

City of Ovilla City Council

Rachel Huber, Place One
Larry Stevenson, Place Two
David Griffin, Place Three

Richard Dormier, Mayor

Doug Hunt, Place Four, Mayor Pro Tem
Dean Oberg, Place Five
Dennis Burn, City Manager

NOTICE OF CITY COUNCIL BRIEFING SESSION

105 S. Cockrell Hill Road, Ovilla, TX 75154

Monday, April 11 2016

6:00 P.M.

Council Chamber Room

AGENDA

I. CALL TO ORDER

PURSUANT TO SECTION 30.06, PENAL CODE (TRESPASS BY LICENSE HOLDER WITH A CONCEALED HANDGUN), A PERSON LICENSED UNDER SUBCHAPTER H, CHAPTER 411, GOVERNMENT CODE (HANDGUN LICENSING LAW), MAY NOT ENTER THIS PROPERTY WITH A CONCEALED HANDGUN.

CONFORME A LA SECCIÓN 30.06 DEL CÓDIGO PENAL (ENTRADA SIN AUTORIZACIÓN POR TITULAR DE LICENCIA CON UNA PISTOLA OCULTA), UNA PERSONA CON LICENCIA BAJO EL SUBCAPÍTULO H, CAPÍTULO 411 DEL CÓDIGO DE GOBIERNO (LEY DE LICENCIAS DE PISTOLAS), NO PUEDE ENTRAR EN ESTA PROPIEDAD CON UNA PISTOLA OCULTA.

PURSUANT TO SECTION 30.07, PENAL CODE (TRESPASS BY LICENSE HOLDER WITH AN OPENLY CARRIED HANDGUN), A PERSON LICENSED UNDER SUBCHAPTER H, CHAPTER 411, GOVERNMENT CODE (HANDGUN LICENSING LAW), MAY NOT ENTER THIS PROPERTY WITH A HANDGUN THAT IS CARRIED OPENLY.

CONFORME A LA SECCIÓN 30.07 DEL CÓDIGO PENAL (ENTRADA SIN AUTORIZACIÓN POR TITULAR DE LICENCIA CON UNA PISTOLA VISIBLE), UNA PERSONA CON LICENCIA BAJO EL SUBCAPÍTULO H, CAPÍTULO 411 DEL CÓDIGO DE GOBIERNO (LEY DE LICENCIAS DE PISTOLAS), NO PUEDE ENTRAR EN ESTA PROPIEDAD CON UNA PISTOLA VISIBLE.

II. CONDUCT A BRIEFING SESSION to review and discuss agenda items for the 6:30 p.m. regular meeting.

III. CONDUCT A BRIEFING SESSION to review and discuss future agenda items.

1. Midlothian Independent School District – Final Plat Approval
2. Golden Chicken – Final Plat, Specific Use permit and Site Plan Approval
3. Bryson Manor Phase 2 – Preliminary Plat Approval
4. Hidden Valley Estates – Preliminary Plat Approval
5. Comprehensive Land Use Plan Public Hearing and Approval
6. TX State Comptroller Leadership Circle Transparency Application
7. Update on street sign upgrades and replacements – State requirement
8. Board and Commission Appointments
9. Oaths and Statements of new and returning Council Members

IV. ADJOURNMENT

THIS IS TO CERTIFY THAT A COPY OF THE NOTICE OF the April 11, 2016 Briefing Session Agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, www.cityofvilla.org, on the 08th day of April 2016 prior to 6:00 p.m., in compliance with Chapter 551, Texas Government Code.



DATE OF POSTING: 4/8/2016 TIME: 10:00 am/ pm
DATE TAKEN DOWN: _____ TIME: _____ am/ pm


Pamela Woodall, City Secretary

This facility is ADA compliant. If you plan to attend this public meeting and have a disability that requires special arrangements, please call 972-617-7262 at least 48 hours in advance. Reasonable accommodation will be made to assist your needs. PLEASE SILENCE ALL PAGERS, CELL PHONES & OTHER ELECTRONIC EQUIPMENT WHILE THE CITY COUNCIL MEETING IS IN SESSION.

City of OVILLE City Council

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*Doug Hunt, Place Four, Mayor Pro Tem
Dean Oberg, Place Five
Dennis Burn, City Manager*

Monday, April 11, 2016

105 S. Cockrell Hill Road, Ovilla, TX 75154

6:30 P.M.

Council Chamber Room

AGENDA

NOTICE is hereby given of a Regular Meeting of the City Council of the City of Ovilla, to be held on Monday, April 11, 2016 at 6:30 P.M. in the Ovilla Municipal Building, Council Chamber Room, 105 S. Cockrell Hill Road, Ovilla, Texas, 75154, for the purpose of considering the following items:

I. CALL TO ORDER

PURSUANT TO SECTION 30.06, PENAL CODE (TRESPASS BY LICENSE HOLDER WITH A CONCEALED HANDGUN), A PERSON LICENSED UNDER SUBCHAPTER H, CHAPTER 411, GOVERNMENT CODE (HANDGUN LICENSING LAW), MAY NOT ENTER THIS PROPERTY WITH A CONCEALED HANDGUN.

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- Invocation
- Pledge of Allegiance

II. COMMENTS, PRESENTATIONS & REPORTS

PROCLAMATIONS: Motorcycle Awareness and Telecommunicator Week

▪ Citizen Comments

The City Council welcomes comments from Citizens. Those wishing to speak must sign in before the meeting begins. Speakers may speak on any topic, whether on the agenda or not. The City Council cannot act upon, discuss issues raised, or make any decisions at this time. Speakers under citizen's comments must observe a three-minute time limit. Inquiries regarding matters not listed on the Agenda may be referred to Staff for research and possible future action.

▪ Department Activity Reports / Discussion

• Police Department	Police Chief B. Windham
○ Monthly Report	
• Fire Department	Fire Chief B. Kennedy
○ Monthly Report	
• Public Works	Public Works Director B. Piland
○ Monthly Report	
• Finance Department	Accountant L. Harding
○ February 2016 Financials	
• Administration	City Manager D. Burn
○ City Manager Reports	
1. Activity Reports	

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<p>2. Update on the March 29, 2016 Comprehensive Land Use Plan Review Committee's meeting.</p> <p>3. Monthly Board Activity</p> <ul style="list-style-type: none">o Monthly Municipal Court Reporto Monthly Code/Animal Control Reports <p>1. Permits</p>	<p>City Secretary P. Woodall Code/AC Officer M. Dooly</p>
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III. CONSENT AGENDA

The following items may be acted upon in one motion. No separate discussion or action is necessary unless requested by a Council Member, in which event those items will be pulled from the consent agenda for individual consideration on the regular agenda during this meeting.

C1. February 2016 Financial Transactions over \$5,000
C2. Minutes of the Council Briefing Session and Regular Meeting of March 14, 2016.

IV. PUBLIC HEARINGS

Case PZ16-01 Receive presentation and citizen comments on a request for change in zoning from "I" Industrial to "R-15" Single Family Residential, on 19.34-acre tract of land out of the H. M. Rawlins Survey, Abstract 1202, Dallas County, Texas, more commonly known as 1906 Bear Creek Road.

- a. **Presentation** of request for change in zoning filed by Mr. Kelly Pollard of Endeavor Wall Homes LLC, authorized agent for Mr. James D. Finley, owner of said property.
- b. **PUBLIC HEARING** to receive comments from the public regarding the request.

Case PZ16-02 Receive presentation and citizen comments on a request for change in zoning from RE, Single Family Residential District, 1- acre minimum to CG, General Commercial on a 0.6236 acre tract of land more or less, located in the John R. Billingsley Survey Abstract No. 80, Ellis County, Texas and being general located north of Shiloh Road and west of Bryson Lane in the city limits of the City of Ovilla.

- a. **Presentation** of Request for change in zoning filed by MJ Thomas Engineering, authorized representative for Mr. Massey Shaw, owner of said property.
- b. **PUBLIC HEARING** to receive comments from the public regarding the request.

Case ANNEX 2016-01 Receive presentation and citizen comments on a request to Annex approximately 0.7184 acre tract of land in the William Billingsley Survey, Abstract 81, Ellis County, Texas, as uninhabited property on the northwest corner of Shiloh Road and Bryson Lane, adjacent to the Ovilla City limits. (2nd Public Hearing scheduled on Tuesday, April 19 at 6:30 p.m.)

- a. **Presentation** of Request to annex said property, filed by Mr. Todd Hemphill, Midlothian Independent School District, Board President, authorized representative for the Midlothian Independent School District.
- b. **PUBLIC HEARING** to receive comments from the public regarding the request.

V. REGULAR AGENDA

ITEM 1. **DISCUSSION/ACTION** – Receive recommendation from the Planning and Zoning Commission to consider and act upon a zoning classification change from Industrial to R-15 Single Family Residential, on a 19.34-acre tract of land out of the H. M. Rawlins Survey, Abstract No. 1202, Dallas County, Texas, more commonly known as 1906 Bear Creek Road.

ITEM 2. **DISCUSSION/ACTION** – Consideration of and action on ORDINANCE 2016-06 providing for the amendment to the Zoning Ordinance of the City of Ovilla, Texas, that being Ordinance 2013-013, as heretofore amended, providing a zoning classification change from Industrial to R-15 Single Family Residential on land specifically described herein located within Abstract

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No. 1202, Page 5977 of the Deed Records of Dallas County and providing an immediate effect. (Commonly known as 1906 Bear Creek Road).

ITEM 3. ***DISCUSSION/ACTION*** – Receive recommendation from the Planning and Zoning Commission to consider and take action on a zoning classification change from RE, Single Family Residential District, 1-acre minimum to CG, General Commercial on a 0.6236 acre tract of land more or less, located in the John R. Billingsley Survey Abstract No. 80, Ellis County, Texas and being generally located north of Shiloh Road and west of Bryson Lane in the City limits of the City of Ovilla.

ITEM 4. ***DISCUSSION/ACTION*** – Consideration of and action on ORDINANCE 2016-07, providing for an amendment to the Zoning Ordinance of the City of Ovilla, Texas, that being Ordinance 2010.013, as heretofore amended; providing a zoning classification change from RE Single Family Residential District 1-acre minimum to CG General Commercial on a 0.6236 acre area of land described herein located within the John R. Billingsley Survey, Abstract No. 80, of the official public records of Ellis County; and providing for immediate effect.

ITEM 5. ***DISCUSSION/ACTION*** – Consideration of and Action on ORDINANCE 2016-08 of the City of Ovilla, Texas, amending Chapter 12, Article 12.03, Division 2, Section 12.03.042 of the Ovilla Code of Ordinances; establishing speed limits for vehicles upon the certain named streets within the City of Ovilla; providing a savings clause; providing a severance clause; providing for incorporation into the Ovilla Code of Ordinances; providing for immediate effect; and providing for publication.

ITEM 6. ***DISCUSSION/ACTION*** – Consideration of and action on the update and status of repairs to park facilities.

ITEM 7. ***DISCUSSION/ACTION*** – Consideration of and action on ORDINANCE 2016-09 of the City of Ovilla, TX, amending the Fiscal Year 2015-2016 Annual Budget and Program of Services in accordance with the Mid-Year Budget Review and Amendment as part of the formal budget process.

ITEM 8. ***DISCUSSION/ACTION*** – Consideration of and action on the appointments to the Heritage Day Committee and planning of the event.

ITEM 9. ***DISCUSSION/ACTION*** – Discuss information needed from the Park Board to include recommendations for improvements to the City parks for the Fiscal Year 2016-2017 Budget.

ITEM 10. ***DISCUSSION/ACTION*** – Consideration of and action to grant the City Manager authorization to execute a Roof Replacement Contract for the Municipal Building not to exceed the budgeted amount.

ITEM 11. ***Discussion*** – Deliberate the necessity of conducting a Briefing Session before each Council meeting.

ITEM 12. ***DISCUSSION/ACTION*** – Consideration of any item(s) pulled from the Consent Agenda above for individual consideration and action.

VI. EXECUTIVE SESSION

The City Council of the City of Ovilla, Texas, reserves the right to meet in a closed session on any item listed on this Agenda should the need arise, pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and

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donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).

VII. REQUESTS FOR FUTURE AGENDA ITEMS AND/OR ANNOUNCEMENTS BY COUNCIL AND STAFF

VIII. ADJOURNMENT

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Pamela Woodall, City Secretary

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Proclamation

MOTORCYCLE SAFETY AND AWARENESS MONTH MAY 2016

WHEREAS, today's society is finding more citizens involved in motorcycling on the roads of our country; and

WHEREAS, motorcyclists are roughly unprotected and therefore more prone to injury or death in a crash than other vehicle drivers; and

WHEREAS, campaigns have helped inform riders and motorists alike on motorcycle safety issues to reduce motorcycle related risks, injuries, and, most of all, fatalities, through a comprehensive approach to motorcycle safety; and

WHEREAS, it is the responsibility of all who put themselves behind the wheel, to become aware of motorcyclists, regarding them with the same respect as any other vehicle traveling the highways of this country; and it is the responsibility of riders and motorists alike to obey all traffic laws and safety rules; and

WHEREAS, urging all citizens of our community to become aware of the inherent danger involved in operating a motorcycle, and for riders and motorists alike to give each other the mutual respect they deserve;

NOW, THEREFORE I, RICHARD DORMIER, Mayor of the City of OVILLA do hereby proclaim the month of May, as Motorcycle Safety and Awareness Month in this city. Further, I urge all residents to do their part to increase safety and awareness in our community.

IN WITNESS WHEREOF, I have set my hand and caused the Seal of the City to be affixed this 11TH day of April in the year 2016.

“Motorcycle Safety and Awareness Month”.

PROCLAIMED this the 11th day of April, 2016.

Mayor Richard Dormier



Proclamation

National Public Safety Telecommunicators Week

April 10-16, 2016

Whereas emergencies can occur at anytime that require police, fire or emergency medical services; and,

Whereas when an emergency occurs the prompt response of police officers, firefighters and paramedics is critical to the protection of life and preservation of property; and,

Whereas the safety of our police officers and firefighters is dependent upon the quality and accuracy of information obtained from citizens who telephone the Ovilla police-fire communications center; and,

Whereas Public Safety Telecommunicators are the first and most critical contact our citizens have with emergency services; and,

Whereas Public Safety Telecommunicators are the single vital link for our police officers and firefighters by monitoring their activities by radio, providing them information and insuring their safety; and,

Whereas Public Safety Telecommunicators of the Ovilla Fire and Police Departments have contributed substantially to the apprehension of criminals, suppression of fires and treatment of patients; and,

Whereas each dispatcher has exhibited compassion, understanding and professionalism during the performance of their job in the past year;

Therefore, Be It Resolved that the City Council of the City of Ovilla declares the week of April 10 through 16, 2016 to be National Public Safety Telecommunicators Week in Ovilla, Texas, in honor of the men and women whose diligence and professionalism keep our city and citizens safe.

Signed this 11 day of April, 2016

Richard Dormier, Mayor
Ovilla, Texas



OVILLA POLICE DEPARTMENT
 105 S Cockrell Hill Rd
 Ovilla, TX 75154
 (972) 617-7262

To: Mayor Richard Dormier
 Ovilla City Council
 Dennis Burn City Manager

Subject: Police Department Monthly Activity Report

Calls For Service	MARCH 2016	MARCH 2016 YTD	MARCH 2015	MARCH 2015 YTD
Accident	1	7	2	6
Alarms	25	71	14	36
Arrest	0	5	4	13
Assault	0	0	0	0
Assists: Agency/Unit:7 EMS/Fire:1 Motorist:2	10	51	42	114
Building / House Security Check	1400	4410	1739	4135
Burglary	2	2	0	0
Burglary of Motor Vehicle	0	1	0	0
Criminal Mischief	0	0	2	4
Disturbance	7	14	9	24
Neighborhood Check	1384	4665	2085	5270
Other Calls for Service	75	228	152	420
Suspicious Person	8	15	6	12
Suspicious Vehicle	10	21	12	43
Theft	1	2	4	7
Traffic Assignment	59	380	24	56
TOTAL CALLS FOR SERVICE	2982	9882	4095	10151

Reserve Officer Hours	12	48	63.25	125.5
Average Response Time (Minutes)	4.08	4.63666667	3	3.47
Traffic Stop (Warnings)	53	235	51	175
Traffic Stop (Citations)	84	390	30	93
Total Citations & Warnings Combined	137	625	81	268
PERCENT OF STOPS RECEIVING CITATIONS	61.3	62.4	37.0	34.7

OVILLA PD VEHICLE MILEAGE

January-16							
Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued
100	95612	96275.8	663.8	100	96275.8	96840	564.2
102	103886	103888	2	102	103888	104047	159
103	121749	124456	2707	103	124456	126418	1962
104	81995	83597.5	1602.5	104	83597.5	84310	712.5
105	74127	74965	838	105	74965	75720	755
116	0	464	464	116	464	2656	2192
March-16							
Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued
100	96840	97243	403	100			0
103	126418	128364	1946	103			0
104	84310	85236	926	104			0
105	75720	77057	1337	105			0
116	2656	in shop	#VALUE!	116			0
May-16							
Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued
100			0	100			0
103			0	103			0
104			0	104			0
105			0	105			0
116			0	116			0
July-16							
Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued
100			0	100			0
103			0	103			0
104			0	104			0
105			0	105			0
116			0	116			0
September-16							
Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued
100			0	100			0
103			0	103			0
104			0	104			0
105			0	105			0
116			0	116			0
October-16							
Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued
100			0	100			0
103			0	103			0
104			0	104			0
105			0	105			0
116			0	116			0





OVILLA FIRE DEPARTMENT

Ovilla City Council Monthly Report for Fire Department - March 2016

	2015 Totals	2016 Totals
City of Ovilla Calls for Service		
Fire	2	13
EMS	19	16
	21	29
ESD #2 Calls for Service		
Fire	2	9
EMS	6	17
	8	26
ESD #4 Calls for Service		
Fire	0	0
EMS	4	5
	4	5
Mutual Aid Provided		
Fire	6	4
EMS	0	1
	6	5
Total Calls For Service / Month	39	65
Total Calls For Service / YTD	169	180

	Time from Notify to Time On Scene		Reaction Times	
	<u>FEBRUARY</u>	<u>MARCH</u>	<u>FEBRUARY</u>	<u>MARCH</u>
Average Response Times for City of Ovilla	6:08	6:18	E-701	1:49
Average Response Times for ESD # 2	6:33	7:32		1:56
Average Response Times for ESD # 4	7:21	7:18		



OVILLA FIRE DEPARTMENT

From the Deputy Chief / Fire Marshal

2 Meetings
1 Inspection
1 Reinspection
2- MISD Consult
Flow Test Hydrants in Bryson Manor
Map Fire Hydrants in the City
CQI Reports

Fire Department News For the Month

1. Tour New School
2. Hired Paul Hobin as Part Time Firefighter
3. Attended monthly meeting with ESD #2
4. C-701 responded to 1 call this month for Command Support
5. C-702 responded to 5 calls this month for Command Support and Investigation Duties
6. Current staffing, 2-Chiefs, 4-Captains, 26-Part Time Firefighters, 12-Volunteer Firefighters (4 volunteers on Leave of Absence)

Thank you

Brandon Kennedy
City of Ovilla Fire Chief



Date: April 11, 2016

TO: Honorable Mayor and City Council Members

FROM: Brad Piland Public Works Director

TOPIC: Public Works Monthly Report for March

- Sewer Lift Station Repairs-
 - Removed pump 2 at Highland Meadows Lift Station
 - Removed pump 2 from Cumberland
 - Pulled pump 1 Heritage Lift Station, removed debris and replaced
- Read water meters, serviced disconnects and reconnects, installed new meter 610 Ashburn Glen
- Replaced meters: 206 Willow Wood and 202 Willow Wood
- Street Repairs: Shiloh Road, Johnson Lane, Main Street, Westmoreland Road and Lariat Trail
- Removed and replaced sidewalk on Hummingbird Lane
- Resurfaced the Red Baseball Field
- Drainage work on Bent Tree Road and Clinton Street
- Street sign maintenance and repairs
- Daily water maintenance residual and pressure tests
- Tree and grass maintenance:
 - Heritage Park
 - Silver Spur Park
 - Baseball fields and Cindy Jones Park
- Repaired water leaks:
 - 504 Bruce Court, 617 Buckboard and the Fire Station
 - ❖ Jimmy Bryan -
 - Serviced PD Units: 102,104,105
 - Service 2015 Chev public works truck

****Flushed Hydrants**

- Collected water samples for TCEQ reporting
- Water Maintenance – routine flushing mains and hydrants
- Meter box repairs and replaced lids as needed



DATE: April 11, 2016

TO: Honorable Mayor and Council Members

FROM:
Linda Harding, Accountant

SUBJECT: Financial Statements Through February 2016

City of Ovilla General Fund
Actual vs Budget Review
October 2015 through February 2016

	Current	Year to Date	\$ Over		% of Budget
			(Under)		
	February 2016	Oct 2015 - Feb 2016	Budget	Budget	Thru February
Revenues					
4000100 · Taxes					
4000105 · Ad Valorem, Current	141,184	1,419,033	1,481,056	(62,023)	96%
4000110 · Ad Valorem, Delinquent	982	4,015	12,366	(8,351)	32%
4000113 · Interest/Penalties - Prop Tax	1,802	2,415	4,833	(2,418)	50%
4000120 · Sales Tax	21,711	83,469	163,676	(80,207)	51%
4000125 · Sales Tax - Street Improvement	5,428	20,867	40,919	(20,052)	51%
4000130 · Franchise Tax	12,494	28,124	150,000	(121,876)	19%
Total 4000100 · Taxes	183,600	1,557,924	1,852,850	(294,926)	84%
4000200 · Licenses and Permits					
4000208 · Building Permits					
4000210 · Residential Building Permits	2,656	5,338	100,000	(94,662)	5%
4000213 · Fire Inspection Permits	5,250	5,250	5,250	0	100%
4000212 · Commercial Building Permits	0	0	12,000	(12,000)	0%
4000214 · Misc Building Permits	2,034	9,321	16,070	(6,749)	58%
Total 4000208 · Building Permits	9,940	19,909	133,320	(113,411)	15%
4000230 · Plan Review Fee	5,365	7,213	65,000	(57,787)	11%
4000260 · Alarm Permits	250	765	2,400	(1,635)	32%
4000270 · Animal Tag Fees	216	1,574	2,600	(1,026)	61%
4000272 · Impound Fees	105	1,245	1,400	(155)	89%
4000290 · Misc Licenses and Permits	80	615	1,000	(385)	62%
Total 4000200 · Licenses and Permits	15,956	31,322	205,720	(174,398)	15%
4000400 · Charges for Services					
4000325 · ESD #2	0	2,100	160,000	(157,900)	1%
4000330 · ESD #4	0	18,543	55,628	(37,085)	33%
4000411 · Copies and Maps	3	26	100	(75)	26%
4000415 · Police Reports	6	30	150	(120)	20%
4000420 · Park Lights	0	0	1,000	(1,000)	0%

City of Ovilla General Fund
Actual vs Budget Review
October 2015 through February 2016

	Current	Year to Date	\$ Over	% of Budget
	February 2016	Oct 2015 - Feb 2016	(Under)	Thru February
		Budget	Budget	42%
4000440 · Oak Leaf Animal Control	260	930	800	130 116%
4000450 · Subdivision Fees	0	12,100	5,000	7,100 242%
4000480 · Solid Waste (Garbage)	23,333	101,776	253,793	(152,017) 40%
4000485 · 50/50 Sidewalk Program	0	0	2,500	(2,500) 0%
4000490 · Misc Charges for Services	500	1,978	2,500	(522) 79%
Total 4000400 · Charges for Services	24,102	137,482	481,471	(343,989) 29%
 4000500 · Fines and Forfeitures				
4000535 · Omni Warrant Revenue	180	740	500	240 148%
4000510 · Fines - Police	22,108	45,628	62,000	(16,373) 74%
4000520 · Fines - Animal Control	0	266	1,000	(734) 27%
4000525 · Fines - Code Enforcement	435	4,467	3,330	1,137 134%
4000550 · Municipal Court Technology	503	941	1,300	(359) 72%
4000551 · Municipal Court Security	377	706	1,000	(294) 71%
4000590 · Misc Fines and Forfeitures	1	1	400	(399) 0%
Total 4000500 · Fines and Forfeitures	23,604	52,748	69,530	(16,782) 76%
 4000800 · Other Revenue				
4000810 · Heritage Day	0	4,260	19,000	(14,740) 22%
4000818 · Lease Proceeds	0	0	1,165	(1,165) 0%
4000820 · Water Tower Lease	31,411	54,821	100,000	(45,179) 55%
4000840 · Interest Earned	652	3,435	6,000	(2,565) 57%
4000870 · Insurance Proceeds	0	19,788	0	19,788 100%
4000885 · Proceeds from Sale of Assets	0	0	20,000	(20,000) 0%
4000887 · HOA Revenue	0	0	1,700	(1,700) 0%
4000890 · Misc Other Revenue	311	1,675	4,000	(2,325) 42%
Total 4000800 · Other Revenue	32,374	83,980	151,865	(67,885) 55%
 4000900 · Transfers In				
4000925 · Admin.Rev. received from 4B-EDC	0	625	2,500	(1,875) 25%
4000930 · Admin. Rev. Rec. From W&S Fund	0	22,822	91,287	(68,465) 25%

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	Current	Year to Date	\$ Over		% of Budget
			(Under)		
	February 2016	Oct 2015 - Feb 2016	Budget	Budget	Thru February
4000940 · Admin.Rev. Rec. from MDD Fund	0	125	500	(375)	25%
4000990 · Reduction in Fund Balance	0	0	163,300	(163,300)	0%
Total Revenues	279,636	1,887,027	3,019,023	(1,131,996)	63%
Gross Resources	279,636	1,887,027	3,019,023	(1,131,996)	63%
Expenditures					
10 · Administration					
5101100 · Salaries & Wages					
5101110 · City Administrator	6,782	30,536	61,800	(31,264)	49%
5101115 · City Secretary	4,202	20,083	39,398	(19,315)	51%
5101117 · City Accountant	3,917	18,692	37,080	(18,388)	50%
5101120 · Admin. Support	2,357	11,246	22,308	(11,062)	50%
5101180 · Merit Raises, Staff	0	0	4,818	(4,818)	0%
Total 5101100 · Salaries & Wages	17,259	80,557	165,404	(84,847)	49%
5101400 · Support Staff					
5101490 · Overtime	0	66	625	(559)	11%
Total 5101400 · Support Staff	0	66	625	(559)	11%
5102100 · Employee Benefits					
5102112 · Affordable Health Care Act Fee	0	0	0	0	0%
5102110 · Group Insurance	-662	10,597	32,665	(22,068)	32%
5102135 · TMRS	1,536	8,379	19,650	(11,271)	43%
5102160 · Worker's Compensation	0	285	790	(505)	36%
5102170 · Payroll Taxes	235	1,279	3,198	(1,919)	40%
5102180 · Unemployment Taxes	0	2,790	1,000	1,790	279%
5102196 · Indiv. Membership Dues	0	433	1,800	(1,367)	24%
Total 5102100 · Employee Benefits	1,109	23,762	59,103	(35,341)	40%
5102200 · Special Services					

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	Current	Year to Date	\$ Over		% of Budget
			(Under)		
	February 2016	Oct 2015 - Feb 2016	Budget	Budget	Thru February
5102210 · Tax Assessing & Collecting Fees	0	0	1,570	(1,570)	0%
5102220 · Tax Appraisal Fee	3,568	7,311	14,000	(6,689)	52%
5102230 · Legal Fees	1,935	5,100	25,000	(19,900)	20%
5102240 · Audit	0	7,150	7,920	(770)	90%
5102250 · Accounting	0	474	2,000	(1,526)	24%
5102260 · Engineering Fees	0	1,203	5,000	(3,797)	24%
Total 5102200 · Special Services	5,503	21,238	55,490	(34,252)	38%
5102300 · Contractual Services					
5102310 · Consultant Fees	756	756	20,000	(19,244)	4%
Total 5102300 · Contractual Services	756	756	20,000	(19,244)	4%
5102500 · Operating Services					
5102530 · Custodial Service Contract	344	1,720	4,500	(2,780)	38%
5102540 · IT - Computer Maintenance	1,518	7,867	22,600	(14,733)	35%
Total 5102500 · Operating Services	1,862	9,587	27,100	(17,513)	35%
5102600 · Special Expenses					
5102610 · Election - Payroll	0	0	850	(850)	0%
5102620 · Election - Supplies	182	230	2,500	(2,270)	9%
5102630 · Election Meeting Expense	0	0	100	(100)	0%
5102650 · Codification Book Update	410	2,035	3,500	(1,465)	58%
Total 5102600 · Special Expenses	592	2,265	6,950	(4,685)	33%
5103100 · General Supplies					
5103110 · Office Supplies	-42	2,139	8,000	(5,861)	27%
5103140 · Uniforms	0	0	250	(250)	0%
Total 5103100 · General Supplies	-42	2,139	8,250	(6,111)	26%
5103400 · Maintenance Supplies / Parts					

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	Current	Year to Date	\$ Over		% of Budget
	February 2016	Oct 2015 - Feb 2016	Budget	(Under)	Thru February
					42%
5103410 · Supplies - Custodial	52	938	1,000	(62)	94%
5103440 · Maintenance Agreement Expense	0	135	400	(265)	34%
5103460 · Miscellaneous	30	152	100	52	152%
Total 5103400 · Maintenance Supplies / Parts	82	1,225	1,500	(275)	82%
5104200 · Travel Expenses					
5104210 · Travel - Local	0	0	500	(500)	0%
5104220 · Professional Development	0	1,222	5,000	(3,778)	24%
5104222 · Professional Develop - Council	0	0	1,200	(1,200)	0%
5104225 · City Council Meal Expense	0	88	1,200	(1,112)	7%
5104230 · Professional Develop - In-House	0	0	500	(500)	0%
Total 5104200 · Travel Expenses	0	1,310	8,400	(7,090)	16%
5105200 · Data Processing Expenses					
5105230 · Data Proc-Maintenance & Repair	0	1,541	6,000	(4,459)	26%
5105240 · Data Processing - Software	0	5,423	13,300	(7,877)	41%
Total 5105200 · Data Processing Expenses	0	6,965	19,300	(12,335)	36%
5105300 · Printing Expense					
5105310 · Copier Expense	440	2,324	3,300	(976)	70%
5105320 · Printing - Newsletters	0	1,626	6,000	(4,374)	27%
5105330 · Printing - Forms	0	411	1,500	(1,089)	27%
Total 5105300 · Printing Expense	440	4,362	10,800	(6,438)	40%
5105400 · Utilities					
5105410 · Telephone	109	546	1,400	(854)	39%
5105415 · Cellular Phone	122	607	2,680	(2,073)	23%
5105417 · Internet	100	504	840	(336)	60%
5105420 · Wireless Cards	76	380	1,100	(720)	35%
5105450 · Electricity	300	1,532	4,635	(3,103)	33%

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	Current	Year to Date	\$ Over	% of Budget
	February 2016	Oct 2015 - Feb 2016	(Under)	Thru February
		Budget	Budget	42%
Total 5105400 · Utilities	707	3,570	10,655	(7,085) 34%
5105500 · Repairs & Bldg Improvements				
5105520 · Repairs - Buildings	411	3,600	3,000	600 120%
5105540 · Repairs - Machinery & Equipment	0	0	500	(500) 0%
5105590 · Repairs - Other	0	0	500	(500) 0%
Total 5105500 · Repairs & Bldg Improvements	411	3,600	4,000	(400) 90%
5105600 · Insurance				
5105610 · Insurance - Property	0	554	1,110	(556) 50%
5105620 · Insurance - Liability	0	602	1,205	(603) 50%
5105630 · Insurance - Fidelity Bond	0	0	300	(300) 0%
5105635 · Public Officials Surety Bonds	0	300	1,000	(700) 30%
Total 5105600 · Insurance	0	1,456	3,615	(2,159) 40%
5105700 · Other Expenses				
5105756 · FM 664	0	23,928	24,000	(72) 100%
5105705 · Postage	890	2,877	7,000	(4,123) 41%
5105710 · Cash - Over/Short	0	0	10	(10) 0%
5105725 · Records Management Expense	0	0	4,000	(4,000) 0%
5105730 · City - Memberships	0	1,340	2,500	(1,160) 54%
5105740 · Legal Notices/Advertisement	72	2,150	9,000	(6,850) 24%
5105752 · Employment Screening	0	42	400	(358) 11%
5105760 · Bank Service Charge	0	46	25	21 184%
5105764 · Filing Fees	0	25	500	(475) 5%
5105765 · Miscellaneous	274	669	2,000	(1,331) 33%
Total 5105700 · Other Expenses	1,236	31,076	49,435	(18,359) 63%
5106400 · Minor Capital Outlay				
5106440 · Machinery & Equipment	0	0	2,000	(2,000) 0%

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	Current	Year to Date	\$ Over		% of Budget
			(Under)		
	February 2016	Oct 2015 - Feb 2016	Budget	Budget	Thru February
5106465 · Furniture		-53	1,580	1,000	580 158%
Total 5109000 · Reserves		0	0	61,212 (61,212)	0%
Total 10 · Administration		29,863	195,513	514,839 (319,326)	38%
20 · Police					
5201100 · Salaries & Wages					
5201120 · Police Chief		5,385	29,615	70,000 (40,385)	42%
5201143 · Command Staff		4,120	22,660	52,000 (29,340)	44%
5201150 · Certification Pay		92	577	2,400 (1,823)	24%
5201180 · Merit Raises - Staff		0	0	3,660 (3,660)	0%
Total 5201100 · Salaries & Wages		9,597	52,852	128,060 (75,208)	41%
5201400 · Support Salaries					
5201405 · Support Staff		2,142	11,783	27,040 (15,257)	44%
5201410 · Patrol		19,839	94,816	289,090 (194,274)	33%
5201415 · Certification Pay		69	381	1,636 (1,255)	23%
5201480 · Merit Raises		0	0	1,281 (1,281)	0%
5201490 · Overtime		462	7,847	15,000 (7,153)	52%
Total 5201400 · Support Salaries		22,512	114,826	334,047 (219,221)	34%
5202100 · Employee Benefits					
5202110 · Group Insurance		8,052	28,104	76,313 (48,209)	37%
5202135 · TMRS		2,702	14,434	38,775 (24,341)	37%
5202160 · Worker's Compensation		0	6,058	11,126 (5,068)	54%
5202170 · Payroll Taxes		574	2,780	7,926 (5,146)	35%
5202196 · Membership Dues		0	235	315 (80)	75%
Total 5202100 · Employee Benefits		11,327	51,610	134,455 (82,845)	38%
5202300 · Contractual Services					
5202355 · Contract Labor - Individual		0	0	500 (500)	0%

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	February 2016	Oct 2015 - Feb 2016	(Under)	Thru February
			Budget	42%
5202356 · Gingerbread House	0	1,000	1,000	0 100%
5202380 · Dispatch	0	7,263	13,566	(6,304) 54%
5202385 · Jail Expense	0	0	1,000	(1,000) 0%
5202390 - Special Response Team	0	0	1,000	(1,000) 0%
5202395 - Contractual Services Other	0	0	1,000	(1,000) 0%
Total 5202300 · Contractual Services	0	8,263	18,066	(9,804) 46%
5202500 · Operating Services				
5202530 · Custodial Service Contract	235	1,175	0	1,175 100%
5202540 · Computer Maintenance	0	0	700	(700) 0%
5202560 · Internet Subscriptions	0	0	1,350	(1,350) 0%
Total 5202500 · Operating Services	235	1,175	2,050	(875) 57%
5202600 · Special Expenses				
5202675 · National Night Out	0	0	500	(500) 0%
Total 5202600 · Special Expenses	0	0	500	(500) 0%
5203100 · General Supplies				
5203110 · Office Supplies	120	533	2,000	(1,467) 27%
5203140 · Uniforms	165	2,045	9,000	(6,955) 23%
5203170 · Evidence Gathering	65	111	700	(589) 16%
Total 5203100 · General Supplies	349	2,688	11,700	(9,012) 23%
5203400 · Maintenance Supplies & Parts				
5203410 · Supplies - Custodial	41	173	600	(428) 29%
Total 5203400 · Maintenance Supplies & Parts	41	173	600	(428) 29%
5204200 · Travel Expenses				
5204210 · Travel - Local	0	0	1,000	(1,000) 0%
5204220 · Professional Development	947	1,049	2,500	(1,451) 42%

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			(Under)		
	February 2016	Oct 2015 - Feb 2016	Budget	Budget	Thru February
5204225 · Professional Dev - LEOSE	330	330	2,000	(1,670)	17%
5204270 · Vehicle Expenses	990	5,845	24,000	(18,155)	24%
Total 5204200 · Travel Expenses	2,267	7,223	29,500	(22,277)	24%
5205200 · Data Processing Expenses					
5205240 · Data Processing - Software	0	17,851	17,500	351	102%
Total 5205200 · Data Processing Expenses	0	17,851	17,500	351	102%
5205300 · Printing Expenses					
5205310 · Copier Expense	84	422	1,500	(1,078)	28%
5205330 · Printing - Forms	0	150	300	(150)	50%
5205350 · Printing - Other	17	177	400	(223)	44%
Total 5205300 · Printing Expenses	102	749	2,200	(1,451)	34%
5205400 · Utilities					
5205410 · Telephone	109	546	1,600	(1,054)	34%
5205415 · Cellular Phone	106	531	1,350	(819)	39%
5205417 · Internet - PD	100	504	1,475	(971)	34%
5205420 · Wireless Cards	228	1,140	2,750	(1,610)	41%
5205450 · Electricity	394	1,704	4,500	(2,796)	38%
Total 5205400 · Utilities	938	4,425	11,675	(7,250)	38%
5205500 · Repairs & Building Improvements					
5205520 · Repairs - Building	0	19	3,032	(3,013)	1%
5205540 · Repairs- Machinery & Equipment	0	0	1,200	(1,200)	0%
5205550 · Repairs - Vehicles	340	2,889	8,000	(5,111)	36%
Total 5205500 · Repairs & Building Improvements	340	2,908	12,232	(9,324)	24%
5205600 · Insurance					
5205610 · Insurance - Property	0	824	1,650	(826)	50%

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			(Under)		
	February 2016	Oct 2015 - Feb 2016	Budget	Budget	Thru February
5205620 · Insurance - Liability	0	2,757	5,515	(2,759)	50%
5205640 · Insurance - Vehicle	0	1,215	2,430	(1,215)	50%
Total 5205600 · Insurance	0	4,796	9,595	(4,799)	50%
5205700 · Other Expenses					
5205742 · Public Relations	0	87	200	(113)	43%
5205752 · Employment Screening	0	775	1,000	(225)	77%
5205765 · Miscellaneous	3	267	1,620	(1,353)	16%
Total 5205700 · Other Expenses	3	1,129	2,820	(1,691)	40%
5206400 · Minor Capital Outlay					
5206440 · Machinery & Equipment	0	1,023	2,000	(977)	51%
5206445 · Personal Protective Equipment	600	600	2,000	(1,400)	30%
5206450 · Vehicles	0	46,980	40,000	6,980	117%
Total 5206400 · Minor Capital Outlay	600	48,602	44,000	4,602	110%
Total 20 · Police	48,311	319,270	759,000	(439,730)	42%
25 · Municipal Court					
5251100 · Salaries & Wages					
5251140 · Municipal Judge	585	2,925	7,000	(4,075)	42%
Total 5251100 · Salaries & Wages	585	2,925	7,000	(4,075)	42%
5251400 · Support Staff					
5251405 · Support Staff	2,590	14,247	32,692	(18,445)	44%
5251420 · Jury Fees	0	0	200	(200)	0%
5251425 · City Prosecutor	0	1,772	8,500	(6,728)	21%
5251480 · Merit Raises	0	0	981	(981)	0%
5251490 · Overtime	0	134	1,400	(1,266)	10%
Total 5251400 · Support Staff	2,590	16,153	43,773	(27,620)	37%

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	February 2016	Oct 2015 - Feb 2016	(Under)	Thru February
		Budget	Budget	42%
5252100 · Employee Benefits				
5252110 · Group Insurance	0	2,649	8,166	(5,517) 32%
5252135 · TMRS	231	1,284	3,000	(1,716) 43%
5252160 · Worker's Compensation	0	93	186	(94) 50%
5252170 · Payroll Taxes	38	209	488	(279) 43%
5252196 · Membership Dues	0	0	25	(25) 0%
Total 5252100 · Employee Benefits	268	4,234	11,865	(7,631) 36%
5252300 · Contractual Services				
5252375 · Traffic Fines	0	4,591	23,000	(18,409) 20%
Total 5252300 · Contractual Services	0	4,591	23,000	(18,409) 20%
5252500 · Operating Services				
5252540 · Computer Maintenance	0	0	75	(75) 0%
Total 5252500 · Operating Services	0	0	75	(75) 0%
5253100 · General Supplies				
5253110 · Office Supplies	50	114	150	(36) 76%
5253140 · Uniforms	0	0	50	(50) 0%
Total 5253100 · General Supplies	50	114	200	(86) 57%
5254200 · Travel Expenses				
5254210 · Travel - Local	0	0	25	(25) 0%
Total 5254200 · Travel Expenses	0	0	25	(25) 0%
5255200 · Data Processing Expenses				
5255240 · Data Processing - SW Maint.	0	1,953	1,955	(2) 100%
Total 5255200 · Data Processing Expenses	0	1,953	1,955	(2) 100%

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			(Under)		
	February 2016	Oct 2015 - Feb 2016	Budget	Budget	Thru February
5255300 · Printing Expense					
5255350 · Printing - Other	0	246	800	(554)	31%
Total 5255300 · Printing Expense	0	246	800	(554)	31%
5255600 · Insurance					
5255620 · Insurance - Liability	0	170	341	(171)	50%
Total 5255600 · Insurance	0	170	341	(171)	50%
5255700 · Other Expenses					
5255765 · Miscellaneous	0	0	100	(100)	0%
5255768 · Collection Agency Fees	0	2,829	3,000	(171)	94%
5255770 · Warrant Fee State Comptroller	0	0	900	(900)	0%
5255772 · Warrant Fee - Omni	503	568	1,100	(532)	52%
Total 5255700 · Other Expenses	503	3,398	5,100	(1,702)	67%
Total 25 · Municipal Court	3,996	33,783	94,134	(60,351)	36%
30 · Fire					
5301100 · Salaries & Wages					
5301125 · Fire Chief	2,924	16,084	36,909	(20,825)	44%
5301135 · Deputy Chief/Fire Marshall	1,648	8,868	20,000	(11,132)	44%
5301140 · Fire Captains	3,896	28,640	97,246	(68,606)	29%
5301180 · Merit Raises - Staff	0	0	4,624	(4,624)	0%
Total 5301100 · Salaries & Wages	8,468	53,593	158,779	(105,186)	34%
5301400 · Support Salaries					
5301440 · Firefighters	20,297	103,853	230,246	(126,393)	45%
5301480 · Merit Raises	0	0	6,907	(6,907)	0%
5301485 · Volunteer Incentive Program	1,220	6,270	15,600	(9,330)	40%
Total 5301400 · Support Salaries	21,517	110,123	252,753	(142,630)	44%

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	February 2016	Oct 2015 - Feb 2016	(Under)	Thru February
		Budget	Budget	42%
5302100 · Employee Benefits				
5302135 · TMRS	266	1,490	3,387	(1,897) 44%
5302137 · Volunteer Retirement	108	324	500	(176) 65%
5302160 · Worker's Compensation	0	5,610	9,984	(4,374) 56%
5302170 · Payroll Taxes	2,015	11,009	28,154	(17,145) 39%
5302196 · Membership Dues	25	1,730	1,900	(170) 91%
Total 5302100 · Employee Benefits	2,414	20,163	43,925	(23,762) 46%
5302300 · Contractual Services				
5302310 · Consultant Fees	0	1,500	1,500	0 100%
5302380 · Dispatch	0	7,263	13,566	(6,304) 54%
5302385 · Emergency Transport Service	0	31,780	66,257	(34,478) 48%
Total 5302300 · Contractual Services	0	40,542	81,323	(40,781) 50%
5302500 · Operating Services				
5302510 · Maintenance Agreements	2,531	2,812	10,000	(7,188) 28%
5302540 · Computer Maintenance	0	613	2,000	(1,387) 31%
5302570 · Warning System Maintenance	0	780	780	0 100%
5302580 · Generator Maintenance	0	702	2,120	(1,418) 33%
Total 5302500 · Operating Services	2,531	4,907	14,900	(9,993) 33%
5302600 · Special Expenses				
5302675 · National Night Out	0	0	350	(350) 0%
Total 5302600 · Special Expenses	0	0	350	(350) 0%
5303100 · General Supplies				
5303110 · Office Supplies	0	551	1,600	(1,049) 34%
5303140 · Uniforms	978	2,465	5,000	(2,535) 49%
5303160 · Medical Supplies	83	1,031	8,000	(6,969) 13%

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			(Under)		
	February 2016	Oct 2015 - Feb 2016	Budget	Budget	Thru February
5303165 · Medical Support	60	313	1,000	(687)	31%
5303170 · Evidence Gathering	0	0	50	(50)	0%
5303175 · Education Aids	0	0	50	(50)	0%
Total 5303100 · General Supplies	1,122	4,360	15,700	(11,340)	28%
5303400 · Maintenance Supplies & Parts					
5303410 · Supplies - Custodial	0	564	2,500	(1,936)	23%
5303420 · Building Alarm Maintenance	0	420	420	0	100%
Total 5303400 · Maintenance Supplies & Parts	0	984	2,920	(1,936)	34%
5304200 · Travel Expenses					
5304220 · Professional Development	95	3,166	6,300	(3,134)	50%
5304270 · Vehicle Expenses	474	2,669	10,000	(7,331)	27%
Total 5304200 · Travel Expenses	569	5,835	16,300	(10,465)	36%
5305200 · Data Processing Expenses					
5305230 · Data Proc-Maintenance & Repair	0	0	1,000	(1,000)	0%
5305240 · Data Processing - Software	0	1,783	2,850	(1,067)	63%
Total 5305200 · Data Processing Expenses	0	1,783	3,850	(2,067)	46%
5305300 · Printing Expense					
5305310 · Copier Expense	307	1,209	3,100	(1,891)	39%
5305330 · Printing - Forms	0	0	100	(100)	0%
Total 5305300 · Printing Expense	307	1,209	3,200	(1,991)	38%
5305400 · Utilities					
5305410 · Telephone	238	1,129	2,350	(1,221)	48%
5305415 · Cellular Phone	52	257	900	(643)	29%
5305417 · Internet - Fire Dept.	328	1,644	3,600	(1,956)	46%
5305430 · Natural Gas	299	976	2,400	(1,424)	41%
5305450 · Electricity	393	2,007	5,562	(3,555)	36%

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	Current	Year to Date	\$ Over		% of Budget
			(Under)		
	February 2016	Oct 2015 - Feb 2016	Budget	Budget	Thru February
Total 5305400 · Utilities		1,309	6,013	14,812	(8,799)
5305500 · Repairs & Bldg Improvements					
5305520 · Repairs - Building	357	996	2,800	(1,804)	36%
5305540 · Repairs - Machinery & Equipment	406	4,036	19,000	(14,964)	21%
5305545 · Repairs - Apparatus	40	2,802	12,000	(9,198)	23%
5305550 · Repairs - Vehicles	0	111	3,500	(3,389)	3%
Total 5305500 · Repairs & Bldg Improvements		803	7,945	37,300	(29,355)
5305600 · Insurance					
5305620 · Insurance - Liability	0	3,423	5,660	(2,237)	60%
5305640 · Insurance - Vehicle	0	4,734	10,415	(5,681)	45%
Total 5305600 · Insurance		0	8,157	16,075	(7,918)
5305700 · Other Expenses					
5305705 · Postage	47	47	50	(3)	95%
5305752 · Employment Screening	42	258	165	93	156%
5305765 · Flags & Miscellaneous	0	0	100	(100)	0%
Total 5305700 · Other Expenses		89	305	315	(10)
5306400 · Minor Capital Outlay					
5306440 · Machinery & Equipment	1,292	3,701	10,300	(6,599)	36%
5306445 · Personal Protective Equipment	0	1,021	20,247	(19,226)	5%
Total 5306400 · Minor Capital Outlay		1,292	4,722	30,547	(25,825)
Total 30 · Fire		40,422	270,641	693,049	(422,408)
40 · Community Services					
5401100 · Salaries & Wages					
5401135 · ACO/Code Enforcement Officer	3,566	19,548	45,000	(25,452)	43%
5401180 · Merit Raises - Staff	0	0	1,350	(1,350)	0%
5401190 · Overtime	301	3,444	2,850	594	121%
Total 5401100 · Salaries & Wages		3,867	22,993	49,200	(26,207)
					47%

