

City of OVILLA City Council

Rachel Huber, Place One
Larry Stevenson, Place Two
David Griffin, Place Three

Richard Dormier, Mayor

Doug Hunt, Place Four, Mayor Pro Tem
Dean Oberg, Place Five
Dennis Burn, City Manager

NOTICE OF CITY COUNCIL BRIEFING SESSION 105 S. Cockrell Hill Road, Ovilla, TX 75154

Monday, September 14, 2015

6:00 P.M.

Council Chamber Room

PURSUANT TO SECTION 30.06, PENAL CODE (TRESPASS BY HOLDER OF LICENSE TO CARRY A CONCEALED HANDGUN), A PERSON LICENSED UNDER SUBCHAPTER H, CHAPTER 411, GOVERNMENT CODE (CONCEALED HANDGUN LAW), MAY NOT ENTER THIS PROPERTY WITH A CONCEALED HANDGUN

De conformidad con lo establecido en el artículo 30.06 del Código Penal (entrar sin autorización en una propiedad por parte de un titular de un permiso para portar armas ocultas) una persona con licencia bajo el subcapítulo h, capítulo 411 del código de gobierno (ley de portación oculta de armas), no puede entrar en esta propiedad portando una arma oculta.

AGENDA

- I. CALL TO ORDER
- II. CONDUCT A BRIEFING SESSION to review and discuss agenda items for the 6:30 p.m. regular meeting.
 - a. Legal Counsel presentation regarding new legislation about Concealed Carry/Open Carry Handgun Laws (Item 6, Resolution R2015-021)
- III. CONDUCT A BRIEFING SESSION to review and discuss future agenda items.
 - a. Complaint Policy
- IV. PENDING AGENDA Items still under staff review
 - a. N/A
- V. ADJOURNMENT

THIS IS TO CERTIFY THAT A COPY OF THE NOTICE OF the September 14, 2015 Briefing Session Agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, www.cityofovilla.org, on the 11th day of September 2015 prior to 6:00 p.m., in compliance with Chapter 551, Texas Government Code.



Pamela Woodall

Pamela Woodall, City Secretary

DATE OF POSTING: 9-11-2015 TIME: 10:00 am pm
DATE TAKEN DOWN: _____ TIME: _____ am pm

This facility is ADA compliant. If you plan to attend this public meeting and have a disability that requires special arrangements, please call 972-617-7262 at least 48 hours in advance. Reasonable accommodation will be made to assist your needs. PLEASE SILENCE ALL PAGERS, CELL PHONES & OTHER ELECTRONIC EQUIPMENT WHILE THE CITY COUNCIL MEETING IS IN SESSION.

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105 S. Cockrell Hill Road, Ovilla, TX 75154

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AGENDA

NOTICE is hereby given of a Regular Meeting of the City Council of the City of Ovilla, to be held on Monday, September 14, 2015 at 6:30 P.M. in the Ovilla Municipal Building, Council Chamber Room, 105 S. Cockrell Hill Road, Ovilla, Texas, 75154, for the purpose of considering the following items:

I. CALL TO ORDER

- Invocation
- Pledge of Allegiance

II. COMMENTS, PRESENTATIONS & REPORTS

Mayor to conduct Oath of Office to Police Chief Brian Windham

Chief Windham to introduce new Officer Bill Lowden

Proclamations – Heritage Day and National Night Out

▪ **Citizen Comments**

The City Council welcomes comments from Citizens. Those wishing to speak must sign in before the meeting begins. Speakers may speak on any topic, whether on the agenda or not. The City Council cannot act upon, discuss issues raised, or make any decisions at this time. Speakers under citizen's comments must observe a three-minute time limit. Inquiries regarding matters not listed on the Agenda may be referred to Staff for research and possible future action.

▪ **Department Activity Reports / Discussion**

• Police Department	Chief B. Windham
○ Monthly Report	
• Fire Department	Fire Chief B. Kennedy
○ Monthly Report	
• Public Works	Public Works Director B. Piland
○ Monthly Report	
• Finance Department	City Accountant L. Harding
○ July 2015 Financials	
• Administration	City Administrator Dennis Burn
○ Activity Report(s)	
❖ Update from Oldcastle Paving Solutions regarding paving improvements in the Ovilla Oaks Subdivision.	
○ Monthly Municipal Court Report	City Secretary P. Woodall
○ Monthly Code/Animal Control Reports	Code/AC Officer M. Dooly

City of OVILLE City Council

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Larry Stevenson, Place Two
David Griffin, Place Three***

Richard Dormier, Mayor

***Doug Hunt, Place Four, Mayor Pro Tem
Dean Oberg, Place Five
Dennis Burn, City Manager***

III. CONSENT AGENDA

The following items may be acted upon in one motion. No separate discussion or action is necessary unless requested by a Council Member, in which event those items will be pulled from the consent agenda for individual consideration.

- C1. July 2015 Financial Transactions over \$5,000
- C2. Quarterly Investment Report – Update information
- C3. 2015-2016 Annual City Calendar and scheduled meetings of the Ovilla City Council.

IV. PUBLIC HEARING

PUBLIC HEARING AND DISCUSSION – Receive public comments on the Proposed Fiscal Year 2015-2016 Budget.

V. REGULAR AGENDA

- ITEM 1.** **DISCUSSION/ACTION** – Consideration of and action on Ordinance 2015-021 approving and adopting the Budget and making appropriations for the support of the City Government of the City of Ovilla, Texas for the Fiscal Year beginning October 01, 2015 and ending September 30, 2016; providing an effective date.
- ITEM 2.** **DISCUSSION/ACTION** – Consideration of and action on Ordinance 2015-022 levying, assessing and fixing the tax rate for the use and support of the municipal government of the City of Ovilla, Texas, and providing for the Debt Service Fund for Fiscal Year 2015-2016 and apportioning each levy for the specific purpose, and providing for collection of all annual taxes provided by state law; and providing an effective date.
- ITEM 3.** **DISCUSSION/ACTION** – Consideration of and action on Ordinance 2015-023 of the City of Ovilla, Texas, ratifying the budget for the 2015-2016 tax year that raised more revenue from property taxes than in the previous year.
- ITEM 4.** **DISCUSSION/ACTION** – Consideration of and action on Ordinance 2015-024 of the City of Ovilla, Texas, amending Appendix A, Article A7.000, Section A7.003 (B) (1) & (2) of the Code of Ordinances of the City of Ovilla; establishing a monthly flat fee and monthly rates for wastewater service to residential and nonresidential customers; providing a savings clause; providing a severance clause; providing for incorporation into the Ovilla Code of Ordinances; and providing for publication.
- ITEM 5.** **DISCUSSION/ACTION** – Consideration of and action on Resolution R2015-020 amending Section 7.2 of the City of Ovilla Employee Policies Handbook and providing an effective date.
- ITEM 6.** **DISCUSSION/ACTION** – Consideration of and action on Resolution R2015-021 of the City Council of the City of Ovilla, Texas amending the weapons ban and violence prevention policy set forth in Section 10.12 of the City of Ovilla Employee Policies Handbook; providing authorization for licensed concealed carrying of handguns by employees and providing an effective date.
- ITEM 7.** **DISCUSSION/ACTION** – Consideration of and action on Resolution R2015-022 of the City of Ovilla, Texas amending and confirming an apportionment agreement with the City of Midlothian, Texas; providing and declaring existing and future common city limit line and common boundary line with the City of Midlothian in Ellis County, Texas; accepting into and as part of the City of Ovilla property relinquished by the City of Midlothian as described herein; repealing inconsistent ordinances and providing for immediate effect.

City of Ovilla City Council

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Larry Stevenson, Place Two
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Richard Dormier, Mayor

*Doug Hunt, Place Four, Mayor Pro Tem
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ITEM 8. **DISCUSSION/ACTION** – Consideration of and action on an Interlocal Agreement for providing emergency services effective October 1, 2015, by and between Ellis County Emergency Services District No. 2 and the City of Ovilla.

ITEM 9. **DISCUSSION/ACTION** – Consideration of and action on an Interlocal Agreement for providing emergency services effective October 1, 2015, by and between Ellis County Emergency Services District No. 4 and the City of Ovilla.

ITEM 10. **DISCUSSION/ACTION** – Consideration of and action on the creation of a Comprehensive Land Use Plan Review Committee to review and update the City of Ovilla Comprehensive Land Use Plan (CLUP).

ITEM 11. **DISCUSSION/ACTION** – Consider committee member appointments to the Comprehensive Land Use Plan Review Committee.

ITEM 12. **DISCUSSION** – Discuss progress and receive updates on activities related to 2015 Heritage Day celebration, Saturday, September 26, 2015.

EXECUTIVE SESSION

The City Council of the City of Ovilla, Texas, reserves the right to meet in a closed session on any item listed on this Agenda should the need arise, pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).

ITEM 13. **DISCUSSION/ACTION** – Deliberate the appointment, employment, evaluation, reassignment and/or duties of the City Secretary.

**COUNCIL WILL RECONVENE INTO OPEN SESSION, AND TAKE ACTION
NECESSARY PURSUANT TO EXECUTIVE SESSION, IF NEEDED.**

VI. REQUESTS FOR FUTURE AGENDA ITEMS AND/OR ANNOUNCEMENTS BY COUNCIL AND STAFF

VII. ADJOURNMENT

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Pamela Woodall
Pamela Woodall, City Secretary

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PROCLAMATION

WHEREAS, The City of Ovilla will celebrate its 52nd year of incorporation for its Heritage Day Celebration and will celebrate *Small Town/Big Heart* as its theme this year; and

WHEREAS, The City of Ovilla is dependent on its residents to come together in a spirit of cooperation to maintain the quality of life desired by those who live in Ovilla; and

WHEREAS, Our churches, volunteers, city staff and various organizations have long been the main catalyst in organizing and providing support to the City of Ovilla; and

WHEREAS, They all play a vital role in sustaining the spirit of cooperation necessary to maintain our heritage; and

NOW, THEREFORE BE IT RESOLVED, That the City of Ovilla and its residents acknowledge the generous contributions from various organizations that help the *Small Town/Big Heart of Ovilla* and so recognize and honor our all residents and contributors of Ovilla and proudly presents Dani Muckleroy to serve this year as Ovilla's Honorary Grand Marshal in the Heritage Day Parade Annual Celebration. Dani is involved with numerous organizations in the Ellis County area, namely: Salvation Army, Daniels Den for the homeless, Habitat for Humanity, First United Methodist Church Red Oak, Stevens Ministry through FUMC-RO, Board member of Laugh and Learn Day Care at FUMCRO, Teaches SS at FUMCRO and CASA volunteer.

IN WITNESS WHEREOF, I hereby affix my signature this 14th day of September in the year of our Lord two thousand fifteen.

Richard Dormier, Mayor
City of Ovilla

*Mayor Pro Tem/Place 4 Doug Hunt, Council Members: Place 1 Rachel Huber,
Place 2 Larry Stevenson, Place 3 David Griffin, Place 5 Dean Oberg*

PROCLAMATION



OVILLA NIGHT OUT

Whereas, police-community partnerships, neighborhood watch, safety, awareness, anti-crime efforts and cooperation are important themes of the National Night Out program held annually the first Tuesday of August since 1984 across America; and

Whereas, Texas has the option to use the alternate date of the first Tuesday in October to avoid hot weather, Ovilla will host Ovilla Night Out on Tuesday, October 06, 2015; and

Whereas, Ovilla Night Out is meant to increase awareness about police programs in the community, such as drug prevention, town watch, neighborhood watch, and other anti-crime efforts; and,

Whereas, the Police Department in conjunction with the Ovilla Fire Department, hosts a fun and informative event complete with door prizes, face painting, and bounce houses, free food and refreshments, as well as music.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF OVILLA, hereby calls upon citizens of Ovilla to join the City and the Ovilla Police and Fire Departments to celebrate Ovilla Night Out on Tuesday, October 06, 2015 behind the Ovilla Municipal Building beginning at 6:00 p.m.

FURTHERMORE, LET IT BE RESOLVED THAT THE CITY COUNCIL OF THE CITY OF OVILLA, hereby proclaims Tuesday, October 06, 2015 as Ovilla Night Out.

IN WITNESS THEREOF, I hereby affix my signature this 14th day of September 2015 in the year of our Lord two thousand fifteen.

Richard Dormier, Mayor

City of Ovilla



Mayor Pro Tem/Place 4 Doug Hunt, Council Member Place 1 Rachel Huber,
Council Member Place 2 Larry Stevenson, Council Member Place 3 David Griffin,
Council Member Place 5 Dean Oberg
Police Chief Brian Windham and Fire Chief Brandon Kennedy

OVILLA POLICE DEPARTMENT
 105 S Cockrell Hill Rd
 Ovilla, TX 75154
 (972) 617-7262

To: Mayor Richard Dormier
 Ovilla City Council
 Dennis Burn City Manager

Subject: Police Department Monthly Activity Report

Calls For Service	August 2015	August 2015 YTD	August 2014	August 2014 YTD
Accident	1	15	5	72
Alarms	18	111	9	143
Arrest	0	21	3	17
Assault	1	3	1	6
Assists: Agency/Unit:21 EMS/Fire:4 Motorist:1	28	232	28	242
Building / House Security Check	1439	1673	1224	11450
Burglary	0	2	0	6
Burglary of Motor Vehicle	1	3	0	1
Criminal Mischief	1	7	1	6
Disturbance	9	50	3	57
Neighborhood Check	1654	13947	1386	11186
Other Calls for Service	59	887	168	956
Suspicious Person	5	38	3	48
Suspicious Vehicle	2	30	18	67
Theft	2	15	2	16
Traffic Assignment	23	162	23	83
TOTAL CALLS FOR SERVICE	3243	27246	2874	24313

Reserve Officer Hours	47	383.5	65.25	502.75
Average Response Time (Minutes)		3.48	4	4.155
Traffic Stop (Warnings)	20	270	85	364
Traffic Stop (Citations)	27	196	40	346
Total Citations & Warnings Combined	47	466	125	710
PERCENT OF STOPS RECEIVING CITATIONS	57.4	42.1	32.0	48.7

OVILLA PD VEHICLE MILEAGE

OVILLA PD VEHICLE MILEAGE							
January-15				February-15			
Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued
100	88931	90026	1095	100	90026	90343.6	317.6
102	91093	92394	1301	102	92394	94221	1827
103	104345	106623	2278	103	106623	108745	2122
104	66588.4	67413.5	825.1	104	67413.5	68336.5	923
105	54522	56476	1954	105	56476	57996.2	1520.2
March-15				April-15			
Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued
100	90343.6	90718	374.4	100	90718	91281	563
102	94221	95928	1707	102	95928	97236	1308
103	108745	110028	1283	103	110028	111376	1348
104	68336.5	70073	1736.5	104	70073	73152.4	3079.4
105	57996.2	60076.3	2080.1	105	60076.3	61609	1532.7
May-15				June-15			
Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued
100	91281	91860	579	100	91860	92447	587
102	97236	98144.4	908.4	102	98144.1	99349	1204.9
103	111376	112835	1459	103	112835	113618	783
104	73152.4	74724	1571.6	104	74724	75946	1222
105	61609	63206	1597	105	63206	64795	1589
July-15				August-15			
Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued
100	92447	93018	571	100	93018	93580	562
102	99349	99980	631	102	99980	100726	746
103	113618	115040	1422	103	115040	115836	796
104	75946	76699.3	753.3	104	76699.3	77537	837.7
105	64795	66853	2058	105	66853	68784	1931
September-15				October-15			
Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued
100			0	100			0
102			0	102			0
103			0	103			0
104			0	104			0
105			0	105			0

City of Ovilla Calls for Service	2014 Totals	2015 Totals
15	15	31
ESD #2 Calls for Service		
19	19	16
ESD #4 Calls for Service		
0	0	5
Mutual Aid Provided		
14	14	11
Total Calls For Service / Month	48	63
Total Calls For Service / YTD	607	479

	Time from Notify to Time On Scene		Reaction Times	
	<u>JULY</u>	<u>AUGUST</u>	<u>JULY</u>	<u>AUGUST</u>
Average Response Times for City of Ovilla	6:25	5:48	E-701	1:59
Average Response Times for ESD # 2	8:38	8:06	E-702	2:06
Average Response Times for ESD # 4	7:40	7:31		2:11

From the Fire Marshal

2 Meetings
 6 Inspections
 1 Consult for School
 QC Firehouse Reports

Fire Department News For the Month

1. New Volunteers, Brian Schwagart and Joseph Spaniel
2. Engine should be ordered hopefully next week
3. PM's complete on all apparatus
4. E-701 fuel system repairs
5. C-701 transmission repairs



Date: September 14, 2015

TO: Honorable Mayor and City Council Members

FROM: Brad Piland Public Works Director

TOPIC: Public Works Monthly Report for August

- Sewer Lift Station Repairs-
 - Removed pump 1 at Highland Meadows Lift Station
 - Removed pump 1 from Cumberland
 - Pulled pump 2 - Heritage lift station removed debris and replaced
- Read water meters, serviced disconnects and reconnects
- Replaced meters
 - 405 Bill Court & 708 Buckboard
- Street Repairs done on Red Oak Creek and Shiloh Roads and Lariat Trail
- Repaired and replaced 2 street signs
- Updated marquee as needed
- Conducted daily water maintenance residual and pressure tests
- Tree and grass maintenance:
 - Heritage Park
 - Silver Spur Park
 - Baseball fields and Cindy Jones Park
- Repaired water leaks
 - East Main
 - New water line installation on Water Street
- ❖ Jimmy Bryan -
 - Serviced PD Units: 102,104,105
 - Service 2008 Chevrolet Public Works truck

****Flushed Hydrants**

- Collected water samples for TCEQ reporting
- Water Maintenance – routine flushing mains and hydrant
- Meter Box repairs and replaced lids as needed

****Watered plants at City Hall and park.**



DATE: September 14, 2015

TO: Honorable Mayor and Council Members
Dennis Burn, City Manager

FROM: Linda Harding, City Accountant

SUBJECT: Accounting Department Report August, 2015

July Financial Report Notes:

-July 2015 report will show below budget revenue for water sales. Water expense from City of Dallas Water Utility, is also below budget for the same period.
-Overall the General Fund Revenue accounts are slightly above budget (for the period ending July)
-Sales tax has continued to be slightly below expected budgeted amount.
-The .0025 MDD will be collected and reported for the Telecommunications in the city will start January 2016

Highlights of special projects:

Assisted the City Manager with the FY 2015-2016 Budget.

Council reports, A/P, P/R, A/R, EOM reports, various accounting obligations, and completed instructions given by City Manager.

Currently under review or development

- a. Park Impact fee purpose and compliance of fund distribution.
- b. Prepared for approval Equipment and Vehicle Evaluation Form, Vehicle Service Log.
- c. The prepared 2015-2016 Budget Book will be completed in September.
- d. Submitted Salary and Benefit Survey to local cities.
- e. Review of procedures
- f. Review of 2014-2015 accounting records in preparation of audit.

Other Items:

Examining the various funds, ordinances, resolutions, accounting files.
Continuing with Studying Budget Handbook, and Manual and Truth in Taxation written by State Comptroller.



DATE: September 14, 2015

TO: Honorable Mayor and Council Members

FROM:
Linda Harding, Accountant

SUBJECT: Financial Statements Thru July 2015

City of Ovilla General Fund
Actual vs Budget Review
October 2014 through July 2015

	Current	Year to Date	\$ Over (Under)	% of Budget
	July 2015	Oct 2014 - July 2015	Budget	Thru July
			Budget	83%
Revenues				
4000100 · Taxes				
4000105 · Ad Valorem, Current	6,701	1,308,766	1,309,020	(254) 100%
4000110 · Ad Valorem, Delinquent	40	15,376	8,000	7,376 192%
4000113 · Interest/Penalties - Prop Tax	586	11,876	6,800	5,076 175%
4000120 · Sales Tax	12,422	139,405	198,200	(58,795) 70%
4000125 · Sales Tax - Street Improvement	3,105	34,851	49,100	(14,249) 71%
4000130 · Franchise Tax	20	136,412	150,000	(13,588) 91%
Total 4000100 · Taxes	22,874	1,646,687	1,721,120	(74,433) 96%
4000200 · Licenses and Permits				
4000208 · Building Permits				
4000210 · Residential Building Permits	8,681	77,423	80,000	(2,577) 97%
4000213 · Fire Inspection Permits	0	4,650	4,800	(150) 97%
4000214 · Misc Building Permits	2,272	14,324	11,000	3,324 130%
Total 4000208 · Building Permits	10,953	96,397	95,800	597 101%
4000230 · Plan Review Fee	2,211	18,524	16,000	2,524 116%
4000260 · Alarm Permits	145	1,959	2,400	(441) 82%
4000270 · Animal Tag Fees	264	2,208	2,000	208 110%
4000272 · Impound Fees	45	825	1,400	(575) 59%
4000290 · Misc Licenses and Permits	75	715	1,000	(285) 72%
Total 4000200 · Licenses and Permits	13,693	120,628	118,600	2,028 102%
4000400 · Charges for Services				
4000325 · ESD #2	0	112,050	160,000	(47,950) 70%
4000330 · ESD #4	0	12,497	18,745	(6,248) 67%
4000411 · Copies and Maps	0	22	100	(78) 22%
4000415 · Police Reports	6	30	150	(120) 20%
4000420 · Park Lights	0	1,000	1,000	0 100%
4000440 · Oak Leaf Animal Control	0	0	800	(800) 0%

City of Ovilla General Fund
Actual vs Budget Review
October 2014 through July 2015

	Current	Year to Date	\$ Over (Under)		% of Budget
	July 2015	Oct 2014 - July 2015	Budget	Budget	Thru July
					83%
4000450 · Subdivision Fees	0	10,045	9,725	320	103%
4000480 · Solid Waste (Garbage)	35,160	189,336	215,000	(25,664)	88%
4000490 · Misc Charges for Services	80	2,179	2,500	(321)	87%
Total 4000400 · Charges for Services	35,246	327,158	408,020	(80,862)	80%
 4000500 · Fines and Forfeitures					
4000535 · Omni Warrant Revenue	41	878	400	478	220%
4000510 · Fines - Police	3,035	49,052	85,500	(36,448)	57%
4000520 · Fines - Animal Control	0	710	1,000	(290)	71%
4000525 · Fines - Code Enforcement	0	2,716	2,000	716	136%
4000550 · Municipal Court Technology	48	992	1,200	(208)	83%
4000551 · Municipal Court Security	36	745	700	45	106%
4000590 · Misc Fines and Forfeitures	0	100	400	(300)	25%
Total 4000500 · Fines and Forfeitures	3,160	55,193	91,200	(36,007)	61%
 4000800 · Other Revenue					
4000810 · Heritage Day	714	1,799	9,000	(7,202)	20%
4000818 · Lease Proceeds	0	1,164	1,165	(1)	100%
4000820 · Water Tower Lease	6,413	81,882	96,500	(14,618)	85%
4000840 · Interest Earned	591	5,237	5,500	(263)	95%
4000870 · Insurance Proceeds	0	326	0	326	100%
4000885 · Proceeds from Sale of Assets	5,782	90,412	3,860	86,552	2,342%
4000887 · HOA Revenue	0	1,264	1,015	249	125%
4000890 · Misc Other Revenue	0	2,148	4,000	(1,852)	54%
Total 4000800 · Other Revenue	13,500	184,232	121,040	63,192	152%
 4000900 · Transfers In					
4000925 · Admin.Rev. received from 4B-EDC	0	1,875	2,500	(625)	75%
4000930 · Admin. Rev. Rec. From W&S Fund	0	94,021	125,361	(31,340)	75%
4000940 · Admin.Rev. Rec. from MDD Fund	0	375	500	(125)	75%

City of Ovilla General Fund
Actual vs Budget Review
October 2014 through July 2015

	Current	Year to Date	\$ Over		% of Budget
			(Under)		
	July 2015	Oct 2014 - July 2015	Budget	Budget	Thru July
4000990 · Reduction in Fund Balance			163,300	(163,300)	0%
Total Revenues	88,473	2,430,169	2,751,641	(321,472)	88%
Gross Resources	88,473	2,430,169	2,751,641	(321,472)	88%
Expenditures					
10 · Administration					
5101100 · Salaries & Wages					
5101110 · City Administrator	9,508	64,020	61,800	2,220	104%
5101115 · City Secretary	6,061	34,852	39,397	(4,545)	88%
5101117 · City Accountant	5,705	32,635	36,000	(3,365)	91%
5101120 · Admin. Support	3,432	19,734	21,653	(1,919)	91%
5101180 · Merit Raises, Staff	0	0	4,800	(4,800)	0%
Total 5101100 · Salaries & Wages	24,705	151,241	163,650	(12,409)	92%
5101400 · Support Staff					
5101490 · Overtime	0	0	625	(625)	0%
Total 5101400 · Support Staff	0	0	625	(625)	0%
5102100 · Employee Benefits					
5102112 · Affordable Health Care Act Fee	0	0	0	0	0%
5102110 · Group Insurance	2,740	23,456	30,245	(6,789)	78%
5102135 · TMRS	2,209	12,959	17,607	(4,648)	74%
5102160 · Worker's Compensation	180	1,085	1,088	(3)	100%
5102170 · Payroll Taxes	342	2,304	3,140	(836)	73%
5102180 · Unemployment Taxes	5,905	13,172	17,100	(3,928)	77%
5102196 · Indiv. Membership Dues	60	255	1,500	(1,245)	17%
Total 5102100 · Employee Benefits	11,435	53,232	70,680	(17,448)	75%
5102200 · Special Services					
5102210 · Tax Assessing & Collecting Fees	0	1,553	1,570	(17)	99%

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	Current	Year to Date	\$ Over (Under)		% of Budget
	July 2015	Oct 2014 - July 2015	Budget	Budget	Thru July
					83%
5102220 · Tax Appraisal Fee	0	14,104	14,000	104	101%
5102230 · Legal Fees	1,515	14,358	25,000	(10,642)	57%
5102240 · Audit	0	5,250	7,605	(2,355)	69%
5102250 · Accounting	0	1,646	2,000	(354)	82%
5102260 · Engineering Fees	0	622	1,000	(378)	62%
Total 5102200 · Special Services	1,515	37,533	51,175	(13,642)	73%
5102300 · Contractual Services					
5102310 · Consultant Fees	861	13,465	20,000	(6,535)	67%
Total 5102300 · Contractual Services	861	13,465	20,000	(6,535)	67%
5102500 · Operating Services					
5102530 · Custodial Service Contract	344	2,729	3,600	(871)	76%
Total 5102500 · Operating Services	344	2,729	3,600	(871)	76%
5102600 · Special Expenses					
5102610 · Election - Payroll	0	527	850	(324)	62%
5102620 · Election - Supplies	28	2,196	2,500	(304)	88%
5102630 · Election Meeting Expense	0	0	100	(100)	0%
5102650 · Codification Book Update	0	2,465	3,300	(835)	75%
Total 5102600 · Special Expenses	28	5,187	6,750	(1,563)	77%
5103100 · General Supplies					
5103110 · Office Supplies	4,397	12,024	8,000	4,024	150%
5103140 · Uniforms	0	-35	250	(285)	(14%)
Total 5103100 · General Supplies	4,397	11,989	8,250	3,739	145%
5103400 · Maintenance Supplies / Parts					
5103410 · Supplies - Custodial	63	552	1,200	(648)	46%
5103440 · Maintenance Agreement Expense	0	0	400	(400)	0%

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	Current	Year to Date	\$ Over		% of Budget
			(Under)	Budget	
	July 2015	Oct 2014 - July 2015	Budget	Thru July	
5103460 · Miscellaneous	0	263	100	163	263%
Total 5103400 · Maintenance Supplies / Parts	63	815	1,700	(885)	48%
 5104200 · Travel Expenses					
5104210 · Travel - Local	0	284	500	(216)	57%
5104220 · Professional Development	265	3,269	5,000	(1,731)	65%
5104222 · Professional Develop - Council	0	252	1,200	(948)	21%
5104225 · City Council Meal Expense	193	873	1,200	(327)	73%
5104230 · Professional Develop - In-House	0	0	200	(200)	0%
Total 5104200 · Travel Expenses	458	4,678	8,100	(3,422)	56%
 5105200 · Data Processing Expenses					
5105230 · Data Proc-Maintenance & Repair	354	5,156	6,000	(844)	86%
5105240 · Data Processing - Software	1,415	10,607	13,300	(2,693)	80%
Total 5105200 · Data Processing Expenses	1,769	15,763	19,300	(3,537)	82%
 5105300 · Printing Expense					
5105310 · Copier Expense	942	2,968	3,300	(332)	90%
5105320 · Printing - Newsletters	0	1,488	4,650	(3,162)	32%
5105330 · Printing - Forms	868	1,686	1,000	686	169%
5105350 · Printing - Other	324	761	500	261	152%
Total 5105300 · Printing Expense	2,134	6,902	9,450	(2,548)	73%
 5105400 · Utilities					
5105410 · Telephone	227	1,108	1,400	(292)	79%
5105415 · Cellular Phone	225	1,404	2,680	(1,276)	52%
5105417 · Internet	209	956	840	116	114%
5105420 · Wireless Cards	152	590	1,100	(510)	54%
5105450 · Electricity	469	3,354	4,635	(1,281)	72%
Total 5105400 · Utilities	1,282	7,412	10,655	(3,243)	70%

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	Current	Year to Date	\$ Over (Under)		% of Budget
	July 2015	Oct 2014 - July 2015	Budget	Budget	Thru July
					83%
5105500 · Repairs & Bldg Improvements					
5105520 · Repairs - Buildings	23	1,165	500	665	233%
5105540 · Repairs - Machinery & Equipment	0	1,368	3,000	(1,632)	46%
5105590 · Repairs - Other	374	519	500	19	104%
Total 5105500 · Repairs & Bldg Improvements	397	3,051	4,000	(949)	76%
5105600 · Insurance					
5105610 · Insurance - Property	274	1,034	1,250	(216)	83%
5105620 · Insurance - Liability	267	1,067	1,067	0	100%
5105630 · Insurance - Fidelity Bond	0	300	300	0	100%
5105635 · Public Officials Surety Bonds	100	900	1,000	(100)	90%
Total 5105600 · Insurance	641	3,301	3,617	(316)	91%
5105700 · Other Expenses					
5105705 · Postage	550	5,186	7,000	(1,814)	74%
5105710 · Cash - Over/Short			10	(10)	0%
5105725 · Records Management Expense	0	0	300	(300)	0%
5105730 · City - Memberships	110	1,850	2,100	(250)	88%
5105740 · Legal Notices/Advertisement	1,210	7,445	8,000	(555)	93%
5105752 · Employment Screening	0	132	400	(269)	33%
5105760 · Bank Service Charge	0	95	25	70	381%
5105764 · Filing Fees	0	146	500	(354)	29%
5105765 · Miscellaneous	654	2,513	2,000	513	126%
Total 5105700 · Other Expenses	2,524	17,366	20,335	(2,969)	85%
5106400 · Minor Capital Outlay					
5106440 · Machinery & Equipment	0	0	2,000	(2,000)	0%
5106465 · Furniture	0	0	1,000	(1,000)	0%
Total 5109000 · Reserves	0	29,992	61,957	(31,965)	48%

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	Current	Year to Date	\$ Over		% of Budget
			(Under)	Budget	
	July 2015	Oct 2014 - July 2015	Budget	Thru July	
Total 10 · Administration		52,554	364,656	466,844	(102,188) 78%
20 · Police					
5201100 · Salaries & Wages					
5201120 · Police Chief	0	57,285	65,728	(8,443)	87%
5201143 · Command Staff	6,000	43,563	51,873	(8,310)	84%
5201150 · Certification Pay	0	1,661	2,400	(739)	69%
5201180 · Merit Raises - Staff	0	0	3,528	(3,528)	0%
Total 5201100 · Salaries & Wages	6,000	102,510	123,529	(21,019)	83%
5201400 · Support Salaries					
5201405 · Support Staff	2,762	20,258	23,234	(2,976)	87%
5201410 · Patrol	24,014	209,863	261,800	(51,937)	80%
5201415 · Certification Pay	104	796	1,636	(840)	49%
5201480 · Merit Raises	0	0	6,064	(6,064)	0%
5201490 · Overtime	2,136	10,329	16,400	(6,071)	63%
Total 5201400 · Support Salaries	29,016	241,245	309,134	(67,889)	78%
5202100 · Employee Benefits					
5202110 · Group Insurance	3,220	52,255	70,660	(18,405)	74%
5202135 · TMRS	2,862	26,697	31,907	(5,210)	84%
5202160 · Worker's Compensation	2,127	8,579	8,650	(72)	99%
5202170 · Payroll Taxes	694	5,742	7,400	(1,658)	78%
5202196 · Membership Dues	0	255	284	(29)	90%
Total 5202100 · Employee Benefits	8,904	93,527	118,901	(25,374)	79%
5202300 · Contractual Services					
5202355 · Contract Labor - Individual	0	80	500	(420)	16%
5202356 · Gingerbread House	0	1,000	1,000	0	100%
5202380 · Dispatch	0	13,875	13,875	0	100%
5202385 · Jail Expense	0	1,000	1,000	0	100%

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	Current	Year to Date	\$ Over		% of Budget
			(Under)	Budget	
	July 2015	Oct 2014 - July 2015	Budget	Thru July	
5202390 - Special Response Team	0	0	1,000	(1,000)	0%
5202395 - Contractual Services Other	0	0	1,000	(1,000)	0%
Total 5202300 - Contractual Services	0	15,955	18,375	(2,420)	87%
 5202500 - Operating Services					
5202540 - Computer Maintenance	272	572	700	(128)	82%
5202560 - Internet Subscriptions	0	317	1,350	(1,033)	23%
Total 5202500 - Operating Services	272	889	2,050	(1,161)	43%
 5202600 - Special Expenses					
5202675 - National Night Out	0	419	500	(81)	84%
Total 5202600 - Special Expenses	0	419	500	(81)	84%
 5203100 - General Supplies					
5203110 - Office Supplies	0	1,095	1,500	(405)	73%
5203140 - Uniforms	183	3,163	7,057	(3,894)	45%
5203170 - Evidence Gathering	47	244	700	(456)	35%
Total 5203100 - General Supplies	229	4,502	9,257	(4,755)	49%
 5203400 - Maintenance Supplies & Parts					
5203410 - Supplies - Custodial	19	504	600	(96)	84%
Total 5203400 - Maintenance Supplies & Parts	19	504	600	(96)	84%
 5204200 - Travel Expenses					
5204210 - Travel - Local	0	0	300	(300)	0%
5204220 - Professional Development	0	2,231	2,231	(0)	100%
5204225 - Professional Dev - LEOSE	0	1,075	1,165	(90)	92%
5204270 - Vehicle Expenses	1,994	17,514	24,000	(6,486)	73%
Total 5204200 - Travel Expenses	1,994	20,819	27,696	(6,877)	75%

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October 2014 through July 2015

	Current	Year to Date	\$ Over (Under)	% of Budget
	July 2015	Oct 2014 - July 2015	Budget	Thru July
			Budget	83%
5205200 · Data Processing Expenses				
5205220 · Data Proc - Equipment Rental	0	0	0	0%
5205240 · Data Processing - Software	570	17,208	17,500	(292) 98%
Total 5205200 · Data Processing Expenses	570	17,208	17,500	(292) 98%
5205300 · Printing Expenses				
5205310 · Copier Expense	84	852	1,500	(648) 57%
5205330 · Printing - Forms	0	45	300	(255) 15%
5205350 · Printing - Other	138	213	400	(187) 53%
Total 5205300 · Printing Expenses	222	1,110	2,200	(1,090) 50%
5205400 · Utilities				
5205410 · Telephone	227	1,125	1,600	(475) 70%
5205415 · Cellular Phone	233	1,163	1,350	(187) 86%
5205417 · Internet - PD	209	989	1,475	(486) 67%
5205420 · Wireless Cards	456	2,279	2,350	(71) 97%
5205450 · Electricity	309	3,506	4,120	(614) 85%
Total 5205400 · Utilities	1,434	9,063	10,895	(1,832) 83%
5205500 · Repairs & Building Improvements				
5205520 · Repairs - Building	98	1,405	1,517	(112) 93%
5205540 · Repairs- Machinery & Equipment	91	374	1,200	(826) 31%
5205550 · Repairs - Vehicles	504	6,494	7,500	(1,006) 87%
Total 5205500 · Repairs & Building Improvements	693	8,273	10,217	(1,944) 81%
5205600 · Insurance				
5205610 · Insurance - Property	408	1,631	1,641	(10) 99%
5205620 · Insurance - Liability	1,284	5,134	5,140	(6) 100%
5205640 · Insurance - Vehicle	592	2,366	2,400	(34) 99%

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	Current	Year to Date	\$ Over (Under)		% of Budget
	July 2015	Oct 2014 - July 2015	Budget	Budget	Thru July
Total 5205600 - Insurance		2,283	9,131	9,181	(50) 99%
5205700 - Other Expenses					
5205742 - Public Relations	0	0	0	0	0%
5205752 - Employment Screening	0	360	1,000	(640)	36%
5205765 - Miscellaneous	93	1,498	1,619	(121)	93%
Total 5205700 - Other Expenses		93	1,858	2,619	(761) 71%
5206400 - Minor Capital Outlay					
5206440 - Machinery & Equipment	-1,093	660	1,150	(490)	57%
5206445 - Personal Protective Equipment	0	840	2,000	(1,160)	42%
Total 5206400 - Minor Capital Outlay		-1,093	1,500	3,150	(1,650) 48%
Total 20 - Police		50,636	528,514	665,804	(137,290) 79%
25 - Municipal Court					
5251100 - Salaries & Wages					
5251140 - Municipal Judge	440	4,400	6,000	(1,600)	73%
Total 5251100 - Salaries & Wages		440	4,400	6,000	(1,600) 73%
5251400 - Support Staff					
5251405 - Support Staff	3,773	27,667	31,740	(4,073)	87%
5251420 - Jury Fees	0	0	200	(200)	0%
5251425 - City Prosecutor	813	5,238	8,500	(3,262)	62%
5251480 - Merit Raises	0	0	952	(952)	0%
5251490 - Overtime	59	88	1,400	(1,312)	6%
Total 5251400 - Support Staff		4,644	32,994	42,792	(9,798) 77%
5252100 - Employee Benefits					
5252110 - Group Insurance	630	6,305	7,561	(1,256)	83%
5252135 - TMRS	343	2,237	2,658	(421)	84%

City of Ovilla General Fund
Actual vs Budget Review
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	Current	Year to Date	\$ Over (Under)	% of Budget Thru July
	July 2015	Oct 2014 - July 2015		
5252160 · Worker's Compensation	0	-110	120	(230) (92%)
5252170 · Payroll Taxes	56	402	475	(73) 85%
5252196 · Membership Dues	0	0	25	(25) 0%
Total 5252100 · Employee Benefits	1,028	8,834	10,839	(2,005) 82%
5252300 · Contractual Services				
5252375 · Traffic Fines	0	17,240	32,000	(14,760) 54%
Total 5252300 · Contractual Services	0	17,240	32,000	(14,760) 54%
5252500 · Operating Services				
5252540 · Computer Maintenance	0	0	75	(75) 0%
Total 5252500 · Operating Services	0	0	75	(75) 0%
5253100 · General Supplies				
5253110 · Office Supplies	0	0	150	(150) 0%
5253140 · Uniforms	0	0	50	(50) 0%
Total 5253100 · General Supplies	0	0	200	(200) 0%
5254200 · Travel Expenses				
5254210 · Travel - Local	0	0	25	(25) 0%
Total 5254200 · Travel Expenses	0	0	25	(25) 0%
5255200 · Data Processing Expenses				
5255240 · Data Processing - SW Maint.	0	0	1,860	(1,860) 0%
Total 5255200 · Data Processing Expenses	0	0	1,860	(1,860) 0%
5255300 · Printing Expense				
5255350 · Printing - Other	0	179	800	(621) 22%
Total 5255300 · Printing Expense	0	179	800	(621) 22%

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October 2014 through July 2015

	Current	Year to Date	\$ Over (Under)	% of Budget
	July 2015	Oct 2014 - July 2015	Budget	Thru July
			Budget	83%
5255600 · Insurance				
5255620 · Insurance - Liability	79	315	315	0 100%
Total 5255600 · Insurance	79	315	315	0 100%
5255700 · Other Expenses				
5255765 · Miscellaneous	0	0	100	(100) 0%
5255768 · Collection Agency Fees	0	2,170	3,000	(830) 72%
5255770 · Warrant Fee State Comptroller	0	0	900	(900) 0%
5255772 · Warrant Fee - Omni	78	920	400	520 230%
Total 5255700 · Other Expenses	78	3,090	4,400	(1,310) 70%
Total 25 · Municipal Court	6,269	67,051	99,306	(32,255) 68%
30 · Fire				
5301100 · Salaries & Wages				
5301125 · Fire Chief	4,259	31,645	41,375	(9,730) 76%
5301140 · Fire Captains	9,267	47,140	100,723	(53,583) 47%
5301180 · Merit Raises - Staff	0	0	4,263	(4,263) 0%
Total 5301100 · Salaries & Wages	13,525	78,785	146,361	(67,576) 54%
5301400 · Support Salaries				
5301440 · Firefighters	27,594	219,561	223,060	(3,499) 98%
5301480 · Merit Raises	0	0	6,692	(6,692) 0%
5301485 · Volunteer Incentive Program	1,213	14,725	15,600	(875) 94%
Total 5301400 · Support Salaries	28,806	234,286	245,352	(11,066) 95%
5302100 · Employee Benefits				
5302135 · TMRS	381	1,439	2,710	(1,271) 53%
5302137 · Volunteer Retirement	0	324	500	(176) 65%
5302160 · Worker's Compensation	2,070	3,623	8,350	(4,727) 43%

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	Current	Year to Date	\$ Over		% of Budget
			(Under)	Budget	
	July 2015	Oct 2014 - July 2015	Budget	Budget	Thru July
5302170 - Payroll Taxes	2,882	21,677	27,000	(5,323)	80%
5302196 - Membership Dues	159	1,054	1,900	(846)	55%
Total 5302100 - Employee Benefits	5,492	28,117	40,460	(12,343)	69%
5302300 - Contractual Services					
5302310 - Consultant Fees	0	0	1,500	(1,500)	0%
5302380 - Dispatch	0	14,615	14,615	0	100%
5302385 - Emergency Transport Service	15,890	63,559	66,257	(2,698)	96%
Total 5302300 - Contractual Services	15,890	78,174	82,372	(4,198)	95%
5302500 - Operating Services					
5302510 - Maintenance Agreements	0	1,974	11,705	(9,731)	17%
5302540 - Computer Maintenance	63	138	1,500	(1,362)	9%
5302570 - Warning System Maintenance	0	0	780	(780)	0%
5302580 - Generator Maintenance	0	428	2,120	(1,692)	20%
Total 5302500 - Operating Services	63	2,539	16,105	(13,566)	16%
5302600 - Special Expenses					
5302675 - National Night Out	0	253	253	(0)	100%
Total 5302600 - Special Expenses	0	253	253	(0)	100%
5303100 - General Supplies					
5303110 - Office Supplies	1,410	2,129	1,600	529	133%
5303140 - Uniforms	0	3,226	5,000	(1,774)	65%
5303160 - Medical Supplies	108	4,620	8,000	(3,380)	58%
5303165 - Medical Support	60	478	500	(22)	96%
5303170 - Evidence Gathering	0	0	50	(50)	0%
5303175 - Education Aids	0	0	50	(50)	0%
Total 5303100 - General Supplies	1,578	10,453	15,200	(4,747)	69%

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	Current	Year to Date	\$ Over (Under)	% of Budget
	July 2015	Oct 2014 - July 2015	Budget	Thru July
			Budget	83%
5303400 · Maintenance Supplies & Parts				
5303410 · Supplies - Custodial	204	1,715	2,200	(485) 78%
5303420 · Building Alarm Maintenance	0	420	420	0 100%
Total 5303400 · Maintenance Supplies & Parts	204	2,135	2,620	(485) 81%
5304200 · Travel Expenses				
5304220 · Professional Development	0	656	1,300	(644) 50%
5304270 · Vehicle Expenses	-2,378	6,483	10,000	(3,517) 65%
Total 5304200 · Travel Expenses	-2,378	7,139	11,300	(4,161) 63%
5305200 · Data Processing Expenses				
5305230 · Data Proc-Maintenance & Repair	0	38	1,000	(963) 4%
5305240 · Data Processing - Software	0	2,916	2,916	0 100%
Total 5305200 · Data Processing Expenses	0	2,953	3,916	(963) 75%
5305300 · Printing Expense				
5305310 · Copier Expense	500	2,558	3,100	(542) 83%
5305330 · Printing - Forms	0	17	100	(83) 17%
Total 5305300 · Printing Expense	500	2,575	3,200	(625) 80%
5305400 · Utilities				
5305410 · Telephone	338	2,240	2,350	(110) 95%
5305415 · Cellular Phone	75	525	675	(150) 78%
5305417 · Internet - Fire Dept.	817	4,071	3,600	471 113%
5305430 · Natural Gas	57	1,701	2,400	(699) 71%
5305450 · Electricity	611	4,385	5,562	(1,177) 79%
Total 5305400 · Utilities	1,897	12,922	14,587	(1,665) 89%
5305500 · Repairs & Bldg Improvements				
5305520 · Repairs - Building	47	2,594	2,800	(206) 93%
5305540 · Repairs - Machinery & Equipment	342	6,961	18,934	(11,973) 37%

