

City of *OVILLA* City Council

Rachel Huber, Place One
Larry Stevenson, Place Two
David Griffin, Place Three

Richard Dormier, Mayor

Doug Hunt, Place Four, Mayor Pro Tem
Dean Oberg, Place Five
Dennis Burn, City Administrator

Monday, July 13, 2015

105 S. Cockrell Hill Road, Ovilla, TX 75154

6:30 P.M.

Council Chamber Room

AGENDA

NOTICE is hereby given of a Regular Meeting of the City Council of the City of Ovilla, to be held on Monday, July 13, 2015 at 6:30 P.M. in the Ovilla Municipal Building, Council Chamber Room, 105 S. Cockrell Hill Road, Ovilla, Texas, 75154, for the purpose of considering the following items.

I. CALL TO ORDER

- Invocation
- Pledge of Allegiance

II. COMMENTS, PRESENTATIONS & REPORTS

▪ Citizen Comments

The City Council welcomes comments from Citizens. Those wishing to speak must sign in before the meeting begins. Speakers may speak on any topic, whether on the agenda or not. The City Council cannot act upon, discuss issues raised, or make any decisions at this time. Speakers under citizen's comments must observe a three-minute time limit. Inquiries regarding matters not listed on the Agenda may be referred to Staff for research and possible future action.

▪ Department Activity Reports / Discussion

- | | |
|---------------------------------------|---------------------------------|
| • Police Department | Lt. Joey Bennett |
| ○ Monthly Report | |
| • Fire Department | Fire Chief B. Kennedy |
| ○ Monthly Report | |
| ○ EMS Cost Comparison | |
| • Public Works | Public Works Director B. Piland |
| ○ Monthly Report | |
| • Finance Department | City Accountant L. Harding |
| • Administration | City Administrator Dennis Burn |
| ○ Activity Report | |
| ○ Monthly Municipal Court Report | City Secretary P. Woodall |
| ○ Monthly Code/Animal Control Reports | Code/AC Officer M. Dooly |
| ○ Building Permits | |

III. CONSENT AGENDA

The following items may be acted upon in one motion. No separate discussion or action is necessary unless requested by a Council Member, in which event those items will be pulled from the consent agenda for individual consideration.

- C1. May 2015 Financial Transactions over \$5,000
- C2. Minutes of the June 08, 2015 Briefing Session and Regular City Council Meeting
- C3. Minutes of the May 18, 2015 Special Council Meeting

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IV. REGULAR AGENDA

- 1. *DISCUSSION/ACTION*** – Consideration of and action on Ordinance 2015-014 of the City of Ovilla, Texas, repealing Chapter 3, Article 3.01, Section 3.01.003 of the Ovilla Code of Ordinance and adopting new provisions in place thereof regulating placement of garage doors to attached residential garages; providing a penalty clause for violations of any provision of Article 3.01; providing a savings clause; providing a severance clause; providing for incorporation into the Ovilla Code of Ordinances; providing for immediate effect; and providing for publication.
- 2. *DISCUSSION/ACTION*** – Consideration of and action on Ordinance 2015-015 of the City of Ovilla, Texas, amending Chapter 6 “Health and Sanitation” of the Ovilla Code of Ordinances by the addition of Article 6.05 providing dumpster regulations; providing a penalty clause; providing a savings clause; providing a severance clause; providing for incorporation into the Ovilla Code of Ordinances; providing for immediate effect; and providing for publication.
- 3. *DISCUSSION/ACTION*** – Consideration of and action on Ordinance 2015-016 of the City of Ovilla, Texas, amending Chapter 3, Article 3.02, Division 2, Section 3.02.052 “Building Permit Required,” and Appendix A, Article A4.000, Section A4.001 “Building Permit Fees” of the Code of Ordinances of the City of Ovilla, Texas; providing the requirement of a building permit for roofing repairs or replacements affecting fifty percent or more of the roof of any residential or commercial structure; establishing a building permit fee for roofing repairs or replacements; providing a savings clause; providing a severance clause; providing for incorporation into the Ovilla Code of Ordinances; providing for immediate effect; and providing for publication.
- 4. *DISCUSSION/ACTION*** – Consideration of and action on Ordinance 2015-017 of the City of Ovilla, Texas, amending Chapter 3, Article 3.02, of the Code of Ordinances of the City of Ovilla, Texas; providing for roofing contractor registration; providing for penalties; providing a savings clause; providing a severance clause; providing for incorporation into the Ovilla Code of Ordinances; providing for immediate effect; and providing for publication.
- 5. *DISCUSSION/ACTION*** – Consideration of and action on an existing inter-local agreement with Ellis County for Old Castle roadwork on SE Cockrell Hill Road or Ovilla Oaks Subdivision.
- 6. *DISCUSSION*** – A Resolution of the Municipal Development District of the City of Ovilla, Texas, repealing the application of the exemption on telecommunications services, as provided by Section 321.210 of the Texas Tax Code; and providing an effective date.
- 7. *DISCUSSION/ACTION*** – Consideration of and action on Ordinance 2015-018 of the City of Ovilla, Texas, repealing Chapter 9, Article 9.03, Division 2, of the Code of Ordinances of the City of Ovilla, Texas, and adopting new provisions in place thereof establishing the Office of City Manager; providing a savings clause; providing a severance clause; providing for incorporation into the Ovilla Code of Ordinances; providing for immediate effect; and providing for publication.
- 8. *DISCUSSION/ACTION*** – Consideration of and action on appointment of Dennis Burn as City Manager.
- 9. *DISCUSSION/ACTION*** – Consideration of and action on Amendment No. 1 to the City Administrator Employment Agreement to read City Manager Employment Agreement.
- 10. *DISCUSSION/ACTION*** – Consideration of and action on one volunteer board appointment to the Planning and Zoning Commission and direct staff as necessary.

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V. EXECUTIVE SESSION

The City Council of the City of Ovilla, Texas, reserves the right to meet in a closed session on any item listed on this Agenda should the need arise, pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).

COUNCIL WILL RECONVENE INTO OPEN SESSION, AND TAKE ACTION
NECESSARY PURSUANT TO EXECUTIVE SESSION, IF NEEDED.

VI. REQUESTS FOR FUTURE AGENDA ITEMS AND/OR ANNOUNCEMENTS BY COUNCIL AND STAFF

VII. ADJOURNMENT

THIS IS TO CERTIFY THAT A COPY OF THE NOTICE OF the July 13, 2015 Regular City Council Agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, www.cityofovilla.org, on the 10th day of July 2015 prior to 6:00 p.m., in compliance with Chapter 551, Texas Government Code.



Pamela Woodall, City Secretary

DATE OF POSTING: 7.10.15 TIME: 10:00 am/pm
DATE TAKEN DOWN: _____ TIME: _____ am/pm

This facility is ADA compliant. If you plan to attend this public meeting and have a disability that requires special arrangements, please call 972-617-7262 at least 48 hours in advance. Reasonable accommodation will be made to assist your needs. PLEASE SILENCE ALL PAGERS, CELL PHONES & OTHER ELECTRONIC EQUIPMENT WHILE THE CITY COUNCIL MEETING IS IN SESSION.

OVILLA POLICE DEPARTMENT
105 S Cockrell Hill Rd
Ovilla, TX 75154
(972) 617-7262

To: Mayor Richard Dormier
Ovilla City Council
Dennis Burn

Subject: Police Department Monthly Activity Report

Calls For Service	June 2015	June 2015 YTD	June 2014	June 2014 YTD
Accident	2	13	2	18
Alarms	12	78	27	117
Arrest	1	18	1	13
Assault	1	2	1	1
Assists: Agency/Unit:16 EMS/Fire:1 Motorist:4	21	184	44	175
Building / House Security Check	1193	8478	1587	8617
Burgulary	1	2	3	6
Burgulary of Motor Vehicle	0	2	0	0
Criminal Mischief	1	6	0	5
Disturbance	3	34	12	40
Neighborhood Check	1527	10615	1661	8177
Other Calls for Service	46	772	131	620
Suspicious Person	5	26	7	40
Suspicious Vehicle	10	75	6	42
Theft	3	13	2	9
Traffic Assignment	22	121	7	55
TOTAL CALLS FOR SERVICE	2848	20439	3491	17935

Reserve Officer Hours	31.5	284	29.5	374.75
Average Response Time (Minutes)		3.48	4.1	4.206
Traffic Stop (Warnings)	13	234	49	234
Traffic Stop (Citations)	14	140	46	255
Total Citations & Warnings Combined	27	374	95	489
PERCENT OF STOPS RECEIVING CITATIONS	51.9	37.4	48.4	52.1

OVILLA PD VEHICLE MILEAGE

January-15				February-15			
Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued
100	88931	90026	1095	100	90026	90343.6	317.6
102	91093	92394	1301	102	92394	94221	1827
103	104345	106623	2278	103	106623	108745	2122
104	66588.4	67413.5	825.1	104	67413.5	68336.5	923
105	54522	56476	1954	105	56476	57996.2	1520.2
March-15				April-15			
Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued
100	90343.6	90718	374.4	100	90718	91281	563
102	94221	95928	1707	102	95928	97236	1308
103	108745	110028	1283	103	110028	111376	1348
104	68336.5	70073	1736.5	104	70073	73152.4	3079.4
105	57996.2	60076.3	2080.1	105	60076.3	61609	1532.7
May-15				June-15			
Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued
100	91281	91860	579	100	91860	92447	587
102	97236	98144.4	908.4	102	98144.1	99349	1204.9
103	111376	112835	1459	103	112835	113618	783
104	73152.4	74724	1571.6	104	74724	75946	1222
105	61609	63206	1597	105	63206	64795	1589
July-15				August-15			
Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued
100			0	100			0
102			0	102			0
103			0	103			0
104			0	104			0
105			0	105			0
September-15				October-15			
Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued
100			0	100			0
102			0	102			0
103			0	103			0
104			0	104			0
105			0	105			0

OVILLA POLICE DEPARTMENT

To: City Administrator, Honorable Mayor and City Council.

From: Lt. J. Bennett

RE: Monthly Report for June 2015

Date: 07-06-2015

I apologize for not being in attendance, but my wife and I had a prior commitment that was scheduled months ago.

In addition to the usual numbers submitted, following is other information regarding the police department in June.

Below is a summary of some of the specific calls received: (block numbers have been used instead of actual residence addresses)

THEFT OF PROPERTY - 600 Meadowlark
ID THEFT / FORGERY - 900 Red Oak Creek
CRIMINAL MISCHIEF - 200 Lariat Trail
SUICIDE ATTEMPT - 600 Georgetown
INTOXICATED PERSON - 800 Westmoreland
THEFT OF VEHICLE - 600 Meadowlark
TERRORISTIC THREAT - 600 Buckboard
BURGLARY OF HABITATION - 700 Cockrell Hill
CRIMINAL TRESPASS - 100 Claremont
AGGRAVATED ASSAULT - 100 Robin Glen
JUVENILE DETENTION - 100 Nob Hill
AGGRAVATED SEXUAL ASSAULT - 100 Lariat Trail (referred to another jurisdiction)
AGGRAVATED SEXUAL ASSAULT - 600 Green Meadow

On 06-19-2015, Ovilla PD officers assisted the Glenn Heights PD with a barricaded subject. A male subject barricaded himself inside his residence and was armed with multiple assault rifles. The male asserted that he would not be taken into custody alive. After a several hour standoff, the male surrendered without further incident.

Continued Page 2

CRIMINAL WARRANTS ISSUED BY OVILLA PD IN JUNE:

ASSAULT / IMPEDING BREATH (Felony 3)
INTERFERENCE WITH 911 CALL (Class A Misdemeanor)
EVADING ARREST (Class A Misdemeanor)
DUTY UPON STRIKING HIGHWAY FIXTURE OR LANDSCAPING (Misdemeanor B)
FORGERY X 5 (State Felony)
FRAUDULENT USE OR POSSESSION OF ID INFORMATION (State Felony)
FRAUDULENT USE OR POSSESSION OF ID INFORMATION (State Felony)

TRAINING RECEIVED BY PERSONNEL:

Intermediate Use of Force – Officer Snavelly
State and Federal Law Update – Kevin Lindsey (Fire Marshal)
Missing and Exploited Children Course – Officer Wells and Officer Gaytan
Taser Update Training – Officer Knight

*Most of these classes were provided by the Ellis County Sheriff's Department at no cost.

STAFF UPDATE:

Officer A. Westmoreland resigned from Ovilla PD to accept a position with the Red Oak ISD Police.
Officer J. Gaytan resigned from Ovilla PD for personal reasons.

The police department is currently down the Chief's position and three patrol officer positions.

To date, 4 applications have been received for patrol positions. Three of the applications were immediately rejected due to serious applicant background issues.

If there are any questions about this report or the police department, please feel free to contact me at your earliest convenience. Thank You,

J. Bennett
Lieutenant #825



Ovilla City Council Monthly Report for Fire Department - June 2015

City of Ovilla Calls for Service		2014 Totals	2015 Totals	
Fire	6	30	Fire	5
EMS	24		EMS	18
ESD #2 Calls for Service		16	23	
Fire	4		Fire	2
EMS	12		EMS	14
ESD #4 Calls for Service		3	16	
Fire	0		Fire	1
EMS	3		EMS	6
Mutual Aid Provided		10	7	
Fire	9		Fire	8
EMS	1		EMS	1
Total Calls For Service / Month		59	55	
Total Calls For Service / YTD		607	266	

	Time from Notify to Time On Scene	Reaction Times	
Average Response Times for City of Ovilla	3:57	E-701	1:59
Average Response Times for ESD # 2	8:38	E-702	2:06
Average Response Times for ESD # 4	7:40		

From the Fire Marshal

Fire Alarm Consult
 2 Inspection Consults
 1 New Inspection
 2 Re-Inspection
 Plan Review for Elementary School

Fire Department News For the Month

1. ESD #2 still proceeding with purchase of new Engine in 2016, waiting on finance options
2. Matt Freeman and Clay Green started working Part Time
3. Brian Schwagart new Volunteer
4. Attended I.S.O. class on new schedule
- 5.
- 6.



Date: July 13, 2015

TO: Honorable Mayor and City Council Members

FROM: Brad Piland Public Works Director

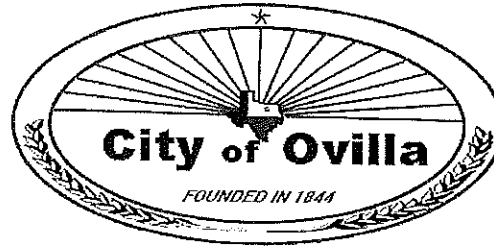
TOPIC: Public Works Monthly Report for June

- Sewer Lift Station Repairs-
 - Pulled pump 1 at Highland Meadows Lift Station
 - Removed pump 1 from Cumberland
 - Pulled pump 2 Heritage Lift Station removed debris and replaced
- Read water meters, serviced disconnects and reconnects
- Replaced meters
 - 615 Meadowlark
- Street Repairs: Winding Way, Ovilla Oaks Dr., Willow Creek, Northwood, Cockrell Hill
- Repaired and replaced 4 street signs
- Updated marquee as needed
- Daily water maintenance residual and pressure tests
- Tree and grass maintenance:
 - Heritage Park
 - Silver Spur Park
 - Baseball fields and Cindy Jones Park
- Repaired water leaks
 - Westmoreland
 - 103 Ovilla Oaks Drive
- ❖ Jimmy Bryan -
 - Serviced PD Units: 102,104,105
 - Service 2008 Chevrolet public works truck

****Flushed Hydrants**

- Collected water samples for TCEQ reporting
- Water Maintenance – routine flushing mains and hydrants
- Meter Box repairs and replaced lids as needed

****Watered plants at City Hall and park**



DATE: July 13, 2015

TO: Honorable Mayor and Council Members

FROM:
Linda Harding, Accountant

SUBJECT: Financial Statements Thru May 2015

City of Ovilla General Fund
Actual vs Budget Review
October 2014 through May 2015

	Current	Year to Date		\$ Over	% of Budget
	May 2015	Oct 2014 - May 2015	Budget	(Under)	Thru May
				Budget	67%
Revenues					
4000100 · Taxes					
4000105 · Ad Valorem, Current	5,198	1,289,728	1,309,020	(19,292)	99%
4000110 · Ad Valorem, Delinquent	135	12,662	8,000	4,662	158%
4000113 · Interest/Penalties - Prop Tax	248	9,188	6,800	2,388	135%
4000120 · Sales Tax	21,348	112,704	198,200	(85,496)	57%
4000125 · Sales Tax - Street Improvement	5,337	28,176	49,100	(20,924)	57%
4000130 · Franchise Tax	10,367	42,150	150,000	(107,850)	28%
Total 4000100 · Taxes	42,632	1,494,608	1,721,120	(226,512)	87%
4000200 · Licenses and Permits					
4000208 · Building Permits					
4000210 · Residential Building Permits	2,759	64,097	60,000	4,097	107%
4000213 · Fire Inspection Permits	0	4,650	8,250	(3,600)	56%
4000214 · Misc Building Permits	1,138	10,930	11,000	(70)	99%
Total 4000208 · Building Permits	3,897	79,677	79,250	427	101%
4000230 · Plan Review Fee	1,276	14,713	12,000	2,713	123%
4000260 · Alarm Permits	345	1,574	2,400	(826)	66%
4000270 · Animal Tag Fees	276	1,608	2,000	(392)	80%
4000272 · Impound Fees	140	780	1,400	(620)	56%
4000290 · Misc Licenses and Permits	65	550	1,000	(450)	55%
Total 4000200 · Licenses and Permits	5,999	98,902	98,050	852	101%
4000400 · Charges for Services					
4000325 · ESD #2	0	112,050	160,000	(47,950)	70%
4000330 · ESD #4	6,248	12,497	18,745	(6,248)	67%
4000411 · Copies and Maps	1	22	100	(78)	22%
4000415 · Police Reports	0	12	150	(138)	8%
4000420 · Park Lights	0	1,000	350	650	286%
4000440 · Oak Leaf Animal Control	0	0	800	(800)	0%

City of Ovilla General Fund
Actual vs Budget Review
October 2014 through May 2015

	Current	Year to Date		\$ Over	% of Budget
	May 2015	Oct 2014 - May 2015	Budget	(Under)	Thru May
				Budget	67%
4000450 · Subdivision Fees	0	10,045	0	10,045	100%
4000480 · Solid Waste (Garbage)	38,023	149,173	200,000	(50,827)	75%
4000490 · Misc Charges for Services	7	1,973	2,500	(527)	79%
Total 4000400 · Charges for Services	44,280	286,772	382,645	(95,873)	75%
 4000500 · Fines and Forfeitures					
4000535 · Omni Warrant Revenue	89	661	400	261	165%
4000510 · Fines - Police	4,221	40,888	85,500	(44,612)	48%
4000520 · Fines - Animal Control	0	710	1,000	(290)	71%
4000525 · Fines - Code Enforcement	422	2,365	2,000	365	118%
4000550 · Municipal Court Technology	86	863	0	863	100%
4000551 · Municipal Court Security	65	647	0	647	100%
4000590 · Misc Fines and Forfeitures	101	101	400	(299)	25%
Total 4000500 · Fines and Forfeitures	4,983	46,236	89,300	(43,064)	52%
 4000800 · Other Revenue					
4000810 · Heritage Day	0	1,085	9,000	(7,915)	12%
4000818 · Lease Proceeds	0	1,164	1,165	(1)	100%
4000820 · Water Tower Lease	6,272	66,612	92,000	(25,388)	72%
4000840 · Interest Earned	460	4,131	5,500	(1,369)	75%
4000870 · Insurance Proceeds	0	326	0	326	100%
4000885 · Proceeds from Sale of Assets	0	84,630	0	84,630	100%
4000887 · HOA Revenue		1,264	1,015	249	125%
4000890 · Misc Other Revenue	108	1,775	4,000	(2,225)	44%
Total 4000800 · Other Revenue	6,840	160,987	112,680	48,307	143%
 4000900 · Transfers In					
4000925 · Admin.Rev. received from 4B-EDC	0	1,250	2,500	(1,250)	50%
4000930 · Admin. Rev. Rec. From W&S Fund	0	62,681	125,361	(62,681)	50%
4000940 · Admin.Rev. Rec. from MDD Fund	0	250	500	(250)	50%

City of Ovilla General Fund
Actual vs Budget Review
October 2014 through May 2015

	Current	Year to Date		\$ Over	% of Budget
	May 2015	Oct 2014 - May 2015	Budget	(Under)	Thru May
				Budget	67%
4000990 · Reduction in Fund Balance	0	0	163,300	(163,300)	0%
Total Revenues	104,735	2,151,685	2,695,456	(543,771)	80%
Gross Resources	104,735	2,151,685	2,695,456	(543,771)	80%
Expenditures					
10 · Administration					
5101100 · Salaries & Wages					
5101110 · City Administrator	7,579	52,509	61,800	(9,291)	85%
5101115 · City Secretary	4,041	27,780	39,397	(11,617)	71%
5101117 · City Accountant	3,803	25,980	36,000	(10,020)	72%
5101120 · Admin. Support	2,288	15,730	21,653	(5,923)	73%
5101180 · Merit Raises, Staff	0	0	4,800	(4,800)	0%
Total 5101100 · Salaries & Wages	17,710	121,999	163,650	(41,651)	75%
5101400 · Support Staff					
5101490 · Overtime	0	0	625	(625)	0%
Total 5101400 · Support Staff	0	0	625	(625)	0%
5102100 · Employee Benefits					
5102112 · Affordable Health Care Act Fee	0	0	4,000	(4,000)	0%
5102110 · Group Insurance	4,379	17,533	20,895	(3,362)	84%
5102135 · TMRS	906	9,533	15,000	(5,467)	64%
5102160 · Worker's Compensation	0	906	610	296	149%
5102170 · Payroll Taxes	143	1,769	3,140	(1,371)	56%
5102180 · Unemployment Taxes	0	7,267	1,000	6,267	727%
5102196 · Indiv. Membership Dues	20	195	1,500	(1,305)	13%
Total 5102100 · Employee Benefits	5,448	37,204	46,145	(8,941)	81%
5102200 · Special Services					
5102210 · Tax Assessing & Collecting Fees	0	1,553	1,570	(17)	99%

