

City of OVILLE, Texas

City Council

*Rachel Huber, Place One
Dean Oberg, Place Two
David Griffin, Place Three, Mayor Pro Tem*

Richard Dormier, Mayor

*Doug Hunt, Place Four
Michael Myers, Place Five
John R. Dean, Jr. City Manager*

105 S. Cockrell Hill Road, Ovilla, TX 75154

Thursday, August 03, 2017

5:30 P.M.

Council Chamber Room

AGENDA

City Council Special Meeting

NOTICE is hereby given of a Special Meeting of the City Council of the City of Ovilla, to be held on Thursday, August 03, 2017 at 5:30 P.M. in the Ovilla Municipal Building, Council Chamber Room, 105 S. Cockrell Hill Road, Ovilla, Texas, 75154, for the purpose of considering the following items.

I. CALL TO ORDER

- Invocation
- Pledges of Allegiance

II. COMMENTS, PRESENTATIONS & REPORTS

■ Citizen Comments

The City Council welcomes comments from Citizens. Those wishing to speak must sign in before the meeting begins. Speakers may speak on any topic, whether on the agenda or not. The City Council cannot act upon, discuss issues raised, or make any decisions at this time. Speakers under citizen's comments must observe a three-minute time limit. Inquiries regarding matters not listed on the Agenda may be referred to Staff for research and possible future action.

III. REGULAR AGENDA

- ITEM 1. DISCUSSION/ACTION** – Consideration of and action on Resolution R2017-19, to award the Red Oak Creek 12" Water Line Contract Agreement, authorizing the Mayor to execute said project agreement documents.
- ITEM 2. DISCUSSION/ACTION** – Review of the proposed Fiscal Year 2017-2018 Budget, discuss the preliminary determination of the tax rate, and direct staff as necessary.
- ITEM 3. DISCUSSION/ACTION** – Consideration of and action on a proposed tax rate for the Fiscal Year 2017-2018 Budget and take a record vote.
- ITEM 4. DISCUSSION/ACTION** – Consider and schedule dates for two public hearings on the proposed Tax Rate for Fiscal Year 2017-2018.

IV. EXECUTIVE SESSION

The City Council of the City of Ovilla, Texas, reserves the right to meet in a closed session on any item listed on this Agenda should the need arise, pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).

V. ADJOURNMENT

THIS IS TO CERTIFY THAT A COPY OF THE NOTICE OF the August 03, 2017 Special City Council Agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, www.cityofvilla.org, on the 31st day of July 2017 prior to 5:00 p.m., in compliance with Chapter 551, Texas Government Code.

*City of O*VILLA, Texas

City Council

Rachel Huber, Place One

Dean Oberg, Place Two

David Griffin, Place Three, Mayor Pro Tem

Richard Dormier, Mayor

Doug Hunt, Place Four

Michael Myers, Place Five

John R. Dean, Jr. City Manager

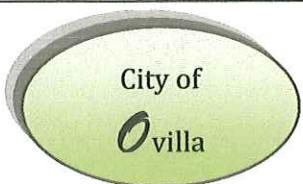


Pamela Woodall

Pamela Woodall, City Secretary

DATE OF POSTING: 7.31.2017 TIME: 3:15 am/pm
DATE TAKEN DOWN: _____ TIME: _____ am/pm

This facility is ADA compliant. If you plan to attend this public meeting and have a disability that requires special arrangements, please call 972-617-7262 at least 48 hours in advance. Reasonable accommodation will be made to assist your needs. PLEASE SILENCE ALL PAGERS, CELL PHONES & OTHER ELECTRONIC EQUIPMENT WHILE THE CITY COUNCIL MEETING IS IN SESSION.



Ovilla City Council

AGENDA ITEM REPORT

Item 1

Meeting Date: August 03, 2017

Department: Street

Discussion Action

Budgeted Expense: YES NO N/A

Submitted By: Brad Piland, PW Director

Amount: N/A

Reviewed By: City Manager City Secretary City Attorney

Accountant Other: Engineers: Birkhoff, Hendricks & Carter, LLP

Attachments:

1. Copy of recommendation from Andrew Mata, Birkhoff, Hendricks and Carter, LLP
2. Resolution R2017-19 & Contract Agreement
3. Permanent Water Line Easement

Agenda Item / Topic:

ITEM 1. DISCUSSION/ACTION – Consideration of and action on Resolution R2017-19, to award the Red Oak Creek 12" Water Line Contract Agreement, authorizing the Mayor to execute said project agreement documents.

Discussion / Justification:

The City entered into an agreement for engineering services with Birkhoff, Hendricks and Carter, LLP to complete construction plans and specification for the Red Oak Creek 12-inch Water Line Project. Notice was posted and bids received through Thursday, May 11, 2017, 2:00 p.m.

FM Utilities submitted the low base bid and the recent budget amendment of \$40,000 approved was based on that bid amount.

The tabulation of submitted bids is attached.

Recommendation / Staff Comments:

Sample Motion(s):

I move that Council approve/deny Resolution R2017-19, awarding the Red Oak Creek 12" Water Line Contract Agreement to _____, and authorizing the Mayor to execute said project agreement documents.

CITY OF OVILLA, TEXAS
Red Oak Creek 12-Inch Water Line Crossing

BID SUMMARY

Bids Received at 2:00 p.m., Thursday, May 11, 2017

Contractor	BASE BID AMOUNT (Item Nos. 1 thru 13)	Base Bid (Item No. 3)	Alternate Bid (Item No. 3-A)	BASE + ALTERNATE (Base Bid - #3 + #3A)
1. FM Utilities, LLC 4911 Redbird Trail Midlothian, Texas 76065	\$ 116,346.48	\$ 7,425.00	N/A	
2. Canary Construction, Inc. 802 N. Kealy Ave., Suite 101 Lewisville, Texas 75057	\$ 150,865.00	\$ 11,470.00	\$ 16,740.00	\$ 156,135.00
3. Excel Mulching & Trenching 628 E. Highway 80 Sunnyvale, Texas 75182	\$ 160,645.00	\$ 15,500.00	\$ 20,150.00	\$ 165,295.00
4. Saber Development Corporation P.O. Box 540186 Dallas, Texas 75354	\$ 208,891.00	\$ 62,000.00	\$ 77,500.00	\$ 224,391.00

NOTE:

Based upon the best interest of the City, the City reserves the right to award a single contract to a single Contractor based on the lowest acceptable Base Bid, or the [Base Bid minus Item No. 3 plus Alternate Bid Item No. 3-A].

TABULATION OF BIDS

Date: May 11, 2017

 Project: CITY OF OVILLA, TEXAS
 Red Oak Creek 12-Inch Water Line Crossing

 BIRKHOFF, HENDRICKS & CARTER, L.L.P.
 PROFESSIONAL ENGINEERS
 Dallas, Texas

				<u>BID OF</u>		<u>BID OF</u>		<u>BID OF</u>		<u>BID OF</u>	
Item No.	Approximate Quantities	Unit	Description	Unit Bid Price	Extension						
			BASE BID								
1	817	L.F.	Furnish and Install 12-inch PVC Water Line (AWWA C-900 DR-18) and all Fittings, with Embedment by Open Cut	\$78.72	\$ 64,314.24	\$135.00	\$ 110,295.00	\$100.00	\$ 81,700.00	\$105.00	\$ 85,785.00
2	40	L.F.	Furnish and Install 12-Inch PVC Water Line (AWWA C-900 DR-18) with 20" Steel Encasement (3/8" Wall Thickness) by Other than Open Cut	\$350.00	\$ 14,000.00	\$270.00	\$ 10,800.00	\$375.00	\$ 15,000.00	\$400.00	\$ 16,000.00
3	62	L.F.	Furnish and Install 12-Inch PVC Water Line (AWWA C-900 DR-18) and all Fittings, with Class 'G' Embedment (Concrete Encasement)	\$119.76	\$ 7,425.00	\$185.00	\$ 11,470.00	\$250.00	\$ 15,500.00	\$1,000.00	\$ 62,000.00
4	2	Ea.	For Connecting to Existing Water Lines	\$4,000.00	\$ 8,000.00	\$1,852.00	\$ 3,704.00	\$1,000.00	\$ 2,000.00	\$2,500.00	\$ 5,000.00
5	1	Ea.	Furnish & Install Standard Fire Hydrant Assembly	\$5,250.00	\$ 5,250.00	\$6,520.00	\$ 6,520.00	\$3,000.00	\$ 3,000.00	\$4,500.00	\$ 4,500.00
6	1	Ea.	Furnish & Install 8-inch Resilient Seated Gate Valve	\$1,850.00	\$ 1,850.00	\$1,562.00	\$ 1,562.00	\$2,000.00	\$ 2,000.00	\$1,100.00	\$ 1,100.00
7	18	Ea.	Remove and Replace Asphalt Walkway (TxDOT Type 'D' HMAC) with Flex Base	\$100.00	\$ 1,800.00	\$72.00	\$ 1,296.00	\$850.00	\$ 15,300.00	\$200.00	\$ 3,600.00
8	1	S.Y.	Furnish, Install & Implement Storm Water Pollution Prevention Plan	\$1,200.00	\$ 1,200.00	\$1,230.00	\$ 1,230.00	\$3,000.00	\$ 3,000.00	\$1,500.00	\$ 1,500.00
9	1	L.S.	For Testing and Disinfecting Water Line	\$1,500.00	\$ 1,500.00	\$562.00	\$ 562.00	\$3,000.00	\$ 3,000.00	\$6,000.00	\$ 6,000.00
10	802	L.S.	Furnish, Install, & Implement Trench Safety Plan System	\$5.62	\$ 4,507.24	\$1.00	\$ 802.00	\$10.00	\$ 8,020.00	\$3.00	\$ 2,406.00
11	1	L.S.	Furnish, Install and Maintain Barricades	\$1,500.00	\$ 1,500.00	\$560.00	\$ 560.00	\$1,500.00	\$ 1,500.00	\$1,500.00	\$ 1,500.00
12	3	Ea.	For Tree Removal (6-Inch to 10-Inch Diameter)	\$500.00	\$ 1,500.00	\$568.00	\$ 1,704.00	\$1,875.00	\$ 5,625.00	\$1,500.00	\$ 4,500.00
13	1	L.S.	Furnish & Install Temporary Dam Across Red Oak Creek and Pumping for use with Open Cut and Laying of Pipe Across Red Oak Creek	\$3,500.00	\$ 3,500.00	\$360.00	\$ 360.00	\$5,000.00	\$ 5,000.00	\$15,000.00	\$ 15,000.00
			AMOUNT OF BASE BID (Items 1 Through 13)		\$ 116,346.48		\$ 150,865.00		\$ 160,645.00		\$ 208,891.00
			ALTERNATE BID NO. 1								
3-A	62	L.F.	Furnish and Install 12-Inch PVC Water Line (AWWA C-900 DR-18) with 20" Steel Encasement (3/8" Wall Thickness) by Other Than Open Cut [in Lieu of Class 'G' Embedment (Concrete Encasement)]	\$0.00	\$ -	\$270.00	\$ 16,740.00	\$325.00	\$ 20,150.00	\$1,250.00	\$ 77,500.00
			SUMMARY OF BID								
			AMOUNT OF BASE BID (Items 1 Through 13)		\$ 116,346.48		\$ 150,865.00		\$ 160,645.00		\$ 208,891.00
			BASE BID ITEM NO. 3		\$ 7,425.00		\$ 11,470.00		\$ 15,500.00		\$ 62,000.00
			AMOUNT OF ALTERNATE BID (Item 3-A)		\$ -		\$ 16,740.00		\$ 20,150.00		\$ 77,500.00

NOTE: Based upon the best interest of the City, the City reserves the right to award a single contract to a single Contractor based on the lowest acceptable Base Bid, or the [Base Bid minus Item No. 3 plus Alternate Bid Item No. 3-A].

Page 1 of 1

RESOLUTION NO. R2017-19

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OVILLA,
TEXAS, AUTHORIZING THE MAYOR TO EXECUTE, FOR AND ON
BEHALF OF THE CITY OF OVILLA, TEXAS, A RED OAK CREEK 12"
WATERLINE INSTALLATION CONTRACT/AGREEMENT, BY AND
BETWEEN THE CITY OF OVILLA, TEXAS, AND _____
FOR THE INSTALLATION OF THE 12" WATERLINE AS STATED IN THE
GENERAL AND SPECIFIC CONDITIONS OF SAID CONTRACT
AGREEMENT, IN THE AMOUNT OF \$_____.**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OVILLA:

Section 1. The City Council of the City of Ovilla hereby authorizes the Mayor to execute all documents related to the Red Oak Creek 12" Waterline Contract/Agreement, by and between the City of Ovilla, Texas, and _____, in the amount of \$_____.

Section 2. The Contractor hereby agrees to commence and complete construction of the Red Oak Creek 12" Waterline Crossing and all extra work in connection that are under the terms as stated in the General and Specific Conditions of the Agreement.

Section 3. The Contractor hereby agrees to commence within 10-calendar days after date of written notice.

Section 4. The City of Ovilla agrees to pay the contractor in accordance with the Proposal submitted.

Section 5. A copy of said Contract/Agreement is attached hereto as Exhibit "A" and made a part hereof for all purposes.

PASSED, APPROVED, AND RESOLVED this _____ day of _____ 2013.

ATTEST: _____
Pamela Woodall, **CITY SECRETARY**

APPROVED: _____
Richard Dormier, **MAYOR**

CONTRACT AGREEMENT

STATE OF TEXAS §

COUNTY OF ELLIS §

THIS AGREEMENT is made and entered into this _____ day of _____ 20____, by
and between the City of Ovilla, of the County of Ellis and State of Texas, acting through its Mayor, there unto
duly authorized so to do, Party of the First Part, hereinafter termed the OWNER, and _____
_____, of the City of _____,

County of _____, State of _____ Party of the Second Part, hereinafter
termed CONTRACTOR.

WITNESSETH: That for and in consideration of the payment and agreement hereinafter mentioned, to be made
and performed by the OWNER, the said CONTRACTOR hereby agrees with the said OWNER to commence and
complete construction of certain improvements as follows:

RED OAK CREEK 12-INCH WATERLINE CROSSING

and all extra work in connection therewith, under the terms as stated in the General and Specific Conditions of
the AGREEMENT; and at his own proper cost and expense to furnish all the materials, supplies, machinery,
equipment, tools, superintendence, labor, insurance and other accessories and services necessary to complete the
said construction, in accordance with the conditions and prices stated in the Proposal attached hereto and in
accordance with the Advertisement for Bids, Instructions to Bidders, General Provisions, Special Provisions,
Plans, and other drawings and printed or written explanatory matter thereof, and the Technical Specifications and
Addenda thereto, as prepared by the OWNER, each of which has been identified by the endorsement of the
CONTRACTOR and the OWNER thereon, together with the CONTRACTOR's written Proposal and the General
Provisions, all of which are made a part hereof and collectively evidence and constitute the entire
AGREEMENT.

The CONTRACTOR hereby agrees to commence work within ten (10) calendar days after the date of written
notice to do so shall have been given to him, to complete the work by _____, 2017, after he commences
work, subject to such extensions of time as are provided by the General Provisions.

The OWNER agrees to pay the CONTRACTOR _____

Dollars (\$ _____) in current funds for the performance
of the Contract in accordance with the Proposal submitted thereof, subject to additions and deductions, as
provided in the General Provisions, and to make payments of account thereof as provided therein.

IN WITNESS WHEREOF, the parties of these presents have executed this AGREEMENT in the year and day first above written.

CITY OF OVILLA, TEXAS (Owner)

(Contractor)

By: _____
Richard Dormier, Mayor

ATTEST

By: _____

ATTEST:

By: _____

The following to be executed if the CONTRACTOR is a corporation:

I, _____ certify that I am the secretary of the corporation named as CONTRACTOR herein; that _____, who signed this Contract on behalf of the CONTRACTOR is the _____ (official title) of said corporation; that said Contract was duly signed for and in behalf of said corporation by authority of its governing body, and is within the scope of its corporate powers.

Signed: _____

Corporate Seal

**STATUTORY PERFORMANCE BOND PURSUANT TO CHAPTER 2253
OF THE TEXAS GOVERNMENT CODE
(PUBLIC WORKS)**

(Penalty of this Bond must be 100% of Contract Amount)

KNOW ALL MEN BY THESE PRESENTS, That _____
(hereinafter called the Principal), as Principal, and _____
(hereinafter called the Surety), as Surety are held and firmly bound unto the **City of Ovilla** (hereinafter
called the Obligee), in the amount of _____
Dollars (\$ _____) for the
payment whereof the said Principal and Surety bind themselves and their heirs, administrators, executors,
successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has entered into a certain written contract with the Obligee, dated the
_____ day of _____, 2017 to

RED OAK CREEK 12-INCH WATERLINE CROSSING

which contract is hereby referred to and made a part hereof as fully and to the same extent as if copied at
length herein.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, that if the said
Principal shall faithfully perform the work in accordance with the plans, specifications and contract
documents, then this obligation shall be void, otherwise to remain in full force and effect.

PROVIDED, HOWEVER, that this bond is executed pursuant to the provisions of Chapter 2253 of
the Texas Government Code and all liabilities on this bond shall be determined in accordance with the
provisions, conditions and limitations of said Chapter to the same extent as if it were copied at length
herein.

IN WITNESS WHEREOF, the said Principal and Surety have signed this instrument this _____
day of _____, 2017.

Principal

By: _____

Title: _____

Address: _____

Surety

By: _____

Title: _____

Address: _____

**STATUTORY PAYMENT BOND PURSUANT TO CHAPTER 2253
OF THE TEXAS GOVERNMENT CODE
(PUBLIC WORKS)**

(Penalty of this Bond must be 100% of Contract Amount)

KNOW ALL MEN BY THESE PRESENTS, That _____
(hereinafter called the Principal), as Principal, and _____
(hereinafter called the Surety), as Surety are held and firmly bound unto the **City of Ovilla** (hereinafter
called the Obligee), in the amount of _____
Dollars (\$ _____) for the
payment whereof the said Principal and Surety bind themselves and their heirs, administrators, executors,
successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has entered into a certain written contract with the Obligee, dated the

day of _____, 2017 to

RED OAK CREEK 12-INCH WATERLINE CROSSING

which contract is hereby referred to and made a part hereof as fully and to the same extent as if copied at
length herein.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, that if the said
Principal shall pay all claimants supplying labor and material to him or a subcontractor in the prosecution
of the work provided for in said contract, then this obligation shall be void; otherwise to remain in full
force and effect.

PROVIDED, HOWEVER, that this bond is executed pursuant to the provisions of Chapter 2253 of
the Texas Government Code and all liabilities on this bond shall be determined in accordance with the
provisions, conditions and limitations of said Chapter to the same extent as if it were copied at length
herein.

IN WITNESS WHEREOF, the said Principal and Surety have signed this instrument this _____
day of _____, 2017.

Principal
By: _____
Title: _____
Address: _____

Surety
By: _____
Title: _____
Address: _____

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OF THE FOLLOWING INFORMATION FROM THIS INSTRUMENT BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

PERMANENT WATER LINE EASEMENT

STATE OF TEXAS § § KNOW ALL MEN BY
COUNTY OF ELLIS § THE PRESENTS:

THAT **GUHAINA ALMAKDAD**, Independent Executor of the **ESTATE OF ALI SHARAF**, hereinafter referred to as "Grantor," for and in consideration of ten dollars (\$10.00) and other valuable consideration to Grantor in hand paid by the **CITY OF OVILLA, TEXAS**, hereinafter referred to as "Grantee," has granted, sold and conveyed and by these presents does grant, sell, and convey unto the said Grantee, its successors and assigns, a permanent 15-foot wide water line easement over, across, and upon Grantor's land, said easement being described and depicted in Exhibit A attached hereto (the "Easement Property") and incorporated herein, together with the right of ingress and egress along and upon said Easement Property for the purpose of constructing, installing and maintaining a 15-foot wide water line; the right to prevent excavation within the Easement Property; the right to prevent construction of all buildings, structures or other obstructions in the Easement Property which, in the reasonable judgment of Grantee, may endanger or interfere with the efficiency, safety and/or convenient construction, installation and/or maintenance of the water line; provided, however, Grantee will at all times, after doing any work in connection with the construction, reconstruction, maintenance or repair of said water line, restore the surface of Easement Property and all improvements located thereon to their condition immediately prior to such entry by Grantee, and that in connection with its use of the Easement Property, Grantee will not cause a nuisance or do any act that will be detrimental to the Easement Property or the existing improvements, including, but not limited to, the existing fence as shown on Exhibit A attached hereto. Notwithstanding anything to the contrary contained herein, Grantee hereby covenants and agrees that all utility improvements constructed within the Easement Property shall be constructed in accordance with all local, state and federal laws, codes and ordinances applicable to the Easement Property.

Grantor reserves the right to use the land within the above described Easement Property for purposes not inconsistent with Grantee's use of such property, provided such use shall not, in the reasonable judgment of Grantee, interfere with the exercise by Grantee of the rights hereby granted.

TO HAVE AND TO HOLD the above described easement unto the said Grantee, its successors and assigns.

The Grantor does hereby bind itself, its successors, assigns, beneficiaries and legal representatives, to warrant and forever defend, all and singular, the above described easement unto the said Grantee, its successors and assigns, against every person whomsoever lawfully claiming or to claim the same or any part thereof, to the extent that such claim arises by, through, or under Grantor but not otherwise; provided however, the conveyance herein contained shall be subject to all matters of record affecting the Easement Property.

The easement, rights, and privileges granted herein are in common with Grantor, Grantor's heirs, executors, successors and assigns, and Grantor reserves and retains the right to use and enjoy the Easement Property in common with Grantee and to convey similar rights and easements in and to the Easement Property to such other persons as Grantor may deem proper; provided, however, that Grantor shall not convey any right or easement in the Easement Property that would interfere with Grantee's rights hereby granted.

The easement, rights, and privileges granted hereunder shall terminate when, or at such time, as the purposes hereof cease to exist, are abandoned by Grantee, or become impossible of performance. The Easement Property shall be deemed to have been abandoned by Grantee, if once installed, such utility improvements are disconnected and cease to be used for a period of twelve (12) consecutive months.

Should Grantee fail to perform any covenant, undertaking, or obligation arising hereunder after sixty (60) days written notice, then Grantor or any benefitted party with an interest in the Easement Property shall have the right to perform any such covenant or obligation of Grantee hereunder and receive reimbursement for the actual, verified out of pocket costs to cure such Grantee failure upon receipt of paid invoices and lien waivers for all such work.

In the event of any controversy, claim, or dispute relating to this instrument or the breach thereof, the prevailing party shall be entitled to recover from the losing party reasonable expenses, attorney's fees, and costs.

EXECUTED this _____ day of _____, 2017.

GRANTOR:

By: _____

Guhaina Almakdad,
Independent Executor of the
Estate of Ali Sharaf

ACKNOWLEDGMENT

BEFORE ME, the undersigned authority, on this day personally appeared GUHAINA ALMAKDAD in the capacity of Independent Executor of the ESTATE OF ALI SHARAF, known or proven to me to be the person whose name is subscribed to the above and foregoing instrument, and acknowledged to me that he/she executed the same for the purposes and consideration expressed therein and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this _____ day of _____, 2017.

Notary Public in and for
the State of Texas

AFTER RECORDING, PLEASE RETURN TO:

City of Ovilla, Texas
Attn: City Secretary
105 S. Cockrell Hill Road
Ovilla, Texas 75154

EXHIBIT "A"

**FIELD NOTE DESCRIPTION
PERMANENT WATER LINE EASEMENT
CITY OF OVILLA, TX**

Being a strip of land for a permanent Water Line Easement 15-foot in width and being under, over and across a called 25.484 acre tract of land located in the James McNamara Survey, Abstract No. 693, Ellis County, Texas, conveyed to the Ali Sharaf by deed recorded in Volume 1743, Page 367 of the Official Public Records Ellis County, Texas (O.P.R.E.C.T.), said 15-foot wide easement being more particularly described as follows:

BEGINNING at a point for corner, said point being in the east property line of said 25.484 acre Sharaf tract and being on the west right-of-way line of F.M. 664 (Ovilla Road), a 80-foot wide TxDOT right-of-way, said point bears N 17°26'39" E, a distance of 870.31 feet from a 1/2" iron rod found for corner, said iron rod being located on the west right-of-way line said F.M. 664 and on the southeast property corner of a called 2.025 acre tract of land conveyed to David K. Enoch by deed recorded in Volume 01942, Page 0487 O.P.R.E.C.T.;

THENCE, N 03°57'04" W, departing the east property line of said 25.484 acre Sharaf tract and the west right-of-way line of said F.M. 664, a distance of 52.26 feet to a point for corner;

THENCE, N 19°21'20" E, a distance of 166.41 feet to a point for corner;

THENCE, N 04°45'49" W, a distance of 12.93 feet to a point for corner;

THENCE, N 52°27'03" W, a distance of 61.81 feet to a point for corner;

THENCE, N 68°47'53" W, a distance of 111.52 feet to a point for corner;

THENCE, N 12°27'05" E, a distance of 115.99 feet to a point for corner, said point being located on the north property line of said 25.484 acre Sharaf tract and on the south property line of a called 2.910 acre tract of land conveyed to the City of Ovilla by deed recorded in Volume 1228, Page of the O.P.R.E.C.T., said point being in the centerline meanders of Red Oak Creek;

THENCE, S 45°04'01" E, along the common property line of said 25.484 acre Sharaf tract and said 2.910 acre City of Ovilla tract, generally following the centerline of Red Oak Creek, a distance of 17.78 feet to a point for corner;

THENCE, S 12°27'24" W, departing said common property line and said centerline of Red Oak Creek, a distance of 93.57 feet to a point for corner;

THENCE, S 68°47'53" E, a distance of 100.82 feet to a point for corner;

THENCE, S 52°27'03" E, a distance of 70.59 feet to a point for corner;

THENCE, S 04°45'49" E, a distance of 22.76 feet to a point for corner;

THENCE, S 19°21'20" W, a distance of 166.52 feet to a point for corner;

THENCE, S 03°57'04" E, a distance of 16.36 feet to a point for corner, said point being located on the west right-of-way line of said F.M. 664;

EXHIBIT "A"

THENCE, S 19°46'17" W, along said F.M. 664 right-of-way, a distance of 37.28 feet to the POINT OF BEGINNING, said 15-foot wide permanent Water Line easement containing 0.171 acres (7,446 square feet) of land, more or less.

Notes:

1. Bearings and distances cited in this field note description are based on the Texas State Plane Coordinate System, NAD-83, Texas North Central Zone 4202.
2. Field survey concluded on 03/30/2017.
3. An Easement Plat of even date herewith accompanies this Field Note Description.

Gary C. Hendricks, P.E., R.P.L.S.

Texas Registration No. 5073

Birkhoff, Hendricks & Carter, L.L.P.

