

# City of OVILLA City Council

Rachel Huber, Place One  
Dean Oberg, Place Two  
David Griffin, Place Three, Mayor Pro Tem

Richard Dormier, Mayor

Doug Hunt, Place Four  
Michael Myers, Place Five  
John R. Dean, Jr. City Manager

## NOTICE OF CITY COUNCIL BRIEFING SESSION 105 S. Cockrell Hill Road, Ovilla, TX 75154

Monday, July 10, 2017

6:00 P.M.

Council Chamber Room

## AGENDA

- I. CALL TO ORDER
- II. CONDUCT A BRIEFING SESSION to review and discuss pending agenda items (if any).
- III. CONDUCT A BRIEFING SESSION to review and discuss agenda items for the 6:30 p.m. regular meeting.
- IV. ADJOURNMENT

THIS IS TO CERTIFY THAT A COPY OF THE NOTICE OF the July 10, 2017 Briefing Session Agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, [www.cityofovilla.org](http://www.cityofovilla.org), on the 7<sup>th</sup> day of July 2017 prior to 6:00 p.m., in compliance with Chapter 551, Texas Government Code.



  
Pamela Woodall, City Secretary

DATE OF POSTING: 7.7.2017 TIME: 10:00 am/pm  
DATE TAKEN DOWN: \_\_\_\_\_ TIME: \_\_\_\_\_ am/pm

This facility is ADA compliant. If you plan to attend this public meeting and have a disability that requires special arrangements, please call 972-617-7262 at least 48 hours in advance. Reasonable accommodation will be made to assist your needs. PLEASE SILENCE ALL PAGERS, CELL PHONES & OTHER ELECTRONIC EQUIPMENT WHILE THE CITY COUNCIL MEETING IS IN SESSION.

# City of *OVILLA* City Council

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John R. Dean, Jr. City Manager

Monday, July 10, 2017

105 S. Cockrell Hill Road, Ovilla, TX 75154  
6:30 P.M.

Council Chamber Room

## AGENDA

NOTICE is hereby given of a **Regular Meeting** of the City Council of the City of Ovilla, to be held on **Monday, July 10, 2017 at 6:30 P.M.** in the Ovilla Municipal Building, Council Chamber Room, 105 S. Cockrell Hill Road, Ovilla, Texas, 75154, for the purpose of considering the following items:

### **I. CALL TO ORDER**

- Invocation
- Pledge of Allegiance

### **II. COMMENTS, PRESENTATIONS & REPORTS**

- Ellis County District Attorney Patrick Wilson will give a drones presentation.
- MADD recognition of Office Geiser.

#### ▪ Citizen Comments

*The City Council welcomes comments from Citizens. Those wishing to speak must sign in before the meeting begins. Speakers may speak on any topic, whether on the agenda or not. The City Council cannot act upon, discuss issues raised, or make any decisions at this time. Speakers under citizen's comments must observe a three-minute time limit. Inquiries regarding matters not listed on the Agenda may be referred to Staff for research and possible future action.*

### **III. CONSENT AGENDA**

*The following items may be acted upon in one motion. No separate discussion or action is necessary unless requested by a Council Member, in which event those items will be pulled from the consent agenda for individual consideration on the regular agenda during this meeting.*

- C1. May 2017 Financial Transactions over \$5,000
- C2. Resolution R2017-18 of the City of Ovilla, Texas finding that ONCOR Electric Delivery Company LLC'S application to change rates within the City should be denied.
- C3. Ordinance 2017-07 amending fee schedule – electrician fees.

### **IV. DEPARTMENT REPORTS**

#### ▪ Department Activity Reports / Discussion

- Police Department
  - Monthly Report
- Fire Department
  - Monthly Report
- Public Works
  - Monthly Report /Water loss report
    - 1. Monthly Park Maintenance Reports
    - 2. Street Maintenance Report
- Finance Department
  - May 2017 Financials
  - Bank Balances through July 06, 2017
- Administration
  - City Manager Reports
  - Monthly Municipal Court Report
  - Monthly Code/Animal Control Reports

Police Chief B. Windham

Fire Chief B. Kennedy

Public Works Director B. Piland

Accountant L. Harding

City Secretary P. Woodall  
Code/AC Officer M. Dooly

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## **V. PUBLIC HEARING AND DISCUSSION**

Receive presentation, recommendation and citizen comments on a nuisance abatement at 101 Oakwood, Ovilla, Texas 75154, in reference to Nuisance Outside Storage. Section 8.02 of the Ovilla City Code of Ordinances.

- a. **PRESENTATION** by City Manager John R. Dean, Jr. and Code Officer M. Dooly
- b. **PUBLIC HEARING** to receive comments from the public regarding the abatement.

## **VI. REGULAR AGENDA**

- ITEM 1. **DISCUSSION/ACTION** – Deliberation and consider ordering the abatement of the conditions constituting a “Nuisance Outside Storage” under Article 8.02 of the Code of Ordinances of the City of Ovilla, at 101 Oakwood Lane, Ovilla, TX 75154.
- ITEM 2. **DISCUSSION/ACTION** – Consideration of and action on a volunteer board appointment to serve a term on the Economic Development Corporation (EDC) and direct staff as necessary.
- ITEM 3. **DISCUSSION/ACTION** – Consideration of and action on approval of the purchase of a refurbished jetting machine, authorizing the City Manager to execute any documents associated with the purchase.
- ITEM 4. **DISCUSSION/ACTION** – Consideration of and action on Ordinance 2017-08 of the City of Ovilla, Texas, amending the Fiscal Year 2016-17 Water and Sewer Fund Budget and Annual Program of Services for the City of Ovilla, to allow for a transfer of funds for the purchase of a jetting machine, providing for publication of this ordinance and providing an effective date.
- ITEM 5. **DISCUSSION/ACTION** – Consideration of and action on Ordinance 2017-09 of the City of Ovilla, Texas, amending the Fiscal Year 2016-17 Capital Projects Fund of the City of Ovilla, to allow for an adjustment of \$40,000 for the installation of the 12-inch Red Oak Creek Water Line Project, providing for publication of this ordinance and providing an effective date.
- ITEM 6. **DISCUSSION/ACTION** – Consideration of and action on Ordinance 2017-10 of the City of Ovilla, Texas, amending the Fiscal Year 2016-17 General Fund of the City of Ovilla, to allow for an adjustment of \$25,000 for the installation of the 11 GHz Microwave Link at the Water Tower for Public Safety Communications Link between Ovilla and Midlothian, providing for publication of this ordinance and providing an effective date.
- ITEM 7. **DISCUSSION/ACTION** – Consideration of and action on Fiscal Year 2017-2018 Budget Review, directing staff as necessary.
- ITEM 8. **DISCUSSION/ACTION** – Consideration of any item(s) pulled from the Consent Agenda above for individual consideration and action.

## **VII. EXECUTIVE SESSION**

*The City Council of the City of Ovilla, Texas, reserves the right to meet in a closed session on any item listed on this Agenda should the need arise, pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).*

- ITEM 9. **DISCUSSION/ACTION** – Closed session called pursuant to Section §551.072 of the Texas Government Code to deliberate the purchase, exchange, lease, or value of real property.

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## VIII. REQUESTS FOR FUTURE AGENDA ITEMS AND/OR ANNOUNCEMENTS BY COUNCIL AND STAFF

### IX. ADJOURNMENT

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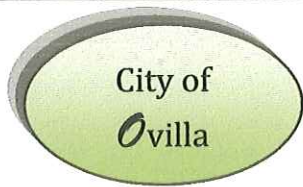


  
\_\_\_\_\_  
Pamela Woodall, City Secretary

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# villa City Council

## CONSENT ITEMS C1 – C3

**Meeting Date:** July 10, 2017

**Department:** Administration/Finance

☒ Discussion ☒ Action

**Budgeted Expense:** ☒ YES ☐ NO ☒ N/A

**Submitted by:** Staff

**Amount:** N/A

### Attachments:

- C1. May 2017 Financial Transactions over \$5,000
- C2. Resolution R2017-18 of the City of Ovilla, Texas finding that ONCOR Electric Delivery Company LLC'S application to change rates within the City should be denied.
- C3. Ordinance 2017-07 amending fee schedule – electrician fees.

### Discussion / Justification:

### Recommendation / Staff Comments:

Staff recommends approval.

### Sample Motion(s):

I move to approve the consent items as presented.

**City of Ovilla Expenditures Over \$5,000  
for the Month of MAY 2017**

<b>Date</b>	<b>Check#</b>	<b>General Fund Payee</b>	<b>Description</b>	<b>Amount</b>
5/4/2017	ach	Quick Books Payroll Service	Payroll	\$ 48,880.08
5/5/2017	46409	US Treasury	Payroll Taxes	\$ 8,593.54
5/5/2017	46421	Progressive Waste	Solid Waste	\$ 5,099.88
5/5/2017	46416	Gexa	Electricity	\$ 5,099.88
5/12/2017	46445	CXT Incorporated	Heritage Park Restrooms	\$ 72,020.30
5/18/2017	ach	Quick Books Payroll Service	Payroll	\$ 48,260.07
5/19/2017	46468	US Treasury	Payroll Taxes	\$ 8,443.26
5/25/2017	46503	T.M.R.S.	Retirement	\$ 15,143.55

<b>Total General Fund Transactions \$5,000 and Over</b>				<b>\$ 211,540.56</b>
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<b>Date</b>	<b>Check#</b>	<b>Water &amp; Sewer Fund Payee</b>	<b>Description</b>	<b>Amount</b>
5/5/2017	16740	City of Ovilla General Fund	Payroll 5 5 2017	\$ 12,829.93
5/12/2017	16745	City of Dallas	Water	\$ 25,873.14
5/19/2017	16748	City of Ovilla General Fund	Payroll 5 19 17	\$ 12,803.06
5/19/2017	16750	HD Supply Waterworks LTD	Majority for 664	\$ 8,612.09

<b>Total Water &amp; Sewer Fund Transactions \$5,000 and Over</b>				<b>\$ 60,118.22</b>
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## RESOLUTION NO. R2017-18

A RESOLUTION OF THE CITY OF OVILLA, TEXAS FINDING THAT ONCOR ELECTRIC DELIVERY COMPANY LLC'S ("ONCOR" OR "COMPANY") APPLICATION TO CHANGE RATES WITHIN THE CITY SHOULD BE DENIED; FINDING THAT THE CITY'S REASONABLE RATE CASE EXPENSES SHALL BE REIMBURSED BY THE COMPANY; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL.

WHEREAS, the City of OVILLA, Texas ("City") is an electric utility customer of Oncor Electric Delivery Company LLC ("Oncor" or "Company"), and a regulatory authority with an interest in the rates and charges of Oncor; and

WHEREAS, the City is a member of the Steering Committee of Cities Served by Oncor ("Steering Committee"), a coalition of similarly situated cities served by Oncor that have joined together to efficiently and cost effectively review and respond to electric issues affecting rates charged in Oncor's service area; and

WHEREAS, on or about March 17, 2017, Oncor filed with the City an application to increase system-wide transmission and distribution rates by \$317 million or approximately 7.5% over present revenues. The Company asks the City to approve an 11.8% increase in residential rates and a 0.5% increase in street lighting rates; and

WHEREAS, the Steering Committee is coordinating its review of Oncor's application and working with the designated attorneys and consultants to resolve issues in the Company's filing; and

WHEREAS, through review of the application, the Steering Committee's consultants determined that Oncor's proposed rates are excessive; and

WHEREAS, the Steering Committee's members and attorneys recommend that members deny the Application; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS:

Section 1. That the rates proposed by Oncor to be recovered through its electric rates charged to customers located within the City limits, are hereby found to be unreasonable and shall be denied.

Section 2. That the Company shall continue to charge its existing rates to customers within the City.

Section 3. That the City's reasonable rate case expenses shall be reimbursed in full by Oncor within 30 days of the adoption of this Resolution.

Section 4. That it is hereby officially found and determined that the meeting at which this Resolution is passed is open to the public as required by law and the public notice of the time, place, and purpose of said meeting was given as required.

Section 5. That a copy of this Resolution shall be sent to Oncor, Care of Howard Fisher, Oncor Electric Delivery Company, LLC, 1616 Woodall Rodgers Freeway, Dallas, Texas 75202 and to

RESOLUTION NO. R2017-18

Thomas Brocato, Counsel to the Steering Committee, at Lloyd Gosselink Rochelle & Townsend, P.C.,  
P.O. Box 1725, Austin, Texas 78767-1725.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney

## ORDINANCE NO. 2017-07

AN ORDINANCE OF THE CITY OF OVILLA, TEXAS, REPEALING AND REPLACING CHAPTER 3, ARTICLE 3.02, DIVISION 3, PART II "ELECTRICAL CONTRACTORS," AND REPEALING APPENDIX A, SECTION A4.005 "CONTRACTOR REGISTRATION FEES," OF THE CODE OF ORDINANCES OF THE CITY OF OVILLA, TEXAS; PROVIDING FOR THE REGISTRATION OF ELECTRICIANS; PROVIDING FOR PENALTIES; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERANCE CLAUSE; PROVIDING FOR INCORPORATION INTO THE OVILLA CODE OF ORDINANCES; PROVIDING AN EFFECTIVE DATE; AND PROVIDING FOR PUBLICATION.

WHEREAS, the City of Ovilla, Texas, desires to provide for the safety, health and public welfare of the citizens of the City of Ovilla by requiring electricians doing business within the city limits to first register with the City; and

WHEREAS, Texas H.B. 3329 amends Section 1305.201 of the Texas Occupations Code as of September 1, 2017, to prohibit municipalities from collecting a permit fee, registration fee, or any other fee from a licensed electrician; and

WHEREAS, the City Council of the City of Ovilla does find and determine that it is necessary to repeal and replace provisions of its Code of Ordinances in order to comply with the provisions of Section 1305.201 of the Texas Occupations Code, as amended by Texas H.B. 3329.

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS, THAT:

**SECTION 1. REPEAL AND REPLACEMENT OF CHAPTER 3, ARTICLE 3.02, DIVISION 3, PART II, OF THE CODE OF ORDINANCES OF THE CITY OF OVILLA, TEXAS**

Chapter 3, Article 3.02, Division 3, Part II "Electrical Contractors," of the Code of Ordinances of the City of Ovilla, Texas, is hereby repealed in its entirety and replace with the following provisions which are here adopted:

### **PART II. ELECTRICAL CONTRACTORS**

#### **Sec. 3.02.131 Applicability**

This part shall be applicable to the annual registration of electrical contractors offering or performing services within the jurisdictional limits of the City of Ovilla

#### **Sec. 3.02.132 Definitions**

Electric contracting. The business of designing, installing, erecting, repairing, or altering electric wiring or conductors to be used for light, heat, power or signaling purposes. The term includes the installation or repair of ducts, raceways or conduits for the reception or protection of wires or conductors and the installation or repair of any electrical machinery, apparatus or system used for electrical light, heat, power or signaling.

Electric contractor. A person engaged in electrical contracting. An "electric contractor" is considered to be a licensed master electrician, licensed master sign electrician and licensed residential wireman and is the only contractor permitted to make application for a permit with the city and to register with the city as an electrical contractor. All other electricians such as journeyman electricians, journeyman sign electricians and apprentices are permitted only to work under the supervision of the responsible master licensee and therefore are not required to

## ORDINANCE NO. 2017-07

register with the city.

**Electric sign contractor.** A person engaged in electrical sign contracting.

**Electrical sign contracting.** The business of designing, manufacturing, installing, connecting, reconnecting, or servicing an electric sign, cold cathode, neon gas tubing, or outline gas tubing, or altering electric sign wiring or conductors either inside or outside of the building(s).

**Electrical work.** Any labor or material used in installing, maintaining or extending an electrical wiring system and the appurtenances, apparatus or equipment used in connection with the use of electrical energy in, on, outside or attached to a building, residence, structure, property or premises. The term includes service entrance conductors as defined by the most recently adopted National Electric Code.

**Residential wireman.** A person licensed under chapter 1305 of title 8 of the Occupations Code who may only perform electrical installations in single-family and multi-family dwellings not exceeding four stories.

### Sec. 3.02.133. License and registration requirements

- (a) An electrical contractor commits an offense if the electrical contractor performs electric work within the city without first registering with the inspection department of the city. Electrical contractors must register annually on registration forms provided for by the city that includes the following information:
- (1) Name of the contractor including his/her business name, address and phone number;
  - (2) Type of service provided for by the contractor including but not limited to electrical work, electrical contracting and electrical sign contracting;
  - (3) State licensing number including date of expiration when applicable;
  - (4) Proof of certificate of insurance as provided for under the particular state licensing law that applies;
  - (5) Insurance bonding number on the insurance policy when applicable;
  - (6) Proof of licensing, insurance and/or insurance bonding requirements are required before annual registrations are approved by the city inspection department;
  - (7) Date of expiration of all insurance requirements must be included on the registration application. Any other pertinent information regarding the contractor and the nature of his/her business when it is deemed appropriate by the city's building official or his/her designee.

The city inspection department must approve all annual registrations before they are considered official registrations.

- (b) All annual registrations for persons, firms or corporations for the purpose of this part that are



## ORDINANCE NO. 2017-07

required to be licensed or bonded in order to perform services in the city are known as contractors and such contractors are required to be registered with the city annually under the established provisions of this part.

- (c) A registration under this part shall be valid for one year from the date of the initial registration providing that the expiration of all required licenses and bonds correspond with the one-year time frame; otherwise registrations are only valid through the date of the expiration of the applicable license, certificate of insurance and/or insurance bond, whichever applies.
- (d) All subsequent annual registrations must be filed with the city inspection department within 30 days from the date anniversary of the initial annual registration approval date.

### Sec. 3.02.134 Violation and penalty

Any person, firm or corporation who commits an offense under this ordinance shall be guilty of a misdemeanor which shall be punishable by the imposition of a fine in an amount not to exceed \$500.00 for each offense. Each day that a violation is permitted to continue or exist shall constitute a separate, punishable offense.

### SECTION 2. REPEAL OF APPENDIX A, SECTION A4.005, OF THE CODE OF ORDINANCES OF THE CITY OF OVILLA, TEXAS

Appendix A, Section A4.005 "Contractor Registration Fees" of the Code of Ordinances of the City of Ovilla, Texas is hereby repealed in its entirety.

### SECTION 3. SAVINGS CLAUSE

In the event that any other Ordinance of the City of Ovilla, Texas, heretofore enacted is found to conflict with the provisions of the Ordinance, this Ordinance shall prevail.

### SECTION 4. SEVERANCE CLAUSE

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court or competent jurisdiction, such shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions thereof.

### SECTION 5. INCORPORATION INTO THE CODE OF ORDINANCES

The provisions of this ordinance shall be included and incorporated in the City of Ovilla Code of Ordinances and shall be appropriately renumbered to conform to the uniform numbering system of the Code.

### SECTION 6. EFFECTIVE DATE

Because of the nature of interest and safeguard sought to be protected by this Ordinance and in the interest of the citizens of the City of Ovilla, Texas, this Ordinance shall take effect immediately after passage, approval and publication, as required by law.

### SECTION 7. PUBLICATION

**ORDINANCE NO. 2017-07**

The City Secretary is hereby authorized and directed to cause publication of the descriptive caption and penalty clause hereof as an alternative method of publication provided by law.

**PASSED, ADOPTED AND APPROVED** by the City Council of Ovilla, Texas on this the \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Richard Dormier, Mayor

**ATTEST:**

\_\_\_\_\_  
Pamela Woodall, City Secretary

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Ron G. MacFarlane, Jr., City Attorney

**Pam Woodall**

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**From:** Mike Dooly  
**Sent:** Thursday, June 29, 2017 8:22 AM  
**To:** John Dean; Pam Woodall  
**Subject:** electrician registration

85R22487 JCG-F

By: Paddie H.B. No. 3329

Substitute the following for H.B. No. 3329:

By: Kuempel C.S.H.B. No. 3329

**A BILL TO BE ENTITLED  
AN ACT**

relating to regulation of electricians by local governments.

**BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF TEXAS:**

**SECTION 1.** Section 1305.201, Occupations Code, is amended by amending Subsection (a) and adding Subsection (f) to read as follows:

(a) This chapter does not prohibit a municipality or region from regulating electricians or residential appliance installers by:

(1) enacting an ordinance requiring inspections;  
(2) offering examinations;  
(3) issuing municipal or regional licenses; or  
(4) collecting permit fees for municipal or regional licenses and examinations from [electricians and] appliance installers for work performed in the municipality or region.

(f) A municipality or region may not collect a permit fee, registration fee, administrative fee, or any other fee from an electrician who holds a license issued under this chapter for work performed in the municipality or region. This subsection does not prohibit a municipality or region from collecting a building permit fee.

**SECTION 2.** This Act takes effect September 1, 2017.



## **HB 3329 Fees for Texas Electricians**

### **New Legislation:**

HB 3329 amends Section 1305.201 of the TX Occupations Code by prohibiting cities from collecting fees from electricians for local registration. Electricians are required to be licensed by the State and the purpose of this bill is to eliminate duplicative registration and licensing fees. Cities may still require a local registration, but may not require a fee.

### **Electrician Registration v. Electric Permits:**

The General Counsel for the TX Municipal League has issued a [statement](#) that clarifies that this bill does not prohibit fees for building permits for electrical work. The House Research Organization analysis of the bill makes the same point and, in fact, makes the point that it is more appropriate to levy permit fees on each project an electrician does instead of a one-time fee for registration or licensing.

We should also consider context of the legislation. This legislation is limited to changes in Section 1305, Occupations Code, which regulates licensing and registration of electricians, not building permit fees which are regulated by the Local Government Code.

OVILLA POLICE DEPARTMENT  
105 S Cockrell Hill Rd  
Ovilla, TX 75154  
(972) 617-7262

To: Mayor Richard Dormier  
Ovilla City Council  
John Dean City Manager

Subject: Police Department Monthly Activity Report

	June 2017	June 2017 YTD	June 2016	June 2016 YTD
Calls For Service				
Accident	1	11	9	18
Alarms	14	91	29	131
Arrest	8	43	5	14
Assault/Assualt FV	3	7	1	2
Assists	118	484	148	252
Building / House Security Check	381	4259	1473	9218
Burgulary	0	4	4	7
Burgulary of Motor Vehicle	1	4	1	2
Criminal Mischief	0	5	1	9
Disturbance	10	72	13	44
Neighborhood Check	1427	9305	1549	9469
Other Calls for Service	49	284	234	624
Suspicious Person	12	52	9	48
Suspicious Vehicle	24	153	15	74
Theft	0	7	3	7
Traffic Assignment/School Enforcement	35	411	91	731
<b>TOTAL CALLS FOR SERVICE</b>	<b>2083</b>	<b>15192</b>	<b>3585</b>	<b>20650</b>

Reserve Officer Hours	7	42.5	0	66
Average Response Time (Minutes)	5.2	4.88	4.12	4.73
Total Citations	95	723	147	722
Total Traffic Stops *****	334			
Traffic Stop Disposition <b>Warning</b> *****	243			
Traffic Stop Disposition <b>Citation</b> *****	91			
<b>PERCENT OF STOPS RECEIVING CITATIONS</b>	<b>27.2</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>
Manual Response time	4.52			

\*\* These lines are new and we will not have  
the info for the months before March 2017

**OVILLA PD VEHICLE MILEAGE**

<b>January-17</b>							
<b>Unit #</b>	<b>Beginning</b>	<b>Ending</b>	<b>Accrued</b>	<b>Unit #</b>	<b>Beginning</b>	<b>Ending</b>	<b>Accrued</b>
103	139688	139982	294	103	139982	140202	220
104	100371	103033	2662	104	103033	105104	2071
105	86822	87737	915	105	87737	88463	726
116	18218	20173	1955	116	20173	22504	2331
117	500	2506	2006	117	2506	5055	2549
216	3267	4056	789	216	4056	4534	478
<b>March-17</b>							
<b>Unit #</b>	<b>Beginning</b>	<b>Ending</b>	<b>Accrued</b>	<b>Unit #</b>	<b>Beginning</b>	<b>Ending</b>	<b>Accrued</b>
103	140202	140498	296	103	140498	140892	394
104	105104	107983	2879	104	107983		-107983
105	88463	89490	1027	105	89490	91065	1575
116	22504	25142	2638	116	25142	26645	1503
117	5055	7639	2584	117	7639	10259	2620
216	4534	5231	697	216	5231	5907	676
<b>May-17</b>							
<b>Unit #</b>	<b>Beginning</b>	<b>Ending</b>	<b>Accrued</b>	<b>Unit #</b>	<b>Beginning</b>	<b>Ending</b>	<b>Accrued</b>
103	140892	141177	285	103	141177	141408	231
104	111727	shop	#VALUE!	104	111727	113825	2098
105	91065	92194	1129	105	92194	93152	958
116	26645	29057	2412	116	29057	31273	2216
117	10259	13158	2899	117	13158	15894	2736
216	5907	6599	692	216	6599	6907	308
<b>July-17</b>							
<b>Unit #</b>	<b>Beginning</b>	<b>Ending</b>	<b>Accrued</b>	<b>Unit #</b>	<b>Beginning</b>	<b>Ending</b>	<b>Accrued</b>
103			0	103			0
104			0	104			0
105			0	105			0
116			0	116			0
117			0	117			0
216			0	216			0
<b>September-17</b>							
<b>Unit #</b>	<b>Beginning</b>	<b>Ending</b>	<b>Accrued</b>	<b>Unit #</b>	<b>Beginning</b>	<b>Ending</b>	<b>Accrued</b>
103			0	103			0
104			0	104			0
105			0	105			0
116			0	116			0
117			0	117			0
216			0	216			0
<b>October-17</b>							
<b>Unit #</b>	<b>Beginning</b>	<b>Ending</b>	<b>Accrued</b>	<b>Unit #</b>	<b>Beginning</b>	<b>Ending</b>	<b>Accrued</b>
103			0	103			0
104			0	104			0
105			0	105			0
116			0	116			0
117			0	117			0
216			0	216			0



# *OVILLA FIRE DEPARTMENT*



## *MONTHLY REPORT*

# **OVILLA FIRE DEPARTMENT**

## **June-17**

City of Ovilla Calls for Service	2016 Totals		2017 Totals
Fire 2		Fire 7	
EMS 17	19	EMS 20	27
ESD #2 Calls for Service			
Fire 5		Fire 5	
EMS 11	16	EMS 20	25
ESD #4 Calls for Service			
Fire 1		Fire 0	
EMS 3	4	EMS 3	3
Mutual Aid Provided			
Fire 15		Fire 9	
EMS 0	15	EMS 1	10
Total Calls For Service / Month	54		65
Total Calls For Service / YTD	369		374

	Time from Notify to Time On Scene		Reaction Times	
	<u>May</u>	<u>June</u>	<u>May</u>	<u>June</u>
Average Response Times for City of Ovilla	6:13	4:43		
Average Response Times for ESD # 2	7:29	7:00	E-701 1:48	1:52
Average Response Times for ESD # 4	9:44	7:04		

### **FLEET REPORT**

Year	Unit #	Beginning Mileage	Ending Mileage	Total	Maintenance
2016	E701	4,415	4,860	445	\$ -
1998	XE701	113,592	113,600	8	\$ -
2003	E702	25,900	26,050	150	\$ -
2001	B701	55,294	55,419	125	\$ -
2011	B702	2,980	2,993	13	\$ -
2005	R755	16,669	16,779	110	\$ -
2007	C702	91,986	92,328	342	\$ -
2016	C701	10,500	11,076	576	\$ -

## **MONTHLY REPORT JULY 2017 MEETING**

# **OVILLA FIRE DEPARTMENT**

## **STAFFING REPORT**

- 7 days a week we have 3 - 24 hour position (0800 - 0800)
- These positions were **100%** filled this month
  
- 7 nights a week we have 1 - 12 hour volunteer shift (2000 - 0800)
- 2 days on the weekend we have 1 - 12 hour shift that is covered by volunteers (0800 - 2000)
- **38 / 38** Volunteer shifts were covered and these 38 shifts there were 4 personnel on the Engine
- **8 / 8** weekend day shifts were worked by a volunteer
  
- All Shifts in **June** were **100%** covered with 3 minimum

## **From the Deputy Chief / Fire Marshal**

3 - Meetings  
4 - Consults  
CQI Reports  
Training with Volunteer Recruits

## **Fire Department News For the Month**

1. Monthly Siren Test Were Complete on the first Wednesday of the month, all sirens operated properly
2. C-701 responded to 5 calls for manpower and or command staff.
3. C-702 responded to 4 calls for manpower and or command staff.
4. Attended Monthly ESD #2 and ESD #4 Meeting
5. Current staffing, 2-Chiefs, 5-Captains, 22-Part Time Firefighter EMT-P,  
8-Part Time Firefighter EMT-B, 11-Volunteer Firefighters, Total F.D. Staff = 48

## **Grant Report**

- Received \$5,750.00 from Texas A&M Forest Service for Fire Department Insurance Program
- ACCEPTED AFG (ASSISTANCE TO FIREFIGHTER GRANT) AWARD, COST SHARING OF 5%. THE FIRE DEPARTMENT WILL BE PURCHASING 20 NEW S.C.B.A.'s (SELF CONTAINED BREATHING APPARATUS), THAT WE WEAR TO ENTER A HAZARDOUS ENVIRONMENT SO WE CAN BREATHE. \$132,667 IN GRANT MONEY \$6,633 FROM CITY.



# **OVILLA FIRE DEPARTMENT**

## **CALL ACTIVITY**



**MONTHLY REPORT JULY 2017 MEETING**



Date: July 5, 2017

**TO:** Honorable Mayor and City Council Members

**FROM:** Brad Piland Public Works Director

**TOPIC:** Public Works Monthly Report for June

---

Work Orders completed for June-

Purchased water from DWU 13978000 gal / Billed to customers 13,305,800 gal/ difference of 672200 gal

Sewer Lift Station Repairs-

- Pulled pump 1 at Highland Meadows Lift Station.
- Removed pump 1& 2 from Cumberland removed debris and replaced
- Pulled pump 1 and removed debris Heritage
  
- Read water meters, serviced disconnects and reconnects.
- Replaced meters: 300 Willow Creek, 754 Cockrell Hill
- Street Repairs: Shiloh, Bryson, Johnson Ln, Oakwood, Ovilla Oaks, Shadowood, Slippery Elm
- Installed new signs.
- Updated marquee as needed
- Daily water maintenance residual and pressure tests conducted.
- Water line relocation on FM 664.
  
- Tree and grass maintenance:
  - Heritage Park
  - Silver Spur Park
  - Baseball fields and Cindy Jones Park
  - Assist Code Enforcement with mowing properties
  
- Repaired water leaks: 108 Meadowlark and 709 Buckboard
  - Serviced PD Units

**\*\*Flushed Hydrants**

Collected water samples for TCEQ reporting

- Water Maintenance – routine flushing mains and hydrants.
- Meter Box repairs and replace lids as needed.



# CITY OF OVILLA

## ROAD INSPECTION AND MAINTENANCE CHECKLIST

### ***Driving Surface***

#### Concrete Streets

- ☐ Potholes
- ☒ Depressions/Failing Sections
- ☐ Cracks/Expansion Joints
- ☒ Curb/Inlets
- ☒ Standing Water
- ☒ Sidewalks

Address \_\_\_\_\_

Address 103 Ashburn Glen / Nob Hill / Robin Glen Alley

Address Hummingbird Alley (west end)

Address 106, 110, 115 Ashburn Glen

Address Meadow Glen @ Cockrell Hill

Address 124, 131, 132, Meadow Glen

#### Asphalt Streets

- ☒ Potholes
- ☒ Depressions/Failing Sections
- ☐ Cracks
- ☐ Shoulder
- ☐ Standing Water

Address 113, 114, Silverwood

Address \_\_\_\_\_

Address \_\_\_\_\_

Address \_\_\_\_\_

Address \_\_\_\_\_

#### Chip Seal Streets

- ☒ Potholes
- ☒ Depressions/Failing Sections
- ☐ Cracks/Unraveling
- ☒ Shoulder
- ☐ Standing Water

Address 316, 319 Shadowwood, 202, 203 Oakwood

Address Copperfield Ct / Thorn tree Caddesae

Address \_\_\_\_\_

Address 200, 201, 202, Thorn tree 747, 745, 743, 721, Westmoreland

Address \_\_\_\_\_

### ***Drainage***

#### Culverts

- ☐ Free from debris and blockage
- ☐ Inlet/Outlet Silt

Address \_\_\_\_\_

Address \_\_\_\_\_

#### Debris

- ☐ Downed trees/limbs
- ☐ Trash

Address \_\_\_\_\_

Address \_\_\_\_\_

#### Ditch Flowline

- ☒ Standing Water
- ☐ Dirt Buildup
- ☐ Obstructions

Address 721, 713 Westmoreland

Address \_\_\_\_\_

Address \_\_\_\_\_

### ***Signs***

- ☐ Proper Signage/stop/yield/street
- ☐ Legibility
- ☐ Size
- ☐ Removal of limbs for line of sight

Address \_\_\_\_\_

Address \_\_\_\_\_

Address \_\_\_\_\_

Address Westmoreland / Williams 35 mph

### ***Trees***

- ☐ Proper Distance and Height
- ☐ Sight line at intersections/curves
- ☐ Possible Hazard (dead/broken)
- ☐ Removal of limbs for line of sight

Address \_\_\_\_\_

Address \_\_\_\_\_

Address \_\_\_\_\_

Address \_\_\_\_\_

### ***Right of Way Maintenance***

- ☐ Mowing
- ☐ Removal of line of sight hazards
- ☐ Trash Removal

Address \_\_\_\_\_

Address \_\_\_\_\_

Address \_\_\_\_\_



**CITY OF OVILLA**  
**ROAD INSPECTION AND MAINTENANCE CHECKLIST**

***Driving Surface***

**Concrete Streets**

- |  |  |
|--|--|
| <input type="radio"/> Potholes                     | Address _____  |
| <input type="radio"/> Depressions/Failing Sections | Address _____  |
| <input type="radio"/> Cracks/Expansion Joints      | Address _____  |
| <input checked="" type="radio"/> Curb/Inlets       | Address <u>111, 113, 115, 116 Cumberland / 622 Ariel</u> |
| <input type="radio"/> Standing Water               | Address _____  |
| <input type="radio"/> Sidewalks                    | Address _____  |

**Asphalt Streets**

- |  |               |
|--|---------------|
| <input type="radio"/> Potholes                     | Address _____ |
| <input type="radio"/> Depressions/Failing Sections | Address _____ |
| <input type="radio"/> Cracks                       | Address _____ |
| <input type="radio"/> Shoulder                     | Address _____ |
| <input type="radio"/> Standing Water               | Address _____ |

**Chip Seal Streets**

- |  |  |
|--|--|
| <input checked="" type="radio"/> Potholes          | Address <u>287 Johnson Ln. 930 Duncanville Rd.</u> |
| <input type="radio"/> Depressions/Failing Sections | Address _____                                      |
| <input checked="" type="radio"/> Cracks/Unraveling | Address <u>605, 612 Meadowlark.</u>                |
| <input type="radio"/> Shoulder                     | Address _____                                      |
| <input type="radio"/> Standing Water               | Address _____                                      |

***Drainage***

**Culverts**

- |   |               |
|---|---------------|
| <input type="radio"/> Free from debris and blockage | Address _____ |
| <input type="radio"/> Inlet/Outlet Silt             | Address _____ |

**Debris**

- |  |               |
|--|---------------|
| <input type="radio"/> Downed trees/limbs | Address _____ |
| <input type="radio"/> Trash              | Address _____ |

**Ditch Flowline**

- |   |                                |
|---|--------------------------------|
| <input checked="" type="radio"/> Standing Water | Address <u>403, Thornfree.</u> |
| <input checked="" type="radio"/> Dirt Buildup   | Address _____                  |
| <input type="radio"/> Obstructions              | Address _____                  |

***Signs***

- |  |               |
|--|---------------|
| <input type="radio"/> Proper Signage/stop/yield/street   | Address _____ |
| <input type="radio"/> Legibility                         | Address _____ |
| <input type="radio"/> Size                               | Address _____ |
| <input type="radio"/> Removal of limbs for line of sight | Address _____ |

***Trees***

- |  |               |
|--|---------------|
| <input type="radio"/> Proper Distance and Height         | Address _____ |
| <input type="radio"/> Sight line at intersections/curves | Address _____ |
| <input type="radio"/> Possible Hazard (dead/broken)      | Address _____ |
| <input type="radio"/> Removal of limbs for line of sight | Address _____ |

***Right of Way Maintenance***

- |  |               |
|--|---------------|
| <input type="radio"/> Mowing                           | Address _____ |
| <input type="radio"/> Removal of line of sight hazards | Address _____ |
| <input type="radio"/> Trash Removal                    | Address _____ |

## APPENDIX A: SUGGESTED GENERAL MAINTENANCE CHECKLISTS

## Surfacing (§2.4)

- ☒ Adequate protective surfacing under and around the equipment.
  - ☐ Install/replace surfacing
- ☒ Surfacing materials have not deteriorated.
  - ☐ Replace surfacing
  - ☐ Other maintenance: \_\_\_\_\_
- ☒ Loose-fill surfacing materials have no foreign objects or debris.
  - ☐ Remove trash and debris
- ☒ Loose-fill surfacing materials are not compacted.
  - ☐ Rake and fluff surfacing
- ☒ Loose-fill surfacing materials have not been displaced under heavy use areas such as under swings or at slide exits.
  - ☒ Rake and fluff surfacing

## Drainage (§2.4)

- ☒ The entire play area has satisfactory drainage, especially in heavy use areas such as under swings and at slide exits.
  - ☐ Improve drainage
  - ☐ Other maintenance: \_\_\_\_\_

## General Hazards

- ☒ There are no sharp points, corners or edges on the equipment (§3.4).
- ☒ There are no missing or damaged protective caps or plugs (§3.4).
- ☒ There are no hazardous protrusions (§3.2 and Appendix B).
- ☒ There are no potential clothing entanglement hazards, such as open S-hooks or protruding bolts (§2.5.2, §3.2, §5.3.8.1 and Appendix B).
- ☒ There are no crush and shearing points on exposed moving parts (§3.1).
- ☒ There are no trip hazards, such as exposed footings or anchoring devices and rocks, roots, or any other obstacles in a use zone (§3.6).

## Security of Hardware (§2.5)

- ☒ There are no loose fastening devices or worn connections.
  - ☐ Replace fasteners
  - ☐ Other maintenance: \_\_\_\_\_
- ☒ Moving parts, such as swing hangers, merry-go-round bearings, and track rides, are not worn.
  - ☐ Replace part
  - ☐ Other maintenance: \_\_\_\_\_

## Durability of Equipment (§2.5)

- ☒ There are no rust, rot, cracks, or splinters on any equipment (check carefully where it comes in contact with the ground).
- ☒ There are no broken or missing components on the equipment (e.g., handrails, guardrails, protective barriers, steps, or rungs).
- ☒ There are no damaged fences, benches, or signs on the playground.
- ☒ All equipment is securely anchored.

## Leaded Paint (§2.5.4)

- ☒ Paint (especially lead paint) is not peeling, cracking, chipping, or chalking.
- ☒ There are no areas of visible leaded paint chips or accumulation of lead dust.
  - ☐ Mitigate lead paint hazards

## General Upkeep of Playgrounds (§4)

- ☒ There are no user modifications to the equipment, such as strings and ropes tied to equipment, swings looped over top rails, etc.
  - ☐ Remove string or rope
  - ☐ Correct other modification
- ☒ The entire playground is free from debris or litter such as tree branches, soda cans, bottles, glass, etc.
  - ☐ Clean playground
- ☒ There are no missing trash receptacles.
  - ☐ Replace trash receptacle
- ☒ Trash receptacles are not full.
  - ☐ Empty trash

## NOTES:

DATE OF INSPECTION:

6/3/16/16/16/2016

INSPECTION BY:

MA J. D.M.  
Bud Pelly

## APPENDIX A: SUGGESTED GENERAL MAINTENANCE CHECKLISTS

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  - ☐ Empty trash

## NOTES:

DATE OF INSPECTION:

6/3 6/13

INSPECTION BY: MA JC.



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  - ☐ Replace trash receptacle
- ☒ Trash receptacles are not full.
  - ☐ Empty trash

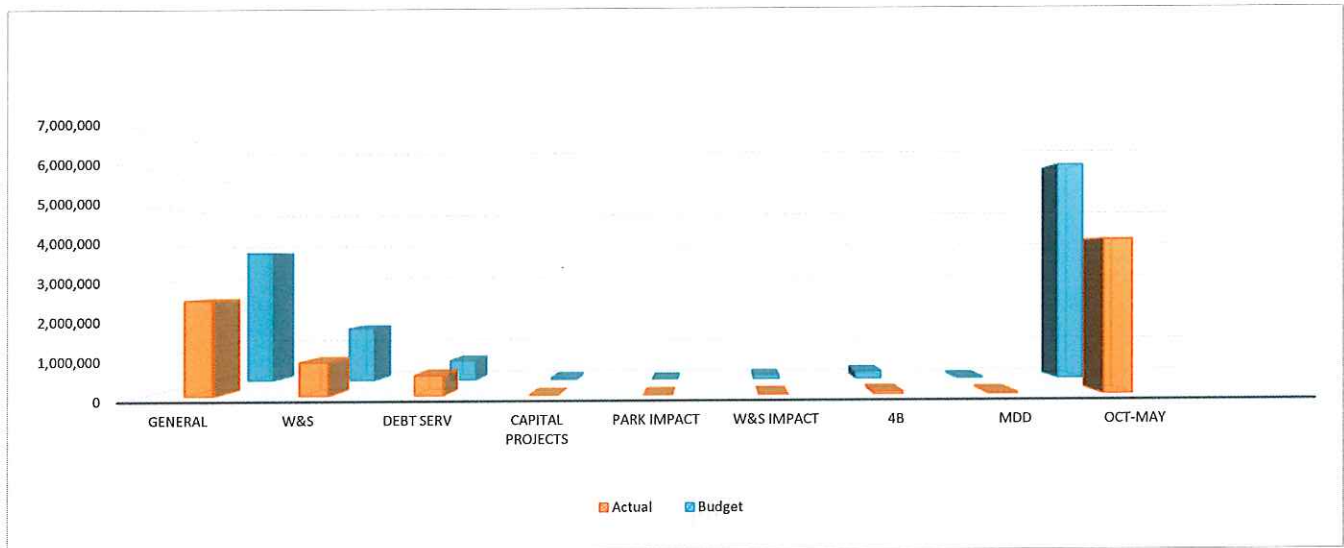
## NOTES:

DATE OF INSPECTION:

6/3/17 6/13/17

INSPECTION BY: MA JC.