**City of Ovilla General Fund
Actual vs Budget Review
October 2014 through May 2015**

	Current	Year to Date		\$ Over	% of Budget
	May 2015	Oct 2014 - May 2015	Budget	(Under)	Thru May
				Budget	67%
5102220 · Tax Appraisal Fee	182	13,919	14,000	(81)	99%
5102230 · Legal Fees	1,645	11,358	25,000	(13,642)	45%
5102240 · Audit	-1,600	6,850	7,605	(755)	90%
5102250 · Accounting	0	1,646	2,000	(354)	82%
5102260 · Engineering Fees	0	622	1,000	(378)	62%
Total 5102200 · Special Services	227	35,947	51,175	(15,228)	70%
 5102300 · Contractual Services					
5102310 · Consultant Fees	773	12,604	20,000	(7,396)	63%
Total 5102300 · Contractual Services	773	12,604	20,000	(7,396)	63%
 5102500 · Operating Services					
5102530 · Custodial Service Contract	265	2,120	3,600	(1,480)	59%
Total 5102500 · Operating Services	265	2,120	3,600	(1,480)	59%
 5102600 · Special Expenses					
5102610 · Election - Payroll	527	527	850	(324)	62%
5102620 · Election - Supplies	22	2,184	2,500	(316)	87%
5102630 · Election Meeting Expense	0	0	100	(100)	0%
5102650 · Codification Book Update	0	375	3,300	(2,925)	11%
Total 5102600 · Special Expenses	548	3,086	6,750	(3,664)	46%
 5103100 · General Supplies					
5103110 · Office Supplies	371	6,468	6,000	468	108%
5103140 · Uniforms	0	-35	250	(285)	(14%)
Total 5103100 · General Supplies	371	6,433	6,250	183	103%
 5103400 · Maintenance Supplies / Parts					
5103410 · Supplies - Custodial	17	321	1,200	(879)	27%
5103440 · Maintenance Agreement Expense	0	0	400	(400)	0%

**City of Ovilla General Fund
Actual vs Budget Review
October 2014 through May 2015**

	Current	Year to Date		\$ Over	% of Budget
	May 2015	Oct 2014 - May 2015	Budget	(Under) Budget	Thru May 67%
5103460 · Miscellaneous	251	263	100	163	263%
Total 5103400 · Maintenance Supplies / Parts	269	585	1,700	(1,115)	34%
5104200 · Travel Expenses					
5104210 · Travel - Local	0	62	500	(438)	12%
5104220 · Professional Development	0	3,004	5,000	(1,996)	60%
5104222 · Professional Develop - Council	0	252	1,200	(948)	21%
5104225 · City Council Meal Expense	0	481	1,200	(719)	40%
5104230 · Professional Develop - In-House	0	0	200	(200)	0%
Total 5104200 · Travel Expenses	0	3,799	8,100	(4,301)	47%
5105200 · Data Processing Expenses					
5105230 · Data Proc-Maintenance & Repair	226	4,638	6,000	(1,362)	77%
5105240 · Data Processing - Software	10	5,892	10,000	(4,108)	59%
Total 5105200 · Data Processing Expenses	236	10,530	16,000	(5,470)	66%
5105300 · Printing Expense					
5105310 · Copier Expense	440	3,457	3,300	157	105%
5105320 · Printing - Newsletters	0	1,488	4,400	(2,912)	34%
5105330 · Printing - Forms	310	817	1,000	(183)	82%
5105350 · Printing - Other	0	437	500	(64)	87%
Total 5105300 · Printing Expense	750	6,199	9,200	(3,001)	67%
5105400 · Utilities					
5105410 · Telephone	110	881	1,400	(519)	63%
5105415 · Cellular Phone	148	1,109	2,680	(1,571)	41%
5105417 · Internet	102	746	840	(94)	89%
5105420 · Wireless Cards	76	438	1,100	(662)	40%
5105450 · Electricity	307	2,467	4,635	(2,168)	53%
Total 5105400 · Utilities	742	5,642	10,655	(5,013)	53%

City of Ovilla General Fund
Actual vs Budget Review
October 2014 through May 2015

	Current	Year to Date		\$ Over	% of Budget
	May 2015	Oct 2014 - May 2015	Budget	(Under)	Thru May
				Budget	67%
5105500 · Repairs & Bldg Improvements					
5105520 · Repairs - Buildings	57	762	3,000	(2,238)	25%
5105540 · Repairs - Machinery & Equipment	951	1,368	500	868	274%
5105590 · Repairs - Other	0	145	500	(355)	29%
Total 5105500 · Repairs & Bldg Improvements	1,008	2,274	4,000	(1,726)	57%
5105600 · Insurance					
5105610 · Insurance - Property	0	760	1,250	(490)	61%
5105620 · Insurance - Liability	0	800	1,067	(267)	75%
5105630 · Insurance - Fidelity Bond	0	300	300	0	100%
5105635 · Public Officials Surety Bonds	0	0	900	(900)	0%
Total 5105600 · Insurance	0	1,860	3,517	(1,657)	53%
5105700 · Other Expenses					
5105705 · Postage	398	4,310	5,000	(690)	86%
5105710 · Cash - Over/Short	0	0	10	(10)	0%
5105725 · Records Management Expense	0	0	300	(300)	0%
5105730 · City - Memberships	0	1,740	2,100	(360)	83%
5105740 · Legal Notices/Advertisement	402	6,012	4,000	2,012	150%
5105752 · Employment Screening	0	67	400	(334)	17%
5105760 · Bank Service Charge	110	85	25	60	341%
5105764 · Filing Fees	0	146	500	(354)	29%
5105765 · Miscellaneous	0	1,178	2,000	(822)	59%
Total 5105700 · Other Expenses	910	13,538	14,335	(797)	94%
5106400 · Minor Capital Outlay					
5106440 · Machinery & Equipment	0	0	2,000	(2,000)	0%
5106465 · Furniture	0	0	1,000	(1,000)	0%
Total 5109000 · Reserves	-8	29,992	64,469	(34,477)	47%

**City of Ovilla General Fund
Actual vs Budget Review
October 2014 through May 2015**

	Current	Year to Date		\$ Over	% of Budget
	May 2015	Oct 2014 - May 2015	Budget	(Under) Budget	Thru May 67%
Total 10 · Administration	29,251	293,812	433,171	(139,359)	68%
20 · Police					
5201100 · Salaries & Wages					
5201120 · Police Chief	5,208	44,265	65,728	(21,463)	67%
5201143 · Command Staff	4,738	35,563	51,873	(16,310)	69%
5201150 · Certification Pay	185	1,569	2,400	(831)	65%
5201180 · Merit Raises - Staff	0	0	3,528	(3,528)	0%
Total 5201100 · Salaries & Wages	10,131	81,398	123,529	(42,131)	66%
5201400 · Support Salaries					
5201405 · Support Staff	1,842	15,654	23,234	(7,580)	67%
5201410 · Patrol	20,526	166,780	276,800	(110,020)	60%
5201415 · Certification Pay	69	623	5,100	(4,477)	12%
5201480 · Merit Raises	0	0	8,700	(8,700)	0%
5201490 · Overtime	711	7,510	7,200	310	104%
Total 5201400 · Support Salaries	23,147	190,566	321,034	(130,468)	59%
5202100 · Employee Benefits					
5202110 · Group Insurance	10,431	44,624	69,460	(24,836)	64%
5202135 · TMRS	2,850	20,672	27,000	(6,328)	77%
5202160 · Worker's Compensation	0	6,451	8,650	(2,199)	75%
5202170 · Payroll Taxes	566	4,435	7,400	(2,965)	60%
5202196 · Membership Dues	0	255	315	(60)	81%
Total 5202100 · Employee Benefits	13,847	76,437	112,825	(36,388)	68%
5202300 · Contractual Services					
5202355 · Contract Labor - Individual	0	80	500	(420)	16%
5202356 · Gingerbread House	0	1,000	1,000	0	100%
5202380 · Dispatch	0	13,875	13,875	0	100%
5202385 · Jail Expense	0	1,000	1,000	0	100%

City of Ovilla General Fund
Actual vs Budget Review
October 2014 through May 2015

	Current	Year to Date		\$ Over	% of Budget
	May 2015	Oct 2014 - May 2015	Budget	(Under)	Thru May
				Budget	67%
5202390 - Special Response Team	0	0	1,000	(1,000)	0%
5202395 - Contractual Services Other	0	0	1,000	(1,000)	0%
Total 5202300 - Contractual Services	0	15,955	18,375	(2,420)	87%
5202500 - Operating Services					
5202540 - Computer Maintenance	94	300	700	(400)	43%
5202560 - Internet Subscriptions	0	0	1,350	(1,350)	0%
Total 5202500 - Operating Services	94	300	2,050	(1,750)	15%
5202600 - Special Expenses					
5202675 - National Night Out	0	419	500	(81)	84%
Total 5202600 - Special Expenses	0	419	500	(81)	84%
5203100 - General Supplies					
5203110 - Office Supplies	0	868	1,500	(632)	58%
5203140 - Uniforms	0	2,981	3,500	(519)	85%
5203170 - Evidence Gathering	0	198	700	(502)	28%
Total 5203100 - General Supplies	0	4,047	5,700	(1,653)	71%
5203400 - Maintenance Supplies & Parts					
5203410 - Supplies - Custodial	11	456	600	(144)	76%
Total 5203400 - Maintenance Supplies & Parts	11	456	600	(144)	76%
5204200 - Travel Expenses					
5204210 - Travel - Local	0	0	300	(300)	0%
5204220 - Professional Development	250	956	2,000	(1,044)	48%
5204225 - Professional Dev - LEOSE	0	775	1,165	(390)	67%
5204270 - Vehicle Expenses	1,744	13,632	24,000	(10,368)	57%
Total 5204200 - Travel Expenses	1,994	15,363	27,465	(12,102)	56%

City of Ovilla General Fund
Actual vs Budget Review
October 2014 through May 2015

	Current	Year to Date		\$ Over	% of Budget
	May 2015	Oct 2014 - May 2015	Budget	(Under)	Thru May
				Budget	67%
5205200 · Data Processing Expenses					
5205220 · Data Proc - Equipment Rental	0	0	400	(400)	0%
5205240 · Data Processing - Software	0	16,638	17,500	(862)	95%
Total 5205200 · Data Processing Expenses	0	16,638	17,900	(1,262)	93%
5205300 · Printing Expenses					
5205310 · Copier Expense	82	683	1,500	(817)	46%
5205330 · Printing - Forms	0	45	300	(255)	15%
5205350 · Printing - Other	0	75	400	(325)	19%
Total 5205300 · Printing Expenses	82	804	2,200	(1,396)	37%
5205400 · Utilities					
5205410 · Telephone	110	898	1,600	(702)	56%
5205415 · Cellular Phone	116	931	1,350	(419)	69%
5205417 · Internet - PD	102	780	1,475	(695)	53%
5205420 · Wireless Cards	228	1,824	2,350	(526)	78%
5205450 · Electricity	300	2,934	4,120	(1,186)	71%
Total 5205400 · Utilities	856	7,366	10,895	(3,529)	68%
5205500 · Repairs & Building Improvements					
5205520 · Repairs - Building	29	1,140	1,517	(377)	75%
5205540 · Repairs- Machinery & Equipment	0	283	1,200	(917)	24%
5205550 · Repairs - Vehicles	1,442	5,123	7,500	(2,377)	68%
Total 5205500 · Repairs & Building Improvements	1,471	6,546	10,217	(3,671)	64%
5205600 · Insurance					
5205610 · Insurance - Property	0	1,223	1,641	(418)	75%
5205620 · Insurance - Liability	0	3,851	5,140	(1,290)	75%
5205640 · Insurance - Vehicle	0	1,775	2,400	(626)	74%

City of Ovilla General Fund
Actual vs Budget Review
October 2014 through May 2015

	Current	Year to Date		\$ Over	% of Budget
	May 2015	Oct 2014 - May 2015	Budget	(Under)	Thru May
				Budget	67%
Total 5205600 · Insurance	0	6,848	9,181	(2,333)	75%
5205700 · Other Expenses					
5205742 · Public Relations	0	0	200	(200)	0%
5205752 · Employment Screening	0	360	1,000	(640)	36%
5205765 · Miscellaneous	0	1,105	1,619	(514)	68%
Total 5205700 · Other Expenses	0	1,465	2,819	(1,354)	52%
5206400 · Minor Capital Outlay					
5206440 · Machinery & Equipment	0	1,753	1,150	603	152%
5206445 · Personal Protective Equipment	0	840	2,000	(1,160)	42%
Total 5206400 · Minor Capital Outlay	0	2,593	3,150	(557)	82%
Total 20 · Police	51,632	427,200	668,440	(241,240)	64%
25 · Municipal Court					
5251100 · Salaries & Wages					
5251140 · Municipal Judge	440	3,520	6,000	(2,480)	59%
Total 5251100 · Salaries & Wages	440	3,520	6,000	(2,480)	59%
5251400 · Support Staff					
5251405 · Support Staff	2,515	21,379	31,740	(10,361)	67%
5251420 · Jury Fees	0	0	200	(200)	0%
5251425 · City Prosecutor	0	3,846	8,500	(4,654)	45%
5251480 · Merit Raises	0	0	952	(952)	0%
5251490 · Overtime	0	29	1,400	(1,371)	2%
Total 5251400 · Support Staff	2,515	25,254	42,792	(17,538)	59%
5252100 · Employee Benefits					
5252110 · Group Insurance	1,260	5,045	6,950	(1,905)	73%
5252135 · TMRS	225	1,669	2,200	(531)	76%

City of Ovilla General Fund
Actual vs Budget Review
October 2014 through May 2015

	Current	Year to Date		\$ Over	% of Budget
	May 2015	Oct 2014 - May 2015	Budget	(Under)	Thru May
				Budget	67%
5252160 · Worker's Compensation	0	-110	120	(230)	(92%)
5252170 · Payroll Taxes	36	310	475	(165)	65%
5252196 · Membership Dues	0	0	25	(25)	0%
Total 5252100 · Employee Benefits	1,521	6,915	9,770	(2,855)	71%
5252300 · Contractual Services					
5252375 · Traffic Fines	0	11,647	32,000	(20,353)	36%
Total 5252300 · Contractual Services	0	11,647	32,000	(20,353)	36%
5252500 · Operating Services					
5252540 · Computer Maintenance	0	0	75	(75)	0%
Total 5252500 · Operating Services	0	0	75	(75)	0%
5253100 · General Supplies					
5253110 · Office Supplies	0	0	150	(150)	0%
5253140 · Uniforms	0	0	50	(50)	0%
Total 5253100 · General Supplies	0	0	200	(200)	0%
5254200 · Travel Expenses					
5254210 · Travel - Local	0	0	25	(25)	0%
Total 5254200 · Travel Expenses	0	0	25	(25)	0%
5255200 · Data Processing Expenses					
5255240 · Data Processing - SW Maint.	0	0	1,860	(1,860)	0%
Total 5255200 · Data Processing Expenses	0	0	1,860	(1,860)	0%
5255300 · Printing Expense					
5255350 · Printing - Other	0	179	800	(621)	22%
Total 5255300 · Printing Expense	0	179	800	(621)	22%

City of Ovilla General Fund
Actual vs Budget Review
October 2014 through May 2015

	Current	Year to Date		\$ Over	% of Budget
	May 2015	Oct 2014 - May 2015	Budget	(Under)	Thru May
				Budget	67%
5255600 · Insurance					
5255620 · Insurance - Liability	0	236	315	(79)	75%
Total 5255600 · Insurance	0	236	315	(79)	75%
5255700 · Other Expenses					
5255765 · Miscellaneous	0	0	100	(100)	0%
5255768 · Collection Agency Fees	191	2,000	1,400	600	143%
5255770 · Warrant Fee State Comptroller	0	0	900	(900)	0%
5255772 · Warrant Fee - Omni	0	598	400	198	150%
Total 5255700 · Other Expenses	191	2,598	2,800	(202)	93%
Total 25 · Municipal Court	4,668	50,350	96,637	(46,287)	52%
30 · Fire					
5301100 · Salaries & Wages					
5301125 · Fire Chief	2,380	24,547	41,375	(16,828)	59%
5301140 · Fire Captains	4,030	32,580	100,723	(68,144)	32%
5301180 · Merit Raises - Staff	0	0	4,263	(4,263)	0%
Total 5301100 · Salaries & Wages	6,410	57,126	146,361	(89,235)	39%
5301400 · Support Salaries					
5301440 · Firefighters	19,837	172,583	223,060	(50,477)	77%
5301480 · Merit Raises	0	0	6,692	(6,692)	0%
5301485 · Volunteer Incentive Program	1,310	12,138	15,600	(3,462)	78%
Total 5301400 · Support Salaries	21,147	184,721	245,352	(60,631)	75%
5302100 · Employee Benefits					
5302135 · TMRS	0	805	2,000	(1,195)	40%
5302137 · Volunteer Retirement	0	324	500	(176)	65%
5302160 · Worker's Compensation	0	1,553	8,350	(6,797)	19%

**City of Ovilla General Fund
Actual vs Budget Review
October 2014 through May 2015**

	Current	Year to Date		\$ Over	% of Budget
	May 2015	Oct 2014 - May 2015	Budget	(Under)	Thru May
				Budget	67%
5302170 · Payroll Taxes	2,008	16,866	27,000	(10,134)	62%
5302196 · Membership Dues	0	745	1,900	(1,155)	39%
Total 5302100 · Employee Benefits	2,008	20,293	39,750	(19,457)	51%
5302300 · Contractual Services					
5302310 · Consultant Fees	0	0	1,500	(1,500)	0%
5302380 · Dispatch	0	14,615	14,615	0	100%
5302385 · Emergency Transport Service	0	47,669	66,257	(18,588)	72%
Total 5302300 · Contractual Services	0	62,284	82,372	(20,088)	76%
5302500 · Operating Services					
5302510 · Maintenance Agreements	0	1,711	11,705	(9,994)	15%
5302540 · Computer Maintenance	0	75	1,500	(1,425)	5%
5302570 · Warning System Maintenance	0	0	780	(780)	0%
5302580 · Generator Maintenance	428	428	2,120	(1,692)	20%
Total 5302500 · Operating Services	428	2,213	16,105	(13,892)	14%
5302600 · Special Expenses					
5302675 · National Night Out	0	253	253	(0)	100%
Total 5302600 · Special Expenses	0	253	253	(0)	100%
5303100 · General Supplies					
5303110 · Office Supplies	0	348	1,600	(1,252)	22%
5303140 · Uniforms	176	3,226	5,000	(1,774)	65%
5303160 · Medical Supplies	295	3,990	5,000	(1,010)	80%
5303165 · Medical Support	244	299	500	(201)	60%
5303170 · Evidence Gathering	0	0	50	(50)	0%
5303175 · Education Aids	0	0	50	(50)	0%
Total 5303100 · General Supplies	715	7,863	12,200	(4,337)	64%

City of Ovilla General Fund
Actual vs Budget Review
October 2014 through May 2015

	Current	Year to Date		\$ Over	% of Budget
	May 2015	Oct 2014 - May 2015	Budget	(Under)	Thru May
				Budget	67%
5303400 · Maintenance Supplies & Parts					
5303410 · Supplies - Custodial	0	1,511	2,200	(689)	69%
5303420 · Building Alarm Maintenance	0	420	420	0	100%
Total 5303400 · Maintenance Supplies & Parts	0	1,931	2,620	(689)	74%
5304200 · Travel Expenses					
5304220 · Professional Development	158	656	1,300	(644)	50%
5304270 · Vehicle Expenses	419	7,964	10,000	(2,036)	80%
Total 5304200 · Travel Expenses	577	8,620	11,300	(2,680)	76%
5305200 · Data Processing Expenses					
5305230 · Data Proc-Maintenance & Repair	0	38	1,000	(963)	4%
5305240 · Data Processing - Software	0	2,916	2,850	66	102%
Total 5305200 · Data Processing Expenses	0	2,953	3,850	(897)	77%
5305300 · Printing Expense					
5305310 · Copier Expense	236	2,058	3,100	(1,042)	66%
5305330 · Printing - Forms	0	17	100	(83)	17%
Total 5305300 · Printing Expense	236	2,075	3,200	(1,125)	65%
5305400 · Utilities					
5305410 · Telephone	221	1,791	2,350	(559)	76%
5305415 · Cellular Phone	75	375	525	(150)	71%
5305417 · Internet - Fire Dept.	406	3,253	3,600	(347)	90%
5305430 · Natural Gas	49	1,597	2,400	(803)	67%
5305450 · Electricity	402	3,230	5,562	(2,332)	58%
Total 5305400 · Utilities	1,153	10,246	14,437	(4,191)	71%
5305500 · Repairs & Bldg Improvements					
5305520 · Repairs - Building	838	2,194	2,800	(606)	78%
5305540 · Repairs - Machinery & Equipment	50	4,916	19,000	(14,084)	26%

City of Ovilla General Fund
Actual vs Budget Review
October 2014 through May 2015

	Current	Year to Date		\$ Over	% of Budget
	May 2015	Oct 2014 - May 2015	Budget	(Under)	Thru May
				Budget	67%
5305545 · Repairs - Apparatus	2,980	10,845	12,000	(1,155)	90%
5305550 · Repairs - Vehicles	65	3,119	3,500	(381)	89%
Total 5305500 · Repairs & Bldg Improvements	3,934	21,074	37,300	(16,226)	57%
5305600 · Insurance					
5305620 · Insurance - Liability	0	4,849	6,500	(1,651)	75%
5305640 · Insurance - Vehicle	0	7,279	10,200	(2,922)	71%
Total 5305600 · Insurance	0	12,127	16,700	(4,573)	73%
5305700 · Other Expenses					
5305705 · Postage	0	20	50	(30)	40%
5305752 · Employment Screening	0	48	165	(117)	29%
5305765 · Flags & Miscellaneous	10	95	100	(5)	95%
Total 5305700 · Other Expenses	10	163	315	(152)	52%
5306400 · Minor Capital Outlay					
5306440 · Machinery & Equipment	1,267	3,408	10,300	(6,892)	33%
5306445 · Personal Protective Equipment	0	4,097	20,247	(16,151)	20%
Total 5306400 · Minor Capital Outlay	1,267	7,504	30,547	(23,043)	25%
Total 30 · Fire	37,883	401,449	662,662	(261,213)	61%
40 · Community Services					
5401100 · Salaries & Wages					
5401135 · ACO/Code Enforcement Officer	3,170	26,981	40,000	(13,019)	67%
5401180 · Merit Raises - Staff	0		1,200	(1,200)	0%
5401190 · Overtime	446	2,274	2,850	(576)	80%
Total 5401100 · Salaries & Wages	3,615	29,255	44,050	(14,795)	66%
5402100 · Employee Benefits					
5402110 · Group Insurance	350	2,800	6,960	(4,160)	40%
5402135 · TMRS	327	2,309	2,800	(491)	82%

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Actual vs Budget Review
October 2014 through May 2015