City of Ovilla General Fund
Actual vs Budget Review
October 2015 through February 2016

	Current	Year to Date	\$ Over	% of Budget
	February 2016	Oct 2015 - Feb 2016	(Under)	Thru February
		Budget	Budget	42%
5402100 · Employee Benefits				
5402110 · Group Insurance	350	1,750	6,177	(4,427) 28%
5402135 · TMRS	348	2,075	4,011	(1,936) 52%
5402160 · Worker's Compensation	0	210	310	(100) 68%
5402170 · Payroll Taxes	62	362	653	(291) 56%
5402190 · License	140	165	625	(460) 26%
Total 5402100 · Employee Benefits	900	4,563	11,776	(7,213) 39%
5402300 · Contractual Services				
5402315 · Contract Building Inspections	6,468	13,654	115,000	(101,346) 12%
5402370 · Impound Fees	100	750	2,300	(1,550) 33%
Total 5402300 · Contractual Services	6,568	14,404	117,300	(102,896) 12%
5402600 · Special Expenses				
5402680 · Environmental Testing	0	0	2,300	(2,300) 0%
5402685 · Clean up Day	0	0	100	(100) 0%
Total 5402600 · Special Expenses	0	0	2,400	(2,400) 0%
5403100 · General Supplies				
5403110 · Office Supplies	0	0	50	(50) 0%
5403120 · Animal Care	0	0	150	(150) 0%
5403122 · Pet Supplies	66	336	500	(164) 67%
5403140 · Uniforms	0	274	450	(176) 61%
Total 5403100 · General Supplies	66	610	1,150	(540) 53%
5403400 · Maintenance Supplies & Parts				
5403460 · Miscellaneous	0	28	200	(172) 14%
Total 5403400 · Maintenance Supplies & Parts	0	28	200	(172) 14%
5404200 · Travel Expenses				

City of Ovilla General Fund
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October 2015 through February 2016

	Current	Year to Date	\$ Over		% of Budget
			(Under)		
	February 2016	Oct 2015 - Feb 2016	Budget	Budget	Thru February
5404210 · Travel - Local	0	0	25	(25)	0%
5404220 · Professional Development	0	0	200	(200)	0%
5404270 · Vehicle Expenses	99	407	3,000	(2,593)	14%
Total 5404200 · Travel Expenses	99	407	3,225	(2,818)	13%
5405200 · Data Processing Expenses					
5405230 · Data Proc-Maintenance & Repairs	0	0	1,080	(1,080)	0%
Total 5405200 · Data Processing Expenses	0	0	1,080	(1,080)	0%
5405300 · Printing Expense					
5405330 · Printing - Forms	0	397	150	247	264%
Total 5405300 · Printing Expense	0	397	150	247	264%
5405400 · Utilities					
5405415 · Cellular Phone	90	447	950	(503)	47%
Total 5405400 · Utilities	90	447	950	(503)	47%
5405600 · Insurance					
5405610 · Insurance - Property	0	4	9	(5)	45%
5405620 · Insurance - Liability	0	115	230	(115)	50%
5405640 · Insurance - Vehicle	0	135	230	(95)	59%
Total 5405600 · Insurance	0	254	469	(215)	54%
5405700 · Other Expenses					
5405765 · Miscellaneous	30	30	100	(70)	30%
Total 5405700 · Other Expenses	30	30	100	(70)	30%
5406400 · Minor Capital Outlay					
5406440 · Machinery & Equipment	77	163	1,000	(837)	16%
Total 5406400 · Minor Capital Outlay	77	163	1,000	(837)	16%

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	Current	Year to Date	\$ Over (Under)	% of Budget
	February 2016	Oct 2015 - Feb 2016	Budget	Thru February
			Budget	42%
Total 40 · Community Services	11,697	44,294	189,000	(144,706) 23%
45 · Solid Waste				
5455400 · Utilities				
5455465 · Solidwaste Pickup (Garbage)	18,343	91,715	226,356	(134,641) 41%
Total 5455400 · Utilities	18,343	91,715	226,356	(134,641) 41%
Total 45 · Solid Waste	18,343	91,715	226,356	(134,641) 41%
50 · Streets				
5501400 · Support Staff				
5501415 · Maintenance Crew	1,828	9,928	23,400	(13,472) 42%
5501490 · Overtime	34	515	1,500	(985) 34%
5501500 · Streets - On Call	50	150	600	(450) 25%
Total 5501400 · Support Staff	1,912	10,593	25,500	(14,907) 42%
5502100 · Employee Benefits				
5502110 · Group Insurance	0	2,649	8,170	(5,521) 32%
5502135 · TMRS	170	946	2,148	(1,202) 44%
5502160 · Worker's Compensation	0	972	1,750	(778) 56%
5502170 · Payroll Taxes	26	149	350	(201) 43%
5502190 · License	0	61	122	(61) 50%
Total 5502100 · Employee Benefits	196	4,777	12,540	(7,763) 38%
5502200 · Special Services				
5502280 · NCTCOG- SWMP Fees	0	3,353	6,400	(3,047) 52%
Total 5502200 · Special Services	0	3,353	6,400	(3,047) 52%
5502600 · Special Expenses				
5502620 · Emergency Clean Up	0	0	2,250	(2,250) 0%

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Actual vs Budget Review
October 2015 through February 2016

	Current	Year to Date	\$ Over (Under)	% of Budget
	February 2016	Oct 2015 - Feb 2016	Budget	Thru February
			Budget	42%
Total 5502600 · Special Expenses	0	0	2,250	(2,250) 0%
5503100 · General Supplies				
5503110 · Office Supplies	0	0	100	(100) 0%
5503140 · Uniforms	0	0	600	(600) 0%
Total 5503100 · General Supplies	0	0	700	(700) 0%
5503400 · Maintenance Supplies & Parts				
5503405 · Drainage Maintenance	0	0	500	(500) 0%
5503420 · Supplies - Street Signs	854	2,496	2,500	(4) 100%
5503460 · Miscellaneous	79	181	300	(119) 60%
Total 5503400 · Maintenance Supplies & Parts	933	2,678	3,300	(622) 81%
5504200 · Travel Expenses				
5504220 · Professional Development	0	0	500	(500) 0%
5504270 · Vehicle Expenses	536	1,746	6,500	(4,754) 27%
Total 5504200 · Travel Expenses	536	1,746	7,000	(5,254) 25%
5505300 · Printing Expense				
5505350 · Printing - Other	0	0	350	(350) 0%
Total 5505300 · Printing Expense	0	0	350	(350) 0%
5505400 · Utilities				
5505450 · Electricity	3,775	18,789	45,000	(26,211) 42%
Total 5505400 · Utilities	3,775	18,789	45,000	(26,211) 42%
5505500 · Repairs & Bldg Improvements				
5405520 · Repairs - Building	0	0	500	(500) 0%
5505540 · Repairs - Machinery & Equipment	42	90	3,000	(2,910) 3%

City of Ovilla General Fund
Actual vs Budget Review
October 2015 through February 2016

	Current	Year to Date	\$ Over		% of Budget
			(Under)		
	February 2016	Oct 2015 - Feb 2016	Budget	Budget	Thru February
5505550 · Repairs - Vehicles	38	379	2,500	(2,121)	15%
5505560 · Repairs -Street Maint.& Repairs	78	23,085	50,000	(26,915)	46%
5505565 · Repairs - Infrastruct Drainage	10	10	3,000	(2,990)	0%
5505590 · Repairs - Other	0	17	1,500	(1,483)	1%
Total 5505500 · Repairs & Bldg Improvements	168	23,581	60,500	(36,919)	39%
5505600 · Insurance					
5505620 · Insurance - Liability	0	616	1,235	(619)	50%
5505640 · Insurance - Vehicle	0	1,777	3,554	(1,777)	50%
Total 5505600 · Insurance	0	2,393	4,789	(2,396)	50%
5505700 · Other Expenses					
5505752 · Employment Screening	0	0	150	(150)	0%
Total 5505700 · Other Expenses	0	0	150	(150)	0%
5506400 · Minor Capital Outlay					
5506440 · Machinery & Equipment	0	800	2,500	(1,700)	32%
5506445 · Personal Protective Equipment	0	0	300	(300)	0%
5506490 · Other	50	200	850	(650)	24%
Total 5506400 · Minor Capital Outlay	50	1,000	3,650	(2,650)	27%
5507400 · Capitalized Assets					
5507440 · Machinery & Equipment	0	0	6,000	(6,000)	0%
5507460 · Infrastructure	0	377,254	330,500	46,754	114%
Total 5507400 · Capitalized Assets	0	377,254	336,500	40,754	112%
Total 50 · Streets	7,570	446,163	508,629	(62,466)	88%
60 · Parks					
5602400 · Rentals					
5602490 · Rental - Other	210	1,257	3,000	(1,743)	42%

City of Ovilla General Fund
Actual vs Budget Review
October 2015 through February 2016

	Current	Year to Date	\$ Over		% of Budget
			(Under)		
	February 2016	Oct 2015 - Feb 2016	Budget	Budget	Thru February
Total 5602400 · Rentals			3,000	(1,743)	42%
	210	1,257			
5602600 · Special Expenses					
5602680 · Heritage Day	0	1,263	8,000	(6,737)	16%
5602690 - Special Events	689	1,154	4,500	0	26%
Total 5602600 · Special Expenses	689	2,417	12,500	(6,737)	19%
5603400 · Maintenance Supplies & Parts					
5603460 · Miscellaneous	0	275	300	(25)	92%
Total 5603400 · Maintenance Supplies & Parts	0	275	300	(25)	92%
5605400 · Utilities					
5605450 · Electricity	671	2,882	8,300	(5,418)	35%
Total 5605400 · Utilities	671	2,882	8,300	(5,418)	35%
5605500 · Repairs & Bldg Improvements					
5605520 · Repairs - Building	0	0	250	(250)	0%
5605530 · REPAIRS-IMP OTHER THAN BLDGS	291	502	1,000	(498)	50%
Total 5605500 · Repairs & Bldg Improvements	291	502	1,250	(748)	40%
5605600 · Insurance					
5605610 · Insurance - Property	0	57	115	(58)	50%
5605620 · Insurance - Liability	0	260	521	(261)	50%
5605640 · Insurance - Vehicle	0	114	230	(116)	50%
Total 5605600 · Insurance	0	432	866	(434)	50%
5605700 · Other Expenses					
5605765 · Miscellaneous	0	208	300	(92)	69%
Total 5605700 · Other Expenses	0	208	300	(92)	69%
5606400 · Minor Capital Outlay					

City of Ovilla General Fund
Actual vs Budget Review
October 2015 through February 2016

	Current	Year to Date	\$ Over		% of Budget
			(Under)		
	February 2016	Oct 2015 - Feb 2016	Budget	Budget	Thru February
5606410 · Land Improvements		311	649	6,000	(5,352)
5606440 · Machinery & Equipment		0	275	500	(225)
Total 5606400 · Minor Capital Outlay		311	924	6,500	(5,576)
5607400 · Capitalized Assets					
5607440 · Machinery & Equipment		0	0	1,000	(1,000)
Total 5607400 · Capitalized Assets		0	0	1,000	(1,000)
Total 60 · Parks		2,172	8,897	34,016	(25,119)
Total Expenditures		162,374	1,410,278	3,019,023	(1,608,745)
Net Change in Fund Balance		117,262	476,749	0	476,749
					100%

Ovilla W&S Utility Fund
Actual vs Budget Review
October 2015 through February 2016

	Current	Year to Date	\$ Over (Under)	% of Budget
	February 2016	Oct 2015 - Feb 2016	Budget	Thru February
			Budget	42%
Resources				
4000400 · Charges for Services				
4000460 · Water Sales	48,308	421,996	894,932	(472,936) 47%
4000461 · Sewer Service	34,503	157,544	441,770	(284,226) 36%
4000465 · Water & Sewer Penalties	1,213	8,497	19,000	(10,504) 45%
4000471 · Reconnect Fees	625	2,409	5,400	(2,991) 45%
4000472 · Meters	0	475	3,700	(3,225) 13%
4000473 · Connect Fees	175	1,100	4,400	(3,300) 25%
4000478 · Infrastructure Improvement Fee	6,126	26,610	70,133	(43,523) 38%
4000480-Solid Waste Fees (Garbage)	(138)	0	0	0 0%
Total 4000400 · Charges for Services	90,814	618,631	1,439,335	(820,704) 43%
4000800 · Other Revenue				
4000880 · Capital Rec Fee	1,250	3,750	62,500	(58,750) 6%
4000840 · Interest Earned	229	1,222	3,100	(1,878) 39%
4000890 · Misc Other Revenue	0	0	2,000	(2,000) 0%
Total 4000800 · Other Revenue	1,479	4,972	67,600	(62,628) 7%
Total Resources	92,293	623,603	1,506,935	(883,332) 41%
Expense				
70 · Administration				
5701100 · Salaries & Wages				
5701110 · City Administrator	0	5,657	20,600	(14,943) 27%
5701115 · City Secretary	0	3,031	13,133	(10,102) 23%
5701117 · Finance Accountant	0	2,852	12,360	(9,508) 23%
5701120 · Part Time Admin. Support	0	1,716	7,435	(5,719) 23%
5701130 · Public Works Director	4,151	22,829	52,388	(29,559) 44%
5701180 · Merit Raises, Staff	0	0	3,177	(3,177) 0%
Total 5701100 · Salaries & Wages	4,151	36,085	109,093	(73,008) 33%

Ovilla W&S Utility Fund
Actual vs Budget Review
October 2015 through February 2016

	Current	Year to Date	\$ Over (Under)	% of Budget
	February 2016	Oct 2015 - Feb 2016	Budget	Thru February
			Budget	42%
5702100 · Employee Benefits				
5702110 · Group Insurance	662	3,312	8,166	(4,855) 41%
5702135 · TMRS	374	2,060	4,808	(2,748) 43%
5702170 · Payroll Taxes	60	327	783	(456) 42%
Total 5702100 · Employee Benefits	1,096	5,699	13,757	(8,058) 41%
5702200 · Special Services				
5702230 · Legal Fees	0	0	1,000	(1,000) 0%
5702240 · Audit	0	7,150	5,780	1,370 124%
5702250 · Accounting	0	0	500	(500) 0%
Total 5702200 · Special Services	0	7,150	7,280	(130) 98%
5702300 · Contractual Services /Personnel				
5702310 · Consultant Fees	0	1,101	3,500	(2,399) 31%
Total 5702300 · Contractual Services /Personnel	0	1,101	3,500	(2,399) 31%
5703100 · General Supplies				
5703110 · Office Supplies	327	469	800	(331) 59%
Total 5703100 · General Supplies	327	469	800	(331) 59%
5703400 · Maintenance Supplies / Parts				
5703410 · Supplies - Custodial	0	0	200	(200) 0%
Total 5703400 · Maintenance Supplies / Parts	0	0	200	(200) 0%
5704200 · Travel Expenses				
5704210 · Travel - Local	0	0	200	(200) 0%
5704220 · Professional Development	0	0	750	(750) 0%
Total 5704200 · Travel Expenses	0	0	950	(950) 0%
5705200 · Data Processing Expenses				

Ovilla W&S Utility Fund
Actual vs Budget Review
October 2015 through February 2016

	Current	Year to Date	\$ Over		% of Budget
			(Under)		
	February 2016	Oct 2015 - Feb 2016	Budget	Budget	Thru February
5705240 · Data Processing - Software		0	400	(400)	0%
Total 5705200 · Data Processing Expenses		0	400	(400)	0%
5705300 · Printing Expense					
5705350 · Printing - Other		0	163	250	65%
Total 5705300 · Printing Expense		0	163	250	65%
5705400 · Utilities					
5705410 · Telephone	109	546	1,250	(704)	44%
5705415 · Cellular Phone	38	190	850	(660)	22%
5705417 · Internet	100	504	950	(446)	53%
Total 5705400 · Utilities	248	1,240	3,050	(1,810)	41%
5705700 · Other Expenses					
5705705 · Postage	500	2,500	8,900	(6,400)	28%
5705740 · Advertising	0	0	300	(300)	0%
5705760 · Bank Service Charge	0	110	100	10	110%
5705765 · Miscellaneous	0	0	100	(100)	0%
5705775 · Credit Card Transaction Fee	255	1,459	3,000	(1,541)	49%
Total 5705700 · Other Expenses	755	4,069	12,400	(8,331)	33%
5706400 · Minor Capital Outlay					
5706440 · Machinery & Equipment	0	0	500	(500)	0%
Total 5706400 · Minor Capital Outlay	0	0	500	(500)	0%
5709000 · Reserve					
5708215 · Admin. Exp. to General Fund	0	22,822	91,287	(68,465)	25%
5709002 · Capital Improv. Water Reserve	0	0	26,015	(26,015)	0%
5709003 · Capital Improv. Sewer Reserve	0	0	32,685	(32,685)	0%
5709010 · Administrative Reserves	0	0	2,747	(2,747)	0%
Total 5709000 · Reserve	0	22,822	152,734	(129,912)	15%

Ovilla W&S Utility Fund
Actual vs Budget Review
October 2015 through February 2016

	Current	Year to Date	\$ Over (Under)	% of Budget
	February 2016	Oct 2015 - Feb 2016	Budget	Thru February
			Budget	42%
Total 70 · Administration	6,576	78,798	304,914	(226,116) 26%
75 · Water				
5751100 · Salaries & Wages				
5751133 · Superintendent	3,328	18,302	42,000	(23,698) 44%
5751180 · Merit Raises - Staff	0	0	1,260	(1,260) 0%
Total 5751100 · Salaries & Wages	3,328	18,302	43,260	(24,958) 42%
5751400 · Support Salaries				
5751405 · Support Staff	3,232	14,691	30,593	(15,902) 48%
5751415 · Maintenance Crew	6,213	34,170	78,395	(44,225) 44%
5751430 · Seasonal Crew	0	0	3,000	(3,000) 0%
5751450 · Certification Pay	92	508	1,200	(692) 42%
5751480 · Merit Raises	0	0	3,666	(3,666) 0%
5751490 · Overtime	456	2,406	4,000	(1,594) 60%
5751500 · Water - On Call	150	700	1,000	(300) 70%
Total 5751400 · Support Salaries	10,143	52,475	121,854	(69,379) 43%
5752100 · Employee Benefits				
5752110 · Group Insurance	5,336	13,435	41,115	(27,681) 33%
5752135 · TMRS	1,195	6,570	14,792	(8,222) 44%
5752160 · Worker's Compensation	0	2,306	3,385	(1,079) 68%
5752170 · Payroll Taxes	201	1,100	2,408	(1,308) 46%
5752190 · Licenses	0	0	222	(222) 0%
Total 5752100 · Employee Benefits	6,732	23,411	61,922	(38,511) 38%
5752300 · Contractual Services/Personnel				
5752350 · Contract Labor - Company	0	0	1,500	(1,500) 0%
5752380 · Dispatch	0	6,225	11,628	(5,403) 54%
Total 5752300 · Contractual Services/Personnel	0	6,225	13,128	(6,903) 47%

Ovilla W&S Utility Fund
Actual vs Budget Review
October 2015 through February 2016

	Current	Year to Date	\$ Over (Under)	% of Budget
	February 2016	Oct 2015 - Feb 2016	Budget	Thru February
			Budget	42%
5752400 · Rentals				
5752420 · Rental - Machinery & Equipment	0	236	250	(14) 94%
Total 5752400 · Rentals	0	236	250	(14) 94%
5752500 · Operating Services				
5752580 · Water Testing	68	704	4,000	(3,296) 18%
5752590 · TCEQ Fees	100	3,034	3,500	(466) 87%
Total 5752500 · Operating Services	168	3,739	7,500	(3,761) 50%
5753100 · General Supplies				
5753140 · Uniforms	0	1,416	1,700	(284) 83%
Total 5753100 · General Supplies	0	1,416	1,700	(284) 83%
5753400 · Maintenance Supplies & Parts				
5753460 · Miscellaneous	0	0	300	(300) 0%
Total 5753400 · Maintenance Supplies & Parts	0	0	300	(300) 0%
5754200 · Travel Expenses				
5754220 · Professional Development	0	160	750	(590) 21%
5754270 · Vehicle Expenses	443	2,393	10,000	(7,607) 24%
Total 5754200 · Travel Expenses	443	2,553	10,750	(8,197) 24%
5755200 · Data Processing Expenses				
5755230 · Data Proc-Maintenance & Repairs	0	371	1,300	(929) 29%
5755240 · Data Processing - Software	0	3,850	4,200	(350) 92%
Total 5755200 · Data Processing Expenses	0	4,221	5,500	(1,279) 77%
5755300 · Printing Expenses				
5755310 · Copier Expense	0	0	3,000	(3,000) 0%
5755350 · Printing - Other	0	907	2,000	(1,093) 45%

Ovilla W&S Utility Fund
Actual vs Budget Review
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	Current	Year to Date	\$ Over (Under)	% of Budget
	February 2016	Oct 2015 - Feb 2016	Budget	Thru February
			Budget	42%
Total 5755300 · Printing Expenses	0	907	5,000	(4,093) 18%
5755400 · Utilities				
5755415 · Cellular Phone	44	302	1,500	(1,198) 20%
5755450 · Electricity	2,507	9,758	26,000	(16,242) 38%
5755460 · Water, wholesale	19,628	150,021	391,500	(241,479) 38%
Total 5755400 · Utilities	22,179	160,082	419,000	(258,918) 38%
5755500 · Repairs & Building Improvements				
5755540 · Repairs- Machinery & Equipment	10	850	4,000	(3,150) 21%
5755550 · Repairs - Vehicles	38	970	2,000	(1,030) 49%
5755570 · Inventory Expense	1,748	5,100	9,000	(3,900) 57%
5755580 · Water Chemical Expense	1,044	3,035	8,000	(4,965) 38%
5755590 · Repairs - Other	0	15	3,000	(2,985) 1%
Total 5755500 · Repairs & Building Improvements	2,840	9,970	26,000	(16,030) 38%
5755600 · Insurance				
5755610 · Insurance - Property	0	1,336	2,672	(1,336) 50%
5755620 · Insurance - Liability	0	862	1,724	(862) 50%
5755640 · Insurance - Vehicle	0	316	633	(317) 50%
Total 5755600 · Insurance	0	2,514	5,029	(2,515) 50%
5755700 · Other Expenses				
5755752 · Employment Screening	0	0	150	(150) 0%
Total 5755700 · Other Expenses	0	0	150	(150) 0%
5756400 · Minor Capital Outlay				
5756440 · Machinery & Equipment	0	0	1,000	(1,000) 0%
5756490 · Other	449	449	500	(51) 90%
Total 5756400 · Minor Capital Outlay	449	449	1,500	(1,051) 30%

Ovilla W&S Utility Fund
Actual vs Budget Review
October 2015 through February 2016

	Current	Year to Date	\$ Over (Under)	% of Budget
	February 2016	Oct 2015 - Feb 2016	Budget	Thru February
			Budget	42%
5757400 · Capitalized Assets				
5757440 · Machinery & Equipment	0	0	2,500	(2,500) 0%
5757470 · Infrastructure - Water	0	400	4,000	(3,600) 10%
Total 5757400 · Capitalized Assets	0	400	6,500	(6,100) 6%
5757900 · Long-Term Debt				
5758225 · Admin. Expense to Debt Fund	0	25,697	102,786	(77,090) 25%
Total 5757900 · Long-Term Debt	0	25,697	102,786	(77,090) 25%
Total 75 · Water	46,282	312,595	832,129	(519,534) 38%
80 · Sewer				
5801400 · Support Salaries				
5801405 · Support Staff	0	3,091	10,197	(7,107) 30%
5801415 · Maintenance Crew	2,637	14,502	33,280	(18,778) 44%
5801450 · Certification Pay	92	508	1,210	(702) 42%
5801480 · Merit Raises	0	0	998	(998) 0%
5801490 · Overtime	0	816	3,000	(2,184) 27%
5801500 · Sewer - On Call	0	200	1,150	(950) 17%
Total 5801400 · Support Salaries	2,729	19,116	49,835	(30,719) 38%
5802100 · Employee Benefits				
5802110 · Group Insurance	662	3,312	8,451	(5,140) 39%
5802135 · TMRS	239	1,408	3,054	(1,646) 46%
5802160 · Worker's Compensation-Sewer	0	2,306	3,385	(1,079) 68%
5802170 · Payroll Taxes	38	226	497	(271) 45%
5802190 · Licenses	0	0	150	(150) 0%
Total 5802100 · Employee Benefits	939	7,251	15,537	(8,286) 47%
5802300 · Contractual Services/Personnel				

Ovilla W&S Utility Fund
Actual vs Budget Review
October 2015 through February 2016

	Current	Year to Date	\$ Over		% of Budget
			(Under)		
			Budget	Budget	
	February 2016	Oct 2015 - Feb 2016			Thru February
5802350 · Contract Labor - Company			2,000	(2,000)	0%
Total 5802300 · Contractual Services/Personnel	0	0	2,000	(2,000)	0%
5802500 · Operating Services					
5802515 · Sardis Collection Expense	1,110	3,837	9,618	(5,781)	40%
5802590 · TCEQ Fees - Sewer	0	0	100	(100)	0%
Total 5802500 · Operating Services	1,110	3,837	9,718	(5,881)	39%
5803100 · General Supplies					
5803140 · Uniforms	0	1,083	1,200	(117)	90%
Total 5803100 · General Supplies	0	1,083	1,200	(117)	90%
5803400 · Maintenance Supplies & Parts					
5803460 · Miscellaneous	0	0	500	(500)	0%
Total 5803400 · Maintenance Supplies & Parts	0	0	500	(500)	0%
5804200 · Travel Expenses					
5804220 · Professional Development	0	0	500	(500)	0%
5804270 · Vehicle Expense	131	507	1,200	(693)	42%
Total 5804200 · Travel Expenses	131	507	1,700	(1,193)	30%
5805400 · Utilities					
5805450 · Electricity	206	1,339	3,000	(1,661)	45%
5805463 · TRA Wastewater Treatment	22,567	118,964	270,806	(151,842)	44%
Total 5805400 · Utilities	22,773	120,303	273,806	(153,503)	44%
5805500 · Repairs & Bldg Improvements					
5805510 · Repairs - Land Improvements	0	0	300	(300)	0%
5805540 · Repairs - Machinery & Equipment	0	1,480	6,000	(4,520)	25%
5805570 · Inventory Expense	0	301	2,000	(1,699)	15%
5805590 · Repairs - Other	0	0	600	(600)	0%
Total 5805500 · Repairs & Bldg Improvements	0	1,781	8,900	(7,119)	20%

Ovilla W&S Utility Fund
Actual vs Budget Review
October 2015 through February 2016

	Current	Year to Date	\$ Over (Under)	% of Budget
	February 2016	Oct 2015 - Feb 2016		Thru February
				42%
5805600 · Insurance				
5805610 · Insurance - Property	0	28	56	(28) 50%
5805620 · Insurance - Liability	0	199	400	(201) 50%
5805640 · Insurance - Vehicle	0	20	40	(21) 49%
Total 5805600 · Insurance	0	246	496	(250) 50%
5805700 · Other Expenses				
5805752 · Employment Screening	0	0	200	(200) 0%
Total 5805700 · Other Expenses	0	0	200	(200) 0%
5807400 · Capitalized Assets				
5807440 · Machinery & Equipment	0	5,542	6,000	(458) 92%
Total 5807400 · Capitalized Assets	0	5,542	6,000	(458) 92%
Total 80 · Sewer	27,682	159,668	369,892	(210,224) 43%
Total Expense	80,540	551,061	1,506,935	(955,874) 37%
Net Change in Fund Balance	11,753	72,542	0	72,542 100%

Ovilla Debt Service
Actual vs Budget Review
October 2015 through February 2016

	Current	Year to Date	\$ Over		% of Budget
			(Under)		
	February 2016	Oct 2015 - Feb 2016	Budget	Budget	Thru February
Revenues					
4000100 · Taxes					
4000107 · Ad Valorem, Current I & S	44,584	448,116	467,702	(19,586)	96%
4000111 · Ad Valorem, Delinquent I & S	312	1,275	4,122	(2,847)	31%
4000114 · Interest/Penalties - I & S	570	764	1,611	(847)	47%
Total 4000100 · Taxes	45,466	450,155	473,435	(23,280)	95%
4000800 · Other Revenue					
4000840 · Interest Earned	62	156	700	(544)	22%
4000900 · Reduction of Reserve Fund Bal.	-	-	1,604	(1,604)	0%
4000930 · Admin.Rev.Rec.Fr Water & Sewer	-	25,697	102,786	(77,090)	25%
Total 4000800 · Other Revenue	62	25,853	105,090	(79,237)	25%
Total Revenues	45,528	476,007	578,525	(102,518)	82%
Expenditures					
5157900 · Long-Term Debt					
5157930 · Paying Agent Fees	-	-	500	(500)	0%
51579349 · 2011 Bond Issue Principle	-	-	375,000	(375,000)	0%
5157940 · 2011 Bond Issue Interest	-	101,513	203,025	(101,513)	50%
Total 5157900 · Long-Term Debt	-	101,513	578,525	(477,013)	18%
Total Expenditures	-	101,513	578,525	(477,013)	18%
Net Change in Fund Balance	45,528	374,495	-	374,495	100%

City of Ovilla Capital Projects Fund
Actual vs Budget Review
October 2015 through February 2016

	Current	Year to Date	\$ Over (Under)	% of Budget
	February 2016	Oct 2015 - Feb 2016	Budget	Thru February
			Budget	42%
Revenues				
4000800 · Other Revenue				
4000845 · Interest Earned - Texstar	0	1	1	103%
4000850 · Interest Earned - Prosperity	21	108	255	(147) 42%
Total 4000800 · Other Revenue	21	109	256	(147) 43%
Total Revenues	21	109	256	(147) 43%
Expense				
5879000 · Reserves				
5879010 · Admin Reserves	0	0	256	(256) 0%
Total 5879000 · Reserves	0	0	256	(256) 0%
Total Expense	0	0	256	(256) 0%
Change in Net Position	21	109	0	109 100%

Ovilla Park Impact Fund
Actual vs Budget Review
October 2015 through February 2016

	Current	Year to Date	\$ Over		% of Budget
			(Under)		
	February 2016	Oct 2015 - Feb 2016	Budget	Budget	Thru February
Revenues					
4000400 · Charges for Services					
4000460 · Park Impact	335	1,673	16,726	(15,053)	10%
Total 4000400 · Charges for Services	335	1,673	16,726	(15,053)	10%
4000800 · Other Revenue					
4000840 · Interest Earned	12	57	100	(43)	57%
Total 4000800 · Other Revenue	12	57	100	(43)	57%
Total Revenues	347	1,730	16,826	(15,096)	10%
Expenditures					
5606400 · Minor Capital Outlay					
5606410 · Land Improvements	0	0	500	(500)	0%
Total 5606400 · Minor Capital Outlay	0	0	500	(500)	0%
5607400 · Capitalized Assets					
5607440 · Capital Machinery & Equipment	0	0	6,000	(6,000)	0%
Total 5607400 · Capitalized Assets	0	0	6,000	(6,000)	0%
5609000 · Reserves					
5609035 · Park Impact Reserves	0	0	10,326	(10,326)	0%
Total 5609000 · Reserves	0	0	10,326	(10,326)	0%
Total Expenditures	0	0	16,826	(16,826)	0%
Net Change in Fund Balance	347	1,730	0	1,730	100%

Ovilla W&S Impact Fee Fund
Actual vs Budget Review
October 2015 through February 2016

	Current	Year to Date	\$ Over		% of Budget
			(Under)		
	February 2016	Oct 2015 - Feb 2016	Budget	Budget	Thru February
Revenues					
4000400 · Charges for Services					
4000476 - Water Impact Fee	0	2,100	0	2,100	100%
4000477 - Sewer Impact Fee	0	1,400	70,000	(68,600)	2%
Total 4000400 · Charges for Services	0	3,500	70,000	(66,500)	5%
4000800 · Other Revenue					
4000840 · Interest Earned	16	80	200	(120)	40%
4000880 - Transfer In - Water Impact	0	0	0	0	0%
Total 4000800 · Other Revenue	16	80	200	(120)	40%
Total Revenues	16	3,580	70,200	(66,620)	5%
Expense					
5859000 · Reserves					
5859020 - Water Impact Consultant Fee	0	0	37,500	(37,500)	0%
5859030 - Sewer Impact Fees Reserve	0	0	32,700	(32,700)	0%
Total 5859000 · Reserves	0	0	70,200	(70,200)	0%
Total Expense	0	0	70,200	(70,200)	0%
Change in Net Position	16	3,580	0	3,580	100%

Ovilla 4B Economic Development Corporation
Actual vs Budget Review
October 2015 through February 2016

	Current	Year to Date	\$ Over		% of Budget
			(Under)		
	February 2016	Oct 2015 - Feb 2016	Budget	Budget	Thru February
Revenues					
4000100 · Taxes					
4000120 · Sales tax	10,855	41,735	81,838	(40,103)	51%
Total 4000100 · Taxes	10,855	41,735	81,838	(40,103)	51%
4000800 · Other Revenue					
4000840 · Interest Income	131	638	1,200	(562)	53%
Total 4000800 · Other Revenue	131	638	1,200	(562)	53%
Total Revenues	10,987	42,373	83,038	(40,665)	51%
Expenditures					
8102200 · Special Services					
8102230 · Legal Fees	0	0	500	(500)	0%
8102240 · Audit	0	1,600	1,600	0	100%
Total 8102200 · Special Services	0	1,600	2,100	(500)	76%
8102300 · Consultant Services					
8102310 · Consultant Fees	0	0	20,000	(20,000)	0%
Total 8102300 · Consultant Services	0	0	20,000	(20,000)	0%
8103100 · General Supplies					
8103110 · Office Supplies	0	0	100	(100)	0%
Total 8103100 · General Supplies	0	0	100	(100)	0%
8104200 · Travel Expense					
8104210 · Travel Expense	0	0	1,000	(1,000)	0%
8104220 · Professional Development	0	0	2,300	(2,300)	0%
Total 8104200 · Travel Expense	0	0	3,300	(3,300)	0%

Ovilla 4B Economic Development Corporation
Actual vs Budget Review
October 2015 through February 2016

	Current	Year to Date	\$ Over (Under)		% of Budget Thru February
			Budget	Budget	
	February 2016	Oct 2015 - Feb 2016			
8105300 - Printing					
8105320 - Printing Expense	0	0	300	(300)	0%
Total 8105300 - Printing	0	0	300	(300)	0%
8105500 - Projects					
8105560 - Sewer Line	0	0	45,000	(45,000)	0%
Total 8105500 - Projects	0	0	45,000	(45,000)	0%
8105600 - Insurance					
8105620 - Insurance - Liability	0	130	261	(131)	50%
Total 8105600 - Insurance	0	130	261	(131)	50%
8105700 - Other Expenses					
8105705 - Postage	0	0	100	(100)	0%
8105730 - Memberships	3,000	3,350	165	3,185	2,030%
8105740 - Advertising	0	0	5,300	(5,300)	0%
8105765 - Business Expense	0	0	1,000	(1,000)	0%
Total 8105700 - Other Expenses	3,000	3,350	6,565	(3,215)	51%
8109000 - Reserves					
8109015 - Administrative Reserves	194	336	2,912	(2,576)	12%
8109215 - Admin. Expense to General Fund	0	625	2,500	(1,875)	25%
Total 8109000 - Reserves	194	961	5,412	(4,451)	18%
Total Expenditures	3,194	6,041	83,038	(76,997)	7%
Net Change in Fund Balance	7,792	36,332	0	36,332	100%

Ovilla Municipal Development District
Actual vs Budget Review
October 2015 through February 2016

	Current	Year to Date	\$ Over (Under)	% of Budget
	February 2016	Oct 2015 - Feb 2016	Budget	Thru February
			Budget	42%
Revenues				
4000100 · Taxes				
4000120 · Sales tax	4,531	16,420	40,919	(24,499) 40%
Total 4000100 · Taxes	4,531	16,420	40,919	(24,499) 40%
4000800 · Other Revenue				
4000840 · Interest Income	39	194	300	(106) 65%
Total 4000800 · Other Revenue	39	194	300	(106) 65%
Total Revenues	4,570	16,613	41,219	(24,606) 40%
Expenditures				
9102200 · Special Services				
9102230 · Legal Fees	0	0	250	(250) 0%
9102240 · Audit	0	1,600	1,600	0 100%
9102250 · Accounting	0	0	250	(250) 0%
Total 9102200 · Special Services	0	1,600	2,100	(500) 76%
9102300 · Consultant Services				
9102310 · Consultant Fees	0	0	534	(534) 0%
Total 9102300 · Consultant Services	0	0	534	(534) 0%
9103100 · General Supplies				
9103110 · Office Supplies	0	0	100	(100) 0%
Total 9103100 · General Supplies	0	0	100	(100) 0%
9104200 · Travel Expense				
9104220 · Professional Development	0	0	250	(250) 0%
Total 9104200 · Travel Expense	0	0	250	(250) 0%

Ovilla Municipal Development District
Actual vs Budget Review
October 2015 through February 2016

	Current	Year to Date	\$ Over (Under)	% of Budget Thru February
9105600 · Insurance				
9105620 · Insurance - Liability	0	130	261	(131)
Total 9105600 · Insurance	<hr/> 0	<hr/> 130	<hr/> 261	<hr/> (131)
9105700 · Other Expenses				
9105705 · Postage	0	0	25	(25)
Total 9105700 · Other Expenses	<hr/> 0	<hr/> 0	<hr/> 25	<hr/> (25)
9109000 · Reserves				
9109015 · Administrative Reserves	0	0	37,449	(37,449)
9109215 · Admin. Expense to General Fund	0	125	500	(375)
Total 9109000 · Reserves	<hr/> 0	<hr/> 125	<hr/> 37,949	<hr/> (37,824)
Total Expenditures	<hr/> 0	<hr/> 1,855	<hr/> 41,219	<hr/> (39,364)
Net Change in Fund Balance	<hr/> 4,570	<hr/> 14,758	<hr/> 0	<hr/> 14,758
				100%

Ovilla Employee Benefit Trust

Actual vs Budget Review

October 2015 through February 2016

	Current	Year to Date	\$ Over (Under)	% of Budget	
	February 2016	Oct 2015 - Feb 2016	Budget	Budget	Thru February
Revenues					
4000991 · Insurance Contributions					
4000991 Insurance Contributions	15,320	72,913	0	72,913	100%
Total 4000991 · Insurance Contributions	15,320	72,913	0	72,913	100%
4000800 - Other Income					
4000840 - Interest Income	0	5	0	5	100%
Total Revenues	15,320	72,918	0	72,918	100%
Expenditures					
5902110 · Benefit Premiums					
5902110 · Benefit Premiums	15,321	72,918	0	72,918	100%
Total 5902110 · Insurance	15,321	72,918	0	72,918	100%
Total Expenditures	15,321	72,918	0	72,918	100%
Net Change in Fund Balance	(0)	(0)	0	(0)	100%

Ovilla Fire Department Auxiliary
Actual vs Budget Review
October 2015 through February 2016

	Current	Year to Date	\$ Over (Under)	% of Budget
	February 2016	Oct 2015 - Feb 2016	Budget	Thru February
			Budget	42%
Revenues				
4000800 · Other Revenue				
4000815 · Gifts	0	1,050	0	1,050 100%
Total 4000800 · Other Revenue	0	1,050	0	1,050 100%
Total Revenues	0	1,050	0	1,050 100%
Expenditures				
5333400 · Maintenance Supplies and Parts				
5333460 · Supplies - Miscellaneous	0	0	0	0 0%
Total 5333400 · Maintenance Supplies and Parts	0	0	0	0 0%
Total Expenditures	0	0	0	0 0%
Net Change in Fund Balance	0	1,050	0	1,050 100%

Ovilla Police Department Special Fund
Actual vs Budget Review
October 2015 through February 2016

	Current	Year to Date	\$ Over (Under)	\$ Over Budget	% of Budget
	February 2016	Oct 2015 - Feb 2016			Thru February
Revenues					
4000800 · Other Revenue					
4000815 · Gifts	0	170	0	170	100.0%
Total 4000800 · Other Revenue	0	170	0	170	100.0%
 Total Revenues	0	170	0	170	100.0%
Expenditures					
5232600 · Special Expenses					
5232690 · Special Expenses - Other	0	159	0	159	100.0%
Total 5232600 · Special Expenses	0	159	0	159	100.0%
 Total Expenditures	0	159	0	159	100.0%
 Net Income	0	11	0	11	100%



To: Honorable Mayor and Council Members
From: Dennis Burn, City Manager
Subject: Information Report - March 28, 2016 through April 1, 2016

This report is to provide you an overview of City Manager information items for the week ending April 1, 2016. Each of these reports are included in the City Council regular agenda packets under the heading "Administration Activity Report".

Golden Chick

Staff had a meeting with a representative of Golden Chick. Golden Chick will proceed with the preparation of a Short Form Plat of their property. The plat and the Specific Use Permit application will be placed on the same Planning and Zoning Commission agenda and then on the same City Council agenda.

Park Board and Planning and Zoning Commission

The Park Board will meet at 5:00 PM and the Planning and Zoning Commission will meet at 6:00 PM on Monday, April 4 in the City Council Chambers.

Midlothian Independent School District

City staff met with MISD staff to review the entrances to the school site off Shiloh Road. Because it appears that the AT&T buried facilities will not be relocated soon, it will be necessary to alter the configuration of the entrances. The MISD design engineer will forward a proposed temporary access alternative. Once the AT&T buried facilities are relocated, the temporary accesses will be removed and the permanent accesses will be installed.



Comprehensive Land Use Plan

The Comprehensive Land Use Plan committee met Tuesday, March 29 at 6:00 PM in City Council Chambers. Twelve members of the committee and three staff members attended the meeting. No members of the public attended. The committee discussed updates to the 2010 plan. Staff will update the 2010 plan with the recommendations and provide them to the committee at their next meeting for review and approval.

Best Southwest Magazine

Staff met with Journal Communications to discuss the advertisement content for the Ovilla 1/2 page ad. Staff is reviewing photographs and information that will be forwarded and included in the magazine.

Hidden Valley Estates Subdivision

We received the third submittal of the preliminary plat. Staff and the City Engineer are in the process of reviewing the submittal.

Atmos Energy

On Monday, April 4 from 11:00 AM to 3:00 PM, Atmos Energy crews will conduct a controlled natural gas flaring. The flaring is required so that crews can conduct maintenance on a section of pipeline. Flaring is a standard industry practice to safely burn natural gas that must be removed from a specific section of pipeline so that employees can work on the pipe. People in the area will notice a large, controlled flame and moderate noise. This will be performed on Gifco Road in Midlothian, which is due west of Ovilla and west of US 67.



To: Honorable Mayor and Council Members
From: Dennis Burn, City Manager
Subject: Information Report - March 21, 2016 through March 25, 2016

This report is to provide you an overview of City Manager information items for the week ending March 25, 2016. Each of these reports are included in the City Council regular agenda packets under the heading "Administration Activity Report".

This activity report is being sent to you Thursday morning prior to my attendance at the Best Southwest Regional Economic Development Summit. After the Summit I will be out of the office until Monday, March 28.

Zoning

The City Attorney has told me verbally, but he will do some research to verify, that there is no State Law that requires the City to have Multi-Family nor Industrial zoned land. As you are aware the City does have land zoned Multi-Family and Industrial.

Staff has received a Change of Zoning request for a 19.34-acre tract of land located along West Bear Creek Road. The existing zoning is "I" Industrial. The applicant is requesting "R-15" Residential Zoning. This request will be placed on the April 4 Planning and Zoning Commission meeting and then on the April 11 City Council meeting.

Golden Chick

There are some complications with this project. Golden Chick purchased a portion of lot 5 of the Broadmoor Commercial Addition. The preliminary plat and final plat of the Broadmoor Commercial Addition were both approved by the Planning and Zoning Commission and the City Council in 2007. However, the final plat was never filed with Ellis County. Because there is now more than one owner (the original applicant and Golden Chick own portions of the property) the 2007 plat is invalid. A new final plat will now have to be prepared with all owners shown on the plat. Once the new final plat is approved by the Planning and Zoning Commission and the City Council and once the new final plat has been filed with Ellis County, then the project will proceed. I propose to have the Specific Use Permit for Golden Chick and the new final plat placed on the same agendas to expedite the project.

This is a very dynamic situation. The above information regarding a new final plat as described may change.



Bryson Manor Phase I Subdivision.

The subdivision improvements are nearing completion. However, there are some punch list items that must be addressed before a final inspection is conducted. A few items to be addressed are: poor workmanship on concrete pavement and curb and gutter, offsite grading needed at storm sewer discharge points, grading to insure positive flow into area inlets, pondgrading needed and ADA wheel chair ramps are not installed. I personally walked/drove the subdivision this week with the Public Works Director.

MISD

Staff is on track to submit the (1) annexation of Shiloh Road, (2) rezoning of the "orphan" tract and (3) final plat of the school property + "orphan" tract to the Planning and Zoning Commission and the City Council. These three items will be considered in meetings of the Planning and Zoning Commission and City Council in April with the annexation ordinance coming before the City Council in May.

4B EDC

The 4B Economic Development Corporation met on Monday, March 21 at 6:00 PM. They approved an expenditure to advertise in the Best Southwest magazine publication and they directed staff to research design and pricing of proposed Ovilla monument sign(s).

Best Southwest

The Best Southwest Partnership is hosting a Regional Economic Development Summit. This event will be on Thursday, March 24 and will be held at the Hilton Garden Inn 800 N. Main in Duncanville. The meeting starts at 10:00 with a panel discussion regarding development in the area. At 11:00 there will be presentations made by the 12 member cities regarding development in their communities. Ovilla will have a presentation board that will feature the new MISD Elementary School and the Bryson Manor Subdivision. At 11:30 will be the luncheon. Ovilla will have a table at the luncheon.

Good Friday

City offices will be closed on Friday, March 25 for Good Friday.

Bryson Lane

Existing Bryson Lane from Shiloh Road to Judy Drive is closed for the construction of the new alignment of Bryson Lane. This closure is anticipated to be in effect through sometime next week.



Comprehensive Land Use Plan (CLUP)

The next meeting of the CLUP committee is scheduled for Tuesday, March 29 at 6:00 PM in City Council Chambers.



To: Honorable Mayor and Council Members
From: Dennis Burn, City Manager
Subject: Information Report - March 14, 2016 through March 18, 2016

This report is to provide you an overview of City Manager information items for the week ending March 18, 2016. Each of these reports are included in the City Council regular agenda packets under the heading "Administration Activity Report".

Speed Limits

The following is information from the City Attorney regarding speed limits:

"A city may lower a state-mandated speed limit by performing an engineering and traffic investigation and determining that the *prima facie* speed limit is unreasonable or unsafe for that road. The *prima facie* speed limit for city roadways is 30 m.p.h. The only instance in which a city may lower a speed limit without a traffic study, to as low as 25 miles per hour, is if the road is in an urban district, is less than four lanes, and is not a state highway."