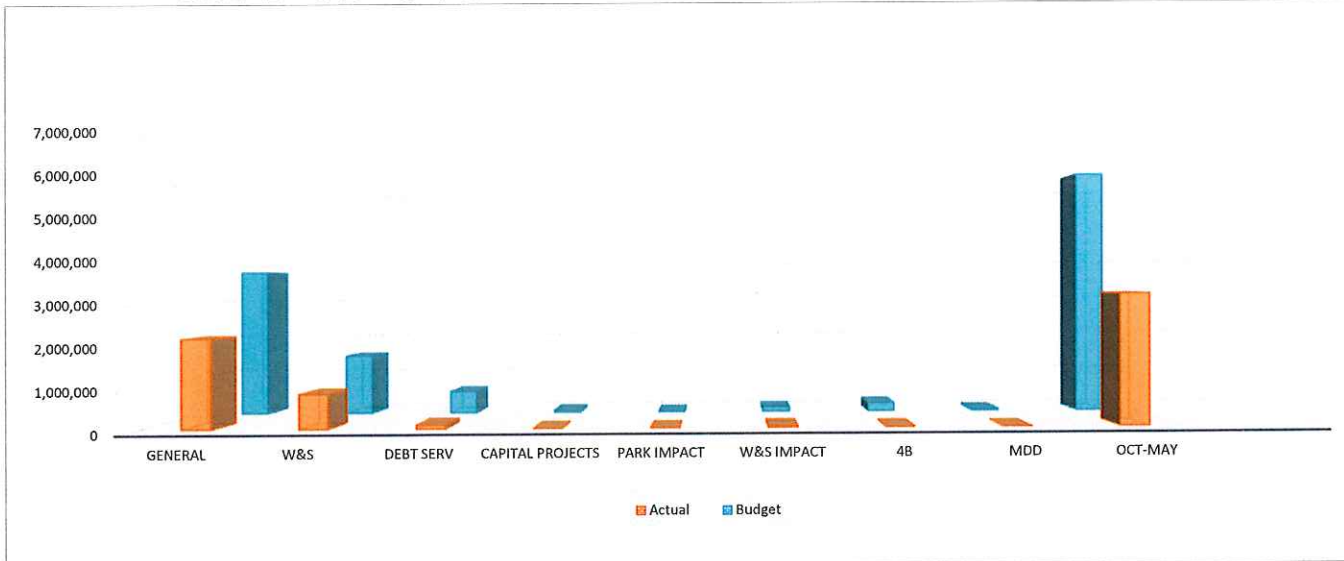
## CITY OF OVILLA REVENUE FY 2016-2017



### City of Ovilla Revenue

FUNDS	Capital								
	General	W&S	Debt Serv	Projects	Park Impact	W&S Impact	4B	MDD	Oct-MAY
Actual	2,502,716	883,229	531,828	213	4,475	17,001	68,405	33,896	4,041,763
Budget	3,788,740	1,538,005	571,025	50,261	13,523	109,330	214,647	41,991	6,327,522
Over / (Under) Budget	(1,286,024)	(654,776)	(39,197)	(50,048)	(9,048)	(92,329)	(146,242)	(8,095)	(2,285,759)

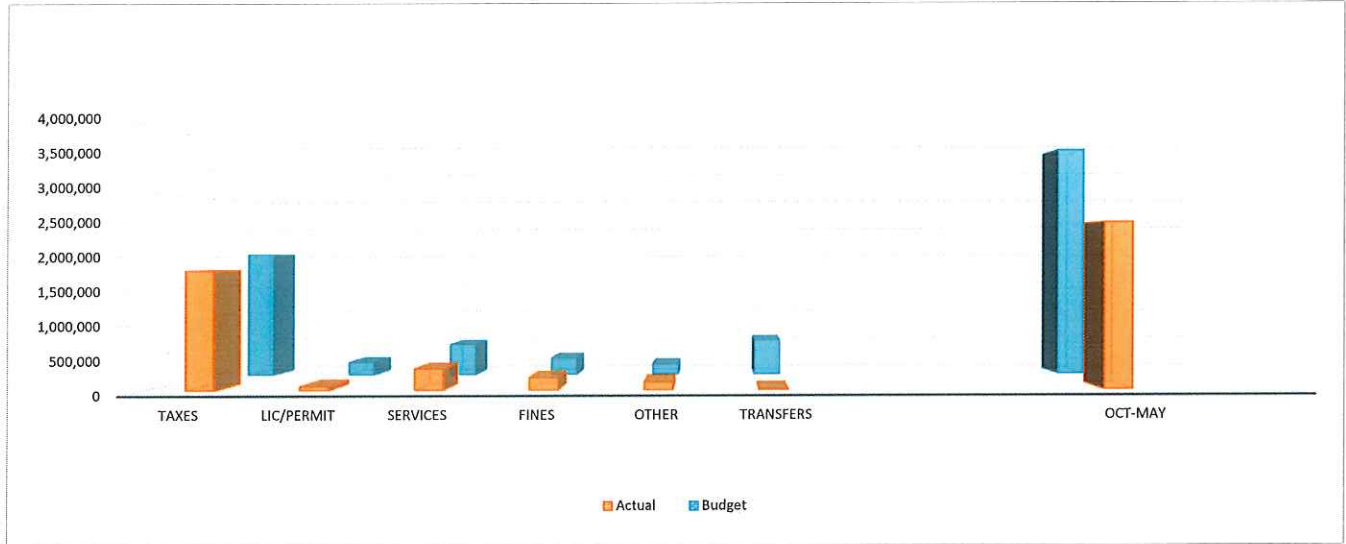
## CITY OF OVILLA EXPENSE FY 2016-2017



### City of Ovilla Expense

FUNDS	Capital								
	General	W&S	Debt Serv	Projects	Park Impact	W&S Impact	4B	MDD	Oct-MAY
Actual	2,173,191	843,093	97,763	0	0	34,742	17,239	1,960	3,167,988
Budget	3,788,740	1,538,005	571,025	50,261	13,523	109,330	214,647	41,991	6,327,522
Over / (Under) Budget	(1,615,549)	(694,912)	(473,262)	(50,261)	(13,523)	(74,588)	(197,408)	(40,031)	(3,159,534)

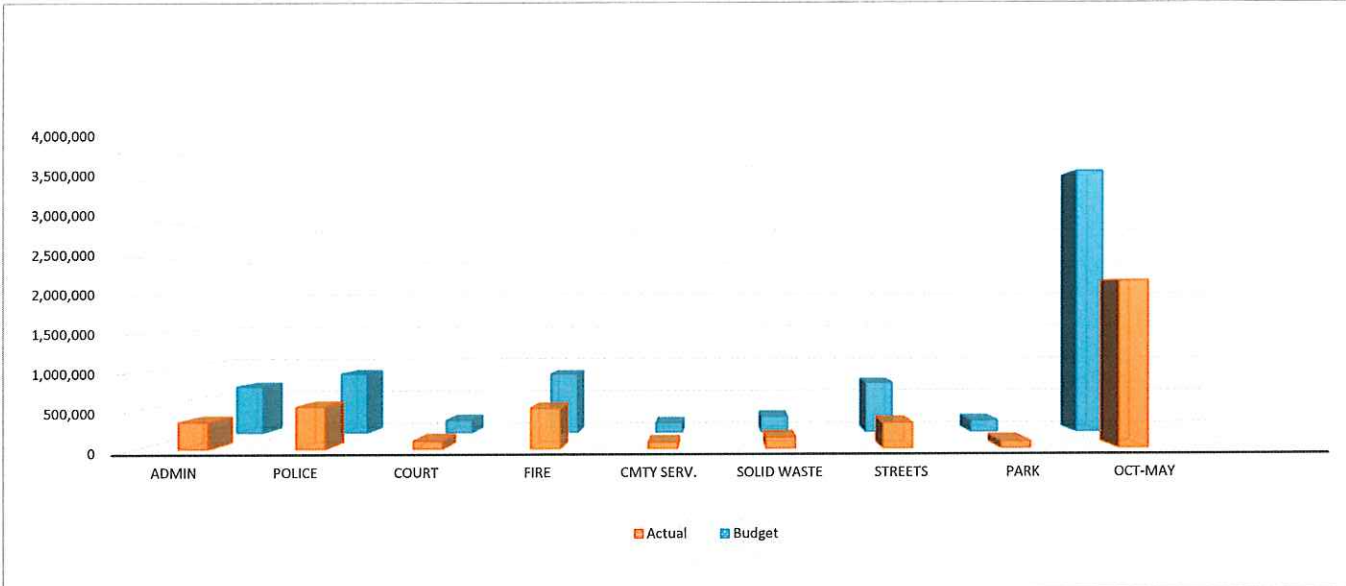
## GENERAL FUND REVENUE FY 2016-2017



### General Fund Revenue

	Taxes	Lic/Permit	Services	Fines	Other	Transfers	Oct-MAY
Actual	1,792,335	58,799	321,633	187,805	124,250	17,894	2,502,716
Budget	2,039,620	212,068	509,228	277,517	170,035	580,272	3,788,740
Over / (Under)	(247,285)	(153,269)	(187,595)	(89,712)	(45,785)	(562,378)	(1,286,024)

## GENERAL FUND EXPENSE FY 2016-2017

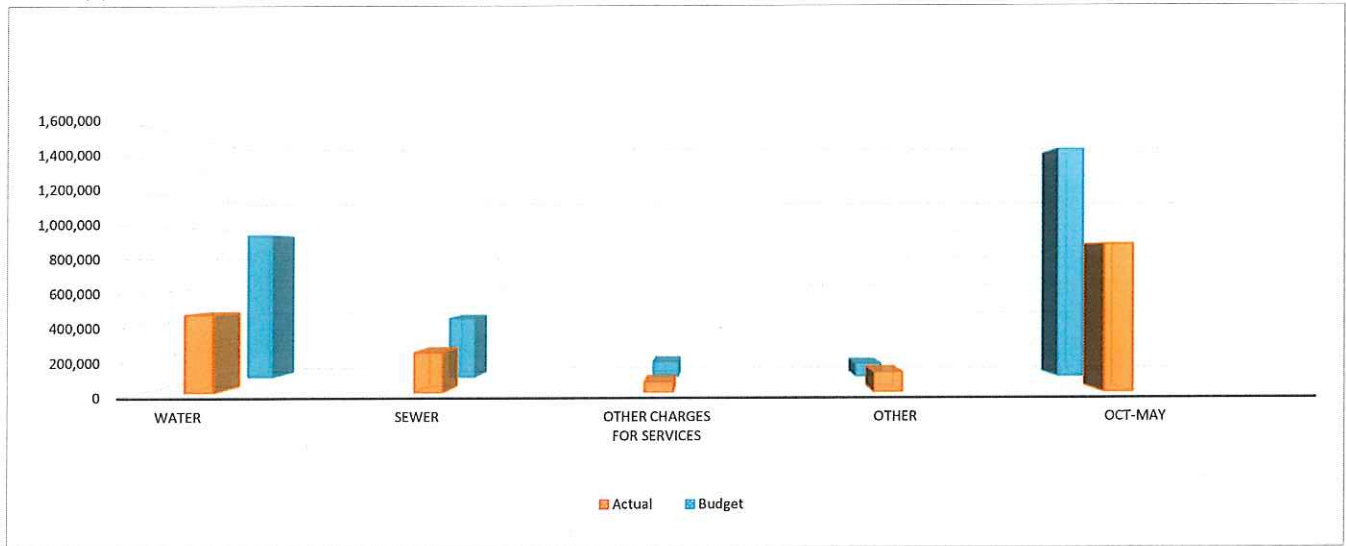


### General Fund Expense

	Admin	Police	Court	Fire	CMTY Serv.	Solid Waste	Streets	Park	Oct-MAY
Actual	349,611	547,408	102,432	526,958	78,998	144,716	332,180	90,888	2,173,191
Budget	670,905	855,589	176,676	848,911	132,174	226,110	715,538	162,837	3,788,740
Over / (Under)	(321,294)	(308,181)	(74,244)	(321,953)	(53,176)	(81,394)	(383,358)	(71,949)	(1,615,549)



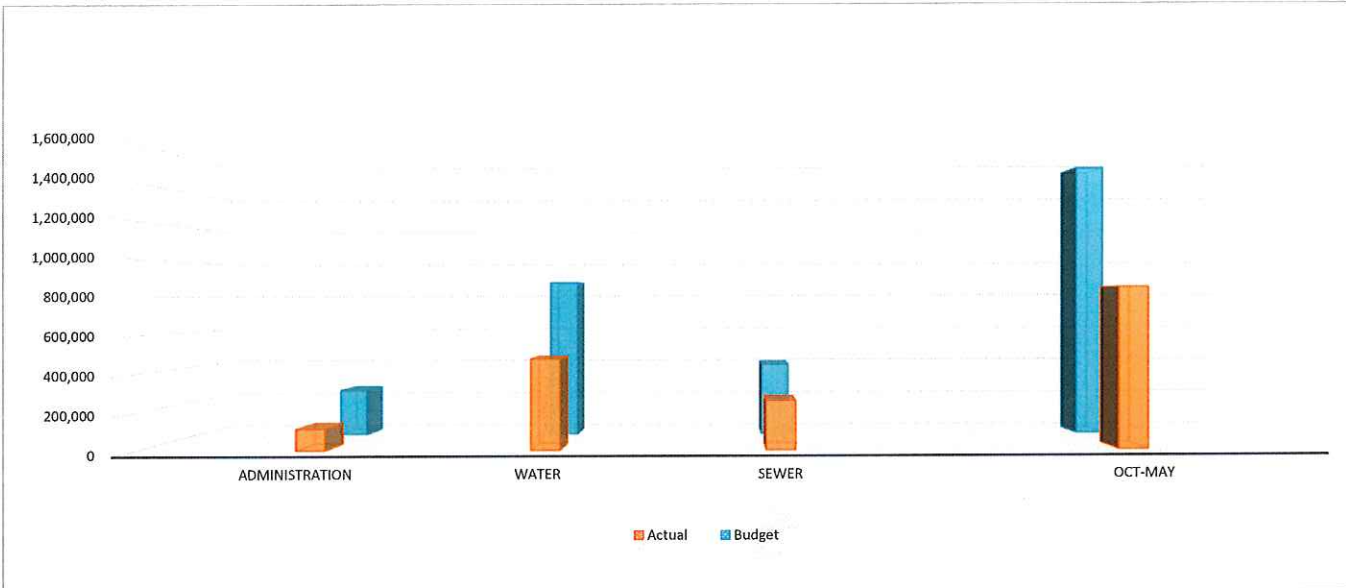
## WATER & SEWER FUND REVENUE FY 2016-2017



**Water & Sewer Revenue**

	Water	Sewer	Other Charges for Services	Other	Oct-MAY
Actual	465,215	239,461	60,857	117,696	883,229
Budget	959,305	396,500	98,050	84,150	1,538,005
Over / (Under) Budget	(494,090)	(157,039)	(37,193)	33,546	(654,776)

## WATER & SEWER FUND EXPENSE FY 2016-2017



**Water & Sewer Fund Expense**

	Administration	Water	Sewer	Oct-MAY
Actual	112,513	474,249	256,332	843,094
Budget	255,851	878,565	403,589	1,538,005
Over / (Under) Budget	(143,338)	(404,316)	(147,257)	(694,911)



---

DATE: July 10, 2017

TO: Honorable Mayor and Council Members

FROM:  
Linda Harding, Accountant

SUBJECT: Financial Statements Through May 2017

**City of Ovilla General Fund**  
**Actual vs Budget Review**  
FY October 2016 through September 2017

	Current	Year to Date		\$ Over	% of Budget
				(Under)	Thru May
	May 2017	'Oct - May 2017	Budget	Budget	67%
<b>Revenues</b>					
<b>4000100 · Taxes</b>					
4000105 · Ad Valorem, Current	9,114	1,570,520	1,541,553	28,967	102%
4000106 · Ad Valorem, New & improvements	0	0	77,331	(77,331)	0%
4000110 · Ad Valorem, Delinquent	613	12,079	11,388	691	106%
4000113 · Interest/Penalties - Prop Tax	917	4,947	7,540	(2,593)	66%
4000120 · Sales Tax	19,559	134,170	201,446	(67,276)	67%
4000125 · Sales Tax - Street Improvement	4,890	33,543	50,362	(16,819)	67%
4000130 · Franchise Tax	9,182	37,075	150,000	(112,925)	25%
<b>Total 4000100 · Taxes</b>	<b>44,276</b>	<b>1,792,335</b>	<b>2,039,620</b>	<b>(247,285)</b>	<b>88%</b>
<b>4000200 · Licenses and Permits</b>					
4000210 · Residential Building Permits	4,685	30,940	150,100	(119,160)	21%
4000214 · Misc Building Permits	1,799	15,873	16,000	(127)	99%
4000230 · Plan Review Fee	937	6,758	35,750	(28,992)	19%
4000260 · Alarm Permits	280	1,784	2,604	(820)	69%
4000270 · Animal Tag Fees	168	1,469	3,706	(2,237)	40%
4000272 · Impound Fees	70	860	2,751	(1,891)	31%
4000290 · Misc Licenses and Permits	220	1,115	1,157	(42)	96%
<b>Total 4000200 · Licenses and Permits</b>	<b>8,160</b>	<b>58,799</b>	<b>212,068</b>	<b>(153,269)</b>	<b>28%</b>
<b>4000400 · Charges for Services</b>					
4000325 · ESD #2	18,543	95,000	190,000	(95,000)	50%
4000330 · ESD #4	0	37,086	55,628	(18,542)	67%
4000411 · Copies and Maps	11	30	100	(70)	30%
4000415 · Police Reports	12	36	150	(114)	24%
4000420 · Park Lights	0	0	1,000	(1,000)	0%
4000440 · Oak Leaf Animal Control	0	335	2,100	(1,765)	16%
4000450 · Subdivision Fees	0	14,888	6,900	7,988	216%
4000480 · Solid Waste (Garbage)	24,821	171,935	247,600	(75,665)	69%
4000485 · 50/50 Sidewalk Program	0	0	1,250	(1,250)	0%

**City of Ovilla General Fund**  
**Actual vs Budget Review**  
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	Current	Year to Date		\$ Over (Under)	% of Budget
	May 2017	'Oct - May 2017	Budget	Budget	Thru May 67%
4000490 · Misc Charges for Services	129	2,324	4,500	(2,176)	52%
<b>Total 4000400 · Charges for Services</b>	<b>43,515</b>	<b>321,633</b>	<b>509,228</b>	<b>(187,595)</b>	<b>63%</b>
 4000500 · Fines and Forfeitures					
4000535 · Omni Warrant Revenue	139	1,810	2,304	(494)	79%
4000510 · Fines - Police	23,052	176,262	254,850	(78,588)	69%
4000520 · Fines - Animal Control	0	350	456	(106)	77%
4000525 · Fines - Code Enforcement	696	2,684	8,949	(6,265)	30%
4000550 · Municipal Court Technology	503	3,666	5,338	(1,672)	69%
4000551 · Municipal Court Security	377	2,749	5,396	(2,647)	51%
4000590 · Misc Fines and Forfeitures	172	284	224	60	127%
<b>Total 4000500 · Fines and Forfeitures</b>	<b>24,939</b>	<b>187,805</b>	<b>277,517</b>	<b>(89,712)</b>	<b>68%</b>
 4000800 · Other Revenue					
4000810 · Heritage Day	0	5,006	26,000	(20,994)	19%
4000818 · Leose Proceeds	0	0	0	0	0%
4000820 · Water Tower Lease	9,609	86,389	109,250	(22,861)	79%
4000840 · Interest Earned	1,044	5,456	6,000	(544)	91%
4000860 · Grant Proceeds	0	6,825	6,825	0	100%
4000870 · Insurance Proceeds	0	3,754	3,755	(1)	100%
4000885 · Proceeds from Sale of Assets	0	13,690	13,690	0	100%
4000887 · HOA Revenue	0	1,015	1,015	0	100%
4000890 · Misc Other Revenue	0	2,114	3,500	(1,386)	60%
<b>Total 4000800 · Other Revenue</b>	<b>10,653</b>	<b>124,250</b>	<b>170,035</b>	<b>(45,785)</b>	<b>73%</b>
 4000900 · Transfers In					
4000925 · Admin.Rev. received from 4B-EDC	0	1,250	2,500	(1,250)	50%
4000926 · 4B-EDC Revenue: Restroom	0	0	75,000	(75,000)	0%
4000927 · 4B-EDC Revenue: Monument Signs	0	0	30,000	(30,000)	0%
4000928 · 4B-EDC Revenue: Consultant	0	0	10,000	(10,000)	0%
4000930 · Admin. Rev. Rec. From W&S Fund	0	16,394	32,788	(16,394)	50%

**City of Ovilla General Fund**  
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	Current	Year to Date		\$ Over (Under)	% of Budget Thru May
	May 2017	'Oct - May 2017	Budget	Budget	67%
4000940 · Admin.Rev. Rec. from MDD Fund	0	250	500	(250)	50%
4000945 - Trans in from Court Security	0	0	4,317	(4,317)	0%
4000990 · Reduction in Fund Balance	0	0	425,167	(425,167)	0%
<b>Total 4000900 · Transfers In</b>	<b>0</b>	<b>17,894</b>	<b>580,272</b>	<b>(562,378)</b>	<b>3%</b>
<b>Total Revenues</b>	<b>131,543</b>	<b>2,502,716</b>	<b>3,788,740</b>	<b>(1,286,024)</b>	<b>66%</b>
<b>Gross Resources</b>	<b>131,543</b>	<b>2,502,716</b>	<b>3,788,740</b>	<b>(1,286,024)</b>	<b>66%</b>
<b>Expenditures</b>					
10 · Administration					
5101100 · Salaries & Wages					
5101110 · City Administrator	6,986	48,026	66,126	(18,100)	73%
5101115 · City Secretary	4,538	31,202	40,973	(9,771)	76%
5101117 · City Accountant	4,035	27,738	38,192	(10,454)	73%
5101120 · Admin. Support	2,773	19,063	22,978	(3,915)	83%
5101170 - Salary Increase	0	0	5,265	(5,265)	0%
5101180 · Merit Raises, Staff	0	0	5,207	(5,207)	0%
<b>Total 5101100 · Salaries &amp; Wages</b>	<b>18,332</b>	<b>126,029</b>	<b>178,741</b>	<b>(52,712)</b>	<b>71%</b>
5101400 · Support Staff					
5101490 · Overtime	0	0	350	(350)	0%
<b>Total 5101400 · Support Staff</b>	<b>0</b>	<b>0</b>	<b>350</b>	<b>(350)</b>	<b>0%</b>
5102100 · Employee Benefits					
5102110 · Group Insurance	2,457	19,803	29,461	(9,658)	67%
5102135 · TMRS	1,784	14,629	22,694	(8,065)	64%
5102160 · Worker's Compensation	0	454	606	(152)	75%
5102170 · Payroll Taxes	252	2,139	3,456	(1,317)	62%
5102180 · Unemployment Taxes	0	0	1,000	(1,000)	0%
5102196 · Indiv. Membership Dues	0	565	750	(185)	75%
<b>Total 5102100 · Employee Benefits</b>	<b>4,492</b>	<b>37,590</b>	<b>57,967</b>	<b>(20,377)</b>	<b>65%</b>



**City of Ovilla General Fund**  
**Actual vs Budget Review**  
FY October 2016 through September 2017

	Current	Year to Date		\$ Over	% of Budget
	May 2017	'Oct - May 2017	Budget	(Under)	Thru May
				Budget	67%
<b>5102200 · Special Services</b>					
5102210 · Tax Assessing & Collecting Fees	364	364	1,570	(1,206)	23%
5102220 · Tax Appraisal Fee	187	8,374	16,003	(7,629)	52%
5102230 · Legal Fees	3,482	9,429	25,000	(15,571)	38%
5102240 · Audit	0	7,400	7,400	0	100%
5102250 · Accounting	0	525	1,000	(475)	53%
5102260 · Engineering Fees	0	4,594	6,000	(1,406)	77%
<b>Total 5102200 · Special Services</b>	<b>4,033</b>	<b>30,686</b>	<b>56,973</b>	<b>(26,287)</b>	<b>54%</b>
<b>5102300 · Contractual Services</b>					
5102310 · Consultant Fees	80	1,758	20,000	(18,242)	9%
5102325 · 4B-EDC Consulting	0	0	10,000	(10,000)	0%
<b>Total 5102300 · Contractual Services</b>	<b>80</b>	<b>1,758</b>	<b>30,000</b>	<b>(28,242)</b>	<b>6%</b>
<b>5102500 · Operating Services</b>					
5102530 · Custodial Service Contract	344	2,767	4,128	(1,361)	67%
5102540 · IT - Computer Maintenance	4,982	25,749	31,528	(5,779)	82%
<b>Total 5102500 · Operating Services</b>	<b>5,326</b>	<b>28,516</b>	<b>35,656</b>	<b>(7,140)</b>	<b>80%</b>
<b>5102600 · Special Expenses</b>					
5102610 · Election - Payroll	492	492	850	(358)	58%
5102620 · Election - Supplies	0	2,245	2,500	(255)	90%
5102630 · Election Meeting Expense	0	0	100	(100)	0%
5102650 · Codification Book Update	0	375	4,100	(3,725)	9%
<b>Total 5102600 · Special Expenses</b>	<b>492</b>	<b>3,112</b>	<b>7,550</b>	<b>(4,438)</b>	<b>41%</b>
<b>5103100 · General Supplies</b>					
5103110 · Office Supplies	647	5,558	8,000	(2,442)	69%
5103140 · Uniforms	0	119	250	(131)	48%

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	Current	Year to Date		\$ Over (Under)	% of Budget
	May 2017	'Oct - May 2017	Budget	Budget	Thru May 67%
Total 5103100 · General Supplies	647	5,677	8,250	(2,573)	69%
5103400 · Maintenance Supplies / Parts					
5103410 · Supplies - Custodial	213	808	1,500	(692)	54%
5103440 · Maintenance Agreement Expense	0	0	400	(400)	0%
5103460 · Miscellaneous	44	412	1,500	(1,088)	27%
Total 5103400 · Maintenance Supplies / Parts	257	1,220	3,400	(2,180)	36%
5104200 · Travel Expenses					
5104210 · Travel - Local	0	31	500	(469)	6%
5104220 · Professional Development	0	435	5,500	(5,065)	8%
5104222 · Professional Develop - Council	0	975	1,200	(225)	81%
5104225 · City Council Meal Expense	172	530	1,400	(870)	38%
5104230 · Professional Develop - In-House	0	0	500	(500)	0%
Total 5104200 · Travel Expenses	172	1,970	9,100	(7,130)	22%
5105200 · Data Processing Expenses					
5105240 · Data Processing - Software	0	9,403	13,300	(3,897)	71%
Total 5105200 · Data Processing Expenses	0	9,403	13,300	(3,897)	71%
5105300 · Printing Expense					
5105310 · Copier Expense	-434	2,332	4,476	(2,144)	52%
5105320 · Printing - Newsletters	0	1,204	5,108	(3,904)	24%
5105330 · Printing - Forms	0	303	1,500	(1,197)	20%
Total 5105300 · Printing Expense	-434	3,839	11,084	(7,245)	35%
5105400 · Utilities					
5105410 · Telephone	125	922	1,404	(482)	66%
5105415 · Cellular Phone	119	954	1,464	(510)	65%
5105417 · Internet	160	1,122	2,409	(1,287)	47%

**City of Ovilla General Fund**  
**Actual vs Budget Review**  
FY October 2016 through September 2017

	Current	Year to Date		\$ Over	% of Budget
				(Under)	Thru May
	May 2017	'Oct - May 2017	Budget	Budget	67%
5105420 · Wireless Cards	38	304	912	(608)	33%
5105450 · Electricity	393	2,711	4,635	(1,924)	58%
<b>Total 5105400 · Utilities</b>	<b>835</b>	<b>6,014</b>	<b>10,824</b>	<b>(4,810)</b>	<b>56%</b>
 5105500 · Repairs & Bldg Improvements					
5105520 · Repairs - Buildings	0	3,821	4,000	(179)	96%
5105540 · Repairs - Machinery & Equipment	0	495	600	(105)	83%
5105590 · Repairs - Other	0	2,170	2,200	(30)	99%
<b>Total 5105500 · Repairs &amp; Bldg Improvements</b>	<b>0</b>	<b>6,486</b>	<b>6,800</b>	<b>(314)</b>	<b>95%</b>
 5105600 · Insurance					
5105610 · Insurance - Property	0	1,108	1,330	(222)	83%
5105620 · Insurance - Liability	0	464	678	(214)	68%
5105630 · Insurance - Fidelity Bond	0	250	300	(50)	83%
5105635 · Public Officials Surety Bonds	0	0	2,210	(2,210)	0%
<b>Total 5105600 · Insurance</b>	<b>0</b>	<b>1,823</b>	<b>4,518</b>	<b>(2,695)</b>	<b>40%</b>
 5105700 · Other Expenses					
5105705 · Postage	469	3,199	6,756	(3,557)	47%
5105710 · Cash - Over/Short	0	0	10	(10)	0%
5105725 · Records Management Expense	0	1,996	3,600	(1,605)	55%
5105730 · City - Memberships	0	2,056	2,500	(444)	82%
5105740 · Legal Notices/Advertisement	93	2,286	9,000	(6,714)	25%
5105752 · Employment Screening	96	350	350	0	100%
5105753 · Solicitor Screening	0	96	200	(104)	48%
5105756 · FM 664	0	23,928	24,000	(72)	100%
5105760 · Bank Service Charge	-20	22	100	(78)	22%
5105764 · Filing Fees	30	130	250	(120)	52%
5105765 · Miscellaneous	353	1,279	2,350	(1,071)	54%
<b>Total 5105700 · Other Expenses</b>	<b>1,021</b>	<b>35,341</b>	<b>49,116</b>	<b>(13,775)</b>	<b>72%</b>



**City of Ovilla General Fund**  
**Actual vs Budget Review**  
FY October 2016 through September 2017

	Current	Year to Date		\$ Over	% of Budget
	May 2017	'Oct - May 2017	Budget	(Under)	Thru May
				Budget	67%
<b>5106400 · Minor Capital Outlay</b>					
5106440 · Machinery & Equipment	0	0	7,500	(7,500)	0%
5106465 · Furniture	0	146	1,000	(854)	15%
<b>Total 5106400 · Minor Capital Outlay</b>	<b>0</b>	<b>146</b>	<b>8,500</b>	<b>(8,354)</b>	<b>2%</b>
<b>5107400 - Capitalized Assets</b>					
5107440 - Machinery & Equipment	0	49,999	49,999	0	100%
<b>Total 5107400 - Capitalized Assets</b>	<b>0</b>	<b>49,999</b>	<b>49,999</b>	<b>0</b>	<b>100%</b>
<b>5109000 · Reserves</b>					
5109001 - Reserve for Contingency	0	0	35,007	(35,007)	0%
5109015 - Reserve for FD & PD Radios	0	0	93,770	(93,770)	0%
<b>Total 5109000 - Reserves</b>	<b>0</b>	<b>0</b>	<b>128,777</b>	<b>(128,777)</b>	<b>0</b>
<b>Total 10 · Administration</b>	<b>35,254</b>	<b>349,611</b>	<b>670,905</b>	<b>(321,294)</b>	<b>52%</b>
<b>20 · Police</b>					
<b>5201100 · Salaries &amp; Wages</b>					
5201120 · Police Chief	5,711	48,543	70,000	(21,457)	69%
5201143 · Command Staff	4,408	37,471	53,560	(16,089)	70%
5201150 · Certification Pay	185	1,570	2,400	(830)	65%
5201170 - Salary Increase	0	0	4,160	(4,160)	0%
5201180 · Merit Raises - Staff	0	0	3,832	(3,832)	0%
<b>Total 5201100 · Salaries &amp; Wages</b>	<b>10,304</b>	<b>87,584</b>	<b>133,952</b>	<b>(46,368)</b>	<b>65%</b>
<b>5201400 · Support Salaries</b>					
5201405 · Support Staff	2,371	20,155	27,851	(7,696)	72%
5201408 - Sergeant	3,626	29,005	43,680	(14,675)	66%
5201410 · Patrol	19,241	163,379	224,723	(61,344)	73%
5201412 - Patrol Part Time	1,063	4,700	20,500	(15,800)	23%

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	May 2017	'Oct - May 2017	Budget	Budget	67%
5201415 · Certification Pay	162	1,372	1,636	(264)	84%
5201470 · Salary Increase	0	0	16,640	(16,640)	0%
5201480 · Merit Raises	0	0	9,387	(9,387)	0%
5201490 · Overtime	564	6,552	16,000	(9,448)	41%
<b>Total 5201400 · Support Salaries</b>	<b>27,027</b>	<b>225,164</b>	<b>360,417</b>	<b>(135,253)</b>	<b>62%</b>
<b>5202100 · Employee Benefits</b>					
5202110 · Group Insurance	5,902	47,957	72,741	(24,784)	66%
5202135 · TMRS	3,529	29,023	44,740	(15,717)	65%
5202160 · Worker's Compensation	0	8,082	11,677	(3,595)	69%
5202170 · Payroll Taxes	583	4,555	8,381	(3,826)	54%
5202196 · Membership Dues	0	397	500	(103)	79%
<b>Total 5202100 · Employee Benefits</b>	<b>10,014</b>	<b>90,015</b>	<b>138,039</b>	<b>(48,024)</b>	<b>65%</b>
<b>5202300 · Contractual Services</b>					
5202355 · Contract Labor - Individual	0	0	500	(500)	0%
5202356 · Gingerbread House	0	1,000	1,000	0	100%
5202380 · Dispatch	0	15,225	15,225	0	100%
5202385 · Jail Expense	0	0	1,000	(1,000)	0%
5202390 · Special Response Team	0	7,500	8,500	(1,000)	88%
5202395 · Contractual Services Other	0	0	1,000	(1,000)	0%
<b>Total 5202300 · Contractual Services</b>	<b>0</b>	<b>23,725</b>	<b>27,225</b>	<b>(3,500)</b>	<b>87%</b>
<b>5202500 · Operating Services</b>					
5202530 · Custodial Service Contract	235	1,880	2,820	(940)	67%
5202540 · Computer Maintenance	0	0	700	(700)	0%
5202560 · Internet Subscriptions	0	0	1,350	(1,350)	0%
<b>Total 5202500 · Operating Services</b>	<b>235</b>	<b>1,880</b>	<b>4,870</b>	<b>(2,990)</b>	<b>39%</b>
<b>5202600 · Special Expenses</b>					

**City of Ovilla General Fund**  
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	Current	Year to Date		\$ Over (Under)	% of Budget Thru May
	May 2017	'Oct - May 2017	Budget	Budget	67%
5202675 · National Night Out	0	434	550	(116)	79%
Total 5202600 · Special Expenses	0	434	550	(116)	79%
5203100 · General Supplies					
5203110 · Office Supplies	0	1,500	1,874	(374)	80%
5203140 · Uniforms	150	3,349	8,000	(4,651)	42%
5203170 · Evidence Gathering	162	674	700	(26)	96%
Total 5203100 · General Supplies	312	5,523	10,574	(5,051)	52%
5203400 · Maintenance Supplies & Parts					
5203410 · Supplies - Custodial	43	340	800	(460)	43%
Total 5203400 · Maintenance Supplies & Parts	43	340	800	(460)	43%
5204200 · Travel Expenses					
5204210 · Travel - Local	0	0	1,000	(1,000)	0%
5204220 · Professional Development	0	1,337	4,896	(3,559)	27%
5204225 · Professional Dev - LEOSE	0	0	0	0	0%
5204235 - Ammo	0	0	1,000	(1,000)	0%
5204270 · Vehicle Expenses	1,882	12,781	24,000	(11,219)	53%
Total 5204200 · Travel Expenses	1,882	14,118	30,896	(16,778)	46%
5205200 · Data Processing Expenses					
5205240 · Data Processing - Software	0	17,851	18,000	(149)	99%
Total 5205200 · Data Processing Expenses	0	17,851	18,000	(149)	99%
5205300 · Printing Expenses					
5205310 · Copier Expense	87	696	1,500	(804)	46%
5205330 · Printing - Forms	222	300	300	0	100%
5205350 · Printing - Other	24	289	400	(111)	72%
Total 5205300 · Printing Expenses	333	1,285	2,200	(915)	58%

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	Current	Year to Date		\$ Over	% of Budget
	May 2017	'Oct - May 2017	Budget	(Under)	Thru May
				Budget	67%
<b>5205400 · Utilities</b>					
5205410 · Telephone	125	922	1,404	(482)	66%
5205415 · Cellular Phone	99	878	1,350	(472)	65%
5205417 · Internet - PD	160	1,122	2,409	(1,287)	47%
5205420 · Wireless Cards	266	2,054	2,750	(696)	75%
5205450 · Electricity	227	2,515	4,500	(1,985)	56%
<b>Total 5205400 · Utilities</b>	<b>876</b>	<b>7,491</b>	<b>12,413</b>	<b>(4,922)</b>	<b>60%</b>
<b>5205500 · Repairs &amp; Building Improvements</b>					
5205520 · Repairs - Building	0	425	5,000	(4,575)	9%
5205540 · Repairs- Machinery & Equipment	142	291	1,000	(709)	29%
5205550 · Repairs - Vehicles	157	4,668	10,000	(5,332)	47%
<b>Total 5205500 · Repairs &amp; Building Improvements</b>	<b>299</b>	<b>5,384</b>	<b>16,000</b>	<b>(10,616)</b>	<b>34%</b>
<b>5205600 · Insurance</b>					
5205610 · Insurance - Property	0	1,318	1,757	(439)	75%
5205620 · Insurance - Liability	0	6,287	8,499	(2,212)	74%
5205640 · Insurance - Vehicle	0	3,076	2,908	168	106%
<b>Total 5205600 · Insurance</b>	<b>0</b>	<b>10,681</b>	<b>13,164</b>	<b>(2,483)</b>	<b>81%</b>
<b>5205700 · Other Expenses</b>					
5205742 · Public Relations	0	219	519	(300)	42%
5205752 · Employment Screening	0	366	1,550	(1,184)	24%
5205765 · Miscellaneous	121	1,096	1,620	(524)	68%
<b>Total 5205700 · Other Expenses</b>	<b>121</b>	<b>1,681</b>	<b>3,689</b>	<b>(2,008)</b>	<b>46%</b>
<b>5206400 · Minor Capital Outlay</b>					
5206440 · Machinery & Equipment	0	5,380	9,200	(3,820)	58%
5206445 · Personal Protective Equipment	0	655	2,600	(1,945)	25%



**City of Ovilla General Fund**  
**Actual vs Budget Review**  
FY October 2016 through September 2017

	Current	Year to Date		\$ Over (Under)	% of Budget Thru May
	May 2017	'Oct - May 2017	Budget	Budget	67%
5206450 · Vehicles	0	48,217	49,000	(783)	98%
Total 5206400 · Minor Capital Outlay	0	54,252	60,800	(6,548)	89%
5207400 - Capitalized Assets					
5207440 - Machinery and Equipment	0	0	22,000	(22,000)	0%
	0	0	22,000	(22,000)	0%
Total 20 · Police	51,445	547,408	855,589	(308,181)	64%
25 · Municipal Court					
5251100 · Salaries & Wages					
5251140 · Municipal Judge	634	5,068	7,020	(1,952)	72%
Total 5251100 · Salaries & Wages	634	5,068	7,020	(1,952)	72%
5251400 · Support Staff					
5251405 · Support Staff	2,669	22,685	33,676	(10,991)	67%
5251470 - Salary Increase	0	0	582		
5251480 · Merit Raises	0	0	1,011	(1,011)	0%
5251490 · Overtime	0	732	1,900	(1,168)	39%
Total 5251400 · Support Staff	2,669	23,417	37,169	(13,752)	63%
5252100 · Employee Benefits					
5252110 · Group Insurance	600	4,851	7,203	(2,352)	67%
5252135 · TMRS	260	2,198	3,304	(1,106)	67%
5252160 · Worker's Compensation	0	91	122	(31)	75%
5252170 · Payroll Taxes	87	727	1,085	(358)	67%
5252196 - Membership Dues	0	0	40	(40)	0%
Total 5252100 · Employee Benefits	947	7,868	11,754	(3,886)	67%
5252300 · Contractual Services					
5251420 · Jury Fees	0	36	200	(164)	18%
5251425 · City Prosecutor	706	5,316	6,000	(684)	89%

**City of Ovilla General Fund**  
**Actual vs Budget Review**  
FY October 2016 through September 2017

	Current	Year to Date		\$ Over (Under)	% of Budget Thru May 67%
	May 2017	'Oct - May 2017	Budget	Budget	
5252375 · Comptroller - Warrant Fees	0	47,772	95,543	(47,771)	50%
Total 5252300 · Contractual Services	706	53,124	101,743	(48,619)	52%
5252500 · Operating Services					
5252540 · Computer Maintenance	0	0	75	(75)	0%
Total 5252500 · Operating Services	0	0	75	(75)	0%
5253100 · General Supplies					
5253110 · Office Supplies	0	175	175	0	100%
5253140 · Uniforms	0	20	50	(30)	40%
Total 5253100 · General Supplies	0	195	225	(30)	87%
5254200 · Travel Expenses					
5254210 - Travel - Local	0	0	25	(25)	0%
5254220 · Professional Development	0	0	50	(50)	0%
Total 5254200 · Travel Expenses	0	0	75	(75)	0%
5255200 · Data Processing Expenses					
5255240 · Data Processing - SW Maint.	0	2,050	2,051	(1)	100%
Total 5255200 · Data Processing Expenses	0	2,050	2,051	(1)	100%
5255300 · Printing Expense					
5255350 · Printing - Other	246	524	800	(276)	66%
Total 5255300 · Printing Expense	246	524	800	(276)	66%
5255600 · Insurance					
5255620 · Insurance - Liability	0	144	192	(48)	75%
Total 5255600 · Insurance	0	144	192	(48)	75%
5255700 · Other Expenses					

**City of Ovilla General Fund**  
**Actual vs Budget Review**  
FY October 2016 through September 2017

	Current	Year to Date		\$ Over (Under)	% of Budget Thru May
	May 2017	'Oct - May 2017	Budget	Budget	67%
5255765 · Miscellaneous	0	0	50	(50)	0%
5255768 · Collection Agency Fees	592	5,911	7,260	(1,349)	81%
5255772 · Warrant Fee - Omni	0	4,132	8,262	(4,130)	50%
<b>Total 5255700 · Other Expenses</b>	<b>592</b>	<b>10,043</b>	<b>15,572</b>	<b>(5,529)</b>	<b>64%</b>
 <b>Total 25 · Municipal Court</b>	 <b>5,793</b>	 <b>102,432</b>	 <b>176,676</b>	 <b>(74,244)</b>	 <b>58%</b>
 <b>30 · Fire</b>					
5301100 · Salaries & Wages					
5301125 · Fire Chief	3,012	25,602	38,018	(12,416)	67%
5301135 · Deputy Chief/Fire December shall	1,698	14,525	21,424	(6,899)	68%
5301140 · Fire Captains	4,155	32,960	67,776	(34,816)	49%
5301150 · Officer in Charge & Holiday	459	9,927	12,648	(2,721)	78%
5301170 · Salary Increase	0	0	1,520	(1,520)	0%
5301180 · Merit Raises - Staff	0	0	3,863	(3,863)	0%
<b>Total 5301100 · Salaries &amp; Wages</b>	<b>9,324</b>	<b>83,014</b>	<b>145,249</b>	<b>(62,235)</b>	<b>57%</b>
 5301400 · Support Salaries					
5301440 · Firefighters	23,530	203,496	314,158	(110,662)	65%
5301470 · Salary Increase	0	0	4,500	(4,500)	0%
5301480 · Merit Raises	0	0	7,897	(7,897)	0%
5301485 · Volunteer Incentive Program	1,163	9,649	16,850	(7,201)	57%
<b>Total 5301400 · Support Salaries</b>	<b>24,692</b>	<b>213,145</b>	<b>343,405</b>	<b>(130,260)</b>	<b>62%</b>
 5302100 · Employee Benefits					
5302135 · TMRS	458	3,839	5,831	(1,992)	66%
5302137 · Volunteer Retirement	0	144	2,700	(2,556)	5%
5302160 · Worker's Compensation	0	10,086	10,696	(610)	94%
5302170 · Payroll Taxes	2,221	19,448	32,297	(12,849)	60%
5302196 · Membership Dues	0	1,628	2,200	(572)	74%
<b>Total 5302100 · Employee Benefits</b>	<b>2,679</b>	<b>35,146</b>	<b>53,724</b>	<b>(18,578)</b>	<b>65%</b>

**City of Ovilla General Fund**  
**Actual vs Budget Review**  
FY October 2016 through September 2017

	Current	Year to Date		\$ Over	% of Budget
				(Under)	Thru May
	May 2017	'Oct - May 2017	Budget	Budget	67%
<b>5302300 · Contractual Services</b>					
5302310 · Consultant Fees	0	1,500	1,500	0	100%
5302380 · Dispatch	0	15,225	15,225	0	100%
5302385 · Emergency Transport Service	0	31,780	66,257	(34,478)	48%
<b>Total 5302300 · Contractual Services</b>	<b>0</b>	<b>48,505</b>	<b>82,982</b>	<b>(34,478)</b>	<b>58%</b>
<b>5302500 · Operating Services</b>					
5302510 · Maintenance Agreements	0	6,881	10,000	(3,119)	69%
5302570 · Warning System Maintenance	0	2,500	2,500	0	100%
5302580 · Generator Maintenance	1,379	1,379	2,120	(741)	65%
<b>Total 5302500 · Operating Services</b>	<b>1,379</b>	<b>10,760</b>	<b>14,620</b>	<b>(3,860)</b>	<b>74%</b>
<b>5302600 · Special Expenses</b>					
5302675 · National Night Out	0	299	500	(201)	60%
<b>Total 5302600 · Special Expenses</b>	<b>0</b>	<b>299</b>	<b>500</b>	<b>(201)</b>	<b>60%</b>
<b>5303100 · General Supplies</b>					
5303110 · Office Supplies	0	293	1,000	(707)	29%
5303140 · Uniforms	0	2,382	5,000	(2,618)	48%
5303160 · Medical Supplies	468	4,284	8,000	(3,716)	54%
5303165 · Medical Support	139	388	1,000	(612)	39%
5303170 · Evidence Gathering	59	704	800	(96)	88%
5303175 · Education Aids	0	2,445	2,445	(0)	100%
<b>Total 5303100 · General Supplies</b>	<b>667</b>	<b>10,496</b>	<b>18,245</b>	<b>(7,749)</b>	<b>58%</b>
<b>5303400 · Maintenance Supplies &amp; Parts</b>					
5303410 · Supplies - Custodial	611	1,991	2,000	(9)	100%
5303420 · Building Alarm Maintenance	0	0	420	(420)	0%
<b>Total 5303400 · Maintenance Supplies &amp; Parts</b>	<b>611</b>	<b>1,991</b>	<b>2,420</b>	<b>(429)</b>	<b>82%</b>



**City of Ovilla General Fund**  
**Actual vs Budget Review**  
FY October 2016 through September 2017

	Current	Year to Date		\$ Over	% of Budget
	May 2017	'Oct - May 2017	Budget	(Under)	Thru May
				Budget	67%
<b>5304200 · Travel Expenses</b>					
5304220 · Professional Development	110	4,469	7,605	(3,136)	59%
5304270 · Vehicle Expenses	809	5,962	7,500	(1,539)	79%
<b>Total 5304200 · Travel Expenses</b>	<b>919</b>	<b>10,430</b>	<b>15,105</b>	<b>(4,675)</b>	<b>69%</b>
<b>5305200 · Data Processing Expenses</b>					
5305240 · Data Processing - Software	47	2,700	4,315	(1,615)	63%
<b>Total 5305200 · Data Processing Expenses</b>	<b>47</b>	<b>2,700</b>	<b>4,315</b>	<b>(1,615)</b>	<b>63%</b>
<b>5305300 · Printing Expense</b>					
5305310 · Copier Expense	275	2,133	3,100	(967)	69%
5305330 · Printing - Forms	0	56	100	(44)	56%
<b>Total 5305300 · Printing Expense</b>	<b>275</b>	<b>2,189</b>	<b>3,200</b>	<b>(1,011)</b>	<b>68%</b>
<b>5305400 · Utilities</b>					
5305410 · Telephone	211	1,863	2,724	(861)	68%
5305415 · Cellular Phone	124	966	1,532	(566)	63%
5305417 · Internet - Fire Dept.	388	2,946	5,145	(2,199)	57%
5305430 · Natural Gas	53	1,516	2,000	(484)	76%
5305450 · Electricity	513	3,544	5,650	(2,106)	63%
<b>Total 5305400 · Utilities</b>	<b>1,288</b>	<b>10,835</b>	<b>17,051</b>	<b>(6,216)</b>	<b>64%</b>
<b>5305500 · Repairs &amp; Bldg Improvements</b>					
5305520 · Repairs - Building	649	1,426	11,700	(10,274)	12%
5305540 · Repairs - Machinery & Equipment	0	7,900	19,000	(11,100)	42%
5305545 · Repairs - Apparatus	4,896	11,410	12,000	(590)	95%
5305550 · Repairs - Vehicles	172	2,731	3,500	(769)	78%
<b>Total 5305500 · Repairs &amp; Bldg Improvements</b>	<b>5,717</b>	<b>23,467</b>	<b>46,200</b>	<b>(22,733)</b>	<b>51%</b>
<b>5305600 · Insurance</b>					
5305620 · Insurance - Liability	0	652	3,569	(2,917)	18%

**City of Ovilla General Fund**  
**Actual vs Budget Review**  
FY October 2016 through September 2017

	Current	Year to Date		\$ Over (Under)	% of Budget Thru May
	May 2017	'Oct - May 2017	Budget	Budget	67%
5305640 · Insurance - Vehicle	0	8,209	12,129	(3,920)	68%
Total 5305600 · Insurance	0	8,861	15,698	(6,837)	56%
5305700 · Other Expenses					
5305705 · Postage	0	16	50	(34)	33%
5305752 · Employment Screening	16	380	500	(120)	76%
5305765 · Flags & Miscellaneous	0	0	100	(100)	0%
Total 5305700 · Other Expenses	16	396	650	(254)	61%
5306400 · Minor Capital Outlay					
5306440 · Machinery & Equipment	2,020	5,006	10,300	(5,294)	49%
5306445 · Personal Protective Equipment	63	4,717	20,247	(15,530)	23%
Total 5306400 · Minor Capital Outlay	2,083	9,723	30,547	(20,824)	32%
5307400 · Capitalized Assets					
5307450 · Vehicle	0	55,000	55,000	0	100%
Total 5306400 · Minor Capital Outlay	0	55,000	55,000	0	100%
Total 30 · Fire	49,698	526,958	848,911	(321,953)	62%
40 · Community Services					
5401100 · Salaries & Wages					
5401135 · ACO/Code Enforcement Officer	3,674	31,226	46,364	(15,138)	67%
5401180 · Merit Raises - Staff	0	0	1,391	(1,391)	0%
5401190 · Overtime	413	6,406	11,000	(4,594)	58%
Total 5401100 · Salaries & Wages	4,087	37,631	58,755	(21,124)	64%
5402100 · Employee Benefits					
5402110 · Group Insurance	390	3,140	7,291	(4,151)	43%
5402135 · TMRS	402	3,568	5,262	(1,694)	68%
5402160 · Worker's Compensation	0	266	356	(90)	75%
5402170 · Payroll Taxes	65	592	802	(210)	74%

**City of Ovilla General Fund**  
**Actual vs Budget Review**  
FY October 2016 through September 2017

	Current	Year to Date		\$ Over (Under)	% of Budget Thru May 67%
	May 2017	'Oct - May 2017	Budget	Budget	
5402190 · License	0	25	625	(600)	4%
Total 5402100 · Employee Benefits	857	7,591	14,336	(6,745)	53%
5402300 · Contractual Services					
5402315 · Contract Building Inspections	3,722	28,518	46,500	(17,982)	61%
5402370 · Impound Fees	0	1,800	2,300	(500)	78%
Total 5402300 · Contractual Services	3,722	30,318	48,800	(18,482)	62%
5402600 · Special Expenses					
5402680 · Environmental Testing	61	161	2,300	(2,139)	7%
5402683 · Septic Tank Fee to State	0	40	100	(60)	40%
5402685 · Clean up Day	0	0	100	(100)	0%
Total 5402600 · Special Expenses	61	201	2,500	(2,299)	8%
5403100 · General Supplies					
5403110 · Office Supplies	0	50	50	0	100%
5403120 · Animal Care	0	68	150	(83)	45%
5403122 · Pet Supplies	42	368	600	(232)	61%
5403140 · Uniforms	0	333	600	(267)	55%
Total 5403100 · General Supplies	42	818	1,400	(582)	58%
5403400 · Maintenance Supplies & Parts					
5403460 · Miscellaneous	0	0	200	(200)	0%
Total 5403400 · Maintenance Supplies & Parts	0	0	200	(200)	0%
5404200 · Travel Expenses					
5404210 · Travel - Local	0	0	25	(25)	0%
5404220 · Professional Development	0	0	200	(200)	0%
5404270 · Vehicle Expenses	116	827	3,000	(2,173)	28%
Total 5404200 · Travel Expenses	116	827	3,225	(2,398)	26%
5405300 · Printing Expense					

**City of Ovilla General Fund**  
**Actual vs Budget Review**  
FY October 2016 through September 2017

	Current	Year to Date		\$ Over (Under)	% of Budget Thru May
	May 2017	'Oct - May 2017	Budget	Budget	67%
5405330 · Printing - Forms	0	159	400	(241)	40%
Total 5405300 · Printing Expense	0	159	400	(241)	40%
5405400 · Utilities					
5405415 · Cellular Phone	74	613	1,074	(461)	57%
Total 5405400 · Utilities	74	613	1,074	(461)	57%
5405600 · Insurance					
5405610 · Insurance - Property	0	6	9	(3)	72%
5405620 · Insurance - Liability	0	97	130	(33)	75%
5405640 · Insurance - Vehicle	0	184	245	(61)	75%
Total 5405600 · Insurance	0	287	384	(97)	75%
5405700 · Other Expenses					
5405765 · Miscellaneous	0	0	100	(100)	0%
Total 5405700 · Other Expenses	0	0	100	(100)	0%
5406400 · Minor Capital Outlay					
5406440 · Machinery & Equipment	41	552	1,000	(448)	55%
Total 5406400 · Minor Capital Outlay	41	552	1,000	(448)	55%
Total 40 · Community Services	8,999	78,998	132,174	(53,176)	60%
45 · Solid Waste					
5455400 · Utilities					
5455465 · Solid waste Pickup (Garbage)	17,966	144,716	226,110	(81,394)	64%
Total 5455400 · Utilities	17,966	144,716	226,110	(81,394)	64%
Total 45 · Solid Waste	17,966	144,716	226,110	(81,394)	64%

