

CITY OF OVILLA MINUTES
Monday, August 14, 2017
City Council Briefing Session
105 S. Cockrell Hill Road, Ovilla, TX 75154

Mayor Dormier called the Council Briefing Session of the Ovilla City Council to order at 6:00 p.m., with notice of the meeting duly posted. Mayor Dormier made the following public announcement asking all individuals to be cognizant of the two signs at the entrance to the Council Chamber room referencing Sections 30.06 and 30.07 of the *Penal Code, persons licensed under Subchapter H, Chapter 411, Government Code* may not enter this property with a concealed handgun nor enter this property with a handgun that is carried openly.

The following City Council Members were present:

Rachel Huber	Council Member, Place 1
Dean Oberg	Council Member, Place 2
David Griffin	Mayor Pro Tem, Place 3
Doug Hunt	Council Member, Place 4
Michael Myers	Council Member, Place 5

Mayor Dormier announced that all Council members were present, thus constituting a quorum. Various department directors, and staff were also present.

CALL TO ORDER

CONDUCT A BRIEFING SESSION to review and discuss pending agenda items (if any).

N/A

CONDUCT A BRIEFING SESSION to review and discuss agenda items for the 6:30 p.m. regular meeting.

Mayor Dormier, Council, and staff reviewed each item on the agenda. Specific agenda items were briefly discussed for clarification:

Item 5 – Council clarification on the timing of the execution of GovPilot.

ADJOURNMENT

Mayor Dormier adjourned the Briefing Session of the Ovilla City Council at 6:08 p.m.

ATTEST:



Pamela Woodall, City Secretary



Richard A. Dormier, Mayor

Approved September 11, 2017

CITY OF OVILLA MINUTES
Monday, August 14, 2017
Regular City Council Meeting
105 S. Cockrell Hill Road, Ovilla, TX 75154

Mayor Dormier called the Regular Council Meeting of the Ovilla City Council to order at 6:30 p.m., with notice of the meeting duly posted. Mayor Dormier made the following public announcement asking all individuals to be cognizant of the two signs at the entrance to the Council Chamber room referencing Sections 30.06 and 30.07 of the *Penal Code, persons licensed under Subchapter H, Chapter 411, Government Code may not enter this property with a concealed handgun nor enter this property with a handgun that is carried openly.*

The following City Council Members were present:

Rachel Huber	Council Member, Place 1
Dean Oberg	Council Member, Place 2
David Griffin	Mayor Pro Tem, Place 3
Doug Hunt	Council Member, Place 4
Michael Myers	Council Member, Place 5

Mayor Dormier announced all present Council members, thus constituting a quorum. City Manager John R. Dean, Jr., department directors and various staff were also present.

CALL TO ORDER

PL5 Myers gave the Invocation. Mayor Pro Tem Griffin led both recitations of the Pledge of Allegiance and the Pledge to the Texas Flag.

COMMENTS, PRESENTATIONS & REPORTS

1. Proclamation: Happy House Day Care – (not read)
2. Ellis County District Attorney Patrick Wilson gave a drones presentation.

Citizen Comments

1. Dr. Michael Goddard, new superintendent of Red Oak Independent School District was present to introduce himself.

CONSENT AGENDA

- C1. June 2017 Financial Transactions over \$5,000
- C2. Investment Report for quarter ended June 2017
- C3. Committed Fund Balance Report as of June 30, 2017
- C4. Dallas County Master Interlocal Agreement (Road and Bridge)
- C5. Direct Service Inspection Agreement (Heat/Air systems)
- C6. Trinity River Authority of TX annual technical services fee schedule
- C7. Trinity River Authority of TX Red Oak Creek Regional Wastewater System Advisory Committee appointment of John Dean.
- C8. Minutes of the August 03, 2017 Special Council Meeting and Budget Workshop
- C9. Minutes of the July 10, 2017 Briefing Session and Regular Meeting
- C10. Minutes of the June 29, 2017 Special Council Meeting and Budget Workshop
- C11. Minutes of the June 26, 2017 Special Council Meeting and Budget Workshop
- C12. Minutes of the June 12, 2017 Briefing Session and Regular Meeting

PL2 Oberg moved to approve the consent items as presented, seconded by PL4 Hunt.
No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

DEPARTMENT REPORTS

- **Department Activity Reports / Discussion** – Reports were reviewed.
 - Police Department Police Chief B. Windham
 - Monthly Report
 - 1. Citizens on Patrol training is complete.
 - Fire Department Fire Chief B. Kennedy
 - Monthly Report - discussed TX Forestry Grant
 - Public Works Public Works Director B. Piland
 - Monthly Report /Water loss report
 - 1. Monthly Park Maintenance Reports
 - 2. Street Maintenance Report
 - Finance Department Accountant L. Harding
 - June 2017 Financials
 - Bank Balances through August 10, 2017
 - Administration
 - City Manager Reports - working on updates to Employee Policies Handbook
 - Monthly Municipal Court Report City Secretary P. Woodall
 - Monthly Code/Animal Control Reports Code/AC Officer M. Dooly
 - 1. No positive Zika or West Nile mosquito tests in Ovilla.

REGULAR AGENDA

Mayor Dormier moved the regular order of the Agenda to address Item 2 first.

- ITEM 2. DISCUSSION/ACTION** – Receive and consider recommendation from the Planning and Zoning Commission to consider revisions to Chapter 10, Section 10.02.130 and Chapter 14, Sections 14.3, 15.3, 16.3, 17.3 and 18.3, regarding the minimum square feet for living areas in newly erected or constructed residential dwelling, directing staff as necessary.