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	Current	Year to Date	\$ Over (Under)	% of Budget
	July 2015	Oct 2014 - July 2015	Budget	Thru July
			Budget	83%
5305545 · Repairs - Apparatus	207	11,052	12,000	(948) 92%
5305550 · Repairs - Vehicles	19	3,318	3,500	(182) 95%
Total 5305500 · Repairs & Bldg Improvements	615	23,925	37,234	(13,310) 64%
5305600 · Insurance				
5305620 · Insurance - Liability	31	400	6,500	(6,101) 6%
5305640 · Insurance - Vehicle	2,535	9,813	10,200	(387) 96%
Total 5305600 · Insurance	2,566	10,213	16,700	(6,487) 61%
5305700 · Other Expenses				
5305705 · Postage	0	20	50	(30) 40%
5305752 · Employment Screening	0	291	165	126 176%
5305765 · Flags & Miscellaneous	0	95	100	(5) 95%
Total 5305700 · Other Expenses	0	406	315	91 129%
5306400 · Minor Capital Outlay				
5306440 · Machinery & Equipment	0	3,868	10,300	(6,432) 38%
5306445 · Personal Protective Equipment	3,880	7,977	20,247	(12,270) 39%
Total 5306400 · Minor Capital Outlay	3,880	11,845	30,547	(18,702) 39%
Total 30 · Fire	72,637	506,719	666,522	(159,803) 76%
40 · Community Services				
5401100 · Salaries & Wages				
5401135 · ACO/Code Enforcement Officer	4,754	34,905	40,000	(5,095) 87%
5401180 · Merit Raises - Staff	0	1,200	(1,200)	0%
5401190 · Overtime	951	3,344	2,850	494 117%
Total 5401100 · Salaries & Wages	5,705	38,249	44,050	(5,801) 87%
5402100 · Employee Benefits				
5402110 · Group Insurance	350	3,500	5,719	(2,219) 61%
5402135 · TMRS	516	3,123	3,350	(227) 93%

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	Current	Year to Date	\$ Over (Under)	% of Budget
	July 2015	Oct 2014 - July 2015	Budget	Thru July
			Budget	83%
5402160 · Worker's Compensation	60	276	245	31 113%
5402170 · Payroll Taxes	89	613	600	13 102%
5402190 · License	0	150	625	(475) 24%
Total 5402100 · Employee Benefits	1,015	7,662	10,539	(2,877) 73%
5402300 · Contractual Services				
5402315 · Contract Building Inspections	6,184	53,789	61,800	(8,011) 87%
5402370 · Impound Fees	200	1,940	2,300	(360) 84%
Total 5402300 · Contractual Services	6,384	55,729	64,100	(8,371) 87%
5402600 · Special Expenses				
5402680 · Environmental Testing	159	926	2,300	(1,374) 40%
5402685 · Clean up Day	0	0	100	(100) 0%
Total 5402600 · Special Expenses	159	926	2,400	(1,474) 39%
5403100 · General Supplies				
5403110 · Office Supplies	0	0	50	(50) 0%
5403120 · Animal Care	30	136	150	(14) 91%
5403122 · Pet Supplies	0	241	500	(259) 48%
5403140 · Uniforms	0	285	350	(65) 81%
Total 5403100 · General Supplies	30	662	1,050	(388) 63%
5403400 · Maintenance Supplies & Parts				
5403460 · Miscellaneous	0	177	100	77 177%
Total 5403400 · Maintenance Supplies & Parts	0	177	100	77 177%
5404200 · Travel Expenses				
5404210 · Travel - Local	0	0	25	(25) 0%
5404220 · Professional Development	0	0	200	(200) 0%
5404270 · Vehicle Expenses	161	2,396	2,200	196 109%
Total 5404200 · Travel Expenses	161	2,396	2,425	(29) 99%

City of Ovilla General Fund
Actual vs Budget Review
October 2014 through July 2015

	Current	Year to Date	\$ Over (Under)	% of Budget
	July 2015	Oct 2014 - July 2015	Budget	Thru July
			Budget	83%
5405200 - Data Processing Expenses				
5405230 - Data Proc-Maintenance & Repairs	0	0	1,080	(1,080) 0%
Total 5405200 - Data Processing Expenses	0	0	1,080	(1,080) 0%
5405300 - Printing Expense				
5405330 - Printing - Forms	0	0	150	(150) 0%
Total 5405300 - Printing Expense	0	0	150	(150) 0%
5405400 - Utilities				
5405415 - Cellular Phone	159	794	949	(155) 84%
Total 5405400 - Utilities	159	794	949	(155) 84%
5405600 - Insurance				
5405610 - Insurance - Property	2	8	8	0 100%
5405620 - Insurance - Liability	53	212	215	(3) 99%
5405640 - Insurance - Vehicle	66	263	300	(37) 88%
Total 5405600 - Insurance	121	483	523	(40) 92%
5405700 - Other Expenses				
5405765 - Miscellaneous	0	77	100	(23) 77%
Total 5405700 - Other Expenses	0	77	100	(23) 77%
5406400 - Minor Capital Outlay				
5406440 - Machinery & Equipment	43	317	2,700	(2,383) 12%
Total 5406400 - Minor Capital Outlay	43	317	2,700	(2,383) 12%
Total 40 - Community Services	13,777	107,471	130,166	(22,695) 83%
45 - Solid Waste				
5455400 - Utilities				
5455465 - Solidwaste Pickup (Garbage)	33,384	166,920	204,661	(37,741) 82%

City of Ovilla General Fund
Actual vs Budget Review
October 2014 through July 2015

	Current	Year to Date	\$ Over (Under)		% of Budget
					Thru July
	July 2015	Oct 2014 - July 2015	Budget	Budget	
Total 5455400 · Utilities			204,661	(37,741)	82%
	33,384	166,920			
Total 45 · Solid Waste	33,384	166,920	204,661	(37,741)	82%
50 · Streets					
5501400 · Support Staff					
5501415 · Maintenance Crew	0	18,239	24,044	(5,805)	76%
5501480 · Merit Raises	0	0	721	(721)	0%
5501490 · Overtime	0	831	1,575	(744)	53%
5501500 · Streets - On Call	0	350	700	(350)	50%
Total 5501400 · Support Staff	0	19,420	27,040	(7,620)	72%
5502100 · Employee Benefits					
5502110 · Group Insurance	-630	5,045	7,565	(2,520)	67%
5502135 · TMRS	0	1,541	2,014	(473)	77%
5502160 · Worker's Compensation	330	1,076	1,340	(264)	80%
5502170 · Payroll Taxes	0	275	360	(85)	76%
5502190 · License	0	0	122	(122)	0%
Total 5502100 · Employee Benefits	-300	7,937	11,401	(3,464)	70%
5502200 · Special Services					
5502280 · NCTCOG- SWMP Fees	0	1,556	6,400	(4,844)	24%
Total 5502200 · Special Services	0	1,556	6,400	(4,844)	24%
5502600 · Special Expenses					
5502620 · Emergency Clean Up	0	0	2,250	(2,250)	0%
Total 5502600 · Special Expenses	0	0	2,250	(2,250)	0%
5503100 · General Supplies					
5503110 · Office Supplies	0	0	100	(100)	0%

City of Ovilla General Fund
Actual vs Budget Review
October 2014 through July 2015

	Current	Year to Date	\$ Over		% of Budget
			(Under)		
	July 2015	Oct 2014 - July 2015	Budget	Budget	Thru July
5503140 · Uniforms	0	425	500	(75)	85%
Total 5503100 · General Supplies	0	425	600	(175)	71%
5503400 · Maintenance Supplies & Parts					
5503405 · Drainage Maintenance	0	0	500	(500)	0%
5503420 · Supplies - Street Signs	0	1,814	2,000	(186)	91%
5503460 · Miscellaneous	0	0	300	(300)	0%
Total 5503400 · Maintenance Supplies & Parts	0	1,814	2,800	(986)	65%
5504200 · Travel Expenses					
5504220 · Professional Development	0	24	500	(476)	5%
5504270 · Vehicle Expenses	367	2,230	6,500	(4,270)	34%
Total 5504200 · Travel Expenses	367	2,254	7,000	(4,746)	32%
5505300 · Printing Expense					
5505350 · Printing - Other	0	311	350	(39)	89%
Total 5505300 · Printing Expense	0	311	350	(39)	89%
5505400 · Utilities					
5505450 · Electricity	3,800	37,606	45,000	(7,394)	84%
Total 5505400 · Utilities	3,800	37,606	45,000	(7,394)	84%
5505500 · Repairs & Bldg Improvements					
5405520 · Repairs - Building	0	0	500	(500)	0%
5505540 · Repairs - Machinery & Equipment	12	255	3,500	(3,245)	7%
5505550 · Repairs - Vehicles	303	1,055	2,400	(1,345)	44%
5505560 · Repairs -Street Maint.& Repairs	0	10,105	50,000	(39,896)	20%
5505565 · Repairs - Infrastructure Drainage	0	39	3,000	(2,961)	1%
5505590 · Repairs - Other	0	0	1,500	(1,500)	0%
Total 5505500 · Repairs & Bldg Improvements	315	11,454	60,900	(49,446)	19%

City of Ovilla General Fund
Actual vs Budget Review
October 2014 through July 2015

	Current	Year to Date	\$ Over (Under)	% of Budget
	July 2015	Oct 2014 - July 2015	Budget	Thru July
			Budget	83%
5505600 · Insurance				
5505620 · Insurance - Liability	285	1,138	1,140	(2) 100%
5505640 · Insurance - Vehicle	802	3,470	3,460	10 100%
Total 5505600 · Insurance	1,086	4,608	4,600	8 100%
5505700 · Other Expenses				
5505752 · Employment Screening	65	70	150	(80) 46%
Total 5505700 · Other Expenses	65	70	150	(80) 46%
5506400 · Minor Capital Outlay				
5506440 · Machinery & Equipment	729	1,510	3,000	(1,490) 50%
5506445 · Personal Protective Equipment	0	0	300	(300) 0%
5506490 · Other	0	0	850	(850) 0%
Total 5506400 · Minor Capital Outlay	729	1,510	4,150	(2,640) 36%
5507400 · Capitalized Assets				
5507440 · Machinery & Equipment	0	2,775	7,000	(4,225) 40%
5507460 · Infrastructure	0	7,500	313,200	(305,700) 2%
Total 5507400 · Capitalized Assets	0	10,275	320,200	(309,925) 3%
Total 50 · Streets	6,062	99,241	492,841	(393,600) 20%
60 · Parks				
5602400 · Rentals				
5602490 · Rental - Other	210	2,305	2,900	(595) 79%
Total 5602400 · Rentals	210	2,305	2,900	(595) 79%
5602600 · Special Expenses				
5602680 · Heritage Day	100	852	8,000	(7,148) 11%

City of Ovilla General Fund
Actual vs Budget Review
October 2014 through July 2015

	Current	Year to Date	\$ Over (Under)	% of Budget
	July 2015	Oct 2014 - July 2015	Budget	Thru July
			Budget	83%
5602690 - Special Events	417	2,509	2,092	0
Total 5602600 - Special Expenses	517	3,361	10,092	-7,148
5603400 - Maintenance Supplies & Parts				
5603460 - Miscellaneous	0	0	300	(300)
Total 5603400 - Maintenance Supplies & Parts	0	0	300	(300)
5605400 - Utilities				
5605450 - Electricity	570	6,224	8,300	(2,076)
Total 5605400 - Utilities	570	6,224	8,300	(2,076)
5605500 - Repairs & Bldg Improvements				
5605520 - Repairs - Building	0	0	250	(250)
5605530 - REPAIRS-IMP OTHER THAN BLDGS	0	1,392	1,000	392
Total 5605500 - Repairs & Bldg Improvements	0	1,392	1,250	142
5605600 - Insurance				
5605610 - Insurance - Property	28	113	115	(2)
5605620 - Insurance - Liability	120	481	500	(19)
5605640 - Insurance - Vehicle	55	221	240	(19)
Total 5605600 - Insurance	204	815	855	(40)
5605700 - Other Expenses				
5605765 - Miscellaneous	46	392	300	92
Total 5605700 - Other Expenses	46	392	300	92
5606400 - Minor Capital Outlay		0		
5606410 - Land Improvements	203	637	500	137
5606440 - Machinery & Equipment	0	321	500	(179)
Total 5606400 - Minor Capital Outlay	203	958	1,000	(42)

City of Ovilla General Fund
Actual vs Budget Review
October 2014 through July 2015

	Current	Year to Date	\$ Over (Under)	% of Budget
	July 2015	Oct 2014 - July 2015	Budget	Thru July
			Budget	83%
5607400 · Capitalized Assets				
5607440 · Machinery & Equipment	35	260	500	(240) 52%
Total 5607400 · Capitalized Assets	35	260	500	(240) 52%
 Total 60 · Parks	 1,784	 15,707	 25,497	 (9,790) 62%
 Total Expenditures	 237,103	 1,856,279	 2,751,641	 (895,362) 67%
 Net Change in Fund Balance	 -148,630	 573,890	 0	 573,890 100%

Ovilla W&S Utility Fund
Actual vs Budget Review
October 2014 through July 2015

	Current	Year to Date	\$ Over	% of Budget
	July 2015	Oct 2014 - July 2015	(Under)	Thru July
		Budget	Budget	83%
Resources				
4000400 · Charges for Services				
4000460 · Water Sales	47,501	607,451	930,000	(322,549) 65%
4000461 · Sewer Service	29,268	321,569	374,849	(53,280) 86%
4000465 · Water & Sewer Penalties	1,107	15,138	18,000	(2,862) 84%
4000471 · Reconnect Fees	150	4,191	5,000	(809) 84%
4000472 · Meters	82	2,857	2,200	657 130%
4000473 · Connect Fees	350	3,638	2,000	1,638 182%
4000478 · Infrastructure Improvement Fee	4,932	50,008	60,000	(9,992) 83%
4000480-Solid Waste Fees (Garbage)	(11)	(11)	0	(11) 100%
Total 4000400 · Charges for Services	83,380	1,004,842	1,392,049	(387,207) 72%
4000800 · Other Revenue				
4000880 · Capital Rec Fee	5,000	47,500	50,000	(2,500) 95%
4000840 · Interest Earned	230	2,564	2,600	(36) 99%
4000890 · Misc Other Revenue	0	1,500	1,500	0 100%
Total 4000800 · Other Revenue	5,230	51,564	54,100	(2,536) 95%
Total Resources	88,610	1,056,406	1,446,149	(389,743) 73%
Expense				
70 · Administration				
5701100 · Salaries & Wages				
5701110 · City Administrator	0	18,171	20,600	(2,429) 88%
5701115 · City Secretary	0	9,597	13,133	(3,536) 73%
5701117 · Finance Accountant	0	8,977	12,000	(3,023) 75%
5701120 · Part Time Admin. Support	0	5,434	7,218	(1,784) 75%
5701130 · Public Works Director	6,045	44,328	50,862	(6,534) 87%
5701180 · Merit Raises, Staff	0	0	3,200	(3,200) 0%
Total 5701100 · Salaries & Wages	6,045	86,507	107,013	(20,506) 81%

Ovilla W&S Utility Fund
Actual vs Budget Review
October 2014 through July 2015

	Current	Year to Date	\$ Over (Under)	% of Budget
	July 2015	Oct 2014 - July 2015	Budget	Thru July
			Budget	83%
5702100 · Employee Benefits				
5702110 · Group Insurance	630	6,305	7,561	(1,256) 83%
5702135 · TMRS	547	3,612	4,259	(647) 85%
5702170 · Payroll Taxes	86	643	780	(137) 82%
Total 5702100 · Employee Benefits	1,264	10,560	12,600	(2,040) 84%
5702200 · Special Services				
5702230 · Legal Fees	0	0	1,000	(1,000) 0%
5702240 · Audit	0	8,450	5,780	2,670 146%
5702250 · Accounting	0	107	1,000	(893) 11%
Total 5702200 · Special Services	0	8,557	7,780	777 110%
5702300 · Contractual Services /Personnel				
5702310 · Consultant Fees	0	3,175	3,500	(325) 91%
Total 5702300 · Contractual Services /Personnel	0	3,175	3,500	(325) 91%
5703100 · General Supplies				
5703110 · Office Supplies	0	657	700	(43) 94%
Total 5703100 · General Supplies	0	657	700	(43) 94%
5703400 · Maintenance Supplies / Parts				
5703410 · Supplies - Custodial	0	0	200	(200) 0%
Total 5703400 · Maintenance Supplies / Parts	0	0	200	(200) 0%
5704200 · Travel Expenses				
5704210 · Travel - Local	0	164	200	(36) 82%
5704220 · Professional Development	0	581	750	(169) 77%
Total 5704200 · Travel Expenses	0	745	950	(205) 76%
5705200 · Data Processing Expenses				

Ovilla W&S Utility Fund
Actual vs Budget Review
October 2014 through July 2015

	Current	Year to Date	\$ Over		% of Budget
			(Under)	Budget	
	July 2015	Oct 2014 - July 2015	Budget	Budget	Thru July
5705240 · Data Processing - Software	0	0	400	(400)	0%
Total 5705200 · Data Processing Expenses	0	0	400	(400)	0%
5705300 · Printing Expense					
5705350 · Printing - Other	0	0	250	(250)	0%
Total 5705300 · Printing Expense	0	0	250	(250)	0%
5705400 · Utilities					
5705410 · Telephone	227	1,108	1,350	(242)	82%
5705415 · Cellular Phone	149	744	906	(162)	82%
5705417 · Internet	209	956	825	131	116%
Total 5705400 · Utilities	585	2,808	3,081	(273)	91%
5705700 · Other Expenses					
5705705 · Postage	500	7,179	6,600	579	109%
5705740 · Advertising	0	158	300	(142)	53%
5705760 · Bank Service Charge	30	5	200	(195)	3%
5705765 · Miscellaneous	0	0	100	(100)	0%
5705775 · Credit Card Transaction Fee	(309)	574	3,000	(2,426)	19%
Total 5705700 · Other Expenses	221	7,916	10,200	(2,284)	78%
5706400 · Minor Capital Outlay					
5706440 · Machinery & Equipment	0	0	500	(500)	0%
Total 5706400 · Minor Capital Outlay	0	0	500	(500)	0%
5709000 · Reserve					
5708215 · Admin. Exp. to General Fund	0	94,021	125,361	(31,340)	75%
5709002 · Capital Improv. Water Reserve	0	0	16,730	(16,730)	0%
5709003 · Capital Improv. Sewer Reserve	0	0	23,400	(23,400)	0%
5709010 · Administrative Reserves	0	0	4,247	(4,247)	0%
Total 5709000 · Reserve	0	94,021	169,738	(75,717)	55%

Ovilla W&S Utility Fund
Actual vs Budget Review
October 2014 through July 2015

	Current	Year to Date	\$ Over (Under)	% of Budget
	July 2015	Oct 2014 - July 2015	Budget	Thru July
			Budget	83%
Total 70 - Administration	8,115	214,944	316,912	(101,968) 68%
75 - Water				
5751100 - Salaries & Wages				
5751133 - Superintendent	4,846	34,885	42,000	(7,115) 83%
5751180 - Merit Raises - Staff	0	0	1,260	(1,260) 0%
Total 5751100 - Salaries & Wages	4,846	34,885	43,260	(8,375) 81%
5751400 - Support Salaries				
5751405 - Support Staff	4,706	26,204	29,702	(3,498) 88%
5751415 - Maintenance Crew	6,300	44,958	51,350	(6,392) 88%
5751430 - Seasonal Crew	0	0	3,000	(3,000) 0%
5751450 - Certification Pay	138	808	1,200	(392) 67%
5751480 - Merit Raises	0	0	2,432	(2,432) 0%
5751490 - Overtime	253	2,278	4,000	(1,722) 57%
5751500 - Water - On Call	100	650	1,000	(350) 65%
Total 5751400 - Support Salaries	11,498	74,897	92,684	(17,787) 81%
5752100 - Employee Benefits				
5752110 - Group Insurance	1,960	18,210	30,244	(12,034) 60%
5752135 - TMRS	1,455	9,399	11,104	(1,705) 85%
5752160 - Worker's Compensation	683	2,658	3,150	(492) 84%
5752170 - Payroll Taxes	242	1,766	2,260	(494) 78%
5752190 - Licenses	0	111	222	(111) 50%
Total 5752100 - Employee Benefits	4,340	32,144	46,980	(14,836) 68%
5752300 - Contractual Services/Personnel				
5752350 - Contract Labor - Company	0	0	0	0 0%
5752380 - Dispatch	0	9,010	10,270	(1,260) 88%
Total 5752300 - Contractual Services/Personnel	0	9,010	10,270	(1,260) 88%

Ovilla W&S Utility Fund
Actual vs Budget Review
October 2014 through July 2015

	Current	Year to Date	\$ Over (Under)	% of Budget
	July 2015	Oct 2014 - July 2015		
	Budget	Budget		
5752400 - Rentals				
5752420 - Rental - Machinery & Equipment	0	0	500	(500) 0%
Total 5752400 - Rentals	0	0	500	(500) 0%
5752500 - Operating Services				
5752580 - Water Testing	272	2,794	4,000	(1,206) 70%
5752590 - TCEQ Fees	0	2,634	3,000	(366) 88%
Total 5752500 - Operating Services	272	5,428	7,000	(1,572) 78%
5753100 - General Supplies				
5753140 - Uniforms	0	1,398	1,500	(102) 93%
Total 5753100 - General Supplies	0	1,398	1,500	(102) 93%
5753400 - Maintenance Supplies & Parts				
5753460 - Miscellaneous	0	184	300	(116) 61%
Total 5753400 - Maintenance Supplies & Parts	0	184	300	(116) 61%
5754200 - Travel Expenses				
5754220 - Professional Development	0	700	750	(50) 93%
5754270 - Vehicle Expenses	493	6,770	9,000	(2,230) 75%
Total 5754200 - Travel Expenses	493	7,470	9,750	(2,280) 77%
5755200 - Data Processing Expenses				
5755230 - Data Proc-Maintenance & Repairs	0	1,071	1,300	(229) 82%
5755240 - Data Processing - Software	0	3,434	4,200	(766) 82%
Total 5755200 - Data Processing Expenses	0	4,505	5,500	(995) 82%
5755300 - Printing Expenses				
5755310 - Copier Expense	0	2,025	2,700	(675) 75%
5755350 - Printing - Other	0	2,893	1,500	1,393 193%

Ovilla W&S Utility Fund
Actual vs Budget Review
October 2014 through July 2015

	Current	Year to Date	\$ Over		% of Budget
			(Under)		
	July 2015	Oct 2014 - July 2015	Budget	Budget	Thru July
Total 5755300 · Printing Expenses		0	4,918	4,200	718 117%
5755400 · Utilities					
5755415 · Cellular Phone	212	1,062	1,500	(438)	71%
5755450 · Electricity	2,326	21,690	22,660	(970)	96%
5755460 · Water, wholesale	39,302	241,468	360,500	(119,032)	67%
Total 5755400 · Utilities	41,841	264,221	384,660	(120,439)	69%
5755500 · Repairs & Building Improvements					
5755540 · Repairs- Machinery & Equipment	124	2,384	5,000	(2,616)	48%
5755550 · Repairs - Vehicles	0	1,059	2,000	(941)	53%
5755570 · Inventory Expense	795	6,493	10,000	(3,507)	65%
5755580 · Water Chemical Expense	30	5,888	8,000	(2,112)	74%
5755590 · Repairs - Other	64	2,562	3,000	(438)	85%
Total 5755500 · Repairs & Building Improvements	1,013	18,387	28,000	(9,613)	66%
5755600 · Insurance					
5755610 · Insurance - Property	661	2,643	2,643	0	100%
5755620 · Insurance - Liability	402	1,607	1,750	(143)	92%
5755640 · Insurance - Vehicle	154	616	1,600	(984)	39%
Total 5755600 · Insurance	1,217	4,866	5,993	(1,127)	81%
5755700 · Other Expenses					
5755752 · Employment Screening	0	0	300	(300)	0%
Total 5755700 · Other Expenses	0	0	300	(300)	0%
5756400 · Minor Capital Outlay					
5756440 · Machinery & Equipment	0	275	500	(225)	55%
5756490 · Other	0	0	500	(500)	0%
Total 5756400 · Minor Capital Outlay	0	275	1,000	(725)	28%

Ovilla W&S Utility Fund
Actual vs Budget Review
October 2014 through July 2015

	Current	Year to Date	\$ Over (Under)	% of Budget Thru July
	July 2015	Oct 2014 - July 2015		
	Budget	Budget		
5757400 · Capitalized Assets				
5757440 · Machinery & Equipment	0	2,000	2,200	(200) 91%
5757450 · Vehicles	0	23,770	23,770	0 100%
5757470 · Infrastructure - Water	0	1,436	6,000	(4,564) 24%
Total 5757400 · Capitalized Assets	0	27,206	31,970	(4,764) 85%
5757900 · Long-Term Debt				
5758225 · Admin. Expense to Debt Fund	0	93,698	124,930	(31,233) 75%
Total 5757900 · Long-Term Debt	0	93,698	124,930	(31,233) 75%
Total 75 · Water	65,519	583,491	798,797	(215,306) 73%
80 · Sewer				
5801400 · Support Salaries				
5801405 · Support Staff	0	8,315	9,900	(1,585) 84%
5801415 · Maintenance Crew	6,540	49,790	55,702	(5,912) 89%
5801450 · Certification Pay	138	819	1,210	(391) 68%
5801480 · Merit Raises	0	0	1,968	(1,968) 0%
5801490 · Overtime	618	3,370	2,650	720 127%
5801500 · Sewer - On Call	150	800	1,150	(350) 70%
Total 5801400 · Support Salaries	7,447	63,095	72,580	(9,485) 87%
5802100 · Employee Benefits				
5802110 · Group Insurance	1,260	13,310	15,650	(2,340) 85%
5802135 · TMRS	660	4,392	4,491	(99) 98%
5802160 · Worker's Compensation-Sewer	683	2,658	2,730	(72) 97%
5802170 · Payroll Taxes	106	781	980	(199) 80%
5802190 · Licenses	0	111	222	(111) 50%
Total 5802100 · Employee Benefits	2,709	21,251	24,073	(2,822) 88%

Ovilla W&S Utility Fund
Actual vs Budget Review
October 2014 through July 2015

	Current	Year to Date	\$ Over (Under)		% of Budget
	July 2015	Oct 2014 - July 2015	Budget	Budget	Thru July
					83%
5802300 · Contractual Services/Personnel					
5802350 · Contract Labor - Company	0	1,500	2,000	(500)	75%
Total 5802300 · Contractual Services/Personnel	0	1,500	2,000	(500)	75%
5802500 · Operating Services					
5802515 · Sardis Collection Expense	702	6,649	10,108	(3,459)	66%
5802590 · TCEQ Fees - Sewer	0	10	100	(90)	10%
Total 5802500 · Operating Services	702	6,659	10,208	(3,549)	65%
5803100 · General Supplies					
5803140 · Uniforms	0	917	1,000	(83)	92%
Total 5803100 · General Supplies	0	917	1,000	(83)	92%
5803400 · Maintenance Supplies & Parts					
5803460 · Miscellaneous	0	0	500	(500)	0%
Total 5803400 · Maintenance Supplies & Parts	0	0	500	(500)	0%
5804200 · Travel Expenses					
5804220 · Professional Development	0	300	500	(200)	60%
5804270 · Vehicle Expense	190	832	1,500	(669)	55%
Total 5804200 · Travel Expenses	190	1,132	2,000	(869)	57%
5805400 · Utilities					
5805450 · Electricity	277	2,488	2,781	(293)	89%
5805463 · TRA Wastewater Treatment	28,696	173,246	199,280	(26,034)	87%
Total 5805400 · Utilities	28,973	175,735	202,061	(26,326)	87%
5805500 · Repairs & Bldg Improvements					
5805510 · Repairs - Land Improvements	0	28	300	(272)	9%
5805540 · Repairs - Machinery & Equipment	106	8,034	6,500	1,534	124%
5805570 · Inventory Expense	0	1,625	2,000	(375)	81%

Ovilla W&S Utility Fund
Actual vs Budget Review
October 2014 through July 2015

	Current	Year to Date	\$ Over		% of Budget
			(Under)		
	July 2015	Oct 2014 - July 2015	Budget	Budget	
5805590 · Repairs - Other	86	585	500	85	117%
Total 5805500 · Repairs & Bldg Improvements	192	10,272	9,300	972	110%
5805600 · Insurance					
5805610 · Insurance - Property	14	55	93	(38)	59%
5805620 · Insurance - Liability	93	371	375	(4)	99%
5805640 · Insurance - Vehicle	10	38	50	(12)	76%
Total 5805600 · Insurance	116	464	518	(54)	90%
5805700 · Other Expenses					
5805752 · Employment Screening	0	0	200	(200)	0%
Total 5805700 · Other Expenses	0	0	200	(200)	0%
5807400 · Capitalized Assets					
5807440 · Machinery & Equipment	0	5,973	6,000	(27)	100%
Total 5807400 · Capitalized Assets	0	5,973	6,000	(27)	100%
Total 80 · Sewer	40,328	286,997	330,440	(43,443)	87%
Total Expense	113,962	1,085,432	1,446,149	(360,717)	75%
Change in Net Position	(25,352)	(29,026)	0	(29,026)	100%

Ovilla Debt Service
Actual vs Budget Review
October 2014 through July 2015

	Current	Year to Date	\$ Over (Under)	% of Budget
	July 2015	Oct 2014 - July 2015	Budget	Thru July
			Budget	83%
Revenues				
4000100 · Taxes				
4000107 · Ad Valorem, Current I & S	1,937	415,074	415,211	(137) 100%
4000111 · Ad Valorem, Delinquent I & S	17	5,661	3,570	2,091 159%
4000114 · Interest/Penalties - I & S	160	4,189	2,844	1,345 147%
Total 4000100 · Taxes	2,114	424,923	421,625	3,298 101%
4000800 · Other Revenue				
4000840 · Interest Earned	82	502	770	(268) 65%
4000900 · Reduction of Reserve Fund Bal.	-	-	28,500	(28,500) 0%
4000930 · Admin.Rev.Rec.Fr Water & Sewer	-	93,698	124,930	(31,233) 75%
Total 4000800 · Other Revenue	82	94,200	154,200	(60,000) 61%
Total Revenues	2,196	519,123	575,825	(56,702) 90%
Expenditures				
5157900 · Long-Term Debt				
5157930 · Paying Agent Fees	-	-	500	(500) 0%
51579349 · 2011 Bond Issue Principle	-	-	365,000	(365,000) 0%
5157940 · 2011 Bond Issue Interest	-	105,163	210,325	(105,163) 50%
Total 5157900 · Long-Term Debt	-	105,163	575,825	(470,663) 18%
Total Expenditures	-	105,163	575,825	(470,663) 18%
Net Change in Fund Balance	2,196	413,960	-	413,960 100%

City of Ovilla Capital Projects Fund
Actual vs Budget Review
October 2014 through July 2015

	Current	Year to Date	\$ Over (Under)	% of Budget
	July 2015	Oct 2014 - July 2015	Budget	Thru July
			Budget	83%
Revenues				
4000800 · Other Revenue				
4000845 · Interest Earned - Texstar	0	0	1	(1) 35%
4000850 · Interest Earned - Prosperity	22	216	255	(39) 85%
Total 4000800 · Other Revenue	22	217	256	(39) 85%
Total Revenues	22	217	256	(39) 85%
Expense				
5879000 · Reserves				
5879010 · Admin Reserves	0	0	256	(256) 0%
Total 5879000 · Reserves	0	0	256	(256) 0%
Total Expense	0	0	256	(256) 0%
Change in Net Position	22	217	0	217 100%

Ovilla Park Impact Fund
Actual vs Budget Review
October 2014 through July 2015

	Current	Year to Date	\$ Over (Under)		% of Budget Thru July 83%
			Budget	Budget	
	July 2015	Oct 2014 - July 2015			
Revenues					
4000400 · Charges for Services					
4000460 · Park Impact	1,673	14,719	11,673	3,046	126%
Total 4000400 · Charges for Services	1,673	14,719	11,673	3,046	126%
4000800 · Other Revenue					
4000840 · Interest Earned	10	91	45	46	203%
Total 4000800 · Other Revenue	10	91	45	46	203%
Total Revenues	1,683	14,810	11,718	3,092	126%
Expenditures					
5606400 · Minor Capital Outlay					
5606410 · Land Improvements	0	0	500	(500)	0%
Total 5606400 · Minor Capital Outlay	0	0	500	(500)	0%
5607400 · Capitalized Assets					
5607440 · Capital Machinery & Equipment	0	0	3,500	(3,500)	0%
Total 5607400 · Capitalized Assets	0	0	3,500	(3,500)	0%
5609000 · Reserves					
5609035 · Park Impact Reserves	0	0	7,718	(7,718)	0%
Total 5609000 · Reserves	0	0	7,718	(7,718)	0%
Total Expenditures	0	0	11,718	(11,718)	0%
Net Change in Fund Balance	1,683	14,810	0	14,810	100%

Ovilla W&S Impact Fee Fund
Actual vs Budget Review
October 2014 through June 2015

	Current	Year to Date	\$ Over (Under)		% of Budget
	July 2015	Oct 2014 -July 2015	Budget	Budget	83%
Revenues					
4000400 · Charges for Services					
4000476 - Water Impact Fee	0	3,570	0	3,570	100%
4000477 - Sewer Impact Fee	5,600	29,930	13,810	16,120	217%
Total 4000400 · Charges for Services	5,600	33,500	13,810	19,690	243%
4000800 · Other Revenue					
4000840 - Interest Earned	13	187	195	(8)	96%
4000880 - Transfer In - Water Impact	0	0	73,505	(73,505)	0%
Total 4000800 · Other Revenue	13	187	73,700	(73,513)	0%
Total Revenues	5,613	33,687	87,510	(53,823)	38%
Expense					
5755500 - Repairs					
5755560 - Repairs - Water Lines	46,562	46,562	55,000	(8,438)	85%
5755500 - Repairs - Other	0	0	18,700	(18,700)	0%
Total 5859000 · Reserves	46,562	46,562	73,700	(27,138)	63%
5859000 · Reserves					
5859030 - Sewer Impact Fees Reserve	0	262	13,810	(13,548)	2%
Total 5859000 · Reserves	0	262	13,810	(13,548)	2%
Total Expense	46,562	46,824	87,510	(40,686)	54%
Change in Net Position	(40,949)	(13,138)	0	(13,138)	100%

Ovilla 4B Economic Development Corporation
Actual vs Budget Review
October 2014 through July 2015

	Current	Year to Date	\$ Over (Under)		% of Budget
					Budget
	July 2015	Oct 2014 - July 2015			
Revenues					
4000100 · Taxes					
4000120 · Sales tax	6,211	69,703	98,500	(28,797)	71%
Total 4000100 · Taxes	6,211	69,703	98,500	(28,797)	71%
4000800 · Other Revenue					
4000840 · Interest Income	128	1,083	785	298	138%
Total 4000800 · Other Revenue	128	1,083	785	298	138%
Total Revenues	6,339	70,786	99,285	(28,499)	71%
Expenditures					
8102200 · Special Services					
8102230 · Legal Fees	0	0	500	(500)	0%
8102240 · Audit	0	1,600	1,600	0	100%
Total 8102200 · Special Services	0	1,600	2,100	(500)	76%
8102300 · Consultant Services					
8102310 · Consultant Fees	0	0	20,000	(20,000)	0%
Total 8102300 · Consultant Services	0	0	20,000	(20,000)	0%
8103100 · General Supplies					
8103110 · Office Supplies	0	0	100	(100)	0%
Total 8103100 · General Supplies	0	0	100	(100)	0%
8104200 · Travel Expense					
8104210 · Travel Expense	0	504	1,000	(496)	50%
8104220 · Professional Development	0	2,050	2,300	(250)	89%
Total 8104200 · Travel Expense	0	2,554	3,300	(746)	77%

Ovilla 4B Economic Development Corporation
Actual vs Budget Review
October 2014 through July 2015

	Current	Year to Date	\$ Over (Under)	% of Budget
	July 2015	Oct 2014 - July 2015	Budget	Thru July
			Budget	83%
8105300 - Printing				
8105320 - Printing Expense	0	0	300	(300) 0%
Total 8105300 - Printing	0	0	300	(300) 0%
8105500 - Projects				
8105560 - Sewer Line	0	0	45,000	(45,000) 0%
Total 8105500 - Projects	0	0	45,000	(45,000) 0%
8105600 - Insurance				
8105620 - Insurance - Liability	73	293	295	(2) 99%
Total 8105600 - Insurance	73	293	295	(2) 99%
8105700 - Other Expenses				
8105705 - Postage	0	0	100	(100) 0%
8105730 - Memberships	0	0	165	(165) 0%
8105740 - Advertising	0	3,719	5,300	(1,581) 70%
8105765 - Business Expense	0	0	1,000	(1,000) 0%
Total 8105700 - Other Expenses	0	3,719	6,565	(2,846) 57%
8109000 - Reserves				
8109015 - Administrative Reserves	0	0	19,125	(19,125) 0%
8109215 - Admin. Expense to General Fund	0	1,875	2,500	(625) 75%
Total 8109000 - Reserves	0	1,875	21,625	(19,750) 9%
Total Expenditures	73	10,041	99,285	(89,244) 10%
Net Change in Fund Balance	6,266	60,745	0	60,745 100%

Ovilla Municipal Development District
Actual vs Budget Review
October 2014 through July 2015

	Current	Year to Date	\$ Over		% of Budget
			(Under)		
	July 2015	Oct 2014 - July 2015	Budget	Budget	Thru July
Revenues					
4000100 · Taxes					
4000120 · Sales tax		2,542	25,833	30,000	(4,167) 86%
Total 4000100 · Taxes		2,542	25,833	30,000	(4,167) 86%
4000800 · Other Revenue					
4000840 · Interest Income		36	291	160	131 182%
Total 4000800 · Other Revenue		36	291	160	131 182%
Total Revenues		2,577	26,125	30,160	(4,035) 87%
Expenditures					
9102200 · Special Services					
9102230 · Legal Fees		0	0	250	(250) 0%
9102240 · Audit		0	1,600	1,600	0 100%
9102250 · Accounting		0	0	250	(250) 0%
Total 9102200 · Special Services		0	1,600	2,100	(500) 76%
9102300 · Consultant Services					
9102310 · Consultant Fees		0	0	500	(500) 0%
Total 9102300 · Consultant Services		0	0	500	(500) 0%
9103100 · General Supplies					
9103110 · Office Supplies		0	0	100	(100) 0%
Total 9103100 · General Supplies		0	0	100	(100) 0%
9104200 · Travel Expense					
9104220 · Professional Development		0	0	250	(250) 0%
Total 9104200 · Travel Expense		0	0	250	(250) 0%

Ovilla Municipal Development District
Actual vs Budget Review
October 2014 through July 2015

	Current	Year to Date	\$ Over (Under)	% of Budget Thru July
9105600 · Insurance				
9105620 · Insurance - Liability	73	293	295	(2)
Total 9105600 · Insurance	<u>73</u>	<u>293</u>	<u>295</u>	<u>(2)</u>
9105700 · Other Expenses				
9105705 · Postage	0	0	25	(25)
Total 9105700 · Other Expenses	<u>0</u>	<u>0</u>	<u>25</u>	<u>(25)</u>
9109000 · Reserves				
9109015 · Administrative Reserves	0	0	26,390	(26,390)
9109215 · Admin. Expense to General Fund	0	375	500	(125)
Total 9109000 · Reserves	<u>0</u>	<u>375</u>	<u>26,890</u>	<u>(26,515)</u>
Total Expenditures	<u>73</u>	<u>2,268</u>	<u>30,160</u>	<u>(27,892)</u>
Net Change in Fund Balance	<u>2,504</u>	<u>23,857</u>	<u>0</u>	<u>23,857</u>

Ovilla Employee Benefit Trust

Actual vs Budget Review

October 2014 through July 2015

	Current	Year to Date	\$ Over (Under)	% of Budget	
	July 2015	Oct 2014 - July 2015	Budget	Budget	Thru July
Revenues					
4000991 · Insurance Contributions					
4000991 Insurance Contributions	12,436	133,429	0	133,429	100%
Total 4000991 · Insurance Contributions	12,436	133,429	0	133,429	100%
4000800 - Other Income					
4000840 - Interest Income	0	5	0	5	100%
Total Revenues	12,437	133,435	0	133,435	100%
Expenditures					
5902110 · Benefit Premiums					
5902110 - Benefit Premiums	12,436	144,690	0	144,690	100%
Total 5902110 · Insurance	12,436	144,690	0	144,690	100%
Total Expenditures	12,436	144,690	0	144,690	100%
Net Change in Fund Balance	0	(11,255)	0	(11,255)	100%

Ovilla Fire Department Auxiliary
Actual vs Budget Review
October 2014 through July 2015

	Current	Year to Date	\$ Over (Under)	% of Budget
	July 2015	Oct 2014 - July 2015	Budget	Thru July
			Budget	83%
Revenues				
4000800 · Other Revenue				
4000815 · Gifts	0	2,660	4,900	(2,240) 54%
4000830 · Vending Machines	0	0	500	(500) 0%
Total 4000800 · Other Revenue	0	2,660	5,400	(2,740) 49%
Total Revenues	0	2,660	5,400	(2,740) 49%
Expenditures				
5333400 · Maintenance Supplies and Parts				
5333460 · Supplies - Miscellaneous	0	5,369	5,400	(31) 99%
Total 5333400 · Maintenance Supplies and Parts	0	5,369	5,400	(31) 99%
Total Expenditures	0	5,369	5,400	(31) 99%
Net Change in Fund Balance	0	(2,709)	0	(2,709) 100%

Ovilla Police Department Special Fund
Actual vs Budget Review
October 2014 through July 2015

	Current	Year to Date	\$ Over (Under)	% of Budget
	July 2015	Oct 2014 ~July 2015		
Revenues				
4000800 · Other Revenue				
4000815 · Gifts	0	700	5500	(4800) 12.73%
Total 4000800 · Other Revenue	0	700	5500	(4800) 12.73%
Total Revenues	0	700	5500	(4800) 12.73%
Expenditures				
5232600 · Special Expenses				
5232690 · Special Expenses - Other	1225	1225	4550	(3325) 26.91%
Total 5232600 · Special Expenses	1225	1225	4550	(3325) 26.91%
5235700 · Other Expense				
5235735 · Official Functions	0	231	231	0 100.0%
Total 5235700 · Other Expense	0	231	231	0 100.0%
5236400 · Minor Capital Outlay				
5236440 · Machinery and Equipment	0	719	719	0 100.0%
Total 5236400 · Minor Capital Outlay	0	719	719	0 100.0%
Total Expenditures	1225	2175	5500	(3325) 39.54%
Net Income	0	(1,475)	0	(1,475) 100%



To: Honorable Mayor and Council Members
From: Dennis Burn, City Manager
Subject: Activity Report - August 3 through August 7, 2015

This report is to provide you an overview of City Manager activities for the week ending August 7, 2015.

Activities of City Manager

Police Department

We have a new Police Chief. We have had several nice discussions and he has accepted my job offer. At the Monday, August 10 City Council meeting (Executive Session) I will present him to you along with an Employment Agreement for your approval. His experience and attitude will make him an excellent addition to the City of Ovilla Police Department.

We continue to perform a "walk around" of our vehicles at the beginning of each shift to insure that each vehicle is in satisfactory operating condition before they are put into service. We are beginning to prepare an inventory of all pistols, shotguns and Tasers.

Web Site Redesign

We are putting together a committee to work with our consultant, Civic Plus, to redesign our web site. A group will be chosen to be trained in the use of the new web site.

Water Street Waterline Installation

The work is proceeding. I authorized Public Works to rent a track hoe in order to expedite the project. Our backhoe has been used but the progress was too slow. The track hoe is in use now and is certainly an improvement to our operations.

Budget

I met with our health insurance broker, Wellspring Insurance Agency, and reviewed our insurance options. Whichever option we choose there will be an increase in premium amounts. I am trying to control the increase. I requested that the broker discuss with the various insurance agencies how our premium amounts could be reduced without sacrificing coverage. Our broker did go back to the insurers and was successful in securing a reduction in premiums. Beginning October 1, 2015 we will have our health insurance with Blue Cross Blue Shield of Texas. The premium increase will be 8% with comparable co-pays and deductible amounts as we currently have in place. At the Monday, August 10 City Council meeting the budget will be



presented, with revisions per our August 6 Workshop. Also included will be an item for determination of the proposed tax rate.

I appreciate the Council's input at last night's budget workshop. It gives me a better understanding of your concerns so that I can build a budget that works.

