a Statement of Intent to change its rates at the Railroad Commission. APT sought to increase its annual revenues by $72.9 million. APT claims that the rate increase was necessary due to increases in operating expenses since APT's last general rate case, which was seven years ago. The rate increase will affect eight firm transportation customers and 70 fully interruptible transportation customers. ACSC intervened and played an active role during the litigation of this case. ACSC filed testimony on March 22nd, and participated in the hearing on the merits April 19-21st.

The ALJ issued a Proposal for Decision ("PFD") on June 16, 2017 recommending an increase in annual revenues of $30.6 million and an 11.5% return on equity ("ROE"). Parties filed exceptions to the PFD on July 11th, and replies to exceptions on July 20th. All parties who filed exceptions argued that the PFD erred in its ROE finding—intervenors arguing the Commission should have set the ROE significantly lower since APT is less risky than the interstate pipeline companies to which it compared itself, and APT arguing that the Commission abandoned precedent by changing its method for calculating ROE. ACSC's witness argued that APT's authorized ROE should be set at 9.0% and the Commission Staff recommended an ROE of 10.0%.

The Railroad Commission adopted the PFD in a 2-1 vote at its August 1, 2017 Open Meeting. ACSC and all other parties filed motions for rehearing on the ROE issue, but those motions were denied on September 19, 2017.

APT has filed an appeal in Travis County District Court. APT argues the final order impermissibly adopts a capital structure methodology that was not part of the evidentiary record, impermissibly adopts an 11.5% ROE, excludes reasonable incentive compensation, and imposes an arbitrary and unsupported limitation on the results of the cost allocation methodology.

ACSC, the Railroad Commission, and Texas Industrial Energy Customers, have intervened in APT's appeal.

ACSC
Atmos Cities Steering Committee

Legislature Announces GRIP Interim Charge

In October, the House and Senate announced their interim charges. The House Energy Resources Committee issued a charge to study the Gas Reliability Infrastructure Program ("GRIP") and its effect on gas utility ratemaking and ratepayers. Lloyd Gosselink will execute contracts this month with the outside lobby team for assistance in 2018. Once the contracts are finalized, our attention will be focused primarily on the GRIP interim charge. As you may be aware, GRIP has been a longstanding concern to cities and we were instrumental in getting this issue added to interim charges. As such, we will be the primary consumer voice engaged on this issue. We expect a hearing with invited testimony on this interim charge sometime in the spring.

Atmos Mid-Tex RRM Update

The Rate Review Mechanism ("RRM") is an annual expedited review rate proceeding utilized by Atmos in their Mid-Tex service area. The RRM emerged as a three-year experimental substitute for GRIP cases as part of the settlement of Atmos Mid-Tex's 2007 system-wide rate case. In 2003, the Texas Legislature added Section 104.301, Interim Adjustment for Changes in Investment, to the Gas Utility Regulatory Act. While not identified as such in the law, § 104.301 was referred to as the Gas Reliability Infrastructure Program or GRIP. The GRIP adjustments allowed gas companies to recover changes to invested capital without a review of the prudence of the investment or whether increased revenues or declining expenses offset the invested capital costs. Both Atmos Pipeline and Atmos Mid-Tex filed GRIP cases as soon as the RRC adopted rules to implement the interim adjustments. As explained below, it quickly became apparent that the GRIP adjustments were poor public policy.

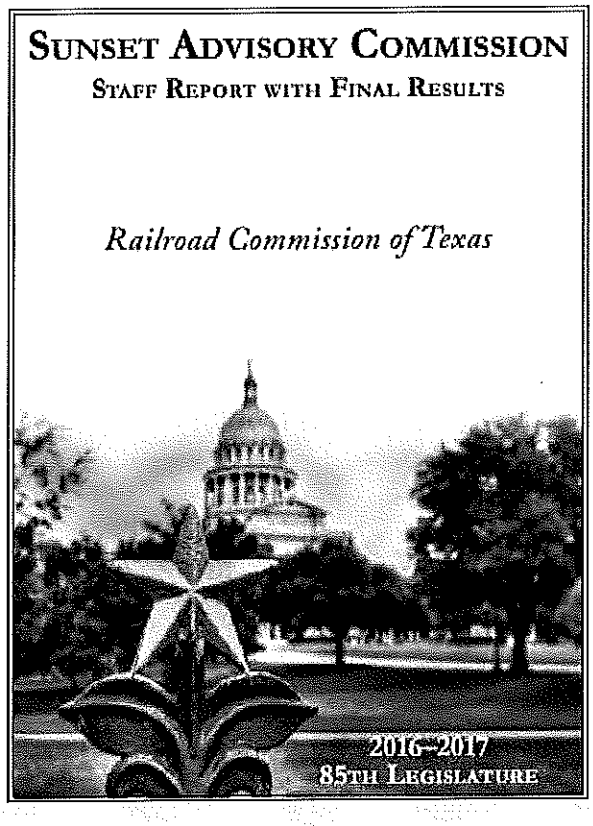
As an alternative to GRIP, ACSC entered into a negotiated agreement with Atmos in 2007 to establish the RRM process. Unlike GRIP, the RRM provided for an annual review of all portions of Mid-Tex's cost of service without cost and time consuming litigation. It fixed an authorized rate of return on equity for the three-year period at 9.6% (which was less than what the RRC would have authorized) and set caps on the extent to which expenses or investments could increase from one year to the next. More importantly, it allowed cities to make a comprehensive evaluation of all aspects of the utility's business—investment, operation and maintenance expenses and revenues—unlike GRIP which only allows consideration of changes to invested capital. The RRM process negotiated by ACSC solves the piecemeal ratemaking problem by providing for a comprehensive review of Atmos' expenses and revenues. Furthermore, the RRM process benefitted ACSC by: (1) allowing cities participation that is prohibited in GRIP cases; (2) allowing cities to recover, at utility shareholder expense, all their ratemaking costs; and (3) avoiding both litigation and RRC jurisdiction. The legislature has functionally authorized annual increases in gas utility rates through the GRIP process. Since consumers are otherwise stuck with annual rate increases, it is better to have cities participating in the comprehensive RRM process than unable to participate in a piecemeal process.

Unable to reach agreement on perpetuation of the original RRM terms, Atmos filed a traditional rate case in 2012, which was then appealed to the Railroad Commission. A final order in that case was entered in December 2012. The ratemaking decisions of the Commission then became the basis of a four year extension of the RRM process. The first filing under the renegotiated process was in July 2013. Following the conclusion of the 2017 RRM earlier this year, the parties are discussing whether it is beneficial to extend the existing RRM process again, make modifications to the current process or return to GRIP cases.

Railroad Commission Passes Sunset Review

In May, Governor Abbott signed House Bill 1818, which reauthorized the RRC to operate for another 12 years. A committee of lawmakers, known as the Sunset Commission, oversees the review of each agency and the commission's staff proposes suggestions for agency changes in its review. Last year, the Railroad Commission had its third Sunset review since 2010, after several attempts to change the agency failed to get through the legislature. The Sunset Advisory Commission issued several recommendations to lawmakers on how to improve the RRC, including some pertaining to the agency's gas utility functions. However, the legislature declined to include those recommendations in the Sunset Bill. The rejected reforms included a proposal to change the agency's name to one that better reflects its responsibilities, a proposal to transfer administrative law cases currently handled by RRC staff to the State Office of Administrative Hearings, and a proposal to transfer gas utility cases to the Public Utility Commission of Texas.

The bill mainly makes changes to oil and gas monitoring and enforcement. At a public hearing in March, Thomas Brocato testified on behalf of ACSC that the bill could be more impactful by adding a requirement that the RRC monitor the earnings of gas utilities to prevent overearning utilities from increasing rates.



2018 Officers

At the December meeting, ACSC members approved the budget and elected the following officers for 2018:

Chair—Jennifer Richie (Waco)
Vice Chair—Meg Jakubik (Bedford)
Secretary— Adrienne Lothery (Colleyville)
Treasurer—David Barber (Arlington)

2018 ACSC Meetings

March 8

May 17

August 23

December 6

Questions?
For questions or concerns regarding any ACSC matter or communication, please contact the following representatives, who will be happy to provide assistance:

Geoffrey Gay
512-322-5875
ggay@lglawfirm.com

Thomas Brocato
512-322-5857
tbrocato@lglawfirm.com

Georgia Crump
512-322-5832
gcrump@lglawfirm.com

Lloyd Gosselink
ATTORNEYS AT LAW
Lloyd Gosselink Rochelle and Townsend, P.C.
816 Congress Avenue Suite 1900
Austin, Texas 78701

ACSC Cities (174 Members)

Abilene
Addison
Albany
Allen
Alvarado
Angus
Anna
Argyle
Arlington
Aubrey
Azle
Bedford
Bellmead
Benbrook
Beverly Hills
Blossom
Blue Ridge
Bowie
Boyd
Bridgeport
Brownwood
Buffalo
Burkburnett
Burleson
Caddo Mills
Canton
Carrollton
Cedar Hill
Celeste
Celina
Centerville
Cisco
Clarksville
Cleburne
Clyde
College Station
Colleyville
Colorado City
Comanche
Commerce
Coolidge
Coppell
Copperas Cove
Corinth
Crandall
Crowley
Dalworthington Gardens
Denison
Denton
DeSoto
Draper
Duncanville
Early
Eastland
Edgecliff Village
Emory
Ennis
Euless
Everman
Fairview
Farmers Branch
Farmersville
Fate
Flower Mound
Forest Hill
Forney
Fort Worth
Frisco
Frost
Gainesville
Garland
Garrett
Grand Prairie
Grapevine
Groesbeck
Gunter
Haltom City
Harker Heights
Haskell
Haslet
Hewitt
Highland Park
Highland Village
Honey Grove
Hurst
Hutto
Iowa Park
Irving
Justin
Kaufman
Keene
Keller
Kemp
Kennedale
Kerens
Kerrville
Killeen
Krum
Lakeside
Lake Worth
Lancaster
Lewisville
Lincoln Park
Little Elm
Lorena
Madisonville
Malakoff
Mansfield
McKinney
Melissa
Mesquite
Midlothian
Murphy
Newark
Nocona
North Richland Hills
Northlake
Oak Leaf
Ovilla
Palestine
Pantego
Paris
Parker
Pecan Hill
Petrolia
Plano
Ponder
Pottsboro
Prosper
Quitman
Red Oak
Reno (Parker County)
Rhome
Richardson
Richland
Richland Hills
River Oaks
Roanoke
Robinson
Rockwall
Roscoe
Rowlett
Royse City
Sachse
Saginaw
Sansom Park
Seagoville
Sherman
Snyder
Southlake
Springtown
Stamford
Stephenville
Sulphur Springs
Sweetwater
Temple
Terrell
The Colony
Trophy Club
Tyler
University Park
Venus
Vernon
Waco
Watauga
Waxahachie
Westlake
Westover Hills
Westworth Village
Whitesboro
White Settlement
Wichita Falls
Woodway
Wylie

City of Ovilla

Ovilla City Council

AGENDA ITEM REPORT

Item: **7**

Meeting Date: April 09, 2018 **Department: Administration/Animal Control**

☒**Discussion** ☒**Action** **Budgeted Expense:** ☒ **YES** ☐ **NO** ☐**N/A** **(over budget)**

Submitted By: Mike Dooley, Code/ACO Officer **Amount: $37,833.00**

Reviewed By: ☒**City Manager** ☒ **City Secretary** ☐ **City Attorney** ☒ **Accountant** ☒ **Other: Animal Control Officer M. Dooly**

Attachments:

1. Quotes

Agenda Item / Topic:

ITEM 7. *DISCUSSION/ACTION* – Consideration of and action authorizing the purchase of an Animal Control Truck with box.

Discussion / Justification:

The Vehicle and Box were budgeted Items at $31,400.00.

The prices have increased since acquiring estimates for budgeting purposes.

Sam Pack Ford is the BuyBoard vendor for the truck and box. By purchasing through Sam Pack Ford, the vehicle and box purchase can be delivered as a single package. By purchasing through the other vendors, the box would have to be purchased separately and shipped to Rainbow Collision for assembly.

If approved a budget amendment of $6,433.00 will be required at mid-year.

Recommendation / Staff Comments:

Recommends purchase of an Animal Control Truck from Sam Pack Ford in the amount of $37,833.00.

Sample Motion(s):

I move that Council approve/deny the purchase of an Animal Control Truck from Sam Pack Ford in the amount of $37,833.00, authorizing the City Manager to execute all associated documents.

CITY OF OVILLA, TEXAS
Quotations Form

Quotations Taken By:	Mike Dooly
Department:	Neighborhood Services
Date:	4/4/2018

Description of Product or Service: ANIMAL CONTROL TRUCK & BOX

- Indicates preferred/chosen vendor

QUOTE #1	
*Vendor Name:	Sam Pack/ Deerskin
Address:	1635 IH 35E Carrollton, TX 75006
Contact Person:	Jorge Guerra
Phone No:	888-835-3389
Contact Date/Time:	3/8/2018
HUB Status:	
Price:	**$23918 + $13915 = TOTAL $37833**

QUOTE #2	
Vendor Name:	Sam Pack/Jackson Creek Manufacturing
Address:	206 Bangham Industrial Dr Denton, NC 27239
Contact Person:	Warren Brown
Phone No:	888-221-7823
Contact Date/Time:	3/12/2018
HUB Status:	
Price:	**$23918 + $11720 + $500 install = TOTAL $36138**

QUOTE #3	
Vendor Name:	Sam Pack/Ainley Kennels & Frabrication, Inc.
Address:	1450 Radford Road Dubuque, Iowa 52002
Contact Person:	
Phone No:	563-583-7615
Contact Date/Time:	2016-2017
HUB Status:	
Price:	**$23918 + $11595 + $500 install = TOTAL $36063**

QUOTE #4	
Vendor Name:	
Address:	
Contact Person:	
Phone No:	
Contact Date/Time:	
HUB Status:	
Price:	

JUSTIFICATION FOR NOT CHOOSING THE LOWEST BID: Since the truck, box and installation will be at one site, it will be more convenient as well as saving time delivering box and truck to a different location for installation.

Animal Control / Code Enforcement Truck bid

	Unit	Installation	total
Jackson Creek Chassis Mount Unit	$11,720.00	$500	$12,220.00
Denton North Carolina			
Ainley Kennels	$11,595.00	$500	$12,145.00
Dubuque Iowa			
Deerskin/Sam Pack Ford	$13,915.00		$13,915.00
Carrollton,Texas			

Truck will come from Sam Pack Ford , Carrollton

$23,918.00

Sam Pack's Five Star Ford
1635 S. IH 35E Carrollton Texas, 75006
(888) 8 FLEET 9 (888-835-3389) - FAX 972-245-5278 - bidtx@spford.com

CUSTOMIZED PRODUCT PRICING SUMMARY BASED ON CONTRACT

Cars and Light Trucks

Team Members -- Kevin Moore - Richard Kopczynski -Jorge Guerra - Alan Rosner

Contract Name:State of Texas 072-A1 - Texas Smartbuy Contract Effective 9-1-2017

End User: CITY OF OVILLA — Sam Pack's Rep: JORGE GUERRA

Contact: MIKE DOOLY — Date: 3/8/2018

Contact TN/Email MDOOLY@CITYOFOVILLA.ORG — Phone # 972-617-7262

Product Description: 2018 F250 REGULAR CAB — Exterior Color / Interior WHITE

A. Bid Series: 872C F2A — Base Price: $ 23,918.00

B. Published Options (Itemize Each Below)

Code	Description	Bid Price	Code	Description	Bid Price
44P	Auto Transmission	Included			
90L	Power Group - Power Windows/Locks	Included			
525	Speed Control	Included			
	Spare Tire	Included			
942	Day Time Running Lights	Included			
996	6.2L V8 Gas Engine	Included			
				Total of B. - Published Options	$ -

C. Ford Factory Published Options

Code	Description	Bid Price	Code	Description	Bid Price
				Total of C. - Dealer Published Options	$ -

D. Fleet Quote

Code	Description	Bid Price	Code	Description	Bid Price
ACCM6 WOAC	6 COMPARTMENT ANIMAL CONTROL UNIT WITHOUT A/C	$13,915.00			
	SPECS ATTACHED				
				Total of D. - Off Menu Options	$ 13,915.00

F.	Delivery Charges	0 Miles @ $2.45/mile	$ -
G.	Option Discounts		$ -
H.	Total of A + B + C + D + E = F		$ 37,833.00
I.	Floor Plan Assistance		$0.00
J.	Lot Insurance Coverages		$0.00
K.	Quantity Ordered 1	X F =	$ 37,833.00
L.	Administrative Fee		$ -
M.	Non-Equip Charges & Credits		
N.	TOTAL PURCHASE PRICE INCLUDING ADMIN FEE		$37,833.00

DEERSKIN MFG. INC.

PO BOX 127 SPRINGTOWN, TEXAS 76082
(800) 880-6089 FAX (817) 523-6685
www.deerskinmfg.com

SPECIFICATIONS FOR 6 COMPARTMENT CHASSIS MOUNT ANIMAL CONTROL UNITS ACCM6

ACCM6G To Fit Chevy, Ford, Dodge; 8' Bed Only (56" cab to axle-¾ Ton Vehicle Recommended)

Overall Dimensions: 80" wide, 52" tall overall, 106" long

Compartment Dimensions:
Storage Compartment: 22" wide, 35" tall, 80" deep
Animal Compartments:

Street Side:	Front	28"W x 35"H x 40"Deep	Inside Dimensions
	Center	25"W x 26"H x 40"Deep	Inside Dimensions
	Center	25"W x 26"H x 40"Deep	Inside Dimensions
Curb Side:	Front	28"W x 35"H x 40"Deep	Inside Dimensions
	Center	25"W x 26"H x 40"Deep	Inside Dimensions
	Center	25"W x 26"H x 40"Deep	Inside Dimensions

Construction:
*Basic frame is 2" x 2" welded steel tubing with a Superstructure of 1" x 1" welded steel tubing.
*All steel is hot dipped galvanized before covering.
*The ceiling contains 4" foam insulation and the front, back and bottom contain 1" foam insulation to provide a 15-20 degree cooler temperature within each animal compartment.
*Units are waterproof, corrosion resistant, and chew proof.

DEERSKIN MFG. INC.

PO BOX 127 SPRINGTOWN, TEXAS 76082
(800) 880-6089 FAX (817) 523-6685
www.deerskinmfg.com

*The interior and exterior material is 20 gauge stainless steel.
*The ceilings consist of .050 aluminum with a roof of 125 aluminum diamond plate.
*Doors are made with 12 gauge stainless steel and hinged from the front with a continuous stainless steel hinge.
*Doors have positive locking tee handles, keyed alike.
*Doors have adjustable louvered aluminum vents with perforated inside grilles.
*Storage compartment floors are carpeted.
*The storage compartment doors are solid (with no vents).
*Units are equipped with LED marker lights, LED stop and tail lights, LED dual backup lights, and four way flashers.
*The body is mounted to the vehicle frame with eight (8) angle brackets.

Included Equipment

1-12 Volt Exhaust Fan installed in the roof of the unit to exhaust heat from each compartment. Each fan is 800 CFM which exceeds manufactures rating.

6-LED Interior lights installed in each compartment with switch mounted in the cab of the vehicle.

3-Swinging partitions installed in compartments and can be opened to create a pass through compartment between each side of the unit.

6-Secondary Safety Doors–These doors are located inside the primary door and are constructed of 125 aluminum with ¾" holes punched for ventilation and a catch pole cutout.

Air Conditioning System-Red Dot Model R-6100 Unit is 16000 BTU with add on compressor to truck engine. (Rangers, S-10's, Toyotas, etc are not adaptable to brackets for added compressors.)

Step Bumper-The bumper is constructed of stainless steel and is 82" long and 6" wide, with shur-step antiskid in place.

Digital Thermometer-Mounted on dash of truck with the probe located inside animal unit to monitor temperature while vehicle is in use.

Backup Alarm-

DEERSKIN MFG. INC.

PO BOX 127 SPRINGTOWN, TEXAS 76082
(800) 880-6089 FAX (817) 523-6685
www.deerskinmfg.com

*****OPTIONAL EQUIPMENT AVAILABLE*****

6-One Way Safety Doors-These doors are located inside the primary door and are constructed of 1X2 aluminum. Each one way door will have two (2) spring loaded 125 aluminum panels to ease loading but still prevent escape until one way door is opened. Each one way door is equipped with positive latches and ¾" holes punched for ventilation.

Top Luggage Rack-This rack is installed on top of unit for additional storage. The rack is constructed of 1 ½ X 1 ½ square aluminum tubing welded.

Emergency Strobe - measures 17.25" long x 5" high x 6" wide with 6 dual level linear modules; Amber colored dome and wired with #12 thermoplastic wire with fused circuit breaker, and dash mounted switches.

Auxiliary Heating-Red Dot Model R-254-4- A 16,000 BTU directional air louvered heater.

Patio Storage Bumper-The bumper is constructed of steel and is 82" long and 15" wide, painted with automotive polyurethane paint, and has a storage compartment in the center.

Rubber Mats-Constructed of ½" thick, chew proof rubber mats to fit the floor of the compartment.

Rear Flood Lights (2) 4 X 6 LED floodlights mounted on the rear of the unit.

Dead Animal Pan-This is available to fit the rear compartments only. It is constructed of aluminum and has four raised sides and handles on each end can be fitted in the rear compartments for loading dead animals.

Deerskin Lift System-Slide out cage housed in curb side front compartment to assist in lifting large animals. Powered by a 2000# 12 volt, cable winch, the cage lowers to curb height and is capable of lifting 200 pounds.

Dead Animal Box with Lift Gate-Located in the rear center of the unit, with an electric lift gate capable of lifting 1000 pounds.

Directional Light Bar -Traffic advisor located on the rear of the unit, placed at center top to advise traffic of the vehicles location.

Door Checks-Mounted inside the cage attached to the primary door, used to hold the door in open position while loading/unloading animals.

Rear Observation Camera 5.6 inch LCD-TFT high resolution color monitor. Monitor has two audio/video inputs and a versatile mounting bracket. The high resolution reverse-image color camera has a 130 degree (diagonal) wide angle lens and 1-lux low light capability. It is water proof, includes an anti-glare sun shield, and one-way audio (from Camera to monitor).

Jackson Creek Manufacturing Inc.

