

City of OVILLA City Council

Rachel Huber, Place One
Larry Stevenson, Place Two
David Griffin, Place Three, Mayor Pro Tem

Richard Dormier, Mayor

Doug Hunt, Place Four
Michael Myers, Place Five
Dennis Burn, City Manager

NOTICE OF CITY COUNCIL BRIEFING SESSION 105 S. Cockrell Hill Road, Ovilla, TX 75154

Monday, May 08, 2017

6:00 P.M.

Council Chamber Room

AGENDA

- I. CALL TO ORDER
- II. CONDUCT A BRIEFING SESSION to review and discuss agenda items for the 6:30 p.m. regular meeting.
- III. ADJOURNMENT

THIS IS TO CERTIFY THAT A COPY OF THE NOTICE OF the May 08, 2017 Briefing Session Agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, www.cityofovilla.org, on the 05th day of May 2017 prior to 6:00 p.m., in compliance with Chapter 551, Texas Government Code.



Pamela Woodall, City Secretary

DATE OF POSTING: 5.5.17 TIME: 10:00 am/pm
DATE TAKEN DOWN: _____ TIME: _____ am/pm

This facility is ADA compliant. If you plan to attend this public meeting and have a disability that requires special arrangements, please call 972-617-7262 at least 48 hours in advance. Reasonable accommodation will be made to assist your needs. PLEASE SILENCE ALL PAGERS, CELL PHONES & OTHER ELECTRONIC EQUIPMENT WHILE THE CITY COUNCIL MEETING IS IN SESSION.

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105 S. Cockrell Hill Road, Ovilla, TX 75154

Monday, May 08, 2017

6:30 P.M.

Council Chamber Room

AGENDA

NOTICE is hereby given of a Regular Meeting of the City Council of the City of Ovilla, to be held on Monday, May 08, 2017 at 6:30 P.M. in the Ovilla Municipal Building, Council Chamber Room, 105 S. Cockrell Hill Road, Ovilla, Texas, 75154, for the purpose of considering the following items:

I. CALL TO ORDER

- Invocation
- Pledge of Allegiance

II. EXECUTIVE SESSION

The City Council of the City of Ovilla, Texas, reserves the right to meet in a closed session on any item listed on this Agenda should the need arise, pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).

- ITEM 1. **DISCUSSION/ACTION** – Closed meeting called pursuant to Section 551.074 of the Texas Government Code to deliberate the appointment and compensation of an Interim City Manager.
- ITEM 2. **DISCUSSION/ACTION** – Closed session pursuant to Section §551.071 of the Texas Government Code: Consultation with city attorney on matters in which the duty of the attorney under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflict with the Texas Open Meetings Act.

III. COMMENTS, PRESENTATIONS

- Presiding Judge Charlie Morton to give unofficial results of the May 06, 2017 General Election.
- Service League to present the Police Department results from the Annual Spaghetti Dinner.
- Proclamations to be read by Mayor Dormier:
 1. Cinco de Mayo
 2. Motorcycle Awareness
 3. Municipal Clerks Week
 4. Peace Officer Memorial Week
 5. Public Works Week

▪ Citizen Comments

The City Council welcomes comments from Citizens. Those wishing to speak must sign in before the meeting begins. Speakers may speak on any topic, whether on the agenda or not. The City Council cannot act upon, discuss issues raised, or make any decisions at this time. Speakers under citizen's comments must observe a three-minute time limit. Inquiries regarding matters not listed on the Agenda may be referred to Staff for research and possible future action.

IV. PUBLIC HEARING AND DISCUSSION

Receive presentation, recommendation and citizen comments on an update of the Water and Wastewater Impact Fees.

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- a. **PRESENTATION** by City Manager Dennis Burn and Birkhoff, Hendricks & Carter, LLP representative, Andrew Mata.
- b. **PUBLIC HEARING** to receive comments from the public regarding the update of the Water and Wastewater Impact Fees.
- c. **RECEIVE** recommendation from the Planning and Zoning Commission to consider Ordinance 2017-05, adopting the Water and Wastewater Impact Fee update.

V. CONSENT AGENDA

The following items may be acted upon in one motion. No separate discussion or action is necessary unless requested by a Council Member, in which event those items will be pulled from the consent agenda for individual consideration on the regular agenda during this meeting.