TBPLS Firm No. 100318-00

11910 Greenville Ave., Suite 600

Dallas, Texas 75243

Phone: 214-361-7900

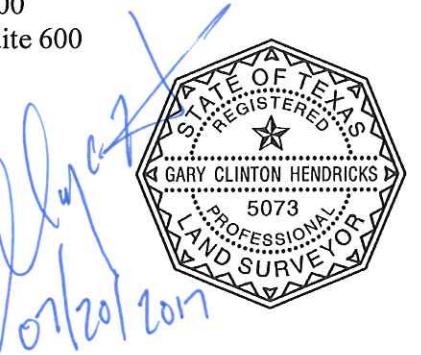
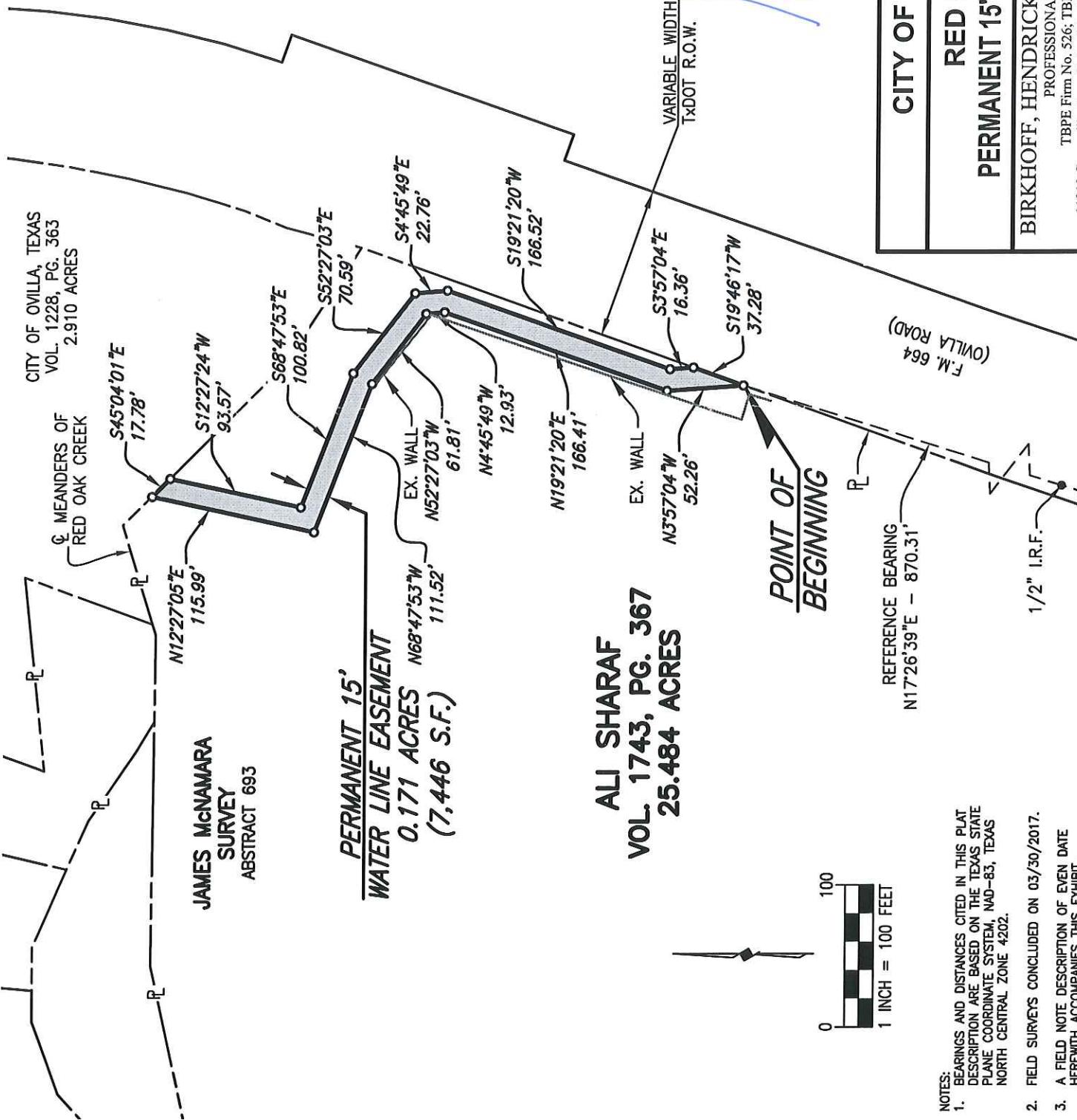


EXHIBIT "A"

PAGE 3 OF 3



REVISED: 7/19/17 - BKHUN

H:\Projects\Oville\2016139\Easement Plat\Plats\Property ID 187705.dwg

PROP. ID 187705

July 2017

BIRKHOFF, HENDRICKS & CARTER, L.L.P.

PROFESSIONAL ENGINEERS

TEPE Firm No. 526; TBPLS Firm No. 10031800

11910 Greenville Ave., Suite 600 Dallas, Texas 75243 (214) 361-7900

© TEXAS

REGISTERED

SURVEYOR

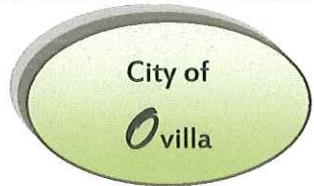
LAND SURVEY

PROFESSIONAL

GARY CLINTON HENDRICKS

5073

LAND SURVEY



Ovilla City Council

AGENDA ITEM REPORT

Item 2

Meeting Date: August 03, 2017

Discussion Action

Submitted By: Linda Harding, Accountant

Reviewed By: City Manager City Secretary City Attorney

Accountant

Other: Staff

Submitted by: Staff

Attachments	
1. Proposed Budget	
Agenda Item / Topic	
ITEM 2. DISCUSSION/ACTION – Review of the proposed Fiscal Year 2017-2018 Budget, discuss the preliminary determination of the tax rate, and direct staff as necessary.	
Discussion / Justification	
During the Special Council Meeting Budget Workshops City Manager John Dean and City Accountant Linda Harding presented a proposed budget using the proposed rate of \$0.680399 per \$100 valuation. The Municipal Services Advisory Committee met and presented their recommendations to Council. Staff received direction from Council to proceed with the following highlights:	
Capital Expenditures	
<ul style="list-style-type: none">• Technical upgrades: screen in Council Chamber room, Conference Room, laptops• Complete upgrades of the employee restroom facilities in municipal building• City Hall, PD and FD on sewer• Replace one police vehicle• Taser, outboard seat belts, City Manager classes• Fire laptop replacements, bay maintenance• Replace Community Service truck with new box• Animal Control, Code, PW tracking/work orders software• Ovilla Oaks road reclaim• Refurbished backhoe – (documentation attached) - OR – rented backhoe (information attached)• Monument signs (carried over from last year)	
Personnel	
<ul style="list-style-type: none">• Increase funded personnel - 1 certified police officer.• Create 2nd Sergeant Position.	
Recommendations / Staff Comments	
N/A	
Sample Motion(s)	
<i>I move that the Council ...</i>	

PAYROLL MERIT VS CPI FY 17-18

2.1% CPI

GENERAL FUND	TAX	TMRS	TOTAL
REVENUE	\$ 3,365,174.00		\$ 3,365,174.00
LABOR INCLUDES 2.1% CPI	\$ 1,386,828.00	\$ 49,524.60	\$ 1,537,121.99
LABOR COST % OF BUDGET	41.21%		45.68%

WATER AND SEWER	TAX	TMRS	TOTAL
REVENUE	\$ 1,457,551.00		\$ 1,457,551.00
LABOR INCLUDES 2.1% CPI	\$ 352,663.00	\$ 3,858.68	\$ 382,833.81
LABOR COST % OF BUDGET	24.20%		26.27%

3% MERIT

GENERAL FUND	TAX	TMRS	TOTAL
REVENUE	\$ 3,365,174.00		\$ 3,365,174.00
LABOR INCLUDES 3% CPI	\$ 1,397,806.00	\$ 49,901.26	\$ 1,549,308.47
LABOR COST % OF BUDGET	41.54%		46.04%

WATER AND SEWER	TAX	TMRS	TOTAL
REVENUE	\$ 1,457,551.00		\$ 1,457,551.00
LABOR INCLUDES 3% CPI	\$ 355,692.00	\$ 3,891.54	\$ 386,119.76
LABOR COST % OF BUDGET	24.40%		26.49%

2.1% CPI AND 3% MERIT

GENERAL FUND	TAX	TMRS	TOTAL
REVENUE	\$ 3,365,174.00		\$ 3,365,174.00
LABOR INCLUDES	\$ (10,978.00)	\$ (376.66)	\$ (12,186.48)
LABOR COST %	-0.33%		-0.36%

WATER AND SEWER	TAX	TMRS	TOTAL
REVENUE	\$ 1,457,551.00		\$ 1,457,551.00
LABOR INCLUDES	\$ (3,029.00)	\$ (32.86)	\$ (3,285.95)
LABOR COST %	-0.21%		-0.23%

EMPLOYEE SALARY REDUCTION @ CPI 2.1%	\$ (14,007.00)	\$ (409.52)	\$ (1,055.91)	\$ (15,472.43)

City of Ovilla General Fund

Vendor QuickReport

October 2016 through September 2017

CONTRACT
SUPPORT

Credit

Type	Date	Num	Memo	Contract Support	Credit
Technology & Beyond					
Bill	10/01/2016	18118	MONTHLY SUPPORT	1,550.00	
Bill	10/12/2016	18259	ON SITE - CHANGE NETWORK CARD		1,024.98
Bill	10/12/2016	18258	SUBCONTRACTOR REPAIR-REPLACE LINE TO PD		2,400.00
Bill	10/17/2016	18268	EMERGENCY REPAIR - UPS/LABOR		889.99
Bill	10/31/2016	18364	ON SITE SUPPORT		230.00
Bill	10/31/2016	18554	PD RUGGED LAPTOP		2,596.15
Bill	10/31/2016	18428	PD DESKTOP		1,061.90
Bill	11/01/2016	18451	SUPPORT	1,550.00	
Bill	11/02/2016	18555	PD RUGGED LAPTOP		2,721.15
Bill	11/10/2016	18575	SUPPORT		12.00
Bill	11/30/2016	18631	DESKTOP - PD - HARDWARE		286.13
Bill	12/01/2016	18725	SUPPORT	1,710.00	
Bill	12/01/2016	18561	ANTENNA AND MOUNT		569.24
Bill	12/14/2016	18809	COMPUTER FOR TAHOE - FD		2,631.90
Bill	12/30/2016	18844	AFTER HOURS EMERGENCY - SERVER HARDWARE		39.99
Bill	01/01/2017	18945	BEYOND OFFICE APPS - ANNUAL		200.00
Bill	01/01/2017	18881	MONTHLY SUPPORT	1,670.00	
Bill	01/16/2017	19050	SERVER REPAIR		390.95
Bill	02/01/2017	19190	MONTHLY CARE	1,670.00	
Bill	02/07/2017	19273	TOUCH SCREEN- C 701 FD		469.99
Bill	03/01/2017	19354	MONTHLY CARE	2,050.00	
Bill	03/06/2017	19541	C701 INSTALL MOBILE VEH. HARDWARE		300.00
Bill	03/09/2017	19552	BOX FOR WATER TOWER ROUTER		299.99
Bill	04/01/2017	19683	labor to move all equipment to box on water tower		250.00
Bill	04/01/2017	19595	SUPPORT	2,065.00	
Bill	04/01/2017	19584	3040 MINI TOWER - UTILITY BILLING COMPUTER		910.40
Bill	04/01/2017	19583	3040 MINI TOWER - COURT COMPUTER		910.40
Bill	05/01/2017	19886	SUPPORT	2,103.00	
Bill	05/01/2017	19843	add ram - jessica, cables UB, on site support		235.85
Bill	05/03/2017	19102	FD ANTENNA / AFTER HRS CALL FOR FIBER		699.56
Bill	05/04/2017	20015	REBUILD TM AND CABLE		150.85
Bill	05/25/2017	20067	ADAPTERS FOR EXTERNAL MONITOR		47.19
Bill	05/31/2017	20078	INSTALL BATTERY BACK UP		115.00
Bill	05/31/2017	20073	wipe personal information - DB		115.00
Bill	05/31/2017	20083	SETTING UP CITY HALL SERVER		1,625.00
Bill	06/01/2017	20107	SUPPORT	2,145.81	
Bill	06/01/2017	20036	CITY HALL SERVER		4,890.40
Bill	06/22/2017	20281	ROUTER ONLY FOR CRIMES AT WATER TOWER		379.99
Bill	06/30/2017	20297	CRIMES-ON SITE SUPPORT		833.75
Bill	07/01/2017	20333	SUPPORT	2,152.11	
				18,665.92	27,287.75

GENERAL FUND RECAP SHEET Proposed Budget FY 2017-2018							INCLUDED IN PROPOSED	
July 28, 2017	Actual						EXPLANATION OF MAJOR ADDITIONAL REQUEST FOR MAINTENANCE AND OPERATION BUDGET	
	Original Budget FY 2015-2016	Adjusted Budget 2016-2017	Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	Difference	Additional Request 2017-2018		
REVENUE								
Beginning Operating Balance as of 7.27.2017								
Taxes	1,881,951.04	2,023,436.00	2,039,620.00	1,932,937.49	2,134,245.00	183,432.00	0.00	
Building Permits	106,239.33	166,100.00	166,100.00	56,327.46	83,952.00	-82,148.00	0.00	
Licenses and Permits	37,620.35	45,968.00	45,968.00	15,750.33	22,629.00	-23,339.00	0.00	
Charges for Services	503,079.55	508,728.00	509,228.00	362,246.76	517,446.00	8,218.00	0.00	
Fines and Forfeitures	202,443.69	177,625.00	277,517.00	230,131.18	287,205.00	9,688.00	0.00	
Other Revenue	192,259.83	145,180.00	170,035.00	135,279.24	156,325.00	-13,710.00	0.00	
Reduction in Fund Balance	0.00	95,000.00	450,167.00	0.00	270,000.00	-180,167.00		
Transfers in	95,583.00	150,788.00	155,105.00	101,827.69	75,754.00	-79,351.00	0.00	
Total Revenue	3,019,176.79	3,312,825.00	3,813,740.00	2,834,500.15	3,547,556.00	-177,377.00	0.00	
Expense								
Administration	472,289.18	614,526.00	695,905.00	528,187.94	713,699.00	17,794.00	58,536.00	
Police	768,969.39	827,010.00	855,589.00	671,869.03	948,664.00	93,075.00	135,099.00	
Court	147,125.28	116,460.00	176,676.00	140,432.17	198,149.00	21,473.00	2,082.00	
Fire	687,292.54	831,318.00	848,911.00	655,752.05	841,662.00	-7,249.00	42,867.00	
Community Service	137,979.90	132,174.00	132,174.00	97,804.49	167,337.00	35,163.00	36,283.00	
Solid Waste	196,469.00	221,676.00	226,110.00	163,085.00	228,497.00	2,387.00	0.00	
Streets	995,109.67	419,538.00	715,538.00	375,458.30	456,922.00	-258,616.00	815.00	
Parks	45,963.80	150,123.00	162,837.00	92,884.20	81,433.00	-81,404.00	6,000.00	
REVENUE LESS EXPENSE	3,451,198.76	3,312,825.00	3,813,740.00	2,725,473.18	3,636,363.00	-177,377.00	281,682.00	
REVENUE LESS EXPENSE	-432,021.97	0.00	0.00	109,026.97	-88,807.00	0.00		
Projected Operating Ending Fund Balance								
							1,097,534.92	

WATER AND SEWER FUND RECAP SHEET Proposed Budget FY 2017-2018							INCLUDED IN PROPOSED	
July 28, 2017	Actual						EXPLANATION OF MAJOR ADDITIONAL REQUEST FOR MAINTENANCE AND OPERATION BUDGET	
	Original Budget FY 2015-2016	Adjusted Budget 2016-2017	Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	Difference	Additional Request 2017-2018		
REVENUE								
Beginning Operating Balance as of 7.27.2017								
Water Sales	880,853.65	959,305.00	959,305.00	588,112.89	920,296.00	-39,009.00	0.00	
Sewer Sales	336,344.59	396,500.00	396,500.00	288,208.67	399,708.00	3,208.00	0.00	
Fees	91,029.97	98,050.00	98,050.00	72,955.82	98,809.00	759.00	0.00	
Other Revenue	200,403.72	84,150.00	84,150.00	120,445.95	40,400.00	-43,750.00	0.00	
Total Revenue	1,508,631.93	1,538,005.00	1,538,005.00	1,069,723.33	1,459,213.00	-78,792.00	0.00	
Expense								
Administration	383,208.33	254,530.00	255,851.00	151,361.12	269,922.00	14,071.00	9,126.00	
Water	776,369.28	884,886.00	877,565.00	615,462.04	822,321.00	-55,244.00	9,870.00	
Sewer	401,076.04	398,589.00	404,589.00	308,370.92	366,970.00	-37,619.00	10,225.00	
REVENUE LESS EXPENSE	1,560,653.65	1,538,005.00	1,538,005.00	1,075,194.08	1,459,213.00	-78,792.00	29,221.00	
REVENUE LESS EXPENSE	-52,021.72	0.00	0.00	-5,470.75	0.00	0.00		
Projected Operating Ending Fund Balance								
							552,462.81	

DEBT SERVICE							INCLUDED IN PROPOSED
July 28, 2017	Proposed Budget FY 2017-2018						
	ACTUAL	Original Budget	Adjusted Budget	Actual Rev./Exp.	Proposed Budget	2017- 2018	DIFFERENCE
REVENUE							
Beginning Operating Balance as of 7.27.2017							
				492,165.26			
Tax	468,643.01	511,227.00	516,348.00	506,894.92	558,934.00	42,586.00	0.00
Other Revenue	103,338.91	59,798.00	54,677.00	45,092.65	17,716.00	(36,961.00)	0.00
Total Revenue	571,981.92	571,025.00	571,025.00	551,987.57	576,650.00	5,625.00	0.00
Expense							
Long Term Debt	578,425.00	571,025.00	571,025.00	97,762.50	576,650.00	5,625.00	0.00
REVENUE LESS EXPENSE	578,425.00	571,025.00	571,025.00	97,762.50	576,650.00	5,625.00	0.00
REVENUE LESS EXPENSE	-6,443.08	0.00	0.00	454,225.07	0.00	0.00	
Projected Operating Ending Fund Balance							
				492,165.26			

4B EDC							INCLUDED IN PROPOSED
July 28, 2017	Proposed Budget FY 2017-2018						
	ACTUAL	Original Budget	Adjusted Budget	Actual Rev./Exp.	Proposed Budget	2017- 2018	DIFFERENCE
REVENUE							
Beginning Operating Balance as of 7.27.2017							
				513,464.28			
Sales Tax	94,155.57	98,307.00	98,307.00	82,426.64	100,800.00	2,493.00	0.00
Other Revenue	1,645.47	116,340.00	116,340.00	1,484.97	31,340.00	(85,000.00)	0.00
Total Revenue	95,801.04	214,647.00	214,647.00	83,911.61	132,140.00	-82,507.00	0.00
Expense							
Total Expense	19,734.00	214,647.00	214,647.00	92,869.77	132,140.00	(82,507.00)	0.00
REVENUE LESS EXPENSE	19,734.00	214,647.00	214,647.00	92,869.77	132,140.00	-82,507.00	0.00
REVENUE LESS EXPENSE	76,067.04	0.00	0.00	-8,958.16	0.00	0.00	
Projected Operating Ending Fund Balance							
				513,464.28			

MUNICIPAL DEVELOPMENT DIST.							INCLUDED IN PROPOSED
July 28, 2017	Proposed Budget FY 2017-2018						
	ACTUAL	Original Budget	Adjusted Budget	Actual Rev./Exp.	Proposed Budget	2017- 2018	DIFFERENCE
REVENUE							
Beginning Operating Balance as of 7.27.2017							
				205,469.52			
Sales Tax	42,654.20	41,515.00	41,515.00	41,854.72	50,500.00	8,985.00	0.00
Other Revenue	508.83	476.00	476.00	506.49	600.00	124.00	0.00
Total Revenue	43,163.03	41,991.00	41,991.00	42,361.21	51,100.00	9,109.00	0.00
Expense							
Total Expense	2,360.56	41,991.00	41,991.00	2,084.98	51,100.00	9,109.00	0.00
REVENUE LESS EXPENSE	2,360.56	41,991.00	41,991.00	2,084.98	51,100.00	9,109.00	0.00
REVENUE LESS EXPENSE	40,802.47	0.00	0.00	40,276.23	0.00	0.00	
Projected Operating Ending Fund Balance							
				205,469.52			

PARK IMPACT							INCLUDED IN PROPOSED
Proposed Budget FY 2017-2018							
July 28, 2017	ACTUAL	Original Budget	Adjusted Budget	Actual Rev./Exp.	Proposed Budget	2017-2018	DIFFERENCE
	FY 2015-2016	2016-2017	2016-2017	10/1/2016 - 7/27/2017	2018	2017-2018	Additional Request 2017-2018

REVENUE

Beginning Operating Balance as of 7.27.2017

75,926.94

Revenue	14,868.08	13,523.00	13,523.00	5,161.72	8,793.00	(4,730.00)	0.00
Total Revenue	14,868.08	13,523.00	13,523.00	5,161.72	8,793.00	-4,730.00	0.00

Expense

Total Expense	6,000.00	13,523.00	13,523.00	0.00	8,793.00	(4,730.00)	0.00
REVENUE LESS EXPENSE	6,000.00	13,523.00	13,523.00	0.00	8,793.00	-4,730.00	0.00

REVENUE LESS EXPENSE	8,868.08	0.00	0.00	5,161.72	0.00	0.00	
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Projected Operating Ending Fund Balance

75,926.94

WATER AND SEWER IMPACT							INCLUDED IN PROPOSED
Proposed Budget FY 2017-2018							
July 28, 2017	ACTUAL	Original Budget	Adjusted Budget	Actual Rev./Exp.	Proposed Budget	2017-2018	DIFFERENCE
	FY 2015-2016	2016-2017	2016-2017	10/1/2016 - 7/27/2017	2018	2017-2018	Additional Request 2017-2018

REVENUE

Beginning Operating Balance as of 7.27.2017

55,401.56

Revenue	45,771.99	109,330.00	109,330.00	20,641.01	54,756.00	(54,574.00)	0.00
Total Revenue	45,771.99	109,330.00	109,330.00	20,641.01	54,756.00	-54,574.00	0.00
Expense							
Total Expense	11,800.00	109,330.00	109,330.00	37,599.89	54,756.00	(54,574.00)	0.00
REVENUE LESS EXPENSE	11,800.00	109,330.00	109,330.00	37,599.89	54,756.00	-54,574.00	0.00
REVENUE LESS EXPENSE	33,971.99	0.00	0.00	-16,958.88	0.00	0.00	

Projected Operating Ending Fund Balance

55,401.56

CAPITAL PROJECTS							INCLUDED IN PROPOSED
Proposed Budget FY 2017-2018							
July 28, 2017	ACTUAL	Original Budget	Adjusted Budget	Actual Rev./Exp.	Proposed Budget	2017-2018	DIFFERENCE
	FY 2015-2016	2016-2017	2016-2017	10/1/2016 - 7/27/2017	2018	2017-2018	Additional Request 2017-2018

REVENUE

Beginning Operating Balance as of 7.27.2017

130,558.99

Revenue	264.55	261.00	90,261.00	252.06	270.00	(89,991.00)	0.00
Total Revenue	264.55	261.00	90,261.00	252.06	270.00	-89,991.00	0.00
Expense							
Total Expense	0.00	50,261.00	90,261.00	0.00	270.00	(89,991.00)	0.00
REVENUE LESS EXPENSE	0.00	50,261.00	90,261.00	0.00	270.00	-89,991.00	0.00
REVENUE LESS EXPENSE	264.55	-50,000.00	0.00	252.06	0.00	0.00	

Projected Operating Ending Fund Balance

130,558.99



CITY OF OVILLA

BRAD PILAND

105 S. COCKRELL HILL RD.

OVILLA

TEXAS 75154

7/28/17

Invoice To:

Ship To:

PO#:

We are pleased to offer the following New JCB product for your consideration. JCB the third largest construction equipment manufacturer produces products that are used world wide. Darr Equipment Co. has been in the construction equipment business for 54 years and offers the best in parts and service after the sale.

QTY	MODEL: 3CX	SN#:	2255671
REF#	DESCRIPTION		
1	808	JCB BHL 3CX-14 SUPER91HP T4i4WD EASYCONTROL 14FT	
	200A077	CAB, A/C, CLOTH SUSPENSION SEAT, FOR HAMMER/BIDIRECTIONAL PIPEWORK	
	200B61M	+LSD	
	200C750	CAB, STANDARD ELECTRICS	
	200D200	No Excavator Bucket	
	200E200	FRONT BUCKET 1.4 CU.YD 92"	
	200F072	US/English Language pack	
	200G450	North American Legislation	
	200H508	EXTENDING DIPPER & EASY CONTROL	
	200R723	5/8 LOADER ARM PIPEWORK + RESET	
	200V099	Heavy Lift Ram set for Extending dipper - 14 FT machines (must order extending dipper 'H' code)	
	200W64P	DRIVE CONTROLS FOR POWERSHIFT 91 HP NORTH AMERICA	
	200Y419	Flip Feet	
	200Y428	220 Lbs. CWT (must be ordered with 2WS extending dipper or hammer)	
	200Z541	AIR CON PACK	

Total		\$59,500.00	
Less Trade-In:	214	488295	\$8,000.00
Trade Difference:			\$51,500.00
SALES TAX:	0.0000%	\$0.00	
DIESEL TAX:	0.0000%	\$0.00	
HE INV TAX:	0.2071%	\$106.66	
CASH SALE PRICE:		\$51,606.66	
Down Payment:		\$0.00	
Total Customer Sale Price:		<u>\$51,606.66</u>	

DELIVERY: Aprox-3 weeks (return from Rental)
TERMS: F.O.B. Job Site, Net Cash 10 Days from Receipt of
Invoice. Financing subject to credit approval. Pricing good
for 30 days.
WARRANTY: Warranty: 60 days total machine

Thanks for your interest in Darr Equipment Co., we appreciate the opportunity to quote
this fine product. Should you need additional information or wish to discuss further
Please give me a call.

Thanks,

**WAYNE CORRELL
TERRITORY MANAGER**

Office: 817.410.4839
Cell: 214.505.2103
Email: waynecorrell@darrequipment.com

MDL	EQ.NO	SN	DESC	DESC.2	YR	SMU	.SELL
3CX-14	100033930	2003475	BACKHOE LOADER 4WD	CAN,4WD, STD-STK, HAMMER HYD	2010	678	\$39,900
	100037553	2109329	BACKHOE LOADER 4WD	CN,4WD,ESTK,EC,DEMO UNIT	2013	1020	\$51,000
3CX							
ECO	110003791	2112138	BACKHOE LOADER 4WD, S/N 211213	CAB, AC, 2WD, E-STK,MAN.CONT	2013	363	\$49,500
3CX-14	110002239	2255671	BACKHOE LOADER 4WD	CAB,AIR,4WD,E-STK,EASY-CONTROL	2014	756	\$59,500
	110002458	2262638	BACKHOE LOADER 4WD	CAB,AIR,4WD,E-STK,EASY CONTROL	2014	1439	\$55,500
	110004368	2265607	BACKHOE LOADER 4WD	CAB,AC,4WD,E-STK,91HP,PS,EC	2014	1100	\$65,000

Wayne Correll

Territory Manager | Darr Equipment Co.

350 Bank St. Southlake, TX 76092

o 817-410-4800 | **c** 214/505-2103



Brad Piland

From: Wayne Correll
Sent: Thursday, July 27, 2017 1:16 PM
To: Brad Piland
Subject: JCB backhoe

Brad,

Thank you for taking the time out to talk to me about your backhoe and for allowing me to present some used machines for your review.

During our meeting you had a few questions for which I did not have enough background to answer – I have since reviewed your questions with my heavy equipment manager and now have answers to your questions:

1. Your current bucket will fit on only one of the machines on the list (below). The machine is the 3CX-14 s/n 2255671. The other machines would require adding another hydraulic valve and would increase the price somewhat.
2. The first machine you were interested in, ECO s/n 2112138 is not a four wheel drive machine – it is the only 2-wheel drive we own and was not a rental machine. It was a trade-in for a four wheel drive.
3. The Easy Control is a joystick on the seat (as you thought) while the standard is the usual levers.
4. The E-Stick is actually an extension for the digger bucket – it extends the bucket out an additional 3 feet.
5. My manager said any digger bucket which fits your current JCB will fit the proposed used JCB. He went on to say that the other buckets may, or may not, fit. It all depends upon the spacing between the mounting tabs and the pin diameter. If the pin fits and the width of the bucket tabs are the correct size, or the tabs are wider than the receiving mount on the digging arm, then you can use spacers to take up the slack. However, as we spoke of yesterday, the spacers must be fitted pretty tight or the bucket will have lateral movement which may be unacceptable.
6. The proposed machine (3CX-14 s/n 2255671) currently has a 1.4 cubic yard front bucket and a 24" wide rear digger bucket.

I have given my heavy equipment manager the information on your current JCB backhoe and am awaiting his estimate on a trade-in value. I will contact you with this figure as soon as I get it.

This backhoe is currently out on a short term rental and should be back in a couple days if you would like to check it out I am happy to host you at our yard so that you may run it through a demo. I will also have our resident "expert" on hand to answer any question you may have.

If I missed any of your questions or if you have thought of more, please let me know and I will get on it. Thank you again for your time and consideration.

Best,

Wayne

SERVICE QUOTE

Quote Number **SVQ15011**
Status Pending
Order Date 07/13/17
Order Time 1:44:49 PM
Expiration Date 08/12/17
Contract No.