This information is a follow-up to the discussion at the last City Council meeting. I have forward revisions/additions to the City Attorney for the preparation of a new ordinance.

4B EDC

The 4B Economic Development Corporation will meet on Monday, March 21 at 6:00 PM. One agenda item will be consideration of advertising Ovilla in the Best Southwest Partnership magazine

Cockrell Hill Road Ditches and Culverts

Staff met with Oldcastle and drove/walked the roadway to determine a scope of work and pricing to grade the ditches and improve the culverts. Staff is contacting Ellis County so they can provide similar scope and pricing.

50/50 Sidewalk in Ashburne Glen

The sidewalks in front of 102 (full frontage)/104 (full frontage)/106 (partial frontage) Hummingbird Lane in the Ashburne Glen Subdivision have been removed and replaced under the 50/50 Sidewalk Replacement Program. Each property owner paid their appropriate share. The finished product looks good and was constructed correctly.



Best Southwest

The Best Southwest Partnership is hosting a Regional Economic Development Summit. This event will be on Thursday, March 24 and will be held at the Hilton Garden Inn 800 N. Main in Duncanville. The meeting starts at 10:00 with a panel discussion regarding development in the area. At 11:00 there will be presentations made by the 12 member cities regarding development in their communities. Ovilla will have a presentation board that will feature the new MISD Elementary School and the Bryson Manor Subdivision. At 11:30 will be the luncheon. Ovilla will have a table at the luncheon.

Good Friday

City offices will be closed on Friday, March 25 for Good Friday.

Ovilla Regulatory Analysis

In September 2013 an attorney under contract with Ovilla prepared an analysis of Ovilla's land use policies, zoning ordinance and the subdivision ordinance. This document has been forwarded to our new planner for review and recommended implementation milestone schedule. Our new planner and I have a meeting scheduled next week to discuss the document and how to proceed.

Bryson Lane

Existing Bryson Lane from Shiloh Road to Judy Drive is closed for the construction of the new alignment of Bryson Lane. This closure is anticipated to be in effect through Wednesday, March 23.

Trash Pick Up

The Ellis County adult probationers will be back for another litter pick up day. They will be here on Saturday, March 19 and will pick up litter along FM 664 and along Westmoreland Road (both north and south of FM 664).

Bryson Manor Phase 2

We have received a preliminary plat application from the owner. The application has been reviewed by the City Engineer and City Staff and comments have been forwarded to the owner and his engineer.



To: Honorable Mayor and Council Members
From: Dennis Burn, City Manager
Subject: Information Report - March 7, 2016 through March 11, 2016

This report is to provide you an overview of City Manager information items for the week ending March 11, 2016.

Daylight Saving Time

Daylight Saving Time begins Sunday, March 13. 2:00 AM becomes 3:00 AM. It is "Saving" not "Savings".

City Council Meeting

There will be a City Council meeting on Monday, March 14 starting with the Briefing Session at 6:00 PM followed by the Regular Session at 6:30 PM.

TCAP CESA

I have signed the Commercial Electricity Service Agreement (CESA) that locks in the energy prices to City owned facilities for the period of January 1, 2018 and ending December 31, 2022. The energy price is \$0.0368 per KWh and an aggregator fee of \$0.0008 per KWh. The energy price includes retail electric provider fee, ancillary fees, line loses and congestion cost. The Texas Coalition for Affordable Power (TCAP) buys energy from the wholesale market. They received four quotes that were virtually identical.

Prior to my signing of the agreement a conference call was conducted which included the members of the North Zone and TCAP representatives. This call afforded the membership to ask questions regarding the contract before the contract was signed.

Golden Chick

A new Golden Chick restaurant is being proposed next to Dollar General on FM 664. At the end of November 2015 representatives of Golden Chick came to City Hall to announce their interest in building a new restaurant. Staff forwarded to the representatives within one week information regarding a required Specific Use Permit which includes a site plan. Staff never heard any further on their plans until a building permit application and building plans were submitted on February 25, 2016. The owner (different from the November representatives) has been contacted and told that a Specific Use Permit with site plan is required. Once the Specific Use Permit is



approved the building plans will be forwarded to our third party plan review company. The information regarding a Specific Use Permit was forwarded to the owner. A meeting was set up for the owner to come in and review the project with staff and to determine a timeline for submittal to the Planning and Zoning Commission and City Council. The owner came in and we did review the project with him. He seemed satisfied.

Rezoning

Staff has received a Change of Zoning request for a 19.34 acre tract of land located along West Bear Creek Road. The existing zoning is "I" Industrial. The applicant is requesting "R-15" Residential Zoning. Staff anticipates that this request will be placed on the April 4 Planning and Zoning Commission meeting and then on the April 11 City Council meeting.

Bryson Manor Phase 2

The owner has submitted a preliminary plat for Bryson Manor Phase 2. The plat has been forwarded to the City Engineer for review and comment. As a reminder, the owner submitted a Concept Plan to both the Planning and Zoning Commission and the City Council for review and discussion.

Hidden Valley Estates Subdivision

Hidden Valley Estates Subdivision is a proposed 234 lot, 118 acre residential subdivision on land that is zoned R-15. The applicant has submitted the preliminary plat and the plat has been reviewed twice by the City Engineer and City staff. A third, and hopefully final, submittal will be made soon. Once the preliminary plat has been approved by the City Engineer and City staff, it will go before the Planning and Zoning Commission and the City Council.

AT&T

As I have previously informed you, AT&T wants \$180,000+ to relocate their facilities in the vicinity of the new MISD elementary school at Bryson Lane and Shiloh Road. Both MISD and Ovilla are in opposition to paying AT&T for this relocation. Correspondence and verbal conversations have gone back and forth. Attorneys for MISD and Ovilla have researched applicable state law and are preparing a legal response to AT&T's request.



DATE: March 30, 2016

TO: Files

FROM: Dennis Burn, City Manager

SUBJECT: Comprehensive Land Use Plan Update

3.29.2016 Meeting – Committee Meeting at City Hall

The following are suggested updates to the 2010 Comprehensive Land Use Plan as offered by the committee members.

1. Page 5-3. Existing Conditions. Second sentence. Review/revise the 2.5 mile distance of Ovilla from US 67 and IH 35E.
2. Update population and land use figures in chapters 3 and 4.
3. Page 2-3. Goals and Objectives. Goal 5. Downtown area should be more aesthetically pleasing. 4B EDC needs to be involved.
4. Page 2-4. Goals and Objectives. Goal 8. Continue these goals. Property maintenance should be kept up. Implement code enforcement as necessary.
5. The Committee likes the concept of monument signs.
6. Page 2-5. Goals and Objectives. Goal 9-2. Remove second sentence.
7. Page 2-5. Goals and Objectives. Goal 12. This is a good goal and the City should start implementing.
8. Page 5-1. Thoroughfares. Add language in the introduction that encourages improvements to Shiloh Road due to the increased traffic from new subdivisions and the new elementary school.
9. Figure 5.1 Thoroughfare Plan Map. Map should be updated to reflect the reality of terrain and trees that should be preserved, especially Shiloh Road and Red Oak Creek Road. Both of these roads should not be classified as 4-lanes.
10. Pages 7-8, 7-9, 7-10 and 7-11. Town Center Study Area. The City should purchase tracts of land, as they become available, to make the vision of a downtown become reality.

Existing Conditions

Ovilla's existing transportation system is designed to accommodate private vehicular traffic. Interstate Highway 35E and State Highway 67 are each approximately 2.5 miles from Ovilla to the east and west respectively. Currently, no other forms of transportation are available in Ovilla.

Highways & Streets

Ovilla Road (F. M. 664) is the major internal transportation spine for Ovilla. It is the only direct traffic route through Ovilla. All other roadways are modified county roads that meander around various physical constraints. Ovilla Road is also a TxDOT maintained facility. The section of Ovilla Road from Hampton Road to Cinnamon Spring Street is a three lane asphalt roadway with a continuous left turn lane. The remainder of Ovilla Road is only two lanes in width.

Westmoreland Road is currently a north-south country road, with its ultimate purpose to serve as a principal arterial providing connection down to Lariat Trail and Red Oak Creek Road. Westmoreland road will serve as the primary entry point into the City from Future Loop 9.

Cockrell Hill Road is a two-lane rural section of roadway that provides access to the center of the City. The current development that exists adjacent to the roadway, primarily residential development of half-acre of larger lots creates a limiting factor to the increase of traffic and ultimately dictates the ultimate thoroughfare classification.

Joe Wilson Road is a north-south country road that acts as a collector down to Johnson Lane. This road currently serves to take pressure off of Westmoreland Road as a north-south arterial.

Montgomery Road/Bryson Lane & Red Oak Creek Road are small residential collectors that wind near creeks and are canopied by beautifully abundant trees. Both roads are very scenic entrances to the central portions of Ovilla.

Shiloh Road is an east-west collector that provides access between the City of Midlothian and Ovilla. It is a small country road that bisects Ovilla's ETJ and feeds to Ovilla Road.

Duncanville Road is a north-south collector that provides access between the City of Cedar Hill and Ovilla. Currently, this thoroughfare is a small country road that is approximately 1,000 feet in length within the City of Ovilla municipal limits and terminates at Johnson Lane. This thoroughfare will ultimately be extended to the south and eventually connect with Bryson Lane to continue south.

Bicycle & Pedestrian

Pedestrian and bicycle transportation are often forgotten as viable modes of travel in today's mobile society. In order to provide for easy and safe pedestrian and bicycle travel, sidewalks, pathways, and crosswalks should be required to be included in future development plans. This type of access is needed

Notes

Chapter 3. Population

Methodology

The population of a city plays a large role in long range planning exercises. In order to provide public facilities and services that will best serve the future needs of the citizenry, it is necessary to study the past and present size of the community, and finally to make projections that cover the planning period, in this case, 22 years. Population data for the Ovilla Comprehensive Land Use Plan was gathered from the U.S. Census Bureau and the North Central Texas Council of Governments (NCTCOG).

The current population for the City of Ovilla is 3,850. The City has shown a steady increase in population since its incorporation in 1963. The population of Ovilla has increased at an average rate of 6.60 percent per year, since 1970, the earliest available U.S. Census figures. The historic population trend for Ovilla is demonstrated in *Table 3.1, Historic Population of Ovilla, Texas*.

Table 3.1
Historic Population of Ovilla, Texas

Year	Population	Change	Change/Year
1970	339	—	—
1980	1,067	728	72.8
1990	2,027	960	96.0
1995	2,550	523	104.6
1999	3,050	500	125.0
2000	3,405	355	355.0
2008	3,850	445	55.6

Source: U.S. Census Bureau, NCTCOG

Future Population

In order to project the future population of Ovilla, it is necessary to analyze past trends in the City's population. By studying the City's historic rate of growth, future population figures may be predicted, and ultimate build-out projections may be made. The average annual growth rate for the city of Ovilla was calculated using the following formula:

$$\left(1 + \frac{(P_n - P_0)}{P_0}\right)^{1/x} - 1 = \text{Average Annual Population Growth}$$

Where: P_n = New Population

P_0 = Old Population

x = Number of years between P_n and P_0

Notes

The population of the City of Ovilla grew at an average annual rate of 4.69 percent from 1980 until the present, and at a rate of 3.22 percent from 1995 until the present. With conditions remaining constant, it is reasonable to conclude that the City will continue to grow at a rate between these two figures, which would indicate a total population of between 7,731 and 10,552 persons in the year 2030.

The key phrase in the previous statement is "conditions remaining constant." The addition of one or more large scale employers in Ovilla or the near vicinity could significantly change the population growth rate experienced by the City. Population projections obtained using 3.22 percent and 4.69 percent average growth rates appear in *Table 3.2, Historic and Future Populations for the City of Ovilla, Texas*.

Table 3.2
Historic and Future Populations for the City of Ovilla, Texas

Year	Historic Population	Low (3.22%) Projection	High (4.69%) Projection
1970	339		
1980	1,067		
1990	2,027		
1995	2,550		
1998	2,900		
1999	3,050		
2000	3,405		
2008	3,850		
2009		3,974	4,031
2010		4,102	4,220
2011		4,234	4,417
2012		4,370	4,625
2013		4,511	4,841
2014		4,656	5,069
2015		4,806	5,306
2016		4,961	5,555
2017		5,121	5,816
2018		5,286	6,088
2019		5,456	6,374
2020		5,631	6,673
2021		5,813	6,986
2022		6,000	7,313
2023		6,193	7,656
2024		6,392	8,015
2025		6,598	8,391
2026		6,811	8,785
2027		7,030	9,197
2028		7,256	9,628
2029		7,490	10,079
2030		7,731	10,552

Source: U.S. Census Bureau, NCTCOG, KHA Projections

Chapter 4. Existing Land Use

General Land Use Characteristics

Before developing a plan for the future, a city must first have an understanding of its present condition. In addition to demographic data, this understanding is gained through an analysis of existing land use, which represents how land is currently being used. An analysis of current land use can provide documentation of development trends that have been and are being established. This analysis will also provide City officials with an opportunity to correct trends that may be detrimental to future development and to initiate policies that will encourage development in accordance with goals and objectives developed by the citizens.

Survey of Existing Data Sources

A survey of Geographic Information System (GIS) data provided by Dallas Central Appraisal District and Ellis Appraisal District was conducted in December 2009 to identify existing land use conditions in the City of Ovilla to be included in the Comprehensive Land Use Plan. Of the approximately 3,729 acres (5.8 square miles) that make up the City, approximately 1,652 acres are developed as residential, commercial, institutional, or park area. The remaining 2,077 acres are currently undeveloped or used as roadways or agricultural uses. The categories of land use, corresponding acreage, and total percentages are shown in *Table 4.1, Summary of Existing Land Use in Ovilla, Texas 2009*. The physical locations of the different land uses within the City may be found on *Figure 4.1, Existing Land Use Map*.

Table 4.1
Summary of Existing Land Use in Ovilla, Texas 2009

Land Use	Acres	% of Developed	% of Total
Residential (Single-Family)	1,561	94%	42%
Residential-Vacant	237	n/a	6%
Commercial	58	4%	2%
Commercial-Vacant	31	n/a	1%
Agricultural	1,647	n/a	44%
Public / Semi-Public	24	1%	<1%
Parks	10	1%	<1%
<i>Total Developed</i>	<i>1,652</i>		<i>44%</i>
<i>Total Undeveloped</i>	<i>2,077</i>		<i>56%</i>
<i>Total Land Area</i>	<i>3,729</i>		

Source: Dallas Central Appraisal District, Ellis Appraisal District

UPDATE

Existing Land Use Plan Map

City of Ovilla, Texas

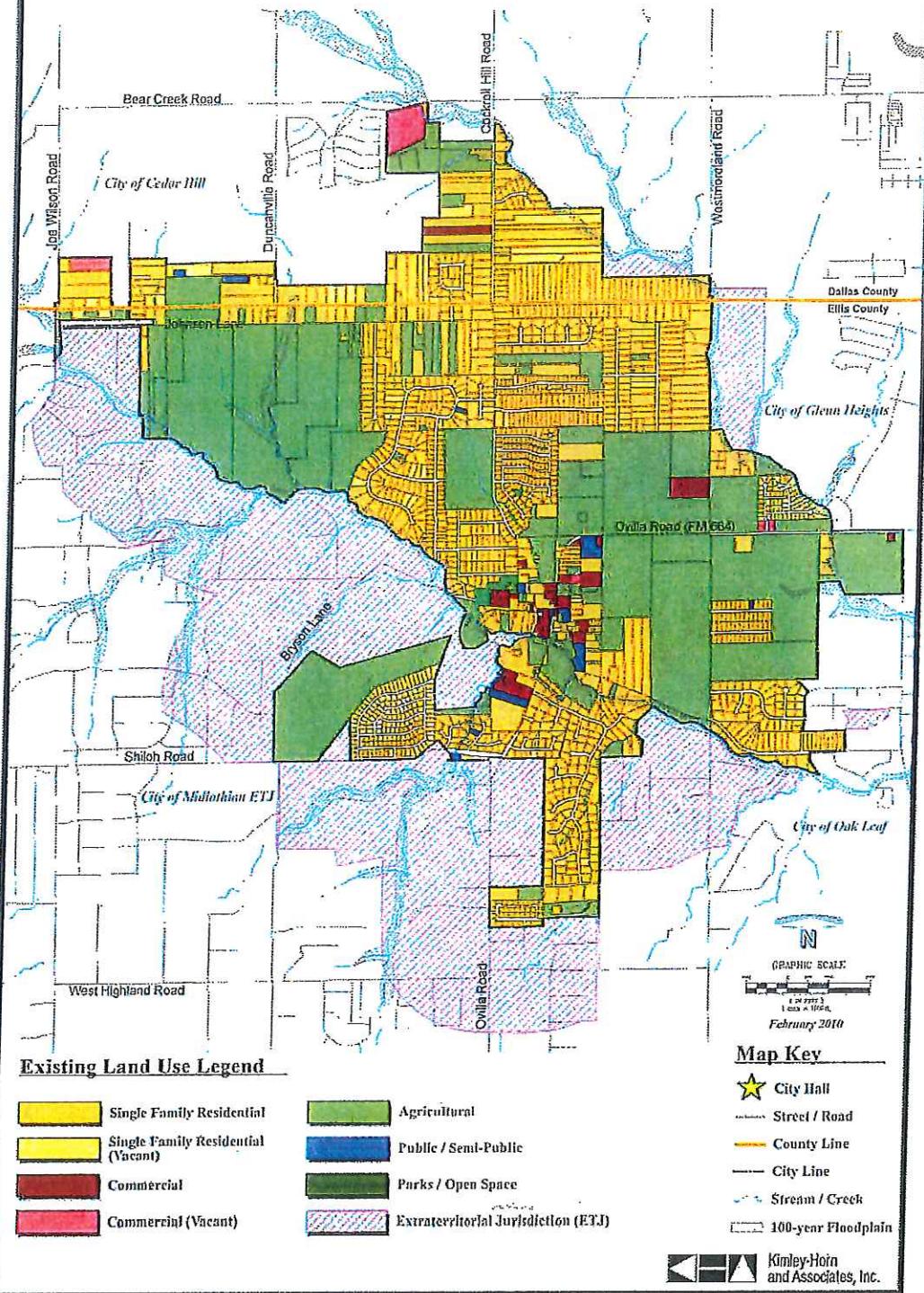


Figure 4.1, City of Ovilla Existing Land Use Map

Objective 3-1

Develop programs and action plans for upgrading and maintaining roads and streets.

Notes

Objective 3-2

Evaluate the condition of streets and establish priorities for regular repair and maintenance.

OVILLA COMMERCIAL GOALS & OBJECTIVES

Goal 4

Provide for adequate retail and light commercial development in the future to assist the tax base for the city.

Objective 4-1

Plan for non-residential land uses in locations that are suitable for such uses.

Objective 4-2

Coordinate with the Ovilla 4B Economic Development Corporation to identify and recruit new business to diversify the City's tax base in order to provide for a mix of municipal, commercial, retail and office uses.

Objective 4-3

Attract businesses that will add to the aesthetic quality of the community.

Goal 5

Encourage continued development of the commercial area in "downtown" Ovilla.

Objective 5-1

Incorporate and preserve the historic area of town.

Objective 5-2

Coordinate with the Ovilla 4B Economic Development Corporation to identify and recruit new business to diversify the City's tax base in order to provide for a mix of municipal, commercial, retail and office uses.

Objective 5-3

Develop guidelines that encourage the historic bulk, construction, and aesthetics of structures so that the historic integrity of the area is not diminished.

Notes

Goal 6

Provide for smaller neighborhood oriented commercial, retail and office uses in limited areas in accordance with the Comprehensive Plan.

Objective 6-1

Coordinate the development of neighborhood oriented commercial, retail and office uses in concert with thoroughfare improvements.

OVILLA INDUSTRIAL GOALS & OBJECTIVES

Goal 7

Identify areas that may be suitable for future industrial development within the City.

Objective 7-1

Industrial uses appropriate within these areas should be those targeted uses that are non-polluting with no external storage or manufacturing operations.

Objective 7-2

Where industrial development is appropriate, encourage the development of planned industrial areas to accommodate and promote cluster industries, research, development, other value added activities and support uses. Other uses, such as hotels, offices, commercial, institutional, and residential that serve the projected workforce and residential population and/or encourage internal automobile trip capture shall be encouraged, with accessory uses.

Objective 7-3

Encourage the incorporation of common architectural, signage, and landscape themes within future industrial development in accordance with current City adopted standards.

OVILLA RESIDENTIAL GOALS & OBJECTIVES

Goal 8

Preserve and protect the character of existing neighborhood areas.

Objective 8-1

Promote a feeling of community and encourage neighborhood connectivity.

Objective 8-2

Promote policies that maintain and enhance existing residential areas through tools such as code enforcement.

Objective 8-3

Maintain a policy of protecting neighborhoods through the provision of transitional zoning between residential and newly established retail or commercial uses.

Goal 9

Notes

Designate the preponderance of land uses as residential, with single-family housing of low density.

Objective 9-1

Encourage new development to be compatible with the character of existing densities and structures.

Objective 9-2

Continue to plan for residential areas to have lots 15,000 square feet or greater. However, establish a policy to allow smaller lots through unique and high-quality development.

OVILLA COMMUNITY FACILITIES GOALS & OBJECTIVES

Goal 10

Provide residents with the best and most cost effective community services available.

Objective 10-1

Plan and design the most efficient and cost effective arrangement of land uses that allows Ovilla to distinguish itself with high quality public services and seek to partner with regional and County agencies to fund continued efforts in this regard.

Objective 10-2

Provide adequate water and sewer service throughout the city.

Objective 10-3

Provide a coordinated plan addressing the need for future municipal facility expansion needs.

Goal 11

Minimize public and private expenditures related to upkeep of community facilities, or creation of new community facilities while not compromising commitment to efficient, quality services.

OVILLA PARKS & OPEN SPACE GOALS & OBJECTIVES

Goal 12

Promote the preservation of natural vegetation and open spaces that maintain the attractive rural atmosphere of the City of Ovilla.

Objective 12-1

Incorporate into the overall parks and open space system areas with large trees, substantial vegetation, creeks and floodways.

Chapter 5. Thoroughfares

Introduction

Transportation planning is an integral part of the City of Ovilla Comprehensive Land Use Plan. As such, the Thoroughfare goals and objectives were considered carefully in the drafting of the Comprehensive Land Use Plan. The Comprehensive Land Use Plan Review Committee spent a considerable amount of time finalizing the Ovilla Thoroughfare Plan to carefully consider the proper classifications for thoroughfares to be included. Street and roadway improvements were important items discussed for expenditure of public funds. Consideration was given to both the internal transportation needs of the residents of Ovilla and the regional transportation needs of others that travel through Ovilla. The Regional Thoroughfare Plan prepared by the North Central Texas Council of Governments (NCTCOG), the City of Cedar Hill Thoroughfare Plan, the City of Midlothian Thoroughfare Plan were all consulted for input into the Ovilla Thoroughfare Plan. By coordinating with the other municipalities and governmental agencies, the development of the overall transportation network can be improved.

The movement of people and goods within the City and the surrounding area is an important function; such movement is dependent upon the arrangement and condition of local streets and highways. As the city changes, the thoroughfare system must be capable of handling traffic movement in a safe and efficient manner. The City of Ovilla Thoroughfare Plan is coordinated with the Future Land Use Plan and provides the guidelines to develop a transportation system that can accommodate the needs of existing and future land use. This adopted Thoroughfare Plan is a valuable tool for the City of Ovilla in requiring the appropriate dedication of right-of-ways and the construction of the appropriate roadway improvements as the city continues to develop.

The primary form of transportation in the City of Ovilla is the individual gasoline-powered vehicle. Whether that vehicle is a pickup truck, an automobile or a SUV (Sport/Utility Vehicle), most Ovilla residents rely on their individual vehicles as their sole means of transportation. For this reason, the transportation element of the Comprehensive Land Use Plan Update is focused on the system of public roadways, which is designed to expedite traffic movement and enhance safety. The Thoroughfare Plan also includes recommendations for developing alternate modes of transportation within the city, as well as recommendations which create a continuous process of planning, implementation, monitoring, and evaluation to assure that the mobility needs for citizens of Ovilla will be met as development occurs.

This Thoroughfare Plan should enable the City to implement a systematic process of upgrading and developing thoroughfares in accordance with the City's Future Land Use Plan. This process should include: (1) an evaluation of proposed roadway improvement regarding compliance to the Thoroughfare Plan; (2) preparation of detailed route studies to locate the exact location of a street that is shown

Thoroughfare Plan Map

City of Ovilla, Texas

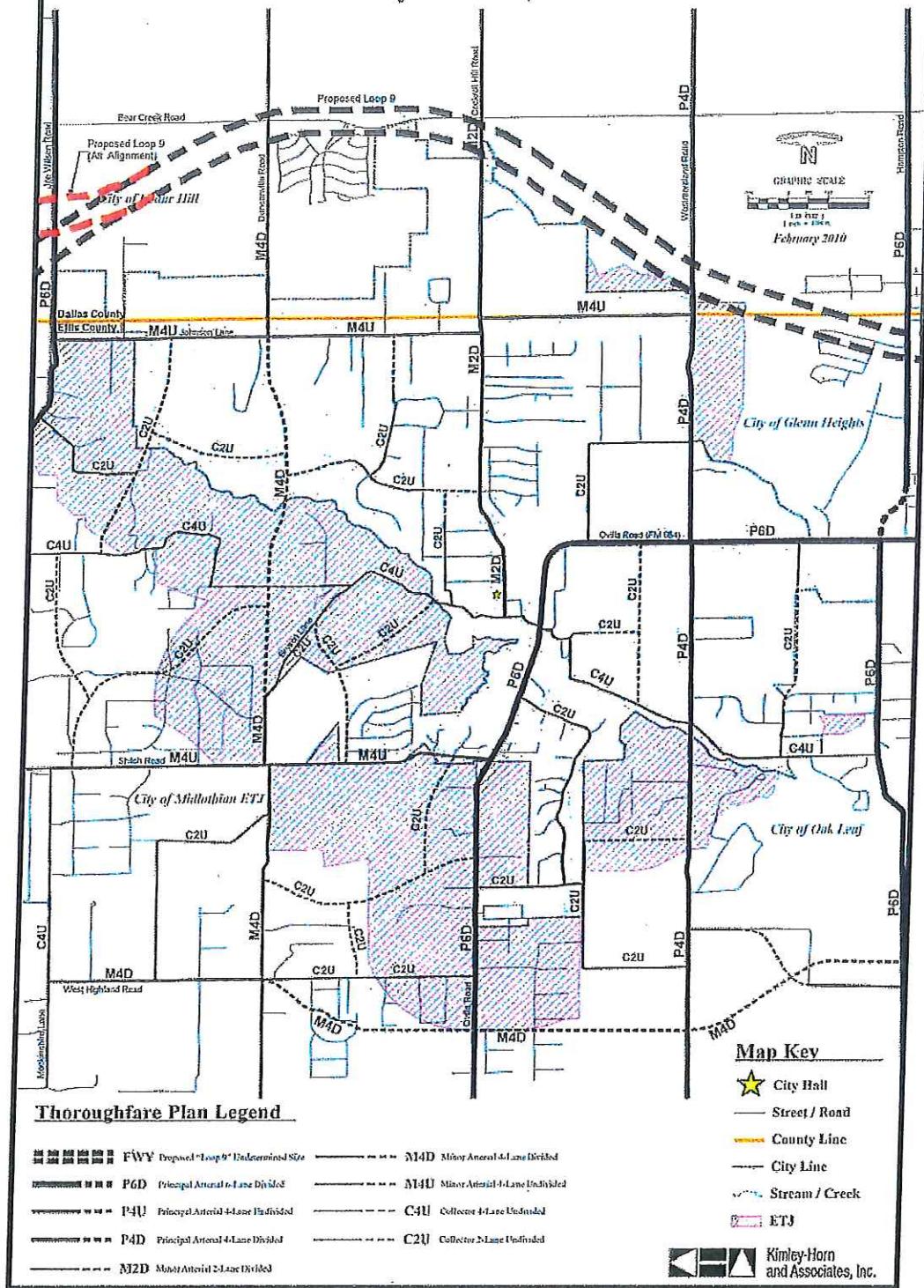


Figure 5.1, City of Ovilla Thoroughfare Plan Map

Notes

Commercial Development

Due to the rural-residential nature of the City of Ovilla, heavy commercial and industrial uses have been discouraged from locating in the city. However, in the 2010 CLUP the recommendation is to designate an area for industrial uses adjacent to the proposed Loop 9 Tollway in the far north part of Ovilla located in Dallas County. Uses such as restaurants, light retail and service establishments are typical to the community. An effort should be made to discourage corridor commercial in undesignated areas, especially along remote county roads, and to place these uses at the appropriate intersections in a commercial node fashion.

Ovilla Road (F.M. 664) Commercial Corridor

Ovilla Road will remain as the major commercial corridor. This central commercial corridor should continue to develop and redevelop and the City should begin to utilize corridor planning principles. The City of Ovilla wants to “put its best foot forward”, so this commercial corridor should be attractive and developed in a sustainable fashion. The best way for the City to achieve this is to use the corridor planning principles to ensure that orderly and desirable development patterns emerge. The Ovilla Road corridor offers the most potential for commercial and sales tax growth for the City of Ovilla. The traffic counts on Ovilla Road will continually increase and the visibility of the adjacent commercial areas will allow them to attract customers from outside of the normal Ovilla market. The City of Ovilla should aggressively pursue the corridor principles. The corridor principles of shared access, increased landscaping and coordination of building façades will transform these existing commercial areas into more aesthetically pleasing spaces, which will encourage repeat business and improve the economic viability of the businesses. Provisions should be added to the Ovilla Zoning and Subdivision Ordinances regulating the number of curb cuts, amount of landscaping, and other site-related issues to implement the commercial corridor principles.

Ovilla Road & Shiloh Road Commercial Node

This existing commercial area will continue to develop and redevelop and commercial node principles should be applied whenever possible. As Ovilla Road and Shiloh Road continue to increase in traffic volume, the viability of a large neighborhood or community size shopping center at this location becomes more likely.

Light Industrial Park Development

As specified in the Goals & Objectives chapter of this Plan, it is the intent to provide for light industrial uses in the City of Ovilla. The intent is to provide for these uses adjacent to the proposed Loop 9 Tollway in the far north part of Ovilla located in Dallas County. This location will allow access to major thoroughfares as well as provide a location that is compatible with adjacent land uses.

Town Center Study Area

What is normally referred to in other communities as the Central Business District, is known in Ovilla as the “Town Center”. The physical boundaries of the area have not been exactly defined; it may be

Notes

considered as being centered on the historic area along West Main Street. Its limits are defined generally as being the municipal complex/park area along Cockrell Hill Road to the west and East Main Street to the east.

This area was the original business district of the town. Many of the structures in the “Town Center” share common construction or construction dates. Commercial, church and residential structures share these unique characteristics. Due to these characteristics and the historical significance of this area, special attention must be given to the development, redevelopment and restoration of the area.

A restored “Town Center” will act as a commercial alternative to the Ovilla Road Corridor, provide the community with a local identity, and assist in preserving the historical character of the area.

The “Town Center” has some key attributes that provide momentum towards implementing a plan for the area.

- **Local Government Structures:** The Municipal Complex: City Hall; Police Station; and Fire Station are all located within the “Town Center” area. These structures provide a hub for citizens and will keep people coming to the area even if it is only to pay water bills. Therefore, it is critical that these facilities remain in the area. Additionally, as future public facilities such as a community center, recreation center, senior activity center or library is proposed, the “Town Center” area should be considered first for the location.
- **Historic Buildings:** Some of the buildings are virtually the same as when they were built; some have been refurbished to their former condition; and some have been “modernized” in the fifties, sixties and later. Many of the remaining structures retain the flavor of the original townsite. While the Municipal Complex provides a hub in the area, the historic buildings, especially along West Main Street, provide the character.
- **Accessibility:** The “Town Center” has excellent accessibility. Ovilla Road, which serves as a minor arterial, bisects the area and the second, Cockrell Hill Road, creates a northern border. These two roads will continue to bring people to the area. It is also fortunate that two major portions of the “Town Center” are located along West and East Main Streets. This is significant in that it brings people to the area without disrupting the area with “through” traffic. This promotes pedestrian traffic and creates a feel of being “in” the “Town Center”. Heritage Park and the proposed north-south linear park will further enhance the accessibility to the area.
- **Business & Historical Associations:** An important element to planning and survival of the “Town Center” is the cooperation of the area merchants and other individuals who are interested in maintaining and re-establishing the character of the area. It is recommended that a merchants association for the area be established to work in cooperation with the various historical preservation groups to implement plans for the area.

Notes

- **Parks & Open Space:** As mentioned above, the Parks in the area provide accessibility and comfort to the area. Heritage Park should remain a focal point for the area and emphasis should be given to the gazebo and the existing Veteran's Memorial. As the linear park may be developed it will help to increase the area that may be used for festivals, celebrations, gatherings and events. Also, located within the boundaries of the "Town Center" is the Ball Park which is the focus of organized games in the City.

In order to maintain and reclaim the character of the "Town Center", the City may wish to consider implementation of some of the actions, policies, and/or procedures listed below.

1. *Preparation of a "Town Center" Special Study:* The Comprehensive Land Use Plan provides guidance for the city as a whole for general growth and development. The "Town Center" area is unique and different than the rest of the community. Therefore, special actions and policies may need to be taken which are unique to the area. A special study of the area should describe in detail the actions necessary to implement a "Town Center" Plan. Included in the special study would be detailed descriptions of the remaining recommendations within this section. At this time the study should also consider any alternate locations for the municipal complex and how the relocation of the complex could spur a growth in retail thus creating an alternate Town Center.
2. *Emphasize Pedestrian Activity:* This is primarily applicable to the commercial areas of the "Town Center". The character of the area has businesses located in close proximity to each other. This is well suited to pedestrian traffic, and can be encouraged by focusing on areas where pedestrians will be located. Sidewalks, green areas, and crosswalks should have special treatment to make them more aesthetically pleasing. This would include the use of street furniture and landscaping. In addition, there should be a concerted effort of the "Town Center" merchants to identify uses that encourage people to visit from shop to shop. Antique stores, gift shops, craft shops, and eating establishments should be encouraged to locate in the area.
3. *Establish a Focal Point in the Old Town Area:* There needs to be a focal point located in the "Town Center" area that gives the area identity. A good focal point would be the gazebo and Veteran's Memorial in Heritage Park. Many communities have successfully turned these types of areas into focal points of the community. Possible alternatives could be:
 - *West Main Street Commercial Area*
 - *Construct a New or Faux Cotton Gin*
 - *Emphasize the Total Park System within the "Town Center"*
 - *Creation of a "Town Center" Festival or Event*
4. *Develop a Theme for the "Town Center":* The theme should include the treatment of landscaping, signage, street furniture and architectural characteristics of the structures. The

theme should provide identity to the area and direct attention to the focal points of the “Town Center” such that it invites residents, as well as visitors, into the area.

5. ***Implementation Methods Should Be Developed:*** Both private and public guidelines should be adopted to encourage the cooperative and thematically consistent development of the “Town Center”. The Merchants Association and historic groups should develop policies and practices that can be implemented by each property owner in the area. In any event, these practices may be strongly recommended by the Merchants Association and historic groups although they may not have the authority to enforce compliance. However, the City of Ovilla may adopt ordinances that require compliance with land use standards that encourage cooperative development of the area. This may include the establishment of an overlay district that provides incentives for property owners, both commercial and residential, to comply with procedures supportive to the “Town Center” development plan.

Public & Semi-Public

Educational Facilities

Ovilla is currently within at least four-independent school districts: Midlothian ISD, Cedar Hill ISD, DeSoto ISD, and Red Oak ISD. Ovilla is home to one private school—Ovilla Christian School has the only campus located within the Ovilla City limits. Any new residential areas within Ovilla will be served by the appropriate existing school facility located outside the City limits. If school enrollment increases significantly, the expansion of buildings on the existing school sites would seem to be the preferable to the acquisition of new sites.

Municipal Facilities

The Ovilla City Hall located adjacent to the Ovilla Police Station and the Ovilla Central Fire Station with the new annex opened in 2009 form a governmental nexus for the city. Due to its central location, it will continue to be the ideal location for future city services and expansions.

- **City Hall:** The current City Hall has recently gained space with the relocation of the police department to their new facilities. It houses the City’s staff and meeting facilities. The City Council Chambers also serve as the municipal court chambers.
- **Police Facilities:** There is an existing police station next to the current City Hall and fire station with office space, dispatching and parking facilities.
- **Fire & Emergency Medical Facilities:** Emergency Services District 2 which contracts with the City of Ovilla built a new Fire Department Annex building which houses their office and the offices of the Fire Department. The new building provides kitchen, boarding and training areas able to accommodate the department’s projected growth into the future. Fire station location

04.11.2016

Monthly Board Updates

To
Honorable Mayor
and Council

From
Dennis Burn, CM

CC

Re
Monthly Board Activity.

BOARD ACTIVITY:

Board of Adjustment:

March meeting –

1. 1 Variance – Anderson (front facing accessory building) APPROVED
2. 1 Special Exception – Middleton (fence with railing on outside) DENIED

Economic Development District:

March meeting –

1. Discussed funding for monument signs
2. Discussed the BSW Red Summit Showcase

Municipal Development District:

No meetings in 2016 to date

Next scheduled meeting possibly in May

Municipal Services Advisory Committee:

No meetings in 2016 to date

Next scheduled meeting in July to begin budget

Park Board:

April meeting –

1. Confirmed plans for Movie in the Park
2. Discussed plans and set date for Music in the Park (June 17)
3. Discussed CLUP
4. Discussed Heritage Day and their responsibilities-asked for a Council agenda item
5. Discussed the Board's vision and goals, asking for clarification from Council

Planning and Zoning Commission:

April Meeting:

1. 2 change in zoning cases
 - a. 1906 Bear Creek from Industrial to R-15 / DENIED, Recommend Council deny
 - b. Shiloh and Bryson from RE to CG Commercial / APPROVED, Recommend Council approve

City of Ovilla

Tel 972-617-7262

105 S. Cockrell Hill Road
Ovilla, Texas 75154

www.cityofovilla.org
pwoodall@cityofovilla.org



Ovilla Municipal Court Report

FY-2015-2016	Total Traffic Cases Filed	State Law Cases Filed	Parking Cases Filed	Penal Code Cases Filed	City Ordinance Filed	Trials	Total Revenue	Amount Kept by City	Amount sent to State	Warrants Issued	Cases sent to Collections
October	12	0	0	1	0	1	\$6,503.40	\$4,829.79	\$1,673.61	18	18
November	30	0	6	1	1	0	\$6,343.00	\$4,506.02	\$1,836.98	6	6
December	36	1	0	0	0	0	\$4,249.52	\$2,462.16	\$1,787.36	5	5
January	103	1	0	2	6	0	\$8,208.30	\$4,486.94	\$3,721.36	8	8
February	227	2	0	0	0	0	\$23,074.90	\$12,744.35	\$10,330.55	6	6
March	104	0	0	1	0	0	\$28,633.00	\$16,155.86	\$12,477.14	11	11
April											
May											
June											
July											
August											
September											
Totals	512	4	6	5	7	1	\$77,012.12	\$45,185.12	\$31,827.00	54	54

2014-2015 FY

March	34	1	0	0	2	1	\$5,572.30	\$3,086.72	\$2,485.58	3
FY Totals	167	6	0	12	16	3	\$32,807.50	\$19,801.26	\$13,006.24	67

FY-2014-2015	Total # of Warrants	Total Amount of Warrants	Warrants Cleared	Warrants Amount
October	398	\$140,651.01	11	\$2,061.60
November	386	\$135,375.84	18	\$4,541.00
December	386	\$136,131.44	5	\$1,897.07
January	392	\$138,629.21	2	\$1,178.53
February	391	\$138,216.61	7	\$2,827.30
March	375	\$131,858.32	27	\$7,231.83
April				
May				
June				
July				
August				
September				
Totals			70	\$19,737.33

Code Enforcement Report
 105 S Cockrell Hill Rd
 Ovilla, TX 75154
 (972) 617-7262

To: Mayor Richard Dormier
 Ovilla City Council
 Dennis Burn

Subject: **Code Enforcement Monthly Report**

	March 2016	March 2016 YTD	March 2015	
Calls For Service				
Complaint (Nuisance 13,Permit 7,Parking 12)	32	98	32	
Follow Up (Nuisance 14 Permit-7, Parking-14)	34	104	42	
Door Notice (Nuisance -15, Permit-9, Parking-15)	39	91	19	
Mail Notice (8-Parking 11 grass-6 permit jv-4)	29	62	7	
Posted Property (Grass-11)	11	19	2	
Court (Parking, No permit)	\$0	\$ 325	\$ 125	
Citizen Contacts	63	162	58	
Permits Reviewed	11	44	13	
Permits Issued	7	31	19	
Inspections	13	58	18	
Nuisance Abated by City (Grass)(Mosquito)	0	0	0	
Nuisance Signs (Garage sale-13, lost dog 5,8)	26	87	19	
Board Of Adjustment-1 approved 1 denied	2	5	0	

OVILLA ANIMAL CONTROL
 105 S Cockrell Hill Rd
 Ovilla, TX 75154
 (972) 617-7262

To: Mayor Richard Dormier
 Ovilla City Council
 Denis Burn

Subject:Animal Control Monthly Report

Calls For Service	MAR 2016	MAR . 2016 YTD	MAR 2015	
Complaint (Registration-18, At Large-9, Bark-5)	32	162	28	
Followups	38	113	39	
Door Notice (Registration-15, At Large-5, Bark-6)	26	82	22	
Impounded Animal (Dog 6)	6	15	6	
Animal Welfare Check	7	23	16	
Impound Results (Return-3, Transport-4)	7	16	5	
Impound fee collected	\$175	\$510	\$100	
Court	\$0	\$266	0	
Citizen Contacts	35	121	23	
Registration Tags Issued \$240	20	66	20	
Registration Reminder Mailed	23	68	16	
Nuisance Letter Mailed 5 Barking	5	14	2	
Animals released ()	0	0	0	
Deceased Removed	23	55	28	
Oak Leaf (1 dog, 1-possum)	2	6	2	
Traps Checked Out	5	16	5	



To: Honorable Mayor and Council Members

From: Mike Dooly, Community Services

Subject: Monthly and Y-T-D Building permits

Activity Report:

I. Building permits issued beginning of FY 2015-2016:

Total Homes = 7 and Total Other 151

(Other: plumbing, flatwork, fences, mechanical, swimming pools, etc.)

- March 2016 – New home construction: 2 / Other: 24 (9 are sign permits)
- February 2016 – New home construction: 1 / Other: 36 (10 are sign permits)
- January 2016 – New home construction: 0 / Other: 29
- December 2015 – New home construction: 3 / Other: 15
- November 2015 - New home construction: 0 / Other: 27
- October 2015 – New home construction: 1 / Other: 20

CONSENT ITEMS C1 & C2

Meeting Date: April 11, 2016

Department: Administration / Finance

Discussion Action

Budgeted Expense: YES NO N/A

Submitted by: Staff

Amount: N/A

Attachments:

- C1. February 2016 Financial Transactions over \$5,000
- C2. Minutes of the Council Briefing Session and Regular Meeting of March 14, 2016.

Discussion / Justification:

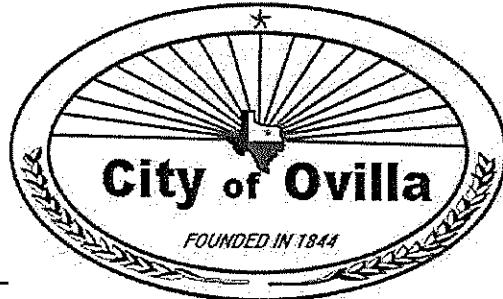
See attached documents referencing each consent item.

Recommendation / Staff Comments:

Staff recommends approval.

Sample Motion(s):

I move to approve the consent items as presented.



DATE: April 11, 2016

TO: Honorable Mayor and Council Members

FROM:
Linda Harding, Accountant

SUBJECT: Transactions Over \$5,000 For February 2016

**City of Ovilla Expenditures Over \$5,000
for the Month of January 2016**

General Fund					
Date	Check#	Payee	Description	Amount	
2/5/2016	44723	T.M.R.S.	Retirement	\$12,877.22	
2/12/2016	ACH	Quick Books Payroll Service	Payroll	\$42,180.86	
2/12/2016	44725	US Treasury	Payroll Taxes	\$7,681.84	
2/12/2016	44749	Progressive Waste Solutions of TX, Inc.	Solid Waste	\$18,343.00	
2/12/2016	44757	CitiBank	Credit Card Charges	\$5,676.28	
2/12/2016	44735	Holiday Cheverlot	2016 Ford Interceptor	\$46,979.81	
2/25/2016	ACH	Quick Books Payroll Service	Payroll	\$43,629.45	
2/25/2016	44774	US Treasury	Payroll Taxes	\$7,535.04	
2/26/2016	44792	Blue Cross Blue Shield of Texas	Health Insurance	\$10,000.72	

Total General Fund Transactions \$5,000 and Over \$194,904.22

Water & Sewer Fund					
Date	Check#	Payee	Description	Amount	
2/12/2016	16184	City of Ovilla General Fund	Payroll 2/12/2016	\$11,292.81	
2/19/2016	16192	City of Dallas	Water	\$19,628.37	
2/19/2016	16196	Trinity River Authority	Sewer	\$22,567.00	
1/15/2016	16152	City of Ovilla General Fund	Payroll 2/26/2016	\$11,864.37	
2/26/2016	16199	City of Ovilla General Fund	Solid Waste	\$18,600.93	

Total Water & Sewer Fund Transactions \$5,000 and Over \$83,953.48

CITY OF OVILLA MINUTES

Monday, March 14, 2016

City Council Briefing Session

105 S. Cockrell Hill Road, Ovilla, TX 75154

Mayor Dormier called the Council Briefing Session of the Ovilla City Council to order at 6:01 p.m., with notice of the meeting duly posted. Mayor Dormier made the following public announcements: **(1) Pursuant to section 30.06, penal code (trespass by holder of license to carry a concealed handgun), a person licensed under subchapter h, chapter 411, government code (concealed handgun law), may not enter this property with a concealed handgun. (2) Pursuant to Section 30.07 Penal Code (Trespass by License Holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.**

The following City Council Members were present:

Rachel Huber	Council Member, Place 1
Larry Stevenson	Council Member, Place 2
David Griffin	Council Member, Place 3 (arrived at 6:12 p.m.)
Doug Hunt	Mayor Pro Tem, Place 4
Dean Oberg	Council Member, Place 5

Mayor Dormier announced present Council members, thus constituting a quorum. Various department directors and staff were also present. Staff presented Council with future agenda items and pending items still under staff review.

CALL TO ORDER

CONDUCT A BRIEFING SESSION to review and discuss agenda items on the 6:30 p.m. regular meeting.

City Manager Dennis Burn and Council reviewed each item on the 6:30 p.m. regular agenda sharing questions. Mr. Burn gave an explanation and short summary on Item 4.

CONDUCT A BRIEFING SESSION to review and discuss future agenda items.

Mr. Burn briefly reviewed each pending item.

1. *Midlothian Independent School District – Shiloh Road Annexation*
2. *Midlothian Independent School District – Proposed Zoning Change from R-22 to General Commercial of an orphan piece of property being 0.6236 Acres, John Billingsley Survey*
3. *Midlothian Independent School District – Replat Approval*
4. *Endeavor Wall Homes LLC, agent representative of James D. Finley – Proposed Change in Zoning from Industrial to R-15 on 19.34 acres off of Bear Creek Road*
5. *Golden Chicken – Specific Use permit and Site Plan Approval*
6. *Bryson Manor Phase 2 – Preliminary Plat Approval*
7. *Hidden Valley Estates – Preliminary Plat Approval*
8. *Comprehensive Land Use Plan Public Hearing and Approval*
9. *Fiscal Year 2015-2016 Budget Amendment*

ADJOURNMENT

Mayor Dormier adjourned the Briefing Session of the Ovilla City Council at 6:21 p.m.