50 · Streets

**City of Ovilla General Fund**  
**Actual vs Budget Review**  
FY October 2016 through September 2017

	Current	Year to Date		\$ Over	% of Budget
				(Under)	Thru May
	May 2017	'Oct - May 2017	Budget	Budget	67%
<b>5501400 · Support Staff</b>					
5501415 · Maintenance Crew	2,088	15,834	23,400	(7,566)	68%
5501470 - Salary Increase	0	0	2,080	(2,080)	0%
5501480 - Merit Raises	0	0	765	(765)	0%
5501490 · Overtime	206	646	1,500	(854)	43%
5501500 · Streets - On Call	50	200	600	(400)	33%
<b>Total 5501400 · Support Staff</b>	<b>2,344</b>	<b>16,680</b>	<b>28,345</b>	<b>(11,665)</b>	<b>59%</b>
<b>5502100 · Employee Benefits</b>					
5502110 · Group Insurance	595	4,713	7,146	(2,433)	66%
5502135 · TMRS	228	1,578	2,642	(1,064)	60%
5502160 · Worker's Compensation	0	1,278	1,705	(427)	75%
5502170 · Payroll Taxes	34	242	403	(161)	60%
5502190 · License	61	61	122	(61)	50%
<b>Total 5502100 · Employee Benefits</b>	<b>918</b>	<b>7,872</b>	<b>12,018</b>	<b>(4,146)</b>	<b>66%</b>
<b>5502200 · Special Services</b>					
5502280 · NCTCOG- SWMP Fees	0	0	3,360	(3,360)	0%
<b>Total 5502200 · Special Services</b>	<b>0</b>	<b>0</b>	<b>3,360</b>	<b>(3,360)</b>	<b>0%</b>
<b>5502600 · Special Expenses</b>					
5502620 · Emergency Clean Up	0	0	1,000	(1,000)	0%
<b>Total 5502600 · Special Expenses</b>	<b>0</b>	<b>0</b>	<b>1,000</b>	<b>(1,000)</b>	<b>0%</b>
<b>5503100 · General Supplies</b>					
5503110 · Office Supplies	0	0	100	(100)	0%
5503140 · Uniforms	0	193	600	(407)	32%
<b>Total 5503100 · General Supplies</b>	<b>0</b>	<b>193</b>	<b>700</b>	<b>(507)</b>	<b>28%</b>
<b>5503400 · Maintenance Supplies &amp; Parts</b>					



**City of Ovilla General Fund**  
**Actual vs Budget Review**  
FY October 2016 through September 2017

	Current	Year to Date		\$ Over (Under)	% of Budget
	May 2017	'Oct - May 2017	Budget	Budget	Thru May 67%
5503405 · Drainage Maintenance	0	0	500	(500)	0%
5503420 · Supplies - Street Signs	2,000	2,871	5,000	(2,129)	57%
5503460 · Miscellaneous	0	245	300	(55)	82%
<b>Total 5503400 · Maintenance Supplies &amp; Parts</b>	<b>2,000</b>	<b>3,116</b>	<b>5,800</b>	<b>(2,684)</b>	<b>54%</b>
 5504200 · Travel Expenses					
5504220 · Professional Development	0	0	500	(500)	0%
5504270 · Vehicle Expenses	301	2,419	5,500	(3,081)	44%
<b>Total 5504200 · Travel Expenses</b>	<b>301</b>	<b>2,419</b>	<b>6,000</b>	<b>(3,581)</b>	<b>40%</b>
 5505300 · Printing Expense					
5505350 · Printing - Other	0	0	350	(350)	0%
<b>Total 5505300 · Printing Expense</b>	<b>0</b>	<b>0</b>	<b>350</b>	<b>(350)</b>	<b>0%</b>
 5505400 · Utilities					
5505450 · Electricity	3,973	31,749	47,000	(15,251)	68%
<b>Total 5505400 · Utilities</b>	<b>3,973</b>	<b>31,749</b>	<b>47,000</b>	<b>(15,251)</b>	<b>68%</b>
 5505500 · Repairs & Bldg Improvements					
5405520 · Repairs - Building	0	0	500	(500)	0%
5505540 · Repairs - Machinery & Equipment	317	2,452	3,000	(548)	82%
5505550 · Repairs - Vehicles	14	999	2,500	(1,501)	40%
5505560 · Repairs -Street Maint.& Repairs	687	13,624	48,000	(34,376)	28%
5505565 · Repairs - Infrastructure Drainage	0	500	3,000	(2,500)	17%
5505575 · Repairs - 50/50 Sidewalk Program	0	0	2,500	(2,500)	0%
5505590 · Repairs - Other	0	96	1,500	(1,404)	6%
<b>Total 5505500 · Repairs &amp; Bldg Improvements</b>	<b>1,018</b>	<b>17,671</b>	<b>61,000</b>	<b>(43,329)</b>	<b>29%</b>
 5505600 · Insurance					
5505620 · Insurance - Liability	0	520	694	(174)	75%
5505640 · Insurance - Vehicle	0	2,415	3,221	(806)	75%

**City of Ovilla General Fund**  
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	Current	Year to Date		\$ Over (Under)	% of Budget
	May 2017	'Oct - May 2017	Budget	Budget	Thru May 67%
Total 5505600 · Insurance	0	2,935	3,915	(980)	75%
5505700 · Other Expenses					
5505752 · Employment Screening	0	106	150	(44)	71%
Total 5505700 · Other Expenses	0	106	150	(44)	71%
5506400 · Minor Capital Outlay					
5506440 · Machinery & Equipment	0	2,500	2,500	0	100%
5506445 · Personal Protective Equipment	0	0	300	(300)	0%
5506490 · Other	0	500	500	0	100%
Total 5506400 · Minor Capital Outlay	0	3,000	3,300	(300)	91%
5507400 · Capitalized Assets					
5507440 · Machinery & Equipment	0	10,000	56,000	(46,000)	18%
5507460 · Infrastructure	0	236,439	486,600	(250,161)	49%
Total 5507400 · Capitalized Assets	0	246,439	542,600	(296,161)	45%
Total 50 · Streets	10,554	332,180	715,538	(383,358)	46%
60 · Parks					
5602400 · Rentals					
5602490 · Rental - Other	210	1,886	3,000	(1,114)	63%
Total 5602400 · Rentals	210	1,886	3,000	(1,114)	63%
5602500 · Operating Services					
5602530 · Custodial Service Contract	0	0	1,200	(1,200)	0%
Total 5602500 · Operating Services	0	0	1,200	(1,200)	0%

**City of Ovilla General Fund**  
**Actual vs Budget Review**  
FY October 2016 through September 2017

	Current	Year to Date		\$ Over (Under)	% of Budget Thru May
	May 2017	'Oct - May 2017	Budget	Budget	67%
<b>5602600 · Special Expenses</b>					
5602680 · Heritage Day	0	509	14,300	(13,791)	4%
5602690 · Special Events	0	2,762	4,500	(1,738)	61%
<b>Total 5602600 · Special Expenses</b>	<b>0</b>	<b>3,272</b>	<b>18,800</b>	<b>(15,528)</b>	<b>17%</b>
<b>5603400 · Maintenance Supplies &amp; Parts</b>					
5303410 · Supplies - Custodial	0	0	100	(100)	0%
5603460 · Miscellaneous	0	139	300	(161)	46%
<b>Total 5603400 · Maintenance Supplies &amp; Parts</b>	<b>0</b>	<b>139</b>	<b>400</b>	<b>(261)</b>	<b>35%</b>
<b>5605400 · Utilities</b>					
5605450 · Electricity	693	5,652	8,300	(2,648)	68%
<b>Total 5605400 · Utilities</b>	<b>693</b>	<b>5,652</b>	<b>8,300</b>	<b>(2,648)</b>	<b>68%</b>
<b>5605500 · Repairs &amp; Bldg Improvements</b>					
5605520 · Repairs - Building	174	1,896	2,500	(604)	76%
5605530 · REPAIRS-IMP OTHER THAN BLDGS	0	486	1,000	(514)	49%
<b>Total 5605500 · Repairs &amp; Bldg Improvements</b>	<b>174</b>	<b>2,382</b>	<b>3,500</b>	<b>(1,118)</b>	<b>68%</b>
<b>5605600 · Insurance</b>					
5605610 · Insurance - Property	0	91	122	(31)	75%
5605620 · Insurance - Liability	0	220	294	(74)	75%
5605640 · Insurance - Vehicle	0	155	207	(52)	75%
<b>Total 5605600 · Insurance</b>	<b>0</b>	<b>466</b>	<b>623</b>	<b>(157)</b>	<b>75%</b>
<b>5605700 · Other Expenses</b>					
5605765 · Miscellaneous	0	500	500	0	100%
<b>Total 5605700 · Other Expenses</b>	<b>0</b>	<b>500</b>	<b>500</b>	<b>0</b>	<b>100%</b>

5606400 · Minor Capital Outlay

**City of Ovilla General Fund**  
**Actual vs Budget Review**  
FY October 2016 through September 2017

	Current	Year to Date		\$ Over (Under)	% of Budget Thru May
	May 2017	'Oct - May 2017	Budget	Budget	67%
5606410 · Land Improvements	0	458	800	(342)	57%
5606440 · Machinery & Equipment	831	890	14,714	(13,824)	6%
Total 5606400 · Minor Capital Outlay	831	1,347	15,514	(14,167)	9%
5607400 · Capitalized Assets					
5607410 - 4B EDC Restroom Land Improvements	343	74,935	75,000	(65)	100%
5607415 - 4B EDC Monument Signs	0	0	30,000	(30,000)	0%
5607440 · Machinery & Equipment	0	308	6,000	(5,692)	5%
Total 5607400 · Capitalized Assets	343	75,243	111,000	(35,757)	68%
Total 60 · Parks	2,250	90,888	162,837	(71,949)	56%
Total Expenditures	181,960	2,173,191	3,788,740	(1,615,549)	57%
Net Change in Fund Balance	-50,417	329,525	0	329,525	100%

**Ovilla W&S Utility Fund**  
**Actual vs Budget Review**  
FY October 2016 through September 2017

	Current	Year to Date		\$ Over (Under)	% of Budget Thru May
	May 2017	Oct - May 2017	Budget	Budget	67%
<b>Resources</b>					
4000400 · Charges for Services					
4000460 · Water Sales	49,929	465,215	959,305	(494,090)	48%
4000461 · Sewer Service	43,145	239,461	396,500	(157,039)	60%
4000465 · Water & Sewer Penalties	1,135	9,861	18,000	(8,139)	55%
4000471 · Reconnect Fees	402	2,723	5,400	(2,677)	50%
4000472 · Meters	475	3,025	3,700	(675)	82%
4000473 · Connect Fees	250	1,793	4,400	(2,607)	41%
4000478 · Infrastructure Improvement Fee	6,143	43,455	66,550	(23,095)	65%
4000480-Solid Waste Fees (Garbage)	0	0	0	0	0%
<b>Total 4000400 · Charges for Services</b>	<b>101,479</b>	<b>765,534</b>	<b>1,453,855</b>	<b>(688,321)</b>	<b>53%</b>
4000800 · Other Revenue					
4000880 · Capital Rec Fee	2,500	17,500	81,250	(63,750)	22%
4000840 · Interest Earned	248	1,717	2,900	(1,183)	59%
4000890 · Misc Other Revenue	98,479	98,479	0	98,479	100%
<b>Total 4000800 · Other Revenue</b>	<b>101,227</b>	<b>117,696</b>	<b>84,150</b>	<b>33,546</b>	<b>140%</b>
<b>Total Resources</b>	<b>202,706</b>	<b>883,229</b>	<b>1,538,005</b>	<b>(654,776)</b>	<b>57%</b>
<b>Expense</b>					
70 · Administration					
5701100 · Salaries & Wages					
5701110 · City Administrator	0	11,352	22,042	(10,690)	52%
5701115 · City Secretary	0	7,375	13,658	(6,283)	54%
5701117 · Finance Accountant	0	6,556	12,731	(6,175)	51%
5701120 · Admin. Support	0	4,506	7,660	(3,154)	59%
5701130 · Public Works Director	4,440	37,741	53,960	(16,219)	70%
5701170 · Salary Increase	0	0	3,835	(3,835)	0%
5701180 · Merit Raises, Staff	0	0	3,414	(3,414)	0%
<b>Total 5701100 · Salaries &amp; Wages</b>	<b>4,440</b>	<b>67,530</b>	<b>117,300</b>	<b>(49,770)</b>	<b>58%</b>



**Ovilla W&S Utility Fund**  
**Actual vs Budget Review**  
FY October 2016 through September 2017

	Current	Year to Date		\$ Over (Under)	% of Budget
	May 2017	Oct - May 2017	Budget	Budget	Thru May 67%
<b>5702100 · Employee Benefits</b>					
5702110 · Group Insurance	613	4,931	7,358	(2,427)	67%
5702135 · TMRS	437	3,580	5,497	(1,917)	65%
5702170 · Payroll Taxes	64	543	837	(294)	65%
<b>Total 5702100 · Employee Benefits</b>	<b>1,114</b>	<b>9,054</b>	<b>13,692</b>	<b>(4,638)</b>	<b>66%</b>
<b>5702200 · Special Services</b>					
5702240 · Audit	0	7,400	7,400	0	100%
5702250 · Accounting	0	1,265	1,265	(0)	100%
<b>Total 5702200 · Special Services</b>	<b>0</b>	<b>8,665</b>	<b>8,665</b>	<b>(0)</b>	<b>100%</b>
<b>5702300 · Contractual Services /Personnel</b>					
5702310 · Consultant Fees	0	1,684	2,735	(1,051)	62%
<b>Total 5702300 · Contractual Services /Personnel</b>	<b>0</b>	<b>1,684</b>	<b>2,735</b>	<b>(1,051)</b>	<b>62%</b>
<b>5703100 · General Supplies</b>					
5703110 · Office Supplies	140	374	800	(426)	47%
<b>Total 5703100 · General Supplies</b>	<b>140</b>	<b>374</b>	<b>800</b>	<b>(426)</b>	<b>47%</b>
<b>5703400 · Maintenance Supplies / Parts</b>					
5703410 · Supplies - Custodial	0	0	200	(200)	0%
<b>Total 5703400 · Maintenance Supplies / Parts</b>	<b>0</b>	<b>0</b>	<b>200</b>	<b>(200)</b>	<b>0%</b>
<b>5704200 · Travel Expenses</b>					
5704210 · Travel - Local	0	5	200	(195)	2%
5704220 · Professional Development	0	330	750	(420)	44%
<b>Total 5704200 · Travel Expenses</b>	<b>0</b>	<b>335</b>	<b>950</b>	<b>(615)</b>	<b>35%</b>
<b>5705200 · Data Processing Expenses</b>					
5705230 · Data Processing - Maintenance & Repair	100	1,171	1,300	(129)	90%

**Ovilla W&S Utility Fund**  
**Actual vs Budget Review**  
FY October 2016 through September 2017

	Current	Year to Date		\$ Over (Under)	% of Budget Thru May 67%
	May 2017	Oct - May 2017	Budget	Budget	
Total 5705200 · Data Processing Expenses	100	1,171	1,300	(129)	90%
5705300 · Printing Expense					
5705350 · Printing - Other	0	0	250	(250)	0%
Total 5705300 · Printing Expense	0	0	250	(250)	0%
5705400 · Utilities					
5705410 · Telephone	112	897	1,404	(507)	64%
5705415 · Cellular Phone	113	904	1,690	(786)	53%
5705417 · Internet	160	1,122	2,409	(1,287)	47%
Total 5705400 · Utilities	385	2,923	5,503	(2,580)	53%
5705700 · Other Expenses					
5705705 · Postage	500	4,225	8,000	(3,775)	53%
5705740 · Advertising	0	0	100	(100)	0%
5705760 · Bank Service Charge	8	159	200	(41)	80%
5705765 · Miscellaneous	0	0	100	(100)	0%
Total 5705700 · Other Expenses	508	4,384	8,400	(4,016)	52%
5706400 · Minor Capital Outlay					
5706440 · Machinery & Equipment	0	0	500	(500)	0%
Total 5706400 · Minor Capital Outlay	0	0	500	(500)	0%
5709000 · Reserve					
5708215 · Admin. Exp. to General Fund	0	16,394	32,788	(16,394)	50%
5709002 · Capital Improv. Water/Sewer Reserve	0	0	58,700	(58,700)	0%
5709010 · Administrative Reserves	0	0	4,068	(4,068)	0%
Total 5709000 · Reserve	0	16,394	95,556	(79,162)	17%
Total 70 · Administration	6,686	112,513	255,851	(143,338)	44%

**Ovilla W&S Utility Fund**  
**Actual vs Budget Review**  
FY October 2016 through September 2017

	Current	Year to Date		\$ Over (Under)	% of Budget Thru May
	May 2017	Oct - May 2017	Budget	Budget	67%
<b>75 - Water</b>					
5751100 - Salaries & Wages					
5751133 - Superintendent	3,510	29,838	43,260	(13,422)	69%
5751170 - Salary Increase	0	0	1,040	(1,040)	0%
5751180 - Merit Raises - Staff	0	0	1,329	(1,329)	0%
5751190 - Overtime	428	1,448	2,000	(552)	72%
Total 5751100 - Salaries & Wages	3,938	31,286	47,629	(16,343)	66%
5751400 - Support Salaries					
5751405 - Support Staff	5,330	25,649	50,264	(24,615)	51%
5751415 - Maintenance Crew	4,538	38,570	76,752	(38,182)	50%
5751450 - Certification Pay	92	785	1,200	(415)	65%
5751470 - Salary Increase	0	0	5,159	(5,159)	0%
5751480 - Merit Raises	0	0	3,522	(3,522)	0%
5751490 - Overtime	584	2,650	4,000	(1,350)	66%
5751500 - Water - On Call	100	1,100	1,550	(450)	71%
Total 5751400 - Support Salaries	10,643	68,753	142,447	(73,694)	48%
5752100 - Employee Benefits					
5752110 - Group Insurance	2,551	18,036	43,175	(25,139)	42%
5752135 - TMRS	1,414	9,905	19,846	(9,941)	50%
5752160 - Worker's Compensation	0	6,190	8,200	(2,010)	75%
5752170 - Payroll Taxes	218	1,551	3,021	(1,470)	51%
5752190 - Licenses	0	111	222	(111)	50%
Total 5752100 - Employee Benefits	4,183	35,793	74,464	(38,671)	48%
5752300 - Contractual Services/Personnel					
5752350 - Contract Labor - Company	0	1,000	1,500	(500)	67%
5752380 - Dispatch	0	13,050	13,050	0	100%
Total 5752300 - Contractual Services/Personnel	0	14,050	14,550	(500)	97%

**Ovilla W&S Utility Fund**  
**Actual vs Budget Review**  
FY October 2016 through September 2017

	Current	Year to Date		\$ Over (Under)	% of Budget Thru May 67%
	May 2017	Oct - May 2017	Budget	Budget	
<b>5752400 · Rentals</b>					
5752420 · Rental - Machinery & Equipment	0	0	250	(250)	0%
<b>Total 5752400 · Rentals</b>	0	0	250	(250)	0%
<b>5752500 · Operating Services</b>					
5752580 · Water Testing	275	1,179	4,000	(2,821)	29%
5752590 · TCEQ Fees	0	3,249	3,500	(251)	93%
<b>Total 5752500 · Operating Services</b>	275	4,428	7,500	(3,072)	59%
<b>5753100 · General Supplies</b>					
5753140 · Uniforms	0	1,611	1,700	(89)	95%
<b>Total 5753100 · General Supplies</b>	0	1,611	1,700	(89)	95%
<b>5753400 · Maintenance Supplies &amp; Parts</b>					
5753460 · Miscellaneous	0	289	300	(11)	96%
<b>Total 5753400 · Maintenance Supplies &amp; Parts</b>	0	289	300	(11)	96%
<b>5754200 · Travel Expenses</b>					
5754220 · Professional Development	0	143	720	(577)	20%
5754270 · Vehicle Expenses	571	3,158	10,000	(6,842)	32%
<b>Total 5754200 · Travel Expenses</b>	571	3,302	10,720	(7,418)	31%
<b>5755200 · Data Processing Expenses</b>					
5755240 · Data Processing - Software	0	3,700	3,700	0	100%
<b>Total 5755200 · Data Processing Expenses</b>	0	3,700	3,700	0	100%
<b>5755300 · Printing Expenses</b>					
5755310 · Copier Expense	0	2,238	3,000	(762)	75%
5755350 · Printing - Other	0	1,261	2,500	(1,239)	50%
<b>Total 5755300 · Printing Expenses</b>	0	3,498	5,500	(2,002)	64%



**Ovilla W&S Utility Fund**  
**Actual vs Budget Review**  
FY October 2016 through September 2017

	Current	Year to Date		\$ Over (Under)	% of Budget
	May 2017	Oct - May 2017	Budget	Budget	Thru May 67%
<b>5755400 · Utilities</b>					
5755415 · Cellular Phone	16	176	300	(124)	59%
5755450 · Electricity	1,849	17,254	27,000	(9,746)	64%
5755460 · Water, wholesale	25,873	209,383	425,062	(215,679)	49%
<b>Total 5755400 · Utilities</b>	<b>27,737</b>	<b>226,813</b>	<b>452,362</b>	<b>(225,549)</b>	<b>50%</b>
<b>5755500 · Repairs &amp; Building Improvements</b>					
5755540 · Repairs- Machinery & Equipment	176	1,696	3,500	(1,804)	48%
5755550 · Repairs - Vehicles	0	1,514	2,000	(486)	76%
5755570 · Inventory Expense	2,019	6,705	8,800	(2,095)	76%
5755580 · Water Chemical Expense	90	6,812	8,000	(1,188)	85%
5755590 · Repairs - Other	0	1,300	3,000	(1,700)	43%
<b>Total 5755500 · Repairs &amp; Building Improvements</b>	<b>2,285</b>	<b>18,028</b>	<b>25,300</b>	<b>(7,272)</b>	<b>71%</b>
<b>5755600 · Insurance</b>					
5755610 · Insurance - Property	0	2,136	2,848	(712)	75%
5755620 · Insurance - Liability	0	727	970	(243)	75%
5755640 · Insurance - Vehicle	0	1,728	2,304	(576)	75%
<b>Total 5755600 · Insurance</b>	<b>0</b>	<b>4,591</b>	<b>6,122</b>	<b>(1,531)</b>	<b>75%</b>
<b>5755700 · Other Expenses</b>					
5755752 · Employment Screening	131	177	180	(3)	99%
<b>Total 5755700 · Other Expenses</b>	<b>131</b>	<b>177</b>	<b>180</b>	<b>(3)</b>	<b>99%</b>
<b>5756400 · Minor Capital Outlay</b>					
5756440 · Machinery & Equipment	317	890	1,000	(110)	89%
5756490 · Other	83	290	500	(210)	58%
<b>Total 5756400 · Minor Capital Outlay</b>	<b>400</b>	<b>1,180</b>	<b>1,500</b>	<b>(320)</b>	<b>79%</b>
<b>5757400 · Capitalized Assets</b>					

**Ovilla W&S Utility Fund**  
**Actual vs Budget Review**  
FY October 2016 through September 2017

	Current	Year to Date		\$ Over (Under)	% of Budget Thru May
	May 2017	Oct - May 2017	Budget	Budget	67%
5757440 · Machinery & Equipment	0	12,845	13,000	(155)	99%
5757470 · Infrastructure - Water	600	4,767	7,700	(2,933)	62%
5757475 - FM 664 Relocate Waterline	901	9,513	9,514	(1)	100%
Total 5757400 · Capitalized Assets	1,501	27,125	30,214	(3,089)	90%
5757900 · Long-Term Debt					
5758225 · Admin. Expense to Debt Fund	0	29,624	54,127	(24,503)	55%
Total 5757900 · Long-Term Debt	0	29,624	54,127	(24,503)	55%
Total 75 · Water	51,664	474,249	878,565	(404,316)	54%
80 · Sewer					
5801400 · Support Salaries					
5801405 · Support Staff	0	5,796	16,754	(10,958)	35%
5801415 · Maintenance Crew	2,883	24,507	34,278	(9,771)	71%
5801450 · Certification Pay	92	785	1,210	(425)	65%
5801470 - Salary Increase	0	0	2,122	(2,122)	0%
5801480 · Merit Raises	0	0	1,408	(1,408)	0%
5801490 · Overtime	378	1,406	3,000	(1,594)	47%
5801500 · Sewer - On Call	50	400	600	(200)	67%
Total 5801400 · Support Salaries	3,404	32,894	59,372	(26,478)	55%
5802100 · Employee Benefits					
5802110 · Group Insurance	602	4,829	7,221	(2,392)	67%
5802135 · TMRS	327	2,507	3,856	(1,349)	65%
5802160 · Worker's Compensation-Sewer	0	1,060	1,367	(307)	78%
5802170 · Payroll Taxes	48	382	588	(206)	65%
5802190 · Licenses	0	0	150	(150)	0%
Total 5802100 · Employee Benefits	977	8,777	13,182	(4,405)	67%
5802300 · Contractual Services/Personnel					

**Ovilla W&S Utility Fund**  
**Actual vs Budget Review**  
FY October 2016 through September 2017

	Current	Year to Date		\$ Over (Under)	% of Budget Thru May
	May 2017	Oct - May 2017	Budget	Budget	67%
5802350 · Contract Labor - Company	0	0	10,000	(10,000)	0%
Total 5802300 · Contractual Services/Personnel	0	0	10,000	(10,000)	0%
5802500 · Operating Services					
5802515 · Sardis Collection Expense	1,421	6,240	9,054	(2,814)	69%
5802590 · TCEQ Fees - Sewer	0	0	100	(100)	0%
Total 5802500 · Operating Services	1,421	6,240	9,154	(2,914)	68%
5803100 · General Supplies					
5803140 · Uniforms	0	1,036	1,200	(164)	86%
Total 5803100 · General Supplies	0	1,036	1,200	(164)	86%
5803400 · Maintenance Supplies & Parts					
5803460 · Miscellaneous	0	310	500	(190)	62%
Total 5803400 · Maintenance Supplies & Parts	0	310	500	(190)	62%
5804200 · Travel Expenses					
5804220 · Professional Development	0	457	500	(43)	91%
5804270 · Vehicle Expense	0	1,133	1,200	(67)	94%
Total 5804200 · Travel Expenses	0	1,590	1,700	(110)	94%
5805400 · Utilities					
5805450 · Electricity	158	1,202	3,000	(1,798)	40%
5805463 · TRA Wastewater Treatment	23,830	189,377	285,955	(96,578)	66%
Total 5805400 · Utilities	23,988	190,579	288,955	(98,376)	66%
5805500 · Repairs & Bldg Improvements					
5805510 · Repairs - Land Improvements	0	0	300	(300)	0%
5805540 · Repairs - Machinery & Equipment	0	2,619	6,000	(3,381)	44%
5805570 · Inventory Expense	36	1,807	2,000	(193)	90%
5805590 · Repairs - Other	0	44	600	(556)	7%
Total 5805500 · Repairs & Bldg Improvements	36	4,470	8,900	(4,430)	50%

**Ovilla W&S Utility Fund**  
**Actual vs Budget Review**  
FY October 2016 through September 2017

	Current	Year to Date		\$ Over (Under)	% of Budget Thru May
	May 2017	Oct - May 2017	Budget	Budget	67%
5805600 · Insurance					
5805610 · Insurance - Property	0	44	60	(16)	74%
5805620 · Insurance - Liability	0	223	224	(1)	100%
5805640 · Insurance - Vehicle	0	107	142	(35)	75%
Total 5805600 · Insurance	0	375	426	(51)	88%
5805700 · Other Expenses					
5805752 · Employment Screening	0	126	200	(74)	63%
Total 5805700 · Other Expenses	0	126	200	(74)	63%
5807400 · Capitalized Assets					
5807440 · Machinery & Equipment	0	9,935	10,000	(65)	99%
Total 5807400 · Capitalized Assets	0	9,935	10,000	(65)	99%
Total 80 · Sewer	29,825	256,332	403,589	(147,257)	64%
Total Expense	88,175	843,093	1,538,005	(694,912)	55%
Net Change in Fund Balance	114,531	40,136	0	40,136	100%

**Ovilla Debt Service**  
**Actual vs Budget Review**  
FY October 2016 through September 2017

	Current	Year to Date		\$ Over (Under)	% of Budget
	May 2017	Oct - May 2017	Budget	Budget	Thru May 67%
<b>Revenues</b>					
4000100 · Taxes					
4000107 · Ad Valorem, Current I & S	2,878	495,954	486,807	9,147	102%
4000106 · Ad Valorem, Current I&S New and Imp	-	-	24,420	(24,420)	0%
4000111 · Ad Valorem, Delinquent I & S	194	4,137	3,920	217	106%
4000114 · Interest/Penalties - I & S	290	1,597	1,201	396	133%
<b>Total 4000100 · Taxes</b>	<b>3,362</b>	<b>501,688</b>	<b>516,348</b>	<b>(14,660)</b>	<b>97%</b>
4000800 · Other Revenue					
4000840 · Interest Earned	144	516	550	(34)	94%
4000930 · Admin.Rev.Rec.Fr Water & Sewer	-	29,624	54,127	(24,503)	55%
<b>Total 4000800 · Other Revenue</b>	<b>144</b>	<b>30,140</b>	<b>54,677</b>	<b>(24,537)</b>	<b>55%</b>
<b>Total Revenues</b>	<b>3,506</b>	<b>531,828</b>	<b>571,025</b>	<b>(39,197)</b>	<b>93%</b>
<b>Expenditures</b>					
5157900 · Long-Term Debt					
5157930 · Paying Agent Fees	-	-	500	(500)	0%
51579349 · 2011 Bond Issue Principle	-	-	375,000	(375,000)	0%
5157940 · 2011 Bond Issue Interest	-	97,763	195,525	(97,763)	50%
<b>Total 5157900 · Long-Term Debt</b>	<b>-</b>	<b>97,763</b>	<b>571,025</b>	<b>(473,263)</b>	<b>17%</b>
<b>Total Expenditures</b>	<b>-</b>	<b>97,763</b>	<b>571,025</b>	<b>(473,263)</b>	<b>17%</b>
<b>Net Change in Fund Balance</b>	<b>3,506</b>	<b>434,066</b>	<b>-</b>	<b>434,066</b>	<b>100%</b>



# City of Ovilla Capital Projects Fund

## Actual vs Budget Review

FY October 2016 through September 2017

	Current	Year to Date		\$ Over (Under)	% of Budget
	May 2017	Oct - May 2017	Budget	Budget	Thru May 67%
<b>Revenues</b>					
4000800 · Other Revenue					
4000840 - Texpool	0	1			
4000845 · Interest Earned - Texstar	1	5	1	4	545%
4000850 · Interest Earned - Prosperity	39	207	260	(53)	80%
4000990 - Reduction In Fund Balance	0	0	50,000	(50,000)	0%
Total 4000800 · Other Revenue	40	213	50,261	(50,048)	0%
 Total Revenues	 40	 213	 50,261	 (50,048)	 0%
<b>Expense</b>					
5879000 · Reserves					
5879010 · Admin Reserves	0	0	261	(261)	0%
Total 5879000 · Reserves	0	0	261	(261)	0%
 5857400 · Capitalized Assets					
5857470 · Water Line	0	0	50,000	(50,000)	0%
Total 5879000 · Reserves	0	0	50,000	(50,000)	0%
 Total Expense	 0	 0	 50,261	 (50,261)	 0%
 Change in Net Position	 40	 213	 0	 213	 100%

**Ovilla Park Impact Fund  
Actual vs Budget Review  
FY October 2016 through September 2017**

	Current	Year to Date		\$ Over (Under)	% of Budget Thru May
	May 2017	'Oct - May 2017	Budget	Budget	67%
<b>Revenues</b>					
4000400 · Charges for Services					
4000460 · Park Impact	669	4,349	13,381	(9,032)	33%
Total 4000400 · Charges for Services	669	4,349	13,381	(9,032)	33%
4000800 · Other Revenue					
4000840 · Interest Earned	19	126	142	(16)	89%
Total 4000800 · Other Revenue	19	126	142	(16)	89%
<b>Total Revenues</b>	<b>688</b>	<b>4,475</b>	<b>13,523</b>	<b>(9,048)</b>	<b>33%</b>
<b>Expenditures</b>					
5607400 · Capitalized Assets					
5607440 · Capital Machinery & Equipment	0	0	5,000	(5,000)	0%
Total 5607400 · Capitalized Assets	0	0	5,000	(5,000)	0%
5609000 · Reserves					
5609035 · Park Impact Reserves	0	0	8,523	(8,523)	0%
Total 5609000 · Reserves	0	0	8,523	(8,523)	0%
<b>Total Expenditures</b>	<b>0</b>	<b>0</b>	<b>13,523</b>	<b>(13,523)</b>	<b>0%</b>
<b>Net Change in Fund Balance</b>	<b>688</b>	<b>4,475</b>	<b>0</b>	<b>4,475</b>	<b>100%</b>

**Ovilla W&S Impact Fee Fund**  
**Actual vs Budget Review**  
FY October 2016 through September 2017

	Current	Year to Date		\$ Over (Under)	% of Budget Thru May
	May 2017	'Oct - May 2017	Budget	Budget	67%
<b>Revenues</b>					
4000400 · Charges for Services					
4000476 - Water Impact Fee	0	0	3,100	(3,100)	0%
4000477 - Sewer Impact Fee	3,500	16,800	56,000	(39,200)	30%
Total 4000400 · Charges for Services	3,500	16,800	59,100	(42,300)	28%
4000800 · Other Revenue					
4000840 · Interest Earned	17	201	230	(29)	87%
4000880 - Transfer In - Water Impact	0	0	50,000	(50,000)	0%
Total 4000800 · Other Revenue	17	201	50,230	(50,029)	0%
<b>Total Revenues</b>	<b>3,517</b>	<b>17,001</b>	<b>109,330</b>	<b>(92,329)</b>	<b>16%</b>
<b>Expense</b>					
5102300 - Contractual Services					
5102310 - Consultant Fees	0	10,620	11,800	(1,180)	90%
Total 5102300 - Contractual Services	0	10,620	11,800	(1,180)	90%
5857400 - Capitalized Assets					
5857470 - Water Lines	2,278	24,122	50,000	(25,878)	48%
Total 5857400 - Capitalized Assets	2,278	24,122	50,000	(25,878)	48%
5859000 · Reserves					
5859030 · Sewer Impact Fees Reserve	0	0	47,530	(47,530)	0%
Total 5859000 · Reserves	0	0	47,530	(47,530)	0%
<b>Total Expense</b>	<b>2,278</b>	<b>34,742</b>	<b>109,330</b>	<b>(74,588)</b>	<b>32%</b>
<b>Change in Net Position</b>	<b>1,240</b>	<b>(17,741)</b>	<b>0</b>	<b>(17,741)</b>	<b>100%</b>

# Ovilla 4B Economic Development Corporation

## Actual vs Budget Review

FY October 2016 through September 2017

	Current	Year to Date		\$ Over (Under)	% of Budget
	May-17	'Oct - May 2017	Budget	Budget	Thru May 67%
<b>Revenues</b>					
4000100 · Taxes					
4000120 · Sales tax	9,780	67,085	98,307	(31,222)	68%
Total 4000100 · Taxes	9,780	67,085	98,307	(31,222)	68%
4000800 · Other Revenue					
4000840 · Interest Income	192	1,320	1,340	(20)	98%
4000990 - Reduction in Fund Balance	0	0	115,000	(115,000)	0%
Total 4000800 · Other Revenue	192	1,320	116,340	(115,020)	1%
<b>Total Revenues</b>	<b>9,972</b>	<b>68,405</b>	<b>214,647</b>	<b>(146,242)</b>	<b>32%</b>
<b>Expenditures</b>					
8102200 · Special Services					
8102230 · Legal Fees	0	0	500	(500)	0%
8102240 · Audit	0	1,600	1,600	0	100%
Total 8102200 · Special Services	0	1,600	2,100	(500)	76%
8102300 · Consultant Services					
8102310 · Consultant Fees	0	10,000	10,000	0	100%
Total 8102300 · Consultant Services	0	10,000	10,000	0	100%
8103100 · General Supplies					
8103110 · Office Supplies	0	0	100	(100)	0%
Total 8103100 · General Supplies	0	0	100	(100)	0%
8104200 · Travel Expense					
8104210 · Travel Expense	0	0	1,000	(1,000)	0%
8104220 · Professional Development	500	500	2,300	(1,800)	22%
Total 8104200 · Travel Expense	500	500	3,300	(2,800)	15%

Ovilla 4B Economic Development Corporation

**Actual vs Budget Review**

FY October 2016 through September 2017

	Current	Year to Date		\$ Over (Under)	% of Budget Thru May
	May-17	'Oct - May 2017	Budget	Budget	67%
8105300 - Printing					
8105320 - Printing Expense	0	0	300	(300)	0%
Total 8105300 - Printing	0	0	300	(300)	0%
8105600 - Insurance					
8105620 - Insurance - Liability	0	110	147	(37)	75%
Total 8105600 - Insurance	0	110	147	(37)	75%
8105700 - Other Expenses					
8105705 - Postage	0	0	100	(100)	0%
8105730 - Memberships	0	3,350	3,350	0	100%
8105740 - Advertising	0	429	5,300	(4,871)	8%
Total 8105700 - Other Expenses	0	3,779	8,750	(4,971)	43%
816400 - Minor Capital Outlay					
8106420 - Buildings	0	0	75,000	(75,000)	0%
8107490 - Other Signs			30,000	(30,000)	0%
Total 8106400 - Minor Capital Outlay	0	0	105,000	(105,000)	0%
8109000 - Reserves					
8109015 - Administrative Reserves	0	0	82,450	(82,450)	0%
8109215 - Admin. Expense to General Fund	0	1,250	2,500	(1,250)	50%
Total 8109000 - Reserves	0	1,250	84,950	(83,700)	1%
Total Expenditures	500	17,239	214,647	(197,408)	8%
Net Change in Fund Balance	9,472	51,166	0	51,166	100%



# Ovilla Municipal Development District

## Actual vs Budget Review

FY October 2016 through September 2017

	Current	Year to Date		\$ Over (Under)	% of Budget Thru May 67%
	May 2017	'Oct - May 2017	Budget	Budget	
<b>Revenues</b>					
4000100 · Taxes					
4000120 · Sales tax	4,359	33,455	41,515	(8,060)	81%
Total 4000100 · Taxes	4,359	33,455	41,515	(8,060)	81%
4000800 · Other Revenue					
4000840 · Interest Income	66	441	476	(35)	93%
Total 4000800 · Other Revenue	66	441	476	(35)	93%
<b>Total Revenues</b>	<b>4,425</b>	<b>33,896</b>	<b>41,991</b>	<b>(8,095)</b>	<b>81%</b>
<b>Expenditures</b>					
9102200 · Special Services					
9102240 · Audit	0	1,600	1,600	0	100%
Total 9102200 · Special Services	0	1,600	1,600	0	100%
9103100 · General Supplies					
9103110 · Office Supplies	0	0	100	(100)	0%
Total 9103100 · General Supplies	0	0	100	(100)	0%
9105600 · Insurance					
9105620 · Insurance - Liability	0	110	147	(37)	75%
Total 9105600 · Insurance	0	110	147	(37)	75%
9109000 · Reserves					
9109015 · Administrative Reserves	0	0	39,644	(39,644)	0%
9109215 · Admin. Expense to General Fund	0	250	500	(250)	50%
Total 9109000 · Reserves	0	250	40,144	(39,894)	1%
<b>Total Expenditures</b>	<b>0</b>	<b>1,960</b>	<b>41,991</b>	<b>(40,031)</b>	<b>5%</b>
<b>Net Change in Fund Balance</b>	<b>4,425</b>	<b>31,936</b>	<b>0</b>	<b>31,936</b>	<b>100%</b>

**Ovilla Employee Benefit Trust**  
**Actual vs Budget Review**  
FY October 2016 through September 2017

	Current	Year to Date		\$ Over (Under)	% of Budget
	May 2017	'Oct - May 2017	Budget	Budget	Thru May 67%
<b>Revenues</b>					
4000991 · Insurance Contributions					
4000991 Insurance Contributions	15,719	129,924	0	129,924	100%
Total 4000991 · Insurance Contributions	15,719	129,924	0	129,924	100%
4000800 - Other Income					
4000840 - Interest Income	0	6	0	6	100%
Total Revenues	15,719	129,930	0	129,930	100%
<b>Expenditures</b>					
5902110 · Benefit Premiums					
5902110 · Benefit Premiums	15,719	129,924	0	129,924	100%
Total 5902110 · Insurance	15,719	129,924	0	129,924	100%
Total Expenditures	15,719	129,924	0	129,924	100%
Net Change in Fund Balance	0	6	0	6	100%

**Ovilla Fire Department Auxiliary**  
**Actual vs Budget Review**  
FY October 2016 through September 2017

	Current	Year to Date		\$ Over (Under)	% of Budget
	May 2017	'May 2017	Budget	Budget	Thru May 67%
<b>Revenues</b>					
4000800 · Other Revenue					
4000815 · Gifts	0	0	0	0	0%
Total 4000800 · Other Revenue	0	0	0	0	0%
 Total Revenues	0	0	0	0	0%
 <b>Expenditures</b>					
5333400 · Maintenance Supplies and Parts					
5333460 · Supplies - Miscellaneous	0	0	0	0	0%
Total 5333400 · Maintenance Supplies and Parts	0	0	0	0	0%
 Total Expenditures	0	0	0	0	0%
 Net Change in Fund Balance	0	0	0	0	0%

# Ovilla Police Department Special Fund

## Actual vs Budget Review

FY October 2016 through September 2017

	Current	Year to Date		\$ Over (Under)	% of Budget Thru May
	May 2017	'Oct - May 2017	Budget	\$ Over Budget	67%
<b>Revenues</b>					
4000800 · Other Revenue					
4000815 · Gifts	822	922	0	922	100.0%
<b>Total 4000800 · Other Revenue</b>	<b>822</b>	<b>922</b>	<b>0</b>	<b>922</b>	<b>100.0%</b>
<b>Total Revenues</b>	<b>822</b>	<b>922</b>	<b>0</b>	<b>922</b>	<b>100.0%</b>
<b>Expenditures</b>					
5232600 · Special Expenses					
5232690 · Special Expenses - Other	0	272	0	272	100.0%
<b>Total 5232600 · Special Expenses</b>	<b>0</b>	<b>272</b>	<b>0</b>	<b>272</b>	<b>100.0%</b>
<b>Total Expenditures</b>	<b>0</b>	<b>272</b>	<b>0</b>	<b>272</b>	<b>100.0%</b>
<b>Net Income</b>	<b>822</b>	<b>650</b>	<b>0</b>	<b>650</b>	<b>100%</b>

Name	Account #	Previous Balance	NEW BALANCE	As Of
<u>Debt Fund</u>	*0291	487,313.06	491,038.73	7/5/2017
<u>General Fund Reserve</u>	608	56,097.99	56,097.99	7/5/2017
<u>GF Reserve CD</u>	*0694	247,396.74	247,396.74	7/5/2017
<u>Water Impact</u>	*2322	60,081.90	51,467.86	7/5/2017
<u>4B EDC</u>	*3691	489,843.23	513,464.28	7/5/2017
<u>Fire Dept. Auxil.</u>	*3909	1,050.00	1,050.00	7/5/2017
<u>Water Money Market</u>	*4323	189,096.44	189,150.84	7/5/2017
<u>MDD Fund</u>	*7451	197,004.34	200,991.57	7/5/2017
<u>Water Credit Card</u>	*7531	139.36	139.41	7/5/2017
<u>GF Reserves Money Mkt.</u>	*7583	128,076.53	128,113.37	7/5/2017
<u>GF Money Market</u>	*7605	230,328.78	230,395.04	7/5/2017
<u>Park Fund Money Mkt.</u>	*7613	73,567.14	75,926.94	7/5/2017
<u>Capital Projects Money Mkt.</u>	*7648	130,521.44	130,558.99	7/5/2017
<u>W&amp;S Impact-Sewer</u>	*8699	44,078.27	55,401.56	7/5/2017
<u>employee benefit trust</u>	*8777	23.36	373.00	7/5/2017
<u>GF Operating</u>	*9437	1,429,043.29	1,456,341.92	7/5/2017
<u>W&amp;S Fund Operating</u>	*9445	584,211.91	596,122.64	7/5/2017
<u>Police Special Fund</u>	*9792	860.74	1,004.86	7/5/2017
<b>SUB TOTAL</b>		<b>4,348,734.52</b>	<b>4,425,035.74</b>	
TexPool - CAPITAL PROJECT	1878	308.16	308.16	7/5/2017
TexStar - GENERAL FUND	1110	3,752.53	3,752.53	7/5/2017
TexStar - GENERAL FUND	1120	935.30	935.30	7/5/2017
TexStar - W&S IMPACT	3540	3,175.36	3,175.36	7/5/2017
TexStar - CAPITAL PROJECT	5340	1,405.33	1,405.33	7/5/2017
TexStar - W&S FUND	5350	1,152.50	1,152.50	7/5/2017
Bryson Manor - GENERAL FUND	8662	297,623.42	297,721.27	7/5/2017
Leose	2510	1,152.62	1,152.62	7/5/2017
<b>TOTAL BANK BALANCES</b>		<b>4,658,239.74</b>	<b>4,734,638.81</b>	



To: Mayor and City Council Members

From: John Dean

Subject: City Manager "to do" List

Date: June 30, 2017

**AT&T 3 Cingular Wireless New Antennae on Elevated Water Storage Tank:**

**Completed.** Approved by City Council June 12, 2017.

The second amendment to the contract is complete. Ron MacFarlane has approved the red line version. Send him the clean version for one, final review. AT&T Cingular Wireless has sent the clean version. Place the new, clean version along with the other supporting documents (that had been put together for the April 10 Agenda) on the June 12 agenda.

**Hidden Valley Estates:**

The preliminary plat/preliminary construction plans/application/fees have all been received. Remember that this application is the same property, the same name but a different developer. The plat and the plans have been sent to the City Engineer. The review comment letter from the City Engineer has been received and forwarded to the applicants engineer. We all met and went over the letter. The applicant is revising the preliminary plat to address the review comment letter. Staff received the revised preliminary plans based on engineer's comments and are in the review process now.

A proportionality study was prepared by Lee Engineering and our City Engineer. Clyde Hargrove did not like it. Clyde has prepared his own study and sent it to me. I have forwarded it to Lee Engineering. Lee Engineering has reviewed the study but stands by the study (Lee's) that they prepared. I have requested our City Engineer to review our ordinance to insure we are compliant with the provisions of a proportionality study. Mr. Hargrove paid for the review.

Plans have been reviewed by the City Engineer and staff. The plans have been returned with comments for revision. Several of the lots do not meet the 130' lot width requirement to not have alleys. They have been directed that a variance will be necessary. The widths meet the intent of the ordinance but not the specific requirements.

**Code of Ordinances**

Ovilla has used both Sherry Sefko and Kim Dobbs to review our ordinances to insure they are consistent with each other. Kim did some work but now she is no longer available. The City needs to hire a new Town Planner to complete the process.

I met with Gray Planning. The principal is supposed to get back to me with a plan.

### **Appraisals**

The City needs to hire an appraisal firm to provide us a quote to appraise the Pickard property and the White property on west Main Street. I have contacted several appraisers but have been unsuccessful in getting anyone to return a call or to provide a quote. Staff emailed an appraiser in Cedar Hill and is waiting for a response. I have ordered an appraisal and it will be conducted in approximately 3 weeks.

The appraiser has looked at the properties and I expect to have the appraisals next week. My intent is to discuss this at the July Council meeting.

### **Construction Improvements:**

The Bryson Manor Phase I/Cockrell Hill Road/Water Street/Lariat Trail/Ovilla Oaks Subdivision cul-de-sacs and connecting roads all have 2 year warranties. The City must review the timing of the expiration of the warranties and make sure the contractors repair any deficiencies before the two- year time period has elapsed.

The company will be here on July 3<sup>rd</sup>, 2017 to look at the Ovilla Oaks streets and to seal the cracks.

