

*City of O*VILLA City Council

Rachel Huber, Place One

Larry Stevenson, Place Two

David Griffin, Place Three, Mayor Pro Tem

Richard Dormier, Mayor

Doug Hunt, Place Four

Michael Myers, Place Five

Dennis Burn, City Manager

NOTICE OF CITY COUNCIL BRIEFING SESSION

105 S. Cockrell Hill Road, Ovilla, TX 75154

Monday, April 10, 2017

6:00 P.M.

Council Chamber Room

AGENDA

- I. CALL TO ORDER
- II. CONDUCT A BRIEFING SESSION to review and discuss agenda items for the 6:30 p.m. regular meeting.
- III. ADJOURNMENT

THIS IS TO CERTIFY THAT A COPY OF THE NOTICE OF the April 10, 2017 Briefing Session Agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, www.cityofovilla.org, on the 07th day of April 2017 prior to 6:00 p.m., in compliance with Chapter 551, Texas Government Code.




Pamela Woodall, City Secretary

DATE OF POSTING: 4-7-2017 TIME: 10:00 am/pm
DATE TAKEN DOWN: _____ TIME: _____ am/pm

This facility is ADA compliant. If you plan to attend this public meeting and have a disability that requires special arrangements, please call 972-617-7262 at least 48 hours in advance. Reasonable accommodation will be made to assist your needs. PLEASE SILENCE ALL PAGERS, CELL PHONES & OTHER ELECTRONIC EQUIPMENT WHILE THE CITY COUNCIL MEETING IS IN SESSION.

City of Ovilla City Council

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105 S. Cockrell Hill Road, Ovilla, TX 75154

Monday, April 10, 2017

6:30 P.M.

Council Chamber Room

AGENDA

NOTICE is hereby given of a Regular Meeting of the City Council of the City of Ovilla, to be held on **Monday, April 10, 2017** at **6:30 P.M.** in the Ovilla Municipal Building, Council Chamber Room, 105 S. Cockrell Hill Road, Ovilla, Texas, 75154, for the purpose of considering the following items:

I. CALL TO ORDER

- Invocation
- Pledge of Allegiance

II. EXECUTIVE SESSION

The City Council of the City of Ovilla, Texas, reserves the right to meet in a closed session on any item listed on this Agenda should the need arise, pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).

ITEM 1. **DISCUSSION/ACTION** – Closed session pursuant to Section §551.071 of the Texas Government Code: Consultation with city attorney on matters in which the duty of the attorney under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflict with the Texas Open Meetings Act.

ITEM 2. **DISCUSSION/ACTION** – Closed session called pursuant to Section §551.072 of the Texas Government Code to deliberate the purchase, exchange, lease, or value of real property.

III. COMMENTS, PRESENTATIONS & REPORTS

- Red Oak Independent School District Bond presentation
- City Manager to introduce new Customer Service Representative, Cathy Gaeta
- Proclamation to be read by Mayor Dormier:
 1. Motorcycle Awareness
 2. Child Abuse Prevention Month

▪ **Citizen Comments**

The City Council welcomes comments from Citizens. Those wishing to speak must sign in before the meeting begins. Speakers may speak on any topic, whether on the agenda or not. The City Council cannot act upon, discuss issues raised, or make any decisions at this time. Speakers under citizen's comments must observe a three-minute time limit. Inquiries regarding matters not listed on the Agenda may be referred to Staff for research and possible future action.

▪ **Department Activity Reports / Discussion**

• Police Department	Police Chief B. Windham
o Monthly Report	
• Fire Department	Fire Chief B. Kennedy
o Monthly Report	
• Public Works	Public Works Director B. Piland
o Monthly Report /Water loss report	
1. Monthly Park Maintenance Reports	
• Finance Department	Accountant L. Harding
•	

City of OVILLE City Council

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Dennis Burn, City Manager

- February 2017 Financials
- Bank Balances through April 07, 2017
- Administration
 - City Manager Reports
 - Monthly Municipal Court Report
 - Monthly Code/Animal Control Reports
 - 1. Monthly activity reports

City Manager D. Burn

City Secretary P. Woodall
Code/AC Officer M. Dooly

IV. CONSENT AGENDA

The following items may be acted upon in one motion. No separate discussion or action is necessary unless requested by a Council Member, in which event those items will be pulled from the consent agenda for individual consideration on the regular agenda during this meeting.

- C1. February 2017 Financial Transactions over \$5,000
- C2. Briefing Session and Minutes of the March 13, 2017 Regular Council Meeting
- C3. Letter of Agreement with Yeldell, Wilson and Carter. LLP, to conduct the City of Ovilla audit for the year ending September 30, 2017.
- C4. Resolution R2017-09 ONCOR-Cities Steering Committee Annual membership and assessment.
- C5. Resolution R2017-10 Suspend effective date (April 21) of rate increase (ONCOR)

V. REGULAR AGENDA

- ITEM 3. ***DISCUSSION/ACTION*** – Consideration of and action on approval and adoption of a Road Inspection and Maintenance Plan.
- ITEM 4. ***DISCUSSION/ACTION*** – Consideration of and action on Resolution R2017-11 amending the Employee Policies Manual Section 9, approving and allowing a gun purchase buy-back program policy for the police department.
- ITEM 5. ***DISCUSSION/ACTION*** – Consideration of and action on the approval of an unpaid officer Bryan Cornish to carry a weapon, as an acting and eligible peace officer in the City of Ovilla, pursuant to Article 9.05, Section 9.05.053 of the Ovilla Code of Ordinances.
- ITEM 6. ***DISCUSSION/ACTION*** – Consideration of an action on approving a security system for the purpose of enacting an “exchange zone” at the Ovilla Police Department, including the expense in the mid-year budget revision.
- ITEM 7. ***DISCUSSION/ACTION*** – Consideration of and action on the appointment of Paul Haney to serve a term on the Board of Adjustment as an alternate member, Place 6.
- ITEM 8. ***DISCUSSION/ACTION*** – Consideration of and action on Ordinance 2017-04 of the City of Ovilla, Texas, amending Chapter 12, Article 12.03, division 2, sections 12.03.041 and 12.03.42 of the code of Ordinances of the City of Ovilla, Texas, establishing a maximum speed limit on all city streets of twenty-five miles per hour; providing for maximum speed limits in excess of twenty-five miles per hour on specific streets.
- ITEM 9. ***DISCUSSION/ACTION*** – Receive and review recommendations from staff on the Mid-Year budget revisions and direct staff as necessary, returning for adoption in May.
- ITEM 10. ***DISCUSSION/ACTION*** – Consideration of and action on the appointment of a City Council Scholarship Committee and setting a date, time, and location to review the applications for the 2017 Best Southwest Scholarship Awards Program and Luncheon.

City of Ovilla City Council

Rachel Huber, Place One

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David Griffin, Place Three, Mayor Pro Tem

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Dennis Burn, City Manager

ITEM 11. *DISCUSSION/ACTION* – Consideration of and action on Resolution R2017-12 approving and adopting the 2017 Ovilla Economic Development Corporation Strategic Plan and providing an effective date.

ITEM 12. *DISCUSSION/ACTION* – Consideration of and action on a Meritorious Exception, as permitted by Section 3.06.012 of the Ovilla Code of Ordinances, filed by Shiloh Cumberland Presbyterian Church, Inc., for a replacement 5' X 7' pole sign with an electronic reader-board at the Church's location, 7810 Shiloh Road, Midlothian, TX 76065 (Ovilla Extraterritorial Jurisdiction), authorizing the city manager to execute said permit.

ITEM 13. *DISCUSSION/ACTION* – Consideration of any item(s) pulled from the Consent Agenda above for individual consideration and action.

VI. REQUESTS FOR FUTURE AGENDA ITEMS AND/OR ANNOUNCEMENTS BY COUNCIL AND STAFF

VII. ADJOURNMENT

THIS IS TO CERTIFY THAT A COPY OF THE NOTICE OF THE April 10, 2017 Regular City Council Agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, www.cityofovilla.org, on the 7th day of April 2017 prior to 6:00 p.m., in compliance with Chapter 551, Texas Government Code.



Pamela Woodall, City Secretary

DATE OF POSTING: 4-7-2017 TIME: 10:00 am/pm
DATE TAKEN DOWN: _____ TIME: _____ am/pm

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CERTIFIED EXECUTIVE SESSION AGENDA

Date: 10 April 2017

I, Richard A. Dormier, Mayor of the City of Ovilla, Texas hereby convene into Executive Session at _____ p.m. on the 10 day of April 2017.

The following Council Members and staff attended:

<u>Council Members</u>	<u>Staff Members</u>	<u>City Attorney</u>
<input type="checkbox"/> Mayor, Richard Dormier	<input type="checkbox"/> Dennis Burn, City Manager	<input type="checkbox"/> City Attorney, Ron MacFarlane
<input type="checkbox"/> Place 3, David Griffin	<input type="checkbox"/> Pam Woodall, City Secretary	<input type="checkbox"/> Other Legal Counsel
<input type="checkbox"/> Place 1, Rachel Huber		
<input type="checkbox"/> Place 2, Larry Stevenson		
<input type="checkbox"/> Place 4, Doug Hunt		
<input type="checkbox"/> Place 5, Mike Myers		

The following is an agenda of an Executive Session of the City of Ovilla, Texas, held pursuant to the Texas Open Meetings Act, Government Code Section:

<input checked="" type="checkbox"/> 551.071 - Consultation w/Attorney	<input checked="" type="checkbox"/> 551.072 - Real Property
<input type="checkbox"/> 551.073 - Deliberations about Gift	<input type="checkbox"/> 551.074 - Personnel Matters
<input type="checkbox"/> 551.076 - Security Personnel or Devices	<input type="checkbox"/> 551.086 - Test item (SB 595)
<input type="checkbox"/> 551.087 - Economic Development Negotiations (SB1851)	
<input type="checkbox"/> 418.183 - Homeland Security	

Said Executive Session has been conducted in order to deliberate on the following matters:

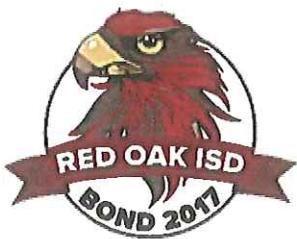
ITEM 1. *DISCUSSION/ACTION* – Closed session pursuant to Section §551.071 of the Texas Government Code: Consultation with city attorney on matters in which the duty of the attorney under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflict with the Texas Open Meetings Act.

ITEM 2. *DISCUSSION/ACTION* – Closed session called pursuant to Section §551.072 of the Texas Government Code to deliberate the purchase, exchange, lease, or value of real property.

I, Richard A. Dormier, Mayor, hereby adjourn the Executive Session at _____ p.m. on the 10 day of April 2017. No Action was taken in Executive Session. Any action, as a result of this Executive Session, will be taken and recorded in open session.

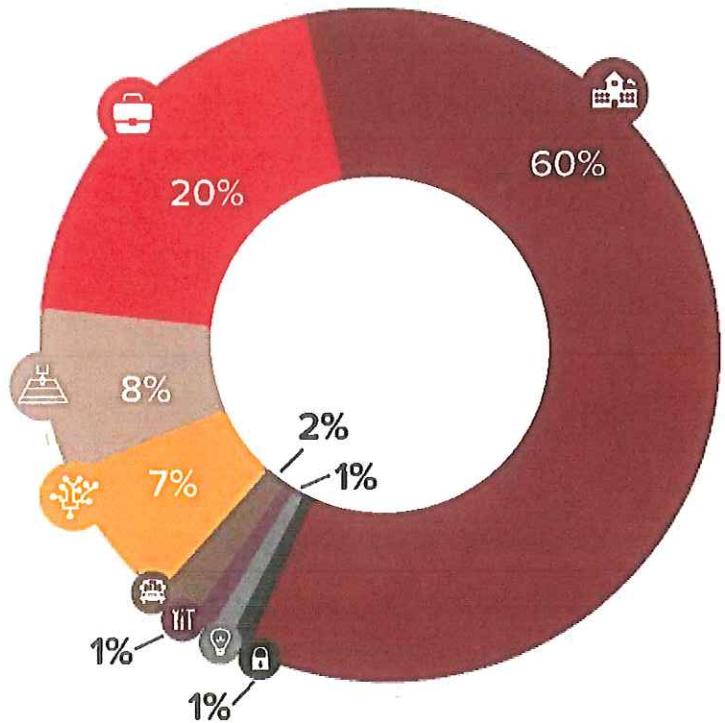
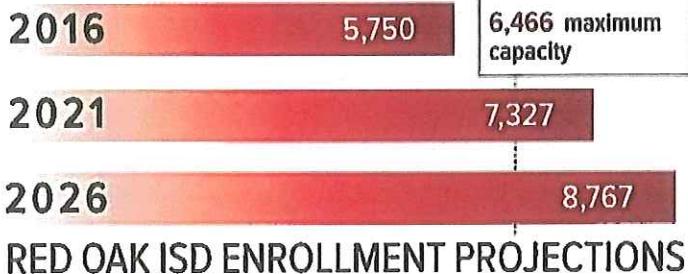
I certify that this agenda is a true and accurate record of the proceedings.

Richard A. Dormier, Mayor



ELECTION DAY MAY 6

WE ARE GROWING!



10 YEARS SINCE LAST BOND



SENIOR CITIZEN
HOMEOWNER (65+)

Tax impact over
frozen amount

VOTERS **65** & OLDER
\$0 TAX IMPACT

\$100,000 taxable
home value

\$10.83
Per month (for
taxpayers without
65+ exemption)

PROPOSED BOND PROJECTS



NEW MIDDLE SCHOOL

- New 1,000-student campus on west side of I-35 where growth is expected.



RED OAK HIGH SCHOOL EXPANSION

- Additional Career & Technology classrooms



ATHLETIC FACILITIES

- Restrooms, concession area and hardscape repair at Goodloe Stadium
- ROHS practice track & field, storage



CLASSROOM REVOLUTION

- Technology, furniture and upgrades to support personalized learning for students



TRANSPORTATION

- Parking, fuel bay, fuel cover



RENOVATIONS/DISTRICT MAINTENANCE

- Fire suppression systems
- Schupmann Elementary gym floor
- Roofing
- Bus facility



EXTERIOR PARKING & LIGHTING

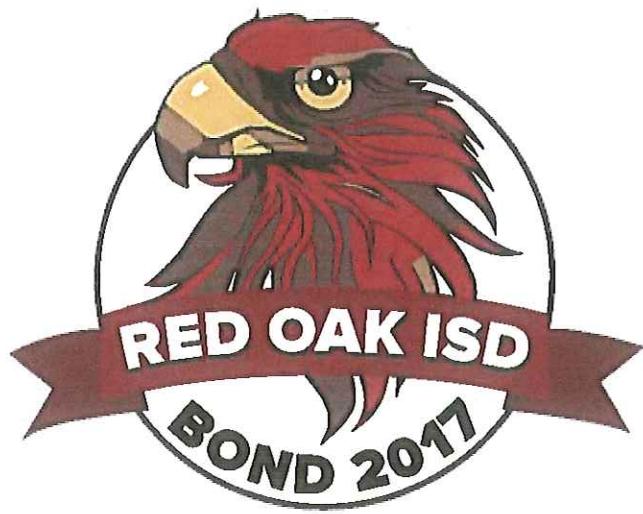
- Red Oak Middle School
- Bus facility
- Education Service Center



SAFETY & SECURITY

- Video surveillance
- Radio upgrades
- Access control

PROPOSED BOND AMOUNT: \$74,085,000



STAY CONNECTED:

www.redoakisd.org



How can I vote?
Where do I go?
Do I need an ID?

To verify your voting registration status, please refer to the Voter Registration Search at www.co.ellis.tx.us.

Texas now requires a photo ID in order to vote.

EARLY VOTING DATES

APRIL 24 - 29, MAY 1 & 2

Red Oak ISD Education Service Center

109 W. Red Oak Rd.

Red Oak

Shields Elementary School

223 W. Ovilla Rd.

Glenn Heights

Red Oak High School

220 South SH 342

Red Oak

ELECTION DAY **MAY 6**

Red Oak ISD Education Service Center

109 W. Red Oak Rd.

Red Oak

Oak Leaf Municipal Building

301 Locust Dr.

Oak Leaf

CITY OF OVILLA
PROCLAMATION
MOTORCYCLE SAFETY AWARENESS MONTH

WHEREAS, today's society is finding more citizens involved in motorcycling on the roads of our country; and

WHEREAS, motorcyclists are roughly unprotected and therefore more prone to injury or death in a crash than other vehicle drivers; and

WHEREAS, campaigns have helped inform riders and motorists alike on motorcycle safety issues to reduce motorcycle related risks, injuries, and, most of all, fatalities, through a comprehensive approach to motorcycle safety; and

WHEREAS, it is the responsibility of all who put themselves behind the wheel, to become aware of motorcyclists, regarding them with the same respect as any other vehicle traveling the highways of this country; and it is the responsibility of riders and motorists alike to obey all traffic laws and safety rules; and

WHEREAS, urging all citizens of our community to become aware of the inherent danger involved in operating a motorcycle, and for riders and motorists alike to give each other the mutual respect they deserve;

NOW, THEREFORE I, RICHARD DORMIER, Mayor of the City of OVILLA do hereby proclaim the month of May, as Motorcycle Safety and Awareness Month in this city. Further, I urge all residents to do their part to increase safety and awareness in our community.

IN WITNESS WHEREOF, I have set my hand and caused the Seal of the City to be affixed this 10 day of APRIL in the year 2017.

RICHARD DORMIER
MAYOR OF OVILLA

CITY OF OVILLA PROCLAMATION

WHEREAS, children are the embodiment of dreams and aspirations for the future and, as such, deserve to grow and develop in nurturing environments, free from fear and victimization; and

WHEREAS, child abuse and neglect can be reduced by making sure each family has the support it needs in raising their children in a safe, nurturing environment; and

WHEREAS, our society has a responsibility to protect our children and help them thrive in a safe environment, as every child is entitled to be loved, cared for, feel secure and be free from verbal, sexual, emotional, and physical abuse and neglect; and

WHEREAS, the City of Ovilla encourages dedicated individuals and organizations such as the Family Services Center, the Department of Family and Protective Services/Child Protective Services, as well as aiding in the sponsorship to the Ellis County Children's Advocacy Center and of course, we support and back our own Ovilla Police and Fire Departments who all work daily to counter the problem of child maltreatment and help parents obtain the assistance they need; and

WHEREAS, effective child abuse prevention programs succeed because of partnerships among families, social service agencies, schools, religious and civic organizations, law enforcement agencies, and the business community.

NOW, THEREFORE, I Richard Dormier, by virtue of the power and authority vested in me as Mayor of the City of Ovilla do hereby declare the month of April, 2017, as

"CHILD ABUSE PREVENTION AND AWARENESS MONTH"

in the City of Ovilla and do urge all our citizens to join in dedicating their energies to cherishing our children and helping them grow and develop free from victimization so they may mature into successful adults. Their success is our success.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Ovilla to be affixed on this the 10th day of April, 2017.

RICHARD DORMIER, Mayor

OVILLA POLICE DEPARTMENT
 105 S Cockrell Hill Rd
 Ovilla, TX 75154
 (972) 617-7262

To: Mayor Richard Dormier
 Ovilla City Council
 Dennis Burn City Manager

Subject: Police Department Monthly Activity Report

Calls For Service	March 2017	March 2017 YTD	March 2016	March 2016 YTD
Accident	0	6	1	7
Alarms	21	42	25	71
Arrest	12	29	0	5
Assault	0	3	0	0
Assists	76	201	10	51
Building / House Security Check	708	2917	1400	4410
Burglary	2	2	2	2
Burglary of Motor Vehicle	2	2	0	1
Criminal Mischief	0	1	0	0
Disturbance	12	28	7	14
Neighborhood Check	1534	4735	1384	4665
Other Calls for Service	86	140	75	228
Suspicious Person	6	22	8	25
Suspicious Vehicle	22	69	10	21
Theft	2	3	1	2
Traffic Assignment/School Enforcement	50	331	59	380
TOTAL CALLS FOR SERVICE	2533	8531	2982	9882

Reserve Officer Hours	0	0	12	48
Average Response Time (Minutes)	5.33	5.23	4.08	4.6
Total Citations	183	417	84	390
Total Traffic Stops *****	377			
Traffic Stop Disposition Warning *****	210			
Traffic Stop Disposition Citation *****	167			
PERCENT OF STOPS RECEIVING CITATIONS	44.3	#DIV/0!	#DIV/0!	#DIV/0!
Manual Response time				

** These lines are new and we will not have
 the info for the months before March 2017

OVILLA PD VEHICLE MILEAGE							
January-17	February-17			March-17			
	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued
103	139688	139982	294	103	139982	140202	220
104	100371	103033	2662	104	103033	105104	2071
105	86822	87737	915	105	87737	88463	726
116	18218	20173	1955	116	20173	22504	2331
117	500	2506	2006	117	2506	5055	2549
216	3267	4055	789	216	4056	4534	478
May-17							
Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	
103	140202	140498	296	103	140498	0	
104	105104	107983	2879	104	107983	0	
105	88463	89490	1027	105	89490	0	
116	22504	25142	2638	116	25142	0	
117	5055	7639	2584	117	7639	0	
216	4534	5231	697	216	5231	0	
June-17							
Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	
103		0	103		103	0	
104		0	104		104	0	
105		0	105		105	0	
116		0	116		116	0	
117		0	117		117	0	
216		0	216		216	0	
July-17							
Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	
103		0	103		103	0	
104		0	104		104	0	
105		0	105		105	0	
116		0	116		116	0	
117		0	117		117	0	
216		0	216		216	0	
August-17							
Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	
103		0	103		103	0	
104		0	104		104	0	
105		0	105		105	0	
116		0	116		116	0	
117		0	117		117	0	
216		0	216		216	0	
September-17							
Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	
103		0	103		103	0	
104		0	104		104	0	
105		0	105		105	0	
116		0	116		116	0	
117		0	117		117	0	
216		0	216		216	0	
October-17							
Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	
103		0	103		103	0	
104		0	104		104	0	
105		0	105		105	0	
116		0	116		116	0	
117		0	117		117	0	
216		0	216		216	0	

OVILLA FIRE DEPARTMENT



MONTHLY REPORT

OVILLA FIRE DEPARTMENT

City of Ovilla Calls for Service		2016 Totals	2017 Totals	
Fire	7		Fire	8
EMS	23	30	EMS	21
ESD #2 Calls for Service			2017 Totals	
Fire	7		Fire	3
EMS	21	28	EMS	9
ESD #4 Calls for Service			2017 Totals	
Fire	2		Fire	0
EMS	3	5	EMS	4
Mutual Aid Provided			2017 Totals	
Fire	8		Fire	11
EMS	2	10	EMS	2
Total Calls For Service / Month		73		58
Total Calls For Service / YTD		189		178

		Time from Notify to Time On Scene		Reaction Times	
		January	February	January	February
Average Response Times for City of Ovilla		6:27	5:40		
Average Response Times for ESD # 2		8:32	7:20	E-701	1:52
Average Response Times for ESD # 4		8:06	8:20		1:46

FLEET REPORT

Year	Unit #	Beginning Mileage	Ending Mileage	Total	Maintenance
2016	E701	3,500	3,856	356	\$ -
1998	XE701	113,541	113,547	6	\$ -
2003	E702	25,473	25,574	101	\$ 196.36
2001	B701	55,006	55,107	101	\$ 7.00
2011	B702	2,952	2,967	15	\$ -
2005	R755	16,360	16,506	146	\$ -
2007	C702	90,899	91,393	494	\$ 451.45
2016	C701	8,223	8,782	559	\$ -

OVILLA FIRE DEPARTMENT

STAFFING REPORT

- 7 days a week we have 3 - 24 hour position (0800 - 0800)
- These positions were **100%** filled this month

- 7 nights a week we have 1 - 12 hour volunteer shift (2000 - 0800)
- 2 days on the weekend we have 1 - 12 hour shift that is covered by volunteers (0800 - 2000)
- **39 / 39** Volunteer shifts were covered and these 36 shifts there were 4 personnel on the Engine
- **8 / 8** weekend day shifts were worked by a volunteer

- All Shifts in March were **100%** covered with 3 minimum

From the Deputy Chief / Fire Marshal

3 - Meetings
2 - Consults
CQ Reports
Training with Volunteer Recruits

Fire Department News For the Month

1. We now Have 4 Storm Sirens in the City that are Operational. 1 - East Highland just east of Ovilla Rd
2 - Judy and Bryson at the Elementary School, 3 - Cockrell Hill and Johnson Lane, 4 - Main and Ovilla Rd
The Sirens are programmed to be set off by the NEED center in Midlothian (Dispatch), but we also have the capability to set them off from the Fire Station if needed.
2. C-701 responded to 6 calls for manpower and or command staff.
3. C-702 responded to 7 calls for manpower and or command staff.
4. Attended Monthly ESD #2 and ESD #4 Meeting
5. Current staffing, 2-Chiefs, 4-Captains, 23-Part Time Firefighter EMT-P,
9-Part Time Firefighter EMT-B, 12-Volunteer Firefighters, Total F.D. Staff = 50

Grant Report

- Received \$5,750.00 from Texas A&M Forest Service for Fire Department Insurance Program
- Still waiting to hear about AFG SCBA Grant Award.

OVILLA FIRE DEPARTMENT

TRAINING ACTIVITY

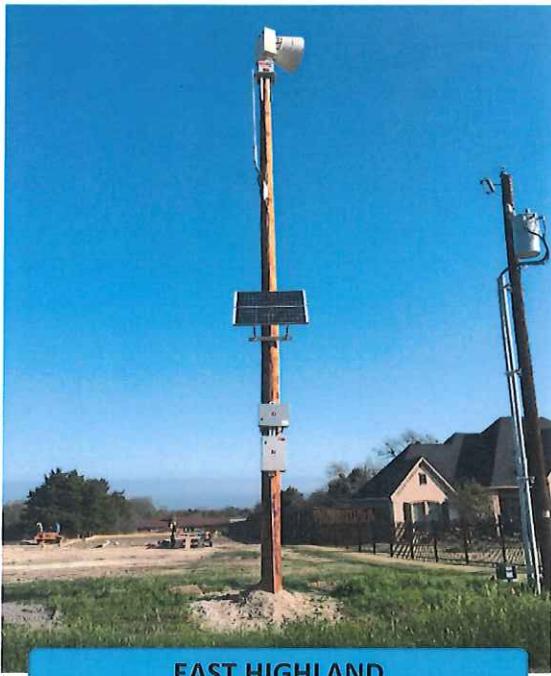


REYROSA RANCH WILDFIRE TRAINING

MONTHLY REPORT APRIL 2017

OVILLA FIRE DEPARTMENT

OUTDOOR STORM SIRENS



EAST HIGHLAND



BRYSON LAND AND JUDY



COCKRELL HILL AND JOHNSON



OVILLA ROAD AND MAIN STREET



Date: April 5, 2017

TO: Honorable Mayor and City Council Members

FROM: Brad Piland Public Works Director

TOPIC: Public Works Monthly Report for March

1. 52 Work Orders completed for March
2. Purchased water from DWU 7582700 gal / Billed to customers 6773300 gal/
Difference of 809,400 gal
3. Sewer Lift Station Repairs-
 - Pulled pump 1 at Highland Meadows Lift Station.
 - Removed pump 1& 2 from Cumberland removed debris and replaced
 - Pulled pump 1 and removed debris Heritage
 - Repaired and replaced pump #2 guide rails and piping and base plate

- Read water meters, serviced disconnects and reconnects
- Replaced meters
 - 102 Brookwood Ct
- Street Repairs: Shiloh, Bryson, Johnson Lane,
- Install new signs: Red Oak Creek, Williams, Westmoreland
- Repaired drainage: Shadowood and the Pump Station
- Updated marquee as needed
- Daily water maintenance residual and pressure tests
- Prepared plumbing and pad-site for new restrooms in Heritage Park
- Tree and grass maintenance:
 - Heritage Park
 - Silver Spur Park
 - Baseball fields and Cindy Jones Park
 - Assisted Code Enforcement with mowing properties
- Repaired water leaks:
907 Ovilla Oaks
102 Brookwood Court
133 Water Street
Pump Station

FLEET MAINTENANCE:

- Serviced PD Units
- Outfit new service truck

****Flushed Hydrants**

Collect water samples for TCEQ reporting

- Water Maintenance – routine flushing mains and hydrant
- Meter Box repair and replace lids as needed

APPENDIX A: SUGGESTED GENERAL MAINTENANCE CHECKLISTS

Surfacing (§2.4):

- Adequate protective surfacing under and around the equipment.
- Install/replace surfacing
- Surfacing materials have not deteriorated.
 - Replace surfacing
 - Other maintenance: _____
- Loose-fill surfacing materials have no foreign objects or debris.
 - Remove trash and debris
- Loose-fill surfacing materials are not compacted.
 - Rake and fluff surfacing
- Loose-fill surfacing materials have not been displaced under heavy use areas such as under swings or at slide exits.
 - Rake and fluff surfacing

Drainage (§2.4):

- The entire play area has satisfactory drainage, especially in heavy use areas such as under swings and at slide exits.
 - Improve drainage
 - Other maintenance: _____

General Hazards

- There are no sharp points, corners or edges on the equipment (§3.4).
- There are no missing or damaged protective caps or plugs (§3.4).
- There are no hazardous protrusions (§3.2 and Appendix B).
- There are no potential clothing entanglement hazards, such as open S-hooks or protruding bolts (§2.5.2, §3.2, §5.3.8.1 and Appendix B).
- There are no crush and shearing points on exposed moving parts (§3.1).
- There are no trip hazards, such as exposed footings or anchoring devices and rocks, roots, or any other obstacles in a use zone (§3.6).

NOTES:

DATE OF INSPECTION:

3/14/17. 3/28/17.

Security of Hardware (§2.5):

- There are no loose fastening devices or worn connections.
 - Replace fasteners
 - Other maintenance: _____
- Moving parts, such as swing hangers, merry-go-round bearings, and track rides, are not worn.
 - Replace part
 - Other maintenance: *Removed rope climb.*

Durability of Equipment (§2.5):

- There are no rust, rot, cracks, or splinters on any equipment (check carefully where it comes in contact with the ground).
- There are no broken or missing components on the equipment (e.g., handrails, guardrails, protective barriers, steps, or rungs).
- There are no damaged fences, benches, or signs on the playground.
- All equipment is securely anchored.

Leaded Paint (§2.5.4):

- Paint (especially lead paint) is not peeling, cracking, chipping, or chalking.
- There are no areas of visible lead paint chips or accumulation of lead dust.
 - Mitigate lead paint hazards

General Upkeep of Playgrounds (§4):

- There are no user modifications to the equipment, such as strings and ropes tied to equipment, swings looped over top rails, etc.
 - Remove string or rope
 - Correct other modification
- The entire playground is free from debris or litter such as tree branches, soda cans, bottles, glass, etc.
 - Clean playground
- There are no missing trash receptacles.
 - Replace trash receptacle
- Trash receptacles are not full.
 - Empty trash

INSPECTION BY:

HH

APPENDIX A: SUGGESTED GENERAL MAINTENANCE CHECKLISTS

Surfacing (§2.4)

- Adequate protective surfacing under and around the equipment.
- Install/replace surfacing
- Surfacing materials have not deteriorated.
 - Replace surfacing
 - Other maintenance: *Add EWF*
- Loose-fill surfacing materials have no foreign objects or debris.
 - Remove trash and debris
- Loose-fill surfacing materials are not compacted.
 - Rake and fluff surfacing
- Loose-fill surfacing materials have not been displaced under heavy use areas such as under swings or at slide exits.
 - Rake and fluff surfacing

Drainage (§2.4)

- The entire play area has satisfactory drainage, especially in heavy use areas such as under swings and at slide exits.
 - Improve drainage
 - Other maintenance: _____

General Hazards

- There are no sharp points, corners or edges on the equipment (§3.4).
- There are no missing or damaged protective caps or plugs (§3.4).
- There are no hazardous protrusions (§3.2 and Appendix B).
- There are no potential clothing entanglement hazards, such as open S-hooks or protruding bolts (§2.5.2, §3.2, §5.3.8.1 and Appendix B).
- There are no crush and shearing points on exposed moving parts (§3.1).
- There are no trip hazards, such as exposed footings or anchoring devices and rocks, roots, or any other obstacles in a use zone (§3.6).

Trimmed Trees.

