

City of *OVILLA* City Council

Rachel Huber, Place One
Larry Stevenson, Place Two
David Griffin, Place Three, Mayor Pro Tem

Richard Dormier, Mayor

Doug Hunt, Place Four
Michael Myers, Place Five
Dennis Burn, City Manager

NOTICE OF CITY COUNCIL BRIEFING SESSION 105 S. Cockrell Hill Road, Ovilla, TX 75154

Monday, September 12, 2016

6:00 P.M.

Council Chamber Room

AGENDA

- I. CALL TO ORDER
- II. CONDUCT A BRIEFING SESSION to review and discuss agenda items for the 6:30 p.m. regular meeting.
- III. ADJOURNMENT

THIS IS TO CERTIFY THAT A COPY OF THE NOTICE OF the September 12, 2016 Briefing Session Agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, www.cityofovilla.org, on the 08th day of September 2016 prior to 6:00 p.m., in compliance with Chapter 551, Texas Government Code.



Pamela Woodall, City Secretary

DATE OF POSTING: 9-8-2016 TIME: 3:30 am/pm
DATE TAKEN DOWN: _____ TIME: _____ am/pm

This facility is ADA compliant. If you plan to attend this public meeting and have a disability that requires special arrangements, please call 972-617-7262 at least 48 hours in advance. Reasonable accommodation will be made to assist your needs. PLEASE SILENCE ALL PAGERS, CELL PHONES & OTHER ELECTRONIC EQUIPMENT WHILE THE CITY COUNCIL MEETING IS IN SESSION.

City of *OVILLA* City Council

Rachel Huber, Place One
Larry Stevenson, Place Two
David Griffin, Place Three, Mayor Pro Tem

Richard Dormier, Mayor

Doug Hunt, Place Four
Michael Myers, Place Five
Dennis Burn, City Manager

105 S. Cockrell Hill Road, Ovilla, TX 75154

Monday, September 12, 2016

6:30 P.M.

Council Chamber Room

AGENDA

NOTICE is hereby given of a **Regular Meeting** of the City Council of the City of Ovilla, to be held on **Monday, September 12, 2016 at 6:30 P.M.** in the Ovilla Municipal Building, Council Chamber Room, 105 S. Cockrell Hill Road, Ovilla, Texas, 75154, for the purpose of considering the following items:

I. CALL TO ORDER

- Invocation
- Pledge of Allegiance

II. EXECUTIVE SESSION

The City Council of the City of Ovilla, Texas, reserves the right to meet in a closed session on any item listed on this Agenda should the need arise, pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).

- ITEM 1.** Closed session pursuant to Sec. 551.071 of the Texas Government Code: Consultation with city attorney on matters in which the duty of the attorney under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflict with the Texas Open Meetings Act.

III. COMMENTS, PRESENTATIONS

▪ Citizen Comments

The City Council welcomes comments from Citizens. Those wishing to speak must sign in before the meeting begins. Speakers may speak on any topic, whether on the agenda or not. The City Council cannot act upon, discuss issues raised, or make any decisions at this time. Speakers under citizen's comments must observe a three-minute time limit. Inquiries regarding matters not listed on the Agenda may be referred to Staff for research and possible future action.

• Presentations

- City Attorney Ron G. Macfarlane, Jr. will give a presentation on the Open Meetings Act.

• Proclamations

- NSDAR, Constitution Week
- Heritage Day Event
- National Night Out/Ovilla Night Out

IV. CONSENT AGENDA

The following items may be acted upon in one motion. No separate discussion or action is necessary unless requested by a Council Member, in which event those items will be pulled from the consent agenda for individual consideration on the regular agenda during this meeting.

- C1.** July 2016 Financial Transactions over \$5,000
- C2.** Annual calendar of Council meetings and approved holidays.
- C3.** Consideration of and action on an Interlocal Agreement for providing emergency services effective October 1, 2016, by and between Ellis County Emergency Services District No. 2 and the City of Ovilla.

City of *OVILLA* City Council

*Rachel Huber, Place One
Larry Stevenson, Place Two
David Griffin, Place Three, Mayor Pro Tem*

Richard Dormier, Mayor

*Doug Hunt, Place Four
Michael Myers, Place Five
Dennis Burn, City Manager*

- C4. Consideration of and action on an Interlocal Agreement for providing emergency services effective October 1, 2016, by and between Ellis County Emergency Services District No. 4 and the City of Ovilla.
- C5. Council Minutes of the September 01, 2016 Special Meeting, Tax Rate PH/Budget Workshop.
- C6. Council Minutes of the August 22, 2016 Special Meeting, Tax Rate PH/Budget Workshop.
- C7. Briefing Session and Regular Minutes of the August 08, 2016 Council Meeting.
- C8. Council Minutes of the August 04, 2016 Special Budget Workshop meeting.

V. PUBLIC HEARING

PUBLIC HEARING AND DISCUSSION – Receive public comments on the Proposed Fiscal Year 2016-2017 Budget.

VI. REGULAR AGENDA

- ITEM 2. DISCUSSION/ACTION – Consideration of and action on Ordinance 2016-15 approving and adopting the Budget and making appropriations for the support of the City Government of the City of Ovilla, Texas for the Fiscal Year beginning October 01, 2016 and ending September 30, 2017; providing an effective date.
- ITEM 3. DISCUSSION/ACTION – Consideration of and action on Ordinance 2016-16 levying, assessing and fixing the tax rate for the use and support of the municipal government of the City of Ovilla, Texas, and providing for the Debt Service Fund for Fiscal Year 2016-2017 and apportioning each levy for the specific purpose, and providing for collection of all annual taxes provided by state law; and providing an effective date.
- ITEM 4. DISCUSSION/ACTION – Consideration of and action on Ordinance 2016-17 of the City of Ovilla, Texas, ratifying the budget for the 2016-2017 tax year that raised more revenue from property taxes than in the previous year.
- ITEM 5. DISCUSSION/ACTION – Consideration of and action on Resolution R2016-11, adopting the 2016 Social Media Policy of the City of Ovilla, Texas.
- ITEM 6. DISCUSSION/ACTION – Consideration of and action on Ordinance 2016-18 adopting new Standard Construction Details dated September 2016; providing a savings clause; providing a severance clause; providing for immediate effect; and providing for publication.
- ITEM 7. DISCUSSION/ACTION – Consideration of and action on an Official Ballot of the Texas Municipal League Intergovernmental Risk Pool Board of Trustees Election, Places 6-9 to serve 6-year terms, authorizing the Mayor to execute said Official Ballot upon approval by City Council.
- ITEM 8. DISCUSSION – Discuss progress and receive updates on activities related to 2016 Heritage Day celebration, Saturday, September 24, 2016.
- ITEM 9. DISCUSSION – Review Home Owner Association (HOA) Rules with regard and consideration to the City permitting process.
- ITEM 10. DISCUSSION/ACTION – Consideration of any item(s) pulled from the Consent Agenda above for individual consideration and action.

City of *OVILLA* City Council

Rachel Huber, Place One
Larry Stevenson, Place Two
David Griffin, Place Three, Mayor Pro Tem

Richard Dormier, Mayor

Doug Hunt, Place Four
Michael Myers, Place Five
Dennis Burn, City Manager

VII. DEPARTMENT REPORTS

▪ Department Activity Reports / Discussion

- | | |
|---------------------------------------|---------------------------------|
| • Police Department | Police Chief B. Windham |
| ○ Monthly Report | |
| • Fire Department | Fire Chief B. Kennedy |
| ○ Monthly Report | |
| • Public Works | Public Works Director B. Piland |
| ○ Monthly Report | |
| 1. Monthly Park Maintenance | |
| • Finance Department | Accountant L. Harding |
| ○ July 2016 Financials | |
| • Administration | City Manager D. Burn |
| ○ City Manager Reports | |
| ○ Monthly Municipal Court Report | City Secretary P. Woodall |
| ○ Monthly Code/Animal Control Reports | Code/AC Officer M. Dooly |
| 1. Permits | |

VIII. REQUESTS FOR FUTURE AGENDA ITEMS AND/OR ANNOUNCEMENTS BY COUNCIL AND STAFF

IX. ADJOURNMENT

THIS IS TO CERTIFY THAT A COPY OF THE NOTICE OF the September 12, 2016 Regular City Council Agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, www.cityofovilla.org, on the 08th day of September 2016 prior to 6:00 p.m., in compliance with Chapter 551, Texas Government Code.



DATE OF POSTING:
DATE TAKEN DOWN:

9-8-2016

TIME:

3:30

am/pm

Pamela Woodall
Pamela Woodall, City Secretary

am/pm

This facility is ADA compliant. If you plan to attend this public meeting and have a disability that requires special arrangements, please call 972-617-7262 at least 48 hours in advance. Reasonable accommodation will be made to assist your needs. PLEASE SILENCE ALL PAGERS, CELL PHONES & OTHER ELECTRONIC EQUIPMENT WHILE THE CITY COUNCIL MEETING IS IN SESSION.

AGENDA ITEM REPORT

Item 1

Meeting Date: September 12, 2016

Department: Administration

☒ Discussion ☐ Action

Budgeted Expense: ☐ YES ☐ NO ☒ N/A

Submitted by: Dennis Burn, CM

Amount: \$ N/A

Reviewed By: ☒ City Manager ☒ City Secretary ☒ City Attorney

☐ Accountant

☐ Other:

ITEM 1. Closed session pursuant to Sec. 551.071 of the Texas Government Code: Consultation with city attorney on matters in which the duty of the attorney under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflict with the Texas Open Meetings Act.

Discussion / Justification:

The City Council of the City of Ovilla, Texas, reserves the right to meet in a closed session on any item listed on this Agenda should the need arise, pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).

No Action will be taken in Executive Session.

09.12.2016

PRESENTATION BY RON. G. MACFARLANE, JR.

City Attorney Ron MacFarlane, Jr. will give a brief summary:

TEXAS OPEN MEETINGS ACT

City of Ovilla

Tel 972-617-7262

105 S. Cockrell Hill Road
Ovilla, Texas 75154

www.cityofovilla.org
pwoodall@cityofovilla.org



TEXAS OPEN MEETINGS ACT

Ron G. MacFarlane, Jr.
THE MACFARLANE FIRM, PC
400 E. Royal Lane, Suite 290
Irving, Texas 75039
Telephone: (972) 725-9341
Facsimile: (888) 453-8006

September 12, 2016

TABLE OF CONTENTS

	<u>Page</u>
History.	1
Notice of Meeting.	1
Open Meetings Training.	1
Informal or Social Meetings.	2
Civil and Criminal Penalties.	2
Quorum Required..	3
Location.	4
Votes and Final Action.	4
Closed Sessions.	4
<i>Overview.</i>	<i>4</i>
<i>Requisites.</i>	<i>4</i>
<i>Certified Agendas & Recordings.</i>	<i>4</i>
<i>Provisions Authorizing Closed Sessions.</i>	<i>5</i>
<i>Persons Who May Attend.</i>	<i>8</i>

TEXAS OPEN MEETINGS ACT

History

The Texas Open Meetings Act (the "Act") was adopted to provide the public with access to the governmental decision-making process. It requires meetings of governmental entities, including city councils and municipal boards and commissions, to be open to the public, except for authorized closed sessions. Meetings must be preceded by public notice of the time, place and subject matter of the meeting. All decisions of a governmental body, board or commission must be made by the body as a whole at a properly called open meeting.

Notice of Meeting

A municipality must post notice of each meeting on a physical or electronic bulletin board at a place convenient to the public in the city hall, generally at least 72 hours before the meeting. Note that the term "notice" and "agenda" are often used interchangeably because of the practice of posting the agenda as the notice of a public meeting or attaching the agenda to the notice of the meeting. The term "electronic bulletin board" is defined to mean "an electronic communication system that includes a perpetually illuminated screen on which the governmental body can post messages or notices viewable without manipulation by the public."

Section 551.056 requires municipalities and economic development corporations to post notice on their Internet website, in addition to other postings required by the Act. This provision applies only if the entity maintains an Internet website or has a website maintained for it.

Only issues listed in the Agenda can be discussed or deliberated in an open session or at a closed session.

Governmental actions taken in violation of the notice requirements of the Act are voidable.

Open Meetings Training

Section 551.005 of the Act requires **each elected or appointed public official who is a member of a governmental body subject to the Act to complete a course of training addressing the member's responsibilities under the Act.** The public official must complete the training not later than the 90th day after taking the oath of office, if required to take an oath to assume duties as a member of the governmental body, or after the public official otherwise assumes these duties if the oath is not required. The failure of one or more members of a governmental body to complete the required training does not affect the validity of an action taken by the governmental body, but evidence of such training could be very useful in the defense of a criminal prosecution under the Act.

The training course must be at least one and no more than two hours long and must include instruction in the following subjects:

- (1) the general background of the legal requirements for open meetings;
- (2) the applicability of this chapter to governmental bodies;
- (3) procedures and requirements regarding quorums, notice and record keeping;
- (4) procedures and requirements for holding an open meeting and for holding a closed meeting; and
- (5) penalties and other consequences for failure to comply with this chapter.

A training video by the Texas Attorney General is available online at http://www.oag.state.tx.us/opinopen/og_training.shtml. The video suffices as the required training.

Informal or Social Meetings

When a quorum of the members of a governmental body assembles in an informal setting, such as a social occasion, it will be subject to the requirements of the Act if the members engage in a verbal exchange about public business or policy. The Act's definition of a meeting expressly excludes gatherings of a "quorum of a governmental body at a social function unrelated to the public business that is conducted by the body." The definition also excludes from its reach the attendance by a quorum at certain other events such as conventions, ceremonial events and press conferences. In both instances, there is no "meeting" under the Act "if formal action is not taken and any discussion of public business is *incidental* to the social function, convention, workshop, ceremonial event, or press conference."

Civil and Criminal Penalties

Civil

Section 551.142(a) authorizes any interested person to bring a civil action seeking either a writ of mandamus or an injunction. Section 551.142(b) authorizes a court to award reasonable attorney fees and litigation costs to the party who substantially prevails.

Section 551.141 provides that an action taken by a governmental body in violation of the Act is voidable.

Criminal

Sections 551.143 and 551.144 of the Government Code establish criminal sanctions for certain conduct that violates openness requirements. A member of a governmental body must be found to have acted "knowingly" to be found guilty of either of these offenses.

Section 551.143 provides as follows:

- (a) A **member or group of members** of a governmental body commits an offense if the member or group of members knowingly conspires to circumvent this chapter by meeting in numbers less than a quorum for the purpose of secret deliberations in violation of this chapter.
- (b) An offense under Subsection (a) is a misdemeanor punishable by:
 - 1. a fine of not less than \$100 or more than \$500;
 - 2. confinement in the county jail for not less than one month or more than six months; or
 - 3. both the fine and confinement.

Section 551.144 provides as follows:

- (a) A member of a governmental body commits an offense if a closed meeting is not permitted under this chapter and the member knowingly:
 - 1. calls or aids in calling or organizing the closed meeting, whether it is a special or called closed meeting;
 - 2. closes or aids in closing the meeting to the public, if it is a regular meeting; or
 - 3. participates in the closed meeting, whether it is a regular, special, or called meeting.
- (b) An offense under Subsection (a) is a misdemeanor punishable by:
 - 1. a fine of not less than \$100 or more than \$500;
 - 2. confinement in the county jail for not less than one month or more than six months; or
 - 3. both the fine and confinement.

Quorum Required

A meeting may not be convened unless a quorum of the governmental body, board or commission is present.

Location

The Act requires meetings to be held in a location accessible to the public. In addition, pursuant to the Americans with Disabilities Act, a meeting room in which a public meeting is held must be physically accessible to individuals with disabilities.

Votes and Final Actions

A final action, decision or vote on any matter may be made only in an open session held in compliance with the notice requirements of the Act. Votes in an open session cannot be made by a secret written ballot.

Closed Sessions

Overview

The Act provides certain narrowly drawn exceptions to the requirement that meetings of a governmental body be open to the public. These exceptions are found in sections 551.071 through 551.088 of the Act. Only seven (7) of those exemptions usually apply to city councils, boards and commissions and are discussed below.

Requisites for a Closed Session

Section 551.101 of the Act provides as follows:

If a closed meeting is allowed under this chapter, a governmental body may not conduct the closed meeting unless a quorum of the governmental body first convenes in an open meeting for which notice has been given as provided by this chapter and during which the presiding officer publicly:

- (1) announces that a closed meeting will be held; and
- (2) identifies the section or sections of this chapter under which the closed meeting is held.

The reason that the presiding officer must announce that a closed session will be held and identify the section(s) of the Act authorizing the closed session is to assess and decide on the applicability of the exceptions before going into a closed session, and to inform those present of the exceptions and give them an opportunity to object.

Certified Agendas and Recordings

Section 551.103(a) provides that a governmental body shall *either* keep a certified agenda *or* make a tape recording of the proceedings of each closed meeting, **except for a private**

consultation with its attorney permitted by section 551.071.

If a certified agenda is kept, the presiding officer must certify that the agenda is a true and correct record of the closed session. The certified agenda must include: (1) a statement of the subject matter of each deliberation; (2) a record of any further action taken; and (3) an announcement by the presiding officer at the beginning and the end of the closed meeting indicating the date and time. A certified agenda does not have to be a verbatim transcript of the meeting, but it must provide a brief summary of each deliberation. **Any member of a governmental body participating in a closed session knowing that an agenda or recording is not being made commits a Class C misdemeanor.**

The certified agenda or tape recording of a closed session must be kept a minimum of two years after the date of the session. If during that time a lawsuit that concerns the meeting is brought, the agenda or tape of that meeting must be kept pending resolution of the lawsuit.

Certified agendas or tape recording of closed sessions are confidential and **any person who knowingly and without authority makes the records public is guilty of a Class B misdemeanor and may be held liable for actual damages, court costs, reasonable attorney fees and exemplary or punitive damages.** However, member of the governmental body has a right to inspect the certified agenda or tape recording of a closed session even if they did not participate. This is not a release to the public in violation of the confidentiality provisions of the Act. The member may not copy the tape recording or certified agenda of a closed session, nor may a former member of a governmental body inspect the records once they leave office.

Provisions Authorizing Closed Sessions for Municipalities

Section 551.071. Consultations with Attorney

A governmental body may not conduct a private consultation with its attorney except:

- (1) when the governmental body seeks the advice of its attorney about:
 - (A) pending or contemplated litigation; or
 - (B) a settlement offer; or
- (2) on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.

This provision implements the attorney-client privilege, an attorney's duty to preserve the confidences of a client. It allows a city council to meet in a closed session with its attorney when it seeks the attorney's advice with respect to pending or contemplated litigation or settlement offers, including pending or contemplated administrative proceedings.

In addition, subsection 551.071(2) of the Government Code permits a city council to consult in an executive session with its attorney “on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts” with the Act. Thus, a governmental body may hold a closed session to seek or receive its attorney’s advice on legal matters that are not related to litigation or the settlement of litigation. **However**, a governmental body may not invoke section 551.071 to convene a closed session and then discuss matters outside of that provision. A general discussion of policy, unrelated to legal matters, is not permitted merely because an attorney is present. For example, a city council may consult with its attorney in executive session about the legal issues raised in connection with contemplated contract, but it may not discuss the merits of a proposed contract, financial considerations, or other nonlegal matters.

It is important for governmental bodies to be aware of the legal and ethical responsibilities of their attorneys when it comes taking matters into a closed session, whether the closed session is called under Section 551.071 or one of the other exceptions under the Act. Rule 1.03 of the Texas Rules of Disciplinary Conduct prohibits a lawyer from assisting a client to engage in conduct that the lawyer knows is criminal or fraudulent. Rule 3.03 prohibits a lawyer from knowingly making a false statement of fact to a tribunal or failing to disclose a fact to a tribunal when disclosure is necessary to avoid assisting a criminal or fraudulent act. Further, Rule 4.04 prohibits a lawyer from failing to disclose a material fact when disclosure is necessary to avoid making the lawyer a party to a criminal or fraudulent act perpetrated by a client. What does all this mean? If a governmental body holds an impermissible closed session, i.e. an illegal closed session, the lawyer can find himself in the position of being required to report the matter.

Section 551.072. Deliberations about Real Property

Section 551.072 provides as follows:

A governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

Section 551.073. Deliberations Regarding Gifts and Donations

Section 551.073 provides as follows:

A governmental body may conduct a closed meeting to deliberate a negotiated contract for a prospective gift or donation to the state or the governmental body if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

Section 551.074. Personnel Matters

Section 551.074 authorizes certain deliberations about officers and employees of the governmental body to be held in executive session. Specifically, Section 551.074 provides:

- (a) This chapter does not require a governmental body to conduct an open meeting:
 - (1) to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or
 - (2) to hear a complaint or charge against an officer or employee.
- (b) Subsection (a) does not apply if the officer or employee who is the subject of the deliberation or hearing requests a public hearing.

This section permits executive session deliberations concerning an individual officer or employee. Deliberations about a *class* of employees, however must, be held in an open session.

Section 551.076. Deliberations Regarding Security Devices or Security Audits

Section 551.076 provides:

This chapter does not require a governmental body to conduct an open meeting to deliberate:

- (1) the deployment, or specific occasions for implementation, of security personnel or devices; or
- (2) a security audit.

Section 551.087. Deliberation Regarding Economic Development Negotiations

This section provides as follows:

This chapter does not require a governmental body to conduct an open meeting:

- (1) to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or
- (2) to deliberate the offer of a financial or other incentive to a business prospect described by Subdivision (1).

Sec. 551.088. Deliberation Regarding Test Item.

This chapter does not require a governmental body to conduct an open meeting to deliberate a test item or information related to a test item if the governmental body believes that the test item may be included in a test the governmental body administers to individuals who seek to obtain or renew a license or certificate that is necessary to engage in an activity.

Persons Who May Attend

Only the members of a governmental body have a right to attend an executive session, except that the governmental body's attorney must be present when it meets under section 551.071. A governmental body has discretion to include in an executive session any of its officers and employees whose participation is necessary to the matter under consideration. But caution should always be taken when holding a closed session under 551.071 to avoid waiving the attorney-client privilege.



PROCLAMATION

WHEREAS: September 17, 2016, marks the two hundred twenty-ninth anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS: It is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary; and to the patriotic celebrations which will commemorate the occasion; and

WHEREAS: Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week,

NOW, THEREFORE, I Richard A. Dormier, by virtue of the authority vested in me as Mayor of the Ovilla, Texas, do hereby proclaim the week of September 17 through 23 as

CONSTITUTION WEEK

AND ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights may never be regained.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of (insert city name), Texas, to be affixed this (insert date) of the year of our Lord two thousand sixteen.

Richard A. Dormier
Mayor of Ovilla

Attest

Pamela Woodall
City Secretary

Mayor Pro Tem/Place 3 David Griffin,
Council Member Place 1 Rachel Huber, Council Member Place 2 Larry Stevenson,
Council Member Place 4 Doug Hunt, Council Member Place 5 Michael Myers



PROCLAMATION

WHEREAS, The City of Ovilla will celebrate its 53rd year of incorporation for its Heritage Day Celebration and will celebrate **OVILLA. Yeah. That's my town**, as its theme this year; and

WHEREAS, The City of Ovilla is dependent on its residents to come together in a spirit of cooperation to maintain the quality of life desired by those who live in Ovilla; and

WHEREAS, Our churches, volunteers, city staff and various organizations have long been the main catalyst in organizing and providing support to the City of Ovilla; and

WHEREAS, They all play a vital role in sustaining the spirit of cooperation necessary to maintain our heritage; and

NOW, THEREFORE BE IT RESOLVED, That the City of Ovilla and its residents acknowledge the generous contributions from various organizations that help **OVILLA** and so recognize and honor our all residents and contributors of Ovilla and proudly presents Nick Harris to serve this year as Ovilla's Honorary Grand Marshal in the Heritage Day Parade Annual Celebration. Nick has lived in Ovilla since 1983 and served as pastor to the Ovilla Road Baptist Church from 1983 to 2010. He has been involved in various organizations in the Ellis County area and currently serves as pastor to Bear Creek Baptist Church in Glenn Heights. Pastor Harris is a father of three and has 10 grandchildren.

IN WITNESS WHEREOF, I hereby affix my signature this 12th day of September in the year of our Lord two thousand sixteen.

Richard A. Dormier, Mayor
City of Ovilla

*Mayor Pro Tem/Place 3 David Griffin,
Place 1 Council Rachel Huber, Place 2 Council Larry Stevenson
Place 4 Council Doug Hunt, Place 5 Council Michael Myers*



PROCLAMATION

OVILLA NIGHT OUT

Whereas, police-community partnerships, neighborhood watch, safety, awareness, anti-crime efforts and cooperation are important themes of the **National Night Out** program; and

Whereas, National Night Out is a community-police awareness-raising event in the United States, held the first Tuesday of August; and,

Whereas, Texas has the option to use the alternate date of the first Tuesday in October to avoid hot weather. This event has been held annually since 1984 across America; and,

Whereas, Ovilla uses the allowed alternate date of the first Tuesday in October and hosts the event called **Ovilla Night Out**; and,

Whereas, The Police Department in conjunction with the Ovilla Fire Department presents a fun and informative event complete with face painting, bounce houses, free food and refreshments.

NOW THEREFORE THE CITY COUNCIL OF THE CITY OF OVILLA, hereby calls upon citizens of Ovilla to join the City and the Ovilla Police and Fire Departments to celebrate Ovilla Night Out held on Tuesday, October 4, 2016 behind the Ovilla Municipal Building.

FURTHERMORE, LET IT BE RESOLVED THAT THE CITY COUNCIL OF THE CITY OF OVILLA, hereby proclaims Tuesday, October 4, 2016 as Ovilla Night Out.

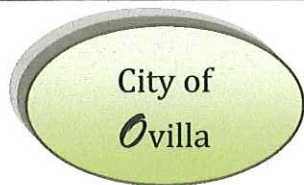
IN WITNESS THEREOF, I hereby affix my signature this 12th day of September in the year of our Lord two thousand sixteen.

Richard Dormier, Mayor
City of Ovilla



NEIGHBORHOOD WATCH

Mayor Pro Tem/Place 3 David Griffin,
Council Member Place 1 Rachel Huber, Council Member Place 2 Larry Stevenson,
Council Member Place 4 Doug Hunt, Council Member Place 5 Michael Myers



Ovilla City Council

CONSENT ITEMS C1 – C8

Meeting Date: September 12, 2016

Department: Administration/Finance/Fire

☒ Discussion ☒ Action

Budgeted Expense: ☒ YES ☐ NO ☒ N/A

Submitted by: Staff

Amount: N/A

Attachments:

- C1. July 2016 Financial Transactions over \$5,000
- C2. Annual calendar of Council meetings and approved holidays.
- C3. Consideration of and action on an Interlocal Agreement for providing emergency services effective October 1, 2016, by and between Ellis County Emergency Services District No. 2 and the City of Ovilla.
- C4. Consideration of and action on an Interlocal Agreement for providing emergency services effective October 1, 2016, by and between Ellis County Emergency Services District No. 4 and the City of Ovilla.
- C5. Council Minutes of the September 01, 2016 Special Meeting, Tax Rate PH/Budget Workshop.
- C6. Council Minutes of the August 22, 2016 Special Meeting, Tax Rate PH/Budget Workshop.
- C7. Briefing Session and Regular Minutes of the August 08, 2016 Council Meeting.
- C8. Council Minutes of the August 04, 2016 Special Budget Workshop meeting.

Discussion / Justification:

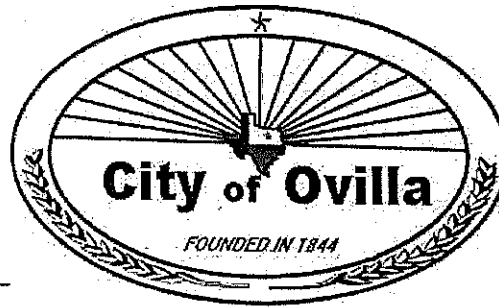
All consent items are attached for Council consideration.

Recommendation / Staff Comments:

Staff recommends approval.

Sample Motion(s):

I move to approve the consent items as presented.



DATE: September 12, 2016

TO: Honorable Mayor and Council Members

FROM:
Linda Harding, Accountant

SUBJECT: Transactions Over \$5,000 For July 2016

**City of Ovilla Expenditures Over \$5,000
for the Month of JULY 2016**

Date	Check#	General Fund Payee	Description	Amount
7/1/2016	ACH	US Treasury	Payroll Taxes	\$8,056.44
7/1/2016	45276	`Gexa	Electricity	\$5,246.17
7/8/2016	45305	SCM Construction	Roof Replacement / Ceiling Repair	\$34,720.00
7/8/2016	45308	State Criminal	State Criminal Cost & Fees	\$23,290.40
7/8/2016	45287	T.M.R.S.	Retirement	\$13,018.01
7/8/2016	45300	Texas Municipal League	Insurance	\$13,358.03
7/14/2016	ach	Quick Books Payroll Service	Payroll	\$45,673.79
7/15/2016	45313	US Treasury	Payroll Taxes	\$8,216.82
7/15/2016	45343	MES- Texas	Apparatus Repair	\$5,911.36
7/15/2016	45339	Tire Center	Tires / Apparatus	\$6,299.60
7/15/2016	45336	Progressive Waste Solutions of TX, Inc.	Solid Waste	\$17,953.00
1/9/1900	ach	Quick Books Payroll Service	Payroll	\$45,656.65
7/29/2016	45362	US Treasury	Payroll Taxes	\$8,253.26
7/29/2016	45376	Blue Cross Blue Shield of Texas	Health Insurance	\$10,729.24
7/29/2016	45374	City of Midlothian	Emergency Medical Transport	\$15,889.75
7/29/2016	45276	`Gexa	Electricity	\$5,506.01

Total General Fund Transactions \$5,000 and Over

\$267,778.53

Date	Check#	Water & Sewer Fund Payee	Description	Amount
7/1/2016	16341	City of Ovilla General Fund	pr 7 1 16	\$11,168.01
7/15/2016	16353	City of Ovilla General Fund	pr 7 15 16	\$12,122.78
7/15/2016	16355	City of Ovilla General Fund	Solid Waste	\$19,475.68
7/16/2016	19363	City of Ovilla I&S	Debt Service	\$77,089.50
7/29/2016	16376	City of Dallas	Water	\$32,535.65
7/29/2016	16381	Trinity River Authority	Sewer	\$22,567.00
7/29/2016	16368	City of Ovilla General Fund	pr 7 29 16	\$11,083.11

Total Water & Sewer Fund Transactions \$5,000 and Over

\$186,041.73

FY 2016-2017 SCHEDULED COUNCIL MEETINGS

Meeting dates may be subject to revision, rescheduling or the calling of a Special Council Meeting should the City Council of Ovilla have the need.

Tuesday, October 11, 2016

Monday, November 14, 2016

Monday, December 12, 2016

Monday, January 09, 2017

Monday, February 13, 2017

Monday, March 13, 2017

Monday, April 10, 2017

Monday, May 08, 2017

General Election – May 06, 2017

Canvass Election – TBD

Monday, June 12, 2017

Monday, July 10, 2017

Monday, August 14, 2017

Budget Meetings – TBD

Monday, September 11, 2017

Budget Meetings – TBD



Ovilla City Council Members

Mayor Richard Dormier

Place 1	Rachel Huber
Place 2	Larry Stevenson
Place 3	David Griffin
Place 4	Doug Hunt
Place 5	Mike Myers
City Manager	Dennis Burn

All City Council meetings are posted and conducted in accordance with the Open Meetings Act, Chapter 551 of the Local Government Code.

2016-2017 *Fiscal Year Calendar & Holidays*

Columbus Day	Monday	October 10, 2016
Veteran's Day	Friday	November 11, 2016
Thanksgiving Holiday	Thursday Friday	November 24, 2016 November 25, 2016
Christmas Holiday	Friday Monday	December 23, 2016 December 26, 2016
New Year's Holiday (January 1, falls on Sunday)	Monday	January 2, 2017
Martin Luther King Day	Monday	January 16, 2017
Presidents' Day	Monday	February 20, 2017
Good Friday (Easter)	Friday	April 14, 2017
Memorial Day	Monday	May 29, 2017
Independence Day Holiday	Tuesday	July 04, 2017
Labor Day	Monday	September 4, 2017
*Heritage Day	Saturday	September 23, 2017
Personal Day!		

Approved by Council during the September 12, 2016 Council Meeting
***Not a Holiday-Special Calendar Days**



**INTERLOCAL AGREEMENT FOR PROVIDING
EMERGENCY SERVICES**

STATE OF TEXAS

§

§

COUNTY OF ELLIS

§

This Interlocal Agreement for Providing **EMERGENCY SERVICES** ("Agreement"), effective as of October 1, 2016, by and between **ELLIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2** ("District"), a political subdivision of the State of Texas, organized and operating pursuant to the provisions of Section 48-e, Article III of the Texas Constitution and Chapter 775 of the Health and Safety Code, as amended ("H&S Code") and the **CITY OF OVILLA** ("City"), a general law city duly organized and operating under the laws of the State of Texas.

WITNESSETH

WHEREAS, the District is a duly organized emergency services district, created to protect life and health, and for such other purposes as determined by the District under Chapter 775 of the H&S Code, with full authority to carry out the objects of its creation; and

WHEREAS, City is a general law city of the State of Texas; and

WHEREAS, District and City are authorized to enter into an agreement pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code; and

WHEREAS, District and City desire to enter into an agreement, whereby City will perform certain government functions and services for District, which functions and services will be limited to providing certain emergency services ("Emergency Services," as hereinafter defined) within the entire response area of the District ("Service Area," as hereinafter defined); and

WHEREAS, District and City agree that it is desirable, and District has determined that it is in the best interest of the residents and property owners of the District, to enter into an agreement for Emergency Services whereby the City will provide Emergency Services within the Service Area;

NOW, THEREFORE, for and in consideration of the premises and mutual covenants hereinafter contained, the parties hereto agree each with the other as follows:

ARTICLE I. **DEFINITIONS**

Section 1.01 Definitions.

In addition to other terms defined herein, the following terms shall have the meanings assigned to them in this Article I whenever they are used in this Agreement.

A. Board. The Board of Commissioners for the District.

B. Service Area. The geographic area of the District as it exists from time to time. City acknowledges that the Service Area boundaries are subject to change from time to time as a result of District annexations or de-annexations.

C. Emergency Services. All fire protection and suppression services, rescue, emergency medical and other services to be made available to the District pursuant to this Agreement. Emergency Services include:

1. Fire protection and suppression to protect people and property;
2. Fire prevention education; and
3. Emergency medical service as a first responder organization, including, but not limited to, providing advanced life support and emergency medical treatment on scene, including the use of certain techniques such as automatic external defibrillators; and
4. Other services, as may be mutually agreed upon in writing by the District and City.

D. Equipment. All apparatus and related equipment provided by District for use by City in providing the Emergency Services under this Agreement.

E. Fiscal Year. The period from October 1 through September 30.

F. Facilities. The Larry C. Marlow Fire Station Annex ("Fire Annex"), located at 105 S. Cockrell Hill Road, Ovilla, Texas 75154.

ARTICLE II. **REPRESENTATIONS AND WARRANTIES**

Section 2.01 District's Representations and Warranties.

The District represents and warrants that it is a political subdivision of the State of Texas created and operating pursuant to the H&S Code and has the authority to enter into this Agreement and the transactions contemplated hereby, and to carry out its obligations.

Section 2.02 City's Representations and Warranties.

A. City is a general law city, a political subdivision of the State of Texas, created and operating pursuant to the Texas Constitution and the Texas Local Government Code, and has the authority to enter into this Agreement and the transactions contemplated hereby and to carry out its obligations.

B. Neither the execution or delivery of this Agreement nor the consummation of the transactions or fulfillment of the obligations contemplated hereby conflicts with or results in a breach of the terms, conditions, or provisions of any corporate restriction or any agreement or instrument to which City is now a party or by which it is bound, or constitutes a default under any of the foregoing, or results in the creation or imposition of any prohibited lien, charge or encumbrance whatsoever on any property or assets of City.

C. City is familiar with the boundaries of the Service Area.

ARTICLE III.

SERVICE TO BE PROVIDED

Section 3.01 General.

A. During the term of this Agreement, City will provide Emergency Services to the Service Area on a 24-hour-per-day, seven-day-a-week basis. The Emergency Services shall be performed in accordance with City's SOPs as they exist on the effective date of this Agreement (or as subsequently modified, provided that such modified version is approved in writing by the District), and shall be at least equal to the Emergency Services provided by City within its corporate boundaries. City may, and it is anticipated that it will, call upon its mutual aid agreements with other Emergency Services providers in the event of a need for additional Emergency Services capability in the Service Area.

B. City agrees that in the event City receives official notice of an alleged material breach of compliance with state, local, or federal laws, regulations, or ordinances related to the City's obligations under this Agreement, City will notify the District within 10 working days of such alleged breach. City will notify the District of the final disposition of such allegations within 10 working days of receipt of written notice.

C. City's Fire Chief or his/her designated representative agrees to attend the District's regular or special meetings when requested by the Board.

Section 3.02 Personnel.

A. City shall only utilize responsible, competent, and well-trained personnel in delivering the Emergency Services and must conduct regularly scheduled training sessions to ensure fulfillment of this duty, in accordance with the City's SOPs and the regulations promulgated by the Texas Commission on Fire Protection and the Texas Department of State Health Services.

B. At all times, City shall maintain a minimum on-duty staffing at the Ovilla Fire Station of at least three individuals who are certified as firefighters by the Texas Commission on Fire Protection ("TCFP") and at least two of these individuals shall be licensed Paramedics.

C. City shall retain at least five Captain positions for Emergency Services personnel.

D. City will maintain a personnel policy for all Emergency Services employees, which must include policies addressing discrimination, sexual harassment, and chain of command. The policy must be made available to the District upon request.

Section 3.03 Facilities and Equipment.

A. District will provide certain Equipment and Facilities, as set forth on Exhibit "A", for use by City in providing the Emergency Services to the Service area, as well as for use by City in providing emergency services within its own geographical boundaries and in providing mutual or automatic aid, as set forth in Section 3.06. City may also use any other District facilities or equipment not referenced on Exhibit "A" in order to provide Emergency Services. District may, in its reasonable discretion and from time to time, make substitutions and additions to the Equipment listed on Exhibit "A" without further amendment to this Agreement.

B. The parties agree that all Facilities and Equipment belonging to the District and/or paid for by the District, in whole or in part, and used in the provision of the Emergency Services, are and will remain under the sole ownership, management and budgetary authority of the District, and that any equipment and personnel of the City used in the provision of the Emergency Services are and will remain under the sole ownership, management and budgetary authority of the City.

C. Maintenance:

1) City agrees to use the Equipment only in a manner contemplated by any and all applicable guidelines, warranties and NFPA Codes. City shall maintain all Equipment in good condition and repair, save for normal wear and tear. City agrees and acknowledges that it is responsible for all costs of operation and maintenance of the Equipment, including, but not limited to, fuel, repairs, preventative maintenance, tire replacement, insurance coverage (as provided in Article IV), daily cleaning, and general upkeep of the Equipment.

2) City is responsible for supplying any equipment not included on Exhibit "A" or otherwise provided by District in accordance with Section 3.03A.

D. Damage to or Removal of Equipment or Facilities:

1) Any damage to Equipment or Facilities arising out of misuse, abuse, or negligence on the part of City personnel will be the sole responsibility of City. In the event of a dispute as to the existence of misuse, abuse or negligence, the parties will each select a representative and will agree upon a neutral third-party to act as arbitrator and will submit to binding arbitration.

2) City shall not remove any Equipment for use in other locations without the District's prior written approval.

E. Facilities:

1.) City shall have exclusive right to occupy the Fire Annex and to use the Fire Annex for governmental uses and purposes, including using the Fire Annex as a fire station.

2.) City shall have the sole responsibility to keep, maintain, repair and operate the Facilities and all the improvements to the Facilities at City's sole cost and expense. City shall maintain the Facilities and the improvements and appurtenances thereto, in a presentable condition consistent with good business practice and in a safe, neat and good physical condition.

3.) City agrees that in the event it shall become necessary to make changes to the plumbing, wiring or similar installations of the Facilities, City will make such changes and installations at its sole cost and expense.

4.) City shall assume and pay for all costs or charges for utility services furnished to the Facilities during the term of this Agreement.

5.) City shall provide for the adequate sanitary handling and disposal away from the Facilities of all trash, garbage and other refuse caused or created as a result of the operation of its governmental business.

Section 3.04 Dispatch Services

The City acknowledges that the City of Midlothian will dispatch all responses to calls for Emergency Services originating within the Service Area. The City shall respond to all calls to which it is dispatched by the City of Midlothian.

Section 3.05 Reporting to District.

A. Reports

The City shall provide reports in a timeframe and format as agreed to by the District's Board and the City's Fire Chief.

B. Other Information

The City shall provide or cause to be provided to the District, or to any agent of the District, such reports or information concerning the Emergency Services provided by the City as the District may reasonably request. Such reports may include, at the District's discretion, response times for the various calls made by the City, types of calls, and any other information reasonably requested by the District.

Section 3.06 Non-Exclusive Agreement and Mutual Aid.

City hereby acknowledges and agrees that it has a responsibility to the Service Area under this agreement as well as to the City. The District hereby acknowledges that the City also serves and will continue to serve the City.

Section 3.07 Approvals and Permits.

City must obtain and maintain all necessary licenses, permits, and approvals, as the case may be, that are necessary from any governmental bodies or agencies having jurisdiction in connection therewith for the provision of Emergency Services to the Service Area as called for by this Agreement.

Section 3.08 District Office and Meeting Location.

A. The District has entered into a Lease Agreement with the City for the real property on which the Fire Annex is located, effective February 8, 2016. The previous Lease and Sublease between the parties were terminated by mutual agreement.

B. The District will continue to designate the Fire Annex as the District's office as required by Section 775.036 (f) of the Texas Health and Safety Code. The City shall provide this office for the District at no cost to the District. The City shall also provide the District with use of a computer workstation in the Fire Annex, computer server hard drive space for District's accounting software and documents, and a climate-controlled area for a District filing cabinet, all at no cost to the District. The City's Fire Chief will determine what constitutes reasonable access to the Fire Annex and use of a computer workstation by District Commissioners, but in no event shall "reasonable access" be less than seven, 24-hour periods per month.

C. Additionally, the District may use the Fire Annex training room for District meetings, CERT training, or other events as agreed upon in advance by the Fire Chief at no cost to the District.

**ARTICLE IV.
INSURANCE AND INDEMNIFICATION**

Section 4.01 Insurance.

A. City facilities and equipment: The City must insure all of the City's facilities and equipment, or cause them to be insured, for loss or damage of such kind usually insured against by entities similarly situated. The City shall designate the District as an additional insured on any liability insurance or liability risk pool coverage that covers any Emergency Services offered by the City.

B. Equipment. City shall insure the Equipment, and shall designate the District as a loss payee and additional insured on the policy or policies covering the Equipment. City shall secure a letter from the insurer's underwriter indicating that any District personnel who may occasionally use the Equipment are covered by the policy or policies, and provide a copy of that letter to the District within 10 days of annual policy renewal during each year this Agreement is in place.

C. Facilities. Beginning January 1, 2017, City shall insure the Facilities for all risks and in an amount agreeable to the District that will fully cover the total value of the Facilities. Such insurance shall list District as a loss payee and additional insured. The City shall provide a

copy of the certificate of insurance on the Facilities to the District within 10 days of annual policy renewal during each year this Agreement is in place.

D. Workers Compensation Insurance: At all times during the term of this Agreement, City must maintain Worker's Compensation Insurance with respect to all paid employees, and volunteer members that volunteer directly for the City.

Section 4.02 Indemnification.

To the fullest extent permitted by law, each party shall and does hereby agree to indemnify, protect, defend, and hold harmless the other party, its officers, agents and employees, for, from and against all claims, demands, liabilities, damages, costs, suits, losses, liens, expenses, causes of action, judgments, and fees (including court costs, attorney's fees, and costs of investigation), of any nature, kind, or description, by, through, or of any person or entity whomsoever arising out of, or alleged to have arisen out of, (in whole or in part) the Emergency Services to be performed, or in any way related to the Emergency Services..

Section 4.03 Liability

Specifically citing Texas Government Code Section 791.006 (a-1), the parties agree that, for purposes of determining civil liability for non-party claims, the act of any person or persons while fighting fires, providing rescue services, providing first response EMS services, traveling to or from any type of emergency call or emergency scene, or in any manner furnishing services in accordance with this Agreement, is the act of the party performing such act. The payment of any and all civil or other liability, including negligence, resulting from the furnishing of services under this Agreement is the responsibility of the individual party performing such acts. This specifically includes, but is not limited to, the payment of court costs, expenses, and attorneys' fees resulting from any such claim or lawsuit. The parties agree that the assignment of liability described in this Article IV is intended to be different than liability otherwise assigned under Section 791.006 (a) of the Texas Government Code.

It is expressly understood and agreed that a Party will not be held liable for the actions of any of the other Party's employees or volunteer members while in any manner furnishing services under this Agreement.

ARTICLE V. **PAYMENTS**

Section 5.01 Preparation of Budget.

A. The City agrees to submit, for review by the District, a preliminary draft of the portion of the City's proposed budget that relates to the provision of Emergency Services. The City agrees to submit the updated budgetary information to the District at least 30 days before final adoption by the City Council.

B. The City's budget must include all operation, maintenance and capital expenses proposed by the City for Emergency Services.

Section 5.02 Payments to City.

A. In consideration of City providing the Emergency Services under this Agreement, District will pay to City a sum, based on a contract price of \$190,000 per year, to be paid as follows:

- 1) Initial payment of \$95,000 due in April 2017; and
- 2) A Final payment of \$95,000 due September 30, 2017.

B. For any shift where there are less than three firefighters on duty, the District will deduct \$360 from the next applicable payment in Section 5.02 for each firefighter below the minimum staffing of three.

C. Expenses incurred during the term may be paid only with funds from the Fiscal Year's budget associated with the term.

Section 5.03 Payments from Current Revenues.

All payments made by either party under this Agreement shall be from current revenues.

ARTICLE VI.
MISCELLANEOUS

Section 6.01 Acquisition, Title to and Ownership of Assets

A. Pursuant to State law, all assets provided to the City or assets purchased or leased at any time using District funds, whether such funds were used to acquire or lease the asset in whole or in part, shall remain the property of the District regardless of title, and regardless of how or by whom the asset is used. If the District provides less than 100% of the funds required to purchase or lease an asset, the District's ownership in that asset shall be equal to the proportionate share of the funds provided.

B. From the Effective Date of the Agreement forward and notwithstanding any other provision in this Agreement, the District retains an ownership interest in all assets acquired or leased using District funds, whether funded by the District in whole or in part, in proportion to the amount of the acquisition price or lease expense paid by the District. The District agrees to make such assets fully available to, and to place such assets in the possession of, the City, to be used by the City in accordance with this Agreement and the protocols adopted by the City from time to time.

C. The City may not sell, trade, assign or convey to another person or entity any asset provided to the City by the District or acquired or leased in whole or in part using District funds without prior written approval of the District.

Section 6.02 Independent Contractor.

Nothing in this Agreement may be construed to make either party the partner or joint venturer of or with the other party. It is further agreed that in the performance of all obligations of City under this Agreement, City is an independent contractor with the right to supervise,

manage, control, and direct the performance of the Emergency Services required under this Agreement. The District will look to City for results only and the District will not direct or oversee City or its agents, members, employees or volunteers in the delivery of such Emergency Services, or the manner, means, or methods by which the Emergency Services are performed or the manner in which City conducts its internal operations, except with regard to financial and fiscal matters.

Section 6.03 Governmental Immunity

The fact that District and City accept certain responsibilities relating to the rendition of Emergency Services under this Agreement as a part of their responsibility for providing protection for the public health, makes it imperative that the performance of these vital services be recognized as a governmental function and that the doctrine of governmental immunity shall be and it is hereby invoked to the extent possible under the law. Neither District nor City waives nor shall be deemed hereby to waive, any immunity or defense that would otherwise be available to it against claims arising from the exercise of government powers and functions.

Section 6.04 Term of Agreement.

This Agreement is for the period of October 1, 2016 to September 30, 2017, after which time this Agreement shall terminate unless otherwise agreed to by the parties. Under no circumstances has the District agreed to pay funds to City or adopt a budget for certain levels of expenditures except upon the adoption, from time to time, of the referenced annual budgets, nor beyond any one year at a time under the term of this Agreement. The parties may, upon mutual agreement and consideration, renew the Agreement for successive one-year terms.

Section 6.05 Termination of Agreement.

If either Party desires to terminate this Agreement without cause prior to the expiration of the term, such Party must provide at least 60 days' written notice to the other Party. In addition, a Party may terminate this Agreement for cause as a result of a material breach of this Agreement. If the termination of this Agreement is for cause, the non-breaching Party must provide the breaching Party written notice clearly identifying the specific breach and providing a minimum 30-day cure period prior to terminating this Agreement under this provision. This Agreement may only be terminated for a material breach after a right to cure period has been exhausted. In the event of termination by either party, the District shall compensate the City pro-rata for all Emergency Services performed through the termination date, together with any reimbursable expenses then due pursuant to this Agreement.

Section 6.06 Notices.

All notices, certificates or other communications hereunder shall be deemed given when delivered by regular mail, hand delivery, or facsimile addressed as follows:

If to District, at: President
Ellis County Emergency Services District No. 2
105 S. Cockrell Hill Road
Ovilla, Texas 75154
Facsimile: _____

With a copy to: John J. Carlton
The Carlton Law Firm, P.L.L.C.
2705 Bee Cave Road, Suite 200
Austin, Texas 78746
Facsimile: (512) 900-2855

If to City, at: City Manager
City of Ovilla
105 S. Cockrell Hill Road
Suite 2
Ovilla, Texas 75154
Facsimile: _____

The District or City may by notice hereunder designate any further or different address to which subsequent notices, certificates or other communications shall be sent.

Section 6.07 Binding Effect.

This Agreement inures to the benefit of and is binding upon the District and City.

Section 6.08 Severability.

In the event any provision of this Agreement is held invalid or unenforceable by any court of competent jurisdiction, such holding will not invalidate or render unenforceable any other provision hereof. Such invalid or unenforceable provision shall be severed from all other provisions while all other provisions remain in full force and effect.

Section 6.09 Execution and Counterparts.

This Agreement may be simultaneously executed in several counterparts, each of which shall be considered an original and all of which shall constitute one and the same instrument.

Section 6.10 Captions.

The captions or headings in this Agreement are for convenience only and in no way define, limit, or otherwise describe the scope or intent of any provision or section of this Agreement.

Section 6.11 Governing Law.

The validity, interpretation, and performance of this Agreement shall be governed by the laws of the State of Texas.

Section 6.12 Venue.

This Agreement is fully performable and enforceable in Ellis County, Texas, wherein venue hereunder shall lie.

Section 6.13 Entirety of the Agreement.

This Agreement constitutes the entire Agreement and understanding between the parties and supersedes all previous agreements, understandings, discussions, or representations concerning its subject matter, save and except the Lease Agreement between the City and the District dated February 8, 2016.

Section 6.14 Assignment and Modification

City may not assign this Agreement, in whole or in part, without obtaining the prior written consent of the District. Further, this Agreement may be modified only by written mutual agreement and signed by both parties.

IN WITNESS WHEREOF, the District and City have executed this Agreement in their respective corporate names, have affixed their respective corporate seals, and the duly authorized officers have attested.

Signed this _____ day of _____, 2016.

ATTEST:	ELLIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2
By: _____ Tom Manning_ Secretary, Board of Commissioner's	By: _____ Ray Reed President, Board of Commissioners
ATTEST:	CITY OF OVILLA
By: _____ Printed Name: _____ Title: _____	By: _____ Printed Name: _____ Title: Mayor

EXHIBIT "A"

The following Facility is part of the Agreement:

1. The Larry C. Marlow Fire Annex, located at 105 S. Cockrell Hill Rd., Ovilla, Texas 75154.

The following Equipment is part of the Agreement:

1. One 99576 000024 Lucas 2, 2.1 Chest Compression System;
2. One 2016 300205-497 Pierce Dash CF Pumper; and
3. Any additional Equipment purchased in whole or in part with District funds and placed in the service of the City under this Agreement.

**INTERLOCAL COOPERATION AGREEMENT
FIRE PROTECTION AND FIRST RESPONDER SERVICES**

THIS AGREEMENT is made and entered into this 12th, day of September 2016, by and between Ellis County Emergency Services District #4, a political subdivision of the State of Texas, hereinafter referred to as "District" and the City of Ovilla, a municipal corporation located in Ellis County, Texas, hereinafter referred to as "City";

WHEREAS, District is a duly organized political subdivision of the State of Texas engaged in the administration of the Ellis County Emergency Services district #4 and the provision of emergency services for the benefits of the residents of the District; and

WHEREAS, City is a municipal corporation, duly organized and operating under the laws of the State of Texas and is engaged in the provision of fire protection services and emergency medical first responder services for the benefit of the City of Ovilla; and

WHEREAS, city is the owner and operator of certain fire protection vehicles and other equipment designed for the extinguishing of fire and prevention of damage to property and injury to persons from fire and has in its employment and/or service trained personnel whose duties are related to the use of such vehicles and equipment as well as the provision of emergency medical services in the capacity of a first responder; and

WHEREAS, District and City mutually desire to be subject to and contract pursuant to provisions of the Government Code, Chapter 791, the Interlocal Cooperation Act, and Chapter 352 of the Local Government Code,

NOW, THEREFORE, District and City, for the mutual promises, covenants, agreements and consideration stated herein, agree as follows:

SECTION 1

TERM

The term of this Agreement shall be for the period of October 1st, 2016 to and through September 30, 2017.

SECTION 2

SERVICES PROVIDED

The services to be rendered in accordance with this Agreement by City are the fire protection and emergency medical first responder services normally rendered by City to citizens of Ovilla to the areas determined by agreement with the Ovilla Fire Chief as stated in Exhibit A of this agreement.

SECTION 3
RESPONSE AREA AND DISPATCH PROCEDURES

The Fire Chief for the City of Ovilla will establish response criteria, response area, and dispatch procedures for all calls within the boundaries of the District as stated in Exhibit A of this agreement. Boundaries of ESD #4 may be identified by the ROISD boundaries. The cities of Oak Leaf and Pecan Hill are included in the boundaries of ESD #4. The city of Red Oak, Ovilla and Glenn Heights do not fall within the boundaries of the ESD #4.

SECTION 4
9-1-1 COORDINATOR

The Ellis County 9-1-1 Coordinator will be the 9-1-1 Coordinator for ESD #4.

SECTION 5
COMPENSATION

The fiscal year shall be the first day of October to the last day of September. The Fire Chief shall submit an annual budget request to the ESD Board for approval prior to the start of the fiscal year. Typically, the Fire Chief will complete this process during the preparation of the city budget process.

The District agrees to pay the City from the budgeted available funds \$14,000.00 base rate and \$42,017.34 for number of responses in the ESD. This would result in an average run cost of \$575.58 and would currently provide OFD with \$56,017.34 of the projected revenue. The District will have an additional 90 days from the beginning of the Agreement to finalize total run averages based on the information provided from the Fire Chief. Payments will be made in three (3) equal payments throughout the fiscal year. These payments will be made in January, May and September of the contract year. Payment is to be delivered to the Fire Chief, 105 S. Cockrell Hill Road. The ESD will be solely liable for these payments from its revenues and the title to capital equipment purchase shall be vested in the City.

SECTION 6
DISTRICT'S OFFICE

The District will designate 547 N. Methodist, Central Fire Station, as the District's office as required by Section 775.036 (f) of the Texas Health and Safety Code. The District will also have use of a computer workstation in the Fire Station, computer server hard drive space for District's accounting software and documents, and area for a District filing cabinet. The Fire Chief will determine access to the Fire Station and use of a computer workstation by District Emergency Commissioners. The District may use the Fire Station training room for District meetings, or other events as agreed upon in advance by the Fire Chief.

SECTION 7 MONTHLY REPORTS

The Dept. will provide the District monthly fire department fire and EMS response reports to responses in the District. The reports should include response times, incident types, and department activity in the District. The District will use these reports for District Fire/EMS service plan upgrades to meet State and National standards.

SECTION 8 TERMINATION

This Agreement may be terminated at any time, by either party giving sixty (60) days advance written notice to the other party. In the event of such termination by either party, City shall be compensated pro rata for all services performed to termination date, together with reimbursable expenses then due and as authorized by this Agreement.

SECTION 9 ENTIRE AGREEMENT

This Agreement represents the entire and integrated Agreement between District and City and supersedes all prior negotiations, representations, and/or Agreements, either written or oral. Except as otherwise specifically provided, any change in the terms of this contract shall be made by an amendment in writing and signed by both District and City.

SECTION 10 GOVERNMENTAL IMMUNITY

The fact that District and City accept certain responsibilities relating to the rendition of fire protection services and emergency medical services (first responder) under this Agreement as a part of their responsibility for providing protection for the public health, makes it imperative that the performance of these vital services be recognized as a governmental function and that the doctrine of governmental immunity shall be and it is hereby invoked to the extent possible under the law. Neither district nor city waives nor shall be deemed hereby to waive, any immunity or defense that would otherwise be available to it against claims arising from the exercise of government powers and functions.

**SECTION 11
INDEPENDENT CONTRACTOR**

It is understood and agreed that the services of the City are furnished by Ovilla as an independent contractor and City shall exercise independent discretion and judgment to determine the method, manner and means of performance of its contractual obligations.

**SECTION 12
LEGAL AUTHORITY**

The City represents that it possesses the practical ability and legal authority to enter into this contract, receive and manage the funds authorized by this contract, and to perform the services the City is obligated to perform hereunder.

The person signing this contract on behalf of the City warrants that he has been duly authorized by the City to execute this agreement on behalf of the City and to bind the City to all terms herein set forth.

The person signing this contract on behalf of the District warrants that he has been duly authorized by the District to execute this agreement on behalf of the District and to bind the District to all terms herein set forth.

**SECTION 13
SEVERABILITY**

In the event that any portion of this Agreement shall be found to be contrary to law, it is the intent of the parties hereto that the remaining portions shall remain valid and in full force and effect to the extent possible.

**SECTION 14
EXHIBITS**

The exhibits identified below are a part of this agreement:

1. Exhibit A (Response Procedures).
2. Exhibit B (District Map).

**SECTION 15
ASSIGNMENT**

This Agreement may not be assigned by any party hereto without the prior written consent of the other party. No assignment, delegation of duties or subcontract under this Agreement shall be effective without the prior written consent of the other party hereto.

**SECTION 16
GOVERNING LAW**

This Agreement shall be governed by and construed in accordance with the laws of the State of Texas. Venue shall be in Ellis County, Texas.

**SECTION 17
NOTICE TO PARTIES**

Any notice to be given hereunder by either party to the other shall be in writing and may be affected by personal delivery in writing or by certified mail, return receipt requested.

Notice to District: Attn: Ray Brindle
 ESD#4
 547 N. Methodist Street
 Red Oak, Texas 75154

Notice to City: Attn: Brandon Kennedy, Fire Chief
 City of Ovilla Fire Department
 105 S. Cockrell Hill Road
 Ovilla, Texas 75154

With copy to: The MacFarlane Firm, PC
 Attorneys & Counselors at Law
 Dallas Communications Complex
 400 E. Royal Lane, Suite 290
 Irving, Texas 75039
 Telephone: 972-725-9341
 Facsimile: 888-453-8006

Signed this 12th, day of September 2016.

ELLIS COUNTY EMERGENCY SERVICES DISTRICT #4

By: _____

Its: _____

CITY OF RED OAK

By: _____
Mayor

Attest:

City Secretary

EXHIBIT A

Agreement of response area, response criteria, and dispatch procedures between Red Oak Fire Rescue (ROFR) and Ovilla Fire Department (OFD):

- A. All of the ESD has been divided into response areas known as Box Numbers. These Box Numbers stipulate which Station has the shortest run time to this area within the Box. Red Oak Box Numbers are 8000 and 9000 series. Ovilla Fire Department Box Numbers are 7000 series.
- B. ROFR response to ESD
 - 1. ROFR will provide a first responder company from the closest station to all EMS calls throughout the ESD.
 - 2. If no ROFR first responder is available, ROFR will notify ETEMS and make notification. ETEMS shall indicate if mutual aid is requested.
 - 3. If ROFR is unable to respond first responder service, ROFR will request first responder service from OFD.
 - 4. ROFR will respond to all Structure Fire calls throughout the ESD.
 - 5. ROFR will respond to all other calls in the ESD with the exception of those occurring in the 7000 series of Box Numbers.
 - 6. ROFR will respond to any other call in the 7000 series of Box Numbers if OFD is unavailable, or anytime requested by OFD.
- A. OFD Response to ESD
 - 1. OFD will provide first EMS to calls occurring in the 7000 series of Box Numbers.
 - 2. OFD will respond to all calls occurring within the 7000 series of Box Numbers.
 - 3. OFD will respond to any other fire or EMS call in the ESD if ROFR is unavailable, or anytime requested by ROFR.
- A. Simultaneous Response and Special Circumstances
 - 1. On all calls where both departments are dispatched simultaneously, the first arriving department shall advise the other department whether to continue to the scene, stage at the intermediate location, or return to their station.
 - 2. Special circumstances such as drought, severe weather, or equipment out-of-service may necessitate a response identical to Structure Fires on other types of incidents. The Chiefs of the ROFR and the OFD will mutually determine the types of calls and the time period of this variance.
- A. Dispatch Procedures
 - 1. The Northern Ellis Emergency Dispatch (NEED) Center (Dispatch) has been provided with a map that outlines the response areas (Box Numbers) as defined in this agreement.
 - 2. If Dispatch fails to tone-out either ROFR or OFD as specified above, the department not dispatched will immediately request the Dispatcher to transmit the proper tone-out and will initiate the correct response to the call.

CITY OF OVILLA MINUTES
Thursday, September 01, 2016
Special City Council Meeting
105 S. Cockrell Hill Road, Ovilla, TX 75154

Mayor Dormier called the Special Council Meeting of the Ovilla City Council to order at 6:36 p.m., with notice of the meeting duly posted. Mayor Dormier made the following public announcement asking all individuals to be cognizant of the two signs at the entrance to the Council Chamber room referencing Sections 30.06 and 30.07 of the *Penal Code, persons licensed under Subchapter H, Chapter 411, Government Code may not enter this property with a concealed handgun nor enter this property with a handgun that is carried openly.*

The following City Council Members were present:

Rachel Huber	Council Member, Place 1
Larry Stevenson	Council Member Place 2
David Griffin	Mayor Pro Tem, Place 3
Doug Hunt	Council Member, Place 4 (arrived at 6:38 p.m.)
Michael Myers	Council Member, Place 5

Mayor Dormier announced present Council members, thus constituting a quorum. City Manager Dennis Burn, various department directors and staff were also present.

PL2 Stevenson gave the Invocation and PL1 Huber led the recitation of the Pledge of Allegiance.

COMMENTS, PRESENTATIONS, REPORTS AND/OR APPOINTMENTS

- **Presentations, Reports, Appointments**
 1. None
- **Citizen Comments**
 1. Ms. Jimmie Wade signed up to speak during Item 1.

PUBLIC HEARING

Mayor Dormier advised that this was the second of two required public hearings. He announced the following item information and opened the public hearing at 6:38 p.m., to receive public comments on the proposed tax rate for Fiscal Year 2016-17:

PUBLIC HEARING AND DISCUSSION – A TAX RATE of \$0.7000 per \$100 valuation proposed by the governing body of the City of Ovilla, with a Maintenance and Operation Rate of 0.5320 and a debt rate of 0.1680.

PROPOSED TAX RATE	\$0.700000 per \$100
PRECEDING YEAR'S TAX RATE	\$0.700000 per \$100
EFFECTIVE TAX RATE	\$0.665890 per \$100
ROLLBACK RATE	\$0.758867 per \$100

Ms. Jimmie Wade, 606 Creekview Circle, shared her opinion that the tax rate seemed high, especially with the new housing developments coming to Ovilla.

There were no further comments during the public hearing in favor or in opposition on the proposed tax rate. Mayor Dormier closed the public hearing at 6:39 p.m.

REGULAR AGENDA

- ITEM 1. DISCUSSION/ACTION** – Consideration of and action on the proposed budget for Fiscal Year 2016-2017 and take action as necessary to direct staff.

City Manager Dennis Burn advised Council that no additional modifications to the proposed budget had occurred, only those revisions discussed and directed for staff to execute during the previous Council meeting.

Mayor Dormier allowed Ms. Wade to speak.

Ms. Jimmie Wade, 606 Creekview Circle: She first offered her sincere appreciation for those that helped her son following his serious vehicle accident. Regarding the proposed budget, Ms. Wade stated she disagreed with the addition of a new position and did not believe it necessary at the front lobby.

Mr. Burn advised that as of this date there were 45 permitted new residential homes.

No Action.

EXECUTIVE SESSION

NONE

REQUESTS FOR FUTURE AGENDA ITEMS AND/OR ANNOUNCEMENTS

- | | |
|------------------|------|
| 1. Mayor Dormier | None |
| 2. PL1 Huber | None |
| 3. PL2 Stevenson | None |
| 4. PL3 Griffin | None |
| 5. PL4 Hunt | None |
| 6. PL5 Myers | None |

ADJOURNMENT

There being no further business, Mayor Pro Tem Griffin adjourned the meeting at 6:48 p.m.

ATTEST:

Richard A. Dormier, Mayor

Pamela Woodall, City Secretary

Approved September 12, 2016

CITY OF OVILLA MINUTES

Monday, August 22, 2016

Special City Council Meeting

105 S. Cockrell Hill Road, Ovilla, TX 75154

In the absence of Mayor Dormier, Mayor Pro Tem Griffin called the Special Council Meeting of the Ovilla City Council to order at 6:30 p.m., with notice of the meeting duly posted. Mayor Pro Tem Griffin made the following public announcement asking all individuals to be cognizant of the two signs at the entrance to the Council Chamber room referencing Sections 30.06 and 30.07 of the *Penal Code, persons licensed under Subchapter H, Chapter 411, Government Code may not enter this property with a concealed handgun nor enter this property with a handgun that is carried openly.*

The following City Council Members were present:

Rachel Huber	Council Member, Place 1
David Griffin	Mayor Pro Tem, Place 3
Doug Hunt	Council Member, Place 4
Michael Myers	Council Member, Place 5

The following City Council Member was noted absent:

Larry Stevenson	Council Member, Place 2
-----------------	-------------------------

Mayor Pro Tem Griffin announced present Council members, thus constituting a quorum. City Manager Dennis Burn, various department directors and staff were also present.