Page 1

Dallas Service Department

Sell To City Of Ovilla 105 S Cockrell Hill Rd Red Oak TX 75154	Ship To City Of Ovilla 105 S Cockrell Hill Rd Red Oak, TX 75154
Phone No. 972-617-7262 E-Mail Invoice to 1002158	Equipment Contact Phone No. Description VARIOUS REPAIRS

Comments: REPAIR ALL CYLINDERS
 1000 PM SERVICE
 OIL PRESSURE SWITCH
 FAN DRIVE BELT
 VALVE LOADER 3 SPOOL
 GAUGE WARNING LIGHT CUSTER
 GAUGE TACHO WITH HOUR METER
 FRONT BALL JOINTS

Equipment No. / Serial No.	Description	Fleet No.	Manufacturer / Model	Component Code	Modifier Code	Job Code	Warranty	Warranty Code	Line/Seg No.
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110009251	BACKHOE LOADER 4WD			No		10000
0488295		JCB	214			

Type	No.	Description	Quantity	Qty. to Invoice	Unit Price	Line	Dsct %	Amount	Gross Amount
Item	JC-126/02253	TRACKROD LINK 2ws 4wd	2.00	2	569.34	0	1,138.68	1,138.68	
Item	JC-123/06399	BELT	1.00	1	51.19	0	51.19	51.19	
Item	JC-701/80225	Switch	1.00	1	22.25	0	22.25	22.25	
Item	JC-991/00100	SERVICE SEAL KIT 70*40	2.00	2	50.10	0	100.20	100.20	
Item	JC-991/00102	SERVICE SEAL KIT 80*50	2.00	2	51.26	0	102.52	102.52	
Item	JC-991/00110	SERVICE SEAL KIT 110*60	1.00	1	110.73	0	110.73	110.73	
Item	JC-991/00145	SERVICE SEAL KIT 100 X 60	1.00	1	56.76	0	56.76	56.76	
Item	JC-991/00103P	Kit Seal	2.00	2	62.56	0	125.12	125.12	
Item	JC-991/00163P	Kit Seal	2.00	2	61.85	0	123.70	123.70	
Item	JC-991/00147	SERVICE SEAL KIT 90*60	1.00	1	67.96	0	67.96	67.96	
Item	JC-25/606812	O-RING KIT	5.00	5	2.84	0	14.20	14.20	
Item	JC-991/00156	SERVICE SEAL KIT 75*45	1.00	1	124.03	0	124.03	124.03	
Item	JC-704/38400	GAUGE i.d.cluster 12V (Rem)	1.00	1	651.88	0	651.88	651.88	
Item	JC-704/50228	(W) (P) GAUGE tacho/hourmeter	1.00	1	574.28	0	574.28	574.28	
Item	JC-02/201150	HEAD -FILTER	1.00	1	911.90	0	911.90	911.90	
Item	JC-02/202336	HOSE	1.00	1	85.46	0	85.46	85.46	
Item	JC-02/100284A	OIL FILTER	1.00	1	13.31	0	13.31	13.31	
Item	JC-02/200918	HOSE	1.00	1	44.61	0	44.61	44.61	
Item	JC-02/201123	WASHER	1.00	1	11.60	0	11.60	11.60	

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Dallas Service Department

Sell City Of Ovilla To	Ship City Of Ovilla To 105 S Cockrell Hill Rd Red Oak, TX 75154
105 S Cockrell Hill Rd Red Oak TX 75154	
Phone No. 972-617-7262	Equipment Contact
E-Mail	Phone No.
Invoice to 1002158	Description VARIOUS REPAIRS
Item JC-02/101405A SEAL-ATOMISER	1.00 1 4.41 0 4.41 4.41
Item JC-02/200749 SEAL	1.00 1 12.16 0 12.16 12.16
Item JC-32/915801 AIR PURIFIER	1.00 1 24.94 0 24.94 24.94
Item JC-32/915802 AIR PURIFIER	1.00 1 25.11 0 25.11 25.11
Item JC-32/912001A FUEL FILTER	1.00 1 31.98 0 31.98 31.98
Item JC-32/914202 FILTER SWIRL CONE	1.00 1 21.03 0 21.03 21.03
Item JC-32/914203 STRAINER GUAZE	1.00 1 61.75 0 61.75 61.75
Item JC-32/915500 OIL FILTER	1.00 1 17.96 0 17.96 17.96
Item JC-32/925346 Hydraulic Element	1.00 1 55.13 0 55.13 55.13
Item JC-32/920300 ELEMENT SUCTION	1.00 1 74.46 0 74.46 74.46
Item JC-123/09018 GASKET HYDRAULIC T	1.00 1 45.15 0 45.15 45.15
Item JC-4000/0305U HP GEAR OIL 90 5 GAL	3.00 3 149.63 0 448.89 448.89
Item JC-4001/3401U UP ENGINE OIL 5W-40 1 GAL	5.00 5 40.53 0 202.65 202.65
Item JC-4002/0805U JCB Hydraulic Fluid HP46 5Gal	4.00 4 92.10 0 368.40 368.40
Item JC-4000/2605U EP TRANSMISSION FLUID 10W 5 G	2.00 2 111.99 0 223.98 223.98
Charge DELIVPU Delivery and Pickup	1.00 1 450.00 0 450.00 450.00
Resource 999999999 Estimated Labor - Quote Only	75.00 75 119.00 0 8,925.00 8,925.00
	Total 15,323.38 15,323.38
	Service Order Total 15,323.38 15,323.38

PLEASE ALLOW 10% +/- VARIANCE OF THE TOTAL PRICE

*** PARTS FREIGHT NOT INCLUDED UNLESS LISTED ***

QUOTE IS VALID FOR 30 DAYS FROM ABOVE DATE

Backhoe Rental

Rental One : Weekly rental --- \$ 675.00

Daily Rental ---- \$225.00

Delivery/Pickup -\$180.00

United Rental : Weekly rental --\$716.65

Daily Rental ----\$220.64

Delivery/Pickup-\$190.00

Sunbelt Rental: Weekly Rental- \$650.00

Daily Rental---\$200.00

Delivery/Pickup-190.00

Average for Rental-Weekly--\$680.55

Daily----\$215.21

Delivery-\$183.33

Total: \$ 1079.09

GENERAL FUND Proposed Budget FY 2017-2018	ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	DIFFERENCE	INCLUDED IN PROPOSED	July 28, 2017
							Additional Request 2017- 2018	
Revenue								
Beginning Fund Balance					1,278,712.10			As of 7/27/2017. Not included in budget revenue. Information only. This is the bank balance in the operating fund.
4000100 · Taxes								
4000105 · Ad Valorem, Current	1,467,864.45	1,541,553.00	1,541,553.00	1,585,125.23	1,649,432.00	107,879.00		Maintenance & Operations - \$0.512399/\$100 valuation.
4000106 · Ad Valorem, New and Improvement	0.00	77,331.00	77,331.00	0.00	53,233.00	-24,098.00		
4000110 · Ad Valorem, Delinquent	8,552.69	8,116.00	11,388.00	12,438.62	10,000.00	-1,388.00		ESTIMATE ONLY
4000113 · Interest/Penalties - Prop Tax	6,581.23	7,540.00	7,540.00	6,458.35	7,000.00	-540.00		ESTIMATE ONLY
4000120 · Sales Tax (1%)	188,311.12	191,118.00	201,446.00	164,853.27	201,264.00	-182.00		8 month average per month 16772. x 12
4000125 · Sales Tax - St. Impr (.25%)	47,077.78	47,778.00	50,362.00	41,213.32	50,316.00	-46.00		8 month average per month 4193 x 12
4000130 · Franchise Tax	163,563.77	150,000.00	150,000.00	122,848.70	163,000.00	13,000.00		AT&T, Atmos, SWBell, Hilco, community waste, Sage, Verizon - Estimated using last years figures
Total 4000100 · Taxes	1,881,951.04	2,023,436.00	2,039,620.00	1,932,937.49	2,134,245.00	94,625.00		
4000208 · Building Permits								
4000210 · Residential Building Permits	77,783.79	150,100.00	150,100.00	35,991.44	60,000.00	-90,100.00		Ave. \$2,000.00 x 30 estimated new homes (Bryson Manor 1/2 - Ovilla Oaks - estimate per PW and Comm. Serv.)
4000213 · Fire Inspection Permits	5,400.00	0.00	0.00	0.00	0.00	0.00		Change in fees - 1st fire inspection \$0.00
4000214 · Misc Building Permits	23,055.54	16,000.00	16,000.00	20,336.02	23,952.00	7,952.00		8 month average 1996 x 12
Total 4000208 · Building Permits	106,239.33	166,100.00	166,100.00	56,327.46	83,952.00	-82,148.00		
4000200 · Licenses and Permits								
4000230 · Plan Review Fee	28,218.35	35,750.00	35,750.00	8,528.33	12,000.00	-23,750.00		Residential: \$400 x 30 estimated new homes (Partial engineering fees for subdivisions & town planner)
4000260 · Alarm Permits	2,479.00	2,604.00	2,604.00	2,199.00	2,604.00	0.00		no change
4000270 · Animal Tag Fees	3,103.00	3,706.00	3,706.00	1,798.00	3,706.00	0.00		no change

	<u>ACTUAL</u> <u>FY</u> <u>2015-2016</u>	<u>Original Budget</u> <u>2016-2017</u>	<u>Adjusted Budget</u> <u>2016-2017</u>	<u>Actual Rev./Exp.</u> <u>10/1/2016 -</u> <u>7/27/2017</u>	<u>Proposed</u> <u>Budget</u> <u>2017-2018</u>	<u>DIFFERENCE</u>	<u>Additional</u> <u>Request 2017-2018</u>	<u>Notes & Adjustments</u>
4000272 · Impound Fees	2,115.00	2,751.00	2,751.00	965.00	2,751.00	0.00		no change
4000290 · Misc Licenses and Permits	1,705.00	1,157.00	1,157.00	2,260.00	1,568.00	411.00		estimate include increase in contractor fees
Total 4000200 4000208 License and Permits	37,620.35	45,968.00	45,968.00	15,750.33	22,629.00	-23,339.00		
4000400 · Charges for Services								
4000325 · ESD #2	164,600.00	190,000.00	190,000.00	95,000.00	190,000.00	0.00		Emergency service district contracted services outside city limits - staffing, fire dept.
4000330 · ESD #4	55,628.31	55,628.00	55,628.00	55,628.31	55,628.00	0.00		Emergency service district contracted services outside city limits.
4000411 · Copies and Maps	63.60	100.00	100.00	33.60	100.00	0.00		no change
4000415 · Police Reports	72.00	150.00	150.00	36.00	150.00	0.00		no change
4000420 · Park Lights	0.00	1,000.00	1,000.00	0.00	500.00	-500.00		Anticipated donation(s).
4000440 · Oak Leaf Animal Control	2,265.00	2,100.00	2,100.00	835.00	2,100.00	0.00		no change
4000450 · Subdivision Fees	31,038.29	6,400.00	6,900.00	14,887.82	6,900.00	0.00		Retail Center,new subdivision HIDDEN VALLEY
4000480 · Solid Waste (Garbage)	241,441.85	247,600.00	247,600.00	193,198.33	256,968.00	9,368.00		fy 17-18 - May billing 1278 @14.92 - under 65 + 192 @ \$12.22 over 65 - total of 1470 customers, 19067.76 +2346.24 =21,414 x 12 City/Other participate equally in sidewalk replacement. Expenditure is in Streets-Infrastructure.
4000485 · 50/50 Sidewalk Program	2,756.00	1,250.00	1,250.00	0.00	1,250.00	0.00		
4000490 · Misc Charges for Services	5,214.50	4,500.00	4,500.00	2,627.70	3,850.00	-650.00		Public Information Act, Contractor Registration
Total 4000400 · Charges for Services	503,079.55	508,728.00	509,228.00	362,246.76	517,446.00	8,218.00		
4000500 · Fines and Forfeitures								
4000535 · Omni Warrant Revenue	2,037.11	2,304.00	2,304.00	1,810.29	2,868.00	564.00		7 month average 239 x 12
4000510 · Fines - Police	186,905.23	160,000.00	254,850.00	217,944.75	265,008.00	10,158.00		8 mo average 22084 x 12
4000520 · Fines - Animal Control	266.00	456.00	456.00	350.00	456.00	0.00		
4000525 · Fines - Code Enforcement	6,103.60	8,949.00	8,949.00	3,327.60	8,949.00	0.00		
4000550 · Municipal Court Technology	4,069.05	3,375.00	5,338.00	3,665.51	5,424.00	86.00		7 month average 452 x 12

	ACTUAL 2015-2016	FY 2016-2017	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	DIFFERENCE	Additional Request 2017- 2018	Notes & Adjustments
4000551 · Municipal Court Security	3,051.74		2,531.00	5,396.00	2,749.13	4,068.00	-1,328.00		7 month average 339 x 12
4000590 · Misc Fines and Forfeitures	10.96		10.00	224.00	283.90	432.00	208.00		8 month average 36 x 12
Total 4000500 · Fines and Forfeitures	202,443.69		177,625.00	277,517.00	230,131.18	287,205.00	9,688.00		
4000800 · Other Revenue									
4000810 · Heritage Day	25,320.44		19,000.00	26,000.00	5,006.00	26,000.00	0.00		2016 Heritage Revenue
4000818 · Lease Proceeds	1,154.80		1,165.00	0.00	0.00	0.00	0.00		Peace officer distribution for education program funds
4000820 · Water Tower Lease	96,947.99		107,000.00	109,250.00	96,731.80	118,250.00	9,000.00		AT&T + additional antenna \$9,000, Skybeam, T Mobile, Tier 1 that are on our water tower.
4000840 · Interest Earned	8,674.11		6,000.00	6,000.00	6,129.92	7,560.00	1,560.00		Bank/savings account interest - 7 month average \$630 x 12
4000860 · Grant Proceeds	0.00		0.00	6,825.00	6,825.00	0.00	-6,825.00		unknown
4000870 · Insurance Proceeds	37,013.71		0.00	3,755.00	3,754.40	0.00	-3,755.00		unknown
4000885 · Proceeds from Sale of Assets	14,111.03		7,500.00	13,690.00	13,690.00	0.00	-13,690.00		unknown
4000887 · HOA Revenue	1,015.00		1,015.00	1,015.00	1,015.00	1,015.00	0.00	1,015.00	HOA - Assumption will not be renewed (6/29/2017- COUNCIL ADVISED TO KEEP IN BUDGET)
4000890 · Misc Other Revenue	8,022.75		3,500.00	3,500.00	2,127.12	3,500.00	0.00		Dog signover, credit card rebates, DOJ Treasury
Total 4000800 · Other Revenue	192,259.83		145,180.00	170,035.00	135,279.24	156,325.00	-13,710.00		
4000900 · Transfers In									
4000905 · Weapons Purchase Plan	0.00		0.00	0.00	0.00	11,730.00	11,730.00		Reimbursement by officers to city to weapons purchased as part of the weapons purchase plan
4000925 · Admin.Rev. received from 4B-EDC	2,500.00		2,500.00	2,500.00	1,875.00	2,500.00	0.00		no change
4000926 · 4B-EDC Revenue: Restroom			75,000.00	75,000.00	74,986.69	0.00	-75,000.00		Project completed
4000927 · 4B-EDC Revenue: Monument Sigs	0.00		30,000.00	30,000.00	0.00	30,000.00	0.00		16/17 project - Project projected to be complete fy 17/18
4000928 · 4B - EDC Revenue: Consultant	0.00		10,000.00	10,000.00	0.00	0.00	-10,000.00		Project completed (Orasi Strategic Plan)
400092- · MDD - Pavilion	0.00		0.00	0.00	0.00	0.00	0.00		40 x 60 Pavilion paid by MDD estimate (foundation / metal frame, roof only) (6/29/2017 - COUNCIL REMOVED FROM BUDGET)

	<u>ACTUAL</u> <u>2015-2016</u>	<u>FY</u> <u>2016-2017</u>	<u>Original Budget</u> <u>2016-2017</u>	<u>Adjusted Budget</u> <u>2016-2017</u>	<u>Actual Rev./Exp.</u> <u>10/1/2016 -</u> <u>7/27/2017</u>	<u>Proposed</u> <u>Budget</u> <u>2017-2018</u>	<u>DIFFERENCE</u>	<u>Additional</u> <u>Request 2017-2018</u>	<u>Notes & Adjustments</u>
4000930 · Admin. Rev. Rec. From W&S Fund	92,583.00		32,788.00	32,788.00	24,591.00	23,724.00	-9,064.00		
4000940 · Admin.Rev. Rec. from MDD Fund	500.00		500.00	500.00	375.00	500.00	0.00		
4000945 - Transfer in from Bldg. Security	0.00		0.00	4,317.00	0.00	7,300.00	2,983.00		Add upgrade: Incode 10
4000990 · Reduction in Fund Balance	0.00		95,000.00	450,167.00	0.00	270,000.00	-180,167.00	0.00	\$270,000Ovilla Oaks Drive 1.2 miles, existing road width and Testing. \$15.00 sq yd for finished road \$270,000
Total 4000900 · Transfers In	95,583.00		245,788.00	605,272.00	101,827.69	345,754.00	-259,518.00	0.00	
Total Revenue	3,019,176.79	3,312,825.00	3,813,740.00	2,834,500.15	3,547,556.00	-266,184.00		0.00	ADDITIONAL REQUEST, INCLUDED IN THE PROPOSED BUDGET

GENERAL FUND Proposed Budget FY 2017-2018	ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	DIFFERENCE	INCLUDED IN PROPOSED	Additional Request 2017- 2018	Notes & Adjustments	July 28, 2017									
Expense																			
10 · Administration																			
5201100 · Salaries & Wages																			
5101110 · City Administrator	67,124.00	66,126.00	66,126.00	58,651.98	78,750.00	12,624.00			Full Time Staff - 4 (105,000)General Fund contributes 75%, Water & Sewer Contribute 25%										
5101115 · City Secretary	43,317.30	40,973.00	40,973.00	38,576.94	44,250.00	3,277.00			(59,000)General Fund contributes 75%, Water & Sewer Contribute 25%										
5101117 · City Accountant	39,342.72	38,192.00	38,192.00	34,294.27	39,338.00	1,146.00			(52,450)General Fund contributes 75%, Water & Sewer Contribute 25%										
5101120 · Admin. Support	23,671.26	22,978.00	22,978.00	23,568.81	27,035.00	4,057.00			(36,047)General Fund contributes 75%, Water & Sewer Contribute 25%										
5101170 · Salary Increase		5,265.00	5,265.00	0.00	0.00	-5,265.00			16/17 - Salary increase - City Secretary, Admin Assistant										
5101180 · Merit Raises, Staff 3%	0.00	5,207.00	5,207.00	0.00	5,682.00	475.00	5,682.00	3% Merit 75%											
Total 5101100 · Salaries & Wages	173,455.28	178,741.00	178,741.00	155,092.00	195,055.00	16,314.00	5,682.00												
5101400 · Support Staff																			
5101490 · Overtime	66.30	350.00	350.00	78.00	625.00	275.00			Admin. Assistant										
Total 5101400 · Support Staff	66.30	350.00	350.00	78.00	625.00	275.00	0.00												
5102100 · Employee Benefits																			
5102110 · Group Insurance	28,100.02	29,461.00	29,461.00	22,378.21	31,117.00	1,656.00			Health 568. x 6% increase. X 4, Plus Life/New Benefits										
5102135 · TMRS	20,153.52	22,694.00	22,694.00	18,978.21	25,715.00	3,021.00			City portion of employee retirement fund. INCREASED FROM 9.73 TO 9.94										
5102160 · Worker's Compensation	679.51	606.00	606.00	606.00	933.00	327.00			TML Insurance										
5102170 · Payroll Taxes	3,198.33	3,456.00	3,456.00	2,803.81	3,772.00	316.00			Medicare										
5102180 · Unemployment Taxes	2,790.00	1,000.00	1,000.00	0.00	1,000.00	0.00			Direct pay by City for employee unemployment.										
5102190 - Auto Allowance	0.00	0.00	1,600.00	1,200.00	4,800.00	3,200.00			Auto Allowance										

	<u>ACTUAL</u> <u>2015-2016</u>	<u>FY</u> <u>2016-2017</u>	<u>Original Budget</u> <u>2016-2017</u>	<u>Adjusted Budget</u> <u>2016-2017</u>	<u>Actual Rev./Exp.</u> <u>10/1/2016 -</u> <u>7/27/2017</u>	<u>Proposed</u> <u>Budget 2017-</u> <u>2018</u>	<u>Difference</u>	<u>Additional</u> <u>Request 2017-</u> <u>2018</u>	<u>Notes & Adjustments</u>
5102196 · Indiv. Membership Dues	608.00		750.00	750.00	565.00	1,950.00	1,200.00		TML, HR, TMCA, Yellow Rose, International TCMA, ICMA \$890, TCMA \$310
Total 5102100 · Employee Benefits	55,529.38		57,967.00	59,567.00	46,531.23	69,287.00	9,720.00	0.00	
5102200 · Special Services									
5102210 · Tax Assessing & Collecting Fees	2,004.25		1,570.00	1,570.00	551.46	1,618.00	48.00		Ellis County collection of City Ad Valorem Taxes. 2016 tax roll 1,618 x 1.00 per account
5102220 · Tax Appraisal Fee	14,817.45		16,003.00	16,003.00	15,997.60	16,355.00	352.00		Ellis County (\$15622 and Dallas County (\$733.) appraisal of properties.
5102230 · Legal Fees	17,040.14		25,000.00	25,000.00	9,850.99	35,000.00	10,000.00		The MacFarlane Firm PROBABLE INCREASE \$18,500 split between GF(7,650)/WWW(7,650)/4B EDC1,600/MDD 1,600 - Yeldell Wilson
5102240 · Audit	7,150.00		7,400.00	7,400.00	7,400.00	7,650.00	250.00		
5102250 · Accounting	474.47		1,000.00	1,000.00	525.00	2,000.00	1,000.00		Yeldell Wilson
5102260 · Engineering Fees	11,608.92		6,000.00	8,500.00	7,177.90	10,000.00	1,500.00		City Engineer to review subdivision plans
Total 5102200 · Special Services	53,095.23		56,973.00	59,473.00	41,502.95	72,623.00	13,150.00	0.00	
5102300 · Contractual Services									
5102310 · Consultant Fees	13,370.42		20,000.00	20,000.00	5,358.35	10,000.00	-10,000.00		Town Planning
5102325 · 4B EDC Consulting	0.00		10,000.00	2,510.00	0.00	0.00	-2,510.00		Previous project completed
Total 5102300 · Contractual Services	13,370.42		30,000.00	22,510.00	5,358.35	10,000.00	-12,510.00	0.00	
5102500 · Operating Services									
5102530 · Custodial Service Contract	4,128.00		4,128.00	4,128.00	3,454.97	4,128.00	0.00		344.00 X 12 NIGHTLINE JANITORIAL
5102540 · IT - Computer Maintenance	25,678.50		19,269.00	62,668.00	36,840.67	25,200.00	-37,468.00		This is for IT services for all departments Continued care for servers 3x50 , Continued care for computers 31x40., microsoft software, email exchange for 47 addresses Total Monthly Fee \$2100.x 12=\$25,200,
Total 5102500 · Operating Services	29,806.50		23,397.00	66,796.00	40,295.64	29,328.00	-37,468.00	0.00	
5102600 · Special Expenses									
5102610 · Election - Payroll	0.00		850.00	850.00	492.00	850.00	0.00		no change

	ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp.	Proposed Budget 2017- 2018	DIFFERENCE	Additional Request 2017- 2018	Notes & Adjustments
				10/1/2016 - 7/27/2017	2018			
5102620 · Election - Supplies	229.60	2,500.00	2,500.00	2,245.34	2,500.00	0.00		Ballots and equipment
5102630 · Election Meeting Expense	0.00	100.00	100.00	73.46	100.00	0.00		Meal expense
5102650 · Codification Book Update	3,185.00	4,100.00	4,100.00	375.00	3,600.00	-500.00		Code of Ordinances
Total 5102600 · Special Expenses	3,414.60	7,550.00	7,550.00	3,185.80	7,050.00	-500.00	0.00	
5103100 · General Supplies								
5103110 · Office Supplies	8,193.65	8,000.00	8,000.00	6,634.21	8,000.00	0.00		no change
5103140 · Uniforms	59.53	250.00	250.00	119.08	350.00	100.00		Office staff shirts
Total 5103100 · General Supplies	8,253.18	8,250.00	8,250.00	6,753.29	8,350.00	100.00	0.00	
5103400 · Maintenance Supplies / Parts								
5103410 · Supplies - Custodial	1,167.98	1,500.00	1,500.00	1,092.00	1,500.00	0.00		no change
5103440 · Maintenance Agreement Expense	270.00	400.00	400.00	135.00	400.00	0.00		Pest control
5103460 · Miscellaneous	451.65	400.00	1,500.00	1,411.55	1,500.00	0.00		Christmas decorations, signs, staff meetings
Total 5103400 · Maintenance Supplies / Parts	1,889.63	2,300.00	3,400.00	2,638.55	3,400.00	0.00	0.00	
5104200 · Travel Expenses								
5104210 · Travel - Local	318.06	500.00	500.00	30.57	500.00	0.00		Personal auto use
5104220 · Professional Development	2,987.22	5,500.00	3,900.00	2,186.48	6,550.00	2,650.00		GFOAT conference, HR conference, TML Conference, Election Law, ICMA \$675, TCMA \$375.
5104222 · Professional Develop - Council	1,291.54	1,200.00	1,200.00	974.54	1,300.00	100.00		Mayor - Sam Houston
5104225 · City Council Meal Expense	1,014.43	1,400.00	1,400.00	1,197.78	2,200.00	800.00		Council / office / water / work shops and staff meetings
5104230 · Professional Develop - In-House	0.00	500.00	500.00	0.00	500.00	0.00		Sexual Harassment Training
Total 5104200 · Travel Expenses	5,611.25	9,100.00	7,500.00	4,389.37	11,050.00	3,550.00	0.00	
5105200 · Data Processing Expenses								

	<u>ACTUAL</u> <u>FY</u> <u>2015-2016</u>	<u>Original Budget</u> <u>2016-2017</u>	<u>Adjusted Budget</u> <u>2016-2017</u>	<u>Actual Rev./Exp.</u> <u>10/1/2016 -</u> <u>7/27/2017</u>	<u>Proposed</u> <u>Budget 2017-</u> <u>2018</u>	<u>Difference</u>	<u>Additional</u> <u>Request 2017-</u> <u>2018</u>	<u>Notes & Adjustments</u>
5105230 · Data Proc-Maintenance & Repair	884.45	0.00	0.00	0.00	18,000.00	18,000.00	18,000.00	New server \$3,000 for council + Screen for Conference and Court/council \$5,000, \$10,000 Council Laptops
5105240 · Data Processing - Software	9,110.96	13,300.00	13,300.00	10,942.01	23,005.00	9,705.00	12,000.00	\$11,005 - 1/3 BLACKBOARD (1,783) INTUIT (3,150), CIVIC PLUS HOSTING (6,155), UNTANGLE, MSO (1,700) and \$12,000 SECURITY SOFTWARE AS SUGGESTED BY TECHNOLOGY AND BEYOND
Total 5105200 · Data Processing Expenses	9,995.41	13,300.00	13,300.00	10,942.01	41,005.00	27,705.00	12,000.00	
5105300 · Printing Expense								
5105310 · Copier Expense	1,879.96	3,300.00	4,476.00	3,414.32	4,476.00	0.00		no change
5105320 · Printing & Postage - Newsletters	4,443.23	5,108.00	5,108.00	2,320.29	5,108.00	0.00		PRINTING 4 X \$777.00 + postage 4 X \$500.00
5105330 · Printing - Forms	1,319.63	1,500.00	1,500.00	635.46	1,500.00	0.00		All printing combined. Letterhead, permits, signs, business cards
Total 5105300 · Printing Expense	7,642.82	9,908.00	11,084.00	6,370.07	11,084.00	0.00	0.00	
5105400 · Utilities								
5105410 · Telephone	1,312.05	1,404.00	1,404.00	1,046.72	1,500.00	96.00		Birch 125. x 12
5105415 · Cellular Phone	1,387.70	1,464.00	1,464.00	1,137.39	1,450.00	-14.00		Verizon CM - and Pam 120 x 12 \$1,920 - Birch 160 x 12
5105417 · Internet	1,211.14	2,409.00	2,409.00	1,282.01	2,823.00	414.00	804.00	\$804. -Direct tv 67x12 + 99 installation
5105420 · Wireless Cards	911.76	912.00	912.00	400.73	912.00	0.00		Verizon iPad CM AND CS 76 x 12
5105450 · Electricity	4,278.73	4,635.00	4,635.00	3,146.70	4,635.00	0.00		Gexa estimated cost per TCAP 2018 rates
Total 5105400 · Utilities	9,101.38	10,824.00	10,824.00	7,013.55	11,320.00	496.00	804.00	
5105500 · Repairs & Bldg Improvements								
5105520 · Repairs - Buildings	5,353.30	4,000.00	4,000.00	3,936.64	41,200.00	37,200.00	39,600.00	\$1,600 Misc. bldg repair Remove city hall, PD and FD from septic to sewer service \$25,000 + Paint city offices \$5,000 + Back door \$1,200 + Conference doors \$400 + Mens/Womens bathroom update \$8,000 for tile, floor, vanity and mirror.
5105540 · Repairs - Machinery & Equipment	540.00	600.00	600.00	495.25	500.00	-100.00	0.00	Fridge repair EST \$500. add water filtration and repair icemaker OR NEW FRIDGE \$1,600 (6/29/2017 COUNCIL ADVISED TO REMOVE FROM BUDGET)