ATTEST:

Pamela Woodall, City Secretary

Richard A. Dormier, Mayor

Approved April 11, 2016

CITY OF OVILLA MINUTES

Monday, March 14, 2016

Regular City Council Meeting

105 S. Cockrell Hill Road, Ovilla, TX 75154

Mayor Dormier called the Regular Council Meeting of the Ovilla City Council to order at 6:30 p.m., with notice of the meeting duly posted. Mayor Dormier made the following public announcements: **(1) Pursuant to section 30.06, penal code (trespass by holder of license to carry a concealed handgun), a person licensed under subchapter h, chapter 411, government code (concealed handgun law), may not enter this property with a concealed handgun. (2) Pursuant to Section 30.07 Penal Code (Trespass by License Holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.**

The following City Council Members were present:

Rachel Huber	Council Member, Place 1
Larry Stevenson	Council Member, Place 2
David Griffin	Council Member, Place 3
Doug Hunt	Mayor Pro Tem, Place 4
Dean Oberg	Council Member, Place 5

Mayor Dormier announced present Council members, thus constituting a quorum. City Manager Dennis Burn, various department directors and staff were also present.

PL2 Stevenson gave the Invocation and P1 Huber led the recitation of the Pledge of Allegiance.

COMMENTS, PRESENTATIONS, REPORTS AND/OR APPOINTMENTS

1. Chief Windham announced the promotion of Sergeant Snavely and conducted the Oath of Office. Sergeant Snavely's wife pinned his sergeant's badge to his uniform. Photos were taken.
2. The Ovilla Service League reported the proceeds totaling \$16,000, resulting from the Annual Service League Benefit Spaghetti Dinner held on February 19, 2016. The profit is in support of the Ovilla Fire Department. Photos were taken.
3. The City Secretary presented to Council the Certification of Unopposed Candidates in the May 07, 2016 general election, naming Council elect positions:
Place One Council Position Unopposed - Rachel Huber
Place Three Council Position Unopposed - David Griffin
Place Five Council Position Unopposed - Michael Myers

• Citizen Comments

- MS Dani Muckleroy spoke on numerous items:
 - Thanked the Service League, staff and volunteers for their work resulting in another successful annual spaghetti dinner;
 - Recently attended a Park Board meeting;
 - Questioned the need for a Bed and Breakfast in the downtown area and the need to upgrade the esthetic look of downtown Ovilla;
 - Other topics touched: solar, chickens, restrictions on outside painting of building, send out reminders to residents before cleanup day, readdress items allowed for pickup with contracted refuse company; and
 - Offered thanks for Mike Dooly, Brad Piland and Chief Windham for their hard work and efforts.

• Department Activity Reports / Discussion – staff presented their reports.

- Police Department Police Chief B. Windham
 - Monthly Report was reviewed and discussed.
- Fire Department Fire Chief B. Kennedy

- Monthly Report was reviewed and discussed.
- Chief Kennedy thanked the Service League for another successful benefit dinner and financial help to the Fire Department.
- Shared photos of the upcoming new engine.
- Public Works Public Works Director B. Piland
 - Monthly Report was reviewed and discussed.
 - Director Piland advised the first 50/50 Sidewalk replacement program was underway.
 - Crews are still trimming trees throughout the City.
- Finance Department Accountant L. Harding
 - January 2016 Financials were reviewed.
 - Shared an updated committed fund balance report.
- Administration City Manager D. Burn
 - Reviewed Activity Report(s)
 - Updated Council on the February 25, 2016 Comprehensive Land Use Plan Review Committee's Town Hall meeting.
 - Briefed Council on development updates.
 - Briefed Council on Board activity updates.
 - Monthly Municipal Court Report City Secretary P. Woodall
 - Gave Council a March *Warrant Roundup* summary
 - Monthly Code/Animal Control Reports reviewed. Code/AC Officer M. Dooly
 - Advised that one minor dog bite occurred.
 - Monthly building permits were reviewed.

CONSENT AGENDA

- C1. January 2016 Financial Transactions over \$5,000
- C2. Minutes of the Special Meeting of February 22, 2016.
- C3. Minutes of the Council Briefing Session and Regular Meeting of February 08, 2016.

Mayor Pro Tem Hunt moved to approve the consent items as presented, seconded by PL5 Oberg.
No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

REGULAR AGENDA

ITEM 1. ***DISCUSSION/ACTION*** – Consideration of and Action on ORDINANCE 2016-04 of the City of Ovilla Texas, declaring unopposed candidates in the May 07, 2016 general city election elected to office; canceling the election; providing a savings clause; providing a severability clause; and providing an effective date.

Debate/Acción – Considerar una Acción sobre la ORDENANZA 2016-04 de la Ciudad de Ovilla Texas, que declara a los candidatos sin oposición en las elecciones generales del 07 de mayo de 2016 electos para el cargo; cancelar la elección; proporcionar una cláusula de salvaguardia; proporcionar una cláusula de separación; y proporcionar una fecha de entrada en vigor.

By authorization of the TX Election Code Sections 2.052 and 2.052, the City Secretary delivered to Council a certification that each candidate for office was unopposed. The City Secretary advised that a Type-A municipality requires the newly-elected governing body to meet at the usual meeting place to be installed on or after the fifth day after the election excluding Sunday, i.e., the sixth day after the election (Local Government Code, Section 22.036), meaning the earliest day to install officers would be 05/14/2016.

Richard Dormier, Mayor

Rachel Huber, Place One

Larry Stevenson, Place Two

Mayor Pro Tem Hunt moved that Council approve Ordinance 2016-04, declaring unopposed candidates in the May 07, 2016 General City Election elected to office; canceling the election; providing a savings clause; providing a severability clause; and providing an effective date, seconded by PL2 Stevenson.
No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

ITEM 2. ***DISCUSSION/ACTION*** – Consideration of and Action on a request filed by Massey Shaw for a Meritorious Exception to place a temporary pole sign on a corner lot (Shiloh Road and Bryson Manor) in the Bryson Manor Subdivision, authorizing the City Manager to execute.

Applicant, Massey Shaw applied to place a builder pole sign on lot 35 A, a corner lot (Shiloh Road and Bryson Lane) in Bryson Manor Subdivision. Section 3.06 of the Ovilla Code of Ordinances prohibits placement of pole signs.

Sign description: 8 X 8 Pole Sign

Materials: Wood

Duration: This sign is for temporary placement and expected to remain at this location until the subdivision is largely developed.

Sec. 3.06.012 of the Ovilla Code of Ordinances allows the granting of a meritorious exception by Council.

PL3 Griffin moved that Council approve a Meritorious Exception, a request filed by Massey Shaw for the placement of a wooden “builder” temporary pole sign on Lot 35 A, corner of Shiloh Road and Bryson Manor in the Bryson Manor Subdivision, authorizing the City Manager to execute, as presented, seconded by PL2 Stevenson.

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

ITEM 3. ***DISCUSSION/ACTION*** – Consideration of and Action on the use of unrestricted fund balance for the repair and rehabilitation of Cockrell Hill Road, authorizing the City Manager to include in Mid-year Budget Amendment for Council consideration.

City Manager Dennis Burn presented Council a proposal from Oldcastle Pavement Solutions for paving improvements for Cockrell Hill Road and Main Street, from the bridge west of the intersection of FM 664 and Main Street to the Ellis/Dallas County line. Oldcastle Pavement Solutions is proposing: (1) reclaim existing pavement, (2) apply cement slurry to the reclaimed pavement and (3) install a 2" HMAC overlay. This construction method is what was utilized for the street improvements recently completed in the Ovilla Oaks Subdivision. The price for 21,500 square yards at \$21.00 per square yards is \$451,500.00. This price is for paving only and does not include any ditch drainage work nor any culvert work. Permission to begin this project was not the intent at this time, but to merely inform Council now and ask them to consider this project during the upcoming mid-year budget amendment. PL5 Oberg commented that ditch cleanout needed to be done before any improvements to Cockrell Hill began. Oldcastle provides a two-year warranty. The work would be performed based on Ovilla's Interlocal Agreement with Ellis County.

NO ACTION.

ITEM 4. ***DISCUSSION/ACTION*** – Consideration of and Action on a Records Retention Proposal between the City of Ovilla and RCI Records Consultants, Inc., for a Records Retention Program and Secure Document Destruction Services, in compliance with the Texas State Library and Archives Commission, authorizing the City Manager to execute.

The Local Government Code Section 441.158 (1989) mandates minimum retention periods for each type of local government, including a schedule for records retention. The designated authority, Texas State Library and Archives Commission (TSLAC), sets the retention schedules. The Records Management Officer (RMO-City Secretary) is responsible to see that annual processing and document destruction is carried out and compliant with TSLAC schedules.

December 2015, all staff liaisons from every department boxed and (colored coded) labeled records from their departments. This resulted in an overflow of records in the retention room.

The City Secretary reported that RCI is a professional company, assisting in the identification of filed retention records and protected permanent records. A team comes to the location and re-packs, sorts, classifies and inventories each box of contents to ensure they are labeled correctly, barcodes each box and separates any permanent documents, including reporting to TSLAC for the City. An electronic report will be provided to the RMO for safekeeping with the ability to query. Additionally, once TSLAC has approved the records control schedule, RCI will facilitate the destruction of records past their retention schedules.

RCI is a member of Texas Municipal League and the Texas Municipal Clerks Association, as well as BuyBoard. They visited Ovilla's retention areas and prepared a proposal to process inactive records according to TSLAC. Additionally, RCI shared valuable records retention and controlled storage standards and procedures with the RMO and staff.

A line-item budget of \$4,000.00 was the approved amount anticipated before the December boxing, which is now under estimated and not feasibly possible for the RMO to complete and file with TSLAC.

The turnkey project proposal cost is \$7,167.00, which will:

1. Assure Ovilla's compliance with TSLAC requirements
2. Removal of outdated records
3. Improved access to retained records
4. Reduced litigation exposure
5. Reduced storage related costs.

Once the initial program is underway, annual retention will be smoother, cleaner and less costly. Staff respectfully requested that Council approve this company's assistance with retention records and allow staff to include the increased expense of \$3167.00 to the mid-year budget amendment. The City Secretary added that with the cancelation of the election this year, the line-item expense under election will not be used - \$3,220.00, which would offset the added expense.

Mayor Pro Tem Hunt moved that Council approve the Records Retention Proposal between the City of Ovilla and RCI Records Consultants, Inc., for a Records Retention Program and Secure Document Destruction Services, in compliance with the Texas State Library and Archives Commission, authorizing the City Manager to execute, seconded by PL2 Stevenson.

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

ITEM 5. *DISCUSSION/ACTION* – Consideration of and Action on ORDINANCE 2016-05 of the City of Ovilla, Texas, adoption the 2012 International Fire Code with 2012 North Central Texas Council of Governments ("COG") Amendments, 2012 International Building Code with 2012 COG Amendments, 2012 International HVAC/Mechanical Code with 2012 COG Amendments, 2012 International Residential Code with 2012 COG Amendments, 2012 International Plumbing Code with 2012 COG Amendments, 2012 Fuel Gas Code with 2012 COG Amendments, and 2011 National Electrical Code with 2011 COG Amendments;

providing for the modification of Code to incorporate local amendments; providing for recording of the Codes as a public record; providing that this Ordinance shall be cumulative of all ordinances; providing a severability clause; providing a savings clause; providing for a penalty for violations and providing an effective date.

Council and staff discussed the need to update all building codes with COG amendments – and to include Ovilla's current local amendments. The City currently operates under 2009 Codes with the exception of the 2008 Electrical Code, all adopted by Ordinance 2014-034, November 10, 2014. Staff recommended that Council permit the update to the 2012 Codes with COG amendments and local amendments, with the exception of updating to the 2011 National Electrical Code (NEC) with COG amendments.

PL3 Griffin moved that Council approve ORDINANCE 2016-05 of the City of Ovilla, Texas, adoption the 2012 International Fire Code with 2012 North Central Texas Council of Governments ("COG") Amendments, 2012 International Building Code with 2012 COG Amendments, 2012 International HVAC/Mechanical Code with 2012 COG Amendments, 2012 International Residential Code with 2012 COG Amendments, 2012 International Plumbing Code with 2012 COG Amendments, 2012 Fuel Gas Code with 2012 COG Amendments, and 2011 National Electrical Code with 2011 COG Amendments; providing for the modification of Code to incorporated local amendments; providing for recording of the Codes as a public record; providing that this Ordinance shall be cumulative of all ordinances; providing a severability clause; providing a savings clause; providing for a penalty for violations and providing an effective date, seconded by PL2 Stevenson.

No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 5-0.

ITEM 6. ***DISCUSSION/ACTION*** – Consideration of any item(s) pulled from the Consent Agenda above for individual consideration and action.

NO ACTION.

EXECUTIVE SESSION

NONE

REQUESTS FOR FUTURE AGENDA ITEMS AND/OR ANNOUNCEMENTS

1. PL1 Huber Discuss downtown parking when repaving of Cockrell Hill Road begins.
2. PL2 Stevenson Post gun signs (Statutes 30.06 and 30.07) & updated speed limit signs throughout the City.
3. PL3 Griffin Bed and Breakfast in Ovilla's Code?
4. Mayor Pro Tem Hunt Reminder: March 24 BSW Luncheon. City Secretary to send out email.
5. PL5 Oberg None
6. Mayor Heritage Day planning; Briefing Session a necessity; Update Code conflict resolution in May.
7. City Manager None

ADJOURNMENT

There being no further business, Mayor Dormier adjourned the meeting at 8:20 p.m.

ATTEST:

Richard A. Dormier, Mayor

Approved April 11, 2016

Pamela Woodall, City Secretary

Richard Dormier, Mayor

Rachel Huber, Place One

Larry Stevenson, Place Two

Ovilla City Council

PUBLIC HEARINGS

Meeting Date: April 11, 2016

Department: Administration

Discussion Action

Receive comments regarding the proposed requests:

Attachments:	
NOTICES	
Agenda Item / Topic:	
<p>Case PZ16-01 Receive presentation and citizen comments on a request for a zoning classification change from "I" Industrial to "R-15" Single Family Residential, on 19.34-acre tract of land out of the H. M. Rawlins Survey, Abstract 1202, Dallas County, Texas, more commonly known as 1906 Bear Creek Road. (Forty-eight letters mailed certified and legal notice published. No comments in favor or opposition during the Planning and Zoning Commission meeting)</p> <ul style="list-style-type: none">a. <i>Presentation</i> of request for change in zoning filed by Mr. Kelly Pollard of Endeavor Wall Homes LLC, authorized representative for Mr. James D. Finley, owner of said property.b. <i>PUBLIC HEARING</i> to receive comments from the public regarding the request. <p>(ITEMS 1 & 2 ON THE REGULAR AGENDA)</p>	
<p>Case PZ16-02 Receive presentation and citizen comments on a request for change in zoning from RE, Single Family Residential District, 1- acre minimum to CG, General Commercial on a 0.6236 acre tract of land more or less, located in the John R. Billingsley Survey Abstract No. 80, Ellis County, Texas and being general located north of Shiloh Road and west of Bryson Lane in the city limits of the City of Ovilla.</p> <ul style="list-style-type: none">a. <i>Presentation</i> of Request for change in zoning filed by MJ Thomas Engineering, authorized representative for Mr. Massey Shaw, owner of said property.b. <i>PUBLIC HEARING</i> to receive comments from the public regarding the request. <p>(ITEMS 3 & 4 ON THE REGULAR AGENDA)</p> <p>(Six letters mailed certified and legal notice published. No comments in favor or opposition during the Planning and Zoning Commission meeting. There was one inquiry from one couple and once explained, the couple had no issues with the zoning classification change.)</p>	
<p>Case ANNEX.2016-01 Receive presentation and citizen comments on a request to Annex approximately 0.7184 acre tract of land in the William Billingsley Survey, Abstract 81, Ellis County, Texas, as uninhabited property on the northwest corner of Shiloh Road and Bryson Lane, adjacent to the Ovilla City limits. (2nd Public Hearing scheduled on Tuesday, April 19 at 6:30 p.m.)</p> <ul style="list-style-type: none">a. <i>Presentation</i> of Request to annex said property, filed by Mr. Todd Hemphill, Midlothian Independent School District, Board President, authorized representative for the Midlothian Independent School District.b. <i>PUBLIC HEARING</i> to receive comments from the public regarding the request.	

LEGAL NOTICE

PUBLISH – March 17, 2016

CITY OF OVILLA NOTICE OF PUBLIC HEARING

NOTICE is hereby given to all interested persons that the Planning & Zoning Commission of the City of Ovilla, Texas, will conduct a public hearing on Monday, April 04, 2016 at 6 o'clock p.m. at the Ovilla Municipal Building, Council Chamber Room, Ovilla, Texas for the purpose of obtaining public comment regarding the following:

Case NoPZ16-01 A request for a **change in zoning** filed by Kelly Pollard of Endeavor Wall Homes LLC, authorized agent for Mr. James D. Finley, owner of said property, from "I" Industrial to R-15 Single Family Residential on a 19.3438-acre tract of land out of the H. M. Rawlins Survey, Abstract 1202, Volume 99115, Page 5977, Dallas County, Texas and being more commonly known as 1906 Bear Creek Road.

The Ovilla City Council will consider and act on the change in zoning request of this property after it receives a final report and recommendation from the Planning and Zoning Commission. (LCG §211.007) The scheduled date for the second public hearing, consideration and action is **April 11, 2016 at 6:30 o'clock pm**, during a regularly scheduled City Council meeting.

All interested persons are invited to attend and share comments. Written comments will also be accepted by mail addressed to Glennell Miller, City Secretary Assistant, 105 S. Cockrell Hill Road, Ovilla, TX 75154, email gmiller@cityofovilla.org, or fax 972-515-3221. For additional information regarding this notice, please contact City Secretary Pam Woodall, pwoodall@cityofovilla.org.

CITY OF OVILLA NOTICE OF PUBLIC HEARINGS

NOTICE is hereby given to all interested persons that the Planning & Zoning Commission of the City of Ovilla, Texas, will conduct a public hearing on **Monday, April 04, 2016 at 6:00 o'clock p.m.** at the Ovilla Municipal Building, Council Chamber Room, 105 S. Cockrell Hill Road, Ovilla, Texas for the purpose of obtaining public comment regarding the following:

Case No. PZ16-02. A request for a **change in zoning** filed by MJ Thomas Engineering LLC, agent for Shaw Development LLC, owner of said property, from RE (Single Family Residential District, 1-acre minimum) to CG (General Commercial) on a 0.6236-acre tract of land, more or less, located in the John R. Billingsley Survey Abstract No. 80, Ellis County, Texas and being generally located north of Shiloh Road and west of Bryson Lane in the city limits of the City of Ovilla, Ellis, County, Texas.

The Planning & Zoning Commission will provide their report regarding the request for change in zoning proposed above, to the Ovilla City Council for consideration and action following a second public hearing at its regular meeting on **April 11, 2016 at 6:30 p.m.** at the Ovilla Municipal Building, Council Chamber Room, 105 S. Cockrell Hill Road, Ovilla, Texas 75154.

All interested persons are invited to attend and share comments. Written comments will also be accepted. Please forward written comments to Glennell Miller, Assistant to City Secretary, gmiller@cityofovilla.org.

For more information regarding this Notice, please contact Pamela Woodall, City Secretary of Ovilla, 972-617-7262 or pwoodall@cityofovilla.org.

**Notice of Public Hearings
Before the Ovilla City Council
Ovilla, Texas 75154**

The City of Ovilla, Texas is proposing annexation proceedings to enlarge and extend the corporate boundary limits of the City. The City of Ovilla has scheduled the first public hearing regarding the proposed annexation on Monday, April 11, 2016, at 6:30 PM and the second public hearing regarding the proposed annexation on Tuesday, April 19, 2016, at 6:30 PM. Said hearings will be held in the Council Chamber Room of the Ovilla Municipal Building, located at 105 S. Cockrell Hill Road, Ovilla, Texas. The City Council of the City of Ovilla will conduct the public hearings to hear public testimony concerning the proposed annexation of the property described below.

Approximately 0.7184 acres in the William Billingsley Survey, Abstract 81, Ellis County, Texas, as uninhabited property on the northwest corner of Shiloh Road and Bryson Lane, adjacent to the Ovilla City Limits.

FIELD NOTES: BEING all that certain lot, tract, or parcel of land situated in the WILLIAM BILLINGSLEY SURVEY, Abstract No. 81, in the City of Ovilla, Ellis County, Texas, and being a portion of called 13.998-acre tract of land as described in Volume 2601, Page 1498 of the Official Public Records of Ellis County, Texas (OPRECT), and being more particularly described as follows:

Metes and Bounds Description of the Property:

BEGINNING at 60d Nail found at the centerline intersection of Bryson Lane and Shiloh Road, both public roads, at the southeast corner of said 13.998-acre tract, and being the occupied southeast corner of said William Billingsley survey and the occupied southwest corner of the John R. Billingsley Survey, Abstract No. 80, (with the bearing basis for this description from GPS observation, Texas Co-Ordinate System, North Central Zone, and having a beginning co-ordinate of: Northing = 6874870.527, Easting = 2459177.954, and a Scale Factor of: 0.9999602), and also being the southwest corner of a called 124.850-acre tract of land described in Volume 2105, Page 1989 OPRECT;

THENCE S 89°25'37" W, 695.64 feet along the centerline of said Shiloh Road and the south line of said William Billingsley survey and the south line of said 13.998-acre tract, to a PK nail set for the southwest corner of this tract and the southeast corner of Shiloh Forest, Phase 2, an addition as recorded in Cabinet H, Slides 335 to 341 of the Plat Records of Ellis County, Texas (PRECT):

THENCE N 00°39'22" W, 45.00 feet along the west line of said 13.998-acre tract and an east line of said Shiloh Forest, Phase 2 to a 1/2" steel rod set for the northwest corner of this tract;

THENCE S 89°25'37" W, 695.22 feet through said 13.998-acre tract to a PK nail set for the northeast corner of this tract in the east line of said 13.998-acre tract and the occupied east line of said William Billingsley survey and the west line of said 124.850-acre tract and same for said John R. Billingsley survey, and being in the centerline of Bryson Lane;

THENCE S 01°11'05" E, 45.00 feet along the east line of said 13.998-acre tract and the west line of said 124.850-acre tract and along said common William Billingsley – John R. Billingsley survey line, and along the centerline of said Bryson Lane to the POINT OF BEGINNING and containing approximately 0.7184-acre of land.

A map of the area being proposed for annexation and a Municipal Service Plan describing the services that would be provided by the City of Ovilla to the property annexed into the City are available for

**Notice of Public Hearings
Before the Ovilla City Council
Ovilla, Texas 75154**

review at the City Secretary's Office located at 105 S. Cockrell Hill Road, Ovilla, Texas 75154 and on the City of Ovilla website at <http://www.cityofovilla.org>. At said hearings, all interested parties shall have the right to an opportunity to appear and be heard on the subject.

Pamela Woodall
City Secretary, City of Ovilla, Texas
pwoodall@cityofovilla.org
972-617-7262

If you have any questions or need additional information regarding the proposed annexation, please contact Dennis Burn, City Manager, 972-617-7262, or email dburn@cityofovilla.org.

AGENDA ITEM REPORT

Item: 1

Meeting Date: April 11, 2016

Department: Administration

Discussion Action

Budgeted Expense: YES NO N/A

Submitted By: Dennis Burn

Amount: \$N/A

Reviewed By: City Manager City Secretary City Attorney

Accountant

M. Dooly, Neighborhood Services

Attachments:

1. Application and Letter of Request for change in zoning
2. Letter of Verification of Ownership and Authorized Representative
3. Diagram of Property for Rezoning
4. Tax Statement
5. Description of R-15 Residential
6. Planning and Zoning Recommendation

Agenda Item / Topic:

ITEM 1. **DISCUSSION/ACTION** – Receive recommendation from the Planning and Zoning Commission to consider and act upon a zoning classification change from Industrial to R-15 Single Family Residential, on a 19.34-acre tract of land out of the H. M. Rawlins Survey, Abstract No. 1202, Dallas County, Texas, more commonly known as 1906 Bear Creek Road.

Discussion/Justification

OWNER(S): James D. Finley

REPRESENTING FIRM: Endeavor Wall Homes, LLC

DATE FILED WITH CITY: March 09, 2016

LOCATION: 1906 Bear Creek Road

ACRES: 19.34 acres

CURRENT ZONING: I - Industrial

PROPOSED ZONING: R-15 Single Family Residential

PROPOSED LAND USE: Residential Subdivision

NOTIFICATIONS: Legal notice in newspaper and abutting property owners

COMPREHENSIVE PLAN: This property is listed as Industrial.

Mr. Kelly Pollard, authorized representative for Mr. Finley, filed request for a zoning classification change on this 19.34-acre tract of land for the purpose of developing a housing subdivision. Endeavor Wall Homes is the potential developer of this property.

The Planning and Zoning Commission held the first public hearing for this request for a zoning classification change during a regular meeting on April 04, 2016. Forty-eight letters were mailed as well as the required legal publication. Staff received no responses in favor or opposition from recipients of those letters. Two phone calls were received to the city secretary's office from unknown individuals inquiring on the *Change in Zoning* sign posted on the property.

Recommendation / Staff Comments:

Sample Motion(s):
<i>I move that Council APPROVE/DENY a zoning classification change, filed by Mr. Kelly Pollard of Endeavor Wall Homes LLC, authorized representative for Mr. James D. Finley, owner of said property, from "I" Industrial to "R-15" Single Family Residential, on a 19.34-acre tract of land out of the H. M. Rawlins Survey, Abstract No. 1202, Dallas County, Texas, more commonly known as 1906 Bear Creek Road.</i>

Zoning Change Request Submittal Guidelines
Proposal to Amend the Ovilla Zoning Ordinance

APPLICATION FOR CHANGE OF ZONING

Current Zoning: "I"

Location of Property: 1906 Bear Creek Road

Legal Description: HM Rawlinins survey Abstract 1202 tract 3 city of Ovilla Dallas county Texas

City Limits Extraterritorial Jurisdiction (ETJ)

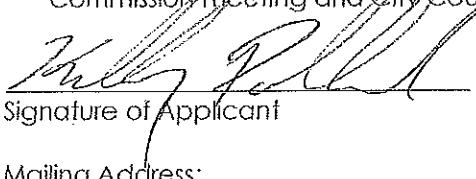
Subdivision Name: _____

Area in Subdivision: X Total Acres Number of Lots Average Lot size

19.34 Acres

APPLICANT INFORMATION:

- I, the Applicant or my representative or I will be present at the Planning and Zoning Commission meeting and City Council Meeting to present this request to them.


Signature of Applicant

Kelly Pollard

Print Name

Mailing Address:

2005 NE Green Oaks Blvd Arlington TX 76006

Telephone: 817-504-7830

Fax: 817-276-3490 E-mail: kelly@wall.com

Information listed below to be completed by City Staff:

Case No. #
Fee Paid: \$

Received By:
Cash or Check #:

Probable Date - P&Z Hearing:

Probable Date -CC Hearing:

Zoning Change Request Submittal Guidelines

Proposal to Amend the Ovilla Zoning Ordinance

Exhibit 1
Proposed Zoning Change

Proposed Change:
Zoning changed request to:

We are requesting a change from "I" to R-15

Change Rationale:

We would like to develop the 19.34 acres into a new R-15 subdivision

Agent Authorization

In lieu of representing this request myself as owner of the subject property, I hereby authorize the person designated as agent below to act in the capacity as my agent for the application, processing, representation and/or presentation of the request. The designated agent shall be the **principle contact** person with the City of Ovilla (and vice versa) in processing and responding to requirements, information, and/or issues relative to this case. I also understand that it is necessary for me or my authorized agent to be present at all Planning and Zoning Commission meetings as well as City Council meetings.

Kelly Pollard

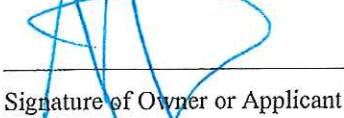
Authorized Agent

7552 Rosecrist Blvd

Address

Kelly@wall.com

Email



Signature of Owner or Applicant

James D. Finley

Name Printed or Typed

3-2-16

Date

Signature of Owner or Applicant

Name Printed or Typed

Date

Notary Section

Signature:

Printed Name:

State of Texas
Counties of Dallas
and Ellis

Sworn and subscribed before me the undersigned notary
public this the _____ day of _____, 20____

Notary Public, State of Texas
Commission Expires:

Signature: Shannon Thompson

Printed Name: Shannon Thompson

State of Texas
County of Johnson Tarrant
Sworn and subscribed before me the undersigned notary public
this the 2nd day of March, 2016

Notary Public, State of Texas
Commission Expires: 8-16-17

Signature:

Printed Name:

State of Texas
County of Johnson
Sworn and subscribed before me the undersigned notary public
this the _____ day of _____, 20____

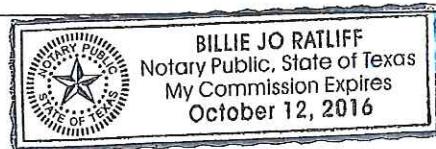
Notary Public, State of Texas
Commission Expires:

Signature: Billie Jo Ratliff

Printed Name: Billie Jo Ratliff

State of Texas
County of Johnson Tarrant Authorized Agent Kelly Pollard
Sworn and subscribed before me the undersigned notary public
this the 9 day of March, 2016

Notary Public, State of Texas
Commission Expires: 10/12/2016





March 9, 2016

City of Ovilla
105 S Cockrell Hill Rd
Ovilla, Texas 75154

Subject: Proposed Zoning Change

To Whom It May Concern:

I, Kelly Pollard of Endeavor Wall Homes LLC, the authorized agent representing Mr. James D. Finley request the zoning change of a 19.3438 acre tract out of the H. M. RAWLINS SURVEY, Abstract No. 1202, Dallas County, Texas, being all of that tract conveyed to Jim Finley by Limited Warranty Deed recorded in Volume 99115, Page 5977, Real Property Records, Dallas County, Texas from current zoning of "I" to R-15.

Thank you,

A handwritten signature in black ink, appearing to read "Kelly Pollard".

Kelly Pollard
Endeavor Wall Homes, LLC



DALLAS COUNTY TAX OFFICE
JOHN R. AMES, CTA
TAX ASSESSOR/COLLECTOR

500 Elm Street Dallas, Texas 75202-3304
 214-653-7811 www.dallascounty.org/tax
 email: property.tax@dallascounty.org

2015 TAX STATEMENT



FINLEY JAMES D
 PO BOX 2200
 FORT WORTH, TX 76113-2200

Account: 65120219610030000

Property Description:

1906 BEAR CREEK RD, OV

H M RAWLINS ABST 1202 PG 196
 TR 3 ACS 19.3438
 INT20070344223 DD09242007 CO-DC
 1202196100300 20V12021961

Date Printed: March 02, 2016

Land Value	251,460.
Improvement Value	0
Agriculture Value	0
Market Value	251,460

Jurisdiction	Taxable Value	Tax Rate	Tax Due
DAL CNTY	251,460	.243100	\$611.30
HOSP DIST	251,460	.286000	\$719.18
COLL DIST	251,460	.123650	\$310.93
SCH EQUAL	251,460	.010000	\$25.15
DESOTO ISD	251,460	1.460000	\$3,671.32

Total Taxes for Account: \$5,337.88
 Previous Payment on Account: \$5,337.88

<u>IF PAID IN</u>	<u>P&I</u>	<u>TOTAL DUE</u>
Apr		\$0.00
May		\$0.00

Pay Taxes online at
www.dallascounty.org/tax

Total Due If Paid By March 31, 2016
\$0.00

Your check may be converted to electronic funds transfer
Return This Portion With Your Payment

Account: 65120219610030000

2

060501020002010906010000030000000001150000000000

Total Due If Paid By March 31, 2016
\$0.00

Amount Paid: \$ _____

Remit To:

JOHN R. AMES, CTA
 P O Box 139066
 Dallas, Texas 75313-9066

FINLEY JAMES D
 PO BOX 2200
 FORT WORTH, TX 76113-2200

[Request a Tax Statement](#)

**A convenience fee of 2.5% for credit card payments will appear as a separate transaction on your credit card bill.
The fee will appear as a charge to 'Certified Payments'. The fee for all eCheck payments is \$2.00.**

Unless otherwise noted, all data refers to tax information for 2015. All amounts due include penalty, interest, and attorney fees when applicable.

Account Number: 65120219610030000

Pending Credit Card or eCheck Payments:
No Payment Pending

Address:

FINLEY JAMES D
PO BOX 2200
FORT WORTH, TX 76113-2200

Gross Value: \$251,460

Property Site Address:

1906 BEAR CREEK RD
0

Land Value: \$251,460

Improvement Value: \$0

Capped Value: \$0

Legal Description:

H M RAWLINS ABST 1202 PG 196
TR 3 ACS 19.3438
INT20070344223 DD09242007 CO-DC
1202196100300 20V12021961

Agricultural Value: \$0

Exemptions: None

Current Tax Levy: \$1,760.22

[Exemption and Tax Rate Information](#)

Current Amount Due: \$0.00

[Taxes Due Detail by Year and Jurisdiction](#)

Prior Year Amount Due: \$0.00

[Payment Information](#)

Total Amount Due: \$0.00

[Print a Current Tax Statement](#)

Last Payment Amount for Current Year Taxes:
\$1,760.22

[Register to Receive Electronic Tax Statements](#)

Last Payer for Current Year Taxes:
FINLEY JAMES D

Last Payment Date for Current Year Taxes:
01/31/2016

Active Lawsuits: None

[Click Here](#) to see your estimated amount due for a different date. You can see this information by year and by both year and jurisdiction.

BEAR CREEK RANCH
PHASE I
VOL. 3905377, P. 18

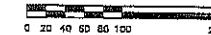
N 000°01' W 1,050.69'

POINT OF BEGINNING

NS

R = 1,129.05'
L = 234.67'
A = 115°32'
LC = N 82°02'58" E
234.25'

SCALES 1" = 80'



MIGUEL MENDOZA,
CECILIA MENDOZA &
ULYSES MENDOZA
INSTR. 391000002996

MIGUEL MENDOZA,
CECILIA MENDOZA &
ULYSES MENDOZA
INSTR. 390000100099

J. MUDD GARCIA & AZUCENA GARCIA
INSTR. 391000002998

ROBERT R. & JEAN ANNE WILSON
VOL. 39053, P. 3218

S 00°35'59" E 332.00'

S 49°21'52" W
52.60'

S 15°52'03" E
176.25'

DENNIS ALLEN VANHUSS
INSTR. 390500002994

WEST BEAR CREEK ROAD
(80' R/W)

R = 1,115.82'
L = 28.10'
A = 01°20'24"
LC = N 78°45'54" E
28.10'

LEGAL DESCRIPTION

A 19.2438 acre tract out of the K. M. RAMIREZ COUNTY, Abstract No. 1202, DeBos, Texas, being all of that tract conveyed by John Palmer by Limited Warranty Deed, recorded to Volume 39053, Page 18, DeBos, Texas, DeBos, DeBos County, Texas, and being more particularly described by notes and facts:

BEGINNING at a found 1/2 inch steel rod to the south right of any line of Bear Creek Road, a 60 foot wide public street, at the northeast corner of the west portion of the subject property, being the property of Wilson and wife, Jeanne Wilson, by Special Warranty Deed recorded to Volume 39053, Page 18, DeBos, DeBos County, and being North 62 degrees 30 minutes 30 seconds East 100.00 feet from the south line of Bear Creek Road, being the property of the City of Cedar Hill, Dallas County, Texas, according to the Map Survey recorded in Volume 3900007, Page 18, Map Records, Dallas County, Texas;

THENCE along the south line of the subject property line of acid Bear Creek Road and along a curve to the left 100.00 feet, through a central angle of 01 degrees 20 minutes 24 seconds, on any length of 231.00 feet, being about North 76 degrees 45 minutes 22 seconds East, 100.00 feet from the south line of the subject property, to a northeast corner of that 1.00 acre tract conveyed to Mary Arlene Wyrick by Warranty Deed recorded in Volume 39177, Page 480 of acid Bear Creek Road, containing 1/2 acre steel rod 34 minutes 18 seconds 00 feet from the south line of the subject property;

THENCE along the south line of acid Bear Creek Road, continuing along the south right-of-way line of acid Bear Creek Road, 379.30 feet to a found 1/2 inch steel rod 34 minutes 18 seconds 00 feet from the south line of the subject property;

THENCE continuing along the south right-of-way line of acid Bear Creek Road and along acid curve to the right, through a central angle of 01 degrees 20 minutes 24 seconds, on any length of 231.00 feet, being about North 76 degrees 45 minutes 22 seconds East, 100.00 feet from the south line of the subject property, to a northeast corner of that 1.00 acre tract conveyed to Mary Arlene Wyrick by Warranty Deed recorded in Volume 39177, Page 480 of acid Bear Creek Road;

THENCE South 10 degrees 21 minutes 03 seconds East along the west line of acid Bear Creek Road, 379.30 feet to a found 1/2 inch steel rod 34 minutes 18 seconds 00 feet from the south line of the subject property;

THENCE South 00 degrees 35 minutes 00 seconds East along the west line of the east portion of acid Wilson tract, 62.60 feet to a found 1/2 inch steel rod;

THENCE South 00 degrees 35 minutes 00 seconds East along the west line of the east portion of acid Wilson tract, 332.00 feet to a west 1/2 inch steel rod;

THENCE South 05 degrees 00 minutes 00 seconds West along the north line of the middle portion of acid Wilson tract, 826.30 feet to a found 1/2 inch steel rod;

THENCE North 05 degrees 00 minutes 00 seconds West along the east line of the west portion of acid Wilson tract, 826.30 feet to a found 1/2 inch steel rod;

THENCE North 05 degrees 00 minutes 00 seconds West along the east line of the west portion of acid Wilson tract, 826.30 feet to a found 1/2 inch steel rod;

No part of the subject property lies within the 100-year flood plain according to the FEMA map with the following designation:

Zone X Community 401133 FIRM 0020-K En. Date 7-07-14

I hereby certify that the sketch of survey of the above described property to the result of an on-the-ground survey prepared under my direct supervision, and that there are no omissions or predominances, except as noted.

Date: March 5, 2016
John A. GRANT, III
JOHN A. GRANT, III
Registered Professional Land Surveyor 4151
G.P. #1



TRACT AREA
64.617 Square Feet
10.343 Acres

Grant Engineering, Inc.
Engineers Surveyors Planners
3244 Hemphill Street Fort Worth, Texas 76104-4014 817-293-3131

Section 17 - “R-15” Single Family Residential District

17.1 PURPOSE

The purpose of the “R-15” Single Family residential district is to provide for compatible land, building, and structure uses primarily oriented to low density residential purposes and open space uses. It is the intent to use the “R-15” district to recognize the existence of small lot conventional single family development which presently exists in the city.

17.2 PERMITTED USES

Uses permitted in the “R-15” district are listed in [Table 11.A](#), Permitted Uses.

17.3 DENSITY, AREA, YARD, HEIGHT, AND LOT COVERAGE REQUIREMENTS

The requirements regulating the maximum permissible residential density, minimum lot size, minimum yard sizes, maximum building height, and maximum percent of lot coverage by buildings, as pertains to the “R-15” district, shall conform to the provisions provided in Table 17.A, Area Requirements for the “R-15” Zoning District.

“R-15” Zoning District Area Requirements	
Maximum Density	2.0 d.u./acre*
Minimum Lot Area	15,000 SF
Minimum Lot Width	110 ft.
Minimum Lot Depth	130 ft.
Minimum Front Yard	35 ft.
Minimum Side Yard	10 ft.
Minimum Side Yard adjacent to street (corner lot)	15 ft.
Minimum Rear Yard	25 ft.
Maximum Building Height	35 ft. or 2.5 stories
Minimum Dwelling Size	2,400 sq. ft.

d.u. = dwelling unit

17.4 OFF-STREET PARKING AND LOADING REQUIREMENTS

Off-street parking and loading requirements pertaining to uses allowed in the “R-15” district shall conform to the provisions of [Section 33](#) Off-street Parking and Loading Requirements.

17.5 EXTERIOR FIRE RESISTANT CONSTRUCTION

Exterior fire resistant construction shall be required in accordance with [Section 41](#) Exterior Wall Requirements.



City of OVILLA Planning & Zoning Commission Recommendation

Case No. PZ16.01. A request by The City of Ovilla, for **change in zoning** from I (Industrial) to R-15 (Single Family Residential) on 19.34-acre tract of land, more or less, out of the H.M. Rawlins Survey, Abstract, Dallas County, Texas and more commonly known as **1906 Bear Creek, Ovilla, Texas.**

ITEM I. **DISCUSSION/ACTION – Case No. PZ13-009.** Consider the **change in zoning** from I (Industrial) to R-15 (Single Family Residential) on 19.34 acres of land, more or less, out of the H.M. Rawlins Survey, Dallas County, Texas and more commonly known as **1906 Bear Creek, Ovilla, Texas.**

PLANNING AND ZONING Members present, and upon a record vote of:
Motion to DENY request for zoning classification change CaseNo. PZ16.01

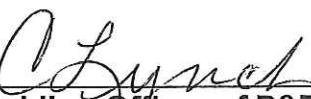
PL 1 Jungman Absent
PL2 Yordy AYE
PL3 Lynch AYE
PL4 Whittaker AYE

PL5 Zabojnik AYE
PL6 Hart AYE
PL7 Zimmermann Absent

5 FOR

0 AGAINST

0 ABSTAIN



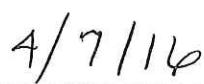
Presiding Officer of P&Z



Board Secretary



Date 4/7/16



Date 4/7/16

AGENDA ITEM REPORT

Item: 2

Meeting Date: April 11, 2016

Department: Administration

Discussion Action

Budgeted Expense: YES NO N/A

Submitted By: Dennis Burn

Amount: \$N/A

Reviewed By: City Manager City Secretary City Attorney
 Accountant Other

Attachments:

1. Ordinance 2016-06

Agenda Item / Topic:

ITEM 2. **DISCUSSION/ACTION** – Consideration of and action on Ordinance 2016-06 providing for the amendment to the Zoning Ordinance of the City of Ovilla, Texas, that being Ordinance 2013-013, as heretofore amended, providing a zoning classification change from Industrial to R-15 Single Family Residential on land specifically described herein located within Abstract No. 1202, Page 5977 of the Deed Records of Dallas County and providing an immediate effect. (Commonly known as 1906 Bear Creek Road).

Discussion / Justification:

This Ordinance provides for the zoning classification change and amendment to the Zoning Ordinance and Zoning Map, if action on Item 1 was affirmative.

Recommendation / Staff Comments:

Sample Motion(s):

I move that Council APPROVE/DENY Ordinance 2016-06 providing for the amendment to the Zoning Ordinance of the City of Ovilla, Texas, that being Ordinance 2013-013, as heretofore amended, providing a zoning classification change from Industrial to R-15 Single Family Residential on land specifically described herein located within Abstract No. 1202, Page 5977 of the Deed Records of Dallas County and providing an immediate effect. (Commonly known as 1906 Bear Creek Road).

ORDINANCE NO. 2016-06

AN ORDINANCE PROVIDING FOR THE AMENDMENT TO THE ZONING ORDINANCE OF THE CITY OF OVILLA, TEXAS, THAT BEING ORDINANCE 2010.013, AS HERETOFORE AMENDED; PROVIDING A ZONING CLASSIFICATION CHANGE FROM "INDUSTRIAL" TO "R-15 SINGLE FAMILY RESIDENTIAL" ON LAND SPECIFICALLY DESCRIBED HEREIN LOCATED WITHIN ABSTRACT NO. 1202, PAGE 5977, OF THE DEED RECORDS OF DALLAS COUNTY; AND PROVIDING FOR IMMEDIATE EFFECT.

WHEREAS, the City of Ovilla, Texas is a Type A general-law municipality located in Ellis and Dallas Counties, created in accordance with the provisions of Chapter 6 of the Local Government Code and operating pursuant to the enabling legislation of the State of Texas; and

WHEREAS, the City of Ovilla, Texas, previously adopted its comprehensive zoning ordinance, Ordinance No. 2010.013; and

WHEREAS, the City Council deems it necessary to amend the zoning ordinance to provide for a change in zoning to a particular tract of land designated herein from "Industrial" to "R-15 Single Family Residential;" and

WHEREAS, a public hearing was held by the Planning and Zoning Commission of the City on the 04th day of April, 2016, 6:00 P.M. and a public hearing was held by the City Council on the 11th day of April, 2016, 6:30 P.M. with respect to the proposed change in zoning.

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS, THAT:

SECTION 1. The legal description of the property zoned herein is described as 19.348 acres of land, more or less, out of the H.M. Rawlins Survey, Abstract No. 1202, Volume 99115, Page 5977, of the Deed Records of Dallas County, Texas, and more commonly known as **1906 Bear Creek, Ovilla, Texas**.

SECTION 2. The zoning classification of the above described property is hereby changed from "Industrial" to "R-15 Single Family Residential" and the Zoning Map is amended to reflect such change as shown in Exhibit "A" attached hereto and incorporated herein.

SECTION 3. The zoning classification will take immediate effect after the approval and adoption of this Ordinance by the City Council of the City of Ovilla, Texas.

PASSED, ADOPTED AND APPROVED by the City Council of Ovilla, Texas on this the 11 day of April, 2016.

ATTEST:

Richard Dormier, Mayor

Pamela Woodall, City Secretary

APPROVED AS TO FORM:

Ron G. MacFarlane, Jr., City Attorney

AGENDA ITEM REPORT

Item: 3

Meeting Date: April 11, 2016

Department: Administration

Discussion Action

Budgeted Expense: YES NO N/A

Submitted By: Dennis Burn

Amount: \$N/A

Reviewed By: City Manager City Secretary City Attorney

Accountant

M. Dooly, Neighborhood Services

Attachments:

1. Application and Letter of Request for change in zoning
2. Letter of Verification of Ownership and Authorized Representative
3. Diagram of Property for Rezoning
4. Tax Statement
5. Description of R-15 Residential
6. Planning and Zoning Recommendation

Agenda Item / Topic:

ITEM 3. **DISCUSSION/ACTION** – Receive recommendation from the Planning and Zoning Commission to consider and take action on a zoning classification change from RE, Single Family Residential District, 1-acre minimum to CG, General Commercial on a 0.6236 acre tract of land more or less, located in the John R. Billingsley Survey Abstract No. 80, Ellis County, Texas and being generally located north of Shiloh Road and west of Bryson Lane in the City limits of the City of Ovilla.

Discussion/Justification

OWNER(S): Massey Shaw (Plans for sale of said property with MISD are underway)

ENGINEERING FIRM: Thomas Engineering, LLC

DATE FILED WITH CITY: March 16, 2016

LOCATION: North of Shiloh Road and West of Bryson Lane

ACRES: 0.6236 acre tract of land

CURRENT ZONING: RE – 1-acre Single Family Residential

PROPOSED ZONING: General Commercial

PROPOSED LAND USE: Elementary School

NOTIFICATIONS: Legal notice in newspaper and abutting property owners

COMPREHENSIVE PLAN: This property is listed as residential.

Mr. Todd Hemphill, Board President with the MISD (having authorization to apply) and Mr. Mickey Thomas, P.E. from Thomas Engineering, LLC, both representatives, filed request for a zoning classification change on this small orphaned piece, from “RE” to General Commercial that will coincide with the original 13.998 acre zoning classification change approved by Council in February 2015 for the purpose of the new elementary school under construction.