Warranty Expiration: Ovilla Oaks cul-de-sacs and connecting streets-December 1, 2017  
Bryson Manor Phase I-May 2, 2018  
Cockrell Hill Road-August 25, 2018  
Water Street-December 20, 2018  
Lariat Trail-December 20, 2018

### **FM 664: Completed.**

As a part of the widening of FM 664 by TxDOT, Ovilla must relocate some of our waterlines along the south side of FM 664 and a portion of Westmoreland. Brad is all over this and completely knowledgeable as to what needs to happen. He should have the work completed soon. Staff is in the final stages – installation is complete; awaiting pressure tests, chlorination and bacteriological sampling. (Minor clean-up once finished)

### **Budget**

We have completed our first round of budget meetings. We will make the changes identified on June 29<sup>th</sup>.

### **Elevated Water Storage Tank: No Change.**

The City Engineer is designing a chlorination system to reduce water flushing to keep our residuals steady. After design (and TCEQ approval) we need to get bids. Brad is all over this and knows what is going on and what needs to be done. To date: Engineer is preparing a feasibility study and a quote for preparation of design to submit to TCEQ.



**12" Waterline through Heritage Park:**

Four bids were received on Thursday, May 11 at 2:00 PM. The City Engineer took the bids back to their office and evaluated the bids. We will have to prepare a budget amendment/budget revision. Awarding of the bid should go to council for their approval. Pending easement agreement. Representatives from property owner has been contacted and is reviewing easement documents for approval. The low bid recipient for the 12' water line has provided a written extension.

We have received a verbal approval on the easement. Our intent is to present received bids for award at the July Council meeting.

**Street Improvements: No Change.**

Now that the FY 2016-2017 Budget Amendment has been approved, Brad needs to move forward with scheduling Ellis County and Heritage/APAC to do the work. The improvements are on Silverwood Drive from Cockrell Hill Road to Shadow Wood Trail and on Shadow Wood Trail from Silver Wood Drive to Oakwood Lane. Staff has contacted the County and is on the schedule for these improvements.

**Internet Exchange Zone: No Change.**

Now that the FY 2016-2017 Budget Amendment has been approved, staff has prepared a quote sheet that has been sent to the three companies that responded to our earlier request for pricing. Once the quotes are received, if less than \$25,000.00, staff can approve and proceed with the project. Two quotes received are under \$25,000. Staff is waiting on a third quote.

**Monument Signs:**

This is a project that is of interest to the 4B EDC. It is budgeted. There have been discussions of having a monument sign on north Cockrell Hill Road and one at the intersection of FM 664 and West Main Street. Michael Thalasinis of Boulder Designs of DFW is someone I have talked to and has some nice designs. He can be reached at [mike@boulderdesignsdfw.com](mailto:mike@boulderdesignsdfw.com) and 214.244.2557. Still pending.

There was no Quorum for the June EDC meeting so there was no movement on this project.

**Strategic Plan: No Change.**

The strategic plan has been before the city council at two of their meetings. No action (approval) has taken place. This needs to be placed on an agenda for their consideration.

**Abatement: 101 Oakwood:** Legal Counsel has prepared a draft letter. And the letter has been sent. Public hearing set for the July Council meeting.

**Park Dedication Fee update: No Change.**

**Ovilla Town Center: No Change.**

Staff received a TIA for the Ovilla Town Center. The engineering firm submitted a contract agreement of \$3,150 to perform the review. Staff will present to Council for consideration at a subsequent meeting.

**Work Order System:** We are in the process of reviewing work order systems and will make a recommendation in the near future.

**Pay Plan:** I am working on a revised pay plan.

## Ovilla Municipal Court Report

<b>FY-2016-2017</b>	<b>Total Traffic Cases Filed</b>	<b>State Law Cases Filed</b>	<b>Parking Cases Filed</b>	<b>Penal Code Cases Filed</b>	<b>City Ordinance Filed</b>	<b>Trials</b>	<b>Total Revenue</b>	<b>Amount Kept by City</b>	<b>Amount sent to State</b>	<b>Warrants Issued</b>	<b>Cases sent to Collections</b>
October	138	1	0	1	9	0	\$17,915.90	\$10,054.10	\$7,861.80	21	21
November	135	2	0	1	3	0	\$11,603.02	\$6,494.25	\$5,108.77	0	0
December	88	3	0	1	0	0	\$20,907.30	\$11,604.30	\$9,303.00	22	22
January	96	3	0	6	2	1	\$14,364.18	\$8,390.20	\$5,973.98	60	60
February	153	3	0	1	0	0	\$26,084.00	\$15,363.75	\$10,720.25	4	4
March	180	1	0	0	1	0	\$38,301.08	\$22,327.40	\$15,973.68	13	13
April	154	0	2	5	4	0	\$25,531.76	\$15,124.40	\$10,407.36	34	34
May	71	1	0	3	1	0	\$24,063.04	\$14,136.50	\$9,926.54	15	15
June	127	0	0	5	0	11	\$21,481.04	\$13,706.73	\$7,774.31	50	50
July											
August											
September											
<b>Totals</b>	<b>1142</b>	<b>14</b>	<b>2</b>	<b>23</b>	<b>20</b>	<b>12</b>	<b>\$200,251.32</b>	<b>\$117,201.63</b>	<b>\$83,049.69</b>	<b>219</b>	<b>219</b>

2015-2016 FY

June	154	0	0	1	2	0	\$19,417.26	\$10,205.87	\$9,211.39	20
<b>FY Totals</b>	<b>892</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>6</b>	<b>2</b>	<b>\$130,537.08</b>	<b>\$73,315.11</b>	<b>\$57,221.97</b>	<b>127</b>



<b>FY-2016-2017</b>	<b>Total # of Warrants</b>	<b>Total Amount of Warrants</b>	<b>Warrants Cleared</b>	<b>Warrants Amount</b>
<b>October</b>	470	\$168,187.57	9	\$1,620.70
<b>November</b>	456	\$162,532.67	14	\$3,453.52
<b>December</b>	464	\$166,215.29	14	\$3,827.60
<b>January</b>	512	\$182,737.26	12	\$908.10
<b>February</b>	478	\$173,158.14	38	\$6,110.40
<b>March</b>	440	\$158,192.34	51	\$9,124.77
<b>April</b>	463	\$167,517.70	11	\$3,564.46
<b>May</b>	474	\$171,752.60	4	\$4,172.30
<b>June</b>	495	\$179,267.80	29	\$4,115.70
<b>July</b>				
<b>August</b>				
<b>September</b>				
<b>Totals</b>			<b>182</b>	<b>\$36,897.55</b>

Code Enforcement Report  
 105 S Cockrell Hill Rd  
 Ovilla, TX 75154  
 (972) 617-7262

To: Mayor Richard Dormier  
 Ovilla City Council  
 City Manager John Dean

Subject: **Code Enforcement Monthly Report**

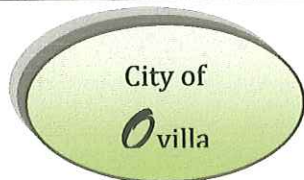
	June. 2017	June.2017 YTD	June .2016	
Calls For Service				
Complaint (Nuis 42,Permit 9,Parking 13	64	404	53	
Follow Up (Nuis 44 Permit-12, Parking-14)	70	425	57	
Door Notice (Nui -20, Permit-5, Parking 11)	36	298	42	
Mail Notice ( Parking 4 grass 17 nuisance 8)	33	178	26	
Posted Property (Grass 9 nuisan 4 )	13	61	12	
Court 10 Guilty (9 no permit 1 storage)	\$1,084	\$2,242	\$597.00	
Citizen Contacts	71	546	53	
Permits Reviewed	17	46	18	
Permits Issued	14	107	12	
Inspections	28	179	27	
Nuisance Abated by City 0	0	5	7	
Nuisance Signs (Garage sale-15 business 19 )	34	335	27	
Board of Adjustment	0	10	0	

OVILLA ANIMAL CONTROL  
105 S Cockrell Hill Rd  
Ovilla, TX 75154  
(972) 617-7262

To: Mayor Richard Dormier  
Ovilla City Council  
City Manager Mr. John Dean

Subject: **Animal Control Monthly Report**

	June.2017	June 2017 YTD	June.2016	
Calls For Service				
Complaint ( <b>Regist-27 At Large 11 Bark 1</b> )	39	346	27	
Follow up 44	44	425	29	
Door Notice ( <b>Regis-27, Bark 1 at large 2</b> )	30	275	22	
Impounded Animal ( <b>Dog 5,2 cat</b> )	7	64	4	
Animal welfare check	4	53	4	
Impound Results (Return-2, Transport 3)	5	61	5	
Impound fee collected	\$70.00	\$865.00	45	
Court( )	\$0.00	\$0.00	0	
Citizen Contacts	62	374	38	
Animal Registration (\$173)	15	87	20	
Registration Letter issued	26	232	22	
Nuisance Letter Mailed	1	12	4	
Animals released (1 Skunk 1 Armadillo)	2	18	2	
Deceased Removed	23	202	28	
Oak Leaf	0	16	2	
Traps Checked Out	4	40	4	



# Ovilla City Council

## PUBLIC HEARING & AGENDA ITEM REPORT Item 1

Meeting Date: July 10, 2017

☒ Discussion ☐ Action

Submitted By: John R. Dean, Jr.

Reviewed By: ☒ City Manager ☒ City Secretary ☒ City Attorney  
☐ Accountant ☐ Other: Code Officer M. Dooly

Departments: Code/Administration

Budgeted Expense: ☐ YES ☐ NO ☒ N/A

Amount: N/A

### Attachments

1. Copy of newspaper publication notice
2. Copy of letter to Mr. Urbanczyk
3. Mr. Urbanczyk request for extension
4. ABATEMENT ORDER

### Agenda Item / Topic

#### **PUBLIC HEARING AND DISCUSSION**

Receive presentation, recommendation and citizen comments on a nuisance abatement at 101 Oakwood, Ovilla, Texas 75154, in reference to Nuisance Outside Storage. Section 8.02 of the Ovilla City Code of Ordinances.

- a. **PRESENTATION** by City Manager John R. Dean, Jr. and Code Officer M. Dooly
- b. **PUBLIC HEARING** to receive comments from the public regarding the abatement.

#### **REGULAR AGENDA**

**ITEM 1. DISCUSSION/ACTION** – Deliberation and consider ordering the abatement of the conditions constituting a “Nuisance Outside Storage” under Article 8.02 of the Code of Ordinances of the City of Ovilla, at 101 Oakwood Lane, Ovilla, TX 75154.

### Discussion / Justification

On June 16, 2017, by certified mail, Mr. Urbanczyk (owner) was sent notice that Council would conduct a Public Hearing on July 10, 2017 to receive public comment and deliberate the code violation abatement at the property designated as Lot 9 Block 2 Brookwood #2, Ovilla, Ellis County, Texas 75154, more commonly known as 101 Oakwood. The hearing is in reference to “Nuisance Outside Storage” under Section 8.02 of the Code of Ordinances of the City of Ovilla, Texas.

Notice for the abatement hearing was posted in the City’s official newspaper on Thursday, June 22.

Owner of the property, Mr. Urbanczyk, delivered a letter to the City offices on June 28, requesting an extension. Administrative staff responded that the abatement would remain on the July 10 agenda as legal notice was already posted.

### Sample motion

I move to . . .



**PUBLISH – Thursday, June 22**

**CITY OF OVILLA  
NOTICE OF PUBLIC HEARING  
NOTICE OF ABATEMENT**

Notice is hereby given to all interested persons that the City Council of the City of Ovilla will conduct a Public Hearing during a regularly scheduled Council Meeting on July 10, 2017 at 6:30 p.m. at the City of Ovilla Municipal Building, Council Chamber Room, located at 105 South Cockrell Hill Road, Ovilla, Texas for the purpose of obtaining public comment regarding the following:

The Ovilla City Council will consider and act on a code violation abatement at the property designated as Lot 9 Block 2 Brookwood #2, Ovilla, Ellis County, Texas 75154, more commonly known as 101 Oakwood. The hearing is in reference to "Nuisance Outside Storage" under Section 8.02 of the Code of Ordinances of the City of Ovilla, Texas.

All interested persons are invited to attend and share comments. For additional information regarding this notice, please contact City Secretary Pam Woodall, [pwoodall@cityofovilla.org](mailto:pwoodall@cityofovilla.org).



June 16, 2017

Dell Urbanczyk  
101 Oakwood  
Ovilla Texas 75154

**CERTIFIED MAIL 9414 7118 9956 4292 1857 44**

Re: Abatement – 101 Oakwood

Dear Mr. Urbanczyk,

You are being contacted to inform you of a Nuisance Abatement hearing scheduled for July 10, 2017 at 6:30 p.m. at the City of Ovilla Municipal Building, Council Chamber Room, located at 105 South Cockrell Hill Road. This hearing is in regards to abating the code violation on your property, Lot 9 Block 2 Brookwood #2 (101 Oakwood), in Ovilla, TX.

**OVILLA CODE OF ORDINANCES Sec. 8.02.010 Notice of public hearing.**

A written notice of the public hearing before the city council shall be served on the property owner at least ten (10) days prior to the date set for the public hearing. Service shall be made upon the owner by personal service, or by certified or registered mail. If there is no known address for the owner, the notice shall be sent in care of the property address, and notice of the hearing shall be published in a newspaper of general circulation in the city at least ten (10) calendar days before the hearing. The failure of any person to receive such notice shall not affect the validity of the proceedings

This hearing is in reference to **Nuisance Outside Storage. Section 8.02 of the Ovilla City Code** which prohibits the accumulation of containers of any type, including trash receptacles, miscellaneous industrial equipment, miscellaneous items cluttering the driveway, front or side entry carports or unfinished enclosures visible from the street, when not screened by a screening fence.

“Nuisance outside storage” is also defined as storage or accumulation outside of an enclosed structure including the storage or accumulation under a front or side entry carport or covered patio or unfinished enclosure or other projecting overhang on any lot, tract or parcel of land or portion thereof of any objectionable, cluttered, impure, unwholesome, filthy or unsanitary matter including the storage or accumulation of the following items that present health or safety standards

If the City Council declares a nuisance, the City will, upon expiration of 30 days from the date of such declaration, abate the nuisance by removing or having removed any and all items and/or articles that constitute a violation of the Nuisance Outside Storage Ordinance. The property owner will be held responsible for any and all costs of removal and storage of such items.

If you have any questions, please contact Mike Dooly at 972/617-7262.

Sincerely,

Mike Dooly  
Code Compliance Officer  
/pw

cc: John R. Dean, Jr., City Manager  
101 Oakwood. Abatement. 07.10.2017

27 June 2017



TO: City Council of Ovilla  
✓ Honorable Mayor Richard Dormier  
Rachel Huber  
Dean Oberg  
Mayor Pro Tem David Griffin  
Doug Hunt  
Michael Myers

FROM: Del Urbanczyk  
101 Oakwood Lane  
972-217-1025  
cc: Clint Phillips

SUBJECT: Hearing Date, July 10, 2017

I am asking for an Extension of your Hearing Scheduled for July 10, 2017 of 90 to 120 Days to consider the Legal Issues.

I want a Photographer to take Numerous Pictures to Present to the Court.

I will bring a 3D Projector to Court to Prove My Position.

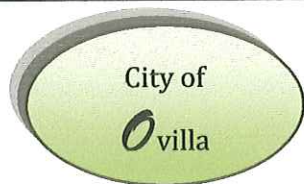
There are Several Legal Issues in this case to be Considered Prior this Hearing.

We believe there are Two Serious Constitutional Issue in This Case that Need to be Adjudicated.

My Property Is Not Causing any Other Home Owners Property to be Devalued.

There is Much More Here than Meets the Eye.

I Appreciate Your Consideration.



# Ovilla City Council

## AGENDA ITEM REPORT Item 2

Meeting Date: July 10, 2017

Department: Administration/EDC

☒ Discussion ☒ Action

Budgeted Expense: ☐ YES ☐ NO ☒ N/A

Submitted By: CM John R. Dean, Jr.

Amount: N/A

Reviewed By: ☒ City Manager ☒ City Secretary ☐ City Attorney  
☐ Accountant ☐ Other: Staff

### Attachments:

1. Application

### Agenda Item / Topic:

ITEM 2. **DISCUSSION/ACTION** – Consideration of and action on a volunteer board appointment to serve a term on the Economic Development Corporation (EDC) and direct staff as necessary.

### Discussion / Justification:

Pursuant to the By-Laws of the Economic Development Corporation, the Board of Directors consists of a seven-member board and state each member shall be appointed by the City Council for a two-year term.

Emmett Fox, PL2–respectfully declined Council consideration for reappointment on the EDC. Staff immediately posted notice on the website. One application was received and presented to Council for consideration.

### Recommendation / Staff Comments:

### Sample Motion(s):

I move that Council APPOINT Bob Betik to serve a term as Place 2 on the volunteer board of the Economic Development Corporation (EDC).

-And/or-

I move that Council direct staff to continue solicit for applications for consideration of an EDC appointment.



DATE RECEIVED: \_\_\_\_\_



This Information is a Public Record  
Public Service opportunities are offered by the City Of Ovilla without regard  
To race, color, national origin, religion, sex or disability.

**CITY OF OVILLA**  
**BOARDS AND COMMISSIONS**  
**INFORMATION STATEMENT AND APPLICATION**

*The City of Ovilla desires qualified, interested citizens to serve on city boards and/or commissions. We appreciate your interest in Ovilla's current needs and future. If you believe you meet the requirements and have the allowed time to serve on a board or commission, please complete the following.*

**Board and commission members must meet the required qualifications listed below:**

- ✓ Be a resident of the city for at least 6 months prior to date of appointment;
- ✓ Be a qualified voter at the time of the appointment;
- ✓ Have no criminal record that is considered by the City Council to be so serious that it serves as a disqualification (i.e. felony conviction);
- ✓ Not be an adversary party to pending litigation or claim against the city (except for eminent domain proceedings);
- ✓ Not to be an employee or a business associate of either an adversary party or a representative of an adversary party;
- ✓ Not in arrears on city taxes, water service charges or other obligations owed to the city; and
- ✓ Have a creditable record of attendance and performance in any previous board service.

If you are interested in applying for more than one position, please indicate your top three choices in order of your preference by placing a number in the space to the left of the board/commission/committee for which you are applying (#1 being your 1<sup>st</sup> choice, #3 being your last choice)

**BOARDS, COMMISSIONS, COMMITTEES**

**MEETING INFORMATION**

<input type="checkbox"/> Planning and Zoning Commission	1 <sup>st</sup> Monday of each month or as necessary – 6:00 PM
<input type="checkbox"/> Board of Adjustment	3 <sup>rd</sup> Monday of each month or as necessary – 7:00 PM
<input checked="" type="checkbox"/> Economic Development Corporation	3 <sup>rd</sup> Monday of each month or as necessary – 6:00 PM
<input type="checkbox"/> Municipal Development District	As necessary
<input type="checkbox"/> Municipal Services Advisory Committee	As necessary
<input type="checkbox"/> Park Development & Improvement	As necessary

NAME BOB A. BETIK

HOME ADDRESS : \_\_\_\_\_  
OVILLA, TX. 75154

HOW LONG HAVE YOU LIVED IN OVILLA? 34 YRS EMAIL : \_\_\_\_\_

HOME TELEPHONE \_\_\_\_\_ BUSINESS TELEPHONE N/A

PROFESSION RETIRED

INTERESTS GARDENING, TRAVEL, CAMPING

1.) DO YOU HAVE EXPERIENCE THAT WOULD QUALIFY YOU FOR SERVING ON A PARTICULAR COMMITTEE?

OPS MGR FOR MAJOR TRUCKING CO., PRES. OF KNIGHTS OF COLUMBUS, ADJUTANT FOR AM LEGION POST 111.

2.) HAVE YOU SERVED AS A MEMBER OF ANY MUNICIPAL BOARD OR COMMISSION IN OVILLA?

MUN SRV ADV COM

3.) HAVE YOU SERVED AS A MEMBER OF ANY MUNICIPAL BOARD OR COMMISSION FOR ANOTHER MUNICIPALITY?

If yes to one or both, please list the municipality, committee and dates served:

No

4.) PLEASE LIST ANY CIVIC OR COMMUNITY ACTIVITIES IN WHICH YOU MAY HAVE PARTICIPATED.

❖ OVILLA CLEAN UP DAY

❖

❖

5.) DO YOU HAVE ANY RELATIVES THAT ARE CITY EMPLOYEES MEMBER OF THE CITY COUNCIL OR SERVE ON ANY BOARD? (YES) OR If yes, please list:

BDA

6.) WHAT IS YOUR CURRENT PLACE OF EMPLOYMENT OR BUSINESS AFFILIATION? (Please indicate if you are self-employed, home-maker, retired) RETIRED

**STATEMENT OF INTENT: If appointed, I agree to serve on the Board/Commission for which I have applied or to the Board/Commission to which I am needed.**

Bob A. Belik  
SIGNATURE

6/11/17  
DATE

PRINTED NAME OF APPLICANT



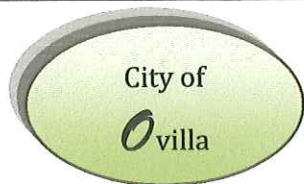
**CITY OF OVILLA OFFICIAL USE ONLY**

DATE APPOINTED \_\_\_\_\_ COMMITTEE APPOINTED TO \_\_\_\_\_

RETURN TO CITY HALL,  
105 SOUTH COCKRELL HILL ROAD,  
OVILLA, TX 75154  
972-617-7262

ATTENTION: Pamela Woodall





# Ovilla City Council

## AGENDA ITEM REPORT Item 3

Meeting Date: July 10, 2017

Department: Public Works

☒ Discussion ☒ Action

Budgeted Expense: ☐ YES ☒ NO ☐ N/A

Submitted By: CM, John R. Dean, Jr.

Amount: N/A

Reviewed By: ☒ City Manager ☒ City Secretary ☐ City Attorney

☒ Accountant

☐ Other: PW Director B. Piland

### Attachments:

1. Proposal

### Agenda Item / Topic:

**ITEM 3. DISCUSSION/ACTION** – Consideration of and action on approval of the purchase of a refurbished jetting machine, authorizing the City Manager to execute any documents associated with the purchase.

### Discussion / Justification:

Texas Municipal Equipment Company has a newly refurbished jet machine for sale. The City's current jet machine is too small and does not create enough pressure for the jobs the public works crews are currently using it for and/or needing. This is a vital piece of equipment for the use in the Sewer Department for unstopping sewer mains and cleaning the sewer system. The jet machine is also the best way to clean and maintain the culverts under the roadways and driveways.

The new (used/refurbished) jet machine will allow the city work crews to conduct and complete jobs that would normally need to be referred to a contractor.

The purchase of this machine will be paid from two funds; Streets (General Fund) and the Water and Sewer Fund.

### Recommendation / Staff Comments:

### Sample Motion(s):

I move to approve/deny the purchase of a refurbished jetting machine, authorizing the City Manager to execute any documents associated with the purchase.



Texas Municipal Equipment  
PO Box 121261  
Arlington, TX 76012  
817-269-6677

Date	Quote#
6/18/2017	8006

Name / Address
City of Ovilla 105 South Cockrell Hill Rd. Ovilla, TX 75154 Daniel Durham

Item	Description	Qty	U/M	Rate	Total
Used Equipment	* Used Jetter - US Jetting 4018-300	1		20,000.00	20,000.00
	*VIN#1U9FS13124A044237				
Trade-In	Used Jetter: Obrien			-2,250.00	-2,250.00
Thank you for the opportunity to quote these products today!			<b>Subtotal</b> \$17,750.00		
			<b>Sales Tax (0.0%)</b> \$0.00		
			<b>Total</b> \$17,750.00		

Approval Signature \_\_\_\_\_

Jetter Depot

## Used Jetters

Nozzles-Hoses-Cameras-Jetters-Parts  
 Call: (678) 431-8136 / (770) 406-8248  
[sales@jetterdepot.com](mailto:sales@jetterdepot.com)

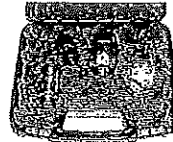


- Home
- High Pressure Nozzles
- High Pressure Hose
- Pressure Washer Nozzles
- Hydro Excavation Nozzles
- Jetter/Vac Accessories
- Manhole/Pipe Tools
- Smoke Testing
- New Jetters
- Used Jetters
- Rental Jetters
- Portable Jetters
- Picote Drain Cleaning
- Rigid Cameras & Locators
- Customer Jobs/Pictures
- Contact Us
- Jetter Depot Catalog

Like 745

Tweet

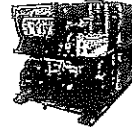
## Other Featured Products



High Pressure Nozzles



Picote Drain Cleaning



NEW Trailer Jetter



Portable Jetters

## Used Jetting Machines

Be the FIRST to Know When A "New" Used Jetter Arrives?

Used jetters pop-up at the darndest times, even we can't always predict them. But we can help if you are on the lookout for a "new" used machine. Leave us your email information in the form on the right and we will include you in an email blast announcing that a new arrival has been posted for sale on the Jetter Depot website.

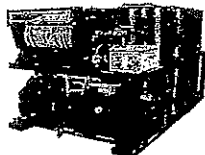
Be the first to know about any good opportunities!

Sign-Up Here!

First:	<input type="text"/>
Last:	<input type="text"/>
Email:	<input type="text"/>
Phone:	<input type="text"/>
Company Name:	<input type="text"/>
<input type="button" value="Submit"/>	



Picote Drain Cleaning



NEW Trailer Jetter



Portable Jetters



1/4" Sewer Cleaning Hose Kit

Affordable 'NEW' Jetter for 2"- 8" Line Cleaning.  
 Complete Trailer Package for Residential and Commercial Jetting !  
 Click to shop for a [New Trailer Jetter](#)

Call - (770) 406-8248; Email - [Sales@JetterDepot.com](mailto:Sales@JetterDepot.com)

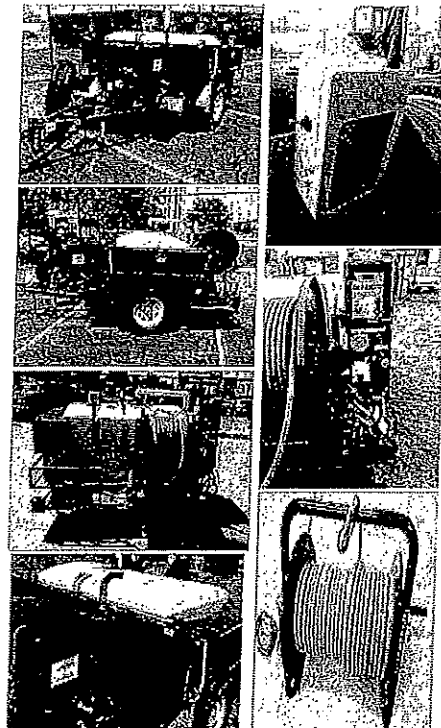
2008 US Jetting 4018-300 REMOTE - SOLD  
 875 HOURS ON UNIT

## Features:

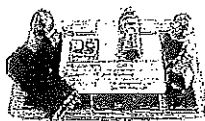
- Run Dry Pump
- 4,000 PSI - 18 GPM
- 3 Cyl Hatz Silent Pack Diesel Engine
- Upgraded Wireless Remote System
- 300 gallon water tank
- Pivot reel w/ Hydraulic Power Pullout
- Pulsation system
- Anti-freeze system
- Single axle trailer w/ Electric Brakes
- 2 Std. Penetrator & Flusher nozzles (1/2")
- 2 Tiger tail (Hose Protector)
- 500' 1/2" Hose
- 100' Portable Mini Reel w/ Pressure Gauge (New!)
- 2 Std. Penetrator & Flusher Nozzles (1/4")
- Spare Tire shown NOT INCLUDED

Good Starter Unit - Low Hours - Ready to Go!  
 Located in Virginia

PRICE - \$19,450  
 Call - (678) 549-2621; Email -  
[Sales@JetterDepot.com](mailto:Sales@JetterDepot.com)  
 Additional Options Available - Nozzle & Hose  
 Packages - Mini Jet Reel Kits



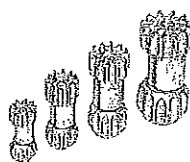
2006 US Jetting 4018-300 - SOLD  
 206 HOURS ON UNIT !!!



Sewer Cleaning Nozzle Kit



Tremol Spinner Nozzle



Vibro 'Jiggler' Nozzle

**Features:**

- RUN DRY PUMP
- 4,000 PSI - 18 GPM
- 4 Cyl Hatz diesel engine
- 300 gallon water tank
- Pivot reel / Pulsation system
- Anti-freeze system
- Single axle trailer w/ hydraulic brakes
- 2 Std. nozzles - tiger tail
- About 400' 1/2" hose

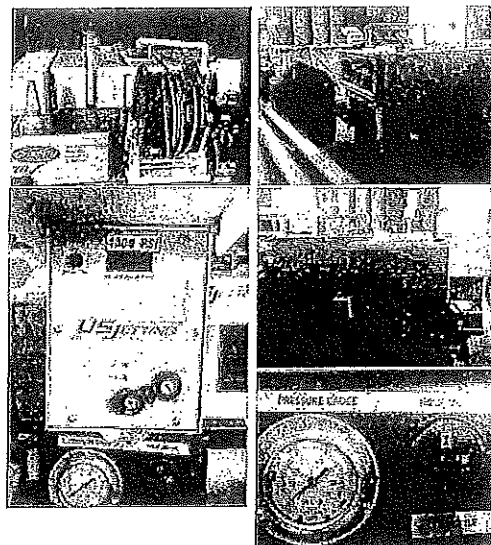
Good Starter Unit - Low Hours - Ready to Go!  
Located in Atlanta

PRICE - \$22,800

Call - (678) 549-2621; Email -

Sales@JetterDepot.com

Additional Options Available - Nozzle & Hose  
Packages - Mini Jet Reel Kits



2001 US Jetting 4025-600 - SOLD  
1,338 HOURS ON UNIT

**Features:**

- Hughes Direct Drive Pump
- New paint job
- New hydraulic & water hoses
- 4,000 PSI - 25 GPM
- 4 Cyl Hatz diesel 66HP engine
- 600 gallon with new water tank
- Dual reels - 1/2" and 5/8"
- Anti-freeze system
- Tandem axle trailer w/ hydraulic brakes
- 2 Std. nozzles - tiger tail

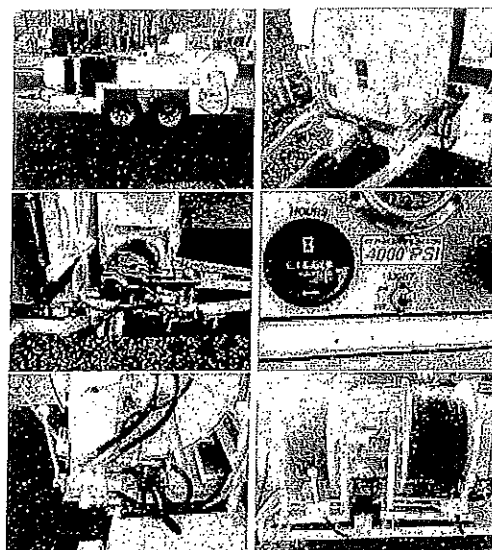
Good Starter Unit - Low Hours - Ready to Go!

PRICE - \$21,900

Call - (678) 549-2621; Email -

Sales@JetterDepot.com

Additional Options Available - Nozzle & Hose  
Packages - Mini Jet Reel Kits



1994 US Jetting 4014-300 - SOLD  
570 HOURS ON UNIT

**Features:**

- Run Dry Pump
- New paint job
- New hydraulic & water hoses
- 4,000 PSI - 14 GPM
- Hatz silent diesel 50HP engine
- 300 gallon water tank
- 300' of 1/2" hose
- Anti-freeze system
- Single axle trailer w/ hydraulic brakes
- 2 std nozzles - tiger tail

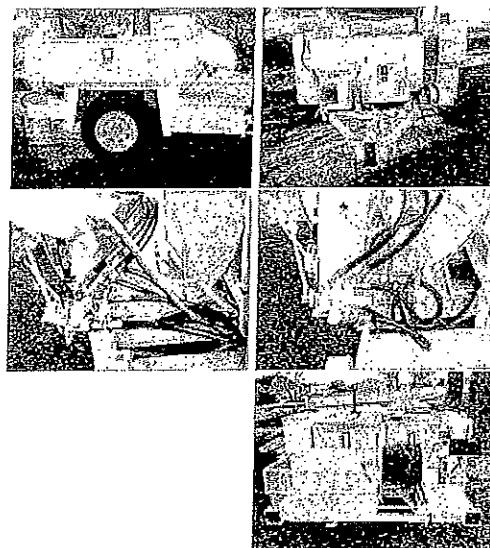
Good Starter Unit - Low Hours - Ready to Go!  
Located in NC

PRICE - \$16,975

Call - (678) 549-2621; Email -

Sales@JetterDepot.com

Additional Options Available - Nozzle &



**Hose Packages - Mini Jet Reel Kits**

2005 US Jetting 4018-300 - SOLD  
Remote Control  
ONLY 169 HOURS ON UNIT!!!

**Features:**

- Run Dry Pump
- Wireless hand held remote control
- 4,000 PSI - 18 GPM
- Hatz silent diesel engine
- 300 gallon water tank
- Pivot Reel - 500' hose - may need REPLACING
- Anti-freeze system - pulsation system
- Single axle trailer w/ hydraulic brakes
- 2 std nozzles - tiger tail

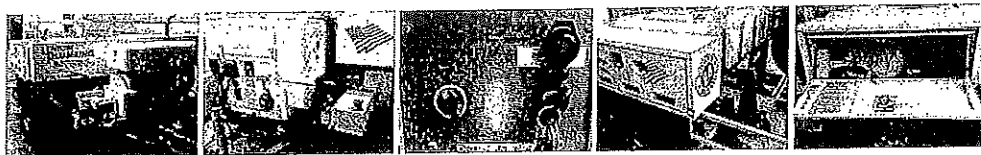
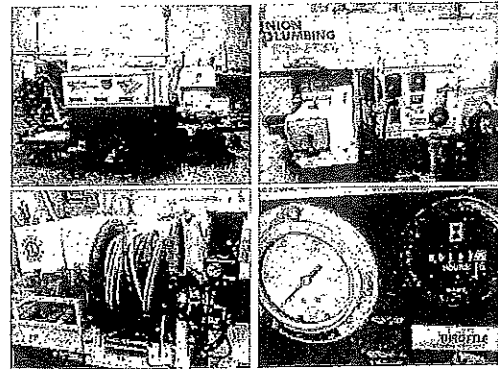
Excellent Unit w/ Low Hours - Ready to Go!  
Located in Las Vegas

PRICE - \$21,900

Call - (678) 549-2621; Email -

Sales@JetterDepot.com

Additional Options Available - Nozzle &  
Hose Packages - Mini Jet Reel Kits



2013 US Jetting 4018-300 - SOLD  
w/ Remote Control  
ONLY 70 HOURS ON UNIT!!!

**Features:**

- Run Dry Pump
- Wireless hand held remote control
- 4,000 PSI - 18 GPM
- Deutz silent diesel engine
- 300 gallon water tank
- Pivot Reel - 500' good 1/2" hose
- Anti-freeze system - pulsation system
- Single axle trailer w/ electric brakes
- 1/4" mini kit hose - 1/8" micro kit hose
- Garden hose and reel for fill-up
- 2 std nozzles - Enz Bulldog root cutter nozzle
- Excellent condition, like new!

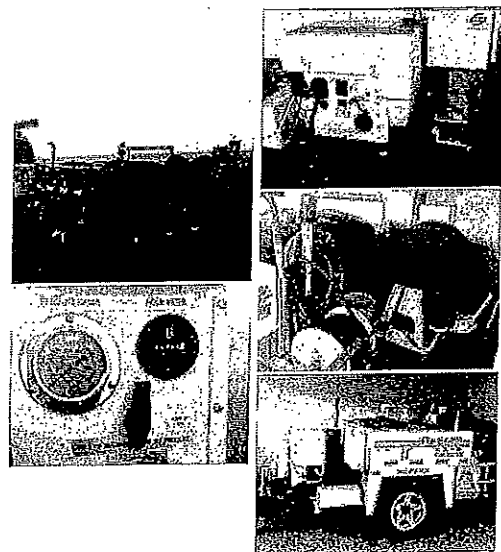
Excellent Unit w/ Low Hours - Ready to Go!  
Located in CA

PRICE - \$36,495

Call - (678) 549-2621; Email -

Sales@JetterDepot.com

Additional Options Available - Nozzle &  
Hose Packages - Mini Jet Reel Kits





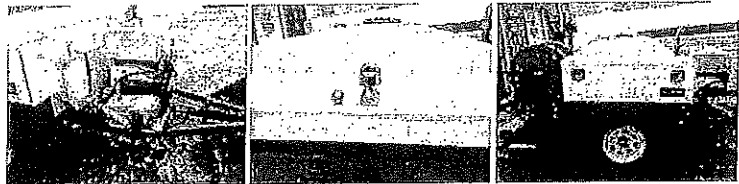
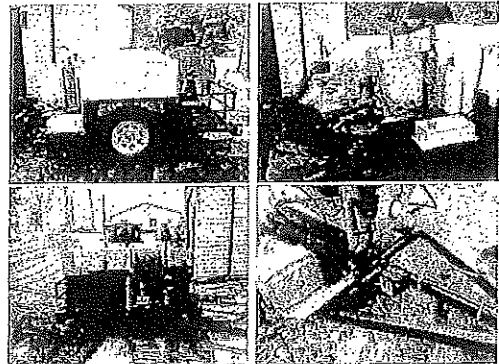
**2002 US Jetting 4014-300 - SOLD**  
**800 ESTIMATED HOURS ON UNIT!!!**

**Features:**

- Run Dry Pump
- 4,000 PSI - 14 GPM
- NO HOUR METER!
- Hatz silent diesel engine
- 300 gallon water tank
- Anti-freeze system
- Single axle trailer w/ electric brakes
- 1/2" hose on std. non-pivot reel w/ mini kit
- 2 standard nozzles

Nice Starter Unit - Located in PA.  
 Engine rebuilt in last month with \$2,000 invested.  
 Works Good.

PRICE - \$49,975 \$14,995  
 Call - (678) 549-2621; Email -  
 Sales@JetterDepot.com  
 Additional Options Available - Nozzle & Hose  
 Packages - Mini Jet Reel Kits



**2001 US Jetting 4018-300 - SOLD**  
**600 HOURS ON UNIT!!!**

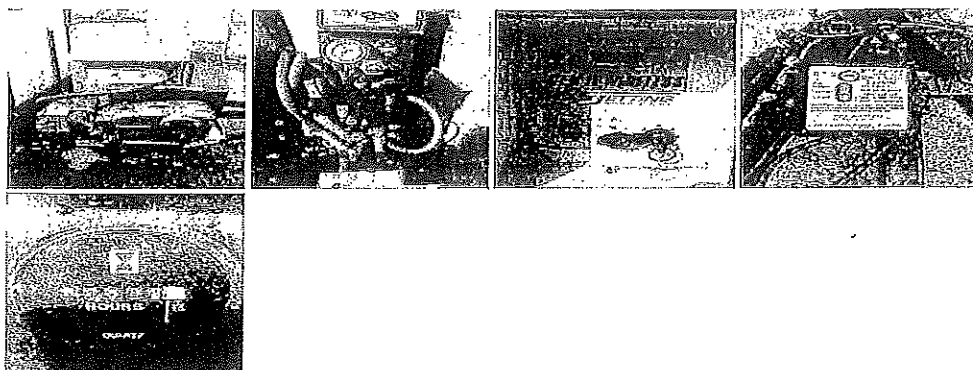
**Features:**

- Run Dry Pump
- 4,000 PSI - 18 GPM
- Hatz silent diesel engine
- 300 gallon water tank
- Pulsation system
- Single axle trailer w/ electric brakes
- 1/2" hose on std. non-pivot reel
- 2 standard nozzles and tiger tail

**Nice Starter Unit - Located in PA**

PRICE - \$17,900  
 Call - (678) 549-2621; Email -  
 Sales@JetterDepot.com  
 Additional Options Available - Nozzle &  
 Hose Packages - Mini Jet Reel Kits





**2011 Harben 4018-300 - SOLD**  
**226 HOURS ON UNIT!!!**

**Features:**

- Run Dry RPD Pump
- 4,000 PSI - 18 GPM
- Deutz diesel engine
- 300 gallon water tank
- Std. Reel - 500' Good 1/2" hose
- Anti-freeze system - Pulsation system
- Single axle trailer w/ electric brakes
- Additional 'New' control box (spare)
- 2 std nozzles - Tiger Tail

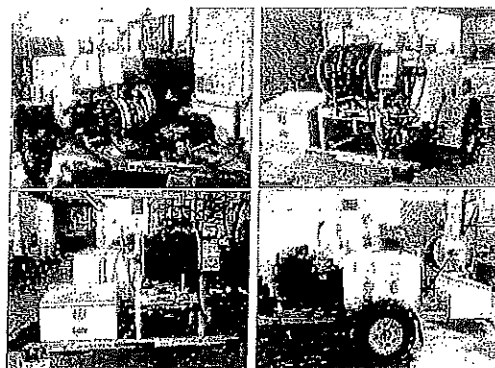
Good Unit with Low Hours  
 Located in OH.

PRICE - \$20,750

Call - (678) 549-2621; Email -

**Sales@JetterDepot.com**

Additional Options Available - Nozzle & Hose  
 Packages - Mini Jet Reel Kits



**2006 Sreco 4018-700 - SOLD**  
**900 HOURS ON UNIT**

**Features:**

- New Udor Pump
- 4,000 PSI - 18 GPM
- 94HP Kubota diesel engine
- 700 gallon water tank
- Tandem axle trailer w/ Toolbox
- 500' of 1/2" good condition hose
- 2 standard nozzles - Tiger tail - New paint

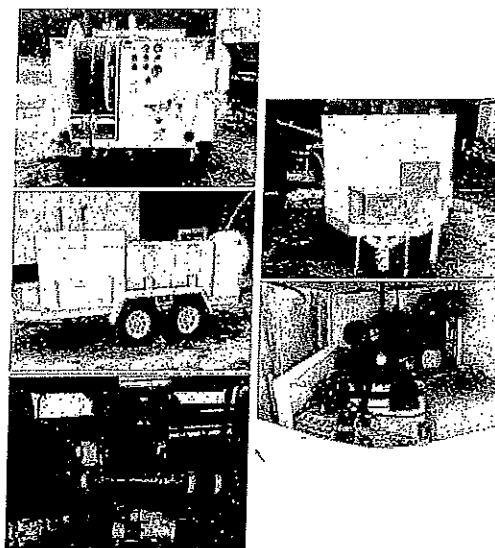
Good Starter Unit with NEW 4018 Pump!  
 Located in IN.

PRICE - \$30,500 Now \$21,995

Call - (678) 549-2621; Email -

**Sales@JetterDepot.com**

Additional Options Available - Nozzle & Hose  
 Packages - Mini Jet Reel Kits



**2007 Harben 4018-300 - SOLD  
UNDER 200 HOURS ON UNIT!!!**

**Features:**

- Run Dry RPD Pump
- 4,000 PSI - 18 GPM
- Deutz diesel engine
- 300 gallon water tank
- Pivot Reel - 450' 1/2" hose
- Anti-freeze system - Pulsation system
- Single axle trailer w/ electric brakes
- 200' 3/4" fill reel w/ automatic shut off
- WS Warthog Nozzle 2 std nozzles - Unloader

Good Unit with Low Hours!  
Located in Aurora, IL.

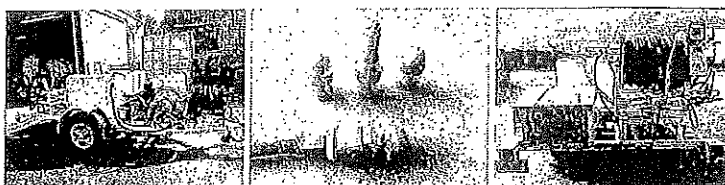
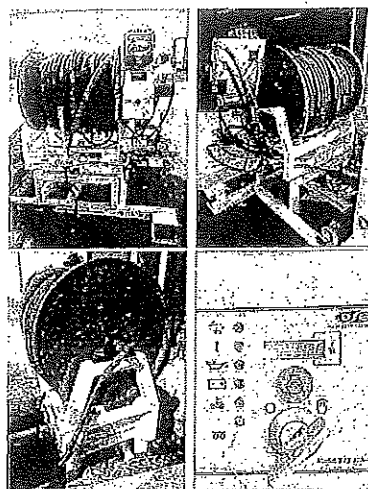
PRICE - \$21,500

Call - (678) 549-2621; Email -

Sales@JetterDepot.com

Additional Options Available - Nozzle & Hose

Packages - Mini Jet Reel Kits



**2007 US Jetting 4018-300 REMOTE - SOLD  
358 HOURS ON UNIT!!!**

**Features:**

- Run Dry Pump
- NEW Wireless Remote System (worth \$4k)
- Foot Pedal Remote System w/ 200' Coil
- 4,000 PSI - 18 GPM
- Hatx silent diesel engine
- 300 gallon water tank
- Anti-freeze system - Pulsation system
- Single axle trailer w/ electric brakes
- 1/2" hose on std pivot reel
- 2 standard nozzles and tiger tail

Very Nice Unit - Low Hours with 'NEW'  
WIRELESS REMOTE!  
Located in Virginia.

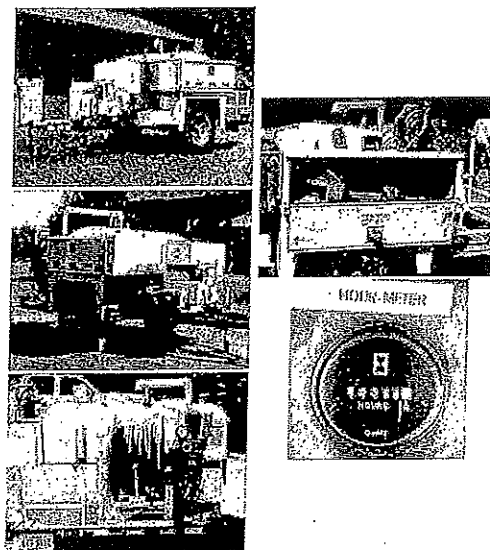
PRICE - \$21,900

Call - (678) 549-2621; Email -

Sales@JetterDepot.com

Additional Options Available - Nozzle & Hose

Packages - Mini Jet Reel Kits



**2008 HARBEN 4018-300 - SOLD  
85 HOURS ON UNIT!!!**

**Features:**

- Run Dry RPD Pump
- 4,000 PSI - 18 GPM
- Deutz diesel engine

- 300 gallon water tank
- Anti-freeze system - Pulsation system
- Single axle trailer w/ Hydraulic brakes
- 1/4" Mini Kit - Tiger Tail - Std. Nozzles

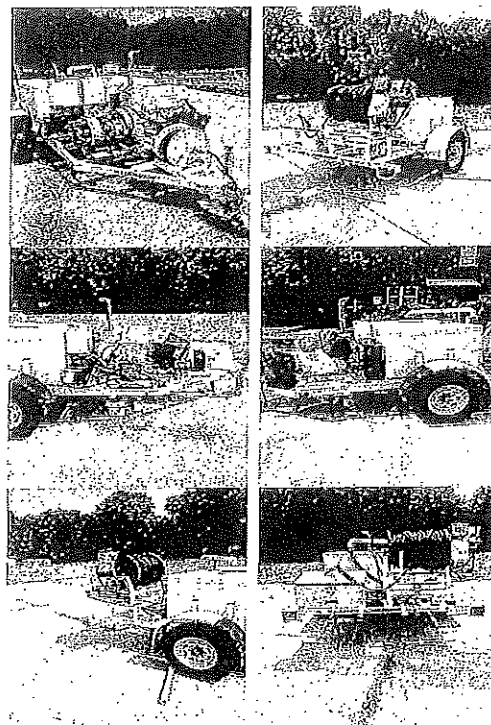
Good Unit with Low Hours!  
Located in Atlanta.

PRICE - \$21,900

Call - (678) 549-2621; Email -

Sales@JetterDepot.com

Additional Options Available - Nozzle & Hose  
Packages - Mini Jet Reel Kits



2004 US Jetting 4018-300 - SOLD  
1,000 - 1,500 ESTIMATED HOURS ON  
UNIT.

Features:

- Run Dry Pump
- 4,000 PSI - 18 GPM
- Hatz silent diesel engine
- 300 gallon water tank
- Anti-freeze system - Pulsation system
- Single axle trailer w/ Electric brakes
- 250' 1/2" Hose - Mounted Water Hose
- 2 Standard Nozzles

Good Starter Unit!  
Has Working Wired Remote Foot Pedal  
Located in Florida.