PL4 Hunt gave the Invocation and PL1 Huber led the recitation of the Pledge of Allegiance.

COMMENTS, PRESENTATIONS, REPORTS AND/OR APPOINTMENTS

- **Presentations, Reports, Appointments**
 1. None
- **Citizen Comments**
 1. None

PUBLIC HEARING

Mayor Pro Tem Griffin advised that this was the first of two required public hearings. He announced the following item and opened the public hearing at 6:34 p.m., to receive public comments on the proposed tax rate for Fiscal Year 2016-17:

PUBLIC HEARING AND DISCUSSION – A TAX RATE of \$0.7000 per \$100 valuation proposed by the governing body of the City of Ovilla, with a Maintenance and Operation Rate of 0.5320 and a debt rate of 0.1680.

PROPOSED TAX RATE	\$0.700000 per \$100
PRECEDING YEAR'S TAX RATE	\$0.700000 per \$100
EFFECTIVE TAX RATE	\$0.665890 per \$100
ROLLBACK RATE	\$0.758867 per \$100

There were no comments during the public hearing in favor or in opposition of the proposed tax rate. Mayor Pro Tem Griffin closed the Public Hearing at 6:34 p.m.

REGULAR AGENDA

- ITEM 1. DISCUSSION/ACTION** – Consideration of and action on the proposed budget for Fiscal Year 2016-2017 and take action as necessary to direct staff.

City Manager Dennis Burn advised Council that no additional modifications to the proposed budget had occurred, only those revisions discussed and directed for staff to execute during the previous Council meeting.

Mr. Burn shared a brief review of the major item expenses included in the budget. Tax rates were presented to City Council for consideration on August 04, 2016, and following a record vote, Council directed staff to prepare the budget using the same tax rate (as the current year) of \$0.7000, which would generate a surplus of \$181,353. The surplus, in part, would allow the projected costs of the following:

Capital Expenditures

- Include new vehicles in the Police, Fire and Public Works Departments
- Upgrade restroom facilities at the municipal building
- Design and construction for the Heritage Park Impact line
- Rehabilitate Lariat Trail and overlay Water Street
- Rehab sewer manholes
- Install public restrooms in Heritage Park
- 2 monuments signs (locations to be determined)
- Radio upgrades and infrastructure for public safety
- Three new solar powered outdoor sirens
- New waterline for FM 664 widening project

Personnel

- One new staffing position in the front lobby - Customer Service Representative
- Increase funding to meet staffing needs in Fire Dept. with assistance from Emergency Services District (ESD) #2
- Increase pay per hour in the Police and Public Works Departments

PL4 Hunt moved that Council direct staff to move forward with the approved and noted modifications as presented for the Fiscal Year 2016-2017 Budget, seconded by PL5 Myers.

VOTE: Motion carried unanimously 4-0.

EXECUTIVE SESSION

NONE

REQUESTS FOR FUTURE AGENDA ITEMS AND/OR ANNOUNCEMENTS

- | | |
|------------------|--|
| 1. Mayor Dormier | Absent |
| 2. PL1 Huber | None |
| 3. PL2 Stevenson | Absent |
| 4. PL3 Griffin | None |
| 5. PL4 Hunt | Address safety concerns at the curve in front of the municipal building on Cockrell Hill Road. |
| 6. PL5 Myers | None |

ADJOURNMENT

There being no further business, Mayor Pro Tem Griffin adjourned the meeting at 6:40 p.m.

ATTEST:

David Griffin, Mayor Pro Tem/Place 3

Pamela Woodall, City Secretary

Approved September 12, 2016

*Richard Dormier, Mayor
Rachel Huber, Place One
Larry Stevenson, Place Two*

*Doug Hunt, Place Four
David Griffin, Place Three
Michael Myers, Place Five*

CITY OF OVILLA MINUTES

Monday, August 08, 2016

Regular City Council Meeting

105 S. Cockrell Hill Road, Ovilla, TX 75154

Mayor Dormier called the Regular Council Meeting of the Ovilla City Council to order at 6:30 p.m., with notice of the meeting duly posted. Mayor Dormier made the following public announcement asking all individuals to be cognizant of the two signs at the entrance to the Council Chamber room referencing Sections 30.06 and 30.07 of the *Penal Code, persons licensed under Subchapter H, Chapter 411, Government Code may not enter this property with a concealed handgun nor enter this property with a handgun that is carried openly.*

The following City Council Members were present:

Rachel Huber	Council Member, Place 1
Larry Stevenson	Council Member, Place 2
David Griffin	Mayor Pro Tem, Place 3
Doug Hunt	Council Member, Place 4
Michael Myers	Council Member, Place 5

Mayor Dormier announced present Council members, thus constituting a quorum. City Manager Dennis Burn, various department directors and staff were also present.

Mayor Pro Tem Griffin gave the Invocation and Mayor Dormier led the recitation of the Pledge of Allegiance.

COMMENTS, PRESENTATIONS, REPORTS AND/OR APPOINTMENTS

- Citizen Comments
 - None
- Department Activity Reports and Discussion
 - Department Activity Reports / Discussion
 - Police Department Police Chief B. Windham
 - Discussed Monthly Report
 - Announced the inaugural Citizens Police Academy coming in September.
 - Coffee with the Chief coming at the end of the month.
 - Fire Department Fire Marshal K. Lindsey
 - Discussed Monthly Report
 - Public Works Public Works Director B. Piland
 - Discussed Monthly Report
 - Monthly Park Maintenance
 - Garbage collection was behind due to garbage truck down.
 - Good report from TCEQ with two minor recommendations listed on the report; add one lock and modify sign.
 - Finance Department Accountant L. Harding
 - Reviewed June 2016 Financials
 - Administration City Manager D. Burn
 - City Manager Reports
 - Ms. Rachel Sackett gave a Cockrell Hill Road update; includes a 2-year warranty. Expected completion date of August 10 - ahead of schedule.
 - Monthly Municipal Court Report reviewed. City Secretary P. Woodall
 - Monthly Code/Animal Control Reports Code/AC Officer M. Dooly
 - Permits

- City Manager advised that as of this date, 39 new home permit applications have been submitted.
- Golden Chick permit application was submitted and pending approval.

CONSENT AGENDA

- C1. June 2016 Financial Transactions over \$5,000
- C2. Committed Fund Balance
- C3. Quarterly Investment Report ending June 30, 2016
- C4. Trinity River Authority of Texas Annual Contract for Services for FY 2017 (Fee schedules)
- C5. Council Minutes of the July 20, 2016 Special Budget Workshop meeting
- C6. Briefing Session and Regular Minutes of the July 11, 2016 Council Meeting
- C7. Council Minutes of the June 29, 2016 Special Budget Workshop meeting
- C8. Council Minutes of the June 27, 2016 Special Budget Workshop meeting

PL4 Hunt moved to approve the consent items as presented, seconded by PL2 Stevenson.

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

PUBLIC HEARING

Receive presentation, recommendation and citizen comments on an update of the 2010 Ovilla Comprehensive Land Use Plan.

- a. **PRESENTATION:** City Manager Dennis Burn and consultant Kim Dobbs both stated in a brief summary that the review began with a good Plan and projections were updated; such as population, land use tables, and demographics. Dennis Burn advised that one density exhibit was removed.
- b. **PUBLIC HEARING** to receive comments from the public regarding the update of the Comprehensive Land Use Plan.

Mayor Dormier opened the public hearing at 7:12 p.m.

There was no one to speak in favor or opposition of the Plan.

Mayor Dormier closed the public at 7:14 p.m.

- c. **RECEIVE** recommendation from the Comprehensive Land Use Plan (CLUP) Review Committee and the Planning and Zoning Commission to consider Ordinance 2016-12 adopting the 2016 Comprehensive Land Use Plan. Mr. John Knight, President of the Comprehensive Land Use Plan (CLUP) Review Committee and MS Carol Lynch, Chair of the P&Z and V-President of the CLUP Review Committee both commented on the Plan.

Mr. Knight stated that the CLUP Review Committee's overwhelming consensus was to update basic statistical information to the Plan rather than make many major changes. Ms. Lynch advised that the Planning and Zoning Commission unanimously approved recommendation to Council.

REGULAR AGENDA

- ITEM 1. **DISCUSSION/ACTION** – Consideration of and action on Ordinance 2016-12, adopting a new Comprehensive Plan, known as the 2016 Ovilla Comprehensive Land Use Plan, and providing a mechanism for amendments to the Ovilla Comprehensive Land Use Plan; providing that this Ordinance shall be cumulative of all ordinances; providing a severability clause; and providing an effective date.

PL2 Stevenson moved to approve Ordinance 2016-12, adopting a new Comprehensive Plan, known as the 2016 Ovilla Comprehensive Land Use Plan, and providing a mechanism for amendments to the Ovilla Comprehensive Land Use Plan; providing that this Ordinance shall be cumulative of all ordinances; providing a severability clause; and providing an effective date, seconded by PL1 Huber.

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

ITEM 2. DISCUSSION/ACTION – Case PZ16.04, Receive recommendation from the Planning and Zoning Commission to consider and act upon a preliminary plat application for Hidden Valley Estates Subdivision, 117.758 acres James McNamarra Survey, Abstract No, 693, Westmoreland Road, to include approval of variances of no curb or gutters, no sidewalks, no enclosed storm sewer system and no concrete-lined open channels.

City Manager Dennis Burn advised the governing body that the Planning and Zoning Commission unanimously recommended approval of the preliminary plat application, reminding Council that this was strictly the preliminary plat and that a traffic study would be completed as well as a developer's agreement would be prepared prior to the filing of the final plat. Hidden Valley Estates representatives, Terry Jobe and Cody Brooks were present, answering questions regarding the drainage and storm water runoff. Although, it is zoned R-15 (15,000 square ft. lots) most of the home sites are $\frac{3}{4}$ an acre. Mayor Dormier asked that staff be aware that it should be noted in the developer's agreement that if developer's change and the R-15 lot sizes are used, then the presented/current variances would be prohibited/void. Council's consensus was in agreement. City Manager Dennis Burn advised he would ensure that language was included in the developer's agreement to address that. There were two motions:

1st MOTION: Mayor Pro Tem Griffin moved to approve the variances to include no curb or gutters, no sidewalks, no enclosed storm sewer system and no concrete-lined open channels to the Hidden Valley Estates residential subdivision preliminary plat as presented, seconded by PL2 Stevenson.

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

2nd MOTION: Mayor Pro Tem Griffin moved to approve the preliminary plat application for the Hidden Valley Estates residential subdivision on the northwest corner of Red Oak Creek Rd. and Westmoreland Rd. as presented, seconded by PL4 Hunt.

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

Mayor Dormier moved the order of the agenda to address Item 6.

ITEM 6. DISCUSSION/ACTION – Consideration of and action on a Meritorious Exception, as permitted by Section 3.06.012 in the Ovilla Code of Ordinances, filed by the Midlothian Independent School District for a 12' 4 3/8" x 8' monument sign with an electronic reader board at the McClatchey Elementary School, 6631 Shiloh Road, Ovilla, TX 75154.

Applicant, Midlothian Independent School District (MISD), applied to place a monument sign with digital display at the new McClatchey Elementary School. Setback, placement and materials are compliant with Ovilla Code.

Sign description: 12' 4 3/8" X 8' monument sign

Materials: Brick and stone

Duration: This sign is for permanent placement.

Current Zoning: CG – General Commercial

Excerpts from Ovilla Code of Ordinances were shared and after further explanation and discussion with present MISD representatives, David Boswell and Dolores McClatchey Elementary School Principal Courtney Carpenter, it was discovered that a meritorious exception was not necessary as the requested sign, a reader-board, was allowed by Ovilla Code. City Manager Dennis Burn advised he would approve the permit.

No Action.

Mayor Dormier returned to the regular order of the Agenda, addressing Item 3.

- ITEM 3. DISCUSSION** – Receive comments and discussion from Mr. James Finley regarding his desires to submit a zoning change application from “I” Industrial to “R15” Residential minimum 15,000 sq. ft. lots at his property of 19.34 acres of land, located at 1906 Bear Creek Road.

Representatives Shannon Thompson (Finley employee) and Jamie White (Endeavor Wall Homes) advised that Mr. Finley was unable to attend. Both advised that Mr. Finley has been trying to sell his property and wanted to change the zoning to residential R-15, allowing Endeavor Wall Homes (which developed Bear Creek Crossing in Cedar Hill next to this property) to build a residential development. The water and sewer for this property would be within the City of Cedar Hill’s jurisdiction. Planning and Zoning Chair Carol Lynch spoke before Council as a resident that her primary concern was to keep industrial zoning in Ovilla. The consensus of the Council was that with the possibility of Loop 9 coming through that area, the current zoning of “I” Industrial was better suited.

No Action.

- ITEM 4. DISCUSSION/ACTION** – Consideration of and action on Ordinance 2016-13 of the City of Ovilla, Texas, amending Chapter 5 “Fire Prevention and Protection” of the Ovilla Code of Ordinances by the addition and adoption of Article 5.06, providing regulations for outdoor burning; providing for permits and fees; providing for penalties; providing for a savings clause; providing for a severance clause; providing for incorporation into the Ovilla Code of Ordinances; providing for immediate effect; and providing for publication.

Fire Marshal Kevin Lindsey was present for Council questions and explained that Chapter 3 of the Fire Code (adopted by Council) requires the specifics outlined in the presented Ordinance. This ordinance merely complies with the required procedures for outdoor/open burning, combining it into one document to make it easier for the public.

PI4 Hunt moved to deny Ordinance 2016-13 of the City of Ovilla, Texas, amending Chapter 5 “Fire Prevention and Protection” of the Ovilla Code of Ordinances by the addition and adoption of Article 5.06, providing regulations for outdoor burning; providing for permits and fees; providing for penalties; providing for a savings clause; providing for a severance clause; providing for incorporation into the Ovilla Code of Ordinances; providing for immediate effect; and providing for publication, seconded by Mayor Pro Tem Griffin.

PL2 Stevenson and PL5 Myers voted in *opposition*, *no abstentions*.

VOTE: The motion to deny Ordinance 2016-13 carried: 3 in favor, 2 opposed.

- ITEM 5. DISCUSSION/ACTION** – Receive recommendation from the Ovilla Park Board to consider and act on Resolution R2016-10 of the City Council of the City of Ovilla, Texas, adopting the publication of the United States Consumer Product Safety Commission entitled *Public Playground Safety Handbook* and providing an effective date.

Staff reported that the Loss Prevention Group of the Texas Municipal League (TML), Ovilla’s insurer, recommended that Ovilla use the “Public Playground Safety Handbook” published by the U.S. Consumer Product Safety Commission to evaluate our parks. A quote from the publication is “Because many factors may affect playground safety, the U.S. Consumer Product Safety Commission (CPSC) staff believes that guidelines, rather than a mandatory rule, are appropriate”. This Resolution would adopt the presented handbook and would be

used by City staff to guide our efforts in maintaining safe parks. Legal counsel prepared the resolution. Council's concerns were if adopted, was it mandatory to all guidelines?

No Action.

ITEM 6. Previously addressed.

ITEM 7. **DISCUSSION/ACTION** – Consideration of and action on a contract proposal with Ridgeline General Contractors for the renovation of the police department building, authorizing the city manager to execute said contract.

Staff advised that the Police Department entry needed remodeling for safety and security reasons. Three quotes were received. The contract received from Ridgeline General Contractors was the lowest price that provided all services that were needed. The price quoted (\$14,990.00) exceeded the budget line item in the Police Department budget. Staff transferred funds within the Police Department Budget to accommodate this additional expense, and remains within the department's fiscal year budget. (The Ovilla Policy and Procedure Guide to Purchasing allows the city manager to approve the transfer of funds within a department's line item account.)

PL2 Stevenson moved to approve the contract proposal with Ridgeline General Contractors for the renovation of the police department building as presented, authorizing the city manager to execute said contract, seconded by Mayor Pro Tem Griffin.

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

ITEM 8. **DISCUSSION/ACTION** – Consideration of and action on Ordinance 2016-14 of the City of Ovilla, Texas, Amending the Fiscal Year 2015-2016 General Fund Budget and Annual Program of Services for the City of Ovilla to allow for an adjustment of \$5,000 appropriating funds for increased expenditures for the 2016 Annual Heritage Day Event, appropriating said funds from the General Fund Balance; providing that expenditures for FY 2015-2016 be made in accordance with said amended budget; providing a severability clause; providing an effective date.

The expenditures for Heritage Day 2015 was \$13,529. The budget for the 2016 Heritage Day is \$8,000. A budget increase of \$5,000 was requested to allow for the same line-item expenditure budget as the previous year. The General Fund budget will increase to \$3,666,049. The Heritage Day budget will increase to a total line item expenditure of \$13,000. Legal counsel has approved the language of the ordinance.

PL4 Hunt moved to approve Ordinance 2016-14 of the City of Ovilla, Texas, Amending the Fiscal Year 2015-2016 General Fund Budget and Annual Program of Services for the City of Ovilla to allow for an adjustment of \$5,000 appropriating funds for increased expenditures for the 2016 Annual Heritage Day Event, appropriating said funds from the General Fund Balance providing that expenditures for FY 2015-2016 be made in accordance with said amended budget; providing a severability clause; providing an effective date. Approval of this Ordinance will allow the city manager to execute the Budget Amendment Request, seconded by PL1 Huber.

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

ITEM 9. **DISCUSSION/ACTION** – Consideration of and action on any budget revision(s) from the August 04, 2016 Special Budget Workshop Meeting.

No Discussion. No Action.

ITEM 10. **DISCUSSION/ACTION** – Consideration of any item(s) pulled from the Consent Agenda above for individual consideration and action.

No Discussion. No Action.

EXECUTIVE SESSION

The City Council of the City of Ovilla, Texas, reserves the right to meet in a closed session on any item listed on this Agenda should the need arise, pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).

Mayor Dormier announced that pursuant to Chapter 551.074 the governing body would convene into Executive Session at 9:02 p.m. to consider the following:

ITEM 11. DISCUSSION/ACTION – Deliberate the appointment, employment, evaluation, reassignment and/or duties of the City Secretary.

Mayor Dormier and Council reconvened into Open Session at 10:18 p.m. Mayor Dormier announced that no action was taken in Executive Session and that he would receive any motion at this time.

Mayor Pro Tem Griffin moved that the city secretary receive an annual salary of \$59,000 (8% increase), seconded by PL4 Hunt.

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

REQUESTS FOR FUTURE AGENDA ITEMS AND/OR ANNOUNCEMENTS

- | | |
|------------------|--|
| 1. Mayor Dormier | None |
| 2. PL1 Huber | Re-visit the Park Resolution |
| 3. PL2 Stevenson | Examine permit process with regard to notifying the HOA. |
| 4. PL3 Griffin | Review of the current Fire Ordinance vs. the Fire Code |
| 5. PL4 Hunt | None |
| 6. PL5 Myers | None |
| 7. City Manager | None |

ADJOURNMENT

PL2 Stevenson moved to adjourn the August 08, 2016 Council Meeting, seconded by PL4 Hunt. There being no further business, Mayor Dormier adjourned the meeting at 10:31 p.m.

ATTEST:

Pamela Woodall, City Secretary

Executive Session filed separately.

Richard A. Dormier, Mayor

Approved September 12, 2016

CITY OF OVILLA MINUTES
Thursday, August 04, 2016
Special City Council Budget Workshop Meeting
105 S. Cockrell Hill Road, Ovilla, TX 75154

Mayor Dormier called the Special Council Budget Workshop Meeting of the Ovilla City Council to order at 5:42 p.m., with notice of the meeting duly posted. Mayor Dormier made the following public announcement asking all individuals to be cognizant of the two signs at the entrance to the Council Chamber room referencing Sections 30.06 and 30.07 of the *Penal Code, persons licensed under Subchapter H, Chapter 411, Government Code may not enter this property with a concealed handgun nor enter this property with a handgun that is carried openly.*

The following City Council Members were present:

Rachel Huber	Council Member, Place 1
Larry Stevenson	Council Member, Place 2
David Griffin	Mayor Pro Tem, Place 3
Doug Hunt	Council Member, Place 4
Michael Myers	Council Member, Place 5 was noted absent

Mayor Dormier announced present Council members, thus constituting a quorum. City Manager Dennis Burn, various department directors and staff were also present.

Mayor Dormier gave the Invocation and led the recitation of the Pledge of Allegiance.

COMMENTS, PRESENTATIONS, REPORTS AND/OR APPOINTMENTS

- **Presentations, Reports, Appointments**
 1. None
- **Citizen Comments**
 1. Ms. Carol Lynch stated she was interested in hearing the Council's reasoning on the tax rate proposal.

REGULAR AGENDA

ITEM 1. DISCUSSION/ACTION – Workshop and review of the proposed Fiscal Year 2016-2017 Budget and direct staff as necessary.

During the Special Council Meeting Budget Workshops City Manager Dennis Burn presented a proposed budget using the current rate of \$0.7000 per \$100 valuation. Listed items were reviewed from in previous workshops and by Council's direction, included in the FY 2016-2017 Budget:

Capital Expenditures

1. Replace one police vehicle
2. Add one crew-cab truck in the Public Works Department
3. One Command Vehicle in Fire Department
4. Upgrade restroom facilities in the municipal building
5. Design and construction for the Heritage Park Impact line
6. Rehab Lariat Trail and overlay Water Street
7. Installation of public restrooms in Heritage Park
8. Monument signs
9. Radio upgrades and infrastructure
10. One solar-battery powered outdoor siren
11. Installation of new waterline for FM 664 widening project.

Personnel

1. Added 1 new position in front city offices
2. Increased funding to meet staffing needs in the Fire Department to include an agreed amount from the ESD #2.
3. \$1 per hour increase to all police and public works personnel

Additional/updated information for departmental expenditures was presented for Council consideration:

- Fire Chief Kennedy and Police Chief Windham advised that they received additional information on the radio upgrades with an expected expense of at least \$189,000. This would allow for 21 radios in the Fire Department and 19 radios in the Police Department.
 - ❖ Council's consensus was to budget for approximately half of the funds in the FY 2016-2017 (\$90,000) using \$40,000 of that as a reduction in fund balance.
- Public Works Director Piland shared that the line relocate on FM 664 could be accomplished for \$9,000, not the originally expected \$15,000.
- Council directed staff to add two more outdoor audible sirens at \$18,000 each, increasing the total sirens approved to 3.
 - ❖ Council's consensus and direction to accounting for the sirens was to pull the \$36,000 from contingency funds.

Staff would amend the proposed budget as directed.

No Action.

ITEM 2. DISCUSSION/ACTION – Consideration of and action on a proposed tax rate for the Fiscal Year 2016-2017 Budget and take a record vote.

City Manager Dennis Burn gave a brief review of the Truth-N-Taxation Law and the City's financial impact on the governing body's decision, advising that the presented proposed budget was prepared using the same rate of \$0.7000 – no tax rate increase. Using the effective Tax Rate of \$0.665890 per \$100 valuation would require using \$104,000 from reserves in order to provide the same services to residents. Staff recommended using the same rate as the current year.

The Effective rate is the rate that is a calculated rate that would provide the taxing unit with the same amount of revenue it received in the year before on properties taxed in both years. If property values rise, the effective tax rate will go down. If property values fall then the effective rate goes up.

The Rollback rate is the calculated rate that is the maximum rate allowed by law without voter approval. Rollback rate is the effective maintenance and operations rate X 1.08 plus the current debt rate.

The tax rate is split into two parts. The first part is the maintenance and operation rate or commonly referred to as the M&O rate. This rate is used to fund the day-to-day operations and is unrestricted revenue. Council sets this rate.

The second part is the debt rate or commonly referred to as the I & S rate. This rate is used to fund any bonds that have been issued by the City. This rate is set by the amount of debt the City currently is paying and is calculated by the Tax Office.

FINANCIAL IMPACT:

1. If Council proposes same rate of, (\$0.7000) Ad Valorem Revenue will increase by \$181,353.
2. If Council proposes the Effective Tax Rate, (\$0.665890) Ad Valorem Revenue will increase by \$77,518 as compared to prior year at \$0.7000.
3. If Council proposes the Rollback Rate, (\$0.758867) Ad Valorem Revenue will increase by \$360,491 as compared to current rate of \$0.7000.

PL4 Hunt shared his desires to lower the rate slightly but realized it would prove difficult with the necessary needs this next fiscal year.

PL4 Hunt moved that the Council hereby propose the 2016 property tax of \$ 0.7000 with a Maintenance and Operation rate of \$ 0.5320 and a debt rate of \$ 0.1680. This proposed tax rate would increase the total percentage in Ovilla by 0%, seconded PL2 /Stevenson.

RECORD VOTE:

PLACE 1/HUBER	AYE	PLACE 4/HUNT	AYE
PLACE 2/STEVENSON	AYE	PLACE 5/MYERS	ABSENT
PLACE 3/GRIFFIN	AYE		

VOTE: Motion carried unanimously 4-0.

ITEM 3. *DISCUSSION/ACTION* – Consider and schedule dates for two public hearings on the proposed Tax Rate for Fiscal Year 2016-2017.

Section 26.05 of the Tax Code requires that the governing body hold two public hearings, if the entity is proposing a tax increase or a proposal to increase total tax revenue.

Mayor Pro Tem Griffin moved that Council schedule the listed dates and times for two Public Hearings on the Proposed Tax Rate for Fiscal Year 2016-2017 and direct staff to follow Tax Code Laws accordingly for Notice Requirements, seconded by P1 Huber:

The First Public Hearing will be held on Monday, August 22 at 6:30 p.m. at the Ovilla City Hall Council Chamber Room.

The Second Public Hearing will be held on Thursday, September 1 at 6:30 p.m. at the Ovilla City Hall Council Chamber Room.

VOTE: Motion carried unanimously 4-0.

EXECUTIVE SESSION

NONE

REQUESTS FOR FUTURE AGENDA ITEMS AND/OR ANNOUNCEMENTS

- | | |
|--------------------------|--------|
| 1. Mayor | None |
| 2. PL1 Huber | None |
| 3. PL2 Stevenson | None |
| 4. Mayor Pro Tem Griffin | None |
| 5. PL4 Hunt | None |
| 6. PL5 Myers | Absent |

ADJOURNMENT

There being no further business, Mayor Dormier adjourned the meeting at 6:57 p.m.

ATTEST:

Richard A. Dormier, Mayor

Approved September 12, 2016

Pamela Woodall, City Secretary

Richard Dormier, Mayor
Rachel Huber, Place One
Larry Stevenson, Place Two

Doug Hunt, Place Four
David Griffin, Place Three
Michael Myers, Place Five



Ovilla City Council

PUBLIC HEARING

Meeting Date: September 12, 2016

Department: Administration/Finance

☒ Discussion ☐ Action

Receive comments regarding the proposed Fiscal Year Budget 2016-2017

Attachments:
NOTICE
Agenda Item / Topic:
Receive public comments on the proposed FY Budget for FY 2016-17: <i>This budget will raise more revenue from property taxes than last year's budget by an amount of \$181,353, which is a 9.30% increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$101,751.</i>
Discussion / Justification:



Ovilla City Council

AGENDA ITEM REPORT

Item 2

Meeting Date: September 12, 2016

Department: Administration

☒ Discussion ☒ Action

Budgeted Expense: ☐ YES ☐ NO ☒ N/A

Submitted By: Dennis Burn, CM

Amount: \$ 5,851,607

Reviewed By: ☒ City Manager ☒ City Secretary ☐ City Attorney

☒ Accountant ☐ Other _____

Attachments

1. Ordinance 2016-15
2. FY 2016-2017 Budget

Agenda Item / Topic

ITEM 2. **DISCUSSION/ACTION** – Consideration of and action on Ordinance 2016-15 approving and adopting the Budget and making appropriations for the support of the City Government of the City of Ovilla, Texas for the Fiscal Year beginning October 01, 2016 and ending September 30, 2017; providing an effective date.

Discussion / Justification

Attached is the proposed FY 2016-2017 Budget derived from the Council budget workshops conducted.

Ordinance 2016-15 is presented for adoption of the budget for the Fiscal Year October 1, 2016 – September 30, 2017. This budget is based on the proposed tax rate of \$0.7000 per \$100 dollars of valuation, with a Maintenance and Operation rate of \$0.5320 and a debt rate of \$0.1680. This proposed tax rate would increase total taxes in Ovilla by 0% (by which it exceeds the current total tax rate) as proposed by record vote from Council during the August 04 2016, Council Meeting and Budget Workshop.

Highlights of the Budget include:

Capital Expenditures

1. Replace one police vehicle
2. Add one crew-cab truck in Public Works
3. Command Vehicle in Fire Department
4. Upgrade restroom facilities in municipal building
5. Design and construction for the Heritage Park Impact line
6. Rehab Lariat Trail and overlay Water Street
7. Installation of public restrooms in Heritage Park
8. Monument signs
9. Radio upgrades and infrastructure
10. Three solar-battery powered outdoor sirens
11. Installation of new waterline for FM 664 widening project.

Personnel

1. Added 1 new position in front city offices
2. Increased funding to meet staffing needs in the Fire Department to include an agreed amount from the Emergency Services District #2.
3. \$1 per hour increase to all police and public works personnel

This budget will raise more revenue from property taxes than last year's budget by an amount of \$181,353, which is a 9.30% increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$101,751.

A TAX RATE of \$0.700000 per \$100 valuation proposed by the governing body of the City of Ovilla, with a Maintenance and Operation Rate of 0.5320 and a debt rate of 0.1680.

PROPOSED TAX RATE	\$0.700000 per \$100
PRECEDING YEAR'S TAX RATE	\$0.700000 per \$100
EFFECTIVE TAX RATE	\$0.665890 per \$100
ROLLBACK RATE	\$0.758867 per \$100

Recommendations / Staff Comments

Staff recommends approval.

Sample Motion(s)

I move that the Ovilla City Council approves & adopts / denies Ordinance 2016-15, approving and adopting the Budget and making appropriations for the support of the City Government of the City of Ovilla for the Fiscal Year beginning October 01, 2016 and ending September 30, 2017; providing an effective date.

RECORD VOTE:

MAYOR PRO-TEM Griffin _____

PLACE 1 Huber _____

PLACE 2 Stevenson _____

PLACE 4 Hunt _____

PLACE 5 Myers _____

ORDINANCE 2016-15



AN ORDINANCE APPROVING AND ADOPTING THE BUDGET AND MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY GOVERNMENT OF THE CITY OF OVILLA FOR THE FISCAL YEAR BEGINNING OCTOBER 01, 2016 AND ENDING SEPTEMBER 30, 2017; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Manager submitted to the City Council a budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017;

WHEREAS, the City Council reviewed the submitted budget and held a duly posted Public Hearing and notice(s) as required by state law and city ordinance; and

WHEREAS, the City Council having reviewed and studied the submitted budget is of the opinion that such budget should be approved and adopted.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS:

SECTION ONE

That the proposed budget of the revenues and expenditures necessary for conducting the affairs of the City of Ovilla, said budget providing a complete financial plan for the ensuing fiscal year beginning October 01, 2016 and ending September 30, 2017, as submitted by the City Manager, attached hereto as Exhibit A, be and the same is hereby adopted as the Budget of the City of Ovilla for the Fiscal Year October 01, 2016 through September 30, 2017.

SECTION TWO

The amounts listed on the attached budget (Exhibit A) are hereby appropriated out of their respective and designated funds unless otherwise authorized by a duly enacted ordinance of the City.

SECTION THREE

That this Ordinance shall take effect immediately from and after its passage as the law in such cases provides, and the City Secretary is directed to furnish a copy of this budget to the County Clerk of Ellis County as required by Chapter 102 of the TEXAS LOCAL GOVERNMENT CODE.

PASSED AND APPROVED ON THIS 12 DAY OF September 2016.

MAYOR, Richard A. Dormier

CITY SECRETARY, Pamela Woodall

**CITY OF OVILLA
NOTICE OF PUBLIC HEARING
SEPTEMBER 12, 2016, 6:30 P.M.
OVILLA MUNICIPAL BUILDING
COUNCIL CHAMBER ROOM
105 S. COCKRELL HILL ROAD, OVILLA, TX 75154**

Notice is hereby given that a Public Hearing will be conducted by the City Council of the City of Ovilla, Texas on Monday, September 12, 2016 at 6:30 p.m., in the Council Chamber Room, located at the Ovilla Municipal Building, 105 S. Cockrell Hill Road, Ovilla Texas to consider an Ordinance adopting the FY Budget and making appropriations for the support of the City Government of the City of Ovilla for the Fiscal year beginning October 01, 2016 and ending September 30, 2017.

This Budget will raise more total property taxes than last year's budget by \$181,353, which is a 9.30% increase, and of that amount, \$101,751 is tax revenue to be raised from new property added to the roll this year.

If you are unable to attend, you may submit your written views to the City Secretary by any of these methods:

- 1. Mailing to 105 S. Cockrell Hill Road, Ovilla, TX 75154**
- 2. Calling 972-617-7262**
- 3. Email pwoodall@cityofovilla.org.**

A detailed budget is available for review in the office of the City Secretary.

City of Ovilla

Proposed Annual Budget
October 01, 2016 – September 30, 2017



105 South Cockrell Hill Road
Ovilla, Texas 75154
972-617-7262

www.CityofOvilla.org



Annual Budget

FY 2016-2017

This budget will raise more revenue from property taxes than last year's budget by an amount of \$181,353, which is a 9.306081% percent increase from last year's budget.

**The property tax revenue to be raised from new and improved property added to the tax roll this year is
\$101,751**



City of Ovilla
Fiscal Year 2016-2017 Proposed Annual Budget

City Council Record Vote

The members of the governing body voted on the adoption of the fiscal year 2016-2017 Annual Budget on September 12, 2016 as follows:

FOR: Pending
AGAINST: Pending
PRESENT AND NOT VOTING:
ABSENT:

Tax Rate FY 2015-2016

Total Property Tax Rate \$0.700000/\$100 valuation

Tax Rate FY 2016-2017

Total Property Tax Rate Adopted \$0.700000/\$100 valuation

Debt Rate \$0.168000/\$100 valuation

Total M&O Tax Rate \$0.532000/\$100 valuation

Total Effective Rate \$0.665890/\$100 valuation

Total Rollback Tax Rate \$0.758867/\$100 valuation

The total amount of debt obligation, secured by property taxes,
for the City of Ovilla is \$511,227.



Mayor

Richard Dormier

Mayor Pro-Tem

David Griffin, Place 3

Council Members

Rachel Huber, Place 1

Larry Stevenson, Place 2

Doug Hunt, Place 4

Michael Myers, Place 5

City Manager

Dennis Burn

City Secretary

Pam Woodall

Leadership Team

Brandon Kennedy, Fire Chief

Mike Dooly, Code Enforcement & Building Official

Joey Bennett, Police Lieutenant

Linda Harding, Accountant

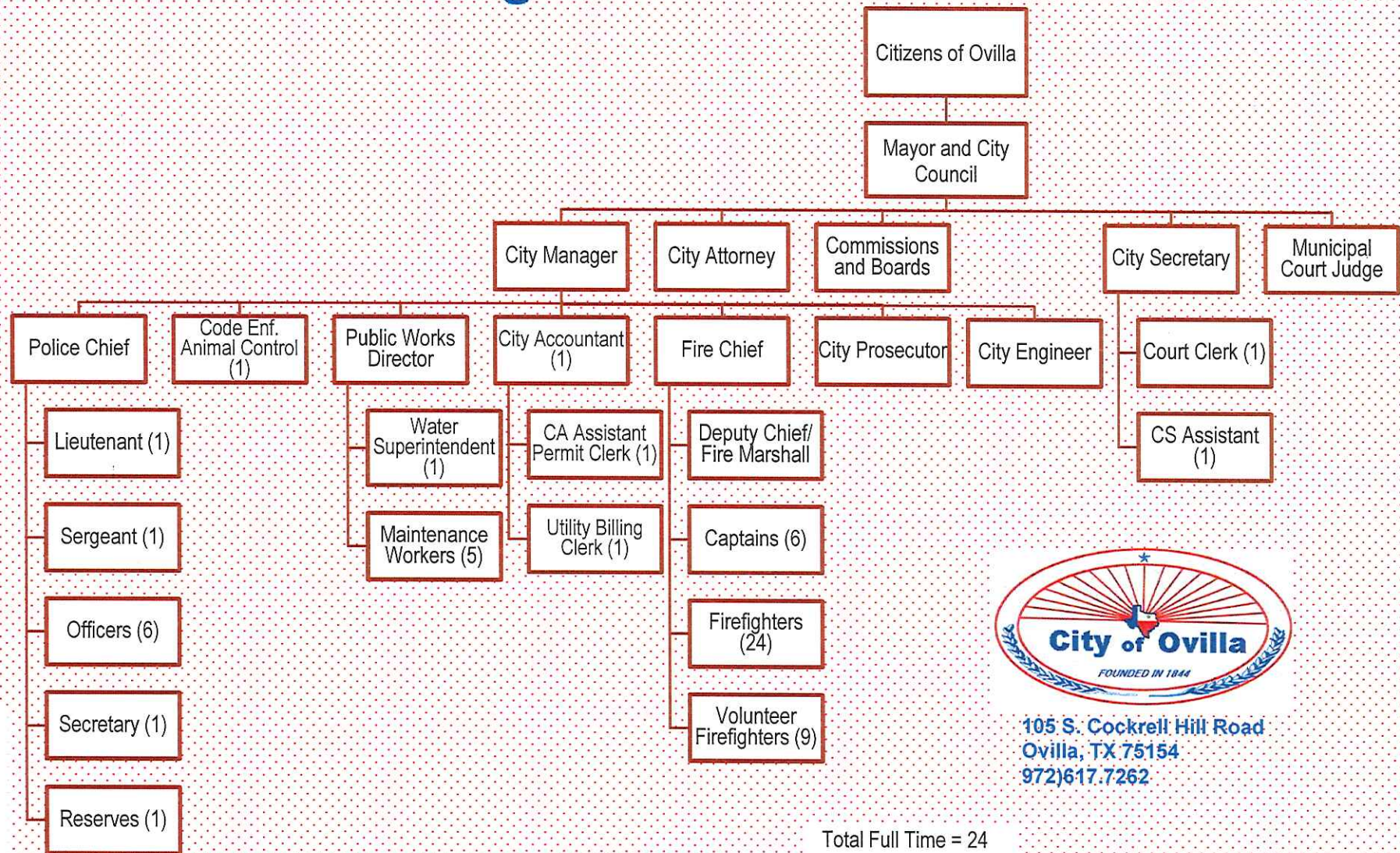
Brad Piland, Public Works Director



City of Ovilla

Organizational Chart

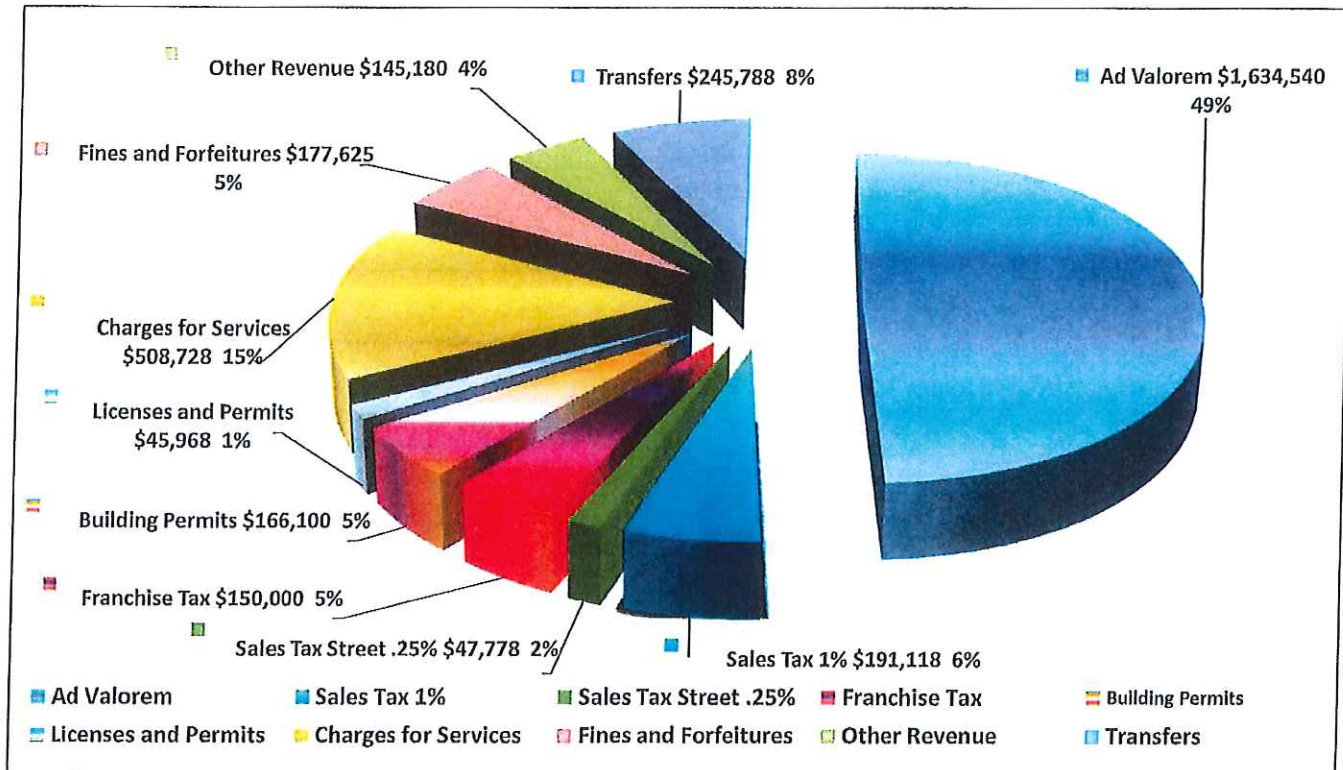
Organization Chart



105 S. Cockrell Hill Road
Ovilla, TX 75154
972)617.7262

Total Full Time = 24
Total Part Time = 40

General Fund Proposed Revenue Budget 2016-2017

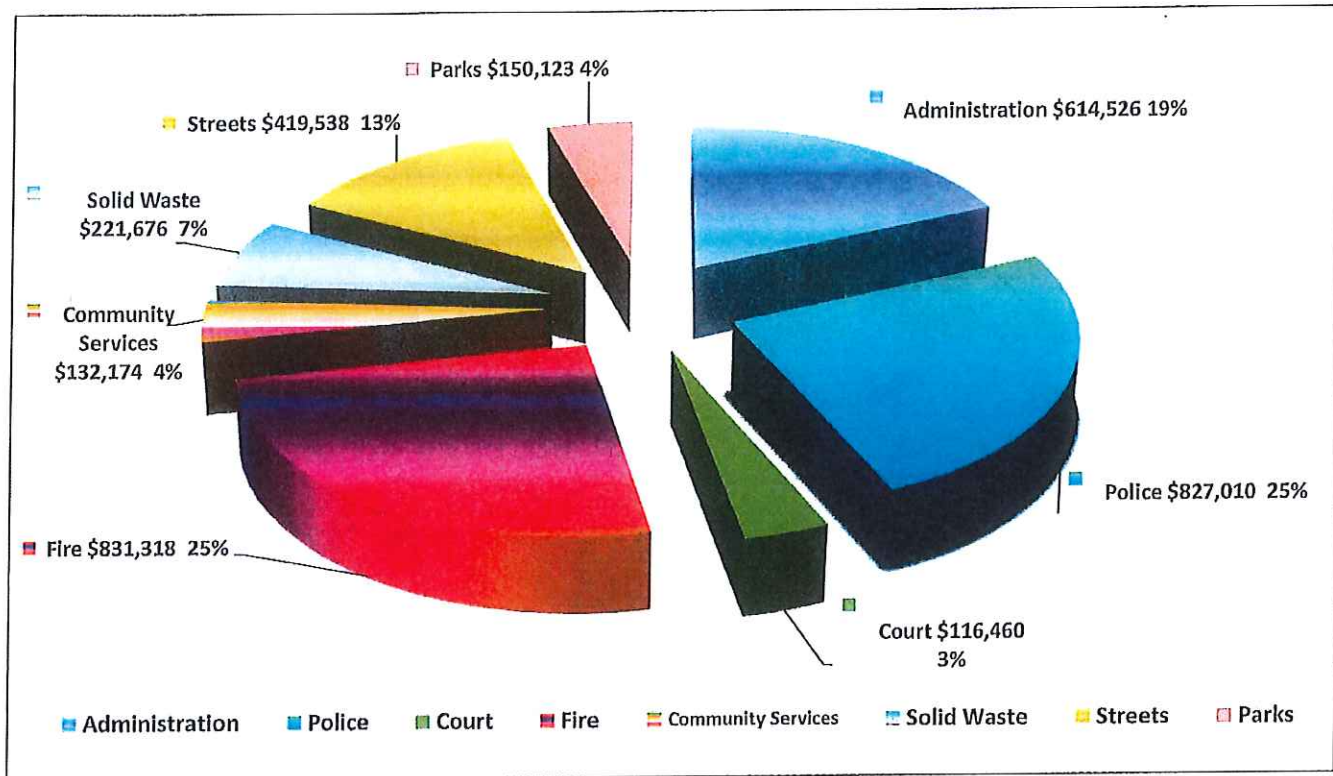


City Of Ovilla General Fund Proposed Budget Summary 2016-2017

Revenue	Proposed Budget 2016-2017
General Fund Revenue	<u>\$3,312,825</u>
Total Revenue	<u><u>\$3,312,825</u></u>

Revenue	
General Fund	
Ad Valorem	\$1,634,540
Sales Tax 1%	\$191,118
Sales Tax Street .25%	\$47,778
Franchise Tax	\$150,000
Building Permits	\$166,100
Licenses and Permits	\$45,968
Charges for Services	\$508,728
Fines and Forfeitures	\$177,625
Other Revenue	\$145,180
Transfers	\$245,788
Total Revenue	<u><u>\$3,312,825</u></u>

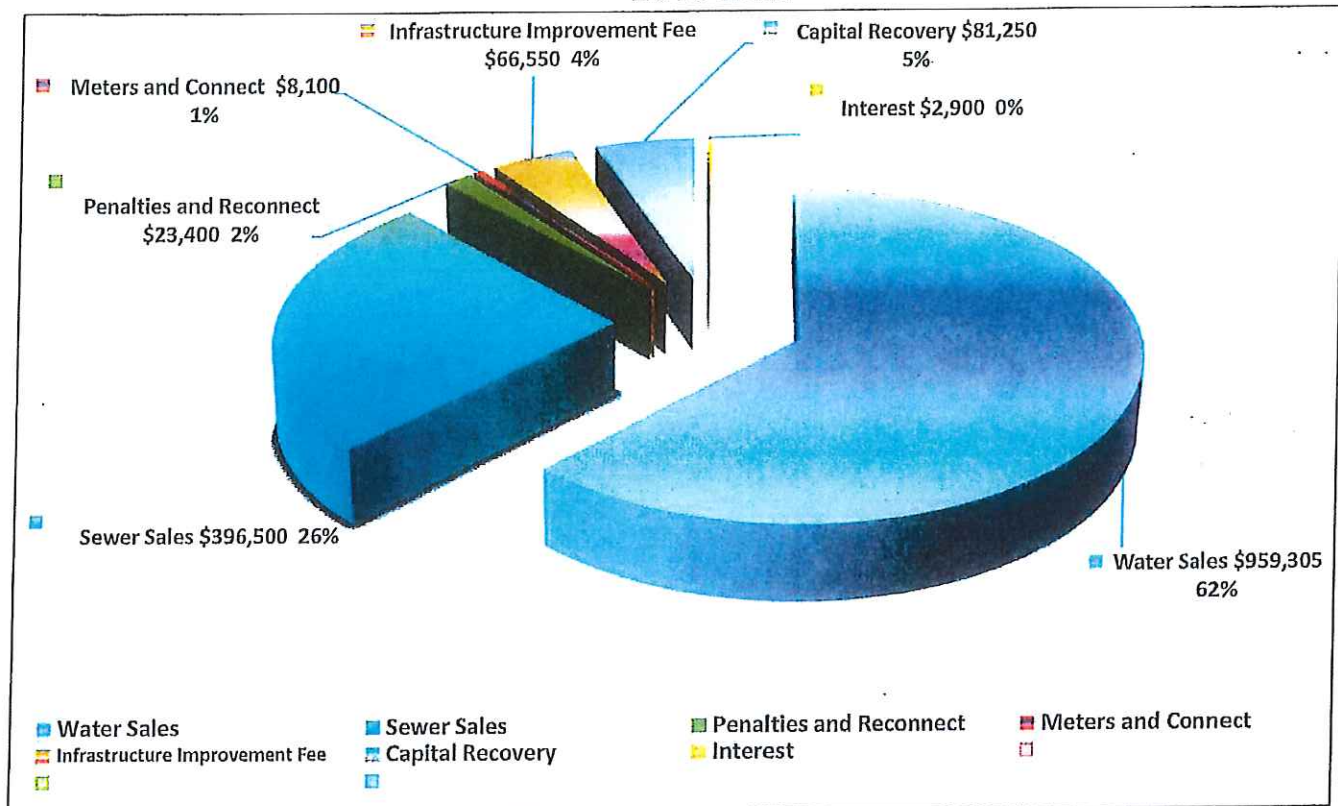
General Fund Proposed Expense Budget 2016-2017



City Of Ovilla General Fund Proposed Budget Summary 2016-2017

Expense	Proposed Budget 2016-2017
General Fund Expense	<u>\$3,312,825</u>
Total Expense	<u>\$3,312,825</u>
Expense	
General Fund	
Administration	\$614,526
Police	\$827,010
Court	\$116,460
Fire	\$831,318
Community Services	\$132,174
Solid Waste	\$221,676
Streets	\$419,538
Parks	\$150,123
Total Expenses	<u>\$3,312,825</u>

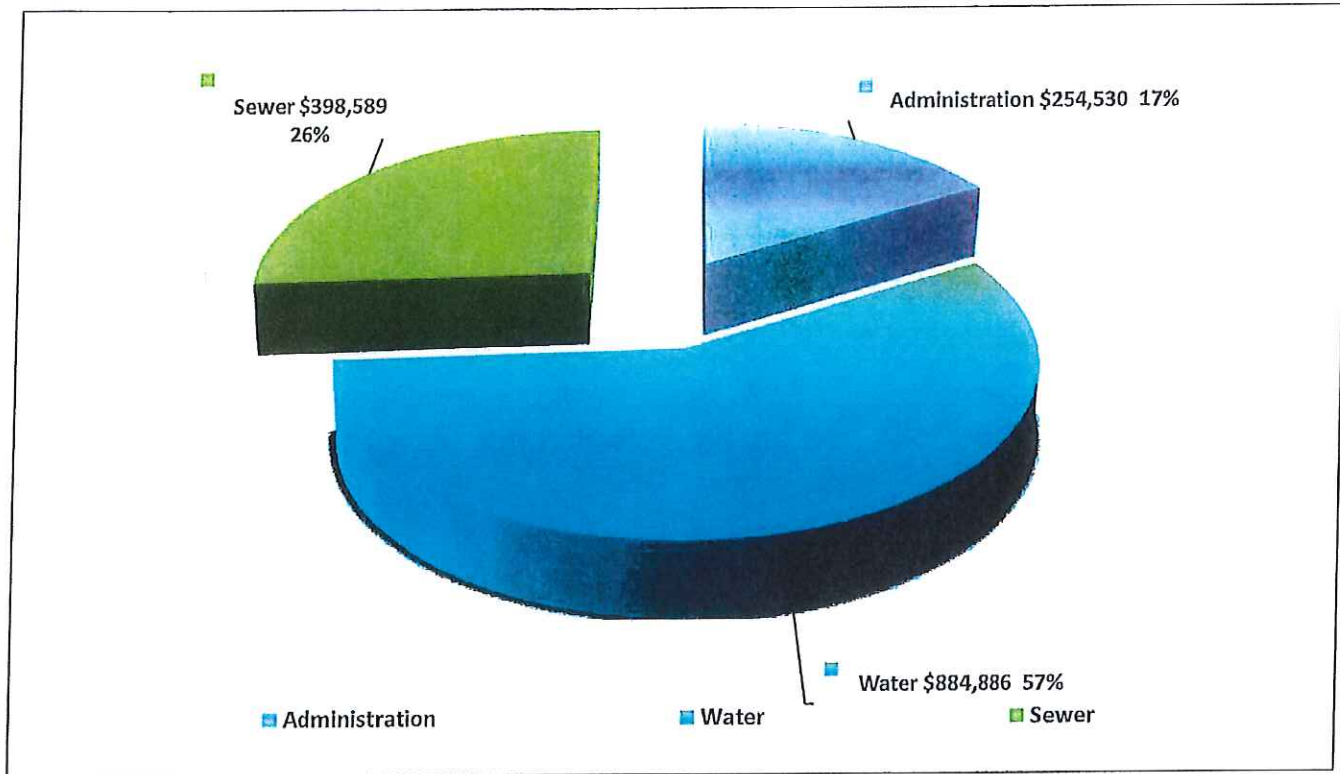
Water Sewer Fund Proposed Revenue Budget 2016-2017



City Of Ovilla Water and Sewer Proposed Budget Summary 2016-2017

	Proposed Budget 2016-2017
Revenue	
Water and Sewer Fund Revenue	\$1,538,005
Total Revenue	\$1,538,005
Revenue	
Water and Sewer	
Water Sales	\$959,305
Sewer Sales	\$396,500
Penalties and Reconnect	\$23,400
Meters and Connect	\$8,100
Infrastructure Improvement Fee	\$66,550
Capital Recovery	\$81,250
Interest	\$2,900
Total Revenue	\$1,538,005

Water and Sewer Proposed Expense Budget 2016-2017



City Of Ovilla Water and Sewer Proposed Budget Summary 2016-2017

Expense	Proposed Budget 2016-2017
Water and Sewer Fund Expense	\$1,538,005
Total Expense	\$1,538,005
Expense	
Water and Sewer	
Administration	\$254,530
Water	\$884,886
Sewer	\$398,589
Total Expenses	\$1,538,005



GENERAL FUND

GENERAL FUND				
Proposed Budget FY 2016-2017				
	<u>ACTUAL FY</u>	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Proposed</u>
	<u>2014-2015</u>	<u>2015-2016</u>	<u>2015-2016</u>	<u>Budget 2016-</u>
				<u>2017</u>
Revenue				
Beginning Fund Balance				1,622,855
4000100 · Taxes				
4000105 · Ad Valorem, Current	1,312,065	1,481,056	1,481,056	1,541,553
4000106 · Ad Valorem, New and Improvements	0	0	0	77,331
4000110 · Ad Valorem, Delinquent	15,478	12,366	12,366	8,116
4000113 · Interest/Penalties - Prop Tax	12,293	4,833	4,833	7,540
4000120 · Sales Tax (1%)	169,698	163,676	188,676	191,118
4000125 · Sales Tax - St. Impr (.25%)	42,425	40,919	47,919	47,778
4000130 · Franchise Tax	151,606	150,000	150,000	150,000
Total 4000100 · Taxes	1,703,565	1,852,850	1,884,850	2,023,436
4000208 · Building Permits				
4000210 · Residential Building Permits	82,120	100,000	100,000	150,100
4000212 · Commercial Building Permit	9,989	12,000	2,968	0
4000213 · Fire Inspection Permits	4,650	5,250	7,150	0
4000214 · Misc Building Permits	19,300	16,070	16,070	16,000
Total 4000208 · Building Permits	116,059	133,320	126,188	166,100
4000200 · Licenses and Permits				
4000230 · Plan Review Fee	60,047	65,000	26,940	35,750
4000260 · Alarm Permits	2,409	2,400	2,400	2,604
4000270 · Animal Tag Fees	2,568	2,600	2,900	3,706
4000272 · Impound Fees	1,195	1,400	1,700	2,751
4000290 · Misc Licenses and Permits	955	1,000	1,000	1,157
Total 4000200 4000208 License and Permits	67,174	72,400	34,940	45,968

	<u>ACTUAL</u> <u>FY</u> <u>2014-2015</u>	<u>Original Budget</u> <u>2015-2016</u>	<u>Adjusted Budget</u> <u>2015-2016</u>	<u>Proposed</u> <u>Budget 2016-</u> <u>2017</u>
4000400 · Charges for Services				
4000325 · ESD #2	162,050	160,000	160,000	190,000
4000330 · ESD #4	18,745	55,628	55,628	55,628
4000411 · Copies and Maps	23	100	100	100
4000415 · Police Reports	36	150	150	150
4000420 · Park Lights	1,000	1,000	1,000	1,000
4000440 · Oak Leaf Animal Control	565	800	1,600	2,100
4000450 · Subdivision Fees	10,045	5,000	14,000	6,400
4000480 · Solid Waste (Garbage)	228,062	253,793	253,793	247,600
4000485 · 50/50 Sidewalk Program	0	2,500	5,000	1,250
4000490 · Misc Charges for Services	3,144	2,500	4,500	4,500
Total 4000400 · Charges for Services	423,670	481,471	495,771	508,728
4000500 · Fines and Forfeitures				
4000535 · Omni Warrant Revenue	1,138	500	800	2,304
4000510 · Fines - Police	62,053	62,000	112,000	160,000
4000520 · Fines - Animal Control	894	1,000	1,000	456
4000525 · Fines - Code Enforcement	4,228	3,330	9,330	8,949
4000550 · Municipal Court Technology	1,256	1,300	1,300	3,375
4000551 · Municipal Court Security	942	1,000	1,000	2,531
4000590 · Misc Fines and Forfeitures	100	400	400	10
Total 4000500 · Fines and Forfeitures	70,612	69,530	125,830	177,625
4000800 · Other Revenue				
4000810 · Heritage Day	18,448	19,000	19,000	19,000
4000818 · Leose Proceeds	1,164	1,165	1,165	1,165
4000820 · Water Tower Lease	94,809	100,000	100,000	107,000

	<u>ACTUAL</u> <u>FY</u>	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Proposed</u>
	<u>2014-2015</u>	<u>2015-2016</u>	<u>2015-2016</u>	<u>Budget 2016-</u>
				<u>2017</u>
4000840 · Interest Earned	6,629	6,000	6,000	6,000
4000870 · Insurance Proceeds	326	0	35,000	0
4000885 · Proceeds from Sale of Assets	90,412	20,000	20,000	7,500
4000887 · HOA Revenue	1,264	1,700	1,015	1,015
4000890 · Misc Other Revenue	2,148	4,000	4,000	3,500
Total 4000800 · Other Revenue	215,200	151,865	186,180	145,180
4000900 · Transfers In				
4000925 · Admin.Rev. received from 4B-EDC	2,500	2,500	2,500	2,500
4000926 - 4B-EDC Revenue: Restroom	0	0	0	75,000
4000927 - 4B-EDC Revenue: Monument Signs	0	0	0	30,000
4000928 - 4B-EDC Revenue: Consultant	0	0	0	10,000
4000930 · Admin. Rev. Rec. From W&S Fund	125,361	91,287	92,583	32,788
4000940 · Admin.Rev. Rec. from MDD Fund	500	500	500	500
4000990 · Reduction in Fund Balance	0	163,300	716,707	95,000
Total 4000900 · Transfers In	128,361	257,587	812,290	245,788
Total Revenue	2,724,640	3,019,023	3,666,049	3,312,825

GENERAL FUND				
Proposed Budget FY 2016-2017				
	<u>ACTUAL FY</u>	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Proposed</u>
	<u>2014-2015</u>	<u>2015-2016</u>	<u>2015-2016</u>	<u>Budget 2016-</u>
				<u>2017</u>
Expense				
10 · Administration				
5101110 · City Manager	71,150	61,800	66,126	66,126
5101115 · City Secretary	39,458	39,398	40,973	40,973
5101117 · City Accountant	36,964	37,080	38,192	38,192
5101120 · Admin. Support	22,308	22,308	22,978	22,978
5101170 - Salary Increase	0	0	0	5,265
5101180 · Merit Raises, Staff 3%	0	4,818	1,023	5,207
Total 5101100 · Salaries & Wages	169,880	165,404	169,292	178,741
5101400 · Support Staff				
5101490 · Overtime	0	625	625	350
Total 5101400 · Support Staff	0	625	625	350
5102100 · Employee Benefits				
5102110 · Group Insurance	27,932	32,665	32,665	29,461
5102135 · TMRS	16,005	19,650	19,892	22,694
5102160 · Worker's Compensation	1,085	790	790	606
5102170 · Payroll Taxes	2,770	3,198	3,238	3,456
5102180 · Unemployment Taxes	13,172	1,000	2,790	1,000
5102196 · Indiv. Membership Dues	330	1,800	1,800	750
Total 5102100 · Employee Benefits	61,295	59,103	61,175	57,967
5102200 · Special Services				
5102210 · Tax Assessing & Collecting Fees	1,553	1,570	1,570	1,570
5102220 · Tax Appraisal Fee	14,104	14,000	14,000	16,003

	<u>ACTUAL</u> <u>FY</u> <u>2014-2015</u>	<u>Original Budget</u> <u>2015-2016</u>	<u>Adjusted Budget</u> <u>2015-2016</u>	<u>Proposed</u> <u>Budget 2016-</u> <u>2017</u>
5102230 · Legal Fees	16,203	25,000	25,000	25,000
5102240 · Audit	5,250	7,920	7,150	7,400
5102250 · Accounting	1,687	2,000	2,000	1,000
5102260 · Engineering Fees	622	5,000	5,000	6,000
Total 5102200 · Special Services	39,418	55,490	54,720	56,973
5102300 · Contractual Services				
5102310 · Consultant Fees	16,365	20,000	20,000	20,000
5102325 - 4B-EDC Consulting	0	0	0	10,000
Total 5102300 · Contractual Services	16,365	20,000	20,000	30,000
5102500 · Operating Services				
5102530 · Custodial Service Contract	3,417	4,500	4,128	4,128
5102540 · IT - Computer Maintenance	0	22,600	27,740	19,269
Total 5102500 · Operating Services	3,417	27,100	31,868	23,397
5102600 · Special Expenses				
5102610 · Election - Payroll	527	850	0	850
5102620 · Election - Supplies	2,196	2,500	230	2,500
5102630 · Election Meeting Expense	0	100	0	100
5102650 · Codification Book Update	2,465	3,500	4,100	4,100
Total 5102600 · Special Expenses	5,187	6,950	4,330	7,550
5103100 · General Supplies				
5103110 · Office Supplies	7,651	8,000	8,000	8,000
5103140 · Uniforms	-25	250	250	250
Total 5103100 · General Supplies	7,626	8,250	8,250	8,250
5103400 · Maintenance Supplies / Parts				
5103410 · Supplies - Custodial	722	1,000	1,500	1,500

	<u>ACTUAL</u> <u>FY</u> <u>2014-2015</u>	<u>Original Budget</u> <u>2015-2016</u>	<u>Adjusted Budget</u> <u>2015-2016</u>	<u>Proposed</u> <u>Budget 2016-</u> <u>2017</u>
5103440 · Maintenance Agreement Expense	0	400	400	400
5103460 · Miscellaneous	267	100	200	400
Total 5103400 · Maintenance Supplies / Parts	989	1,500	2,100	2,300
5104200 · Travel Expenses				
5104210 · Travel - Local	595	500	500	500
5104220 · Professional Development	3,103	5,000	5,000	5,500
5104222 · Professional Develop - Council	252	1,200	1,200	1,200
5104225 · City Council Meal Expense	1,109	1,200	1,400	1,400
5104230 · Professional Develop - In-House	0	500	500	500
Total 5104200 · Travel Expenses	5,059	8,400	8,600	9,100
5105200 · Data Processing Expenses				
5105230 · Data Proc-Maintenance & Repair	7,207	6,000	885	0
5105240 · Data Processing - Software	12,701	13,300	13,300	13,300
Total 5105200 · Data Processing Expenses	19,908	19,300	14,185	13,300
5105300 · Printing Expense				
5105310 · Copier Expense	3,092	3,300	3,300	3,300
5105320 · Printing & Postage - Newsletters	2,356	6,000	6,000	5,108
5105330 · Printing - Forms	1,061	1,500	1,500	1,500
5105350 · Printing - Other	853	0	0	0
Total 5105300 · Printing Expense	7,363	10,800	10,800	9,908
5105400 · Utilities				
5105410 · Telephone	1,328	1,400	1,400	1,404
5105415 · Cellular Phone	1,868	2,680	2,680	1,464
5105417 · Internet	1,159	840	1,609	2,409
5105420 · Wireless Cards	1,225	1,100	1,100	912

	<u>ACTUAL</u> <u>FY</u> <u>2014-2015</u>	<u>Original Budget</u> <u>2015-2016</u>	<u>Adjusted Budget</u> <u>2015-2016</u>	<u>Proposed</u> <u>Budget 2016-</u> <u>2017</u>
5105450 · Electricity	4,308	4,635	4,635	4,635
Total 5105400 · Utilities	9,888	10,655	11,424	10,824
5105500 · Repairs & Bldg Improvements				
5105520 · Repairs - Buildings	1,451	3,000	4,000	4,000
5105540 · Repairs - Machinery & Equipment	3,060	500	500	600
5105590 · Repairs - Other	550	500	500	600
Total 5105500 · Repairs & Bldg Improvements	5,062	4,000	5,000	5,200
5105600 · Insurance				
5105610 · Insurance - Property	1,034	1,110	1,110	1,182
5105620 · Insurance - Liability	1,067	1,205	1,205	678
5105630 · Insurance - Fidelity Bond	300	300	300	300
5105635 · Public Officials Surety Bonds	900	1,000	1,000	1,000
Total 5105600 · Insurance	3,301	3,615	3,615	3,160
5105700 · Other Expenses				
5105705 · Postage	6,766	7,000	7,000	6,756
5105710 · Cash - Over/Short	0	10	10	10
5105725 · Records Management Expense	0	4,000	7,167	3,600
5105730 · City - Memberships	2,050	2,500	2,500	2,500
5105740 · Legal Notices/Advertisement	8,160	9,000	9,000	9,000
5105752 · Employment Screening	132	400	400	200
5105753 · Solicitor Screening	0	0	0	200
5105756 · FM 664	0	24,000	24,000	24,000
5105760 · Bank Service Charge	95	25	60	100
5105764 · Filing Fees	146	500	500	250

