

# City of OVILLA, Texas

## City Council

Rachel Huber, Place One  
Dean Oberg, Place Two  
David Griffin, Place Three, Mayor Pro Tem

Richard Dormier, Mayor

Doug Hunt, Place Four  
Michael Myers, Place Five  
John R. Dean, Jr. City Manager

Thursday, August 03, 2017      105 S. Cockrell Hill Road, Ovilla, TX 75154      5:30 P.M.      Council Chamber Room

## AGENDA City Council Special Meeting

NOTICE is hereby given of a Special Meeting of the City Council of the City of Ovilla, to be held on Thursday, August 03, 2017 at 5:30 P.M. in the Ovilla Municipal Building, Council Chamber Room, 105 S. Cockrell Hill Road, Ovilla, Texas, 75154, for the purpose of considering the following items.

### I. CALL TO ORDER

- Invocation
- Pledges of Allegiance

### II. COMMENTS, PRESENTATIONS & REPORTS

- Citizen Comments

*The City Council welcomes comments from Citizens. Those wishing to speak must sign in before the meeting begins. Speakers may speak on any topic, whether on the agenda or not. The City Council cannot act upon, discuss issues raised, or make any decisions at this time. Speakers under citizen's comments must observe a three-minute time limit. Inquiries regarding matters not listed on the Agenda may be referred to Staff for research and possible future action.*

### III. REGULAR AGENDA

- ITEM 1. **DISCUSSION/ACTION** – Consideration of and action on Resolution R2017-19, to award the Red Oak Creek 12" Water Line Contract Agreement, authorizing the Mayor to execute said project agreement documents.
- ITEM 2. **DISCUSSION/ACTION** – Review of the proposed Fiscal Year 2017-2018 Budget, discuss the preliminary determination of the tax rate, and direct staff as necessary.
- ITEM 3. **DISCUSSION/ACTION** – Consideration of and action on a proposed tax rate for the Fiscal Year 2017-2018 Budget and take a record vote.
- ITEM 4. **DISCUSSION/ACTION** – Consider and schedule dates for two public hearings on the proposed Tax Rate for Fiscal Year 2017-2018.

### IV. EXECUTIVE SESSION

*The City Council of the City of Ovilla, Texas, reserves the right to meet in a closed session on any item listed on this Agenda should the need arise, pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).*

### V. ADJOURNMENT

THIS IS TO CERTIFY THAT A COPY OF THE NOTICE OF the August 03, 2017 Special City Council Agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, [www.cityofovilla.org](http://www.cityofovilla.org), on the 31<sup>st</sup> day of July 2017 prior to 5:00 p.m., in compliance with Chapter 551, Texas Government Code.

City of OVILLA, Texas

City Council

Rachel Huber, Place One  
Dean Oberg, Place Two  
David Griffin, Place Three, Mayor Pro Tem

Richard Dormier, Mayor

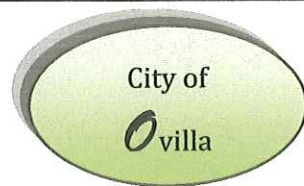
Doug Hunt, Place Four  
Michael Myers, Place Five  
John R. Dean, Jr. City Manager



  
Pamela Woodall, City Secretary

DATE OF POSTING: 7.31.2017 TIME: 3:15 am/pm  
DATE TAKEN DOWN: \_\_\_\_\_ TIME: \_\_\_\_\_ am/pm

This facility is ADA compliant. If you plan to attend this public meeting and have a disability that requires special arrangements, please call 972-617-7262 at least 48 hours in advance. Reasonable accommodation will be made to assist your needs. PLEASE SILENCE ALL PAGERS, CELL PHONES & OTHER ELECTRONIC EQUIPMENT WHILE THE CITY COUNCIL MEETING IS IN SESSION.



AGENDA ITEM REPORT  
Item 1

Meeting Date: August 03, 2017

Department: Street

☒ Discussion ☒ Action

Budgeted Expense: ☒ YES ☐ NO ☐ N/A

Submitted By: Brad Piland, PW Director

Amount: N/A

Reviewed By: ☒ City Manager ☒ City Secretary ☒ City Attorney

☒ Accountant

☐ Other: Engineers: Birkhoff, Hendricks & Carter, LLP

Attachments:

1. Copy of recommendation from Andrew Mata, Birkhoff, Hendricks and Carter, LLP
2. Resolution R2017-19 & Contract Agreement
3. Permanent Water Line Easement

Agenda Item / Topic:

ITEM 1. **DISCUSSION/ACTION** – Consideration of and action on Resolution R2017-19, to award the Red Oak Creek 12" Water Line Contract Agreement, authorizing the Mayor to execute said project agreement documents.

Discussion / Justification:

The City entered into an agreement for engineering services with Birkhoff, Hendricks and Carter, LLP to complete construction plans and specification for the Red Oak Creek 12-inch Water Line Project. Notice was posted and bids received through Thursday, May 11, 2017, 2:00 p.m.

FM Utilities submitted the low base bid and the recent budget amendment of \$40,000 approved was based on that bid amount.

The tabulation of submitted bids is attached.

Recommendation / Staff Comments:

Sample Motion(s):

I move that Council approve/deny Resolution R2017-19, awarding the Red Oak Creek 12" Water Line Contract Agreement to \_\_\_\_\_, and authorizing the Mayor to execute said project agreement documents.

CITY OF OVILLA, TEXAS  
Red Oak Creek 12-Inch Water Line Crossing

**BID SUMMARY**  
Bids Received at 2:00 p.m., Thursday, May 11, 2017

<b>Contractor</b>	<b>BASE BID AMOUNT (Item Nos. 1 thru 13)</b>	<b>Base Bid (Item No. 3)</b>	<b>Alternate Bid (Item No. 3-A)</b>	<b>BASE + ALTERNATE (Base Bid - #3 + #3A)</b>
1. FM Utilities, LLC 4911 Redbird Trail Midlothian, Texas 76065	\$ 116,346.48	\$ 7,425.00	N/A	
2. Canary Construction, Inc. 802 N. Kealy Ave., Suite 101 Lewisville, Texas 75057	\$ 150,865.00	\$ 11,470.00	\$ 16,740.00	\$ 156,135.00
3. Excel Mulching & Trenching 628 E. Highway 80 Sunnyvale, Texas 75182	\$ 160,645.00	\$ 15,500.00	\$ 20,150.00	\$ 165,295.00
4. Saber Development Corporation P.O. Box 540186 Dallas, Texas 75354	\$ 208,891.00	\$ 62,000.00	\$ 77,500.00	\$ 224,391.00

**NOTE:**  
Based upon the best interest of the City, the City reserves the right to award a single contract to a single Contractor based on the lowest acceptable Base Bid, or the [Base Bid minus Item No. 3 plus Alternate Bid Item No. 3-A].

TABULATION OF BIDS				BID OF		BID OF		BID OF		BID OF	
Date: May 11, 2017											
Project: CITY OF OVILLA, TEXAS Red Oak Creek 12-Inch Water Line Crossing				BIRKHOFF, HENDRICKS & CARTER, L.L.P. PROFESSIONAL ENGINEERS Dallas, Texas		FM Utilities, LLC 4911 Redbird Trail Midlothian, Texas 76065		Canary Construction, Inc. 802 N. Kealy Ave., Suite 101 Lewisville, Texas 75057		Excel Mulching & Trenching 628 E. Highway 80 Sunnyvale, Texas 75182	
										Saber Development Corporation P.O. Box 540186 Dallas, Texas 75354	
Item No.	Approximate Quantities	Unit	Description	Unit Bid Price	Extension	Unit Bid Price	Extension	Unit Bid Price	Extension	Unit Bid Price	Extension
			BASE BID								
1	817	L.F.	Furnish and Install 12-inch PVC Water Line (AWWA C-900 DR-18) and all Fittings, with Embedment by Open Cut	\$78.72	\$ 64,314.24	\$135.00	\$ 110,295.00	\$100.00	\$ 81,700.00	\$105.00	\$ 85,785.00
2	40	L.F.	Furnish and Install 12-Inch PVC Water Line (AWWA C-900 DR-18) with 20" Steel Encasement (3/8" Wall Thickness) by Other than Open Cut	\$350.00	\$ 14,000.00	\$270.00	\$ 10,800.00	\$375.00	\$ 15,000.00	\$400.00	\$ 16,000.00
3	62	L.F.	Furnish and Install 12-Inch PVC Water Line (AWWA C-900 DR-18) and all Fittings, with Class 'G' Embedment (Concrete Encasement)	\$119.76	\$ 7,425.00	\$185.00	\$ 11,470.00	\$250.00	\$ 15,500.00	\$1,000.00	\$ 62,000.00
4	2	Ea.	For Connecting to Existing Water Lines	\$4,000.00	\$ 8,000.00	\$1,852.00	\$ 3,704.00	\$1,000.00	\$ 2,000.00	\$2,500.00	\$ 5,000.00
5	1	Ea.	Furnish & Install Standard Fire Hydrant Assembly	\$5,250.00	\$ 5,250.00	\$6,520.00	\$ 6,520.00	\$3,000.00	\$ 3,000.00	\$4,500.00	\$ 4,500.00
6	1	Ea.	Furnish & Install 8-inch Resilient Seated Gate Valve	\$1,850.00	\$ 1,850.00	\$1,562.00	\$ 1,562.00	\$2,000.00	\$ 2,000.00	\$1,100.00	\$ 1,100.00
7	18	Ea.	Remove and Replace Asphalt Walkway (TxDOT Type 'D' HMAc) with Flex Base	\$100.00	\$ 1,800.00	\$72.00	\$ 1,296.00	\$850.00	\$ 15,300.00	\$200.00	\$ 3,600.00
8	1	S.Y.	Furnish, Install & Implement Storm Water Pollution Prevention Plan	\$1,200.00	\$ 1,200.00	\$1,230.00	\$ 1,230.00	\$3,000.00	\$ 3,000.00	\$1,500.00	\$ 1,500.00
9	1	L.S.	For Testing and Disinfecting Water Line	\$1,500.00	\$ 1,500.00	\$562.00	\$ 562.00	\$3,000.00	\$ 3,000.00	\$6,000.00	\$ 6,000.00
10	802	L.S.	Furnish, Install, & Implement Trench Safety Plan System	\$5.62	\$ 4,507.24	\$1.00	\$ 802.00	\$10.00	\$ 8,020.00	\$3.00	\$ 2,406.00
11	1	L.S.	Furnish, Install and Maintain Barricades	\$1,500.00	\$ 1,500.00	\$560.00	\$ 560.00	\$1,500.00	\$ 1,500.00	\$1,500.00	\$ 1,500.00
12	3	Ea.	For Tree Removal (6-Inch to 10-Inch Diameter)	\$500.00	\$ 1,500.00	\$568.00	\$ 1,704.00	\$1,875.00	\$ 5,625.00	\$1,500.00	\$ 4,500.00
13	1	L.S.	Furnish & Install Temporary Dam Across Red Oak Creek and Pumping for use with Open Cut and Laying of Pipe Across Red Oak Creek	\$3,500.00	\$ 3,500.00	\$360.00	\$ 360.00	\$5,000.00	\$ 5,000.00	\$15,000.00	\$ 15,000.00
			AMOUNT OF BASE BID (Items 1 Through 13)		\$ 116,346.48		\$ 150,865.00		\$ 160,645.00		\$ 208,891.00
			ALTERNATE BID NO. 1								
3-A	62	L.F.	Furnish and Install 12-Inch PVC Water Line (AWWA C-900 DR-18) with 20" Steel Encasement (3/8" Wall Thickness) by Other Than Open Cut [in Lieu of Class 'G' Embedment (Concrete Encasement)]	\$0.00	\$ -	\$270.00	\$ 16,740.00	\$325.00	\$ 20,150.00	\$1,250.00	\$ 77,500.00
			SUMMARY OF BID								
			AMOUNT OF BASE BID (Items 1 Through 13)		\$ 116,346.48		\$ 150,865.00		\$ 160,645.00		\$ 208,891.00
			BASE BID ITEM NO. 3		\$ 7,425.00		\$ 11,470.00		\$ 15,500.00		\$ 62,000.00
			AMOUNT OF ALTERNATE BID (Item 3-A)		\$ -		\$ 16,740.00		\$ 20,150.00		\$ 77,500.00

NOTE: Based upon the best interest of the City, the City reserves the right to award a single contract to a single Contractor based on the lowest acceptable Base Bid, or the [Base Bid minus Item No. 3 plus Alternate Bid Item No. 3-A].

RESOLUTION NO. R2017-19

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS, AUTHORIZING THE MAYOR TO EXECUTE, FOR AND ON BEHALF OF THE CITY OF OVILLA, TEXAS, A RED OAK CREEK 12" WATERLINE INSTALLATION CONTRACT/AGREEMENT, BY AND BETWEEN THE CITY OF OVILLA, TEXAS, AND \_\_\_\_\_ FOR THE INSTALLATION OF THE 12" WATERLINE AS STATED IN THE GENERAL AND SPECIFIC CONDITIONS OF SAID CONTRACT AGREEMENT, IN THE AMOUNT OF \$\_\_\_\_\_.

\*\*\*\*\*

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OVILLA:

**Section 1.** The City Council of the City of Ovilla hereby authorizes the Mayor to execute all documents related to the Red Oak Creek 12" Waterline Contract/Agreement, by and between the City of Ovilla, Texas, and \_\_\_\_\_, in the amount of \$\_\_\_\_\_.

**Section 2.** The Contractor hereby agrees to commence and complete construction of the Red Oak Creek 12" Waterline Crossing and all extra work in connection that are under the terms as stated in the General and Specific Conditions of the Agreement.

**Section 3.** The Contractor hereby agrees to commence within 10-calendar days after date of written notice.

**Section 4.** The City of Ovilla agrees to pay the contractor in accordance with the Proposal submitted.

**Section 5.** A copy of said Contract/Agreement is attached hereto as Exhibit "A" and made a part hereof for all purposes.

**PASSED, APPROVED, AND RESOLVED** this \_\_\_\_ day of \_\_\_\_\_ 2013.

**ATTEST:** \_\_\_\_\_  
Pamela Woodall, **CITY SECRETARY**

**APPROVED:** \_\_\_\_\_  
Richard Dormier, **MAYOR**

## CONTRACT AGREEMENT

STATE OF TEXAS §

COUNTY OF ELLIS §

THIS AGREEMENT is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_, by and between the City of Ovilla, of the County of Ellis and State of Texas, acting through its Mayor, there unto duly authorized so to do, Party of the First Part, hereinafter termed the OWNER, and \_\_\_\_\_, of the City of \_\_\_\_\_, County of \_\_\_\_\_, State of \_\_\_\_\_ Party of the Second Part, hereinafter termed CONTRACTOR.

WITNESSETH: That for and in consideration of the payment and agreement hereinafter mentioned, to be made and performed by the OWNER, the said CONTRACTOR hereby agrees with the said OWNER to commence and complete construction of certain improvements as follows:

### **RED OAK CREEK 12-INCH WATERLINE CROSSING**

and all extra work in connection therewith, under the terms as stated in the General and Specific Conditions of the AGREEMENT; and at his own proper cost and expense to furnish all the materials, supplies, machinery, equipment, tools, superintendence, labor, insurance and other accessories and services necessary to complete the said construction, in accordance with the conditions and prices stated in the Proposal attached hereto and in accordance with the Advertisement for Bids, Instructions to Bidders, General Provisions, Special Provisions, Plans, and other drawings and printed or written explanatory matter thereof, and the Technical Specifications and Addenda thereto, as prepared by the OWNER, each of which has been identified by the endorsement of the CONTRACTOR and the OWNER thereon, together with the CONTRACTOR's written Proposal and the General Provisions, all of which are made a part hereof and collectively evidence and constitute the entire AGREEMENT.

The CONTRACTOR hereby agrees to commence work within ten (10) calendar days after the date of written notice to do so shall have been given to him, to complete the work by \_\_\_\_\_, 2017, after he commences work, subject to such extensions of time as are provided by the General Provisions.

The OWNER agrees to pay the CONTRACTOR \_\_\_\_\_ Dollars (\$ \_\_\_\_\_) in current funds for the performance of the Contract in accordance with the Proposal submitted thereof, subject to additions and deductions, as provided in the General Provisions, and to make payments of account thereof as provided therein.

IN WITNESS WHEREOF, the parties of these presents have executed this AGREEMENT in the year and day first above written.

CITY OF OVILLA, TEXAS (Owner)

By: \_\_\_\_\_  
Richard Dormier, Mayor

(Contractor)

By: \_\_\_\_\_

ATTEST

By: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_

The following to be executed if the CONTRACTOR is a corporation:

I, \_\_\_\_\_ certify that I am the secretary of the corporation named as CONTRACTOR herein; that \_\_\_\_\_, who signed this Contract on behalf of the CONTRACTOR is the \_\_\_\_\_ (official title) of said corporation; that said Contract was duly signed for and in behalf of said corporation by authority of its governing body, and is within the scope of its corporate powers.

Signed: \_\_\_\_\_

Corporate Seal

**STATUTORY PERFORMANCE BOND PURSUANT TO CHAPTER 2253  
OF THE TEXAS GOVERNMENT CODE  
(PUBLIC WORKS)**

**(Penalty of this Bond must be 100% of Contract Amount)**

KNOW ALL MEN BY THESE PRESENTS, That \_\_\_\_\_  
(hereinafter called the Principal), as Principal, and \_\_\_\_\_  
(hereinafter called the Surety), as Surety are held and firmly bound unto the **City of Ovilla** (hereinafter  
called the Obligee), in the amount of \_\_\_\_\_  
\_\_\_\_\_ Dollars (\$ \_\_\_\_\_ ) for the  
payment whereof the said Principal and Surety bind themselves and their heirs, administrators, executors,  
successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has entered into a certain written contract with the Obligee, dated the  
\_\_\_\_\_ day of \_\_\_\_\_, 2017 to

**RED OAK CREEK 12-INCH WATERLINE CROSSING**

which contract is hereby referred to and made a part hereof as fully and to the same extent as if copied at  
length herein.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, that if the said  
Principal shall faithfully perform the work in accordance with the plans, specifications and contract  
documents, then this obligation shall be void, otherwise to remain in full force and effect.

PROVIDED, HOWEVER, that this bond is executed pursuant to the provisions of Chapter 2253 of  
the Texas Government Code and all liabilities on this bond shall be determined in accordance with the  
provisions, conditions and limitations of said Chapter to the same extent as if it were copied at length  
herein.

IN WITNESS WHEREOF, the said Principal and Surety have signed this instrument this \_\_\_\_\_  
day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Principal

By: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Surety

By: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

**STATUTORY PAYMENT BOND PURSUANT TO CHAPTER 2253  
OF THE TEXAS GOVERNMENT CODE  
(PUBLIC WORKS)**

**(Penalty of this Bond must be 100% of Contract Amount)**

KNOW ALL MEN BY THESE PRESENTS, That \_\_\_\_\_  
(hereinafter called the Principal), as Principal, and \_\_\_\_\_  
(hereinafter called the Surety), as Surety are held and firmly bound unto the **City of Ovilla** (hereinafter  
called the Obligee), in the amount of \_\_\_\_\_  
\_\_\_\_\_ Dollars (\$ \_\_\_\_\_ ) for the  
payment whereof the said Principal and Surety bind themselves and their heirs, administrators, executors,  
successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has entered into a certain written contract with the Obligee, dated the  
\_\_\_\_\_ day of \_\_\_\_\_, 2017 to

**RED OAK CREEK 12-INCH WATERLINE CROSSING**

which contract is hereby referred to and made a part hereof as fully and to the same extent as if copied at  
length herein.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, that if the said  
Principal shall pay all claimants supplying labor and material to him or a subcontractor in the prosecution  
of the work provided for in said contract, then this obligation shall be void; otherwise to remain in full  
force and effect.

PROVIDED, HOWEVER, that this bond is executed pursuant to the provisions of Chapter 2253 of  
the Texas Government Code and all liabilities on this bond shall be determined in accordance with the  
provisions, conditions and limitations of said Chapter to the same extent as if it were copied at length  
herein.

IN WITNESS WHEREOF, the said Principal and Surety have signed this instrument this \_\_\_\_\_  
day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Principal  
  
By: \_\_\_\_\_  
  
Title: \_\_\_\_\_  
  
Address: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Surety  
  
By: \_\_\_\_\_  
  
Title: \_\_\_\_\_  
  
Address: \_\_\_\_\_  
\_\_\_\_\_



**TO HAVE AND TO HOLD** the above described easement unto the said Grantee, its successors and assigns.

The Grantor does hereby bind itself, its successors, assigns, beneficiaries and legal representatives, to warrant and forever defend, all and singular, the above described easement unto the said Grantee, its successors and assigns, against every person whomsoever lawfully claiming or to claim the same or any part thereof, to the extent that such claim arises by, through, or under Grantor but not otherwise; provided however, the conveyance herein contained shall be subject to all matters of record affecting the Easement Property.

The easement, rights, and privileges granted herein are in common with Grantor, Grantor's heirs, executors, successors and assigns, and Grantor reserves and retains the right to use and enjoy the Easement Property in common with Grantee and to convey similar rights and easements in and to the Easement Property to such other persons as Grantor may deem proper; provided, however, that Grantor shall not convey any right or easement in the Easement Property that would interfere with Grantee's rights hereby granted.

The easement, rights, and privileges granted hereunder shall terminate when, or at such time, as the purposes hereof cease to exist, are abandoned by Grantee, or become impossible of performance. The Easement Property shall be deemed to have been abandoned by Grantee, if once installed, such utility improvements are disconnected and cease to be used for a period of twelve (12) consecutive months.

Should Grantee fail to perform any covenant, undertaking, or obligation arising hereunder after sixty (60) days written notice, then Grantor or any benefitted party with an interest in the Easement Property shall have the right to perform any such covenant or obligation of Grantee hereunder and receive reimbursement for the actual, verified out of pocket costs to cure such Grantee failure upon receipt of paid invoices and lien waivers for all such work.

In the event of any controversy, claim, or dispute relating to this instrument or the breach thereof, the prevailing party shall be entitled to recover from the losing party reasonable expenses, attorney's fees, and costs.

EXECUTED this \_\_\_\_ day of \_\_\_\_\_, 2017.

**GRANTOR:**

By: \_\_\_\_\_  
Guhaina Almakdad,  
Independent Executor of the  
Estate of Ali Sharaf

**ACKNOWLEDGMENT**

BEFORE ME, the undersigned authority, on this day personally appeared GUHAINA ALMAKDAD in the capacity of Independent Executor of the ESTATE OF ALI SHARAF, known or proven to me to be the person whose name is subscribed to the above and foregoing instrument, and acknowledged to me that he/she executed the same for the purposes and consideration expressed therein and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Notary Public in and for  
the State of Texas

**AFTER RECORDING, PLEASE RETURN TO:**  
City of Ovilla, Texas  
Attn: City Secretary  
105 S. Cockrell Hill Road  
Ovilla, Texas 75154

EXHIBIT "A"

FIELD NOTE DESCRIPTION  
PERMANENT WATER LINE EASEMENT  
CITY OF OVILLA, TX

Being a strip of land for a permanent Water Line Easement 15-foot in width and being under, over and across a called 25.484 acre tract of land located in the James McNamara Survey, Abstract No. 693, Ellis County, Texas, conveyed to the Ali Sharaf by deed recorded in Volume 1743, Page 367 of the Official Public Records Ellis County, Texas (O.P.R.E.C.T.), said 15-foot wide easement being more particularly described as follows:

BEGINNING at a point for corner, said point being in the east property line of said 25.484 acre Sharaf tract and being on the west right-of-way line of F.M. 664 (Ovilla Road), a 80-foot wide TxDOT right-of-way, said point bears N 17°26'39" E, a distance of 870.31 feet from a 1/2" iron rod found for corner, said iron rod being located on the west right-of-way line said F.M. 664 and on the southeast property corner of a called 2.025 acre tract of land conveyed to David K. Enoch by deed recorded in Volume 01942, Page 0487 O.P.R.E.C.T.;

THENCE, N 03°57'04" W, departing the east property line of said 25.484 acre Sharaf tract and the west right-of-way line of said F.M. 664, a distance of 52.26 feet to a point for corner;

THENCE, N 19°21'20" E, a distance of 166.41 feet to a point for corner;

THENCE, N 04°45'49" W, a distance of 12.93 feet to a point for corner;

THENCE, N 52°27'03" W, a distance of 61.81 feet to a point for corner;

THENCE, N 68°47'53" W, a distance of 111.52 feet to a point for corner;

THENCE, N 12°27'05" E, a distance of 115.99 feet to a point for corner, said point being located on the north property line of said 25.484 acre Sharaf tract and on the south property line of a called 2.910 acre tract of land conveyed to the City of Ovilla by deed recorded in Volume 1228, Page of the O.P.R.E.C.T., said point being in the centerline meanders of Red Oak Creek;

THENCE, S 45°04'01" E, along the common property line of said 25.484 acre Sharaf tract and said 2.910 acre City of Ovilla tract, generally following the centerline of Red Oak Creek, a distance of 17.78 feet to a point for corner;

THENCE, S 12°27'24" W, departing said common property line and said centerline of Red Oak Creek, a distance of 93.57 feet to a point for corner;

THENCE, S 68°47'53" E, a distance of 100.82 feet to a point for corner;

THENCE, S 52°27'03" E, a distance of 70.59 feet to a point for corner;

THENCE, S 04°45'49" E, a distance of 22.76 feet to a point for corner;

THENCE, S 19°21'20" W, a distance of 166.52 feet to a point for corner;

THENCE, S 03°57'04" E, a distance of 16.36 feet to a point for corner, said point being located on the west right-of-way line of said F.M. 664;

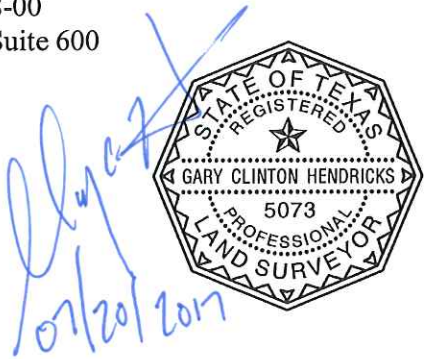
EXHIBIT "A"

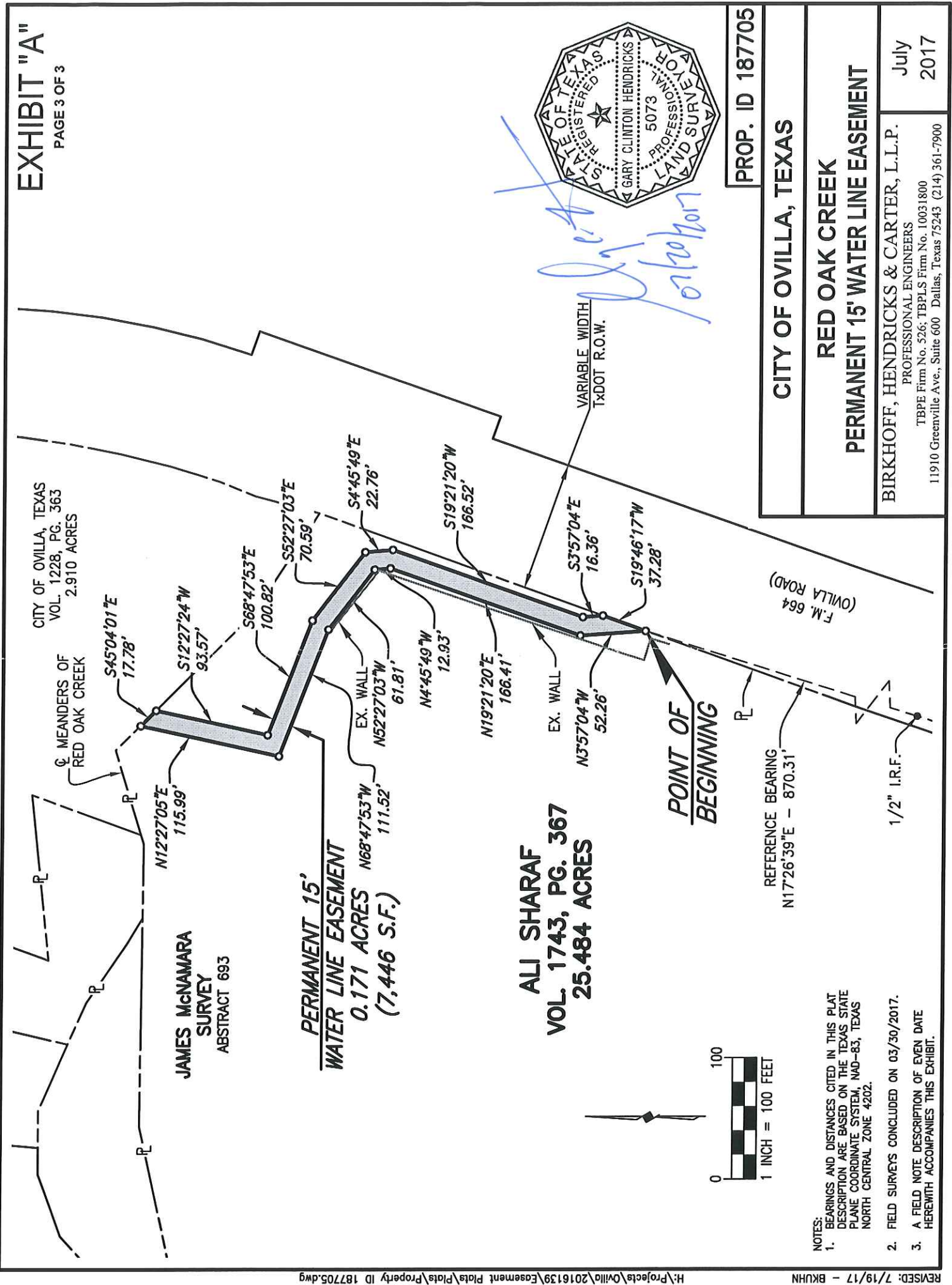
THENCE, S 19°46'17" W, along said F.M. 664 right-of-way, a distance of 37.28 feet to the POINT OF BEGINNING, said 15-foot wide permanent Water Line easement containing 0.171 acres (7,446 square feet) of land, more or less.

Notes:

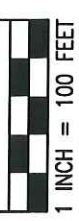
1. Bearings and distances cited in this field note description are based on the Texas State Plane Coordinate System, NAD-83, Texas North Central Zone 4202.
2. Field survey concluded on 03/30/2017.
3. An Easement Plat of even date herewith accompanies this Field Note Description.