	ACTUAL 2015-2016	FY 2016-2017	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	DIFFERENCE	Additional Request 2017- 2018	Notes & Adjustments
5105590 · Repairs - Other	1,228.51		2,200.00	2,200.00	2,170.08	1,300.00	-900.00		ADMIN, PAINT, FLAGS, FILTERS
Total 5105500 · Repairs & Bldg Improvements	7,121.81		6,800.00	6,800.00	6,601.97	43,000.00	36,200.00	39,600.00	
5105600 · Insurance									
5105610 · Insurance - Property	1,108.72		1,182.00	1,330.00	1,330.00	1,915.00	585.00		TML
5105620 · Insurance - Liability	1,203.75		678.00	678.00	678.00	800.00	122.00		TML
5105630 · Insurance - Fidelity Bond	300.00		300.00	300.00	250.00	300.00	0.00		State Farm
notary Bond	0.00		0.00	0.00	0.00	450.00	450.00	450.00	\$150 x 3 for seals, bond, books
5105635 · Public Officials Surety Bonds	900.00		1,000.00	2,210.00	1,820.00	2,210.00	0.00		Victor O.Schinnerer & Co. Inc.
Total 5105600 · Insurance	3,512.47		3,160.00	4,518.00	4,078.00	5,675.00	1,157.00	450.00	
5105700 · Other Expenses									
5105705 · Postage	6,763.37		6,756.00	6,756.00	3,824.36	6,756.00	0.00		POSTAGE
5105710 · Cash - Over/Short	0.00		10.00	10.00	0.00	10.00	0.00		
5105725 · Records Management Expense	7,129.79		3,600.00	3,300.00	2,138.50	1,500.00	-1,800.00		Decrease due to city is current on destruction requirements. RCI Records Management-Review file boxes, separate for destruction, software
5105730 · City - Memberships	1,889.78		2,500.00	2,500.00	2,055.78	2,500.00	0.00		TML, SGR, Atmos, Ercot, NCTCOG
5105740 · Legal Notices/Advertisement	9,618.09		9,000.00	9,000.00	2,823.29	9,000.00	0.00		Red Oak Paper (previous - Waxahachie Daily Light)
5105752 · Employment Screening	42.00		200.00	436.00	435.37	400.00	-36.00		
5105753 · Solicitor Screening	0.00		200.00	500.00	430.00	200.00	-300.00		
5105756 · FM 664	23,927.70		24,000.00	24,000.00	23,927.70	0.00	-24,000.00		FINAL PAYMENT to TxDOT for FM 664 Improvements. FY 15-16 Specifically for right-of-way acquisition and reimbursable utility adjustments.
5105760 · Bank Service Charge	81.12		100.00	100.00	22.00	100.00	0.00		Bank charges - returned checks
5105764 · Filing Fees	654.07		250.00	250.00	129.67	500.00	250.00		Ellis county, budget, ordinances
5105765 · Miscellaneous	2,415.35		2,500.00	3,614.00	2,765.22	2,767.00	-847.00		Award luncheon, awards, employee appreciation

	ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp.	Proposed Budget 2017- 2018	DIFFERENCE	Additional Request 2017- 2018	Notes & Adjustments
				10/1/2016 - 7/27/2017	2018			
Total 5105700 · Other Expenses	52,521.27	49,116.00	50,466.00	38,551.89	23,733.00	-26,733.00	0.00	
5106400 · Minor Capital Outlay								
5106440 · Machinery & Equipment	246.30	1,000.00	7,500.00	4,890.40	1,000.00	-6,500.00		\$1,000 Misc. Machinery and equipment
5106465 · Furniture	2,935.95	1,000.00	1,000.00	146.27	1,000.00	0.00		
Total 5106400 · Minor Capital Outlay	3,182.25	2,000.00	8,500.00	5,036.67	2,000.00	-6,500.00	0.00	
5107400 - Capitalized Assets								
5107420 - Buildings	34,720.00	0.00	0.00	0.00	0.00	0.00		
	34,720.00	0.00	0.00	0.00	0.00	0.00	0.00	
5107400 - Capitalized Assets								
5107440 - Machine & Equipment	0.00	52,400.00	49,999.00	49,999.00	0.00	-49,999.00		
Total - Capitalized Assets	0.00	52,400.00	49,999.00	49,999.00	0.00	-49,999.00	0.00	
5109000 · Reserves								
5109001 · Reserve for Contingency	0.00	2,390.00	32,507.00	0.00	75,344.00	42,837.00		Reserve for projects not in budget - (estimated revenue less expense)
5109015 - Reserve for RD & PD Radios	0.00	90,000.00	93,770.00	93,769.60	93,770.00	0.00		Last installment for radios
Total 5109000 · Reserves	0.00	92,390.00	126,277.00	93,769.60	169,114.00	42,837.00	0.00	
Total 10 · Administration	472,289.18	614,526.00	695,905.00	528,187.94	713,699.00	17,794.00	58,536.00	ADDITIONAL REQUEST, INCLUDED IN THE PROPOSED BUDGET

GENERAL FUND Proposed Budget FY 2017-2018	ACTUAL 2015-2016	FY 2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	DIFFERENCE	INCLUDED IN PROPOSED	July 28, 2017	
								Additional Request 2017- 2018		
Expense								Notes & Adjustments		
20 · Police								PRESENTED TO MSAC FOR CONSIDERATION OF RECOMMENDATION		
5201100 · Salaries & Wages										
5201120 · Police Chief	73,268.77	70,000.00	70,000.00	62,820.56	74,243.00	4,243.00		PD Staff 12 Full time staff - 11, Part time - 1		
5201143 · Command Staff	54,418.51	53,560.00	53,560.00	48,492.18	57,309.00	3,749.00		Lieutenant - 1		
5201150 · Certification Pay	2,469.03	2,400.00	2,400.00	2,031.40	2,400.00	0.00				
5201170 · Salary Increase	0.00	4,160.00	4,160.00	0.00	0.00			16/17 - Salary increase Chief and Lieutenant		
5201180 · Merit Raises - Staff 3%	0.00	3,832.00	3,832.00	0.00	3,947.00	115.00	3,947.00	3% Merit		
Total 5201100 · Salaries & Wages	130,156.31	133,952.00	133,952.00	113,344.14	137,899.00	3,947.00	3,947.00			
5201400 · Support Salaries										
5201405 · Support Staff	27,851.21	27,851.00	27,851.00	26,083.20	30,826.00	2,975.00		Support Staff - 1		
5201408 · Sergeant	0.00	43,680.00	43,680.00	37,887.52	88,047.00	44,367.00		Sergeant/Patrol - 2 (PROMOTED 1 OFFICER TO SERGEANT) \$249,538 Full Time Patrol Officers - 5		
5201410 · Patrol	242,123.91	224,723.00	224,723.00	212,127.82	248,352.00	23,629.00	39,728.00	\$39,728 Additional Officer		
5201412 · Patrol Part Time	14,275.00	20,500.00	20,500.00	6,600.00	20,500.00	0.00		PART TIME - 1		
5201415 · Certification Pay	900.12	1,636.00	1,636.00	1,776.14	2,701.00	1,065.00		Certification Pay - 3 (additional officer earned certification)		
5201470 · Salary Increase	0.00	16,640.00	16,640.00		6,220.00	-10,420.00	6,220.00	16/17 - Salary increase - Support, Sergeant and Patrol (SALARY INCREASE FOR PROMOTION OF 1 PATROL TO SERGEANT)		
5201480 · Merit Raises 3%	0.00	9,387.00	9,387.00		10,012.00	625.00	2,339.00	3% Merit		
5201490 · Overtime	13,052.05	16,000.00	16,000.00	7,902.00	16,000.00	0.00				
Total 5201400 · Support Salaries	298,202.29	360,417.00	360,417.00	292,376.68	422,658.00	62,241.00	48,287.00			

	<u>ACTUAL</u> <u>2015-2016</u>	<u>FY</u> <u>2016-2017</u>	<u>Original Budget</u> <u>2016-2017</u>	<u>Adjusted Budget</u> <u>2016-2017</u>	<u>Actual Rev./Exp.</u> <u>10/1/2016 - 7/27/2017</u>	<u>Proposed</u> <u>Budget 2017-2018</u>	<u>Difference</u>	<u>Additional Request 2017-2018</u>	<u>Notes & Adjustments</u>
5202100 · Employee Benefits									
5202110 · Group Insurance	66,241.19	72,741.00	72,741.00	54,309.76	84,581.00	11,840.00		7,696.00	\$7,696 + Additional officer .
5202135 · TMRS	36,295.91	44,740.00	44,740.00	37,884.18	53,161.00	8,421.00		5,188.00	\$47,973 - City portion of employee retirement fund. 9.73% to 9.94% + \$3925 for additional officer + \$1263. for STEP pay plan
5202160 · Worker's Compensation	11,620.48	11,677.00	11,677.00	11,677.00	12,471.00	794.00			TML INSURANCE
5202170 · Payroll Taxes	7,171.64	8,381.00	8,381.00	5,957.75	8,789.00	408.00		817.00	\$7972. Medicare + \$594. for additional officer + \$188 additional for STEP pay plan
5202196 · Membership Dues	235.00	500.00	500.00	397.00	315.00	315.00			Membership Dues
Total 5202100 · Employee Benefits	121,564.22	138,039.00	138,039.00	110,225.69	159,317.00	21,278.00		13,701.00	
5202300 · Contractual Services									
5202355 · Contract Labor - Individual	0.00	500.00	500.00	0.00	500.00	0.00			
5202356 · Gingerbread House	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	0.00			
5202380 · Dispatch	14,525.00	15,225.00	15,225.00	15,225.00	15,925.00	700.00			\$45,500 - Midlothian. Police-35%, Fire-35%, Water and Sewer-30%
5202385 · Jail Expense	1,000.00	1,000.00	1,000.00	0.00	1,000.00	0.00			Red Oak
5202390 · Special Response Team	7,500.00	8,500.00	8,500.00	7,500.00	8,500.00	0.00			CITY OF MIDLOTHIAN SRRG \$7500. AND MISC. TRAINING COST
5202395 · Contractual Services Other	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00			
Total 5202300 · Contractual Services	24,025.00	27,225.00	27,225.00	23,725.00	27,925.00	700.00		0.00	
5202500 · Operating Services									
5202530 · Custodial Services Contract	2,820.00	2,820.00	2,820.00	2,350.00	2,820.00	0.00			
5202540 · Computer Maintenance	1,275.66	700.00	700.00	0.00	700.00	0.00			
5202560 · Internet Subscriptions	317.00	1,350.00	1,350.00	317.00	1,350.00	0.00			
Total 5202500 · Operating Services	4,412.66	4,870.00	4,870.00	2,667.00	4,870.00	0.00		0.00	

	<u>ACTUAL</u> <u>2015-2016</u>	<u>FY</u> <u>2016-2017</u>	<u>Original Budget</u> <u>2016-2017</u>	<u>Adjusted Budget</u> <u>2016-2017</u>	<u>Actual Rev./Exp.</u> <u>10/1/2016 - 7/27/2017</u>	<u>Proposed</u> <u>Budget 2017-2018</u>	<u>Difference</u>	<u>Additional</u> <u>Request 2017-2018</u>	<u>Notes & Adjustments</u>
5202600 · Special Expenses									
5202675 · National Night Out	100.00		550.00	550.00	434.34	500.00	-50.00		
Total 5202600 · Special Expenses	100.00		550.00	550.00	434.34	500.00	-50.00	0.00	
5203100 · General Supplies									
5203110 · Office Supplies	901.46		1,500.00	1,874.00	1,663.76	1,050.00	-824.00		OFFICE SUPPLIES ONLY decrease due to no additional computers requested by department
5203140 · Uniforms	8,746.43		8,000.00	8,000.00	3,730.43	8,500.00	500.00	500.00 + \$500 Additional Officer	\$8,000 Shirt/pant / monogram/reflective gear current
5203170 · Evidence Gathering	700.00		700.00	700.00	699.28	700.00	0.00		
Total 5203100 · General Supplies	10,347.89		10,200.00	10,574.00	6,093.47	10,250.00	-324.00	500.00	
5203400 · Maintenance Supplies & Parts									
5203410 · Supplies - Custodial	566.63		600.00	800.00	455.78	800.00	0.00		
Total 5203400 · Maintenance Supplies & Parts	566.63		600.00	800.00	455.78	800.00	0.00	0.00	
5204200 · Travel Expenses									
5204210 · Travel - Local	1,009.82		1,000.00	1,000.00	0.00	1,000.00	0.00		Mileage reimbursement \$5,135 Officer training
5204220 · Professional Development	2,708.52		3,750.00	4,896.00	1,356.82	7,915.00	3,019.00	2,780.00	Public Manager Program \$4,865 for Texas Certified 7 tracks- Personnel Admin, Managing, Communications, Finance & Budget, Program Evaluations, Information System for Managers, Applied Projects. (6/29/2017 COUNCIL ADVISED POSSIBLE HALF OF CLASSES PER YEAR \$695 X 4 \$2780.00)
5204225 · Professional Dev - LEOSE	960.00		1,165.00	0.00	0.00	0.00	0.00		Licensing Board
5204235 · Ammo	987.22		1,000.00	1,000.00	0.00	1,000.00	0.00		
5204270 · Vehicle Expenses	15,548.68		24,000.00	24,000.00	16,587.57	24,000.00	0.00		Fuel
Total 5204200 · Travel Expenses	21,214.24		30,915.00	30,896.00	17,944.39	33,915.00	3,019.00	2,780.00	
5205200 · Data Processing Expenses									

	<u>Actual</u> 2015-2016	<u>FY</u> 2015-2016	<u>Original Budget</u> 2016-2017	<u>Adjusted Budget</u> 2016-2017	<u>Actual Rev./Exp.</u> 10/1/2016 - 7/27/2017	<u>Proposed</u> Budget 2017- 2018	<u>Difference</u>	<u>Additional</u> <u>Request 2017-</u> <u>2018</u>	<u>Notes & Adjustments</u>
5205220 · Data Proc - Equipment	0.00	0.00	0.00	0.00	5,000.00	5,000.00		5,000.00	\$25,000 TOTAL CRIMES EQUIPMENT REPLACEMENT, PAID BY PD AND FD 50% EACH \$10,000 total cost for radio maintenance fee pay to Midlothian, shared with PD and other cities <u>[6/29/2017- COUNCIL ADVISED CRIMES REPLACEMENT TO PURCHASE FY 16/17]</u>
5205240 · Data Processing - Software	17,851.00	18,000.00	18,000.00	17,851.00	18,000.00	0.00			Sam Houston Crime Software, Blackboard, Leads Online
Total 5205200 · Data Processing Expenses	17,851.00	18,000.00	18,000.00	17,851.00	23,000.00	5,000.00		5,000.00	
5205300 · Printing Expenses									
5205310 · Copier Expense	1,023.08	1,500.00	1,500.00	876.16	1,210.00	-290.00			UPDATING COPIER - Copier Expense 100.60 x 12
5205330 · Printing - Forms	300.00	300.00	300.00	300.00	300.00	0.00			Business Cards
5205350 · Printing - Other	399.94	400.00	400.00	399.24	500.00	100.00			ID Cards
Total 5205300 · Printing Expenses	1,723.02	2,200.00	2,200.00	1,575.40	2,010.00	-190.00		0.00	
5205400 · Utilities									
5205410 · Telephone	1,312.05	1,404.00	1,404.00	1,046.75	1,500.00	96.00			Birch 125 X 12
5205415 · Cellular Phone	1,275.66	1,350.00	1,350.00	976.47	1,188.00	-162.00			Verizon 99 X 12
5205417 · Internet - PD	1,211.13	2,409.00	2,409.00	1,282.01	1,920.00	-489.00			Birch 160 X 12
5205420 · Wireless Cards	2,735.28	2,750.00	2,750.00	2,320.20	3,192.00	442.00			Verizon 266 X 12
5205450 · Electricity	3,776.66	4,500.00	4,500.00	2,771.85	4,500.00	0.00			Gexa estimated cost per TCAP 2018 rates
Total 5205400 · Utilities	10,310.78	12,413.00	12,413.00	8,397.28	12,300.00	-113.00		0.00	
5205500 · Repairs & Building Improvements									
5205520 · Repairs - Building	16,040.43	5,000.00	5,000.00	483.56	5,000.00	0.00			
5205540 · Repairs- Machinery & Equipment	618.27	1,000.00	1,000.00	291.00	1,000.00	0.00			
5205550 · Repairs - Vehicles	11,221.73	8,000.00	10,000.00	6,696.40	10,000.00	0.00			amount contingent on new vehicles

	ACTUAL 2015-2016	FY 2016-2017	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	Difference	Additional Request 2017- 2018	Notes & Adjustments
Total 5205500 · Repairs & Building Improvements	27,880.43		14,000.00	16,000.00	7,470.96	16,000.00	0.00	0.00	
5205600 · Insurance									
5205610 · Insurance - Property	1,648.64		1,757.00	1,757.00	1,757.00	1,950.00	193.00		TML
5205620 · Insurance - Liability	5,513.00		8,499.00	8,499.00	8,499.00	5,348.00	-3,151.00		TML
5205640 · Insurance - Vehicle	2,429.68		2,203.00	2,908.00	2,908.00	4,908.00	2,000.00		TML
Total 5205600 · Insurance	9,591.32		12,459.00	13,164.00	13,164.00	12,206.00	-958.00	0.00	
5205700 · Other Expenses									
5205742 · Public Relations	133.74		200.00	519.00	218.77	550.00	31.00		increase to maintain current supplies
5205745 - Weapons Purchase Plan	0.00		0.00	0.00	0.00	11,730.00	11,730.00		7 weapons for purchase plan for officers - Purchase Plan approved 2017
5205752 · Employment Screening	994.90		1,550.00	1,550.00	366.37	1,550.00	0.00		
5205765 · Miscellaneous	1,476.47		1,620.00	1,620.00	1,306.49	1,500.00	-120.00		
Total 5205700 · Other Expenses	2,605.11		3,370.00	3,689.00	1,891.63	15,330.00	11,641.00	0.00	
5206400 · Minor Capital Outlay									
5206440 · Machinery & Equipment	5,260.65		6,200.00	9,200.00	5,380.46	9,734.00	534.00	3,534.00	Current budget of \$6,200 and additional fund request will provide \$1,100 Taser + \$2434 Quoted amount for Outboard Seat Belt
5206445 · Personal Protective Equipment	2,960.00		2,600.00	2,600.00	655.00	2,600.00	0.00		Vehicles \$53,000 x 2 + Computer, booster \$2,700 + radio
5206450 - Vehicles	80,197.84		49,000.00	49,000.00	48,216.81	57,350.00	8,350.00	57,350.00	\$6,000 6/28 MSAC RECOMMEND 1 VEH TOTAL \$57,350
Total 5206400 · Capital Outlay	88,418.49		57,800.00	60,800.00	54,252.27	69,684.00	8,884.00	60,884.00	
5207400 - Capitalized Assets									
5207440 - Machinery & Equipment	0.00		0.00	22,000.00	0.00	0.00	-22,000.00		Mid year adjustment for security camera system
Total 5207400 - Capitalized Assets	0.00		0.00	22,000.00	0.00	0.00	-22,000.00	0.00	ADDITIONAL REQUEST, INCLUDED IN THE PROPOSED BUDGET
Total 20 · Police	768,969.39		827,010.00	855,589.00	671,869.03	948,664.00	93,075.00	135,099.00	

GENERAL FUND Proposed Budget FY 2017-2018	ACTUAL 2015-2016	FY 2016-2017	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	DIFFERENCE	INCLUDED IN PROPOSED	July 28, 2017								
								Additional Request 2017- 2018									
Expense																	
25 - Municipal Court																	
5251100 · Salaries & Wages																	
5251140 · Municipal Judge	7,354.44	7,020.00	7,020.00	6,968.50	11,110.00	4,090.00		Full time staff - 1									
Total 5251100 · Salaries & Wages	7,354.44	7,020.00	7,020.00	6,968.50	11,110.00	4,090.00	0.00	Increased to estimated 18 court dates									
5251400 · Support Staff																	
5251405 · Support Staff	33,675.28	33,676.00	33,676.00	29,356.80	34,695.00	1,019.00		16/17 - Staff increase - Judge									
5251470 - Salary Increase	0.00	582.00	582.00	0.00	1,041.00	459.00	1,041.00	FY 17/18 - Court Clerk									
5251480 - Merit Raises 3%	0.00	1,011.00	1,011.00	0.00	1,041.00	30.00	1,041.00	3% Merit									
5251490 · Overtime	522.24	500.00	1,900.00	982.06	1,400.00	-500.00											
Total 5251400 · Support Staff	34,197.52	35,769.00	37,169.00	30,338.86	38,177.00	1,008.00	2,082.00										
5252100 · Employee Benefits																	
5252110 · Group Insurance	7,190.58	7,203.00	7,203.00	5,461.37	7,612.00	409.00		Health 567.58 x 6% increase. X 1, Plus Life/New Benefits									
5252135 · TMRS	3,076.54	3,304.00	3,304.00	2,871.97	3,637.00	333.00		City portion of employee retirement fund. INCREASED FROM 9.73%									
5252160 · Worker's Compensation	185.00	122.00	122.00	122.00	156.00	34.00											
5252170 · Payroll Taxes	521.44	1,085.00	1,085.00	973.02	1,384.00	299.00											
5252196 · Membership Dues	60.00	40.00	40.00	0.00	60.00	20.00		TMCA Accoc.									
Total 5252100 · Employee Benefits	11,033.56	11,754.00	11,754.00	9,428.36	12,849.00	1,095.00	0.00	Medicare									
5252300 · Contractual Services																	

	<u>ACTUAL</u> <u>2015-2016</u>	<u>FY</u> <u>2016-2017</u>	<u>Original Budget</u> <u>2016-2017</u>	<u>Adjusted Budget</u> <u>2016-2017</u>	<u>Actual Rev./Exp.</u> <u>10/1/2016 -</u> <u>7/27/2017</u>	<u>Proposed</u> <u>Budget 2017-</u> <u>2018</u>	<u>Additional</u> <u>Request 2017-</u> <u>2018</u>	<u>DIFFERENCE</u>	<u>Notes & Adjustments</u>
5251420 · Jury Fees	0.00	200.00	200.00	72.00	200.00	0.00			
5251425 · City Prosecutor	5,267.47	6,000.00	6,000.00	5,316.16	11,970.00	5,970.00			7 mo average 665 per mo x 18 court dates
5252375 · Comptroller - Warrant Fees	72,036.90	41,500.00	95,543.00	71,522.30	96,000.00	457.00			
Total 5252300 · Contractual Services	77,304.37	47,700.00	101,743.00	76,910.46	108,170.00	6,427.00	0.00		
5252500 · Operating Services									
5252540 · Computer Maintenance	0.00	75.00	75.00	0.00	0.00	-75.00			
Total 5252500 · Operating Services	0.00	75.00	75.00	0.00	0.00	-75.00	0.00		
5253100 · General Supplies									
5253110 · Office Supplies	159.76	175.00	175.00	175.00	175.00	0.00			
5253140 · Uniforms	30.14	50.00	50.00	50.98	50.00	0.00			
Total 5253100 · General Supplies	189.90	225.00	225.00	225.98	225.00	0.00	0.00		
5254200 · Travel Expenses									
5254210 · Travel - Local	0.00	25.00	25.00	0.00	25.00	0.00			Mileage reimbursement
5254220 · Professional Development	0.00	50.00	50.00	0.00	50.00				
Total 5254200 · Travel Expenses	0.00	75.00	75.00	0.00	75.00	0.00	0.00		
5255200 · Data Processing Expenses									
5255240 · Data Processing - SW Maint.	2,251.54	2,050.00	2,051.00	2,050.17	9,351.00	7,300.00			Tyler Technologies, maintenance and upgrade to InCode 10
Total 5255200 · Data Processing Expenses	2,251.54	2,050.00	2,051.00	2,050.17	9,351.00	7,300.00	0.00		
5255300 · Printing Expense									
5255350 · Printing - Other	770.00	800.00	800.00	524.00	800.00	0.00			Printing for court supplies, court jackets
Total 5255300 · Printing Expense	770.00	800.00	800.00	524.00	800.00	0.00	0.00		

	<u>ACTUAL</u> 2015-2016	<u>FY</u> 2016-2017	<u>Original Budget</u> 2016-2017	<u>Adjusted Budget</u> 2016-2017	<u>Actual Rev./Exp.</u> 10/1/2016 - 7/27/2017	<u>Proposed</u> Budget 2017- 2018	<u>Difference</u>	<u>Additional</u> <u>Request 2017-</u> <u>2018</u>	<u>Notes & Adjustments</u>
5255600 · Insurance									
5255620 · Insurance - Liability	340.80	192.00	192.00	192.00	210.00	18.00		TML	
Total 5255600 · Insurance	340.80	192.00	192.00	192.00	210.00	18.00	0.00		
5255700 · Other Expenses									
5255765 · Miscellaneous	0.00	50.00	50.00	15.36	50.00	0.00			
5255768 · Collection Agency Fees	7,774.75	7,000.00	7,260.00	7,638.85	8,868.00	1,608.00		Perdue, Brandon, Fielder, Collins and Mott 739 x 12	
5255772 · Warrant Fee - Omni	5,908.40	3,750.00	8,262.00	6,139.63	8,264.00	2.00		2 qtrs average 2066 x 4	
Total 5255700 · Other Expenses	13,683.15	10,800.00	15,572.00	13,793.84	17,182.00	1,610.00	0.00	ADDITIONAL REQUEST, INCLUDED IN THE PROPOSED BUDGET	
Total 25 · Municipal Court	147,125.28	116,460.00	176,676.00	140,432.17	198,149.00	21,473.00	2,082.00		

							INCLUDED IN PROPOSED	July 28, 2017
							Additional Request 2017- 2018	
							Notes & Adjustments	
GENERAL FUND								
Proposed Budget FY 2017-2018								
	<u>ACTUAL</u> 2015-2016	<u>FY</u> 2016-2017	<u>Original Budget</u> 2016-2017	<u>Adjusted Budget</u> 2016-2017	<u>Actual Rev./Exp.</u> 10/1/2016 - 7/27/2017	<u>Proposed</u> Budget 2017- 2018	<u>Difference</u>	
Expense								
30 · Fire								
5301100 · Salaries & Wages								Staff Part Time - 35
5301125 · Fire Chief	41,403.12	38,018.00	38,018.00	33,132.00	39,156.00	1,138.00		
5301135 - Deputy Chief/Fire Marshal	21,279.80	21,424.00	21,424.00	18,853.97	22,069.00	645.00		Inspection of commercial properties and back-up to the chief
5301140 · Fire Captains	64,725.54	67,776.00	67,776.00	46,634.06	70,760.00	2,984.00		5 fire captains.
5301150 - Officer in Charge & Holiday	0.00	12,648.00	12,648.00	12,135.00	12,648.00	0.00		16/17 - Salary increase Captains
5301170 - Salary Increase	0.00	1,520.00	1,520.00	0.00	2,933.00	1,413.00	2,933.00	Fire Marshall
5301180 · Merit Raises - Staff 3%	0.00	3,863.00	3,863.00	0.00	4,048.00	185.00	4,048.00	3% Merit - For 5-Fire Captains, 1-Chief, 1-Marshall
Total 5301100 · Salaries & Wages	127,408.46	145,249.00	145,249.00	110,755.03	151,614.00	6,365.00	6,981.00	
5301400 · Support Salaries								
5301440 · Firefighters	257,122.64	314,158.00	314,158.00	260,104.68	326,555.00	12,397.00		8 Basic, 23 Medic
53014-- - Event	0.00	0.00	0.00	0.00	867.00	867.00		
5301470 - Salary Increase		4,500.00	4,500.00	0.00	4,876.00	376.00	4,876.00	16/17 Salary increase for firefighters to bring up to minimum per pay plan Increase to adjust personnel between minimum and mid level according to approved pay plan for retention of firefighters
5301480 · Merit Raises 3%	0.00	7,897.00	7,897.00	0.00	9,943.00	2,046.00	10,510.00	3% 8 Basic, 23 Medic
5301485 · Volunteer Incentive Program	13,695.00	16,850.00	16,850.00	10,809.00	16,850.00	0.00		
Total 5301400 · Support Salaries	270,817.64	343,405.00	343,405.00	270,913.68	359,091.00	15,686.00	15,386.00	
5302100 · Employee Benefits								

	<u>ACTUAL</u> <u>2015-2016</u>	<u>FY</u> <u>2016-2017</u>	<u>Original Budget</u> <u>2016-2017</u>	<u>Adjusted Budget</u> <u>2016-2017</u>	<u>Actual Rev./Exp.</u> <u>10/1/2016 -</u> <u>7/27/2017</u>	<u>Proposed</u> <u>Budget 2017-</u> <u>2018</u>	<u>Difference</u>	<u>Additional</u> <u>Request 2017-</u> <u>2018</u>	<u>Notes & Adjustments</u>
5302135 · TMRS	3,746.19		5,831.00	5,831.00	4,999.56	6,534.00	703.00		City portion of employee retirement fund.
5302137 · Volunteer Retirement	540.00		500.00	2,700.00	144.00	5,200.00	2,500.00		Retirement fee - Texas Emergency Service 12 volunteers x 36 per month x 12
5302160 · Worker's Compensation	10,601.76		10,696.00	10,696.00	10,696.00	12,731.00	2,035.00		TML INSURANCE
5302170 · Payroll Taxes	27,016.66		32,297.00	32,297.00	25,161.93	33,617.00	1,320.00		Social Security and Medicare
5302196 · Membership Dues	2,508.93		2,200.00	2,200.00	1,628.35	2,200.00	0.00		NFPA, ECFFA, State Fireman's and Fire Marshall Assoc.
Total 5302100 · Employee Benefits	44,413.54		51,524.00	53,724.00	42,629.84	60,282.00	6,558.00	0.00	
5302300 · Contractual Services									
5302310 · Consultant Fees	1,500.00		1,500.00	1,500.00	1,500.00	1,500.00	0.00		Emergency Directory Service.
5302380 · Dispatch	14,525.00		15,225.00	15,225.00	15,225.00	15,925.00	700.00		\$45,500 - Midlothian. Police-35%, Fire-35%, Water and Sewer-30%
5302385 · Emergency Transport Service	63,559.00		66,257.00	66,257.00	47,669.25	63,559.00	-2,698.00		City of Midlothian, EMS, Emergency Transport.
Total 5302300 · Contractual Services	79,584.00		82,982.00	82,982.00	64,394.25	80,984.00	-1,998.00	0.00	
5302500 · Operating Services									
5302510 · Maintenance Agreements	5,402.16		10,000.00	10,000.00	7,170.89	9,500.00	-500.00		Pest Control, Generator and Emergency Reporting
5302540 · Computer Maintenance	2,467.64		0.00	0.00	0.00	0.00	0.00		
5302570 · Warning System Maintenance	780.00		780.00	2,500.00	2,500.00	2,500.00	0.00		Annual Siren Maintenance. Goddard
5302580 · Generator Maintenance	2,655.95		2,120.00	2,120.00	1,379.00	2,120.00	0.00		Annual Generator Maint. Clifford Power
Total 5302500 · Operating Services	11,305.75		12,900.00	14,620.00	11,049.89	14,120.00	-500.00	0.00	
5302600 · Special Expenses									
5302675 · National Night Out	0.00		500.00	500.00	299.34	350.00	-150.00		
Total 5302600 · Special Expenses	0.00		500.00	500.00	299.34	350.00	-150.00	0.00	
5303100 · General Supplies									

	ACTUAL 2015-2016	FY 2016-2017	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	Difference	Additional Request 2017- 2018	Notes & Adjustments
5303110 · Office Supplies	735.65		1,000.00	1,000.00	292.69	1,000.00	0.00		
5303140 · Uniforms	7,201.05		5,000.00	5,000.00	2,382.34	5,000.00	0.00		
5303160 · Medical Supplies	4,408.86		8,000.00	8,000.00	4,705.05	8,000.00	0.00		Bound Tree, Air Supply
5303165 · Medical Support	779.93		1,000.00	1,000.00	510.08	1,000.00	0.00		Rehab Supplies+Late Calls
5303170 · Evidence Gathering	49.77		800.00	800.00	703.96	800.00	0.00		Supplies
5303175 · Education Aids	0.00		50.00	2,445.00	2,444.87	1,000.00	-1,445.00		
Total 5303100 · General Supplies	13,175.26		15,850.00	18,245.00	11,038.99	16,800.00	-1,445.00	0.00	
5303400 · Maintenance Supplies & Parts									
5303410 · Supplies - Custodial	2,049.03		2,000.00	2,000.00	1,991.33	2,500.00	500.00		
5303420 · Building Alarm Maintenance	420.00		420.00	420.00	0.00	2,300.00	1,880.00		Changing from Urban to Action Pros for Fire Alarm System Service/Maintenance/Monitoring/Extinguishers - were spending \$1800 to Urban and Eagle without Sprinkler or Alarm Inspections
Total 5303400 · Maintenance Supplies & Parts	2,469.03		2,420.00	2,420.00	1,991.33	4,800.00	2,380.00	0.00	
5304200 · Travel Expenses									
5304220 · Professional Development	6,571.16		7,500.00	7,605.00	4,510.52	7,600.00	-5.00		Training
5304270 · Vehicle Expenses	6,891.62		7,500.00	7,500.00	7,207.86	9,000.00	1,500.00		Fuel
Total 5304200 · Travel Expenses	13,462.78		15,000.00	15,105.00	11,718.38	16,600.00	1,495.00	0.00	
5305200 · Data Processing Expenses									\$25,000 TOTAL CRIMES EQUIPMENT REPLACEMENT, PAID BY PD AND FD 50% EACH
5305230 · Data Proc-Maintenance & Repair	0.00		0.00	0.00	0.00	5,000.00	5,000.00	5,000.00	\$10,000 total cost for radio maintenance fee pay to Midlothian, shared with PD and other cities (6/29/2017- COUNCIL ADVISED CRIMES REPLACEMENT TO PURCHASE FY 16/17)
5305240 · Data Processing - Software	4,313.54		4,315.00	4,315.00	3,010.11	10,000.00	5,685.00	4,000.00	\$2,000 Blackboard, ESRI Replace laptops for E701 E702 C702 (\$2000 ea) TOTAL FOR SOFTWARE \$8000.