The Planning and Zoning Commission held the first public hearing for this request for a zoning classification change during their regular meeting on April 04, 2016. Six letters were mailed as well as the required legal publication. Staff received no responses in favor or opposition. This is more a formality to complete the CG zoning for the MISD.

Recommendation / Staff Comments:

Sample Motion(s):
<i>I move that Council APPROVE/DENY a zoning classification change from RE, Single Family Residential District, 1-acre minimum to CG, General Commercial on a 0.6236 acre tract of land more or less, located in the John R. Billingsley Survey Abstract No. 80, Ellis County, Texas and being generally located north of Shiloh Road and west of Bryson Lane in the City limits of the City of Ovilla.</i>



MIDLOTHIAN ISD
100 Walter Stephenson Rd.
Midlothian, TX 76065
972-775-8296
midlothian-isd.net

August 17, 2015

Reference: Rezoning Authorization for Applicant to File on Owner's Behalf
0.6236 Acres, John R Billingsley Survey, Abst. 80 in the City of Ovilla,
Ellis County, Texas
Midlothian ISD

To Whom It May Concern:

The Midlothian Independent School District has hired VLK Architects and their civil sub-consultant, MJ Thomas Engineering, to represent our request to rezone the subject property. The subject property is currently inside of the city limits of the City of Ovilla.

We would like to request the proposed zoning to be General Commercial as suggested by city staff to reflect the same zoning as the main tract.

Respectfully,

A handwritten signature in black ink, appearing to read 'Todd Hemphill'.

Mr. Todd Hemphill
Board President
Midlothian Independent School District

Zoning Change Request Submittal Guidelines
Proposal to Amend the Ovilla Zoning Ordinance

APPLICATION FOR CHANGE OF ZONING

Current Zoning: RE Residential 1 Acre

Location of Property: NW corner of Bryson Lane and Shiloh Rd

Legal Description: 0.6236 acres a portion of 124.850 acres V 2105, Pg 1989 OPRECT

City Limits Extraterritorial Jurisdiction (ETJ)

Subdivision Name: na

Area in Subdivision: 0.6236 Total Acres 1 Number of Lots na Average Lot size

APPLICANT INFORMATION:

- I, the Applicant or my representative or I will be present at the Planning and Zoning Commission meeting and City Council Meeting to present this request to them.


Signature of Applicant

Michael A. Thomas

Print Name

Mailing Address:

3973 W. Vickery Blvd, Ste 103

Fort Worth, Texas 76107

Telephone: 817.732.9839

Fax: 817.732.9841

E-mail: mickeyt@mjthomaseng.com

Information listed below to be completed by City Staff:

Case No. #
Fee Paid: \$

Received By:
Cash or Check #:

*FEES WAIVED BY
CITY MANAGER.*

Probable Date - P&Z Hearing:

Probable Date -CC Hearing:

Zoning Change Request Submittal Guidelines

Exhibit 1

Proposed Zoning Change

Proposed Change:

Zoning changed request to: CG General Commercial

the proposed site is to be a school property and we would like to rezone so that the entire property is consistent with a CG Zoning

Change Rationale:

the proposed site is to be a school property and we would like to rezone so that the entire property is consistent with a CG Zoning

LETTER OF VERIFICATION OF OWNERSHIP AND
AUTHORIZATION OF REPRESENTATIVE

APPLICATION FOR APPROVAL OF ZONING CHANGE

March 16, 2016

TO: City of Ovilla, Texas
105 S. Cockrell Hill Rd.
Ovilla, Texas 75154

Attention: City Council
Planning & Zoning Commission/Board of Adjustment

RE: Submission of Application for Zoning Change
Midlothian Independent School District
Bryson Manor, an Addition to the City of Ovilla, Texas

Property Description (hereafter collectively the "Property"):

Being all that certain parcel of land situated in the J.R. BILLINGSLEY SURVEY, ABSTRACT NO. 80, in the City of Ovilla, Ellis County, Texas, and being 0.6236 acres, more or less, as being more particularly described in Exhibit "A" attached hereto.

The undersigned, as the duly authorized officer and representative of Shaw Development, LLC ("Shaw"), hereby certifies that Shaw is the owner of fee simple title to the Property. Pursuant to the Joint Development Agreement, dated August 11, 2015 (the "Development Agreement"), between Shaw and Applicant, Shaw has agreed to transfer and convey the Property to the Applicant in accordance with the terms and provisions of such Development Agreement.

Owner hereby authorizes the MIDLOTHAIN INDEPENDENT SCHOOL DISTRICT and/or its authorized agent or representative to act as agent(s) on its behalf for the purpose of performing all and every act that is required, necessary, or appropriate to prepare, sign, submit, file, and present on its behalf any applications (and other related submissions or matters) for the approval of the Application for Zoning Variance for the above-described Property before any hearing or other proceeding of the City Council, Planning and Zoning Commission, Board of Adjustment, or other applicable department, board, or administrative body of the City of Ovilla, Texas.

THIS AUTHORIZATION WILL REMAIN IN FORCE UNLESS REVOKED BY
WRITTEN NOTICE.

SHAW DEVELOPMENT, LLC

By: 
MASSEY SHAW, Manager

cc: James P. Moon, Esq.
Alan Luhoff, P.E.

AFFIDAVIT OF TODD HEMPHILL

THE STATE OF TEXAS §

COUNTY OF ELLIS

Before me the undersigned authority on this day personally appeared Todd Hemphill, known to me to be the person whose name is subscribed below, being by me duly sworn, on his oath, stated the following:

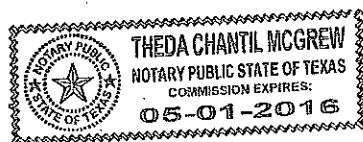
1. My name is Todd Hemphill.
2. I am the Board President of Midlothian Independent School District, and acting in that capacity.
3. I hereby attest and affirm that the Midlothian Independent School District purchased, through a voluntary sale or condemnation, real property located in Ellis County, Texas.
4. The Midlothian Independent School District is a political subdivision of the State of Texas, and a legally constituted Independent School District located within Midlothian, Ellis County, Texas and a taxing entity. Accordingly, under the Texas Property Code § 12.002(e)(2), the Midlothian Independent School District is not required to attach an original tax certificate with the play which is being recorded in the Office of the County Clerk, of Ellis County, Texas.

FURTHER, AFFIANY SAYETH NOT.

Todd Hemphill
Board President

SUBSCRIBED AND SWORN TO before me this 17th day of August, 2015, to certify which witness my hand and seal of office.

Ieda Chantel M. Clegg
Notary Public - State of Texas



APPOINTMENT OF AGENT

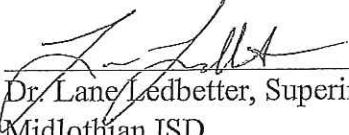
The Midlothian Independent School District as owners of the Property described in Exhibit A attached hereto (the "Property"), fully authorizes MJ Thomas Engineering, LLC to act as its Agent to represent the Midlothian ISD before the City of Ovilla, Texas, in any matters, formal or informal, and to receive all official correspondence as it relates to the zoning or rezoning of the Property.

Agent hereby accepts this appointment. Agent shall perform diligently and in the best interest of the Midlothian ISD. Agent shall serve without compensation.

Midlothian ISD agrees to cooperate and execute any documents necessary to complete any re-zoning of said property.

This appointment as Agent may be revoked at any time by the Midlothian ISD upon written notice being mailed to Agent at the address below. Notice of revocation will also be delivered to the City of Ovilla, Texas. No other rights are intended to be granted by this appointment

Signed this 17th day of August, 2015

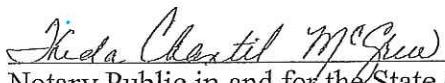

Dr. Lane Ledbetter, Superintendent
Midlothian ISD

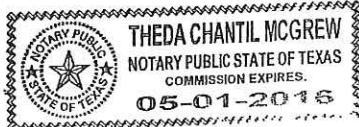
100 Walter Stephenson Road
Midlothian, Texas 76065

THE STATE OF TEXAS *
COUNTY OF ELLIS *

Before me, the undersigned authority, a Notary Public, on this day personally appeared Dr. Jerome Stewart, known to me to be the person and officer whose name is subscribed to the foregoing instruction and acknowledged to me that the same was the act of the Midlothian ISD, and that he executed the same as the act of such agency for the purposes and consideration therein expressed, and in the capacity there instated.

GIVEN UNDER MY HAND AND SEAL OF
OFFICE this 17th day of August 2015.


Notary Public in and for the State of Texas
My Commission Expires May 1, 2016




Mickey Thomas, P.E.
MJ Thomas Engineering, LLC

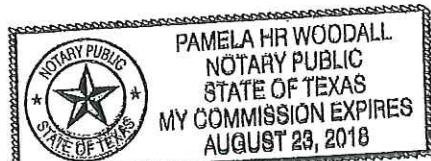
Address: 3933 WICKERY BLVD, STE 103
FT WORTH, TX 76107

THE STATE OF TEXAS *
COUNTY OF ELLIS *

Before me, the undersigned authority, a Notary Public, on this day personally appeared Mickey Thomas, known to me to be the person and officer whose name is subscribed to the foregoing instruction and acknowledged to me that the same was the act of the MJ Thomas Engineering, LLC, and that he executed the same as the act of such agency for the purposes and consideration therein expressed, and in the capacity there instated.

GIVEN UNDER MY HAND AND SEAL OF
OFFICE this 14th day of August, 2015.


Notary Public in and for the State of Texas
My Commission Expires 08.23.2018



Section 22 - “CG” General Commercial District

22.1 PURPOSE

The purpose of the “CG” General Commercial district is to provide for land, building, and structure uses primarily oriented to a variety of indoor and outdoor general business activities of a mixed and diversified nature which supply the needs of the community and to some degree that of the immediate regional area, including regional and community shopping centers. The general character of the “CG” General Commercial district comprises a broad range of retail and service uses, entertainment uses, community facilities, and general office uses. The “CG” General Commercial district is most appropriately located at major thoroughfare and highway intersections, and as a transitional district between industrial districts and more restrictive commercial districts and high density residential districts.

22.2 PERMITTED USES

Uses permitted in the “CG” General Commercial district are listed in [Table 11.A](#), Permitted Uses.

22.3 DENSITY, AREA, YARD, HEIGHT, AND LOT COVERAGE REQUIREMENTS

The requirements regulating the minimum lot size, minimum yard sizes, maximum building height, and maximum percent of lot coverage by buildings, as pertains to the “CG” district, shall conform to the provisions provided in Table 22.A, Area Requirements for the “CG” Zoning District.

Table 22.A

“CG” Zoning District Area Requirements

Minimum Lot Area	8,000 sq. ft.
Minimum Lot Width	80 ft.
Minimum Lot Depth	100 ft.
Minimum Front Yard	0 ft., subject to Section 22.5 below

Table 22.A

“CG” Zoning District Area Requirements

Minimum Side Yard	25 ft. if adjacent to property zoned or used for a residential use, 0 ft. to other districts.
Minimum Side Yard adjacent to street (corner lot)	15 ft.
Minimum Rear Yard	25 ft. if adjacent to property zoned or used for a residential use, 0 ft. to other districts.
Maximum Building Height	70 ft.

Section 22 - "CG" General Commercial District

22.4 OFF-STREET PARKING AND LOADING REQUIREMENTS

Off-street parking and loading requirements pertaining to uses allowed in the "CG" district shall conform with the provisions of [Section 33](#) Off-street Parking and Loading Requirements.

22.5 ADDITIONAL FRONT YARD REQUIREMENTS

A. Front yards in CG District Intersections. Where the entire frontage on both sides of the street between two (2) intersecting streets is located within the "CG" General Commercial zoning district, there shall be a front yard having a minimum depth of twenty-five (25) feet.

B. Frontage in Two Districts. Where the frontage on one (1) side of the street between two (2) intersecting streets is located partly in the "CG" General Commercial zoning district and a residentially zoned district, the front yard shall conform to the residentially zoned district regulations for a distance of not less than three hundred (300) feet from the district boundary.

C. Adjacent Residentially Zoned Property. Where a front yard is required along the frontage on one (1) side of a street, the front yard requirements of the property directly opposite shall not apply where property in the residentially zoned property backs-up to the street.

D. Parking in CG District Front Yards. No parking, storage, or similar use shall be allowed in the required front yards in the "CG" General Commercial zoning district.

22.6 LANDSCAPING

Landscape shall comply with the regulations set forth in [Section 36](#) Landscape Regulations

11.3 LAND USE TABLE

P = Permitted Use, S = Specific Use Permit, Blank = Prohibited Use

Table 11.A											
City of Ovilla Land Use Table											
Residential							Land Use Descriptions		Nonresidential		Conditions
R-C	R-E	R-22	R-15	R-D	MF	MH			CR	CG	I
S	S	S	S	S	S	S	Athletic Field and Play Field, Public	P	P	P	a, g

 Section 22 - "CG" General Commercial District

P	P	P	P	P	P	P	Governmental Administration Facility	P	P	P	P	g
					P		Library	P	P	P	P	g
Educational Uses												
							School, Business College	P	P	P	P	a, g
							School, College or University	P	P	P	P	a, g
							School, Commercial Instruction	P	P	P	P	g
							School, Commercial Trade	P	P	P	P	g
P	P	P	P	P	P	P	School, Home	P	P	P	P	
S	S	S	S	S	S	S	School, Home Day	P	P	P	P	b
							School, Institution, Rehabilitation & Training Center	P	P	P	P	g
					P		School, Nursery	P	P	P	P	g
P	P	P	P	P	P	P	School, Primary or Secondary	P	P	P	P	a, g
							School, Vocational	P	P	P	P	a, g

Table 11.A



City of OVILLA Planning & Zoning Commission Recommendation

Case No. PZ16.02. A request filed by Midlothian Independent School District, authorized representative for Massey Shaw, owner of property for **change in zoning** from "RE" (Single Family Residential District I – acre minimum) to "CG" (General Commercial) on 0.6236-acre tract of land, more or less, out of the John R. Billingsley Survey Abstract No. 80, Ellis County, Texas and being generally located north of Shiloh Road and west of Bryson Lane in the city limits of the City of Ovilla.

ITEM 2. **DISCUSSION/ACTION** – Consideration of and action on a zoning classification change filed by Midlothian Independent School District, authorized representative for Massey Shaw, owner of property, from "RE", Single Family Residential District, 1-acre minimum to "CG", General Commercial on a 0.6236 acre tract of land more or less, located in the John R. Billingsley Survey Abstract No. 80, Ellis County, Texas and being generally located north of Shiloh Road and west of Bryson Lane in the City limits of the City of Ovilla and forward recommendation to the Ovilla City Council.

PLANNING AND ZONING Members present, and upon a record vote of:

PL 1 Jungman Absent
PL2 Yordy AYE
PL3 Lynch AYE
PL4 Whittaker AYE

PL5 Zabojnik AYE
PL6 Hart AYE
PL7 Zimmermann Absent

5 FOR

0 AGAINST

0 ABSTAIN

C. Lynch
Presiding Officer of P&Z

4/7/16
Date

J. Gueller
Board Secretary

4/7/16
Date

AGENDA ITEM REPORT

Item: 4

Meeting Date: April 11, 2016

Department: Administration

Discussion Action

Budgeted Expense: YES NO N/A

Submitted By: Dennis Burn

Amount: \$N/A

Reviewed By: City Manager City Secretary City Attorney
 Accountant Other

Attachments:

1. Ordinance 2016-07

Agenda Item / Topic:

ITEM 4. **DISCUSSION/ACTION** – Consideration of and action on Ordinance 2016-07, providing for an amendment to the Zoning Ordinance of the City of Ovilla, Texas, that being Ordinance 2010.013, as heretofore amended; providing a zoning classification change from RE Single Family Residential District 1-acre minimum to CG General Commercial on a 0.6236 acre area of land described herein located within the John R. Billingsley Survey, Abstract No. 80, of the official public records of Ellis County; and providing for immediate effect.

Discussion/Justification

This Ordinance provides for the zoning classification change and amendment to the Zoning Ordinance and Map, if action on Item 3 was affirmative.

Recommendation / Staff Comments:

Sample Motion(s):

I move that Council APPROVE/DENY Ordinance 2016-07, providing for an amendment to the Zoning Ordinance of the City of Ovilla, Texas, that being Ordinance 2010.013, as heretofore amended; providing a zoning classification change from RE Single Family Residential District 1-acre minimum to CG General Commercial on a 0.6236 acre area of land described herein located within the John R. Billingsley Survey, Abstract No. 80, of the official public records of Ellis County; and providing for immediate effect.

ORDINANCE NO. 2016-07

AN ORDINANCE PROVIDING FOR AN AMENDMENT TO THE ZONING ORDINANCE OF THE CITY OF OVILLA, TEXAS, THAT BEING ORDINANCE 2010.013, AS HERETOFORE AMENDED; PROVIDING A ZONING CLASSIFICATION CHANGE FROM "RE" (SINGLE FAMILY RESIDENTIAL) TO "CG" (GENERAL COMMERCIAL) ON A 0.6236 ACRE AREA OF LAND DESCRIBED HEREIN LOCATED WITHIN THE JOHN R. BILLINGSLEY SURVEY, ABSTRACT NO. 80, OF THE OFFICIAL PUBLIC RECORDS OF ELLIS COUNTY; AND PROVIDING FOR IMMEDIATE EFFECT.

WHEREAS, the City of Ovilla, Texas is a Type A general-law municipality located in Ellis County, created in accordance with the provisions of Chapter 6 of the Local Government Code and operating pursuant to the enabling legislation of the State of Texas; and

WHEREAS, the City of Ovilla, Texas, previously adopted its comprehensive zoning ordinance, Ordinance No. 2010.013; and

WHEREAS, the City Council deems it necessary to amend the zoning ordinance to provide for a change in zoning to a particular tract of land designated herein from "RE" (Single Family Residential) to "CG" (General Commercial); and

WHEREAS, a public hearing was held by the Planning and Zoning Commission of the City on the 4TH day of April 2016, at 6:00 P.M. and a public hearing was held by the City Council on the 11th day of April 2016, at 6:30 P.M. with respect to the proposed change in zoning.

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS, THAT:

SECTION 1. The legal description of the property zoned herein is approximately 0.6236 acres in the John R. Billingsley Survey, Abstract 80, Ellis County, Texas, and being a portion of a called 124.850-acre tract of land as described in Volume 2105, Page 1989 of the Official Public Records of Ellis County, Texas (OPRECT) and being more particularly described as follows:

BEGINNING AT THE SOUTHWEST CORNER OF THIS TRACT IN THE WEST LINE OF SAID 124.850-ACRE TRACT AND THE OCCUPIED WEST LINE OF SAID JOHN R. BILLINGSLEY SURVEY AND THE EAST LINE OF A CALLED 13.998-ACRE TRACT OF LAND DESCRIBED IN VOLUME 2601, PAGE 1498 OPRECT AND THE OCCUPIED EAST LINE OF THE WILLIAM BILLINGSLEY SURVEY, ABSTRACT NO. 81, IN THE CENTERLINE OF BRYSON LANE, SAID CORNER BEARS N 01°11'05" W, 49.86 FEET FROM A 60D NAIL FOUND AT THE CENTERLINE INTERSECTION OF BRYSON LANE AND SHILOH ROAD, BOTH PUBLIC ROADS, AT THE SOUTHEAST CORNER OF SAID 13.998-ACRE TRACT AND BEING THE OCCUPIED SOUTHEAST CORNER OF SAID WILLIAM BILLINGSLEY SURVEY AND THE OCCUPIED SOUTHWEST CORNER OF THE JOHN R. BILLINGSLEY SURVEY, ABSTRACT NO. 80, (WITH THE BEARING BASIS FOR THIS DESCRIPTION FROM GPS OBSERVATION, TEXAS CO-ORDINATE SYSTEM, NORTH CENTRAL ZONE, AND SAID 60D NAIL AT CENTERLINE INTERSECTION HAVING A CO-ORDINATE OF: NORTHING = 6874870.527, EASTING = 2459177.954, AND A SCALE FACTOR OF: 0.9999602), AND ALSO BEING THE SOUTHWEST CORNER OF SAID 124.850-ACRE TRACT;

THENCE N 01°11'05" W, 608.65 FEET ALONG THE WEST LINE OF SAID 124.850-ACRE TRACT AND THE EAST LINE OF SAID 13.998-ACRE TRACT AND ALONG SAID COMMON JOHN R. BILLINGSLEY-WILLIAM BILLINGSLEY SURVEY AND ALONG SAID BRYSON LANE TO A MAG NAIL SET FOR THE NORTH CORNER OF THIS TRACT IN THE SOUTHWEST LINE OF THE FUTURE 100' WIDE RIGHT OF WAY OF BRYSON LANE;

THENCE THROUGH SAID 124.850-ACRE TRACT AND ALONG THE SOUTHWEST LINE OF SAID FUTURE 100' WIDE RIGHT OF WAY OF BRYSON LANE AS FOLLOWS:
S 10°41'29" E, 343.87 FEET TO THE BEGINNING OF A CLOCKWISE CURVE HAVING A RADIUS OF 800.00 FEET;

SOUTHEASTERLY, 139.63 FEET ALONG THE ARC OF SAID CURVE (CENTRAL ANGLE=10°00'00" AND LONG CHORD=S 05°41'29" E, 139.45 FEET);

ORDINANCE NO. 2016-07

S 00*41'29" E, 101.06 FEET TO THE BEGINNING OF A CLOCKWISE CURVE HAVING A RADIUS OF 30.00 FEET;

SOUTHWESTERLY, 47.12 FEET ALONG THE ARC OF SAID CURVE (CENTRAL ANGLE = 90*00'00" AND LONG CHORD = 44*18'31" W, 42.43 FEET);

S 89*18'31" W, 36.63 FEET ALONG THE SOUTH LINE OF THIS TRACT TO THE POINT OF BEGINNING AND CONTAINING APPROXIMATELY 0.6236 ACRE OF LAND.

SECTION 2. The zoning classification of the above described property is hereby changed from "RE" (Single Family Residential) to "CG" (General Commercial) and the Zoning Map is amended to reflect such change as shown in Exhibit "A" attached hereto and incorporated herein.

SECTION 3. The zoning classification will take immediate effect after the approval and adoption of this Ordinance by the City Council of the City of Ovilla, Texas.

PASSED, ADOPTED AND APPROVED by the City Council of Ovilla, Texas on this _____ day of _____, 2016.

Richard Dormier, Mayor

ATTEST:

Pamela Woodall, City Secretary

APPROVED AS TO FORM:

Ron G. MacFarlane, Jr., City Attorney

AGENDA ITEM REPORT

Item: 5

Meeting Date: April 11, 2016

Department: Administration

Discussion Action

Budgeted Expense: YES NO N/A

Submitted By: Dennis Burn

Amount: \$N/A

Reviewed By: City Manager City Secretary City Attorney
 Accountant Chief Windham

Attachments:

1. Ordinance 2016-08

Agenda Item / Topic:

ITEM 5. **DISCUSSION/ACTION** – Consideration of and Action on ORDINANCE 2016-08 of the City of Ovilla, Texas, amending Chapter 12, Article 12.03, Division 2, Section 12.03.042 of the Ovilla Code of Ordinances; establishing speed limits for vehicles upon the certain named streets within the City of Ovilla; providing a savings clause; providing a severance clause; providing for incorporation into the Ovilla Code of Ordinances; providing for immediate effect; and providing for publication.

Discussion/Justification

There are several streets in Ovilla that are posted at a 20 mph speed limit, which is not allowed by state law. The minimum posting Ovilla is allowed is 25 mph. This ordinance will correct those 20 mph speed limits and raise those streets to 25 mph.

There are several streets in Ovilla that are posted at a 25 mph speed limit but they can only be posted at 25 mph if they are currently so stated in our existing ordinance. This ordinance will add those streets currently posted at 25 mph.

Recommendation / Staff Comments:

Staff recommends approval.

Sample Motion(s):

I move that Council APPROVE/DENY Ordinance 2016-08, of the City of Ovilla, Texas, amending Chapter 12, Article 12.03, Division 2, Section 12.03.042 of the Ovilla Code of Ordinances; establishing speed limits for vehicles upon the certain named streets within the City of Ovilla; providing a savings clause; providing a severance clause; providing for incorporation into the Ovilla Code of Ordinances; providing for immediate effect; and providing for publication.

ORDINANCE NO. 2016-08

AN ORDINANCE OF THE CITY OF OVILLA, TEXAS, AMENDING CHAPTER 12, ARTICLE 12.03, DIVISION 2, SECTION 12.03.042 OF THE OVILLA CODE OF ORDINANCES; ESTABLISHING SPEED LIMITS FOR VEHICLES UPON THE CERTAIN NAMED STREETS WITHIN THE CITY OF OVILLA; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERANCE CLAUSE; PROVIDING FOR INCORPORATION INTO THE OVILLA CODE OF ORDINANCES; PROVIDING FOR IMMEDIATE EFFECT; AND PROVIDING FOR PUBLICATION.

WHEREAS, section 545.356 of the Texas Transportation Code provides the authority for municipalities to alter speed limits; and

WHEREAS, section 545.356(b-1) and (b2) of the Texas Transportation Code provides that the governing body of a municipality may declare a speed limit of no less than 25 miles per hour for any two-lane undivided roadway in the municipality that is not an officially designated or marked highway or road of the state highway system; and

WHEREAS, the City Council of the City of Ovilla, Texas, finds and determines that it is in the best interest of the health, safety and welfare of the citizens of the City of Ovilla to amend section establish 12.03.042 of the Code of Ordinances of the City of Ovilla to designate speed limits on curtained roadways within the City of Ovilla.

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS, THAT:

SECTION 1. AMENDMENT OF CHAPTER 12, ARTICLE 12.03, DIVISION 2, SECTION 12.03.042 OF THE CODE OF ORDINANCES OF THE CITY OF OVILLA

Chapter 12, Article 12.03, Division 2, Section 12.03.042 of the Code of Ordinances of the City of Ovilla is hereby amended as follows:

Sec. 12.03.042 Speed limits on specific streets

Pursuant to the provisions of section 545.356 of the Texas Transportation Code, the following *prima facie* speed limits hereafter indicated for vehicles are hereby determined and declared to be reasonable and safe, and such speed limits are hereby fixed at the rate of speed indicated for vehicles traveling upon the named streets and highways, or parts thereof, described as follows:

* * *

(22) Nob Hill Lane (eastbound) approximately one hundred (100) feet east of the intersection of Nob Hill Lane and Cockrell Hill Road, 25 mph.

(23) Ashburne Glen Lane (eastbound) approximately one hundred (100) feet east of the intersection of Ashburne Glen Lane and Cockrell Hill Road, 25 mph.

(24) Georgetown Road (northbound) approximately five hundred (500) feet north of the intersection of Georgetown Road and Hosford Road, 25 mph.

ORDINANCE NO. 2016-08

- (25) Silver Spur Lane (westbound) approximately two hundred (200) feet west of the intersection of Silver Spur Lane and Georgetown Road, 25 mph.
- (26) Thorntree Drive (eastbound) approximately two hundred (200) feet east of the intersection of Thorntree Drive and Cockrell Hill Road, 25 mph.
- (27) West Main Street (westbound) approximately two hundred (200) feet west of the intersection of West Main Street and FM 664, 25 mph.
- (28) Cockrell Hill Road (southbound) between the intersection of Cockrell Hill Road and Ashburne Glen Lane and the intersection of Cockrell Hill Road and West Main Street, 25 mph.
- (29) Green Meadows Lane (southbound) approximately one hundred (100) feet south of the intersection of Green Meadows Lane and Johnson Lane, 25 mph.
- (30) Ovilla Creek Court (northbound) at the north side of the intersection of Ovilla Creek Court and Bluff Creek Court, 25 mph.
- (31) Bluff Creek Court (eastbound) midway between the intersection of Bluff Creek Court and Ovilla Creek Court and the intersection of Bluff Creek Court and Fountain Creek Court, 25 mph.
- (32) White Rock Court (eastbound) at the east side of the intersection of White Rock Court and Ovilla Creek Court, 25 mph.
- (33) West Main Street (eastbound) approximately two hundred (200) feet east of the intersection of West Main Street and Cockrell Hill Road, 25 mph.
- (34) Water Street (eastbound) opposite the Ovilla Elevated Water Storage Tank, 25 mph.
- (35) Water Street (westbound) approximately one hundred (100) feet west of the intersection of Water Street and West Main Street, 25 mph.
- (36) Fountain Creek Court (northbound) approximately one hundred (100) feet north of the intersection of Fountain Creek Court and Bluff Creek Court, 25 mph.

SECTION 2. SAVINGS CLAUSE

In the event that any other Ordinance of the City of Ovilla, Texas, heretofore enacted is found to conflict with the provisions of the Ordinance, this Ordinance shall prevail.

SECTION 3. SEVERANCE CLAUSE

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court or competent jurisdiction, such shall be deemed a

ORDINANCE NO. 2016-08

separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions thereof.

SECTION 4. INCORPORATION INTO THE CODE OF ORDINANCES

The provisions of this ordinance shall be included and incorporated in the City of Ovilla Code of Ordinances and shall be appropriately renumbered to conform to the uniform numbering system of the Code.

SECTION 5. EFFECTIVE DATE

Because of the nature of interest and safeguard sought to be protected by this Ordinance and in the interest of the citizens of the City of Ovilla, Texas, this Ordinance shall take effect immediately after passage, approval and publication, as required by law.

SECTION 6. PUBLICATION

The City Secretary is hereby authorized and directed to cause publication of the descriptive caption and penalty clause hereof as an alternative method of publication provided by law.

PASSED, ADOPTED AND APPROVED by the City Council of Ovilla, Texas on this the

11th day of **APRIL, 2016.**

Richard Dormier, Mayor

ATTEST:

Pamela Woodall, City Secretary

APPROVED AS TO FORM:

Ron G. MacFarlane, Jr., City Attorney

AGENDA ITEM REPORT

Item: 6

Meeting Date: April 11, 2016

Department: Administration

Discussion Action

Budgeted Expense: YES NO N/A

Submitted By: Dennis Burn

Amount: \$N/A

Reviewed By: City Manager City Secretary City Attorney

Accountant

PW Director B. Piland

Attachments - only if requested:

None

Agenda Item / Topic:

ITEM 6. *DISCUSSION/ACTION* – Consideration of and action on the update and status of repairs to park facilities.

Discussion/Justification

At our three parks (Cindy Jones, Silver Spur and Ashburne Glen) that have playground equipment, the following has been accomplished:

1. Cindy Jones Park. The large section of reinforced concrete pipe has been removed. Additional engineered wood fiber (EWF) has been installed. All swing chains have been measured and relocated to the correct distance away from the swing set support structure.
2. Silver Spur Park. The existing playground equipment has been removed and new equipment has been installed. Additional EWF has been installed.
3. Ashburne Glen. All swing chains have been measured and relocated to the correct distance away from the swing set support structure. Additional EWF has been installed.

Recommendation / Staff Comments:

Sample Motion(s):

I move to. . .

AGENDA ITEM REPORT Item: 7

Meeting Date: April 11, 2016

Department: Finance

Discussion Action

Annual Budget Revision

Submitted By: Linda Harding

Revenue/Expense: \$933,331.00

Reviewed By: City Manager City Secretary City Attorney
 Accountant Other

Attachments - only if requested:

1. Mid-Year Budget detail
2. Summary report
3. Ordinance 2016-09

Agenda Item / Topic:

ITEM 7. **DISCUSSION/ACTION** – Consideration of and action on ORDINANCE 2016-09 of the City of Ovilla, TX, amending the Fiscal Year 2015-2016 Annual Budget and Program of Services in accordance with the Mid-Year Budget Review and Amendment as part of the formal budget process.

Discussion/Justification

The annual mid-year review of revenues and expenses has been completed with staff for the current fiscal year as well as a review of estimated amounts for the remainder of the fiscal year. Budget amendments have been prepared based on the mid-year review. The budget amendments include the line item adjustments to the General Fund, Water & Sewer Fund, 4B Economic Development Corporation, Fire Auxiliary, Police Auxiliary, Park Impact Fund, and Water and Sewer Impact Fund.

The Budget will show an overall increase in Expenses of \$933,331.00. The expenses will be offset by reduction of fund balance of \$543,407.00 from General Fund Balance, reduction in fund balance of \$53,185.00 from 4B-EDC fund balance, and increased revenue of \$336,739.00.

Submitted to you is a detailed Mid-Year Budget Review and a Summary Report of all revised items.

Recommendation / Staff Comments:

Staff recommends approval of the annual budget revisions with the execution of Ordinance 2016-09.

Sample Motion(s):

I move to APPROVE/DENY ORDINANCE 2016-09 of the City of Ovilla, TX, amending the Fiscal Year 2015-2016 Annual Budget and Program of Services in accordance with the Mid-Year Budget Review and Amendment as part of the formal budget process.

EXHIBIT A

City of Ovilla General Fund
MID YEAR BUDGET REVIEW
OCTOBER 2015 through MARCH 2016

EXHIBIT A

	Actual Revenue/Expense Oct 1, 2015 to MAR 31, 2016 50%	Original Budget FY 2015-2016	Dollar Amount Over/Under Budget	% of Approved 2015-2016 Budget		Line item Mid- year Budget FY15-16	Mid Year Adjusted Budget FY15-16	% of Increase (Decrease)
4000100 · Taxes								
4000105 · Ad Valorem, Current	1,438,392.45	1,481,056.00	(42,663.55)	97.12%		1,481,056.00		0%
4000110 · Ad Valorem, Delinquent	4,057.82	12,366.00	(8,308.18)	32.81%	-	12,366.00		0%
4000113 · Interest/Penalties - Prop Tax	3,770.25	4,833.00	(1,062.75)	78.01%	-	4,833.00		0%
4000120 · Sales Tax	96,403.12	163,676.00	(67,272.88)	58.90%	25,000.00	188,676.00	13%	INCREASE DUE TO INCREASE IN MONTHLY AVERAGES
4000125 · Sales Tax - Street Improvement	24,100.78	40,919.00	(16,818.22)	58.90%	7,000.00	47,919.00	15%	INCREASE DUE TO INCREASE IN MONTHLY AVERAGES
4000130 · Franchise Tax	47,257.25	150,000.00	(102,742.75)	31.50%		150,000.00		0%
Total 4000100 · Taxes	1,613,981.67	1,852,850.00	(238,868.33)	87.11%	32,000.00	1,884,850.00	2%	
4000200 · Licenses and Permits								
4000208 · Building Permits								
4000210 · Residential Building Permits	8,918.92	100,000.00	(91,081.08)	8.92%	-	100,000.00		0%
4000212 · Commercial Building Permits	-	12,000.00	(12,000.00)	0.00%	(9,032.00)	2,968.00	-304%	REDUCED DUE TO MISD \$12,000 PAYMENT MADE IN FY14-15 AND ADD GOLDEN CHICKEN \$2968.
4000213 · Fire Inspection Permits	5,250.00	5,250.00	-	100.00%	1,900.00	7,150.00	27%	MISD PAID \$5250.00 - INCREASED DUE TO PERMIT FOR GOLDEN CHICKEN \$1900.
4000214 · Misc Building Permits	11,810.23	16,070.00	(4,259.77)	73.49%	-	16,070.00	0%	
Total 4000208 · Building Permits	25,979.15	133,320.00	(107,340.85)	19.49%	(7,132.00)	126,188.00	-6%	
4000230 · Plan Review Fee	8,192.90	65,000.00	(56,807.10)	12.60%	(38,060.00)	26,940.00	-141%	REDUCED DUE TO MISD PAYMENT OF \$40,000 IN FY 14-15, ADD GOLDEN CHICKEN OF \$1940.
4000260 · Alarm Permits	875.00	2,400.00	(1,525.00)	36.46%	-	2,400.00	0%	
4000270 · Animal Tag Fees	1,814.00	2,600.00	(786.00)	69.77%	300.00	2,900.00	10%	ANIMAL TAG UP 19.23% - TREND TO CONTINUE
4000272 · Impound Fees	1,420.00	1,400.00	20.00	101.43%	300.00	1,700.00	18%	IMPOUND FEE UP 48.32%- TREND TO CONTINUE
4000290 · Misc Licenses and Permits	650.00	1,000.00	(350.00)	65.00%	-	1,000.00	0%	
Total 4000200 · License, Fees and Permits	12,951.90	72,400.00	(59,448.10)	17.89%	(37,460.00)	34,940.00	-107%	
4000400 · Charges for Services								
4000325 · ESD #2	113,500.00	160,000.00	(46,500.00)	70.94%	-	160,000.00		0%
4000330 · ESD #4	18,542.90	55,628.00	(37,085.10)	33.33%	-	55,628.00		0%
4000411 · Copies and Maps	26.50	100.00	(73.50)	26.50%	-	100.00		0%
4000415 · Police Reports	36.00	150.00	(114.00)	24.00%	-	150.00		0%
4000420 · Park Lights	-	1,000.00	(1,000.00)	0.00%	-	1,000.00		0%
4000440 · Oak Leaf Animal Control	1,050.00	800.00	250.00	131.25%	800.00	1,600.00	50%	OAK LEAF ANIMAL CONTROL - TREND EXPECTED TO INCREASE INCREASE DUE TO PRELIMINARY PLAT PAYMENTS RECEIVED FROM BRYSON MANOR
4000450 · Subdivision Fees	14,000.00	5,000.00	9,000.00	280.00%	9,000.00	14,000.00	64%	PHASE II \$1900.00 AND HIDDEN VALLEY, \$12,100. = \$14,000
4000480 · Solid Waste (Garbage)	119,319.66	253,793.00	(134,473.34)	47.01%	-	253,793.00	0%	
4000485 · 50/50 Sidewalk Program	2,756.00	2,500.00	256.00	110.24%	2,500.00	5,000.00	50%	INCREASE DUE TO CITIZEN PARTICIPATION IN SIDEWALK PROGRAM
4000490 · Misc Charges for Services	2,227.70	2,500.00	(272.30)	89.11%	2,000.00	4,500.00	44%	INCREASE DUE TO THE ADDITION OF ROOFING CONTRACTOR REGISTRATIONS
Total 4000400 · Charges for Services	271,458.76	481,471.00	(210,012.24)	56.38%	14,300.00	495,771.00	3%	
4000500 · Fines and Forfeitures								
4000535 · Omni Warrant Revenue	1,164.31	500.00	664.31	232.86%	300.00	800.00	38%	INCREASE DUE TO ADDITIONAL OMNI WARRANT FEES EXPECTED (TOTAL \$4.00 X 200 = \$800)
4000510 · Fines - Police	74,287.53	62,000.00	12,287.53	119.82%	50,000.00	112,000.00	45%	INCREASE IN FINES
4000520 · Fines - Animal Control	266.00	1,000.00	(734.00)	26.60%	-	1,000.00	0%	
4000525 · Fines - Code Enforcement	5,146.60	3,330.00	1,816.60	154.55%	6,000.00	9,330.00	64%	UP 104.76% TREND TO CONTINUE
4000550 · Municipal Court Technology	1,556.26	1,300.00	256.26	119.71%	-	1,300.00	0%	

City of Ovilla General Fund
MID YEAR BUDGET REVIEW
OCTOBER 2015 through MARCH 2016

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4000551 · Municipal Court Security	1,167.15	1,000.00	167.15	116.72%		-	1,000.00	0%
4000590 · Misc Fines and Forfeitures	3.36	400.00	(396.64)	0.84%		-	400.00	0%
Total 4000500 · Fines and Forfeitures	83,591.21	69,530.00	14,061.21	120.22%		56,300.00	125,830.00	45%
 4000800 · Other Revenue								
4000810 · Heritage Day	4,260.00	19,000.00	(14,740.00)	22.42%		-	19,000.00	0%
4000818 · Lease Proceeds	1,154.80	1,165.00	(10.20)	99.12%		-	1,165.00	0%
4000820 · Water Tower Lease	58,841.05	100,000.00	(41,158.95)	58.84%		-	100,000.00	0%
4000840 · Interest Earned	3,435.27	6,000.00	(2,564.73)	57.25%		-	6,000.00	0%
4000870 · Insurance Proceeds	19,466.51	-	19,466.51	0.00%		35,000.00	35,000.00	100% INCREASE DUE TO INSURANCE PROCEEDS FOR CITY HALL ROOF INSURANCE CLAIM
4000885 · Proceeds from Sale of Assets	-	20,000.00	(20,000.00)	0.00%		-	20,000.00	0%
4000887 · HOA Revenue	1,015.00	1,700.00	(685.00)	59.71%		(685.00)	1,015.00	-67% DECREASE TO CORRECT AMOUNT DUE FROM 2 HOA'S \$766.00 + \$249.00 = \$1,015.00
4000890 · Misc Other Revenue	2,175.45	4,000.00	(1,824.55)	54.39%		-	4,000.00	0%
Total 4000800 · Other Revenue	90,348.08	151,865.00	(61,516.92)	59.49%		34,315.00	186,180.00	18%
 4000900 · Transfers In								
4000925 · Admin.Rev. received from 4B-EDC	1,250.00	2,500.00	(1,250.00)	50.00%		-	2,500.00	0%
4000930 · Admin. Rev. Rec. From W&S Fund	45,643.50	91,287.00	(45,643.50)	50.00%		1,296.00	92,583.00	1% TRANSFER FROM WATER AND SEWER INCREASED ADMIN PAYROLL
4000940 · Admin.Rev. Rec. from MDD Fund	250.00	500.00	(250.00)	50.00%		-	500.00	0%
 4000990 · Reduction in Fund Balance								
	-	163,300.00	(163,300.00)	0.00%		543,407.00	706,707.00	77% \$305,700. TOTAL REDUCTION IN FUND BALANCE FROM STREET OBLIGATION FY14-15
								\$ 18,204. BALANCE DUE TO OLD CASTLE FOR OVILLE OAKS COMPLETED IN FY15-16
								\$323,904. TOTAL PAID TO OLD CASTLE IN FY 15-16
								\$ 9,700. OAK CREEK LANE - ELLIS COUNTY PRECINCT #4
								\$ 43,650. WATER STREET / COCKRELL HILL RD - ELLIS COUNTY #4
								\$473,560. \$451,500. COCKRELL HILL RD + \$8,750. ELLIS COUNTY DITCHES + \$13,310. ROAD STRIPING = \$473,560
								\$ 15,000. SHILOH ROAD BRIDGE REPAIR - BUDGETED
								\$865,814. TOTAL
								(\$330,500.) TOTAL BUDGET - STREET
								\$535,314. TOTAL NEEDED IN REDUCTION IN FUND BALANCE
								\$ 8,093. REVENUE FROM HERITAGE DAY
								\$543,407. TOTAL REDUCTION IN FUND BALANCE
 Total 4000900 · Transfers In	47,143.50	257,587.00	(210,443.50)	18.30%		544,703.00	802,290.00	68%
 TOTAL REVENUE	2,145,454.27	3,019,023.00	(873,568.73)	71.06%		637,026.00	3,656,049.00	17%

EXHIBIT A

City of Ovilla General Fund
MID YEAR BUDGET REVIEW
OCTOBER 2015 through MARCH 2016

EXHIBIT A

Actual Revenue/Expense Oct 1, 2015 to MAR 31, 2016 50%	Original Budget FY 2015-2016	Dollar Amount Over/Under Budget	% of Approved 2015-2016 Budget	Line item Mid- year Budget FY15-16	Mid Year Adjusted Budget FY15-16	% of Increase (Decrease) in Budget
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10 · Administration

5101100 · Salaries & Wages							
5101110 · City Administrator	32,231.10	61,800.00	(29,568.90)	52.15%	61,800.00	0%	
5101115 · City Secretary	21,254.48	39,398.00	(18,143.52)	53.95%	39,398.00	0%	
5101117 · City Accountant	19,756.92	37,080.00	(17,323.08)	53.28%	-	0%	
5101120 · Admin. Support	11,887.24	22,308.00	(10,420.76)	53.29%	-	0%	
5101180 · Merit Raises, Staff	-	4,818.00	(4,818.00)	0.00%	3,888.00	8,706.00 45% INCREASED DUE TO HIGHER THAN BUDGETED 3% MERIT FOR CM AND CS	
Total 5101100 · Salaries & Wages	85,129.74	165,404.00	(80,274.26)	51.47%	3,888.00	169,292.00 2% INCREASED DUE TO HIGHER THAN BUDGETED 3% MERIT FOR CM AND CS	
5101400 · Support Staff							
5101490 · Overtime	66.30	625.00	(558.70)	10.61%	625.00	0%	
Total 5101400 · Support Staff	66.30	625.00	(558.70)	10.61%	-	625.00 0% INCREASED DUE TO HIGHER THAN BUDGETED 3% MERIT FOR CM AND CS	
5102100 · Employee Benefits							
5102110 · Group Insurance	12,583.70	32,665.00	(20,081.30)	38.52%	32,665.00	0%	
5102135 · TMRS	9,915.03	19,650.00	(9,734.97)	50.46%	242.00	19,892.00 1% INCREASED DUE TO HIGHER THAN BUDGETED 3% MERIT FOR CM AND CS	
5102160 · Worker's Compensation	284.63	790.00	(505.37)	36.03%	-	790.00 0% INCREASED DUE TO HIGHER THAN BUDGETED 3% MERIT FOR CM AND CS	
5102170 · Payroll Taxes	1,514.00	3,198.00	(1,684.00)	47.34%	40.00	3,238.00 1% INCREASED DUE TO HIGHER THAN BUDGETED 3% MERIT FOR CM AND CS	
5102180 · Unemployment Taxes	2,790.00	1,000.00	1,790.00	279.00%	1,790.00	2,790.00 64% INCREASED DUE TO TEXAS WORKFORCE BILLINGS FOR PREVIOUS EMPLOYEE	
5102196 · Indiv. Membership Dues	433.00	1,800.00	(1,367.00)	24.06%	-	1,800.00 0% INCREASED DUE TO TEXAS WORKFORCE BILLINGS FOR PREVIOUS EMPLOYEE	
Total 5102100 · Employee Benefits	27,520.36	59,103.00	(31,582.64)	46.56%	2,072.00	61,175.00 3% INCREASED DUE TO TEXAS WORKFORCE BILLINGS FOR PREVIOUS EMPLOYEE	
5102200 · Special Services							
5102210 · Tax Assessing & Collecting Fees	-	1,570.00	(1,570.00)	0.00%	1,570.00	0%	
5102220 · Tax Appraisal Fee	7,311.81	14,000.00	(6,688.19)	52.23%	14,000.00	0%	
5102230 · Legal Fees	9,030.14	25,000.00	(15,969.86)	36.12%	-	25,000.00 0% \$17,500 COMPLETE AUDIT COST SPLIT BETWEEN GF/WWW/4BEDC/MDD	
5102240 · Audit	7,150.00	7,920.00	(770.00)	90.28%	(770.00)	7,150.00 -11% \$17,500 COMPLETE AUDIT COST SPLIT BETWEEN GF/WWW/4BEDC/MDD	
5102250 · Accounting	474.47	2,000.00	(1,525.53)	23.72%	-	2,000.00 0% \$17,500 COMPLETE AUDIT COST SPLIT BETWEEN GF/WWW/4BEDC/MDD	
5102260 · Engineering Fees	4,472.02	5,000.00	(527.98)	89.44%	-	5,000.00 0% \$17,500 COMPLETE AUDIT COST SPLIT BETWEEN GF/WWW/4BEDC/MDD	
Total 5102200 · Special Services	28,438.44	55,490.00	(27,051.56)	51.25%	(770.00)	54,720.00 -1% \$17,500 COMPLETE AUDIT COST SPLIT BETWEEN GF/WWW/4BEDC/MDD	
5102300 · Contractual Services							
5102310 · Consultant Fees	756.00	20,000.00	(19,244.00)	3.78%	20,000.00	0%	
Total 5102300 · Contractual Services	756.00	20,000.00	(19,244.00)	3.78%	-	20,000.00 0% \$17,500 COMPLETE AUDIT COST SPLIT BETWEEN GF/WWW/4BEDC/MDD	
5102500 · Operating Services							
5102530 · Custodial Service Contract	2,064.00	4,500.00	(2,436.00)	45.87%	(372.00)	4,128.00 -9% DECREASE TO ACTUAL CONTRACT AMOUNT \$344.00 x 12 = \$4,128	
5102540 · IT Computer Maintenance	9,385.50	22,600.00	(13,214.50)	41.53%	5,140.00	27,740.00 19% INCREASE FOR PURCHASE NEW CRIMES SERVER, AND FIREWALL/NETWORK UPGRADE.	
Total 5102500 · Operating Services	11,449.50	27,100.00	(15,650.50)	42.25%	4,768.00	31,868.00 15% INCREASE FOR PURCHASE NEW CRIMES SERVER, AND FIREWALL/NETWORK UPGRADE.	
5102600 · Special Expenses							
5102610 · Election - Payroll	-	850.00	(850.00)	0.00%	(850.00)	-	-100% REDUCTION FROM ELECTION NOT HELD
5102620 · Election - Supplies	229.60	2,500.00	(2,270.40)	9.18%	(2,270.00)	230.00 -98% REDUCTION FROM ELECTION NOT HELD	
5102630 · Election Meeting Expense	-	100.00	(100.00)	0.00%	(100.00)	-	-100% REDUCTION FROM ELECTION NOT HELD

