

City of Ovilla City Council

Rachel Huber, Place One

Dean Oberg, Place Two

David Griffin, Place Three, Mayor Pro Tem

Richard Dormier, Mayor

Doug Hunt, Place Four

Michael Myers, Place Five

John R. Dean, Jr. City Manager

NOTICE OF CITY COUNCIL BRIEFING SESSION

105 S. Cockrell Hill Road, Ovilla, TX 75154

Tuesday, October 10, 2017

6:00 P.M.

Council Chamber Room

AGENDA

- I. CALL TO ORDER
- II. CONDUCT A BRIEFING SESSION to review and discuss agenda items for the 6:30 p.m. regular meeting.
- III. ADJOURNMENT

THIS IS TO CERTIFY THAT A COPY OF THE NOTICE OF the October 10, 2017 Briefing Session Agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, www.cityofovilla.org, on the 06th day of October 2017 prior to 6:00 p.m., in compliance with Chapter 551, Texas Government Code.



Pamela Woodall
Pamela Woodall, City Secretary

DATE OF POSTING: 10.06.2017 TIME: 10:00 am/ pm
DATE TAKEN DOWN: _____ TIME: _____ am/ pm

This facility is ADA compliant. If you plan to attend this public meeting and have a disability that requires special arrangements, please call 972-617-7262 at least 48 hours in advance. Reasonable accommodation will be made to assist your needs. PLEASE SILENCE ALL PAGERS, CELL PHONES & OTHER ELECTRONIC EQUIPMENT WHILE THE CITY COUNCIL MEETING IS IN SESSION.

City of OVILLE City Council

*Rachel Huber, Place One
Dean Oberg, Place Two
David Griffin, Place Three, Mayor Pro Tem*

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Michael Myers, Place Five
John R. Dean, Jr. City Manager*

105 S. Cockrell Hill Road, Ovilla, TX 75154

Tuesday, October 10, 2017

6:30 P.M.

Council Chamber Room

AGENDA

NOTICE is hereby given of a **Regular Meeting** of the City Council of the City of Ovilla, to be held on **Tuesday, October 10, 2017** at **6:30 P.M.** in the Ovilla Municipal Building, Council Chamber Room, 105 S. Cockrell Hill Road, Ovilla, Texas, 75154, for the purpose of considering the following items:

I. CALL TO ORDER

- Invocation
- US. Pledge of Allegiance and TX Pledge

II. COMMENTS, PRESENTATIONS

▪ **Citizen Comments**

The City Council welcomes comments from Citizens. Those wishing to speak must sign in before the meeting begins. Speakers may speak on any topic, whether on the agenda or not. The City Council cannot act upon, discuss issues raised, or make any decisions at this time. Speakers under citizen's comments must observe a three-minute time limit. Inquiries regarding matters not listed on the Agenda may be referred to Staff for research and possible future action.

III. CONSENT AGENDA

The following items may be acted upon in one motion. No separate discussion or action is necessary unless requested by a Council Member, in which event those items will be pulled from the consent agenda for individual consideration on the regular agenda during this meeting.

- C1.** August 2017 Financial Transactions over \$5,000
- C2.** ERCOT Annual Membership
- C3.** Annual Maintenance and Repair Contract on outdoor warning siren system.
- C4.** Minutes of the September 11, 2017 Briefing Session and Regular Meeting.

IV. PUBLIC HEARING

In accordance with the laws of the State of Texas, the City Council of the City of Ovilla conducts public hearings to receive public testimony and comments from all interested persons and parties of the properties described.

- A.** A replat application filed by Daniel Nevarez (Nevarez Addition) to divide 10.022 acres into two separate residential lots, being Lot 1 Block A (7.386 acres, 321.734 sq. ft.) and Lot 2 Block A (2.636 acres, 114,824 sq. ft., located at 600 Silver Spur Lane, in the John Chapman Survey, Abstract 210, Ellis County, Ovilla, Texas.
- B.** Presentation of Request for replat from Mr. Nevarez.
- C.** Public Hearing to receive comments from the public regarding the request.

V. REGULAR AGENDA

ITEM 1. DISCUSSION/ACTION – Consideration of and action on a replat application filed by Daniel Nevarez (Nevarez Addition) to divide 10.022 acres into two separate residential lots, being Lot 1 Block A (7.386 acres, 321.734 sq. ft.) and Lot 2 Block A (2.636 acres, 114,824 sq. ft., located at 600 Silver Spur Lane, in the John Chapman Survey, Abstract 210, Ellis County, Ovilla, Texas.

ITEM 2. DISCUSSION/ACTION – Consideration of and action on the request for a Meritorious Exception filed by the Home Owners Association (HOA) of Ovilla Parc to install a 12' X 6' monument stone sign in the right-of-entrance of the residential subdivision, located on the northwest corner of Shiloh Road and Claremont Drive, Ellis County, Ovilla, TX.

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ITEM 3. *DISCUSSION/ACTION* – Receive recommendation from the Ovilla Planning and Zoning Commission to consider and act on a preliminary plat application filed by Mr. Clyde Hargrove for Hidden Valley Estates Subdivision, a residential development located at the northwest corner of Red Oak Creek and Westmoreland Road, Ellis County, Ovilla, TX.

ITEM 4. *DISCUSSION/ACTION* – Consideration of and action on a short form final plat application filed by Mr. William P. Tucker, Tucker Estates, 6.44 acres divided into three residential lots, being Lot 1, Block 1 (2.001 acres), Lot 2, Block 1 (2.657 acres) and Lot 3, Block 1 (1.361 acres), Isaac Hurst Survey, Abstract Number 457, South Westmoreland Road, in the extraterritorial jurisdiction of Ovilla, Ellis County, Texas.

ITEM 5. *DISCUSSION/ACTION* – Consideration of and action on Ordinance 2017-15 of the City of Ovilla, TX, amending Appendix A, Article A2.000, Section A2.003, “Returned Check Fee” of the Code of Ordinances of the City of Ovilla, Texas; providing a fee for checks payable to the City that are returned due to insufficient funds; providing a savings clause; providing a severance clause; providing for incorporation into the Ovilla Code of Ordinances; providing for immediate effect; and providing for publication.

ITEM 6. *DISCUSSION/ACTION* – Consideration of and action on Ordinance 2017-16 of the City of Ovilla, Texas, amending Appendix A, Article A7.000, Section A7.003(A) of the Code of Ordinances of the City of Ovilla; establishing a monthly water rate for residential and nonresidential customers; providing a saving clause; providing a severance clause; providing for incorporation into the Ovilla Code of Ordinances; providing for immediate effect; and providing for publication.

ITEM 7. *DISCUSSION/ACTION* – Consideration of and action on a contract agreement with Emergency Reporting, a web-based EMS reporting software integrated with fire incident reporting, authorizing the City Manager to execute, effective immediately.

ITEM 8. *DISCUSSION* – Discussion regarding dumpster screening and direct staff as necessary.

ITEM 9. *DISCUSSION* – Discuss the success and outcome of the 2017 Heritage Day celebration.

ITEM 10. *DISCUSSION/ACTION* – Consideration of any item(s) pulled from the Consent Agenda above for individual consideration and action.

VI. DEPARTMENT REPORTS

- **Department Activity Reports / Discussion**
 - Police Department Police Chief B. Windham
 - Monthly Report
 - Fire Department Fire Chief B. Kennedy
 - Monthly Report
 - Public Works Public Works Director B. Piland
 - Monthly Report /Water loss report
 - 1. Monthly Park Maintenance Reports
 - 2. Street Maintenance Report
 - Finance Department Accountant L. Harding
 - August 2017 Financials
 - Bank Balances through October 04, 2017
 - Administration City Secretary P. Woodall
 - City Manager Reports
 - Monthly Municipal Court Report
 - Monthly Code/Animal Control Reports

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VI. EXECUTIVE SESSION

The City Council of the City of Ovilla, Texas, reserves the right to meet in a closed session on any item listed on this Agenda should the need arise, pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).

VII. REQUESTS FOR FUTURE AGENDA ITEMS AND/OR ANNOUNCEMENTS BY COUNCIL AND STAFF

VIII. ADJOURNMENT

THIS IS TO CERTIFY THAT A COPY OF THE NOTICE OF the October 10, 2017 Regular City Council Agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, www.cityofovilla.org, on the 06th day of October 2017 prior to 6:00 p.m., in compliance with Chapter 551, Texas Government Code.



Pamela Woodall, City Secretary

DATE OF POSTING: 10-6-2017 TIME: 10:00 am/pm
DATE TAKEN DOWN: _____ TIME: _____ am/pm

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CONSENT ITEMS C1 – C4

Meeting Date: October 10, 2017

Department: Administration/Finance

Discussion Action

Budgeted Expense: YES NO N/A

Submitted by: Staff

Amount: N/A

Attachments:

- C1. August 2017 Financial Transactions over \$5,000
- C2. ERCOT Annual Membership
- C3. Annual Maintenance and Repair Contract on outdoor warning siren system.
- C4. Minutes of the September 11, 2017 Briefing Session and Regular Meeting.

Discussion / Justification:

Recommendation / Staff Comments:

Staff recommends approval.

Sample Motion(s):

I move to approve the consent items as presented.



DATE: October 10, 2017

TO: Honorable Mayor and Council Members

FROM:
Linda Harding, Accountant

SUBJECT: Transactions Over \$5,000 For August 2017

**City of Ovilla Expenditures Over \$5,000
for the Month of AUGUST 2017**

Date	Check#	General Fund Payee	Description	Amount
8/4/2017	46726	TMRS	Retirement	\$ 15,489.56
8/4/2017	46734	Gexa	Electricity	\$ 5,771.46
8/4/2017	46728	Bat Security	Down Payment - Security Cameras	\$ 10,418.50
8/4/2017	46730	BJ's Park and Rec	Benches	\$ 10,943.18
8/10/2017	ach	Quick Books Payroll Service	Payroll	\$ 47,623.81
8/11/2017	46755	US Treasury	Payroll Taxes	\$ 8,603.26
8/11/2017	46778	Waste Connection	Solid Waste	\$ 19,624.80
8/15/2017	46781	US Bank	Debt Service	\$ 472,762.50
8/24/2017	ach	Quick Books Payroll Service	Payroll	\$ 49,771.75
8/25/2017	46800	US Treasury	Payroll Taxes	\$ 8,736.70
8/25/2017	46820	Siddons-Martin Emergency Group	Fire Department Veh repair	\$ 7,879.56
8/30/2017	46829	Ellis County Precinct #4	Silverwood and Shadowwood	\$ 44,402.00
8/30/2017	46830	Gexa	Electricity	\$ 5,540.07
8/31/2017	46840	United Health Care	Health Insurance	\$ 11,243.84

Total General Fund Transactions \$5,000 and Over \$ 718,810.99

Date	Check#	Water & Sewer Fund Payee	Description	Amount
8/11/2017	16858	City of Ovilla General Fund	Payroll 8 11 17	\$ 12,981.97
8/17/2017	16864	City of Ovilla General Fund	Solid Waste	\$ 18,684.09
8/18/2017	16862	City of Dallas	Water	\$ 47,882.57
8/25/2017	16877	Trinity River Authority	Sewer	\$ 12,830.00
8/25/2017	16866	City of Ovilla General Fund	Payroll 8 25 17	\$ 13,145.86

Total Water & Sewer Fund Transactions \$5,000 and Over \$ 105,524.49



**ELECTRIC RELIABILITY COUNCIL OF TEXAS, INC.
MEMBERSHIP APPLICATION AND AGREEMENT FOR MEMBERSHIP YEAR 2018**

This Membership Application and Agreement (Agreement) is by and between Electric Reliability Council of Texas Inc. (ERCOT) and City of Ovilla (Applicant). In consideration of the mutual covenants contained herein, the parties hereby agree that the Applicant shall become an ERCOT Member and receive the ERCOT Member Services and benefits described herein, subject to the terms and conditions of this Agreement. This Agreement shall be effective as of the date signed by the Applicant provided that the Applicant meets all of the qualifications for ERCOT Membership.

Capitalized terms that are not defined in this Agreement shall have the meaning as defined in the ERCOT Bylaws or the ERCOT Protocols.

A. Membership Application Information

1. Name of Entity applying for Membership: City of Ovilla
2. Type of Membership: Check **ONE** type of Membership. *Affiliated Entities as defined in the ERCOT Bylaws may hold only one Corporate Membership.*

Entities applying for additional Memberships, such as an Associate Membership, must use a separate Agreement for each Membership. The applicable fees are listed below and entitle Members to services ERCOT provides such as hosting ERCOT meetings, providing Members with necessary information and such other Member Services as may from time to time be offered. Please note that any Member may request that the Member's Annual Member Service Fees be waived for good cause shown.

Corporate. Voting. \$2,000 per Membership Year (except Residential and Commercial Consumer Members fees are \$100 per year). Corporate Membership includes the right to vote on matters submitted to the general membership such as election of Board Directors, election of Technical Advisory Committee (TAC) Representatives and TAC subcommittees thereof and amendments to the Articles of Incorporation and the ERCOT Bylaws. Residential Consumer Members do not elect a Director to represent the Residential Consumer interests as the Public Counsel is mandated to represent these interests.

Associate. Non-voting. \$500 per Membership Year (except Residential and Commercial Consumer Members fees are \$50 per year). Associate Membership includes no voting rights. However, an Associate Member may be elected by Corporate Members to serve as a voting member of the Board, TAC or a TAC subcommittee thereof.

Adjunct. Non-voting. \$500 per Membership Year. Entities not meeting the Segment requirements for Membership may join as Adjunct Members upon Board approval. Adjunct Membership does not include voting rights or the right to be elected to the Board, TAC or a TAC subcommittee thereof.

3. The Applicable Annual Member Services Fee must be delivered to ERCOT by the Record Date in order for the Member to participate in the elections for the Membership Year. Please make checks payable to ERCOT and mail to ERCOT, Attention: Treasury Department, 7620 Metro Center Drive, Austin, Texas 78744. Please send an email to membership@ercot.com for wire instructions.

4. Segment Participation: (Check ONE Segment designation.)

Consumer. Any Entity representing the interests of end-users of electricity in the ERCOT Region.

Check **ONE** Subsegment designation:

Residential Consumer

Small Commercial Consumer (Peak demand of 1000 KW or less)

Large Commercial Consumer (Peak demand greater than 1000 KW)

Industrial Consumer (Average monthly demand greater than 1 megawatt and engaged in an industrial process)

Cooperative. An Entity operating in the ERCOT Region that is: (i) a corporation organized under Chapter 161 of the Texas Utilities Code or a predecessor statute to Chapter 161 and operating under that chapter; (ii) a corporation organized as an electric cooperative in a state other than Texas that has obtained a certificate of authority to conduct affairs in the State of Texas; (iii) a cooperative association organized under Tex. Rev. Civ. Stat. 1396-50.01 or a predecessor to that statute and operating under that statute; or (iv) a River Authority as defined in Tex. Water Code §30.003.

Independent Generator. Any Entity that is not a Transmission and Distribution Entity (T&D Entity) or an Affiliate of a T&D Entity and (i) owns or controls generation of at least 10 MW in the ERCOT Region; or (ii) is preparing to operate and control generation of at least 10 MW in the ERCOT Region, and has approval of the appropriate governmental authority, has any necessary real property rights, has given the connecting transmission provider written authorization to proceed with construction and has provided security to the connecting transmission provider.

Independent Power Marketer. Any Entity that is not a T&D Entity or an Affiliate of a T&D Entity and is registered at the Public Utility Commission of Texas (PUCT) as a Power Marketer to serve in the ERCOT Region.

Independent REP. Any Entity that is certified by the PUCT to serve in the ERCOT Region as a Retail Electric Provider (REP) under PURA §39.352 and that is not an Affiliate of a T&D Entity operating in the ERCOT Region.

Aggregators may register to participate in this Segment if unable to qualify in any other Segment.

Investor-Owned Utility. (i) An investor-held, for-profit “electric utility” as defined in PURA §31.002(6) that (a) operates within the ERCOT Region, (b) owns 345 kV interconnected transmission facilities in the ERCOT Region, (c) owns more than 500 pole miles of transmission facilities in the ERCOT Region, or (d) is an Affiliate of an Entity described in (a), (b) or (c); or (ii) a public utility holding company of any such electric utility.

Municipal. An Entity operating in the ERCOT Region that owns or controls transmission or distribution facilities, owns or controls dispatchable generating facilities, or provides retail electric service and is either: (i) a municipally owned utility as defined in PURA §11.003 or (ii) a River Authority as defined in Tex. Water Code §30.003.

5. Identify your designated representative for required notices to ERCOT Members, participation in meetings of the Corporate Members and voting issues:

Name: John R. Dean, Jr.
Title: City of Ovilla
Address: 105 S. Cockrell Hill Road
City, State, Zip: Ovilla, TX 75154
Phone: 972-617-7262
Email: jdean@cityofovilla.org

6. List any other ERCOT Memberships held by the Applicant or any Affiliates (attach extra pages if necessary):

(a) Entity name: _____
Segment: _____

(b) Entity name: _____
Segment: _____

(c) Entity name: _____
Segment: _____

B. Membership Agreement

1. **Membership.** Membership in ERCOT is open to any Entity that meets any of the Segment definitions set forth in the Bylaws. Members must be an organization that either operates in the ERCOT Region or represents consumers within the ERCOT Region. Members may join as a Corporate, Associate or Adjunct Member subject to the criteria set forth in the ERCOT Bylaws. Members must apply for Membership through an authorized officer or agent.

2. **Fees.** Annual Member Services Fees are described in the ERCOT Bylaws and may be changed through the procedure set forth therein. Any change in fees shall automatically become effective as to all ERCOT Members without the necessity of amending this Agreement. All Memberships are year to year and must be renewed annually. Annual Member Services Fee renewals shall be due by the record date for the annual membership meeting. Membership fees may not be prorated. This Agreement shall renew in yearly increments upon ERCOT's receipt of the following (1) Member's Renewal Application and (2) Member's applicable Annual Member Services Fee. Any Member may request that the Member's Annual Member Service Fees be waived for good cause shown.

3. **Application for Membership.** Members will submit the following items in order to apply for Membership: (i) payment of the Annual Member Services Fee and (ii) a signed copy of this Agreement. Upon approval, ERCOT will promptly notify Member Applicant of the same.

4. **Change of Designated Representative.** An ERCOT Member may change its representative at any time by written request (signed by a duly authorized representative of the ERCOT Member) submitted to the ERCOT Legal Department at membership@ercot.com.

5. **Suspension and Expulsion.** All ERCOT Members shall abide by the ERCOT Bylaws, as they may be amended from time to time, and any other rule or regulation duly adopted by the Board of Directors. Any ERCOT Member, who willfully violates any provision of this Agreement, the

ERCOT Bylaws, or any other rule or regulation duly adopted by the Board of Directors, may be reprimanded, suspended, and/or expelled in accordance with procedures adopted by the Board of Directors or set forth in the ERCOT Bylaws. Such action will affect all persons deriving Membership privileges through such ERCOT Member.

6. **Amendment.** This Agreement may be amended, modified, superseded, canceled, renewed, or extended and the terms and conditions hereof may be waived only by a written instrument executed by both parties hereto or, in the case of a waiver, by the party waiving compliance.

7. **Governing Law.** This Agreement shall be governed by and construed and interpreted in accordance with the laws of the State of Texas that apply to contracts executed in and performed entirely within the State of Texas, without reference to any rules of conflict of laws. Parties consent to the exclusive jurisdiction of Texas.

IN WITNESS WHEREOF, the Member certifies that (i) the Member meets the requirements for ERCOT Membership in the Segment designated herein; (ii) all information provided herein is true and correct to the best of the Member's knowledge; and (iii) through its authorized representative the Member agrees to be bound by the terms of this Agreement, the ERCOT Bylaws and any other requirements duly adopted by the Board of Directors.

By: _____

Printed Name: John R. Dean, Jr.

Title: City Manager

Date: October 10, 2017

JOE GODDARD ENTERPRISES LLC
11950 THOUSAND OAKS DRIVE
EDMOND OKLAHOMA 73034

405-282-1978 405-830-9057

ANNUAL MAINTENANCE and REPAIR CONTRACT

This agreement is for preventative and continued maintenance of Outdoor Warning System, between Joe Goddard Enterprises LLC and **City of Ovilla, TX** for **Fiscal Year 2017**. This contract will cover Maintenance and Repairs for all sirens.

This agreement will be for **(12) Months** and will automatically renew unless either party gives 30 days written notice of intent to terminate or amend contract, prior to the annual renewal date.

Annual inspection and testing of each siren site shall include the following:

Inspection of overall condition of each siren head, control board, batteries, radio, cabinet, pole, wiring, and area around the siren.
Checking and adjusting the transmitting and receiving levels of each radio, and activation points. Check and adjust the voltage levels of each battery charger. Check and correct all wiring connections for corrosion & tightness.

Joe Goddard Enterprises will make recommendations regarding programming, patches and software updates.

All parts and batteries purchased to make repair or perform maintenance shall be billed at 35% above Joe Goddard Enterprises cost.

Joe Goddard Enterprises will prepare and present a detailed service/inspection report listing any repairs or adjustments made during the annual maintenance.

The maintenance and repair agreement for fiscal year 2017 for inspection of **4** siren sites will be billed at a fee of **\$2500.00**. Please note that any parts purchased will be billed at a 35% markup.

Joe Goddard Enterprises shall hold the City harmless and shall be reliable in the event of injury to the City personnel or damage or loss of their property caused by the contractor's equipment, personnel supplies or material furnished. The City and its personnel shall not be liable for any loss of or damage to contractor property unless due to their fault or negligence.

Insurance and License Information

Electrical Contractor State of Oklahoma #2089
Electrical Journeyman State of Oklahoma #2089

Joe Goddard Enterprises LLC carries Commercial General Liability, Workers Compensation and Automobile Insurance. Once Contract is signed and returned a Copy of all insurance policies will be e-mailed to the City of Ovilla, TX.

For: JOE GODDARD ENTERPRISEES LLC

Print Name:

Joe N. Goddard-Owner

Signature:

For: City of Ovilla, TX

Print Name:

Signature:

Signed_____, _____ 2017

CITY OF OVILLA MINUTES

Monday, September 11, 2017

City Council Briefing Session

105 S. Cockrell Hill Road, Ovilla, TX 75154

Mayor Dormier called the Council Briefing Session of the Ovilla City Council to order at 6:06 p.m., with notice of the meeting duly posted. Mayor Dormier made the following public announcement asking all individuals to be cognizant of the two signs at the entrance to the Council Chamber room referencing Sections 30.06 and 30.07 of the *Penal Code, persons licensed under Subchapter H, Chapter 411, Government Code may not enter this property with a concealed handgun nor enter this property with a handgun that is carried openly.*

The following City Council Members were present:

Rachel Huber	Council Member, Place 1
Dean Oberg	Council Member, Place 2
David Griffin	Mayor Pro Tem, Place 3
Doug Hunt	Council Member, Place 4
Michael Myers	Council Member, Place 5

Mayor Dormier announced that all Council members were present, thus constituting a quorum. Various department directors, and staff were also present.

CALL TO ORDER

CONDUCT A BRIEFING SESSION to review and discuss agenda items for the 6:30 p.m. regular meeting.

Mayor Dormier, Council, and staff reviewed each item on the agenda. Specific agenda items were briefly discussed for clarification:

Consent Items 6 and 7 (Emergency Services Districts #2 & #4 Annual Agreements, respectively) received confirmation from staff that both agreements were reviewed by the city attorney and were the same agreements as the previous year.

ADJOURNMENT

Mayor Dormier adjourned the Briefing Session of the Ovilla City Council at 6:16 p.m.

ATTEST:

Richard A. Dormier, Mayor

Pamela Woodall, City Secretary

Approved October 10, 2017

CITY OF OVILLA MINUTES

Monday, September 11, 2017

Regular City Council Meeting

105 S. Cockrell Hill Road, Ovilla, TX 75154

Mayor Dormier called the Regular Council Meeting of the Ovilla City Council to order at 6:30 p.m., with notice of the meeting duly posted. Mayor Dormier made the following public announcement asking all individuals to be cognizant of the two signs at the entrance to the Council Chamber room referencing Sections 30.06 and 30.07 of the *Penal Code, persons licensed under Subchapter H, Chapter 411, Government Code may not enter this property with a concealed handgun nor enter this property with a handgun that is carried openly.*

The following City Council Members were present:

Rachel Huber	Council Member, Place 1
Dean Oberg	Council Member, Place 2
David Griffin	Mayor Pro Tem, Place 3
Michael Myers	Council Member, Place 5
Doug Hunt	Council Member, Place 4

Mayor Dormier announced all present Council members, thus constituting a quorum. City Manager John R. Dean, Jr., department directors and various staff were also present.

CALL TO ORDER

PL2 Oberg gave the Invocation. PL1 Huber led both recitations of the Pledge of Allegiance and the Pledge to the Texas Flag.

COMMENTS & PRESENTATIONS

1. Proclamations were read by Mayor Dormier and photos were taken
 - a) NSDAR (National Society of the Daughters of the American Revolution) Constitution Week
 - b) Heritage Day Event
 - c) National Night Out/Ovilla Night Out
2. NSDAR recognized City Manager John R. Dean, Jr. for his military service.

Citizen Comments

1. Mr. Al Hernandez, Atmos Energy representative presented Ovilla with a \$1,000 donation for Heritage Day. Photos were taken.

CONSENT AGENDA

- C1. July 2017 Financial Transactions over \$5,000
- C2. Minutes of the August 30, 2017 Special Council Meeting
- C3. Minutes of the August 21, 2017 Special Council Meeting
- C4. Minutes of the August 14, 2017 Briefing Session and Regular Meeting
- C5. Annual Calendar of Meetings and Approved Holidays
- C6. Consideration of and action on an Interlocal Agreement for providing emergency services effective October 1, 2017, by and between Ellis County Emergency Services District No. 2 and the City of Ovilla.
- C7. Consideration of and action on an Interlocal Agreement for providing emergency services effective October 1, 2017, by and between Ellis County Emergency Services District No. 4 and the City of Ovilla.

PL4 Hunt moved to pull Consent Items 6 and 7 for discussion and consideration. Mayor Dormier placed those consent items under Item 10 and moved the order of the agenda to address Item 10,

identifying Consent 6 as Item 10-A and Consent 7 as Item 10-B. Council discussed and received clarification regarding Consent Items 6 and 7.

PL4 Hunt moved to approve Consent Item 6 / Item 10-A as presented, seconded by PL5 Myers.
No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

PL4 Hunt moved to approve Consent Item 7 / Item 10-B as presented, seconded by PL2 Oberg.
No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

PL2 Oberg moved to approve the remaining Consent Items C1-C5 as presented, seconded by PL1 Huber.

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

Mayor Dormier moved the order of the Agenda to address Item 9.

ITEM 9. DISCUSSION/ACTION – Consideration of and action on Resolution R2017-25 repealing Resolution R2017-19 and rescinding authorization and approval of the Red Oak Creek 12" Water Line Installation Project Agreement by and between the City of Ovilla and FM Utilities, and directing staff as necessary.

Staff gave background information that bids were received in May 2017. Bid was awarded to FM Utilities in August. Following the bid awarding, staff learned that the awarded bid was received unsealed. City Attorney Ron MacFarlane was present to answer questions and offer advice.

PL2 Oberg moved to approve Resolution R2017-25 repealing Resolution R2017-19 and rescinding authorization and approval of the Red Oak Creek 12" Water Line Installation Project Agreement by and between the City of Ovilla and FM Utilities and directed staff to begin the bidding process again, seconded by PL5 Myers.

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

Mayor Dormier returned to the regular order of the Agenda addressing the Public Hearing, and read aloud:

This budget will raise more revenue from property taxes than last year's budget by an amount of \$138,282, which is a 6.49% increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$70,686.

PUBLIC HEARING – Receive public comments on the Proposed Fiscal Year 2017-2018 Budget.

Mayor Dormier opened the Public Hearing at 7:03 p.m.

There was no one to speak during the Hearing.

Mayor Dormier closed the Public Hearing at 7:04 p.m.

ITEM 1. DISCUSSION/ACTION – Consideration of and action on Ordinance 2017-12 approving and adopting the Budget and making appropriations for the support of the City Government of the City of Ovilla, Texas for the Fiscal Year beginning October 01, 2017 and ending September 30, 2018; providing an effective date.

The proposed FY 2017-2018 Budget resulting from the Council budget workshops conducted was presented and Ordinance 2017-12 was also presented for adoption of the budget for the Fiscal Year October 1, 2017 – September 30, 2018.

*Richard Dormier, Mayor
 Rachel Huber, Place One
 Dean Oberg, Place Two*

The budget was based on the proposed tax rate of \$0.680399 per \$100 dollars of valuation, with a Maintenance and Operation rate of \$0.512399 and a debt rate of \$0.168000.

Mayor Pro Tem Griffin moved that the Ovilla City Council approve and adopt Ordinance 2017-12, approving and adopting the Budget and making appropriations for the support of the City Government of the City of Ovilla for the Fiscal Year beginning October 01, 2017 and ending September 30, 2018; providing an effective date, seconded by PL4 Hunt. Mayor Dormier called for a record vote.

RECORD VOTE:

Place 1 Huber	Aye
Place 2 Oberg	Aye
Mayor Pro Tem Griffin	Aye
Place 4 Hunt	Aye
Place 5 Myers	Nay

No abstentions, Place 5 voted in opposition.

VOTE: The motion to approve carried: 4-1.

ITEM 2. DISCUSSION/ACTION – Consideration of and action on Ordinance 2017-13 levying, assessing and fixing the tax rate for the use and support of the municipal government of the City of Ovilla, Texas, and providing for the Debt Service Fund for Fiscal Year 2017-2018 and apportioning each levy for the specific purpose, and providing for collection of all annual taxes provided by state law; and providing an effective date.

During the August 03, 2017 Council Meeting and Budget Workshop, Council took a record vote for the proposed tax rate for Fiscal Year 2017-2018. Truth-in-Taxation Law requires that the governing body adopt the tax rate as an official action and set it out in a written ordinance or resolution. The Council's record vote on the proposed rate of \$0.680399 would be an increase in ad valorem revenue, therefore, two public hearings were required and conducted on August 21st and August 30th. Legal requirements have been met.

PROPOSED TAX RATE	\$0.680399 per \$100
PRECEDING YEAR'S TAX RATE	\$0.700000 per \$100
EFFECTIVE TAX RATE	\$0.575531 per \$100
ROLLBACK RATE	\$0.680400 per \$100

FINANCIAL IMPACT:

This budget will raise more total property taxes than last year's budget by 6.49 % and of that amount, \$70,686, is tax revenue to be raised from new property added to the roll this year.

Staff presented the ordinance for adoption.

M&O	\$ 0.512399 per \$100.00 of valuation
Debt Service	\$ 0.168000 per \$100.00 of valuation
Total	\$ 0.680399 per \$100.00 of valuation

Council made two motions for the approval of the tax rate:

First Motion & Record Vote:

PL4 Hunt moved that the Council hereby approve the 2017 property tax rate be a total of \$0.680399 per \$100 valuation with a Maintenance and Operation rate of \$0.512399 and a debt rate of \$0.168000, seconded by PL2 Oberg. Mayor Dormier called for a record vote.

RECORD VOTE:

Place 1 Huber	Aye
Place 2 Oberg	Aye
Mayor Pro Tem Griffin	Aye
Place 4 Hunt	Aye
Place 5 Myers	Nay

No abstentions, Place 5 Myers voted in opposition.

VOTE: The motion to approve carried: 4-1.

Second Motion & Vote adopting Ordinance:

PL4 Hunt further moved that the Council hereby approve Ordinance 2017-13 levying, assessing and fixing the tax rate for the use and support of the municipal government of the City of Ovilla, Texas, and providing for the Debt Service Fund for Fiscal Year 2017-2018 and apportioning each levy for the specific purpose, and providing for collection of all annual taxes provided by state law; and providing an effective date, seconded by Mayor Pro Tem Griffin. Mayor Dormier called for a record vote.

RECORD VOTE:

Place 1 Huber	Aye
Place 2 Oberg	Aye
Mayor Pro Tem Griffin	Aye
Place 4 Hunt	Aye
Place 5 Myers	Nay

No abstentions, Place 5 Myers voted in opposition.

VOTE: The motion to approve carried: 4-1.

ITEM 3. DISCUSSION/ACTION – Consideration of and action on Ordinance 2017-14 of the City of Ovilla, Texas, ratifying the budget for the 2017-2018 tax year that raised more revenue from property taxes than in the previous year.

Ordinance 2017-14, validates the approval of the Fiscal Year 2017-2018 Budget.

PL2 Oberg moved that Council approve and adopt Ordinance 2017-14 ratifying the budget for the Fiscal Year 2017-2018 that will raise more revenue from property taxes than in the previous year, seconded by PL1 Huber. Mayor Dormier called for a record vote.

RECORD VOTE:

Place 1 Huber	Aye
Place 2 Oberg	Aye
Mayor Pro Tem Griffin	Aye
Place 4 Hunt	Aye
Place 5 Myers	Nay

No abstentions, Place 5 Myers voted in opposition.

VOTE: The motion to approve carried: 4-1.

ITEM 4. DISCUSSION/ACTION – Consideration of and action on Resolution R2017-22 of the City of Ovilla, Texas, implementing a records management policy for that purpose and to prescribe procedures consistent with the Local Government Records Act for efficient recordkeeping.