NOTES:

DATE OF INSPECTION:

3/3/17 3/15/17 3/28/17

Security of Hardware (§2.5)

- There are no loose fastening devices or worn connections.
 - Replace fasteners
 - Other maintenance: _____
- Moving parts, such as swing hangers, merry-go-round bearings, and track rides, are not worn.
 - Replace part
 - Other maintenance: _____

Durability of Equipment (§2.5)

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INSPECTION BY:

BT-

APPENDIX A: SUGGESTED GENERAL MAINTENANCE CHECKLISTS

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- There are no crush and shearing points on exposed moving parts (§3.1).
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NOTES:

DATE OF INSPECTION:

3/3/17 3/11/17 3/28/17

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- There are no loose fastening devices or worn connections.
 - Replace fasteners
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 - Other maintenance: _____

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 - Clean playground
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INSPECTION BY:



DATE: April 10, 2017

TO: Honorable Mayor and Council Members
Dennis Burn, City Manager

FROM: Linda Harding, City Accountant

SUBJECT: Accounting Department Report

February Financial Reports Submitted.

Messages:

FY 2016-2017 short list of budget objectives:

Utility billing clerk has been hired and is being trained.

Police and Fire Department radios have been received and will possibly be active by the end on April.

Police Department has received patrol laptops and a desktop.

Fire Department has received command vehicle.

Public works truck has been received.

Lariat Trail Improvements have been completed.

Water Street Improvements have been completed.

Concrete repairs in some locations have been completed.

Heritage Park restrooms have been ordered, the pad has been prepared, installation will begin April 13th.

Plumbing upgrades in city hall and baseball concessions stand have been complete.

Fire Department has increased staff.

New Police Department patrol vehicle has been received.

Included with this memo are budget vs actual graph representations of the financial reports.

The auditing services are provided by Yeldell, Wilson and Co., P.C. are contracted for year-end 2015 and year-end 2016, with three (3) one-year optional extensions for the fiscal years ending through September 2019.

Department duties:

Midyear budget meetings and preparation has been conducted. Council reports, A/P, P/R, A/R, EOM reports, various accounting obligations, and completed instructions given by City Manager. Examining the various funds, ordinances, resolutions, accounting files, filed required reports for state and federal.

Name	Account #	Previous Balance	NEW BALANCE	As Of
<u>Debt Fund</u>	*0291	449,947.85	451,798.18	4/5/2017
<u>General Fund Reserve</u>	608	56,028.91	56,028.91	4/5/2017
<u>GF Reserve CD</u>	*0694	247,065.40	247,065.40	4/5/2017
<u>Water Impact</u>	*2322	81,121.27	81,138.72	4/5/2017
<u>4B EDC</u>	*3691	556,656.82	556,824.58	4/5/2017
<u>Fire Dept. Auxil.</u>	*3909	1,050.00	1,050.00	4/5/2017
<u>Water Money Market</u>	*4323	188,952.23	188,895.88	4/5/2017
<u>MDD Fund</u>	*7451	190,659.67	190,716.79	4/5/2017
<u>Water Credit Card</u>	*7531	139.22	139.26	4/5/2017
<u>GF Reserves Money Mkt.</u>	*7583	127,978.86	128,001.65	4/5/2017
<u>GF Money Market</u>	*7605	230,153.12	230,194.11	4/5/2017
<u>Park Fund Money Mkt.</u>	*7613	73,180.07	73,195.81	4/5/2017
<u>Capital Projects Money Mkt.</u>	*7648	130,421.89	130,445.12	4/5/2017
<u>W&S Impact-Sewer</u>	*8699	44,051.64	44,078.27	4/5/2017
<u>employee benefit trust</u>	*8777	21.59	251.94	4/5/2017
<u>GF Operating</u>	*9437	1,733,330.98	1,674,787.09	4/5/2017
<u>W&S Fund Operating</u>	*9445	523,481.04	535,762.98	4/5/2017
<u>Police Special Fund</u>	*9792	38.56	38.56	4/5/2017
SUB TOTAL		4,634,279.12	4,590,413.25	
TexPool - CAPITAL PROJECT	1878	308.16	308.16	4/5/2017
TexStar - GENERAL FUND	1110	3,744.30	3,744.30	4/5/2017
TexStar - GENERAL FUND	1120	933.29	933.29	4/5/2017
TexStar - W&S IMPACT	3540	3,168.41	3,168.41	4/5/2017
TexStar - CAPITAL PROJECT	5340	1,402.21	1,402.21	4/5/2017
TexStar - W&S FUND	5350	1,150.07	1,150.07	4/5/2017
Bryson Manor - GENERAL FUNC	8662	197,538.35	197,538.35	4/5/2017
TOTAL BANK BALANCES		4,842,523.91	4,798,658.04	



DATE: April 10, 2017

TO: Honorable Mayor and Council Members

FROM:
Linda Harding, Accountant

SUBJECT: Financial Statements Through February 2017

City of Ovilla General Fund
Actual vs Budget Review
FY October 2016 through September 2017

	Current	Year to Date	\$ Over (Under)	% of Budget
	February 2017	'Oct - Feb 2017	Budget	Thru February
			Budget	42%
Revenues				
4000100 · Taxes				
4000105 · Ad Valorem, Current	141,247	1,539,871	1,541,553	(1,682) 100%
4000106 · Ad Valorem, New & improvements	0	0	77,331	(77,331) 0%
4000110 · Ad Valorem, Delinquent	3,135	10,469	8,116	2,353 129%
4000113 · Interest/Penalties - Prop Tax	1,063	2,283	7,540	(5,257) 30%
4000120 · Sales Tax	22,947	86,303	191,118	(104,816) 45%
4000125 · Sales Tax - Street Improvement	5,737	21,576	47,778	(26,202) 45%
4000130 · Franchise Tax	3,315	23,431	150,000	(126,569) 16%
Total 4000100 · Taxes	177,444	1,683,933	2,023,436	(339,503) 83%
4000200 · Licenses and Permits				
4000210 · Residential Building Permits	5,529	17,889	150,100	(132,211) 12%
4000214 · Misc Building Permits	3,139	8,740	16,000	(7,260) 55%
4000230 · Plan Review Fee	1,106	3,722	35,750	(32,028) 10%
4000260 · Alarm Permits	200	965	2,604	(1,639) 37%
4000270 · Animal Tag Fees	108	660	3,706	(3,046) 18%
4000272 · Impound Fees	80	590	2,751	(2,161) 21%
4000290 · Misc Licenses and Permits	250	630	1,157	(527) 54%
Total 4000200 · Licenses and Permits	10,411	33,196	212,068	(178,872) 16%
4000400 · Charges for Services				
4000325 · ESD #2	0	0	190,000	(190,000) 0%
4000330 · ESD #4	0	18,543	55,628	(37,085) 33%
4000411 · Copies and Maps	2	6	100	(94) 6%
4000415 · Police Reports	6	18	150	(132) 12%
4000420 · Park Lights	0	0	1,000	(1,000) 0%
4000440 · Oak Leaf Animal Control	0	335	2,100	(1,765) 16%
4000450 · Subdivision Fees	0	0	6,400	(6,400) 0%
4000480 · Solid Waste (Garbage)	21,645	108,784	247,600	(138,816) 44%
4000485 · 50/50 Sidewalk Program	0	0	1,250	(1,250) 0%

City of Ovilla General Fund
Actual vs Budget Review
FY October 2016 through September 2017

	Current	Year to Date	\$ Over		% of Budget		
			(Under)				
	February	2017	'Oct - Feb	2017	Budget	Budget	Thru February
4000490 · Misc Charges for Services		125		1,081	4,500	(3,419)	24%
Total 4000400 · Charges for Services		21,778		128,766	508,728	(379,962)	25%
4000500 · Fines and Forfeitures							
4000535 · Omni Warrant Revenue		0		503	2,304	(1,801)	22%
4000510 · Fines - Police		25,483		89,765	160,000	(70,235)	56%
4000520 · Fines - Animal Control		350		350	456	(106)	77%
4000525 · Fines - Code Enforcement		0		1,792	8,949	(7,157)	20%
4000550 · Municipal Court Technology		491		1,877	3,375	(1,498)	56%
4000551 · Municipal Court Security		368		1,408	2,531	(1,123)	56%
4000590 · Misc Fines and Forfeitures		15		126	10	116	1,260%
Total 4000500 · Fines and Forfeitures		26,706		95,821	177,625	(81,804)	54%
4000800 · Other Revenue							
4000810 · Heritage Day		0		5,006	19,000	(13,994)	26%
4000818 · Lease Proceeds		0		0	1,165	(1,165)	0%
4000820 · Water Tower Lease		30,114		61,572	107,000	(45,428)	58%
4000840 · Interest Earned		540		3,016	6,000	(2,984)	50%
4000860 · Grant Proceeds		5,750		6,825	0	6,825	100%
4000870 · Insurance Proceeds		3,754		3,754	0	3,754	100%
4000885 · Proceeds from Sale of Assets		-450		14,650	7,500	7,150	195%
4000887 · HOA Revenue		0		1,015	1,015	0	100%
4000890 · Misc Other Revenue		3,500		4,410	3,500	910	126%
Total 4000800 · Other Revenue		43,208		100,248	145,180	(44,932)	69%
4000900 · Transfers In							
4000925 · Admin.Rev. received from 4B-EDC		0		625	2,500	(1,875)	25%
4000926 · 4B-EDC Revenue: Restroom		0		0	75,000	(75,000)	0%
4000927 · 4B-EDC Revenue: Monument Signs		0		0	30,000	(30,000)	0%
4000928 · 4B-EDC Revenue: Consultant		0		0	10,000	(10,000)	0%
4000930 · Admin. Rev. Rec. From W&S Fund		0		8,197	32,788	(24,591)	25%

City of Ovilla General Fund
Actual vs Budget Review
FY October 2016 through September 2017

	Current	Year to Date	\$ Over		% of Budget		
			(Under)				
	February	2017	'Oct - Feb	2017	Budget	Budget	Thru February
4000940 · Admin.Rev. Rec. from MDD Fund			0	125	500	(375)	25%
4000990 · Reduction in Fund Balance			0	0	95,000	(95,000)	0%
Total 4000900 · Transfers In			0	8,947	245,788	(236,841)	4%
Total Revenues	279,548		2,050,912		3,312,825	(1,261,913)	62%
Gross Resources	279,548		2,050,912		3,312,825	(1,261,913)	62%
Expenditures							
10 · Administration							
5101100 · Salaries & Wages							
5101110 · City Administrator	6,986		32,309		66,126	(33,818)	49%
5101115 · City Secretary	4,538		20,990		40,973	(19,983)	51%
5101117 · City Accountant	4,035		18,660		38,192	(19,532)	49%
5101120 · Admin. Support	2,773		12,824		22,978	(10,154)	56%
5101170 - Salary Increase	0		0		5,265	(5,265)	0%
5101180 · Merit Raises, Staff	0		0		5,207	(5,207)	0%
Total 5101100 · Salaries & Wages	18,332		84,783		178,741	(93,958)	47%
5101400 · Support Staff							
5101490 · Overtime	0		0		350	(350)	0%
Total 5101400 · Support Staff	0		0		350	(350)	0%
5102100 · Employee Benefits							
5102110 · Group Insurance	2,457		12,433		29,461	(17,028)	42%
5102135 · TMRS	1,784		9,278		22,694	(13,416)	41%
5102160 · Worker's Compensation	0		303		606	(303)	50%
5102170 · Payroll Taxes	252		1,384		3,456	(2,072)	40%
5102180 · Unemployment Taxes	0		0		1,000	(1,000)	0%
5102196 · Indiv. Membership Dues	0		525		750	(225)	70%
Total 5102100 · Employee Benefits	4,492		23,922		57,967	(34,045)	41%

City of Ovilla General Fund
Actual vs Budget Review
FY October 2016 through September 2017

	Current	Year to Date	\$ Over (Under)	% of Budget
	February 2017	'Oct - Feb 2017	Budget	Thru February
			Budget	42%
5102200 · Special Services				
5102210 · Tax Assessing & Collecting Fees	0	0	1,570	(1,570) 0%
5102220 · Tax Appraisal Fee	188	4,281	16,003	(11,722) 27%
5102230 · Legal Fees	724	2,974	25,000	(22,026) 12%
5102240 · Audit	0	7,400	7,400	0 100%
5102250 · Accounting	150	525	1,000	(475) 53%
5102260 · Engineering Fees	0	3,728	6,000	(2,272) 62%
Total 5102200 · Special Services	1,062	18,909	56,973	(38,064) 33%
5102300 · Contractual Services				
5102310 · Consultant Fees	0	1,678	20,000	(18,322) 8%
5102325 - 4B-EDC Consulting	0	0	10,000	(10,000) 0%
Total 5102300 · Contractual Services	0	1,678	30,000	(28,322) 6%
5102500 · Operating Services				
5102530 · Custodial Service Contract	331	1,735	4,128	(2,393) 42%
5102540 · IT - Computer Maintenance	1,670	14,281	19,269	(4,988) 74%
Total 5102500 · Operating Services	2,001	16,016	23,397	(7,381) 68%
5102600 · Special Expenses				
5102610 · Election - Payroll	0	0	850	(850) 0%
5102620 · Election - Supplies	0	118	2,500	(2,383) 5%
5102630 · Election Meeting Expense	0	0	100	(100) 0%
5102650 · Codification Book Update	0	375	4,100	(3,725) 9%
Total 5102600 · Special Expenses	0	493	7,550	(7,058) 7%
5103100 · General Supplies				
5103110 · Office Supplies	284	2,777	8,000	(5,223) 35%
5103140 · Uniforms	0	119	250	(131) 48%

City of Ovilla General Fund
Actual vs Budget Review
FY October 2016 through September 2017

	Current	Year to Date	\$ Over		% of Budget		
			(Under)				
	February	2017	'Oct - Feb	2017	Budget	Budget	Thru February
							42%
Total 5103100 · General Supplies		284		2,896	8,250	(5,354)	35%
5103400 · Maintenance Supplies / Parts							
5103410 · Supplies - Custodial		27		315	1,500	(1,185)	21%
5103440 · Maintenance Agreement Expense		0		0	400	(400)	0%
5103460 · Miscellaneous		180		368	400	(32)	92%
Total 5103400 · Maintenance Supplies / Parts		206		683	2,300	(1,617)	30%
5104200 · Travel Expenses							
5104210 · Travel - Local		0		9	500	(491)	2%
5104220 · Professional Development		0		395	5,500	(5,105)	7%
5104222 · Professional Develop - Council		0		975	1,200	(225)	81%
5104225 · City Council Meal Expense		26		235	1,400	(1,165)	17%
5104230 · Professional Develop - In-House		0		0	500	(500)	0%
Total 5104200 · Travel Expenses		26		1,613	9,100	(7,487)	18%
5105200 · Data Processing Expenses							
5105240 · Data Processing - Software		0		7,865	13,300	(5,435)	59%
Total 5105200 · Data Processing Expenses		0		7,865	13,300	(5,435)	59%
5105300 · Printing Expense							
5105310 · Copier Expense		-916		2,018	3,300	(1,282)	61%
5105320 · Printing - Newsletters		1,204		1,204	5,108	(3,904)	24%
5105330 · Printing - Forms		0		303	1,500	(1,197)	20%
Total 5105300 · Printing Expense		288		3,525	9,908	(6,383)	36%
5105400 · Utilities							
5105410 · Telephone		112		561	1,404	(843)	40%
5105415 · Cellular Phone		119		597	1,464	(867)	41%
5105417 · Internet		160		642	2,409	(1,767)	27%

City of Ovilla General Fund
Actual vs Budget Review
FY October 2016 through September 2017

	Current	Year to Date	\$ Over		% of Budget		
			(Under)				
	February	2017	'Oct - Feb	2017	Budget	Budget	Thru February
5105420 · Wireless Cards		38		190	912	(722)	21%
5105450 · Electricity		298		1,692	4,635	(2,943)	37%
Total 5105400 · Utilities		727		3,682	10,824	(7,142)	34%
 5105500 · Repairs & Bldg Improvements							
5105520 · Repairs - Buildings		0		3,759	4,000	(241)	94%
5105540 · Repairs - Machinery & Equipment		0		0	600	(600)	0%
5105590 · Repairs - Other		0		2,170	2,200	(30)	99%
Total 5105500 · Repairs & Bldg Improvements		0		5,929	6,800	(871)	87%
 5105600 · Insurance							
5105610 · Insurance - Property		0		591	1,182	(591)	50%
5105620 · Insurance - Liability		0		339	678	(339)	50%
5105630 · Insurance - Fidelity Bond		0		250	300	(50)	83%
5105635 · Public Officials Surety Bonds		0		0	1,000	(1,000)	0%
Total 5105600 · Insurance		0		1,179	3,160	(1,981)	37%
 5105700 · Other Expenses							
5105705 · Postage		225		1,880	6,756	(4,876)	28%
5105710 · Cash - Over/Short		0		0	10	(10)	0%
5105725 · Records Management Expense		0		1,060	3,600	(2,541)	29%
5105730 · City - Memberships		0		1,616	2,500	(884)	65%
5105740 · Legal Notices/Advertisement		0		954	9,000	(8,046)	11%
5105752 · Employment Screening		0		126	200	(74)	63%
5105753 · Solicitor Screening		80		80	200	(120)	40%
5105756 · FM 664		0		23,928	24,000	(72)	100%
5105760 · Bank Service Charge		0		10	100	(90)	10%
5105764 · Filing Fees		0		0	250	(250)	0%
5105765 · Miscellaneous		105		800	2,500	(1,700)	32%
Total 5105700 · Other Expenses		410		30,454	49,116	(18,662)	62%

City of Ovilla General Fund
Actual vs Budget Review
FY October 2016 through September 2017

	Current	Year to Date	\$ Over (Under)	% of Budget
	February 2017	'Oct - Feb 2017	Budget	Thru February
			Budget	42%
5106400 · Minor Capital Outlay				
5106440 · Machinery & Equipment	0	0	1,000	(1,000) 0%
5106465 · Furniture	0	0	1,000	(1,000) 0%
Total 5106400 · Minor Capital Outlay	0	0	2,000	(2,000) 0%
5107400 - Capitalized Assets				
5107440 - Machinery & Equipment	0	0	52,400	(52,400) 0%
Total 5107400 - Capitalized Assets	0	0	52,400	(52,400) 0%
5109000 · Reserves				
5109001 - Reserve for Contingency	0	0	2,390	(2,390) 0%
5109015 - Reserve for FD & PD Radios	0	0	90,000	(90,000) 0%
Total 5109000 - Reserves	0	0	92,390	(92,390) 0
Total 10 · Administration	27,828	203,627	614,526	(410,899) 33%
20 · Police				
5201100 · Salaries & Wages				
5201120 · Police Chief	5,711	31,410	70,000	(38,590) 45%
5201143 · Command Staff	4,408	24,246	53,560	(29,314) 45%
5201150 · Certification Pay	277	1,523	2,400	(877) 63%
5201170 · Salary Increase	0	0	4,160	(4,160) 0%
5201180 · Merit Raises - Staff	0	0	3,832	(3,832) 0%
Total 5201100 · Salaries & Wages	10,396	57,179	133,952	(76,773) 43%
5201400 · Support Salaries				
5201405 · Support Staff	2,371	13,042	27,851	(14,809) 47%
5201408 · Sergeant	3,626	18,128	43,680	(25,552) 42%
5201410 · Patrol	19,241	105,626	224,723	(119,097) 47%
5201412 · Patrol Part Time	338	1,338	20,500	(19,163) 7%

City of Ovilla General Fund
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	Current	Year to Date	\$ Over		% of Budget		
			(Under)				
	February	2017	'Oct - Feb	2017	Budget	Budget	Thru February
							42%
5201415 · Certification Pay		69		381	1,636	(1,255)	23%
5201470 · Salary Increase		0		0	16,640	(16,640)	0%
5201480 · Merit Raises		0		0	9,387	(9,387)	0%
5201490 · Overtime		839		3,629	16,000	(12,371)	23%
Total 5201400 · Support Salaries		26,484		142,143	360,417	(218,274)	39%
5202100 · Employee Benefits							
5202110 · Group Insurance		5,902		30,250	72,741	(42,491)	42%
5202135 · TMRS		3,556		18,314	44,740	(26,427)	41%
5202160 · Worker's Compensation		0		5,163	11,677	(6,514)	44%
5202170 · Payroll Taxes		531		2,775	8,381	(5,606)	33%
5202196 · Membership Dues		0		397	500	(103)	79%
Total 5202100 · Employee Benefits		9,989		56,899	138,039	(81,140)	41%
5202300 · Contractual Services							
5202355 · Contract Labor - Individual		0		0	500	(500)	0%
5202356 · Gingerbread House		0		1,000	1,000	0	100%
5202380 · Dispatch		0		7,613	15,225	(7,613)	50%
5202385 · Jail Expense		0		0	1,000	(1,000)	0%
5202390 · Special Response Team		0		7,500	8,500	(1,000)	88%
5202395 · Contractual Services Other		0		0	1,000	(1,000)	0%
Total 5202300 · Contractual Services		0		16,113	27,225	(11,113)	59%
5202500 · Operating Services							
5202530 · Custodial Service Contract		235		1,175	2,820	(1,645)	42%
5202540 · Computer Maintenance		0		0	700	(700)	0%
5202560 · Internet Subscriptions		0		0	1,350	(1,350)	0%
Total 5202500 · Operating Services		235		1,175	4,870	(3,695)	24%
5202600 · Special Expenses							

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	Current	Year to Date	\$ Over		% of Budget	
			(Under)			
	February	2017	'Oct - Feb 2017	Budget	Budget	Thru February
						42%
5202675 · National Night Out		0	434	550	(116)	79%
Total 5202600 · Special Expenses		0	434	550	(116)	79%
5203100 · General Supplies						
5203110 · Office Supplies		0	1,479	1,500	(21)	99%
5203140 · Uniforms		569	1,866	8,000	(6,134)	23%
5203170 · Evidence Gathering		25	273	700	(427)	39%
Total 5203100 · General Supplies		594	3,618	10,200	(6,582)	35%
5203400 · Maintenance Supplies & Parts						
5203410 · Supplies - Custodial		53	265	600	(335)	44%
Total 5203400 · Maintenance Supplies & Parts		53	265	600	(335)	44%
5204200 · Travel Expenses						
5204210 · Travel - Local		0	0	1,000	(1,000)	0%
5204220 · Professional Development		198	1,119	3,731	(2,612)	30%
5204225 · Professional Dev - LEOSE		0	0	1,165	(1,165)	0%
5204235 · Ammo		0	0	1,000	(1,000)	0%
5204270 · Vehicle Expenses		1,496	7,385	24,000	(16,615)	31%
Total 5204200 · Travel Expenses		1,694	8,504	30,896	(22,392)	28%
5205200 · Data Processing Expenses						
5205240 · Data Processing - Software		0	17,851	18,000	(149)	99%
Total 5205200 · Data Processing Expenses		0	17,851	18,000	(149)	99%
5205300 · Printing Expenses						
5205310 · Copier Expense		87	435	1,500	(1,065)	29%
5205330 · Printing - Forms		0	78	300	(222)	26%
5205350 · Printing - Other		0	265	400	(135)	66%
Total 5205300 · Printing Expenses		87	778	2,200	(1,422)	35%

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	Current	Year to Date	\$ Over		% of Budget
			(Under)		
	February	Thru February	Budget	Budget	
	February 2017	'Oct - Feb 2017			42%
5205400 · Utilities					
5205410 · Telephone	112	561	1,404	(843)	40%
5205415 · Cellular Phone	98	582	1,350	(768)	43%
5205417 · Internet - PD	160	642	2,409	(1,767)	27%
5205420 · Wireless Cards	266	1,256	2,750	(1,494)	46%
5205450 · Electricity	353	1,726	4,500	(2,774)	38%
Total 5205400 · Utilities	989	4,768	12,413	(7,645)	38%
5205500 · Repairs & Building Improvements					
5205520 · Repairs - Building	0	53	5,000	(4,947)	1%
5205540 · Repairs- Machinery & Equipment	0	149	1,000	(851)	15%
5205550 · Repairs - Vehicles	758	4,167	8,000	(3,833)	52%
Total 5205500 · Repairs & Building Improvements	758	4,368	14,000	(9,632)	31%
5205600 · Insurance					
5205610 · Insurance - Property	0	879	1,757	(878)	50%
5205620 · Insurance - Liability	0	4,162	8,499	(4,337)	49%
5205640 · Insurance - Vehicle	0	1,674	2,203	(529)	76%
Total 5205600 · Insurance	0	6,715	12,459	(5,744)	54%
5205700 · Other Expenses					
5205742 · Public Relations	0	219	219	(0)	100%
5205752 · Employment Screening	0	46	1,550	(1,504)	3%
5205765 · Miscellaneous	55	708	1,620	(912)	44%
Total 5205700 · Other Expenses	55	974	3,389	(2,416)	29%
5206400 · Minor Capital Outlay					
5206440 · Machinery & Equipment	0	5,380	6,200	(820)	87%
5206445 · Personal Protective Equipment	0	655	2,600	(1,945)	25%

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	Current	Year to Date	\$ Over		% of Budget		
			(Under)				
	February	2017	'Oct - Feb	2017	Budget	Budget	Thru February
5206450 · Vehicles			0	48,217	49,000	(783)	98%
Total 5206400 · Minor Capital Outlay			0	54,252	57,800	(3,548)	94%
Total 20 · Police	51,334	376,036	827,010		(450,974)	45%	
25 · Municipal Court							
5251100 · Salaries & Wages							
5251140 · Municipal Judge	634	3,168	7,020		(3,853)	45%	
Total 5251100 · Salaries & Wages	634	3,168	7,020		(3,853)	45%	
5251400 · Support Staff							
5251405 · Support Staff	2,669	14,678	33,676		(18,998)	44%	
5251470 · Salary Increase	0	0	582				
5251480 · Merit Raises	0	0	1,011		(1,011)	0%	
5251490 · Overtime	138	438	500		(62)	88%	
Total 5251400 · Support Staff	2,806	15,116	35,769		(20,653)	42%	
5252100 · Employee Benefits							
5252110 · Group Insurance	600	3,050	7,203		(4,153)	42%	
5252135 · TMRS	273	1,391	3,304		(1,913)	42%	
5252160 · Worker's Compensation	0	61	122		(61)	50%	
5252170 · Payroll Taxes	89	462	1,085		(624)	43%	
5252196 · Membership Dues	0	0	40		(40)	0%	
Total 5252100 · Employee Benefits	962	4,963	11,754		(6,791)	42%	
5252300 · Contractual Services							
5251420 · Jury Fees	30	36	200		(164)	18%	
5251425 · City Prosecutor	1,090	3,417	6,000		(2,583)	57%	
5252375 · Comptroller - Warrant Fees	0	19,820	41,500		(21,680)	48%	
Total 5252300 · Contractual Services	1,120	23,273	47,700		(24,427)	49%	

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	Current	Year to Date	\$ Over		% of Budget
			(Under)		
	February 2017	'Oct - Feb 2017	Budget	Budget	Thru February
5252500 · Operating Services					
5252540 · Computer Maintenance	0	0	75	(75)	0%
Total 5252500 · Operating Services	0	0	75	(75)	0%
5253100 · General Supplies					
5253110 · Office Supplies	0	78	175	(97)	45%
5253140 · Uniforms	0	20	50	(30)	40%
Total 5253100 · General Supplies	0	98	225	(127)	44%
5254200 · Travel Expenses					
5254210 - Travel - Local	0	0	25	(25)	0%
5254220 · Professional Development	0	0	50	(50)	0%
Total 5254200 · Travel Expenses	0	0	75	(75)	0%
5255200 · Data Processing Expenses					
5255240 · Data Processing - SW Maint.	0	2,050	2,050	0	100%
Total 5255200 · Data Processing Expenses	0	2,050	2,050	0	100%
5255300 · Printing Expense					
5255350 · Printing - Other	0	278	800	(522)	35%
Total 5255300 · Printing Expense	0	278	800	(522)	35%
5255600 · Insurance					
5255620 · Insurance - Liability	0	96	192	(96)	50%
Total 5255600 · Insurance	0	96	192	(96)	50%
5255700 · Other Expenses					
5255765 · Miscellaneous	0	0	50	(50)	0%
5255768 · Collection Agency Fees	236	2,824	7,000	(4,176)	40%

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			(Under)				
	February	2017	'Oct - Feb	2017	Budget	Budget	Thru February
5255772 · Warrant Fee - Omni			0	1,794	3,750	(1,956)	48%
Total 5255700 · Other Expenses			236	4,618	10,800	(6,182)	43%
Total 25 · Municipal Court			5,759	53,660	116,460	(62,800)	46%
30 · Fire							
5301100 · Salaries & Wages							
5301125 · Fire Chief			3,012	16,566	38,018	(21,452)	44%
5301135 · Deputy Chief/Fire December shall			1,698	9,337	21,424	(12,087)	44%
5301140 · Fire Captains			1,728	21,008	67,776	(46,768)	31%
5301150 · Officer in Charge & Holiday			576	7,340	12,648	(5,308)	58%
5301170 · Salary Increase			0	0	1,520	(1,520)	0%
5301180 · Merit Raises - Staff			0	0	3,863	(3,863)	0%
Total 5301100 · Salaries & Wages			7,014	54,251	145,249	(90,998)	37%
5301400 · Support Salaries							
5301440 · Firefighters			26,263	131,623	314,158	(182,535)	42%
5301470 · Salary Increase			0	0	4,500	(4,500)	0%
5301480 · Merit Raises			0	0	7,897	(7,897)	0%
5301485 · Volunteer Incentive Program			1,203	6,077	16,850	(10,774)	36%
Total 5301400 · Support Salaries			27,466	137,699	343,405	(205,706)	40%
5302100 · Employee Benefits							
5302135 · TMRS			458	2,431	5,831	(3,400)	42%
5302137 · Volunteer Retirement			0	108	500	(392)	22%
5302160 · Worker's Compensation			0	7,412	10,696	(3,284)	69%
5302170 · Payroll Taxes			2,319	12,647	32,297	(19,650)	39%
5302196 · Membership Dues			0	1,414	2,200	(786)	64%
Total 5302100 · Employee Benefits			2,777	24,013	51,524	(27,511)	47%
5302300 · Contractual Services							

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	Current	Year to Date		\$ Over (Under)	% of Budget Thru February
		February 2017	'Oct - Feb 2017	Budget	Budget
5302310 · Consultant Fees	0		1,500	1,500	0 100%
5302380 · Dispatch	0		7,613	15,225	(7,613) 50%
5302385 · Emergency Transport Service	0		15,890	66,257	(50,367) 24%
Total 5302300 · Contractual Services	0		25,002	82,982	(57,980) 30%
5302500 · Operating Services					
5302510 · Maintenance Agreements	0		5,935	10,000	(4,065) 59%
5302570 · Warning System Maintenance	0		0	780	(780) 0%
5302580 · Generator Maintenance	0		0	2,120	(2,120) 0%
Total 5302500 · Operating Services	0		5,935	12,900	(6,965) 46%
5302600 · Special Expenses					
5302675 · National Night Out	0		299	500	(201) 60%
Total 5302600 · Special Expenses	0		299	500	(201) 60%
5303100 · General Supplies					
5303110 · Office Supplies	0		213	1,000	(787) 21%
5303140 · Uniforms	98		1,455	5,000	(3,545) 29%
5303160 · Medical Supplies	1,135		2,926	8,000	(5,074) 37%
5303165 · Medical Support	18		40	1,000	(960) 4%
5303170 · Evidence Gathering	0		645	800	(155) 81%
5303175 · Education Aids	0		2,445	2,445	(0) 100%
Total 5303100 · General Supplies	1,251		7,724	18,245	(10,521) 42%
5303400 · Maintenance Supplies & Parts					
5303410 · Supplies - Custodial	0		996	2,000	(1,004) 50%
5303420 · Building Alarm Maintenance	0		0	420	(420) 0%
Total 5303400 · Maintenance Supplies & Parts	0		996	2,420	(1,424) 41%
5304200 · Travel Expenses					

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	Current	Year to Date	\$ Over		% of Budget
			(Under)		
	February	Thru February	Budget	Budget	
	February 2017	'Oct - Feb 2017	Budget	Budget	42%
5304220 · Professional Development	83	1,264	5,105	(3,841)	25%
5304270 · Vehicle Expenses	831	3,828	7,500	(3,672)	51%
Total 5304200 · Travel Expenses	914	5,091	12,605	(7,514)	40%
5305200 · Data Processing Expenses					
5305240 · Data Processing - Software	470	2,653	4,315	(1,662)	61%
Total 5305200 · Data Processing Expenses	470	2,653	4,315	(1,662)	61%
5305300 · Printing Expense					
5305310 · Copier Expense	336	1,358	3,100	(1,742)	44%
5305330 · Printing - Forms	0	56	100	(44)	56%
Total 5305300 · Printing Expense	336	1,414	3,200	(1,786)	44%
5305400 · Utilities					
5305410 · Telephone	203	1,242	2,724	(1,482)	46%
5305415 · Cellular Phone	128	594	1,248	(654)	48%
5305417 · Internet - Fire Dept.	388	1,782	5,145	(3,363)	35%
5305430 · Natural Gas	472	1,007	2,000	(993)	50%
5305450 · Electricity	390	2,212	5,650	(3,438)	39%
Total 5305400 · Utilities	1,580	6,838	16,767	(9,929)	41%
5305500 · Repairs & Bldg Improvements					
5305520 · Repairs - Building	0	646	3,500	(2,854)	18%
5305540 · Repairs - Machinery & Equipment	486	6,773	19,000	(12,227)	36%
5305545 · Repairs - Apparatus	199	6,311	12,000	(5,689)	53%
5305550 · Repairs - Vehicles	203	1,462	3,500	(2,038)	42%
Total 5305500 · Repairs & Bldg Improvements	889	15,192	38,000	(22,808)	40%
5305600 · Insurance					
5305620 · Insurance - Liability	0	434	3,569	(3,135)	12%
5305640 · Insurance - Vehicle	0	5,849	9,440	(3,591)	62%
Total 5305600 · Insurance	0	6,283	13,009	(6,726)	48%