	ACTUAL 2015-2016	FY 2016-2017	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	DIFFERENCE	Additional Request 2017- 2018	Notes & Adjustments
Total 5305200 · Data Processing Expenses	4,313.54		4,315.00	4,315.00	3,010.11	15,000.00	10,685.00	4,000.00	
5305300 · Printing Expense									
5305310 · Copier Expense	3,037.90		3,100.00	3,100.00	2,379.14	3,200.00	100.00		Ricoh
5305330 · Printing - Forms	0.00		100.00	100.00	56.00	100.00	0.00		ID Cards
Total 5305300 · Printing Expense	3,037.90		3,200.00	3,200.00	2,435.14	3,300.00	100.00	0.00	
5305400 · Utilities									
5305410 · Telephone	2,811.01		2,724.00	2,724.00	2,164.63	2,168.00	-556.00		Birch & Direct \$264 x 12
5305415 · Cellular Phone	877.70		1,248.00	1,532.00	1,141.70	1,490.00	-42.00		verizon and employee reimbursement 124 x 12 mo
5305417 · Internet - Fire Dept.	3,946.57		5,145.00	5,145.00	3,333.53	4,660.00	-485.00		Verizon and Birch 388 x 12 mo
5305430 · Natural Gas	1,478.70		2,000.00	2,000.00	1,636.88	3,000.00	1,000.00		Atmos
5305450 · Electricity	5,588.61		5,650.00	5,650.00	4,111.33	5,650.00	0.00		Gexa estimated cost per TCAP 2018 rates
Total 5305400 · Utilities	14,702.59		16,767.00	17,051.00	12,388.07	16,968.00	-83.00	0.00	
5305500 · Repairs & Bldg Improvements									
5305520 · Repairs - Building	3,403.60		3,500.00	11,700.00	2,080.37	20,000.00	8,300.00	16,500.00	\$35,000 - Patch, tape, bed, paint Bays, Update lights on front of station, New Sign at front of station (funds from proposed and additional requested funds), Replace bay doors, Shower doors, Secure entry (similar to PD) (6/29/2017 COUNCIL ADJUSTED TO \$20,000)
5305540 · Repairs - Machinery & Equipment	17,470.71		19,000.00	19,000.00	10,370.28	19,000.00	0.00		
5305545 · Repairs - Apparatus	39,908.15		12,000.00	12,000.00	11,484.69	12,000.00	0.00		Large fire truck, repairs, tires
5305550 · Repairs - Vehicles	4,221.29		3,500.00	3,500.00	2,745.53	3,500.00	0.00		Small Vehicles, tires, repairs
Total 5305500 · Repairs & Bldg Improvements	65,003.75		38,000.00	46,200.00	26,680.87	54,500.00	8,300.00	16,500.00	
5305600 · Insurance									
5305610 - Insurance - Property	0.00		0.00	0.00	0.00	1,783.00	1,783.00		

	<u>ACTUAL</u> <u>2015-2016</u>	<u>FY</u>	<u>Original Budget</u> <u>2016-2017</u>	<u>Adjusted Budget</u> <u>2016-2017</u>	<u>Actual Rev./Exp.</u> <u>10/1/2016 -</u> <u>7/27/2017</u>	<u>Proposed</u> <u>Budget</u> <u>2017-2018</u>	<u>Difference</u>	<u>Additional</u> <u>Request</u> <u>2017-2018</u>	Notes & Adjustments
5305620 · Insurance - Liability	3,552.24		3,569.00	3,569.00	2,407.73	1,428.00	-2,141.00		TML
5305640 · Insurance - Vehicle	9,466.93		9,440.00	12,129.00	12,129.00	12,845.00	716.00		TML
Total 5305600 · Insurance	13,019.17		13,009.00	15,698.00	14,536.73	16,056.00	358.00	0.00	
5305700 · Other Expenses									
5305705 · Postage	47.39		50.00	50.00	16.25	50.00	0.00		
5305752 · Employment Screening	592.00		500.00	500.00	380.00	500.00	0.00		
5305765 · Flags & Miscellaneous	0.00		100.00	100.00	0.00	100.00	0.00		
Total 5305700 · Other Expenses	639.39		650.00	650.00	396.25	650.00	0.00	0.00	
5306400 · Minor Capital Outlay									
5306440 · Machinery & Equipment	11,652.02		10,300.00	10,300.00	5,005.80	10,300.00	0.00		Air Test
5306445 · Personal Protective Equipment	12,287.72		20,247.00	20,247.00	11,508.35	20,247.00	0.00		Pant, Coat, Boots, Helmets, Gloves
Total 5306400 · Minor Capital Outlay	23,939.74		30,547.00	30,547.00	16,514.15	30,547.00	0.00	0.00	
5307400 · Capitalized Assets									
5307450 · Vehicles	0.00		55,000.00	55,000.00	55,000.00	0.00	-55,000.00	0.00	
	0.00		55,000.00	55,000.00	55,000.00	0.00	-55,000.00	0.00	
Total 30 · Fire	687,292.54		831,318.00	848,911.00	655,752.05	841,662.00	(7,249.00)	42,867.00	ADDITIONAL REQUEST, INCLUDED IN THE PROPOSED BUDGET

GENERAL FUND Proposed Budget FY 2017-2018	ACTUAL 2015-2016	FY 2016-2017	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	INCLUDED IN PROPOSED Additional Request 2017- 2018	DIFFERENCE	Notes & Adjustments	July 28, 2017									
Expense																			
40 · Community Services																			
5401100 · Salaries & Wages																			
5401135 · ACO/Code Enforcement Officer	47,718.42	46,364.00	46,364.00	40,409.60	47,757.00	1,393.00													
5401140 - Permit Clerk	0.00	0.00	0.00	0.00	21,643.00	21,643.00													
5401180 · Merit Raises - Staff 3%	0.00	1,391.00	1,391.00	0.00	2,083.00	692.00	2,083.00	3% Merit - Code and 50% Permit Clerk 1433 + 650											
5401190 · Overtime	8,209.52	7,500.00	11,000.00	8,145.06	7,500.00	-3,500.00													
Total 5401100 · Salaries & Wages	55,927.94	55,255.00	58,755.00	48,554.66	78,983.00	20,228.00	2,083.00												
5402100 · Employee Benefits																			
5402110 · Group Insurance	4,200.00	7,291.00	7,291.00	3,889.80	15,399.00	8,108.00													
5402135 · TMRS	5,036.19	5,262.00	5,262.00	4,642.30	10,014.00	4,752.00													
5402160 · Worker's Compensation	364.40	356.00	356.00	356.00	392.00	36.00													
5402170 · Payroll Taxes	913.44	802.00	802.00	762.15	1,469.00	667.00													
5402190 · License	165.00	625.00	625.00	25.00	625.00	0.00													
Total 5402100 · Employee Benefits	10,679.03	14,336.00	14,336.00	9,675.25	27,899.00	13,563.00	0.00												
5402300 · Contractual Services																			
5402315 · Contract Building Inspections	62,509.57	50,000.00	46,500.00	33,058.45	45,000.00	-1,500.00													
5402370 · Impound Fees	2,400.00	2,300.00	3,300.00	2,532.00	2,300.00	-1,000.00													
Total 5402300 · Contractual Services	64,909.57	52,300.00	49,800.00	35,590.45	47,300.00	-2,500.00	0.00												

	ACTUAL 2015-2016	FY 2016-2017	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp.	Proposed Budget 2017- 2018	Additional Request 2017- 2018	Notes & Adjustments
					10/1/2016 - 7/27/2017	DIFFERENCE		
5402600 · Special Expenses								
5402680 · Environmental Testing	685.99	2,300.00	1,300.00	190.32	2,300.00	1,000.00		Vector samples and spraying
5402683 - Septic Tank Fee to State	0.00	100.00	100.00	40.00	100.00	0.00		
5402685 · Clean up Day	36.26	100.00	100.00	0.00	100.00	0.00		City clean up day
Total 5402600 · Special Expenses	722.25	2,500.00	1,500.00	230.32	2,500.00	1,000.00	0.00	
5403100 · General Supplies								
5403110 · Office Supplies	0.00	50.00	50.00	50.00	50.00	0.00		
5403120 · Animal Care	0.00	150.00	150.00	67.50	150.00	0.00		
5403122 · Pet Supplies	832.64	600.00	600.00	397.78	600.00	0.00		Includes food.
5403140 · Uniforms	449.74	600.00	600.00	332.68	600.00	0.00		Pants, shirts, boots, name tapes.
Total 5403100 · General Supplies	1,282.38	1,400.00	1,400.00	847.96	1,400.00	0.00	0.00	
5403400 · Maintenance Supplies & Parts								
5403460 · Miscellaneous	27.88	200.00	200.00	15.38	200.00	0.00		Santa suit, Christmas décor
Total 5403400 · Maintenance Supplies & Parts	27.88	200.00	200.00	15.38	200.00	0.00	0.00	
5404200 · Travel Expenses								
5404210 · Travel - Local	0.00	25.00	25.00	0.00	25.00	0.00		Travel for testing and classes
5404220 · Professional Development	71.86	200.00	200.00	0.00	400.00	200.00		Current and additional Animal training, code enforcement training.
5404270 · Vehicle Expenses	1,408.02	3,000.00	3,000.00	1,014.85	3,000.00	0.00		Vehicle repair and maintenance
Total 5404200 · Travel Expenses	1,479.88	3,225.00	3,225.00	1,014.85	3,425.00	200.00	0.00	
5405200 · Data Processing Expenses								\$5,000 Code, Animal Tag and Public Works Work Order Tracking
5405240 - Data Proc - Software	0.00	0.00	0.00	0.00	2,500.00	2,500.00	2,500.00	Software / annual fee cost shared with Public Works

	ACTUAL 2015-2016	FY 2016-2017	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	Difference	Additional Request 2017- 2018	Notes & Adjustments
Total 5405200 · Data Processing Expenses	0.00		0.00	0.00	0.00	2,500.00	2,500.00	2,500.00	
5405300 · Printing Expense									
5405330 · Printing - Forms	396.53		400.00	400.00	159.32	400.00	0.00		Parking violation stickers and door hangers
Total 5405300 · Printing Expense	396.53		400.00	400.00	159.32	400.00	0.00	0.00	
5405400 · Utilities									
5405415 · Cellular Phone	1,073.58		1,074.00	1,074.00	687.21	1,074.00	0.00		CELL (51.50) AND WIRELESS CARD(37.99)
Total 5405400 · Utilities	1,073.58		1,074.00	1,074.00	687.21	1,074.00	0.00	0.00	
5405600 · Insurance									
5405610 · Insurance - Property	8.08		9.00	9.00	9.00	10.00	1.00		TML
5405620 · Insurance - Liability	229.68		130.00	130.00	130.00	183.00	53.00		TML
5405640 · Insurance - Vehicle	270.32		245.00	245.00	245.00	63.00	-182.00		TML
Total 5405600 · Insurance	508.08		384.00	384.00	384.00	256.00	-128.00	0.00	
5405700 · Other Expenses									\$100 Misc.
5405765 · Miscellaneous	30.00		100.00	100.00	0.00	400.00	300.00	300.00	\$ 300 Racks for animal pens
Total 5405700 · Other Expenses	30.00		100.00	100.00	0.00	400.00	300.00	300.00	
5406400 · Minor Capital Outlay									
5406440 · Machinery & Equipment	942.78		1,000.00	1,000.00	645.09	1,000.00	0.00		\$1,000 Misc. Machinery and Equipment
Total 5406400 · Minor Capital Outlay	942.78		1,000.00	1,000.00	645.09	1,000.00	0.00	0.00	
5407400 · Capitalized Assets									\$25,000 New Community Service Truck / Animal Control and
5407450 · Vehicle	0.00		0.00	0.00	0.00	31,400.00	31,400.00	31,400.00	Control Box \$6,400
Total 5406400 · Minor Capital Outlay	0.00		0.00	0.00	0.00	31,400.00	31,400.00	31,400.00	

	<u>ACTUAL</u> <u>2015-2016</u>	<u>FY</u> <u>2016-2017</u>	<u>Original Budget</u> <u>2016-2017</u>	<u>Adjusted Budget</u> <u>2016-2017</u>	<u>Actual Rev./Exp.</u> <u>10/1/2016 -</u> <u>7/27/2017</u>	<u>Proposed</u> <u>Budget 2017-</u> <u>2018</u>	<u>Difference</u>	<u>Additional</u> <u>Request 2017-</u> <u>2018</u>	<u>Notes & Adjustments</u>
	ADDITIONAL REQUEST, INCLUDED IN THE PROPOSED BUDGET								
Total 40 · Community Services	137,979.90	132,174.00	132,174.00	97,804.49	167,337.00	35,163.00	36,283.00	BUDGET	

							INCLUDED IN PROPOSED	July 28, 2017
							Additional Request 2017- 2018	Notes & Adjustments
		ACTUAL 2015-2016	FY 2016-2017	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	DIFFERENCE
Expense								
45 · Solid Waste								
5455400 · Utilities								
5455465 · Solid waste Pickup (Garbage)	196,469.00	221,676.00	226,110.00	163,085.00	228,497.00	2,387.00		1411 houses currently + 25 new homes total 1436 homes x 13.26 per home per month. 19,041.36. x 12
Total 5455400 · Utilities	196,469.00	221,676.00	226,110.00	163,085.00	228,497.00	2,387.00	0.00	

GENERAL FUND Proposed Budget FY 2017-2018	ACTUAL 2015-2016	FY 2016-2017	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	DIFFERENCE	INCLUDED IN PROPOSED <u>Additional Request 2017- 2018</u>	July 28, 2017									
Expense																		
50 · Streets																		
5501400 · Support Staff																		
5501415 · Maintenance Crew	24,941.34	23,400.00	23,400.00	19,730.52	27,144.00	3,744.00		1 person										
5501415 - Salary Increase	0.00	2,080.00	2,080.00	0.00	0.00	-2,080.00		16/17 Salary increase Maintenance Crew										
5501480 · Merit Raises 3%	0.00	765.00	765.00	0.00	815.00	50.00	815.00	3% Merit										
5501490 · Overtime	1,291.32	1,500.00	1,500.00	792.99	1,500.00	0.00												
5501500 · Streets - On Call	450.00	600.00	600.00	300.00	600.00	0.00												
Total 5501400 · Support Staff	26,682.66	28,345.00	28,345.00	20,823.51	30,059.00	1,714.00	815.00											
5502100 · Employee Benefits																		
5502110 · Group Insurance	7,190.58	7,146.00	7,146.00	5,318.15	7,553.00	407.00		Health 567.58 x 6% increase. X 1, Plus Life/New Benefits										
5502135 · TMRS	2,377.14	2,642.00	2,642.00	1,981.35	2,913.00	271.00		City portion of employee retirement fund. INCREASED FROM 9.73 TO 9.94%										
5502160 · Worker's Compensation	1,846.64	1,705.00	1,705.00	1,704.99	1,882.00	177.00		TML INSURANCE										
5502170 · Payroll Taxes	468.96	403.00	403.00	301.51	428.00	25.00		Medicare										
5502190 · License	61.00	122.00	122.00	61.00	122.00	0.00		CDL license										
Total 5502100 · Employee Benefits	11,944.32	12,018.00	12,018.00	9,367.00	12,898.00	880.00	0.00											
5502200 · Special Services																		
5502280 · NCTCOG- SWMP Fees	3,353.00	3,360.00	3,360.00	0.00	3,360.00	0.00		NCTCOG annual membership, storm water management and permits.										
Total 5502200 · Special Services	3,353.00	3,360.00	3,360.00	0.00	3,360.00	0.00	0.00											
5502600 · Special Expenses																		

	<u>Actual</u> <u>2015-2016</u>	<u>FY</u> <u>2016-2017</u>	<u>Original Budget</u> <u>2016-2017</u>	<u>Adjusted Budget</u> <u>2016-2017</u>	<u>Actual Rev./Exp.</u> <u>10/1/2016 -</u> <u>7/27/2017</u>	<u>Proposed</u> <u>Budget</u> <u>2017-2018</u>	<u>Difference</u>	<u>Additional</u> <u>Request 2017-2018</u>	<u>Notes & Adjustments</u>
5502620 · Emergency Clean Up	265.63		2,000.00	1,000.00	0.00	2,000.00	1,000.00		Clean up after storm event.
Total 5502600 · Special Expenses	265.63		2,000.00	1,000.00	0.00	2,000.00	1,000.00	0.00	
5503100 · General Supplies									
5503110 · Office Supplies	0.00		100.00	100.00	0.00	100.00	0.00		
5503140 · Uniforms	574.92		600.00	600.00	192.58	600.00	0.00		Pant, shirt, x5 and 1 pair shoe each year
Total 5503100 · General Supplies	574.92		700.00	700.00	192.58	700.00	0.00	0.00	
5503400 · Maintenance Supplies & Parts									
5503405 · Drainage Maintenance	0.00		500.00	500.00	0.00	500.00	0.00		
5503420 · Supplies - Street Signs	2,496.43		3,000.00	5,000.00	2,870.70	2,000.00	-3,000.00		All signs replaced as required by state
5503460 · Miscellaneous	290.85		300.00	300.00	260.66	300.00	0.00		
Total 5503400 · Maintenance Supplies & Parts	2,787.28		3,800.00	5,800.00	3,131.36	2,800.00	-3,000.00	0.00	
5504200 · Travel Expenses									
5504220 · Professional Development	75.00		500.00	500.00	0.00	500.00	0.00		Storm Water Conference
5504270 · Vehicle Expenses	4,995.32		6,500.00	5,500.00	3,367.61	6,000.00	500.00		Fuel
Total 5504200 · Travel Expenses	5,070.32		7,000.00	6,000.00	3,367.61	6,500.00	500.00	0.00	
5505300 · Printing Expense									
5505350 · Printing - Other	0.00		350.00	350.00	0.00	350.00	0.00		Storm water materials
Total 5505300 · Printing Expense	0.00		350.00	350.00	0.00	350.00	0.00	0.00	
5505400 · Utilities									
5505450 · Electricity	45,862.43		47,000.00	47,000.00	36,307.62	47,000.00	0.00		Gexa estimated cost per TCAP 2018 rates
Total 5505400 · Utilities	45,862.43		47,000.00	47,000.00	36,307.62	47,000.00	0.00	0.00	

	ACTUAL 2015-2016	FY 2016-2017	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp.	Proposed Budget 2017- 2018	DIFFERENCE	Additional Request 2017- 2018	Notes & Adjustments
					10/1/2016 - 7/27/2017	2018			
5505500 · Repairs & Bldg Improvements									
5405520 · Repairs - Building	0.00	500.00	500.00	500.00	0.00	500.00	0.00		
5505540 · Repairs - Machinery & Equipment	2,923.19	3,000.00	3,000.00	2,898.10	2,500.00	-500.00			
5505550 · Repairs - Vehicles	2,333.45	2,500.00	2,500.00	1,228.95	2,500.00	0.00		2-Dump Trucks, Pot Hole Truck.	
5505560 · Repairs -Street Maint.& Repairs	28,130.13	48,000.00	29,750.00	13,623.70	50,000.00	20,250.00		Pot Hole Repair material	
5505565 · Repairs - Infrastructure Drainage	2,458.45	3,000.00	3,000.00	500.00	3,000.00	0.00		Culverts	
5505575 - 50/50 Sidewalk Program	5,512.00	2,500.00	2,500.00	0.00	2,500.00	0.00			
5505590 · Repairs - Other	336.99	1,500.00	1,500.00	146.07	1,500.00	0.00			
Total 5505500 · Repairs & Bldg Improvements	41,694.21	61,000.00	42,750.00	18,396.82	62,500.00	19,750.00	0.00		
5505600 · Insurance									
5505620 · Insurance - Liability	1,232.00	694.00	694.00	694.00	1,787.00	1,093.00		TML	
5505640 · Insurance - Vehicle	3,553.20	3,221.00	3,221.00	3,221.00	3,168.00	-53.00		TML	
Total 5505600 · Insurance	4,785.20	3,915.00	3,915.00	3,915.00	4,955.00	1,040.00	0.00		
5505700 · Other Expenses									
5505752 · Employment Screening	0.00	150.00	150.00	106.00	150.00	0.00			
Total 5505700 · Other Expenses	0.00	150.00	150.00	106.00	150.00	0.00	0.00		
5506400 · Minor Capital Outlay									
5506440 · Machinery & Equipment	799.96	2,500.00	20,750.00	20,566.66	2,500.00	-18,250.00		Small tools and equipment	
5506445 · Personal Protective Equipment	26.36	300.00	300.00	0.00	300.00	0.00		Safety glasses, gloves	
5506490 · Other	703.78	500.00	500.00	500.09	850.00	350.00			
Total 5506400 · Minor Capital Outlay	1,530.10	3,300.00	21,550.00	21,066.75	3,650.00	-17,900.00	0.00		

	<u>ACTUAL</u> <u>2015-2016</u>	<u>FY</u> <u>2016-2017</u>	<u>Original Budget</u> <u>2016-2017</u>	<u>Adjusted Budget</u> <u>2016-2017</u>	<u>Actual Rev./Exp.</u> <u>10/1/2016 -</u> <u>7/27/2017</u>	<u>Proposed</u> <u>Budget 2017-</u> <u>2018</u>	<u>Difference</u>	<u>Additional</u> <u>Request 2017-</u> <u>2018</u>	<u>Notes & Adjustments</u>
5507400 · Capitalized Assets									
5507440 · Machinery & Equipment	6,000.00	10,000.00	56,000.00	22,345.00	10,000.00	-46,000.00	0.00	Backhoe \$90,000 Water 35,000, Sewer \$20,000 Street \$35,000 <u>(6/29/2017 COUNCIL ADVISED TO ADD CRACK SEALER AND</u> <u>CHECK COST FOR REFURBISH BACKHOE)</u>	
5507460 · Infrastructure	844,559.60	236,600.00	486,600.00	236,439.05	270,000.00	-216,600.00		\$270,000Ovilla Oaks Drive 1.2 miles, existing road width and Testing. \$15.00 sq yd for finished road \$270,000	
Total 5507400 · Capitalized Assets	850,559.60	246,600.00	542,600.00	258,784.05	280,000.00	-262,600.00	0.00	ADDITIONAL REQUEST, INCLUDED IN THE PROPOSED	
Total 50 · Streets	995,109.67	419,538.00	715,538.00	375,458.30	456,922.00	-258,616.00	815.00	BUDGET	

								INCLUDED IN PROPOSED	July 28, 2017
		ACTUAL 2015-2016	FY 2016-2017	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	Difference	Notes & Adjustments
EXPENSE								PRESENTED TO MSAC FOR CONSIDERATION OF RECOMMENDATION	
60 · Parks									
5602400 · Rentals									
5602490 · Rental - Other	2,775.21	3,000.00	3,000.00	2,305.27	3,000.00	0.00	0.00	2-portable toilets at Cindy Jones Park	
Total 5602400 · Rentals	2,775.21	3,000.00	3,000.00	2,305.27	3,000.00	0.00	0.00		
5602500 · Operating Services									
5602530 · Custodial Service Contract	0.00	1,200.00	1,200.00	0.00	0.00	-1,200.00	0.00	staff	
Total 5602500 · Operating Services	0.00	1,200.00	1,200.00	0.00	0.00	-1,200.00	0.00		
5602600 · Special Expenses									
5602680 · Heritage Day	14,106.05	14,300.00	14,300.00	932.15	15,300.00	1,000.00		Heritage Day expenses + \$1,000 stage rental (current city stage unsafe and will be demolished)	
5602600 - Special Exp. Other	2,898.66	4,500.00	4,500.00	2,762.46	5,000.00	500.00		Music in the Park and stage rental + National Night Out + Movie in the Park	
Total 5602600 · Special Expenses	17,004.71	18,800.00	18,800.00	3,694.61	20,300.00	1,500.00	0.00		
5603400 · Maintenance Supplies & Parts									
5603410 - Supplies - Custodial	0.00	100.00	100.00	0.00	2,000.00	1,900.00		Heritage Park custodial Expense	
5603460 - Miscellaneous	275.16	300.00	300.00	138.80	300.00	0.00		Parts for park equipment	
Total 5603400 · Maintenance Supplies &	275.16	400.00	400.00	138.80	2,300.00	1,900.00	0.00		
5605400 · Utilities									
5605450 · Electricity	7,388.93	8,300.00	8,300.00	6,323.01	8,300.00	0.00		Gexa estimated cost per TCAP 2018 rates	