- C1. March 2017 Financial Transactions over \$5,000
- C2. Committed Fund Balance ending March 31, 2017
- C3. Quarterly Investment Report through March 31, 2017
- C4. Atmos Settlement Resolution R2017-13

VI. REGULAR AGENDA

- ITEM 3. **DISCUSSION/ACTION** – Consideration of and action Ordinance 2017-05 of the City of Ovilla, Texas, amending Appendix A “Fee Schedule” Section A7.009 “Impact Fees” of the City of Ovilla Code of Ordinances, providing amended water and wastewater impact fees; providing a savings clause; providing a severance clause; providing for incorporation into the Ovilla Code of Ordinances; providing for immediate effect; and providing for publication.
- ITEM 4. **DISCUSSION/ACTION** –Receive presentations from representatives from BAT Security and Technology & Beyond to consider approval of a security system for city municipal buildings and for the purpose of enacting an “exchange zone” at the Ovilla Police Department, including the expense in the mid-year budget revision.
- ITEM 5. **DISCUSSION** – Review and discuss with a Technology & Beyond representative Ovilla's current and future technology and computer inventory needs.
- ITEM 6. **DISCUSSION/ACTION** – of and action on City Attorney's recommendation to not renew agreements for the collection and disbursement of Home Owner Association (HOA) dues.
- ITEM 7. **DISCUSSION/ACTION** – Consideration of and action on ORDINANCE 2017-06 of the City of Ovilla, TX, amending the Fiscal Year 2016-2017 Annual Budget and Program of Services in accordance with the Mid-Year Budget Review and Amendment as part of the formal budget process.
- ITEM 8. **DISCUSSION/ACTION** – Consideration of and action declaring surplus property and authorizing sale of surplus item(s), determining the method.
- ITEM 9. **DISCUSSION/ACTION** – Consideration of and action on volunteer board appointments and/or reappointments to serve a term on the Board of Adjustment and direct staff as necessary.
- ITEM 10. **DISCUSSION/ACTION** – Consideration of and action on volunteer board appointments and/or reappointments to serve a term on the Economic Development Corporation (EDC) and direct staff as necessary.

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- ITEM 11. **DISCUSSION/ACTION** – Consideration of and action on volunteer board appointment and/or reappointments to serve a term on the Municipal Services Advisory Committee (MSAC) and direct staff as necessary.
- ITEM 12. **DISCUSSION/ACTION** – Consideration of and action on volunteer board appointments and/or reappointments to serve a term on the Planning and Zoning Commission and direct staff as necessary.
- ITEM 13. **DISCUSSION/ACTION** – Consideration of and action on volunteer board appointment and/or reappointments to serve a term on the Ovilla Park Board Advisory Committee and direct staff as necessary.
- ITEM 14. **DISCUSSION/ACTION** – Consideration of and action on Resolution R2017-14 authorizing and approving the appointment of a Municipal Court Judge for a two-year term effective immediately.
- ITEM 15. **DISCUSSION/ACTION** – Consideration of and action on the appointment of one member of the City Council or one employee and one alternate representative to be a voting member to the Advisory Committee of the Red Oak Creek Regional Wastewater System.
- ITEM 16. **DISCUSSION/ACTION** – Consider the selection and appointment of a Council Review Committee for the review of applications and resumes for the city manager position, making recommendations to the Council.
- ITEM 17. **DISCUSSION**– Review and discussion of Section 8, Employee Benefits, of the City of Ovilla Employee Policies Manual regarding eligible benefits to new employees.
- ITEM 18. **DISCUSSION**– Review and discussion of required flushing to maintain water quality.
- ITEM 19. **DISCUSSION/ACTION** – Consideration of any item(s) pulled from the Consent Agenda above for individual consideration and action.

VII. DEPARTMENT REPORTS

▪ Department Activity Reports / Discussion

- | | |
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| • Administration | City Manager D. Burn |
| ○ City Manager Reports | |
| ○ Monthly Municipal Court Report | City Secretary P. Woodall |
| ○ Monthly Code/Animal Control Reports | Code/AC Officer M. Dooly |
| 1. Monthly activity reports | |
| • Finance Department | Accountant L. Harding |
| ○ March 2017 Financials | |
| ○ Bank Balances through April 07, 2017 | |
| • Fire Department | Fire Chief B. Kennedy |
| ○ Monthly Report | |
| • Police Department | Police Chief B. Windham |
| ○ Monthly Report | |
| • Public Works | Public Works Director B. Piland |
| ○ Monthly Report /Water loss report | |
| 1. Monthly Park Maintenance Reports | |

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VIII. REQUESTS FOR FUTURE AGENDA ITEMS AND/OR ANNOUNCEMENTS BY COUNCIL AND STAFF

IX. ADJOURNMENT

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