P.O. Box 37
206 Bingham Industrial Dr.
Denton, NC 27239

Quote

Date	Quote #
3/12/2018	12502

Name / Address
City of Ovilla Animal Control 105 South Cockrell Hill Road Ovilla TX 75154

Ship To
City of Ovilla Animal Control 105 South Cockrell Hill Road Ovilla TX 75154

Terms	Rep	Project
Net 30	WB	

Item	Description	Qty	Cost	Total
CM17L	DIAMOND DELUXE Chassis Mount Animal Control Unit for Long Bed, Full Size Truck, 56" Cab to Axle (mounting on 2018 Ford F-250 Regular Cab, Long Bed, Bed delete)	1	9,050.00	9,050.00T
SafetyDoor	Safety Door (entire unit)	1	845.00	845.00T
Fresh Air Delivery...	Fresh Air Delivery System	1	550.00	550.00T
PetStep	#222 PetStep Folding Ramp	1	175.00	175.00T
Shipping	Shipping Charges	1	1,100.00	1,100.00
	Quote is Valid for 90 (Ninety) Days* ***Delivery 90 (Ninety) Days ARO**** Jackson Creek Mfg., Inc. P.O. Box 37 Denton, NC 27239 PH# 888.221.7823 FAX# 336.859.4562 Contact: Warren Brown, wbrown@jacksoncreekmfg.com ******Jackson Creek Mfg., Inc. is a NATM certified trailer manufacturer*******			
	Out-of-state sale, exempt from sales tax		0.00%	0.00

Total	$11,720.00

Diamond Deluxe

Sure-Trip Traps

P.O. Box 37
206 Bingham Industrial Dr.
Denton, N.C. 27239

Info.:(336)859-4561
Orders: 888-221-7823
Fax:(336)859-4562

www.jacksoncreekmfg.com

www.diamonddeluxe.com

Model # CM17L

Chassis Mount unit for full size, long bed trucks

With 56" Cab to Axle Measurement

Standard Features:

- **Superior Appearance:** This goes a long way in promoting the image of the officer in the field
- **All Aluminum:** The DIAMOND DELUXE unit is constructed entirely of aluminum. This gives it years of durability while never cracking or needing to be repainted like other units. The exterior and floors are TREAD BRITE aluminum. The interior walls are smooth aluminum. The frame and structure is also entirely aluminum.
- **Lightweight:** Aluminum is lighter than steel or fiberglass. This lighter weight equates to less wear and tear on the vehicle as well as improved fuel economy.
- **Insulated:** All exterior walls are insulated with a 1" lined insulation.
- **Ventilated:** Standard units have operable louver vents on doors for ventilation. Doors include locking latches keyed alike.
- **Swing Center Divider:** Standard on all units is one swinging compartment divider/door. This can be opened up so the two compartments become one large compartment. This can then be used for transporting large animals, traps, etc. This door is located in the rear compartments (closest to the rear bumper.)
- **Storage Compartment:** All units come standard with a locking storage compartment large enough for catch poles, tranquilizer poles, etc.
- **Wash-Thru:** Standard on all units is a 1" opening at the bottom of compartment dividers for wash-thru ability when cleaning after use.
- **Sizes:** All units are available for long wheel base or short wheel base trucks, full size or compact size. We can custom build to YOUR specifications.
- **Hinges:** Full length piano hinges on all compartment doors.
- **Lights:** LED Body lights and reflectors per Federal regulations.
- **Warranty:** Two year warranty on all DIAMOND DELUXE units.
- **Rear Bumper:** Includes a rear bumper

Diamond Deluxe
P.O. Box 37
206 Bingham Industrial Dr.
Denton, N.C. 27239
www.jacksoncreekmfg.com

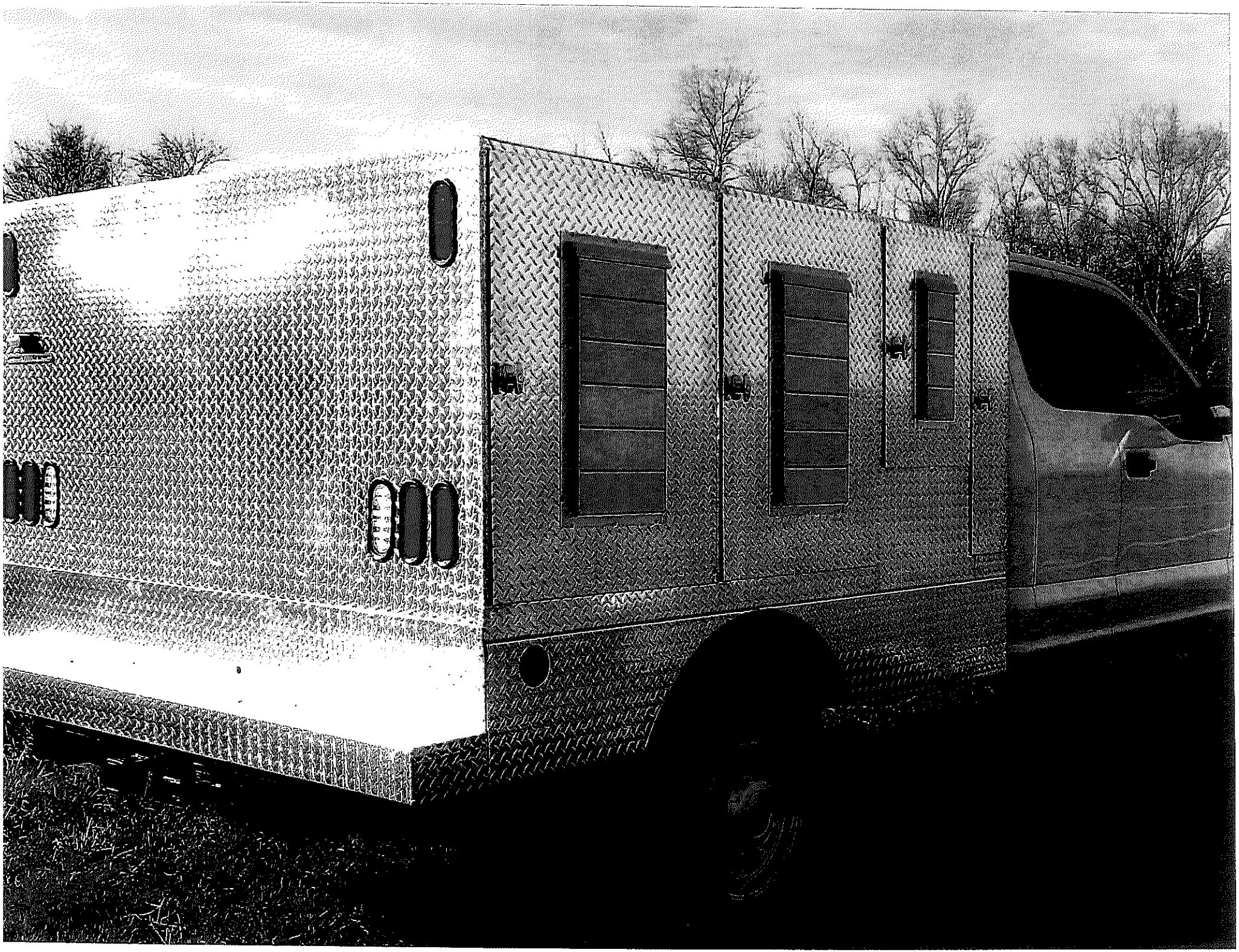
Sure-Trip Traps
Info.:(336)859-4561
Orders: 888-221-7823
Fax:(336)859-4562
www.diamonddeluxe.com

Compartment Sizes:

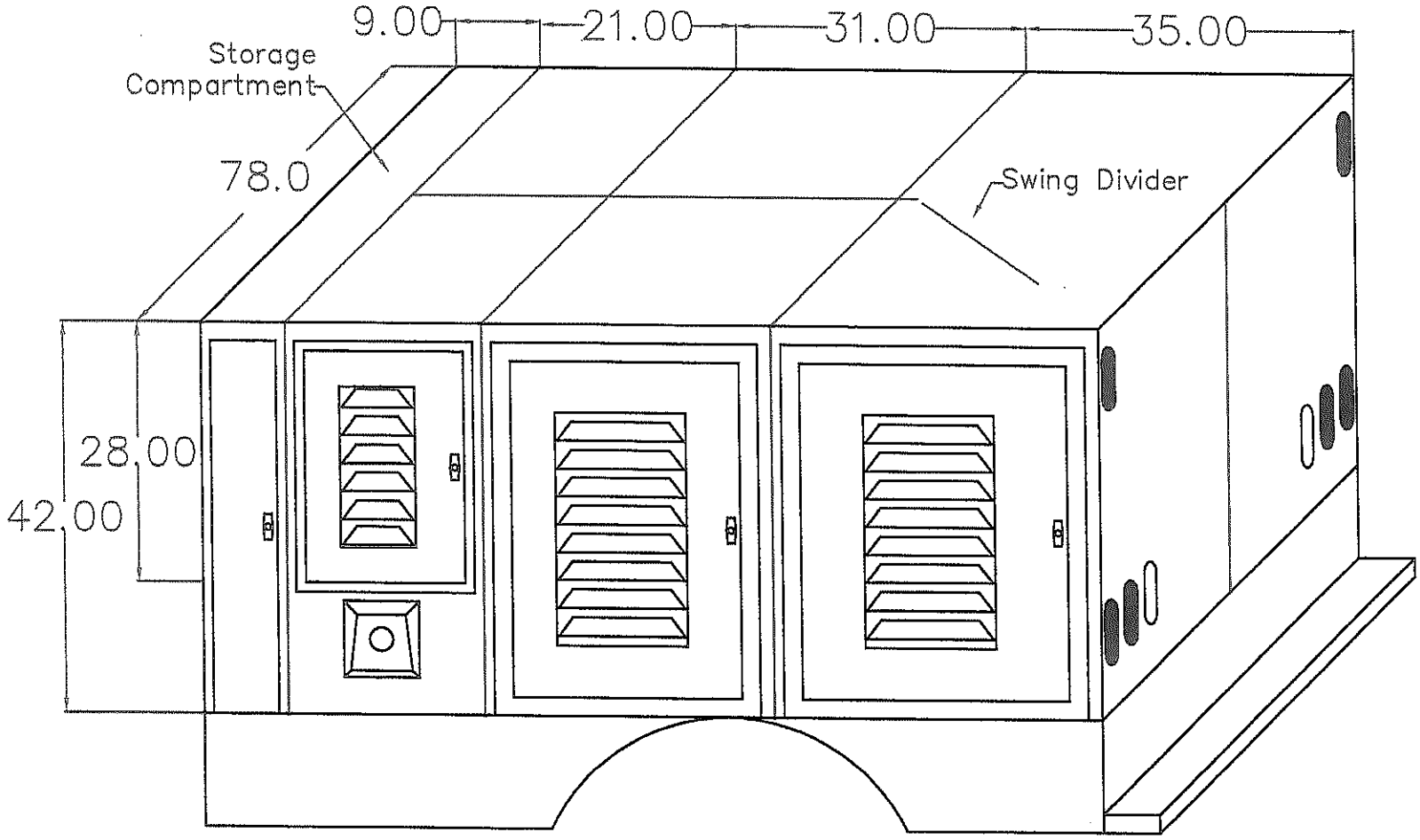
1 @ 9" wide X 40" tall X 78" wide	Locking storage compartment on the rear of the unit.
2 @ 21" wide X 27" tall x 39" deep	Compartments for cats or small dogs. Solid partition with 1" opening at bottom for wash-thru.
2 @ 31"wide X 40" tall x 39" deep	Compartments for large animals. Solid partition with 1" opening at bottom for wash-thru.
2 @ 33" wide X 40" tall X 39" deep	Compartments for large animals. The center divider is hinged so it can be opened to form one large compartment for hauling large traps.

These are the standard compartment sizes. If needed, we can usually modify the dimensions to fit your specific needs with minimal, if any, additional costs.

Thank You for Your Business and God Bless



CM17L


9.00
21.00
31.00
35.00
Storage
Compartment
78.0
Swing Divider
28.00
42.00

AINLEY KENNELS & FABRICATION, INC.
(563) 583-7615 1450 RADFORD ROAD FAX 588-2564
DUBUQUE, IOWA 52002-2122

NAME:_____ DATE: 2016 - 2017
ADDRESS:_____ TERMS: 1/3 down, remainder on delivery

TELEPHONE:_____ FAX:_____

ANIMAL CONTROL CHASSIS MOUNT QOUTE

NUMBER OF CRATES	$1200.00X 6 = 7200.00
FRONT STORAGE CLOSET	$1100.00X___ =
REAR STORAGE CLOSET	$1100.00X 1 = 1100.00
CUSTOM BREEZEWAY STORAGE	QUOTE_____
LOWER STORAGE BOXES	$250.00X___ =

Standard features include all welded aluminum frame (4" bar vent opening in top of each crate), stainless steel crates and exterior sheet metal, stainless rivets/hinge, insulation, emergency light and treadbrite alum louvered doors. Interior lights included in breezeway/closet areas. LED sealed exterior lights.

OPTIONS:

STAINLESS FRAMES	QUOTE_____
STAINLESS DOORS	$65.00X 8 = 520.00
LUGGAGE RACK	$200.00 200.00
BUMPER(no hitch)	~~$275.00~~ 375.00
HIGH CFM FAN	$280.00X 1 = 280.00
ELECTRICAL OUTLET	$35.00X_____
SPARE TIRE MOUNT (back of truck)	$65.00_____
SAFETY CATCHES	$15.00X Included
STORAGE DRAWERS	$160.00X_____
HOOKS Row of 5	$15.00X No Charge
SWING/REMOVABLE DIVIDER	$160.00X_____
INTERIOR DOORS (alum)	$120.00X 6 = 720.00
LED ALTERNATING FLASHERS	$250.00_____
DIRECTIONAL LAMP/CONTROLLER	$425.00_____

OTHER:_____

MOUNTING INCLUDED /FOB DUBUQUE, IA
PRICES SUBJECT TO CHANGE

OR

SUB-TOTAL: 10,395.00
SHIPPING: 1200.00
7% SALES TAX:_____
TOTAL: $ 11,595

City of Ovilla

Ovilla City Council

AGENDA ITEM REPORT

Item: **8**

Meeting Date: April 09, 2018 | **Department: Administration**

☒**Discussion** ☒**Action** | **Budgeted Expense:** ☐**YES** ☐ **NO** ☒**N/A**

Submitted By: **John R. Dean, Jr., CM** | **Amount:** **$ N/A**

Reviewed By: ☒**City Manager** ☒ **City Secretary** ☐ **City Attorney**
☐ **Accountant** ☐ **Other:**

Attachments:

1. BSW documentation

Agenda Item / Topic:

ITEM 8. *DISCUSSION/ACTION* – Consideration of and action to accept two Council volunteers and the Mayor, creating the BSW Student Scholarship Committee 2018.

Discussion / Justification:

Background:
Annually the Best Southwest Partnership offers student college scholarships to participating Cities and allows those supporting entities to make the scholarship presentations to the students at an Education Luncheon.

Purpose:
It is necessary to create a Council (and Mayor) committee to review the applications for recommendation to the BSW.

Recommendation / Staff Comments:

Sample Motion(s):

I move that Council approve/deny the Student Scholarship Committee 2018 creation with the volunteer appointment of the Mayor and two Council persons:

1.
2.

Win a $1,000 Scholarship!

BSW

BEST SOUTHWEST
PARTNERSHIP

Application open through midnight April 6!

Visit www.bestsouthwest.org

BSWP is offering 12 - $1,000 College Scholarships to qualifying high school seniors in the 12 participating cities.

You MUST live in one of the cities to be eligible.

2018

THE BEST SOUTHWEST PARTNERSHIP

EDUCATION LUNCHEON

THURSDAY, MAY 24 - 11:00 AM-1:00 PM
HILTON GARDEN INN
800 N. Main Street, Duncanville, 75116

Open to all 2018 graduating high school students in Balch Springs, Cedar Hill, DeSoto, Duncanville, Ferris, Glenn Heights, Hutchins, Lancaster, Midlothian, Ovilla, Red Oak, & Wilmer

(One recipient per city will be awarded a $1,000 scholarship)

Scholarships will be awarded to the winners at the Education Luncheon.

Sponsorship opportunities also available! Visit www.bestsouthwest.org for details.

BEST SOUTHWEST
PARTNERSHIP

Where Growth and Opportunity Meet

Scholarships Available

from

Best Southwest Partnership

February 28, 2018. The Best Southwest Partnership is offering 12-$1,000.00 BSWP College Scholarships to qualifying high school seniors residing in the BSWP Region of 12 Cities. Applicants must meet the qualifications listed on the online application which must be returned by midnight April 6, 2018.

Each winner will reside in one of the 12 BSWP Cities listed on the application, and will be judged by that city's mayor or his/her committee. BSWP Scholarships will be awarded at the Education Luncheon on May 24, 2018, from 11:00 a.m. to 1:00 p.m., at the Hilton Garden Inn, 800 N. Main St., Duncanville, TX 75116.

Here is link for application:

https://form.jotform.com/80375034490959

2018 BSW Education Committee

Scheduled Dates/Touchpoints

Dear BSW Education Committee, Mayors, and other BSW Leaders,
Here are the Scheduled Dates/Touchpoints for the handling of the 12- 2018 BSW $1000.00 Scholarships:

> April 6th - Deadline for receipt of Scholarship Apps.

> April 9th - Separated (by City) Scholarship Applications to Joe.

> April 13th - Scholarship Applications to 12 Mayors for selecting winners.

> April 27th - Mayors Send Joe 12 Winners.

> May 1st - Joe notifies winners, seeks, photos, college and career Info.

> May 11th - Joe sends Info to Program Committee.

> May 24th - BSW Education Luncheon, awarding 12 - $1000 BSW Scholarships and
> 1- $5000 BSW Scholar Award.

BEST SOUTHWEST
PARTNERSHIP

Where Growth and Opportunity Meet

2018 BSWP Scholarship applications received as of April 2, 2018.

55 total (5 duplicates, 4 ineligible due to the resident city)

1. Balch Springs - 0
2. Cedar Hill - 3
3. Dallas - 1 NOT ELIGIBLE (Duncanville HS)
4. DeSoto - 16 (-1 duplicate so 15)
5. Duncanville - 0
6. Ferris - 2
7. Glenn Heights - 6 (-4 duplicates so only 2)
8. Grand Prairie - 1 NOT ELIGIBLE (Lancaster HS)
9. Hutchins - 0
10. Lancaster - 15 (-1 - one doesn't have GPA required)
11. Midlothian - 6
12. Ovilla - ~~0~~ 1
13. Red Oak - 2
14. Waxahachie - 2 NOT ELIGIBLE (1 Midl Heritage, 1 Red Oak HS)
15. Wilmer - 1

BLUE - Not eligible, not a BSW city resident
RED - no applicants

Ovilla City Council

AGENDA ITEM REPORT

Item: **9**

Meeting Date: April 9, 2018 | **Department: Administration/Code**

☒ **Discussion** ☒ **Action** | **Budgeted Expense:** ☐ **YES** ☒ **NO** ☐ **N/A**

Submitted By: **John R. Dean Jr., CM** | **Amount: Approx.** **$890 per mowing month**

Reviewed By: ☒ **City Manager** ☒ **City Secretary** ☒ **City Attorney**

☒ **Accountant** ☒ **Other: Code Officer M. Dooly**

Attachments:

1. Ordinance

Agenda Item / Topic:

ITEM 9. *DISCUSSION/ACTION* – Consideration of and action on Ordinance 2018-06 of the City of Ovilla, Texas, amending Chapter 6, Article 6.04, Section 6.04.001(a) of the Ovilla Code of Ordinances, providing new provisions pertaining to weeds and grass and other objectionable material; providing a savings clause; providing a severance clause; providing for incorporation into the Ovilla Code of Ordinances; providing for immediate effect; and providing for publication.

Discussion / Justification:

Background/History: Staff was directed to prepare an Ordinance to amend the Code requiring property owners maintain the rights-of-way regarding mowing. Staff has prepared such for Council consideration.

EXCERPT FROM THE CURRENT CODE:

It shall be unlawful for any person owning any premises or property and/or his or her agent, within the city, to fail to keep said premises or property free from weeds, rubbish, brush, fallen trees and any other objectionable, unsightly, or unsanitary matter of whatever nature. It shall be specifically unlawful to allow grass or weeds to exceed nine inches (9") in height, including grass or weeds located in city rights-of-way, easements and alleys, including grass or weeds beside or under fences from the front to the rear of the property or beside a structure of any type including barns, sheds, vehicles, trailers and items located on grass.

RECOMMENDED CODE CHANGE:

It shall be unlawful for any person owning any premises or property and/or his or her agent, within the city, to fail to keep said premises or property free from weeds, rubbish, brush, fallen trees and any other objectionable, unsightly, or unsanitary matter of whatever nature. It shall be specifically unlawful to allow grass or weeds to exceed nine inches (9") in height, including grass or weeds beside or under fences from the front to the rear of the property or beside a structure of any type including barns, sheds, vehicles, trailers and items located on grass.

Financial Impact: Public Works cost for ROW Maintenance

ROW requiring a tractor and brush hog:

1 employee @ $18.18/hr – 10 hours monthly = $181.80

1 employee @ 23.71/hr - 10 hours monthly = $237.10

Fuel cost/monthly 22 gal @ $3.00/gal = $66.00

TOTAL COST: $484.90

ROW requiring zero-turn mower:

2 employees @ $18.18/hr – 10 hours monthly = $363.60

Fuel cost/monthly 12 gal @ $3.00/gal = $36.00

TOTAL COST: $399.60

Recommendation / Staff Comments:

Staff recommends that Council approve the Ordinance.

Sample Motion(s):

I move to approve/deny Ordinance 2018-06 amending the text of Chapter 6, Article 6.04, Section 6.04.001(a) of the Ovilla Code of Ordinances, providing new provisions pertaining to weeds and grass and other objectionable material; providing a savings clause; providing a severance clause; providing for incorporation into the Ovilla Code of Ordinances; providing for immediate effect; and providing for publication.

ORDINANCE NO. 2018-06

AN ORDINANCE OF THE CITY OF OVILLA, TEXAS, AMENDING CHAPTER 6, ARTICLE 6.04, SECTION 6.04.001(a) OF THE OVILLA CODE OF ORDINANCES, PROVIDING NEW PROVISIONS PERTAINING TO WEEDS AND GRASS AND OTHER OBJECTIONABLE MATERIAL; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERANCE CLAUSE; PROVIDING FOR INCORPORATION INTO THE OVILLA CODE OF ORDINANCES; PROVIDING FOR IMMEDIATE EFFECT; AND PROVIDING FOR PUBLICATION.

WHEREAS, the City Council adopted Ordinance No. 2013-030 establishing provisions pertaining to weeds and grass and other objectionable material for the City of Ovilla on November 12, 2013; and

WHEREAS, the City Council of the City of Ovilla, Texas, does find and determine that it is in the best interest of the health, safety and welfare of citizens of the City of Ovilla, Texas, to amend provisions of the Ovilla Code of Ordinances pertaining to the maintenance responsibilities of weeds and grass in located in city rights-of-way, easements and alleys.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS, THAT:

SECTION 1. AMENDMENT TO CHAPTER 6, ARTICLE 6.04, SECTION 6.04.001(a) OF THE CODE OF ORDINANCES OF THE CITY OF OVLLA

Chapter 6, Article 6.04, Section 6.04.001(a) of the Code of Ordinances of the City of Ovilla is hereby amended to read as follows:

* * *

It shall be unlawful for any person owning any premises or property and/or his or her agent, within the city, to fail to keep said premises or property free from weeds, rubbish, brush, fallen trees and any other objectionable, unsightly, or unsanitary matter of whatever nature. It shall be specifically unlawful to allow grass or weeds to exceed nine inches (9") in height, including grass or weeds beside or under fences from the front to the rear of the property or beside a structure of any type including barns, sheds, vehicles, trailers and items located on grass.

* * *

SECTION 2. SAVINGS CLAUSE

In the event that any other Ordinance of the City of Ovilla, Texas, heretofore enacted is found to conflict with the provisions of the Ordinance, this Ordinance shall prevail.

SECTION 3. SEVERANCE CLAUSE

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court or competent

jurisdiction, such shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions thereof.

SECTION 4. EFFECTIVE DATE

Because of the nature of interest and safeguard sought to be protected by this Ordinance and in the interest of the citizens of the City of Ovilla, Texas, this Ordinance shall take effect immediately after passage, approval and publication, as required by law.

SECTION 5. PUBLICATION

The City Secretary is hereby authorized and directed to cause publication of the descriptive caption and penalty clause hereof as an alternative method of publication provided by law.

PASSED, APPROVED and **ADOPTED** by the City Council of the City of Ovilla, Texas, on this the 09 day of April 2018.

_____
Richard Dormier, Mayor

ATTEST:

_____
Pamela Woodall, City Secretary

APPROVED AS TO FORM:

_____
Ron G. MacFarlane, Jr., City Attorney

Ovilla City Council

AGENDA ITEM REPORT

Item: **10**

Meeting Date: April 9, 2018 | **Department: Administration/Code**

☒ **Discussion** ☒ **Action** | **Budgeted Expense:** ☐ **YES** ☐ **NO** ☒ **N/A**

Submitted By: **John R. Dean Jr., CM** | **Amount:** **$ N/A**

Reviewed By: ☒ **City Manager** ☒ **City Secretary** ☒ **City Attorney**
☒ **Accountant** ☒ **Other: Code Officer M. Dooly**

Attachments:

1. Ordinance

Agenda Item / Topic:

ITEM 10. *DISCUSSION/ACTION* – Consideration of and action on Ordinance 2018-07 of the City of Ovilla, Texas, amending Chapter 8, Article 8.02, Section 8.02.005 (5) and (7) of the Ovilla Code of Ordinances; providing new provisions pertaining to nuisances; providing a savings clause; providing a severance clause; providing for incorporation into the Ovilla Code of Ordinances; providing for immediate effect; and providing for publication.

Discussion / Justification:

Background/History: Staff was directed to prepare an Ordinance to amend the Code requiring property owners maintain the rights-of-way regarding trees and grass. Staff has prepared such for Council consideration.

EXCERPT FROM THE CURRENT CODE:

(5) High weeds. Weeds, brush or any vegetation including wild flowers which is unsightly, unclean, strewn with litter, unsanitary or unsafe growing to a height greater than nine (9") inches upon any property is a nuisance. It shall be the duty of all persons to keep the area from the line of their property to the curb line, edge of asphalt, concrete or point at which the roadway begins, regardless of the type of said roadway adjacent to the property, free and clear of the matter referenced above. Bushes, shrubs and vegetation of any type which blocks the view at intersections shall be removed or trimmed low enough for shrubs and high enough for trees as not to obstruct the view from any vehicle. All vegetation not regularly cultivated which exceeds nine (9") inches in height shall be presumed to be objectionable, unsanitary and unsightly. Each condition hereof constitutes property blight. It is an affirmative defense to prosecution that the flowers, weeds, bushes or vegetation which is growing to a height greater than nine (9") inches is a manicured flower bed, manicured flower garden, food garden, a state exempt natural habitat preservation area, a manicured hedge, a manicured bush or agricultural crop or a decorative garden unless the aforementioned obstructs the view at intersections of oncoming traffic.

(7) Landscape in an unsafe state of disrepair. Any vegetation, landscape, trees, bushes, shrubs, vines, brush, weeds or ground cover plants that due to lack of trimming, pruning, or shaping or other neglect are in a state of disrepair. It shall be the duty of all persons, whether as owner, agent, manager, operator, lessee, sublessee, tenant or occupant of a property of any real property within the city to keep the area from the line of their property to the curb line, edge of asphalt, concrete or point at which the roadway begins, regardless of the type of said roadway adjacent to the property, to keep bushes and trees, on residential property including bushes and trees in the right-of-way

trimmed not less than four (4') feet back from the edge of the street, road or thoroughfare. Bushes and trees with limbs overhanging streets shall be trimmed not less than sixteen (16') feet above the center of the street, road or thoroughfare. It shall be an affirmative defense if a tree trunk larger than six (6") inches is closer than four (4') feet to the edge of the street, and if the trunk is trimmed bare of limbs to a height of not less than sixteen (16') feet above the center of the street, road or thoroughfare. Landscape in an unsafe state of disrepair may include trees or shrubs or vines or brush or ground cover that presents a safety hazard due to death or disease or damage, including damage to passing vehicles and constitute property nuisance and blight.