Once the budget has been adopted, I will prepare a plan to implement the specific budget items that are "project" based with an emphasis on accomplishing tasks in the budget year without carryover to future fiscal years.



To: Honorable Mayor and Council Members
From: Dennis Burn, City Manager
Subject: Activity Report - August 10 through August 14, 2015

This report is to provide you an overview of City Manager activities for the week ending August 14, 2015.

Activities of City Manager

Police Department

Our new Chief, Brian Windham, will start here on Tuesday, September 1, 2015. His office has been painted and we are proceeding with painting the rest of the building.

Water Street Waterline Installation

The work is proceeding. The Public Works Department is making progress but it is slow going. As of today he is at the intersection of Water Street and Cockrell Road.

Budget

There will be a public hearing on Monday, August 24 at 5:30 PM. Discussion will include the various tax rates and the budget itself.

Cockrell Hill Road

The Dallas County portion of Cockrell Hill Road is not satisfactory. We are working with Dallas County Precinct 3 for them to repair their work. Per our contract with the County, we must pay for the work up-front. This is to enable the County to have the funds to purchase the materials for the project. Once the County has completed the repair work, we will paint the two shoulder stripes and the centerline stripe.

MISD New Elementary School

On August 7, we received from MJ Thomas Engineering, LLC: (1) "Orphan" 0.624 Ac. Rezoning Map, (2) Annexation map of Shiloh Road centerline to North Right-of-Way line and (3) Final Plat of entire property and "orphan" portion. We have reviewed the information they provided and we have requested additional information. Once their application is complete we will forward items (1) and (2) to the Planning and Zoning Commission for their consideration and we will forward item (3) to the City Council for their consideration.

I am in the process of requesting a meeting with MISD to discuss the above plus other issues.



Bryson Manor Phases 2&3

On August 10, we received from Massey Shaw (the developer) a zoning variance request regarding alleys, lot width and building set back lines. I am in the process of requesting a meeting with the developer, his attorney and engineer to discuss and review their submittal. Once their application is complete, we will forward the information to the Planning and Zoning Commission for their consideration.

Flood Zone Management

Some local residents came in to discuss their frustration that they are unable to sell their house because flood insurance is so expensive for the new buyers. They accused the City of not notifying the public when FEMA revised their flood maps in 2013/2014. We did indeed follow all FEMA guidelines regarding public notification (posting on our web site and newspaper legal notices). I explained to them that the City does not set insurance rates nor do we determine flood hazard areas. They left somewhat satisfied.

Staff Meetings

Every other week I have Department Head group meetings and individual meetings with each department head. Therefore, I meet with each department head as a group and one-on-one every week. We come together to discuss future agenda items and specific needs/concerns that we all share. I do not like to have meetings just for the sake of having a meeting but I really do like these particular meetings. They are productive and we learn a lot from each other.

Group Insurance

We will be having an open enrollment for all City employees for health insurance coverage. The meeting will be Monday, September 8 at 1:00 with our broker, Wellspring Insurance Agency.

Heritage Day

We met again this week. The preparation for the event is moving along well. Sponsorship is up and participation looks good. We will be running an ad in NOW Magazine.

Information Technology (IT)

As you are aware, we are in need of IT support. I have met with two firms and have a proposal from one of them. I will receive the second proposal next week. I will keep you informed of my choice and how we will move ahead.

Special Note



Yes, the majority of my time since you hired me and I started June 1, 2015 has been spent on the preparation of the FY 2015-2016 Budget. After all, someone has to do it and I chose to do it and not delegate the responsibility. I have “enjoyed” working on the budget as it has been an intellectual challenge and it has helped me become familiar with the internal operations of the City. However, **and I want to stress this point**, this is not the only work I have done in my 2 ½ months here. I have covered a lot of ground. When the budget is complete and approved, you will receive a budget book prior to October 1, 2015. After the budget I intend to: prepare a budget implementation checklist so that all projects move forward and not be forgotten, spend time with Public Works and learn the roads, sewer, water, ditches, tree trimming and much more, spend time with the Police and Fire Departments, and many other items.

I hope you are satisfied with me thus far. I am happy I came to work here.



To: Honorable Mayor and Council Members
From: Dennis Burn, City Manager
Subject: Activity Report - August 17 through August 21, 2015

This report is to provide you an overview of City Manager activities for the week ending August 21, 2015.

Activities of City Manager

Police Department

Our new Chief, Brian Windham, will start here on Tuesday, September 1, 2015. His office has been painted and the rest of the interior of the building has been painted. New furniture for the Chief's office and for some workstations has been ordered and should be received soon. We have a new patrol officer candidate that we will likely hire after his background check is complete.

Water Street Waterline Installation

The work is proceeding. The Public Works Department is making progress but it is slow going. They are getting out of the rock and into some dirt now. As of today, they are even with the Ellis County Barbeque restaurant. Paving improvements to Water Street should begin next week performed by Ellis County. The paving improvements will consist of reclaiming the existing pavement, installing base course and then placing a double penetration chip seal surface.

Budget

There will be a public hearing on Monday, August 24 at 5:30 PM. Discussion will include the various tax rates and the budget itself.

Cockrell Hill Road

The Dallas County portion of Cockrell Hill Road is not satisfactory. We are working with Dallas County Precinct 3 for them to repair their work. Their repair work will be performed at no additional cost to the City. Once the County has completed the repair work, we will paint the two shoulder stripes and the centerline stripe.

MISD New Elementary School

I had a meeting with MISD representatives and we discussed their rezoning request for the "orphan" property, annexation of Shiloh Road and a final plat for the entire property including the "orphan" piece. The rezoning request (which is to have consistent zoning across their



entire property) and the final plat request will wait until Bryson Road is constructed. I will send a letter denying the final plat application. I will meet with the City of Midlothian to discuss their agreeing to adjust their ETJ that is currently at the centerline of Shiloh Road to the south right-of-way line. Once the agreement is in place I will proceed with annexation documents for that portion of Shiloh Road in front of the new elementary school that will be presented to the Planning and Zoning Commission and then to City Council.

Bryson Manor Phases 2&3

I met with the developer and engineer to discuss a subdivision variance request. Their request centers on alleys, lot width and setback lines. They have not submitted a preliminary plat and are reluctant to do so because of the expense and time required. In order to expedite the process and to give them an indication of whether or not their request will be considered favorably, they will submit a preliminary concept layout that will be presented to the Planning and Zoning Commission and then to City Council.

Information Technology (IT)

As you are aware, we are in need of IT support. I have met with two firms and have a proposal from both of them. I am in the process of reviewing the proposals to determine if all the services we need are included and which firm provides the best price. I will keep you informed of my choice and how I will move ahead with getting the support we need.

Water and Sewer Impact Fee Study

I have requested a proposal from our City Engineer (Birkhoff, Hendricks and Carter) for a water and sewer impact fee study. I will share the proposal with you when it becomes available.

City Electrical Service

I met with TCAP (Texas Coalition for Affordable Power). Ovilla, along with 170 political subdivisions in the state, are members of TCAP. TCAP is a non-profit organization that negotiates electricity prices from the power generator (for instance Luminant at the Glen Rose nuclear power plant) and from the provider (for instance GEXA). Our price agreement expires in December 2017. This price agreement is for the City's power usage only at our buildings, sewer lift stations and water pump station. The City does not negotiate electricity rates for residents and commercial properties. The City is currently paying \$0.07445 per kWh from the power generator. The price trends show that this rate will drop to around \$0.0434 per kWh and possibly lower. When we lock in this new rate, the City will save \$15,000.00 to \$20,000.00 annually based on our current usage. The City 2014 total power usage was 559,000 kWh. This is up from the City 2013 total power usage of 545,323 kWh. I will present to you a new



agreement for the period of January 2018 to December 2020 at a spring 2016 City Council meeting.

Zoning Map

Our current zoning map was last updated in February 2007. Kimley-Horn (a consulting engineering firm) is preparing an update to the zoning map to include the MISD new elementary school annexation and the planned development. When the map is complete I will present it to the Planning and Zoning Commission and then to the City Council.

General Obligation Refunding Bonds, Series 2011

I met with Boyd London of First Southwest regarding our bond indebtedness. Our existing bond series is a refinancing of three outstanding debts the City had incurred in past years. Our debt payment is funded by ad valorem property taxes and contributions from the water and sewer fund. The debt will be paid off in 2029 and carries an interest rate of 3.328%. Our current Standard & Poor rating is "AA".

New Sewer Line

I am pursuing the elimination of the existing septic systems that service City Hall/Police Department/Fire Department with a combination lift station/force main that would tie us in to an existing gravity sewer stub out near the Post Office. I will keep you informed.



To: Honorable Mayor and Council Members
From: Dennis Burn, City Manager
Subject: Activity Report - August 24 through August 28, 2015

This report is to provide you an overview of City Manager activities for the week ending August 28, 2015.

Activities of City Manager

Police Department

Our new Chief, Brian Windham, will begin on Tuesday, September 1, 2015. His office has been painted and the rest of the interior of the building has been painted. New furniture for the Chief's office and for some workstations has been ordered and received. We have a new patrol officer candidate that we will likely hire after his background check is complete.

Water Street Waterline Installation

The work is proceeding. The Public Works Department is making progress but it is slow going. They are getting out of the rock and into some dirt now. As of today, they are in the parking lot at Heritage Park. They will be returning the track-hoe and using our backhoe to complete the project. Paving improvements to Water Street should begin soon performed by Ellis County. The paving improvements will consist of reclaiming the existing pavement, installing base course and then placing a double penetration chip seal surface.

Budget

There will be a second public hearing on Thursday, September 3 at 5:30 PM. Discussion will include the various tax rates. The public hearing we had on August 24 went well. Two citizens spoke in favor of the ad valorem tax rate. No one spoke in opposition.

MISD New Elementary School

Annexation: I have contacted the Midlothian City Manager regarding the annexation of Shiloh Road. Midlothian and Ovilla share a common boundary line along the centerline of Shiloh Road. In order for Ovilla to annex the entire right-of-way, Midlothian must move their boundary from the centerline to the south right-of-way line. The Midlothian City Manager forwarded a resolution that was prepared in January 2015. The resolution never went forward because Ovilla, at that time as I understand it, did not desire to annex the right-of-way. I have forwarded this resolution to our attorney for review. After review, I will place the resolution on a City Council agenda. Midlothian will do the same. We will conduct two public hearings



for the annexation. **Final Plat:** I sent the Midlothian MISD elementary school engineer a letter denying their final plat application for the entire property plus the "orphan" piece. The denial was based on, that at this time; they do not own the "orphan" piece. **Agreement:** I have received from MISD a draft inter local agreement regarding cost sharing and construction of infrastructure. I have forwarded the document to our attorney for review. I will place the agreement on a City Council agenda for consideration. **Construction:** MISD is moving ahead with the construction of the project. None of the above items impedes their progress. We are not holding them up.

Information Technology (IT)

I have hired a firm, Technology and Beyond, to provide us with our IT support. They will begin their work by relocating the server and other hardware from the front office in City Hall to one consolidated location in the Fire Department. Once the relocation is complete, I will move into that front office. It will give me more room for work and for guests.

City Engineer

I met with our engineer (Birkhoff, Hendricks & Carter) this week to discuss several matters. We discussed water and sewer maps, water and sewer impact fee study, Meadow Glen water seepage, engineering design standards and many other items. I will keep you informed as each item progresses.

Parking Lot Improvements

The paved surfaces at the Police Department/City Hall/Fire Department are in poor condition. I have met with a concrete pavement company that I have used in the past with great success to give me an estimate to take out the existing pavement and replace with reinforced concrete pavement. Once I have the estimate I will proceed with having our City Engineer prepare bid documents for advertisement of competitive sealed bids. Once the bids are received and depending on funding, I will bring a recommendation to you at a future City Council meeting.

Zoning Map

Our current zoning map was last updated in February 2007. Kimley-Horn (a consulting engineering firm) has prepared an update to the zoning map to include the MISD new elementary school annexation and the planned development. I met with them this week and reviewed the new zoning map along with population projections. I will forward them my revisions and when the map is complete I will place it on a Planning and Zoning Commission meeting and then to City Council for consideration.



Handgun Issues

I met with the City Attorney, Ron MacFarlane, and we discussed new legislation regarding handguns. He will make a presentation to you during the September 14 City Council briefing session concerning this issue. **Regarding Handguns effective September 1, 2015:** 1. We cannot prohibit someone with a concealed handgun license (CHL) from coming into a municipal building with a concealed handgun. 2. If City Council (or other meetings of a board/committee subject to the Open Meetings Act) wants to prohibit concealed carry in the meeting room during the meeting, they can do so with an appropriate notice. 3. An appropriate notice can be oral (presiding officer or someone with authority) or printed (English and Spanish) on the agenda. 4. Signs are no longer required. **Regarding Handguns effective January 1, 2016.** 1. Open carry takes effect. 2. We cannot prohibit someone with a CHL from coming into a municipal building with a concealed and/or open carry handgun. 3. Items 2, 3 and 4 above under September 1, 2015 remain the same. **Municipal Court.** No notice of any kind is required regarding handguns. It is prohibited for anyone to have a handgun during court (no warning required). The exception to the prohibition is the Judge and Prosecuting Attorney, who are both allowed to have a handgun. **Ovilla Personnel Policy.** Employees are prohibited from carrying a handgun on City property. Since the City cannot prohibit someone with a CHL from coming into a municipal building, it is not right, in my opinion, for an employee who has a valid CHL to be in an unfair situation when meeting someone with a concealed or holstered handgun. I will present to you at a future City Council meeting a revision to the Employee Policies Handbook that would allow employees with a CHL to conceal carry and/or open carry a handgun on City property.

Ovilla Municipal Court Report

FY-2014-2015	Total Traffic Cases Filed	State Law Cases Filed	Parking Cases Filed	Penal Code Cases Filed	City Ordinance Filed	Trials	Total Revenue	Amount Kept by City	Amount sent to State	Warrants Issued	Cases sent to Collections
October	18	0	0	3	3	1	\$5,574.40	\$3,728.99	\$1,845.41	16	16
November	25	1	0	4	0	1	\$4,361.00	\$2,663.66	\$1,697.34	19	51
December	30	0	0	1	2	0	\$5,417.38	\$3,195.00	\$2,222.38	0	46
January	32	3	0	0	8	0	\$7,500.62	\$4,371.65	\$3,128.97	11	66
February	28	1	0	4	1	0	\$4,381.80	\$2,755.24	\$1,626.56	18	106
March	34	1	0	0	2	1	\$5,572.30	\$3,086.72	\$2,485.58	3	7
April	32	0	0	0	0	2	\$6,270.38	\$3,453.99	\$2,816.39	6	6
May	8	1	0	3	1	0	\$5,212.90	\$3,304.22	\$1,908.68	7	7
June	18	0	0	4	2	0	\$4,984.97	\$3,222.48	\$1,762.49	8	8
July	30	1	0	3	4	0	\$2,506.04	\$1,515.24	\$990.80	13	13
August	32	0	0	0	0	0	\$8,261.00	\$4,882.12	\$3,378.88	9	9
September											
Totals	287	8	0	22	23	5	\$60,042.79	\$36,179.31	\$23,863.48	110	335

2013-2014 FY

August	49	0	0	0	1	0	\$7,475.40	\$4,207.30	\$3,268.10	25
FY Totals	460	186	3	9	30	1	\$81,029.66	\$46,751.18	\$34,278.48	169

FY-2014-2015	Total # of Warrants	Total Amount of Warrants	Warrants Cleared	Warrants Amount	Cleared Omni/ Collections	Amount Omni/ Collections
October	389	\$118,562.35	4	\$1,113.00	4	\$1,113.00
November	405	\$124,725.78	3	\$1,068.40	3	\$1,068.40
December	394	\$126,563.34	11	\$3,399.93	9	\$2,921.93
January	399	\$132,488.90	6	\$1,163.80	6	\$1,163.80
February	403	\$141,210.30	14	\$200.00	12	\$200.00
March	391	\$137,449.88	15	\$2,726.73	15	\$2,726.73
April	385	\$135,147.38	12	\$1,704.90	12	\$1,704.90
May	389	\$136,101.38	3	\$1,917.00	3	\$1,917.00
June	384	\$134,498.18	13	\$2,947.47	13	\$2,947.47
July	392	\$137,165.18	5	\$850.55	5	\$850.55
August	395	\$138,429.01	6	\$1,800.03	6	\$1,800.03
September						
Totals			92	\$18,891.81	88	\$18,413.81

Code Enforcement Report
 105 S Cockrell Hill Rd
 Ovilla, TX 75154
 (972) 617-7262

To: Mayor Richard Dormier
 Ovilla City Council
 Pam Woodalll

Subject: **Code Enforcement Monthly Report**

	Aug.2015	Aug 2015 YTD	Aug 2014	Jan.2015 YTD
Calls For Service				
Complaint (Nuis 35,Permit 13,Parking11	59	486	79	
Follow Up (Nuis 40, Permit-13, Parking-11)	64	553	89	
Door Notice (Nui -20, Permit-9 Parking-11)	40	344	38	
Mail Notice (Nuis-15, Parking-6 per 5)	26	189	14	
Posted Property (3 nuisance)	3	194	8	
Court 1 public nuisance guilty,1 dismiss	\$4,122	\$1,545	\$0.00	
Citizen Contacts	163	801	92	
Permits Reviewed	18	162	13	
Permits Issued	12	134	11	
Inspections	24	178	19	
Nuisance Abated by City (4Mosquito)	4	20	0	
Nuisance Signs (, 18 garage sale 8 business)	26	303	33	
Board Of Adjustment approved	0	3	2	

OVILLA ANIMAL CONTROL
105 S Cockrell Hill Rd
Ovilla, TX 75154
(972) 617-7262

To: Mayor Richard Dormier
Ovilla City Council

Subject:Animal Control Monthly Report

	Aug 2015	Aug 2015 YTD	Aug 2014	Jan 2015 YTD
Calls For Service				
Complaint (Registration-19 At Large-12)	31	264	58	
Followups	35	302	43	
Door Notice (Registration-27 At Large-5)	32	180	28	
Impounded Animal (Dog 7)	7	60	5	
Animal Welfare Check	11	111	16	
Impound Results (Return 3 , Transport-4)	7	41	5	
Impound fee collected	\$125.00	\$935.00	75	
Court(0)barking		\$532.00	0	
Citizen Contacts	41	693	42	
Registration Tags Issued \$192	16	182	24	
Registration Reminder Mailed	18	121	16	
Nuisance Letter Mailed	3	10	4	
Animals released (2 snake 2skunk 1 Rac)	5	25	2	
Deceased Removed	16	153	34	
Oak Leaf (1 duck)	1	10	3	
Traps Checked Out	7	54	11	

Ovilla City Council

CONSENT ITEMS C1 – C3

Meeting Date: September 14, 2015

Department: Administration/Finance

Discussion Action

Budgeted Expense: YES NO N/A

Submitted by: Staff

Amount: N/A

Attachments:

- C1. July 2015 Financial Transactions over \$5,000
- C2. Quarterly Investment Report – Update information
- C3. 2015-2016 Annual City Calendar and scheduled meetings of the Ovilla City Council.

Discussion / Justification:

Recommendation / Staff Comments:

Staff recommends approval.

Sample Motion(s):

I move to approve the consent items as presented.



DATE: September 14, 2015

TO: Honorable Mayor and Council Members

FROM:
Linda Harding, Accountant

SUBJECT: Expenditures Over \$5,000.00 Thru July 2015

**City of Ovilla Expenditures Over \$5,000
for the Month of AUGUST 2015**

General Fund

Date	Check#	Payee	Description	Amount
7/1/2015	ACH	Quick Books Payroll Service	Payroll	\$37,077.16
7/1/2015	43921	US Treasury	Payroll Taxes	\$6,991.56
7/2/2015	43928	Gexa	Utility	\$5,049.81
7/10/2015	43945	TMRS	Retirement	\$12,353.99
7/10/2015	43959	Progressive Waste Solutions of TX	Garbage	\$16,692.00
7/10/2015	43947	TMS	Insurance	\$11,792.40
7/16/2015	ACH	Quick Books Payroll Service	Payroll	\$37,269.97
7/16/2015	43983	Texas Workforce Commission	Unemployment	\$5,905.04
7/17/2015	43970	US Treasury	Payroll Taxes	\$6,864.62
7/17/2015	43976	State Comptroller	Sales Tax	\$5,836.40
7/29/2015	44007	United Health Care	Health Insurance	\$6,993.88
7/30/2015	ACH	Quick Books Payroll Service	Payroll	\$37,955.88
7/31/2015	44003	US Treasury	Payroll Taxes	\$6,964.16
7/31/2015	44017	Gexa	Utility	<u>\$5,246.72</u>

Total General Fund Transactions \$5,000 and Over

\$202,993.59

Water & Sewer Fund

Date	Check#	Payee	Description	Amount
7/10/2015	15942	City of Ovilla Debt Fund	I&S	\$155,497.50
7/13/2015	15943	City of Ovilla General Fund	Garbage	\$21,903.27
7/17/2015	15953	City of Ovilla General Fund	Payroll 7/2/2015	\$11,148.68
7/17/2015	15946	City of Dallas	Water Purchase	\$39,302.31
7/17/2015	15954	City of Ovilla General Fund	Payroll 7/11/2015	\$10,796.80
7/17/2015	15955	City of Ovilla General Fund	due to General Fund	\$99,887.43
7/24/2015	15959	Trinity River Authority	Sewer Charge	\$28,696.00
7/31/2015	15961	City of Ovilla General Fund	Payroll 7/31/2015	\$11,687.45
7/31/2015	15974	City of Ovilla General Fund	Garbage	<u>\$18,259.16</u>

Total Water & Sewer Fund Transactions \$5,000 and Over

\$397,178.60



DATE: September 14, 2015

TO: Honorable Mayor and Council Members
Dennis Burn, City Manager

FROM: Linda Harding, City Accountant

SUBJECT: Investment Report Ending June 2015

At the regular council meeting August, 2015, accounting was presented with a question on the Investment Report ending June 2015. The question: 'Why was there an amount in the column titled 'Difference'?

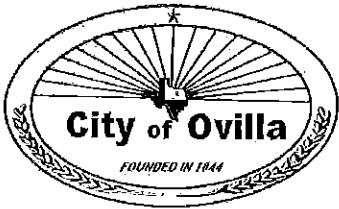
The following:

Page 1 is the information sent to Danny Strunc of Yeldell and Associates.

Page 2 is the historical differences of the account as presented to council from 2012-2013, I did not go back further to date of which 0.00 difference appeared. The Beginning Market Value amounts have historically been the figure used in the Ending Market Value of previous period reports.

Page 3 is a response to the differences presented by Mr. Strunc.

Page 4 is the Book Value amount that will be used in the Investment Report for period ending June 2015 presented for consideration of approval.



DATE: August 11, 2015

TO: Danny Strunc

FROM: Linda Harding

SUBJECT: Quarterly Investment Report

The attached investment recap of General Fund Bank Account ending 9437 is for the period of FY 2012-2013 Annual report and the following quarters through June 2015.

The City Council rejected the Quarter Ending 6/30/2015 Investment report due to a difference between the Ending Market Value and the Book Value for this account.

My only explanation I could offer, was that history shows there has always been a balance in the difference column for this account. (see next page for history from 2013)

For me to provide an exact explanation of why there is a difference I would have to go to the report that had the initial difference and work my way to the current quarter.

Is there another procedure to provide explanation?

I have perpetuated the manor of which report has been generated, so the difference will always be an amount over/under \$0.00.

If I use the prior period ending book value as my beginning market value, this report would have a 0.00 difference. Can I adjust the beginning market value?

Thank you,
Linda Harding

History of Report showing Reported Differences on
G Fund QB acct# 1012500 (2013-2015)

Fund	Bank	Investment Type	Description	Bank Account Number	Quick Books Account #	Inception Date	Maturity Date	Rate	Beginning Market Value	Activity During Quarter	Ending Market Value	Book Value	Difference
JUNE 2015 GENERAL FUND													
GF	Prosperity Bank	Operating							4-1-15			6-30-15	6-30-15
		General		6602109437	1012500	N/A	N/A	0.3200%	\$ 1,691,179.84	Interest Earned	\$ 1,249.73		
										Net Deposit	\$ 469,122.83		
										Net Withdrawals	\$ 646,407.57		
										Ending Balance	\$1,514,144.83	\$1,505,735.16	\$8,409.67
MARCH 2015 GENERAL FUND													
GF	Prosperity Bank	Operating							1-1-15			2-21-15	3-31-15
		General		6602109437	1012500	N/A	N/A	0.3200%	\$ 1,594,012.45	Interest Earned	\$ 1,310.46		
										Net Deposit	\$ 892,745.10		
										Net Withdrawals	\$ 796,888.17		
										Ending Balance	\$1,691,179.84	\$1,682,770.86	\$8,408.98
DECEMBER 2014 GENERAL FUND													
GF	Prosperity Bank	Operating											
		General		6602109437	1012500	N/A	N/A	0.3200%	\$ 914,723.42	Interest Earned	\$ 743.42		
										Net Deposit	\$ 1,366,692.30		
										Net Withdrawals	\$ 688,146.69		
										Ending Balance	\$1,594,012.45	\$1,595,603.47	(\$1,591.02)
SEPTEMBER 2014 GENERAL FUND													
GF	Prosperity Bank	Operating											
		General		6602109437	1012500	N/A	N/A	0.3200%	\$ 1,430,158.95	Interest Earned	\$ 863.73		
										Net Deposit	\$ 430,850.22		
										Net Withdrawals	\$ 947,249.49		
										Ending Balance	\$914,723.42	\$915,564.44	(\$1,841.02)
JUNE 2014 GENERAL FUND													
GF	Prosperity Bank	Operating											
		General		6602109437	1012500	N/A	N/A	0.3200%	\$ 1,487,579.49	Interest Earned	\$ 1,136.39		
										Net Deposit	\$ 549,157.43		
										Net Withdrawals	\$ 608,014.35		
										Ending Balance	\$1,430,158.95	\$1,437,256.42	(\$7,107.45)
MARCH 2014 GENERAL FUND													
GF	Prosperity Bank	Operating											
		General		6602109437	1012500	N/A	N/A	0.3200%	\$ 986,767.46	Interest Earned	\$ 1,115.48		
										Net Deposit	\$ 1,141,471.54		
										Net Withdrawals	\$ 641,474.99		
										Ending Balance	\$1,487,879.49	\$1,479,018.98	\$8,860.51
DECEMBER 2013 GENERAL FUND													
GF	Prosperity Bank	Operating											
		General		6602109437	1012500	N/A	N/A	0.3200%	\$ 948,115.90	Interest Earned	\$ 581.01		
										Net Deposit	\$ 794,491.29		
										Net Withdrawals	\$ 756,420.74		
										Ending Balance	\$986,767.46	\$1,301,902.02	(\$315,134.56)
FY 2012-2013 YEARLY GENERAL FUND													
GF	Prosperity Bank	Operating											
		General		6602109437	1012500	N/A	N/A	0.3200%	\$ 707,434.52	Interest Earned	\$ 3,188.56		
										Net Deposit	\$ 2,929,056.54		
										Net Withdrawals	\$ 2,631,573.72		
										Ending Balance	\$948,115.90	\$807,576.06	\$140,539.84

Linda Harding

From: Danny Strunc <danny@ywcocpa.com>
Sent: Tuesday, August 11, 2015 1:16 PM
To: Linda Harding
Cc: Dennis Burn
Subject: RE: update - Investment report

I believe the difference you have noted is simply outstanding checks and deposits. The book value will always be the same as market on a cash account. It is just a matter of items recorded on the general ledger that have not cleared the bank yet.

From: Linda Harding [mailto:lharding@cityofovilla.org]
Sent: Tuesday, August 11, 2015 11:02 AM
To: Danny Strunc <danny@ywcocpa.com>
Cc: Dennis Burn <dburn@cityofovilla.org>
Subject: update - Investment report

Danny,

Please see the attached memo and report.

I need to know if there is a proper procedure to make adjustment. on the Beginning Market Value.

Please call or email me at your earliest convenience.

Sincerely,

Linda

City Accountant

CITY OF OVILLA
105 Cockrell Hill Rd.
Ovilla, TX 75154
972.617.7262

10:02 AM
08/28/15
Accrual Basis

**City of Ovilla General Fund
Account QuickReport**
As of April 1, 2015

Type	Date	Num	Name	Memo	Split	Amount	Balance
1012400 · Operating							1,682,770.17
1012500 · General Fund 2109437 - operatin							1,682,770.17
Total 1012500 · General Fund 2109437 - operatin							1,682,770.17
Total 1012400 · Operating							1,682,770.17
TOTAL							1,682,770.17

Correct Beg. Market Value 4-1-15



DATE: September 14, 2015

TO: Honorable Mayor and Council Members

FROM:
Linda Harding, Accountant

SUBJECT: Quarterly Investment Report ending June, 2015

City of Ovila
Investment Report
For Quarter Ending June 30, 2015

Fund	Bank	Investment Type	Description	Bank Account Number	Quick Books Account #	Inception Date	Maturity Date	Rate	Beginning Market Value 4-1-2015	Activity During Quarter	Ending Market Value 6/30/2015	Book Value 6/30/2015	Difference	
GENERAL FUND														
GF	Prosperity Bank	Operating	General	6602109437	1012500	N/A	N/A	0.3200%	\$ 1,682,770.17	Interest Earned	\$ 1,249.73			
										Net Deposit	\$ 458,122.83			
										Net Withdrawals	\$ 646,407.57			
										Ending Balance	\$ 1,505,735.16	\$1,505,735.16	\$0.00	
GF	Texstar Investment	Operating	Pool	07017-1111	1012526	N/A	N/A	0.0390%	\$ 3,725.40	Interest Earned	\$ 0.78			
										Withdrawal	\$ -			
										Ending Balance	\$ 3,726.18	\$3,726.18	\$0.00	
GF	Prosperity Bank	Money Market	9307605	1012520	3/2/11	N/A	N/A	0.2000%	\$229,273.37	Interest Earned	\$ 114.34			
										Withdrawal	\$ -			
										Ending Balance	\$229,387.71	\$229,387.71	\$0.00	
GF	Texstar Investment	Money Market	07017-1112	1011525	N/A	N/A	N/A	0.0390%	\$ 928.85	Interest Earned	\$ 0.10	\$928.95	\$928.95	\$0.00
GF	Prosperity Bank	Money Market	9307583	1012250	N/A	N/A	N/A	0.2000%	\$ 127,489.67	Interest Earned	\$ 63.58			
	\$240,000 Moved to Citizens National Bank On 8/18/11									Net Deposit	\$ -			
										Net Withdrawals	\$ -			
										Ending Balance	\$ 127,553.25	\$127,553.25	\$0.00	
GF	Prosperity Bank	CD	670010694	1012260	2/25/14	2/25/15	0.0350%	\$ 244,852.89	Interest Earned	\$ 208.96				
	2/25/14 Transferred 243997.77 to Prosperity Bank account 670010694									Net Deposit	\$ -			
										Net Withdrawals	\$ -			
										Ending Balance	\$ 245,061.85	\$245,061.85	\$0.00	
GF	Prosperity Bank	CD	670010608	1012290	10/17/12	10/17/13	0.3000%	\$ 55,665.87	Interest Earned	\$ 41.18	\$55,707.05	\$55,707.05	\$0.00	
DEBT SERVICE														
		Savings Account												
Debt	Prosperity Bank	Sinking Fund	6606020291	1010000	N/A	N/A	0.1500%	\$ 433,948.34	Interest Earned	\$ 218.47				
										Deposits	\$ 10,721.27			
										Deductions	\$ -			
										Ending Balance	\$444,888.08	\$444,888.08	\$0.00	
Water & Sewer Utility Fund														
		Operating												
W&S	Prosperity Bank	Utility	6602109445	1021500	N/A	N/A	0.3200%	\$ 814,719.42	Interest Earned	\$ 692.83				
										Net Deposit	\$ 337,409.16			
										Net Withdrawals	\$ 314,848.05			

**City of Ovilla
Investment Report
For Quarter Ending June 30, 2015**

Fund	Bank	Investment Type	Description	Bank Account Number	Quick Books Account #	Inception Date	Maturity Date	Rate	Beginning Market Value 4-1-2015	Activity During Quarter	Ending Market Value 6/30/2015	Book Value 6/30/2015	Difference	
W&S	Texstar Investment	Pool	07017-0535	1021525	N/A	N/A	0.0390%	\$ 1,144.87	Interest Earned	\$ 0.13		\$837,973.36	\$837,973.36	(\$0.00)
									Net Deposit	\$ -				
									Withdrawals	\$ -				
									Ending Balance		\$1,145.00	\$1,145.00	\$0.00	
W&S	Prosperity Bank	Utility	4547531	1021800	N/A	N/A	0.3500%	\$ 138.30	Interest Earned	\$ 0.12				
									Net Deposit	\$ -				
									Net Withdrawals	\$ -	\$138.42	\$138.42	\$0.00	
W&S	Prosperity Bank	Money Mkt.	18004323	1020500	N/A	N/A	0.2000%	\$ 188,229.94	Interest Earned	\$ 93.87				
									Net Deposit	\$ -				
									Net Withdrawals	\$ -	\$ 188,323.81	\$188,323.81	\$0.00	
Total W&S Utility Fund										Total W&S Fund		\$1,027,580.59	\$1,027,580.59	(\$0.00)
CAPITAL PROJECTS														
Construction Funds														
CP	Texpool Investment	Pool	78761	1023000	N/A	N/A	0.0362%	\$ 308.16	Interest Earned	\$ -				
									Deposits					
									Withdrawals	\$ -				
									Ending Balance		\$308.16	\$308.16	\$0.00	
CP	Texstar Investment	Pool	07017-0534	1023500	N/A	N/A	0.0390%	\$ 1,395.59	Interest Earned	\$ 0.13				
									Deposits	\$ -				
									Withdrawals	\$ -				
									Ending Balance		\$1,395.72	\$1,395.72	\$0.00	
CP	Prosperity Bank	Money Market	9307648	1024000	N/A	N/A	0.2000%	\$129,923.35	Interest Earned	\$ 64.79				
									Deposits	\$ -				
									Withdrawals	\$ -				
									Ending Balance		\$129,988.14	\$129,988.14	\$0.00	
Total Capital Projects												\$131,692.02	\$131,692.02	\$0.00
W&S IMPACT FEE														
W&S Impact	Prosperity Bank	Water Impact	6604032322	8510100	N/A	N/A	0.2000%	\$ 76,750.44	Interest Earned	\$ 38.28				
		Money Market							Net Deposit	\$ -				
									Net Withdrawals	\$ -				
									Ending Balance		\$ 76,788.72	\$76,788.72	\$0.00	
W&S Impact	Texstar Investment	Sewer Impact	07017-1354	8520155	N/A	N/A	0.0390%	\$ 3,152.15	Interest Earned	\$ 0.73				
									Net Deposits	\$ -				
									Net Withdrawals	\$ -				
									Ending Balance		\$3,152.88	\$3,152.88	\$0.00	
W&S Impact	Prosperity Bank	Sewer Impact	301668699	8520160	N/A	N/A	0.2000%	\$43,679.61	Interest Earned	\$ 21.79				
		Money Market							Net Deposit	\$ 19,245.75				
									Net Withdrawals	\$ -				
									Ending Balance		\$62,947.15	\$62,947.15	\$0.00	
Total W&S Impact Fund												\$142,888.75	\$142,888.75	\$0.00

PARK IMPROVEMENT

**City of Ovilla
Investment Report
For Quarter Ending June 30, 2015**

2015-2016
Fiscal Year Calendar & Holidays

Columbus Day	Monday	October 12, 2015
Veteran's Day	Wednesday	November 11, 2015
Thanksgiving Holiday	Thursday Friday	November 26, 2015 November 27, 2015
Christmas Holiday	Thursday Friday	December 24, 2015 December 25, 2015
New Year's Holiday	Friday	January 1, 2016
Martin Luther King Day	Monday	January 18, 2016
Presidents' Day	Monday	February 15, 2016
Good Friday (Easter)	Friday	March 25, 2016
*General Election	Saturday	May 07, 2016
Memorial Day	Monday	May 30, 2016
Independence Day Holiday	Monday	July 04, 2016
Labor Day	Monday	September 5, 2016
*Heritage Day	Saturday	September 24, 2016
Personal Day!		

Approved by Council during the September 14, 2015 Council Meeting
***Not a Holiday-Special Calendar Days**



FY 2015-2016 SCHEDULED COUNCIL MEETINGS

Meeting dates may be subject to revision, rescheduling or the calling of a Special Council Meeting should the City Council of Ovilla have the need.

Tuesday, October 13, 2015

Monday, November 09, 2015

Monday, December 14, 2015

Monday, January 11, 2016

Monday, February 08, 2016

Monday, March 14, 2016

Monday, April 11, 2016

Monday, May 09, 2016

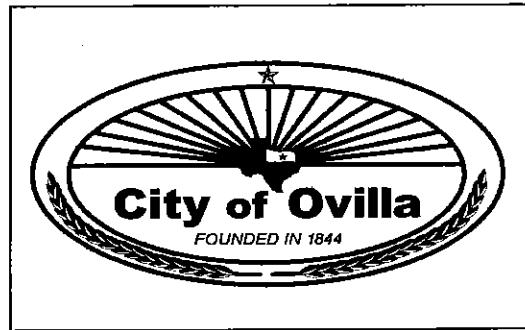
General Election – May 07, 2016
Canvass Election – TBD

Monday, June 13, 2016

Monday, July 11, 2016

Monday, August 08, 2016
Budget Meetings – TBD

Monday, September 12, 2016
Budget Meetings – TBD



Ovilla City Council Members

Mayor Richard Dormier

Place 1	Rachel Huber
Place 2	Larry Stevenson
Place 3	David Griffin
Place 4	Doug Hunt
Place 5	Dean Oberg
City Manager	Dennis Burn

All City Council meetings are posted and conducted in accordance with the Open Meetings Act, Chapter 551 of the Local Government Code.

Ovilla City Council

PUBLIC HEARING

Meeting Date: September 14, 2015

Department: Administration/Finance

Discussion Action

Receive comments regarding the proposed Fiscal Year Budget 2015-2016

Attachments:	
NOTICE	
	Agenda Item / Topic:
Receive public comments on the proposed FY Budget for FY 2015-16:	
<ol style="list-style-type: none">1. This Budget will raise more total property taxes than last year's budget by \$228,157, which is a 4.18% increase, and of that amount, \$101,925 is tax revenue to be raised from new property added to the roll this year.	
Discussion / Justification:	

**CITY OF OVILLA
NOTICE OF PUBLIC HEARING
SEPTEMBER 14, 2015, 6:30 P.M.
OVILLA MUNICIPAL BUILDING
COUNCIL CHAMBER ROOM
105 S. COCKRELL HILL ROAD, OVILLA, TX 75154**

Notice is hereby given that a Public Hearing will be conducted by the City Council of the City of Ovilla, Texas on Monday, September 14, 2015 at 6:30 p.m., in the Council Chamber Room, located in the Ovilla Municipal Building, 105 S. Cockrell Hill Road, Ovilla Texas, to consider an Ordinance adopting the Fiscal Year Budget 2015-2016 and making appropriations for the support of the City Government of the City of Ovilla for the Fiscal Year beginning October 01, 2015 and ending September 30, 2016.

This Budget will raise more total property taxes than last year's budget by \$228,157, which is a 4.18% increase, and of that amount, \$101,925 is tax revenue to be raised from new property added to the roll this year.

If you are unable to attend, you may submit your written views to the City Secretary by any of these methods:

- 1. Mailing to 105 S. Cockrell Hill Road, Ovilla, TX 75154**
- 2. Calling 972-617-7262**
- 3. Email pwoodall@cityofovilla.org.**

A detailed budget is available for review in the office of the City Secretary.

AGENDA ITEM REPORT

Item 1

Meeting Date: September 14, 2015

Discussion Action

Submitted By: Dennis Burn, CM

Reviewed By: City Manager City Secretary City Attorney
 Accountant Other _____

Submitted by: Staff

Attachments

1. Ordinance 2015-021
2. City Manager Budget message
3. Budget

Agenda Item / Topic

ITEM 1. **DISCUSSION/ACTION** – Consideration of and action on Ordinance 2015-021 approving and adopting the Budget and making appropriations for the support of the City Government of the City of Ovilla, Texas for the Fiscal Year beginning October 01, 2015 and ending September 30, 2016; providing an effective date.

Discussion / Justification

Attached is the revised budget derived from the Council budget workshops conducted.

Ordinance 2015-021 is presented for adoption of the budget for the Fiscal Year October 1, 2015 – September 30, 2016. This budget is based on the proposed tax rate of \$0.7000 per \$100 dollars of valuation, with a Maintenance and Operation rate of \$0.5320 and a debt rate of \$0.1680. This proposed tax rate would increase total taxes in Ovilla by 4.18% (by which it exceeds the current total tax rate)

as proposed by record vote from Council during the August 10, 2015, Council Meeting and Budget Workshop.

Highlights of the Budget include:

Capital Expenditures

- Include one new police vehicle (consider another at mid-year)
- Patch & repair along Cockrell Hill Road
- Clean ditches along Cockrell Hill Road
- Complete road repair in Ovilla Oaks
- Shiloh Road Bridge east abutment repair
- 50/50 Sidewalk Program

Personnel

- No increase in staffing

Council consensus was to create an equipment replacement program sometime in the next fiscal year.

Recommendations / Staff Comments

Staff recommends approval.

Sample Motion(s)

I move that the Council approves & adopts / denies Ordinance 2015-021, approving and adopting the Budget and making appropriations for the support of the City Government of the City of Ovilla for the Fiscal Year beginning October 01, 2015 and ending September 30, 2016; providing an effective date.

RECORD VOTE:

MAYOR PRO-TEM Hunt _____

PLACE 1 Huber _____

PLACE 2 Stevenson _____

PLACE 3 Griffin _____

PLACE 5 Oberg _____



AN ORDINANCE APPROVING AND ADOPTING THE BUDGET AND MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY GOVERNMENT OF THE CITY OF OVILLA FOR THE FISCAL YEAR BEGINNING OCTOBER 01, 2015 AND ENDING SEPTEMBER 30, 2016; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Manager submitted to the City Council a budget for the fiscal year beginning October 1, 2015 and ending September 30, 2016;

WHEREAS, the City Council reviewed the submitted budget and held a duly posted Public Hearing and notice(s) as required by state law and city ordinance; and

WHEREAS, the City Council having reviewed and studied the submitted budget is of the opinion that such budget should be approved and adopted.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS:

SECTION ONE

That the proposed budget of the revenues and expenditures necessary for conducting the affairs of the City of Ovilla, said budget providing a complete financial plan for the ensuing fiscal year beginning October 01, 2015 and ending September 30, 2016, as submitted by the City Manager, attached hereto as Exhibit A, be and the same is hereby adopted as the Budget of the City of Ovilla for the Fiscal Year October 01, 2015 through September 30, 2016.

SECTION TWO

The amounts listed on the attached budget (Exhibit A) are hereby appropriated out of their respective and designated funds unless otherwise authorized by a duly enacted ordinance of the City.

SECTION THREE

That this Ordinance shall take effect immediately from and after its passage as the law in such cases provides, and the City Secretary is directed to furnish a copy of this budget to the County Clerk of Ellis County as required by Chapter 102 of the TEXAS LOCAL GOVERNMENT CODE.

PASSED AND APPROVED ON THIS 14 DAY OF September, 2015.

MAYOR, Richard A. Dormier

CITY SECRETARY, Pamela Woodall



DATE: September 14, 2015

TO: Honorable Mayor and Council Members

FROM: Dennis Burn, City Manager

SUBJECT: Fiscal Year 2015-2016 Budget

Included in this book is the approved Fiscal Year 2015-2016 City of Ovilla Budget. Our Fiscal Year is October 1 to September 30. The budget was approved at the September 14, 2015 Regular City Council Meeting.

Introduction

A budget is a guide for our use as anticipated revenues and expenditures are an estimate. This estimate is based on past trends, current information and staff judgement. The trends, information and judgement are used to predict our future needs. Our most valuable asset are our employees. Providing our employees competitive salaries and benefits plus a comfortable work environment is a necessity. I have included in the budget a maximum merit increase of 3% for all employees.

The Ad Valorem tax rate for the budget is \$0.7000 per \$100 valuation. This tax rate is applied to Maintenance and Operations in the General Fund at \$0.5320 per \$100 valuation and to Interest and Sinking in the Debt Fund at \$0.1680 per \$100 valuation.

The budget is a balanced budget in that in all funds the revenue less expenditures is zero.

The following is a brief summary of each fund.

General Fund Revenue

The largest single component of General Fund Revenue is the combined ad valorem taxes collected from Dallas County and Ellis County. The total combined value is \$282,765,468.00. This is an 8% increase over prior year. The budget includes projected increases in commercial/residential (largely based on an estimated 50 new homes being constructed) permitting related fees, the contribution from ESD No.4, solid waste collections and sale of assets.