	<u>ACTUAL</u> <u>FY</u>	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Proposed</u>
	<u>2014-2015</u>	<u>2015-2016</u>	<u>2015-2016</u>	<u>Budget 2016-</u>
				<u>2017</u>
5105765 · Miscellaneous	2,708	2,000	2,767	2,500
Total 5105700 · Other Expenses	20,057	49,435	53,404	49,116
5106400 · Minor Capital Outlay				
5106440 · Machinery & Equipment	2,509	2,000	2,000	1,000
5106465 · Furniture	5,918	1,000	1,700	1,000
Total 5106400 · Minor Capital Outlay	8,427	3,000	3,700	2,000
5107400 - Capitalized Assets				
5107420 - Buildings	0	0	35,000	0
5107440 - Machinery and Equipment	0	0	0	54,000
Total 5107400 - Capital Assets	0	0	35,000	54,000
5109000 · Reserves				
5109001 · Reserve for Contingency	33,165	61,212	5,096	2,390
5109015 - Reserve for FD & PD Radios	0	0	0	90,000
Total 5109000 · Reserves	33,165	61,212	5,096	92,390
Total 10 · Administration	416,407	514,839	503,184	614,526

GENERAL FUND				
Proposed Budget FY 2016-2017				
	<u>ACTUAL FY</u>	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Proposed</u>
	<u>2014-2015</u>	<u>2015-2016</u>	<u>2015-2016</u>	<u>Budget 2016-</u>
				<u>2017</u>
Expense				
20 · Police				
5201100 · Salaries & Wages				
5201120 · Police Chief	61,054	70,000	70,000	70,000
5201143 · Command Staff	51,563	52,000	53,560	53,560
5201150 · Certification Pay	1,661	2,400	2,400	2,400
5201170 · Salary Increase	0	0	0	4,160
5201180 · Merit Raises - Staff 3%	0	3,660	2,100	3,832
Total 5201100 · Salaries & Wages	114,279	128,060	128,060	133,952
5201400 · Support Salaries				
5201405 · Support Staff	23,941	27,040	27,851	27,851
5201408 · Sergeant	0	0	0	43,680
5201410 · Patrol	238,838	289,090	269,060	224,723
5201412 · Patrol Part Time	0	0	20,500	20,500
5201415 · Certification Pay	935	1,636	1,636	1,636
5201470 · Salary Increase	0	0	0	16,640
5201480 · Merit Raises 3%	0	1,281	0	9,387
5201490 · Overtime	13,124	15,000	16,600	16,000
Total 5201400 · Support Salaries	276,837	334,047	335,647	360,417
5202100 · Employee Benefits				
5202110 · Group Insurance	60,709	76,313	76,313	72,741
5202135 · TMRS	30,712	38,775	38,775	44,740
5202160 · Worker's Compensation	8,579	11,126	11,126	11,677
5202170 · Payroll Taxes	6,681	7,926	7,926	8,381

	<u>ACTUAL</u> <u>FY</u> <u>2014-2015</u>	<u>Original Budget</u> <u>2015-2016</u>	<u>Adjusted Budget</u> <u>2015-2016</u>	<u>Proposed</u> <u>Budget 2016-</u> <u>2017</u>
5202196 · Membership Dues	255	315	315	500
Total 5202100 · Employee Benefits	106,936	134,455	134,455	138,039
5202300 · Contractual Services				
5202355 · Contract Labor - Individual	188	500	500	500
5202356 · Gingerbread House	1,000	1,000	1,000	1,000
5202380 · Dispatch	13,875	13,566	14,525	15,225
5202385 · Jail Expense	1,000	1,000	1,000	1,000
5202390 · Special Response Team	1,000	1,000	8,500	8,500
5202395 · Contractual Services Other	0	1,000	1,000	1,000
Total 5202300 · Contractual Services	17,063	18,066	26,525	27,225
5202500 · Operating Services				
5202530 · Custodial Services Contract	0	0	2,820	2,820
5202540 · Computer Maintenance	572	700	700	700
5202560 · Internet Subscriptions	317	1,350	1,350	1,350
Total 5202500 · Operating Services	889	2,050	4,870	4,870
5202600 · Special Expenses				
5202675 · National Night Out	544	500	500	550
Total 5202600 · Special Expenses	544	500	500	550
5203100 · General Supplies				
5203110 · Office Supplies	2,063	2,000	1,400	1,500
5203140 · Uniforms	5,394	9,000	9,000	8,000
5203170 · Evidence Gathering	254	700	700	700
Total 5203100 · General Supplies	7,711	11,700	11,100	10,200
5203400 · Maintenance Supplies & Parts				
5203410 · Supplies - Custodial	882	600	600	600

	<u>ACTUAL</u> <u>FY</u> <u>2014-2015</u>	<u>Original Budget</u> <u>2015-2016</u>	<u>Adjusted Budget</u> <u>2015-2016</u>	<u>Proposed</u> <u>Budget 2016-</u> <u>2017</u>
Total 5203400 · Maintenance Supplies & Parts	882	600	600	600
5204200 · Travel Expenses				
5204210 · Travel - Local	0	1,000	1,000	1,000
5204220 · Professional Development	2,963	2,500	3,750	3,750
5204225 · Professional Dev - LEOSE	1,075	2,000	2,000	1,165
5204235 - Ammunition	0	0	1,000	1,000
5204270 · Vehicle Expenses	21,272	24,000	24,000	24,000
Total 5204200 · Travel Expenses	25,310	29,500	31,750	30,915
5205200 · Data Processing Expenses				
5205240 · Data Processing - Software	17,208	17,500	18,000	18,000
Total 5205200 · Data Processing Expenses	17,208	17,500	18,000	18,000
5205300 · Printing Expenses				
5205310 · Copier Expense	1,021	1,500	1,500	1,500
5205330 · Printing - Forms	45	300	300	300
5205350 · Printing - Other	498	400	400	400
Total 5205300 · Printing Expenses	1,563	2,200	2,200	2,200
5205400 · Utilities				
5205410 · Telephone	1,345	1,600	1,600	1,404
5205415 · Cellular Phone	1,617	1,350	1,350	1,350
5205417 · Internet - PD	1,192	1,475	1,610	2,409
5205420 · Wireless Cards	2,735	2,750	2,750	2,750
5205450 · Electricity	4,092	4,500	4,500	4,500
Total 5205400 · Utilities	10,981	11,675	11,810	12,413
5205500 · Repairs & Building Improvements				
5205520 · Repairs - Building	1,990	3,032	13,032	5,000

	<u>ACTUAL</u> <u>FY</u>	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Proposed</u>
	<u>2014-2015</u>	<u>2015-2016</u>	<u>2015-2016</u>	<u>Budget 2016-</u> <u>2017</u>
5205540 · Repairs- Machinery & Equipment	674	1,200	1,200	1,000
5205550 · Repairs - Vehicles	8,048	8,000	8,000	8,000
Total 5205500 · Repairs & Building Improvements	10,713	12,232	22,232	14,000
5205600 · Insurance				
5205610 · Insurance - Property	1,631	1,650	1,650	1,757
5205620 · Insurance - Liability	5,134	5,515	5,515	8,499
5205640 · Insurance - Vehicle	2,366	2,430	2,430	2,203
Total 5205600 · Insurance	9,131	9,595	9,595	12,459
5205700 · Other Expenses				
5205742 · Public Relations	0	200	200	200
5205752 · Employment Screening	662	1,000	1,550	1,550
5205765 · Miscellaneous	1,531	1,620	1,620	1,620
Total 5205700 · Other Expenses	2,193	2,820	3,370	3,370
5206400 · Minor Capital Outlay				
5206440 · Machinery & Equipment	3,081	2,000	5,424	6,200
5206445 · Personal Protective Equipment	1,651	2,000	2,600	2,600
5206450 - Vehicles	0	40,000	82,000	49,000
Total 5206400 · Capital Outlay	4,732	44,000	90,024	57,800
Total 20 · Police	606,972	759,000	830,738	827,010

GENERAL FUND				
Proposed Budget FY 2016-2017				
	<u>ACTUAL FY</u>	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Proposed</u>
	<u>2014-2015</u>	<u>2015-2016</u>	<u>2015-2016</u>	<u>Budget 2016-</u>
				<u>2017</u>
Expense				
25 · Municipal Court				
5251100 · Salaries & Wages				
5251140 · Municipal Judge	5,775	7,000	7,000	7,020
Total 5251100 · Salaries & Wages	5,775	7,000	7,000	7,020
5251400 · Support Staff				
5251405 · Support Staff	32,698	32,692	33,676	33,676
5251470 · Salary Increase	0	0	0	582
5251480 · Merit Raises 3%	0	981	-3	1,011
5251490 · Overtime	88	1,400	1,400	500
Total 5251400 · Support Staff	32,786	35,073	35,073	35,769
5252100 · Employee Benefits				
5252110 · Group Insurance	7,597	8,166	8,166	7,203
5252135 · TMRS	2,687	3,000	3,000	3,304
5252160 · Worker's Compensation	-110	186	186	122
5252170 · Payroll Taxes	475	488	488	1,085
5252196 · Membership Dues	0	25	100	40
Total 5252100 · Employee Benefits	10,649	11,865	11,940	11,754
5252300 · Contractual Services				
5251420 · Jury Fees	0	200	200	200
5251425 · City Prosecutor	8,118	8,500	8,500	6,000
5252375 · Warrant Fees	22,845	23,000	34,270	41,500
Total 5252300 · Contractual Services	30,963	31,700	42,970	47,700
5252500 · Operating Services				

	<u>ACTUAL</u> <u>FY</u> <u>2014-2015</u>	<u>Original Budget</u> <u>2015-2016</u>	<u>Adjusted Budget</u> <u>2015-2016</u>	<u>Proposed</u> <u>Budget 2016-</u> <u>2017</u>
5252540 · Computer Maintenance	0	75	75	75
Total 5252500 · Operating Services	0	75	75	75
5253100 · General Supplies				
5253110 · Office Supplies	120	150	150	175
5253140 · Uniforms	0	50	50	50
Total 5253100 · General Supplies	120	200	200	225
5254200 · Travel Expenses				
5254210 · Travel - Local	10	25	25	25
5254220 · Professional Development	0	0	0	50
Total 5254200 · Travel Expenses	10	25	25	75
5255200 · Data Processing Expenses				
5255240 · Data Processing	0	1,955	1,955	2,050
Total 5255200 · Data Processing Expenses	0	1,955	1,955	2,050
5255300 · Printing Expense				
5255350 · Printing - Other	426	800	800	800
Total 5255300 · Printing Expense	426	800	800	800
5255600 · Insurance				
5255620 · Insurance - Liability	315	341	341	192
Total 5255600 · Insurance	315	341	341	192
5255700 · Other Expenses				
5255765 · Miscellaneous	20	100	100	50
5255768 · Collection Agency Fees	3,289	3,000	6,000	7,000
5255770 · Warrant Fee State Comptroller	0	900	0	0
5255772 · Warrant Fee - Omni	1,152	1,100	2,000	3,750
5255780 · Court Technology Expense	0	0	0	0
5255782 · Court Security Expense	0	0	0	0

	<u>ACTUAL</u> <u>FY</u> <u>2014-2015</u>	<u>Original Budget</u> <u>2015-2016</u>	<u>Adjusted Budget</u> <u>2015-2016</u>	<u>Proposed</u> <u>Budget</u> <u>2016-</u> <u>2017</u>
Total 5255700 · Other Expenses	4,461	5,100	8,100	10,800
Total 25 · Municipal Court	85,504	94,134	108,479	116,460

GENERAL FUND				
Proposed Budget FY 2016-2017				
	<u>ACTUAL</u>	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Proposed</u>
	<u>FY</u>	<u>2015-2016</u>	<u>2015-2016</u>	<u>Budget 2016-</u>
	<u>2014-2015</u>			<u>2017</u>
Expense				
30 - Fire				
5301100 - Salaries & Wages				
5301125 - Fire Chief	37,323	36,909	38,018	38,018
5301135 - Deputy Chief/Fire Marshal	61,942	20,000	20,600	21,424
5301140 - Fire Captains	0	97,246	100,161	67,776
5301150 - Officer in Charge and Holiday	0	0	0	12,648
5301170 - Salary Increase	0	0	0	1,520
5301180 - Merit Raises - Staff 3%	0	4,624	0	3,863
Total 5301100 - Salaries & Wages	99,265	158,779	158,779	145,249
5301400 - Support Salaries				
5301440 - Firefighters	254,848	230,246	230,246	314,158
5301170 - Salary Increase	0	0	0	4,500
5301480 - Merit Raises 3%	0	6,907	6,907	7,897
5301485 - Volunteer Incentive Program	17,218	15,600	15,600	16,850
Total 5301400 - Support Salaries	272,066	252,753	252,753	343,405
5302100 - Employee Benefits				
5302135 - TMRS	1,947	3,387	3,387	5,831
5302137 - Volunteer Retirement	432	500	500	500
5302160 - Worker's Compensation	3,623	9,984	9,984	10,696
5302170 - Payroll Taxes	25,591	28,154	28,154	32,297
5302196 - Membership Dues	1,054	1,900	1,900	2,200
Total 5302100 - Employee Benefits	32,647	43,925	43,925	51,524
5302300 - Contractual Services				

	<u>ACTUAL</u> <u>FY</u> <u>2014-2015</u>	<u>Original Budget</u> <u>2015-2016</u>	<u>Adjusted Budget</u> <u>2015-2016</u>	<u>Proposed</u> <u>Budget 2016-</u> <u>2017</u>
5302310 · Consultant Fees	0	1,500	1,500	1,500
5302380 · Dispatch	14,615	13,566	14,525	15,225
5302385 · Emergency Transport Service	63,559	66,257	66,257	66,257
Total 5302300 · Contractual Services	78,174	81,323	82,282	82,982
5302500 · Operating Services				
5302510 · Maintenance Agreements	3,663	10,000	10,000	10,000
5302540 · Computer Maintenance	269	2,000	2,500	0
5302570 · Warning System Maintenance	0	780	780	780
5302580 · Generator Maintenance	2,695	2,120	2,120	2,120
Total 5302500 · Operating Services	6,627	14,900	15,400	12,900
5302600 · Special Expenses				
5302675 · National Night Out	343	350	350	500
Total 5302600 · Special Expenses	343	350	350	500
5303100 · General Supplies				
5303110 · Office Supplies	2,129	1,600	1,600	1,000
5303140 · Uniforms	4,013	5,000	5,000	5,000
5303160 · Medical Supplies	7,590	8,000	8,000	8,000
5303165 · Medical Support	478	1,000	1,000	1,000
5303170 · Evidence Gathering	0	50	50	800
5303175 · Education Aids	0	50	50	50
Total 5303100 · General Supplies	14,210	15,700	15,700	15,850
5303400 · Maintenance Supplies & Parts				
5303410 · Supplies - Custodial	2,382	2,500	2,500	2,000
5303420 · Building Alarm Maintenance	420	420	420	420
Total 5303400 · Maintenance Supplies & Parts	2,802	2,920	2,920	2,420

	<u>ACTUAL</u> <u>FY</u>	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Proposed</u>
	<u>2014-2015</u>	<u>2015-2016</u>	<u>2015-2016</u>	<u>Budget 2016-</u>
				<u>2017</u>
5304200 · Travel Expenses				
5304220 · Professional Development	669	6,300	6,300	7,500
5304270 · Vehicle Expenses	7,923	10,000	9,665	7,500
Total 5304200 · Travel Expenses	8,592	16,300	15,965	15,000
5305200 · Data Processing Expenses				
5305230 · Data Proc-Maintenance & Repair	823	1,000	500	0
5305240 · Data Processing - Software	2,531	2,850	2,850	4,315
Total 5305200 · Data Processing Expenses	3,353	3,850	3,350	4,315
5305300 · Printing Expense				
5305310 · Copier Expense	3,287	3,100	3,100	3,100
5305330 · Printing - Forms	17	100	100	100
Total 5305300 · Printing Expense	3,305	3,200	3,200	3,200
5305400 · Utilities				
5305410 · Telephone	2,688	2,350	2,350	2,724
5305415 · Cellular Phone	738	900	1,237	1,248
5305417 · Internet - Fire Dept.	4,671	3,600	4,345	5,145
5305430 · Natural Gas	1,807	2,400	2,400	2,000
5305450 · Electricity	5,627	5,562	5,562	5,650
Total 5305400 · Utilities	15,529	14,812	15,894	16,767
5305500 · Repairs & Bldg Improvements				
5305520 · Repairs - Building	5,287	2,800	2,800	3,500
5305540 · Repairs - Machinery & Equipment	15,043	19,000	19,000	19,000
5305545 · Repairs - Apparatus	13,887	12,000	12,000	12,000
5305550 · Repairs - Vehicles	5,533	3,500	3,500	3,500
Total 5305500 · Repairs & Bldg Improvements	39,749	37,300	37,300	38,000

	<u>ACTUAL</u> <u>FY</u>	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Proposed</u>
	<u>2014-2015</u>	<u>2015-2016</u>	<u>2015-2016</u>	<u>Budget 2016-</u> <u>2017</u>
5305600 · Insurance				
5305620 · Insurance - Liability	400	5,660	5,660	3,569
5305640 · Insurance - Vehicle	9,813	10,415	10,415	9,440
Total 5305600 · Insurance	10,213	16,075	16,075	13,009
5305700 · Other Expenses				
5305705 · Postage	20	50	50	50
5305752 · Employment Screening	372	165	500	500
5305765 · Flags & Miscellaneous	95	100	100	100
Total 5305700 · Other Expenses	487	315	650	650
5306400 · Minor Capital Outlay				
5306440 · Machinery & Equipment	8,932	10,300	10,300	10,300
5306445 · Personal Protective Equipment	18,774	20,247	20,247	20,247
Total 5306400 · Minor Capital Outlay	27,706	30,547	30,547	30,547
5307400 - Capitalized Assets				
5307450 - Vehicle	0	0	0	55,000
Total 5307400 - Capitalized Assets	0	0	0	55,000
Total 30 · Fire	615,069	693,049	695,090	831,318

GENERAL FUND				
Proposed Budget FY 2016-2017				
	<u>ACTUAL</u>	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Proposed</u>
	<u>FY</u>	<u>2015-2016</u>	<u>2015-2016</u>	<u>Budget</u>
	<u>2014-2015</u>			<u>2016-</u>
				<u>2017</u>
Expense				
40 · Community Services				
5401100 · Salaries & Wages				
5401135 · ACO/Code Enforcement Officer	41,244	45,000	46,364	46,364
5401180 · Merit Raises - Staff 3%	0	1,350	-14	1,391
5401190 · Overtime	4,087	2,850	7,500	7,500
Total 5401100 · Salaries & Wages	45,331	49,200	53,850	55,255
5402100 · Employee Benefits				
5402110 · Group Insurance	4,200	6,177	6,177	7,291
5402135 · TMRS	3,835	4,011	4,011	5,262
5402160 · Worker's Compensation	276	310	310	356
5402170 · Payroll Taxes	738	653	653	802
5402190 · License	367	625	625	625
Total 5402100 · Employee Benefits	9,417	11,776	11,776	14,336
5402300 · Contractual Services				
5402315 · Contract Building Inspections	58,894	115,000	115,000	50,000
5402370 · Impound Fees	2,140	2,300	2,300	2,300
Total 5402300 · Contractual Services	61,034	117,300	117,300	52,300
5402600 · Special Expenses				
5402680 · Environmental Testing	926	2,300	2,300	2,300
5402683 · Septic Tank Fee to State	0	0	0	100
5402685 · Clean up Day	0	100	100	100
Total 5402600 · Special Expenses	926	2,400	2,400	2,500

	<u>ACTUAL</u> <u>FY</u> <u>2014-2015</u>	<u>Original Budget</u> <u>2015-2016</u>	<u>Adjusted Budget</u> <u>2015-2016</u>	<u>Proposed</u> <u>Budget 2016-</u> <u>2017</u>
5403100 · General Supplies				
5403110 · Office Supplies	0	50	50	50
5403120 · Animal Care	106	150	150	150
5403122 · Pet Supplies	329	500	600	600
5403140 · Uniforms	285	450	600	600
Total 5403100 · General Supplies	720	1,150	1,400	1,400
5403400 · Maintenance Supplies & Parts				
5403460 · Miscellaneous	177	200	200	200
Total 5403400 · Maintenance Supplies & Parts	177	200	200	200
5404200 · Travel Expenses				
5404210 · Travel - Local	0	25	25	25
5404220 · Professional Development	501	200	200	200
5404270 · Vehicle Expenses	1,415	3,000	3,000	3,000
Total 5404200 · Travel Expenses	1,916	3,225	3,225	3,225
5405200 · Data Processing Expenses				
5405230 · Data Proc-Maintenance & Repairs	0	1,080	1,080	0
Total 5405200 · Data Processing Expenses	0	1,080	1,080	0
5405300 · Printing Expense				
5405330 · Printing - Forms	16	150	400	400
Total 5405300 · Printing Expense	16	150	400	400
5405400 · Utilities				
5405415 · Cellular Phone	1,002	950	950	1,074
Total 5405400 · Utilities	1,002	950	950	1,074
5405600 · Insurance				
5405610 · Insurance - Property	8	9	9	9

	<u>ACTUAL</u> <u>FY</u>	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Proposed</u>
	<u>2014-2015</u>	<u>2015-2016</u>	<u>2015-2016</u>	<u>Budget 2016-</u>
				<u>2017</u>
5405620 · Insurance - Liability	212	230	230	130
5405640 · Insurance - Vehicle	263	230	230	245
Total 5405600 · Insurance	483	469	469	384
5405700 · Other Expenses				
5405765 · Miscellaneous	77	100	100	100
Total 5405700 · Other Expenses	77	100	100	100
5406400 · Minor Capital Outlay				
5406440 · Machinery & Equipment	1,797	1,000	1,000	1,000
Total 5406400 · Minor Capital Outlay	1,797	1,000	1,000	1,000
Total 40 · Community Services	122,896	189,000	194,150	132,174

GENERAL FUND				
Proposed Budget FY 2016-2017				
	<u>ACTUAL</u> <u>FY</u>	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Proposed</u>
	<u>2014-2015</u>	<u>2015-2016</u>	<u>2015-2016</u>	<u>Budget 2016-</u>
				<u>2017</u>
Expense				
45 · Solid Waste				
5455400 · Utilities				
5455465 · Solidwaste Pickup (Garbage)	203,606	226,356	226,356	221,676
Total 5455400 · Utilities	203,606	226,356	226,356	221,676

GENERAL FUND				
Proposed Budget FY 2016-2017				
	<u>ACTUAL</u>	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Proposed</u>
	<u>FY</u>	<u>2015-2016</u>	<u>2015-2016</u>	<u>Budget 2016-</u>
	<u>2014-2015</u>			<u>2017</u>
Expense				
50 · Streets				
5501400 · Support Staff				
5501415 · Maintenance Crew	21,839	23,400	23,400	23,400
5501470 · Salary Increase	0	0	0	2,080
5501480 · Merit Raises 3%	0	0	0	765
5501490 · Overtime	1,025	1,500	1,500	1,500
5501500 · Streets - On Call	350	600	600	600
Total 5501400 · Support Staff	23,214	25,500	25,500	28,345
5502100 · Employee Benefits				
5502110 · Group Insurance	6,337	8,170	8,170	7,146
5502135 · TMRS	1,880	2,148	2,148	2,642
5502160 · Worker's Compensation	1,076	1,750	1,750	1,705
5502170 · Payroll Taxes	329	350	350	403
5502190 · License	0	122	122	122
Total 5502100 · Employee Benefits	9,623	12,540	12,540	12,018
5502200 · Special Services				
5502280 · NCTCOG- SWMP Fees	1,356	6,400	6,400	3,360
Total 5502200 · Special Services	1,356	6,400	6,400	3,360
5502600 · Special Expenses				
5502620 · Emergency Clean Up	1,000	2,250	2,250	2,000
Total 5502600 · Special Expenses	1,000	2,250	2,250	2,000
5503100 · General Supplies				

	<u>ACTUAL</u> <u>FY</u>	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Proposed</u>
	<u>2014-2015</u>	<u>2015-2016</u>	<u>2015-2016</u>	<u>Budget 2016-</u> <u>2017</u>
5503110 · Office Supplies	225	100	100	100
5503140 · Uniforms	712	600	600	600
Total 5503100 · General Supplies	937	700	700	700
5503400 · Maintenance Supplies & Parts				
5503405 · Drainage Maintenance	0	500	500	500
5503420 · Supplies - Street Signs	1,814	2,500	4,500	3,000
5503460 · Miscellaneous	0	300	300	300
Total 5503400 · Maintenance Supplies & Parts	1,814	3,300	5,300	3,800
5504200 · Travel Expenses				
5504220 · Professional Development	24	500	500	500
5504270 · Vehicle Expenses	3,202	6,500	6,500	6,500
Total 5504200 · Travel Expenses	3,226	7,000	7,000	7,000
5505300 · Printing Expense				
5505350 · Printing - Other	329	350	350	350
Total 5505300 · Printing Expense	329	350	350	350
5505400 · Utilities				
5505450 · Electricity	45,105	45,000	45,000	47,000
Total 5505400 · Utilities	45,105	45,000	45,000	47,000
5505500 · Repairs & Bldg Improvements				
5405520 · Repairs - Building	0	500	500	500
5505540 · Repairs - Machinery & Equipment	1,315	3,000	3,000	3,000
5505550 · Repairs - Vehicles	1,055	2,500	2,500	2,500
5505560 · Repairs -Street Maint.& Repairs	19,995	50,000	50,000	50,000
5505565 · Repairs - Infrastruct Drainage	39	3,000	3,000	3,000
5505575 - 50/50 Sidewalk Program	0	0	10,000	2,500

	<u>ACTUAL</u> <u>FY</u>	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Proposed</u>
	<u>2014-2015</u>	<u>2015-2016</u>	<u>2015-2016</u>	<u>Budget 2016-</u> <u>2017</u>
5505590 · Repairs - Other	0	1,500	1,500	1,500
Total 5505500 · Repairs & Bldg Improvements	22,405	60,500	70,500	63,000
5505600 · Insurance				
5505620 · Insurance - Liability	1,138	1,235	1,235	694
5505640 · Insurance - Vehicle	3,470	3,554	3,554	3,221
Total 5505600 · Insurance	4,608	4,789	4,789	3,915
5505700 · Other Expenses				
5505752 · Employment Screening	86	150	150	150
Total 5505700 · Other Expenses	86	150	150	150
5506400 · Minor Capital Outlay				
5506440 · Machinery & Equipment	1,510	2,500	2,500	2,500
5506445 · Personal Protective Equipment	0	300	300	300
5506490 · Other	0	850	850	500
Total 5506400 · Minor Capital Outlay	1,510	3,650	3,650	3,300
5507400 · Capitalized Assets				
5507440 · Machinery & Equipment	3,711	6,000	6,000	10,000
5507460 · Infrastructure	7,500	330,500	870,814	234,600
Total 5507400 · Capitalized Assets	11,211	336,500	876,814	244,600
Total 50 · Streets	126,422	508,629	1,060,943	419,538

GENERAL FUND				
Proposed Budget FY 2016-2017				
	<u>ACTUAL</u>	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Proposed</u>
	<u>FY</u>	<u>2015-2016</u>	<u>2015-2016</u>	<u>Budget</u>
	<u>2014-2015</u>			<u>2016-</u>
				<u>2017</u>
EXPENSE				
60 - Parks				
5602400 - Rentals				
5602490 - Rental - Other	2,724	3,000	3,000	3,000
Total 5602400 - Rentals	2,724	3,000	3,000	3,000
5102500 - Operating Services				
5102530 - Custodial Service Contract	0	0	0	1,200
Total 5602500 - Operating Services	0	0	0	1,200
5602600 - Special Expenses				
5602680 - Heritage Day	13,020	8,000	13,000	14,300
5602600 - Special Exp. Other	1,984	4,500	4,500	4,500
Total 5602600 - Special Expenses	15,004	12,500	17,500	18,800
5603400 - Maintenance Supplies & Parts				
5603410 - Custodial Supplies	0	0	0	100
5603460 - Miscellaneous	0	300	300	300
Total 5603400 - Maintenance Supplies &	0	300	300	400
5605400 - Utilities				
5605450 - Electricity	7,383	8,300	8,300	8,300
Total 5605400 - Utilities	7,383	8,300	8,300	8,300
5605500 - Repairs & Bldg Improvements				
5605520 - Repairs - Building	0	250	250	2,500

	<u>ACTUAL</u> <u>FY</u> <u>2014-2015</u>	<u>Original Budget</u> <u>2015-2016</u>	<u>Adjusted Budget</u> <u>2015-2016</u>	<u>Proposed</u> <u>Budget 2016-</u> <u>2017</u>
5605530 · Repairs-Imp other than Bldgs	1,268	1,000	1,000	1,000
Total 5605500 · Repairs & Bldg Improve	1,268	1,250	1,250	3,500
5605600 · Insurance				
5605610 · Insurance - Property	113	115	115	122
5605620 · Insurance - Liability	481	521	521	294
5605640 · Insurance - Vehicle	221	230	230	207
Total 5605600 · Insurance	815	866	866	623
5605700 · Other Expenses				
5605765 · Miscellaneous	392	300	300	300
Total 5605700 · Other Expenses	392	300	300	300
5606400 · Minor Capital Outlay				
5606410 · Land Improvements	1,137	6,000	14,093	1,000
5606440 · Machinery & Equipment	321	500	500	2,000
Total 5606400 · Minor Capital Outlay	1,458	6,500	14,593	3,000
5607400 · Capitalized Assets				
5607410 - 4B EDC Restroom	0	0	0	75,000
5607415 - 4B EDC Monument Signs	0	0	0	30,000
5607440 · Machinery & Equipment	260	1,000	1,000	6,000
Total 5607400 · Capitalized Assets	260	1,000	1,000	111,000
Total 60 · Parks	29,305	34,016	47,109	150,123
TOTAL GF REVENUE	2,724,640	3,019,023	3,666,049	3,312,825
TOTAL GF EXPENSE	2,206,181	3,019,023	3,666,049	3,312,825

	<u>ACTUAL</u> <u>FY</u> <u>2014-2015</u>	<u>Original Budget</u> <u>2015-2016</u>	<u>Adjusted Budget</u> <u>2015-2016</u>	<u>Proposed</u> <u>Budget</u> <u>2016-</u> <u>2017</u>
REVENUE LESS EXPENSE	518,459	0	0	0



WATER AND SEWER FUND

WATER AND SEWER				
Proposed Budget FY 2016-2017				
	<u>ACTUAL</u> <u>FY 2014-2015</u>	<u>Original</u> <u>Budget</u> <u>2015-2016</u>	<u>Adjusted Budget</u> <u>2015-2016</u>	<u>Proposed</u> <u>Budget 2016-</u> <u>2017</u>
Revenue				
Beginning Fund Balance				549,542
4000400 · Charges for Services				
4000460 · Water Sales	846,333	894,932	1,004,932	959,305
4000461 · Sewer Sales	387,272	441,770	411,770	396,500
4000465 · Water & Sewer Penalties	18,136	19,000	19,000	18,000
4000471 · Reconnect Fees	4,669	5,400	5,400	5,400
4000472 · Meters	2,857	3,700	3,700	3,700
4000473 · Connect Fees	4,788	4,400	4,400	4,400
4000478 · Infrastructure Improvement Fee	60,639	70,133	70,133	66,550
4000480 · Solid Waste Fees (Garbage)	569	0	0	0
Total 4000400 · Charges for Services	1,325,262	1,439,335	1,519,335	1,453,855
4000800 · Other Revenue				
4000880 · Capital Rec Fee	51,250	62,500	62,500	81,250
4000840 · Interest Earned	2,975	3,100	3,100	2,900
4000870 · Capital Contrib-Main St Sewer	0	0	0	0
4000890 · Misc Other Revenue	1,500	2,000	160,800	0
Total 4000800 · Other Revenue	55,725	67,600	226,400	84,150
Total Revenue	1,380,987	1,506,935	1,745,735	1,538,005

WATER AND SEWER				
Proposed Budget FY 2016-2017				
	<u>ACTUAL</u>	<u>Original</u>	<u>Adjusted Budget</u>	<u>Proposed</u>
	<u>FY 2014-2015</u>	<u>Budget</u>	<u>2015-2016</u>	<u>Budget 2016-</u>
		<u>2015-2016</u>	<u>2015-2016</u>	<u>2017</u>
Expense				
70 · Administration				
5701100 · Salaries & Wages				
5701110 · City Manager	23,717	20,600	22,042	22,042
5701115 · City Secretary	13,153	13,133	13,658	13,658
5701117 · Finance Accountant	12,255	12,360	12,731	12,731
5701120 · Admin. Support	7,436	7,435	7,660	7,660
5701130 · Public Works Director	52,388	52,388	53,960	53,960
5701170 - Salary Increase	0	0	0	3,835
5701180 · Merit Raises, Staff 3%		3,177	338	3,414
Total 5701100 · Salaries & Wages	108,948	109,093	110,389	117,300
5702100 · Employee Benefits				
5702110 · Group Insurance	7,597	8,166	8,166	7,358
5702135 · TMRS	4,341	4,808	4,808	5,497
5702170 · Payroll Taxes	755	783	783	837
Total 5702100 · Employee Benefits	12,693	13,757	13,757	13,692
5702200 · Special Services				
5702230 · Legal Fees	0	1,000	1,000	0
5702240 · Audit	8,450	5,780	7,150	7,400
5702250 · Accounting	107	500	500	500
Total 5702200 · Special Services	8,557	7,280	8,650	7,900
5702300 · Contractual Services /Personnel				
5702310 · Consultant Fees	2,912	3,500	3,500	3,500

WATER AND SEWER**Proposed Budget FY 2016-2017**

	<u>ACTUAL</u> <u>FY 2014-2015</u>	<u>Original</u> <u>Budget</u> <u>2015-2016</u>	<u>Adjusted Budget</u> <u>2015-2016</u>	<u>Proposed</u> <u>Budget</u> <u>2016-</u> <u>2017</u>
Total 5702300 · Contractual Services /Personnel	2,912	3,500	3,500	3,500
5703100 · General Supplies				
5703110 · Office Supplies	686	800	800	800
Total 5703100 · General Supplies	686	800	800	800
5703400 · Maintenance Supplies / Parts				
5703410 · Supplies - Custodial	0	200	200	200
Total 5703400 · Maintenance Supplies / Parts	0	200	200	200
5704200 · Travel Expenses				
5704210 · Travel - Local	164	200	200	200
5704220 · Professional Development	581	750	750	750
Total 5704200 · Travel Expenses	745	950	950	950
5705200 · Data Processing Expenses				
5705230 · Data Processing Maintenance & Repair	0	0	0	1,300
5705240 · Data Processing - Software	0	400	511	0
Total 5705200 · Data Processing Expenses	0	400	511	1,300
5705300 · Printing Expense				
5705350 · Printing - Other	204	250	250	250
Total 5705300 · Printing Expense	204	250	250	250
5705400 · Utilities				
5705410 · Telephone	1,328	1,250	1,250	1,404
5705415 · Cellular Phone	798	850	850	1,690
5705417 · Internet	1,159	950	1,610	2,409
Total 5705400 · Utilities	3,285	3,050	3,710	5,503

WATER AND SEWER				
Proposed Budget FY 2016-2017				
	<u>ACTUAL</u> <u>FY 2014-2015</u>	<u>Original</u> <u>Budget</u> <u>2015-2016</u>	<u>Adjusted Budget</u> <u>2015-2016</u>	<u>Proposed</u> <u>Budget 2016-</u> <u>2017</u>
5705700 • Other Expenses				
5705705 • Postage	7,679	8,900	8,900	8,000
5705740 • Advertising	158	300	300	100
5705760 • Bank Service Charge	35	100	200	200
5705765 • Miscellaneous	0	100	150,100	100
5705775 • Credit Card Transaction Fee	611	3,000	3,000	0
Total 5705700 • Other Expenses	8,483	12,400	162,500	8,400
5706400 • Minor Capital Outlay				
5706440 • Machinery & Equipment	0	500	500	500
Total 5706400 • Minor Capital Outlay	0	500	500	500
5709000 • Reserve				
5708215 • Admin. Exp. to General Fund	125,361	91,287	92,583	32,788
5709001 - Reserve for Contingency	0	0	48,008	0
5709002 • Capital Improv. Water / Sewer Reserve	0	58,700	58,700	58,700
5709010 • Administrative Reserves	0	2,747	2,747	2,747
Total 5709000 • Reserve	125,361	152,734	202,038	94,235
Total 70 • Administration	271,874	304,914	507,755	254,530
75 • Water				
5751100 • Salaries & Wages				
5751133 • Superintendent	41,346	42,000	43,260	43,260
5751170 - Salary Increase	0	0	0	1,040
5751180 • Merit Raises - Staff 3%	0	1,260	0	1,329

WATER AND SEWER				
Proposed Budget FY 2016-2017				
	<u>ACTUAL</u> <u>FY 2014-2015</u>	<u>Original</u> <u>Budget</u> <u>2015-2016</u>	<u>Adjusted Budget</u> <u>2015-2016</u>	<u>Proposed</u> <u>Budget 2016-</u> <u>2017</u>
5751190 - Overtime	0	0	0	2,000
Total 5751100 · Salaries & Wages	41,346	43,260	43,260	47,629
5751400 · Support Salaries				
5751405 · Support Staff	29,453	30,593	31,817	50,264
5751415 · Maintenance Crew	53,418	78,395	80,766	80,766
5751430 · Seasonal Crew	1,500	3,000	3,000	3,000
5751450 · Certification Pay	992	1,200	1,200	1,200
5751470 - Salary Increase	0	0	0	5,159
5751480 · Merit Raises 3%	0	3,666	71	3,522
5751490 · Overtime	2,834	4,000	4,000	4,000
5751500 · Water - On Call	800	1,000	1,550	1,550
Total 5751400 · Support Salaries	88,997	121,854	122,404	149,461
5752100 · Employee Benefits				
5752110 · Group Insurance	22,195	41,115	41,115	43,175
5752135 · TMRS	11,365	14,792	14,792	19,846
5752160 · Worker's Compensation	2,658	3,385	3,385	8,200
5752170 · Payroll Taxes	2,100	2,408	2,408	3,021
5752190 · Licenses	222	222	222	222
Total 5752100 · Employee Benefits	38,539	61,922	61,922	74,464
5752300 · Contractual Services/Personnel				
5752350 - Contract Labor Company	0	1,500	1,500	1,500
5752380 · Dispatch	9,010	11,628	12,587	13,050
Total 5752300 · Contractual Services/Personnel	9,010	13,128	14,087	14,550

WATER AND SEWER				
Proposed Budget FY 2016-2017				
	<u>ACTUAL</u>	<u>Original</u>	<u>Adjusted Budget</u>	<u>Proposed</u>
	<u>FY 2014-2015</u>	<u>Budget</u>	<u>2015-2016</u>	<u>Budget 2016-</u>
		<u>2015-2016</u>	<u>2015-2016</u>	<u>2017</u>
5752400 · Rentals				
5752420 · Rental - Machinery & Equipment	0	250	250	250
Total 5752400 · Rentals	0	250	250	250
5752500 · Operating Services				
5752580 · Water Testing	3,146	4,000	4,000	4,000
5752590 · TCEQ Fees	2,634	3,500	3,500	3,500
Total 5752500 · Operating Services	5,780	7,500	7,500	7,500
5753100 · General Supplies				
5753140 · Uniforms	1,478	1,700	1,700	1,700
Total 5753100 · General Supplies	1,478	1,700	1,700	1,700
5753400 · Maintenance Supplies & Parts				
5753460 · Miscellaneous	223	300	300	300
Total 5753400 · Maintenance Supplies & Parts	223	300	300	300
5754200 · Travel Expenses				
5754220 · Professional Development	700	750	750	750
5754270 · Vehicle Expenses	7,930	10,000	10,000	10,000
Total 5754200 · Travel Expenses	8,630	10,750	10,750	10,750
5755200 · Data Processing Expenses				
5755230 · Data Proc-Maintenance & Repairs	1,371	1,300	1,300	0
5755240 · Data Processing - Software	3,434	4,200	4,200	3,700
Total 5755200 · Data Processing Expenses	4,805	5,500	5,500	3,700
5755300 · Printing Expenses				
5755310 · Copier Expense	3,091	3,000	3,000	3,000

WATER AND SEWER**Proposed Budget FY 2016-2017**

	<u>ACTUAL</u> <u>FY 2014-2015</u>	<u>Original</u> <u>Budget</u> <u>2015-2016</u>	<u>Adjusted Budget</u> <u>2015-2016</u>	<u>Proposed</u> <u>Budget</u> <u>2016-</u> <u>2017</u>
5755350 · Printing - Other	2,893	2,000	2,000	2,000
Total 5755300 · Printing Expenses	5,984	5,000	5,000	5,000
5755400 · Utilities				
5755415 · Cellular Phone	1,170	1,500	1,500	1,500
5755450 · Electricity	27,009	26,000	26,000	27,000
5755460 · Water, wholesale	350,172	391,500	391,500	425,062
Total 5755400 · Utilities	378,351	419,000	419,000	453,562
5755500 · Repairs & Building Improvements				
5755540 · Repairs- Machinery & Equipment	2,717	4,000	4,000	4,000
5755550 · Repairs - Vehicles	1,059	2,000	2,000	2,000
5755570 · Inventory Expense	7,807	9,000	9,000	9,000
5755580 · Water Chemical Expense	8,588	8,000	8,000	8,000
5755590 · Repairs - Other	2,562	3,000	3,000	3,000
Total 5755500 · Repairs & Building Improvements	22,734	26,000	26,000	26,000
5755600 · Insurance				
5755610 · Insurance - Property	2,643	2,672	2,672	2,848
5755620 · Insurance - Liability	1,607	1,724	1,724	970
5755640 · Insurance - Vehicle	616	633	633	2,304
Total 5755600 · Insurance	4,866	5,029	5,029	6,122
5755700 · Other Expenses				
5755752 · Employment Screening	144	150	150	150
Total 5755700 · Other Expenses	144	150	150	150
5756400 · Minor Capital Outlay				

WATER AND SEWER				
Proposed Budget FY 2016-2017				
	<u>ACTUAL</u>	<u>Original</u>	<u>Adjusted Budget</u>	<u>Proposed</u>
	<u>FY 2014-2015</u>	<u>Budget</u>	<u>2015-2016</u>	<u>Budget 2016-</u>
		<u>2015-2016</u>	<u>2015-2016</u>	<u>2017</u>
5756440 · Machinery & Equipment	275	1,000	1,000	1,000
5756490 · Other	0	500	500	500
Total 5756400 · Minor Capital Outlay	275	1,500	1,500	1,500
5757400 · Capitalized Assets				
5757440 · Machinery & Equipment	2,000	2,500	2,500	10,000
5757450 · Vehicles	23,770	0	0	0
5757470 · Infrastructure - Water	3,521	4,000	4,000	4,000
5757475 · FM 664 Relocate Waterline	0	0	0	9,000
Total 5757400 · Capitalized Assets	29,291	6,500	6,500	23,000
5757900 · Long-Term Debt				
5758225 · Admin. Expense to Debt Fund	124,930	102,786	102,786	59,248
Total 5757900 · Long-Term Debt	124,930	102,786	102,786	59,248
Total 75 · Water	765,382	832,129	833,638	884,886
80 · Sewer				
5801400 · Support Salaries				
5801405 · Support Staff	11,341	10,197	10,197	16,754
5801415 · Maintenance Crew	58,518	33,280	34,278	34,278
5801450 · Certification Pay	1,004	1,210	1,210	1,210
5801470 · Salary Increase	0	0	0	2,122
5801480 · Merit Raises 3%	0	998	0	1,408
5801490 · Overtime	4,072	3,000	3,000	3,000
5801500 · Sewer - On Call	950	1,150	600	600

WATER AND SEWER**Proposed Budget FY 2016-2017**

	<u>ACTUAL</u> <u>FY 2014-2015</u>	<u>Original</u> <u>Budget</u> <u>2015-2016</u>	<u>Adjusted Budget</u> <u>2015-2016</u>	<u>Proposed</u> <u>Budget</u> <u>2016-</u> <u>2017</u>
Total 5801400 · Support Salaries	75,886	49,835	49,285	59,372
5802100 · Employee Benefits				
5802110 · Group Insurance	15,895	8,451	8,451	7,221
5802135 · TMRS	5,256	3,054	3,054	3,856
5802160 · Worker's Compensation-Sewer	2,658	3,385	3,385	1,367
5802170 · Payroll Taxes	920	497	497	588
5802190 · Licenses	111	150	150	150
Total 5802100 · Employee Benefits	24,840	15,537	15,537	13,182
5802300 · Contractual Services/Personnel				
5802350 · Contract Labor - Company	1,510	2,000	37,000	5,000
Total 5802300 · Contractual Services/Personnel	1,510	2,000	37,000	5,000
5802500 · Operating Services				
5802515 · Sardis Collection Expense	7,999	9,618	9,618	9,054
5802590 · TCEQ Fees - Sewer	10	100	100	100
Total 5802500 · Operating Services	8,009	9,718	9,718	9,154
5803100 · General Supplies				
5803140 · Uniforms	917	1,200	1,200	1,200
Total 5803100 · General Supplies	917	1,200	1,200	1,200
5803400 · Maintenance Supplies & Parts				
5803460 · Miscellaneous	0	500	500	500
Total 5803400 · Maintenance Supplies & Parts	0	500	500	500
5804200 · Travel Expenses				
5804220 · Professional Development	535	500	500	500

WATER AND SEWER				
Proposed Budget FY 2016-2017				
	<u>ACTUAL</u> <u>FY 2014-2015</u>	<u>Original</u> <u>Budget</u> <u>2015-2016</u>	<u>Adjusted Budget</u> <u>2015-2016</u>	<u>Proposed</u> <u>Budget 2016-</u> <u>2017</u>
5804270 • Vehicle Expense	1,807	1,200	1,200	1,200
Total 5804200 • Travel Expenses	2,342	1,700	1,700	1,700
5805400 • Utilities				
5805450 • Electricity	2,708	3,000	3,000	3,000
5805463 • TRA Wastewater Treatment	230,638	270,806	270,806	285,955
Total 5805400 • Utilities	233,346	273,806	273,806	288,955
5805500 • Repairs & Bldg Improvements				
5805510 • Repairs - Land Improvements	28	300	300	300
5805540 • Repairs - Machinery & Equipment	10,198	6,000	6,000	6,000
5805570 • Inventory Expense	1,995	2,000	2,000	2,000
5805590 • Repairs - Other	585	600	600	600
Total 5805500 • Repairs & Bldg Improvements	12,806	8,900	8,900	8,900
5805600 • Insurance				
5805610 • Insurance - Property	55	56	56	60
5805620 • Insurance - Liability	371	400	400	224
5805640 • Insurance - Vehicle	38	40	40	142
Total 5805600 • Insurance	464	496	496	426
5805700 • Other Expenses				
5805752 • Employment Screening	0	200	200	200
Total 5805700 • Other Expenses	0	200	200	200
5807400 • Capitalized Assets				
5807440 • Machinery & Equipment	5,973	6,000	6,000	10,000
Total 5807400 • Capitalized Assets	5,973	6,000	6,000	10,000

WATER AND SEWER				
Proposed Budget FY 2016-2017				
	<u>ACTUAL</u> FY 2014-2015	<u>Original</u> <u>Budget</u> 2015-2016	<u>Adjusted Budget</u> 2015-2016	<u>Proposed</u> <u>Budget</u> 2016- 2017
Total 80 · Sewer	366,093	369,892	404,342	398,589
95 - Other				
5958200 - Other Financial Sources	0	0	0	0
5958250 - Depreciation Expense	0	0	0	0
Total 95 - Other	0	0	0	0
Total Expense	1,403,349	1,506,935	1,745,735	1,538,005
TOTAL REVENUE	1,380,987	1,506,935	1,745,735	1,538,005
Total 70 · Administration	271,874	304,914	507,755	254,530
Total 75 · Water	765,382	832,129	833,638	884,886
Total 80 · Sewer	366,093	369,892	404,342	398,589
TOTAL EXPENSE	1,403,349	1,506,935	1,745,735	1,538,005
REVENUE LESS EXPENSE	-22,362	0	0	0



DEBT SERVICE FUND

DEBT SERVICE				
Proposed Budget FY 2016-2017				
	ACTUAL	<u>Original</u>	<u>Adjusted Budget</u>	<u>Proposed</u>
	FY	Budget 2015-	Budget 2015-2016	Budget 2016-
	2014-2015	2016		2017
REVENUE				
Beginning Fund Balance				27,090
4000100 · Taxes				
4000107 · Ad Valorem, Current I & S	415,886	467,702	467,702	486,807
4000106 · Ad Valorem, Current I&S-N & I	0	0	0	24,420
4000111 · Ad Valorem, Delinquent I & S	5,934	4,122	4,122	0
4000114 · Interest/Penalties - I & S	4,325	1,611	1,611	0
Total 4000100 · Taxes	426,144	473,435	473,435	511,227
4000800 · Other Revenue				
4000840 · Interest Earned	549	700	700	550
4000900 · Reduction of Reserve Fund Bal.	0	1,604	1,604	0
4000930 · Admin.Rev.Rec.Fr Water & Sewer	124,930	102,786	102,786	59,248
Total 4000800 · Other Revenue	125,479	105,090	105,090	59,798
Total Revenue	551,624	578,525	578,525	571,025
Expense				
5157900 · Long-Term Debt	0	0	0	0
5157930 · Paying Agent Fees	400	500	500	500
5157935 · 2011 Bond Issue Principal	365,000	375,000	375,000	375,000
5157940 · 2011 Bond Issue Interest	210,325	203,025	203,025	195,525
Total 5157900 · Long-Term Debt	575,725	578,525	578,525	571,025
Total Expense	575,725	578,525	578,525	571,025

DEBT SERVICE				
Proposed Budget FY 2016-2017				
	<u>ACTUAL</u>	<u>FY</u>	<u>Original</u> <u>Budget 2015-</u>	<u>Proposed</u> <u>Budget 2016-</u>
	<u>2014-2015</u>		<u>2016</u>	<u>2015-2016</u> <u>2017</u>
REVENUE LESS EXPENSE	-24,101		0	0



4B ECONOMIC DEVELOPMENT CORPORATION FUND

4B EDC				
Proposed Budget FY 2016-2017				
	<u>ACTUAL</u> <u>FY 2014-2015</u>	<u>Original Budget</u> <u>2015-2016</u>	<u>Adjusted Budget</u> <u>2015-2016</u>	<u>Proposed</u> <u>Budget 2016-</u> <u>2017</u>
REVENUE				
Beginning Fund Balance				515,137
4000100 · Taxes				
4000120 · Sales tax (0.50%)	84,849	81,838	81,838	98,307
Total 4000100 · Taxes	84,849	81,838	81,838	98,307
4000800 · Other Revenue				
4000840 · Interest Income	1,336	1,200	1,200	1,340
4000990 - Reduction in Fund Balance	0	0	55,685	115,000
Total 4000800 · Other Revenue	1,336	1,200	56,885	116,340
Total Revenue	86,185	83,038	138,723	214,647
Expense				
8102200 · Special Services				
8102230 · Legal Fees	0	500	500	500
8102240 · Audit	1,600	1,600	1,600	1,600
Total 8102200 · Special Services	1,600	2,100	2,100	2,100
8102300 · Consultant Services				
8102310 · Consultant Fees	8,500	20,000	20,000	10,000
Total 8102300 · Consultant Services	8,500	20,000	20,000	10,000
8103100 · General Supplies				
8103110 · Office Supplies	0	100	100	100
Total 8103100 · General Supplies	0	100	100	100

4B EDC**Proposed Budget FY 2016-2017**

	<u>ACTUAL</u> <u>FY 2014-2015</u>	<u>Original Budget</u> <u>2015-2016</u>	<u>Adjusted Budget</u> <u>2015-2016</u>	<u>Proposed</u> <u>Budget 2016-</u> <u>2017</u>
8104200 · Travel Expense				
8104210 · Travel Expense	504	1,000	1,000	1,000
8104220 · Professional Development	2,050	2,300	2,300	2,300
Total 8104200 · Travel Expense	2,554	3,300	3,300	3,300
8105300 · - Printing				
8105320 · Printing Expense	0	300	300	300
Total 8105300 · - Printing	0	300	300	300
8105500 · - Projects				
8105560 · Sewer Line	0	45,000	45,000	0
Total 8105500 · - Projects	0	45,000	45,000	0
8105600 · Insurance				
8105620 · Insurance - Liability	293	261	261	147
Total 8105600 · Insurance	293	261	261	147
8105700 · Other Expenses				
8105705 · Postage	0	100	100	100
8105730 · Memberships	0	165	3,350	3,350
8105740 · Advertising	3,719	5,300	5,300	5,300
8105765 · Business Expense	0	1,000	1,000	0
Total 8105700 · Other Expenses	3,719	6,565	9,750	8,750
8107400 - Capitalized Assets				
8107420 - Buildings	0	0	52,500	75,000
8107490 - Other	0	0	0	30,000

4B EDC				
Proposed Budget FY 2016-2017				
	<u>ACTUAL</u> <u>FY 2014-2015</u>	<u>Original Budget</u> <u>2015-2016</u>	<u>Adjusted Budget</u> <u>2015-2016</u>	<u>Proposed</u> <u>Budget 2016-</u> <u>2017</u>
Total 8106400 - Minor Capital Outlay	0	0	52,500	105,000
8109000 · Reserves				
8109015 · Administrative Reserves	0	2,912	2,912	82,450
8109215 · Admin. Expense to General Fund	2,500	2,500	2,500	2,500
Total 8109000 · Reserves	2,500	5,412	5,412	84,950
Total Expense	19,166	83,038	138,723	214,647
REVENUE LESS EXPENSE	67,019	0	0	0



MUNICIPAL DEVELOPMENT DISTRICT FUND SPECIAL PURPOSE DISTRICT

MUNICIPAL DEVELOPMENT DISTRICT**Proposed Budget FY 2016-2017**

	<u>ACTUAL</u> <u>FY 2014-2015</u>	<u>Original Budget</u> <u>2015-2016</u>	<u>Adjusted Budget</u> <u>2015-2016</u>	<u>Proposed</u> <u>Budget 2016-</u> <u>2017</u>
REVENUE				
Beginning Fund Balance				163,319
4000100 · Taxes				
4000120 · Sales tax (0.25%)	31,707	40,919	40,919	41,515
Total 4000100 · Taxes	31,707	40,919	40,919	41,515
4000800 · Other Revenue				
4000840 · Interest Income	364	300	300	476
Total 4000800 · Other Revenue	364	300	300	476
Total Revenue	32,071	41,219	41,219	41,991
Expense				
9102200 · Special Services				
9102230 · Legal Fees	0	250	250	0
9102240 · Audit	1,600	1,600	1,600	1,600
9102250 · Accounting	0	250	250	0
Total 9102200 · Special Services	1,600	2,100	2,100	1,600
9102300 · Consultant Services				
9102310 · Consultant Fees	0	534	534	0
Total 9102300 · Consultant Services	0	534	534	0
9103100 · General Supplies				
9103110 · Office Supplies	0	100	100	100

MUNICIPAL DEVELOPMENT DISTRICT**Proposed Budget FY 2016-2017**

	<u>ACTUAL</u> <u>FY 2014-2015</u>	<u>Original Budget</u> <u>2015-2016</u>	<u>Adjusted Budget</u> <u>2015-2016</u>	<u>Proposed</u> <u>Budget 2016-</u> <u>2017</u>
Total 9103100 · General Supplies	0	100	100	100
9104200 · Travel Expense				
9104220 · Professional Development	0	250	250	0
Total 9104200 · Travel Expense	0	250	250	0
9105600 · Insurance				
9105620 · Insurance - Liability	293	261	261	147
Total 9105600 · Insurance	293	261	261	147
9105700 · Other Expenses				
9105705 · Postage	0	25	25	0
Total 9105700 · Other Expenses	0	25	25	0
9109000 · Reserves				
9109015 · Administrative Reserves	0	37,449	37,449	39,644
9109215 · Admin. Expense to General Fund	500	500	500	500
Total 9109000 · Reserves	500	37,949	37,949	40,144
Total Expense	2,393	41,219	41,219	41,991
REVENUE LESS EXPENSE	29,678	0	0	0



PARK IMPACT FUND

PARK IMPACT				
Proposed Budget FY 2016-2017				
	<u>ACTUAL</u> <u>FY 2014-2015</u>	<u>Original</u> <u>Budget 2015-</u> <u>2016</u>	<u>Adjusted Budget</u> <u>2015-2016</u>	<u>Proposed</u> <u>Budget 2016-</u> <u>2017</u>
REVENUE				
Beginning Fund Balance				63,022
4000400 · Charges for Services				
4000460 · Park Impact	16,057	16,726	16,726	13,381
Total 4000400 · Charges for Services	16,057	16,726	16,726	13,381
4000800 · Other Revenue				
4000840 · Interest Earned	112	100	100	142
Total 4000800 · Other Revenue	112	100	100	142
Total Revenue	16,169	16,826	16,826	13,523
Expense				
5606400 · Minor Capital Outlay				
5606410 · Land Improvements	500	500	500	0
Total 5606400 · Minor Capital Outlay	500	500	500	0
5607400 · Capitalized Assets				
5607440 · Capital Machinery & Equipment	3,500	6,000	6,000	5,000
Total 5607400 · Capitalized Assets	3,500	6,000	6,000	5,000
5609000 · Reserves				
5609035 · Park Impact Reserves	0	10,326	10,326	8,523
Total 5609000 · Reserves	0	10,326	10,326	8,523
Total Expense	4,000	16,826	16,826	13,523

PARK IMPACT				
Proposed Budget FY 2016-2017				
	<u>ACTUAL</u> <u>FY 2014-2015</u>	<u>Original</u> <u>Budget 2015-</u> <u>2016</u>	<u>Adjusted Budget</u> <u>2015-2016</u>	<u>Proposed</u> <u>Budget 2016-</u> <u>2017</u>
REVENUE LESS EXPENSE	12,169	0	0	0



WATER & SEWER IMPACT FEE FUND

WATER AND SEWER IMPACT FUND				
Proposed Budget FY 2016-2017				
	<u>ACTUAL</u> <u>FY 2014-2015</u>	<u>Original Budget</u> <u>2015-2016</u>	<u>Adjusted Budget</u> <u>2015-2016</u>	<u>Proposed</u> <u>Budget 2016-</u> <u>2017</u>
REVENUE				
Beginning Fund Balance				79,851
				26,041
4000400 · Charges for Services				
4000476 - Water Impact Fee	3,570	0	3,100	3,100
4000477 · Sewer Impact Fee	32,730	70,000	70,000	56,000
Total 4000400 · Charges for Services	36,300	70,000	73,100	59,100
4000800 · Other Revenue				
4000840 · Interest Earned	229	200	200	230
Total 4000800 · Other Revenue	229	200	200	230
4000900 - Transfer In				
4000990 - Reduction in Fund Balance	0	0	0	50,000
Total 4000900 - Transfer In	0	0	0	50,000
Total Revenue	36,529	70,200	73,300	109,330
Expense				
5102300 · Contractual Services				
5102310 · Consultant Fees	0	37,500	40,600	11,800
Total 5102300 - Contractual Services	0	37,500	40,600	11,800
Total 5755500 · Repairs				

WATER AND SEWER IMPACT FUND				
Proposed Budget FY 2016-2017				
	<u>ACTUAL</u> <u>FY 2014-2015</u>	<u>Original Budget</u> <u>2015-2016</u>	<u>Adjusted Budget</u> <u>2015-2016</u>	<u>Proposed</u> <u>Budget 2016-</u> <u>2017</u>
5755560 · Repairs- Water Lines	58,891	0	0	0
5755500 · Repairs - Other	0	0	0	0
Total 5755500 · Repairs	58,891	0	0	0
5857400 - Capitalized Assets				
5857470 Water Line	0	0	0	50,000
Total 5857400 - Capitalized Assets	0	0	0	50,000
5859000 · Reserves				
5859030 · Sewer Impact Fees Reserve	0	32,700	32,700	47,530
Total 5859000 · Reserves	0	32,700	32,700	47,530
Total Expense	58,891	70,200	73,300	109,330
REVENUE LESS EXPENSES	-22,361	0	0	0



CAPITAL PROJECTS FUND

CAPITAL PROJECTS				
Proposed Budget FY 2016-2017				
	<u>ACTUAL</u> <u>FY 2014-2015</u>	<u>Original Budget</u> <u>2015-2016</u>	<u>Adjusted Budget</u> <u>2015-2016</u>	<u>Proposed</u> <u>Budget 2016-</u> <u>2017</u>
REVENUE				
Beginning Fund Balance				130,292
4000800 · Other Revenue				
4000845 · Interest Earned - Texstar	0	1	1	1
4000850 · Interest Earned - Prosperity	260	255	255	260
Total 4000800 · Other Revenue	260	256	256	261
4000900 - Transfer In				
4000990 - Reduction in Fund Balance	0	0	0	50,000
Total 4000900 - Transfer In	0	0	0	50,000
Total Revenue	260	256	256	50,261
Expense				
5879000 · Reserves				
5879010 · Admin Reserves	0	256	256	261
Total 5879000 · Reserves	0	256	256	261
5857400 - Capitalized Assets				
5857470 Water Line	0	0	0	50,000
Total 5857400 - Capitalized Assets	0	0	0	50,000
Total Expense	0	256	256	50,261

CAPITAL PROJECTS				
Proposed Budget FY 2016-2017				
	<u>ACTUAL</u> <u>FY 2014-2015</u>	<u>Original Budget</u> <u>2015-2016</u>	<u>Adjusted Budget</u> <u>2015-2016</u>	<u>Proposed</u> <u>Budget 2016-</u> <u>2017</u>
REVENUE LESS EXPENSE	260	0	0	0



EMPLOYEE BENEFIT TRUST

EMPLOYEE BENEFIT TRUST**Proposed Budget FY 2016-2017**

	<u>ACTUAL</u> <u>FY 2014-2015</u>	<u>Original Budget</u> <u>2015-2016</u>	<u>Adjusted Budget</u> <u>2015-2016</u>	<u>Proposed</u> <u>Budget 2016-</u> <u>2017</u>
REVENUE				
4000840 · Interest Income	9	0	0	0
4000991 · Insurance Contributions	161,586	0	0	0
Total Revenue	161,595	0	0	0
EXPENSE				
5902110 · Benefit Premiums	172,605	0	0	0
Total Expense	172,605	0	0	0
REVENUE LESS EXPENSE	-11,010	0	0	0



POLICE DEPARTMENT SPECIAL FUND

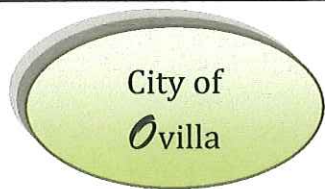
POLICE AUXILIARY				
Proposed Budget FY 2016-2017				
	<u>ACTUAL</u> <u>FY 2014-2015</u>	<u>Original Budget</u> <u>2015-2016</u>	<u>Adjusted Budget</u> <u>2015-2016</u>	<u>Proposed</u> <u>Budget 2016-</u> <u>2017</u>
REVENUE				
Beginning Fund Balance				210
4000800 · Other Revenue				
4000815 · Gifts	800	0	170	0
Total 4000800 · Other Revenue	800	0	170	0
Total Revenue	800	0	170	0
Expense				
5232600 · Special Expenses				
5232690 · Special Expenses - Other	6,696	0	170	0
Total 5232600 · Special Expenses	6,696	0	170	0
5235500 - Repair and Bldg Improv.				
5235540 - Repairs -Mach. & Equip	0	0	0	0
Total 5235500 - Repair and Bldg Improv.	0	0	0	0
5235700 · Other Expense				
5235735 · Official Functions	231	0	0	0
Total 5235700 · Other Expense	231	0	0	0
5236400 · Minor Capital Outlay				
5236440 · Machinery and Equipment	1,031	0	0	0
Total 5236400 · Minor Capital Outlay	1,031	0	0	0
Total Expense	7,957	0	170	0

POLICE AUXILIARY				
Proposed Budget FY 2016-2017				
	<u>ACTUAL</u> <u>FY 2014-2015</u>	<u>Original Budget</u> <u>2015-2016</u>	<u>Adjusted Budget</u> <u>2015-2016</u>	<u>Proposed</u> <u>Budget 2016-</u> <u>2017</u>
REVENUE LESS EXPENSE	-7,157	0	0	0



FIRE DEPARTMENT AUXILIARY FUND

FIRE AUXILIARY				
Proposed Budget FY 2016-2017				
	<u>ACTUAL</u> <u>FY 2014-2015</u>	<u>Original Budget</u> <u>2015-2016</u>	<u>Adjusted Budget</u> <u>2015-2016</u>	<u>Proposed</u> <u>Budget 2016-</u> <u>2017</u>
REVENUE				
Beginning Fund Balance				1,050
4000800 · Other Revenue				
4000815 · Gifts	2,660	0	1,050	0
Total 4000800 · Other Revenue	2,660	0	1,050	0
Total Revenue	2,660	0	1,050	0
Expense				
5333400 · Maintenance Supplies and Parts				
5333460 · Supplies - Miscellaneous	6,643	0	1,050	0
Total 5333400 · Maintenance Supplies and Parts	6,643	0	1,050	0
535700 - Other Expenses				
5335765 - Miscellaneous	-200	0	0	0
Total 5235700 · Other Expense	-200	0	0	0
5236400 · Minor Capital Outlay				
Total Expense	6,443	0	1,050	0
REVENUE LESS EXPENSE	-3,783	0	0	0



AGENDA ITEM REPORT

Item 3

Meeting Date: September 12, 2016

Department: Finance & Administration

☒ Discussion ☒ Action

Budgeted Expense: ☐ YES ☐ NO ☒ N/A

Submitted By: Dennis Burn, CM

Amount: \$ 0.7000 per \$100 of valuation

Reviewed By: ☒ City Manager ☒ City Secretary ☐ City Attorney

☒ Accountant ☐ Other _____

Attachments:

1. Notice and Ordinance 2016-16

Agenda Item / Topic:

ITEM 3. DISCUSSION/ACTION – Consideration of and action on Ordinance 2016-16 levying, assessing and fixing the tax rate for the use and support of the municipal government of the City of Ovilla, Texas, and providing for the Debt Service Fund for Fiscal Year 2016-2017 and apportioning each levy for the specific purpose, and providing for collection of all annual taxes provided by state law; and providing an effective date.