RECOMMENDED CODE CHANGE:

(5) **High weeds.** Weeds, brush or any vegetation including wild flowers which is unsightly, unclean, strewn with litter, unsanitary or unsafe growing to a height greater than nine (9") inches upon any property is a nuisance. Bushes, shrubs and vegetation of any type which blocks the view at intersections shall be removed or trimmed low enough for shrubs and high enough for trees as not to obstruct the view from any vehicle. All vegetation not regularly cultivated which exceeds nine (9") inches in height shall be presumed to be objectionable, unsanitary and unsightly. Each condition hereof constitutes property blight. It is an affirmative defense to prosecution that the flowers, weeds, bushes or vegetation which is growing to a height greater than nine (9") inches is a manicured flower bed, manicured flower garden, food garden, a state exempt natural habitat preservation area, a manicured hedge, a manicured bush or agricultural crop or a decorative garden unless the aforementioned obstructs the view at intersections of oncoming traffic.

(7) **Landscape in an unsafe state of disrepair.** Any vegetation, landscape, trees, bushes, shrubs, vines, brush, weeds or ground cover plants that due to lack of trimming, pruning, or shaping or other neglect are in a state of disrepair. It shall be the duty of all persons, whether as owner, agent, manager, operator, lessee, sublessee, tenant or occupant of any real property within the city to maintain the area of their property. Landscape in an unsafe state of disrepair may include trees or shrubs or vines or brush or ground cover that presents a safety hazard due to death or disease or damage and constitutes property nuisance and blight.

Recommendation / Staff Comments:

Staff recommends that Council approve the Ordinance.

Sample Motion(s):

I move to approve/deny Ordinance 2018-07 of the City of Ovilla, Texas, amending Chapter 8, Article 8.02, Section 8.02.005 (5) and (7) of the Ovilla Code of Ordinances; providing new provisions pertaining to nuisances; providing a savings clause; providing a severance clause; providing for incorporation into the Ovilla Code of Ordinances; providing for immediate effect; and providing for publication.

ORDINANCE NO. 2018-07

AN ORDINANCE OF THE CITY OF OVILLA, TEXAS, AMENDING CHAPTER 8, ARTICLE 8.02, SECTION 8.02.005(5) AND (7) OF THE OVILLA CODE OF ORDINANCES; PROVIDING NEW PROVISIONS PERTAINING TO NUISANCES; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERANCE CLAUSE; PROVIDING FOR INCORPORATION INTO THE OVILLA CODE OF ORDINANCES; PROVIDING FOR IMMEDIATE EFFECT; AND PROVIDING FOR PUBLICATION.

WHEREAS, the City Council of the City of Ovilla, Texas, finds and determines that it is in the best interest of the citizens of the City of Ovilla to promote and preserve the aesthetic appeal of the City; and

WHEREAS, the City Council further finds and determines that certain conditions of property can constitute a nuisance which substantially interferes with the use and enjoyment of land by causing unreasonable discomfort or annoyance to persons of ordinary sensibilities attempting to use and enjoy land and can detrimentally affect the aesthetic appeal of the City; and

WHEREAS, the City Council further finds and determines that the City's current nuisance ordinance should be amended to provide enhanced and non-exclusive enforcement provisions in order to serve and protect the health, safety and welfare of the citizens of the City of Ovilla.

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS, THAT:

SECTION 1. AMENDMENT OF ARTICLE 8.02 OF THE CODE OF ORDINANCES OF THE CITY OF OVILLA

Chapter 8, Article 8.02, Section 8.02.005(5) and (7) of the Code of Ordinances of the City of Ovilla are hereby amended to read as follows:

ARTICLE 8.02 NUISANCES GENERALLY

Sec. 8.02.005 Nuisances enumerated

(5) High weeds. Weeds, brush or any vegetation including wild flowers which is unsightly, unclean, strewn with litter, unsanitary or unsafe growing to a height greater than nine (9") inches upon any property is a nuisance. Bushes, shrubs and vegetation of any type which blocks the view at intersections shall be removed or trimmed low enough for shrubs and high enough for trees as not to obstruct the view from any vehicle. All vegetation not regularly cultivated which exceeds nine (9") inches in height shall be presumed to be objectionable, unsanitary and unsightly. Each condition hereof constitutes property blight. It is an affirmative defense to prosecution that the flowers, weeds, bushes or vegetation which is growing to a height greater than nine (9") inches is a manicured flower bed, manicured flower garden, food garden, a state exempt natural habitat preservation area, a manicured hedge, a manicured bush or agricultural crop or a decorative garden unless the aforementioned obstructs the view at intersections of oncoming traffic.

(7) Landscape in an unsafe state of disrepair. Any vegetation, landscape, trees, bushes, shrubs, vines, brush, weeds or ground cover plants that due to lack of trimming, pruning, or shaping or other neglect are in a state of disrepair. It shall be the duty of all persons, whether as owner, agent, manager, operator, lessee, sublessee, tenant or occupant of any real property within the city to maintain the area of their property. Landscape in an unsafe state of disrepair may include trees or shrubs or vines or brush or ground cover that presents a safety hazard due to death or disease or damage and constitutes property nuisance and blight.

SECTION 2. SAVINGS CLAUSE

In the event that any other Ordinance of the City of Ovilla, Texas, heretofore enacted is found to conflict with the provisions of the Ordinance, this Ordinance shall prevail.

SECTION 3. SEVERANCE CLAUSE

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court or competent jurisdiction, such shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions thereof.

SECTION 4. INCORPORATION INTO THE CODE OF ORDINANCES

The provisions of this ordinance shall be included and incorporated in the City of Ovilla Code of Ordinances and shall be appropriately renumbered to conform to the uniform numbering system of the Code.

SECTION 5. EFFECTIVE DATE

Because of the nature of interest and safeguard sought to be protected by this Ordinance and in the interest of the citizens of the City of Ovilla, Texas, this Ordinance shall take effect immediately after passage, approval and publication, as required by law.

SECTION 6. PUBLICATION

The City Secretary is hereby authorized and directed to cause publication of the descriptive caption and penalty clause hereof as an alternative method of publication provided by law.

PASSED, ADOPTED AND APPROVED by the City Council of Ovilla, Texas on this the

09 day of April, 2018.

_____
Richard Dormier, Mayor

ATTEST:

_____
Pamela Woodall, City Secretary

APPROVED AS TO FORM:

_____
Ron G. MacFarlane, Jr., City Attorney

Ovilla City Council

AGENDA ITEM REPORT

Item: **11**

Meeting Date: April 9, 2018 | **Department: Administration**

☒ **Discussion** ☒ **Action** | **Budgeted Expense:** ☐ **YES** ☒ **NO** ☐ **N/A**

Submitted By: **John R. Dean Jr., CM** | **Amount: Up to $4,703.94**

Reviewed By: ☒ **City Manager** ☒ **City Secretary** ☐ **City Attorney**

☒ **Accountant** ☐ **Other:**

Attachments:

1. Proposal
2. IPad information Sheet

Agenda Item / Topic:

ITEM 11. *DISCUSSION/ACTION* – Consideration of and action to approve the purchase of laptops/tablets for Council use.

Discussion / Justification:

Background/History: Council requested this information at the last City Council meeting.

The IT contractor recommends Laptops for City Council use. They will be present to explain why believe the laptops are the best option.

Financial Impact:

Laptops - $4,703.94

IPads - $1,974.00

Recommendation / Staff Comments:

Staff recommends that Council approve the proposal to purchase laptops.

Sample Motion(s):

I move to approve/deny the proposal with NetGenius to purchase laptop computers for City Council use.

Proposal To

City of Ovilla

From

netGenius

Managed IT and InfoSec Services

(888) 250-NETG (o)
ben@netgeniusinc.com
www.netgeniusinc.com

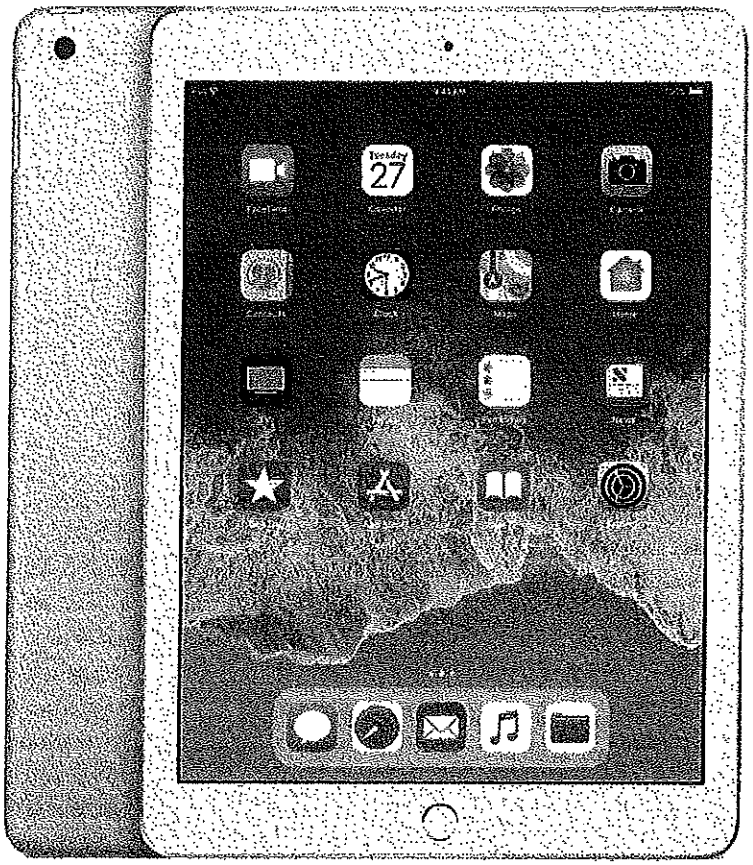
Proposed Upgrades
City of Ovilla Network

Estimate

Item	Quantity	Total
Laptop – 8Gb RAM, SSD, i5, Win 10	6	$4,494.00
Additional Power Supply Cable	6	$209.94
	Total	$4,703.94

***Pricing is at cost, obtained at the time of the estimate, and subject to change based on supplier pricing. We source hardware from various online and retail suppliers based on pricing and availability. If you would like to purchase this hardware directly, please contact us so that we can assist you in sourcing the correct models and specs.**

****Adding endpoints to your network will increase the monthly recurring services charge according to the MSA.**



Buy iPad

Buy online and get fast, free shipping.

Silver Change

32GB[1] Change

Wi-Fi Change

$329.00

Up to 18 months of special financing ›

Add AppleCare+

Get up to two years of tech support and accidental damage coverage.

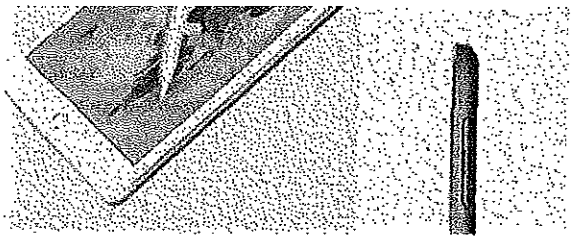
$69.00

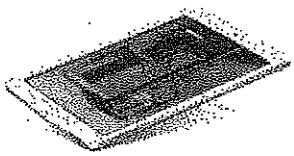
Continue

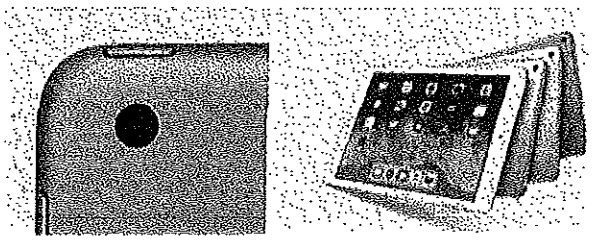
Pickup:
Today at Apple Knox Street
See availability in other stores

Order by 5pm, delivers:
Thu, Apr 5 – Free
Delivery options for 75115[11]

Get help buying. Chat now or call 1-800-MY-APPLE.







Ovilla City Council

AGENDA ITEM REPORT

Item **12**

Meeting Date: April 9, 2018 | **Department: Administration/Police**

☒ **Discussion** ☒ **Action** | **Budgeted Expense:** ☐ **YES** ☐ **NO** ☒ **N/A**

Submitted By: **John R. Dean Jr., CM** | **Amount: N/A**

Reviewed By: ☒ **City Manager** ☒ **City Secretary** ☒ **City Attorney**

☐ **Accountant** ☒ **Other: Chief Windham**

Attachments:
1. Memorandum of Understanding (MOU)
Agenda Item / Topic:
ITEM 12. *DISCUSSION/ACTION* – Consideration of and action on a Memorandum of Understanding (MOU) between the City of Ovilla, by and through its Police Department (Ovilla) and the City of Midlothian, by and through its Police Department (Midlothian), outlining jurisdictional police responsibilities regarding Dolores W. McClatchey Elementary School, located at 6631 Shiloh Road, Ovilla, TX.
Discussion / Justification:
Background/History: Staff has been working with the Midlothian ISD and Midlothian Police Department for several months to create this Memorandum of Understanding. As a staff we believe that it is imperative in the environment in which we live to have the jurisdictional responsibilities identified. This MOU outlines those jurisdictional responsibilities.
Recommendation / Staff Comments:
Staff recommends that Council approve the Memorandum of Understanding.
Sample Motion(s):
I move to approve/deny a Memorandum of Understanding (MOU) between the City of Ovilla, by and through its Police Department (Ovilla) and the City of Midlothian, by and through its Police Department (Midlothian), outlining jurisdictional police responsibilities regarding Dolores W. McClatchey Elementary School, located at 6631 Shiloh Road, Ovilla, TX.

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding ("MOU") is made this 9 day of April 2018, between the City of Ovilla, by and through its Police Department ("Ovilla") and the City of Midlothian, by and through its Police Department("Midlothian").

WHEREAS, in August of 2017 the Midlothian Independent School District ("MISD") opened Dolores W. McClatchey located at 6631 Shiloh Road, Ovilla, Texas; and

WHEREAS, the MISD Superintendent and MISD Board approved an addition School Resource Officer ("SRO") on June 26, 2017, by amending its Inter-Local Agreement with the City of Midlothian and Midlothian Police Department; and

WHEREAS, MISD and the City of Midlothian agreed to continue to work through the Midlothian School Resource Unit to provide services to MISD including on Campus Security, Teaching and Counseling with MISD Students.

NOW, THEREFORE, Ovilla and Midlothian hereby understand and agree as follows:

A. PURPOSE

McClatchey Elementary' s physical presence is within the jurisdictional boundaries of Ovilla. This MOU has been constructed to clarify police responsibilities with regard to criminal activity occurring on the MISD property as well as any criminal activity against MISD property.

B. SRO OPERATIONAL PROCEDURES

1. If a Midlothian SRO is on campus, the officer will report all criminal activity to the NEED Center, who will request an Ovilla Police Officer to respond and meet with the reporting person or complainant.

2. If a Midlothian SRO is a witness to criminal activity, the officer will prepare a supplemental report in order to provide the responding Ovilla Officer any necessary information to complete a thorough investigation.

3. The Midlothian SRO Unit will respond to, but not limited to, the following types of incidents:

   - Calls involving disputes between School Personnel, School Authorities and parents of children.
   - Custodial Disputes

- Assaults (sex assaults) occurring outside of the City of Ovilla
- Live shooter scenarios
- Civil disturbances, including riots
- All incidents that do not require a formal police response.

4. A member of the Midlothian SRO Unit will provide liaison between MISD personnel and Ovilla Police Department as needed.

5. A member of the Midlothian SRO Unit will respond to any incident requiring police presence in order to provide assistance to the Ovilla Police Department and to provide an update to the MISD Superintendent Office.

6. The Midlothian SRO Unit is responsible for conducting traffic direction and control before and after school as needed by MISD. Traffic enforcement within the city limits of Ovilla will be conducted primarily by the Ovilla Police Department with assistance from the Midlothian Police Department. All enforcement activities will be directed to the Ovilla Municipal Court.

C. NEED PERSONNEL

1. NEED Personnel will notify Ovilla Police Department in all situations requiring Police Presence including but not limited to:

   - Accidents on MISD Property and surround streets
   - Assaults
   - Burglaries occurring at or on MISD Property
   - Criminal Mischief against MISD Property
   - Criminal Mischief to MISD or Visitor Property while on MISD Property
   - Disturbances
   - Disturbance with Weapons
   - Threats
   - Thefts

D. CITY OF OVILLA RESPONSE

1. Ovilla Police Department will respond to calls for service at the McClatchey Elementary Campus
2. Investigate criminal activity
3. Cite or Arrest as required
4. Conduct traffic enforcement in the city limits of Ovilla.
5. Provide assistance to Midlothian SRO as circumstances dictate.

E. Major Event Response

McClatchey Elementary schools lies in the primary police jurisdiction of the Ovilla Police Department. Through agreement with Midlothian ISD, Midlothian Police Department has concurrent jurisdiction on school property. On the outset of any major

police event or emergency, the Ovilla Police Department will exercise command authority with consultation with Midlothian PD. At a time when Incident Command Protocols become effective, Ovilla Police may transfer authority to the proper entity. That entity will include:

- Midlothian PD
- Southern Regional Response Group
- Ellis County Sheriff
- The State of Texas

The Current Chiefs of Police for the City of Ovilla and the City of Midlothian will continue to work together to ensure a professional and efficient police response in area of overlapping responsibility.

AGREED and EFFECTIVE as of the date first written above.

CITY OF MIDLOTHIAN:

_____

City of Midlothian

ATTEST:

_____

Tammy Varner, City Secretary

CITY OF OVILLA:

_____

Richard Dormier
Mayor
City of Ovilla

ATTEST:

_____

Pamela Woodall, City Secretary

MIDLOTHIAN ISD (In acknowledgement of)

_____

Dr. Lane Ledbetter
Superintendent

City of Ovilla

Ovilla City Council

AGENDA ITEM REPORT

Item: **13**

Meeting Date: April 9, 2018 **Department: Administration/Public Works**

☒**Discussion** ☒**Action** **Budgeted Expense:** ☐ **YES** ☒**NO** ☐ **N/A**

Submitted By: **John R. Dean, Jr., CM** **Amount:** **$114,525.00**

Reviewed By: ☒**City Manager** ☒ **City Secretary** ☐ **City Attorney**

☒ **Accountant** ☒ **Other: B. Piland**

Attachments:

1. Resolution R2018-17
2. Proposal/Quote

Agenda Item / Topic:

ITEM 13. *DISCUSSION/ACTION* – Consideration of and action on Resolution R2018-17, approving a proposal from Ellis County Precinct #4 to reclaim/rehabilitate Westlawn Drive, Willowwood Lane, and Greenwood Drive, Ovilla, TX, authorizing the Mayor to execute said documents.

Discussion / Justification:

This request was made by City Council at the March meeting. Funds necessary to complete the project will be brought to Council during mid-year budget revisions. Staff is presenting a proposal from the Ellis County Precinct #4 for consideration.

Recommendation / Staff Comments:

Staff Recommends approval of the resolution.

Sample Motion(s):

I move that Council approve/deny Resolution R2018-17, approving a proposal from Ellis County Precinct #4 to reclaim/rehabilitate Westlawn Drive, Willowwood Lane, and Greenwood Drive, Ovilla, TX, authorizing the Mayor to execute said documents.

RESOLUTION NO. R2018-17

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS, AUTHORIZING THE MAYOR TO EXECUTE, FOR AND ON BEHALF OF THE CITY OF OVILLA, TEXAS, A PROJECT AGREEMENT BY AND BETWEEN THE CITY OF OVILLA, TEXAS, AND ELLIS COUNTY PRECINCT 4 TO REHABILITATE AND RECLAIM WESTLAWN DRIVE, WILLOWWOOD LANE AND GREENWOOD DRIVE, OVILLA, TX.

* * * * *

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OVILLA:

Section 1. The City Council of the City of Ovilla hereby authorizes the Mayor to execute an Agreement for by and between the City of Ovilla, Texas, and Ellis County Precinct 4, to reclaim and rehabilitate Westlawn Drive, Willowwood Lane and Greenwood Drive for the City of Ovilla in the amount of $114,525.

Section 2. The project Agreement shall commence on April 09, 2018 and shall remain in effect until the project is complete.

Section 3. A copy of said Agreement by and between the City of Ovilla, Texas and Ellis County Precinct 4 is attached hereto as Exhibit "A" and made a part hereof for all purposes.

PASSED, APPROVED, AND RESOLVED this 09 day of April 2018.

ATTEST: _____
Pamela Woodall, **CITY SECRETARY**

APPROVED: _____
Richard Dormier, **MAYOR**

EXHIBIT A
OVILLA R2018-17

QUOTE

ELLIS COUNTY PRECINCT 4
1011 EASTGATE
MIDLOTHIAN, TX. 76065

OFFICE: 972-825-5305

Date: March 19, 2018

Customer: City of Ovilla
105 S. Cockrell Hill Road
Ovilla, TX. 75154
972-617-7262

RE: Quote for Westlawn Dr., Willowwood Ln. and Greewood Dr.

Westlawn Dr. 18' x .4 = 4224 SY County - Make ready and Prime Total = $17,953.00

Cont. - 2.5'' laydown compact 2'' Total = $50,900.00

Willowwood Ln. 18' x .3 = 3168 SY County - Make ready and Prime Total = $13,465.00

Cont. - 2.5'' laydown compact 2'' Total = $38,175.00

Greenwood Dr. 18' x .2 = 2112 SY County - Make ready and Prime Total = $8,977.00

Cont. – 2.5'' laydown compact 2'' Total = $25,445.00

Total Co. = $40,395.00

Total Cont. = $114,525.00

Bids are good thru September 1st 2018.

Contractor's price could vary to the County/City measurements of the roadway. The Contractor that is chosen will need to verify measurements before beginning. CITY will deal directly with the contractor and the COUNTY will help schedule time when our job is complete. You will also pay Contractor separately from the County.

Please return with signature of approval

City of Ovilla

_____

By:

Ovilla City Council

AGENDA ITEM REPORT

Item: **14**

Meeting Date: April 9, 2018 **Department: Administration/Public Works**

☒**Discussion** ☒**Action** **Budgeted Expense:** ☐ **YES** ☒**NO** ☐ **N/A**

Submitted By: **John R. Dean, Jr., CM** **Amount:** **$11,037.00**

Reviewed By: ☒**City Manager** ☒ **City Secretary** ☐ **City Attorney**

☒ **Accountant** ☒ **Other: B. Piland**

Attachments:

1. Resolution R2018-18
2. Chip Lock Information
3. Ellis County Quote

Agenda Item / Topic:

ITEM 14. *DISCUSSION/ACTION* – Consideration of and action on Resolution R2018-18, approving a proposal submitted by Ellis County Precinct #4 to chiplock/seal East Highland and authorize the Mayor to execute said documents.

Discussion / Justification:

We have an opportunity to seal East Highland in the same manner that Ellis County will seal the rest of Highland.

The County has provided a quote of $11,037.00.

Funds necessary to complete the project would be brought to Council during mid-year budget revisions if approved.

Recommendation / Staff Comments:

Staff Recommends approval.

Sample Motion(s):

I move that Council approve/deny Resolution R2018-18, approving a proposal submitted by Ellis County Precinct #4 to chiplock/seal East Highland and authorize the Mayor to execute said documents.

RESOLUTION NO. R2018-18

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS, AUTHORIZING THE MAYOR TO EXECUTE, FOR AND ON BEHALF OF THE CITY OF OVILLA, TEXAS, A PROJECT AGREEMENT BY AND BETWEEN THE CITY OF OVILLA, TEXAS, AND ELLIS COUNTY PRECINCT 4 TO CHIPLOCK EAST HIGHLAND ROAD, OVILLA, TEXAS, AT A COST NOT TO EXCEED $12,000.

* * * * *

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OVILLA:

Section 1. The City Council of the City of Ovilla hereby authorizes the Mayor to execute an Agreement for by and between the City of Ovilla, Texas, and Ellis County Precinct 4, to chiplock East Highland Road a cost not to exceed $12,000.

Section 2. The project Agreement shall commence on April 09, 2018 and shall remain in effect until the project is complete.

Section 3. A copy of said Agreement by and between the City of Ovilla, Texas and Ellis County Precinct 4 is attached hereto as Exhibit "A" and made a part hereof for all purposes.

PASSED, APPROVED, AND RESOLVED this 09 day of April 2018.

ATTEST: _____
Pamela Woodall, **CITY SECRETARY**

APPROVED: _____
Richard Dormier, **MAYOR**

DONELSON
Construction
Company,LLC

Phone: (417) 743-2694
Fax: (417) 743-2945
1075 Wise Hill Rd.
Clever, MO 65631

March 5, 2018

To: Ellis County Purchasing Dept. / ATTN: Jodi Platt
From: Donelson Construction Co., LLC
RE: Material Unit Pricing (2018)

Jodi,

In compliance with necessary requirements for Donelson Construction Co., LLC to be placed on the Ellis County eligible bidders list, Commissioner Butler (Pct. 4) requested a submittal of unit pricing for road maintenance materials provided by Donelson Construction Co., LLC.

-- 2018 Material unit pricing for Ellis County, TX shall be as follows --

MAQS-ChipLock

- Rural roads: $0.78 per square yard, plus $2.87 per gallon of MAQS-ChipLock applied.
- Rural roads: $0.89 per square yard (includes application of ChipLock-AF prime coat), plus $2.87 per gallon of MAQS-ChipLock applied.

- Residential roads: $1.35 per square yard, plus $2.87 per gallon of MAQS-ChipLock applied.
- Residential roads: $1.46 per square yard (includes application of ChipLock-AF prime coat), plus $2.87 per square yard.