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	Current	Year to Date	\$ Over	% of Budget
	February 2017	'Oct - Feb 2017	(Under)	Thru February
		Budget	Budget	42%
5305700 · Other Expenses				
5305705 · Postage	0	16	50	(34) 33%
5305752 · Employment Screening	32	364	500	(136) 73%
5305765 · Flags & Miscellaneous	0	0	100	(100) 0%
Total 5305700 · Other Expenses	32	380	650	(270) 59%
5306400 · Minor Capital Outlay				
5306440 · Machinery & Equipment	0	2,229	10,300	(8,071) 22%
5306445 · Personal Protective Equipment	526	3,882	20,247	(16,365) 19%
Total 5306400 · Minor Capital Outlay	526	6,111	30,547	(24,436) 20%
5307400 · Capitalized Assets				
5307450 · Vehicle	0	55,000	55,000	0 100%
Total 5306400 · Minor Capital Outlay	0	55,000	55,000	0 100%
Total 30 · Fire	43,255	354,882	831,318	(476,436) 43%
40 · Community Services				
 5401100 · Salaries & Wages				
5401135 · ACO/Code Enforcement Officer	3,674	20,205	46,364	(26,159) 44%
5401180 · Merit Raises - Staff	0	0	1,391	(1,391) 0%
5401190 · Overtime	517	4,426	7,500	(3,074) 59%
Total 5401100 · Salaries & Wages	4,190	24,630	55,255	(30,625) 45%
 5402100 · Employee Benefits				
5402110 · Group Insurance	390	1,970	7,291	(5,321) 27%
5402135 · TMRS	412	2,290	5,262	(2,972) 44%
5402160 · Worker's Compensation	0	177	356	(179) 50%
5402170 · Payroll Taxes	67	386	802	(416) 48%
5402190 · License	0	25	625	(600) 4%
Total 5402100 · Employee Benefits	869	4,848	14,336	(9,488) 34%

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	Current	Year to Date	\$ Over (Under)	% of Budget
	February 2017	'Oct - Feb 2017	Budget	Thru February
			Budget	42%
5402300 · Contractual Services				
5402315 · Contract Building Inspections	2,418	17,586	50,000	(32,414) 35%
5402370 · Impound Fees	0	1,100	2,300	(1,200) 48%
Total 5402300 · Contractual Services	2,418	18,686	52,300	(33,614) 36%
5402600 · Special Expenses				
5402680 · Environmental Testing	0	40	2,300	(2,260) 2%
5402683 · Septic Tank Fee to State	0	0	100	(100) 0%
5402685 · Clean up Day	0	0	100	(100) 0%
Total 5402600 · Special Expenses	0	40	2,500	(2,460) 2%
5403100 · General Supplies				
5403110 · Office Supplies	0	0	50	(50) 0%
5403120 · Animal Care	0	0	150	(150) 0%
5403122 · Pet Supplies	54	296	600	(304) 49%
5403140 · Uniforms	0	333	600	(267) 55%
Total 5403100 · General Supplies	54	628	1,400	(772) 45%
5403400 · Maintenance Supplies & Parts				
5403460 · Miscellaneous	0	0	200	(200) 0%
Total 5403400 · Maintenance Supplies & Parts	0	0	200	(200) 0%
5404200 · Travel Expenses				
5404210 · Travel - Local	0	0	25	(25) 0%
5404220 · Professional Development	0	0	200	(200) 0%
5404270 · Vehicle Expenses	125	480	3,000	(2,520) 16%
Total 5404200 · Travel Expenses	125	480	3,225	(2,745) 15%
5405300 · Printing Expense				
5405330 · Printing - Forms	0	0	400	(400) 0%
Total 5405300 · Printing Expense	0	0	400	(400) 0%

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	Current	Year to Date	\$ Over (Under)	% of Budget
	February 2017	'Oct - Feb 2017	Budget	Thru February
			Budget	42%
5405400 · Utilities				
5405415 · Cellular Phone	74	392	1,074	(682) 36%
Total 5405400 · Utilities	74	392	1,074	(682) 36%
5405600 · Insurance				
5405610 · Insurance - Property	0	4	9	(5) 48%
5405620 · Insurance - Liability	0	65	130	(65) 50%
5405640 · Insurance - Vehicle	0	123	245	(122) 50%
Total 5405600 · Insurance	0	191	384	(193) 50%
5405700 · Other Expenses				
5405765 · Miscellaneous	0	0	100	(100) 0%
Total 5405700 · Other Expenses	0	0	100	(100) 0%
5406400 · Minor Capital Outlay				
5406440 · Machinery & Equipment	0	295	1,000	(705) 30%
Total 5406400 · Minor Capital Outlay	0	295	1,000	(705) 30%
Total 40 · Community Services	7,730	50,191	132,174	(81,983) 38%
45 · Solid Waste				
5455400 · Utilities				
5455465 · Solid waste Pickup (Garbage)	0	72,150	221,676	(149,526) 33%
Total 5455400 · Utilities	0	72,150	221,676	(149,526) 33%
Total 45 · Solid Waste	0	72,150	221,676	(149,526) 33%
50 · Streets				
5501400 · Support Staff				
5501415 · Maintenance Crew	2,088	9,570	23,400	(13,830) 41%

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	Current		Year to Date		\$ Over (Under)	% of Budget
	February 2017		'Oct - Feb 2017		Budget	Thru February
					Budget	42%
5501470 - Salary Increase		0		0	2,080	(2,080)
5501480 - Merit Raises		0		0	765	(765)
5501490 - Overtime		20		176	1,500	(1,324)
5501500 - Streets - On Call		0		50	600	(550)
Total 5501400 - Support Staff		2,108		9,797	28,345	(18,548)
5502100 - Employee Benefits						
5502110 - Group Insurance		585		2,927	7,146	(4,219)
5502135 - TMRS		205		908	2,642	(1,734)
5502160 - Worker's Compensation		0		852	1,705	(853)
5502170 - Payroll Taxes		31		142	403	(261)
5502190 - License		0		0	122	(122)
Total 5502100 - Employee Benefits		821		4,829	12,018	(7,189)
5502200 - Special Services						
5502280 - NCTCOG- SWMP Fees		0		0	3,360	(3,360)
Total 5502200 - Special Services		0		0	3,360	(3,360)
5502600 - Special Expenses						
5502620 - Emergency Clean Up		0		0	2,000	(2,000)
Total 5502600 - Special Expenses		0		0	2,000	(2,000)
5503100 - General Supplies						
5503110 - Office Supplies		0		0	100	(100)
5503140 - Uniforms		0		193	600	(407)
Total 5503100 - General Supplies		0		193	700	(507)
5503400 - Maintenance Supplies & Parts						
5503405 - Drainage Maintenance		0		0	500	(500)
5503420 - Supplies - Street Signs		0		871	3,000	(2,129)

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	Current	Year to Date	\$ Over		% of Budget
			(Under)		
			Budget	Budget	
	February 2017	'Oct - Feb 2017			Thru February
					42%
5503460 · Miscellaneous					
	0	78	300	(222)	26%
Total 5503400 · Maintenance Supplies & Parts					
	0	949	3,800	(2,851)	25%
5504200 · Travel Expenses					
5504220 · Professional Development					
	0	0	500	(500)	0%
5504270 · Vehicle Expenses					
	376	1,499	6,500	(5,001)	23%
Total 5504200 · Travel Expenses					
	376	1,499	7,000	(5,501)	21%
5505300 · Printing Expense					
5505350 · Printing - Other					
	0	0	350	(350)	0%
Total 5505300 · Printing Expense					
	0	0	350	(350)	0%
5505400 · Utilities					
5505450 · Electricity					
	3,977	19,796	47,000	(27,204)	42%
Total 5505400 · Utilities					
	3,977	19,796	47,000	(27,204)	42%
5505500 · Repairs & Bldg Improvements					
5405520 · Repairs - Building					
	0	0	500	(500)	0%
5505540 · Repairs - Machinery & Equipment					
	108	1,753	3,000	(1,247)	58%
5505550 · Repairs - Vehicles					
	131	985	2,500	(1,515)	39%
5505560 · Repairs -Street Maint.& Repairs					
	1,469	3,129	48,000	(44,871)	7%
5505565 · Repairs - Infrastructure Drainage					
	500	500	3,000	(2,500)	17%
5505575 · Repairs - 50/50 Sidewalk Program					
	0	0	2,500	(2,500)	0%
5505590 · Repairs - Other					
	0	87	1,500	(1,413)	6%
Total 5505500 · Repairs & Bldg Improvements					
	2,208	6,453	61,000	(54,547)	11%
5505600 · Insurance					
5505620 · Insurance - Liability					
	0	347	694	(347)	50%
5505640 · Insurance - Vehicle					
	0	1,610	3,221	(1,611)	50%
Total 5505600 · Insurance					
	0	1,957	3,915	(1,958)	50%

City of Ovilla General Fund
Actual vs Budget Review
FY October 2016 through September 2017

	Current	Year to Date	\$ Over		% of Budget
			(Under)		
	February 2017	'Oct - Feb 2017	Budget	Budget	Thru February
5505700 · Other Expenses					
5505752 · Employment Screening	0	106	150	(44)	71%
Total 5505700 · Other Expenses	0	106	150	(44)	71%
5506400 · Minor Capital Outlay					
5506440 · Machinery & Equipment	2,500	2,500	2,500	0	100%
5506445 · Personal Protective Equipment	0	0	300	(300)	0%
5506490 · Other	75	114	500	(386)	23%
Total 5506400 · Minor Capital Outlay	2,575	2,614	3,300	(686)	79%
5507400 · Capitalized Assets					
5507440 · Machinery & Equipment	10,000	10,000	10,000	0	100%
5507460 · Infrastructure	0	236,439	236,600	(161)	100%
Total 5507400 · Capitalized Assets	10,000	246,439	246,600	(161)	100%
Total 50 · Streets	22,065	294,631	419,538	(124,907)	70%
60 · Parks					
5602400 · Rentals					
5602490 · Rental - Other	210	1,257	3,000	(1,743)	42%
Total 5602400 · Rentals	210	1,257	3,000	(1,743)	42%
5602500 · Operating Services					
5602530 - Custodial Service Contract	0	0	1,200	(1,200)	0%
Total 5602500 · Operating Services	0	0	1,200	(1,200)	0%
5602600 · Special Expenses					

City of Ovilla General Fund
Actual vs Budget Review
FY October 2016 through September 2017

	Current	Year to Date		\$ Over (Under)	% of Budget Thru February		
		February 2017	'Oct - Feb 2017				
5602680 · Heritage Day	0	438	14,300	(13,862)	3%		
5602690 - Special Events	0	2,283	4,500	(2,217)	51%		
Total 5602600 · Special Expenses	0	2,720	18,800	(16,080)	14%		
5603400 · Maintenance Supplies & Parts							
5303410 - Supplies - Custodial	0	0	100	(100)	0%		
5603460 · Miscellaneous	26	139	300	(161)	46%		
Total 5603400 · Maintenance Supplies & Parts	26	139	400	(261)	35%		
5605400 · Utilities							
5605450 · Electricity	873	3,329	8,300	(4,971)	40%		
Total 5605400 · Utilities	873	3,329	8,300	(4,971)	40%		
5605500 · Repairs & Bldg Improvements							
5605520 · Repairs - Building	229	1,129	2,500	(1,371)	45%		
5605530 · REPAIRS-IMP OTHER THAN BLDGS	30	160	1,000	(840)	16%		
Total 5605500 · Repairs & Bldg Improvements	258	1,288	3,500	(2,212)	37%		
5605600 · Insurance							
5605610 · Insurance - Property	0	61	122	(61)	50%		
5605620 · Insurance - Liability	0	147	294	(147)	50%		
5605640 · Insurance - Vehicle	0	103	207	(104)	50%		
Total 5605600 · Insurance	0	311	623	(312)	50%		
5605700 · Other Expenses							
5605765 · Miscellaneous	184	500	500	0	100%		
Total 5605700 · Other Expenses	184	500	500	0	100%		
5606400 · Minor Capital Outlay							
5606410 · Land Improvements	338	458	800	(342)	57%		

City of Ovilla General Fund
Actual vs Budget Review
FY October 2016 through September 2017

	Current	Year to Date	\$ Over		% of Budget
			(Under)		
	February 2017	'Oct - Feb 2017	Budget	Budget	Thru February
5606440 · Machinery & Equipment	0	0	2,000	(2,000)	0%
Total 5606400 · Minor Capital Outlay	338	458	2,800	(2,342)	16%
5607400 · Capitalized Assets					
5607410 - 4B EDC Restroom Land Improvements	0	0	75,000	(75,000)	0%
5607415 - 4B EDC Monument Signs	0	0	30,000	(30,000)	0%
5607440 · Machinery & Equipment	0	0	6,000	(6,000)	0%
Total 5607400 · Capitalized Assets	0	0	111,000	(111,000)	0%
Total 60 · Parks	1,889	10,002	150,123	(140,121)	7%
Total Expenditures	159,859	1,415,180	3,312,825	(1,897,645)	43%
Net Change in Fund Balance	119,689	635,732	0	635,732	100%

Ovilla W&S Utility Fund
Actual vs Budget Review
FY October 2016 through September 2017

	Current	Year to Date	\$ Over (Under)	% of Budget
	February 2017	Oct - Feb 2017	Budget	Thru February
			Budget	42%
Resources				
4000400 · Charges for Services				
4000460 · Water Sales	49,259	330,298	959,305	(629,007) 34%
4000461 · Sewer Service	26,715	155,286	396,500	(241,214) 39%
4000465 · Water & Sewer Penalties	1,040	6,595	18,000	(11,405) 37%
4000471 · Reconnect Fees	63	1,694	5,400	(3,706) 31%
4000472 · Meters	0	2,550	3,700	(1,150) 69%
4000473 · Connect Fees	50	900	4,400	(3,500) 20%
4000478 · Infrastructure Improvement Fee	5,436	27,416	66,550	(39,134) 41%
4000480-Solid Waste Fees (Garbage)	0	0	0	0 0%
Total 4000400 · Charges for Services	82,562	524,738	1,453,855	(929,117) 36%
4000800 · Other Revenue				
4000880 · Capital Rec Fee	2,500	11,250	81,250	(70,000) 14%
4000840 · Interest Earned	190	1,035	2,900	(1,865) 36%
Total 4000800 · Other Revenue	2,690	12,285	84,150	(71,865) 15%
Total Resources	85,252	537,023	1,538,005	(1,000,982) 35%
Expense				
70 · Administration				
5701100 · Salaries & Wages				
5701110 · City Administrator	0	6,112	22,042	(15,930) 28%
5701115 · City Secretary	0	3,971	13,658	(9,687) 29%
5701117 · Finance Accountant	0	3,530	12,731	(9,201) 28%
5701120 · Part Time Admin. Support	0	2,426	7,660	(5,234) 32%
5701130 · Public Works Director	4,440	24,421	53,960	(29,539) 45%
5701170 - Salary Increase	0	0	3,835	(3,835) 0%
5701180 · Merit Raises, Staff	0	0	3,414	(3,414) 0%
Total 5701100 · Salaries & Wages	4,440	40,461	117,300	(76,839) 34%

Ovilla W&S Utility Fund
Actual vs Budget Review
FY October 2016 through September 2017

	Current	Year to Date	\$ Over (Under)	% of Budget
	February 2017	Oct - Feb 2017	Budget	Thru February
			Budget	42%
5702100 · Employee Benefits				
5702110 · Group Insurance	613	3,091	7,358	(4,267) 42%
5702135 · TMRS	437	2,271	5,497	(3,226) 41%
5702170 · Payroll Taxes	64	351	837	(486) 42%
Total 5702100 · Employee Benefits	1,114	5,713	13,692	(7,979) 42%
5702200 · Special Services				
5702240 · Audit	0	7,400	7,400	0 100%
5702250 · Accounting	0	1,265	1,265	(0) 100%
Total 5702200 · Special Services	0	8,665	8,665	(0) 100%
5702300 · Contractual Services /Personnel				
5702310 · Consultant Fees	0	0	2,735	(2,735) 0%
Total 5702300 · Contractual Services /Personnel	0	0	2,735	(2,735) 0%
5703100 · General Supplies				
5703110 · Office Supplies	0	73	800	(727) 9%
Total 5703100 · General Supplies	0	73	800	(727) 9%
5703400 · Maintenance Supplies / Parts				
5703410 · Supplies - Custodial	0	0	200	(200) 0%
Total 5703400 · Maintenance Supplies / Parts	0	0	200	(200) 0%
5704200 · Travel Expenses				
5704210 · Travel - Local	0	5	200	(195) 2%
5704220 · Professional Development	0	0	750	(750) 0%
Total 5704200 · Travel Expenses	0	5	950	(945) 1%
5705200 · Data Processing Expenses				
5705230 · Data Processing - Maintenance & Repair	100	500	1,300	(800) 38%

Ovilla W&S Utility Fund
Actual vs Budget Review
FY October 2016 through September 2017

	Current	Year to Date	\$ Over (Under)		% of Budget Thru February
	February 2017	Oct - Feb 2017	Budget	Budget	
Total 5705200 · Data Processing Expenses		100	500	1,300	(800) 38%
5705300 · Printing Expense					
5705350 · Printing - Other		0	0	250	(250) 0%
Total 5705300 · Printing Expense		0	0	250	(250) 0%
5705400 · Utilities					
5705410 · Telephone		112	561	1,404	(843) 40%
5705415 · Cellular Phone		113	565	1,690	(1,125) 33%
5705417 · Internet		160	642	2,409	(1,767) 27%
Total 5705400 · Utilities		385	1,768	5,503	(3,735) 32%
5705700 · Other Expenses					
5705705 · Postage		500	2,500	8,000	(5,500) 31%
5705740 · Advertising		0	0	100	(100) 0%
5705760 · Bank Service Charge		16	85	200	(115) 43%
5705765 · Miscellaneous		0	0	100	(100) 0%
Total 5705700 · Other Expenses		516	2,585	8,400	(5,815) 31%
5706400 · Minor Capital Outlay					
5706440 · Machinery & Equipment		0	0	500	(500) 0%
Total 5706400 · Minor Capital Outlay		0	0	500	(500) 0%
5709000 · Reserve					
5708215 · Admin. Exp. to General Fund		0	8,197	32,788	(24,591) 25%
5709002 · Capital Improv. Water/Sewer Reserve		0	0	58,700	(58,700) 0%
5709010 · Administrative Reserves		0	0	2,747	(2,747) 0%
Total 5709000 · Reserve		0	8,197	94,235	(86,038) 9%
Total 70 · Administration		6,555	67,966	254,530	(186,564) 27%

Ovilla W&S Utility Fund
Actual vs Budget Review
FY October 2016 through September 2017

	Current	Year to Date	\$ Over (Under)	% of Budget
	February 2017	Oct - Feb 2017	Budget	Thru February
			Budget	42%
75 - Water				
5751100 · Salaries & Wages				
5751133 · Superintendent	3,510	19,307	43,260	(23,953) 45%
5751170 - Salary Increase	0	0	1,040	(1,040) 0%
5751180 · Merit Raises - Staff	0	0	1,329	(1,329) 0%
5751190 - Overtime	66	954	2,000	(1,046) 48%
Total 5751100 · Salaries & Wages	3,576	20,262	47,629	(27,367) 43%
5751400 · Support Salaries				
5751405 · Support Staff	3,330	15,184	50,264	(35,080) 30%
5751415 · Maintenance Crew	4,538	24,957	80,766	(55,809) 31%
5751450 · Certification Pay	92	508	1,200	(692) 42%
5751470 - Salary Increase	0	0	5,159	(5,159) 0%
5751480 · Merit Raises	0	0	3,522	(3,522) 0%
5751490 - Overtime	128	1,548	4,000	(2,452) 39%
5751500 · Water - On Call	200	800	1,550	(750) 52%
Total 5751400 · Support Salaries	8,287	42,997	146,461	(103,464) 29%
5752100 · Employee Benefits				
5752110 · Group Insurance	2,201	11,084	43,175	(32,091) 26%
5752135 · TMRS	1,150	6,093	19,846	(13,753) 31%
5752160 · Worker's Compensation	0	4,100	8,200	(4,100) 50%
5752170 · Payroll Taxes	174	971	3,021	(2,050) 32%
5752190 · Licenses	0	0	222	(222) 0%
Total 5752100 · Employee Benefits	3,524	22,248	74,464	(52,216) 30%
5752300 · Contractual Services/Personnel				
5752350 · Contract Labor - Company	0	1,000	1,500	(500) 67%
5752380 · Dispatch	0	6,525	13,050	(6,525) 50%
Total 5752300 · Contractual Services/Personnel	0	7,525	14,550	(7,025) 52%

Ovilla W&S Utility Fund
Actual vs Budget Review
FY October 2016 through September 2017

	Current	Year to Date	\$ Over (Under)	% of Budget
	February 2017	Oct - Feb 2017	Budget	Thru February
			Budget	42%
5752400 · Rentals				
5752420 · Rental - Machinery & Equipment	0	0	250	(250) 0%
Total 5752400 · Rentals	0	0	250	(250) 0%
5752500 · Operating Services				
5752580 · Water Testing	275	770	4,000	(3,230) 19%
5752590 · TCEQ Fees	0	3,249	3,500	(251) 93%
Total 5752500 · Operating Services	275	4,020	7,500	(3,480) 54%
5753100 · General Supplies				
5753140 · Uniforms	0	1,461	1,700	(239) 86%
Total 5753100 · General Supplies	0	1,461	1,700	(239) 86%
5753400 · Maintenance Supplies & Parts				
5753460 · Miscellaneous	13	289	300	(11) 96%
Total 5753400 · Maintenance Supplies & Parts	13	289	300	(11) 96%
5754200 · Travel Expenses				
5754220 · Professional Development	85	85	750	(665) 11%
5754270 · Vehicle Expenses	445	1,597	10,000	(8,403) 16%
Total 5754200 · Travel Expenses	530	1,682	10,750	(9,068) 16%
5755200 · Data Processing Expenses				
5755240 · Data Processing - Software	0	3,700	3,700	0 100%
Total 5755200 · Data Processing Expenses	0	3,700	3,700	0 100%
5755300 · Printing Expenses				
5755310 · Copier Expense	1,357	2,018	3,000	(982) 67%
5755350 · Printing - Other	0	1,261	2,000	(739) 63%
Total 5755300 · Printing Expenses	1,357	3,278	5,000	(1,722) 66%

Ovilla W&S Utility Fund
Actual vs Budget Review
FY October 2016 through September 2017

	Current	Year to Date	\$ Over (Under)	% of Budget
	February 2017	Oct - Feb 2017	Budget	Thru February
			Budget	42%
5755400 · Utilities				
5755415 · Cellular Phone	16	129	1,500	(1,371) 9%
5755450 · Electricity	2,593	10,937	27,000	(16,063) 41%
5755460 · Water, wholesale	20,165	137,020	425,062	(288,042) 32%
Total 5755400 · Utilities	22,773	148,086	453,562	(305,476) 33%
5755500 · Repairs & Building Improvements				
5755540 · Repairs- Machinery & Equipment	0	794	4,000	(3,206) 20%
5755550 · Repairs - Vehicles	136	1,500	2,000	(500) 75%
5755570 · Inventory Expense	391	2,764	8,800	(6,036) 31%
5755580 - Water Chemical Expense	626	5,031	8,000	(2,969) 63%
5755590 · Repairs - Other	0	913	3,000	(2,087) 30%
Total 5755500 · Repairs & Building Improvements	1,154	11,001	25,800	(14,799) 43%
5755600 · Insurance				
5755610 · Insurance - Property	0	1,424	2,848	(1,424) 50%
5755620 · Insurance - Liability	0	485	970	(485) 50%
5755640 · Insurance - Vehicle	0	1,152	2,304	(1,152) 50%
Total 5755600 · Insurance	0	3,061	6,122	(3,061) 50%
5755700 · Other Expenses				
5755752 · Employment Screening	0	46	150	(104) 31%
Total 5755700 · Other Expenses	0	46	150	(104) 31%
5756400 · Minor Capital Outlay				
5756440 · Machinery & Equipment	119	119	1,000	(881) 12%
5756490 · Other	129	129	500	(371) 26%
Total 5756400 · Minor Capital Outlay	248	248	1,500	(1,252) 17%
5757400 · Capitalized Assets				

Ovilla W&S Utility Fund
Actual vs Budget Review
FY October 2016 through September 2017

	Current	Year to Date	\$ Over		% of Budget
			(Under)		
	February	Oct - Feb	Budget	Budget	
5757440 · Machinery & Equipment	12,845	12,845	13,000	(155)	99%
5757470 · Infrastructure - Water	0	4,167	4,200	(33)	99%
5757475 - FM 664 Relocate Waterline	1,136	1,136	9,000	(7,864)	13%
Total 5757400 · Capitalized Assets	13,981	18,148	26,200	(8,052)	69%
 5757900 · Long-Term Debt					
5758225 · Admin. Expense to Debt Fund	0	14,812	59,248	(44,436)	25%
 Total 5757900 · Long-Term Debt	0	14,812	59,248	(44,436)	25%
 Total 75 · Water	55,718	302,865	884,886	(582,021)	34%
80 · Sewer					
5801400 · Support Salaries					
5801405 · Support Staff		3,261	16,754	(13,493)	19%
5801415 · Maintenance Crew	2,883	15,858	34,278	(18,420)	46%
5801450 · Certification Pay	92	508	1,210	(702)	42%
5801470 - Salary Increase	0	0	2,122	(2,122)	0%
5801480 · Merit Raises	0	0	1,408	(1,408)	0%
5801490 · Overtime	54	838	3,000	(2,162)	28%
5801500 · Sewer - On Call	0	250	600	(350)	42%
Total 5801400 · Support Salaries	3,030	20,714	59,372	(38,658)	35%
 5802100 · Employee Benefits					
5802110 · Group Insurance	602	3,023	7,221	(4,198)	42%
5802135 · TMRS	290	1,582	3,856	(2,274)	41%
5802160 · Worker's Compensation-Sewer	0	683	1,367	(684)	50%
5802170 · Payroll Taxes	43	246	588	(342)	42%
5802190 · Licenses	0	0	150	(150)	0%
Total 5802100 · Employee Benefits	935	5,534	13,182	(7,648)	42%
 5802300 · Contractual Services/Personnel					

Ovilla W&S Utility Fund
Actual vs Budget Review
FY October 2016 through September 2017

	Current	Year to Date	\$ Over		% of Budget
			(Under)		
	February	Oct - Feb	Budget	Budget	
5802350 · Contract Labor - Company			5,000	(5,000)	0%
Total 5802300 · Contractual Services/Personnel	0	0	5,000	(5,000)	0%
5802500 · Operating Services					
5802515 · Sardis Collection Expense	625	4,201	9,054	(4,853)	46%
5802590 · TCEQ Fees - Sewer	0	0	100	(100)	0%
Total 5802500 · Operating Services	625	4,201	9,154	(4,953)	46%
5803100 · General Supplies					
5803140 · Uniforms	0	1,036	1,200	(164)	86%
Total 5803100 · General Supplies	0	1,036	1,200	(164)	86%
5803400 · Maintenance Supplies & Parts					
5803460 · Miscellaneous	0	0	500	(500)	0%
Total 5803400 · Maintenance Supplies & Parts	0	0	500	(500)	0%
5804200 · Travel Expenses					
5804220 · Professional Development	85	457	500	(43)	91%
5804270 · Vehicle Expense	125	987	1,200	(213)	82%
Total 5804200 · Travel Expenses	210	1,444	1,700	(256)	85%
5805400 · Utilities					
5805450 · Electricity	153	712	3,000	(2,288)	24%
5805463 · TRA Wastewater Treatment	23,830	117,887	285,955	(168,068)	41%
Total 5805400 · Utilities	23,983	118,599	288,955	(170,356)	41%
5805500 · Repairs & Bldg Improvements					
5805510 · Repairs - Land Improvements	0	0	300	(300)	0%
5805540 · Repairs - Machinery & Equipment	0	2,611	6,000	(3,389)	44%
5805570 · Inventory Expense	75	1,682	2,000	(318)	84%
5805590 · Repairs - Other	0	44	600	(556)	7%
Total 5805500 · Repairs & Bldg Improvements	75	4,337	8,900	(4,563)	49%

Ovilla W&S Utility Fund
Actual vs Budget Review
FY October 2016 through September 2017

	Current	Year to Date	\$ Over (Under)	% of Budget
	February 2017	Oct - Feb 2017		Thru February
	Budget	Budget	42%	
5805600 · Insurance				
5805610 · Insurance - Property	0	30	60	(30) 49%
5805620 · Insurance - Liability	0	199	224	(25) 89%
5805640 · Insurance - Vehicle	0	71	142	(71) 50%
Total 5805600 · Insurance	0	300	426	(126) 70%
5805700 · Other Expenses				
5805752 · Employment Screening	0	46	200	(154) 23%
Total 5805700 · Other Expenses	0	46	200	(154) 23%
5807400 · Capitalized Assets				
5807440 · Machinery & Equipment	9,935	9,935	10,000	(65) 99%
Total 5807400 · Capitalized Assets	9,935	9,935	10,000	(65) 99%
Total 80 · Sewer	38,792	166,148	398,589	(232,441) 42%
Total Expense	101,065	536,979	1,538,005	(1,001,026) 35%
Net Change in Fund Balance	(15,812)	44	0	44 100%

Ovilla Debt Service
Actual vs Budget Review
FY October 2016 through September 2017

	Current	Year to Date	\$ Over (Under)	% of Budget
	February 2017	Oct - Feb 2017	Budget	Thru February
			Budget	42%
Revenues				
4000100 · Taxes				
4000107 · Ad Valorem, Current I & S	44,604	486,275	486,807	(532) 100%
4000106 - Ad Valorem, Current I&S New and Imp	-	-	24,420	(24,420) 0%
4000111 · Ad Valorem, Delinquent I & S	1,174	3,628	-	3,628 100%
4000114 · Interest/Penalties - I & S	338	756	-	756 100%
Total 4000100 · Taxes	46,117	490,659	511,227	(20,568) 96%
4000800 · Other Revenue				
4000840 · Interest Earned	64	161	550	(389) 29%
4000930 · Admin.Rev.Rec.Fr Water & Sewer	-	14,812	59,248	(44,436) 25%
Total 4000800 · Other Revenue	64	14,973	59,798	(44,825) 25%
Total Revenues	46,181	505,632	571,025	(65,393) 89%
Expenditures				
5157900 · Long-Term Debt				
5157930 · Paying Agent Fees	-	-	500	(500) 0%
51579349 - 2011 Bond Issue Principle	-	-	375,000	(375,000) 0%
5157940 · 2011 Bond Issue Interest	-	97,763	195,525	(97,763) 50%
Total 5157900 · Long-Term Debt	-	97,763	571,025	(473,263) 17%
Total Expenditures	-	97,763	571,025	(473,263) 17%
Net Change in Fund Balance	46,181	407,870	-	407,870 100%

City of Ovilla Capital Projects Fund
Actual vs Budget Review
FY October 2016 through September 2017

	Current	Year to Date	\$ Over (Under)	% of Budget
	February 2017	Oct - Feb 2017	Budget	Thru February
			Budget	42%
Revenues				
4000800 · Other Revenue				
4000845 · Interest Earned - Texstar	1	3	1	289%
4000850 · Interest Earned - Prosperity	20	108	260	41%
4000990 - Reduction In Fund Balance	0	0	50,000	0%
Total 4000800 · Other Revenue	21	111	50,261	(50,150)
Total Revenues	21	111	50,261	(50,150)
Expense				
5879000 · Reserves				
5879010 · Admin Reserves	0	0	261	0%
Total 5879000 · Reserves	0	0	261	(261)
5857400 · Capitalized Assets				
5857470 · Water Line	0	0	50,000	0%
Total 5879000 · Reserves	0	0	50,000	(50,000)
Total Expense	0	0	50,261	(50,261)
Change in Net Position	21	111	0	111
				100%

Ovilla Park Impact Fund
Actual vs Budget Review
FY October 2016 through September 2017