Discussion / Justification:

During the August 04, 2016 Council Meeting and Budget Workshop, Council took a record vote for the proposed rate for Fiscal Year 2016-2017.

Attached is an ordinance to adopt the tax rate for FY 2016-2017 as proposed.

M&O	\$ 0.5320 per \$100.00 of valuation
Debt Service	\$ 0.1680 per \$100.00 of valuation
Total	\$ 0.7000 per \$100.00 of valuation

PROPOSED TAX RATE	\$0.700000 per \$100
PRECEDING YEAR'S TAX RATE	\$0.700000 per \$100
EFFECTIVE TAX RATE	\$0.665890 per \$100
ROLLBACK RATE	\$0.758867 per \$100

Truth –n- Taxation Law requires that the governing body adopt the tax rate as an official action and set it out in a written ordinance or resolution. The Council's record vote on the proposed rate (same rate of \$0.7000) is an increase in ad valorem revenue for 2016. Therefore, two public hearings were required and conducted on August 22nd and September 1st. Legal requirements have been met. Staff is presenting the ordinance for adoption.

This year's proposed tax rate of \$0.7000 is the recommended rate.

FINANCIAL IMPACT:

This budget will raise more total property taxes than last year's budget by 9.30 % and of that amount, \$101,751, is tax revenue to be raised from new property added to the roll this year.

Recommendation / Staff Comments:

Staff recommends approval of Ordinance 2016-16.

Sample Motion(s):

THIS MOTION REQUIRES A RECORD VOTE

REQUIRED LANGUAGE FOR MAKING THE MOTION

August 04, 2016, Council took a record vote on a proposed/recommended Tax Rate of \$0.7000 :

First Motion & Record Vote:

*I move that the Council hereby **approve/deny** the 2016 property tax rate be a total of \$0.7000 per \$100 valuation with a Maintenance and Operation rate of \$0.5320 and a debt rate of \$0.1680.*

MAYOR PRO-TEM Griffin _____

PLACE 1 Huber _____

PLACE 2 Stevenson _____

PLACE 4 Hunt _____

PLACE 5 Myers _____

Second Motion & Vote adopting Ordinance:

*I further move that the Council hereby **approve / deny** Ordinance 2016-16 levying, assessing and fixing the tax rate for the use and support of the municipal government of the City of Ovilla, Texas, and providing for the Debt Service Fund for Fiscal Year 2016-2017 and apportioning each levy for the specific purpose, and providing for collection of all annual taxes provided by state law; and providing an effective date.*

NOTICE OF 2016 TAX YEAR PROPOSED PROPERTY TAX RATE FOR CITY OF OVILLA

A tax rate of \$0.700000 per \$100 valuation has been proposed by the governing body of CITY OF OVILLA. This rate exceeds the lower of the effective or rollback tax rate, and state law requires that two public hearings be held by the governing body before adopting the proposed tax rate.

The governing body of CITY OF OVILLA proposes to use revenue attributable to the tax rate increase for the purpose of improved city services and equipment.

- PROPOSED TAX RATE \$0.700000 per \$100
- PRECEDING YEAR'S TAX RATE \$0.700000 per \$100
- EFFECTIVE TAX RATE \$0.665890 per \$100
- ROLLBACK TAX RATE \$0.758867 per \$100

The effective tax rate is the total tax rate needed to raise the same amount of property tax revenue for CITY OF OVILLA from the same properties in both the 2015 tax year and the 2016 tax year.

The rollback tax rate is the highest tax rate that CITY OF OVILLA may adopt before voters are entitled to petition for an election to limit the rate that may be approved to the rollback rate.

YOUR TAXES OWED UNDER ANY OF THE ABOVE RATES CAN BE CALCULATED AS FOLLOWS:

$$\text{property tax amount} = (\text{rate}) \times (\text{taxable value of your property}) / 100$$

For assistance or detailed information about tax calculations, please contact:

John Bridges
Ellis County Tax Assessor-Collector
109 S Jackson St, Waxahachie, TX
972-825-5150
john.bridges@co.ellis.tx.us
elliscountytax.com

You are urged to attend and express your views at the following public hearings on proposed tax rate:
First Hearing: 08/22/2016 6:30 PM at Council Room, 105 S Cockrell Hill Rd, Ovilla, TX
Second Hearing: 09/01/2016 6:30 PM at Council Room, 105 S Cockrell Hill Rd, Ovilla, TX

ORDINANCE 2016-16



AN ORDINANCE LEVYING, ASSESSING AND FIXING THE TAX RATE FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF OVILLA, TEXAS, AND PROVIDING FOR THE DEBT SERVICE FUND FOR FISCAL YEAR 2016-2017 AND APPORTIONING EACH LEVY FOR THE SPECIFIC PURPOSE, AND PROVIDING FOR COLLECTION OF ALL ANNUAL TAXES PROVIDED BY STATE LAW; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Ovilla is a Type A general law city located in Ellis and Dallas Counties, created in accordance with the provisions of Chapter 6 of the Local Government Code and operating pursuant to the enabling legislation of the State of Texas; and

WHEREAS, the City Council of the City of Ovilla hereby finds that the tax for the fiscal year beginning October 1, 2016 and ending September 30, 2017, hereinafter levied for current expenses of the City and the general improvements of the City and its property must be levied to provide the revenue requirement of the budget for the ensuing year; and

WHEREAS, the City Council of the City of Ovilla has approved, by a separate ordinance, the budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017; and

WHEREAS, the City Council has complied with all statutory and constitutional requirements concerning the levying and assessing of ad valorem taxes.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS that there is hereby levied and there shall be assessed and collected for the Maintenance and Operation of the municipal government of the City of Ovilla, Texas, and to meet Interest and Sinking requirements for fiscal year 2016-2017, upon all property, real, personal and mixed within the corporate limits of the City subject to taxation, a total tax of **\$0.7000** on each one-hundred dollars (\$100.00) of assessed valuation based on 100% of market value of said property, said tax being so levied and apportioned to the specific purpose herein set forth.

SECTION ONE

For the maintenance and operation of the general government and for general improvements of the City and its property, known as the General Fund, a tax rate of **\$0.5320** on each one-hundred dollars (\$100.00) of assessed valuation of all taxable property shall be adopted, and

SECTION TWO

For the purpose of paying interest and principle for the redemption of bonds and other long-term obligations heretofore legally issued by the City, known as the Debt Service Fund, a tax rate of **\$0.1680** on each one-hundred dollars (\$100.00) of assessed valuation of all taxable property shall be adopted.

ORDINANCE 2016-16

Taxes are payable in Ovilla, TX, at the office of the Ellis County Tax Collector. The City shall have available all rights and remedies provided by law for the enforcement of the collection of taxes levied under this Ordinance.

PASSED AND APPROVED ON THIS 12 DAY OF September, 2016.

MAYOR, Richard A. Dormier

Attest:

CITY SECRETARY, Pamela Woodall

AGENDA ITEM REPORT

Item 4

Meeting Date: September 12, 2016

Department: Finance & Administration

☒ Discussion ☒ Action

Budgeted Expense: ☐ YES ☐ NO ☒ N/A

Submitted by: Dennis Burn, CM

Amount: \$ 5,851,607

Reviewed By: ☒ City Manager ☒ City Secretary ☐ City Attorney

☒ Accountant ☐ Other _____

Attachments:

1. Ordinance 2016-17
2. Budget Summary Comparison

Agenda Item / Topic:

ITEM 4. **DISCUSSION/ACTION** – Consideration of and action on Ordinance 2016-17 of the City of Ovilla, Texas, ratifying the budget for the 2016-2017 tax year that raised more revenue from property taxes than in the previous year.

Discussion / Justification:

This endorses and validates the approval of Ordinance 2016-17, Fiscal Year 2016-2017 Budget.

Recommendation / Staff Comments:

Staff recommends approval.

Sample Motion(s):

*I move that Council **approves & adopts/denies** Ordinance 2016-17 ratifying the budget for the Fiscal Year 2016-2017 that will raise more revenue from property taxes than in the previous year.*

RECORD VOTE:

MAYOR PRO-TEM Griffin _____

PLACE 2 Huber _____

PLACE 2 Stevenson _____

PLACE 4 Hunt _____

PLACE 5 Myers _____

ORDINANCE 2016-17

AN ORDINANCE OF THE CITY OF OVILLA, TEXAS, RATIFYING THE BUDGET FOR THE 2016-2017 TAX YEAR THAT RAISED MORE REVENUE FROM PROPERTY TAXES THAN IN THE PREVIOUS YEAR.

WHEREAS, Title 4, Chapter 102 of the Local Government Code provides that the governing body ratify their budget by a separate vote, separate to the adoption of the fiscal year's budget; and

WHEREAS the fiscal year's budget raised more revenue from property taxes than in the previous year; and

WHEREAS, the City Council approved the levy tax rate that will raise more total revenue for maintenance and operations than last year's rate; and

WHEREAS, this budget will raise more total revenue from property tax revenue than last year's budget by \$181,353 or a 9.30 % increase and of that amount, \$101,751 is tax revenue to be raised from new property added to the tax roll this year.

WHEREAS, this budget will increase total property tax revenue from last year's budget by \$181,353 or a 9.30 % increase.

WHEREAS, the City Council on September 12, 2016, passed and approved Ordinance 2016-17, which adopted the budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS:

SECTION 1.

That the budget for the 2016-2017 tax year, that raised more revenue from property taxes than in the previous year is hereby ratified.

SECTION 2.

That this Ordinance shall take effect immediately from and after its passage as the law and charter in such cases provide.

PASSED, APPROVED and EFFECTIVE this 12 day of September 2016.

MAYOR, Richard A. Dormier

ATTEST:

CITY SECRETARY, Pamela Woodall

City Of Ovilla
Budget Summary Comparison
For All Funds 2016-2017

Revenue	Budget 2016- 2017	Amended Budget 2015-2016	Difference	% Change
General Fund	3,312,825	3,661,049	(348,224)	-9.51%
Water and Sewer Utility Fund	1,538,005	1,745,735	(207,730)	-11.90%
Debt Service Fund	571,025	578,525	(7,500)	-1.30%
4B EDC	214,647	138,723	75,924	54.73%
Municipal Devel. District	41,991	41,219	772	1.87%
Park Impact Fund	13,523	16,826	(3,303)	-19.63%
W&S Impact Fund	109,330	73,300	36,030	49.15%
Capital Projects Fund	50,261	256	50,005	19533.20%
Employee Benefit Trust	0	0	0	0.00%
Police Special Fund	0	170	(170)	-100.00%
Fire Auxillary Fund	0	1,050	(1,050)	-100.00%
Total Revenues	5,851,607	6,256,853	(405,246)	-6.48%

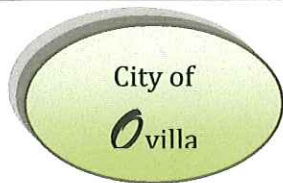
Expenses

	Budget 2016- 2017	Amended Budget 2015-2016	Difference	% Change
General Fund				
Admin	614,526	503,184	111,342	22.13%
Police	827,010	830,738	(3,728)	-0.45%
Court	116,460	108,479	7,981	7.36%
Fire	831,318	695,090	136,228	19.60%
Community Service	132,174	194,150	(61,976)	-31.92%
Solid Waste	221,676	226,356	(4,680)	-2.07%
Streets	419,538	1,060,943	(641,405)	-60.46%
Parks	150,123	42,109	108,014	256.51%
Total General Fund Expenses	3,312,825	3,661,049	(348,224)	-9.51%

	Budget 2016- 2017	Amended Budget 2015-2016	Difference	% Change
Water and Sewer Utility Fund				
Admin.	254,530	507,755	(253,225)	-49.87%
Water	884,886	833,638	51,248	6.15%
Sewer	398,589	404,342	(5,753)	-1.42%
Total W & S Fund Expenses	1,538,005	1,745,735	(207,730)	-11.90%

	Budget 2016- 2017	Amended Budget 2015-2016	Difference	% Change
Misc. Funds				
Debt Service Fund	571,025	578,525	(7,500)	-1.30%
4B EDC	214,647	138,723	75,924	54.73%
Municipal Devel. District	41,991	41,219	772	1.87%
Park Impact Fund	13,523	16,826	(3,303)	-19.63%
W&S Impact Fund	109,330	73,300	36,030	49.15%
Capital Projects Fund	50,261	256	50,005	19533.20%
Employee Benefit Trust	0	0	0	0.00%
Police Special Fund	0	170	(170)	-100.00%
Fire Auxillary	0	1,050	(1,050)	-100.00%
Total Miscellenous Fund Expenses	1,000,777	850,069	150,708	17.73%

Total Expenses	5,851,607	6,256,853	(405,246)	-6.48%
-----------------------	------------------	------------------	------------------	---------------



Ovilla City Council

AGENDA ITEM REPORT

Item 5

Meeting Date: September 12, 2016

Department: Administration

☒ Discussion ☒ Action

Budgeted Expense: ☐ YES ☐ ☒ N/A

Submitted By: City Manager

Amount: N/A

Reviewed By: ☒ City Manager ☒ City Secretary ☒ City Attorney

☐ Accountant ☐ Other: _____

Attachments:

1. Resolution R2016-11 and revised policy
2. Current policy

Agenda Item / Topic:

ITEM 5. **DISCUSSION/ACTION** – Consideration of and action on Resolution R2016-11, adopting the 2016 Social Media Policy of the City of Ovilla, Texas.

Discussion / Justification:

The Ovilla Park Board voiced interest and raised ideas to reach a larger group of the community and believed they could accomplish their efforts through social media. A request was made through staff to acquire permission from Council to operate a social media account, which raised some security and operational questions. Legal counsel was consulted and drafted a resolution to amend the City's current social media policy.

Recommendation / Staff Comments:

Staff recommends approval of Resolution R2016-11 adopting the 2016 Social Media Policy.

Sample Motion(s):

*I move that Council **approve/deny** Resolution R2016-11, adopting the 2016 Social Media Policy of the City of Ovilla, Texas.*

RESOLUTION NO. R2016-11

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
OVILLA, TEXAS, ADOPTING THE 2016 SOCIAL MEDIA
POLICY OF THE CITY OF OVILLA, TEXAS.**

WHEREAS, on May 27, 2014, the City Council of the City of Ovilla, Texas (the "City") passed Resolution No. R2016-022 and thereby adopted the Social Media Policy for the City of Ovilla; and

WHEREAS, City staff and legal counsel have reviewed the current Social Media Policy and have recommended additions, improvements and clarifications to same; and

WHEREAS, the City Council find and determines that it is in the best interest of the citizens of the City to adopt the new 2016 Social Media Policy of the City of Ovilla, Texas.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS:

SECTION 1. That the 2016 Social Media Policy of the City of Ovilla, Texas, is hereby adopted and implemented as proposed, thereby establishing guidelines within which to promote the City of Ovilla and broadcast information to the public through the use of social media tools.

SECTION 2. That a copy of the 2016 Social Media Policy of the City of Ovilla will be provided to all employees and placed on file with the City Secretary.

SECTION 3. That a copy of such policy is attached hereto as Exhibit "A" and made a part hereof for all purposes.

PASSED, APPROVED, AND RESOLVED this 12 day of SEPTEMBER 2016.

ATTEST: APPROVED:

Pam Woodall, **CITY SECRETARY**

Richard A. Dormier, **MAYOR**

SOCIAL MEDIA NETWORKING APPROVAL/AGREEMENT FORM

2016 SOCIAL MEDIA POLICY OF THE CITY OF OVILLA, TEXAS

I. PURPOSE

1.0. To address the fast and ever-changing landscape of the Internet and the way residents communicate and obtain information online, the City of Ovilla (the "City") and its various departments, boards and commissions may consider participating in social media formats to reach a broader audience. The City encourages the use of social media to further the City's mission to deliver the highest quality municipal services.

1.2. The City Council and the City Manager have an overriding interest and expectation in deciding who may "speak" and what is "spoken" on behalf of the City and its boards and commissions on social media sites. This policy establishes guidelines for the use of social media. The City Manager or his designee shall approve what social media outlets may be suitable for use by the City and its departments, boards and commissions.

II. DEFINITIONS

2.1. "Social Media" are various forms of discussion and information-sharing tools, including, social networks, blogs, video sharing, podcasts, wikis, message boards and online forums. Technologies include picture and video sharing, wall postings, e-mail, instant messaging, and music sharing, to name a few. Examples of Social Media applications include, but are not limited to, Google and Yahoo Groups (reference, social networking); Wikipedia (reference); MySpace and Facebook (social networking); YouTube (social networking and video sharing); Instagram and Flickr (photo sharing); Twitter (social networking and microblogging); LinkedIn (business networking); and news media comment sharing/blogging. This policy covers all Social Media tools, both current and future.

2.2. "Social Networking" is the practice of expanding one's business and/or social contacts by making connections through clubs, organizations, phone contacts, written correspondence or through web-based applications. This policy focuses on Social Networking as it relates to the Internet to promote such connections through web-based groups established for that purpose.

2.3. "Blog" (an abridgment of the term web log) means a website with regular entries of commentary, descriptions of events, or other material such as graphics or video.

2.4. "Article" means an original posting of content to a social media site by a City employee.

2.5. "Comment" means a response to a City article or social media content submitted by any person or entity.

III. POLICY

3.1. All official City presences on social media sites or services are considered an extension of the City's computer information network and are governed by and subject to the City's Internet Access and Electronic Mail Policy contained in the City's Personnel Policy Manual.

3.2. The City Manager, or his designee, will review all requests to use social media sites by any department, board or commission of the City.

3.3. All City departments, boards, commissions and that use social media are responsible for complying with applicable federal and laws and city policies. This includes adherence to established laws and policies regarding copyright, records retention, the Texas Public Information Act, the First Amendment of the U.S. Constitution, privacy laws and information security policies established by the City.

3.4. Wherever possible, links to more information should direct users back to the City's official website for more information, forms, documents or online services necessary to conduct business with the City.

3.5. Employees and members of City boards and/or commissions representing the City via social media outlets must conduct themselves appropriately at all times as representatives of the City. All such persons that fail to conduct themselves in an appropriate manner shall be subject to disciplinary procedures up to and including termination/dismissal.

3.6. City social networking sites are subject to the Texas Public Information Act, Federal e-discovery rules, and the City's records retention schedules apply to social networking content. Records required to be maintained pursuant to a relevant records retention schedule shall be maintained for the required retention period in a format that preserves the integrity of the original record and is easily accessible using the usual or approved City platforms and tools.

3.7. All social network sites and entries shall clearly indicate that any articles and any other content posted or submitted for posting are subject to public disclosure.

3.8. The City reserves the right to restrict or remove any content that is deemed in violation of this policy or any applicable law.

3.9. Each social networking site shall include an introductory statement which clearly specifies the purpose and topic of the blog and social network site. Where possible, social networking sites should link back to the official City internet site for forms, documents and other information.

3.10. City social networking content and comments containing any of the following forms of content shall not be allowed for posting:

- (a) Comments not topically related to the particular site or blog article being commented upon;
- (b) Profane language or content;
- (c) Content that promotes, fosters, or perpetuates discrimination on the basis of race, creed, color, age, religion, gender, marital status, status with regard to public assistance, national origin, physical or mental disability or sexual orientation;
- (d) Sexual content or links to sexual content;

SOCIAL MEDIA NETWORKING APPROVAL/AGREEMENT FORM

- (e) Solicitations of commerce;
- (f) Conduct or encouragement of illegal activity;
- (g) Information that may tend to compromise the safety or security of the public or public systems;
- (h) Content that violates a legal ownership interest of any other party;
- (i) Information or references to the personal addresses, personal telephone numbers, personal e-mail addresses, family members or other personal information of City officials or City employees.
- (j) Commercial promotions or spam; or
- (k) Organized political activity.

3.11. All social networking sites shall clearly indicate they are maintained by the City and shall have City contact information prominently displayed.

3.12.. Where applicable, City security policies, including but not limited to information technology security policies, shall apply to all social networking sites, articles and comments..

3.13. Employees representing the City government via social media outlets must conduct themselves at all times as a representative of the City and in accordance with the City's Personnel Policy Manual.

3.14. City employees and members of any City board or commission using a Social Media Sites, whether as an administrator or as a responder to a posting, will follow these guiding principles:

- (a) Maintain transparency by using your real name and job title, and by being clear about your role in regards to the subject.
- (b) Write and post about your area of expertise, especially as related to the City and your assignments. When writing about a topic for which you are not the City's expert, make this clear to readers.
- (c) Keep postings factual and accurate. If a mistake is made, admit to it and post a correction as soon as possible.
- (d) Reply to comments in a timely manner, when a response is appropriate. When disagreeing with others' opinions, keep it appropriate and polite.
- (e) Post meaningful, respectful comments that are on topic.
- (f) Pause and think before posting. If you are about to post something that makes you even slightly uncomfortable, do not post it. Understand that postings are widely accessible, not easily retractable, and will be around for a long time, so consider content carefully.

(g) Ensure your comments do not violate the city's privacy, confidentiality and applicable legal guidelines for external communication. Never comment on anything related to legal matters, litigation or any parties with whom the City may be in litigation without the appropriate approval.

(h) Ensure you have the legal right to publish others' material, including photos and articles pulled from other sites. Respect the brand, trademark, copyright, fair use, disclosure of processes and methodologies, confidentiality, and financial disclosure laws. Even when using material from copyright-free sources, include appropriate attributions.

(i) Make it clear that you are speaking for yourself and not on behalf of the City, unless that is part of your duties with the City. Remember that your postings are ultimately your responsibility.

IV. DISCIPLINE

4.1. Employees found in violation of any provision of this policy may be subject to disciplinary action, up to and including termination of employment. The policies and guidelines outlined herein also apply to employees posting City-related information on personal (non-City) Social Media Sites.

4.2. All Department managers are responsible for their subordinates' compliance with the provisions of this policy and for investigating non-compliance.

4.3. Members of any City board or commission found in violation of any provision of this policy may be subject to disciplinary action, up to and including removal from their appointed position and any other legal action determined to be necessary by the City Attorney, with the advice and consent of the City Council. The policies and guidelines outlined herein also apply to board and commission members posting City-related information on personal (non-City) Social Media Sites.

4.4. Internet User account and password access may be withdrawn without notice if an employee violates this policy.

4.4. Where laws are violated, the City may pursue criminal or civil action against the employee, board or commission member, or any other responsible party.

SOCIAL MEDIA NETWORKING APPROVAL/AGREEMENT FORM

Name: _____

Position/Title: _____

Department/Board/Commission: _____

Name of Social Media site: _____

Approval of Dept. Manager/Board or Commission Chairperson: _____
Signature

Date: _____

City Manager Approval: _____
Signature

Date: _____

I agree to use City-approved Social Media Sites for City business as appropriate and in compliance with this Policy. I understand that I must have approval from my Department Manager/Board or Commission Chairperson, and the City Manager to create or participate in a Social Media Site on behalf of the City or any board or commission thereof. I also understand that I am responsible for all postings made by me on Social Media Sites, including those made in the comments sections. I further understand that this policy also applies to City-related postings made by me on personal (non-City) Social Media Sites, and I agree to adhere to the guidelines in this policy when so doing.

I acknowledge that all City-approved Social Media Sites are considered to be City property and may be monitored by officials of the City. I understand that employees do not have privacy rights in the use of City Social Media Sites and the postings, data, access to or distribution of such materials is subject to Texas Public Information Act, Federal e-discovery rules, and the City's records retention schedules.

I agree to abide by all City security policies and procedures before accessing or posting to any Social Media Site. I acknowledge that any abuse of Social Media Sites, including violation of the rules and guidelines set forth in this Policy or in any current or future modified personnel policy can be grounds for disciplinary action, up to and including termination of my employment or appointed position.

Employee/Board Member Signature

RESOLUTION NO. R2014-022

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
OVILLA, TEXAS, ADOPTING A SOCIAL MEDIA POLICY FOR
THE DISSEMINATION OF INFORMATION TO THE CITIZENS
OF OVILLA.

* * * * *

WHEREAS, the City of Ovilla, Texas (the "City") deems it necessary and proper and in the best interest of its citizens and the employees to adopt a Social Media Policy for the City of Ovilla; now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OVILLA:

Section 1. That the Social Media Policy be adopted and implemented as proposed, thereby establishing guidelines within which to promote the City of Ovilla, and broadcast information to the public and its citizens through the use of social media tools.


Section 2. That a copy of the Social Media Policy be provided to all employees and placed on file with the City Secretary.

Section 3. That a copy of such policy is attached hereto as Exhibit "A" and made a part hereof for all purposes.

PASSED, APPROVED, AND RESOLVED this 27 day of MAY 2014.

ATTEST: APPROVED:


Pam Woodall, **CITY SECRETARY**


Richard A. Dormier, **MAYOR**



CITY OF OVILLA SOCIAL MEDIA POLICY

Purpose:

Social networking sites such as Facebook and Twitter, as well as blogs, have become an integral part of everyday life for hundreds of millions of people around the world. As a result, social media have become an increasingly important aspect of our interaction and our transparency with the public. The City desires to reach a broader audience and utilize the social media to involve the community. The City of Ovilla encourages employees to engage in social media communities for the limited purpose of discussing city programs, activities, and services. The purpose of this policy is to provide clear and concise guidelines for the use of social media. Anyone who participates in social media on behalf of the City is expected and required to understand and follow these policies. The employees and supervisors of the various City of Ovilla departments are responsible for the compliance of this policy.

Policy:

The establishment of social media pages, sites, or accounts must be authorized by the City Administrator or his or her designee. Examples of Social Media applications include, but are not limited to, Google and Yahoo Groups (reference, social networking); Wikipedia (reference); MySpace and Facebook (social networking); YouTube (social networking and video sharing); Flickr (photo sharing); Twitter (social networking and microblogging); LinkedIn (business networking); and news media comment sharing/blogging. This policy covers all Social Media tools, both current and in the future.

Social Media Administrator:

The City Administrator will designate a Social Media Administrator to serve as a common link for administration of all social media sites for the City of Ovilla, including establishing and terminating accounts. This person will have administrator access to all sites and shall provide assistance in maintaining compliance with the Social Media Policy's guidelines.

City Employee Posting Guidelines:

The City of Ovilla understands that social networking and internet services have become a common form of communication in the workplace and among stakeholders and citizens. Employees who choose to participate in social networks as a City employee shall adhere to the following policies and guidelines:

All employees and departments that use social media are responsible for complying with all applicable federal and state laws and city policies. The City reserves the right to restrict or remove any content from any social media that the City Administrator deems to be in violation of this policy or any applicable law.

City policies, rules, regulations and code of conduct (Employee Handbook Section 9) apply to employees who engage in social networking activities while conducting City business.

City employees shall notify their supervisors if they identify a business need to create a social networking site or service to conduct City business. The City Administrator or his designee shall approve what social media outlets may be suitable for use by the City and its departments.

Departments have the option of allowing employees to participate in approved social networking sites as part of their job duties. Department heads may allow or disallow employee participation in any social networking activities in their departments.

Be honest and transparent. Post only within one's area of expertise. Post only useful information. Keep it professional, avoid confrontation. Be accurate. Correct errors, and if modifying an earlier post, identify the change. Be responsive to citizen concerns. Adopt a user name that follows a standard format and clearly identifies the user as a city employee.

Protect your privacy, the privacy of citizens, and the information the City holds. Follow all privacy protection laws (HIPPA, etc.) and protect sensitive and confidential City information. Follow all copyright laws, open records laws, fair use, financial disclosure laws and any other laws that might apply.

Do not cite vendors, suppliers, clients, citizens, co-workers or other stakeholders without their approval. Do not use ethnic slurs, profanity, personal insults, or engage in any conduct that would not be acceptable in the City's workplace. Avoid comments or topics that may be considered objectionable or inflammatory. Keep all postings factual and accurate. Do not post bad information that misleads the public. If a mistake is made, admit to it and post a correction as soon as possible.

Ensure that you have the legal right to publish others' material, including photos and articles pulled from other sites. Respect brand, trademark, copyright, fair use, disclosure of processes and methodologies, and financial disclosure laws. Even when using material from copyright-free sources, include appropriate attributions.

Frame any comments or responses in a respectful and positive manner. Do not argue with a commenter. Be clear, but not defensive. Respond in a timely manner, when a response to a comment is required and appropriate. Always pause and think before posting. If you are about to post something while you are angry, offended or otherwise uncomfortable, do not post anything. Understand that all postings are widely accessible, not easily retractable, and will be around for a long time.

City of Ovilla information that is considered non-public in nature must be protected. Respect and maintain the confidentiality entrusted to you. Do not divulge or discuss proprietary information, personal details about other people or other confidential material. Do not disclose information about actual or potential claims and litigation involving the City. Do not post intellectual property or photos of others without their written permission. Do not divulge, post, release or discuss any information, documents or comments you may have received from the city attorney or any other attorney representing the City.

All City of Ovilla social networking activities and sites are subject to the State of Texas Public Information Act, Federal e-discovery rules, and the City's record retention schedules. All social network sites and entries shall clearly indicate that all articles, comments or other content of whatever nature posted or submitted for posting is subject to public disclosure.

Discipline:

Employees found in violation of any provision of this policy may be subject to disciplinary action, up to and including termination of employment. Where laws are violated, the City may pursue criminal or civil action against the employee. The policies and guidelines outlined herein also apply to employees posting City-related information on personal (non-City) Social Media Sites. Internet User account and password access may be withdrawn without notice if an employee violates this policy.

All department heads are responsible for their subordinates' compliance with the provisions of this policy and for investigating instances of non-compliance.

Internet user account and password access may be withdrawn without notice if an employee violates this policy.

Elected Officials Posting Guidelines:

Elected officials who use the City's official social media outlets are subject to the same posting guidelines as City employees, the City's Code of Ethics Resolution 2012-010, the Texas Public Information Act and the Texas Open Meetings Act.

Recognize that a governing body holding a discussion about public business through social media outlets may constitute a meeting that is subject to the open meetings law.

Use of social media sites by an elected official to communicate with constituents should include a link back to the City's official website for detailed information.

Elected officials may not access social media for their political campaigns through the City's social media outlet.

Public Comment Policy:

City of Ovilla social media platforms provide an opportunity for the public to share and discuss information about the City's programs and activities. Posted comments reflect the opinions only of the authors and not the City of Ovilla or its employees.

Comments will be reviewed and screened to ensure compliance with the City of Ovilla social media public comment policy. The City reserves the right to restrict or remove any content that is deemed in violation of this policy or any applicable law.

The use of vulgar, offensive, threatening or harassing language is prohibited.

Comments that promote, fosters or perpetuates discrimination on the basis of race, creed, color, age, religion, gender, marital status, status with regard to public assistance, national origin, physical or mental ability or sexual orientation will not be permitted.

Reference to the personality of individuals, personal attacks or potentially libelous statements will not be permitted.

Comments should be related directly to the posted topic.

Questions from members of the news media will not be responded to by City personnel. Media members should direct their questions to the City via the appropriate channels.

Comments promoting or opposing any person campaigning for election to a political office or promoting or opposing any ballot proposition are prohibited. The promotion or advertisement of a business or commercial transaction is prohibited.

Communications made through social media platforms will in no way constitute a legal or official notice or comment to the City of Ovilla or any official of the City for any purpose. For example, a post or comment that asks that the City to provide public records will not be considered a public records request until it is sent through the proper channels. Duplicate posts are prohibited.

For the protection of privacy, comments that include personal information such as Social Security Numbers, phone numbers, addresses, and e-mail addresses are prohibited.

Anonymous postings are prohibited. A commenter is required to use their full name.

All postings to the city Facebook pages must be a direct post. Any postings through tagging are prohibited and will be deleted.

Responses to City-generated messages are encouraged. Other comments regarding City of Ovilla projects or programs should be submitted directly to the appropriate department.

City of Ovilla
SOCIAL MEDIA NETWORKING APPROVAL/AGREEMENT FORM

Name: _____

Position/Title: _____

Department: _____

Name of Social Media site: _____

Approval of Dept. Manager: _____

Signature

Date: _____

City Administrator (or designee) Approval: _____

Signature

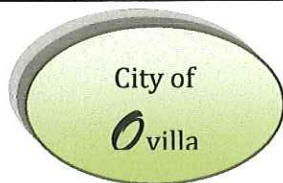
Date: _____

I agree to use City-approved social media sites for City business as appropriate and in compliance with the City of Ovilla Social Media Policy. I understand that I must have approval from my Department Manager and the City Administrator to create or participate in a social media site on behalf of the City. I also understand that I am responsible for all postings made by me on City social media sites, including those made in the comments sections. I further understand that this policy also applies to City-related postings made by me on personal (non-City) social media sites, and I agree to adhere to the guidelines in this policy when so doing.

I acknowledge that all City-approved social media sites are considered to be City property and may be monitored by officials of the City. I understand that employees do not have privacy rights in the use of City social media sites and the postings, data, access to or distribution of such materials is subject to Texas Public Information Act, Federal e-discovery rules, and the City's records retention schedules.

I agree to abide by all City security policies and procedures before accessing or posting to any social media site. I acknowledge that any abuse of social media sites, including violation of the rules and guidelines set forth in the Social Media Policy or in any current or future modified Employee Handbook, policy or procedure can be grounds for disciplinary action, up to and including termination of my employment.

Employee Signature



Ovilla City Council

AGENDA ITEM REPORT

Item 6

Meeting Date: September 12, 2016

Department: Administration/Public Works

☒ Discussion ☒ Action

Budgeted Expense: ☐ YES ☐ NO ☒ N/A

Submitted By: City Manager

Amount: N/A

Reviewed By: ☒ City Manager ☒ City Secretary ☒ City Attorney
☐ Accountant ☒ Other: Public Works Director

Attachments:

1. Ordinance 2016-18
2. Standard Construction Details

Agenda Item / Topic:

ITEM 6. *DISCUSSION/ACTION* – Consideration of and action on Ordinance 2016-18 adopting new Standard Construction Details dated September 2016; providing a savings clause; providing a severance clause; providing for immediate effect; and providing for publication.

Discussion / Justification:

This agenda item includes an Ordinance and updated Standard Construction Details. The current Standard Construction Details are dated December 2003. The updated Standard Construction Details are dated September 2016 and include details representing current construction practices along with conformance to North Central Texas Council of Governments and Texas Commission on Environmental Quality standards. Sanitary Sewer details have been updated to help minimize inflow and infiltration. These updated details have been reviewed by City staff and the City Engineer.

Recommendation / Staff Comments:

Staff recommends approval of the ordinance and adoption of the updated Standard Construction Details.

Sample Motion(s):

*I move to **approve/deny** Ordinance 2016-18 adopting new Standard Construction Details dated September 2016; providing a savings clause; providing a severance clause; providing for immediate effect; and providing for publication.*

ORDINANCE NO. 2016-18

AN ORDINANCE OF THE CITY OF OVILLA, TEXAS, ADOPTING NEW STANDARD CONSTRUCTION DETAILS DATED SEPTEMBER 2016; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERANCE CLAUSE; PROVIDING FOR IMMEDIATE EFFECT; AND PROVIDING FOR PUBLICATION.

WHEREAS, the City Council of the City of Ovilla, Texas, adopted standard construction details, dated December 2003, to provide standard construction design details relative to, among other things, paving, drainage, water, sewer, screening walls and erosion control, to ensure proper development within the City of Ovilla and its extra-territorial jurisdiction; and

WHEREAS, the City Council finds and determines that it is in the best interest of the health, safety and welfare of the citizens of the City of Ovilla to adopt new and updated standard construction details set forth in the *City of Ovilla, Texas Standard Construction Details* dated September 2016.

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS, THAT:

SECTION 1. ADOPTION OF STANDARD CONSTRUCTION DETAILS

The City Council of the City of Ovilla hereby adopts in its entirety the *City of Ovilla, Texas Standard Construction Details* dated September 2016, a copy of which is attached hereto as Exhibit A and incorporated herein for all purposes.

SECTION 2. SAVINGS CLAUSE

In the event that any other Ordinance of the City of Ovilla, Texas, heretofore enacted is found to conflict with the provisions of the Ordinance, this Ordinance shall prevail.

SECTION 3. SEVERANCE CLAUSE

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court or competent jurisdiction, such shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions thereof.

SECTION 4. EFFECTIVE DATE

Because of the nature of interest and safeguard sought to be protected by this Ordinance and in the interest of the citizens of the City of Ovilla, Texas, this Ordinance shall take effect immediately after passage, approval and publication, as required by law.

SECTION 5. PUBLICATION

The City Secretary is hereby authorized and directed to cause publication of the descriptive caption and penalty clause hereof as an alternative method of publication provided by law.

ORDINANCE NO. 2016-18

PASSED, ADOPTED AND APPROVED by the City Council of Ovilla, Texas on this the

_____ day of _____, 2016.

Richard Dormier, Mayor

ATTEST:

Pamela Woodall, City Secretary

APPROVED AS TO FORM:

Ron G. MacFarlane, Jr., City Attorney

CITY OF OVILLA, TEXAS

STANDARD CONSTRUCTION DETAILS



PUBLIC WORKS
SEPTEMBER 2016

APPROVED FOR USE _____
DENNIS BURN P.E.
CITY MANAGER
DATE _____

DESCRIPTION	SHEET NO.	DESCRIPTION	SHEET NO.	DESCRIPTION	SHEET NO.
COVER	SD-0	CHANNELS - CONCRETE	SD-13	TEMP. STONE CONSTRUCTION ENTRANCE-EXIT	SD-26
GENERAL NOTES	SD-00	CHANNELS - GABIONS	SD-14	TEMPORARY DIVERSION	SD-27
PAVING - SECTIONS	SD-01	WATER	SD-15	SILT FENCE - STONE OVERFLOW STRUCTURE	SD-28
UNDIVIDED PAVING SECTION-CUL DE SAC-LEFT TURN	SD-02	WATER	SD-16	ROCK CHECK DAMS	SD-29
PAVING - DETAILS	SD-03	WATER	SD-17	STONE OUTLET SEDIMENT TRAP	SD-30
STANDARD CONSTRUCTION DETAILS	SD-04	WATER	SD-18	SEDIMENT BASIN	SD-31
PAVING - DETAILS	SD-05	SANITARY SEWER	SD-19	EROSION CONTROL MATTING	SD-32
PAVING - ALLEY - DRIVEWAYS	SD-06	SANITARY SEWER - MANHOLES	SD-20	PIPE INLET PROTECTION	SD-33
PAVING - RADIUS	SD-07	SANITARY SEWER - MANHOLES	SD-21	GRASS LINED CHANNELS	SD-34
PAVEMENT MARKINGS	SD-08	SANITARY SEWER	SD-22	OUTLET VELOCITY CONTROL STRUCTURE	SD-35
PAVING - SIDEWALKS	SD-09	TYPICAL EMBEDMENTS	SD-23	CURB INLET PROTECTION	SD-36
STORM SEWER - INLET	SD-10	THIN BRICK SCREENING WALL	SD-24	CURB INLET PROTECTION	SD-37
STORM SEWER - INLET	SD-11	BRICK SCREENING - RETAINING	SD-25	DROP INLET PROTECTION	SD-38
STORM SEWER - MANHOLE - INLET - DETAILS	SD-12			EROSION & BMP NOTES	SD-39
				SITE DESCRIPTION - EROSION & SEDIMENT CONTROLS	SD-40

NOTE:
IF CONFLICT EXISTS BETWEEN HARD
COPY AND ELECTRONIC FILE, HARD
COPY WILL GOVERN.

PAVING NOTES

1. CONCRETE FOR ALL STREETS, ALLEYS AND PARKING LOTS SHALL BE IN ACCORDANCE WITH NCTCOG CLASS "C" CONCRETE (3,600 P.S.I. COMPRESSIVE STRENGTH @ 28 DAYS). ALL CONCRETE FOR PAVING SHALL BE IN ACCORDANCE WITH NCTCOG ITEM 303.3.3. CONCRETE CYLINDERS FOR TESTING SHALL BE IN ACCORDANCE WITH NCTCOG ITEM 303.6.3.
2. REINFORCING STEEL SHALL BE DEFORMED BARS NO. 3 ON 18-INCH CENTERS OR NO. 4 DEFORMED BARS ON 24-INCH CENTERS. REINFORCING SHALL BE IN BOTH DIRECTIONS ON CENTER. REINFORCING STEEL SHALL BE IN ACCORDANCE WITH ASTM 615, 616 AND 617.
3. ALL REINFORCING STEEL SHALL BE TIED (100%). REINFORCING STEEL SHALL BE SET ON PLASTIC CHAIRS. BAR LAPS BE MINIMUM 30 DIAMETERS.
4. EXPANSION JOINTS SHALL BE SPACED EVERY 200 FEET AND AT ALL INTERSECTIONS. ALLEYS SHALL HAVE A MINIMUM OF TWO EXPANSION JOINTS.
5. SAWED TRANSVERSE DUMMY JOINTS SHALL BE SPACED EVERY 20 FEET ON PAVING 8 INCHES OR THICKER AND EVERY 15 FEET FOR PAVING THICKNESS LESS THAN 8 INCHES. SAWING SHALL OCCUR WITHIN 5 TO 12 HOURS AFTER THE POUR INCLUDING SEALING. OTHERWISE, THE SECTION SHALL BE REMOVED AND LONGITUDINAL BUTT JOINTS CONSTRUCTED.
6. SUBGRADE UNDER PAVEMENTS SHALL BE A MINIMUM OF 6 INCHES OF LIME TREATED SUBGRADE. ONLY HYDRATED LIME SHALL BE UTILIZED. OPTIMUM LIME SHALL BE APPLIED. OPTIMUM LIME CONTENT SHALL BE DETERMINED DURING THE EXCAVATION BY THE USE OF A LIME SERIES TEST. LIME SERIES TEST SHALL BE TAKEN ALONG THE EXCAVATION AT ALL CHANGES IN SOIL AND A MINIMUM OF 300 FEET LIME SERIES SHALL BE COMPLETED BY AN INDEPENDENT LABORATORY APPROVED BY THE CITY.
7. LIME TREATED SUBGRADE SHALL BE COMPACTED TO A DENSITY OF NOT LESS THAN 95 PERCENT OF THE MAXIMUM DENSITY AS DETERMINED BY ASTM D-688. MOISTURE CONTENT SHALL BE WITHIN +4 OF OPTIMUM. DENSITY TEST RESULTS SHALL BE COMPLETED BY AN INDEPENDENT LABORATORY APPROVED BY THE CITY. ALL RESULTS SHALL BE PROVIDED TO THE CITY. IF SUBGRADE IS IN LIMESTONE, FINAL CUT TO GRADE IN LIMESTONE SHALL BE KEPT MOIST AND CONCRETE PLACED WITHIN 48 HOURS OF REACHING FINAL GRADE. LIMESTONE SHALL BE SPRINKLED PRIOR TO PLACING CONCRETE. EXPOSED LIMESTONE AT FINAL GRADE SHALL BE COVERED TO ELIMINATE MOISTURE LOSS.
8. LIME TRIMMINGS ARE NOT ACCEPTABLE FOR ANY USE.
9. ALL FILL SHALL BE COMPACTED BY MECHANICAL METHODS. MAXIMUM LOOSE LIFT FOR COMPACTION SHALL BE 8 INCHES. ALL LIFTS SHALL BE TESTED FOR DENSITY BY AN INDEPENDENT LABORATORY APPROVED BY THE CITY. DENSITY REQUIREMENT SHALL BE AS SHOWN ON THE PLANS FOR THE TYPE OF MATERIAL CALLED FOR IN THE PLANS.
10. ALL DISTURBED AREAS OF ROADWAY WORK SHALL HAVE GRASS ESTABLISHED IMMEDIATELY. GRASS SHALL MEET THE REQUIREMENTS ESTABLISHED, NCTCOG, ITEM 202.
11. ALL AREAS TO BE EXCAVATED OR FILLED SHALL HAVE EROSION CONTROL PLACED PRIOR TO COMMENCING EARTHWORK. EROSION CONTROL DEVICES SHALL BE MAINTAINED THROUGHOUT THE PROJECT IN ACCORDANCE WITH NCTCOG ITEM 201.
12. ALL SIDEWALKS SHALL INCLUDE BARRIER FREE RAMPS AT INTERSECTING STREETS, ALLEYS, DRIVEWAYS, ETC. BARRIER FREE RAMPS SHALL MEET CURRENT ADA REQUIREMENTS AND BE APPROVED BY THE TEXAS LICENSING BOARD (TDLB).
13. SIDEWALKS SHALL BE DOWELED INTO PAVEMENT WHERE IT ABUTS DRIVEWAYS. EXPANSION JOINT MATERIAL SHALL BE USED AT THESE LOCATIONS.
14. NO VEHICLES SHALL BE PERMITTED ON CONCRETE PAVEMENT WITHOUT APPROVAL FROM THE CITY. THE CITY WILL MAKE DETERMINATION BASED ON CONCRETE BREAK REPORT.
15. DRIVEWAYS AND STREET INTERSECTION SHALL PROVIDE A WALK FOUR FEET IN WIDTH WITH A MINIMUM CROSS FALL SLOPE OF TWO PERCENT.

LINED CHANNELS

1. CONSTRUCTION JOINT SHOWN IN DETAILS FOR CONVENIENCE ONLY. MONOLITHIC CONSTRUCTION MAY BE USED.
2. ALL VISIBLE SURFACES SHALL BE A TROWEL FINISH.
3. ALL REINFORCING STEEL SHALL BE NO. 3 DEFORMED BARS SPACED 12" CENTER TO CENTER BOTH WAYS UNLESS OTHERWISE SPECIFIED.
4. IF WOOD FORMS ARE USED WITH CONSTRUCTION JOINT, THEY SHALL BE TWO, 2"x4", AND SHALL NOT BE REMOVED UNTIL CONCRETE ON SLOPES IS READY TO BE PLACED.
5. ALL CONCRETE IN LINED CHANNEL SHALL BE NCTCOG CLASS "A" (MINIMUM 3,000 P.S.I.) CONCRETE, NCTCOG ITEM 700.
6. FLAT BOTTOM TO BE CONSTRUCTED WHEN CHANNEL WIDTH IS LESS THAN 12 FEET.
7. 3/4" CHAMFER ON ALL CONCRETE CORNERS.

STORM SEWER

1. THE FLOOR OF THE EXCAVATION FOR INLET BOX MUST PROVIDE A FIRM, LEVEL BED FOR THE BASE SECTION TO REST UPON A MINIMUM OF 6 INCHES OF 1" DIAMETER MAXIMUM ROCK OR GRAVEL SHALL BE USED TO PREPARE THE BEDDING TO FINAL GRADE OR IN LIEU OF THIS, AT LEAST 6 INCHES OF 2 SACK CEMENT STABILIZED SAND SHALL BE USED TO PREPARE THE BEDDING TO GRADE. CEMENT STABILIZED SAND SHALL BE ALLOWED TO SET BY KEEPING HOLE PUMPED DRY.
2. AFTER PIPE HAS BEEN LAID ON PROPER BEDDING, BACKFILLING TO COMMENCE WITH 8" MAXIMUM LOOSE LIFTS MECHANICALLY COMPACTED TO 95% STANDARD PROCTOR UNDER ROADWAY, 90% OUTSIDE PAVEMENT. MAXIMUM SIZE ROCK IN BACKFILL SHALL NOT EXCEED 4 INCHES IN DIAMETER.
3. PRECAST INLETS MUST BE APPROVED BY THE CITY.
4. LOCKING DEVICE IS REQUIRED ON ALL STORM SEWER LIDS.
5. CONCRETE CAST-IN-PLACE INLETS SHALL HAVE A MINIMUM COMPRESSIVE STRENGTH OF 4,200 P.S.I. @ 28 DAYS, NCTCOG CLASS F CONCRETE. STRUCTURAL CONCRETE SHALL BE IN ACCORDANCE WITH NCTCOG ITEM 702.
6. EXISTING STORM SEWER PIPE AND / OR LATERALS SHALL BE LOCATED PRIOR TO SETTING OF CONSTRUCTING INLET BOXES. IF ADJUSTMENT IN GRADE OF LATERAL IS REQUIRED, A REVISED DESIGN BY THE ENGINEER OF RECORD SHALL BE SUBMITTED TO THE CITY FOR APPROVAL.
7. REINFORCED CONCRETE PIPE SHALL BE CLASS III MINIMUM.
8. ALL STORM SEWERS SHALL BE CONSTRUCTED IN ACCORDANCE NCTCOG ITEM 508.
9. STANDARD EMBEDMENT SHALL BE AS SHOWN IN THE PLANS FOR THE SELECTED PIPE SHOWN IN THE PLANS. BACKFILL WITHIN THE LIMITS OF EXISTING AND PROPOSED PAVEMENT SHALL BE COMPACTED TO 95% STANDARD PROCTOR OUTSIDE PAVEMENT (EXISTING OR PROPOSED) SHALL BE COMPACTED TO MINIMUM OF 90% STANDARD PROCTOR. ALL COMPACTION SHALL BE BY MECHANICAL METHODS. MOISTURE CONTENT SHALL BE AT OPTIMUM + 4 POINTS.

SANITARY SEWER

1. ALL SEWER LINES CROSSING POTABLE WATERLINES SHALL BE AS SHOWN IN THE PLANS AND MEET TCOO REQUIREMENTS.
2. PIPES 6 INCHES THROUGH 15 INCHES SHALL BE IN ACCORDANCE WITH ASTM D3034 WITH A MINIMUM SDR OF 26 OR ASTM D3350 AND DE-345434-C.
3. PIPES LARGER THAN 12 INCHES THROUGH 48 INCHES SHALL BE IN ACCORDANCE WITH ASTM STANDARDS F678, F794, F849 AND D3380 / DE-345434-C.
4. MANHOLES SHALL BE CAST-IN-PLACE OR PRECAST. ALL MANHOLES SHALL BE WATER TIGHT. ALL RING AND COVERS SHALL INCLUDE AN INTERNAL CHIMNEY SEAL AND BE 30 INCHES IN DIAMETER.
5. ALL PIPE OPENINGS IN MANHOLES SHALL INCLUDE COUPLINGS WITH "D" RING RUBBER GASKETS.
6. STUBOUTS OUT OF MANHOLES SHALL BE FITTED WITH A STOPPER AND CAP. STUBOUTS SHALL BE A MINIMUM OF 5 FEET FROM MANHOLE AND BE SUPPORTED BY A CONCRETE CRADLE.
7. MANHOLES SHALL BE VENTED IN ACCORDANCE WITH TCOO REQUIREMENTS.
8. SEWER LINES SHALL BE CONSTRUCTED AND TESTED IN ACCORDANCE WITH NCTCOG ITEM 507. TESTING SHALL INCLUDE PRESSURE TESTING, MANDREL TEST AND COLOR TV INSPECTION. COLOR TV INSPECTION SHALL BE COMPLETED IN PRESENCE OF CITY REPRESENTATIVE AND THE ORIGINAL MEDIA SHALL BE GIVEN TO THE CITY AT THE COMPLETION OF THE INSPECTION.
9. MANHOLES SHALL BE VACUUM TESTED IN THE PRESENCE OF THE CITY REPRESENTATIVE. IN ACCORDANCE WITH NCTCOG ITEM 502.1.5
10. ONLY CAST IN PLACE CONCRETE AND PRE CAST CONCRETE MANHOLES ARE ALLOWED.
11. STANDARD EMBEDMENT SHALL BE AS SHOWN IN THE PLANS FOR THE SELECTED PIPE SHOWN IN THE PLANS. BACKFILL WITHIN THE LIMITS OF EXISTING AND PROPOSED PAVEMENT SHALL BE COMPACTED TO 95% STANDARD PROCTOR OUTSIDE PAVEMENT (EXISTING OR PROPOSED) SHALL BE COMPACTED TO MINIMUM OF 90% STANDARD PROCTOR. ALL COMPACTION SHALL BE BY MECHANICAL METHODS. MOISTURE CONTENT SHALL BE AT OPTIMUM + 4 POINTS.
12. ALL DROP MANHOLES AND MANHOLES GREATER THAN 6 FOOT IN DIAMETER SHALL BE LINED WITH RAVEN COAT OR APPROVED EQUAL.

DETAILS

SPECIAL DETAILS OR MODIFICATIONS TO THESE STANDARD DETAILS TO BE UTILIZED ON ANY GIVEN PROJECT SHALL BE SUBMITTED TO THE CITY FOR APPROVAL FOR USE.

COMPACTION

ALL COMPACTION SHALL BE BY MECHANICAL METHODS. MATERIAL SHALL BE MECHANICALLY COMPACTED IN 8 IN. LOOSE LIFTS TO 95% STD PROCTOR UNDER PAVEMENT AND 90% STD PROCTOR ELSEWHERE. MOISTURE IN CLAY SHALL BE OPTIMUM MOISTURE PLUS 4 POINTS OR GREATER. IN LIMESTONE THE MOISTURE SHALL BE AT OPTIMUM MOISTURE OR HIGHER.

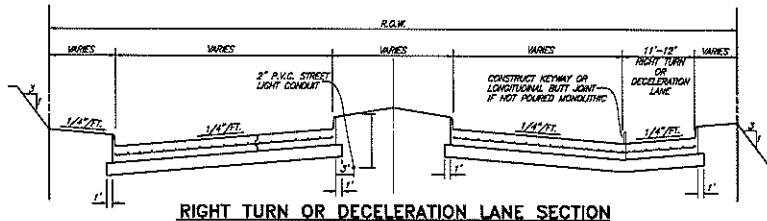
WATER

1. ALL WATER LINE CROSSINGS OF SANITARY SEWER LINES SHALL BE AS SHOWN IN THE PLANS AND MEET TCOO REQUIREMENTS. (CHAPTER 217 AND CHAPTER 250).
2. PIPES 12 INCHES IN DIAMETER AND SMALLER SHALL BE POLYVINYL CHLORIDE (P.V.C.) MEETING THE REQUIREMENTS OF AWWA C905 DR-18 OR DUCTILE IRON PIPE (D.I.P.) MEETING THE REQUIREMENTS OF AWWA C151 CLASS 50 PIPE. ALL D.I.P. SHALL BE WRAPPED WITH A POLYETHYLENE LINER.
3. FOR PIPES LARGER THAN 12 INCHES IN DIAMETER, THE PIPE SHALL BE REINFORCED CONCRETE CYLINDER PIPE (AWWA C301 OR AWWA C303), DUCTILE IRON PIPE (AWWA C151 CLASS 50) OR POLYVINYL CHLORIDE PIPE UP TO 18 INCHES MEETING THE REQUIREMENTS OF AWWA C905 DR-18-235 P.S.I. RATED PIPE.
4. ALL VALVES ON PIPES 12 INCHES AND SMALLER SHALL BE RESILIENT SEATED WEDGE GATE VALVES (AWWA C509).
5. ALL VALVES ON PIPES LARGER THAN 12 INCHES BUT SMALLER THAN 30 INCHES SHALL BE BUTTERFLY VALVES (AWWA C504) OR RESILIENT SEATED WEDGE GATE VALVES (AWWA C509).
6. STANDARD EMBEDMENT SHALL BE AS SHOWN IN THE PLANS FOR THE SELECTED PIPE SHOWN IN THE PLANS. BACKFILL WITHIN THE LIMITS OF EXISTING AND PROPOSED PAVEMENT SHALL BE COMPACTED TO 95% STANDARD PROCTOR OUTSIDE PAVEMENT (EXISTING OR PROPOSED) SHALL BE COMPACTED TO MINIMUM OF 90% STANDARD PROCTOR. ALL COMPACTION SHALL BE BY MECHANICAL METHODS. MOISTURE CONTENT SHALL BE AT OPTIMUM + 4 POINTS. SEE PG SD-23.
7. WATER LINES SHALL BE CONSTRUCTED AND TESTED IN ACCORDANCE WITH NCTCOG ITEM 506.
8. PURGING AND DISINFECTION OF WATER LINES SHALL BE IN ACCORDANCE WITH NCTCOG ITEM 506.7. ALL WASTE AND BLOW OFF WATER SHALL BE DECHLORINED. DECHLORINATION PLAN SHALL BE SUBMITTED TO THE CITY 48 HOURS. PRIOR TO DISCHARGE, ALL DISCHARGE SHALL MEET ALL FEDERAL, STATE AND LOCAL REQUIREMENTS.
9. ALL HORIZONTAL AND VERTICAL BENDS SHALL BE MECHANICALLY RESTRAINED.
10. FIRE HYDRANTS SPACING SHALL BE MAXIMUM 500 FEET IN RESIDENTIAL AREAS AND MAXIMUM 300 FEET IN NON RESIDENTIAL AREAS AND ALONG FIRE LANES

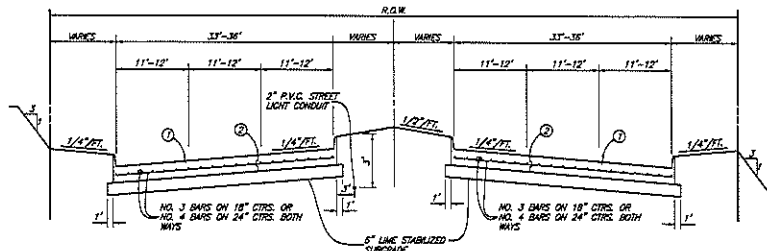
SCREENING WALLS

1. CONCRETE – MINIMUM COMPRESSIVE STRENGTH OF 3,600 P.S.I. @28 DAYS, NCTCOG CLASS "C" CONCRETE. STRUCTURES CONCRETE SHALL BE IN ACCORDANCE WITH NCTCOG ITEM 702.
2. REINFORCEMENT – ASTM A-36.
3. MASONRY – COMPRESSIVE STRENGTH SHALL BE PRESCRIBED IN ITEM 2.3.6 SPECIAL PROVISIONS.
4. WIND LOAD FOR DESIGN – 20 P.S.F.
5. PIER BEARING STRESSES – SEE BRICK SCREENING WALL NOTES.
6. MORTAR – TYPE "S".
7. PROVIDE CONTROL JOINTS AT 50 FEET.
8. PROVIDE EXPANSION JOINTS AT 200 FEET CENTER MAXIMUM.
9. PROVIDE PIER WITH MINIMUM 6-FOOT WITH 24-INCH DIAMETER BELL IN CLAY OR OTHER MATERIAL EXCEPT BLUE SHALE, 6-FOOT MINIMUM WITH 3-FOOT MINIMUM INTO BLUE SHALE.
10. ALL EXPOSED CONCRETE SHALL BE CLASS 2 RUBBED FINISHED SURFACE.
11. SIDEWALKS ADJACENT TO WALLS MUST BE 5-FOOT MINIMUM WIDTH FROM ALL PORTIONS OF THE WALL (INCLUDING PILASTERS, COLUMNS, ETC...).
12. MAXIMUM PILASTER SPACING 40 FEET, MAXIMUM HEIGHT OF WALL 8 FEET.
13. WALLS SHALL NOT BE PLACED IN THE VISIBILITY EASEMENT OR STREET RIGHT-OF-WAY.
14. THE WALL SHALL NOT EXCEED OF EIGHT FEET IN HEIGHT AS MEASURED FROM THE NEAREST ALLEY EDGE OR SIDEWALK GRADE, WHICHEVER IS THE HIGHER. THE COLOR OF THE WALL SHALL BE LIMITED TO EARTH-TONE COLORS, EXCLUDING GRAY, GREEN AND WHITE. THE COLOR OF THE WALL SHALL BE UNIFORM ON EACH SIDE OF A THOROUGHFARE. FOR THE ENTIRE LENGTH BETWEEN INTERSECTING THOROUGHFARES, UNLESS OTHERWISE APPROVED BY THE CITY, THE FINISH OF THE WALL SHALL BE CONSISTENT ON ALL SURFACES.
15. IF WROUGHT IRON FENCING IS TO BE UTILIZED ON REQUIRED SCREENING, ALL WROUGHT IRON MUST BE SOLID STOCK. ALTERNATIVE IS ALUMINUM ORNAMENTAL FENCING, ULTRA FENCE OR EQUAL.

NO.		REVISION	BY	DATE
CITY OF OVILLA, TEXAS				
STANDARD CONSTRUCTION DETAILS				
GENERAL NOTES				
DATE:		SEPTEMBER 2016		SHEET SD-00

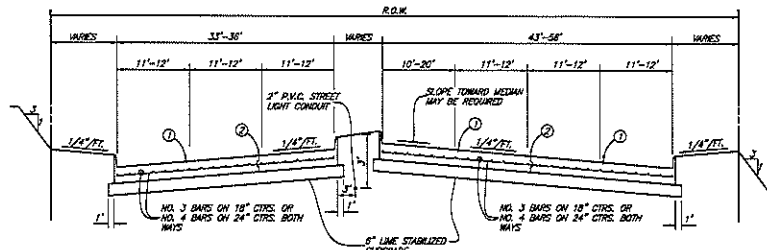


RIGHT TURN OR DECELERATION LANE SECTION



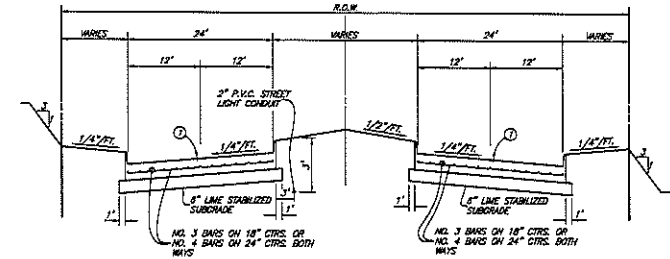
REGULAR SECTION

P6D



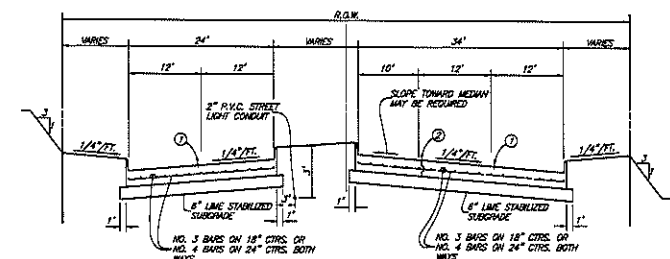
LEFT TURN SECTION

P6D



REGULAR SECTION

P4D & M4D



LEFT TURN SECTION

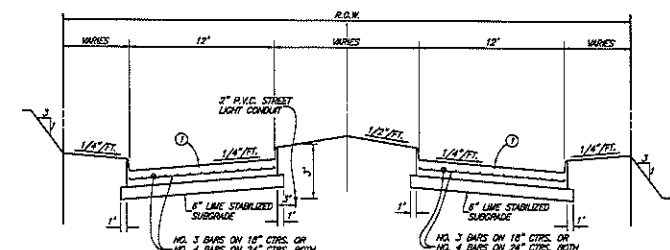
P4D & M4D

LEGEND

- ① - SAWED LONGITUDINAL DUMMY JOINT
- A. CONSTRUCTION JOINT (FULL WIDTH PAINT IS ALLOWED WHERE APPROVED BY CITY)
- ② - B. DELETE IT WHEN PAVING IS 25 FT. WIDTH TO BE WIDENED IN FUTURE.
- C. INSTALL CURB IF PAVING IS LESS THAN FULL WIDTH OF 33'-36".

NOTES:

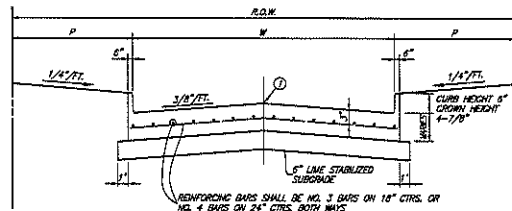
1. M4D, P6D, M4D, P4D & M2D SECTIONS SHALL HAVE MINIMUM PAVEMENT THICKNESS OF 8 INCHES.
2. FOR RETROFIT TURN LANES AND MEDIAN OPENINGS, TWO ADDITIONAL INCHES OF CONCRETE CAN BE PLACED IN LIEU OF LINE STABILIZATION.
3. SIDE SLOPES WITHIN SUBDIVISIONS SHALL BE 4:1 MAX
4. SIDEWALKS TO BE LOCATED WITHIN PARKWAYS.
5. CONCRETE: MTCOG CLASS "A" MTCOG ITEM 303
6. LIME SHALL BE HYDRATED LIME MTCOG ITEM 301.2
7. CRUSHED STONE: MTCOG ITEM 301.3 GRADE 1
8. ASPHALT: MTCOG ITEM 302
9. ALL PAVEMENT SECTIONS SHALL BE DESIGN AND SUPPORTED BY GEOTECHNICAL INVESTIGATION AND REPORT PROVIDED TO THE CITY.
10. LIME SERIES TESTING COMPLETED EVERY 300 FEET AND AT CHANGE IN MATERIAL, TO ACHIEVE OPTIMUM LIME APPLICATION.