Gary C. Hendricks, P.E., R.P.L.S.  
Texas Registration No. 5073  
Birkhoff, Hendricks & Carter, L.L.P.  
TBPLS Firm No. 100318-00  
11910 Greenville Ave., Suite 600  
Dallas, Texas 75243  
Phone: 214-361-7900





- NOTES:
1. BEARINGS AND DISTANCES CITED IN THIS PLAT DESCRIPTION ARE BASED ON THE TEXAS STATE PLANE COORDINATE SYSTEM, NAD-83, TEXAS NORTH CENTRAL ZONE 4202.
  2. FIELD SURVEYS CONCLUDED ON 03/30/2017.
  3. A FIELD NOTE DESCRIPTION OF EVEN DATE HEREWITH ACCOMPANIES THIS EXHIBIT.



ALI SHARAF  
VOL. 1743, PG. 367  
25.484 ACRES

PERMANENT 15'  
WATER LINE EASEMENT  
0.171 ACRES  
(7,446 S.F.)

JAMES McNAMARA  
SURVEY  
ABSTRACT 693

CITY OF OVILLA, TEXAS  
VOL. 1228, PG. 363  
2.910 ACRES

Q MEANDERS OF  
RED OAK CREEK

F.M. 664  
(OVILLA ROAD)

POINT OF  
BEGINNING

REFERENCE BEARING  
N17°26'39"E - 870.31'

BIRKHOFF, HENDRICKS & CARTER, L.L.P.  
PROFESSIONAL ENGINEERS  
TBPE Firm No. 526; TBPLS Firm No. 10031800  
11910 Greenville Ave., Suite 600 Dallas, Texas 75243 (214) 361-7900

July  
2017

PROP. ID 187705

CITY OF OVILLA, TEXAS

RED OAK CREEK  
PERMANENT 15' WATER LINE EASEMENT





AGENDA ITEM REPORT

Item 2

Meeting Date: August 03, 2017

Department: Administration/Finance

☒ Discussion ☒ Action

Budgeted Expense: ☐ YES ☐ NO ☒ N/A

Submitted By: Linda Harding, Accountant

Amount: \$Not Yet Determined

Reviewed By: ☒ City Manager ☒ City Secretary ☐ City Attorney

☒ Accountant

☐ Other: Staff

Submitted by: Staff

Attachments	
1.	Proposed Budget
Agenda Item / Topic	
ITEM 2.	<b>DISCUSSION/ACTION</b> – Review of the proposed Fiscal Year 2017-2018 Budget, discuss the preliminary determination of the tax rate, and direct staff as necessary.
Discussion / Justification	
<p>During the Special Council Meeting Budget Workshops City Manager John Dean and City Accountant Linda Harding presented a proposed budget using the proposed rate of \$0.680399 per \$100 valuation. The Municipal Services Advisory Committee met and presented their recommendations to Council. Staff received direction from Council to proceed with the following highlights:</p> <p><i>Capital Expenditures</i></p> <ul style="list-style-type: none"><li>• Technical upgrades: screen in Council Chamber room, Conference Room, laptops</li><li>• Complete upgrades of the employee restroom facilities in municipal building</li><li>• City Hall, PD and FD on sewer</li><li>• Replace one police vehicle</li><li>• Taser, outboard seat belts, City Manager classes</li><li>• Fire laptop replacements, bay maintenance</li><li>• Replace Community Service truck with new box</li><li>• Animal Control, Code, PW tracking/work orders software</li><li>• Ovilla Oaks road reclaim</li><li>• Refurbished backhoe – (documentation attached) - OR – rented backhoe (information attached)</li><li>• Monument signs (carried over from last year)</li></ul> <p><i>Personnel</i></p> <ul style="list-style-type: none"><li>• Increase funded personnel - 1 certified police officer.</li><li>• Create 2<sup>nd</sup> Sergeant Position.</li></ul>	
Recommendations / Staff Comments	
N/A	
Sample Motion(s)	
<i>I move that the Council ...</i>	

# PAYROLL MERIT VS CPI FY 17-18

## 2.1% CPI

GENERAL FUND		TAX		TMRS	TOTAL
REVENUE	\$ 3,365,174.00			\$ 3,365,174.00	
LABOR INCLUDES 2.1% CPI	\$ 1,386,828.00	\$ 49,524.60	\$ 100,769.39	\$ 1,537,121.99	
LABOR COST % OF BUDGET	41.21%				45.68%

WATER AND SEWER		TAX		TMRS	TOTAL
REVENUE	\$ 1,457,551.00			\$ 1,457,551.00	
LABOR INCLUDES 2.1% CPI	\$ 352,663.00	\$ 3,858.68	\$ 26,312.13	\$ 382,833.81	
LABOR COST % OF BUDGET	24.20%				26.27%

## 3% MERIT

GENERAL FUND		TAX		TMRS	TOTAL
REVENUE	\$ 3,365,174.00			\$ 3,365,174.00	
LABOR INCLUDES 3% CPI	\$ 1,397,806.00	\$ 49,901.26	\$ 101,601.21	\$ 1,549,308.47	
LABOR COST % OF BUDGET	41.54%				46.04%

WATER AND SEWER		TAX		TMRS	TOTAL
REVENUE	\$ 1,457,551.00			\$ 1,457,551.00	
LABOR INCLUDES 3% CPI	\$ 355,692.00	\$ 3,891.54	\$ 26,536.22	\$ 386,119.76	
LABOR COST % OF BUDGET	24.40%				26.49%

## 2.1% CPI AND 3% MERIT

GENERAL FUND		TAX		TMRS	TOTAL
REVENUE	\$ 3,365,174.00			\$ 3,365,174.00	
LABOR INCLUDES	\$ (10,978.00)	\$ (376.66)	\$ (831.82)	\$ (12,186.48)	
LABOR COST %	-0.33%				-0.36%

WATER AND SEWER		TAX		TMRS	TOTAL
REVENUE	\$ 1,457,551.00			\$ 1,457,551.00	
LABOR INCLUDES	\$ (3,029.00)	\$ (32.86)	\$ (224.09)	\$ (3,285.95)	
LABOR COST %	-0.21%				-0.23%

## EMPLOYEE SALARY REDUCTION

@ CPI 2.1%      \$ (14,007.00)   \$ (409.52)   \$ (1,055.91)   \$ (15,472.43)

10:50 AM  
07/20/17

City of Ovilla General Fund  
Vendor QuickReport  
October 2016 through September 2017

CONTRACT  
SUPPORT

Type	Date	Num	Memo	Credit
Technology & Beyond				
Bill	10/01/2016	18118	MONTHLY SUPPORT	1,550.00
Bill	10/12/2016	18259	ON SITE - CHANGE NETWORK CARD	1,024.98
Bill	10/12/2016	18258	SUBCONTRACTOR REPAIR-REPLACE LINE TO PD	2,400.00
Bill	10/17/2016	18268	EMERGENCY REPAIR - UPS/LABOR	889.99
Bill	10/31/2016	18364	ON SITE SUPPORT	230.00
Bill	10/31/2016	18554	PD RUGGED LAPTOP	2,596.15
Bill	10/31/2016	18428	PD DESKTOP	1,061.90
Bill	11/01/2016	18451	SUPPORT	1,550.00
Bill	11/02/2016	18555	PD RUGGED LAPTOP	2,721.15
Bill	11/10/2016	18575	SUPPORT	12.00
Bill	11/30/2016	18631	DESKTOP - PD - HARDWARE	286.13
Bill	12/01/2016	18725	SUPPORT	1,710.00
Bill	12/01/2016	18561	ANTENNA AND MOUNT	569.24
Bill	12/14/2016	18809	COMPUTER FOR TAHOE - FD	2,631.90
Bill	12/30/2016	18844	AFTER HOURS EMERGENCY - SERVER HARDWARE	39.99
Bill	01/01/2017	18945	BEYOND OFFICE APPS - ANNUAL	200.00
Bill	01/01/2017	18881	MONTHLY SUPPORT	1,670.00
Bill	01/16/2017	19050	SERVER REPAIR	390.95
Bill	02/01/2017	19190	MONTHLY CARE	1,670.00
Bill	02/07/2017	19273	TOUCH SCREEN- C 701 FD	469.99
Bill	03/01/2017	19354	MONTHLY CARE	2,050.00
Bill	03/06/2017	19541	C701 INSTALL MOBILE VEH. HARDWARE	300.00
Bill	03/09/2017	19552	BOX FOR WATER TOWER ROUTER	299.99
Bill	04/01/2017	19683	labor to move all equipment to box on water tower	250.00
Bill	04/01/2017	19595	SUPPORT	2,065.00
Bill	04/01/2017	19584	3040 MINI TOWER - UTILITY BILLING COMPUTER	910.40
Bill	04/01/2017	19583	3040 MINI TOWER - COURT COMPUTER	910.40
Bill	05/01/2017	19886	SUPPORT	2,103.00
Bill	05/01/2017	19843	add ram - jessica, cables UB, on site support	235.85
Bill	05/03/2017	19102	FD ANTENNA / AFTER HRS CALL FOR FIBER	699.56
Bill	05/04/2017	20015	REBUILD TM AND CABLE	150.85
Bill	05/25/2017	20067	ADAPTERS FOR EXTERNAL MONITOR	47.19
Bill	05/31/2017	20078	INSTALL BATTERY BACK UP	115.00
Bill	05/31/2017	20073	wipe personal information - DB	115.00
Bill	05/31/2017	20083	SETTING UP CITY HALL SERVER	1,625.00
Bill	06/01/2017	20107	SUPPORT	2,145.81
Bill	06/01/2017	20036	CITY HALL SERVER	4,890.40
Bill	06/22/2017	20281	ROUTER ONLY FOR CRIMES AT WATER TOWER	379.99
Bill	06/30/2017	20297	CRIMES-ON SITE SUPPORT	833.75
Bill	07/01/2017	20333	SUPPORT	2,152.11
			18,665.92	27,287.75

GENERAL FUND RECAP SHEET  
Proposed Budget FY 2017-2018

July 28, 2017	ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	DIFFERENCE	INCLUDED IN PROPOSED  Additional Request 2017-2018
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EXPLANATION OF MAJOR  
ADDITIONAL REQUEST FOR  
MAINTENANCE AND OPERATION  
BUDGET

REVENUE

Beginning Operating Balance as of 7.27.2017					1,456,341.92		
Taxes	1,881,951.04	2,023,436.00	2,039,620.00	1,932,937.49	2,134,245.00	183,432.00	0.00
Building Permits	106,239.33	166,100.00	166,100.00	56,327.46	83,952.00	-82,148.00	0.00
Licenses and Permits	37,620.35	45,968.00	45,968.00	15,750.33	22,629.00	-23,339.00	0.00
Charges for Services	503,079.55	508,728.00	509,228.00	362,246.76	517,446.00	8,218.00	0.00
Fines and Forfeitures	202,443.69	177,625.00	277,517.00	230,131.18	287,205.00	9,688.00	0.00
Other Revenue	192,259.83	145,180.00	170,035.00	135,279.24	156,325.00	-13,710.00	0.00
Reduction in Fund Balance	0.00	95,000.00	450,167.00	0.00	270,000.00	-180,167.00	
Transfers in	95,583.00	150,788.00	155,105.00	101,827.69	75,754.00	-79,351.00	0.00
Total Revenue	3,019,176.79	3,312,825.00	3,813,740.00	2,834,500.15	3,547,556.00	-177,377.00	0.00

Expense

Administration	472,289.18	614,526.00	695,905.00	528,187.94	713,699.00	17,794.00	58,536.00	MERIT, COUNCIL LAPTOPS, SECURITY SOFTWARE, CHANGE OFFICES TO SEWER SERVICE,
Police	768,969.39	827,010.00	855,589.00	671,869.03	948,664.00	93,075.00	135,099.00	MERIT, 1 VEHICLE, 2ND SERGEANT POSITION, ADD PATROL OFFICER, CITY MANAGER CLASSES, TASER, OUTBOARD SEAT BELTS
Court	147,125.28	116,460.00	176,676.00	140,432.17	198,149.00	21,473.00	2,082.00	SALARY INCREASE AND MERIT SALARY INCREASE, MERIT, LAPTOP REPLACEMENT, BAY MAINTENANCE
Fire	687,292.54	831,318.00	848,911.00	655,752.05	841,662.00	-7,249.00	42,867.00	MERIT, 1 SERVICE TRUCK WITH BOX, TRACKING SOFTWARE
Community Service	137,979.90	132,174.00	132,174.00	97,804.49	167,337.00	35,163.00	36,283.00	
Solid Waste	196,469.00	221,676.00	226,110.00	163,085.00	228,497.00	2,387.00	0.00	
Streets	995,109.67	419,538.00	715,538.00	375,458.30	456,922.00	-258,616.00	815.00	MERIT MERIT, IMPROVEMENTS TO BASEBALL FIELD
Parks	45,963.80	150,123.00	162,837.00	92,884.20	81,433.00	-81,404.00	6,000.00	
REVENUE LESS EXPENSE	3,451,198.76	3,312,825.00	3,813,740.00	2,725,473.18	3,636,363.00	-177,377.00	281,682.00	

REVENUE LESS EXPENSE -432,021.97 0.00 0.00 109,026.97 -88,807.00 0.00

Projected Operating Ending Fund Balance 1,097,534.92

WATER AND SEWER FUND RECAP SHEET  
Proposed Budget FY 2017-2018

July 28, 2017	ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	DIFFERENCE	INCLUDED IN PROPOSED  Additional Request 2017-2018
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REVENUE

Beginning Operating Balance as of 7.27.2017					552,462.81		
Water Sales	880,853.65	959,305.00	959,305.00	588,112.89	920,296.00	-39,009.00	0.00
Sewer Sales	336,344.59	396,500.00	396,500.00	288,208.67	399,708.00	3,208.00	0.00
Fees	91,029.97	98,050.00	98,050.00	72,955.82	98,809.00	759.00	0.00
Other Revenue	200,403.72	84,150.00	84,150.00	120,445.95	40,400.00	-43,750.00	0.00
Total Revenue	1,508,631.93	1,538,005.00	1,538,005.00	1,069,723.33	1,459,213.00	-78,792.00	0.00

Expense

Administration	383,208.33	254,530.00	255,851.00	151,361.12	269,922.00	14,071.00	9,126.00	MERIT, WATER TOWER DESIGN, TRACKING SOFTWARE, COMPUTER, MERIT, COMPUTER, SHARED COST FOR BACKHOE
Water	776,369.28	884,886.00	877,565.00	615,462.04	822,321.00	-55,244.00	9,870.00	RESTORE MERIT, PRIVACY FENCE AT HERITAGE PARK, SHARED COST FOR BACKHOE
Sewer	401,076.04	398,589.00	404,589.00	308,370.92	366,970.00	-37,619.00	10,225.00	RESTORE
REVENUE LESS EXPENSE	1,560,653.65	1,538,005.00	1,538,005.00	1,075,194.08	1,459,213.00	-78,792.00	29,221.00	

REVENUE LESS EXPENSE -52,021.72 0.00 0.00 -5,470.75 0.00 0.00

Projected Operating Ending Fund Balance 552,462.81

DEBT SERVICE							INCLUDED IN PROPOSED
Proposed Budget FY 2017-2018							
July 28, 2017	<u>ACTUAL</u> FY 2015-2016	<u>Original</u> <u>Budget</u> 2016-2017	<u>Adjusted</u> <u>Budget</u> 2016-2017	<u>Actual</u> <u>Rev./Exp.</u> 10/1/2016 - 7/27/2017	<u>Proposed</u> <u>Budget</u> 2017- 2018	<u>DIFFERENCE</u>	
<b>REVENUE</b>							
Beginning Operating Balance as of 7.27.2017					492,165.26		
Tax	468,643.01	511,227.00	516,348.00	506,894.92	558,934.00	42,586.00	0.00
Other Revenue	103,338.91	59,798.00	54,677.00	45,092.65	17,716.00	(36,961.00)	0.00
Total Revenue	571,981.92	571,025.00	571,025.00	551,987.57	576,650.00	5,625.00	0.00
<b>Expense</b>							
Long Term Debt	578,425.00	571,025.00	571,025.00	97,762.50	576,650.00	5,625.00	0.00
REVENUE LESS EXPENSE	578,425.00	571,025.00	571,025.00	97,762.50	576,650.00	5,625.00	0.00
REVENUE LESS EXPENSE	-6,443.08	0.00	0.00	454,225.07	0.00	0.00	
Projected Operating Ending Fund Balance					492,165.26		

4B EDC							INCLUDED IN PROPOSED
Proposed Budget FY 2017-2018							
July 28, 2017	<u>ACTUAL</u> FY 2015-2016	<u>Original</u> <u>Budget</u> 2016-2017	<u>Adjusted</u> <u>Budget</u> 2016-2017	<u>Actual</u> <u>Rev./Exp.</u> 10/1/2016 - 7/27/2017	<u>Proposed</u> <u>Budget</u> 2017- 2018	<u>DIFFERENCE</u>	
<b>REVENUE</b>							
Beginning Operating Balance as of 7.27.2017					513,464.28		
Sales Tax	94,155.57	98,307.00	98,307.00	82,426.64	100,800.00	2,493.00	0.00
Other Revenue	1,645.47	116,340.00	116,340.00	1,484.97	31,340.00	(85,000.00)	0.00
Total Revenue	95,801.04	214,647.00	214,647.00	83,911.61	132,140.00	-82,507.00	0.00
<b>Expense</b>							
Total Expense	19,734.00	214,647.00	214,647.00	92,869.77	132,140.00	(82,507.00)	0.00
REVENUE LESS EXPENSE	19,734.00	214,647.00	214,647.00	92,869.77	132,140.00	-82,507.00	0.00
REVENUE LESS EXPENSE	76,067.04	0.00	0.00	-8,958.16	0.00	0.00	
Projected Operating Ending Fund Balance					513,464.28		

MUNICIPAL DEVELOPMENT DIST.							INCLUDED IN PROPOSED
Proposed Budget FY 2017-2018							
July 28, 2017	<u>ACTUAL</u> FY 2015-2016	<u>Original</u> <u>Budget</u> 2016-2017	<u>Adjusted</u> <u>Budget</u> 2016-2017	<u>Actual</u> <u>Rev./Exp.</u> 10/1/2016 - 7/27/2017	<u>Proposed</u> <u>Budget</u> 2017- 2018	<u>DIFFERENCE</u>	
REVENUE							
Beginning Operating Balance as of 7.27.2017					205,469.52		
Sales Tax	42,654.20	41,515.00	41,515.00	41,854.72	50,500.00	8,985.00	0.00
Other Revenue	508.83	476.00	476.00	506.49	600.00	124.00	0.00
Total Revenue	43,163.03	41,991.00	41,991.00	42,361.21	51,100.00	9,109.00	0.00
Expense							
Total Expense	2,360.56	41,991.00	41,991.00	2,084.98	51,100.00	9,109.00	0.00
REVENUE LESS EXPENSE	2,360.56	41,991.00	41,991.00	2,084.98	51,100.00	9,109.00	0.00
REVENUE LESS EXPENSE							
	40,802.47	0.00	0.00	40,276.23	0.00	0.00	
Projected Operating Ending Fund Balance					205,469.52		

PARK IMPACT							INCLUDED IN PROPOSED
Proposed Budget FY 2017-2018							
July 28, 2017	ACTUAL	Original	Adjusted	Actual	Proposed		Additional
	FY 2015-2016	Budget 2016-2017	Budget 2016-2017	Rev./Exp. 10/1/2016 - 7/27/2017	Budget 2017- 2018	DIFFERENCE	Request 2017-2018
REVENUE							
Beginning Operating Balance as of 7.27.2017					75,926.94		
Revenue	14,868.08	13,523.00	13,523.00	5,161.72	8,793.00	(4,730.00)	0.00
Total Revenue	14,868.08	13,523.00	13,523.00	5,161.72	8,793.00	-4,730.00	0.00
Expense							
Total Expense	6,000.00	13,523.00	13,523.00	0.00	8,793.00	(4,730.00)	0.00
REVENUE LESS EXPENSE	6,000.00	13,523.00	13,523.00	0.00	8,793.00	-4,730.00	0.00
REVENUE LESS EXPENSE	8,868.08	0.00	0.00	5,161.72	0.00	0.00	
Projected Operating Ending Fund Balance					75,926.94		

WATER AND SEWER IMPACT							INCLUDED IN PROPOSED
Proposed Budget FY 2017-2018							
July 28, 2017	<u>ACTUAL</u>	<u>Original</u>	<u>Adjusted</u>	<u>Actual</u>	<u>Proposed</u>		<u>Additional</u>
	<u>FY 2015-2016</u>	<u>Budget</u>	<u>Budget</u>	<u>Rev./Exp.</u>	<u>Budget 2017-</u>	<u>DIFFERENCE</u>	<u>Request</u>
		<u>2016-2017</u>	<u>2016-2017</u>	<u>10/1/2016 -</u>	<u>2018</u>		<u>2017-2018</u>
				<u>7/27/2017</u>			
REVENUE							
Beginning Operating Balance as of 7.27.2017					55,401.56		
Revenue	45,771.99	109,330.00	109,330.00	20,641.01	54,756.00	(54,574.00)	0.00
Total Revenue	45,771.99	109,330.00	109,330.00	20,641.01	54,756.00	-54,574.00	0.00
Expense							
Total Expense	11,800.00	109,330.00	109,330.00	37,599.89	54,756.00	(54,574.00)	0.00
REVENUE LESS EXPENSE	11,800.00	109,330.00	109,330.00	37,599.89	54,756.00	-54,574.00	0.00
REVENUE LESS EXPENSE	33,971.99	0.00	0.00	-16,958.88	0.00	0.00	
Projected Operating Ending Fund Balance					55,401.56		

CAPITAL PROJECTS							INCLUDED IN PROPOSED
Proposed Budget FY 2017-2018							
July 28, 2017	<u>ACTUAL</u>	<u>Original</u>	<u>Adjusted</u>	<u>Actual</u>	<u>Proposed</u>		<u>Additional</u>
	<u>FY 2015-2016</u>	<u>Budget</u>	<u>Budget</u>	<u>Rev./Exp.</u>	<u>Budget 2017-</u>	<u>DIFFERENCE</u>	<u>Request</u>
		<u>2016-2017</u>	<u>2016-2017</u>	<u>10/1/2016 -</u>	<u>2018</u>		<u>2017-2018</u>
				<u>7/27/2017</u>			
REVENUE							
Beginning Operating Balance as of 7.27.2017					130,558.99		
Revenue	264.55	261.00	90,261.00	252.06	270.00	(89,991.00)	0.00
Total Revenue	264.55	261.00	90,261.00	252.06	270.00	-89,991.00	0.00
Expense							
Total Expense	0.00	50,261.00	90,261.00	0.00	270.00	(89,991.00)	0.00
REVENUE LESS EXPENSE	0.00	50,261.00	90,261.00	0.00	270.00	-89,991.00	0.00
REVENUE LESS EXPENSE	264.55	-50,000.00	0.00	252.06	0.00	0.00	
Projected Operating Ending Fund Balance					130,558.99		



CITY OF OVILLA  
BRAD PILAND  
105 S. COCKRELL HILL RD.  
OVILLA TEXAS 75154

7/28/17  
Invoice To:  
Ship To:  
PO#:

We are Pleased to offer the following New JCB product for your consideration. JCB the third largest construction equipment manufacturer produces products that are used world wide. Darr Equipment Co. has been in the construction equipment business for 54 years and offers the best in parts and service after the sale.

QTY	MODEL:	3CX	SN#:	2255671
	REF#	DESCRIPTION		
1	808	JCB BHL 3CX-14 SUPER91HP T4i4WD EASYCONTROL 14FT		
	200A077	CAB, A/C, CLOTH SUSPENSION SEAT, FOR HAMMER/BI-DIRECTIONAL PIPEWORK		
	200B61M	+LSD		
	200C750	CAB, STANDARD ELECTRICS		
	200D200	No Excavator Bucket		
	200E200	FRONT BUCKET 1.4 CU.YD 92"		
	200F072	US/English Language pack		
	200G450	North American Legislation		
	200H508	EXTENDING DIPPER & EASY CONTROL		
	200R723	5/8 LOADER ARM PIPEWORK + RESET		
	200V099	Heavy Lift Ram set for Extending dipper - 14 FT machines (must order extending dipper 'H' code)		
	200W64P	DRIVE CONTROLS FOR POWERSHIFT 91 HP NORTH AMERICA		
	200Y419	Flip Feet		
	200Y428	220 Lbs. CWT (must be ordered with 2WS extending dipper or hammer)		
	200Z541	AIR CON PACK		

Total		\$59,500.00
Less Trade-In:	214 488295	\$8,000.00
Trade Difference:		\$51,500.00
SALES TAX:	0.0000%	\$0.00
DIESEL TAX:	0.0000%	\$0.00
HE INV TAX:	0.2071%	\$106.66
CASH SALE PRICE:		\$51,606.66
Down Payment:		\$0.00
Total Customer Sale Price:		\$51,606.66

<b>DELIVERY:</b>	Aprox-3 weeks (return from Rental)
<b>TERMS:</b>	F.O.B. Job Site, Net Cash 10 Days from Reciept of Invoice. Financing subject to credit approval. Pricing good for 30 days.
<b>WARRANTY:</b>	Warranty: 60 days total machine

Thanks for your interest in Darr Equipment Co., we appreciate to opportunity to quote this fine product. Should you need additional information or wish to discuss further Please give me a call.

Thanks,

**WAYNE CORRELL**  
**TERRITORY MANAGER**

Office: 817.410.4839  
Cell: 214.505.2103  
Email: waynecorrell@darrequipment.com

MDL	EQ.NO	SN	DESC	DESC.2	YR	SMU	.SELL
3CX-14	100033930	2003475	BACKHOE LOADER 4WD	CAN,4WD, STD-STK, HAMMER HYD	2010	678	\$39,900
	100037553	2109329	BACKHOE LOADER 4WD	CN,4WD,ESTK,EC,DEMO UNIT	2013	1020	\$51,000
3CX ECO	110003791	2112138	BACKHOE LOADER 4WD, S/N 211213	CAB, AC, 2WD, E-STK,MAN.CONT	2013	363	\$49,500
3CX-14	110002239	2255671	BACKHOE LOADER 4WD	CAB,AIR,4WD,E-STK,EASY-CONTROL	2014	756	\$59,500
	110002458	2262638	BACKHOE LOADER 4WD	CAB,AIR,4WD,E-STK,EASY CONTROL	2014	1439	\$55,500
	110004368	2265607	BACKHOE LOADER 4WD	CAB,AC,4WD,E-STK,91HP,PS,EC	2014	1100	\$65,000

**Wayne Correll**  
Territory Manager | Darr Equipment Co.  
350 Bank St. Southlake, TX 76092  
o 817-410-4800 | c 214/505-2103



**Brad Piland**

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**From:** Wayne Correll  
**Sent:** Thursday, July 27, 2017 1:16 PM  
**To:** Brad Piland  
**Subject:** JCB backhoe

Brad,

Thank you for taking the time out to talk to me about your backhoe and for allowing me to present some used machines for your review.

During our meeting you had a few questions for which I did not have enough background to answer – I have since reviewed your questions with my heavy equipment manager and now have answers to your questions:

1. Your current bucket will fit on only one of the machines on the list (below). The machine is the 3CX-14 s/n 2255671. The other machines would require adding another hydraulic valve and would increase the price somewhat.
2. The first machine you were interested in, ECO s/n 2112138 is not a four wheel drive machine – it is the only 2-wheel drive we own and was not a rental machine. It was a trade-in for a four wheel drive.
3. The Easy Control is a joystick on the seat (as you thought) while the standard is the usual levers.
4. The E-Stick is actually an extension for the digger bucket – it extends the bucket out an additional 3 feet.
5. My manager said any digger bucket which fits your current JCB will fit the proposed used JCB. He went on to say that the other buckets may, or may not, fit. It all depends upon the spacing between the mounting tabs and the pin diameter. If the pin fits and the width of the bucket tabs are the correct size, or the tabs are wider than the receiving mount on the digging arm, then you can use spacers to take up the slack. However, as we spoke of yesterday, the spacers must be fitted pretty tight or the bucket will have lateral movement which may be unacceptable.
6. The proposed machine (3CX-14 s/n 2255671) currently has a 1.4 cubic yard front bucket and a 24” wide rear digger bucket.

I have given my heavy equipment manager the information on your current JCB backhoe and am awaiting his estimate on a trade-in value. I will contact you with this figure as soon as I get it.

This backhoe is currently out on a short term rental and should be back in a couple days if you would like to check it out I am happy to host you at our yard so that you may run it through a demo. I will also have our resident “expert” on hand to answer any question you may have.

If I missed any of your questions or if you have thought of more, please let me know and I will get on it. Thank you again for your time and consideration.

Best,

Wayne

SERVICE QUOTE

Quote Number SVQ15011  
Status Pending  
Order Date 07/13/17  
Order Time 1:44:49 PM  
Expiration Date 08/12/17  
Contract No.

Dallas Service Department

Sell To City Of Ovilla  105 S Cockrell Hill Rd Red Oak TX 75154	Ship To City Of Ovilla 105 S Cockrell Hill Rd Red Oak, TX 75154
Phone No. 972-617-7262 E-Mail Invoice to 1002158	Equipment Contact Phone No. Description VARIOUS REPAIRS

Comments: REPAIR ALL CYLINDERS  
1000 PM SERVICE  
OIL PRESSURE SWITCH  
FAN DRIVE BELT  
VALVE LOADER 3 SPOOL  
GAUGE WARNING LIGHT CUSTER  
GAUGE TACHO WITH HOUR METER  
FRONT BALL JOINTS

Equipment No. / Serial No.	Description	Fleet No. Manufacturer / Model	Component Code	Modifier Code	Job Code	Warranty	Warranty Code	Line/Seg No.
110009251 0488295	BACKHOE LOADER 4WD	JCB 214				No		10000
Type	No.	Description	Quantity	Qty. to Invoice	Unit Price Excl. Tax	Line Dsct %	Amount	Gross Amount
Item	JC-126/02253	TRACKROD LINK 2ws 4wd	2.00	2	569.34	0	1,138.68	1,138.68
Item	JC-123/06399	BELT	1.00	1	51.19	0	51.19	51.19
Item	JC-701/80225	Switch	1.00	1	22.25	0	22.25	22.25
Item	JC-991/00100	SERVICE SEAL KIT 70*40	2.00	2	50.10	0	100.20	100.20
Item	JC-991/00102	SERVICE SEAL KIT 80*50	2.00	2	51.26	0	102.52	102.52
Item	JC-991/00110	SERVICE SEAL KIT 110*60	1.00	1	110.73	0	110.73	110.73
Item	JC-991/00145	SERVICE SEAL KIT 100 X 60	1.00	1	56.76	0	56.76	56.76
Item	JC-991/00103P	Kit Seal	2.00	2	62.56	0	125.12	125.12
Item	JC-991/00163P	Kit Seal	2.00	2	61.85	0	123.70	123.70
Item	JC-991/00147	SERVICE SEAL KIT 90*60	1.00	1	67.96	0	67.96	67.96
Item	JC-25/606812	O-RING KIT	5.00	5	2.84	0	14.20	14.20
Item	JC-991/00156	SERVICE SEAL KIT 75*45	1.00	1	124.03	0	124.03	124.03
Item	JC-704/38400	GAUGE i.d.cluster 12V (Rem)	1.00	1	651.88	0	651.88	651.88
Item	JC-704/50228	(W) (P) GAUGE tachometer	1.00	1	574.28	0	574.28	574.28
Item	JC-02/201150	HEAD -FILTER	1.00	1	911.90	0	911.90	911.90
Item	JC-02/202336	HOSE	1.00	1	85.46	0	85.46	85.46
Item	JC-02/100284A	OIL FILTER	1.00	1	13.31	0	13.31	13.31
Item	JC-02/200918	HOSE	1.00	1	44.61	0	44.61	44.61
Item	JC-02/201123	WASHER	1.00	1	11.60	0	11.60	11.60

SERVICE QUOTE

Quote Number SVQ15011  
Status Pending  
Order Date 07/13/17  
Order Time 1:44:49 PM  
Expiration Date 08/12/17  
Contract No.