PRICE - \$16,950

Call - (678) 549-2621; Email -

Sales@JetterDepot.com

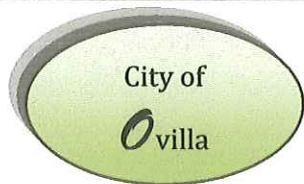
Additional Options Available - Nozzle & Hose  
Packages - Mini Jet Reel Kits



2010 Mongoose 184 w/Remote - SOLD  
130 HOURS ON UNIT!!!

Features:

- Run Dry Udor Pump
- 4,000 PSI - 18 GPM
- Diesel engine
- 300 gallon water tank
- Anti-freeze system - Pulsation system



# Ovilla City Council

## AGENDA ITEM REPORT

### Item 4

Meeting Date: July 10, 2017

Department: Public Works

☒ Discussion ☒ Action

Budgeted Expense: ☐ YES ☒ NO ☐ N/A

Submitted By: CM, John R. Dean, Jr.

Amount: N/A

Reviewed By: ☒ City Manager ☒ City Secretary ☐ City Attorney

☒ Accountant

☐ Other: PW Director B. Piland

#### Attachments:

1. Ordinance 2017-08

#### Agenda Item / Topic:

**ITEM 4. DISCUSSION/ACTION** – Consideration of and action on Ordinance 2017-08 of the City of Ovilla, Texas, amending the Fiscal Year 2016-17 Water and Sewer Fund Budget and Annual Program of Services for the City of Ovilla, to allow for a transfer of funds for the purchase of a jetting machine, providing for publication of this ordinance and providing an effective date.

#### Discussion / Justification:

Texas Municipal Equipment Company has a newly refurbished jet machine for sale. The City's current jet machine is too small and does not create enough pressure for the jobs the public works crews are currently using it for and/or needing. This is a vital piece of equipment for the use in the Sewer Department for unstopping sewer mains and cleaning the sewer system. The jet machine is also the best way to clean and maintain the culverts under the roadways and driveways.

The new (used/refurbished) jet machine will allow the city work crews to conduct and complete jobs that would normally need to be referred to a contractor.

The purchase of this machine will be paid from two funds; Streets (General Fund) and the Water and Sewer Fund.

#### Recommendation / Staff Comments:

Staff recommends approval of Ordinance 2017-08 for this purchase.

#### Sample Motion(s):

I move to approve/deny Ordinance 2017-08 of the City of Ovilla, Texas, amending the Fiscal Year 2016-17 Water and Sewer Fund Budget and Annual Program of Services for the City of Ovilla, to allow for a transfer of funds for the purchase of a jetting machine, providing for publication of this ordinance and providing an effective date.



## ORDINANCE NO. 2017-08

**AN ORDINANCE OF THE CITY OF OVILLA, TEXAS, AMENDING THE FISCAL YEAR 2016-17 WATER AND SEWER FUND BUDGET AND ANNUAL PROGRAM OF SERVICES FOR THE CITY OF OVILLA TO ALLOW FOR A TRANSFER OF FUNDS FROM THE ADMINISTRATIVE RESERVES LINE ITEM ACCOUNT TO THE MACHINERY AND EQUIPMENT LINE ITEM, PROVIDING FOR PUBLICATION OF THIS ORDINANCE AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, pursuant to Ordinance No. 2017-15, the City Council of the City of Ovilla, Texas approved the Fiscal Year 2015-16 Operating Budget and Annual Program of Services (the Budget);

**WHEREAS**, the City Council of the City of Ovilla in accordance with Ordinance 448, Mid-Year Budget Revisions, approved Ordinance No. 2017-06 thereby amending the 2016-2017 Annual Budget of the City.

**WHEREAS**, the City Council of the City of Ovilla desires to amend Ordinance 2017-06, thereby amending the 2016-2017 Annual Budget of the City.

**WHEREAS**, the City Council approved the Water and Sewer Fund Budget of \$1,538,005 in the 2016-17 Operating Budget and the Transfer of funds from Administrative Reserves to Machinery and Equipment will be used to off-set the \$ 4,000 for the purchase of a jetting machine.

**WHEREAS**, the City Council finds that this budget amendment also serves an important municipal purpose, consistent with §102.010 of the Texas Local Government Code;

**THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS:**

### SECTION ONE

The FY 2016-17 Water and Sewer Fund Budget findings set forth in the above preamble to this ordinance are true and correct, and hereby adopted.

### SECTION TWO

The amounts listed on the attached Budget Revision Requests are hereby appropriated out of their respective and designated funds and attached hereto as Exhibit A.

### SECTION THREE

The Water and Sewer Fund 2016-2017 Budget is hereby amended by the City Council to allow for the line-item transfer of \$4,000.00 to use for the purchase of a jetting machine.

**ORDINANCE NO. 2017-08**

***PASSED AND APPROVED ON THIS 10 DAY OF July 2017.***

---

Richard Dormier, MAYOR

Attest:

---

Pamela Woodall, CITY SECRETARY

City of Ovilla  
Budget Revision Request

Date: \_\_\_\_\_

Requestor: BRAD PILANDDepartment: STREETS

FROM:

TO:

Acct. Description: Administrative ReservesAcct. Description: MACHINERY AND EQUIPMENTAccount #: 5709010Account #: 5506440Current Budget: 4068.00Current Budget: 56000.00Amount deducted: 4000.00Amount increased: 4000.00New Budget Total: 68.00New Budget Total: 60000.00

Explanation for Revision:

TO PURCHASE JET MACHINE \$17,750.00  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Department Head Signature: \_\_\_\_\_

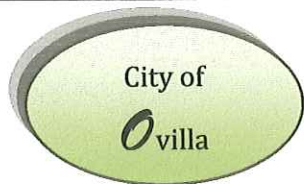
Accountant Review: (initials): \_\_\_\_\_

.....  
*City Administrator Only*Comments:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_

City Administrator: \_\_\_\_\_ Date: \_\_\_\_\_

Form revised 07/11/14



# Ovilla City Council

## AGENDA ITEM REPORT Item 5

Meeting Date: July 10, 2017

Department: Capital Projects Fund

☒ Discussion ☒ Action

Budgeted Expense: ☐ YES ☒ NO ☐ N/A

Submitted By: CM John R. Dean, Jr.

Amount: N/A

Reviewed By: ☒ City Manager ☒ City Secretary ☐ City Attorney  
☐ Accountant ☐ Other: PW Director B. Piland

### Attachments:

1. Birkhoff recommendation letter for vendor selection
2. Extension on bid bond
3. Ordinance 2017-09

### Agenda Item / Topic:

ITEM 5. **DISCUSSION/ACTION** – Consideration of and action on Ordinance 2017-09 of the City of Ovilla, Texas, amending the Fiscal Year 2016-17 Capital Projects Fund of the City of Ovilla, to allow for an adjustment of \$40,000 for the installation of the 12-inch Red Oak Creek Water Line Project, providing for publication of this ordinance and providing an effective date.

### Discussion / Justification:

The City entered into an engineering service agreement in October 2016 to complete construction plans and specifications for the Red Oak Creek 12-inch Water Line Project. Notice to bidders for sealed bids was posted per legal requirements and received through May 11, 2017.

Birkhoff presented staff with the results of the sealed bids with FM Utilities being the low bid at \$116,346.48. Expenses to complete this project would require a \$40,000 budget amendment.

### Recommendation / Staff Comments:

### Sample Motion(s):

I move that Council approve/deny Ordinance 2017-09, amending the Fiscal Year 2016-17 Capital Project Fund of the City of Ovilla, Texas, to allow for an adjustment of \$40,000 for the installation of the 12-inch Red Oak Creek Water Line Project, providing for publication of this ordinance and providing an effective date.



**BIRKHOFF, HENDRICKS & CARTER, L.L.P.**  
**PROFESSIONAL ENGINEERS**

11910 Greenville Ave., Suite 600

Dallas, Texas 75243

Phone (214) 361-7900

www.bhcllp.com

JOHN W. BIRKHOFF, P.E.  
GARY C. HENDRICKS, P.E.  
JOE R. CARTER, P.E.  
MATT HICKEY, P.E.  
ANDREW MATA, JR., P.E.  
JOSEPH T. GRAJEWSKI, III, P.E.  
DEREK B. CHANEY, P.E.  
CRAIG M. KERKHOFF, P.E.

May 22, 2017

Mr. Dennis Burn, P.E.  
City Manager  
105 S. Cockrell Hill  
Ovilla, Texas 75154

Re: Red Oak Creek 12-inch Water Line Crossing

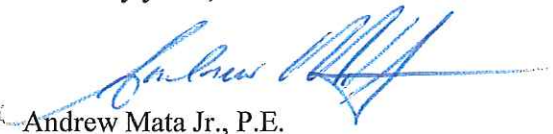
Dear Mr. Burn:

We have checked the bids received at 2:00 p.m., Thursday, May 11, 2017, for the Red Oak Creek 12-inch Water Line Crossing project. FM Utilities, L.L.C. of Midlothian, Texas, submitted the low base bid in the amount of \$116,346.48. They did not include a bid for the additive alternate. We are enclosing four (4) copies of the Bid Summary and itemized Bid Tabulation.

We have checked references FM Utilities has provided to us and found no irregularities on the Contractor from the references. We were able to contact and talk with the City of Roanoke, City of Barlett, City of Buckhorn, City of Vanston, and Town of Flower Mound regarding their projects with the Contractor. In our opinion, FM Utilities L.L.C. has the experience and capability to construct the Red Oak Creek 12-inch Water Line Crossing project.

Accordingly, we recommend the City award a construction contract to FM Utilities L.L.C. the base bid total amount of \$116,346.48 for the construction of the Red Oak Creek 12-inch Water Line Crossing project. We are available to discuss this project and our recommendation further at your convenience.

Sincerely yours,



Andrew Mata Jr., P.E.

Enclosures





**BIRKHOFF, HENDRICKS & CARTER, L.L.P.**  
**PROFESSIONAL ENGINEERS**

11910 Greenville Ave., Suite 600

Dallas, Texas 75243

Phone (214) 361-7900

www.bhcllp.com

JOHN W. BIRKHOFF, P.E.  
GARY C. HENDRICKS, P.E.  
JOE R. CARTER, P.E.  
MATT HICKEY, P.E.  
ANDREW MATA, JR., P.E.  
JOSEPH T. GRAJEWSKI, III, P.E.  
DEREK B. CHANEY, P.E.  
CRAIG M. KERKHOFF, P.E.

June 6, 2017

Mr. Brad Piland  
Public Works Director  
City of Ovilla  
105 S. Cockrell Hill Road  
Ovilla, Texas 75154-5047

Re: Red Oak Creek 12-inch Water Line Crossing

Dear Mr. Piland:

FM Utilities has agreed to extend the allowable time on the bid bond of the Red Oak Creek 12-inch Water Line Crossing project until the City of Ovilla City Council awards the contract. It is our understanding City staff will present the contract to City Council for award at the next Council meeting on Monday June 12, 2017.

We are available at your convenience to discuss any comments you may have with this project.

Sincerely,

Andrew Mata Jr., P.E.

Enclosures

cc: FM Utilities, LLC

## **ORDINANCE NO. 2017-09**

**AN ORDINANCE OF THE CITY OF OVILLA, TEXAS, AMENDING THE FISCAL YEAR 2016-17 CAPITAL PROJECTS FUND BUDGET OF THE CITY OF OVILLA TO ALLOW FOR AN ADJUSTMENT OF \$40,000 FOR THE INSTALLATION OF THE 12-INCH RED OAK CREEK WATER LINE PROJECT; PROVIDING FOR PUBLICATION OF THIS ORDINANCE AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, pursuant to Ordinance No. 2016-17, the City Council of the City of Ovilla, Texas approved the Fiscal Year 2016-17 Operating Budget and Annual Program of Services (the Budget);

**WHEREAS**, the City Council of the City of Ovilla in accordance with Ordinance 448, Mid-Year Budget Revisions, approved Ordinance No. 2017-06 thereby amending the 2016-2017 Annual Budget of the City.

**WHEREAS**, the City Council of the City of Ovilla desires to amend Ordinance 2017-06, thereby amending the 2016-2017 Annual Budget of the City.

**WHEREAS**, the City Council approved the Capital Projects Fund of \$50,261 in the 2016-17 Operating Budget and the Reduction in Fund Balance will be used to off-set an additional \$40,000 for the installation of the Red Oak Creek Water Line.

**WHEREAS**, the City Council finds that this budget amendment also serves an important municipal purpose, consistent with §102.010 of the Texas Local Government Code;

**THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS:**

### **SECTION ONE**

The FY 2016-17 Capital Projects Fund Budget findings set forth in the above preamble to this ordinance are true and correct, and hereby adopted.

### **SECTION TWO**

The amounts listed on the attached Budget Revision Requests are hereby appropriated out of their respective and designated funds and attached hereto as Exhibit A.

### **SECTION THREE**

The Capital Projects Fund 2016-2017 Budget is hereby amended by the City Council to allow for the additional Reduction of Fund Balance of \$40,000 to use for the installation of the 12-inch Red Oak Creek Water Line Project.

**ORDINANCE NO. 2017-09**

***PASSED AND APPROVED ON THIS 10 DAY OF July 2017.***

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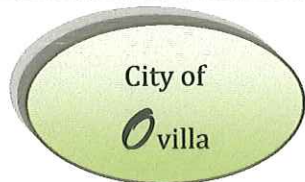
Richard Dormier, MAYOR

Attest:

---

Pamela Woodall, CITY SECRETARY





# Ovilla City Council

## AGENDA ITEM REPORT

### Item 6

Meeting Date: July 10, 2017

Department: General Fund

☒ Discussion ☒ Action

Budgeted Expense: ☐ YES ☒ NO ☐ N/A

Submitted By: CM John R. Dean, Jr.

Amount: N/A

Reviewed By: ☒ City Manager ☒ City Secretary ☐ City Attorney

☐ Accountant

☐ Other: Chiefs Kennedy and Windham

#### Attachments:

1. Proposal
2. Examples of CAD
3. Ordinance 2017-10

#### Agenda Item / Topic:

**ITEM 6.** ***DISCUSSION/ACTION*** – Consideration of and action on Ordinance 2017-10 of the City of Ovilla, Texas, amending the Fiscal Year 2016-17 General Fund of the City of Ovilla, to allow for an adjustment of \$25,000 for the installation of the 11 GHz Microwave Link at the Water Tower for Public Safety Communications Link between Ovilla and Midlothian, providing for publication of this ordinance and providing an effective date.

#### Discussion / Justification:

##### POLICE

The CRIMES system at its most basic function serves the Police Department as a CAD system, report writing system, a citation management system, and mobile field reporting system. We use the CRIMES system minute by minute to receive calls, self-dispatch, check individuals through various databases, run license plates, and document our work. Below is a small summary of information provided by the CRIMES system offering a more detailed explanation.

The Criminal Research, Information Management and Evaluation System (CRIMES) is a state-of-the-art information management tool for law enforcement agencies to aid in the daily operations of departments as well as the development of long-term strategies. The broad-ranging services are specifically designed for the criminal justice field and integrate emerging technologies and police strategies to fight crime and serve the public.

The system is also designed to allow regional networks to share law enforcement information across jurisdictions to better identify crime patterns in the area. Through CRIMES, agencies may have access to offense reports, traffic citation and accident data, and gang and drug criminal intelligence records. Key features of CRIMES include:

- [Core modules](#) that provide computer-assisted dispatch (CAD) for police, mobile components, fire and emergency medical services; incident management; booking and jail management; traffic citations, traffic crash reports, and property room management.
- [Support components](#) to manage field interviews, case investigation, NIBRS, racial profiling reports, citizen incident reports, and server backup and regional databases.

- [Analytic components](#) to evaluate operations, Compstat and crime analysis, geographic information interfaces, and fire operational reports.
- [Management tools](#) that manage alarm permits, personnel/equipment records, motor pool and vehicle maintenance records, and budget maintenance

The core components that are at the heart of what we do include:

- Comprehensive programs to serve as the backbone of operations for your agency -

- Computer-Assisted Dispatch (CAD)
  - Interfaces with Enhanced 911, mobile data terminals, TLETS; local warrants; and hazard warnings
  - Records activities and status of all active response units
  - Recommends fire units to dispatch based on calls-for-service and location
  - Handles dispatch for police, fire, EMS, and public works; large geographical areas; transit operations; or satellite sites
  - Generates separate case numbers, response times, and clearance for multi-agency/unit response
  - Provides automatic phone and address information through Enhanced 9-1-1
  - Allows pre-coding for businesses; beat/district; reporting areas/sectors for police, fire and EMS
  - Creates hazard/caution flags for aggressive dogs, combative occupants, or precautions
  - Maintains history of phone numbers and locations
  - Allows dispatchers to monitor hot pursuits and access local warrants and partial license plates
  - Provides information on businesses and contacts for alarms
  - Automatically sets district, reporting areas, or sectors for dispatched units
  - Monitors time frames on calls-for-service and sounds alarm if unit is overdue
  - Provides pre-formatted reports for daily blotter; call reports; vehicle/occupant; location; bus activity; officers; and call analysis
  - Offers fully call searchable features
  - Interfaces with wireless mobile systems; automatic dispatch; mobile unit status; voiceless and hot messages; and alarm capabilities
- Mobile Components
  - Provides mobile digital communication with units in the field, including police and fire
  - Utilizes high speed digital cellular or RF connectively
  - Allows field reporting of incidents
  - Provides field searches of CADs, Master File names, incident reports, beat activities, or TLETS
  - Permits messaging unit to unit, unit to group, or unit to broadcast
  - Offers continuous broadcast of automatic vehicle locator to track position of police vehicles
- Incident Management
  - Provides a means to enter initial or supplement incident reports along with data already entered through CAD and/or booking.
  - Includes word processing capabilities for narrative portions of reports
  - Accepts digital photos
  - Allows data entry from patrol cars
  - Manages criminal incidents and the flow of paperwork
  - Creates a searchable database and printable summaries

## FIRE

The information that follows pertains to the "CAD Link" that is in the Water Tower and that needs to be replaced due to it being out dated and is now beyond repairs if it is to go down again. JTS is the company that installed the link whenever it was first installed, and they are still the main company that Midlothian uses to keep their CAD system up to date and going. The equipment in our



water tower, has never been updated, and JTS has had to come out several times over the last year to fix the components of the system. The system that we currently have is so out dated that there is no more parts being made to repair it, and JTS has only been using the parts that they have had laying around their shop. Now as of June 13, 14, and 16, when they were out here once again to fix the link, they have used all the parts that they had to fix the system and can no longer service it. So, their proposal is attached, and this will get Ovilla up to date with the link and what Dispatch is currently using to transmit information.

The software that Fire and Police currently use to get CAD information (Computer Aided Dispatch) on every call that each department responds to.

The information we receive from the CAD:

1. Call Type
2. Address
3. Fire Box Number
4. Remarks (Key notes that dispatch is gathering from caller that needs to be relayed to responders)
5. Map It

Responding to emergencies whether it be police or fire, time is of the essence and the CAD program is in place to save time by allowing dispatch to relay information to responders in real time. As they are updating their call notes, the notes are coming across to the responders in the remarks section of the dispatch page giving them key information.

The Fire Department uses FireHouse, as their reporting software, and this CAD link is how the dispatch information comes across to the report computer in the fire station, to load the information that needs to be in the report. We have this information so that if patients request the information or lawyers request the information, or Insurance companies request the information, we are able to retrieve it to give an accurate statement of what took place during a certain call that they are asking about.

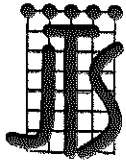
The CAD Link is in place to make our Departments more efficient, but better yet it is another way to provide our Responders with up to minute information to help keep them SAFE as they are responding to calls.

#### **Recommendation / Staff Comments:**

Staff recommends approval.

#### **Sample Motion(s):**

I move that Council approve/deny Ordinance 2017-10 of the City of Ovilla, Texas, amending the Fiscal Year 2016-17 General Fund of the City of Ovilla, to allow for an adjustment of \$25,000 for the installation of the 11 GHz Microwave Link at the Water Tower for Public Safety Communications Link between Ovilla and Midlothian, providing for publication of this ordinance and providing an effective date.

**JTS**

5310 S Cockrell Hill Road Phone 972-620-1435  
Dallas, TX 75236  
JTS Tax ID#: 752621300 Fax 972-247-5023

*"When it Come to Wireless, We Know What to Do"*

## Proposal

Quote #	JTSQ8098-01
Date	07/05/17
Sales Rep.	John Thompson

**Quote To:**

Cheif Kennedy  
City of Ovilla  
105 S. Cockrell Hill Rd.  
Ovilla, TX 75154

**Ship To:**

Cheif Kennedy  
City of Ovilla  
105 S. Cockrell Hill Rd.  
Ovilla, TX 75154

**Bill To:**

Cheif Kennedy  
City of Ovilla  
105 S. Cockrell Hill Rd.  
Ovilla, TX 75154

**Project:**

11 GHz Microwave Link -  
Ovilla EST to Midlothian  
Police Department (DIR  
Quote)

- Pricing is in accordance with State of Texas DIR contract #DIR-SDD-2060. **DIR-SDD-2060 and the above Quote # must be referenced on the PO.**
- Contract Term End Date for DIR-SDD-2060 is 04/27/2017. Expiration date of this contract is 04/27/2017.
- Email purchase order to: kyle@jts.net or fax to: 972-247-5023.
- This quotation is valid for a period of sixty (60) days. Pricing shown is FOB: Destination.
- Terms are: NET 30.
- This quotation does not include sales tax, as customer is tax-exempt.
- All equipment warranties, unless otherwise noted, are pass-through from their respective OEMs. JTS warrants it's workmanship for a period of one (1) calendar year from the date of installation completion.
- Travel expenses quoted (Where applicable) must comply with the Texas State Travel Regulations, and Section 4, G of this Contract.
- A late fee on past due invoices will apply.

11 GHz Microwave Link - Ovilla EST to Midlothian Police Department

### SUMMARY:

The existing link between Ovilla EST and Midlothian Police Department has encountered many issues with the Indoor Unit (IDU). To eliminate the need for service calls to fix this issue which happens at least twice a year, it is recommended to change out the microwave link in its entirety. The Outdoor Units (ODU) on the tower have aged along with the IDU's. In order to have a system that will remain stable for many years to come, all radio components for this link will be housed in the ODU. This will eliminate the issues with the IDU that has caused the service calls.

### STATEMENT OF WORK

#### Pre-Construction

1. Radios would be delivered to JTS to be preconfigured prior to deployment
2. FCC licenses would be applied for and inputted into the radios
3. Customer would provide IP addresses needed and any other configuration parameters

#### Construction

1. 2' microwave antenna with direct mounted radio will be installed at 100' onto Police Department Tower on an azimuth to Ovilla EST
2. Cables would be ran and supported from the radio to the building
3. Radios will be powered on and checked for operation
4. 2' Microwave antenna with direct mounted radio will be installed at 213' onto Ovilla EST on an azimuth to Police Department Tower
5. Cables would be ran and supported from the radio to the building
6. Radios will be powered on and checked for operation
7. Radios will be aligned to peak RSL
8. Bandwidth will be tested to assure predicted bandwidth is achieved

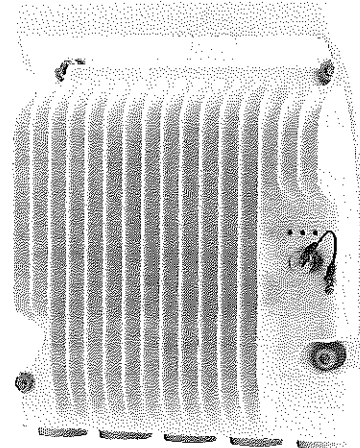
Additional Comments

1. Switch ports will be provided for each radio. 1 port for data and 1 port for management on the radio is needed.
2. Microwave and Installation materials will be invoiced for upon receipt of Purchase Order.

Line#	Qty	Description	Total Price
1	1	11 GHz Microwave Equipment for FS#3 to Carson EST	\$10,765.44
2	1	Installation Materials for 1 Microwave Link	\$2,974.03
3		(8) Grounding Kit, PTP 820, for CAT5e, F/UTP, 8mm cable	\$122.48
4	1	Labor & Travel	\$10,441.64
SubTotal			\$24,181.11
Sales Tax			\$0.00
Shipping			\$0.00
<b>Total</b>			<b>\$24,181.11</b>



# PTP 820S Licensed Microwave Radio



## All-Outdoor Specifications

### RADIO

Supported Frequency Range

- 6-38 GHz

Configurations

- 1+0, 1+1 HSB, 2+0

Radio Features

- Protection: 1+1 HSB
- High spectral utilization: QPSK to 2048 QAM w/ACM

### ETHERNET

Ethernet Interfaces

- Traffic Interfaces – 1 x 10/100/1000Base-T (RJ-45) and 2 x 1000base-X (SFP) or 2 x 10/100/1000 Base-T (electrical SFP)
- Management Interface - 1 x 10/100 Base-T (RJ-45)
- Optical SFP Types - Optical 1000Base-LX (1310 nm) or SX (850nm)  
Note: SFP devices must be of industrial grade (-40°C to +85°C)

Ethernet Features

- MTU – 9600 Bytes
- Quality of Service
  - Multiple Classification criteria (VLAN ID, p-bits, IPv4, DSCP, IPv6 TC, MPLS EXP)
  - 8 priority queues
  - Deep buffering (configurable up to 64 Mbit per queue)
  - WRED
  - Hierarchical QoS – high service granularity\*
  - P-bit marking/remarking
- 4K VLANs
- VLAN add/remove/translate
- Frame Cut Through – controlled latency and PDV for delay sensitive applications
- Header De-Duplication – Capacity boosting by eliminating inefficiency in all layers (L2, MPLS, L3, L4, Tunneling – GTP for LTE, GRE)
- Network Resiliency - G.8032 and Multiple Spanning Tree Protocol (MSTP)\*

- Ethernet OAM – EFM (IEEE 802.3ah), CFM (IEEE 802.1ag), ITU-T Y.1731\*

### SYNCHRONIZATION

Synchronization Distribution

- Sync Distribution over any traffic interface (GE/FE)
- Sync-E (ITU-T G.8261, G.8262)
- SSM/ESMC Support for ring/mesh applications (ITU-T G.8264)
- Sync-E Regenerator mode, providing PRC grade (ITU-T G.811) performance for smart pipe applications.

IEEE-1588

- Optimized Transport for reduced PDV
- IEEE-1588 TC

### STANDARD

MEF

- Carrier Ethernet 2.0 (CE 2.0)\*\*

Supported Ethernet Standards

- 10/100/1000base-T/X (IEEE 802.3)
- Ethernet VLANs (IEEE 802.3ac)
- Virtual LAN (VLAN, IEEE 802.1Q)
- Class of service (IEEE 802.1p)
- Provider bridges (QinQ – IEEE 802.1ad)
- Link aggregation (IEEE 802.3ad)
- Auto MDI/MDIX for 1000baseT
- RFC 1349: IPv4 TOS
- RFC 2474: IPv4 DSCP
- RFC 2460: IPv6 Traffic Classes

Standards Compliance

- EMC: EN 301 489-1, EN 301 489-4, Class B (Europe), FCC 47 CFR, part 15, class B (US), ICES-003, Class B (Canada), TEC/EMI/TEL-001/01, Class B (India)
- Surge: EN61000-4-5, Class 4 (for PWR and ETH1/PoE ports)
- Safety: EN 60950-1, IEC 60950-1, UL 60950-1, CSA-C22.2 No.60950-1, EN 60950-22, UL 60950-22, CSAC22.2.60950-22
- Ingress Protection: IP66-compliant

- Storage: ETSI EN 300 019-1-1 Class 1.2
- Transportation: ETSI EN 300 019-1-2 Class 2.3

### TECHNICAL SPECIFICATION

Mechanical Specifications

- Dimensions: 230mm(H), 233mm(W), 98mm(D), 6.0kg
- Pole Diameter Range (for Remote Mount Installation): 8.89 cm – 11.43 cm

Environmental Specifications

- -33°C to +55°C (-45°C to +60°C extended)

Power Input Specifications

- Standard Input: -48 VDC
- IDU DC Input range: -40 to -60 VDC

Power Consumption Specifications

- Maximum Power Consumption 6-11 GHz: 40W; 13-38 GHz: 35W

PoE Injector Mechanical Specifications

- Dimensions – 134mm(H), 190mm(W), 62mm(D), 1 kg

PoE Injector Environmental Specifications

- 33°C to +55°C (-45°C to +60°C extended)

PoE Injector Power Input Specifications

- Standard Input: -48 or +24 VDC (Optional)
- DC Input range: ±(18/40.5 to 60) VDC (+18VDC extended range is supported as part of the nominal +24VDC support)

PoE Injector Interfaces

- GbE Data Port supporting 10/100/1000Base-T
- Power-Over-Ethernet (PoE) Port
- DC Power Port –40V to -60V (a PoE supporting two redundant DC feeds each supporting ±(18-60)V is available)

\* Planned for future release.

\*\* Certification pending.



ACTIVE  
CALLSPENDING  
CALLSAVAILABLE  
UNITS

Connected

Active Call Count : 4

SCROLL  
DOWN

Unit #	Status	Location	Activity	Incident Number	Date/Time	
B182 B182		-ROPER Sta 1 -, 547 N METHODIST ST		None	07-06- 2017 07:53:02	<a href="#">View Details</a>
B3 -B3	Unavailable	-MFD Sta 3 -, 770 TOWER RD	IN QUARTERS	None	07-06- 2017 10:13:41	N/A
M2 M2	Enroute	-B11 S CLINTON LN-,	FALL GROUND LEVEL	17MF001800	07-06- 2017 14:33:30	<a href="#">View Details</a>
M3 M3	Unavailable	-MFD Fire Admin., 100 W AVENUE F	IN QUARTERS	None	07-04- 2017 10:42:28	N/A
						SCROLL UP

Mobile

### HAZARD LOCATION

Event Number: 170F000370 Date: 06-26-2017 11:08:03 Priority: 1 Type: STRUCTURE  
Address: --3790 BRYSON LN Intersection:  
Street: JUDY DR Cross Street: City: NONE  
Grid: Map: 979Q Fire Box: 7213 Fire Sector:  
Reportee Address: Apt/Suite:  
Received: 11:08:03 Dispatched: 11:08:42 Enroute: 11:09:42 On Scene: 11:14:43

MARKS FIRE CALL LOG

Remarks

der: garage on fire [11:08:14]  
der: will be getting out of the house [11:08:37]  
roft: notified cedar hill [11:11:45]  
roft: canceled cedar hill [11:11:55]  
der: c701 - fully involved garage  
13:23]

PU	UNIT	OFFICER NAME
N	BAT1	BAT1
N	C2	Brancato, Phillip
N	C3	Lucia, Kevin
N	C4	Sims, Sha
N	C701	Kennedy, Brandon
Y	E1	E1

REMARKS >>

 Go Back

## HAZARD LOCATION

Incident Number: 170F000346 Date: 06-15-2017 15:51:43 Priority: 1 Type: BREATHING DIFFICULTY  
Address: Ovilla Medical Clinic-675 W MAIN ST Intersection:   
Cross Street: OVILLA RD Cross Street: CIRCLE DR City: Ovilla MAP IT  
District: Grid: Map: 980J Fire Box: 7001 Fire Sector:   
Reportee: Nichole Reportee Address: Apt/Suite: Phone: (972)617-6376  
Received: 15:51:43 Dispatched: 15:52:27 Enroute: 15:55:15 On Scene: 15:56:07 Cleared: 16:17:24

REMARKS FIRE CALL LOG

## Remarks

jprice: patient passing out, has been going on for a couple years, having neck pain, works are slurred [15:52:12]  
jprice: stats are ok, but says he is having a hard time breathing [15:52:38]  
jprice: words slurred [15:52:44]

PU	UNIT	OFFICER	VEHICLE
Y	E701	E701	None
Y	M1	M1	

ENTER REMARKS &gt;&gt;





## **ORDINANCE NO. 2017-10**

**AN ORDINANCE OF THE CITY OF OVILLA, TEXAS, AMENDING THE FISCAL YEAR 2016-17 GENERAL FUND BUDGET OF THE CITY OF OVILLA TO ALLOW FOR AN ADJUSTMENT OF \$25,000 FOR THE INSTALLATION OF THE 11 GHZ MICROWAVE LINK AT THE OVILLA WATER TOWER FOR PUBLIC SAFETY COMMUNICATIONS LINK BETWEEN OVILLA AND MIDLOTHIAN; PROVIDING FOR PUBLICATION OF THIS ORDINANCE AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, pursuant to Ordinance No. 2017-15, the City Council of the City of Ovilla, Texas approved the Fiscal Year 2016-17 Operating Budget and Annual Program of Services (the Budget);

**WHEREAS**, the City Council of the City of Ovilla in accordance with Ordinance 448, Mid-Year Budget Revisions, approved Ordinance No. 2017-06 thereby amending the 2016-2017 Annual Budget of the City.

**WHEREAS**, the City Council of the City of Ovilla desires to amend Ordinance 2017-06, thereby amending the 2016-2017 Annual Budget of the City.

**WHEREAS**, the City Council approved the General Fund of \$3,788,740 in the 2016-17 Operating Budget and the additional Reduction in Fund Balance will be used to off-set an additional \$25,000 for the installation of the Microwave Link at the Ovilla Water Tower for Public Safety Communications.

**WHEREAS**, the City Council finds that this budget amendment also serves an important municipal purpose, consistent with §102.010 of the Texas Local Government Code;

**THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS:**

### **SECTION ONE**

The FY 2016-17 General Fund Budget findings set forth in the above preamble to this ordinance are true and correct, and hereby adopted.

### **SECTION TWO**

The amounts listed on the attached Budget Revision Requests are hereby appropriated out of their respective and designated funds and attached hereto as Exhibit A.

### **SECTION THREE**

The General Fund 2016-2017 Budget is hereby amended by the City Council to allow for the additional Reduction of Fund Balance of \$25,000 to use for the installation of the Microwave Link at the Ovilla Water Tower for Public Safety communications.



**ORDINANCE NO. 2017-10**

***PASSED AND APPROVED ON THIS 10 DAY OF July 2017.***

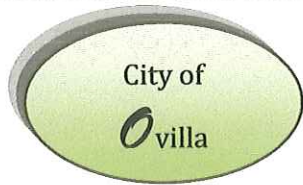
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Richard Dormier, MAYOR

Attest:

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Pamela Woodall, CITY SECRETARY



# Ovilla City Council

## AGENDA ITEM REPORT

### Item 7

Meeting Date: July 10, 2017

Department: Finance

☒ Discussion ☒ Action

Budgeted Expense: ☐ YES ☐ NO ☒ N/A

Submitted By: CM, John R. Dean, Jr.

Amount: N/A

Reviewed By: ☒ City Manager ☒ City Secretary ☐ City Attorney  
☒ Accountant ☐ Other:

#### Attachments:

1. Proposed FY 2017-18 Budget

#### Agenda Item / Topic:

ITEM 7. **DISCUSSION/ACTION** – Consideration of and action on Fiscal Year 2017-2018 Budget Review, directing staff as necessary.

#### Discussion / Justification:

Highlights are noted in the “note section” column of the proposed budget in green text.

#### Recommendation / Staff Comments:

#### Sample Motion(s):

I move to direct staff...

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# MEMORANDUM

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**TO:** Honorable Mayor and City Council  
**FROM:** Linda Harding  
**SUBJECT:** Proposed Budget for Fiscal Year 2017-2018  
**DATE:** July 10, 2017

1. The staff has presented the proposed budget for Fiscal Year 2017-2018. The budget sheets presented July 10<sup>th</sup> reflect changes by council on June 29<sup>th</sup>.

**CHANGES:**

**Administration**

The Pavilion has been removed from budget in Admin, Park, MDD.  
City Hall refrigerator new and/or repair has been removed.

**Police**

Moved one patrol officer to position of sergeant.  
Removed the police department step pay plan.  
Reduced the Public Manager Program to 2 classes  
Removed Crimes Equipment in PD and FD.

**Fire**

Reduced building repairs.

**Streets**

Remove the Backhoe and requested price for refurbish backhoe, Streets, Water, Sewer.  
Price for crack sealer.



GENERAL FUND RECAP SHEET  
Proposed Budget FY 2017-2018

June 28, 2017

							INCLUDED IN PROPOSED	Notes & Adjustments
	ACTUAL 2015-2016	FY Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 6/23/2017	Proposed Budget 2017-2018	DIFFERENCE	Additional Request 2017- 2018	
REVENUE								
Beginning Fund Balance					1,456,341.92			As of 7 05.2017. Not included in budget revenue. Information only. This is the bank balance in the operating fund.
Taxes	1,881,951.04	2,023,436.00	2039620	1907480.73	2229163	189543.00	0.00	
Building Permits	106,239.33	166,100.00	166,100.00	52,225.64	83,952.00	(82148.00)	0.00	
Licenses and Permits	37,620.35	45,968.00	45,968.00	13,899.63	22,629.00	(23339.00)	0.00	
Charges for Services	503,079.55	508,728.00	509,228.00	322,291.13	517,446.00	8218.00	0.00	
Fines and Forfeitures	202,443.69	177,625.00	277,517.00	204,389.66	287,205.00	9688.00	0.00	
Other Revenue	192,259.83	145,180.00	170,035.00	127,531.41	156,325.00	(13710.00)	0.00	
Transfers in - Reduction in Fund Balance	0.00	0.00	0.00	0.00	270,000.00	0.00		
Transfers in	95,583.00	245,788.00	580,272.00	92,880.69	68,454.00	(241818.00)	0.00	
Total Revenue	3,019,176.79	3,312,825.00	3,788,740.00	2,720,698.89	3,635,174.00	(153566.00)	0.00	
Expense								
Adminstration	472,289.18	614,526.00	670,905.00	390,842.25	725,653.14	54,748.14	58,536.00	
Police	768,969.39	827,010.00	855,589.00	613,317.93	954,706.86	99,117.86	137,641.00	
Court	147,125.28	116,460.00	176,676.00	109,220.49	191,012.00	14,336.00	1,041.00	
Fire	687,292.54	831,318.00	848,911.00	586,603.96	838,552.00	(10,359.00)	42,867.00	
Community Service	137,979.90	132,174.00	132,174.00	86,891.61	168,503.00	36,329.00	4,883.00	
Solid Waste	196,469.00	221,676.00	226,110.00	144,716.00	228,497.00	2,387.00	0.00	
Streets	995,109.67	419,538.00	715,538.00	341,020.35	447,626.00	(267,912.00)	815.00	
Parks	45,963.80	150,123.00	162,837.00	91,558.95	80,624.00	(82,213.00)	6,000.00	
REVENUE LESS EXPENSE	3,451,198.76	3,312,825.00	3,788,740.00	2,364,171.54	3,635,174.00	(153,566.00)	251,783.00	
REVENUE LESS EXPENSE	-432,021.97	0.00	0.00	356,527.35	0.00	0.00		
Ending Fund Balance					1,186,341.92			Projected Fund Balance



GENERAL FUND Proposed Budget FY 2017-2018							INCLUDED IN PROPOSED Additional Request 2017- 2018	June 28, 2017
	ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 6/23/2017	Proposed Budget 2017- 2018	DIFFERENCE		Notes & Adjustments
<b>Revenue</b>								
Beginning Fund Balance					1,456,341.92			As of 7 05.2017. Not included in budget revenue. Information only. This is the bank balance in the operating fund.
4000100 · Taxes								
4000105 · Ad Valorem, Current	1,467,864.45	1,541,553.00	1,541,553.00	1,580,946.36	1,740,816.00	199,263.00		Maintenance & Operations - \$0.7000/\$100 valuation.
4000106 · Ad Valorem, New and Improvement	0.00	77,331.00	77,331.00	0.00	56,767.00	-20,564.00		
4000110 · Ad Valorem, Delinquent	8,552.69	8,116.00	11,388.00	12,079.29	10,000.00	-1,388.00		ESTIMATE ONLY
4000113 · Interest/Penalties - Prop Tax	6,581.23	7,540.00	7,540.00	5,725.31	7,000.00	-540.00		ESTIMATE ONLY
4000120 · Sales Tax (1%)	188,311.12	191,118.00	201,446.00	148,707.64	201,264.00	-182.00		8 month average per month 16772. x 12
4000125 · Sales Tax - St. Impr ( .25%)	47,077.78	47,778.00	50,362.00	37,176.91	50,316.00	-46.00		8 month average per month 4193 x 12
4000130 · Franchise Tax	163,563.77	150,000.00	150,000.00	122,845.22	163,000.00	13,000.00		AT&T, Atmos, SWBell, Hilco, community waste, Sage, Verizon - Estimated using last years figures
Total 4000100 · Taxes	1,881,951.04	2,023,436.00	2,039,620.00	1,907,480.73	2,229,163.00	189,543.00		
4000208 · Building Permits								
4000210 · Residential Building Permits	77,783.79	150,100.00	150,100.00	33,476.83	60,000.00	-90,100.00		Ave. \$2,000.00 x 30 estimated new homes (Bryson Manor 1/2 - Ovilla Oaks - estimate per PW and Comm. Serv.)
4000213 · Fire Inspection Permits	5,400.00	0.00	0.00	0.00	0.00	0.00		Change in fees - 1st fire inspection \$0.00
4000214 · Misc Building Permits	23,055.54	16,000.00	16,000.00	18,748.81	23,952.00	7,952.00		8 month average 1996 x 12
Total 4000208 · Building Permits	106,239.33	166,100.00	166,100.00	52,225.64	83,952.00	-82,148.00		
4000200 · Licenses and Permits								
4000230 · Plan Review Fee	28,218.35	35,750.00	35,750.00	7,499.63	12,000.00	-23,750.00		Residential: \$400 x30 estimated new homes (Partial engineering fees for subdivisions & town planner
4000260 · Alarm Permits	2,479.00	2,604.00	2,604.00	2,029.00	2,604.00	0.00		no change
4000270 · Animal Tag Fees	3,103.00	3,706.00	3,706.00	1,666.00	3,706.00	0.00		no change

	<u>ACTUAL</u> <u>FY</u>	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Actual Rev./Exp.</u>	<u>Proposed</u>		<u>Additional</u>	
	<u>2015-2016</u>	<u>2016-2017</u>	<u>2016-2017</u>	<u>10/1/2016 -</u>	<u>Budget 2017-</u>	<u>DIFFERENCE</u>	<u>Request 2017-</u>	<u>Notes &amp; Adjustments</u>
				<u>6/23/2017</u>	<u>2018</u>		<u>2018</u>	
4000272 · Impound Fees	2,115.00	2,751.00	2,751.00	895.00	2,751.00	0.00		no change
4000290 · Misc Licenses and Permits	1,705.00	1,157.00	1,157.00	1,810.00	1,568.00	411.00		estimate include increase in contractor fees
Total 4000200 4000208 License and Permits	37,620.35	45,968.00	45,968.00	13,899.63	22,629.00	-23,339.00		
4000400 · Charges for Services								
4000325 · ESD #2	164,600.00	190,000.00	190,000.00	95,000.00	190,000.00	0.00		Emergency service district contracted services outside city limits - staffing, fire dept.
4000330 · ESD #4	55,628.31	55,628.00	55,628.00	37,085.54	55,628.00	0.00		Emergency service district contracted services outside city limits.
4000411 · Copies and Maps	63.60	100.00	100.00	33.60	100.00	0.00		no change
4000415 · Police Reports	72.00	150.00	150.00	36.00	150.00	0.00		no change
4000420 · Park Lights	0.00	1,000.00	1,000.00	0.00	500.00	-500.00		Anticipated donation(s).
4000440 · Oak Leaf Animal Control	2,265.00	2,100.00	2,100.00	835.00	2,100.00	0.00		no change
4000450 · Subdivision Fees	31,038.29	6,400.00	6,900.00	14,887.82	6,900.00	0.00		Retail Center,new subdivision    HIDDEN VALLEY
4000480 · Solid Waste (Garbage)	241,441.85	247,600.00	247,600.00	171,935.47	256,968.00	9,368.00		fy 17-18 - May billing 1278 @14.92 - under 65 + 192 @ \$12.22 over 65 - total of 1470 customers, 19067.76 +2346.24 =21,414 x 12
4000485 - 50/50 Sidewalk Program	2,756.00	1,250.00	1,250.00	0.00	1,250.00	0.00		City/Other participate equally in sidewalk replacement. Expenditure is in Streets-Infrastructure.
4000490 · Misc Charges for Services	5,214.50	4,500.00	4,500.00	2,477.70	3,850.00	-650.00		Public Information Act, Contractor Registration
Total 4000400 · Charges for Services	503,079.55	508,728.00	509,228.00	322,291.13	517,446.00	8,218.00		
4000500 · Fines and Forfeitures								
4000535 · Omni Warrant Revenue	2,037.11	2,304.00	2,304.00	1,810.29	2,868.00	564.00		7 month average 239 x 12
4000510 · Fines - Police	186,905.23	160,000.00	254,850.00	192,847.23	265,008.00	10,158.00		8 mo average 22084 x 12
4000520 · Fines - Animal Control	266.00	456.00	456.00	350.00	456.00	0.00		
4000525 · Fines - Code Enforcement	6,103.60	8,949.00	8,949.00	2,683.60	8,949.00	0.00		
4000550 · Municipal Court Technology	4,069.05	3,375.00	5,338.00	3,665.51	5,424.00	86.00		7 month average 452 x 12

	<u>ACTUAL</u> <u>FY</u> <u>2015-2016</u>	<u>Original Budget</u> <u>2016-2017</u>	<u>Adjusted Budget</u> <u>2016-2017</u>	<u>Actual Rev./Exp.</u> <u>10/1/2016 -</u> <u>6/23/2017</u>	<u>Proposed</u> <u>Budget 2017-</u> <u>2018</u>	<u>DIFFERENCE</u>	<u>Additional</u> <u>Request 2017-</u> <u>2018</u>	<u>Notes &amp; Adjustments</u>
4000551 · Municipal Court Security	3,051.74	2,531.00	5,396.00	2,749.13	4,068.00	-1,328.00		7 month average 339 x 12
4000590 · Misc Fines and Forfeitures	10.96	10.00	224.00	283.90	432.00	208.00		8 month average 36 x 12
Total 4000500 · Fines and Forfeitures	202,443.69	177,625.00	277,517.00	204,389.66	287,205.00	9,688.00		
4000800 · Other Revenue								
4000810 · Heritage Day	25,320.44	19,000.00	26,000.00	5,006.00	26,000.00	0.00		2016 Heritage Revenue
4000818 · Lease Proceeds	1,154.80	1,165.00	0.00	0.00	0.00	0.00		Peace officer distribution for education program funds
4000820 · Water Tower Lease	96,947.99	107,000.00	109,250.00	89,661.19	118,250.00	9,000.00		AT&T + additional antenna \$9,000, Skybeam, T Mobile, Tier 1 that are on our water tower.
4000840 · Interest Earned	8,674.11	6,000.00	6,000.00	5,455.74	7,560.00	1,560.00		Bank/savings account interest - 7 month average \$630 x 12
4000860 · Grant Proceeds	0.00	0.00	6,825.00	6,825.00	0.00	-6,825.00		unknown
4000870 · Insurance Proceeds	37,013.71	0.00	3,755.00	3,754.40	0.00	-3,755.00		unknown
4000885 · Proceeds from Sale of Assets	14,111.03	7,500.00	13,690.00	13,690.00	0.00	-13,690.00		unknown
4000887 · HOA Revenue	1,015.00	1,015.00	1,015.00	1,015.00	1,015.00	0.00	1,015.00	HOA - Assumption will not be renewed (6/29/2017- COUNCIL ADVISED TO KEEP IN BUDGET)
4000890 · Misc Other Revenue	8,022.75	3,500.00	3,500.00	2,124.08	3,500.00	0.00		Dog signover, credit card rebates, DOJ Treasury
Total 4000800 · Other Revenue	192,259.83	145,180.00	170,035.00	127,531.41	156,325.00	-13,710.00		
4000900 · Transfers In								
4000905 · Weapons Purchase Plan	0.00	0.00	0.00	0.00	11,730.00	11,730.00		Reimbursement by officers to city to weapons purchased as part of the weapons purchase plan
4000925 · Admin.Rev. received from 4B-EDC	2,500.00	2,500.00	2,500.00	1,250.00	2,500.00	0.00		no change
4000926 · 4B-EDC Revenue: Restroom		75,000.00	75,000.00	74,986.69	0.00	-75,000.00		Project completed
4000927 · 4B-EDC Revenue: Monument Sigs	0.00	30,000.00	30,000.00	0.00	30,000.00	0.00		16/17 project - Project projected to be complete fy 17/18
4000928 · 4B - EDC Revenue: Consultant	0.00	10,000.00	10,000.00	0.00	0.00	-10,000.00		Project completed (Orasi Strategic Plan)
400092- - MDD - Pavilion	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40 x 60 Pavilion paid by MDD estimate (foundation / metal frame, roof only) (6/29/2017 - COUNCIL REMOVED FROM BUDGET)