There are projected decreases in revenue for sales tax and police fines.

Overall, General Fund Revenue is budgeted to increase by 9.72%.

General Fund Expense

General Fund expenses increased due to an increase in health insurance premiums (8%), engineering fees, record management, salary increases in the Police Department, the addition of a new deputy chief/fire marshal in the Fire Department, building inspection (Bureau Veritas), solid waste (additional homes generating waste), playground equipment improvements, the purchase of a new police unit, information technology (IT) and infrastructure improvements. Infrastructure improvements include: Pavement patching of Cockrell Hill Road and Lariat Trail, improvements to the Shiloh Road Bridge, 50/50 sidewalk program and the reconstruction of Ovilla Oaks Drive. Pavement improvements will also include regrading of the adjacent drainage ditches.

General Fund expenses decreased due to an anticipated reduction in traffic fines (funds sent to the state).

Overall, General Fund Expenses are budgeted to increase by 9.72%.

Water and Sewer Fund Revenue

Revenue from water sales is budgeted to decrease as compared to prior year. Revenue from sewer sales is budgeted to increase as compared to prior year. This is due to the additional new homes and new elementary school that will be built that utilize Sardis Water and not City water. However, the new homes and school will still contribute to the City sewer flow. The water/wastewater infrastructure improvement fund will increase due to the additional homes anticipated that will be built.

Overall, Water and Sewer Fund Revenue is budgeted to increase by 4.20%.

Water and Sewer Fund Water Expense

Water and Sewer Fund Water expenses increased due to an increase in health insurance premiums (8%), consulting fees, Dallas Water Utilities (charge for providing water) and electricity. Dallas Water Utilities charges the City \$1.73 per 1,000 gallons at an estimated usage of 620,000 gallons per day.

Water and Sewer Fund Sewer Expense

Water and Sewer Fund Sewer expenses increased due to an increase in health insurance premiums (8%) and Trinity River Authority (charge for accepting sewer). Trinity River Authority Red Oak Creek Regional Wastewater System charges the City \$6.162 per 1,000 gallons at an estimated flow of 120,405 gallons per day.

Combined Water and Sewer Fund Expenses are budgeted to increase by 4.20%.

Debt Service Fund

Revenue has increased due to the increase in ad valorem taxes. Because of this increase, the amount of transfer from the Water and Sewer Fund has decreased. The expense for principal and interest reflect the amount due per our General Obligation Refunding Bonds, Series 2011.

4B Economic Development Corporation Fund

Revenue has decreased due to a reduction in sales tax collection. Expenditures have remained constant except for Administrative Reserves that have been reduced to achieve a zero balance. A Strategic Plan was approved and forwarded to the City Council for their consideration.

Municipal Development District Fund

Revenue from sales tax has increased because the tax base has expanded to include telecommunications in our extra-territorial jurisdiction. Expenditures have remained constant except for Administrative Reserves has been increased to achieve a zero balance.

Park Impact Fund

Revenue has increased due to anticipated new home construction. Expenditures increased for the improvements to playground equipment.

Water and Sewer Impact Fund

Revenue has increased due to anticipated new home construction. Expenditures decreased (overall) with no new water lines to be built but there is an increase in Consultant Fees to fund a Water and Sewer Impact Fee Study and to design new waterline construction from Heritage Park, across the creek and tie into an existing waterline in FM 664.

Capital Projects Fund

There are no changes in revenue or expenditures.

Police Auxiliary Fund

There will be no more revenue to this fund. Existing account balance is be spent in its entirety and this fund closed.

Fire Auxiliary Fund

There will be no more revenue to this fund. Existing account balance is be spent in its entirety and this fund closed.

Conclusion

I appreciate the help and support provided me from the City Council, our boards, our committees and staff. All were very helpful and cooperative in the preparation of the budget. I believe the budget serves our community well and provides a good return on their investment.



**City of Ovilla
Fiscal Year 2015-2016 Annual Budget**

City Council Record Vote

The members of the governing body voted on the adoption of the fiscal year 2015-2016 Annual Budget on September 14, 2015 as follows:

FOR:

AGAINST:

PRESENT AND NOT VOTING:

ABSENT:

<u>Tax Rate</u>	<u>FY 2015-2016</u>
Total Property Tax Rate Adopted	\$0.700000/\$100 valuation
Debt Rate	\$0.168000/\$100 valuation
Total M&O Tax Rate	\$0.532000/\$100 valuation
Total Effective Rate	\$0.640941/\$100 valuation
Total Rollback Tax Rate	\$0.735361/\$100 valuation

The total amount of debt obligation secured by property taxes for the City of Ovilla is \$578,025.

GENERAL FUND Proposed Budget FY 2015-2016						
September 14, 2015						
	<u>ACTUAL</u> 2013-2014	<u>FY</u> 2014-2015	<u>Original Budget</u> 2014-2015	<u>Adjusted Budget</u> 2014-2015	<u>Proposed</u> <u>Budget</u> <u>2015-2016</u>	<u>DIFFERENCE</u>
Revenue						
Beginning Fund Balance					1,688,049.00	As of 8.17.2015. Not included in budget revenue. Information only. This is the bank balance in the operating fund.
/000100 · Taxes						
4000105 · Ad Valorem, Current	1,232,696.26	1,309,020.00	1,309,020.00	1,481,056.00	172,036.00	Maintenance & Operations - \$0.5320/\$100 valuation.
4000110 · Ad Valorem, Delinquent	6,166.43	8,000.00	8,000.00	12,366.00	4,366.00	
4000113 · Interest/Penalties - Prop Tax	6,829.42	6,800.00	6,800.00	4,833.00	-1,967.00	
4000120 · Sales Tax (1%)	176,900.19	198,200.00	198,200.00	163,676.00	-34,524.00	
4000125 · Sales Tax - St. Impr (.25%)	44,225.03	49,100.00	49,100.00	40,919.00	-8,181.00	
4000130 · Franchise Tax	153,077.40	150,000.00	150,000.00	150,000.00	0.00	AT&T, Atmos, SWBell, Hilco, community waste, Sage, Verizon
Total 4000100 · Taxes	1,619,894.73	1,721,120.00	1,721,120.00	1,852,850.00	131,730.00	
4000208 · Building Permits						
4000210 · Residential Building Permits	128,027.21	60,000.00	80,000.00	100,000.00	20,000.00	Ave. \$2,000.00 for 50 new homes
4000212 · Commercial Building Permit	0.00	0.00	0.00	12,000.00	12,000.00	MISD Construction of new elementary school
4000213 · Fire Inspection Permits	12,150.00	8,250.00	4,800.00	5,250.00	450.00	MISD Construction of new elementary school
4000214 · Misc Building Permits	17,826.19	11,000.00	11,000.00	16,070.00	5,070.00	

	<u>ACTUAL</u> <u>2013-2014</u>	<u>FY</u>	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Proposed</u> <u>Budget 2015-</u>	<u>DIFFERENCE</u>	<u>Notes & Adjustments</u>
			<u>2014-2015</u>	<u>2014-2015</u>	<u>2016</u>		
Total 4000208 · Building Permits	158,003.40		79,250.00	95,800.00	133,320.00	37,520.00	
4000200 · Licenses and Permits							
4000230 · Plan Review Fee	29,604.14		12,000.00	16,000.00	65,000.00	49,000.00	Residential: \$400 for 50 new homes. Commercial: \$40,000.00 for MISD new elementary school. Fire: \$5,000.00 for MISD new elementary school.
4000260 · Alarm Permits	2,035.00		2,400.00	2,400.00	2,400.00	0.00	
4000270 · Animal Tag Fees	2,667.00		2,000.00	2,000.00	2,600.00	600.00	
4000272 · Impound Fees	2,080.00		1,400.00	1,400.00	1,400.00	0.00	
4000290 · Misc Licenses and Permits	1,014.00		1,000.00	1,000.00	1,000.00	0.00	
Total 4000200 4000208 License and Permits	195,403.54		18,800.00	22,800.00	72,400.00	49,600.00	
4000400 · Charges for Services							
4000325 · ESD #2	145,000.00		160,000.00	160,000.00	160,000.00	0.00	Emergency service district contracted services outside city limits - staffing, fire dept
4000330 · ESD #4	18,531.00		18,745.00	18,745.00	55,628.00	36,883.00	Emergency service district contracted services outside city limits.
4000411 · Copies and Maps	114.70		100.00	100.00	100.00	0.00	
4000415 · Police Reports	157.23		150.00	150.00	150.00	0.00	
4000420 · Park Lights	0.00		350.00	1,000.00	1,000.00	0.00	Anticipated donation(s).
4000440 · Oak Leaf Animal Control	1,365.00		800.00	800.00	800.00	0.00	
4000450 · Subdivision Fees	240.00		0.00	9,725.00	5,000.00	-4,725.00	Retail Center,new subdivision

	<u>ACTUAL FY</u> <u>2013-2014</u>	<u>Original Budget</u> <u>2014-2015</u>	<u>Adjusted Budget</u> <u>2014-2015</u>	<u>Proposed Budget</u> <u>2015-2016</u>	<u>DIFFERENCE</u>	<u>Notes & Adjustments</u>
4000480 · Solid Waste (Garbage)	229,783.90	200,000.00	215,000.00	253,793.00	38,793.00	\$14.92 per customer less than 65 years of age x 1,216 customers + \$12.22 per customer greater than or equal to 65 years of age x 185 customers. Plus 50 new homes at \$14.92 each.
4000485 · 50/50 Sidewalk Program	0.00	0.00	0.00	2,500.00	2,500.00	City/Other participate equally in sidewalk replacement. Expenditure is in Streets-Infrastructure.
4000490 · Misc Charges for Services	2,811.40	2,500.00	2,500.00	2,500.00	0.00	Public Information Act, Contractor Registration
Total 4000400 · Charges for Services	398,003.23	382,645.00	408,020.00	481,471.00	73,451.00	
4000500 · Fines and Forfeitures						
4000535 · Omni Warrant Revenue	520.00	400.00	400.00	500.00	100.00	
4000510 · Fines - Police	79,693.26	85,500.00	85,500.00	62,000.00	-23,500.00	
4000520 · Fines - Animal Control	791.50	1,000.00	1,000.00	1,000.00	0.00	
4000525 · Fines - Code Enforcement	4,311.20	2,000.00	2,000.00	3,330.00	1,330.00	
4000550 · Municipal Court Technology	1,861.48	0.00	1,200.00	1,300.00	100.00	
4000551 · Municipal Court Security	1,396.09	0.00	700.00	1,000.00	300.00	
4000590 · Misc Fines and Forfeitures	19.45	400.00	400.00	400.00	0.00	
Total 4000500 · Fines and Forfeitures	88,592.98	89,300.00	91,200.00	69,530.00	-21,670.00	
4000800 · Other Revenue						
4000810 · Heritage Day	19,343.70	9,000.00	9,000.00	19,000.00	10,000.00	
4000818 · Lease Proceeds	1,164.94	1,165.00	1,165.00	1,165.00	0.00	Peace officer distribution for education program funds

	<u>ACTUAL</u> <u>2013-2014</u>	<u>FY</u> <u>2014-2015</u>	<u>Original Budget</u> <u>2014-2015</u>	<u>Adjusted Budget</u> <u>2014-2015</u>	<u>Proposed</u> <u>Budget</u>		<u>Notes & Adjustments</u>
					<u>2015-</u> <u>2016</u>	<u>DIFFERENCE</u>	
4000820 · Water Tower Lease	93,843.84		92,000.00	96,500.00	100,000.00	3,500.00	AT&T, Skybeam, T Mobile, Tier 1 that are on our water tower.
4000840 · Interest Earned	5,463.81		5,500.00	5,500.00	6,000.00	500.00	Bank/savings account interest
4000860 · Grant Proceeds	3,823.00				0.00	0.00	
1000870 · Insurance Proceeds	4,525.00		0.00	0.00	0.00	0.00	
4000885 · Proceeds from Sale of Assets	7,678.08		0.00	3,860.00	20,000.00	16,140.00	Sale of Brush Truck (FD B703), Pumper (FD E703). Pick Up Truck (FD S701).
4000887 · HOA Revenue	766.00		1,015.00	1,015.00	1,700.00	685.00	Meadow Glen HOA and Ashburne Glen HOA.
4000890 · Misc Other Revenue	9,288.96		4,000.00	4,000.00	4,000.00	0.00	Dog signover, credit card rebates, DOJ Treasury
Total 4000800 · Other Revenue	145,897.33		112,680.00	121,040.00	151,865.00	30,825.00	
4000900 · Transfers In							
4000925 · Admin.Rev. received from 4B-EDC	2,500.00		2,500.00	2,500.00	2,500.00	0.00	
4000930 · Admin. Rev. Rec. From W&S Fund	118,643.00		125,361.00	125,361.00	91,287.00	-34,074.00	
4000940 · Admin.Rev. Rec. from MDD Fund	500.00		500.00	500.00	500.00	0.00	
4000990 · Reduction in Fund Balance	0.00		163,300.00	163,300.00	163,300.00	0.00	
Total 4000900 · Transfers In	121,643.00		291,661.00	291,661.00	257,587.00	-34,074.00	
Total Revenue	2,569,434.81		2,695,456.00	2,751,641.00	3,019,023.00	267,382.00	

GENERAL FUND Proposed Budget FY 2015-2016						
September 14, 2015						
	<u>ACTUAL</u> <u>2013-2014</u>	<u>Original Budget</u> <u>2014-2015</u>	<u>Adjusted Budget</u> <u>2014-2015</u>	<u>Proposed</u> <u>Budget 2015-2016</u>	<u>DIFFERENCE</u>	<u>Notes & Adjustments</u>
Expense						
10 · Administration						
5101110 · City Administrator	59,758.05	61,800.00	61,800.00	61,800.00	0.00	General Fund contributes 75%, Water & Sewer Contribute 25%
5101115 · City Secretary	36,938.08	39,397.00	39,397.00	39,398.00	1.00	General Fund contributes 75%, Water & Sewer Contribute 25%
5101117 · City Accountant	31,064.41	36,000.00	36,000.00	37,080.00	1,080.00	General Fund contributes 75%, Water & Sewer Contribute 25%
5101120 · Admin. Support	19,265.20	21,653.00	21,653.00	22,308.00	655.00	General Fund contributes 75%, Water & Sewer Contribute 25%
5101180 · Merit Raises, Staff 3%	4,294.38	4,800.00	4,800.00	4,818.00	18.00	
Total 5101100 · Salaries & Wages	151,320.12	163,650.00	163,650.00	165,404.00	1,754.00	
5101400 · Support Staff						
5101490 · Overtime	357.42	625.00	625.00	625.00	0.00	
Total 5101400 · Support Staff	357.42	625.00	625.00	625.00	0.00	
5102100 · Employee Benefits						

	<u>ACTUAL</u> <u>2013-2014</u>	<u>FY</u> <u>2014-2015</u>	<u>Original Budget</u> <u>2014-2015</u>	<u>Adjusted Budget</u> <u>2014-2015</u>	<u>Proposed</u> <u>Budget</u>		<u>Notes & Adjustments</u>
					<u>2015-</u> <u>2016</u>	<u>DIFFERENCE</u>	
5102112 · Affordable Health Care Act Fee	2,394.21		4,000.00	0.00	0.00	0.00	
5102110 · Group Insurance	23,611.30		20,895.00	30,245.00	32,665.00	2,420.00	8% increase.
5102135 · TMRS	11,751.57		15,000.00	17,607.00	19,650.00	2,043.00	City portion of employee retirement fund.
5102160 · Worker's Compensation	440.00		610.00	1,088.00	790.00	-298.00	TML
5102170 · Payroll Taxes	3,266.05		3,140.00	3,140.00	3,198.00	58.00	Medicare
5102180 · Unemployment Taxes	11,459.08		1,000.00	17,100.00	1,000.00	-16,100.00	Direct pay by City for employee unemployment.
5102196 · Indiv. Membership Dues	1,245.20		1,500.00	1,500.00	1,800.00	300.00	TML, HR, TMCA, Yellow Rose, International TCMA, Texas PE License
Total 5102100 · Employee Benefits	54,167.41		46,145.00	70,680.00	59,103.00	-11,577.00	
5102200 · Special Services							
5102210 · Tax Assessing & Collecting Fees	1,550.00		1,570.00	1,570.00	1,570.00	0.00	Ellis County collection of City Ad Valorem Taxes.
5102220 · Tax Appraisal Fee	13,586.43		14,000.00	14,000.00	14,000.00	0.00	Ellis County appraisal of properties.
5102230 · Legal Fees	10,100.50		25,000.00	25,000.00	25,000.00	0.00	The MacFarlane Firm
5102240 · Audit	7,420.00		7,605.00	7,605.00	7,920.00	315.00	\$16,900 split between GF/WWW/4B EDC/MDD - Yeldell Wilson
5102250 · Accounting	17,089.21		2,000.00	2,000.00	2,000.00	0.00	Yeldell Wilson
5102260 · Engineering Fees	60.55		1,000.00	1,000.00	5,000.00	4,000.00	City Engineer to review subdivision plans
Total 5102200 · Special Services	49,806.69		51,175.00	51,175.00	55,490.00	4,315.00	

	<u>ACTUAL</u> <u>2013-2014</u>	<u>FY</u> <u>2014-2015</u>	<u>Original Budget</u> <u>2014-2015</u>	<u>Adjusted Budget</u> <u>2014-2015</u>	<u>Proposed</u> <u>Budget 2015-2016</u>	<u>DIFFERENCE</u>	<u>Notes & Adjustments</u>
5102300 · Contractual Services							
5102310 · Consultant Fees	6,181.05		20,000.00	20,000.00	20,000.00	0.00	Includes \$10,000.00 for planning services (The Town Planner, LLC), \$5,000 for a building space planner for City Hall and \$5,000 for Meadow Glen Water Seepage design.
Total 5102300 · Contractual Services	6,181.05		20,000.00	20,000.00	20,000.00	0.00	
5102500 · Operating Services							
5102530 · Custodial Service Contract	3,180.00		3,600.00	3,600.00	4,500.00	900.00	Two restrooms added for cleaning
5102540 · IT - Computer Maintenance	0.00		0.00	0.00	22,600.00	22,600.00	This is for IT services for all departments
Total 5102500 · Operating Services	3,180.00		3,600.00	3,600.00	27,100.00	23,500.00	
5102600 · Special Expenses							
5102610 · Election - Payroll	455.00		850.00	850.00	850.00	0.00	
5102620 · Election - Supplies	1,961.06		2,500.00	2,500.00	2,500.00	0.00	Ballots and equipment
5102630 · Election Meeting Expense	0.00		100.00	100.00	100.00	0.00	Meal expense
5102650 · Codification Book Update	3,645.00		3,300.00	3,300.00	3,500.00	200.00	Code of Ordinances
Total 5102600 · Special Expenses	6,061.06		6,750.00	6,750.00	6,950.00	200.00	
5103100 · General Supplies							
5103110 · Office Supplies	6,556.75		6,000.00	8,000.00	8,000.00	0.00	
5103140 · Uniforms	156.00		250.00	250.00	250.00	0.00	Office staff shirts

	<u>ACTUAL</u> <u>2013-2014</u>	<u>FY</u> <u>2014-2015</u>	<u>Original Budget</u> <u>2014-2015</u>	<u>Adjusted Budget</u> <u>2014-2015</u>	<u>Proposed</u> <u>Budget 2015-2016</u>		<u>DIFFERENCE</u>	<u>Notes & Adjustments</u>
					<u>Budget 2015-</u>	<u>2016</u>		
Total 5103100 · General Supplies	6,712.75		6,250.00	8,250.00	8,250.00	0.00		
5103400 · Maintenance Supplies / Parts								
5103410 · Supplies - Custodial	858.64		1,200.00	1,200.00	1,000.00	-200.00		
5103440 · Maintenance Agreement Expense	270.00		400.00	400.00	400.00	0.00	Pest control	
5103460 · Miscellaneous	5,348.20		100.00	100.00	100.00	0.00	Christmas decorations	
Total 5103400 · Maintenance Supplies / Parts	6,476.84		1,700.00	1,700.00	1,500.00	-200.00		
5104200 · Travel Expenses								
5104210 · Travel - Local	386.40		500.00	500.00	500.00	0.00	Personal auto use	
5104220 · Professional Development	4,203.02		5,000.00	5,000.00	5,000.00	0.00	GFOAT conference, HR conference, TML Conference, Election Law	
5104222 · Professional Develop - Council	320.00		1,200.00	1,200.00	1,200.00	0.00	Mayor - Sam houston	
5104225 · City Council Meal Expense	1,022.09		1,200.00	1,200.00	1,200.00	0.00		
5104230 · Professional Develop - In-House	38.97		200.00	200.00	500.00	300.00	Sexual Harrassment Training	
Total 5104200 · Travel Expenses	5,970.48		8,100.00	8,100.00	8,400.00	300.00		
5105200 · Data Processing Expenses								
5105230 · Data Proc-Maintenance & Repair	5,823.87		6,000.00	6,000.00	6,000.00	0.00		
5105240 · Data Processing - Software	11,710.42		10,000.00	13,300.00	13,300.00	0.00		
Total 5105200 · Data Processing Expenses	17,534.29		16,000.00	19,300.00	19,300.00	0.00		

	<u>ACTUAL</u> <u>2013-2014</u>	<u>FY</u> <u>2014-2015</u>	<u>Original Budget</u> <u>2014-2015</u>	<u>Adjusted Budget</u> <u>2014-2015</u>	<u>Proposed</u> <u>Budget 2015-2016</u>	<u>DIFFERENCE</u>	<u>Notes & Adjustments</u>
5105300 · Printing Expense							
5105310 · Copier Expense	3,270.94		3,300.00	3,300.00	3,300.00	0.00	
5105320 · Printing - Newsletters		3,354.01	4,400.00	4,650.00	6,000.00	1,350.00	4 newsletters \$1,000.00 + postage \$5,000.00
5105330 · Printing - Forms		591.00	1,000.00	1,000.00	1,500.00	500.00	All printing combined. Letterhead, permits, signs.
5105350 · Printing - Other		673.64	500.00	500.00	0.00	-500.00	
Total 5105300 · Printing Expense	7,889.59		9,200.00	9,450.00	10,800.00	1,350.00	
5105400 · Utilities							
5105410 · Telephone	1,336.27		1,400.00	1,400.00	1,400.00	0.00	Birch
5105415 · Cellular Phone		2,257.51	2,680.00	2,680.00	2,680.00	0.00	Verizon
5105417 · Internet		1,233.48	840.00	840.00	840.00	0.00	Birch
5105420 · Wireless Cards		1,370.09	1,100.00	1,100.00	1,100.00	0.00	Verizon ipads
5105450 · Electricity		4,483.56	4,635.00	4,635.00	4,635.00	0.00	Gexa
Total 5105400 · Utilities	10,680.91		10,655.00	10,655.00	10,655.00	0.00	
5105500 · Repairs & Bldg Improvements							
5105520 · Repairs - Buildings	1,054.10		3,000.00	3,000.00	3,000.00	0.00	
5105540 · Repairs - Machinery & Equipment		0.00	500.00	500.00	500.00	0.00	Transferred \$18,345 to "Reserve for Contingency".
5105590 · Repairs - Other		0.00	500.00	500.00	500.00	0.00	

	<u>ACTUAL</u> <u>2013-2014</u>	<u>FY</u> <u>2014-2015</u>	<u>Original Budget</u> <u>2014-2015</u>	<u>Adjusted Budget</u> <u>2014-2015</u>	<u>Proposed</u> <u>Budget 2015-</u> <u>2016</u>	<u>DIFFERENCE</u>	<u>Notes & Adjustments</u>
Total 5105500 · Repairs & Bldg Improvements	1,054.10		4,000.00	4,000.00	4,000.00	0.00	
5105600 · Insurance							
5105610 · Insurance - Property	1,122.00		1,250.00	1,250.00	1,110.00	-140.00	TML
5105620 · Insurance - Liability	861.00		1,067.00	1,067.00	1,205.00	138.00	TML
5105630 · Insurance - Fidelity Bond	300.00		300.00	300.00	300.00	0.00	State Farm
5105635 · Public Officials Surety Bonds	950.00		900.00	1,000.00	1,000.00	0.00	Victor O.Schinnerer & Co. Inc.
Total 5105600 · Insurance	3,233.00		3,517.00	3,617.00	3,615.00	-2.00	
5105700 · Other Expenses							
5105705 · Postage	5,915.54		5,000.00	7,000.00	7,000.00	0.00	
5105710 · Cash - Over/Short	0.00		10.00	10.00	10.00	0.00	
5105725 · Records Management Expense	0.00		300.00	300.00	4,000.00	3,700.00	RCI Records Management-Review file boxes, separate for destruction, software
5105730 · City - Memberships	2,244.78		2,100.00	2,100.00	2,500.00	400.00	TML, SGR, Atmos, Ercot, NCTCOG
5105740 · Legal Notices/Advertisement	2,640.69		4,000.00	8,000.00	9,000.00	1,000.00	Waxahachie Daily Light
5105752 · Employment Screening	97.00		400.00	400.00	400.00	0.00	
5105756 · FM 664	0.00		0.00	0.00	24,000.00	24,000.00	Payment to TxDOT for FM 664 Improvements. Specifically for right-of-way acquisition and reimbursable utility adjustments.
5105760 · Bank Service Charge	64.00		25.00	25.00	25.00	0.00	Bank charges - returned checks

	<u>ACTUAL</u> <u>2013-2014</u>	<u>FY</u> <u>2014-2015</u>	<u>Original Budget</u> <u>2014-2015</u>	<u>Adjusted Budget</u> <u>2014-2015</u>	<u>Proposed</u> <u>Budget 2015-2016</u>		<u>DIFFERENCE</u>	<u>Notes & Adjustments</u>
					<u>Budget 2015-</u> <u>2016</u>	<u>2016</u>		
5105764 · Filing Fees	93.00		500.00	500.00	500.00	0.00	0.00	Ellis county, budget, ordinances
5105765 · Miscellaneous	1,387.88		2,000.00	2,000.00	2,000.00	0.00	0.00	Award luncheon, awards, employee appreciation
Total 5105700 · Other Expenses	12,442.89		14,335.00	20,335.00	49,435.00	29,100.00		
5106400 · Minor Capital Outlay								
5106440 · Machinery & Equipment	0.00		2,000.00	2,000.00	2,000.00	0.00	0.00	
5106465 · Furniture	389.98		1,000.00	1,000.00	1,000.00	0.00	0.00	
Total 5106400 · Minor Capital Outlay	389.98		3,000.00	3,000.00	3,000.00	0.00		
5109000 · Reserves								
5109001 · Reserve for Contingency	2,994.73		64,469.00	61,957.00	61,212.00	-745.00	Transferred \$24,000.00 within admin for payment to TxDOT for FM 664 improvements. Reduced by \$40,000.00 with \$40,000.00 expense being transferred to the Police Department for 1 police car. Transferred in \$18,345 from accounting code 5105540.	
Total 5109000 · Reserves	2,994.73		64,469.00	61,957.00	61,212.00	-745.00		
Total 10 · Administration	346,453.31		433,171.00	466,844.00	514,839.00	47,995.00		

GENERAL FUND						September 14, 2015
Proposed Budget FY 2015-2016	ACTUAL FY 2013-2014	Original Budget 2014-2015	Adjusted Budget 2014-2015	Proposed Budget 2015- 2016	DIFFERENCE	Notes & Adjustments
Expense						
20 · Police						
5201100 · Salaries & Wages						
5201120 · Police Chief	72,199.62	65,728.00	65,728.00	70,000.00	4,272.00	
5201143 · Command Staff	48,357.25	51,873.00	51,873.00	52,000.00	127.00	Lt. only.
5201150 · Certification Pay	2,349.03	2,400.00	2,400.00	2,400.00	0.00	
5201180 · Merit Raises - Staff 3%	0.00	3,528.00	3,528.00	3,660.00	132.00	
Total 5201100 · Salaries & Wages	122,905.90	123,529.00	123,529.00	128,060.00	4,531.00	
5201400 · Support Salaries						
5201405 · Support Staff	19,607.36	23,234.00	23,234.00	27,040.00	3,806.00	
5201410 · Patrol	219,029.09	276,800.00	261,800.00	289,090.00	27,290.00	7-Full Time and 1-Part Time Patrol Officers. This includes a salary increase for 6-patrol officers.
5201415 · Certification Pay	957.68	5,100.00	1,636.00	1,636.00	0.00	
5201480 · Merit Raises 3%	0.00	8,700.00	6,064.00	1,281.00	-4,783.00	Patrol sergeant only.
5201490 · Overtime	13,558.92	7,200.00	16,400.00	15,000.00	-1,400.00	
Total 5201400 · Support Salaries	253,153.05	321,034.00	309,134.00	334,047.00	24,913.00	
5202100 · Employee Benefits						

	<u>ACTUAL</u> <u>2013-2014</u>	<u>FY</u> <u>2014-2015</u>	<u>Original Budget</u> <u>2014-2015</u>	<u>Adjusted Budget</u> <u>2014-2015</u>	<u>Proposed</u> <u>Budget</u>		<u>DIFFERENCE</u>	<u>Notes & Adjustments</u>
					<u>2015-</u>	<u>2016</u>		
5202110 · Group Insurance	59,721.72		69,460.00	70,660.00	76,313.00	5,653.00	8% increase.	
5202135 · TMRS	21,658.59		27,000.00	31,907.00	38,775.00	6,868.00	City portion of employee retirement fund.	
5202160 · Worker's Compensation	8,488.00		8,650.00	8,650.00	11,126.00	2,476.00	TML	
5202170 · Payroll Taxes	5,880.78		7,400.00	7,400.00	7,926.00	526.00	Medicare	
5202196 · Membership Dues	315.00		315.00	315.00	315.00	315.00		
Total 5202100 · Employee Benefits	96,064.09		112,825.00	118,932.00	134,455.00	15,523.00		
5202300 · Contractual Services								
5202355 · Contract Labor - Individual	0.00		500.00	500.00	500.00	0.00		
5202356 · Gingerbread House	1,000.00		1,000.00	1,000.00	1,000.00	0.00		
5202380 · Dispatch	13,135.00		13,875.00	13,875.00	13,566.00	-309.00	Midlothian. Police-35%, Fire-35%, Water and Sewer-30%	
5202385 · Jail Expense	2,000.00		1,000.00	1,000.00	1,000.00	0.00	Red Oak	
5202390 · Special Response Team			1,000.00	1,000.00	1,000.00	0.00		
5202395 · Contractual Services Other			1,000.00	1,000.00	1,000.00	0.00		
Total 5202300 · Contractual Services	16,135.00		18,375.00	18,375.00	18,066.00	-309.00		
5202500 · Operating Services								
5202540 · Computer Maintenance	356.25		700.00	700.00	700.00	0.00		
5202560 · Internet Subsciptions	295.00		1,350.00	1,350.00	1,350.00	0.00		

	<u>ACTUAL</u> <u>2013-2014</u>	<u>FY</u> <u>2014-2015</u>	<u>Original Budget</u> <u>2014-2015</u>	<u>Adjusted Budget</u> <u>2014-2015</u>	<u>Proposed</u>	<u>Difference</u>	<u>Notes & Adjustments</u>
					<u>Budget</u> <u>2015-2016</u>		
Total 5202500 · Operating Services	651.25		2,050.00	2,050.00	2,050.00	0.00	
5202600 · Special Expenses							
5202675 · National Night Out	500.06		500.00	500.00	500.00	0.00	
Total 5202600 · Special Expenses	500.06		500.00	500.00	500.00	0.00	
5203100 · General Supplies							
5203110 · Office Supplies	2,063.78		1,500.00	1,500.00	2,000.00	500.00	Includes 1-new computer.
5203140 · Uniforms	2,407.81		3,500.00	7,057.00	9,000.00	1,943.00	Shirt/pant / monogram/reflective gear
5203170 · Evidence Gathering	702.45		700.00	700.00	700.00	0.00	
Total 5203100 · General Supplies	5,174.04		5,700.00	9,257.00	11,700.00	2,443.00	
5203400 · Maintenance Supplies & Parts							
5203410 · Supplies - Custodial	448.96		600.00	600.00	600.00	0.00	
Total 5203400 · Maintenance Supplies & Parts	448.96		600.00	600.00	600.00	0.00	
5204200 · Travel Expenses							
5204210 · Travel - Local	237.32		300.00	300.00	1,000.00	700.00	Mileage reimbursement
5204220 · Professional Development	1,244.48		2,000.00	2,000.00	2,500.00	500.00	Officer training
5204225 · Professional Dev - LEOSE	1,047.70		1,165.00	1,165.00	2,000.00	835.00	Licensing Board
5204270 · Vehicle Expenses	25,476.07		24,000.00	24,000.00	24,000.00	0.00	Fuel

	<u>ACTUAL</u> <u>2013-2014</u>	<u>FY</u>	<u>Original Budget</u> <u>2014-2015</u>	<u>Adjusted Budget</u> <u>2014-2015</u>	<u>Proposed</u>		<u>Notes & Adjustments</u>
					<u>Budget</u> <u>2015-2016</u>	<u>Difference</u>	
Total 5204200 · Travel Expenses	28,005.57		27,465.00	27,465.00	29,500.00	2,035.00	
5205200 · Data Processing Expenses							
5205220 · Data Proc - Equipment Rental	0.00		400.00	0.00	0.00	0.00	
5205240 · Data Processing - Software	20,109.00		17,500.00	17,500.00	17,500.00	0.00	Sam Houston Crime Software
Total 5205200 · Data Processing Expenses	20,109.00		17,900.00	17,500.00	17,500.00	0.00	
5205300 · Printing Expenses							
5205310 · Copier Expense	1,764.06		1,500.00	1,500.00	1,500.00	0.00	
5205330 · Printing - Forms	300.00		300.00	300.00	300.00	0.00	Business Cards
5205350 · Printing - Other	84.88		400.00	400.00	400.00	0.00	ID Cards
Total 5205300 · Printing Expenses	2,148.94		2,200.00	2,200.00	2,200.00	0.00	
5205400 · Utilities							
5205410 · Telephone	1,336.29		1,600.00	1,600.00	1,600.00	0.00	Birch
5205415 · Cellular Phone	1,238.65		1,350.00	1,350.00	1,350.00	0.00	Verizon
5205417 · Internet - PD	1,701.46		1,475.00	1,475.00	1,475.00	0.00	Birch
5205420 · Wireless Cards	2,697.29		2,350.00	2,350.00	2,750.00	400.00	Verizon
5205450 · Electricity	3,979.96		4,120.00	4,120.00	4,500.00	380.00	Gexa
Total 5205400 · Utilities	10,953.65		10,895.00	10,895.00	11,675.00	780.00	

	<u>ACTUAL</u> <u>FY</u> <u>2013-2014</u>	<u>Original Budget</u> <u>2014-2015</u>	<u>Adjusted Budget</u> <u>2014-2015</u>	<u>Proposed</u> <u>Budget</u> <u>2015-2016</u>	<u>DIFFERENCE</u>	<u>Notes & Adjustments</u>
5205500 · Repairs & Building Improvements						
5205520 · Repairs - Building	5,778.33	1,517.00	1,517.00	3,032.00	1,515.00	
5205540 · Repairs- Machinery & Equipment	1,304.59	1,200.00	1,200.00	1,200.00	0.00	
5205550 · Repairs - Vehicles	5,739.27	7,500.00	7,500.00	8,000.00	500.00	
Total 5205500 · Repairs & Building Improvements	12,822.19	10,217.00	10,217.00	12,232.00	2,015.00	
5205600 · Insurance						
5205610 · Insurance - Property	1,599.00	1,641.00	1,641.00	1,650.00	9.00	TML
5205620 · Insurance - Liability	4,822.00	5,140.00	5,140.00	5,515.00	375.00	TML
5205640 · Insurance - Vehicle	2,632.00	2,400.00	2,400.00	2,430.00	30.00	TML
Total 5205600 · Insurance	9,053.00	9,181.00	9,181.00	9,595.00	414.00	
5205700 · Other Expenses						
5205742 · Public Relations	151.89	200.00	200.00	200.00	0.00	
5205752 · Employment Screening	655.00	1,000.00	1,000.00	1,000.00	0.00	
5205765 · Miscellaneous	1,399.21	1,619.00	1,619.00	1,620.00	1.00	
Total 5205700 · Other Expenses	2,206.10	2,819.00	2,819.00	2,820.00	1.00	
5206400 · Minor Capital Outlay						
5206440 · Machinery & Equipment	2,098.19	1,150.00	1,150.00	2,000.00	850.00	

	<u>ACTUAL</u> <u>FY</u> <u>2013-2014</u>	<u>Original Budget</u> <u>2014-2015</u>	<u>Adjusted Budget</u> <u>2014-2015</u>	<u>Proposed</u> <u>Budget</u> <u>2015-2016</u>		<u>DIFFERENCE</u>	<u>Notes & Adjustments</u>
				<u>2016</u>	<u>2015</u>		
5206445 · Personal Protective Equipment	2,091.35	2,000.00	2,000.00	2,000.00	0.00		
5206450 - Vehicles	0.00	0.00	0.00	40,000.00	40,000.00	New line item. This is for one new police car.	
Total 5206400 · Capital Outlay	4,189.54	3,150.00	3,150.00	44,000.00	40,850.00		
Total 20 · Police	584,520.34	668,440.00	665,804.00	759,000.00	93,196.00		

GENERAL FUND							September 14, 2015
Proposed Budget FY 2015-2016							
	<u>ACTUAL</u> <u>2013-2014</u>	<u>FY</u> <u>2014-2015</u>	<u>Original Budget</u> <u>2014-2015</u>	<u>Adjusted Budget</u> <u>2014-2015</u>	<u>Proposed</u> <u>Budget</u> <u>2015-2016</u>	<u>DIFFERENCE</u>	<u>Notes & Adjustments</u>
Expense							
25 · Municipal Court							
5251100 · Salaries & Wages							
5251140 · Municipal Judge	6,160.32	6,000.00	6,000.00	7,000.00	1,000.00	Anticipated increase.	
Total 5251100 · Salaries & Wages	6,160.32	6,000.00	6,000.00	7,000.00	1,000.00		
5251400 · Support Staff							
5251405 · Support Staff	28,976.40	31,740.00	31,740.00	32,692.00	952.00		
5251420 · Jury Fees	72.00	200.00	200.00	200.00	0.00		
5251425 · City Prosecutor	6,374.32	8,500.00	8,500.00	8,500.00	0.00	Nichols, Jackson, Dillard, Hager and Smith	
5251480 · Merit Raises 3%	0.00	952.00	952.00	981.00	29.00		
5251490 · Overtime	724.85	1,400.00	1,400.00	1,400.00	0.00		
Total 5251400 · Support Staff	36,147.57	42,792.00	42,792.00	43,773.00	981.00		
5252100 · Employee Benefits							
5252110 · Group Insurance	6,745.88	6,950.00	7,561.00	8,166.00	605.00	8% increase.	
5252135 · TMRS	1,742.03	2,200.00	2,658.00	3,000.00	342.00	City portion of employee retirement fund.	