Staff received a request from James Moon, Attorney for Massey Shaw (a residential developer) regarding Ovilla's regulations of the minimum 2400 square footage for any new residential dwelling. An agenda item was presented to the Planning and Zoning Commission at their August 07 Regular Meeting (residential home size is located in the Zoning Ordinance as well as Building Regulations in the Ovilla Code) for review and recommendation to Council to reduce minimum the square footage. The P&Z members in attendance agreed unanimously to forward recommendation to leave the minimum at 2400 square feet for any new residential dwelling. Council's consensus agreed to remain with 2400 square feet.

NO ACTION.

Mayor returned to the regular order of the agenda.

- ITEM 1. DISCUSSION** – Staff update regarding the July 10, 2017 Order of Abatement constituting a "Nuisance Outside Storage" under Article 8.02 of the Code of Ordinances of the City of Ovilla, at 101 Oakwood Lane, Ovilla, TX 75154.

In accordance with statutes, the Ovilla City Council held a public hearing and deliberation on July 10, 2017, regarding the code violation abatement "Nuisance Outside Storage" on the property commonly known as 101 Oakwood Lane, Ovilla, TX. The Ovilla City Council approved an abatement order at that address, allowing the owner 30-days. It has since been 30-days. Staff provided an update with photos taken this date at 3:00 pm of the current status at the property. Staff is proceeding with the removal of property with the hiring of a company that will itemize, remove and store items until further notice.

NO ACTION.

- ITEM 3. DISCUSSION/ACTION** – Consideration of and action to consider revision to Appendix A, Fee Schedule, Section A7.003 Water Rates of the Ovilla Code of Ordinances, and direct staff as necessary.

In accordance with the terms of the City of Dallas Water Rate Agreement, Dallas Water Utilities submitted their June 2017 summary increasing the wholesale flat rate for Ovilla 13-cents. Over the years the City has absorbed the costs of Dallas Water Utilities rate increases – the last water rate increase passed on to the Ovilla customer was in September 2014.

Mayor Pro Tem Griffin moved to direct staff to return at the next Council meeting with an Ordinance to revise Appendix A, Fee Schedule, Section A7.003 Water Rates, of the Ovilla Code of Ordinances, seconded by PL2 Oberg.

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

Mayor Dormier moved the order of the Agenda to address Item 5.

- ITEM 5. DISCUSSION/ACTION** – Consideration of and action on Resolution R2017-20 to approve a Master Subscription Agreement with GovPilot effective October 1st, 2017, authorizing the Mayor to execute said agreement.

Staff received demonstrations from several providers to automate processes in several different areas including Code Enforcement, Pet Licensing, Permitting and Public Works Department Work Orders. Staff recommended approval prior to the beginning of the new Fiscal Year to allow the company to start preparing the system with Ovilla's information so it will be up and operable at the beginning of the fiscal year (October 1) which will assure accurate fiscal year record keeping. No funds will be expended in the current Fiscal Year on this project.

PL2 Oberg moved to approve Resolution R2017-20 approving the Master Subscription Agreement with GovPilot effective October 1st, 2017, authorizing the Mayor to execute said agreement, seconded by PL4 Hunt.

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

Mayor Dormier returned to the regular order of the Agenda.

- ITEM 4. DISCUSSION/ACTION** – Consideration of and action on improvements to culvert/ditch work on Cockrell Hill Road and Main Street.

Staff explained that at the time of the improvements to Cockrell Hill Road, the corner of the road was widened from 21-feet to 24-feet. Two feet was also added to the culvert at the corner of Cockrell Hill Road and Main Street. Concerns to widen the road for safety reasons has been a topic of discussion. The Public Works Director recommended to move the stripes from the inside of the curve off the edge of the roadway and move the center stripe and the edge marking to the far west edge of the road. This will allow two 12-foot lanes. Staff welcomed Council direction for alternatives. There was continued discussion for another remedy, with suggestion to expand 10-foot with a clean-out and acquire a drainage easement from the church.

NO ACTION.

- ITEM 6. DISCUSSION/ACTION** – Consideration of any item(s) pulled from the Consent Agenda above for individual consideration and action.

N/A

*Richard Dormier, Mayor
Rachel Huber, Place One
Dean Oberg, Place Two*

VI. EXECUTIVE SESSION

Mayor Dormier, Council, City Manager and City Secretary convened into Executive Session at 8:36 p.m., on the following matter.

- ITEM 9. DISCUSSION/ACTION – Closed session called pursuant to Section §551.072 of the Texas Government Code to deliberate the purchase, exchange, lease, or value of real property.

Mayor Dormier, Council, City Manager and City Secretary resumed into Regular Session at 8:51 p.m. Mayor Dormier stated that no action or decisions occurred in the Executive Session. There was no discussion in Regular Session.
No Action.


REQUESTS FOR FUTURE AGENDA ITEMS AND/OR ANNOUNCEMENTS BY COUNCIL AND STAFF

- | | |
|------------------|--|
| 1. Mayor Dormier | None |
| 2. PL1 Huber | Safety and condition of bridge on Shiloh Road |
| 3. PL2 Oberg | None |
| 4. PL3 Griffin | None |
| 5. PL4 Hunt | None |
| 6. PL5 Myers | Growth of weeds/vegetation at Ovilla Road and Main Street. |
| 7. City Manager | None |

ADJOURNMENT

PL2 Oberg moved to adjourn the meeting of August 14, 2017, seconded by PL4 Hunt. There being no further business, Mayor Dormier adjourned the meeting at 8:54 p.m.

ATTEST:


Pamela Woodall, City Secretary


Richard Dormier, Mayor

Approved September 11, 2017

Citizens' forum form attached.
Executive Session Agenda filed separately.