	<u>ACTUAL</u> <u>FY</u>	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Actual Rev./Exp.</u>	<u>Proposed</u>		<u>Additional</u>	
	<u>2015-2016</u>	<u>2016-2017</u>	<u>2016-2017</u>	<u>10/1/2016 -</u>	<u>Budget 2017-</u>	<u>DIFFERENCE</u>	<u>Request 2017-</u>	<u>Notes &amp; Adjustments</u>
				<u>6/23/2017</u>	<u>2018</u>		<u>2018</u>	
4000930 - Admin. Rev. Rec. From W&S Fund	92,583.00	32,788.00	32,788.00	16,394.00	23,724.00	-9,064.00		
4000940 - Admin.Rev. Rec. from MDD Fund	500.00	500.00	500.00	250.00	500.00	0.00		
4000945 - Transfer in from Bldg. Security	0.00	0.00	4,317.00	0.00	0.00	-4,317.00		
4000990 - Reduction in Fund Balance	0.00	95,000.00	425,167.00	0.00	270,000.00	-155,167.00	0.00	\$270,000Ovilla Oaks Drive 1.2 miles, 22 ft wide plus Striping and Testing. \$15.00 sq yd for finished road \$270,000
Total 4000900 - Transfers In	95,583.00	245,788.00	580,272.00	92,880.69	338,454.00	-241,818.00	0.00	
Total Revenue	3,019,176.79	3,312,825.00	3,788,740.00	2,720,698.89	3,635,174.00	-153,566.00	0.00	ADDITIONAL REQUEST, INCLUDED IN THE PROPOSED BUDGET



<b>GENERAL FUND</b>								
<b>Proposed Budget FY 2017-2018</b>							<b>INCLUDED IN PROPOSED</b>	<b>June 28, 2017</b>
	<b>ACTUAL FY 2015-2016</b>	<b>Original Budget 2016-2017</b>	<b>Adjusted Budget 2016-2017</b>	<b>Actual Rev./Exp. 10/1/2016 - 6/23/2017</b>	<b>Proposed Budget 2017- 2018</b>	<b>DIFFERENCE</b>	<b>Additional Request 2017- 2018</b>	<b>Notes &amp; Adjustments</b>
<b>Expense</b>								<b>PRESENTED TO MSAC FOR CONSIDERATION OF RECOMMENDATION</b>
<b>10 · Administration</b>								
5201100 · Salaries & Wages								Full Time Staff - 4
5101110 · City Administrator	67,124.00	66,126.00	66,126.00	56,594.58	78,750.00	12,624.00		(105,000)General Fund contributes 75%, Water & Sewer Contribute 25%
5101115 · City Secretary	43,317.30	40,973.00	40,973.00	38,009.62	44,250.00	3,277.00		(59,000)General Fund contributes 75%, Water & Sewer Contribute 25%
5101117 · City Accountant	39,342.72	38,192.00	38,192.00	33,789.94	39,338.00	1,146.00		(52,450)General Fund contributes 75%, Water & Sewer Contribute 25%
5101120 · Admin. Support	23,671.26	22,978.00	22,978.00	23,222.22	27,035.00	4,057.00		(36,047)General Fund contributes 75%, Water & Sewer Contribute 25%
5101170 · Salary Increase		5,265.00	5,265.00	0.00	0.00	-5,265.00		16/17 - Salary increase - City Secretary, Admin Assistant
5101180 · Merit Raises, Staff 3%	0.00	5,207.00	5,207.00	0.00	5,682.00	475.00	5,682.00	3% Merit 75%
Total 5101100 · Salaries & Wages	173,455.28	178,741.00	178,741.00	151,616.36	195,055.00	16,314.00	5,682.00	
5101400 · Support Staff								
5101490 · Overtime	66.30	350.00	350.00	0.00	625.00	275.00		Admin. Assistant
Total 5101400 · Support Staff	66.30	350.00	350.00	0.00	625.00	275.00	0.00	
5102100 · Employee Benefits								
5102110 · Group Insurance	28,100.02	29,461.00	29,461.00	20,153.12	32,751.00	3,290.00		Health 567.58 x 12% increase. X 4, Plus Life/New Benefits
5102135 · TMRS	20,153.52	22,694.00	22,694.00	17,118.20	25,715.00	3,021.00		City portion of employee retirement fund. INCREASED FROM 9.73 TO 9.94
5102160 · Worker's Compensation	679.51	606.00	606.00	454.44	660.00	54.00		TML Insurance
5102170 · Payroll Taxes	3,198.33	3,456.00	3,456.00	2,520.75	3,772.00	316.00		Medicare
5102180 · Unemployment Taxes	2,790.00	1,000.00	1,000.00	0.00	1,000.00	0.00		Direct pay by City for employee unemployment.
5102196 · Indiv. Membership Dues	608.00	750.00	750.00	1,365.00	1,950.00	1,200.00		TML, HR, TMCA, Yellow Rose, International TCMA, ICMA \$890, TCMA \$310

	<u>ACTUAL</u> <u>FY</u> <u>2015-2016</u>	<u>Original Budget</u> <u>2016-2017</u>	<u>Adjusted Budget</u> <u>2016-2017</u>	<u>Actual Rev./Exp.</u> <u>10/1/2016 -</u> <u>6/23/2017</u>	<u>Proposed</u> <u>Budget 2017-</u> <u>2018</u>	<u>DIFFERENCE</u>	<u>Additional</u> <u>Request 2017-</u> <u>2018</u>	<u>Notes &amp; Adjustments</u>
<b>Total 5102100 · Employee Benefits</b>	55,529.38	57,967.00	57,967.00	41,611.51	65,848.00	7,881.00	0.00	
<b>5102200 · Special Services</b>								
<b>5102210 · Tax Assessing &amp; Collecting Fees</b>	2,004.25	1,570.00	1,570.00	364.46	1,570.00	0.00		Ellis County collection of City Ad Valorem Taxes.
<b>5102220 · Tax Appraisal Fee</b>	14,817.45	16,003.00	16,003.00	12,279.20	16,355.00	352.00		Ellis County (\$15622 and Dallas County (\$733.) appraisal of properties.
<b>5102230 · Legal Fees</b>	17,040.14	25,000.00	25,000.00	9,428.99	35,000.00	10,000.00		The MacFarlane Firm PROBABLE INCREASE
<b>5102240 · Audit</b>	7,150.00	7,400.00	7,400.00	7,400.00	7,650.00	250.00		\$18,500 split between GF(7,650)/WWW(7,650)/4B EDC1,600/MDD 1,600 - Yeldell Wilson
<b>5102250 · Accounting</b>	474.47	1,000.00	1,000.00	525.00	2,000.00	1,000.00		Yeldell Wilson
<b>5102260 · Engineering Fees</b>	11,608.92	6,000.00	8,500.00	6,300.98	10,000.00	1,500.00		City Engineer to review subdivision plans
<b>Total 5102200 · Special Services</b>	53,095.23	56,973.00	59,473.00	36,298.63	72,575.00	13,102.00	0.00	
<b>5102300 · Contractual Services</b>								
<b>5102310 · Consultant Fees</b>	13,370.42	20,000.00	20,000.00	1,758.35	10,000.00	-10,000.00		Town Planning
<b>5102325 - 4B EDC Consulting</b>	0.00	10,000.00	10,000.00	0.00	0.00	-10,000.00		Previous project completed
<b>Total 5102300 · Contractual Services</b>	13,370.42	30,000.00	30,000.00	1,758.35	10,000.00	-20,000.00	0.00	
<b>5102500 · Operating Services</b>								
<b>5102530 · Custodial Service Contract</b>	4,128.00	4,128.00	4,128.00	3,110.97	4,128.00	0.00		344.00 X 12 NIGHTLINE JANITORIAL
<b>5102540 · IT - Computer Maintenance</b>	25,678.50	19,269.00	31,528.00	26,699.02	25,200.00	-6,328.00		This is for IT services for all departments Continued care for servers 3x50 , Continued care for computers 31x40., microsoft software, email exchange for 47 addresses Total Monthly Fee \$2100.x 12=\$25,200,
<b>Total 5102500 · Operating Services</b>	29,806.50	23,397.00	35,656.00	29,809.99	29,328.00	-6,328.00	0.00	
<b>5102600 · Special Expenses</b>								
<b>5102610 · Election - Payroll</b>	0.00	850.00	850.00	492.00	850.00	0.00		no change
<b>5102620 · Election - Supplies</b>	229.60	2,500.00	2,500.00	2,245.34	2,500.00	0.00		Ballots and equipment

	<u>ACTUAL</u> <u>FY</u> <u>2015-2016</u>	<u>Original Budget</u> <u>2016-2017</u>	<u>Adjusted Budget</u> <u>2016-2017</u>	<u>Actual Rev./Exp.</u> <u>10/1/2016 -</u> <u>6/23/2017</u>	<u>Proposed</u> <u>Budget 2017-</u> <u>2018</u>	<u>DIFFERENCE</u>	<u>Additional</u> <u>Request 2017-</u> <u>2018</u>	<u>Notes &amp; Adjustments</u>
5102630 • Election Meeting Expense	0.00	100.00	100.00	73.46	100.00	0.00		Meal expense
5102650 • Codification Book Update	3,185.00	4,100.00	4,100.00	375.00	3,600.00	-500.00		Code of Ordinances
Total 5102600 • Special Expenses	3,414.60	7,550.00	7,550.00	3,185.80	7,050.00	-500.00	0.00	
5103100 • General Supplies								
5103110 • Office Supplies	8,193.65	8,000.00	8,000.00	5,879.46	8,000.00	0.00		no change
5103140 • Uniforms	59.53	250.00	250.00	119.08	350.00	100.00		Office staff shirts
Total 5103100 • General Supplies	8,253.18	8,250.00	8,250.00	5,998.54	8,350.00	100.00	0.00	
5103400 • Maintenance Supplies / Parts								
5103410 • Supplies - Custodial	1,167.98	1,500.00	1,500.00	885.06	1,500.00	0.00		no change
5103440 • Maintenance Agreement Expense	270.00	400.00	400.00	0.00	400.00	0.00		Pest control
5103460 • Miscellaneous	451.65	400.00	1,500.00	411.55	1,500.00	0.00		Christmas decorations, signs, staff meetings
Total 5103400 • Maintenance Supplies / Parts	1,889.63	2,300.00	3,400.00	1,296.61	3,400.00	0.00	0.00	
5104200 • Travel Expenses								
5104210 • Travel - Local	318.06	500.00	500.00	30.57	500.00	0.00		Personal auto use
5104220 • Professional Development	2,987.22	5,500.00	5,500.00	434.61	6,550.00	1,050.00		GFOAT conference, HR conference, TML Conference, Election Law, ICMA \$675, TCMA \$375.
5104222 • Professional Develop - Council	1,291.54	1,200.00	1,200.00	974.54	1,300.00	100.00		Mayor - Sam houston
5104225 • City Council Meal Expense	1,014.43	1,400.00	1,400.00	869.66	2,200.00	800.00		Council / office / water / work shops and staff meetings
5104230 • Professional Develop - In-House	0.00	500.00	500.00	0.00	500.00	0.00		Sexual Harrassment Training
Total 5104200 • Travel Expenses	5,611.25	9,100.00	9,100.00	2,309.38	11,050.00	1,950.00	0.00	
5105200 • Data Processing Expenses								
5105230 • Data Proc-Maintenance & Repair	884.45	0.00	0.00	0.00	18,000.00	18,000.00	18,000.00	New server \$3,000 for council + Screen for Conference and Court/council \$5,000, \$10,000 Council Laptops

	<u>ACTUAL</u> <u>FY</u> <u>2015-2016</u>	<u>Original Budget</u> <u>2016-2017</u>	<u>Adjusted Budget</u> <u>2016-2017</u>	<u>Actual Rev./Exp.</u> <u>10/1/2016 -</u> <u>6/23/2017</u>	<u>Proposed</u> <u>Budget 2017-</u> <u>2018</u>	<u>DIFFERENCE</u>	<u>Additional</u> <u>Request 2017-</u> <u>2018</u>	<u>Notes &amp; Adjustments</u>
5105240 · Data Processing - Software	9,110.96	13,300.00	13,300.00	9,403.49	23,005.00	9,705.00	12,000.00	\$11,005 - 1/3 BLACKBOARD (1,783) INTUIT (3,150), CIVIC PLUS HOSTING (6,155), UNTANGLE, MSO (1,700) and <b>\$12,000</b> SECURITY SOFTWARE AS SUGGESTED BY TECHNOLOGY AND BEYOND
Total 5105200 · Data Processing Expenses	9,995.41	13,300.00	13,300.00	9,403.49	41,005.00	27,705.00	12,000.00	
5105300 · Printing Expense								
5105310 · Copier Expense	1,879.96	3,300.00	4,476.00	2,772.64	4,476.00	0.00		no change
5105320 · Printing & Postage - Newsletters	4,443.23	5,108.00	5,108.00	1,204.03	5,108.00	0.00		PRINTING 4 X \$777.00 + postage 4 X \$500.00
5105330 · Printing - Forms	1,319.63	1,500.00	1,500.00	429.10	1,500.00	0.00		All printing combined. Letterhead, permits, signs, business cards
Total 5105300 · Printing Expense	7,642.82	9,908.00	11,084.00	4,405.77	11,084.00	0.00	0.00	
5105400 · Utilities								
5105410 · Telephone	1,312.05	1,404.00	1,404.00	1,046.72	1,500.00	96.00		Birch 125. x 12
5105415 · Cellular Phone	1,387.70	1,464.00	1,464.00	1,024.48	1,450.00	-14.00		Verizon CM - and Pam 120 x 12
5105417 · Internet	1,211.14	2,409.00	2,409.00	1,282.01	2,823.00	414.00	804.00	\$1,920 - Birch 160 x 12 \$804. -Direct tv 67x12 + 99 installation
5105420 · Wireless Cards	911.76	912.00	912.00	303.92	912.00	0.00		Verizon iPad CM AND CS 76 x 12
5105450 · Electricity	4,278.73	4,635.00	4,635.00	3,146.70	3,318.00	-1,317.00		Gexa estimated cost per TCAP 2018 rates
Total 5105400 · Utilities	9,101.38	10,824.00	10,824.00	6,803.83	10,003.00	-821.00	804.00	
5105500 · Repairs & Bldg Improvements								
5105520 · Repairs - Buildings	5,353.30	4,000.00	4,000.00	3,820.65	41,200.00	37,200.00	39,600.00	\$1,600 Misc. bldg repair <b>Remove city</b> hall, PD and FD from septic to sewer service \$25,000 + Paint city offices \$5,000 + Back door \$1,200 + Conference doors \$400 + Mens/Womens bathroom update \$8,000 for tile, floor, vanity and mirror.
5105540 · Repairs - Machinery & Equipment	540.00	600.00	600.00	495.25	500.00	-100.00	0.00	Fridge repair EST \$500. add water filtration and repair icemaker <b>OR</b> NEW FRIDGE \$1,600 <b>(6/29/2017 COUNCIL ADVISED TO REMOVE FROM</b> <b>BUDGET)</b>
5105590 · Repairs - Other	1,228.51	2,200.00	2,200.00	2,170.08	1,300.00	-900.00		ADMIN, PAINT, FLAGS, FILTERS

	<u>ACTUAL</u> <u>FY</u> <u>2015-2016</u>	<u>Original Budget</u> <u>2016-2017</u>	<u>Adjusted Budget</u> <u>2016-2017</u>	<u>Actual Rev./Exp.</u> <u>10/1/2016 -</u> <u>6/23/2017</u>	<u>Proposed</u> <u>Budget 2017-</u> <u>2018</u>	<u>DIFFERENCE</u>	<u>Additional</u> <u>Request 2017-</u> <u>2018</u>	<u>Notes &amp; Adjustments</u>
<b>Total 5105500 - Repairs &amp; Bldg Improvements</b>	7,121.81	6,800.00	6,800.00	6,485.98	43,000.00	36,200.00	39,600.00	
<b>5105600 - Insurance</b>								
5105610 - Insurance - Property	1,108.72	1,182.00	1,330.00	1,108.24	1,110.00	-220.00		TML
5105620 - Insurance - Liability	1,203.75	678.00	678.00	464.39	1,205.00	527.00		TML
5105630 - Insurance - Fidelity Bond	300.00	300.00	300.00	250.00	300.00	0.00		State Farm
notary Bond	0.00	0.00	0.00	0.00	450.00	450.00	450.00	\$150 x 3 for seals, bond, books
5105635 - Public Officials Surety Bonds	900.00	1,000.00	2,210.00	1,820.00	2,210.00	0.00		Victor O.Schinnerer & Co. Inc.
<b>Total 5105600 - Insurance</b>	3,512.47	3,160.00	4,518.00	3,642.63	5,275.00	757.00	450.00	
<b>5105700 - Other Expenses</b>								
5105705 - Postage	6,763.37	6,756.00	6,756.00	3,199.37	6,756.00	0.00		POSTAGE
5105710 - Cash - Over/Short	0.00	10.00	10.00	0.00	10.00	0.00		
5105725 - Records Management Expense	7,129.79	3,600.00	3,600.00	2,138.50	1,500.00	-2,100.00		Decrease due to city is current on destruction requirements. RCI Records Management-Review file boxes, separate for destruction, software
5105730 - City - Memberships	1,889.78	2,500.00	2,500.00	2,055.78	2,500.00	0.00		TML, SGR, Atmos, Ercot, NCTCOG
5105740 - Legal Notices/Advertisement	9,618.09	9,000.00	9,000.00	2,729.29	9,000.00	0.00		Red Oak Paper (previous - Waxahachie Daily Light)
5105752 - Employment Screening	42.00	200.00	350.00	435.37	400.00	50.00		
5105753 - Solicitor Screening	0.00	200.00	200.00	96.00	200.00	0.00		
5105756 - FM 664	23,927.70	24,000.00	24,000.00	23,927.70	0.00	-24,000.00		FINAL PAYMENT to TxDOT for FM 664 Improvements. FY 15-16 Specifically for right-of-way acquisition and reimbursable utility adjustments.
5105760 - Bank Service Charge	81.12	100.00	100.00	22.00	100.00	0.00		Bank charges - returned checks
5105764 - Filing Fees	654.07	250.00	250.00	129.67	500.00	250.00		Ellis county, budget, ordinances
5105765 - Miscellaneous	2,415.35	2,500.00	2,350.00	1,336.43	2,767.00	417.00		Award luncheon, awards, employee appreciation
<b>Total 5105700 - Other Expenses</b>	52,521.27	49,116.00	49,116.00	36,070.11	23,733.00	-25,383.00	0.00	



	<u>ACTUAL</u> <u>FY</u> <u>2015-2016</u>	<u>Original Budget</u> <u>2016-2017</u>	<u>Adjusted Budget</u> <u>2016-2017</u>	<u>Actual Rev./Exp.</u> <u>10/1/2016 -</u> <u>6/23/2017</u>	<u>Proposed</u> <u>Budget 2017-</u> <u>2018</u>	<u>DIFFERENCE</u>	<u>Additional</u> <u>Request 2017-</u> <u>2018</u>	<u>Notes &amp; Adjustments</u>
5106400 - Minor Capital Outlay								
5106440 - Machinery & Equipment	246.30	1,000.00	7,500.00	0.00	1,000.00	-6,500.00		\$1,000 Misc. Machinery and equipment
5106465 - Furniture	2,935.95	1,000.00	1,000.00	146.27	1,000.00	0.00		
Total 5106400 - Minor Capital Outlay	3,182.25	2,000.00	8,500.00	146.27	2,000.00	-6,500.00	0.00	
5107400 - Capitalized Assets								
5107420 - Buildings	34,720.00	0.00	0.00	0.00	0.00	0.00		
	34,720.00	0.00	0.00	0.00	0.00	0.00	0.00	
5107400 - Capitalized Assets								
5107440 - Machine & Equipment	0.00	52,400.00	49,999.00	49,999.00	0.00	-49,999.00		
Total - Capitalized Assets	0.00	52,400.00	49,999.00	49,999.00	0.00	-49,999.00	0.00	
5109000 - Reserves								
5109001 - Reserve for Contingency	0.00	2,390.00	32,507.00	0.00	92,502.14	59,995.14		Reserve for projects not in budget - (estimated revenue less expense)
5109015 - Reserve for RD & PD Radios	0.00	90,000.00	93,770.00	0.00	93,770.00	0.00		Last installment for radios
Total 5109000 - Reserves	0.00	92,390.00	126,277.00	0.00	186,272.14	59,995.14	0.00	
Total 10 - Administration	472,289.18	614,526.00	670,905.00	390,842.25	725,653.14	54,748.14	58,536.00	ADDITIONAL REQUEST, INCLUDED IN THE PROPOSED BUDGET

GENERAL FUND							INCLUDED IN	
Proposed Budget FY 2017-2018							PROPOSED	June 28, 2017
	<u>ACTUAL</u> <u>FY</u>	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Actual Rev./Exp.</u>	<u>Proposed</u>		<u>Additional</u>	
	<u>2015-2016</u>	<u>2016-2017</u>	<u>2016-2017</u>	<u>10/1/2016 -</u>	<u>Budget 2017-</u>	<u>DIFFERENCE</u>	<u>Request 2017-</u>	<u>Notes &amp; Adjustments</u>
				<u>6/23/2017</u>	<u>2018</u>		<u>2018</u>	
<b>Expense</b>								PRESENTED TO MSAC FOR CONSIDERATION OF RECOMMENDATION
<b>20 · Police</b>								
5201100 · Salaries & Wages								PD Staff 12 Full time staff - 11, Part time - 1
5201120 · Police Chief	73,268.77	70,000.00	70,000.00	57,109.60	74,243.00	4,243.00		
5201143 · Command Staff	54,418.51	53,560.00	53,560.00	44,083.80	57,309.00	3,749.00		Lieutenant - 1
5201150 · Certification Pay	2,469.03	2,400.00	2,400.00	1,846.80	2,400.00	0.00		
5201170 - Salary Increase	0.00	4,160.00	4,160.00	0.00	0.00			16/17 - Salary increase Chief and Lieutenant
5201180 · Merit Raises - Staff 3%	0.00	3,832.00	3,832.00	0.00	3,947.00	115.00	3,947.00	3% Merit
Total 5201100 · Salaries & Wages	130,156.31	133,952.00	133,952.00	103,040.20	137,899.00	3,947.00	3,947.00	
5201400 · Support Salaries								
5201405 · Support Staff	27,851.21	27,851.00	27,851.00	23,712.00	30,826.00	2,975.00		Support Staff - 1
5201408 - Sergeant	0.00	43,680.00	43,680.00	34,443.20	88,046.40	44,366.40		Sergeant/Patrol - 2 (PROMOTED 1 OFFICER TO SERGEANT)
5201410 · Patrol	242,123.91	224,723.00	224,723.00	192,449.41	248,352.00	23,629.00	39,728.00	\$249,538 Full Time Patrol Officers - 5 \$39,728 Additional Officer
5201412 - Patrol Part Time	14,275.00	20,500.00	20,500.00	5,600.00	20,500.00	0.00		PART TIME - 1
5201415 · Certification Pay	900.12	1,636.00	1,636.00	1,614.60	2,701.00	1,065.00		Certification Pay - 3 (additional officer earned certification)
5201470 - Salary Increase	0.00	16,640.00	16,640.00		6,220.00	-10,420.00	6,220.00	16/17 - Salary increase - Support, Sergeant and Patrol (SALARY INCREASE FOR PROMOTION OF 1 PATROL TO SERGEANT)
5201480 · Merit Raises 3%	0.00	9,387.00	9,387.00		10,011.46	624.46	2,339.00	3% Merit
5201490 · Overtime	13,052.05	16,000.00	16,000.00	6,975.74	16,000.00	0.00		
Total 5201400 · Support Salaries	298,202.29	360,417.00	360,417.00	264,794.95	422,656.86	62,239.86	48,287.00	

	<u>ACTUAL</u> <u>FY</u> <u>2015-2016</u>	<u>Original Budget</u> <u>2016-2017</u>	<u>Adjusted Budget</u> <u>2016-2017</u>	<u>Actual Rev./Exp.</u> <u>10/1/2016 -</u> <u>6/23/2017</u>	<u>Proposed</u> <u>Budget 2017-</u> <u>2018</u>	<u>DIFFERENCE</u>	<u>Additional</u> <u>Request 2017-</u> <u>2018</u>	<u>Notes &amp; Adjustments</u>
<b>5202100 · Employee Benefits</b>								
<b>5202110 · Group Insurance</b>	66,241.19	72,741.00	72,741.00	48,307.34	89,032.00	16,291.00	8,062.00	\$80,970 - Health 567.58 x 12% increase. X 4, Plus Life/New Benefits \$8,062 + Additional officer .
<b>5202135 · TMRS</b>	36,295.91	44,740.00	44,740.00	34,295.18	53,161.00	8,421.00	5,188.00	\$47,973 - City portion of employee retirement fund. 9.73% to 9.94% + \$3925 for additional officer + \$1263. for STEP pay plan
<b>5202160 · Worker's Compensation</b>	11,620.48	11,677.00	11,677.00	8,082.46	12,315.00	638.00		TML INSURANCE
<b>5202170 · Payroll Taxes</b>	7,171.64	8,381.00	8,381.00	5,370.72	8,789.00	408.00	817.00	\$7972. Medicare + \$594. for additional officer + \$188 additional for STEP pay plan
<b>5202196 · Membership Dues</b>	235.00	500.00	500.00	397.00	315.00	315.00		Membership Dues
<b>Total 5202100 · Employee Benefits</b>	121,564.22	138,039.00	138,039.00	96,452.70	163,612.00	25,573.00	14,067.00	
<b>5202300 · Contractual Services</b>								
<b>5202355 · Contract Labor - Individual</b>	0.00	500.00	500.00	0.00	500.00	0.00		
<b>5202356 · Gingerbread House</b>	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	0.00		
<b>5202380 · Dispatch</b>	14,525.00	15,225.00	15,225.00	15,225.00	15,925.00	700.00		\$45,500 - Midlothian. Police-35%, Fire-35%, Water and Sewer-30%
<b>5202385 · Jail Expense</b>	1,000.00	1,000.00	1,000.00	0.00	1,000.00	0.00		Red Oak
<b>5202390 · Special Response Team</b>	7,500.00	8,500.00	8,500.00	7,500.00	8,500.00	0.00		CITY OF MIDLOTHIAN SRRG \$7500. AND MISC. TRAINING COST
<b>5202395 - Contractual Services Other</b>	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00		
<b>Total 5202300 · Contractual Services</b>	24,025.00	27,225.00	27,225.00	23,725.00	27,925.00	700.00	0.00	
<b>5202500 · Operating Services</b>								
<b>5202530 - Custodial Services Contract</b>	2,820.00	2,820.00	2,820.00	2,115.00	2,820.00	0.00		
<b>5202540 · Computer Maintenance</b>	1,275.66	700.00	700.00	0.00	700.00	0.00		
<b>5202560 · Internet Subscriptions</b>	317.00	1,350.00	1,350.00	317.00	1,350.00	0.00		
<b>Total 5202500 · Operating Services</b>	4,412.66	4,870.00	4,870.00	2,432.00	4,870.00	0.00	0.00	

	<u>ACTUAL</u> <u>FY</u> <u>2015-2016</u>	<u>Original Budget</u> <u>2016-2017</u>	<u>Adjusted Budget</u> <u>2016-2017</u>	<u>Actual Rev./Exp.</u> <u>10/1/2016 -</u> <u>6/23/2017</u>	<u>Proposed</u> <u>Budget 2017-</u> <u>2018</u>	<u>DIFFERENCE</u>	<u>Additional</u> <u>Request 2017-</u> <u>2018</u>	<u>Notes &amp; Adjustments</u>
5202600 · Special Expenses								
5202675 · National Night Out	100.00	550.00	550.00	434.34	500.00	-50.00		
Total 5202600 · Special Expenses	100.00	550.00	550.00	434.34	500.00	-50.00	0.00	
5203100 · General Supplies								
5203110 · Office Supplies	901.46	1,500.00	1,874.00	1,559.98	1,050.00	-824.00		OFFICE SUPPLIES ONLY decrease due to no additional computers requested by department
5203140 · Uniforms	8,746.43	8,000.00	8,000.00	3,440.43	8,500.00	500.00	500.00	\$8,000 Shirt/pant / monogram/reflective gear current + \$500 Additional Officer
5203170 · Evidence Gathering	700.00	700.00	700.00	676.86	700.00	0.00		
Total 5203100 · General Supplies	10,347.89	10,200.00	10,574.00	5,677.27	10,250.00	-324.00	500.00	
5203400 · Maintenance Supplies & Parts								
5203410 · Supplies - Custodial	566.63	600.00	800.00	340.22	800.00	0.00		
Total 5203400 · Maintenance Supplies & Parts	566.63	600.00	800.00	340.22	800.00	0.00	0.00	
5204200 · Travel Expenses								
5204210 · Travel - Local	1,009.82	1,000.00	1,000.00	0.00	1,000.00	0.00		Mileage reimbursement
5204220 · Professional Development	2,708.52	3,750.00	4,896.00	0.00	6,525.00	1,629.00	1,390.00	\$5,135 Officer training Public Manager Program \$4,865 for Texas Certified 7 tracks- Personnel Admin, Managing, Communications, Finance & Budget, Program Evaluations, Information System for Managers, Applied Projects. (6/29/2017 COUNCIL ADVISED POSSIBLE 2 CLASSES PER YEAR)
5204225 · Professional Dev - LEOSE	960.00	1,165.00	0.00	1,336.82	0.00	0.00		Licensing Board
5204235 - Ammo	987.22	1,000.00	1,000.00	0.00	1,000.00	0.00		
5204270 · Vehicle Expenses	15,548.68	24,000.00	24,000.00	14,593.65	24,000.00	0.00		Fuel
Total 5204200 · Travel Expenses	21,214.24	30,915.00	30,896.00	15,930.47	32,525.00	1,629.00	1,390.00	
5205200 · Data Processing Expenses								

	<u>ACTUAL FY</u> <u>2015-2016</u>	<u>Original Budget</u> <u>2016-2017</u>	<u>Adjusted Budget</u> <u>2016-2017</u>	<u>Actual Rev./Exp.</u> <u>10/1/2016 -</u> <u>6/23/2017</u>	<u>Proposed</u> <u>Budget 2017-</u> <u>2018</u>	<u>DIFFERENCE</u>	<u>Additional</u> <u>Request 2017-</u> <u>2018</u>	<u>Notes &amp; Adjustments</u>
5205220 · Data Proc - Equipment	0.00	0.00	0.00	0.00	5,000.00	5,000.00	5,000.00	\$25,000 TOTAL CRIMES EQUIPMENT REPLACEMENT, PAID BY PD AND FD 50% EACH \$10,000 total cost for radio maintenance fee pay to Midlothian, shared with PD and other cities <u>{6/29/2017- COUNCIL ADVISED CRIMES REPLACEMENT TO PURCHASE FY 16/17}</u>
5205240 · Data Processing - Software	17,851.00	18,000.00	18,000.00	17,851.00	18,000.00	0.00		Sam Houston Crime Software, Blackboard, Leads Online
<b>Total 5205200 · Data Processing Expenses</b>	<b>17,851.00</b>	<b>18,000.00</b>	<b>18,000.00</b>	<b>17,851.00</b>	<b>23,000.00</b>	<b>5,000.00</b>	<b>5,000.00</b>	
5205300 · Printing Expenses								
5205310 · Copier Expense	1,023.08	1,500.00	1,500.00	786.20	1,210.00	-290.00		UPDATING COPIER - Copier Expense 100.60 x 12
5205330 · Printing - Forms	300.00	300.00	300.00	300.00	300.00	0.00		Business Cards
5205350 · Printing - Other	399.94	400.00	400.00	288.85	500.00	100.00		ID Cards
<b>Total 5205300 · Printing Expenses</b>	<b>1,723.02</b>	<b>2,200.00</b>	<b>2,200.00</b>	<b>1,375.05</b>	<b>2,010.00</b>	<b>-190.00</b>	<b>0.00</b>	
5205400 · Utilities								
5205410 · Telephone	1,312.05	1,404.00	1,404.00	1,046.75	1,500.00	96.00		Birch 125 X 12
5205415 · Cellular Phone	1,275.66	1,350.00	1,350.00	877.95	1,188.00	-162.00		Verizon 99 X 12
5205417 · Internet - PD	1,211.13	2,409.00	2,409.00	1,282.01	1,920.00	-489.00		Birch 160 X 12
5205420 · Wireless Cards	2,735.28	2,750.00	2,750.00	2,054.25	3,192.00	442.00		Verizon 266 X 12
5205450 · Electricity	3,776.66	4,500.00	4,500.00	2,771.85	3,115.00	-1,385.00		Gexa estimated cost per TCAP 2018 rates
<b>Total 5205400 · Utilities</b>	<b>10,310.78</b>	<b>12,413.00</b>	<b>12,413.00</b>	<b>8,032.81</b>	<b>10,915.00</b>	<b>-1,498.00</b>	<b>0.00</b>	
5205500 · Repairs & Building Improvements								
5205520 · Repairs - Building	16,040.43	5,000.00	5,000.00	425.30	5,000.00	0.00		
5205540 · Repairs- Machinery & Equipment	618.27	1,000.00	1,000.00	291.00	1,000.00	0.00		
5205550 · Repairs - Vehicles	11,221.73	8,000.00	10,000.00	5,771.22	10,000.00	0.00		amount contingent on new vehicles



	<u>ACTUAL FY</u> <u>2015-2016</u>	<u>Original Budget</u> <u>2016-2017</u>	<u>Adjusted Budget</u> <u>2016-2017</u>	<u>Actual Rev./Exp.</u> <u>10/1/2016 -</u> <u>6/23/2017</u>	<u>Proposed</u> <u>Budget 2017-</u> <u>2018</u>	<u>DIFFERENCE</u>	<u>Additional</u> <u>Request 2017-</u> <u>2018</u>	<u>Notes &amp; Adjustments</u>
Total 5205500 · Repairs & Building Improvements	27,880.43	14,000.00	16,000.00	6,487.52	16,000.00	0.00	0.00	
5205600 · Insurance								
5205610 · Insurance - Property	1,648.64	1,757.00	1,757.00	1,317.87	1,757.00	0.00		TML
5205620 · Insurance - Liability	5,513.00	8,499.00	8,499.00	6,286.83	8,499.00	0.00		TML
5205640 · Insurance - Vehicle	2,429.68	2,203.00	2,908.00	3,075.81	2,908.00	0.00		TML
Total 5205600 · Insurance	9,591.32	12,459.00	13,164.00	10,680.51	13,164.00	0.00	0.00	
5205700 · Other Expenses								
5205742 · Public Relations	133.74	200.00	519.00	218.77	550.00	31.00		increase to maintain current supplies
5205745 · Weapons Purchase Plan	0.00	0.00	0.00	0.00	11,730.00	11,730.00		7 weapons for purchase plan for officers - Purchase Plan approved 2017
5205752 · Employment Screening	994.90	1,550.00	1,550.00	366.37	1,550.00	0.00		
5205765 · Miscellaneous	1,476.47	1,620.00	1,620.00	1,226.48	1,500.00	-120.00		
Total 5205700 · Other Expenses	2,605.11	3,370.00	3,689.00	1,811.62	15,330.00	11,641.00	0.00	
5206400 · Minor Capital Outlay								
5206440 · Machinery & Equipment	5,260.65	6,200.00	9,200.00	5,380.46	13,300.00	4,100.00	7,100.00	Current budget of \$6,200 and additional fund request will provide \$1,100 Taser + \$6,000 Outboard Seat Belt (est 1,500 eachx4)
5206445 · Personal Protective Equipment	2,960.00	2,600.00	2,600.00	655.00	2,600.00	0.00		
5206450 · Vehicles	80,197.84	49,000.00	49,000.00	48,216.81	57,350.00	8,350.00	57,350.00	Vehicles \$53,000 x 2 + Computer, booster \$2,700 + radio \$6,000 6/28 MSAC RECOMMEND 1 VEH TOTAL\$57,350
Total 5206400 · Capital Outlay	88,418.49	57,800.00	60,800.00	54,252.27	73,250.00	12,450.00	64,450.00	
5207400 · Capitalized Assets								
5207440 · Machinery & Equipment	0.00	0.00	22,000.00	0.00	0.00	-22,000.00		Mid year adjustment for security camera system
Total 5207400 · Capitalized Assets	0.00	0.00	22,000.00	0.00	0.00	-22,000.00	0.00	
Total 20 · Police	768,969.39	827,010.00	855,589.00	613,317.93	954,706.86	99,117.86	137,641.00	ADDITIONAL REQUEST, INCLUDED IN THE PROPOSED BUDGET

GENERAL FUND							INCLUDED IN	
Proposed Budget FY 2017-2018							PROPOSED	June 28, 2017
	<u>ACTUAL FY</u>	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Actual Rev./Exp.</u>	<u>Proposed</u>		<u>Additional</u>	
	<u>2015-2016</u>	<u>2016-2017</u>	<u>2016-2017</u>	<u>10/1/2016 -</u>	<u>Budget 2017-</u>	<u>DIFFERENCE</u>	<u>Request 2017-</u>	<u>Notes &amp; Adjustments</u>
				<u>6/23/2017</u>	<u>2018</u>		<u>2018</u>	
Expense								PRESENTED TO MSAC FOR CONSIDERATION OF RECOMMENDATION
25 · Municipal Court								
5251100 · Salaries & Wages								Full time staff - 1
5251140 · Municipal Judge	7,354.44	7,020.00	7,020.00	6,335.00	11,110.00	4,090.00		Increased to estimated 18 court dates
Total 5251100 · Salaries & Wages	7,354.44	7,020.00	7,020.00	6,335.00	11,110.00	4,090.00	0.00	
5251400 · Support Staff								
5251405 · Support Staff	33,675.28	33,676.00	33,676.00	26,688.00	34,695.00	1,019.00		
5251470 · Salary Increase	0.00	582.00	582.00	0.00	0.00	-582.00		16/17 - Staff increase - Judge
5251480 · Merit Raises 3%	0.00	1,011.00	1,011.00	0.00	1,041.00	30.00	1,041.00	3% Merit
5251490 · Overtime	522.24	500.00	1,900.00	775.64	1,400.00	-500.00		
Total 5251400 · Support Staff	34,197.52	35,769.00	37,169.00	27,463.64	37,136.00	-33.00	1,041.00	
5252100 · Employee Benefits								
5252110 · Group Insurance	7,190.58	7,203.00	7,203.00	4,851.15	8,902.00	1,699.00		
5252135 · TMRS	3,076.54	3,304.00	3,304.00	2,592.21	3,534.00	230.00		City portion of employee retirement fund. INCREASED FROM 9.73%
5252160 · Worker's Compensation	185.00	122.00	122.00	90.90	166.00	44.00		Health 567.58 x 12% increase. X 4, Plus Life/New Benefits
5252170 · Payroll Taxes	521.44	1,085.00	1,085.00	882.86	1,369.00	284.00		
5252196 · Membership Dues	60.00	40.00	40.00	0.00	100.00	60.00		TML INSURNACE
Total 5252100 · Employee Benefits	11,033.56	11,754.00	11,754.00	8,417.12	14,071.00	2,317.00	0.00	Medicare
5252300 · Contractual Services								

	<u>ACTUAL</u> <u>FY</u>	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Actual Rev./Exp.</u>	<u>Proposed</u>		<u>Additional</u>	
	<u>2015-2016</u>	<u>2016-2017</u>	<u>2016-2017</u>	<u>10/1/2016 -</u> <u>6/23/2017</u>	<u>Budget 2017-</u> <u>2018</u>	<u>DIFFERENCE</u>	<u>Request 2017-</u> <u>2018</u>	<u>Notes &amp; Adjustments</u>
5251420 • Jury Fees	0.00	200.00	200.00	72.00	200.00	0.00		
5251425 • City Prosecutor	5,267.47	6,000.00	6,000.00	5,316.16	11,970.00	5,970.00		7 mo average 665 per mo x 18 court dates
5252375 • Comptroller - Warrant Fees	72,036.90	41,500.00	95,543.00	47,771.59	96,000.00	457.00		
Total 5252300 • Contractual Services	77,304.37	47,700.00	101,743.00	53,159.75	108,170.00	6,427.00	0.00	
5252500 • Operating Services								
5252540 • Computer Maintenance	0.00	75.00	75.00	0.00	0.00	-75.00		
Total 5252500 • Operating Services	0.00	75.00	75.00	0.00	0.00	-75.00	0.00	
5253100 • General Supplies								
5253110 • Office Supplies	159.76	175.00	175.00	175.00	175.00	0.00		
5253140 • Uniforms	30.14	50.00	50.00	20.00	50.00	0.00		
Total 5253100 • General Supplies	189.90	225.00	225.00	195.00	225.00	0.00	0.00	
5254200 • Travel Expenses								
5254210 • Travel - Local	0.00	25.00	25.00	0.00	25.00	0.00		Mileage reimbursement
5254220 • Professional Development	0.00	50.00	50.00	0.00	50.00			
Total 5254200 • Travel Expenses	0.00	75.00	75.00	0.00	75.00	0.00	0.00	
5255200 • Data Processing Expenses								
5255240 • Data Processing - SW Maint.	2,251.54	2,050.00	2,051.00	2,050.17	2,051.00	0.00		Tyler Technologies
Total 5255200 • Data Processing Expenses	2,251.54	2,050.00	2,051.00	2,050.17	2,051.00	0.00	0.00	
5255300 • Printing Expense								
5255350 • Printing - Other	770.00	800.00	800.00	524.00	800.00	0.00		Printing for court supplies, court jackets
Total 5255300 • Printing Expense	770.00	800.00	800.00	524.00	800.00	0.00	0.00	

	<u>ACTUAL</u> <u>FY</u>	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Actual Rev./Exp.</u>	<u>Proposed</u>		<u>Additional</u>	
	<u>2015-2016</u>	<u>2016-2017</u>	<u>2016-2017</u>	<u>10/1/2016 -</u>	<u>Budget</u> <u>2017-</u>	<u>DIFFERENCE</u>	<u>Request 2017-</u>	<u>Notes &amp; Adjustments</u>
				<u>6/23/2017</u>	<u>2018</u>		<u>2018</u>	
5255600 · Insurance								
5255620 · Insurance - Liability	340.80	192.00	192.00	143.82	192.00	0.00		TML
Total 5255600 · Insurance	340.80	192.00	192.00	143.82	192.00	0.00	0.00	
5255700 · Other Expenses								
5255765 · Miscellaneous	0.00	50.00	50.00	0.00	50.00	0.00		
5255768 · Collection Agency Fees	7,774.75	7,000.00	7,260.00	6,800.22	8,868.00	1,608.00		Perdue, Brandon, Fielder, Collins and Mott 739 x 12
5255772 · Warrant Fee - Omni	5,908.40	3,750.00	8,262.00	4,131.77	8,264.00	2.00		2 qtrs average 2066 x 4
Total 5255700 · Other Expenses	13,683.15	10,800.00	15,572.00	10,931.99	17,182.00	1,610.00	0.00	
Total 25 · Municipal Court	147,125.28	116,460.00	176,676.00	109,220.49	191,012.00	14,336.00	1,041.00	ADDITIONAL REQUEST, INCLUDED IN THE PROPOSED BUDGET

<b>GENERAL FUND</b>								
<b>Proposed Budget FY 2017-2018</b>							<b>INCLUDED IN PROPOSED</b>	<b>June 28, 2017</b>
	<u>ACTUAL FY</u>	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Actual Rev./Exp.</u>	<u>Proposed</u>		<u>Additional</u>	
	<u>2015-2016</u>	<u>2016-2017</u>	<u>2016-2017</u>	<u>10/1/2016 -</u>	<u>Budget 2017-</u>	<u>DIFFERENCE</u>	<u>Request 2017-</u>	<u>Notes &amp; Adjustments</u>
				<u>6/23/2017</u>	<u>2018</u>		<u>2018</u>	
<b>Expense</b>								<b>PRESENTED TO MSAC FOR CONSIDERATION OF RECOMMENDATION</b>
<b>30 · Fire</b>								
5301100 · Salaries & Wages								Staff Part Time - 35
5301125 · Fire Chief	41,403.12	38,018.00	38,018.00	30,120.00	39,156.00	1,138.00		
5301135 · Deputy Chief/Fire Marshal	21,279.80	21,424.00	21,424.00	17,071.49	22,069.00	645.00		Inspection of commercial properties and back-up to the chief
5301140 · Fire Captains	64,725.54	67,776.00	67,776.00	41,034.76	70,760.00	2,984.00		5 fire captains.
5301150 · Officer in Charge & Holiday	0.00	12,648.00	12,648.00	11,103.00	12,648.00	0.00		
5301170 · Salary Increase	0.00	1,520.00	1,520.00	0.00	2,933.00	1,413.00	2,933.00	16/17 - Salary increase Captains Fire Marshall
5301180 · Merit Raises - Staff 3%	0.00	3,863.00	3,863.00	0.00	4,048.00	185.00	4,048.00	3% Merit - For 5-Fire Captains, 1-Chief, 1-Marshall
Total 5301100 · Salaries & Wages	127,408.46	145,249.00	145,249.00	99,329.25	151,614.00	6,365.00	6,981.00	
5301400 · Support Salaries								
5301440 · Firefighters	257,122.64	314,158.00	314,158.00	237,525.23	326,555.00	12,397.00		8 Basic, 23 Medic
53014-- · Event	0.00	0.00	0.00	0.00	867.00	867.00		
5301470 · Salary Increase		4,500.00	4,500.00	0.00	4,876.00	376.00	4,876.00	16/17 Salary increase for firefighters to bring up to minimum per pay plan Increase to adjust personnel between minimum and mid level according to approved pay plan for retention of firefighters
5301480 · Merit Raises 3%	0.00	7,897.00	7,897.00	0.00	9,943.00	2,046.00	10,510.00	3% 8 Basic, 23 Medic
5301485 · Volunteer Incentive Program	13,695.00	16,850.00	16,850.00	9,649.00	16,850.00	0.00		
Total 5301400 · Support Salaries	270,817.64	343,405.00	343,405.00	247,174.23	359,091.00	15,686.00	15,386.00	
5302100 · Employee Benefits								



	<u>ACTUAL</u> <u>FY</u>	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Actual Rev./Exp.</u>	<u>Proposed</u>		<u>Additional</u>	
	<u>2015-2016</u>	<u>2016-2017</u>	<u>2016-2017</u>	<u>10/1/2016 -</u> <u>6/23/2017</u>	<u>Budget 2017-</u> <u>2018</u>	<u>DIFFERENCE</u>	<u>Request 2017-</u> <u>2018</u>	<u>Notes &amp; Adjustments</u>
5302135 · TMRS	3,746.19	5,831.00	5,831.00	4,530.73	6,534.00	703.00		City portion of employee retirement fund.
5302137 · Volunteer Retirement	540.00	500.00	2,700.00	144.00	5,200.00	2,500.00		Retirement fee - Texas Emergency Service 12 volunteers x 36 per month x 12
5302160 · Worker's Compensation	10,601.76	10,696.00	10,696.00	10,086.12	12,899.00	2,203.00		TML INSURANCE
5302170 · Payroll Taxes	27,016.66	32,297.00	32,297.00	22,859.26	33,617.00	1,320.00		Social Security and Medicare
5302196 · Membership Dues	2,508.93	2,200.00	2,200.00	1,628.35	2,200.00	0.00		NFPA, ECFFA, State Fireman's and Fire Marshall Assoc.
Total 5302100 · Employee Benefits	44,413.54	51,524.00	53,724.00	39,248.46	60,450.00	6,726.00	0.00	
5302300 · Contractual Services								
5302310 · Consultant Fees	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	0.00		Emergency Directory Service.
5302380 · Dispatch	14,525.00	15,225.00	15,225.00	15,225.00	15,925.00	700.00		\$45,500 - Midlothian. Police-35%, Fire-35%, Water and Sewer-30%
5302385 · Emergency Transport Service	63,559.00	66,257.00	66,257.00	31,779.50	63,559.00	-2,698.00		City of Midlothian, EMS, Emergency Transport.
Total 5302300 · Contractual Services	79,584.00	82,982.00	82,982.00	48,504.50	80,984.00	-1,998.00	0.00	
5302500 · Operating Services								
5302510 · Maintenance Agreements	5,402.16	10,000.00	10,000.00	7,020.89	9,500.00	-500.00		Pest Control, Generator and Emergency Reporting
5302540 · Computer Maintenance	2,467.64	0.00	0.00	0.00	0.00	0.00		
5302570 · Warning System Maintenance	780.00	780.00	2,500.00	2,500.00	2,500.00	0.00		Annual Siren Maintenance. Goddard
5302580 · Generator Maintenance	2,655.95	2,120.00	2,120.00	1,379.00	2,120.00	0.00		Annual Generator Maint. Clifford Power
Total 5302500 · Operating Services	11,305.75	12,900.00	14,620.00	10,899.89	14,120.00	-500.00	0.00	
5302600 · Special Expenses								
5302675 · National Night Out	0.00	500.00	500.00	299.34	350.00	-150.00		
Total 5302600 · Special Expenses	0.00	500.00	500.00	299.34	350.00	-150.00	0.00	
5303100 · General Supplies								

	<u>ACTUAL</u> <u>FY</u>	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Actual Rev./Exp.</u>	<u>Proposed</u>		<u>Additional</u>	
	<u>2015-2016</u>	<u>2016-2017</u>	<u>2016-2017</u>	<u>10/1/2016 -</u>	<u>Budget 2017-</u>	<u>DIFFERENCE</u>	<u>Request 2017-</u>	<u>Notes &amp; Adjustments</u>
				<u>6/23/2017</u>	<u>2018</u>		<u>2018</u>	
5303110 · Office Supplies	735.65	1,000.00	1,000.00	292.69	1,000.00	0.00		
5303140 · Uniforms	7,201.05	5,000.00	5,000.00	2,382.34	5,000.00	0.00		
5303160 · Medical Supplies	4,408.86	8,000.00	8,000.00	4,681.92	8,000.00	0.00		Bound Tree, Air Supply
5303165 · Medical Support	779.93	1,000.00	1,000.00	388.00	1,000.00	0.00		Rehab Supplies+Late Calls
5303170 · Evidence Gathering	49.77	800.00	800.00	703.96	800.00	0.00		Supplies
5303175 · Education Aids	0.00	50.00	2,445.00	2,444.87	1,000.00	-1,445.00		
Total 5303100 · General Supplies	13,175.26	15,850.00	18,245.00	10,893.78	16,800.00	-1,445.00	0.00	
5303400 · Maintenance Supplies & Parts								
5303410 · Supplies - Custodial	2,049.03	2,000.00	2,000.00	1,991.33	2,500.00	500.00		
5303420 · Building Alarm Maintenance	420.00	420.00	420.00	0.00	2,300.00	1,880.00		Changing from Urban to Action Pros for Fire Alarm System Service/Maintenance/Monitoring/Extinguishers - were spending \$1800 to Urban and Eagle without Sprinkler or Alarm Inspections
Total 5303400 · Maintenance Supplies & Parts	2,469.03	2,420.00	2,420.00	1,991.33	4,800.00	2,380.00	0.00	
5304200 · Travel Expenses								
5304220 · Professional Development	6,571.16	7,500.00	7,605.00	4,468.98	7,600.00	-5.00		Training
5304270 · Vehicle Expenses	6,891.62	7,500.00	7,500.00	6,511.54	9,000.00	1,500.00		Fuel
Total 5304200 · Travel Expenses	13,462.78	15,000.00	15,105.00	10,980.52	16,600.00	1,495.00	0.00	
5305200 · Data Processing Expenses								
5305230 · Data Proc-Maintenance & Repair	0.00	0.00	0.00	0.00	5,000.00	5,000.00	5,000.00	\$25,000 TOTAL CRIMES EQUIPMENT REPLACEMENT, PAID BY PD AND FD 50% EACH \$10,000 total cost for radio maintenance fee pay to Midlothian, shared with PD and other cities {6/29/2017- COUNCIL ADVISED CRIMES REPLACEMENT TO PURCHASE FY 16/17}
5305240 · Data Processing - Software	4,313.54	4,315.00	4,315.00	3,010.11	8,000.00	3,685.00	4,000.00	\$2,000 Blackboard, ESRI Replace laptops for E701 E702 C702 (\$2000 ea) TOTAL FOR SOFTWARE \$8000.