	<u>ACTUAL</u> 2013-2014	<u>FY</u> 2014-2015	<u>Original Budget</u> 2014-2015	<u>Adjusted Budget</u> 2014-2015	<u>Proposed</u> Budget 2015- 2016	<u>DIFFERENCE</u>	<u>Notes & Adjustments</u>
5252160 · Worker's Compensation	110.00		120.00	120.00	186.00	66.00	TML
5252170 · Payroll Taxes	487.83		475.00	475.00	488.00	13.00	Medicare
5252196 · Membership Dues	0.00		25.00	25.00	25.00	0.00	
Total 5252100 · Employee Benefits	9,085.74		9,770.00	10,839.00	11,865.00	1,026.00	
5252300 · Contractual Services							
5252375 · Traffic Fines	33,689.71		32,000.00	32,000.00	23,000.00	-9,000.00	Funds sent to the State
Total 5252300 · Contractual Services	33,689.71		32,000.00	32,000.00	23,000.00	-9,000.00	
5252500 · Operating Services							
5252540 · Computer Maintenance	37.50		75.00	75.00	75.00	0.00	
Total 5252500 · Operating Services	37.50		75.00	75.00	75.00	0.00	
5253100 · General Supplies							
5253110 · Office Supplies	216.95		150.00	150.00	150.00	0.00	
5253140 · Uniforms	50.00		50.00	50.00	50.00	0.00	
Total 5253100 · General Supplies	266.95		200.00	200.00	200.00	0.00	
5254200 · Travel Expenses							
5254210 · Travel - Local	17.02		25.00	25.00	25.00	0.00	Mileage reimbursement
Total 5254200 · Travel Expenses	17.02		25.00	25.00	25.00	0.00	

	<u>ACTUAL</u> <u>2013-2014</u>	<u>FY</u> <u>2014-2015</u>	<u>Original Budget</u> <u>2014-2015</u>	<u>Adjusted Budget</u> <u>2014-2015</u>	<u>Proposed</u> <u>Budget 2015-2016</u>		<u>DIFFERENCE</u>	<u>Notes & Adjustments</u>
					<u>2016</u>	<u>2015-2016</u>		
5255200 · Data Processing Expenses								
5255240 · Data Processing - SW Maint.	3,630.57		1,860.00	1,860.00	1,955.00	95.00	Tyler Technologies	
Total 5255200 · Data Processing Expenses	3,630.57		1,860.00	1,860.00	1,955.00	95.00		
5255300 · Printing Expense								
5255350 · Printing - Other	211.32		800.00	800.00	800.00	0.00	Printing for court supplies, court jackets	
Total 5255300 · Printing Expense	211.32		800.00	800.00	800.00	0.00		
5255600 · Insurance								
5255620 · Insurance - Liability	287.00		315.00	315.00	341.00	26.00	TML	
Total 5255600 · Insurance	287.00		315.00	315.00	341.00	26.00		
5255700 · Other Expenses								
5255765 · Miscellaneous	0.00		100.00	100.00	100.00	0.00		
5255768 · Collection Agency Fees	1,461.77		1,400.00	3,000.00	3,000.00	0.00	Perdue, Brandon, Fielder, Collins and Mott	
5255770 · Warrant Fee State Comptroller			900.00	900.00	900.00	0.00		
5255772 · Warrant Fee - Omni	514.00		400.00	400.00	1,100.00	700.00		
5255780 · Court Technology Expense	712.50		0.00	0.00	0.00	0.00		
5255782 · Court Security Expense	4,466.39		0.00	0.00	0.00	0.00		
Total 5255700 · Other Expenses	7,154.66		2,800.00	4,400.00	5,100.00	700.00		

	<u>ACTUAL</u>	<u>FY</u>	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Proposed</u>	<u>DIFFERENCE</u>	<u>Notes & Adjustments</u>
	<u>2013-2014</u>	<u>2014-2015</u>	<u>2014-2015</u>	<u>2016</u>	<u>Budget 2015-</u>		
Total 25 · Municipal Court	96,688.36	96,637.00	99,306.00	94,134.00	-5,172.00		

GENERAL FUND											
Proposed Budget FY 2015-2016										September 14, 2015	
		<u>ACTUAL FY</u>	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Proposed Budget 2015-2016</u>						
		<u>2013-2014</u>	<u>2014-2015</u>	<u>2014-2015</u>	<u>2016</u>			<u>DIFFERENCE</u>			
Expense											
30 · Fire											
301100 · Salaries & Wages											
5301125 · Fire Chief		49,639.76	41,375.00	41,375.00	36,909.00		-4,466.00				
5301135 - Deputy Chief/Fire Marshal		0.00	0.00	0.00	20,000.00	20,000.00		Inspection of commercial properties and back-up to the chief			
5301140 · Fire Captains		77,057.57	100,723.00	100,723.00	97,246.00	-3,477.00	Salary+Holiday Pay+OIC Pay.	6 fire captains.			
5301180 · Merit Raises - Staff 3%			4,263.00	4,263.00	4,624.00	361.00	For 6-Fire Captains, 1-Chief, 1-Marshall				
Total 5301100 · Salaries & Wages		126,697.33	146,361.00	146,361.00	158,779.00	12,418.00					
5301400 · Support Salaries											
5301440 · Firefighters		207,243.83	223,060.00	223,060.00	230,246.00	7,186.00					
5301480 · Merit Raises 3%			6,692.00	6,692.00	6,907.00	215.00	For 23-Firefighters				
5301485 · Volunteer Incentive Program		14,985.00	15,600.00	15,600.00	15,600.00	0.00	ESD #2 pays staffing for daytime Saturday and Sunday				
Total 5301400 · Support Salaries		222,228.83	245,352.00	245,352.00	252,753.00	7,401.00					
302100 · Employee Benefits											
5302135 · TMRS		2,418.56	2,000.00	2,710.00	3,387.00	677.00	City portion of employee retirement fund.				
5302137 · Volunteer Retirement		432.00	500.00	500.00	500.00	0.00	Retirement fee - Texas Emergency Service				

	<u>ACTUAL</u> <u>FY</u> <u>2013-2014</u>	<u>Original Budget</u> <u>2014-2015</u>	<u>Adjusted Budget</u> <u>2014-2015</u>	<u>Proposed</u>	<u>Budget</u> <u>2015-2016</u>	<u>DIFFERENCE</u>	<u>Notes & Adjustments</u>
				<u>Budget</u> <u>2015-2016</u>			
5302160 · Worker's Compensation	12,800.00	8,350.00	8,350.00	9,984.00	1,634.00	TML	
5302170 · Payroll Taxes	22,972.13	27,000.00	27,000.00	28,154.00	1,154.00	Social Security and Medicare	
5302196 · Membership Dues	1,525.00	1,900.00	1,900.00	1,900.00	0.00	NFPA, ECFFA, State Firemans and Fire Marshall Assoc.	
Total 5302100 · Employee Benefits	40,147.69	39,750.00	40,460.00	43,925.00	3,465.00		
5302300 · Contractual Services							
5302310 · Consultant Fees	1,500.00	1,500.00	1,500.00	1,500.00	0.00	Emergency Directory Service.	
5302380 · Dispatch	13,135.00	14,615.00	14,615.00	13,566.00	-1,049.00	Midlothian. Police-35%, Fire-35%, Water and Sewer-30%	
5302385 · Emergency Transport Service	63,559.00	66,257.00	66,257.00	66,257.00	0.00	City of Midlothian, EMS, Emergency Transport.	
Total 5302300 · Contractual Services	78,194.00	82,372.00	82,372.00	81,323.00	-1,049.00		
5302500 · Operating Services							
5302510 · Maintenance Agreements	12,645.89	11,705.00	11,705.00	10,000.00	-1,705.00	Pest Control, Eagle Fire, Generator	
5302540 · Computer Maintenance	1,408.67	1,500.00	1,500.00	2,000.00	500.00	2-new computers	
5302570 · Warning System Maintenance	1,657.69	780.00	780.00	780.00	0.00	Annual Siren Maintenance. Gifford Electric	
5302580 · Generator Maintenance	2,013.29	2,120.00	2,120.00	2,120.00	0.00	Annual Generator Maint. Clifford Power	
Total 5302500 · Operating Services	17,725.54	16,105.00	16,105.00	14,900.00	-1,205.00		
5302600 · Special Expenses							
5302675 · National Night Out	0.00	253.00	253.00	350.00	97.00		

	<u>ACTUAL</u> <u>FY</u> <u>2013-2014</u>	<u>Original Budget</u> <u>2014-2015</u>	<u>Adjusted Budget</u> <u>2014-2015</u>	<u>Proposed</u>	<u>Budget</u> <u>2015-2016</u>	<u>DIFFERENCE</u>	<u>Notes & Adjustments</u>
				<u>Budget</u> <u>2015-2016</u>			
Total 5302600 · Special Expenses	0.00	253.00	253.00	350.00	97.00		
5303100 · General Supplies							
5303110 · Office Supplies	2,096.62	1,600.00	1,600.00	1,600.00	0.00		
5303140 · Uniforms	4,398.67	5,000.00	5,000.00	5,000.00	0.00		
5303160 · Medical Supplies	4,913.63	5,000.00	8,000.00	8,000.00	0.00	Bound Tree, Air Supply	
5303165 · Medical Support	703.22	500.00	500.00	1,000.00	500.00	Rehab Supplies+Late Calls	
5303170 · Evidence Gathering	41.99	50.00	50.00	50.00	0.00	Supplies	
5303175 · Education Aids	50.00	50.00	50.00	50.00	0.00		
Total 5303100 · General Supplies	12,204.13	12,200.00	15,200.00	15,700.00	500.00		
5303400 · Maintenance Supplies & Parts							
5303410 · Supplies - Custodial	2,189.20	2,200.00	2,200.00	2,500.00	300.00		
5303420 · Building Alarm Maintenance	420.00	420.00	420.00	420.00	0.00	Urban Fire Protection	
Total 5303400 · Maintenance Supplies & Parts	2,609.20	2,620.00	2,620.00	2,920.00	300.00		
5304200 · Travel Expenses							
5304220 · Professional Development	850.80	1,300.00	1,300.00	6,300.00	5,000.00	Training	
5304270 · Vehicle Expenses	9,873.82	10,000.00	10,000.00	10,000.00	0.00	Fuel	
Total 5304200 · Travel Expenses	10,724.62	11,300.00	11,300.00	16,300.00	5,000.00		

	<u>ACTUAL</u> <u>2013-2014</u>	<u>FY</u> <u>2014-2015</u>	<u>Original Budget</u> <u>2014-2015</u>	<u>Adjusted Budget</u> <u>2014-2015</u>	<u>Proposed</u> <u>Budget</u> <u>2015-2016</u>	<u>DIFFERENCE</u>	<u>Notes & Adjustments</u>
5305200 - Data Processing Expenses							
5305230 - Data Proc-Maintenance & Repair	1,430.50		1,000.00	1,000.00	1,000.00	0.00	IT
5305240 - Data Processing - Software	5,027.72		2,850.00	2,850.00	2,850.00	0.00	
Total 5305200 - Data Processing Expenses	6,458.22		3,850.00	3,850.00	3,850.00	0.00	
5305300 - Printing Expense							
5305310 - Copier Expense	3,300.58		3,100.00	3,100.00	3,100.00	0.00	Ricoh
5305330 - Printing - Forms	0.00		100.00	100.00	100.00	0.00	ID Cards
Total 5305300 - Printing Expense	3,300.58		3,200.00	3,200.00	3,200.00	0.00	
5305400 - Utilities							
5305410 - Telephone	2,172.30		2,350.00	2,350.00	2,350.00	0.00	Birch
5305415 - Cellular Phone	325.39		525.00	675.00	900.00	225.00	Employee reimbursement for personal phone.
5305417 - Internet - Fire Dept.	3,470.88		3,600.00	3,600.00	3,600.00	0.00	Birch, Verizon wireless cards
5305430 - Natural Gas	2,460.53		2,400.00	2,400.00	2,400.00	0.00	Atmos
5305450 - Electricity	5,853.38		5,562.00	5,562.00	5,562.00	0.00	Gexa
Total 5305400 - Utilities	14,282.48		14,437.00	14,587.00	14,812.00	225.00	
5305500 - Repairs & Bldg Improvements							
5305520 - Repairs - Building	3,041.72		2,800.00	2,800.00	2,800.00	0.00	

	<u>ACTUAL</u> <u>2013-2014</u>	<u>FY</u> <u>2014-2015</u>	<u>Original Budget</u> <u>2014-2015</u>	<u>Adjusted Budget</u> <u>2014-2015</u>	<u>Proposed</u> <u>Budget 2015-2016</u>	<u>DIFFERENCE</u>	<u>Notes & Adjustments</u>
5305540 · Repairs - Machinery & Equipment	17,839.56		19,000.00	19,000.00	19,000.00	0.00	
5305545 · Repairs - Apparatus	11,032.30		12,000.00	12,000.00	12,000.00	0.00	Large fire truck, repairs, tires
5305550 · Repairs - Vehicles	1,274.38		3,500.00	3,500.00	3,500.00	0.00	Small Vehicles, tires, repairs
Total 5305500 · Repairs & Bldg Improvements	33,187.96		37,300.00	37,300.00	37,300.00	0.00	
5305600 · Insurance							
5305620 · Insurance - Liability	5,248.00		6,500.00	6,500.00	5,660.00	-840.00	TML
5305640 · Insurance - Vehicle	9,846.00		10,200.00	10,200.00	10,415.00	215.00	TML
Total 5305600 · Insurance	15,094.00		16,700.00	16,700.00	16,075.00	-625.00	
5305700 · Other Expenses							
5305705 · Postage	25.62		50.00	50.00	50.00	0.00	
5305752 · Employment Screening	439.19		165.00	165.00	165.00	0.00	
5305765 · Flags & Miscellaneous	0.00		100.00	100.00	100.00	0.00	
Total 5305700 · Other Expenses	464.81		315.00	315.00	315.00	0.00	
5306400 · Minor Capital Outlay							
5306440 · Machinery & Equipment	16,439.84		10,300.00	10,300.00	10,300.00	0.00	Air Test
5306445 · Personal Protective Equipment	20,610.35		20,247.00	20,247.00	20,247.00	0.00	Pant, Coat, Knives
Total 5306400 · Minor Capital Outlay	37,050.19		30,547.00	30,547.00	30,547.00	0.00	

	<u>ACTUAL</u>	<u>FY</u>	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Proposed</u>	<u>DIFFERENCE</u>	<u>Notes & Adjustments</u>
	<u>2013-2014</u>	<u>2014-2015</u>	<u>2014-2015</u>	<u>2016</u>	<u>2015-2016</u>		
Total 30 - Fire	620,369.58	662,662.00	666,522.00	693,049.00	26,527.00		

GENERAL FUND						
Proposed Budget FY 2015-2016						
	ACTUAL 2013-2014	Original Budget 2014-2015	Adjusted Budget 2014-2015	Proposed Budget 2015- 2016	DIFFERENCE	Notes & Adjustments
Expense						
40 · Community Services						
5401100 · Salaries & Wages						
5401135 · ACO/Code Enforcement Officer	36,425.86	40,000.00	40,000.00	45,000.00	5,000.00	
5401180 · Merit Raises - Staff 3%		1,200.00	1,200.00	1,350.00	150.00	
5401190 · Overtime	625.44	2,850.00	2,850.00	2,850.00	0.00	
Total 5401100 · Salaries & Wages	37,051.30	44,050.00	44,050.00	49,200.00	5,150.00	
5402100 · Employee Benefits						
5402110 · Group Insurance	4,550.00	6,960.00	5,719.00	6,177.00	458.00	8% increase.
5402135 · TMRS	2,182.63	2,800.00	3,350.00	4,011.00	661.00	City portion of employee retirement fund.
5402160 · Worker's Compensation	218.00	245.00	245.00	310.00	65.00	TML
5402170 · Payroll Taxes	686.31	600.00	600.00	653.00	53.00	Medicare
5402190 · License	315.00	625.00	625.00	625.00	0.00	Code Enforcement, animal control
Total 5202100 · Employee Benefits	7,951.94	11,230.00	10,539.00	11,776.00	1,237.00	
5402300 · Contractual Services						

	<u>ACTUAL</u> <u>2013-2014</u>	<u>FY</u> <u>2014-2015</u>	<u>Original Budget</u> <u>2014-2015</u>	<u>Adjusted Budget</u> <u>2014-2015</u>	<u>Proposed</u> <u>Budget 2015-2016</u>	<u>DIFFERENCE</u>	<u>Notes & Adjustments</u>
5402315 · Contract Building Inspections	80,729.04		46,800.00	61,800.00	115,000.00	53,200.00	50 houses x \$1,500.00 per house + \$40,000.00 for MISD Elementary school. Bureau Veritas.
5402370 · Impound Fees	2,343.00		1,400.00	2,300.00	2,300.00	0.00	
Total 5402300 · Contractual Services	83,072.04		48,200.00	64,100.00	117,300.00	53,200.00	
5402600 · Special Expenses							
5402680 · Environmental Testing	57.56		2,300.00	2,300.00	2,300.00	0.00	Vector samples and spraying
5402685 · Clean up Day	64.16		100.00	100.00	100.00	0.00	City clean up day
Total 5402600 · Special Expenses	121.72		2,400.00	2,400.00	2,400.00	0.00	
5403100 · General Supplies							
5403110 · Office Supplies	66.38		50.00	50.00	50.00	0.00	
5403120 · Animal Care	110.65		150.00	150.00	150.00	0.00	
5403122 · Pet Supplies	332.97		500.00	500.00	500.00	0.00	Includes food.
5403140 · Uniforms	460.91		350.00	350.00	450.00	100.00	Pants, shirts, boots, name tapes.
Total 5403100 · General Supplies	970.91		1,050.00	1,050.00	1,150.00	100.00	
5403400 · Maintenance Supplies & Parts							
5403460 · Miscellaneous	111.50		100.00	100.00	200.00	100.00	Santa suit, christmas décor
Total 5403400 · Maintenance Supplies & Parts	111.50		100.00	100.00	200.00	100.00	
5404200 · Travel Expenses							

	<u>ACTUAL</u> <u>FY</u> <u>2013-2014</u>	<u>Original Budget</u> <u>2014-2015</u>	<u>Adjusted Budget</u> <u>2014-2015</u>	<u>Proposed</u> <u>Budget</u> <u>2015-2016</u>	<u>DIFFERENCE</u>	<u>Notes & Adjustments</u>
5404210 · Travel - Local		25.00	25.00	25.00	0.00	Travel for testing and classes
5404220 · Professional Development	149.30	200.00	200.00	200.00	0.00	Animal training, code enforcement training.
5404270 · Vehicle Expenses	1,838.38	2,200.00	2,200.00	3,000.00	800.00	Vehicle repair and maintenance
Total 5404200 · Travel Expenses	1,987.68	2,425.00	2,425.00	3,225.00	800.00	
5405200 · Data Processing Expenses						
5405230 · Data Proc-Maintenance & Repairs	0.00	1,080.00	1,080.00	1,080.00	0.00	
Total 5405200 · Data Processing Expenses	0.00	1,080.00	1,080.00	1,080.00	0.00	
5405300 · Printing Expense						
5405330 · Printing - Forms	0.00	150.00	150.00	150.00	0.00	Parking violation stickers and door hangers
Total 5405300 · Printing Expense	0.00	150.00	150.00	150.00	0.00	
5405400 · Utilities						
5405415 · Cellular Phone	952.05	550.00	949.00	950.00	1.00	
Total 5405400 · Utilities	952.05	550.00	949.00	950.00	1.00	
5405600 · Insurance						
5405610 · Insurance - Property	8.00	8.00	8.00	9.00	1.00	TML
5405620 · Insurance - Liability	184.00	215.00	215.00	230.00	15.00	TML
5405640 · Insurance - Vehicle	325.00	300.00	300.00	230.00	-70.00	TML

	<u>ACTUAL</u> <u>2013-2014</u>	<u>FY</u>	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Proposed</u> <u>Budget</u>	<u>2015-2016</u>	<u>DIFFERENCE</u>	<u>Notes & Adjustments</u>
			<u>2014-2015</u>	<u>2014-2015</u>	<u>2016</u>			
Total 5405600 · Insurance	517.00		523.00	523.00	469.00	-54.00		
5405700 · Other Expenses								
5405765 · Miscellaneous	0.00		100.00	100.00	100.00	0.00		
Total 5405700 · Other Expenses	0.00		100.00	100.00	100.00	0.00		
5406400 · Minor Capital Outlay								
5406440 · Machinery & Equipment	735.66		2,700.00	2,700.00	1,000.00	-1,700.00		
Total 5406400 · Minor Capital Outlay	735.66		2,700.00	2,700.00	1,000.00	-1,700.00		
Total 40 · Community Services	133,471.80		114,558.00	130,166.00	189,000.00	58,834.00		

GENERAL FUND						September 14, 2015	
Proposed Budget FY 2015-2016							
	<u>ACTUAL</u> <u>2013-2014</u>	<u>FY</u>	<u>Original Budget</u> <u>2014-2015</u>	<u>Adjusted Budget</u> <u>2014-2015</u>	<u>Proposed</u> <u>Budget 2015-</u> <u>2016</u>	<u>DIFFERENCE</u>	<u>Notes & Adjustments</u>
Expense							
45 · Solid Waste							
5455400 · Utilities							
5455465 · Solidwaste Pickup (Garbage)	200,909.73		204,661.00	204,661.00	226,356.00	21,695.00	1,401 houses currently + 50 new homes x \$13.00 per home per month.
Total 5455400 · Utilities	200,909.73		204,661.00	204,661.00	226,356.00	21,695.00	

GENERAL FUND												September 14, 2015					
Proposed Budget FY 2015-2016																	
		ACTUAL FY 2013-2014	Original Budget 2014-2015	Adjusted Budget 2014-2015	Proposed Budget 2015- 2016	DIFFERENCE		Notes & Adjustments									
Expense																	
50 · Streets																	
5501400 · Support Staff																	
5501415 · Maintenance Crew		19,663.29	24,044.00	24,044.00	23,400.00	-644.00											
5501480 · Merit Raises 3%			721.00	721.00	0.00	-721.00											
5501490 · Overtime		938.80	1,575.00	1,575.00	1,500.00	-75.00											
5501500 · Streets - On Call		550.00	700.00	700.00	600.00	-100.00											
Total 5501400 · Support Staff		21,152.09	27,040.00	27,040.00	25,500.00	-1,540.00											
5502100 · Employee Benefits																	
5502110 · Group Insurance		6,745.88	6,960.00	7,565.00	8,170.00	605.00	8% increase.										
5502135 · TMRS		1,356.02	1,700.00	2,014.00	2,148.00	134.00	City portion of employee retirement fund.										
5502160 · Worker's Compensation		1,711.00	1,340.00	1,340.00	1,750.00	410.00	TML										
5502170 · Payroll Taxes		381.60	360.00	360.00	350.00	-10.00	Medicare										
5502190 · License		0.00	122.00	122.00	122.00	0.00	CDL license										
Total 5502100 · Employee Benefits		10,194.50	10,482.00	11,401.00	12,540.00	1,139.00											
5502200 · Special Services																	

	<u>ACTUAL</u> <u>2013-2014</u>	<u>FY</u> <u>2014-2015</u>	<u>Original Budget</u> <u>2014-2015</u>	<u>Adjusted Budget</u> <u>2014-2015</u>	<u>Proposed</u> <u>Budget</u> <u>2015-2016</u>	<u>DIFFERENCE</u>	<u>Notes & Adjustments</u>
5502260 - Engineering Fees	5,856.91		0.00	0.00	0.00	0.00	
5502280 - NCTCOG- SWMP Fees	4,831.80		6,400.00	6,400.00	6,400.00	0.00	NCTCOG annual membership (\$200.00), storm water management and permits.
Total 5502200 - Special Services	10,688.71		6,400.00	6,400.00	6,400.00	0.00	
5502600 - Special Expenses							
5502620 - Emergency Clean Up	0.00		2,250.00	2,250.00	2,250.00	0.00	Clean up after storm event.
Total 5502600 - Special Expenses	0.00		2,250.00	2,250.00	2,250.00	0.00	
5503100 - General Supplies							
5503110 - Office Supplies	100.00		100.00	100.00	100.00	0.00	
5503140 - Uniforms	297.48		500.00	500.00	600.00	100.00	Pant, shirt, x5 and 1 pair shoe each year
Total 5503100 - General Supplies	397.48		600.00	600.00	700.00	100.00	
5503400 - Maintenance Supplies & Parts							
5503405 - Drainage Maintenance	0.00		500.00	500.00	500.00	0.00	
5503420 - Supplies - Street Signs	797.87		2,000.00	2,000.00	2,500.00	500.00	
5503460 - Miscellaneous	289.09		300.00	300.00	300.00	0.00	
Total 5503400 - Maintenance Supplies & Parts	1,086.96		2,800.00	2,800.00	3,300.00	500.00	
5504200 - Travel Expenses							
5504220 - Professional Development	0.00		500.00	500.00	500.00	0.00	Storm Water Conference

	<u>ACTUAL</u> <u>2013-2014</u>	<u>FY</u>	<u>Original Budget</u> <u>2014-2015</u>	<u>Adjusted Budget</u> <u>2014-2015</u>	<u>Proposed</u> <u>Budget</u> <u>2015-2016</u>	<u>DIFFERENCE</u>	<u>Notes & Adjustments</u>
5504270 · Vehicle Expenses	6,063.88		6,500.00	6,500.00	6,500.00	0.00	Fuel
Total 5504200 · Travel Expenses	6,063.88		7,000.00	7,000.00	7,000.00	0.00	
5505300 · Printing Expense							
5505350 · Printing - Other	0.00		350.00	350.00	350.00	0.00	Storm water materials
Total 5505300 · Printing Expense	0.00		350.00	350.00	350.00	0.00	
5505400 · Utilities							
5505450 · Electricity	44,847.82		45,000.00	45,000.00	45,000.00	0.00	Street Lights
Total 5505400 · Utilities	44,847.82		45,000.00	45,000.00	45,000.00	0.00	
5505500 · Repairs & Bldg Improvements							
5405520 · Repairs - Building	0.00		500.00	500.00	500.00	0.00	
5505540 · Repairs - Machinery & Equipment	2,019.61		3,500.00	3,500.00	3,000.00	-500.00	Welder and Air Compressor
5505550 · Repairs - Vehicles	903.28		2,400.00	2,400.00	2,500.00	100.00	2-Dump Trucks, Pot Hole Truck.
5505560 · Repairs -Street Maint.& Repairs	7,832.47		50,000.00	50,000.00	50,000.00	0.00	Pot Hole Repair material
5505565 · Repairs - Infrastruct Drainage	720.40		3,000.00	3,000.00	3,000.00	0.00	Culverts
5505590 · Repairs - Other	250.53		1,500.00	1,500.00	1,500.00	0.00	
Total 5505500 · Repairs & Bldg Improvements	11,726.29		60,900.00	60,900.00	60,500.00	-400.00	
5505600 · Insurance							

	<u>ACTUAL</u> <u>2013-2014</u>	<u>FY</u> <u>2014-2015</u>	<u>Original Budget</u> <u>2014-2015</u>	<u>Adjusted Budget</u> <u>2014-2015</u>	<u>Proposed</u> <u>Budget</u> <u>2015-2016</u>	<u>DIFFERENCE</u>	<u>Notes & Adjustments</u>
5505620 · Insurance - Liability	982.00		1,140.00	1,140.00	1,235.00	95.00	TML
5505640 · Insurance - Vehicle	3,330.00		3,460.00	3,460.00	3,554.00	94.00	TML
Total 5505600 · Insurance	4,312.00		4,600.00	4,600.00	4,789.00	189.00	
5505700 · Other Expenses							
5505752 · Employment Screening	85.28		150.00	150.00	150.00	0.00	
Total 5505700 · Other Expenses	85.28		150.00	150.00	150.00	0.00	
5506400 · Minor Capital Outlay							
5506440 · Machinery & Equipment	1,668.05		3,000.00	3,000.00	2,500.00	-500.00	Small tools and equipment
5506445 · Personal Protective Equipment	208.84		300.00	300.00	300.00	0.00	Safety glasses, gloves
5506490 · Other	71.83		850.00	850.00	850.00	0.00	
Total 5506400 · Minor Capital Outlay	1,948.72		4,150.00	4,150.00	3,650.00	-500.00	
5507400 · Capitalized Assets							
5507440 · Machinery & Equipment	20,000.00		7,000.00	7,000.00	6,000.00	-1,000.00	New mower.
5507460 · Infrastructure	237,889.00		313,200.00	313,200.00	330,500.00	17,300.00	This includes: pave patch Cockrell Hill Road, pave patch Lariat Trail, regrade the drainage ditches along Cockrell Hill Road, improvements to Shiloh Road bridge, 50/50 sidewalk participation and reconstruction of Ovilla Oaks Drive.
Total 5507400 · Capitalized Assets	257,889.00		320,200.00	320,200.00	336,500.00	16,300.00	
Total 50 · Streets	370,392.73		491,922.00	492,841.00	508,629.00	15,788.00	

GENERAL FUND						
Proposed Budget FY 2015-2016						
	<u>ACTUAL</u> <u>2013-2014</u>	<u>FY</u> <u>2014-2015</u>	<u>Original Budget</u> <u>2014-2015</u>	<u>Adjusted Budget</u> <u>2014-2015</u>	<u>Proposed</u> <u>Budget 2015-2016</u>	
EXPENSE						
60 · Parks						
5602400 · Rentals						
5602490 · Rental - Other	2,724.41	2,900.00	2,900.00	3,000.00	100.00	2-portable toilets at baseball fields
Total 5602400 · Rentals	2,724.41	2,900.00	2,900.00	3,000.00	100.00	
5602600 · Special Expenses						
5602680 · Heritage Day	8,947.06	8,000.00	8,000.00	8,000.00	0.00	Heritage Day expenses
5602600 - Special Exp. Other			2,092.00	4,500.00	2,408.00	Music in the Park + National Night Out + Movie in the Park
Total 5602600 · Special Expenses	8,947.06	8,000.00	10,092.00	12,500.00	2,408.00	
5603400 · Maintenance Supplies & Parts						
5603460 · Miscellaneous	0.00	300.00	300.00	300.00	0.00	Parts for park equipment
Total 5603400 · Maintenance Supplies &	0.00	300.00	300.00	300.00	0.00	
5605400 · Utilities						
5605450 · Electricity	7,496.18	8,300.00	8,300.00	8,300.00	0.00	Baseball fields lights and Heritage Park Pavilion

	<u>ACTUAL</u> <u>2013-2014</u>	<u>FY</u> <u>2014-2015</u>	<u>Original Budget</u> <u>2014-2015</u>	<u>Adjusted Budget</u> <u>2014-2015</u>	<u>Proposed</u> <u>Budget 2015-2016</u>	<u>DIFFERENCE</u>	<u>Notes & Adjustments</u>
Total 5605400 · Utilities	7,496.18		8,300.00	8,300.00	8,300.00	0.00	
5605500 · Repairs & Bldg Improvements							
5605520 · Repairs - Building	134.00		250.00	250.00	250.00	0.00	Concession stands at baseball fields and gazebos.
5605530 · REPAIRS-IMP OTHER THAN B	4,048.62		1,000.00	1,000.00	1,000.00	0.00	Flowers, mulch,cushion under swings.
Total 5605500 · Repairs & Bldg Improv	4,182.62		1,250.00	1,250.00	1,250.00	0.00	
5605600 · Insurance							
5605610 · Insurance - Property	112.00		115.00	115.00	115.00	0.00	TML
5605620 · Insurance - Liability	437.00		500.00	500.00	521.00	21.00	TML
5605640 · Insurance - Vehicle	220.00		240.00	240.00	230.00	-10.00	TML
Total 5605600 · Insurance	769.00		855.00	855.00	866.00	11.00	
5605700 · Other Expenses							
5605765 · Miscellaneous	271.46		300.00	300.00	300.00	0.00	
Total 5605700 · Other Expenses	271.46		300.00	300.00	300.00	0.00	
5606400 · Minor Capital Outlay							
5606410 · Land Improvements	108.28		500.00	500.00	6,000.00	5,500.00	Playground improvements at baseball fields.
5606440 · Machinery & Equipment	449.00		500.00	500.00	500.00	0.00	Christmas lights

	<u>ACTUAL</u> <u>FY</u> <u>2013-2014</u>	<u>Original Budget</u> <u>2014-2015</u>	<u>Adjusted Budget</u> <u>2014-2015</u>	<u>Proposed</u> <u>Budget</u> <u>2015-</u> <u>2016</u>	<u>DIFFERENCE</u>	<u>Notes & Adjustments</u>
Total 5606400 · Minor Capital Outlay	557.28	1,000.00	1,000.00	6,500.00	5,500.00	
5607400 · Capitalized Assets						
5607440 · Machinery & Equipment	381.17	500.00	500.00	1,000.00	500.00	Rakes, Shovels
Total 5607400 · Capitalized Assets	381.17	500.00	500.00	1,000.00	500.00	
Total 60 · Parks	25,329.18	23,405.00	25,497.00	34,016.00	8,519.00	
TOTAL GF REVENUE	2,569,434.81	2,695,456.00	2,751,641.00	3,019,023.00	267,382.00	
TOTAL GF EXPENSE	2,378,135.03	2,695,456.00	2,751,641.00	3,019,023.00	267,382.00	
REVENUE LESS EXPENSE	191,299.78	0.00	0.00	0.00	0.00	

WATER AND SEWER										September 14, 2015					
Proposed Budget FY 2015-2016		ACTUAL FY 2013-2014	Original Budget 2014-2015	Adjusted Budget 2014-2015	Proposed Budget 2015- 2016	DIFFERENCE	Notes & Adjustments								
Revenue															
Beginning Fund Balance					827,896.00		As of 8.17.2015. Not included in budget revenue. Information only. This is the bank balance in the operating fund and a Money Market account.								
4000400 · Charges for Services															
4000460 · Water Sales	831,422.78	930,000.00	930,000.00	894,932.00	-35,068.00	1,311 existing customers									
4000461 · Sewer Sales	264,658.06	391,569.00	374,849.00	441,770.00	66,921.00	445 existing customers + 50 new houses.									
4000465 · Water & Sewer Penalties	17,925.44	18,000.00	18,000.00	19,000.00	1,000.00	Late fees.									
4000471 · Reconnect Fees	5,902.35	5,000.00	5,000.00	5,400.00	400.00										
4000472 · Meters	0.00	1,000.00	2,200.00	3,700.00	1,500.00										
4000473 · Connect Fees	3,057.21	2,000.00	2,000.00	4,400.00	2,400.00										
4000478 · Infrastructure Improvement Fee	59,135.60	60,000.00	60,000.00	70,133.00	10,133.00	\$3.80 per month x 1,311 city meters(current) + 177 Sardis meters(current) + 50 new Sardis meters.									
4000480 · Solid Waste Fees (Garbage)	0.00	0.00	0.00	0.00	0.00										
Total 4000400 · Charges for Services	1,182,101.44	1,407,569.00	1,392,049.00	1,439,335.00	47,286.00										
4000800 · Other Revenue															
4000880 · Capital Rec Fee	76,250.00	37,500.00	50,000.00	62,500.00	12,500.00	50 new houses x \$1,250.00 per house.									

WATER AND SEWER						
Proposed Budget FY 2015-2016		September 14, 2015				
	ACTUAL FY 2013-2014	Original Budget	Adjusted Budget	Proposed Budget 2015- 2016	DIFFERENCE	Notes & Adjustments
		2014-2015	2014-2015	2016		
4000840 · Interest Earned	2,855.04	2,600.00	2,600.00	3,100.00	0.00	Prosperity Bank / Texstar
4000870 - Capital Contrib-Main St Sewer	20,732.36	0.00	0.00	0.00	0.00	
4000890 · Misc Other Revenue	4,216.52	1,000.00	1,500.00	2,000.00	500.00	
Total 4000800 · Other Revenue	1,286,155.36	1,448,669.00	1,446,149.00	1,506,935.00	60,786.00	
Total Revenue	1,286,155.36	1,448,669.00	1,446,149.00	1,506,935.00	60,786.00	

WATER AND SEWER		September 14, 2015						
Proposed Budget FY 2015-2016		Original Budget FY 2013-2014	ACTUAL FY 2013-2014	Original Budget 2014-2015	Adjusted Budget 2014-2015	Proposed Budget 2015-2016	DIFFERENCE	Notes & Adjustments
Expense								
	70 · Administration							
	5701100 · Salaries & Wages							
	5701110 · City Administrator	22,915.40	20,600.00	20,600.00	20,600.00	0.00	General Fund contributes 75%, Water & Sewer Contribute 25%	
	5701115 · City Secretary	12,667.16	13,133.00	13,133.00	13,133.00	0.00	General Fund contributes 75%, Water & Sewer Contribute 25%	
	5701117 · Finance Accountant	11,133.65	12,000.00	12,000.00	12,360.00	360.00	General Fund contributes 75%, Water & Sewer Contribute 25%	
	5701120 · Part Time Admin. Support	6,890.86	7,218.00	7,218.00	7,435.00	217.00	General Fund contributes 75%, Water & Sewer Contribute 25%	
	5701130 · Public Works Director	43,340.19	50,862.00	50,862.00	52,388.00	1,526.00		
	5701180 · Merit Raises, Staff 3%		3,200.00	3,200.00	3,177.00	-23.00		
	Total 5701100 · Salaries & Wages	96,947.26	107,013.00	107,013.00	109,093.00	2,080.00		
	5702100 · Employee Benefits							
	5702110 · Group Insurance	6,745.88	6,960.00	7,561.00	8,166.00	605.00	8% increase.	
	5702135 · TMRS	2,663.46	3,400.00	4,259.00	4,808.00	549.00	City portion of employee retirement fund.	
	5702170 · Payroll Taxes	685.49	780.00	780.00	783.00	3.00	Medicare	
	Total 5702100 · Employee Benefits	10,094.83	11,140.00	12,600.00	13,757.00	1,157.00		

WATER AND SEWER Proposed Budget FY 2015-2016						
						September 14, 2015
	<u>ACTUAL</u> <u>FY 2013-2014</u>	<u>Original Budget</u> <u>2014-2015</u>	<u>Adjusted Budget</u> <u>2014-2015</u>	<u>Proposed Budget</u> <u>2015- 2016</u>	<u>DIFFERENCE</u>	<u>Notes & Adjustments</u>
5702200 · Special Services						
5702230 · Legal Fees	0.00	1,000.00	1,000.00	1,000.00	0.00	
5702240 · Audit	5,780.00	5,780.00	5,780.00	5,780.00	0.00	\$16,900 split between GF/WWW/4B EDC/MDD - Yeldell Wilson
5702250 · Accounting	3,967.71	1,000.00	1,000.00	500.00	-500.00	
Total 5702200 · Special Services	9,747.71	7,780.00	7,780.00	7,280.00	-500.00	
5702300 · Contractual Services /Personnel						
5702310 · Consultant Fees	0.00	3,500.00	3,500.00	3,500.00	0.00	
Total 5702300 · Contractual Services /Personnel	0.00	3,500.00	3,500.00	3,500.00	0.00	
5703100 · General Supplies						
5703110 · Office Supplies	542.91	700.00	700.00	800.00	100.00	
Total 5703100 · General Supplies	542.91	700.00	700.00	800.00	100.00	
5703400 · Maintenance Supplies / Parts						
5703410 · Supplies - Custodial	6.87	200.00	200.00	200.00	0.00	
Total 5703400 · Maintenance Supplies / Parts	6.87	200.00	200.00	200.00	0.00	
5704200 · Travel Expenses						

WATER AND SEWER						
Proposed Budget FY 2015-2016						
	<u>ACTUAL</u> <u>FY 2013-2014</u>	<u>Original</u> <u>Budget</u> <u>2014-2015</u>	<u>Adjusted Budget</u> <u>2014-2015</u>	<u>Proposed</u> <u>Budget 2015-</u> <u>2016</u>	<u>DIFFERENCE</u>	<u>Notes & Adjustments</u>
5704210 · Travel - Local	0.00	200.00	200.00	200.00	0.00	Reimburse employee travel.
5704220 · Professional Development	0.00	750.00	750.00	750.00	0.00	
Total 5704200 · Travel Expenses	0.00	950.00	950.00	950.00	0.00	
5705200 · Data Processing Expenses						
5705240 · Data Processing - Software	48.77	400.00	400.00	400.00	0.00	
Total 5705200 · Data Processing Expenses	48.77	400.00	400.00	400.00	0.00	
5705300 · Printing Expense						
5705350 · Printing - Other	0.00	250.00	250.00	250.00	0.00	
Total 5705300 · Printing Expense	0.00	250.00	250.00	250.00	0.00	
5705400 · Utilities						
5705410 · Telephone	1,336.27	1,350.00	1,350.00	1,250.00	-100.00	Birch
5705415 · Cellular Phone	892.05	450.00	906.00	850.00	-56.00	Verizon
5705417 · Internet	1,233.49	825.00	825.00	950.00	125.00	Birch
Total 5705400 · Utilities	3,461.81	2,625.00	3,081.00	3,050.00	-31.00	
5705700 · Other Expenses						

WATER AND SEWER								September 14, 2015
Proposed Budget FY 2015-2016		Original Budget FY 2013-2014	Adjusted Budget 2014-2015	Proposed Budget 2015-2016	Difference	Notes & Adjustments		
		ACTUAL FY 2013-2014	2014-2015	2014-2015	2016			
5705705 · Postage		5,541.33	6,600.00	6,600.00	8,900.00	2,300.00	Water bills	
5705740 · Advertising		249.40	300.00	300.00	300.00	0.00	Ads for employment	
5705760 · Bank Service Charge		220.00	200.00	200.00	100.00	-100.00	Return check charges	
5705765 · Miscellaneous		1,050.00	100.00	100.00	100.00	0.00		
5705775 · Credit Card Transaction Fee		-6,935.01	3,000.00	3,000.00	3,000.00	0.00		
Total 5705700 · Other Expenses		125.72	10,200.00	10,200.00	12,400.00	2,200.00		
5706400 · Minor Capital Outlay								
5706440 · Machinery & Equipment		0.00	500.00	500.00	500.00	0.00		
Total 5706400 · Minor Capital Outlay		0.00	500.00	500.00	500.00	0.00		
5709000 · Reserve								
5708215 · Admin. Exp. to General Fund		118,643.00	125,361.00	125,361.00	91,287.00	-34,074.00		
5709002 · Capital Improv. Water Reserve		0.00	16,730.00	16,730.00	26,015.00	9,285.00		
5709003 · Capital Improv. Sewer Reserve		0.00	23,400.00	23,400.00	32,685.00	9,285.00		
5709010 · Administrative Reserves		0.00	4,200.00	2,747.00	2,747.00	0.00		
Total 5709000 · Reserve		118,643.00	169,691.00	168,238.00	152,734.00	-15,504.00		

WATER AND SEWER Proposed Budget FY 2015-2016						
	<u>ACTUAL</u> <u>FY 2013-2014</u>	<u>Original</u> <u>Budget</u> <u>2014-2015</u>	<u>Adjusted Budget</u> <u>2014-2015</u>	<u>Proposed</u> <u>Budget 2015-</u> <u>2016</u>	<u>DIFFERENCE</u>	<u>Notes & Adjustments</u>
Total 70 · Administration	239,618.88	314,949.00	315,412.00	304,914.00	-10,498.00	
75 · Water						
5751100 · Salaries & Wages						
5751133 · Superintendent	41,640.58	42,000.00	42,000.00	42,000.00	0.00	
5751180 · Merit Raises - Staff 3%	0.00	1,260.00	1,260.00	1,260.00	0.00	
Total 5751100 · Salaries & Wages	41,640.58	43,260.00	43,260.00	43,260.00	0.00	
5751400 · Support Salaries						
5751405 · Support Staff	22,835.69	29,702.00	29,702.00	30,593.00	891.00	75% paid from water fund and 25% paid from sewer fund
5751415 · Maintenance Crew	39,133.66	51,350.00	51,350.00	78,395.00	27,045.00	Three employees
5751430 · Seasonal Crew	3,929.50	3,000.00	3,000.00	3,000.00	0.00	
5751450 · Certification Pay	830.88	1,200.00	1,200.00	1,200.00	0.00	Employee(s) water license
5751480 · Merit Raises 3%	0.00	2,432.00	2,432.00	3,666.00	1,234.00	

WATER AND SEWER						
Proposed Budget FY 2015-2016		September 14, 2015				
		<u>Original Budget</u> <u>FY 2013-2014</u>	<u>Adjusted Budget</u> <u>2014-2015</u>	<u>Proposed Budget</u> <u>2015-2016</u>	<u>Difference</u>	<u>Notes & Adjustments</u>
5751490 · Overtime	1,454.72	4,000.00	4,000.00	4,000.00	0.00	
5751500 · Water - On Call	750.00	1,000.00	1,000.00	1,000.00	0.00	
Total 5751400 · Support Salaries	68,934.45	92,684.00	92,684.00	121,854.00	29,170.00	
5752100 · Employee Benefits						
5752110 · Group Insurance	19,811.65	26,010.00	30,244.00	41,115.00	10,871.00	8% increase.
5752135 · TMRS	6,954.01	9,800.00	11,104.00	14,792.00	3,688.00	City portion of employee retirement fund.
5752160 · Worker's Compensation	2,623.00	3,150.00	3,150.00	3,385.00	235.00	
5752170 · Payroll Taxes	2,284.11	2,260.00	2,260.00	2,408.00	148.00	
5752190 · Licenses	111.00	222.00	222.00	222.00	0.00	Employees (exams)
Total 5752100 · Employee Benefits	31,783.77	41,442.00	46,980.00	61,922.00	14,942.00	
5752300 · Contractual Services/Personnel						
5752350 · Contract Labor Company	0.00	1,500.00	1,500.00	1,500.00	0.00	
5752380 · Dispatch	9,230.00	10,270.00	10,270.00	11,628.00	1,358.00	Midlothian. Police-35%, Fire-35%, Water and Sewer-30%
Total 5752300 · Contractual Services/Personnel	9,230.00	11,770.00	11,770.00	13,128.00	1,358.00	
5752400 · Rentals						

WATER AND SEWER Proposed Budget FY 2015-2016						
						September 14, 2015
	<u>ACTUAL</u> <u>FY 2013-2014</u>	<u>Original Budget</u> <u>2014-2015</u>	<u>Adjusted Budget</u> <u>2014-2015</u>	<u>Proposed Budget 2015- 2016</u>	<u>DIFFERENCE</u>	<u>Notes & Adjustments</u>
5752420 · Rental - Machinery & Equipment	0.00	500.00	500.00	250.00	-250.00	
Total 5752400 · Rentals	0.00	500.00	500.00	250.00	-250.00	
5752500 · Operating Services						
5752580 · Water Testing	1,492.92	4,000.00	4,000.00	4,000.00	0.00	TRA Water samples
5752590 · TCEQ Fees	2,614.40	3,000.00	3,000.00	3,500.00	500.00	Water system fee
Total 5752500 · Operating Services	4,107.32	7,000.00	7,000.00	7,500.00	500.00	
5753100 · General Supplies						
5753140 · Uniforms	1,633.58	1,500.00	1,500.00	1,700.00	200.00	each man 5 pant/5 shirt/ pair of boots
Total 5753100 · General Supplies	1,633.58	1,500.00	1,500.00	1,700.00	200.00	
5753400 · Maintenance Supplies & Parts						
5753460 · Miscellaneous	362.45	300.00	300.00	300.00	0.00	
Total 5753400 · Maintenance Supplies & Parts	362.45	300.00	300.00	300.00	0.00	
5754200 · Travel Expenses						
5754220 · Professional Development	235.00	750.00	750.00	750.00	0.00	Continual education
5754270 · Vehicle Expenses	7,635.53	9,000.00	9,000.00	10,000.00	1,000.00	Fuel

WATER AND SEWER						
Proposed Budget FY 2015-2016		September 14, 2015				
	<u>ACTUAL</u> <u>FY 2013-2014</u>	<u>Original</u> <u>Budget</u> <u>2014-2015</u>	<u>Adjusted Budget</u> <u>2014-2015</u>	<u>Proposed</u> <u>Budget 2015-</u> <u>2016</u>	<u>DIFFERENCE</u>	<u>Notes & Adjustments</u>
Total 5754200 · Travel Expenses	7,870.53	9,750.00	9,750.00	10,750.00	1,000.00	
5755200 · Data Processing Expenses						
5755230 · Data Proc-Maintenance & Repairs	1,518.07	1,300.00	1,300.00	1,300.00	0.00	Software + IT
5755240 · Data Processing - Software	3,887.87	4,200.00	4,200.00	4,200.00	0.00	Software annual fees
Total 5755200 · Data Processing Expenses	5,405.94	5,500.00	5,500.00	5,500.00	0.00	
5755300 · Printing Expenses						
5755310 · Copier Expense	1,988.38	2,700.00	2,700.00	3,000.00	300.00	Large copier in City Hall
5755350 · Printing - Other	776.66	1,500.00	1,500.00	2,000.00	500.00	Violation letters
Total 5755300 · Printing Expenses	2,765.04	4,200.00	4,200.00	5,000.00	800.00	
5755400 · Utilities						
5755415 · Cellular Phone	1,139.26	1,500.00	1,500.00	1,500.00	0.00	Verizon
5755450 · Electricity	27,431.33	22,660.00	22,660.00	26,000.00	3,340.00	Gexa for pump station and elevated tank
5755460 · Water, wholesale	313,813.67	360,500.00	360,500.00	391,500.00	31,000.00	Dallas Water Utilities. Ave. = 620,000 gal./day @ \$1.73/1,000 gallons.
Total 5755400 · Utilities	342,384.26	384,660.00	384,660.00	419,000.00	34,340.00	
5755500 · Repairs & Building Improvements						

WATER AND SEWER		September 14, 2015					
Proposed Budget FY 2015-2016		Original Budget 2014-2015	Adjusted Budget 2014-2015	Proposed Budget 2015- 2016		DIFFERENCE	Notes & Adjustments
ACTUAL FY 2013-2014				2016			
5755530 - Improvement Other than Bldg	165.00	0.00	0.00	0.00	0.00	0.00	
5755540 - Repairs- Machinery & Equipment	3,441.70	5,000.00	5,000.00	4,000.00	-1,000.00		
5755550 - Repairs - Vehicles	1,332.40	2,000.00	2,000.00	2,000.00	0.00		
5755570 - Inventory Expense	11,149.73	10,000.00	10,000.00	9,000.00	-1,000.00	Fittings and valves	
5755580 - Water Chemical Expense	0.00	8,000.00	8,000.00	8,000.00	0.00	Chlorine and ammonia	
5755590 - Repairs - Other	327.31	3,000.00	3,000.00	3,000.00	0.00		
Total 5755500 - Repairs & Building Improvements	16,416.14	28,000.00	28,000.00	26,000.00	-2,000.00		
5755600 - Insurance							
5755610 - Insurance - Property	2,592.00	2,643.00	2,643.00	2,672.00	29.00	TML	
5755620 - Insurance - Liability	1,726.00	1,750.00	1,750.00	1,724.00	-26.00	TML	
5755640 - Insurance - Vehicle	1,508.00	1,600.00	1,600.00	633.00	-967.00	TML	
Total 5755600 - Insurance	5,826.00	5,993.00	5,993.00	5,029.00	-964.00		
5755700 - Other Expenses							
5755752 - Employment Screening	567.00	300.00	300.00	150.00	-150.00	Employment screening	
Total 5755700 - Other Expenses	567.00	300.00	300.00	150.00	-150.00		