	Current	Year to Date	\$ Over (Under)	% of Budget
	February 2017	'Oct - Feb 2017	Budget	Thru February
			Budget	42%
Revenues				
4000400 · Charges for Services				
4000460 · Park Impact	669	2,676	13,381	(10,705) 20%
Total 4000400 · Charges for Services	669	2,676	13,381	(10,705) 20%
4000800 · Other Revenue				
4000840 · Interest Earned	14	73	142	(69) 52%
Total 4000800 · Other Revenue	14	73	142	(69) 52%
Total Revenues	683	2,749	13,523	(10,774) 20%
Expenditures				
5607400 · Capitalized Assets				
5607440 · Capital Machinery & Equipment	0	0	5,000	(5,000) 0%
Total 5607400 · Capitalized Assets	0	0	5,000	(5,000) 0%
5609000 · Reserves				
5609035 · Park Impact Reserves	0	0	8,523	(8,523) 0%
Total 5609000 · Reserves	0	0	8,523	(8,523) 0%
Total Expenditures	0	0	13,523	(13,523) 0%
Net Change in Fund Balance	683	2,749	0	2,749 100%

Ovilla W&S Impact Fee Fund
Actual vs Budget Review
FY October 2016 through September 2017

	Current	Year to Date	\$ Over	% of Budget
	February 2017	'Oct - Feb 2017	(Under)	Thru February
		Budget	Budget	42%
Revenues				
4000400 · Charges for Services				
4000476 - Water Impact Fee	0	0	3,100	(3,100)
4000477 - Sewer Impact Fee	1,400	9,100	56,000	(46,900)
Total 4000400 · Charges for Services	1,400	9,100	59,100	(50,000)
4000800 · Other Revenue				
4000840 - Interest Earned	17	117	230	(113)
4000880 - Transfer In - Water Impact	0	0	50,000	(50,000)
Total 4000800 · Other Revenue	17	117	50,230	(50,113)
Total Revenues	1,417	9,217	109,330	(100,113)
Expense				
5102300 - Contractual Services				
5102310 - Consultant Fees	0	8,260	11,800	(3,540)
Total 5102300 - Contractual Services	0	8,260	11,800	(3,540)
5857400 - Capitalized Assets				
5857470 - Water Lines	5,009	16,901	50,000	(33,099)
Total 5857400 - Capitalized Assets	5,009	16,901	50,000	(33,099)
5859000 · Reserves				
5859030 - Sewer Impact Fees Reserve	0	0	47,530	(47,530)
Total 5859000 · Reserves	0	0	47,530	(47,530)
Total Expense	5,009	25,161	109,330	(84,169)
Change in Net Position	(3,592)	(15,944)	0	(15,944)
				100%

Ovilla 4B Economic Development Corporation
Actual vs Budget Review
FY October 2016 through September 2017

	Current	Year to Date	\$ Over (Under)	% of Budget
	February 2017	'Oct - Feb 2017	Budget	Thru February
			Budget	42%
Revenues				
4000100 · Taxes				
4000120 · Sales tax	11,474	43,151	98,307	(55,156) 44%
Total 4000100 · Taxes	11,474	43,151	98,307	(55,156) 44%
4000800 · Other Revenue				
4000840 · Interest Income	149	776	1,340	(564) 58%
4000990 - Reduction in Fund Balance	0	0	115,000	(115,000) 0%
Total 4000800 · Other Revenue	149	776	116,340	(115,564) 1%
Total Revenues	11,622	43,928	214,647	(170,719) 20%
Expenditures				
8102200 · Special Services				
8102230 · Legal Fees	0	0	500	(500) 0%
8102240 · Audit	0	1,600	1,600	0 100%
Total 8102200 · Special Services	0	1,600	2,100	(500) 76%
8102300 · Consultant Services				
8102310 · Consultant Fees	0	0	10,000	(10,000) 0%
Total 8102300 · Consultant Services	0	0	10,000	(10,000) 0%
8103100 · General Supplies				
8103110 · Office Supplies	0	0	100	(100) 0%
Total 8103100 · General Supplies	0	0	100	(100) 0%
8104200 · Travel Expense				
8104210 · Travel Expense	0	0	1,000	(1,000) 0%
8104220 · Professional Development	0	0	2,300	(2,300) 0%
Total 8104200 · Travel Expense	0	0	3,300	(3,300) 0%

Ovilla 4B Economic Development Corporation
Actual vs Budget Review
FY October 2016 through September 2017

	Current	Year to Date	\$ Over		% of Budget
			(Under)		
	February 2017	'Oct - Feb 2017	Budget	Budget	Thru February
8105300 - - Printing					
8105320 · Printing Expense	0	0	300	(300)	0%
Total 8105300 - - Printing	0	0	300	(300)	0%
8105600 · Insurance					
8105620 · Insurance - Liability	0	73	147	(74)	50%
Total 8105600 · Insurance	0	73	147	(74)	50%
8105700 · Other Expenses					
8105705 · Postage	0	0	100	(100)	0%
8105730 · Memberships	0	3,350	3,350	0	100%
8105740 · Advertising	0	0	5,300	(5,300)	0%
Total 8105700 · Other Expenses	0	3,350	8,750	(5,400)	38%
816400 - Minor Capital Outlay					
8106420 - Buildings	0	0	75,000	(75,000)	0%
8107490 - Other Signs			30,000	(30,000)	0%
Total 8106400 - Minor Capital Outlay	0	0	105,000	(105,000)	0%
8109000 · Reserves					
8109015 · Administrative Reserves	0	0	82,450	(82,450)	0%
8109215 · Admin. Expense to General Fund	0	625	2,500	(1,875)	25%
Total 8109000 · Reserves	0	625	84,950	(84,325)	1%
Total Expenditures	0	5,648	214,647	(208,999)	3%
Net Change in Fund Balance	11,622	38,279	0	38,279	100%

Ovilla Municipal Development District
Actual vs Budget Review
FY October 2016 through September 2017

	Current	Year to Date	\$ Over (Under)	% of Budget
	February 2017	'Oct - Feb 2017	Budget	Thru February
			Budget	42%
Revenues				
4000100 · Taxes				
4000120 · Sales tax	5,346	21,414	41,515	(20,101)
Total 4000100 · Taxes	5,346	21,414	41,515	52%
4000800 · Other Revenue				
4000840 · Interest Income	50	254	476	(222)
Total 4000800 · Other Revenue	50	254	476	53%
Total Revenues	5,395	21,668	41,991	(20,323)
Expenditures				
9102200 · Special Services				
9102240 · Audit	0	1,600	1,600	0
Total 9102200 · Special Services	0	1,600	1,600	100%
9103100 · General Supplies				
9103110 · Office Supplies	0	0	100	(100)
Total 9103100 · General Supplies	0	0	100	0%
9105600 · Insurance				
9105620 · Insurance - Liability	0	73	147	(74)
Total 9105600 · Insurance	0	73	147	50%
9109000 · Reserves				
9109015 · Administrative Reserves	0	0	39,644	(39,644)
9109215 · Admin. Expense to General Fund	0	125	500	(375)
Total 9109000 · Reserves	0	125	40,144	0%
Total Expenditures	0	1,798	41,991	(40,193)
Net Change in Fund Balance	5,395	19,870	0	100%

Ovilla Employee Benefit Trust
Actual vs Budget Review
FY October 2016 through September 2017

	Current	Year to Date	\$ Over (Under)	% of Budget	
	February 2017	'Oct - Feb 2017	Budget	Budget	Thru February
Revenues					
4000991 · Insurance Contributions					
4000991 Insurance Contributions	15,781	82,643	0	82,643	100%
Total 4000991 · Insurance Contributions	15,781	82,643	0	82,643	100%
4000800 - Other Income					
4000840 - Interest Income	1	4	0	4	100%
Total Revenues	15,782	82,647	0	82,647	100%
Expenditures					
5902110 · Benefit Premiums					
5902110 · Benefit Premiums	15,781	82,643	0	82,643	100%
Total 5902110 · Insurance	15,781	82,643	0	82,643	100%
Total Expenditures	15,781	82,643	0	82,643	100%
Net Change in Fund Balance	1	4	0	4	100%

Ovilla Fire Department Auxiliary
Actual vs Budget Review
FY October 2016 through September 2017

	Current	Year to Date	\$ Over (Under)	% of Budget
	February 2017	'Oct - Feb 2017	Budget	Thru February
			Budget	42%
Revenues				
4000800 · Other Revenue				
4000815 · Gifts	0	0	0	0%
Total 4000800 · Other Revenue	0	0	0	0%
Total Revenues	0	0	0	0%
Expenditures				
5333400 · Maintenance Supplies and Parts				
5333460 · Supplies - Miscellaneous	0	0	0	0%
Total 5333400 · Maintenance Supplies and Parts	0	0	0	0%
Total Expenditures	0	0	0	0%
Net Change in Fund Balance	0	0	0	0%

Ovilla Police Department Special Fund
Actual vs Budget Review
FY October 2016 through September 2017

	Current	Year to Date	\$ Over (Under)	% of Budget
	February 2017	'Oct - Feb 2017		
Revenues				
4000800 · Other Revenue				
4000815 · Gifts	0	100	0	100
Total 4000800 · Other Revenue	0	100	0	100.0%
Total Revenues	0	100	0	100
Expenditures				
5232600 · Special Expenses				
5232690 · Special Expenses - Other	0	272	0	272
Total 5232600 · Special Expenses	0	272	0	272
Total Expenditures	0	272	0	272
Net Income	0	(172)	0	100%



To: Honorable Mayor and Council Members
From: Dennis Burn, City Manager
Subject: Information Report - March 6, 2017 through March 10, 2017

This report is to provide you an overview of City Manager information items for the week ending March 10, 2017. Each of these reports are included in the City Council regular agenda packets under the heading "Administration Activity Report".

City Council "To Do" List for City Manager

This list does not include current/future agenda items (future agenda items requested by City Council members at a regular meeting) that are already in the works. To make this list, I am requesting that each council member follow up their verbal request and/or text request with an e-mail or some other form of written communication.

1. Get a letter from ESD No. 4 guaranteeing full payment that is stated in our contract. I sent a letter to ESD No. 4 dated December 13 that was included in the December 16 Activity Report. I have received no response. ESD No. 4 did include the letter during Executive Session at their January 23 meeting. The letter was discussed and tabled until the board members had time to think about the issue. There is no update to this issue.

Daylight Saving Time

Sunday, March 12 begins Daylight Saving Time. 2:00 AM becomes 3:00 AM.

City Council

There will be a City Council meeting on Monday, March 13. 6:00 PM is the Briefing Session followed by the Regular Session at 6:30 PM.

Outdoor Sirens

The installation of the three outdoor audible sirens is complete. As a reminder, the sirens are located at the north side of the new elementary school on Bryson Lane, on East Highland east of FM 664 and on Johnson Lane at Cockrell Hill Road. Programming and testing should take approximately two weeks. By the middle to the end of March the sirens should be fully functioning.

New Radios

The new radios have been installed and programmed in all Police Department and all Fire Department vehicles. Two radios in the Fire Station and one radio in the Police Station still need to be installed and programmed. Because our new radios are dual frequency we are still



able to communicate on the existing frequency. All radios will be switched over to the 700 MHz frequency sometime in April.

Exchange Zone

At the February 13 City Council meeting, we had an agenda item concerning an exchange zone at the Police Department. Staff provided one quote for security cameras. Staff was instructed to come back with two more quotes. Staff has those two additional quotes, however, the three quotes are not “apples” to “apples”. Staff will bring this issue to the City Council for the mid-year budget adjustment with “apples” to “apples” comparative.

Heritage Park Restrooms

Staff has completed the installation of water and sewer stub-outs and pad preparation. The electrical run will be made soon. I anticipate the new restrooms will be delivered and installed mid-April.

Elevated Water Storage Tank

AT&T is requesting permission to install three additional antennae at the water tank. They have sent me drawings detailing the installation. AT&T will forward a lease amendment (we currently have an existing lease agreement) next week. I will forward the amendment to our City attorney for review. I will place this item on the April City Council agenda for consideration. If approved, AT&T will pay us additional money for the additional antennae.



To: Honorable Mayor and Council Members
From: Dennis Burn, City Manager
Subject: Information Report - March 13, 2017 through March 17, 2017

This report is to provide you an overview of City Manager information items for the week ending March 17, 2017. Each of these reports are included in the City Council regular agenda packets under the heading "Administration Activity Report".

City Council "To Do" List for City Manager

This list does not include current/future agenda items (future agenda items requested by City Council members at a regular meeting) that are already in the works. To make this list, I am requesting that each council member follow up their verbal request and/or text request with an e-mail or some other form of written communication.

1. Receive a letter from ESD No. 4 guaranteeing full payment that is stated in our contract. I sent a letter to ESD No. 4 dated December 13 that was included in the December 16 Activity Report. I have received no response. ESD No. 4 did include the letter during Executive Session at their January 23 meeting. The letter was discussed and tabled until the board members had time to think about the issue. There is no update to this issue.
2. Street Maintenance Plan. Staff is preparing a plan (the original plan was not approved by City Council) and it will be placed on the April 10 City Council agenda.
3. Ordinance Inconsistencies. The City has hired two consultants in the past to resolve discrepancies between Chapter 3 Building Regulations, Chapter 10 Subdivision Regulations and Chapter 14 Zoning. No substantial headway has been made. Staff will try to secure the services of another consultant or take on the task ourselves.
4. Water Loss. Staff flushes water from our water system to maintain the proper chlorine residual levels. A potential solution is to install a chlorine injection system at our elevated water storage tank and install a mixer on the tank itself. Staff is researching this solution along with the associated cost.
5. Residential speed limit. Staff was asked to develop an ordinance to establish 25 MPH as the speed limit in all residential areas. The City attorney has prepared an ordinance that I will place on the April 10 City Council agenda.

4B Economic Development Corporation (4B EDC)/Zoning Board of Adjustments (BOA)

The 4B EDC will not have a meeting on Monday, March 20. The BOA will meet at 7:00 PM on Monday, March 20.



Best Southwest (BSW) Regional Economic Development (RED)

As a reminder, the BSW RED summit will be Thursday, March 23 at the Hilton Garden Inn at 800 N. Main in Duncanville. At 10:00 AM will be a panel discussion, at 11:00 AM will be the RED showcase (I will be there with our exhibit-copy attached) and at 11:30 AM will be the luncheon. The City has reserved a table for eight.

Hidden Valley Estates Proportionality Study

We are in receipt of the proportionality study for the Hidden Valley Estates Subdivision. Staff has reviewed the document and has forwarded it to the new potential developer.

City Prosecutor

Our city prosecutor is the firm Nichols, Jackson, Dillard, Hager & Smith LLP. Staff will be meeting with two of the partners on Monday. We will discuss moving forward with the prosecution of our complaints with them providing us a new prosecutor from the firm.

Strategic Plan

The Strategic Plan has been sent to the Park Board members for their review and discussion at their April 3 meeting.



To: Honorable Mayor and Council Members
From: Dennis Burn, City Manager
Subject: Information Report - March 20, 2017 through March 24, 2017

This report is to provide you an overview of City Manager information items for the week ending March 24, 2017. Each of these reports are included in the City Council regular agenda packets under the heading "Administration Activity Report".

City Council "To Do" List for City Manager

This list does not include current/future agenda items (future agenda items requested by City Council members at a regular meeting) that are already in the works. To make this list, I am requesting that each council member follow up their verbal request and/or text request with an e-mail or some other form of written communication.

1. Receive a letter from ESD No. 4 guaranteeing full payment that is stated in our contract. I sent a letter to ESD No. 4 dated December 13 that was included in the December 16 Activity Report. I have received no response. ESD No. 4 did include the letter during Executive Session at their January 23 meeting. The letter was discussed and tabled until the board members had time to think about the issue. There is no update to this issue.
2. Street Maintenance Plan. Staff is preparing a revised plan (based on recommendations by City Council) and it will be placed on the April 10 City Council agenda.
3. Ordinance Inconsistencies. The City has hired two consultants in the past to resolve discrepancies between Chapter 3 Building Regulations, Chapter 10 Subdivision Regulations and Chapter 14 Zoning. No substantial headway has been made. Staff will try to secure the services of another consultant or take on the task ourselves.
4. Water Loss. Staff flushes water from our water system to maintain the proper chlorine residual levels. A potential solution is to install a chlorine injection system at our elevated water storage tank and install a mixer on the tank itself. Staff is researching this solution along with the associated cost.
5. Residential speed limit. Staff was asked to develop an ordinance to establish 25 MPH as the speed limit in all residential areas. The City attorney has prepared an ordinance that I will place on the April 10 City Council agenda.

Best Southwest (BSW) Regional Economic Development (RED) Summit 2017

The BSW RED Summit 2017 was held on Thursday. Our information board was on display with several individuals stopping to look. At the end of the event our three projects were publicly recognized.



City Prosecutor

Our city prosecutor is the firm Nichols, Jackson, Dillard, Hager & Smith LLP. I met with two of the partners this week. The law firm will provide us with a new/different prosecutor going forward at our Municipal Court proceedings.

Loop 9

Staff will be meeting with the TxDOT consultant next week to review the geometric schematic and the environmental process for the project.

Population

The North Central Texas Council of Governments has estimated Ovilla's population as of January 1, 2017, at 3,920. The Executive Board will approve this number at their April 27 meeting.

Outdoor Audible Sirens

The three new sirens we now have are programmed and operational. All four sirens were tested twice Thursday afternoon and are functioning properly. The sirens can be activated by dispatch in Midlothian or here in the Fire Station.

Customer Service Representative

Initial interviews were held with six candidates. The field has been narrowed to two. The two will be interviewed again next week with a job offer soon for the finalist.



To: Honorable Mayor and Council Members
From: Dennis Burn, City Manager
Subject: Information Report - March 27, 2017 through March 31, 2017

This report is to provide you an overview of City Manager information items for the week ending March 31, 2017. Each of these reports are included in the City Council regular agenda packets under the heading "Administration Activity Report".

City Council "To Do" List for City Manager

This list does not include current/future agenda items (future agenda items requested by City Council members at a regular meeting) that are already in the works. To make this list, I am requesting that each council member follow up their verbal request and/or text request with an e-mail or some other form of written communication.

1. Receive a letter from ESD No. 4 guaranteeing full payment that is stated in our contract. I sent a letter to ESD No. 4 dated December 13 that was included in the December 16 Activity Report. I have received no response. ESD No. 4 did include the letter during Executive Session at their January 23 meeting. The letter was discussed and tabled until the board members had time to think about the issue. There is no update to this issue.
2. Street Maintenance Plan. Staff is preparing a revised plan (based on recommendations by City Council) and it will be placed on the April 10 City Council agenda.
3. Ordinance Inconsistencies. The City has hired two consultants in the past to resolve discrepancies between Chapter 3 Building Regulations, Chapter 10 Subdivision Regulations and Chapter 14 Zoning. No substantial headway has been made. Staff will try to secure the services of another consultant or take on the task ourselves.
4. Water Loss. Staff flushes water from our water system to maintain the proper chlorine residual levels. A potential solution is to install a chlorine injection system at our elevated water storage tank and install a mixer on the tank itself. Staff is researching this solution along with the associated cost.
5. Residential speed limit. Staff was asked to develop an ordinance to establish 25 MPH as the speed limit in all residential areas. The City attorney has prepared an ordinance that I will place on the April 10 City Council agenda.

Park Board/4B Economic Development Corporation (4B EDC)

The Park Board and the 4B EDC will have a joint meeting on Monday, April 3 starting at 5:00 PM. The purpose of the meeting will be to receive a presentation from Orasi regarding the Strategic Plan. After the joint meeting, there will be a regular meeting of the Park Board.



Planning and Zoning Commission (P&Z)

There will not be a P&Z meeting on Monday, April 3.

Loop 9 Meeting

Staff met with the consultant and a TxDOT engineer for the Loop 9 Project. At the meeting, we discussed the proposed alignment from US 67 to IH 35E and the timing for the project development and construction letting. It appears the alignment will barely clip the edge of some properties in the far north portions of Ovilla. Construction should commence September 2025. There will be public meetings in the future prior to construction commencement.

Trash Pick Up

Ellis County adult probationers will be picking up trash along city roadways on Saturday, April 8. They will concentrate on Shiloh Road and Cockrell Hill Road. As time permits, they will pick up trash along other roadways.

Customer Service Representative

I have hired a new customer service representative. Her first day will be Monday, April 3. She will be introduced to the City Council at the April 10th meeting.

Movie in the Park

There will be a movie in Heritage Park on Saturday, April 8 starting at 7:30 PM. The animated movie, Beauty and the Beast, will be shown.

Restrooms in Heritage Park

The building should be delivered and set in place on Thursday, April 13.

Ovilla Municipal Court Report

FY-2016-2017		Total Traffic Cases Filed	State Law Cases Filed	Parking Cases Filed	Penal Code Cases Filed	City Ordinance Filed	Trials	Total Revenue	City	Amount Kept by City	Amount sent to State	Warrants Issued	Cases sent to Collections
October	138	1	0	1	9	0	\$17,915.90	\$10,054.10	\$7,861.80	21	21		
November	135	2	0	1	3	0	\$11,603.02	\$6,494.25	\$5,108.77	0	0		
December	88	3	0	1	0	0	\$20,907.30	\$11,604.30	\$9,303.00	22	22		
January	96	3	0	6	2	1	\$14,364.18	\$8,390.20	\$5,973.98	60	60		
February	153	3	0	1	0	0	\$26,084.00	\$15,363.75	\$10,720.25	4	4		
March	180	1	0	0	1	0	\$39,301.08	\$22,327.40	\$15,973.68	13	13		
April													
May													
June													
July													
August													
September													
Totals	790	13	0	10	15	1	\$130,175.48	\$74,234.00	\$54,941.48	120	120		

2015-2016 FY

March	104	0	0	1	0	0	\$28,633.00	\$16,155.86	\$12,477.14	11		
FY Totals	512	4	6	3	1	1	\$77,012.12	\$45,185.12	\$31,827.00	54		

FY-2016-2017	Total # of Warrants	Total Amount of Warrants	Warrants Cleared	Warrants Amount
October	470	\$168,187.57	9	\$1,620.70
November	456	\$162,532.67	14	\$3,453.52
December	464	\$166,215.29	14	\$3,827.60
January	512	\$182,737.26	12	\$908.10
February	478	\$173,158.14	38	\$6,110.40
March	440	\$158,192.34	51	\$9,124.77
April				
May				
June				
July				
August				
September				
Totals			138	\$25,045.09

Code Enforcement Report
 105 S Cockrell Hill Rd
 Ovilla, TX 75154
 (972) 617-7262

To: Mayor Richard Dormier
 Ovilla City Council
 City Manager Dennis Burn

Subject: **Code Enforcement Monthly Report**

Calls For Service	Mar. 2017	Mar.2017 YTD	Mar .2016
Complaint (Nuis 18,Permit9,Parking 11	38	234	32
Follow Up (Nuis 20 Permit-9, Parking-11)	40	243	34
Door Notice (Nui -7, Permit-4, Parking 10)	23	149	39
Mail Notice (Parking 7 grass 1 nuisance 10)	18	96	29
Posted Property (Grass 1 nuisan 3)	4	29	11
Court (9 set for trial) 1 Fta 1 Guilty parking	\$175	\$440	\$0.00
Citizen Contacts	78	340	63
Permits Reviewed	17	95	11
Permits Issued	11	67	7
Inspections	15	110	13
Nuisance Abated by City 0	0	5	0
Nuisance Signs (Garage sale-10 business 22)	32	214	26
Board of Adjustment denied 1	1	6	2

OVILLA ANIMAL CONTROL
105 S Cockrell Hill Rd
Ovilla, TX 75154
(972) 617-7262

To: Mayor Richard Dormier
Ovilla City Council

Subject:Animal Control Monthly Report

Calls For Service	Mar.2017	Mar 2017 YTD	Mar.2016	
Complaint (Regist-20 At Large 11 Bark 4)	42	222	28	
Follow up 49	55	291	39	
Door Notice (Regis-20, Bark 1 at large 2)	34	177	22	
Impounded Animal (Dog 4)	7	42	6	
Animal welfare check	35	34	16	
Impound Results (Return-1, Transport 2)	0	41	5	
Impound fee collected	\$35.00	\$625.00	100	
Court()	\$0.00	\$350.00	0	
Citizen Contacts	54	217	23	
Animal Registration (\$108)	9	56	20	
Registration Letter issued	34	161	16	
Nuisance Letter Mailed 1 Barking	2	10	2	
Animals released (2 Skunk)	3	9	0	
Deceased Removed	34	139	28	
Oak Leaf (2 Dog)	2	9	2	
Traps Checked Out	9	27	5	



To: Honorable Mayor and Council Members

From: Mike Dooly, Community Services

Subject: Monthly and Y-T-D Building permits

Activity Report through March 2017:

I. Building permits issued/pending beginning of FY 2016-2017:

Total Homes = 7

Total Other = 133

(Other: plumbing, flatwork, fences, mechanical, swimming pools, etc.)

- March 2017 – New home permits issued/pending: 0 / Other: 34
- February 2017 – New home permits issued/pending: 1 / Other: 31
- January 2017 – New home permits issued/pending: 1 / Other: 19
- December 2016 – New home permits issued/pending: 1 / Other: 25
- November 2016 – New home permits issued/pending: 2 / Other: 9
- October 2016 – New home permits issued/pending: 2 / Other: 15

CONSENT ITEMS C1 – C5

Meeting Date: April 10, 2017

Department: Administration/Finance

Discussion Action

Budgeted Expense: YES NO N/A

Submitted by: Staff

Amount: N/A

Attachments:

- C1. February 2017 Financial Transactions over \$5,000
- C2. Briefing Session and Minutes of the March 13, 2017 Regular Council Meeting
- C3. Letter of Agreement with Yeldell, Wilson and Carter. LLP, to conduct the City of Ovilla audit for the year ending September 30, 2017.
- C4. Resolution R2017-09 ONCOR-Cities Steering Committee Annual membership and assessment.
- C5. Resolution R2017-10 Suspend effective date (April 21) of rate increase (ONCOR)

Discussion / Justification:

Recommendation / Staff Comments:

Staff recommends approval.

Sample Motion(s):

I move to approve the consent items as presented.



DATE: April 10, 2017

TO: Honorable Mayor and Council Members

FROM:

Linda Harding, Accountant

SUBJECT: Transactions Over \$5,000 For February 2017

**City of Ovilla Expenditures Over \$5,000
for the Month of FEBRUARY 2017**

Date	Check#	General Fund Payee	Description	Amount
2/3/2017	46096	T.M.R.S.	Retirement	\$ 14,836.97
2/3/2017	46090	Gexa	Electricity	\$ 5,121.29
2/9/2017	ach	Quick Books Payroll Service	Payroll	\$ 47,113.79
2/10/2017	46115	US Treasury	Payroll Taxes	\$ 8,719.08
2/17/2017	46154	Progressive Waste Solutions	Solid Waste	\$ 18,122.00
2/17/2017	46161	Sam Pack's Five Star Ford	Public Works Vehicle - GF & W&S shared cost	\$ 12,500.00
2/23/2017	ach	Quick Books Payroll Service	Payroll	\$ 47,513.28
2/24/2017	46167	US Treasury	Payroll Taxes	\$ 8,529.90
2/24/2017	46167	United Health Care	Health Insurance	\$ 11,120.90
Total General Fund Transactions \$5,000 and Over				\$ 173,577.21
Date	Check#	Water & Sewer Fund Payee	Description	Amount
2/3/2017	16614	Trinity River Authority of Texas	Wastewater Treatment	\$ 23,830.00
2/3/2017	16623	City of Dallas	Water	\$ 20,325.03
2/10/2017	16625	City of Ovilla General Fund	Payroll 2 10 2017	\$ 10,675.70
2/17/2017	16632	Birkhoff, Hendricks & Carter	FM 664 Waterline Survey, RO Creek 12" line	\$ 6,144.67
2/17/2017	16637	Sam Pack's Five Star Ford	Public Works Vehicle - GF & W&S shared cost	\$ 22,780.23
2/17/2017	16633	City of Dallas	Water	\$ 20,164.91
2/24/2017	16639	City of Ovilla General Fund	Solid Waste	\$ 22,792.76
2/24/2017	16640	City of Ovilla General Fund	Payroll 2 24 17	\$ 11,164.06
Total Water & Sewer Fund Transactions \$5,000 and Over				\$ 137,877.36

CITY OF OVILLA MINUTES

Monday, March 13, 2017

City Council Briefing Session

105 S. Cockrell Hill Road, Ovilla, TX 75154

Mayor Dormier called the Council Briefing Session of the Ovilla City Council to order at 6:05 p.m., with notice of the meeting duly posted. Mayor Dormier made the following public announcement asking all individuals to be cognizant of the two signs at the entrance to the Council Chamber room referencing Sections 30.06 and 30.07 of the *Penal Code, persons licensed under Subchapter H, Chapter 411, Government Code may not enter this property with a concealed handgun nor enter this property with a handgun that is carried openly.*

The following City Council Members were present:

Rachel Huber	Council Member, Place 1
Larry Stevenson	Council Member, Place 2
David Griffin	Mayor Pro Tem, Place 3
Doug Hunt	Council Member, Place 4
Michael Myers	Council Member, Place 5

Mayor Dormier announced all Council members were present, thus constituting a quorum. Various department directors, City Attorney Ron G. MacFarlane, Jr., and staff were also present. Staff presented Council with future agenda items and/or pending items still under staff review.

CALL TO ORDER

CONDUCT A BRIEFING SESSION to review and discuss agenda items for the 6:30 p.m. regular meeting.

Council, Mr. Burn and staff reviewed each item on the agenda. There was discussion and clarification on the following:

1. Item 1, Ordinance 2017-02, amending Nuisances.
2. Item 6, Resolution R2017-06, Agreement with TrafficPayment.com
3. Police monthly reports – suspicious vehicles.

ADJOURNMENT

Mayor Dormier adjourned the Briefing Session of the Ovilla City Council at 6:15 p.m.

ATTEST:

Richard A. Dormier, Mayor

Pamela Woodall, City Secretary

Approved April 10, 2017

CITY OF OVILLA MINUTES

Monday, March 13, 2017

Regular City Council Meeting

105 S. Cockrell Hill Road, Ovilla, TX 75154

Mayor Dormier called the Regular Council Meeting of the Ovilla City Council to order at 6:30 p.m., with notice of the meeting duly posted. Mayor Dormier made the following public announcement asking all individuals to be cognizant of the two signs at the entrance to the Council Chamber room referencing Sections 30.06 and 30.07 of the *Penal Code, persons licensed under Subchapter H, Chapter 411, Government Code may not enter this property with a concealed handgun nor enter this property with a handgun that is carried openly.*

The following City Council Members were present:

Rachel Huber	Council Member, Place 1
Larry Stevenson	Council Member, Place 2
David Griffin	Mayor Pro Tem, Place 3
Doug Hunt	Council Member, Place 4
Michael Myers	Council Member, Place 5

Mayor Dormier announced that all Council members were present, thus constituting a quorum. City Manager Dennis Burn, City Attorney Ron G. MacFarlane, Jr., various department directors and staff were also present.

CALL TO ORDER

Mayor Pro Tem Griffin gave the Invocation and PL1 Huber led the recitation of the Pledge of Allegiance.

EXECUTIVE SESSION

At 6:34 p.m., Mayor Dormier stated that City Attorney Ron G. MacFarlane, Jr. and the governing body (including the city manager and city secretary) would convene into a closed meeting called pursuant to Section 551.071(2) of the Texas Government Code for consultation with the City Attorney on a matter in which the duty of the attorney to the City under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of the Texas Open Meetings Act.

At 7:24 Mayor Dormier, City Attorney Ron G. MacFarlane, Jr., Council, City Manager Dennis Burn and City Secretary Pam Woodall reconvened into Regular Session. No action was taken in Executive Session. There was no motion, no action in Regular Session.

CONSENT AGENDA

- C1. January 2017 Financial Transactions over \$5,000
- C2. Briefing Session and Minutes of the February 13, 2017 Regular Council Meeting
- C3. Resolution R2017-07 Supporting House Bill 1427, authorizing Mayor to execute.
- C4. Resolution R2017-08 Approval of the Interlocal Cooperation Contract for the Lease of a voting machine between Ellis County and the City of Ovilla, Texas, authorizing Mayor to execute.

PL1 Huber moved to approve the consent items as presented, seconded by PL2 Stevenson.

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

REGULAR AGENDA

ITEM 1. ***DISCUSSION/ACTION*** – Consideration of and action on adoption of Ordinance No. 2017-02, of the City of Ovilla, Texas, amending Chapter 8, Article 8.2 “Nuisances” of the Code of Ordinances of the City of Ovilla, Texas.

Mayor Dormier recognized Mr. Phil Lynch who had signed up to speak, allowing him to address the Council from the podium. Mr. Lynch advised the Council that he was in favor of the presented ordinance and asked Council to consider using City Attorney Ron G. MacFarlane Jr. as Ovilla's prosecuting attorney, replacing Ovilla's current prosecutor.