	<u>ACTUAL</u> <u>2015-2016</u>	<u>FY</u> <u>2016-2017</u>	<u>Original Budget</u> <u>2016-2017</u>	<u>Adjusted Budget</u> <u>2016-2017</u>	<u>Actual Rev./Exp.</u> <u>10/1/2016 -</u> <u>7/27/2017</u>	<u>Proposed</u> <u>Budget 2017-</u> <u>2018</u>	<u>Difference</u>	<u>Additional</u> <u>Request 2017-</u> <u>2018</u>	<u>Notes & Adjustments</u>
Total 5605400 · Utilities	7,388.93		8,300.00	8,300.00	6,323.01	8,300.00	0.00	0.00	
5605500 · Repairs & Bldg Improvements									
5605520 · Repairs - Building	0.00		2,500.00	2,500.00	1,895.82	250.00	-2,250.00		Concession stands at baseball fields and gazebos.
5605530 · REPAIRS-IMP OTHER THAN B	649.42		1,000.00	1,000.00	812.92	1,500.00	500.00		Flowers, mulch, cushion under swings.
Total 5605500 · Repairs & Bldg Improv	649.42		3,500.00	3,500.00	2,708.74	1,750.00	-1,750.00	0.00	
5605600 · Insurance									
5605610 · Insurance - Property	114.32		122.00	122.00	122.00	265.00	143.00		TML
5605620 · Insurance - Liability	520.76		294.00	294.00	294.00	418.00	124.00		TML
5605640 · Insurance - Vehicle	228.08		207.00	207.00	207.00	0.00	-207.00		TML
Total 5605600 · Insurance	863.16		623.00	623.00	623.00	683.00	60.00	0.00	
5605700 · Other Expenses									
5605765 · Miscellaneous	240.04		500.00	500.00	500.00	300.00	-200.00		
Total 5605700 · Other Expenses	240.04		500.00	500.00	500.00	300.00	-200.00	0.00	
5606400 · Minor Capital Outlay									
5606410 · Land Improvements	13,699.41		800.00	800.00	457.62	6,800.00	6,000.00	6,000.00	\$6,000 Playground improvements at baseball fields.
5606440 · Machinery & Equipment	2,024.89		2,000.00	14,714.00	889.74	2,000.00	-12,714.00		Christmas lights EQUIPMENT REPAIR AND SMALL PARTS
Total 5606400 · Minor Capital Outlay	15,724.30		2,800.00	15,514.00	1,347.36	8,800.00	-6,714.00	6,000.00	
5607400 · Capitalized Assets									
5607410 - 4B EDC Restroom Land Impr	0.00		75,000.00	75,000.00	74,935.42	0.00	-75,000.00		Completed project Heritage Park restroom
5607415 - 4B EDC Monument Signs	0.00		30,000.00	30,000.00	0.00	30,000.00	0.00		Monument project will not be complete in fy 16/17

	ACTUAL 2015-2016	FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp.	Proposed Budget 2017- 2018	DIFFERENCE	Additional Request 2017- 2018	Notes & Adjustments
					10/1/2016 - 7/27/2017	2018			
5607416 - MDD - Pavilion	0.00	0.00	0.00	0.00	0.00	0.00	0.00		40 x 60 Pavilion paid by MDD estimate (foundation / metal frame, roof only) (6/29/2017 COUNCIL ADVISED TO REMOVE FROM
5607440 - Machinery & Equipment	1,042.87	6,000.00	6,000.00	307.99	6,000.00	0.00	0.00		small equipment
Total 5607400 - Capitalized Assets	1,042.87	111,000.00	111,000.00	75,243.41	36,000.00	-75,000.00	0.00		ADDITIONAL REQUEST, INCLUDED IN THE PROPOSED
Total 60 - Parks	45,963.80	150,123.00	162,837.00	92,884.20	81,433.00	(81,404.00)	6,000.00		BUDGET
TOTAL GF REVENUE	3,019,176.79	3,312,825.00	3,813,740.00	2,834,500.15	3,547,556.00	-266,184.00	0.00		ADDITIONAL REVENUE REQUEST, INCLUDED IN THE PROPOSED BUDGET
TOTAL GF EXPENSE	3,451,198.76	3,312,825.00	3,813,740.00	2,725,473.18	3,636,363.00	-177,377.00	281,682.00		ADDITIONAL EXPENSE REQUEST, INCLUDED IN THE PROPOSED BUDGET
REVENUE LESS EXPENSE	-432,021.97	0.00	0.00	109,026.97	-88,807.00	-88,807.00			

							INCLUDED IN PROPOSED	July 28, 2017
							Additional Request 2017- 2018	
		ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 6/23/2017	Proposed Budget 2017- 2018	DIFFERENCE	Notes & Adjustments
REVENUE								
Beginning Fund Balance					1,152.62			As of 7.25.2017. Not included in budget revenue. Information only. This is the bank balance in the operating fund.
4000990 - Reduction in Fund Balance	0.00	0.00	0.00	0.00	1,152.00	0.00		State Funds
Total 4000800 - Other Revenue	0.00	0.00	0.00	0.00	1,152.00	0.00	0.00	
Total Revenue	0.00	0.00	0.00	0.00	1,152.00	1,152.00	0.00	
Expense								
9102200 - Education and Training								
9102240 - Education and Training	0.00	0.00	0.00	0.00	1,152.00	1,152.00		
Total 9102200 - Education and Training	0.00	0.00	0.00	0.00	1,152.00	1,152.00	0.00	
Total Expense	0.00	0.00	0.00	0.00	1,152.00	1,152.00	#REF!	
REVENUE LESS EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00		
Ending Fund Balance					0.62			Projected LEOSE Operating Account

WATER AND SEWER Proposed Budget FY 2017-2018							INCLUDED IN PROPOSED	July 28, 2017
							Additional Request 2017- 2018	
Revenue								
Beginning Fund Balance					552,462.81			As of 7.27 2017. Not included in budget revenue. Information only. This is the bank balance in the operating fund
4000400 · Charges for Services								
4000460 · Water Sales	880,853.65	959,305.00	959,305.00	588,112.89	920,296.00	-39,009.00		2016 avg water 200,000,000/1000 customers is avg user per customer x \$3.65 = .13 = \$3.78 x 197,424,000 = 746,263 per thousand and base 11.26 first 2000 gal x 1288 x 12 =174,034. (reduced the yearly water consumption)
4000461 · Sewer Sales	336,344.59	396,500.00	396,500.00	288,208.67	399,708.00	3,208.00		fy 16-17 471 existing customers . 471x14.00 base rate = 6,594.x12 = 79,128 BASE RATE city average 6.9 x 471 x12/1000 =39. x8.22 = 320.580 +79128.
4000465 · Water & Sewer Penalties	16,810.22	18,000.00	18,000.00	11,800.82	17,985.00	-15.00		Late fees.
4000471 · Reconnect Fees	5,749.56	5,400.00	5,400.00	3,126.93	5,400.00	0.00		
4000472 · Meters	3,650.00	3,700.00	3,700.00	3,025.00	3,700.00	0.00		
4000473 · Connect Fees	2,850.00	4,400.00	4,400.00	2,067.96	3,000.00	-1,400.00		FY 17-18 1288 current city meters + 219 Sardis meters(current) = 1507 meters x \$3.80 per month 5,727. x 12 month
4000478 · Infrastructure Improvement Fee	61,970.19	66,550.00	66,550.00	52,935.11	68,724.00	2,174.00		
4000480 · Solid Waste Fees (Garbage)	0.00	0.00	0.00	0.00	0.00	0.00		
Total 4000400 · Charges for Services	1,308,228.21	1,453,855.00	1,453,855.00	949,277.38	1,418,813.00	-35,042.00	0.00	
4000800 · Other Revenue								
4000880 · Capital Rec Fee	38,750.00	81,250.00	81,250.00	20,000.00	37,500.00	-43,750.00		POSSIBLE 30 HOMES x \$1,250.00 per house.
4000840 · Interest Earned	2,765.99	2,900.00	2,900.00	1,966.92	2,900.00	0.00		Prosperity Bank / Texstar

							INCLUDED IN PROPOSED	July 28, 2017
							Additional Request 2017- 2018	
	ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	DIFFERENCE	Notes & Adjustments	
4000870 - Capital Contrib-Main St Sewer	0.00	0.00	0.00	0.00	0.00	0.00		
4000890 - Misc Other Revenue	158,887.73	0.00	0.00	98,479.03	0.00	0.00	YTD - TRA audit refund	
4000911 - Reduction in Fund Balance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total 4000800 - Other Revenue	200,403.72	84,150.00	84,150.00	120,445.95	40,400.00	-43,750.00	0.00	
Total Revenue	1,508,631.93	1,538,005.00	1,538,005.00	1,069,723.33	1,459,213.00	-78,792.00	0.00	

							INCLUDED IN PROPOSED	July 28, 2017
		Original Budget	Adjusted Budget	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	DIFFERENCE	Additional Request 2017- 2018	
WATER AND SEWER								
Proposed Budget FY 2017-2018								
	ACTUAL FY 2015-2016	2016-2017	2016-2017					
Expense							PRESENTED TO MSAC FOR CONSIDERATION OF RECOMMENDATION	
70 · Administration								
5701100 · Salaries & Wages							Director 1 plus admin shared cost	
5701110 · City Administrator	21,764.70	22,042.00	22,042.00	16,986.52	26,250.00	4,208.00	(105,000)General Fund contributes 75% , Water & Sewer Contribute 25%	
5701115 · City Secretary	12,364.70	13,658.00	13,658.00	11,346.12	14,750.00	1,092.00	(59,000)General Fund contributes 75%, Water & Sewer Contribute 25%	
5701117 · Finance Accountant	11,580.36	12,731.00	12,731.00	10,086.55	13,113.00	382.00	(52,450)General Fund contributes 75%, Water & Sewer Contribute 25%	
5701120 · Admin. Support	6,967.20	7,660.00	7,660.00	6,932.03	9,012.00	1,352.00	(36,047)General Fund contributes 75%, Water & Sewer Contribute 25%	
5701130 · Public Works Director	53,959.88	53,960.00	53,960.00	48,841.10	57,722.00	3,762.00		
5701170 · Salary Increase	0.00	3,835.00	3,835.00	0.00	0.00	-3,835.00	16/17 Salary increase Public Works Director and percentage of City Secretary and Admin Assistant	
5701180 · Merit Raises, Staff 3%		3,414.00	3,414.00	0.00	3,626.00	212.00	3% overall Merit - ADMIN 25% MERIT \$7,575. *25% = 1,894. AND 100% \$1732. MERIT DIRECTOR	
Total 5701100 · Salaries & Wages	106,636.84	117,300.00	117,300.00	94,192.32	124,473.00	7,173.00	3,626.00	
5702100 · Employee Benefits								
5702110 · Group Insurance	7,852.88	7,358.00	7,358.00	5,554.02	7,767.00	409.00	Health 567.58 x 6% increase. X 1, Plus Life/New Benefits	
5702135 · TMRS	4,861.64	5,497.00	5,497.00	4,671.38	5,879.00	382.00	City portion of employee retirement fund. INCREASED FROM 9.73% TO 9.94%	
5702160 · Workers Compensation	0.00	0.00	0.00	0.00	849.00	849.00		
5702170 · Payroll Taxes	775.29	837.00	837.00	702.36	863.00	26.00	Medicare	
Total 5702100 · Employee Benefits	13,489.81	13,692.00	13,692.00	10,927.76	15,358.00	1,666.00	0.00	
5702200 · Special Services								
5702240 · Audit	7,150.00	7,400.00	7,400.00	7,400.00	7,650.00	250.00	\$18,500 split between GF(7,650)/WWW(7,650)/4B EDC1,600/MDD 1,600 - Yeldell Wilson	

							INCLUDED IN PROPOSED	July 28, 2017
		Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	Difference	Additional Request 2017- 2018	
								Notes & Adjustments
5702250 · Accounting	0.00	1,265.00	1,265.00	1,264.95	900.00	-365.00		estimated
Total 5702200 · Special Services	7,150.00	8,665.00	8,665.00	8,664.95	8,550.00	-115.00	0.00	
5702300 · Contractual Services /Personnel								
5702310 · Consultant Fees	1,100.98	2,735.00	2,735.00	1,683.57	3,500.00	765.00	2,000.00	engineering, \$2,000 water tower design CL2
Total 5702300 · Contractual Services /Personnel	1,100.98	2,735.00	2,735.00	1,683.57	3,500.00	765.00	2,000.00	
5703100 · General Supplies								
5703110 · Office Supplies	587.25	800.00	800.00	374.05	800.00	0.00		
Total 5703100 · General Supplies	587.25	800.00	800.00	374.05	800.00	0.00	0.00	
5703400 · Maintenance Supplies / Parts								
5703410 · Supplies - Custodial	17.24	200.00	200.00	0.00	200.00	0.00		
Total 5703400 · Maintenance Supplies / Parts	17.24	200.00	200.00	0.00	200.00	0.00	0.00	
5704200 · Travel Expenses								
5704210 · Travel - Local	0.00	200.00	200.00	4.82	200.00	0.00		Reimburse employee travel.
5704220 · Professional Development	61.00	750.00	479.00	330.00	750.00	271.00		
Total 5704200 · Travel Expenses	61.00	950.00	679.00	334.82	950.00	271.00	0.00	
5705200 · Data Processing Expenses								
5705230 · Data Proc-Maintenance & Repairs	0.00	1,300.00	1,571.00	1,371.00	1,571.00	0.00		\$5,000 Code, Animal Tag and Public Works Work Order Tracking
5705240 · Data Processing - Software	0.00	0.00	0.00	0.00	2,500.00	2,500.00	2,500.00	Software / annual fee cost shared with Public Works
Total 5705200 · Data Processing Expenses	0.00	1,300.00	1,571.00	1,371.00	4,071.00	2,500.00	2,500.00	

							INCLUDED IN PROPOSED	July 28, 2017
Proposed Budget FY 2017-2018		Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	Difference	Additional Request 2017- 2018	
								Notes & Adjustments
WATER AND SEWER								
5705300 · Printing Expense								
5705350 · Printing - Other	162.86	250.00	250.00	0.00	250.00	0.00		
Total 5705300 · Printing Expense	162.86	250.00	250.00	0.00	250.00	0.00	0.00	
5705400 · Utilities								
5705410 · Telephone	1,312.05	1,404.00	1,404.00	1,009.05	1,350.00	-54.00	Birch 112 x 12	
5705415 · Cellular Phone	455.88	1,690.00	1,690.00	1,091.91	1,360.00	-330.00	Verizon and director reimbursement 113 x 12	
5705417 · Internet	1,211.16	2,409.00	2,409.00	1,282.01	1,930.00	-479.00	Birch 160 x 12	
Total 5705400 · Utilities	2,979.09	5,503.00	5,503.00	3,382.97	4,640.00	-863.00	0.00	
5705700 · Other Expenses								
5705705 · Postage	6,056.07	8,000.00	8,000.00	5,562.31	6,225.00	-1,775.00	Water bills \$500. per month = permit fee \$225.	
5705740 · Advertising	0.00	100.00	100.00	0.00	100.00	0.00	Ads for employment	
5705760 · Bank Service Charge	209.84	200.00	200.00	176.37	250.00	50.00	Return check charges	
5705765 · Miscellaneous	150,007.97	100.00	100.00	100.00	100.00	0.00		
5705775 · Credit Card Transaction Fee	2,166.38	0.00	0.00	0.00	0.00	0.00		
Total 5705700 · Other Expenses	158,440.26	8,400.00	8,400.00	5,838.68	6,675.00	-1,725.00	0.00	
5706400 · Minor Capital Outlay								
5706440 · Machinery & Equipment	0.00	500.00	500.00	0.00	1,500.00	1,000.00	1,000.00 computer	
Total 5706400 · Minor Capital Outlay	0.00	500.00	500.00	0.00	1,500.00	1,000.00	1,000.00	
5709000 · Reserve								

							INCLUDED IN PROPOSED	July 28, 2017
WATER AND SEWER		Original Budget	Adjusted Budget	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	DIFFERENCE	Additional Request 2017- 2018	
Proposed Budget FY 2017-2018		ACTUAL FY 2015-2016	2016-2017	2016-2017			Notes & Adjustments	
5708215 · Admin. Exp. to General Fund	92,583.00	32,788.00	32,788.00	24,591.00	23,724.00	-9,064.00		Amount paid to General Fund
5709002 · Capital Improv.Water & Sewer Reserve	0.00	58,700.00	58,700.00	0.00	58,700.00	0.00		Reserve for projects not in budget - (estimated revenue less expense)
5709010 · Administrative Reserves	0.00	2,747.00	4,068.00	0.00	16,531.00	12,463.00		
Total 5709000 · Reserve	92,583.00	94,235.00	95,556.00	24,591.00	98,955.00	3,399.00	0.00	
Total 70 · Administration	383,208.33	254,530.00	255,851.00	151,361.12	269,922.00	14,071.00	9,126.00	
75 · Water								
5751100 · Salaries & Wages								
5751133 · Superintendent	43,260.10	43,260.00	43,260.00	38,614.40	45,636.00	2,376.00		
5751170 · Salary Increase	0.00	1,040.00	1,040.00	0.00	0.00			16/17 Salary Increase Superintendent
5751180 · Merit Raises - Staff 3%	0.00	1,329.00	1,329.00	0.00	1,370.00	41.00	1,370.00	3% Merit
5751190 · Overtime	0.00	2,000.00	2,000.00	1,513.86	2,000.00	0.00		
Total 5751100 · Salaries & Wages	43,260.10	47,629.00	47,629.00	40,128.26	49,006.00	1,377.00	1,370.00	
5751400 · Support Salaries								
5751405 · Support Staff	30,369.20	50,264.00	50,264.00	34,489.05	30,322.00	-19,942.00		1 employees -26,000 75 % \$19,500 paid from water fund and 25% paid from sewer fund and Permit clerk \$43,288 - 25% 10,822. Water & Sewer Contribute 25% each - General Fund contributes 50%,
5751415 · Maintenance Crew	72,853.00	80,766.00	71,752.00	54,394.86	84,989.00	13,237.00		3 employees

WATER AND SEWER Proposed Budget FY 2017-2018								INCLUDED IN PROPOSED	July 28, 2017
	ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	Difference	Additional Request 2017- 2018	Notes & Adjustments	
5751430 · Seasonal Crew	0.00	3,000.00	0.00	0.00	3,000.00	3,000.00			
5751450 · Certification Pay	1,200.16	1,200.00	1,200.00	1,015.52	1,200.00	0.00		Employee(s) water license	
5751470 - Salary Increase	0.00	5,159.00	5,159.00	0.00	0.00	-5,159.00		16/17 Salary Increase for 2 positions of Maint Crew	
5751480 · Merit Raises 3%	0.00	3,522.00	3,522.00	0.00	4,840.00	1,318.00		Super - 1370. Maint crew 2550. and 75% support 595 + 25% 325. Permit Clerk	
5751490 · Overtime	4,857.03	4,000.00	4,000.00	3,277.73	4,000.00	0.00			
5751500 · Water - On Call	1,400.00	1,550.00	1,550.00	1,400.00	1,550.00	0.00			
Total 5751400 · Support Salaries	110,679.39	149,461.00	137,447.00	94,577.16	129,901.00	-7,546.00	0.00		
5752100 · Employee Benefits									
5752110 · Group Insurance	29,016.46	43,175.00	43,175.00	21,326.52	38,057.00	-5,118.00		Health 567.58 x 6% increase. X 5, Plus Life/New Benefits	
5752135 · TMRS	14,702.99	19,846.00	19,846.00	13,702.67	16,544.00	-3,302.00		City portion of employee retirement fund. INCREASED FROM 9.76% TO 9.94%	
5752160 · Worker's Compensation	3,998.48	8,200.00	8,200.00	8,200.00	4,240.00	-3,960.00		TML INSURANCE	
5752170 · Payroll Taxes	2,458.57	3,021.00	3,021.00	2,129.87	2,427.00	-594.00			
5752190 · Licenses	111.00	222.00	222.00	111.00	222.00	0.00		Employees (exams)	
Total 5752100 · Employee Benefits	50,287.50	74,464.00	74,464.00	45,470.06	61,490.00	-12,974.00	0.00		
5752300 · Contractual Services/Personnel									
5752350 · Contract Labor Company	1,410.00	1,500.00	1,500.00	1,000.00	1,500.00	0.00			
5752380 · Dispatch	12,450.00	13,050.00	13,050.00	13,050.00	13,650.00	600.00		\$45,500 - Midlothian. Police-35%, Fire-35%, Water and Sewer-30%	
Total 5752300 · Contractual Services/Personnel	13,860.00	14,550.00	14,550.00	14,050.00	15,150.00	600.00	0.00		
5752400 · Rentals									

							INCLUDED IN PROPOSED	July 28, 2017
		Original Budget	Adjusted Budget	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	Difference	Additional Request 2017- 2018	
		ACTUAL FY 2015-2016	2016-2017	2016-2017				Notes & Adjustments
5752420 · Rental - Machinery & Equipment		235.75	250.00	250.00	0.00	250.00	0.00	
Total 5752400 · Rentals		235.75	250.00	250.00	0.00	250.00	0.00	0.00
5752500 · Operating Services								
5752580 · Water Testing		1,981.78	4,000.00	4,000.00	1,246.10	5,600.00	1,600.00	TRA Water samples additional money for required testing
5752590 · TCEQ Fees		2,984.40	3,500.00	3,500.00	3,249.20	3,500.00	0.00	Water system fee
Total 5752500 · Operating Services		4,966.18	7,500.00	7,500.00	4,495.30	9,100.00	1,600.00	0.00
5753100 · General Supplies								
5753140 · Uniforms		1,560.09	1,700.00	1,700.00	1,611.31	2,400.00	700.00	each man 4 pant/4 shirt/ pair of boots
Total 5753100 · General Supplies		1,560.09	1,700.00	1,700.00	1,611.31	2,400.00	700.00	0.00
5753400 · Maintenance Supplies & Parts								
5753460 · Miscellaneous		271.79	300.00	500.00	366.19	300.00	-200.00	
Total 5753400 · Maintenance Supplies & Parts		271.79	300.00	500.00	366.19	300.00	-200.00	0.00
5754200 · Travel Expenses								
5754220 · Professional Development		779.97	750.00	720.00	143.42	750.00	30.00	Continual education
5754270 · Vehicle Expenses		5,248.48	10,000.00	8,500.00	4,334.60	10,000.00	1,500.00	Fuel
Total 5754200 · Travel Expenses		6,028.45	10,750.00	9,220.00	4,478.02	10,750.00	1,530.00	0.00
5755200 · Data Processing Expenses								
5755230 · Data Proc-Maintenance & Repairs		671.00	0.00	0.00	0.00	0.00	0.00	Software + IT
5755240 · Data Processing - Software		3,850.00	3,700.00	3,700.00	3,700.00	3,700.00	0.00	Software annual fees

WATER AND SEWER								July 28, 2017	
Proposed Budget FY 2017-2018		ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	INCLUDED IN PROPOSED	Additional Request 2017- 2018	Notes & Adjustments
						DIFFERENCE			
Total 5755200 · Data Processing Expenses		4,521.00	3,700.00	3,700.00	3,700.00	3,700.00	0.00	0.00	
5755300 · Printing Expenses									
5755310 · Copier Expense		4,758.89	3,000.00	3,000.00	2,505.26	3,000.00	0.00		Large copier in City Hall
5755350 · Printing - Other		2,183.85	2,000.00	2,500.00	2,473.94	2,500.00	0.00		Violation letters, consumer confidence report
Total 5755300 · Printing Expenses		6,942.74	5,000.00	5,500.00	4,979.20	5,500.00	0.00	0.00	
5755400 · Utilities									
5755415 · Cellular Phone		653.29	1,500.00	300.00	191.28	188.00	-112.00		Verizon
5755450 · Electricity		23,661.65	27,000.00	27,000.00	18,988.23	27,000.00	0.00		Gexa estimated cost per TCAP 2018 rates + Hilco
5755460 · Water, wholesale		367,707.75	425,062.00	425,062.00	275,342.26	441,905.00	16,843.00		Dallas Water Utilities. Ave. = 547,950 gal./day @ \$2.0795/1,000 gallons. X 365 days = \$0.13 = 2.2095
Total 5755400 · Utilities		392,022.69	453,562.00	452,362.00	294,521.77	469,093.00	16,731.00	0.00	
5755500 · Repairs & Building Improvements									
5755540 · Repairs- Machinery & Equipment		3,992.28	4,000.00	5,000.00	4,956.54	3,000.00	-2,000.00		
5755550 · Repairs - Vehicles		2,175.60	2,000.00	2,500.00	2,160.11	2,000.00	-500.00		
5755570 · Inventory Expense		9,898.72	9,000.00	10,300.00	7,957.41	9,000.00	-1,300.00		Fittings and valves
5755580 · Water Chemical Expense		8,320.75	8,000.00	10,000.00	8,218.63	8,500.00	-1,500.00		Chlorine and ammonia - expected increase in cost
5755590 · Repairs - Other		2,366.87	3,000.00	2,800.00	1,900.27	3,000.00	200.00		
Total 5755500 · Repairs & Building Improvements		26,754.22	26,000.00	30,600.00	25,192.96	25,500.00	-5,100.00	0.00	
5755600 · Insurance									
5755610 · Insurance - Property		2,671.60	2,848.00	2,848.00	2,848.00	3,112.00	264.00		TML

							INCLUDED IN PROPOSED	July 28, 2017
Proposed Budget FY 2017-2018		Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	Difference	Additional Request 2017- 2018	
								Notes & Adjustments
5755620 · Insurance - Liability	1,723.63	970.00	970.00	970.00	1,268.00	298.00		TML
5755640 · Insurance - Vehicle	632.08	2,304.00	2,304.00	2,301.00	1,985.00	-319.00		TML
Total 5755600 · Insurance	5,027.31	6,122.00	6,122.00	6,119.00	6,365.00	243.00	0.00	
5755700 · Other Expenses								
5755752 · Employment Screening	32.00	150.00	180.00	177.37	150.00	-30.00		Employment screening
Total 5755700 · Other Expenses	32.00	150.00	180.00	177.37	150.00	-30.00	0.00	
5756400 · Minor Capital Outlay								
5756440 · Machinery & Equipment	158.00	1,000.00	1,000.00	889.93	2,000.00	1,000.00	1,000.00	Computer
5756490 · Other	468.83	500.00	500.00	289.65	500.00	0.00		Propane cylinders
Total 5756400 · Minor Capital Outlay	626.83	1,500.00	1,500.00	1,179.58	2,500.00	1,000.00	1,000.00	
5757400 · Capitalized Assets								
5757440 · Machinery & Equipment	995.00	10,000.00	13,000.00	12,845.00	10,000.00	-3,000.00	7,500.00	Misc. equipment and Backhoe \$90,000 Water 35,000, Sewer \$20,000 Street \$35,000 (6/29/2017 - COUNCIL ADVISED TO GET COST TO REFURBISH BACKHOE - \$15,000 TOTAL QUOTE FROM DARR FOR REPAIR/REPLACE MAJOR/MINOR PARTS - SHARED WITH SEWER)
5757470 · Infrastructure - Water	5,512.24	4,000.00	7,700.00	7,621.78	4,000.00	-3,700.00		Meters and meter boxes
5757475 · FM 664 Relocate Waterline	0.00	9,000.00	9,514.00	9,513.08	0.00	-9,514.00		RELOCATE WATERLINE DUE TO EXPANSION OF FM 664
Total 5757400 · Capitalized Assets	6,507.24	23,000.00	30,214.00	29,979.86	14,000.00	-16,214.00	7,500.00	
5757900 · Long-Term Debt								
5758225 · Admin. Expense to Debt Fund	102,786.00	59,248.00	54,127.00	44,436.00	17,166.00	-36,961.00		
Total 5757900 · Long-Term Debt	102,786.00	59,248.00	54,127.00	44,436.00	17,166.00	-36,961.00	0.00	

							INCLUDED IN PROPOSED	July 28, 2017
	ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	Difference	Additional Request 2017- 2018	
								Notes & Adjustments
Total 75 · Water	776,369.28	884,886.00	877,565.00	615,462.04	822,321.00	-55,244.00	9,870.00	
80 · Sewer								
5801400 · Support Salaries								
5801405 · Support Staff	11,651.85	16,754.00	16,754.00	10,279.69	17,322.00	568.00		1 employees -26,000 75 % \$19,500 paid from water fund and 25% \$6,500 paid from sewer fund and \$43,285 25% \$10,822. General Fund contributes 50%, Water & Sewer Contribute 25% each
5801415 · Maintenance Crew	35,036.48	34,278.00	34,278.00	31,715.20	37,482.00	3,204.00		1 employee
5801450 · Certification Pay	1,200.16	1,210.00	1,210.00	1,015.52	1,210.00	0.00		Employee(s) sewer license
5801470 · Salary Increase	0.00	2,122.00	2,122.00	0.00	0.00	-2,122.00		16/17 Salary Increase - Sewer Maintenance Crew
5801480 · Merit Raises 3%	0.00	1,408.00	1,408.00	0.00	2,025.00	617.00	2,025.00	3% Merit .Maint crew 1125.and 75% support 595 + 25% 325. Permit Clerk
5801490 · Overtime	2,076.48	3,000.00	3,000.00	1,635.32	2,500.00	-500.00		
5801500 · Sewer - On Call	600.00	600.00	600.00	500.00	600.00	0.00		
Total 5801400 · Support Salaries	50,564.97	59,372.00	59,372.00	45,145.73	61,139.00	1,767.00	2,025.00	
5802100 · Employee Benefits								
5802110 · Group Insurance	7,852.88	7,221.00	7,221.00	5,440.52	7,630.00	409.00		Health 567.58 x 6% increase. X 1, Plus Life/New Benefits
5802135 · TMRS	3,413.94	3,856.00	3,856.00	3,251.32	4,114.00	258.00		City portion of employee retirement fund. INCREASED FROM 9.73% to 9.94%
5802160 · Worker's Compensation-Sewer	3,998.48	1,367.00	1,367.00	1,367.00	849.00	-518.00		TML INSURANCE
5802170 · Payroll Taxes	548.12	588.00	588.00	490.86	604.00	16.00		
5802190 · Licenses	0.00	150.00	150.00	0.00	150.00	0.00		Employee sewer license
Total 5802100 · Employee Benefits	15,813.42	13,182.00	13,182.00	10,549.70	13,347.00	165.00	0.00	