Staff reported that records management is an ongoing requirement and necessity for proper retention of city property and preservation of vital documents. The Local Government Code states that each entity establish an applicable management policy for their city. The presented resolution adopts an outlined policy to aid department directors (or their designated liaison) for efficient annual recordkeeping for the City of Ovilla and to remain compliant with the LGC.

PL1 Huber moved that Council approve Resolution R2017-22 implementing a records management policy, effective immediately, seconded by PL4 Hunt.

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

ITEM 5. DISCUSSION/ACTION – Consideration of and action on Resolution R2017-23 for candidate nominations for the Dallas Central Appraisal District Board of Directors for the years 2018-2019.

The Tax Code requires that an election or appointment of members to the Board of Directors of the Dallas Central Appraisal District (DCAD) be conducted in odd-numbered years and to begin serving in even-numbered years – for a two-year term. Each of the incorporated cities and towns, except the City of Dallas, shall have the right to nominate by official resolution one (1) candidate as the fourth member to the Board. Nominees for each entity shall be submitted to the Chief Appraiser by October 16. Current member to the suburban cities is Michael Hurtt who has voiced desire to serve again.

Mayor Pro Tem Griffin moved that Council approve Resolution R2017-23, nominating Michael Hurtt, a candidate, to be a member of the Board of Directors of the Dallas Central Appraisal District for the years 2018-2019, seconded by PL4 Hunt.

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

ITEM 6. DISCUSSION/ACTION – Consideration of and action on Resolution R2017-24 for candidate nominations for the Ellis Appraisal District Board of Directors for the years 2018-2019.

The Tax Code requires that an election or appointment of members to the Board of Directors of the Ellis County Appraisal District (ECAD) be conducted in odd-numbered years and to begin serving in even-numbered years – for a two-year term. The City may nominate (by resolution) one candidate for each position to be filled on the Board of Directors, submitted to the Chief Appraiser by October 15.

PL2 Oberg moved that Council approve Resolution R2017-24, nominating Phillip Lynch, a candidate, to be a member of the Board of Directors of the Ellis Appraisal District for the years 2018-2019, seconded by PL1 Huber.

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

ITEM 7. DISCUSSION – Discuss progress and receive updates on activities related to 2017 Heritage Day celebration, Saturday, September 23, 2017.

PL4 Hunt stated that preparations were coming along well and that sponsorship increased from last year's celebration. There are more food vendors expected and a new feature – a climbing wall. The Red Oak Opry and Vertical Church would be the day's entertainment.

DISCUSSION ONLY. NO ACTION.

ITEM 8. DISCUSSION – Discuss sewer averaging.

Mayor Dormier requested that staff review the way the sewer averages are established. City Manager John Dean looked at the sewer usage over the past year and noted various options in which the averaging could be done.

Currently, Ovilla averages three months (December - February) of usage to establish a maximum billing usage for each customer annually.

Other options were discussed:

1. Average 4 months (December – March) and drop the High month. Cedar Hill does this. Using this method would reduce most customers maximum billing usage. It would not increase any customers maximum rate for the period studied.
2. A straight 4-month average of December - March would result in a reduction of the maximum billing usage of approximately 74% of the customers.
3. A 6-month average (December – May) would result in a reduction of the maximum billing usage of approximately 20.5% of the customers.

DISCUSSION ONLY. NO ACTION.

Items 9 and 10 were previously addressed.

DEPARTMENT REPORTS

- Department Activity Reports were reviewed and discussed.
 - Police Department Police Chief B. Windham
 - Monthly Report
 - Fire Department Fire Chief B. Kennedy
 - Monthly Report
 - Public Works Public Works Director B. Piland
 - Monthly Report /Water loss report
 - 1. Monthly Park Maintenance Reports
 - 2. Street Maintenance Report
 - Finance Department Accountant L. Harding
 - July 2017 Financials
 - Bank Balances through September 06, 2017
 - Administration
 - City Manager Reports
 - Monthly Municipal Court Report City Secretary P. Woodall
 - Monthly Code/Animal Control Reports Code/AC Officer M. Dooly

EXECUTIVE SESSION

Mayor Dormier and Council convened into Executive Session at 8:04 p.m., on the following matter. City Manager John Dean and City Secretary Pam Woodall were called in at different intervals.

Closed session pursuant to Section 551.071 of the Texas Government Code
 Consultation with city attorney on matters in which the duty of the attorney under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflict with the Texas Open Meetings Act.

City Attorney Ron Macfarlane was present. This was placed on the agenda in the event there was a need to go into Executive Session to discuss Item 9. There was not.

N/A.

Closed session called pursuant to Texas Government Code §551.074 – Personnel Matters

ITEM 11. **DISCUSSION/ACTION** – Deliberate the appointment, employment, evaluation, reassignment and/or duties of the City Manager. (Three-month evaluation pursuant to the Employee Policies Manual)

ITEM 12. **DISCUSSION/ACTION** – Deliberate the appointment, employment, evaluation, reassignment and/or duties of the City Secretary. (Annual evaluation.)

Mayor Dormier and the Council reconvened into Regular Session at 9:31 p.m.
Mayor Dormier stated that no action or decisions occurred in the Executive Session.

No action was taken on Item 11.

Regarding Item 12:

PL2 Oberg moved that following the city secretary's annual evaluation, the salary would be increased to \$65,000, seconded by PL1 Huber.

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

REQUESTS FOR FUTURE AGENDA ITEMS AND/OR ANNOUNCEMENTS BY COUNCIL AND STAFF

1. Mayor Dormier	None
2. PL1 Huber	None
3. PL2 Oberg	None
4. PL3 Griffin	None
5. PL4 Hunt	None
6. PL5 Myers	None
7. City Manager	None

ADJOURNMENT

PL4 Hunt moved to adjourn the meeting of September 11, 2017, seconded by PL2 Oberg.
There being no further business, Mayor Dormier adjourned the meeting at 9:33 p.m.

ATTEST:

Richard Dormier, Mayor

Pamela Woodall, City Secretary

Approved October 10, 2017

*Citizens' forum form attached.
Executive Session Agenda filed separately.*

*Richard Dormier, Mayor
Rachel Huber, Place One
Dean Oberg, Place Two*

*Doug Hunt, Place Four
David Griffin, Place Three
Michael Myers, Place Five*

PUBLIC HEARING AGENDA ITEM REPORT

Item 1

Meeting Date: October 10, 2017

Department: Administration/Code/PW

Discussion Action

Budgeted Expense: YES NO N/A

Submitted By: John R. Dean, Jr., CM

Amount: \$ N/A

Reviewed By: City Manager City Secretary City Attorney

Accountant

Other: B. Piland & M. Dooly

Attachments:

1. Replat application and final plat

Agenda Item / Topic:

PUBLIC HEARING

In accordance with the laws of the State of Texas, the City Council of the City of Ovilla conducts public hearings to receive public testimony and comments from all interested persons and parties of the properties described.

- A. A replat application filed by Daniel Nevarez (Nevarez Addition) to divide 10.022 acres into two separate residential lots, being Lot 1 Block A (7.386 acres, 321.734 sq. ft.) and Lot 2 Block A (2.636 acres, 114,824 sq. ft., located at 600 Silver Spur Lane, in the John Chapman Survey, Abstract 210, Ellis County, Ovilla, Texas.
- B. Presentation of Request for replat from Mr. Nevarez.
- C. Public Hearing to receive comments from the public regarding the request.

ITEM 1. **DISCUSSION/ACTION** – Consideration of and action on a replat application filed by Daniel Nevarez (Nevarez Addition) to divide 10.022 acres into two separate residential lots, being Lot 1 Block A (7.386 acres, 321.734 sq. ft.) and Lot 2 Block A (2.636 acres, 114,824 sq. ft., located at 600 Silver Spur Lane, in the John Chapman Survey, Abstract 210, Ellis County, Ovilla, Texas.

REPLAT REQUEST

SUBDIVISION NAME:	NEVAREZ ADDITION
AUTHORIZED AGENT OF RECORD:	Daniel Nevarez
ENGINEER:	Ellis Engineering.
APPLICATION DATE:	August 31, 2017
LOCATION:	600 Silver Spur Lane
UTILITIES:	Ovilla Water / Septic
ZONING:	R22
PROPOSED LAND USE:	Residential Subdivision
MAJOR THOROUGHFARE:	Highway 664 Ovilla Road

APPLICANT'S PROPOSAL: A request to divide 10.022 acres into two separate residential family lots. One home is existing on the then acres now. If approved, a family member will build on Lot 2. Both lot sizes will still exceed the required R22 zoning.

All Code requirements for this replat are met.

Recommendation / Staff Comments:

Staff recommends Council approve the replat.

Sample Motion(s):

I move that Council APPROVE/DENY the replat application filed by Daniel Nevarez (Nevarez Addition) to divide 10.022 acres into two separate residential lots, being Lot 1 Block A (7.386 acres, 321,734 sq. ft.) and Lot 2 Block A (2.636 acres, 114,824 sq. ft., located at 600 Silver Spur Lane, in the John Chapman Survey, Abstract 210, Ellis County, Ovilla, Texas as presented.



**APPLICATION FORM FOR SHORT FORM PLAT/REPLAT APPROVAL
THE CITY OF OVILLA, TEXAS**

DATE:	8/31/17
APPLICANT:	Daniel Nevarez
ADDRESS:	600 Silver Spur Ln. OVILLA, TX <small>(PLEASE PRINT)</small>
TELEPHONE:	(682) 472-6190

APPLICANT'S INTEREST IN PROPERTY: OWNER
(Owner, Agent, Leaser(s), Option to Buy, Etc.)

Engineer or Land Planner Ellis Associates Phone (972) 937-7474

Mailing Address: 212 North college, Waxahachie, TX, 75165

Location of Property: 600 Silver Spur Ln. OVILLA, TX

City Limits Extraterritorial Jurisdiction (ETJ)

Subdivision Name: Nevarez Addition

10.02 DN

Area in Subdivision: .09 Total Acres 2 Number of Lots Average Lot size

Lot 1 - 7.386

Lot 2 - 2.636

Short Form Application Fee \$200
Engineering Fee: \$20 per lot or acre (if required)

Fee Due City for Application \$

DATE: 8/31/17

APPLICANT'S SIGNATURE:



**APPLICATION FORM FOR SHORT FORM PLAT/REPLAT APPROVAL
THE CITY OF OVILLA, TEXAS**

REPLAT CHECK LIST

Please provide the following information/items as part of your submittal packet:

CURRENT & PROPOSED SURVEYS ATTACHED

RECEIPT SHOWING ALL PROPERTY TAXES PAID – ATTACHED.

EXISTING ZONING R22 Residential (22,000 sf)

TITLE BLOCK LISTING OF REPLAT, SUBDIVISION NAME, COMPLETE LEGAL DESCRIPTION OF PROPOSED PLAT/REPLAT.

PROPOSED USE OF PROPERTY (if other than current use). -

10.02

SIZE OF PROPERTY 10.02 ACRES D.N.

REPLAT FEES PAID RECEIPT ATTACHED - # 122134 \$240.00

DATE SUBMITTED: 8/31/2017 HEARING DATE: 10/10/2017

RECEIVED BY: PL



APPLICATION FORM FOR SHORT FORM PLAT/REPLAT APPROVAL

THE CITY OF OVILLA, TEXAS

SHORT FORM PROCEDURE

Ovilla Code of Ordinances

CHAPTER 10

§ 10.02.391 General

The short form procedure may be followed for the approval of a subdivision when the land proposed to be subdivided or re-subdivided meets the following conditions and requirements:

1. Such land abuts upon a street of adequate width and is so situated that no additional streets and no alleys, easements or other public property are required.
2. City utilities are in place to serve each parcel or lot of such subdivision or re-subdivision, or arrangements to provide such utilities have been made with the City.
3. The topography of the tract and the surrounding lands is such that no regard needs to be given in such subdivision to drainage, or, where drainage facilities are required, arrangements have been made for the construction of such facilities.
4. Each lot meets the minimum lot requirements as set forth in {section} 10.02.127 {10.02.129}. The re-subdivision of any lot, tract or parcel of land within a rural subdivision shall not be permitted if the proposed lot(s) size has less than one-half acre.
5. The perimeter of the tract being subdivided has been surveyed and marked on the ground, and each corner of such proposed subdivision has been marked on the ground, and is tied to a corner of each tract being subdivided. A plat thereof shall be filed with the City as outlined in {section} 10.02.392 (a) & (b). (1989 Code, Ch.9, Sec.13.01)

§ 10.02.392 Submission

- a) The sub-divider shall provide eight (8) legible white print copies of the proposed plat to the City Secretary at least fifteen (15) days prior to the meeting at which approval is requested.
- b) Accompanying the submittal of the plat shall be the plat filing fee as set forth in the appendix, A8.000.

(1989 Code, Ch.9, Sec.13.01)

§ 10.02.393 Requirements

The plat shall be drawn in India ink on tracing cloth, Mylar or comparable substitute, sheets seventeen and one-half inches by twenty-three and one-half inches (17-1/2" x 23-1/2") and to an appropriate scale. The following information will be shown on or will accompany plat.

1. The name of the landowner or owners; the name of the registered public surveyor responsible for the preparation of the plat; the scale and location of each lot with reference to an original corner of the original subdivision or tract of which said land is a part; the date, north point, and total acres in the proposed subdivision or lots.
2. The certificate of the registered public surveyor who surveyed, mapped and monumented the land shall be placed on the face of the plat.
3. A certificate of ownership and dedication to the public of all easements signed and acknowledged before a notary public by the owners and any holders of liens against the land.
4. An accurate on-the-ground boundary survey of the property with bearing and distances and showing the lines of all adjacent land, streets, easements and alleys.

(1989 Code, Ch.9, Sec.13.01)

Sec. 10.02.126 Improvement of adjacent and abutting existing streets and utilities

In the case of existing adjacent or abutting roads, the city may require that the entire right-of-way be dedicated and/or improved to the city's design standards, based upon factors including the impact of the proposed subdivision on the road, safety to the traveling public, geometric conflicts, capacity interruptions, condition, structural capability, effects on life expectancy and maintenance requirements of the road, the impact of the proposed subdivision on other roads, the timing of this development in relation to need for improving the road, the impact of the traffic on the road and city's roadway system as a whole. (Ordinance 06-022, sec. 3, adopted 3/9/06)

Sec. 10.02.127 Adjoining streets and land

The system of streets designated for the subdivision, except in very unusual cases, must connect with streets already dedicated in adjacent subdivisions; and where no adjacent connections are platted, must in general be the reasonable projection of streets in nearest subdivision tracts, and must be continued to the boundaries of the tracts subdivided, so that other subdivisions may connect therewith. Cross streets shall be provided at intervals of nine hundred feet (900') or less, unless special permission is granted by the council. (1989 Code, ch. 9, sec. 5.05)

Sec. 10.02.128 Access to major thoroughfares from subdivisions

New subdivisions shall be designed so that no residential driveway has direct access to a major thoroughfare unless the planning and zoning commission and city council find that such access is unavoidable due to topographic impediments such as creeks, floodplains or other such natural obstacle. A major thoroughfare is defined as any street with a designated speed limit of 40 miles per hour or higher or as designated by the City of Ovilla comprehensive plan. (1989 Code, ch. 9, sec. 5.06)

Sec. 10.02.129 Lots

All lots, so far as practicable, shall have the side lines at right angles to the street on which the lot faces, or radial to curved streets lines. All lot corners, angle points, point of curve, etc., shall be marked with steel rods or concrete markers all securely fastened to the ground. All lots which use conventional septic tanks that include leach lines as part of their operation shall have a minimum size of 43,560 square feet (one (1) acre). All lots which use septic systems that do not include leach lines as part of their operation, such as an aerobic jet system, or anaerobic system shall have a minimum size of 26,136 square feet (0.60 acre). All lots tied onto approved sanitary lines shall have a minimum of fifteen thousand (15,000) square feet, with an overall maximum density of no more than two (2) lots per acre, with a minimum of one hundred and twenty (120) feet building line frontage. Perimeter lots must have a minimum of one hundred and fifteen (115) feet building line frontage. (1989 Code, ch. 9, sec. 5.07; Ordinance 06-002, sec. 1, adopted 10/24/05; Ordinance adopting Code)

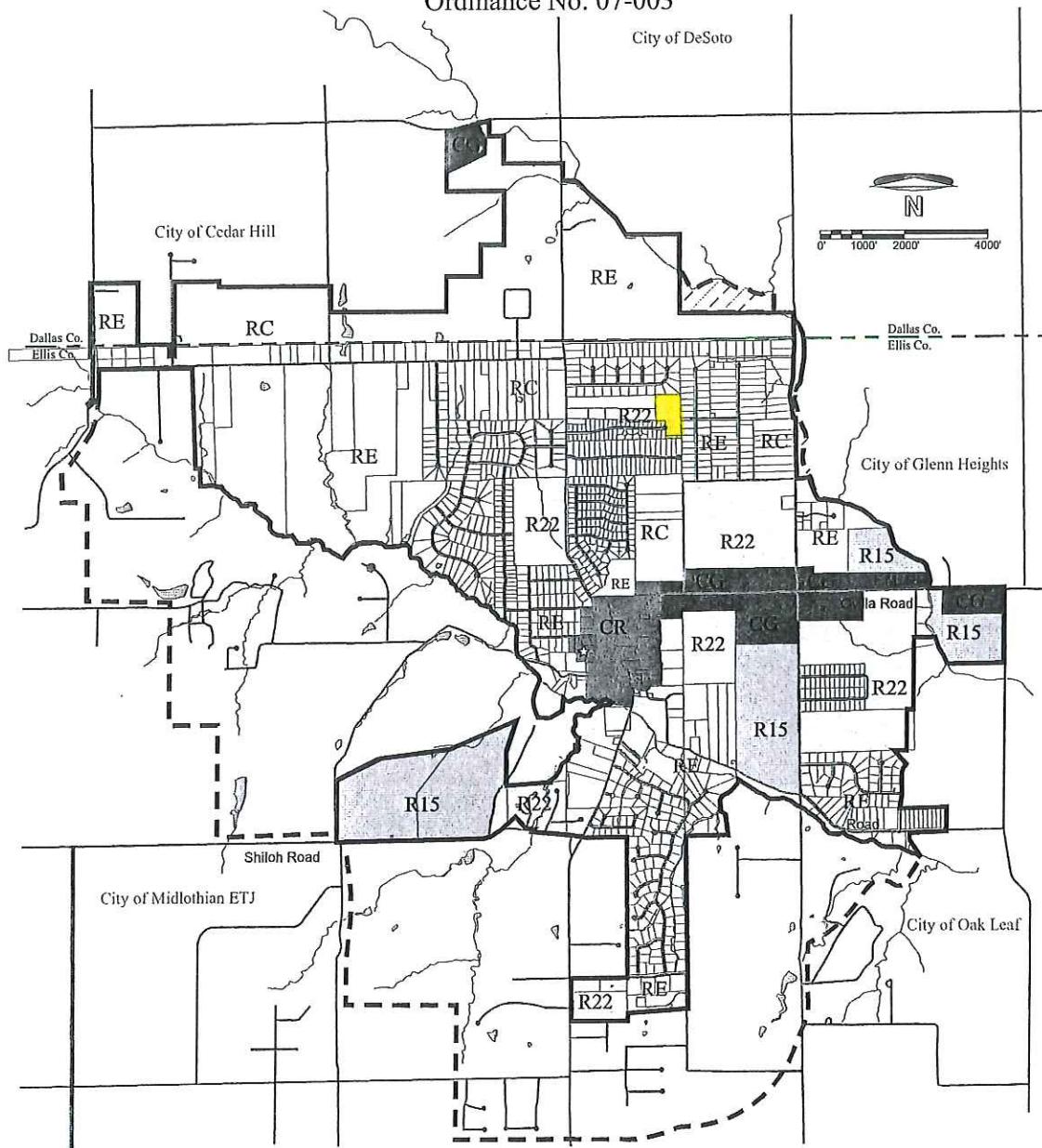
Sec. 10.02.130 Minimum square feet for living area in newly erected buildings which are tied onto approved sanitary sewer

(a) No permit shall be issued by the city for the erection or construction of any residential house or building within the city limits or extraterritorial jurisdiction of Ovilla unless the square feet living area (exclusive of porches and garages) in such building equals two thousand four hundred (2,400) square feet of living area.

Zoning Map

City of Ovilla, Texas

Ordinance No. 07-003



Zoning Map Legend

	RC Residential (5 Ac.)		MH HUD-Code Manufactured Home
	RE Residential (1 Ac.)		CR Restricted Commercial
	R22 Residential (22,000 sf)		CG General Comercial
	R15 Residential (15,000 sf)		I Industrial
	RD Two Family Residential		PD Planned Development
	MF Multi-Family		

Map Key

- ★ City Hall
- Street / Road
- County Line
- City Limit
- ETJ
- ~~ Stream / Creek

February 26, 2007

AGENDA ITEM REPORT

Item 2

Meeting Date: October 10, 2017

Department: Administration/Code

Discussion Action

Budgeted Expense: YES NO N/A

Submitted By: John R. Dean, Jr., City Manager Amount: \$ N/A

Reviewed By: City Manager City Secretary City Attorney

Accountant

Other: M. Dooly

Attachments:

1. Request and denied permit application
2. Sign description, size and placement diagrams
3. Excerpt from the Code, Chapter 3, Section 3.06.003 & 3.06.010

Agenda Item / Topic:

ITEM 2. **DISCUSSION/ACTION** – Consideration of and action on the request for a Meritorious Exception filed by the Home Owners Association (HOA) of Ovilla Parc to install a 12' X 6' monument stone sign in the right-of-entrance of the residential subdivision, located on the northwest corner of Shiloh Road and Claremont Drive, Ellis County, Ovilla, TX.

Discussion / Justification:

Applicant representative Paul Haney with Ovilla Parc Homeowners Association Management team, has requested a Meritorious Exception to construct a new stone sign with lighting, identifying the subdivision at the entrance - "Ovilla Parc" - located at the Claremont entrance at Shiloh Road.

Application proposes to place the sign in the right-of-way and the sign will exceed the size limits. The material is compliant with code.

Proposed Sign description: 12' W x 6' H (72 square feet)

Proposed Material: Stone

Proposed placement: Right-of-way - Claremont at Shiloh Road

Duration: This sign is for permanent placement.

Current Zoning: R15

Excerpts from Ovilla Code: Section 3.06.003

Sec. 3.06.003 Placement of Signs

Restrictions. No person, firm, corporation or other entity shall erect, place or cause to be erected or place any sign on public property, including but not limited to, signs attached to any public utility pole or structure, streetlight, tree, fence fire hydrant, bridge, curb, sidewalk, park bench, in a public right-of-way...

Sec. 3.06.010 Subdivision signs

Shall not exceed thirty -two square feet for each face, and six feet in height.

(Ordinance 07-014, ex. A, sec. 10, adopted 8/13/07)

Sec. 3.06.012 Granting of exceptions

(a) Generally. It is not the intention of these criteria to discourage innovation. It is entirely conceivable that signage proposals could be made that, while clearly nonconforming to this article and thus not allowable under these criteria, have obvious merit in not only being appropriate to the particular site or location, but also in making a positive contribution to the visual environment.

(b) Request for exception. Upon request of an interested party, the city council, upon recommendation by the administrative official, shall hear and shall seriously and fairly consider a request for a meritorious exception under this section.

Recommendation / Staff Comments:

Staff recommends Council approve the granting of a meritorious exception to the Ovilla Parc Homeowners Association as presented.

Sample Motion(s):

I move that Council APPROVE/DENY a Meritorious Exception, as permitted by Section 3.06.012 of the Ovilla Code of Ordinances, filed by the Ovilla Parc Homeowners Association, to construct a 12' X 6' monument sign at the Claremont and Shiloh Road entrance to Ovilla Parc Subdivision, authorizing the city manager to execute said permit.



Ovilla Parc – Claremont Dr Entrance

Request

The homeowners of Ovilla Parc, in conjunction with their HOA management team, request a Meritorious Exception for the proposed entrance sign at Claremont Dr and Shiloh Rd. The proposed sign will be a 12'W x 6'Ht stone sign with “Ovilla Parc” written on it (see attached pictures). The sign will be lit. Given that the original developer of Ovilla Parc didn’t provide much room on either side of the Claremont entrance, the proposed sign is potentially being placed on the north west corner of the intersection of Claremont Dr and Shiloh Rd along one of the existing berms in our common area. While the HOA owns and maintains said common area, it is also part of the right-of-way for Shiloh Rd. That being said, we, the residents of Ovilla Parc, ask the City Counsel of Ovilla, TX to give us the ability to continue our beautification project for our common area along Shiloh Rd, and approve this Meritorious Exception related to the proposed neighborhood sign.

City of Ovilla

Phone: (972) 617-7262
Fax: (972) 515-3221

105 S. Cockrell Hill Rd.
Ovilla, Texas 75154

Residential Building Permit Application

Building Permit Number:	5655			Valuation:			
Zoning:				Valuation w/land:			
Project Address:							
Lot:				Subdivision:	Ovilla Park		
Project Description:	NEW SFR <input type="checkbox"/>	SFR REMODEL/ADDITION <input type="checkbox"/>	SPECIFY OTHER: <input type="checkbox"/>	Stonework			
	PLUMBING/ELECTRICAL <input type="checkbox"/>	FLATWORK <input type="checkbox"/>	SPRINKLER <input type="checkbox"/>				
	SWIMMING POOL <input type="checkbox"/>	ACCESSORY BUILDING <input type="checkbox"/>	FENCE <input type="checkbox"/>				
Proposed Use:	Sign						
Description of Work:	Building a sign in front of entrance.						
Area Square Feet:	Covered		Total:		Number of stories:		
Living:	Garage:	Porch:					

Homeowner's name:	Ovilla Park		
Address:	off Ovilla Rd.		
Phone Number:	Home Number:	Mobile Number:	

General Contractor	Contact Person	Phone Number	Contractor License Number
	A DASIS Landscaping	9-515-3541	
Mechanical Contractor	Contact Person	Phone Number	Contractor License Number
Electrical Contractor	Contact Person	Phone Number	Contractor License Number
Plumber/Irrigator	Contact Person	Phone Number	Contractor License Number

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

****NOTE **** While your project may be approved and permitted by the City, you should check your deed restrictions and HOA requirements before applying for a permit. Obtaining a permit from the City does not ensure your right to commence a project. The City does not reference or enforce HOA restrictions and/or requirements.

Signature of Applicant: Charly A. Glucos Date: 09-11-17

OFFICE USE ONLY:

Approved by:	Date approved:
City Manager:	Date approved:

Plan Review Fee: _____ Receipt #: _____ Total Fees: _____
 Building Permit Fee: _____ Issued Date: _____
 Park Impact Fee: _____ Expires: _____ 180 Days
 Capital Recovery Fee: _____ Issued By: _____
 Fire Meter: _____
 Water Meter Cost: _____
 Water Impact: _____
 Sewer Connection Fee: _____ BV Project # _____
 Sewer Impact: _____

 Denied- Construction
 In Right of Way
 NOT Allowed
 MD
 512e Allowed is 325 ft
 Sign is 72 Sq ft.

Ovilla Parc – Future Plans

Phase 1 – Install Signage on the west side of the Claremont Dr entrance for “Ovilla Parc”. Notated by Yellow Arrow.

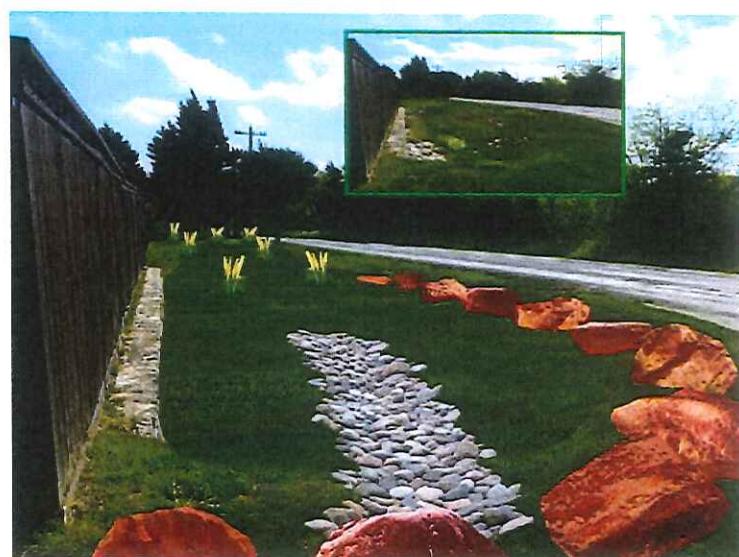
Phase 2 – Fix drainage issue on the east side of the Claremont Dr entrance. Notated by Blue Arrow.

Phase 3 – Landscape both sides of that entrance to enhance curb appeal.

Phase 4 – Replace fence for Ovilla Parc that runs along Shiloh Rd.



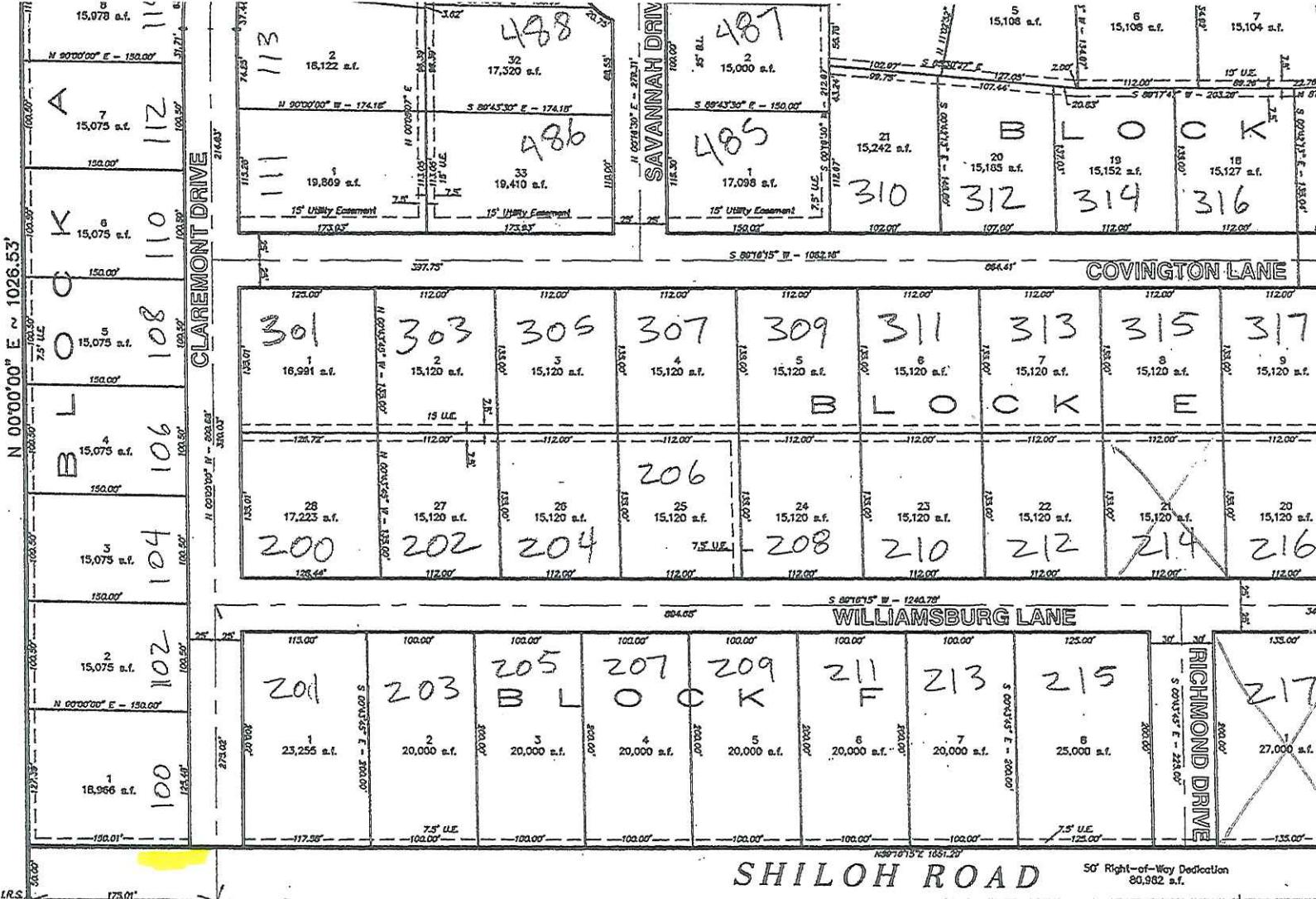
Future Plans (cont)



Phase 1 – Install Signage on the west side of the Claremont Entrance. Sign measurements per the estimate are 12'w by 6'ht. “Ovilla Parc” will be written on the stone sign and will be lit. Left picture shows the NW corner of Shiloh Rd and Claremont Dr. Right picture shows the NE corner of Shiloh Rd and Claremont Dr.