The consensus of the Council of the new ordinance was favorable.

Mayor Pro Tem Griffin moved to approve the adoption of Ordinance No. 2017-02, of the City of Ovilla, Texas, amending Chapter 8, Article 8.2 "Nuisances" of the Code of Ordinances of the City of Ovilla, Texas, seconded by PL2 Stevenson.

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

ITEM 2. *DISCUSSION/ACTION* – Receive recommendation from the Planning and Zoning Commission to consider and take action on the final plat application filed by Massey Shaw for the residential development of Bryson Manor Subdivision Phase 2 Final Plat located at the NE corner of Bryson Lane and Shiloh Road.

Staff presented information from the submitted application, including background of the subdivision:
SUBDIVISION NAME: Bryson Manor Subdivision Phase 2 (formerly Sandarach Forest)

AUTHORIZED AGENT OF RECORD: Shaw Development (Massey Shaw)

ENGINEER/LAND PLANNER Atlas Associates, Inc.

ORIGINAL DATE FILED WITH CITY: February 22, 2017

LOCATION: Northeast corner of Shiloh Road and Bryson Lane

UTILITIES: City Sewer / Sardis Water

ZONING: R15

PROPOSED LAND USE: Residential Subdivision

NEAREST MAJOR THOROUGHFARE: Highway 664 Ovilla Road

The applicant Mr. Shaw, proposed to receive approval for the development of Bryson Manor, Phase 2, consisting of 30 residential lots on 35.213 acres of residential home sites. The total area for this section in the subdivision is 14.602 acres in the city limits of Ovilla.

PL2 Stevenson moved that Council approve the final plat application filed by Massey Shaw for the residential development of Bryson Manor Subdivision Phase 2 Final Plat located at the NE corner of Bryson Lane and Shiloh Road as presented, seconded by PL4 Hunt.

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

ITEM 3. *DISCUSSION/ACTION* –Receive a recommendation from the Planning and Zoning Commission Advisory Committee on the update of the Impact Fees and set a date for the public hearing for final consideration.

Water and Wastewater (Sewer) Impact Fees are an assessment imposed by a political subdivision against new development in order to generate revenue for funding or recouping the costs of capital improvements or facility expansions necessitated by and attributable to new development. Texas Local Government Code Chapter 395.054 provides for the process to review and amend the Impact Fees adopted by City Council. The City Council authorized in June 2016, the Planning and Zoning Commission to act as the Advisory Committee and again in November 2016 for the replacement of an ad-hoc member. The Committee's purpose was to review and advise the governmental body of the need to update or revise the Impact Fees.

The City's engineering firm, Birkhoff, Hendricks, and Carter updated the eligible capital costs and calculated the 2017 Maximum Allowable Impact Fee for water and for wastewater. Based on the report prepared and submitted by Birkhoff, Hendricks and Carter, LLP, the Advisory Committee met on Monday, March 06, 2017 and moved to recommend that the City Council consider amending the total water and wastewater impact fees per service unit for a 3/4-inch water meter.

PL4 Hunt moved to approve the setting of a public hearing date to be MAY 08, 2017 of the City Council to receive citizen comment for the update of the City of Ovilla Water and Wastewater Impact Fees as recommended by the Planning & Zoning Commission Advisory Committee, seconded by PL5 Myers. *No oppositions, no abstentions.*

VOTE: The motion to approve carried unanimously: 5-0.

ITEM 4. *DISCUSSION* – Receive presentation from Jack Thompson from Orasi and an Ovilla Economic Development Corporation representative to review and discuss the proposed Strategic Plan.

Since the adoption of the Strategic Guide in 2013, staff and the OEDC has been working to establish a Strategic Plan. During the January 17, 2017 OEDC Meeting, a draft Strategic Plan was presented; corrections and/or revisions were noted and was returned to the EDC for review at their February 21, 2017 meeting. The EDC was pleased with the plan and forwarded recommendation to the Council for review, approval and adoption.

Jack Thompson, representative with Orasi, was present, summarizing Orasi's intent to analyze Ovilla's resources and advised that Orasi made this a "Park Heavy" Plan. Because the Plan covered a considerable amount of information, staff presented it for discussion only and with Council direction, will return with this item for consideration and action. The consensus was to share the Plan with the Park Board prior to returning for approval and adoption.

Discussion Only.

ITEM 5. *DISCUSSION/ACTION* – Consideration of and Action on Ordinance No. 2017-03, of the City of Ovilla, Texas, amending Chapter 15, Article 15.02, Section 15.02.003, of the Ovilla Code of Ordinances; providing revised terms of office for members of the Park Board, providing a savings clause; providing a severance clause; providing for incorporation into the Ovilla Code of Ordinances; providing for immediate effect; and providing for publication.

Staff presented the ordinance with explanation that revising Park Board term renewals to coincide with other city boards would maintain uniformity and support the efficiency of proper record keeping. Under the current Code, Park Board term renewals are two years from the date of appointment for all members, which are currently five. The presented revision gave term renewals to read as follows:

... After the expiration of a two-year term of office, a member shall serve until a successor is appointed. The terms of odd-numbered places shall expire the last day in June in the odd-numbered years, and the terms of even-numbered places shall expire the last day in June in the even-numbered years. Members may be re-appointed for additional terms. Vacancies shall be filled for unexpired terms by the City Council in the same manner that the original appointment was made. Members serve at the pleasure of the City Council and may be removed from the Board at any time by a majority vote of the City Council...

PL4 Hunt moved that Council approve Ordinance No. 2017-03, of the City of Ovilla, Texas, amending Chapter 15, Article 15.02, Section 15.02.003, of the Ovilla Code of Ordinances; providing revised

terms of office for members of the Park Board, providing a savings clause; providing a severance clause; providing for incorporation into the Ovilla Code of Ordinances; providing for immediate effect; and providing for publication, seconded by Mayor Pro Tem Griffin.

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

ITEM 6. *DISCUSSION/ACTION* – Consideration of and Action on Resolution R2017-06 of the City of Ovilla, Texas, to approve an agreement between “The Payment Group, LLC and its division, TRAFFICPAYMENT.COM, (TP) for the license of TP online citation payment services and authorize the Mayor to execute said agreement.

Staff advised Council that in an effort to minimize the City’s outstanding warrant balance and to be accommodating to those willing to pay their warrants or issued citations with online services, The Payment Group LLC and its division TRAFFICPAYMENT.COM (“TP”) would be a helpful solution. TP currently provides service to our surrounding communities: Cedar Hill, Lancaster, Desoto, Duncanville and many others, and is recommended by Judge Kurth.

At no cost to Ovilla, TP will provide online citation and warrant payment services from the Ovilla website and/or pay-by-phone bilingual operator telephone services. Other amenities:

- Full integration with *Incode* (Ovilla’s Municipal Court software)
- Able to make mobile payments
- TP manages merchant fees and costs, refunds, overpayments and IT assistance.
- Provides stickers that may be placed on the citation with helpful direction in paying online.

An additional service available through TP called CourtQuest was also presented to Council, which offers additional features for an individual that has received a citation and has asked for deferred adjudication or a driver safety course. These options require additional paperwork and handling. TP provides this service for \$100 per month. The consensus from Council was favorable.

PL4 Hunt moved that Council approve Resolution R2017-06 of the City of Ovilla, Texas, to approve an agreement between “The Payment Group, LLC and its division, TRAFFICPAYMENT.COM, (TP) for the license of TP online citation payment services and authorize the Mayor to execute said agreement. PL4 Hunt further moved that Council approve the additional service, CourtQuest for a 90-day trial period and return to Council at the end of that period to continue CourtQuest, seconded by PL2 Stevenson.

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

ITEM 7. *DISCUSSION/ACTION* – Consideration of any item(s) pulled from the Consent Agenda above for individual consideration and action.

Not applicable. No Action.

COMMENTS, PRESENTATIONS & REPORTS

Mayor Dormier read the following Proclamations:

1. Meals on Wheels
2. North Texas Poison Control

Citizen Comments – Mr. Lynch signed up to speak during Item 1, already addressed.

Department Activity Reports / Discussion

Police Department

Monthly Report was reviewed.

1. Coffee with the Chief will be held at the Ovilla Road Baptist Church, March 28, 6:30 pm.

Fire Department

Monthly Report was reviewed.

Public Works

Monthly Report was reviewed.

1. New Public Works truck is in service.
2. Preparing pad-site for Heritage Park restrooms
3. Monthly Park Maintenance sheets were reviewed.

Finance Department reports were reviewed:

1. January 2017 Financials were reviewed.
2. Bank balances as of March 09, 2017 were reviewed.

Administration

City Manager Reports were reviewed.

Monthly Municipal Court Report was reviewed.

1. Warrant round up was conducted with good results.

Monthly Code/Animal Control Reports were reviewed.

1. Mosquito trapping to begin soon.

Police Chief B. Windham

Presented by Dennis Burn

Public Works Director B. Piland

City Manager D. Burn

City Manager D. Burn

City Secretary P. Woodall

Code/AC Officer M. Dooly

REQUESTS FOR FUTURE AGENDA ITEMS AND/OR ANNOUNCEMENTS BY COUNCIL AND STAFF

1. Mayor Dormier None
2. PL1 Huber None
3. PL2 Stevenson Uniform speed limits for all neighborhoods to be 25 mph.
4. PL3 Griffin None
5. PL4 Hunt None
6. PL5 Myers None
7. City Manager None

ADJOURNMENT

PL4 Hunt moved to adjourn the March 13, 2017 Council Meeting, seconded by PL1 Huber. There being no further business, Mayor Dormier adjourned the meeting at 8:40 p.m.

ATTEST:

Richard Dormier, Mayor

Pamela Woodall, City Secretary

Approved April 10, 2017

Executive Agenda filed separately.

04.10.2017

Consent Item 3 Memo and Letter

To
Honorable Mayor
and Council

Comments:

From
Dennis Burn, CM

CC
Linda Harding, Finance
Department

Re
Annual Financial
Report for year ending
September 30, 2017.

BACKGROUND AND JUSTIFICATION:

Resolution R2014-024, dated June 23, 2014, approved the terms, conditions and engagement letter between Yeldell, Wilson, Wood & Reeve, P.C., and the City of Ovilla for annual auditing services. These services provided by Yeldell, Wilson, Wood & Reeve, P. C. are to supplement and audit the basic financial statements of the City of Ovilla for year-end 2015 and year-end 2016, with three one-year optional extensions (through year ending September 30, 2019).

The attached Letter of Understanding confirms approval of continued auditing services with Yeldell, Wilson, Wood & Reeve, P.C. for the Annual Financial Report for the year ending September 30, 2017, authorizing the Mayor to execute.

STAFF RECOMMENDATION:

Staff is seeking Council's approval to allow the Mayor's execution of the Letter of Understanding with Yeldell, Wilson, Wood & Reeve, P.C.

City of Ovilla

Tel 972-617-7262

105 S. Cockrell Hill Road
Ovilla, Texas 75154

www.cityofovilla.org
dburn@cityofovilla.org



RESOLUTION NO. R2014-024

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS APPROVING THE TERMS, CONDITIONS AND ENGAGEMENT LETTER BY, BETWEEN, AND AMONG YELDELL, WILSON & CO., P.C., CERTIFIED PUBLIC ACCOUNTANTS AND THE CITY OF OVILLA, WHICH ENGAGEMENT LETTER IS ATTACHED HERETO AND INCORPORATED HEREIN AS EXHIBIT "A"; AUTHORIZING THE MAYOR TO SIGN SAID ENGAGEMENT LETTER; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council has been presented an Engagement Letter by, between, and among Yeldell, Wilson and Co., Certified Public Accountants, and the City of Ovilla to perform Annual Professional Auditing Services of which is attached hereto and incorporated herein by reference; and

WHEREAS, the auditing services provided by Yeldell, Wilson and Co., P.C. will collectively supplement and audit the basic financial statements of the City of Ovilla, TX in accordance with generally accepted accounting principles for year-end 2015 and year-end 2016, with three one-year optional extensions for the fiscal years ending through September 2019; and

WHEREAS, upon full review and consideration of the Engagement Letter, and all matters related thereto, the City Council is of the opinion and finds that the terms and conditions thereof should be approved, and that the Mayor should be authorized to execute the Engagement Letter on behalf of the City of Ovilla, Texas.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS;

SECTION 1.

That the Engagement Letter by, between, and among Yeldell, Wilson and Co., P.C. and the City of Ovilla to provide professional auditing services, which Engagement Letter is attached hereto as Exhibit "A," having been reviewed by the City Council of the City of Ovilla, Texas, is hereby, in all things approved; and, the Mayor is hereby authorized to execute the Agreement on behalf of the City of Ovilla, Ellis County, Texas.

SECTION 2.

That this Resolution shall take effect immediately from and after its adoption and it is so resolved.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS,
this 23rd day of June, 2014.**

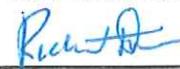
ATTEST:



Pamela Woodall, City Secretary



APPROVED:



Richard Dormier, Mayor



YELDELL, WILSON, WOOD & REEVE, P.C.

CERTIFIED PUBLIC ACCOUNTANTS

Greer Yeldell, CPA | Glen Wilson, CPA | Tracie Wood, CPA | Joyce Reeve, CPA
Glenda Valek, CPA | Caitlyn Keller, CPA

December 19, 2016

To the Honorable Mayor and City Council of
City of Ovilla, Texas

We are pleased to confirm our understanding of the services we are to provide City of Ovilla, Texas for the year ended September 30, 2017. We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of City of Ovilla, Texas as of and for the year ended September 30, 2017. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement City of Ovilla, Texas' basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to City of Ovilla, Texas' RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Budgetary Comparison Information.
- 3) Schedule of Changes in Net Pension Liability and Related Ratios.
- 4) Schedule of Contributions.

We have also been engaged to report on supplementary information other than RSI that accompanies City of Ovilla, Texas' financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

- 1) Combining and Individual Fund Statements and Schedules.
- 2) Component Unit Financial Statements.
- 3) Supplementary Financial Data.

Honorable Mayor and City Council
City of Ovilla, Texas
Page Two

Audit Objective

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and will include tests of the accounting records and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of City of Ovilla, Texas' financial statements. Our report will be addressed to the Honorable Mayor and City Council of City of Ovilla, Texas. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or may withdraw from this engagement.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Honorable Mayor and City Council
City of Ovilla, Texas
Page Three

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of City of Ovilla, Texas' compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Other Services

We will also assist in preparing the financial statements of City of Ovilla, Texas in conformity with U.S. generally accepted accounting principles based on information provided by you. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

We will also assist with any bookkeeping necessary to generate auditable balances and reconciliations of amounts to supporting documentation as needed.

Management Responsibilities

Management is responsible for establishing and maintaining effective internal controls, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with U.S. generally accepted accounting principles.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

Honorable Mayor and City Council
City of Ovilla, Texas
Page Four

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

You agree to assume all management responsibilities for financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing. If such assistance is provided by our audit staff, such services will be billed based on the actual time spent at our standard hourly rates, ranging from \$75 to \$200.

The audit documentation for this engagement is the property of Yeldell, Wilson, Wood & Reeve, P.C. and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to various agencies or its designee. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Yeldell, Wilson, Wood & Reeve, P.C. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to various agencies or its designee. The various agencies or its designee may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

Tracie Wood, CPA is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

Honorable Mayor and City Council
City of Ovilla, Texas
Page Five

Our fee for the audit, assistance with preparation of the financial statements and budget to accrual conversions will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) and is estimated to be \$18,500. Our fees for bookkeeping time necessary to generate auditable balances and reconciliations of amounts to supporting documentation will be based on the actual time spent at our standard hourly rates. Our standard hourly rates, ranging from \$75 to \$200, vary according to the degree of responsibility involved and the experience level of the personnel assigned to perform the services. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate.

We appreciate the opportunity to be of service to City of Ovilla, Texas and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

Yeldell, Wilson, Wood & Reeve, P.C.

Yeldell, Wilson, Wood & Reeve, P.C.
Certified Public Accountants

RESPONSE:

This letter correctly sets forth the understanding of City of Ovilla, Texas.

Management signature: _____

Title: _____

Date: _____

Governance signature: _____

Title: _____

Date: _____

RESOLUTION NO. R2017-09

A RESOLUTION AUTHORIZING CONTINUED PARTICIPATION WITH THE STEERING COMMITTEE OF CITIES SERVED BY ONCOR; AND AUTHORIZING THE PAYMENT OF 11 CENTS PER CAPITA TO THE STEERING COMMITTEE TO FUND REGULATORY AND LEGAL PROCEEDINGS AND ACTIVITIES RELATED TO ONCOR ELECTRIC DELIVERY COMPANY, LLC.

WHEREAS, the City of OVILLA is a regulatory authority under the Public Utility Regulatory Act (PURA) and has exclusive original jurisdiction over the rates and services of Oncor Electric Delivery Company, LLC (Oncor) within the municipal boundaries of the city; and

WHEREAS, the Steering Committee has historically intervened in Oncor rate proceedings and electric utility related rulemakings to protect the interests of municipalities and electric customers residing within municipal boundaries; and

WHEREAS, the Steering Committee is participating in Public Utility Commission dockets and projects, as well as court proceedings, and legislative activity, affecting transmission and distribution utility rates; and

WHEREAS, the City is a member of the Steering Committee of Cities Served by Oncor; and

WHEREAS, the Steering Committee functions under the direction of an Executive Committee which sets an annual budget and directs interventions before state and federal agencies, courts and legislatures, subject to the right of any member to request and cause its party status to be withdrawn from such activities; and

WHEREAS, the Executive Committee in its December 2016 meeting set a budget for 2017 that compels an assessment of eleven cents (\$0.11) per capita; and

WHEREAS, in order for the Steering Committee to continue its participation in these activities which affects the provision of electric utility service and the rates to be charged, it must assess its members for such costs.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS:

I.

That the City is authorized to continue its membership with the Steering Committee of Cities Served by Oncor to protect the interests of the City of OVILLA and protect the interests of the customers of Oncor Electric Delivery Company, LLC residing and conducting business within the City limits.

II.

The City is further authorized to pay its assessment to the Steering Committee of eleven cents (\$0.11) per capita based on the population figures for the City shown in the latest TML Directory of City Officials.

III.

A copy of this Resolution and the assessment payment check made payable to "Steering Committee of Cities Served by Oncor" shall be sent to David Barber, Steering Committee of Cities Served by Oncor, c/o City Attorney's Office, Mail Stop 63-0300, 101 S. Mesquite St., Suite 300, Arlington, Texas 76010.

PRESENTED AND PASSED on this the 10 day of APRIL 2017, by a vote of _____ ayes and _____ nays at a regular meeting of the City Council of the City of OVILLA, Texas.

Richard Dormier, Mayor of Ovilla

ATTEST:

Pamela Woodall, City Secretary

APPROVED AS TO FORM:

Ron G. MacFarlane, Jr., City Attorney

MEMORANDUM

TO: Steering Committee of Cities Served by Oncor

FROM: Paige Mims, Chair

DATE: March 8, 2017

RE: **Action Needed – 2017 Membership Assessment Invoice**

Enclosed please find the 2017 Steering Committee of Cities Served by Oncor (“Steering Committee”) membership assessment invoice and draft resolution. These items are discussed below. We ask that your city please take action on the membership assessment as soon as possible.

Although the Steering Committee does not require that your city take action by resolution to approve the assessment, some members have requested a resolution authorizing payment of the 2017 membership assessment. Payment of the membership assessment fee shall be deemed to be in agreement with the terms of the Steering Committee participation agreement.

Please forward the membership assessment fee and, if applicable, the signed resolution to David Barber, Steering Committee of Cities Served by Oncor, c/o City Attorney’s Office, Mail Stop 63-0300, 101 S. Mesquite St., Suite 300, Arlington, Texas 76010. Checks should be made payable to: *Steering Committee of Cities Served by Oncor*. If you have any questions, please feel free to contact me at (972/941-7125) or Geoffrey Gay (ggay@lglawfirm.com, 512/322-5875) or Thomas Brocato (tbrocato@lglawfirm.com, 512/322-5857).

Membership Assessment Invoice and Resolution

The Steering Committee is the most active consumer group advocating the interests of cities and residential and small commercial customers within the cities to keep electric transmission and distribution (*i.e.*, wires) rates reasonable. Steering Committee activities protect the authority of municipalities over the regulated wires service and rates charged by Oncor Electric Delivery Company, LLC (“Oncor”).

The work undertaken by the Steering Committee has saved cities and ratepayers millions of dollars in unreasonable charges. In order to continue to be an effective voice before the Public Utility Commission of Texas (“Commission” or “PUC”), ERCOT, the Legislature, and in the courts, the Steering Committee must have your support. The membership assessment is deposited in an account which funds Steering Committee activities.

In 2016, Oncor filed for approval of a change in ownership. The Steering Committee has been an active participant in that process seeking to ensure that ratepayers are not harmed. In addition, the Steering Committee is currently engaged in the 85th Legislative Session. Earlier this year, the Steering Committee was successful at the Texas Supreme Court preserving in excess of \$20,000,000 in franchise fee payments to the cities that would have to be refunded if we had lost. The Steering Committee is also involved in numerous rulemakings and projects at the PUC. The Steering Committee also participated in Oncor’s Energy Efficiency Cost Recovery Factor

(“EECRF”) proceeding, which is the annual proceeding to determine the surcharge to fund the Commission’s energy efficiency program.

On December 8, 2016, the Steering Committee approved the 2017 assessment for Steering Committee membership. Based upon the population-based assessment protocol previously adopted by the Steering Committee, the assessment for 2017 is a per capita fee of \$0.11 based upon the population figures for each city shown in the latest TML Directory of City Officials. The enclosed invoice represents your city’s assessment amount.

To assist you in the assessment process, we have attached several documents to this memorandum for your use:

- OCSC 2016 Year in Review
- Model resolution approving the 2017 assessment (optional, provided for those cities that have requested a resolution to authorize payment)
- Model staff report supporting the resolution
- List of Steering Committee members
- 2017 Assessment invoice
- 2016 Assessment invoice and statement (only if not yet paid)
- Blank member contact form to update distribution lists

City of Arlington, c/o Oncor Cities
Steering Committee
Attn: David Barber
101 S. Mesquite St., Ste. 300
MS # 63-0300
Arlington, TX 76010

Invoice

Date	Invoice #
3/20/2017	17-105

Bill To
City of Ovilla

Item	Population	Per Capita	Amount
2017 Membership Assessment	3,998	0.11	439.78

Please make check payable to: Oncor Cities Steering Committee and mail to Oncor Cities
Steering Committee, Attn: David Barber, Arlington City Attorney's Office, 101 S. Mesquite
St., Ste. 300, MS #63-0300, Arlington, Texas 76010

Total \$439.78

Steering Committee of Cities Served by Oncor

2016 Year in Review



Oncor Sale

A large focus of the Steering Committee of Cities Served by Oncor ("OCSC" or "Cities") in 2016 was the ongoing litigation of the sale of Oncor Electric Delivery

shared with customers, along with several other conditions designed to protect ratepayers. Hunt's investors balked at the tax-sharing condition claiming it made the deal, worth around \$18 billion, much less attractive. Hunt filed for a rehearing at the Commission in April but eventually withdrew its request and backed out of the Oncor deal.

NextEra which had long expressed interest in purchasing Oncor, quickly moved to assert itself as the replacement purchaser by matching Hunt's \$18 billion offer in May. However, Florida-based NextEra proposed a much simpler acquisition than Hunt's complicated REIT plan. NextEra filed its application for PUC approval on November 1, 2016. OCSC has continues to play an important role in this approval process as well. The Commission has expressed concern about the impact of moving Oncor's ownership outside of Texas, as well as a \$275 million termination fee that Oncor's owners would have to pay NextEra if the deal falls through. OCSC is preparing to file testimony on January 11 and the hearing on the merits, which will again be heard by the PUC Commissioners, is scheduled for late February.

Company LLC ("Oncor"). At the beginning of 2016, Oncor was poised to be sold to a group of investors led by Ray L. Hunt. Fast-forward 12 months and \$500 million in legal fees for Oncor's parent Company and Hunt is out, NextEra Energy Inc. ("NextEra"), is in. This matter has been a rollercoaster ride for Cities and will continue in 2017 as the NextEra purchase and OCSC-initiated Oncor rate case develop further.

Throughout the year, Cities actively participated in the Public Utility Commission ("PUC" or "Commission") approval process for Hunt's application to acquire Energy Future Holdings' 80% stake in Oncor. The process was contentious from the day it was filed in September 2015 and culminated in a four-day hearing on the merits in February heard by the PUC Commissioners themselves, a rare occurrence. Most of the controversy surrounding the planned Hunt acquisition centered on the unusual real estate investment trust ("REIT") structure it proposed for Oncor. As a REIT, Oncor would be eligible for significant tax savings. Much to the chagrin of Cities, Hunt did not propose passing any of these savings through to ratepayers. Ultimately, the Commissioners agreed with OCSC that this was unfair and approved the Hunt purchase with the condition that a portion of the REIT tax savings be

Meanwhile, Cities have acted to induce Oncor to initiate a rate case this March. Cities originally passed show-cause resolutions to require Oncor to file a rate case in anticipation of the Hunt acquisition, but when that deal fell through, OCSC suspended the action. Since NextEra's application states that Oncor will not file a rate case until July 2017, Cities lifted the suspension to require Oncor to file by March 17.



Utility Opposition to City Undergrounding Ordinances

CITY ORDINANCE



A hotly contested issue in 2016 was opposition to municipal ordinances requiring utility line undergrounding. Many matters dealing with this issue remain unresolved and will continue this year. In particular, CenterPoint Houston Electric, LLC ("CenterPoint") fought hard against undergrounding ordinances in its service area.

In February 2015, CenterPoint appealed the City of Pearland's undergrounding ordinance and then filed an identical appeal of a similar ordinance of the City of League City in October 2015. In both cases, CenterPoint claims the ordinances conflict with its tariff, which provides that new lines are to be installed aboveground unless requested and paid for by the customer. CenterPoint eventually agreed to withdraw its Pearland appeal after Pearland amended its ordinance to clarify that developers requesting underground facilities are responsible for all the associated costs and that CenterPoint may refuse to provide underground service according to

its tariff. However, despite similar amendments by League City, CenterPoint has refused to settle and will not withdraw its appeal of League City's ordinance.

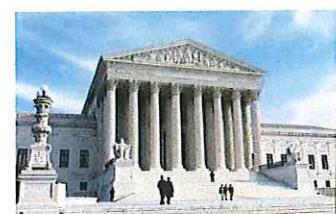
Throughout the spring of 2016, both League City and CenterPoint filed various motions, attempting to resolve the case. League City repeatedly explained to the PUC that its ordinance is an appropriate regulation of municipal subdivisions, was duly enacted through the City's police power, and is outside the PUC's jurisdiction. The last pleadings were filed in September 2016 but the Commission has yet to issue its decision. If the Commission determines that League City's ordinance does conflict with CenterPoint's tariff, other utilities across the state could take action against similar undergrounding ordinances. Even further, such a decision from the PUC could jeopardize municipal authority by bringing other city regulations into the PUC's jurisdiction.

OCSC at the Texas Supreme Court

Cities were involved in two cases at the Texas Supreme Court this past year, the Oncor franchise fee case and the City of Richardson relocation case. In September 2016, the Court heard oral argument in the appeal of the 2008 Oncor rate case where the Commission wrongly denied Cities millions of dollars of franchise fee payments. OCSC successfully argued that the Public Utility Regulatory Act explicitly allows cities to negotiate franchise fees above the statutory baseline amount, which the Commission failed to recognize. The Court agreed and issued a decision in favor of Cities on January 6, 2017. A separate communication fully explaining the resolution of this case is forthcoming.

The Richardson relocation case also developed further in 2016. Richardson has been in

dispute with Oncor since 2011 over who is responsible for the costs of relocating Oncor's electric equipment in Richardson's public alleys for the purpose of widening the alleys. On September 2, 2016, Richardson filed a petition for review at the Supreme Court and OCSC filed a supporting amicus curiae brief. The Court has still not announced whether it will hear the relocation case, but it has requested merit briefing from the parties. Richardson's brief was filed on December 15, 2016, and Oncor's response is due February 8, 2017.



PUC Rulemaking Projects

OCSC was also involved in various rulemaking proceedings at the PUC last year. Notably, Cities filed comments in projects on smart meters and alternative ratemaking mechanisms,.

In October, PUC Staff issued a proposal for a rule that would establish requirements for utilities' use of smart meters and the data they collect. The proposed rule also establishes how utilities will recover the cost of smart meter data collection and usage in rates. Cities filed comments expressing concern that the costs required for some smart meter functionalities may outweigh the benefits and on the appropriate mechanism for recovering the related costs. A proposal for publication is expected in early 2017.

Cities also participated in the Commission's alternative ratemaking project. The Legislature directed the PUC to file a report by January 15, 2017 on recommendations to Texas' ratemaking scheme to to improve efficiency and utility oversight and ensure electric rates are just and reasonable. In August, OCSC commented on a study prepared by an outside consultant for the PUC that listed various ratemaking mechanisms options. OCSC stated the study did not offer support for making broad changes to Texas' electric utility ratemaking process. The PUC agreed and will be filing a letter requesting express authorization from the Legislature to continue using the mechanisms currently in place with greater flexibility and discretion.

Upcoming Legislative Agenda

The 85th Texas Legislature will convene on Tuesday January 10th and electric utility issues will be a high priority during the session. As in the past, city coalitions including the Steering Committee of Cities Served by Oncor, the Steering Committee of Cities Served by Atmos, and the Texas Coalition for Affordable Power will play an important role in educating legislators on utility issues, advocating for positive utility legislation and defending against harmful bills.

In particular, city coalitions will oppose audit-based ratemaking proposals, or other piecemeal ratemaking efforts, affecting electric , as well as bills limiting cities' original jurisdiction over these matters. Protecting the ability of cities and the PUC

to fulfill their regulatory functions remains a top issue for cities. Cities will also oppose any legislation that seeks to diminish franchise fee payments for utilities' use of municipal rights-of-way or bills that would infringe on cities' right to require certain utility relocations.

Additionally, city coalitions will support legislation that would facilitate municipal development of hike and bike trails in electric transmission line rights-of-way. Such a bill was adopted during the 2013 legislative session but was limited to only Harris County. As utility bills continue to be filed in anticipation of the Session commencement, cities will monitor these and any other utility issues that arise.

2017 OCSC Meetings

March 9
May 11
August 10
December 7

2017 Officers

Paige Mims—Chair
Don Knight—Vice Chair
Joel Welch—Secretary
Treasurer—David Barber

Questions?

For questions about any OCSC matter or communication, please feel free to contact:

Geoffrey Gay
(512) 322-5875
ggay@lglawfirm.com

Thomas Brocato
(512) 322-5857
tbrocato@lglawfirm.com

Lloyd Gosselink
ATTORNEYS AT LAW

Lloyd Gosselink Rochelle and Townsend, P.C.
816 Congress Avenue Suite 1900
Austin, Texas 78701

RESOLUTION NO. R2017-10

RESOLUTION OF THE CITY OF OVILLA SUSPENDING THE APRIL 21, 2017, EFFECTIVE DATE OF ONCOR ELECTRIC DELIVERY COMPANY'S REQUESTED RATE CHANGE TO PERMIT THE CITY TIME TO STUDY THE REQUEST AND TO ESTABLISH REASONABLE RATES; APPROVING COOPERATION WITH THE STEERING COMMITTEE OF CITIES SERVED BY ONCOR TO HIRE LEGAL AND CONSULTING SERVICES AND TO NEGOTIATE WITH THE COMPANY AND DIRECT ANY NECESSARY LITIGATION AND APPEALS; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL FOR THE STEERING COMMITTEE

WHEREAS, on or about March 17, 2017, Oncor Electric Delivery Company (Oncor), pursuant to PURA §§ 33.001 and 36.001 filed with the City of OVILLA a Statement of Intent to increase electric transmission and distribution rates in all municipalities exercising original jurisdiction within its service area effective April 21, 2017; and

WHEREAS, the City of OVILLA is a member of the Steering Committee of Cities Served by Oncor ("Steering Committee") and will cooperate with the 156 similarly situated city members and other city participants in conducting a review of the Company's application and to hire and direct legal counsel and consultants and to prepare a common response and to negotiate with the Company prior to getting reasonable rates and direct any necessary litigation; and

WHEREAS, PURA § 36.108 grants local regulatory authorities the right to suspend the effective date of proposed rate changes for ninety (90) days after the date the rate change would otherwise be effective; and

WHEREAS, PURA § 33.023 provides that costs incurred by Cities in ratemaking proceedings are to be reimbursed by the regulated utility.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS:

1. That the April 21, 2017 effective date of the rate request submitted by Oncor on or about March 17, 2017, be suspended for the maximum period allowed by law to permit adequate time to review the proposed changes and to establish reasonable rates.