WATER AND SEWER		September 14, 2015				
Proposed Budget FY 2015-2016		Original Budget 2014-2015	Adjusted Budget 2014-2015	Proposed Budget 2015- 2016	DIFFERENCE	Notes & Adjustments
ACTUAL FY 2013-2014						
5756400 · Minor Capital Outlay						
5756440 · Machinery & Equipment	0.00	500.00	500.00	1,000.00	500.00	Small tools
5756490 · Other	198.98	500.00	500.00	500.00	0.00	Propane cylinders
Total 5756400 · Minor Capital Outlay	198.98	1,000.00	1,000.00	1,500.00	500.00	
5757400 · Capitalized Assets						
5757440 · Machinery & Equipment	0.00	2,200.00	2,200.00	2,500.00	300.00	Replace portion of 700 GPM pump at pump station
5757450 · Vehicles	0.00	23,770.00	23,770.00	0.00	-23,770.00	
5757470 · Infrastructure - Water	0.00	6,000.00	6,000.00	4,000.00	-2,000.00	Meters and meter boxes
Total 5757400 · Capitalized Assets	0.00	31,970.00	31,970.00	6,500.00	-25,470.00	
5757900 · Long-Term Debt						
5758225 · Admin. Expense to Debt Fund	11,248.41	124,930.00	124,930.00	102,786.00	-22,144.00	
Total 5757900 · Long-Term Debt	11,248.41	124,930.00	124,930.00	102,786.00	-22,144.00	
Total 75 · Water	550,374.45	794,759.00	800,297.00	832,129.00	31,832.00	
80 · Sewer						

WATER AND SEWER						
Proposed Budget FY 2015-2016		September 14, 2015				
		Original Budget FY 2013-2014	Adjusted Budget 2014-2015	Proposed Budget 2015-2016	Difference	Notes & Adjustments
5801400 · Support Salaries						
5801405 · Support Staff	14,655.01	9,900.00	9,900.00	10,197.00	297.00	75% paid from water fund and 25% paid from sewer fund
5801415 · Maintenance Crew	45,065.07	55,702.00	55,702.00	33,280.00	-22,422.00	1 employee
5801450 · Certification Pay	1,107.84	1,210.00	1,210.00	1,210.00	0.00	Employee(s) sewer license
5801480 · Merit Raises 3%	0.00	1,968.00	1,968.00	998.00	-970.00	
5801490 · Overtime	3,125.56	2,650.00	2,650.00	3,000.00	350.00	
5801500 · Sewer - On Call	740.00	1,150.00	1,150.00	1,150.00	0.00	
Total 5801400 · Support Salaries	64,693.48	72,580.00	72,580.00	49,835.00	-22,745.00	
5802100 · Employee Benefits						
5802110 · Group Insurance	8,474.02	15,650.00	15,650.00	8,451.00	-7,199.00	8% increase.
5802135 · TMRS	3,178.14	3,900.00	4,491.00	3,054.00	-1,437.00	City portion of employee retirement fund.
5802160 · Worker's Compensation-Sewer	2,623.00	2,730.00	2,730.00	3,385.00	655.00	
5802170 · Payroll Taxes	1,065.01	980.00	980.00	497.00	-483.00	
5802190 · Licenses	111.00	222.00	222.00	150.00	-72.00	Employee sewer license
Total 5802100 · Employee Benefits	15,451.17	23,482.00	24,073.00	15,537.00	-8,536.00	

WATER AND SEWER						
Proposed Budget FY 2015-2016						
		Original Budget FY 2013-2014	Adjusted Budget 2014-2015	Proposed Budget 2015-2016	Difference	Notes & Adjustments
5802300 · Contractual Services/Personnel						
5802350 · Contract Labor - Company	550.00	2,000.00	2,000.00	2,000.00	0.00	
Total 5802300 · Contractual Services/Personnel	550.00	2,000.00	2,000.00	2,000.00	0.00	
5802500 · Operating Services						
5802515 · Sardis Collection Expense	3,681.05	2,500.00	10,108.00	9,618.00	-490.00	City pays Sardis to invoice garbage/sewer and to then pay City for garbage/sewer collections. \$625 per month x 12 months for 177 existing customers + 50 new houses. \$625.00/month x 12 months/177=\$42.37/customer x 227 customers.
5802590 · TCEQ Fees - Sewer	0.00	100.00	100.00	100.00	0.00	Septic tank registration
Total 5802500 · Operating Services	3,681.05	2,600.00	10,208.00	9,718.00	-490.00	
5803100 · General Supplies					0.00	
5803140 · Uniforms	778.45	1,000.00	1,000.00	1,200.00	200.00	5 pant, 5 shirts, pair boots
Total 5803100 · General Supplies	778.45	1,000.00	1,000.00	1,200.00	200.00	
5803400 · Maintenance Supplies & Parts						
5803460 · Miscellaneous	0.00	500.00	500.00	500.00	0.00	
Total 5803400 · Maintenance Supplies & Parts	0.00	500.00	500.00	500.00	0.00	
5804200 · Travel Expenses						

WATER AND SEWER						
Proposed Budget FY 2015-2016		September 14, 2015				
	ACTUAL FY 2013-2014	Original Budget 2014-2015	Adjusted Budget 2014-2015	Proposed Budget 2015- 2016	DIFFERENCE	Notes & Adjustments
		2014-2015	2014-2015	2016		
5804220 · Professional Development	289.93	500.00	500.00	500.00	0.00	Continual education
5804270 · Vehicle Expense	1,063.32	1,500.00	1,500.00	1,200.00	-300.00	Fuel
Total 5804200 · Travel Expenses	1,353.25	2,000.00	2,000.00	1,700.00	-300.00	
5805400 · Utilities						
5805450 · Electricity	2,535.07	2,781.00	2,781.00	3,000.00	219.00	Gexa 3- lift stations
5805463 · TRA Wastewater Treatment	263,554.37	216,000.00	199,280.00	270,806.00	71,526.00	Trinity River Authority. Ave. = 120,405 gal./day @ \$6.162/1,000 gallons.
Total 5805400 · Utilities	266,089.44	218,781.00	202,061.00	273,806.00	71,745.00	
5805500 · Repairs & Bldg Improvements						
5805510 · Repairs - Land Improvements	0.00	300.00	300.00	300.00	0.00	Lift stations
5805540 · Repairs - Machinery & Equipment	5,459.50	6,500.00	6,500.00	6,000.00	-500.00	Repair/replace 1-lift station pump
5805570 · Inventory Expense	1,380.00	2,000.00	2,000.00	2,000.00	0.00	Lift station chemicals and degreasers
5805590 · Repairs - Other	340.00	500.00	500.00	600.00	100.00	Lift stations
Total 5805500 · Repairs & Bldg Improvements	7,179.50	9,300.00	9,300.00	8,900.00	-400.00	
5805600 · Insurance						
5805610 · Insurance - Property	54.00	93.00	93.00	56.00	-37.00	TML

WATER AND SEWER		September 14, 2015					
Proposed Budget FY 2015-2016		Original Budget FY 2013-2014	ACTUAL	Adjusted Budget	Proposed Budget 2015- 2016	DIFFERENCE	Notes & Adjustments
			2014-2015	2014-2015	2016		
5805620 · Insurance - Liability	335.00	375.00	375.00	400.00	25.00	TML	
5805640 · Insurance - Vehicle	38.00	50.00	50.00	40.00	-10.00	TML	
Total 5805600 · Insurance	427.00	518.00	518.00	496.00	-22.00		
5805700 · Other Expenses							
5805752 · Employment Screening	48.00	200.00	200.00	200.00	0.00		
Total 5805700 · Other Expenses	48.00	200.00	200.00	200.00	0.00		
5807400 · Capitalized Assets							
5807440 · Machinery & Equipment	0.00	6,000.00	6,000.00	6,000.00	0.00		
Total 5807400 · Capitalized Assets	0.00	6,000.00	6,000.00	6,000.00	0.00		
Total 80 · Sewer	360,251.34	338,961.00	330,440.00	369,892.00	39,452.00		
95 - Other							
5958200 - Other Financial Sources	0.00	0.00	0.00	0.00	0.00		
5958250 - Depreciation Expense	181,496.33	0.00	0.00	0.00	0.00		
Total 95 - Other	181,496.33	0.00	0.00	0.00	0.00		
Total Expense	1,331,741.00	1,448,669.00	1,446,149.00	1,506,935.00	60,786.00		

WATER AND SEWER							September 14, 2015
Proposed Budget FY 2015-2016		ACTUAL FY 2013-2014	Original Budget 2014-2015	Adjusted Budget 2014-2015	Proposed Budget 2015- 2016	DIFFERENCE	Notes & Adjustments
TOTAL REVENUE		1,286,155.36	1,448,669.00	1,446,149.00	1,506,935.00	60,786.00	
Total 70 · Administration		239,618.88	314,949.00	315,412.00	304,914.00	-10,498.00	
Total 75 · Water		550,374.45	794,759.00	800,297.00	832,129.00	31,832.00	
Total 80 · Sewer		360,251.34	338,961.00	330,440.00	369,892.00	39,452.00	
TOTAL EXPENSE		1,150,244.67	1,448,669.00	1,446,149.00	1,506,935.00	60,786.00	
REVENUE LESS EXPENSE		135,910.69	0.00	0.00	0.00	0.00	

DEBT SERVICE						
Proposed Budget FY 2015-2016 September 14, 2015						
	<u>ACTUAL</u> <u>2013-2014</u>	<u>FY</u> <u>2015</u>	<u>Original</u> <u>Budget</u> <u>2014</u>	<u>Adjusted Budget</u> <u>2014-2015</u>	<u>Proposed</u> <u>Budget</u> <u>2015-2016</u>	<u>DIFFERENCE</u>
REVENUE						
Beginning Fund Balance				497,670.00		As of 8.17.2015. Not included in budget revenue. Information only. This is the bank balance in the debt fund.
4000100 · Taxes						
4000107 · Ad Valorem, Current I & S	417,391.99	415,211.00	415,211.00	467,702.00	52,491.00	Interest and Sinking - \$0.1680/\$100 valuation
4000111 · Ad Valorem, Delinquent I & S	2,174.20	3,570.00	3,570.00	4,122.00	552.00	
4000114 · Interest/Penalties - I & S	2,348.74	2,844.00	2,844.00	1,611.00	-1,233.00	
Total 4000100 · Taxes	421,914.93	421,625.00	421,625.00	473,435.00	51,810.00	
4000800 · Other Revenue						
4000840 · Interest Earned	641.91	770.00	770.00	700.00	-70.00	
4000900 · Reduction of Reserve Fund Bal.	28,924.00	28,500.00	28,500.00	1,604.00	-26,896.00	From Fund Balance. Used to balance account.
4000930 · Admin.Rev.Rec.Fr Water & Sewer	11,248.41	124,930.00	124,930.00	102,786.00	-22,144.00	Transfer from water and sewer funds
Total 4000800 · Other Revenue	40,814.32	154,200.00	154,200.00	105,090.00	-49,110.00	
Total Revenue	462,729.25	575,825.00	575,825.00	578,525.00	2,700.00	
Expense						
5157900 · Long-Term Debt	0.00	0.00	0.00	0.00	0.00	

DEBT SERVICE						
Proposed Budget FY 2015-2016						
	<u>ACTUAL</u> 2013-2014	<u>FY</u>	<u>Original</u> Budget 2014	<u>Adjusted Budget</u> 2014-2015	<u>Proposed</u> Budget 2015- 2016	<u>DIFFERENCE</u>
		2015			2016	
5157930 · Paying Agent Fees	400.00		500.00	500.00	500.00	0.00
5157935 · 2011 Bond Issue Principal	285,323.19		365,000.00	365,000.00	375,000.00	10,000.00
5157940 · 2011 Bond Issue Interest	174,750.22		210,325.00	210,325.00	203,025.00	-7,300.00
Total 5157900 · Long-Term Debt	460,473.41		575,825.00	575,825.00	578,525.00	2,700.00
Total Expense	460,473.41		575,825.00	575,825.00	578,525.00	2,700.00
REVENUE LESS EXPENSE	2,255.84		0.00	0.00	0.00	0.00

4B EDC						
Proposed Budget FY 2015-2016						
	ACTUAL FY 2013-2014	Original Budget 2014-2015	Adjusted Budget 2014-2015	Proposed Budget 2015- 2016	DIFFERENCE	Notes & Adjustments
REVENUE						
Beginning Fund Balance				431,211.00		As of 8.17.2015. Not included in budget revenue. Information only. This is the bank balance in the operating fund.
4000100 · Taxes						
4000120 · Sales tax (0.50%)	88,450.08	98,500.00	98,500.00	81,838.00	-16,662.00	Economic development tax
Total 4000100 · Taxes	88,450.08	98,500.00	98,500.00	81,838.00	-16,662.00	
4000800 · Other Revenue						
4000840 · Interest Income	1,093.25	785.00	785.00	1,200.00	415.00	Interest - Prosperity Bank
Total 4000800 · Other Revenue	1,093.25	785.00	785.00	1,200.00	415.00	
Total Revenue	89,543.33	99,285.00	99,285.00	83,038.00	-16,247.00	
Expense						
8102200 · Special Services						
8102230 · Legal Fees	0.00	500.00	500.00	500.00	0.00	
8102240 · Audit	1,600.00	1,600.00	1,600.00	1,600.00	0.00	Progress audit billing shared with MDD, EDC, GF
Total 8102200 · Special Services	1,600.00	2,100.00	2,100.00	2,100.00	0.00	

4B EDC		September 14, 2015					
Proposed Budget FY 2015-2016		ACTUAL FY 2013-2014	Original Budget 2014-2015	Adjusted Budget 2014-2015	Proposed Budget 2015- 2016	DIFFERENCE	Notes & Adjustments
8102300 · Consultant Services							
8102310 · Consultant Fees	14,591.63	20,000.00	20,000.00	20,000.00	0.00		
Total 8102300 · Consultant Services	14,591.63	20,000.00	20,000.00	20,000.00	0.00		
8103100 · General Supplies							
8103110 · Office Supplies	160.88	100.00	100.00	100.00	0.00		
Total 8103100 · General Supplies	160.88	100.00	100.00	100.00	0.00		
8104200 · Travel Expense							
8104210 · Travel Expense	455.95	1,000.00	1,000.00	1,000.00	0.00		
8104220 · Professional Development	820.00	2,300.00	2,300.00	2,300.00	0.00	Best Southwest	
Total 8104200 · Travel Expense	1,275.95	3,300.00	3,300.00	3,300.00	0.00		
8105300 · - Printing							
8105320 · Printing Expense	177.00	300.00	300.00	300.00	0.00	Brochures	
Total 8105300 · - Printing	177.00	300.00	300.00	300.00	0.00		
8105500 · - Projects							
8105560 · Sewer Line	0.00	45,000.00	45,000.00	45,000.00	0.00	Participation in new sewer construction to assist in future growth	

4B EDC						September 14, 2015	
Proposed Budget FY 2015-2016		ACTUAL FY 2013-2014	Original Budget 2014-2015	Adjusted Budget 2014-2015	Proposed Budget 2015- 2016	DIFFERENCE	Notes & Adjustments
Total 8105500 - Projects		0.00	45,000.00	45,000.00	45,000.00	0.00	
8105600 - Insurance							
8105620 - Insurance - Liability		284.00	295.00	295.00	261.00	-34.00	TML
Total 8105600 - Insurance		284.00	295.00	295.00	261.00	-34.00	
8105700 - Other Expenses							
8105705 - Postage		5.29	100.00	100.00	100.00	0.00	
8105730 - Memberships		265.00	165.00	165.00	165.00	0.00	Texas Downtown Association
8105740 - Advertising		3,310.00	5,300.00	5,300.00	5,300.00	0.00	Best Southwest, Red Oak, ICSC, TEDC, Heritage Day
8105745 - Aerial Mapping		7,377.70	0.00	0.00	0.00	0.00	Aerial mapping paid FY2013-2014. To be complete in 2015
8105765 - Business Expense		0.00	1,000.00	1,000.00	1,000.00	0.00	
Total 8105700 - Other Expenses		10,957.99	6,565.00	6,565.00	6,565.00	0.00	
8109000 - Reserves							
8109015 - Administrative Reserves		0.00	19,125.00	19,125.00	2,912.00	-16,213.00	
8109215 - Admin. Expense to General Fund		2,500.00	2,500.00	2,500.00	2,500.00	0.00	
Total 8109000 - Reserves		2,500.00	21,625.00	21,625.00	5,412.00	-16,213.00	

4B EDC Proposed Budget FY 2015-2016						September 14, 2015
	<u>ACTUAL</u> FY 2013-2014	<u>Original Budget</u> 2014-2015	<u>Adjusted Budget</u> 2014-2015	<u>Proposed</u> Budget 2015- 2016	<u>DIFFERENCE</u>	<u>Notes & Adjustments</u>
Total Expense	31,547.45	99,285.00	99,285.00	83,038.00	-16,247.00	
REVENUE LESS EXPENSE	57,995.88	0.00	0.00	0.00	0.00	

MUNICIPAL DEVELOPMENT DISTRICT						September 14, 2015
Proposed Budget FY 2015-2016						
	ACTUAL FY 2013-2014	Original Budget 2014-2015	Adjusted Budget 2014-2015	Proposed Budget 2015- 2016	DIFFERENCE	Notes & Adjustments
REVENUE						
Beginning Fund Balance				123,871.00		As of 8.17.2015. Not included in budget revenue. Information only. This is the bank balance in the operating fund.
4000100 · Taxes						
4000120 · Sales tax (0.25%)	30,675.12	30,000.00	30,000.00	40,919.00	10,919.00	Economic development tax
Total 4000100 · Taxes	30,675.12	30,000.00	30,000.00	40,919.00	10,919.00	
4000800 · Other Revenue						
4000840 · Interest Income	256.34	160.00	160.00	300.00	140.00	
Total 4000800 · Other Revenue	256.34	160.00	160.00	300.00	140.00	
Total Revenue	30,931.46	30,160.00	30,160.00	41,219.00	11,059.00	
Expense						
9102200 · Special Services						
9102230 · Legal Fees	0.00	250.00	250.00	250.00	0.00	
9102240 · Audit	1,600.00	1,600.00	1,600.00	1,600.00	0.00	Progress audit billing shared EDC, MDD, GF
9102250 · Accounting	0.00	250.00	250.00	250.00	0.00	

MUNICIPAL DEVELOPMENT DISTRICT						September 14, 2015
Proposed Budget FY 2015-2016						
	ACTUAL FY 2013-2014	Original Budget 2014-2015	Adjusted Budget 2014-2015	Proposed Budget 2015- 2016	DIFFERENCE	Notes & Adjustments
Total 9102200 - Special Services	1,600.00	2,100.00	2,100.00	2,100.00	0.00	
9102300 - Consultant Services						
9102310 - Consultant Fees	0.00	500.00	500.00	534.00	34.00	
Total 9102300 - Consultant Services	0.00	500.00	500.00	534.00	34.00	
9103100 - General Supplies						
9103110 - Office Supplies	0.00	100.00	100.00	100.00	0.00	
Total 9103100 - General Supplies	0.00	100.00	100.00	100.00	0.00	
9104200 - Travel Expense						
9104220 - Professional Development	0.00	250.00	250.00	250.00	0.00	
Total 9104200 - Travel Expense	0.00	250.00	250.00	250.00	0.00	
9105600 - Insurance						
9105620 - Insurance - Liability	284.00	295.00	295.00	261.00	-34.00	TML
Total 9105600 - Insurance	284.00	295.00	295.00	261.00	-34.00	
9105700 - Other Expenses						
9105705 - Postage	0.00	25.00	25.00	25.00	0.00	

MUNICIPAL DEVELOPMENT DISTRICT						September 14, 2015
Proposed Budget FY 2015-2016						
	<u>ACTUAL</u> FY 2013-2014	<u>Original Budget</u> 2014-2015	<u>Adjusted Budget</u> 2014-2015	<u>Proposed</u> <u>Budget</u> 2015- 2016	<u>DIFFERENCE</u>	<u>Notes & Adjustments</u>
Total 9105700 · Other Expenses	0.00	25.00	25.00	25.00	0.00	
9109000 · Reserves						
9109015 · Administrative Reserves	0.00	26,390.00	26,390.00	37,449.00	11,059.00	
9109215 · Admin. Expense to General Fund	500.00	500.00	500.00	500.00	0.00	
Total 9109000 · Reserves	500.00	26,890.00	26,890.00	37,949.00	11,059.00	
Total Expense	2,384.00	30,160.00	30,160.00	41,219.00	11,059.00	
REVENUE LESS EXPENSE	28,547.46	0.00	0.00	0.00	0.00	

PARK IMPACT						September 14, 2015
Proposed Budget FY 2015-2016						
	ACTUAL FY 2013-2014	Original Budget 2014-2015	Adjusted Budget 2014-2015	Proposed Budget 2015- 2016	DIFFERENCE	Notes & Adjustments
REVENUE						
Beginning Fund Balance				62,865.00		As of 8.17.2015. Not included in budget revenue. Information only. This is the bank balance in the money market account.
4000400 · Charges for Services						
4000460 · Park Impact	22,412.84	10,000.00	11,673.00	16,726.00	5,053.00	50 new homes at \$334.52 per home
Total 4000400 · Charges for Services	22,412.84	10,000.00	11,673.00	16,726.00	5,053.00	
4000800 · Other Revenue						
4000840 · Interest Earned	68.54	45.00	45.00	100.00	55.00	
Total 4000800 · Other Revenue	68.54	45.00	45.00	100.00	55.00	
Total Revenue	22,481.38	10,045.00	11,718.00	16,826.00	5,108.00	
Expense						
5606400 · Minor Capital Outlay						
5606410 · Land Improvements	0.00	500.00	500.00	500.00	0.00	
Total 5606400 · Minor Capital Outlay	0.00	500.00	500.00	500.00	0.00	
5607400 · Capitalized Assets						

PARK IMPACT						
Proposed Budget FY 2015-2016						
	<u>ACTUAL</u> <u>FY 2013-2014</u>	<u>Original Budget</u> <u>2014-2015</u>	<u>Adjusted Budget</u> <u>2014-2015</u>	<u>Proposed</u> <u>Budget</u> <u>2015-2016</u>	<u>DIFFERENCE</u>	<u>Notes & Adjustments</u>
5607440 · Capital Machinery & Equipment	0.00	3,500.00	3,500.00	6,000.00	2,500.00	Playground equipment improvements in neighborhood parks.
Total 5607400 · Capitalized Assets	0.00	3,500.00	3,500.00	6,000.00	2,500.00	
5609000 · Reserves						
5609035 · Park Impact Reserves	0.00	6,045.00	7,718.00	10,326.00	2,608.00	
Total 5609000 · Reserves	0.00	6,045.00	7,718.00	10,326.00	2,608.00	
Total Expense	0.00	10,045.00	11,718.00	16,826.00	5,108.00	
REVENUE LESS EXPENSE	22,481.38	0.00	0.00	0.00	0.00	

WATER AND SEWER IMPACT FUND						September 14, 2015
Proposed Budget FY 2015-2016	ACTUAL FY 2013-2014	Original Budget 2014-2015	Adjusted Budget 2014-2015	Proposed Budget 2015- 2016	DIFFERENCE	Notes & Adjustments
REVENUE						
Beginning Fund Balance				92,998.00		As of 8.17.2015. Not included in budget revenue. Information only. This is the bank balance in the water and sewer impact funds.
1000400 · Charges for Services						
4000477 · Sewer Impact Fee	5,285.00	2,610.00	13,810.00	70,000.00	56,190.00	50 new homes x \$1,400.00 per home.
Total 4000400 · Charges for Services	5,285.00	2,610.00	13,810.00	70,000.00	56,190.00	
4000800 · Other Revenue						
4000840 · Interest Earned	217.42	195.00	195.00	200.00	5.00	
4000880 · Transfer In - Water Impact	0.00	73,505.00	73,505.00	0.00	-73,505.00	
Total 4000800 · Other Revenue	217.42	73,700.00	73,700.00	200.00	-73,500.00	
Total Revenue	5,502.42	76,310.00	87,510.00	70,200.00	-17,310.00	
Expense						
5755500 · Repairs						
5755560 · Repairs- Water Lines	0.00	55,000.00	55,000.00	0.00	-55,000.00	
5755500 · Repairs - Other	0.00	18,700.00	18,700.00	0.00	-18,700.00	

WATER AND SEWER IMPACT FUND						
Proposed Budget FY 2015-2016		September 14, 2015				
	ACTUAL FY 2013-2014	Original Budget 2014-2015	Adjusted Budget 2014-2015	Proposed Budget 2015- 2016	DIFFERENCE	Notes & Adjustments
Total 5755500 · Repairs	0.00	73,700.00	73,700.00	0.00	-73,700.00	
5859000 · Reserves						
5859020 - Consultant Fees	0.00	0.00	0.00	37,500.00	37,500.00	Water and Sewer Impact Fee Study (\$30,000.00) + Waterline design through Heritage Park/across creek/tie-in on FM 664 (\$7,500.00). These prices are estimated.
5859030 · Sewer Impact Fees Reserve	0.00	2,610.00	13,810.00	32,700.00	18,890.00	
Total 5859000 · Reserves	0.00	2,610.00	13,810.00	70,200.00	56,390.00	
Total Expense	0.00	76,310.00	87,510.00	70,200.00	-17,310.00	
REVENUE LESS EXPENSES	5,502.42	0.00	0.00	0.00	0.00	

CAPITAL PROJECTS						September 14, 2015
Proposed Budget FY 2015-2016		Original Budget	Adjusted Budget	Proposed Budget 2015-2016	Difference	Notes & Adjustments
	<u>ACTUAL</u> <u>FY 2013-2014</u>	<u>2014-2015</u>	<u>2014-2015</u>	<u>2016</u>		
REVENUE						
Beginning Fund Balance				130,010.00		As of 8.17.2015. Not included in budget revenue. Information only. This is the bank balance in the money market account.
4000800 · Other Revenue						
4000845 · Interest Earned - Texstar	0.05	1.00	1.00	1.00	0.00	
4000850 · Interest Earned - Prosperity	259.30	255.00	255.00	255.00	0.00	
Total 4000800 · Other Revenue	259.35	256.00	256.00	256.00	0.00	
Total Revenue	217.42	256.00	256.00	256.00	0.00	
Expense						
5879000 · Reserves						
5879010 · Admin Reserves	0.00	256.00	256.00	256.00	0.00	
Total 5879000 · Reserves	0.00	256.00	256.00	256.00	0.00	
Total Expense	0.00	256.00	256.00	256.00	0.00	

CAPITAL PROJECTS						September 14, 2015
Proposed Budget FY 2015-2016		<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Proposed Budget</u>	<u>Difference</u>	<u>Notes & Adjustments</u>
	<u>ACTUAL</u> <u>FY 2013-2014</u>	<u>2014-2015</u>	<u>2014-2015</u>	<u>2015-2016</u>		
REVENUE LESS EXPENSE	217.42	0.00	0.00	0.00	0.00	

EMPLOYEE BENEFIT TRUST																	
Proposed Budget FY 2015-2016												September 14, 2015					
	ACTUAL FY 2013-2014	Original Budget	Adjusted Budget	Proposed Budget 2015- 2016		DIFFERENCE	% of Change	Notes & Adjustments									
		2014-2015	2014-2015	2014-2015	2016												
REVENUE																	
4000991 · Insurance Contributions	0.00	0.00	0	0													
Total Revenue	0.00	0.00	0.00	0.00													
EXPENSE																	
5902110 · Benefit Premiums	11,266.20	0.00	0.00	0.00													
Total Expense	11,266.20	0.00	0.00	0.00													

POLICE AUXILIARY						September 14, 2015	
Proposed Budget FY 2015-2016		ACTUAL FY 2013-2014	Original Budget 2014-2015	Adjusted Budget 2014-2015	Proposed Budget 2015- 2016	DIFFERENCE	Notes & Adjustments
REVENUE							
Beginning Fund Balance					5,471.00		As of 8.17.2015. Not included in budget revenue. Information only. This is the bank balance in the police special fund.
4000800 · Other Revenue							
4000815 · Gifts	350.00	1,000.00	5,500.00	0.00	-5,500.00		
Total 4000800 · Other Revenue	350.00	1,000.00	5,500.00	0.00	-5,500.00		
Total Revenue	350.00	1,000.00	5,500.00	0.00	-5,500.00		
Expense							
5232600 · Special Expenses							
5232690 · Special Expenses - Other	3,516.74	50.00	4,550.00	0.00	-4,550.00		
Total 5232600 · Special Expenses	3,516.74	50.00	4,550.00	0.00	-4,550.00		
5235500 · Repair and Bldg Improv.							
5235540 · Repairs -Mach. & Equip	72.01	0.00	0.00	0.00	0.00		
Total 5235500 · Repair and Bldg Improv.	72.01	0.00	0.00	0.00	0.00		

POLICE AUXILIARY						September 14, 2015
Proposed Budget FY 2015-2016		Original Budget 2014-2015	Adjusted Budget 2014-2015	Proposed Budget 2015- 2016	Difference	Notes & Adjustments
	ACTUAL FY 2013-2014					
5235700 · Other Expense						
5235735 · Official Functions	79.98	231.00	231.00	0.00	-231.00	
Total 5235700 · Other Expense	79.98	231.00	231.00	0.00	-231.00	
5236400 · Minor Capital Outlay						
5236440 · Machinery and Equipment	1,154.24	719.00	719.00	0.00	-719.00	
Total 5236400 · Minor Capital Outlay	1,154.24	719.00	719.00	0.00	-719.00	
Total Expense	4,822.97	1,000.00	5,500.00	0.00	-5,500.00	
REVENUE LESS EXPENSE	-4,472.97	0.00	0.00	0.00	0.00	

FIRE AUXILIARY						September 14, 2015	
Proposed Budget FY 2015-2016		ACTUAL FY 2013-2014	Original Budget 2014-2015	Adjusted Budget 2014-2015	Proposed Budget 2015- 2016	DIFFERENCE	Notes & Adjustments
REVENUE							
Beginning Fund Balance					1,274.00		As of 8.17.2015. Not included in budget revenue. Information only. This is the bank balance in the fire special fund.
4000800 · Other Revenue							
4000815 · Gifts	4,050.00	500.00	4,900.00	0.00	-4,900.00		
4000830 · Vending Machines	0.00	500.00	500.00	0.00	-500.00		
Total 4000800 · Other Revenue	4,050.00	1,000.00	5,400.00	0.00	-5,400.00		
Total Revenue	4,050.00	1,000.00	5,400.00	0.00	-5,400.00		
Expense							
5333400 · Maintenance Supplies and Parts							
5333460 · Supplies - Miscellaneous	558.90	1,000.00	5,400.00	0.00	-5,400.00		
Total 5333400 · Maintenance Supplies and Parts	558.90	1,000.00	5,400.00	0.00	-5,400.00		
535700 · Other Expenses							
5235735 · Official Functions	794.21	0.00	0.00	0.00	0.00		
5335765 · Miscellaneous	2,980.00	0.00	0.00	0.00	0.00		
Total 5235700 · Other Expense	3,774.21	0.00	0.00	0.00	0.00		

FIRE AUXILIARY						September 14, 2015
Proposed Budget FY 2015-2016		Original Budget 2014-2015	Adjusted Budget 2014-2015	Proposed Budget 2015- 2016	Difference	Notes & Adjustments
	ACTUAL FY 2013-2014					
5236400 · Minor Capital Outlay						
5236440 · Machinery and Equipment	0.00	0.00	0.00	0.00	0.00	
Total 5236400 · Minor Capital Outlay	0.00	0.00	0.00	0.00	0.00	
Total Expense	4,333.11	1,000.00	5,400.00	0.00	-5,400.00	
REVENUE LESS EXPENSE	-283.11	0.00	0.00	0.00	0.00	

AGENDA ITEM REPORT

Item: 2

Meeting Date: September 14, 2015

Department: Finance & Administration

Discussion Action

YES NO N/A

Submitted By: Dennis Burn, CM

Amount: 0.7000 cents per \$100 of valuation

Reviewed By: City Manager City Secretary City Attorney

Accountant Other _____

Attachments:

Notice and Ordinance 2015-022

Agenda Item / Topic:

ITEM 2. **DISCUSSION/ACTION** – Consideration of and action on Ordinance 2015-022 levying, assessing and fixing the tax rate for the use and support of the municipal government of the City of Ovilla, Texas, and providing for the Debt Service Fund for Fiscal Year 2015-2016 and apportioning each levy for the specific purpose, and providing for collection of all annual taxes provided by state law; and providing an effective date.

Discussion / Justification:

During the August 10, 2015 Council Meeting and Budget Workshop, Council took a record vote for the proposed rate for Fiscal Year 2015-2016.

Attached is an ordinance to adopt the tax rate for FY 2015-2016 as proposed.

M&O	0.5320 cents per \$100.00 of valuation
Debt Service	0.1680 cents per \$100.00 of valuation
Total	0.7000 cents per \$100.00 of valuation

The Law requires that the governing body adopt the tax rate as an official action and set it out in a written ordinance or resolution. Because Council took a record vote for the proposed same rate, which is an increase in ad valorem revenue for 2015. Public hearings were conducted on August 24th and September 3rd. All legal requirements have been met. Staff has prepared an ordinance.

This year's proposed tax rate is the recommended rate.

FINANCIAL IMPACT:

This budget will raise more total property taxes than last year's budget by \$228,157 (4.18%) and of that amount, \$101,925 is tax revenue to be raised from new property added to the roll this year.

Recommendation / Staff Comments:

Staff recommends approval of Ordinance 2015-022.

Sample Motion(s):

THIS MOTION REQUIRES A RECORD VOTE
REQUIRED LANGUAGE FOR MAKING THE MOTION

Council voted on August 10 to go with the Recommended Tax Rate of \$0.7000 :

First Motion & Record Vote:

I move that the Council hereby approve/deny the 2015 property tax rate be a total of \$0.7000 cents per \$100 valuation with a Maintenance and Operation rate of \$0.5320 and a debt rate of \$0.1680.

MAYOR PRO-TEM Hunt _____

PLACE 1 Huber _____

PLACE 2 Stevenson _____

PLACE 3 Griffin _____

PLACE 5 Oberg _____

Second Motion & Vote adopting Ordinance:

I further move that the Council hereby approve / deny Ordinance 2015-022 levying, assessing and fixing the tax rate for the use and support of the municipal government of the City of Ovilla, Texas, and providing for the Debt Service Fund for Fiscal Year 2015-2016 and apportioning each levy for the specific purpose, and providing for collection of all annual taxes provided by state law; and providing an effective date.

NOTICE OF 2015 TAX YEAR PROPOSED PROPERTY TAX RATE FOR

CITY OF OVILLA

A tax rate of \$0.700000 per \$100 valuation has been proposed by the governing body of CITY OF OVILLA. This rate exceeds the lower of the effective or rollback tax rate, and state law requires that two public hearings be held by the governing body before adopting the proposed tax rate.

• PROPOSED TAX RATE	\$0.700000 per \$100
• PRECEDING YEAR'S TAX RATE	\$0.671900 per \$100
• EFFECTIVE TAX RATE	\$0.640941 per \$100
• ROLBACK TAX RATE	\$0.735361 per \$100

The effective tax rate is the total tax rate needed to raise the same amount of property tax revenue for CITY OF OVILLA from the same properties in both the 2014 tax year and the 2015 tax year.

The rollback tax rate is the highest tax rate that CITY OF OVILLA may adopt before voters are entitled to petition for an election to limit the rate that may be approved to the rollback rate.

YOUR TAXES OWED UNDER ANY OF THE ABOVE RATES CAN BE CALCULATED AS FOLLOWS:

$$\text{property tax amount} = (\text{rate}) \times (\text{taxable value of your property}) / 100$$

For assistance or detailed information about tax calculations, please contact:

John Bridges
Ellis County tax assessor-collector
109 S Jackson St, Waxahachie, TX 75165
972-825-5150
john.bridges@lgbs.com

You are urged to attend and express your views at the following public hearings on proposed tax rate:
First Hearing: 08/24/2015 5:30 PM at Council Room, 105 S Cockrell Hill Rd, Ovilla, TX
Second Hearing: 09/03/2015 5:30 PM at Council Room, 105 S Cockrell Hill Rd, Ovilla, TX



AN ORDINANCE LEVYING, ASSESSING AND FIXING THE TAX RATE FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF OVILLA, TEXAS, AND PROVIDING FOR THE DEBT SERVICE FUND FOR FISCAL YEAR 2015-2016 AND APPORTIONING EACH LEVY FOR THE SPECIFIC PURPOSE, AND PROVIDING FOR COLLECTION OF ALL ANNUAL TAXES PROVIDED BY STATE LAW; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Ovilla is a Type A general law city located in Ellis and Dallas Counties, created in accordance with the provisions of Chapter 6 of the Local Government Code and operating pursuant to the enabling legislation of the State of Texas; and

WHEREAS, the City Council of the City of Ovilla hereby finds that the tax for the fiscal year beginning October 1, 2015 and ending September 30, 2016, hereinafter levied for current expenses of the City and the general improvements of the City and its property must be levied to provide the revenue requirement of the budget for the ensuing year; and

WHEREAS, the City Council of the City of Ovilla has approved, by a separate ordinance, the budget for the fiscal year beginning October 1, 2015 and ending September 30, 2016; and

WHEREAS, the City Council has complied with all statutory and constitutional requirements concerning the levying and assessing of ad valorem taxes.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS that there is hereby levied and there shall be assessed and collected for the Maintenance and Operation of the municipal government of the City of Ovilla, Texas, and to meet Interest and Sinking requirements for fiscal year 2015-2016, upon all property, real, personal and mixed within the corporate limits of the City subject to taxation, a total tax of \$0.7000 cents on each one-hundred dollars (\$100.00) of assessed valuation based on 100% of market value of said property, said tax being so levied an apportioned to the specific purpose herein set forth.

SECTION ONE

For the maintenance and operation of the general government and for general improvements of the City and its property, known as the General Fund, a tax rate of \$0.5320 Cents on each one-hundred dollars (\$100.00) of assessed valuation of all taxable property shall be adopted, and

SECTION TWO

For the purpose of paying interest and principle for the redemption of bonds and other long-term obligations heretofore legally issued by the City, known as the Debt Service Fund, a tax rate of \$0.1680 Cents on each one-hundred dollars (\$100.00) of assessed valuation of all taxable property shall be adopted.

ORDINANCE 2015-022

Taxes are payable in Ovilla, TX, at the office of the Ellis County Tax Collector. The City shall have available all rights and remedies provided by law for the enforcement of the collection of taxes levied under this Ordinance.

PASSED AND APPROVED ON THIS 14 DAY OF September, 2015.

MAYOR, Richard A. Dormier

CITY SECRETARY, Pamela Woodall

AGENDA ITEM REPORT

Item: 3

Meeting Date: September 14, 2015

Department: Finance & Administration

Discussion Action

Budgeted Expense: YES NO N/A

Submitted by: Dennis Burn, CM

Amount: \$5,316,022

Reviewed By: City Manager City Secretary City Attorney

Accountant

Other _____

Attachments:

Ordinance 2015-023

Budget Summary Comparison

Agenda Item / Topic:

ITEM 3. **DISCUSSION/ACTION** – Consideration of and action on Ordinance 2015-023 of the City of Ovilla, Texas, ratifying the budget for the 2015-2016 tax year that raised more revenue from property taxes than in the previous year.

Discussion / Justification:

This endorses and validates the approval of Ordinance 2015-023, Fiscal Year 2015-2016 Budget.

Recommendation / Staff Comments:

Staff recommends approval.

Sample Motion(s):

I move that Council approves & adopts / denies Ordinance 2015-023 ratifying the budget for the Fiscal Year 2015-2016 that will raise more revenue from property taxes than in the previous year.

RECORD VOTE:

MAYOR PRO-TEM Hunt _____

PLACE 2 Huber _____

PLACE 2 Stevenson _____

PLACE 3 Griffin _____

PLACE 5 Oberg _____

ORDINANCE 2015-023

AN ORDINANCE OF THE CITY OF OVILLA, TEXAS, RATIFYING THE BUDGET FOR THE 2015-2016 TAX YEAR THAT RAISED MORE REVENUE FROM PROPERTY TAXES THAN IN THE PREVIOUS YEAR.

WHEREAS, Title 4, Chapter 102 of the Local Government Code provides that the governing body ratify their budget by a separate vote, separate to the adoption of the fiscal year's budget; and

WHEREAS the fiscal year's budget raised more revenue from property taxes than in the previous year; and

WHEREAS, the City Council approved the levy tax rate that will raise more total revenue for maintenance and operations than last year's rate; and

WHEREAS, this budget will raise more total revenue from property tax revenue than last year's budget by \$228,157 or a 4.18 % increase and of that amount, \$101,925 is tax revenue to be raised from new property added to the tax roll this year.

WHEREAS, this budget will increase total property tax revenue from last year's budget by \$228,157 or a 4.18 % increase.

WHEREAS, the City Council on September 14, 2015, passed and approved Ordinance 2015-021, which adopted the budget for the fiscal year beginning October 1, 2015 and ending September 30, 2016.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS:

SECTION 1.

That the budget for the 2015-2016 tax year, that raised more revenue from property taxes than in the previous year is hereby ratified.

SECTION 2.

That this Ordinance shall take effect immediately from and after its passage as the law and charter in such cases provide.

PASSED, APPROVED and EFFECTIVE this 14 day of September, 2015.

MAYOR, Richard A. Dormier

ATTEST:

CITY SECRETARY, Pamela Woodall

City Of Ovilla Budget Summary Comparison For All Funds 2015-2016				
Revenue	Budget 2015-2016	Amended Budget 2014-2015	Difference	% Change
General Fund	3,019,023	2,751,641	267,382	9.72%
Water and Sewer Utility Fund	1,506,935	1,446,149	60,786	4.20%
Debt Service Fund	578,525	575,825	2,700	0.47%
4B EDC	83,038	99,285	(16,247)	-16.36%
Municipal Devel. District	41,219	30,160	11,059	36.67%
Park Impact Fund	16,826	11,718	5,108	43.59%
W&S Impact Fund	70,200	87,510	(17,310)	-19.78%
Capital Projects Fund	256	256	0	0.00%
Employee Benefit Trust	0	0	0	#DIV/0!
Police Special Fund	0	5,500	(5,500)	-100.00%
Fire Auxiliary Fund	0	5,400	(5,400)	-100.00%
Total Revenues	5,316,022	5,013,444	302,578	6.04%
Expenses				
General Fund	Budget 2015-2016	Amended Budget 2014-2015	Difference	% Change
Admin	514,839	466,844	47,995	10.28%
Police	759,000	665,804	93,196	14.00%
Court	94,134	99,306	(5,172)	-5.21%
Fire	693,049	666,522	26,527	3.98%
Community Service	189,000	130,166	58,834	45.20%
Garbage	226,356	204,661	21,695	10.60%
Streets	508,629	492,841	15,788	3.20%
Parks	34,016	25,497	8,519	33.41%
Total General Fund Expenses	3,019,023	2,751,641	267,382	9.72%
Water and Sewer Utility Fund				
Water and Sewer Utility Fund	Budget 2015-2016	Amended Budget 2014-2015	Difference	% Change
Admin.	304,914	315,412	(10,498)	-3.33%
Water	796,772	800,297	(3,525)	-0.44%
Sewer	405,249	330,440	74,809	22.64%
Total W & S Fund Expenses	1,506,935	1,446,149	60,786	4.20%
Misc. Funds				
Misc. Funds	Budget 2015-2016	Amended Budget 2014-2015	Difference	% Change
Debt Service Fund	578,525	575,825	2,700	0.47%
4B EDC	83,038	99,285	(16,247)	-16.36%
Municipal Devel. District	41,219	30,160	11,059	36.67%
Park Impact Fund	16,826	11,718	5,108	43.59%
W&S Impact Fund	70,200	87,510	(17,310)	-19.78%
Capital Projects Fund	256	256	0	0.00%
Employee Benefit Trust	0	0	0	#DIV/0!
Police Special Fund	0	5,500	(5,500)	-100.00%
Fire Auxiliary	0	5,400	(5,400)	-100.00%
Total Miscellaneous Fund Expenses	790,064	815,654	(25,590)	-3.14%
Total Expenses	5,316,022	5,013,444	302,578	6.04%

AGENDA ITEM REPORT

Item: 4

Meeting Date: September 14, 2015

Department: Public Works

Discussion Action

Budgeted Expense: YES NO N/A

Submitted by: Dennis Burn, CM

Amount: \$ _____

Reviewed By: City Manager City Secretary City Attorney

Accountant

Other _____

Attachments:

Ordinance 2015-024

Agenda Item / Topic:

ITEM 4. **DISCUSSION/ACTION** – Consideration of and action on Ordinance 2015-024 of the City of Ovilla, Texas, amending Appendix A, Article A7.000, Section A7.003 (B) (1) & (2) of the Code of Ordinances of the City of Ovilla; establishing a monthly flat fee and monthly rates for wastewater service to residential and nonresidential customers; providing a savings clause; providing a severance clause; providing for incorporation into the Ovilla Code of Ordinances; and providing for publication.