Alan D. Glaeser and wife, Susan E. Glaeser
Vol. 1370, Pg. 961

LEGEND	
I.R.F. - Iron Rod Found	
I.R.S. - Iron Rod Set	
B.L. - Building Line	
U.E. - Utility Easement	
D.E. - Drainage Easement	
s.f. - Square Feet	
P.O.B. - Point of Beginning	



Donald Earl Allen and wife, Sally J. Allen
Vol. 539, Pg. 324

Micheal W. Koechley and wife, Joan R. Koechley
Vol. 685, Pg. 643

Myron A. Gee and Mary K. Gee
Vol. 1797, Pg. 642

Lot 5

Lot 4
Shiloh Branch Estates I
Cab. C, pg. 721

CONNECT TO EXISTING
6" WATER.
N: 10566.45, E: 1239.1

T.U. Electric Easement
Vol. 1368, Pg. 1000 —

INSTALL:
1-8" x 90° BEND
1-8" x 6" REDUCER
N: 10566.51, E: 12398.57

INSTALL:
1-8" x 90° BEND
1-8" x 39, E: 12398.57
N: 10582.39, E: 12398.57

CONNECT TO EXISTING
6" WATER.
N: 10566.45, E: 12393.57

VERIFY LOCATION OF
EXIST. 6" WATER PRIOR
TO CONSTRUCTION

PROPOSED
8" WATER

PAV STA 0+44.78, 17.5' LT.,
INSTALL:
1-8" x 90° BEND
1-8" RESILIENT SEATED
GATE VALVE
N: 10584.33, E: 12551.07

PROPOSED
8" WATER

LINE "B" PROPOSED
6" SANITARY SEWER

PAV STA 2+92.30, 17.5' LT.
INSTALL:
1-8" x 8" TEE
2-8" RESILIENT SEATED
GATE VALVE
N: 10831.85, E: 12551.07

PAV SIA U
INSTALL:
1-8"X6"
1-6" R
G
1-6" F
1-FIRE

S.S. LINE "B"

S.S. LINE "B" STA 19+81.59
END 6" SANITARY SEWER,
CURVE DATA
 $\Delta = 06^{\circ}46'06''$

CHAPTER 3, ARTICLE 3 BUILDING REGULATIONS

Ovilla Parc Subdivision Sign –

1. Sign is in Right of Way

Sec. 3.06.003 General standards

(f) Placement of signs.

(1) Restrictions. No person, firm, corporation or other entity shall erect, place or cause to be erected or placed any sign on public property, including, but not limited to, signs attached to any public utility pole or structure, streetlight, tree, fence, fire hydrant, bridge, curb, sidewalk, park bench, **in a public right-of-way, or any other location on public property.** No sign shall be erected or placed on a vacant lot or tract unless written permission has been given by the property owner and such documentation is provided to an official or officer of the city upon request.

2. Sign is more Square foot than Allowed by City

Sec. 3.06.010 Subdivision signs

(a) Signs identifying a residentially zoned subdivision are permitted in the city and for a residential subdivision in the city's extraterritorial jurisdiction, subject to the following restrictions:

(1) Subdivision signs shall be monument signs; and

(2) Shall not exceed thirty-two square feet for each face, and six feet in height.

(Ordinance 07-014, ex. A, sec. 10, adopted 8/13/07)

(b) Two subdivision signs shall be permitted for each entrance to the subdivision, with no more than one sign per side of the street. (Ordinance 08-006, sec. 4, adopted 11/12/07)

(c) A subdivision sign shall not be erected or maintained in the sight triangle.

(Ordinance 07-014, ex. A, sec. 10, adopted 8/13/07)Ovilla

AGENDA ITEM REPORT

Item 3

Meeting Date: October 10, 2017

Discussion Action

Submitted By: John R. Dean Jr., CM

Department: Administration

Budgeted Expense: YES NO N/A

Amount: N/A

Reviewed By: City Manager City Secretary City Attorney
 Accountant Other: B. Piland, M. Dooly

Attachments:

1. Plat Application
2. Preliminary Plat
3. Engineer's Comments
4. Planning and Zoning Recommend Sheet

Agenda Item / Topic:

ITEM 3. **DISCUSSION/ACTION** – Receive recommendation from the Ovilla Planning and Zoning Commission to consider and act on a preliminary plat application filed by Mr. Clyde Hargrove for Hidden Valley Estates Subdivision, a residential development located at the northwest corner of Red Oak Creek and Westmoreland Road, Ellis County, TX.

Discussion / Justification:

PRELIMINARY PLAT REQUEST

SUBDIVISION NAME: HIDDEN VALLEY ESTATES
AUTHORIZED AGENT OF RECORD: Clyde Hargrove
ENGINEER: Bannister Engineering.
APPLICATION DATE: April 24, 2017
LOCATION: Northwest corner of Red Oak Creek Rd. & Westmoreland Rd.
UTILITIES: City Sewer / City Water
ZONING: R15
PROPOSED LAND USE: Residential Subdivision
MAJOR THOROUGHFARE: Highway 664 Ovilla Road

APPLICANT'S PROPOSAL: A request for the development of 149 lots to residential home sites, and 5 Common Area Lots. The total area in the subdivision is 117.578 acres in the city limits of Ovilla. The developer intentionally kept lots larger than required. Subdivision will have curb and gutter throughout.

Recommendation / Staff Comments:

Staff recommends approval.

Sample Motion(s):

I move to APPROVE/DENY the preliminary plat application filed by Clyde Hargrove for Hidden Valley Estates Subdivision, located at the NW corner of Red Oak Creek Road and Westmoreland Road as presented.



CITY OF OVILLA
APPLICATION FOR PRELIMINARY PLAT APPROVAL

Preliminary Plat

Applicant CLYDE L. HARGROVE Phone 972.227.4718

Mailing Address 101 VALLEY RIDGE DR RED OAK
OVILLA, TX 75154

Applicant's Interest in Property DEVELOPER
 (owner, agent, lessee, option to buy, etc.)

Engineer or Land Planner _____ Phone _____

Mailing Address _____

Location of Property _____

City Limits Extraterritorial Jurisdiction (ETJ)

Subdivision Name HIDDEN VALLEY ESTATES

Area in Subdivision: 117.578 Total Acres 149 Number of Lots 25000 SQ.FT. Average Lot Size

Fee Due City for Application \$ 8062.75 calculated as follows:

Preliminary Plat

\$ 400 Application Fee

\$ 50 per lot X 149 total number of lots, plus

\$ 50 per acre X 4 acre each acre not designated as a subdivision lot (not to include streets)

- Plus \$50 per acre not designated as a subdivision lot (Residential)
- Plus 100% of engineering costs associated with review in excess of amount paid in initial fees.

Inspection Fees (inspection of utilities, infrastructure, etc.) Calculated by multiplying the cost estimate of the subdivision improvements by the applicable percentage.

Subdivision Improvements Cost Estimate	Applicable Percentage
\$200,000 or less	3.20
\$200,001 to \$400,000	3.10
\$400,001 to \$600,000	3.00
More than \$600,000	2.90

Minimum Fee:

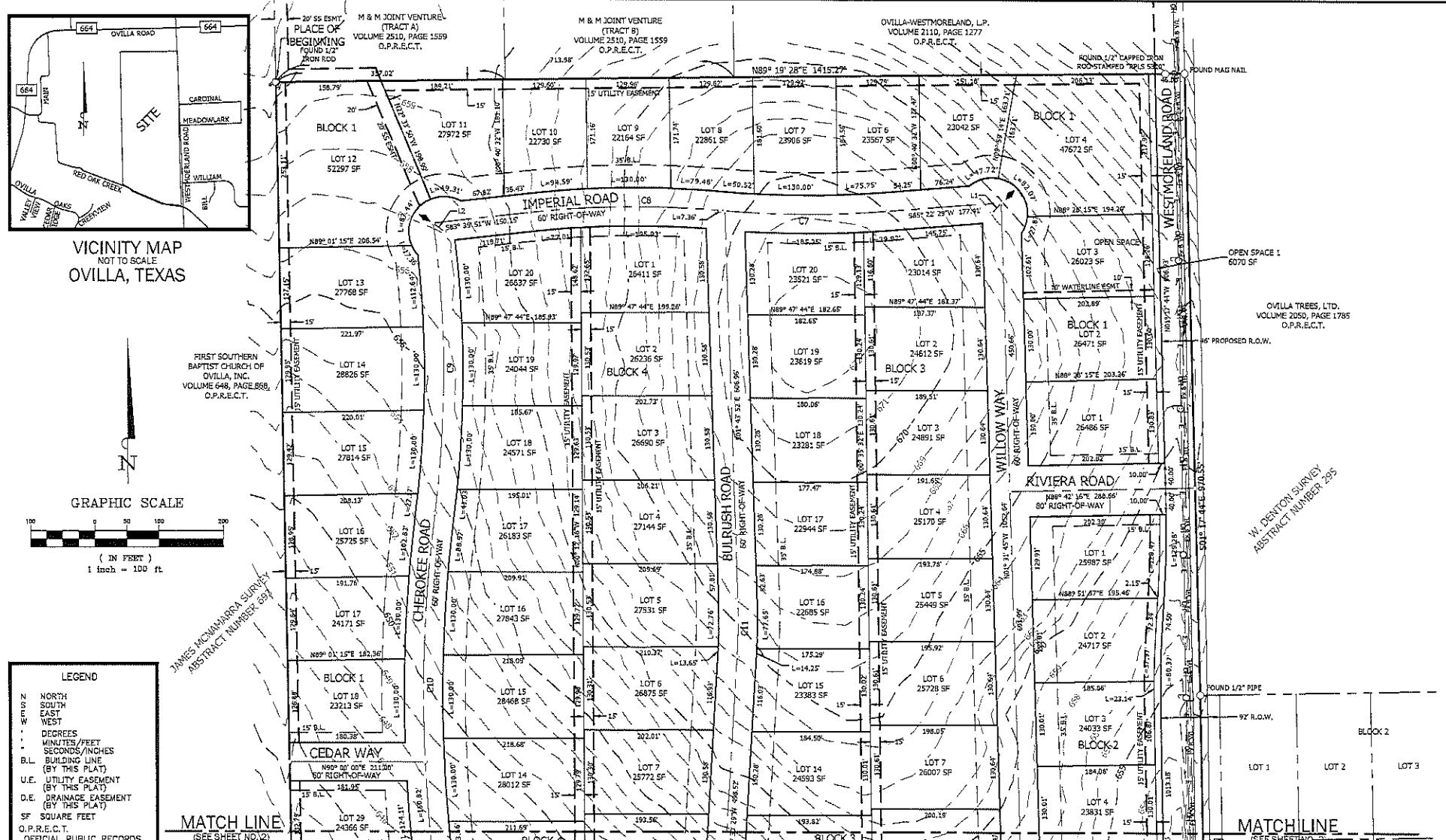
1. Standard subdivision procedure:	\$3,750.00
2. Short form procedure:	\$400.00

Plat amendment:

1. Application fee:	\$400.00
2. Engineering fee:	\$50.00 per lot residential
	\$50.00 per lot non residential

(Plus, 100% of engineering costs associated with review in excess of amount paid above)

Received on Allyn L. Hargrove Official Filing Date 4-24-17



PRELIMINARY PLAT
HIDDEN VALLEY ESTATES

117.578 acres out of the
James McNamarra Survey,

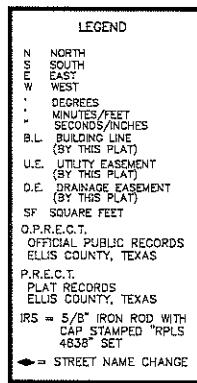
Abstract No. 693
City of Ovilla, Ellis County, Texas
49 Residential Lots / 5 Common Area Lots

Date Prepared: April 2017
SHEET 1 OF 5

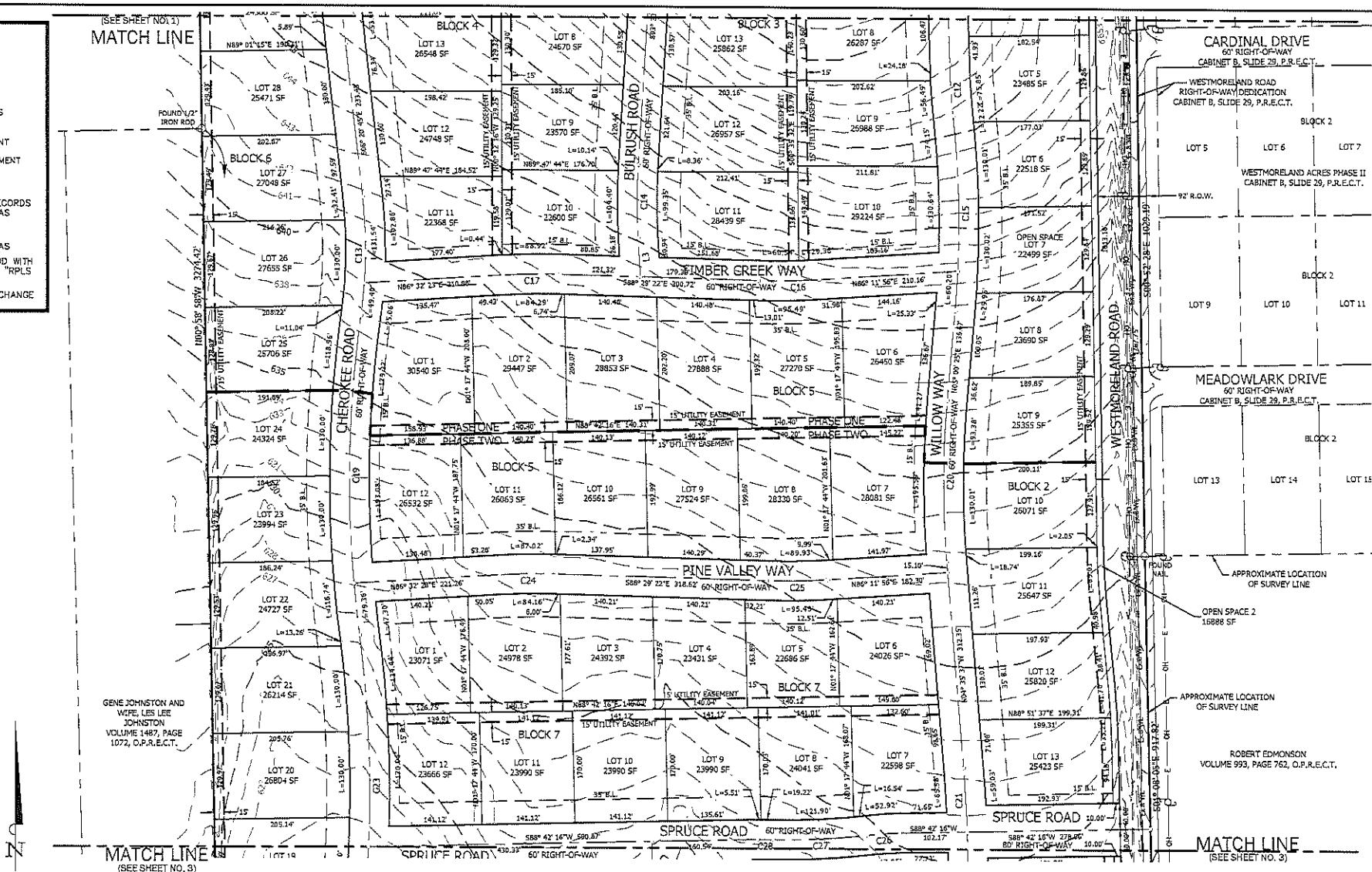
BANNISTER
ENGINEERING
240 North Mitchell Road | Mansfield, TX 76063 | 817.842.2094 | 817.842.2095 fax
TRBIS REGISTRATION NO. 10193823 PBO 16 CFT NO. 1461 17-03

ENGINEER / SURVEYOR:
BANNISTER ENGINEERING, LLC
240 NORTH MITCHELL ROAD
MANFEST, TEXAS 76063
CONTACT: MICHAEL DAVIS, RPLS
PHONE: B17-842-2094
Mike@bannistereng.com

OWNER/DEVELOPER:
WP LEGACY, LTD.
101 VALLEY RIDGE DRIVE
RED OAK, TEXAS 75154
PHONE: 972-517-1100



(SEE SHEET NO. 1)
MATCH LINE



NOTE:
HOA WILL BE RESPONSIBLE FOR MAINTAINING ALL
COMMON AREAS, RETAINING/SCREENING WALLS, OPEN
CHANNELS AS WELL AS DETENTION AREAS.

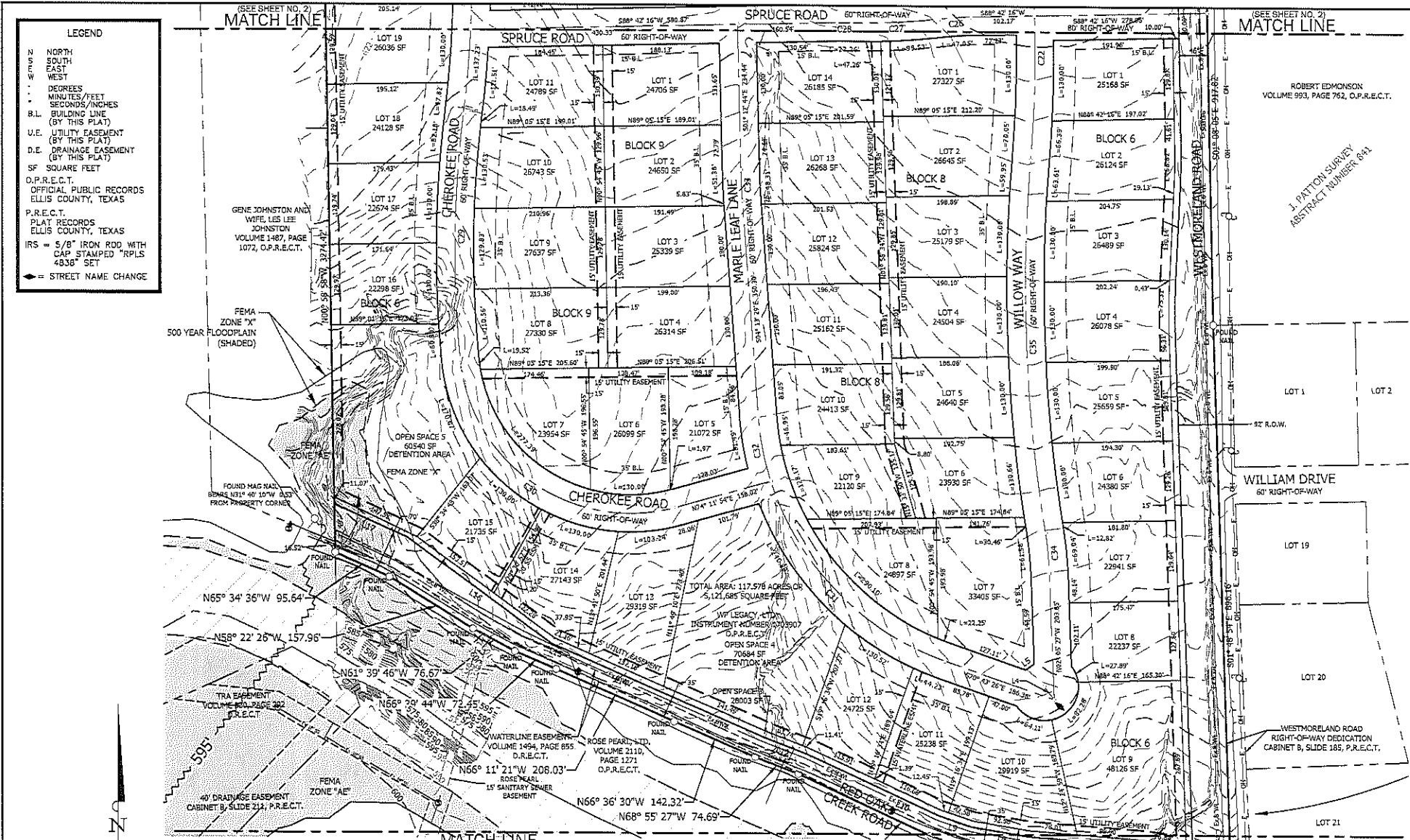
MINIMUM DWELLING SIZE:
2,400 SQUARE FEET

ENGINEER / SURVEYOR:
BANNISTER ENGINEERING, LLC
240 NORTH MITCHELL ROAD
MANFRED, TEXAS 76063
CONTACT: MICHAEL DAVIS, RPLS
PHONE: 817-842-2094
Mike@bannistereng.com

OWNER/DEVELOPER:
WP LEGACY, LTD.
101 VALLEY RIDGE DRIVE
RED OAK, TEXAS 75154
PHONE: 972-617-1100

PRELIMINARY PLAT HIDDEN VALLEY ESTATES

117.578 acres out of the
James McNamara Survey,
Abstract No. 693
City of Ovilla, Ellis County, Texas
149 Residential Lots / 5 Common Area Lots
Date Prepared: April 2017
SHEET 2 OF 5



PRELIMINARY PLAT
HIDDEN VALLEY ESTATES

117.578 acres out of the
James McNamarra Survey,

Abstract No. 693
City of Ovilla, Ellis County, Texas
49 Residential Lots / 5 Common Area Lots

Date Prepared: April 2017
SHEET 3 OF 5

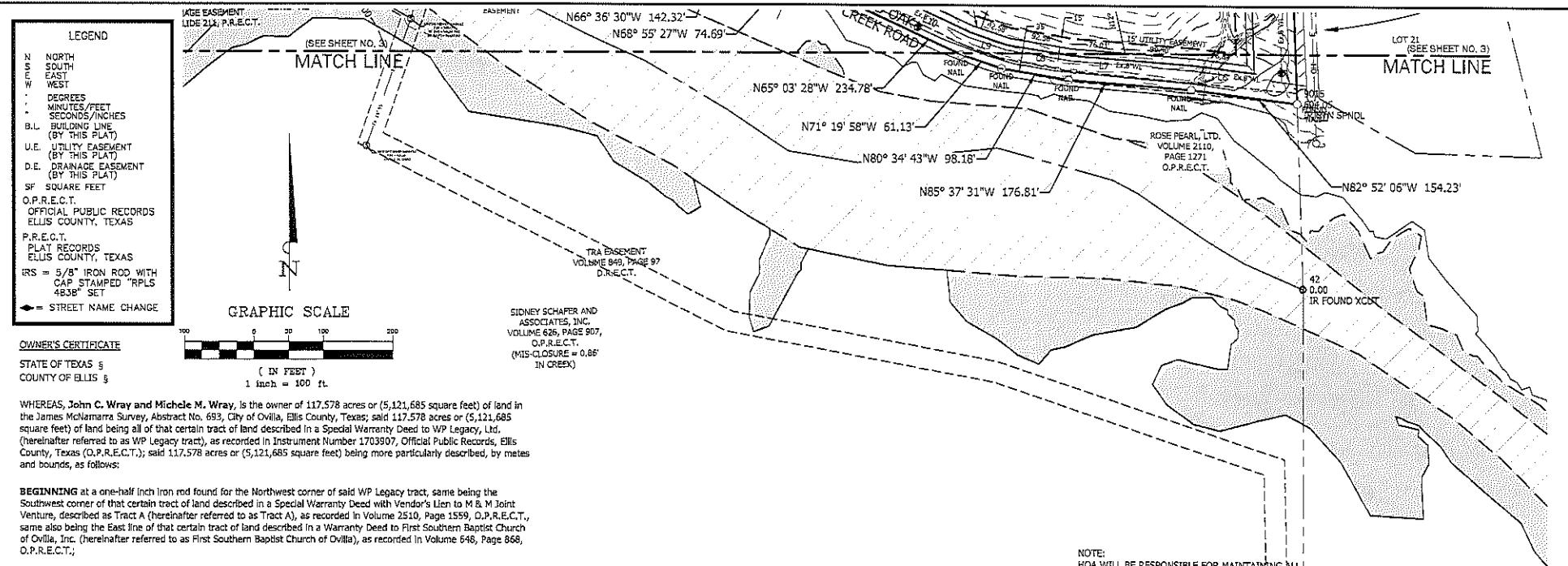
The logo for Bannister Engineering consists of a large, stylized lowercase 'b' and a lowercase 'e' positioned to the left of the company name. The name 'BANNISTER' is in a bold, sans-serif font, with 'ENGINEERING' in a smaller font size directly beneath it. Below the name, the address '240 North Mitchell Road [Mansfield, TX 76063]' is listed, followed by the phone numbers '817.842.2094' and '817.842.2095' separated by a space, and the fax number '817.842.2095' to the right. Below the phone numbers, 'TPBLS REGISTRATION NO. 10193823' is printed. At the bottom right, the text 'PROJECT V.0.: 16G-17-02' is visible.

ENGINEER / SURVEYOR: BANNISTER ENGINEERING, LLC 240 NORTH MITCHELL ROAD MANSFIELD, TEXAS 76063 CONTACT: MICHAEL DAVIS, RPLS PHONE: 617-842-2094 Mike@bannistereng.com OWNER/DEVELOPER: WP LEGACY, LTD. 101 VALLEY RIDGE DRIVE RED OAK, TEXAS 75154 PHONE: 972-617-1100

CHANNELS AS WELL AS DETENTION AREAS.

MINIMUM DWELLING SIZE:
2,400 SQUARE FEET

ENGINEER / SURVEYOR: BANNISTER ENGINEERING, LLC 240 NORTH MITCHELL ROAD MANSFIELD, TEXAS 76063 CONTACT: MICHAEL DAVIS, RPLS PHONE: 617-842-2094 Mike@bannistereng.com OWNER/DEVELOPER: WP LEGACY, LTD. 101 VALLEY RIDGE DRIVE RED OAK, TEXAS 75154 PHONE: 972-617-1100



WHEREAS, John C. Wray and Michele M. Wray, is the owner of 117.578 acres or (5,121,685 square feet) of land in the James McNamara Survey, Abstract No. 693, City of Ovilla, Ellis County, Texas, said 117.578 acres or (5,121,685 square feet) of land being all of that certain tract of land described in a Special Warranty Deed to WP Legacy, Ltd. (hereinafter referred to as WP Legacy tract), as recorded in Instrument Number 1703907, Official Public Records, Ellis County, Texas (O.P.R.E.C.T.); said 117.578 acres or (5,121,685 square feet) being more particularly described, by metes and bounds, as follows:

BEGINNING at a one-half inch iron rod found for the Northwest corner of said WP Legacy tract, same being the Southwest corner of that certain tract of land described in a Special Warranty Deed with Vendor's Lien to M & M Joint Venture, described as Tract A (hereinafter referred to as Tract A), as recorded in Volume 2510, Page 1559, O.P.R.E.C.T., same also being the East line of that certain tract of land described in a Warranty Deed to First Southern Baptist Church of Ovilla, Inc. (hereinafter referred to as First Southern Baptist Church of Ovilla), as recorded in Volume 868, O.P.R.E.C.T.;

THENCE North 89 degrees 19 minutes 28 seconds East, departing the East line of said First Southern Baptist Church of Ovilla and with the common line between said WP Legacy tract and said Tract A, passing at a distance of 357.02 feet, the Southeast corner of said Tract A, same being the Southwest corner of that certain tract of land described in a Special Warranty Deed with Vendor's Lien to M & M Joint Venture, described as Tract B (hereinafter referred to as Tract B), as recorded in Volume 2510, Page 1559, O.P.R.E.C.T., and continue with said course and the common line between said WP Legacy tract and said Tract B, passing at a distance of 713.98 feet, the Southeast corner of said Tract B, same being the Southwest corner of that certain tract of land described in a deed to Ovilla-Westmoreland, L.P. (hereinafter referred to as Ovilla-Westmoreland tract), as recorded in Volume 2110, Page 1277, O.P.R.E.C.T. and continue with said course and the common line between said WP Legacy tract and said Ovilla-Westmoreland tract for a total distance of 1415.27 feet to a map nail found for the Northeast corner of said WP Legacy tract, same being the Southeast corner of said Ovilla-Westmoreland tract; same being the West line of that certain tract of land described in a deed to Ovilla Trees, Ltd. (hereinafter referred to as Ovilla Trees tract), as recorded in Volume 2050, Page 1785, O.P.R.E.C.T., same also being the center of Westmoreland Road;

THENCE South 01 degree 17 minutes 44 seconds East with the common line between said WP Legacy tract and said Ovilla Trees tract and with the center of said Westmoreland Road, a distance of 970.55 feet to a one-half inch pipe found for the Southwest corner of said Ovilla Trees tract, same being the Northwest corner of that certain tract of land described as Westmoreland Acres Phase II, an addition in Ellis County, Texas, according to the plat recorded in Cabinet B, Sheet 29, Plat Records, Ellis County, Texas (P.R.E.C.T.);

THENCE South 00 degrees 52 minutes 28 seconds East with the common line between said WP Legacy tract and said Westmoreland Acres Phase II and with the center of said Westmoreland Road, a distance of 1029.19 feet to a PK Nail found for the Southwest corner of said Westmoreland Acres Phase II, same being the Northwest corner of that certain tract of land described in a deed to Robert Edmonson (hereinafter referred to as Edmonson tract), as recorded in Volume 993, Page 762, O.P.R.E.C.T.;

THENCE South 01 degree 08 minutes 05 seconds East with the common line between said WP Legacy tract and said Edmonson tract and with the center of said Westmoreland Road, a distance of 917.82 feet to a PK Nail found for the Northwest corner of that certain tract of land described as Holly Woods Estates Phase 3, an addition in Ellis County, Texas, according to the plat recorded in Cabinet B, Sheet 185, P.R.E.C.T.;

THENCE South 01 degree 48 minutes 54 seconds East with the common line between said WP Legacy tract and said Holly Woods Estates Phase 3 and with the center of said Westmoreland Road, a distance of 896.16 feet to a PK Nail found for the Southeast corner of said WP Legacy tract, same being the Northeast corner of that certain tract of land described in a deed to Rose Pearl, Ltd. (hereinafter referred to as Rose Pearl tract), as recorded in Volume 2110, Page 1271, O.P.R.E.C.T., same also being the intersection of said Westmoreland Road and the center of Red Oak Creek Road;

SIDNEY SCHAFER AND ASSOCIATES, INC.,
VOLUME 868, PAGE 907,
O.P.R.E.C.T.
(MIS-CLOSURE = 0.85'
IN CREEK)

GENERAL NOTES:

1. According to surveyor's interpretation of information shown on the National Flood Insurance Program (NFIP) "Flood Insurance Rate Map" (FIRM), Community Panel No. 48139C0075F AND 48139C0050F dated June 3, 2013. The property appears to lie within Zone "X" defined as "Areas determined to be outside the 0.2% annual chance floodplain" and within Shaded Zone "X", defined as "Areas of 0.2% annual chance flood; areas of 1% annual chance flood with average depths of less than 1 foot or web drainage areas less than square mile; and areas protected by levees from 1% annual chance flood" and also within Zone "AE", defined as "Base Flood Elevations determined," zone as defined by the U.S. Department of Housing and Urban Development, Federal Insurance Administration, or the Federal Emergency Management Agency.
2. The above referenced "FIRM" map is for use in administering the "NFIP"; it does not necessarily show all areas subject to flooding, particularly from local sources of small size, which could be flooded by severe, concentrated rainfall coupled with inadequate local drainage systems. There may be other streams, creeks, low areas, drainage systems or other surface or subsurface conditions existing on or near the subject property which are not studied or addressed as a part of the "NFIP".
3. All lot corners (Original Monumentation) shall be iron rods found (IRF) are 5/8-inch with a red plastic cap stamped "RPLS 4838".
4. All bearings shown herein are Texas State Plane Coordinate System, NAD83 (CORS), Texas North Central Zone (4202). All distances shown herein are surface distances.

Continued:

THENCE with the common line between said WP Legacy tract and said Rose Pearl tract and with the center of said Red Oak Creek Road for the following 12 courses:

1. North 82 degrees 52 minutes 06 seconds West, a distance of 154.23 feet to a PK Nail found;
2. North 85 degrees 37 minutes 31 seconds West, a distance of 176.81 feet to a PK Nail found;
3. North 80 degrees 34 minutes 43 seconds West, a distance of 98.18 feet to a PK Nail found;
4. North 72 degrees 19 minutes 58 seconds West, a distance of 61.13 feet to a PK Nail found;
5. North 65 degrees 03 minutes 28 seconds West, a distance of 234.78 feet to a PK Nail found;
6. North 68 degrees 55 minutes 27 seconds West, a distance of 74.69 feet to a PK Nail found;
7. North 66 degrees 36 minutes 30 seconds West, a distance of 142.32 feet to a PK Nail found;
8. North 66 degrees 11 minutes 21 seconds West, a distance of 208.03 feet to a PK Nail found;
9. North 66 degrees 39 minutes 44 seconds West, a distance of 72.45 feet to a PK Nail found;
10. North 61 degrees 39 minutes 46 seconds West, a distance of 76.67 feet to a PK Nail found;
11. North 58 degrees 22 minutes 25 seconds West, a distance of 157.95 feet to a PK Nail found;
12. North 65 degrees 34 minutes 35 seconds West, a distance of 95.64 feet to a PK Nail found to the Southwest corner of said WP Legacy tract, from which a mag nail found bears North 31 degrees 40 minutes 10 seconds West, a distance of 0.53 feet;

THENCE North 00 degrees 58 minutes 58 seconds West, departing the center of Red Oak Creek Road and with the West line of said WP Legacy tract, passing at a distance of 16.57 feet, the Southeast corner of that certain tract of land described in a deed to Gene Johnson and wife, Les Lee Johnson (hereinafter referred to as Johnson tract), as recorded in Volume 1487, Page 1072, O.P.R.E.C.T. and continue with said course and the common line between said WP Legacy tract and Johnson tract, passing at a distance of 1934.05 feet, a one-half inch iron rod found for the Northeast corner of said Johnson tract, same being the Southeast corner of the aforesaid First Southern Baptist Church of Ovilla and continue with said course and the common line between said WP Legacy tract and said First Southern Baptist Church of Ovilla for a total distance of 3274.42 feet to the PLACE OF BEGINNING, and containing a calculated area of 117.578 acres or (5,121,685 square feet) of land.