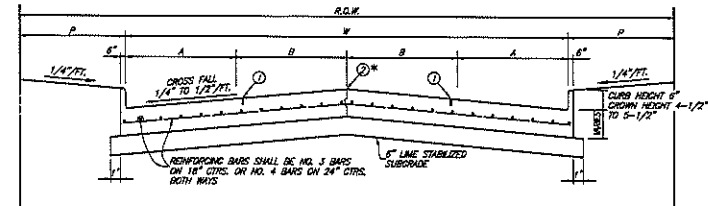
REGULAR SECTION

M2D
(REG_SECT2)

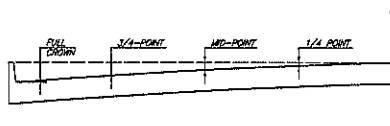
NO.	REVISION	BY	DATE
CITY OF OVILLA, TEXAS			
STANDARD CONSTRUCTION DETAILS			
PAVING - SECTIONS			
DATE:	SEPTEMBER 2016	SHEET	SD-01



REGULAR SECTION
R2U & C2U



REGULAR SECTION
C4U & M4U



CLASSIFICATION	ROADWAY WIDTH (W)	TOTAL CROWN HEIGHT	3/4 POINT	MID-POINT	1/4 POINT
C2U	30'	6"	3-3/8"	1-1/2"	3/8"
R2U	40'	6"	3-3/8"	1-1/2"	3/8"

TABLE OF CROWN HEIGHTS AND ORDINATES FOR PARABOLIC SECTIONS (R2U & C2U)

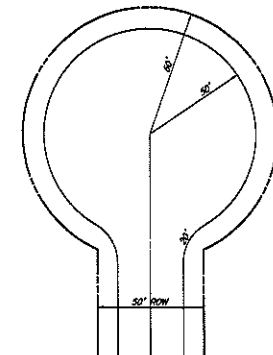
SLIP-FORM PAVEMENT MUST MEET CROWN GRADES AT GUTTERS, AT MID-POINTS & E
PARABOLIC ROADS ONLY TO BE CONSTRUCTED WITH SLIP FORM PAVERS

LEGEND

- ① - SAWED LONGITUDINAL DUMMY JOINT
- ② - CONSTRUCTION JOINT (FULL WIDTH PAVT. IS ALLOWED WHERE APPROVED BY CITY)

NOTES:

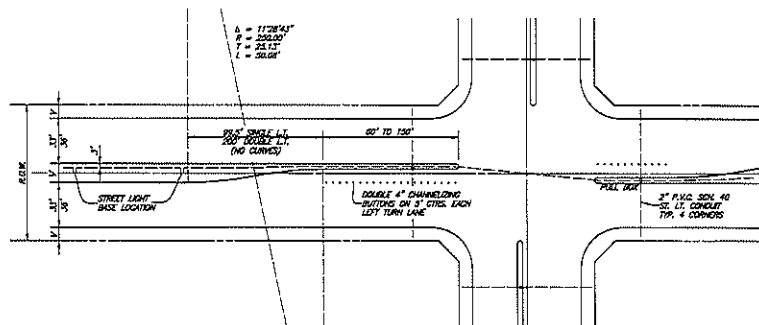
1. R2U, C2U, C4U & M4U PAVING SECTIONS SHALL HAVE A MINIMUM PAVEMENT THICKNESS OF 6 INCHES.
2. SIDE SLOPES OUTSIDE ROW SHALL BE 4:1 MAX WITHIN SUBDIVISIONS.
3. SIDEWALKS TO BE LOCATED WITHIN PARROWAY.
4. CONCRETE NOTCOG CLASS "A" NOTCOG ITEM 303
5. LINE SHALL BE HYDRATED LINE NOTCOG ITEM 301.2
6. CRUSHED STONE NOTCOG ITEM 301.5 GRADE 1
7. ASPHALT NOTCOG ITEM 302
8. ALL PAVEMENT SECTIONS SHALL BE DESIGN AND SUPPORTED BY GEOTECHNICAL INVESTIGATION AND REPORT PROVIDED TO THE CITY
9. LINE SAMPLE TESTING COMPLETED EVERY 200 FEET AND AT CHANGE IN MATERIAL TO ACHIEVE OPTIMUM LINE APPLICATION.



CUL DE SAC

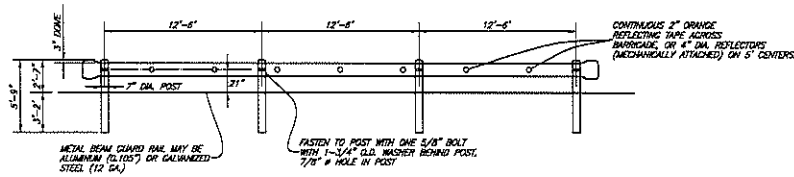
CUL-DE-SAC NOTES:

1. CENTER AT CUL-DE-SAC SHALL BE HIGH POINT.
2. PAVEMENT SECTION SHALL MATCH SECTION OF APPROACHING STREET.



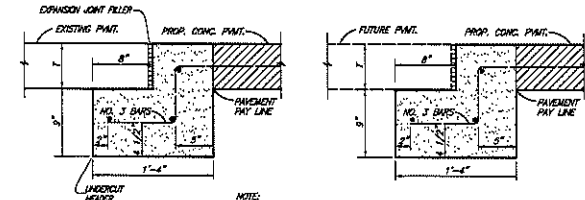
LEFT TURN PLAN

NO.	REVISION	BY	DATE
CITY OF OVILLA, TEXAS			
STANDARD CONSTRUCTION DETAILS			
UNDIVIDED PAVING SECTION-CUL DE SAC-LEFT TURN			
DATE:	SEPTEMBER 2016	SHEET	SD-02



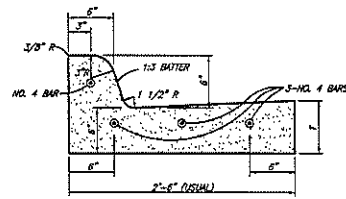
NON CONSTRUCTION BARRICADES (PERMANENT BARRICADES) SHALL CONSIST OF THOYT (TYT)-87 METAL BEAM GUARD FENCE WITH TERMINAL CONNECTION SECTIONS AT EACH END. PERMANENT BARRICADES SHALL BE MANUFACTURED AND CONSTRUCTED IN ACCORDANCE WITH THOYT DETAILS. BARRICADES SHALL EXTEND FROM OUTSIDE CURB TO OUTSIDE CURB.

TYPICAL PERMANENT BARRICADE

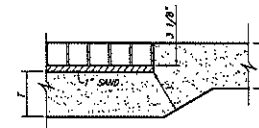


NOTE: PAVEMENT BARS TO BE BENT DOWN INTO HEADER. PAVEMENT AND HEADER SHALL BE MONOLITHIC.

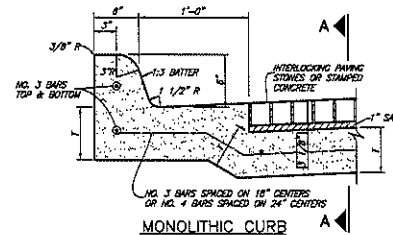
STREET HEADER



SEPARATE CURB AND GUTTER



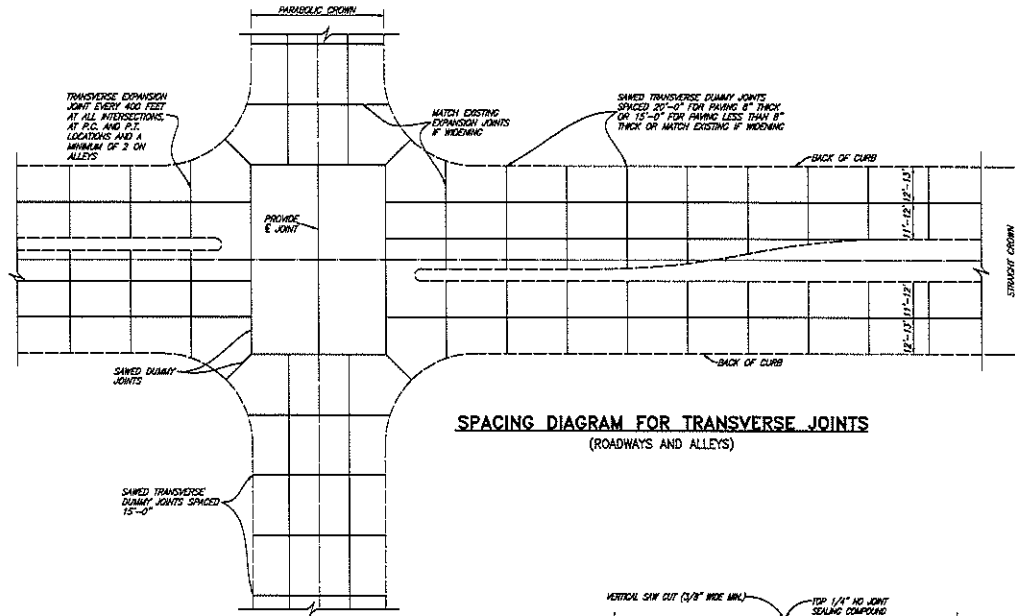
SECTION A-A
PAVING STONES SHALL BE FOR NTCDG
ITEMS 2.1.7 AND 5.8 OF SPECIAL PROVISIONS



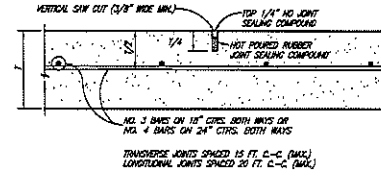
CURB AND CURB AND GUTTER

NOTES:
REFLEX EXPANSION JOINT MATERIAL SHALL BE PLACED BETWEEN BACK OF CURB AND SIDEWALK. ALL EXPANSION JOINT MATERIAL SHALL BE RECYCLED RUBBER AS PRODUCED BY THE J.D. RUSSELL COMPANY (JDRUSSELLCO.COM) OR EQUAL.

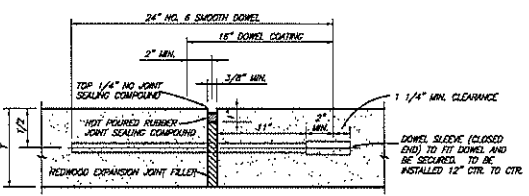
NO.	REVISION	BY	DATE
CITY OF OVILLA, TEXAS			
STANDARD CONSTRUCTION DETAILS			
PAVING — DETAILS			
DATE:	SEPTEMBER 2016	SHEET	50-03



SPACING DIAGRAM FOR TRANSVERSE JOINTS
(ROADWAYS AND ALLEYS)

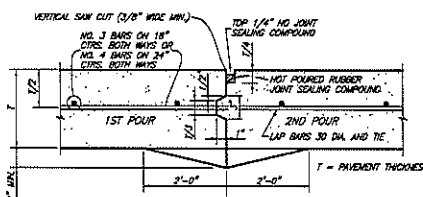


SAWED DUMMY JOINT



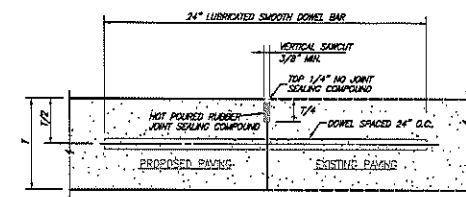
- TRANSVERSE EXPANSION JOINT NOTES:**
1. DOWELS AND REINFORCING BARS SHALL BE SUPPORTED BY AN APPROVED DEVICE.
 2. TRANSVERSE EXPANSION JOINTS SHALL BE SPACED AT 400 FT. MAXIMUM AND AT ALL INTERSECTIONS.

TRANSVERSE EXPANSION JOINT



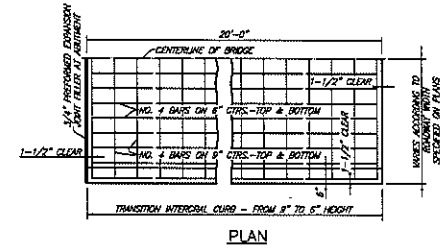
- CONSTRUCTION JOINT NOTES:**
1. CONTRACTOR SHALL PROTECT KEYWAY PRIOR TO SECOND POUR. IF LONGITUDINAL KEYWAY IS DAMAGED, CONTRACTOR SHALL REPAIR WITH THE USE OF LONGITUDINAL BUTT JOINT (DRILL DOWELS INTO FIRST POUR).
 2. THICKENED EDGES ARE REQUIRED FOR FUTURE WIDENING ONLY.

CONSTRUCTION JOINT

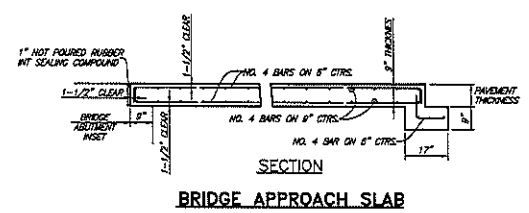


- NOTE:**
1. T-8" AND GREATER NO. 6 BAR, T-6" AND LESS NO. 5 BAR
 2. LONGITUDINAL BUTT CONSTRUCTION MAY BE UTILIZED IN PLACE OF LONGITUDINAL FINISHED (KEYWAY) JOINT AT CONTRACTORS OPTION.
 3. DOWEL BARS SHALL BE DRILLED INTO PAVEMENT HORIZONTALLY BY USE OF A MECHANICAL INS. HAND DRILLING NOT ACCEPTABLE. DAMAGE TO EXISTING PAVEMENT SHALL BE REMOVED BY CONTRACTOR AND JOINT CONSTRUCTED AT CONTRACTORS EXPENSE.
 4. THE BARS SHALL BE NO. 5 BAR DEFORMED. THE BAR SHALL HAVE A LENGTH OF 24 INCHES.

LONGITUDINAL BUTT JOINT



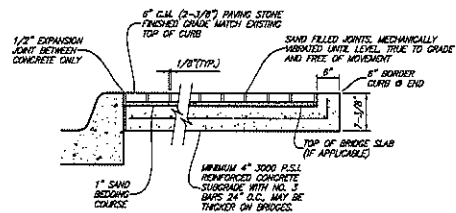
PLAN



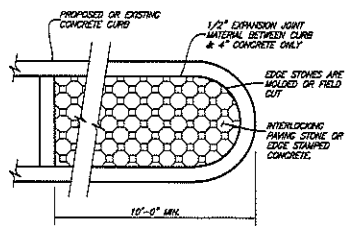
SECTION

BRIDGE APPROACH SLAB

NO.	REVISION	BY	DATE
CITY OF OVILLA, TEXAS			
STANDARD CONSTRUCTION DETAILS			
STANDARD CONSTRUCTION DETAILS			
DATE:	SEPTEMBER 2016	SHEET SD-04	



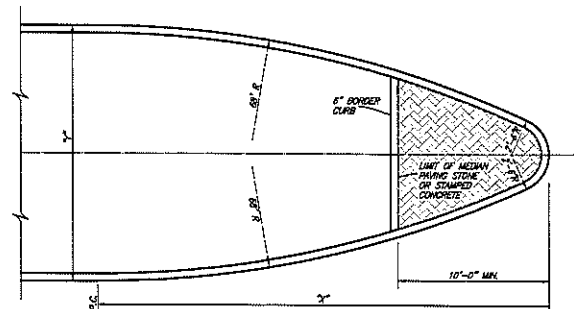
TYPICAL CROSS SECTION



10'-0" MIN.

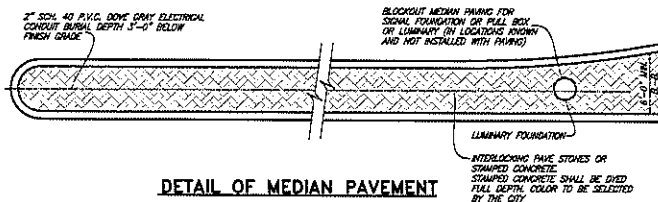
STAMPED CONCRETE OR INTERLOCKING PAVING STONE

COLOR AND STYLE TO BE SELECTED BY CITY

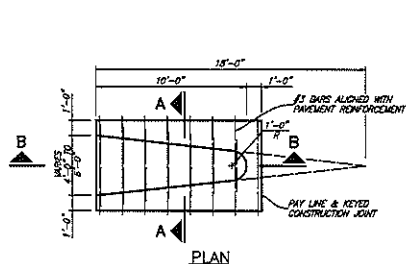


DETAIL OF NOSE FOR MEDIAN ISLAND

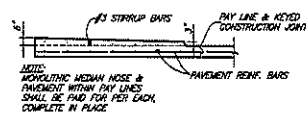
DIMENSIONS OF MEDIAN NOSE			
X = 13.00'	Y = 7.0'	X = 26.35'	Y = 14.0'
X = 16.44'	Y = 8.0'	X = 29.89'	Y = 17.0'
X = 18.08'	Y = 9.0'	X = 32.93'	Y = 20.0'
X = 20.42'	Y = 10.0'	X = 35.47'	Y = 24.0'



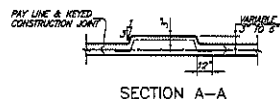
DETAIL OF MEDIAN PAVEMENT



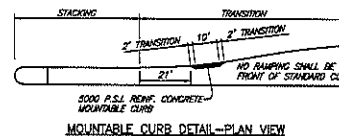
MONOLITHIC MEDIAN NOSE



SECTION B-B



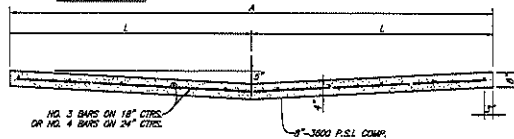
SECTION A-A



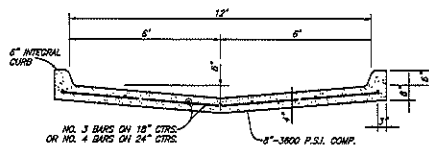
LANDSCAPE MAINTENANCE RAMP

NO.	REVISION	BY	DATE
CITY OF OVILLA, TEXAS			
STANDARD CONSTRUCTION DETAILS			
PAVING -- DETAILS			
DATE:	SEPTEMBER 2016	SHEET	SD-05

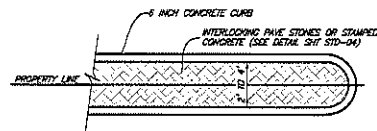
ALLEY WIDTH (A)	HALF WIDTH (L)
12'	6'
16'	8'
20'	10'



STANDARD 12, 16' & 20' ALLEY SECTION



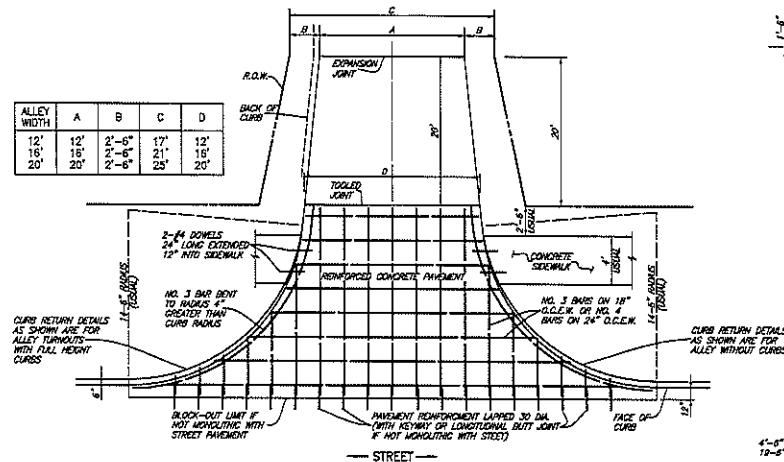
STANDARD ALLEY SECTION WITH CURBS



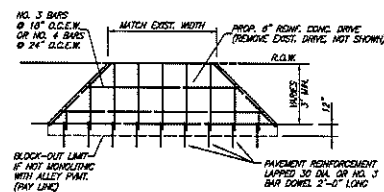
MEDIAN AT DRIVEWAYS SPLIT BY PROPERTY LINE

NOTE: STAMPED CONCRETE SHALL BE DYED FULL DEPTH. COLOR SELECTED BY THE CITY

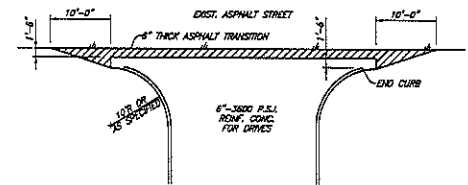
ALLEY WIDTH	A	B	C	D
12'	12'	2'-6"	17'	12'
16'	16'	2'-6"	21'	16'
20'	20'	2'-6"	25'	20'



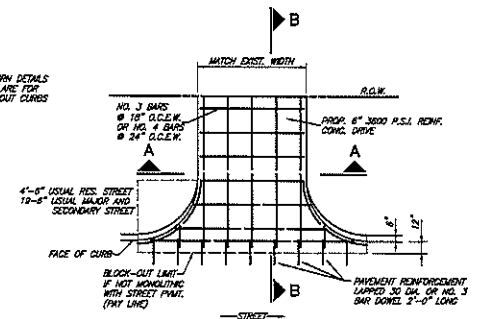
ALLEY RETURN DETAILS



DRIVEWAY RETURN TO ALLEY

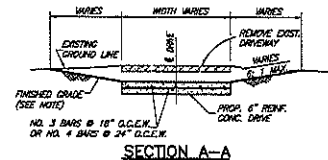


TYPICAL DRIVE OR STREET CONNECTION TO EXISTING ASPHALT STREET

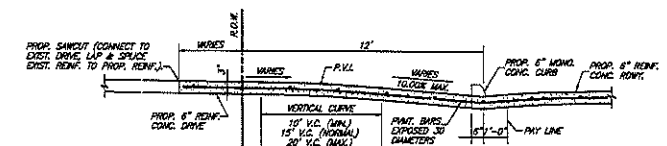


DRIVEWAY RETURN TO STREET

NOTE: THE FINISHED GRADE SHALL BE BLOCK SLOPED TO RESTORE THE LANDSCAPING TO ITS PRE-CONSTRUCTION APPEARANCE.



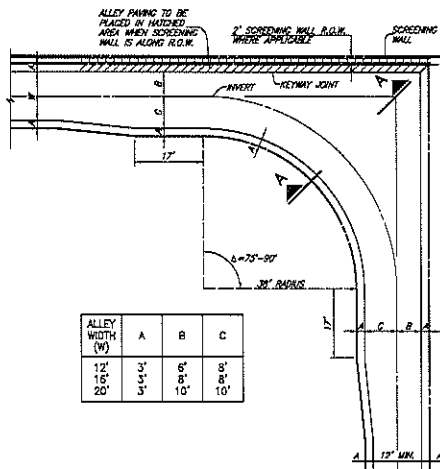
SECTION A-A



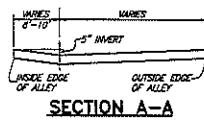
SECTION B-B

DRIVEWAY RETURN SECTIONS

NO.	REVISION	BY	DATE
CITY OF OVILLA, TEXAS			
STANDARD CONSTRUCTION DETAILS			
PAYING / ALLEY / DRIVEWAYS			
DATE:	SEPTEMBER 2015	SHEET	SD-05



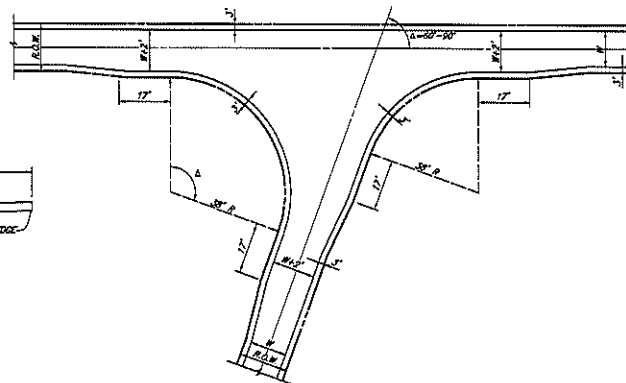
ALLEY TURN FOR $\Delta = 75^\circ-90^\circ$



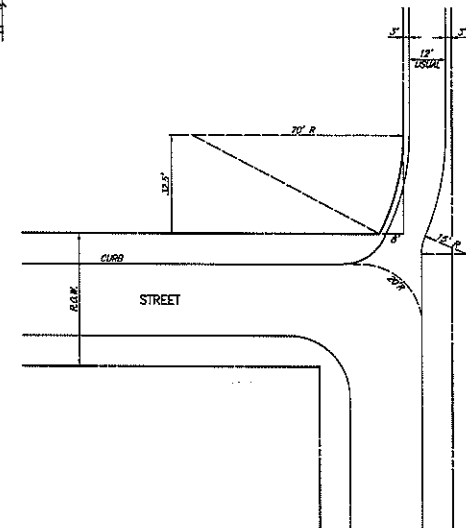
SECTION A-A



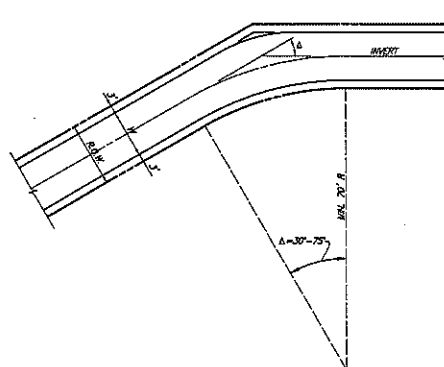
DETAIL "A"



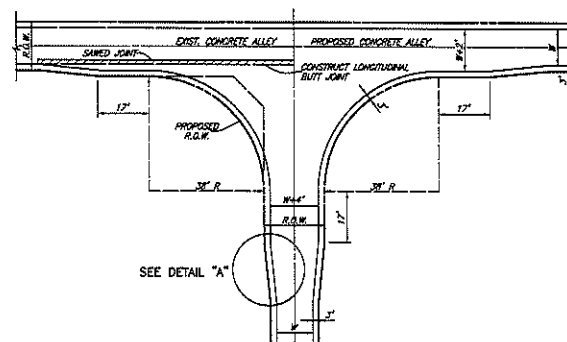
ALLEY TURN FOR $\Delta > 90^\circ$



ALLEY / STREET INTERSECTION

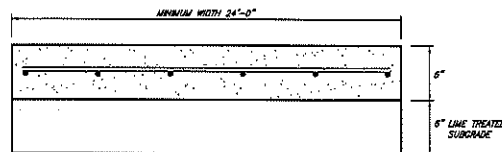


ALLEY TURN FOR $\Delta = 30^\circ-75^\circ$



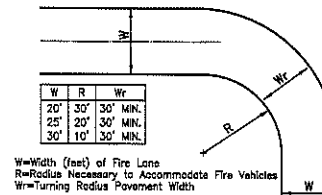
ALLEY INTERSECTING ALLEY

NO.	REVISION	BY	DATE
CITY OF OVILLA, TEXAS			
STANDARD CONSTRUCTION DETAILS			
PAVING — RADIUS			
DATE:	SEPTEMBER 2016	SHEET SD-07	

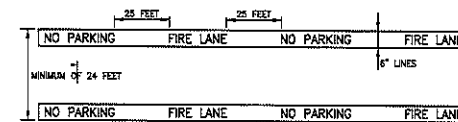


1. ALL FIRE LANES SHALL BE PAVED WITH A MINIMUM OF 8 INCHES OF REINFORCED CONCRETE PAVEMENT (3600 PSI NCTCOG CLASS C CONCRETE) WITH #3 REBAR PLACED ON 18 INCH CENTERS EACH WAY ON A 6 INCH LIME STABILIZED SUBGRADE. THE SUBGRADE SHALL BE STABILIZED WITH HYDRATED LIME IN SUFFICIENT AMOUNT TO REDUCE THE PLASTICITY INDEX BELOW FIFTEEN (15). LIME SERIES TEST SHALL BE RUN IN THE FIELD EVERY 500 FEET AND AT CHANGE IN MATERIAL TO DETERMINE LIME APPLICATION TO ACHIEVE OPTIMUM LIME.
- ALTERNATE SECTION 8" THICK REINFORCED CONCRETE (3600 PSI NCTCOG CLASS C CONCRETE) ON COMPACTED SUBGRADE OR 8" INCH CLASS C (NCTCOG ITEM 301.1)

FIRE LANE PAVING & JOINT DETAIL

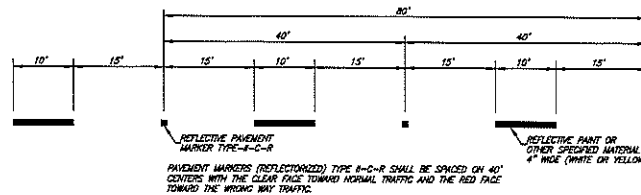


FIRE LANE DESIGN



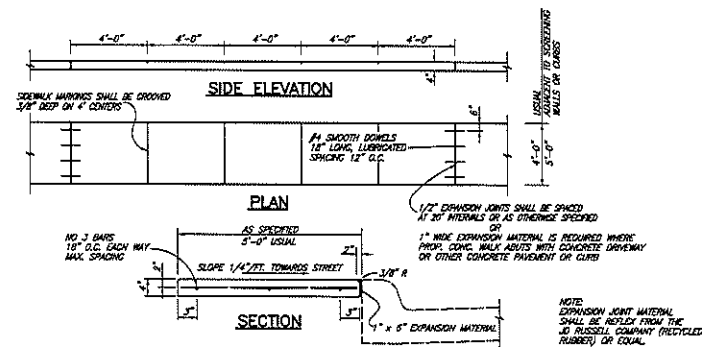
1. THE FIRE CHIEF IS AUTHORIZED TO DESIGNATE FIRE LANES.
2. FIRE LANES SHALL BE MARKED BY SIX INCH (6") WIDE LINES USING RED TRAFFIC PAINT, WITH THE WORDING "NO PARKING" AND "FIRE LANE" PAINTED ON THE LINES AT INTERVALS OF TWENTY-FIVE (25'). THE LETTERING WILL BE FOUR INCHES (4") HIGH WITH A ONE INCH (1") WIDE STROKE PAINTED WITH WHITE TRAFFIC PAINT.
3. FIRE LANES SHALL BE A MINIMUM OF TWENTY FOUR- FEET (24') IN WIDTH.
4. ANY DEAD-END FIRE LANE MORE THAN ONE HUNDRED FIFTY- FEET (150') LONG SHALL PROVIDE A TURN AROUND OF ONE HUNDRED FEET (100') IN DIAMETER AT THE CLOSED END, IN ACCORDANCE WITH THE CITY OF OVILLA

FIRE LANE MARKING



LANE LINE PAVEMENT MARKING

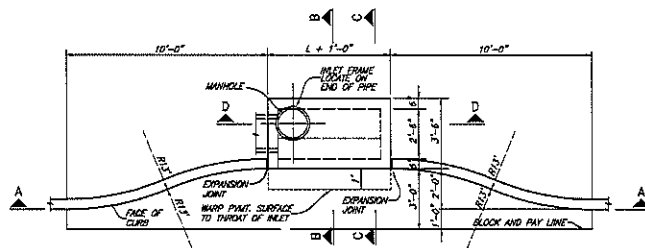
NO.	REVISION	BY	DATE
CITY OF OVILLA, TEXAS			
STANDARD CONSTRUCTION DETAILS			
PAVEMENT MARKINGS			
DATE:	SEPTEMBER 2016	SHEET SD-08	



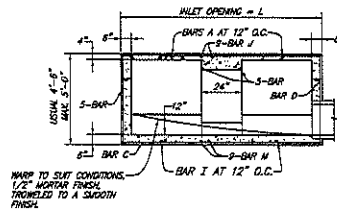
REINFORCED CONCRETE SIDEWALK

- NOTES:**
1. ALL SIDEWALKS SHALL MEET CURRENT ADA STANDARDS AND DETAILS. ALL DRIVEWAYS, STREET INTERSECTION SHALL MEET CURRENT ADA BARRIER FREE RAMP STANDARDS & DETAILS.
 2. ALL SIDEWALK CONSTRUCTION SHALL MEET LATEST ADA REQUIREMENTS. ALL BARRIER FREE RAMP CONSTRUCTION SHALL MEET CURRENT ADA REQUIREMENTS.

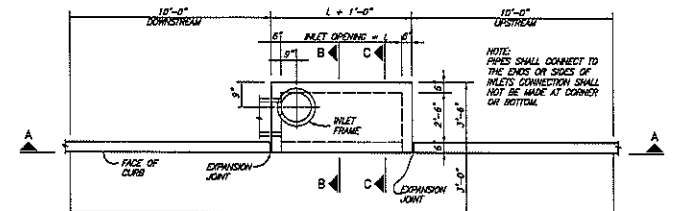
NO.	REVISION	BY	DATE
CITY OF OVILLA, TEXAS			
STANDARD CONSTRUCTION DETAILS			
PAVING — SIDEWALKS			
DATE:	SEPTEMBER 2016	SHEET	SD-09



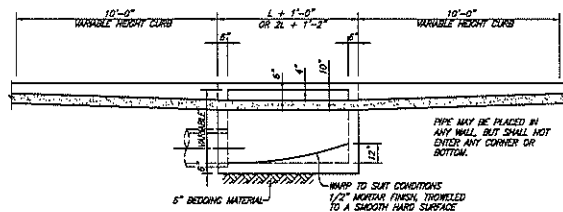
PLAN - RECESSED INLET



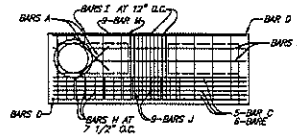
SECTION A-A - STANDARD AND RECESSED INLETS



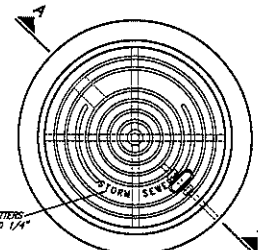
PLAN - STANDARD INLET
4, 6, 8 AND 10 FOOT INLETS



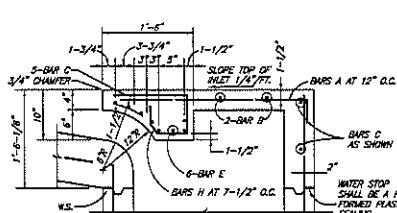
SECTION A-A-RECESSED AND STANDARD INLETS
4, 6, 8, AND 10 FOOT INLETS



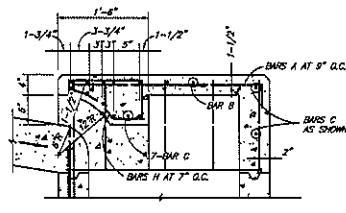
PLAN - STANDARD INLET



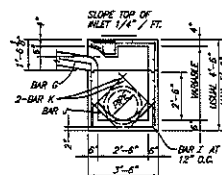
PLAN OF COVER



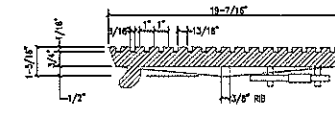
SECTION C-C



SECTION E-E

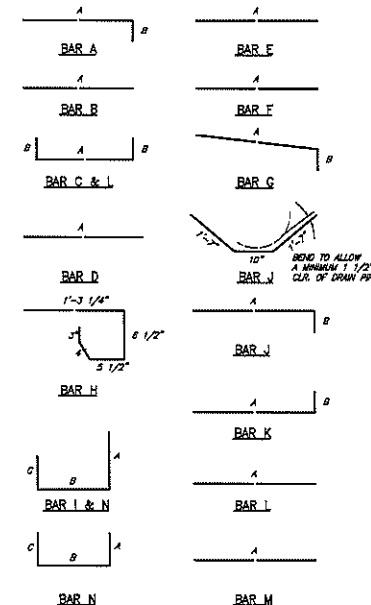


SECTION B-B



SECTION OF FRAME AND COVER SECTION A-A
INLET FRAME AND COVER

BOSS & HAYS COVER 34, FRAME 454 OR EQUAL



BAR DIAGRAMS

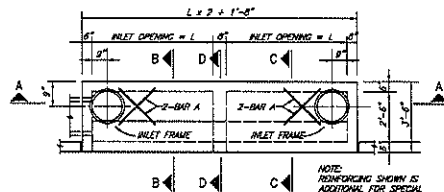
REINFORCING STEEL SCHEDULE

DIMENSIONS SHOWN ARE FOR MAXIMUM SIZE INLETS									
INLET LENGTH	BAR TYPE	BAR DIA. (1/8 IN.)	NO. REQ'D	BAR DIMENSIONS					
				A	B	C			
4	A	3	6	3'-2"	0'-3"	-			
	B	3	1	2'-10"	-	-			
	C	4	13	4'-2"	0'-8"	-			
	D	4	5	4'-2"	-	-			
	F	4	1	3'-2"	-	-			
6	G	3	5	2'-0"	1'-3"	-			
	H	3	8	-	-	-			
	I	3	3	3'-2"	3'-2"	3'-2"			
	J	3	9	3'-2"	0'-3"	-			
	K	3	1	6'-10"	-	-			
8	L	4	13	6'-0"	0'-8"	-			
	M	4	5	4'-2"	-	-			
	N	4	1	3'-2"	-	-			
	O	3	5	2'-0"	1'-3"	-			
	P	3	9	-	-	-			
10	Q	3	3	3'-2"	3'-2"	3'-2"			
	R	3	12	3'-2"	0'-3"	-			
	S	4	13	6'-0"	0'-8"	-			
	T	4	5	4'-2"	-	-			
	U	4	1	3'-2"	-	-			

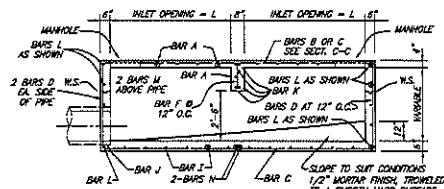
* SEE DIAGRAM FOR DIMENSIONS
4', 6', 8' AND 10' INLETS

1. THE FLOOR OF THE EXCAVATION FOR INLET BOX MUST PROVIDE A FIRM, LEVEL BED FOR THE BASE SECTION TO REST UPON.
2. A MINIMUM OF 6 INCHES OF 1" DIAMETER (MAXIMUM) ROCK OR GRAVEL SHALL BE USED TO PREPARE THE BEDDING TO FINAL GRADE OR LESS OF THIS, AT LEAST 8 INCHES OF 2-INCH COARSEST GRAVEL SHALL BE USED TO PREPARE THE BEDDING TO FINAL GRADE. COARSEST GRAVEL SHALL BE ALLOWED TO SET BY KEEPING HOLE TAPPED DRY.
3. AFTER CASING HAS BEEN INSTALLED ON THE PROPER BEDDING, THE BACKFILL MATERIAL, WHICH IS FREE FLOWING AND CLEAR OF ROCKS, IN EXCESS OF 4" DIAMETER AND OTHER LUMPS WHICH WOULD PREVENT PROPER COMPACTION, SHALL BE COMPACTIONED IN LIFTS OF NO MORE THAN 18". THE MATERIAL USED FOR BACKFILL SHOULD BE A TYPE SUITABLE TO OBTAIN THE DENSITY REQUIREMENTS FOR THE SPECIFIC JOB.

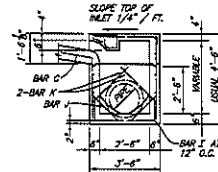
NO.	REVISION	BY	DATE
CITY OF OVILLA, TEXAS			
STANDARD CONSTRUCTION DETAILS			
STORM SEWER - INLET			
DATE:	SEPTEMBER 2016	SHEET	SD-10



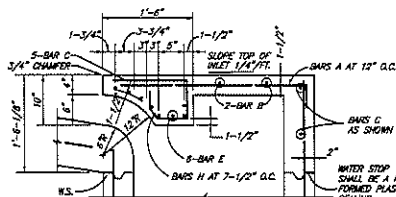
PLAN
20 FOOT INLETS



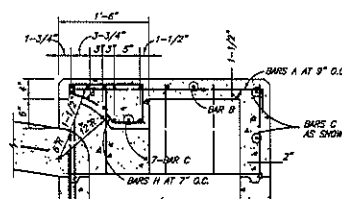
SECTION A-A
12, 14, 16 AND 20 FOOT INLETS



SECTION B-B



SECTION C-C



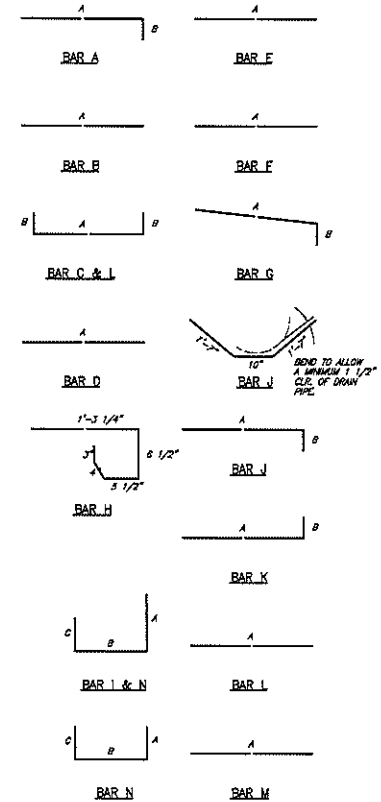
SECTION D-D

DOUBLE INLETS
DIMENSIONS SHOWN ARE FOR MAXIMUM SIZE INLETS

INLET LENGTH	BAR TYPE	BAR DIA. (1/8 IN.)	NO. REQ'D	BAR DIMENSIONS
6 FT.	A	3	15	3'-2" 0'-6"
	B	3	2	11'-6" --
	C	4	16	13'-4" 0'-6"
	D	4	9	4'-8" --
	E	5	6	13'-4" --
	F	4	5	1'-2" --
	G	3	12	2'-0" 1'-3"
	H	3	28	" " " "
	I	4	12	4'-8" 3'-2" 3'-2"
	J	5	1	" " " "
	K	5	6	3'-2" 0'-6"
	L	4	11	3'-2" 0'-6"
	M	4	2	3'-0" **
	N	4	2	4'-8" 3'-2" 4'-8"
7 FT.	A	3	17	3'-2" 0'-6"
	B	3	2	13'-6" --
	C	4	16	15'-4" 0'-6"
	D	4	9	4'-8" --
	E	5	6	15'-4" --
	F	4	5	1'-2" --
	G	3	15	3'-0" 1'-3"
	H	3	32	" " " "
	I	4	14	4'-8" 3'-2" 3'-2"
	J	5	1	" " " "
	K	5	6	3'-2" 0'-6"
	L	4	11	3'-2" 0'-6"
	M	4	2	3'-0" **
	N	4	2	4'-8" 3'-2" 4'-8"
8 FT.	A	3	19	3'-2" 0'-6"
	B	3	2	15'-6" --
	C	4	16	17'-4" 0'-6"
	D	4	9	4'-8" --
	E	5	6	17'-4" --
	F	4	5	1'-2" --
	G	3	12	2'-0" 1'-3"
	H	3	28	" " " "
	I	4	16	4'-8" 3'-2" 3'-2"
	J	5	1	" " " "
	K	5	6	3'-2" 0'-6"
	L	4	11	3'-2" 0'-6"
	M	4	2	3'-0" **
	N	4	2	4'-8" 3'-2" 4'-8"
10 FT.	A	3	23	3'-2" 0'-6"
	B	3	2	18'-6" --
	C	4	16	21'-4" 0'-6"
	D	4	9	4'-8" --
	E	5	6	21'-4" --
	F	4	5	1'-2" --
	G	3	15	2'-0" 1'-3"
	H	3	32	" " " "
	I	4	20	4'-8" 3'-2" 3'-2"
	J	5	1	" " " "
	K	5	6	3'-2" 0'-6"
	L	4	11	3'-2" 0'-6"
	M	4	2	3'-0" **
	N	4	2	4'-8" 3'-2" 4'-8"

* SEE DIAGRAM FOR DIMENSIONS.
** FIELD CUT AS REQUIRED TO ACCOMMODATE DRAIN PIPE 16" AND 20" INLETS

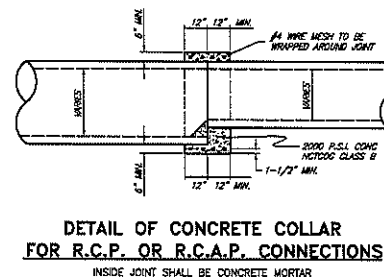
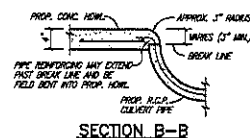
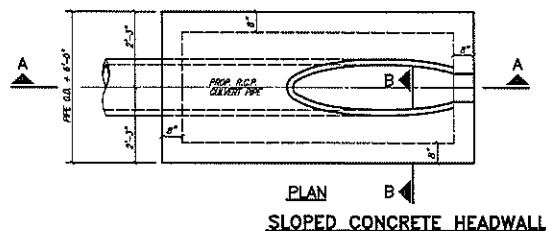
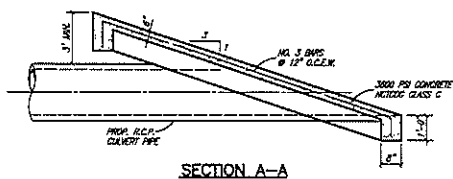
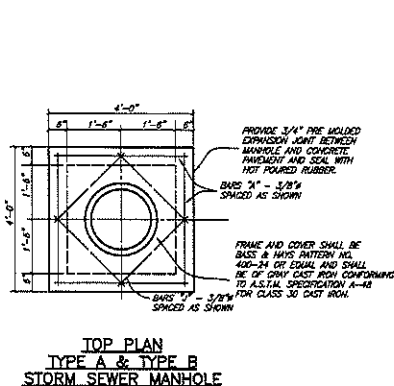
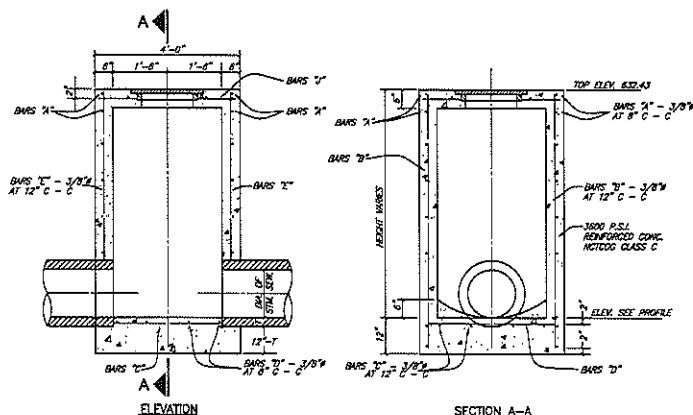
REINFORCING STEEL SCHEDULE



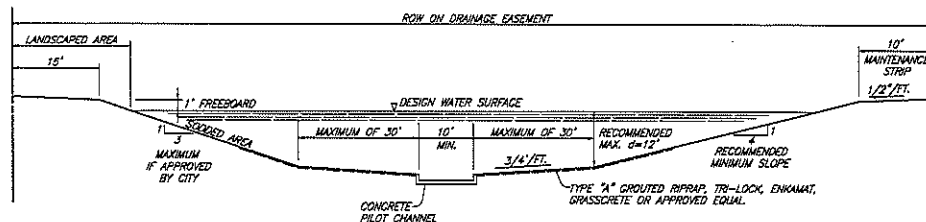
△ BEND TO ALLOW A MINIMUM 1 1/2" CLR. OF DRAIN PIPE
* SEE DIAGRAMS FOR DIMENSIONS
** FIELD CUT AS REQUIRED TO ACCOMMODATE DRAIN PIPE

BAR BENDING DIAGRAMS

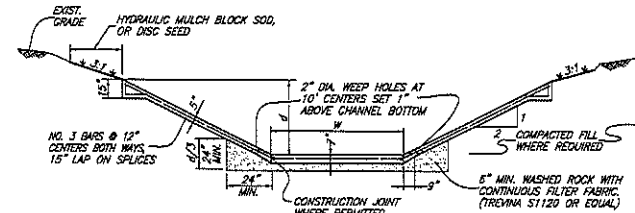
NO.	REVISION	BY	DATE
CITY OF OVILLA, TEXAS			
STANDARD CONSTRUCTION DETAILS			
STORM SEWER — INLET			
DATE:	SEPTEMBER 2016	SHEET	SD-11



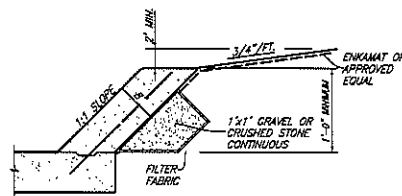
NO.	REVISION	BY	DATE
CITY OF OVILLA, TEXAS			
STANDARD CONSTRUCTION DETAILS			
STORM SEWER - MANHOLE - INLET - DETAILS			
DATE:	SEPTEMBER 2016	SHEET SD-12	



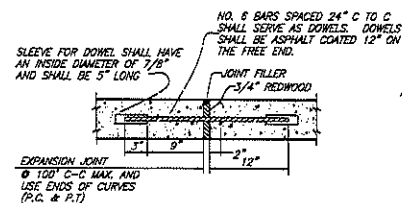
TYPICAL CHANNEL WITH REINFORCED CONCRETE LINED PILOT CHANNEL



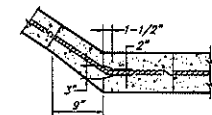
TYPICAL REINFORCED CONCRETE CHANNEL



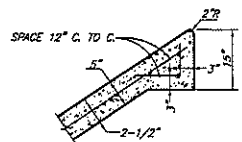
OPTIONAL (SLOPED WALL)



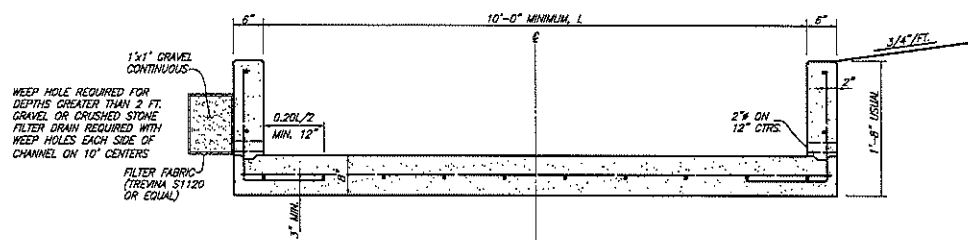
TRANSVERSE EXPANSION JOINT



**CONSTRUCTION JOINT
OPTIONAL
CONCRETE CHANNEL**



SLAB EDGE — DETAIL "A"

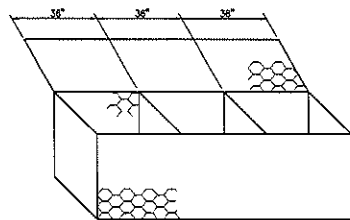


REINFORCED CONCRETE PILOT CHANNEL (VERTICAL WALL)

GENERAL NOTES FOR LINED CHANNELS

1. CONSTRUCTION JOINT SHOWN FOR CONVENIENCE ONLY; MONOLITHIC CONSTRUCTION MAY BE USED.
2. ALL VISIBLE SURFACES SHALL BE A TROWEL FINISH.
3. ALL REINFORCING STEEL SHALL BE 3/8\"/>

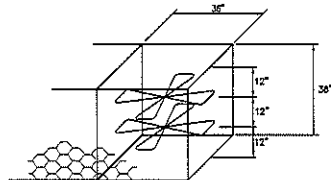
NO.	REVISION	BY	DATE
CITY OF OVILLA, TEXAS			
STANDARD CONSTRUCTION DETAILS			
CHANNELS — CONCRETE			
DATE:	SEPTEMBER 2016	SHEET SD-13	



GABION CONTAINER

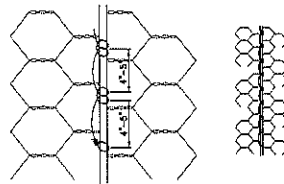
N.T.S.

NOTE:
GABION MAY BE CUT BUT SHALL BE REIN-
FORCED IN A MANNER TO PRODUCE A CLOSED CELL
AND ALL TIES SHALL BE IN CONFORMANCE
WITH DETAILS



INNER TIE WIRE

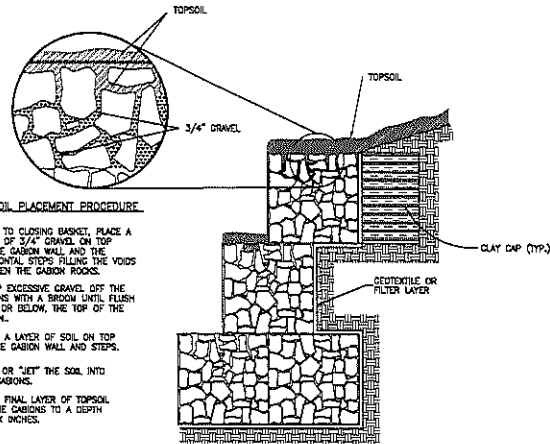
N.T.S.



GABION TIE

N.T.S.

NOTE:
ALL TYPING OF GABIONS SHALL BE AS SHOWN



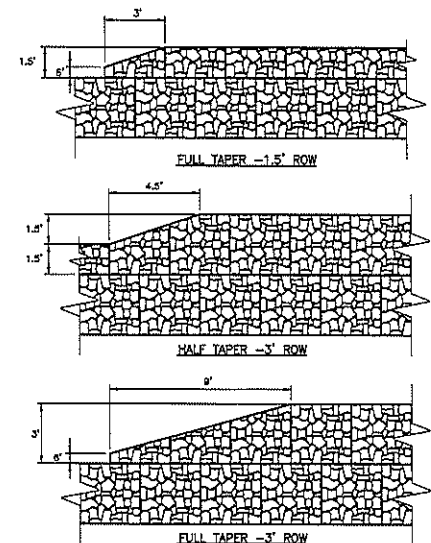
TOPSOIL PLACEMENT PROCEDURE

1. PRIOR TO CLOSING BASKET, PLACE A LAYER OF 3/4" GRAVEL ON TOP OF THE GABION WALL AND THE HORIZONTAL STEPS FILLING THE VOIDS BETWEEN THE GABION ROCKS.
2. SWEEP EXCESSIVE GRAVEL OFF THE GABIONS WITH A BROOM UNTIL FLUSH WITH OR BELOW THE TOP OF THE GABION.
3. PLACE A LAYER OF SOIL ON TOP OF THE GABION WALL AND STEPS.
4. WASH OR "JET" THE SOIL INTO THE GABIONS.
5. PLACE FINAL LAYER OF TOPSOIL ON THE GABIONS TO A DEPTH OF SIX INCHES.

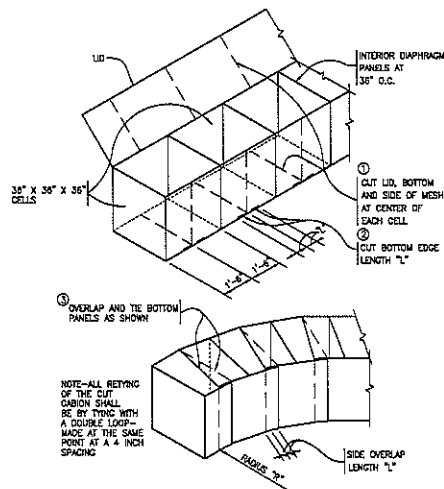
SECTION

NOTE:
DO NOT USE SHARP TOOLS WHEN SPREADING TOPSOIL ON GABIONS

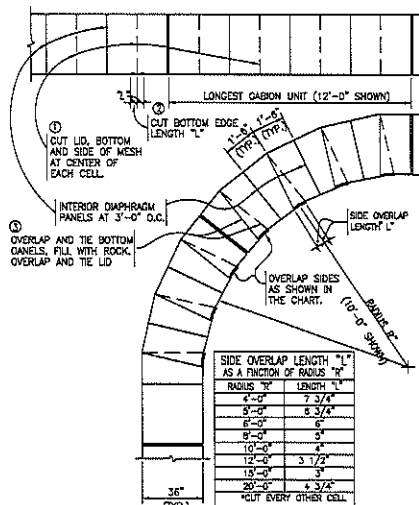
VEGETATED GABION WALL TOPSOIL PLACEMENT



TAPERED WALL HEIGHT TRANSITION

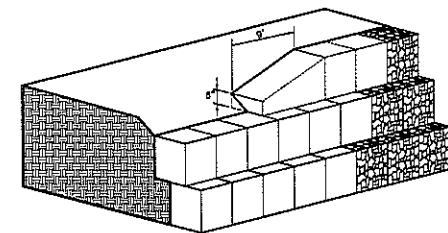


GABION RADIUS PROCEDURE



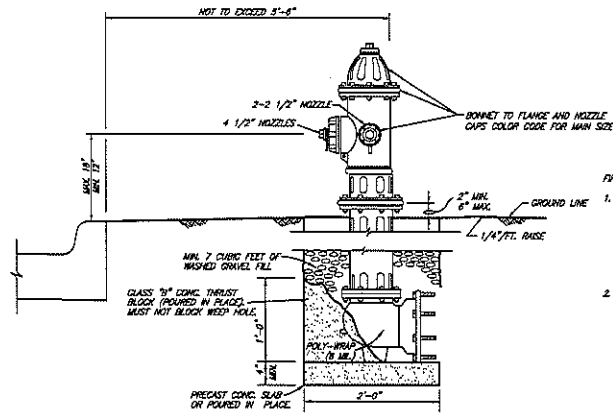
GABION RADIUS PROCEDURE

SIDE OVERLAP LENGTH "L" AS A FUNCTION OF RADIUS "R"	
RADIUS "R"	LENGTH "L"
4'-0"	7 3/4"
5'-0"	8 3/4"
6'-0"	9"
8'-0"	10"
10'-0"	11 1/2"
12'-0"	13"
15'-0"	15"
20'-0"	18 3/4"
CUT EVERY OTHER CELL	

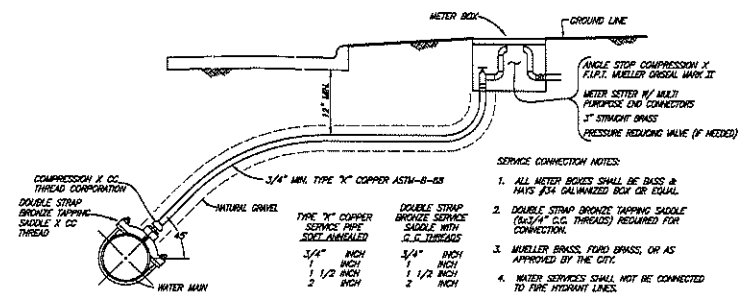


STANDARD TAPER FOR WALL HEIGHTS TRANSITIONS

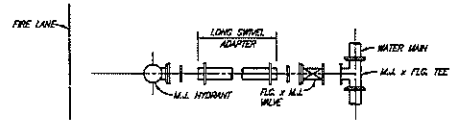
NO.	REVISION	BY	DATE
CITY OF OVILLA, TEXAS			
STANDARD CONSTRUCTION DETAILS			
CHANNELS — GABIONS			
DATE:	SEPTEMBER 2016	SHEET	SD-14



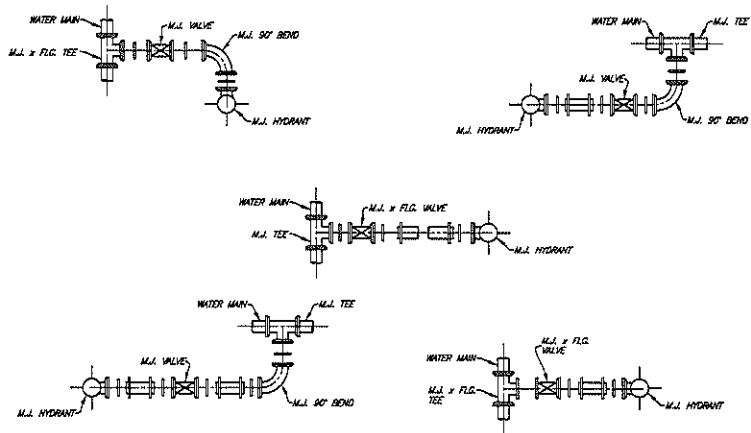
- FIRE HYDRANT NOTES:**
1. IN GENERAL ALL FIRE HYDRANTS SHALL CONFORM TO UNIFORM STANDARDS SPECIFICATIONS FOR FIRE HYDRANTS FOR ORDINARY WATER WORKS SERVICE FOR WATER AND SANITARY SEWER IMPROVEMENTS. FIRE HYDRANTS SHALL HAVE A 2-1/4" MINIMUM BORE OPENING AND WITH A BARREL APPROXIMATELY 3" BORE DIAMETER. ALL HYDRANTS SHALL BE EQUIPPED WITH A BREAKAWAY FLANGE. ALL HYDRANTS SHALL BE APPROVED BY THE CITY.
 2. BARNET COLOR WATER MAIN COLOR
 LESS THAN 200 G.P.M. RED
 200-400 G.P.M. ORANGE
 400-1,000 G.P.M. GREEN
 1,000 & GREATER G.P.M. BLUE



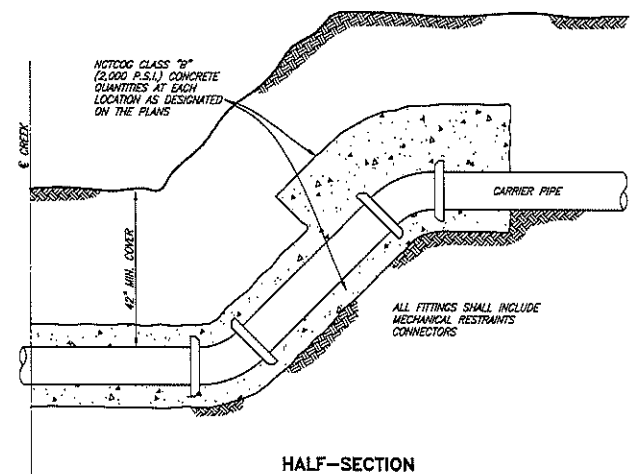
TYPICAL SERVICE CONNECTION WITH METER BOX



TYPICAL FIRE HYDRANT INSTALLATION

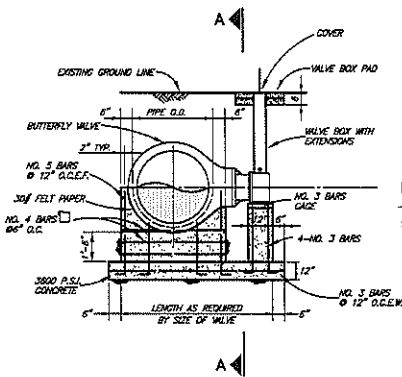


TYPICAL FIRE HYDRANT INSTALLATION PLANS



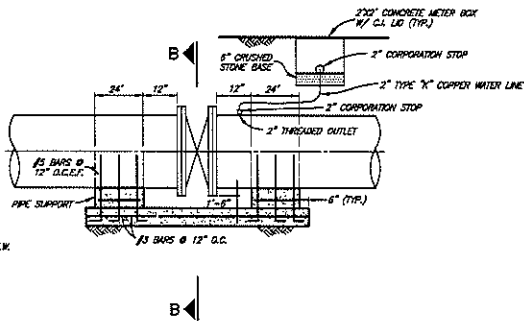
HALF-SECTION TYPICAL CREEK CROSSING

NO.	REVISION	BY	DATE
CITY OF OVILLA, TEXAS			
STANDARD CONSTRUCTION DETAILS			
WATER			
DATE:	SEPTEMBER 2016	SHEET SD-15	

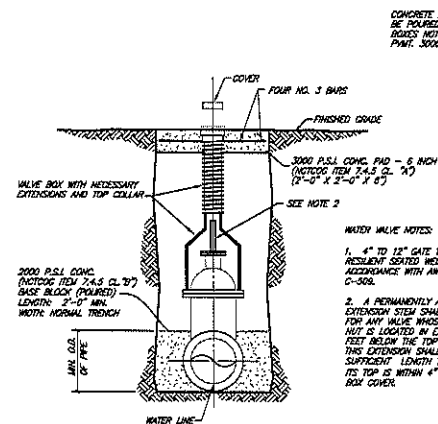


SECTION B-B

BUTTERFLY VALVE INSTALLATION

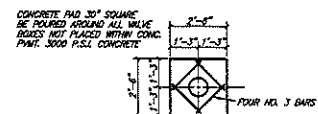


SECTION A-A

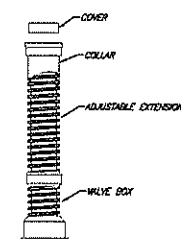


VALVE SETTING & BOX

GATE VALVE INSTALLATION



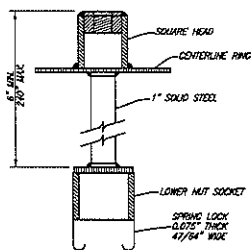
VALVE BOX PAD PLAN



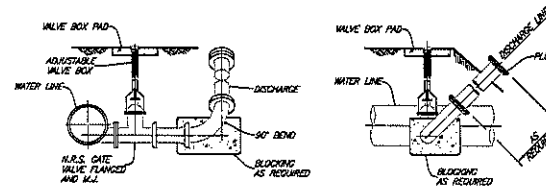
VALVE BOX WITH EXTENSION

WATCH VALVE NOTES:

1. 4" TO 12" GATE VALVE SHALL BE RESILIENT SEATED WEDGE GATE VALVES ACCORDANCE WITH AWWA STANDARD C-508.
2. A PERMANENTLY ATTACHED VALVE EXTENSION STEM SHALL BE REQUIRED FOR ANY VALVE WHOSE OPERATING NUT IS LOCATED IN EXCESS OF 4 FEET BELOW THE TOP OF VALVE BOX. THIS EXTENSION SHALL BE OF SUFFICIENT LENGTH TO INSURE THAT ITS TOP IS WITHIN 4" OF THE VALVE BOX COVER.