2. As indicated in the City's resolution approving membership in the Steering Committee, the Executive Committee of Steering Committee is authorized to hire and direct legal counsel and consultants, negotiate with the Company, make recommendations regarding reasonable rates, and to intervene and direct any necessary administrative proceedings or court litigation associated with an appeal of a rate ordinance and the rate case filed with the City or Public Utility Commission.

3. That the City's reasonable rate case expenses shall be reimbursed by Oncor.

4. That it is hereby officially found and determined that the meeting at which this Resolution is passed is open to the public as required by law and the public notice of the time, place, and purpose of said meeting was given as required.

5. A copy of this Resolution shall be sent to Oncor, Care of Howard Fisher, Oncor Electric Delivery Company, LLC, 1616 Woodall Rodgers Freeway, Dallas, Texas 75202 and to Thomas Brocato,

RESOLUTION NO. R2017-10

Counsel to the Steering Committee, at Lloyd Gosselink Rochelle & Townsend, P.C., P.O. Box 1725, Austin, Texas 78767-1725.

PASSED AND APPROVED this the 10 day of APRIL, 2017.

Richard Dormier, Mayor
City of Ovilla

ATTEST:

Pamela Woodall, City Secretary

Mr. Brocato's Direct Line: (512) 322-5857
Email: tbrocato@lglawfirm.com

MEMORANDUM

TO: Steering Committee of Cities Served by Oncor Members
FROM: Geoffrey Gay
Thomas Brocato 
DATE: March 17, 2017
RE: Oncor Electric Delivery Company's Statement of Intent to Increase Rates
Suspension Packet

ACTION REQUIRED TO SUSPEND THE EFFECTIVE DATE BY APRIL 21, 2017

Earlier today, Oncor filed a Statement of Intent to Increase Rates with all cities in its service area that retain original jurisdiction. The Company is seeking to increase rates by approximately \$317 million over rates currently in place, or approximately 7.5% over present revenues. Residential customers would see an 11.8% increase in rates. If approved, a residential customer using 1000 kWh per month would see a bill increase of about \$6.68 per month. Additionally, the Company proposes to increase street lighting rates by 0.5%.

The rate increase requested by Oncor will become effective on April 21, 2017, unless the city takes action to suspend the effective date. The statute permits cities to extend the effective date by up to 90 days in order to study the filing. **The city must take action to suspend the effective date by April 21, 2017.** If your city does not have a regular council meeting scheduled before April 21st or is otherwise unable to take action on the suspension resolution by April 21st, please contact me as soon as possible.

Attached to this memo is a model suspension resolution and staff report. In the past, Oncor local managers have provided cities with a model denial resolution and may recommend that the city immediately deny the rate request. If this occurs, we do not recommend that you deny the request at this time. Suspending the effective date allows cities more time to review the application and decide on the final action, including settlement or denial of Oncor's requested rate increase.

The Steering Committee of Cities Served by Oncor will hold a conference call of all Steering Committee members later this month to discuss Oncor's rate request. During the call there will also be an opportunity for Steering Committee members to discuss strategy with Steering Committee consultants and attorneys.

If you have any questions, please feel free to contact Thomas (512/322-5857, tbrocato@lglawfirm.com).

STEERING COMMITTEE CITIES SERVED BY ONCOR (Total 156)

Addison	Fate	Oak Leaf
Allen	Flower Mound	Oak Point
Alvarado	Forest Hill	Odessa
Andrews	Fort Worth	O'Donnell
Anna	Frisco	Ovilla
Archer City	Frost	Palestine
Argyle	Gainesville	Pantego
Arlington	Garland	Paris
Azle	Glenn Heights	Plano
Bedford	Grand Prairie	Pottsboro
Bellmead	Granger	Prosper
Belton	Grapevine	Ranger
Benbrook	Haltom City	Rhome
Beverly Hills	Harker Heights	Richardson
Big Spring	Haslet	Richland
Breckenridge	Heath	Richland Hills
Bridgeport	Henrietta	River Oaks
Brownwood	Hewitt	Roanoke
Buffalo	Highland Park	Robinson
Burkburnett	Honey Grove	Rockwall
Burleson	Howe	Rosser
Caddo Mills	Hurst	Rowlett
Cameron	Hutto	Sachse
Canton	Iowa Park	Saginaw
Carrollton	Irving	Sansom Park
Cedar Hill	Jolly	Seagoville
Celina	Josephine	Sherman
Centerville	Justin	Snyder
Cleburne	Kaufman	Southlake
Coahoma	Keller	Springtown
Colleyville	Kennedale	Stephenville
Collinsville	Kerens	Sulphur Springs
Colorado City	Killeen	Sunnyvale
Comanche	Krum	Sweetwater
Commerce	Lake Worth	Temple
Coppell	Lakeside	Terrell
Copperas Cove	Lamesa	The Colony
Corinth	Lancaster	Trophy Club
Crowley	Lewisville	Tyler
Dallas	Lindale	University Park
Dalworthington Gardens	Little Elm	Venus
DeLeon	Little River Academy	Waco
De Soto	Malakoff	Watauga
Denison	Mansfield	Waxahachie
Duncanville	McKinney	Westover Hills
Early	Mesquite	White Settlement
Eastland	Midland	Wichita Falls
Edgecliff Village	Midlothian	Willow Park
Ennis	Murchison	Woodway
Euless	Murphy	Wylie
Everman	New Chapel Hill	
Fairview	North Richland Hills	
Farmers Branch	Northlake	

MODEL STAFF REPORT

*****ACTION MUST BE TAKEN TO SUSPEND THE EFFECTIVE DATE ON OR BEFORE APRIL 21, 2017*****

PURPOSE

Oncor Electric Delivery Company ("Oncor" or "the Company") filed an application on or about March 17, 2017 with cities retaining original jurisdiction seeking to increase system-wide transmission and distribution rates by \$317 million or approximately 7.5% over present revenues. The Company asks the City to approve an 11.8% increase in residential rates and a 0.5% increase in street lighting rates. If approved, a residential customer using 1000 kWh per month would see a bill increase of about \$6.68 per month.

The resolution suspends the April 21, 2017 effective date of the Company's rate increase for the maximum period permitted by law to allow the City, working in conjunction with the Steering Committee of Cities Served by Oncor, to evaluate the filing, determine whether the filing complies with law, and if lawful, to determine what further strategy, including settlement, to pursue.

The law provides that a rate request made by an electric utility cannot become effective until at least 35 days following the filing of the application to change rates. The law permits the City to suspend the rate change for 90 days after the date the rate change would otherwise be effective. **If the City fails to take some action regarding the filing before the effective date, Oncor's rate request is deemed administratively approved.**

DISCUSSION

The City of _____ is a member of a 156-city coalition known as the Steering Committee of Cities Served by Oncor ("Steering Committee"). The Steering Committee has been in existence since the late 1980s. It took on a formal structure in the early 1990s when cities served by the former TXU gave up their statutory right to rate case expense reimbursement in exchange for higher franchise fee payments. Empowered by city resolutions and funded by *per capita* assessments, the Steering Committee has been the primary public interest advocate before the Public Utility Commission, the Courts, and the Legislature on electric utility regulation matters for the last 30 years.

Although Oncor has increased rates many times over the past few years, this is the first comprehensive base rate case for the Company since January, 2011.

Explanation of "Be It Resolved" Paragraphs:

Section 1. The City is authorized to suspend the rate change for 90 days after the date that the rate change would otherwise be effective for any legitimate purpose. Time to study and investigate the application is always a legitimate purpose. Please note that the resolution refers to the suspension period as "the maximum period allowed by law" rather than ending by a specific date. This is because the Company controls the effective date and can extend the

deadline for final city action to increase the time that the City retains jurisdiction if necessary to reach settlement on the case. If the suspension period is not otherwise extended by the Company, the City must take final action on Oncor's request to raise rates by April 21, 2017.

Section 2. This provision authorizes the Steering Committee, consistent with the City's resolution approving membership in the Steering Committee, to act on behalf of the City at the local level in settlement discussions, in preparation of a rate ordinance, on appeal of the rate ordinance to the PUC, and on appeal to the Courts. Negotiating clout and efficiency are enhanced by the City cooperating with the Steering Committee in a common review and common purpose. Additionally, rate case expenses are minimized when the Steering Committee hires one set of attorneys and experts who work under the guidance and control of the Executive Committee of the Steering Committee.

Section 3. The Company will reimburse the Steering Committee for its reasonable rate case expenses. Legal counsel and consultants approved by the Executive Committee of the Steering Committee will submit monthly invoices that will be forwarded to Oncor for reimbursement. No individual city incurs liability for payment of rate case expenses by adopting a suspension resolution.

Section 4. This section merely recites that the resolution was passed at a meeting that was open to the public and that the consideration of the Resolution was properly noticed.

Section 5. This section provides that both Oncor and Steering Committee counsel will be notified of the City's action by sending a copy of the approved and signed resolution to certain designated individuals.

AGENDA ITEM REPORT

Item 3

Meeting Date: April 10, 2017

Department: Public Works

Discussion Action

Budgeted Expense: YES NO N/A

Submitted By: Brad Piland, PW Director

Amount: N/A

Reviewed By: City Manager City Secretary City Attorney

Accountant Other: _____

Attachments:

1. Road Inspection and Maintenance Plan
2. Road Inspection and Maintenance Checklist
3. Road Inspection and Maintenance Equipment and Personnel

Agenda Item / Topic:

ITEM 3. DISCUSSION/ACTION – Consideration of and action on approval and adoption of a Road Inspection and Maintenance Plan.

Discussion / Justification:

Included with this agenda item is a proposed Ovilla Road Inspection and Maintenance Plan prepared by staff and ready for Council review.

Recommendation / Staff Comments:

Staff recommends approval of the Ovilla Road Inspection and Maintenance Plan.

Sample Motion(s):

I move to APPROVE/DENY the approval and adoption of a Road Maintenance Plan.

CITY OF OVILLA
ROAD INSPECTION AND MAINTENANCE PLAN

Driving Surface

Concrete Streets (1)

○ Potholes	Outside Contractor
○ Depressions/Failing Sections	Outside Contractor
○ Cracks/Expansion Joints	Outside Contractor
○ Curb/Inlets	Outside Contractor
○ Standing Water	Outside Contractor
○ Sidewalks	Outside Contractor

Asphalt Streets (2)

○ Potholes	City
○ Depressions/Failing Sections	City
○ Cracks	Outside Contractor/Rental
○ Shoulder	City
○ Standing Water	City

Chip Seal Streets (2)

○ Potholes	City
○ Depressions/Failing Sections	City
○ Cracks/Unraveling	City
○ Shoulder	City
○ Standing Water	City

Drainage

Culverts

○ Free from debris and blockage	City
○ Inlet/Outlet Silt	City

Debris

○ Downed trees/limbs	City
○ Trash	City

Ditch Flowline

○ Standing Water	City
○ Dirt Buildup	City
○ Obstructions	City

Signs

○ Proper Signage/stop/yield/street	City
○ Legibility	City
○ Size	City
○ Removal of limbs for line of sight	City

Trees (2)

○ Proper Distance and Height	City
○ Sight line at intersections/curves	City
○ Possible Hazard (dead/broken)	City
○ Removal of limbs for line of sight	City

Right of Way Maintenance

○ Mowing	City
○ Removal of line of sight hazards	City
○ Trash Removal	City

(1) City will do demolition & haul off

(2) Outside contractor may be used

CITY OF OVILLA
ROAD INSPECTION AND MAINTENANCE PLAN

Concrete Streets

- Concrete Streets will be assessed according to the checklist. They will then be placed on a repair schedule.
- Repairs will be scheduled according to the size and location.
- Potholes, depressions, curbs and sidewalks will be repaired utilizing city crew and contractors.
- City Crew will do demolition and haul off of affected areas. A Contractor will replace and do finish work.

Asphalt Streets

- Asphalt streets will be assessed according to the checklist.
- Potholes will be saw cut by city crew and repaired with hot mix asphalt.
- Depressions/failing sections depending on size and location will be repaired by excavating bad section and replacing subgrade and then overlaid with hot mix.
- Some failing sections may require reclaiming in place and new asphalt applied by contractors.

Crack Sealing

- Crack sealing will be done by installation contractor for the warranty period.
- Non warranty asphalt pavement crack sealing will be performed by contractors (Ellis County).
- Rental equipment will be utilized for crack sealing by city crew dependent on scheduling and weather conditions.

Shoulder Work and Standing Water

- City crew will address raised shoulders to alleviate standing water on roadways.

Chip seal Roads

- Assessed by checklist.
- Potholes will be repaired by city crew, utilizing pothole truck.
- Depressions/failing sections will be repaired by city crew by excavating and replacing subgrade. The driving surface replaced with patch truck.
- Shoulder repairs will be performed by city crew.

Drainage

- Culverts will be assessed during rain events to ensure water flow.
- Culverts that are causing street flooding or property flooding will be cleaned and freed of blockages by city crew.
- Some blockages will be cleared immediately to alleviate flooding and damage to property and streets.

CITY OF OVILLA
ROAD INSPECTION AND MAINTENANCE PLAN

Debris

- Downed trees and limbs will be removed by city crews within the right of way and the ditch line.
- Trash and other refuse will be cleared by city crew and community service workers.

Flowline

- The flowline of the ditch will be cleaned by city crews
- Flowline repairs will be scheduled due to the requirements of utility line locates

Signs

- City crews will assess and replace all street signs and warning signs.

Trees

- Trees along the roadways will be assessed and removed by city crews to alleviate immediate hazards.
- Tree trimming in rights of way not posing an immediate hazard will be reported to code enforcement for removal by property owners.

Rights of Way

- Will be maintained by removing line of sight hazards and obstructions.
- Mowing will be reported to code enforcement for maintenance to be performed by property owners.
- Un-mowed property of property owners will be mowed by city crew.

CITY OF OVILLA
ROAD INSPECTION AND MAINTENANCE CHECKLIST

Driving Surface

Concrete Streets

- Potholes
- Depressions/Failing Sections
- Cracks/Expansion Joints
- Curb/Inlets
- Standing Water
- Sidewalks

Address _____
Address _____
Address _____
Address _____
Address _____
Address _____

Asphalt Streets

- Potholes
- Depressions/Failing Sections
- Cracks
- Shoulder
- Standing Water

Address _____
Address _____
Address _____
Address _____
Address _____

Chip Seal Streets

- Potholes
- Depressions/Failing Sections
- Cracks/Unraveling
- Shoulder
- Standing Water

Address _____
Address _____
Address _____
Address _____
Address _____

Drainage

Culverts

- Free from debris and blockage
- Inlet/Outlet Silt

Address _____
Address _____

Debris

- Downed trees/limbs
- Trash

Address _____
Address _____

Ditch Flowline

- Standing Water
- Dirt Buildup
- Obstructions

Address _____
Address _____
Address _____

Signs

- Proper Signage/stop/yield/street
- Legibility
- Size
- Removal of limbs for line of sight

Address _____
Address _____
Address _____
Address _____

Trees

- Proper Distance and Height
- Sight line at intersections/curves
- Possible Hazard (dead/broken)
- Removal of limbs for line of sight

Address _____
Address _____
Address _____
Address _____

Right of Way Maintenance

- Mowing
- Removal of line of sight hazards
- Trash Removal

Address _____
Address _____
Address _____

CITY OF OVILLA
ROAD INSPECTION AND MAINTENANCE EQUIPMENT & PERSONNEL

EXISTING EQUIPMENT

2 - Backhoes
1 - Steel Wheel Roller (5 ton vibratory)
1 - Pot Hole Patch Machine
1 - Power Broom
1 - Skid Steer Loader
3 - Zero Turn Mowers
1 - Tractor w/Brush Hog
1 - Concrete Saw
1 - Air Compressor w/Air Hammer

PERSONNEL

Currently – 6
Need – 1 (Currently Budgeted & Advertised)

ADDITIONAL EQUIPMENT NEEDED

New

1 – Steel Wheel Roller: \$16,000
1 – Vacuum Trailer: \$30,000
1 – Backhoe (Replace JCB): \$80,000
1 – Asphalt Zipper: \$85,000

Rental

1 – Crack Seal Machine: \$2,000 per month

ESTIMATED ANNUAL MAN HOURS FOR STREET MAINTENANCE: 2,080

AGENDA ITEM REPORT

Item 4

Meeting Date: April 10, 2017

Department: Police

Discussion Action

Budgeted Expense: YES NO N/A

Submitted By: Brian Windham, Chief of Police Amount: Estimates listed under justification

Reviewed By: City Manager City Secretary City Attorney

Accountant Other: _____

Attachments:

1. Resolution R2017-11
2. Employee Equipment Purchase Payback Program
3. Employee Payroll Deduction Agreement

Agenda Item / Topic:

ITEM 4. **DISCUSSION/ACTION** – Consideration of and action on Resolution R2017-11 amending the Employee Policies Manual Section 9, approving and allowing a gun purchase buy-back program policy for the police department.

Discussion / Justification:

From 2004 -2013 there were an average of 57,000 officers assaulted and an average of 15,000 officers assaulted with injuries per year. (National Law Enforcement Officers Memorial Fund webpage). In 2016, there were 142 Officers that died in the line of duty, 63 of those were from gunfire alone. Texas led the nation with 19 deaths followed by California with 11. None of us have been immune from the tragedies of 2016 with the violent police/citizen confrontations. The Ovilla Police Department believes options on force are critical to the safety of citizens and officers alike. The department has undergone de-escalation training and believes wholeheartedly in that option for reducing injuries. Unfortunately, there are times when force and deadly force is the necessary option. With that in mind, officers would like the opportunity to purchase and carry patrol rifles. While some officers already carry rifles, others would like the option. Unfortunately the expense of a rifle is prohibitive for some. We would ask the Council to consider a city purchase with employee payroll deduction as an option for the officers. This would give the officers the opportunity to make the purchase and be better prepared for the protection of the citizens of Ovilla. The weapon chosen at this time is the Daniel Defense MK18 rifle with a 16 inch barrel. The rifle is a 5.56 caliber and is recognized as an AR type weapon. We would augment the rifle with the purchase of Vortex SPARC AR Red Dot optic system and a Streamlight TLR-1 Weapon Light.

Estimated Prices:

Rifle- \$1,225.00

Optic \$ 200.00

Light \$123.00

Recommendation / Staff Comments:

Staff recommends approval.

Sample Motion(s):

I move to APPROVE/DENY Resolution 2017-11 amending the Employee Policies Manual Section 9, approving and allowing a gun purchase buy-back program policy for the police department.

RESOLUTION NO. R2017-11

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS,
AMENDING SECTION 9 EMPLOYEE RELATIONS OF THE CITY OF OVILLA
PERSONNEL POLICIES HANDBOOK, ADDING A NEW SECTION 9.15
EMPLOYEE EQUIPMENT PURCHASE/PAYBACK PROGRAM, OF THE CITY
OF OVILLA EMPLOYEE POLICIES HANDBOOK AND PROVIDING AN
EFFECTIVE DATE.**

* * * * *

WHEREAS, the City of Ovilla, Texas is a Type A general-law municipality located in Ellis and Dallas Counties, created in accordance with the provisions of Chapter 6 of the Texas Local Government Code and operating pursuant to the enabling legislation of the State of Texas; and

WHEREAS, the City Council has determined that the personnel policies for employees of the City of Ovilla required revision in order to conform more fully with current laws and policies; and

WHEREAS, the City Council has reviewed the revised Sections to the Employee Policies Handbook, as attached, and determined that it more adequately meets the needs of the City of Ovilla.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS,
THAT:**

SECTION 1.

That the City Council hereby approves and adopts the revision to Section 9.0 Employee Relations of the "Employee Policies Handbook" by adding a new Section 9.15.

SECTION 2.

That the City Council hereby approves and adopts a new Section 9.15 Employee Equipment Purchase/Payback Program of the "Employee Policies Handbook" which is attached hereto, marked Exhibit "A" and made a part hereof by reference.

This Resolution shall supersede and repeal any previous ordinance and/or resolution including Resolution R2014-002 of the City Council regarding an employee handbook, to the extent there is any conflict.

SECTION 3.

The City Manager is hereby directed to distribute a copy of the Employee Policies Handbook revisions to each employee of the City of Ovilla.

RESOLUTION NO. R2017-11

SECTION 4.

This resolution shall be in force and effect immediately upon passage and approval.

RESOLVED, PASSED and APPROVED, this _____ day of _____, 2017.

CITY OF OVILLA, TEXAS

Richard Dormier, Mayor

ATTEST:

Pamela Woodall, City Secretary

9.15 EMPLOYEE EQUIPMENT PURCHASE/PAYBACK PROGRAM

There may be certain items a Police Department employee may want to purchase to aid in the performance of job duties such as a pistol, rifle, shotgun, or ammunition. The purchase of any of these items may be more than an employee can afford to pay in one lump sum. Therefore the City established an Employee Equipment Purchase/Payback Program through a payroll deduction. Under this policy the Employee would agree, in writing, to re-pay the City through a Payroll Deduction Agreement, then the City would purchase the item and pay for it. The payroll deduction would commence upon payment of the invoice for the item(s) received.

PROCEDURES

The employee will make a formal written request utilizing an itemized summary for consideration by the Department Head for the purchase of the item(s). The employee will describe the item(s) in detail, list cost, and may suggest the vendor from where the item(s) may be purchased.

The employee will meet with the Accountant to discuss the purchase, the price and the terms of the payroll deduction. All purchases must be paid back to the City by the end of the fiscal year. The Payroll Deduction Agreement and the itemized summary will be completed and signed by approving Department Head before the City purchases the item(s) following the City's purchasing guidelines.

The City Manager may suspend or terminate the Employee Equipment Purchase/Payback program without notice.

Payment Default

The item(s) purchased will be property of the City of Ovilla until the employee makes the final payment or if the employee is in default of payment. If the employee's employment is terminated with the City, the balance of the cost of the item will be deducted from the employee's final paycheck. If the employee does not have enough money in it his/her final paycheck to cover the cost owed to the City, the item purchased will become property of the City.



STATE OF TEXAS

§
§

COUNTY OF ELLIS

§

EMPLOYEE PAYROLL DEDUCTION AGREEMENT

1. I agree to a total payroll deduction of \$_____, authorizing the City of Ovilla to deduct said amount of \$____ from my bi-weekly paycheck from _____ to _____.
2. Reason for payroll deduction: _____

3. Should my employment terminate with Ovilla, I understand that the City of Ovilla will deduct the amount owed to the City from my final paycheck.

Print Employee's Name

Signature of Employee

Date

Department Director

Date

City Manager

Date

AGENDA ITEM REPORT
Item 5

Meeting Date: April 10, 2017

Department: Police

Discussion Action

Budgeted Expense: YES NO N/A

Submitted By: Brian Windham, Chief of Police Amount: N/A

Reviewed By: City Manager City Secretary City Attorney
 Accountant Other: _____

Attachments:

1. Excerpt from the Ovilla Code of Ordinances
2. Copy of Ordinance 2012-004, codified.

Agenda Item / Topic:

ITEM 5. **DISCUSSION/ACTION** – Consideration of and action on the approval of an unpaid officer Bryan Cornish to carry a weapon, as an acting and eligible peace officer in the City of Ovilla, pursuant to Article 9.05, Section 9.05.053 of the Ovilla Code of Ordinances.

Discussion / Justification:

Ordinance 2012-004, approved on July 23, 2012 established a police reserve force, allowing an unpaid qualified police officer to act and carry out the duties as a regular officer and to carry a weapon in the City of Ovilla, with Council approval.

Bryan Cornish has been in law enforcement since 1983 and retired from the Dallas Police Department at the rank of Lieutenant. He has a Master Peace Officer certificate and has over 4700 training hours from TCOLE. He has a Master Degree from Grand Canyon University and currently works as a consultant for the Community Safety Institute. Bryan lives nearby and desires to volunteer his time with the Ovilla Police Department as a patrol officer or in any capacity where we can use him. In his capacity as a consultant, Bryan has already instructed officers of the department on de-escalation tactics. We look forward to putting his knowledge to use.

Recommendation / Staff Comments:

Staff recommends approval of Bryan Cornish to carry a weapon as an unpaid, acting and eligible peace officer in the City of Ovilla.

Sample Motion(s):

I move to APPROVE/DENY Bryan Cornish to carry a weapon as an unpaid, acting and eligible peace officer in the City of Ovilla, pursuant to Article 9.05, Section 9.05.053 of the Ovilla Code of Ordinances.

EXCERPT FROM SECTION 9.05 OF THE OVILLA CODE OF ORDINANCES.

Division 3. Reserve Force^{*}

 **Sec. 9.05.061 Establishment authorized**

The city hereby authorizes the establishment of a police reserve force.

 **Sec. 9.05.062 Qualifications of candidates for consideration and appointment**

- (a) Any police reserve officer selected must meet the same eligibility requirements of a regular city police officer and must be registered with the Texas Commission on Law Enforcement Officer Standards and Education ("TCLOSE") or must register with TCLOSE within fourteen (14) days after their appointment.
- (b) Any police reserve officer selected must complete and comply with any and all standards and requirements established by TCLOSE.

 **Sec. 9.05.063 Carrying of weapons; acting as peace officer**

No person appointed to the police reserve force may carry a weapon or otherwise act as a peace officer, except when authorized by the city council.

AN ORDINANCE OF THE CITY OF OVILLA, TEXAS, AMENDING THE CODE OF ORDINANCES OF THE CITY TO INCLUDE ARTICLE 9.05, DIVISION 3, RESERVE FORCE; ESTABLISHING THE SEVERABILITY OF THIS ORDINANCE AND PROVIDING FOR ANY CONFLICTING PROVISIONS; AND ESTABLISHING AN EFFECTIVE DATE FOR THIS ORDINANCE.

WHEREAS, the City of Ovilla maintains a reserve police force;

AND WHEREAS, the Code of Ordinances does not currently address this force;

NOW THEREFORE BE IT ORDAINED BY THE CITY OF OVILLA, TEXAS:

ARTICLE I. CODE AMENDED

THAT Article 9.05 of the Code of Ordinances shall hereby be amended by the addition of Division 3, said division to read as follows:

ARTICLE 9.05 POLICE

Sec. 9.05.032--9.05.050 Reserved

Division 3. Reserve Force

Sec. 9.05.051 Establishment authorized

The city hereby authorizes the establishment of a police reserve force.

Sec. 9.05.052 Qualifications of candidates for consideration and appointment

(a) Any police reserve officer selected must meet the same eligibility requirements of a regular Ovilla police officer and must be registered with the Texas Commission on Law Enforcement Officer Standards and Education ("TCLOSE") or must register with TCLOSE within fourteen (14) days after their appointment.

(b) Any police reserve officer selected must complete and comply with any and all standards and requirements established by TCLOSE.

Sec. 9.05.053 Carrying of weapons, acting as peace officer

No person appointed to the police reserve force may carry a weapon or otherwise act as a peace officer, except when authorized by the city council.

Sec. 9.05.054 Authority to suspend officer

The City Administrator or the Chief of Police can suspend a police reserve officer from duty at any time for a period of up to thirty (30) days.

Sec. 9.05.055 City Administrator approval required to terminate officers

The City Administrator, or the Chief of Police if designated by the City Administrator, or a police officer designated by the City Administrator can terminate a police reserve officer.

ARTICLE II. SEVERABILITY OF ORDINANCE

It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses and phrases of this Ordinance hereby adopted are severable and, if any phrase, clause, sentence, paragraph, or section shall be declared unconstitutional by the valid judgment of any court of competent jurisdiction, such unconstitutionality shall not effect any of the remaining phrases, clauses, sentences, paragraphs, or sections, since the same would have been enacted by the City Council without the incorporation of any unconstitutional phrase, clause, sentence, paragraph, or section.

ARTICLE III. CONFLICTING PROVISIONS

That all ordinances or parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

ARTICLE IV. EFFECTIVE DATE

Because of the nature of interest and safeguards sought to be protected by this Ordinance and in the interest of the citizens of the City of Ovilla, Texas, this Ordinance shall take effect immediately after passage, approval and publication, as required by law.

ARTICLE V. PUBLICATION

The City Secretary is hereby authorized and directed to cause publication of the descriptive caption and penalty clause hereof as an alternative method of publication provided by law.

***PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF OVILLA,
TEXAS, ON THIS THE 23rd DAY OF July 2012.***

APPROVED:

Mayor Tom Leverentz

ATTEST:

City Secretary Pam Woodall

AGENDA ITEM REPORT

Item 6

Meeting Date: April 10, 2017

Discussion Action

Submitted By: Dennis Burn, CM

Reviewed By: City Manager City Secretary City Attorney
 Accountant Other: B. Windham

Department: Police

Budgeted Expense: YES NO N/A

Amount: \$20,837

Attachments:

1. Quote sheet and itemized information on security cameras
2. Example of sign to be posted

Agenda Item / Topic:

ITEM 6. DISCUSSION/ACTION – Consideration of an action on approving a security system for the purpose of enacting an “exchange zone” at the Ovilla Police Department, including the expense in the mid-year budget revision.

Discussion / Justification:

During the February 13 Council meeting, staff addressed the opportunity of using Ovilla Police Department as an area for an “internet exchange zone” for those purchasing and trading goods through the internet. Many neighboring police departments are participating in this practice to help avoid the dangers of robbery or worse.

In this proposal, the police department has added an interview camera for the inside of the police department for the purpose of recording interviews with suspects, complainants and witnesses.

Additionally, staff is proposing to include additional security cameras around all municipal buildings. The proposal presented has two components: phase one to include cameras around the police department and phase two to include cameras around city hall focusing on city hall, the fire department and public works assets. The two phases have also been combined for a lower price due to on-site costs.

Staff was asked to obtain additional quotes and return for Council review and approval. This expense would require a mid-year budget revision.

Recommendation / Staff Comments:

Staff recommends approval of using BAT Security for the purchase of security cameras for all municipal buildings.

Sample Motion(s):

I move to APPROVE/DENY _____ as the selected vendor for a security system for the purpose of enacting an “exchange zone” at the Ovilla Police Department and placing cameras at all municipal buildings, including this expense in the mid-year budget revision.

CITY OF OVILLA, TEXAS
Quotations Form

Quotations Taken By:	Brian Windham, Police Chief
Department:	Police
Date:	April 10, 2017

Description of Product or Service: Security cameras for the perimeter of municipal buildings to include; an outside exchange zone, building security, and indoor recording/camera for interview and interrogation for the police department.

❖ Indicates preferred/chosen vendor

QUOTE #1	
*Vendor Name:	BAT Security
Address:	1400 W. Main Street, Waxahachie, TX 75165
Contact Person:	Jeff Hughes
Phone No:	972-937-1102
Contact Date/Time:	February 21, 2017
Price:	\$20,837 (recommended license plate reader cameras)

QUOTE #2	
Vendor Name:	Executive Protective Systems
Address:	108 Industrial Avenue – Ft. Worth, TX 75126
Contact Person:	Chuck Smitherman
Phone No:	817-763-8160
Contact Date/Time:	January 12, 2017
	(Affiliated with Technology and Beyond)
Price:	\$9,607 (does not include license plate reader cameras)

QUOTE #3	
Vendor Name:	Virtual Surveillance
Address:	22 Prestige Circle, Allen TX 75002
Contact Person:	Clint Alexander
Phone No:	866-424-9070 Ext 7112
Contact Date/Time:	February 2017
Price:	\$11,859 (does not include license plate reader cameras)

QUOTE #4	
Vendor Name:	N/A
Address:	
Contact Person:	
Phone No:	
Contact Date/Time:	
Price:	

JUSTIFICATION FOR NOT CHOOSING THE LOWEST BID: Good reputation, local, professional, better presentation, used by other municipalities and school districts.

1'-0"



Exchange Zone

**This Area is Under
24 Hour Video
Surveillance**



AGENDA ITEM REPORT

Item: 7

Meeting Date: April 10, 2017

Department: Administration

Discussion Action

Budgeted Expense: YES NO N/A

Submitted by: Dennis Burn, CM

Amount: N/A

Reviewed By: City Manager City Secretary City Attorney

Accountant

Other: G. Miller, Deputy City Secretary

Attachments:

1. BOA Member list
2. Application from Paul Haney

Agenda Item / Topic:

ITEM 7. *DISCUSSION/ACTION* – Consideration of and action on an appointment to fill an alternate member vacancy to serve the remaining term of Place 6, Board of Adjustment.

Discussion / Justification:

Place 2 BOA member John Knight resigned from the BOA during a regular BOA meeting on October 17. Alternate member Place 6 Ozzie Molina was present and filled the vacancy for the remaining of the meeting. Council appointed Mr. Molina to the permanent position of Place 2 BOA in November 2016, leaving the alternate position vacant.

Staff has recently received an application for board appointment. The applicant, Paul Haney has voiced his desire to serve on the BOA if Council so allows. (BOA PL6 expires this year)

Staff continues to advertise for a Board pool for all boards.