	Current	Year to Date		\$ Over	% of Budget
	May 2015	Oct 2014 - May 2015	Budget	(Under)	Thru May
				Budget	67%
5402160 · Worker's Compensation	0	216	245	(29)	88%
5402170 · Payroll Taxes	58	470	600	(130)	78%
5402190 · License	0	150	625	(475)	24%
Total 5402100 · Employee Benefits	736	5,946	11,230	(5,284)	53%
5402300 · Contractual Services					
5402315 · Contract Building Inspections	2,560	43,105	46,800	(3,695)	92%
5402370 · Impound Fees	0	1,150	1,400	(250)	82%
Total 5402300 · Contractual Services	2,560	44,255	48,200	(3,945)	92%
5402600 · Special Expenses					
5402680 · Environmental Testing	61	561	2,300	(1,739)	24%
5402685 · Clean up Day	0	0	100	(100)	0%
Total 5402600 · Special Expenses	61	561	2,400	(1,839)	23%
5403100 · General Supplies					
5403110 · Office Supplies	0	0	50	(50)	0%
5403120 · Animal Care	23	74	150	(76)	49%
5403122 · Pet Supplies	0	241	500	(259)	48%
5403140 · Uniforms	0	285	350	(65)	81%
Total 5403100 · General Supplies	23	599	1,050	(451)	57%
5403400 · Maintenance Supplies & Parts					
5403460 · Miscellaneous	0	177	100	77	177%
Total 5403400 · Maintenance Supplies & Parts	0	177	100	77	177%
5404200 · Travel Expenses					
5404210 · Travel - Local	0	0	25	(25)	0%
5404220 · Professional Development	0	0	200	(200)	0%
5404270 · Vehicle Expenses	145	2,139	2,200	(61)	97%
Total 5404200 · Travel Expenses	145	2,139	2,425	(286)	88%

City of Ovilla General Fund
Actual vs Budget Review
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	Current	Year to Date		\$ Over	% of Budget
	May 2015	Oct 2014 - May 2015	Budget	(Under)	Thru May
				Budget	67%
5405200 · Data Processing Expenses					
5405230 · Data Proc-Maintenance & Repairs	0	0	1,080	(1,080)	0%
Total 5405200 · Data Processing Expenses	0	0	1,080	(1,080)	0%
5405300 · Printing Expense					
5405330 · Printing - Forms	0	0	150	(150)	0%
Total 5405300 · Printing Expense	0	0	150	(150)	0%
5405400 · Utilities					
5405415 · Cellular Phone	79	635	550	85	115%
Total 5405400 · Utilities	79	635	550	85	115%
5405600 · Insurance					
5405610 · Insurance - Property	0	6	8	(2)	75%
5405620 · Insurance - Liability	0	159	215	(56)	74%
5405640 · Insurance - Vehicle	0	197	300	(103)	66%
Total 5405600 · Insurance	0	362	523	(161)	69%
5405700 · Other Expenses					
5405765 · Miscellaneous	0	77	100	(23)	77%
Total 5405700 · Other Expenses	0	77	100	(23)	77%
5406400 · Minor Capital Outlay					
5406440 · Machinery & Equipment	0	273	2,700	(2,427)	10%
Total 5406400 · Minor Capital Outlay	0	273	2,700	(2,427)	10%
Total 40 · Community Services	7,219	84,279	114,558	(30,279)	74%
45 · Solid Waste					
5455400 · Utilities					
5455465 · Solidwaste Pickup (Garbage)	16,692	133,536	204,661	(71,125)	65%

**City of Ovilla General Fund
Actual vs Budget Review
October 2014 through May 2015**

	Current	Year to Date		\$ Over	% of Budget
	May 2015	Oct 2014 - May 2015	Budget	(Under)	Thru May
				Budget	67%
Total 5455400 · Utilities	16,692	133,536	204,661	(71,125)	65%
Total 45 · Solid Waste	16,692	133,536	204,661	(71,125)	65%
50 · Streets					
5501400 · Support Staff					
5501415 · Maintenance Crew	4,000	18,239	24,044	(5,805)	76%
5501480 · Merit Raises	0	0	721	(721)	0%
5501490 · Overtime	98	831	1,575	(744)	53%
5501500 · Streets - On Call	0	350	700	(350)	50%
Total 5501400 · Support Staff	4,098	19,420	27,040	(7,620)	72%
5502100 · Employee Benefits					
5502110 · Group Insurance	1,260	5,045	6,960	(1,915)	72%
5502135 · TMRS	366	1,541	1,700	(159)	91%
5502160 · Worker's Compensation	0	746	1,340	(594)	56%
5502170 · Payroll Taxes	58	275	360	(85)	76%
5502190 · License	0	0	122	(122)	0%
Total 5502100 · Employee Benefits	1,685	7,607	10,482	(2,875)	73%
5502200 · Special Services					
5502280 · NCTCOG- SWMP Fees	0	1,556	6,400	(4,844)	24%
Total 5502200 · Special Services	0	1,556	6,400	(4,844)	24%
5502600 · Special Expenses					
5502620 · Emergency Clean Up	0	0	2,250	(2,250)	0%
Total 5502600 · Special Expenses	0	0	2,250	(2,250)	0%
5503100 · General Supplies					
5503110 · Office Supplies	0	0	100	(100)	0%

City of Ovilla General Fund
Actual vs Budget Review
October 2014 through May 2015

	Current	Year to Date		\$ Over	% of Budget
	May 2015	Oct 2014 - May 2015	Budget	(Under)	Thru May
				Budget	67%
5503140 · Uniforms	0	425	500	(75)	85%
Total 5503100 · General Supplies	0	425	600	(175)	71%
5503400 · Maintenance Supplies & Parts					
5503405 · Drainage Maintenance	0	0	500	(500)	0%
5503420 · Supplies - Street Signs	0	1,169	2,000	(831)	58%
5503460 · Miscellaneous	0	0	300	(300)	0%
Total 5503400 · Maintenance Supplies & Parts	0	1,169	2,800	(1,631)	42%
5504200 · Travel Expenses					
5504220 · Professional Development	0	24	500	(476)	5%
5504270 · Vehicle Expenses	539	1,620	6,500	(4,880)	25%
Total 5504200 · Travel Expenses	539	1,644	7,000	(5,356)	23%
5505300 · Printing Expense					
5505350 · Printing - Other	0	311	350	(39)	89%
Total 5505300 · Printing Expense	0	311	350	(39)	89%
5505400 · Utilities					
5505450 · Electricity	4,240	30,038	45,000	(14,962)	67%
Total 5505400 · Utilities	4,240	30,038	45,000	(14,962)	67%
5505500 · Repairs & Bldg Improvements					
5405520 · Repairs - Building	0	0	500	(500)	0%
5505540 · Repairs - Machinery & Equipment	102	234	3,500	(3,266)	7%
5505550 · Repairs - Vehicles	0	752	2,400	(1,648)	31%
5505560 · Repairs -Street Maint.& Repairs	1,615	9,739	50,000	(40,261)	19%
5505565 · Repairs - Infrastruct Drainage	0	39	3,000	(2,961)	1%
5505590 · Repairs - Other	0	0	1,500	(1,500)	0%
Total 5505500 · Repairs & Bldg Improvements	1,717	10,765	60,900	(50,135)	18%

City of Ovilla General Fund
Actual vs Budget Review
October 2014 through May 2015

	Current	Year to Date		\$ Over	% of Budget
	May 2015	Oct 2014 - May 2015	Budget	(Under)	Thru May
				Budget	67%
5505600 · Insurance					
5505620 · Insurance - Liability	0	854	1,140	(287)	75%
5505640 · Insurance - Vehicle	0	2,669	3,460	(791)	77%
Total 5505600 · Insurance	0	3,522	4,600	(1,078)	77%
5505700 · Other Expenses					
5505752 · Employment Screening	0	5	150	(145)	3%
Total 5505700 · Other Expenses	0	5	150	(145)	3%
5506400 · Minor Capital Outlay					
5506440 · Machinery & Equipment	350	780	3,000	(2,220)	26%
5506445 · Personal Protective Equipment	0	0	300	(300)	0%
5506490 · Other	0	0	850	(850)	0%
Total 5506400 · Minor Capital Outlay	350	780	4,150	(3,370)	19%
5507400 · Capitalized Assets					
5507440 · Machinery & Equipment	0	0	7,000	(7,000)	0%
5507460 · Infrastructure	0	7,500	313,200	(305,700)	2%
Total 5507400 · Capitalized Assets	0	7,500	320,200	(312,700)	2%
Total 50 · Streets	12,628	84,742	491,922	(407,180)	17%
60 · Parks					
5602400 · Rentals					
5602490 · Rental - Other	210	1,886	2,900	(1,014)	65%
Total 5602400 · Rentals	210	1,886	2,900	(1,014)	65%
5602600 · Special Expenses					
5602680 · Heritage Day	0	752	8,000	(7,248)	9%

City of Ovilla General Fund
Actual vs Budget Review
October 2014 through May 2015

	Current	Year to Date		\$ Over	% of Budget
	May 2015	Oct 2014 - May 2015	Budget	(Under)	Thru May
				Budget	67%
5602690 - Special Events	1,517	1,517	0	0	100%
Total 5602600 - Special Expenses	1,517	2,270	8,000	-7,248	28%
5603400 - Maintenance Supplies & Parts					
5603460 - Miscellaneous	0	0	300	(300)	0%
Total 5603400 - Maintenance Supplies & Parts	0	0	300	(300)	0%
5605400 - Utilities					
5605450 - Electricity	593	5,071	8,300	(3,229)	61%
Total 5605400 - Utilities	593	5,071	8,300	(3,229)	61%
5605500 - Repairs & Bldg Improvements					
5605520 - Repairs - Building	0	0	250	(250)	0%
5605530 - REPAIRS-IMP OTHER THAN BLDGS	0	1,392	1,000	392	139%
Total 5605500 - Repairs & Bldg Improvements	0	1,392	1,250	142	111%
5605600 - Insurance					
5605610 - Insurance - Property	0	85	115	(30)	74%
5605620 - Insurance - Liability	0	361	500	(139)	72%
5605640 - Insurance - Vehicle	0	166	240	(74)	69%
Total 5605600 - Insurance	0	611	855	(244)	71%
5605700 - Other Expenses					
5605765 - Miscellaneous	95	346	300	46	115%
Total 5605700 - Other Expenses	95	346	300	46	115%
5606400 - Minor Capital Outlay					
5606410 - Land Improvements	129	433	500	(67)	87%
5606440 - Machinery & Equipment	102	321	500	(179)	64%
Total 5606400 - Minor Capital Outlay	231	755	1,000	(245)	75%

City of Ovilla General Fund
Actual vs Budget Review
October 2014 through May 2015

	Current	Year to Date		\$ Over	% of Budget
	May 2015	Oct 2014 - May 2015	Budget	(Under)	Thru May
				Budget	67%
5607400 · Capitalized Assets					
5607440 · Machinery & Equipment	19	109	500	(391)	22%
Total 5607400 · Capitalized Assets	19	109	500	(391)	22%
Total 60 · Parks	2,664	12,440	23,405	(10,965)	53%
Total Expenditures	162,637	1,487,808	2,695,456	(1,207,648)	55%
Net Change in Fund Balance	-57,902	663,878	0	663,878	100%

Ovilla W&S Utility Fund
Actual vs Budget Review
October 2014 through May 2015

	Current	Year to Date		\$ Over	% of Budget
	May 2015	Oct 2014 - May 2015	Budget	(Under)	Thru May
				Budget	67%
Resources					
4000400 · Charges for Services					
4000460 · Water Sales	46,824	511,531	930,000	(418,469)	55%
4000461 · Sewer Service	32,119	260,232	391,569	(131,337)	66%
4000465 · Water & Sewer Penalties	1,248	12,965	18,000	(5,035)	72%
4000471 · Reconnect Fees	509	3,736	5,000	(1,264)	75%
4000472 · Meters	0	2,775	1,000	1,775	278%
4000473 · Connect Fees	400	2,838	2,000	838	142%
4000478 · Infrastructure Improvement Fee	5,112	39,966	60,000	(20,034)	67%
4000480-Solid Waste Fees (Garbage)	2,597	2,596	0	2,596	100%
Total 4000400 · Charges for Services	88,808	836,639	1,407,569	(570,930)	59%
4000800 · Other Revenue					
4000880 · Capital Rec Fee	1,250	41,250	37,500	3,750	110%
4000840 · Interest Earned	258	2,057	2,600	(543)	79%
4000890 · Misc Other Revenue	0	1,500	1,000	500	150%
Total 4000800 · Other Revenue	1,508	44,807	41,100	3,707	109%
Total Resources	90,316	881,446	1,448,669	(567,223)	61%
Expense					
70 · Administration					
5701100 · Salaries & Wages					
5701110 · City Administrator	0	12,366	20,600	(8,234)	60%
5701115 · City Secretary	0	6,566	13,133	(6,567)	50%
5701117 · Finance Accountant	0	6,125	12,000	(5,875)	51%
5701120 · Part Time Admin. Support	0	3,718	7,218	(3,500)	52%
5701130 · Public Works Director	4,030	34,254	50,862	(16,608)	67%
5701180 · Merit Raises, Staff	0	0	3,200	(3,200)	0%
Total 5701100 · Salaries & Wages	4,030	63,029	107,013	(43,984)	59%

Ovilla W&S Utility Fund
Actual vs Budget Review
October 2014 through May 2015

	Current	Year to Date		\$ Over	% of Budget
	May 2015	Oct 2014 - May 2015	Budget	(Under)	Thru May
				Budget	67%
5702100 · Employee Benefits					
5702110 · Group Insurance	1,260	5,045	6,960	(1,915)	72%
5702135 · TMRS	364	2,701	3,400	(699)	79%
5702170 · Payroll Taxes	58	497	780	(283)	64%
Total 5702100 · Employee Benefits	1,683	8,243	11,140	(2,897)	74%
5702200 · Special Services					
5702230 · Legal Fees	0	0	1,000	(1,000)	0%
5702240 · Audit	0	8,450	5,780	2,670	146%
5702250 · Accounting	0	107	1,000	(893)	11%
Total 5702200 · Special Services	0	8,557	7,780	777	110%
5702300 · Contractual Services /Personnel					
5702310 · Consultant Fees	0	3,175	3,500	(325)	91%
Total 5702300 · Contractual Services /Personnel	0	3,175	3,500	(325)	91%
5703100 · General Supplies					
5703110 · Office Supplies	0	657	700	(43)	94%
Total 5703100 · General Supplies	0	657	700	(43)	94%
5703400 · Maintenance Supplies / Parts					
5703410 · Supplies - Custodial	0	0	200	(200)	0%
Total 5703400 · Maintenance Supplies / Parts	0	0	200	(200)	0%
5704200 · Travel Expenses					
5704210 · Travel - Local	0	164	200	(36)	82%
5704220 · Professional Development	0	581	750	(169)	77%
Total 5704200 · Travel Expenses	0	745	950	(205)	78%
5705200 · Data Processing Expenses					

Ovilla W&S Utility Fund
Actual vs Budget Review
October 2014 through May 2015

	Current	Year to Date		\$ Over (Under)	% of Budget Thru May
	May 2015	Oct 2014 - May 2015	Budget	Budget	67%
5705240 · Data Processing - Software	0	0	400	(400)	0%
Total 5705200 · Data Processing Expenses	0	0	400	(400)	0%
5705300 · Printing Expense					
5705350 · Printing - Other	0	0	250	(250)	0%
Total 5705300 · Printing Expense	0	0	250	(250)	0%
5705400 · Utilities					
5705410 · Telephone	110	881	1,350	(469)	65%
5705415 · Cellular Phone	74	595	450	145	132%
5705417 · Internet	102	746	825	(79)	90%
Total 5705400 · Utilities	286	2,223	2,625	(402)	85%
5705700 · Other Expenses					
5705705 · Postage	500	5,826	6,600	(774)	88%
5705740 · Advertising	158	158	300	(142)	53%
5705760 · Bank Service Charge	20	(25)	200	(225)	(12%)
5705765 · Miscellaneous	0	0	100	(100)	0%
5705775 · Credit Card Transaction Fee	(31)	642	3,000	(2,358)	21%
Total 5705700 · Other Expenses	647	6,602	10,200	(3,598)	65%
5706400 · Minor Capital Outlay					
5706440 · Machinery & Equipment	0	0	500	(500)	0%
Total 5706400 · Minor Capital Outlay	0	0	500	(500)	0%
5709000 · Reserve					
5708215 · Admin. Exp. to General Fund	0	62,681	125,361	(62,681)	50%
5709002 · Capital Improv. Water Reserve	0	0	16,730	(16,730)	0%
5709003 · Capital Improv. Sewer Reserve	0	0	23,400	(23,400)	0%
5709010 · Administrative Reserves	0	0	5,700	(5,700)	0%
Total 5709000 · Reserve	0	62,681	171,191	(108,511)	37%

Ovilla W&S Utility Fund
Actual vs Budget Review
October 2014 through May 2015

	Current	Year to Date		\$ Over	% of Budget
	May 2015	Oct 2014 - May 2015	Budget	(Under)	Thru May
				Budget	67%
Total 70 · Administration	6,646	155,910	316,449	(160,539)	49%
75 · Water					
5751100 · Salaries & Wages					
5751133 · Superintendent	3,154	26,808	42,000	(15,192)	64%
5751180 · Merit Raises - Staff	0	0	1,260	(1,260)	0%
Total 5751100 · Salaries & Wages	3,154	26,808	43,260	(16,452)	62%
5751400 · Support Salaries					
5751405 · Support Staff	3,279	20,997	29,702	(8,705)	71%
5751415 · Maintenance Crew	2,236	34,427	51,350	(16,923)	67%
5751430 · Seasonal Crew	0	0	3,000	(3,000)	0%
5751450 · Certification Pay	69	589	1,200	(611)	49%
5751480 · Merit Raises	0	0	2,432	(2,432)	0%
5751490 · Overtime	297	1,504	4,000	(2,496)	38%
5751500 · Water - On Call	50	400	1,000	(600)	40%
Total 5751400 · Support Salaries	5,931	57,917	92,684	(34,767)	62%
5752100 · Employee Benefits					
5752110 · Group Insurance	3,220	14,290	26,010	(11,720)	55%
5752135 · TMRS	808	6,932	9,800	(2,868)	71%
5752160 · Worker's Compensation	0	1,976	3,150	(1,174)	63%
5752170 · Payroll Taxes	140	1,353	2,260	(907)	60%
5752190 · Licenses	0	111	222	(111)	50%
Total 5752100 · Employee Benefits	4,168	24,661	41,442	(16,781)	60%
5752300 · Contractual Services/Personnel					
5752350 · Contract Labor - Company	0	0	0	0	0%
5752380 · Dispatch	0	9,010	10,270	(1,260)	88%
Total 5752300 · Contractual Services/Personnel	0	9,010	10,270	(1,260)	88%

Ovilla W&S Utility Fund
Actual vs Budget Review
October 2014 through May 2015

	Current	Year to Date		\$ Over	% of Budget
	May 2015	Oct 2014 - May 2015	Budget	(Under)	Thru May
				Budget	67%
5752400 · Rentals					
5752420 · Rental - Machinery & Equipment	0	0	500	(500)	0%
Total 5752400 · Rentals	0	0	500	(500)	0%
5752500 · Operating Services					
5752580 · Water Testing	1,434	2,394	4,000	(1,606)	60%
5752590 · TCEQ Fees	0	2,634	3,000	(366)	88%
Total 5752500 · Operating Services	1,434	5,029	7,000	(1,971)	72%
5753100 · General Supplies					
5753140 · Uniforms	0	1,398	1,500	(102)	93%
Total 5753100 · General Supplies	0	1,398	1,500	(102)	93%
5753400 · Maintenance Supplies & Parts					
5753460 · Miscellaneous	0	130	300	(170)	43%
Total 5753400 · Maintenance Supplies & Parts	0	130	300	(170)	43%
5754200 · Travel Expenses					
5754220 · Professional Development	0	700	750	(50)	93%
5754270 · Vehicle Expenses	892	5,761	9,000	(3,239)	64%
Total 5754200 · Travel Expenses	892	6,461	9,750	(3,289)	66%
5755200 · Data Processing Expenses					
5755230 · Data Proc-Maintenance & Repairs	0	771	1,300	(529)	59%
5755240 · Data Processing - Software	0	3,434	4,200	(766)	82%
Total 5755200 · Data Processing Expenses	0	4,205	5,500	(1,295)	76%
5755300 · Printing Expenses					
5755310 · Copier Expense	0	0	2,700	(2,700)	0%
5755350 · Printing - Other	0	1,431	1,500	(69)	95%

Ovilla W&S Utility Fund
Actual vs Budget Review
October 2014 through May 2015

	Current	Year to Date		\$ Over	% of Budget
	May 2015	Oct 2014 - May 2015	Budget	(Under)	Thru May
				Budget	67%
Total 5755300 · Printing Expenses	0	1,431	4,200	(2,769)	34%
5755400 · Utilities					
5755415 · Cellular Phone	106	850	1,500	(650)	57%
5755450 · Electricity	1,456	17,285	22,660	(5,375)	76%
5755460 · Water, wholesale	17,273	179,847	360,500	(180,653)	50%
Total 5755400 · Utilities	18,836	197,982	384,660	(186,678)	51%
5755500 · Repairs & Building Improvements					
5755540 · Repairs- Machinery & Equipment	0	2,010	5,000	(2,990)	40%
5755550 · Repairs - Vehicles	0	742	2,000	(1,258)	37%
5755570 · Inventory Expense	1,064	5,440	10,000	(4,560)	54%
5755580 · Water Chemical Expense	623	5,411	8,000	(2,589)	68%
5755590 · Repairs - Other	0	2,498	3,000	(502)	83%
Total 5755500 · Repairs & Building Improvements	1,687	16,102	28,000	(11,898)	58%
5755600 · Insurance					
5755610 · Insurance - Property	0	1,982	2,643	(661)	75%
5755620 · Insurance - Liability	0	1,205	1,750	(545)	69%
5755640 · Insurance - Vehicle	0	462	1,600	(1,138)	29%
Total 5755600 · Insurance	0	3,650	5,993	(2,344)	61%
5755700 · Other Expenses					
5755752 · Employment Screening	0	0	300	(300)	0%
Total 5755700 · Other Expenses	0	0	300	(300)	0%
5756400 · Minor Capital Outlay					
5756440 · Machinery & Equipment	0	0	500	(500)	0%
5756490 · Other	0	0	500	(500)	0%
Total 5756400 · Minor Capital Outlay	0	0	1,000	(1,000)	0%