Modified Aggregate Quick Set Surfacing System®

- MAQS Type-1: $3.65 per square yard
- MAQS Type-1 with PressurePave Sealant: $4.65 per square yard

- MAQS Type-2: $4.15 per square yard
- MAQS Type-2 with PressurePave Sealant: $5.15 per square yard

- MAQS Type-3: $5.75 per square yard
- MAQS Type-3 with PressurePave Sealant: $6.75 per square yard

**MAQS-1, MAQS-2 & MAQS-3 are installed just less than 1/8-inch, 1/4-inch and 3/8-inch, respectively.*

If any additional information is required, please do not hesitate to contact me. Thank you.

Sincerely,

Michael J. Donelson
Managing Member

Ovilla City Council

AGENDA ITEM REPORT

Item: **15**

Meeting Date: April 09, 2018 | **Department: Administration/Public Works**

☒**Discussion** ☒**Action** | **Budgeted Expense:** ☐ **YES** ☒**NO** ☐ **N/A**

Submitted By: **John R. Dean, Jr., CM** | **Amount:** **$15,545.00**

Reviewed By: ☒**City Manager** ☒ **City Secretary** ☐ **City Attorney**
☒ **Accountant** ☒ **Other: B. Piland**

Attachments:

1. Resolution R2018-19
2. Proposal/Quote

Agenda Item / Topic:

ITEM 15. *DISCUSSION/ACTION* - Consideration of and action on Resolution R2018-19, approving a proposal submitted by Ellis County Precinct #4 to overlay Highview Court and authorize the Mayor to execute said documents.

Discussion / Justification:

This request was made by Mayor Pro-Tem Griffin as it was supposed to be included with the Ovilla Oaks cul-de-sac rehab. Funds necessary to complete the project will be brought to Council during mid-year budget revisions.

Recommendation / Staff Comments:

Staff Recommends approval of the resolution.

Sample Motion(s):

I move that Council approve/deny Resolution R2018-19, approving a proposal submitted by Ellis County Precinct #4 to overlay Highview Court and authorize the Mayor to execute said documents.

RESOLUTION NO. R2018-19

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS, AUTHORIZING THE MAYOR TO EXECUTE, FOR AND ON BEHALF OF THE CITY OF OVILLA, TEXAS, A PROJECT AGREEMENT BY AND BETWEEN THE CITY OF OVILLA, TEXAS, AND ELLIS COUNTY PRECINCT 4 TO SEAL OVERVIEW COURT, OVILLA, TEXAS, AT A COST NOT TO EXCEED $15,545.

* * * * *

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OVILLA:

Section 1. The City Council of the City of Ovilla hereby authorizes the Mayor to execute an Agreement for by and between the City of Ovilla, Texas, and Ellis County Precinct 4, to seal Overview Court at a cost not to exceed $15.545.

Section 2. The project Agreement shall commence on April 09, 2018 and shall remain in effect until the project is complete.

Section 3. A copy of said Agreement by and between the City of Ovilla, Texas and Ellis County Precinct 4 is attached hereto as Exhibit "A" and made a part hereof for all purposes.

PASSED, APPROVED, AND RESOLVED this 09 day of April 2018.

ATTEST: _____
Pamela Woodall, **CITY SECRETARY**

APPROVED: _____
Richard Dormier, **MAYOR**

QUOTE

ELLIS COUNTY PRECINCT 4
1011 EASTGATE
MIDLOTHIAN, TX. 76065

OFFICE: 972-825-5305

Date: April 4, 2018

Customer: City of Ovilla
105 S. Cockrell Hill Road
Ovilla, TX. 75154
972-617-7262

Re: QUOTES

☐ Quote for ***E. Highland Rd.*** - .5 miles x 20' = 5,900 SY
Donaldson Construction has awarded bid under the Ellis County Bid process through March 5, 2019 with their *Chip Lock* procedure:
***Chip Lock install set up is $0.78 SY = $ 4,602.00
***Chip Lock material .5 x 20' = 2,242 Gal.
x $ 2.87 per gal. = $ 6,435.00

TOTAL $11,037.00

☐ Quote for ***Highview Ct.*** - .1 mile x 22' = 1,290 SY
***Chip Lock install set up is $0.78 SY = $ 1,007.00
***Chip Lock material .1 x 22' = 500 Gal.
x $ 2.87 per gal. = $ 1,435.00

TOTAL $ 2,442.00

☐ Quote for ***Highview Ct.*** - .1 mile x 22' = 1,290.00 SY
Texas Bit and Heritage are both awarded bid under Ellis County Bid process Through September 9, 2018 with their *Overlay* procedure:

☐ *TEXAS BIT – $12.05 SY = $15,545.00
☐ HERITAGE - $12..00 SY = $15,480.00

Contractor's price could very to the County/City measurements of the roadway. The Contractor that is chosen will need to verify measurements before beginning. CITY will deal directly with the contractor and the COUNTY will help schedule time when our job is complete. You will also pay Contractor separately from the County.

Please return with signature of approval

APPROVED BY: _____

MUST RECEIVE SIGNED APPROVAL BEFORE PROCEDURE BEGINS

Ovilla City Council

AGENDA ITEM REPORT

Item: 16

Meeting Date: April 9, 2018 | **Department: Administration/EDC**

☒ **Discussion** ☒ **Action** | **Budgeted Expense:** ☐ **YES** ☒ **NO** ☐ **N/A**

Submitted By: **John R. Dean Jr., CM** | **Amount:** **$ N/A**

Reviewed By: ☒ **City Manager** ☒ **City Secretary** ☐ **City Attorney**

☐ **Accountant** ☐ **Other:**

Attachments:
1. EDC Membership list
Agenda Item / Topic:
ITEM 16. *DISCUSSION/ACTION* – Consideration of and action on a Council appointment to serve the remaining term as Director Place 5 on the Economic Development Corporation Board.
Discussion / Justification:
Director Place 5 has been an open position for some time. When the EDC was created certain Council persons served as members to help in keeping open communication with the Council.
Recommendation / Staff Comments:
Sample Motion(s):
I move to approve/deny Council appointment being _____to serve the remaining term as Director Place 5 on the Economic Development Corporation Board.

Economic Development Corporation – 4B

Last Update: 07.2017

Scott Surplus - 2018 – Place 1	**Bob Betik - 2019 – Place 2**
105 Rimrock Court	601 Buckboard Trail
Ovilla, TX 75154	Red Oak, TX 75154
Hm: 972-617-7759	Hm: 972.217.3999
Business:	Business:
E-Mail: ssurplus@yahoo.com	E-Mail: twozechs30@gmail.com
Greg Huntington - 2018 – Place 3	**Gary Jones - 2019 – Place 4**
514 Forest Edge Lane	604 Green Meadows Lane
Ovilla, TX 75154	Ovilla, TX 75154
Hm: 469-530-5308	Hm: 469.765.3500
Business: 214-674-0326	Cell: 972.948.6847
E-Mail: greg.huntington@yahoo.com	E-Mail: gjones333@aol.com
Vacant - 2018 – Place 5	**Ronald Sims - 2019 – Place 6**
	707 Hosford Road
Ovilla, TX 75154	Ovilla, TX 75154
Hm:	Hm: 972-217-1737
Business:	Business: N/A
Cell:	Cell: 214-457-6333
E-Mail:	E-Mail: ronald.m.sims@gmail.com
Barbara Turner - 2018 – Place 7	
406 Bluffcreek	
Ovilla, TX 75154	
Hm: 972.515.8303	
Cell	
E-Mail: oscar-turner@sbcglobal.net	

Ovilla City Council

AGENDA ITEM REPORT

Item: 17

Meeting Date: April 9, 2018 | **Department: Administration**

☒ **Discussion** ☒ **Action** | **Budgeted Expense:** ☐ **YES** ☒ **NO** ☐ **N/A**

Submitted By: **John R. Dean Jr., CM** | **Amount:** **$ N/A**

Reviewed By: ☒ **City Manager** ☒ **City Secretary** ☐ **City Attorney**

☐ **Accountant** ☒ **Other: PW Director B. Piland**

Attachments:
None
Agenda Item / Topic:
ITEM 17. *DISCUSSION/ACTION* – Consideration of and action on a Council appointment to serve as a member of the Engineering RFQ Review Committee.
Discussion / Justification:
The RFQ identifies that one Council member will serve on the Engineering RFQ Review Committee.
Recommendation / Staff Comments:
Sample Motion(s):
I move to approve/deny Council appointment being _____ to serve on the Engineering RFQ Review Committee.

City of Ovilla

Ovilla City Council

AGENDA ITEM REPORT

Item 18– Items pulled from Consent

Meeting Date: April 09, 2018

Department: Administration/Finance/Police

☒**Discussion** ☒**Action**

Budgeted Expense: ☐ **YES** ☐**NO** ☒**N/A**

Submitted by: Staff

Amount: N/A

Discussion / Justification:
ITEM 18. *DISCUSSION/ACTION* – Consideration of any item(s) pulled from the Consent Agenda above for individual consideration and action.
Discussion / Justification:
All consent items are attached for Council consideration. Any items pulled from the Consent agenda will be reviewed under this item.
Staff recommends approval.
Sample Motion(s):
I move to approve . . .

OVILLA POLICE DEPARTMENT
105 S Cockrell Hill Rd
Ovilla, TX 75154
(972) 617-7262

To: Mayor Richard Dormier
Ovilla City Council
John Dean City Manager

Subject: Police Department Monthly Activity Report

Calls For Service	March 2018	March 2018 YTD	March 2017	March 2017 YTD
Accident	6	17	0	6
Alarms	18	38	21	42
Arrest	6	21	12	29
Assault/Assualt FV	2	5	0	3
Assists	38	158	76	201
Building / House Security Check	468	1256	708	2917
Burglary	0	0	2	2
Burglary of Motor Vehicle	0	0	2	2
Criminal Mischief	0	0	0	1
Disturbance	11	22	12	28
Neighborhood Check	1065	3043	1534	4735
Other Calls for Service	50	143	86	140
Suspicious Person	13	27	6	22
Suspicious Vehicle	16	56	22	69
Theft	0	5	2	3
Traffic Assignment/School Enforcement	4	29	50	331
TOTAL CALLS FOR SERVICE	**1697**	**4820**	**2533**	**8531**

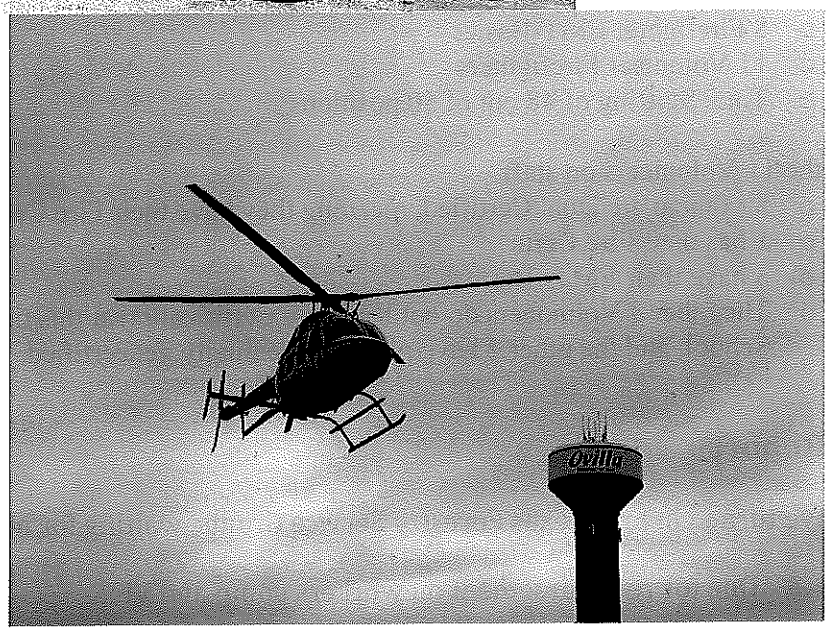
Reserve Officer Hours	18	197.5	0	0
Average Response Time (Minutes)	4.41	5.0333333	5.33	5.23
Total Citations	34	280	183	417
Total Traffic Stops *****	179	738	377	
Traffic Stop Disposition **Warning** *****	145	469	210	
Traffic Stop Disposition **Citation** *****	34	269	167	
PERCENT OF STOPS RECEIVING CITATIONS	**19.0**	**36.4**	**44.3**	**#DIV/0!**
Manual Response time				

**** These lines are new and we will not have the info for the months before March 2017**

March 2018	TO	April 2018	MILEAGE	MAINTENANCE PERFORMED
Police Unit #	**Begin**	**End**	**Accrued**	
103	143127	143324	**197**	
104	122044	122425	**381**	4 tires replaced
105	100426	in shop	**#VALUE!**	thermostat and water pump replaced
116	51173	in shop	**#VALUE!**	oil change
117	40501	42473	**1972**	
118	83	2104	**2021**	registration
216	12152	12684	**532**	
Vehicles	**Begin**	**End**	**Accrued**	
2017 F250 4x4	7003	7344	**341**	
2015 2500 HD Silverado	32287	32977	**690**	
2011 3500HD Silverado	49257	49476	**219**	
2008 2500HD Animal Control	77683	78117	**434**	
2008 1500 Silverado	107486	107748	**262**	
2006 1500 Silverado	116512	116618	**106**	
2001 C6500 Dump Truck	17939	17982	**43**	
1999 International Patch Trk	311775	311780	**5**	
1998 Ford Dump Truck	52612	52662	**50**	
	HOURS	**HOURS**	**HOURS**	
New Holland Skid LS60	1180.8	1181	**0.2**	
1999 Kubota Tractor	940	940	**0**	
1992 Ford Tractor	1077.1	1077.1	**0**	
Sweeper	619.9	619.9	**0**	
310K John Deere Backhoe	1395	1419	**24**	
Stone Packer 3100	4506.5	4506.5	**0**	
Ingersoll Mobil Air Compress	1320.8	1320.8	**0**	

Green Golf Cart	763.1	763.1	**0**	
Jet Machine	475.5	476.1	**0.6**	
Vac Machine 2017	28.9	33.6	**4.7**	
Boomag 900-50 packer	189	189	**0**	
2016 Exmark	171.6	175.5	**3.9**	
2013 Exmark	306.5	306.6	**0.1**	
2004 Exmark	1002.6	1003.5	**0.9**	
JCV Backhoe	5.1			

Ovilla Fire Department
March Monthly Report



Fire Chief
Brandon Kennedy

105 S. Cockrell Hill Road
Ovilla Texas, 75154
cityofovilla.org

Summary of Events for the Department

- March was a busy month for the Fire Department, with a total of 84 incidents responded to.
- Training with the Volunteers on their regular scheduled nights, continuing to work with them all on Apparatus Familiarization, and getting them signed off to drive each one.
- Training with Ovilla Police Department over response to Mental Illness Emergencies.
- Repairing and updating the bays project. Working with the City Manager to finish up final details, getting Asbestos Inspection set up, and planning to schedule with contractor by the middle of this month.
- Purchased CPR Mannequins for training, and we are planning on sometime in the near future to offer CPR classes to the community.
- Working on Mid-Year Budget items
- Working on Budget Plans for FY18-19

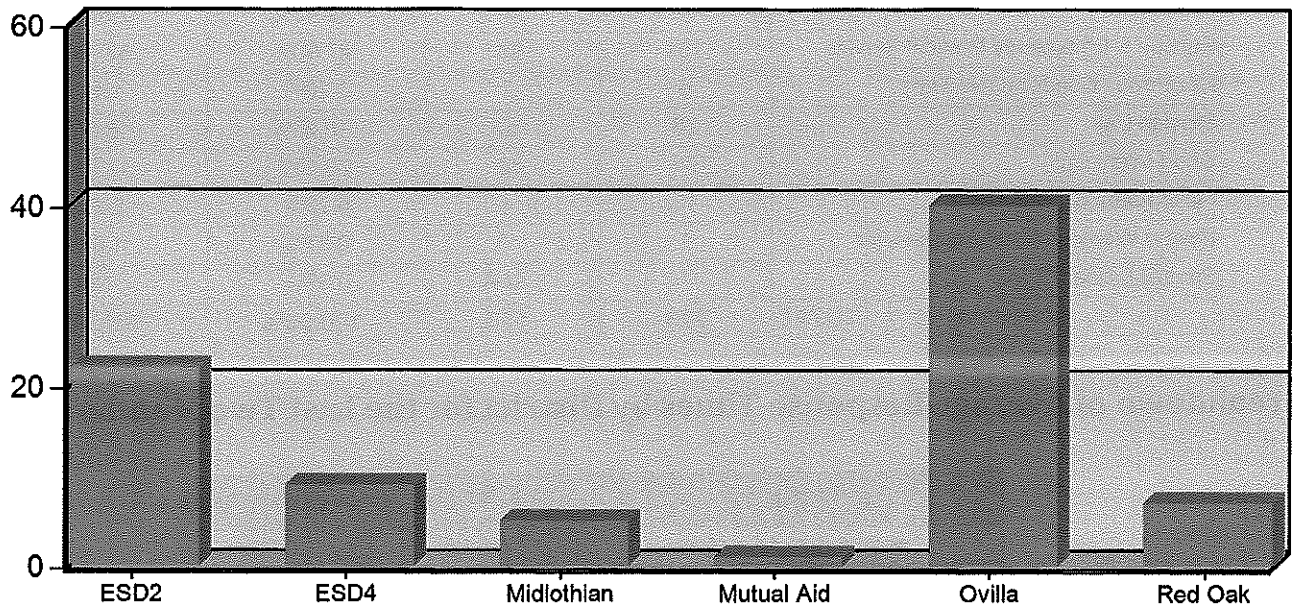
Summary of Staffing for the Month

- 7 days a week we have 3 - 24-hour part time positions (0800 – 0800)
- These positions were **100%** filled this month
- 7 nights a week we have 1 – 12-hour shift that is covered by volunteers (2000 – 0800)
- Saturday and Sunday (0800 – 2000)
- **9 / 9** weekend day shifts were covered by a Volunteer
- **40 / 40** Volunteer shifts were covered, and these **40** shifts had 4 personnel on the Engine

Summary of Activity from Deputy Chief Fire Marshall's Office

- 10 Consults
- Respond to 15 Incidents
- 3 Meetings
- Back-Up for Ovilla PD
- Mental Illness Training with Ovilla PD
- 5 Investigations
- QCI reports
- Siren Test

Breakdown by Districts



Total calls by District for March	2018	2017
ESD2 - ESD #2	22	12
ESD4 - ESD #4	9	4
Midlothian - Midlothian City Limits	5	N/A
Mutual Aid - Mutual Aid	1	13
Ovilla - City Limits	40	29
Red Oak - Red Oak City Limits	7	N/A
TOTAL:	***84***	***58***

Districts are broken down by Cities or Areas we respond to.
Midlothian and Red Oak are what is called Automatic Aid due to being on the same dispatch system, and we are toned at the exact same time for an emergency that requires additional units to respond.
Mutual Aid is calculated by the cities that must call our dispatch center to request our help on incidents that occur in their cities. Examples are Glenn Heights, Desoto, Duncanville, Cedar Hill, Lancaster, Waxahachie, Ferris, and Wilmer.

Date: April 2, 2018

TO: Honorable Mayor and City Council Members

FROM: Brad Piland Public Works Director

TOPIC: Public Works Monthly Report for March 2018

---

1. 45 work orders completed
2. Sewer Lift Station Repairs-
    - Pulled pump 1 at Highland Meadows Lift Station Replaced float and capacitor
    - Removed pump 1& 2 from Cumberland removed debris and replaced
    - Pulled pump 1 and removed debris Heritage

Monthly Water and Sewer Services:

- Read water meters, serviced disconnects and reconnects
- Water usage: Purchased from DWU 10,624,000 gal pumped to customers and flushing 12,500,000 gal difference of 1,876,000 gal.
- Replaced meters:
  106 Lariat, 639 E Highland, 121 Meadow Glen, 180 Johnson Lane
- Daily water maintenance residual and pressure tests, daily inspection of 12-inch water line installation.
- Collected water samples for TCEQ reporting
- Water Maintenance – routine flushing mains and hydrant
- Meter Box repair and replace lids as needed
- Repaired broken cleanout Williamsburg
- Repaired sewer blockage Oak Forest
- Repaired water leaks:
    - Ridgeway Gap

Tree and grass maintenance:

- Heritage Park
- Silver Spur Park
- Baseball fields and Cindy Jones Park

Street and Misc.

- Serviced PD Units
- Street repairs: Cockrell Hill, Winding Way, Shiloh Road, Ovilla Oaks
- Bridge repairs on Water Street and Pickard Bridge
- Updated marquee as needed
- Replaced guardrail 900 block of Cockrell Hill
- Removed flower bed at PD

March 2018 - Cindy Jones Park

APPENDIX A: SUGGESTED GENERAL MAINTENANCE CHECKLISTS

Surfacing (§2.4)

- [x] Adequate protective surfacing under and around the equipment.
  - [ ] Install/replace surfacing
- [x] Surfacing materials have not deteriorated.
  - [ ] Replace surfacing
  - [ ] Other maintenance: _____
- [x] Loose-fill surfacing materials have no foreign objects or debris.
  - [ ] Remove trash and debris
- [ ] Loose-fill surfacing materials are not compacted.
  - [x] Rake and fluff surfacing
- [ ] Loose-fill surfacing materials have not been displaced under heavy use areas such as under swings or at slide exits.
  - [x] Rake and fluff surfacing

Drainage (§2.4)

- [x] The entire play area has satisfactory drainage, especially in heavy use areas such as under swings and at slide exits.
  - [ ] Improve drainage
  - [ ] Other maintenance: _____

General Hazards

- [x] There are no sharp points, corners or edges on the equipment (§3.4).
- [x] There are no missing or damaged protective caps or plugs (§3.4).
- [x] There are no hazardous protrusions (§3.2 and Appendix B).
- [x] There are no potential clothing entanglement hazards, such as open S-hooks or protruding bolts (§2.5.2, §3.2, §5.3.8.1 and Appendix B).
- [x] There are no crush and shearing points on exposed moving parts (§3.1).
- [x] There are no trip hazards, such as exposed footings or anchoring devices and rocks, roots, or any other obstacles in a use zone (§3.6).

Security of Hardware (§2.5)

- [x] There are no loose fastening devices or worn connections.
  - [ ] Replace fasteners
  - [ ] Other maintenance: _____
- [x] Moving parts, such as swing hangers, merry-go-round bearings, and track rides, are not worn.
  - [ ] Replace part
  - [ ] Other maintenance: _____

Durability of Equipment (§2.5)

- [x] There are no rust, rot, cracks, or splinters on any equipment (check carefully where it comes in contact with the ground).
- [x] There are no broken or missing components on the equipment (e.g., handrails, guardrails, protective barriers, steps, or rungs).
- [x] There are no damaged fences, benches, or signs on the playground.
- [x] All equipment is securely anchored.

Leaded Paint (§2.5.4)

- [x] Paint (especially lead paint) is not peeling, cracking, chipping, or chalking.
- [x] There are no areas of visible leaded paint chips or accumulation of lead dust.
  - [ ] Mitigate lead paint hazards

General Upkeep of Playgrounds (§4)

- [x] There are no user modifications to the equipment, such as strings and ropes tied to equipment, swings looped over top rails, etc.
  - [ ] Remove string or rope
  - [ ] Correct other modification
- [x] The entire playground is free from debris or litter such as tree branches, soda cans, bottles, glass, etc.
  - [x] Clean playground
- [x] There are no missing trash receptacles.
  - [ ] Replace trash receptacle
- [x] Trash receptacles are not full.
  - [x] Empty trash

NOTES:

DATE OF INSPECTION: 3-19-18

INSPECTION BY: Daniel Dorham

Ashburne Glen Park - March 2018

APPENDIX A: SUGGESTED GENERAL MAINTENANCE CHECKLISTS

Surfacing (§2.4)

- [x] Adequate protective surfacing under and around the equipment.
  - [ ] Install/replace surfacing
- [x] Surfacing materials have not deteriorated.
  - [ ] Replace surfacing
  - [ ] Other maintenance: _____
- [x] Loose-fill surfacing materials have no foreign objects or debris.
  - [ ] Remove trash and debris
- [ ] Loose-fill surfacing materials are not compacted.
  - [x] Rake and fluff surfacing
- [ ] Loose-fill surfacing materials have not been displaced under heavy use areas such as under swings or at slide exits.
  - [x] Rake and fluff surfacing

Drainage (§2.4)

- [x] The entire play area has satisfactory drainage, especially in heavy use areas such as under swings and at slide exits.
  - [ ] Improve drainage
  - [ ] Other maintenance: _____

General Hazards

- [x] There are no sharp points, corners or edges on the equipment (§3.4).
- [x] There are no missing or damaged protective caps or plugs (§3.4).
- [x] There are no hazardous protrusions (§3.2 and Appendix B).
- [x] There are no potential clothing entanglement hazards, such as open S-hooks or protruding bolts (§2.5.2, §3.2, §5.3.8.1 and Appendix B).
- [x] There are no crush and shearing points on exposed moving parts (§3.1).
- [x] There are no trip hazards, such as exposed footings or anchoring devices and rocks, roots, or any other obstacles in a use zone (§3.6).

Security of Hardware (§2.5)

- [x] There are no loose fastening devices or worn connections.
  - [ ] Replace fasteners
  - [ ] Other maintenance: _____
- [ ] Moving parts, such as swing hangers, merry-go-round bearings, and track rides, are not worn.
  - [x] Replace part
  - [x] Other maintenance: Replaced broken toddler swing.