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EXHIBIT A

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5102650 · Codification Book Update	2,035.00	3,500.00	(1,465.00)	58.14%	600.00	4,100.00	15% INCREASED FOR ADDITIONAL UPDATES
Total 5102600 · Special Expenses	2,264.60	6,950.00	(4,685.40)	32.58%	(2,620.00)	4,330.00	-61%
5103100 · General Supplies							
5103110 · Office Supplies	2,670.51	8,000.00	(5,329.49)	33.38%		8,000.00	0%
5103140 · Uniforms	21.67	250.00	(228.33)	8.67%		250.00	0%
Total 5103100 · General Supplies	2,692.18	8,250.00	(5,557.82)	32.63%	-	8,250.00	0%
5103400 · Maintenance Supplies / Parts							
5103410 · Supplies - Custodial	794.12	1,000.00	(205.88)	79.41%	500.00	1,500.00	33% INCREASE FOR ADDITIONAL COST
5103440 · Maintenance Agreement Expense	135.00	400.00	(265.00)	33.75%		400.00	0%
5103460 · Miscellaneous	297.03	100.00	197.03	297.03%	100.00	200.00	50% INCREASE DUE TO EMPLOYEE FOLDERS & COUNCIL CHRISTMAS DÉCOR PURCHASED
Total 5103400 · Maintenance Supplies / Parts	1,226.15	1,500.00	(273.85)	81.74%	600.00	2,100.00	29%
5104200 · Travel Expenses							
5104210 · Travel - Local	-	500.00	(500.00)	0.00%		500.00	0%
5104220 · Professional Development	1,241.62	5,000.00	(3,758.38)	24.83%		5,000.00	0%
5104222 · Professional Develop - Council	-	1,200.00	(1,200.00)	0.00%		1,200.00	0%
5104225 · City Council Meal Expense	182.94	1,200.00	(1,017.06)	15.25%	200.00	1,400.00	14% INCREASE DUE TO HIGHER COST OF MEALS FOR MEETINGS
5104230 · Professional Develop - In-House	-	500.00	(500.00)	0.00%		500.00	0%
Total 5104200 · Travel Expenses	1,424.56	8,400.00	(6,975.44)	16.96%	200.00	8,600.00	2%
5105200 · Data Processing Expenses							
5105230 · Data Proc-Maintenance & Repair	884.45	6,000.00	(5,115.55)	14.74%	(5,115.00)	885.00	-578% DECREASE DUE TO CHANGE IN PAYROLL PLAN FROM QUICKBOOKS
5105240 · Data Processing - Software	6,080.41	13,300.00	(7,219.59)	45.72%		13,300.00	0%
Total 5105200 · Data Processing Expenses	6,964.86	19,300.00	(12,335.14)	36.09%	(5,115.00)	14,185.00	-36%
5105300 · Printing Expense							
5105310 · Copier Expense	2,764.83	3,300.00	(535.17)	83.78%		3,300.00	0%
5105320 · Printing - Newsletters	1,625.93	6,000.00	(4,374.07)	27.10%		6,000.00	0%
5105330 · Printing - Forms	528.37	1,500.00	(971.63)	35.22%		1,500.00	0%
Total 5105300 · Printing Expense	4,919.13	10,800.00	(5,880.87)	45.55%	-	10,800.00	0%
5105400 · Utilities							
5105410 · Telephone	655.02	1,400.00	(744.98)	46.79%		1,400.00	0%
5105415 · Cellular Phone	728.64	2,680.00	(1,951.36)	27.19%		2,680.00	0%
5105417 · Internet	604.65	840.00	(235.35)	71.98%	769.00	1,609.00	48% INCREASE TO UPGRADE INTERNET SERVICES (FROM 3MBPS TO 20MBPS)
5105420 · Wireless Cards	455.88	1,100.00	(644.12)	41.44%		1,100.00	0%
5105450 · Electricity	1,811.91	4,635.00	(2,823.09)	39.09%		4,635.00	0%
Total 5105400 · Utilities	4,256.10	10,655.00	(6,398.90)	39.94%	769.00	11,424.00	7%
5105500 · Repairs & Bldg Improvements							
5105520 · Repairs - Buildings	3,599.91	3,000.00	599.91	120.00%	1,000.00	4,000.00	25% INCREASE DUE TO SIGN REPAIR / BRICK WORK AT CITY HALL
5105540 · Repairs - Machinery & Equipment	-	500.00	(500.00)	0.00%		500.00	0%
5105590 · Repairs - Other	-	500.00	(500.00)	0.00%		500.00	0%
Total 5105500 · Repairs & Bldg Improvements	3,599.91	4,000.00	(400.09)	90.00%	1,000.00	5,000.00	20%

City of Ovilla General Fund
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	Actual Revenue/Expense Oct 1, 2015 to MAR 31, 2016 50%	Original Budget FY 2015-2016	Dollar Amount Over/Under Budget	% of Approved 2015-2016 Budget	Line item Mid- year Budget FY15-16	Mid Year Adjusted Budget FY15-16	% of Increase (Decrease)
5105600 · Insurance							
5105610 · Insurance - Property	554.36	1,110.00	(555.64)	49.94%		1,110.00	0%
5105620 · Insurance - Liability	601.87	1,205.00	(603.13)	49.95%		1,205.00	0%
5105630 · Insurance - Fidelity Bond	300.00	300.00	-	100.00%		300.00	0%
5105635 · Public Officials Surety Bonds	-	1,000.00	(1,000.00)	0.00%		1,000.00	0%
Total 5105600 · Insurance	1,456.23	3,615.00	(2,158.77)	40.28%	-	3,615.00	0%
5105700 · Other Expenses							
5105705 · Postage	3,541.49	7,000.00	(3,458.51)	50.59%		7,000.00	0%
5105710 · Cash - Over/Short	-	10.00	(10.00)	0.00%		10.00	0%
5105725 · Records Management Expense	-	4,000.00	(4,000.00)	0.00%	3,167.00	7,167.00	44% ADDITIONAL RCI RECORDS MANAGEMENT, REVIEW, FILE BOXES, DESTRUCTION, SOFTWARE
5105730 · City - Memberships	1,340.00	2,500.00	(1,160.00)	53.60%		2,500.00	0%
5105740 · Legal Notices/Advertisement	2,951.62	9,000.00	(6,048.38)	32.80%		9,000.00	0%
5105752 · Employment Screening	42.00	400.00	(358.00)	10.50%		400.00	0%
5105756 · FM 664	23,927.70	24,000.00	(72.30)	99.70%		24,000.00	0%
5105760 · Bank Service Charge	81.12	25.00	56.12	324.48%	35.00	60.00	58% BANK CHAGES RETURNED CHECKS
5105764 · Filing Fees	25.00	500.00	(475.00)	5.00%		500.00	0%
5105765 · Miscellaneous	869.65	2,000.00	(1,130.35)	43.48%	767.00	2,767.00	28% INCREASE DUE TO REQUIRED PURCHASE OF NEW IBC CODE BOOK
Total 5105700 · Other Expenses	32,778.58	49,435.00	(16,656.42)	66.31%	3,969.00	53,404.00	7%
5106400 · Minor Capital Outlay							
5106440 · Machinery & Equipment	-	2,000.00	(2,000.00)	0.00%		2,000.00	0%
5106465 · Furniture	1,579.95	1,000.00	579.95	158.00%	700.00	1,700.00	41% INCREASE DUE TO ADDITIONAL FURNITURE PURCHASED
Total 5106400 · Minor Capital Outlay	1,579.95	3,000.00	(1,420.05)	52.67%	700.00	3,700.00	19%
5107400 · Capitalized Assets							
5107420 · Buildings					35,000.00	35,000.00	100% INCREASE TO REPAIR ROOF AT CITY HALL (PAID BY INSURANCE CLAIM)
Total 5107400 · Capitalized Assets	-	-	-		35,000.00	35,000.00	100%
5109000 · Reserves							DEDUCT \$35,000 FOR PURCHASE OF POLICE VEHICLE, DEDUCT \$7,000 FOR BALANCE OF POLICE VEH PURCHASED IN EARLY FY 15-16 AND DEDUCT \$14,116 TO PROVIDE \$0.00 DIFFERENCE BETWEEN REVENUE AND EXPENDITURES.
5109001 · Reserve for Contingency	-	61,212.00	(61,212.00)	0.00%	(56,116.00)	5,096.00	-9%
Total 5109000 · Reserves	-	61,212.00	(61,212.00)	0.00%	(56,116.00)	5,096.00	-9%
Total 10 · Administration	216,522.59	514,839.00	(298,316.41)	42.06%	(11,655.00)	503,184.00	-2%

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20 · Police									
5201100 · Salaries & Wages									
5201120 · Police Chief	35,000.03	70,000.00	(34,999.97)	50.00%		70,000.00		70,000.00	0%
5201143 · Command Staff	26,780.00	52,000.00	(25,220.00)	51.50%		52,000.00		52,000.00	0%
5201150 · Certification Pay	669.18	2,400.00	(1,730.82)	27.88%		2,400.00		2,400.00	0%
5201180 · Merit Raises - Staff	-	3,660.00	(3,660.00)	0.00%		3,660.00		3,660.00	0%
Total 5201100 · Salaries & Wages	62,449.21	128,060.00	(65,610.79)	48.77%	-	128,060.00	-	128,060.00	0%
5201400 · Support Salaries									
5201405 · Support Staff	13,925.60	27,040.00	(13,114.40)	51.50%		27,040.00		27,040.00	0%
5201410 · Patrol	114,998.38	289,090.00	(174,091.62)	39.78%	(20,500.00)	268,590.00		268,590.00	-8%
5201412 · Patrol Part Time					20,500.00	20,500.00		20,500.00	100% DECREASE TO SEPARATE PART TIME PATROL TO NEW LINE ITEM
5201415 · Certification Pay	450.06	1,636.00	(1,185.94)	27.51%		1,636.00		1,636.00	0%
5201480 · Merit Raises	-	1,281.00	(1,281.00)	0.00%		1,281.00		1,281.00	0%
5201490 · Overtime	9,209.10	15,000.00	(5,790.90)	61.39%	1,600.00	16,600.00		16,600.00	10% INCREASE TO SEPARATE PART TIME PATROL TO NEW LINE ITEM
Total 5201400 · Support Salaries	138,583.14	334,047.00	(195,463.86)	41.49%	1,600.00	335,647.00	-	335,647.00	0%
5202100 · Employee Benefits									
5202110 · Group Insurance	33,439.64	76,313.00	(42,873.36)	43.82%		76,313.00		76,313.00	0%
5202135 · TMRS	17,313.50	38,775.00	(21,461.50)	44.65%		38,775.00		38,775.00	0%
5202160 · Worker's Compensation	6,057.74	11,126.00	(5,068.26)	54.45%		11,126.00		11,126.00	0%
5202170 · Payroll Taxes	3,325.00	7,926.00	(4,601.00)	41.95%		7,926.00		7,926.00	0%
5202196 · Membership Dues	235.00	315.00	(80.00)	74.60%		315.00		315.00	0%
Total 5202100 · Employee Benefits	60,370.88	134,455.00	(74,084.12)	44.90%	-	134,455.00	-	134,455.00	0%
5202300 · Contractual Services									
5202355 · Contract Labor - Individual	-	500.00	(500.00)	0.00%		500.00		500.00	0%
5202356 · Gingerbread House	1,000.00	1,000.00	-	100.00%		1,000.00		1,000.00	0%
Total 5202300 · Contractual Services	8,262.50	18,066.00	(9,803.50)	45.74%	8,459.00	26,525.00	-	26,525.00	32% INCREASE TO COVER CONTRACTED AMOUNT (MIDLTHIAN-POLICE 35%, FIRE 35%, W&W 30%)
5202380 · Dispatch	7,262.50	13,566.00	(6,303.50)	53.53%	959.00	14,525.00		14,525.00	7% 30%
5202385 · Jail Expense	-	1,000.00	(1,000.00)	0.00%		1,000.00		1,000.00	0%
5202390 · Special Response Team	-	1,000.00	(1,000.00)	0.00%	7,500.00	8,500.00		8,500.00	88% INCREASE DUE TO PARTICIPATION IN SOUTHERN REGIONAL RESPONSE GROUP (SWAT)
5202395 · Contractual Services Other	-	1,000.00	(1,000.00)	0.00%		1,000.00		1,000.00	0%
Total 5202300 · Contractual Services	8,262.50	18,066.00	(9,803.50)	45.74%	8,459.00	26,525.00	-	26,525.00	32% INCREASE DUE TO PARTICIPATION IN SOUTHERN REGIONAL RESPONSE GROUP (SWAT)
5202500 · Operating Services									
5202530 · Custodial Service Contract	1,410.00	-	1,410.00	0.00%	2,820.00	2,820.00		2,820.00	100% INCREASE DUE TO REMOVING STAFF FROM JANITORIAL DUTIES AND HIRING NIGHTLINE
5202540 · Computer Maintenance	-	700.00	(700.00)	0.00%	450.00	1,150.00		1,150.00	39% INCREASE FOR 2 MOBILE CELL BOOSTERS FOR 2 PATROL CARS
5202560 · Internet Subscriptions	-	1,350.00	(1,350.00)	0.00%	(450.00)	900.00		900.00	-50% DECREASE DUE TO MOVE FUNDS TO COMPUTER MAINTENANCE
Total 5202500 · Operating Services	1,410.00	2,050.00	(640.00)	68.78%	2,820.00	4,870.00	-	4,870.00	58%
5202600 · Special Expenses									
5202675 · National Night Out	-	500.00	(500.00)	0.00%		500.00		500.00	0%
Total 5202600 · Special Expenses	-	500.00	(500.00)	0.00%	-	500.00	-	500.00	0%
5203100 · General Supplies									
5203110 · Office Supplies	607.20	2,000.00	(1,392.80)	30.36%	(600.00)	1,400.00		1,400.00	-43% REDUCED DUE TO AN OFFICE COMPUTER NOT NEEDED

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5203140 · Uniforms	2,060.70	9,000.00	(6,939.30)	22.90%				9,000.00	0%
5203170 · Evidence Gathering	135.75	700.00	(564.25)	19.39%				700.00	0%
Total 5203100 · General Supplies	2,803.65	11,700.00	(8,896.35)	23.96%		(600.00)		11,100.00	-5%
5203400 · Maintenance Supplies & Parts									
5203410 · Supplies - Custodial	172.50	600.00	(427.50)	28.75%				600.00	0%
Total 5203400 · Maintenance Supplies & Parts	172.50	600.00	(427.50)	28.75%		-		600.00	0%
5204200 · Travel Expenses									
5204210 · Travel - Local	541.15	1,000.00	(458.85)	54.12%				1,000.00	0%
5204220 · Professional Development	1,048.66	2,500.00	(1,451.34)	41.95%		1,250.00		3,750.00	33% CHIEF AND OFFICER TRAINING
5204225 · Professional Dev - LEOSE	330.00	2,000.00	(1,670.00)	16.50%				2,000.00	0%
5204235 · Ammo				0.00%		1,000.00		1,000.00	100% AMMO, PISTOL / SHOTGUN, DUTY AND PRACTICE
5204270 · Vehicle Expenses	6,982.35	24,000.00	(17,017.65)	29.09%				24,000.00	0%
Total 5204200 · Travel Expenses	8,902.16	29,500.00	(20,597.84)	30.18%		2,250.00		31,750.00	7%
5205200 · Data Processing Expenses									
5205240 · Data Processing - Software	17,851.00	17,500.00	351.00	102.01%		500.00		18,000.00	3% INCREASE TO ADD BLACKBOARD (AUTOMATED ALERT SYSTEM)
Total 5205200 · Data Processing Expenses	17,851.00	17,500.00	351.00	102.01%		500.00		18,000.00	3%
5205300 · Printing Expenses									
5205310 · Copier Expense	506.22	1,500.00	(993.78)	33.75%				1,500.00	0%
5205330 · Printing - Forms	150.00	300.00	(150.00)	50.00%				300.00	0%
5205350 · Printing - Other	177.45	400.00	(222.55)	44.36%				400.00	0%
Total 5205300 · Printing Expenses	833.67	2,200.00	(1,366.33)	37.89%		-		2,200.00	0%
5205400 · Utilities									
5205410 · Telephone	655.04	1,600.00	(944.96)	40.94%				1,600.00	0%
5205415 · Cellular Phone	637.38	1,350.00	(712.62)	47.21%				1,350.00	0%
5205417 · Internet - PD	604.65	1,475.00	(870.35)	40.99%		135.00		1,610.00	8% INCREASE TO UPGRADE INTERNET SERVICES (FROM 3MBPS TO 20MBPS)
5205420 · Wireless Cards	1,367.64	2,750.00	(1,382.36)	49.73%				2,750.00	0%
5205450 · Electricity	2,025.28	4,500.00	(2,474.72)	45.01%				4,500.00	0%
Total 5205400 · Utilities	5,289.99	11,675.00	(6,385.01)	45.31%		135.00		11,810.00	1%
5205500 · Repairs & Building Improvements									
5205520 · Repairs - Building	18.99	3,032.00	(3,013.01)	0.63%		10,000.00		13,032.00	77% INCREASE DUE TO SECURITY NEEDED FOR POLICE BUILDING ENTRY
5205540 · Repairs- Machinery & Equipment	-	1,200.00	(1,200.00)	0.00%				1,200.00	0%
5205550 · Repairs - Vehicles	3,440.89	8,000.00	(4,559.11)	43.01%				8,000.00	0%
Total 5205500 · Repairs & Building Improvem	3,459.88	12,232.00	(8,772.12)	28.29%		10,000.00		22,232.00	45%
5205600 · Insurance									
5205610 · Insurance - Property	824.32	1,650.00	(825.68)	49.96%				1,650.00	0%
5205620 · Insurance - Liability	2,756.50	5,515.00	(2,758.50)	49.98%				5,515.00	0%
5205640 · Insurance - Vehicle	1,214.82	2,430.00	(1,215.18)	49.99%				2,430.00	0%
Total 5205600 · Insurance	4,795.64	9,595.00	(4,799.36)	49.98%		-		9,595.00	0%

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5205700 · Other Expenses							
5205742 · Public Relations	86.99	200.00	(113.01)	43.50%		200.00	0%
5205752 · Employment Screening	774.90	1,000.00	(225.10)	77.49%	550.00	1,550.00	35% INCREASE DUE TO POSSIBLE 3 ADDITIONAL OFFICER SCREENING
5205765 · Miscellaneous	299.97	1,620.00	(1,320.03)	18.52%		1,620.00	0%
Total 5205700 · Other Expenses	1,161.86	2,820.00	(1,658.14)	41.20%	550.00	3,370.00	16%
5206400 · Minor Capital Outlay							
5206440 · Machinery & Equipment	1,092.54	2,000.00	(907.46)	54.63%	3,424.00	5,424.00	63% INCREASE DUE TO 3 RADIO BATTERES \$250. AND 2 VEH LAPTOP \$2076.00
5206445 · Personal Protective Equipment	600.00	2,000.00	(1,400.00)	30.00%	600.00	2,600.00	23% INCREASE DUE TO NEW VEST
							INCREASE TO COVER NEW PATROL CAR PURCHASE \$7000, NEW VEHICLE FOR CHIEF
5206450 · Vehicles	46,979.81	40,000.00	6,979.81	117.45%	42,000.00	82,000.00	51% \$35,000
Total 5206400 · Minor Capital Outlay	48,672.35	44,000.00	4,672.35	110.62%	46,024.00	90,024.00	51%
Total 20 · Police	365,018.43	759,000.00	(393,981.57)	48.09%	71,738.00	830,738.00	9%

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Actual Revenue/Expense Oct 1, 2015 to MAR 31, 2016	Original Budget 50%	Dollar Amount Over/Under Budget	Approved 2015-2016 Budget	% of Line item Mid- year Budget		Mid Year Adjusted Budget	% of (Decrease) in Budget
				Mid Year Adjustments	FY15-16		

25 · Municipal Court

5251100 · Salaries & Wages						
5251140 · Municipal Judge	3,510.00	7,000.00	(3,490.00)	50.14%	7,000.00	0%
Total 5251100 · Salaries & Wages	3,510.00	7,000.00	(3,490.00)	50.14%	-	7,000.00
5251400 · Support Staff						
5251405 · Support Staff	16,837.65	32,692.00	(15,854.35)	51.50%	32,692.00	0%
5251420 · Jury Fees	-	200.00	(200.00)	0.00%	200.00	0%
5251425 · City Prosecutor	1,771.97	8,500.00	(6,728.03)	20.85%	8,500.00	0%
5251480 · Merit Raises	-	981.00	(981.00)	0.00%	981.00	0%
5251490 · Overtime	133.60	1,400.00	(1,266.40)	9.54%	1,400.00	0%
Total 5251400 · Support Staff	18,743.22	43,773.00	(25,029.78)	42.82%	-	43,773.00
5252100 · Employee Benefits						
5252110 · Group Insurance	3,311.50	8,166.00	(4,854.50)	40.55%	8,166.00	0%
5252135 · TMRS	1,514.09	3,000.00	(1,485.91)	50.47%	3,000.00	0%
5252160 · Worker's Compensation	92.50	186.00	(93.50)	49.73%	186.00	0%
5252170 · Payroll Taxes	246.08	488.00	(241.92)	50.43%	488.00	0%
5252196 · Membership Dues	-	25.00	(25.00)	0.00%	75.00	100.00
Total 5252100 · Employee Benefits	5,164.17	11,865.00	(6,700.83)	43.52%	75.00	11,940.00
5252300 · Contractual Services						
5252375 · Comptroller - Warrant Fees	27,636.26	23,000.00	4,636.26	120.16%	11,270.00	33% INCREASE OF 49% IN FINES REVENUE WILL INCREASE FEES TO STATE
Total 5252300 · Contractual Services	27,636.26	23,000.00	4,636.26	120.16%	11,270.00	33%
5252500 · Operating Services						
5252540 · Computer Maintenance	-	75.00	(75.00)	0.00%	75.00	0%
Total 5252500 · Operating Services	-	75.00	(75.00)	0.00%	-	75.00
5253100 · General Supplies						
5253110 · Office Supplies	148.77	150.00	(1.23)	99.18%	150.00	0%
5253140 · Uniforms	-	50.00	(50.00)	0.00%	50.00	0%
Total 5253100 · General Supplies	148.77	200.00	(51.23)	74.39%	-	200.00
5254200 · Travel Expenses						
5254210 · Travel - Local	-	25.00	(25.00)	0.00%	25.00	0%
Total 5254200 · Travel Expenses	-	25.00	(25.00)	0.00%	-	25.00
5255200 · Data Processing Expenses						
5255240 · Data Processing - SW Maint.	1,952.54	1,955.00	(2.46)	99.87%	1,955.00	0%
Total 5255200 · Data Processing Expenses	1,952.54	1,955.00	(2.46)	99.87%	-	1,955.00
5255300 · Printing Expense						
5255350 · Printing - Other	524.00	800.00	(276.00)	65.50%	800.00	0%
Total 5255300 · Printing Expense	524.00	800.00	(276.00)	65.50%	-	800.00
5255600 · Insurance						

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5255620 · Insurance - Liability	170.40	341.00	(170.60)	49.97%				341.00	0%
Total 5255600 · Insurance	170.40	341.00	(170.60)	49.97%		-		341.00	0%
5255700 · Other Expenses									
5255765 · Miscellaneous	-	100.00	(100.00)	0.00%				100.00	0%
5255768 · Collection Agency Fees	2,829.28	3,000.00	(170.72)	94.31%		3,000.00		6,000.00	50% INCREASED REVENUE WILL GENERATE ADDITIONAL COLLECTION FEES
5255770 · Warrant Fee State Comptroller	-	900.00	(900.00)	0.00%		(900.00)		-	-100% ACCOUNT TO BE DELETED
5255772 · Warrant Fee - Omni	2,318.12	1,100.00	1,218.12	210.74%		900.00		2,000.00	45% INCREASE TO COVER OMNI FEE DUE TO TICKET OUTPUT
Total 5255700 · Other Expenses	5,147.40	5,100.00	47.40	100.93%		3,000.00		8,100.00	37%
Total 25 · Municipal Court	62,996.76	94,134.00	(31,137.24)	66.92%		14,345.00		108,479.00	13%

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30 - Fire							
5301100 - Salaries & Wages							
5301125 - Fire Chief	19,008.60	36,909.00	(17,900.40)	51.50%		36,909.00	0%
5301135 - Deputy Fire Chief / Fire Marshall	10,516.30	20,000.00	(9,483.70)	52.58%		20,000.00	0%
5301140 - Fire Captains	32,292.05	97,246.00	(64,953.95)	33.21%		97,246.00	0%
5301180 - Merit Raises - Staff	-	4,624.00	(4,624.00)	0.00%		4,624.00	0%
Total 5301100 - Salaries & Wages	61,816.95	158,779.00	(96,962.05)	38.93%	-	158,779.00	0%
5301400 - Support Salaries							
5301440 - Firefighters	124,435.00	230,246.00	(105,811.00)	54.04%		230,246.00	0%
5301480 - Merit Raises	-	6,907.00	(6,907.00)	0.00%		6,907.00	0%
5301485 - Volunteer Incentive Program	6,270.00	15,600.00	(9,330.00)	40.19%		15,600.00	0%
Total 5301400 - Support Salaries	130,705.00	252,753.00	(122,048.00)	51.71%	-	252,753.00	0%
5302100 - Employee Benefits							
5302135 - TMRS	1,750.41	3,387.00	(1,636.59)	51.68%		3,387.00	0%
5302137 - Volunteer Retirement	324.00	500.00	(176.00)	64.80%		500.00	0%
5302160 - Worker's Compensation	5,609.88	9,984.00	(4,374.12)	56.19%		9,984.00	0%
5302170 - Payroll Taxes	13,031.81	28,154.00	(15,122.19)	46.29%		28,154.00	0%
5302196 - Membership Dues	2,193.93	1,900.00	293.93	115.47%		1,900.00	0%
Total 5302100 - Employee Benefits	22,910.03	43,925.00	(21,014.97)	52.16%	-	43,925.00	0%
5302300 - Contractual Services							
5302310 - Consultant Fees	1,500.00	1,500.00	-	100.00%		1,500.00	0%
5302380 - Dispatch	7,262.50	13,566.00	(6,303.50)	53.53%	959.00	14,525.00	7% 30%
5302385 - Emergency Transport Service	31,779.50	66,257.00	(34,477.50)	47.96%		66,257.00	0%
Total 5302300 - Contractual Services	40,542.00	81,323.00	(40,781.00)	49.85%	959.00	82,282.00	1%
5302500 - Operating Services							
5302510 - Maintenance Agreements	3,315.89	10,000.00	(6,684.11)	33.16%		10,000.00	0%
5302540 - Computer Maintenance	612.97	2,000.00	(1,387.03)	30.65%	500.00	2,500.00	20% INCREASE TO ADD 3 MOBILE CELL BOOSTERS
5302570 - Warning System Maintenance	780.00	780.00	-	100.00%		780.00	0%
5302580 - Generator Maintenance	701.95	2,120.00	(1,418.05)	33.11%		2,120.00	0%
Total 5302500 - Operating Services	5,410.81	14,900.00	(9,489.19)	36.31%	500.00	15,400.00	3%
5302600 - Special Expenses							
5302675 - National Night Out	-	350.00	(350.00)	0.00%		350.00	0%
Total 5302600 - Special Expenses	-	350.00	(350.00)	0.00%	-	350.00	0%
5303100 - General Supplies							
5303110 - Office Supplies	569.17	1,600.00	(1,030.83)	35.57%		1,600.00	0%
5303140 - Uniforms	3,108.68	5,000.00	(1,891.32)	62.17%		5,000.00	0%
5303160 - Medical Supplies	1,481.35	8,000.00	(6,518.65)	18.52%		8,000.00	0%
5303165 - Medical Support	439.12	1,000.00	(560.88)	43.91%		1,000.00	0%
5303170 - Evidence Gathering	-	50.00	(50.00)	0.00%		50.00	0%

City of Ovilla General Fund
MID YEAR BUDGET REVIEW
OCTOBER 2015 through MARCH 2016

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	Actual Revenue/Expense Oct 1, 2015 to MAR 31, 2016 50%	Original Budget FY 2015-2016	Dollar Amount Over/Under Budget	% of Approved 2015-2016 Budget	Line item Mid- year Budget FY15-16	Mid Year Adjustments FY15-16	% of Increase (Decrease)
5303175 · Education Aids	-	50.00	(50.00)	0.00%		50.00	0%
Total 5303100 · General Supplies	5,598.32	15,700.00	(10,101.68)	35.66%	-	15,700.00	0%
5303400 · Maintenance Supplies & Parts							
5303410 · Supplies - Custodial	856.96	2,500.00	(1,643.04)	34.28%		2,500.00	0%
5303420 · Building Alarm Maintenance	420.00	420.00	-	100.00%		420.00	0%
Total 5303400 · Maintenance Supplies & Parts	1,276.96	2,920.00	(1,643.04)	43.73%	-	2,920.00	0%
5304200 · Travel Expenses							
5304220 · Professional Development	3,196.40	6,300.00	(3,103.60)	50.74%		6,300.00	0%
5304270 · Vehicle Expenses	3,026.14	10,000.00	(6,973.86)	30.26%	(335.00)	9,665.00	-3% DECREASE DUE TO LOWER FUEL CONSUMPTION
Total 5304200 · Travel Expenses	6,222.54	16,300.00	(10,077.46)	38.18%	(335.00)	15,965.00	-2%
5305200 · Data Processing Expenses							
5305230 · Data Proc-Maintenance & Repair	-	1,000.00	(1,000.00)	0.00%	(500.00)	500.00	-100% DECREASE TO MOVE FUNDS TO COMPUTER MAINTENANCE
5305240 · Data Processing - Software	1,783.00	2,850.00	(1,067.00)	62.56%		2,850.00	0%
Total 5305200 · Data Processing Expenses	1,783.00	3,850.00	(2,067.00)	46.31%	(500.00)	3,350.00	-15%
5305300 · Printing Expense							
5305310 · Copier Expense	1,522.26	3,100.00	(1,577.74)	49.11%		3,100.00	0%
5305330 · Printing - Forms	-	100.00	(100.00)	0.00%		100.00	0%
Total 5305300 · Printing Expense	1,522.26	3,200.00	(1,677.74)	47.57%	-	3,200.00	0%
5305400 · Utilities							
5305410 · Telephone	1,366.75	2,350.00	(983.25)	58.16%		2,350.00	0%
5305415 · Cellular Phone	308.64	900.00	(591.36)	34.29%	337.00	1,237.00	27% CELL PHONE - FULL YEAR FOR BRANDON AND PARTIAL YEAR FOR KEVIN
5305417 · Internet - Fire Dept.	1,972.33	3,600.00	(1,627.67)	54.79%	745.00	4,345.00	17% INCREASE TO UPGRADE INTERNET SERVICES (FROM 3MBPS TO 20MBPS)
5305430 · Natural Gas	1,113.48	2,400.00	(1,286.52)	46.40%		2,400.00	0%
5305450 · Electricity	2,373.28	5,562.00	(3,188.72)	42.67%		5,562.00	0%
Total 5305400 · Utilities	7,134.48	14,812.00	(7,677.52)	48.17%	1,082.00	15,894.00	7%
5305500 · Repairs & Bldg Improvements							
5305520 · Repairs - Building	2,201.94	2,800.00	(598.06)	78.64%		2,800.00	0%
5305540 · Repairs - Machinery & Equipment	4,035.63	19,000.00	(14,964.37)	21.24%		19,000.00	0%
5305545 · Repairs - Apparatus	2,965.04	12,000.00	(9,034.96)	24.71%		12,000.00	0%
5305550 · Repairs - Vehicles	463.38	3,500.00	(3,036.62)	13.24%		3,500.00	0%
Total 5305500 · Repairs & Bldg Improvements	9,665.99	37,300.00	(27,634.01)	25.91%	-	37,300.00	0%
5305600 · Insurance							
5305620 · Insurance - Liability	3,101.62	5,660.00	(2,558.38)	54.80%		5,660.00	0%
5305640 · Insurance - Vehicle	4,733.61	10,415.00	(5,681.39)	45.45%		10,415.00	0%
Total 5305600 · Insurance	7,835.23	16,075.00	(8,239.77)	48.74%	-	16,075.00	0%
5305700 · Other Expenses							
5305705 · Postage	47.39	50.00	(2.61)	94.78%		50.00	0%
5305752 · Employment Screening	258.00	165.00	93.00	156.36%	335.00	500.00	67% INCREASE TO COVER ADDITIONAL EMPLOYMENT SCREENINGS

City of Ovilla General Fund
MID YEAR BUDGET REVIEW
EXHIBIT A
OCTOBER 2015 through MARCH 2016

	Actual Revenue/Expense Oct 1, 2015 to MAR 31, 2016 50%	Original Budget FY 2015-2016	Dollar Amount Over/Under Budget	% of Approved 2015-2016 Budget	Line item Mid- year Budget FY15-16	Mid Year Adjusted Budget FY15-16	% of Increase (Decrease)
5305765 · Flags & Miscellaneous	-	100.00	(100.00)	0.00%		100.00	0%
Total 5305700 · Other Expenses	305.39	315.00	(9.61)	96.95%	335.00	650.00	52%
5306400 · Minor Capital Outlay							
5306440 · Machinery & Equipment	4,715.84	10,300.00	(5,584.16)	45.78%		10,300.00	0%
5306445 · Personal Protective Equipment	10,186.26	20,247.00	(10,060.74)	50.31%		20,247.00	0%
Total 5306400 · Minor Capital Outlay	14,902.10	30,547.00	(15,644.90)	48.78%	-	30,547.00	0%
Total 30 · Fire	317,631.06	693,049.00	(375,417.94)	45.83%	2,041.00	695,090.00	0%

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City of Ovilla General Fund
MID YEAR BUDGET REVIEW
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40 · Community Services

	Actual Revenue/Expense Oct 1, 2015 to MAR 31, 2016 50%	Original Budget FY 2015-2016	Dollar Amount Over/Under Budget	% of Approved 2015-2016 Budget	Line item Mid- year Budget FY15-16	Mid Year Adjusted Budget FY15-16	% of Increase (Decrease)
5401100 · Salaries & Wages							
5401135 · ACO/Code Enforcement Officer	23,114.73	45,000.00	(21,885.27)	51.37%		45,000.00	0%
5401180 · Merit Raises - Staff	-	1,350.00	(1,350.00)	0.00%		1,350.00	0%
5401190 · Overtime	4,046.24	2,850.00	1,196.24	141.97%	4,650.00	7,500.00	62% OVERTIME INCREASE
Total 5401100 · Salaries & Wages	27,160.97	49,200.00	(22,039.03)	55.21%	4,650.00	53,850.00	9%
5402100 · Employee Benefits							
5402110 · Group Insurance	2,100.00	6,177.00	(4,077.00)	34.00%		6,177.00	0%
5402135 · TMRS	2,450.05	4,011.00	(1,560.95)	61.08%		4,011.00	0%
5402160 · Worker's Compensation	210.20	310.00	(99.80)	67.81%		310.00	0%
5402170 · Payroll Taxes	428.63	653.00	(224.37)	65.64%		653.00	0%
5402190 · License	165.00	625.00	(460.00)	26.40%		625.00	0%
Total 5402100 · Employee Benefits	5,353.88	11,776.00	(6,422.12)	45.46%	-	11,776.00	0%
5402300 · Contractual Services							
5402315 · Contract Building Inspections	13,653.54	115,000.00	(101,346.46)	11.87%	-	115,000.00	0%
5402325 · Fire Inspections	750.00	2,300.00	(1,550.00)	32.61%		2,300.00	0%
Total 5402300 · Contractual Services	14,403.54	117,300.00	(102,896.46)	12.28%	-	117,300.00	0%
5402600 · Special Expenses							
5402680 · Environmental Testing	520.00	2,300.00	(1,780.00)	22.61%		2,300.00	0%
5402685 · Clean up Day	-	100.00	(100.00)	0.00%		100.00	0%
Total 5402600 · Special Expenses	520.00	2,400.00	(1,880.00)	21.67%	-	2,400.00	0%
5403100 · General Supplies							
5403110 · Office Supplies	-	50.00	(50.00)	0.00%		50.00	0%
5403120 · Animal Care	-	150.00	(150.00)	0.00%		150.00	0%
5403122 · Pet Supplies	375.86	500.00	(124.14)	75.17%	100.00	600.00	17% INCREASE DUE TO ADDITIONAL IMPOUNDED ANIMALS
5403140 · Uniforms	273.94	450.00	(176.06)	60.88%	150.00	600.00	25% INCREASE TO COVER COST OF SHIRTS AND HATS
Total 5403100 · General Supplies	649.80	1,150.00	(500.20)	56.50%	250.00	1,400.00	18%
5403400 · Maintenance Supplies & Parts							
5403460 · Miscellaneous	27.88	200.00	(172.12)	13.94%		200.00	0%
Total 5403400 · Maintenance Supplies & Parts	27.88	200.00	(172.12)	13.94%	-	200.00	0%
5404200 · Travel Expenses							
5404210 · Travel - Local	-	25.00	(25.00)	0.00%		25.00	0%
5404220 · Professional Development	31.86	200.00	(168.14)	15.93%		200.00	0%
5404270 · Vehicle Expenses	461.28	3,000.00	(2,538.72)	15.38%		3,000.00	0%
Total 5404200 · Travel Expenses	493.14	3,225.00	(2,731.86)	15.29%	-	3,225.00	0%
5405200 · Data Processing Expenses							
5405230 · Data Proc-Maintenance & Repairs	-	1,080.00	(1,080.00)	0.00%		1,080.00	0%
Total 5405200 · Data Processing Expenses	-	1,080.00	(1,080.00)	0.00%	-	1,080.00	0%

EXHIBIT A

City of Ovilla General Fund
MID YEAR BUDGET REVIEW
OCTOBER 2015 through MARCH 2016

	Actual Revenue/Expense Oct 1, 2015 to MAR 31, 2016 50%	Original Budget FY 2015-2016	Dollar Amount Over/Under Budget	% of Approved 2015-2016 Budget	Line item Mid- year Budget FY15-16	Mid Year Adjustments FY15-16	% of Increase (Decrease) in Budget
5405300 · Printing Expense							
5405330 · Printing - Forms	396.53	150.00	246.53	264.35%	250.00	400.00	63%
Total 5405300 · Printing Expense	396.53	150.00	246.53	264.35%	250.00	400.00	63%
ADDITIONAL BUSINESS CARDS AND DOOR HANGERS							
5405400 · Utilities							
5405415 · Cellular Phone	536.58	950.00	(413.42)	56.48%		950.00	0%
Total 5405400 · Utilities	536.58	950.00	(413.42)	56.48%	-	950.00	0%
5405600 · Insurance							
5405610 · Insurance - Property	4.04	9.00	(4.96)	44.89%		9.00	0%
5405620 · Insurance - Liability	114.84	230.00	(115.16)	49.93%		230.00	0%
5405640 · Insurance - Vehicle	135.16	230.00	(94.84)	58.77%		230.00	0%
Total 5405600 · Insurance	254.04	469.00	(214.96)	54.17%	-	469.00	0%
5405700 · Other Expenses							
5405765 · Miscellaneous	30.00	100.00	(70.00)	30.00%		100.00	0%
Total 5405700 · Other Expenses	30.00	100.00	(70.00)	30.00%	-	100.00	0%
5406400 · Minor Capital Outlay							
5406440 · Machinery & Equipment	162.95	1,000.00	(837.05)	16.30%		1,000.00	0%
Total 5406400 · Minor Capital Outlay	162.95	1,000.00	(837.05)	16.30%	-	1,000.00	0%
Total 40 · Community Services	49,989.31	189,000.00	(139,010.69)	26.45%	5,150.00	194,150.00	3%

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City of Ovilla General Fund
MID YEAR BUDGET REVIEW
OCTOBER 2015 through MARCH 2016

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Actual Revenue/Expense Oct 1, 2015 to MAR 31, 2016 50%	Original Budget FY 2015-2016	Dollar Amount Over/Under Budget	% of Approved 2015-2016 Budget		Line item Mid- year Budget Adjustments FY15-16		% of Increase (Decrease) in Budget FY15-16
			Mid Year Budget FY15-16	Adjusted Budget FY15-16			

45 · Solid Waste

5455400 · Utilities

5455465 · Solid waste Pickup (Garbage)

Total 5455400 · Utilities

Total 45 · Solid Waste

91,715.00	226,356.00	(134,641.00)	40.52%	-	226,356.00	0%
91,715.00	226,356.00	(134,641.00)	40.52%	-	226,356.00	0%
91,715.00	226,356.00	(134,641.00)	40.52%	-	226,356.00	0%

EXHIBIT A
**City of Ovilla General Fund
MID YEAR BUDGET REVIEW
OCTOBER 2015 through MARCH 2016**
EXHIBIT A

	Actual Revenue/Expense Oct 1, 2015 to MAR 31, 2016 50%	Original Budget FY 2015-2016	Dollar Amount Over/Under Budget	% of Approved 2015-2016 Budget		Line item Mid- year Budget FY15-16	Mid Year Adjustments FY15-16	Adjusted Budget FY15-16	% of Increase (Decrease) in Budget
50 - Streets									
5501400 · Support Staff									
5501415 · Maintenance Crew	11,728.16	23,400.00	(11,671.84)	50.12%		23,400.00			0%
5501490 · Overtime	548.60	1,500.00	(951.40)	36.57%		1,500.00			0%
5501500 · Streets - On Call	200.00	600.00	(400.00)	33.33%		600.00			0%
Total 5501400 · Support Staff	12,476.76	25,500.00	(13,023.24)	48.93%		25,500.00			0%
5502100 · Employee Benefits									
5502110 · Group Insurance	3,311.50	8,170.00	(4,858.50)	40.53%		8,170.00			0%
5502135 · TMRS	1,113.16	2,148.00	(1,034.84)	51.82%		2,148.00			0%
5502160 · Worker's Compensation	971.82	1,750.00	(778.18)	55.53%		1,750.00			0%
5502170 · Payroll Taxes	175.73	350.00	(174.27)	50.21%		350.00			0%
5502190 · License	61.00	122.00	(61.00)	50.00%		122.00			0%
Total 5502100 · Employee Benefits	5,633.21	12,540.00	(6,906.79)	44.92%		12,540.00			0%
5502200 · Special Services									
5502280 · NCTCOG- SWMP Fees	3,353.00	6,400.00	(3,047.00)	52.39%		6,400.00			0%
Total 5502200 · Special Services	3,353.00	6,400.00	(3,047.00)	52.39%		6,400.00			0%
5502600 · Special Expenses									
5502620 · Emergency Clean Up	-	2,250.00	(2,250.00)	0.00%		2,250.00			0%
Total 5502600 · Special Expenses	-	2,250.00	(2,250.00)	0.00%		2,250.00			0%
5503100 · General Supplies									
5503110 · Office Supplies	-	100.00	(100.00)	0.00%		100.00			0%
5503140 · Uniforms	-	600.00	(600.00)	0.00%		600.00			0%
Total 5503100 · General Supplies	-	700.00	(700.00)	0.00%		700.00			0%
5503400 · Maintenance Supplies & Parts									
5503405 · Drainage Maintenance	-	500.00	(500.00)	0.00%		500.00			0%
5503420 · Supplies - Street Signs	2,496.43	2,500.00	(3.57)	99.86%	2,000.00	4,500.00			44% INCREASE TO COVER COST OF STATE CHANGES TO STREET SIGNS AND CHANGE SPEED LIMIT SIGNS
5503460 · Miscellaneous	181.43	300.00	(118.57)	60.48%		300.00			0%
Total 5503400 · Maintenance Supplies & Parts	2,677.86	3,300.00	(622.14)	81.15%	2,000.00	5,300.00			38%
5504200 · Travel Expenses									
5504220 · Professional Development	-	500.00	(500.00)	0.00%		500.00			0%
5504270 · Vehicle Expenses	2,190.79	6,500.00	(4,309.21)	33.70%		6,500.00			0%
Total 5504200 · Travel Expenses	2,190.79	7,000.00	(4,809.21)	31.30%		7,000.00			0%
5505300 · Printing Expense									
5505350 · Printing - Other	-	350.00	(350.00)	0.00%		350.00			0%
Total 5505300 · Printing Expense	-	350.00	(350.00)	0.00%		350.00			0%
5505400 · Utilities									

EXHIBIT A

City of Ovilla General Fund MID YEAR BUDGET REVIEW OCTOBER 2015 through MARCH 2016

	Actual Revenue/Expense Oct 1, 2015 to MAR 31, 2016 50%	Original Budget FY 2015-2016	Dollar Amount Over/Under Budget	% of Approved 2015-2016 Budget	Line item Mid- year Budget FY15-16	Mid Year Adjusted Budget FY15-16	% of Increase (Decrease) in Budget
5505450 · Electricity	22,537.30	45,000.00	(22,462.70)	50.08%		45,000.00	0%
Total 5505400 · Utilities	22,537.30	45,000.00	(22,462.70)	50.08%	-	45,000.00	0%
5505500 · Repairs & Bldg Improvements							
5405520 · Repairs - Building	-	500.00	(500.00)	0.00%		500.00	0%
5505540 · Repairs - Machinery & Equipment	141.84	3,000.00	(2,858.16)	4.73%		3,000.00	0%
5505550 · Repairs - Vehicles	855.75	2,500.00	(1,644.25)	34.23%		2,500.00	0%
5505560 · Repairs -Street Maint.& Repairs	23,085.08	50,000.00	(26,914.92)	46.17%	-	50,000.00	0%
5505565 · Repairs - Infrastructure Drainage	9.97	3,000.00	(2,990.03)	0.33%		3,000.00	0%
5505575 - Repairs-50/50 Sidewalk Program					10,000.00	10,000.00	100% INCREASE DUE TO CITIZEN PARTICIPATION
5505590 · Repairs - Other	136.47	1,500.00	(1,363.53)	9.10%		1,500.00	0%
Total 5505500 · Repairs & Bldg Improvements	24,229.11	60,500.00	(36,270.89)	40.05%	10,000.00	70,500.00	14%
5505600 · Insurance							
5505620 · Insurance - Liability	616.00	1,235.00	(619.00)	49.88%		1,235.00	0%
5505640 · Insurance - Vehicle	1,776.60	3,554.00	(1,777.40)	49.99%		3,554.00	0%
Total 5505600 · Insurance	2,392.60	4,789.00	(2,396.40)	49.96%	-	4,789.00	0%
5505700 · Other Expenses							
5505752 · Employment Screening	-	150.00	(150.00)	0.00%		150.00	0%
Total 5505700 · Other Expenses	-	150.00	(150.00)	0.00%	-	150.00	0%
5506400 · Minor Capital Outlay							
5506440 · Machinery & Equipment	799.96	2,500.00	(1,700.04)	32.00%		2,500.00	0%
5506445 · Personal Protective Equipment	-	300.00	(300.00)	0.00%		300.00	0%
5506490 · Other	249.24	850.00	(600.76)	29.32%		850.00	0%
Total 5506400 · Minor Capital Outlay	1,049.20	3,650.00	(2,600.80)	28.75%	-	3,650.00	0%
5507400 · Capitalized Assets							
5507440 · Machinery & Equipment	-	6,000.00	(6,000.00)	0.00%		6,000.00	0%
5507460 · Infrastructure	382,766.00	330,500.00	52,266.00	115.81%	535,314.00	865,814.00	62% \$305,700.00
							\$ 18,204.
							\$323,904.
							\$ 9,700.
							\$ 43,650.
							\$473,560.
							\$451,500. OLD CASTLE + \$8,750. ELLIS COUNTY DITCHES + \$13,310.
							ROAD STRIPING = \$473,560
							\$ 15,000.
							SHILOH ROAD BRIDGE REPAIR - BUDGETED
							\$865,814.
							TOTAL
							(\$330,500.)
							TOTAL BUDGET - STREET
							\$535,314.
							TOTAL NEEDED IN REDUCTION IN FUND BALANCE
Total 5507400 · Capitalized Assets	382,766.00	330,500.00	52,266.00	113.75%	535,314.00	871,814.00	61%
Total 50 · Streets	459,305.83	508,629.00	(49,323.17)	90.30%	547,314.00	1,055,943.00	52%