Discussion / Justification:

The Fiscal Year 2015-2016 Budget includes the transfer of one employee from the Sewer Budget to the Water Budget. This transfer of salary and benefits is approximately \$34,547 annually. Based on 445 existing sewer customers and 50 new (projected) customers, this equals a reduction in the monthly flat fee of \$5.82 per customer. Our current Sewer Flat Rate is \$20.00 per month per customer. Subtracting \$5.82 from \$20.00 is \$14.18. Rounding this amount would reduce the monthly flat fee to \$14.00 per customer per month. The resulting decrease in revenue has not been included in the Fiscal Year 2015-2016 Budget. Any revision to Sewer Revenue will be addressed in the Mid-Year Budget Amendment.

Recommendation / Staff Comments:

Staff recommends that the monthly flat fee for wastewater service be reduced from \$20.00 per customer per month to \$14.00 per customer per month.

Sample Motion(s):

I move that Council approves & adopts / denies Ordinance 2015-024 of the City of Ovilla, Texas, amending Appendix A, Article A7.000, Section A7.003 (B) (1) & (2) of the Code of Ordinances of the City of Ovilla; establishing a monthly flat fee and monthly rates for wastewater service to residential and nonresidential customers; providing a savings clause; providing a severance clause; providing for incorporation into the Ovilla Code of Ordinances; and providing for publication.

ORDINANCE NO. 2015-024

AN ORDINANCE OF THE CITY OF OVILLA, TEXAS, AMENDING APPENDIX A, ARTICLE A7.000, SECTION A7.003 (B) (1) & (2) OF THE CODE OF ORDINANCES OF THE CITY OF OVILLA; ESTABLISHING A MONTHLY FLAT FEE AND MONTHLY RATES FOR WASTEWATER SERVICE TO RESIDENTIAL AND NONRESIDENTIAL CUSTOMERS; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERANCE CLAUSE; PROVIDING FOR INCORPORATION INTO THE OVILLA CODE OF ORDINANCES; PROVIDING FOR IMMEDIATE EFFECT; AND PROVIDING FOR PUBLICATION.

WHEREAS, pursuant to Ordinance No. 2015-021, the City Council of the City of Ovilla, Texas approved the Fiscal Year 2015-16 Operating Budget and Annual Program of Services (the Budget); and

WHEREAS, in conjunction with the Budget, the City Council of the City of Ovilla sets fees for services provided for by the City of Ovilla., and

WHEREAS, based on current wastewater treatment rates from the City's wastewater treatment provider, the Council finds and determines that it is in the best interest of the citizens of the City of Ovilla to adjust downward the current monthly rates for wastewater service to residential and nonresidential customers and to amend the City's Code of Ordinances accordingly.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS:

SECTION 1. AMENDMENT OF APPENDIX A, ARTICLE A7.000, SECTION A7.003 (B) (1) & (2) OF THE CODE OF ORDINANCES OF THE CITY OF OVILLA, TEXAS

Appendix A, Article A7.000, Section A7.003 (B) (1) & (2) is hereby amended to read as follows:

(b) Monthly wastewater rates. Monthly rates for wastewater service furnished by the city:

(1) Residential:

- A. Monthly Flat Fee: \$14.00
- B. Base Monthly Rate (per 1,000 gallons): \$8.22
- C. Sewer winter averaging determines the maximum charge.

(2) Nonresidential

- A. Monthly Flat Fee: \$14.00
- B. Base Monthly Rate (per 1,000 gallons): \$8.22
- C. Bill rate based on 100% of actual usage.

SECTION 3. SAVINGS CLAUSE

In the event that any other Ordinance of the City of Ovilla, Texas, heretofore enacted is found to conflict with the provisions of the Ordinance, this Ordinance shall prevail.

ORDINANCE NO. 2015-024

SECTION 4. SEVERANCE CLAUSE

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court or competent jurisdiction, such shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions thereof.

SECTION 5. INCORPORATION INTO THE CODE OF ORDINANCES

The provisions of this ordinance shall be included and incorporated in the City of Ovilla Code of Ordinances and shall be appropriately renumbered, if necessary, to conform to the uniform numbering system of the Code.

SECTION 6. EFFECTIVE DATE

Because of the nature of the interests and safeguards sought to be protected by this Ordinance and in the interest of the citizens of the City of Ovilla, Texas, this Ordinance shall take effect immediately after passage, approval and publication, as required by law.

SECTION 7. PUBLICATION

The City Secretary is hereby authorized and directed to cause publication of the descriptive caption and penalty clause hereof as an alternative method of publication provided by law.

***PASSED, ADOPTED AND APPROVED by the City Council of Ovilla, Texas on this the
14th day of September 2015.***

Richard Dormier, Mayor

ATTEST:

Pamela Woodall, City Secretary

APPROVED AS TO FORM:

Ron G. MacFarlane, Jr., City Attorney

Ovilla City Council

AGENDA ITEM REPORT

Item: 5

Meeting Date: September 14, 2015

Department: Administration

Discussion Action

Budgeted Expense: YES NO N/A

Submitted by: Dennis Burn, CM

Amount: N/A

Reviewed By: City Manager City Secretary City Attorney

Accountant Other _____

Attachments:

Resolution R2105-020 and policy

Agenda Item / Topic:

ITEM 5. **DISCUSSION/ACTION** – Consideration of and action on Resolution R2015-020 amending Section 7.2 of the City of Ovilla Employee Policies Handbook and providing an effective date.

Discussion / Justification:

At the Legislative Update conference, staff and legal counsel learned that Texas H.B. 786, effective September 1, 2015, amends Subtitle A, Title 6, of the Texas Government Code by the addition of Chapter 619, entitled “Right to Express Breast Milk in the Workplace”.

Currently, Section 7.2 of the Personnel Employee Policies Handbook addresses the allowance of the right to express breast milk, however, with the legislative update, this section requires slight revision to include:

Breastfeeding: requires a public employer, including a city, to: (1) develop policies for its employees that encourage and accommodate breastfeeding; (2) provide breaks and a private room for breastfeeding; and (3) avoid discriminating against an individual based on the employee's exercise of her right to breastfeed in the workplace. (Effective September 1, 2015.)

Recommendation / Staff Comments:

Staff recommends approval of the resolution.

Sample Motion(s):

I move that Council approves / denies Resolution R2015-020 of the City of Ovilla, Texas, Resolution R2015-020 and policy amending Section 7.2 of the City of Ovilla Employee Policies Handbook and providing an effective date.

RESOLUTION NO. R2015-020

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OVILLA, TEXAS, AMENDING SECTION 7.2 OF THE CITY OF OVILLA EMPLOYEE POLICIES HANDBOOK AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Texas H.B. 786, effective September 1, 2015, amends Subtitle A, Title 6, of the Texas Government Code by the addition of Chapter 619, entitled "Right to Express Breast Milk in the Workplace; and

WHEREAS, H.B. 786 establishes that an employee of a public employer is entitled to express breast milk at the employee's workplace; and

WHEREAS, H.B. 786 requires a public employer to develop a written policy on the expression of breast milk by employees; and

WHEREAS, H.B. 786 further requires that the required written policy shall state the public employer shall (1) support the practice of expressing breast milk, and (2) make reasonable accommodation for the needs of employees who express breast milk; and

WHEREAS, it is the intent and desire of the City of Ovilla to comply with the requirements of H.B. 786.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS, THAT:

SECTION 1. Section 7.2 of the City of Ovilla Employee Policies Handbook regarding "Lactation Breaks" is hereby amended to read as follows:

Lactation Breaks: The City of Ovilla supports the practice of expressing breast milk. Employees who are lactating and in need of expressing breast milk will be provided with reasonable break time and suitable location to express breast milk. Employees will not be discriminated against or retaliated against for exercising their rights under this policy.

SECTION 2. This resolution shall be in force and effect immediately upon passage and approval.

RESOLVED, PASSED and APPROVED, this _____ day of _____, 2015.

CITY OF OVILLA, TEXAS

Richard Dormier, Mayor

ATTEST:

Pamela Woodall, City Secretary

Section 7.2

Breastfeeding Policy Effective (updated) Date: 09/14/2015

PURPOSE:

To outline the guidelines and procedures for accommodating breastfeeding mothers in accordance with Fair Labor Standards Act 29 U.S.C. 207(r)(1) (FLSA).

POLICY:

Ovilla supports breastfeeding mothers by accommodating the mother who wishes to express breast milk during her workday when separated from her newborn child.

A. Eligibility

Employee who is breastfeeding

B. Benefit

1. An employee lactation room will be provided in the Ovilla Municipal Building, as a private place for employees who are breastfeeding to express milk during work hours. Contact Human Resources for an appropriate location.
2. Reasonable unpaid break time for an employee to express breast milk for her nursing child.
3. The Department Director and a Human Resources Representative will designate an appropriate room in other buildings when the need arises.

C. Requesting Breaks

The employee is responsible for coordinating with her manager reasonable break times to express milk.

Ovilla City Council

AGENDA ITEM REPORT

Item: 6

Meeting Date: September 14, 2015

Department: Administration

Discussion Action

Budgeted Expense: YES NO N/A

Submitted by: Dennis Burn, CM

Amount: \$ N/A

Reviewed By: City Manager City Secretary City Attorney

Accountant

Other: Chief Windham

Attachments:

Resolution R2015-021

Agenda Item / Topic:

ITEM 6.

DISCUSSION/ACTION – Consideration of and action on Resolution R2015-021 of the City Council of the City of Ovilla, Texas amending the weapons ban and violence prevention policy set forth in Section 10.12 of the City of Ovilla Employee Policies Handbook; providing authorization for licensed concealed carrying of handguns by employees and providing an effective date.

Discussion / Justification:

Staff met with the City Attorney, Ron MacFarlane, and we discussed new legislation regarding handguns. **Regarding Handguns effective September 1, 2015:**

1. We cannot prohibit someone with a Concealed Handgun License (CHL) from coming into a municipal building with a concealed handgun.
2. If City Council (or other meetings of a board/committee subject to the Open Meetings Act) wants to prohibit concealed carry in the meeting room during the meeting, they can do so with an appropriate notice.
3. An appropriate notice can be oral (presiding officer or someone with authority) or printed (English and Spanish) on the agenda.
4. Signs are no longer required.

Regarding Handguns effective January 1, 2016.

1. Open carry takes effect.
2. We cannot prohibit someone with a CHL from coming into a municipal building with a concealed and/or open carry handgun.
3. Items 2, 3 and 4 above under September 1, 2015 remain the same.

Municipal Court. No notice of any kind is required regarding handguns. It is prohibited for anyone to have a handgun during court (no warning required). The exception to the prohibition is the Judge and Prosecuting Attorney, who are both allowed to have a handgun.

Ovilla Personnel Policy. Employees (other than licensed peace officers) are prohibited from carrying a handgun on City property.

Recommendation / Staff Comments:

Since the City cannot prohibit someone with a CHL from coming into a municipal building with a concealed handgun, it is not right for an employee who has a valid CHL to be in an unfair situation when meeting someone with a concealed or holstered handgun. Staff recommends that this resolution be approved to allow employees with a valid CHL to conceal carry a handgun on City property. All employees with a valid CHL, who desire to conceal carry a handgun, will present their CHL to the City Manager and a photocopy made to be kept in their individual personnel file. The CHL must be kept on the employees person at all times while on City property.

Sample Motion(s):

I move that Council approves / denies Resolution R2015-021 of the City Council of the City of Ovilla, Texas amending the weapons ban and violence prevention policy set forth in Section 10.12 of the City of Ovilla Employee Policies Handbook; providing authorization for licensed concealed carrying of handguns by employees and providing an effective date.

RESOLUTION NO. R2015-021

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OVILLA, TEXAS, AMENDING THE WEAPONS BAN AND VIOLENCE PREVENTION POLICY SET FORTH IN SECTION 10.12 OF THE CITY OF OVILLA EMPLOYEE POLICIES HANDBOOK; PROVIDING AUTHORIZATION FOR LICENSED CONCEALED CARRYING OF HANDGUNS BY EMPLOYEES AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Section 10.12 of the City of Ovilla Employee Policies Handbook currently prohibits employees who are licensed under Subchapter H, Chapter 411, of the Texas Government Code, from carry handguns on their person while at work in or on City property; and

WHEREAS, Texas law does not prohibit citizens who are licensed under Subchapter H, Chapter 411, of the Texas Government Code from carrying handguns in government buildings; and

WHEREAS, the City Council of the City of Ovilla finds and determines that it is in the best interest of the safety and security of its employees to allow concealed carry of handguns by employees who are licensed under Subchapter H, Chapter 411, of the Texas Government Code.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS, THAT:

SECTION 1. Section 10.12 of the City of Ovilla Employee Policies Handbook regarding "All Weapons Banned" is hereby amended to read as follows:

All Weapons Banned. (a) Subject to subsection (b) below, no employee, other than a licensed peace officer of the City, may carry or possess a firearm or other weapon on City premises, including, without limitation, buildings, entrances, exits, break areas, parking lots, surrounding areas and parks. The City's policy flatly prohibits employees, other than licensed peace officers, from carrying or using any weapons, concealed or otherwise, on the City's premises. This ban includes keeping or transporting a weapon in any City-owned or leased vehicle or in a personal vehicle in a City-provided parking area. Employees are also prohibited from carrying a weapon while on duty or at any time while engaging in City-related business. Prohibited weapons include firearms, clubs, explosive devices, knives with blades exceeding 5 1/2 inches, etc., as defined by Texas Penal Code Section 46.01.

(b) Pursuant and subject to Section 52 of the Texas Labor Code, an employee who holds a valid license to carry a handgun under Subchapter H, Chapter 411, of the Texas Government Code, may possess a firearm and ammunition, or store a firearm and ammunition, in a locked, privately-owned vehicle in a city parking lot, parking garage or other parking area provided by the City. Additionally, an employee who holds a valid handgun license under Subchapter H, Chapter 411 of the Texas

RESOLUTION NO. R2015-021

Government Code may carry a handgun in a concealed manner on City property, unless otherwise prohibited by the Texas Penal Code. Open carry of a handgun by employees is strictly prohibited on City property.

(c) No existing City policy, practice, or procedure will be interpreted to conflict with decisions designed to prevent a threat from being carried out, a violent act from occurring or a life-threatening situation from developing.

SECTION 2. This resolution shall be in force and effect immediately upon passage and approval.

RESOLVED, PASSED and APPROVED, this _____ day of _____, 2015.

CITY OF OVILLA, TEXAS

Richard Dormier, Mayor

ATTEST:

Pamela Woodall, City Secretary

AGENDA ITEM REPORT

Item: 7

Meeting Date: September 14, 2015

Department: Administration

Discussion Action

Budgeted Expense: YES NO N/A

Submitted by: Dennis Burn, CM

Amount: N/A

Reviewed By: City Manager City Secretary City Attorney

Accountant Other

Attachments:

Resolution R2105-022

Agenda Item / Topic:

ITEM 7. *DISCUSSION/ACTION* – Consideration of and action on Resolution R2015-022 of the City of Ovilla, Texas amending and confirming an apportionment agreement with the City of Midlothian, Texas; providing and declaring existing and future common city limit line and common boundary line with the City of Midlothian in Ellis County, Texas; accepting into and as part of the City of Ovilla property relinquished by the City of Midlothian as described herein; repealing inconsistent ordinances and providing for immediate effect.

Discussion / Justification:

In 2007, the cities of Ovilla and Midlothian passed resolutions whereby a common boundary line was established. In the area of the new elementary school (the northwest corner of Bryson Lane and Shiloh Road), this boundary line is the centerline of Shiloh Road. In order for the City of Ovilla to annex Shiloh Road (from the east property line to the west property line of the elementary school) both cities must re-establish this common boundary line. The resolution before the City Council establishes this line at the south right-of-way line of Shiloh Road. The City of Midlothian will pass a similar resolution.

Recommendation / Staff Comments:

Staff recommends approval of this resolution and once approved to forward this resolution to the City of Midlothian.

Sample Motion(s):

I move that Council approves / denies Resolution R2015-022 of the City of Ovilla, Texas amending and confirming an apportionment agreement with the City of Midlothian, Texas; providing and declaring existing and future common city limit line and common boundary line with the City of Midlothian in Ellis County, Texas; accepting into and as part of the City of Ovilla property relinquished by the City of Midlothian as described herein; repealing inconsistent ordinances and providing for immediate effect.

RESOLUTION NO. R2015-022

A RESOLUTION OF THE CITY OF OVILLA, TEXAS, AMENDING AND CONFIRMING AN APPORTIONMENT AGREEMENT WITH THE CITY OF MIDLOTHIAN, TEXAS; PROVIDING AND DECLARING EXISTING AND FUTURE COMMON CITY LIMIT LINE AND COMMON BOUNDARY LINE WITH THE CITY OF MIDLOTHIAN IN ELLIS COUNTY, TEXAS; ACCEPTING INTO AND AS PART OF THE CITY OF OVILLA PROPERTY RELINQUISHED BY THE CITY OF MIDLOTIAN AS DESCRIBED HEREIN; REPEALING INCONSISTENT ORDINANCES AND PROVIDING FOR IMMEDIATE EFFECT.

WHEREAS, City Councils of the City of Ovilla and the City of Midlothian have conferred jointly and separately concerning the establishment of lines of extraterritorial jurisdiction for each City and the most beneficial apportionment of extraterritorial jurisdiction areas; and

WHEREAS, Section 43.021 of the Texas Local Government Code authorizes the City of Ovilla and the City of Midlothian to fix and establish their common boundaries; and

WHEREAS, pursuant to Section 43.031 of the Texas Local Government Code, the City of Ovilla and the City of Midlothian may make mutually agreeable changes to their boundaries that are less than 1,000 feet in width; and

WHEREAS, the property relinquished or to be relinquished by the City of Midlothian consists of five (5) contiguous tracts, all of which are less than 1,000 feet in width, being further situated within the apparent right-of-way of Shiloh Road, as set forth and described in Exhibit A hereto; and

WHEREAS, the said property is more readily serviceable by the City of Ovilla; and

WHEREAS, the City of Ovilla and the City of Midlothian desire to reach an agreement regarding the subject property and a mutual boundary, and for that purpose the respective City Councils have found it to be in the best interest of the two cities that resolution of the City of Midlothian and a substantially identical resolution of the City of Ovilla be passed and shall constitute an apportionment agreement between the two cities and shall designate a formal boundary line and limit separating the two cities and apportion extraterritorial jurisdiction.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS, THAT:

SECTION 1. COMMON BOUNDARY AND CITY LIMIT LINE

This Resolution shall constitute an apportionment contract existing between the City of Midlothian and the City of Ovilla, and by ratification and adoption of this contract, the city of Ovilla does hereby officially confirm and agree that the most southern and western boundaries of the property described in Exhibit "A", attached to this Resolution, is hereby officially declared and designated as the existing or future common boundary lines between extraterritorial jurisdiction areas of the City of Midlothian and the City of Ovilla, and also where appropriate as the common city limit line at the present, and as the future limit of expansion of each respective city in the future.

RESOLUTION NO. R2015-022

Each City in party to this Resolution contracts and agrees that it will not accept for annexation, or annex, any property which is within the extraterritorial jurisdiction of the other City, regardless of any special statutes which might now or in the future otherwise allow said action without the prior written consent of the governing body of the other City.

The said boundary lines and map describing the subject property are attached hereto as Exhibit "A" and incorporated herein for all purposes.

SECTION 2. ACCEPTANCE OF EXTRATERRITORIAL JURISDICTION

The City of Ovilla hereby accepts the property set forth in Exhibit "A" attached hereto. The City of Ovilla hereby assumes control of the said property so that upon execution of this Resolution the property will be solely within the extraterritorial jurisdiction of the City of Ovilla and the City of Ovilla may exercise all powers, rights and privileges that it exercises within its extraterritorial jurisdiction and its corporate boundaries.

SECTION 3. ACKNOWLEDGEMENT OF COMPANION RESOLUTION OF THE CITY OF MIDLOTHIAN

This Resolution is passed, approved and adopted in conjunction with a companion Resolution passed or to be passed by the City Council of the City of Midlothian, Texas; and it is the intention of this Resolution and the apportionment contract that the City of Ovilla, Texas, shall be entitled to annex and exercise control over the property in Exhibit A, subject to the annexation procedural requirements of the Texas Local Government Code.

SECTION 4. ACKNOWLEDGEMENT OF PURPOSE

It is the purpose of this Resolution to establish a common city limit and boundary line with the City of Midlothian, and it is understood and agreed that the City of Ovilla shall have all right, claim and interest in the property set forth in Exhibit "A," and that the City of Midlothian acknowledges and concedes that the City of Ovilla shall have the right to annex the said Property and to exercise control thereof and to have extraterritorial jurisdiction.

SECTION 5. REPEALING INCONSISTENT ORDINANCES

To the extent that any prior ordinances of the City of Ovilla conflict with the terms and provisions of this Resolution and the establishment of a common city limit and boundary line with the City of Midlothian, such ordinances of the City of Ovilla are hereby repealed; however, to the extent that any prior ordinances of the City of Ovilla are not inconsistent with this Resolution, such provisions are hereby saved, and shall remain in full force and effect.

SECTION 6. IMMEDIATE EFFECT

The fact that the best interest and welfare of the general public will be served by the official declaration of the common boundary line and the city limit line for the City of Ovilla and the City of Midlothian requires that this Resolution shall take effect immediately upon passage and approval.

RESOLUTION NO. R2015-022

SECTION 7. CONTRACT

The adoption of this Resolution by the City of Ovilla shall be contingent upon affirmative action by the City of Midlothian. This Resolution of the City of Ovilla and the substantially identical Resolution of the City of Midlothian shall constitute a binding contract between the two cities.

RESOLVED, PASSED, and APPROVED this _____ day of _____, 2015.

Richard Dormier, Mayor

ATTEST:

City Secretary

APPROVED AS TO FORM:

Ron G. MacFarlane, Jr., City Attorney

AGENDA ITEM REPORT

Item: 8

Meeting Date: September 14, 2015

Department: Fire Department

Discussion Action

Budgeted: YES NO N/A

Submitted by: Dennis Burn, CM

Revenue Amount: \$160,000

Reviewed By: City Manager City Secretary City Attorney

Accountant

Other Fire Chief Kennedy

Attachments:

Emergency Services District # 2 Interlocal Agreement

Agenda Item / Topic:

ITEM 8. DISCUSSION/ACTION – Consideration of and action on an Interlocal Agreement for providing emergency services effective October 1, 2015, by and between Ellis County Emergency Services District No. 2 and the City of Ovilla.

Discussion / Justification:

The proposed Interlocal Agreement by and between the City of Ovilla and Emergency Services District (ESD) #2 is to provide funding to support part-time fire fighters in Ovilla for fire protection and emergency responder services on a 24-hour per-day, seven days per week basis. Total funding provided by ESD #2 for the services is \$160,000, same as the previous year and as described in the presented agreement. During a duly posted meeting of the ESD 2 on August 17, 2015, this agreement was presented and approved by the ESD 2 Board.

The agreement has been reviewed by legal counsel and approved to form.

Recommendation / Staff Comments:

Staff recommends approval.

Sample Motion(s):

I move that Council approve the Interlocal Agreement for providing emergency services effective October 1, 2015, by and between Ellis County Emergency Services District No. 2 and the City of Ovilla.

**INTERLOCAL AGREEMENT FOR PROVIDING
EMERGENCY SERVICES**

STATE OF TEXAS §
§
COUNTY OF ELLIS §

This Interlocal Agreement for Providing **EMERGENCY SERVICES** ("Agreement"), effective as of October 1, 2015, by and between **ELLIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2** ("District"), a political subdivision of the State of Texas, organized and operating pursuant to the provisions of Section 48-e, Article III of the Texas Constitution and Chapter 775 of the Health and Safety Code, as amended ("H&S Code") and the **CITY OF OVILLA** ("City"), a general law city duly organized and operating under the laws of the State of Texas.

WITNESSETH

WHEREAS, the District is a duly organized emergency services district, created to protect life and health, and for such other purposes as determined by the District under Chapter 775 of the H&S Code, with full authority to carry out the objects of its creation; and

WHEREAS, City is a general law city of the State of Texas; and

WHEREAS, District and City are authorized to enter into an agreement pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code; and

WHEREAS, District and City desire to enter into an agreement, whereby City will perform certain government functions and services for District, which functions and services will be limited to providing certain emergency services ("Emergency Services," as hereinafter defined) within the entire response area of the District ("Service Area," as hereinafter defined); and

WHEREAS, District and City agree that it is desirable, and District has determined that it is in the best interest of the residents and property owners of the District, to enter into an agreement for Emergency Services whereby the City will provide Emergency Services within the Service Area;

NOW, THEREFORE, for and in consideration of the premises and mutual covenants hereinafter contained, the parties hereto agree each with the other as follows:

ARTICLE I.
DEFINITIONS

Section 1.01 Definitions.

In addition to other terms defined herein, the following terms shall have the meanings assigned to them in this Article I whenever they are used in this Agreement.

A. Board. The Board of Commissioners for the District.

B. Service Area. The geographic area of the District as it exists from time to time, the current boundaries of which are reflected in the Ellis Central Appraisal District records. City acknowledges that the Service Area boundaries are subject to change from time to time as a result of District annexations or de-annexations.

C. Emergency Services. All fire protection and suppression services, rescue, emergency medical and other services to be made available to the District pursuant to this Agreement. Emergency Services include:

1. Fire protection and suppression to protect people and property;
2. fire prevention education; and
3. emergency medical service as a first responder organization, including, but not limited to, providing advanced life support and emergency medical treatment on scene, including the use of certain techniques such as automatic external defibrillators; and
4. Other services, as may be mutually agreed upon in writing by the District and Department.

D. Equipment. All apparatus and related equipment provided by District for use by City in providing the Emergency Services under this Agreement.

E. Fiscal Year. The period from October 1 through September 30.

ARTICLE II. **REPRESENTATIONS AND WARRANTIES**

Section 2.01 District's Representations and Warranties.

The District represents and warrants that it is a political subdivision of the State of Texas created and operating pursuant to the H&S Code and has the authority to enter into this Agreement and the transactions contemplated hereby, and to carry out its obligations.

Section 2.02 City's Representations and Warranties.

A. City is a general law city, a political subdivision of the State of Texas, created and operating pursuant to the Texas Constitution and the Texas Local Government Code, and has the authority to enter into this Agreement and the transactions contemplated hereby and to carry out its obligations.

B. Neither the execution or delivery of this Agreement nor the consummation of the transactions or fulfillment of the obligations contemplated hereby conflicts with or results in a breach of the terms, conditions, or provisions of any corporate restriction or any agreement or instrument to which City is now a party or by which it is bound, or constitutes a default under any of the foregoing, or results in the creation or imposition of any prohibited lien, charge or encumbrance whatsoever on any property or assets of City.

C. City is familiar with the boundaries of the Service Area.

ARTICLE III.

SERVICE TO BE PROVIDED

Section 3.01 General.

A. During the term of this Agreement, City will provide Emergency Services to the Service Area on a 24-hour-per-day, seven-day-a-week basis. The Emergency Services shall be performed in accordance with City's SOPs as they exist on the effective date of this Agreement (or as subsequently modified, provided that such modified version is approved in writing by the District), and shall be at least equal to the Emergency Services provided by City within its corporate boundaries. City may, and it is anticipated that it will, call upon its mutual aid agreements with other Emergency Services providers in the event of a need for additional Emergency Services capability in the Service Area.

B. City agrees that in the event City receives official notice of an alleged material breach of compliance with state, local, or federal laws, regulations, or ordinances related to the City's obligations under this Agreement, City will notify the District within 10 working days of such alleged breach. City will notify the District of the final disposition of such allegations within 10 working days of receipt of written notice.

C. City's Fire Chief or his/her designated representative agrees to attend the District's regular or special meetings when requested by the Board.

Section 3.02 Personnel.

A. City shall only utilize responsible, competent, and well-trained personnel in delivering the Emergency Services and must conduct regularly scheduled training sessions to ensure fulfillment of this duty, in accordance with the City's SOPs and the regulations promulgated by the Texas Commission on Fire Protection and the Texas Department of State Health Services.

B. City shall maintain a minimum on-duty staffing at the Ovilla Fire Station of: (1) at least two individuals who are licensed as Paramedics and certified as firefighters by the Texas Commission on Fire Protection ("TCFP") at all times; and (2) at least once TCFP certified firefighter each Monday through Friday during daytime hours ("City Staffing Requirement"). The City shall supplement this staffing with at least one volunteer firefighter during the non-daytime hours on weekdays. On Weekends, the City will seek to have at least one compensated volunteer firefighter on duty between 7am and 7pm, provided that the District compensates the City \$50 for each Weekend shift that is staffed by a compensate volunteer.

C. City shall retain at least six Captain positions for Emergency Services personnel.

D. City will maintain a personnel policy for all Emergency Services employees, which must include policies addressing discrimination, sexual harassment, and chain of command. The policy must be made available to the District upon request.

Section 3.03 Equipment.

A. District will provide certain Equipment, as set forth on Exhibit "A", for use by City in providing the Emergency Services to the Service area, as well as for use by City in providing emergency services within its own geographical boundaries and in providing mutual or automatic aid, as set forth in 3.06. City may also use any other District facilities or equipment not referenced on Exhibit "A" in order to provide Emergency Services. District may, in its reasonable discretion and from time to time, make substitutions and additions to the Equipment listed on Exhibit "A".

B. The parties agree that all Equipment belonging to the District used in the provision of the Emergency Services are and will remain under the sole ownership, management and budgetary authority of the District, and that any equipment and personnel of the City used in the provision of the Emergency Services are and will remain under the sole ownership, management and budgetary authority of the City.

C. Maintenance:

1) City agrees to use the Equipment only in a manner contemplated by any and all applicable guidelines, warranties and NFPA Codes. City shall maintain all Equipment in good condition and repair, save for normal wear and tear. City agrees and acknowledges that it is responsible for all costs of operation and maintenance of the Equipment, including, but not limited to, fuel, repairs, preventative maintenance, tire replacement, insurance coverage (as provided in Article IV), daily cleaning, and general upkeep of the Equipment.

2) City is responsible for supplying any equipment not included on Exhibit "A" or otherwise provided by the District in accordance with Section 3.03.A.

D. Damage to or Removal of Equipment or Facilities:

1) Any damage to Equipment arising out of misuse, abuse, or negligence on the part of City personnel will be the sole responsibility of City. In the event of a dispute as to the existence of misuse, abuse or negligence, the parties will each select a representative and will agree upon and neutral third-party to act as arbitrator and will submit to binding arbitration.

2) City shall not remove any Equipment for use in other locations without the District's prior written approval.

Section 3.04 Dispatch Services

The City acknowledges that the City of Midlothian will dispatch all responses to calls for Emergency Services originating within the Service Area. District responses shall be in accordance with the response criteria and dispatch procedures established under that certain agreement regarding the Northern Ellis Emergency Dispatch center between the City and the City of Midlothian. The City shall respond to all calls to which it is dispatched by the City of Midlothian.

Section 3.05 Reporting to District.

A. Reports

The City shall provide reports in a timeframe and format as agreed to by the District Board and the City's Fire Chief.

B. Other Information

The City shall provide or cause to be provided to the District, or to any agent of the District, such reports or information concerning the Emergency Services provided by the City as the District may reasonably request. Such reports may include, at the District's discretion, response times for the various calls made by the Department, types of calls, and any other information reasonably requested by the District.

Section 3.06 Non-Exclusive Agreement and Mutual Aid.

City hereby acknowledges and agrees that it has a responsibility to the Service Area under this agreement as well as to the City. The District hereby acknowledges that the City also serves and will continue to serve the City.

Section 3.07 Approvals and Permits.

City must obtain and maintain all necessary licenses, permits, and approvals, as the case may be, that are necessary from any governmental bodies or agencies having jurisdiction in connection therewith for the provision of Emergency Services to the Service Area as called for by this Agreement.

Section 3.08 District Office and Meeting Location.

The District has a current Lease with the City for property where the Larry C. Marlow Fire Annex building ("Fire Annex") is located. The City has a currently Sub-Lease with the District for use of the Fire Annex, which the District constructed upon the property leased by the City. The City shall provide at no cost and the District will designate the as the District's office as required by Section 775.036 (f) of the Texas Health and Safety Code. The City shall also provide, at no cost, the District with use of a computer workstation in the Fire Annex, computer server hard drive space for District's accounting software and documents, and area for a District filing cabinet. The City's Fire Chief will determine what constitutes reasonable access to the Fire Annex and use of a computer workstation by District Emergency Commissioners

The District may use the Fire Annex training room for District meetings, CERT training, or other events as agreed upon in advance by the Fire Chief at no cost.

ARTICLE IV.
INSURANCE AND INDEMNIFICATION

Section 4.01 Insurance.

A. City facilities and equipment: The City must insure all of the City's facilities and equipment, or cause them to be insured, for loss or damage of such kind usually insured against by entities similarly situated. The City shall designate the District as an additional insured on any liability insurance or liability risk pool coverage that covers any Emergency Services offered by the City.

B. Equipment. City shall insure the Equipment, and shall designate the District as a loss payee and additional insured on the policy or policies covering the Equipment. City shall secure a letter from the insurer's underwriter indicating that any District personnel who may occasionally use the Equipment are covered by the policy or policies.

C. Workers Compensation: At all times during the term of this Agreement, City must maintain Worker's Compensation Insurance with respect to all paid employees, and volunteer members that volunteer directly for the City.

Section 4.02 Indemnification.

To the fullest extent permitted by law, each party shall and does hereby agree to indemnify, protect, defend, and hold harmless the other party, its officers, agents and employees, for, from and against all claims, demands, liabilities, damages, costs, suits, losses, liens, expenses, causes of action, judgments, and fees (including court costs, attorney's fees, and costs of investigation), of any nature, kind, or description by, through, or of any person or entity whomsoever arising out of, or alleged to have arisen out of, (in whole or in part) the work to be performed, or in any way whatsoever in connection therewith.

Section 4.03 Liability

Specifically citing Texas Government Code Section 791.006 (a-1), the parties agree that, for purposes of determining civil liability for non-party claims, the act of any person or persons while fighting fires, providing rescue services, providing first response EMS services, traveling to or from any type of emergency call or emergency scene, or in any manner furnishing services in accordance with this Agreement, is the act of the party performing such act. The payment of any and all civil or other liability, including negligence, resulting from the furnishing of services under this Agreement is the responsibility of the individual party performing such acts. This specifically includes, but is not limited to, the payment of court costs, expenses, and attorneys' fees resulting from any such claim or lawsuit. The parties agree that the assignment of liability described in this Article IV is intended to be different than liability otherwise assigned under Section 791.006 (a) of the Texas Government Code.

It is expressly understood and agreed that a Party will not be held liable for the actions of any of the other Party's employees or volunteer members while in any manner furnishing services under this Agreement.

ARTICLE V. **PAYMENTS**

Section 5.01 Preparation of Budget.

A. The City agrees to submit, for review by the District, a preliminary draft of the portion of the City's proposed budget that relates to the provision of Emergency Services. The City agrees to submit the updated budgetary information to the District at least 30 days before final adoption by the City Council.

B. The City's budget must include all operation, maintenance and capital expenses proposed by the City for Emergency Services.

Section 5.02 Payments to City.

A. In consideration of City providing the Emergency Services under this Agreement, District will pay to City a sum, based on a contract price of \$160,000 per year to be paid as follows:

- 1) Initial payment of \$110,000 due in April 2016; and
- 2) A Final payment of \$50,000 due September 30, 2016.

B. Expenses incurred during the term may be paid only with funds from the Fiscal Year's budget associated with the term.

Section 5.03 Payments from Current Revenues.

All payments made by either party under this Agreement shall be from current revenues.

ARTICLE VI. **MISCELLANEOUS**

Section 6.01 Acquisition, Title to and Ownership of Assets

A. Pursuant to State law, all assets provided to the City or assets purchased or leased at any time using District funds, whether such funds were used to acquire or lease the asset in whole or in part, shall remain the property of the District regardless of title, and regardless of how or by whom the asset is used. If the District provides less than 100% of the funds required to purchase or lease an asset, the District's ownership in that asset shall be equal to the proportionate share of the funds provided.

B. From the Effective Date of the Agreement forward and notwithstanding any other provision in this Agreement, the District retains an ownership interest in all assets acquired or leased using District funds, whether funded by the District in whole or in part, in proportion to the amount of the acquisition price or lease expense paid by the District. The District agrees to make such assets fully available to, and to place such assets in the possession of, the City, to be used by the City in accordance with this Agreement and the protocols adopted by the City from time to time.

C. The City may not sell, trade, assign or convey to another person or entity any asset provided to the City by the District or acquired or leased in whole or in part using District funds without prior written approval of the District.

Section 6.02 Independent Contractor.

Nothing in this Agreement may be construed to make either party the partner or joint venturer of or with the other party. It is further agreed that in the performance of all obligations of City under this Agreement, City is an independent contractor with the right to supervise, manage, control, and direct the performance of the Emergency Services required under this Agreement. The District will look to City for results only and the District will not direct or oversee City or its agents, members, employees or volunteers in the delivery of such Emergency Services, or the manner, means, or methods by which the Emergency Services are performed or the manner in which City conducts its internal operations, except with regard to financial and fiscal matters.

Section 6.03 Governmental Immunity

The fact that District and City accept certain responsibilities relating to the rendition of Emergency Services under this Agreement as a part of their responsibility for providing protection for the public health, makes it imperative that the performance of these vital services be recognized as a governmental function and that the doctrine of governmental immunity shall be and it is hereby invoked to the extent possible under the law. Neither District nor City waives nor shall be deemed hereby to waive, any immunity or defense that would otherwise be available to it against claims arising from the exercise of government powers and functions.

Section 6.04 Term of Agreement.

This Agreement is for the period of October 1, 2015 to September 30, 2016, after which time this Agreement shall terminate unless otherwise agreed to by the parties. Under no circumstances has the District agreed to pay funds to City or adopt a budget for certain levels of expenditures except upon the adoption, from time to time, of the referenced annual budgets, nor beyond any one year at a time under the term of this Agreement. The parties may, upon mutual agreement and consideration, renew the Agreement for successive one-year terms.

Section 6.05 Termination of Agreement.

If either Party desires to terminate this Agreement without cause prior to the expiration of the term, such Party must provide at least 60 days' written notice to the other Party. In addition, a Party may terminate this Agreement for cause as a result of a material breach of this Agreement. If the termination of this Agreement is for cause, the non-breaching Party must provide the breaching Party written notice clearly identifying the specific breach and providing a minimum 30-day cure period prior to terminating this Agreement under this provision. This Agreement may only be terminated for a material breach after a right to cure period has been exhausted. In the event of termination by either party, the District shall compensate the City pro-rata for all Emergency Services performed through the termination date, together with any reimbursable expenses then due pursuant to this Agreement.

Section 6.06 Notices.

All notices, certificates or other communications hereunder shall be deemed given when delivered by regular mail, hand delivery, or facsimile addressed as follows:

If to District, at: President
Ellis County Emergency Services District No. 2
3271 Katy Ct.
Midlothian, Texas 76065
Facsimile: _____

With a copy to: John J. Carlton
The Carlton Law Firm, P.L.L.C.
2705 Bee Cave Road, Suite 200
Austin, Texas 78746
Facsimile: (512) 990-2855

If to City, at: City Manager
City of Ovilla
105 S. Cockrell Hill
Ovilla, Texas 76065
Facsimile: _____

The District or City may by notice hereunder designate any further or different address to which subsequent notices, certificates or other communications shall be sent.

Section 6.07 Binding Effect.

This Agreement inures to the benefit of and is binding upon the District and City.

Section 6.08 Severability.

In the event any provision of this Agreement is held invalid or unenforceable by any court of competent jurisdiction, such holding will not invalidate or render unenforceable any other provision hereof. Such invalid or unenforceable provision shall be severed from all other provisions while all other provisions remain in full force and effect.

Section 6.09 Execution and Counterparts.

This Agreement may be simultaneously executed in several counterparts, each of which shall be considered an original and all of which shall constitute one and the same instrument.

Section 6.10 Captions.

The captions or headings in this Agreement are for convenience only and in no way define, limit, or otherwise describe the scope or intent of any provision or section of this Agreement.

Section 6.11 Governing Law.

The validity, interpretation, and performance of this Agreement shall be governed by the laws of the State of Texas.

Section 6.12 Venue.

This Agreement is fully performable and enforceable in Ellis County, Texas, wherein venue hereunder shall lie.

Section 6.13 Entirety of the Agreement.

This Agreement constitutes the entire Agreement and understanding between the parties and supersedes all previous agreements, understandings, discussions, or representations concerning its subject matter, save and except that certain Lease Agreement between the City and the District dated April 28, 2008, to be effective May 1, 2008, and that certain Sub-Lease Agreement between the District and the City dated April 28, 2008.

Section 6.14 Assignment and Modification

City may not assign this Agreement, in whole or in part, without obtaining the prior written consent of the District. Further, this Agreement may be modified only by written mutual agreement and signed by both parties.

IN WITNESS WHEREOF the District and City have caused this Agreement to be executed in their respective corporate names and their respective corporate seal to be hereunto affixed and attested by the duly authorized officers.

Signed this 17 day of August, 2015.

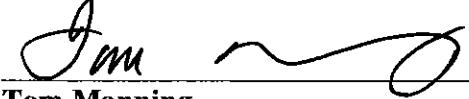
ATTEST: By:  Tom Manning Secretary, Board of Commissioners	ELLIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2 By:  Ray Reed President, Board of Commissioners
ATTEST: By: _____ Printed Name: _____ Title: _____	CITY OF OVILLA By: _____ Printed Name: _____ Title: Mayor

EXHIBIT "A"

EQUIPMENT

The following is installed or stored at: 105 S COCKRELL HILL RD OVILLA, TX 75154 County: DALLAS
ONE (!) 99576 000024 LUCAS 2, 2.1 CHEST COMPRESSION SYSTEM

Ovilla City Council

AGENDA ITEM REPORT

Item: 9

Meeting Date: September 14, 2015

Department: Fire Department

Discussion Action

Budgeted: YES NO N/A

Submitted by: Dennis Burn, CM

Revenue Amount: \$55,628.70

Reviewed By: City Manager City Secretary City Attorney

Accountant

Other Fire Chief Kennedy

Attachments:

Emergency Services District #4 Interlocal Agreement

Agenda Item / Topic:

ITEM 9. **DISCUSSION/ACTION** – Consideration of and action on an Interlocal Agreement for providing emergency services effective October 1, 2015, by and between Ellis County Emergency Services District No. 4 and the City of Ovilla.

Discussion / Justification:

The proposed Interlocal Agreement by and between the City of Ovilla and Emergency Services District (ESD) #4 is to provide funding to support part-time fire fighters in Ovilla for fire protection and emergency responder services. During a duly posted meeting of the ESD 4 on September 08, 2015, this agreement was presented and approved by the ESD 4 Board.

Following the election held by the ESD 4 in May 2015, voters passed the tax rate increase. The ESD 4 Budget increased funding to Ovilla that was calculated on the number of runs for the calendar year of 2014. Total funding provided by ESD 4 for fire and emergency responder services is \$55,628.70, as presented in the agreement.

Recommendation / Staff Comments:

Staff recommends approval.

Sample Motion(s):

I move that Council approve the Interlocal Agreement for providing emergency services effective October 1, 2015, by and between Ellis County Emergency Services District No. 4 and the City of Ovilla.

**INTERLOCAL COOPERATION AGREEMENT
FIRE PROTECTION AND FIRST RESPONDER SERVICES**

THIS AGREEMENT is made and entered into this _____ day of _____, 2015, by and between Ellis County Emergency Services District #4, a political subdivision of the State of Texas, hereinafter referred to as "District" and the City of Ovilla, a municipal corporation located in Ellis County, Texas, hereinafter referred to as "City";

WHEREAS, District is a duly organized political subdivision of the State of Texas engaged in the administration of the Ellis County Emergency Services district #4 and the provision of emergency services for the benefits of the residents of the District; and

WHEREAS, City is a municipal corporation, duly organized and operating under the laws of the State of Texas and is engaged in the provision of fire protection services and emergency medical first responder services for the benefit of the City of Ovilla; and

WHEREAS, city is the owner and operator of certain fire protection vehicles and other equipment designed for the extinguishing of fire and prevention of damage to property and injury to persons from fire and has in its employment and/or service trained personnel whose duties are related to the use of such vehicles and equipment as well as the provision of emergency medical services in the capacity of a first responder; and

WHEREAS, District and City mutually desire to be subject to and contract pursuant to provisions of the Government Code, Chapter 791, the Interlocal Cooperation Act, and Chapter 352 of the Local Government Code,

NOW, THEREFORE, District and City, for the mutual promises, covenants, agreements and consideration stated herein, agree as follows:

SECTION 1

TERM

The term of this Agreement shall be for the period of October 1, 2015 to and through September 30th, 2016.