Durability of Equipment (§2.5)

- [x] There are no rust, rot, cracks, or splinters on any equipment (check carefully where it comes in contact with the ground).
- [x] There are no broken or missing components on the equipment (e.g., handrails, guardrails, protective barriers, steps, or rungs).
- [x] There are no damaged fences, benches, or signs on the playground.
- [x] All equipment is securely anchored.

Leaded Paint (§2.5.4)

- [x] Paint (especially lead paint) is not peeling, cracking, chipping, or chalking.
- [x] There are no areas of visible leaded paint chips or accumulation of lead dust.
  - [ ] Mitigate lead paint hazards

General Upkeep of Playgrounds (§4)

- [x] There are no user modifications to the equipment, such as strings and ropes tied to equipment, swings looped over top rails, etc.
  - [ ] Remove string or rope
  - [ ] Correct other modification
- [ ] The entire playground is free from debris or litter such as tree branches, soda cans, bottles, glass, etc.
  - [x] Clean playground
- [x] There are no missing trash receptacles.
  - [ ] Replace trash receptacle
- [ ] Trash receptacles are not full.
  - [x] Empty trash

NOTES:

DATE OF INSPECTION: 3-19-18

INSPECTION BY: Daniel Durham

The Ken & Sara Pritchet is being remade at this time.

Silver Spur Park - March 2018

APPENDIX A: SUGGESTED GENERAL MAINTENANCE CHECKLISTS

Surfacing (§2.4)

- [x] Adequate protective surfacing under and around the equipment.
  - [ ] Install/replace surfacing
- [x] Surfacing materials have not deteriorated.
  - [ ] Replace surfacing
  - [ ] Other maintenance: _____
- [x] Loose-fill surfacing materials have no foreign objects or debris.
  - [ ] Remove trash and debris
- [ ] Loose-fill surfacing materials are not compacted.
  - [x] Rake and fluff surfacing
- [ ] Loose-fill surfacing materials have not been displaced under heavy use areas such as under swings or at slide exits.
  - [x] Rake and fluff surfacing

Drainage (§2.4)

- [x] The entire play area has satisfactory drainage, especially in heavy use areas such as under swings and at slide exits.
  - [ ] Improve drainage
  - [ ] Other maintenance: _____

General Hazards

- [x] There are no sharp points, corners or edges on the equipment (§3.4).
- [x] There are no missing or damaged protective caps or plugs (§3.4).
- [x] There are no hazardous protrusions (§3.2 and Appendix B).
- [x] There are no potential clothing entanglement hazards, such as open S-hooks or protruding bolts (§2.5.2, §3.2, §5.3.8.1 and Appendix B).
- [x] There are no crush and shearing points on exposed moving parts (§3.1).
- [x] There are no trip hazards, such as exposed footings or anchoring devices and rocks, roots, or any other obstacles in a use zone (§3.6).

Security of Hardware (§2.5)

- [x] There are no loose fastening devices or worn connections.
  - [ ] Replace fasteners
  - [ ] Other maintenance: _____
- [x] Moving parts, such as swing hangers, merry-go-round bearings, and track rides, are not worn.
  - [ ] Replace part
  - [ ] Other maintenance: _____

Durability of Equipment (§2.5)

- [x] There are no rust, rot, cracks, or splinters on any equipment (check carefully where it comes in contact with the ground).
- [x] There are no broken or missing components on the equipment (e.g., handrails, guardrails, protective barriers, steps, or rungs).
- [x] There are no damaged fences, benches, or signs on the playground.
- [x] All equipment is securely anchored.

Leaded Paint (§2.5.4)

- [x] Paint (especially lead paint) is not peeling, cracking, chipping, or chalking.
- [x] There are no areas of visible leaded paint chips or accumulation of lead dust.
  - [ ] Mitigate lead paint hazards

General Upkeep of Playgrounds (§4)

- [x] There are no user modifications to the equipment, such as strings and ropes tied to equipment, swings looped over top rails, etc.
  - [ ] Remove string or rope
  - [ ] Correct other modification
- [x] The entire playground is free from debris or litter such as tree branches, soda cans, bottles, glass, etc.
  - [ ] Clean playground
- [x] There are no missing trash receptacles.
  - [ ] Replace trash receptacle
- [ ] Trash receptacles are not full.
  - [x] Empty trash

NOTES:

DATE OF INSPECTION: 3-19-18

INSPECTION BY: Daniel Durham

DATE: **APRIL 9, 2018**
TO: Honorable Mayor and Council Members
FROM: Linda Harding, City Accountant
SUBJECT: **Accounting Department Report**

December Reports **Financials ending 2/28/2018**
Over $5,000
Financial graph representing February 2018
Bank Balances as of 4-4-18

Mentions to reports: Fifth month of new fiscal year.

Report notes:
W&S Impact Fee Fund has an expense overage for Water Line, this is caused by engineering fees that were not in budget and will be corrected at Mid-Year budget review.

Admin Budget Highlights:

Admin - Server for council & screen for conference and court – on hold for IT. change.
Admin - Change city hall, PD & FD from septic to sewer – Equipment quotes are arriving. Engineering has been completed, engineer will complete survey for easement.
Admin - Paint city offices, replace doors. – To be completed by public works, as time allows.
Admin – Awaiting information for the purchase order to be submitted to Net Genius for desktops.
Admin – Net Genius to install server and make hardware and software changes

INFRASTRUCTURE - STREET REPAIR OVILLA OAKS 1.2 MILES TO WIDTH OF ROADS, 15.00 SQ. RD FOR FINISHED RD $226,000 (APPROVED SUBURBAN DRIVE $114,752 APPROVED 3/2018)

Equipment list that includes vehicles, machinery, computers, laptops have been received and reviewed by departments. The departments are responsible for the replacement request of all equipment.

2 of 3 optional extension used by Yeldell, Wilson and Co., P.C. for period ending September 2018.

Last extension can be used through September 2019.

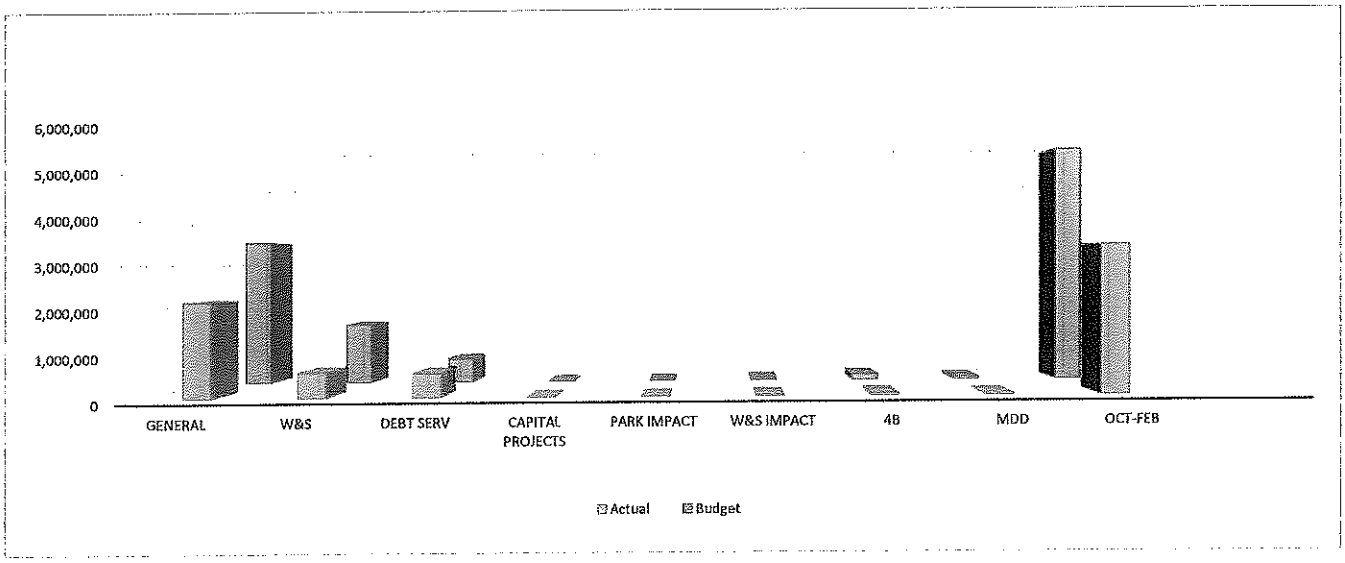
December 2017 Bank will use 1st of 2-year extensions.

Department duties:

Council reports, A/P, P/R, A/R, EOM reports, various accounting obligations, and completed instructions given by City Manager. Examining the various funds, ordinances, resolutions, accounting files, filed required reports for state and federal payroll, sales tax.

Name	Account #	Previous Balance	NEW BALANCE	As Of
Debt Fund	*0291	488,778.03	505,298.52	4/4/2018
General Fund Reserve	608	56,330.85	56,330.85	4/4/2018
GF Reserve CD	*0694	248,427.07	248,427.07	4/4/2018
Water Impact	*2322	50,978.45	51,003.17	4/4/2018
4B EDC	*3691	553,061.15	614,651.82	4/4/2018
Fire Dept. Auxil.	*3909	1,350.00	2,370.00	4/4/2018
Water Money Market	*4323	189,541.16	189,650.49	4/4/2018
MDD Fund	*7451	239,007.43	245,648.37	4/4/2018
Water Credit Card	*7531	139.76	139.76	4/4/2018
GF Reserves Money Mkt.	*7583	128,377.73	128,451.78	4/4/2018
GF Money Market	*7605	230,870.47	231,003.64	4/4/2018
Park Fund Money Mkt.	*7613	74,056.13	78,470.20	4/4/2018
Capital Projects Money Mkt.	*7648	130,828.39	130,903.85	4/4/2018
W&S Impact-Sewer	*8699	72,904.19	96,884.65	4/4/2018
employee benefit trust	*8777	269.87	261.69	4/4/2018
GF Operating	*9437	1,817,570.03	1,723,573.78	4/4/2018
W&S Fund Operating	*9445	642,716.93	590,276.06	4/4/2018
Police Special Fund	*9792	215.51	215.51	4/4/2018
SUB TOTAL		**4,925,423.15**	**4,893,561.21**	
TexPool - CAPITAL PROJECT	1878	310.76	310.76	4/4/2018
TexStar - GENERAL FUND	1110	3,775.45	3,775.45	4/4/2018
TexStar - GENERAL FUND	1120	942.10	942.10	4/4/2018
TexStar - W&S IMPACT	3540	3,197.94	3,197.94	4/4/2018
TexStar - CAPITAL PROJECT	5340	1,415.41	1,415.41	4/4/2018
TexStar - W&S FUND	5350	1,160.51	1,160.51	4/4/2018
Bryson Manor - GENERAL FUNI	8662	298,423.46	298,616.44	4/4/2018
Leose	2510	1,152.62	1,896.79	4/4/2018
TOTAL BANK BALANCES		**5,235,801.40**	**5,204,876.61**	

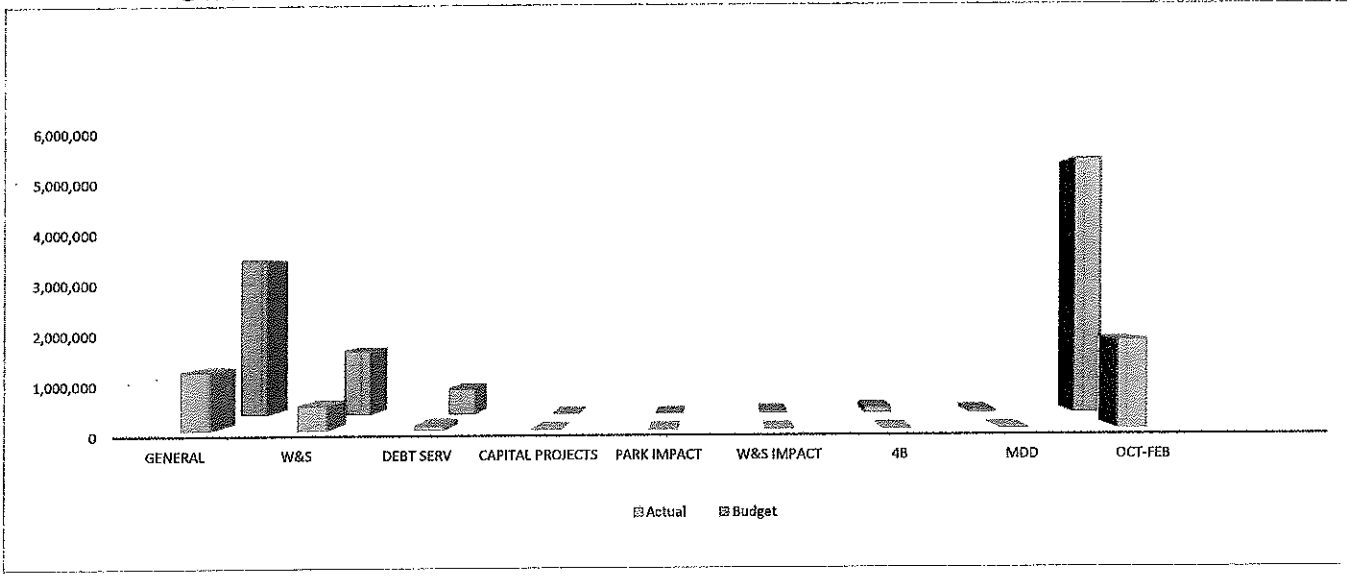
CITY OF OVILLA REVENUE FY 2017-2018



City of Ovilla Revenue

FUNDS	General	W&S	Debt Serv	Capital Projects	Park Impact	W&S Impact	4B	MDD	Oct-Feb
Actual	2,163,787	567,620	540,130	198	3,437	24,056	45,155	22,390	3,366,773
Budget	3,555,419	1,459,213	576,650	270	8,793	54,756	132,140	51,100	5,838,341
Over / (Under) Budget	(1,391,632)	(891,593)	(36,520)	(72)	(5,356)	(30,700)	(86,985)	(28,710)	(2,471,568)

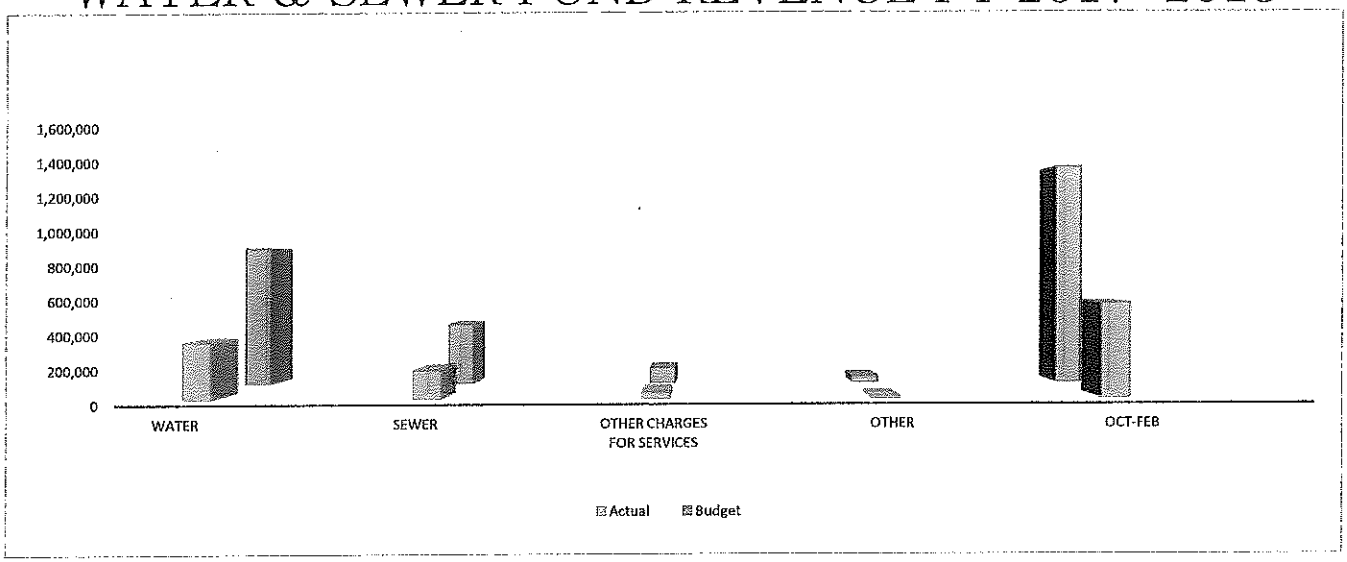
CITY OF OVILLA EXPENSE FY 2017-2018



City of Ovilla Expense

FUNDS	General	W&S	Debt Serv	Capital Projects	Park Impact	W&S Impact	4B	MDD	Oct-Feb
Actual	1,208,870	504,138	93,075	0	0	273	9,329	1,861	1,817,546
Budget	3,555,419	1,459,213	576,650	270	8,793	54,756	132,140	51,100	5,838,341
Over / (Under) Budget	(2,346,549)	(955,075)	(483,575)	(270)	(8,793)	(54,483)	(122,811)	(49,239)	(4,020,795)

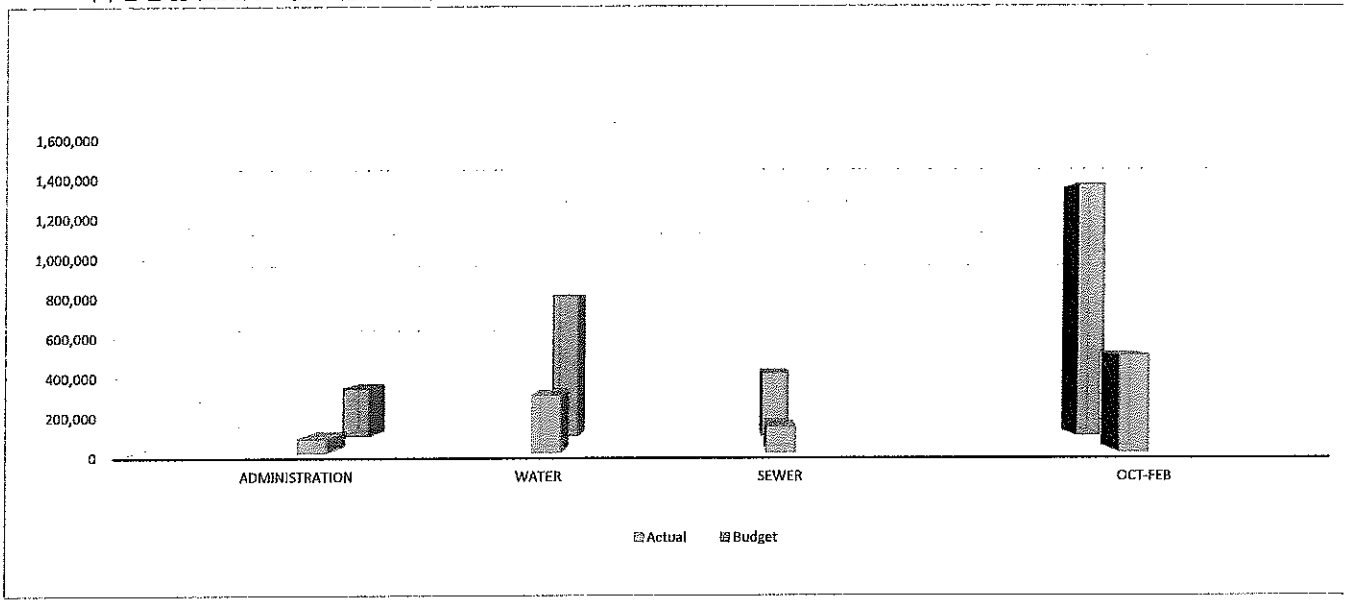
WATER & SEWER FUND REVENUE FY 2017-2018



Water & Sewer Revenue

	Water	Sewer	Other Charges for Services	Other	Oct-Feb
Actual	342,737	172,517	38,543	13,822	567,619
Budget	920,296	399,708	98,809	40,400	1,459,213
Over / (Under) Budget	(577,559)	(227,191)	(60,266)	(26,578)	(891,594)

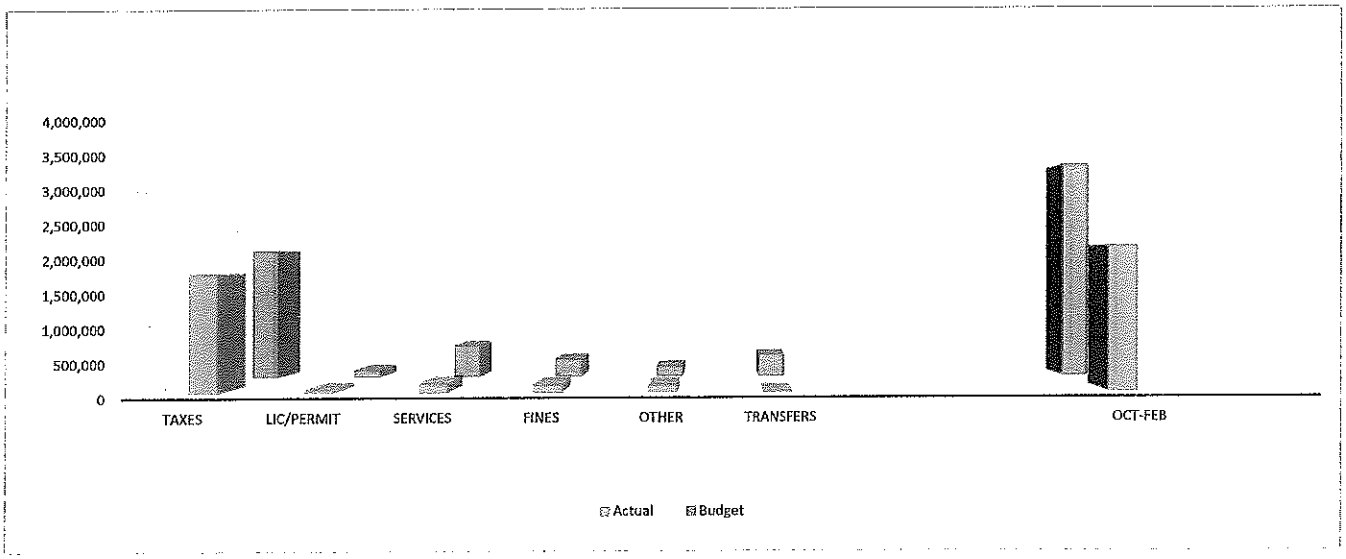
WATER & SEWER FUND EXPENSE FY 2017-2018



Water & Sewer Fund Expense

	Administration	Water	Sewer	Oct-Feb
Actual	72,512	298,869	132,756	504,137
Budget	276,716	815,527	366,970	1,459,213
Over / (Under) Budget	(204,204)	(516,658)	(234,214)	(955,076)

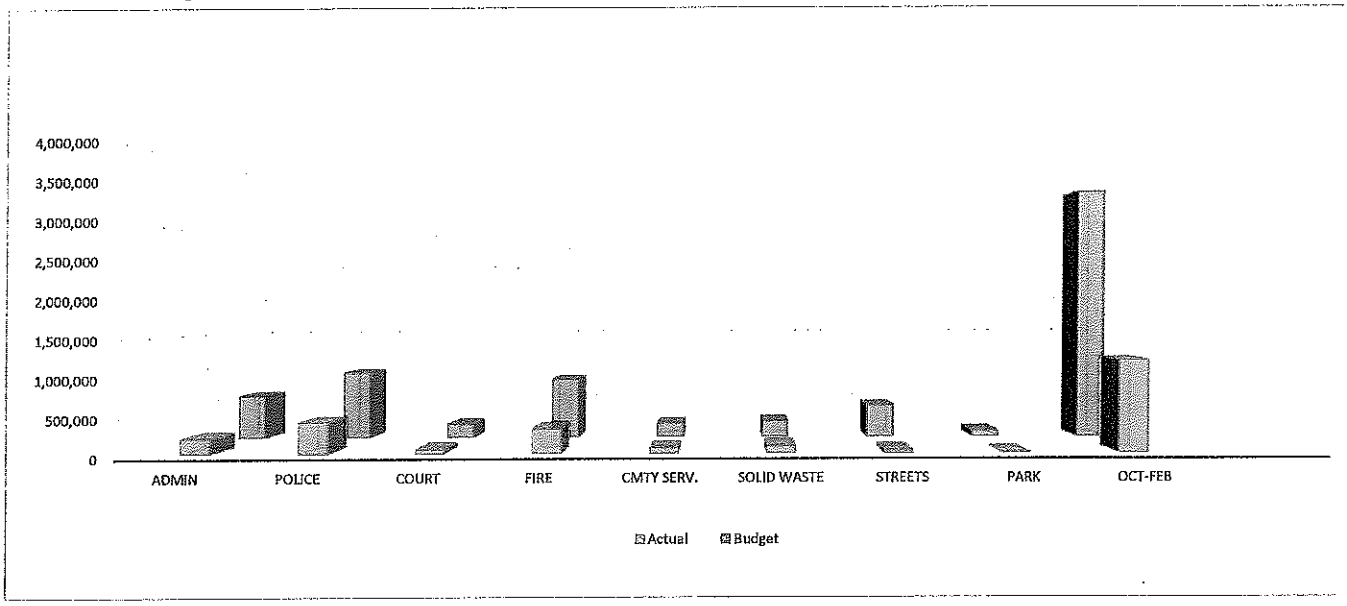
GENERAL FUND REVENUE FY 2017-2018



General Fund Revenue

	Taxes	Lic/Permit	Services	Fines	Other	Transfers	Oct-Feb
Actual	1,769,946	39,882	131,098	109,544	106,635	6,681	2,163,786
Budget	2,134,245	106,581	517,446	287,205	156,325	353,617	3,555,419
Over / (Under) Budget	(364,299)	(66,699)	(386,348)	(177,661)	(49,690)	(346,936)	(1,391,633)