Dallas Service Department

Sell To  City Of Ovilla  105 S Cockrell Hill Rd Red Oak TX 75154				Ship To  City Of Ovilla 105 S Cockrell Hill Rd Red Oak, TX 75154			
Phone No. 972-617-7262 E-Mail Invoice to 1002158				Equipment Contact Phone No. Description VARIOUS REPAIRS			

Item	JC-02/101405A	SEAL-ATOMISER	1.00	1	4.41	0	4.41	4.41
Item	JC-02/200749	SEAL	1.00	1	12.16	0	12.16	12.16
Item	JC-32/915801	AIR PURIFIER	1.00	1	24.94	0	24.94	24.94
Item	JC-32/915802	AIR PURIFIER	1.00	1	25.11	0	25.11	25.11
Item	JC-32/912001A	FUEL FILTER	1.00	1	31.98	0	31.98	31.98
Item	JC-32/914202	FILTER SWIRL CONE	1.00	1	21.03	0	21.03	21.03
Item	JC-32/914203	STRAINER GUAZE	1.00	1	61.75	0	61.75	61.75
Item	JC-32/915500	OIL FILTER	1.00	1	17.96	0	17.96	17.96
Item	JC-32/925346	Hydraulic Element	1.00	1	55.13	0	55.13	55.13
Item	JC-32/920300	ELEMENT SUCTION	1.00	1	74.46	0	74.46	74.46
Item	JC-123/09018	GASKET HYDRAULIC T	1.00	1	45.15	0	45.15	45.15
Item	JC-4000/0305U	HP GEAR OIL 90 5 GAL	3.00	3	149.63	0	448.89	448.89
Item	JC-4001/3401U	UP ENGINE OIL 5W-40 1 GAL	5.00	5	40.53	0	202.65	202.65
Item	JC-4002/0805U	JCB Hydraulic Fluid HP46 5Gal	4.00	4	92.10	0	368.40	368.40
Item	JC-4000/2505U	EP TRANSMISSION FLUID 10W 5 G	2.00	2	111.99	0	223.98	223.98
Charge	DELIVPU	Delivery and Pickup	1.00	1	450.00	0	450.00	450.00
Resource	999999999	Estimated Labor - Quote Only	75.00	75	119.00	0	8,925.00	8,925.00
Total							15,323.38	15,323.38

Service Order Total 15,323.38 15,323.38

PLEASE ALLOW 10% +/- VARIANCE OF THE TOTAL PRICE  
\*\*\* PARTS FREIGHT NOT INCLUDED UNLESS LISTED \*\*\*  
QUOTE IS VALID FOR 30 DAYS FROM ABOVE DATE

Backhoe Rental

Rental One : Weekly rental --- \$ 675.00

Daily Rental ---- \$225.00

Delivery/Pickup -\$180.00

United Rental : Weekly rental --\$716.65

Daily Rental ----\$220.64

Delivery/Pickup-\$190.00

Sunbelt Rental: Weekly Rental- \$650.00

Daily Rental----\$200.00

Delivery/Pickup-190.00

Average for Rental-Weekly--\$680.55

Daily----\$215.21

Delivery-\$183.33

Total: \$ 1079.09

GENERAL FUND Proposed Budget FY 2017-2018							INCLUDED IN PROPOSED Additional Request 2017- 2018	July 28, 2017 ✓ Notes & Adjustments
	ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	DIFFERENCE		
<b>Revenue</b>								
Beginning Fund Balance					1,278,712.10			As of 7 27.2017. Not included in budget revenue. Information only. This is the bank balance in the operating fund.
4000100 · Taxes								
4000105 · Ad Valorem, Current	1,467,864.45	1,541,553.00	1,541,553.00	1,585,125.23	1,649,432.00	107,879.00		Maintenance & Operations - \$0.512399/\$100 valuation.
4000106 · Ad Valorem, New and Improvement	0.00	77,331.00	77,331.00	0.00	53,233.00	-24,098.00		
4000110 · Ad Valorem, Delinquent	8,552.69	8,116.00	11,388.00	12,438.62	10,000.00	-1,388.00		ESTIMATE ONLY
4000113 · Interest/Penalties - Prop Tax	6,581.23	7,540.00	7,540.00	6,458.35	7,000.00	-540.00		ESTIMATE ONLY
4000120 · Sales Tax (1%)	188,311.12	191,118.00	201,446.00	164,853.27	201,264.00	-182.00		8 month average per month 16772. x 12
4000125 · Sales Tax - St. Impr (.25%)	47,077.78	47,778.00	50,362.00	41,213.32	50,316.00	-46.00		8 month average per month 4193 x 12
4000130 · Franchise Tax	163,563.77	150,000.00	150,000.00	122,848.70	163,000.00	13,000.00		AT&T, Atmos, SWBell, Hilco, community waste, Sage, Verizon - Estimated using last years figures
Total 4000100 · Taxes	1,881,951.04	2,023,436.00	2,039,620.00	1,932,937.49	2,134,245.00	94,625.00		
4000208 · Building Permits								
4000210 · Residential Building Permits	77,783.79	150,100.00	150,100.00	35,991.44	60,000.00	-90,100.00		Ave. \$2,000.00 x 30 estimated new homes (Bryson Manor 1/2 - Ovilla Oaks - estimate per PW and Comm. Serv.)
4000213 · Fire Inspection Permits	5,400.00	0.00	0.00	0.00	0.00	0.00		Change in fees - 1st fire inspection \$0.00
4000214 · Misc Building Permits	23,055.54	16,000.00	16,000.00	20,336.02	23,952.00	7,952.00		8 month average 1996 x 12
Total 4000208 · Building Permits	106,239.33	166,100.00	166,100.00	56,327.46	83,952.00	-82,148.00		
4000200 · Licenses and Permits								
4000230 · Plan Review Fee	28,218.35	35,750.00	35,750.00	8,528.33	12,000.00	-23,750.00		Residential: \$400 x30 estimated new homes (Partial engineering fees for subdivisions & town planner
4000260 · Alarm Permits	2,479.00	2,604.00	2,604.00	2,199.00	2,604.00	0.00		no change
4000270 · Animal Tag Fees	3,103.00	3,706.00	3,706.00	1,798.00	3,706.00	0.00		no change

	<u>ACTUAL</u> <u>FY</u>	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Actual Rev./Exp.</u>	<u>Proposed</u>		<u>Additional</u>	
	<u>2015-2016</u>	<u>2016-2017</u>	<u>2016-2017</u>	<u>10/1/2016 -</u> <u>7/27/2017</u>	<u>Budget 2017-</u> <u>2018</u>	<u>DIFFERENCE</u>	<u>Request 2017-</u> <u>2018</u>	<u>Notes &amp; Adjustments</u>
4000272 · Impound Fees	2,115.00	2,751.00	2,751.00	965.00	2,751.00	0.00		no change
4000290 · Misc Licenses and Permits	1,705.00	1,157.00	1,157.00	2,260.00	1,568.00	411.00		estimate include increase in contractor fees
Total 4000200 4000208 License and Permits	37,620.35	45,968.00	45,968.00	15,750.33	22,629.00	-23,339.00		
4000400 · Charges for Services								
4000325 · ESD #2	164,600.00	190,000.00	190,000.00	95,000.00	190,000.00	0.00		Emergency service district contracted services outside city limits - staffing, fire dept.
4000330 · ESD #4	55,628.31	55,628.00	55,628.00	55,628.31	55,628.00	0.00		Emergency service district contracted services outside city limits.
4000411 · Copies and Maps	63.60	100.00	100.00	33.60	100.00	0.00		no change
4000415 · Police Reports	72.00	150.00	150.00	36.00	150.00	0.00		no change
4000420 · Park Lights	0.00	1,000.00	1,000.00	0.00	500.00	-500.00		Anticipated donation(s).
4000440 · Oak Leaf Animal Control	2,265.00	2,100.00	2,100.00	835.00	2,100.00	0.00		no change
4000450 · Subdivision Fees	31,038.29	6,400.00	6,900.00	14,887.82	6,900.00	0.00		Retail Center,new subdivision HIDDEN VALLEY
4000480 · Solid Waste (Garbage)	241,441.85	247,600.00	247,600.00	193,198.33	256,968.00	9,368.00		fy 17-18 - May billing 1278 @14.92 - under 65 + 192 @ \$12.22 over 65 - total of 1470 customers, 19067.76 +2346.24 =21,414 x 12
4000485 · 50/50 Sidewalk Program	2,756.00	1,250.00	1,250.00	0.00	1,250.00	0.00		City/Other participate equally in sidewalk replacement. Expenditure is in Streets-Infrastructure.
4000490 · Misc Charges for Services	5,214.50	4,500.00	4,500.00	2,627.70	3,850.00	-650.00		Public Information Act, Contractor Registration
Total 4000400 · Charges for Services	503,079.55	508,728.00	509,228.00	362,246.76	517,446.00	8,218.00		
4000500 · Fines and Forfeitures								
4000535 · Omni Warrant Revenue	2,037.11	2,304.00	2,304.00	1,810.29	2,868.00	564.00		7 month average 239 x 12
4000510 · Fines - Police	186,905.23	160,000.00	254,850.00	217,944.75	265,008.00	10,158.00		8 mo average 22084 x 12
4000520 · Fines - Animal Control	266.00	456.00	456.00	350.00	456.00	0.00		
4000525 · Fines - Code Enforcement	6,103.60	8,949.00	8,949.00	3,327.60	8,949.00	0.00		
4000550 · Municipal Court Technology	4,069.05	3,375.00	5,338.00	3,665.51	5,424.00	86.00		7 month average 452 x 12

	<u>ACTUAL</u> <u>FY</u>	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Actual Rev./Exp.</u>	<u>Proposed</u>		<u>Additional</u>	<u>Notes &amp; Adjustments</u>
	<u>2015-2016</u>	<u>2016-2017</u>	<u>2016-2017</u>	<u>10/1/2016 -</u> <u>7/27/2017</u>	<u>Budget 2017-</u> <u>2018</u>	<u>DIFFERENCE</u>	<u>Request 2017-</u> <u>2018</u>	
4000551 • Municipal Court Security	3,051.74	2,531.00	5,396.00	2,749.13	4,068.00	-1,328.00		7 month average 339 x 12
4000590 • Misc Fines and Forfeitures	10.96	10.00	224.00	283.90	432.00	208.00		8 month average 36 x 12
Total 4000500 • Fines and Forfeitures	202,443.69	177,625.00	277,517.00	230,131.18	287,205.00	9,688.00		
4000800 • Other Revenue								
4000810 • Heritage Day	25,320.44	19,000.00	26,000.00	5,006.00	26,000.00	0.00		2016 Heritage Revenue
4000818 • Leose Proceeds	1,154.80	1,165.00	0.00	0.00	0.00	0.00		Peace officer distribution for education program funds
4000820 • Water Tower Lease	96,947.99	107,000.00	109,250.00	96,731.80	118,250.00	9,000.00		AT&T + additional antenna \$9,000, Skybeam, T Mobile, Tier 1 that are on our water tower.
4000840 • Interest Earned	8,674.11	6,000.00	6,000.00	6,129.92	7,560.00	1,560.00		Bank/savings account interest - 7 month average \$630 x 12
4000860 - Grant Proceeds	0.00	0.00	6,825.00	6,825.00	0.00	-6,825.00		unknown
4000870 • Insurance Proceeds	37,013.71	0.00	3,755.00	3,754.40	0.00	-3,755.00		unknown
4000885 • Proceeds from Sale of Assets	14,111.03	7,500.00	13,690.00	13,690.00	0.00	-13,690.00		unknown
4000887 • HOA Revenue	1,015.00	1,015.00	1,015.00	1,015.00	1,015.00	0.00	1,015.00	HOA - Assumption will not be renewed (6/29/2017- COUNCIL ADVISED TO KEEP IN BUDGET)
4000890 • Misc Other Revenue	8,022.75	3,500.00	3,500.00	2,127.12	3,500.00	0.00		Dog signover, credit card rebates, DOJ Treasury
Total 4000800 • Other Revenue	192,259.83	145,180.00	170,035.00	135,279.24	156,325.00	-13,710.00		
4000900 • Transfers In								
4000905 - Weapons Purchase Plan	0.00	0.00	0.00	0.00	11,730.00	11,730.00		Reimbursement by officers to city to weapons purchased as part of the weapons purchase plan
4000925 • Admin.Rev. received from 4B-EDC	2,500.00	2,500.00	2,500.00	1,875.00	2,500.00	0.00		no change
4000926 - 4B-EDC Revenue: Restroom		75,000.00	75,000.00	74,986.69	0.00	-75,000.00		Project completed
4000927 - 4B-EDC Revenue: Monument Sigs	0.00	30,000.00	30,000.00	0.00	30,000.00	0.00		16/17 project - Project projected to be complete fy 17/18
4000928 - 4B - EDC Revenue: Consultant	0.00	10,000.00	10,000.00	0.00	0.00	-10,000.00		Project completed (Orasi Strategic Plan)
400092- - MDD - Pavilion	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40 x 60 Pavilion paid by MDD estimate (foundation / metal frame, roof only) (6/29/2017 - COUNCIL REMOVED FROM BUDGET)

	<u>ACTUAL</u> <u>FY</u>	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Actual Rev./Exp.</u>	<u>Proposed</u>		<u>Additional</u>	
	<u>2015-2016</u>	<u>2016-2017</u>	<u>2016-2017</u>	<u>10/1/2016 -</u>	<u>Budget 2017-</u>	<u>DIFFERENCE</u>	<u>Request 2017-</u>	<u>Notes &amp; Adjustments</u>
				<u>7/27/2017</u>	<u>2018</u>		<u>2018</u>	
4000930 · Admin. Rev. Rec. From W&S Fund	92,583.00	32,788.00	32,788.00	24,591.00	23,724.00	-9,064.00		
4000940 · Admin.Rev. Rec. from MDD Fund	500.00	500.00	500.00	375.00	500.00	0.00		
4000945 - Transfer in from Bldg. Security	0.00	0.00	4,317.00	0.00	7,300.00	2,983.00		Add upgrade: Incode 10
4000990 · Reduction in Fund Balance	0.00	95,000.00	450,167.00	0.00	270,000.00	-180,167.00	0.00	\$270,000Ovilla Oaks Drive 1.2 miles, existing road width and Testing. \$15.00 sq yd for finished road \$270,000
Total 4000900 · Transfers In	95,583.00	245,788.00	605,272.00	101,827.69	345,754.00	-259,518.00	0.00	
Total Revenue	3,019,176.79	3,312,825.00	3,813,740.00	2,834,500.15	3,547,556.00	-266,184.00	0.00	ADDITIONAL REQUEST, INCLUDED IN THE PROPOSED BUDGET

GENERAL FUND							INCLUDED IN PROPOSED Additional Request 2017- 2018	July 28, 2017
Proposed Budget FY 2017-2018								
	ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	DIFFERENCE		Notes & Adjustments
Expense								PRESENTED TO MSAC FOR CONSIDERATION OF RECOMMENDATION
10 · Administration								
5201100 · Salaries & Wages								Full Time Staff - 4
5101110 · City Administrator	67,124.00	66,126.00	66,126.00	58,651.98	78,750.00	12,624.00		(105,000)General Fund contributes 75%, Water & Sewer Contribute 25%
5101115 · City Secretary	43,317.30	40,973.00	40,973.00	38,576.94	44,250.00	3,277.00		(59,000)General Fund contributes 75%, Water & Sewer Contribute 25%
5101117 · City Accountant	39,342.72	38,192.00	38,192.00	34,294.27	39,338.00	1,146.00		(52,450)General Fund contributes 75%, Water & Sewer Contribute 25%
5101120 · Admin. Support	23,671.26	22,978.00	22,978.00	23,568.81	27,035.00	4,057.00		(36,047)General Fund contributes 75%, Water & Sewer Contribute 25%
5101170 · Salary Increase		5,265.00	5,265.00	0.00	0.00	-5,265.00		16/17 - Salary increase - City Secretary, Admin Assistant
5101180 · Merit Raises, Staff 3%	0.00	5,207.00	5,207.00	0.00	5,682.00	475.00	5,682.00	3% Merit 75%
Total 5101100 · Salaries & Wages	173,455.28	178,741.00	178,741.00	155,092.00	195,055.00	16,314.00	5,682.00	
5101400 · Support Staff								
5101490 · Overtime	66.30	350.00	350.00	78.00	625.00	275.00		Admin. Assistant
Total 5101400 · Support Staff	66.30	350.00	350.00	78.00	625.00	275.00	0.00	
5102100 · Employee Benefits								
5102110 · Group Insurance	28,100.02	29,461.00	29,461.00	22,378.21	31,117.00	1,656.00		Health 568. x 6% increase. X 4, Plus Life/New Benefits
5102135 · TMRS	20,153.52	22,694.00	22,694.00	18,978.21	25,715.00	3,021.00		City portion of employee retirement fund. INCREASED FROM 9.73 TO 9.94
5102160 · Worker's Compensation	679.51	606.00	606.00	606.00	933.00	327.00		TML Insurance
5102170 · Payroll Taxes	3,198.33	3,456.00	3,456.00	2,803.81	3,772.00	316.00		Medicare
5102180 · Unemployment Taxes	2,790.00	1,000.00	1,000.00	0.00	1,000.00	0.00		Direct pay by City for employee unemployment.
5102190 - Auto Allowance	0.00	0.00	1,600.00	1,200.00	4,800.00	3,200.00		Auto Allowance

	<u>ACTUAL</u> <u>FY</u>	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Actual Rev./Exp.</u>	<u>Proposed</u>		<u>Additional</u>	<u>Notes &amp; Adjustments</u>
	<u>2015-2016</u>	<u>2016-2017</u>	<u>2016-2017</u>	<u>10/1/2016 -</u> <u>7/27/2017</u>	<u>Budget 2017-</u> <u>2018</u>	<u>DIFFERENCE</u>	<u>Request 2017-</u> <u>2018</u>	
5102196 · Indiv. Membership Dues	608.00	750.00	750.00	565.00	1,950.00	1,200.00		TML, HR, TMCA, Yellow Rose, International TCMA, ICMA \$890, TCMA \$310
Total 5102100 · Employee Benefits	55,529.38	57,967.00	59,567.00	46,531.23	69,287.00	9,720.00	0.00	
5102200 · Special Services								
5102210 · Tax Assessing & Collecting Fees	2,004.25	1,570.00	1,570.00	551.46	1,618.00	48.00		Ellis County collection of City Ad Valorem Taxes. 2016 tax roll 1,618 x 1.00 per account
5102220 · Tax Appraisal Fee	14,817.45	16,003.00	16,003.00	15,997.60	16,355.00	352.00		Ellis County (\$15622 and Dallas County (\$733.) appraisal of properties.
5102230 · Legal Fees	17,040.14	25,000.00	25,000.00	9,850.99	35,000.00	10,000.00		The MacFarlane Firm PROBABLE INCREASE
5102240 · Audit	7,150.00	7,400.00	7,400.00	7,400.00	7,650.00	250.00		\$18,500 split between GF(7,650)/WWW(7,650)/4B EDC1,600/MDD 1,600 - Yeldell Wilson
5102250 · Accounting	474.47	1,000.00	1,000.00	525.00	2,000.00	1,000.00		Yeldell Wilson
5102260 · Engineering Fees	11,608.92	6,000.00	8,500.00	7,177.90	10,000.00	1,500.00		City Engineer to review subdivision plans
Total 5102200 · Special Services	53,095.23	56,973.00	59,473.00	41,502.95	72,623.00	13,150.00	0.00	
5102300 · Contractual Services								
5102310 · Consultant Fees	13,370.42	20,000.00	20,000.00	5,358.35	10,000.00	-10,000.00		Town Planning
5102325 - 4B EDC Consulting	0.00	10,000.00	2,510.00	0.00	0.00	-2,510.00		Previous project completed
Total 5102300 · Contractual Services	13,370.42	30,000.00	22,510.00	5,358.35	10,000.00	-12,510.00	0.00	
5102500 · Operating Services								
5102530 · Custodial Service Contract	4,128.00	4,128.00	4,128.00	3,454.97	4,128.00	0.00		344.00 X 12 NIGHTLINE JANITORIAL
5102540 · IT - Computer Maintenance	25,678.50	19,269.00	62,668.00	36,840.67	25,200.00	-37,468.00		This is for IT services for all departments Continued care for servers 3x50 , Continued care for computers 31x40., microsoft software, email exchange for 47 addresses Total Monthly Fee \$2100.x 12=\$25,200,
Total 5102500 · Operating Services	29,806.50	23,397.00	66,796.00	40,295.64	29,328.00	-37,468.00	0.00	
5102600 · Special Expenses								
5102610 · Election - Payroll	0.00	850.00	850.00	492.00	850.00	0.00		no change

	<u>ACTUAL</u> <u>FY</u>	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Actual Rev./Exp.</u>	<u>Proposed</u>		<u>Additional</u>	
	<u>2015-2016</u>	<u>2016-2017</u>	<u>2016-2017</u>	<u>10/1/2016 -</u>	<u>Budget 2017-</u>	<u>DIFFERENCE</u>	<u>Request 2017-</u>	<u>Notes &amp; Adjustments</u>
				<u>7/27/2017</u>	<u>2018</u>		<u>2018</u>	
5102620 · Election - Supplies	229.60	2,500.00	2,500.00	2,245.34	2,500.00	0.00		Ballots and equipment
5102630 · Election Meeting Expense	0.00	100.00	100.00	73.46	100.00	0.00		Meal expense
5102650 · Codification Book Update	3,185.00	4,100.00	4,100.00	375.00	3,600.00	-500.00		Code of Ordinances
Total 5102600 · Special Expenses	3,414.60	7,550.00	7,550.00	3,185.80	7,050.00	-500.00	0.00	
5103100 · General Supplies								
5103110 · Office Supplies	8,193.65	8,000.00	8,000.00	6,634.21	8,000.00	0.00		no change
5103140 · Uniforms	59.53	250.00	250.00	119.08	350.00	100.00		Office staff shirts
Total 5103100 · General Supplies	8,253.18	8,250.00	8,250.00	6,753.29	8,350.00	100.00	0.00	
5103400 · Maintenance Supplies / Parts								
5103410 · Supplies - Custodial	1,167.98	1,500.00	1,500.00	1,092.00	1,500.00	0.00		no change
5103440 · Maintenance Agreement Expense	270.00	400.00	400.00	135.00	400.00	0.00		Pest control
5103460 · Miscellaneous	451.65	400.00	1,500.00	1,411.55	1,500.00	0.00		Christmas decorations, signs, staff meetings
Total 5103400 · Maintenance Supplies / Parts	1,889.63	2,300.00	3,400.00	2,638.55	3,400.00	0.00	0.00	
5104200 · Travel Expenses								
5104210 · Travel - Local	318.06	500.00	500.00	30.57	500.00	0.00		Personal auto use
5104220 · Professional Development	2,987.22	5,500.00	3,900.00	2,186.48	6,550.00	2,650.00		GFOAT conference, HR conference, TML Conference, Election Law, ICMA \$675, TCMA \$375.
5104222 · Professional Develop - Council	1,291.54	1,200.00	1,200.00	974.54	1,300.00	100.00		Mayor - Sam Houston
5104225 · City Council Meal Expense	1,014.43	1,400.00	1,400.00	1,197.78	2,200.00	800.00		Council / office / water / work shops and staff meetings
5104230 · Professional Develop - In-House	0.00	500.00	500.00	0.00	500.00	0.00		Sexual Harassment Training
Total 5104200 · Travel Expenses	5,611.25	9,100.00	7,500.00	4,389.37	11,050.00	3,550.00	0.00	
5105200 · Data Processing Expenses								

	<u>ACTUAL</u> <u>FY</u> <u>2015-2016</u>	<u>Original Budget</u> <u>2016-2017</u>	<u>Adjusted Budget</u> <u>2016-2017</u>	<u>Actual Rev./Exp.</u> <u>10/1/2016 -</u> <u>7/27/2017</u>	<u>Proposed</u> <u>Budget 2017-</u> <u>2018</u>	<u>DIFFERENCE</u>	<u>Additional</u> <u>Request 2017-</u> <u>2018</u>	<u>Notes &amp; Adjustments</u>
5105230 · Data Proc-Maintenance & Repair	884.45	0.00	0.00	0.00	18,000.00	18,000.00	18,000.00	New server \$3,000 for council + Screen for Conference and Court/council \$5,000, \$10,000 Council Laptops
5105240 · Data Processing - Software	9,110.96	13,300.00	13,300.00	10,942.01	23,005.00	9,705.00	12,000.00	\$11,005 - 1/3 BLACKBOARD (1,783) INTUIT (3,150), CIVIC PLUS HOSTING (6,155), UNTANGLE, MSO (1,700) and SECURITY SOFTWARE AS SUGGESTED BY TECHNOLOGY AND BEYOND \$12,000
Total 5105200 · Data Processing Expenses	9,995.41	13,300.00	13,300.00	10,942.01	41,005.00	27,705.00	12,000.00	
5105300 · Printing Expense								
5105310 · Copier Expense	1,879.96	3,300.00	4,476.00	3,414.32	4,476.00	0.00		no change
5105320 · Printing & Postage - Newsletters	4,443.23	5,108.00	5,108.00	2,320.29	5,108.00	0.00		PRINTING 4 X \$777.00 + postage 4 X \$500.00
5105330 · Printing - Forms	1,319.63	1,500.00	1,500.00	635.46	1,500.00	0.00		All printing combined. Letterhead, permits, signs, business cards
Total 5105300 · Printing Expense	7,642.82	9,908.00	11,084.00	6,370.07	11,084.00	0.00	0.00	
5105400 · Utilities								
5105410 · Telephone	1,312.05	1,404.00	1,404.00	1,046.72	1,500.00	96.00		Birch 125. x 12
5105415 · Cellular Phone	1,387.70	1,464.00	1,464.00	1,137.39	1,450.00	-14.00		Verizon CM - and Pam 120 x 12 \$1,920 - Birch 160 x 12
5105417 · Internet	1,211.14	2,409.00	2,409.00	1,282.01	2,823.00	414.00	804.00	\$804. -Direct tv 67x12 + 99 installation
5105420 · Wireless Cards	911.76	912.00	912.00	400.73	912.00	0.00		Verizon iPad CM AND CS 76 x 12
5105450 · Electricity	4,278.73	4,635.00	4,635.00	3,146.70	4,635.00	0.00		Gexa estimated cost per TCAP 2018 rates
Total 5105400 · Utilities	9,101.38	10,824.00	10,824.00	7,013.55	11,320.00	496.00	804.00	
5105500 · Repairs & Bldg Improvements								
5105520 · Repairs - Buildings	5,353.30	4,000.00	4,000.00	3,936.64	41,200.00	37,200.00	39,600.00	\$1,600 Misc. bldg repair Remove city hall, PD and FD from septic to sewer service \$25,000 + Paint city offices \$5,000 + Back door \$1,200 + Conference doors \$400 + Mens/Womens bathroom update \$8,000 for tile, floor, vanity and mirror.
5105540 · Repairs - Machinery & Equipment	540.00	600.00	600.00	495.25	500.00	-100.00	0.00	Fridge repair EST \$500. add water filtration and repair icemaker OR NEW FRIDGE \$1,600 (6/29/2017 COUNCIL ADVISED TO REMOVE FROM BUDGET)

	<u>ACTUAL</u> <u>FY</u> <u>2015-2016</u>	<u>Original Budget</u> <u>2016-2017</u>	<u>Adjusted Budget</u> <u>2016-2017</u>	<u>Actual Rev./Exp.</u> <u>10/1/2016 -</u> <u>7/27/2017</u>	<u>Proposed</u> <u>Budget 2017-</u> <u>2018</u>	<u>DIFFERENCE</u>	<u>Additional</u> <u>Request 2017-</u> <u>2018</u>	<u>Notes &amp; Adjustments</u>
5105590 · Repairs - Other	1,228.51	2,200.00	2,200.00	2,170.08	1,300.00	-900.00		ADMIN, PAINT, FLAGS, FILTERS
Total 5105500 · Repairs & Bldg Improvements	7,121.81	6,800.00	6,800.00	6,601.97	43,000.00	36,200.00	39,600.00	
5105600 · Insurance								
5105610 · Insurance - Property	1,108.72	1,182.00	1,330.00	1,330.00	1,915.00	585.00		TML
5105620 · Insurance - Liability	1,203.75	678.00	678.00	678.00	800.00	122.00		TML
5105630 · Insurance - Fidelity Bond	300.00	300.00	300.00	250.00	300.00	0.00		State Farm
notary Bond	0.00	0.00	0.00	0.00	450.00	450.00	450.00	\$150 x 3 for seals, bond, books
5105635 · Public Officials Surety Bonds	900.00	1,000.00	2,210.00	1,820.00	2,210.00	0.00		Victor O.Schinnerer & Co. Inc.
Total 5105600 · Insurance	3,512.47	3,160.00	4,518.00	4,078.00	5,675.00	1,157.00	450.00	
5105700 · Other Expenses								
5105705 · Postage	6,763.37	6,756.00	6,756.00	3,824.36	6,756.00	0.00		POSTAGE
5105710 · Cash - Over/Short	0.00	10.00	10.00	0.00	10.00	0.00		
5105725 · Records Management Expense	7,129.79	3,600.00	3,300.00	2,138.50	1,500.00	-1,800.00		Decrease due to city is current on destruction requirements. RCI Records Management-Review file boxes, separate for destruction, software
5105730 · City - Memberships	1,889.78	2,500.00	2,500.00	2,055.78	2,500.00	0.00		TML, SGR, Atmos, Ercot, NCTCOG
5105740 · Legal Notices/Advertisement	9,618.09	9,000.00	9,000.00	2,823.29	9,000.00	0.00		Red Oak Paper (previous - Waxahachie Daily Light)
5105752 · Employment Screening	42.00	200.00	436.00	435.37	400.00	-36.00		
5105753 · Solicitor Screening	0.00	200.00	500.00	430.00	200.00	-300.00		
5105756 · FM 664	23,927.70	24,000.00	24,000.00	23,927.70	0.00	-24,000.00		FINAL PAYMENT to TxDOT for FM 664 Improvements. FY 15-16 Specifically for right-of-way acquisition and reimbursable utility adjustments.
5105760 · Bank Service Charge	81.12	100.00	100.00	22.00	100.00	0.00		Bank charges - returned checks
5105764 · Filing Fees	654.07	250.00	250.00	129.67	500.00	250.00		Ellis county, budget, ordinances
5105765 · Miscellaneous	2,415.35	2,500.00	3,614.00	2,765.22	2,767.00	-847.00		Award luncheon, awards, employee appreciation