Recommendation / Staff Comments:

N/A

Sample Motion(s):

I move that Council appoint _____ to fill the alternate member vacancy to serve the remaining term of Place 6, Board of Adjustment.

BOA Information Sheet



Personal- Do not Give Out!

MEMBERS:	
RICHTSMEIER, Carol CHAIR 2017 PL1 925 Red Oak Creek Dr. Ovilla, TX 75154 Hm: _____ Wk: N/A Cell: N/A E-Mail: j	MOLINA, Ozzie 2018 PL6 224 Lariat Trail Ovilla, TX 75154 Hm: _____ Wk: Retired Cell: N/A E-Mail: _____
BETIK, Barbara 2017 PL3 601 Buckboard Trail Red Oak, TX 75154 Hm: _____ Wk: N/A Cell: N/A E-Mail: _____	CAWLEY, Sandra - 2018 PL4 711 Buckboard St. Ovilla, TX 75154 Hm: _____ Wk: N/A Cell: N/A E-Mail: _____
Ware, Richard Vice Chair (Lisa) 2017 PL5 116 Water Street Ovilla, TX 75154 Hm: _____ Wk: _____ Cell: N/A E-Mail: _____	
ALTERNATES	
VACANT Ovilla, TX 75154 Hm: _____ Wk: _____ Cell: _____ Email: _____	HEIMBUCH, Stephanie 2018 PL7 613 William Drive Ovilla, TX 75154 Hm: _____ Wk: _____ Cell: N/A Email: _____

Last update 10.2016



This Information is a Public Record
*Public Service opportunities are offered by the City Of Ovilla without regard
 To race, color, national origin, religion, sex or disability.*

CITY OF OVILLA
BOARDS AND COMMISSIONS
INFORMATION STATEMENT AND APPLICATION

The City of Ovilla desires qualified, interested citizens to serve on city boards and/or commissions. We appreciate your interest in Ovilla's current needs and future. If you believe you meet the requirements and have the allowed time to serve on a board or commission, please complete the following.

Board and commission members must meet the required qualifications listed below:

- ✓ Be a resident of the city for at least 6 months prior to date of appointment;
- ✓ Be a qualified voter at the time of the appointment;
- ✓ Have no criminal record that is considered by the City Council to be so serious that it serves as a disqualification (i.e. felony conviction);
- ✓ Not be an adversary party to pending litigation or claim against the city (except for eminent domain proceedings);
- ✓ Not to be an employee or a business associate of either an adversary party or a representative of an adversary party;
- ✓ Not in arrears on city taxes, water service charges or other obligations owed to the city; and
- ✓ Have a creditable record of attendance and performance in any previous board service.

If you are interested in applying for more than one position, please indicate your top three choices in order of your preference by placing a number in the space to the left of the board/commission/committee for which you are applying (#1 being your 1st choice, #3 being your last choice)

BOARDS, COMMISSIONS, COMMITTEES	MEETING INFORMATION
<u>1</u> Planning and Zoning Commission	1 ST Monday of each month or as necessary – 6:00 PM
<u>2</u> Board of Adjustment	3 rd Monday of each month or as necessary – 7:00 PM
<u>2</u> Economic Development Corporation	3 rd Monday of each month or as necessary – 6:00 PM
<u>3</u> Municipal Development District	As necessary
<u> </u> Municipal Services Advisory Committee	As necessary
<u> </u> Park Development & Improvement	As necessary

NAME

Paul Haney

HOME ADDRESS

249 Williamburg

HOW LONG HAVE YOU LIVED IN OVILLA? 3 yrs EMAIL _____

HOME TELEPHONE _____

BUSINESS TELEPHONE _____

PROFESSION SVP - Corporate BankingINTERESTS Family, kids, sports, community involvement,
etc...

1.) DO YOU HAVE EXPERIENCE THAT WOULD QUALIFY YOU FOR SERVING ON A PARTICULAR COMMITTEE?

No direct experience but my job is focused on the economy and finance. I have also served on several non-profit boards.

2.) HAVE YOU SERVED AS A MEMBER OF ANY MUNICIPAL BOARD OR COMMISSION IN OVILLA?

No. I do serve as HOA president for Ovilla Park.

3.) HAVE YOU SERVED AS A MEMBER OF ANY MUNICIPAL BOARD OR COMMISSION FOR ANOTHER MUNICIPALITY?

If yes to one or both, please list the municipality, committee and dates served:

No

4.) PLEASE LIST ANY CIVIC OR COMMUNITY ACTIVITIES IN WHICH YOU MAY HAVE PARTICIPATED.

- ❖ *Dallas Zoo - Board Member*
- ❖ *Junior Achievement of Dallas - Board Member*
- ❖ *Ovilla Park HOA - President*

5.) DO YOU HAVE ANY RELATIVES THAT ARE CITY EMPLOYEES, MEMBER OF THE CITY COUNCIL OR SERVE ON ANY BOARD? (YES OR NO) If yes, please list:

6.) WHAT IS YOUR CURRENT PLACE OF EMPLOYMENT OR BUSINESS AFFILIATION? (Please indicate if you are self-employed, home-maker, retired) *Frost Bank - Dallas*.

STATEMENT OF INTENT: If appointed, I agree to serve on the Board/Commission for which I have applied or to the Board/Commission to which I am needed.

PR/SH
SIGNATURE

3/27/17
DATE

Paul R. Haney
PRINTED NAME OF APPLICANT



CITY OF OVILLA OFFICIAL USE ONLY

DATE APPOINTED _____ **COMMITTEE APPOINTED TO** _____

**RETURN TO CITY HALL,
105 SOUTH COCKRELL HILL ROAD,
OVILLA, TX 75154
972-617-7262**

ATTENTION: Pamela Woodall

AGENDA ITEM REPORT Item 8

Meeting Date: April 10, 2017

Discussion Action

Submitted By: Dennis Burn, CM

Reviewed By: City Manager City Secretary City Attorney

Accountant

Other: B. Windham, B. Piland

Department: Police/Public Works

Budgeted Expense: YES NO N/A

Amount: \$4,000 - \$6,000

Attachments:

1. Ordinance 2017-04
2. Ordinance in mark-up by legal counsel

Agenda Item / Topic:

ITEM 8. *DISCUSSION* – Consideration of and action on Ordinance 2017-04 of the City of Ovilla, Texas, amending Chapter 12, Article 12.03, division 2, sections 12.03.041 and 12.03.42 of the code of Ordinances of the City of Ovilla, Texas, establishing a maximum speed limit on all city streets of twenty-five miles per hour; providing for maximum speed limits in excess of twenty-five miles per hour on specific streets.

Discussion / Justification:

During the March 13 Ovilla Council meeting, PL2 Stevenson voiced desire that all residential streets have a maximum speed limit of 25-miles per hour. He asked that a speed limit ordinance be prepared and brought back for review, setting the speed limit in residential neighborhoods to 25 MPH.

The attached ordinance maintains the established speed limits on certain non-residential streets and establishes speed limits of 25 MPH on residential neighborhood streets. Ovilla's legal counsel prepared the ordinance.

The purchase cost for new signs on all affected residential streets is expected to range \$4,000 to \$6,000. This will require a budget amendment and staff can include this expense in the mid-year budget revision if directed.

Recommendation / Staff Comments:

N/a

Sample Motion(s):

Discussion only.

ORDINANCE NO. 2017-04

AN ORDINANCE OF THE CITY OF OVILLA, TEXAS, AMENDING CHAPTER 12, ARTICLE 12.03, DIVISION 2, SECTIONS 12.03.041 AND 12.03.042, OF THE CODE OF ORDINANCES OF THE CITY OF OVILLA, TEXAS; ESTABLISHING A MAXIMUM SPEED LIMIT ON ALL CITY STREETS OF TWENTY-FIVE (25) MILES PER HOUR; PROVIDING FOR MAXIMUM SPEED LIMITS IN EXCESS OF TWENTY-FIVE (25) MILES PER HOUR ON SPECIFIC STREETS; PROVIDING FOR PENALTIES; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERANCE CLAUSE; PROVIDING FOR INCORPORATION INTO THE OVILLA CODE OF ORDINANCES; PROVIDING FOR IMMEDIATE EFFECT; AND PROVIDING FOR PUBLICATION.

WHEREAS, section 545.356 of the Texas Transportation Code provides the authority for municipalities to alter speed limits; and

WHEREAS, section 545.356(b-1) and (b2) of the Texas Transportation Code provides that the governing body of a municipality may declare a speed limit of no less than 25 miles per hour for any two-lane undivided roadway in the municipality that is not an officially designated or marked highway or road of the state highway system, without an engineering and traffic investigation; and

WHEREAS, each street that is not designated or marked as a state highway or road in the City of Ovilla is located in an "urban district" as that term is defined in section 541.102 of the Texas Transportation Code; and

WHEREAS, the City Council of the City of Ovilla, Texas, finds and determines that existing speed limits in the City of Ovilla in excess of 25 miles per hour are unreasonable and unsafe in view of the width of such streets, the close proximity of residences to such streets, and the lighting conditions on such streets, save and except for certain streets specified herein.

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS, THAT:

SECTION 1. AMENDMENT OF CHAPTER 12, ARTICLE 12.03, DIVISION 2, SECTIONS 12.03.041 AND 12.03.042 OF THE CODE OF ORDINANCES OF THE CITY OF OVILLA, TEXAS

Chapter 12, Article 12.03, Division 2, Sections 12.03.041 and 12.03.042 of the Code of Ordinances of the City of Ovilla, Texas, are hereby amended to read as follows:

ARTICLE 12.03 OPERATION OF VEHICLES

* * *

Division 2. Speed Limits

Sec. 12.03.041 Generally

No person shall drive a vehicle on any street in the city limits at a speed greater than is reasonable and prudent under the conditions and having regard for the actual and potential hazards then existing. In every event, speed shall be so controlled as may be necessary to avoid colliding with any person, vehicle, or other conveyance on or entering a street in compliance with legal requirements, and it shall be the duty of all persons to use due care. No person shall operate or drive any vehicle within the city limits on any street at a speed greater than twenty-five (25) miles per hour, unless signs are erected designating another speed limit, or in any alley at a speed greater than fifteen (15) miles per hour.

Sec. 12.03.042 Speed limits on specific streets

ORDINANCE NO. 2017-04

Pursuant to the provisions of section 545.356 of the Texas Transportation Code, the following prima facie speed limits hereafter indicated for vehicles are hereby determined and declared to be reasonable and safe, and such speed limits are hereby fixed at the rate of speed indicated for vehicles traveling upon the named streets and highways, or parts thereof, described as follows:

- (1) F.M. 664. No motor vehicle shall be operated along and upon Ovilla Road, Farm Market 664, within the corporate limits of the city in excess of the speeds set forth in the following limits:
 - (A) From Farm Market 664 Road (Ovilla Road) at Shiloh Road, traveling north to the school speed zone sign located west of Ovilla Road Baptist Church School, 45 miles per hour.
 - (B) From the school speed zone sign located on Farm Market 664 (Ovilla Road) west of Ovilla Road Baptist Church School traveling east to Malloy Lane, both directions, 30 miles per hour on school days, when posted lights are flashing between the hours of 7:30 a.m. and 8:30 a.m. and 3:00 p.m. and 4:00 p.m. 45 miles per hour at all other times.
 - (C) From Farm Market 664 (Ovilla Road) at Malloy Lane traveling east to Westmoreland Road, enforceable both directions, 45 miles per hour.
 - (D) From Farm Market 664 (Ovilla Road) at Westmoreland Road traveling east to Cinnamon Springs Road, both directions, 55 miles per hour at all times.
 - (E) From Farm Market 664 (Ovilla Road) at Cinnamon Springs Road traveling east to South Hampton Road, both directions, 35 miles per hour, on school days, when lighted signs are flashing, between the hours of 7:00 a.m. and 7:50 a.m. and the hours of 2:40 p.m. and 3:15 p.m. 55 miles per hour at all other times.
- (2) Westmoreland Road. Beginning at the intersection of Red Oak Creek Road and Westmoreland Road, thence north to the intersection of Westmoreland Road and Ovilla Road, thirty-five miles per hour (35 mph) for both the northbound and southbound lanes of Westmoreland Road.
- (3) Ovilla Road (northbound) north of High View Court: 45 mph.
- (4) Ovilla Road (southbound) south of the roadside pullover area: 45 mph.
- (5) Ovilla Road (northbound) north of the intersection of E. Main: 45 mph.
- (6) Westmoreland (southbound) south of the intersection of Ovilla Road and Westmoreland: 35 mph.
- (7) Westmoreland (southbound) north of the intersection of Lariat Trail and Westmoreland: 35 mph.
- (8) Cockrell Hill Road (north and south bound) from the intersection of Cockrell Hill Road and Ashburne Glen Street north to the city limits, 35 mph.
- (9) Johnson Lane (westbound) west of the intersection of Cockrell Hill Road and Johnson Lane, 30 mph.
- (10) Johnson Lane (eastbound) east of the intersection of Duncanville Road and Johnson Lane, 30 mph.
- (11) Duncanville Road (southbound) at the city limits, 35 mph.

ORDINANCE NO. 2017-04

SECTION 2. PENALTY

Any person who violates any provision of this ordinance shall be guilty of a Class C misdemeanor which, upon conviction, shall be punishable by a fine not to exceed \$500.00.

SECTION 3. SAVINGS CLAUSE

In the event that any other Ordinance of the City of Ovilla, Texas, heretofore enacted is found to conflict with the provisions of the Ordinance, this Ordinance shall prevail.

SECTION 4. SEVERANCE CLAUSE

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court or competent jurisdiction, such shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions thereof.

SECTION 5. INCORPORATION INTO THE CODE OF ORDINANCES

The provisions of this ordinance shall be included and incorporated in the City of Ovilla Code of Ordinances and shall be appropriately renumbered to conform to the uniform numbering system of the Code.

SECTION 6. EFFECTIVE DATE

Because of the nature of interest and safeguard sought to be protected by this Ordinance and in the interest of the citizens of the City of Ovilla, Texas, this Ordinance shall take effect immediately upon its passage and the erection of speed limit signs that conform to the speed limits established herein.

SECTION 7. PUBLICATION

The City Secretary is hereby authorized and directed to cause publication of the descriptive caption and penalty clause hereof as an alternative method of publication provided by law.

PASSED, ADOPTED and APPROVED by the City Council of Ovilla, Texas on this the 10 day of April, 2017.

Richard Dormier, Mayor

ATTEST:

Pamela Woodall, City Secretary

APPROVED AS TO FORM:

Ron G. MacFarlane, Jr., City Attorney

ARTICLE 12.03 OPERATION OF VEHICLES

Division 1. Generally

Secs. 12.03.001–12.03.040 Reserved

Division 2. Speed Limits

Sec. 12.03.041 Generally

No person shall drive a vehicle on any street in the city limits at a speed greater than is reasonable and prudent under the conditions and having regard for the actual and potential hazards then existing. In every event, speed shall be so controlled as may be necessary to avoid colliding with any person, vehicle, or other conveyance on or entering a street in compliance with legal requirements, and it shall be the duty of all persons to use due care. No person shall operate or drive any vehicle within the city limits on any street at a speed greater than ~~thirty~~ ~~twenty-five~~ (3025) miles per hour, unless signs are erected designating another speed limit, or in any alley at a speed greater than fifteen (15) miles per hour. (1989 Code, ch. 10, sec. 8.01)

Sec. 12.03.042 Speed limits on specific streets

Pursuant to the provisions of section 545.356 of the Texas Transportation Code, the following *prima facie* speed limits hereafter indicated for vehicles are hereby determined and declared to be reasonable and safe, and such speed limits are hereby fixed at the rate of speed indicated for vehicles traveling upon the named streets and highways, or parts thereof, described as follows: (Ordinance 2016-08 adopted 5/9/16)

(1) F.M. 664. No motor vehicle shall be operated along and upon Ovilla Road, Farm Market 664, within the corporate limits of the city in excess of the speeds set forth in the following limits:

(A) From Farm Market 664 Road (Ovilla Road) at Shiloh Road, traveling north to the school speed zone sign located west of Ovilla Road Baptist Church school, 45 miles per hour.

(B) From the school speed zone sign located on Farm Market 664 (Ovilla Road) west of Ovilla Road Baptist Church school traveling east to Malloy Lane, both directions, 30 miles per hour on school days, when posted lights are flashing between the hours of 7:30 a.m. and 8:30 a.m. and 3:00 p.m. and 4:00 p.m. 45 miles per hour at all other times.

(C) From Farm Market 664 (Ovilla Road) at Malloy Lane traveling east to Westmoreland Road, enforceable both directions, 45 miles per hour.

(D) From Farm Market 664 (Ovilla Road) at Westmoreland Road traveling east to Cinnamon Springs Road, both directions, 55 miles per hour at all times.

(E) From Farm Market 664 (Ovilla Road) at Cinnamon Springs Road traveling east to South

Hampton Road, both directions, 35 miles per hour, on school days, when lighted signs are flashing, between the hours of 7:00 a.m. and 7:50 a.m. and the hours of 2:40 p.m. and 3:15 p.m. 55 miles per hour at all other times.

(2) Westmoreland Road. Beginning at the intersection of Red Oak Creek Road and Westmoreland Road, thence north to the intersection of Westmoreland Road and Ovilla Road, thirty-five miles per hour (35 mph) for both the northbound and southbound lanes of Westmoreland Road.

(3) Ovilla Road (northbound) north of High View Court: 45 mph.

(4) Ovilla Road (southbound) south of the roadside pullover area: 45 mph.

(5) Ovilla Road (northbound) north of the intersection of E. Main: 45 mph.

(6) ~~Red Oak Creek Road (southbound) south of the Ovilla United Methodist Church by the Ovilla Cemetery: 25 mph.~~

(7) ~~Red Oak Creek Road (westbound) east of the intersection of Hollingsworth and Red Oak Creek Road: 25 mph.~~

(86) Westmoreland (southbound) south of the intersection of Ovilla Road and Westmoreland: 35 mph.

(97) Westmoreland (southbound) north of the intersection of Lariat Trail and Westmoreland: ~~30-35~~ mph.

(10) ~~Lariat Trail (eastbound) east of the intersection of Cockrell Hill Road and Lariat Trail: 30 mph.~~

(118) Cockrell Hill Road (north and south bound) from the intersection of Cockrell Hill Road and Ashburne Glen Street north to the city limits, 35 mph.

(129) Johnson Lane (westbound) west of the intersection of Cockrell Hill Road and Johnson Lane, 30 mph.

(1310) Johnson Lane (eastbound) east of the intersection of Duncanville Road and Johnson Lane, 30 mph.

(1411) Duncanville Road (southbound) at the city limits, ~~40-35~~ mph.

(15) ~~Brookwood (westbound) west of the intersection of Cockrell Hill Road, 30 mph.~~

(16) ~~Shadowwood Trail (northbound) approximately one fourth (1/4) mile north of the intersection of Shadowwood Trail and Silverwood Drive, 30 mph.~~

(17) W. Main (eastbound) approximately fifty (50) yards east of the intersection of Cockrell Hill Road and W. Main, 20 mph.

(18) W. Main (westbound) approximately fifty (50) yards west of the intersection of Ovilla Road and W. Main, 20 mph.

(19) Ovilla Oaks Drive (north and south bound) midway, 30 mph.

(20) East Highland (east and west bound) from 664 to Slippery Elm, 30 mph. (1989 Code, ch. 10, sec. 8.02)

(21) Willow Creek Avenue (300 block), 25 mph. (Ordinance 06-024, sec. 1, adopted 6/12/06)

(22) Nob Hill Lane (eastbound) approximately one hundred (100) feet east of the intersection of Nob Hill Lane and Cockrell Hill Road, 25 mph.

(23) Ashburne Glen Lane (eastbound) approximately one hundred (100) feet east of the intersection of Ashburne Glen Lane and Cockrell Hill Road, 25 mph.

(24) Georgetown Road (northbound) approximately five hundred (500) feet north of the intersection of Georgetown Road and Hosford Road, 25 mph.

(25) Silver Spur Lane (westbound) approximately two hundred (200) feet west of the intersection of Silver Spur Lane and Georgetown Road, 25 mph.

(26) Thorntree Drive (eastbound) approximately two hundred (200) feet east of the intersection of Thorntree Drive and Cockrell Hill Road, 25 mph.

(27) West Main Street (westbound) approximately two hundred (200) feet west of the intersection of West Main Street and FM 664, 25 mph.

(28) Cockrell Hill Road (southbound) between the intersection of Cockrell Hill Road and Ashburne Glen Lane and the intersection of Cockrell Hill Road and West Main Street, 25 mph.

(29) Green Meadows Lane (southbound) approximately one hundred (100) feet south of the intersection of Green Meadows Lane and Johnson Lane, 25 mph.

(30) Ovilla Creek Court (northbound) at the north side of the intersection of Ovilla Creek Court and Bluff Creek Court, 25 mph.

(31) Bluff Creek Court (eastbound) midway between the intersection of Bluff Creek Court and Ovilla Creek Court and the intersection of Bluff Creek Court and Fountain Creek Court, 25 mph.

(32) White Rock Court (eastbound) at the east side of the intersection of White Rock Court and Ovilla Creek Court, 25 mph.

(33) West Main Street (eastbound) approximately two hundred (200) feet east of the intersection of West Main Street and Cockrell Hill Road, 25 mph.

(34) Water Street (eastbound) opposite the Ovilla Elevated Water Storage Tank, 25 mph.

(35) Water Street (westbound) approximately one hundred (100) feet west of the intersection of Water Street and West Main Street, 25 mph.

(36) Fountain Creek Court (northbound) approximately one hundred (100) feet north of the intersection of Fountain Creek Court and Bluff Creek Court, 25 mph.

AGENDA ITEM REPORT

Item: 9

Meeting Date: April 10, 2017

Department: Finance

Discussion Action

Annual Budget Revision

Submitted By: Linda Harding, Accountant

Revenue/Expense: \$TBD

Reviewed By: City Manager City Secretary City Attorney

Accountant

Other: All department directors

Attachments - only if requested:

1. Preliminary Summary report
2. CIP list
3. Mid-year Budget Review

Agenda Item / Topic:

ITEM 9. **DISCUSSION/ACTION** – Receive and review recommendations from staff on the Mid-Year budget revisions and direct staff as necessary, returning for adoption in May.

Discussion/Justification

The annual mid-year review of revenues and expenses was conducted with staff for the current fiscal year as well as a review of estimated amounts for the remainder of the fiscal year. Budget amendments have been prepared based on the mid-year review. The budget amendments include line item adjustments to the General Fund, Water & Sewer Fund and the Debt Fund. Details of the proposed budget amendments are explained in the attached summary. Highlights from the summary:

1. Revenue from Police fines: \$82,443
2. GF Expenditures:
 - a. IT: emergency repairs, upgrades & additional support \$12,259
 - b. City server: \$6,500
 - c. Radios: Police & Fire \$3,700
 - d. Fire: Lockers for increased personnel \$8,200
 - e. Street Repairs: E. Highland \$50,000

Not yet included in the mid-year budget revision summary:

Security Cameras - \$21,000

Street Signs - \$6,000

Staff seeks Council direction Council on specific proposed revisions. Once determined, staff will return with details and a summary of all revisions, including an ordinance for execution and adoption.

Recommendation / Staff Comments:

Staff seeks direction.

Sample Motion(s):

I move to direct staff to move forward with the noted revisions as part of the mid-year budget, returning in May for approval and adoption. **OR**

I move to direct staff to move forward with the noted revisions AND TO INCLUDE/REMOVE _____ as part of the mid-year budget, returning in May for approval and adoption.

City of Ovilla		Mid-Year Budget Adjustments FY 2016-2017		
Fund	Account #	Account Description	Mid-Year Budget Adjustment	
GENERAL FUND REVENUE			Explanation	
GENERAL FUND MID-YEAR BUDGET ADJUSTMENTS FY 2016-2017				
GF	4000110	Ad Valorem, Delinquent	3,020	INCREASE TO AMOUNT COLLECTED ON DELINQUENT PROPERTY TAX
GF	4000120	Sales Tax	10,328	INCREASE DUE TO INCREASE IN MONTHLY AVERAGES
GF	4000125	Sales Tax - Street Improveme	2,584	INCREASE DUE TO INCREASE IN MONTHLY AVERAGES
GF	4000450	Subdivision Fees	500	INCREASE TO REFLECT ACTUAL
GF	4000510	Fines - Police	82,443	INCREASE DUE TO INCREASE IN MONTHLY AVERAGES
GF	4000550	Municipal Court Tech.	380	INCREASE DUE TO INCREASE IN MONTHLY AVERAGES
GF	4000551	Municipal Court Security	285	INCREASE DUE TO INCREASE IN MONTHLY AVERAGES
GF	4000590	Misc. Fines and Forfeitures	214	INCREASE DUE TO INCREASE IN MONTHLY AVERAGES
GF	4000810	Heritage Day	7,000	INCREASE TO REFLECT POSSIBLE REVENUE FOR 2017 TO THAT OF REVENUE RECEIVED 2016
GF	4000818	LEOSE Proceeds	(1,165)	
GF	4000820	Water Tower Lease	2,250	INCREASE FOR ADDITIONAL EQUIPMENT TO BE PLACED ON WATER TOWER \$250X3X3
GF	4000860	Grand Proceeds	6,825	INCREASE TO REFLECT ACTUAL GRANT-INSURANCE W/C-FIRE DEPARTMENT AND COST SHARING- FD WORKERS COMP/LIFE
GF	4000870	Insurance proceeds	3,755	INCREASE DUE TO INSURANCE PROCEEDS FROM CLAIM PAID E 701
GF	4000885	Sale of Assets	6,190	SALE OF 1990 FIRE TRUCK PUMP AND 1999 FORD F 250 4X4 COMMAND UNIT 7528 LESS BROKER FEES
GF	4000990	Reduction in Fund Balance	66,484	\$50,000. CIP SCHEDULED REPAIRS FOR ONE HALF OF ONE MILE OF EAST HIGHLAND ROAD, ELLIS COUNTY WILL START COUNTY SECTION IN MAY/JUNE 2017
				\$ 3,770. INCREASE EXPENSE FOR RADIOS AS APPROVED BY COUNCIL 10/11/2016
			0	\$12,714. ADDITIONAL AMOUNT AVAILABLE FROM REVENUE RECEIVED AT 2016 HERITAGE DAY
			191,093	Requested Increase to General Fund Revenue
GENERAL FUND EXPENSES				
GF	5102540	IT Computer Maintenance	12,259	\$1,416 EMERGENCY SERVER HARDWARE FAILURE REPLACEMENT
				\$3,743 ADDITIONAL MONTHLY SUPPORT FOR INCREASE IN COMPUTERS
				\$1,822 EMERGENCY COURT AND UTILITY BILLING COMPUTERS
				\$3,520 EMERGENCY PD LINE REPLACEMENT AND REPAIR
				\$300 WATER TOWER BOX TO PROTECT EXISTING EQUIPMENT
				\$858 EMAIL SUPPORT
				\$600 UPGRADE FRONT DESK COMPUTER (PERMIT DESK)
GF	5103460	Miscellaneous	1,100	INCREASE FOR TIME AND MATERIAL FOR CHANGE TO TELEPHONE SYSTEM, DIGITAL OPERATOR DIRECTED CALLS AND VOICE MAIL
GF	5105310	Copier Expense	1,176	INCREASE DUE TO INCREASE IN MONTHLY AVERAGES (COPY VOLUME HAS INCREASED)
GF	5105610	Insurance - Property	148	INCREASE FOR DEDUCTIBLE BUYBACK (DEDUCTIBLE FROM 1% TO \$1,000)
GF	5105635	Public Officials Surety Bond	1,210	INCREASE FOR BOND CHANGE FROM 1 YEAR COVERAGE TO 3 YEAR
GF	5105752	Employment Screening	150	INCREASE FOR ADDITIONAL SCREENING
GF	5105765	Miscellaneous	(150)	INCREASE FOR ADDITIONAL SCREENING
GF	5106440	Machinery & Equipment	6,500	INCREASE FOR SERVER UPGRADE AS RECOMMENDED BY PREVIOUS AND CURRENT IT. - CURRENT SERVER IS OUT OF DATE AND CANNOT ACCEPT SECURITY UPDATES
GF	5107440	Machinery & Equipment	(2,401)	DECREASE FOR SAVING ON 3 EARLY WARNING SIRENS
GF	5109001	Reserve for Contingency	75,310	PROVIDE \$0.00 DIFFERENCE BETWEEN REVENUE AND EXPENDITURES
GF	5109015	Reserve for PD and FD Radic	3,770	INCREASE EXPENSE RADIOS AS APPROVED BY COUNCIL 10/11/2016
GF	5203110	Office Supplies	374	INCREASE FOR OFFICE SUPPLIES, BUDGET INCLUDED NEW COMPUTER WHICH WAS HIGHER THAN ESTIMATED AT BUDGET CREATION
GF	5203410	Supplies - Custodial	200	INCREASE FOR ADDITIONAL CUSTODIAL SUPPLIES
GF	5204220	Professional Development	1,165	INCREASE FOR ADDITIONAL EDUCATIONAL CLASSES/MATERIALS
GF	5204225	Professional Dev- LEOSE	(1,165)	Funds are received from State Comptroller and audited separately by that office. Lease is for education purposes only. General fund budget cannot be adjusted for the inclusion of Lease funds received therefore it is recommended by Lease rules, for funds to remain separate from General Fund fund budget.