GENERAL FUND EXPENSE FY 2017-2018



General Fund Expense

	Admin	Police	Court	Fire	CMTY Serv.	Solid Waste	Streets	Park	Oct-Feb
Actual	200,338	415,182	57,883	319,484	69,210	97,965	40,301	8,507	1,208,870
Budget	608,355	948,664	191,149	841,662	198,737	228,497	456,922	81,433	3,555,419
Over / (Under) Budget	(408,017)	(533,482)	(133,266)	(522,178)	(129,527)	(130,532)	(416,621)	(72,926)	(2,346,549)

City of Ovilla

FOUNDED IN 1844

DATE: April 9, 2018

TO: Honorable Mayor and Council Members

FROM:
Linda Harding, Accountant

SUBJECT: Financial Statements Through February 2018

City of Ovilla General Fund
Actual vs Budget Review
FY October 2017 through September 2018

	Current February 2018	Year to Date 'Oct - Feb 2018	Budget	$ Over (Under) Budget	% of Budget Thru February 42%
Revenues					
4000100 · Taxes					
4000105 · Ad Valorem, Current	89,864	1,631,246	1,649,432	(18,186)	99%
4000106 - Ad Valorem, New & improvements	0	0	53,233	(53,233)	0%
4000110 · Ad Valorem, Delinquent	815	5,125	10,000	(4,875)	51%
4000113 · Interest/Penalties - Prop Tax	1,557	1,982	7,000	(5,018)	28%
4000120 · Sales Tax	22,574	88,504	201,264	(112,760)	44%
4000125 · Sales Tax - Street Improvement	5,643	22,126	50,316	(28,190)	44%
4000130 · Franchise Tax	6,257	20,963	163,000	(142,037)	13%
Total 4000100 · Taxes	126,709	1,769,946	2,134,245	(364,299)	83%
4000200 · Licenses and Permits					
4000210 · Residential Building Permits	4,002	23,690	60,000	(36,310)	39%
4000214 · Misc Building Permits	2,001	8,125	23,952	(15,827)	34%
4000230 · Plan Review Fee	800	5,173	12,000	(6,827)	43%
4000260 · Alarm Permits	140	590	2,604	(2,014)	23%
4000270 · Animal Tag Fees	84	960	3,706	(2,746)	26%
4000272 · Impound Fees	105	390	2,751	(2,361)	14%
4000290 · Misc Licenses and Permits	613	953	1,568	(615)	61%
Total 4000200 · Licenses and Permits	7,746	39,882	106,581	(66,699)	37%
4000400 · Charges for Services					
4000325 · ESD #2	0	0	190,000	(190,000)	0%
4000330 · ESD #4	0	18,542	55,628	(37,086)	33%
4000411 · Copies and Maps	5	27	100	(73)	27%
4000415 · Police Reports	0	36	150	(114)	24%
4000420 · Park Lights	0	0	500	(500)	0%
4000440 · Oak Leaf Animal Control	0	690	2,100	(1,410)	33%
4000450 · Subdivision Fees	0	240	6,900	(6,660)	3%
4000480 · Solid Waste (Garbage)	20,061	110,410	256,968	(146,558)	43%
4000485 · 50/50 Sidewalk Program	0	0	1,250	(1,250)	0%

City of Ovilla General Fund
Actual vs Budget Review
FY October 2017 through September 2018

	Current February 2018	Year to Date 'Oct - Feb 2018	Budget	$ Over (Under) Budget	% of Budget Thru February 42%
4000490 · Misc Charges for Services	75	1,153	3,850	(2,697)	30%
Total 4000400 · Charges for Services	20,141	131,098	517,446	(386,348)	25%
4000500 · Fines and Forfeitures					
4000535 · Omni Warrant Revenue	395	978	2,868	(1,890)	34%
4000510 · Fines - Police	29,278	104,235	265,008	(160,773)	39%
4000520 · Fines - Animal Control	0	0	456	(456)	0%
4000525 · Fines - Code Enforcement	0	592	8,949	(8,357)	7%
4000550 · Municipal Court Technology	553	1,976	5,424	(3,448)	36%
4000551 · Municipal Court Security	415	1,482	4,068	(2,586)	36%
4000590 · Misc Fines and Forfeitures	0	280	432	(152)	65%
Total 4000500 · Fines and Forfeitures	30,641	109,544	287,205	(177,661)	38%
4000800 · Other Revenue					
4000810 · Heritage Day	-107	3,738	26,000	(22,262)	14%
4000818 · Leose Proceeds	1,144	1,144	0	1,144	100%
4000820 · Water Tower Lease	35,745	97,174	118,250	(21,076)	82%
4000840 · Interest Earned	1,095	3,750	7,560	(3,810)	50%
4000860 · Grant Proceeds	0	0	0	0	0%
4000870 - Insurance Proceeds	0	0	0	0	0%
4000885 · Proceeds from Sale of Assets	0	0	0	0	0%
4000887 · HOA Revenue	0	0	1,015	(1,015)	0%
4000890 · Misc Other Revenue	0	829	3,500	(2,671)	24%
Total 4000800 · Other Revenue	37,877	106,635	156,325	(49,690)	68%
4000900 · Transfers In					
4000905 · Weapons Purchase Plan	0	0	11,730	(11,730)	0%
4000925 · Admin.Rev. received from 4B-EDC	0	625	2,500	(1,875)	25%
4000927 - 4B-EDC Revenue: Monument Signs	0	0	30,000	(30,000)	0%
4000930 · Admin. Rev. Rec. From W&S Fund	0	5,931	23,724	(17,793)	25%
4000940 · Admin.Rev. Rec. from MDD Fund	0	125	500	(375)	25%

City of Ovilla General Fund
Actual vs Budget Review
FY October 2017 through September 2018

	Current February 2018	Year to Date 'Oct - Feb 2018	Budget	$ Over (Under) Budget	% of Budget Thru February 42%
4000945 - Trans in from Court Security	0	0	7,300	(7,300)	0%
4000990 · Reduction in Fund Balance	0	0	277,863	(277,863)	0%
Total 4000900 · Transfers In	0	6,681	353,617	(346,936)	2%
Total Revenues	223,114	2,163,787	3,555,419	(1,391,632)	61%
Gross Resources	223,114	2,163,787	3,555,419	(1,391,632)	61%
Expenditures					
10 · Administration					
5101100 · Salaries & Wages					
5101110 · City Administrator	8,077	35,928	78,750	(42,822)	46%
5101115 · City Secretary	5,000	23,125	44,250	(21,125)	52%
5101117 · City Accountant	4,159	19,235	39,338	(20,103)	49%
5101120 · Admin. Support	2,856	13,209	27,035	(13,826)	49%
5101180 · Merit Raises, Staff	0	0	5,682	(5,682)	0%
Total 5101100 · Salaries & Wages	20,092	91,497	195,055	(103,558)	47%
5101400 · Support Staff					
5101490 · Overtime	0	0	625	(625)	0%
Total 5101400 · Support Staff	0	0	625	(625)	0%
5102100 · Employee Benefits					
5102110 · Group Insurance	2,320	13,511	31,117	(17,606)	43%
5102135 · TMRS	1,997	10,724	25,715	(14,991)	42%
5102160 · Worker's Compensation	0	693	933	(241)	74%
5102170 · Payroll Taxes	296	1,606	3,772	(2,166)	43%
5102180 · Unemployment Taxes	0	0	1,000	(1,000)	0%
5102190 - Auto Allowance	400	2,000	4,800	(2,800)	42%
5102196 · Indiv. Membership Dues	0	1,374	1,950	(576)	70%
Total 5102100 · Employee Benefits	5,013	29,909	69,287	(39,378)	43%

City of Ovilla General Fund
Actual vs Budget Review
FY October 2017 through September 2018

	Current February 2018	Year to Date 'Oct - Feb 2018	Budget	$ Over (Under) Budget	% of Budget Thru February 42%
5102200 · Special Services					
5102210 · Tax Assessing & Collecting Fees	184	368	1,618	(1,250)	23%
5102220 · Tax Appraisal Fee	0	4,538	16,355	(11,817)	28%
5102230 · Legal Fees	447	2,937	35,000	(32,063)	8%
5102240 · Audit	800	7,650	7,650	0	100%
5102250 · Accounting	0	132	2,000	(1,868)	7%
5102260 · Engineering Fees	855	2,273	10,000	(7,727)	23%
Total 5102200 · Special Services	2,286	17,897	72,623	(54,726)	25%
5102300 · Contractual Services					
5102310 · Consultant Fees	0	0	10,000	(10,000)	0%
Total 5102300 · Contractual Services	0	0	10,000	(10,000)	0%
5102500 · Operating Services					
5102530 · Custodial Service Contract	344	1,720	4,128	(2,408)	42%
5102540 · IT - Computer Maintenance	5,432	21,565	25,200	(3,635)	86%
Total 5102500 · Operating Services	5,776	23,285	29,328	(6,043)	79%
5102600 · Special Expenses					
5102610 · Election - Payroll	0	0	850	(850)	0%
5102620 · Election - Supplies	0	49	2,500	(2,452)	2%
5102630 · Election Meeting Expense	0	0	100	(100)	0%
5102650 · Codification Book Update	0	375	3,600	(3,225)	10%
Total 5102600 · Special Expenses	0	424	7,050	(6,627)	6%
5103100 · General Supplies					
5103110 · Office Supplies	769	4,334	8,000	(3,666)	54%
5103140 · Uniforms	0	0	350	(350)	0%
Total 5103100 · General Supplies	769	4,334	8,350	(4,016)	52%

City of Ovilla General Fund
Actual vs Budget Review
FY October 2017 through September 2018

	Current February 2018	Year to Date 'Oct - Feb 2018	Budget	$ Over (Under) Budget	% of Budget Thru February 42%
5103400 · Maintenance Supplies / Parts					
5103410 · Supplies - Custodial	66	372	1,500	(1,128)	25%
5103440 · Maintenance Agreement Expense	0	0	400	(400)	0%
5103460 · Miscellaneous	0	0	1,500	(1,500)	0%
Total 5103400 · Maintenance Supplies / Parts	66	372	3,400	(3,028)	11%
5104200 · Travel Expenses					
5104210 · Travel - Local	0	312	500	(188)	62%
5104220 · Professional Development	0	1,022	6,550	(5,528)	16%
5104222 · Professional Develop - Council	0	931	1,300	(369)	72%
5104225 · City Council Meal Expense	0	303	2,200	(1,897)	14%
5104230 · Professional Develop - In-House	0	0	500	(500)	0%
Total 5104200 · Travel Expenses	0	2,569	11,050	(8,481)	23%
5105200 · Data Processing Expenses					
5105230 · Data Proc-Maintenance & Repair	0	0	8,000	(8,000)	0%
5105240 · Data Processing - Software	0	11,014	11,005	9	100%
Total 5105200 · Data Processing Expenses	0	11,014	19,005	(7,991)	58%
5105300 · Printing Expense					
5105310 · Copier Expense	440	1,661	4,476	(2,815)	37%
5105320 · Printing - Newsletters	0	1,215	5,108	(3,893)	24%
5105330 · Printing - Forms	0	59	1,500	(1,441)	4%
Total 5105300 · Printing Expense	440	2,936	11,084	(8,148)	26%
5105400 · Utilities					
5105410 · Telephone	128	639	1,500	(861)	43%
5105415 · Cellular Phone	119	597	1,450	(853)	41%
5105417 · Internet	160	800	2,823	(2,023)	28%

City of Ovilla General Fund
Actual vs Budget Review
FY October 2017 through September 2018

	Current February 2018	Year to Date 'Oct - Feb 2018	Budget	$ Over (Under) Budget	% of Budget Thru February 42%
5105420 · Wireless Cards	76	380	912	(532)	42%
5105450 · Electricity	272	1,638	4,635	(2,998)	35%
Total 5105400 · Utilities	755	4,053	11,320	(7,267)	36%
5105500 · Repairs & Bldg Improvements					
5105520 · Repairs - Buildings	185	1,242	33,200	(31,958)	4%
5105540 · Repairs - Machinery & Equipment	0	0	500	(500)	0%
5105590 · Repairs - Other	0	334	1,300	(966)	26%
Total 5105500 · Repairs & Bldg Improvements	185	1,576	35,000	(33,424)	5%
5105600 · Insurance					
5105610 · Insurance - Property	0	958	1,915	(958)	50%
5105620 · Insurance - Liability	0	400	800	(400)	50%
5105630 · Insurance - Fidelity Bond	0	250	300	(50)	83%
5105632 · Notary Bond	0	0	450	(450)	0%
5105635 · Public Officials Surety Bonds	0	260	2,210	(1,950)	12%
Total 5105600 · Insurance	0	1,868	5,675	(3,808)	33%
5105700 · Other Expenses					
5105705 · Postage	325	2,181	6,756	(4,575)	32%
5105710 · Cash - Over/Short	0	0	10	(10)	0%
5105725 · Records Management Expense	0	1,395	1,500	(105)	93%
5105730 · City - Memberships	0	1,391	2,500	(1,109)	56%
5105740 · Legal Notices/Advertisement	572	2,343	9,000	(6,657)	26%
5105752 · Employment Screening	0	0	400	(400)	0%
5105753 - Solicitor Screening	0	111	200	(89)	56%
5105760 · Bank Service Charge	0	59	100	(41)	59%
5105764 · Filing Fees	0	172	500	(328)	34%
5105765 · Miscellaneous	176	841	2,767	(1,926)	30%
Total 5105700 · Other Expenses	1,073	8,493	23,733	(15,240)	36%

City of Ovilla General Fund
Actual vs Budget Review
FY October 2017 through September 2018

	Current February 2018	Year to Date 'Oct - Feb 2018	Budget	$ Over (Under) Budget	% of Budget Thru February 42%
5106400 · Minor Capital Outlay					
5106440 · Machinery & Equipment	0	0	1,000	(1,000)	0%
5106465 · Furniture	0	114	1,000	(886)	11%
Total 5106400 · Minor Capital Outlay	0	114	2,000	(1,886)	6%
5109000 · Reserves					
5109015 - Reserve for FD & PD Radios	0	0	93,770	(93,770)	0%
Total 5109000 - Reserves	0	0	93,770	(93,770)	0
Total 10 · Administration	36,455	200,338	608,355	(408,017)	33%
20 · Police					
5201100 · Salaries & Wages					
5201120 · Police Chief	5,882	32,353	74,243	(41,890)	44%
5201143 · Command Staff	4,541	24,974	57,309	(32,335)	44%
5201150 · Certification Pay	185	1,015	2,400	(1,385)	42%
5201180 · Merit Raises - Staff	0	0	3,947	(3,947)	0%
Total 5201100 · Salaries & Wages	10,608	58,341	137,899	(79,558)	42%
5201400 · Support Salaries					
5201405 · Support Staff	2,442	13,429	30,826	(17,397)	44%
5201408 - Sergeant	3,734	27,314	88,047	(60,733)	31%
5201410 · Patrol	22,017	111,289	248,352	(137,063)	45%
5201412 - Patrol Part Time	3,088	11,375	20,500	(9,125)	55%
5201415 · Certification Pay	69	565	2,701	(2,136)	21%
5201470 - Salary Increase	0	0	6,220	(6,220)	0%
5201480 · Merit Raises	0	0	10,012	(10,012)	0%
5201490 · Overtime	353	5,003	16,000	(10,997)	31%
Total 5201400 · Support Salaries	31,703	168,975	422,658	(253,683)	40%

City of Ovilla General Fund
Actual vs Budget Review
FY October 2017 through September 2018

	Current February 2018	Year to Date 'Oct - Feb 2018	Budget	$ Over (Under) Budget	% of Budget Thru February 42%
5202100 · Employee Benefits					
5202110 · Group Insurance	6,581	35,123	84,581	(49,458)	42%
5202135 · TMRS	3,899	20,861	53,161	(32,300)	39%
5202160 · Worker's Compensation	0	7,180	12,471	(5,292)	58%
5202170 · Payroll Taxes	788	3,830	8,789	(4,959)	44%
5202196 · Membership Dues	0	403	403	0	100%
Total 5202100 · Employee Benefits	11,267	67,397	159,405	(92,008)	42%
5202300 · Contractual Services					
5202355 · Contract Labor - Individual	0	0	500	(500)	0%
5202356 · Gingerbread House	0	1,000	1,000	0	100%
5202380 · Dispatch	0	7,962	15,925	(7,963)	50%
5202385 · Jail Expense	0	0	1,000	(1,000)	0%
5202390 - Special Response Team	0	7,500	8,500	(1,000)	88%
5202395 - Contractual Services Other	0	0	1,000	(1,000)	0%
Total 5202300 · Contractual Services	0	16,462	27,925	(11,463)	59%
5202500 · Operating Services					
5202530 · Custodial Service Contract	235	1,175	2,820	(1,645)	42%
5202540 · Computer Maintenance	0	0	700	(700)	0%
5202560 · Internet Subscriptions	0	0	1,350	(1,350)	0%
Total 5202500 · Operating Services	235	1,175	4,870	(3,695)	24%
5202600 · Special Expenses					
5202675 · National Night Out	0	135	500	(365)	27%
Total 5202600 · Special Expenses	0	135	500	(365)	27%
5203100 · General Supplies					
5203110 · Office Supplies	145	775	1,050	(275)	74%

City of Ovilla General Fund
Actual vs Budget Review
FY October 2017 through September 2018

	Current February 2018	Year to Date 'Oct - Feb 2018	Budget	$ Over (Under) Budget	% of Budget Thru February 42%
5203140 · Uniforms	123	2,171	8,500	(6,329)	26%
5203170 · Evidence Gathering	26	153	700	(547)	22%
Total 5203100 · General Supplies	294	3,099	10,250	(7,151)	30%
5203400 · Maintenance Supplies & Parts					
5203410 · Supplies - Custodial	0	53	800	(747)	7%
Total 5203400 · Maintenance Supplies & Parts	0	53	800	(747)	7%
5204200 · Travel Expenses					
5204210 · Travel - Local	0	503	1,000	(497)	50%
5204220 · Professional Development	0	3,952	7,827	(3,875)	50%
5204225 · Professional Dev - LEOSE	0	400	0	400	100%
5204235 - Ammo	0	0	1,000	(1,000)	0%
5204270 · Vehicle Expenses	1,485	8,228	24,000	(15,772)	34%
Total 5204200 · Travel Expenses	1,485	13,083	33,827	(20,744)	39%
5205200 · Data Processing Expenses					
5205220 · Data Proc - Equipment	0	439	5,000	(4,561)	9%
5205240 · Data Processing - Software	0	17,851	18,000	(149)	99%
Total 5205200 · Data Processing Expenses	0	18,290	23,000	(4,710)	80%
5205300 · Printing Expenses					
5205310 · Copier Expense	101	427	1,210	(783)	35%
5205330 · Printing - Forms	300	300	300	0	100%
5205350 · Printing - Other	37	160	500	(340)	32%
Total 5205300 · Printing Expenses	438	887	2,010	(1,123)	44%
5205400 · Utilities					
5205410 · Telephone	125	623	1,500	(877)	42%
5205415 · Cellular Phone	99	494	1,188	(694)	42%

City of Ovilla General Fund
Actual vs Budget Review
FY October 2017 through September 2018

	Current February 2018	Year to Date 'Oct - Feb 2018	Budget	$ Over (Under) Budget	% of Budget Thru February 42%
5205417 · Internet - PD	160	800	1,920	(1,120)	42%
5205420 · Wireless Cards	190	950	3,192	(2,242)	30%
5205450 · Electricity	352	1,572	4,500	(2,928)	35%
Total 5205400 · Utilities	926	4,438	12,300	(7,862)	36%
5205500 · Repairs & Building Improvements					
5205520 · Repairs - Building	23	66	5,000	(4,934)	1%
5205540 · Repairs- Machinery & Equipment	0	43	1,000	(958)	4%
5205550 · Repairs - Vehicles	-870	2,380	10,000	(7,620)	24%
Total 5205500 · Repairs & Building Improvements	-847	2,488	16,000	(13,512)	16%
5205600 · Insurance					
5205610 · Insurance - Property	0	975	1,950	(975)	50%
5205620 · Insurance - Liability	0	2,674	5,348	(2,674)	50%
5205640 · Insurance - Vehicle	0	2,454	4,908	(2,454)	50%
Total 5205600 · Insurance	0	6,103	12,206	(6,103)	50%
5205700 · Other Expenses					
5205742 · Public Relations	0	0	550	(550)	0%
5205745 · Weapons Purchase Plan	0	0	11,730	(11,730)	0%
5205752 · Employment Screening	0	210	1,550	(1,340)	14%
5205765 · Miscellaneous	0	144	1,500	(1,356)	10%
Total 5205700 · Other Expenses	0	355	15,330	(14,975)	2%
5206400 · Minor Capital Outlay					
5206440 · Machinery & Equipment	0	1,703	9,734	(8,031)	17%
5206445 · Personal Protective Equipment	0	0	2,600	(2,600)	0%
5206450 · Vehicles	52,198	52,198	57,350	(5,152)	91%
Total 5206400 · Minor Capital Outlay	52,198	53,901	69,684	(15,783)	77%
Total 20 · Police	108,307	415,182	948,664	(533,482)	44%

City of Ovilla General Fund
Actual vs Budget Review
FY October 2017 through September 2018

	Current February 2018	Year to Date 'Oct - Feb 2018	Budget	$ Over (Under) Budget	% of Budget Thru February 42%
25 · Municipal Court					
5251100 · Salaries & Wages					
5251140 · Municipal Judge	634	3,801	11,110	(7,309)	34%
Total 5251100 · Salaries & Wages	634	3,801	11,110	(7,309)	34%
5251400 · Support Staff					
5251405 · Support Staff	2,828	15,558	34,695	(19,137)	45%
5251470 - Salary Increase	0	0	1,041	(1,041)	
5251480 · Merit Raises	0	0	1,041	(1,041)	0%
5251490 · Overtime	106	438	1,400	(962)	31%
Total 5251400 · Support Staff	2,934	15,996	38,177	(22,181)	42%
5252100 · Employee Benefits					
5252110 · Group Insurance	634	3,773	7,612	(3,839)	50%
5252135 · TMRS	292	1,569	3,637	(2,069)	43%
5252160 · Worker's Compensation	0	78	156	(78)	50%
5252170 · Payroll Taxes	91	523	1,384	(861)	38%
5252196 - Membership Dues	0	0	60	(60)	0%
Total 5252100 · Employee Benefits	1,017	5,942	12,849	(6,907)	46%
5252300 · Contractual Services					
5251420 · Jury Fees	0	0	200	(200)	0%
5251425 · City Prosecutor	2,386	4,973	11,370	(6,397)	44%
5251450 · Contract Labor - Company	0	600	600	0	100%
5252375 · Comptroller - Warrant Fees	0	18,790	96,000	(77,210)	20%
Total 5252300 · Contractual Services	2,386	24,363	108,170	(83,807)	23%
5253100 · General Supplies					
5253110 · Office Supplies	0	0	133	(133)	0%
5253140 · Uniforms	0	0	50	(50)	0%

City of Ovilla General Fund
Actual vs Budget Review
FY October 2017 through September 2018

	Current February 2018	Year to Date 'Oct - Feb 2018	Budget	$ Over (Under) Budget	% of Budget Thru February 42%
Total 5253100 · General Supplies	0	0	183	(183)	0%
5254200 · Travel Expenses					
5254210 - Travel - Local	0	0	25	(25)	0%
5254220 · Professional Development	0	0	50	(50)	0%
Total 5254200 · Travel Expenses	0	0	75	(75)	0%
5255200 · Data Processing Expenses					
5255240 · Data Processing - SW Maint.	0	2,153	2,351	(198)	92%
Total 5255200 · Data Processing Expenses	0	2,153	2,351	(198)	92%
5255300 · Printing Expense					
5255350 · Printing - Other	256	842	842	(0)	100%
Total 5255300 · Printing Expense	256	842	842	(0)	100%
5255600 · Insurance					
5255620 · Insurance - Liability	0	105	210	(105)	50%
Total 5255600 · Insurance	0	105	210	(105)	50%
5255700 · Other Expenses					
5255765 · Miscellaneous	0	0	50	(50)	0%
5255768 · Collection Agency Fees	609	2,980	8,868	(5,888)	34%
5255772 · Warrant Fee - Omni	0	1,701	8,264	(6,563)	21%
Total 5255700 · Other Expenses	609	4,681	17,182	(12,501)	27%
Total 25 · Municipal Court	7,836	57,883	191,149	(133,266)	30%
30 · Fire					
5301100 · Salaries & Wages					
5301125 · Fire Chief	3,102	17,061	39,156	(22,095)	44%
5301135 · Deputy Chief/Fire January shall	1,922	10,573	22,069	(11,496)	48%

City of Ovilla General Fund
Actual vs Budget Review
FY October 2017 through September 2018