EXHIBIT A

City of Ovilla General Fund
MID YEAR BUDGET REVIEW
OCTOBER 2015 through MARCH 2016

Actual Revenue/Expense Oct 1, 2015 to MAR 31, 2016 50%	Original Budget FY 2015-2016	Dollar Amount Over/Under Budget	% of Approved 2015-2016 Budget		Line item Mid- year Budget Adjustments FY15-16	Mid Year Adjusted Budget FY15-16	% of Increase (Decrease)
			2015-2016 Budget	Mid- year Budget FY15-16			

60 • Parks

5602400 • Rentals							
5602490 • Rental - Other	1,466.99	3,000.00	(1,533.01)	48.90%		3,000.00	0%
Total 5602400 • Rentals	1,466.99	3,000.00	(1,533.01)	48.90%	-	3,000.00	0%
5602600 • Special Expenses							
5602680 • Heritage Day	1,263.31	8,000.00	(6,736.69)	15.79%		8,000.00	0%
5602690 • Special Events	1,153.75	4,500.00	(3,346.25)	25.64%		4,500.00	0%
Total 5602600 • Special Expenses	2,417.06	12,500.00	(10,082.94)	19.34%	-	12,500.00	0%
5603400 • Maintenance Supplies & Parts							
5603460 • Miscellaneous	275.16	300.00	(24.84)	91.72%		300.00	0%
Total 5603400 • Maintenance Supplies & Parts	275.16	300.00	(24.84)	91.72%	-	300.00	0%
5605400 • Utilities							
5605450 • Electricity	3,725.33	8,300.00	(4,574.67)	44.88%		8,300.00	0%
Total 5605400 • Utilities	3,725.33	8,300.00	(4,574.67)	44.88%	-	8,300.00	0%
5605500 • Repairs & Bldg Improvements							
5605520 • Repairs - Building	-	250.00	(250.00)	0.00%		250.00	0%
5605530 • REPAIRS-IMP OTHER THAN BLDG	501.98	1,000.00	(498.02)	50.20%		1,000.00	0%
Total 5605500 • Repairs & Bldg Improvements	501.98	1,250.00	(748.02)	40.16%	-	1,250.00	0%
5605600 • Insurance							
5605610 • Insurance - Property	57.16	115.00	(57.84)	49.70%		115.00	0%
5605620 • Insurance - Liability	260.38	521.00	(260.62)	49.98%		521.00	0%
5605640 • Insurance - Vehicle	114.04	230.00	(115.96)	49.58%		230.00	0%
Total 5605600 • Insurance	431.58	866.00	(434.42)	49.84%	-	866.00	0%
5605700 • Other Expenses							
5605765 • Miscellaneous	208.04	300.00	(91.96)	69.35%		300.00	0%
Total 5605700 • Other Expenses	208.04	300.00	(91.96)	69.35%	-	300.00	0%
5606400 • Minor Capital Outlay							
5606410 • Land Improvements	1,528.78	6,000.00	(4,471.22)	25.48%	8,093.00	14,093.00	57% INCREASE DUE TO HERITAGE DAY ADDITIONAL NET REVIEW
5606440 • Machinery & Equipment	275.31	500.00	(224.69)	55.06%		500.00	0%
Total 5606400 • Minor Capital Outlay	1,804.09	6,500.00	(4,695.91)	27.76%	8,093.00	14,593.00	55%
5607400 • Capitalized Assets							
5607440 • Machinery & Equipment	-	1,000.00	(1,000.00)	0.00%		1,000.00	0%
Total 5607400 • Capitalized Assets	-	1,000.00	(1,000.00)	0.00%	-	1,000.00	0%
Total 60 • Parks	10,830.23	34,016.00	(23,185.77)	31.84%	8,093.00	42,109.00	19%
	1,574,009.21	3,019,023.00	(1,445,013.79)	52.14%	637,026.00	3,656,049.00	17%
	571,445.06	-	571,445.06		-	-	

City of Ovilla General Fund
MID YEAR BUDGET REVIEW
OCTOBER 2015 through MARCH 2016

	Actual Revenue/Expense Oct 1, 2015 to MAR 31, 2016 50%	Original Budget FY 2015-2016	Dollar Amount Over/Under Budget	% of Approved 2015-2016 Budget	Line item Mid- year Budget FY15-16	Mid Year Adjusted Budget FY15-16	% of Increase (Decrease)
TOTAL GENERAL FUND REVENUE		3,019,023.00			637,026.00	3,656,049.00	
TOTAL ADMINISTRATION		514,839.00			(11,655.00)	503,184.00	
TOTAL POLICE DEPARTMENT		759,000.00			71,738.00	830,738.00	
TOTAL MUNICIPAL COURT		94,134.00			14,345.00	108,479.00	
TOTAL FIRE DEPARTMENT		693,049.00			2,041.00	695,090.00	
TOTAL COMMUNITY SERVICE		189,000.00			5,150.00	194,150.00	
TOTAL SOLID WASTE		226,356.00			0.00	226,356.00	
TOTAL STREETS		508,629.00			547,314.00	1,055,943.00	
TOTAL PARKS		34,016.00			8,093.00	42,109.00	
TOTAL EXPENSES		3,019,023.00			637,026.00	3,656,049.00	
DIFFERENCE		0.00			0.00	0.00	

City of Ovilla Water and Sewer Fund
MID YEAR BUDGET REVIEW
OCTOBER 2015 through MARCH 2016

	Actual Revenue/Expense Oct 1, 2015 to MAR 31, 2016 50%	Original Budget FY 2015-2016	Dollar Amount Over/Under Budget	% of Approved 2015-2016 Budget	Line item Mid- year Budget Adjustments FY15-16	Mid Year Adjusted Budget FY15-16	% of Increase (Decrease) in Budget
Revenue							
4000400 · Charges for Services							
4000460 · Water Sales	468,743.74	894,932.00	(426,188.26)	52.38%	110,000.00	1,004,932.00	11% INCREASE DUE TO ANTICIPATED USAGE
4000461 · Sewer Service	173,886.17	441,770.00	(267,883.83)	39.36%	(30,000.00)	411,770.00	-7%
4000465 · Water & Sewer Penalties	9,658.17	19,000.00	(9,341.83)	50.83%		19,000.00	0%
4000471 · Reconnect Fees	2,862.82	5,400.00	(2,537.18)	53.02%		5,400.00	0%
4000472 · Meters	1,050.00	3,700.00	(2,650.00)	28.38%		3,700.00	0%
4000473 · Connect Fees	1,200.00	4,400.00	(3,200.00)	27.27%		4,400.00	0%
4000478 · Infrastructure Improvement Fee	31,123.50	70,133.00	(39,009.50)	44.38%	-	70,133.00	0%
Total 4000400 · Charges for Services	688,524.40	1,439,335.00	(750,810.60)	47.84%	80,000.00	1,519,335.00	5%
4000800 · Other Revenue							
4000880 · Capital Rec Fee	6,250.00	62,500.00	(56,250.00)	10.00%	-	62,500.00	0%
4000840 · Interest Earned	1,221.78	3,100.00	(1,878.22)	39.41%	-	3,100.00	0%
4000850 · Prior Year Net Position	-	-	-	0%	-	-	
4000890 · Misc Other Revenue	-	2,000.00	(2,000.00)	0.00%	158,800.00	160,800.00	99% INCREASE DUE TO TRA REFUND FOR 2015 SETTLEMENT (\$8,800) PLUS REVENUE FROM MISD FOR OFFSITE SEWER (\$150,000)
Total 4000800 · Other Revenue	7,471.78	67,600.00	(60,128.22)	11.05%	158,800.00	226,400.00	70%
Total Revenue	695,996.18	1,506,935.00	(810,938.82)	46.19%	238,800.00	1,745,735.00	14%

EXHIBIT A

City of Ovilla Water and Sewer Fund MID YEAR BUDGET REVIEW OCTOBER 2015 through MARCH 2016

EXHIBIT A

	Actual Revenue/Expense Oct 1, 2015 to MAR 31, 2016 50%	Original Budget FY 2015-2016	Dollar Amount Over/Under Budget	% of Approved 2015-2016 Budget	Line item Mid- year Budget Adjustments FY15-16	Mid Year Adjusted Budget FY15-16	% of Increase (Decrease) in Budget
Expense							
70 · Administration							
5701100 · Salaries & Wages							
5701110 · City Administrator	10,743.69	20,600.00	(9,856.31)	52.15%	1,165.00	21,765.00	5% INCREASE DUE TO CM MERIT MORE THAT BUDGETED 3%
5701115 · City Secretary	6,061.12	13,133.00	(7,071.88)	46.15%	131.00	13,264.00	1%
5701117 · Finance Accountant	5,704.62	12,360.00	(6,655.38)	46.15%		12,360.00	0%
5701120 · Part Time Admin. Support	3,432.00	7,435.00	(4,003.00)	46.16%		7,435.00	0%
5701130 · Public Works Director	26,979.94	52,388.00	(25,408.06)	51.50%		52,388.00	0%
5701180 · Merit Raises, Staff	-	3,177.00	(3,177.00)	0.00%		3,177.00	0%
Total 5701100 · Salaries & Wages	52,921.37	109,093.00	(56,171.63)	48.51%	1,296.00	110,389.00	1%
5702100 · Employee Benefits							
5702110 · Group Insurance	3,973.80	8,166.00	(4,192.20)	48.66%		8,166.00	0%
5702135 · TMRS	2,433.76	4,808.00	(2,374.24)	50.62%		4,808.00	0%
5702170 · Payroll Taxes	387.03	783.00	(395.97)	49.43%		783.00	0%
Total 5702100 · Employee Benefits	6,794.59	13,757.00	(6,962.41)	49.39%	-	13,757.00	0%
5702200 · Special Services							
5702230 · Legal Fees	-	1,000.00	(1,000.00)	0.00%		1,000.00	0%
5702240 · Audit	7,150.00	5,780.00	1,370.00	123.70%	1,370.00	7,150.00	19% \$17,500 COMPLETE AUDIT COST SPLIT BETWEEN GF/WWW/4BEDC/MDD
5702250 · Accounting	-	500.00	(500.00)	0.00%		500.00	0%
Total 5702200 · Special Services	7,150.00	7,280.00	(130.00)	98.21%	1,370.00	8,650.00	16%
5702300 · Contractual Services /Personnel							
5702310 · Consultant Fees	1,100.98	3,500.00	(2,399.02)	31.46%		3,500.00	0%
Total 5702300 · Contractual Services /Personnel	1,100.98	3,500.00	(2,399.02)	31.46%	-	3,500.00	0%
5703100 · General Supplies							
5703110 · Office Supplies	515.63	800.00	(284.37)	64.45%		800.00	0%
Total 5703100 · General Supplies	515.63	800.00	(284.37)	64.45%	-	800.00	0%
5703400 · Maintenance Supplies / Parts							
5703410 · Supplies - Custodial	17.24	200.00	(182.76)	8.62%		200.00	0%
Total 5703400 · Maintenance Supplies / Parts	17.24	200.00	(182.76)	8.62%	-	200.00	0%
5704200 · Travel Expenses							
5704210 · Travel - Local	-	200.00	(200.00)	0.00%		200.00	0%
5704220 · Professional Development	-	750.00	(750.00)	0.00%		750.00	0%
Total 5704200 · Travel Expenses	-	950.00	(950.00)	0.00%	-	950.00	0%
5705200 · Data Processing Expenses							
5705240 · Data Processing - Software	-	400.00	(400.00)	0.00%	111.00	511.00	22% INCREASE FOR FIREWALL/NETWORK UPGRADE
Total 5705200 · Data Processing Expenses	-	400.00	(400.00)	0.00%	111.00	511.00	22%
5705300 · Printing Expense							
5705350 · Printing - Other	162.86	250.00	(87.14)	65.14%		250.00	0%
Total 5705300 · Printing Expense	162.86	250.00	(87.14)	65.14%	-	250.00	0%

City of Ovilla Water and Sewer Fund
MID YEAR BUDGET REVIEW
OCTOBER 2015 through MARCH 2016

	Actual Revenue/Expense Oct 1, 2015 to MAR 31, 2016 50%	Original Budget FY 2015-2016	Dollar Amount Over/Under Budget	% of Approved 2015-2016 Budget		Line item Mid- year Budget Adjustments FY15-16	Mid Year Adjusted Budget FY15-16	% of Increase (Decrease) in Budget
				Line item Mid- year Budget Adjustments FY15-16	Mid Year Adjusted Budget FY15-16			
5705400 · Utilities								
5705410 · Telephone	655.04	1,250.00	(594.96)	52.40%		1,250.00		0%
5705415 · Cellular Phone	227.94	850.00	(622.06)	26.82%		850.00		0%
5705417 · Internet	604.65	950.00	(345.35)	63.65%	660.00	1,610.00		41% INCREASE TO UPGRADE INTERNET SERVICES (FROM 3MBPS TO 20MBPS)
Total 5705400 · Utilities	1,487.63	3,050.00	(1,562.37)	48.77%	660.00	3,710.00		18%
5705700 · Other Expenses								
5705705 · Postage	3,000.00	8,900.00	(5,900.00)	33.71%		8,900.00		0%
5705740 · Advertising	-	300.00	(300.00)	0.00%		300.00		0%
5705760 · Bank Service Charge	110.00	100.00	10.00	110.00%	100.00	200.00		50% INCREASE DUE TO ADDITIONAL RETURNED CHECKS
5705765 · Miscellaneous	-	100.00	(100.00)	0.00%	150,000.00	150,100.00		100% PAYMENT TO DEVELOPER FOR OFFSITE SEWER
5705775 · Credit Card Transaction Fee	1,558.88	3,000.00	(1,441.12)	51.96%		3,000.00		0%
Total 5705700 · Other Expenses	4,668.88	12,400.00	(7,731.12)	37.65%	150,100.00	162,500.00		92%
5706400 · Minor Capital Outlay								
5706440 · Machinery & Equipment	-	500.00	(500.00)	0.00%		500.00		0%
Total 5706400 · Minor Capital Outlay	-	500.00	(500.00)	0.00%	-	500.00		0%
5709000 · Reserve								
5708215 · Admin. Exp. to General Fund	45,643.50	91,287.00	(45,643.50)	50.00%	1,296.00	92,583.00		1% INCREASE DUE TO CHANGE IN ADMIN SALARY
5709002 · Capital Improv. Water Reserve	-	26,015.00	(26,015.00)	0.00%		26,015.00		0%
5709003 · Capital Improv. Sewer Reserve	-	32,685.00	(32,685.00)	0.00%		32,685.00		0%
5709010 · Administrative Reserves	-	2,747.00	(2,747.00)	0.00%		2,747.00		0%
5709000 · Reserve - Other	-	-	-	-	48,008.00	48,008.00		100% INCREASE DUE TO REVENUE IS \$48,008 IN EXCESS OF EXPENSES
Total 5709000 · Reserve	45,643.50	152,734.00	(107,090.50)	29.88%	49,304.00	202,038.00		24%
Total 70 · Administration	120,462.68	304,914.00	(184,451.32)	39.51%	202,841.00	507,755.00		40%
5708228 · Interest Expense - 2011								

EXHIBIT A

City of Ovilla Water and Sewer Fund MID YEAR BUDGET REVIEW OCTOBER 2015 through MARCH 2016

EXHIBIT A

	Actual Revenue/Expense Oct 1, 2015 to MAR 31, 2016 50%	Original Budget FY 2015-2016	Dollar Amount Over/Under Budget	% of Approved 2015-2016 Budget	Line item Mid- year Budget Adjustments FY15-16	Mid Year Adjusted Budget FY15-16	% of Increase (Decrease) in Budget
75 - Water							
5751100 · Salaries & Wages							
5751133 · Superintendent	21,630.05	42,000.00	(20,369.95)	51.50%		42,000.00	0%
5751180 · Merit Raises - Staff	-	1,260.00	(1,260.00)	0.00%		1,260.00	0%
Total 5751100 · Salaries & Wages	21,630.05	43,260.00	(21,629.95)	50.00%	-	43,260.00	0%
5751400 · Support Salaries							
5751405 · Support Staff	15,212.06	30,593.00	(15,380.94)	49.72%		30,593.00	0%
5751415 · Maintenance Crew	40,383.27	78,395.00	(38,011.73)	51.51%		78,395.00	0%
5751430 · Seasonal Crew	-	3,000.00	(3,000.00)	0.00%		3,000.00	0%
5751450 · Certification Pay	600.08	1,200.00	(599.92)	50.01%		1,200.00	0%
5751480 · Merit Raises	-	3,666.00	(3,666.00)	0.00%		3,666.00	0%
5751490 · Overtime	2,613.03	4,000.00	(1,386.97)	65.33%		4,000.00	0%
5751500 · Water - On Call	800.00	1,000.00	(200.00)	80.00%	550.00	1,550.00	35% INCREASE TO CHANGE ON CALL FROM SEWER DEPT TO WATER DEPT
Total 5751400 · Support Salaries	59,608.44	121,854.00	(62,245.56)	48.92%	550.00	122,404.00	0%
5752100 · Employee Benefits							
5752110 · Group Insurance	16,121.40	41,115.00	(24,993.60)	39.21%		41,115.00	0%
5752135 · TMRS	7,738.57	14,792.00	(7,053.43)	52.32%		14,792.00	0%
5752160 · Worker's Compensation	2,306.24	3,385.00	(1,078.76)	68.13%		3,385.00	0%
5752170 · Payroll Taxes	1,296.89	2,408.00	(1,111.11)	53.86%		2,408.00	0%
5752190 · Licenses	-	222.00	(222.00)	0.00%		222.00	0%
Total 5752100 · Employee Benefits	27,463.10	61,922.00	(34,458.90)	44.35%	-	61,922.00	0%
5752300 · Contractual Services/Personnel							
5752350 · Contract Labor - Company	-	1,500.00	(1,500.00)	0.00%		1,500.00	0% INCREASE TO COVER CONTRACTED AMOUNT (MIDLTHIAN-POLICE 35%, FIRE 35%,W&W
5752380 · Dispatch	6,225.00	11,628.00	(5,403.00)	53.53%	959.00	12,587.00	8% 30%
Total 5752300 · Contractual Services/Personnel	6,225.00	13,128.00	(6,903.00)	47.42%	959.00	14,087.00	7%
5752400 · Rentals							
5752420 · Rental - Machinery & Equipment	235.75	250.00	(14.25)	94.30%		250.00	0%
Total 5752400 · Rentals	235.75	250.00	(14.25)	94.30%	-	250.00	0%
5752500 · Operating Services							
5752580 · Water Testing	772.19	4,000.00	(3,227.81)	19.30%		4,000.00	0%
5752590 · TCEQ Fees	2,984.40	3,500.00	(515.60)	85.27%		3,500.00	0%
Total 5752500 · Operating Services	3,756.59	7,500.00	(3,743.41)	50.09%	-	7,500.00	0%
5753100 · General Supplies							
5753140 · Uniforms	1,416.11	1,700.00	(283.89)	83.30%		1,700.00	0%
Total 5753100 · General Supplies	1,416.11	1,700.00	(283.89)	83.30%	-	1,700.00	0%
5753400 · Maintenance Supplies & Parts							
5753460 · Miscellaneous	60.02	300.00	(239.98)	20.01%		300.00	0%
Total 5753400 · Maintenance Supplies & Parts	60.02	300.00	(239.98)	20.01%	-	300.00	0%
5754200 · Travel Expenses							

EXHIBIT A
City of Ovilla Water and Sewer Fund
MID YEAR BUDGET REVIEW
OCTOBER 2015 through MARCH 2016

	Actual Revenue/Expense Oct 1, 2015 to MAR 31, 2016	Original Budget 50% FY 2015-2016	Dollar Amount Over/Under Budget	% of Approved 2015-2016 Budget		Line Item Mid- year Budget FY15-16	Mid Year Adjusted Budget FY15-16	% of Increase (Decrease) in Budget			
5754220 · Professional Development	159.97	750.00	(590.03)	21.33%		750.00		0%			
5754270 · Vehicle Expenses	2,737.55	10,000.00	(7,262.45)	27.38%		10,000.00		0%			
Total 5754200 · Travel Expenses	2,897.52	10,750.00	(7,852.48)	26.95%		10,750.00		0%			
5755200 · Data Processing Expenses											
5755230 · Data Proc-Maintenance & Repairs	671.00	1,300.00	(629.00)	51.62%		1,300.00		0%			
5755240 · Data Processing - Software	3,850.00	4,200.00	(350.00)	91.67%		4,200.00		0%			
Total 5755200 · Data Processing Expenses	4,521.00	5,500.00	(979.00)	82.20%		5,500.00		0%			
5755300 · Printing Expenses											
5755310 · Copier Expense	-	3,000.00	(3,000.00)	0.00%		3,000.00		0%			
5755350 · Printing - Other	907.32	2,000.00	(1,092.68)	45.37%		2,000.00		0%			
Total 5755300 · Printing Expenses	907.32	5,000.00	(4,092.68)	18.15%		5,000.00		0%			
5755400 · Utilities											
5755415 · Cellular Phone	352.50	1,500.00	(1,147.50)	23.50%		1,500.00		0%			
5755450 · Electricity	11,836.23	26,000.00	(14,163.77)	45.52%		26,000.00		0%			
5755460 · Water, wholesale	172,099.53	391,500.00	(219,400.47)	43.96%		391,500.00		0%			
Total 5755400 · Utilities	184,288.26	419,000.00	(234,711.74)	43.98%		419,000.00		0%			
5755500 · Repairs & Building Improvements											
5755540 · Repairs- Machinery & Equipment	849.70	4,000.00	(3,150.30)	21.24%		4,000.00		0%			
5755550 · Repairs - Vehicles	970.04	2,000.00	(1,029.96)	48.50%		2,000.00		0%			
5755570 · Inventory Expense	5,414.02	9,000.00	(3,585.98)	60.16%		9,000.00		0%			
5755580 · Water Chemical Expense	3,036.13	8,000.00	(4,964.87)	37.94%		8,000.00		0%			
5755590 · Repairs - Other	14.99	3,000.00	(2,985.01)	0.50%		3,000.00		0%			
Total 5755500 · Repairs & Building Improvem	10,283.88	26,000.00	(15,716.12)	39.55%		26,000.00		0%			
5755600 · Insurance											
5755610 · Insurance - Property	1,335.80	2,672.00	(1,336.20)	49.99%		2,672.00		0%			
5755620 · Insurance - Liability	861.81	1,724.00	(862.19)	49.99%		1,724.00		0%			
5755640 · Insurance - Vehicle	316.04	633.00	(316.96)	49.93%		633.00		0%			
Total 5755600 · Insurance	2,513.65	5,029.00	(2,515.35)	49.98%		5,029.00		0%			
5755700 · Other Expenses											
5755752 · Employment Screening	-	150.00	(150.00)	0.00%		150.00		0%			
Total 5755700 · Other Expenses	-	150.00	(150.00)	0.00%		150.00		0%			
5756400 · Minor Capital Outlay											
5756440 · Machinery & Equipment	158.00	1,000.00	(842.00)	15.80%		1,000.00		0%			
5756490 · Other	448.89	500.00	(51.11)	89.78%		500.00		0%			
Total 5756400 · Minor Capital Outlay	606.89	1,500.00	(893.11)	40.46%		1,500.00		0%			
5757400 · Capitalized Assets											
5757440 · Machinery & Equipment	-	2,500.00	(2,500.00)	0.00%		2,500.00		0%			
5757470 · Infrastructure - Water	400.00	4,000.00	(3,600.00)	10.00%		4,000.00		0%			
Total 5757400 · Capitalized Assets	400.00	6,500.00	(6,100.00)	6.15%		6,500.00		0%			
5758225 · Admin. Expense to Debt Fund	51,393.00	102,786.00	(51,393.00)	50.00%		102,786.00		0%			

EXHIBIT A

EXHIBIT A

City of Ovilla Water and Sewer Fund
MID YEAR BUDGET REVIEW
OCTOBER 2015 through MARCH 2016

Actual Revenue/Expense Oct 1, 2015 to MAR 31, 2016 50%	Original Budget FY 2015-2016	Dollar Amount Over/Under Budget	% of Approved 2015-2016 Budget			Mid Year Adjusted Budget FY15-16	% of Increase (Decrease) in Budget	
			Line item Mid- year Budget FY15-16	Adjustments	Mid Year Adjusted Budget FY15-16			
Total 5757900 · Long-Term Debt		51,393.00	102,786.00	(51,393.00)	0.50	-	102,786.00	0%
Total 75 · Water		378,206.58	832,129.00	(453,922.42)	45.45%	1,509.00	833,638.00	0%

EXHIBIT A

EXHIBIT A
City of Ovilla Water and Sewer Fund
MID YEAR BUDGET REVIEW
OCTOBER 2015 through MARCH 2016
EXHIBIT A

Actual Revenue/Expense Oct 1, 2015 to MAR 31, 2016 50%	Original Budget FY 2015-2016	Dollar Amount Over/Under Budget	% of Approved 2015-2016 Budget	Line item Mid- year Budget Adjustments FY15-16	Mid Year Adjusted Budget FY15-16	% of Increase (Decrease) in Budget
80 - Sewer						
5801400 - Support Salaries						
5801405 - Support Staff	5,800.99	10,197.00	(4,396.01)	56.89%	10,197.00	0%
5801415 - Maintenance Crew	17,139.20	33,280.00	(16,140.80)	51.50%	33,280.00	0%
5801450 - Certification Pay	600.08	1,210.00	(609.92)	49.59%	1,210.00	0%
5801480 - Merit Raises	-	998.00	(998.00)	0.00%	998.00	0%
5801490 - Overtime	964.08	3,000.00	(2,035.92)	32.14%	3,000.00	0%
5801500 - Sewer - On Call	250.00	1,150.00	(900.00)	21.74%	(550.00)	600.00
Total 5801400 - Support Salaries	24,754.35	49,835.00	(25,080.65)	49.67%	(550.00)	49,285.00
						-1%
5802100 - Employee Benefits						
5802110 - Group Insurance	3,973.80	8,451.00	(4,477.20)	47.02%	8,451.00	0%
5802135 - TMRS	1,664.24	3,054.00	(1,389.76)	54.49%	3,054.00	0%
5802160 - Worker's Compensation-Sewer	2,306.24	3,385.00	(1,078.76)	68.13%	3,385.00	0%
5802170 - Payroll Taxes	266.76	497.00	(230.24)	53.67%	497.00	0%
5802190 - Licenses	-	150.00	(150.00)	0.00%	150.00	0%
Total 5802100 - Employee Benefits	8,211.04	15,537.00	(7,325.96)	52.85%	-	15,537.00
						0%
5802300 - Contractual Services/Personnel						
5802350 - Contract Labor - Company	-	2,000.00	(2,000.00)	0.00%	35,000.00	37,000.00
Total 5802300 - Contractual Services/Personnel	-	2,000.00	(2,000.00)	0.00%	35,000.00	37,000.00
						95% INCREASE TO REHAB 4 MANHOLES AND 1 LIFT STATION
5802500 - Operating Services						
5802515 - Sardis Collection Expense	3,837.46	9,618.00	(5,780.54)	39.90%	9,618.00	0%
5802590 - TCEQ Fees - Sewer	-	100.00	(100.00)	0.00%	100.00	0%
Total 5802500 - Operating Services	3,837.46	9,718.00	(5,880.54)	39.49%	-	9,718.00
						0%
5803100 - General Supplies						
5803140 - Uniforms	1,083.27	1,200.00	(116.73)	90.27%	1,200.00	0%
Total 5803100 - General Supplies	1,083.27	1,200.00	(116.73)	90.27%	-	1,200.00
						0%
5803400 - Maintenance Supplies & Parts						
5803460 - Miscellaneous	-	500.00	(500.00)	0.00%	-	500.00
Total 5803400 - Maintenance Supplies & Parts	-	500.00	(500.00)	0.00%	-	500.00
						0%
5804200 - Travel Expenses						
5804220 - Professional Development	-	500.00	(500.00)	0.00%	-	500.00
5804270 - Vehicle Expense	507.13	1,200.00	(692.87)	42.26%	1,200.00	0%
Total 5804200 - Travel Expenses	507.13	1,700.00	(1,192.87)	29.83%	-	1,700.00
						0%
5805400 - Utilities						
5805450 - Electricity	1,604.85	3,000.00	(1,395.15)	53.50%	-	3,000.00
5805463 - TRA Wastewater Treatment	141,531.00	270,806.00	(129,275.00)	52.26%	-	270,806.00
Total 5805400 - Utilities	143,135.85	273,806.00	(130,670.15)	52.28%	-	273,806.00
						0%
5805500 - Repairs & Bldg Improvements						
5805510 - Repairs - Land Improvements	-	300.00	(300.00)	0.00%	-	300.00
5805540 - Repairs - Machinery & Equipment	1,480.00	6,000.00	(4,520.00)	24.67%	-	6,000.00
						0%

City of Ovilla Water and Sewer Fund
MID YEAR BUDGET REVIEW
OCTOBER 2015 through MARCH 2016

	Actual Revenue/Expense Oct 1, 2015 to MAR 31, 2016 50%	Original Budget FY 2015-2016	Dollar Amount Over/Under Budget	% of Approved 2015-2016 Budget	Line item Mid- year Budget FY15-16	Mid Year Adjusted Budget FY15-16	% of Increase (Decrease) in Budget
5805570 · Inventory Expense	300.72	2,000.00	(1,699.28)	15.04%		2,000.00	0%
5805590 · Repairs - Other	-	600.00	(600.00)	0.00%		600.00	0%
Total 5805500 · Repairs & Bldg Improvements	1,780.72	8,900.00	(7,119.28)	20.01%	-	8,900.00	0%
5805600 · Insurance							
5805610 · Insurance - Property	27.82	56.00	(28.18)	49.68%		56.00	0%
5805620 · Insurance - Liability	199.00	400.00	(201.00)	49.75%		400.00	0%
5805640 · Insurance - Vehicle	19.50	40.00	(20.50)	48.75%		40.00	0%
Total 5805600 · Insurance	246.32	496.00	(249.68)	49.66%	-	496.00	0%
5805700 · Other Expenses							
5805752 · Employment Screening	-	200.00	(200.00)	0.00%		200.00	0%
Total 5805700 · Other Expenses	-	200.00	(200.00)	0.00%	-	200.00	0%
5807400 · Capitalized Assets							
5807440 · Machinery & Equipment	5,542.00	6,000.00	(458.00)	92.37%		6,000.00	0%
Total 5807400 · Capitalized Assets	5,542.00	6,000.00	(458.00)	92.37%	-	6,000.00	0%
Total 80 · Sewer	189,098.14	369,892.00	(180,793.86)	51.12%	34,450.00	404,342.00	9%
Total Expense	687,767.40	1,506,935.00	(819,167.60)	45.64%	238,800.00	1,745,735.00	14%
Net W&S Utility Fund	8,228.78	-	8,228.78		-	-	
TOTAL WATER AND SEWER REVENUE		1,506,935.00			238,800.00	1,745,735.00	
TOTAL W&S ADMIN EXPENSES		304,914.00			202,841.00	507,755.00	
TOTAL WATER EXPENSES		832,129.00			1,509.00	833,638.00	
TOTAL SEWER EXPENSES		369,892.00			34,450.00	404,342.00	
TOTAL EXPENSES		1,506,935.00			238,800.00	1,745,735.00	
DIFFERENCE		0.00			0.00	0.00	

EXHIBIT A

City of Ovilla Debt Service MID YEAR BUDGET REVIEW OCTOBER 2015 through MARCH 2016

EXHIBIT A

	Actual Revenue/Expense Oct 1, 2015 to MAR 31, 2016 50%	Original Budget FY 2015-2016	Dollar Amount Over/Under Budget	% of Approved 2015-2016 Budget	Line item Mid- year Budget Adjustments FY15-16	% of Increase (Decrease) in Budget
Revenue						
4000100 · Taxes						
4000107 · Ad Valorem, Current I & S	454,229.11	467,702.00	(13,472.89)	97.12%	467,702.00	0%
4000111 · Ad Valorem, Delinquent I & S	1,288.11	4,122.00	(2,833.89)	31.25%	4,122.00	0%
4000114 · Interest/Penalties - I & S	1,192.55	1,611.00	(418.45)	74.03%	1,611.00	0%
Total 4000100 · Taxes	456,709.77	473,435.00	(16,725.23)	2.02	-	473,435.00
4000800 · Other Revenue						
4000840 · Interest Earned	156.23	700.00	(543.77)	22.32%	700.00	0%
4000900 · Reduction of Reserve Fund Bal.	-	1,604.00	(1,604.00)	0.00%	1,604.00	0%
4000930 · Admin.Rev.Rec.Fr Water & Sewer	51,393.00	102,786.00	(51,393.00)	50.00%	102,786.00	0%
Total 4000800 · Other Revenue	51,549.23	105,090.00	(53,540.77)	0.72	-	105,090.00
5158200 · Transfers						
5158225 · Transfer In - Water and Sewer	-	-	-	-	-	-
Total 5158200 · Transfers	-	-	-	-	-	-
Total Revenue	508,259.00	578,525.00	(70,266.00)	2.75	-	578,525.00
Expense						
5157900 · Long-Term Debt						
5157930 · Paying Agent Fees	-	500.00	(500.00)	0.00%	500.00	0%
5157935 · 2011 Bond Issue Principal	-	375,000.00	(375,000.00)	0.00%	375,000.00	0%
5157940 · 2011 Bond Issue Interest	101,512.50	203,025.00	(101,512.50)	50.00%	203,025.00	0%
Total 5157900 · Long-Term Debt	101,512.50	578,525.00	(477,012.50)	17.55%	-	578,525.00
Total Expense	101,512.50	578,525.00	(477,012.50)	0.18	-	578,525.00
	406,746.50	-	406,746.50	2.57	-	-100%
TOTAL DEBT REVENUE		578,525.00		0.00	578,525.00	
TOTAL DEBT EXPENSE		578,525.00		0.00	578,525.00	
DIFFERENCE		0.00		0.00	0.00	

EXHIBIT A

City of Ovilla 4B Economic Development Corp MID YEAR BUDGET REVIEW OCTOBER 2015 through MARCH 2016

EXHIBIT A

	Actual Revenue/Expense Oct 1, 2015 to MAR 31, 2016 50%	Original Budget FY 2015-2016	Dollar Amount Over/Under Budget	% of Approved 2015-2016 Budget	Line item Mid- year Budget FY15-16	Mid Year Adjusted Budget FY15-16	% of Increase (Decrease) in Budget
Revenue							
4000100 · Taxes							
4000120 · Sales tax	48,201.57	81,838.00	(33,636.43)	58.90%		81,838.00	0%
Total 4000100 · Taxes	48,201.57	81,838.00	(33,636.43)	58.90%	-	81,838.00	0%
4000800 · Other Revenue							
4000840 · Interest Income	638.42	1,200.00	(561.58)	53.20%		1,200.00	0%
4000990 · Reduction in Fund Balance					53,185.00	53,185.00	100%
Total 4000800 · Other Revenue	638.42	1,200.00	(561.58)	53.20%	53,185.00	54,385.00	98%
Total Revenue	48,839.99	83,038.00	(34,198.01)	58.82%	53,185.00	136,223.00	39%
Expense							
8102200 · Special Services							
8102230 · Legal Fees	-	500.00	(500.00)	0.00%		500.00	0%
8102240 · Audit	1,600.00	1,600.00	-	100.00%		1,600.00	0%
Total 8102200 · Special Services	1,600.00	2,100.00	(500.00)	76.19%	-	2,100.00	0%
8102300 · Consultant Services							
8102310 · Consultant Fees		20,000.00	(20,000.00)	0.00%		20,000.00	0%
Total 8102300 · Consultant Services	-	20,000.00	(20,000.00)	0.00%	-	20,000.00	0%
8103100 · General Supplies							
8103110 · Office Supplies	-	100.00	(100.00)	0.00%		100.00	0%
Total 8103100 · General Supplies	-	100.00	(100.00)	0.00%	-	100.00	0%
8104200 · Travel Expense							
8104210 · Travel Expense	-	1,000.00	(1,000.00)	0.00%		1,000.00	0%
8104220 · Professional Development	200.00	2,300.00	(2,100.00)	8.70%		2,300.00	0%
Total 8104200 · Travel Expense	200.00	3,300.00	(3,100.00)	6.06%	-	3,300.00	0%
8105300 · - Printing							
8105320 · Printing Expense	-	300.00	(300.00)	0.00%		300.00	0%
Total 8105300 · - Printing	-	300.00	(300.00)	0.00%	-	300.00	0%
8105500 · - Projects							
8105560 · Sewer Line	-	45,000.00	(45,000.00)	0.00%		45,000.00	0%
Total 8105500 · - Projects	-	45,000.00	(45,000.00)	0.00%	-	45,000.00	0%
8105600 · Insurance							
8105620 · Insurance - Liability	130.28	261.00	(130.72)	49.92%		261.00	0%
Total 8105600 · Insurance	130.28	261.00	(130.72)	49.92%	-	261.00	0%
8105700 · Other Expenses							
8105705 · Postage	-	100.00	(100.00)	0.00%		100.00	0%

EXHIBIT A

City of Ovilla 4B Economic Development Corp
MID YEAR BUDGET REVIEW
OCTOBER 2015 through MARCH 2016

EXHIBIT A

	Actual Revenue/Expense Oct 1, 2015 to MAR 31, 2016 50%	Original Budget FY 2015-2016	Dollar Amount Over/Under Budget	% of Approved 2015-2016 Budget		Line item Mid- year Budget FY15-16	Mid Year Adjusted Budget FY15-16	% of Increase (Decrease) in Budget
				2030.30%	68.11%			
8105730 · Memberships	3,350.00	165.00	3,185.00	2030.30%	3,185.00	3,350.00	95%	INCREASE MEMBERSHIP FOR BSW \$3,000, RED OAK CHAMBER OF COMMERCE \$350
8105740 · Advertising	3,610.00	5,300.00	(1,690.00)	68.11%		5,300.00	0%	
8105765 · Business Expense	-	1,000.00	(1,000.00)	0.00%		1,000.00	0%	
Total 8105700 · Other Expenses	6,960.00	6,565.00	395.00	106.02%	3,185.00	9,750.00	33%	
8106400 - Minor Capital Outlay								
81064 Bldg				0.00%	50,000.00	50,000.00	100%	INCREASE TO BUILD RESTROOM AT PARK
Total 8106400 Minor Capital Outlay				0.00%	50,000.00	50,000.00	100%	
8109000 · Reserves								
8109015 · Administrative Reserves	375.99	2,912.00	(2,536.01)	12.91%		2,912.00	0%	
8109215 · Admin. Expense to General Fund	1,250.00	2,500.00	(1,250.00)	50.00%		2,500.00	0%	
Total 8109000 · Reserves	1,625.99	5,412.00	(3,786.01)	30.04%	-	5,412.00	0%	
Total Expense	10,516.27	83,038.00	(72,521.73)	12.66%	53,185.00	136,223.00	39%	
	38,323.72	-	38,323.72	0.46	-	-	-100%	
TOTAL 4B EDC FUND REVENUE		83,038.00			53,185.00	136,223.00		
TOTAL4B EDC EXPENSE		83,038.00			53,185.00	136,223.00		
DIFFERENCE		0.00			0.00	0.00		

EXHIBIT A

City of Ovilla Municipal Development District
MID YEAR BUDGET REVIEW
OCTOBER 2015 through MARCH 2016

EXHIBIT A

	Actual Revenue/Expense Oct 1, 2015 to MAR 31, 2016 50%	Original Budget FY 2015-2016	Dollar Amount Over/Under Budget	% of Approved 2015-2016 Budget	Line item Mid- year Budget FY15-16	% of Increase (Decrease) Mid Year Adjusted Budget FY15-16
Revenue						
4000100 · Taxes						
4000120 · Sales tax	19,492.33	40,919.00	(21,426.67)	47.64%		40,919.00
Total 4000100 · Taxes	19,492.33	40,919.00	(21,426.67)	47.64%	-	40,919.00
4000800 · Other Revenue						
4000840 · Interest Income	193.55	300.00	(106.45)	64.52%		300.00
Total 4000800 · Other Revenue	193.55	300.00	(106.45)	64.52%	-	300.00
Total Revenue	19,685.88	41,219.00	(21,533.12)	47.76%	-	41,219.00
Expense						
9102200 · Special Services						
9102230 · Legal Fees	-	250.00	(250.00)	0.00%		250.00
9102240 · Audit	1,600.00	1,600.00	-	100.00%		1,600.00
9102250 · Accounting	-	250.00	(250.00)	0.00%		250.00
Total 9102200 · Special Services	1,600.00	2,100.00	(500.00)	76.19%	-	2,100.00
9102300 · Consultant Services						
9102310 · Consultant Fees	-	534.00	(534.00)	0.00%		534.00
Total 9102300 · Consultant Services	-	534.00	(534.00)	0.00%	-	534.00
9103100 · General Supplies						
9103110 · Office Supplies	-	100.00	(100.00)	0.00%		100.00
Total 9103100 · General Supplies	-	100.00	(100.00)	0.00%	-	100.00
9104200 · Travel Expense						
9104220 · Professional Development	-	250.00	(250.00)	0.00%		250.00
Total 9104200 · Travel Expense	-	250.00	(250.00)	0.00%	-	250.00
9105600 · Insurance						
9105620 · Insurance - Liability	130.28	261.00	(130.72)	49.92%		261.00
Total 9105600 · Insurance	130.28	261.00	(130.72)	49.92%	-	261.00
9105700 · Other Expenses						
9105705 · Postage	-	25.00	(25.00)	0.00%		25.00
Total 9105700 · Other Expenses	-	25.00	(25.00)	0.00%	-	25.00
9109000 · Reserves						
9109015 · Administrative Reserves	-	37,449.00	(37,449.00)	0.00%		37,449.00
9109215 · Admin. Expense to General Fund	250.00	500.00	(250.00)	50.00%		500.00
Total 9109000 · Reserves	250.00	37,949.00	(37,699.00)	0.66%	-	37,949.00
Total Expense	1,980.28	41,219.00	(39,238.72)	4.80%	-	41,219.00

City of Ovilla Municipal Development District
MID YEAR BUDGET REVIEW
OCTOBER 2015 through MARCH 2016

EXHIBIT A

EXHIBIT A

	Actual Revenue/Expense Oct 1, 2015 to MAR 31, 2016 50%	Original Budget FY 2015-2016	Dollar Amount Over/Under Budget	% of Approved 2015-2016 Budget	Line item Mid- year Budget FY15-16	Mid Year Adjustments	% of Increase (Decrease) in Budget
Net	17,705.60	-	17,705.60	0.43	-	-	-100%
TOTAL MDD REVENUE		41,219.00			0.00	41,219.00	
TOTAL MDD EXPENSE		<u>41,219.00</u>			<u>0.00</u>	<u>41,219.00</u>	
DIFFERENCE		0.00			0.00	0.00	

EXHIBIT A

City of Ovilla Park Impact Fund
MID YEAR BUDGET REVIEW
OCTOBER 2015 through MARCH 2016

	Actual Revenue/Expense Oct 1, 2015 to MAR 31, 2016 50%	Original Budget FY 2015-2016	Dollar Amount Over/Under Budget	% of Approved 2015-2016 Budget	Line item Mid- year Budget Adjustments FY15-16	% of Increase (Decrease) Mid Year Adjusted Budget FY15-16 in Budget
Revenue						
4000400 · Charges for Services						
4000460 · Park Impact	2,007.00	16,726.00	(14,719.00)	12.00%	-	16,726.00 0%
Total 4000400 · Charges for Services	2,007.00	16,726.00	(14,719.00)	12.00%		16,726.00 0%
4000800 · Other Revenue						
4000840 · Interest Earned	57.07	100.00	(42.93)	57.07%		100.00 0%
Total 4000800 · Other Revenue	57.07	100.00	(42.93)	57.07%		100.00 0%
Total Revenue	2,064.07	16,826.00	(14,761.93)	12.27%		16,826.00 0%
Expense						
5606400 · Minor Capital Outlay						
5606410 · Land Improvements	-	500.00	(500.00)	0.00%		500.00 0%
Total 5606400 · Minor Capital Outlay	-	500.00	(500.00)	0.00%		500.00 0%
5607400 · Capitalized Assets						
5607440 · Capital Machinery & Equipment	-	6,000.00	(6,000.00)	0.00%		6,000.00 0%
Total 5607400 · Capitalized Assets	-	6,000.00	(6,000.00)	0.00%		6,000.00 0%
5609000 · Reserves						
5609035 · Park Impact Reserves	-	10,326.00	(10,326.00)	0.00%	-	10,326.00 0%
Total 5609000 · Reserves	-	10,326.00	(10,326.00)	0.00%		10,326.00 0%
Total Expense	-	16,826.00	(16,826.00)	0.00%		16,826.00 0%
Net	2,064.07	-	2,064.07	0.12	-	-
TOTAL PARK IMPACT FUND REVENUE					0.00	16,826.00
TOTAL PARK IMPACT FUND EXPENSE					0.00	16,826.00
DIFFERENCE			0.00		0.00	0.00

EXHIBIT A

EXHIBIT A

City of Ovilla W S Impact Fund
MID YEAR BUDGET REVIEW
OCTOBER 2015 through MARCH 2016

