

City of OVILLA City Council

Rachel Huber, Place One
Dean Oberg, Place Two
David Griffin, Place Three, Mayor Pro Tem

Richard Dormier, Mayor

Doug Hunt, Place Four
Michael Myers, Place Five
John R. Dean, Jr. City Manager

NOTICE OF CITY COUNCIL BRIEFING SESSION 105 S. Cockrell Hill Road, Ovilla, TX 75154

Monday, March 12, 2018

6:00 P.M.


Council Chamber Room

AGENDA

- I. CALL TO ORDER
- II. CONDUCT A BRIEFING SESSION to review and discuss agenda items for the 6:30 p.m. regular meeting.
- III. ADJOURNMENT

THIS IS TO CERTIFY THAT A COPY OF THE NOTICE OF the March 12, 2018 Briefing Session Agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, www.cityofovilla.org, on the 09th day of March 2018 prior to 6:00 p.m., in compliance with Chapter 551, Texas Government Code.




Pamela Woodall, City Secretary

DATE OF POSTING: 3.9.2018 TIME: 10:00 am/pm
DATE TAKEN DOWN: _____ TIME: _____ am/pm

This facility is ADA compliant. If you plan to attend this public meeting and have a disability that requires special arrangements, please call 972-617-7262 at least 48 hours in advance. Reasonable accommodation will be made to assist your needs. PLEASE SILENCE ALL PAGERS, CELL PHONES & OTHER ELECTRONIC EQUIPMENT WHILE THE CITY COUNCIL MEETING IS IN SESSION.

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105 S. Cockrell Hill Road, Ovilla, TX 75154

Monday, March 12, 2018

6:30 P.M.

Council Chamber Room

AGENDA

NOTICE is hereby given of a **Regular Meeting** of the City Council of the City of Ovilla, to be held on **Monday, March 12, 2018 at 6:30 P.M.** in the Ovilla Municipal Building, Council Chamber Room, 105 S. Cockrell Hill Road, Ovilla, Texas, 75154, for the purpose of considering the following items:

I. CALL TO ORDER

- Invocation
- US. Pledge of Allegiance and TX Pledge

II. COMMENTS, PRESENTATIONS

▪ **Citizen Comments**

The City Council welcomes comments from Citizens. Those wishing to speak must sign in before the meeting begins. Speakers may speak on any topic, whether on the agenda or not. The City Council cannot act upon, discuss issues raised, or make any decisions at this time. Speakers under citizen's comments must observe a three-minute time limit. Inquiries regarding matters not listed on the Agenda may be referred to Staff for research and possible future action.

▪ **Presentations**

1. Proclamation: Meals on Wheels
2. Service League presentation to the Fire Department (results from benefit dinner)

III. CONSENT AGENDA

The following items may be acted upon in one motion. No separate discussion or action is necessary unless requested by a Council Member, in which event those items will be pulled from the consent agenda for individual consideration on the regular agenda during this meeting.

- C1.** January 2018 Financial Transactions over \$5,000
- C2.** Interlocal Cooperation Agreement with Ellis County Elections office for the lease of the Auto-Mark.
- C3.** DPS Interlocal Contract
- C4.** Minutes of the February 12, 2018 Briefing Session and Regular Council Meeting.

IV. REGULAR AGENDA

- ITEM 1. DISCUSSION/ACTION** – Consideration of and action on Resolution R2018-10 accepting the Annual Financial Audit Report prepared by Yeldell, Wilson, Wood and Reeve, P.C., for the year ended September 30, 2017.
- ITEM 2. DISCUSSION/ACTION** – Consideration of and action on engaging Yeldell, Wilson, Wood and Reeve, P.C., to prepare the Annual Financial Audit Report for the fiscal year ending September 30, 2018 and authorizing the Mayor to execute said documents.
- ITEM 3. DISCUSSION/ACTION** – Consideration of and action on Ordinance 2018-04 of the City of Ovilla, Texas, approving a tariff authorizing an annual rate review mechanism (RRM) as a substitution for the annual interim rate adjustment process defined by Section 104.301 of the Texas Utilities Code, and as negotiated between ATMOS Energy Corp, Mid-tex Division and the Steering Committee of Cities served by ATMOS; requiring the company to reimburse cities' reasonable ratemaking expenses; providing a savings clause; providing a severance clause; providing an effective date; providing for publication; and requiring delivery of this ordinance to the Company and legal counsel for the Steering Committee.