	Current February 2018	Year to Date 'Oct - Feb 2018	Budget	$ Over (Under) Budget	% of Budget Thru February 42%
5301140 · Fire Captains	5,208	30,957	70,760	(39,803)	44%
5301150 - Officer in Charge & Holiday	408	6,704	12,648	(5,944)	53%
5301170 - Salary Increase	0	0	2,933	(2,933)	0%
5301180 · Merit Raises - Staff	0	0	4,048	(4,048)	0%
Total 5301100 · Salaries & Wages	10,640	65,295	151,614	(86,319)	43%
5301400 · Support Salaries					
5301440 · Firefighters	25,974	135,020	326,555	(191,535)	41%
5301442 - Salary Increase	0	0	867	(867)	0%
5301470 - Salary Increase	0	0	4,876	(4,876)	0%
5301480 · Merit Raises	0	0	9,943	(9,943)	0%
5301485 · Volunteer Incentive Program	1,475	8,022	16,850	(8,828)	48%
Total 5301400 · Support Salaries	27,449	143,042	359,091	(216,049)	40%
5302100 · Employee Benefits					
5302135 · TMRS	507	2,767	6,534	(3,767)	42%
5302137 · Volunteer Retirement	0	1,125	5,200	(4,075)	22%
5302160 · Worker's Compensation	0	8,520	12,731	(4,211)	67%
5302170 · Payroll Taxes	2,482	13,562	33,617	(20,055)	40%
5302196 · Membership Dues	1,468	2,130	2,200	(70)	97%
Total 5302100 · Employee Benefits	4,457	28,105	60,282	(32,177)	47%
5302300 · Contractual Services					
5302310 · Consultant Fees	0	1,500	1,500	0	100%
5302380 · Dispatch	0	8,447	15,925	(7,478)	53%
5302385 · Emergency Transport Service	0	15,890	63,559	(47,669)	25%
Total 5302300 · Contractual Services	0	25,837	80,984	(55,147)	32%
5302500 · Operating Services					
5302510 · Maintenance Agreements	0	4,461	9,500	(5,039)	47%

City of Ovilla General Fund
Actual vs Budget Review
FY October 2017 through September 2018

	Current February 2018	Year to Date 'Oct - Feb 2018	Budget	$ Over (Under) Budget	% of Budget Thru February 42%
5302570 · Warning System Maintenance	0	0	2,500	(2,500)	0%
5302580 · Generator Maintenance	0	0	2,120	(2,120)	0%
Total 5302500 · Operating Services	0	4,461	14,120	(9,659)	32%
5302600 · Special Expenses					
5302675 · National Night Out	0	236	350	(114)	67%
Total 5302600 · Special Expenses	0	236	350	(114)	67%
5303100 · General Supplies					
5303110 · Office Supplies	60	179	1,000	(821)	18%
5303140 · Uniforms	384	2,597	5,000	(2,403)	52%
5303160 · Medical Supplies	751	2,840	8,000	(5,160)	36%
5303165 · Medical Support	0	176	1,000	(824)	18%
5303170 · Evidence Gathering	0	133	800	(667)	17%
5303175 · Education Aids	0	0	1,000	(1,000)	0%
Total 5303100 · General Supplies	1,196	5,926	16,800	(10,874)	35%
5303400 · Maintenance Supplies & Parts					
5303410 · Supplies - Custodial	0	655	2,500	(1,845)	26%
5303420 · Building Alarm Maintenance	510	1,845	2,300	(455)	80%
Total 5303400 · Maintenance Supplies & Parts	510	2,500	4,800	(2,300)	52%
5304200 · Travel Expenses					
5304220 · Professional Development	549	1,340	7,600	(6,260)	18%
5304270 · Vehicle Expenses	853	3,973	9,000	(5,027)	44%
Total 5304200 · Travel Expenses	1,402	5,313	16,600	(11,287)	32%
5305200 · Data Processing Expenses					
5305230 · Data Proc-Maintenance & Repair	0	563	5,000	(4,437)	11%
5305240 · Data Processing - Software	0	6,780	10,000	(3,220)	68%

City of Ovilla General Fund
Actual vs Budget Review
FY October 2017 through September 2018

	Current February 2018	Year to Date 'Oct - Feb 2018	Budget	$ Over (Under) Budget	% of Budget Thru February 42%
Total 5305200 · Data Processing Expenses	0	7,343	15,000	(7,657)	49%
5305300 · Printing Expense					
5305310 · Copier Expense	311	1,547	3,200	(1,653)	48%
5305330 · Printing - Forms	0	0	100	(100)	0%
Total 5305300 · Printing Expense	311	1,547	3,300	(1,753)	47%
5305400 · Utilities					
5305410 · Telephone	285	1,161	2,168	(1,007)	54%
5305415 · Cellular Phone	124	621	1,490	(869)	42%
5305417 · Internet - Fire Dept.	438	2,322	4,660	(2,338)	50%
5305430 · Natural Gas	861	1,718	3,000	(1,282)	57%
5305450 · Electricity	357	2,146	5,650	(3,504)	38%
Total 5305400 · Utilities	2,066	7,967	16,968	(9,001)	47%
5305500 · Repairs & Bldg Improvements					
5305520 · Repairs - Building	424	2,684	20,000	(17,316)	13%
5305540 · Repairs - Machinery & Equipment	2,619	6,452	19,000	(12,548)	34%
5305545 · Repairs - Apparatus	289	3,816	12,000	(8,184)	32%
5305550 · Repairs - Vehicles	6	56	3,500	(3,444)	2%
Total 5305500 · Repairs & Bldg Improvements	3,340	13,008	54,500	(41,492)	24%
5305600 · Insurance					
5305610 · Insurance - Property	0	892	1,783	(892)	50%
5305620 · Insurance - Liability	0	714	1,428	(714)	50%
5305640 · Insurance - Vehicle	0	6,423	12,845	(6,423)	50%
Total 5305600 · Insurance	0	8,028	16,056	(8,028)	50%
5305700 · Other Expenses					
5305705 · Postage	0	0	50	(50)	0%
5305752 · Employment Screening	0	106	500	(394)	21%
5305765 · Flags & Miscellaneous	0	0	100	(100)	0%

City of Ovilla General Fund
Actual vs Budget Review
FY October 2017 through September 2018

	Current February 2018	Year to Date 'Oct - Feb 2018	Budget	$ Over (Under) Budget	% of Budget Thru February 42%
Total 5305700 · Other Expenses	0	106	650	(544)	16%
5306400 · Minor Capital Outlay					
5306440 · Machinery & Equipment	0	0	10,300	(10,300)	0%
5306445 · Personal Protective Equipment	0	771	20,247	(19,477)	4%
Total 5306400 · Minor Capital Outlay	0	771	30,547	(29,777)	3%
Total 30 · Fire	51,370	319,484	841,662	(522,178)	38%
40 · Community Services					
5401100 · Salaries & Wages					
5401135 · ACO/Code Enforcement Officer	3,784	20,812	47,757	(26,945)	44%
5401140 · Permit Clerk - Code	3,429	15,521	21,643	(6,122)	72%
5401180 · Merit Raises - Staff	0	0	2,083	(2,083)	0%
5401190 · Overtime	988	4,187	7,500	(3,313)	56%
Total 5401100 · Salaries & Wages	8,201	40,519	78,983	(38,464)	51%
5402100 · Employee Benefits					
5402110 · Group Insurance	1,029	4,642	15,399	(10,757)	30%
5402135 · TMRS	820	4,328	10,014	(5,686)	43%
5402160 · Worker's Compensation	0	260	392	(132)	66%
5402170 · Payroll Taxes	114	644	1,469	(825)	44%
5402190 · License	0	0	625	(625)	0%
Total 5402100 · Employee Benefits	1,963	9,875	27,899	(18,024)	35%
5402300 · Contractual Services					
5402315 · Contract Building Inspections	6,209	10,897	43,800	(32,903)	25%
5402370 · Impound Fees	0	600	2,300	(1,700)	26%
Total 5402300 · Contractual Services	6,209	11,497	46,100	(34,603)	25%
5402600 · Special Expenses					
5402680 · Environmental Testing	0	14	2,300	(2,286)	1%

City of Ovilla General Fund
Actual vs Budget Review
FY October 2017 through September 2018

	Current February 2018	Year to Date 'Oct - Feb 2018	Budget	$ Over (Under) Budget	% of Budget Thru February 42%
5402683 - Septic Tank Fee to State	0	10	100	(90)	10%
5402685 · Clean up Day	0	0	100	(100)	0%
5402687 - Abatement Nuisance	240	1,200	1,200	0	100%
Total 5402600 · Special Expenses	240	1,224	3,700	(2,476)	33%
5403100 · General Supplies					
5403110 · Office Supplies	0	0	50	(50)	0%
5403120 · Animal Care	0	35	150	(115)	23%
5403122 · Pet Supplies	0	336	600	(264)	56%
5403140 · Uniforms	0	53	600	(547)	9%
Total 5403100 · General Supplies	0	423	1,400	(977)	30%
5403400 · Maintenance Supplies & Parts					
5403460 · Miscellaneous	0	0	200	(200)	0%
Total 5403400 · Maintenance Supplies & Parts	0	0	200	(200)	0%
5404200 · Travel Expenses					
5404210 · Travel - Local	0	0	25	(25)	0%
5404220 · Professional Development	35	180	400	(220)	45%
5404270 · Vehicle Expenses	934	1,453	3,000	(1,547)	48%
Total 5404200 · Travel Expenses	969	1,633	3,425	(1,792)	48%
5405200 · Data Processing Expenses					
5405240 · Data Processing - Software	0	2,500	2,500	0	100%
Total 5405200 · Data Processing Expenses	0	2,500	2,500	0	100%
5405300 · Printing Expense					
5405330 · Printing - Forms	0	0	400	(400)	0%
Total 5405300 · Printing Expense	0	0	400	(400)	0%
5405400 · Utilities					

City of Ovilla General Fund
Actual vs Budget Review
FY October 2017 through September 2018

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5405415 · Cellular Phone	174	470	1,074	(604)	44%
Total 5405400 · Utilities	174	470	1,074	(604)	44%
5405600 · Insurance					
5405610 · Insurance - Property	0	5	10	(5)	50%
5405620 · Insurance - Liability	0	92	183	(92)	50%
5405640 · Insurance - Vehicle	0	32	63	(32)	50%
Total 5405600 · Insurance	0	128	256	(128)	50%
5405700 · Other Expenses					
5405765 · Miscellaneous	0	25	400	(375)	6%
Total 5405700 · Other Expenses	0	25	400	(375)	6%
5406400 · Minor Capital Outlay					
5406440 · Machinery & Equipment	0	916	1,000	(84)	92%
Total 5406400 · Minor Capital Outlay	0	916	1,000	(84)	92%
5407400 · Capitalized Assets					
5407450 · Vehicles	0	0	31,400	(31,400)	0%
Total 5406400 · Minor Capital Outlay	0	0	31,400	(31,400)	0%
Total 40 · Community Services	17,756	69,210	198,737	(129,527)	35%
45 · Solid Waste					
5455400 · Utilities					
5455465 · Solid waste Pickup (Garbage)	19,479	97,965	228,497	(130,532)	43%
Total 5455400 · Utilities	19,479	97,965	228,497	(130,532)	43%
Total 45 · Solid Waste	19,479	97,965	228,497	(130,532)	43%
50 · Streets					

City of Ovilla General Fund
Actual vs Budget Review
FY October 2017 through September 2018

	Current February 2018	Year to Date 'Oct - Feb 2018	Budget	$ Over (Under) Budget	% of Budget Thru February 42%
5501400 · Support Staff					
5501415 · Maintenance Crew	0	0	27,144	(27,144)	0%
5501480 - Merit Raises	0	0	815	(815)	0%
5501490 · Overtime	0	0	1,500	(1,500)	0%
5501500 · Streets - On Call	0	0	600	(600)	0%
Total 5501400 · Support Staff	0	0	30,059	(30,059)	0%
5502100 · Employee Benefits					
5502110 · Group Insurance	0	0	7,553	(7,553)	0%
5502135 · TMRS	0	0	2,913	(2,913)	0%
5502160 · Worker's Compensation	0	671	1,882	(1,211)	36%
5502170 · Payroll Taxes	0	0	428	(428)	0%
5502190 · License	0	25	122	(97)	20%
Total 5502100 · Employee Benefits	0	696	12,898	(12,202)	5%
5502200 · Special Services					
5502280 · NCTCOG- SWMP Fees	0	100	3,360	(3,260)	3%
Total 5502200 · Special Services	0	100	3,360	(3,260)	3%
5502600 · Special Expenses					
5502620 · Emergency Clean Up	0	0	2,000	(2,000)	0%
Total 5502600 · Special Expenses	0	0	2,000	(2,000)	0%
5503100 · General Supplies					
5503110 · Office Supplies	0	0	100	(100)	0%
5503140 · Uniforms	0	463	600	(137)	77%
Total 5503100 · General Supplies	0	463	700	(237)	66%
5503400 · Maintenance Supplies & Parts					
5503405 · Drainage Maintenance	0	0	500	(500)	0%

City of Ovilla General Fund
Actual vs Budget Review
FY October 2017 through September 2018

	Current February 2018	Year to Date 'Oct - Feb 2018	Budget	$ Over (Under) Budget	% of Budget Thru February 42%
5503420 · Supplies - Street Signs	1,028	1,119	2,000	(881)	56%
5503460 · Miscellaneous	0	34	300	(266)	11%
Total 5503400 · Maintenance Supplies & Parts	1,028	1,153	2,800	(1,647)	41%
5504200 · Travel Expenses					
5504220 · Professional Development	0	0	500	(500)	0%
5504270 · Vehicle Expenses	335	1,177	6,000	(4,823)	20%
Total 5504200 · Travel Expenses	335	1,177	6,500	(5,323)	18%
5505300 · Printing Expense					
5505350 · Printing - Other	0	0	350	(350)	0%
Total 5505300 · Printing Expense	0	0	350	(350)	0%
5505400 · Utilities					
5505450 · Electricity	3,686	19,344	47,000	(27,656)	41%
Total 5505400 · Utilities	3,686	19,344	47,000	(27,656)	41%
5505500 · Repairs & Bldg Improvements					
5405520 · Repairs - Building	0	0	500	(500)	0%
5505540 · Repairs - Machinery & Equipment	627	1,616	2,500	(884)	65%
5505550 · Repairs - Vehicles	205	1,815	2,500	(685)	73%
5505560 · Repairs -Street Maint.& Repairs	683	9,536	50,000	(40,464)	19%
5505565 · Repairs - Infrastructure Drainage	0	1,600	3,000	(1,400)	53%
5505575 - Repairs - 50/50 Sidewalk Program	0	0	2,500	(2,500)	0%
5505590 · Repairs - Other	0	0	1,500	(1,500)	0%
Total 5505500 · Repairs & Bldg Improvements	1,515	14,568	62,500	(47,932)	23%
5505600 · Insurance					
5505620 · Insurance - Liability	0	894	1,787	(894)	50%
5505640 · Insurance - Vehicle	0	1,584	3,168	(1,584)	50%
Total 5505600 · Insurance	0	2,478	4,955	(2,478)	50%

City of Ovilla General Fund
Actual vs Budget Review
FY October 2017 through September 2018

	Current February 2018	Year to Date 'Oct - Feb 2018	Budget	$ Over (Under) Budget	% of Budget Thru February 42%
5505700 · Other Expenses					
5505752 · Employment Screening	0	0	150	(150)	0%
Total 5505700 · Other Expenses	0	0	150	(150)	0%
5506400 · Minor Capital Outlay					
5506440 · Machinery & Equipment	0	0	2,500	(2,500)	0%
5506445 · Personal Protective Equipment	0	95	300	(205)	32%
5506490 · Other	0	227	850	(623)	27%
Total 5506400 · Minor Capital Outlay	0	322	3,650	(3,328)	9%
5507400 · Capitalized Assets					
5507440 · Machinery & Equipment	0	0	10,000	(10,000)	0%
5507460 · Infrastructure	0	0	270,000	(270,000)	0%
Total 5507400 · Capitalized Assets	0	0	280,000	(280,000)	0%
Total 50 · Streets	6,564	40,301	456,922	(416,621)	9%
60 · Parks					
5602400 · Rentals					
5602490 · Rental - Other	210	1,257	3,000	(1,743)	42%
Total 5602400 · Rentals	210	1,257	3,000	(1,743)	42%
5602600 · Special Expenses					
5602680 · Heritage Day	0	103	15,300	(15,197)	1%
5602690 - Special Events	1,133	1,824	5,000	(3,176)	36%
Total 5602600 · Special Expenses	1,133	1,927	20,300	(18,373)	9%
5603400 · Maintenance Supplies & Parts					

City of Ovilla General Fund
Actual vs Budget Review
FY October 2017 through September 2018

	Current February 2018	Year to Date 'Oct - Feb 2018	Budget	$ Over (Under) Budget	% of Budget Thru February 42%
5303410 - Supplies - Custodial	0	0	2,000	(2,000)	0%
5603460 · Miscellaneous	0	0	300	(300)	0%
Total 5603400 · Maintenance Supplies & Parts	0	0	2,300	(2,300)	0%
5605400 · Utilities					
5605450 · Electricity	634	3,261	8,300	(5,039)	39%
Total 5605400 · Utilities	634	3,261	8,300	(5,039)	39%
5605500 · Repairs & Bldg Improvements					
5605520 · Repairs - Building	0	0	250	(250)	0%
5605530 · REPAIRS-IMP OTHER THAN BLDGS	0	575	1,500	(925)	38%
Total 5605500 · Repairs & Bldg Improvements	0	575	1,750	(1,175)	33%
5605600 · Insurance					
5605610 · Insurance - Property	0	133	265	(133)	50%
5605620 · Insurance - Liability	0	209	418	(209)	50%
Total 5605600 · Insurance	0	342	683	(342)	50%
5605700 · Other Expenses					
5605765 · Miscellaneous	0	70	300	(230)	23%
Total 5605700 · Other Expenses	0	70	300	(230)	23%
5606400 · Minor Capital Outlay					
5606410 · Land Improvements	0	1,074	6,800	(5,726)	16%
5606440 · Machinery & Equipment	0	0	2,000	(2,000)	0%
Total 5606400 · Minor Capital Outlay	0	1,074	8,800	(7,726)	12%
5607400 · Capitalized Assets					
5607415 - 4B EDC Monument Signs	0	0	30,000	(30,000)	0%
5607440 · Machinery & Equipment	0	0	6,000	(6,000)	0%
Total 5607400 · Capitalized Assets	0	0	36,000	(36,000)	0%

City of Ovilla General Fund
Actual vs Budget Review
FY October 2017 through September 2018

	Current February 2018	Year to Date 'Oct - Feb 2018	Budget	$ Over (Under) Budget	% of Budget Thru February 42%
Total 60 · Parks	1,976	8,507	81,433	(72,926)	10%
Total Expenditures	249,743	1,208,870	3,555,419	(2,346,549)	34%
Net Change in Fund Balance	-26,629	954,916	0	954,916	100%

Ovilla W&S Utility Fund
Actual vs Budget Review
FY October 2017 through September 2018

	Current February 2018	Year to Date Oct - Feb 2018	Budget	$ Over (Under) Budget	% of Budget Thru February 42%
Resources					
4000400 · Charges for Services					
4000460 · Water Sales	51,012	342,737	920,296	(577,559)	37%
4000461 · Sewer Service	27,745	172,517	399,708	(227,191)	43%
4000465 · Water & Sewer Penalties	859	6,609	17,985	(11,376)	37%
4000471 · Reconnect Fees	231	2,131	5,400	(3,269)	39%
4000472 · Meters	950	950	3,700	(2,750)	26%
4000473 · Connect Fees	400	1,100	3,000	(1,900)	37%
4000478 · Infrastructure Improvement Fee	5,022	27,753	68,724	(40,971)	40%
4000480-Solid Waste Fees (Garbage)	0	0	0	0	0%
Total 4000400 · Charges for Services	86,219	553,798	1,418,813	(865,015)	39%
4000800 · Other Revenue					
4000880 · Capital Rec Fee	2,500	12,500	37,500	(25,000)	33%
4000840 · Interest Earned	248	1,322	2,900	(1,578)	46%
4000890 · Misc Other Revenue	0	0	0	0	0%
Total 4000800 · Other Revenue	2,748	13,822	40,400	(26,578)	34%
Total Resources	88,967	567,620	1,459,213	(891,593)	39%
Expense					
70 · Administration					
5701100 · Salaries & Wages					
5701110 · City Administrator	0	7,341	26,250	(18,909)	28%
5701115 · City Secretary	0	4,375	14,750	(10,375)	30%
5701117 · Finance Accountant	0	3,639	13,113	(9,474)	28%
5701120 · Admin. Support	0	2,499	9,012	(6,513)	28%
5701130 · Public Works Director	4,573	25,153	57,722	(32,569)	44%
5701180 · Merit Raises, Staff	0	0	3,626	(3,626)	0%
Total 5701100 · Salaries & Wages	4,573	43,008	124,473	(81,465)	35%

Ovilla W&S Utility Fund
Actual vs Budget Review
FY October 2017 through September 2018

	Current February 2018	Year to Date Oct - Feb 2018	Budget	$ Over (Under) Budget	% of Budget Thru February 42%
5702100 · Employee Benefits					
5702110 · Group Insurance	647	3,838	7,767	(3,929)	49%
5702135 · TMRS	459	2,492	5,879	(3,387)	42%
5702160 - Workers Compensation	0	471	849	(378)	55%
5702170 · Payroll Taxes	66	362	863	(501)	42%
Total 5702100 · Employee Benefits	1,172	7,162	15,358	(8,196)	47%
5702200 · Special Services					
5702240 · Audit	900	7,650	7,650	0	100%
5702250 · Accounting	0	900	900	0	100%
Total 5702200 · Special Services	900	8,550	8,550	0	100%
5702300 · Contractual Services /Personnel					
5702310 · Consultant Fees	0	220	3,500	(3,280)	6%
Total 5702300 · Contractual Services /Personnel	0	220	3,500	(3,280)	6%
5703100 · General Supplies					
5703110 · Office Supplies	0	156	800	(644)	20%
Total 5703100 · General Supplies	0	156	800	(644)	20%
5703400 · Maintenance Supplies / Parts					
5703410 · Supplies - Custodial	0	0	200	(200)	0%
Total 5703400 · Maintenance Supplies / Parts	0	0	200	(200)	0%
5704200 · Travel Expenses					
5704210 · Travel - Local	0	0	200	(200)	0%
5704220 · Professional Development	0	0	750	(750)	0%
Total 5704200 · Travel Expenses	0	0	950	(950)	0%
5705200 · Data Processing Expenses					

Ovilla W&S Utility Fund
Actual vs Budget Review
FY October 2017 through September 2018

	Current February 2018	Year to Date Oct - Feb 2018	Budget	$ Over (Under) Budget	% of Budget Thru February 42%
5705230 · Data Processing - Maintenance & Repair	100	920	1,571	(651)	59%
5705240 - Data Processing - Software	0	2,500	2,500	0	100%
Total 5705200 · Data Processing Expenses	100	3,420	4,071	(651)	84%
5705300 · Printing Expense					
5705350 · Printing - Other	0	0	250	(250)	0%
Total 5705300 · Printing Expense	0	0	250	(250)	0%
5705400 · Utilities					
5705410 · Telephone	112	560	1,350	(790)	41%
5705415 · Cellular Phone	113	565	1,360	(795)	42%
5705417 · Internet	160	800	1,930	(1,130)	41%
Total 5705400 · Utilities	385	1,925	4,640	(2,715)	41%
5705700 · Other Expenses					
5705705 · Postage	500	2,000	6,225	(4,225)	32%
5705740 · Advertising	0	0	100	(100)	0%
5705760 · Bank Service Charge	1	54	250	(196)	22%
5705765 · Miscellaneous	86	86	100	(14)	86%
Total 5705700 · Other Expenses	587	2,140	6,675	(4,535)	32%
5706400 · Minor Capital Outlay					
5706440 · Machinery & Equipment	0	0	1,500	(1,500)	0%
Total 5706400 · Minor Capital Outlay	0	0	1,500	(1,500)	0%
5709000 · Reserve					
5708215 · Admin. Exp. to General Fund	0	5,931	23,724	(17,793)	25%
5709002 · Capital Improv. Water/Sewer Reserve	0	0	58,700	(58,700)	0%
5709010 · Administrative Reserves	0	0	23,325	(23,325)	0%
Total 5709000 · Reserve	0	5,931	105,749	(99,818)	6%

Ovilla W&S Utility Fund
Actual vs Budget Review
FY October 2017 through September 2018

	Current February 2018	Year to Date Oct - Feb 2018	Budget	$ Over (Under) Budget	% of Budget Thru February 42%
Total 70 · Administration	7,718	72,512	276,716	(204,204)	26%
75 · Water					
5751100 · Salaries & Wages					
5751133 · Superintendent	3,616	19,888	45,636	(25,748)	44%
5751170 - Salary Increase	0	0	1,370	(1,370)	0%
5751190 - Overtime	68	339	2,000	(1,661)	17%
Total 5751100 · Salaries & Wages	3,684	20,227	49,006	(28,779)	41%
5751400 · Support Salaries					
5751405 · Support Staff	2,061	10,948	30,322	(19,374)	36%
5751415 · Maintenance Crew	5,565	30,543	84,989	(54,446)	36%
5751430 · Seasonal Crew	0	0	3,000	(3,000)	0%
5751450 · Certification Pay	92	508	1,200	(692)	42%
5751480 · Merit Raises	0	0	4,840	(4,840)	0%
5751490 · Overtime	155	1,787	4,000	(2,213)	45%
5751500 · Water - On Call	150	800	1,550	(750)	52%
Total 5751400 · Support Salaries	8,023	44,585	129,901	(85,316)	34%
5752100 · Employee Benefits					
5752110 · Group Insurance	2,032	12,634	38,057	(25,423)	33%
5752135 · TMRS	1,159	6,471	16,544	(10,073)	39%
5752160 · Worker's Compensation	0	2,167	4,240	(2,074)	51%
5752170 · Payroll Taxes	172	990	2,427	(1,437)	41%
5752190 · Licenses	200	200	222	(22)	90%
Total 5752100 · Employee Benefits	3,563	22,461	61,490	(39,029)	37%
5752300 · Contractual Services/Personnel					
5752350 · Contract Labor - Company	0	0	1,500	(1,500)	0%
5752380 · Dispatch	0	6,826	13,650	(6,824)	50%