	<u>ACTUAL</u> <u>FY</u> <u>2015-2016</u>	<u>Original Budget</u> <u>2016-2017</u>	<u>Adjusted Budget</u> <u>2016-2017</u>	<u>Actual Rev./Exp.</u> <u>10/1/2016 -</u> <u>6/23/2017</u>	<u>Proposed</u> <u>Budget 2017-</u> <u>2018</u>	<u>DIFFERENCE</u>	<u>Additional</u> <u>Request 2017-</u> <u>2018</u>	<u>Notes &amp; Adjustments</u>
Total 5305200 · Data Processing Expenses	4,313.54	4,315.00	4,315.00	3,010.11	13,000.00	8,685.00	4,000.00	
5305300 · Printing Expense								
5305310 · Copier Expense	3,037.90	3,100.00	3,100.00	2,132.99	3,200.00	100.00		Ricoh
5305330 · Printing - Forms	0.00	100.00	100.00	56.00	100.00	0.00		ID Cards
Total 5305300 · Printing Expense	3,037.90	3,200.00	3,200.00	2,188.99	3,300.00	100.00	0.00	
5305400 · Utilities								
5305410 · Telephone	2,811.01	2,724.00	2,724.00	2,075.66	2,168.00	-556.00		Birch & Direct \$264 x 12
5305415 · Cellular Phone	877.70	1,248.00	1,532.00	1,017.86	1,490.00	-42.00		verizon and employee reimbursement 124 x 12 mo
5305417 · Internet - Fire Dept.	3,946.57	5,145.00	5,145.00	3,105.59	4,660.00	-485.00		Verizon and Birch 388 x 12 mo
5305430 · Natural Gas	1,478.70	2,000.00	2,000.00	1,579.91	3,000.00	1,000.00		Atmos
5305450 · Electricity	5,588.61	5,650.00	5,650.00	4,111.33	4,353.00	-1,297.00		Gexa estimated cost per TCAP 2018 rates
Total 5305400 · Utilities	14,702.59	16,767.00	17,051.00	11,890.35	15,671.00	-1,380.00	0.00	
5305500 · Repairs & Bldg Improvements								
5305520 · Repairs - Building	3,403.60	3,500.00	11,700.00	1,782.87	20,000.00	8,300.00	16,500.00	\$35,000 - Patch, tape, bed, paint Bays, Update lights on front of station, New Sign at front of station (funds from proposed and additional requested funds), Replace bay doors, Shower doors, Secure entry (similar to PD) <u>{6/29/2017 COUNCIL ADJUSTED TO \$20,000}</u>
5305540 · Repairs - Machinery & Equipment	17,470.71	19,000.00	19,000.00	10,223.59	19,000.00	0.00		
5305545 · Repairs - Apparatus	39,908.15	12,000.00	12,000.00	11,461.79	12,000.00	0.00		Large fire truck, repairs, tires
5305550 · Repairs - Vehicles	4,221.29	3,500.00	3,500.00	2,745.53	3,500.00	0.00		Small Vehicles, tires, repairs
Total 5305500 · Repairs & Bldg Improvements	65,003.75	38,000.00	46,200.00	26,213.78	54,500.00	8,300.00	16,500.00	
5305600 · Insurance								
5305620 · Insurance - Liability	3,552.24	3,569.00	3,569.00	651.72	5,660.00	2,091.00		TML

	<u>ACTUAL</u> <u>FY</u> <u>2015-2016</u>	<u>Original Budget</u> <u>2016-2017</u>	<u>Adjusted Budget</u> <u>2016-2017</u>	<u>Actual Rev./Exp.</u> <u>10/1/2016 -</u> <u>6/23/2017</u>	<u>Proposed</u> <u>Budget 2017-</u> <u>2018</u>	<u>DIFFERENCE</u>	<u>Additional</u> <u>Request 2017-</u> <u>2018</u>	<u>Notes &amp; Adjustments</u>
5305640 · Insurance - Vehicle	9,466.93	9,440.00	12,129.00	8,208.81	10,415.00	-1,714.00		TML
Total 5305600 · Insurance	13,019.17	13,009.00	15,698.00	8,860.53	16,075.00	377.00	0.00	
5305700 · Other Expenses								
5305705 · Postage	47.39	50.00	50.00	16.25	50.00	0.00		
5305752 · Employment Screening	592.00	500.00	500.00	380.00	500.00	0.00		
5305765 · Flags & Miscellaneous	0.00	100.00	100.00	0.00	100.00	0.00		
Total 5305700 · Other Expenses	639.39	650.00	650.00	396.25	650.00	0.00	0.00	
5306400 · Minor Capital Outlay								
5306440 · Machinery & Equipment	11,652.02	10,300.00	10,300.00	5,005.80	10,300.00	0.00		Air Test
5306445 · Personal Protective Equipment	12,287.72	20,247.00	20,247.00	4,716.85	20,247.00	0.00		Pant, Coat, Boots, Helmets, Gloves
Total 5306400 · Minor Capital Outlay	23,939.74	30,547.00	30,547.00	9,722.65	30,547.00	0.00	0.00	
5307400 - Capitalized Assets								
5307450 - Vehicles	0.00	55,000.00	55,000.00	55,000.00	0.00	-55,000.00	0.00	
	0.00	55,000.00	55,000.00	55,000.00	0.00	-55,000.00	0.00	
Total 30 · Fire	687,292.54	831,318.00	848,911.00	586,603.96	838,552.00	(10,359.00)	42,867.00	ADDITIONAL REQUEST, INCLUDED IN THE PROPOSED BUDGET

GENERAL FUND							INCLUDED IN PROPOSED	June 28, 2017
Proposed Budget FY 2017-2018							Additional Request 2017-2018	
	<u>ACTUAL FY 2015-2016</u>	<u>Original Budget 2016-2017</u>	<u>Adjusted Budget 2016-2017</u>	<u>Actual Rev./Exp. 10/1/2016 - 6/23/2017</u>	<u>Proposed Budget 2017-2018</u>	<u>DIFFERENCE</u>		<u>Notes &amp; Adjustments</u>
<b>Expense</b>								PRESENTED TO MSAC FOR CONSIDERATION OF RECOMMENDATION
<b>40 · Community Services</b>								
5401100 · Salaries & Wages								Full Time staff 1
5401135 · ACO/Code Enforcement Officer	47,718.42	46,364.00	46,364.00	36,736.00	47,757.00	1,393.00		
5401140 - Permit Clerk	0.00	0.00	0.00	0.00	21,643.00	21,643.00		43,285.New position added to community service 50% 22,142 Community service 50% 22,142 Water & Sewer
5401180 · Merit Raises - Staff 3%	0.00	1,391.00	1,391.00	0.00	2,083.00	692.00	2,083.00	3% Merit - Code and 50% Permit Clerk 1433 + 650
5401190 · Overtime	8,209.52	7,500.00	11,000.00	7,111.86	7,500.00	-3,500.00		
Total 5401100 · Salaries & Wages	55,927.94	55,255.00	58,755.00	43,847.86	78,983.00	20,228.00	2,083.00	
5402100 · Employee Benefits								
5402110 · Group Insurance	4,200.00	7,291.00	7,291.00	3,489.82	16,186.00	8,895.00		Health 567.58 x 12% increase. X 4, Plus Life/New Benefits
5402135 · TMRS	5,036.19	5,262.00	5,262.00	4,179.83	10,014.00	4,752.00		City portion of employee retirement fund. INCREASED FROM 9.73% TO 9.94%
5402160 · Worker's Compensation	364.40	356.00	356.00	266.04	558.00	202.00		TML INSURANCE
5402170 · Payroll Taxes	913.44	802.00	802.00	688.16	1,469.00	667.00		Medicare
5402190 · License	165.00	625.00	625.00	25.00	625.00	0.00		Code Enforcement, animal control
Total 5402100 · Employee Benefits	10,679.03	14,336.00	14,336.00	8,648.85	28,852.00	14,516.00	0.00	
5402300 · Contractual Services								
5402315 · Contract Building Inspections	62,509.57	50,000.00	46,500.00	28,517.59	45,000.00	-1,500.00		30 houses x \$1,500.00 per house
5402370 · Impound Fees	2,400.00	2,300.00	2,300.00	2,250.00	2,300.00	0.00		
Total 5402300 · Contractual Services	64,909.57	52,300.00	48,800.00	30,767.59	47,300.00	-1,500.00	0.00	



	<u>ACTUAL</u> <u>FY</u> <u>2015-2016</u>	<u>Original Budget</u> <u>2016-2017</u>	<u>Adjusted Budget</u> <u>2016-2017</u>	<u>Actual Rev./Exp.</u> <u>10/1/2016 -</u> <u>6/23/2017</u>	<u>Proposed</u> <u>Budget 2017-</u> <u>2018</u>	<u>DIFFERENCE</u>	<u>Additional</u> <u>Request 2017-</u> <u>2018</u>	<u>Notes &amp; Adjustments</u>
<b>5402600 · Special Expenses</b>								
<b>5402680 · Environmental Testing</b>	685.99	2,300.00	2,300.00	161.15	2,300.00	0.00		Vector samples and spraying
<b>5402683 · Septic Tank Fee to State</b>	0.00	100.00	100.00	40.00	100.00	0.00		
<b>5402685 · Clean up Day</b>	36.26	100.00	100.00	0.00	100.00	0.00		City clean up day
<b>Total 5402600 · Special Expenses</b>	722.25	2,500.00	2,500.00	201.15	2,500.00	0.00	0.00	
<b>5403100 · General Supplies</b>								
<b>5403110 · Office Supplies</b>	0.00	50.00	50.00	50.00	50.00	0.00		
<b>5403120 · Animal Care</b>	0.00	150.00	150.00	67.50	150.00	0.00		
<b>5403122 · Pet Supplies</b>	832.64	600.00	600.00	368.12	600.00	0.00		Includes food.
<b>5403140 · Uniforms</b>	449.74	600.00	600.00	332.68	600.00	0.00		Pants, shirts, boots, name tapes.
<b>Total 5403100 · General Supplies</b>	1,282.38	1,400.00	1,400.00	818.30	1,400.00	0.00	0.00	
<b>5403400 · Maintenance Supplies &amp; Parts</b>								
<b>5403460 · Miscellaneous</b>	27.88	200.00	200.00	0.00	200.00	0.00		Santa suit, Christmas décor
<b>Total 5403400 · Maintenance Supplies &amp; Parts</b>	27.88	200.00	200.00	0.00	200.00	0.00	0.00	
<b>5404200 · Travel Expenses</b>								
<b>5404210 · Travel - Local</b>	0.00	25.00	25.00	0.00	25.00	0.00		Travel for testing and classes
<b>5404220 · Professional Development</b>	71.86	200.00	200.00	0.00	400.00	200.00		Current and additional Animal training, code enforcement training.
<b>5404270 · Vehicle Expenses</b>	1,408.02	3,000.00	3,000.00	902.90	3,000.00	0.00		Vehicle repair and maintenance
<b>Total 5404200 · Travel Expenses</b>	1,479.88	3,225.00	3,225.00	902.90	3,425.00	200.00	0.00	
<b>5405200 · Data Processing Expenses</b>								
<b>5405240 · Data Proc - Software</b>	0.00	0.00	0.00	0.00	2,500.00	2,500.00	2,500.00	\$5,000 Code, Animal Tag and Public Works Work Order Tracking Software / annual fee cost shared with Public Works

	<u>ACTUAL</u> <u>FY</u>	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Actual Rev./Exp.</u>	<u>Proposed</u>		<u>Additional</u>	
	<u>2015-2016</u>	<u>2016-2017</u>	<u>2016-2017</u>	<u>10/1/2016 -</u>	<u>Budget 2017-</u>	<u>DIFFERENCE</u>	<u>Request 2017-</u>	<u>Notes &amp; Adjustments</u>
				<u>6/23/2017</u>	<u>2018</u>		<u>2018</u>	
Total 5405200 · Data Processing Expenses	0.00	0.00	0.00	0.00	2,500.00	2,500.00	2,500.00	
5405300 · Printing Expense								
5405330 · Printing - Forms	396.53	400.00	400.00	159.32	400.00	0.00		Parking violation stickers and door hangers
Total 5405300 · Printing Expense	396.53	400.00	400.00	159.32	400.00	0.00	0.00	
5405400 · Utilities								
5405415 · Cellular Phone	1,073.58	1,074.00	1,074.00	613.39	1,074.00	0.00		CELL (51.50) AND WIRELESS CARD(37.99)
Total 5405400 · Utilities	1,073.58	1,074.00	1,074.00	613.39	1,074.00	0.00	0.00	
5405600 · Insurance								
5405610 · Insurance - Property	8.08	9.00	9.00	6.45	9.00	0.00		TML
5405620 · Insurance - Liability	229.68	130.00	130.00	96.93	230.00	100.00		TML
5405640 · Insurance - Vehicle	270.32	245.00	245.00	183.78	230.00	-15.00		TML
Total 5405600 · Insurance	508.08	384.00	384.00	287.16	469.00	85.00	0.00	
5405700 · Other Expenses								
5405765 · Miscellaneous	30.00	100.00	100.00	0.00	400.00	300.00	300.00	\$100 Misc. \$ 300 Racks for animal pens
Total 5405700 · Other Expenses	30.00	100.00	100.00	0.00	400.00	300.00	300.00	
5406400 · Minor Capital Outlay								
5406440 · Machinery & Equipment	942.78	1,000.00	1,000.00	645.09	1,000.00	0.00		\$1,000 Misc. Machinery and Equipment
Total 5406400 · Minor Capital Outlay	942.78	1,000.00	1,000.00	645.09	1,000.00	0.00	0.00	
5407400 · Capitalized Assets								
5407450 · Vehicle	0.00	0.00	0.00	0.00	31,400.00	31,400.00	31,400.00	\$25,000 New Community Service Truck / Animal Control and Control Box \$6,400
Total 5406400 · Minor Capital Outlay	0.00	0.00	0.00	0.00	31,400.00	31,400.00	31,400.00	

	<u>ACTUAL</u> <u>FY</u>	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Actual Rev./Exp.</u>	<u>Proposed</u>		<u>Additional</u>	
	<u>2015-2016</u>	<u>2016-2017</u>	<u>2016-2017</u>	<u>10/1/2016 -</u>	<u>Budget</u> <u>2017-</u>	<u>DIFFERENCE</u>	<u>Request 2017-</u>	<u>Notes &amp; Adjustments</u>
				<u>6/23/2017</u>	<u>2018</u>		<u>2018</u>	
Total 40 - Community Services	137,979.90	132,174.00	132,174.00	86,891.61	168,503.00	36,329.00	4,883.00	ADDITIONAL REQUEST, INCLUDED IN THE PROPOSED BUDGET

GENERAL FUND							INCLUDED IN	
Proposed Budget FY 2017-2018							PROPOSED	June 28, 2017
	<u>ACTUAL</u> <u>FY</u>	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Actual Rev./Exp.</u>	<u>Proposed</u>		<u>Additional</u>	
	<u>2015-2016</u>	<u>2016-2017</u>	<u>2016-2017</u>	<u>10/1/2016 -</u>	<u>Budget 2017-</u>	<u>DIFFERENCE</u>	<u>Request 2017-</u>	<u>Notes &amp; Adjustments</u>
				<u>6/23/2017</u>	<u>2018</u>		<u>2018</u>	
Expense								
45 - Solid Waste								
5455400 - Utilities								
5455465 - Solid waste Pickup (Garbage	196,469.00	221,676.00	226,110.00	144,716.00	228,497.00	2,387.00		1411 houses currently + 25 new homes total 1436 homes x 13.26 per home per month. 19,041.36. x 12
Total 5455400 - Utilities	196,469.00	221,676.00	226,110.00	144,716.00	228,497.00	2,387.00	0.00	

GENERAL FUND							INCLUDED IN PROPOSED	June 28, 2017
Proposed Budget FY 2017-2018							Additional Request 2017-2018	
	<u>ACTUAL FY 2015-2016</u>	<u>Original Budget 2016-2017</u>	<u>Adjusted Budget 2016-2017</u>	<u>Actual Rev./Exp. 10/1/2016 - 6/23/2017</u>	<u>Proposed Budget 2017-2018</u>	<u>DIFFERENCE</u>		<u>Notes &amp; Adjustments</u>
Expense								PRESENTED TO MSAC FOR CONSIDERATION OF RECOMMENDATION
50 - Streets								
5501400 - Support Staff								Full time staff - 1
5501415 - Maintenance Crew	24,941.34	23,400.00	23,400.00	18,966.32	27,144.00	3,744.00		1 person
5501415 - Salary Increase	0.00	2,080.00	2,080.00	0.00	0.00	-2,080.00		16/17 Salary increase Maintenance Crew
5501480 - Merit Raises 3%	0.00	765.00	765.00	0.00	815.00	50.00	815.00	3% Merit
5501490 - Overtime	1,291.32	1,500.00	1,500.00	792.99	1,500.00	0.00		
5501500 - Streets - On Call	450.00	600.00	600.00	300.00	600.00	0.00		
Total 5501400 - Support Staff	26,682.66	28,345.00	28,345.00	20,059.31	30,059.00	1,714.00	815.00	
5502100 - Employee Benefits								
5502110 - Group Insurance	7,190.58	7,146.00	7,146.00	4,712.80	7,962.00	816.00		Health 567.58 x 12% increase. X 4, Plus Life/New Benefits
5502135 - TMRS	2,377.14	2,642.00	2,642.00	1,906.99	2,913.00	271.00		City portion of employee retirement fund. INCREASED FROM 9.73 TO 9.94%
5502160 - Worker's Compensation	1,846.64	1,705.00	1,705.00	1,278.36	1,881.00	176.00		TML INSURANCE
5502170 - Payroll Taxes	468.96	403.00	403.00	290.43	428.00	25.00		Medicare
5502190 - License	61.00	122.00	122.00	61.00	122.00	0.00		CDL license
Total 5502100 - Employee Benefits	11,944.32	12,018.00	12,018.00	8,249.58	13,306.00	1,288.00	0.00	
5502200 - Special Services								
5502280 - NCTCOG- SWMP Fees	3,353.00	3,360.00	3,360.00	0.00	3,360.00	0.00		NCTCOG annual membership, storm water management and permits.
Total 5502200 - Special Services	3,353.00	3,360.00	3,360.00	0.00	3,360.00	0.00	0.00	
5502600 - Special Expenses								



	<u>ACTUAL</u> <u>FY</u> <u>2015-2016</u>	<u>Original Budget</u> <u>2016-2017</u>	<u>Adjusted Budget</u> <u>2016-2017</u>	<u>Actual Rev./Exp.</u> <u>10/1/2016 -</u> <u>6/23/2017</u>	<u>Proposed</u> <u>Budget 2017-</u> <u>2018</u>	<u>DIFFERENCE</u>	<u>Additional</u> <u>Request 2017-</u> <u>2018</u>	<u>Notes &amp; Adjustments</u>
5502620 · Emergency Clean Up	265.63	2,000.00	1,000.00	0.00	2,000.00	1,000.00		Clean up after storm event.
Total 5502600 · Special Expenses	265.63	2,000.00	1,000.00	0.00	2,000.00	1,000.00	0.00	
5503100 · General Supplies								
5503110 · Office Supplies	0.00	100.00	100.00	0.00	100.00	0.00		
5503140 · Uniforms	574.92	600.00	600.00	192.58	600.00	0.00		Pant, shirt, x5 and 1 pair shoe each year
Total 5503100 · General Supplies	574.92	700.00	700.00	192.58	700.00	0.00	0.00	
5503400 · Maintenance Supplies & Parts								
5503405 · Drainage Maintenance	0.00	500.00	500.00	0.00	500.00	0.00		
5503420 · Supplies - Street Signs	2,496.43	3,000.00	5,000.00	2,870.70	2,000.00	-3,000.00		All signs replaced as required by state
5503460 · Miscellaneous	290.85	300.00	300.00	245.30	300.00	0.00		
Total 5503400 · Maintenance Supplies & Parts	2,787.28	3,800.00	5,800.00	3,116.00	2,800.00	-3,000.00	0.00	
5504200 · Travel Expenses								
5504220 · Professional Development	75.00	500.00	500.00	0.00	500.00	0.00		Storm Water Conference
5504270 · Vehicle Expenses	4,995.32	6,500.00	5,500.00	2,900.58	6,000.00	500.00		Fuel
Total 5504200 · Travel Expenses	5,070.32	7,000.00	6,000.00	2,900.58	6,500.00	500.00	0.00	
5505300 · Printing Expense								
5505350 · Printing - Other	0.00	350.00	350.00	0.00	350.00	0.00		Storm water materials
Total 5505300 · Printing Expense	0.00	350.00	350.00	0.00	350.00	0.00	0.00	
5505400 · Utilities								
5505450 · Electricity	45,862.43	47,000.00	47,000.00	35,746.54	37,571.00	-9,429.00		Gexa estimated cost per TCAP 2018 rates
Total 5505400 · Utilities	45,862.43	47,000.00	47,000.00	35,746.54	37,571.00	-9,429.00	0.00	

	<u>ACTUAL</u> <u>FY</u> <u>2016-2016</u>	<u>Original Budget</u> <u>2016-2017</u>	<u>Adjusted Budget</u> <u>2016-2017</u>	<u>Actual Rev./Exp.</u> <u>10/1/2016 -</u> <u>6/23/2017</u>	<u>Proposed</u> <u>Budget 2017-</u> <u>2018</u>	<u>DIFFERENCE</u>	<u>Additional</u> <u>Request 2017-</u> <u>2018</u>	<u>Notes &amp; Adjustments</u>
5505500 · Repairs & Bldg Improvements								
5405520 · Repairs - Building	0.00	500.00	500.00	0.00	500.00	0.00		
5505540 · Repairs - Machinery & Equipment	2,923.19	3,000.00	3,000.00	2,510.00	2,500.00	-500.00		
5505550 · Repairs - Vehicles	2,333.45	2,500.00	2,500.00	1,228.95	2,500.00	0.00		2-Dump Trucks, Pot Hole Truck.
5505560 · Repairs -Street Maint.& Repairs	28,130.13	48,000.00	48,000.00	13,623.70	50,000.00	2,000.00		Pot Hole Repair material
5505565 · Repairs - Infrastructure Drainage	2,458.45	3,000.00	3,000.00	500.00	3,000.00	0.00		Culverts
5505575 - 50/50 Sidewalk Program	5,512.00	2,500.00	2,500.00	0.00	2,500.00	0.00		
5505590 · Repairs - Other	336.99	1,500.00	1,500.00	95.93	1,500.00	0.00		
Total 5505500 · Repairs & Bldg Improvements	41,694.21	61,000.00	61,000.00	17,958.58	62,500.00	1,500.00	0.00	
5505600 · Insurance								
5505620 · Insurance - Liability	1,232.00	694.00	694.00	519.96	1,235.00	541.00		TML
5505640 · Insurance - Vehicle	3,553.20	3,221.00	3,221.00	2,415.42	3,445.00	224.00		TML
Total 5505600 · Insurance	4,785.20	3,915.00	3,915.00	2,935.38	4,680.00	765.00	0.00	
5505700 · Other Expenses								
5505752 · Employment Screening	0.00	150.00	150.00	106.00	150.00	0.00		
Total 5505700 · Other Expenses	0.00	150.00	150.00	106.00	150.00	0.00	0.00	
5506400 · Minor Capital Outlay								
5506440 · Machinery & Equipment	799.96	2,500.00	2,500.00	2,816.66	2,500.00	0.00		Small tools and equipment
5506445 · Personal Protective Equipment	26.36	300.00	300.00	0.00	300.00	0.00		Safety glasses, gloves
5506490 · Other	703.78	500.00	500.00	500.09	850.00	350.00		
Total 5506400 · Minor Capital Outlay	1,530.10	3,300.00	3,300.00	3,316.75	3,650.00	350.00	0.00	

	<u>ACTUAL</u> <u>FY</u>	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Actual Rev./Exp.</u>	<u>Proposed</u>		<u>Additional</u>	
	<u>2015-2016</u>	<u>2016-2017</u>	<u>2016-2017</u>	<u>10/1/2016 -</u>	<u>Budget</u> <u>2017-</u>	<u>DIFFERENCE</u>	<u>Request 2017-</u>	<u>Notes &amp; Adjustments</u>
				<u>6/23/2017</u>	<u>2018</u>		<u>2018</u>	
5507400 · Capitalized Assets								
5507440 · Machinery & Equipment	6,000.00	10,000.00	56,000.00	10,000.00	10,000.00	-46,000.00	0.00	Backhoe \$90,000 Water 35,000, Sewer \$20,000 Street \$35,000 (6/29/2017 COUNCIL ADVISED TO ADD CRACK SEALER AND CHECK COST FOR REFURBISH BACKHOE)
5507460 · Infrastructure	844,559.60	236,600.00	486,600.00	236,439.05	270,000.00	-216,600.00		\$270,000 - OVILLA OAKS DRIVE
Total 5507400 · Capitalized Assets	850,559.60	246,600.00	542,600.00	246,439.05	280,000.00	-262,600.00	0.00	
Total 50 · Streets	995,109.67	419,538.00	715,538.00	341,020.35	447,626.00	-267,912.00	815.00	ADDITIONAL REQUEST, INCLUDED IN THE PROPOSED BUDGET

GENERAL FUND								INCLUDED IN	
Proposed Budget FY 2017-2018								PROPOSED	June 28, 2017
	<u>ACTUAL FY</u>	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Actual Rev./Exp.</u>	<u>Proposed</u>			<u>Additional</u>	
	<u>2016-2016</u>	<u>2016-2017</u>	<u>2016-2017</u>	<u>10/1/2016 -</u>	<u>Budget 2017-</u>			<u>Request 2017-</u>	
				<u>6/23/2017</u>	<u>2018</u>	<u>DIFFERENCE</u>		<u>2018</u>	<u>Notes &amp; Adjustments</u>
EXPENSE									PRESENTED TO MSAC FOR CONSIDERATION OF RECOMMENDATION
60 - Parks									
5602400 - Rentals									
5602490 - Rental - Other	2,775.21	3,000.00	3,000.00	1,886.13	3,000.00	0.00	0.00		2-portable toilets at Cindy Jones Park
Total 5602400 - Rentals	2,775.21	3,000.00	3,000.00	1,886.13	3,000.00	0.00	0.00		
5602500 - Operating Services									
5602530 - Custodial Service Contract	0.00	1,200.00	1,200.00	0.00	0.00	-1,200.00	0.00		staff
Total 5602500 - Operating Services	0.00	1,200.00	1,200.00	0.00	0.00	-1,200.00	0.00		
5602600 - Special Expenses									
5602680 - Heritage Day	14,106.05	14,300.00	14,300.00	509.31	15,300.00	1,000.00			Heritage Day expenses + \$1,000 stage rental (current city stage unsafe and will be demolished)
5602600 - Special Exp. Other	2,898.66	4,500.00	4,500.00	2,762.46	5,000.00	500.00			Music in the Park and stage rental + National Night Out + Movie in the Park
Total 5602600 - Special Expenses	17,004.71	18,800.00	18,800.00	3,271.77	20,300.00	1,500.00	0.00		
5603400 - Maintenance Supplies & Parts									
5603410 - Supplies - Custodial	0.00	100.00	100.00	0.00	2,000.00	1,900.00			Heritage Park custodial Expense
5603460 - Miscellaneous	275.16	300.00	300.00	138.80	300.00	0.00			Parts for park equipment
Total 5603400 - Maintenance Supplies &	275.16	400.00	400.00	138.80	2,300.00	1,900.00	0.00		
5605400 - Utilities									
5605450 - Electricity	7,388.93	8,300.00	8,300.00	6,323.01	7,308.00	-992.00			Gexa estimated cost per TCAP 2018 rates

	<u>ACTUAL</u> <u>FY</u>	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Actual Rev./Exp.</u>	<u>Proposed</u>		<u>Additional</u>	
	<u>2015-2016</u>	<u>2016-2017</u>	<u>2016-2017</u>	<u>10/1/2016 -</u> <u>6/23/2017</u>	<u>Budget 2017-</u> <u>2018</u>	<u>DIFFERENCE</u>	<u>Request 2017-</u> <u>2018</u>	<u>Notes &amp; Adjustments</u>
<b>Total 5605400 · Utilities</b>	7,388.93	8,300.00	8,300.00	6,323.01	7,308.00	-992.00	0.00	
<b>5605500 · Repairs &amp; Bldg Improvements</b>								
<b>5605520 · Repairs - Building</b>	0.00	2,500.00	2,500.00	1,895.82	250.00	-2,250.00		Concession stands at baseball fields and gazebos.
<b>5605530 · REPAIRS-IMP OTHER THAN B</b>	649.42	1,000.00	1,000.00	486.42	1,500.00	500.00		Flowers, mulch, cushion under swings.
<b>Total 5605500 · Repairs &amp; Bldg Improve</b>	649.42	3,500.00	3,500.00	2,382.24	1,750.00	-1,750.00	0.00	
<b>5605600 · Insurance</b>								
<b>5605610 · Insurance - Property</b>	114.32	122.00	122.00	91.38	115.00	-7.00		TML
<b>5605620 · Insurance - Liability</b>	520.76	294.00	294.00	219.78	521.00	227.00		TML
<b>5605640 · Insurance - Vehicle</b>	228.08	207.00	207.00	155.07	230.00	23.00		TML
<b>Total 5605600 · Insurance</b>	863.16	623.00	623.00	466.23	866.00	243.00	0.00	
<b>5605700 · Other Expenses</b>								
<b>5605765 · Miscellaneous</b>	240.04	500.00	500.00	500.00	300.00	-200.00		
<b>Total 5605700 · Other Expenses</b>	240.04	500.00	500.00	500.00	300.00	-200.00	0.00	
<b>5606400 · Minor Capital Outlay</b>								
<b>5606410 · Land Improvements</b>	13,699.41	800.00	800.00	457.62	6,800.00	6,000.00	6,000.00	\$6,000 Playground improvements at baseball fields.
<b>5606440 · Machinery &amp; Equipment</b>	2,024.89	2,000.00	14,714.00	889.74	2,000.00	-12,714.00		Christmas lights EQUIPMENT REPAIR AND SMALL PARTS
<b>Total 5606400 · Minor Capital Outlay</b>	15,724.30	2,800.00	15,514.00	1,347.36	8,800.00	-6,714.00	6,000.00	
<b>5607400 · Capitalized Assets</b>								
<b>5607410 - 4B EDC Restroom Land Impr</b>	0.00	75,000.00	75,000.00	74,935.42	0.00	-75,000.00		Completed project Heritage Park restroom
<b>5607415 - 4B EDC Monument Signs</b>	0.00	30,000.00	30,000.00	0.00	30,000.00	0.00		Monument project will not be complete in fy 16/17



	<u>ACTUAL</u> <u>FY</u>	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Actual Rev./Exp.</u>	<u>Proposed</u>		<u>Additional</u>	
	<u>2015-2016</u>	<u>2016-2017</u>	<u>2016-2017</u>	<u>10/1/2016 -</u>	<u>Budget 2017-</u>	<u>DIFFERENCE</u>	<u>Request 2017-</u>	<u>Notes &amp; Adjustments</u>
				<u>6/23/2017</u>	<u>2018</u>		<u>2018</u>	
5607416 - MDD - Pavilion	0.00	0.00	0.00	0.00	0.00	0.00		40 x 60 Pavilion paid by MDD estimate (foundation / metal frame, roof only) (6/29/2017 COUNCIL ADVISED TO REMOVE FROM
5607440 - Machinery & Equipment	1,042.87	6,000.00	6,000.00	307.99	6,000.00	0.00		small equipment
Total 5607400 - Capitalized Assets	1,042.87	111,000.00	111,000.00	75,243.41	36,000.00	-75,000.00	0.00	
Total 60 - Parks	45,963.80	150,123.00	162,837.00	91,558.95	80,624.00	(82,213.00)	6,000.00	ADDITIONAL REQUEST, INCLUDED IN THE PROPOSED BUDGET
TOTAL GF REVENUE	3,019,176.79	3,312,825.00	3,788,740.00	2,720,698.89	3,635,174.00	-153,566.00	0.00	ADDITIONAL REVENUE REQUEST, INCLUDED IN THE PROPOSED BUDGET
TOTAL GF EXPENSE	3,451,198.76	3,312,825.00	3,788,740.00	2,364,171.54	3,635,174.00	-153,566.00	251,783.00	ADDITIONAL EXPENSE REQUEST, INCLUDED IN THE PROPOSED BUDGET
REVENUE LESS EXPENSE	-432,021.97	0.00	0.00	356,527.35	0.00	0.00		

[illegible]

WATER AND SEWER							INCLUDED IN	
Proposed Budget FY 2017-2018							PROPOSED	June 28, 2017
	<u>ACTUAL</u> FY 2015-2016	<u>Original</u> <u>Budget</u> 2016-2017	<u>Adjusted Budget</u> 2016-2017	<u>Actual Rev./Exp.</u> 10/1/2016 - 6/23/2017	<u>Proposed</u> <u>Budget</u> 2017- 2018	<u>DIFFERENCE</u>	<u>Additional</u> <u>Request 2017-</u> 2018	<u>Notes &amp; Adjustments</u>
4000890 - Misc Other Revenue	158,887.73	0.00	0.00	98,479.03	0.00	0.00		YTD - TRA audit refund
4000911 - Reduction in Fund Balance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total 4000800 - Other Revenue	200,403.72	84,150.00	84,150.00	117,695.69	40,400.00	-43,750.00	0.00	
Total Revenue	1,508,631.93	1,538,005.00	1,538,005.00	978,647.46	1,457,551.00	-80,454.00	0.00	

WATER AND SEWER							INCLUDED IN PROPOSED	June 28, 2017
Proposed Budget FY 2017-2018							Additional Request 2017-2018	
	ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 6/23/2017	Proposed Budget 2017- 2018	DIFFERENCE		Notes & Adjustments
Expense								PRESENTED TO MSAC FOR CONSIDERATION OF RECOMMENDATION
70 · Administration								
5701100 · Salaries & Wages								Director 1 plus admin shared cost
5701110 · City Administrator	21,764.70	22,042.00	22,042.00	11,351.62	26,250.00	4,208.00		(105,000)General Fund contributes 75% , Water & Sewer Contribute 25%
5701115 · City Secretary	12,364.70	13,658.00	13,658.00	7,374.98	14,750.00	1,092.00		(59,000)General Fund contributes 75%, Water & Sewer Contribute 25%
5701117 · Finance Accountant	11,580.36	12,731.00	12,731.00	6,556.26	13,113.00	382.00		(52,450)General Fund contributes 75%, Water & Sewer Contribute 25%
5701120 · Admin. Support	6,967.20	7,660.00	7,660.00	4,505.82	9,012.00	1,352.00		(36,047)General Fund contributes 75%, Water & Sewer Contribute 25%
5701130 · Public Works Director	53,959.88	53,960.00	53,960.00	46,621.05	57,722.00	3,762.00		
5701170 - Salary Increase	0.00	3,835.00	3,835.00	0.00	0.00	-3,835.00		16/17 Salary increase Public Works Director and percentage of City Secretary and Admin Assistant
5701180 · Merit Raises, Staff 3%		3,414.00	3,414.00	0.00	3,626.00	212.00	3,626.00	3% overall Merit - ADMIN 25% MERIT \$7,575. *25% = 1,894. AND 100% \$1732. MERIT DIRECTOR
Total 5701100 · Salaries & Wages	106,636.84	117,300.00	117,300.00	76,409.73	124,473.00	7,173.00	3,626.00	
5702100 · Employee Benefits								
5702110 · Group Insurance	7,852.88	7,358.00	7,358.00	4,930.86	8,175.00	817.00		Health 567.58 x 12% increase. X 4, Plus Life/New Benefits
5702135 · TMRS	4,861.64	5,497.00	5,497.00	4,434.50	5,879.00	382.00		City portion of employee retirement fund. INCREASED FROM 9.73% TO 9.94%
5702160 - Workers Compensation	0.00	0.00	0.00	0.00	166.00	166.00		
5702170 · Payroll Taxes	775.29	837.00	837.00	670.43	863.00	26.00		Medicare
Total 5702100 · Employee Benefits	13,489.81	13,692.00	13,692.00	10,035.79	15,083.00	1,391.00	0.00	
5702200 · Special Services								
5702240 · Audit	7,150.00	7,400.00	7,400.00	7,400.00	7,650.00	250.00		\$18,500 split between GF(7,650)/WWW(7,650)/4B EDC1,600/MDD 1,600 - Yeldell Wilson

WATER AND SEWER Proposed Budget FY 2017-2018							INCLUDED IN PROPOSED	June 28, 2017
	<u>ACTUAL</u> <u>FY 2015-2016</u>	<u>Original</u> <u>Budget</u> <u>2016-2017</u>	<u>Adjusted Budget</u> <u>2016-2017</u>	<u>Actual Rev./Exp.</u> <u>10/1/2016 -</u> <u>6/23/2017</u>	<u>Proposed</u> <u>Budget 2017-</u> <u>2018</u>	<u>DIFFERENCE</u>	<u>Additional</u> <u>Request 2017-</u> <u>2018</u>	<u>Notes &amp; Adjustments</u>
5702250 · Accounting	0.00	1,265.00	1,265.00	1,264.95	900.00	-365.00		estimated
Total 5702200 · Special Services	7,150.00	8,665.00	8,665.00	8,664.95	8,550.00	-115.00	0.00	
5702300 · Contractual Services /Personnel								
5702310 · Consultant Fees	1,100.98	2,735.00	2,735.00	1,683.57	1,500.00	-1,235.00		engineering
Total 5702300 · Contractual Services /Personnel	1,100.98	2,735.00	2,735.00	1,683.57	1,500.00	-1,235.00	0.00	
5703100 · General Supplies								
5703110 · Office Supplies	587.25	800.00	800.00	374.05	800.00	0.00		
Total 5703100 · General Supplies	587.25	800.00	800.00	374.05	800.00	0.00	0.00	
5703400 · Maintenance Supplies / Parts								
5703410 · Supplies - Custodial	17.24	200.00	200.00	0.00	200.00	0.00		
Total 5703400 · Maintenance Supplies / Parts	17.24	200.00	200.00	0.00	200.00	0.00	0.00	
5704200 · Travel Expenses								
5704210 · Travel - Local	0.00	200.00	200.00	4.82	200.00	0.00		Reimburse employee travel.
5704220 · Professional Development	61.00	750.00	750.00	330.00	750.00	0.00		
Total 5704200 · Travel Expenses	61.00	950.00	950.00	334.82	950.00	0.00	0.00	
5705200 · Data Processing Expenses								
5705230 - Data Proc-Maintenance & Repairs	0.00	1,300.00	1,300.00	1,271.00	0.00	-1,300.00		
5705240 · Data Processing - Software	0.00	0.00	0.00	0.00	2,500.00	2,500.00	2,500.00	\$5,000 Code, Animal Tag and Public Works Work Order Tracking Software / annual fee cost shared with Public Works
Total 5705200 · Data Processing Expenses	0.00	1,300.00	1,300.00	1,271.00	2,500.00	1,200.00	2,500.00	

WATER AND SEWER							INCLUDED IN PROPOSED	June 28, 2017
Proposed Budget FY 2017-2018								
	ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 6/23/2017	Proposed Budget 2017- 2018	DIFFERENCE	Additional Request 2017- 2018	Notes & Adjustments
5705300 · Printing Expense								
5705350 · Printing - Other	162.86	250.00	250.00	0.00	250.00	0.00		
Total 5705300 · Printing Expense	162.86	250.00	250.00	0.00	250.00	0.00	0.00	
5705400 · Utilities								
5705410 · Telephone	1,312.05	1,404.00	1,404.00	1,009.05	1,350.00	-54.00		Birch 112 x 12
5705415 · Cellular Phone	455.88	1,690.00	1,690.00	978.92	1,360.00	-330.00		Verizon and director reimbursement 113 x 12
5705417 · Internet	1,211.16	2,409.00	2,409.00	1,282.01	1,930.00	-479.00		Birch 160 x 12
Total 5705400 · Utilities	2,979.09	5,503.00	5,503.00	3,269.98	4,640.00	-863.00	0.00	
5705700 · Other Expenses								
5705705 · Postage	6,056.07	8,000.00	8,000.00	5,062.31	6,225.00	-1,775.00		Water bills \$500. per month = permit fee \$225.
5705740 · Advertising	0.00	100.00	100.00	0.00	100.00	0.00		Ads for employment
5705760 · Bank Service Charge	209.84	200.00	200.00	159.37	250.00	50.00		Return check charges
5705765 · Miscellaneous	150,007.97	100.00	100.00	0.00	100.00	0.00		
5705775 · Credit Card Transaction Fee	2,166.38	0.00	0.00	0.00	0.00	0.00		
Total 5705700 · Other Expenses	158,440.26	8,400.00	8,400.00	5,221.68	6,675.00	-1,725.00	0.00	
5706400 · Minor Capital Outlay								
5706440 · Machinery & Equipment	0.00	500.00	500.00	0.00	500.00	0.00		
Total 5706400 · Minor Capital Outlay	0.00	500.00	500.00	0.00	500.00	0.00	0.00	
5709000 · Reserve								



<b>WATER AND SEWER</b>							<b>INCLUDED IN PROPOSED</b>	<b>June 28, 2017</b>
<b>Proposed Budget FY 2017-2018</b>							<b>Additional Request 2017-2018</b>	
	<u>ACTUAL FY 2015-2016</u>	<u>Original Budget 2016-2017</u>	<u>Adjusted Budget 2016-2017</u>	<u>Actual Rev./Exp. 10/1/2016 - 6/23/2017</u>	<u>Proposed Budget 2017- 2018</u>	<u>DIFFERENCE</u>		<u>Notes &amp; Adjustments</u>
5708215 · Admin. Exp. to General Fund	92,583.00	32,788.00	32,788.00	16,394.00	23,724.00	-9,064.00		Amount paid to General Fund
5709002 · Capital Improv.Water & Sewer Reserve	0.00	58,700.00	58,700.00	0.00	58,700.00	0.00		
5709010 · Administrative Reserves	0.00	2,747.00	4,068.00	0.00	29,639.00	25,571.00		Reserve for projects not in budget - (estimated revenue less expense)
Total 5709000 · Reserve	92,583.00	94,235.00	95,556.00	16,394.00	112,063.00	16,507.00	0.00	
Total 70 · Administration	383,208.33	254,530.00	255,851.00	123,659.57	278,184.00	22,333.00	6,126.00	
<b>75 · Water</b>								
5751100 · Salaries & Wages								
5751133 · Superintendent	43,260.10	43,260.00	43,260.00	36,859.20	45,636.00	2,376.00		
5751170 - Salary Increase	0.00	1,040.00	1,040.00	0.00	0.00			16/17 Salary Increase Superintendent
5751180 · Merit Raises - Staff 3%	0.00	1,329.00	1,329.00	0.00	1,370.00	41.00	1,370.00	3% Merit
5751190 · Overtime	0.00	2,000.00	2,000.00	1,579.68	2,000.00	0.00		
Total 5751100 · Salaries & Wages	43,260.10	47,629.00	47,629.00	38,438.88	49,006.00	1,377.00	1,370.00	
5751400 · Support Salaries								
5751405 · Support Staff	30,369.20	50,264.00	50,264.00	35,307.89	30,322.00	-19,942.00		1 employees -26,000 75 % \$19,500 paid from water fund and 25% paid from sewer fund and Permit clerk \$43,288 - 25% 10,822. Water & Sewer Contribute 25% each - General Fund contributes 50%,
5751415 · Maintenance Crew	72,853.00	80,766.00	76,752.00	50,144.81	84,989.00	8,237.00		3 employees

WATER AND SEWER							INCLUDED IN PROPOSED	June 28, 2017
Proposed Budget FY 2017-2018							Additional Request 2017-2018	Notes & Adjustments
	ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 6/23/2017	Proposed Budget 2017- 2018	DIFFERENCE		
5751430 · Seasonal Crew	0.00	3,000.00	0.00	0.00	3,000.00	3,000.00		
5751450 · Certification Pay	1,200.16	1,200.00	1,200.00	969.36	1,200.00	0.00		Employee(s) water license
5751470 · Salary Increase	0.00	5,159.00	5,159.00	0.00	0.00	-5,159.00		16/17 Salary Increase for 2 positions of Maint Crew
5751480 · Merit Raises 3%	0.00	3,522.00	3,522.00	0.00	4,840.00	1,318.00		Super - 1370.Maint crew 2550.and 75% support 595 + 25% 325. Permit Clerk
5751490 · Overtime	4,857.03	4,000.00	4,000.00	3,287.68	4,000.00	0.00		
5751500 · Water - On Call	1,400.00	1,550.00	1,550.00	1,350.00	1,550.00	0.00		
Total 5751400 · Support Salaries	110,679.39	149,461.00	142,447.00	91,059.74	129,901.00	-12,546.00	0.00	
5752100 · Employee Benefits								
5752110 · Group Insurance	29,016.46	43,175.00	43,175.00	18,735.83	48,176.00	5,001.00		Health 567.58 x 12% increase. X 4, Plus Life/New Benefits
5752135 · TMRS	14,702.99	19,846.00	19,846.00	12,710.68	16,544.00	-3,302.00		City portion of employee retirement fund. INCREASED FROM 9.76% TO 9.94%
5752160 · Worker's Compensation	3,998.48	8,200.00	8,200.00	6,190.21	2,969.00	-5,231.00		TML INSURANCE
5752170 · Payroll Taxes	2,458.57	3,021.00	3,021.00	1,981.15	2,427.00	-594.00		
5752190 · Licenses	111.00	222.00	222.00	111.00	222.00	0.00		Employees (exams)
Total 5752100 · Employee Benefits	50,287.50	74,464.00	74,464.00	39,728.87	70,338.00	-4,126.00	0.00	
5752300 · Contractual Services/Personnel								
5752350 · Contract Labor Company	1,410.00	1,500.00	1,500.00	1,000.00	1,500.00	0.00		
5752380 · Dispatch	12,450.00	13,050.00	13,050.00	13,050.00	13,650.00	600.00		\$45,500 - Midlothian. Police-35%, Fire-35%, Water and Sewer-30%
Total 5752300 · Contractual Services/Personnel	13,860.00	14,550.00	14,550.00	14,050.00	15,150.00	600.00	0.00	
5752400 · Rentals								