**SECTION 2
SERVICES PROVIDED**

The services to be rendered in accordance with this Agreement by City are the fire protection and emergency medical first responder services normally rendered by City to citizens of Oak Leaf and to the areas determined by agreement with the Ovilla Fire Chief as stated in Exhibit A of this agreement.

SECTION 3 RESPONSE AREA AND DISPATCH PROCEDURES

The Fire Chief for the City of Ovilla will establish response criteria, response area, and dispatch procedures for all calls within the boundaries of the District as stated in Exhibit A of this agreement. Boundaries of ESD #4 may be identified by the ROISD boundaries. The cities of Oak Leaf and Pecan Hill are included in the boundaries of ESD #4. The city of Red Oak, Ovilla and Glenn Heights do not fall within the boundaries of the ESD #4.

SECTION 4 9-1-1 COORDINATOR

The Ellis County 9-1-1 Coordinator will be the 9-1-1 Coordinator for ESD #4.

SECTION 5 COMPENSATION

The fiscal year shall be the first day of October to the last day of September. The Fire Chief shall submit an annual budget request to the ESD Board for approval prior to the start of the fiscal year. Typically the Fire Chief will complete this process during the preparation of the city budget process.

The District agrees to pay the City from the budgeted available funds based on annual base of \$14,000.00 and \$41,628.30 calculated on number of runs for the calendar year 2014 . This would currently provide the City with \$55,628.70 of the projected revenue. Payments will be made in three (3) equal payments throughout the fiscal year. These payments will be made in January, May and September of the contract year. Payment is to be delivered to the Fire Chief, 105 S. Cockrell Hill Rd. The District will be solely liable for these payments from its revenues and the title to capital equipment purchase shall be vested in the City.

SECTION 6 DISTRICT'S OFFICE

The District will designate 547 N. Methodist, Central Fire Station, as the District's office as required by Section 775.036 (f) of the Texas Health and Safety Code. The District will also have use of a computer workstation in the Fire Station, computer server hard drive space for District's accounting software and documents, and area for a District filing cabinet. The Fire Chief will determine access to the Fire Station and use of a computer workstation by District Emergency Commissioners. The District may use the Fire Station training room for District meetings, or other events as agreed upon in advance by the Fire Chief.

SECTION 7 MONTHLY REPORTS

The City will provide the District monthly fire department fire and EMS response reports to responses in the District. The reports should include response times, incident types, and department activity in the District. The District will use these reports for District Fire/EMS service plan upgrades to meet State and National standards.

SECTION 8 TERMINATION

This Agreement may be terminated at any time, by either party giving sixty (60) days advance written notice to the other party. In the event of such termination by either party, City shall be compensated pro rata for all services performed to termination date, together with reimbursable expenses then due and as authorized by this Agreement.

SECTION 9 ENTIRE AGREEMENT

This Agreement represents the entire and integrated Agreement between District and City and supersedes all prior negotiations, representations, and/or Agreements, either written or oral. Except as otherwise specifically provided, any change in the terms of this contract shall be made by an amendment in writing and signed by both District and City.

SECTION 10 GOVERNMENTAL IMMUNITY

The fact that District and City accept certain responsibilities relating to the rendition of fire protection services and emergency medical services (first responder) under this Agreement as a part of their responsibility for providing protection for the public health, makes it imperative that the performance of these vital services be recognized as a governmental function and that the doctrine of governmental immunity shall be and it is hereby invoked to the extent possible under the law. Neither District nor City waives nor shall be deemed hereby to waive, any immunity or defense that would otherwise be available to it against claims arising from the exercise of government powers and functions.

SECTION 11 INDEPENDENT CONTRACTOR

It is understood and agreed that the services of the City are furnished by Ovilla as an independent contractor and City shall exercise independent discretion and judgment to determine the method, manner and means of performance of its contractual obligations. City agrees to hold the District harmless and indemnify it against any other claims that may be asserted by any third party occurring in connection with the services to be performed by the City under this agreement.

SECTION 12 LEGAL AUTHORITY

The City represents that it possesses the practical ability and legal authority to enter into this contract, receive and manage the funds authorized by this contract, and to perform the services the City is obligated to perform hereunder.

The person signing this contract on behalf of the City warrants that he has been duly authorized by the City to execute this agreement on behalf of the City and to bind the City to all terms herein set forth.

The person signing this contract on behalf of the District warrants that he has been duly authorized by the District to execute this agreement on behalf of the District and to bind the District to all terms herein set forth.

SECTION 13 SEVERABILITY

In the event that any portion of this Agreement shall be found to be contrary to law, it is the intent of the parties hereto that the remaining portions shall remain valid and in full force and effect to the extent possible.

SECTION 14 EXHIBITS

The exhibits identified below are a part of this agreement:

1. Exhibit A (Response Procedures).
2. Exhibit B (District Map).

SECTION 15 ASSIGNMENT

This Agreement may not be assigned by any party hereto without the prior written consent of the other party. No assignment, delegation of duties or subcontract under this Agreement shall be effective without the prior written consent of the other party hereto

SECTION 16 GOVERNING LAW

This Agreement shall be governed by and construed in accordance with the laws of the State of Texas. Venue shall be in Ellis County, Texas.

SECTION 17 MISCELLANEOUS

The District will pursue to hold an election in May 2014 for the purpose of a tax rate increase to provide additional revenues for the District.

SECTION 18 NOTICE TO PARTIES

Any notice to be given hereunder by either party to the other shall be in writing and may be affected by personal delivery in writing or by certified mail, return receipt requested.

Notice to District:

**Attn: Dub Nowell- ESD #4 Pres.
P.O. Box 2763
Red Oak, Texas 75154**

Notice to City:

**Attn: Fire Chief Brandon Kennedy
Ovilla Fire Department**

105 S. Cockrel, I Hill Rd,
Ovilla, Texas 75154

Signed this _____ day of _____, 2015.

ELLIS COUNTY EMERGENCY SERVICES DISTRICT #4

By: _____

Its: _____

CITY OF OVILLA

By: _____
Mayor

Attest:

City Secretary

EXHIBIT A

Agreement of response area, response criteria, and dispatch procedures between Red Oak Fire Rescue (ROFR) and Ovilla Fire Department (OFD):

- A. All of the ESD has been divided into response areas known as Box Numbers. These Box Numbers stipulate which Station has the shortest run time to this area within the Box. Red Oak Box Numbers are 8000 and 9000 series. Ovilla Fire Department Box Numbers are 7000 series.**
- B. ROFR response to ESD**
 - 1. ROFR will provide a first responder company from the closest station to all EMS calls throughout the ESD.**
 - 2. If no ROFR first responder is available, ROFR will notify ETEMS and make notification. ETEMS shall indicate if mutual aid is requested.**
 - 3. If ROFR is unable to respond first responder service, ROFR will request first responder service from OFD.**
 - 4. ROFR will respond to all Structure Fire calls throughout the ESD.**
 - 5. ROFR will respond to all other calls in the ESD with the exception of those occurring in the 7000 series of Box Numbers.**
 - 6. ROFR will respond to any other call in the 7000 series of Box Numbers if OFD is unavailable, or anytime requested by OFD.**
- C. OFD Response to ESD**
 - 1. OFD will provide first EMS to calls occurring in the 7000 series of Box Numbers.**
 - 2. OFD will respond to all calls occurring within the 7000 series of Box Numbers.**
 - 3. OFD will respond to any other fire or EMS call in the ESD if ROFR is unavailable, or anytime requested by ROFR.**
- D. Simultaneous Response and Special Circumstances**
 - 1. On all calls where both departments are dispatched simultaneously, the first arriving department shall advise the other department whether to continue to the scene, stage at the intermediate location, or return to their station.**
 - 2. Special circumstances such as drought, severe weather, or equipment out-of-service may necessitate a response identical to Structure Fires on other types of incidents. The Chiefs of the ROFD and the OFD will mutually determine the types of calls and the time period of this variance.**
- E. Dispatch Procedures**
 - 1. The Northern Ellis Emergency Dispatch (NEED) Center (Dispatch) has been provided with a map that outlines the response areas (Box Numbers) as defined in this agreement.**
 - 2. If Dispatch fails to tone-out either ROFD or OFD as specified above, the department not dispatched will immediately request the Dispatcher to transmit the proper tone-out and will initiate the correct response to the call.**

AGENDA ITEM REPORT

Item: 10

Meeting Date: September 14, 2015

Department: Administration

Discussion Action

Budgeted Expense: YES NO N/A

Submitted by: Dennis Burn, CM

Amount: \$10,000

Reviewed By: City Manager City Secretary City Attorney

Accountant

Other

Attachments:

Cover of the 2010 Comp. Land Use Plan

Agenda Item / Topic:

ITEM 10. **DISCUSSION/ACTION** – Consideration of and action on the creation of a Comprehensive Land Use Plan Review Committee to review and update the City of Ovilla Comprehensive Land Use Plan (CLUP).

Discussion / Justification:

The Comprehensive Land Use Plan is an important tool in the process of land use and development. The purpose of a Comprehensive Land Use Plan is to give direction to future development in order to avoid the creation of incompatible physical impacts. Although nothing will insure that all land will develop exactly as it should, directed planning will enable City leaders to address many potential problems before they become permanent and undesirable landmarks. The Comprehensive Land Use Plan covers the entire jurisdiction of the municipality and has a long-term horizon. It is recommended that a revision of the Plan be completed once every five years. The Ovilla Comprehensive Land Use Plan was prepared in February 2010. It is time to review and update our plan.

In the past, Council has appointed various members from the Ovilla Planning and Zoning Commission and residents from different areas of town. The last Comp. Plan completed was with the assistance of Kimley Horn & Associates.

Recommendation / Staff Comments:

Staff recommends that the City Council authorize the creation of an Ovilla Comprehensive Land Use Plan Review Committee.

Sample Motion(s):

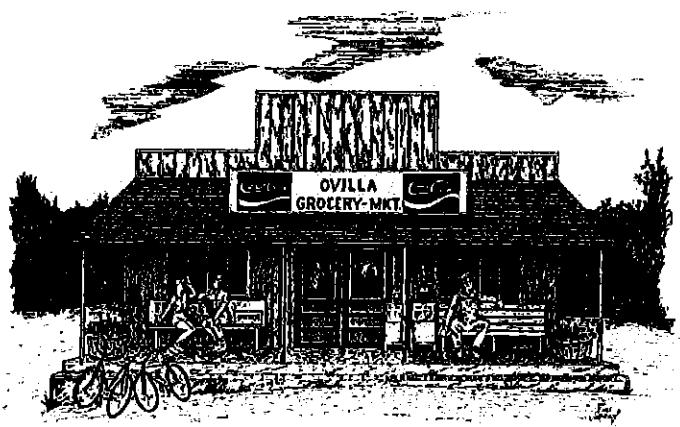
I move that Council approve the creation of a Comprehensive Land Use Plan Review Committee to review and update the City of Ovilla Comprehensive Land Use Plan.

THE CITY OF
OVILLA, TEXAS

**COMPREHENSIVE
LAND USE PLAN**

2010

Remembering the Past . . .



PICKARD'S GROCERY
"Ovilla Information Center"

2000 Plan Prepared By:

MPRG inc.
Municipal Planning Resources Group, Inc.

2010 Plan Revised By:

**Kimley-Horn
and Associates, Inc.**

To Plan For the Future.

AGENDA ITEM REPORT

Item: 11

Meeting Date: September 14, 2015

Department: Administration

Discussion Action

Budgeted Expense: YES NO N/A

Submitted by: Dennis Burn, CM

Amount: \$ _____

Reviewed By: City Manager City Secretary City Attorney

Accountant

Other _____

Attachments:

1. Applications
2. Member sheets of Ovilla Boards

Agenda Item / Topic:

ITEM 11. **DISCUSSION/ACTION** – Consider committee member appointments to the Comprehensive Land Use Plan Review Committee.

Discussion / Justification:

Staff posted notice for interested individuals to serve on the Comprehensive Land Use Plan (CLUP) Review Committee.

Ovilla residents are encouraged to participate in municipal government by serving -
The City of Ovilla appreciates and welcomes the interest of its residents to serve on volunteer boards. City leaders are accepting applications for the Comprehensive Land Use Plan Review Committee. This Committee is created approximately every five-years for the purpose of updating the Comprehensive Land Use Plan for Ovilla. The City Council appoints members to serve on this Committee.

To indicate your interest in serving on a board or commission, please complete an application and mail or bring to the municipal office, 105 S. Cockrell Hill Road, Ovilla, TX 75154. Please call the office of the City Secretary at 972-617-7262 for additional information.

Several applications have been submitted and are presented to Council for consideration as well as Ovilla Boards member sheets.

Recommendation / Staff Comments:

Sample Motion(s):

I move that Council appoint the noted volunteer Board Members and applicants to serve on the Comprehensive Land Use Plan (CLUP) Review Committee for the update of the 2010 Comprehensive Land Use Plan:

1.	7	13
2	8	14
3	9	15
4	10	16
5	11	17
6	12	18



This Information is a Public Record
Public Service opportunities are offered by the City Of Ovilla without regard
To race, color, national origin, religion, sex or disability.

RECEIVED
AUG 25 2015

**CITY OF OVILLA
BOARDS AND COMMISSIONS
INFORMATION STATEMENT AND APPLICATION**

The City of Ovilla desires qualified, interested citizens to serve on city boards and/or commissions. We appreciate your interest in Ovilla's current needs and future. If you believe you meet the requirements and have the allowed time to serve on a board or commission, please complete the following.

Board and commission members must meet the required qualifications listed below:

- ✓ Be a resident of the city for at least 6 months prior to date of appointment;
- ✓ Be a qualified voter at the time of the appointment;
- ✓ Have no criminal record that is considered by the City Council to be so serious that it serves as a disqualification (i.e. felony conviction);
- ✓ Not be an adversary party to pending litigation or claim against the city (except for eminent domain proceedings);
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BOARDS, COMMISSIONS, COMMITTEES MEETING INFORMATION

<input type="checkbox"/> Planning and Zoning Commission	1 ST Monday of each month or as necessary – 6:00 PM
<input type="checkbox"/> Board of Adjustment	3 rd Monday of each month or as necessary – 7:00 PM
<input type="checkbox"/> Economic Development Corporation	3 rd Monday of each month or as necessary – 6:00 PM
<input type="checkbox"/> Municipal Development District	As necessary
<input type="checkbox"/> Municipal Services Advisory Committee	As necessary
<input type="checkbox"/> Park Development & Improvement	As necessary

CLUP

NAME

Mark Clark

HOME ADDRESS

1210 Red Oak Creek Drive
Ovilla

HOW LONG HAVE YOU LIVED IN OVILLA?

17 years

EMAIL

HOME TELEPHONE

BUSINESS TELEPHONE

PROFESSION

self-employed

INTERESTS

camping, traveling, bikes

1.) DO YOU HAVE EXPERIENCE THAT WOULD QUALIFY YOU FOR SERVING ON A PARTICULAR COMMITTEE?

No

2.) HAVE YOU SERVED AS A MEMBER OF ANY MUNICIPAL BOARD OR COMMISSION IN OVILLA?

No

3.) HAVE YOU SERVED AS A MEMBER OF ANY MUNICIPAL BOARD OR COMMISSION FOR ANOTHER MUNICIPALITY?

If yes to one or both, please list the municipality, committee and dates served:

No

4.) PLEASE LIST ANY CIVIC OR COMMUNITY ACTIVITIES IN WHICH YOU MAY HAVE PARTICIPATED.

- ◆ N/A
- ◆ _____
- ◆ _____

5.) DO YOU HAVE ANY RELATIVES THAT ARE CITY EMPLOYEES, MEMBER OF THE CITY COUNCIL OR SERVE ON ANY BOARD? (YES OR NO) If yes, please list:

6.) WHAT IS YOUR CURRENT PLACE OF EMPLOYMENT OR BUSINESS AFFILIATION? (Please indicate if you are self-employed, home-maker, retired) All Size Supply, owner

STATEMENT OF INTENT: If appointed, I agree to serve on the Board/Commission for which I have applied or to the Board/Commission to which I am needed.



DATE

8-24-15

L. Mark Clark

PRINTED NAME OF APPLICANT



CITY OF OVILLA OFFICIAL USE ONLY

DATE APPOINTED _____ COMMITTEE APPOINTED TO _____

RETURN TO CITY HALL,
105 SOUTH COCKRELL HILL ROAD,
OVILLA, TX 75154
972-617-7262

ATTENTION: Pamela Woodall



This Information is a Public Record
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AUG 21 2015

**CITY OF OVILLA
BOARDS AND COMMISSIONS
INFORMATION STATEMENT AND APPLICATION**

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Economic Development Corporation	3 RD Monday of each month or as necessary – 6:00 PM
Municipal Development District	As necessary
Municipal Services Advisory Committee	As necessary
Park Development & Improvement	As necessary CLUP

NAME

Billy Ray Dickey

HOME ADDRESS

*630 William DRIVE
OVILLA, TX 75154*

HOW LONG HAVE YOU LIVED IN OVILLA?

8

EMAIL

t

HOME TELEPHONE

7

BUSINESS TELEPHONE

7

PROFESSION

Retired STATE TROOPER

INTERESTS

Helping others, GOLF

1.) DO YOU HAVE EXPERIENCE THAT WOULD QUALIFY YOU FOR SERVING ON A PARTICULAR COMMITTEE?

READY TO LEARN.

2.) HAVE YOU SERVED AS A MEMBER OF ANY MUNICIPAL BOARD OR COMMISSION IN OVILLA?

NO

3.) HAVE YOU SERVED AS A MEMBER OF ANY MUNICIPAL BOARD OR COMMISSION FOR ANOTHER MUNICIPALITY?

If yes to one or both, please list the municipality, committee and dates served:

NO

4.) PLEASE LIST ANY CIVIC OR COMMUNITY ACTIVITIES IN WHICH YOU MAY HAVE PARTICIPATED.

- ❖ Volunteer Fire Member, Lancaster
- ❖ Lions Club, Lancaster
- ❖ Masonic Lodge

5.) DO YOU HAVE ANY RELATIVES THAT ARE CITY EMPLOYEES, MEMBER OF THE CITY COUNCIL OR SERVE ON ANY BOARD? (YES OR NO) If yes, please list:

6.) WHAT IS YOUR CURRENT PLACE OF EMPLOYMENT OR BUSINESS AFFILIATION? (Please indicate if you are self-employed, home-maker, retired) Retired

STATEMENT OF INTENT: If appointed, I agree to serve on the Board/Commission for which I have applied or to the Board/Commission to which I am needed.

Billy Ray Dickey
SIGNATURE

Ovilla Comprehensive Land Use Plan

8-24-2015
DATE

Billy Ray Dickey
PRINTED NAME OF APPLICANT



CITY OF OVILLA OFFICIAL USE ONLY

DATE APPOINTED _____ COMMITTEE APPOINTED TO _____

RETURN TO CITY HALL,
105 SOUTH COCKRELL HILL ROAD,
OVILLA, TX 75154
972-617-7262

ATTENTION: Pamela Woodall



10

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**CITY OF OVILLA
BOARDS AND COMMISSIONS
INFORMATION STATEMENT AND APPLICATION**

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BOARDS, COMMISSIONS, COMMITTEES

MEETING INFORMATION

Planning and Zoning Commission	1 ST Monday of each month or as necessary – 6:00 PM
Board of Adjustment	3 RD Monday of each month or as necessary – 7:00 PM
Economic Development Corporation	3 RD Monday of each month or as necessary – 6:00 PM
Municipal Development District	As necessary
Municipal Services Advisory Committee	As necessary
Park Development & Improvement	As necessary

CLUP

MORRIS G. GREENHORN

HOME ADDRESS: 203 BREEZYWOOD CT

HOME ADDRESS 0 Villa, TX 75154

HOW LONG HAVE YOU LIVED IN OVILLA? 25 yrs EMAIL

HOME TELEPHONE **BUSINESS TELEPHONE**

PROFESSION: RECEIPTER

6487

INTERESTS hiking

1.) DO YOU HAVE EXPERIENCE THAT WOULD QUALIFY YOU FOR SERVING ON A PARTICULAR COMMITTEE?

75 YEARS OF IT

2.) HAVE YOU SERVED AS A MEMBER OF ANY MUNICIPAL BOARD OR COMMISSION IN OVILLA?

NO

3.) HAVE YOU SERVED AS A MEMBER OF ANY MUNICIPAL BOARD OR COMMISSION FOR ANOTHER MUNICIPALITY? NO

If yes to one or both, please list the municipality, committee and dates served:

<hr/> <hr/>

4.) PLEASE LIST ANY CIVIC OR COMMUNITY ACTIVITIES IN WHICH YOU MAY HAVE PARTICIPATED.

- ◆ AVID COUNCIL ATTENDEE
- ◆ & SOMETIME SPEAKER
- ◆ _____

5.) DO YOU HAVE ANY RELATIVES THAT ARE CITY EMPLOYEES, MEMBER OF THE CITY COUNCIL OR SERVE ON ANY BOARD? (YES OR NO) If yes, please list:

6.) WHAT IS YOUR CURRENT PLACE OF EMPLOYMENT OR BUSINESS AFFILIATION? (Please indicate if you are self-employed, home-maker, retired) RETIRE

STATEMENT OF INTENT: If appointed, I agree to serve on the Board/Commission for which I have applied or to the Board/Commission to which I am needed.

Morris G. Gresham

SIGNATURE

8-24-15

DATE

Morris G. Gresham COMP. LAND USE PLAN COMMITTEE

PRINTED NAME OF APPLICANT



CITY OF OVILLA OFFICIAL USE ONLY

DATE APPOINTED _____ **COMMITTEE APPOINTED TO** _____

**RETURN TO CITY HALL,
105 SOUTH COCKRELL HILL ROAD,
OVILLA, TX 75154
972-617-7262**

ATTENTION: Pamela Woodall



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**CITY OF OVILLA
 BOARDS AND COMMISSIONS
 INFORMATION STATEMENT AND APPLICATION**

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BOARDS, COMMISSIONS, COMMITTEES MEETING INFORMATION

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Municipal Development District	As necessary
Municipal Services Advisory Committee	As necessary
Park Development & Improvement	As necessary

CLUP

NAME William L. Hamilton, Sr.

HOME ADDRESS 1208 RED OAK CREEK Road

OVILLA, TX 75154

HOW LONG HAVE YOU LIVED IN OVILLA? 43 yrs EMAIL

HOME TELEPHONE BUSINESS TELEPHONE

PROFESSION Automotive

INTERESTS All

RETURN TO CITY SECRETARY'S OFFICE OR EMAIL TO pwoodall@cityofvilla.org

1.) DO YOU HAVE EXPERIENCE THAT WOULD QUALIFY YOU FOR SERVING ON A PARTICULAR COMMITTEE?

Yes

2.) HAVE YOU SERVED AS A MEMBER OF ANY MUNICIPAL BOARD OR COMMISSION IN OVILLA?

No

3.) HAVE YOU SERVED AS A MEMBER OF ANY MUNICIPAL BOARD OR COMMISSION FOR ANOTHER MUNICIPALITY?

If yes to one or both, please list the municipality, committee and dates served:

No

4.) PLEASE LIST ANY CIVIC OR COMMUNITY ACTIVITIES IN WHICH YOU MAY HAVE PARTICIPATED.

- ❖ FIRE CHIEF - OVILLA
- ❖ _____
- ❖ _____

5.) DO YOU HAVE ANY RELATIVES THAT ARE CITY EMPLOYEES, MEMBER OF THE CITY COUNCIL OR SERVE ON ANY BOARD? (YES OR NO) If yes, please list:

6.) WHAT IS YOUR CURRENT PLACE OF EMPLOYMENT OR BUSINESS AFFILIATION? (Please indicate if you are self-employed, home-maker, retired) RETIRED

7.) Comprehensive Land Use Board

STATEMENT OF INTENT: If appointed, I agree to serve on the Board/Commission for which I have applied or to the Board/Commission to which I am needed.

Wm. L. Hamilton
SIGNATURE

08/17/15
DATE

Wm. L. Hamilton
PRINTED NAME OF APPLICANT



CITY OF OVILLA OFFICIAL USE ONLY

DATE APPOINTED _____ **COMMITTEE APPOINTED TO** _____

**RETURN TO CITY HALL,
105 SOUTH COCKRELL HILL ROAD,
OVILLA, TX 75154
972-617-7262**

ATTENTION: Pamela Woodall



RECEIVED

AUG 24 2015

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**CITY OF OVILLA
BOARDS AND COMMISSIONS
INFORMATION STATEMENT AND APPLICATION**

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If you are interested in applying for more than one position, please indicate your top three choices in order of your preference by placing a number in the space to the left of the board/commission/committee for which you are applying (#1 being your 1st choice, #3 being your last choice)

BOARDS, COMMISSIONS, COMMITTEES MEETING INFORMATION

COMMITTEE, BOARD, OR AGENCY	MEETING DAY/LOCATION
Planning and Zoning Commission	1 ST Monday of each month or as necessary – 6:00 PM
Board of Adjustment	3 RD Monday of each month or as necessary – 7:00 PM
Economic Development Corporation	3 RD Monday of each month or as necessary – 6:00 PM
Municipal Development District	As necessary
Municipal Services Advisory Committee	As necessary
Park Development & Improvement	As necessary

PARK DEVELOPMENT & IMPROVEMENT AS NECESSARY

NAME CHARLIE MORTON

HOME ADDRESS 1207 RED OAK CREEK DR
ONILCA TEXAS 75154

HOW LONG HAVE YOU LIVED IN OVALIA? 3.5 yrs EMATI C

HOME TELEPHONE *Call* BUSINESS TELEPHONE

PROFESSION *RETIRED*

INTERESTS VOLUNTEERING, HUNTING, CHURCH WORK,
GRAND CHILDREN, POLITICS (INCLUDING MEXICO)

RETURN TO CITY SECRETARY'S OFFICE OR EMAIL TO pwoodall@cityofovilla.org

1.) DO YOU HAVE EXPERIENCE THAT WOULD QUALIFY YOU FOR SERVING ON A PARTICULAR COMMITTEE?

City Council - Ovilla - 1982-1986
Mayor - Ovilla 1986-1995

2.) HAVE YOU SERVED AS A MEMBER OF ANY MUNICIPAL BOARD OR COMMISSION IN OVILLA?

City Council - Ovilla 1982-1986
Mayor - Ovilla 1986-1995

3.) HAVE YOU SERVED AS A MEMBER OF ANY MUNICIPAL BOARD OR COMMISSION FOR ANOTHER MUNICIPALITY?

If yes to one or both, please list the municipality, committee and dates served:

Campaign Treasurer - County Judge Carl Bush, Parade Chairman -
OVERSIGHT COMMITTEE - Admin. Jail, Parking, Bldg. ELLIS
County, Growth Management Committee - RED OAK ISD

4.) PLEASE LIST ANY CIVIC OR COMMUNITY ACTIVITIES IN WHICH YOU MAY HAVE PARTICIPATED.

VETERANS Memorial - Ovilla
♦ MEALS ON WHEELS - Past Board Member
♦ DELIVER MOJO, AARP TRAV COUNSELOR, WAU + ENNIS
♦ PRESIDENT - ELLIS COUNTY RAILROAD DISTRICT
ELECTION JUDGE - ELLIS, ELECTION JUDGE - OVILLE

5.) DO YOU HAVE ANY RELATIVES THAT ARE CITY EMPLOYEES, MEMBER OF THE CITY COUNCIL OR SERVE ON ANY BOARD? (YES OR NO) If yes, please list:

6.) WHAT IS YOUR CURRENT PLACE OF EMPLOYMENT OR BUSINESS AFFILIATION? (Please indicate if you are self-employed, home-maker, retired) RETIRED.

STATEMENT OF INTENT: If appointed, I agree to serve on the Board/Commission for which I have applied or to the Board/Commission to which I am needed.

Charles B. Morton
SIGNATURE

08-24-15
DATE

CHARLES B. MORTON
PRINTED NAME OF APPLICANT



CITY OF OVILLA OFFICIAL USE ONLY

DATE APPOINTED _____ **COMMITTEE APPOINTED TO** _____

**RETURN TO CITY HALL,
105 SOUTH COCKRELL HILL ROAD,
OVILLA, TX 75154
972-617-7262**

ATTENTION: Pamela Woodall



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BOARDS AND COMMISSIONS
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BOARDS, COMMISSIONS, COMMITTEES **MEETING INFORMATION**

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Municipal Services Advisory Committee	As necessary
Park Development & Improvement	As necessary

GLYP

NAME PAUL MCKEELEY

HOME ADDRESS 608 GREEN MEADOWS Ln
OVILLA 75154

HOW LONG HAVE YOU LIVED IN OVALIA? **22+ yrs** EMATI

HOME TELEPHONE **123-4567** BUSINESS TELEPHONE **123-4568**

PROFESSION RETIRED FROM ACCOUNTING & RETAIL

INTERESTS BUILDING DOLLHOUSES, GARDENING, VOLUNTEERING

1.) DO YOU HAVE EXPERIENCE THAT WOULD QUALIFY YOU FOR SERVING ON A PARTICULAR COMMITTEE?

HAVE RUN 2 BUSINESSES, RUN LARGE ANNUAL FUND RAISER FOR HABITAT FOR HUMANITY, DALLAS AREA

2.) HAVE YOU SERVED AS A MEMBER OF ANY MUNICIPAL BOARD OR COMMISSION IN OVILLA?

No

3.) HAVE YOU SERVED AS A MEMBER OF ANY MUNICIPAL BOARD OR COMMISSION FOR ANOTHER MUNICIPALITY? No

If yes to one or both, please list the municipality, committee and dates served:

4.) PLEASE LIST ANY CIVIC OR COMMUNITY ACTIVITIES IN WHICH YOU MAY HAVE PARTICIPATED.

- ❖ ELLIS CO. SALVATION ARMY ADVISORY COUNCIL
- ❖ DANIEL'S DEN BOARD MEMBER
- ❖ PRESIDENT, BOB & DANI MUCKLERoy FOUNDATION
LAUGH & LEARN PRESCHOOL BOARD MEMBER

5.) DO YOU HAVE ANY RELATIVES THAT ARE CITY EMPLOYEES, MEMBER OF THE CITY COUNCIL OR SERVE ON ANY BOARD? (YES OR NO) If yes, please list:

6.) WHAT IS YOUR CURRENT PLACE OF EMPLOYMENT OR BUSINESS AFFILIATION? (Please indicate if you are self-employed, home-maker, retired) RETIRER / FULL TIME VOLUNTEER

STATEMENT OF INTENT: If appointed, I agree to serve on the Board/Commission for which I have applied or to the Board/Commission to which I am needed.

Dani Muckleroy
SIGNATURE

8-23-2015
DATE

Dani Muckleroy
PRINTED NAME OF APPLICANT



CITY OF OVILLA OFFICIAL USE ONLY

DATE APPOINTED _____ **COMMITTEE APPOINTED TO** _____

**RETURN TO CITY HALL,
105 SOUTH COCKRELL HILL ROAD,
OVILLA, TX 75154
972-617-7262**

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AUG 25 2015

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Municipal Services Advisory Committee	As necessary
Park Development & Improvement	As necessary

CLIP

NAME William A. "Bill" TURNERHOME ADDRESS 108 Woodridge CT
Ovilla, TX 75154HOW LONG HAVE YOU LIVED IN OVILLA? 24 yes EMAIL _____HOME TELEPHONE _____ BUSINESS TELEPHONE _____PROFESSION RETIREDINTERESTS Comprehensive Land Use Review Committee

1.) DO YOU HAVE EXPERIENCE THAT WOULD QUALIFY YOU FOR SERVING ON A PARTICULAR COMMITTEE?

YES - Ovilla Planning & Zoning ^{2 yrs} - Ovilla City Council - 4 yrs
Mayor - City of Ovilla - 8 yrs

2.) HAVE YOU SERVED AS A MEMBER OF ANY MUNICIPAL BOARD OR COMMISSION IN OVILLE?

YES

3.) HAVE YOU SERVED AS A MEMBER OF ANY MUNICIPAL BOARD OR COMMISSION FOR ANOTHER MUNICIPALITY?

If yes to one or both, please list the municipality, committee and dates served:

No

4.) PLEASE LIST ANY CIVIC OR COMMUNITY ACTIVITIES IN WHICH YOU MAY HAVE PARTICIPATED.

- ♦ SEE #1 ABOVE
- ♦ _____
- ♦ _____

5.) DO YOU HAVE ANY RELATIVES THAT ARE CITY EMPLOYEES, MEMBER OF THE CITY COUNCIL OR SERVE ON ANY BOARD? (YES OR NO) If yes, please list:

6.) WHAT IS YOUR CURRENT PLACE OF EMPLOYMENT OR BUSINESS AFFILIATION? (Please indicate if you are self-employed, home-maker, retired) Retired

STATEMENT OF INTENT: If appointed, I agree to serve on the Board/Commission for which I have applied or to the Board/Commission to which I am needed.

William A. Tu
SIGNATURE

8-22-2015
DATE

William A. "Bill" TURNER
PRINTED NAME OF APPLICANT



CITY OF OVILLA OFFICIAL USE ONLY

DATE APPOINTED _____ COMMITTEE APPOINTED TO _____

**RETURN TO CITY HALL,
105 SOUTH COCKRELL HILL ROAD,
OVILLA, TX 75154
972-617-7262**

ATTENTION: Pamela Woodall

BOA Information Sheet



Personal- Do not Give Out!

MEMBERS:

RICHTSMEIER, Carol 2017 PL1

925 Red Oak Creek Dr.

Ovilla, TX 75154

Hm: _____

Wk: _____

Cell: _____

E-Mail: _____

HILBURN, Jamie (Brent) 2016 PL2

909 Slippery Elm

Ovilla, TX 75154

Hm: N/A

Wk: _____

Cell: _____

E-Mail: _____

BETIK, Barbara CHAIR 2017 PL3

601 Buckboard Trail

Red Oak, TX 75154

Hm: _____

Wk: _____

Cell: _____

E-Mail: _____

ALBRIGHT, Stephanie 2016 PL4

206 Split Rock Terrace

Ovilla, TX 75154

Hm: _____

Wk: _____

Cell: _____

E-Mail: _____

Ware, Richard Vice Chair (Lisa) 2017 PL5

116 Water Street

Ovilla, TX 75154

Hm: _____

Wk: _____

Cell: _____

E-Mail: _____

ALTERNATES

CAWLEY, Sandy 2017 PL7

711 Buckboard St.

Ovilla, TX 75154

Hm: _____

Wk: _____

Cell: _____

E-Mail: _____

HAM, Jeanne 2016 PL6

106 Oak Forest Lane

Ovilla, TX 75154

Hm: _____

Wk: _____

Cell: _____

Email: _____

Last update 05.2015

Economic Development Corporation – 4B

Last Update: 05.2015

Ronald P. Kingsley 2016 – Place 1 211 Willow Creek Lane Ovilla, TX 75154 Hm: _____ WK: _____ E-Mail: _____	W. Emmett Fox 2017 – Place 2 102 Slippery Rock Court Ovilla, TX 75154 Cell: _____ WK: _____ E-Mail: _____
David Staalsen 2016 – Place 3 302 Thorntree Ovilla, TX 75154 Hm: _____ Cell: _____ E-Mail: _____	Gary Jones 2017 – Place 4 604 Green Meadows Lane Ovilla, TX 75154 Hm: _____ Cell: _____ E-Mail: _____
John Knight 2016 – Place 5 114 Nob Hill Lane Ovilla, TX 75154 Hm: _____ WK: _____ Cell: _____ E-Mail: _____	Ron Sims 2017 – Place 6 707 Hosford Rd. Ovilla, TX 75154 Hm: _____ WK: _____ Cell: _____ E-Mail: _____
Barbara Turner 2016 – Place 7 406 Bluff Creek Ovilla, TX 75154 Hm: _____ Cell: _____ E-Mail: _____	



105 South Cockrell Hill Road
Ovilla, Texas 75154
Ph: (972) 617-7262 Fax: (972) 515-3221

**INFORMATION
SHEET**

Administration use only

MUNICIPAL DEVELOPMENT DISTRICT – EST. 11.03.2009

2y Term EXP. 11.2015

HUBER, Rachel – PL1

201 Willow Wood

Ovilla, TX 75154

Hm:

Wk:

Cell:

Personal E-Mail:

2y Term EXP. 11.2016

***SCIVALLY, James – PL2 (PRESIDENT)**

229 Lariat Tr.

Ovilla, TX 75154

Hm:

Wk:

Cell:

Personal Email:

TERM 2 YR – EXP. 11.2015

DORMIER, Richard - PL3

504 Edgewood Lane

Ovilla, TX 75154

Hm:

WK:

Cell:

Personal E-Mail:

TERM 2 YR – EXP. 11.2016

***LANGENHEDER, Ron – PL4**

1905 Westmoreland Rd

Ovilla, TX 75154

Hm:

WK:

Cell:

Personal E-Mail:

TERM 2 YR – EXP. 11.2015

WARE, Lisa – PL5 (VICE PRESIDENT)

116 Water Street

Ovilla, TX 75154

Hm:

WK:

Cell:

Personal email:

(*) DO NOT RELEASE PERSONAL EMAIL ADDRESS

MSAC Information Sheet

Personal- Do not Give Out!



105 South Cockrell Hill Road
Ovilla, Texas 75154
Ph: (972) 617-7262 Fax: (972) 515-3221

MEMBERS:

MYERS, JOSEPH

115 Hummingbird Ln.

Ovilla, TX 75154

Hm:

Wk:

Cell: N/A

E-Mail:

MOLINA, OZZIE

224 Lariat Trail

Ovilla, TX 75154

Hm:

Wk:

Cell: N/A

E-Mail:

SURPLUS, SCOTT

102 Rimrock Ct.

Ovilla, TX 75154

Hm:

Wk:

Cell:

E-Mail:

Last update 01.2015

City Contacts:

Brad Piland - Public Works Director

Pam Woodall - City Secretary



105 South Cockrell Hill Road
Ovilla, Texas 75154
Ph: (972) 617-7262 Fax: (972) 515-3221

PARKS BOARD

MEMBERS:

LINDSEY, Teresa 2017 PL1

703 Buckboard Street

Ovilla, TX 75154

Hm:

Wk:

Cell:

E-Mail:

YORDY, Monna 2016 PL2

103 Copperfield Court

Ovilla, TX 75154

Hm:

Wk:

Cell:

E-Mail:

TREADAWAY, Brian 2017 PL3

303 Willowwood

Ovilla, TX 75154

Hm:

Wk:

Cell:

E-Mail:

LOVE, Angela 2016 PL4

108 Cockrell Hill Rd.

Ovilla, TX 75154

Hm:

Wk:

Cell:

E-Mail:

ZABOJNIK, Windy 2017 PL5

922 Red Oak Creek Drive

Ovilla, TX 75154

Hm:

Wk:

Cell:

E-Mail:

Last update 08.2015

P&Z Information Sheet



Personal- Do not Give Out!

MEMBERS:

JUNGMAN, Darrell (Sharon) 2017 PL1

907 A South Cockrell Hill Rd

Ovilla, TX 75154

Hm:

Wk:

Cell:

E-Mail:

*** YORDY, Michael (Monna) VICE CHAIR 2016 PL2**

103 Copperfield Court

Ovilla, TX 75154

Hm:

Wk:

Cell: !

E-Mail: |

***LYNCH, Carol (Phil) CHAIR 2017 PL3**

316 Shadow Wood Trail

Ovilla, TX 75154

Hm:

Wk:

Cell: N/A

E-Mail:

WHITTAKER, Alan 2016 PL4

523 Johnson Lane

Ovilla, TX 75154

Hm:

Wk:

Cell:

E-Mail:

ZABOJNIK, John (Windy) 2017 PL5

922 Red Oak Creek Dr.

Ovilla, TX 75154

Hm:

Wk:

Cell: N/A

E-Mail:

*** HART, Fred 2016 PL6**

202 Lariat Trail

Ovilla, TX 75154

Hm:

Wk:

Cell:

E-Mail:

ZIMMERMANN, Bill (Kenda) 2017 PL7

622 William Drive

Ovilla, TX 75154

Hm:

Wk:

Cell:

E-Mail:

Last update 07.2015

(*) DO NOT RELEASE INFORMATION

Ovilla City Council

AGENDA ITEM REPORT

Item: 12

Meeting Date: September 14, 2015

Department: Administration

Discussion Action

Budgeted Expense: YES NO N/A

Submitted by: Dennis Burn, CM

Amount: \$ _____

Reviewed By: City Manager City Secretary City Attorney

Accountant

Other Mayor Pro Tem Hunt

Attachments:

Status Report

Agenda Item / Topic:

ITEM 12. **DISCUSSION** – Discuss progress and receive updates on activities related to 2015 Heritage Day celebration, Saturday, September 26, 2015.

Discussion / Justification:

This item is to share the progress of the Annual Heritage Day celebration.

Recommendation / Staff Comments:

Sample Motion(s):

No Action

11:47 AM

09/10/15

Accrual Basis

City of Ovilla General Fund
Profit & Loss Budget vs. Actual
October 2014 through September 2015

	<u>Oct '14 - Sep 15</u>	<u>Budget</u>
Income		
4000800 · Other Revenue		
4000810 · Heritage Day	11,828.50	9,000.00
Total 4000800 · Other Revenue	11,828.50	9,000.00
 Total Income	 11,828.50	 9,000.00
Gross Profit	11,828.50	9,000.00
Expense		
60 · Parks		
5602600 · Special Expenses		
5602680 · Heritage Day	3,794.40	8,000.00
Total 5602600 · Special Expenses	3,794.40	8,000.00
 Total 60 · Parks	 3,794.40	 8,000.00
 Total Expense	 3,794.40	 8,000.00
 Net Income	 8,034.10	 1,000.00

Ovilla City Council

AGENDA ITEM REPORT

Item: 13

Meeting Date: September 14, 2015

Department: Administration

Discussion Action

Budgeted Expense: YES NO N/A

Submitted by: Dennis Burn, CM

Amount: \$ _____

Reviewed By: City Manager City Secretary City Attorney

Accountant

Other

Attachments:

Certified Executive Agenda

Agenda Item / Topic:

ITEM 13. **DISCUSSION/ACTION** – Deliberate the appointment, employment, evaluation, reassignment and/or duties of the City Secretary.

Discussion / Justification:

Recommendation / Staff Comments:

Sample Motion(s):

I move to...

CERTIFIED EXECUTIVE SESSION AGENDA

Date: 14 September 2015

I, Richard Dormier, Mayor of the City of Ovilla, Texas hereby convene into Executive Session at _____ p.m. on the 14 day of September 2015.

The following Council Members and staff attended:

<u>Council Members</u>	<u>Staff Members</u>	<u>Other</u>
<input type="checkbox"/> Mayor, Richard Dormier	<input type="checkbox"/> Dennis Burn, City Manager	<input type="checkbox"/> City Attorney, Ron MacFarlane
<input type="checkbox"/> Place 3, David Griffin	<input type="checkbox"/> P. Woodall, City Secretary	<input type="checkbox"/> Other Legal Counsel
<input type="checkbox"/> Place 1, Rachel Huber		
<input type="checkbox"/> Place 2, Larry Stevenson		
<input type="checkbox"/> Place 4, Doug Hunt		
<input type="checkbox"/> Place 5, Dean Oberg		

The following is an agenda of an Executive Session of the City of Ovilla, Texas, held pursuant to the Texas Open Meetings Act, Government Code Section:

<input type="checkbox"/> 551.071 - Consultation w/Attorney	<input type="checkbox"/> 551.072 - Real Property
<input type="checkbox"/> 551.073 - Deliberations about Gift	<input checked="" type="checkbox"/> 551.074 - Personnel Matters
<input type="checkbox"/> 551.076 - Security Personnel or Devices	<input type="checkbox"/> 551.086 - Test item (SB 595)
<input type="checkbox"/> 551.087 - Economic Development Negotiations (SB1851)	
<input type="checkbox"/> 418.183 - Homeland Security	

Said Executive Session has been conducted in order to deliberate on the following matters:

Closed Meeting called pursuant to Texas Government Code § 551.074 - Personnel Matters.
ITEM 13. DISCUSSION/ACTION - Deliberate the appointment, employment, evaluation, reassignment and/or duties of the City Secretary.

COUNCIL WILL RECONVENE INTO OPEN SESSION, AND TAKE ACTION
NECESSARY PURSUANT TO EXECUTIVE SESSION, IF NEEDED.

I, Richard Dormier, Mayor, hereby adjourn the Executive Session at _____ p.m. on the 14 day of September 2015. No Action was taken in Executive Session. Any action, as a result of this Executive Session, will be taken and recorded in open session.

I certify that this agenda is a true and accurate record of the proceedings.

Richard Dormier, Mayor