NOTE:
HOA WILL BE RESPONSIBLE FOR MAINTAINING ALL
COMMON AREAS, RETAINING/SCREENING WALLS, OPEN
CHANNELS AS WELL AS DETENTION AREAS

MINIMUM DWELLING SIZE:
2,400 SQUARE FEET

APPROVED BY THE PLANNING AND ZONING COMMISSION OF OVILLA, TEXAS, on the ____ day of
_____, 2017.

Chairperson, Planning and Zoning Commission

City Secretary / Board Secretary

APPROVED BY THE CITY COUNCIL OF OVILLA, TEXAS, on the ____ day of
_____, 2017.

Mayor

City Secretary

PRELIMINARY PLAT HIDDEN VALLEY ESTATES

117.578 acres out of the
James McNamara Survey,
Abstract No. 693
City of Ovilla, Ellis County, Texas
149 Residential Lots / 5 Common Area Lots
Date Prepared: April 2017
SHEET 4 OF 5

RECEIVED
9-18-2017
gu

**BIRKHOFF, HENDRICKS & CARTER, L.L.P.
PROFESSIONAL ENGINEERS**

11910 Greenville Ave., Suite 600 Dallas, Texas 75243 Fax (214) 461-8390 Phone (214) 361-7900

JOHN W. BIRKHOFF, P.E.
GARY C. HENDRICKS, P.E.
JOE R. CARTER, P.E.
MATT HICKEY, P.E.
ANDREW MATA, JR., P.E.
JOSEPH T. GRAJEWSKI, III, P.E.
DEREK B. CHANEY, P.E.
CRAIG M. KERKHOFF, P.E.

September 15, 2017

Mr. Brad Piland
Director of Public Works
City of Ovilla
105 S. Cockrell Hill Road
Ovilla, Texas 75154

Re: Hidden Valley Estates

Dear Mr. Piland,

We have completed our fourth review of the Preliminary Plat, and Preliminary Utility Plan Exhibits for the proposed Hidden Valley Estates Subdivision prepared by Bannister Engineering. The Final Construction Plans for the proposed 12-inch offsite sanitary sewer were not provided for review with this submittal.

Our review is for compliance with the City's Subdivision Ordinances and good engineering practice, and does not relieve the design engineer of record of their responsibilities under the Texas Engineering Practice Act.

We offer no further comments on the Preliminary Plat and Preliminary Utility Plan Exhibits.

We are available to discuss any questions that you may have with our review.

Sincerely,



John W. Birkhoff, P.E.



City of OVILLA Planning & Zoning Commission Recommendation

ITEM I. DISCUSSION/ACTION – Case PZ17.03 – Review and consider a preliminary plat application for Hidden Valley Estates Subdivision and forward recommendation to the Ovilla City Council.

PLANNING AND ZONING Members present, and upon a record vote of:

PL 1 Jungman AYE
PL2 Yordy AYE
PL3 Lynch ABSENT
PL4 Whittaker AYE

PL5 Zabojnik ABSENT
PL6 Hart AYE
PL7 Zimmermann ABSENT

4 **FOR**

0 **AGAINST**

0 **ABSTAIN**

Michael K. Yordy
Presiding Officer of P&Z

10/2/2017
Date

J. Miller
Board Secretary

OCTOBER 2, 2017
Date

AGENDA ITEM REPORT
Item 4

Meeting Date: October 10, 2017

Discussion Action

Submitted By: John R. Dean Jr., CM

Reviewed By: City Manager City Secretary City Attorney

Accountant

Other: B. Piland, M. Dooly, City Engineer

Department: Administration/Code/PW

Budgeted Expense: YES NO N/A

Amount: N/A

Attachments:

1. Short Form/Final Plat Application
2. Final Plat

Agenda Item / Topic:

ITEM 4. **DISCUSSION/ACTION** – Consideration of and action on a short form final plat application filed by Mr. William P. Tucker, Tucker Estates, 6.44 acres divided into three residential lots, being Lot 1, Block 1 (2.001 acres), Lot 2, Block 1 (2.657 acres) and Lot 3, Block 1 (1.361 acres), Isaac Hurst Survey, Abstract Number 457, South Westmoreland Road, in the extraterritorial jurisdiction of Ovilla, Texas, Ellis County.

Discussion / Justification:

SHORT FORM/FINAL PLAT REQUEST

SUBDIVISION NAME: TUCKER ESTATES

AUTHORIZED AGENT OF RECORD: William P. Tucker

ENGINEER: Bannister Engineering.

APPLICATION DATE: August 10, 2017

LOCATION: 2206 S. Westmoreland Road

UTILITIES: Sardis Water / Septic / County Road

ZONING: -

PROPOSED LAND USE: Residential Subdivision

MAJOR THOROUGHFARE: Highway 664 Ovilla Road

APPLICANT'S PROPOSAL: A request for the development three residential lots – being Lots 1,2 and 3, Block 1, total of 6.440 acres out of Isaac Hurst Survey, Abstract Number 457 in the extraterritorial jurisdiction of Ovilla, Ellis County, TX.

Application/plat requirements, including road frontage requirements are compliant with Code and County.

Recommendation / Staff Comments:

Staff recommends approval.

Sample Motion(s):

I move to APPROVE/DENY the short form final plat application filed by Mr. William P. Tucker, Tucker Estates, 6.44 acres divided into three residential lots, being Lot 1, Block 1 (2.001 acres), Lot 2, Block 1 (2.657 acres) and Lot 3, Block 1 (1.361 acres), Isaac Hurst Survey, Abstract Number 457, South Westmoreland Road, in the extraterritorial jurisdiction of Ovilla, Texas, Ellis County.



CITY OF OVILLA

APPLICATION FOR SHORT FORM PLAT APPROVAL

Short Form Application Fee \$200

Engineering Fee: \$20 per lot or acre (if required)

Applicant William P. TUCKER Phone XXXXXXXXXXXX

Mailing Address 2210 S. WESTMORELAND Rd. RED OAK, TEX 75154

Applicant's Interest in Property Owner
(owner, agent, lessor, option to buy, etc.)

Engineer or Land Planner BANNISTER ENG. Phone 817-842-2094

Mailing Address 240 N. MITCHELL Rd. MANSFIELD, TEX 76063

Location of Property 2204 SWINEMORELAND Rd.

City Limits Extraterritorial Jurisdiction (ETJ)

Subdivision Name TUCKER ESTATES

Area in Subdivision: 6.44 Total Acres 3 Number of Lots Average Lot size

Fee Due City for Application \$200.00 + 20 per lot - \$260

NOTE: Eight (8) copies of the plat to be considered, along with the appropriate filing fee, shall be submitted to the City Secretary for staff review, not less than thirty (30) days prior to the City Council meeting at which consideration is desired.

A plat shall be considered officially filed after it is examined by the City Administrator and found to be in compliance with the general provisions of these regulations and the date of such findings shall be considered the official filing date. At that time, the sub-divider shall submit eight (8) copies of the revised plat with any changes made based on the City Engineer's review (if required).

Received on 8-10-17 Official Filing Date _____

City of Ovilla
105 S. Cockrell Hill Road Ovilla, TX 75154
972.617.7262 FAX: 972.515.3221

Short-form plat or replat:

- (A) Application fee: \$200.00.
- (B) Engineering fee: \$20.00 per lot (residential); \$20.00 per acre (nonresidential).
- (6) Plat vacation: \$275.00.
- (7) Traffic impact analysis review: \$450.00.
 - (A) Plus 100% of engineering costs associated with the review of the traffic impact analysis.
- (8) Tree [plan] review fee: \$25.00 per lot.
- (9) County filing fee: Actual cost.
- (10) Variance request (per item): \$150.00.

8.31.17

pw DIRECTOR - spoke w/ ANDREW MATA (BIRKHOFF) - plans
being returned as no ^{CITY} infrastructure is affected. -
forward from BIRKHOFF - w/ corrections 9.4.17

→ TO BANNISTER 9/5/17

RECORDED 8/28/17

Division 12. Planning and Zoning Commission to Review Plats

Sec. 10.02.361 Planning and zoning commission to review plats

In the event that a comprehensive zoning ordinance is passed by the city setting up a planning and zoning commission, then in that event the planning and zoning commission shall meet jointly with the city council, or separately, and shall have the same requirements for its hearings as are set up herein for the city council, and shall be required to consider the plat the same as and in addition to the city council. The approval of both bodies shall be a prerequisite for the plat being filed for record. The hearings by the planning and zoning commission shall be held and completed before, or start at the same time as, the hearings by the city council. (1989 Code, ch. 9, sec. 12.00)

Division 13. Short Form Procedure

Sec. 10.02.391 General

The **short form** procedure may be followed for the approval of a subdivision when the land proposed to be subdivided or resubdivided meets the following conditions and requirements:

- (1) Such land abuts upon a street of adequate width and is so situated that no additional streets and no alleys, easements or other public property are required.
- (2) City utilities are in place to serve each parcel or lot of such subdivision or resubdivision, or arrangements to provide such utilities have been made with the city.
- (3) The topography of the tract and the surrounding lands is such that no regard need to be given in such subdivision to drainage, or, where drainage facilities are required, arrangements have been made for the construction of such facilities.
- (4) Each lot meets the minimum lot requirements as set forth in [section] 10.02.127 [\[10.02.129\]](#). The resubdivision of any lot, tract or parcel of land within a rural subdivision shall not be permitted if the proposed lot(s) size has less than one-half acre.
- (5) The perimeter of the tract being subdivided has been surveyed and marked on the ground, and each corner of such proposed subdivision has been marked on the ground, and is tied to a corner of each tract being subdivided. A **plat** thereof shall be filed with the city as outlined in [section] [10.02.392](#)(a) and (b).

(1989 Code, ch. 9, sec. 13.01)

AGENDA ITEM REPORT
Item 5

Meeting Date: October 10, 2017

Department: Administration/Utility Billing

Discussion Action

YES NO N/A

Submitted By: John R. Dean, Jr., CM

Amount: \$ N/A

Reviewed By: City Manager City Secretary City Attorney
 Accountant Other:

Attachments:

1. Ordinance 2017-15

Agenda Item / Topic:

ITEM 5. **DISCUSSION/ACTION** – Consideration of and action on Ordinance 2017-15 of the City of Ovilla, TX, amending Appendix A, Article A2.000, Section A2.003, “Returned Check Fee” of the Code of Ordinances of the City of Ovilla, Texas; providing a fee for checks payable to the City that are returned due to insufficient funds; providing a savings clause; providing a severance clause; providing for incorporation into the Ovilla Code of Ordinances; providing for immediate effect; and providing for publication.

Discussion / Justification:

Section 3.506(b) of the Texas Business and Commerce Code limits a returned check fee to thirty dollars (\$30.00). Currently, Ovilla’s returned check fee is \$35.00 approved by Ordinance 2011-025.

Ordinance 2017-15 amends Appendix A, Article A2.000 of the Ovilla Code of Ordinances to be compliant.

Recommendation / Staff Comments:

Staff recommends Council approve Ordinance 2017-15.

Sample Motion(s):

I move that Council APPROVE/DENY Ordinance 2017-15 of the City of Ovilla, TX, amending Appendix A, Article A2.000, Section A2.003, “Returned Check Fee” of the Code of Ordinances of the City of Ovilla, Texas; providing a fee for checks payable to the City that are returned due to insufficient funds; providing a savings clause; providing a severance clause; providing for incorporation into the Ovilla Code of Ordinances; providing for immediate effect; and providing for publication.

AN ORDINANCE OF THE CITY OF OVILLA, TEXAS, AMENDING APPENDIX A, ARTICLE A2.000, SECTION A2.003 "RETURNED CHECK FEE," OF THE CODE OF ORDINANCES OF THE CITY OF OVILLA, TEXAS; PROVIDING A FEE FOR CHECKS PAYABLE TO THE CITY THAT ARE RETURNED DUE TO INSUFFICIENT FUNDS; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERANCE CLAUSE; PROVIDING FOR INCORPORATION INTO THE OVILLA CODE OF ORDINANCES; PROVIDING FOR IMMEDIATE EFFECT; AND PROVIDING FOR PUBLICATION.

WHEREAS, on September 26, 2011, the City Council of the City of Ovilla, Texas, passed and approved Ordinance No. 2011-025 thereby establishing a fee of thirty-five dollars (\$35.00) for checks payable to the City of Ovilla that are returned unpaid due to insufficient funds; and

WHEREAS, the Section 3.506(b) of the Texas Business and Commerce Code limits a returned check fee to thirty dollars (\$30.00) for any non-bank check holder or retailer; and

WHEREAS, the City Council finds and determines it is in the best interest of the citizens of the City of Ovilla to amend the current returned check fee to be consistent with similar fees charged by non-bank check holders and retailers.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS:

SECTION 1. AMENDMENT OF APPENDIX A, ARTICLE A2.000, SECTION A2.003 OF THE CODE OF ORDINANCES OF THE CITY OF OVILLA, TEXAS

Appendix A, Article A2.000, Section A2.003 of the Code of Ordinances of the City of Ovilla, Texas, is hereby amended to read as follows:

Sec. A2.003 Returned Check Fee

Returned check fee: Thirty Dollars (\$30.00) plus applicable sales tax.

SECTION 2. SAVINGS CLAUSE

In the event that any other Ordinance of the City of Ovilla, Texas, heretofore enacted is found to conflict with the provisions of the Ordinance, this Ordinance shall prevail.

SECTION 3. SEVERANCE CLAUSE

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court or competent jurisdiction, such shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions thereof.

SECTION 4. INCORPORATION INTO THE CODE OF ORDINANCES

The provisions of this ordinance shall be included and incorporated in the City of Ovilla Code of Ordinances and shall be appropriately renumbered, if necessary, to conform to the uniform numbering system of the Code.

ORDINANCE NO. 2017-15

SECTION 5. EFFECTIVE DATE

Because of the nature of the interests and safeguards sought to be protected by this Ordinance and in the interest of the citizens of the City of Ovilla, Texas, this Ordinance shall take effect immediately after passage, approval and publication, as required by law.

SECTION 7. PUBLICATION

The City Secretary is hereby authorized and directed to cause publication of the descriptive caption and penalty clause hereof as an alternative method of publication provided by law.

PASSED, ADOPTED and APPROVED by the City Council of Ovilla, Texas, on this the _____ day of _____, 2017.

Richard Dormier, Mayor

ATTEST:

Pamela Woodall, City Secretary

APPROVED AS TO FORM:

Ron G. MacFarlane, Jr., City Attorney

AGENDA ITEM REPORT

Item 6

Meeting Date: October 10, 2017

Department: Administration/Utility Billing

Discussion Action

Budgeted Expense: YES NO N/A

Submitted By: John R. Dean, Jr., CM

Amount: \$ N/A

Reviewed By: City Manager City Secretary City Attorney
 Accountant Other:

Attachments:

1. Ordinance 2017-15

Agenda Item / Topic:

ITEM 6. **DISCUSSION/ACTION** – Consideration of and action on Ordinance 2017-16 of the City of Ovilla, Texas, amending Appendix A, Article A7.000, Section A7.003(A) of the Code of Ordinances of the City of Ovilla; establishing a monthly water rate for residential and nonresidential customers; providing a saving clause; providing a severance clause; providing for incorporation into the Ovilla Code of Ordinances; providing for immediate effect; and providing for publication.

Discussion / Justification:

Background/History: Council directed staff to prepare an Ordinance to increase water rates \$0.13 per 1,000 gallons at all levels of usage.

This increase is equal to the increase incurred by the City due to a \$0.13 per 1,000 gallons rate increase from the City of Dallas Water Utilities.

Financial Impact: This increase was accounted for in the budget process.

Recommendation / Staff Comments:

Options/Recommendation: Staff recommends that Council adopt an Ordinance approving water rate increases of \$0.13 per 1,000 gallons of usage.

Sample Motion(s):

I move that Council APPROVE/DENY Ordinance 2017-16 of the City of Ovilla, Texas, amending Appendix A, Article A7.000, Section A7.003(A) of the Code of Ordinances of the City of Ovilla; establishing a monthly water rate for residential and nonresidential customers; providing a saving clause; providing a severance clause; providing for incorporation into the Ovilla Code of Ordinances; providing for immediate effect; and providing for publication.

AN ORDINANCE OF THE CITY OF OVILLA, TEXAS, AMENDING APPENDIX A, ARTICLE A7.000, SECTION A7.003(A) OF THE CODE OF ORDINANCES OF THE CITY OF OVILLA; ESTABLISHING A MONTHLY WATER RATE FOR RESIDENTIAL AND NONRESIDENTIAL CUSTOMERS; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERANCE CLAUSE; PROVIDING FOR INCORPORATION INTO THE OVILLA CODE OF ORDINANCES; PROVIDING FOR IMMEDIATE EFFECT; AND PROVIDING FOR PUBLICATION.

WHEREAS, pursuant to Ordinance No. 2017-12, the City Council of the City of Ovilla, Texas, approved the Fiscal Year 2017-18 Operating Budget and Annual Program of Services (the Budget); and

WHEREAS, in conjunction with the Budget, the City Council sets fees for services provided by the City to its residents; and

WHEREAS, based on current costs of water purchased from the City's provider, the City Council approved a monthly water rate increase of \$0.13 per 1,000 gallons for both residential and nonresidential customers in the City, as set forth in the Budget; and

WHEREAS, based on the monthly water rate increase it is necessary to amend the City's Code of Ordinances to reflect the new monthly water rate.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS:

SECTION 1. AMENDMENT OF APPENDIX A, ARTICLE A7.000, SECTION A7.003(A) OF THE CODE OF ORDINANCES OF THE CITY OF OVILLA, TEXAS

Appendix A, Article A7.000, Section A7.003(A) of the Code of Ordinances of the City of Ovilla, Texas, is hereby amended to read as follows:

(a) Monthly water rates. Monthly rates for water furnished by the city for residential and nonresidential:

Inside corporate limits:

\$11.39/minimum	0 to 1,000 gallons
\$10.28/1,000 gallons	1,001 to 2,000 gallons
\$3.78/1,000 gallons	2,001 to 20,000 gallons
\$4.88/1,000 gallons	20,001 to 40,000 gallons
\$5.98/1,000 gallons	40,001 to 60,000 gallons
\$7.08/1,000 gallons	60,001 to 80,000 gallons
\$8.18/1,000 gallons	80,001 to 100,000 gallons
\$9.28/1,000 gallons	100,001 and up

SECTION 2. SAVINGS CLAUSE

In the event that any other Ordinance of the City of Ovilla, Texas, heretofore enacted is found to conflict with the provisions of the Ordinance, this Ordinance shall prevail.

SECTION 3. SEVERANCE CLAUSE

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court or competent jurisdiction, such shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions thereof.

SECTION 4. INCORPORATION INTO THE CODE OF ORDINANCES

The provisions of this ordinance shall be included and incorporated in the City of Ovilla Code of Ordinances and shall be appropriately renumbered, if necessary, to conform to the uniform numbering system of the Code.

SECTION 5. EFFECTIVE DATE

Because of the nature of the interests and safeguards sought to be protected by this Ordinance and in the interest of the citizens of the City of Ovilla, Texas, this Ordinance shall take effect immediately after passage, approval and publication, as required by law.

SECTION 7. PUBLICATION

The City Secretary is hereby authorized and directed to cause publication of the descriptive caption and penalty clause hereof as an alternative method of publication provided by law.

PASSED, ADOPTED and APPROVED by the City Council of Ovilla, Texas, on this _____ day of _____, 2017.

Richard Dormier, Mayor

ATTEST:

Pamela Woodall, City Secretary

APPROVED AS TO FORM:

Ron G. MacFarlane, Jr., City Attorney

AGENDA ITEM REPORT

Item 7

Meeting Date: October 10, 2017

Department: Fire Department

Discussion Action

Budgeted Expense: YES NO N/A

Submitted By: Fire Chief B. Kennedy

Amount: \$ 3,936

Reviewed By: City Manager City Secretary City Attorney
 Accountant Other

Attachments:

1. Emergency Reporting Agreement
2. Sole Source Letter

Agenda Item / Topic:

ITEM 7. **DISCUSSION/ACTION** – Consideration of and action on a contract agreement with Emergency Reporting, a web-based EMS reporting software integrated with fire incident reporting, authorizing the City Manager to execute, effective immediately.

Discussion / Justification:

Currently the Fire Department uses FireHouse Software, on a cloud-based service, for incident reporting. The Fire Chief does not have the capabilities of assigning users, resetting passwords, running special reports, or creating certain reports without emailing FireHouse and trying to explain what is needed. The history of doing this has turned into a back and forth, time consuming issue between the Chief and the software company. Emergency Reporting will allow the Fire Chief the capabilities to accomplish all the above-mentioned tasks, plus there will be additional modules added for miscellaneous staffing entries, as well as payroll.

The initial cost to move to this new company is \$3,936, as they assist the Fire Department with importing current records. Following the initial setup and transfer the annual subscription will be \$2,697.00 yearly from the second year on.

The Fire Department currently pays \$2,530.54 a year for FireHouse, which does not have the staffing nor the payroll module available. Adding these modules will assist in more accurate payroll entries, inventory of apparatus as well as maintenance records for all equipment.

Emergency Reporting is also a Sole Source Provider due to them being the only company that offers this type of program in a web-based platform.

Recommendation / Staff Comments:

Staff Recommends

Sample Motion(s):

I move to approve a contract agreement with Emergency Reporting, a web-based EMS reporting software integrated with fire incident reporting as presented, authorizing the City Manager to execute, effective immediately.

Order Form



Emergency Reporting
2200 Rimland Dr., Suite 305
Bellingham, WA 98226
www.emergencyreporting.com
Phone: 866.773.7678
Fax: 866.929.6157

ER Contact Details

Prepared by	Greg Anderson	Phone	(801) 935-1822
Email	greg@emergencyreporting.com	Fax	(866) 929-6157

Customer Contact Details

Account Name	Ovilla Fire Department	Quote Number	00011142
Contact Name	Brandon Kennedy	Created Date	9/19/2017
Phone	(972) 617-7375	Expiration Date	10/31/2017
Email	bkennedy@cityofovilla.org	Customer Type	New
Ship To	105 S Cockrell Hill RD STE 1 Ovilla, TX 75154-1493		
County	ELLIS		
Department Type	Mostly Volunteer		

Order Summary

Product	Product Code	Quantity	Sales Price	Total Price	Line Item Description
Fire Package	FP-1	1.00	\$1,420.00	\$1,420.00	Annual Subscription
Fire Package Setup Fee	FP-S1	1.00	\$769.00	\$769.00	One-Time Setup
Safety Analytics Full	N1500-F1	1.00	\$748.00	\$748.00	
Safety Analytics Setup - Full	N1500-SF1	1.00	\$500.00	\$500.00	
Web Services Direct CAD Link Annual Fee (Special)	WSD-4	1.00	\$499.00	\$499.00	CAD Link Annual Fee (Special)

Summary

Bill To Name	Ovilla Fire Department	Year 1 Total	
Bill To	105 S Cockrell Hill RD STE 1 Ovilla, TX 75154-1493	Yearly Subscription	\$1,420.00
Billing Cycle Start	11/1/2017	Fees	
Date		Annual CAD Link	\$499.00
Payment Schedule	Yearly	Maintenance Fees	
		Annual Vision Fee	\$0.00
Initial invoice will be issued upon receipt of the order form. If this represents a problem for the accounting department please contact your sales rep.		Annual Safety	\$748.00
		Analytics Fee	
		One-Time Setup	\$1,269.00
		Fees	
		Annual Interface	\$0.00
		Fee	
		Data Import Fee	\$0.00
		Training Fees	\$0.00
		Year 1 Cost	\$3,936.00
		Recurring Yearly	\$2,667.00

Data Import & Contact Information - *Required to Process Order

FDID:

GC413

EMS ID:

*Is the organization tax exempt? yes [] no []
 If "Yes", please email a copy to orders@emergencyreporting.com or fax a copy to 866-929-6157.

*Do you have NFIRS data to be imported? yes [] no []
 - This is included in your setup fee.

There is a \$500 charge (as a group) to import any of the non-NFIRS data listed below. If you wish to import any non-NFIRS data and the "import fee" is not a line item on this order form, please contact your sales rep to have the order form updated. Your order cannot be processed until this fee is added to the above products "line item" list. ER doesn't import training records at this time.

Other Imports (Check all that apply - imported for a fee)

- [] Equipment
- [] Occupancy
- [] Hydrants
- [] Flow Test
- [] Personnel
- [] Apparatus

The ER Support team will configure your account to export NFIRS data to the state fire marshal's office, provided the office receives NFIRS data. As a courtesy, ER will also send a copy of the email to your department. Please enter the department email to receive these email in the space provided above.

*Dept. NFIRS Email Recipient: _____

*Account Setup Contact Name: _____

*Phone#: _____

*e-mail: _____

Notes / Comments

Special Order Invoice Date to be October 1 2017
 Terms

Terms & Conditions

Emergency Reporting, a trade name of Reporting Systems, Inc. ("RSI"), and the above named account ("AGENCY") are entering into an agreement as of the signature date.

Fire & EMS Solution Terms & Conditions

RSI shall perform the following services:

1. Collect emergency response data via a website accessible at <https://secure.emergencyreporting.com>.
2. Maintain collected data to standards set by FEMA's National Fire Incident Reporting System (NFIRS) and/or the National Emergency Medical Services Information System, version 2.2.1 Gold.
3. Provide EMS export services for states that are officially supported by RSI for EMS exports. Due to the number of states that have modified the NEMSIS standard, NEMSIS 2.2.1 Gold is not a supported EMS Export type in many cases. State EMS reporting is not supported unless the state is specifically listed on page 1.
4. Provide ongoing changes and bug fixes, at no additional charge, to remain in compliance with NFIRS & NEMSIS 2.2.1 Gold.
5. For supported states and exports (NFIRS, state specific EMS, or other export types) provide email or direct HTTPS download to the necessary recipients. If possible, RSI will configure direct submission to the state; if the state prohibits third party submissions, RSI will provide Agency with the applicable data for state reporting requirements.
6. Ensure appropriate security, privacy, and encryption of data transmitted to and from the website, in compliance with RSI's internal policies, federal HIPAA regulations, industry practices regarding security, and (if applicable) Department of Defense (DoD) requirements as outlined in DoD directive 8500.1, 8500.2, PIA & SORN, necessary STIGS, and others, as defined by the Secretary of Defense or his/her designee.
7. Provide access to the website by current browser technology as stated in the RSI Users Policies Manual.
8. Provide data backup to guard against data loss in the event of catastrophic system failure.
9. Guarantee uptime of 99.9%, as calculated on an annual basis.

The Agency shall be responsible for the following:

1. Maintain an active user list of accounts that are authorized to access the website.
2. Pay all outstanding charges in a timely fashion. Non-timely payment may result in deactivation of service (deactivation will occur with warning to the AGENCY; AGENCY data will be accessible when charges are brought current).
3. Maintain active Internet Service Provider (ISP) services to access the website. ISP charges are not included in this agreement. ISP failures are not the responsibility of RSI.
4. Enter emergency response data and all other data into the website per system instructions, support recommendations, and in accordance to the RSI User Policy Manual available on the support page from within Emergency Reporting's website.
5. Use supported web browsers as listed in the RSI User Policy Manual.

Additional CAD Link Terms & Conditions

RSI shall perform the following services:

1. Web Service CAD Links - Receive CAD interface data to the following address:
<https://secure.emergencyreporting.com/WS/V1.0/Dispatch/CallCenter.php>. RSI reserves the right to reject or ignore invalid data.
2. For Flat File Parser (FFP) installations, RSI shall provide an installed piece of software that processes files as output from CAD and submits the data to RSI. FFP configurations shall conform to sample and specified data as output from CAD; any changes to this format may result in change order fees.
3. Provide ongoing changes and bug fixes, at no additional charge, to keep the CAD Interface address specified above operational.
4. Supply mapping (alias) tools, submission tracking, and general processing tools to assist in the management of CAD supplied data to RSI standards.
5. Ensure appropriate security, privacy, and encryption of data transmitted to and from the website, in compliance with RSI's internal policies, federal HIPPA regulations, industry practices regarding security, and (if applicable) Department of Defense (DoD) requirements as outlined in DoD directive 8500.1, 8500.2, PIA & SORN, necessary STIGS, and others, as defined by the Secretary of Defense or his/her designee.

The Agency shall be responsible for the following:

1. Provide clean, valid data for processing, either via text file (for Flat File Parser installations) or web services (for web services direct installations)
2. For FFP Installations, the Agency shall provide a nondedicated computer to install the FFP on. The computer shall have access to CAD supplied text files, as well as outbound HTTPS access to the address specified above. The operating system shall be x86 or x64, and shall be any edition of Windows Server 2008 or 2003, and shall have the .net Framework 2.0 or higher installed.
3. Agency shall provide technical staff to assist with installation, debugging, networking, and general troubleshooting of CAD link technology and infrastructure.
4. Additional charges from your CAD vendor may apply and should be discussed with that vendor.

Governing Law. The AGENCY agrees that the rights of user and RSI shall be governed by the Laws of the State of Washington, without regard to any conflicts of law, rules or provisions. Sole and exclusive jurisdiction for any action or proceeding arising out of or related to this agreement shall be in an appropriate State or Federal Court located in WA State.

Data Ownership. All data transmitted to the website remains the property of the AGENCY. Retransmission of this data to the necessary state reporting authorities is authorized. Modifying, deleting or other modifications of submitted incident data by RSI is prohibited. Scientific research that is based on broad data trends is authorized, but no AGENCY specific data is to be made visible to any third parties.

Statute of Limitation. The AGENCY agrees that any cause of action you may have against RSI must be commenced within (6) six months after the claim arises.

Termination. Either AGENCY or RSI can terminate service at any time upon 30 days written (or email) notice. Future service fees, if any, will be refunded to the Agency.

Pricing. The AGENCY agrees to the prices set forth in this agreement. RSI reserves the right to modify AGENCY pricing at the billing renewal date, and will provide 30 day advance written notice of its intent to do so.

Copyright. The AGENCY recognizes that the RSI website is protected under U.S. copyright and trademark law, international conventions and other applicable law. The AGENCY agrees to not license, sell, publish, decompile, reverse engineer, or otherwise deconstruct any portion of RSI's technology.

RSI uses computer technology to collect data, and no such technology is 100% reliable at all times. System failures may occur without warning. Although all efforts will be made to prevent such failures, the AGENCY recognizes that these failures are outside the control of RSI, and agrees to hold RSI, its principals, employees, and agents harmless. If any court holds any portion of this Agreement to be unenforceable, then the remainder of this Agreement shall survive.

Order Agreement

Print Name _____

Select Billing Frequency:

If no billing cycle is selected, the account will automatically be billed yearly.

Title _____

Monthly [] Yearly []

Phone # _____

Email _____

Signature _____

Date _____

Billing Contact:

Invoices and billing related information will be sent electronically to this contact. If left blank ER will use the primary contact information listed at the top of this order form:

Name _____

Email _____

Would you like to receive a copy of your invoice via mail please check here: Mail []

Mailed invoices will be sent to the billing address list above.



March 30, 2016

To Whom It May Concern,

Emergency Reporting (Reporting Systems, Inc.) holds GSA Schedule GS 35F-0345S and is the only vendor delivering web-based EMS reporting (NEMESIS Compliant) integrated with fire incident reporting (NFIRS Authorized vendor), fully integrated with VISION (Risk Assessment software developed in partnership with CPSE/CFAI), with full NFPA 1500 reporting capabilities available through the Federal Safety Analytics product.

Furthermore, the described solution is also integrated with 15 modules for daily operations, including occupancy pre-fire & inspection forms, apparatus maintenance, training, hydrants, personnel, library and others.

Federal Safety Analytics and Vision Products are an open market products and not listed under the ER GSA schedule. They are written, sold, installed, and supported exclusively by Emergency Reporting. If there are any questions or concerns on this matter, please feel free to bring them to my attention.

Sincerely,

A handwritten signature in black ink that reads "Dave Adams".

Dave Adams
President
Emergency Reporting
851 Coho Way, suite 307
www.emergencyreporting.com

AGENDA ITEM REPORT

Item 8

Meeting Date: October 10, 2017

Department: Administration/Code

Discussion Action

Budgeted Expense: YES NO N/A

Submitted By: John R. Dean, Jr. CM

Amount: N/A

Reviewed By: City Manager City Secretary City Attorney

Accountant

Other: Mike Dooly, Code Enforcement Officer

Attachments:

1. Code Excerpts

Agenda Item / Topic:

ITEM 8. *DISCUSSION* – Discussion regarding dumpster screening and direct staff as necessary.

Discussion / Justification:

Background/History: The Code of Ordinances addresses Dumpster or waste receptacle screening in several sections of the Code. The Code is not consistent in addressing this issue. Staff would like direction from the City Council on how to address the inconsistencies in the Code on this issue.

Recommendation / Staff Comments:

Options/Recommendation: Direct staff as necessary to resolve the conflicts on this issue within the Code of Ordinances.