Ovilla W&S Utility Fund
Actual vs Budget Review
October 2014 through May 2015

	Current	Year to Date		\$ Over	% of Budget
	May 2015	Oct 2014 - May 2015	Budget	(Under) Budget	Thru May 67%
5757400 · Capitalized Assets					
5757440 · Machinery & Equipment	0	0	2,200	(2,200)	0%
5757450 · Vehicles	0	23,770	23,770	0	100%
5757470 · Infrastructure - Water	0	1,086	6,000	(4,914)	18%
Total 5757400 · Capitalized Assets	0	24,856	31,970	(7,114)	78%
5757900 · Long-Term Debt					
5758225 · Admin. Expense to Debt Fund	0	62,465	124,930	(62,465)	50%
Total 5757900 · Long-Term Debt	0	62,465	124,930	(62,465)	50%
Total 75 · Water	36,101	442,104	793,259	(351,155)	56%
80 · Sewer					
5801400 · Support Salaries					
5801405 · Support Staff	0	5,677	9,900	(4,223)	57%
5801415 · Maintenance Crew	6,213	38,890	55,702	(16,812)	70%
5801450 · Certification Pay	69	589	1,210	(621)	49%
5801480 · Merit Raises	0	0	1,968	(1,968)	0%
5801490 · Overtime	817	2,718	2,650	68	103%
5801500 · Sewer - On Call	150	650	1,150	(500)	57%
Total 5801400 · Support Salaries	7,249	48,524	72,580	(24,056)	67%
5802100 · Employee Benefits					
5802110 · Group Insurance	2,520	10,790	15,650	(4,860)	69%
5802135 · TMRS	644	3,336	3,900	(564)	86%
5802160 · Worker's Compensation-Sewer	0	1,976	2,730	(754)	72%
5802170 · Payroll Taxes	103	611	980	(369)	62%
5802190 · Licenses	0	111	222	(111)	50%
Total 5802100 · Employee Benefits	3,267	16,823	23,482	(6,659)	72%

Ovilla W&S Utility Fund
Actual vs Budget Review
October 2014 through May 2015

	Current	Year to Date		\$ Over	% of Budget
	May 2015	Oct 2014 - May 2015	Budget	(Under)	Thru May
				Budget	67%
5802300 · Contractual Services/Personnel					
5802350 · Contract Labor - Company	0	1,500	2,000	(500)	75%
Total 5802300 · Contractual Services/Personnel	0	1,500	2,000	(500)	75%
5802500 · Operating Services					
5802515 · Sardis Collection Expense	623	4,999	2,500	2,499	200%
5802590 · TCEQ Fees - Sewer	0	0	100	(100)	0%
Total 5802500 · Operating Services	623	4,999	2,600	2,399	192%
5803100 · General Supplies					
5803140 · Uniforms	0	917	1,000	(83)	92%
Total 5803100 · General Supplies	0	917	1,000	(83)	92%
5803400 · Maintenance Supplies & Parts					
5803460 · Miscellaneous	0	0	500	(500)	0%
Total 5803400 · Maintenance Supplies & Parts	0	0	500	(500)	0%
5804200 · Travel Expenses					
5804220 · Professional Development	0	300	500	(200)	60%
5804270 · Vehicle Expense	0	630	1,500	(870)	42%
Total 5804200 · Travel Expenses	0	930	2,000	(1,070)	47%
5805400 · Utilities					
5805450 · Electricity	323	1,620	2,781	(1,161)	58%
5805463 · TRA Wastewater Treatment	18,666	125,948	216,000	(90,052)	58%
Total 5805400 · Utilities	18,989	127,569	218,781	(91,212)	58%
5805500 · Repairs & Bldg Improvements					
5805510 · Repairs - Land Improvements	0	28	300	(272)	9%
5805540 · Repairs - Machinery & Equipment	0	5,011	6,500	(1,489)	77%
5805570 · Inventory Expense	47	1,558	2,000	(442)	78%

Ovilla W&S Utility Fund
Actual vs Budget Review
October 2014 through May 2015

	Current	Year to Date		\$ Over (Under)	% of Budget
	May 2015	Oct 2014 - May 2015	Budget	Budget	Thru May 67%
5805590 · Repairs - Other	0	499	500	(1)	100%
Total 5805500 · Repairs & Bldg Improvements	47	7,095	9,300	(2,205)	76%
5805600 · Insurance					
5805610 · Insurance - Property	0	41	93	(52)	44%
5805620 · Insurance - Liability	0	278	375	(97)	74%
5805640 · Insurance - Vehicle	0	29	50	(22)	57%
Total 5805600 · Insurance	0	348	518	(170)	67%
5805700 · Other Expenses					
5805752 · Employment Screening	0	0	200	(200)	0%
Total 5805700 · Other Expenses	0	0	200	(200)	0%
5807400 · Capitalized Assets					
5807440 · Machinery & Equipment	0	5,973	6,000	(27)	100%
Total 5807400 · Capitalized Assets	0	5,973	6,000	(27)	100%
Total 80 · Sewer	30,175	214,679	338,961	(124,282)	63%
Total Expense	72,922	812,692	1,448,669	(635,977)	56%
Change in Net Position	17,394	68,754	0	68,754	100%

Ovilla Debt Service
Actual vs Budget Review
October 2014 through May 2015

	Current	Year to Date		\$ Over	% of Budget
	May 2015	Oct 2014 - May 2015	Budget	(Under)	Thru May
				Budget	67%
Revenues					
4000100 · Taxes					
4000107 · Ad Valorem, Current I & S	1,649	409,014	415,211	(6,197)	99%
4000111 · Ad Valorem, Delinquent I & S	46	4,732	3,570	1,162	133%
4000114 · Interest/Penalties - I & S	80	3,340	2,844	496	117%
Total 4000100 · Taxes	1,775	417,086	421,625	(4,539)	99%
4000800 · Other Revenue					
4000840 · Interest Earned	74	348	770	(422)	45%
4000900 · Reduction of Reserve Fund Bal.	-	-	28,500	(28,500)	0%
4000930 · Admin.Rev.Rec.Fr Water & Sewer	-	62,465	124,930	(62,465)	50%
Total 4000800 · Other Revenue	74	62,813	154,200	(91,387)	41%
Total Revenues	1,849	479,899	575,825	(95,926)	83%
Expenditures					
5157900 · Long-Term Debt					
5157930 · Paying Agent Fees	-	-	500	(500)	0%
51579349 - 2011 Bond Issue Principle	-	-	365,000	(365,000)	0%
5157940 · 2011 Bond Issue Interest	-	105,563	210,325	(104,763)	50%
Total 5157900 · Long-Term Debt	-	105,563	575,825	(470,263)	18%
Total Expenditures	-	105,563	575,825	(470,263)	18%
Net Change in Fund Balance	1,849	374,337	-	374,337	100%

City of Ovilla Capital Projects Fund

Actual vs Budget Review

October 2014 through May 2015

	Current	Year to Date		\$ Over	% of Budget
	May 2015	Oct 2014 - May 2015	Budget	(Under)	Thru May
				Budget	67%
Revenues					
4000800 · Other Revenue					
4000845 · Interest Earned - Texstar	0	0	1	(1)	27%
4000850 · Interest Earned - Prosperity	22	173	255	(82)	68%
Total 4000800 · Other Revenue	22	173	256	(83)	68%
Total Revenues	22	173	256	(83)	68%
Expense					
5879000 · Reserves					
5879010 · Admin Reserves	0	0	256	(256)	0%
Total 5879000 · Reserves	0	0	256	(256)	0%
Total Expense	0	0	256	(256)	0%
Change in Net Position	22	173	0	173	100%

**Ovilla Park Impact Fund
Actual vs Budget Review
October 2014 through May 2015**

	Current	Year to Date		\$ Over	% of Budget
	May 2015	Oct 2014 - May 2015	Budget	(Under) Budget	Thru May 67%
Revenues					
4000400 · Charges for Services					
4000460 · Park Impact	0	11,708	10,000	1,708	117%
Total 4000400 · Charges for Services	0	11,708	10,000	1,708	117%
4000800 · Other Revenue					
4000840 · Interest Earned	10	72	45	27	159%
Total 4000800 · Other Revenue	10	72	45	27	159%
Total Revenues	10	11,780	10,045	1,735	117%
Expenditures					
5606400 · Minor Capital Outlay					
5606410 · Land Improvements	0	0	500	(500)	0%
Total 5606400 · Minor Capital Outlay	0	0	500	(500)	0%
5607400 · Capitalized Assets					
5607440 · Capital Machinery & Equipment	0	0	3,500	(3,500)	0%
Total 5607400 · Capitalized Assets	0	0	3,500	(3,500)	0%
5609000 · Reserves					
5609035 · Park Impact Reserves	0	0	6,045	(6,045)	0%
Total 5609000 · Reserves	0	0	6,045	(6,045)	0%
Total Expenditures	0	0	10,045	(10,045)	0%
Net Change in Fund Balance	10	11,780	0	11,780	100%

Ovilla W&S Impact Fee Fund
Actual vs Budget Review
October 2014 through May 2015

	Current	Year to Date		\$ Over	% of Budget
	May-15	Oct 2014 -May 2015	Budget	(Under)	Thru May
				Budget	67%
Revenues					
4000400 · Charges for Services					
4000476 · Water Impact Fee	0	3,570	0	3,570	100%
4000477 · Sewer Impact Fee	1,400	22,930	2,610	20,320	879%
Total 4000400 · Charges for Services	1,400	26,500	2,610	23,890	1,015%
4000800 · Other Revenue					
4000840 · Interest Earned	13	100	195	(95)	51%
4000880 · Transfer In - Water Impact	0	0	73,505	(73,505)	0%
Total 4000800 · Other Revenue	13	100	73,700	(73,600)	0%
Total Revenues	1,413	26,600	76,310	(49,710)	35%
Expense					
5755500 · Repairs					
5755560 · Repairs - Water Lines	0	0	55,000	(55,000)	0%
5755500 · Repairs - Other	0	0	18,700	(18,700)	0%
Total 5755500 · Reserves	0	0	73,700	(73,700)	0%
5859000 · Reserves					
5859030 · Sewer Impact Fees Reserve	0	262	2,610	(2,348)	10%
Total 5859000 · Reserves	0	262	2,610	(2,348)	10%
Total Expense	0	262	76,310	(76,048)	0%
Change in Net Position	1,413	26,338	0	26,338	100%

Ovilla 4B Economic Development Corporation

Actual vs Budget Review

October 2014 through May 2015

	Current	Year to Date		\$ Over	% of Budget
	May 2015	Oct 2014 - May 2015	Budget	(Under)	Thru May
				Budget	67%
Revenues					
4000100 · Taxes					
4000120 · Sales tax	10,674	56,352	98,500	(42,148)	57%
Total 4000100 · Taxes	10,674	56,352	98,500	(42,148)	57%
4000800 · Other Revenue					
4000840 · Interest Income	108	834	785	49	106%
Total 4000800 · Other Revenue	108	834	785	49	106%
Total Revenues	10,782	57,186	99,285	(42,099)	58%
Expenditures					
8102200 · Special Services					
8102230 · Legal Fees	0	0	500	(500)	0%
8102240 · Audit	1,600	1,600	1,600	0	100%
Total 8102200 · Special Services	1,600	1,600	2,100	(500)	76%
8102300 · Consultant Services					
8102310 · Consultant Fees	0	0	20,000	(20,000)	0%
Total 8102300 · Consultant Services	0	0	20,000	(20,000)	0%
8103100 · General Supplies	0				
8103110 · Office Supplies	0	0	100	(100)	0%
Total 8103100 · General Supplies	0	0	100	(100)	0%
8104200 · Travel Expense					
8104210 · Travel Expense	0	504	1,000	(496)	50%
8104220 · Professional Development	850	2,050	2,300	(250)	89%
Total 8104200 · Travel Expense	850	2,554	3,300	(746)	77%

Ovilla 4B Economic Development Corporation

Actual vs Budget Review

October 2014 through May 2015

	Current	Year to Date		\$ Over	% of Budget
	May 2015	Oct 2014 - May 2015	Budget	(Under)	Thru May
				Budget	67%
8105300 · - Printing					
8105320 · Printing Expense	0	0	300	(300)	0%
Total 8105300 · - Printing	0	0	300	(300)	0%
8105500 · - Projects					
8105560 · Sewer Line	0	0	45,000	(45,000)	0%
Total 8105500 · - Projects	0	0	45,000	(45,000)	0%
8105600 · Insurance					
8105620 · Insurance - Liability	0	220	295	(75)	74%
Total 8105600 · Insurance	0	220	295	(75)	74%
8105700 · Other Expenses					
8105705 · Postage	0	0	100	(100)	0%
8105730 · Memberships	0	0	165	(165)	0%
8105740 · Advertising	0	3,697	5,300	(1,603)	70%
8105765 · Business Expense	0	0	1,000	(1,000)	0%
Total 8105700 · Other Expenses	0	3,697	6,565	(2,868)	56%
8109000 · Reserves					
8109015 · Administrative Reserves	0	0	19,125	(19,125)	0%
8109215 · Admin. Expense to General Fund	0	1,250	2,500	(1,250)	50%
Total 8109000 · Reserves	0	1,250	21,625	(20,375)	6%
Total Expenditures	2,450	9,321	99,285	(89,964)	9%
Net Change in Fund Balance	8,332	47,865	0	47,865	100%

Ovilla Municipal Development District
Actual vs Budget Review
October 2014 through May 2015

	Current	Year to Date		\$ Over	% of Budget
	May 2015	Oct 2014 - May 2015	Budget	(Under)	Thru May
				Budget	67%
Revenues					
4000100 · Taxes					
4000120 · Sales tax	2,914	20,302	30,000	(9,698)	68%
Total 4000100 · Taxes	2,914	20,302	30,000	(9,698)	68%
4000800 · Other Revenue					
4000840 · Interest Income	29	220	160	60	137%
Total 4000800 · Other Revenue	29	220	160	60	137%
Total Revenues	2,943	20,522	30,160	(9,638)	68%
Expenditures					
9102200 · Special Services					
9102230 · Legal Fees	0	0	250	(250)	0%
9102240 · Audit	0	0	1,600	(1,600)	0%
9102250 · Accounting	0	0	250	(250)	0%
Total 9102200 · Special Services	0	0	2,100	(2,100)	0%
9102300 · Consultant Services					
9102310 · Consultant Fees	0	0	500	(500)	0%
Total 9102300 · Consultant Services	0	0	500	(500)	0%
9103100 · General Supplies					
9103110 · Office Supplies	0	0	100	(100)	0%
Total 9103100 · General Supplies	0	0	100	(100)	0%
9104200 · Travel Expense					
9104220 · Professional Development	0	0	250	(250)	0%
Total 9104200 · Travel Expense	0	0	250	(250)	0%

Ovilla Municipal Development District

Actual vs Budget Review

October 2014 through May 2015

	Current	Year to Date		\$ Over (Under)	% of Budget Thru May
9105600 · Insurance					
9105620 · Insurance - Liability	0	220	295	(75)	74%
Total 9105600 · Insurance	0	220	295	(75)	74%
9105700 · Other Expenses					
9105705 · Postage	0	0	25	(25)	0%
Total 9105700 · Other Expenses	0	0	25	(25)	0%
9109000 · Reserves					
9109015 · Administrative Reserves	0	0	26,390	(26,390)	0%
9109215 · Admin. Expense to General Fund	0	250	500	(250)	50%
Total 9109000 · Reserves	0	250	26,890	(26,640)	1%
Total Expenditures	0	470	30,160	(29,690)	2%
Net Change in Fund Balance	2,943	20,052	0	20,052	100%

Ovilla Employee Benefit Trust
Actual vs Budget Review
October 2014 through May 2015

	Current	Year to Date		\$ Over	% of Budget
	May 2015	Oct 2014 - May 2015	Budget	(Under)	Thru May
				Budget	67%
Revenues					
4000991 · Insurance Contributions					
4000991 Insurance Contributions	25,190	106,217	0	106,217	100%
Total 4000991 · Insurance Contributions	25,190	106,217	0	106,217	100%
4000800 - Other Income					
4000840 - Interest Income	4	5	0	5	100%
Total Revenues	25,194	106,221	0	106,221	100%
Expenditures					
5902110 · Benefit Premiums					
5902110 · Benefit Premiums	25,190	117,477	0	117,477	100%
Total 5902110 · Insurance	25,190	117,477	0	117,477	100%
Total Expenditures	25,190	117,477	0	117,477	100%
Net Change in Fund Balance	4	(11,256)	0	(11,256)	100%

Ovilla Fire Department Auxiliary

Actual vs Budget Review

October 2014 through May 2015

	Current	Year to Date		\$ Over	% of Budget
	May 2015	Oct 2014 - May 2015	Budget	(Under)	Thru May
				Budget	67%
Revenues					
4000800 · Other Revenue					
4000815 · Gifts	0	2,660	500	2,160	532%
4000830 · Vending Machines	0	0	500	(500)	0%
Total 4000800 · Other Revenue	0	2,660	1,000	1,660	266%
Total Revenues	0	2,660	1,000	1,660	266%
Expenditures					
5333400 · Maintenance Supplies and Parts					
5333460 · Supplies - Miscellaneous	0	956	1,000	(44)	96%
Total 5333400 · Maintenance Supplies and Parts	0	956	1,000	(44)	96%
Total Expenditures	0	956	1,000	(44)	96%
Net Change in Fund Balance	0	1,704	0	1,704	100%

Ovilla Police Department Special Fund
Actual vs Budget Review
October 2014 through May 2015

	Current	Year to Date		\$ Over (Under)	% of Budget
	May 2015	Oct 2014 -May 2015	Budget	\$ Over Budget	Thru May 67%
Revenues					
4000800 · Other Revenue					
4000815 · Gifts	0	700	1000	(300)	70.0%
Total 4000800 · Other Revenue	0	700	1000	(300)	70.0%
Total Revenues	0	700	1000	(300)	70.0%
Expenditures					
5232600 · Special Expenses					
5232690 · Special Expenses - Other	0	0	50	(50)	0.0%
Total 5232600 · Special Expenses		0	50	(50)	0.0%
5235700 · Other Expense					
5235735 · Official Functions	0	231	231	0	100.0%
Total 5235700 · Other Expense	0	231	231	0	100.0%
5236400 · Minor Capital Outlay					
5236440 · Machinery and Equipment	0	719	719	0	100.0%
Total 5236400 · Minor Capital Outlay	0	719	719	0	100.0%
Total Expenditures	0	950	1000	(50)	95.0%
Net Income	0	(250)	0	(250)	100%



To: Honorable Mayor and Council Members
From: Dennis Burn, City Administrator
Subject: Activity Report - June 8, 2015 to July 6, 2015

This report is to provide you an overview of City Administrator activities for the period of June 8 - July 13, 2015.

Activities of City Administrator

FY 2015-2016 Budget

I have been reviewing our current fiscal year expenditures to establish a trend in projected total expenditures to be used in next year's budget. In conjunction with this I have reviewed current revenues to establish amounts to be used in the next year's budget. Meetings with each department were held to better understand their needs. A budget workshop was held on Tuesday, June 29, 2015 to review with the City Council General Fund revenue and expenditures. Another budget workshop was held on Thursday, July 2, 2015 to review water/wastewater revenue and expenditures and other budget groups. Based on the two workshops a revised budget with tax information will be presented at the next workshop scheduled for August 6, 2015. Of all my efforts, the Budget has taken the most of my attention. The Budget is the single most important endeavor (in my opinion) that is undertaken.

Department Heads Meetings

I have regularly scheduled bi-weekly meetings with all department heads and regularly scheduled bi-weekly individual meetings with each department head. We discuss pending and future City Council agenda items and issues of mutual concern.

Streets

I have met with Oldcastle Pavement Solutions and Ellis County (Kyle Butler-Commissioner Precinct No. 4) to review the specifics of the pavement rehabilitation that they offer. I will present to you at the July 13, 2015 City Council meeting an option to rehabilitate Cockrell Hill Road and a portion of the roads in Ovilla Oaks Subdivision.

Shiloh Road Bridge

I will be meeting with James R. Bolton Construction Co., a contractor to Ellis County, for them to prepare a construction cost estimate for the repair to the east abutment. They are the contractor that performed the repair work to the west abutment in 2008/2009.



Midlothian Independent School District (MISD)

We met with representatives of MISD (including their new superintendent). We discussed: (1) **MISD/City Reimbursement Agreement.** Currently, there is no agreement in place. MISD will prepare an agreement and forward to me for review. (2) **Annexation.** Ovilla annexed to the north right-of-way line of Shiloh Road. The annexation must be revised to include the right-of-way dedication strip. This additional annexation must be approved by both Midlothian and Ovilla as both municipalities ETJ is to the centerline of the road. If this annexation does not occur then this portion of Shiloh Road would be a county road and would have to then follow Ellis County standards. Ellis County standards is for the road to be reinforced concrete. This is inconsistent with previous negotiations with MISD and Ovilla as it was agreed that the road would be HMAC. (3) **Plan Review.** There were also some issues discussed regarding plan review by Bureau Veritas (BV). The issues are regarding flexible duct length and the use of aluminum wiring. MISD will summarize their concerns and forward to me. I will review the information and discuss with BV. (4) **Zoning.** There is an “orphan” piece of property that is a wedge of land bounded by the west future right-of-way of Bryson Lane and the east property line of the new elementary school. MISD will acquire the wedge from Massey Shaw. This wedge of land is currently zoned RE whereas the school site is zoned CG. The wedge of land will be rezoned to CG so that the entire school property is consistently zoned. (5) **Construction.** Construction will begin July, 2015 and should be complete July, 2016.

Bryson Manor

The contractor(s) are installing the off-site sanitary sewer and performing roadway grading. The construction entrance/exit was relocated from the intersection of Bryson and Shiloh (which has been very dangerous) to a location along Shiloh Road.

4B EDC

The 4B EDC selected Orasi Development to prepare the Strategic Guide for the City. I met with Jack Thompson of Orasi and told him to proceed with a price/schedule proposal. He will submit the proposal to me for presentation to the next 4B EDC meeting.

Police Chief

I have selected the top four candidates. They have submitted their Personal History Statements (PHS). The written exercises that were forwarded to them are now due. A panel will be convened to review each candidate's information and to conduct interviews. A new chief will be chosen and presented to the City Council in Executive Session at the August 10, 2015 meeting.



Waterline Construction

The Public Works Department will begin the construction of a 12" waterline from near our elevated water storage tank to Heritage Park. The pipe, fittings, valves and fire hydrants will be received the week of July 6. Also during the week of July 6 underground locates and potholing (to visually verify existing utility locations) will take place. Construction is to begin the week of July 13 and take approximately 10-12 working days to complete. The construction will impact Water Street. Once construction is complete, Ellis County will reclaim the existing pavement and then install a 2-course penetration chip seal paved surface.

Playground

The playground near the baseball fields needs safety upgrades. Specifically, engineered wood fiber (EWF) is needed to cushion any falls from the equipment. We will begin the installation of the EWF soon with the appropriate borders included.