Fund	Account #	Account Description	Mid-Year Budget Adjustment	Explanation
GF	5205550	Repairs - Vehicles	2,000	INCREASE FOR POSSIBLE REPAIRS ON OLDER VEHICLES
GF	5205640	Insurance - Vehicle	705	INCREASE FOR ADDITIONAL VEHICLE - COST UNKNOWN AT BUDGET TIME.
GF	5205742	Public Relations	300	INCREASE FOR ADDITIONAL PUBLIC RELATIONS MATERIAL
GF	5206440	Machinery & Equipment	3,000	INCREASE: ORIGINAL BUDGET WAS FOR PISTOLS AND LAPTOPS FOR PD VEHICLES. LAPTOP PLUS INSTALLATION WITH NEW ANTENNA EXPENSE WERE MORE THAN ORIGINAL BUDGETED AMOUNT. ADDITIONAL FUNDS WILL COVER COST OF PISTOLS
GF	5251490	Overtime	700	INCREASE FOR ADDITIONAL OVERTIME REQUIREMENTS
GF	5255240	Data Processing-Maint	1	INCREASE TO COVER INCODE EXPENSE
GF	5302137	Volunteer Retirement	2,200	INCREASE TO COVER COST OF STATE MANDATED RETIREMENT FOR VOLUNTEERS
GF	5302570	Warning Sys. Maintenance	1,720	INCREASE EXPENSE FOR MAINTENANCE OF 3 ADDITIONAL EARLY WARNING SIRENS. THIS FY EXPENSE WILL BE OFFSET BY \$4,001 LOWER THAN ORIGINAL BUDGETED AMOUNT FOR 3 SIRENS. ORIGINAL MAINTENANCE COST FOR 1 SIREN \$780 - NEW MAINTENANCE COST \$625 EACH
GF	5304220	Professional Development	2,500	INCREASE TO COVER COST OF ADDITIONAL TRAINING
GF	5305415	Cellular Phone	284	ADDITIONAL COST FOR VERIZON TO ADD AIR
GF	5305520	Repairs - Building	8,200	INCREASE FOR LOCKERS NEEDED FOR INCREASE IN PERSONNEL
GF	5305640	Insurance - Vehicle	2,689	INCREASE FOR FIRE TRUCK COVERAGE NOT INCLUDED IN ORIGINAL BUDGET
GF	5401190	Overtime	3,500	ADDITIONAL OVERTIME PROJECTED REQUIREMENT
GF	5402315	Contract Building Inspec.	(3,500)	DECREASE FOR OVERTIME PROJECTED REQUIREMENTS
GF	5455465	Solid Waste Pickup	4,434	INCREASE BY PROVIDER OF 2.03% PER CUSTOMER AS APPROVED BY COUNCIL 12/12/2016
GF	5502620	Emergency Clean Up	(1,000)	REDUCED FOR ADDITIONAL STREET SIGN REQUIREMENTS
GF	5503420	Supplies-Street Signs	2,000	INCREASED FOR ADDITIONAL STREET SIGN REQUIREMENTS
GF	5504270	Vehicle Expense	(1,000)	REDUCED FOR ADDITIONAL STREET SIGN REQUIREMENTS
GF	5507460	Infrastructure	50,000	CIP SCHEDULED REPAIRS ON ONE HALF MILE OF EAST HIGHLAND RD, ELLIS COUNTY WILL COMPLETE THEIR SECTION THIS FY
GF	5606440	Machinery & Equipment	12,714	ADDITIONAL AMOUNT AVAILABLE FROM REVENUE RECEIVED AT 2016 HERITAGE DAY
			191,093	
			0	<u>OVERALL INCREASE</u>
WATER AND SEWER FUND REVENUE				
Water & Sewer Fund Mid-Year Budget Adjustments				
			0	Requested Increase to Water & Sewer Revenue
WATER AND SEWER FUND EXPENSES				
W&S	5709010	Administrative Reserves	6,131	INCREASE DUE TO REDUCTION IN CELL PHONE EXPENSE AND CHANGE IN EXPENSE FOR DEBT SERVICE
W&S	5755415	Cellular Phone	(1,200)	DECREASE DUE TO REDUCTION IN NUMBER OF CELL PHONES
W&S	5758225	Admin Expense to Debt Fund	(4,931)	REDUCED AMOUNT DUE TO DEBT SERVICE, FUNDS INCREASED FROM PROPERTY TAX
			0	Requested Increase in Water & Sewer Fund Expenses
			0	<u>OVERALL INCREASE</u>
DEBT FUND MID-YEAR ADJUSTMENTS				
Debt	4400111	Ad Valorem Delinquent I&S	3,839	INCREASE TO ACTUAL REVENUE
Debt	4000114	Interest/Penalties I&S	1,092	INCREASE TO ACTUAL REVENUE
Debt	4000930	Admin Rev. Rec Fr W&S	(4,931)	REDUCED AMOUNT RECEIVED FROM W&S, FUNDS RECEIVED FROM PROPERTY TAX
			0	Requested Increase to Debt Fund Revenue
4B-EDC FUND				
			0	<u>OVERALL INCREASE</u>

Fund	Account #	Account Description	Mid-Year Budget Adjustment	Explanation
MUNICIPAL DEVELOPMENT DISTRICT			0	OVERALL INCREASE
PARK IMPACT FUND			0	OVERALL INCREASE
WATER & SEWER IMPACT FUND REVENUE			0	OVERALL INCREASE
FIRE DEPT. AUXILIARY FUND			0	OVERALL INCREASE
POLICE DEPT. AUXILIARY FUND			0	OVERALL INCREASE

10-YEAR CAPITAL IMPROVEMENT PLAN (CIP)

PAVING

Calendar Year	Street	Width	Length	Pavement	LF	Cost	Completed
2017							
	East Highland - Moved from 2016			Reclaim and 2 course chip seal	2,640	\$50,000 estimated	
2016							
Nov. 2016	Lariat Trail			Heritage Asphalt - Rehab 2" Asphalt overlay, Ellis County Precinct #4 - cement slurry stabilization and GSS Laboratories - testing		\$ 176,068	Completed by: Heritage Asphalt, Ellis County Precinct #4 and GSS Laboratories
Nov. 2016	Water Street			Heritage Asphalt - 2" Asphalt Overlay, GSS Laboratories - testing		\$ 52,290	Completed by: Heritage Asphalt and GSS Laboratories
Dec. 2016	Meadowlark			Paving		\$ 7,750.00	Completed by: Larry Moore Concrete Paving
Aug-16	Cockrell Hill Ph2			(Rehab from bridge at FM664 to Ellis/Dallas Co. Line) OldCastle - Asphalt, Total Highway Maint. - Pavement Marking		\$ 467,305.60	Completed by: Oldcastle and Total Highway Maintenance
see 2017	E. Highland -Moved to 2017					Reclaim/Chip Seal	see 2017
	Cardinal					Evaluate	
	University					Evaluate	
	Red Oak Creek West					Evaluate	

10-YEAR CAPITAL IMPROVEMENT PLAN (CIP)

Calendar Year	Street	Width	Length	Pavement	LF	Cost	Completed
2015							
Evaluate	Green Meadows			Seal coated 2012			
	Greenwood			2 Course Chip Seal		Recommended/Evaluate	
	Lariat Trail-Moved to 2016	22	5,280	HMAC OVERLAY		Recommended - Seal/Patched	
	WestLawn			2 Course Chip Seal		Recommended	
	Silverwood Drive	20	2,000	2 Course Chip Seal	2,000	Recommended	X
	Westmoreland East					Evaluate	
Nov. 2015	Added: Cockrell Hill			Reclaim with 2 course chip seal		\$ 4,850.00	Completed by: Ellis County Precinct #4
Nov. 2015	Added: Water Street			Reclaim with 2 course chip seal (4/10th) mile, Material - Crushed Concrete Base (675 tons)		\$ 49,470.00	Completed by: Ellis County Precinct #4
Nov. 2015	Added: Ovilla Oaks Cul-de-sacs and connecting Streets			Reclaim 2" and Asphalt		\$ 323,904.00	Completed by: Oldcastle Pavement Solutions
Nov. 2015	Added: Oak Creek Lane			Reclaim make ready 2 course chip seal		\$ 9,700.00	Completed by: Ellis County Precinct #4
2014							
	Bryson Lane		.3 miles	2 Course Chip Seal		Recommended	Ellis County
Sept. 2014	Cockrell Hill Ph 1	22	3,500	HMAC OVERLAY		\$ 64,789.00	Completed by: Dallas County
See 2016	Cockrell Hill Ph 2 Moved to 2016	22	7,500	HMAC OVERLAY		Recommended	See 2016
See 2017	East Highland Moved to 2017			2 Course Chip Seal		Recommended	See 2017
	Thorntree			2 Course Chip Seal		Recommended	Ellis County
	Westmoreland South	21	4,630	2 Course Chip Seal	4,630	Recommended	
Oct. 2014	Added: Shiloh Rd.,			RESEAL		\$ 7,500.00	Completed by: Ellis County Precinct #4

10-YEAR CAPITAL IMPROVEMENT PLAN (CIP)

Calendar Year	Street	Width	Length	Pavement	LF	Cost	Completed
2013							
	Buckboard			HMAC OVERLAY		.5 mile reclaimed & seal	X
	Duncanville Road					Patching	X
see 2016	East Highland Moved to 16					Patching	see 2016
	East Main	18	2,500	2 Course Chip Seal	2,500	.4 mile reclaimed / chip	X
	Georgetown			HMAC OVERLAY		Patched/Sealed	X
	Johnson Lane	22	10,600		10,600	Patched	X
Ovilla Oaks-Cul-de-sacs Moved to 2015 Ovilla Oaks Drive-E Highland to 664 Ovilla Oaks - all 2.2 miles							
				2 Course Chip Seal		Recommended	
				HMAC OVERLAY		Recommended	Moved to 2017
	Silver Spur			HMAC OVERLAY		.5 mile reclaimed & seal	X
	Winding Way (part of Ovilla Oaks)	23	1,200	2 Course Chip Seal	1,200	Patched/Sealed	
Nov-13	Added to 2013: Bryson Rd.			3 tenths of a mile reclaim and 2 course chip & seal		\$ 28,500.00	Completed by: Ellis County Precinct #4
2012							
	Green Meadows			Seal coated			X
	Red Oak Creek Road (East)	16	2,740	2 Course Chip Seal	2,740		X
	Shadowwood-300 blk to Elmwood			2 Course Chip Seal			X
	Silverwood / Brookwood Addition			2 Course Chip Seal			X
	Westmoreland North	21	3,770	1 Course Chip Seal	1,000		X
	TOTALS				7,370	0	
2011							
	Brookwood Court		350		350	overlaid entrance	X
	Cardinal	21	1,760	2 Course Chip Seal	1,760		X
	East University	18	435	2 Course Chip Seal	435		X
	Malloy Lane	20	2,400	2 Course Chip Seal	2,400		X
	Meadowlark	21	1,760	2 Course Chip Seal	1,760		X
	Willow Creek Lane (300 Blk)	20	2,200	2 Course Chip Seal	2,200		X

10-YEAR CAPITAL IMPROVEMENT PLAN (CIP)

Calendar Year	Street	Width	Length	Pavement	LF	Cost	Completed
2010							
	Westmoreland North	21	3,770	2 Course Chip Seal	3,770		X
	Hosford		partial	2 Course Chip Seal	1,000		X
	Red Oak Creek Road (West)	18	4,835	2 Course Chip Seal	4,835		X
	TOTALS				9,605		
2009							
	Cockrell Hill Ph 2	22	7,500	HMAC		18,333	X
	TOTALS					18,333	X
2008							
	Cockrell Hill Ph 1	22	3,500	HMAC		8,556	X
	Johnson Lane	22	10,600	2 Course Chip Seal	10,600		X
	Duncanville Road	22	2,500	2 Course Chip Seal	2,500		X
	TOTALS				13,100	8,556	
2007							
	Lariat Trail	22	5,280	HMAC		12,907	X
	TOTALS					12,907	X
Water & Waste Water Capital Improvement Plan (CIP)							
DATE	PROJECT						COMPLETED
2017	Complete Water Street water line				\$100,000		
2016							
2015	Water Street (12' wtr line-cost share with Impact Fees) with 2 Course Chip Seal						2015
2014							
2013							

10-YEAR CAPITAL IMPROVEMENT PLAN (CIP)

10-YEAR CAPITAL IMPROVEMENT PLAN (CIP)

2008/09							
2007/08							
2006/07							

AGENDA ITEM REPORT

Item: 10

Meeting Date: April 10, 2017

Discussion Action

Submitted By: Staff

Reviewed By: Dennis Burn, CM

Accountant

Department: Administration

Budgeted Expense: YES NO N/A

Amount: N/A

City Secretary City Attorney

Other: Staff

Attachments:

1. None

Agenda Item / Topic:

ITEM 10. **DISCUSSION/ACTION** – Consideration of and action on the appointment of a City Council Scholarship Committee and setting a date, time, and location to review the applications for the 2017 Best Southwest Scholarship Awards Program and Luncheon.

Discussion / Justification:

The Best Southwest Partnership (BSW) Education Committee submitted scholarship applications to independent school districts, private schools, and charter schools in the twelve cities in the Best Southwest Partnership's region. The City Council Scholarship Committee, consisting of the Mayor and two City Council persons, is chosen for application review and selection process. In the coming week(s), applications received by the BSW will be sorted and provided to the city in which the scholarship applicant resides. Council's selection should be submitted the first week of May 2017. (Exact date to be determined) The BSW 4th Annual Quarterly Luncheon will be held on May 25, at 11:30 a.m. at the Hilton Garden Inn in Duncanville where the scholarship recipients will be announced.

Recommendation / Staff Comments:

Staff recommends the creation of the City Council Scholarship Committee designating two council persons and the Mayor to schedule a meeting to review scholarship applications.

Sample Motion(s):

I move that Council establish a City Council Scholarship Committee appointing _____ and _____, along with Mayor Dormier, to review and select an Ovilla scholar –

And -

I move that the Council Scholarship Committee set _____ at _____ pm, located at Ovilla City Hall for the City Council Scholarship Committee to review scholarship applications for the Best Southwest Partnership Education Committee's scholarship program.

AGENDA ITEM REPORT

Item: 11

Meeting Date: April 10, 2017

Department: Administration/EDC

Discussion Action

Budgeted Expense: YES NO N/A

Submitted By: Dennis Burn

Amount: \$25,500

Reviewed By: City Manager City Secretary City Attorney

Accountant

Other: Public Works Director B. Piland

Attachments:

1. Resolution R2017-12
2. Strategic Plan

Agenda Item / Topic:

ITEM 11. **DISCUSSION/ACTION** – Consideration of and action on Resolution R2017-12 approving and adopting the 2017 Ovilla Economic Development Corporation Strategic Plan and providing an effective date.

Discussion / Justification:

Since the adoption of the Strategic Guide in 2013, staff and the OEDC has been working to establish a Strategic Plan.

Jack Thompson, representative with Orasi spoke with Council and staff on Thursday, August 06, 2016 during the Budget Workshop, summarizing Orasi's ability and expertise to analyze Ovilla's resources, including the surrounding areas and to develop a plan to execute specific needs relative to economic development for Ovilla. Following recommendation from the OEDC, Council approved an agreement on August 10, 2016 with ORASI, Inc. to assist in the development of a Plan – once the Comprehensive Land Use Plan Update was complete.

During the January 17, 2017 OEDC Meeting, a draft Strategic Plan was presented, noted for corrections and/or revisions and was returned to the EDC for review at their February 21, 2017 meeting. The EDC was pleased with the plan and forwarded recommendation to the Council for review, approval and adoption.

Because this Plan presented a vast parks plan, the Ovilla Park Board met in a Joint Meeting with the EDC and Orasi representative Jack Thompson on April 03 for discussion, review and recommendation. The consensus of the Park Board was favorable as was the EDC, to forward recommended adoption to the Ovilla City Council at their April 10, 2017 meeting.

Recommendation / Staff Comments:

EDC and Park Board recommends approval of Resolution R2017-12 adopting the Strategic Plan.

Sample Motion(s):

I move to APPROVE/DENY Resolution R2017-12 approving and adopting the 2017 Ovilla Economic Development Corporation Strategic Plan and providing an effective date.

RESOLUTION NO. R2017-12

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OVILLA, TEXAS, APPROVING AND ADOPTING THE 2017 OVILLA ECONOMIC DEVELOPMENT CORPORATION STRATEGIC PLAN AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, development in the North Texas region and the cost of maintaining city services requires the City of Ovilla to grow its tax base to pay for such services without unduly burdening the individual residents of the City; and

WHEREAS, there is a desire and need to attract, develop and maintain local shops, restaurants and public space within the City; and

WHEREAS, the Ovilla Economic Development Corporation ("EDC") retained the services of Orasi Development, LLC, to develop the 2017 Ovilla EDC Strategic Plan to provide a detailed plan for maintaining the high quality of life in the City and for attracting retail enterprises and restaurants to the City; and

WHEREAS, the 2017 Ovilla EDC Strategic Plan shall serve as a guide for the City's economic development efforts with the goals of sustaining and increasing the City's tax base, investments in the City, opportunities for public/private partnerships, job creation and economic growth.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS, THAT:

SECTION 1. The City Council of the City of Ovilla hereby approves and adopts the 2017 Ovilla Economic Development Corporation Strategic Plan as prepared by Orasi Development, LLC, and dated February 2017 and attached hereto as Exhibit "A" and made a part hereof for all purposes.

SECTION 2. This resolution shall be in force and effect immediately upon passage and approval.

RESOLVED, PASSED and APPROVED, this 10 day of April, 2017.

CITY OF OVILLA, TEXAS

Richard Dormier, Mayor

ATTEST:

Pamela Woodall, City Secretary

Ovilla Economic Development Corporation

Strategic Plan

February 2017



AGENDA ITEM REPORT Item 12

Meeting Date: April 10, 2017

Department: Administration/Code

Discussion Action

Budgeted Expense: YES NO N/A

Submitted By: Dennis Burn

Amount: \$ N/A

Reviewed By: City Manager City Secretary City Attorney
 Accountant Other: M. Dooly

Attachments:

1. Permit application
2. Sign description, size and placement diagrams
3. Excerpt from the Code, Chapter 3, Section 3.06.007 & 3.06.012

Agenda Item / Topic:

ITEM 12. **DISCUSSION/ACTION** – Consideration of and action on a Meritorious Exception, as permitted by Section 3.06.012 of the Ovilla Code of Ordinances, filed by Shiloh Cumberland Presbyterian Church, Inc., for a replacement 5' X 7' pole sign with an electronic reader-board at the Church's location, 7810 Shiloh Road, Midlothian, TX 76065 (Ovilla ETJ), authorizing the city manager to execute said permit.

Discussion / Justification:

Applicant representative Vernon Sansom with Shiloh Cumberland Presbyterian Church, Inc., has requested a Meritorious Exception to replace the current pole sign with a new sign to include a marquee electric reader-board at Shiloh Cumberland Presbyterian Church. Setback, placement and materials are compliant with Ovilla Code except for the existing poles.

Sign description: 5' X 7' pole sign

Materials: plastic

Duration: This sign is for permanent placement.

Current Zoning: N/A Sign is in the City's Extraterritorial Jurisdiction

Excerpts from Ovilla Code: Section 3.06.007

Sec. 3.06.007 Prohibited signs

A person commits an offense if the person installs, constructs, repairs, alters, or relocates a sign described below, except as otherwise permitted in this article:

...

(3) A moving, flashing, animated, or rotating sign, sign with moving lights, or sign which creates the illusion of movement, **except for reader-boards which convey a message.**

(7) A pole or pylon sign...

Sec. 3.06.012 Granting of exceptions

(a) Generally. It is not the intention of these criteria to discourage innovation. It is entirely conceivable that signage proposals could be made that, while clearly nonconforming to this article and thus not allowable under these criteria, have obvious merit in not only being appropriate to the particular site or location, but also in making a positive contribution to the visual environment.

(b) Request for exception. Upon request of an interested party, the city council, upon recommendation by the administrative official, shall hear and shall seriously and fairly consider a request for a meritorious exception under this section.

Recommendation / Staff Comments:
Staff recommends Council approve the granting of a meritorious exception to the Shiloh Cumberland Presbyterian Church as presented.
Sample Motion(s):
I move that Council APPROVE/DENY a Meritorious Exception, as permitted by Section 3.06.012 of the Ovilla Code of Ordinances, filed by the Shiloh Cumberland Presbyterian Church, Inc., for a replacement 5' X 7' pole sign with an electronic reader-board located at the Church's location, 7810 Shiloh Road, Midlothian, TX 76065, authorizing the city manager to execute said permit.

City of Ovilla

Phone: (972) 617-7262
Fax: (972) 515-3221

105 S. Cockrell Hill Rd.
Ovilla, Texas 75154

Residential Building Permit Application

Building Permit Number:	Valuation: <u>\$25,650</u>		
Project Address:	Valuation w/land:		
Lot:	Subdivision:		
Project Description:	NEW SFR <input type="checkbox"/>	SFR REMODEL/ADDITION <input type="checkbox"/>	SPECIFY OTHER: <u>Sign Upgrade</u> <input type="checkbox"/>
	PLUMBING/ELECTRICAL <input type="checkbox"/>	FLATWORK <input type="checkbox"/>	SPRINKLER <input type="checkbox"/>
	SWIMMING POOL <input type="checkbox"/>	ACCESSORY BUILDING <input type="checkbox"/>	FENCE <input type="checkbox"/>
Proposed Use:	<u>Church Signage</u>		
Description of Work:	<u>Remove existing Marquee & replace with electronic Message Board</u>		
Area Square Feet:	Covered		
Living:	Garage:	Porch:	Total: _____ Number of stories: _____

Homeowner's name:	<u>Shiloh Cumberland Presbyterian Church, Inc</u>		
Address:	<u>7810 Shiloh Road, Midlothian, TX 76065</u>		
Phone Number:	<u>XXXXXXXXXXXX</u>	Home Number	Mobile Number: <u>XXXXXXXXXXXX</u>

General Contractor	Contact Person	Phone Number	Contractor License Number
<u>RB SIGNS</u>	<u>Missy Byrum</u>	<u>972-291-0725</u>	<u>Elect. Sign Cont. # 18125</u>
Mechanical Contractor	Contact Person	Phone Number	Contractor License Number
Electrical Contractor	Contact Person	Phone Number	Contractor License Number
Plumber/Irrigator	Contact Person	Phone Number	Contractor License Number

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

****NOTE **** While your project may be approved and permitted by the City, you should check your deed restrictions and HOA requirements before applying for a permit. Obtaining a permit from the City does not ensure your right to commence a project. The City does not reference or enforce HOA restrictions and/or requirements.

Signature of Applicant: Dee. Vermi/Senior Date: 3/30/17

OFFICE USE ONLY:

Approved by:		Date approved:	
City Manager:		Date approved:	

Plan Review Fee:	Receipt #	Total Fees:
Building Permit Fee:		Issued Date:
Park Impact Fee:		Expires: <u>180 Days</u>
Capital Recovery Fee:		Issued By:
Fire Meter:		
Water Meter Cost:		
Water Impact:		
Sewer Connection Fee:		BV Project #
Sewer Impact:		

7'-4 1/4"

ELECTRICAL NOTE: THIS SIGN WILL REQUIRE
2 - 120V, 20AMP CIRCUITS, 1 CIRCUIT PER
LED READER BOARD



GRADE

MONUMENT SIGN REFACE

SCALE: 1/2" = 1'

TO MANUFACTURE AND INSTALL:
\$28,500.00 PLUS TAX
& PERMITS

- LESS 10% CHURCH DISCOUNT -

TO MANUFACTURE AND INSTALL:
\$25,650.00 PLUS TAX
& PERMITS



MONUMENT SIGN REFACE



EXISTING SIGN



DATE:	PREPARED BY:
01/18/2017	JKP
CLIENT:	
SHILOH CUMBERLAND CHURCH	
PROJECT:	
MONUMENT SIGN REFACE	
LOCATION:	
7810 SHILOH RD, OILLA, TX	
FILE NAME:	
SC78100-COMP-MONUMENTSIGNREFACE00.R1	

NOTE: IF ELECTRICAL SERVICE IS REQUIRED, IT WILL BE UP TO YOU THE CUSTOMER TO PROVIDE DEDICATED 120 VOLT, 20 AMP PRIMARY/S, INCLUDING GROUND WIRING DIRECTLY FROM PANEL BOX, TO WITHIN SIX (6) FEET OF SIGNAGE. ALL INSTALLATION TO MEET CURRENT N.E.C CODE.

BEFORE APPROVING:

PLEASE VERIFY ALL SIZES & SPECS CONTAINED IN THIS DRAWING. COLORS WILL VARY FROM MONITORS TO PRINTS. EXACT COLOR SAMPLES ARE AVAILABLE ON REQUEST. THERE MAY BE A FEE INVOLVED. PLEASE REVIEW ALL SPELLING & CONTENT. ONCE APPROVED, WE ARE NOT LIABLE FOR ANY MISTAKES OR ERRORS IN THE FINAL PRODUCT. PRODUCT WILL BE MANUFACTURED AS IT IS INDICATED ON THIS DRAWING - **REVIEW CAREFULLY**. LANDLORD APPROVAL IS CUSTOMER'S RESPONSIBILITY.

 -APPROVED AS IS -APPROVED W/ NOTES -DENIED, PLEASE REVISE

CUSTOMER SIGNATURE

CUSTOMER PRINT

DATE

LANDLORD SIGNATURE

LANDLORD PRINT

DATE



RB Signs, Inc.
1006 Johnson Lane
Midlothian, TX 76065

Office: 972-291-0728
Fax: 972-291-3707
www.RBSIGNS.net

Estimate/Quotes good
for 30 days.

Estimate

Date	Estimate #
3/29/2017	2017-888

Name / Address

SHILOH CUMBERLAND PRESBYTERIAN
CHURCH
7810 Shiloh Road
Ovilla, Texas 76065

Ship To

SHILOH CUMBERLAND PRESBYTERIAN
CHURCH
7810 SHILOH RD
OVILLA, TX 76065
VERNON# 972-825-6887

Terms: 50% DEPOSIT

Qty	Description	Price	Total
1	REMOVE EXISTING CHANGEABLE MARQUEE SIGN PORTION OF EXISTING MONUMENT SIGN - PROVIDE AND INSTALL NEW ELECTRONIC MESSAGE BOARD IN SAME AREA - SAME APPROX SIZE AS EXISTING.	28,500.00	28,500.00
	CHURCH DISCOUNT 10%	-10.00%	-2,850.00
	SUBTOTAL		25,650.00

To Accept: Sign and email or fax back to mb@rbsigns.net or 972-291-3707. Work will begin upon receipt of payment

Signature

Print Name

Date

Receipt of payment confirms agreement of all above and below terms, descriptions and information.

WARRANTY: 1 year Manufacturers' warranty applies only to products manufactured and serviced by Russell Byrum Signs. Excluding any other work performed by others not authorized by Russell Byrum Signs, and also excluding acts of God (i.e.) tornadoes, lighting, hurricanes etc... The materials and parts are guaranteed by the suppliers, for one full year. Neon, lamps and all electronics are only warranted for 90 days from installation. Labor on parts and materials is warranted for 90 days from installation. **ELECTRICAL NOTE:** Electrical will be hooked up at time of install only if there is designated power for sign located within 10 feet of sign. Warranty will be voided if power is left on to any lighted sign for 24 hrs a day., 7 da. a wk. Electrician must hook to a working photo cell or time clock. All signs remain the property of Russell Byrum Signs until paid in full. Signs left in RB Signs possession will be disposed of after 90 days. Payments are non-refundable.

Texas Electrical Sign Contractor Lic# 18125 - "Regulated by The Texas Department of Licensing and Regulation, P.O. Box 12157, Austin, Texas 78711, 1-800-803-9202, 512-463-6599; website:

Subtotal	\$25,650.00
Sales Tax (6.25%)	\$0.00
Total	\$25,650.00



Quote Number: 1604
 Job Number:
 Representative: Brett Wright
 Date: 01/17/2017

Account:
 Russell Byrum
 1006 Johnson Lane
 Midlothian, TX 76065
 (972) 291-0728

Shipping Address
 Russell Byrum
 1006 Johnson Lane
 Midlothian, TX 76065
 (972) 291-0728

Job Information / End User
 Shiloh Cumberland Church

Product Description	Full Color LED RGB	Number of Faces: 2
Pixel Matrix Height	60	Display Area Height 3' 1.875"
Pixel Matrix Width	140	Display Area Width 7' 4.25"
Pixel Pitch	16mm	
Est. NIT Rating	10,000	
Electrical Requirements	Suggested Service Installation	Energy Consumption
AC Power	120 v.	Circuits Per Face 1
Estimated Avg. Amps	7	Total Circuits Per Project 2
Total Max Amps	17	Project planning guideline, as outlined above, represents the maximum requirement. Each circuit will not exceed 16 Amps. Contact NEXT LED for detailed electrical drawings
220 volt available; adjust amperage estimates accordingly. Refer to owner's manual for details on electrical wiring		

NEXT LED DISPLAY

Standard Features

Color Capability	281 Trillion / LED RGB
Mounting System	Angle iron with installation bracket
Viewing Angles	140° Horizontal / 70° Vertical
Video	60 Frames per second
Light Sensor	Auto Dimming (Manual Backup)
Communication	Wireless or Direct Ethernet
Spare Parts Kit	Included

Service Plan

Parts Warranty	5 Years
Labor Warranty	5 Years
Brightness and Color Uniformity	5 Years

Content Services

Essential Package	Software Training, Content Creation, Basic Weather	\$ 49.99 / Month
Choice Package	Adds Extended Weather, News, Financial, and Social Media	\$ 89.99 / Month
Unlimited Package	Adds Unlimited Content Creation and Sign Management	\$249.99 / Month

Content package upgrades available after the initial purchase.
 Contact NextLED for more information



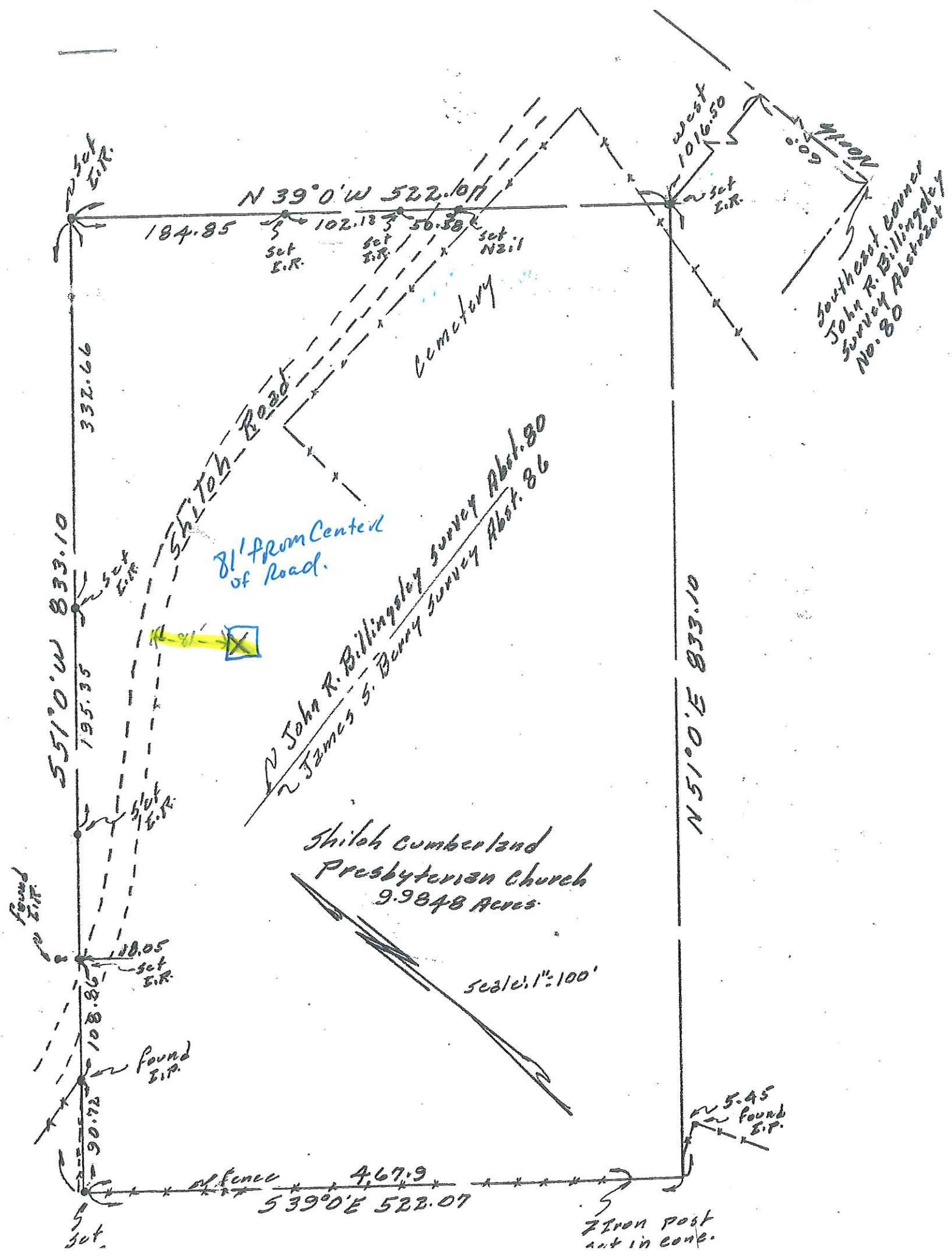
COMPLETE SYSTEM PRICE

DISPLAY	Included
CONTROLLER & SOFTWARE	Included
SOFTWARE TRAINING	Included
TIME & TEMPERATURE	Included
5/5/5 STANDARD SERVICE PLAN	Included
CONTENT SERVICES 3 Months Essential Package	Included

MANUFACTURING LEAD TIME: 8 - 12 Weeks

Quote Valid Until: 03/18/2017

888.263.6530 | 301 N. St. Francis | Wichita, KS 67202 | www.nextledesigns.com



EXCERPT FROM THE OVILLA CODE OF ORDINANCES CHAPTER 3

Sec. 3.06.007 Prohibited signs

A person commits an offense if the person installs, constructs, repairs, alters, or relocates a sign described below, except as otherwise permitted in this article:

- (1) "A" frame or sandwich board, and sidewalk or curb signs, except as temporary signs.
- (2) A balloon, or inflatable sign.
- (3) A moving, flashing, animated, or rotating sign, sign with moving lights, or sign which creates the illusion of movement, **except for reader-boards which convey a message.**
- (4) A temporary or permanent off-premises sign.
- (5) Signs placed on or affixed to vehicles and/or trailers which are parked on a public right-of-way, public property, or private property so as to be visible from a public right-of-way where the apparent purpose is to advertise a product or direct people to a business or activity located on the same or nearby property. However, this does not prohibit signs placed on vehicles and trailers that are incidental to the primary use or ownership of the vehicle or trailer as transportation.
- (6) A sign attached to utility poles or other surfaces which are not the property of the utility or serve a public purpose located within a public right-of-way or easement.
- (7) A pole or pylon sign.
- (8) A billboard.
- (9) Any other type of sign not permitted by this article.

Sec. 3.06.012 Granting of exceptions

(a) **Generally.** It is not the intention of these criteria to discourage innovation. It is entirely conceivable that signage proposals could be made that, while clearly nonconforming to this article and thus not allowable under these criteria, have obvious merit in not only being appropriate to the particular site or location, but also in making a positive contribution to the visual environment.

(b) **Request for exception.** Upon request of an interested party, the city council, upon recommendation by the administrative official, shall hear and shall seriously and fairly consider a request for a meritorious exception under this section.

(c) **Conditions.** The city council may impose conditions on the granting of an exception if the council deems such condition further carries out the intent and purpose of this article.

AGENDA ITEM REPORT

Item 13 – Items pulled from Consent

Meeting Date: April 10, 2017

Department: Administration/Finance

Discussion Action

Budgeted Expense: YES NO N/A

Submitted by: Staff

Amount: N/A

Discussion / Justification:

All consent items are attached for Council consideration. Any items pulled from the Consent agenda will be reviewed under this item.

Recommendation / Staff Comments:

Staff recommends approval.

Sample Motion(s):

I move to approve ...