Sample Motion(s):

None.

ARTICLE 6.05 DUMPSTER REGULATIONS

Sec. 6.05.001 Definitions

As used in this article, the following words and phrases shall have the meanings given in the following clauses. Where words and phrases are not defined in the following clauses, such words and phrases shall have their ordinarily accepted meanings such as the context implies.

Dumpster. Any container, receptacle, compactor unit, trailer, roll-off, or similar unit with or without wheels that is used for temporary storage, containment, or transport of refuse, debris, trash, garbage, food waste, solid waste, recyclable material, incidental demolition debris, or other discarded or like materials. It shall not apply to ordinary household trashcans of a volume of fifty (50) gallons or less, recycling receptacles of ninety-six (96) gallons or less, to plastic bags storing these materials in compliance with the regulations of the city, or to solid waste disposal trucks operated by a company duly authorized, used or operated by the city.

Dumpster permit (also referred to hereafter as “permit”). The permit required by this section and issued by the city upon review and approval of a dumpster permit application.

Dumpster plan. An operational and maintenance plan for each dumpster governed by this chapter. The dumpster plan shall also include all information included in the dumpster license application (defined in [section 6.05.003\(c\)](#) below).

Lot. A parcel of land in identical ownership throughout, bounded by other lots or by streets, which is designated by its owner to be used, developed or built upon as a unit, to which a dumpster serves for waste disposal.

Responsible party. The owner or other person using the dumpster with an interest in any part or parts of the lot upon or for which the dumpster is used, maintained or stored, any tenant upon the lot, the property manager for the lot, and/or any other users of a dumpster on the lot.

Temporary dumpster. A dumpster that is used in connection with construction, demolition, fairs or for similar temporary needs, the dumpster license for which shall be issued for a period not to exceed ninety (90) days, renewable for additional thirty-day periods upon application, not to exceed a total period of nine (9) months.

Sec. 6.05.002 Applicability

This dumpster article shall apply to all existing and future dumpsters located within the city.

● **Sec. 6.05.003 Permit required**

(a) Permit required. No dumpster shall be placed on or about any lot or used in connection with any lot, without first obtaining a permit from the city. A permit is not required for a dumpster used for one-day special events permitted by the city. If the city determines that a submitted dumpster license application is accurate and adequate to keep the site free from debris, refuse, trash, solid waste or like material that is or could be injurious to the public health, safety, and environment, the city may issue a permit for the placement and use of a dumpster. Performance of the conditions stated in the permit or permit application must be observed and obeyed at all times and nonperformance of such conditions shall be a violation of the permit and of this section.

(b) Contents of permit application. A complete application (also referred to hereafter as "application") consists of a completed application form and a dumpster plan attached thereto. The dumpster permit application form shall be in a form approved by the city. It shall be the responsibility of all responsible parties to submit and sign the application and to take possession of and be jointly and severally responsible and liable for compliance with the permit conditions, dumpster plan, and the provisions of this article. In the event that a responsible party terminates use of the dumpster, the permit automatically expires.

(c) Dumpster plan. A dumpster plan shall, at a minimum, include the following information, or other information as required by the city:

- (1) The address of the lot on which the dumpster is located;
- (2) The name, address, and telephone number of the owner of the lot;
- (3) The name, address, and telephone number of the tenant operator(s) of the establishment(s) located on the lot which will use the dumpster;
- (4) The type of establishment(s) located on the lot which will use the dumpster and nature of its (or their) business;
- (5) A description of how employees or residents are notified about the proper use of a dumpster and copy of all written materials given to employees or residents;
- (6) A plot plan accurately depicting the lot;
- (7) The location of any dumpster and associated fencing or screening on the lot, and the location of the dumpster in relation to all abutting property;
- (8) A weekly schedule detailing the times and days of the week for cleaning the dumpster and lot, and maintaining the lot free of windblown litter and refuse;

- (9) The name of the owner of the lot or responsible party or designee responsible for overseeing the cleaning and maintenance of the lot;
- (10) The name, address, contact name, and telephone number of the city's current contracted waste hauling company responsible for servicing the establishment or dumpster, and the name, address, contact name, and telephone number of the person or entity signing the contract with the waste hauling company;
- (11) The date, time, and frequency of service by the waste hauling company including proof of recycling and anticipated volume of refuse and recycling based on the previous year's invoices, if applicable;
- (12) Any and all permits and/or licenses issued by the state or the U.S. Environmental Protection Agency relating to the management, storage, and disposal of solid wastes and hazardous materials and hazardous wastes generated, stored, or disposed on the lot; and
- (13) Any other information required by the city to ensure that the lot is maintained in a sanitary condition free of debris, refuse, trash, solid waste or like material that is injurious to the public health, safety, and environment.

 **Sec. 6.05.004 Permit fee**

There is no fee for a dumpster permit. The dumpster plan and permit shall be posted in a visible location on the lot or establishment thereon, accessible to a city inspector.

 **Sec. 6.05.005 Term of permit**

The term of each permit shall be one year, except that a license for a temporary dumpster shall be for a period not to exceed ninety (90) days, renewable for additional thirty-day periods, not to exceed a total period of nine (9) months.

 **Sec. 6.05.006 Location requirements**

All dumpsters shall be located at a distance from the lot line, as approved by the city, so as not to interfere with the safety, convenience, or health of abutting property owners, residents, the public and access by emergency services. All dumpsters shall be placed so that any liquid or runoff from the dumpster shall not enter any catchbasins or storm drains. All dumpsters shall be placed so as not to interfere with the physical integrity of any curb, sidewalk, and/or public parking.

 **Sec. 6.05.007 Container requirements**

All dumpsters shall be in new or good condition free of damage caused by wear or misuse that would allow leaks or access by rodents. Dumpsters shall be covered when not in use (including overnight) at a minimum with a tight-fitting tarp. All dumpsters shall be washed on a regular schedule. The city may require more frequent cleaning, if necessary to prevent odors and/or rodent activity. If rodent activity or other site hygiene issues are prevalent, the city may require additional design/containment requirements utilizing best available technology.

 **Sec. 6.05.008 Screening/fencing requirements for permanent dumpsters**

All permanent dumpsters governed by this section shall be screened or fenced off from view from public ways, sidewalks, and adjoining properties at all sites other than construction sites, unless requirements are waived by the city.

 **Sec. 6.05.009 Other requirements**

The dumpster permit shall be applicable only to the owner or tenants or establishments permitted to use the dumpster and only to the lot to which the dumpster serves, and no trash or other items from any other lots, properties, buildings or other sources may be placed in or transferred to the permitted dumpster. The issuance of a dumpster permit shall under no circumstances be construed as a waiver from any other license or permit required by any other department of the city, the state, or the federal government. It is the responsibility of the owner of the lot and/or responsible party to take appropriate action to immediately cause the dumpster to be emptied of its contents when full. It is the responsibility of the owner of the lot and/or responsible party to maintain the area free of odors, debris, litter, overflow, and all other nuisances including pests.

 **Sec. 6.05.010 Inspections**

(a) Authority. In order to properly carry out their respective responsibilities under this section, and to ensure that the public health, safety and environment are protected from the hazards posed by unsanitary and unhealthy conditions, the city is authorized to enter any lot at any time to examine any dumpster.

(b) Interference with inspection. If any owner, occupant, or other person refuses, impedes, inhibits, interferes with, restricts, or obstructs entry and free access to the lot, operation, or premises where inspection is authorized by this section, the city may rescind the dumpster permit, issue a citation for violation of the section, and/or seek legal recourse in any court of competent jurisdiction, including money damages and/or injunctive relief.

(Ordinance 2015-015 adopted 7/13/15)

● **Sec. 6.05.011 Exemptions**

Temporary plywood bins erected and used on residential construction lots for the temporary storage of trash and debris during construction are exempt from the provisions of this article. (Ordinance 2015-020 adopted 8/10/15)

Section 19. Multifamily

19.12 TRASH RECEPTACLES

A. Central Collection Point. There shall be one centralized trash collection point serving each multi-family development (or building).

B. Minimum Setback.

1. No trash collection point shall be located within 100 feet of a property line.

2. The centralized trash collection point shall not be located in any street yard.

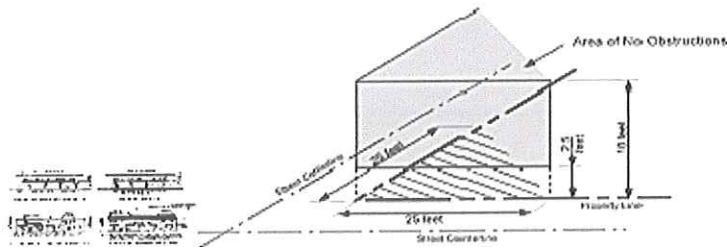
C. Screening. All trash receptacles shall be screened with a masonry wall of similar material as the main structure, with appropriate landscaping on three sides and shall have a screening gate which shall remain closed except when being serviced.

D. Minimum Number. A separate trash receptacle will be required for each 25 units in the complex.

35.2 FENCING REQUIREMENTS

A. Corner Lots. On a corner lot in any district, a person commits an offense if the person erects, places, plants, or allows vegetation or fence or structure to grow in such a manner as to materially impede vision between a height of two and one-half (2.5) and ten feet above the centerline grades of the intersecting streets in the area bounded by the street lines of such corner lots and a line joining points along said street lines 25 feet from the point of the intersection.

GRAPHIC 35.B



B. Interior Lots. On an interior lot in any district, a person commits an offense if the person erects, places, plants or allows vegetation to grow in such a manner or erects or maintains a fence or other structure as to materially impede the vision or in any way create a traffic hazard to motorists entering or exiting any public highway, street, alley or private street or driveway from or to adjacent private property.

C. Easements. No screening element or fence comprised of brick, masonry, concrete or solid metal shall be erected or placed which would interfere with the installation or maintenance of any public utility line, service or drainageway, within the easements reserved therefor.

D. Garbage Collection Areas. Garbage, refuse and trash collection and storage areas in non-residential districts shall be fully enclosed by a screening element of not less than six feet in height.

38.5 BUILDING MATERIALS

A. Masonry Requirement.

1. All building exteriors shall be constructed of one hundred (100) percent masonry material, exclusive of windows and doors, including the area above the first floor ceiling plate line.
2. Masonry construction shall include 4"x8" bricks, decorative block, split face stone construction, natural stone, stucco, or other masonry material approved and constructed in accordance with the Ovilla Building Code; but shall not include concrete masonry unit (CMU) blocks.
3. Up to ten (10) percent of the masonry may be composed of fiber cement siding, such as Hardiplank or Hardyboard, for trim and accent purposes only.
4. Alternate construction materials (including EFIS), which are demonstrated to be critical to the architectural theme of the structure, may be used as approved by the City Council upon recommendation by the Planning and Zoning Commission. EFIS shall not be allowed below a height of ten feet (10') on an exterior building façade.

B. Earth Tones. Masonry materials shall be of earth tones and shall be submitted to the Planning and Zoning Commission for recommendation and to the City Council for approval. For the purpose of this section, earth tones shall be understood to consist of darker and pastel shades of the color spectrum, which may generally be found in the natural environment. These colors shall not generally consist of the vibrant or fluorescent colors of the color spectrum.

C. Roofing. Roofing material and the color of the roofing materials for any non-residential building roof visible from a public right-of-way shall be consistent with the architectural style of the building.

D. Screening of Equipment. All ground mounted equipment shall be screened from view with masonry construction similar to the primary structure.

E. Screening of Dumpsters. Garbage/refuse facilities and permanent paper recycling containers will be screened on at least three (3) sides with a masonry wall of at least eight (8) feet in height. Permanent for the purposes of this subsection shall mean any placement that exceeds ninety (90) days per calendar year. Dumpster facilities shall not be located in front of buildings or between the building and a public street right-of-way.

AGENDA ITEM REPORT

Item 9

Meeting Date: October 10, 2017

Department: Administration/Public Works/Code

Discussion Action

Budgeted Expense: YES NO N/A

Submitted By: John R. Dean, Jr. CM

Amount: N/A

Reviewed By: City Manager City Secretary City Attorney

Accountant Other: B. Piland, PW / M. Dooly, Code

Attachments:

1. Heritage report

Agenda Item / Topic:

ITEM 9. *DISCUSSION* – Discuss the success and outcome of the 2017 Heritage Day celebration.

Discussion / Justification:

Council Member Place 4 Hunt and staff will share the success of Heritage Day and review financials.

Recommendation / Staff Comments:

N/A

Sample Motion(s):

None.

HERITAGE DAY
SEPTEMBER 23, 2017
FY 2016-2017 BUDGET

REVENUE		EXPENSES		REVENUE LESS EXPENSES
BUDGET	\$ 26,000	BUDGET	\$14,300	
ACTUAL REVENUE	\$ 24,120	ACTUAL EXPENSES	\$15,824	\$8,296
REVENUE DETAIL		EXPENSE DETAIL		
BOOTH	\$ 3,350	ADVERTISING	\$6,138	
MERCHANDISE	\$ 920	MERCHANDISE	\$892	
SPONSORS	\$ 19,850	GENERAL EXPENSES	\$6,843	
	\$ 24,120	ENTERTAINMENT	\$1,950	
			\$15,824	

City of Ovilla General Fund
Transaction Detail By Account
HERITAGE DAY AS OF SEPTEMBER 6, 2017

Type	Date	Num	Name	Memo	Debit	Credit	Balance
4000810 - Heritage Day							
BOOTH REVENUE							
Deposit	07/28/2017		MISC.	BOOTHS		170.00	170.00
Deposit	08/04/2017		SYLVIA MONTALVO	HERITAGE DAY - BOOTH		50.00	220.00
Deposit	08/04/2017		TEXAS ACE HEATING	HERITAGE DAY - BOOTH		50.00	270.00
Deposit	08/04/2017		CHARLIE MORTON	HERITAGE DAY BOOTH		50.00	320.00
Deposit	08/04/2017		KEN ROBINSON	HERITAGE DAY BOOTH		50.00	370.00
Deposit	08/04/2017		LOLLIPOPS LITTLE RED WAGON	HERITAGE DAY BOOTH	100.00		470.00
Deposit	08/04/2017		RAYBURN	HERITAGE DAY BOOTH		60.00	530.00
Deposit	08/08/2017		CREDIT CARD	HERITAGE DAY BOOTH		50.00	580.00
Deposit	08/10/2017 20220		EYE CARE	HERITAGE DAY BOOTH		50.00	630.00
Deposit	08/25/2017 1579		Marcial & Mazaheri	HERITAGE DAY BOOTH		60.00	690.00
Deposit	08/25/2017 101		Christina Fleschner	HERITAGE DAY BOOTH		60.00	750.00
Deposit	08/16/2017 credit card		CREDIT CARD	HERITAGE DAY BOOTH		60.00	810.00
Deposit	08/31/2017			HERITAGE DAY BOOTH'S		160.00	970.00
Deposit	08/30/2017 credit card		CREDIT CARD	HERITAGE DAY BOOTH		60.00	1,030.00
Deposit	09/08/2017			HERITAGE DAY BOOTH		300.00	1,330.00
Deposit	09/11/2017		CREDIT CARD	HERITAGE DAY BOOTH		60.00	1,390.00
Deposit	08/18/2017 6161		Complete Auto Repair (Pink Pig)	HERITAGE DAY		300.00	1,690.00
Deposit	09/11/2017 credit card		CREDIT CARD	HERITAGE DAY BOOTH		60.00	1,750.00
Deposit	09/15/2017 credit card		CREDIT CARD	HERITAGE DAY BOOTH		60.00	1,810.00
Deposit	09/15/2017 credit card		CREDIT CARD	HERITAGE DAY BOOTH		320.00	2,130.00
Deposit	09/17/2017 credit card		CREDIT CARD	HERITAGE DAY BOOTH		50.00	1,860.00
Deposit	09/18/2017 credit card		CREDIT CARD	HERITAGE DAY BOOTH		50.00	1,910.00
Deposit	09/20/2017 credit card		CREDIT CARD	HERITAGE DAY BOOTH		50.00	1,960.00
Deposit	09/22/2017 credit card		CREDIT CARD	HERITAGE DAY BOOTH		50.00	2,010.00
Deposit	09/22/2017 CASH/CHECKS		HERITAGE DAY BOOTH	HERITAGE DAY BOOTH		1,020.00	3,030.00
Deposit							3,030.00
Deposit							3,030.00
Deposit							3,030.00
Deposit							3,030.00
Deposit							3,030.00
							3,350.00
MERCHANDISE							
				sale of t-shirts		885.00	3,915.00
				CAPS - CITY OF OVILLA		20.00	3,935.00
				HAY		15.00	3,950.00
						920.00	
SPONSORS							
Deposit	08/02/2017 651406		FROST BANK	HERITAGE DAY DONATION		1,000.00	4,950.00
Deposit	08/02/2017 2455		FREEDOM HEATING	HERITAGE DAY		1,000.00	5,950.00
Deposit	08/02/2017 7503196125		Baylor Scott & White	HERITAGE DAY		1,000.00	6,950.00

City of Ovilla General Fund
Transaction Detail By Account
HERITAGE DAY AS OF SEPTEMBER 6, 2017

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Deposit	08/02/2017	11087	CLYDE HARGROVE INVESTMENTS	HERITAGE DAY DONATION		650.00	7,600.00
Deposit	08/02/2017	539042	Methodist Charlton Medical Center	HERITAGE DAY		1,000.00	8,600.00
Deposit	08/04/2017		Shiloh Cumberland Presbyterian Church	HERITAGE DAY		350.00	8,950.00
Deposit	08/04/2017		ANIMAL HOSPITAL OF OVILLA	HERITAGE DAY		450.00	9,400.00
Deposit	08/04/2017		CITIZENS NATIONAL BANK	HERITAGE DAY		250.00	9,650.00
Deposit	08/08/2017		EXHIBIT TRADER	HERITAGE DAY		350.00	10,000.00
Deposit	08/10/2017		CREEKSIDER MIRROR & GLASS	HERITAGE DAY		350.00	10,350.00
Deposit	08/10/2017		MASSY DEVELOPMENT	HERITAGE DAY		650.00	11,000.00
Deposit	08/10/2017		INTERBANK	HERITAGE DAY		50.00	11,050.00
Deposit	08/14/2017		Victron Energy	HERITAGE DAY		1,000.00	12,050.00
Deposit	08/14/2017		Rock Tech	HERITAGE DAY		350.00	12,400.00
Deposit	08/14/2017		Ovilla United Methodist Church	HERITAGE DAY		350.00	12,750.00
Deposit	08/14/2017		Linebarger Goggan Blair	HERITAGE DAY		650.00	13,400.00
Deposit	08/23/2017		Andrea Walton	HERITAGE DAY		650.00	14,050.00
Deposit	08/23/2017		Access Self Storage	HERITAGE DAY		2,000.00	16,050.00
Deposit	08/23/2017		Atmos Energy	HERITAGE DAY		1,000.00	17,050.00
Deposit	08/23/2017		Freeman-Millican	HERITAGE DAY		350.00	17,400.00
Deposit	08/25/2017	77483	Ford	HERITAGE DAY		2,500.00	19,900.00
Deposit	09/12/2017	7225	Master Craft	HERITAGE DAY		350.00	20,250.00
Deposit	09/12/2017	3143	Clint Walling Insurance	HERITAGE DAY		350.00	20,600.00
Deposit	09/18/2017	cc	Texas State Tech. College	HERITAGE DAY		450.00	21,050.00
Deposit	09/15/2017	2402232	Waste Connections	HERITAGE DAY		1,000.00	22,050.00
Deposit	09/19/2017	15525	CREEKSIDER MIRROR & GLASS	HERITAGE DAY		300.00	22,350.00
Deposit	09/25/2017	14764	CARLISLE CHEVT	HERITAGE DAY		1,000.00	23,350.00
Deposit	10/02/2017	25806	JOHN HUSTON	HERITAGE DAY		450.00	23,800.00
						19,850.00	
				TOTAL DEPOSITS		24,120.00	

5602680 · Heritage Day EXPENSES

ADVERTISING

Bill	Now Magazines	HERITAGE DAY SEPTEMBER NO ELLIS COUNTY	510.00	21,840.00
Bill	Now Magazines	HERITAGE DAY SEPTEMBER MIDLOTHIAN	255.00	21,585.00
Bill	Now Magazines	HERITAGE DAY SEPTEMBER WAXAHACHIE	275.00	21,310.00
Bill	Now Magazines	HERITAGE DAY SEPTEMBER SOUTHWEST	370.00	20,940.00
Bill	Now Magazines	HERITAGE DAY CREATIVE SERVICES	90.00	20,850.00
Bill	Now Magazines	HERITAGE DAY SEPTEMBER ENNIS	250.00	20,600.00
Bill	Now Magazines	HERITAGE DAY SEPTEMBER MANSFIELD	325.00	20,275.00
Bill	Vision Printing Inc	Heritage Day Post Cards - postage	1,560.00	18,715.00
Bill	Vision Printing Inc	Heritage Day Post Cards	2,310.00	16,405.00
Bill	Office Depot	Labels to change dates on signs	39.49	16,365.51
Bill	Citibank	POSTAGE TO SHIP BANNER FOR NUMBER REPL/	12.80	16,352.71
Bill	Citibank	BANNER DATE CHANGE	141.00	16,211.71

City of Ovilla General Fund
Transaction Detail By Account
HERITAGE DAY AS OF SEPTEMBER 6, 2017

Type	Date	Num	Name	Memo	Debit	Credit	Balance
					6,138.29		
Bill	07/24/2017	TEXAS SUMO GAME	Citibank	CLIMBING WALL	890.00		15,321.71
Bill	07/21/2017	BIG DE PARTY RENT	American Express	MISTING TENT	422.84		14,898.87
Bill	08/20/2017	Lis. Fee	ASCAP	License Fee - HERITAGE DAY	50.00		14,848.87
			UNITED SITE SERVICES OF Texas, Inc.	HBI-05767- Portable Restrooms for HERITAGE DAY	248.39		14,600.48
			Citibank	HOME DEPOT WOOD	118.60		14,481.88
			Citibank	HOME DEPOT FLOWERS	369.78		14,112.10
			KEITH HARDWARE	ANT BAIT / BRACKETS/MARKER PAINT	204.07		13,908.03
			KEITH HARDWARE	CABLE/GROMMET / BUCKETS	48.98		13,859.05
			Citibank	OFFICE DEPOT - POSTER	36.91		13,822.14
			Citibank	CANDY AND DECORATIONS	199.98		13,622.16
			Citibank	WALMART - CANDY	185.16		13,437.00
			Citibank	THE GREENERY	90.00		13,347.00
Bill	09/01/2017		Alexander Tent Rentals, Inc	tent, table & Chair, STAGE rental	2,833.50		10,513.50
			Citibank	Candy	656.98		9,856.52
			DAVID GRIFFIN	Candy	208.14		10,064.66
			BILLY JONES	HAY	280.00		9,784.66
					0.00		9,784.66
					0.00		9,784.66
					0.00		9,784.66
					0.00		9,784.66
					0.00		9,784.66
					0.00		9,784.66
					0.00		9,784.66
					0.00		9,784.66
					0.00		9,784.66
					6,843.33		
MERCHANDISE							
Bill	09/01/2017	SHIRTS	COMPLETE LOGO SOURCE	HERITAGE DAY SHIRTS	892.25		8,892.41
					0.00		
ENTERTAINMENT							
Bill	08/04/2017	HERITAGE DAY	A One of a kind Pony party	HERITAGE DAY 2016	200.00		8,692.41
Bill	09/01/2017	HERITAGE DAY	Jeanette Sanders	DUSTI THE CLOWN	100.00		8,592.41
		HERITAGE DAY	She Dances Band	HERITAGE DAY	0.00		8,592.41
		HERITAGE DAY	WAXAHACHIE MUSIC REVIEW	HERITAGE DAY	1,650.00		6,942.41
					1,950.00		
				TOTAL EXPENSE / REVENUE / DIFFERENCE	15,823.87	24,120.00	8,296.13

AGENDA ITEM REPORT
Item 10 – Items pulled from Consent

Meeting Date: October 10, 2017

Department: Administration/Finance

Discussion Action

Budgeted Expense: YES NO N/A

Submitted by: Staff

Amount: N/A

Discussion / Justification:

ITEM 10. *DISCUSSION/ACTION* – Consideration of any item(s) pulled from the Consent Agenda above for individual consideration and action.

All consent items are attached for Council consideration. Any items pulled from the Consent agenda will be reviewed under this item.

Recommendation / Staff Comments:

Staff recommends approval.

Sample Motion(s):

I move to approve . . .

OVILLA POLICE DEPARTMENT
 105 S Cockrell Hill Rd
 Ovilla, TX 75154
 (972) 617-7262

To: Mayor Richard Dormier
 Ovilla City Council
 John Dean City Manager

Subject: Police Department Monthly Activity Report

Calls For Service	Sept 2017	Sept 2017 YTD	Sept 2016	Sept 2016 YTD
Accident	1	16	1	25
Alarms	17	131	15	174
Arrest	8	72	5	73
Assault/Assault FV	4	11	0	2
Assists	74	703	41	397
Building / House Security Check	486	5570	1193	13025
Burglary	0	5	1	16
Burglary of Motor Vehicle	0	2	3	6
Criminal Mischief	1	9	1	12
Disturbance	12	89	12	73
Neighborhood Check	1449	13366	959	13421
Other Calls for Service	47	434	34	995
Suspicious Person	8	76	5	70
Suspicious Vehicle	32	229	11	134
Theft	0	13	2	13
Traffic Assignment/School Enforcement	65	587	56	961
TOTAL CALLS FOR SERVICE	2204	21265	2339	29347

Reserve Officer Hours	35.5	131.5	0	66
Average Response Time (Minutes)	4.21	4.54125	6.27	4.93
Total Citations	122	1125	97	999
Total Traffic Stops *****	357			
Traffic Stop Disposition Warning *****	246			
Traffic Stop Disposition Citation *****	111			
PERCENT OF STOPS RECEIVING CITATIONS	31.1	#DIV/0!	#DIV/0!	#DIV/0!
Manual Response time				

** These lines are new and we will not have
 the info for the months before March 2017

SEPTEMBER 2017	TO	OCTOBER 2017	MILEAGE	MAINTENANCE PERFORMED
Police Unit #	Begin	End	Accrued	
103	141924	142095	171	
104	118244	119629	1385	
105	94981	95980	999	9/15 new battery and terminals
116	34787	38163	3376	9/11 new battery and oil change
117	22368	27021	4653	
216	8223	8934	711	
Vehicles	Begin	End	Accrued	
2017 F250 4x4	4020	4450	430	
2015 2500 HD Silverado	28290	28898	608	9/26 oil change
2011 3500HD Silverado	46774	47205	431	
2008 2500HD Animal Control	74000	74580	580	
2008 1500 Silverado	104716	105138	422	
2006 1500 Silverado	115579	115614	35	
2001 C6500 Dump Truck	17783	17836	53	
1999 International Patch Trk	311697	311701	4	
1998 Ford Dump Truck	52098	52146	48	
HOURS	HOURS	HOURS		
New Holland Skid LS60	1167.6	1170.5	2.9	9/25 oil change
1999 Kubota Tractor	930.4	931.6	1.2	
1992 Ford Tractor	1073.6	1074.2	0.6	
Sweeper	619.9	619.9	0	
310K John Deere Backhoe	1280.1	1311.5	31.4	
Stone Packer 3100	4504.4	4504.4	0	
Ingersoll Mobil Air Compress	1318.9	1318.9	0	

Green Golf Cart	763.1	763.1	0	
Jet Machine	471.8	472.6	0.8	
2016 Exmark	155.9	160	4.1	9/1 oil change
2013 Exmark	294.4	297.5	3.1	9/1 oil change
2004 Exmark	994.3	998.3	4	9/1 oil change

OVILLA FIRE DEPARTMENT



MONTHLY REPORT

OVILLA FIRE DEPARTMENT

September-17

City of Ovilla Calls for Service		2016 Totals	2017 Totals	
Fire	10		Fire	9
EMS	17	27	EMS	17
ESD #2 Calls for Service			2017 Totals	
Fire	4		Fire	5
EMS	12	16	EMS	15
ESD #4 Calls for Service			2017 Totals	
Fire	1		Fire	1
EMS	9	10	EMS	3
Mutual Aid Provided			2017 Totals	
Fire	6		Fire	1
EMS	1	7	EMS	3
Total Calls For Service / Month		60		54
Total Calls For Service / YTD		540		547

		Time from Notify to Time On Scene		Reaction Times	
		<u>August</u>	<u>September</u>	<u>August</u>	<u>September</u>
Average Response Times for City of Ovilla		5:08	5:08		
Average Response Times for ESD # 2		7:19	8:42	E-701	1:35
Average Response Times for ESD # 4		7:05	8:16		1:36

<u>FLEET REPORT</u>					
<u>Year</u>	<u>Unit #</u>	<u>Beginning Mileage</u>	<u>Ending Mileage</u>	<u>Total</u>	<u>Maintenance</u>
2016	E701	5,127	5,458	\$ 331	\$ -
1998	XE701	113,600	113,619	\$ 19	\$ -
2003	E702	26,085	Annual / Pump	\$ 39	\$ -
2001	B701	55,481	Pump	\$ 60	\$ -
2011	B702	3,057	Turrett	\$ 18	\$ -
2005	R755	16,784		\$ 93	\$ 341.00
2007	C702	92,605	Oil	\$ 163	\$ 1,308.00
2016	C701	11,507	Oil	\$ 639	\$ -
				TOTAL SPENT	\$ 1,649.00

OVILLA FIRE DEPARTMENT

STAFFING REPORT

- 7 days a week we have 3 - 24 hour position (0800 - 0800)
- These positions were **100%** filled this month

- 7 nights a week we have 1 - 12 hour volunteer shift (2000 - 0800)
- 2 days on the weekend we have 1 - 12 hour shift that is covered by volunteers (0800 - 2000)
- **36 / 39** Volunteer shifts were covered and these 38 shifts there were 4 personnel on the Engine
- **8 / 9** weekend day shifts were worked by a volunteer

- All Shifts in **September** were **100%** covered with 3 minimum

From the Deputy Chief / Fire Marshal

3 - Inspections
2 - Consults
CQI Reports
Training with Volunteer Recruits
2 - Public Education Events

Fire Department News For the Month

1. Monthly Siren Test Were Complete on the first Wednesday of the month, all sirens operated properly
2. C-701 responded to 10 calls for manpower and or command staff.
3. C-702 responded to 9 calls for manpower and or command staff.
4. Attended Monthly ESD #2 and ESD #4 Meeting
5. Hired Firefighter Paramedic Danny Driskell (WFR)
6. Current staffing, 2-Chiefs, 5-Captains, 24-Part Time Firefighter EMT-P,
8-Part Time Firefighter EMT-B, 11-Volunteer Firefighters, Total F.D. Staff = 50

Grant Report

- Received \$5,750.00 from Texas A&M Forest Service for Fire Department Insurance Program
- Received Grant Reimbursement for S.C.B.A., Should take delivery in the next week or so.
- \$132,000
- Received \$1,792.16 from Texas A&M Forest Service for Fire Department Insurance Program



Date: October 4, 2017

TO: Honorable Mayor and City Council Members

FROM: Brad Piland Public Works Director

TOPIC: Public Works Monthly Report for September 2017

50 Work Orders completed for September

Purchased water report pending DWU usage invoice

WATER/WASTEWATER:

Sewer Lift Station Repairs-

- Pulled pump 1 at Highland Meadows Lift Station. Installed new pump
- Removed pump 1 from Cumberland removed debris and replaced 4 times
- Pulled pump 1 and 2 removed debris - Heritage

- Read water meters, serviced disconnects and reconnects
- Replaced meters: 209 and 310, Willow Creek Lane
- Repaired water leaks: 603 Oak Ridge and 746 Cockrell Hill Road

****Flushed Hydrants**

- Collected water samples for TCEQ reporting
- Water maintenance – routine flushing of mains and hydrants
- Meter box repairs and replace lids as needed
- Daily water maintenance residual and pressure tests
- Water line relocation on FM 664 - flushing and testing

STREETS:

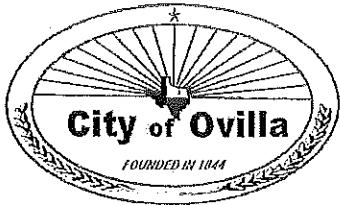
- Street Repairs: Shiloh Road & FM 664, and Thorntree Drive
- Installed new signs: Ovilla Road / Westmoreland Road

PARKS / MOWING MAINTENANCE:

- Tree and grass maintenance: Heritage Park /Silver Spur Park
- Baseball fields and Cindy Jones Park
- Assist Code Enforcement with mowing properties
- Trim trees on East Highland - prepping for roadwork

MISCELLANEOUS:

- Updated marquee as needed



DATE: October 10, 2017
TO: Honorable Mayor and Council Members
FROM: Linda Harding, City Accountant
SUBJECT: Accounting Department Report

August Reports – Financials
Over \$5,000
Bank Balances as of 10/04/2017
Revenue / Expense Graphs

Mentions to reports:

Property tax has been collected at 98.11% through August 2017.
Residential building permits were estimated: 50, the actual through August: 21.
All departments are within their approved budgets.
Payroll reminder. Year to Date total for Salary line items include salary,
salary increase and merit line items.
Some line items might be slightly over, but have had or will have budget revisions
dated September.