Open Positions

We currently have the following positions open:

1-information technology (IT)

1-utility maintenance

3-police patrol

1-police chief

Heritage Day

Heritage Day is Saturday, September 26. We have had our first staff meeting to discuss the particulars of the event. I have asked the new MISD Superintendent Lane Ledbetter to ride in the parade. We discussed the specific events, sponsors, the theme, advertising, and vendor booths. Our next meeting will be July 16.

Park Board

At the July 6, 2015 Park Board Meeting, there was strong support to continue with the Music in the Park event. The Board wants to change the date next year to be in April/May to avoid the heat. The Board wants to fund and be involved with a Movie in the Park event and the National Night Out event. I presented my proposed budget for the Parks and Park Impact departments. They approved the expenditures for neighborhood park/playground improvements and improvements to the playground near the baseball fields.

City Council Interaction

Please contact me should you have questions, comments or concerns.

Ovilla Municipal Court Report

FY-2014-2015	Total Traffic Cases Filed	State Law Cases Filed	Parking Cases Filed	Penal Code Cases Filed	City Ordinance Filed	Trials	Total Revenue	Amount Kept by City	Amount sent to State	Warrants Issued	Cases sent to Collections
October	18	0	0	3	3	1	\$5,574.40	\$3,728.99	\$1,845.41	16	16
November	25	1	0	4	0	1	\$4,361.00	\$2,663.66	\$1,697.34	19	51
December	30	0	0	1	2	0	\$5,417.38	\$3,195.00	\$2,222.38	0	46
January	32	3	0	0	8	0	\$7,500.62	\$4,371.65	\$3,128.97	11	66
February	28	1	0	4	1	0	\$4,381.80	\$2,755.24	\$1,626.56	18	106
March	34	1	0	0	2	1	\$5,572.30	\$3,086.72	\$2,485.58	3	7
April	32	0	0	0	0	2	\$6,270.38	\$3,453.99	\$2,816.39	6	6
May	8	1	0	3	1	0	\$5,212.90	\$3,304.22	\$1,908.68	7	7
June	18	0	0	4	2	0	\$4,984.97	\$3,222.48	\$1,762.49	8	8
July											
August											
September											
Totals	225	7	0	19	19	5	\$49,275.75	\$29,781.95	\$19,493.80	88	313

2013-2014 FY

June	37	0	1	1	4	0	\$8,572.60	\$4,755.44	\$3,817.16	28
FY Totals	349	186	3	7	22	1	\$63,885.80	\$37,041.95	\$26,843.85	118

FY-2014-2015	Total # of Warrants	Total Amount of Warrants	Warrants Cleared	Warrants Amount	Cleared Omni/ Collections	Amount Omni/ Collections
October	389	\$118,562.35	4	\$1,113.00	4	\$1,113.00
November	405	\$124,725.78	3	\$1,068.40	3	\$1,068.40
December	394	\$126,563.34	11	\$3,399.93	9	\$2,921.93
January	399	\$132,488.90	6	\$1,163.80	6	\$1,163.80
February	403	\$141,210.30	14	\$200.00	12	\$200.00
March	391	\$137,449.88	15	\$2,726.73	15	\$2,726.73
April	385	\$135,147.38	12	\$1,704.90	12	\$1,704.90
May	389	\$136,101.38	3	\$1,917.00	3	\$1,917.00
June	384	\$134,498.18	13	\$2,947.47	13	\$2,947.47
July						
August						
September						
Totals			81	\$16,241.23	77	\$15,763.23

Code Enforcement Report
 105 S Cockrell Hill Rd
 Ovilla, TX 75154
 (972) 617-7262

To: Mayor Richard Dormier
 Ovilla City Council
 Pam Woodall

Subject: **Code Enforcement Monthly Report**

Calls For Service	June 2015	June 2015 YTD	June 2014	Jan.2015 YTD
Complaint (Nuis 30, Permit 7, Parking 11)	48	349	109	
Follow Up (Nuis 35, Permit-10, Parking-12)	57	400	142	
Door Notice (Nui -18, Permit-5 Parking-10)	33	249	67	
Mail Notice (Nuis-10, Parking- 8)	18	130	26	
Posted Property (8 nuisance)	8	183	9	
Court	\$0	323	\$0.00	
Citizen Contacts	65	495	133	
Permits Reviewed	12	126	15	
Permits Issued	10	117	21	
Inspections	15	140	23	
Nuisance Abated by City (2Grass)(4Mosquito)	6	10	3	
Nuisance Signs (, Business-23)	40	259	28	
Board Of Adjustment approved	0	3	0	

OVILLA ANIMAL CONTROL
105 S Cockrell Hill Rd
Ovilla, TX 75154
(972) 617-7262

To: Mayor Richard Dormier
Ovilla City Council

Subject: **Animal Control Monthly Report**

	June 2015	June 2015 YTD	June 2014	Jan 2015 YTD
Calls For Service				
Complaint (Registration-15 At Large-16)	31	204	48	
Followups	42	262	51	
Door Notice (Registration-16 At Large-12)	28	118	15	
Impounded Animal (Dog 6 cat1)	7	35	2	
Animal Welfare Check	10	94	10	
Impound Results (Return 2 , Transport-5)	7	29	12	
Impound fee collected	\$70.00	\$705.00	705	
Court(0)barking		\$532.00	0	
Citizen Contacts	33	594	46	
Registration Tags Issued \$336	28	143	11	
Registration Reminder Mailed	13	87	10	
Nuisance Letter Mailed	1	7	2	
Animals released (5 squirrel 3snake 1skunk 3)	12	17	3	
Deceased Removed	23	119	26	
Oak Leaf (2 dog 1 cat 1 skunk)	4	9	7	
Traps Checked Out	7	40	9	



To: Honorable Mayor and Council Members

From: Mike Dooly, Community Services

Subject: Monthly and Y-T-D Building permits

Activity Report:

I. Building permits issued since October 2014: Total Homes = 40 and Total Other 181
(Other: plumbing, flatwork, fences, mechanical, swimming pools, etc.)

- June – New home construction: 5 / Other: 20
- May – New home construction: 3 / Other: 17
- April – New home construction: 8 / Other: 22
- March – New home construction: 3 / Other: 21
- February – New home construction: 2 / Other: 32
- January – New home construction: 3 / Other: 20
- December – New home construction: 5 / Other: 17
- November – New home construction: 6 / Other: 17
- October – New home construction: 5 / Other: 15



CONSENT ITEMS C1 – C3

Meeting Date: July 13, 2015

Department: Administration/Finance

☒ Discussion ☒ Action

Budgeted Expense: ☐ YES ☐ NO ☒ N/A

Submitted by: Staff

Amount: N/A

Attachments:

- C1. May 2015 Financial Transactions over \$5,000
- C2. Minutes of the June 08, 2015 Briefing Session and Regular City Council Meeting
- C3. Minutes of the May 18, 2015 Special Council Meeting

Discussion / Justification:

Recommendation / Staff Comments:

Staff recommends approval.

Sample Motion(s):

I move to approve the consent items as presented.



DATE: July 13, 2015

TO: Honorable Mayor and Council Members

FROM:
Linda Harding, Accountant

SUBJECT: Transactions Over \$5,000.00 Through May 2015

**City of Ovilla Expenditures Over \$5,000
for the Month of MAY 2015**

General Fund				
Date	Check#	Payee	Description	Amount
5/1/2015	43694	United Health Care	Health Insurance	\$8,821.12
5/7/2015	ACH	Quick Books Payroll Service	Payroll	\$38,559.10
5/8/2015	43698	US Treasury	Payroll Taxes	\$7,745.76
5/8/2015	43715	TMRS	Retirement	\$10,921.26
5/15/2015	43734	Bureau Veritas	Inspections	\$7,955.55
5/21/2015	43742	Progressive Waste Solutions of TX	Garbage	\$16,692.00
5/22/2015	43768	City of Midlothian	EMS Emergency Transport and Communications	\$30,134.75
5/21/2015	ACH	Quick Books Payroll Service	Payroll	\$37,475.61
5/22/2015	43759	US Treasury	Payroll Taxes	\$7,059.32
5/28/2015	43724	United Health Care	Health Insurance	\$8,821.12
Total General Fund Transactions \$5,000 and Over				\$174,185.59

Water & Sewer Fund				
Date	Check#	Payee	Description	Amount
5/15/2015	15865	City of Dallas	Water Purchase	\$17,273.11
5/22/2015	15884	Trinity River Authority	Sewer Charge	\$18,666.00
5/22/2015	15889	City of Ovilla General Fund	Payroll 5/08/2015	\$11,372.72
5/26/2015	15891	City of Ovilla General Fund	Payroll 5/22/2015	\$11,808.94
5/31/2015	15914	City of Ovilla General Fund	Garbage April	\$16,900.38
Total Water & Sewer Fund Transactions \$5,000 and Over				\$76,021.15

CITY OF OVILLA MINUTES
Monday, June 08, 2015
City Council Briefing Session
105 S. Cockrell Hill Road, Ovilla, TX 75154

Mayor Dormier called the Council Briefing Session of the Ovilla City Council to order at 6:01 P.M. The following City Council Members were present:

Rachel Huber	Council Member, Place 1
Larry Stevenson	Council Member, Place 2
David Griffin	Mayor Pro Tem, Place 3
Doug Hunt	Council Member, Place 4
Dean Oberg	Council Member, Place 5

Mayor Dormier announced present Council members, thus constituting a quorum. Various department directors and staff were also present. Staff presented Council with future agenda items and pending items still under staff review.

CONDUCT A BRIEFING SESSION to review and discuss future agenda items.

- a. Comments from the Saturday, June 08, Inaugural "Music in the Park" event - successful event.
- b. Front-facing garages – return item to the July 13 Council Meeting. Legal counsel reviewing conflicts in Code.
- c. Return with Ordinance 2015-XXX for the regulation of dumpsters – remove screening requirements pertaining to temporary dumpsters and note the City's exclusivity for the use of dumpsters to the City's contracted refuse company.

PENDING AGENDA Items still under staff review

- a. Implementing a 50/50 sidewalk maintenance program– FY2015-2016 budget discussion – No updates at this time.
- b. Abandonment of Bryson Lane – pending school construction.
- c. Consideration of and action to appoint a committee to serve as members of the Comprehensive Land Use Plan Committee to update the Ovilla Comprehensive Use Plan. – post advertisement for new board for members to begin review in July or August 2015.
- d. Ordinance recommendation from the Municipal Development District (MDD) for taxing – telecommunications. – capture taxes.
- e. Cockrell Hill Road – Dallas County – pending.

CONDUCT A BRIEFING SESSION to review and discuss agenda items for the 6:30 p.m. regular meeting.

Mayor Dormier and Council reviewed items listed on the 6:30 p.m. agenda that included a Public Hearing and Regular Meeting agenda items.

PL4 Hunt advised that he would be pulling C5 under the Consent Items (shredding) for discussion. Mayor Dormier advised he would be changing the order of the agenda.

ADJOURNMENT

Mayor Dormier adjourned the Briefing Session of the Ovilla City Council at 6:30 p.m.

ATTEST:

Richard Dormier, Mayor

Pamela Woodall, City Secretary

Approved July 13, 2015

CITY OF OVILLA MINUTES
Monday, June 08, 2015
Regular City Council Meeting
105 S. Cockrell Hill Road, Ovilla, TX 75154

Mayor Dormier called the Regular Council Meeting of the Ovilla City Council to order at 6:30 P.M. The following City Council Members were present:

Rachel Huber	Council Member, Place 1
Larry Stevenson	Council Member, Place 2
David Griffin	Mayor Pro Tem, Place 3
Doug Hunt	Council Member, Place 4
Dean Oberg	Council Member, Place 5 (arrived at 7:00 p.m.)

Mayor Dormier announced present Council members, thus constituting a quorum. Interim City Administrator Jacqueline Lee, various department directors and staff were also present.

PL2 Larry Stevenson gave the Invocation and Mayor Dormier led the recitation of the Pledge of Allegiance.

COMMENTS, PRESENTATIONS, REPORTS AND/OR APPOINTMENTS

Following the May 09, 2015 Municipal Election, Presiding Municipal Court Judge Scott Kurth administered the Oaths and Statements to the following:

Mayor Richard Dormier – no opposition, declared elected

Place 2 Council Member Larry Stevenson – no opposition, declared elected

Place 4 Council Member Doug Hunt – elected

Mayor Dormier moved the order of the agenda to address Item 2 on the Regular Agenda.

REGULAR AGENDA

2. ***DISCUSSION/ACTION*** – Consideration of and action on Resolution R2015-018 authorizing and approving the appointment of a Municipal Court Judge for a two-year term effective immediately.

Mayor Pro Tem Griffin moved that Council approve the appointment of Scott Kurth as the Ovilla Municipal Court Judge for a term of two years, effective immediately, seconded by PL2 Stevenson. *No oppositions, no abstentions.*

VOTE: The motion to approve carried unanimously: 5-0.

Following the motion, Mayor Dormier conducted the Oath and Statement of Appointment to Municipal Court Judge Scott Kurth.

Mayor Dormier moved the regular order of the Agenda to address:

COMMENTS, PRESENTATIONS, REPORTS AND/OR APPOINTMENTS

City Administrator Dennis Burn announced the promotion of Sergeant Joey Bennett to Lieutenant of Police, effective June 01, 2015.

• ***Citizens Comments / Citizens Forum:***

1. MS Jimmie Wade, 606 Creek View Circle – Advised Council of sewer and street problems.
2. MS Carol Surplus, 105 Rimrock Court – Concerns of street conditions in Ovilla Oaks Subdivision.
3. Mr. Charlie Morton – ROW mowing along Westmoreland concerns. Red Oak Creek residents without electricity for long periods and having difficulty reaching ONCOR representatives.

- **Department Activity Reports / Discussion** – staff presented their reports.
 - Police Department Lieutenant J. Bennett
 - Monthly Report-average response times are good
 - Fire Department Fire Chief B. Kennedy
 - Monthly Report
 - EMS Cost Comparisons
 - Public Works Public Works Director B. Piland
 - Monthly Report – considerable repairs on lift station due to heaving rainfall.
 - PL3 Griffin complimented staff on preparedness for *Music in the Park*.
 - Finance Department City Accountant L. Harding
 - April 2015 Monthly Financials
 - Staff implementation of dates responsive to Management Letter from Yeldell including inventory procedure updates.
 - PL2 inquired about frequency of Municipal Court deposits. Staff advised deposit transmittals were made as policy directed.
 - Energy effective contract dates
 - Administration City Administrator Dennis Burn
 - Activity Report
 - Monthly Municipal Court Report City Secretary P. Woodall
 - Council inquired if patrol could serve city warrants on occasion. Lt. Bennett stated the police department would set certain days to serve warrants.
 - Monthly Code/Animal Control Reports Code/AC Officer M. Dooly
 - Building Permits

Mayor Dormier moved the order of the Agenda addressing Items on the Regular Agenda in various order.

- 6. DISCUSSION/ACTION** – Review the reconstruction and paving of Ovilla streets and direct staff as necessary.

PL4 Hunt commented about the failing streets in Ovilla Oaks, concurred by PL3 Griffin. Cockrell Hill Road and the continual maintenance of keeping culverts and ditches cleaned throughout the City was also a topic of concern. The consensus of the Council was to use the tax dollars for quality road repair, not quantity. Ellis County Commissioner Kyle Butler was present and advised the Council that county road crews were behind schedule due to faulty equipment and the rainfall. Additionally, Ellis County had contracted with Old Castle for road materials and maintenance work which would also benefit Ovilla. Council took no action and directed City Administrator Dennis Burn to research and prepare a report on the following two items for review at the next regularly scheduled meeting.

1. Various options for road repairs in Ovilla, with one option specific to Ovilla Oaks.
2. Contact the City's contracted refuse service and arrange for the use of different, less heavy trucks in Ovilla cul-de-sacs.

NO ACTION.

- 5. DISCUSSION/ACTION** – Consideration of and action authorizing cement stabilization and HMAC pavement on SE Cockrell Hill Road in accordance with Ovilla's Interlocal Agreement with Ellis County Precinct 4.

NO ACTION.

4. **DISCUSSION/ACTION** – Consideration of and action on Ordinance 2015-013 of the City of Ovilla, TX, amending the flat rate for sewer service for residential and nonresidential customers, providing for publication of this ordinance and providing an effective date.

Mayor Pro Tem PL3 Griffin moved to approve Ordinance 2015-013 of the City of Ovilla, TX, amending the flat rate for sewer service for residential and nonresidential customers to a \$20 flat fee, effective immediately, providing for publication of this ordinance, seconded by PL5 Oberg. *No oppositions, no abstentions.*

VOTE: The motion to approve carried unanimously: 5-0.

3. **DISCUSSION/ACTION** – Consideration of and action on Ordinance 2015-012 approving and adopting mid-year budget revisions.

In compliance with the Ovilla Code of Ordinances, staff presented a recommended Mid-Year Budget revision to the annual budget. The distributed budget was balanced. Significant changes were included in the adjustment sheets for Council's review. The annual mid-year review of revenues and expenses was reviewed with staff for the current fiscal year as well as a review of estimated amounts for the remainder of the fiscal year. Budget amendments revealed line item adjustments to the General Fund, Water & Sewer Fund, Water and Sewer Impact Fund, and Park Impact Fund, Police Aux. Fund, Fire Aux. Fund. Once approved, the amended budget will be filed with the County Clerk's office as statute requires.

	Original Revenue and Expenses	Amended Revenue and Expenses
General Fund	\$2,695,456.00	\$2,751,641.00
Water & Sewer Fund	\$1,448,669.00	\$1,462,869.00
Park Impact Fund	\$ 10,045.00	\$ 11,718.00
Police Special Fund	\$ 1,000.00	\$ 5,500.00
Fire Auxiliary Fund	\$ 1,000.00	\$ 5,400.00
W&S Impact Fund	\$ 76,310.00	\$ 87,510.00
	<u>\$4,232,480.00</u>	<u>\$4,324,638.00</u>

PL1 Huber moved to approve Ordinance 2012-012 amending the City of Ovilla, TX, Fiscal Year 2014-2015 Annual Budget and Annual Program of Services, in accordance with the Mid-Year Budget review and amendments, to include the reduction of the flat sewer rate approved in Item 4, as part of the formal budget process, providing for publication of this ordinance and providing an effective date, seconded by PL5 Oberg. *No oppositions, no abstentions.*

VOTE: The motion to approve carried unanimously: 5-0.

7. **DISCUSSION/ACTION** – Consideration of and action on the appointments of the Heritage Day Committee.

PL1 Huber moved to appoint the following to serve on the 2015 Heritage Day Committee:

PL4 Hunt – Coordinator

PL5 Oberg

City Administrator Dennis Burn

Park Board Members

Police Secretary Ashley Thompson

Motion was seconded by PL2 Stevenson. *No oppositions, no abstentions.*

VOTE: The motion to approve carried unanimously: 5-0.

1. ***DISCUSSION/ACTION*** – Consideration of and action on the nominations and appointment of Mayor Pro Tem.

PL1 Huber nominated PL4 Hunt to serve as Mayor Pro Tem.

PL2 Stevenson nominated PL5 Oberg to serve as Mayor Pro Tem.

There were no other nominations.

PL1 Huber moved that Council appoint PL4 Hunt to serve as Mayor Pro Tem for the City of Ovilla following the canvass of the May 2015 general election for a term through the May 2016 Uniform Election Date, seconded by PL4 Hunt. *No oppositions, no abstentions.*

VOTE: The motion to approve carried unanimously: 5-0.

Mayor Dormier moved order of the Agenda to address the Consent Items.

CONSENT AGENDA

The following items may be acted upon in one motion. No separate discussion or action is necessary unless requested by a Council Member, in which event those items will be pulled from the consent agenda for individual consideration.

Mayor Dormier and Council pulled C2, C3, C4 and C5 from the Consent Items for further review and/or discussion.

- C1. April 2015 Financial Transactions over \$5,000
- C2. Resolution R2015-015 approving and accepting settlement agreement with Atmos Mid-Tex
- C3. Resolution R2015-016 Updating authorized representatives for TexPool
- C4. Resolution R2015-017 Updating authorized representatives for TexStar
- C5. Service Agreement with Bridges Training Foundation – document shredding
- C6. Minutes of the May 13, 2015 Special City Council Meeting canvassing May 09, 2015 Election
- C7. Minutes of the May 11, 2015 Briefing Session and Regular City Council Meeting

Item C5 was removed from the Consent Items with no action taken.

Mayor Pro Tem Hunt moved to approve Consent Items C1, C6, and C7 as presented, seconded by PL2 Stevenson. *No oppositions, no abstentions.*

VOTE: The motion to approve carried unanimously: 5-0.

Mayor Pro Tem Hunt moved to approve Consent Item C2 as presented, seconded by PL5 Oberg.

PL3 Griffin opposed, *no abstentions.*

VOTE: The motion to approve carried: 4-1.

PL1 Huber moved to approve Consent Items C3 and C4, adding the update of the appointment of Mayor Pro Tem Hunt to the documents, seconded by PL2 Stevenson. *No oppositions, no abstentions.*

VOTE: The motion to approve carried unanimously: 5-0.

EXECUTIVE SESSION

None.

REQUESTS FOR FUTURE AGENDA ITEMS AND/OR ANNOUNCEMENTS

No ANNOUNCEMENTS.

- | | |
|-----------------------|---|
| 1. PL1 Huber | Shredding City documents |
| 2. PL2 Stevenson | None |
| 3. PL3 Griffin | Street repair options |
| 4. Mayor Pro Tem Hunt | None |
| 5. PL5 Oberg | Ordinance requiring permitting for roofing to include a fee |

ADJOURNMENT

There being no further business, Mayor Dormier adjourned the meeting at 8:53 p.m.

ATTEST:

Richard Dormier, Mayor

Pamela Woodall, City Secretary

Approved July 13, 2015

CITY OF OVILLA MINUTES

Monday, May 18, 2015

Special City Council Meeting

105 S. Cockrell Hill Road, Ovilla, TX 75154

Mayor Dormier called the Special Council Meeting of the Ovilla City Council to order at 5:01 P.M. The following City Council Members were present:

Rachel Huber	Council Member, Place 1
Larry Stevenson	Council Member, Place 2
David Griffin	Mayor Pro Tem, Place 3
Doug Hunt	Council Member, Place 4 (PL 4 arrived after Item 1)
Dean Oberg	Council Member, Place 5

Mayor Dormier announced present Council members, thus constituting a quorum. The Interim City Administrator MS Lee and City Secretary were also present.

ITEM 1. *DISCUSSION/ACTION* – Consider Employment Agreement with new City Administrator, Dennis Burn.