	<u>ACTUAL</u> <u>FY</u>	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Actual Rev./Exp.</u>	<u>Proposed</u>		<u>Additional</u>	
	<u>2015-2016</u>	<u>2016-2017</u>	<u>2016-2017</u>	<u>10/1/2016 -</u>	<u>Budget 2017-</u>	<u>DIFFERENCE</u>	<u>Request 2017-</u>	<u>Notes &amp; Adjustments</u>
				<u>7/27/2017</u>	<u>2018</u>		<u>2018</u>	
Total 5105700 · Other Expenses	52,521.27	49,116.00	50,466.00	38,551.89	23,733.00	-26,733.00	0.00	
5106400 · Minor Capital Outlay								
5106440 · Machinery & Equipment	246.30	1,000.00	7,500.00	4,890.40	1,000.00	-6,500.00		\$1,000 Misc. Machinery and equipment
5106465 · Furniture	2,935.95	1,000.00	1,000.00	146.27	1,000.00	0.00		
Total 5106400 · Minor Capital Outlay	3,182.25	2,000.00	8,500.00	5,036.67	2,000.00	-6,500.00	0.00	
5107400 - Capitalized Assets								
5107420 - Buildings	34,720.00	0.00	0.00	0.00	0.00	0.00		
	34,720.00	0.00	0.00	0.00	0.00	0.00	0.00	
5107400 - Capitalized Assets								
5107440 - Machine & Equipment	0.00	52,400.00	49,999.00	49,999.00	0.00	-49,999.00		
Total - Capitalized Assets	0.00	52,400.00	49,999.00	49,999.00	0.00	-49,999.00	0.00	
5109000 · Reserves								
5109001 · Reserve for Contingency	0.00	2,390.00	32,507.00	0.00	75,344.00	42,837.00		Reserve for projects not in budget - (estimated revenue less expense)
5109015 - Reserve for RD & PD Radios	0.00	90,000.00	93,770.00	93,769.60	93,770.00	0.00		Last installment for radios
Total 5109000 · Reserves	0.00	92,390.00	126,277.00	93,769.60	169,114.00	42,837.00	0.00	
Total 10 · Administration	472,289.18	614,526.00	695,905.00	528,187.94	713,699.00	17,794.00	58,536.00	ADDITIONAL REQUEST, INCLUDED IN THE PROPOSED BUDGET

GENERAL FUND							INCLUDED IN PROPOSED	July 28, 2017
Proposed Budget FY 2017-2018							Additional Request 2017-2018	
	ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017-2018	DIFFERENCE		Notes & Adjustments
Expense								PRESENTED TO MSAC FOR CONSIDERATION OF RECOMMENDATION
20 - Police								
5201100 - Salaries & Wages								PD Staff 12 Full time staff - 11, Part time - 1
5201120 - Police Chief	73,268.77	70,000.00	70,000.00	62,820.56	74,243.00	4,243.00		
5201143 - Command Staff	54,418.51	53,560.00	53,560.00	48,492.18	57,309.00	3,749.00		Lieutenant - 1
5201150 - Certification Pay	2,469.03	2,400.00	2,400.00	2,031.40	2,400.00	0.00		
5201170 - Salary Increase	0.00	4,160.00	4,160.00	0.00	0.00			16/17 - Salary increase Chief and Lieutenant
5201180 - Merit Raises - Staff 3%	0.00	3,832.00	3,832.00	0.00	3,947.00	115.00	3,947.00	3% Merit
Total 5201100 - Salaries & Wages	130,156.31	133,952.00	133,952.00	113,344.14	137,899.00	3,947.00	3,947.00	
5201400 - Support Salaries								
5201405 - Support Staff	27,851.21	27,851.00	27,851.00	26,083.20	30,826.00	2,975.00		Support Staff - 1
5201408 - Sergeant	0.00	43,680.00	43,680.00	37,887.52	88,047.00	44,367.00		Sergeant/Patrol - 2 (PROMOTED 1 OFFICER TO SERGEANT) \$249,538 Full Time Patrol Officers - 5
5201410 - Patrol	242,123.91	224,723.00	224,723.00	212,127.82	248,352.00	23,629.00	39,728.00	\$39,728 Additional Officer
5201412 - Patrol Part Time	14,275.00	20,500.00	20,500.00	6,600.00	20,500.00	0.00		PART TIME - 1
5201415 - Certification Pay	900.12	1,636.00	1,636.00	1,776.14	2,701.00	1,065.00		Certification Pay - 3 (additional officer earned certification)
5201470 - Salary Increase	0.00	16,640.00	16,640.00		6,220.00	-10,420.00	6,220.00	16/17 - Salary increase - Support, Sergeant and Patrol (SALARY INCREASE FOR PROMOTION OF 1 PATROL TO SERGEANT)
5201480 - Merit Raises 3%	0.00	9,387.00	9,387.00		10,012.00	625.00	2,339.00	3% Merit
5201490 - Overtime	13,052.05	16,000.00	16,000.00	7,902.00	16,000.00	0.00		
Total 5201400 - Support Salaries	298,202.29	360,417.00	360,417.00	292,376.68	422,658.00	62,241.00	48,287.00	

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	<u>2015-2016</u>	<u>2016-2017</u>	<u>2016-2017</u>	<u>10/1/2016 -</u>	<u>Budget 2017-</u>	<u>DIFFERENCE</u>	<u>Request 2017-</u>	<u>Notes &amp; Adjustments</u>
				<u>7/27/2017</u>	<u>2018</u>		<u>2018</u>	
5202100 · Employee Benefits								
5202110 · Group Insurance	66,241.19	72,741.00	72,741.00	54,309.76	84,581.00	11,840.00	7,696.00	\$76,885 - Health 567.58 x 6% increase. X 11 Plus Life/New Benefits \$7,696 + Additional officer .
5202135 · TMRS	36,295.91	44,740.00	44,740.00	37,884.18	53,161.00	8,421.00	5,188.00	\$47,973 - City portion of employee retirement fund. 9.73% to 9.94% + \$3925 for additional officer + \$1263. for STEP pay plan
5202160 · Worker's Compensation	11,620.48	11,677.00	11,677.00	11,677.00	12,471.00	794.00		TML INSURANCE
5202170 · Payroll Taxes	7,171.64	8,381.00	8,381.00	5,957.75	8,789.00	408.00	817.00	\$7972. Medicare + \$594. for additional officer + \$188 additional for STEP pay plan
5202196 · Membership Dues	235.00	500.00	500.00	397.00	315.00	315.00		Membership Dues
Total 5202100 · Employee Benefits	121,564.22	138,039.00	138,039.00	110,225.69	159,317.00	21,278.00	13,701.00	
5202300 · Contractual Services								
5202355 · Contract Labor - Individual	0.00	500.00	500.00	0.00	500.00	0.00		
5202356 · Gingerbread House	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	0.00		
5202380 · Dispatch	14,525.00	15,225.00	15,225.00	15,225.00	15,925.00	700.00		\$45,500 - Midlothian. Police-35%, Fire-35%, Water and Sewer-30%
5202385 · Jail Expense	1,000.00	1,000.00	1,000.00	0.00	1,000.00	0.00		Red Oak
5202390 · Special Response Team	7,500.00	8,500.00	8,500.00	7,500.00	8,500.00	0.00		CITY OF MIDLOTHIAN SRRG \$7500. AND MISC. TRAINING COST
5202395 - Contractual Services Other	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00		
Total 5202300 · Contractual Services	24,025.00	27,225.00	27,225.00	23,725.00	27,925.00	700.00	0.00	
5202500 · Operating Services								
5202530 - Custodial Services Contract	2,820.00	2,820.00	2,820.00	2,350.00	2,820.00	0.00		
5202540 · Computer Maintenance	1,275.66	700.00	700.00	0.00	700.00	0.00		
5202560 · Internet Subscriptions	317.00	1,350.00	1,350.00	317.00	1,350.00	0.00		
Total 5202500 · Operating Services	4,412.66	4,870.00	4,870.00	2,667.00	4,870.00	0.00	0.00	

	<u>ACTUAL</u> <u>FY</u>	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Actual Rev./Exp.</u>	<u>Proposed</u>		<u>Additional</u>	
	<u>2015-2016</u>	<u>2016-2017</u>	<u>2016-2017</u>	<u>10/1/2016 -</u> <u>7/27/2017</u>	<u>Budget 2017-</u> <u>2018</u>	<u>DIFFERENCE</u>	<u>Request 2017-</u> <u>2018</u>	<u>Notes &amp; Adjustments</u>
5202600 · Special Expenses								
5202675 · National Night Out	100.00	550.00	550.00	434.34	500.00	-50.00		
Total 5202600 · Special Expenses	100.00	550.00	550.00	434.34	500.00	-50.00	0.00	
5203100 · General Supplies								
5203110 · Office Supplies	901.46	1,500.00	1,874.00	1,663.76	1,050.00	-824.00		OFFICE SUPPLIES ONLY decrease due to no additional computers requested by department
5203140 · Uniforms	8,746.43	8,000.00	8,000.00	3,730.43	8,500.00	500.00	500.00	\$8,000 Shirt/pant / monogram/reflective gear current + \$500 Additional Officer
5203170 · Evidence Gathering	700.00	700.00	700.00	699.28	700.00	0.00		
Total 5203100 · General Supplies	10,347.89	10,200.00	10,574.00	6,093.47	10,250.00	-324.00	500.00	
5203400 · Maintenance Supplies & Parts								
5203410 · Supplies - Custodial	566.63	600.00	800.00	455.78	800.00	0.00		
Total 5203400 · Maintenance Supplies & Parts	566.63	600.00	800.00	455.78	800.00	0.00	0.00	
5204200 · Travel Expenses								
5204210 · Travel - Local	1,009.82	1,000.00	1,000.00	0.00	1,000.00	0.00		Mileage reimbursement \$5,135 Officer training
5204220 · Professional Development	2,708.52	3,750.00	4,896.00	1,356.82	7,915.00	3,019.00	2,780.00	Public Manager Program \$4,865 for Texas Certified 7 tracks- Personnel Admin, Managing, Communications, Finance & Budget, Program Evaluations, Information System for Managers, Applied Projects. (6/29/2017 COUNCIL ADVISED POSSIBLE HALF OF CLASSES PER YEAR \$695 X 4 \$2780.00)
5204225 · Professional Dev - LEOSE	960.00	1,165.00	0.00	0.00	0.00	0.00		Licensing Board
5204235 - Ammo	987.22	1,000.00	1,000.00	0.00	1,000.00	0.00		
5204270 · Vehicle Expenses	15,548.68	24,000.00	24,000.00	16,587.57	24,000.00	0.00		Fuel
Total 5204200 · Travel Expenses	21,214.24	30,915.00	30,896.00	17,944.39	33,915.00	3,019.00	2,780.00	
5205200 · Data Processing Expenses								

	<u>ACTUAL</u> <u>FY</u>	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Actual Rev./Exp.</u>	<u>Proposed</u>		<u>Additional</u>	
	<u>2015-2016</u>	<u>2016-2017</u>	<u>2016-2017</u>	<u>10/1/2016 -</u>	<u>Budget 2017-</u>	<u>DIFFERENCE</u>	<u>Request 2017-</u>	<u>Notes &amp; Adjustments</u>
				<u>7/27/2017</u>	<u>2018</u>		<u>2018</u>	
5205220 · Data Proc - Equipment	0.00	0.00	0.00	0.00	5,000.00	5,000.00	5,000.00	\$25,000 TOTAL CRIMES EQUIPMENT REPLACEMENT, PAID BY PD AND FD 50% EACH \$10,000 total cost for radio maintenance fee pay to Midlothian, shared with PD and other cities (6/29/2017- COUNCIL ADVISED CRIMES REPLACEMENT TO PURCHASE FY 16/17)
5205240 · Data Processing - Software	17,851.00	18,000.00	18,000.00	17,851.00	18,000.00	0.00		Sam Houston Crime Software, Blackboard, Leads Online
Total 5205200 · Data Processing Expenses	17,851.00	18,000.00	18,000.00	17,851.00	23,000.00	5,000.00	5,000.00	
5205300 · Printing Expenses								
5205310 · Copier Expense	1,023.08	1,500.00	1,500.00	876.16	1,210.00	-290.00		UPDATING COPIER - Copier Expense 100.60 x 12
5205330 · Printing - Forms	300.00	300.00	300.00	300.00	300.00	0.00		Business Cards
5205350 · Printing - Other	399.94	400.00	400.00	399.24	500.00	100.00		ID Cards
Total 5205300 · Printing Expenses	1,723.02	2,200.00	2,200.00	1,575.40	2,010.00	-190.00	0.00	
5205400 · Utilities								
5205410 · Telephone	1,312.05	1,404.00	1,404.00	1,046.75	1,500.00	96.00		Birch 125 X 12
5205415 · Cellular Phone	1,275.66	1,350.00	1,350.00	976.47	1,188.00	-162.00		Verizon 99 X 12
5205417 · Internet - PD	1,211.13	2,409.00	2,409.00	1,282.01	1,920.00	-489.00		Birch 160 X 12
5205420 · Wireless Cards	2,735.28	2,750.00	2,750.00	2,320.20	3,192.00	442.00		Verizon 266 X 12
5205450 · Electricity	3,776.66	4,500.00	4,500.00	2,771.85	4,500.00	0.00		Gexa estimated cost per TCAP 2018 rates
Total 5205400 · Utilities	10,310.78	12,413.00	12,413.00	8,397.28	12,300.00	-113.00	0.00	
5205500 · Repairs & Building Improvements								
5205520 · Repairs - Building	16,040.43	5,000.00	5,000.00	483.56	5,000.00	0.00		
5205540 · Repairs- Machinery & Equipment	618.27	1,000.00	1,000.00	291.00	1,000.00	0.00		
5205550 · Repairs - Vehicles	11,221.73	8,000.00	10,000.00	6,696.40	10,000.00	0.00		amount contingent on new vehicles

	<u>ACTUAL</u> <u>FY</u>	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Actual Rev./Exp.</u>	<u>Proposed</u>		<u>Additional</u>	
	<u>2015-2016</u>	<u>2016-2017</u>	<u>2016-2017</u>	<u>10/1/2016 -</u> <u>7/27/2017</u>	<u>Budget 2017-</u> <u>2018</u>	<u>DIFFERENCE</u>	<u>Request 2017-</u> <u>2018</u>	<u>Notes &amp; Adjustments</u>
Total 5205500 · Repairs & Building Improvements	27,880.43	14,000.00	16,000.00	7,470.96	16,000.00	0.00	0.00	
5205600 · Insurance								
5205610 · Insurance - Property	1,648.64	1,757.00	1,757.00	1,757.00	1,950.00	193.00		TML
5205620 · Insurance - Liability	5,513.00	8,499.00	8,499.00	8,499.00	5,348.00	-3,151.00		TML
5205640 · Insurance - Vehicle	2,429.68	2,203.00	2,908.00	2,908.00	4,908.00	2,000.00		TML
Total 5205600 · Insurance	9,591.32	12,459.00	13,164.00	13,164.00	12,206.00	-958.00	0.00	
5205700 · Other Expenses								
5205742 · Public Relations	133.74	200.00	519.00	218.77	550.00	31.00		increase to maintain current supplies
5205745 - Weapons Purchase Plan	0.00	0.00	0.00	0.00	11,730.00	11,730.00		7 weapons for purchase plan for officers - Purchase Plan approved 2017
5205752 · Employment Screening	994.90	1,550.00	1,550.00	366.37	1,550.00	0.00		
5205765 · Miscellaneous	1,476.47	1,620.00	1,620.00	1,306.49	1,500.00	-120.00		
Total 5205700 · Other Expenses	2,605.11	3,370.00	3,689.00	1,891.63	15,330.00	11,641.00	0.00	
5206400 · Minor Capital Outlay								
5206440 · Machinery & Equipment	5,260.65	6,200.00	9,200.00	5,380.46	9,734.00	534.00	3,534.00	Current budget of \$6,200 and additional fund request will provide \$1,100 Taser + \$2434 Quoted amount for Outboard Seat Belt
5206445 · Personal Protective Equipment	2,960.00	2,600.00	2,600.00	655.00	2,600.00	0.00		
5206450 - Vehicles	80,197.84	49,000.00	49,000.00	48,216.81	57,350.00	8,350.00	57,350.00	Vehicles \$53,000 x 2 + Computer, booster \$2,700 + radio \$6,000 6/28 MSAC RECOMMEND 1 VEH TOTAL\$57,350
Total 5206400 · Capital Outlay	88,418.49	57,800.00	60,800.00	54,252.27	69,684.00	8,884.00	60,884.00	
5207400 - Capitalized Assets								
5207440 - Machinery & Equipment	0.00	0.00	22,000.00	0.00	0.00	-22,000.00		Mid year adjustment for security camera system
Total 5207400 - Capitalized Assets	0.00	0.00	22,000.00	0.00	0.00	-22,000.00	0.00	
Total 20 · Police	768,969.39	827,010.00	855,589.00	671,869.03	948,664.00	93,075.00	135,099.00	ADDITIONAL REQUEST, INCLUDED IN THE PROPOSED BUDGET

GENERAL FUND							INCLUDED IN PROPOSED	July 28, 2017
Proposed Budget FY 2017-2018							Additional Request 2017- 2018	
	ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	DIFFERENCE		Notes & Adjustments
Expense								PRESENTED TO MSAC FOR CONSIDERATION OF RECOMMENDATION
25 · Municipal Court								
5251100 · Salaries & Wages								Full time staff - 1
5251140 · Municipal Judge	7,354.44	7,020.00	7,020.00	6,968.50	11,110.00	4,090.00		Increased to estimated 18 court dates
Total 5251100 · Salaries & Wages	7,354.44	7,020.00	7,020.00	6,968.50	11,110.00	4,090.00	0.00	
5251400 · Support Staff								
5251405 · Support Staff	33,675.28	33,676.00	33,676.00	29,356.80	34,695.00	1,019.00		
5251470 · Salary Increase	0.00	582.00	582.00	0.00	1,041.00	459.00	1,041.00	16/17 - Staff increase - Judge FY 17/18 - Court Clerk
5251480 · Merit Raises 3%	0.00	1,011.00	1,011.00	0.00	1,041.00	30.00	1,041.00	3% Merit
5251490 · Overtime	522.24	500.00	1,900.00	982.06	1,400.00	-500.00		
Total 5251400 · Support Staff	34,197.52	35,769.00	37,169.00	30,338.86	38,177.00	1,008.00	2,082.00	
5252100 · Employee Benefits								
5252110 · Group Insurance	7,190.58	7,203.00	7,203.00	5,461.37	7,612.00	409.00		Health 567.58 x 6% increase. X 1, Plus Life/New Benefits
5252135 · TMRS	3,076.54	3,304.00	3,304.00	2,871.97	3,637.00	333.00		City portion of employee retirement fund. INCREASED FROM 9.73%
5252160 · Worker's Compensation	185.00	122.00	122.00	122.00	156.00	34.00		
5252170 · Payroll Taxes	521.44	1,085.00	1,085.00	973.02	1,384.00	299.00		
5252196 · Membership Dues	60.00	40.00	40.00	0.00	60.00	20.00		TMCA Accoc.
Total 5252100 · Employee Benefits	11,033.56	11,754.00	11,754.00	9,428.36	12,849.00	1,095.00	0.00	Medicare
5252300 · Contractual Services								

	<u>ACTUAL</u> <u>FY</u>	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Actual Rev./Exp.</u>	<u>Proposed</u>		<u>Additional</u>	
	<u>2015-2016</u>	<u>2016-2017</u>	<u>2016-2017</u>	<u>10/1/2016 -</u>	<u>Budget 2017-</u>	<u>DIFFERENCE</u>	<u>Request 2017-</u>	<u>Notes &amp; Adjustments</u>
				<u>7/27/2017</u>	<u>2018</u>		<u>2018</u>	
5251420 · Jury Fees	0.00	200.00	200.00	72.00	200.00	0.00		
5251425 · City Prosecutor	5,267.47	6,000.00	6,000.00	5,316.16	11,970.00	5,970.00		7 mo average 665 per mo x 18 court dates
5252375 · Comptroller - Warrant Fees	72,036.90	41,500.00	95,543.00	71,522.30	96,000.00	457.00		
Total 5252300 · Contractual Services	77,304.37	47,700.00	101,743.00	76,910.46	108,170.00	6,427.00	0.00	
5252500 · Operating Services								
5252540 · Computer Maintenance	0.00	75.00	75.00	0.00	0.00	-75.00		
Total 5252500 · Operating Services	0.00	75.00	75.00	0.00	0.00	-75.00	0.00	
5253100 · General Supplies								
5253110 · Office Supplies	159.76	175.00	175.00	175.00	175.00	0.00		
5253140 · Uniforms	30.14	50.00	50.00	50.98	50.00	0.00		
Total 5253100 · General Supplies	189.90	225.00	225.00	225.98	225.00	0.00	0.00	
5254200 · Travel Expenses								
5254210 · Travel - Local	0.00	25.00	25.00	0.00	25.00	0.00		Mileage reimbursement
5254220 · Professional Development	0.00	50.00	50.00	0.00	50.00			
Total 5254200 · Travel Expenses	0.00	75.00	75.00	0.00	75.00	0.00	0.00	
5255200 · Data Processing Expenses								
5255240 · Data Processing - SW Maint.	2,251.54	2,050.00	2,051.00	2,050.17	9,351.00	7,300.00		Tyler Technologies, maintenance and upgrade to InCode 10
Total 5255200 · Data Processing Expenses	2,251.54	2,050.00	2,051.00	2,050.17	9,351.00	7,300.00	0.00	
5255300 · Printing Expense								
5255350 · Printing - Other	770.00	800.00	800.00	524.00	800.00	0.00		Printing for court supplies, court jackets
Total 5255300 · Printing Expense	770.00	800.00	800.00	524.00	800.00	0.00	0.00	

	<u>ACTUAL</u> <u>FY</u> <u>2015-2016</u>	<u>Original Budget</u> <u>2016-2017</u>	<u>Adjusted Budget</u> <u>2016-2017</u>	<u>Actual Rev./Exp.</u> <u>10/1/2016 -</u> <u>7/27/2017</u>	<u>Proposed</u> <u>Budget 2017-</u> <u>2018</u>	<u>DIFFERENCE</u>	<u>Additional</u> <u>Request 2017-</u> <u>2018</u>	<u>Notes &amp; Adjustments</u>
5255600 · Insurance								
5255620 · Insurance - Liability	340.80	192.00	192.00	192.00	210.00	18.00		TML
Total 5255600 · Insurance	340.80	192.00	192.00	192.00	210.00	18.00	0.00	
5255700 · Other Expenses								
5255765 · Miscellaneous	0.00	50.00	50.00	15.36	50.00	0.00		
5255768 · Collection Agency Fees	7,774.75	7,000.00	7,260.00	7,638.85	8,868.00	1,608.00		Perdue, Brandon, Fielder, Collins and Mott 739 x 12
5255772 · Warrant Fee - Omni	5,908.40	3,750.00	8,262.00	6,139.63	8,264.00	2.00		2 qtrs average 2066 x 4
Total 5255700 · Other Expenses	13,683.15	10,800.00	15,572.00	13,793.84	17,182.00	1,610.00	0.00	
Total 25 · Municipal Court	147,125.28	116,460.00	176,676.00	140,432.17	198,149.00	21,473.00	2,082.00	ADDITIONAL REQUEST, INCLUDED IN THE PROPOSED BUDGET

GENERAL FUND							INCLUDED IN PROPOSED Additional Request 2017- 2018.	July 28, 2017
Proposed Budget FY 2017-2018								
	<u>ACTUAL</u> <u>FY</u> <u>2015-2016</u>	<u>Original Budget</u> <u>2016-2017</u>	<u>Adjusted Budget</u> <u>2016-2017</u>	<u>Actual Rev./Exp.</u> <u>10/1/2016 -</u> <u>7/27/2017</u>	<u>Proposed</u> <u>Budget 2017-</u> <u>2018</u>	<u>DIFFERENCE</u>		<u>Notes &amp; Adjustments</u>
Expense								PRESENTED TO MSAC FOR CONSIDERATION OF RECOMMENDATION
30 - Fire								
5301100 - Salaries & Wages								Staff Part Time - 35
5301125 - Fire Chief	41,403.12	38,018.00	38,018.00	33,132.00	39,156.00	1,138.00		
5301135 - Deputy Chief/Fire Marshal	21,279.80	21,424.00	21,424.00	18,853.97	22,069.00	645.00		Inspection of commercial properties and back-up to the chief
5301140 - Fire Captains	64,725.54	67,776.00	67,776.00	46,634.06	70,760.00	2,984.00		5 fire captains.
5301150 - Officer in Charge & Holiday	0.00	12,648.00	12,648.00	12,135.00	12,648.00	0.00		
5301170 - Salary Increase	0.00	1,520.00	1,520.00	0.00	2,933.00	1,413.00	2,933.00	16/17 - Salary increase Captains Fire Marshall
5301180 - Merit Raises - Staff 3%	0.00	3,863.00	3,863.00	0.00	4,048.00	185.00	4,048.00	3% Merit - For 5-Fire Captains, 1-Chief, 1-Marshall
Total 5301100 - Salaries & Wages	127,408.46	145,249.00	145,249.00	110,755.03	151,614.00	6,365.00	6,981.00	
5301400 - Support Salaries								
5301440 - Firefighters	257,122.64	314,158.00	314,158.00	260,104.68	326,555.00	12,397.00		8 Basic, 23 Medic
53014-- - Event	0.00	0.00	0.00	0.00	867.00	867.00		
5301470 - Salary Increase		4,500.00	4,500.00	0.00	4,876.00	376.00	4,876.00	16/17 Salary increase for firefighters to bring up to minimum per pay plan Increase to adjust personnel between minimum and mid level according to approved pay plan for retention of firefighters
5301480 - Merit Raises 3%	0.00	7,897.00	7,897.00	0.00	9,943.00	2,046.00	10,510.00	3% 8 Basic, 23 Medic
5301485 - Volunteer Incentive Program	13,695.00	16,850.00	16,850.00	10,809.00	16,850.00	0.00		
Total 5301400 - Support Salaries	270,817.64	343,405.00	343,405.00	270,913.68	359,091.00	15,686.00	15,386.00	
5302100 - Employee Benefits								

	ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	DIFFERENCE	Additional Request 2017- 2018	Notes & Adjustments
5302135 · TMRS	3,746.19	5,831.00	5,831.00	4,999.56	6,534.00	703.00		City portion of employee retirement fund.
5302137 · Volunteer Retirement	540.00	500.00	2,700.00	144.00	5,200.00	2,500.00		Retirement fee - Texas Emergency Service 12 volunteers x 36 per month x 12
5302160 · Worker's Compensation	10,601.76	10,696.00	10,696.00	10,696.00	12,731.00	2,035.00		TML INSURANCE
5302170 · Payroll Taxes	27,016.66	32,297.00	32,297.00	25,161.93	33,617.00	1,320.00		Social Security and Medicare
5302196 · Membership Dues	2,508.93	2,200.00	2,200.00	1,628.35	2,200.00	0.00		NFPA, ECFFA, State Fireman's and Fire Marshall Assoc.
Total 5302100 · Employee Benefits	44,413.54	51,524.00	53,724.00	42,629.84	60,282.00	6,558.00	0.00	
5302300 · Contractual Services								
5302310 · Consultant Fees	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	0.00		Emergency Directory Service.
5302380 · Dispatch	14,525.00	15,225.00	15,225.00	15,225.00	15,925.00	700.00		\$45,500 - Midlothian. Police-35%, Fire-35%, Water and Sewer-30%
5302385 · Emergency Transport Service	63,559.00	66,257.00	66,257.00	47,669.25	63,559.00	-2,698.00		City of Midlothian, EMS, Emergency Transport.
Total 5302300 · Contractual Services	79,584.00	82,982.00	82,982.00	64,394.25	80,984.00	-1,998.00	0.00	
5302500 · Operating Services								
5302510 · Maintenance Agreements	5,402.16	10,000.00	10,000.00	7,170.89	9,500.00	-500.00		Pest Control, Generator and Emergency Reporting
5302540 · Computer Maintenance	2,467.64	0.00	0.00	0.00	0.00	0.00		
5302570 · Warning System Maintenance	780.00	780.00	2,500.00	2,500.00	2,500.00	0.00		Annual Siren Maintenance. Goddard
5302580 · Generator Maintenance	2,655.95	2,120.00	2,120.00	1,379.00	2,120.00	0.00		Annual Generator Maint. Clifford Power
Total 5302500 · Operating Services	11,305.75	12,900.00	14,620.00	11,049.89	14,120.00	-500.00	0.00	
5302600 · Special Expenses								
5302675 · National Night Out	0.00	500.00	500.00	299.34	350.00	-150.00		
Total 5302600 · Special Expenses	0.00	500.00	500.00	299.34	350.00	-150.00	0.00	
5303100 · General Supplies								

	<u>ACTUAL</u> <u>FY</u>	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Actual Rev./Exp.</u>	<u>Proposed</u>		<u>Additional</u>	
	<u>2015-2016</u>	<u>2016-2017</u>	<u>2016-2017</u>	<u>10/1/2016 -</u>	<u>Budget 2017-</u>	<u>DIFFERENCE</u>	<u>Request 2017-</u>	<u>Notes &amp; Adjustments</u>
				<u>7/27/2017</u>	<u>2018</u>		<u>2018</u>	
5303110 • Office Supplies	735.65	1,000.00	1,000.00	292.69	1,000.00	0.00		
5303140 • Uniforms	7,201.05	5,000.00	5,000.00	2,382.34	5,000.00	0.00		
5303160 • Medical Supplies	4,408.86	8,000.00	8,000.00	4,705.05	8,000.00	0.00		Bound Tree, Air Supply
5303165 • Medical Support	779.93	1,000.00	1,000.00	510.08	1,000.00	0.00		Rehab Supplies+Late Calls
5303170 • Evidence Gathering	49.77	800.00	800.00	703.96	800.00	0.00		Supplies
5303175 • Education Aids	0.00	50.00	2,445.00	2,444.87	1,000.00	-1,445.00		
Total 5303100 • General Supplies	13,175.26	15,850.00	18,245.00	11,038.99	16,800.00	-1,445.00	0.00	
5303400 • Maintenance Supplies & Parts								
5303410 • Supplies - Custodial	2,049.03	2,000.00	2,000.00	1,991.33	2,500.00	500.00		
5303420 • Building Alarm Maintenance	420.00	420.00	420.00	0.00	2,300.00	1,880.00		Changing from Urban to Action Pros for Fire Alarm System Service/Maintenance/Monitoring/Extinguishers - were spending \$1800 to Urban and Eagle without Sprinkler or Alarm Inspections
Total 5303400 • Maintenance Supplies & Parts	2,469.03	2,420.00	2,420.00	1,991.33	4,800.00	2,380.00	0.00	
5304200 • Travel Expenses								
5304220 • Professional Development	6,571.16	7,500.00	7,605.00	4,510.52	7,600.00	-5.00		Training
5304270 • Vehicle Expenses	6,891.62	7,500.00	7,500.00	7,207.86	9,000.00	1,500.00		Fuel
Total 5304200 • Travel Expenses	13,462.78	15,000.00	15,105.00	11,718.38	16,600.00	1,495.00	0.00	
5305200 • Data Processing Expenses								
5305230 • Data Proc-Maintenance & Repair	0.00	0.00	0.00	0.00	5,000.00	5,000.00	5,000.00	\$25,000 TOTAL CRIMES EQUIPMENT REPLACEMENT, PAID BY PD AND FD 50% EACH \$10,000 total cost for radio maintenance fee pay to Midlothian, shared with PD and other cities (6/29/2017- COUNCIL ADVISED CRIMES REPLACEMENT TO PURCHASE FY 16/17)
5305240 • Data Processing - Software	4,313.54	4,315.00	4,315.00	3,010.11	10,000.00	5,685.00	4,000.00	\$2,000 Blackboard, ESRI Replace laptops for E701 E702 C702 (\$2000 ea) TOTAL FOR SOFTWARE \$8000.

	ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	DIFFERENCE	Additional Request 2017- 2018	Notes & Adjustments
Total 5305200 · Data Processing Expenses	4,313.54	4,315.00	4,315.00	3,010.11	15,000.00	10,685.00	4,000.00	
5305300 · Printing Expense								
5305310 · Copier Expense	3,037.90	3,100.00	3,100.00	2,379.14	3,200.00	100.00		Ricoh
5305330 · Printing - Forms	0.00	100.00	100.00	56.00	100.00	0.00		ID Cards
Total 5305300 · Printing Expense	3,037.90	3,200.00	3,200.00	2,435.14	3,300.00	100.00	0.00	
5305400 · Utilities								
5305410 · Telephone	2,811.01	2,724.00	2,724.00	2,164.63	2,168.00	-556.00		Birch & Direct \$264 x 12
5305415 · Cellular Phone	877.70	1,248.00	1,532.00	1,141.70	1,490.00	-42.00		verizon and employee reimbursement 124 x 12 mo
5305417 · Internet - Fire Dept.	3,946.57	5,145.00	5,145.00	3,333.53	4,660.00	-485.00		Verizon and Birch 388 x 12 mo
5305430 · Natural Gas	1,478.70	2,000.00	2,000.00	1,636.88	3,000.00	1,000.00		Atmos
5305450 · Electricity	5,588.61	5,650.00	5,650.00	4,111.33	5,650.00	0.00		Gexa estimated cost per TCAP 2018 rates
Total 5305400 · Utilities	14,702.59	16,767.00	17,051.00	12,388.07	16,968.00	-83.00	0.00	
5305500 · Repairs & Bldg Improvements								
5305520 · Repairs - Building	3,403.60	3,500.00	11,700.00	2,080.37	20,000.00	8,300.00	16,500.00	\$35,000 - Patch, tape, bed, paint Bays, Update lights on front of station, New Sign at front of station (funds from proposed and additional requested funds), Replace bay doors, Shower doors, Secure entry (similar to PD) (6/29/2017 COUNCIL ADJUSTED TO \$20,000)
5305540 · Repairs - Machinery & Equipment	17,470.71	19,000.00	19,000.00	10,370.28	19,000.00	0.00		
5305545 · Repairs - Apparatus	39,908.15	12,000.00	12,000.00	11,484.69	12,000.00	0.00		Large fire truck, repairs, tires
5305550 · Repairs - Vehicles	4,221.29	3,500.00	3,500.00	2,745.53	3,500.00	0.00		Small Vehicles, tires, repairs
Total 5305500 · Repairs & Bldg Improvements	65,003.75	38,000.00	46,200.00	26,680.87	54,500.00	8,300.00	16,500.00	
5305600 · Insurance								
5305610 - Insurance - Property	0.00	0.00	0.00	0.00	1,783.00	1,783.00		

	<u>ACTUAL</u> <u>FY</u>	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Actual Rev./Exp.</u>	<u>Proposed</u>		<u>Additional</u>	
	<u>2015-2016</u>	<u>2016-2017</u>	<u>2016-2017</u>	<u>10/1/2016 -</u>	<u>Budget 2017-</u>	<u>DIFFERENCE</u>	<u>Request 2017-</u>	<u>Notes &amp; Adjustments</u>
				<u>7/27/2017</u>	<u>2018</u>		<u>2018</u>	
5305620 · Insurance - Liability	3,552.24	3,569.00	3,569.00	2,407.73	1,428.00	-2,141.00		TML
5305640 · Insurance - Vehicle	9,466.93	9,440.00	12,129.00	12,129.00	12,845.00	716.00		TML
Total 5305600 · Insurance	13,019.17	13,009.00	15,698.00	14,536.73	16,056.00	358.00	0.00	
5305700 · Other Expenses								
5305705 · Postage	47.39	50.00	50.00	16.25	50.00	0.00		
5305752 · Employment Screening	592.00	500.00	500.00	380.00	500.00	0.00		
5305765 · Flags & Miscellaneous	0.00	100.00	100.00	0.00	100.00	0.00		
Total 5305700 · Other Expenses	639.39	650.00	650.00	396.25	650.00	0.00	0.00	
5306400 · Minor Capital Outlay								
5306440 · Machinery & Equipment	11,652.02	10,300.00	10,300.00	5,005.80	10,300.00	0.00		Air Test
5306445 · Personal Protective Equipment	12,287.72	20,247.00	20,247.00	11,508.35	20,247.00	0.00		Pant, Coat, Boots, Helmets, Gloves
Total 5306400 · Minor Capital Outlay	23,939.74	30,547.00	30,547.00	16,514.15	30,547.00	0.00	0.00	
5307400 - Capitalized Assets								
5307450 - Vehicles	0.00	55,000.00	55,000.00	55,000.00	0.00	-55,000.00	0.00	
	0.00	55,000.00	55,000.00	55,000.00	0.00	-55,000.00	0.00	
Total 30 · Fire	687,292.54	831,318.00	848,911.00	655,752.05	841,662.00	(7,249.00)	42,867.00	ADDITIONAL REQUEST, INCLUDED IN THE PROPOSED BUDGET

GENERAL FUND							INCLUDED IN	
Proposed Budget FY 2017-2018							PROPOSED	July 28, 2017
	<u>ACTUAL FY</u>	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Actual Rev./Exp.</u>	<u>Proposed</u>		<u>Additional</u>	
	<u>2015-2016</u>	<u>2016-2017</u>	<u>2016-2017</u>	<u>10/1/2016 -</u>	<u>Budget 2017-</u>	<u>DIFFERENCE</u>	<u>Request 2017-</u>	<u>Notes &amp; Adjustments</u>
				<u>7/27/2017</u>	<u>2018</u>		<u>2018</u>	
Expense								PRESENTED TO MSAC FOR CONSIDERATION OF RECOMMENDATION
40 - Community Services								
5401100 - Salaries & Wages								Full Time staff 1
5401135 - ACO/Code Enforcement Officer	47,718.42	46,364.00	46,364.00	40,409.60	47,757.00	1,393.00		
5401140 - Permit Clerk	0.00	0.00	0.00	0.00	21,643.00	21,643.00		43,285.New position added to community service 50% 22,142 Community service 50% 22,142 Water & Sewer
5401180 - Merit Raises - Staff 3%	0.00	1,391.00	1,391.00	0.00	2,083.00	692.00	2,083.00	3% Merit - Code and 50% Permit Clerk 1433 + 650
5401190 - Overtime	8,209.52	7,500.00	11,000.00	8,145.06	7,500.00	-3,500.00		
Total 5401100 - Salaries & Wages	55,927.94	55,255.00	58,755.00	48,554.66	78,983.00	20,228.00	2,083.00	
5402100 - Employee Benefits								
5402110 - Group Insurance	4,200.00	7,291.00	7,291.00	3,889.80	15,399.00	8,108.00		Health 567.58 x 6% increase. X 2, Plus Life/New Benefits City portion of employee retirement fund. INCREASED FROM 9.73% TO 9.94%
5402135 - TMRS	5,036.19	5,262.00	5,262.00	4,642.30	10,014.00	4,752.00		
5402160 - Worker's Compensation	364.40	356.00	356.00	356.00	392.00	36.00		TML INSURANCE
5402170 - Payroll Taxes	913.44	802.00	802.00	762.15	1,469.00	667.00		Medicare
5402190 - License	165.00	625.00	625.00	25.00	625.00	0.00		Code Enforcement, animal control
Total 5402100 - Employee Benefits	10,679.03	14,336.00	14,336.00	9,675.25	27,899.00	13,563.00	0.00	
5402300 - Contractual Services								
5402315 - Contract Building Inspections	62,509.57	50,000.00	46,500.00	33,058.45	45,000.00	-1,500.00		30 houses x \$1,500.00 per house
5402370 - Impound Fees	2,400.00	2,300.00	3,300.00	2,532.00	2,300.00	-1,000.00		
Total 5402300 - Contractual Services	64,909.57	52,300.00	49,800.00	35,590.45	47,300.00	-2,500.00	0.00	

	<u>ACTUAL</u> <u>FY</u>	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Actual Rev./Exp.</u>	<u>Proposed</u>		<u>Additional</u>	
	<u>2015-2016</u>	<u>2016-2017</u>	<u>2016-2017</u>	<u>10/1/2016 -</u>	<u>Budget 2017-</u>	<u>DIFFERENCE</u>	<u>Request 2017-</u>	<u>Notes &amp; Adjustments</u>
				<u>7/27/2017</u>	<u>2018</u>		<u>2018</u>	
5402600 · Special Expenses								
5402680 · Environmental Testing	685.99	2,300.00	1,300.00	190.32	2,300.00	1,000.00		Vector samples and spraying
5402683 - Septic Tank Fee to State	0.00	100.00	100.00	40.00	100.00	0.00		
5402685 · Clean up Day	36.26	100.00	100.00	0.00	100.00	0.00		City clean up day
Total 5402600 · Special Expenses	722.25	2,500.00	1,500.00	230.32	2,500.00	1,000.00	0.00	
5403100 · General Supplies								
5403110 · Office Supplies	0.00	50.00	50.00	50.00	50.00	0.00		
5403120 · Animal Care	0.00	150.00	150.00	67.50	150.00	0.00		
5403122 · Pet Supplies	832.64	600.00	600.00	397.78	600.00	0.00		Includes food.
5403140 · Uniforms	449.74	600.00	600.00	332.68	600.00	0.00		Pants, shirts, boots, name tapes.
Total 5403100 · General Supplies	1,282.38	1,400.00	1,400.00	847.96	1,400.00	0.00	0.00	
5403400 · Maintenance Supplies & Parts								
5403460 · Miscellaneous	27.88	200.00	200.00	15.38	200.00	0.00		Santa suit, Christmas décor
Total 5403400 · Maintenance Supplies & Parts	27.88	200.00	200.00	15.38	200.00	0.00	0.00	
5404200 · Travel Expenses								
5404210 · Travel - Local	0.00	25.00	25.00	0.00	25.00	0.00		Travel for testing and classes
5404220 · Professional Development	71.86	200.00	200.00	0.00	400.00	200.00		Current and additional Animal training, code enforcement training.
5404270 · Vehicle Expenses	1,408.02	3,000.00	3,000.00	1,014.85	3,000.00	0.00		Vehicle repair and maintenance
Total 5404200 · Travel Expenses	1,479.88	3,225.00	3,225.00	1,014.85	3,425.00	200.00	0.00	
5405200 · Data Processing Expenses								
5405240 - Data Proc - Software	0.00	0.00	0.00	0.00	2,500.00	2,500.00	2,500.00	\$5,000 Code, Animal Tag and Public Works Work Order Tracking Software / annual fee cost shared with Public Works

	ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	DIFFERENCE	Additional Request 2017- 2018	Notes & Adjustments
Total 5405200 · Data Processing Expenses	0.00	0.00	0.00	0.00	2,500.00	2,500.00	2,500.00	
5405300 · Printing Expense								
5405330 · Printing - Forms	396.53	400.00	400.00	159.32	400.00	0.00		Parking violation stickers and door hangers
Total 5405300 · Printing Expense	396.53	400.00	400.00	159.32	400.00	0.00	0.00	
5405400 · Utilities								
5405415 · Cellular Phone	1,073.58	1,074.00	1,074.00	687.21	1,074.00	0.00		CELL (51.50) AND WIRELESS CARD(37.99)
Total 5405400 · Utilities	1,073.58	1,074.00	1,074.00	687.21	1,074.00	0.00	0.00	
5405600 · Insurance								
5405610 · Insurance - Property	8.08	9.00	9.00	9.00	10.00	1.00		TML
5405620 · Insurance - Liability	229.68	130.00	130.00	130.00	183.00	53.00		TML
5405640 · Insurance - Vehicle	270.32	245.00	245.00	245.00	63.00	-182.00		TML
Total 5405600 · Insurance	508.08	384.00	384.00	384.00	256.00	-128.00	0.00	
5405700 · Other Expenses								
5405765 · Miscellaneous	30.00	100.00	100.00	0.00	400.00	300.00	300.00	\$100 Misc. \$ 300 Racks for animal pens
Total 5405700 · Other Expenses	30.00	100.00	100.00	0.00	400.00	300.00	300.00	
5406400 · Minor Capital Outlay								
5406440 · Machinery & Equipment	942.78	1,000.00	1,000.00	645.09	1,000.00	0.00		\$1,000 Misc. Machinery and Equipment
Total 5406400 · Minor Capital Outlay	942.78	1,000.00	1,000.00	645.09	1,000.00	0.00	0.00	
5407400 · Capitalized Assets								
5407450 · Vehicle	0.00	0.00	0.00	0.00	31,400.00	31,400.00	31,400.00	\$25,000 New Community Service Truck / Animal Control and Control Box \$6,400
Total 5406400 · Minor Capital Outlay	0.00	0.00	0.00	0.00	31,400.00	31,400.00	31,400.00	

	<u>ACTUAL</u> <u>FY</u>	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Actual Rev./Exp.</u>	<u>Proposed</u>		<u>Additional</u>	<u>Notes &amp; Adjustments</u>
	<u>2015-2016</u>	<u>2016-2017</u>	<u>2016-2017</u>	<u>10/1/2016 -</u>	<u>Budget 2017-</u>	<u>DIFFERENCE</u>	<u>Request 2017-</u>	
				<u>7/27/2017</u>	<u>2018</u>		<u>2018</u>	
Total 40 - Community Services	137,979.90	132,174.00	132,174.00	97,804.49	167,337.00	35,163.00	36,283.00	ADDITIONAL REQUEST, INCLUDED IN THE PROPOSED BUDGET

GENERAL FUND							INCLUDED IN PROPOSED	July 28, 2017
Proposed Budget FY 2017-2018								
	<u>ACTUAL FY</u> <u>2015-2016</u>	<u>Original Budget</u> <u>2016-2017</u>	<u>Adjusted Budget</u> <u>2016-2017</u>	<u>Actual Rev./Exp.</u> <u>10/1/2016 -</u> <u>7/27/2017</u>	<u>Proposed</u> <u>Budget 2017-</u> <u>2018</u>	<u>DIFFERENCE</u>	<u>Additional</u> <u>Request 2017-</u> <u>2018</u>	<u>Notes &amp; Adjustments</u>
Expense								
45 · Solid Waste								
5455400 · Utilities								
5455465 · Solid waste Pickup (Garbage	196,469.00	221,676.00	226,110.00	163,085.00	228,497.00	2,387.00		1411 houses currently + 25 new homes total 1436 homes x 13.26 per home per month. 19,041.36. x 12
Total 5455400 · Utilities	196,469.00	221,676.00	226,110.00	163,085.00	228,497.00	2,387.00	0.00	

GENERAL FUND								
Proposed Budget FY 2017-2018							INCLUDED IN PROPOSED	July 28, 2017
	<u>ACTUAL FY</u> <u>2015-2016</u>	<u>Original Budget</u> <u>2016-2017</u>	<u>Adjusted Budget</u> <u>2016-2017</u>	<u>Actual Rev./Exp.</u> <u>10/1/2016 -</u> <u>7/27/2017</u>	<u>Proposed</u> <u>Budget 2017-</u> <u>2018</u>	<u>DIFFERENCE</u>	<u>Additional</u> <u>Request 2017-</u> <u>2018</u>	<u>Notes &amp; Adjustments</u>
Expense								PRESENTED TO MSAC FOR CONSIDERATION OF RECOMMENDATION
50 · Streets								
5501400 · Support Staff								Full time staff - 1
5501415 · Maintenance Crew	24,941.34	23,400.00	23,400.00	19,730.52	27,144.00	3,744.00		1 person
5501415 - Salary Increase	0.00	2,080.00	2,080.00	0.00	0.00	-2,080.00		16/17 Salary increase Maintenance Crew
5501480 · Merit Raises 3%	0.00	765.00	765.00	0.00	815.00	50.00	815.00	3% Merit
5501490 · Overtime	1,291.32	1,500.00	1,500.00	792.99	1,500.00	0.00		
5501500 · Streets - On Call	450.00	600.00	600.00	300.00	600.00	0.00		
Total 5501400 · Support Staff	26,682.66	28,345.00	28,345.00	20,823.51	30,059.00	1,714.00	815.00	
5502100 · Employee Benefits								
5502110 · Group Insurance	7,190.58	7,146.00	7,146.00	5,318.15	7,553.00	407.00		Health 567.58 x 6% increase. X 1, Plus Life/New Benefits
5502135 · TMRS	2,377.14	2,642.00	2,642.00	1,981.35	2,913.00	271.00		City portion of employee retirement fund. INCREASED FROM 9.73 TO 9.94%
5502160 · Worker's Compensation	1,846.64	1,705.00	1,705.00	1,704.99	1,882.00	177.00		TML INSURANCE
5502170 · Payroll Taxes	468.96	403.00	403.00	301.51	428.00	25.00		Medicare
5502190 · License	61.00	122.00	122.00	61.00	122.00	0.00		CDL license
Total 5502100 · Employee Benefits	11,944.32	12,018.00	12,018.00	9,367.00	12,898.00	880.00	0.00	
5502200 · Special Services								
5502280 · NCTCOG- SWMP Fees	3,353.00	3,360.00	3,360.00	0.00	3,360.00	0.00		NCTCOG annual membership, storm water management and permits.
Total 5502200 · Special Services	3,353.00	3,360.00	3,360.00	0.00	3,360.00	0.00	0.00	
5502600 · Special Expenses								

	<u>ACTUAL</u> <u>FY</u>	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Actual Rev./Exp.</u>	<u>Proposed</u>		<u>Additional</u>	
	<u>2015-2016</u>	<u>2016-2017</u>	<u>2016-2017</u>	<u>10/1/2016 -</u>	<u>Budget 2017-</u>	<u>DIFFERENCE</u>	<u>Request 2017-</u>	<u>Notes &amp; Adjustments</u>
				<u>7/27/2017</u>	<u>2018</u>		<u>2018</u>	
5502620 · Emergency Clean Up	265.63	2,000.00	1,000.00	0.00	2,000.00	1,000.00		Clean up after storm event.
Total 5502600 · Special Expenses	265.63	2,000.00	1,000.00	0.00	2,000.00	1,000.00	0.00	
5503100 · General Supplies								
5503110 · Office Supplies	0.00	100.00	100.00	0.00	100.00	0.00		
5503140 · Uniforms	574.92	600.00	600.00	192.58	600.00	0.00		Pant, shirt, x5 and 1 pair shoe each year
Total 5503100 · General Supplies	574.92	700.00	700.00	192.58	700.00	0.00	0.00	
5503400 · Maintenance Supplies & Parts								
5503405 · Drainage Maintenance	0.00	500.00	500.00	0.00	500.00	0.00		
5503420 · Supplies - Street Signs	2,496.43	3,000.00	5,000.00	2,870.70	2,000.00	-3,000.00		All signs replaced as required by state
5503460 · Miscellaneous	290.85	300.00	300.00	260.66	300.00	0.00		
Total 5503400 · Maintenance Supplies & Parts	2,787.28	3,800.00	5,800.00	3,131.36	2,800.00	-3,000.00	0.00	
5504200 · Travel Expenses								
5504220 · Professional Development	75.00	500.00	500.00	0.00	500.00	0.00		Storm Water Conference
5504270 · Vehicle Expenses	4,995.32	6,500.00	5,500.00	3,367.61	6,000.00	500.00		Fuel
Total 5504200 · Travel Expenses	5,070.32	7,000.00	6,000.00	3,367.61	6,500.00	500.00	0.00	
5505300 · Printing Expense								
5505350 · Printing - Other	0.00	350.00	350.00	0.00	350.00	0.00		Storm water materials
Total 5505300 · Printing Expense	0.00	350.00	350.00	0.00	350.00	0.00	0.00	
5505400 · Utilities								
5505450 · Electricity	45,862.43	47,000.00	47,000.00	36,307.62	47,000.00	0.00		Gexa estimated cost per TCAP 2018 rates
Total 5505400 · Utilities	45,862.43	47,000.00	47,000.00	36,307.62	47,000.00	0.00	0.00	

	<u>ACTUAL FY</u> <u>2015-2016</u>	<u>Original Budget</u> <u>2016-2017</u>	<u>Adjusted Budget</u> <u>2016-2017</u>	<u>Actual Rev./Exp.</u> <u>10/1/2016 -</u> <u>7/27/2017</u>	<u>Proposed</u> <u>Budget 2017-</u> <u>2018</u>	<u>DIFFERENCE</u>	<u>Additional</u> <u>Request 2017-</u> <u>2018</u>	<u>Notes &amp; Adjustments</u>
5505500 · Repairs & Bldg Improvements								
5405520 · Repairs - Building	0.00	500.00	500.00	0.00	500.00	0.00		
5505540 · Repairs - Machinery & Equipment	2,923.19	3,000.00	3,000.00	2,898.10	2,500.00	-500.00		
5505550 · Repairs - Vehicles	2,333.45	2,500.00	2,500.00	1,228.95	2,500.00	0.00		2-Dump Trucks, Pot Hole Truck.
5505560 · Repairs -Street Maint.& Repairs	28,130.13	48,000.00	29,750.00	13,623.70	50,000.00	20,250.00		Pot Hole Repair material
5505565 · Repairs - Infrastructure Drainage	2,458.45	3,000.00	3,000.00	500.00	3,000.00	0.00		Culverts
5505575 - 50/50 Sidewalk Program	5,512.00	2,500.00	2,500.00	0.00	2,500.00	0.00		
5505590 · Repairs - Other	336.99	1,500.00	1,500.00	146.07	1,500.00	0.00		
Total 5505500 · Repairs & Bldg Improvements	41,694.21	61,000.00	42,750.00	18,396.82	62,500.00	19,750.00	0.00	
5505600 · Insurance								
5505620 · Insurance - Liability	1,232.00	694.00	694.00	694.00	1,787.00	1,093.00		TML
5505640 · Insurance - Vehicle	3,553.20	3,221.00	3,221.00	3,221.00	3,168.00	-53.00		TML
Total 5505600 · Insurance	4,785.20	3,915.00	3,915.00	3,915.00	4,955.00	1,040.00	0.00	
5505700 · Other Expenses								
5505752 · Employment Screening	0.00	150.00	150.00	106.00	150.00	0.00		
Total 5505700 · Other Expenses	0.00	150.00	150.00	106.00	150.00	0.00	0.00	
5506400 · Minor Capital Outlay								
5506440 · Machinery & Equipment	799.96	2,500.00	20,750.00	20,566.66	2,500.00	-18,250.00		Small tools and equipment
5506445 · Personal Protective Equipment	26.36	300.00	300.00	0.00	300.00	0.00		Safety glasses, gloves
5506490 · Other	703.78	500.00	500.00	500.09	850.00	350.00		
Total 5506400 · Minor Capital Outlay	1,530.10	3,300.00	21,550.00	21,066.75	3,650.00	-17,900.00	0.00	

	<u>ACTUAL</u> <u>FY</u>	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Actual Rev./Exp.</u>	<u>Proposed</u>		<u>Additional</u>	
	<u>2015-2016</u>	<u>2016-2017</u>	<u>2016-2017</u>	<u>10/1/2016 -</u>	<u>Budget 2017-</u>	<u>DIFFERENCE</u>	<u>Request 2017-</u>	<u>Notes &amp; Adjustments</u>
				<u>7/27/2017</u>	<u>2018</u>		<u>2018</u>	
5507400 · Capitalized Assets								
5507440 · Machinery & Equipment	6,000.00	10,000.00	56,000.00	22,345.00	10,000.00	-46,000.00	0.00	Backhoe \$90,000 Water 35,000, Sewer \$20,000 Street \$35,000 (6/29/2017 COUNCIL ADVISED TO ADD CRACK SEALER AND CHECK COST FOR REFURBISH BACKHOE)
5507460 · Infrastructure	844,559.60	236,600.00	486,600.00	236,439.05	270,000.00	-216,600.00		\$270,000Ovilla Oaks Drive 1.2 miles, existing road width and Testing. \$15.00 sq yd for finished road \$270,000
Total 5507400 · Capitalized Assets	850,559.60	246,600.00	542,600.00	258,784.05	280,000.00	-262,600.00	0.00	
Total 50 · Streets	995,109.67	419,538.00	715,538.00	375,458.30	456,922.00	-258,616.00	815.00	ADDITIONAL REQUEST, INCLUDED IN THE PROPOSED BUDGET

GENERAL FUND								
Proposed Budget FY 2017-2018								July 28, 2017
	<u>ACTUAL FY</u> <u>2015-2016</u>	<u>Original Budget</u> <u>2016-2017</u>	<u>Adjusted Budget</u> <u>2016-2017</u>	<u>Actual Rev./Exp.</u> <u>10/1/2016 -</u> <u>7/27/2017</u>	<u>Proposed</u> <u>Budget 2017-</u> <u>2018</u>	<u>DIFFERENCE</u>	<u>INCLUDED IN</u> <u>PROPOSED</u> <u>Additional</u> <u>Request 2017-</u> <u>2018</u>	<u>Notes &amp; Adjustments</u>
EXPENSE								PRESENTED TO MSAC FOR CONSIDERATION OF RECOMMENDATION
60 · Parks								
5602400 · Rentals								
5602490 · Rental - Other	2,775.21	3,000.00	3,000.00	2,305.27	3,000.00	0.00	0.00	2-portable toilets at Cindy Jones Park
Total 5602400 · Rentals	2,775.21	3,000.00	3,000.00	2,305.27	3,000.00	0.00	0.00	
5602500 · Operating Services								
5602530 · Custodial Service Contract	0.00	1,200.00	1,200.00	0.00	0.00	-1,200.00	0.00	staff
Total 5602500 · Operating Services	0.00	1,200.00	1,200.00	0.00	0.00	-1,200.00	0.00	
5602600 · Special Expenses								
5602680 · Heritage Day	14,106.05	14,300.00	14,300.00	932.15	15,300.00	1,000.00		Heritage Day expenses + \$1,000 stage rental (current city stage unsafe and will be demolished)
5602600 - Special Exp. Other	2,898.66	4,500.00	4,500.00	2,762.46	5,000.00	500.00		Music in the Park and stage rental + National Night Out + Movie in the Park
Total 5602600 · Special Expenses	17,004.71	18,800.00	18,800.00	3,694.61	20,300.00	1,500.00	0.00	
5603400 · Maintenance Supplies & Parts								
5603410 - Supplies - Custodial	0.00	100.00	100.00	0.00	2,000.00	1,900.00		Heritage Park custodial Expense
5603460 · Miscellaneous	275.16	300.00	300.00	138.80	300.00	0.00		Parts for park equipment
Total 5603400 · Maintenance Supplies &	275.16	400.00	400.00	138.80	2,300.00	1,900.00	0.00	
5605400 · Utilities								
5605450 · Electricity	7,388.93	8,300.00	8,300.00	6,323.01	8,300.00	0.00		Gexa estimated cost per TCAP 2018 rates

	<u>ACTUAL</u> <u>FY</u> <u>2015-2016</u>	<u>Original Budget</u> <u>2016-2017</u>	<u>Adjusted Budget</u> <u>2016-2017</u>	<u>Actual Rev./Exp.</u> <u>10/1/2016 -</u> <u>7/27/2017</u>	<u>Proposed</u> <u>Budget 2017-</u> <u>2018</u>	<u>DIFFERENCE</u>	<u>Additional</u> <u>Request 2017-</u> <u>2018</u>	<u>Notes &amp; Adjustments</u>
Total 5605400 · Utilities	7,388.93	8,300.00	8,300.00	6,323.01	8,300.00	0.00	0.00	
5605500 · Repairs & Bldg Improvements								
5605520 · Repairs - Building	0.00	2,500.00	2,500.00	1,895.82	250.00	-2,250.00		Concession stands at baseball fields and gazebos.
5605530 · REPAIRS-IMP OTHER THAN B	649.42	1,000.00	1,000.00	812.92	1,500.00	500.00		Flowers, mulch, cushion under swings.
Total 5605500 · Repairs & Bldg Improve	649.42	3,500.00	3,500.00	2,708.74	1,750.00	-1,750.00	0.00	
5605600 · Insurance								
5605610 · Insurance - Property	114.32	122.00	122.00	122.00	265.00	143.00		TML
5605620 · Insurance - Liability	520.76	294.00	294.00	294.00	418.00	124.00		TML
5605640 · Insurance - Vehicle	228.08	207.00	207.00	207.00	0.00	-207.00		TML
Total 5605600 · Insurance	863.16	623.00	623.00	623.00	683.00	60.00	0.00	
5605700 · Other Expenses								
5605765 · Miscellaneous	240.04	500.00	500.00	500.00	300.00	-200.00		
Total 5605700 · Other Expenses	240.04	500.00	500.00	500.00	300.00	-200.00	0.00	
5606400 · Minor Capital Outlay								
5606410 · Land Improvements	13,699.41	800.00	800.00	457.62	6,800.00	6,000.00	6,000.00	\$6,000 Playground improvements at baseball fields.
5606440 · Machinery & Equipment	2,024.89	2,000.00	14,714.00	889.74	2,000.00	-12,714.00		Christmas lights EQUIPMENT REPAIR AND SMALL PARTS
Total 5606400 · Minor Capital Outlay	15,724.30	2,800.00	15,514.00	1,347.36	8,800.00	-6,714.00	6,000.00	
5607400 · Capitalized Assets								
5607410 - 4B EDC Restroom Land Impr	0.00	75,000.00	75,000.00	74,935.42	0.00	-75,000.00		Completed project Heritage Park restroom
5607415 - 4B EDC Monument Signs	0.00	30,000.00	30,000.00	0.00	30,000.00	0.00		Monument project will not be complete in fy 16/17