Water revenue is at 69% of estimated.
Sewer revenue is at 85% of estimated, down 10% for period.
Overall revenue is at 79% of estimated, Expense is at 77% of estimate.

Messages:

FY 2016-2017 budget objectives yet to be complete:

Police and Fire Department radios have been received, at completion of Midlothian's Infrastructure,
The testing is nearing completion

**Equipment list that includes vehicles, machinery, computers, laptops have been received and reviewed
by departments. The departments are responsible for the replacement request of all equipment.**

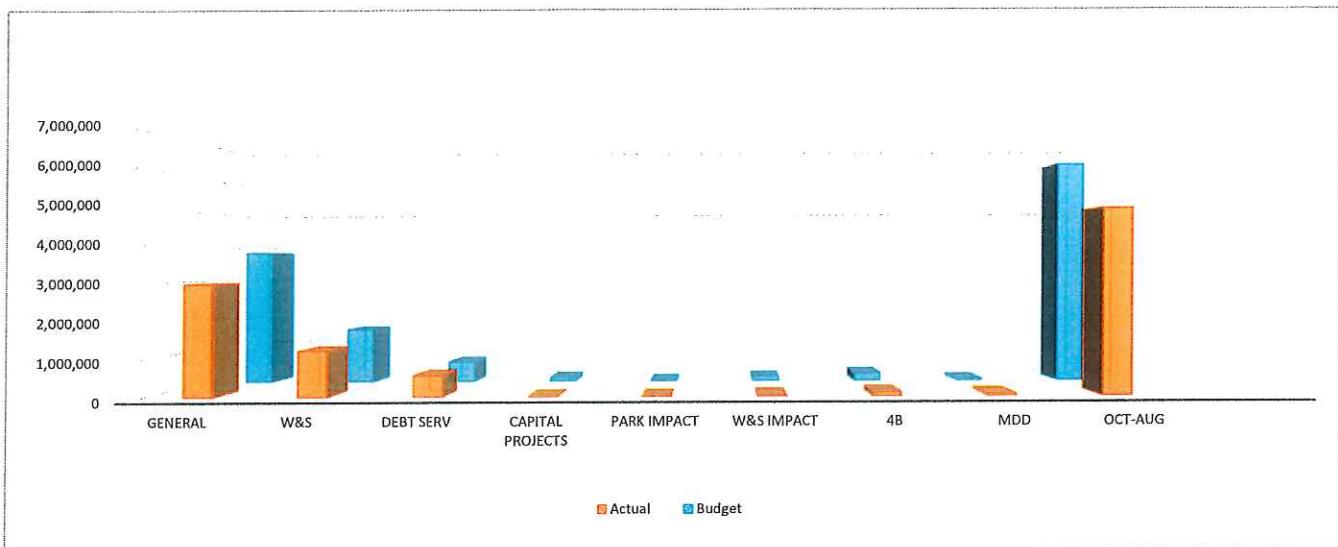
The auditing services are provided by Yeldell, Wilson and Co., P.C. with three (3)
one-year optional extensions for the fiscal years ending through September 2019.

December 2017 Prepare for Bank RFQ to start May 2018-2021

Department duties:

Council reports, A/P, P/R, A/R, EOM reports, various accounting obligations, and completed instructions given by City Manager. Examining the various funds, ordinances, resolutions, accounting files, filed required reports for state and federal payroll, sales tax.

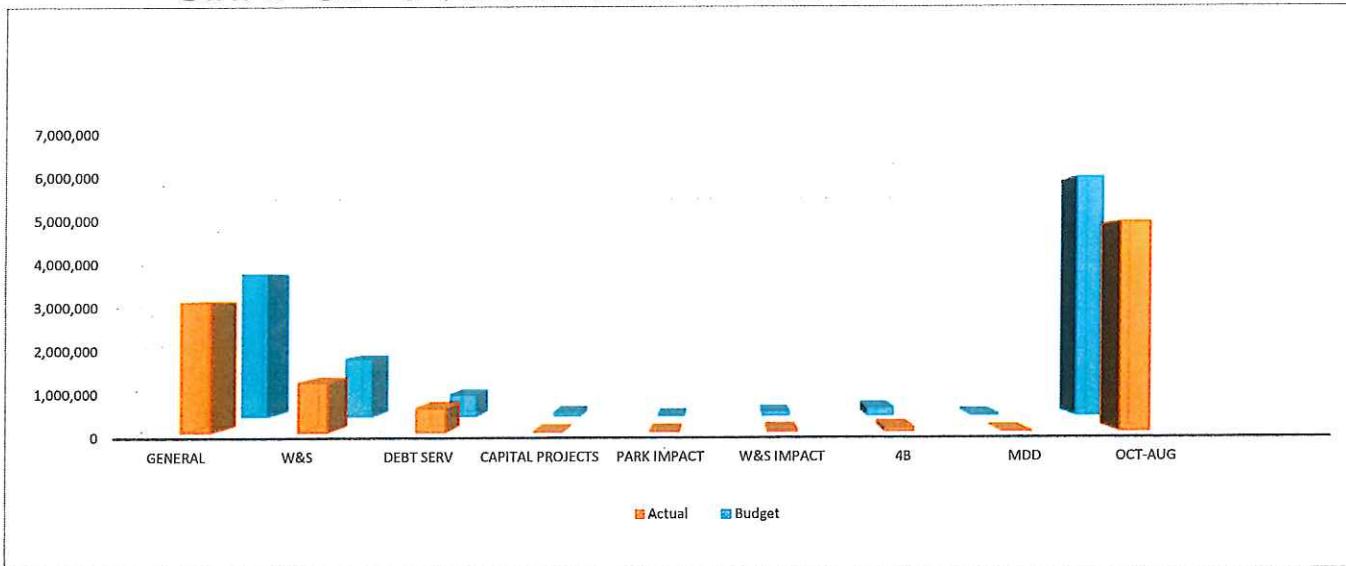
CITY OF OVILLA REVENUE FY 2016-2017



City of Ovilla Revenue

FUNDS	Capital								
	General	W&S	Debt Serv	Projects	Park Impact	W&S Impact	4B	MDD	Oct-Aug
Actual	2,965,743	1,208,702	555,990	331	6,204	27,243	95,149	47,543	4,906,905
Budget	3,813,740	1,538,005	571,025	90,261	13,523	109,330	214,647	41,991	6,392,522
Over / (Under) Budget	(847,997)	(329,303)	(15,035)	(89,930)	(7,319)	(82,087)	(119,498)	5,552	(1,485,617)

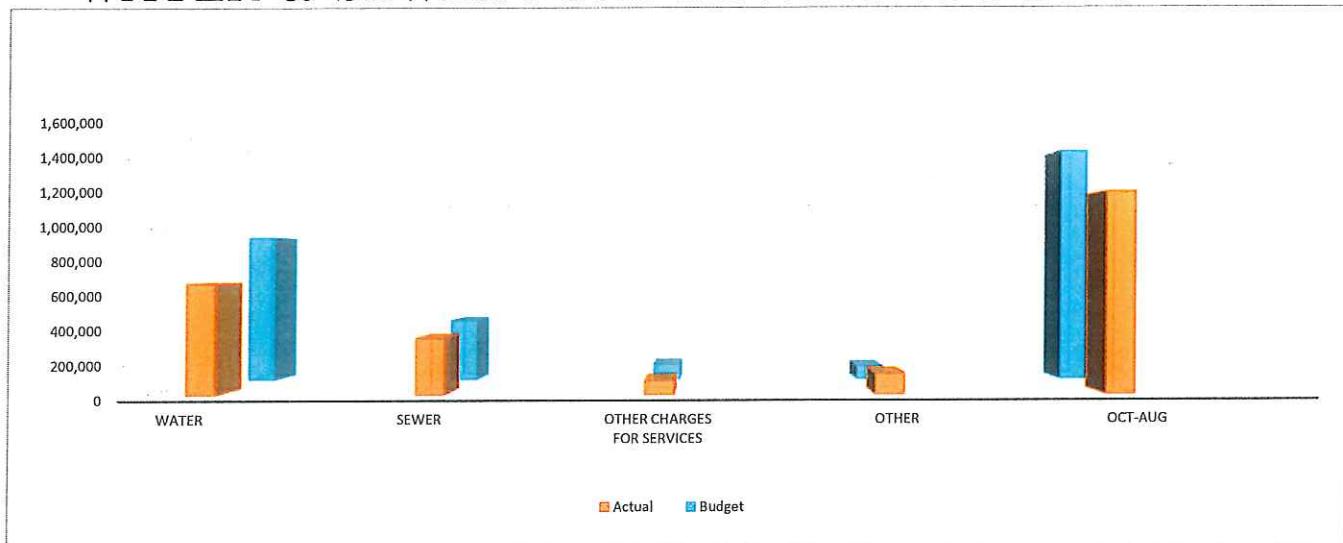
CITY OF OVILLA EXPENSE FY 2016-2017



City of Ovilla Expense

FUNDS	Capital								
	General	W&S	Debt Serv	Projects	Park Impact	W&S Impact	4B	MDD	Oct-Aug
Actual	3,103,749	1,186,870	570,925	0	4,679	37,600	92,926	2,122	4,998,871
Budget	3,813,740	1,538,005	571,025	90,261	13,523	109,330	214,647	41,991	6,392,522
Over / (Under) Budget	(709,991)	(351,135)	(100)	(90,261)	(8,844)	(71,730)	(121,721)	(39,869)	(1,393,651)

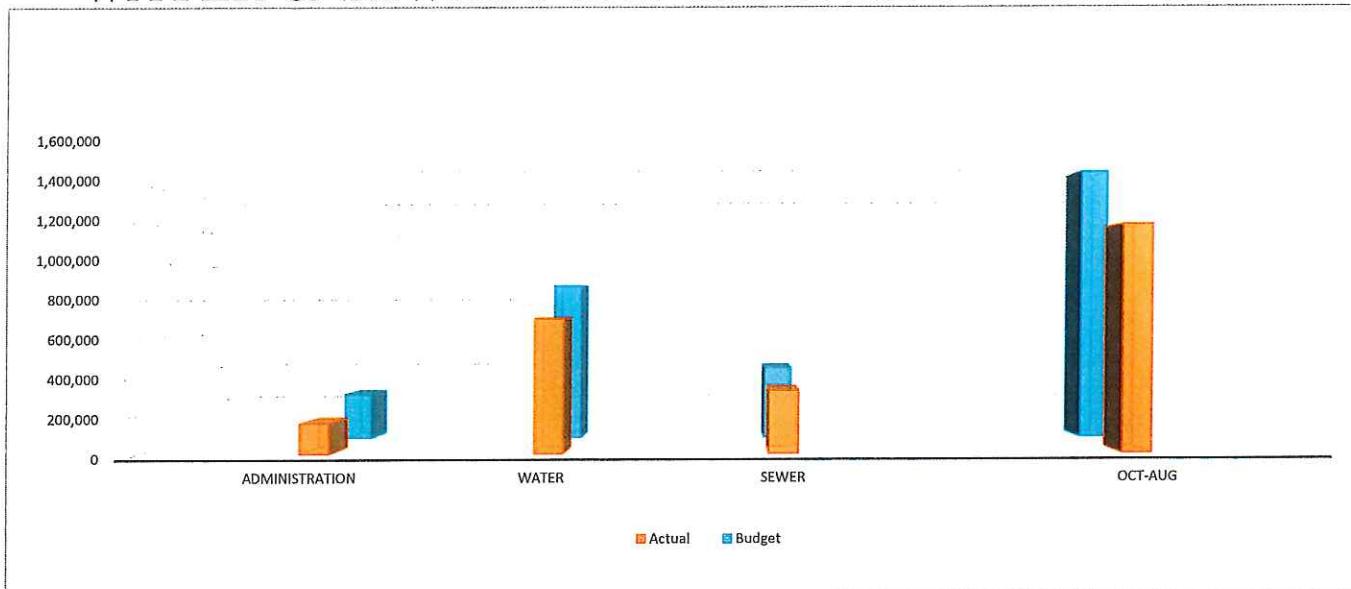
WATER & SEWER FUND REVENUE FY 2016-2017



Water & Sewer Revenue

	Water	Sewer	Other Charges for Services	Other	Oct-Aug
Actual	664,556	337,174	82,258	124,714	1,208,702
Budget	959,305	396,500	98,050	84,150	1,538,005
Over / (Under) Budget	(294,749)	(59,326)	(15,792)	40,564	(329,303)

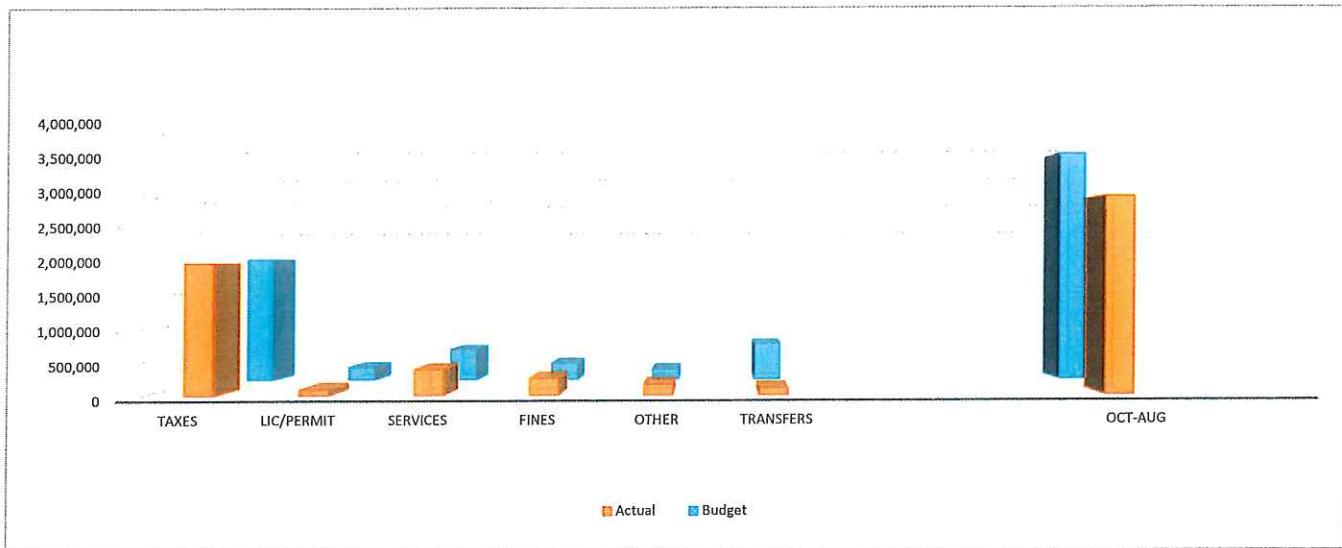
WATER & SEWER FUND EXPENSE FY 2016-2017



Water & Sewer Fund Expense

	Administration	Water	Sewer	Oct-Aug
Actual	158,816	700,371	327,683	1,186,870
Budget	253,151	880,265	404,589	1,538,005
Over / (Under) Budget	(94,335)	(179,894)	(76,906)	(351,135)

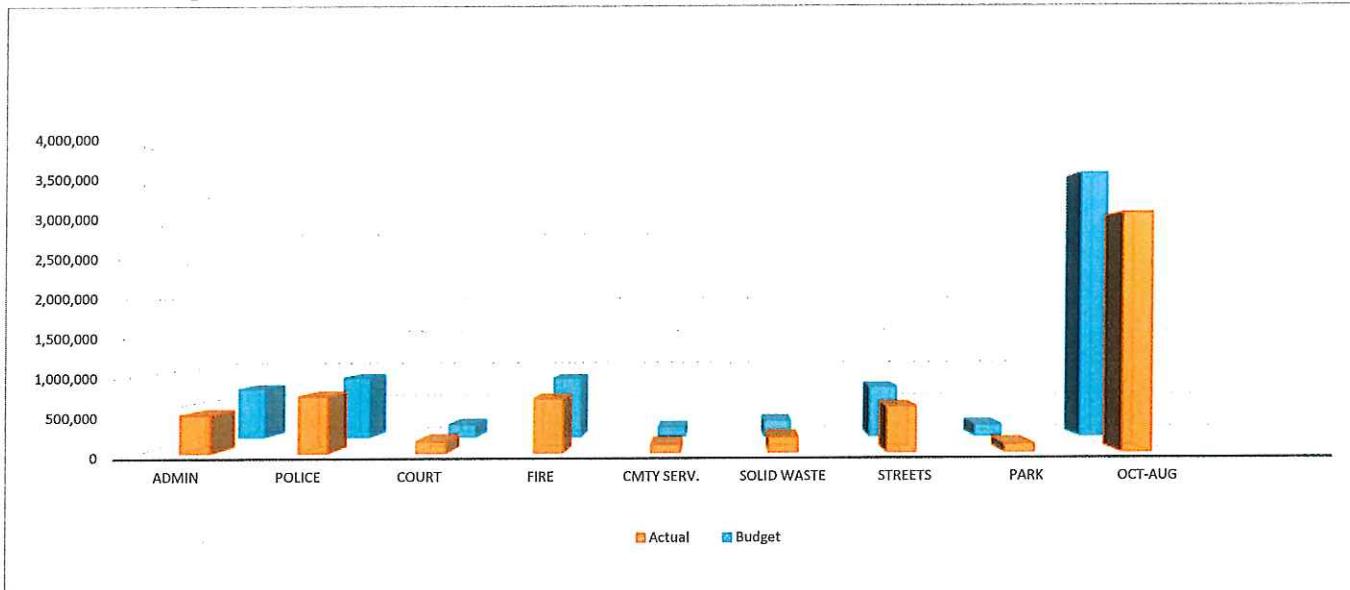
GENERAL FUND REVENUE FY 2016-2017



General Fund Revenue

	Taxes	Lic/Permit	Services	Fines	Other	Transfers	Oct-Aug
Actual	1,975,968	87,408	387,515	251,943	161,081	101,828	2,965,743
Budget	2,039,620	212,068	509,228	277,517	170,035	605,272	3,813,740
Over / (Under) Budget	(63,652)	(124,660)	(121,713)	(25,574)	(8,954)	(503,444)	(847,997)

GENERAL FUND EXPENSE FY 2016-2017



General Fund Expense

	Admin	Police	Court	Fire	CMTY Serv.	Solid Waste	Streets	Park	Oct-Aug
Actual	494,458	738,487	150,961	703,703	110,468	202,229	594,143	109,302	3,103,751
Budget	695,905	855,589	176,676	848,911	132,174	226,110	715,538	162,837	3,813,740
Over / (Under) Budget	(201,447)	(117,102)	(25,715)	(145,208)	(21,706)	(23,881)	(121,395)	(53,535)	(709,989)

Name	Account #	Previous Balance	NEW BALANCE	As Of
<u>Debt Fund</u>	0291	23,166.78	23,352.60	10/4/2017
<u>General Fund Reserve</u>	608	56,167.92	56,167.92	10/4/2017
<u>GF Reserve CD</u>	*0694	247,739.71	247,739.71	10/4/2017
<u>Water Impact</u>	*2322	51,494.10	51,506.80	10/4/2017
<u>4B EDC</u>	*3691	513,813.22	513,982.14	10/4/2017
<u>Fire Dept. Auxil.</u>	*3909	1,050.00	1,050.00	10/4/2017
<u>Water Money Market</u>	*4323	189,263.31	189,317.76	10/4/2017
<u>MDD Fund</u>	*7451	210,650.97	217,081.92	10/4/2017
<u>Water Credit Card</u>	*7531	139.51	139.51	10/4/2017
<u>GF Reserves Money Mkt.</u>	*7583	128,189.54	128,226.42	10/4/2017
<u>GF Money Market</u>	*7605	230,532.04	230,598.36	10/4/2017
<u>Park Fund Money Mkt.</u>	*7613	75,965.64	72,643.54	10/4/2017
<u>Capital Projects Money Mkt.</u>	*7648	130,636.62	130,674.20	10/4/2017
<u>W&S Impact-Sewer</u>	*8699	55,401.56	55,443.47	10/4/2017
<u>employee benefit trust</u>	*8777	161.86	274.57	10/4/2017
<u>GF Operating</u>	*9437	1,192,161.51	1,257,760.58	10/4/2017
<u>W&S Fund Operating</u>	*9445	605,109.64	639,817.67	10/4/2017
<u>Police Special Fund</u>	*9792	185.51	1,382.46	10/4/2017
SUB TOTAL		3,711,829.44	3,817,159.63	
TexPool - CAPITAL PROJECT	1878	308.16	308.16	10/4/2017
TexStar - GENERAL FUND	1110	3,758.31	3,761.68	10/4/2017
TexStar - GENERAL FUND	1120	936.70	937.59	10/4/2017
TexStar - W&S IMPACT	3540	3,180.24	3,180.24	10/4/2017
TexStar - CAPITAL PROJECT	5340	1,407.56	1,407.56	10/4/2017
TexStar - W&S FUND	5350	1,154.27	1,155.24	10/4/2017
Bryson Manor - GENERAL FUND	8662	297,923.59	297,923.59	10/4/2017
Leose	2510	1,152.62	1,152.62	10/4/2017
TOTAL BANK BALANCES		4,021,650.89	4,126,986.31	



DATE: OCTOBER 10, 2017

TO: Honorable Mayor and Council Members

FROM:
Linda Harding, Accountant

SUBJECT: Financial Statements Through August 2017

City of Ovilla General Fund
Actual vs Budget Review
FY October 2016 through September 2017

	Current	Year to Date	\$ Over (Under)	% of Budget
	August 2017	'Oct - Aug 2017	Budget	Thru August
			Budget	92%
Revenues				
4000100 · Taxes				
4000105 · Ad Valorem, Current	6,813	1,594,679	1,541,553	53,126
4000106 · Ad Valorem, New & improvements	0	0	77,331	(77,331)
4000110 · Ad Valorem, Delinquent	1,244	13,701	11,388	2,313
4000113 · Interest/Penalties - Prop Tax	1,071	7,596	7,540	56
4000120 · Sales Tax	21,778	186,631	201,446	(14,815)
4000125 · Sales Tax - Street Improvement	5,444	46,658	50,362	(3,704)
4000130 · Franchise Tax	3,854	126,703	150,000	(23,297)
Total 4000100 · Taxes	40,204	1,975,968	2,039,620	(63,652)
4000200 · Licenses and Permits				
4000210 · Residential Building Permits	9,092	45,083	150,100	(105,017)
4000214 · Misc Building Permits	2,639	23,512	16,000	7,512
4000230 · Plan Review Fee	2,007	10,599	35,750	(25,151)
4000260 · Alarm Permits	40	2,359	2,604	(245)
4000270 · Animal Tag Fees	324	2,194	3,706	(1,512)
4000272 · Impound Fees	340	1,305	2,751	(1,446)
4000290 · Misc Licenses and Permits	90	2,355	1,157	1,198
Total 4000200 · Licenses and Permits	14,532	87,408	212,068	(124,660)
4000400 · Charges for Services				
4000325 · ESD #2	0	95,000	190,000	(95,000)
4000330 · ESD #4	0	37,086	55,628	(18,542)
4000411 · Copies and Maps	6	47	100	(53)
4000415 · Police Reports	0	36	150	(114)
4000420 · Park Lights	0	0	1,000	(1,000)
4000440 · Oak Leaf Animal Control	0	835	2,100	(1,265)
4000450 · Subdivision Fees	500	15,388	6,900	8,488
4000480 · Solid Waste (Garbage)	23,786	235,669	247,600	(11,931)
4000485 · 50/50 Sidewalk Program	0	0	1,250	(1,250)

City of Ovilla General Fund
Actual vs Budget Review
FY October 2016 through September 2017

	Current	Year to Date	\$ Over (Under)	% of Budget	
				Thru August	
	August 2017	'Oct - Aug 2017	Budget	Budget	92%
4000490 · Misc Charges for Services	828	3,455	4,500	(1,045)	77%
Total 4000400 · Charges for Services	25,120	387,515	509,228	(121,713)	76%
4000500 · Fines and Forfeitures					
4000535 · Omni Warrant Revenue	135	2,419	2,304	115	105%
4000510 · Fines - Police	16,924	237,115	254,850	(17,735)	93%
4000520 · Fines - Animal Control	0	350	456	(106)	77%
4000525 · Fines - Code Enforcement	0	3,328	8,949	(5,621)	37%
4000550 · Municipal Court Technology	317	4,827	5,338	(511)	90%
4000551 · Municipal Court Security	238	3,620	5,396	(1,776)	67%
4000590 · Misc Fines and Forfeitures	0	284	224	60	127%
Total 4000500 · Fines and Forfeitures	17,613	251,943	277,517	(25,574)	91%
4000800 · Other Revenue					
4000810 · Heritage Day	17,110	22,286	26,000	(3,714)	86%
4000818 · Lease Proceeds	0	0	0	0	0%
4000820 · Water Tower Lease	11,118	107,850	109,250	(1,400)	99%
4000840 · Interest Earned	971	7,849	6,000	1,849	131%
4000860 · Grant Proceeds	0	0	6,825	(6,825)	0%
4000870 · Insurance Proceeds	0	3,754	3,755	(1)	100%
4000885 · Proceeds from Sale of Assets	0	13,690	13,690	0	100%
4000887 · HOA Revenue	0	1,015	1,015	0	100%
4000890 · Misc Other Revenue	1,127	4,637	3,500	1,137	132%
Total 4000800 · Other Revenue	30,327	161,081	170,035	(8,954)	95%
4000900 · Transfers In					
4000925 · Admin.Rev. received from 4B-EDC	0	1,875	2,500	(625)	75%
4000926 · 4B-EDC Revenue: Restroom	0	74,987	75,000	(13)	100%
4000927 · 4B-EDC Revenue: Monument Signs	0	0	30,000	(30,000)	0%
4000928 · 4B-EDC Revenue: Consultant	0	0	10,000	(10,000)	0%
4000930 · Admin. Rev. Rec. From W&S Fund	0	24,591	32,788	(8,197)	75%

City of Ovilla General Fund
Actual vs Budget Review
FY October 2016 through September 2017

	Current	Year to Date		\$ Over (Under)	% of Budget
		August 2017	'Oct - Aug 2017		
			Budget	Budget	
4000940 · Admin.Rev. Rec. from MDD Fund	0		375	500	(125) 75%
4000945 - Trans in from Court Security	0		0	4,317	(4,317) 0%
4000990 · Reduction in Fund Balance	0		0	450,167	(450,167) 0%
Total 4000900 · Transfers In	0		101,828	605,272	(503,444) 17%
Total Revenues	127,796		2,965,743	3,813,740	(847,997) 78%
Gross Resources	127,796		2,965,743	3,813,740	(847,997) 78%
Expenditures					
10 · Administration					
5101100 · Salaries & Wages					
5101110 · City Administrator	7,692		66,344	66,126	218 100%
5101115 · City Secretary	4,538		43,115	40,973	2,142 105%
5101117 · City Accountant	4,035		38,329	38,192	137 100%
5101120 · Admin. Support	2,773		26,342	22,978	3,364 115%
5101170 - Salary Increase	0		0	5,265	(5,265) 0%
5101180 · Merit Raises, Staff	0		0	5,207	(5,207) 0%
Total 5101100 · Salaries & Wages	19,038		174,130	178,741	(4,611) 97%
5101400 · Support Staff					
5101490 · Overtime	0		78	350	(272) 22%
Total 5101400 · Support Staff	0		78	350	(272) 22%
5102100 · Employee Benefits					
5102110 · Group Insurance	2,204		26,526	29,461	(2,935) 90%
5102135 · TMRS	1,852		20,831	22,694	(1,863) 92%
5102160 · Worker's Compensation	0		606	606	0 100%
5102170 · Payroll Taxes	282		3,086	3,456	(370) 89%
5102180 · Unemployment Taxes	0		0	1,000	(1,000) 0%
5102190 · Auto Allowance	400		1,600	1,600	0 100%
5102196 · Indiv. Membership Dues	0		565	750	(185) 75%

City of Ovilla General Fund
Actual vs Budget Review
FY October 2016 through September 2017

	Current	Year to Date		\$ Over (Under)	% of Budget
		August 2017	'Oct - Aug 2017		
			Budget	Budget	
Total 5102100 · Employee Benefits		4,739	53,214	59,567	(6,353) 89%
5102200 · Special Services					
5102210 · Tax Assessing & Collecting Fees	0	551	1,570	(1,019)	35%
5102220 · Tax Appraisal Fee	0	12,092	16,003	(3,911)	76%
5102230 · Legal Fees	1,615	13,056	25,000	(11,944)	52%
5102240 · Audit	0	7,400	7,400	0	100%
5102250 · Accounting	0	525	1,000	(475)	53%
5102260 · Engineering Fees	196	7,374	8,500	(1,126)	87%
Total 5102200 · Special Services	1,811	40,999	59,473	(18,474)	69%
5102300 · Contractual Services					
5102310 · Consultant Fees	0	5,358	17,060	(11,702)	31%
5102325 - 4B-EDC Consulting	0	0	2,510	(2,510)	0%
Total 5102300 · Contractual Services	0	5,358	19,570	(14,212)	27%
5102500 · Operating Services					
5102530 · Custodial Service Contract	344	3,784	4,128	(344)	92%
5102540 · IT - Computer Maintenance	26,489	63,330	65,608	(2,278)	97%
Total 5102500 · Operating Services	26,833	67,114	69,736	(2,622)	96%
5102600 · Special Expenses					
5102610 · Election - Payroll	0	492	850	(358)	58%
5102620 · Election - Supplies	0	2,245	2,500	(255)	90%
5102630 · Election Meeting Expense	0	73	100	(27)	73%
5102650 · Codification Book Update	0	1,445	4,100	(2,655)	35%
Total 5102600 · Special Expenses	0	4,256	7,550	(3,294)	56%
5103100 · General Supplies					
5103110 · Office Supplies	775	7,783	8,000	(217)	97%

City of Ovilla General Fund
Actual vs Budget Review
FY October 2016 through September 2017

	Current	Year to Date	\$ Over (Under)		% of Budget
	August 2017	'Oct - Aug 2017	Budget	Budget	
5103140 · Uniforms	0	225	250	(25)	90%
Total 5103100 · General Supplies	775	8,008	8,250	(242)	97%
5103400 · Maintenance Supplies / Parts					
5103410 · Supplies - Custodial	118	1,225	1,500	(275)	82%
5103440 · Maintenance Agreement Expense	0	135	400	(265)	34%
5103460 · Miscellaneous	0	1,412	1,500	(88)	94%
Total 5103400 · Maintenance Supplies / Parts	118	2,771	3,400	(629)	82%
5104200 · Travel Expenses					
5104210 · Travel - Local	23	54	500	(446)	11%
5104220 · Professional Development	355	2,857	3,648	(791)	78%
5104222 · Professional Develop - Council	0	975	1,200	(225)	81%
5104225 · City Council Meal Expense	403	1,621	1,652	(31)	98%
5104230 · Professional Develop - In-House	0	0	500	(500)	0%
Total 5104200 · Travel Expenses	781	5,506	7,500	(1,994)	73%
5105200 · Data Processing Expenses					
5105240 · Data Processing - Software	0	10,942	13,300	(2,358)	82%
Total 5105200 · Data Processing Expenses	0	10,942	13,300	(2,358)	82%
5105300 · Printing Expense					
5105310 · Copier Expense	440	3,855	4,476	(621)	86%
5105320 · Printing - Newsletters	0	2,320	5,108	(2,788)	45%
5105330 · Printing - Forms	37	672	1,500	(828)	45%
Total 5105300 · Printing Expense	477	6,847	11,084	(4,237)	62%
5105400 · Utilities					
5105410 · Telephone	128	1,299	1,404	(105)	93%
5105415 · Cellular Phone	70	1,257	1,464	(207)	86%

City of Ovilla General Fund
Actual vs Budget Review
FY October 2016 through September 2017

	Current	Year to Date	\$ Over (Under)		% of Budget Thru August
	August 2017	'Oct - Aug 2017	Budget	Budget	
5105417 · Internet	160	1,602	2,409	(807)	66%
5105420 · Wireless Cards	0	477	912	(435)	52%
5105450 · Electricity	508	4,209	4,635	(426)	91%
Total 5105400 · Utilities	866	8,843	10,824	(1,981)	82%
5105500 · Repairs & Bldg Improvements					
5105520 · Repairs - Buildings	0	3,937	4,000	(63)	98%
5105540 · Repairs - Machinery & Equipment	0	495	600	(105)	83%
5105590 · Repairs - Other	10	2,180	2,200	(20)	99%
Total 5105500 · Repairs & Bldg Improvements	10	6,612	6,800	(188)	97%
5105600 · Insurance					
5105610 · Insurance - Property	0	1,330	1,330	0	100%
5105620 · Insurance - Liability	0	678	678	0	100%
5105630 · Insurance - Fidelity Bond	0	250	300	(50)	83%
5105635 · Public Officials Surety Bonds	0	1,820	2,210	(390)	82%
Total 5105600 · Insurance	0	4,078	4,518	(440)	90%
5105700 · Other Expenses					
5105705 · Postage	1,099	4,923	6,756	(1,833)	73%
5105710 · Cash - Over/Short	0	0	10	(10)	0%
5105725 · Records Management Expense	0	2,139	3,300	(1,162)	65%
5105730 · City - Memberships	0	2,056	2,500	(444)	82%
5105740 · Legal Notices/Advertisement	844	3,667	9,000	(5,333)	41%
5105752 · Employment Screening	0	435	436	(1)	100%
5105753 · Solicitor Screening	16	472	500	(28)	94%
5105756 · FM 664	0	23,928	24,000	(72)	100%
5105760 · Bank Service Charge	-2	19	100	(81)	19%
5105764 · Filing Fees	47	177	250	(73)	71%
5105765 · Miscellaneous	26	2,850	3,614	(764)	79%