Mayor Pro Tem Griffin moved to approve the presented City Administrator Employment Agreement and prepare said Agreement for applicable signatures, seconded by PL5 Oberg. *No opposition, no abstentions.*

VOTE: Motion carried unanimously 4-0.

ITEM 2. *DISCUSSION/ACTION* – Deliberate the procedures and timeline for the transition from the duties of interim City Administrator to the permanent City Administrator.

Mayor Pro Tem Griffin moved that the City retain MS Jacqueline Lee on a consultant basis for two weeks as of June 01, with the option for an additional two weeks extension if necessary, seconded by PL1 Huber. *No opposition, no abstentions.*

VOTE: Motion carried unanimously 5-0.

ITEM 3. *DISCUSSION/ACTION* – Consider management of the Police Department with resignation of Police Chief and retirement of Police Lieutenant.

The replacement of the Lieutenant was currently in process and an appointment would be made soon. New City Administrator Dennis Burn would be an active participant on the oral review board and make the final decision on the appointment.

Council and Interim City Administrator MS Lee discussed multiple options with regard to the Police Chief's vacancy, with the Council's consensus to try to locate an interim police chief from a temporary agency if possible. Until then, the Police Department would continue operations at the current staffing level.

PL1 Huber moved that Council direct the Interim City Administrator MS Jacqueline Lee to attempt to locate a temporary agency that places interim police chiefs until a permanent chief is appointed, seconded by PL4 Hunt. *No opposition, no abstentions.*

VOTE: Motion carried unanimously 5-0.

ADJOURNMENT

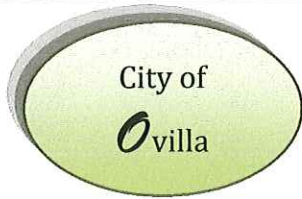
There being no further business, Mayor Dormier adjourned the meeting at 5:25 p.m.

ATTEST:

Richard Dormier, Mayor

Pamela Woodall, City Secretary

Approved July 13, 2015



Ovilla City Council

AGENDA ITEM REPORT

Item 1

Meeting Date: July 13, 2015

☒ Discussion ☒ Action

Submitted By: Dennis Burn

Reviewed By: ☒ City Administrator

☐ Accountant

Department: Administration/Code

Budgeted Expense: ☐ YES ☐ NO ☒ N/A

Amount: N/A

☒ City Secretary

☒ City Attorney

☒ Other: Staff

Attachments:

1. Ordinance 2015-014
2. Excerpt from Code

Agenda Item / Topic:

- 1. DISCUSSION/ACTION** – Consideration of and action on Ordinance 2015-014 of the City of Ovilla, Texas, repealing Chapter 3, Article 3.01, Section 3.01.003 of the Ovilla Code of Ordinance and adopting new provisions in place thereof regulating placement of garage doors to attached residential garages; providing a penalty clause for violations of any provision of Article 3.01; providing a savings clause; providing a severance clause; providing for incorporation into the Ovilla Code of Ordinances; providing for immediate effect; and providing for publication.

Discussion / Justification:

It was determined that there are conflicts in the City's Code with regard to Section 3, Building Regulations, residential and commercial garages. The Code currently states that a request exceeding a maximum twenty degree variance from the requirement must go before the Board of Adjustment. Additionally, the Code states that front-facing garage doors are not permitted.

The Board of Adjustment may only hear variance requests to the zoning code. It holds no authority to building regulations. The presented ordinance corrects any language conflicts to the Code and clearly states that front-facing garages are not permitted in Ovilla.

Recommendation / Staff Comments:

N/A

Sample Motion(s):

I move that Council approves/denies Ordinance 2015-014 of the City of Ovilla, Texas, repealing Chapter 3, Article 3.01, Section 3.01.003 of the Ovilla Code of Ordinance and adopting new provisions in place thereof regulating placement of garage doors to attached residential garages; providing a penalty clause for violations of any provision of Article 3.01; providing a savings clause; providing a severance clause; providing for incorporation into the Ovilla Code of Ordinances; providing for immediate effect; and providing for publication.

ORDINANCE NO. 2015-014

AN ORDINANCE OF THE CITY OF OVILLA, TEXAS, REPEALING CHAPTER 3, ARTICLE 3.01, SECTION 3.01.003 OF THE OVILLA CODE OF ORDINANCES AND ADOPTING NEW PROVISIONS IN PLACE THEREOF REGULATING PLACEMENT OF GARAGE DOORS TO ATTACHED RESIDENTIAL GARAGES; PROVIDING A PENALTY CLAUSE FOR VIOLATIONS OF ANY PROVISION OF ARTICLE 3.01; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERANCE CLAUSE; PROVIDING FOR INCORPORATION INTO THE OVILLA CODE OF ORDINANCES; PROVIDING FOR IMMEDIATE EFFECT; AND PROVIDING FOR PUBLICATION.

WHEREAS, the City Council of the City of Ovilla, Texas, finds and determines that it is in the best interest of the citizens of the City of Ovilla to promote the aesthetic appeal of the City's residential communities by prohibiting front-facing doors on garages attached to residential structures; and

WHEREAS, the City Council of the City of Ovilla, Texas, further finds and determines that it is in the best interest of the health, safety and welfare of the citizens of the City of Ovilla to provide for penalties for violations of any of the provisions of Chapter 3, Article 3.01 of the Code of Ordinances of the City of Ovilla.

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS, THAT:

SECTION 1. REPEAL OF CHAPTER 3, ARTICLE 3.01, SECTION 3.01.003 OF THE CODE OF ORDINANCES OF THE CITY OF OVILLA

Chapter 3, Article 3.01, Section 3.01.003 of the Code of Ordinances of the City of Ovilla is hereby repealed in its entirety.

SECTION 2. ADOPTION OF A NEW CHAPTER 3, ARTICLE 3.01, SECTION 3.01.003 OF THE CODE OF ORDINANCES OF THE CITY OF OVILLA

The following provision is hereby adopted as Chapter 3, Article 3.01, Section 3.01.003 of the Code of Ordinances of the City of Ovilla:

Sec. 3.01.003 Residential attached garages

Garage doors for a garage attached to a residential structure shall face the side property line at a ninety degree (90°) angle from the front building line or at a one hundred eighty degree (180°) angle if facing a rear property line. Front facing garage doors are not permitted.

SECTION 3. PENALTY CLAUSE

Any person, firm, partnership, association, corporation or other entity which violates any of the provisions of Article 3.01 of the Code of Ordinances on the City of Ovilla shall be guilty of a misdemeanor which shall be punishable by a fine in an amount not to exceed Five Hundred Dollars (\$500). Each and every instance of a violation, and each day such a violation exists, shall constitute a separate offense and shall be punishable by separate fine for each offense.

ORDINANCE NO. 2015-014

SECTION 4. SAVINGS CLAUSE

In the event that any other Ordinance of the City of Ovilla, Texas, heretofore enacted is found to conflict with the provisions of the Ordinance, this Ordinance shall prevail.

SECTION 5. SEVERANCE CLAUSE

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court or competent jurisdiction, such shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions thereof.

SECTION 6. INCORPORATION INTO THE CODE OF ORDINANCES

The provisions of this ordinance shall be included and incorporated in the City of Ovilla Code of Ordinances and shall be appropriately renumbered to conform to the uniform numbering system of the Code.

SECTION 7. EFFECTIVE DATE

Because of the nature of interest and safeguard sought to be protected by this Ordinance and in the interest of the citizens of the City of Ovilla, Texas, this Ordinance shall take effect immediately after passage, approval and publication, as required by law.

SECTION 8. PUBLICATION

The City Secretary is hereby authorized and directed to cause publication of the descriptive caption and penalty clause hereof as an alternative method of publication provided by law.

PASSED, ADOPTED AND APPROVED by the City Council of Ovilla, Texas on this the

_____ day of _____, 2015.

Richard Dormier, Mayor

ATTEST:

Pamela Woodall, City Secretary

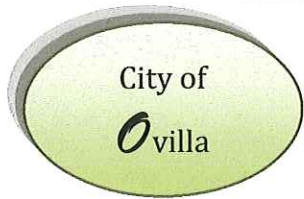
APPROVED AS TO FORM:

Ron G. MacFarlane, Jr., City Attorney

Sec. 3.01.003 Residential attached garages

(a) Garage doors for a garage attached to a residential structure shall face the side property line at a ninety-degree angle from the front building line or at a one hundred eighty degree angle if facing a rear property line. **Front facing garage doors are not permitted.**

(b) Owners, or owners authorized agent, may apply for an administrative variance from the administrative official to allow a maximum of a twenty degree variance from the requirement. Variance request for degree changes over twenty percent must go to the board of adjustment. An owner may appeal the administrative official's decision to the board of adjustment.



Ovilla City Council

AGENDA ITEM REPORT

Item 2

Meeting Date: July 13, 2015

☒ Discussion ☒ Action

Submitted By: Staff

Reviewed By: ☒ City Administrator

☐ Accountant

Department: Administration

Budgeted Expense: ☐ YES ☐ NO ☒ N/A

Amount: N/A

☒ City Secretary

☒ City Attorney

☒ Other: Staff

Attachments:

1. Ordinance 2015-015

Agenda Item / Topic:

2. **DISCUSSION/ACTION** – Consideration of and action on Ordinance 2015-015 of the City of Ovilla, Texas, amending Chapter 6 “Health and Sanitation” of the Ovilla Code of Ordinances by the addition of Article 6.05 providing dumpster regulations; providing a penalty clause; providing a savings clause; providing a severance clause; providing for incorporation into the Ovilla Code of Ordinances; providing for immediate effect; and providing for publication.

Discussion / Justification:

Staff was directed to provide an amendment to the Ovilla Code of Ordinances for the regulation of dumpsters.

Recommendation / Staff Comments:

N/A

Sample Motion(s):

I move that Council approves/denies Ordinance 2015-015 of the City of Ovilla, Texas, amending Chapter 6 “Health and Sanitation” of the Ovilla Code of Ordinances by the addition of Article 6.05 providing dumpster regulations; providing a penalty clause; providing a savings clause; providing a severance clause; providing for incorporation into the Ovilla Code of Ordinances; providing for immediate effect; and providing for publication.

ORDINANCE NO. 2015-015

AN ORDINANCE OF THE CITY OF OVILLA, TEXAS, AMENDING CHAPTER 6 "HEALTH AND SANITATION" OF THE OVILLA CODE OF ORDINANCES BY THE ADDITION OF ARTICLE 6.05 PROVIDING DUMPSTER REGULATIONS; PROVIDING A PENALTY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERANCE CLAUSE; PROVIDING FOR INCORPORATION INTO THE OVILLA CODE OF ORDINANCES; PROVIDING FOR IMMEDIATE EFFECT; AND PROVIDING FOR PUBLICATION.

WHEREAS, the City Council of the City of Ovilla, Texas, finds and determines that the unregulated placement, maintenance and operation of dumpsters, including construction site dumpsters, presents a threat to the public health, safety, environment, and general welfare of the citizens of the City of Ovilla; and

WHEREAS, the City Council finds and determines that it is in the best interest of the safety, health and welfare of the citizens of the City of Ovilla to adopt regulations pertaining to the placement, operation, and maintenance of dumpsters within the city limits.

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS, THAT:

SECTION 1. AMENDMENT OF CHAPTER 6 OF THE OVILLA CODE OF ORDINANCES

Chapter 6, of the Ovilla Code of Ordinances is hereby amended by the addition of Article 6.05 to read as follows:

ARTICLE 6.05 DUMPSTER REGULATIONS

6.05.001. Definitions.

As used in this Section, the following words and phrases shall have the meanings given in the following clauses. Where words and phrases are not defined in the following clauses, such words and phrases shall have their ordinarily accepted meanings such as the context implies.

Dumpster shall mean any container, receptacle, compactor unit, trailer, roll-off, or similar unit with or without wheels that is used for temporary storage, containment, or transport of refuse, debris, trash, garbage, food waste, solid waste, recyclable material, incidental demolition debris, or other discarded or like materials. It shall not apply to ordinary household trash cans of a volume of fifty (50) gallons or less, recycling receptacles of ninety-six (96) gallons or less to plastic bags storing these materials in compliance with the regulations of the City, or to solid waste disposal trucks operated by a company duly authorized, used or operated by the City.

Temporary dumpster shall mean a dumpster that is used in connection with construction, demolition, fairs or for similar temporary needs, the dumpster license for which shall be issued for a period not to exceed ninety (90) days, renewable for additional thirty-day periods upon application, not to exceed a total period of nine (9) months.

Lot shall mean a parcel of land in identical ownership throughout, bounded by other lots or by streets, which is designated by its owner to be used, developed or built upon as a unit, to which a dumpster serves for waste disposal.

Dumpster Permit (also referred to hereafter as "permit") shall mean the permit required by this Section and issued by the City upon review and approval of a dumpster permit application.

ORDINANCE NO. 2015-015

Dumpster plan shall mean an operational and maintenance plan for each dumpster governed by this chapter. The dumpster plan shall also include all information included in the dumpster license application (defined in subsection 6.05.003(c) below).

Responsible party shall mean the owner or other person using the dumpster with an interest in any part or parts of the lot upon or for which the dumpster is used, maintained or stored, any tenant upon the lot, the property manager for the lot, and/or any other users of a dumpster on the lot.

Sec. 6.05.002. Applicability

The dumpster ordinance shall apply to all existing and future dumpsters located within the City.

Sec. 6.05.003. Dumpster permit required.

(a) Permit Required. No dumpster shall be placed on or about any lot or used in connection with any lot, without first obtaining a permit from the City. A permit is not required for a dumpster used for one-day special events permitted by the City. If the City determines that a submitted dumpster license application is accurate and adequate to keep the site free from debris, refuse, trash, solid waste or like material that is or could be injurious to the public health, safety, and environment, the City may issue a permit for the placement and use of a dumpster. Performance of the conditions stated in the permit or permit application must be observed and obeyed at all times and nonperformance of such conditions shall be a violation of the permit and of this Section.

(b) Contents of Permit Application. A complete application (also referred to hereafter as "application") consists of a completed application form and a dumpster plan attached thereto. The dumpster permit application form shall be in a form approved by the City. It shall be the responsibility of all responsible parties to submit and sign the application and to take possession of and be jointly and severally responsible and liable for compliance with the permit conditions, dumpster plan, and the provisions of this Ordinance. In the event that a responsible party terminates use of the dumpster, the permit automatically expires.

(c) Dumpster Plan. A dumpster plan shall, at a minimum, include the following information, or other information as required by the City:

1. The address of the lot on which the dumpster is located;
2. The name, address, and telephone number of the owner of the lot;
3. The name, address, and telephone number of the tenant operator(s) of the establishment(s) located on the lot which will use the dumpster;
4. The type of establishment(s) located on the lot which will use the dumpster and nature of its (or their) business;
5. A description of how employees or residents are notified about the proper use of a dumpster and copy of all written materials given to employees or residents;
6. A plot plan accurately depicting the lot;
7. The location of any dumpster and associated fencing or screening on the lot, and the location of the dumpster in relation to all abutting property;
8. A weekly schedule detailing the times and days of the week for cleaning the dumpster and lot, and maintaining the lot free of windblown litter and refuse;

ORDINANCE NO. 2015-015

9. The name of the owner of the lot or responsible party or designee responsible for overseeing the cleaning and maintenance of the lot;
10. The name, address, contact name, and telephone number of the City's current contracted waste hauling company responsible for servicing the establishment or dumpster, and the name, address, contact name, and telephone number of the person or entity signing the contract with the waste hauling company;
11. The date, time, and frequency of service by the waste hauling company including proof of recycling and anticipated volume of refuse and recycling based on the previous year's invoices, if applicable;
12. Any and all permits and/or licenses issued by the State of Texas or the U.S. Environmental Protection Agency relating to the management, storage, and disposal of solid wastes and hazardous materials and hazardous wastes generated, stored, or disposed on the lot;
13. Any other information required by the City to ensure that the lot is maintained in a sanitary condition free of debris, refuse, trash, solid waste or like material that is injurious to the public health, safety, and environment; and

Sec. 6.05.004. Dumpster permit fee.

There is no fee for a dumpster permit. The dumpster plan and permit shall be posted in a visible location on the lot or establishment thereon, accessible to a City inspector.

Sec. 6.05.005. Term of Permit.

The term of each permit shall be one year, except that a license for a temporary dumpster shall be for a period not to exceed ninety (90) days, renewable for additional thirty-day periods, not to exceed a total period of nine (9) months.

Sec. 6.05.006. Location requirements.

All dumpsters shall be located at a distance from the lot line, as approved by the City, so as not to interfere with the safety, convenience, or health of abutting property owners, residents, the public and access by emergency services. All dumpsters shall be placed so that any liquid or runoff from the dumpster shall not enter any catch basins or storm drains. All dumpsters shall be placed so as not to interfere with the physical integrity of any curb, sidewalk, and/or public parking.

Sec. 6.05.007. Container requirements.

All dumpsters shall be in new or good condition free of damage caused by wear or misuse that would allow leaks or access by rodents. Dumpsters shall be covered when not in use (including overnight) at a minimum with a tight-fitting tarp. All dumpsters shall be washed on a regular schedule. The City may require more frequent cleaning, if necessary to prevent odors and/or rodent activity. If rodent activity or other site hygiene issues are prevalent, the City may require additional design/containment requirements utilizing best available technology.

ORDINANCE NO. 2015-015

Sec. 6.05.008. Screening/fencing requirements for permanent dumpsters.

All permanent dumpsters governed by this Section shall be screened or fenced off from view from public ways, sidewalks, and adjoining properties at all sites other than construction sites, unless requirements are waived by the City.

Sec. 6.05.009 Other requirements.

The dumpster permit shall be applicable only to the owner or tenants or establishments permitted to use the dumpster and only to the lot to which the dumpster serves, and no trash or other items from any other lots, properties, buildings or other sources may be placed in or transferred to the permitted dumpster. The issuance of a dumpster permit shall under no circumstances be construed as a waiver from any other license or permit required by any other department of the City, the State of Texas, or the federal government. It is the responsibility of the owner of the lot and/or responsible party to take appropriate action to immediately cause the dumpster to be emptied of its contents when full. It is the responsibility of the owner of the lot and/or responsible party to maintain the area free of odors, debris, litter, overflow, and all other nuisances including pests.

Sec. 6.05.010009. Inspections.

(a) Authority. In order to properly carry out their respective responsibilities under this Section, and to ensure that the public health, safety and environment are protected from the hazards posed by unsanitary and unhealthy conditions, the City is authorized to enter any lot at any time to examine any dumpster.

(b) Interference with Inspection. If any owner, occupant, or other person refuses, impedes, inhibits, interferes with, restricts, or obstructs entry and free access to the lot, operation, or premises where inspection is authorized by this Section, the City may rescind the dumpster permit, issue a citation for violation of the Section, and/or seek legal recourse in any court competent jurisdiction, including money damages and/or injunctive relief.

SECTION 2. PENALTY CLAUSE

Any person, firm, partnership, association or corporation who shall violate any of the provisions of this ordinance shall be guilty of a misdemeanor which shall be punishable by a fine in an amount not to exceed Five Hundred Dollars (\$500). Each and every instance of the violation of this Ordinance constitutes a separate offense and shall be punishable by separate fine for each offense.

SECTION 3. SAVINGS CLAUSE

In the event that any other Ordinance of the City of Ovilla, Texas, heretofore enacted is found to conflict with the provisions of the Ordinance, this Ordinance shall prevail.

ORDINANCE NO. 2015-015

SECTION 4. SEVERANCE CLAUSE

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court or competent jurisdiction, such shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions thereof.

SECTION 5. INCORPORATION INTO THE CODE OF ORDINANCES

The provisions of this ordinance shall be included and incorporated in the City of Ovilla Code of Ordinances and shall be appropriately renumbered to conform to the uniform numbering system of the Code.

SECTION 6. EFFECTIVE DATE

Because of the nature of interest and safeguard sought to be protected by this Ordinance and in the interest of the citizens of the City of Ovilla, Texas, this Ordinance shall take effect immediately after passage, approval and publication, as required by law.

SECTION 7. PUBLICATION

The City Secretary is hereby authorized and directed to cause publication of the descriptive caption and penalty clause hereof as an alternative method of publication provided by law.

PASSED, ADOPTED AND APPROVED by the City Council of Ovilla, Texas on this the

_____ day of _____, 2015.

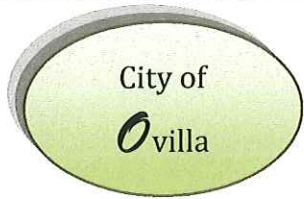
Richard Dormier, Mayor

ATTEST:

Pamela Woodall, City Secretary

APPROVED AS TO FORM:

Ron G. MacFarlane, Jr., City Attorney



Ovilla City Council

AGENDA ITEM REPORT

Item 3

Meeting Date: July 13, 2015

☒ Discussion ☒ Action

Submitted By: Staff

Reviewed By: ☒ City Administrator

☐ Accountant

Department: Code Enforcement

Budgeted Expense: ☐ YES ☐ NO ☒ N/A

Amount: N/A

☒ City Secretary

☒ City Attorney

☒ Other: Staff

Attachments:

1. Ordinance 2015-016

Agenda Item / Topic:

- 3. DISCUSSION/ACTION** – Consideration of and action on Ordinance 2015-016 of the City of Ovilla, Texas, amending Chapter 3, Article 3.02, Division 2, Section 3.02.052 “Building Permit Required,” and Appendix A, Article A4.000, Section A4.001 “Building Permit Fees” of the Code of Ordinances of the City of Ovilla, Texas; providing the requirement of a building permit for roofing repairs or replacements affecting fifty percent or more of the roof of any residential or commercial structure; establishing a building permit fee for roofing repairs or replacements; providing a savings clause; providing a severance clause; providing for incorporation into the Ovilla Code of Ordinances; providing for immediate effect; and providing for publication.

Discussion / Justification:

Staff was directed to research the need for an amendment to the Ovilla Code of Ordinances for the regulation of repairs and replacements of residential and commercial roofing. Staff has determined that a roofing permit is consistent with the City’s current requirement that there be a building permit needed for all construction within the City. This will insure that all businesses and residences receive quality construction. Included in the ordinance is a roofing permit fee of \$50.

Recommendation / Staff Comments:

N/A

Sample Motion(s):

I move that Council approves/denies Ordinance 2015-016 of the City of Ovilla, Texas, amending Chapter 3, Article 3.02, Division 2, Section 3.02.052 “Building Permit Required,” and Appendix A, Article A4.000, Section A4.001 “Building Permit Fees” of the Code of Ordinances of the City of Ovilla, Texas; providing the requirement of a building permit for roofing repairs or replacements affecting fifty percent or more of the roof of any residential or commercial structure; establishing a building permit fee for roofing repairs or replacements; providing a savings clause; providing a severance clause; providing for incorporation into the Ovilla Code of Ordinances; providing for immediate effect; and providing for publication.