							INCLUDED IN PROPOSED	July 28, 2017
		Original Budget	Adjusted Budget	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	DIFFERENCE	Additional Request 2017- 2018	
								Notes & Adjustments
		ACTUAL FY 2015-2016	2016-2017	2016-2017				
5802300 · Contractual Services/Personnel								
5802350 · Contract Labor - Company	34,434.75	5,000.00	10,000.00	0.00	2,000.00	-8,000.00		
Total 5802300 · Contractual Services/Personnel	34,434.75	5,000.00	10,000.00	0.00	2,000.00	-8,000.00	0.00	
5802500 · Operating Services								
5802515 · Sardis Collection Expense	7,537.26	9,054.00	9,054.00	6,983.93	9,618.00	564.00		City pays Sardis to invoice garbage/sewer and to then pay City for garbage/sewer collections. \$625 per month x 12 months for 177 existing customers + 50 new houses. \$625.00/month x 12 months/177=\$42.37/customer x 227 customers.
5802590 · TCEQ Fees - Sewer	10.00	100.00	100.00	0.00	0.00	-100.00		Cost moved to Community Service - Dooly has cert.
Total 5802500 · Operating Services	7,547.26	9,154.00	9,154.00	6,983.93	9,618.00	464.00	0.00	
5803100 · General Supplies						0.00		
5803140 · Uniforms	1,367.77	1,200.00	1,200.00	1,035.90	600.00	-600.00		1 pant, 1 shirts, pair boots
Total 5803100 · General Supplies	1,367.77	1,200.00	1,200.00	1,035.90	600.00	-600.00	0.00	
5803400 · Maintenance Supplies & Parts								
5803460 · Miscellaneous	0.00	500.00	500.00	310.02	500.00	0.00		
Total 5803400 · Maintenance Supplies & Parts	0.00	500.00	500.00	310.02	500.00	0.00	0.00	
5804200 · Travel Expenses								
5804220 · Professional Development	127.00	500.00	500.00	457.00	500.00	0.00		Continual education
5804270 · Vehicle Expense	1,003.14	1,200.00	1,200.00	1,132.90	1,200.00	0.00		Fuel
Total 5804200 · Travel Expenses	1,130.14	1,700.00	1,700.00	1,589.90	1,700.00	0.00	0.00	
5805400 · Utilities								

							INCLUDED IN PROPOSED	July 28, 2017
		Original Budget	Adjusted Budget	Actual Rev./Exp.	Proposed Budget 2017- 2018	Difference	Additional Request 2017- 2018	
		ACTUAL FY 2015-2016	2016-2017	2016-2017	10/1/2016 - 7/27/2017			Notes & Adjustments
5805450 · Electricity		2,935.28	3,000.00	3,000.00	1,455.98	3,000.00	0.00	Gexa estimated cost per TCAP 2018 rates + Hilco
5805463 · TRA Wastewater Treatment		276,933.00	285,955.00	285,955.00	226,037.00	253,800.00	-32,155.00	Trinity River Authority. Ave. =Rate for TRA FY 18 \$5.59 per 1,000
Total 5805400 · Utilities		279,868.28	288,955.00	288,955.00	227,492.98	256,800.00	-32,155.00	0.00
5805500 · Repairs & Bldg Improvements								
5805510 · Repairs - Land Improvements		0.00	300.00	300.00	0.00	1,000.00	700.00	Lift stations \$700 700.00 Privacy fence at Heritage Park
5805540 · Repairs - Machinery & Equipment		1,480.00	6,000.00	6,000.00	2,618.58	6,000.00	0.00	Repair/replace 1-lift station pump
5805570 · Inventory Expense		2,372.76	2,000.00	3,000.00	2,112.42	2,000.00	-1,000.00	Lift station chemicals and degreasers
5805590 · Repairs - Other		462.07	600.00	600.00	44.16	600.00	0.00	Lift stations
Total 5805500 · Repairs & Bldg Improvements		4,314.83	8,900.00	9,900.00	4,775.16	9,600.00	-300.00	700.00
5805600 · Insurance								
5805610 · Insurance - Property		55.64	60.00	60.00	60.00	65.00	5.00	TML
5805620 · Insurance - Liability		397.98	224.00	224.00	224.00	950.00	726.00	TML
5805640 · Insurance - Vehicle		39.00	142.00	142.00	142.00	551.00	409.00	TML
Total 5805600 · Insurance		492.62	426.00	426.00	426.00	1,566.00	1,140.00	0.00
5805700 · Other Expenses								
5805752 · Employment Screening		0.00	200.00	200.00	126.37	100.00	-100.00	
Total 5805700 · Other Expenses		0.00	200.00	200.00	126.37	100.00	-100.00	0.00
5807400 · Capitalized Assets								

								INCLUDED IN PROPOSED	July 28, 2017
WATER AND SEWER		Proposed Budget FY 2017-2018		Actual Rev./Exp.		Proposed			
		ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	10/1/2016 - 7/27/2017	Budget 2017- 2018	DIFFERENCE	Additional Request 2017- 2018	Notes & Adjustments
5807440 · Machinery & Equipment	5,542.00	10,000.00	10,000.00	9,935.23	10,000.00	0.00	7,500.00	Misc. equipment and Backhoe \$90,000 Water 35,000, Sewer \$20,000 Street \$35,000 (6/29/2017 - COUNCIL ADVISED TO GET COST TO REFURBISH BACKHOE - \$15,000 TOTAL QUOTE FROM DARR FOR REPAIR/REPLACE MAJOR/MINOR PARTS - SHARED WITH WATER)	
Total 5807400 · Capitalized Assets	5,542.00	10,000.00	10,000.00	9,935.23	10,000.00	0.00	7,500.00		
Total 80 · Sewer	401,076.04	398,589.00	404,589.00	308,370.92	366,970.00	-37,619.00	10,225.00		
95 - Other									
5958200 - Other Financial Sources	0.00	0.00	0.00	0.00	0.00	0.00			
5958250 - Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00			
Total 95 - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Total Expense	1,560,653.65	1,538,005.00	1,538,005.00	1,075,194.08	1,459,213.00	-78,792.00	29,221.00	ADDITIONAL REQUEST, INCLUDED IN THE PROPOSED BUDGET	
TOTAL REVENUE	1,508,631.93	1,538,005.00	1,538,005.00	1,069,723.33	1,459,213.00	-78,792.00	0.00		
Total 70 · Administration	383,208.33	254,530.00	255,851.00	151,361.12	269,922.00	14,071.00	9,126.00	ADDITIONAL REQUEST, INCLUDED IN THE PROPOSED BUDGET	
Total 75 · Water	776,369.28	884,886.00	877,565.00	615,462.04	822,321.00	-55,244.00	9,870.00	ADDITIONAL REQUEST, INCLUDED IN THE PROPOSED BUDGET	
Total 80 · Sewer	401,076.04	398,589.00	404,589.00	308,370.92	366,970.00	-37,619.00	10,225.00	ADDITIONAL REQUEST, INCLUDED IN THE PROPOSED BUDGET	
TOTAL EXPENSE	1,560,653.65	1,538,005.00	1,538,005.00	1,075,194.08	1,459,213.00	-78,792.00	29,221.00	ADDITIONAL EXPENSE REQUEST, INCLUDED IN THE PROPOSED BUDGET	

							INCLUDED IN PROPOSED	July 28, 2017
							Additional Request 2017- 2018	
	ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	DIFFERENCE	Notes & Adjustments	
REVENUE LESS EXPENSE	-52,021.72	0.00	0.00	-5,470.75	0.00	0.00		
Ending Fund Balance				552,462.81			PROJECTED ENDING FUND BALANCE	

DEBT SERVICE								INCLUDED IN PROPOSED		July 28, 2017
Proposed Budget FY 2017-2018		Original Budget 2015-2016	FY 2016	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017-2018	Difference	Additional Request 2017-2018	Notes & Adjustments	
REVENUE										
Beginning Fund Balance					492,165.26				As of 7.27.2017. Not included in budget revenue. Information only. This is the bank balance in the debt fund.	
4000100 · Taxes										
4000106 · Ad Valorem Current I&S New/Imp	0.00	24,420.00	24,420.00	0.00	17,453.00	-6,967.00				
4000107 · Ad Valorem, Current I & S	463,452.05	486,807.00	486,807.00	500,565.61	541,481.00	54,674.00			Interest and Sinking - \$0.1680/\$100 valuation	
4000111 · Ad Valorem, Delinquent I & S	3,105.89	0.00	3,920.00	4,253.03	0.00	-3,920.00				
4000114 · Interest/Penalties - I & S	2,085.07	0.00	1,201.00	2,076.28	0.00	-1,201.00				
Total 4000100 · Taxes	468,643.01	511,227.00	516,348.00	506,894.92	558,934.00	42,586.00	0.00			
4000800 · Other Revenue										
4000840 · Interest Earned	552.91	550.00	550.00	656.65	550.00	0.00				
4000900 · Reduction of Reserve Fund Bal.	0.00	0.00	0.00	0.00	0.00	0.00			From Fund Balance. Used to balance account.	
4000930 · Admin.Rev.Rec.Fr Water & Sewer	102,786.00	59,248.00	54,127.00	44,436.00	17,166.00	-36,961.00			Transfer from water and sewer funds	
Total 4000800 · Other Revenue	103,338.91	59,798.00	54,677.00	45,092.65	17,716.00	-36,961.00	0.00			
Total Revenue	571,981.92	571,025.00	571,025.00	551,987.57	576,650.00	5,625.00	0.00			
Expense										
5157900 · Long-Term Debt										
5157930 · Paying Agent Fees	400.00	500.00	500.00	0.00	500.00	0.00				
5157935 · 2011 Bond Issue Principal	375,000.00	375,000.00	375,000.00	0.00	390,000.00	15,000.00			Bond Payment. Maturity date of 9/2029	
5157940 · 2011 Bond Issue Interest	203,025.00	195,525.00	195,525.00	97,762.50	186,150.00	-9,375.00			Bond Payment. Maturity date of 9/2029	

								INCLUDED IN PROPOSED	July 28, 2017
								Additional Request 2017- 2018	
		Original Budget	ACTUAL 2015-2016	FY 2016	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	DIFFERENCE	Notes & Adjustments
Total 5157900 · Long-Term Debt		578,425.00	571,025.00		571,025.00	97,762.50	576,650.00	5,625.00	0.00
Total Expense		578,425.00	571,025.00		571,025.00	97,762.50	576,650.00	5,625.00	0.00
REVENUE LESS EXPENSE		-6,443.08		0.00	0.00	454,225.07	0.00	0.00	
Ending Fund Balance							492,165.26		PROJECTED ENDING FUND BALANCE

							INCLUDED IN PROPOSED Additional Request 2017- 2018	July 28, 2017
		ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	Difference	Notes & Adjustments
REVENUE								
Beginning Fund Balance					513,464.28			As of 7.27.2017. Not included in budget revenue. Information only. This is the bank balance in the operating fund.
4000100 · Taxes								
4000120 · Sales tax (0.50%)	94,155.57	98,307.00	98,307.00	82,426.64	100,800.00	2,493.00		Economic development tax
Total 4000100 · Taxes	94,155.57	98,307.00	98,307.00	82,426.64	100,800.00	2,493.00	0.00	
4000800 · Other Revenue								
4000840 · Interest Income	1,645.47	1,340.00	1,340.00	1,484.97	1,340.00	0.00		Interest - Prosperity Bank *current 1568. but funds will be decreased
4000990 · Reduction in Fund Balance	0.00	115,000.00	115,000.00	0.00	30,000.00	-85,000.00		Monument signs in 16/17 FY budget - changed to 17/18
Total 4000800 · Other Revenue	1,645.47	116,340.00	116,340.00	1,484.97	31,340.00	-85,000.00	0.00	
Total Revenue	95,801.04	214,647.00	214,647.00	83,911.61	132,140.00	-82,507.00	0.00	
Expense								
8102200 · Special Services								
8102230 · Legal Fees	0.00	500.00	500.00	0.00	500.00	0.00		
8102240 · Audit	1,600.00	1,600.00	1,600.00	1,600.00	1,600.00	0.00		\$18,500 split between GF(7,650)/WWW(7,650)/4B EDC1,600/MDD 1,600 - Yeldell Wilson
Total 8102200 · Special Services	1,600.00	2,100.00	2,100.00	1,600.00	2,100.00	0.00	0.00	
8102300 · Consultant Services								
8102310 · Consultant Fees	7,000.00	10,000.00	10,000.00	10,000.00	0.00	-10,000.00		Project completed (Orasi Strategic Plan)
Total 8102300 · Consultant Services	7,000.00	10,000.00	10,000.00	10,000.00	0.00	-10,000.00	0.00	

4B EDC								INCLUDED IN PROPOSED		July 28, 2017	
Proposed Budget FY 2017-2018								Additional Request 2017- 2018			
		ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	Difference			Notes & Adjustments	
8103100 · General Supplies											
8103110 · Office Supplies	29.40	100.00	100.00	0.00	100.00	0.00					
Total 8103100 · General Supplies	29.40	100.00	100.00	0.00	100.00	0.00	0.00				
8104200 · Travel Expense											
8104210 · Travel Expense	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00					
8104220 · Professional Development	1,000.00	2,300.00	2,300.00	500.00	2,300.00	0.00		Best Southwest			
Total 8104200 · Travel Expense	1,000.00	3,300.00	3,300.00	500.00	3,300.00	0.00	0.00				
8105300 · - Printing											
8105320 · Printing Expense	0.00	300.00	300.00	14.10	300.00	0.00		Brochures PRINTED ONCE 2013			
Total 8105300 · - Printing	0.00	300.00	300.00	14.10	300.00	0.00	0.00				
8105600 · Insurance											
8105620 · Insurance - Liability	260.56	147.00	147.00	109.98	272.00	125.00		TML			
Total 8105600 · Insurance	260.56	147.00	147.00	109.98	272.00	125.00	0.00				
8105700 · Other Expenses											
8105705 · Postage	0.00	100.00	100.00	0.00	100.00	0.00		POSTAGE 15.00 TOTAL 2009 AND 2014 FY 15-16 RED OAK CHAMBER \$350. - BEST SOUTHWEST \$3000. FY 14-15 BES			
8105730 · Memberships	3,350.00	3,350.00	3,350.00	3,350.00	3,350.00	0.00		BEST SOUTHWEST \$125., JOURNAL PRINT AD AND ONLINE LEADERBOARD \$3485.			
8105740 · Advertising	3,610.00	5,300.00	5,295.00	429.00	5,300.00	5.00					
8105764 · Filing Fees	0.00	0.00	5.00	5.00	0.00	-5.00		LINE ITEM NEVER USED			

								INCLUDED IN PROPOSED	July 28, 2017
								Additional Request 2017- 2018	
		ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	DIFFERENCE	Notes & Adjustments	
Total 8105700 · Other Expenses		6,960.00	8,750.00	8,750.00	3,784.00	8,750.00	0.00	0.00	
8106400 - Minor Capital Outlay									
8107490 - Bldg.		0.00	75,000.00	75,000.00	74,986.69	0.00	-75,000.00	Completed Heritage Park project	
5107491 - Signs		0.00	30,000.00	30,000.00	0.00	30,000.00	0.00	Monument signs in 16/17 FY budget - changed to 17/18	
Total 8106400 - Minor Capital Outlay		0.00	105,000.00	105,000.00	74,986.69	30,000.00	-75,000.00	0.00	
8109000 · Reserves									
8109015 · Administrative Reserves		384.04	82,450.00	82,450.00	0.00	84,818.00	2,368.00		
8109215 · Admin. Expense to General Fund		2,500.00	2,500.00	2,500.00	1,875.00	2,500.00	0.00		
Total 8109000 · Reserves		2,884.04	84,950.00	84,950.00	1,875.00	87,318.00	2,368.00	0.00	
Total Expense	19,734.00	214,647.00	214,647.00	92,869.77	132,140.00	-82,507.00	0.00		
REVENUE LESS EXPENSE	76,067.04	0.00	0.00	-8,958.16	0.00	0.00			
Ending Fund Balance					483,464.28			Projected EDC Operating Account	

MUNICIPAL DEVELOPMENT DISTRICT								INCLUDED IN PROPOSED Additional Request 2017- 2018	July 28, 2017		
Proposed Budget FY 2017-2018		ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	Difference				
Notes & Adjustments											
REVENUE											
Beginning Fund Balance											
					205,469.52				As of 7.27.2017. Not included in budget revenue. Information only. This is the bank balance in the operating fund.		
4000100 · Taxes											
4000120 · Sales tax (0.25%)	42,654.20	41,515.00	41,515.00	41,854.72	50,500.00	8,985.00			Economic development tax		
Total 4000100 · Taxes	42,654.20	41,515.00	41,515.00	41,854.72	50,500.00	8,985.00	0.00				
4000800 · Other Revenue											
4000840 · Interest Income	508.83	476.00	476.00	506.49	600.00	124.00					
4000990 - Reduction in Fund Balance	0.00	0.00	0.00	0.00	0.00	0.00			Pavilion (6/29/2017 COUNCIL ADVISED TO REMOVE FROM BUDGET)		
Total 4000800 · Other Revenue	508.83	476.00	476.00	506.49	600.00	124.00	0.00				
Total Revenue	43,163.03	41,991.00	41,991.00	42,361.21	51,100.00	9,109.00	0.00				
Expense											
9102200 · Special Services											
9102240 · Audit	1,600.00	1,600.00	1,600.00	1,600.00	1,600.00	0.00			\$18,500 split between GF(7,650)/WWW(7,650)/4B EDC1,600/MDD 1,600 - Yeldell Wilson		
Total 9102200 · Special Services	1,600.00	1,600.00	1,600.00	1,600.00	1,600.00	0.00	0.00				
9103100 · General Supplies											
9103110 · Office Supplies	0.00	100.00	100.00	0.00	100.00	0.00			NAME PLATES		
Total 9103100 · General Supplies	0.00	100.00	100.00	0.00	100.00	0.00	0.00				

MUNICIPAL DEVELOPMENT DISTRICT							INCLUDED IN PROPOSED Additional Request 2017- 2018	Notes & Adjustments	July 28, 2017
Proposed Budget FY 2017-2018		ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	DIFFERENCE		
9105600 · Insurance									
9105620 · Insurance - Liability	260.56	147.00	147.00	109.98	272.00	125.00		TML	
Total 9105600 · Insurance	260.56	147.00	147.00	109.98	272.00	125.00	0.00		
9107400 · Capitalized Assets								Pavilion (6/29/2017 COUNCIL ADVISED TO REMOVE FROM BUDGET)	
9107401 · Capitalized Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Total 9107400 · Capitalized Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
9109000 · Reserves									
9109015 · Administrative Reserves	0.00	39,644.00	39,644.00	0.00	48,628.00	8,984.00			
9109215 · Admin. Expense to General Fund	500.00	500.00	500.00	375.00	500.00	0.00			
Total 9109000 · Reserves	500.00	40,144.00	40,144.00	375.00	49,128.00	8,984.00	0.00		
Total Expense	2,360.56	41,991.00	41,991.00	2,084.98	51,100.00	9,109.00	0.00		
REVENUE LESS EXPENSE	40,802.47	0.00	0.00	40,276.23	0.00	0.00			
Ending Fund Balance					205,469.52			Projected EDC Operating Account	

							INCLUDED IN PROPOSED <u>Additional</u> <u>Request 2017-</u> <u>2018</u>	July 28, 2017
		ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	DIFFERENCE	Notes & Adjustments
REVENUE								
Beginning Fund Balance					75,926.94			As of 7.27.2017. Not included in budget revenue. Information only. This is the bank balance in the money market account.
4000400 · Charges for Services								
4000460 · Park Impact	14,718.88	13,381.00	13,381.00	5,017.80	8,613.00	-4,768.00		POSSIBLE 30 new homes at \$334.52 per home 3/4 PER BRAD AND MIKE USE 30 HOMES FOR CALCULATION
Total 4000400 · Charges for Services	14,718.88	13,381.00	13,381.00	5,017.80	8,613.00	-4,768.00	0.00	
4000800 · Other Revenue								
4000840 · Interest Earned	149.20	142.00	142.00	143.92	180.00	38.00		
Total 4000800 · Other Revenue	149.20	142.00	142.00	143.92	180.00	38.00	0.00	
Total Revenue	14,868.08	13,523.00	13,523.00	5,161.72	8,793.00	-4,730.00	0.00	
Expense								
5606400 · Minor Capital Outlay								
5606410 · Land Improvements	0.00	0.00	0.00	0.00	500.00	500.00		
Total 5606400 · Minor Capital Outlay	0.00	0.00	0.00	0.00	500.00	500.00		
5607400 · Capitalized Assets								
5607440 · Capital Machinery & Equipment	6,000.00	5,000.00	5,000.00	0.00	1,675.00	-3,325.00		MINIMUM Playground equipment improvements in neighborhood parks. To spend prior to AUGUST 2018
Total 5607400 · Capitalized Assets	6,000.00	5,000.00	5,000.00	0.00	1,675.00	-3,325.00		
5609000 · Reserves								

								INCLUDED IN PROPOSED	July 28, 2017
								<u>Additional</u> <u>Request 2017-</u> <u>2018</u>	
		ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	DIFFERENCE	Notes & Adjustments	
5609035 · Park Impact Reserves		0.00	8,523.00	8,523.00	0.00	6,618.00	-1,905.00		
Total 5609000 · Reserves		0.00	8,523.00	8,523.00	0.00	6,618.00	-1,905.00		
Total Expense		6,000.00	13,523.00	13,523.00	0.00	8,793.00	-4,730.00	0.00	
REVENUE LESS EXPENSE		8,868.08	0.00	0.00	5,161.72	0.00	0.00		
Ending Fund Balance					75,926.94			Projected EDC Operating Account	

WATER AND SEWER IMPACT FUND							INCLUDED IN PROPOSED	July 28, 2017
Proposed Budget FY 2017-2018	ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	Difference	Additional Request 2017- 2018	
								Notes & Adjustments
REVENUE								
Beginning Fund Balance					55,401.56			As of 7.27.2017. Not included in budget revenue. Information only. This is the bank balance in the water and sewer impact funds.
4000400 · Charges for Services								
4000476 - Water Impact Fee	12,357.00	3,100.00	3,100.00	0.00	0	-3,100.00		2106.97 effective May 8
4000477 - Sewer Impact Fee	33,180.00	56,000.00	56,000.00	20,390.22	54,756.00	-1,244.00		POSSIBLE 30 HOMES effective May 8 per home. PER BRAD AND DOOLY USE 25 HOMES X 2190.22 \$54,756
Total 4000400 · Charges for Services	45,537.00	59,100.00	59,100.00	20,390.22	54,756.00	-4,344.00	0.00	
4000800 · Other Revenue								
4000840 - Interest Earned	234.99	230.00	230.00	250.79	0.00	-230.00		
4000880 - Transfer In - Water Impact	0.00	50,000.00	50,000.00	0.00	0.00	-50,000.00		
Total 4000800 · Other Revenue	234.99	50,230.00	50,230.00	250.79	0.00	-50,230.00	0.00	
Total Revenue	45,771.99	109,330.00	109,330.00	20,641.01	54,756.00	-54,574.00		
Expense								
5862300 - Contractual Services								
5862310 - Consultant Fees	11,800.00	11,800.00	11,800.00	11,800.00	0.00	-11,800.00		Completed project Water and Sewer Impact Fee Study & Waterline design through Heritage Park/across creek/tie-in on FM 664
Total 5862310 - Contractual Services	11,800.00	11,800.00	11,800.00	11,800.00	0.00	-11,800.00	0.00	
5867400 - Capitalized Assets								

WATER AND SEWER IMPACT FUND							INCLUDED IN PROPOSED <u>Additional Request 2017- 2018</u>	July 28, 2017
Proposed Budget FY 2017-2018		ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	DIFFERENCE	
Notes & Adjustments								
5867470 - Water Lines		50,000.00	50,000.00	25,799.89	0	-50,000.00		Completed project
Total 5867400 - Capitalized Assets	0.00	50,000.00	50,000.00	25,799.89	0.00	-50,000.00	0.00	
5859000 - Reserves								
5859030 - Sewer Impact Fees Reserve	0.00	47,530.00	47,530.00	-	54,756.00	7,226.00		
Total 5859000 - Reserves	0.00	47,530.00	47,530.00	0.00	54,756.00	7,226.00	0.00	
Total Expense	11,800.00	109,330.00	109,330.00	37,599.89	54,756.00	-54,574.00	0.00	
REVENUE LESS EXPENSES	33,971.99	0.00	0.00	-16,958.88	0.00	0.00		
Ending Fund Balance					55,401.56			Projected EDC Operating Account

							INCLUDED IN PROPOSED	July 28, 2017
							Additional Request 2017- 2018	
	ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	DIFFERENCE		
REVENUE								
Beginning Fund Balance					130,558.99			As of 7.27.2017. Not included in budget revenue. Information only. This is the bank balance in the money market account.
4000800 · Other Revenue								
4000845 · Interest Earned - Texstar	4.03	1.00	1.00	7.27	10.00	9.00		
4000850 · Interest Earned - Prosperity	260.52	260.00	260.00	244.79	260.00	0.00		
4000990 - Reduction in Fund Balance	0.00	0.00	90,000.00	0.00	0.00	-90,000.00		
Total 4000800 · Other Revenue	264.55	261.00	90,261.00	252.06	270.00	-89,991.00	0.00	
Total Revenue	264.55	261.00	90,261.00	252.06	270.00	-89,991.00		
Expense								
5877400 - Capitalized Assets								
5877470 - Water Line	0.00	50,000.00	90,000.00	0.00	0.00	-90,000.00		
Total 5877400 Capitalized Assets	0.00	50,000.00	90,000.00	0.00	0.00	-90,000.00	0.00	
5879000 · Reserves								
5879010 · Admin Reserves	0.00	261.00	261.00	0.00	270.00	9.00		
Total 5879000 · Reserves	0.00	261.00	261.00	0.00	270.00	9.00	0.00	
Total Expense	0.00	50,261.00	90,261.00	0.00	270.00	-89,991.00	0.00	

CAPITAL PROJECTS								INCLUDED IN PROPOSED <u>Additional</u> <u>Request 2017-</u> <u>2018</u>	July 28, 2017
Proposed Budget FY 2017-2018		ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	DIFFERENCE		
REVENUE LESS EXPENSE	264.55	-50,000.00		0.00	252.06	0.00	0.00		
Ending Fund Balance					40,558.99			Projected EDC Operating Account	

EMPLOYEE BENEFIT TRUST						
Proposed Budget FY 2017-2018						
	ACTUAL FY 2015-2016	Original Budget 2016- 2017	Adjusted Budget 2016- 2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	DIFFERENCE
REVENUE						
4000840 · Interest Income	8.18	0.00	0.00	6.83	0.00	
4000991 · Insurance Contributions	174,318.34	0.00	0.00	145,433.07	0.00	
Total Revenue	174,326.52	0.00	0.00	145,439.90	0.00	
EXPENSE						
5902110 · Benefit Premiums	174,565.68	0.00	0.00	145,433.07	0.00	
Total Expense	174,565.68	0.00	0.00	145,433.07	0.00	
REVENUE LESS EXPENSE	-239.16	0.00	0.00	6.83	0.00	0.00

POLICE AUXILIARY		Proposed Budget FY 2017-2018						July 28, 2017
		ACTUAL FY 2015-2016	Original Budget 2016- 2017	Adjusted Budget 2016- 2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017- 2018	DIFFERENCE	Notes & Adjustments
REVENUE								
Beginning Fund Balance					185.51			As of 7.27.2017. Not included in budget revenue. Information only. This is the bank balance in the police special fund.
4000800 · Other Revenue								
4000815 · Gifts	370.00	0.00	0.00	1,962.83	39.00	39.00		
Total 4000800 · Other Revenue	370.00	0.00	0.00	1,962.83	39.00	39.00		
Total Revenue	370.00	0.00	0.00	1,962.83	39.00	39.00		
Expense								
5232600 · Special Expenses								
5232690 · Special Expenses - Other	159.24	0.00	0.00	2,058.08	39.00	39.00		
Total 5232600 · Special Expenses	159.24	0.00	0.00	2,058.08	39.00	39.00		
Total Expense	159.24	0.00	0.00	2,058.08	39.00	39.00		
REVENUE LESS EXPENSE	210.76	0.00	0.00	-95.25	0.00	0.00		

FIRE AUXILIARY								July 28, 2017
Proposed Budget FY 2017-2018		Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 7/27/2017	Proposed Budget 2017-2018	DIFFERENCE	Notes & Adjustments	
		ACTUAL FY 2015-2016						
REVENUE								
Beginning Fund Balance					1,050.00		As of 7.27.2017. Not included in budget revenue. Information only. This is the bank balance in the fire special fund.	
4000800 · Other Revenue								
4000815 · Gifts	1,050.00	0.00	0.00	0.00	1,050.00	1,050.00		
Total 4000800 · Other Revenue	1,050.00	0.00	0.00	0.00	1,050.00	1,050.00		
Total Revenue	1,050.00	0.00	0.00	0.00	1,050.00	1,050.00		
Expense								
5333400 · Maintenance Supplies and Parts								
5333460 · Supplies - Miscellaneous	0.00	0.00	0.00	0.00	1,050.00	1,050.00		
Total 5333400 · Maintenance Supplies a	0.00	0.00	0.00	0.00	1,050.00	1,050.00		
Total Expense	0.00	0.00	0.00	0.00	1,050.00	1,050.00		
REVENUE LESS EXPENSE	1,050.00	0.00	0.00	0.00	0.00	0.00		

AGENDA ITEM REPORT

Item 3

Meeting Date: August 03, 2017

Discussion Action

Submitted By: Staff

Reviewed By: City Manager City Secretary City Attorney

Accountant Other _____

Submitted by: Staff

Attachments
1. Accountant's memo 2. Copy of Certification of Appraisal Records
Agenda Item / Topic
ITEM 3. DISCUSSION/ACTION – Consideration of and action on a proposed tax rate for the Fiscal Year 2017-2018 Budget and take a record vote.