City of Ovilla General Fund
Actual vs Budget Review
FY October 2016 through September 2017

	Current	Year to Date	\$ Over (Under)	% of Budget	
	August 2017	'Oct - Aug 2017	Budget	Budget	92%
Total 5105700 · Other Expenses		2,030	40,666	50,466	(9,800) 81%
5106400 · Minor Capital Outlay					
5106440 · Machinery & Equipment	0	4,890	7,500	(2,610)	65%
5106465 · Furniture	0	146	1,000	(854)	15%
Total 5106400 · Minor Capital Outlay		0	5,037	8,500	(3,463) 59%
5107400 · Capitalized Assets					
5107440 · Machinery & Equipment	0	49,999	49,999	0	100%
Total 5107400 · Capitalized Assets		0	49,999	49,999	0 100%
5109000 · Reserves					
5109001 · Reserve for Contingency	0	0	32,507	(32,507)	0%
5109015 · Reserve for FD & PD Radios	0	0	93,770	(93,770)	0%
Total 5109000 · Reserves		0	126,277	(126,277)	0
Total 10 · Administration	57,479	494,458	695,905	(201,447)	71%
20 · Police					
5201100 · Salaries & Wages					
5201120 · Police Chief	5,711	68,532	70,000	(1,468)	98%
5201143 · Command Staff	4,408	52,901	53,560	(659)	99%
5201150 · Certification Pay	185	2,216	2,400	(184)	92%
5201170 · Salary Increase	0	0	4,160	(4,160)	0%
5201180 · Merit Raises - Staff	0	0	3,832	(3,832)	0%
Total 5201100 · Salaries & Wages	10,304	123,648	133,952	(10,304)	92%
5201400 · Support Salaries					
5201405 · Support Staff	2,371	28,454	27,851	603	102%
5201408 · Sergeant	3,603	41,490	43,680	(2,190)	95%
5201410 · Patrol	19,322	231,449	224,723	6,726	103%

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		August 2017	'Oct - Aug 2017		
			Budget	Budget	
5201412 - Patrol Part Time	1,525		8,125	20,500	(12,375) 40%
5201415 - Certification Pay	162		1,938	1,636	302 118%
5201470 - Salary Increase	0		0	16,640	(16,640) 0%
5201480 - Merit Raises	0		0	9,387	(9,387) 0%
5201490 - Overtime	405		8,307	16,000	(7,693) 52%
Total 5201400 - Support Salaries	27,388		319,764	360,417	(40,653) 89%
 5202100 - Employee Benefits					
5202110 - Group Insurance	5,802		65,665	72,741	(7,076) 90%
5202135 - TMRS	3,519		41,403	44,740	(3,337) 93%
5202160 - Worker's Compensation	0		11,677	11,677	0 100%
5202170 - Payroll Taxes	617		6,575	8,381	(1,806) 78%
5202196 - Membership Dues	0		397	500	(103) 79%
Total 5202100 - Employee Benefits	9,938		125,716	138,039	(12,323) 91%
 5202300 - Contractual Services					
5202355 - Contract Labor - Individual	0		0	500	(500) 0%
5202356 - Gingerbread House	0		1,000	1,000	0 100%
5202380 - Dispatch	0		15,225	15,225	0 100%
5202385 - Jail Expense	0		0	1,000	(1,000) 0%
5202390 - Special Response Team	0		7,500	8,500	(1,000) 88%
5202395 - Contractual Services Other	0		0	1,000	(1,000) 0%
Total 5202300 - Contractual Services	0		23,725	27,225	(3,500) 87%
 5202500 - Operating Services					
5202530 - Custodial Service Contract	235		2,585	2,820	(235) 92%
5202540 - Computer Maintenance	0		0	700	(700) 0%
5202560 - Internet Subscriptions	0		317	1,350	(1,033) 23%
Total 5202500 - Operating Services	235		2,902	4,870	(1,968) 60%

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	Current	Year to Date	\$ Over (Under)	% of Budget
	August 2017	'Oct - Aug 2017	Budget	Thru August
			Budget	92%
5202600 · Special Expenses				
5202675 · National Night Out	0	434	550	(116) 79%
Total 5202600 · Special Expenses	0	434	550	(116) 79%
5203100 · General Supplies				
5203110 · Office Supplies	0	1,664	1,874	(210) 89%
5203140 · Uniforms	1,289	5,020	7,973	(2,953) 63%
5203170 · Evidence Gathering	119	818	818	(0) 100%
Total 5203100 · General Supplies	1,408	7,501	10,665	(3,164) 70%
5203400 · Maintenance Supplies & Parts				
5203410 · Supplies - Custodial	111	567	800	(233) 71%
Total 5203400 · Maintenance Supplies & Parts	111	567	800	(233) 71%
5204200 · Travel Expenses				
5204210 · Travel - Local	0	0	1,000	(1,000) 0%
5204220 · Professional Development	0	1,357	4,805	(3,448) 28%
5204235 · Ammo	0	0	1,000	(1,000) 0%
5204270 · Vehicle Expenses	1,759	18,406	24,000	(5,594) 77%
Total 5204200 · Travel Expenses	1,759	19,763	30,805	(11,042) 64%
5205200 · Data Processing Expenses				
5205240 · Data Processing - Software	0	17,851	18,000	(149) 99%
Total 5205200 · Data Processing Expenses	0	17,851	18,000	(149) 99%
5205300 · Printing Expenses				
5205310 · Copier Expense	180	1,056	1,500	(444) 70%
5205330 · Printing - Forms	0	300	300	0 100%
5205350 · Printing - Other	0	399	400	(1) 100%

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	Current	Year to Date		\$ Over (Under)	% of Budget
		August 2017	'Oct - Aug 2017		Thru August
			Budget	92%	
Total 5205300 · Printing Expenses		180	1,755	2,200	(445) 80%
5205400 · Utilities					
5205410 · Telephone	125	1,296	1,404	(108)	92%
5205415 · Cellular Phone	0	1,075	1,350	(275)	80%
5205417 · Internet - PD	160	1,602	2,409	(807)	66%
5205420 · Wireless Cards	0	2,586	2,750	(164)	94%
5205450 · Electricity	318	3,406	4,500	(1,094)	76%
Total 5205400 · Utilities	602	9,965	12,413	(2,448)	80%
5205500 · Repairs & Building Improvements					
5205520 · Repairs - Building	26	510	5,000	(4,490)	10%
5205540 · Repairs- Machinery & Equipment	0	354	1,000	(646)	35%
5205550 · Repairs - Vehicles	668	7,365	10,000	(2,635)	74%
Total 5205500 · Repairs & Building Improvements	694	8,228	16,000	(7,772)	51%
5205600 · Insurance					
5205610 · Insurance - Property	0	1,757	1,757	0	100%
5205620 · Insurance - Liability	0	8,499	8,499	0	100%
5205640 · Insurance - Vehicle	0	2,908	2,908	0	100%
Total 5205600 · Insurance	0	13,164	13,164	0	100%
5205700 · Other Expenses					
5205742 · Public Relations	0	219	519	(300)	42%
5205752 · Employment Screening	0	366	1,550	(1,184)	24%
5205765 · Miscellaneous	34	1,340	1,620	(280)	83%
Total 5205700 · Other Expenses	34	1,925	3,689	(1,764)	52%
5206400 · Minor Capital Outlay					
5206440 · Machinery & Equipment	685	6,504	9,200	(2,696)	71%

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	Current	Year to Date	\$ Over (Under)	% of Budget	
	August 2017	'Oct - Aug 2017		Thru August	
5206445 · Personal Protective Equipment	0	655	2,600	(1,945)	25%
5206450 · Vehicles	0	48,217	49,000	(783)	98%
Total 5206400 · Minor Capital Outlay	685	55,376	60,800	(5,424)	91%
5207400 - Capitalized Assets					
5207440 - Machinery and Equipment	6,202	6,202	22,000	(15,799)	28%
	6,202	6,202	22,000	(15,799)	28%
Total 20 · Police	59,540	738,487	855,589		86%
25 · Municipal Court					
5251100 · Salaries & Wages					
5251140 · Municipal Judge	1,219	8,187	9,454	(1,267)	87%
Total 5251100 · Salaries & Wages	1,219	8,187	9,454	(1,267)	87%
5251400 · Support Staff					
5251405 · Support Staff	2,669	32,026	33,676	(1,650)	95%
5251470 - Salary Increase	0	0	582	(582)	
5251480 · Merit Raises	0	0	1,011	(1,011)	0%
5251490 · Overtime	0	982	1,900	(918)	52%
Total 5251400 · Support Staff	2,669	33,008	37,169	(4,161)	89%
5252100 · Employee Benefits					
5252110 · Group Insurance	590	6,652	7,203	(551)	92%
5252135 · TMRS	260	3,132	3,304	(172)	95%
5252160 · Worker's Compensation	0	122	122	0	100%
5252170 · Payroll Taxes	87	1,060	1,085	(25)	98%
5252196 - Membership Dues	0	60	60	0	100%
Total 5252100 · Employee Benefits	937	11,026	11,774	(748)	94%
5252300 · Contractual Services					
5251420 · Jury Fees	0	72	200	(128)	36%

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	Current	Year to Date	\$ Over		% of Budget
			(Under)		
	August 2017	'Oct - Aug 2017	Budget	Budget	
5251425 - City Prosecutor		1,191	9,802	10,211	(409)
5252375 - Comptroller - Warrant Fees		0	71,522	88,478	(16,956)
Total 5252300 - Contractual Services		1,191	81,396	98,889	(17,493)
					82%
5252500 - Operating Services					
5252540 - Computer Maintenance		0	0	75	(75)
Total 5252500 - Operating Services		0	0	75	(75)
					0%
5253100 - General Supplies					
5253110 - Office Supplies		0	175	175	0
5253140 - Uniforms		0	51	50	1
Total 5253100 - General Supplies		0	226	225	1
					100%
5254200 - Travel Expenses					
5254210 - Travel - Local		0	0	25	(25)
5254220 - Professional Development		0	0	50	(50)
Total 5254200 - Travel Expenses		0	0	75	(75)
					0%
5255200 - Data Processing Expenses					
5255240 - Data Processing - SW Maint.		0	2,050	2,051	(1)
Total 5255200 - Data Processing Expenses		0	2,050	2,051	(1)
					100%
5255300 - Printing Expense					
5255350 - Printing - Other		0	539	800	(261)
Total 5255300 - Printing Expense		0	539	800	(261)
					67%
5255600 - Insurance					
5255620 - Insurance - Liability		0	192	192	0
Total 5255600 - Insurance		0	192	192	0
					100%

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Actual vs Budget Review
FY October 2016 through September 2017

	Current	Year to Date	\$ Over (Under)	% of Budget
	August 2017	'Oct - Aug 2017	Budget	Thru August
			Budget	92%
5255700 · Other Expenses				
5255765 · Miscellaneous	0	15	50	(35) 31%
5255768 · Collection Agency Fees	543	8,182	8,595	(413) 95%
5255772 · Warrant Fee - Omni	0	6,140	7,327	(1,187) 84%
Total 5255700 · Other Expenses	543	14,337	15,972	(1,635) 90%
 Total 25 · Municipal Court	 6,558	 150,961	 176,676	 (25,715) 85%
30 · Fire				
5301100 · Salaries & Wages				
5301125 · Fire Chief	3,012	36,144	38,018	(1,874) 95%
5301135 · Deputy Chief/Fire December shall	1,698	20,552	21,424	(872) 96%
5301140 · Fire Captains	5,600	52,234	67,776	(15,542) 77%
5301150 · Officer in Charge & Holiday	360	12,495	12,648	(153) 99%
5301170 · Salary Increase	0	0	1,520	(1,520) 0%
5301180 · Merit Raises - Staff	0	0	3,863	(3,863) 0%
Total 5301100 · Salaries & Wages	10,670	121,425	145,249	(23,824) 84%
 5301400 · Support Salaries	 	 	 	
5301440 · Firefighters	22,204	282,309	314,158	(31,849) 90%
5301470 · Salary Increase	0	0	4,500	(4,500) 0%
5301480 · Merit Raises	0	0	7,897	(7,897) 0%
5301485 · Volunteer Incentive Program	1,215	13,164	16,850	(3,686) 78%
Total 5301400 · Support Salaries	23,419	295,473	343,405	(47,932) 86%
 5302100 · Employee Benefits	 	 	 	
5302135 · TMRS	458	5,458	5,831	(373) 94%
5302137 · Volunteer Retirement	0	144	2,700	(2,556) 5%
5302160 · Worker's Compensation	0	3,871	3,871	0 100%
5302170 · Payroll Taxes	2,223	27,385	32,297	(4,912) 85%

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	August 2017	'Oct - Aug 2017	Budget	Thru August
			Budget	92%
5302196 · Membership Dues	-375	1,088	2,200	(1,112) 49%
Total 5302100 · Employee Benefits	2,306	37,946	46,899	(8,953) 81%
5302300 · Contractual Services				
5302310 · Consultant Fees	0	1,500	1,500	0 100%
5302380 · Dispatch	0	15,225	15,225	0 100%
5302385 · Emergency Transport Service	0	47,669	66,257	(18,588) 72%
Total 5302300 · Contractual Services	0	64,394	82,982	(18,588) 78%
5302500 · Operating Services				
5302510 · Maintenance Agreements	0	7,171	10,000	(2,829) 72%
5302570 · Warning System Maintenance	0	2,500	2,500	0 100%
5302580 · Generator Maintenance	575	1,954	2,120	(166) 92%
Total 5302500 · Operating Services	575	11,625	14,620	(2,995) 80%
5302600 · Special Expenses				
5302675 · National Night Out	0	299	500	(201) 60%
Total 5302600 · Special Expenses	0	299	500	(201) 60%
5303100 · General Supplies				
5303110 · Office Supplies	0	293	1,000	(707) 29%
5303140 · Uniforms	274	2,715	5,000	(2,285) 54%
5303160 · Medical Supplies	47	4,807	8,000	(3,193) 60%
5303165 · Medical Support	90	600	880	(280) 68%
5303170 · Evidence Gathering	0	704	800	(96) 88%
5303175 · Education Aids	0	2,445	2,445	(0) 100%
Total 5303100 · General Supplies	411	11,564	18,125	(6,561) 64%
5303400 · Maintenance Supplies & Parts				
5303410 · Supplies - Custodial	129	2,120	2,120	(0) 100%

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	Current	Year to Date	\$ Over		% of Budget
			(Under)		
	August 2017	'Oct - Aug 2017	Budget	Budget	Thru August
5303420 · Building Alarm Maintenance	0	0	420	(420)	0%
Total 5303400 · Maintenance Supplies & Parts	129	2,120	2,540	(420)	83%
5304200 · Travel Expenses					
5304220 · Professional Development	110	4,621	7,605	(2,984)	61%
5304270 · Vehicle Expenses	543	7,751	7,500	251	103%
Total 5304200 · Travel Expenses	653	12,371	15,105	(2,734)	82%
5305200 · Data Processing Expenses					
5305240 · Data Processing - Software	245	3,255	4,315	(1,060)	75%
Total 5305200 · Data Processing Expenses	245	3,255	4,315	(1,060)	75%
5305300 · Printing Expense					
5305310 · Copier Expense	238	2,916	3,100	(184)	94%
5305330 · Printing - Forms	0	56	100	(44)	56%
Total 5305300 · Printing Expense	238	2,972	3,200	(228)	93%
5305400 · Utilities					
5305410 · Telephone	213	2,502	2,724	(222)	92%
5305415 · Cellular Phone	52	1,266	1,532	(266)	83%
5305417 · Internet - Fire Dept.	160	3,881	5,145	(1,264)	75%
5305430 · Natural Gas	64	1,701	2,000	(299)	85%
5305450 · Electricity	660	5,491	5,650	(159)	97%
Total 5305400 · Utilities	1,150	14,841	17,051	(2,210)	87%
5305500 · Repairs & Bldg Improvements					
5305520 · Repairs - Building	0	2,080	11,700	(9,620)	18%
5305540 · Repairs - Machinery & Equipment	45	10,416	17,252	(6,836)	60%
5305545 · Repairs - Apparatus	8,350	20,550	20,551	(1)	100%
5305550 · Repairs - Vehicles	91	3,521	3,522	(1)	100%
Total 5305500 · Repairs & Bldg Improvements	8,487	36,568	53,025	(16,457)	69%

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FY October 2016 through September 2017

	Current	Year to Date	\$ Over (Under)	% of Budget
	August 2017	'Oct - Aug 2017	Budget	Thru August
			Budget	92%
5305600 · Insurance				
5305620 · Insurance - Liability	0	2,408	3,569	(1,161) 67%
5305640 · Insurance - Vehicle	0	12,129	12,129	0 100%
Total 5305600 · Insurance	0	14,537	15,698	(1,161) 93%
5305700 · Other Expenses				
5305705 · Postage	0	16	50	(34) 33%
5305752 · Employment Screening	42	422	500	(78) 84%
5305765 · Flags & Miscellaneous	0	0	100	(100) 0%
Total 5305700 · Other Expenses	42	438	650	(212) 67%
5306400 · Minor Capital Outlay				
5306440 · Machinery & Equipment	1,555	7,367	10,300	(2,933) 72%
5306445 · Personal Protective Equipment	0	11,508	20,247	(8,739) 57%
Total 5306400 · Minor Capital Outlay	1,555	18,875	30,547	(11,672) 62%
5307400 · Capitalized Assets				
5307450 · Vehicle	0	55,000	55,000	0 100%
Total 5306400 · Minor Capital Outlay	0	55,000	55,000	0 100%
Total 30 · Fire	49,879	703,703	848,911	(145,208) 83%
40 · Community Services				
 5401100 · Salaries & Wages				
5401135 · ACO/Code Enforcement Officer	3,674	44,083	46,364	(2,281) 95%
5401180 · Merit Raises - Staff	0	0	1,391	(1,391) 0%
5401190 · Overtime	585	8,731	11,000	(2,269) 79%
Total 5401100 · Salaries & Wages	4,259	52,814	58,755	(5,941) 90%
 5402100 · Employee Benefits				
5402110 · Group Insurance	380	4,310	7,291	(2,981) 59%

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	August 2017	'Oct - Aug 2017	Budget	Budget	
5402135 · TMRS	419	5,061	5,262	(201)	96%
5402160 · Worker's Compensation	0	356	356	0	100%
5402170 · Payroll Taxes	68	830	802	28	103%
5402190 · License	0	25	625	(600)	4%
Total 5402100 · Employee Benefits	866	10,582	14,336	(3,754)	74%
5402300 · Contractual Services					
5402315 · Contract Building Inspections	1,018	37,205	46,500	(9,295)	80%
5402370 · Impound Fees	350	2,882	3,300	(418)	87%
Total 5402300 · Contractual Services	1,368	40,087	49,800	(9,713)	80%
5402600 · Special Expenses					
5402680 · Environmental Testing	0	190	1,300	(1,110)	15%
5402683 · Septic Tank Fee to State	0	40	100	(60)	40%
5402685 · Clean up Day	0	0	100	(100)	0%
5402687 · Abatement Nuisance	2,167	2,167			100%
Total 5402600 · Special Expenses	2,167	2,398	1,500	(1,270)	160%
5403100 · General Supplies					
5403110 · Office Supplies	0	50	50	0	100%
5403120 · Animal Care	0	68	150	(83)	45%
5403122 · Pet Supplies	0	421	600	(179)	70%
5403140 · Uniforms	100	433	600	(167)	72%
Total 5403100 · General Supplies	100	971	1,400	(429)	69%
5403400 · Maintenance Supplies & Parts					
5403460 · Miscellaneous	0	31	200	(169)	15%
Total 5403400 · Maintenance Supplies & Parts	0	31	200	(169)	15%
5404200 · Travel Expenses					
5404210 · Travel - Local	0	0	25	(25)	0%

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FY October 2016 through September 2017

	Current	Year to Date	\$ Over		% of Budget
			(Under)		
	August 2017	'Oct - Aug 2017	Budget	Budget	Thru August
5404220 · Professional Development	0	0	200	(200)	0%
5404270 · Vehicle Expenses	153	1,168	3,000	(1,832)	39%
Total 5404200 · Travel Expenses	153	1,168	3,225	(2,057)	36%
5405300 · Printing Expense					
5405330 · Printing - Forms		0	159	400	(241) 40%
Total 5405300 · Printing Expense		0	159	400	(241) 40%
5405400 · Utilities					
5405415 · Cellular Phone		0	761	980	(219) 78%
Total 5405400 · Utilities		0	761	980	(219) 78%
5405600 · Insurance					
5405610 · Insurance - Property		0	9	9	0 100%
5405620 · Insurance - Liability		0	130	130	0 100%
5405640 · Insurance - Vehicle		0	245	245	0 100%
Total 5405600 · Insurance		0	384	384	0 100%
5405700 · Other Expenses					
5405765 · Miscellaneous		21	21	100	(79) 21%
Total 5405700 · Other Expenses		21	21	100	(79) 21%
5406400 · Minor Capital Outlay					
5406440 · Machinery & Equipment		448	1,093	1,094	(1) 100%
Total 5406400 · Minor Capital Outlay		448	1,093	1,094	(1) 100%
Total 40 · Community Services	9,383	110,468	132,174	(21,706)	84%
45 · Solid Waste					
5455400 · Utilities					
5455465 · Solid waste Pickup (Garbage)	19,519	182,710	226,110	(43,400)	81%

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	Current	Year to Date	\$ Over (Under)		% of Budget Thru August
	August 2017	'Oct - Aug 2017	Budget	Budget	
Total 5455400 · Utilities			226,110	(23,881)	89%
	19,519	202,229			
Total 45 · Solid Waste	19,519	202,229	226,110	(23,881)	89%
50 · Streets					
5501400 · Support Staff					
5501415 · Maintenance Crew	0	19,731	23,400	(3,669)	84%
5501470 - Salary Increase	0	0	2,080	(2,080)	0%
5501480 - Merit Raises	0	0	765	(765)	0%
5501490 · Overtime	0	793	1,500	(707)	53%
5501500 · Streets - On Call	0	300	600	(300)	50%
Total 5501400 · Support Staff	0	20,824	28,345	(7,521)	73%
5502100 · Employee Benefits					
5502110 · Group Insurance	568	6,453	7,146	(693)	90%
5502135 · TMRS	0	1,981	2,642	(661)	75%
5502160 · Worker's Compensation	0	1,705	1,705	(0)	100%
5502170 · Payroll Taxes	0	302	403	(101)	75%
5502190 · License	0	61	122	(61)	50%
Total 5502100 · Employee Benefits	568	10,502	12,018	(1,516)	87%
5502200 · Special Services					
5502280 · NCTCOG- SWMP Fees	0	0	3,360	(3,360)	0%
Total 5502200 · Special Services	0	0	3,360	(3,360)	0%
5502600 · Special Expenses					
5502620 · Emergency Clean Up	286	286	1,000	(714)	29%
Total 5502600 · Special Expenses	286	286	1,000	(714)	29%
5503100 · General Supplies					

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	Current	Year to Date	\$ Over		% of Budget
			(Under)		
			Budget	Budget	
	August 2017	'Oct - Aug 2017			Thru August
5503110 · Office Supplies	0	15	100	(85)	15%
5503140 · Uniforms	193	386	600	(214)	64%
Total 5503100 · General Supplies	193	401	700	(299)	57%
5503400 · Maintenance Supplies & Parts					
5503405 · Drainage Maintenance	0	0	500	(500)	0%
5503420 · Supplies - Street Signs	0	2,871	5,000	(2,129)	57%
5503460 · Miscellaneous	0	299	300	(1)	100%
Total 5503400 · Maintenance Supplies & Parts	0	3,169	5,800	(2,631)	55%
5504200 · Travel Expenses					
5504220 · Professional Development	0	0	500	(500)	0%
5504270 · Vehicle Expenses	307	3,675	5,500	(1,825)	67%
Total 5504200 · Travel Expenses	307	3,675	6,000	(2,325)	61%
5505300 · Printing Expense					
5505350 · Printing - Other	50	50	350	(300)	14%
Total 5505300 · Printing Expense	50	50	350	(300)	14%
5505400 · Utilities					
5505450 · Electricity	4,050	43,875	47,000	(3,125)	93%
Total 5505400 · Utilities	4,050	43,875	47,000	(3,125)	93%
5505500 · Repairs & Bldg Improvements					
5405520 · Repairs - Building	133	133	500	(368)	27%
5505540 · Repairs - Machinery & Equipment	0	3,303	3,500	(197)	94%
5505550 · Repairs - Vehicles	0	1,525	2,500	(975)	61%
5505560 · Repairs -Street Maint.& Repairs	3,638	17,284	28,650	(11,366)	60%
5505565 · Repairs - Infrastructure Drainage	0	500	3,000	(2,500)	17%
5505575 · Repairs - 50/50 Sidewalk Program	0	0	2,500	(2,500)	0%

City of Ovilla General Fund
Actual vs Budget Review
FY October 2016 through September 2017

	Current	Year to Date	\$ Over (Under)		% of Budget Thru August
	August 2017	'Oct - Aug 2017	Budget	Budget	
5505590 · Repairs - Other	335	481	1,500	(1,019)	32%
Total 5505500 · Repairs & Bldg Improvements	4,106	23,226	42,150	(18,924)	55%
5505600 · Insurance					
5505620 · Insurance - Liability	0	694	694	0	100%
5505640 · Insurance - Vehicle	0	3,221	3,221	0	100%
Total 5505600 · Insurance	0	3,915	3,915	0	100%
5505700 · Other Expenses					
5505752 · Employment Screening	136	242	750	(508)	32%
Total 5505700 · Other Expenses	136	242	750	(508)	32%
5506400 · Minor Capital Outlay					
5506440 · Machinery & Equipment	0	20,567	20,750	(183)	99%
5506445 · Personal Protective Equipment	0	0	300	(300)	0%
5506490 · Other	0	500	500	0	100%
Total 5506400 · Minor Capital Outlay	0	21,067	21,550	(483)	98%
5507400 · Capitalized Assets					
5507440 · Machinery & Equipment	2	22,347	56,000	(33,653)	40%
5507460 · Infrastructure	204,125	440,564	486,600	(46,036)	91%
Total 5507400 · Capitalized Assets	204,127	462,911	542,600	(79,689)	85%
Total 50 · Streets	213,822	594,143	715,538	(121,395)	83%
60 · Parks					
5602400 · Rentals					
5602490 · Rental - Other	210	2,515	3,000	(485)	84%
Total 5602400 · Rentals	210	2,515	3,000	(485)	84%

City of Ovilla General Fund
Actual vs Budget Review
FY October 2016 through September 2017

	Current	Year to Date	\$ Over (Under)	% of Budget
	August 2017	'Oct - Aug 2017	Budget	Thru August
			Budget	92%
5602500 - Operating Services				
5602530 - Custodial Service Contract	0	0	1,200	(1,200) 0%
Total 5602500 - Operating Services	0	0	1,200	(1,200) 0%
5602600 - Special Expenses				
5602680 - Heritage Day	2,389	4,211	14,300	(10,089) 29%
5602690 - Special Events	0	2,762	4,500	(1,738) 61%
Total 5602600 - Special Expenses	2,389	6,973	18,800	(11,827) 37%
5603400 - Maintenance Supplies & Parts				
5303410 - Supplies - Custodial	0	21	100	(79) 21%
5603460 - Miscellaneous	28	259	300	(41) 86%
Total 5603400 - Maintenance Supplies & Parts	28	280	400	(120) 70%
5605400 - Utilities				
5605450 - Electricity	564	7,551	8,300	(750) 91%
Total 5605400 - Utilities	564	7,551	8,300	(750) 91%
5605500 - Repairs & Bldg Improvements				
5605520 - Repairs - Building	0	1,896	2,500	(604) 76%
5605530 - REPAIRS-IMP OTHER THAN BLDGS	171	984	1,000	(16) 98%
Total 5605500 - Repairs & Bldg Improvements	171	2,880	3,500	(620) 82%
5605600 - Insurance				
5605610 - Insurance - Property	0	122	122	0 100%
5605620 - Insurance - Liability	0	294	294	0 100%
5605640 - Insurance - Vehicle	0	207	207	0 100%
Total 5605600 - Insurance	0	623	623	0 100%

City of Ovilla General Fund
Actual vs Budget Review
FY October 2016 through September 2017

	Current	Year to Date	\$ Over (Under)	% of Budget
	August 2017	'Oct - Aug 2017	Budget	Thru August
			Budget	92%
5605700 · Other Expenses				
5605765 · Miscellaneous	0	500	500	0 100%
Total 5605700 · Other Expenses	0	500	500	0 100%
5606400 · Minor Capital Outlay				
5606410 · Land Improvements	79	537	800	(263) 67%
5606440 · Machinery & Equipment	0	12,200	14,714	(2,514) 83%
Total 5606400 · Minor Capital Outlay	79	12,737	15,514	(2,777) 82%
5607400 · Capitalized Assets				
5607410 - 4B EDC Restroom Land Improvements	0	74,935	75,000	(65) 100%
5607415 - 4B EDC Monument Signs	0	0	30,000	(30,000) 0%
5607440 · Machinery & Equipment	0	308	6,000	(5,692) 5%
Total 5607400 · Capitalized Assets	0	75,243	111,000	(35,757) 68%
Total 60 · Parks	3,440	109,302	162,837	(53,535) 67%
Total Expenditures	419,620	3,103,749	3,813,740	(709,991) 81%
Net Change in Fund Balance	-291,824	-138,006	0	(138,006) 100%

Ovilla W&S Utility Fund
Actual vs Budget Review
FY October 2016 through September 2017

	Current	Year to Date	\$ Over (Under)	% of Budget
	August 2017	Oct - Aug 2017	Budget	Thru August
			Budget	92%
Resources				
4000400 · Charges for Services				
4000460 · Water Sales	70,987	664,556	959,305	(294,749)
4000461 · Sewer Service	45,671	337,174	396,500	(59,326)
4000465 · Water & Sewer Penalties	927	13,357	18,000	(4,643)
4000471 · Reconnect Fees	375	3,569	5,400	(1,831)
4000472 · Meters	0	3,025	3,700	(675)
4000473 · Connect Fees	200	2,518	4,400	(1,882)
4000478 · Infrastructure Improvement Fee	6,216	59,789	66,550	(6,761)
4000480 · Solid Waste Fees (Garbage)	0	0	0	0%
Total 4000400 · Charges for Services	124,376	1,083,988	1,453,855	(369,867)
4000800 · Other Revenue				
4000880 · Capital Rec Fee	3,750	23,750	81,250	(57,500)
4000840 · Interest Earned	261	2,485	2,900	(415)
4000890 · Misc Other Revenue	0	98,479	0	98,479
Total 4000800 · Other Revenue	4,011	124,714	84,150	40,564
Total Resources	128,387	1,208,702	1,538,005	(329,303)
Expense				
70 · Administration				
5701100 · Salaries & Wages				
5701110 · City Administrator	0	16,987	22,042	(5,055)
5701115 · City Secretary	0	11,346	13,658	(2,312)
5701117 · Finance Accountant	0	10,087	12,731	(2,644)
5701120 · Admin. Support	0	6,932	7,660	(728)
5701130 · Public Works Director	4,440	53,281	53,960	(679)
5701170 · Salary Increase	0	0	3,835	(3,835)
5701180 · Merit Raises, Staff	0	0	3,414	(3,414)
Total 5701100 · Salaries & Wages	4,440	98,632	117,300	(18,668)
				84%

Ovilla W&S Utility Fund
Actual vs Budget Review
FY October 2016 through September 2017

	Current	Year to Date	\$ Over (Under)	% of Budget
	August 2017	Oct - Aug 2017	Budget	Thru August
			Budget	92%
5702100 · Employee Benefits				
5702110 · Group Insurance	603	6,770	7,358	(588) 92%
5702135 · TMRS	437	5,108	5,497	(389) 93%
5702170 · Payroll Taxes	64	766	837	(71) 92%
Total 5702100 · Employee Benefits	1,104	12,644	13,692	(1,048) 92%
5702200 · Special Services				
5702240 · Audit	0	7,400	7,400	0 100%
5702250 · Accounting	0	1,265	1,265	(0) 100%
Total 5702200 · Special Services	0	8,665	8,665	(0) 100%
5702300 · Contractual Services /Personnel				
5702310 · Consultant Fees	0	1,684	2,735	(1,051) 62%
Total 5702300 · Contractual Services /Personnel	0	1,684	2,735	(1,051) 62%
5703100 · General Supplies				
5703110 · Office Supplies	17	392	800	(408) 49%
Total 5703100 · General Supplies	17	392	800	(408) 49%
5703400 · Maintenance Supplies / Parts				
5703410 · Supplies - Custodial	0	0	200	(200) 0%
Total 5703400 · Maintenance Supplies / Parts	0	0	200	(200) 0%
5704200 · Travel Expenses				
5704210 · Travel - Local	0	5	200	(195) 2%
5704220 · Professional Development	0	330	479	(149) 69%
Total 5704200 · Travel Expenses	0	335	679	(344) 49%
5705200 · Data Processing Expenses				
5705230 · Data Processing - Maintenance & Repair	116	1,487	1,571	(84) 95%