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- ITEM 4. **DISCUSSION/ACTION** – Receive presentation from ONCOR representative, Mr. Kenneth Govan to consider and act on new lighting tariff LED Streetlights Maintenance Program offered through ONCOR Electric Delivery Company, LLC, authoring the city manager to execute said streetlight maintenance authorization for LED replacement documents.
- ITEM 5. **DISCUSSION/ACTION** – Consideration of and action on a Site Plan Application submitted by Grace Church of Ovilla, 519 Westmoreland Road, Ovilla,, Texas, for the construction of an educational building, authorizing the issuance of a building permit.
- ITEM 6. **DISCUSSION/ACTION** – Consideration of and action on NetGenius Report of Findings and General Assesment of IT Infrastructure.
- ITEM 7. **DISCUSSION/ACTION** – Consideration of and action on Resolution R2018-11 approving a proposal from Ellis County Precinct #4 to reclaim/rehabilitate Ovilla Oaks authorizing the Mayor to execute said documents.
- ITEM 8. **DISCUSSION/ACTION** – Consideration of and action on Resolution R2018-12, approving a proposal from Ellis County Precinct #4 to reclaim/rehabilitate Suburban Drive authorizing the Mayor to execute said documents.
- ITEM 9. **DISCUSSION/ACTION** – Consideration of and action on Resolution R2018-13 of the City of Ovilla, Texas for a Master Interlocal Agreement made and entered into pursuant to the Texas Interlocal Cooperation Act, Chapter 791, Texas Government Code, by and between the North Central Texas Council of Governments (NCTCOC) and the City of Ovilla to provide one or more governmental functions and services, authorizing the Mayor to execute said documents.
- ITEM 10. **DISCUSSION/ACTION** – Consideration of and action on Ordinance 2018-05 of the City of Ovilla, Texas, to amend Chapter 13, Article 13.03, Section 13.03.123 of the Code of Ordinances of the City of Ovilla establishing requirement for making billing adjustment for water leakage and; amend Chapter 13, Article 13.03.121 of the Code of Ordinances of the City of Ovilla establishing acceptable methods of payment of bills; repeal Chapter 13, Article 13.03, Section 13.03.115 of the Code of Ordinances of the City of Ovilla; and providing a savings clause; providing a severance clause; providing for indorporation into the Ovilla Code of Ordinances; providing for immediate effect; and providing for publication.
- ITEM 11. **DISCUSSION/ACTION** – Discuss and consider to direct staff to prepare a Request for Qualifications (RFQ) for city engineering services and to solicit responses for council consideration.
- ITEM 12. **DISCUSSION/ACTION** – Consideration of and action on the need for a three-way stop at Johnson Lane and Duncanville Road, directing staff to return with an ordinance for execution.
- ITEM 13. **DISCUSSION/ACTION** – Receive recommendation from the Planning on Zoning Commission to consider and take action on the amendment to the text of Article 6, Section 53.1 of the Ovilla Comprehensive Zoning Ordinance No. 2010.013, providing a definition of the term “Dwelling Guesthouse” and direct staff as necessary to prepare an ordinance and meet legal requirements for adoption.
- ITEM 14. **DISCUSSION/ACTION** – Consideration of and action on Resolution R2018-14, repealing Resolution R2012-006 in its entirety, which established a policy of Rules of Governance, and adopting a new policy on the governing body’s Governance Process and Rules of Procedure and providing an effective date.

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ITEM 15. **DISCUSSION/ACTION** – Consideration of and action on a proposal for installation of fire alarm monitoring equipment.

ITEM 16. **DISCUSSION/ACTION** – Consideration of any item(s) pulled from the Consent Agenda above for individual consideration and action.

V. DEPARTMENT REPORTS

▪ Department Activity Reports / Discussion

- Police Department Police Chief B. Windham
 - Monthly Report
- Fire Department Fire Chief B. Kennedy
 - Monthly Report
- Public Works Public Works Director B. Piland
 - Monthly Report
 - 1. Monthly Park Maintenance Reports
 - 2. Street Maintenance Report
- Finance Department Accountant L. Harding
 - December 2017 Financials
 - Bank Balances through February 28, 2018
- Administration Code/AC Officer M. Dooly
 - Monthly Code/Animal Control Reports City Secretary P. Woodall
 - Monthly Municipal Court Report
 - City Manager Reports
 - 1. Monthly Report

VI. EXECUTIVE SESSION

The City Council of the City of Ovilla, Texas, reserves the right to meet in a closed session on any item listed on this Agenda should the need arise, pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).

VII. REQUESTS FOR FUTURE AGENDA ITEMS AND/OR ANNOUNCEMENTS BY COUNCIL AND STAFF

VIII. ADJOURNMENT

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