ORDINANCE NO. 2015-016

AN ORDINANCE OF THE CITY OF OVILLA, TEXAS, , OF THE CITY OF AMENDING CHAPTER 3, ARTICLE 3.02, DIVISION 2, SECTION 3.02.052 "BUILDING PERMIT REQUIRED," AND APPENDIX A, ARTICLE A4.000, SECTION A4.001 "BUILDING PERMIT FEES" OF THE CODE OF ORDINANCES OF THE CITY OF OVILLA, TEXAS; PROVIDING THE REQUIREMENT OF A BUILDING PERMIT FOR ROOFING REPAIRS OR REPLACEMENTS AFFECTING FIFTY PERCENT OR MORE OF THE ROOF OF ANY RESIDENTIAL OR COMMERCIAL STRUCTURE; ESTABLISHING A BUILDING PERMIT FEE FOR ROOFING REPAIRS OR REPLACEMENTS; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERANCE CLAUSE; PROVIDING FOR INCORPORATION INTO THE OVILLA CODE OF ORDINANCES; PROVIDING FOR IMMEDIATE EFFECT; AND PROVIDING FOR PUBLICATION.

WHEREAS, the City Council of the City of Ovilla, Texas, finds and determines that it is in the best interest of the health, safety and welfare of the citizens of Ovilla to require a building permit, and an appropriate fee therefore, for roofing repairs or replacements affecting fifty percent or more of the total square footage a roof of any residential or commercial structure.

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS, THAT:

SECTION 1. AMENDMENT OF CHAPTER 3, ARTICLE 3.02, DIVISION 2, SECTION 3.02.052, OF THE CODE OF ORDINANCES OF THE CITY OF OVILLA, TEXAS

Chapter 3, Article 3.02, Division 2, Section 3.02.052, of the Code of Ordinances of the City of Ovilla is hereby amended to read as follows:

Sec. 3.02.052 Building Permit Required

A building permit is required before construction is begun for any construction within the city, including, but not limited to, residences, business buildings, fences, alterations of existing structures, portable storage buildings and sheds, patio covers and repairs or replacements of the a roof of any residential or commercial structure affecting fifty percent (50%) or more of the total square footage of such roof.

SECTION 2. AMENDMENT OF APPENDIX A, ARTICLE A4.000, SECTION A4.001 OF THE CODE OF ORDINANCES OF THE CITY OF OVILLA, TEXAS

Appendix A, Article A4.000, Section A4.001 of the Code of Ordinances of the City of Ovilla is hereby amended by the addition of the following provision:

Sec. A4.001 Building permit fees

* * *

(14) Roofing Permit: \$50.00

SECTION 3. SAVINGS CLAUSE

In the event that any other Ordinance of the City of Ovilla, Texas, heretofore enacted is found to conflict with the provisions of the Ordinance, this Ordinance shall prevail.

ORDINANCE NO. 2015-016

SECTION 4. SEVERANCE CLAUSE

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court or competent jurisdiction, such shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions thereof.

SECTION 5. INCORPORATION INTO THE CODE OF ORDINANCES

The provisions of this ordinance shall be included and incorporated in the City of Ovilla Code of Ordinances and shall be appropriately renumbered to conform to the uniform numbering system of the Code.

SECTION 6. EFFECTIVE DATE

Because of the nature of interest and safeguard sought to be protected by this Ordinance and in the interest of the citizens of the City of Ovilla, Texas, this Ordinance shall take effect immediately after passage, approval and publication, as required by law.

SECTION 7. PUBLICATION

The City Secretary is hereby authorized and directed to cause publication of the descriptive caption and penalty clause hereof as an alternative method of publication provided by law.

PASSED, ADOPTED AND APPROVED by the City Council of Ovilla, Texas on this the

____ day of _____, 2015.

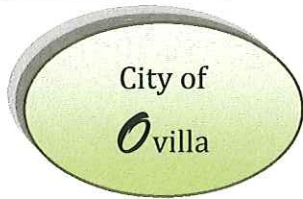
Richard Dormier, Mayor

ATTEST:

Pamela Woodall, City Secretary

APPROVED AS TO FORM:

Ron G. MacFarlane, Jr., City Attorney



Ovilla City Council

AGENDA ITEM REPORT

Item 4

Meeting Date: July 13, 2015

☒ Discussion ☒ Action

Submitted By: Dennis Burn

Reviewed By: ☒ City Administrator

☐ Accountant

Department: Code Enforcement

Budgeted Expense: ☐ YES ☐ NO ☒ N/A

Revenue Amount: \$75 per initial registration

☒ City Secretary

☒ City Attorney

☒ Other: Staff

Attachments:

1. Ordinance 2015-017

Agenda Item / Topic:

- 4. DISCUSSION/ACTION** – Consideration of and action on Ordinance 2015-017 of the City of Ovilla, Texas, amending Chapter 3, Article 3.02, of the Code of Ordinances of the City of Ovilla, Texas; providing for roofing contractor registration; providing for penalties; providing a savings clause; providing a severance clause; providing for incorporation into the Ovilla Code of Ordinances; providing for immediate effect; and providing for publication.

Discussion / Justification:

The presented ordinance enforces the registration of roofing contractors to ensure the safety of Ovilla residents and the quality of work received; imposing an initial registration fee of \$75 with an annual renewal of \$50.

Recommendation / Staff Comments:

Staff recommends approval of Ordinance 2015-017

Sample Motion(s):

I move that Council approves/denies Ordinance 2015-017 of the City of Ovilla, Texas, amending Chapter 3, Article 3.02, of the Code of Ordinances of the City of Ovilla, Texas; providing for roofing contractor registration; providing for penalties; providing a savings clause; providing a severance clause; providing for incorporation into the Ovilla Code of Ordinances; providing for immediate effect; and providing for publication.

ORDINANCE NO. 2015-017

AN ORDINANCE OF THE CITY OF OVILLA, TEXAS, OF THE CITY OF OVILLA, TEXAS, AMENDING CHAPTER 3, ARTICLE 3.02, OF THE CODE OF ORDINANCES OF THE CITY OF OVILLA, TEXAS; PROVIDING FOR ROOFING CONTRACTOR REGISTRATION; PROVIDING FOR PENALTIES; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERANCE CLAUSE; PROVIDING FOR INCORPORATION INTO THE OVILLA CODE OF ORDINANCES; PROVIDING FOR IMMEDIATE EFFECT; AND PROVIDING FOR PUBLICATION.

WHEREAS, the City Council of the City of Ovilla, Texas, finds and determines that it is in the best interest of the health, safety and welfare of the citizens of Ovilla to require roofing contractors to register with the City of Ovilla prior to performing roofing repairs or replacements within the City.

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS, THAT:

SECTION 1. AMENDMENT OF CHAPTER 3, ARTICLE 3.02, OF THE CODE OF ORDINANCES OF THE CITY OF OVILLA, TEXAS

Chapter 3, Article 3.02, of the Code of Ordinances of the City of Ovilla is hereby amended by the addition of Division 9 to read as follows:

Division 9. Roofing

Sec. 3.02.083 Roofing contractor registration requirements

- (a) A person or entity commits an offense if the person or entity performs roofing repairs or replacements for a fee within the city without first registering with the public works department of the city. Registration must be made and renewed annually on registration forms provided by the city and shall include the following information:
 - (1) Name of the roofing contractor and any business name, address and telephone number;
 - (2) Number of years in business;
 - (3) Type of roofing contractor: residential, commercial or both;
 - (4) Certificate of general liability insurance coverage with limits of \$300,000 per occurrence for residential roofing contractors and \$1,000,000 per occurrence for commercial roofing contractors;
 - (5) License and Permit Surety Bond in the amount of \$20,000 payable to any property owner for damages as a result of any defective work, material or installation; or the failure to pay any fees or other charges due to the City; or for the failure to remedy any defects or faulty workmanship or material within the time prescribed by the City for the completion of such remedial work, without additional cost to the property owner for whom the work was performed.
- (b) Registrations must be approved by the public works director or his/her designee before any roofing contractor undertakes the repair or replacement of any roof within the City.

ORDINANCE NO. 2015-017

- (c) The fee for an initial registration shall be \$75.00. The fee for an annual renewal registration shall be \$50.00.
- (d) A registration and any renewal registration shall be valid for one year from the date of issuance. A registration that is not renewed annually shall lapse and require a new, initial registration and payment of the initial registration fee before roofing repairs or replacements can be performed in the City.
- (e) All annual renewal registrations must be filed with the public works department within 30 days from the date of expiration of the initial registration or renewal registration, whichever applies.
- (f) The insurance and bond required under this section must be continuously maintained throughout the registration period, including any renewal period.

Sec. 3.02.084 Official registration form

Official registration forms will be provided by the City's public works department and the City Manager shall have the authority to amend the registration form from time-to-time as the City Manager deems advisable.

Sec. 3.02.085 Violation and Penalty

- (a) Violation. A person or entity commits an offense if the person or entity commences a roofing repair or replacement without first obtaining a registration from the City and payment of the applicable fee, fails to continuously maintain the insurance and bond required under this Division, or violates any other provision of this Division.
- (b) Penalty. Any person or entity which commits an offense under this Division shall be guilty of a misdemeanor and upon conviction shall be liable for a fine in an amount not to exceed \$500.00. Each day that a violation exists or continues shall constitute a separate, punishable offense.

Sections 3.02.086 – 3.02.100 reserved for expansion.

SECTION 2. SAVINGS CLAUSE

In the event that any other Ordinance of the City of Ovilla, Texas, heretofore enacted is found to conflict with the provisions of the Ordinance, this Ordinance shall prevail.

SECTION 3. SEVERANCE CLAUSE

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court or competent jurisdiction, such shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions thereof.

SECTION 4. INCORPORATION INTO THE CODE OF ORDINANCES

The provisions of this ordinance shall be included and incorporated in the City of Ovilla Code of Ordinances and shall be appropriately renumbered to conform to the uniform numbering system of the Code.

ORDINANCE NO. 2015-017

SECTION 5. EFFECTIVE DATE

Because of the nature of interest and safeguard sought to be protected by this Ordinance and in the interest of the citizens of the City of Ovilla, Texas, this Ordinance shall take effect immediately after passage, approval and publication, as required by law.

SECTION 6. PUBLICATION

The City Secretary is hereby authorized and directed to cause publication of the descriptive caption and penalty clause hereof as an alternative method of publication provided by law.

PASSED, ADOPTED AND APPROVED by the City Council of Ovilla, Texas on this the

____ day of _____, 2015.

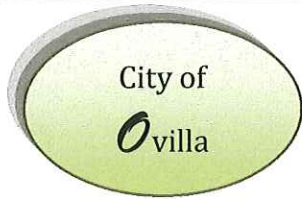
Richard Dormier, Mayor

ATTEST:

Pamela Woodall, City Secretary

APPROVED AS TO FORM:

Ron G. MacFarlane, Jr., City Attorney



Ovilla City Council

AGENDA ITEM REPORT

Item 5

Meeting Date: July 13, 2015

Department: Streets

☒ Discussion ☒ Action

Budgeted Expense: ☒ YES ☐ NO ☐ N/A

Submitted By: Dennis Burn

Amount: Based on actual square yards

Reviewed By: ☒ City Administrator

☒ City Secretary

☐ City Attorney

☐ Accountant

☒ Other: Staff

Attachments:

1. See attached memo

Agenda Item / Topic:

5. DISCUSSION/ACTION – Consideration of and action on an existing inter-local agreement with Ellis County for Old Castle Pavement Solutions to provide paving improvements on SE Cockrell Hill Road or Ovilla Oaks Subdivision.

Discussion / Justification:

Introduction

At the June 8, 2015 City Council meeting, an agenda item was presented to the City Council regarding the reconstruction of Cockrell Hill Road. The City Council did not approve the reconstruction of Cockrell Hill Road at that meeting. Staff was directed to provide specific roadway construction improvements with emphasis placed on the Ovilla Oaks Subdivision.

Paving Design Section

The reconstruction of City roads, based on our Inter Local Agreement with Ellis County, will be performed by Oldcastle Pavement Solutions. The paving design section they will use will consist of:

1. Reclaim existing pavement 7" deep. This is the "grinding up" of the existing pavement surface and any underlying base course. This reclaimed material is left in place. Care is taken to not contaminate the pavement/base course material with any dirt subgrade.
2. The reclaimed material is then graded and compacted.
3. A cement slurry is applied to the reclaimed material at an application rate of 24 pounds per square yard.
4. The cement slurry is mixed into the reclaimed material.
5. The reclaimed material with the cement slurry mixture is graded to the final, finished surface.
6. 2-inch thick plant mix bituminous pavement (PMBP) is installed and then rolled to its final density.

Price

The above described paving design section will be invoiced to the City at a price of \$21.00 per square yard.

Warranty

Oldcastle Pavement Solutions will warranty their work for two years.

Options

1. **Cockrell Hill Road.** Using the above described Paving Design Section, Cockrell Hill Road would be improved from the Ellis/Dallas County line to 1.1 miles south at an average width of 21 feet (13,522 square yards). The price for this work (based on a price of \$21.00 per square yard) would be \$272,580.00. This work will include a two year warranty. The work could be scheduled to commence the end of July, 2015. The work is estimated to take 4-5 weeks.
2. **Ovilla Oaks Subdivision.** Using the above described Paving Design Section, the following portions of the subdivision would be improved:
 - a. High View Court from Ovilla Road to and including the cul-de-sac.
 - b. Valley View Court from Ovilla Oaks Drive to and including the cul-de-sac.
 - c. Cedar Ridge Court from Ovilla Oaks Drive to and including the cul-de-sac.
 - d. Creek View Court from Ovilla Oaks Drive to and including the cul-de-sac.
 - e. Oak Ridge Court from Ovilla Oaks Drive to and including the cul-de-sac.
 - f. Rim Rock Court from Slippery Rock Court to and including the cul-de-sac.
 - g. Slippery Rock Court from Ovilla Oaks Drive to and including the cul-de-sac.
 - h. Ridge Way Gap from Ovilla Oaks Drive to and including the cul-de-sac.
 - i. Woodridge Court from Ovilla Oaks Drive to and including the cul-de-sac.
 - j. Slippery Elm Drive cul-de-sac only.

The price for this work (based on a price of \$21.00 per square yard for approximately 12,000 square yards) is \$252,000.00. This work will include a two year warranty. The work could be scheduled to commence the end of July, 2015. The work is estimated to take 5-6 weeks.

Funds

Funds for either option are available in the amount of \$305,700.00 in the Streets Budget line item number 5507460 Infrastructure.

Recommendation / Staff Comments:

N/A

Sample Motion(s):

I move that Council approve for Old Castle Pavement Solutions through the existing City inter local agreement with Ellis County to perform paving improvements on either SE Cockrell Hill Road or Ovilla Oaks Subdivision.



DATE: July 13, 2015
TO: Pam Woodall
FROM: Dennis Burn, City Administrator
SUBJECT: Agenda Item re: Paving for 7.13.2015 City Council Meeting

Introduction

At the June 8, 2015 City Council meeting, an agenda item was presented to the City Council regarding the reconstruction of Cockrell Hill Road. The City Council did not approve the reconstruction of Cockrell Hill Road at that meeting. Staff was directed to provide specific roadway construction improvements with emphasis placed on the Ovilla Oaks Subdivision.

Paving Design Section

The reconstruction of City roads, based on our Inter Local Agreement with Ellis County, will be performed by Oldcastle Pavement Solutions. The paving design section they will use will consist of:

1. Reclaim existing pavement 7" deep. This is the "grinding up" of the existing pavement surface and any underlying base course. This reclaimed material is left in place. Care is taken to not contaminate the pavement/base course material with any dirt subgrade.
2. The reclaimed material is then graded and compacted.
3. A cement slurry is applied to the reclaimed material at an application rate of 24 pounds per square yard.
4. The cement slurry is mixed into the reclaimed material.
5. The reclaimed material with the cement slurry mixture is graded to the final, finished surface.
6. 2-inch thick plant mix bituminous pavement (PMBP) is installed and then rolled to its final density.

Price

The above described paving design section will be invoiced to the City at a price of \$21.00 per square yard.

Warranty

Oldcastle Pavement Solutions will warranty their work for two years.



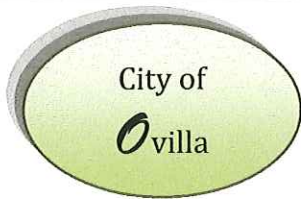
Options

1. **Cockrell Hill Road**. Using the above described Paving Design Section, Cockrell Hill Road would be improved from the Ellis/Dallas County line to 1.1 miles south at an average width of 21 feet (13,522 square yards). The price for this work (based on a price of \$21.00 per square yard) would be \$272,580.00. This work will include a two year warranty. The work could be scheduled to commence the end of July, 2015. The work is estimated to take 4-5 weeks.
2. **Ovilla Oaks Subdivision**. Using the above described Paving Design Section, the following portions of the subdivision would be improved:
 - a. High View Court from Ovilla Road to and including the cul-de-sac.
 - b. Valley View Court from Ovilla Oaks Drive to and including the cul-de-sac.
 - c. Cedar Ridge Court from Ovilla Oaks Drive to and including the cul-de-sac.
 - d. Creek View Court from Ovilla Oaks Drive to and including the cul-de-sac.
 - e. Oak Ridge Court from Ovilla Oaks Drive to and including the cul-de-sac.
 - f. Rim Rock Court from Slippery Rock Court to and including the cul-de-sac.
 - g. Slippery Rock Court from Ovilla Oaks Drive to and including the cul-de-sac.
 - h. Ridge Way Gap from Ovilla Oaks Drive to and including the cul-de-sac.
 - i. Woodridge Court from Ovilla Oaks Drive to and including the cul-de-sac.
 - j. Slippery Elm Drive cul-de-sac only.

The price for this work (based on a price of \$21.00 per square yard for approximately 12,000 square yards) is \$252,000.00. This work will include a two year warranty. The work could be scheduled to commence the end of July, 2015. The work is estimated to take 5-6 weeks.

Funds

Funds for either option are available in the amount of \$305,700.00 in the Streets Budget line item number 5507460 Infrastructure.



Ovilla City Council

AGENDA ITEM REPORT

Item 6

Meeting Date: July 13, 2015

☒ Discussion ☐ Action

Submitted By: Dennis Burn

Reviewed By: ☒ City Administrator

☒ Accountant

Department: Administration/Finance

Budgeted Expense: ☐ YES ☐ NO ☒ N/A

Revenue Amount: Unknown

☒ City Secretary

☒ City Attorney

☐ Other: Staff

Attachments:

1. Resolution R2015-019
2. City Accountant Memo and attached documents

Agenda Item / Topic:

- 6. DISCUSSION** – A Resolution of the Municipal Development District of the City of Ovilla, Texas, repealing the application of the exemption on telecommunications services, as provided by Section 321.210 of the Texas Tax Code; and providing an effective date.

Discussion / Justification:

Chapter 11, Section 11.03.04 of the City of Ovilla Code of Ordinances authorizes the collection of sales and use tax on all telecommunications services sold within the City.

In 2009 Ovilla residents voted in an election to approve the Municipal Development District (MDD) which collects one-quarter of one percent sales and use tax in the City and the City's ETJ. Staff has learned that Ovilla is not collecting the sales and use tax throughout the MDD's jurisdiction. The Texas Comptroller of Public Accounts office suggested staff seek a resolution for MDD consideration to repeal the exempt status of telecommunication companies in the MDD in order to collect those taxes.

The Resolution R2015-019 was presented to the MDD for consideration on this date during their regular meeting.

Recommendation / Staff Comments:

N/A

Sample Motion(s):

No Action.

RESOLUTION NO. R2015-019

A RESOLUTION OF THE MUNICIPAL DEVELOPMENT DISTRICT OF THE CITY OF OVILLA, TEXAS, REPEALING THE APPLICATION OF THE EXEMPTION ON TELECOMMUNICATIONS SERVICES, AS PROVIDED BY SECTION 321.210 OF THE TEXAS TAX CODE; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, Section 321.210 of the Texas Tax Code permits the repealing of the application of the tax exemption for telecommunication services sold within a municipality; and

WHEREAS, the Municipal Development District believes it is in the best interest of the City of Ovilla to repeal the exemption within the Municipal Development District.

NOW THEREFORE, BE IT RESOLVED BY THE MUNICIPAL DEVELOPMENT DISTRICT OF THE CITY OF OVILLA, TEXAS:

1. That the Municipal Development District hereby repeals the application of the exemption on telecommunication services as provided by Section 321.210 of the Texas Tax Code.
2. This resolution shall become effective immediately upon passage and approval.

RESOLVED, PASSED and APPROVED this ____ day _____, 2015.

**MUNICIPAL DEVELOPMENT DISTRICT
CITY OF OVILLA, TEXAS:**

By: _____
James Scivally, President

ATTEST:

Pam Woodall, City Secretary



DATE: June 11, 2015

TO: Honorable Mayor and Dennis Burn, City Administrator

FROM: Linda Harding, City Accountant

SUBJECT: MDD sales tax within city limits

The amount of the potential collection of .0025% MDD sales tax for telecommunication companies cannot be calculated. Per the State Comptroller Office, the telecommunication companies collect and pay the MDD tax inside the city limits for items that are taxable, such as equipment rental. The companies are not required to separate the cost of products, rental and, actual telecommunication charges. It is only the telecommunication charges that has not been subject to the MDD tax.

Texas Comptroller of Public Accounts have advised that the out of jurisdiction companies are required to pay their local taxing agency, and they will pay amount up to but not to exceed 8.25%. The amount subject to MDD may or may not be paid under these circumstances.

Memo

To: Jackie Lee
From: Linda Harding
cc: Mayor Dormier, Pam Woodall
Date: April 15, 2015
Re: City sales tax and MDD sales tax

City sales tax: .0175
SPD sales tax: .0025
Total sales tax: .02

State sales tax is .0625
Maximum Sales Tax for any city is .0825

The City sales tax is broken down as follows:

City: .01
Streets: .0025
EDC: .0050
TOTAL: .0175

Examples attached are:

- 1) March 13, 2015 Sales Tax collected for the City of Ovilla \$21,626.65
- 2) Breakdown of Sales Tax collected for the City of Ovilla – City \$12,358.09, Streets \$3,089.52, EDC \$6,79.04.
- 3) March 13, 2015 Sales Tax collected for the Ovilla Municipal Development District (MDD) \$2,551.92.
- 4) Municipal districts that imposed sales and use tax within the city's ETJ boundaries to include city.
- 5) Local Sales and Use Tax on Residential Use of Gas and Electricity (SPD) guidelines.
- 6) Year to date Sales Tax collected for Streets and MDD.
- 7) Examples of Sales Tax rates that apply to certain address in the City and ETJ

On request of the Mayor, Pam wanted to know why the MDD collections were not equal to or greater than the sales tax collected for the Streets, as they are the same percentage. There had been email that a citizen of Ovilla was charged .08 sales tax on carpet cleaning, the carpet cleaning company was told the sales tax is .0825.