	<u>ACTUAL</u> <u>FY</u>	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Actual Rev./Exp.</u>	<u>Proposed</u>		<u>Additional</u>	<u>Notes &amp; Adjustments</u>
	<u>2015-2016</u>	<u>2016-2017</u>	<u>2016-2017</u>	<u>10/1/2016 -</u>	<u>Budget 2017-</u>	<u>DIFFERENCE</u>	<u>Request 2017-</u>	
				<u>7/27/2017</u>	<u>2018</u>		<u>2018</u>	
5607416 - MDD - Pavilion	0.00	0.00	0.00	0.00	0.00	0.00		40 x 60 Pavilion paid by MDD estimate (foundation / metal frame, roof only) (6/29/2017 COUNCIL ADVISED TO REMOVE FROM
5607440 - Machinery & Equipment	1,042.87	6,000.00	6,000.00	307.99	6,000.00	0.00		small equipment
Total 5607400 - Capitalized Assets	1,042.87	111,000.00	111,000.00	75,243.41	36,000.00	-75,000.00	0.00	
Total 60 - Parks	45,963.80	150,123.00	162,837.00	92,884.20	81,433.00	(81,404.00)	6,000.00	ADDITIONAL REQUEST, INCLUDED IN THE PROPOSED BUDGET
TOTAL GF REVENUE	3,019,176.79	3,312,825.00	3,813,740.00	2,834,500.15	3,547,556.00	-266,184.00	0.00	ADDITIONAL REVENUE REQUEST, INCLUDED IN THE PROPOSED BUDGET
TOTAL GF EXPENSE	3,451,198.76	3,312,825.00	3,813,740.00	2,725,473.18	3,636,363.00	-177,377.00	281,682.00	ADDITIONAL EXPENSE REQUEST, INCLUDED IN THE PROPOSED BUDGET
REVENUE LESS EXPENSE	-432,021.97	0.00	0.00	109,026.97	-88,807.00	-88,807.00		

LEOSE							INCLUDED IN PROPOSED	July 28, 2017
Proposed Budget FY 2017-2018							Additional Request 2017-2018	
	ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 6/23/2017	Proposed Budget 2017- 2018	DIFFERENCE		Notes & Adjustments
REVENUE								
Beginning Fund Balance					1,152.62			As of 7.25.2017. Not included in budget revenue. Information only. This is the bank balance in the operating fund.
4000990 - Reduction in Fund Balance	0.00	0.00	0.00	0.00	1,152.00	0.00		State Funds
Total 4000800 - Other Revenue	0.00	0.00	0.00	0.00	1,152.00	0.00	0.00	
Total Revenue	0.00	0.00	0.00	0.00	1,152.00	1,152.00	0.00	
Expense								
9102200 - Education and Training								
9102240 - Education and Training	0.00	0.00	0.00	0.00	1,152.00	1,152.00		
Total 9102200 - Education and Training	0.00	0.00	0.00	0.00	1,152.00	1,152.00	0.00	
Total Expense	0.00	0.00	0.00	0.00	1,152.00	1,152.00	#REF!	
REVENUE LESS EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00		
Ending Fund Balance					0.62			Projected LEOSE Operating Account

WATER AND SEWER							INCLUDED IN PROPOSED	July 28, 2017
Proposed Budget FY 2017-2018							Additional Request 2017-2018	
	ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	DIFFERENCE		Notes & Adjustments
Revenue								
Beginning Fund Balance					552,462.81			As of 7.27 2017. Not included in budget revenue. Information only. This is the bank balance in the operating fund
4000400 • Charges for Services								
4000460 • Water Sales	880,853.65	959,305.00	959,305.00	588,112.89	920,296.00	-39,009.00		2016 avg water 200,000,000/1000 customers is avg user per customer x \$3.65 = .13 = \$3.78 x 197,424,000 = 746,263 per thousand and base 11.26 first 2000 gal x 1288 x 12 =174,034. (reduced the yearly water consumption)
4000461 • Sewer Sales	336,344.59	396,500.00	396,500.00	288,208.67	399,708.00	3,208.00		fy 16-17 471 existing customers . 471x14.00 base rate = 6,594.x12 = 79,128 BASE RATE city average 6.9 x 471 x12/1000 =39. x8.22 = 320.580 +79128.
4000465 • Water & Sewer Penalties	16,810.22	18,000.00	18,000.00	11,800.82	17,985.00	-15.00		Late fees.
4000471 • Reconnect Fees	5,749.56	5,400.00	5,400.00	3,126.93	5,400.00	0.00		
4000472 • Meters	3,650.00	3,700.00	3,700.00	3,025.00	3,700.00	0.00		
4000473 • Connect Fees	2,850.00	4,400.00	4,400.00	2,067.96	3,000.00	-1,400.00		
4000478 • Infrastructure Improvement Fee	61,970.19	66,550.00	66,550.00	52,935.11	68,724.00	2,174.00		FY 17-18 1288 current city meters + 219 Sardis meters(current) = 1507 meters x \$3.80 per month 5,727. x 12 month
4000480 • Solid Waste Fees (Garbage)	0.00	0.00	0.00	0.00	0.00	0.00		
Total 4000400 • Charges for Services	1,308,228.21	1,453,855.00	1,453,855.00	949,277.38	1,418,813.00	-35,042.00	0.00	
4000800 • Other Revenue								
4000880 • Capital Rec Fee	38,750.00	81,250.00	81,250.00	20,000.00	37,500.00	-43,750.00		POSSIBLE 30 HOMES x \$1,250.00 per house.
4000840 • Interest Earned	2,765.99	2,900.00	2,900.00	1,966.92	2,900.00	0.00		Prosperity Bank / Texstar

WATER AND SEWER							INCLUDED IN PROPOSED	July 28, 2017
Proposed Budget FY 2017-2018							Additional Request 2017-2018	
	ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	DIFFERENCE		Notes & Adjustments
4000870 - Capital Contrib-Main St Sewer	0.00	0.00	0.00	0.00	0.00	0.00		
4000890 - Misc Other Revenue	158,887.73	0.00	0.00	98,479.03	0.00	0.00		YTD - TRA audit refund
4000911 - Reduction in Fund Balance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total 4000800 - Other Revenue	200,403.72	84,150.00	84,150.00	120,445.95	40,400.00	-43,750.00	0.00	
Total Revenue	1,508,631.93	1,538,005.00	1,538,005.00	1,069,723.33	1,459,213.00	-78,792.00	0.00	

WATER AND SEWER							INCLUDED IN PROPOSED	July 28, 2017
Proposed Budget FY 2017-2018							Additional Request 2017-2018	
	ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	DIFFERENCE		Notes & Adjustments
Expense								PRESENTED TO MSAC FOR CONSIDERATION OF RECOMMENDATION
70 - Administration								
5701100 - Salaries & Wages								Director 1 plus admin shared cost
5701110 - City Administrator	21,764.70	22,042.00	22,042.00	16,986.52	26,250.00	4,208.00		(105,000)General Fund contributes 75% , Water & Sewer Contribute 25
5701115 - City Secretary	12,364.70	13,658.00	13,658.00	11,346.12	14,750.00	1,092.00		(59,000)General Fund contributes 75%, Water & Sewer Contribute 25
5701117 - Finance Accountant	11,580.36	12,731.00	12,731.00	10,086.55	13,113.00	382.00		(52,450)General Fund contributes 75%, Water & Sewer Contribute 25
5701120 - Admin. Support	6,967.20	7,660.00	7,660.00	6,932.03	9,012.00	1,352.00		(36,047)General Fund contributes 75%, Water & Sewer Contribute 25
5701130 - Public Works Director	53,959.88	53,960.00	53,960.00	48,841.10	57,722.00	3,762.00		
5701170 - Salary Increase	0.00	3,835.00	3,835.00	0.00	0.00	-3,835.00		16/17 Salary increase Public Works Director and percentage of City Secretary and Admin Assistant
5701180 - Merit Raises, Staff 3%		3,414.00	3,414.00	0.00	3,626.00	212.00	3,626.00	3% overall Merit - ADMIN 25% MERIT \$7,575. *25% = 1,894. AND 100% \$1732. MERIT DIRECTOR
Total 5701100 - Salaries & Wages	106,636.84	117,300.00	117,300.00	94,192.32	124,473.00	7,173.00	3,626.00	
5702100 - Employee Benefits								
5702110 - Group Insurance	7,852.88	7,358.00	7,358.00	5,554.02	7,767.00	409.00		Health 567.58 x 6% increase. X 1, Plus Life/New Benefits
5702135 - TMRS	4,861.64	5,497.00	5,497.00	4,671.38	5,879.00	382.00		City portion of employee retirement fund. INCREASED FROM 9.73% TO 9.94%
5702160 - Workers Compensation	0.00	0.00	0.00	0.00	849.00	849.00		
5702170 - Payroll Taxes	775.29	837.00	837.00	702.36	863.00	26.00		Medicare
Total 5702100 - Employee Benefits	13,489.81	13,692.00	13,692.00	10,927.76	15,358.00	1,666.00	0.00	
5702200 - Special Services								
5702240 - Audit	7,150.00	7,400.00	7,400.00	7,400.00	7,650.00	250.00		\$18,500 split between GF(7,650)/WWW(7,650)/4B EDC1,600/MDD 1,600 - Yeldell Wilson

WATER AND SEWER							INCLUDED IN PROPOSED Additional Request 2017- 2018	July 28, 2017
Proposed Budget FY 2017-2018								
	ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	DIFFERENCE		Notes & Adjustments
5702250 · Accounting	0.00	1,265.00	1,265.00	1,264.95	900.00	-365.00		estimated
Total 5702200 · Special Services	7,150.00	8,665.00	8,665.00	8,664.95	8,550.00	-115.00	0.00	
5702300 · Contractual Services /Personnel								
5702310 · Consultant Fees	1,100.98	2,735.00	2,735.00	1,683.57	3,500.00	765.00	2,000.00	engineering, \$2,000 water tower design CL2
Total 5702300 · Contractual Services /Personnel	1,100.98	2,735.00	2,735.00	1,683.57	3,500.00	765.00	2,000.00	
5703100 · General Supplies								
5703110 · Office Supplies	587.25	800.00	800.00	374.05	800.00	0.00		
Total 5703100 · General Supplies	587.25	800.00	800.00	374.05	800.00	0.00	0.00	
5703400 · Maintenance Supplies / Parts								
5703410 · Supplies - Custodial	17.24	200.00	200.00	0.00	200.00	0.00		
Total 5703400 · Maintenance Supplies / Parts	17.24	200.00	200.00	0.00	200.00	0.00	0.00	
5704200 · Travel Expenses								
5704210 · Travel - Local	0.00	200.00	200.00	4.82	200.00	0.00		Reimburse employee travel.
5704220 · Professional Development	61.00	750.00	479.00	330.00	750.00	271.00		
Total 5704200 · Travel Expenses	61.00	950.00	679.00	334.82	950.00	271.00	0.00	
5705200 · Data Processing Expenses								
5705230 - Data Proc-Maintenance & Repairs	0.00	1,300.00	1,571.00	1,371.00	1,571.00	0.00		
5705240 · Data Processing - Software	0.00	0.00	0.00	0.00	2,500.00	2,500.00	2,500.00	\$5,000 Code, Animal Tag and Public Works Work Order Tracking Software / annual fee cost shared with Public Works
Total 5705200 · Data Processing Expenses	0.00	1,300.00	1,571.00	1,371.00	4,071.00	2,500.00	2,500.00	

WATER AND SEWER							INCLUDED IN PROPOSED Additional Request 2017- 2018	July 28, 2017
Proposed Budget FY 2017-2018								
	ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	DIFFERENCE		Notes & Adjustments
5705300 · Printing Expense								
5705350 · Printing - Other	162.86	250.00	250.00	0.00	250.00	0.00		
Total 5705300 · Printing Expense	162.86	250.00	250.00	0.00	250.00	0.00	0.00	
5705400 · Utilities								
5705410 · Telephone	1,312.05	1,404.00	1,404.00	1,009.05	1,350.00	-54.00		Birch 112 x 12
5705415 · Cellular Phone	455.88	1,690.00	1,690.00	1,091.91	1,360.00	-330.00		Verizon and director reimbursement 113 x 12
5705417 · Internet	1,211.16	2,409.00	2,409.00	1,282.01	1,930.00	-479.00		Birch 160 x 12
Total 5705400 · Utilities	2,979.09	5,503.00	5,503.00	3,382.97	4,640.00	-863.00	0.00	
5705700 · Other Expenses								
5705705 · Postage	6,056.07	8,000.00	8,000.00	5,562.31	6,225.00	-1,775.00		Water bills \$500. per month = permit fee \$225.
5705740 · Advertising	0.00	100.00	100.00	0.00	100.00	0.00		Ads for employment
5705760 · Bank Service Charge	209.84	200.00	200.00	176.37	250.00	50.00		Return check charges
5705765 · Miscellaneous	150,007.97	100.00	100.00	100.00	100.00	0.00		
5705775 · Credit Card Transaction Fee	2,166.38	0.00	0.00	0.00	0.00	0.00		
Total 5705700 · Other Expenses	158,440.26	8,400.00	8,400.00	5,838.68	6,675.00	-1,725.00	0.00	
5706400 · Minor Capital Outlay								
5706440 · Machinery & Equipment	0.00	500.00	500.00	0.00	1,500.00	1,000.00	1,000.00	computer
Total 5706400 · Minor Capital Outlay	0.00	500.00	500.00	0.00	1,500.00	1,000.00	1,000.00	
5709000 · Reserve								

WATER AND SEWER							INCLUDED IN PROPOSED	July 28, 2017
Proposed Budget FY 2017-2018								
	ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	DIFFERENCE	Additional Request 2017- 2018	Notes & Adjustments
5708215 · Admin. Exp. to General Fund	92,583.00	32,788.00	32,788.00	24,591.00	23,724.00	-9,064.00		Amount paid to General Fund
5709002 · Capital Improv.Water & Sewer Reserve	0.00	58,700.00	58,700.00	0.00	58,700.00	0.00		
5709010 · Administrative Reserves	0.00	2,747.00	4,068.00	0.00	16,531.00	12,463.00		Reserve for projects not in budget - (estimated revenue less expense)
Total 5709000 · Reserve	92,583.00	94,235.00	95,556.00	24,591.00	98,955.00	3,399.00	0.00	
Total 70 · Administration	383,208.33	254,530.00	255,851.00	151,361.12	269,922.00	14,071.00	9,126.00	
75 · Water								
5751100 · Salaries & Wages								
5751133 · Superintendent	43,260.10	43,260.00	43,260.00	38,614.40	45,636.00	2,376.00		
5751170 - Salary Increase	0.00	1,040.00	1,040.00	0.00	0.00			16/17 Salary Increase Superintendent
5751180 · Merit Raises - Staff 3%	0.00	1,329.00	1,329.00	0.00	1,370.00	41.00	1,370.00	3% Merit
5751190 · Overtime	0.00	2,000.00	2,000.00	1,513.86	2,000.00	0.00		
Total 5751100 · Salaries & Wages	43,260.10	47,629.00	47,629.00	40,128.26	49,006.00	1,377.00	1,370.00	
5751400 · Support Salaries								
5751405 · Support Staff	30,369.20	50,264.00	50,264.00	34,489.05	30,322.00	-19,942.00		1 employees -26,000 75 % \$19,500 paid from water fund and 25% paid from sewer fund and Permit clerk \$43,288 - 25% 10,822. Water & Sewer Contribute 25% each - General Fund contributes 50%,
5751415 · Maintenance Crew	72,853.00	80,766.00	71,752.00	54,394.86	84,989.00	13,237.00		3 employees

WATER AND SEWER							INCLUDED IN PROPOSED	July 28, 2017
Proposed Budget FY 2017-2018							Additional Request 2017-2018	
	ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	DIFFERENCE		Notes & Adjustments
5751430 · Seasonal Crew	0.00	3,000.00	0.00	0.00	3,000.00	3,000.00		
5751450 · Certification Pay	1,200.16	1,200.00	1,200.00	1,015.52	1,200.00	0.00		Employee(s) water license
5751470 - Salary Increase	0.00	5,159.00	5,159.00	0.00	0.00	-5,159.00		16/17 Salary Increase for 2 positions of Maint Crew
5751480 · Merit Raises 3%	0.00	3,522.00	3,522.00	0.00	4,840.00	1,318.00		Super - 1370.Maint crew 2550.and 75% support 595 + 25% 325. Permit Clerk
5751490 · Overtime	4,857.03	4,000.00	4,000.00	3,277.73	4,000.00	0.00		
5751500 · Water - On Call	1,400.00	1,550.00	1,550.00	1,400.00	1,550.00	0.00		
Total 5751400 · Support Salaries	110,679.39	149,461.00	137,447.00	94,577.16	129,901.00	-7,546.00	0.00	
5752100 · Employee Benefits								
5752110 · Group Insurance	29,016.46	43,175.00	43,175.00	21,326.52	38,057.00	-5,118.00		Health 567.58 x 6% increase. X 5, Plus Life/New Benefits
5752135 · TMRS	14,702.99	19,846.00	19,846.00	13,702.67	16,544.00	-3,302.00		City portion of employee retirement fund. INCREASED FROM 9.76% TO 9.94%
5752160 · Worker's Compensation	3,998.48	8,200.00	8,200.00	8,200.00	4,240.00	-3,960.00		TML INSURANCE
5752170 · Payroll Taxes	2,458.57	3,021.00	3,021.00	2,129.87	2,427.00	-594.00		
5752190 · Licenses	111.00	222.00	222.00	111.00	222.00	0.00		Employees (exams)
Total 5752100 · Employee Benefits	50,287.50	74,464.00	74,464.00	45,470.06	61,490.00	-12,974.00	0.00	
5752300 · Contractual Services/Personnel								
5752350 - Contract Labor Company	1,410.00	1,500.00	1,500.00	1,000.00	1,500.00	0.00		
5752380 · Dispatch	12,450.00	13,050.00	13,050.00	13,050.00	13,650.00	600.00		\$45,500 - Midlothian. Police-35%, Fire-35%, Water and Sewer-30%
Total 5752300 · Contractual Services/Personnel	13,860.00	14,550.00	14,550.00	14,050.00	15,150.00	600.00	0.00	
5752400 · Rentals								

WATER AND SEWER								
Proposed Budget FY 2017-2018							INCLUDED IN PROPOSED	July 28, 2017
	ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	DIFFERENCE	Additional Request 2017- 2018	Notes & Adjustments
5752420 · Rental - Machinery & Equipment	235.75	250.00	250.00	0.00	250.00	0.00		
Total 5752400 · Rentals	235.75	250.00	250.00	0.00	250.00	0.00	0.00	
5752500 · Operating Services								
5752580 · Water Testing	1,981.78	4,000.00	4,000.00	1,246.10	5,600.00	1,600.00		TRA Water samples additional money for required testing
5752590 · TCEQ Fees	2,984.40	3,500.00	3,500.00	3,249.20	3,500.00	0.00		Water system fee
Total 5752500 · Operating Services	4,966.18	7,500.00	7,500.00	4,495.30	9,100.00	1,600.00	0.00	
5753100 · General Supplies								
5753140 · Uniforms	1,560.09	1,700.00	1,700.00	1,611.31	2,400.00	700.00		each man 4 pant/4 shirt/ pair of boots
Total 5753100 · General Supplies	1,560.09	1,700.00	1,700.00	1,611.31	2,400.00	700.00	0.00	
5753400 · Maintenance Supplies & Parts								
5753460 · Miscellaneous	271.79	300.00	500.00	366.19	300.00	-200.00		
Total 5753400 · Maintenance Supplies & Parts	271.79	300.00	500.00	366.19	300.00	-200.00	0.00	
5754200 · Travel Expenses								
5754220 · Professional Development	779.97	750.00	720.00	143.42	750.00	30.00		Continual education
5754270 · Vehicle Expenses	5,248.48	10,000.00	8,500.00	4,334.60	10,000.00	1,500.00		Fuel
Total 5754200 · Travel Expenses	6,028.45	10,750.00	9,220.00	4,478.02	10,750.00	1,530.00	0.00	
5755200 · Data Processing Expenses								
5755230 · Data Proc-Maintenance & Repairs	671.00	0.00	0.00	0.00	0.00	0.00		Software + IT
5755240 · Data Processing - Software	3,850.00	3,700.00	3,700.00	3,700.00	3,700.00	0.00		Software annual fees

WATER AND SEWER							INCLUDED IN PROPOSED	July 28, 2017
Proposed Budget FY 2017-2018							Additional Request 2017-2018	
	ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	DIFFERENCE		Notes & Adjustments
Total 5755200 · Data Processing Expenses	4,521.00	3,700.00	3,700.00	3,700.00	3,700.00	0.00	0.00	
5755300 · Printing Expenses								
5755310 · Copier Expense	4,758.89	3,000.00	3,000.00	2,505.26	3,000.00	0.00		Large copier in City Hall
5755350 · Printing - Other	2,183.85	2,000.00	2,500.00	2,473.94	2,500.00	0.00		Violation letters, consumer confidence report
Total 5755300 · Printing Expenses	6,942.74	5,000.00	5,500.00	4,979.20	5,500.00	0.00	0.00	
5755400 · Utilities								
5755415 · Cellular Phone	653.29	1,500.00	300.00	191.28	188.00	-112.00		Verizon
5755450 · Electricity	23,661.65	27,000.00	27,000.00	18,988.23	27,000.00	0.00		Gexa estimated cost per TCAP 2018 rates + Hilco
5755460 · Water, wholesale	367,707.75	425,062.00	425,062.00	275,342.26	441,905.00	16,843.00		Dallas Water Utilities. Ave. = 547,950 gal./day @ \$2.0795/1,000 gallons. X 365 days = \$0.13 = 2.2095
Total 5755400 · Utilities	392,022.69	453,562.00	452,362.00	294,521.77	469,093.00	16,731.00	0.00	
5755500 · Repairs & Building Improvements								
5755540 · Repairs- Machinery & Equipment	3,992.28	4,000.00	5,000.00	4,956.54	3,000.00	-2,000.00		
5755550 · Repairs - Vehicles	2,175.60	2,000.00	2,500.00	2,160.11	2,000.00	-500.00		
5755570 · Inventory Expense	9,898.72	9,000.00	10,300.00	7,957.41	9,000.00	-1,300.00		Fittings and valves
5755580 · Water Chemical Expense	8,320.75	8,000.00	10,000.00	8,218.63	8,500.00	-1,500.00		Chlorine and ammonia - expected increase in cost
5755590 · Repairs - Other	2,366.87	3,000.00	2,800.00	1,900.27	3,000.00	200.00		
Total 5755500 · Repairs & Building Improvements	26,754.22	26,000.00	30,600.00	25,192.96	25,500.00	-5,100.00	0.00	
5755600 · Insurance								
5755610 · Insurance - Property	2,671.60	2,848.00	2,848.00	2,848.00	3,112.00	264.00		TML

WATER AND SEWER							INCLUDED IN PROPOSED	July 28, 2017
Proposed Budget FY 2017-2018							Additional Request 2017-2018	
	ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	DIFFERENCE		Notes & Adjustments
5755620 · Insurance - Liability	1,723.63	970.00	970.00	970.00	1,268.00	298.00		TML
5755640 · Insurance - Vehicle	632.08	2,304.00	2,304.00	2,301.00	1,985.00	-319.00		TML
Total 5755600 · Insurance	5,027.31	6,122.00	6,122.00	6,119.00	6,365.00	243.00	0.00	
5755700 · Other Expenses								
5755752 · Employment Screening	32.00	150.00	180.00	177.37	150.00	-30.00		Employment screening
Total 5755700 · Other Expenses	32.00	150.00	180.00	177.37	150.00	-30.00	0.00	
5756400 · Minor Capital Outlay								
5756440 · Machinery & Equipment	158.00	1,000.00	1,000.00	889.93	2,000.00	1,000.00	1,000.00	Small tools, Computer \$1,000
5756490 · Other	468.83	500.00	500.00	289.65	500.00	0.00		Propane cylinders
Total 5756400 · Minor Capital Outlay	626.83	1,500.00	1,500.00	1,179.58	2,500.00	1,000.00	1,000.00	
5757400 · Capitalized Assets								
5757440 · Machinery & Equipment	995.00	10,000.00	13,000.00	12,845.00	10,000.00	-3,000.00	7,500.00	Misc. equipment and Backhoe \$90,000 Water 35,000, Sewer \$20,000 Street \$35,000 (6/29/2017 - COUNCIL ADVISED TO GET COST TO REFURBISH BACKHOE - \$15,000 TOTAL QUOTE FROM DARR FOR REPAIR/REPLACE MAJOR/MINOR PARTS - SHARED WITH SEWER)
5757470 · Infrastructure - Water	5,512.24	4,000.00	7,700.00	7,621.78	4,000.00	-3,700.00		Meters and meter boxes
5757475 · FM 664 Relocate Waterline	0.00	9,000.00	9,514.00	9,513.08	0.00	-9,514.00		RELOCATE WATERLINE DUE TO EXPANSION OF FM 664
Total 5757400 · Capitalized Assets	6,507.24	23,000.00	30,214.00	29,979.86	14,000.00	-16,214.00	7,500.00	
5757900 · Long-Term Debt								
5758225 · Admin. Expense to Debt Fund	102,786.00	59,248.00	54,127.00	44,436.00	17,166.00	-36,961.00		
Total 5757900 · Long-Term Debt	102,786.00	59,248.00	54,127.00	44,436.00	17,166.00	-36,961.00	0.00	

WATER AND SEWER							INCLUDED IN PROPOSED	July 28, 2017
Proposed Budget FY 2017-2018							Additional Request 2017-2018	
	ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	DIFFERENCE		Notes & Adjustments
Total 75 · Water	776,369.28	884,886.00	877,565.00	615,462.04	822,321.00	-55,244.00	9,870.00	
80 · Sewer								
5801400 · Support Salaries								
5801405 · Support Staff	11,651.85	16,754.00	16,754.00	10,279.69	17,322.00	568.00		1 employees -26,000 75 % \$19,500 paid from water fund and 25% \$6,500 paid from sewer fund and \$43,285 25% \$10,822. General Fund contributes 50%, Water & Sewer Contribute 25% each
5801415 · Maintenance Crew	35,036.48	34,278.00	34,278.00	31,715.20	37,482.00	3,204.00		1 employee
5801450 · Certification Pay	1,200.16	1,210.00	1,210.00	1,015.52	1,210.00	0.00		Employee(s) sewer license
5801470 · Salary Increase	0.00	2,122.00	2,122.00	0.00	0.00	-2,122.00		16/17 Salary Increase - Sewer Maintenance Crew
5801480 · Merit Raises 3%	0.00	1,408.00	1,408.00	0.00	2,025.00	617.00	2,025.00	3% Merit .Maint crew 1125.and 75% support 595 + 25% 325. Permit Clerk
5801490 · Overtime	2,076.48	3,000.00	3,000.00	1,635.32	2,500.00	-500.00		
5801500 · Sewer - On Call	600.00	600.00	600.00	500.00	600.00	0.00		
Total 5801400 · Support Salaries	50,564.97	59,372.00	59,372.00	45,145.73	61,139.00	1,767.00	2,025.00	
5802100 · Employee Benefits								
5802110 · Group Insurance	7,852.88	7,221.00	7,221.00	5,440.52	7,630.00	409.00		Health 567.58 x 6% increase. X 1, Plus Life/New Benefits
5802135 · TMRS	3,413.94	3,856.00	3,856.00	3,251.32	4,114.00	258.00		City portion of employee retirement fund. INCREASED FROM 9.73% to 9.94%
5802160 · Worker's Compensation-Sewer	3,998.48	1,367.00	1,367.00	1,367.00	849.00	-518.00		TML INSURANCE
5802170 · Payroll Taxes	548.12	588.00	588.00	490.86	604.00	16.00		
5802190 · Licenses	0.00	150.00	150.00	0.00	150.00	0.00		Employee sewer license
Total 5802100 · Employee Benefits	15,813.42	13,182.00	13,182.00	10,549.70	13,347.00	165.00	0.00	

WATER AND SEWER							INCLUDED IN PROPOSED  <u>Additional</u> <u>Request 2017-</u> <u>2018</u>	July 28, 2017
Proposed Budget FY 2017-2018								
	<u>ACTUAL</u> <u>FY 2015-2016</u>	<u>Original</u> <u>Budget</u> <u>2016-2017</u>	<u>Adjusted Budget</u> <u>2016-2017</u>	<u>Actual Rev./Exp.</u> <u>10/1/2016 -</u> <u>7/27/2017</u>	<u>Proposed</u> <u>Budget 2017-</u> <u>2018</u>	<u>DIFFERENCE</u>		<u>Notes &amp; Adjustments</u>
5802300 · Contractual Services/Personnel								
5802350 · Contract Labor - Company	34,434.75	5,000.00	10,000.00	0.00	2,000.00	-8,000.00		
Total 5802300 · Contractual Services/Personnel	34,434.75	5,000.00	10,000.00	0.00	2,000.00	-8,000.00	0.00	
5802500 · Operating Services								
5802515 · Sardis Collection Expense	7,537.26	9,054.00	9,054.00	6,983.93	9,618.00	564.00		City pays Sardis to invoice garbage/sewer and to then pay City for garbage/sewer collections. \$625 per month x 12 months for 177 existing customers + 50 new houses. \$625.00/month x 12 months/177=\$42.37/customer x 227 customers.
5802590 · TCEQ Fees - Sewer	10.00	100.00	100.00	0.00	0.00	-100.00		Cost moved to Community Service - Dooly has cert.
Total 5802500 · Operating Services	7,547.26	9,154.00	9,154.00	6,983.93	9,618.00	464.00	0.00	
5803100 · General Supplies						0.00		
5803140 · Uniforms	1,367.77	1,200.00	1,200.00	1,035.90	600.00	-600.00		1 pant, 1 shirts, pair boots
Total 5803100 · General Supplies	1,367.77	1,200.00	1,200.00	1,035.90	600.00	-600.00	0.00	
5803400 · Maintenance Supplies & Parts								
5803460 · Miscellaneous	0.00	500.00	500.00	310.02	500.00	0.00		
Total 5803400 · Maintenance Supplies & Parts	0.00	500.00	500.00	310.02	500.00	0.00	0.00	
5804200 · Travel Expenses								
5804220 · Professional Development	127.00	500.00	500.00	457.00	500.00	0.00		Continual education
5804270 · Vehicle Expense	1,003.14	1,200.00	1,200.00	1,132.90	1,200.00	0.00		Fuel
Total 5804200 · Travel Expenses	1,130.14	1,700.00	1,700.00	1,589.90	1,700.00	0.00	0.00	
5805400 · Utilities								