Discussion / Justification
RECOMMENDED CITY COUNCIL ACTION:
BACKGROUND INFORMATION: The Texas Constitution and Property Tax Code states that a taxing unit (City) must comply with certain steps in adopting their tax rates. The Truth-in-Taxation Law was passed for two purposes. The first is to make taxpayers aware of tax rate proposals and the second is to allow taxpayers, to rollback or limit the tax increase. The Texas Comptroller of Public Accounts publishes a guide every year with all the updated laws to make this process easier for Cities to follow. The four major principles of truth-in-taxation is that the property owners have the right to know about increases, the tax unit must publish the effective and rollback tax rates, the taxing unit must publish a special notice and hold two public hearings if the rate exceeds the effective rate and if the rate exceeds the rollback rate - then the voters may petition for an election.
The Effective rate is the rate that is a calculated rate that would provide the taxing unit with the same amount of revenue it received in the year before on properties taxed in both years. If property values rise, the effective tax rate will go down. If property values fall then the effective rate goes up.
The Rollback rate is the calculated rate that is the maximum rate allowed by law without voter approval. Rollback rate is the effective maintenance and operations rate X 1.08 plus the current debt rate.
The tax rate is split into two parts. The first part is the maintenance and operation rate or commonly referred to as the M&O rate. This rate is used to fund the day-to-day operations and is unrestricted revenue. This rate is set by Council.
The second part is the debt rate or commonly referred to as the I & S rate. This rate is used to fund any bonds that have been issued by the City. This rate is set by the amount of debt the City currently is paying and is calculated by the Tax Office.

FINANCIAL IMPACT:

1. If Council proposes the Effective Tax Rate, (0.575531) Ad Valorem Revenue will decrease by \$228,533, as compared to prior year at \$0.7000.
2. If Council proposes the Rollback Rate, (0.680400) Ad Valorem Revenue will increase by \$131,491, as compared to current rate of \$0.7000.
3. If Council proposes the Proposed Rate, (0.680399) Ad Valorem Revenue will increase by \$131,488, as compared to current rate of \$0.7000.

Recommendation / Staff Comments
Proposed rate

Sample Motion(s)
Please review options before making the motion.

THIS MOTION REQUIRES A ROLL-CALL VOTE

REQUIRED LANGUAGE FOR MAKING THE MOTION

SAMPLE THE MOTIONS / ONE MUST BE MADE AS FOLLOWS:

Proposed rate options for motion::

If the Effective Rate (ETR) is proposed:

I move that the Council hereby propose the 2017 Effective Tax Rate of (0.575531) with a Maintenance and Operation rate of 0.407531 and a debt rate of 0.1680

The Proposed Rate is less than the rollback rate:

"I move that the Council hereby propose the 2017 Rate of (0.680399) with Maintenance and Operation rate of 0.512399 and a debt rate of 0.1680.

RECORD VOTE:

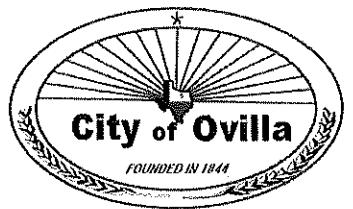
PLACE 1/HUBER _____

PLACE 4/HUNT _____

PLACE 2/OBERG _____

PLACE 5/MYERS _____

PLACE 3/GRIFFIN _____



DATE: August 1, 2017

SUBJECT: Effective and Rollback Rates as generated by Ellis County Tax Office, and the Proposed Tax Rate.

2016-2017 Adopted Tax Rate	\$0.7000/\$100
2016-2017 Maintenance and Operations Rate	\$0.5320/\$100
2016-2017 Debt Rate	\$0.1680/\$100

2017 Effective Rate \$0.575531/\$100

2017 Rollback Rate	\$0.680400/\$100
Maintenance and Operations Rate	\$0.472395/\$100
Debt	\$0.208005/\$100

2017-2018 Proposed Tax Rate	\$0.680399/\$100
2017-2018 Maintenance and Operations Rate	\$0.512399/\$100
2017-2018 Debt Rate	\$0.1680/\$100

Property Tax Code

The Texas Constitution and Property Tax Code states that a taxing unit (City) must comply with certain steps in adopting their tax rates. The Truth-in-Taxation Law was passed for two purposes. The first is to make taxpayers aware of tax rate proposals and the second is to allow taxpayers, to rollback or limit the tax increase. The Texas Comptroller of Public Accounts publishes a guide every year with all the updated laws to make this process easier for Cities to follow. The four major principles of truth-in-taxation is that the property owners have the right to know about increases, the tax unit must publish the effective and rollback tax rates, the taxing unit must publish a special notice and hold two public hearings if the rate exceeds the effective rate and if the rate exceeds the rollback rate - then the voters may petition for an election.

The Effective rate is the rate that is a calculated rate that would provide the taxing unit with the same amount of revenue it received in the year before on properties taxed in both years. If property values rise, the effective tax rate will go down. If property values fall with appraisals, then the effective rate goes up.

The Rollback rate is the calculated rate that is the maximum rate allowed by law without voter approval. This rate is 8% over the effective maintenance and operation rate.

The tax rate is split into two parts. The first part is the maintenance and operation rate or commonly referred to as the M and O rate. This rate is used to fund the day-to-day operations and is unrestricted revenue. This rate is set by Council. The second part is the debt rate or commonly referred to as the I and S rate. This rate is used to fund any bonds that have been issued by the City. This rate is set by the amount of debt the City currently is paying and is calculated by the Tax Office.

2017 ELLIS and DALLAS APPRAISAL DISTRICT CERTIFIED VALUES

(as of 7/25/2017)

ENTITY	2017 TAXABLE VALUE	2017 NEW IMPS (NI)
Ellis County	318,355,919	(10,372,434)
Dallas County	24,952,901	(16,510)
2017 TAXABLE VALUE	343,308,820	(10,388,944)

BELOW ROLL
BACK RATE
0.680399

2017 TAXABLE VALUE **343,308,820**

NEW AND IMPROV. **(10,388,944)**

**EXISTING HOME AND
LAND VALUES** **332,919,876**

M&O - Lost revenue frozen tax levy on \$64,112,083	\$ (56,446)
I&S - Lost revenue from frozen tax levy on \$64,112,083	\$ (17,825)
	\$ (74,271)

M & O 2017 Existing homes land value	332,919,876	\$ 1,705,878	0.512399%
M&O - Lost revenue frozen tax levy		\$ (56,446)	
		\$ 1,649,432	
M&O tax levy on 2017 new and improvements \$	10,388,944	\$ 53,233	0.512399%
TOTAL M&O		\$ 1,702,665	
 I&S 2017 existing homes land values	332,919,876	\$ 559,305	0.168000%
I&S - Lost revenue from frozen tax levy		\$ (17,825)	
		\$ 541,480	
I&S tax levy on 2017 new and improvements \$	10,388,944	\$ 17,453	0.168000%
TOTAL I&S		\$ 558,934	
 TOTAL REVENUE M&O AND I&S		\$ 2,261,599	0.680399%

TOTAL REVENUE ON FULL 2017 TAXABLE VALUE	343,308,820
M&O \$ 1,759,111	0.512399%
M&O - lost revenue from frozen tax levy \$ (56,446)	
Total M &O \$ 1,702,665	
 I&S \$ 576,759	0.168000%
I&S - lost revenue from frozen tax levy \$ (17,825)	
Total I&S \$ 558,934	
 TOTAL REVENUE M&O AND I&S	\$ 2,261,599
	0.680399%

2017 ELLIS and DALLAS APPRAISAL DISTRICT CERTIFIED VALUES

(as of 7/25/2017)

ENTITY	2017 TAXABLE VALUE	2017 NEW IMPS (NI)
Ellis County	318,355,919	(10,372,434)
Dallas County	24,952,901	(16,510)
2017 TAXABLE VALUE	343,308,820	(10,388,944)

ROLL BACK
RATE
0.680400

2017 TAXABLE VALUE **343,308,820**

NEW AND IMPROV. **(10,388,944)**

**EXISTING HOME AND
LAND VALUES** **332,919,876**

M&O - Lost revenue frozen tax levy on \$64,112,083	\$ (56,446)
I&S - Lost revenue from frozen tax levy on \$64,112,083	\$ (17,825)
	\$ (74,271)

M & O 2017 Existing homes land value	332,919,876	\$ 1,705,881	0.512400%
M&O - Lost revenue frozen tax levy		\$ (56,446)	
		\$ 1,649,435	
M&O tax levy on 2017 new and improvements \$	10,388,944	\$ 53,233	0.512400%
TOTAL M&O		\$ 1,702,668	
I&S 2017 existing homes land values	332,919,876	\$ 559,305	0.168000%
I&S - Lost revenue from frozen tax levy		\$ (17,825)	
		\$ 541,480	
I&S tax levy on 2017 new and improvements \$	10,388,944	\$ 17,453	0.168000%
TOTAL I&S		\$ 558,934	
TOTAL REVENUE M&O AND I&S		\$ 2,261,602	0.680400%

TOTAL REVENUE ON FULL 2017 TAXABLE VALUE	343,308,820
M&O \$ 1,759,114	0.512400%
M&O - lost revenue from frozen tax levy \$ (56,446)	
Total M &O \$ 1,702,668	
I&S \$ 576,759	0.168000%
I&S - lost revenue from frozen tax levy \$ (17,825)	
Total I&S \$ 558,934	
TOTAL REVENUE M&O AND I&S	\$ 2,261,602
	0.680400%

2017 ELLIS and DALLAS APPRAISAL DISTRICT CERTIFIED VALUES

(as of 7/25/2017)

ENTITY	2017 TAXABLE VALUE	2017 NEW IMPS (NI)
Ellis County	318,355,919	(10,372,434)
Dallas County	24,952,901	(16,510)
2017 TAXABLE VALUE	343,308,820	(10,388,944)

EFFECTIVE
RATE 0.575531

2017 TAXABLE VALUE **343,308,820**

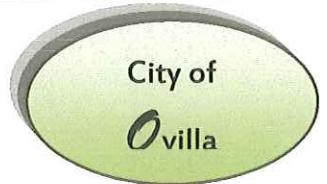
NEW AND IMPROV. **(10,388,944)**

**EXISTING HOME AND
LAND VALUES** **332,919,876**

M&O - Lost revenue frozen tax levy on \$64,112,083	\$ (56,446)
I&S - Lost revenue from frozen tax levy on \$64,112,083	\$ (17,825)
	\$ (74,271)

M & O 2017 Existing homes land value	332,919,876	\$ 1,356,752	0.407531%
M&O - Lost revenue frozen tax levy		\$ (56,446)	
		\$ 1,300,306	
M&O tax levy on 2017 new and improvements \$	10,388,944	\$ 42,338	0.407531%
TOTAL M&O		\$ 1,342,644	
 I&S 2017 existing homes land values	332,919,876	\$ 559,305	0.168000%
I&S - Lost revenue from frozen tax levy		\$ (17,825)	
		\$ 541,480	
I&S tax levy on 2017 new and improvements \$	10,388,944	\$ 17,453	0.168000%
TOTAL I&S		\$ 558,934	
 TOTAL REVENUE M&O AND I&S		\$ 1,901,578	0.575531%

TOTAL REVENUE ON FULL 2017 TAXABLE VALUE	343,308,820	
M&O	\$ 1,399,090	0.407531%
M&O - lost revenue from frozen tax levy	\$ (56,446)	
Total M & O	\$ 1,342,644	
 I&S	\$ 576,759	0.168000%
I&S - lost revenue from frozen tax levy	\$ (17,825)	
Total I&S	\$ 558,934	
 TOTAL REVENUE M&O AND I&S	\$ 1,901,578	0.575531%



Ovilla City Council

AGENDA ITEM REPORT

Item 4

Meeting Date: August 03, 2017

Discussion Action

Submitted By: Staff

Reviewed By: City Manager City Secretary City Attorney

Accountant Other _____

Attachments:

1. Budget Calendar
2. Excerpt from the Tax Code, Chapters 25 and 26

Agenda Item / Topic:

ITEM 4. **DISCUSSION/ACTION** – Consider and schedule dates for two public hearings on the proposed Tax Rate for Fiscal Year 2017-2018.

Discussion / Justification

Section 26.05 of the Tax Code requires that the governing body hold two public hearings, if the entity is proposing a tax increase or proposal to increase total tax revenue. The first notice shall be titled: **NOTICE of PUBLIC HEARING on TAX INCREASE**. The first tax rate hearing may not be held before the 7th day after the notice of the public hearing is given. (Tax Code 26.06a)

The adoption of the tax rate shall be no less than three days but no more than 14 days after the second public hearing.

Recommendations / Staff Comments

N/A

Sample Motion(s)

I move that Council schedule the listed dates and times for two Public Hearings on the Proposed Tax Rate for Fiscal Year 2017-2018 and direct staff to follow Tax Code Laws accordingly for Notice Requirements:

The First Public Hearing will be held on Monday, August 21 at 5:30 p.m. at the Ovilla City Hall Council Chamber Room.

The Second Public Hearing will be held on Thursday, August 30 at 5:30 p.m. at the Ovilla City Hall Council Chamber Room.

Budget Calendar for Fiscal Year 2017-2018

DAY/DATE	EVENT
Monday, June 12	FY 2017-2018 Budget Kick-off. Calendar presented to Council.
Mon-Fri 2 weeks May 15 - June 19	City Manager interviews department directors and reviews financial projections for FY 2017-18. Preparations begin for FY 2017-18 preliminary budget.
Friday, June 23rd	*City Secretary post 72 Hour notice for Workshop #1
Friday, June 23rd	City Secretary post 72-hour notice for City Council Preliminary Workshop Meeting #2
Monday, June 26	1st FY 2017-18 Budget Workshop with Council at 5PM, Review General Fund, Capital Improvements, Equipment Purchases, Streets Capital Improvement Plan
Tuesday – Wednesday, June 27-June 28	Staff makes revisions to proposed budget from Workshop #1
Thursday, June 29th	2nd FY 2017-2018 Budget Workshop with City Council 5:00 PM. Review W&S Fund, Park Impact Fund, W&S Impact Fund, 4B EDC Fund, MDD, Fire Auxiliary, Police Special Fund and Debt Service. Review Water Rates, Review Sewer Rates, Review Health Benefit Rates
Thursday – Friday, June 29th- July 7th	Staff makes revisions to proposed budget from Workshop #2 and prepares preliminary tax rate.
Monday, July 10th	Draft of FY 2017-18 of Proposed budget delivered to department directors and Council.
Friday, July 21st	Certified Taxable Values from Dallas County Appraisal District and Ellis County Appraisal will be received.
Monday, July 24th	Certified Taxable Values will be sent to Ellis County for Tax Calculations.
Friday, July 28th	City Secretary post 72-hour notice for City Council Preliminary Workshop Meeting #3
Thursday, August 3rd	Budget Workshop #3 with City Council 5:30 PM Review preliminary determination of tax rate (Dallas, Ellis) and revisions.
Thursday-Friday, August 3rd or 4th	City Secretary posts 72 hour Notice of City Council Meeting to discuss Tax Rate at August 7th meeting Proposed budget Filed with City Secretary, Delivered to Council Members.

Budget Calendar for Fiscal Year 2017-2018

Monday, July 31 st notification date	Newspaper publishes effective and rollback tax rates, schedules and fund balances. Deadline to provide newspaper with "Notice of Public Hearings on Tax Increase" is the first quarter-page in newspaper.
Monday, August 14th	Regular Council Meeting Present Effective, Rollback Tax Rate, Schedules and Fund Balances to City Council. City Council to discuss Tax Rate. If proposed Tax Rate exceeds the Effective Rate or the Rollback Rate, take record vote and schedule required public hearing on proposed Tax Rate. A record vote is not required if the City Council keeps the Tax Rate at or below the zero effective rate.
Monday, August 21st	1st Hearing on Tax Rate, 5:30 PM, Providing there is Tax Increase Present Effective, Rollback Tax Rate, Schedules and Fund Balances to City Council. City Council to discuss Tax Rate. If proposed Tax Rate exceeds the Effective Rate or the Rollback Rate, take record vote and schedule required public hearing on proposed Tax Rate. A record vote is not required if the City Council keeps the Tax Rate at or below the zero effective rate.
Monday, August 28th	City Secretary post 72 hr. notice of 2 nd hearing on Tax Rate
Wednesday, August 30th	2nd Hearing on Tax Rate. 5:30 PM *** Providing there is tax increase.
Friday, September 8th	City Secretary post 72 hr. notice for meeting at which City Council will adopt Tax Rate
Monday, September 11th	Regular Council Meeting, Adopt FY 2017-18 Budget, Tax Rate, Tax Roll, Water Rate, Sewer Rate. Adopt Budget, Approve Tax Rate, Approve and adopt Budget raising more revenue from property taxes than in previous year.
Tuesday, September 19th	File adopted Budget with City Secretary if no hearings; City Secretary to file Budget with County Clerk.
	<ul style="list-style-type: none"> • * Per Senate Bill 1510 (2013) attached • ** Local Government Code 102.005, 102.0065, 102.0065(d) 140.010, 140.010(f) attached.

EXCERPT FROM THE LOCAL GOVERNMENT CODE / TAX CODE

Sec. 26.05. TAX RATE. (a) The governing body of each taxing unit, before the later of September 30 or the 60th day after the date the certified appraisal roll is received by the taxing unit, shall adopt a tax rate for the current tax year and shall notify the assessor for the unit of the rate adopted. The tax rate consists of two components, each of which must be approved separately. The components are:

(1) for a taxing unit other than a school district, the rate that, if applied to the total taxable value, will impose the total amount published under Section [26.04\(e\)\(3\)\(C\)](#), less any amount of additional sales and use tax revenue that will be used to pay debt service, or, for a school district, the rate calculated under Section [44.004\(c\)\(5\)\(A\)\(ii\)\(b\)](#), Education Code; and

(2) the rate that, if applied to the total taxable value, will impose the amount of taxes needed to fund maintenance and operation expenditures of the unit for the next year.

(b) A taxing unit may not impose property taxes in any year until the governing body has adopted a tax rate for that year, and the annual tax rate must be set by ordinance, resolution, or order, depending on the method prescribed by law for adoption of a law by the governing body. The vote on the ordinance, resolution, or order setting the tax rate must be separate from the vote adopting the budget. For a taxing unit other than a school district, the vote on the ordinance, resolution, or order setting a tax rate that exceeds the effective tax rate must be a record vote, and at least 60 percent of the members of the governing body must vote in favor of the ordinance, resolution, or order. For a school district, the vote on the ordinance, resolution, or order setting a tax rate that exceeds the sum of the effective maintenance and operations tax rate of the district as determined under Section [26.08\(i\)](#) and the district's current debt rate must be a record vote, and at least 60 percent of the members of the governing body must vote in favor of the ordinance, resolution, or order. A motion to adopt an ordinance, resolution, or order setting a tax rate that exceeds the effective tax rate must be made in the following form: "I move that the property tax rate be increased by the adoption of a tax rate of (specify tax rate), which is effectively a (insert percentage by which the proposed tax rate exceeds the effective tax rate) percent increase in the tax rate." If the ordinance, resolution, or order sets a tax rate that, if applied to the total taxable value, will impose an amount of taxes to fund maintenance and operation expenditures of the taxing unit that exceeds the amount of taxes imposed for that purpose in the preceding year, the taxing unit must:

(1) include in the ordinance, resolution, or order in type larger than the type used in any other portion of the document:

(A) the following statement: "THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE."; and

(B) if the tax rate exceeds the effective maintenance and operations rate, the following statement: "THE TAX RATE WILL EFFECTIVELY BE RAISED BY (INSERT PERCENTAGE BY

EXCERPT FROM THE LOCAL GOVERNMENT CODE / TAX CODE

WHICH THE TAX RATE EXCEEDS THE EFFECTIVE MAINTENANCE AND OPERATIONS RATE) PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$(Insert amount)."; and

(2) include on the home page of any Internet website operated by the unit:

(A) the following statement: "(Insert name of unit) ADOPTED A TAX RATE THAT WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE"; and

(B) if the tax rate exceeds the effective maintenance and operations rate, the following statement: "THE TAX RATE WILL EFFECTIVELY BE RAISED BY (INSERT PERCENTAGE BY WHICH THE TAX RATE EXCEEDS THE EFFECTIVE MAINTENANCE AND OPERATIONS RATE) PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$(Insert amount)."

(c) If the governing body of a taxing unit does not adopt a tax rate before the date required by Subsection (a), the tax rate for the taxing unit for that tax year is the lower of the effective tax rate calculated for that tax year or the tax rate adopted by the taxing unit for the preceding tax year. A tax rate established by this subsection is treated as an adopted tax rate. Before the fifth day after the establishment of a tax rate by this subsection, the governing body of the taxing unit must ratify the applicable tax rate in the manner required by Subsection (b).

(d) The governing body of a taxing unit other than a school district may not adopt a tax rate that exceeds the lower of the rollback tax rate or the effective tax rate calculated as provided by this chapter until the governing body has held two public hearings on the proposed tax rate and has otherwise complied with Section 26.06 and Section 26.065. The governing body of a taxing unit shall reduce a tax rate set by law or by vote of the electorate to the lower of the rollback tax rate or the effective tax rate and may not adopt a higher rate unless it first complies with Section 26.06.

(e) A person who owns taxable property is entitled to an injunction restraining the collection of taxes by a taxing unit in which the property is taxable if the taxing unit has not complied with the requirements of this section and the failure to comply was not in good faith. An action to enjoin the collection of taxes must be filed prior to the date a taxing unit delivers substantially all of its tax bills.

(f) Except as required by the law under which an obligation was created, the governing body may not apply any tax revenues generated by the rate described in Subsection (a)(1) of this section for any purpose other than the retirement of debt.

(g) Notwithstanding Subsection (a), the governing body of a school district that elects to adopt a tax rate before the adoption of a budget for the fiscal year that begins in the current tax year may adopt a tax rate for the current tax year before receipt of the certified appraisal roll for the school district if the chief appraiser of the appraisal district in which the school district participates has certified to the assessor for the school district an estimate of the taxable value of property in the school

EXCERPT FROM THE LOCAL GOVERNMENT CODE / TAX CODE

district as provided by Section 26.01(e). If a school district adopts a tax rate under this subsection, the effective tax rate and the rollback tax rate of the district shall be calculated based on the certified estimate of taxable value.

Sec. 26.06. NOTICE, HEARING, AND VOTE ON TAX INCREASE. (a) A public hearing required by Section 26.05 may not be held before the seventh day after the date the notice of the public hearing is given. The second hearing may not be held earlier than the third day after the date of the first hearing. Each hearing must be on a weekday that is not a public holiday. Each hearing must be held inside the boundaries of the unit in a publicly owned building or, if a suitable publicly owned building is not available, in a suitable building to which the public normally has access. At the hearings, the governing body must afford adequate opportunity for proponents and opponents of the tax increase to present their views.

(b) The notice of a public hearing may not be smaller than one-quarter page of a standard-size or a tabloid-size newspaper, and the headline on the notice must be in 24-point or larger type. The notice must contain a statement in the following form:

"NOTICE OF PUBLIC HEARING ON TAX INCREASE

"The (name of the taxing unit) will hold two public hearings on a proposal to increase total tax revenues from properties on the tax roll in the preceding tax year by (percentage by which proposed tax rate exceeds lower of rollback tax rate or effective tax rate calculated under this chapter) percent. Your individual taxes may increase at a greater or lesser rate, or even decrease, depending on the change in the taxable value of your property in relation to the change in taxable value of all other property and the tax rate that is adopted.

"The first public hearing will be held on (date and time) at (meeting place).

"The second public hearing will be held on (date and time) at (meeting place).

"(Names of all members of the governing body, showing how each voted on the proposal to consider the tax increase or, if one or more were absent, indicating the absences.)

"The average taxable value of a residence homestead in (name of taxing unit) last year was \$____ (average taxable value of a residence homestead in the taxing unit for the preceding tax year, disregarding residence homestead exemptions available only to disabled persons or persons 65 years of age or older). Based on last year's tax rate of \$____ (preceding year's adopted tax rate) per \$100 of taxable value, the amount of taxes imposed last year on the average home was \$____ (tax on average taxable value of a residence homestead in the taxing unit for the preceding tax year, disregarding residence homestead exemptions available only to disabled persons or persons 65 years of age or older).

EXCERPT FROM THE LOCAL GOVERNMENT CODE / TAX CODE

"The average taxable value of a residence homestead in (name of taxing unit) this year is \$____ (average taxable value of a residence homestead in the taxing unit for the current tax year, disregarding residence homestead exemptions available only to disabled persons or persons 65 years of age or older). If the governing body adopts the effective tax rate for this year of \$____ (effective tax rate) per \$100 of taxable value, the amount of taxes imposed this year on the average home would be \$____ (tax on average taxable value of a residence homestead in the taxing unit for the current tax year, disregarding residence homestead exemptions available only to disabled persons or persons 65 years of age or older).

"If the governing body adopts the proposed tax rate of \$____ (proposed tax rate) per \$100 of taxable value, the amount of taxes imposed this year on the average home would be \$____ (tax on the average taxable value of a residence in the taxing unit for the current year disregarding residence homestead exemptions available only to disabled persons or persons 65 years of age or older).

"Members of the public are encouraged to attend the hearings and express their views."

(c) The notice of a public hearing under this section may be delivered by mail to each property owner in the unit, or may be published in a newspaper. If the notice is published in a newspaper, it may not be in the part of the paper in which legal notices and classified advertisements appear. If the taxing unit operates an Internet website, the notice must be posted on the website from the date the notice is first published until the second public hearing is concluded.

(d) At the public hearings the governing body shall announce the date, time, and place of the meeting at which it will vote on the proposed tax rate. After each hearing the governing body shall give notice of the meeting at which it will vote on the proposed tax rate and the notice shall be in the same form as prescribed by Subsections (b) and (c), except that it must state the following:

"NOTICE OF TAX REVENUE INCREASE

"The (name of the taxing unit) conducted public hearings on (date of first hearing) and (date of second hearing) on a proposal to increase the total tax revenues of the (name of the taxing unit) from properties on the tax roll in the preceding year by (percentage by which proposed tax rate exceeds lower of rollback tax rate or effective tax rate calculated under this chapter) percent.

"The total tax revenue proposed to be raised last year at last year's tax rate of (insert tax rate for the preceding year) for each \$100 of taxable value was (insert total amount of taxes imposed in the preceding year).

"The total tax revenue proposed to be raised this year at the proposed tax rate of (insert proposed tax rate) for each \$100 of taxable value, excluding tax revenue to be raised from new property added to the tax roll this year, is (insert amount computed by multiplying proposed tax rate by the difference between current total value and new property value).

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"The total tax revenue proposed to be raised this year at the proposed tax rate of (insert proposed tax rate) for each \$100 of taxable value, including tax revenue to be raised from new property added to the tax roll this year, is (insert amount computed by multiplying proposed tax rate by current total value).

"The (governing body of the taxing unit) is scheduled to vote on the tax rate that will result in that tax increase at a public meeting to be held on (date of meeting) at (location of meeting, including mailing address) at (time of meeting).

"The (governing body of the taxing unit) proposes to use the increase in total tax revenue for the purpose of (description of purpose of increase)."

(e) The meeting to vote on the tax increase may not be earlier than the third day or later than the 14th day after the date of the second public hearing. The meeting must be held inside the boundaries of the taxing unit in a publicly owned building or, if a suitable publicly owned building is not available, in a suitable building to which the public normally has access. If the governing body does not adopt a tax rate that exceeds the lower of the rollback tax rate or the effective tax rate by the 14th day, it must give a new notice under Subsection (d) before it may adopt a rate that exceeds the lower of the rollback tax rate or the effective tax rate.