Ovilla W&S Utility Fund
Actual vs Budget Review
FY October 2016 through September 2017

	Current	Year to Date	\$ Over (Under)	% of Budget
	August 2017	Oct - Aug 2017	Budget	Thru August
			Budget	92%
Total 5705200 · Data Processing Expenses	116	1,487	1,571	(84) 95%
5705300 · Printing Expense				
5705350 · Printing - Other	0	0	250	(250) 0%
Total 5705300 · Printing Expense	0	0	250	(250) 0%
5705400 · Utilities				
5705410 · Telephone	112	1,233	1,404	(171) 88%
5705415 · Cellular Phone	75	1,205	1,690	(485) 71%
5705417 · Internet	160	1,602	2,409	(807) 66%
Total 5705400 · Utilities	347	4,040	5,503	(1,463) 73%
5705700 · Other Expenses				
5705705 · Postage	500	6,062	8,000	(1,938) 76%
5705740 · Advertising	0	0	100	(100) 0%
5705760 · Bank Service Charge	8	184	200	(16) 92%
5705765 · Miscellaneous	0	100	100	0 100%
Total 5705700 · Other Expenses	508	6,346	8,400	(2,054) 76%
5706400 · Minor Capital Outlay				
5706440 · Machinery & Equipment	0	0	500	(500) 0%
Total 5706400 · Minor Capital Outlay	0	0	500	(500) 0%
5709000 · Reserve				
5708215 · Admin. Exp. to General Fund	0	24,591	32,788	(8,197) 75%
5709002 · Capital Improv. Water/Sewer Reserve	0	0	56,000	(56,000) 0%
5709010 · Administrative Reserves	0	0	4,068	(4,068) 0%
Total 5709000 · Reserve	0	24,591	92,856	(68,265) 26%
Total 70 · Administration	6,532	158,816	253,151	(94,335) 63%

Ovilla W&S Utility Fund
Actual vs Budget Review
FY October 2016 through September 2017

	Current	Year to Date	\$ Over (Under)	% of Budget
	August 2017	Oct - Aug 2017	Budget	Thru August
			Budget	92%
75 - Water				
5751100 - Salaries & Wages				
5751133 - Superintendent	3,510	42,125	43,260	(1,135) 97%
5751170 - Salary Increase	0	0	1,040	(1,040) 0%
5751180 - Merit Raises - Staff	0	0	1,329	(1,329) 0%
5751190 - Overtime	66	1,580	2,000	(420) 79%
Total 5751100 - Salaries & Wages	3,576	43,704	47,629	(3,925) 92%
5751400 - Support Salaries				
5751405 - Support Staff	5,330	39,819	50,264	(10,445) 79%
5751415 - Maintenance Crew	6,038	60,432	71,752	(11,320) 84%
5751450 - Certification Pay	92	1,108	1,200	(92) 92%
5751470 - Salary Increase	0	0	5,159	(5,159) 0%
5751480 - Merit Raises	0	0	3,522	(3,522) 0%
5751490 - Overtime	138	3,416	4,000	(584) 85%
5751500 - Water - On Call	150	1,550	1,550	0 100%
Total 5751400 - Support Salaries	11,748	106,325	137,447	(31,122) 77%
5752100 - Employee Benefits				
5752110 - Group Insurance	3,096	28,039	43,175	(15,136) 65%
5752135 - TMRS	1,487	15,189	19,846	(4,657) 77%
5752160 - Worker's Compensation	0	8,200	8,200	0 100%
5752170 - Payroll Taxes	229	2,359	3,021	(662) 78%
5752190 - Licenses	0	111	222	(111) 50%
Total 5752100 - Employee Benefits	4,811	53,898	74,464	(20,566) 72%
5752300 - Contractual Services/Personnel				
5752350 - Contract Labor - Company	0	2,150	2,150	0 100%
5752380 - Dispatch	0	13,050	13,050	0 100%
Total 5752300 - Contractual Services/Personnel	0	15,200	15,200	0 100%

Ovilla W&S Utility Fund
Actual vs Budget Review
FY October 2016 through September 2017

	Current	Year to Date	\$ Over (Under)	% of Budget
	August 2017	Oct - Aug 2017	Budget	Thru August
			Budget	92%
5752400 · Rentals				
5752420 · Rental - Machinery & Equipment	0	0	250	(250) 0%
Total 5752400 · Rentals	0	0	250	(250) 0%
5752500 · Operating Services				
5752580 · Water Testing	375	1,722	4,000	(2,278) 43%
5752590 · TCEQ Fees	0	3,249	3,450	(201) 94%
Total 5752500 · Operating Services	375	4,971	7,450	(2,479) 67%
5753100 · General Supplies				
5753140 · Uniforms	0	1,611	1,700	(89) 95%
Total 5753100 · General Supplies	0	1,611	1,700	(89) 95%
5753400 · Maintenance Supplies & Parts				
5753460 · Miscellaneous	0	428	500	(72) 86%
Total 5753400 · Maintenance Supplies & Parts	0	428	500	(72) 86%
5754200 · Travel Expenses				
5754220 · Professional Development	0	143	720	(577) 20%
5754270 · Vehicle Expenses	795	5,129	7,300	(2,171) 70%
Total 5754200 · Travel Expenses	795	5,273	8,020	(2,747) 66%
5755200 · Data Processing Expenses				
5755240 · Data Processing - Software	0	3,700	3,700	0 100%
Total 5755200 · Data Processing Expenses	0	3,700	3,700	0 100%
5755300 · Printing Expenses				
5755310 · Copier Expense	0	2,670	3,000	(330) 89%
5755350 · Printing - Other	0	2,490	2,500	(10) 100%
Total 5755300 · Printing Expenses	0	5,159	5,500	(341) 94%

Ovilla W&S Utility Fund
Actual vs Budget Review
FY October 2016 through September 2017

	Current	Year to Date	\$ Over (Under)	% of Budget
	August 2017	Oct - Aug 2017	Budget	Thru August
			Budget	92%
5755400 · Utilities				
5755415 · Cellular Phone	0	207	300	(93) 69%
5755450 · Electricity	2,188	23,179	27,000	(3,821) 86%
5755460 · Water, wholesale	47,883	323,225	423,262	(100,037) 76%
Total 5755400 · Utilities	50,071	346,610	450,562	(103,952) 77%
5755500 · Repairs & Building Improvements				
5755540 · Repairs- Machinery & Equipment	0	5,362	5,600	(238) 96%
5755550 · Repairs - Vehicles	26	2,186	2,500	(314) 87%
5755570 · Inventory Expense	683	8,962	11,500	(2,538) 78%
5755580 - Water Chemical Expense	653	9,502	10,000	(498) 95%
5755590 · Repairs - Other	763	2,951	3,400	(449) 87%
Total 5755500 · Repairs & Building Improvements	2,125	28,963	33,000	(4,037) 88%
5755600 · Insurance				
5755610 · Insurance - Property	0	2,848	2,848	0 100%
5755620 · Insurance - Liability	0	970	970	0 100%
5755640 · Insurance - Vehicle	0	2,301	2,304	(3) 100%
Total 5755600 · Insurance	0	6,119	6,122	(3) 100%
5755700 · Other Expenses				
5755752 · Employment Screening	0	177	180	(3) 99%
Total 5755700 · Other Expenses	0	177	180	(3) 99%
5756400 · Minor Capital Outlay				
5756440 · Machinery & Equipment	0	890	1,000	(110) 89%
5756490 · Other	0	290	500	(210) 58%
Total 5756400 · Minor Capital Outlay	0	1,180	1,500	(320) 79%
5757400 · Capitalized Assets				

Ovilla W&S Utility Fund
Actual vs Budget Review
FY October 2016 through September 2017

	Current	Year to Date		\$ Over (Under)	% of Budget
		August 2017	Oct - Aug 2017		
			Budget	Budget	
5757440 · Machinery & Equipment	0		12,845	13,000	(155) 99%
5757470 · Infrastructure - Water	0		7,622	7,700	(78) 99%
5757475 - FM 664 Relocate Waterline	1,371		12,150	12,214	(64) 99%
Total 5757400 · Capitalized Assets	1,371		32,617	32,914	(297) 99%
5757900 · Long-Term Debt					
5758225 · Admin. Expense to Debt Fund	0		44,436	54,127	(9,691) 82%
Total 5757900 · Long-Term Debt	0		44,436	54,127	(9,691) 82%
Total 75 · Water	74,872		700,371	880,265	(179,894) 80%
80 · Sewer					
5801400 · Support Salaries					
5801405 · Support Staff	0		10,280	16,754	(6,474) 61%
5801415 · Maintenance Crew	2,883		34,598	34,278	320 101%
5801450 · Certification Pay	92		1,108	1,210	(102) 92%
5801470 - Salary Increase	0		0	2,122	(2,122) 0%
5801480 · Merit Raises	0		0	1,408	(1,408) 0%
5801490 · Overtime	81		1,716	3,000	(1,284) 57%
5801500 · Sewer - On Call	50		550	600	(50) 92%
Total 5801400 · Support Salaries	3,107		48,252	59,372	(11,120) 81%
5802100 · Employee Benefits					
5802110 · Group Insurance	592		6,634	7,221	(587) 92%
5802135 · TMRS	298		3,549	3,856	(307) 92%
5802160 · Worker's Compensation-Sewer	0		1,367	1,367	0 100%
5802170 · Payroll Taxes	44		535	588	(53) 91%
5802190 · Licenses	0		0	150	(150) 0%
Total 5802100 · Employee Benefits	933		12,085	13,182	(1,097) 92%
5802300 · Contractual Services/Personnel					

Ovilla W&S Utility Fund
Actual vs Budget Review
FY October 2016 through September 2017

	Current	Year to Date	\$ Over		% of Budget
			(Under)		
	August 2017	Oct - Aug 2017	Budget	Budget	
5802350 · Contract Labor - Company			10,000	(10,000)	0%
0	0				
Total 5802300 · Contractual Services/Personnel			10,000	(10,000)	0%
5802500 · Operating Services					
5802515 · Sardis Collection Expense	1,560	8,544	9,054	(510)	94%
5802590 · TCEQ Fees - Sewer	0	0	100	(100)	0%
Total 5802500 · Operating Services	1,560	8,544	9,154	(610)	93%
5803100 · General Supplies					
5803140 · Uniforms	0	1,052	1,200	(148)	88%
Total 5803100 · General Supplies	0	1,052	1,200	(148)	88%
5803400 · Maintenance Supplies & Parts					
5803460 · Miscellaneous	0	310	500	(190)	62%
Total 5803400 · Maintenance Supplies & Parts	0	310	500	(190)	62%
5804200 · Travel Expenses					
5804220 · Professional Development	0	457	500	(43)	91%
5804270 · Vehicle Expense	0	1,133	1,200	(67)	94%
Total 5804200 · Travel Expenses	0	1,590	1,700	(110)	94%
5805400 · Utilities					
5805450 · Electricity	140	1,669	3,000	(1,331)	56%
5805463 · TRA Wastewater Treatment	12,830	238,867	285,955	(47,088)	84%
Total 5805400 · Utilities	12,970	240,536	288,955	(48,419)	83%
5805500 · Repairs & Bldg Improvements					
5805510 · Repairs - Land Improvements	0	0	300	(300)	0%
5805540 · Repairs - Machinery & Equipment	0	2,619	6,000	(3,381)	44%
5805570 · Inventory Expense	0	2,112	3,000	(888)	70%
5805590 · Repairs - Other	51	95	600	(505)	16%
Total 5805500 · Repairs & Bldg Improvements	51	4,826	9,900	(5,074)	49%

Ovilla W&S Utility Fund
Actual vs Budget Review
FY October 2016 through September 2017

	Current	Year to Date	\$ Over (Under)	% of Budget
	August 2017	Oct - Aug 2017	Budget	Thru August
			Budget	92%
5805600 · Insurance				
5805610 · Insurance - Property	0	60	60	0 100%
5805620 · Insurance - Liability	0	224	224	0 100%
5805640 · Insurance - Vehicle	0	142	142	0 100%
Total 5805600 · Insurance	0	426	426	0 100%
5805700 · Other Expenses				
5805752 · Employment Screening	0	126	200	(74) 63%
Total 5805700 · Other Expenses	0	126	200	(74) 63%
5807400 · Capitalized Assets				
5807440 · Machinery & Equipment	0	9,935	10,000	(65) 99%
Total 5807400 · Capitalized Assets	0	9,935	10,000	(65) 99%
Total 80 · Sewer	18,621	327,683	404,589	(76,906) 81%
Total Expense	100,025	1,186,870	1,538,005	(351,135) 77%
Net Change in Fund Balance	28,362	21,832	0	21,832 100%

Ovilla Debt Service
Actual vs Budget Review
FY October 2016 through September 2017

	Current	Year to Date	\$ Over (Under)	% of Budget
	August 2017	Oct - Aug 2017	Budget	Thru August
			Budget	92%
Revenues				
4000100 · Taxes				
4000107 · Ad Valorem, Current I & S	2,151	503,583	486,807	103%
4000106 - Ad Valorem, Current I&S New and Imp	-	-	24,420	(24,420)
4000111 · Ad Valorem, Delinquent I & S	406	4,665	3,920	745
4000114 · Interest/Penalties - I & S	338	2,436	1,201	1,235
Total 4000100 · Taxes	2,895	510,683	516,348	(5,665)
				99%
4000800 · Other Revenue				
4000840 · Interest Earned	68	871	550	321
4000930 · Admin.Rev.Rec.Fr Water & Sewer	-	44,436	54,127	(9,691)
Total 4000800 · Other Revenue	68	45,307	54,677	(9,370)
				83%
Total Revenues	2,963	555,990	571,025	(15,035)
				97%
Expenditures				
5157900 · Long-Term Debt				
5157930 · Paying Agent Fees	400	400	500	(100)
51579349 - 2011 Bond Issue Principle	375,000	375,000	375,000	0
5157940 · 2011 Bond Issue Interest	97,763	195,525	195,525	0
Total 5157900 · Long-Term Debt	473,163	570,925	571,025	(100)
				100%
Total Expenditures	473,163	570,925	571,025	(100)
				100%
Net Change in Fund Balance	(470,199)	(14,935)	-	(14,935)
				100%

City of Ovilla Capital Projects Fund
Actual vs Budget Review
FY October 2016 through September 2017

	Current	Year to Date	\$ Over (Under)	% of Budget
	August 2017	Oct - Aug 2017		Thru August
	Budget	Budget		
Revenues				
4000800 · Other Revenue				
4000840 - Texpool	0	2		
4000845 · Interest Earned - Texstar	1	9	1	8
4000850 · Interest Earned - Prosperity	39	322	260	62
4000990 - Reduction In Fund Balance	0	0	90,000	(90,000)
Total 4000800 · Other Revenue	40	331	90,261	(89,930)
Total Revenues	40	331	90,261	(89,930)
Expense				
5879000 · Reserves				
5879010 · Admin Reserves	0	0	261	(261)
Total 5879000 · Reserves	0	0	261	(261)
5857400 · Capitalized Assets				
5857470 · Water Line	0	0	90,000	(90,000)
Total 5879000 · Reserves	0	0	90,000	(90,000)
Total Expense	0	0	90,261	(90,261)
Change in Net Position	40	331	0	331
				100%

Ovilla Park Impact Fund
Actual vs Budget Review
FY October 2016 through September 2017

	Current	Year to Date	\$ Over (Under)	% of Budget
	August 2017	'Oct - Aug 2017	Budget	Thru August
			Budget	92%
Revenues				
4000400 · Charges for Services				
4000460 · Park Impact	669	6,021	13,381	(7,360) 45%
Total 4000400 · Charges for Services	669	6,021	13,381	(7,360) 45%
4000800 · Other Revenue				
4000840 · Interest Earned	19	183	142	41 129%
Total 4000800 · Other Revenue	19	183	142	41 129%
Total Revenues	688	6,204	13,523	(7,319) 46%
Expenditures				
5607400 · Capitalized Assets				
5607440 · Capital Machinery & Equipment	551	4,679	5,000	(321) 94%
Total 5607400 · Capitalized Assets	551	4,679	5,000	(321) 94%
5609000 · Reserves				
5609035 · Park Impact Reserves	0	0	8,523	(8,523) 0%
Total 5609000 · Reserves	0	0	8,523	(8,523) 0%
Total Expenditures	551	4,679	13,523	(8,844) 35%
Net Change in Fund Balance	138	1,525	0	1,525 100%

Ovilla W&S Impact Fee Fund
Actual vs Budget Review
FY October 2016 through September 2017

	Current	Year to Date	\$ Over (Under)	% of Budget
	August 2017	'Oct - Aug 2017	Budget	Thru August
			Budget	92%
Revenues				
4000400 · Charges for Services				
4000476 - Water Impact Fee	0	0	3,100	(3,100)
4000477 - Sewer Impact Fee	6,571	26,961	56,000	(29,039)
Total 4000400 · Charges for Services	6,571	26,961	59,100	(32,139)
				46%
4000800 · Other Revenue				
4000840 · Interest Earned	16	282	230	52
4000880 - Transfer In - Water Impact	0	0	50,000	(50,000)
Total 4000800 · Other Revenue	16	282	50,230	(49,948)
				1%
Total Revenues	6,587	27,243	109,330	(82,087)
				25%
Expense				
5102300 - Contractual Services				
5102310 - Consultant Fees	0	11,800	11,800	0
Total 5102300 - Contractual Services	0	11,800	11,800	0
				100%
5857400 - Capitalized Assets				
5857470 - Water Lines	0	25,800	50,000	(24,200)
Total 5857400 - Capitalized Assets	0	25,800	50,000	(24,200)
				52%
5859000 · Reserves				
5859030 - Sewer Impact Fees Reserve	0	0	47,530	(47,530)
Total 5859000 · Reserves	0	0	47,530	(47,530)
				0%
Total Expense	0	37,600	109,330	(71,730)
				34%
Change in Net Position	6,587	(10,357)	0	(10,357)
				100%

Ovilla 4B Economic Development Corporation
Actual vs Budget Review
FY October 2016 through September 2017

	Current	Year to Date	\$ Over (Under)	% of Budget
	Aug-17	'Oct - Aug 2017	Budget	Thru August
			Budget	92%
Revenues				
4000100 · Taxes				
4000120 · Sales tax	10,889	93,316	98,307	(4,991) 95%
Total 4000100 · Taxes	10,889	93,316	98,307	(4,991) 95%
4000800 · Other Revenue				
4000840 · Interest Income	175	1,834	1,340	494 137%
4000990 - Reduction in Fund Balance	0	0	115,000	(115,000) 0%
Total 4000800 · Other Revenue	175	1,834	116,340	(114,506) 2%
Total Revenues	11,063	95,149	214,647	(119,498) 44%
Expenditures				
8102200 · Special Services				
8102230 · Legal Fees	0	0	500	(500) 0%
8102240 · Audit	0	1,600	1,600	0 100%
Total 8102200 · Special Services	0	1,600	2,100	(500) 76%
8102300 · Consultant Services				
8102310 · Consultant Fees	0	10,000	10,000	0 100%
Total 8102300 · Consultant Services	0	10,000	10,000	0 100%
8103100 · General Supplies				
8103110 · Office Supplies	0	0	100	(100) 0%
Total 8103100 · General Supplies	0	0	100	(100) 0%
8104200 · Travel Expense				
8104210 · Travel Expense	0	0	1,000	(1,000) 0%
8104220 · Professional Development	0	500	2,300	(1,800) 22%
Total 8104200 · Travel Expense	0	500	3,300	(2,800) 15%

Ovilla 4B Economic Development Corporation
Actual vs Budget Review
FY October 2016 through September 2017

	Current	Year to Date	\$ Over		% of Budget
			(Under)		
	Aug-17	'Oct - Aug 2017	Budget	Budget	
8105300 - Printing					
8105320 · Printing Expense	0	14	300	(286)	5%
Total 8105300 - Printing	0	14	300	(286)	5%
8105600 · Insurance					
8105620 · Insurance - Liability	0	147	147	(0)	100%
Total 8105600 · Insurance	0	147	147	(0)	100%
8105700 · Other Expenses					
8105705 · Postage	0	0	75	(75)	0%
8105730 · Memberships	0	3,350	3,350	0	100%
8105740 · Advertising	0	429	5,295	(4,866)	8%
8105764 · Filing Fees	0	25	30	(5)	83%
Total 8105700 · Other Expenses	0	3,804	8,750	(4,946)	43%
816400 - Minor Capital Outlay					
8106420 - Buildings	0	0	75,000	(75,000)	0%
8107490 - Other Signs	0	0	30,000	(30,000)	0%
Total 8106400 - Minor Capital Outlay	0	0	105,000	(105,000)	0%
8109000 · Reserves					
8109015 · Administrative Reserves	0	74,987	82,450	(7,463)	91%
8109215 · Admin. Expense to General Fund	0	1,875	2,500	(625)	75%
Total 8109000 · Reserves	0	76,862	84,950	(8,088)	90%
Total Expenditures	0	92,926	214,647	(121,721)	43%
Net Change in Fund Balance	11,063	2,223	0	2,223	100%

Ovilla Municipal Development District
Actual vs Budget Review
FY October 2016 through September 2017

	Current	Year to Date	\$ Over (Under)	% of Budget
	August 2017	'Oct - Aug 2017	Budget	Thru August
			Budget	92%
Revenues				
4000100 · Taxes				
4000120 · Sales tax	5,041	46,896	41,515	5,381 113%
Total 4000100 · Taxes	5,041	46,896	41,515	5,381 113%
4000800 · Other Revenue				
4000840 · Interest Income	71	647	476	171 136%
Total 4000800 · Other Revenue	71	647	476	171 136%
Total Revenues	5,112	47,543	41,991	5,552 113%
Expenditures				
9102200 · Special Services				
9102240 · Audit	0	1,600	1,600	0 100%
Total 9102200 · Special Services	0	1,600	1,600	0 100%
9103100 · General Supplies				
9103110 · Office Supplies	0	0	100	(100) 0%
Total 9103100 · General Supplies	0	0	100	(100) 0%
9105600 · Insurance				
9105620 · Insurance - Liability	0	147	147	(0) 100%
Total 9105600 · Insurance	0	147	147	(0) 100%
9109000 · Reserves				
9109015 · Administrative Reserves	0	0	39,644	(39,644) 0%
9109215 · Admin. Expense to General Fund	0	375	500	(125) 75%
Total 9109000 · Reserves	0	375	40,144	(39,769) 1%
Total Expenditures	0	2,122	41,991	(39,869) 5%
Net Change in Fund Balance	5,112	45,421	0	45,421 100%

Ovilla Employee Benefit Trust
Actual vs Budget Review
FY October 2016 through September 2017

	Current	Year to Date	\$ Over (Under)		% of Budget
	August 2017	'Oct - Aug 2017	Budget	Budget	Thru August
Revenues					
4000991 · Insurance Contributions					
4000991 Insurance Contributions	16,303	179,378	0	179,378	100%
Total 4000991 · Insurance Contributions	16,303	179,378	0	179,378	100%
4000800 - Other Income					
4000840 - Interest Income	0	8	0	8	100%
Total Revenues	16,303	179,387	0	179,387	100%
Expenditures					
5902110 · Benefit Premiums					
5902110 · Benefit Premiums	16,303	179,368	0	179,368	100%
Total 5902110 · Insurance	16,303	179,368	0	179,368	100%
Total Expenditures	16,303	179,368	0	179,368	100%
Net Change in Fund Balance	0	18	0	18	100%

Ovilla Fire Department Auxiliary
Actual vs Budget Review
FY October 2016 through September 2017

	Current	Year to Date	\$ Over (Under)	% of Budget
	August 2017	'Oct - Aug 2017	Budget	Thru August
			Budget	92%
Revenues				
4000800 · Other Revenue				
4000815 · Gifts	0	0	0	0%
Total 4000800 · Other Revenue	0	0	0	0%
Total Revenues	0	0	0	0%
Expenditures				
5333400 · Maintenance Supplies and Parts				
5333460 · Supplies - Miscellaneous	0	0	0	0%
Total 5333400 · Maintenance Supplies and Parts	0	0	0	0%
Total Expenditures	0	0	0	0%
Net Change in Fund Balance	0	0	0	0%

Ovilla Police Department Special Fund
Actual vs Budget Review
FY October 2016 through September 2017

	Current	Year to Date	\$ Over (Under)	\$ Over Budget	% of Budget
	August 2017	'Oct - Aug 2017			Thru August
Revenues					
4000800 · Other Revenue					
4000815 · Gifts	0	1963	0	1963	100.0%
Total 4000800 · Other Revenue	0	1963	0	1963	100.0%
 Total Revenues	0	1963	0	1963	100.0%
Expenditures					
5232600 · Special Expenses					
5232690 · Special Expenses - Other	70	2058	0	2058	100.0%
Total 5232600 · Special Expenses	70	2058	0	2058	100.0%
 Total Expenditures	70	2058	0	2058	100.0%
 Net Income	(70)	(95)	0	(95)	100%



To: Mayor and City Council Members
From: John R. Dean, City Manager
Date: 9/30/2017

Re: City Manager's Monthly Report

Hidden Valley Estates:

Preliminary plat was approved by P&Z and is on the agenda for Council consideration at the October 10th meeting.

Code of Ordinances

There are many areas of the Code that conflict. One issue that will be for your consideration at the October 10th meeting is the screening requirements for dumpsters. The Code is not consistent. I believe we need to look at a full Codification. It has been my experience here and in the past that our current code organization (Franklin) only adds updates to the Code and not actually remove conflicts in the Code when changes are made by the Council.

I met with Gray Planning. I received a draft proposal but it was only to review and clarify our development and subdivision portions of the Code.

Construction Improvements:

The Bryson Manor Phase I/Cockrell Hill Road/Water Street/Lariat Trail/Ovilla Oaks Subdivision cul-de-sacs and connecting roads all have 2-year warranties. We have reviewed the timing of the expiration of the warranties and to sure the contractors repair any deficiencies before the two- year time-period has elapsed.

The company was here and did the maintenance work on the Ovilla Oaks cul-de-sacs.

Warranty Expiration: Ovilla Oaks cul-de-sacs and connecting streets-December 1, 2017.

Bryson Manor Phase I-May 2, 2018
Cockrell Hill Road-August 25, 2018
Water Street-December 20, 2018
Lariat Trail-December 20, 2018

Elevated Water Storage Tank: The engineer is looking at possible chlorination systems to install in the tower.

12" Waterline through Heritage Park: Birkhoff is preparing to rebid the project.

Street Improvements:

Work on Silverwood and Shadowwood is complete pending some minor repairs.

Internet Exchange Zone: Installation complete.

Monument Signs:

At the EDC meeting in July the board decided that identifying locations should be the first step in the process.

Strategic Plan:

The consultant now has the changes recommended by the EDC and Parks board and will submit those for approval by the EDC and then they will send to council for consideration.

Work Order System: The company is still working on setting up the system. We are expecting it to be in use by the end of October.

Employee Handbook Policies: We are in the process of reviewing the policies to ensure they reflect current laws, practices and procedures and that we are following them.

Utility Rates:

You will have an ordinance for your consideration at the October meeting for the \$0.13 per thousand gallons of use increase.

Sewer Averaging –

As directed I have looked at the numbers and to maintain the current amount of sewer revenue using the three-month minus the high month method will require a \$0.46 increase per 1,000 gallons

To use only the low month of the three-month period it would require a \$0.77 increase per 1,000 gallons

These increases will generate the same amount of revenue as projected in the FY 2018 Budget.

These increases would keep the sewer portion of the utility bills the same.

Mowing: I am still working on an RFP to get costs on mowing City Property.

Compatible Software: We are researching software systems that will provide us a single platform for all our billing, accounting and court needs. We currently use three different non-compatible software systems to accomplish these tasks.

My goal is to be able to accomplish this at mid-year or next budget year.

Newsletters: I would like to send out the newsletter every other month. We are looking at ways to accomplish this with minimal increased cost.

Credit Card Service: I am looking at our credit card processing vendors to see if we can get a more competitive agreement.

Heritage Day Planning: Was a very good event.

IT Services: I am still working on an RFP for these services.

Bridge on Shiloh: We are working on getting the bridge inspected. It was last inspected in 2015 and had a satisfactory rating.

Bridge on Main Street: We cleaned the area that is along the creek.

Upcoming Items

- City Council Meeting – Tuesday, October 10th, 2017 at 6:00 pm

Respectfully Submitted,

John R. Dean, Jr.
City Manager

Ovilla Municipal Court Report

FY-2016-2017	Total Traffic Cases Filed	State Law Cases Filed	Parking Cases Filed	Penal Code Cases Filed	City Ordinance Filed	Trials	Total Revenue	Amount Kept by City	Amount sent to State	Warrants Issued	Cases sent to Collections
October	138	1	0	1	9	0	\$17,915.90	\$10,054.10	\$7,861.80	21	21
November	135	2	0	1	3	0	\$11,603.02	\$6,494.25	\$5,108.77	0	0
December	88	3	0	1	0	0	\$20,907.30	\$11,604.30	\$9,303.00	22	22
January	96	3	0	6	2	1	\$14,364.18	\$8,390.20	\$5,973.98	60	60
February	153	3	0	1	0	0	\$26,084.00	\$15,363.75	\$10,720.25	4	4
March	180	1	0	0	1	0	\$38,301.08	\$22,327.40	\$15,973.68	13	13
April	154	0	2	5	4	0	\$25,531.76	\$15,124.40	\$10,407.36	34	34
May	71	1	0	3	1	0	\$24,063.04	\$14,136.50	\$9,926.54	15	15
June	127	0	0	5	0	11	\$21,481.04	\$13,706.73	\$7,774.31	50	50
July	143	1	0	0	0	0	\$23,471.31	\$13,367.59	\$10,103.72	38	38
August	173	3	0	2	1	0	\$17,179.61	\$10,428.12	\$6,751.49	70	70
September	131	4	0	1	4	2	\$25,974.39	\$14,347.08	\$11,627.31	0	0
Totals	1589	22	2	26	25	14	\$266,876.63	\$155,344.42	\$111,532.21	327	327

2015-2016 FY

September	120	0	0	1	2	7	\$20,165.60	\$11,225.37	\$8,940.23	40
FY Totals	1228	5	6	9	21	12	\$194,861.83	\$108,763.45	\$86,098.38	195

FY-2016-2017	Total # of Warrants	Total Amount of Warrants	Warrants Cleared	Warrants Amount
October	470	\$168,187.57	9	\$1,620.70
November	456	\$162,532.67	14	\$3,453.52
December	464	\$166,215.29	14	\$3,827.60
January	512	\$182,737.26	12	\$908.10
February	478	\$173,158.14	38	\$6,110.40
March	440	\$158,192.34	51	\$9,124.77
April	463	\$167,517.70	11	\$3,564.46
May	474	\$171,752.60	4	\$4,172.30
June	495	\$179,267.80	29	\$4,115.70
July	510	\$185,979.31	23	\$4,697.44
August	563	\$203,022.66	17	\$2,500.63
September	550	\$200,154.35	13	\$3,455.19
Totals			235	\$47,550.81

OVILLA ANIMAL CONTROL
 105 S Cockrell Hill Rd
 Ovilla, TX 75154
 (972) 617-7262

To: Mayor Richard Dormier
 Ovilla City Council
 City Manager Mr. John Dean

Subject: Animal Control Monthly Report

Calls For Service	Sept. 2017	Sept. 2017 YTD	Sept. 2016	
Complaint (Regist-20 At Large 8 Bark 1)	29	438	39	
Follow - Up	29	509	43	
Door Notice (Regis-20, Bark 1 at large3)	24	342	31	
Impounded Animal (Dog 5,)	5	90	2	
Animal welfare check	3	62	3	
Impound Results (Return-2, Transport 2)	4	90	2	
Impound fee collected	\$90.00	\$1,100.00	45	
Court()	\$0.00	\$0.00	0	
Citizen Contacts	32	475	47	
Animal Registration (\$312)	26	154	20	
Registration Letter Mailed	24	296	20	
Nuisance Letter Mailed	1	17	5	
Animals released (1 Sk 1 Rac 1 Arm 1 Sq)	4	25	4	
Deceased Removed	15	261	23	
2 Dog	2	21	2	
Traps Checked Out	2	46	4	

Code Enforcement Report
 105 S Cockrell Hill Rd
 Ovilla, TX 75154
 (972) 617-7262

To: Mayor Richard Dormier
 Ovilla City Council
 City Manager John Dean

Subject:Code Enforcement Monthly Report

Calls For Service	Sept. 2017	Sept. 2017 YTD	Sept. 2016	
Complaint (Nuis 22,Permit 5,Parking 13)	40	536	59	
Follow up (Nuis 30 Permit 5 Park 13)	48	591	67	
Door Notice (Nui -20, Permit-3, Parking 11)	34	381	46	
Mail Notice (Parking 7 grass 6 nuisance5)	18	254	28	
Posted Property (Grass 5 nuisance 2)	7	89	5	
Court 1 Junk vehicle Guilty	\$196	\$2,438	\$0.00	
Citizen Contacts	28	676	63	
Permits Reviewed	11	198	17	
Permits Issued	9	144	13	
Inspections	1	242	18	
Nuisance Abated by City 1 grass 3 Illegal dump	4	9	5	
Nuisance Signs (Garage sale-16 business 19)	40	435	28	
Board of Adjustment	0	10	3	
			0	