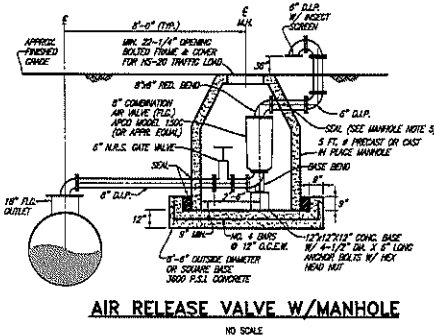
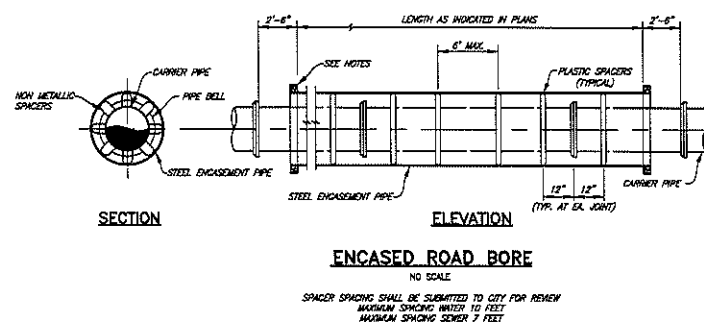
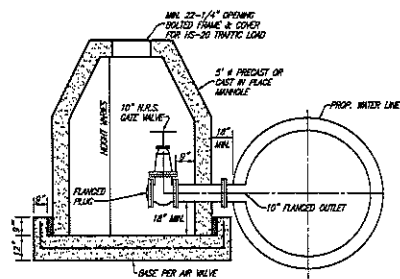
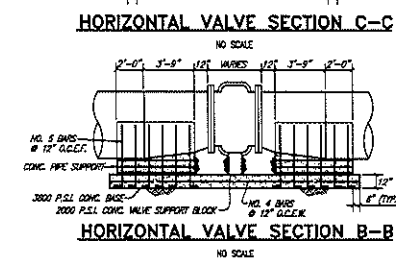
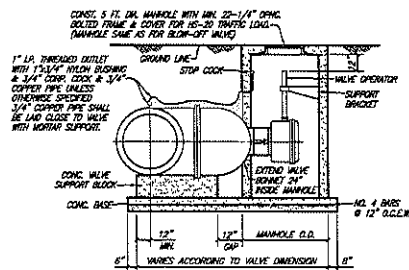
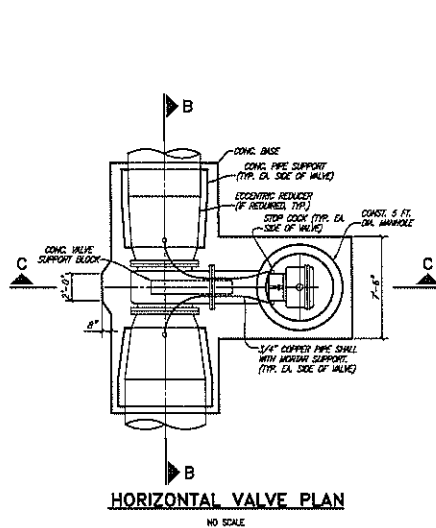


SPRING LOCK VALVE EXTENSION



BLOW OFF VALVE

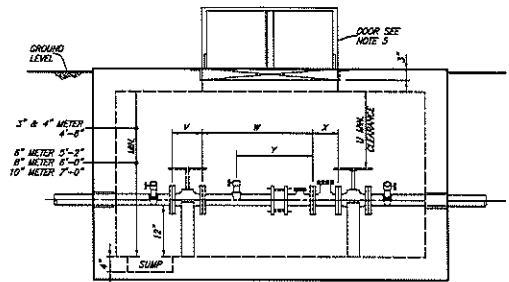
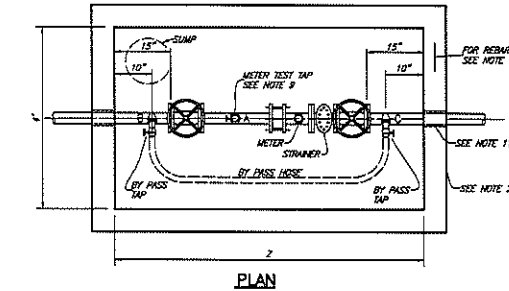
NO.	REVISION	BY	DATE
CITY OF OVILLA, TEXAS			
STANDARD CONSTRUCTION DETAILS			
WATER			
DATE:	SEPTEMBER 2016	SHEET SD-16	



- NOTES:
1. PREFABRICATED NON METALLIC PIPE SPACERS SHALL BE AS MANUFACTURED BY PSL, TACI OR APPROVED EQUAL.
 2. PIPE SPACER SELECTED BY CONTRACTOR SHALL PROVIDE SUPPORT UNDER CARRIER PIPE WITH MINIMUM 1\"/>

NO.	REVISION	BY	DATE
CITY OF OVILLA, TEXAS			
STANDARD CONSTRUCTION DETAILS			
WATER			
DATE:	SEPTEMBER 2016	SHEET	SD-17

METER VAULT & BY-PASS SPECIFICATIONS

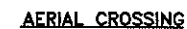
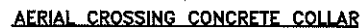
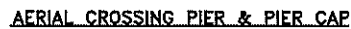


METER VAULT

METER VAULT											
DOMESTIC						IRRIGATION					
METER SIZE	U	V	W	Y	Z	METER SIZE	U	V	W	Y	Z
3"	25"	8"	11-1/2"	-	8"-10"	3"	25"	8"	14-1/2"	9"	6"-10"
4"	22"	8"	13-1/2"	-	7"-7"	4"	22"	8"	19-1/2"	10"	7"-7"
5"	26"	10-1/2"	13-1/2"	-	8"-2"	5"	26"	10-1/2"	19-1/2"	13"	8"-2"
						6"	31"	11-1/2"	23-1/2"	17"	9"-1"
						10"	37"	13"	29-1/2"	21"	10"-7"

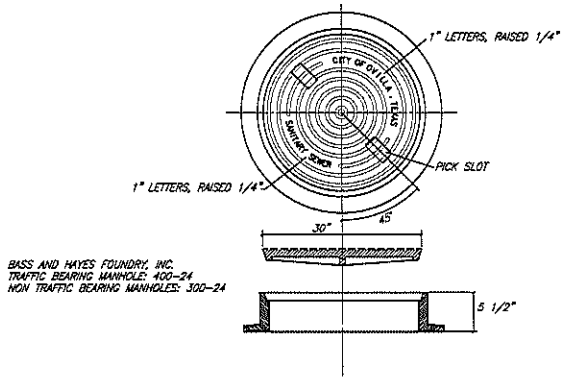
- NOTIFY THE UTILITY OPERATIONS DEPARTMENT PRIOR TO CONSTRUCTION OF METER VAULT OR BY-PASS ASSEMBLY.
- THE METER VAULT CAN BE EITHER POURED IN PLACE OR PRE-FABRICATED. ALL WALLS, EITHER POURED IN PLACE OR PRE-FABRICATED, SHALL BE MONOLITHIC POUR. NO SEAMS OR EXTENSIONS WILL BE ALLOWED. CONCRETE SHALL BE 4" THICK-3,000 P.S.I. REINFORCED WITH #4 STEEL BARS ON 12" CENTERS EACH WAY. ON POURED IN PLACE VAULTS, PRE-FABRICATED VAULTS SHALL BE 4" THICK-4,500 P.S.I. CONCRETE, REINFORCED WITH #4 STEEL BARS ON 8" CENTERS BOTH WAYS. THESE ARE MINIMUM SPECIFICATIONS.
- THE BOTTOM OF THE VAULT SHALL BE 6" THICK-3,000 P.S.I. CONCRETE, REINFORCED WITH #4 STEEL BARS ON 12" CENTERS BOTH WAYS. A 4" DEEP x 12" DIAMETER SUMP SHALL BE INSTALLED TO ONE SIDE AND IN EITHER CORNER OF THE BOTTOM OF THE SLAB. A 4" CUSHION OF SAND SHALL BE INSTALLED UNDER THE SLAB. IF A PRE-FABRICATED VAULT IS TO BE USED, A LAYER OF RAM-NEX SHALL BE INSTALLED BETWEEN THE WALLS AND BOTTOM SLAB.
- THE VAULT SHALL NOT BE INSTALLED IN ANY DRIVE OF PARKING AREA AND MUST BE LOCATED IN A UTILITY EASEMENT DEDICATED TO THE CITY. ALL PIPING INSIDE THE VAULT AND THE VAULT ITSELF MUST BE INSPECTED AND APPROVED BY THE UTILITY OPERATIONS DEPARTMENT.
- THE VAULT LID SHALL BE RIGID TYPE S-W LEAF DESIGN LID. ANGLE FRAME IS 1/4" STEEL WITH STRAP ANCHORS BOLTED TO THE EXTERIOR. THE LEAF IS 1/4" STEEL DIAMOND PATTERN PLATE, FINISHED ON TORSION BARS FOR EASY OPERATIONS. THE MINIMUM LIVE LOAD CAPACITY IS 150 LBS. PER SQUARE FOOT. THE LID SIZE SHALL BE 3x3'. THE LID SHALL BE PAINTED WITH 43-38 THEMED DIFFUSED ALUMINUM PAINT OR APPROVED EQUAL.
- ALL PIPING INSIDE THE VAULT SHALL BE DUCTILE IRON PIPE WITH FLANGED FITTINGS. THE OUTSIDE DIMENSION OF THE PIPING SHALL BE WITHIN THE FOLLOWING RANGES: 3" PIPE - 3.74" TO 3.85"; 4" PIPE - 4.74" TO 4.90"; 6" PIPE - 6.61" TO 6.84"; 8" PIPE - 8.64" TO 8.89"; 10" PIPE - 11.04" TO 11.61". VARIATION FROM THESE DIMENSIONS WILL RESULT IN THE VAULT BEING REJECTED.
- THE STRAINER, METER AND FLANGED ADAPTER COUPLING WILL BE PROVIDED AND INSTALLED BY THE CITY AT THE CONTRACTORS EXPENSE.
- THE STRAINER, METER AND FLANGED ADAPTER COUPLING WILL NOT BE INSTALLED UNTIL THE METER VAULT AND TAPS ARE ACCEPTED BY THE CITY UTILITY OPERATIONS DEPARTMENT. ALL UTILITIES MUST ALSO HAVE BEEN ACCEPTED AND RELEASED BY THE CITY ENGINEERING OFFICE PRIOR TO METER INSTALLATION.
- THE CONTRACTOR SHALL MAKE THE BY-PASS AND METER TEST TAP INSIDE THE VAULT. IF THE SERVICE IS TO BE USED STRICTLY AS A DOMESTIC OR DOMESTIC / IRRIGATION COMBINATION, TAP A ON THIS DRAWING IS NOT NECESSARY. IF THE SERVICE IS USED STRICTLY FOR IRRIGATION TAP A IS REQUIRED. TAP A MUST BE AT LEAST TWO PIPE DIAMETERS DOWN-STREAM OF THE METER. TAPS B & C MUST BE MADE AT AN APPROPRIATE 45° ANGLE ON EACH END OF THE PIPE AND CENTERED 10 INCHES AWAY FROM THE WALL. ALL TAPS SHALL BE 3/4" AND THE CONTRACTOR SHALL INSTALL APPROVED SERVICE SADDLES WITH BRASS NIPPLES AND NO. 7550 OHD BRASS OR APPROVED EQUAL GATE VALVES.
- THE MAIN LINE GATE VALVES SHALL BE RESILIENT WEDGE DESIGN, NON-RISING STEM VALVES, WHICH HAVE RECEIVED FORMAL APPROVAL FROM THE CITY. ALL VALVES SHALL BE FLANGED BOTH ENDS AND HAVE HAND WHEELS.
- CONTRACTOR SHALL HAVE A CHOICE OF EITHER HAVING A LINK SEAL WALL SLEEVE MODEL WS-6-28-S-8 FOR 3" PIPE, MODEL WS-6-32-S-8 FOR 4" PIPE, MODEL WS-10-38-S-8 FOR 6" PIPE, MODEL WS-12-37-S-8 FOR 8" PIPE, MODEL WS-14-37-S-8 FOR 10" PIPE, CAST IN THE WALL VAULT. THE ABOVE MENTIONED WALL SLEEVES SHALL USE THE FOLLOWING LINK SEALS: FOR 3" PIPE - #LS322-C; FOR 4" PIPE - 5 - #LS400-C; FOR 6" PIPE 7 - #LS400-C; FOR 8" PIPE - 9 #LS-400C; FOR 10" PIPE - 12 - #LS322-C. THE CONTRACTOR MAY HAVE THE VAULT WALL CURED BEFORE INSTALLATION OF VAULT AND PIPING. IF THE WALL IS CURED THE FOLLOWING SPECIFICATIONS SHALL BE USED: FOR 3" PIPE CORE SIZE SHALL BE 6" AND USE 3 - #LS322-C LINK SEALS; FOR 4" PIPE CORE SIZE SHALL BE 8" AND USE 5 - #LS400-C LINK SEALS; FOR 6" PIPE CORE SIZE SHALL BE 10" AND USE 7 - #LS400-C LINK SEALS; FOR 8" PIPE CORE SIZE SHALL BE 12" AND USE 9 - #LS400-C LINK SEALS; FOR 10" PIPE CORE SIZE SHALL BE 14" AND USE 11 - #LS400-C LINK SEALS. BREAKING OF THE WALL WITH A JACKHAMMER OR USING PRE-CAST KNOCKOUT PANELS IS NOT PERMITTED.
- THERE WILL BE A CONCRETE SUPPORT UNDER EACH GATE VALVE.
- MINIMUM DEPTH OF ANY VAULT SHALL BE 4'-6".
- IF ELEVATION ADJUSTMENTS ARE NEEDED ON THE ACCESS LID, CONTRACTOR SHALL CONTACT UTILITY OPERATIONS DEPARTMENT FOR APPROVAL PRIOR TO IMPLEMENTATION OF ADJUSTMENTS.

NO.	REVISION	BY	DATE
CITY OF OVILLA, TEXAS			
STANDARD CONSTRUCTION DETAILS			
WATER			
DATE:	SEPTEMBER 2016	SHEET	SD-18



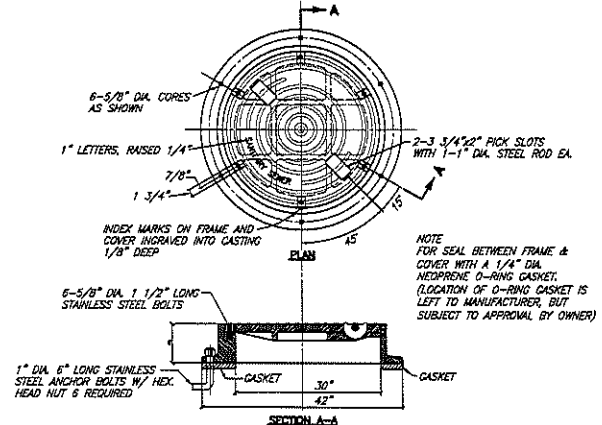
NOTE:
ENGINEERING DESIGN SHALL BE SUBMITTED TO CITY FOR
APPROVAL FOR USE FOR EACH CROSSING. PIERS SHALL
BE PLACED AT MAXIMUM SPAN DISTANCE AS DICTATED BY
ENGINEER'S DESIGN.
ALL DESIGNS SHALL BE COMPLETED BY A PROFESSIONAL
ENGINEER LICENSED IN THE STATE OF TEXAS.
GEOTECHNICAL BORES AND REPORT SHALL BE PART OF
DESIGN SUBMITTED TO THE CITY.

NO.	REVISION	BY	DATE
CITY OF OVILLA, TEXAS			
STANDARD CONSTRUCTION DETAILS			
SANITARY SEWER			
DATE:	SEPTEMBER 2016		SHEET SD-19

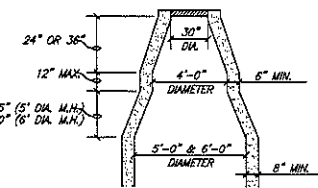


BASS AND HAYES FOUNDRY, INC.
TRAFFIC BEARING MANHOLES: 400-24
NON TRAFFIC BEARING MANHOLES: 300-24

MANHOLE RING AND COVER
WITH LOCKING DEVICE & PICK SLOTS

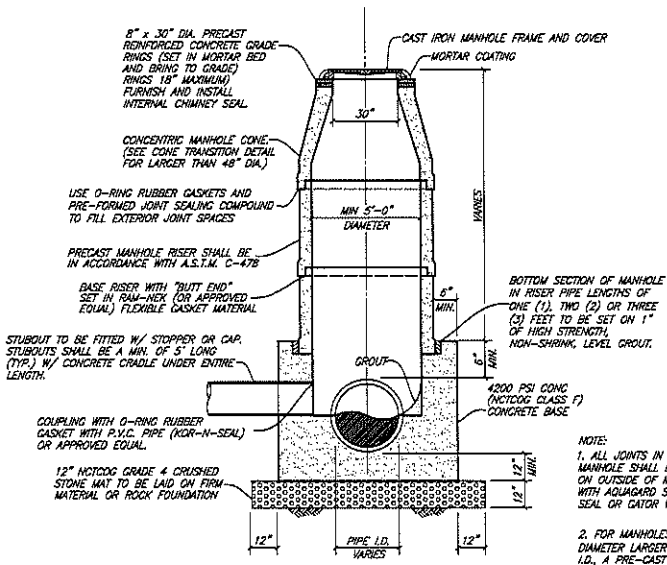


PRESSURE TYPE MANHOLE FRAME AND COVER

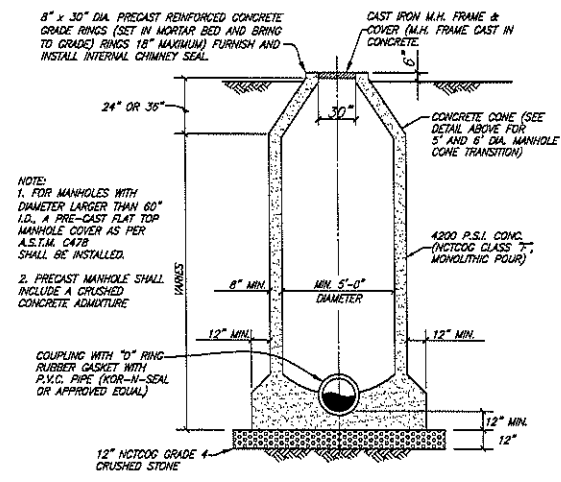


CONE TRANSITION
5' & 6' DIAMETER MANHOLES ONLY

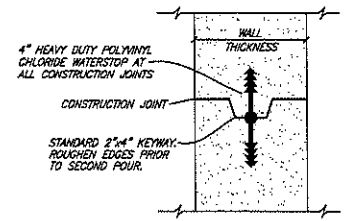
MANHOLE CONE NOTE:
FOR MANHOLES WITH DIAMETER LARGER
THAN 48\"/>



PRECAST CONCRETE MANHOLE
5' & 6' DIAMETER MANHOLES

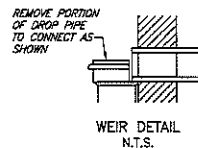
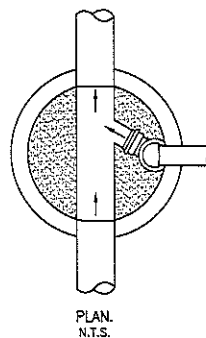
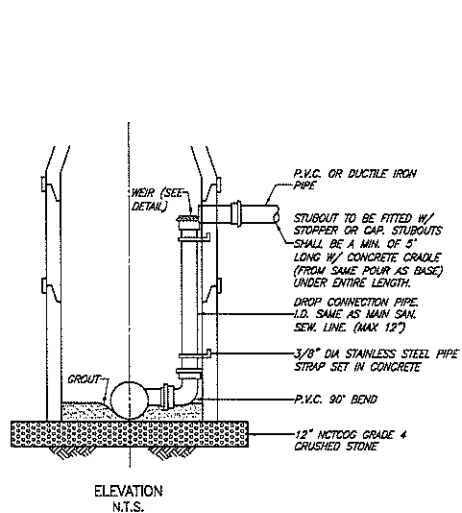


CAST IN PLACE CONCRETE MANHOLE
5' & 6' DIAMETER MANHOLES

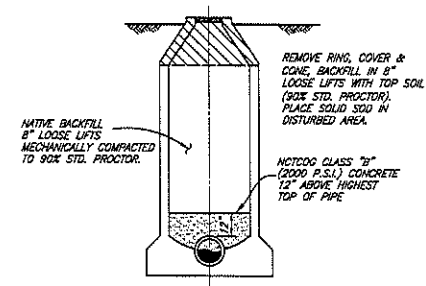


MANHOLE CONSTRUCTION JOINT
KEYWAY WITH WATERSTOP

NO.	REVISION	BY	DATE
CITY OF OVILLA, TEXAS			
STANDARD CONSTRUCTION DETAILS			
SANITARY SEWER - MANHOLES			
DATE:	SEPTEMBER 2016	SHEET	SD-20

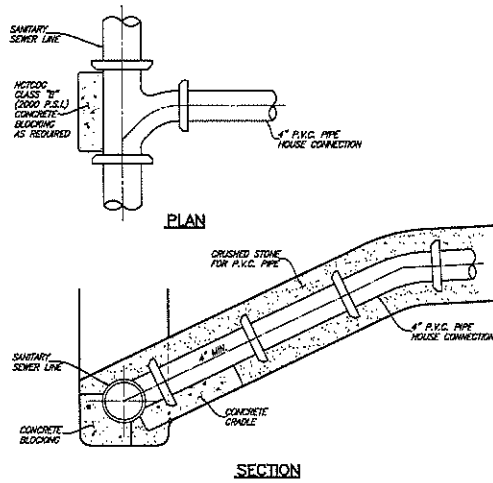


SANITARY SEWER MANHOLE — INSIDE DROP CONNECTION
MIN. DIAMETER 5 FEET

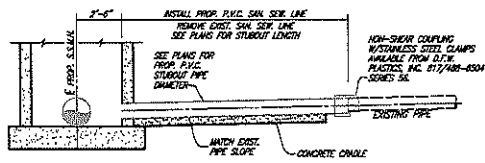


MANHOLE ABANDONMENT
OUTSIDE PAVEMENT AREA

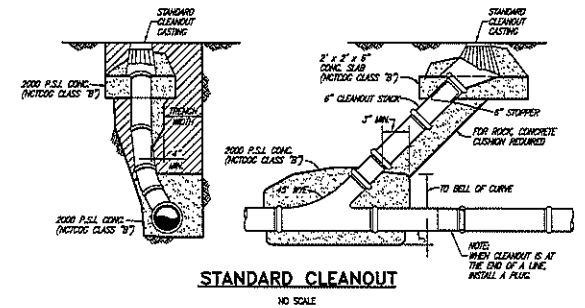
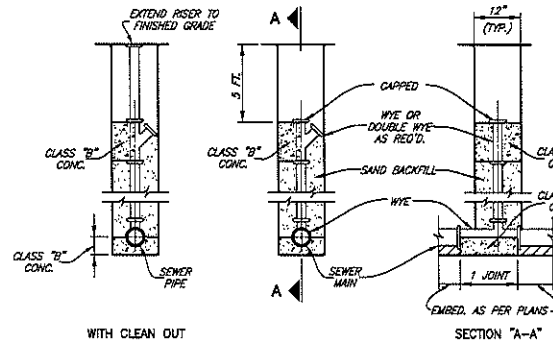
NO.	REVISION	BY	DATE
CITY OF OVILLA, TEXAS			
STANDARD CONSTRUCTION DETAILS			
SANITARY SEWER — MANHOLES			
DATE:	SEPTEMBER 2016	SHEET	SD-21



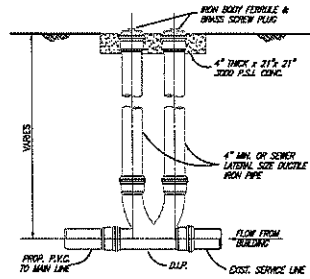
**TYPICAL SEWER
HOUSE SERVICE CONNECTION**
SANITARY SEWER CLEANOUT BOOTS SHALL BE
BASS & HAYS # 339 OR APPROVED EQUAL.



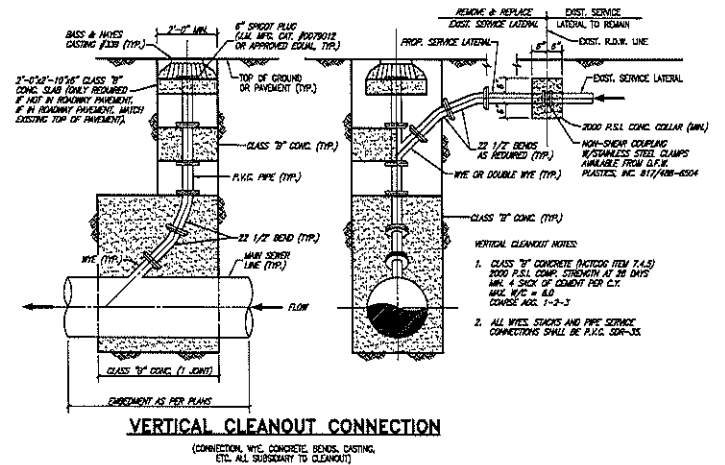
TYPICAL STUBOUT CONNECTION



STANDARD CLEANOUT

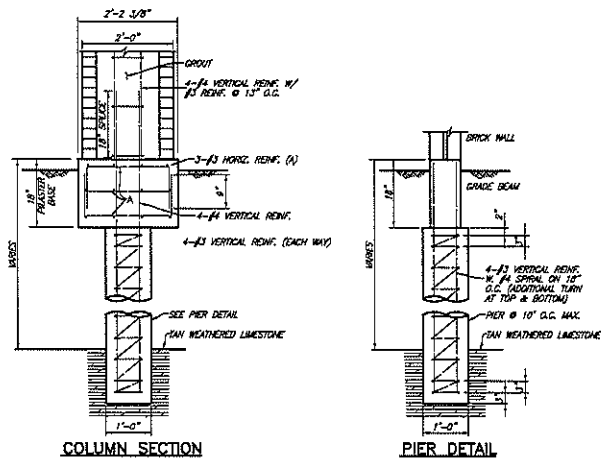


TYPICAL TWO WAY CLEANOUT

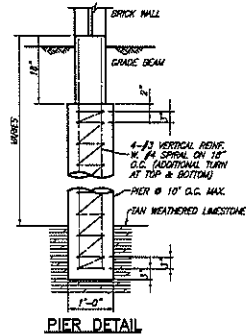


VERTICAL CLEANOUT CONNECTION

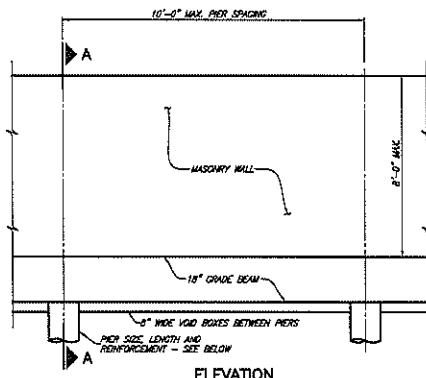
NO.	REVISION	BY	DATE
CITY OF OVILLA, TEXAS			
STANDARD CONSTRUCTION DETAILS			
SANITARY SEWER			
DATE:	SEPTEMBER 2016	SHEET	SD-22



COLUMN SECTION



PIER DETAIL



ELEVATION

DRILLED PIERS 12\"/>

1. 12\"/>

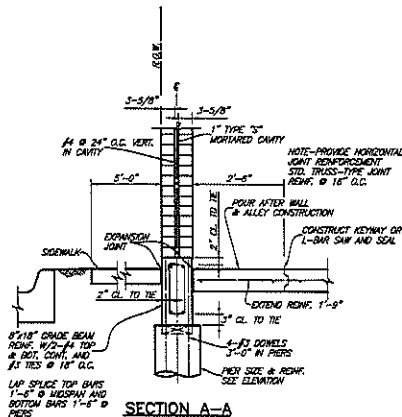
SEE GENERAL NO. 9

BRICK SCREENING WALL

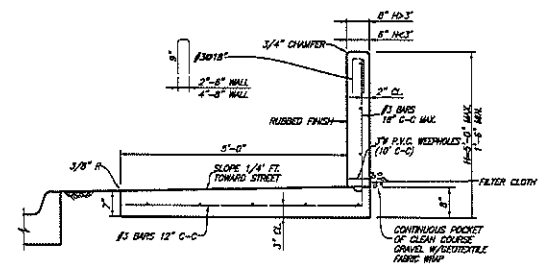
SCREENING WALL

GENERAL NOTES:

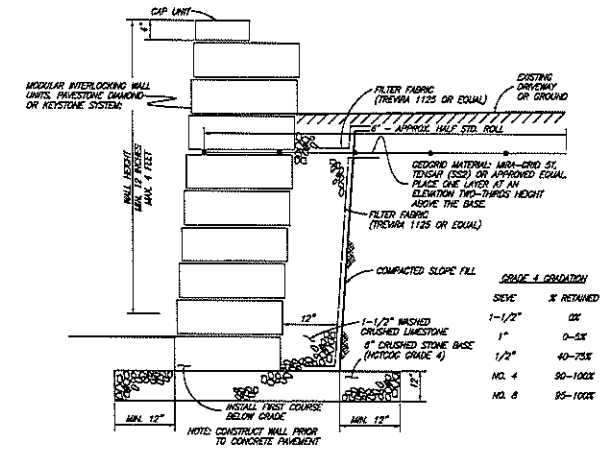
1. CONCRETE - MINIMUM COMPRESSIVE STRENGTH OF 3000 P.S.I. AT 28 DAYS.
2. REINFORCEMENT - ASTM A 36
3. MASONRY - COMPRESSIVE STRENGTH SHALL BE AS PRESCRIBED IN ITEM 2.3.6 SPECIAL PROVISIONS.
4. WIND LOAD - 20 P.S.F.
5. PIER BEARING STRESSES - SEE BRICK SCREENING WALL NOTES.
6. MORTAR - TYPE \"S\"
7. PROVIDE CONTROL JOINTS AT 50 FT.
8. PROVIDE EXPANSION JOINTS AT 200 FT. CENTER MAXIMUM.
9. PROVIDE MIN. 9\"/>



SECTION A-A



TYPE 6 RETAINING WALL



TYPICAL STONE RETAINING WALL

NOTE: DESIGN ENGINEER TO PROVIDE DESIGN, BASED ON ACTUAL FIELD CONDITIONS, TO THE CITY. DESIGN SHALL INCLUDE FACTOR SAFETY CALCULATIONS TO DEMONSTRATE COMPLIANCE WITH BUILDING CODES. DESIGN SHALL CONSIDER SLIDING, OVERTURNING, VEHICLE LOADING, SURCHARGES AND STABILITY. MINIMUM FACTOR OF SAFETY SHALL BE GREATER THAN 1.50

NO.	REVISION	BY	DATE
CITY OF OVILLA, TEXAS			
STANDARD CONSTRUCTION DETAILS			
BRICK SCREENING -- RETAINING			
DATE:	SEPTEMBER 2016	SHEET	SD-25

4. TEMPORARY STONE CONSTRUCTION ENTRANCE/EXIT

A. Description: An aggregate area or pad located where vehicles enter and leave a construction site.

B. Purpose: To provide an area where vehicles can remove mud and sediment from their tires prior to driving on public streets. If used properly, it reduces the requirement to remove sediment from public streets, directs the majority of traffic to a single location, and provides protection for other BMPs on site through traffic control.

C. Applications: Use wherever traffic will be leaving a construction site and moving directly onto a public road or an off-site paved surface. Primary installations include exits from storage areas, staging areas, truck haul routes, and borrow/spoil areas.

D. Limitations: Selection of the stone construction exit/entrance location is critical, since to be effective all traffic must use the area(s) to exit a site. The device is not suitable for use on long, linear projects unless there are designated points for controlled access. Contractors shall clean-up excessive stone from existing paved streets during the construction process.

E. Design Criteria:

- 1) Minimum Pad Dimensions: Width = 15 feet or total width of vehicle access, whichever is greater.

Length = 50 feet (Residential lots use 20')

Depth = 6 inches

- 2) Grade: Avoid grades steeper than 5% and grade to drain back on to the site or to another BMP to control off-site sedimentation.

- 3) Location: Locate the construction entrance/exit to limit the amount of sediment that leaves the construction site and to provide for maximum use by vehicles leaving the site. Do not place along curves in the public roadway.

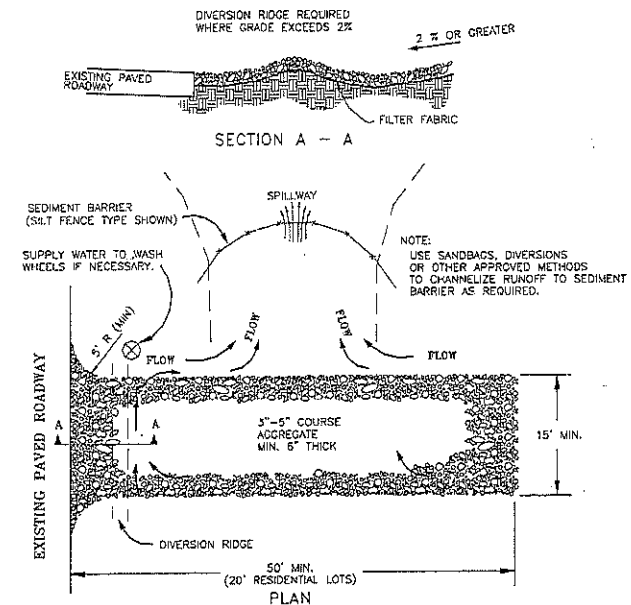
- 4) Filter Fabric: Shall be used for installations with a construction period of more than 6 months, where heavy truck traffic is anticipated daily, or very weak sub-grade soils are present.

F. Material Specifications

- 1) **Aggregate:** Natural stone or re-cycled concrete meeting the gradation requirements
 - Passing 5-inch Sieve 100%
 - Retained 2-inch Sieve 100%

- 2) **Filter Fabric:** NCTCOG Item 201.5.2.1

Maintenance Requirements: Inspections should be made weekly and after rain storm events to ensure that the device is functioning properly. When sediment or mud has clogged the void spaces between the stones or mud is being tracked onto the public roadway the aggregate pad must be washed down or replaced. Runoff from the wash-down operation shall not be allowed to drain directly off site without first flowing through another BMP to control off-site sedimentation. Periodic re-grading or the addition of new stone may be required to maintain the efficiency of the installation.



TEMPORARY STONE CONSTRUCTION
ENTRANCE / EXIT
N.T.S.

NO.	REVISION	BY	DATE
CITY OF OVILLA, TEXAS			
STANDARD CONSTRUCTION DETAILS			
TEMP. STONE CONSTRUCTION ENTRANCE-EXIT			
DATE:	SEPTEMBER 2018	SHEET	SD-26

5. TEMPORARY DIVERSIONS

A. Description: A ridge, excavated channel, or combination ridge and channel which redirects on-site or off-site runoff to a desired location, during the construction or land disturbing activity.

B. Purpose: To protect disturbed ground areas from up-slope runoff and to divert sediment laden on-site runoff to installed BMPs for sediment removal.

C. Applications: Typical applications include:

- 1) Installation above cut or fill slopes to intercept runoff before it flows down a steep slope.
- 2) Installations to intercept runoff from undisturbed areas to divert the flow around the construction site.
- 3) Across unprotected slopes, as a slope break, to reduce the slope length.
- 4) Around the perimeter of the site to prevent sediment laden runoff from leaving the site and to direct the runoff to an appropriate BMP.
- 5) Within the construction site to divert runoff to the appropriate BMP or to isolate an area from sedimentation damage.

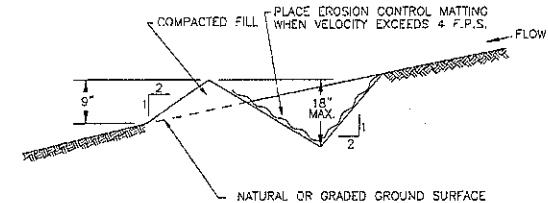
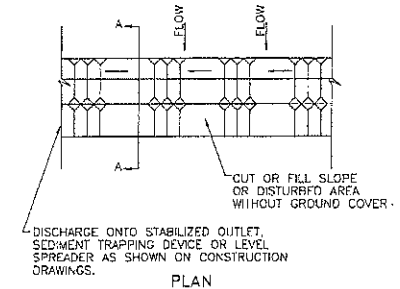
D. Limitations: Diversions must not be constructed at a steep grade. They must be sized to be able to convey the flow from the drainage area entering the diversion. The locations of diversions should be carefully planned since they may limit the movement of construction vehicles across the site.

E. Design Criteria:

- 1) Drainage Area - 5 acres or less.
- 2) Design Capacity - Peak runoff from a 10 year storm.
- 3) Design Velocity - 6 feet per second or less at design capacity.
- 4) Side Slopes - 2H:1V or flatter.
- 5) Freeboard - 0.5 feet between top of ridge and water surface at design flow.

F. Material Specifications: Erosion Control Matting - TxDOT approved Specification Item 169, Class 2.

G. Maintenance Requirements: Inspect diversions weekly or immediately after rainfall events. Particular attention must be paid to areas where sediment builds up in the channel, areas where vehicles have crossed or caused damage, areas where the ridge begins to erode, and any areas where flow overtops the ridge. Sediment in the channel shall be promptly removed and damaged areas of the ridge shall be stabilized by appropriate methods. Methods of stabilization may include the following or any combination of the following; netting, mulching, temporary seeding, or the flattening of the side slopes. Diversions to be left in place for more than 30 days should be stabilized by establishing temporary ground cover.



SECTION A-A

TEMPORARY DIVERSION
N.T.S.

NO.	REVISION	BY	DATE
CITY OF OVILLA, TEXAS			
STANDARD CONSTRUCTION DETAILS			
TEMPORARY DIVERSION			
DATE:	SEPTEMBER 2016	SHEET	SD-27

6. SILT FENCE

A. Description: A temporary sediment barrier consisting of filter fabric stretched between and attached to metal or wooden posts, with the bottom of the fabric firmly embedded in the soil. At installations draining larger areas the filter fabric will be attached to a hog wire support that is attached to the fence posts.

B. Purpose: To slow the flow of sediment laden water from small disturbed areas to allow sedimentation to occur and to filter out larger sediment particles as the water flows through the filter fabric.

C. Applications: Silt fence is normally used as a perimeter control immediately downstream of small disturbed areas. It can also be used as a flow diversion for very small drainage areas, but does not function as well as a normal diversion channel and is usually much more expensive.

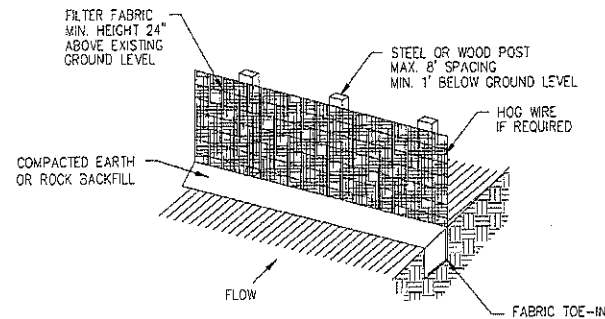
D. Limitations: Do not install silt fences across channels, ditches, streams, pipe outlets, or areas of concentrated water flow. Silt fence locations can limit construction vehicle access so the locations should be well planned to prevent obstructions. Water will pond behind the silt fence, resulting in localized flooding during major rain events.

E. Design Criteria: Place silt fence along perimeter of site where disturbed area sheet runoff must be controlled. Limit the drainage area to 0.25 acres per 100 lineal feet of fence. Provide wire support backing whenever the drainage area exceeds 0.10 acres per 100 lineal feet of fence. Maximum post spacing shall not exceed 8 feet. Stone overflow structures or other outlet device shall be installed at all low points along the fence or every 300 feet if there is no apparent low point.

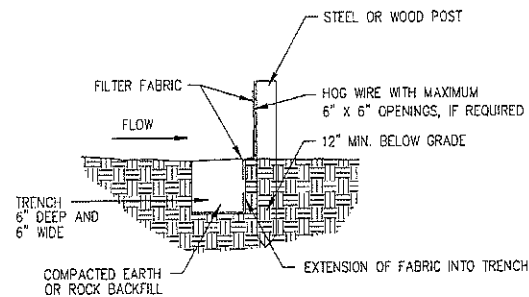
F. Material Specifications:

- 1) Filter Fabric: NCTCOG Item 201.5.2.1
- 2) Stone Overflow: NCTCOG Item 201.5.2.4
- 3) Wire Support: NCTCOG Item 201.5.2.3
- 4) Fence Posts: NCTCOG Item 201.5.2.2

Maintenance Requirements: Silt fence should be inspected weekly and after major rain events to ensure that the device is functioning properly. Remove sediment from behind fence when the depth of sediment has built up to one-third the height of the fence above grade. Inspect the base of the fence to ensure that no gaps have developed and re-trench as necessary. Inspect fence posts to ensure that they are properly supporting the fence. Straighten, reset and add posts if necessary. If filter fabric is ripped, damaged or deteriorated, replace it in accordance with the original specifications and details.



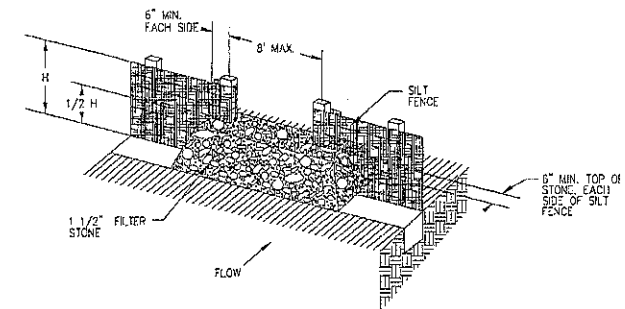
ISOMETRIC VIEW



SECTION VIEW

SILT FENCE

N.T.S.



STONE OVERFLOW STRUCTURE

N.T.S.

NO.	REVISION	BY	DATE
CITY OF OVILLA, TEXAS			
STANDARD CONSTRUCTION DETAILS			
SILT FENCE -- STONE OVERFLOW STRUCTURE			
DATE:	SEPTEMBER 2016	SHEET	SD-28

7. ROCK CHECK DAMS

A. Description: A small temporary dam made of stone or re-cycled concrete constructed across a swale, ditch, or channel.

B. Purpose: Reduces the velocity of flow and thus the erosion potential of the flowing water. Also provides minimal sediment storage behind the dam.

C. Applications: Rock check dams are used primarily in small to moderately sized open channels that have erosive velocities for design flow conditions. They are typically used in long linear roadway type projects or on short steep sections of drainage channel. These devices are a smaller version of stone outlet sediment traps which are used for larger drainage areas.

D. Limitations: Rock check dams shall not be used in a live stream. The installation of check dams reduces the hydraulic capacity of the channel and localized flooding may result. If not properly installed as detailed or not properly maintained the use of this method can lead to more serious channel erosion problems and channel instability. Method should not be used as a primary erosion control device, but in conjunction with other devices.

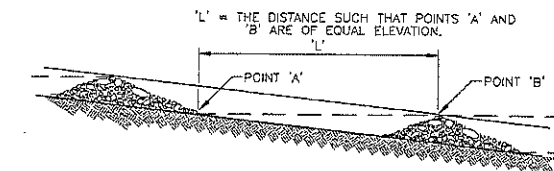
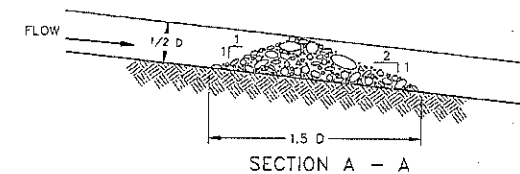
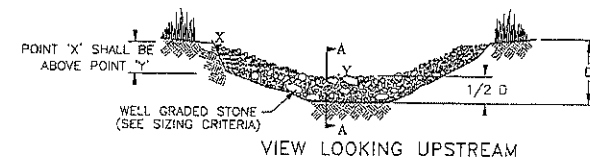
E. Design Criteria:

- 1) Drainage Area: 2.0 acres or less.
- 2) Linear Spacing: Top of the downstream dam is at the same elevation as the bottom of the upstream dam.
- 3) Maximum Height: 2 feet at the center of the dam.
- 4) Stone Size: Well graded from $1\frac{1}{2}$ " diameter through the maximum stone diameter.
Max. Stone Diameter (inches) = (3 inches/ft.) x (Base Width in feet)
- 5) Stone Slope: 1.5H:1V or flatter.

F. Material Specifications:

- Aggregate: Natural stone or re-cycled concrete in a mix ratio of 1:1 of 6-inch to 12-inch diameter stone with 2-inch to 4-inch diameter stone.

G. Maintenance Requirements: Rock check dams should be inspected weekly and after all rain events to ensure that the device is functioning properly. Remove sediment from the storage area upstream of the dam when the depth of sediment has built up to one-half of the dam height. Repair damage to the channel in the vicinity of the check dams immediately to prevent additional damage. Replace missing or dislodged rock as needed to maintain the design height and cross section of the check dam.



SPACING BETWEEN CHECK DAMS

ROCK CHECK DAM N.T.S.

NO.	REVISION	BY	DATE
CITY OF OVILLA, TEXAS			
STANDARD CONSTRUCTION DETAILS			
ROCK CHECK DAMS			
DATE:	SEPTEMBER 2016	SHEET	SD-29

8. STONE OUTLET SEDIMENT TRAP

A. Description: A ponding area formed by placing an earth and/or stone embankment across a drainage-way or swale. The ponding area may be natural or improved to provide the required storage volume.

B. Purpose: To detain sediment laden runoff long enough to allow the majority of the sediment to settle from the water and to allow diffused runoff from the outlet.

C. Applications: Normally used where the natural topography allows for the construction of the embankment to form the ponding area. Diversions, drainage improvements, and localized grading will allow placement in almost any location that has adequate space for the storage area and will accept the runoff from the disturbed site. The stone outlet sediment trap can be used instead of the standard sediment basin.

D. Limitations: Do not place device in a live stream. Avoid placing in areas planned for future improvements such as pavement or buildings. Inlet channels or pipe should be located as far away from the stone outlet as is practicable to allow for maximum sediment settling time in the basin.

E. Design Criteria:

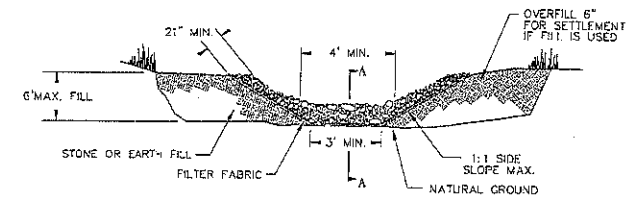
- 1) Drainage Area: 30 acres, maximum.
- 2) Storage Volume: 1800 cubic feet per acre of disturbed land draining to the device.
- 3) Surface Area of Storage Area: 1% (0.01) of the area draining to the device.
- 4) Embankment Height: 6 feet (maximum) to top.
- 5) Embankment Slopes: 1.5H:1V or flatter.
- 6) Embankment Top Width: 2 feet (minimum)
- 7) Stone Outlet Width: 4 feet (minimum)
- 8) Outlet Capacity: 10-year design storm, $C = 0.50$, Max. $T_c = 15$ minutes.
- 9) Freeboard @ Design Flow: 6 inches.

F. Material Specifications:

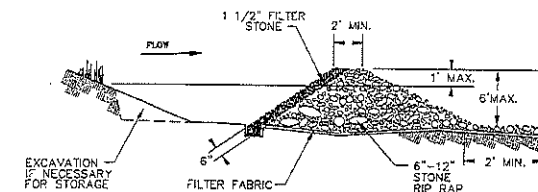
- 1) Stone Rip-Rap: Re-cycled concrete 6-inch to 12-inch in diameter
- 2) Filter Stone: Passing 1½ Sieve 100%, Retained on ¾" Sieve 100%

Filter Fabric: NCTCOG Item 201.5.2.1

G. Maintenance Requirements: Stone outlet sediment traps should be inspected weekly and after major rain events to ensure that the device is functioning properly. Remove sediment from the storage area when the depth of sediment has built up to one-half the height of the stone outlet. Inspect the downstream base of the stone outlet and the downstream flow channel to ensure that no excessive erosion or gullies have developed and repair as necessary. The sediment storage area should drain within 48 to 72 hours after a rain event. The filter stone on the upstream face of the stone outlet may require cleaning or replacement if standing water remains for longer periods.



VIEW LOOKING UPSTREAM



SECTION

STONE OUTLET SEDIMENT TRAP
N.T.S.

NO.	REVISION	BY	DATE
CITY OF OVILLA, TEXAS			
STANDARD CONSTRUCTION DETAILS			
STONE OUTLET SEDIMENT TRAP			
DATE: SEPTEMBER 2016		SHEET SD-30	

9. SEDIMENT BASIN

A. Description: A basin created by building an earth dam across a waterway or low drainage area and/or by excavation. The basin temporarily detains sediment laden runoff and releases it at a reduced rate normally through a perforated corrugated metal riser and barrel assembly.

B. Purpose: To detain the sediment laden runoff long enough to allow the sediment to settle from the stormwater and become trapped in the basin. Prevents sedimentation in off-site streams, lakes and drainageways.

C. Applications: The device is one of the most effective BMPs available for sedimentation control, but due to the area required for storage and the cost of construction it is usually used on larger projects with drainage areas greater than 5 acres. This application works particularly well where larger disturbed areas naturally drain toward one outlet point.

D. Limitations: Limitations on the use of this device include:

- 1) The drainage area to any one basin shall not exceed 100 acres.
- 2) Do not locate basin storage area in areas planned for future construction (i.e. buildings, pavements, structures, etc.)
- 3) If excessive erosion occurs in area draining to the basin, the cleanup, disposal and stabilization of sediment from the basin can become a very costly operation.
- 4) Access must be provided for heavy equipment to perform cleanout and removal operations.
- 5) Do not locate in live streams or within 100-year floodplains.

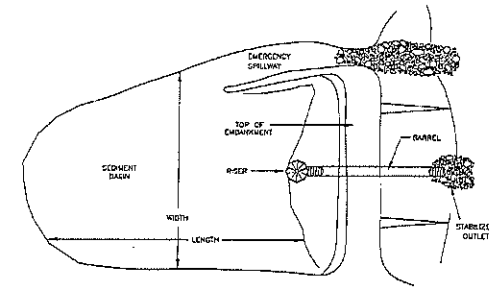
E. Design Criteria:

- 1) Drainage Area: Less than 100 acres.
- 2) Storage Volume: 1800 cubic feet per disturbed acre draining to basin.
- 3) Length/Width Ratio: 2:1
- 4) Surface Area: 1% of drainage area to basin.
- 5) Dam Height: 6 feet (Max.)
- 6) Embankment Slopes: 3H:1V or flatter on downstream face.
2H:1V or flatter on upstream face.
- 7) Top of Dam Width: 6 feet (Min.)
- 8) Riser/Barrel Capacity: Peak runoff from 10-year storm event.
- 9) Side Channel Overflow Capacity: Peak runoff from 100-year storm event.
- 10) Basin Dewatering: 1/2" diameter holes spaced 10" - 12" horizontally and 8" vertically from bottom of riser up to 1/2 of riser height. Place 1 1/2" filter stone around the outside of the riser to a height 6" above top row of 1/2" holes.

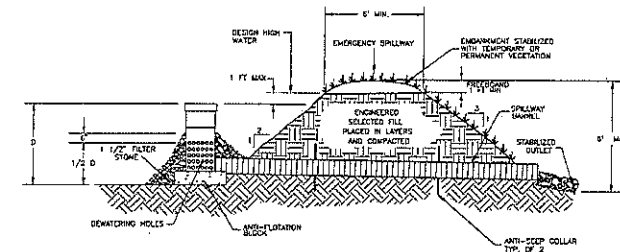
F. Material Specifications:

- 1) Riser/Barrel: Corrugated Metal Pipe with Holes Drilled
- 2) Filter Stone: Passing 1 1/2" Sieve 100%, Retained 3/4" Sieve 100%
- 3) Concrete: 2000 psi Concrete (Min.)
- 4) Stone Rip-Rap: Natural stone or re-cycled concrete:
 - Passing 5-inch Sieve = 100%
 - Retained on 2-inch Sieve = 100%

G. Maintenance Requirements: Periodically inspect sediment basin to ensure that facility is functioning properly. Clean out sediment and dispose of properly when the sediment storage volume is 1/2 full. Clean or replace filter stone when stone becomes clogged with sediment or facility will no longer drain properly. Check outlet of spillway barrel and downstream toe of dam to ensure that water is not flowing under the dam or along the outside edge of the spillway pipe. Check downstream channel and overflow channel for erosion and gullies and repair as needed.



PLAN



SECTION

SEDIMENT BASIN/POND

N.T.S.

NO.	REVISION	BY	DATE
CITY OF OVILLA, TEXAS			
STANDARD CONSTRUCTION DETAILS			
SEDIMENT BASIN			
DATE:	SEPTEMBER 2016	SHEET	SD-31

10. EROSION CONTROL MATTING

A. Description: A geomembrane or biodegradable fabric placed over disturbed ground areas or immediately downstream of disturbed ground areas.

B. Purpose: To limit the effects of erosive runoff, rainfall impact, and to control minor amounts of sediment runoff.

C. Applications: Matting can be used on any construction-related disturbed land areas, but are particularly effective for erosion control on short steep slopes and channel bottoms or sides. They are also well suited for sheet flow sedimentation control from small drainage areas on flat grades.

D. Limitations: Although matting can be highly effective for erosion control, it may be less cost effective than other BMPs in certain situations. When used for sedimentation control the drainage area must be kept small enough to ensure sheet flow on to the matting at relatively flat grades (i.e. low velocities).

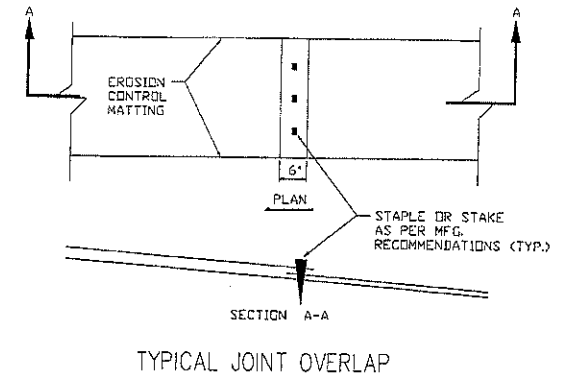
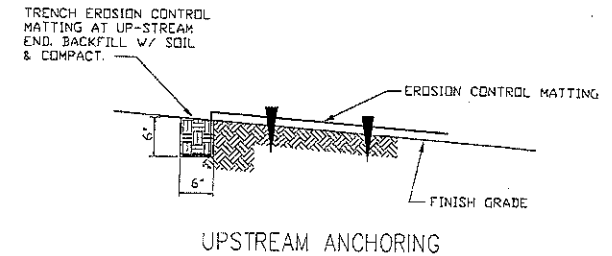
E. Design Criteria:

1) Matting for Erosion Control and Flexible Channel Liners: Follow the manufacturer's recommendations. All mats shall be pinned in place.

2) Sedimentation Control: Limit drainage area to 30 feet per linear foot of mat. Max. Slope \leq three percent (3%).

F. Material Specifications: Products listed in the most recent TxDOT Approved Product List for slope protection and flexible channel liners. Mats are usually installed according to the manufacturer's recommended guidelines. Manufacturer's information will verify acceptable applications for a particular product.

G. Maintenance Requirements: Inspect the erosion control matting installations after all rainfall events to ensure that the facilities are functioning properly and have not been displaced by runoff. Particular attention must be paid to the upstream ends of channel linings and slope protection, as well as the joints between adjacent mats. Repair any damaged areas promptly and replace any displaced matting. Additional staking may be required on steeper slopes and in channel bottoms.



EROSION CONTROL MATTING
N.T.S.

NO.	REVISION	BY	DATE
CITY OF OVILLA, TEXAS			
STANDARD CONSTRUCTION DETAILS			
EROSION CONTROL MATTING			
DATE:	SEPTEMBER 2016	SHEET SD-32	

11. PIPE INLET PROTECTION

A. Description: A temporary sediment control barrier made of standard concrete block and filter stone or stone rip-rap and filter stone surrounding the inlet end of a storm drain pipe or inlet pipe headwall.

B. Purpose: To remove sediment from storm runoff before it enters into the storm drain system.

C. Applications: Where existing or proposed storm drain pipes or culverts are to be used prior to final stabilization of the area draining to the pipe inlet. This method is used where the pipe inlet will collect relatively heavy stormwater flows and overflow capability is needed.

D. Limitations: Ponding will occur around the pipe inlet with possible localized flooding as the result. Excavation of a sediment storage area can make final channel stabilization difficult and may create a separate erosion problem if not properly constructed. Do not use Cinder Block Pipe Inlet Protection for pipes larger than 36" in diameter.

E. Design Criteria:

Volume: 1800 Cubic Feet per Acre of Drainage Area.

Side Slopes: 1.5H:1V or Flatter.

Top of Stone and Sediment Storage: $\frac{1}{2}$ of Inlet Pipe Diameter.

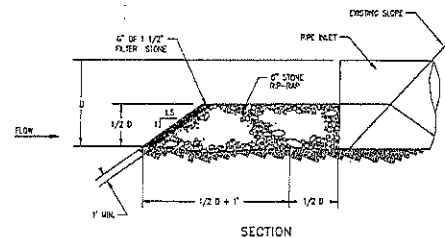
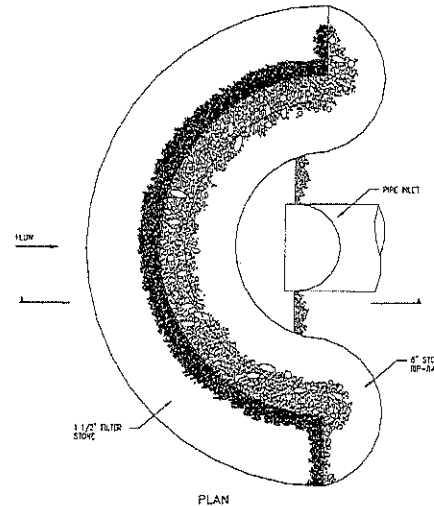
F. Material Specifications:

Concrete Block: ASTM C 139, Concrete Masonry Unit for Construction.
Wire Fabric: Standard Galvanized Hardware Fabric with $\frac{1}{2}$ " by $\frac{1}{2}$ " Openings.

Filter Stone: Passing 1 $\frac{1}{2}$ -inch Sieve 100%, Retained $\frac{3}{4}$ -inch Sieve 100%

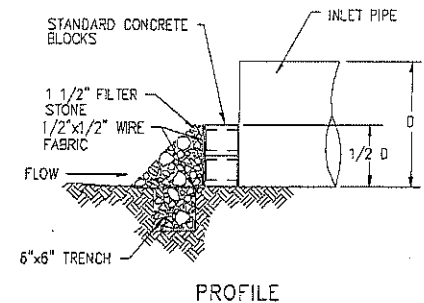
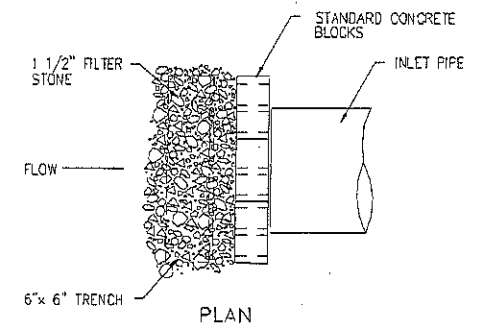
Stone Rip-Rap: 6-inch Diameter Stone or Crushed Concrete

G. Maintenance Requirements: Pipe inlet protection should be inspected weekly and after major rain events to ensure that the device is functioning properly. Remove sediment from the sediment storage area when the depth of sediment has built up to one-half of the design depth. If de-watering of the storage volume is not occurring, clean or replace the filter stone surrounding the pipe inlet. Clean the stone surface the first few times by raking. Repeated sediment build-up will require filter stone replacement.



RIP-RAP PIPE INLET PROTECTION

N.T.S.



CINDER BLOCK PIPE INLET PROTECTION

N.T.S.

NO.	REVISION	BY	DATE
CITY OF OVILLA, TEXAS			
STANDARD CONSTRUCTION DETAILS			
PIPE INLET PROTECTION			
DATE:	SEPTEMBER 2016	SHEET	SD-33

12. GRASS LINED CHANNELS

A. Description: A channel with vegetation and possibly temporary or permanent erosion control matting that is constructed to a design cross section and grade for the conveyance of stormwater runoff during long-term or different phases of construction. Channels shall be vegetated within 15-days of reaching final grade.

B. Purpose: To convey concentrated stormwater runoff without erosion, sediment deposition, or flooding.

C. Applications: This practice can be applied where:

- 1) Concentrated stormwater runoff must be conveyed on a site.
- 2) A vegetative lining can provide sufficient stability for the channel and flow conditions.
- 3) Channel grades are generally less than 5%.
- 4) Space is available for a relatively large cross section.

D. Limitations: The use of this practice is normally limited to:

- 1) Areas where a channel slope of from 1% to 5% can be attained.
- 2) Areas where the natural drainage patterns can be maintained by use of the open channels.
- 3) Design flow velocities that will be less than 6 feet per second.
- 4) Areas graded through existing ground conditions (i.e. not in fill material).

E. Design Criteria:

- 1) Capacity: shall convey the runoff from a 100-year storm.
- 2) Shape: Trapezoidal, parabolic or V bottom at the discretion of the designer.
- 3) Velocity: Less than 6 feet per second at design flow. Erosion control matting may be required to stabilize when design velocity > 6 fps.
- 4) Side Slopes: 3H:1V or flatter.
- 5) Freeboard: One foot between design flow depth and top of bank.

F. Material Specifications:

- 1) Seeding: NCTCOG Item 202.6
- 2) Sodding: NCTCOG Item 202.5.2 (Solid Sod)
- 3) Erosion Control Matting: TxDOT approved Specification Item 169, Class 2.

G. Maintenance Requirements: During the vegetation establishment period inspect channels after every rain event. Check for erosion and sediment buildup and repair as needed. After establishment of vegetation periodically check channel for damage. Particular attention must be given to side slopes, embankments at pipe inlets and outlets, and condition of the vegetative stabilization. Vegetated channels require maintenance for weed control, possible mowing, sediment removal and nil development. Silt shall be kept from entering channels from adjacent disturbed areas.

NO.	REVISION	BY	DATE
CITY OF OVILLA, TEXAS			
STANDARD CONSTRUCTION DETAILS			
GRASS LINED CHANNELS			
DATE:	SEPTEMBER 2016	SHEET SD-34	

13. OUTLET VELOCITY CONTROL STRUCTURE

A. Description: A stone rip-rap structure placed at a pipe outlet, headwall outlet or the outlet end of an armored channel section.

B. Purpose: Used to reduce the outlet flow velocity and dissipate the outlet flow energy to reduce the potential for downstream channel erosion.

C. Applications: Applies to all pipe, headwall or armored channel outlets into vegetated channels where the outlet flow velocity exceeds 4 feet per second.

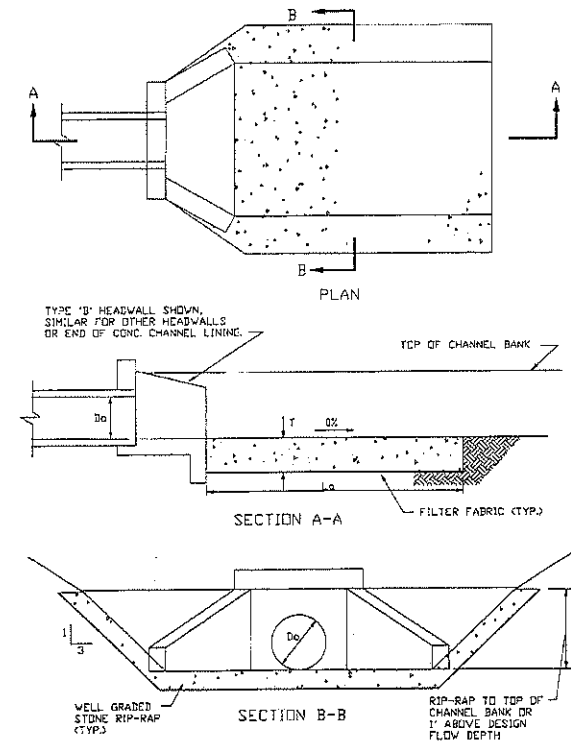
D. Limitations: Do not use where the downstream channel has a very steep longitudinal slope or where a vertical drop will result at the pipe end or end of the rip-rap pad. Method does not apply well to narrow downstream channels.

E. Material Specifications:

1) Aggregate: Natural stone or re-cycled concrete in a mix ratio of 1:1 of 6-inch to 12-inch diameter stone with 2-inch to 4-inch diameter stone.

2) Filter Fabric: NCTCOG Item 201.5.2.1

F. Maintenance Requirements: Inspect periodically and after major rain storm events to ensure that the facility is functioning properly. Repair dislodged or missing stone rip-rap and repair any downstream erosion as soon as possible.



OUTLET VELOCITY CONTROL STRUCTURE
N.T.S.

NO.	REVISION	BY	DATE
CITY OF OVILLA, TEXAS			
STANDARD CONSTRUCTION DETAILS			
OUTLET VELOCITY CONTROL STRUCTURE			
DATE:	SEPTEMBER 2016	SHEET	SD-35

14. CURB INLET PROTECTION

A. Description: A temporary sediment control barrier made of filter stone and standard concrete block, welded wire fabric, hardware fabric or 2x4 studs surrounding a storm drain inlet.

B. Purpose: To remove sediment from storm runoff before it enters into the storm drain system.

C. Applications: Where storm drain inlets are to be used prior to final stabilization of the area draining to the structure. This method is used where the inlet will collect relatively heavy flows and overflow capability is needed. This method is also to be used to protect existing curb inlets located in paved areas.

D. Limitations: Ponding will occur around the inlet with possible localized flooding as the result. When used at locations that are open to vehicle traffic, this device will encroach into the traveled way. If the curb inlet is not a recessed type inlet a traffic barricade shall be placed at each end of the inlet protection device.

E. Design Criteria:

1) Drainage Area: 2.0 acres or less.

2) Height: 6" (Maximum).

F. Material Specifications:

1) Concrete Block: ASTM C 139, Concrete Masonry Unit for Construction.

2) Wire Fabric: Standard galvanized hardware fabric with 1/2 by 1/2' openings.

3) Filter Stone: Passing 1 1/2" Sieve = 100%
Retained 3/4" Sieve = 100%

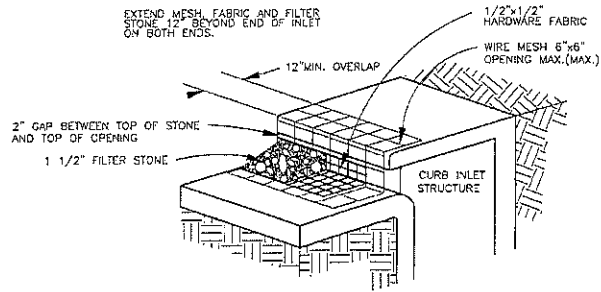
4) Wire Mesh: Welded wire fabric conforming to NCTCOG Item 201.14.2.5 maximum opening 6" x 6".

G. Maintenance Requirements: Inlet protection should be inspected weekly and after major rain events to ensure that the device is functioning properly. Remove sediment from the storage area when the depth of sediment has built up to one-half of the storage depth. If de-watering of the storage volume is not occurring, clean or replace the filter stone. Clean the filter stone surface the first few times by raking. Repeated sediment build-up will require filter stone replacement.

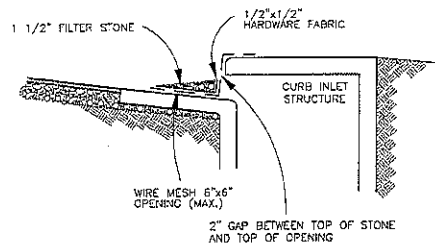
NO.	REVISION	BY	DATE
CITY OF OVILLA, TEXAS			
STANDARD CONSTRUCTION DETAILS			
CURB INLET PROTECTION			
DATE:	SEPTEMBER 2016	SHEET SD-36	

NOTE:

EXTEND MESH, FABRIC AND FILTER STONE 12" BEYOND END OF INLET ON BOTH ENDS.