WATER AND SEWER							INCLUDED IN PROPOSED	July 28, 2017
Proposed Budget FY 2017-2018							Additional Request 2017-2018	
	ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	DIFFERENCE		Notes & Adjustments
5805450 · Electricity	2,935.28	3,000.00	3,000.00	1,455.98	3,000.00	0.00		Gexa estimated cost per TCAP 2018 rates + Hilco
5805463 · TRA Wastewater Treatment	276,933.00	285,955.00	285,955.00	226,037.00	253,800.00	-32,155.00		Trinity River Authority. Ave. =Rate for TRA FY 18 \$5.59 per 1,000
Total 5805400 · Utilities	279,868.28	288,955.00	288,955.00	227,492.98	256,800.00	-32,155.00	0.00	
5805500 · Repairs & Bldg Improvements								
5805510 · Repairs - Land Improvements	0.00	300.00	300.00	0.00	1,000.00	700.00	700.00	Lift stations Privacy fence at Heritage Park \$700
5805540 · Repairs - Machinery & Equipment	1,480.00	6,000.00	6,000.00	2,618.58	6,000.00	0.00		Repair/replace 1-lift station pump
5805570 · Inventory Expense	2,372.76	2,000.00	3,000.00	2,112.42	2,000.00	-1,000.00		Lift station chemicals and degreasers
5805590 · Repairs - Other	462.07	600.00	600.00	44.16	600.00	0.00		Lift stations
Total 5805500 · Repairs & Bldg Improvements	4,314.83	8,900.00	9,900.00	4,775.16	9,600.00	-300.00	700.00	
5805600 · Insurance								
5805610 · Insurance - Property	55.64	60.00	60.00	60.00	65.00	5.00		TML
5805620 · Insurance - Liability	397.98	224.00	224.00	224.00	950.00	726.00		TML
5805640 · Insurance - Vehicle	39.00	142.00	142.00	142.00	551.00	409.00		TML
Total 5805600 · Insurance	492.62	426.00	426.00	426.00	1,566.00	1,140.00	0.00	
5805700 · Other Expenses								
5805752 · Employment Screening	0.00	200.00	200.00	126.37	100.00	-100.00		
Total 5805700 · Other Expenses	0.00	200.00	200.00	126.37	100.00	-100.00	0.00	
5807400 · Capitalized Assets								

WATER AND SEWER								
Proposed Budget FY 2017-2018							INCLUDED IN PROPOSED	July 28, 2017
	ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	DIFFERENCE	Additional Request 2017- 2018	Notes & Adjustments
5807440 · Machinery & Equipment	5,542.00	10,000.00	10,000.00	9,935.23	10,000.00	0.00	7,500.00	Misc. equipment and Backhoe \$90,000 Water 35,000, Sewer \$20,000 Street \$35,000 (6/29/2017 - COUNCIL ADVISED TO GET COST TO REFURBISH BACKHOE - \$15,000 TOTAL QUOTE FROM DARR FOR REPAIR/REPLACE MAJOR/MINOR PARTS - SHARED WITH WATER)
Total 5807400 · Capitalized Assets	5,542.00	10,000.00	10,000.00	9,935.23	10,000.00	0.00	7,500.00	
Total 80 · Sewer	401,076.04	398,589.00	404,589.00	308,370.92	366,970.00	-37,619.00	10,225.00	
95 - Other								
5958200 - Other Financial Sources	0.00	0.00	0.00	0.00	0.00	0.00		
5958250 - Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00		
Total 95 - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total Expense	1,560,653.65	1,538,005.00	1,538,005.00	1,075,194.08	1,459,213.00	-78,792.00	29,221.00	ADDITIONAL REQUEST, INCLUDED IN THE PROPOSED BUDGET
TOTAL REVENUE	1,508,631.93	1,538,005.00	1,538,005.00	1,069,723.33	1,459,213.00	-78,792.00	0.00	
Total 70 · Administration	383,208.33	254,530.00	255,851.00	151,361.12	269,922.00	14,071.00	9,126.00	ADDITIONAL REQUEST, INCLUDED IN THE PROPOSED BUDGET
Total 75 · Water	776,369.28	884,886.00	877,565.00	615,462.04	822,321.00	-55,244.00	9,870.00	ADDITIONAL REQUEST, INCLUDED IN THE PROPOSED BUDGET
Total 80 · Sewer	401,076.04	398,589.00	404,589.00	308,370.92	366,970.00	-37,619.00	10,225.00	ADDITIONAL REQUEST, INCLUDED IN THE PROPOSED BUDGET
TOTAL EXPENSE	1,560,653.65	1,538,005.00	1,538,005.00	1,075,194.08	1,459,213.00	-78,792.00	29,221.00	ADDITIONAL EXPENSE REQUEST, INCLUDED IN THE PROPOSED BUDGET

WATER AND SEWER							INCLUDED IN PROPOSED	
Proposed Budget FY 2017-2018								July 28, 2017
	<u>ACTUAL</u> FY 2015-2016	<u>Original</u> <u>Budget</u> 2016-2017	<u>Adjusted Budget</u> 2016-2017	<u>Actual Rev./Exp.</u> 10/1/2016 - 7/27/2017	<u>Proposed</u> <u>Budget</u> 2017- 2018	<u>DIFFERENCE</u>	<u>Additional</u> <u>Request 2017-</u> <u>2018</u>	<u>Notes &amp; Adjustments</u>
REVENUE LESS EXPENSE	-52,021.72	0.00	0.00	-5,470.75	0.00	0.00		
Ending Fund Balance					552,462.81			PROJECTED ENDING FUND BALANCE

DEBT SERVICE							INCLUDED IN PROPOSED	July 28, 2017
Proposed Budget FY 2017-2018							Additional Request 2017-2018	
	ACTUAL FY 2015-2016	Original Budget 2015-2016	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017-2018	DIFFERENCE		Notes & Adjustments
REVENUE								
Beginning Fund Balance					492,165.26			As of 7.27.2017. Not included in budget revenue. Information only. This is the bank balance in the debt fund.
4000100 · Taxes								
4000106 - Ad Valorem Current I&S New/Imp	0.00	24,420.00	24,420.00	0.00	17,453.00	-6,967.00		
4000107 · Ad Valorem, Current I & S	463,452.05	486,807.00	486,807.00	500,565.61	541,481.00	54,674.00		Interest and Sinking - \$0.1680/\$100 valuation
4000111 · Ad Valorem, Delinquent I & S	3,105.89	0.00	3,920.00	4,253.03	0.00	-3,920.00		
4000114 · Interest/Penalties - I & S	2,085.07	0.00	1,201.00	2,076.28	0.00	-1,201.00		
Total 4000100 · Taxes	468,643.01	511,227.00	516,348.00	506,894.92	558,934.00	42,586.00	0.00	
4000800 · Other Revenue								
4000840 · Interest Earned	552.91	550.00	550.00	656.65	550.00	0.00		
4000900 · Reduction of Reserve Fund Bal.	0.00	0.00	0.00	0.00	0.00	0.00		From Fund Balance. Used to balance account.
4000930 · Admin.Rev.Rec.Fr Water & Sewer	102,786.00	59,248.00	54,127.00	44,436.00	17,166.00	-36,961.00		Transfer from water and sewer funds
Total 4000800 · Other Revenue	103,338.91	59,798.00	54,677.00	45,092.65	17,716.00	-36,961.00	0.00	
Total Revenue	571,981.92	571,025.00	571,025.00	551,987.57	576,650.00	5,625.00	0.00	
Expense								
5157900 · Long-Term Debt								
5157930 · Paying Agent Fees	400.00	500.00	500.00	0.00	500.00	0.00		
5157935 · 2011 Bond Issue Principal	375,000.00	375,000.00	375,000.00	0.00	390,000.00	15,000.00		Bond Payment. Maturity date of 9/2029
5157940 · 2011 Bond Issue Interest	203,025.00	195,525.00	195,525.00	97,762.50	186,150.00	-9,375.00		Bond Payment. Maturity date of 9/2029

DEBT SERVICE							INCLUDED IN	July 28, 2017
Proposed Budget FY 2017-2018							PROPOSED	
	<u>ACTUAL</u> <u>FY</u>	<u>Original</u>	<u>Adjusted Budget</u>	<u>Actual Rev./Exp.</u>	<u>Proposed</u>		<u>Additional</u>	
	<u>2015-2016</u>	<u>Budget 2015-</u>	<u>2016-2017</u>	<u>10/1/2016 -</u>	<u>Budget 2017-</u>	<u>DIFFERENCE</u>	<u>Request 2017-</u>	<u>Notes &amp; Adjustments</u>
		<u>2016</u>		<u>7/27/2017</u>	<u>2018</u>		<u>2018</u>	
Total 5157900 · Long-Term Debt	578,425.00	571,025.00	571,025.00	97,762.50	576,650.00	5,625.00	0.00	
Total Expense	578,425.00	571,025.00	571,025.00	97,762.50	576,650.00	5,625.00	0.00	
REVENUE LESS EXPENSE	-6,443.08	0.00	0.00	454,225.07	0.00	0.00		
Ending Fund Balance					492,165.26			PROJECTED ENDING FUND BALANCE

4B EDC							INCLUDED IN PROPOSED	July 28, 2017
Proposed Budget FY 2017-2018							Additional Request 2017-2018	
	ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	DIFFERENCE		Notes & Adjustments
REVENUE								
Beginning Fund Balance					513,464.28			As of 7.27.2017. Not included in budget revenue. Information only. This is the bank balance in the operating fund.
4000100 • Taxes								
4000120 • Sales tax (0.50%)	94,155.57	98,307.00	98,307.00	82,426.64	100,800.00	2,493.00		Economic development tax
Total 4000100 • Taxes	94,155.57	98,307.00	98,307.00	82,426.64	100,800.00	2,493.00	0.00	
4000800 • Other Revenue								
4000840 • Interest Income	1,645.47	1,340.00	1,340.00	1,484.97	1,340.00	0.00		Interest - Prosperity Bank *current 1568. but funds will be decreased
4000990 - Reduction in Fund Balance	0.00	115,000.00	115,000.00	0.00	30,000.00	-85,000.00		Monument signs in 16/17 FY budget - changed to 17/18
Total 4000800 • Other Revenue	1,645.47	116,340.00	116,340.00	1,484.97	31,340.00	-85,000.00	0.00	
Total Revenue	95,801.04	214,647.00	214,647.00	83,911.61	132,140.00	-82,507.00	0.00	
Expense								
8102200 • Special Services								
8102230 • Legal Fees	0.00	500.00	500.00	0.00	500.00	0.00		
8102240 • Audit	1,600.00	1,600.00	1,600.00	1,600.00	1,600.00	0.00		\$18,500 split between GF(7,650)/WWW(7,650)/4B EDC1,600/MDD 1,600 - Yeldell Wilson
Total 8102200 • Special Services	1,600.00	2,100.00	2,100.00	1,600.00	2,100.00	0.00	0.00	
8102300 • Consultant Services								
8102310 • Consultant Fees	7,000.00	10,000.00	10,000.00	10,000.00	0.00	-10,000.00		Project completed (Orasi Strategic Plan)
Total 8102300 • Consultant Services	7,000.00	10,000.00	10,000.00	10,000.00	0.00	-10,000.00	0.00	

4B EDC							INCLUDED IN PROPOSED	July 28, 2017
Proposed Budget FY 2017-2018							Additional Request 2017-2018	
	ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	DIFFERENCE		Notes & Adjustments
8103100 · General Supplies								
8103110 · Office Supplies	29.40	100.00	100.00	0.00	100.00	0.00		
Total 8103100 · General Supplies	29.40	100.00	100.00	0.00	100.00	0.00	0.00	
8104200 · Travel Expense								
8104210 · Travel Expense	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00		
8104220 · Professional Development	1,000.00	2,300.00	2,300.00	500.00	2,300.00	0.00		Best Southwest
Total 8104200 · Travel Expense	1,000.00	3,300.00	3,300.00	500.00	3,300.00	0.00	0.00	
8105300 · - Printing								
8105320 · Printing Expense	0.00	300.00	300.00	14.10	300.00	0.00		Brochures PRINTED ONCE 2013
Total 8105300 · - Printing	0.00	300.00	300.00	14.10	300.00	0.00	0.00	
8105600 · Insurance								
8105620 · Insurance - Liability	260.56	147.00	147.00	109.98	272.00	125.00		TML
Total 8105600 · Insurance	260.56	147.00	147.00	109.98	272.00	125.00	0.00	
8105700 · Other Expenses								
8105705 · Postage	0.00	100.00	100.00	0.00	100.00	0.00		POSTAGE 15.00 TOTAL 2009 AND 2014
8105730 · Memberships	3,350.00	3,350.00	3,350.00	3,350.00	3,350.00	0.00		FY 15-16 RED OAK CHAMBER \$350. - BEST SOUTHWEST \$3000. FY 14-15 BES
8105740 · Advertising	3,610.00	5,300.00	5,295.00	429.00	5,300.00	5.00		BEST SOUTHWEST \$125., JOURNAL PRINT AD AND ONLINE LEADERBOARD \$3485.
8105764 · Filing Fees	0.00	0.00	5.00	5.00	0.00	-5.00		LINE ITEM NEVER USED

4B EDC							INCLUDED IN	July 28, 2017
Proposed Budget FY 2017-2018							PROPOSED	
	ACTUAL	Original Budget	Adjusted Budget	Actual Rev./Exp.	Proposed		Additional	
	FY 2015-2016	2016-2017	2016-2017	10/1/2016 -	Budget 2017-	DIFFERENCE	Request 2017-	Notes & Adjustments
				7/27/2017	2018		2018	
Total 8105700 · Other Expenses	6,960.00	8,750.00	8,750.00	3,784.00	8,750.00	0.00	0.00	
8106400 - Minor Capital Outlay								
8107490 - Bldg.	0.00	75,000.00	75,000.00	74,986.69	0.00	-75,000.00		Completed Heritage Park project
5107491 - Signs	0.00	30,000.00	30,000.00	0.00	30,000.00	0.00		Monument signs in 16/17 FY budget - changed to 17/18
Total 8106400 - Minor Capital Outlay	0.00	105,000.00	105,000.00	74,986.69	30,000.00	-75,000.00	0.00	
8109000 · Reserves								
8109015 · Administrative Reserves	384.04	82,450.00	82,450.00	0.00	84,818.00	2,368.00		
8109215 · Admin. Expense to General Fund	2,500.00	2,500.00	2,500.00	1,875.00	2,500.00	0.00		
Total 8109000 · Reserves	2,884.04	84,950.00	84,950.00	1,875.00	87,318.00	2,368.00	0.00	
Total Expense	19,734.00	214,647.00	214,647.00	92,869.77	132,140.00	-82,507.00	0.00	
REVENUE LESS EXPENSE	76,067.04	0.00	0.00	-8,958.16	0.00	0.00		
Ending Fund Balance					483,464.28			Projected EDC Operating Account

MUNICIPAL DEVELOPMENT DISTRICT							INCLUDED IN PROPOSED	July 28, 2017
Proposed Budget FY 2017-2018							Additional Request 2017-2018	
	ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	DIFFERENCE		Notes & Adjustments
REVENUE								
Beginning Fund Balance					205,469.52			As of 7.27.2017. Not included in budget revenue. Information only. This is the bank balance in the operating fund.
4000100 • Taxes								
4000120 • Sales tax (0.25%)	42,654.20	41,515.00	41,515.00	41,854.72	50,500.00	8,985.00		Economic development tax
Total 4000100 • Taxes	42,654.20	41,515.00	41,515.00	41,854.72	50,500.00	8,985.00	0.00	
4000800 • Other Revenue								
4000840 • Interest Income	508.83	476.00	476.00	506.49	600.00	124.00		
4000990 - Reduction in Fund Balance	0.00	0.00	0.00	0.00	0.00	0.00		Pavilion (6/29/2017 COUNCIL ADVISED TO REMOVE FROM BUDGET)
Total 4000800 • Other Revenue	508.83	476.00	476.00	506.49	600.00	124.00	0.00	
Total Revenue	43,163.03	41,991.00	41,991.00	42,361.21	51,100.00	9,109.00	0.00	
Expense								
9102200 • Special Services								
9102240 • Audit	1,600.00	1,600.00	1,600.00	1,600.00	1,600.00	0.00		\$18,500 split between GF(7,650)/WWW(7,650)/4B EDC1,600/MDD 1,600 - Yeldell Wilson
Total 9102200 • Special Services	1,600.00	1,600.00	1,600.00	1,600.00	1,600.00	0.00	0.00	
9103100 • General Supplies								
9103110 • Office Supplies	0.00	100.00	100.00	0.00	100.00	0.00		NAME PLATES
Total 9103100 • General Supplies	0.00	100.00	100.00	0.00	100.00	0.00	0.00	

MUNICIPAL DEVELOPMENT DISTRICT							INCLUDED IN PROPOSED Additional Request 2017- 2018	July 28, 2017
Proposed Budget FY 2017-2018								
	ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	DIFFERENCE		Notes & Adjustments
9105600 • Insurance								
9105620 • Insurance - Liability	260.56	147.00	147.00	109.98	272.00	125.00		TML
Total 9105600 • Insurance	260.56	147.00	147.00	109.98	272.00	125.00	0.00	
9107400 • Capitalized Assets								
9107401 • Capitalized Assets	0.00	0.00	0.00	0.00	0.00	0.00		Pavilion (6/29/2017 COUNCIL ADVISED TO REMOVE FROM BUDGET)
Total 9107400 • Capitalized Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
9109000 • Reserves								
9109015 • Administrative Reserves	0.00	39,644.00	39,644.00	0.00	48,628.00	8,984.00		
9109215 • Admin. Expense to General Fund	500.00	500.00	500.00	375.00	500.00	0.00		
Total 9109000 • Reserves	500.00	40,144.00	40,144.00	375.00	49,128.00	8,984.00	0.00	
Total Expense	2,360.56	41,991.00	41,991.00	2,084.98	51,100.00	9,109.00	0.00	
REVENUE LESS EXPENSE	40,802.47	0.00	0.00	40,276.23	0.00	0.00		
Ending Fund Balance					205,469.52			Projected EDC Operating Account

<b>PARK IMPACT</b>							<b>INCLUDED IN PROPOSED</b>	<b>July 28, 2017</b>
<b>Proposed Budget FY 2017-2018</b>							<b>Additional</b>	
	<u>ACTUAL</u> <u>FY 2015-2016</u>	<u>Original Budget</u> <u>2016-2017</u>	<u>Adjusted Budget</u> <u>2016-2017</u>	<u>Actual Rev./Exp.</u> <u>10/1/2016 -</u> <u>7/27/2017</u>	<u>Proposed</u> <u>Budget 2017-</u> <u>2018</u>	<u>DIFFERENCE</u>	<u>Request 2017-</u> <u>2018</u>	<u>Notes &amp; Adjustments</u>
<b>REVENUE</b>								
Beginning Fund Balance					75,926.94			As of 7.27.2017. Not included in budget revenue. Information only. This is the bank balance in the money market account.
4000400 · Charges for Services								
4000460 · Park Impact	14,718.88	13,381.00	13,381.00	5,017.80	8,613.00	-4,768.00		POSSIBLE 30 new homes at \$334.52 per home 3/4 PER BRAD AND MIKE USE 30 HOMES FOR CALCULATION
Total 4000400 · Charges for Services	14,718.88	13,381.00	13,381.00	5,017.80	8,613.00	-4,768.00	0.00	
4000800 · Other Revenue								
4000840 · Interest Earned	149.20	142.00	142.00	143.92	180.00	38.00		
Total 4000800 · Other Revenue	149.20	142.00	142.00	143.92	180.00	38.00	0.00	
Total Revenue	14,868.08	13,523.00	13,523.00	5,161.72	8,793.00	-4,730.00	0.00	
<b>Expense</b>								
5606400 · Minor Capital Outlay								
5606410 · Land Improvements	0.00	0.00	0.00	0.00	500.00	500.00		
Total 5606400 · Minor Capital Outlay	0.00	0.00	0.00	0.00	500.00	500.00		
5607400 · Capitalized Assets								
5607440 · Capital Machinery & Equipment	6,000.00	5,000.00	5,000.00	0.00	1,675.00	-3,325.00		MINIMUM Playground equipment improvements in neighborhood parks. To spend prior to AUGUST 2018
Total 5607400 · Capitalized Assets	6,000.00	5,000.00	5,000.00	0.00	1,675.00	-3,325.00		
5609000 · Reserves								

PARK IMPACT							INCLUDED IN	
Proposed Budget FY 2017-2018							PROPOSED	July 28, 2017
	ACTUAL	Original Budget	Adjusted Budget	Actual Rev./Exp.	Proposed		Additional	
	FY 2015-2016	2016-2017	2016-2017	10/1/2016 -	Budget 2017-	DIFFERENCE	Request 2017-	Notes & Adjustments
				7/27/2017	2018		2018	
5609035 · Park Impact Reserves	0.00	8,523.00	8,523.00	0.00	6,618.00	-1,905.00		
Total 5609000 · Reserves	0.00	8,523.00	8,523.00	0.00	6,618.00	-1,905.00		
Total Expense	6,000.00	13,523.00	13,523.00	0.00	8,793.00	-4,730.00	0.00	
REVENUE LESS EXPENSE	8,868.08	0.00	0.00	5,161.72	0.00	0.00		
Ending Fund Balance					75,926.94			Projected EDC Operating Account

WATER AND SEWER IMPACT FUND							INCLUDED IN PROPOSED Additional Request 2017- 2018	July 28, 2017
Proposed Budget FY 2017-2018								
	ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	DIFFERENCE		Notes & Adjustments
REVENUE								
Beginning Fund Balance					55,401.56			As of 7.27.2017. Not included in budget revenue. Information only. This is the bank balance in the water and sewer impact funds.
4000400 · Charges for Services								
4000476 - Water Impact Fee	12,357.00	3,100.00	3,100.00	0.00	0	-3,100.00		2106.97 effective May 8
4000477 · Sewer Impact Fee	33,180.00	56,000.00	56,000.00	20,390.22	54,756.00	-1,244.00		POSSIBLE 30 HOMES effective May 8 per home. PER BRAD AND DOOLY USE 25 HOMES X 2190.22 \$54,756
Total 4000400 · Charges for Services	45,537.00	59,100.00	59,100.00	20,390.22	54,756.00	-4,344.00	0.00	
4000800 · Other Revenue								
4000840 · Interest Earned	234.99	230.00	230.00	250.79	0.00	-230.00		
4000880 · Transfer In - Water Impact	0.00	50,000.00	50,000.00	0.00	0.00	-50,000.00		
Total 4000800 · Other Revenue	234.99	50,230.00	50,230.00	250.79	0.00	-50,230.00	0.00	
Total Revenue	45,771.99	109,330.00	109,330.00	20,641.01	54,756.00	-54,574.00		
Expense								
5862300 - Contractual Services								
5862310 - Consultant Fees	11,800.00	11,800.00	11,800.00	11,800.00	0.00	-11,800.00		Completed project Water and Sewer Impact Fee Study & Waterline design through Heritage Park/across creek/tie-in on FM 664
Total 5862310 - Contractual Services	11,800.00	11,800.00	11,800.00	11,800.00	0.00	-11,800.00	0.00	
5867400 - Capitalized Assets								

WATER AND SEWER IMPACT FUND							INCLUDED IN PROPOSED Additional Request 2017- 2018	July 28, 2017
Proposed Budget FY 2017-2018								
	ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	DIFFERENCE		Notes & Adjustments
5867470 - Water Lines		50,000.00	50,000.00	25,799.89	0	-50,000.00		Completed project
Total 5867400 - Capitalized Assets	0.00	50,000.00	50,000.00	25,799.89	0.00	-50,000.00	0.00	
5859000 - Reserves								
5859030 - Sewer Impact Fees Reserve	0.00	47,530.00	47,530.00	-	54,756.00	7,226.00		
Total 5859000 - Reserves	0.00	47,530.00	47,530.00	0.00	54,756.00	7,226.00	0.00	
Total Expense	11,800.00	109,330.00	109,330.00	37,599.89	54,756.00	-54,574.00	0.00	
REVENUE LESS EXPENSES	33,971.99	0.00	0.00	-16,958.88	0.00	0.00		
Ending Fund Balance					55,401.56			Projected EDC Operating Account

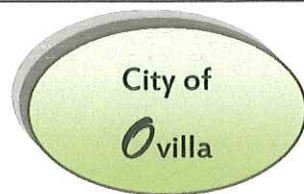
CAPITAL PROJECTS								
Proposed Budget FY 2017-2018								July 28, 2017
	<u>ACTUAL</u> FY 2015-2016	<u>Original Budget</u> 2016-2017	<u>Adjusted Budget</u> 2016-2017	<u>Actual Rev./Exp.</u> 10/1/2016 - 7/27/2017	<u>Proposed</u> Budget 2017- 2018	<u>DIFFERENCE</u>	<u>INCLUDED IN</u> <u>PROPOSED</u> <u>Additional</u> <u>Request 2017-</u> <u>2018</u>	<u>Notes &amp; Adjustments</u>
REVENUE								
Beginning Fund Balance					130,558.99			As of 7.27.2017. Not included in budget revenue. Information only. This is the bank balance in the money market account.
4000800 · Other Revenue								
4000845 · Interest Earned - Texstar	4.03	1.00	1.00	7.27	10.00	9.00		
4000850 · Interest Earned - Prosperity	260.52	260.00	260.00	244.79	260.00	0.00		
4000990 - Reduction in Fund Balance	0.00	0.00	90,000.00	0.00	0.00	-90,000.00		
Total 4000800 · Other Revenue	264.55	261.00	90,261.00	252.06	270.00	-89,991.00	0.00	
Total Revenue	264.55	261.00	90,261.00	252.06	270.00	-89,991.00		
Expense								
5877400 - Capitalized Assets								
5877470 - Water Line	0.00	50,000.00	90,000.00	0.00	0.00	-90,000.00		
Total 5877400 Capitalized Assets	0.00	50,000.00	90,000.00	0.00	0.00	-90,000.00	0.00	
5879000 · Reserves								
5879010 · Admin Reserves	0.00	261.00	261.00	0.00	270.00	9.00		
Total 5879000 · Reserves	0.00	261.00	261.00	0.00	270.00	9.00	0.00	
Total Expense	0.00	50,261.00	90,261.00	0.00	270.00	-89,991.00	0.00	

CAPITAL PROJECTS							INCLUDED IN PROPOSED Additional Request 2017- 2018	July 28, 2017
Proposed Budget FY 2017-2018								
	<u>ACTUAL</u> FY 2015-2016	<u>Original Budget</u> 2016-2017	<u>Adjusted Budget</u> 2016-2017	<u>Actual Rev./Exp.</u> 10/1/2016 - 7/27/2017	<u>Proposed</u> Budget 2017- 2018	<u>DIFFERENCE</u>		<u>Notes &amp; Adjustments</u>
REVENUE LESS EXPENSE	264.55	-50,000.00	0.00	252.06	0.00	0.00		
Ending Fund Balance					40,558.99			Projected EDC Operating Account

EMPLOYEE BENEFIT TRUST							
Proposed Budget FY 2017-2018							July 28, 2017
	<u>ACTUAL</u> <u>FY 2015-2016</u>	<u>Original</u> <u>Budget 2016-</u> <u>2017</u>	<u>Adjusted</u> <u>Budget 2016-</u> <u>2017</u>	<u>Actual</u> <u>Rev./Exp.</u> <u>10/1/2016 -</u> <u>7/27/2017</u>	<u>Proposed</u> <u>Budget 2017-</u> <u>2018</u>	<u>DIFFERENCE</u>	<u>Notes &amp; Adjustments</u>
REVENUE							
4000840 • Interest Income	8.18	0.00	0.00	6.83	0.00		
4000991 • Insurance Contributions	174,318.34	0.00	0.00	145,433.07	0.00		
Total Revenue	174,326.52	0.00	0.00	145,439.90	0.00		
EXPENSE							
5902110 • Benefit Premiums	174,565.68	0.00	0.00	145,433.07	0.00		
Total Expense	174,565.68	0.00	0.00	145,433.07	0.00		
REVENUE LESS EXPENSE	-239.16	0.00	0.00	6.83	0.00	0.00	

POLICE AUXILIARY							
Proposed Budget FY 2017-2018							July 28, 2017
	<u>ACTUAL</u> <u>FY 2015-2016</u>	<u>Original</u> <u>Budget 2016-</u> <u>2017</u>	<u>Adjusted</u> <u>Budget 2016-</u> <u>2017</u>	<u>Actual</u> <u>Rev./Exp.</u> <u>10/1/2016 -</u> <u>7/27/2017</u>	<u>Proposed</u> <u>Budget 2017-</u> <u>2018</u>	<u>DIFFERENCE</u>	<u>Notes &amp; Adjustments</u>
<b>REVENUE</b>							
Beginning Fund Balance					185.51		As of 7.27.2017. Not included in budget revenue. Information only. This is the bank balance in the police special fund.
4000800 • Other Revenue							
4000815 • Gifts	370.00	0.00	0.00	1,962.83	39.00	39.00	
Total 4000800 • Other Revenue	370.00	0.00	0.00	1,962.83	39.00	39.00	
Total Revenue	370.00	0.00	0.00	1,962.83	39.00	39.00	
<b>Expense</b>							
5232600 • Special Expenses							
5232690 • Special Expenses - Other	159.24	0.00	0.00	2,058.08	39.00	39.00	
Total 5232600 • Special Expenses	159.24	0.00	0.00	2,058.08	39.00	39.00	
Total Expense	159.24	0.00	0.00	2,058.08	39.00	39.00	
REVENUE LESS EXPENSE	210.76	0.00	0.00	-95.25	0.00	0.00	

FIRE AUXILIARY							
Proposed Budget FY 2017-2018							July 28, 2017
	<u>ACTUAL</u> FY 2015-2016	<u>Original</u> Budget 2016- 2017	<u>Adjusted</u> Budget 2016- 2017	<u>Actual</u> Rev./Exp. 10/1/2016 - 7/27/2017	<u>Proposed</u> Budget 2017- 2018	<u>DIFFERENCE</u>	<u>Notes &amp; Adjustments</u>
<b>REVENUE</b>							
Beginning Fund Balance					1,050.00		As of 7.27.2017. Not included in budget revenue. Information only. This is the bank balance in the fire special fund.
4000800 · Other Revenue							
4000815 · Gifts	1,050.00	0.00	0.00	0.00	1,050.00	1,050.00	
Total 4000800 · Other Revenue	1,050.00	0.00	0.00	0.00	1,050.00	1,050.00	
Total Revenue	1,050.00	0.00	0.00	0.00	1,050.00	1,050.00	
<b>Expense</b>							
5333400 · Maintenance Supplies and Parts							
5333460 · Supplies - Miscellaneous	0.00	0.00	0.00	0.00	1,050.00	1,050.00	
Total 5333400 · Maintenance Supplies a	0.00	0.00	0.00	0.00	1,050.00	1,050.00	
Total Expense	0.00	0.00	0.00	0.00	1,050.00	1,050.00	
REVENUE LESS EXPENSE	1,050.00	0.00	0.00	0.00	0.00	0.00	



## AGENDA ITEM REPORT

### Item 3

Meeting Date: August 03, 2017

Department: Administration/Finance

☒ Discussion ☒ Action

Budgeted Expense: ☐ YES ☐ NO ☒ N/A

Submitted By: Staff

Amount: \$Not Yet Determined

Reviewed By: ☒ City Manager ☒ City Secretary ☐ City Attorney

☒ Accountant ☐ Other

Submitted by: Staff

#### Attachments

1. Accountant's memo
2. Copy of Certification of Appraisal Records

#### Agenda Item / Topic

ITEM 3. **DISCUSSION/ACTION** – Consideration of and action on a proposed tax rate for the Fiscal Year 2017-2018 Budget and take a record vote.