<b>WATER AND SEWER</b>							<b>INCLUDED IN PROPOSED</b>	<b>June 28, 2017</b>
<b>Proposed Budget FY 2017-2018</b>							<b>Additional Request 2017-2018</b>	
	<b>ACTUAL FY 2015-2016</b>	<b>Original Budget 2016-2017</b>	<b>Adjusted Budget 2016-2017</b>	<b>Actual Rev./Exp. 10/1/2016 - 6/23/2017</b>	<b>Proposed Budget 2017- 2018</b>	<b>DIFFERENCE</b>		<b>Notes &amp; Adjustments</b>
5752420 · Rental - Machinery & Equipment	235.75	250.00	250.00	0.00	250.00	0.00		
Total 5752400 · Rentals	235.75	250.00	250.00	0.00	250.00	0.00	0.00	
5752500 · Operating Services								
5752580 · Water Testing	1,981.78	4,000.00	4,000.00	1,179.10	5,600.00	1,600.00		TRA Water samples additional money for required testing
5752590 · TCEQ Fees	2,984.40	3,500.00	3,500.00	3,249.20	3,500.00	0.00		Water system fee
Total 5752500 · Operating Services	4,966.18	7,500.00	7,500.00	4,428.30	9,100.00	1,600.00	0.00	
5753100 · General Supplies								
5753140 · Uniforms	1,560.09	1,700.00	1,700.00	1,611.31	2,400.00	700.00		each man 4 pant/4 shirt/ pair of boots
Total 5753100 · General Supplies	1,560.09	1,700.00	1,700.00	1,611.31	2,400.00	700.00	0.00	
5753400 · Maintenance Supplies & Parts								
5753460 · Miscellaneous	271.79	300.00	300.00	289.39	300.00	0.00		
Total 5753400 · Maintenance Supplies & Parts	271.79	300.00	300.00	289.39	300.00	0.00	0.00	
5754200 · Travel Expenses								
5754220 · Professional Development	779.97	750.00	720.00	143.42	750.00	30.00		Continual education
5754270 · Vehicle Expenses	5,248.48	10,000.00	10,000.00	3,861.37	10,000.00	0.00		Fuel
Total 5754200 · Travel Expenses	6,028.45	10,750.00	10,720.00	4,004.79	10,750.00	30.00	0.00	
5755200 · Data Processing Expenses								
5755230 · Data Proc-Maintenance & Repairs	671.00	0.00	0.00	0.00	0.00	0.00		Software + IT
5755240 · Data Processing - Software	3,850.00	3,700.00	3,700.00	3,700.00	3,700.00	0.00		Software annual fees

WATER AND SEWER							INCLUDED IN PROPOSED	June 28, 2017
Proposed Budget FY 2017-2018								
	<u>ACTUAL</u> FY 2015-2016	<u>Original</u> <u>Budget</u> 2016-2017	<u>Adjusted Budget</u> 2016-2017	<u>Actual Rev./Exp.</u> 10/1/2016 - 6/23/2017	<u>Proposed</u> <u>Budget 2017-</u> <u>2018</u>	<u>DIFFERENCE</u>	<u>Additional</u> <u>Request 2017-</u> <u>2018</u>	<u>Notes &amp; Adjustments</u>
Total 5755200 · Data Processing Expenses	4,521.00	3,700.00	3,700.00	3,700.00	3,700.00	0.00	0.00	
5755300 · Printing Expenses								
5755310 · Copier Expense	4,758.89	3,000.00	3,000.00	2,237.88	3,000.00	0.00		Large copier in City Hall
5755350 · Printing - Other	2,183.85	2,000.00	2,500.00	2,473.94	2,000.00	-500.00		Violation letters
Total 5755300 · Printing Expenses	6,942.74	5,000.00	5,500.00	4,711.82	5,000.00	-500.00	0.00	
5755400 · Utilities								
5755415 · Cellular Phone	653.29	1,500.00	300.00	175.67	188.00	-112.00		Verizon
5755450 · Electricity	23,661.65	27,000.00	27,000.00	18,988.23	19,450.00	-7,550.00		Gexa estimated cost per TCAP 2018 rates
5755460 · Water, wholesale	367,707.75	425,062.00	425,062.00	243,039.31	425,050.00	-12.00		Dallas Water Utilities. Ave. = 560,000 gal./day @ \$2.0795/1,000 gallons. X 365 days
Total 5755400 · Utilities	392,022.69	453,562.00	452,362.00	262,203.21	444,688.00	-7,674.00	0.00	
5755500 · Repairs & Building Improvements								
5755540 · Repairs- Machinery & Equipment	3,992.28	4,000.00	3,500.00	1,695.94	3,000.00	-500.00		
5755550 · Repairs - Vehicles	2,175.60	2,000.00	2,000.00	1,513.62	2,000.00	0.00		
5755570 · Inventory Expense	9,898.72	9,000.00	8,800.00	6,775.31	9,000.00	200.00		Fittings and valves
5755580 · Water Chemical Expense	8,320.75	8,000.00	8,000.00	6,812.31	8,500.00	500.00		Chlorine and ammonia - expected increase in cost
5755590 · Repairs - Other	2,366.87	3,000.00	3,000.00	1,300.27	3,000.00	0.00		
Total 5755500 · Repairs & Building Improvements	26,754.22	26,000.00	25,300.00	18,097.45	25,500.00	200.00	0.00	
5755600 · Insurance								
5755610 · Insurance - Property	2,671.60	2,848.00	2,848.00	2,135.58	2,848.00	0.00		TML

WATER AND SEWER Proposed Budget FY 2017-2018							INCLUDED IN PROPOSED Additional Request 2017- 2018	June 28, 2017
	ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 6/23/2017	Proposed Budget 2017- 2018	DIFFERENCE		Notes & Adjustments
5755620 · Insurance - Liability	1,723.63	970.00	970.00	727.41	970.00	0.00		TML
5755640 · Insurance - Vehicle	632.08	2,304.00	2,304.00	1,727.79	2,304.00	0.00		TML
Total 5755600 · Insurance	5,027.31	6,122.00	6,122.00	4,590.78	6,122.00	0.00	0.00	
5755700 · Other Expenses								
5755752 · Employment Screening	32.00	150.00	180.00	177.37	150.00	-30.00		Employment screening
Total 5755700 · Other Expenses	32.00	150.00	180.00	177.37	150.00	-30.00	0.00	
5756400 · Minor Capital Outlay								
5756440 · Machinery & Equipment	158.00	1,000.00	1,000.00	889.93	1,000.00	0.00		Small tools
5756490 · Other	468.83	500.00	500.00	289.65	500.00	0.00		Propane cylinders
Total 5756400 · Minor Capital Outlay	626.83	1,500.00	1,500.00	1,179.58	1,500.00	0.00	0.00	
5757400 · Capitalized Assets								
5757440 · Machinery & Equipment	995.00	10,000.00	13,000.00	12,845.00	10,000.00	-3,000.00	0.00	Misc. equipment and Backhoe \$90,000 Water 35,000, Sewer \$20,000 Street \$35,000 (6/29/2017 - COUNCIL ADVISED TO GET COST TO REFURBISH BACKHOE)
5757470 · Infrastructure - Water	5,512.24	4,000.00	7,700.00	7,621.78	4,000.00	-3,700.00		Meters and meter boxes
5757475 · FM 664 Relocate Waterline	0.00	9,000.00	9,514.00	9,513.08	0.00	-9,514.00		RELOCATE WATERLINE DUE TO EXPANSION OF FM 664
Total 5757400 · Capitalized Assets	6,507.24	23,000.00	30,214.00	29,979.86	14,000.00	-16,214.00	0.00	
5757900 · Long-Term Debt								
5758225 · Admin. Expense to Debt Fund	102,786.00	59,248.00	54,127.00	29,624.00	8,441.00	-45,686.00		
Total 5757900 · Long-Term Debt	102,786.00	59,248.00	54,127.00	29,624.00	8,441.00	-45,686.00	0.00	
Total 75 · Water	776,369.28	884,886.00	878,565.00	547,875.35	796,296.00	-82,269.00	1,370.00	

WATER AND SEWER							INCLUDED IN PROPOSED	June 28, 2017
Proposed Budget FY 2017-2018							Additional Request 2017-2018	
	ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 6/23/2017	Proposed Budget 2017- 2018	DIFFERENCE		Notes & Adjustments
80 · Sewer								
5801400 · Support Salaries								
5801405 · Support Staff	11,651.85	16,754.00	16,754.00	5,796.04	17,322.00	568.00		1 employees -26,000 75 % \$19,500 paid from water fund and 25% \$6,500 paid from sewer fund and \$43,285 25% \$10,822. General Fund contributes 50%, Water & Sewer Contribute 25% each
5801415 · Maintenance Crew	35,036.48	34,278.00	34,278.00	30,273.60	37,482.00	3,204.00		1 employee
5801450 · Certification Pay	1,200.16	1,210.00	1,210.00	969.36	1,210.00	0.00		Employee(s) sewer license
5801470 · Salary Increase	0.00	2,122.00	2,122.00	0.00	0.00	-2,122.00		16/17 Salary Increase - Sewer Maintenance Crew
5801480 · Merit Raises 3%	0.00	1,408.00	1,408.00	0.00	2,025.00	617.00	2,025.00	3% Merit .Maint crew 1125.and 75% support 595 + 25% 325. Permit Clerk
5801490 · Overtime	2,076.48	3,000.00	3,000.00	1,581.26	3,000.00	0.00		
5801500 · Sewer - On Call	600.00	600.00	600.00	450.00	600.00	0.00		
Total 5801400 · Support Salaries	50,564.97	59,372.00	59,372.00	39,070.26	61,639.00	2,267.00	2,025.00	
5802100 · Employee Benefits								
5802110 · Group Insurance	7,852.88	7,221.00	7,221.00	4,828.71	8,039.00	818.00		Health 567.58 x 12% increase. X 4, Plus Life/New Benefits
5802135 · TMRS	3,413.94	3,856.00	3,856.00	3,086.53	4,114.00	258.00		City portion of employee retirement fund. INCREASED FROM 9.73% to 9.94%
5802160 · Worker's Compensation-Sewer	3,998.48	1,367.00	1,367.00	1,059.95	2,969.00	1,602.00		TML INSURANCE
5802170 · Payroll Taxes	548.12	588.00	588.00	468.45	604.00	16.00		
5802190 · Licenses	0.00	150.00	150.00	0.00	150.00	0.00		Employee sewer license
Total 5802100 · Employee Benefits	15,813.42	13,182.00	13,182.00	9,443.64	15,876.00	2,694.00	0.00	
5802300 · Contractual Services/Personnel								



WATER AND SEWER							INCLUDED IN PROPOSED	June 28, 2017
Proposed Budget FY 2017-2018							Additional Request 2017-2018	
	ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 6/23/2017	Proposed Budget 2017- 2018	DIFFERENCE		Notes & Adjustments
5802350 · Contract Labor - Company	34,434.75	5,000.00	10,000.00	0.00	2,000.00	-8,000.00		
Total 5802300 · Contractual Services/Personnel	34,434.75	5,000.00	10,000.00	0.00	2,000.00	-8,000.00	0.00	
5802500 · Operating Services								
5802515 · Sardis Collection Expense	7,537.26	9,054.00	9,054.00	6,984.46	9,618.00	564.00		City pays Sardis to invoice garbage/sewer and to then pay City for garbage/sewer collections. \$625 per month x 12 months for 177 existing customers + 50 new houses. \$625.00/month x 12 months/177=\$42.37/customer x 227 customers.
5802590 · TCEQ Fees - Sewer	10.00	100.00	100.00	0.00	0.00	-100.00		Cost moved to Community Service - Dooly has cert.
Total 5802500 · Operating Services	7,547.26	9,154.00	9,154.00	6,984.46	9,618.00	464.00	0.00	
5803100 · General Supplies						0.00		
5803140 · Uniforms	1,367.77	1,200.00	1,200.00	1,035.90	600.00	-600.00		1 pant, 1 shirts, pair boots
Total 5803100 · General Supplies	1,367.77	1,200.00	1,200.00	1,035.90	600.00	-600.00	0.00	
5803400 · Maintenance Supplies & Parts								
5803460 · Miscellaneous	0.00	500.00	500.00	310.02	500.00	0.00		
Total 5803400 · Maintenance Supplies & Parts	0.00	500.00	500.00	310.02	500.00	0.00	0.00	
5804200 · Travel Expenses								
5804220 · Professional Development	127.00	500.00	500.00	457.00	500.00	0.00		Continual education
5804270 · Vehicle Expense	1,003.14	1,200.00	1,200.00	1,132.90	1,200.00	0.00		Fuel
Total 5804200 · Travel Expenses	1,130.14	1,700.00	1,700.00	1,589.90	1,700.00	0.00	0.00	
5805400 · Utilities								
5805450 · Electricity	2,935.28	3,000.00	3,000.00	1,356.72	835.00	-2,165.00		Gexa estimated cost per TCAP 2018 rates

WATER AND SEWER							INCLUDED IN PROPOSED	June 28, 2017
Proposed Budget FY 2017-2018							Additional Request 2017-2018	
	ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 6/23/2017	Proposed Budget 2017- 2018	DIFFERENCE		Notes & Adjustments
5805463 · TRA Wastewater Treatment	276,933.00	285,955.00	285,955.00	189,377.00	270,807.00	-15,148.00		Trinity River Authority. Ave. = 120,405 gal./day @ \$6.162/1,000 gallons. \$270,807 (NOT SHOWS - \$97,752 REFUND AFTER TRA 2016 AUDIT)
Total 5805400 · Utilities	279,868.28	288,955.00	288,955.00	190,733.72	271,642.00	-17,313.00	0.00	
5805500 · Repairs & Bldg Improvements								
5805510 · Repairs - Land Improvements	0.00	300.00	300.00	0.00	300.00	0.00		Lift stations
5805540 · Repairs - Machinery & Equipment	1,480.00	6,000.00	6,000.00	2,618.58	6,000.00	0.00		Repair/replace 1-lift station pump
5805570 · Inventory Expense	2,372.76	2,000.00	2,000.00	1,877.29	2,000.00	0.00		Lift station chemicals and degreasers
5805590 · Repairs - Other	462.07	600.00	600.00	44.16	600.00	0.00		Lift stations
Total 5805500 · Repairs & Bldg Improvements	4,314.83	8,900.00	8,900.00	4,540.03	8,900.00	0.00	0.00	
5805600 · Insurance								
5805610 · Insurance - Property	55.64	60.00	60.00	44.46	56.00	-4.00		TML
5805620 · Insurance - Liability	397.98	224.00	224.00	223.47	400.00	176.00		TML
5805640 · Insurance - Vehicle	39.00	142.00	142.00	106.59	40.00	-102.00		TML
Total 5805600 · Insurance	492.62	426.00	426.00	374.52	496.00	70.00	0.00	
5805700 · Other Expenses								
5805752 · Employment Screening	0.00	200.00	200.00	126.37	100.00	-100.00		
Total 5805700 · Other Expenses	0.00	200.00	200.00	126.37	100.00	-100.00	0.00	
5807400 · Capitalized Assets								
5807440 · Machinery & Equipment	5,542.00	10,000.00	10,000.00	9,935.23	10,000.00	0.00	0.00	Misc. equipment and Backhoe \$90,000 Water 35,000, Sewer \$20,000 Street \$35,000 (6/29/2017 COUNCIL ADVISED TO GET COST FOR BACKHOE REFURBISH)

<b>WATER AND SEWER</b>							<b>INCLUDED IN PROPOSED</b>	<b>June 28, 2017</b>
<b>Proposed Budget FY 2017-2018</b>							<b>Additional Request 2017-2018</b>	
	<u>ACTUAL FY 2015-2016</u>	<u>Original Budget 2016-2017</u>	<u>Adjusted Budget 2016-2017</u>	<u>Actual Rev./Exp. 10/1/2016 - 6/23/2017</u>	<u>Proposed Budget 2017- 2018</u>	<u>DIFFERENCE</u>		<u>Notes &amp; Adjustments</u>
Total 5807400 · Capitalized Assets	5,542.00	10,000.00	10,000.00	9,935.23	10,000.00	0.00	0.00	
Total 80 · Sewer	401,076.04	398,589.00	403,589.00	264,144.05	383,071.00	-20,518.00	2,025.00	
95 - Other								
5958200 - Other Financial Sources	0.00	0.00	0.00	0.00	0.00	0.00		
5958250 - Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00		
Total 95 - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total Expense	1,560,653.65	1,538,005.00	1,538,005.00	935,678.97	1,457,551.00	-80,454.00	9,521.00	ADDITIONAL REQUEST, INCLUDED IN THE PROPOSED BUDGET
TOTAL REVENUE	1,508,631.93	1,538,005.00	1,538,005.00	978,647.46	1,457,551.00	-80,454.00	0.00	
Total 70 · Administration	383,208.33	254,530.00	255,851.00	123,659.57	278,184.00	22,333.00	6,126.00	ADDITIONAL REQUEST, INCLUDED IN THE PROPOSED BUDGET
Total 75 · Water	776,369.28	884,886.00	878,565.00	547,875.35	796,296.00	-82,269.00	1,370.00	ADDITIONAL REQUEST, INCLUDED IN THE PROPOSED BUDGET
Total 80 · Sewer	401,076.04	398,589.00	403,589.00	264,144.05	383,071.00	-20,518.00	2,025.00	ADDITIONAL REQUEST, INCLUDED IN THE PROPOSED BUDGET
TOTAL EXPENSE	1,560,653.65	1,538,005.00	1,538,005.00	935,678.97	1,457,551.00	-80,454.00	9,521.00	ADDITIONAL EXPENSE REQUEST, INCLUDED IN THE PROPOSED BUDGET
REVENUE LESS EXPENSE	-52,021.72	0.00	0.00	42,968.49	0.00	0.00		
Ending Fund Balance					596,122.64			PROJECTED ENDING FUND BALANCE

DEBT SERVICE							INCLUDED IN PROPOSED	June 28, 2017
Proposed Budget FY 2017-2018							Additional Request 2017-2018	
	<u>ACTUAL</u> <u>2015-2016</u>	<u>Original</u> <u>Budget 2015-</u> <u>2016</u>	<u>Adjusted Budget</u> <u>2016-2017</u>	<u>Actual Rev./Exp.</u> <u>10/1/2016 -</u> <u>6/23/2017</u>	<u>Proposed</u> <u>Budget 2017-</u> <u>2018</u>	<u>DIFFERENCE</u>		<u>Notes &amp; Adjustments</u>
REVENUE								
Beginning Fund Balance					488,835.28			As of 6.22.2017. Not included in budget revenue. Information only. This is the bank balance in the debt fund.
4000100 • Taxes								
4000106 - Ad Valorem Current I&S New/Imp	0.00	24,420.00	24,420.00	0.00	17,927.00	-6,493.00		
4000107 • Ad Valorem, Current I & S	463,452.05	486,807.00	486,807.00	499,246.05	549,732.00	62,925.00		Interest and Sinking - \$0.1680/\$100 valuation
4000111 • Ad Valorem, Delinquent I & S	3,105.89	0.00	3,920.00	4,137.23	0.00	-3,920.00		
4000114 • Interest/Penalties - I & S	2,085.07	0.00	1,201.00	1,843.03	0.00	-1,201.00		
Total 4000100 • Taxes	468,643.01	511,227.00	516,348.00	505,226.31	567,659.00	51,311.00	0.00	
4000800 • Other Revenue								
4000840 • Interest Earned	552.91	550.00	550.00	516.20	550.00	0.00		
4000900 • Reduction of Reserve Fund Bal.	0.00	0.00	0.00	0.00	0.00	0.00		From Fund Balance. Used to balance account.
4000930 • Admin.Rev.Rec.Fr Water & Sewer	102,786.00	59,248.00	54,127.00	29,624.00	8,441.00	-45,686.00		Transfer from water and sewer funds
Total 4000800 • Other Revenue	103,338.91	59,798.00	54,677.00	30,140.20	8,991.00	-45,686.00	0.00	
Total Revenue	571,981.92	571,025.00	571,025.00	535,366.51	576,650.00	5,625.00	0.00	
Expense								
5157900 • Long-Term Debt								
5157930 • Paying Agent Fees	400.00	500.00	500.00	0.00	500.00	0.00		
5157935 • 2011 Bond Issue Principal	375,000.00	375,000.00	375,000.00	0.00	390,000.00	15,000.00		Bond Payment. Maturity date of 9/2029
5157940 • 2011 Bond Issue Interest	203,025.00	195,525.00	195,525.00	97,762.50	186,150.00	-9,375.00		Bond Payment. Maturity date of 9/2029

DEBT SERVICE							INCLUDED IN PROPOSED	
Proposed Budget FY 2017-2018							Additional Request 2017-2018	June 28, 2017
	<u>ACTUAL</u> <u>2015-2016</u>	<u>Original</u> <u>Budget 2015-</u> <u>2016</u>	<u>Adjusted Budget</u> <u>2016-2017</u>	<u>Actual Rev./Exp.</u> <u>10/1/2016 -</u> <u>6/23/2017</u>	<u>Proposed</u> <u>Budget 2017-</u> <u>2018</u>	<u>DIFFERENCE</u>		<u>Notes &amp; Adjustments</u>
Total 5157900 - Long-Term Debt	578,425.00	571,025.00	571,025.00	97,762.50	576,650.00	5,625.00	0.00	
Total Expense	578,425.00	571,025.00	571,025.00	97,762.50	576,650.00	5,625.00	0.00	
REVENUE LESS EXPENSE	-6,443.08	0.00	0.00	437,604.01	0.00	0.00		
Enging Fund Balance					488,835.28			PROJECTED ENDING FUND BALANCE

4B EDC							INCLUDED IN PROPOSED	June 28, 2017
Proposed Budget FY 2017-2018							Additional Request 2017-2018	
	ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 6/23/2017	Proposed Budget 2017- 2018	DIFFERENCE		Notes & Adjustments
<b>REVENUE</b>								
Beginning Fund Balance					513,464.28			As of 7.05.2017. Not included in budget revenue. Information only. This is the bank balance in the operating fund.
4000100 • Taxes								
4000120 • Sales tax (0.50%)	94,155.57	98,307.00	98,307.00	74,353.83	100,800.00	2,493.00		Economic development tax
Total 4000100 • Taxes	94,155.57	98,307.00	98,307.00	74,353.83	100,800.00	2,493.00	0.00	
4000800 • Other Revenue								
4000840 • Interest Income	1,645.47	1,340.00	1,340.00	1,319.56	1,340.00	0.00		Interest - Prosperity Bank *current 1568. but funds will be decreased
4000990 - Reduction in Fund Balance	0.00	115,000.00	115,000.00	0.00	30,000.00	-85,000.00		Monument signs in 16/17 FY budget - changed to 17/18
Total 4000800 • Other Revenue	1,645.47	116,340.00	116,340.00	1,319.56	31,340.00	-85,000.00	0.00	
Total Revenue	95,801.04	214,647.00	214,647.00	75,673.39	132,140.00	-82,507.00	0.00	
<b>Expense</b>								
8102200 • Special Services								
8102230 • Legal Fees	0.00	500.00	500.00	0.00	500.00	0.00		
8102240 • Audit	1,600.00	1,600.00	1,600.00	1,600.00	1,600.00	0.00		\$18,500 split between GF(7,650)/WWW(7,650)/4B EDC1,600/MDD 1,600 - Yeldell Wilson
Total 8102200 • Special Services	1,600.00	2,100.00	2,100.00	1,600.00	2,100.00	0.00	0.00	
8102300 • Consultant Services								
8102310 • Consultant Fees	7,000.00	10,000.00	10,000.00	10,000.00	0.00	-10,000.00		Project completed (Orasi Strategic Plan)
Total 8102300 • Consultant Services	7,000.00	10,000.00	10,000.00	10,000.00	0.00	-10,000.00	0.00	



4B EDC							INCLUDED IN	June 28, 2017
Proposed Budget FY 2017-2018							PROPOSED	
	<u>ACTUAL</u>	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Actual Rev./Exp.</u>	<u>Proposed</u>		<u>Additional</u>	
	<u>FY 2015-2016</u>	<u>2016-2017</u>	<u>2016-2017</u>	<u>10/1/2016 -</u>	<u>Budget 2017-</u>	<u>DIFFERENCE</u>	<u>Request 2017-</u>	<u>Notes &amp; Adjustments</u>
				<u>6/23/2017</u>	<u>2018</u>		<u>2018</u>	
8103100 • General Supplies								
8103110 • Office Supplies	29.40	100.00	100.00	0.00	100.00	0.00		
Total 8103100 • General Supplies	29.40	100.00	100.00	0.00	100.00	0.00	0.00	
8104200 • Travel Expense								
8104210 • Travel Expense	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00		
8104220 • Professional Development	1,000.00	2,300.00	2,300.00	500.00	2,300.00	0.00		Best Southwest
Total 8104200 • Travel Expense	1,000.00	3,300.00	3,300.00	500.00	3,300.00	0.00	0.00	
8105300 • - Printing								
8105320 • Printing Expense	0.00	300.00	300.00	0.00	300.00	0.00		Brochures PRINTED ONCE 2013
Total 8105300 • - Printing	0.00	300.00	300.00	0.00	300.00	0.00	0.00	
8105600 • Insurance								
8105620 • Insurance - Liability	260.56	147.00	147.00	109.98	300.00	153.00		TML
Total 8105600 • Insurance	260.56	147.00	147.00	109.98	300.00	153.00	0.00	
8105700 • Other Expenses								
8105705 • Postage	0.00	100.00	100.00	0.00	100.00	0.00		POSTAGE 15.00 TOTAL 2009 AND 2014
8105730 • Memberships	3,350.00	3,350.00	3,350.00	3,350.00	3,350.00	0.00		FY 15-16 RED OAK CHAMBER \$350. - BEST SOUTHWEST \$3000. FY 14-15 BES
8105740 • Advertising	3,610.00	5,300.00	5,300.00	429.00	5,300.00	0.00		BEST SOUTHWEST \$125., JOURNAL PRINT AD AND ONLINE LEADERBOARD \$3485.
Total 8105700 • Other Expenses	6,960.00	8,750.00	8,750.00	3,779.00	8,750.00	0.00	0.00	

<b>4B EDC</b>							<b>INCLUDED IN PROPOSED</b>	<b>June 28, 2017</b>
<b>Proposed Budget FY 2017-2018</b>							<b>Additional Request 2017-2018</b>	
	<u><b>ACTUAL</b></u> <u><b>FY 2015-2016</b></u>	<u><b>Original Budget</b></u> <u><b>2016-2017</b></u>	<u><b>Adjusted Budget</b></u> <u><b>2016-2017</b></u>	<u><b>Actual Rev./Exp.</b></u> <u><b>10/1/2016 -</b></u> <u><b>6/23/2017</b></u>	<u><b>Proposed</b></u> <u><b>Budget 2017-</b></u> <u><b>2018</b></u>	<u><b>DIFFERENCE</b></u>		<u><b>Notes &amp; Adjustments</b></u>
<b>8106400 - Minor Capital Outlay</b>								
<b>8107490 - Bldg.</b>	0.00	75,000.00	75,000.00	74,986.69	0.00	-75,000.00		Completed Heritage Park project
<b>5107491 - Signs</b>	0.00	30,000.00	30,000.00	0.00	30,000.00	0.00		Monument signs in 16/17 FY budget - changed to 17/18
<b>Total 8106400 - Minor Capital Outlay</b>	0.00	105,000.00	105,000.00	74,986.69	30,000.00	-75,000.00	<b>0.00</b>	
<b>8109000 - Reserves</b>								
<b>8109015 - Administrative Reserves</b>	384.04	82,450.00	82,450.00	0.00	84,790.00	2,340.00		
<b>8109215 - Admin. Expense to General Fund</b>	2,500.00	2,500.00	2,500.00	1,250.00	2,500.00	0.00		
<b>Total 8109000 - Reserves</b>	2,884.04	84,950.00	84,950.00	1,250.00	87,290.00	2,340.00	<b>0.00</b>	
<b>Total Expense</b>	<b>19,734.00</b>	<b>214,647.00</b>	<b>214,647.00</b>	<b>92,225.67</b>	<b>132,140.00</b>	<b>-82,507.00</b>	<b>0.00</b>	
<b>REVENUE LESS EXPENSE</b>	<b>76,067.04</b>	<b>0.00</b>	<b>0.00</b>	<b>-16,552.28</b>	<b>0.00</b>	<b>0.00</b>		
<b>Ending Fund Balance</b>					<b>483,464.28</b>			Projected EDC Operating Account

MUNICIPAL DEVELOPMENT DISTRICT							INCLUDED IN PROPOSED	June 28, 2017
Proposed Budget FY 2017-2018							Additional Request 2017-2018	
	ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 6/23/2017	Proposed Budget 2017- 2018	DIFFERENCE		Notes & Adjustments
REVENUE								
Beginning Fund Balance					200,991.57			As of 7.05.2017. Not included in budget revenue. Information only. This is the bank balance in the operating fund.
4000100 - Taxes								
4000120 - Sales tax (0.25%)	42,654.20	41,515.00	41,515.00	33,455.25	50,500.00	8,985.00		Economic development tax
Total 4000100 - Taxes	42,654.20	41,515.00	41,515.00	33,455.25	50,500.00	8,985.00	0.00	
4000800 - Other Revenue								
4000840 - Interest Income	508.83	476.00	476.00	440.78	600.00	124.00		
4000990 - Reduction in Fund Balance	0.00	0.00	0.00	0.00	0.00	0.00		Pavalion (6/29/2017 COUNCIL ADVISED TO REMOVE FROM BUDGET)
Total 4000800 - Other Revenue	508.83	476.00	476.00	440.78	600.00	124.00	0.00	
Total Revenue	43,163.03	41,991.00	41,991.00	33,896.03	51,100.00	9,109.00	0.00	
Expense								
9102200 - Special Services								
9102240 - Audit	1,600.00	1,600.00	1,600.00	1,600.00	1,600.00	0.00		\$18,500 split between GF(7,650)/WWW(7,650)/4B EDC1,600/MDD 1,600 - Yeldell Wilson
Total 9102200 - Special Services	1,600.00	1,600.00	1,600.00	1,600.00	1,600.00	0.00	0.00	
9103100 - General Supplies								
9103110 - Office Supplies	0.00	100.00	100.00	0.00	100.00	0.00		NAME PLATES
Total 9103100 - General Supplies	0.00	100.00	100.00	0.00	100.00	0.00	0.00	

MUNICIPAL DEVELOPMENT DISTRICT							INCLUDED IN PROPOSED	June 28, 2017
Proposed Budget FY 2017-2018							Additional Request 2017-2018	
	ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 6/23/2017	Proposed Budget 2017- 2018	DIFFERENCE		Notes & Adjustments
9105600 • Insurance								
9105620 • Insurance - Liability	260.56	147.00	147.00	109.98	300.00	153.00		TML
Total 9105600 • Insurance	260.56	147.00	147.00	109.98	300.00	153.00	0.00	
9107400 • Capitalized Assets								
9107401 • Capitalized Assets	0.00	0.00	0.00	0.00	0.00	0.00		Pavalion (6/29/2017 COUNCIL ADVISED TO REMOVE FROM BUDGET)
Total 9107400 • Capitalized Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
9109000 • Reserves								
9109015 • Administrative Reserves	0.00	39,644.00	39,644.00	0.00	48,600.00	8,956.00		
9109215 • Admin. Expense to General Fund	500.00	500.00	500.00	250.00	500.00	0.00		
Total 9109000 • Reserves	500.00	40,144.00	40,144.00	250.00	49,100.00	8,956.00	0.00	
Total Expense	2,360.56	41,991.00	41,991.00	1,959.98	51,100.00	9,109.00	0.00	
REVENUE LESS EXPENSE	40,802.47	0.00	0.00	31,936.05	0.00	0.00		
Ending Fund Balance					200,991.57			Projected EDC Operating Account

<b>PARK IMPACT</b>							<b>INCLUDED IN</b>	<b>June 28, 2017</b>
<b>Proposed Budget FY 2017-2018</b>							<b>PROPOSED</b>	
	<u><b>ACTUAL</b></u>	<u><b>Original Budget</b></u>	<u><b>Adjusted Budget</b></u>	<u><b>Actual Rev./Exp.</b></u>	<u><b>Proposed</b></u>		<u><b>Additional</b></u>	<u><b>Notes &amp; Adjustments</b></u>
	<u><b>FY 2015-2016</b></u>	<u><b>2016-2017</b></u>	<u><b>2016-2017</b></u>	<u><b>10/1/2016 -</b></u>	<u><b>Budget 2017-</b></u>	<u><b>DIFFERENCE</b></u>	<u><b>Request 2017-</b></u>	
				<u><b>6/23/2017</b></u>	<u><b>2018</b></u>		<u><b>2018</b></u>	
<b>REVENUE</b>								
<b>Beginning Fund Balance</b>					<b>75,926.94</b>			As of 7.05.2017. Not included in budget revenue. Information only. This is the bank balance in the money market account.
<b>4000400 • Charges for Services</b>								
<b>4000460 • Park Impact</b>	14,718.88	13,381.00	13,381.00	4,348.76	8,613.00	-4,768.00		POSSIBLE 30 new homes at \$334.52 per home 3/4 PER BRAD AND MIKE USE 30 HOMES FOR CALCULATION
<b>Total 4000400 • Charges for Services</b>	14,718.88	13,381.00	13,381.00	4,348.76	8,613.00	-4,768.00	<b>0.00</b>	
<b>4000800 • Other Revenue</b>								
<b>4000840 • Interest Earned</b>	149.20	142.00	142.00	125.76	180.00	38.00		
<b>Total 4000800 • Other Revenue</b>	149.20	142.00	142.00	125.76	180.00	38.00	<b>0.00</b>	
<b>Total Revenue</b>	<b>14,868.08</b>	<b>13,523.00</b>	<b>13,523.00</b>	<b>4,474.52</b>	<b>8,793.00</b>	<b>-4,730.00</b>	<b>0.00</b>	
<b>Expense</b>								
<b>5606400 • Minor Capital Outlay</b>								
<b>5606410 • Land Improvements</b>	0.00	0.00	0.00	0.00	500.00	500.00		
<b>Total 5606400 • Minor Capital Outlay</b>	0.00	0.00	0.00	0.00	500.00	500.00		
<b>5607400 • Capitalized Assets</b>								
<b>5607440 • Capital Machinery &amp; Equipment</b>	6,000.00	5,000.00	5,000.00	0.00	1,675.00	-3,325.00		MINIMUM Playground equipment improvements in neighborhood parks. To spend prior to AUGUST 2018
<b>Total 5607400 • Capitalized Assets</b>	6,000.00	5,000.00	5,000.00	0.00	1,675.00	-3,325.00		
<b>5609000 • Reserves</b>								

<b>PARK IMPACT</b>							<b>INCLUDED IN</b>	
<b>Proposed Budget FY 2017-2018</b>							<b>PROPOSED</b>	<b>June 28, 2017</b>
	<u><b>ACTUAL</b></u> <u><b>FY 2015-2016</b></u>	<u><b>Original Budget</b></u> <u><b>2016-2017</b></u>	<u><b>Adjusted Budget</b></u> <u><b>2016-2017</b></u>	<u><b>Actual Rev./Exp.</b></u> <u><b>10/1/2016 -</b></u> <u><b>6/23/2017</b></u>	<u><b>Proposed</b></u> <u><b>Budget 2017-</b></u> <u><b>2018</b></u>	<u><b>DIFFERENCE</b></u>	<u><b>Additional</b></u> <u><b>Request 2017-</b></u> <u><b>2018</b></u>	<u><b>Notes &amp; Adjustments</b></u>
<b>5609035 · Park Impact Reserves</b>	0.00	8,523.00	8,523.00	0.00	6,618.00	-1,905.00		
<b>Total 5609000 · Reserves</b>	0.00	8,523.00	8,523.00	0.00	6,618.00	-1,905.00		
<b>Total Expense</b>	<b>6,000.00</b>	<b>13,523.00</b>	<b>13,523.00</b>	<b>0.00</b>	<b>8,793.00</b>	<b>-4,730.00</b>	<b>0.00</b>	
<b>REVENUE LESS EXPENSE</b>	<b>8,868.08</b>	<b>0.00</b>	<b>0.00</b>	<b>4,474.52</b>	<b>0.00</b>	<b>0.00</b>		
<b>Ending Fund Balance</b>					<b>75,926.94</b>			Projected EDC Operating Account



WATER AND SEWER IMPACT FUND								
Proposed Budget FY 2017-2018								June 28, 2017
	ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 6/23/2017	Proposed Budget 2017- 2018	DIFFERENCE	INCLUDED IN PROPOSED Additional Request 2017- 2018	Notes & Adjustments
<b>REVENUE</b>								
Beginning Fund Balance					51,467.86			As of 7.05.2017. Not included in budget revenue. Information only. This is the bank balance in the water and sewer impact funds.
4000400 - Charges for Services								
4000476 - Water Impact Fee	12,357.00	3,100.00	3,100.00	0.00	0	-3,100.00		2106.97 effective May 8
4000477 - Sewer Impact Fee	33,180.00	56,000.00	56,000.00	16,800.00	54,756.00	-1,244.00		POSSIBLE 30 HOMES effective May 8 per home. PER BRAD AND DOOLY USE 25 HOMES X 2190.22 \$54,756
Total 4000400 - Charges for Services	45,537.00	59,100.00	59,100.00	16,800.00	54,756.00	-4,344.00	0.00	
4000800 - Other Revenue								
4000840 - Interest Earned	234.99	230.00	230.00	200.72	0.00	-230.00		
4000880 - Transfer In - Water Impact	0.00	50,000.00	50,000.00	0.00	0.00	-50,000.00		
Total 4000800 - Other Revenue	234.99	50,230.00	50,230.00	200.72	0.00	-50,230.00	0.00	
Total Revenue	45,771.99	109,330.00	109,330.00	17,000.72	54,756.00	-54,574.00		
<b>Expense</b>								
5862300 - Contractual Services								
5862310 - Consultant Fees	11,800.00	11,800.00	11,800.00	11,800.00	0.00	-11,800.00		Completed project Water and Sewer Impact Fee Study & Waterline design through Heritage Park/across creek/tie-in on FM 664
Total 5862310 - Contractual Services	11,800.00	11,800.00	11,800.00	11,800.00	0.00	-11,800.00	0.00	
5867400 - Capitalized Assets								

WATER AND SEWER IMPACT FUND							INCLUDED IN	June 28, 2017
Proposed Budget FY 2017-2018							PROPOSED	
	ACTUAL FY 2015-2016	Original Budget 2016-2017	Adjusted Budget 2016-2017	Actual Rev./Exp. 10/1/2016 - 6/23/2017	Proposed Budget 2017- 2018	DIFFERENCE	Additional Request 2017- 2018	Notes & Adjustments
5867470 - Water Lines		50,000.00	50,000.00	25,219.89	0	-50,000.00		Completed project
Total 5867400 - Capitalized Assets	0.00	50,000.00	50,000.00	25,219.89	0.00	-50,000.00	0.00	
5859000 - Reserves								
5859030 - Sewer Impact Fees Reserve	0.00	47,530.00	47,530.00	-	54,756.00	7,226.00		
Total 5859000 - Reserves	0.00	47,530.00	47,530.00	0.00	54,756.00	7,226.00	0.00	
Total Expense	11,800.00	109,330.00	109,330.00	37,019.89	54,756.00	-54,574.00	0.00	
REVENUE LESS EXPENSES	33,971.99	0.00	0.00	-20,019.17	0.00	0.00		
Ending Fund Balance					51,467.86			Projected EDC Operating Account

<b>CAPITAL PROJECTS</b>								
<b>Proposed Budget FY 2017-2018</b>							<b>INCLUDED IN PROPOSED</b>	<b>June 28, 2017</b>
	<u><b>ACTUAL</b></u> <u><b>FY 2015-2016</b></u>	<u><b>Original Budget</b></u> <u><b>2016-2017</b></u>	<u><b>Adjusted Budget</b></u> <u><b>2016-2017</b></u>	<u><b>Actual Rev./Exp.</b></u> <u><b>10/1/2016 -</b></u> <u><b>6/23/2017</b></u>	<u><b>Proposed</b></u> <u><b>Budget 2017-</b></u> <u><b>2018</b></u>	<u><b>DIFFERENCE</b></u>	<u><b>Additional</b></u> <u><b>Request 2017-</b></u> <u><b>2018</b></u>	<u><b>Notes &amp; Adjustments</b></u>
<b>REVENUE</b>								
Beginning Fund Balance					130,558.99			As of 7.05.2017. Not included in budget revenue. Information only. This is the bank balance in the money market account.
4000800 - Other Revenue								
4000845 - Interest Earned - Texstar	4.03	1.00	1.00	6.22	10.00	9.00		
4000850 - Interest Earned - Prosperity	260.52	260.00	260.00	207.24	260.00	0.00		
Total 4000800 - Other Revenue	264.55	261.00	261.00	213.46	270.00	9.00	0.00	
Total Revenue	264.55	261.00	261.00	213.46	270.00	9.00		
<b>Expense</b>								
5877400 - Capitalized Assets								
5877470 - Water Line	0.00	50,000.00	50,000.00	0.00	0.00	-50,000.00		
Total 5877400 Capitalized Assets	0.00	50,000.00	50,000.00	0.00	0.00	-50,000.00	0.00	
5879000 - Reserves								
5879010 - Admin Reserves	0.00	261.00	261.00	0.00	270.00	9.00		
Total 5879000 - Reserves	0.00	261.00	261.00	0.00	270.00	9.00	0.00	
Total Expense	0.00	261.00	261.00	0.00	270.00	9.00	0.00	
REVENUE LESS EXPENSE	264.55	0.00	0.00	213.46	0.00	0.00		

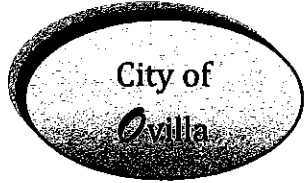
CAPITAL PROJECTS							INCLUDED IN PROPOSED	
Proposed Budget FY 2017-2018								June 28, 2017
	<u>ACTUAL</u> <u>FY 2015-2016</u>	<u>Original Budget</u> <u>2016-2017</u>	<u>Adjusted Budget</u> <u>2016-2017</u>	<u>Actual Rev./Exp.</u> <u>10/1/2016 -</u> <u>6/23/2017</u>	<u>Proposed</u> <u>Budget 2017-</u> <u>2018</u>	<u>DIFFERENCE</u>	<u>Additional</u> <u>Request 2017-</u> <u>2018</u>	<u>Notes &amp; Adjustments</u>
Ending Fund Balance					130,558.99			Projected EDC Operating Account

<b>EMPLOYEE BENEFIT TRUST</b>							
<b>Proposed Budget FY 2017-2018</b>							<b>June 28, 2017</b>
	<u>ACTUAL</u> FY 2015-2016	<u>Original</u> Budget 2016- 2017	<u>Adjusted</u> Budget 2016- 2017	<u>Actual</u> Rev./Exp. 10/1/2016 - 6/23/2017	<u>Proposed</u> Budget 2017- 2018	<u>DIFFERENCE</u>	<u>Notes &amp; Adjustments</u>
<b>REVENUE</b>							
4000840 · Interest Income	8.18	0.00	0.00	5.95	0.00		
4000991 · Insurance Contributions	174,318.34	0.00	0.00	129,923.83	0.00		
<b>Total Revenue</b>	<b>174,326.52</b>	<b>0.00</b>	<b>0.00</b>	<b>129,929.78</b>	<b>0.00</b>		
<b>EXPENSE</b>							
5902110 · Benefit Premiums	174,565.68	0.00	0.00	129,923.83	0.00		
<b>Total Expense</b>	<b>174,565.68</b>	<b>0.00</b>	<b>0.00</b>	<b>129,923.83</b>	<b>0.00</b>		
<b>REVENUE LESS EXPENSE</b>	<b>-239.16</b>	<b>0.00</b>	<b>0.00</b>	<b>5.95</b>	<b>0.00</b>	<b>0.00</b>	

POLICE AUXILIARY							
Proposed Budget FY 2017-2018							June 28, 2017
	<u>ACTUAL</u> FY 2015-2016	<u>Original</u> Budget 2016- 2017	<u>Adjusted</u> Budget 2016- 2017	<u>Actual</u> Rev./Exp. 10/1/2016 - 6/23/2017	<u>Proposed</u> Budget 2017- 2018	<u>DIFFERENCE</u>	<u>Notes &amp; Adjustments</u>
<b>REVENUE</b>							
Beginning Fund Balance					39.86		As of 7.05.2017. Not included in budget revenue. Information only. This is the bank balance in the police special fund.
4000800 - Other Revenue							
4000815 - Gifts	370.00	0.00	0.00	1,887.18	39.00	39.00	
Total 4000800 - Other Revenue	370.00	0.00	0.00	1,887.18	39.00	39.00	
Total Revenue	370.00	0.00	0.00	1,887.18	39.00	39.00	
<b>Expense</b>							
5232600 - Special Expenses							
5232690 - Special Expenses - Other	159.24	0.00	0.00	2,058.08	39.00	39.00	
Total 5232600 - Special Expenses	159.24	0.00	0.00	2,058.08	39.00	39.00	
Total Expense	159.24	0.00	0.00	2,058.08	39.00	39.00	
REVENUE LESS EXPENSE	210.76	0.00	0.00	-170.90	0.00	0.00	



FIRE AUXILIARY							
Proposed Budget FY 2017-2018							June 28, 2017
	<u>ACTUAL</u> FY 2015-2016	<u>Original</u> Budget 2016- 2017	<u>Adjusted</u> Budget 2016- 2017	<u>Actual</u> Rev./Exp. 10/1/2016 - 6/23/2017	<u>Proposed</u> Budget 2017- 2018	<u>DIFFERENCE</u>	<u>Notes &amp; Adjustments</u>
<b>REVENUE</b>							
Beginning Fund Balance					1,050.00		As of 7.05.2017. Not included in budget revenue. Information only. This is the bank balance in the fire special fund.
4000800 · Other Revenue							
4000815 · Gifts	1,050.00	0.00	0.00	0.00	1,050.00	1,050.00	
Total 4000800 · Other Revenue	1,050.00	0.00	0.00	0.00	1,050.00	1,050.00	
Total Revenue	1,050.00	0.00	0.00	0.00	1,050.00	1,050.00	
<b>Expense</b>							
5333400 · Maintenance Supplies and Parts							
5333460 · Supplies - Miscellaneous	0.00	0.00	0.00	0.00	1,050.00	1,050.00	
Total 5333400 · Maintenance Supplies a	0.00	0.00	0.00	0.00	1,050.00	1,050.00	
Total Expense	0.00	0.00	0.00	0.00	1,050.00	1,050.00	
REVENUE LESS EXPENSE	1,050.00	0.00	0.00	0.00	0.00	0.00	



# Villa City Council

## AGENDA ITEM REPORT

### Item 8 – Items pulled from Consent

Meeting Date: July 10, 2017

Department: Administration/Finance

☒ Discussion ☒ Action

Budgeted Expense: ☐ YES ☐ NO ☒ N/A

Submitted by: Staff

Amount: N/A

#### Discussion / Justification:

**ITEM 8.** *DISCUSSION/ACTION* – Consideration of any item(s) pulled from the Consent Agenda above for individual consideration and action.

All consent items are attached for Council consideration. Any items pulled from the Consent agenda will be reviewed under this item.

#### Recommendation / Staff Comments:

Staff recommends approval.

#### Sample Motion(s):

I move to approve ...