ISOMETRIC PLAN VIEW

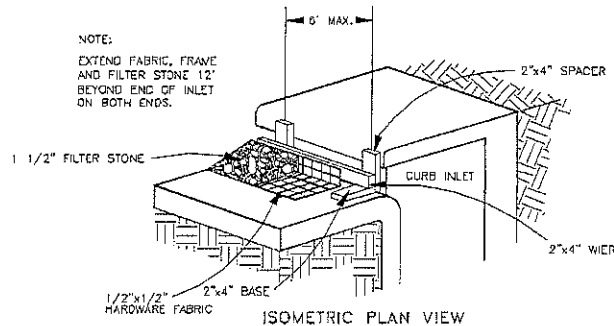


INLET SECTION

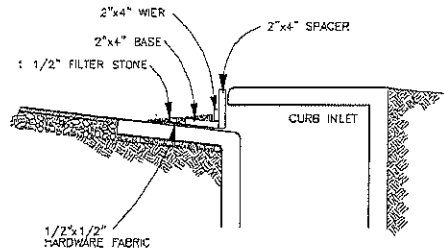
TYPE A CURB
INLET PROTECTION
N.T.S.

NOTE:

EXTEND FABRIC, FRAME AND FILTER STONE 12" BEYOND END OF INLET ON BOTH ENDS.

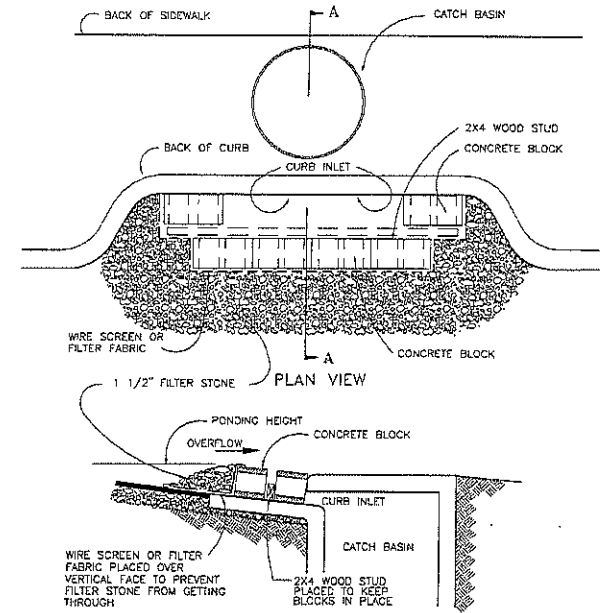


ISOMETRIC PLAN VIEW



INLET SECTION

TYPE B CURB
INLET PROTECTION
N.T.S.

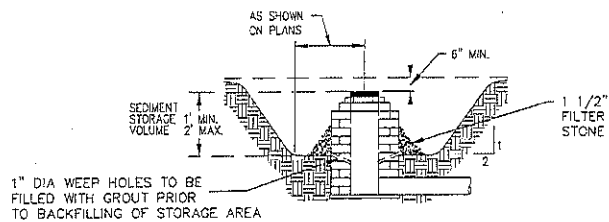
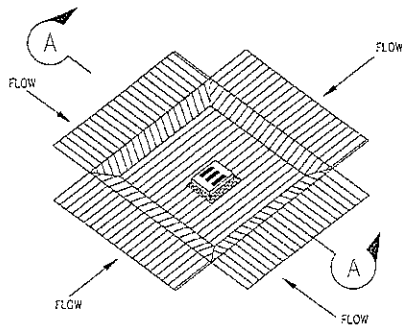


SECTION A -- A

BLOCK AND GRAVEL RECESSED
CURB INLET PROTECTION
N.T.S.

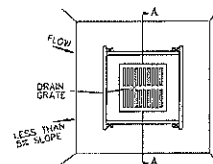
NOTE: FILTER STONE CAN BE REPLACED WITH
ACCEPTED GEOTEXTILE FABRIC

NO.	REVISION	BY	DATE
CITY OF OVILLA, TEXAS			
STANDARD CONSTRUCTION DETAILS			
CURB INLET PROTECTION			
DATE:	SEPTEMBER 2016	SHEET SD-37	



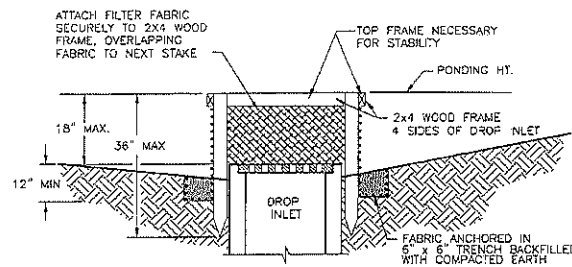
SECTION A-A

EXCAVATED DROP INLET PROTECTION
N.T.S.



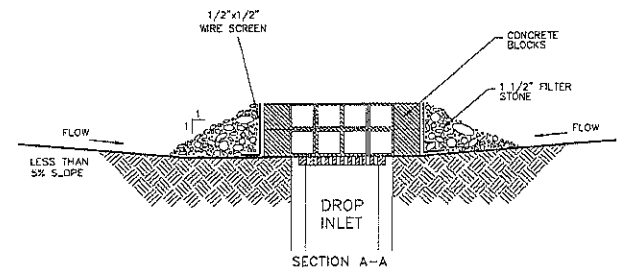
PLAN VIEW

NOTE: CONCENTRATED DITCH FLOW COMING FROM ONE OR MORE SIDES TOWARD THE DROP INLET MAY REQUIRE A STONE OVERFLOW STRUCTURE TO BE CONSTRUCTED ON ONE SIDE OF THE DROP INLET. HOG WIRE SHOULD BE USED TO SUPPORT THE FILTER FABRIC FOR INSTALLATIONS USED MORE THAN 90 DAYS

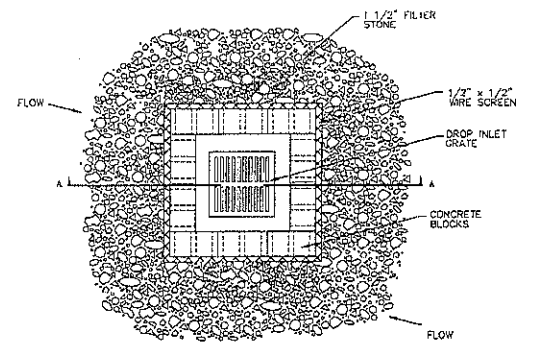


SECTION A-A

FILTER FABRIC DROP INLET PROTECTION
N.T.S.



SECTION A-A



PLAN VIEW

BLOCK/GRAVEL DROP INLET PROTECTION
N.T.S.

NO.	REVISION	BY	DATE
CITY OF OVILLA, TEXAS			
STANDARD CONSTRUCTION DETAILS			
DROP INLET PROTECTION			
DATE:	SEPTEMBER 2016	SHEET	SD-38

1. VEGETATIVE STABILIZATION

This chapter provides standards and specifications for the use of vegetative BMPs for controlling erosion due to land disturbing activities. These methods are primarily for preventing erosion caused by rainfall impact and storm water runoff. The timely use of temporary and permanent ground covers can have a dramatic effect on the amount of erosion that will leave the site of land disturbing activity.

Material specifications listed in this Chapter use the latest versions of the North Central Texas Council of Governments, Standard Specifications for Public Works Construction, the City of Parker, Special Provisions to Standard Specifications for Public Works Construction and the Texas Department of Transportation, Standard Specifications for Construction of Highways, Streets and Bridges to the maximum extent possible.

2. TEMPORARY SEEDING

A. Description: The planting of fast growing annual grasses or small grains to provide initial, temporary ground cover for disturbed areas.

B. Purpose: To temporarily stabilize disturbed land areas and earthen BMPs that will not be brought to final grade or have permanent stabilization applied within a period of 30 days.

C. Applications: This practice applies to graded areas, soil areas with sparse vegetation, and soil areas with no vegetation. Specific construction site applications include diversions, earth dams, temporary sediment basins, roadway embankments, rough graded areas and soil stockpiles.

D. Limitations: The application of temporary seeded ground cover has the following limitations:

- 1) Areas must be re-seeded or permanently stabilized within 1-year.
- 2) High cost for short term uses.
- 3) Improper attention to materials and application techniques can lead to higher maintenance costs and severe erosion damage.
- 4) Not applicable to areas used by foot and vehicle traffic.
- 5) Not applicable to areas with excessive stormwater runoff or high velocity runoff.

E. Design Criteria: Comply with requirements of TxDOT Standard Construction Specification Item No. 164, Seeding for Erosion Control.

F. Material Specifications: Comply with requirements of TxDOT Standard Construction Specification Item No. 164, Seeding for Erosion Control.

G. Maintenance Requirements: Inspect areas with temporary ground cover weekly and immediately after heavy rainfall events. Repair rills, bare areas, and washouts immediately and re-seed to establish temporary ground cover. Watering may be required to initiate the germination process. The use of annual grasses requires that the areas be re-seeded yearly or be stabilized with permanent ground cover. Protect seeded areas from foot and vehicle traffic.

3. PERMANENT SEEDING

A. Description: Stabilizing disturbed ground areas by establishing perennial vegetative ground cover by seeding.

B. Purpose: To permanently stabilize disturbed areas by establishing a relatively low cost, maintainable ground cover.

C. Applications: Permanent vegetative techniques can and should be applied to almost all construction sites at the completion of the project. Permanent seeding is used on fine-graded areas on which long-lived vegetative ground cover is the most practical and effective method for stabilizing the soil. The method can also be used on rough-graded areas that will not be brought to final grade for more than a year.

D. Limitations: The application of permanent seeded ground cover has the following limitations:

- 1) Seasonal limits on suitable seeding dates for specific varieties of seed.
- 2) Improper attention to materials and application techniques can lead to higher maintenance costs and severe erosion damage.
- 3) Not applicable to areas used by foot and vehicle traffic.
- 4) Not applicable to areas with excessive stormwater runoff or high velocity runoff.
- 5) Not applicable to steep slopes. Slopes steeper than 3H:1V restrict the use of equipment for seedbed preparation and mowing.
- 6) May require permanent irrigation.

E. MATERIAL SPECIFICATIONS: Comply with requirements of the North Central Texas Council of Governments (NCTCOG), Standard Specifications for Public Works Construction, Item 202.6.1 - Seeding, along with Item 202.4 - Fertilizer.

F. Maintenance Requirements: Repair rills, bare areas, and washouts immediately and re-seed to establish permanent ground cover. Watering, fertilization and soil supplements may be required to initiate the germination process and to maintain permanent ground cover. Protect seeded areas from excessive water runoff and traffic prior to establishing vegetation. May require periodic mowing and weed control.

4. REMNANT SODDING

A. Description: Stabilizing bare ground areas by laying a continuous cover of grass sod.

B. Purpose: To provide immediate vegetative stabilization to disturbed land areas and earthen BMPs.

C. Applications: Practice applies to disturbed land areas that require immediate and permanent ground cover or where sodding is the preferred method of establishing grass. Locations that are particularly well suited to stabilization with sod include:

- 1) Swales, channels and ditches carrying storm water at acceptable velocities.
- 2) Steeper slopes than can be stabilized by normal seeding.
- 3) Residential or commercial lawns and golf courses where prompt use and aesthetics are important.
- 4) Areas around drop inlets after the drainage basin has been stabilized.

D. Limitations: The application of sod ground cover has the following limitations:

- 1) More costly to install than seeding.
- 2) More difficult to obtain, transport and store.
- 3) May require permanent irrigation.

E. Material Specifications: Comply with requirements of the North Central Council of Governments (NCTCOG), Standard Specifications for Public Works Construction, Item 202.5.1 - Solid Sod, along with Item 202.4 - Fertilizer.

F. Maintenance Requirements: Repair rills and washouts immediately and re-sod to establish permanent ground cover. Watering, fertilization and soil supplements may be required to establish and maintain permanent ground cover. Remove dead sod and replace promptly. May require periodic mowing and weed control. Slopes steeper than 3H:1V will require staking of the sod to hold it in place.

5. OTHER BMP'S

Other BMP's shall be included in the design plans.

All inlet protection shall meet the requirements of Erosion Control BMP's found in the latest edition of Standard for Construction, North Central Texas Council of Governments (NCTCOG).

NO.	REVISION	BY	DATE
CITY OF OVILLA, TEXAS			
STANDARD CONSTRUCTION DETAILS			
EROSION & BMP NOTES			
DATE:	SEPTEMBER 2016	SHEET SD-39	

SITE DESCRIPTION

PROJECT LIMITS: _____

PROJECT DESCRIPTION: _____

MAJOR SOIL DISTURBING ACTIVITIES: _____

TOTAL DRAINAGE AREA: XX AC

TOTAL DRAINAGE AREA TO BE DISTURBED: XX AC

WEIGHTED RUNOFF COEFFICIENT _____

EXISTING CONDITION OF SOIL & VEGETATIVE
COVER AND % OF EXISTING VEGETATIVE COVER: _____

NAME OF RECEIVING WATERS: _____

WATER QUALITY: _____

SOIL STABILIZATION PRACTICES:

- _____ TEMPORARY SEEDING
- _____ PERMANENT PLANTING, SODDING, OR SEEDING
- _____ MULCH SOO
- _____ SOIL RETENTION BLANKET
- _____ BUFFER ZONES
- _____ PRESERVATION OF NATURAL RESOURCES

OTHER: _____

STRUCTURAL PRACTICES:

- _____ SILT FENCES
- _____ HAY BALES
- _____ ROCK BERMS
- _____ DIVERSION, INTERCEPTOR, OR PERIMETER DIKES
- _____ DIVERSION, INTERCEPTOR, OR PERIMETER SWALES
- _____ DIVERSION DIKE AND SWALE COMBINATIONS
- _____ PIPE SLOPE DRAINS
- _____ PAVED FLUMES
- _____ ROCK BEDDING AT CONSTRUCTION EXIT
- _____ TIMBER MATTING AT CONSTRUCTION EXIT
- _____ CHANNEL LINERS
- _____ SEDIMENT TRAPS
- _____ SEDIMENT FILTERS
- _____ STORM INLET SEDIMENT TRAP
- _____ STONE OUTLET STRUCTURES
- _____ CURBS AND GUTTERS
- _____ STORM SEWERS
- _____ VELOCITY CONTROL DEVICES

OTHER: _____

NARRATIVE - SEQUENCE OF CONSTRUCTION (STORM WATER MANAGEMENT) ACTIVITIES: _____

STORM WATER MANAGEMENT: _____

EARTHWORK: _____

SIDE SLOPES: _____

EROSION AND SEDIMENT CONTROLS

OTHER EROSION AND SEDIMENT CONTROLS:

MAINTENANCE: ALL EROSION AND SEDIMENT CONTROLS WILL BE MAINTAINED IN GOOD WORKING ORDER. IF A REPAIR IS NECESSARY, IT WILL BE DONE AT THE EARLIEST DATE POSSIBLE, BUT NO LATER THAN 7 CALENDAR DAYS AFTER THE SURROUNDING EXPOSED GROUND HAS DRIED SUFFICIENTLY TO PREVENT FURTHER DAMAGE FROM HEAVY EQUIPMENT. THE AREAS ADJACENT TO CREEKS AND DRAINAGE WAYS SHALL HAVE PRIORITY FOLLOWED BY DEVICES PROTECTING STORM SEWER INLETS.

INSPECTION: AN INSPECTION WILL BE PERFORMED BY A CONTRACTOR APPROVED INSPECTOR IN ACCORDANCE WITH THE MOST RECENT NPDES REQUIREMENTS. AN INSPECTION AND MAINTENANCE REPORT WILL BE MADE PER EACH INSPECTION. BASED ON THE INSPECTION RESULTS, THE CONTROLS SHALL BE REVISED FOR THE INSPECTION REPORT. CITY SHALL REVIEW ALL CONTRACTOR INSPECTIONS. THE CONTRACTOR'S INSPECTORS SHALL INSPECT EROSION CONTROL DEVICES EVERY WEEK, AS WELL AS AFTER EVERY RAIN OF 1/2-INCH OR MORE AS RECORDED ON A NONFREEZING RAIN GAUGE TO BE LOCATED ON THE PROJECT SITE. CITY INSPECTOR TO INSPECT EROSION CONTROL DEVICES EVERY 14 CALENDAR DAYS.

WASTE MATERIALS: ALL WASTE MATERIALS WILL BE COLLECTED AND STORED IN A SECURELY LIDDED METAL DUMPSTER. THE DUMPSTER WILL MEET ALL STATE AND LOCAL CITY SOLID WASTE MANAGEMENT REGULATIONS. ALL TRASH AND CONSTRUCTION DEBRIS FROM THE SITE WILL BE DEPOSITED IN THE DUMPSTER. THE DUMPSTER WILL BE EMPTIED AS NECESSARY OR AS REQUIRED BY LOCAL REGULATION AND THE TRASH WILL BE Hauled TO A LOCAL LANDFILL. NO CONSTRUCTION WASTE MATERIAL WILL BE BURIED ON SITE.

HAZARDOUS WASTE (INCLUDING SPILL REPORTING): AT A MINIMUM, ANY PRODUCTS IN THE FOLLOWING CATEGORIES ARE CONSIDERED TO BE HAZARDOUS: PAINTS, ACIDS FOR PLASTERING MASONRY SURFACES, CLEANING SOLVENTS, ASPHALT PRODUCTS, CHEMICAL ADDITIVES FOR SOIL STABILIZATION OR CONCRETE CURING COMPOUNDS AND ADDITIVES. IN THE EVENT OF A SPILL WHICH MAY BE HAZARDOUS, THE CONTRACTOR SPILL COORDINATOR SHOULD BE CONTACTED IMMEDIATELY.

SANITARY WASTE: ALL SANITARY WASTE WILL BE COLLECTED FROM THE PORTABLE UNITS AS NECESSARY OR AS REQUIRED BY LOCAL REGULATION BY A LICENSED SANITARY WASTE MANAGEMENT CONTRACTOR.

OFF SITE VEHICLE TRACKING:

- _____ HAIL ROADS DAMPENED FOR DUST CONTROL
- _____ LOADED HAIL TRUCKS TO BE COVERED WITH TARPAULIN
- _____ EXCESS DIRT ON ROAD REMOVED DAILY
- _____ STABILIZED CONSTRUCTION ENTRANCE

OTHER: THE CONTRACTOR SHALL BE RESPONSIBLE FOR AUGMENTING THESE PLANS WITH OTHER MEASURES FOR ANY OTHER TEMPORARY EROSION CONTROL MEASURES OCCASIONED BY THE WORK, SUCH AS DIRT HAIL ROADS AND BORROW PIT ACCESS. ALL CONTINGENT EROSION CONTROL PRACTICES SHALL BE APPROVED BY THE ENGINEER PRIOR TO INSTALLATION OR CONSTRUCTION.

REMARKS: DISPOSAL AREAS, STOCKPILES, AND HAIL ROADS SHALL BE CONSTRUCTED IN A MANNER THAT WILL MINIMIZE AND CONTROL THE AMOUNT OF SEDIMENT THAT MAY ENTER RECEIVING WATERS. DISPOSAL AREAS SHALL NOT BE LOCATED IN ANY WETLAND, WATER BODY OR STREAM BED. CONSTRUCTION STAGING AREAS AND VEHICLE MAINTENANCE AREAS SHALL BE CONSTRUCTED BY THE CONTRACTOR IN A MANNER TO MINIMIZE THE RUNOFF OF POLLUTANTS. ALL WATERWAYS SHALL BE CLEARED AS SOON AS PRACTICABLE OF TEMPORARY EMBANKMENTS, TEMPORARY BRIDGES, MATTING, FALSE WORK, PILING, DEBRIS OR OTHER OBSTRUCTIONS PLACED DURING CONSTRUCTION OPERATIONS THAT ARE NOT A PART OF THE FINISHED WORK. THERE ARE NO HISTORICAL SITES OR ENDANGERED SPECIES IMPACTED BY THIS PROJECT.

NO.	REVISION	BY	DATE
CITY OF OVILLA, TEXAS			
STANDARD CONSTRUCTION DETAILS			
SITE DESCRIPTION - EROSION & SEDIMENT CONTROLS			
DATE:	SEPTEMBER 2016	SHEET	SD-40

AGENDA ITEM REPORT

Item 7

Meeting Date: September 12, 2016

Department: Administration

☒ Discussion ☒ Action

Budgeted Expense: ☐ YES ☐ NO ☒ N/A

Submitted by: Dennis Burn, CM

Amount: \$ N/A

Reviewed By: ☒ City Manager ☒ City Secretary ☐ City Attorney

☐ Accountant

☐ Other:

Attachments:

1. Official TMLIRP Ballot

ITEM 7. *DISCUSSION/ACTION* – Consideration of and action on an Official Ballot of the Texas Municipal League Intergovernmental Risk Pool Board of Trustees Election, for Places 6-9 to serve 6-year terms, authorizing the Mayor to execute said Official Ballot upon approval by City Council.

Discussion / Justification:

As Texas Municipal League Intergovernmental Risk Pool (TMLIRP) members, Ovilla is entitled to vote for Board of Trustees members. Places 6-9 have candidates listed on the ballot to serve six-year terms.

Recommendation / Staff Comments:

Sample Motion(s):

I move that Ovilla submit an official ballot of the Texas Municipal League Intergovernmental Risk Pool Board of Trustees Election, for Places 6-9 to serve 6-year terms, authorizing the Mayor to execute said Official Ballot upon approval by City Council.

Place 6 _____

Place 7 _____

Place 8 _____

Place 9 _____

OFFICIAL BALLOT

Texas Municipal League Intergovernmental Risk Pool Board of Trustees Election

This is the official ballot for the election of Places 6 – 9 of the Board of Trustees for the Texas Municipal League Intergovernmental Risk Pool. Each Member of the Pool is entitled to vote for Board of Trustee members. Please record your organization's choices by placing an "X" in the square beside the candidate's name or writing in the name of an eligible person in the space provided. You can only vote for one candidate for each place.

The officials listed on this ballot have been nominated to serve a six-year term on the TML Intergovernmental Risk Pool (Workers' Compensation, Property and Liability) Board of Trustees.

Ballots must reach the office of David Reagan, Secretary of the Board, no later than September 30, 2016. Ballots received after September 30, 2016, cannot be counted. **The ballot must be properly signed and all pages of the ballot must be mailed to: Trustee Election, David Reagan, Secretary of the Board, P.O. Box 149194, Austin, Texas 78714-9194. If the ballot is not signed, it will not be counted.**

PLACE 6

- ☐ **Mary Gauer** (Incumbent). Ms. Gauer has served on the TML Risk Pool Board of Trustees since 1998 and as Chair from 2010 to 2012. She served on the Harker Heights City Council from 1991 to 1998, and as Mayor from 1998 to 2004. Ms. Gauer serves as an elected citizen member of the Executive Committee of the Central Texas COG. She has served as President of the TML Association of Mayors, Councilmembers and Commissioners and the TML Region 9. She has also served as chair or member of several TML legislative committees.
- ☐ **Kyle J. Jung**. City Manager for Manvel (Region 14) since January 17, 2012. Mr. Jung has more than 20 years of local government experience working for the cities of Flatonia and Sour Lake as City Manager, cities of Lubbock and Big Spring in various administrative roles, and with the Texas Municipal League. At the Texas Municipal League, he was chiefly responsible for the governance of the Texas City Management Association. Mr. Jung has a Master's degree in public administration with an emphasis in budgeting and personnel management from Texas Tech University.

WRITE IN CANDIDATE:

PLACE 7

☐ **Richard Jorgensen.** City Manager of Giddings (Region 10). Previously, he served as City Manager for Vidor, Silsbee, and Sour Lake. Mr. Jorgensen has 20 years' experience in city government preparing, coordinating and monitoring the annual fiscal budget. He has also been involved in 4A and 4B economic development corporations for 13 years as either chairman or as a director. He has a Bachelor's degree in business administration and a Master's degree in public administration. He is involved with the Texas City Managers Association, serving on the Board for two years.

☐ **C.J. Wax (Incumbent).** Mayor of Rockport since 2010. Mr. Wax is the current President of TML and served as the TML Region 11 Board Representative to the TML Board from 2011-15. He has served on the TML Risk Pool Board since 2013. He also has served on the Care Regional Board of Trustees since 2014 (currently as Chairman), on the Texas Windstorm Task Force under Chairman Todd Hunter, and on the Rockport Planning and Zoning Commission from 2009-10. He currently represents Rockport on the Coastal Bend COG, Aransas County Pathways, and Storm Water Advisory Committees.

WRITE IN CANDIDATE:

PLACE 8

- ☐ **Jim Cox.** City Administrator for the City of Leonard (Region 13) since October 1, 2015. He previously served as City Administrator in Lindale, Texas, and Groesbeck, Texas. He also served for two terms on the City Council and on the Home Rule Charter Commission for Bay City, Texas. Mr. Cox is active in TCMA serving on the Membership Committee and Small Cities Advisory Board. He is a graduate of the Certified Public Manager Program at Stephen F. Austin University and attended the University of Texas at Arlington majoring in Business Administration.

- ☐ **Andrea M. Gardner.** City Manager for the City of Copperas Cove (Region 9) since 2007. Previously, she was the Assistant City Manager/Director of Finance for Copperas Cove, Director of Finance for Pearland, and the Senior Budget Coordinator for Pasadena. She holds a Bachelor's degree in Accounting from the University of Houston and is a Certified Public Manager. Ms. Gardner also serves on the Metropolitan Planning Organization Technical Committee as the City's representative and the Central Texas COG's Executive Committee as a Citizen Liaison.

- ☐ **Larry Melton (Incumbent).** Mayor for Odessa (Region 4) from 2001 to 2012. Mr. Melton also served three years as a councilmember. He has served on the TML Risk Pool Board of Trustees since 2009 and as Chair since 2014. He is the Chief Executive Officer of a regional public accounting firm, Johnson, Miller and Company, where he is responsible for all administrative and human resources areas of the firm. Previously, Mr. Melton was in the banking business for approximately 30 years. He is active in the United Way of Odessa and Odessa Chamber of Commerce. In 1993, he was honored as Odessa's outstanding citizen.

WRITE IN CANDIDATE:

PLACE 9

- ☐ **Richard L. Davis.** City Manager for Baytown (Region 14) since 2015. Mr. Davis also served as City Manager for West Jordan, Utah; Town Manager for Fountain Hills, Arizona; and City Manager for West Point City, Utah. He has a Bachelor's degree in Public Relations from BYU and a Master's degree in Public Administration from BYU. He is a graduate of the Romney Institute of Public Management (Marriott School of Management) and the recipient of the Lennis M. Knighton Award for high academic achievement. He is a credentialed Municipal Manager by the International City and County Management Association.
- ☐ **Andres Garza (Incumbent).** City Manager for the City of Wharton (Region 14) since 1994. Mr. Garza has served on the TML Risk Pool Board of Trustees since 1984, serving as Chair from 1994-1996. He served as the Pearsall City Manager from 1980 to 1994. Mr. Garza has been in public service for over 39 years of which 36 have been as a City Manager. He serves on the TML Small City's Advisory Council, has a BBA degree from Southwest Texas State University, and is a member of TCMA and ICMA.
- ☐ **Rick A. Schroder.** City Administrator for the City of Helotes (Region 7) since September 2008. Mr. Schroder also served Helotes as the Economic Development Corporation's Specialist from November 2006 to September 2008. He graduated Magna Cum Laude from Trinity University in 2004 and earned a Master of Public Service and Administration in 2006 from the George H.W. Bush School of Government and Public Service at Texas A&M University. He interned for Congressman Henry Bonilla and for Ron Kaufman, former White House Political Director for President George H.W. Bush.

WRITE IN CANDIDATE:

Certificate

I certify that the vote cast above has been cast in accordance with the will of the majority of the governing body of the public entity named below.

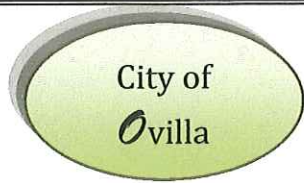
Witness by hand, this _____ day of _____, 2016.

Signature of Authorized Official

Title

Printed Name of Authorized Official

Printed Name of Political Entity



Ovilla City Council

AGENDA ITEM REPORT

Item 8

Meeting Date: September 12, 2016

Department: Administration/Public Works

☒ Discussion ☐ Action

Budgeted Expense: ☒ YES ☐ NO ☐ N/A

Submitted by: Dennis Burn, CM

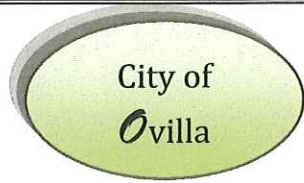
Amount: \$13,000

Reviewed By: ☒ City Manager ☒ City Secretary ☐ City Attorney

☒ Accountant

☒ Other: Place 4 Hunt, Public Works, Neighborhood Ser.

Attachments:	
N/A	
Agenda Item / Topic:	
ITEM 8.	<i>DISCUSSION</i> – Discuss progress and receive updates on activities related to the 2016 Heritage Day celebration, Saturday, September 24, 2016.
Discussion / Justification:	
This item is to share the progress of the Annual Heritage Day celebration.	
Recommendation / Staff Comments:	
Sample Motion(s):	
No Action	



Ovilla City Council

AGENDA ITEM REPORT

Item 9

Meeting Date: September 12, 2016

Department: Administration/Permitting

☒ Discussion ☒ Action

Budgeted Expense: ☐ YES ☐ NO ☒ N/A

Submitted by: Dennis Burn, CM

Amount: \$ N/A

Reviewed By: ☒ City Manager ☒ City Secretary ☐ City Attorney

☐ Accountant

☒ Other: Neighborhood Services/Code Enforcement

Attachments:

1. Proposed building permit

ITEM 9. *DISCUSSION* – Review Home Owner Association (HOA) Rules with regard and consideration to the City permitting process.

Discussion / Justification:

Council voiced an interest for a means to document the City's residential building permit application for various projects, ensuring that these projects have been reviewed and approved by the applicant's Home Owners Association (HOA). Whereas, it is understood that the HOA does not govern City Code, it could prove beneficial and a positive step to avoid conflict, as well as open communication for the applicant, the HOA and the City.

Staff has modified the City of Ovilla Residential Permit Application, with a highlighted field and attached for Council review.

Recommendation / Staff Comments:

The city manager will direct staff to implement this change.

Sample Motion(s):

No Action.

Residential Building Permit Application

Building Permit Number: _____		Valuation: _____	
		Valuation w/land: _____	
Project Address: _____			
Lot: _____		Subdivision: _____	
Project Description:			
NEW SFR	<input type="checkbox"/>	SFR REMODEL/ADDITION	<input type="checkbox"/>
PLUMBING/ELECTRICAL	<input type="checkbox"/>	FLATWORK	<input type="checkbox"/>
SWIMMING POOL	<input type="checkbox"/>	ACCESSORY BUILDING	<input type="checkbox"/>
		SPECIFY OTHER: _____	
		SPRINKLER	<input type="checkbox"/>
		FENCE	<input type="checkbox"/>
Proposed Use: _____			
Description of Work: _____			
Area Square Feet: _____			
Living: _____	Garage: _____	Covered Porch: _____	Total: _____ Number of stories: _____

Homeowner's name: _____		
Address: _____		
Phone Number: _____	Home Number _____	Mobile Number: _____

General Contractor	Contact Person	Phone Number	Contractor License Number
Mechanical Contractor	Contact Person	Phone Number	Contractor License Number
Electrical Contractor	Contact Person	Phone Number	Contractor License Number
Plumber/Irrigator	Contact Person	Phone Number	Contractor License Number

☐ I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

☐ I hereby certify that the proposed project has been reviewed and approved by my homeowner's association as applicable.

Signature of Applicant: _____ **Date:** _____

OFFICE USE ONLY:

Approved by:	Date approved:	
City Manager:	Date approved:	

Plan Review Fee: _____

Building Permit Fee: _____

Park Impact Fee: _____

Capital Recovery Fee: _____

Fire Meter: _____

Water Meter Cost: _____

Water Impact: _____

Sewer Connection Fee: _____

Sewer Impact: _____

Fire Fee: _____

Receipt # _____

Total Fees: _____

Issued Date: _____

Expires: 180 Days

Issued By: _____

BV Project # _____

OVILLA POLICE DEPARTMENT
105 S Cockrell Hill Rd
Ovilla, TX 75154
(972) 617-7262

To: Mayor Richard Dormier
Ovilla City Council
Dennis Burn City Manager

Subject: Police Department Monthly Activity Report

	August 2016	August 2016 YTD	August 2015	August 2015 YTD
Calls For Service				
Accident	4	24	1	15
Alarms	13	159	18	111
Arrest	2	18	0	21
Assault	0	2	1	3
Assists: Agency/Unit:40 EMS/Fire:1 Motorist:1	42	356	28	232
Building / House Security Check	1206	11832	1439	11673
Burglary	4	15	0	2
Burglary of Motor Vehicle	0	3	1	3
Criminal Mischief	0	11	1	7
Disturbance	5	61	9	50
Neighborhood Check	1384	12462	1654	13947
Other Calls for Service	92	961	59	887
Suspicious Person	7	65	5	38
Suspicious Vehicle	18	123	2	80
Theft	2	11	2	15
Traffic Assignment	72	905	23	162
TOTAL CALLS FOR SERVICE	2851	27008	3243	27246

Reserve Officer Hours	0	66	47	353.5
Average Response Time (Minutes)	5.24	4.77	0	3.48
Traffic Stop (Warnings)	91	661	20	270
Traffic Stop (Citations)	122	902	27	196
Total Citations & Warnings Combined	213	1563	47	466
PERCENT OF STOPS RECEIVING CITATIONS	57.3	57.7	57.4	42.1

OVILLA PD VEHICLE MILEAGE							
January-16				February-16			
Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued
100	95612	96275.8	663.8	100	96275.8	96840	564.2
102	103886	103888	2	102	103888	104047	159
103	121749	124456	2707	103	124456	126418	1962
104	81995	83597.5	1602.5	104	83597.5	84310	712.5
105	74127	74965	838	105	74965	75720	755
116	0	464	464	116	464	2656	2192
March-16				April-16			
Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued
100	96840	97243	403	100	97243	97861	618
103	126418	128364	1946	103	128364	130190	1826
104	84310	85236	926	104	85236	87536	2300
105	75720	77057	1337	105	77057	78828	1771
116	2656	in shop	#VALUE!	116	2656	4635	1979
May-16				June-16			
Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued
100	97861	98397	536	100	98397	98960	563
103	130190	131706	1516	103	131706	133064	1358
104	87536	88888.2	1352.2	104	88888.2	90157	1268.8
105	78828	79179	351	105	79179	80411	1232
116	4635	6138	1503	116	6138	6626	488
July-16				August-16			
Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued
100	98960	99588	628	100	99588	99845.6	257.6
103	133064	gone for repairs	#VALUE!	103	gone for repair	133983	#VALUE!
104	90157	92498	2341	104	92498	94233.3	1735.3
105	80411	81441	1030	105	81441	82510	1069
116	6626	8675	2049	116	8675	10152	1477
				216	0	533	533
September-16				October-16			
Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued
100			0	100			0
103			0	103			0
104			0	104			0
105			0	105			0
116			0	116			0
216			0	216			0
November-16				December-16			

OVILLA FIRE DEPARTMENT



MONTHLY REPORT

OVILLA FIRE DEPARTMENT

City of Ovilla Calls for Service	2015 Totals		2016 Totals
Fire 6		Fire 8	
EMS 25	31	EMS 17	25
ESD #2 Calls for Service			
Fire 2		Fire 6	
EMS 14	16	EMS 10	16
ESD #4 Calls for Service			
Fire 0		Fire 0	
EMS 5	5	EMS 5	5
Mutual Aid Provided			
Fire 11		Fire 11	
EMS 0	11	EMS	11
Total Calls For Service / Month	63		57
Total Calls For Service / YTD	479		496

	Time from Notify to Time On Scene			Reaction Times	
	<u>July</u>	<u>August</u>		<u>July</u>	<u>August</u>
Average Response Times for City of Ovilla	7:27	6:24	E-701	1:57	2:02
Average Response Times for ESD # 2	9:16	8:07			
Average Response Times for ESD # 4	7:35	9:00			

FLEET REPORT

<u>Year</u>	<u>Unit #</u>	<u>Beginning Mileage</u>	<u>Ending Mileage</u>	<u>Maintenance</u>
			<u>Total</u>	
1998	E701	113,436	NOT WORKING	\$ 140.77
2003	E702	24,299	24,545	\$ 10,296.29
			246	
2001	B701	54,390	54,448	\$ -
			58	
2011	B702	1,890	1,890	\$ 4,425.79
			475	
2005	R755	15,714	15,854	\$ 706.35
			93	
1999	S701	130,305	130,555	\$ -
			296	
2007	C701	86,747	88,290	\$ -
			1,543	
1989	E703	116,957	116,986	\$ -
			10	

MONTHLY REPORT AUGUST 2016

OVILLA FIRE DEPARTMENT

STAFFING REPORT

- 7 days a week we have 2 - 24 hour position (0800 - 0800)
- 5 days a week we have 1 - 12 hour position (0800 - 2000)
- These positions were **100%** filled this month

- 7 nights a week we have 1 - 12 hour volunteer shift (2000 - 0800)
- 2 days on the weekend we have 1 - 12 hour shift that is covered by volunteers (0800 - 2000)
- **15 / 39** Volunteer shifts had to be covered by paid personnel to have 3 per shift
- **4 / 8** weekend day shifts were worked by a volunteer and the other **4** were by paid.

- All Shifts in **August** were **100%** covered

From the Deputy Chief / Fire Marshal

1 - Consultation
4 - Meetings
4 - Inspections
Issued CO to McClatchey Elementary School
CQI Reports
Final Inspection for McClatchey

Fire Department News For the Month

1. NEW ENGINE HAS ARRIVED, IN-SERVICE TRAINING WILL BE SEPT 12, 13 & 14
2. C-701 responded to and was available for 17 calls.
3. C-702 responded to 3 calls.
4. Working on AFG Grant for SCBA purchase.
5. Attended Monthly ESD #2 and ESD #4 Meeting
6. Brush 702 went to Hope Arkansas for repairs
7. Current staffing, 2-Chiefs, 5-Captains, 26-Part Time Firefighters, 12-Volunteer Firefighters

Grant Report

In the last year, we have been awarded \$13,200 dollars

\$8,400.00 in bunker gear reimbursement

\$4,200.00 in insurance reimbursement

- September will be a new enrollment period for AFG (Assistance to Firefighters Grants) through FEMA. We will be working on writing a grant for the purchase of SCBA's, and after submitted, we should know whether we receive anything or not after about 4 months.
- As always, I am continuously looking for other Grant opportunities that come along.

MONTHLY REPORT AUGUST 2016

OVILLA FIRE DEPARTMENT

TRAINING ACTIVITY



MONTHLY REPORT AUGUST 2016

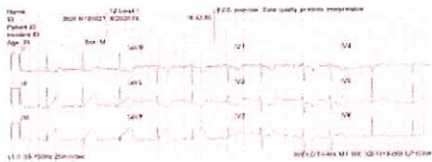
OVILLA FIRE DEPARTMENT

CALL ACTIVITY

STEMI 8/20/16

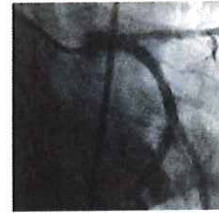
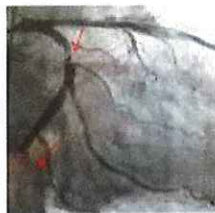
EMS/Emergency

- 911 Call 18:17
- Patient Contact 18:32
- 12 Lead EKG 18:35
- STEMI Activation 18:46
- ED Arrival 19:09



Cardiac Cath Lab

- Cath Lab Arrival 19:27
- Groin Stick 19:36
- Balloon Time 19:49
- Door to Balloon 40 minutes, 95% Circumflex occlusion, stented
- EMS Contact to Balloon 77 minutes





Date: August 3 2016

TO: Honorable Mayor and City Council Members

FROM: Brad Piland Public Works Director

TOPIC: Public Works Monthly Report for August

- Sewer Lift Station Repairs-
 - Pulled pump 1&2 at Highland Meadows Lift Station
 - Removed pump 1 from Cumberland
 - Pulled pump 1 and removed debris
- Read water meters, serviced disconnects and reconnects
- Replaced meters
 - 116 Lariat Trail
- Street Repairs:
 - Joe Wilson Road, Ovilla Oaks Drive, Willow Creek, Northwood, Cockrell Hill Road
- Install new signs for new the MISD Elementary School
- Repaired and replaced signs as needed
- Updated marquee as needed
- Daily water maintenance residual and pressure tests
- Repaired water leaks: 116 Lariat Trail, 139 Meadow Glen, 3315 Ovilla Road
- Tree and grass maintenance:
 - Heritage Park
 - Silver Spur Park
 - Baseball fields and Cindy Jones Park
 - Install boarder & EWF Silver Spur Park
 - Assist Code Enforcement with mowing properties
- Drainage work on Suburban Drive
- Vehicle Maintenance
 - Serviced PD Units: 102, 104, 105
 - Serviced 2008 Chevrolet public works truck

****Flushed Hydrants**

- Collected water samples for TCEQ reporting
- Water Maintenance – routine flushing mains and hydrant
- Meter Box repair and replace lids as needed

****Watered plants at City Hall and park**



DATE: September 12, 2016

TO: Honorable Mayor and Council Members

FROM:
Linda Harding, Accountant

SUBJECT: Financial Statements Through July 2016

City of Ovilla General Fund
Actual vs Budget Review
October 2015 through July 2016

	Current	Year to Date		\$ Over	% of Budget
	July 2016	Oct 2015 - July 2016	Budget	(Under)	Thru July
				Budget	83%
Revenues					
4000100 · Taxes					
4000105 · Ad Valorem, Current	4,434	1,464,616	1,481,056	(16,440)	99%
4000110 · Ad Valorem, Delinquent	2,368	8,319	12,366	(4,047)	67%
4000113 · Interest/Penalties - Prop Tax	171	6,094	4,833	1,261	126%
4000120 · Sales Tax	13,132	155,626	188,676	(33,050)	82%
4000125 · Sales Tax - Street Improvement	3,283	38,906	47,919	(9,013)	81%
4000130 · Franchise Tax	7,602	156,164	150,000	6,164	104%
Total 4000100 · Taxes	30,990	1,829,725	1,884,850	(55,125)	97%
4000200 · Licenses and Permits					
4000208 · Building Permits					
4000210 · Residential Building Permits	13,850	44,854	100,000	(55,146)	45%
4000213 · Fire Inspection Permits	150	5,400	7,150	(1,750)	76%
4000212 · Commercial Building Permits	0	0	2,968	(2,968)	0%
4000214 · Misc Building Permits	2,490	20,070	16,070	4,000	125%
Total 4000208 · Building Permits	16,490	70,325	126,188	(55,863)	56%
4000230 · Plan Review Fee	3,707	18,203	26,940	(8,737)	68%
4000260 · Alarm Permits	120	2,144	2,400	(256)	89%
4000270 · Animal Tag Fees	84	2,659	2,900	(241)	92%
4000272 · Impound Fees	65	1,910	1,700	210	112%
4000290 · Misc Licenses and Permits	80	1,585	1,000	585	159%
Total 4000200 · Licenses and Permits	20,546	96,825	161,128	(64,303)	60%
4000400 · Charges for Services					
4000325 · ESD #2	0	113,500	160,000	(46,500)	71%
4000330 · ESD #4	0	55,629	55,628	1	100%
4000411 · Copies and Maps	12	56	100	(45)	56%
4000415 · Police Reports	6	48	150	(102)	32%
4000420 · Park Lights	0	0	1,000	(1,000)	0%

City of Ovilla General Fund
Actual vs Budget Review
October 2015 through July 2016

	Current	Year to Date		\$ Over	% of Budget
	July 2016	Oct 2015 - July 2016	Budget	(Under)	Thru July
				Budget	83%
4000440 · Oak Leaf Animal Control	895	2,265	1,600	665	142%
4000450 · Subdivision Fees	6,880	21,100	14,000	7,100	151%
4000480 · Solid Waste (Garbage)	42,367	201,342	253,793	(52,451)	79%
4000485 · 50/50 Sidewalk Program	0	2,756	5,000	(2,244)	55%
4000490 · Misc Charges for Services	152	4,237	4,500	(263)	94%
Total 4000400 · Charges for Services	50,312	400,932	495,771	(94,839)	81%
4000500 · Fines and Forfeitures					
4000535 · Omni Warrant Revenue	20	1,613	800	813	202%
4000510 · Fines - Police	26,164	148,844	112,000	36,844	133%
4000520 · Fines - Animal Control	0	266	1,000	(734)	27%
4000525 · Fines - Code Enforcement	587	5,858	9,330	(3,472)	63%
4000550 · Municipal Court Technology	533	3,312	1,300	2,012	255%
4000551 · Municipal Court Security	400	2,484	1,000	1,484	248%
4000590 · Misc Fines and Forfeitures	0	6	400	(394)	1%
Total 4000500 · Fines and Forfeitures	27,703	162,382	125,830	36,552	129%
4000800 · Other Revenue					
4000810 · Heritage Day	1,050	5,310	19,000	(13,690)	28%
4000818 · Leose Proceeds	0	1,155	1,165	(10)	99%
4000820 · Water Tower Lease	6,612	82,024	100,000	(17,976)	82%
4000840 · Interest Earned	728	7,202	6,000	1,202	120%
4000870 · Insurance Proceeds	2,585	24,680	35,000	(10,320)	71%
4000885 · Proceeds from Sale of Assets	0	14,111	20,000	(5,889)	71%
4000887 · HOA Revenue	0	1,015	1,015	0	100%
4000890 · Misc Other Revenue	356	7,967	4,000	3,967	199%
Total 4000800 · Other Revenue	11,331	143,463	186,180	(42,717)	77%
4000900 · Transfers In					
4000925 · Admin.Rev. received from 4B-EDC	0	1,875	2,500	(625)	75%
4000930 · Admin. Rev. Rec. From W&S Fund	0	68,465	92,583	(24,118)	74%

**City of Ovilla General Fund
Actual vs Budget Review
October 2015 through July 2016**

	Current	Year to Date		\$ Over	% of Budget
	July 2016	Oct 2015 - July 2016	Budget	(Under) Budget	Thru July 83%
4000940 · Admin.Rev. Rec. from MDD Fund	0	375	500	(125)	75%
4000990 · Reduction in Fund Balance	0	0	716,707	(716,707)	0%
Total Revenues	140,882	2,704,043	3,666,049	(962,006)	74%
Gross Resources	140,882	2,704,043	3,666,049	(962,006)	74%
Expenditures					
10 · Administration					
5101100 · Salaries & Wages					
5101110 · City Administrator	10,173	57,664	61,800	(4,136)	93%
5101115 · City Secretary	6,304	37,013	39,398	(2,385)	94%
5101117 · City Accountant	5,876	34,446	37,080	(2,634)	93%
5101120 · Admin. Support	3,535	20,725	22,308	(1,583)	93%
5101180 · Merit Raises, Staff	0	0	8,706	(8,706)	0%
Total 5101100 · Salaries & Wages	25,888	149,849	169,292	(19,443)	89%
5101400 · Support Staff					
5101490 · Overtime	0	66	625	(559)	11%
Total 5101400 · Support Staff	0	66	625	(559)	11%
5102100 · Employee Benefits					
5102110 · Group Insurance	2,649	23,181	32,665	(9,485)	71%
5102135 · TMRS	2,304	16,827	19,892	(3,065)	85%
5102160 · Worker's Compensation	197	680	790	(110)	86%
5102170 · Payroll Taxes	353	2,573	3,238	(665)	79%
5102180 · Unemployment Taxes	0	2,790	2,790	0	100%
5102196 · Indiv. Membership Dues	0	473	1,800	(1,327)	26%
Total 5102100 · Employee Benefits	5,504	46,523	61,175	(14,652)	76%
5102200 · Special Services					
5102210 · Tax Assessing & Collecting Fees	0	2,004	1,570	434	128%

City of Ovilla General Fund
Actual vs Budget Review
October 2015 through July 2016

	Current	Year to Date		\$ Over	% of Budget
	July 2016	Oct 2015 - July 2016	Budget	(Under)	Thru July
				Budget	83%
5102220 • Tax Appraisal Fee	0	11,061	14,000	(2,939)	79%
5102230 • Legal Fees	2,595	14,250	25,000	(10,750)	57%
5102240 • Audit	0	7,150	7,150	0	100%
5102250 • Accounting	0	474	2,000	(1,526)	24%
5102260 • Engineering Fees	65	7,474	5,000	2,474	149%
Total 5102200 • Special Services	2,660	42,414	54,720	(12,306)	78%
5102300 • Contractual Services					
5102310 • Consultant Fees	1,174	8,477	20,000	(11,523)	42%
Total 5102300 • Contractual Services	1,174	8,477	20,000	(11,523)	42%
5102500 • Operating Services					
5102530 • Custodial Service Contract	344	3,440	4,128	(688)	83%
5102540 • IT - Computer Maintenance	2,268	21,957	27,740	(5,783)	79%
Total 5102500 • Operating Services	2,612	25,397	31,868	(6,471)	80%
5102600 • Special Expenses					
5102610 • Election - Payroll	0	0	0	0	0%
5102620 • Election - Supplies	0	230	230	(0)	100%
5102630 • Election Meeting Expense	0	0	0	0	0%
5102650 • Codification Book Update	0	2,035	4,100	(2,065)	50%
Total 5102600 • Special Expenses	0	2,265	4,330	(2,065)	52%
5103100 • General Supplies					
5103110 • Office Supplies	754	5,571	8,000	(2,429)	70%
5103140 • Uniforms	30	30	250	(220)	12%
Total 5103100 • General Supplies	783	5,601	8,250	(2,649)	68%
5103400 • Maintenance Supplies / Parts					
5103410 • Supplies - Custodial	117	1,072	1,500	(428)	71%

City of Ovilla General Fund Actual vs Budget Review

October 2015 through July 2016

	Current	Year to Date		\$ Over (Under)	% of Budget
	July 2016	Oct 2015 - July 2016	Budget	Budget	Thru July 83%
5103440 · Maintenance Agreement Expense	0	135	400	(265)	34%
5103460 · Miscellaneous	0	452	200	252	226%
Total 5103400 · Maintenance Supplies / Parts	117	1,659	2,100	(441)	79%
5104200 · Travel Expenses					
5104210 · Travel - Local	0	318	500	(182)	64%
5104220 · Professional Development	20	1,871	5,000	(3,129)	37%
5104222 · Professional Develop - Council	0	473	1,200	(727)	39%
5104225 · City Council Meal Expense	222	761	1,400	(639)	54%
5104230 · Professional Develop - In-House	0	0	500	(500)	0%
Total 5104200 · Travel Expenses	242	3,422	8,600	(5,178)	40%
5105200 · Data Processing Expenses					
5105230 · Data Proc-Maintenance & Repair	0	884	885	(1)	100%
5105240 · Data Processing - Software	1,465	9,111	13,300	(4,189)	69%
Total 5105200 · Data Processing Expenses	1,465	9,995	14,185	(4,190)	70%
5105300 · Printing Expense					
5105310 · Copier Expense	1,672	2,879	3,300	(421)	87%
5105320 · Printing - Newsletters	0	3,636	6,000	(2,364)	61%
5105330 · Printing - Forms	645	1,173	1,500	(327)	78%
Total 5105300 · Printing Expense	2,317	7,689	10,800	(3,111)	71%
5105400 · Utilities					
5105410 · Telephone	109	1,093	1,400	(307)	78%
5105415 · Cellular Phone	122	1,145	2,680	(1,535)	43%
5105417 · Internet	101	1,009	1,609	(600)	63%
5105420 · Wireless Cards	76	760	1,100	(340)	69%
5105450 · Electricity	472	3,319	4,635	(1,316)	72%
Total 5105400 · Utilities	880	7,325	11,424	(4,099)	64%

City of Ovilla General Fund
Actual vs Budget Review
October 2015 through July 2016

	Current	Year to Date		\$ Over	% of Budget
	July 2016	Oct 2015 - July 2016	Budget	(Under)	Thru July
				Budget	83%
5105500 · Repairs & Bldg Improvements					
5105520 · Repairs - Buildings	267	5,155	4,000	1,155	129%
5105540 · Repairs - Machinery & Equipment	0	540	500	40	108%
5105590 · Repairs - Other	125	686	500	186	137%
Total 5105500 · Repairs & Bldg Improvements	392	6,381	5,000	1,381	128%
5105600 · Insurance					
5105610 · Insurance - Property	277	1,109	1,110	(1)	100%
5105620 · Insurance - Liability	301	1,204	1,205	(1)	100%
5105630 · Insurance - Fidelity Bond	0	300	300	0	100%
5105635 · Public Officials Surety Bonds	0	900	1,000	(100)	90%
Total 5105600 · Insurance	578	3,512	3,615	(103)	97%
5105700 · Other Expenses					
5105756 · FM 664	0	23,928	24,000	(72)	100%
5105705 · Postage	325	5,179	7,000	(1,821)	74%
5105710 · Cash - Over/Short	0	0	10	(10)	0%
5105725 · Records Management Expense	0	7,130	7,167	(37)	99%
5105730 · City - Memberships	0	1,780	2,500	(720)	71%
5105740 · Legal Notices/Advertisement	292	7,389	9,000	(1,611)	82%
5105752 · Employment Screening	0	42	400	(358)	11%
5105760 · Bank Service Charge	0	81	60	21	135%
5105764 · Filing Fees	356	415	500	(85)	83%
5105765 · Miscellaneous	107	2,061	2,767	(706)	74%
Total 5105700 · Other Expenses	1,081	48,005	53,404	(5,399)	90%
5106400 · Minor Capital Outlay					
5106440 · Machinery & Equipment	0	246	2,000	(1,754)	12%
5106465 · Furniture	1,356	2,936	1,700	1,236	173%

City of Ovilla General Fund
Actual vs Budget Review
October 2015 through July 2016

	Current	Year to Date		\$ Over (Under)	% of Budget
	July 2016	Oct 2015 - July 2016	Budget	Budget	Thru July 83%
Total 5106400 · Minor Capital Outlay	1,356	3,182	3,700	(518)	86%
5107400 - Capitalized Assets					
5107420 - Buildings	34,720	34,720	35,000	(280)	99%
Total 5107400 - Capitalized Assets	34,720	34,720	35,000	(280)	99%
5109000 · Reserves					
Total 5109000 · Reserves	0	0	5,096	(5,096)	0%
Total 10 · Administration	81,768	406,483	503,184	(96,701)	81%
20 · Police					
5201100 · Salaries & Wages					
5201120 · Police Chief	8,077	59,231	70,000	(10,769)	85%
5201143 · Command Staff	6,180	45,320	52,000	(6,680)	87%
5201150 · Certification Pay	277	2,100	2,400	(300)	87%
5201180 · Merit Raises - Staff	0	0	3,660	(3,660)	0%
Total 5201100 · Salaries & Wages	14,534	106,651	128,060	(21,409)	83%
5201400 · Support Salaries					
5201405 · Support Staff	3,214	23,566	27,040	(3,474)	87%
5201410 · Patrol	30,871	192,865	268,590	(75,725)	72%
5201412 · Patrol Part Time	2,200	11,675	20,500	(8,825)	57%
5201415 · Certification Pay	104	762	1,636	(874)	47%
5201480 · Merit Raises	0	0	1,281	(1,281)	0%
5201490 · Overtime	1,311	11,937	16,600	(4,663)	72%
Total 5201400 · Support Salaries	37,699	240,806	335,647	(94,841)	72%
5202100 · Employee Benefits					
5202110 · Group Insurance	5,998	54,785	72,813	(18,028)	75%
5202135 · TMRS	4,453	29,639	38,775	(9,136)	76%
5202160 · Worker's Compensation	2,781	11,620	11,126	494	104%

**City of Ovilla General Fund
Actual vs Budget Review**

October 2015 through July 2016

	Current	Year to Date		\$ Over	% of Budget
	July 2016	Oct 2015 - July 2016	Budget	(Under)	Thru July
				Budget	83%
5202170 · Payroll Taxes	872	5,712	7,926	(2,214)	72%
5202196 · Membership Dues	0	235	315	(80)	75%
Total 5202100 · Employee Benefits	14,105	101,991	130,955	(28,964)	78%
5202300 · Contractual Services					
5202355 · Contract Labor - Individual	0	0	500	(500)	0%
5202356 · Gingerbread House	0	1,000	1,000	0	100%
5202380 · Dispatch	0	14,525	14,525	0	100%
5202385 · Jail Expense	0	1,000	1,000	0	100%
5202390 · Special Response Team	0	7,500	8,500	(1,000)	88%
5202395 · Contractual Services Other	0	0	1,000	(1,000)	0%
Total 5202300 · Contractual Services	0	24,025	26,525	(2,500)	91%
5202500 · Operating Services					
5202530 · Custodial Service Contract	235	2,350	2,820	(470)	83%
5202540 · Computer Maintenance	0	1,276	1,150	126	111%
5202560 · Internet Subscriptions	0	0	900	(900)	0%
Total 5202500 · Operating Services	235	3,626	4,870	(1,244)	74%
5202600 · Special Expenses					
5202675 · National Night Out	0	0	500	(500)	0%
Total 5202600 · Special Expenses	0	0	500	(500)	0%
5203100 · General Supplies					
5203110 · Office Supplies	0	735	1,400	(665)	53%
5203140 · Uniforms	2,069	6,228	9,000	(2,772)	69%
5203170 · Evidence Gathering	50	434	700	(266)	62%
Total 5203100 · General Supplies	2,119	7,398	11,100	(3,702)	67%
5203400 · Maintenance Supplies & Parts					

City of Ovilla General Fund
Actual vs Budget Review
October 2015 through July 2016

	Current	Year to Date		\$ Over	% of Budget
	July 2016	Oct 2015 - July 2016	Budget	(Under)	Thru July
				Budget	83%
5203410 · Supplies - Custodial	0	353	600	(247)	59%
Total 5203400 · Maintenance Supplies & Parts	0	353	600	(247)	59%
5204200 · Travel Expenses					
5204210 · Travel - Local	0	1,010	1,000	10	101%
5204220 · Professional Development	0	1,327	3,750	(2,423)	35%
5204225 · Professional Dev - LEOSE	295	960	2,000	(1,040)	48%
5204235 - Ammo	0	987	1,000	(13)	99%
5204270 · Vehicle Expenses	1,711	12,741	24,000	(11,259)	53%
Total 5204200 · Travel Expenses	2,006	17,025	31,750	(14,725)	54%
5205200 · Data Processing Expenses					
5205240 · Data Processing - Software	0	17,851	18,000	(149)	99%
Total 5205200 · Data Processing Expenses	0	17,851	18,000	(149)	99%
5205300 · Printing Expenses					
5205310 · Copier Expense	87	849	1,500	(651)	57%
5205330 · Printing - Forms	0	150	300	(150)	50%
5205350 · Printing - Other	0	195	400	(205)	49%
Total 5205300 · Printing Expenses	87	1,194	2,200	(1,006)	54%
5205400 · Utilities					
5205410 · Telephone	109	1,093	1,600	(507)	68%
5205415 · Cellular Phone	106	1,063	1,350	(287)	79%
5205417 · Internet - PD	101	1,009	1,610	(601)	63%
5205420 · Wireless Cards	228	2,279	2,750	(471)	83%
5205450 · Electricity	340	3,151	4,500	(1,349)	70%
Total 5205400 · Utilities	884	8,595	11,810	(3,215)	73%
5205500 · Repairs & Building Improvements					

City of Ovilla General Fund
Actual vs Budget Review
October 2015 through July 2016

	Current	Year to Date		\$ Over	% of Budget
	July 2016	Oct 2015 - July 2016	Budget	(Under)	Thru July
				Budget	83%
5205520 · Repairs - Building	108	1,050	16,532	(15,482)	6%
5205540 · Repairs- Machinery & Equipment	0	409	1,200	(791)	34%
5205550 · Repairs - Vehicles	460	7,701	8,000	(299)	96%
Total 5205500 · Repairs & Building Improvements	569	9,161	25,732	(16,571)	36%
5205600 · Insurance					
5205610 · Insurance - Property	412	1,649	1,650	(1)	100%
5205620 · Insurance - Liability	1,378	5,513	5,515	(2)	100%
5205640 · Insurance - Vehicle	607	2,430	2,430	(0)	100%
Total 5205600 · Insurance	2,398	9,591	9,595	(4)	100%
5205700 · Other Expenses					
5205742 · Public Relations	0	87	200	(113)	43%
5205752 · Employment Screeing	0	900	1,550	(650)	58%
5205765 · Miscellaneous	228	662	1,620	(958)	41%
Total 5205700 · Other Expenses	228	1,649	3,370	(1,721)	49%
5206400 · Minor Capital Outlay					
5206440 · Machinery & Equipment	0	5,166	5,424	(258)	95%
5206445 · Personal Protective Equipment	0	2,960	2,600	360	114%
5206450 · Vehicles	0	46,980	82,000	(35,020)	57%
Total 5206400 · Minor Capital Outlay	0	55,106	90,024	(34,918)	61%
Total 20 · Police	74,863	605,020	830,738	(225,718)	73%
25 · Municipal Court					
5251100 · Salaries & Wages					
5251140 · Municipal Judge	585	5,850	7,000	(1,150)	84%
Total 5251100 · Salaries & Wages	585	5,850	7,000	(1,150)	84%
5251400 · Support Staff					

City of Ovilla General Fund
Actual vs Budget Review
October 2015 through July 2016

	Current	Year to Date		\$ Over	% of Budget
	July 2016	Oct 2015 - July 2016	Budget	(Under)	Thru July
				Budget	83%
5251405 · Support Staff	3,866	28,494	32,692	(4,198)	87%
5251420 · Jury Fees	0	0	200	(200)	0%
5251425 · City Prosecutor	322	4,460	8,500	(4,040)	52%
5251480 · Merit Raises	0	0	981	(981)	0%
5251490 · Overtime	158	522	1,400	(878)	37%
Total 5251400 · Support Staff	4,366	33,477	43,773	(10,296)	76%
 5252100 · Employee Benefits					
5252110 · Group Insurance	662	5,961	8,166	(2,205)	73%
5252135 · TMRS	360	2,586	3,000	(414)	86%
5252160 · Worker's Compensation	46	185	186	(1)	99%
5252170 · Payroll Taxes	59	421	488	(67)	86%
5252196 · Membership Dues	0	0	100	(100)	0%
Total 5252100 · Employee Benefits	1,127	9,153	11,940	(2,787)	77%
 5252300 · Contractual Services					
5252375 · Comptroller - Warratn Fees	0	49,276	34,270	15,006	144%
Total 5252300 · Contractual Services	0	49,276	34,270	15,006	144%
 5252500 · Operating Services					
5252540 · Computer Maintenance	0	0	75	(75)	0%
Total 5252500 · Operating Services	0	0	75	(75)	0%
 5253100 · General Supplies					
5253110 · Office Supplies	0	160	150	10	107%
5253140 · Uniforms	0	0	50	(50)	0%
Total 5253100 · General Supplies	0	160	200	(40)	80%
 5254200 · Travel Expenses					
5254210 · Travel - Local	0	0	25	(25)	0%

City of Ovilla General Fund
Actual vs Budget Review
October 2015 through July 2016

	Current	Year to Date		\$ Over (Under)	% of Budget
	July 2016	Oct 2015 - July 2016	Budget	Budget	Thru July 83%
Total 5254200 · Travel Expenses	0	0	25	(25)	0%
5255200 · Data Processing Expenses					
5255240 · Data Processing - SW Maint.	0	1,953	1,955	(2)	100%
Total 5255200 · Data Processing Expenses	0	1,953	1,955	(2)	100%
5255300 · Printing Expense					
5255350 · Printing - Other	0	524	800	(276)	66%
Total 5255300 · Printing Expense	0	524	800	(276)	66%
5255600 · Insurance					
5255620 · Insurance - Liability	85	341	341	(0)	100%
Total 5255600 · Insurance	85	341	341	(0)	100%
5255700 · Other Expenses					
5255765 · Miscellaneous	0	0	100	(100)	0%
5255768 · Collection Agency Fees	1,167	6,199	6,000	199	103%
5255772 · Warrant Fee - Omni	90	4,167	2,000	2,167	208%
Total 5255700 · Other Expenses	1,257	10,366	8,100	2,266	128%
Total 25 · Municipal Court	7,420	111,098	108,479	2,619	102%
30 · Fire					
5301100 · Salaries & Wages					
5301125 · Fire Chief	4,387	32,168	36,909	(4,741)	87%
5301135 · Deputy Chief/Fire July shall	2,472	17,932	20,000	(2,068)	90%
5301140 · Fire Captains	9,084	54,514	97,246	(42,732)	56%
5301180 · Merit Raises - Staff	0	0	4,624	(4,624)	0%
Total 5301100 · Salaries & Wages	15,942	104,615	158,779	(54,164)	66%
5301400 · Support Salaries					

City of Ovilla General Fund
Actual vs Budget Review
October 2015 through July 2016

	Current	Year to Date		\$ Over	% of Budget
	July 2016	Oct 2015 - July 2016	Budget	(Under)	Thru July
				Budget	83%
5301440 · Firefighters	30,651	214,168	230,246	(16,078)	93%
5301480 · Merit Raises	0	0	6,907	(6,907)	0%
5301485 · Volunteer Incentive Program	760	11,830	15,600	(3,770)	76%
Total 5301400 · Support Salaries	31,411	225,998	252,753	(26,755)	89%
 5302100 · Employee Benefits					
5302135 · TMRS	390	2,922	3,387	(465)	86%
5302137 · Volunteer Retirement	0	432	500	(68)	86%
5302160 · Worker's Compensation	2,496	10,602	9,984	618	106%
5302170 · Payroll Taxes	3,292	22,355	28,154	(5,799)	79%
5302196 · Membership Dues	0	2,194	1,900	294	115%
Total 5302100 · Employee Benefits	6,179	38,504	43,925	(5,421)	88%
 5302300 · Contractual Services					
5302310 · Consultant Fees	0	1,500	1,500	0	100%
5302380 · Dispatch	0	14,525	14,525	0	100%
5302385 · Emergency Transport Service	15,890	63,559	66,257	(2,698)	96%
Total 5302300 · Contractual Services	15,890	79,584	82,282	(2,698)	97%
 5302500 · Operating Services					
5302510 · Maintenance Agreements	0	4,473	10,000	(5,527)	45%
5302540 · Computer Maintenance	0	2,468	2,500	(32)	99%
5302570 · Warning System Maintenance	0	780	780	0	100%
5302580 · Generator Maintenance	0	2,081	2,120	(39)	98%
Total 5302500 · Operating Services	0	9,802	15,400	(5,598)	64%
 5302600 · Special Expenses					
5302675 · National Night Out	0	0	350	(350)	0%
Total 5302600 · Special Expenses	0	0	350	(350)	0%