Ovilla W&S Utility Fund
Actual vs Budget Review
FY October 2017 through September 2018

	Current February 2018	Year to Date Oct - Feb 2018	Budget	$ Over (Under) Budget	% of Budget Thru February 42%
Total 5752300 · Contractual Services/Personnel	0	6,826	15,150	(8,324)	45%
5752400 · Rentals					
5752420 · Rental - Machinery & Equipment	0	205	250	(45)	82%
Total 5752400 · Rentals	0	205	250	(45)	82%
5752500 · Operating Services					
5752580 · Water Testing	92	1,350	5,600	(4,250)	24%
5752590 · TCEQ Fees	0	2,967	3,500	(533)	85%
Total 5752500 · Operating Services	92	4,317	9,100	(4,783)	47%
5753100 · General Supplies					
5753140 · Uniforms	0	1,336	2,400	(1,064)	56%
Total 5753100 · General Supplies	0	1,336	2,400	(1,064)	56%
5753400 · Maintenance Supplies & Parts					
5753460 · Miscellaneous	0	0	300	(300)	0%
Total 5753400 · Maintenance Supplies & Parts	0	0	300	(300)	0%
5754200 · Travel Expenses					
5754220 · Professional Development	0	0	750	(750)	0%
5754270 · Vehicle Expenses	284	2,005	10,000	(7,995)	20%
Total 5754200 · Travel Expenses	284	2,005	10,750	(8,745)	19%
5755200 · Data Processing Expenses					
5755240 · Data Processing - Software	0	3,700	3,700	0	100%
Total 5755200 · Data Processing Expenses	0	3,700	3,700	0	100%
5755300 · Printing Expenses					
5755310 · Copier Expense	0	780	3,000	(2,220)	26%
5755350 · Printing - Other	0	1,264	2,500	(1,236)	51%

Ovilla W&S Utility Fund
Actual vs Budget Review
FY October 2017 through September 2018

	Current February 2018	Year to Date Oct - Feb 2018	Budget	$ Over (Under) Budget	% of Budget Thru February 42%
Total 5755300 · Printing Expenses	0	2,045	5,500	(3,455)	37%
5755400 · Utilities					
5755415 · Cellular Phone	16	79	188	(109)	42%
5755450 · Electricity	1,768	9,758	27,000	(17,242)	36%
5755460 · Water, wholesale	21,345	159,191	441,905	(282,714)	36%
Total 5755400 · Utilities	23,129	169,028	469,093	(300,065)	36%
5755500 · Repairs & Building Improvements					
5755540 · Repairs- Machinery & Equipment	627	2,275	3,000	(725)	76%
5755550 · Repairs - Vehicles	76	987	2,000	(1,013)	49%
5755570 · Inventory Expense	992	4,214	9,000	(4,786)	47%
5755580 - Water Chemical Expense	737	3,554	8,500	(4,946)	42%
5755590 · Repairs - Other	0	1,181	3,000	(1,819)	39%
Total 5755500 · Repairs & Building Improvements	2,433	12,211	25,500	(13,289)	48%
5755600 · Insurance					
5755610 · Insurance - Property	0	1,556	3,112	(1,556)	50%
5755620 · Insurance - Liability	0	634	1,268	(634)	50%
5755640 · Insurance - Vehicle	0	993	1,985	(993)	50%
Total 5755600 · Insurance	0	3,183	6,365	(3,183)	50%
5755700 · Other Expenses					
5755752 · Employment Screening	0	80	150	(70)	53%
Total 5755700 · Other Expenses	0	80	150	(70)	53%
5756400 · Minor Capital Outlay					
5756440 · Machinery & Equipment	0	0	2,000	(2,000)	0%
5756490 · Other	0	130	500	(370)	26%
Total 5756400 · Minor Capital Outlay	0	130	2,500	(2,370)	5%

Ovilla W&S Utility Fund
Actual vs Budget Review
FY October 2017 through September 2018

	Current February 2018	Year to Date Oct - Feb 2018	Budget	$ Over (Under) Budget	% of Budget Thru February 42%
5757400 · Capitalized Assets					
5757440 · Machinery & Equipment	0	0	10,000	(10,000)	0%
5757470 · Infrastructure - Water	0	3,937	4,000	(63)	98%
Total 5757400 · Capitalized Assets	0	3,937	14,000	(10,063)	28%
5757900 · Long-Term Debt					
5758225 · Admin. Expense to Debt Fund	0	2,593	10,372	(7,779)	25%
Total 5757900 · Long-Term Debt	0	2,593	10,372	(7,779)	25%
Total 75 · Water	41,206	298,869	815,527	(516,658)	37%
80 · Sewer					
5801400 · Support Salaries					
5801405 · Support Staff	0	3,745	17,322	(13,577)	22%
5801415 · Maintenance Crew	2,970	16,333	37,482	(21,149)	44%
5801450 · Certification Pay	92	508	1,210	(702)	42%
5801480 · Merit Raises	0	0	2,025	(2,025)	0%
5801490 · Overtime	56	473	2,500	(2,027)	19%
5801500 · Sewer - On Call	50	250	600	(350)	42%
Total 5801400 · Support Salaries	3,168	21,309	61,139	(39,830)	35%
5802100 · Employee Benefits					
5802110 · Group Insurance	636	3,781	7,630	(3,849)	50%
5802135 · TMRS	310	1,698	4,114	(2,416)	41%
5802160 · Worker's Compensation-Sewer	0	471	849	(378)	55%
5802170 · Payroll Taxes	45	250	604	(354)	41%
5802190 · Licenses	50	100	150	(50)	67%
Total 5802100 · Employee Benefits	1,041	6,299	13,347	(7,048)	47%
5802300 · Contractual Services/Personnel					

Ovilla W&S Utility Fund
Actual vs Budget Review
FY October 2017 through September 2018

	Current February 2018	Year to Date Oct - Feb 2018	Budget	$ Over (Under) Budget	% of Budget Thru February 42%
5802350 · Contract Labor - Company	0	0	2,000	(2,000)	0%
Total 5802300 · Contractual Services/Personnel	0	0	2,000	(2,000)	0%
5802500 · Operating Services					
5802515 · Sardis Collection Expense	696	4,630	9,618	(4,988)	48%
Total 5802500 · Operating Services	696	4,630	9,618	(4,988)	48%
5803100 · General Supplies					
5803140 · Uniforms	0	364	600	(236)	61%
Total 5803100 · General Supplies	0	364	600	(236)	61%
5803400 · Maintenance Supplies & Parts					
5803460 · Miscellaneous	0	0	500	(500)	0%
Total 5803400 · Maintenance Supplies & Parts	0	0	500	(500)	0%
5804200 · Travel Expenses					
5804220 · Professional Development	0	0	500	(500)	0%
5804270 · Vehicle Expense	116	784	1,200	(416)	65%
Total 5804200 · Travel Expenses	116	784	1,700	(916)	46%
5805400 · Utilities					
5805450 · Electricity	170	751	3,000	(2,249)	25%
5805463 · TRA Wastewater Treatment	20,400	94,430	253,800	(159,370)	37%
Total 5805400 · Utilities	20,570	95,181	256,800	(161,619)	37%
5805500 · Repairs & Bldg Improvements					
5805510 · Repairs - Land Improvements	0	0	1,000	(1,000)	0%
5805540 · Repairs - Machinery & Equipment	956	1,882	6,000	(4,118)	31%
5805570 · Inventory Expense	280	1,492	2,000	(508)	75%
5805590 · Repairs - Other	0	26	600	(575)	4%
Total 5805500 · Repairs & Bldg Improvements	1,236	3,399	9,600	(6,201)	35%

Ovilla W&S Utility Fund
Actual vs Budget Review
FY October 2017 through September 2018

	Current February 2018	Year to Date Oct - Feb 2018	Budget	$ Over (Under) Budget	% of Budget Thru February 42%
5805600 · Insurance					
5805610 · Insurance - Property	0	33	65	(33)	50%
5805620 · Insurance - Liability	0	475	950	(475)	50%
5805640 · Insurance - Vehicle	0	276	551	(276)	50%
Total 5805600 · Insurance	0	783	1,566	(783)	50%
5805700 · Other Expenses					
5805752 · Employment Screening	0	0	100	(100)	0%
Total 5805700 · Other Expenses	0	0	100	(100)	0%
5807400 · Capitalized Assets					
5807440 · Machinery & Equipment	0	7	10,000	(9,993)	0%
Total 5807400 · Capitalized Assets	0	7	10,000	(9,993)	0%
Total 80 · Sewer	26,827	132,756	366,970	(234,214)	36%
Total Expense	75,751	504,138	1,459,213	(955,075)	35%
Net Change in Fund Balance	**13,216**	**63,482**	**0**	**63,482**	**100%**

Ovilla Debt Service
Actual vs Budget Review
FY October 2017 through September 2018

	Current February 2018	Year to Date Oct - Feb 2018	Budget	$ Over (Under) Budget	% of Budget Thru February 42%
Revenues					
4000100 · Taxes					
4000107 · Ad Valorem, Current I & S	29,464	534,835	548,275	(13,440)	98%
4000106 - Ad Valorem, Current I&S New and Imp	-	-	17,453	(17,453)	0%
4000111 · Ad Valorem, Delinquent I & S	258	1,703	-	1,703	100%
4000114 · Interest/Penalties - I & S	507	642	-	642	100%
Total 4000100 · Taxes	30,229	537,179	565,728	(28,549)	95%
4000800 · Other Revenue					
4000840 · Interest Earned	147	358	550	(192)	65%
4000930 · Admin.Rev.Rec.Fr Water & Sewer	-	2,593	10,372	(7,779)	25%
Total 4000800 · Other Revenue	147	2,951	10,922	(7,971)	27%
Total Revenues	30,375	540,130	576,650	(36,520)	94%
Expenditures					
5157900 · Long-Term Debt					
5157930 · Paying Agent Fees	-	-	500	(500)	0%
51579349 - 2011 Bond Issue Principle	-	-	390,000	(390,000)	0%
5157940 · 2011 Bond Issue Interest	-	93,075	186,150	(93,075)	50%
Total 5157900 · Long-Term Debt	-	93,075	576,650	(483,575)	16%
Total Expenditures	-	93,075	576,650	(483,575)	16%
Net Change in Fund Balance	30,375	447,055	-	447,055	100%

City of Ovilla Capital Projects Fund
Actual vs Budget Review
FY October 2017 through September 2018

	Current February 2018	Year to Date Oct -Feb 2018	Budget	$ Over (Under) Budget	% of Budget Thru February 42%
Revenues					
4000800 · Other Revenue					
4000840 - Texpool	0	2		2	100%
4000845 · Interest Earned - Texstar	1	7	10	(3)	68%
4000850 · Interest Earned - Prosperity	35	189	260	(71)	73%
4000990 - Reduction In Fund Balance	0	0	0	0	0%
Total 4000800 · Other Revenue	37	198	270	(72)	73%
Total Revenues	37	198	270	(72)	73%
Expense					
5879000 · Reserves					
5879010 · Admin Reserves	0	0	270	(270)	0%
Total 5879000 · Reserves	0	0	270	(270)	0%
Total Expense	0	0	270	(270)	0%
Change in Net Position	37	198	0	198	100%

Ovilla Park Impact Fund
Actual vs Budget Review
FY October 2017 through September 2018

	Current February 2018	Year to Date 'Oct -Feb 2018	Budget	$ Over (Under) Budget	% of Budget Thru February 42%
Revenues					
4000400 · Charges for Services					
4000460 · Park Impact	669	3,345	8,613	(5,268)	39%
Total 4000400 · Charges for Services	669	3,345	8,613	(5,268)	39%
4000800 · Other Revenue					
4000840 · Interest Earned	17	92	180	(88)	51%
Total 4000800 · Other Revenue	17	92	180	(88)	51%
Total Revenues	686	3,437	8,793	(5,356)	39%
Expenditures					
5606400 · Minor Capital Outlay					
5606410 · Land Improvements	0	0	500	(500)	0%
Total 5606400 · Minor Capital Outlay	0	0	500	(500)	0%
5607400 · Capitalized Assets					
5607440 · Capital Machinery & Equipment	0	0	1,675	(1,675)	0%
Total 5607400 · Capitalized Assets	0	0	1,675	(1,675)	0%
5609000 · Reserves					
5609035 · Park Impact Reserves	0	0	6,618	(6,618)	0%
Total 5609000 · Reserves	0	0	6,618	(6,618)	0%
Total Expenditures	0	0	8,793	(8,793)	0%
Net Change in Fund Balance	686	3,437	0	3,437	100%

Ovilla W&S Impact Fee Fund
Actual vs Budget Review
FY October 2017 through September 2018

	Current February 2018	Year to Date 'Oct -Feb 2018	Budget	$ Over (Under) Budget	% of Budget Thru February 42%
Revenues					
4000400 · Charges for Services					
4000476 - Water Impact Fee	2,107	2,107	0	2,107	100%
4000477 · Sewer Impact Fee	4,297	21,819	54,756	(32,937)	40%
Total 4000400 · Charges for Services	6,404	23,926	54,756	(30,830)	44%
4000800 · Other Revenue					
4000840 · Interest Earned	15	130	0	130	100%
Total 4000800 · Other Revenue	15	130	0	130	100%
Total Revenues	6,419	24,056	54,756	(30,700)	44%
Expense					
5857400 - Capitalized Assets					
5857470 - Water Lines	0	273	0	273	100%
Total 5857400 - Capitalized Assets	0	273	0	273	100%
5859000 · Reserves					
5859030 · Sewer Impact Fees Reserve	0	0	54,756	(54,756)	0%
Total 5859000 · Reserves	0	0	54,756	(54,756)	0%
Total Expense	0	273	54,756	(54,484)	0%
Change in Net Position	6,419	23,783	0	23,783	100%

Ovilla 4B Economic Development Corporation
Actual vs Budget Review
FY October 2017 through September 2018

	Current February 2018	Year to Date 'Oct -Feb 2018	Budget	$ Over (Under) Budget	% of Budget Thru February 42%
Revenues					
4000100 · Taxes					
4000120 · Sales tax	11,287	44,252	100,800	(56,548)	44%
Total 4000100 · Taxes	11,287	44,252	100,800	(56,548)	44%
4000800 · Other Revenue					
4000840 · Interest Income	170	902	1,340	(438)	67%
4000990 - Reduction in Fund Balance	0	0	30,000	(30,000)	0%
Total 4000800 · Other Revenue	170	902	31,340	(30,438)	3%
Total Revenues	11,456	45,155	132,140	(86,985)	34%
Expenditures					
8102200 · Special Services					
8102230 · Legal Fees	0	0	500	(500)	0%
8102240 · Audit	0	1,600	1,600	0	100%
Total 8102200 · Special Services	0	1,600	2,100	(500)	76%
8103100 · General Supplies					
8103110 · Office Supplies	138	138	138	0	100%
Total 8103100 · General Supplies	138	138	138	0	100%
8104200 · Travel Expense					
8104210 · Travel Expense	0	0	962	(962)	0%
8104220 · Professional Development	0	0	2,300	(2,300)	0%
Total 8104200 · Travel Expense	0	0	3,262	(3,262)	0%

Ovilla 4B Economic Development Corporation
Actual vs Budget Review
FY October 2017 through September 2018

	Current February 2018	Year to Date 'Oct -Feb 2018	Budget	$ Over (Under) Budget	% of Budget Thru February 42%
8105300 · - Printing					
8105320 · Printing Expense	0	0	300	(300)	0%
Total 8105300 · - Printing	0	0	300	(300)	0%
8105600 · Insurance					
8105620 · Insurance - Liability	0	136	272	(136)	50%
Total 8105600 · Insurance	0	136	272	(136)	50%
8105700 · Other Expenses					
8105705 · Postage	0	0	100	(100)	0%
8105730 · Memberships	0	3,350	3,350	0	100%
8105740 · Advertising	0	3,480	5,300	(1,820)	66%
Total 8105700 · Other Expenses	0	6,830	8,750	(1,920)	78%
816400 - Minor Capital Outlay					
8107490 - Other Signs	0	0	30,000	(30,000)	0%
Total 8106400 - Minor Capital Outlay	0	0	30,000	(30,000)	0%
8109000 · Reserves					
8109015 · Administrative Reserves	0	0	84,818	(84,818)	0%
8109215 · Admin. Expense to General Fund	0	625	2,500	(1,875)	25%
Total 8109000 · Reserves	0	625	87,318	(86,693)	1%
Total Expenditures	138	9,329	132,140	(122,811)	7%
Net Change in Fund Balance	**11,318**	**35,826**	**0**	**35,826**	**100%**

Ovilla Municipal Development District
Actual vs Budget Review
FY October 2017 through September 2018

	Current February 2018	Year to Date 'Oct - Feb 2018	Budget	$ Over (Under) Budget	% of Budget Thru February 42%
Revenues					
4000100 · Taxes					
4000120 · Sales tax	5,457	22,012	50,500	(28,488)	44%
Total 4000100 · Taxes	5,457	22,012	50,500	(28,488)	44%
4000800 · Other Revenue					
4000840 · Interest Income	73	377	600	(223)	63%
Total 4000800 · Other Revenue	73	377	600	(223)	63%
Total Revenues	5,530	22,390	51,100	(28,710)	44%
Expenditures					
9102200 · Special Services					
9102240 · Audit	0	1,600	1,600	0	100%
Total 9102200 · Special Services	0	1,600	1,600	0	100%
9103100 · General Supplies					
9103110 · Office Supplies	0	0	100	(100)	0%
Total 9103100 · General Supplies	0	0	100	(100)	0%
9105600 · Insurance					
9105620 · Insurance - Liability	0	136	272	(136)	50%
Total 9105600 · Insurance	0	136	272	(136)	50%
9109000 · Reserves					
9109015 · Administrative Reserves	0	0	48,628	(48,628)	0%
9109215 · Admin. Expense to General Fund	0	125	500	(375)	25%
Total 9109000 · Reserves	0	125	49,128	(49,003)	0%
Total Expenditures	0	1,861	51,100	(49,239)	4%
Net Change in Fund Balance	5,530	20,529	0	20,529	100%

Ovilla Employee Benefit Trust
Actual vs Budget Review
FY October 2017 through September 2018

	Current February 2018	Year to Date 'Oct - Feb 2018	Budget	$ Over (Under) Budget	% of Budget Thru February 42%
Revenues					
4000991 · Insurance Contributions					
4000991 Insurance Contributions	1,682	93,476	0	93,476	100%
Total 4000991 · Insurance Contributions	1,682	93,476	0	93,476	100%
4000800 - Other Income					
4000840 - Interest Income	1	5	0	5	100%
Total Revenues	1,683	93,481	0	93,481	100%
Expenditures					
5902110 · Benefit Premiums					
5902110 · Benefit Premiums	16,492	93,613	0	93,613	100%
Total 5902110 · Insurance	16,492	93,613	0	93,613	100%
Total Expenditures	16,492	93,613	0	93,613	100%
Net Change in Fund Balance	(14,809)	(132)	0	(132)	100%

Ovilla Fire Department Auxiliary
Actual vs Budget Review
FY October 2017 through September 2018

	Current February 2018	Year to Date 'Oct - Feb 2018	Budget	$ Over (Under) Budget	% of Budget Thru February 42%
Revenues					
4000800 · Other Revenue					
4000815 · Gifts	0	300	0	300	100%
Total 4000800 · Other Revenue	0	300	0	300	100%
Total Revenues	0	300	0	300	100%
Expenditures					
5333400 · Maintenance Supplies and Parts					
5333460 · Supplies - Miscellaneous	0	0	0	0	0%
Total 5333400 · Maintenance Supplies and Parts	0	0	0	0	0%
Total Expenditures	0	0	0	0	0%
Net Change in Fund Balance	0	300	0	300	100%

Ovilla Police Department Special Fund
Actual vs Budget Review
FY October 2017 through September 2018

	Current February 2018	Year to Date 'Oct-Feb 2018	Budget	$ Over (Under) $ Over Budget	% of Budget Thru February 42%
Revenues					
4000800 · Other Revenue					
4000815 · Gifts	100	100	0	100	100.0%
Total 4000800 · Other Revenue	100	100	0	100	100.0%
Total Revenues	100	100	0	100	100.0%
Expenditures					
5232600 · Special Expenses					
5232690 · Special Expenses - Other	0	0	0	0	0.0%
Total 5232600 · Special Expenses	0	0	0	0	0.0%
Total Expenditures	0	0	0	0	0.0%
Net Income	100	100	0	100	100%

Ovilla Municipal Court Report

FY-2017-2018	Total Traffic Cases Filed	State Law Cases Filed	Parking Cases Filed	Penal Code Cases Filed	City Ordinance Filed	Trials	Total Revenue	Amount Kept by City	Amount sent to State	Warrants Issued
October	99	4	0	1	3	0	$22,685.48	$12,583.85	$10,101.63	23
November	37	2	0	4	3	0	$15,166.44	$9,252.74	$5,913.70	12
December	115	0	0	4	0	0	$13,100.10	$7,642.71	$5,457.39	43
January	155	5	0	5	0	0	$20,725.22	$12,793.73	$7,931.49	19
February	101	3	0	2	1	0	$28,555.12	$16,945.95	$11,609.17	15
March	40	1	0	2	0	0	$17,757.45	$11,456.59	$6,300.86	14
April										
May										
June										
July										
August										
September										
Totals	**547**	**15**	**0**	**18**	**7**	**0**	**$117,989.81**	**$70,675.57**	**$47,314.24**	**126**

2016-2017 FY

March	180	1	0	0	1	0	$38,301.08	$22,327.40	$15,973.68	13
FY Totals	790	13	0	10	15	1	$129,175.48	$74,234.00	$54,941.48	139

FY-2016-2017	Total # of Warrants	Warrants Cleared	Warrants Amount
October	562	11	$4,139.17
November	548	26	$2,220.87
December	578	13	$2,029.50
January	583	14	$2,623.30
February	579	19	$6,169.80
March	570	23	$5,172.14
April			
May			
June			
July			
August			
September			
Totals		**106**	**$22,354.78**

	Uncontested Disposition	Defensive Driving	Deferred Disposition	Compliance Dismissals	Trial
October	40	28	40	6	0
November	31	25	28	4	0
December	32	21	19	2	0
January	51	33	64	3	0
February	41	24	23	2	0
March	24	21	55	1	0
April					
May					
June					
July					
August					
September					
Totals	**219**	**152**	**229**	**18**	**0**

Code Enforcement Report
105 S Cockrell Hill Rd
Ovilla, TX 75154
(972) 617-7262

To: Mayor Richard Dormier
Ovilla City Council
City Manager John Dean

Subject:**Code Enforcement Monthly Report**

Calls For Service	Mar. 2018	Mar 2018 YTD	Mar.2017	
Complaint (Nuis 14,Permit 8,Parking 9)	31	73	38	
Follow up (Nuis 14 Permit 11 Park 12)	37	81	40	
Door Notice (Nui -5, Permit-3, Parking 4)	12	50	23	
Mail Notice (Parking 5 nuisance 5 perm 1)	11	36	18	
Posted Property (nuisance 4)	4	10	4	
Court 1 Fta - JV, 1 Guilty parking	$174	$370	$175.00	
Citizen Contacts	61	116	78	
Permits Reviewed	9	31	15	
Permits Issued	5	13	10	
Inspections	13	23	23	
Nuisance Abated by City	0	0	0	
Nuisance Signs (Garage sale-12 business 28)	40	101	32	
Board of Adjustment Fence 1 Approve	1	1	1	

OVILLA ANIMAL CONTROL
105 S Cockrell Hill Rd
Ovilla, TX 75154
(972) 617-7262

To: Mayor Richard Dormier
Ovilla City Council
City Manager Mr.John Dean

Subject:**Animal Control Monthly Report**

Calls For Service	Mar.2018	Mar.2018 YTD	Mar.2017	
Complaint (Regist-21 At Large 12 Bark 1)	34	80	42	
Folow up	38	96	55	
Door Notice (Regis-18, Bark 1 at large 4)	23	58	34	
Impounded Animal (Dog 7)	7	42	7	
Animal welfare check	8	18	5	
Impound Results (Transport 2 Ret to own 5)	7	33	0	
Impound fee collected	$175.00	$385.00	35	
Court 1 at large postponed	$0.00	$127.00	0	
Citizen Contacts	23	57	54	
Animal registration $180	15	58	9	
Registration Letter Mailed	22	60	24	
Nuisance letter -1 barking 5 At large	6	8	2	
Animals released 1 possum	1	1	3	
Deceased removed	16	36	34	
Oak Leaf - 1 call (trap)	1	3	2	
Traps Checked Out	4	11	4	