#### Discussion / Justification

##### RECOMMENDED CITY COUNCIL ACTION:

##### BACKGROUND INFORMATION:

The Texas Constitution and Property Tax Code states that a taxing unit (City) must comply with certain steps in adopting their tax rates. The Truth-in-Taxation Law was passed for two purposes. The first is to make taxpayers aware of tax rate proposals and the second is to allow taxpayers, to rollback or limit the tax increase. The Texas Comptroller of Public Accounts publishes a guide every year with all the updated laws to make this process easier for Cities to follow. The four major principles of truth-in-taxation is that the property owners have the right to know about increases, the tax unit must publish the effective and rollback tax rates, the taxing unit must publish a special notice and hold two public hearing if the rate exceeds the effective rate and if the rate exceeds the rollback rate - then the voters may petition for an election.

The Effective rate is the rate that is a calculated rate that would provide the taxing unit with the same amount of revenue it received in the year before on properties taxed in both years. If property values rise, the effective tax rate will go down. If property values fall then the effective rate goes up.

The Rollback rate is the calculated rate that is the maximum rate allowed by law without voter approval. Rollback rate is the effective maintenance and operations rate X 1.08 plus the current debt rate.

The tax rate is split into two parts. The first part is the maintenance and operation rate or commonly referred to as the M&O rate. This rate is used to fund the day-to-day operations and is unrestricted revenue. This rate is set by Council.

The second part is the debt rate or commonly referred to as the I & S rate. This rate is used to fund any bonds that have been issued by the City. This rate is set by the amount of debt the City currently is paying and is calculated by the Tax Office.

FINANCIAL IMPACT:

- 1. If Council proposes the Effective Tax Rate, (0.575531) Ad Valorem Revenue will decrease by \$228,533, as compared to prior year at \$0.7000.
- 2. If Council proposes the Rollback Rate, (0.680400) Ad Valorem Revenue will increase by \$131,491, as compared to current rate of \$0.7000.
- 3. If Council proposes the Proposed Rate, (0.680399) Ad Valorem Revenue will increase by \$131,488, as compared to current rate of \$0.7000.

Recommendation / Staff Comments

Proposed rate

Sample Motion(s)

Please review options before making the motion.

THIS MOTION REQUIRES A ROLL-CALL VOTE

REQUIRED LANGUAGE FOR MAKING THE MOTION  
SAMPLE THE MOTIONS / ONE MUST BE MADE AS FOLLOWS:

Proposed rate options for motion::

If the Effective Rate (ETR) is proposed:

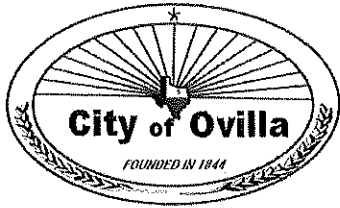
*I move that the Council hereby propose the 2017 Effective Tax Rate of (0.575531) with a Maintenance and Operation rate of 0.407531 and a debt rate of 0.1680*

The Proposed Rate is less than the rollback rate:

*"I move that the Council hereby propose the 2017 Rate of (0.680399) with Maintenance and Operation rate of 0.512399 and a debt rate of 0.1680.*

RECORD VOTE:

PLACE 1/HUBER \_\_\_\_\_ PLACE 4/HUNT \_\_\_\_\_  
PLACE 2/OBERG \_\_\_\_\_ PLACE 5/MYERS \_\_\_\_\_  
PLACE 3/GRIFFIN \_\_\_\_\_



**DATE:** August 1, 2017

**SUBJECT:** Effective and Rollback Rates as generated by Ellis County Tax Office,  
and the Proposed Tax Rate.

2016-2017 Adopted Tax Rate	\$0.7000/\$100
2016-2017 Maintenance and Operations Rate	\$0.5320/\$100
2016-2017 Debt Rate	\$0.1680/\$100
2017 Effective Rate	\$0.575531/\$100
2017 Rollback Rate	\$0.680400/\$100
Maintenance and Operations Rate	\$0.472395/\$100
Debt	\$0.208005/\$100
2017-2018 Proposed Tax Rate	\$0.680399/\$100
2017-2018 Maintenance and Operations Rate	\$0.512399/\$100
2017-2018 Debt Rate	\$0.1680/\$100

*Property Tax Code*

The Texas Constitution and Property Tax Code states that a taxing unit (City) must comply with certain steps in adopting their tax rates. The Truth-in-Taxation Law was passed for two purposes. The first is to make taxpayers aware of tax rate proposals and the second is to allow taxpayers, to rollback or limit the tax increase. The Texas Comptroller of Public Accounts publishes a guide every year with all the updated laws to make this process easier for Cities to follow. The four major principles of truth-in-taxation is that the property owners have the right to know about increases, the tax unit must publish the effective and rollback tax rates, the taxing unit must publish a special notice and hold two public hearing if the rate exceeds the effective rate and if the rate exceeds the rollback rate - then the voters may petition for an election.

The Effective rate is the rate that is a calculated rate that would provide the taxing unit with the same amount of revenue it received in the year before on properties taxed in both years. If property values rise, the effective tax rate will go down. If property values fall with appraisals, then the effective rate goes up.

The Rollback rate is the calculated rate that is the maximum rate allowed by law without voter approval. This rate is 8% over the effective maintenance and operation rate.

The tax rate is split into two parts. The first part is the maintenance and operation rate or commonly referred to as the M and O rate. This rate is used to fund the day-to-day operations and is unrestricted revenue. This rate is set by Council.

The second part is the debt rate or commonly referred to as the I and S rate. This rate is used to fund any bonds that have been issued by the City. This rate is set by the amount of debt the City currently is paying and is calculated by the Tax Office.

2017 ELLIS and DALLAS APPRAISAL DISTRICT CERTIFIED VALUES

(as of 7/25/2017)

ENTITY	2017 TAXABLE VALUE	2017 NEW IMPS (NI)
Ellis County	318,355,919	(10,372,434)
Dallas County	24,952,901	(16,510)
2017 TAXABLE VALUE	343,308,820	(10,388,944)

BELOW ROLL  
BACK RATE  
0.680399

2017 TAXABLE VALUE 343,308,820

NEW AND IMPROV. (10,388,944)

EXISTING HOME AND  
LAND VALUES 332,919,876

M&O - Lost revenue frozen tax levy on \$64,112,083	\$	(56,446)
I&S - Lost revenue from frozen tax levy on \$64,112,083	\$	(17,825)
	\$	(74,271)

M & O 2017 Existing homes land value	332,919,876	\$	1,705,878	0.512399%
M&O - Lost revenue frozen tax levy		\$	(56,446)	
		\$	1,649,432	
M&O tax levy on 2017 new and improvements \$	10,388,944	\$	53,233	0.512399%
TOTAL M&O		\$	1,702,665	
I&S 2017 existing homes land values	332,919,876	\$	559,305	0.168000%
I&S - Lost revenue from frozen tax levy		\$	(17,825)	
		\$	541,480	
I&S tax levy on 2017 new and improvements \$	10,388,944	\$	17,453	0.168000%
TOTAL I&S		\$	558,934	
TOTAL REVENUE M&O AND I&S		\$	2,261,599	0.680399%

TOTAL REVENUE ON FULL 2017 TAXABLE VALUE			343,308,820		
	M&O	\$	1,759,111	0.512399%	
	M&O - lost revenue from frozen tax levy	\$	(56,446)		
	Total M & O	\$	1,702,665		
	I&S	\$	576,759	0.168000%	
	I&S - lost revenue from frozen tax levy	\$	(17,825)		
	Total I&S	\$	558,934		
TOTAL REVENUE M&O AND I&S			\$	2,261,599	0.680399%

2017 ELLIS and DALLAS APPRAISAL DISTRICT CERTIFIED VALUES

(as of 7/25/2017)

ENTITY	2017 TAXABLE VALUE	2017 NEW IMPS (NI)
Ellis County	318,355,919	(10,372,434)
Dallas County	24,952,901	(16,510)
2017 TAXABLE VALUE	343,308,820	(10,388,944)

ROLL BACK
RATE
0.680400

2017 TAXABLE VALUE 343,308,820

NEW AND IMPROV. (10,388,944)

EXISTING HOME AND  
LAND VALUES 332,919,876

M&O - Lost revenue frozen tax levy on \$64,112,083	\$	(56,446)
I&S - Lost revenue from frozen tax levy on \$64,112,083	\$	(17,825)
	\$	(74,271)

M & O 2017 Existing homes land value	332,919,876	\$	1,705,881	0.512400%
M&O - Lost revenue frozen tax levy		\$	(56,446)	
		\$	1,649,435	
M&O tax levy on 2017 new and improvements \$	10,388,944	\$	53,233	0.512400%
TOTAL M&O		\$	1,702,668	
I&S 2017 existing homes land values	332,919,876	\$	559,305	0.168000%
I&S - Lost revenue from frozen tax levy		\$	(17,825)	
		\$	541,480	
I&S tax levy on 2017 new and improvements \$	10,388,944	\$	17,453	0.168000%
TOTAL I&S		\$	558,934	
TOTAL REVENUE M&O AND I&S		\$	2,261,602	0.680400%

TOTAL REVENUE ON FULL 2017 TAXABLE VALUE			343,308,820	
	M&O	\$	1,759,114	0.512400%
	M&O - lost revenue from frozen tax levy	\$	(56,446)	
	Total M & O	\$	1,702,668	
	I&S	\$	576,759	0.168000%
	I&S - lost revenue from frozen tax levy	\$	(17,825)	
	Total I&S	\$	558,934	
TOTAL REVENUE M&O AND I&S			\$ 2,261,602	0.680400%

2017 ELLIS and DALLAS APPRAISAL DISTRICT CERTIFIED VALUES  
(as of 7/25/2017)

ENTITY	2017 TAXABLE VALUE	2017 NEW IMPS (NI)
Ellis County	318,355,919	(10,372,434)
Dallas County	24,952,901	(16,510)
2017 TAXABLE VALUE	343,308,820	(10,388,944)

EFFECTIVE  
RATE 0.575531

2017 TAXABLE VALUE 343,308,820

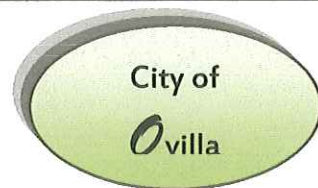
NEW AND IMPROV. (10,388,944)

EXISTING HOME AND  
LAND VALUES 332,919,876

M&O - Lost revenue frozen tax levy on \$64,112,083	\$ (56,446)
I&S - Lost revenue from frozen tax levy on \$64,112,083	\$ (17,825)
	\$ (74,271)

M & O 2017 Existing homes land value	332,919,876	\$ 1,356,752	0.407531%
M&O - Lost revenue frozen tax levy		\$ (56,446)	
		\$ 1,300,306	
M&O tax levy on 2017 new and improvements \$	10,388,944	\$ 42,338	0.407531%
TOTAL M&O		\$ 1,342,644	
I&S 2017 existing homes land values	332,919,876	\$ 559,305	0.168000%
I&S - Lost revenue from frozen tax levy		\$ (17,825)	
		\$ 541,480	
I&S tax levy on 2017 new and improvements \$	10,388,944	\$ 17,453	0.168000%
TOTAL I&S		\$ 558,934	
TOTAL REVENUE M&O AND I&S		\$ 1,901,578	0.575531%

TOTAL REVENUE ON FULL 2017 TAXABLE VALUE	343,308,820
M&O \$ 1,399,090	0.407531%
M&O - lost revenue from frozen tax levy \$ (56,446)	
Total M & O \$ 1,342,644	
I&S \$ 576,759	0.168000%
I&S - lost revenue from frozen tax levy \$ (17,825)	
Total I&S \$ 558,934	
TOTAL REVENUE M&O AND I&S	\$ 1,901,578 0.575531%



## AGENDA ITEM REPORT

### Item 4

Meeting Date: August 03, 2017

Department: Administration/Finance

☒ Discussion ☒ Action

Budgeted Expense: ☐ YES ☐ NO ☒ N/A

Submitted By: Staff

Amount: \$N/A

Reviewed By: ☒ City Manager ☒ City Secretary ☐ City Attorney  
☒ Accountant ☐ Other \_\_\_\_\_

#### Attachments:

1. Budget Calendar
2. Excerpt from the Tax Code, Chapters 25 and 26

#### Agenda Item / Topic:

ITEM 4. **DISCUSSION/ACTION** – Consider and schedule dates for two public hearings on the proposed Tax Rate for Fiscal Year 2017-2018.

#### Discussion / Justification

Section 26.05 of the Tax Code requires that the governing body hold two public hearings, if the entity is proposing a tax increase or proposal to increase total tax revenue. The first notice shall be titled: **NOTICE of PUBLIC HEARING on TAX INCREASE**. The first tax rate hearing may not be held before the 7<sup>th</sup> day after the notice of the public hearing is given. (Tax Code 26.06a)

The adoption of the tax rate shall be no less than three days but no more than 14 days after the second public hearing.

#### Recommendations / Staff Comments

N/A

#### Sample Motion(s)

*I move that Council schedule the listed dates and times for two Public Hearings on the Proposed Tax Rate for Fiscal Year 2017-2018 and direct staff to follow Tax Code Laws accordingly for Notice Requirements:*

*The First Public Hearing will be held on Monday, August 21 at 5:30 p.m. at the Ovilla City Hall Council Chamber Room.*

*The Second Public Hearing will be held on Thursday, August 30 at 5:30 p.m. at the Ovilla City Hall Council Chamber Room.*

Budget Calendar for Fiscal Year 2017-2018

DAY/DATE	EVENT
Monday, June 12	<b>FY 2017-2018 Budget Kick-off. Calendar presented to Council.</b>
Mon-Fri 2 weeks May 15 - June 19	City Manager interviews department directors and reviews financial projections for FY 2017-18. Preparations begin for FY 2017-18 preliminary budget.
Friday, June 23rd	*City Secretary post 72 Hour notice for Workshop #1
Friday, June 23rd	City Secretary post 72-hour notice for City Council Preliminary Workshop Meeting #2
Monday, June 26	<b>1<sup>st</sup> FY 2017-18 Budget Workshop with Council at 5PM, Review General Fund, Capital Improvements, Equipment Purchases, Streets Capital Improvement Plan</b>
Tuesday – Wednesday, June 27-June 28	Staff makes revisions to proposed budget from Workshop #1
Thursday, June 29th	<b>2<sup>nd</sup> FY 2017-2018 Budget Workshop with City Council 5:00 PM. Review W&amp;S Fund, Park Impact Fund, W&amp;S Impact Fund, 4B EDC Fund, MDD, Fire Auxiliary, Police Special Fund and Debt Service. Review Water Rates, Review Sewer Rates, Review Health Benefit Rates</b>
Thursday – Friday, June 29th- July 7th	Staff makes revisions to proposed budget from Workshop #2 and prepares preliminary tax rate.
Monday, July 10th	Draft of FY 2017-18 of Proposed budget delivered to department directors and Council.
Friday, July 21st	Certified Taxable Values from Dallas County Appraisal District and Ellis County Appraisal will be received.
Monday, July 24th	Certified Taxable Values will be sent to Ellis County for Tax Calculations.
Friday, July 28th	City Secretary post 72-hour notice for City Council Preliminary Workshop Meeting #3
Thursday, August 3rd	<b>Budget Workshop #3 with City Council 5:30 PM Review preliminary determination of tax rate (Dallas, Ellis) and revisions.</b>
Thursday-Friday, August 3rd or 4th	City Secretary posts 72 hour Notice of City Council Meeting to discuss Tax Rate at August 7th meeting Proposed budget Filed with City Secretary, Delivered to Council Members.

Budget Calendar for Fiscal Year 2017-2018

Monday, July 31 <sup>st</sup> notification date	Newspaper publishes effective and rollback tax rates, schedules and fund balances. Deadline to provide newspaper with "Notice of Public Hearings on Tax Increase" is the first quarter-page in newspaper.
Monday, August 14th	<b>Regular Council Meeting</b> <b>Present Effective, Rollback Tax Rate, Schedules and Fund Balances to City Council. City Council to discuss Tax Rate. If proposed Tax Rate exceeds the Effective Rate or the Rollback Rate, take record vote and schedule required public hearing on proposed Tax Rate. A record vote is not required if the City Council keeps the Tax Rate at or below the zero effective rate.</b>
Monday, August 21st	<b>1<sup>st</sup> Hearing on Tax Rate, 5:30 PM, Providing there is Tax Increase</b> <b>Present Effective, Rollback Tax Rate, Schedules and Fund Balances to City Council. City Council to discuss Tax Rate. If proposed Tax Rate exceeds the Effective Rate or the Rollback Rate, take record vote and schedule required public hearing on proposed Tax Rate. A record vote is not required if the City Council keeps the Tax Rate at or below the zero effective rate.</b>
Monday, August 28th	City Secretary post 72 hr. notice of 2 <sup>nd</sup> hearing on Tax Rate
Wednesday, August 30th	<b>2nd Hearing on Tax Rate. 5:30 PM</b> <b>*** Providing there is tax increase.</b>
Friday, September 8th	City Secretary post 72 hr. notice for meeting at which City Council will adopt Tax Rate
Monday, September 11th	<b>Regular Council Meeting, Adopt FY 2017-18 Budget, Tax Rate, Tax Roll, Water Rate, Sewer Rate. Adopt Budget, Approve Tax Rate, Approve and adopt Budget raising more revenue from property taxes than in previous year.</b>
Tuesday, September 19th	File adopted Budget with City Secretary if no hearings; City Secretary to file Budget with County Clerk.
	<ul style="list-style-type: none"><li>* Per Senate Bill 1510 (2013) attached</li><li>** Local Government Code 102.005, 102.0065, 102,0065(d) 140.010, 140.010(f) attached.</li></ul>

**EXCERPT FROM THE LOCAL GOVERNMENT CODE / TAX CODE**

Sec. 26.05. TAX RATE. (a) The governing body of each taxing unit, before the later of September 30 or the 60th day after the date the certified appraisal roll is received by the taxing unit, shall adopt a tax rate for the current tax year and shall notify the assessor for the unit of the rate adopted. The tax rate consists of two components, each of which must be approved separately. The components are:

(1) for a taxing unit other than a school district, the rate that, if applied to the total taxable value, will impose the total amount published under Section 26.04(e)(3)(C), less any amount of additional sales and use tax revenue that will be used to pay debt service, or, for a school district, the rate calculated under Section 44.004(c)(5)(A)(ii)(b), Education Code; and

(2) the rate that, if applied to the total taxable value, will impose the amount of taxes needed to fund maintenance and operation expenditures of the unit for the next year.

(b) A taxing unit may not impose property taxes in any year until the governing body has adopted a tax rate for that year, and the annual tax rate must be set by ordinance, resolution, or order, depending on the method prescribed by law for adoption of a law by the governing body. The vote on the ordinance, resolution, or order setting the tax rate must be separate from the vote adopting the budget. For a taxing unit other than a school district, the vote on the ordinance, resolution, or order setting a tax rate that exceeds the effective tax rate must be a record vote, and at least 60 percent of the members of the governing body must vote in favor of the ordinance, resolution, or order. For a school district, the vote on the ordinance, resolution, or order setting a tax rate that exceeds the sum of the effective maintenance and operations tax rate of the district as determined under Section 26.08(i) and the district's current debt rate must be a record vote, and at least 60 percent of the members of the governing body must vote in favor of the ordinance, resolution, or order. A motion to adopt an ordinance, resolution, or order setting a tax rate that exceeds the effective tax rate must be made in the following form: "I move that the property tax rate be increased by the adoption of a tax rate of (specify tax rate), which is effectively a (insert percentage by which the proposed tax rate exceeds the effective tax rate) percent increase in the tax rate." If the ordinance, resolution, or order sets a tax rate that, if applied to the total taxable value, will impose an amount of taxes to fund maintenance and operation expenditures of the taxing unit that exceeds the amount of taxes imposed for that purpose in the preceding year, the taxing unit must:

(1) include in the ordinance, resolution, or order in type larger than the type used in any other portion of the document:

(A) the following statement: "THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE."; and

(B) if the tax rate exceeds the effective maintenance and operations rate, the following statement: "THE TAX RATE WILL EFFECTIVELY BE RAISED BY (INSERT PERCENTAGE BY

**EXCERPT FROM THE LOCAL GOVERNMENT CODE / TAX CODE**

WHICH THE TAX RATE EXCEEDS THE EFFECTIVE MAINTENANCE AND OPERATIONS RATE) PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$(Insert amount)."; and

(2) include on the home page of any Internet website operated by the unit:

(A) the following statement: "(Insert name of unit) ADOPTED A TAX RATE THAT WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE"; and

(B) if the tax rate exceeds the effective maintenance and operations rate, the following statement: "THE TAX RATE WILL EFFECTIVELY BE RAISED BY (INSERT PERCENTAGE BY WHICH THE TAX RATE EXCEEDS THE EFFECTIVE MAINTENANCE AND OPERATIONS RATE) PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$(Insert amount)."

(c) If the governing body of a taxing unit does not adopt a tax rate before the date required by Subsection (a), the tax rate for the taxing unit for that tax year is the lower of the effective tax rate calculated for that tax year or the tax rate adopted by the taxing unit for the preceding tax year. A tax rate established by this subsection is treated as an adopted tax rate. Before the fifth day after the establishment of a tax rate by this subsection, the governing body of the taxing unit must ratify the applicable tax rate in the manner required by Subsection (b).

(d) The governing body of a taxing unit other than a school district may not adopt a tax rate that exceeds the lower of the rollback tax rate or the effective tax rate calculated as provided by this chapter until the governing body has held two public hearings on the proposed tax rate and has otherwise complied with Section 26.06 and Section 26.065. The governing body of a taxing unit shall reduce a tax rate set by law or by vote of the electorate to the lower of the rollback tax rate or the effective tax rate and may not adopt a higher rate unless it first complies with Section 26.06.

(e) A person who owns taxable property is entitled to an injunction restraining the collection of taxes by a taxing unit in which the property is taxable if the taxing unit has not complied with the requirements of this section and the failure to comply was not in good faith. An action to enjoin the collection of taxes must be filed prior to the date a taxing unit delivers substantially all of its tax bills.

(f) Except as required by the law under which an obligation was created, the governing body may not apply any tax revenues generated by the rate described in Subsection (a)(1) of this section for any purpose other than the retirement of debt.

(g) Notwithstanding Subsection (a), the governing body of a school district that elects to adopt a tax rate before the adoption of a budget for the fiscal year that begins in the current tax year may adopt a tax rate for the current tax year before receipt of the certified appraisal roll for the school district if the chief appraiser of the appraisal district in which the school district participates has certified to the assessor for the school district an estimate of the taxable value of property in the school

**EXCERPT FROM THE LOCAL GOVERNMENT CODE / TAX CODE**

district as provided by Section 26.01(e). If a school district adopts a tax rate under this subsection, the effective tax rate and the rollback tax rate of the district shall be calculated based on the certified estimate of taxable value.

Sec. 26.06. NOTICE, HEARING, AND VOTE ON TAX INCREASE. (a) A public hearing required by Section 26.05 may not be held before the seventh day after the date the notice of the public hearing is given. The second hearing may not be held earlier than the third day after the date of the first hearing. Each hearing must be on a weekday that is not a public holiday. Each hearing must be held inside the boundaries of the unit in a publicly owned building or, if a suitable publicly owned building is not available, in a suitable building to which the public normally has access. At the hearings, the governing body must afford adequate opportunity for proponents and opponents of the tax increase to present their views.

(b) The notice of a public hearing may not be smaller than one-quarter page of a standard-size or a tabloid-size newspaper, and the headline on the notice must be in 24-point or larger type.

The notice must contain a statement in the following form:

"NOTICE OF PUBLIC HEARING ON TAX INCREASE

"The (name of the taxing unit) will hold two public hearings on a proposal to increase total tax revenues from properties on the tax roll in the preceding tax year by (percentage by which proposed tax rate exceeds lower of rollback tax rate or effective tax rate calculated under this chapter) percent. Your individual taxes may increase at a greater or lesser rate, or even decrease, depending on the change in the taxable value of your property in relation to the change in taxable value of all other property and the tax rate that is adopted.

"The first public hearing will be held on (date and time) at (meeting place).

"The second public hearing will be held on (date and time) at (meeting place).

"(Names of all members of the governing body, showing how each voted on the proposal to consider the tax increase or, if one or more were absent, indicating the absences.)

"The average taxable value of a residence homestead in (name of taxing unit) last year was \$\_\_\_\_ (average taxable value of a residence homestead in the taxing unit for the preceding tax year, disregarding residence homestead exemptions available only to disabled persons or persons 65 years of age or older). Based on last year's tax rate of \$\_\_\_\_ (preceding year's adopted tax rate) per \$100 of taxable value, the amount of taxes imposed last year on the average home was \$\_\_\_\_ (tax on average taxable value of a residence homestead in the taxing unit for the preceding tax year, disregarding residence homestead exemptions available only to disabled persons or persons 65 years of age or older).

**EXCERPT FROM THE LOCAL GOVERNMENT CODE / TAX CODE**

"The average taxable value of a residence homestead in (name of taxing unit) this year is \$\_\_\_\_ (average taxable value of a residence homestead in the taxing unit for the current tax year, disregarding residence homestead exemptions available only to disabled persons or persons 65 years of age or older). If the governing body adopts the effective tax rate for this year of \$\_\_\_\_ (effective tax rate) per \$100 of taxable value, the amount of taxes imposed this year on the average home would be \$\_\_\_\_ (tax on average taxable value of a residence homestead in the taxing unit for the current tax year, disregarding residence homestead exemptions available only to disabled persons or persons 65 years of age or older).

"If the governing body adopts the proposed tax rate of \$\_\_\_\_ (proposed tax rate) per \$100 of taxable value, the amount of taxes imposed this year on the average home would be \$\_\_\_\_ (tax on the average taxable value of a residence in the taxing unit for the current year disregarding residence homestead exemptions available only to disabled persons or persons 65 years of age or older).

"Members of the public are encouraged to attend the hearings and express their views."

(c) The notice of a public hearing under this section may be delivered by mail to each property owner in the unit, or may be published in a newspaper. If the notice is published in a newspaper, it may not be in the part of the paper in which legal notices and classified advertisements appear. If the taxing unit operates an Internet website, the notice must be posted on the website from the date the notice is first published until the second public hearing is concluded.

(d) At the public hearings the governing body shall announce the date, time, and place of the meeting at which it will vote on the proposed tax rate. After each hearing the governing body shall give notice of the meeting at which it will vote on the proposed tax rate and the notice shall be in the same form as prescribed by Subsections (b) and (c), except that it must state the following:

"NOTICE OF TAX REVENUE INCREASE

"The (name of the taxing unit) conducted public hearings on (date of first hearing) and (date of second hearing) on a proposal to increase the total tax revenues of the (name of the taxing unit) from properties on the tax roll in the preceding year by (percentage by which proposed tax rate exceeds lower of rollback tax rate or effective tax rate calculated under this chapter) percent.

"The total tax revenue proposed to be raised last year at last year's tax rate of (insert tax rate for the preceding year) for each \$100 of taxable value was (insert total amount of taxes imposed in the preceding year).

"The total tax revenue proposed to be raised this year at the proposed tax rate of (insert proposed tax rate) for each \$100 of taxable value, excluding tax revenue to be raised from new property added to the tax roll this year, is (insert amount computed by multiplying proposed tax rate by the difference between current total value and new property value).

**EXCERPT FROM THE LOCAL GOVERNMENT CODE / TAX CODE**

"The total tax revenue proposed to be raised this year at the proposed tax rate of (insert proposed tax rate) for each \$100 of taxable value, including tax revenue to be raised from new property added to the tax roll this year, is (insert amount computed by multiplying proposed tax rate by current total value).

"The (governing body of the taxing unit) is scheduled to vote on the tax rate that will result in that tax increase at a public meeting to be held on (date of meeting) at (location of meeting, including mailing address) at (time of meeting).

"The (governing body of the taxing unit) proposes to use the increase in total tax revenue for the purpose of (description of purpose of increase)."

(e) The meeting to vote on the tax increase may not be earlier than the third day or later than the 14th day after the date of the second public hearing. The meeting must be held inside the boundaries of the taxing unit in a publicly owned building or, if a suitable publicly owned building is not available, in a suitable building to which the public normally has access. If the governing body does not adopt a tax rate that exceeds the lower of the rollback tax rate or the effective tax rate by the 14th day, it must give a new notice under Subsection (d) before it may adopt a rate that exceeds the lower of the rollback tax rate or the effective tax rate.