City of Ovilla General Fund
Actual vs Budget Review
October 2015 through July 2016

	Current	Year to Date		\$ Over	% of Budget
	July 2016	Oct 2015 - July 2016	Budget	(Under)	Thru July
				Budget	83%
5303100 · General Supplies					
5303110 · Office Supplies	103	736	1,600	(864)	46%
5303140 · Uniforms	9	3,220	5,000	(1,780)	64%
5303160 · Medical Supplies	487	2,796	8,000	(5,204)	35%
5303165 · Medical Support	0	440	1,000	(560)	44%
5303170 · Evidence Gathering	0	50	50	(0)	100%
5303175 · Education Aids	0	0	50	(50)	0%
Total 5303100 · General Supplies	599	7,242	15,700	(8,458)	46%
5303400 · Maintenance Supplies & Parts					
5303410 · Supplies - Custodial	343	1,609	2,500	(891)	64%
5303420 · Building Alarm Maintenance	0	420	420	0	100%
Total 5303400 · Maintenance Supplies & Parts	343	2,029	2,920	(891)	70%
5304200 · Travel Expenses					
5304220 · Professional Development	629	6,159	6,300	(141)	98%
5304270 · Vehicle Expenses	752	5,369	9,665	(4,296)	56%
Total 5304200 · Travel Expenses	1,381	11,528	15,965	(4,437)	72%
5305200 · Data Processing Expenses					
5305230 · Data Proc-Maintenance & Repair	0	0	500	(500)	0%
5305240 · Data Processing - Software	0	4,314	2,850	1,464	151%
Total 5305200 · Data Processing Expenses	0	4,314	3,350	964	129%
5305300 · Printing Expense					
5305310 · Copier Expense	504	2,523	3,100	(578)	81%
5305330 · Printing - Forms	0	0	100	(100)	0%
Total 5305300 · Printing Expense	504	2,523	3,200	(678)	79%
5305400 · Utilities					

City of Ovilla General Fund
Actual vs Budget Review
October 2015 through July 2016

	Current	Year to Date		\$ Over	% of Budget
	July 2016	Oct 2015 - July 2016	Budget	(Under)	Thru July
				Budget	83%
5305410 · Telephone	239	2,320	2,350	(30)	99%
5305415 · Cellular Phone	52	671	1,237	(566)	54%
5305417 · Internet - Fire Dept.	329	3,288	4,345	(1,057)	76%
5305430 · Natural Gas	55	1,363	2,400	(1,037)	57%
5305450 · Electricity	614	4,340	5,562	(1,222)	78%
Total 5305400 · Utilities	1,289	11,982	15,894	(3,912)	75%
5305500 · Repairs & Bldg Improvements					
5305520 · Repairs - Building	0	3,014	2,800	214	108%
5305540 · Repairs - Machinery & Equipment	747	13,937	19,000	(5,063)	73%
5305545 · Repairs - Apparatus	7,974	29,608	12,000	17,608	247%
5305550 · Repairs - Vehicles	1,574	4,019	3,500	519	115%
Total 5305500 · Repairs & Bldg Improvements	10,295	50,579	37,300	13,279	136%
5305600 · Insurance					
5305620 · Insurance - Liability	225	3,552	5,660	(2,108)	63%
5305640 · Insurance - Vehicle	2,367	9,467	10,415	(948)	91%
Total 5305600 · Insurance	2,592	13,019	16,075	(3,056)	81%
5305700 · Other Expenses					
5305705 · Postage	0	47	50	(3)	95%
5305752 · Employment Screening	0	428	500	(72)	86%
5305765 · Flags & Miscellaneous	0	0	100	(100)	0%
Total 5305700 · Other Expenses	0	475	650	(175)	73%
5306400 · Minor Capital Outlay					
5306440 · Machinery & Equipment	-995	3,721	10,300	(6,579)	36%
5306445 · Personal Protective Equipment	0	2,953	20,247	(17,294)	15%
Total 5306400 · Minor Capital Outlay	-995	6,674	30,547	(23,873)	22%
Total 30 · Fire	85,429	568,867	695,090	(126,223)	82%
40 · Community Services					

City of Ovilla General Fund
Actual vs Budget Review
October 2015 through July 2016

	Current	Year to Date		\$ Over	% of Budget
	July 2016	Oct 2015 - July 2016	Budget	(Under)	Thru July
				Budget	83%
5401100 · Salaries & Wages					
5401135 · ACO/Code Enforcement Officer	5,350	39,164	45,000	(5,836)	87%
5401180 · Merit Raises - Staff	0	0	1,350	(1,350)	0%
5401190 · Overtime	836	6,838	7,500	(662)	91%
Total 5401100 · Salaries & Wages	6,186	46,002	53,850	(7,848)	85%
5402100 · Employee Benefits					
5402110 · Group Insurance	350	3,500	6,177	(2,677)	57%
5402135 · TMRS	557	4,145	4,011	134	103%
5402160 · Worker's Compensation	77	364	310	54	118%
5402170 · Payroll Taxes	96	725	653	72	111%
5402190 · License	0	165	625	(460)	26%
Total 5402100 · Employee Benefits	1,080	8,900	11,776	(2,876)	76%
5402300 · Contractual Services					
5402315 · Contract Building Inspections	9,535	42,611	115,000	(72,389)	37%
5402370 · Impound Fees	350	2,150	2,300	(150)	93%
Total 5402300 · Contractual Services	9,885	44,761	117,300	(72,539)	38%
5402600 · Special Expenses					
5402680 · Environmental Testing	0	610	2,300	(1,690)	27%
5402685 · Clean up Day	0	36	100	(64)	36%
Total 5402600 · Special Expenses	0	647	2,400	(1,753)	27%
5403100 · General Supplies					
5403110 · Office Supplies	0	0	50	(50)	0%
5403120 · Animal Care	0	0	150	(150)	0%
5403122 · Pet Supplies	0	518	600	(82)	86%
5403140 · Uniforms	0	424	600	(176)	71%
Total 5403100 · General Supplies	0	942	1,400	(458)	67%

City of Ovilla General Fund
Actual vs Budget Review
October 2015 through July 2016

	Current	Year to Date		\$ Over	% of Budget
	July 2016	Oct 2015 - July 2016	Budget	(Under)	Thru July
				Budget	83%
5403400 · Maintenance Supplies & Parts					
5403460 · Miscellaneous	0	28	200	(172)	14%
Total 5403400 · Maintenance Supplies & Parts	0	28	200	(172)	14%
5404200 · Travel Expenses					
5404210 · Travel - Local	0	0	25	(25)	0%
5404220 · Professional Development	0	72	200	(128)	36%
5404270 · Vehicle Expenses	111	859	3,000	(2,141)	29%
Total 5404200 · Travel Expenses	111	931	3,225	(2,294)	29%
5405200 · Data Processing Expenses					
5405230 · Data Proc-Maintenance & Repairs	0	0	1,080	(1,080)	0%
Total 5405200 · Data Processing Expenses	0	0	1,080	(1,080)	0%
5405300 · Printing Expense					
5405330 · Printing - Forms	0	397	400	(3)	99%
Total 5405300 · Printing Expense	0	397	400	(3)	99%
5405400 · Utilities					
5405415 · Cellular Phone	89	895	950	(55)	94%
Total 5405400 · Utilities	89	895	950	(55)	94%
5405600 · Insurance					
5405610 · Insurance - Property	2	8	9	(1)	90%
5405620 · Insurance - Liability	57	230	230	(0)	100%
5405640 · Insurance - Vehicle	68	270	230	40	118%
Total 5405600 · Insurance	127	508	469	39	108%
5405700 · Other Expenses					
5405765 · Miscellaneous	0	30	100	(70)	30%

City of Ovilla General Fund
Actual vs Budget Review
October 2015 through July 2016

	Current	Year to Date		\$ Over	% of Budget
	July 2016	Oct 2015 - July 2016	Budget	(Under) Budget	Thru July 83%
Total 5405700 · Other Expenses	0	30	100	(70)	30%
5406400 · Minor Capital Outlay					
5406440 · Machinery & Equipment	0	217	1,000	(783)	22%
Total 5406400 · Minor Capital Outlay	0	217	1,000	(783)	22%
Total 40 · Community Services	17,478	104,257	194,150	(89,893)	54%
45 · Solid Waste					
5455400 · Utilities					
5455465 · Solidwaste Pickup (Garbage)	0	164,307	226,356	(62,049)	73%
Total 5455400 · Utilities	0	164,307	226,356	(62,049)	73%
Total 45 · Solid Waste	0	164,307	226,356	(62,049)	73%
50 · Streets					
5501400 · Support Staff					
5501415 · Maintenance Crew	2,723	19,851	23,400	(3,549)	85%
5501490 · Overtime	118	987	1,500	(513)	66%
5501500 · Streets - On Call	50	400	600	(200)	67%
Total 5501400 · Support Staff	2,891	21,238	25,500	(4,262)	83%
5502100 · Employee Benefits					
5502110 · Group Insurance	662	5,961	8,170	(2,209)	73%
5502135 · TMRS	257	1,893	2,148	(255)	88%
5502160 · Worker's Compensation	437	1,847	1,750	97	106%
5502170 · Payroll Taxes	41	299	350	(51)	85%
5502190 · License	0	61	122	(61)	50%
Total 5502100 · Employee Benefits	1,398	10,060	12,540	(2,480)	80%
5502200 · Special Services					

City of Ovilla General Fund
Actual vs Budget Review
October 2015 through July 2016

	Current	Year to Date		\$ Over	% of Budget
	July 2016	Oct 2015 - July 2016	Budget	(Under)	Thru July
				Budget	83%
5502280 · NCTCOG- SWMP Fees	0	3,353	6,400	(3,047)	52%
Total 5502200 · Special Services	0	3,353	6,400	(3,047)	52%
5502600 · Special Expenses					
5502620 · Emergency Clean Up	0	0	2,250	(2,250)	0%
Total 5502600 · Special Expenses	0	0	2,250	(2,250)	0%
5503100 · General Supplies					
5503110 · Office Supplies	0	0	100	(100)	0%
5503140 · Uniforms	0	0	600	(600)	0%
Total 5503100 · General Supplies	0	0	700	(700)	0%
5503400 · Maintenance Supplies & Parts					
5503405 · Drainage Maintenance	0	0	500	(500)	0%
5503420 · Supplies - Street Signs	0	2,496	4,500	(2,004)	55%
5503460 · Miscellaneous	0	181	300	(119)	60%
Total 5503400 · Maintenance Supplies & Parts	0	2,678	5,300	(2,622)	51%
5504200 · Travel Expenses					
5504220 · Professional Development	0	75	500	(425)	15%
5504270 · Vehicle Expenses	512	3,935	6,500	(2,565)	61%
Total 5504200 · Travel Expenses	512	4,010	7,000	(2,990)	57%
5505300 · Printing Expense					
5505350 · Printing - Other	0	0	350	(350)	0%
Total 5505300 · Printing Expense	0	0	350	(350)	0%
5505400 · Utilities					
5505450 · Electricity	3,969	38,033	45,000	(6,967)	85%

City of Ovilla General Fund
Actual vs Budget Review
October 2015 through July 2016

	Current	Year to Date		\$ Over	% of Budget
	July 2016	Oct 2015 - July 2016	Budget	(Under)	Thru July
				Budget	83%
Total 5505400 · Utilities	3,969	38,033	45,000	(6,967)	85%
5505500 · Repairs & Bldg Improvements					
5405520 · Repairs - Building	0	0	500	(500)	0%
5505540 · Repairs - Machinery & Equipment	0	1,677	3,000	(1,323)	56%
5505550 · Repairs - Vehicles	23	1,568	2,500	(932)	63%
5505560 · Repairs -Street Maint.& Repairs	559	27,527	50,000	(22,473)	55%
5505565 · Repairs - Infrastruct Drainage	278	658	3,000	(2,342)	22%
5505575 · Repairs - 50/50 Sidewalk Program	0	5,512	10,000	(4,488)	55%
5505590 · Repairs - Other	0	201	1,500	(1,299)	13%
Total 5505500 · Repairs & Bldg Improvements	860	37,144	70,500	(33,356)	53%
5505600 · Insurance					
5505620 · Insurance - Liability	308	1,232	1,235	(3)	100%
5505640 · Insurance - Vehicle	888	3,553	3,554	(1)	100%
Total 5505600 · Insurance	1,196	4,785	4,789	(4)	100%
5505700 · Other Expenses					
5505752 · Employment Screening	0	0	150	(150)	0%
Total 5505700 · Other Expenses	0	0	150	(150)	0%
5506400 · Minor Capital Outlay					
5506440 · Machinery & Equipment	0	800	2,500	(1,700)	32%
5506445 · Personal Protective Equipment	0	26	300	(274)	9%
5506490 · Other	0	648	850	(202)	76%
Total 5506400 · Minor Capital Outlay	0	1,474	3,650	(2,176)	40%
5507400 · Capitalized Assets					
5507440 · Machinery & Equipment	0	6,000	6,000	0	100%
5507460 · Infrastructure	0	377,254	870,814	(493,560)	43%
Total 5507400 · Capitalized Assets	0	383,254	876,814	(493,560)	44%

**City of Ovilla General Fund
Actual vs Budget Review**

October 2015 through July 2016

	Current	Year to Date		\$ Over	% of Budget
	July 2016	Oct 2015 - July 2016	Budget	(Under) Budget	Thru July 83%
Total 50 · Streets	10,826	506,030	1,060,943	(554,913)	48%
60 · Parks					
5602400 · Rentals					
5602490 · Rental - Other	210	2,356	3,000	(644)	79%
Total 5602400 · Rentals	210	2,356	3,000	(644)	79%
5602600 · Special Expenses					
5602680 · Heritage Day	200	1,463	13,000	(11,537)	11%
5602690 · Special Events	0	2,899	4,500	0	64%
Total 5602600 · Special Expenses	200	4,362	17,500	(11,537)	25%
5603400 · Maintenance Supplies & Parts					
5603460 · Miscellaneous	0	275	300	(25)	92%
Total 5603400 · Maintenance Supplies & Parts	0	275	300	(25)	92%
5605400 · Utilities					
5605450 · Electricity	597	6,295	8,300	(2,005)	76%
Total 5605400 · Utilities	597	6,295	8,300	(2,005)	76%
5605500 · Repairs & Bldg Improvements					
5605520 · Repairs - Building	0	0	250	(250)	0%
5605530 · REPAIRS-IMP OTHER THAN BLDGS	0	649	1,000	(351)	65%
Total 5605500 · Repairs & Bldg Improvements	0	649	1,250	(601)	52%
5605600 · Insurance					
5605610 · Insurance - Property	29	114	115	(1)	99%
5605620 · Insurance - Liability	130	521	521	(0)	100%
5605640 · Insurance - Vehicle	57	228	230	(2)	99%

**City of Ovilla General Fund
Actual vs Budget Review**

October 2015 through July 2016

	Current	Year to Date		\$ Over (Under)	% of Budget
	July 2016	Oct 2015 - July 2016	Budget	Budget	Thru July 83%
Total 5605600 · Insurance	216	863	866	(3)	100%
5605700 · Other Expenses					
5605765 · Miscellaneous	0	208	300	(92)	69%
Total 5605700 · Other Expenses	0	208	300	(92)	69%
5606400 · Minor Capital Outlay					
5606410 · Land Improvements	2,090	11,742	14,093	(2,351)	83%
5606440 · Machinery & Equipment	0	1,845	500	1,345	369%
Total 5606400 · Minor Capital Outlay	2,090	13,587	14,593	(1,006)	93%
5607400 · Capitalized Assets					
5607440 · Machinery & Equipment	0	1,043	1,000	43	104%
Total 5607400 · Capitalized Assets	0	1,043	1,000	43	104%
Total 60 · Parks	3,313	29,639	47,109	(17,470)	63%
Total Expenditures	281,097	2,495,700	3,666,049	(1,170,349)	68%
Net Change in Fund Balance	-140,215	208,343	0	208,343	100%

Ovilla W&S Utility Fund
Actual vs Budget Review
October 2015 through July 2016

	Current	Year to Date		\$ Over	% of Budget
	July 2016	Oct 2015 - July 2016	Budget	(Under)	Thru July
				Budget	83%
Resources					
4000400 · Charges for Services					
4000460 · Water Sales	48,921	660,205	1,004,932	(344,727)	66%
4000461 · Sewer Service	26,010	290,895	411,770	(120,875)	71%
4000465 · Water & Sewer Penalties	1,166	13,871	19,000	(5,129)	73%
4000471 · Reconnect Fees	522	4,601	5,400	(799)	85%
4000472 · Meters	475	2,600	3,700	(1,100)	70%
4000473 · Connect Fees	175	2,275	4,400	(2,125)	52%
4000478 · Infrastructure Improvement Fee	5,090	52,243	70,133	(17,890)	74%
4000480-Solid Waste Fees (Garbage)	(3,196)	0	0	0	0%
Total 4000400 · Charges for Services	79,163	1,026,690	1,519,335	(492,645)	68%
4000800 · Other Revenue					
4000880 · Capital Rec Fee	7,500	23,750	62,500	(38,750)	38%
4000840 · Interest Earned	220	2,356	3,100	(744)	76%
4000890 · Misc Other Revenue	0	158,888	160,800	(1,912)	99%
Total 4000800 · Other Revenue	7,720	184,994	226,400	(41,406)	82%
Total Resources	86,882	1,211,684	1,745,735	(534,051)	69%
Expense					
70 · Administration					
5701100 · Salaries & Wages					
5701110 · City Administrator	0	15,830	21,765	(5,935)	73%
5701115 · City Secretary	0	9,213	13,264	(4,051)	69%
5701117 · Finance Accountant	0	8,642	12,360	(3,718)	70%
5701120 · Part Time Admin. Support	0	5,200	7,435	(2,235)	70%
5701130 · Public Works Director	6,226	45,658	52,388	(6,730)	87%
5701180 · Merit Raises, Staff	0	0	3,177	(3,177)	0%
Total 5701100 · Salaries & Wages	6,226	84,544	110,389	(25,845)	77%

Ovilla W&S Utility Fund
Actual vs Budget Review
October 2015 through July 2016

	Current	Year to Date		\$ Over	% of Budget
	July 2016	Oct 2015 - July 2016	Budget	(Under)	Thru July
				Budget	83%
5702100 · Employee Benefits					
5702110 · Group Insurance	662	6,623	8,166	(1,543)	81%
5702135 · TMRS	560	4,115	4,808	(693)	86%
5702170 · Payroll Taxes	90	656	783	(127)	84%
Total 5702100 · Employee Benefits	1,312	11,393	13,757	(2,364)	83%
5702200 · Special Services					
5702230 · Legal Fees	0	0	1,000	(1,000)	0%
5702240 · Audit		7,150	7,150	0	100%
5702250 · Accounting	0	0	500	(500)	0%
Total 5702200 · Special Services	0	7,150	8,650	(1,500)	83%
5702300 · Contractual Services /Personnel					
5702310 · Consultant Fees	0	1,101	3,500	(2,399)	31%
Total 5702300 · Contractual Services /Personnel	0	1,101	3,500	(2,399)	31%
5703100 · General Supplies					
5703110 · Office Supplies	0	587	800	(213)	73%
Total 5703100 · General Supplies	0	587	800	(213)	73%
5703400 · Maintenance Supplies / Parts					
5703410 · Supplies - Custodial	0	17	200	(183)	9%
Total 5703400 · Maintenance Supplies / Parts	0	17	200	(183)	9%
5704200 · Travel Expenses					
5704210 · Travel - Local	0	0	200	(200)	0%
5704220 · Professional Development	0	61	750	(689)	8%
Total 5704200 · Travel Expenses	0	61	950	(889)	6%
5705200 · Data Processing Expenses					

Ovilla W&S Utility Fund
Actual vs Budget Review
October 2015 through July 2016

	Current	Year to Date		\$ Over	% of Budget
	July 2016	Oct 2015 - July 2016	Budget	(Under)	Thru July
				Budget	83%
5705240 · Data Processing - Software	0	0	511	(511)	0%
Total 5705200 · Data Processing Expenses	0	0	511	(511)	0%
5705300 · Printing Expense					
5705350 · Printing - Other	0	163	250	(87)	65%
Total 5705300 · Printing Expense	0	163	250	(87)	65%
5705400 · Utilities					
5705410 · Telephone	109	1,093	1,250	(157)	87%
5705415 · Cellular Phone	38	380	850	(470)	45%
5705417 · Internet	101	1,009	1,610	(601)	63%
Total 5705400 · Utilities	248	2,482	3,710	(1,228)	67%
5705700 · Other Expenses					
5705705 · Postage	500	5,556	8,900	(3,344)	62%
5705740 · Advertising	0	0	300	(300)	0%
5705760 · Bank Service Charge	20	200	200	(0)	100%
5705765 · Miscellaneous	0	150,008	150,100	(92)	100%
5705775 · Credit Card Transaction Fee	100	1,966	3,000	(1,034)	66%
Total 5705700 · Other Expenses	620	157,730	162,500	(4,770)	97%
5706400 · Minor Capital Outlay					
5706440 · Machinery & Equipment	0	0	500	(500)	0%
Total 5706400 · Minor Capital Outlay	0	0	500	(500)	0%
5709000 · Reserve					
5708215 · Admin. Exp. to General Fund	0	68,465	92,583	(24,118)	74%
5709001 · Reserve for Contingency	0	0	48,008		
5709002 · Capital Improv. Water Reserve	0	0	26,015	(26,015)	0%
5709003 · Capital Improv. Sewer Reserve	0	0	32,685	(32,685)	0%
5709010 · Administrative Reserves	0	0	2,747	(2,747)	0%

Ovilla W&S Utility Fund
Actual vs Budget Review
October 2015 through July 2016

	Current	Year to Date		\$ Over	% of Budget
	July 2016	Oct 2015 - July 2016	Budget	(Under)	Thru July
				Budget	83%
Total 5709000 · Reserve	0	68,465	202,038	(133,573)	34%
Total 70 · Administration	8,407	333,693	507,755	(174,062)	66%
75 · Water					
5751100 · Salaries & Wages					
5751133 · Superintendent	4,992	36,605	42,000	(5,395)	87%
5751180 · Merit Raises - Staff	0	0	1,260	(1,260)	0%
Total 5751100 · Salaries & Wages	4,992	36,605	43,260	(6,655)	85%
5751400 · Support Salaries					
5751405 · Support Staff	4,848	27,024	30,593	(3,569)	88%
5751415 · Maintenance Crew	9,673	68,694	78,395	(9,701)	88%
5751430 · Seasonal Crew	0	0	3,000	(3,000)	0%
5751450 · Certification Pay	138	1,016	1,200	(184)	85%
5751480 · Merit Raises	0	0	3,666	(3,666)	0%
5751490 · Overtime	415	4,465	4,000	465	112%
5751500 · Water - On Call	150	1,300	1,550	(250)	84%
Total 5751400 · Support Salaries	15,224	102,499	122,404	(19,905)	84%
5752100 · Employee Benefits					
5752110 · Group Insurance	1,675	25,857	41,115	(15,258)	63%
5752135 · TMRS	1,793	13,113	14,792	(1,679)	89%
5752160 · Worker's Compensation	846	3,998	3,385	613	118%
5752170 · Payroll Taxes	293	2,194	2,408	(214)	91%
5752190 · Licenses	0	111	222	(111)	50%
Total 5752100 · Employee Benefits	4,607	45,273	61,922	(16,649)	73%
5752300 · Contractual Services/Personnel					
5752350 · Contract Labor - Company	0	1,410	1,500	(90)	94%
5752380 · Dispatch	0	12,450	12,587	(137)	99%

Ovilla W&S Utility Fund
Actual vs Budget Review
October 2015 through July 2016

	Current	Year to Date		\$ Over (Under)	% of Budget
	July 2016	Oct 2015 - July 2016	Budget	Budget	Thru July 83%
Total 5752300 · Contractual Services/Personnel	0	13,860	14,087	(227)	98%
5752400 · Rentals					
5752420 · Rental - Machinery & Equipment	0	236	250	(14)	94%
Total 5752400 · Rentals	0	236	250	(14)	94%
5752500 · Operating Services					
5752580 · Water Testing	293	1,553	4,000	(2,447)	39%
5752590 · TCEQ Fees	0	2,984	3,500	(516)	85%
Total 5752500 · Operating Services	293	4,537	7,500	(2,963)	81%
5753100 · General Supplies					
5753140 · Uniforms	21	1,437	1,700	(263)	85%
Total 5753100 · General Supplies	21	1,437	1,700	(263)	85%
5753400 · Maintenance Supplies & Parts					
5753460 · Miscellaneous	23	134	300	(166)	45%
Total 5753400 · Maintenance Supplies & Parts	23	134	300	(166)	45%
5754200 · Travel Expenses					
5754220 · Professional Development	0	780	750	30	104%
5754270 · Vehicle Expenses	587	4,800	10,000	(5,200)	48%
Total 5754200 · Travel Expenses	587	5,580	10,750	(5,170)	52%
5755200 · Data Processing Expenses					
5755230 · Data Proc-Maintenance & Repairs	0	671	1,300	(629)	52%
5755240 · Data Processing - Software	0	3,850	4,200	(350)	92%
Total 5755200 · Data Processing Expenses	0	4,521	5,500	(979)	82%
5755300 · Printing Expenses					
5755310 · Copier Expense	0	2,879	3,000	(121)	96%

Ovilla W&S Utility Fund
Actual vs Budget Review
October 2015 through July 2016

	Current	Year to Date		\$ Over	% of Budget
	July 2016	Oct 2015 - July 2016	Budget	(Under)	Thru July
				Budget	83%
5755350 · Printing - Other	0	2,184	2,000	184	109%
Total 5755300 · Printing Expenses	0	5,063	5,000	63	101%
 5755400 · Utilities					
5755415 · Cellular Phone	50	553	1,500	(947)	37%
5755450 · Electricity	2,268	19,063	26,000	(6,937)	73%
5755460 · Water, wholesale	32,536	268,764	391,500	(122,736)	69%
Total 5755400 · Utilities	34,854	288,380	419,000	(130,620)	69%
 5755500 · Repairs & Building Improvements					
5755540 · Repairs- Machinery & Equipment	821	2,625	4,000	(1,375)	66%
5755550 · Repairs - Vehicles	0	1,511	2,000	(489)	76%
5755570 · Inventory Expense	335	8,277	9,000	(723)	92%
5755580 · Water Chemical Expense	970	7,160	8,000	(840)	89%
5755590 · Repairs - Other	0	1,606	3,000	(1,394)	54%
Total 5755500 · Repairs & Building Improvements	2,125	21,179	26,000	(4,821)	81%
 5755600 · Insurance					
5755610 · Insurance - Property	668	2,672	2,672	(0)	100%
5755620 · Insurance - Liability	431	1,724	1,724	(0)	100%
5755640 · Insurance - Vehicle	158	632	633	(1)	100%
Total 5755600 · Insurance	1,257	5,027	5,029	(2)	100%
 5755700 · Other Expenses					
5755752 · Employment Screening	0	0	150	(150)	0%
Total 5755700 · Other Expenses	0	0	150	(150)	0%
 5756400 · Minor Capital Outlay					
5756440 · Machinery & Equipment	0	158	1,000	(842)	16%
5756490 · Other	0	449	500	(51)	90%
Total 5756400 · Minor Capital Outlay	0	607	1,500	(893)	40%

Ovilla W&S Utility Fund
Actual vs Budget Review
October 2015 through July 2016

	Current	Year to Date		\$ Over	% of Budget
	July 2016	Oct 2015 - July 2016	Budget	(Under)	Thru July
				Budget	83%
5757400 · Capitalized Assets					
5757440 · Machinery & Equipment	0	995	2,500	(1,505)	40%
5757470 · Infrastructure - Water	0	3,608	4,000	(392)	90%
Total 5757400 · Capitalized Assets	0	4,603	6,500	(1,897)	71%
5757900 · Long-Term Debt					
5758225 · Admin. Expense to Debt Fund	0	77,090	102,786	(25,697)	75%
Total 5757900 · Long-Term Debt	0	77,090	102,786	(25,697)	75%
Total 75 · Water	63,981	616,629	833,638	(217,009)	74%
80 · Sewer					
5801400 · Support Salaries					
5801405 · Support Staff	0	8,533	10,197	(1,664)	84%
5801415 · Maintenance Crew	3,988	29,038	33,280	(4,242)	87%
5801450 · Certification Pay	138	1,016	1,210	(194)	84%
5801480 · Merit Raises	0	0	998	(998)	0%
5801490 · Overtime	173	1,632	3,000	(1,368)	54%
5801500 · Sewer - On Call	100	450	600	(150)	75%
Total 5801400 · Support Salaries	4,400	40,668	49,285	(8,617)	83%
5802100 · Employee Benefits					
5802110 · Group Insurance	662	6,623	8,451	(1,828)	78%
5802135 · TMRS	385	2,819	3,054	(235)	92%
5802160 · Worker's Compensation-Sewer	846	3,998	3,385	613	118%
5802170 · Payroll Taxes	62	452	497	(45)	91%
5802190 · Licenses	0	0	150	(150)	0%
Total 5802100 · Employee Benefits	1,956	13,893	15,537	(1,644)	89%
5802300 · Contractual Services/Personnel					

Ovilla W&S Utility Fund
Actual vs Budget Review
October 2015 through July 2016

	Current	Year to Date		\$ Over (Under)	% of Budget
	July 2016	Oct 2015 - July 2016	Budget	Budget	Thru July 83%
5802350 · Contract Labor - Company	34,435	34,435	37,000	(2,565)	93%
Total 5802300 · Contractual Services/Personnel	34,435	34,435	37,000	(2,565)	93%
5802500 · Operating Services					
5802515 · Sardis Collection Expense	612	6,896	9,618	(2,722)	72%
5802590 · TCEQ Fees - Sewer	0	10	100	(90)	10%
Total 5802500 · Operating Services	612	6,906	9,718	(2,812)	71%
5803100 · General Supplies					
5803140 · Uniforms	0	1,083	1,200	(117)	90%
Total 5803100 · General Supplies	0	1,083	1,200	(117)	90%
5803400 · Maintenance Supplies & Parts					
5803460 · Miscellaneous	0	0	500	(500)	0%
Total 5803400 · Maintenance Supplies & Parts	0	0	500	(500)	0%
5804200 · Travel Expenses					
5804220 · Professional Development	13	114	500	(386)	23%
5804270 · Vehicle Expense	0	821	1,200	(379)	68%
Total 5804200 · Travel Expenses	13	935	1,700	(765)	55%
5805400 · Utilities					
5805450 · Electricity	167	2,615	3,000	(385)	87%
5805463 · TRA Wastewater Treatment	22,567	231,799	270,806	(39,007)	86%
Total 5805400 · Utilities	22,734	234,414	273,806	(39,392)	86%
5805500 · Repairs & Bldg Improvements					
5805510 · Repairs - Land Improvements	0	0	300	(300)	0%
5805540 · Repairs - Machinery & Equipment	0	1,480	6,000	(4,520)	25%
5805570 · Inventory Expense	539	1,259	2,000	(741)	63%
5805590 · Repairs - Other	0	42	600	(558)	7%
Total 5805500 · Repairs & Bldg Improvements	539	2,781	8,900	(6,119)	31%

Ovilla W&S Utility Fund
Actual vs Budget Review
October 2015 through July 2016

	Current	Year to Date		\$ Over	% of Budget
	July 2016	Oct 2015 - July 2016	Budget	(Under)	Thru July
				Budget	83%
5805600 · Insurance					
5805610 · Insurance - Property	14	56	56	(0)	99%
5805620 · Insurance - Liability	99	398	400	(2)	99%
5805640 · Insurance - Vehicle	10	39	40	(1)	98%
Total 5805600 · Insurance	123	493	496	(3)	99%
5805700 · Other Expenses					
5805752 · Employment Screening	0	0	200	(200)	0%
Total 5805700 · Other Expenses	0	0	200	(200)	0%
5807400 · Capitalized Assets					
5807440 · Machinery & Equipment	0	5,542	6,000	(458)	92%
Total 5807400 · Capitalized Assets	0	5,542	6,000	(458)	92%
Total 80 · Sewer	64,811	341,150	404,342	(63,192)	84%
Total Expense	137,199	1,291,473	1,745,735	(454,262)	74%
Net Change in Fund Balance	(50,317)	(79,789)	0	(79,789)	100%

Ovilla Debt Service
Actual vs Budget Review
October 2015 through July 2016

	Current	Year to Date		\$ Over	% of Budget
	July 2016	Oct 2015 - July 2016	Budget	(Under)	Thru July
				Budget	83%
Revenues					
4000100 · Taxes					
4000107 · Ad Valorem, Current I & S	1,400	462,426	467,702	(5,276)	99%
4000111 · Ad Valorem, Delinquent I & S	905	3,021	4,122	(1,101)	73%
4000114 · Interest/Penalties - I & S	54	1,931	1,611	320	120%
Total 4000100 · Taxes	2,359	467,378	473,435	(6,057)	99%
4000800 · Other Revenue					
4000840 · Interest Earned	77	511	700	(189)	73%
4000900 · Reduction of Reserve Fund Bal.	-	-	1,604	(1,604)	0%
4000930 · Admin.Rev.Rec.Fr Water & Sewer	-	77,090	102,786	(25,697)	75%
Total 4000800 · Other Revenue	77	77,600	105,090	(27,490)	74%
Total Revenues	2,436	544,979	578,525	(33,546)	94%
Expenditures					
5157900 · Long-Term Debt					
5157930 · Paying Agent Fees	-	-	500	(500)	0%
51579349 · 2011 Bond Issue Principle	375,000	375,000	375,000	-	100%
5157940 · 2011 Bond Issue Interest	101,513	203,025	203,025	-	100%
Total 5157900 · Long-Term Debt	476,513	578,025	578,525	(500)	100%
Total Expenditures	476,513	578,025	578,525	(500)	100%
Net Change in Fund Balance	(474,076)	(33,046)	-	(33,046)	100%

City of Ovilla Capital Projects Fund

Actual vs Budget Review

October 2015 through July 2016

	Current	Year to Date		\$ Over	% of Budget
	July 2016	Oct 2015 - July 2016	Budget	(Under)	Thru July
				Budget	83%
Revenues					
4000800 · Other Revenue					
4000845 · Interest Earned - Texstar	0	3	1	2	290%
4000850 · Interest Earned - Prosperity	22	217	255	(38)	85%
Total 4000800 · Other Revenue	22	220	256	(36)	86%
Total Revenues	22	220	256	(36)	86%
Expense					
5879000 · Reserves					
5879010 · Admin Reserves	0	0	256	(256)	0%
Total 5879000 · Reserves	0	0	256	(256)	0%
Total Expense	0	0	256	(256)	0%
Change in Net Position	22	220	0	220	100%

**Ovilla Park Impact Fund
Actual vs Budget Review
October 2015 through July 2016**

	Current	Year to Date		\$ Over	% of Budget
	July 2016	Oct 2015 - July 2016	Budget	(Under) Budget	Thru July 83%
Revenues					
4000400 · Charges for Services					
4000460 · Park Impact	2,007	8,363	16,726	(8,363)	50%
Total 4000400 · Charges for Services	2,007	8,363	16,726	(8,363)	50%
4000800 · Other Revenue					
4000840 · Interest Earned	13	123	100	23	123%
Total 4000800 · Other Revenue	13	123	100	23	123%
Total Revenues	2,020	8,486	16,826	(8,340)	50%
Expenditures					
5606400 · Minor Capital Outlay					
5606410 · Land Improvements	0	0	500	(500)	0%
Total 5606400 · Minor Capital Outlay	0	0	500	(500)	0%
5607400 · Capitalized Assets					
5607440 · Capital Machinery & Equipment	0	6,000	6,000	0	100%
Total 5607400 · Capitalized Assets	0	6,000	6,000	0	100%
5609000 · Reserves					
5609035 · Park Impact Reserves	0	0	10,326	(10,326)	0%
Total 5609000 · Reserves	0	0	10,326	(10,326)	0%
Total Expenditures	0	6,000	16,826	(10,826)	36%
Net Change in Fund Balance	2,020	2,486	0	2,486	100%

Ovilla W&S Impact Fee Fund

Actual vs Budget Review

October 2015 through July 2016

	Current	Year to Date		\$ Over	% of Budget
	July 2016	Oct 2015 - July 2016	Budget	(Under)	Thru July
				Budget	83%
Revenues					
4000400 · Charges for Services					
4000476 - Water Impact Fee	1,487	6,687	3,100	3,587	216%
4000477 - Sewer Impact Fee	7,000	18,200	70,000	(51,800)	26%
Total 4000400 · Charges for Services	8,487	24,887	73,100	(48,213)	34%
4000800 · Other Revenue					
4000840 - Interest Earned	18	186	200	(14)	93%
4000880 - Transfer In - Water Impact	0	0	0	0	0%
Total 4000800 · Other Revenue	18	186	200	(14)	93%
Total Revenues	8,505	25,073	73,300	(48,227)	34%
Expense					
5859000 · Reserves					
5859020 - Water Impact Consultant Fee	0	0	40,600	(40,600)	0%
5859030 - Sewer Impact Fees Reserve	0	0	32,700	(32,700)	0%
Total 5859000 · Reserves	0	0	73,300	(73,300)	0%
Total Expense	0	0	73,300	(73,300)	0%
Change in Net Position	8,505	25,073	0	25,073	100%

Ovilla 4B Economic Development Corporation

Actual vs Budget Review

October 2015 through July 2016

	Current	Year to Date		\$ Over	% of Budget
	July 2016	Oct 2015 - July 2016	Budget	(Under)	Thru July
				Budget	83%
Revenues					
4000100 - Taxes					
4000120 - Sales tax	6,566	77,813	81,838	(4,025)	95%
Total 4000100 - Taxes	6,566	77,813	81,838	(4,025)	95%
4000800 - Other Revenue					
4000840 - Interest Income	151	1,343	1,200	143	112%
4000990 - Reduction in Fund Balance			55,685	(55,685)	0%
Total 4000800 - Other Revenue	151	1,343	56,885	(55,542)	2%
Total Revenues	6,717	79,156	138,723	(59,567)	57%
Expenditures					
8102200 - Special Services					
8102230 - Legal Fees	0	0	500	(500)	0%
8102240 - Audit	0	1,600	1,600	0	100%
Total 8102200 - Special Services	0	1,600	2,100	(500)	76%
8102300 - Consultant Services					
8102310 - Consultant Fees	0	0	20,000	(20,000)	0%
Total 8102300 - Consultant Services	0	0	20,000	(20,000)	0%
8103100 - General Supplies					
8103110 - Office Supplies	29	29	100	(71)	29%
Total 8103100 - General Supplies	29	29	100	(71)	29%
8104200 - Travel Expense					
8104210 - Travel Expense	0	0	1,000	(1,000)	0%
8104220 - Professional Development	0	1,000	2,300	(1,300)	43%
Total 8104200 - Travel Expense	0	1,000	3,300	(2,300)	30%

Ovilla 4B Economic Development Corporation

Actual vs Budget Review

October 2015 through July 2016

	Current	Year to Date		\$ Over	% of Budget
	July 2016	Oct 2015 - July 2016	Budget	(Under)	Thru July
				Budget	83%
8105300 - Printing					
8105320 - Printing Expense	0	0	300	(300)	0%
Total 8105300 - Printing	0	0	300	(300)	0%
8105500 - Projects					
8105560 - Sewer Line	0	0	45,000	(45,000)	0%
Total 8105500 - Projects	0	0	45,000	(45,000)	0%
8105600 - Insurance					
8105620 - Insurance - Liability	0	261	261	(0)	100%
Total 8105600 - Insurance	0	261	261	(0)	100%
8105700 - Other Expenses					
8105705 - Postage	0	0	100	(100)	0%
8105730 - Memberships		3,350	3,350	0	100%
8105740 - Advertising	0	3,610	5,300	(1,690)	68%
8105765 - Business Expense	0	0	1,000	(1,000)	0%
Total 8105700 - Other Expenses	0	6,960	9,750	(2,790)	71%
816400 - Minor Capital Outlay					
8106420 - Buildings	0	0	52,500	(52,500)	0%
Total 8106400 - Minor Capital Outlay	0	0	52,500	(52,500)	0%
8109000 - Reserves					
8109015 - Administrative Reserves	0	384	2,912	(2,528)	13%
8109215 - Admin. Expense to General Fund	0	1,875	2,500	(625)	75%
Total 8109000 - Reserves	0	2,259	5,412	(3,153)	42%
Total Expenditures	29	12,109	138,723	(126,614)	9%
Net Change in Fund Balance	6,687	67,047	0	67,047	100%

Ovilla Municipal Development District
Actual vs Budget Review
October 2015 through July 2016

	Current	Year to Date		\$ Over	% of Budget
	July 2016	Oct 2015 - July 2016	Budget	(Under)	Thru July
				Budget	83%
Revenues					
4000100 · Taxes					
4000120 · Sales tax	3,424	34,184	40,919	(6,735)	84%
Total 4000100 · Taxes	3,424	34,184	40,919	(6,735)	84%
4000800 · Other Revenue					
4000840 · Interest Income	47	413	300	113	138%
Total 4000800 · Other Revenue	47	413	300	113	138%
Total Revenues	3,470	34,597	41,219	(6,622)	84%
Expenditures					
9102200 · Special Services					
9102230 · Legal Fees	0	0	250	(250)	0%
9102240 · Audit	0	1,600	1,600	0	100%
9102250 · Accounting	0	0	250	(250)	0%
Total 9102200 · Special Services	0	1,600	2,100	(500)	76%
9102300 · Consultant Services					
9102310 · Consultant Fees	0	0	534	(534)	0%
Total 9102300 · Consultant Services	0	0	534	(534)	0%
9103100 · General Supplies					
9103110 · Office Supplies	0	0	100	(100)	0%
Total 9103100 · General Supplies	0	0	100	(100)	0%
9104200 · Travel Expense					
9104220 · Professional Development	0	0	250	(250)	0%
Total 9104200 · Travel Expense	0	0	250	(250)	0%

Ovilla Municipal Development District

Actual vs Budget Review

October 2015 through July 2016

	Current	Year to Date		\$ Over (Under)	% of Budget Thru July
9105600 · Insurance					
9105620 · Insurance - Liability	0	195	261	(66)	75%
Total 9105600 · Insurance	0	195	261	(66)	75%
9105700 · Other Expenses					
9105705 · Postage	0	0	25	(25)	0%
Total 9105700 · Other Expenses	0	0	25	(25)	0%
9109000 · Reserves					
9109015 · Administrative Reserves	0	0	37,449	(37,449)	0%
9109215 · Admin. Expense to General Fund	0	375	500	(125)	75%
Total 9109000 · Reserves	0	375	37,949	(37,574)	1%
Total Expenditures	0	2,170	41,219	(39,049)	5%
Net Change in Fund Balance	3,470	32,427	0	32,427	100%

Ovilla Employee Benefit Trust
Actual vs Budget Review
October 2015 through July 2016

	Current	Year to Date		\$ Over	% of Budget
	July 2016	Oct 2015 - July 2016	Budget	(Under) Budget	Thru July 83%
Revenues					
4000991 · Insurance Contributions					
4000991 Insurance Contributions	15,282	145,980	0	145,980	100%
Total 4000991 · Insurance Contributions	15,282	145,980	0	145,980	100%
4000800 - Other Income					
4000840 - Interest Income	0	6	0	6	100%
Total Revenues	15,282	145,986	0	145,986	100%
Expenditures					
5902110 · Benefit Premiums					
5902110 · Benefit Premiums	15,282	146,227	0	146,227	100%
Total 5902110 · Insurance	15,282	146,227	0	146,227	100%
Total Expenditures	15,282	146,227	0	146,227	100%
Net Change in Fund Balance	0	(241)	0	(241)	100%

Ovilla Fire Department Auxiliary
Actual vs Budget Review
 October 2015 through July 2016

	Current	Year to Date		\$ Over	% of Budget
	July 2016	Oct 2015 - July 2016	Budget	(Under) Budget	Thru July 83%
Revenues					
4000800 · Other Revenue					
4000815 · Gifts	0	1,050	1,050	0	100%
Total 4000800 · Other Revenue	0	1,050	1,050	0	100%
Total Revenues	0	1,050	1,050	0	100%
Expenditures					
5333400 · Maintenance Supplies and Parts					
5333460 · Supplies - Miscellaneous	0	0	1,050	(1,050)	0%
Total 5333400 · Maintenance Supplies and Parts	0	0	1,050	(1,050)	0%
Total Expenditures	0	0	1,050	(1,050)	0%
Net Change in Fund Balance	0	1,050	0	1,050	100%

Ovilla Police Department Special Fund
Actual vs Budget Review
October 2015 through July 2016

	Current	Year to Date		\$ Over (Under)	% of Budget
	July 2016	Oct 2015 - July 2016	Budget	\$ Over Budget	Thru July 83%
Revenues					
4000800 · Other Revenue					
4000815 · Gifts	60	250	170	80	147.06%
Total 4000800 · Other Revenue	60	250	170	80	147.06%
Total Revenues	60	250	170	80	147.06%
Expenditures					
5232600 · Special Expenses					
5232690 · Special Expenses - Other	0	159	170	(11)	93.67%
Total 5232600 · Special Expenses	0	159	170	(11)	93.67%
Total Expenditures	0	159	170	(11)	93.67%
Net Income	60	91	0	91	100%



To: Honorable Mayor and Council Members
From: Dennis Burn, City Manager
Subject: Information Report - August 29, 2016 through September 2, 2016

This report is to provide you an overview of City Manager information items for the week ending September 2, 2016. Each of these reports are included in the City Council regular agenda packets under the heading "Administration Activity Report".

Labor Day Holiday

The City offices will be closed on Monday, September 5 for the Labor Day Holiday.

Park Board/Planning and Zoning Commission

Neither the Park Board nor the Planning and Zoning Commission will meet on Tuesday, September 6.

Strategic Plan

I met with our consultant to review the progress and status of the preparation of the Strategic Plan. He will make a presentation to the 4B Economic Development Corporation at their Monday, September 19 meeting.

Town Planner

I met with our town planner. We reviewed updates to the Zoning Ordinance and Subdivision Ordinance. She is preparing a report that will itemize the proposed changes to be made to the ordinances. She will then begin to make the changes in a red lined version.

Fire Department

The new fire engine is here. Very impressive. Come by some time and check it out.

Cockrell Hill Road

Roadway striping took place on Monday, August 29 and Tuesday, August 30. The striping consists of two continuous yellow centerline stripes and a solid white stripe along each edge. The yellow stripes and white stripes were not continued through intersections with other streets. The solid white stripe is continuous through driveways. The downtown area also has edge striping. The striping is in conformance with the Texas Manual on Uniform Traffic Control Devices (TMUTCD) Section 3B.06 Edge Line Pavement Markings.



City Engineer

The Public Works Director and I met with the City Engineer. The following is a summary.

1. Bryson Manor Phase 2. The construction plans have been reviewed. Review comments have been finalized. The final review letter by the City Engineer and the marked up plans have been forwarded to the developer's engineer.
2. Standard Construction Details. Final revisions have been prepared. I will place the details on the September 12 City Council agenda for consideration.
3. Water and Sewer Impact Fee Study. We reviewed comments and corrections I had to the 2014 Amended Study. The new study is being prepared with initial City staff review comments. The first meeting with the Advisory Committee will be October 3.

New Home Construction

To date, during this fiscal year, we have issued 46 permits for new home construction.

Heritage Day

Confirmed for riding in the parade are: Joe Barton (U.S. House of Representatives), John Wray (Texas State Representative), Nick Harris (Grand Marshal), Michelle Carter (2016 Olympic Gold Medalist), Lane Ledbetter (MISD Superintendent) and Richard Dormier (Ovilla Mayor).



To: Honorable Mayor and Council Members
From: Dennis Burn, City Manager
Subject: Information Report - August 22, 2016 through August 26, 2016

This report is to provide you an overview of City Manager information items for the week ending August 26, 2016. Each of these reports are included in the City Council regular agenda packets under the heading "Administration Activity Report".

City Council

There will be a City Council meeting on Thursday, September 1 at 6:30 PM. This meeting will be the second of two public hearings regarding the tax rate for the FY 2016-2017 Budget. Please bring your packet from the last meeting that contains the budget and charts for General Fund revenue and expenditures and Water/Sewer revenue and expenditures. At the first public hearing on August 22 no one from the public spoke.

Cockrell Hill Road

Roadway striping should take place on Monday, August 29 (weather pending). The striping will consist of two continuous yellow centerline stripes and a solid white stripe along each edge. The solid white stripe will not be continued through intersections with other streets. The solid white stripe will be continuous through driveways. The downtown area will also have edge striping. The striping will be in conformance with the Texas Manual on Uniform Traffic Control Devices (MUTCD) Section 3B.06 Edge Line Pavement Markings.

FM 664 Improvements

TxDOT contacted me (August 26) and have indicated that there will not be a traffic signal installed at the intersection of FM 664 and Westmoreland as a part of the FM 664 improvement project. The signal cannot be justified at this time due to this intersection not meeting certain warrants (standards). Those standards include such items as volume of turning traffic, accidents, average daily traffic, side street movements and number of pedestrians. Construction is scheduled to begin in April 2017.

City Engineer

The Public Works Director and I met with the City Engineer. The following is a summary.

1. Bryson Manor Phase 2. The construction plans have been reviewed. Review comments have been finalized. The final review letter by the City Engineer and the marked up plans will be forwarded to the developer's engineer.



2. Construction Details. Final revisions are being prepared. I will place the construction details on the September 12 City Council agenda for consideration.
3. Water and Sewer Impact Fee Study. We reviewed comments and corrections I had to the 2014 Amended Study. The new study is being prepared with initial City staff review comments. The first meeting with the Advisory Committee will be October 3.

Ellis County Burn Ban

The Ellis County Commissioner's Court burn ban that was in effect from August 9 to November 9 has been rescinded. This is for areas of unincorporated Ellis County.

Meadow Glen Water Seepage

The source of the water flow along the sidewalk and curb line has been determined. With the assistance of the Cedar Hill Water Department there was a leak in a 1" copper water service that runs from the water main on the north side of the street to a house on the south side of the street. The 1" water service has been replaced with a new 1" PE service. The old copper service line that was removed had an approximate $\frac{3}{4}$ " diameter hole in it. The street is already drying out. The only flow remaining is out of the saturated front yards.

New Elementary School

There will be a dedication ceremony at the Dolores W. McClatchey Elementary School on Sunday, August 28 at 3:00 PM.

Golf Carts

The Ovilla Police Department has had several encounters with individuals driving golf carts on city streets. The Police Department takes notice of the dangers of operating a vehicle without the safety features and construction of a car while occupying the same roadways with cars and trucks. The majority of the Police Department contacts are with young children who do not have the necessary skills or licenses to operate a motor vehicle on the roadway. After consultation with our City Attorney, it has been determined that golf carts may not be operated on the city streets of the City of Ovilla. The Texas Transportation Code states:

Sec. 551.403. LIMITED OPERATION. (a) An operator may operate a golf cart:

- (1) in a master planned community:
 - (A) that has in place a uniform set of restrictive covenants; and
 - (B) for which a county or municipality has approved a plat;
- (2) on a public or private beach; or



(3) on a public highway for which the posted speed limit is not more than 35 miles per hour, if the golf cart is operated:

(A) during the daytime; and

(B) not more than two miles from the location where the golf cart is usually parked and for transportation to or from a golf course.

(b) The Texas Department of Transportation or a county or municipality may prohibit the operation of a golf cart on a public highway if the department or the governing body of the county or municipality determines that the prohibition is necessary in the interest of safety.

Furthermore, Texas Attorney General opinion GA-0966 states in the summary:

Subsection 551.403(a)(3) of the Transportation Code allows operation of a golf cart on a public highway only if, among other requirements, the golf cart is operated not more than two miles from the location where the golf cart is usually parked and is operated only for the purpose of transportation to or from a golf course.

The Police Department will treat this law as they do all other laws in the Texas Transportation Code. Enforcement will include warnings and citations. This action is not targeted towards any one particular individual but is meant to address a community-wide life/safety issue specifically at the new elementary school.



To: Honorable Mayor and Council Members
From: Dennis Burn, City Manager
Subject: Information Report - August 15, 2016 through August 19, 2016

This report is to provide you an overview of City Manager information items for the week ending August 19, 2016. Each of these reports are included in the City Council regular agenda packets under the heading "Administration Activity Report".

City Council

There will be a City Council meeting on Monday, August 22 at 6:30 PM. This meeting will be the first of two public hearings regarding the tax rate for the FY 2015-2016 Budget. The Mayor and Place 2 will not be at the meeting. Your packet includes the budget worksheets and charts for General Fund revenue and expenditures and Water/Sewer revenue and expenditures.

Best Southwest Partnership (BSP)

BSP is again this year having breakfast meetings each Friday morning in August. The meetings are at Methodist Charlton Medical Center with breakfast served at 7:15 AM and the meeting starting at 7:40 AM. The meeting topics for the four Friday's in August (5th, 12th, 19th, 26th) are transportation, education, health care and tourism (in that order).

Red Oak Creek Wastewater Treatment Plant

The Public Works Director and I, along with other members of the Red Oak Creek Advisory Committee, attended a tour of the plant on Thursday. This plant is where the Ovilla waste water flows are treated. The tour was informative.

Cockrell Hill Road

Roadway striping will take place on Monday, August 22 (weather pending). The striping will consist of two continuous yellow centerline stripes and a solid white stripe along each shoulder.

Bryson Manor Phase 2

I have received construction plans for Bryson Manor Phase 2. The plans have been forwarded to our City Engineer for review. As a reminder, the preliminary plat has already been approved by the Planning and Zoning Commission and City Council.



FM 664 Improvements

I am having discussions with TxDOT about a traffic signal being installed at the intersection of FM 664 and Westmoreland. Several individuals have told me that TxDOT did indicate in past meetings that we would have a signal. I am pursuing this matter with them. Construction is scheduled to begin in April 2017.

Heritage Day

Heritage Day is Saturday, September 24 starting with the parade at 9:00 AM. Planning for the event is moving forward. This year's shirts have arrived and look great. Vendors booths are filling up, sponsorships are coming in, entertainment is lined out and dignitaries for the parade are scheduled. The Police Secretary and Councilman Place 4 have done a great job organizing the event.

City Engineer

I will be meeting with the City Engineer to discuss: (1) the water/wastewater impact fee study, (2) bid documents template for the restrooms in Heritage Park, (3) Ovilla standard construction details and (4) review of the Bryson Manor Phase 2 construction plans.



To: Honorable Mayor and Council Members
From: Dennis Burn, City Manager
Subject: Information Report - August 8, 2016 through August 12, 2016

This report is to provide you an overview of City Manager information items for the week ending August 12, 2016. Each of these reports are included in the City Council regular agenda packets under the heading "Administration Activity Report".

Zoning Board of Adjustments (BOA)

The BOA will have a 7:00 PM meeting on Monday, August 15.

Economic Development Corporation (EDC)

There will be no EDC meeting in August.

Best Southwest Partnership (BSP)

BSP is again this year having breakfast meetings each Friday morning in August. The meetings are at Methodist Charlton Medical Center with breakfast served at 7:15 AM and the meeting starting at 7:40 AM. The meeting topics for the four Friday's in August (5th, 12th, 19th, 26th) are transportation, education, health care and tourism (in that order).

Red Oak Creek Wastewater Treatment Plant

The Public Works Director and I, along with other members of the Red Oak Creek Advisory Committee, will be attending a tour of the plant on Thursday. This plant is where the Ovilla waste water flows are treated.

Cockrell Hill Road

The pavement rehabilitation project (Oldcastle's portion) is now complete (they finished on August 10). Centerline markers have been placed until such time as the roadway is striped. Roadway striping will take place on August 22.

Bryson Manor Phase 2

I have received construction plans for Bryson Manor Phase 2. The plans have been forwarded to our City Engineer for review. As a reminder, the preliminary plat has already been approved by the Planning and Zoning Commission and City Council.



Ellis County Burn Ban

The Ellis County Commissioner's Court has placed a burn ban in effect from August 9 to November 9. This is for areas of unincorporated Ellis County. Please review the attached Commissioner's Court Order.

MISD Dolores McClatchey Elementary School

I attended a meeting with the school district's security consultant, school staff and fire/police department personnel to review school security issues. What is really sad is that the meeting focused on the proper protocol for an "active shooter" situation. School starts Monday, August 22.

FM 664 Improvements

I am having discussions with TxDOT about a traffic signal being installed at the intersection of FM 664 and Westmoreland. Several individuals have told me that TxDOT did indicate in past meetings that we would have a signal. I am pursuing this matter with them.



To: Honorable Mayor and Council Members
From: Dennis Burn, City Manager
Subject: Information Report - August 1, 2016 through August 5, 2016

This report is to provide you an overview of City Manager information items for the week ending August 5, 2016. Each of these reports are included in the City Council regular agenda packets under the heading "Administration Activity Report".

City Council

There will a City Council meeting on Monday, August 8 starting at 6:00 PM with the Briefing Session followed by the Regular Session at 6:30 PM.

Best Southwest Partnership (BSP)

BSP is again this year having breakfast meetings each Friday morning in August. The meetings are at Methodist Charlton Medical Center with breakfast served at 7:15 AM and the meeting starting at 7:40 AM. The meeting topics for the four Friday's in August (5th, 12th, 19th, 26th) are transportation, education, health care and tourism (in that order).

Cockrell Hill Road

Pavement rehabilitation began on Monday, July 25 and is progressing rapidly. Pavement reclaiming and cement stabilization is now complete. Paving of the roadway section will begin August 8 and should be complete by August 12. Striping will follow approximately 2 weeks later. The end date for paving has changed since my last report. I have been promised that the road will be watered at 10:00 AM Saturday and at 10:00 AM Sunday.

Hidden Valley Estates

The preliminary plat was approved unanimously by the Planning and Zoning Commission at their August 1 meeting. Their recommendation will be on the August 8 City Council meeting.

Comprehensive Land Use Plan (CLUP)

The Planning and Zoning Commission unanimously approved the update to the 2010 CLUP at their August 1 meeting. Their recommendation will be on the August 8 City Council meeting. **Please bring your copy of the red-lined and clean version that was previously delivered to you. These two documents will not be in your packet.**



Signage for MISD New Elementary School

Ovilla and Ellis County will be installing roadway signage soon for the new elementary school. Ovilla will place 3-20 mph signs (2 on Shiloh Road and 1 on new Bryson Lane north of Shiloh Road) and 3- "School Zone Ahead" signs in the same areas. Ellis County will install signs on Judy Drive west of Bryson Lane and on Bryson Lane south of Shiloh Road. Ellis County will be making our signs for us as they have the ability to produce their own signs. The price that Ellis County will charge us is much lower than the price we would have to pay for an outside vendor. Bryson Lane was opened Tuesday afternoon, August 2.

City Web Site

Our new web site is up and running. Take the time to look at it and let us know what you think.

Trinity River Authority

The Public Works Director and I attended a regular meeting of the Red Oak Creek Regional Wastewater System Advisory Committee. The Environmental Protection Agency (EPA) was in attendance. The EPA is reviewing each contributing entities Sanitary Sewer Overflow (SSO) compliance. The purpose of the project is to: (1) prevent SSO's from entering our rivers, storm drains, homes and reservoirs, (2) evaluate SSO compliance of communities served by a TRA waste water treatment plant and (3) develop actions to mitigate SSO's in communities. The EPA will be visiting Ovilla sometime during a one-year period beginning this fall to review our SSO reporting and to look at our sanitary sewer system and its operation.

Water and Sewer Impact Fee Study

The Public Works Director and I met with our City Engineer to review the information required for the City to provide to begin the study. The City has provided all information except the water meter count by size. We also discussed the upcoming meetings with the Advisory Committee and the City Council. Please refer to the schedule attached to this email.

Ovilla Municipal Court Report

FY-2015-2016	Total Traffic Cases Filed	State Law Cases Filed	Parking Cases Filed	Penal Code Cases Filed	City Ordinance Filed	Trials	Total Revenue	Amount Kept by City	Amount sent to State	Warrants Issued	Cases sent to Collections
October	12	0	0	1	0	1	\$6,503.40	\$4,829.79	\$1,673.61	18	18
November	30	0	6	1	1	0	\$6,343.00	\$4,506.02	\$1,836.98	6	6
December	36	1	0	0	0	0	\$4,249.52	\$2,462.16	\$1,787.36	5	5
January	103	1	0	2	6	0	\$8,208.30	\$4,486.94	\$3,721.36	8	8
February	227	2	0	0	0	0	\$23,074.90	\$12,744.35	\$10,330.55	6	6
March	104	0	0	1	0	0	\$28,633.00	\$16,155.86	\$12,477.14	11	11
April	94	0	0	2	0	0	\$17,970.30	\$9,158.08	\$8,812.22	21	21
May	132	1	0	1	3	2	\$16,137.40	\$8,766.04	\$7,371.36	32	32
June	154	0	0	1	2	0	\$19,417.26	\$10,205.87	\$9,211.39	20	20
July	132	0	0	0	6	0	\$23,993.55	\$12,997.60	\$10,995.95	27	27
August	84	0	0	1	7	3	\$20,658.73	\$12,266.79	\$8,391.94	1	1
September											
Totals	1108	5	6	10	25	6	\$175,189.36	\$98,579.50	\$76,609.86	155	155

2014-2015 FY

August	32	0	0	0	0	0	\$8,261.00	\$4,882.12	\$3,378.88	9
FY Totals	287	8	0	22	23	5	\$60,042.79	\$36,179.31	\$23,863.48	113

FY-2014-2015	Total # of Warrants	Total Amount of Warrants	Warrants Cleared	Warrants Amount
October	398	\$140,651.01	11	\$2,061.60
November	386	\$135,375.84	18	\$4,541.00
December	386	\$136,131.44	5	\$1,897.07
January	392	\$138,629.21	2	\$1,178.53
February	391	\$138,216.61	7	\$2,827.30
March	375	\$131,858.32	27	\$7,231.83
April	392	\$138,396.92	4	\$177.00
May	412	\$146,009.55	12	\$3,666.00
June	423	\$149,347.05	9	\$1,666.05
July	441	\$156,914.85	9	\$1,965.40
August	421	\$149,588.95	21	\$6,540.23
September				
Totals			125	\$33,752.01

OVILLA ANIMAL CONTROL
105 S Cockrell Hill Rd
Ovilla, TX 75154
(972) 617-7262

To: Mayor Richard Dormier
Ovilla City Council

Subject: **Animal Control Monthly Report**

	Aug 2016	Aug 2016 YTD	Aug 2015	
Calls For Service				
Complaint (Regist-30 At Large-10 Bark 4)	34	293	31	
Follow up 37	37	147	35	
Door Notice (Regis-25, Bark 2)	31	190	32	
Impounded Animal (Dog5 1 cat)	6	49	7	
Animal Welfare Check	4	44	11	
Impound Results (Return-2, Transport-4)	6	40	7	
Impound fee collected	\$90.00	\$1,081.00	125	
Court()	\$0.00	\$266.00	0	
Citizen Contacts	54	310	41	
Registration Tags Issued \$204	17	139	16	
Registration Reminder Mailed	23	181	18	
Nuisance Letter Mailed 2 Barking	2	26	35	
Animals released (2 armadillo, 1 skunk)	3	20	16	
Deceased Removed	43	193	1	
Oak Leaf	0	13	7	
Traps Checked Out	3	35	7	

Code Enforcement Report
 105 S Cockrell Hill Rd
 Ovilla, TX 75154
 (972) 617-7262

To: Mayor Richard Dormier
 Ovilla City Council
 Dennis Burn

Subject: **Code Enforcement Monthly Report**

	Aug 2016	Aug 2016 YTD	Aug 2015	
Calls For Service				
Complaint (Nuis 47, Permit 10, Parking 14)	71	347	59	
Follow Up (Nuis 40 Permit-14, Parking-15)	69	393	64	
Door Notice (Nui -21, Permit-8, Parking-12)	41	253	40	
Mail Notice (6 Parking 12 grass 33 nuisance)	51	223	26	
Posted Property (Grass 3)	17	66	3	
Court (2 set for trial no permit, nuisance 1, guilty)	\$196	793	\$4,122.00	
Citizen Contacts	74	491	163	
Permits Reviewed	18	124	18	
Permits Issued	12	85	12	
Inspections	12	140	24	
Nuisance Abated by City (Mosq 5)	14	25	4	
Nuisance Signs (Garage sale-15 business 15)	27	217	26	
Board Of Adjustment	0	7	0	



To: Honorable Mayor and Council Members
From: Mike Dooley, Community Services
Subject: Monthly and Y-T-D Building permits

Activity Report:

I. Building permits issued beginning of FY 2015-2016:

Total Homes = 36

Total Home Permits waiting for pick up = 10

Total Other = 258

(Other: plumbing, flatwork, fences, mechanical, swimming pools, etc.)

- August 2016- New home construction: 10 / Other: 22
- July 2016 - New home construction: 5 / Other: 15
- June 2016 – New home construction: 10 / Other: 25
- May 2016 – New home construction: 2 / Other: 16
- April 2016 – New home construction: 2 / Other: 21
- March 2016 – New home construction: 2 / Other: 24 (9 are sign permits)
- February 2016 – New home construction: 1 / Other: 36 (10 are sign permits)
- January 2016 – New home construction: 0 / Other: 29
- December 2015 – New home construction: 3 / Other: 15
- November 2015 - New home construction: 0 / Other: 27
- October 2015 – New home construction: 1 / Other: 20