Research:

Attachments #2 and #3 show that sales tax collected for Streets was \$537.60 higher than sales tax collected for the MDD.

There are Two specific reasons why the sales tax for Streets is higher than the sales tax collected for the MDD.

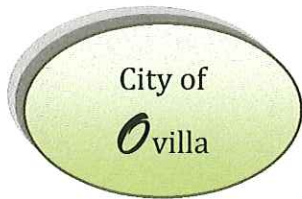
1. It has been determined that at least 2 telecom companies are not collecting MDD tax. Telesom companies are exempt from collection of sales tax unless repealed. The City of Ovilla submitted ordinance to repeal in the 4th quarter of 2007. The telecom companies collect the city sales tax of .0175. An ordinance to repeal for the MDD has not been submitted.
2. MDD tax cannot be imposed on residential gas and electricity. The only SPD tax that can impose sales tax for residential gas and electricity are Crime Control, Medical, Fire (see list #). The city does collect .0175 sales tax for residential gas and electricity.

The carpet cleaning company that charged customer .08 sales tax, did pay the full amount of sales tax (8.25).

Suggested Recommendations:

1. Create ordinance for the MDD to repeal the exempt status of telecom companies. Submit ordinance to the State. The State will notify telecom companies to collect the .0025 sales tax for MDD.
2. Review SPD change from MDD to Crime Control, Medical, Etc..
3. Review the Jurisdiction Map to confirm the boundaries of the ETJ that is subject to the MDD sales tax of .0025.

Linda Harding



Ovilla City Council

AGENDA ITEM REPORT

Item 7

Meeting Date: July 13, 2015

☒ Discussion ☒ Action

Submitted By: Dennis Burn

Reviewed By: ☒ City Administrator

☐ Accountant

Department: Administration

Budgeted Expense: ☐ YES ☐ NO ☒ N/A

Amount: N/A

☒ City Secretary

☒ City Attorney

☐ Other: Staff

Attachments:

1. Ordinance 2015-018

Agenda Item / Topic:

7. DISCUSSION/ACTION – Consideration of and action on Ordinance 2015-018 of the City of Ovilla, Texas, repealing Chapter 9, Article 9.03, Division 2, of the Code of Ordinances of the City of Ovilla, Texas, and adopting new provisions in place thereof establishing the Office of City Manager; providing a savings clause; providing a severance clause; providing for incorporation into the Ovilla Code of Ordinances; providing for immediate effect; and providing for publication.

Discussion / Justification:

Staff has determined that the term “city manager” is consistent with the same title/position held in other area cities. This would eliminate any confusion about this position with the City of Ovilla staff organization. The city manager would continue to have the same powers and duties.

Recommendation / Staff Comments:

Staff recommends approval of Ordinance 2015-018.

Sample Motion(s):

I move that Council approves/denies Ordinance 2015-018 of the City of Ovilla, Texas, repealing Chapter 9, Article 9.03, Division 2, of the Code of Ordinances of the City of Ovilla, Texas, and adopting new provisions in place thereof establishing the Office of City Manager; providing a savings clause; providing a severance clause; providing for incorporation into the Ovilla Code of Ordinances; providing for immediate effect; and providing for publication.

ORDINANCE NO. 2015-018

AN ORDINANCE OF THE CITY OF OVILLA, TEXAS, REPEALING CHAPTER 9, ARTICLE 9.03, DIVISION 2, OF THE CODE OF ORDINANCES OF THE CITY OF OVILLA, TEXAS, AND ADOPTING NEW PROVISIONS IN PLACE THEREOF ESTABLISHING THE OFFICE OF CITY MANAGER; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERANCE CLAUSE; PROVIDING FOR INCORPORATION INTO THE OVILLA CODE OF ORDINANCES; PROVIDING FOR IMMEDIATE EFFECT; AND PROVIDING FOR PUBLICATION.

WHEREAS, the City Council of the City of Ovilla, Texas, finds and determines that the administrative and managerial duties of the City are best served by a person with exceptional executive and administrative qualifications; and

WHEREAS, the day-to-day administrative and managerial needs of the City have heretofore been served by the position and office of City Administrator; and

WHEREAS, the City Council finds and determines that the title of City Administrator is no longer commensurate with the administrative and managerial duties required of such position, nor is such title commensurate with the level of executive and administrative qualifications required to effectively and efficiently perform the duties of such position; and

WHEREAS, the City Council finds and determines that the office of City Administrator should be, and hereby is, terminated and the office of City Manager is hereby created.

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS, THAT:

SECTION 1. REPEAL OF CHAPTER 9, ARTICLE 9.03, DIVISION 2, OF THE CODE OF ORDINANCES OF THE CITY OF OVILLA

Chapter 9, Article 9.03, Division 2, of the Code of Ordinances of the City of Ovilla is hereby repealed in its entirety.

SECTION 2. ADOPTION OF A NEW CHAPTER 9, ARTICLE 9.03, DIVISION 2, OF THE CODE OF ORDINANCES OF THE CITY OF OVILLA

The following provisions are hereby adopted as Chapter 9, Article 9.03, Division 2, of the Code of Ordinances of the City of Ovilla:

ARTICLE 9.03 CITY OFFICERS

* * *

Division 2. City Manager

Sec. 9.03.031 Office created

The office of city manager is hereby created.

Sec. 9.03.032 Appointment; qualifications; term

ORDINANCE NO. 2015-018

The city manager shall be selected by a majority vote of the governing body. The city manager shall be chosen solely on the basis of executive and administrative qualifications, with special reference to actual experience in, or knowledge of, accepted practice in respect to the duties of the office hereinafter set forth. The term of the office may be for an indefinite period. At the time of appointment, he or she need not be a resident of the city or the state, nor shall he or she need to be a resident of the city during tenure of office. No councilmember shall receive such appointment during the term for which he or she shall have been elected or within one (1) year after the expiration of the term. Any qualified person that is presently a department head may also be nominated to hold the position of city manager.

Sec. 9.03.033 Removal

The city manager may be removed from office by the governing body for cause or without cause in the same manner as any other officer of the city. The position of city manager may be eliminated at any time that a majority of the city council votes to terminate the position.

Sec. 9.03.034 Powers and duties

The city manager shall be the administrative officer of the city. He or she shall be responsible to the governing body of the city for the proper administration of all affairs of the city. To that end, he or she shall be empowered and shall:

- (1) Prepare job descriptions for all officers and employees of the city, and fill budgeted positions on the city staff, other than department heads. Recommend to the mayor and city council the appointment of department heads. He or she shall be empowered to suspend department heads and recommend their termination to the mayor and city council. He or she shall direct and supervise the day-to-day activities of all employees through department heads.
- (2) Prepare the budget draft annually in conjunction with the heads of departments, and submit it to the governing body together with a message describing the important features and be responsible for the administration of the adopted budget.
- (3) Prepare and submit to the governing body, with the assistance of the heads of departments, at the end of the fiscal year, a complete report on the finances and administrative activities of the city for the preceding year.
- (4) Keep the governing body advised of the financial condition and future needs of the city, and make such recommendations as may be deemed desirable. Make proposals for applications for federal grants and make required reports for such grants as may be applicable and desirable for city needs.
- (5) Keep the governing body informed on a timely basis of the significant activities of the city, with special emphasis on the expansion projects associated with the growth of the city.

ORDINANCE NO. 2015-018

(6) Recommend to the governing body a standard schedule of pay for each appointive office and position in the service, including minimum, intermediate and maximum rates.

(7) Recommend to the governing body (from time to time) adoption of such measures, ordinances, and resolutions as may be deemed necessary or expedient for the health, safety or welfare of the community or for the improvement of administrative services.

(8) Attend all meetings of the governing body unless excused therefrom, and be prepared to answer questions that may be asked.

(9) Supervise the purchase of all materials, supplies and equipment for which funds are provided in the budget and purchase materials and supplies necessary for operation or maintenance of city services for budgeted expenditures that do not exceed \$25,000.00. No purchase shall be made, contract let, or obligation incurred, which exceeds the current budget appropriation without a supplemental appropriation by the governing body. No contract shall be let except by the mayor and the city council. The city manager may issue such rules governing procedures for purchasing within the administrative organization as the governing body shall approve.

(10) Transfer any unneeded surplus in the amount budgeted from one account to another account in which a deficiency exists, if and when, in the judgment of the city manager, actual or probable receipts are less than the amount estimated and therein appropriated for expenditures of the several departments. The city manager may authorize the transfer of funds by department heads among major account divisions within department budgets.

(11) See that all laws and ordinances are duly enforced and see that all franchises, permits and privileges granted by the city are faithfully observed.

(12) Investigate the affairs of the city, or any department or division thereof. Investigate all complaints in relation to matters concerning the administration of the governing of the city, and regarding service maintained by the public utilities in the city, and see that the quality of service be maintained by the public works department.

(13) Be responsible for the development of a five-year plan with input from staff, city council and citizens by conducting a town hall meeting. Such plan shall be updated and approved by the city council in June of each year.

(14) Perform such other duties as may be required by the governing body not inconsistent with the law or ordinances of the city.

Sec. 9.03.035 Conflict of interest

The city manager shall hold no other public office, nor any office, whether public or not, within the city and shall not be employed by or affiliated with any business or organization doing business with the city, in order to assure the duties and responsibilities of this office

ORDINANCE NO. 2015-018

may be performed in a timely and responsible manner. This section shall not be interpreted to prevent the city manager from holding offices in civic organizations, with city council approval.

Sec.9.03.036 Emergency expenditures

In case of accident, disaster, or other circumstance creating a public emergency, the city manager may award contracts and make purchases for the purpose of meeting said emergency, but he or she shall file within seventy-two (72) hours with the governing body a certificate showing such emergency and the necessity for such action, together with an itemized account of all expenditures.

Sec.9.03.037 Bond

The city manager shall furnish a surety bond to be approved by the city council, said bond to be conditioned on the faithful performance of duties. The premium of the bond shall be paid by the city.

Sec.9.03.038 Vacancy in office

Any vacancy in the office of city manager shall be filled at the pleasure of the city council.

SECTION 3. SAVINGS CLAUSE

In the event that any other Ordinance of the City of Ovilla, Texas, heretofore enacted is found to conflict with the provisions of the Ordinance, this Ordinance shall prevail.

SECTION 4. SEVERANCE CLAUSE

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court or competent jurisdiction, such shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions thereof.

SECTION 5. INCORPORATION INTO THE CODE OF ORDINANCES

The provisions of this ordinance shall be included and incorporated in the City of Ovilla Code of Ordinances and shall be appropriately renumbered to conform to the uniform numbering system of the Code.

SECTION 6. EFFECTIVE DATE

Because of the nature of interest and safeguard sought to be protected by this Ordinance and in the interest of the citizens of the City of Ovilla, Texas, this Ordinance shall take effect immediately after passage, approval and publication, as required by law.

SECTION 7. PUBLICATION

The City Secretary is hereby authorized and directed to cause publication of the descriptive caption and penalty clause hereof as an alternative method of publication provided by law.

ORDINANCE NO. 2015-018

PASSED, ADOPTED AND APPROVED by the City Council of Ovilla, Texas on this the _____ day of _____, 2015.

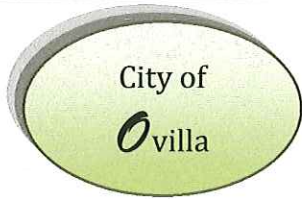
Richard Dormier, Mayor

ATTEST:

Pamela Woodall, City Secretary

APPROVED AS TO FORM:

Ron G. MacFarlane, Jr., City Attorney



Ovilla City Council

AGENDA ITEM REPORT

Item 8

Meeting Date: July 13, 2015

Department: Administration

☒ Discussion ☒ Action

Budgeted Expense: ☐ YES ☐ NO ☒ N/A

Submitted By: Dennis Burn

Amount: N/A

Reviewed By: ☒ City Administrator

☒ City Secretary

☒ City Attorney

☐ Accountant

☐ Other: Staff

Attachments:

1. N/A

Agenda Item / Topic:

8. DISCUSSION/ACTION – Consideration of and action on appointment of Dennis Burn as Ovilla City Manager.

Discussion / Justification:

Anticipating the approval of Item 7, staff asks Council consideration to appoint Dennis Burn as Ovilla City Manager.

Recommendation / Staff Comments:

Staff recommends approval.

Sample Motion(s):

I move that Council approves/denies appointment of Dennis Burn as Ovilla City Manager.



Ovilla City Council

AGENDA ITEM REPORT

Item 9

Meeting Date: July 13, 2015

Department: Administration

☒ Discussion ☒ Action

Budgeted Expense: ☐ YES ☐ NO ☒ N/A

Submitted By: Dennis Burn

Amount: N/A

Reviewed By: ☒ City Manager

☒ City Secretary

☒ City Attorney

☐ Accountant

☐ Other: Staff

Attachments:

1. Amendment No. 1

Agenda Item / Topic:

9. DISCUSSION/ACTION – Consideration of and action on Amendment No. 1 to the City Administrator Employment Agreement to read City Manager Employment Agreement.

Discussion / Justification:

Anticipating the approval of Items 7 and 8, revising the title of City Administrator to City Manager, and the appointment of Dennis Burn as Ovilla City Manager, staff presents Amendment No. 1. for Council consideration to amend the City Administrator Employment Agreement. This Amendment enacts a title change with no other revisions to the Agreement.

Recommendation / Staff Comments:

Staff recommends approval.

Sample Motion(s):

I move that Council approves/denies Amendment No. 1 to the City Administrator Employment Agreement to read City Manager Employment Agreement.

*Rachel Huber, Councilmember, Place 1
Larry Stevenson, Councilmember, Place 2
David Griffin, Councilmember, Place 3*



Richard Dormier, Mayor

*Doug Hunt, Councilmember, Place 4
Dean Oberg, Councilmember, Place 5
Dennis M. Burn, City Administrator*

CITY ADMINISTRATOR EMPLOYMENT AGREEMENT

AMENDMENT NO. 1

The City Administrator Employment Agreement (the "Agreement") entered into by and between the City of Ovilla, Texas, and Dennis Burn dated _____, 2015 is hereby amended as follows:

1. All references to "city administrator" contained in the Agreement are hereby changed to read "city manager."
2. All other terms and provisions contained in the Agreement remain in full force and effect.

EXECUTED and **EFFECTIVE** this _____ day of _____, 2015.

EMPLOYER:
CITY OF OVILLA, TEXAS

By: _____
Richard Dormier, Mayor
City of Ovilla, Texas

ATTEST:

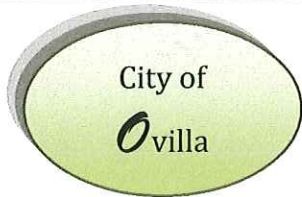
Pam Woodall, City Secretary

APPROVED AS TO FORM:

Ron G. MacFarlane, Jr., City Attorney

EMPLOYEE:
DENNIS BURN

Dennis Burn



Ovilla City Council

AGENDA ITEM REPORT

Item 10

Meeting Date: July 13, 2015

Department: Administration

☒ Discussion ☒ Action

Budgeted Expense: ☐ YES ☐ NO ☒ N/A

Submitted By: Dennis Burn

Amount: N/A

Reviewed By: ☒ City Manager

☒ City Secretary

☐ City Attorney

☐ Accountant

☐ Other: Staff

Attachments:

1. 2 applications

Agenda Item / Topic:

10. DISCUSSION/ACTION – Consideration of and action on one volunteer board appointment to the Planning and Zoning Commission and direct staff as necessary.

Discussion / Justification:

The Planning & Zoning Commission consists of a seven-member volunteer board. Each member shall be appointed by the City Council for a two-year term. May 11, 2015 staff presented Council with expiring terms and those wishing for reappointment. Place 5 on the P&Z did not wish for reappointment and that position has remained vacant pending receipt of applications. Staff posted notice accepting applications on the city website and marquee.

Staff is presenting two applications this evening for Council consideration.

Recommendation / Staff Comments:

N/A

Sample Motion(s):

I move that Council APPOINT _____ to serve a term as Place 5 on the Volunteer Board of the Planning & Zoning Commission.

Or-

I move that Council direct staff to continue accepting applications for P&Z appointment consideration.

DATE RECEIVED: 7.8.15



This Information is a Public Record
 Public Service opportunities are offered by the City Of Ovilla without regard
 To race, color, national origin, religion, sex or disability.

CITY OF OVILLA
BOARDS AND COMMISSIONS
INFORMATION STATEMENT AND APPLICATION

The City of Ovilla desires qualified, interested citizens to serve on city boards and/or commissions. We appreciate your interest in Ovilla's current needs and future. If you believe you meet the requirements and have the allowed time to serve on a board or commission, please complete the following.

Board and commission members must meet the required qualifications listed below:

- ✓ Be a resident of the city for at least 6 months prior to date of appointment;
- ✓ Be a qualified voter at the time of the appointment;
- ✓ Have no criminal record that is considered by the City Council to be so serious that it serves as a disqualification (i.e. felony conviction);
- ✓ Not be an adversary party to pending litigation or claim against the city (except for eminent domain proceedings);
- ✓ Not to be an employee or a business associate of either an adversary party or a representative of an adversary party;
- ✓ Not in arrears on city taxes, water service charges or other obligations owed to the city; and
- ✓ Have a creditable record of attendance and performance in any previous board service.

If you are interested in applying for more than one position, please indicate your top three choices in order of your preference by placing a number in the space to the left of the board/commission/committee for which you are applying (#1 being your 1st choice, #3 being your last choice)

BOARDS, COMMISSIONS, COMMITTEES	MEETING INFORMATION
✓ Planning and Zoning Commission	1 st Monday of each month or as necessary – 6:00 PM
___ Board of Adjustment	3 rd Monday of each month or as necessary – 7:00 PM
___ Economic Development Corporation	3 rd Monday of each month or as necessary – 6:00 PM
___ Municipal Development District	As necessary
___ Municipal Services Advisory Committee	As necessary
___ Park Development & Improvement	As necessary

NAME John Zabojnik

HOME ADDRESS 922 Red Oak Creek Dr.
Ovilla, TX 75154

HOW LONG HAVE YOU LIVED IN OVILLA? 4 yrs. EMAIL

HOME TELEPHONE BUSINESS TELEPHONE same

PROFESSION General Sales^{cell} Manager

INTERESTS Fronman triathlon, cycling, running, camping,
hunting, swimming, church, family

1.) DO YOU HAVE EXPERIENCE THAT WOULD QUALIFY YOU FOR SERVING ON A PARTICULAR COMMITTEE?

licensed Texas Real Estate Agent ; manage \$5 million budget at work

2.) HAVE YOU SERVED AS A MEMBER OF ANY MUNICIPAL BOARD OR COMMISSION IN OVILLA?

No

3.) HAVE YOU SERVED AS A MEMBER OF ANY MUNICIPAL BOARD OR COMMISSION FOR ANOTHER MUNICIPALITY?

If yes to one or both, please list the municipality, committee and dates served:

No

4.) PLEASE LIST ANY CIVIC OR COMMUNITY ACTIVITIES IN WHICH YOU MAY HAVE PARTICIPATED.

❖ Volunteer at several events/charities

❖

❖

5.) DO YOU HAVE ANY RELATIVES THAT ARE CITY EMPLOYEES, MEMBER OF THE CITY COUNCIL OR SERVE ON ANY BOARD? (YES OR NO) If yes, please list:

wife - Windy Zabojnik on Park Development/Improvement

6.) WHAT IS YOUR CURRENT PLACE OF EMPLOYMENT OR BUSINESS AFFILIATION? (Please indicate if you are self-employed, home-maker, retired) Andrews Distributing

STATEMENT OF INTENT: If appointed, I agree to serve on the Board/Commission for which I have applied or to the Board/Commission to which I am needed.

SIGNATURE

DATE

John Zabojnik
PRINTED NAME OF APPLICANT



CITY OF OVILLA OFFICIAL USE ONLY

DATE APPOINTED _____

COMMITTEE APPOINTED TO _____

**RETURN TO CITY HALL,
105 SOUTH COCKRELL HILL ROAD,
OVILLA, TX 75154
972-617-7262**

ATTENTION: Pamela Woodall

Hand delivered 5/13/15

RETURN TO CITY SECRETARY'S OFFICE OR EMAIL TO pwoodall@cityofovilla.org

DATE RECEIVED:



This Information is a Public Record
Public Service opportunities are offered by the City Of Ovilla without regard
To race, color, national origin, religion, sex or disability.

received
72 5-13-15

CITY OF OVILLA
BOARDS AND COMMISSIONS
INFORMATION STATEMENT AND APPLICATION

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- ✓ Be a qualified voter at the time of the appointment;
- ✓ Have no criminal record that is considered by the City Council to be so serious that it serves as a disqualification (i.e. felony conviction);
- ✓ Not be an adversary party to pending litigation or claim against the city (except for eminent domain proceedings);
- ✓ Not to be an employee or a business associate of either an adversary party or a representative of an adversary party;
- ✓ Not in arrears on city taxes, water service charges or other obligations owed to the city; and
- ✓ Have a creditable record of attendance and performance in any previous board service.

If you are interested in applying for more than one position, please indicate your top three choices in order of your preference by placing a number in the space to the left of the board/commission/committee for which you are applying (#1 being your 1st choice, #3 being your last choice)

BOARDS, COMMISSIONS, COMMITTEES

MEETING INFORMATION

- | | |
|---|--|
| ② ✓ Planning and Zoning Commission | 1 st Monday of each month or as necessary – 6:00 PM |
| Board of Adjustment | 3 rd Monday of each month or as necessary – 7:00 PM |
| ① ✓ Economic Development Corporation | 3 rd Monday of each month or as necessary – 6:00 PM |
| — Municipal Development District | As necessary |
| — Municipal Services Advisory Committee | As necessary |
| ③ ✓ Park Development & Improvement | As necessary |

NAME BOB A. BETIK

HOME ADDRESS 601 BUCKBOARD TRAIL
RED OAK (OVILLA) TX, 75154

HOW LONG HAVE YOU LIVED IN OVILLA? 32 YRS EMAIL _____

HOME TELEPHONE _____ BUSINESS TELEPHONE Cell 972-571-6607

PROFESSION RETIRED

INTERESTS HOME PROJECTS, TRAVEL, VOLUNTEER WORK