EXHIBIT A

	Actual Revenue/Expense Oct 1, 2015 to MAR 31, 2016 50%	Original Budget FY 2015-2016	Dollar Amount Over/Under Budget	% of Approved 2015-2016 Budget	Line item Mid- year Budget FY15-16	Mid Year Adjustments FY15-16	% of Increase (Decrease) in Budget
Revenue							
4000400 · Charges for Services							
4000476 · Water Impact Fee	3,100.00	-	3,100.00		3,100.00	3,100.00	100%
4000477 · Sewer Impact Fee	2,800.00	70,000.00	(67,200.00)	4.00%	-	70,000.00	0%
Total 4000400 · Charges for Services	5,900.00	70,000.00	(64,100.00)	8.43%	3,100.00	73,300.00	4%
4000800 · Other Revenue							
4000840 · Interest Earned	79.60	200.00	(120.40)	39.80%		200.00	0%
Total 4000800 · Other Revenue	79.60	200.00	(120.40)	39.80%		200.00	0%
Total Revenue	5,979.60	70,200.00	(64,220.40)	8.52%	3,100.00	73,300.00	4%
Expense							
5859000 · Reserves							
5859020 · Water Impact Consultant Fees	-	37,500.00	(37,500.00)	0.00%	3,100.00	40,600.00	8%
5859030 · Sewer Impact Fees Reserve	-	32,700.00	(32,700.00)	0.00%	-	32,700.00	0%
Total 5859000 · Reserves	-	70,200.00	(70,200.00)	0.00%	3,100.00	73,300.00	4%
Total Expense	-	70,200.00	-	0.00%	3,100.00	73,300.00	4%
Net	5,979.60	-	(64,220.40)	0.09	-	-	-100%
TOTAL W&S IMPACT FUND REVENUE		70,200.00			3,100.00	73,300.00	
TOTAL W&S IMPACT FUND EXPENSE		70,200.00			3,100.00	73,300.00	
DIFFERENCE		0.00			0.00	0.00	

EXHIBIT A

City of Ovilla Capital Projects Fund
MID YEAR BUDGET REVIEW
OCTOBER 2015 through MARCH 2016

EXHIBIT A

	Actual Revenue/Expense Oct 1, 2015 to MAR 31, 2016 50%	Original Budget FY 2015-2016	Dollar Amount Over/Under Budget	% of Approved 2015-2016 Budget	Line item Mid- year Budget Adjustments FY15-16	% of Increase (Decrease) Mid Year Adjusted Budget FY15-16
Revenue						
4000800 · Other Revenue						
4000845 · Interest Earned - Texstar	1.03	1.00	0.03	103.00%	1.00	0%
4000850 · Interest Earned - Prosperity	108.23	255.00	(146.77)	42.44%	255.00	0%
Total 4000800 · Other Revenue	109.26	256.00	(146.74)	42.68%	256.00	0%
Total Revenue	109.26	256.00	(146.74)	42.68%	256.00	0%
Expense						
5879000 · Reserves						
5879010 · Admin Reserves	-	256.00	(256.00)	0.00%	256.00	0%
Total 5879000 · Reserves	-	256.00	(256.00)	0.00%	256.00	0%
Total Expense	-	256.00	(256.00)	0.00%	256.00	0%
Net	109.26	-	109.26	0.43	-	-100%
TOTAL CAPITAL PROJECTS FUND REVENUE					0.00	256.00
TOTAL CAPTIAL PROJECTS FUND EXPENSE		256.00			0.00	256.00
DIFFERENCE			0.00		0.00	0.00

EXHIBIT A

City of Ovilla Employee Benefit Fund
MID YEAR BUDGET REVIEW
OCTOBER 2015 through MARCH 2016

	Actual Revenue/Expense Oct 1, 2015 to MAR 31, 2016 50%	Original Budget FY 2015-2016	Dollar Amount Over/Under Budget	% of Approved 2015-2016 Budget	Line item Mid- year Budget FY15-16	Mid Year Adjusted Budget FY15-16	% of Increase (Decrease) in Budget
Revenue							
4000991 · Insurance Contributions	87,166.87	-	87,166.87	0.00%		-	-100%
4000840 · Interest Income	4.56	-	4.56	0.00%		-	-100%
Total Revenue	87,171.43	-	87,171.43	0.00%		-	-100%
Expense							
5902110 · Benefit Premiums	87,166.87	-	87,166.87	0.00%		-	-100%
Total Expense	87,166.87	-	87,166.87	0.00%		-	-100%
Net	4.56	-	4.56	0.00%		-	-100%
TOTAL EMPLOYEE BENEFIT TRUST REVENUE	0.00				0.00	0.00	
TOTAL EMPLOYEE BENEFIT TRUST EXPENSE	0.00				0.00	0.00	
DIFFERENCE	0.00				0.00	0.00	

EXHIBIT A

EXHIBIT A

City of Ovilla Police Auxillary Fund
MID YEAR BUDGET REVIEW
OCTOBER 2015 through MARCH 2016

	Actual Revenue/Expense Oct 1, 2015 to MAR 31, 2016 50%	Original Budget FY 2015-2016	Dollar Amount Over/Under Budget	% of Approved 2015-2016 Budget	Line item Mid- year Budget FY15-16	Mid Year Adjusted Budget FY15-16	% of Increase (Decrease) in Budget
Revenue							
4000800 · Other Revenue							
4000815 · Gifts	170.00	-	170.00	0.00%	170.00	170.00	-100% INCREASE TO RECOGNIZE MONETARY GIFTS
Total 4000800 · Other Revenue	170.00	-	170.00	-	170.00	170.00	-100%
Total Revenue	170.00	-	170.00	-	170.00	170.00	-100%
Expense							
5232600 · Special Expenses							
5232675 · National Night Out	-	-	-	-	-	-	
5232690 · Special Expenses - Other	159.24	-	159.24	0.00%	170.00	170.00	-100% INCREASED TO MATCH GIFTS RECEIVED
Total 5232600 · Special Expenses	159.24	-	159.24	-	170.00	170.00	-100%
Total Expense	159.24	-	159.24	0.00%	170.00	170.00	
Net	10.76	-	10.76	-	-	-	-100%
TOTAL POLICE DEPT SPECIAL FUND REVENUE	0.00				170.00	170.00	
TOTAL POLICE DEPT SPECIAL FUND EXPENSE	0.00				170.00	170.00	
DIFFERENCE	0.00				0.00	0.00	

EXHIBIT A

EXHIBIT A

City of Ovilla Fire Auxiliary Fund
MID YEAR BUDGET REVIEW
OCTOBER 2015 through MARCH 2016

	Actual Revenue/Expense Oct 1, 2015 to MAR 31, 2016 50%	Original Budget FY 2015-2016	Dollar Amount Over/Under Budget	% of Approved 2015-2016 Budget	Line item Mid- year Budget FY15-16	Mid Year Adjustments	% of Increase (Decrease) in Budget
Revenue							
4000800 · Other Revenue							
4000815 · Gifts	1,050.00	-	1,050.00	0.00%	1,050.00	1,050.00	-100% INCREASE TO RECOGNIZE MONETARY GIFTS
Total 4000800 · Other Revenue	1,050.00	-	1,050.00	0.00%	1,050.00	1,050.00	-100%
Total Revenue	1,050.00	-	1,050.00	-	1,050.00	1,050.00	-100%
Expense							
5333460 · Supplies - Miscellaneous	-	-	-		1,050.00	1,050.00	
Total 5333400 · Maintenance Supplies and Pa	-	-	-		1,050.00	1,050.00	
Total Expense	-	-	-	-	1,050.00	1,050.00	
Net	1,050.00	-	1,050.00	-	-	-	-100%
TOTAL POLICE DEPT SPECIAL FUND REVENUE	0.00				1,050.00	1,050.00	
TOTAL POLICE DEPT SPECIAL FUND EXPENSE	0.00				1,050.00	1,050.00	
DIFFERENCE	0.00				0.00	0.00	

EXHIBIT A

City of Ovilla		Mid-Year Budget Adjustments FY 2015-2016	
Fund	Account #	Account Description	Mid-Year Budget Adjustment
GENERAL FUND REVENUE			Explanation
GENERAL FUND MID-YEAR BUDGET ADJUSTMENTS FY 2014-2015			
GF	4000120	Sales Tax	25,000 INCREASE DUE TO INCREASE IN MONTHLY AVERAGES
GF	4000125	Sales Tax - Street Improveme	7,000 INCREASE DUE TO INCREASE IN MONTHLY AVERAGES
GF	4000212	Commercial Building Permit	(9,032) REDUCED DUE TO MISD \$12,000 PAYMENT MADE IN FY14-15 AND ADD GOLDEN CHICKEN \$2968.
GF	4000213	Fire Inspection Permits	1,900 MISD PAID \$5250.00 - INCREASED DUE TO PERMIT FOR GOLDEN CHICKEN \$1900.
GF	4000230	Plan Review Fee	(38,060) REDUCED DUE TO MISD PAYMENT OF \$40,000 IN FY 14-15, ADD GOLDEN CHICKEN OF \$1940.
GF	4000270	Animal Tag Fees	300 ANIMAL TAG UP 19.23% - TREND TO CONTINUE
GF	4000272	Impound Fees	300 IMPOUND FEE UP 48.32% - TREND TO CONTINUE
GF	4000440	Oak Leaf Animal Control	800 OAK LEAF ANIMAL CONTROL - TREND EXPECTED TO INCREASE
GF	4000450	Subdivision Fees	9,000 INCREASE DUE TO PRELIMINARY PLAT PAYMENTS RECEIVED FROM BRYSON MANOR PHASE II \$1900.00 AND HIDDEN VALLEY, \$12,100. = \$14,000
GF	4000485	50/50 Sidewalk Program	2,500 INCREASE DUE TO CITIZEN PARTICIPATION IN SIDEWALK PROGRAM
	4000490	Misc. Charges for Services	2,000 INCREASE DUE TO THE ADDITION OF ROOFING CONTRACTOR REGISTRATIONS
GF	4000535	Omni Warrant Revenue	300 INCREASE DUE TO ADDITIONAL OMNI WARRANT FEES EXPECTED (TOTAL \$4.00 X 200 = \$800)
GF	4000510	Fines - Police	50,000 INCREASE IN FINES
GF	4000525	Fines - Code Enforcement	6,000 UP 104.76% TREND TO CONTINUE
GF	4000870	Insurance proceeds	35,000 INCREASE DUE TO INSURANCE PROCEEDS FOR CITY HALL ROOF INSURANCE CLAIM
GF	4000887	HOA Revenue	(685) DECREASE TO CORRECT AMOUNT DUE FROM 2 HOA'S \$766.00 + \$249.00 = \$1,015.00
GF	4000930	Admin. Rev. Rec. from WS	1,296 TRANSFER FROM WATER AND SEWER INCREASED ADMIN PAYROLL
GF	4000990	Reduction in Fund Balance	543,407 \$305,700. TOTAL REDUCTION IN FUND BALANCE FROM STREET OBLIGATION FY14-15 \$ 18,204. BALANCE DUE TO OLD CASTLE FOR OVILLA OAKS COMPLETED IN FY15-16 \$323,904. TOTAL PAID TO OLD CASTLE IN FY 15-16 \$ 9,700. OAK CREEK LANE - ELLIS COUNTY PRECINCT #4 \$ 43,650. WATER STREET / COCKRELL HILL COMMITMENT - ELLIS COUNTY #4 \$473,560. \$451,500. OLD CASTLE + \$8,750. ELLIS COUNTY DITCHES + \$13,310. ROAD STRIPING = \$473,560 \$ 15,000. SHILOH ROAD BRIDGE REPAIR - BUDGETED \$865,814. TOTAL (\$330,500.) TOTAL BUDGET - STREET \$535,314. TOTAL NEEDED IN REDUCTION IN FUND BALANCE \$ 8,093. REVENUE FROM HERITAGE DAY \$543,407. TOTAL REDUCTION IN FUND BALANCE 637,026 Requested Increase to General Fund Revenue
GENERAL FUND EXPENSES			
GF	5101180	Merit Raise	3,888 INCREASED DUE TO HIGHER THAN BUDGETED 3% MERIT FOR CM AND CS
GF	5102135	TMRS	242 INCREASED DUE TO HIGHER THAN BUDGETED 3% MERIT FOR CM AND CS
GF	5102170	Payroll Taxes	40 INCREASED DUE TO HIGHER THAN BUDGETED 3% MERIT FOR CM AND CS
GF	5102180	Unemployment Taxes	1,790 INCREASED DUE TO TEXAS WORKFORCE BILLINGS FOR PREVIOUS EMPLOYEE
GF	5102240	Audit	(770) \$17,500 COMPLETE AUDIT COST SPLIT BETWEEN GF/WWW/4BEDC/MDD
GF	5102530	Custodial Service Contract	(372) DECREASE TO ACTUAL CONTRACT AMOUNT \$344.00 x 12 = \$4,128
GF	5102540	IT Computer Maintenance	5,140 INCREASE FOR PURCHASE NEW CRIMES SERVER, AND FIREWALL/NETWORK UPGRADE.
GF	5102610	Election - Payroll	(850) REDUCTION FROM ELECTION NOT HELD
GF	5102620	Election - Supplies	(2,270) REDUCTION FROM ELECTION NOT HELD
GF	5102360	Election Meeting Expense	(100) REDUCTION FROM ELECTION NOT HELD

Fund	Account #	Account Description	Mid-Year Budget Adjustment	Explanation
GF	5102650	Codification Book Update	600	INCREASED FOR ADDITIONAL UPDATES
GF	5103410	Supplies - Custodial	500	INCREASE FOR ADDITIONAL COST
GF	5103460	Miscellaneous	100	INCREASE DUE TO EMPLOYEE FOLDERS & COUNCIL CHRISTMAS DÉCOR PURCHASED
GF	5104225	City Council Meal Expense	200	INCREASE DUE TO HIGHER COST OF MEALS FOR MEETINGS
GF	5105230	Data Proc - Maint.& Repair	(5,115)	DECREASE DUE TO CHANGE IN PAYROLL PLAN FROM QUICKBOOKS
GF	5105417	Internet	769	INCREASE TO UPGRADE INTERNET SERVICES (FROM 3MBPS TO 20MBPS)
GF	5105520	Repairs - Building	1,000	INCREASE DUE TO SIGN REPAIR / BRICK WORK AT CITY HALL
GF	5105725	Records Management	3,167	ADDITIONAL RCI RECORDS MANAGEMENT, REVIEW, FILE BOXES, DESTRUCTION, SOFTWARE
GF	5105760	Bank Service Charges	35	BANK CHAGES RETURNED CHECKS
GF	5105765	Miscellaneous	767	INCREASE DUE TO REQUIRED PURCHASE OF NEW IBC CODE BOOK
GF	5106465	Furniture	700	INCREASE DUE TO ADDITIONAL FURNITURE PURCHASED
GF	5107420	Buildings	35,000	INCREASE TO REPAIR ROOF AT CITY HALL (PAID BY INSURANCE CLAIM) DEDUCT \$35,000 FOR PURCHASE OF POLICE VEHICLE, DEDUCT \$7,000 FOR BALANCE OF POLICE VEH PURCHASED IN EARLY FY 15-16 TO PROVIDE \$0.00 DIFFERENCE BETWEEN REVENUE AND EXPENDITURES
GF	5109001	Reserve for Contingency	(56,116)	
GF	5201410	Patrol	(20,500)	DECREASE TO SEPARATE PART TIME PATROL TO NEW LINE ITEM
GF	5201412	Patrol - Part Time	20,500	INCREASE TO SEPARATE PART TIME PATROL TO NEW LINE ITEM
GF	5201490	Overtime	1,600	INCREASE DUE TO LACK OF STAFF
GF	5202380	Dispatch	959	INCREASE TO COVER CONTRACTED AMOUNT (MIDLOTHIAN-POLICE 35%, FIRE 35%, W&W 30%)
GF	5202390	Special Response Team	7,500	INCREASE DUE TO PARTICIPATION IN SOUTHERN REGIONAL RESPONSE GROUP (SWAT)
GF	5202530	Custodial Service Contract	2,820	INCREASE DUE TO REMOVING STAFF FROM JANITORIAL DUTIES AND HIRING NIGHTLINE
GF	5202540	Computer Maintenance	450	INCREASE FOR 2 MOBILE CELL BOOSTERS FOR 2 PATROL CARS
GF	5202560	Internet Subscription	(450)	DECREASE DUE TO MOVE FUNDS TO COMPUTER MAINTENANCE
GF	5203110	Office Supplies	(600)	REDUCED DUE TO AN OFFICE COMPUTER NOT NEEDED
GF	5204220	Professional Development	1,250	CHIEF AND OFFICER TRAINING
GF	5204235	AMMO	1,000	AMMO, PISTOL / SHOTGUN, DUTY AND PRACTICE
GF	5205240	Data Processing - Software	500	INCREASE TO ADD BLACKBOARD (AUTOMATED ALERT SYSTEM)
GF	5205417	Internet - PD	135	INCREASE TO UPGRADE INTERNET SERVICES (FROM 3MBPS TO 20MBPS)
GF	5205520	Repairs - Building	10,000	INCREASE DUE TO SECURITY NEEDED FOR POLICE BUILDING ENTRY
GF	5205752	Employment Screening	550	INCREASE DUE TO POSSIBLE 3 ADDITIONAL OFFICER SCREENING
GF	5206440	Machinery & Equipment	3,424	INCREASE DUE TO 3 RADIO BATTERIES \$250. AND 2 VEH LAPTOP \$2076.00
GF	5206445	personal Protective Equip	600	INCREASE DUE TO NEW VEST
GF	5206450	Vehicles	42,000	INCREASE TO COVER NEW PATROL CAR PURCHASE \$7000, NEW VEHICLE FOR CHIEF \$35,000
GF	5252196	Membership Dues	75	INCREASE DUE TO COURT MEMBERSHIP FOR CLERK
GF	5252375	Comptroller - Warrant Fees	11,270	INCREASE OF 49% IN FINES REVENUE WILL INCREASE FEES TO STATE
GF	5255768	Collection Agency Fees	3,000	INCREASED REVENUE WILL GENERATE ADDITIONAL COLLECTION FEES
GF	5255770	Warrant Fee State Comptrolle	(900)	ACCOUNT TO BE DELETED
GF	5255772	Warrant Fee Omni	900	INCREASE TO COVER OMNI FEE DUE TO TICKET OUTPUT
GF	5302380	Dispatch	959	INCREASE TO COVER CONTRACTED AMOUNT (MIDLOTHIAN-POLICE 35%, FIRE 35%, W&W 30%)
GF	5302540	Computer Maintenance	500	INCREASE TO ADD 3 MOBILE CELL BOOSTERS
GF	5304270	Vehicle Expense	(335)	DECREASE DUE TO LOWER FUEL CONSUMPTION
GF	5305230	Data Proc-Maint & Repair	(500)	DECREASE TO MOVE FUNDS TO COMPUTER MAINTENANCE
GF	5305415	Cellular Phone	337	CELL PHONE - FULL YEAR FOR BRANDON AND PARTIAL YEAR FOR KEVIN
GF	5305417	Internet - Fire Dept.	745	INCREASE TO UPGRADE INTERNET SERVICES (FROM 3MBPS TO 20MBPS)
GF	5305752	Employment Screening	335	INCREASE TO COVER ADDITIONAL EMPLOYMENT SCREENINGS
GF	5401190	Overtime	4,650	OVERTIME INCREASE
GF	5403122	Pet Supplies	100	INCREASE DUE TO ADDITIONAL IMPOUNDED ANIMALS
GF	5403140	Uniforms	150	INCREASE TO COVER COST OF SHIRTS AND HATS
GF	5405330	Printing Forms	250	ADDITIONAL BUSINESS CARDS AND DOOR HANGERS

Fund	Account #	Account Description	Mid-Year Budget Adjustment	Explanation
GF	5503420	Supplies - Street Signs	2,000	INCREASE TO COVER COST OF STATE CHANGES TO STREET SIGNS AND CHANGE SPEED LIMIT SIGNS
GF	5505575	50/50 Sidewalk Program	10,000	INCREASE DUE TO CITIZEN PARTICIPATION
GF	5507460	Infrastructure	535,314	\$305,700. TOTAL REDUCTION IN FUND BALANCE FROM STREET OBLIGATION FY14-15 \$ 18,204. BALANCE DUE TO OLD CASTLE FOR OVILLA OAKS COMPLETED IN FY15-16 \$323,904. TOTAL PAID TO OLD CASTLE IN FY 15-16 \$ 9,700. OAK CREEK LANE - ELLIS COUNTY PRECINCT #4 \$ 43,650. WATER STREET / COCKRELL HILL COMMITMENT - ELLIS COUNTY #4 \$473,560. \$451,500. OLD CASTLE + \$8,750. ELLIS COUNTY DITCHES + \$13,310. ROAD STRIPING = \$473,560 \$ 15,000. SHILOH ROAD BRIDGE REPAIR - BUDGETED \$865,814. TOTAL
GF	5606400	Land Improvements	8,093	(\$330,500.) TOTAL BUDGET - STREET
			637,026	\$535,314. TOTAL NEEDED IN REDUCTION IN FUND BALANCE
			0	OVERALL INCREASE

WATER AND SEWER FUND REVENUE

Water & Sewer Fund Mid-Year Budget Adjustments

W&S	4000460	Water Sales	110,000	INCREASE DUE TO ANTICIPATED USAGE
W&S	4000461	Sewer Service	(30,000)	INCREASE DUE TO TRA REFUND FOR 2015 SETTLEMENT (\$8,800) PLUS REVENUE FROM MISU
W&S	4000890	Misc. Other Revenue	158,800	FOR OFFSITE SEWER (\$150,000)
			238,800	Requested Increase to Water & Sewer Revenue

WATER AND SEWER FUND EXPENSES

W&S	5701110	City Manager	1,165	INCREASE DUE TO CM MERIT MORE THAT BUDGETED 3%
W&S	5701115	City Secretary	131	INCREASE DUE TO CM MERIT MORE THAT BUDGETED 3%
W&S	5701115	Audit	1,370	\$17,500 COMPLETE AUDIT COST SPLIT BETWEEN GF/WWW/4BEDC/MDD
W&S	5705240	Data Processing-Software	111	INCREASE FOR FIREWALL/NETWORK UPGRADE
W&S	5705417	Internet	660	INCREASE TO UPGRADE INTERNET SERVICES (FROM 3MBPS TO 20MBPS)
W&S	5705760	Bank Charges	100	INCREASE DUE TO ADDITIONAL RETURNED CHECKS
W&S	575765	MISCELLANEOUS	150,000	PAYMENT TO DEVELOPER FOR OFFSITE SEWER
W&S	5708215	Admin Exp to Gen Fund	1,296	INCREASE DUE TO CHANGE IN ADMIN SALARY
W&S	5709000	Reserve - Other	48,008	INCREASE DUE TO REVENUE IS \$48,008 IN EXCESS OF EXPENSES
W&S	5751500	Water-On Call	550	INCREASE TO CHANGE ON CALL FROM SEWER DEPT TO WATER DEPT
W&S	5752380	Dispatch	959	INCREASE TO COVER CONTRACTED AMOUNT (MIDLTHIAN-POLICE 35%, FIRE 35%,W&W 30%)
W&S	5801500	Sewer-On Call	(550)	DECREASE TO CHANGE ON CALL TO WATER DEPT FROM SEWER DEPT
W&S	5802350	Contract Labor-Company	35,000	INCREASE TO REHAB 4 MANHOLES AND 1 LIFT STATION
			238,800	Requested Increase in Water & Sewer Fund Expenses
			0	OVERALL INCREASE

Debt Fund Mid-Year Budget Adjustments

4B-EDC FUND REVENUE

4B-EDC Mid-Year Budget Adjustments

4B-EDC	4000990	Reduction in Fund Balance	53,185	INCREASE TO BUILD RESTROOM AT PARK AND BEST SOUTHWEST MEMBERSHIP
			53,185	Requested Increase in 4B-EDC Revenue

Fund	Account #	Account Description	Mid-Year Budget Adjustment	Explanation
4B-EDC FUND EXPENSES				
4B-EDC	8105730	Membership	3,185	INCREASE MEMBERSHIP FOR BSW \$3,000, RED OAK CHAMBER OF COMMERCE \$350
	8106400	Building	50,000	INCREASE TO BUILD RESTROOM AT PARK
			53,185	Requested Increase in 4B-EDC Expenses
			0	OVERALL INCREASE
Municipal Development District Mid-Year Budget Adjustments				
Park Impact Fund Mid-Year Budget Adjustments				
WATER &SEWER IMPACT FUND REVENUE				
Water & Sewer Impact Fund Mid-Year Budget Adjustments				
W&S Impact	4000476	Water Impact Fee	3,100	WATER IMPACT FUNDS RECEIVED IN JANUARY AND MARCH
			3,100	Requested Increase in Water & Sewer Impact Fund Revenue
			0	OVERALL INCREASE
WATER &SEWER IMPACT FUND EXPENSES				
W&S Impact	5859020	Water Impact Consult. Fee	3,100	WATER IMPACT FUNDS RECEIVED IN JANUARY AND MARCH
			3,100	Requested Increase in Water & Sewer Impact Fund Expenses
			0	OVERALL INCREASE
FIRE DEPT. AUXILIARY FUND REVENUE				
Fire Dept. Auxiliary Fund Mid-Year Budget Adjustments				
Fire Aux.	4000815	Gifts	1,050	INCREASE TO RECOGNIZE MONETARY GIFTS
			1,050	Requested Increase in Fire Dept. Auxiliary Fund Revenue
			0	OVERALL INCREASE
FIRE DEPT. AUXILIARY FUND EXPENSES				
Fire Aux.	5333460	Supplies - Miscellaneous	1,050	INCREASE TO RECOGNIZE MONETARY GIFTS
			1,050	Requested Increase in Fire Dept. Auxiliary Fund Expenses
			0	OVERALL INCREASE
POLICE DEPT. AUXILIARY FUND REVENUE				
Police Dept. Special Fund Mid-Year Budget Adjustments				
Police Aux	4000815	Gifts	170	INCREASE TO RECOGNIZE MONETARY GIFTS
			170	Requested Increase in Police Dept. Auxiliary Fund Revenue
			0	OVERALL INCREASE
POLICE DEPT. AUXILIARY FUND EXPENSES				
Police Aux	5232690	Special Expenses - Other	170	INCREASE TO RECOGNIZE MONETARY GIFTS
			170	Requested Increase in Police Dept. Auxiliary Fund Expenses
			0	OVERALL INCREASE

ORDINANCE 2016-009



AN ORDINANCE OF THE CITY OF OVILLA, TEXAS, AMENDING THE FISCAL YEAR 2015-2016 ANNUAL BUDGET AND ANNUAL PROGRAM OF SERVICES, IN ACCORDANCE WITH THE MID-YEAR BUDGET REVIEW AND AMENDMENT AS PART OF THE FORMAL BUDGET PROCESS, PROVIDING FOR PUBLICATION OF THIS ORDINANCE AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Ovilla, Texas is a Type A General Law city; and

WHEREAS, the City Administrator previously submitted to the City Council a budget for the fiscal year beginning October 1, 2015 and ending September 30, 2016.

WHEREAS, the City Council of the City of Ovilla previously approved Ordinance Number 2015-021 on September 08, 2014, officially adopting the Ovilla Annual Budget of the City for Fiscal Year 2015-2016; and

WHEREAS, the City Council adopted Ordinance 448 establishing a procedure for a mid-year budget review and amendment as part of the formal budget process.

WHEREAS, the City Council of the City of Ovilla in accordance with Ordinance 448, desires to amend Ordinance 2015-021, thereby amending the 2015-2016 Annual Budget of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS:

SECTION ONE

That the 2015-2016 Annual Budget, adopted by Ordinance 2015-021, is hereby amended by the City Council of the City of Ovilla.

SECTION TWO

The mid-year budget amendment hereto attached as ***Exhibit A*** is approved and adopted for the remaining Fiscal Year commenced October 1, 2015.

SECTION THREE

The amounts listed on the attached budget are hereby appropriated out of their respective and designated funds and the remaining provisions of Ordinance 2015-021 shall remain in full force and effect.

SECTION FOUR



ORDINANCE 2016-009

That this ordinance shall take effect immediately from and after its passage as the law in such cases provides, and the City Secretary is directed to furnish a copy of this amendment to the budget to the County Clerk of Ellis County as required by Chapter 102 of the TEXAS LOCAL GOVERNMENT CODE.

PASSED, APPROVED and ADOPTED at the Regular Meeting of the Ovilla City Council on the 11th day of April 2015.

Richard Dormier, Mayor

ATTEST:

Pam Woodall, City Secretary

Exhibit A attached

AGENDA ITEM REPORT

Item: 8

Meeting Date: April 11, 2016

Department: Administration

Discussion Action

Budgeted Expense: YES NO N/A

Submitted By: Dennis Burn

Amount: \$N/A

Reviewed By: City Manager City Secretary City Attorney

Accountant

B. Piland & Public Works Staff, M. Dooly

Attachments:

1. None

Agenda Item / Topic:

ITEM 8. *DISCUSSION/ACTION* – Consideration of and action on the appointments to the Heritage Day Committee, assignments and planning of the event.

Discussion/Justification

During the March and April 2016 Park Board meetings, the Board commented on the desire to take a more active role in working with the City on various projects specifically inquiring about Heritage Day and clarification of their role in the event.

Mayor Pro Tem Hunt has proven to be instrumental in acquiring sponsorships and piloting the organization of committee meetings. Police Secretary Ashley Thompson has been a valuable asset with the booth assignments, letters to vendors and helping with the website set up. Public Works crews and Mike Dooly are also vital participants with the initial outside construction of the stage, marking booth areas, yard maintenance, complete set up of the entire area (bleachers, tables, decorations) and total disassembly.

Miscellaneous duties:

1. Scheduling committee meetings and organizing events (parade, judging, school bands, etc.)
2. MC
3. Working the entrance
4. Monitor bounce house safety (kid-zone)
5. Entertainment
6. Set up tables and help with decorations
7. Creation of flyer and new theme
8. Parade route monitors
9. Signs – creation of and placement throughout Ovilla

Recommendation / Staff Comments:

Sample Motion(s):

I move that Council appoint _____ as the coordinator for 2016 Heritage Day with the appointments of the following members to the committee and assignments:

1.	5.
2.	6.
3.	7.
4.	8.

AGENDA ITEM REPORT

Item: 9

Meeting Date: April 11, 2016

Department: Administration

Discussion Action

Budgeted Expense: YES NO N/A

Submitted By: Dennis Burn

Amount: \$N/A

Reviewed By: City Manager City Secretary City Attorney

Accountant

PW Director B. Piland

Attachments - only if requested:

1. Excerpts from the Strategic Guide including Goal Statement 2 and 5

Agenda Item / Topic:

ITEM 9. **DISCUSSION/ACTION** – Discuss information needed from the Park Board to include recommendations for improvements to the City parks for the Fiscal Year 2016-2017 Budget.

Discussion/Justification

In preparing for the next fiscal year budget and in following with Goal Statement 2 and Goal Statement 5 of the Strategic Guide, as part of their responsibility, the Park Board shall assist staff and report recommendations to Council on any improvements they believe to benefit the park facilities and events that may be held.

PARK AREAS:

1. Review each and prepare an evaluation for City parks
2. Prepare a list of each park and recommended improvements
 - a. Ideas to make a certain park area more enjoyable
 - b. New equipment
 - c. Safety concerns
 - d. Other suggestions
3. Provide a timeline for each park for completion.

Recommendation / Staff Comments:

Sample Motion(s):

I move to. . .

City of Ovilla

VISION:

Ovilla is, and will continue to be, a safe, family and business friendly community with a small town feel.

MISSION:

We will demonstrate leadership and adopt policies that reflect the values of the citizens of the City of Ovilla.

VALUES:

1. Small Town Feel
2. Close Knit Community
3. Integrity
4. Involved Community
5. Business Friendly

Goal Statement I

Ensure future planning continues to enhance the characteristics of the City of Ovilla by December 2018.

Goal Statement II

Create a Master Parks Plan that connects the community by December 2018.

Goal Statement III

Create a Capital Improvement Plan by December 2018.

Goal Statement IV

Create a Strategic Plan for Economic Development by December 2014.

Goal Statement V

Showcase the City of Ovilla during the Heritage Day Festival by December 2018.

Goal Statement II: Create a Master Parks Plan that connects the community by December 2018

Action Steps	Target Date	Who	Completion Date
1 Develop current Park.			
Task 1.			
Task 2.			
Task 3.			
2 Create satellite recreation areas around town.			
Task 1. Consider Developer's Dedication of Parkland and the fit with the Strategic Guide.			
Task 2.			
Task 3.			
3 Work with ORCS to develop park plan.			
Task 1.			
Task 2.			
Task 3.			
4 Establish ordinances that promote park/recreation areas in new developments.			
Task 1. Establish Parks Board Ordinance.	July 2014		July 2014
Task 2. Review and Revise Parkland Dedication Fee.			
Task 3.			
5 Develop City Park Maintenance Plan.			
Task 1. Revisit Existing Maintenance Plan.	September 2014	Parks and play equipment are inspected twice monthly when servicing and maintaining parks to make sure safety standards are met. Each year funds are budgeted to replace equipment with age specific equipment in playground areas.	September 2014 Dec.2015
Task 2.		Began upgrades of equip.	2015-16
Task 3.			
6 Explore developing partnerships with other community entities for parks and recreation opportunities (churches).			
Task 1. Music in the Park-	June 2015	Annual event	

Task 2. Movie in the Park	April 2016	Annual event	
Task 3. Assist with local city events, Heritage Day,		on-going/waiting for assignments	
Christmas Tree Lighting, NNO, National Day of Prayer, etc.			
Value of accomplishing this goal: <ul style="list-style-type: none"> • Attracts families to the community. • Encourages the citizens to participate in different activities. • It supports the characteristics of Ovilla. 			

Goal Statement V: Showcase the City of Ovilla During the Heritage Day Festival by

December 2018

	Action Steps	Target Date	Who	Completion Date
1	Create different marketing tools to attract high end residential developers.			
	Task 1. Create a brand for the City.	July 2014 -Dec 2016	Economic Development has budgeted phase 1 for FY15 and anticipates phase 2 in FY16 for Branding.	
	Task 2.			
	Task 3.			
2	Create different marketing tools to attract desired businesses.			
	Task 1. Promote Heritage Day by advertising in regional publications, TML's festival listings, Texas Highways, Texas Downtown Association.	July - September 2014	Increased advertising in NOW Magazines, EDC assisted with cost. Promoted through regional listings in state publications, continue annually.	July -September 2014
	Task 2. Create web page to promote the event and email address to respond to inquiries.	July 2014	Created web page and flyer to promote the event and a Heritage Day email address to respond to inquiries.	
	Task 3.			
3	Create large map of Ovilla that identifies properties available for residential/commercial development.			
	Task 1. OEDC budget for aerial maps.	August 2014	Ordered aerial contours map for delivery summer 2015.	
	Task 2. Display BSW Map at Heritage Day, next year utilize parcel mapping with developer/broker identifications, acreage, etc.	September 2014		
	Task 3.			

Value of accomplishing this goal:

- Creates Community.
- Reinforces the values of the community.
- Gives the residents the opportunity to meet each other.

AGENDA ITEM REPORT

Item: 10

Meeting Date: April 11, 2016

Department: Administration

Discussion Action

Budgeted Expense: YES NO N/A

Submitted By: Dennis Burn

Amount: \$35,000

Reviewed By: City Manager City Secretary City Attorney
 Accountant Other

Attachments - only if requested:

1. Copy of Bid Proposal

Agenda Item / Topic:

ITEM 10. **DISCUSSION/ACTION** – Consideration of and action to grant the City Manager authorization to execute a Roof Replacement Contract for the Municipal Building not to exceed the budgeted amount.

Discussion/Justification

A few months ago, damage was discovered to the City Hall roof. Texas Municipal League (TML) was notified and an insurance claim was filed. TML sent an adjuster to assess the damage. TML awarded the City with an estimate minus the deductible to pay for a complete roof replacement including ceiling damage. Staff has prepared a bid proposal document. This document was published in the Waxahachie Daily Light, placed on the City website and was also sent to each of the City registered roof contractors. A mandatory pre-bid conference will be conducted on Friday, April 15 at 2:00 PM. Bid proposals are due on Friday, April 22 at 4:00 PM.

Staff desires to expedite this project prior to any forecasted, seasonal rain events.

Recommendation / Staff Comments:

Staff recommends that Council permit the City Manager to execute a contract with the selected Vendor.

Sample Motion(s):

I move that Council APPROVE/DENY The City Manager authorization to execute a Roof Replacement Contract for the Municipal Building not to exceed the budgeted amount.

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105 S. Cockrell Hill Road
Ovilla, Texas 75154

NOTICE FOR BID PROPOSAL

Ovilla Municipal Building Roof Replacement
April 01, 2016

The City of Ovilla, Texas (Owner) is requesting proposals from qualified companies ("Company") for Professional Services for complete roof replacement.

This Request for Proposal ("RFP") defines the minimum specifications, scope of services and outlines the requirements that must be met by companies interested in providing such products and services. Companies shall carefully examine the entire RFP and any addenda thereto, and all related materials referenced in RFP. Companies are advised to read all sections of this RFP before submitting a proposal.

Proposals will be accepted at Ovilla City Hall, 105 S. Cockrell Hill Road, Ovilla, Texas 75154; until Friday, April 22, 2016, at 4:00 p.m., prevailing local time. Deadline for questions is Monday, April 18, 2016 at 5:00 p.m. via email to mdooly@cityofovilla.org.

All proposals must be **addressed to City Secretary, City of Ovilla, and bear the title "Ovilla Municipal Building Roof Replacement" along with the vendor's name and address.** Submit two (2) complete copies and one electronic copy of proposal. Facsimile proposals will not be accepted. Late proposals will not be considered. It is the responsibility of the proposer to ensure that the proposal arrives at the correct location by the correct time.

All proposals and information submitted in response to this RFP shall become public record upon proposal opening and will be available for review upon request. The City reserves the right to reject any and all responses and to waive any irregularities and informalities in the proposal process. We look forward to receiving your response to the following:

Pamela Woodall, City Secretary
Ovilla Municipal Building Roof Replacement
pwoodall@cityofovilla.org
105 S. Cockrell Hill Road
Ovilla, Texas 75154
972-617-7262

City of Ovilla
105 S. Cockrell Hill Road
Ovilla, Texas 75154

NOTICE FOR BID PROPOSAL

Project: Ovilla Municipal Building Roof Replacement

City Contact: Mike Dooly, Code Enforcement 972-617-7262 mdooly@cityofvilla.org

PART I - GENERAL

1.01 Required Documents

A. The attached are components of this section:

1. Proof as a registered contractor with the City of Ovilla
2. Insurance Bonds

B. Contract Documents and work crew requirements:

1. In addition to this specification, drawings, and any addenda to follow: all requirements including safety, insurance, terms, and any other conditions set forth by company are to be considered a part of this document.
2. The Contractor shall have a Drug Testing Policy and Program in place for review.
3. Roofing Contractor and his crews are to conduct themselves in a workman like and professional manner.
4. Roofing crews shall remain in and around the immediate vicinity of the subject roof areas.
5. Roofing contractor is required to have a competent person on site at all times of the roofing operation. This competent person is to have the minimum requirements of the OSHA 10-hour course.

1.02 SCOPE OF WORK

A. Furnish labor, permits (City will issue permit but no fee will be required), materials, equipment and services necessary for the complete and proper application of the specified roofing system and related work, as indicated in the specifications herein, in accordance with all applicable requirements of the contract documents.

Roof Area: City Hall Building only

Approximate Size: ~12848.21 - surface area

Television Antenna – detach and reset

Remove and replace Laminated – comp. shingle roofing – w/felt

Ridge cap – High profile – composition shingles

Remove and replace drip edge

Remove and replace flashing – pipe jack – lead

Roof vent – detach and reset

Allowing to detach and reset 1 vent cap to replace roof covering

Remove and replace roof vent – turbine type – standard grade

Remove and replace furnace vent – rain cap and storm collar, 6"

Remove and replace any damaged wood sheathing

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NOTICE FOR BID PROPOSAL

1.03 QUALITY CONTROL

A. Contractor shall:

1. Roofing contractor is registered with the City of Ovilla prior to beginning of project.
2. Be experienced in the described categories of roofing stated in the scope of work for for five (5) years minimum.
3. Has not been in Chapter 7 or 11 Bankruptcy during the last five (5) years.
4. Provide list of at least 3 projects available for inspection employing same system within 100-mile radius of Owner.
5. *The contractor is responsible during the course of the project, to complete a weekly progress report including low-resolution digital photographs. Contractor will then submit this report to Code Enforcement Officer Mike Dooly via email.*

1.04 MEETINGS

A. Project meetings:

1. Pre-Bid Conference:
 - a. Will be on site and is mandatory on Friday, April 15, 2016 at 2:00 p.m.
 - b. Attendance: Owner, contractor
 - c. Distribution of contract documents.
 - d. Review of specification.
 - e. Walkover inspection and identification of problems to be corrected.
2. Pre-Construction Conference: *Project Foreman is to be present.
 - a. Will be held no sooner than five (5) days prior to project start and after submittals have been approved.
 - b. Attendance: Owner, contractor, job supervisor

B. Plans and specifications:

1. Contractor must notify Owner of any omissions, contradictions, or conflicts three (3) days before bid date. Owner will provide necessary corrections or additions to plans and specifications by addendum. If contractor does not so notify Owner of any such condition, it will be assumed that the contractor has included the necessary items in the bid to complete this specification.
2. It is the intent that this be a completed project as far as the contract documents set forth. It is not permissible that different phases of work on this project be delegated to various trades and subcontractors by the contract documents. Contractor alone will be held responsible by the Owner for the completed project.
3. It is the contractor's responsibility during the course of the work, to bring to the attention of the Owner's representative any defective membrane, insulation or deck discovered where not previously identified.
4. Prior to commencement of project, the successful contractor shall conduct an inventory of roof drainage components (i.e., blocked drains) to determine the functional

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status of the components and report any non-functional component(s) to the Owner or Owner's representative. If non-functional component(s) are revealed during any time that the contractor was on site, and the component(s) were not identified, the contractor shall be held responsible to bring the component(s) into working order. Include an itemized list of non-functional drainage with the submittal.

C. Regulatory requirements and mandatory standards for roofing:

1. Building Codes:
 - a. Local building code amendments (if any)
 - b. International Building Code (2012) and NCTCOG amendments.

1.05 REFERENCES

A. Three references

1.06 SUBMITTALS

A. Submit two (2) copies to and labeled:

2016 Roof RFP
Pamela Woodall, City Secretary
105 S. Cockrell Hill Road
Ovilla, TX 75154

1. The contractor will provide a project specific safety plan for the roof project.

B. Written verification from roofing material supplier that roofing system meets or exceeds regulatory Code requirements.

C. Product data:

1. Material safety data sheets. (Contractor is to retain copies themselves and provide Owner with copies. **Do not include copies with submittals.**)
2. Shop drawings or samples of metal flashings, showing exact profile, lengths, joints, terminations, and methods of attachment as approved.

D. Sample of each fastener type.

1. Samples of coatings, adhesives, and roofing ply sheets.

E. Roofing System Manufacturer's Warranty:

1. Copy of warranty to be issued upon successful completion of roofing project and final inspection.

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1.07 DELIVERY, STORAGE AND HANDLING

A. Delivery of materials:

1. Deliver materials to job-site in new, dry, unopened, and well-marked containers showing product and manufacturer's name.
2. Deliver materials in sufficient quantity to allow continuity of work.
3. **Coordinate delivery with Owner.**
4. Flooring and carpeting protection are to be in place during operating hours if any access to the buildings internal areas is needed.
5. Delivery process and procedures must be coordinated with the Owner.
6. Staging areas will be determined in the submittal package in conjunction with the Owner's concessions.

B. Do not order project materials or start work before receiving Owner's written approval.

C. Materials and storage:

1. Insulation and underlayment must be stored so it is kept dry and is protected from the elements. Store insulation on a skid and completely cover with a breathable material such as tarp or canvas.
2. Store rolled goods in accordance to manufacturer's requirements. Discard rolls, which have been flattened, creased, or otherwise damaged. Place materials on pallets. Do not stack pallets.
3. Rooftop storage: Distribute material to avoid concentrated/point loading.
4. No materials may be stored in open or in direct contact with ground or roof surface.
5. Should Contractor be required to quickly cover material temporarily, such as during an unanticipated rain shower, all materials shall be stored on a raised platform covered with secured tarpaulin, top to bottom.
6. Contractor shall assume full responsibility for the protection and safekeeping of products and equipment stored on premises. **Contractor** will assume any liability for theft, damage, storage, or loss of Contractor's property.
7. All materials which are determined to be damaged by the Owner or Owner's Representative, Consultant, or Manufacturer's Representative are to be removed from the job site and replaced at no cost to the Owner.
8. Clean up and Haul off all trash and debris.

SITE CONDITIONS

A. Field measurements and material quantities:

1. Contractor shall have ***SOLE*** responsibility for accuracy of all measurements, estimates of material quantities and sizes, and site conditions that will affect work.

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B. Existing conditions:

1. Building space directly under roof area covered by this specification will be utilized by on-going operations. Do not interrupt Owner operations unless prior written approval is received from Owner.
2. The Contractor is solely responsible for ensuring proper underside protection during all re-roofing activity.
3. Access to roof shall be from designated routes only.
4. All disconnection and re-connection shall be performed by an approved mechanical and/or electrical company licensed to perform such work. Coordinate all of these processes with the Owner.
5. Prior to commencement of project, the contractor shall conduct an inventory of roof drainage components (i.e., blocked drains) to determine the functional status of the components and report any non-functional component(s) to the Owner's representative.

C. Waste Disposal:

1. Do not re-use, re-cycle or dispose of material manufacturers product containers except in accordance with all applicable regulations. The user of manufactured products is responsible for proper use and disposal of product containers.
2. Coordinate placement and scheduled replacement of all dumpsters with the Owner.
3. All trash chutes or debris removal devices must be approved by the Owner and have complete building exterior installed beneath and around them at all times. Contractor assumes all responsibility for any damage to the building envelope due to roofing processes.

D. Temporary sanitary facilities:

1. Furnish, install, and maintain temporary sanitary facilities for employee use during project. Remove upon project completion.
2. Place portable toilets in conformance with applicable laws, codes, and regulations.
3. Establish location with Owner.

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NOTICE FOR BID PROPOSAL

SUBMITTAL CHECKLIST & COVER SHEET

Project: _____

Date: _____

Contractor: _____

Address: _____

Phone: _____

Contact: _____

Contact phone #: _____

Supervisor's Name: _____

Supervisor's Phone #: _____

Emergency Phone #: _____

Crew Size: _____

Start Date: _____

Completion Date: _____

Certificate of Insurance: _____

Applicable Permits Obtained/Applied: _____

Daily work schedule/times: _____

Contractor's Proposed Price:

TOTAL PROJECT COST \$ _____

NOTE: Samples may have a detailed manufacturer's data sheet substituted. All samples are to be labeled with all information.

Contractor Signature

Date

City Manager Approval
(Acting on behalf of Owner)

Date

AGENDA ITEM REPORT

Item: 11

Meeting Date: April 11, 2016

Department: Administration

Discussion Action

Budgeted Expense: YES NO N/A

Submitted By: Dennis Burn

Amount: \$N/A

Reviewed By: City Manager City Secretary City Attorney
 Accountant Other

Attachments:

1. None

Agenda Item / Topic:

ITEM 11. *Discussion* – Deliberate the necessity of conducting a Briefing Session before each Council meeting.

Discussion/Justification

Mayor Dormier asked to discuss the necessity of conducting a briefing before the regular meeting.

Recommendation / Staff Comments:

Sample Motion(s):

Discussion Only.

AGENDA ITEM REPORT

Item: 12

Meeting Date: April 11, 2016

Department: Administration

Discussion Action

Budgeted Expense: YES NO N/A

Submitted By: Dennis Burn

Amount: \$N/A

Reviewed By: City Manager City Secretary City Attorney

Accountant

Other

Attachments - only if requested:

C1. February 2016 Financial Transactions over \$5,000

C2. Minutes of the Council Briefing Session and Regular Meeting of March 14, 2016.

Agenda Item / Topic:

ITEM 12. **DISCUSSION/ACTION** – Consideration of any item(s) pulled from the Consent Agenda above for individual consideration and action.

Discussion/Justification

This item is for individual consideration in the event any consent item is pulled from the Consent Agenda.

Recommendation / Staff Comments:

Sample Motion(s):

I move to...