



REGULAR ECONOMIC DEVELOPMENT CORPORATION MEETING MINUTES
MONDAY, JUNE 16, 2025
6:00PM

I. CALL TO ORDER

EDC President Kimberly Case called the meeting of the Ovilla EDC to order at 6:00 PM, in the Ovilla Council Chamber Room, 105 S. Cockrell Hill Road, Ovilla, TX 75154, with notice of the meeting duly posted. Board members Vice President Paris and Mohon were absent, and all other members were in attendance constituting a quorum.

PRESENT:

Kimberly Case, President
Kathy Dickey, Place 2
Barbara Turner, Place 7

Mary Cavanaugh, Place 4
Traci Morris, Place 6

STAFF:

Michelle Lilley, City Secretary
Burton Barr, Finance Director
Talesha Marckwardt, Finance Clerk
Juan Martinez, Community/EDC Director

ABSENT:

Paris, Vice President
Mohon, Place 3

II. INVOCATION – The invocation was led by President Case.

III. PLEDGES OF ALLEGIANCE – The pledges were led by President Case.

IV. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

Announcements from the Board of Directors and City Staff may be made for items to include: expression of thanks; congratulations; condolence; recognition of public officials, employees or citizens; information regarding holiday schedules; reminders of community events or announcements involving an imminent threat to the public health and safety of the municipality that has arisen after the posting of the agenda. No discussion or formal action may be taken on these items at this meeting.

- Expression of Thanks to Outgoing Board Members

- Oath of Office and Statement of Appointed Official to be issued to the following:

Place 2, Kathy Dickey, Two-Year Term
Place 4, Mary Cavanaugh, Two-Year Term
Place 6, Traci Morris, Two-Year Term

V. STAFF UPDATE

Finance Director Barr gave updates on the following items:

1. Park Improvement Project Update
2. 708 W. Main Update
3. Regular EDC Meeting to discuss, consider, and recommend approval of the FY 2025-2026 Proposed Budget on Monday, July 21st, 2025 at 6:00 p.m.

VI. CITIZEN COMMENTS

Tana Jimenez – 109 Suburban Drive, Ovilla, Texas – Addressed the board about honoring our hometown celebrity Boxcar Willie. She had suggestions such as signage in Ovilla with information about him, renaming the park Boxcar Willie Park, and a statue. She also asked for a tab on the website explaining each marker with the historical information and history of the city.

Lindsey Pierce – 160 Water Street, Ovilla, Texas – Advised the board that she was asked by a council member about creating a video of the history of Ovilla for social media. She was advised we already had someone on the staff that could do this if needed by the council, however, she wanted to give the board her background of working in social media and creating videos to offer her assistance and expertise if needed.

VII. CONSENT AGENDA

The following items may be acted upon in one motion. No separate discussion or action is necessary unless requested by a director in which event those items will be pulled from the consent agenda for individual consideration on the Regular Agenda during this meeting.

1. Minutes of the Regular EDC Meeting, March 17, 2025

Place 4 Cavanaugh made a motion to approve the consent agenda as presented.
Place 2 Dickey seconded the motion.

No oppositions, no abstentions. Vice President Paris and Place 3 Mohon were absent.

VOTE: The motion carried: 5-0

VIII. REGULAR AGENDA

1. **DISCUSSION/ACTION – Consideration of and action on the nomination(s) and appointment of the President to the Economic Development Corporation.**

Place 4 Cavanaugh made a nomination to re-elect President Kimberly Case as the President of the Economic Development Corporation. Place 2 Morris seconded the nomination.

No oppositions, no abstentions. Vice President Paris and Place 3 Mohon were absent.
VOTE: The motion carried: 5-0

2. DISCUSSION/ACTION – Consideration of and action on the nomination(s) and appointment of the Vice President to the Economic Development Corporation.

Place 7 Turner made a nomination of Mary Cavanaugh as the Vice President of the Economic Development Corporation. Place 2 Dickey seconded the nomination.

No oppositions, no abstentions. Vice President Paris and Place 3 Mohon were absent.
VOTE: The motion carried: 5-0

3. DISCUSSION – Review of the Type B EDC Financial Report for October 2024 through May 31, 2025.

Finance Director Burton Barr presented the financials to the board and addressed any questions or concerns.

This was discussion only. No further action was taken.

4. DISCUSSION – Discussion of budget priorities for the FY 2025-2026 Proposed Budget.

The board discussed several items they would like to consider for the FY 2025-2026 Proposed Budget:

- Funds to survey and plat the three parcels at 708 W. Main St.
- Parking Lot and Sidewalks at Founder's Park (behind Public Works Building): Approximately \$150K and \$38,500
- Wayfinding / mileage signage for pickleball courts and walking path at Founder's Park
- (2) additional pickleball courts, lighting, and fencing
- Potentially set aside funds for Memorial Bench, Memorial Plaque, and landscaping program
- Potentially set aside funds for R-O-W / property acquisitions for walkways to connect the trails at Heritage and Founder's Park (in the Downtown area)

This was a discussion only item, no further action was taken.

5. DISCUSSION/ACTION – Consideration of any item(s) pulled from the Consent Agenda for individual consideration and action.

No items were pulled from the Consent Agenda. No further action was taken.

IX. RECESS INTO EXECUTIVE SESSION

The Board of Directors of the Economic Development Corporation, reserves the right to meet in a closed session on any item listed on this Agenda should the need arise, pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security

devices), 551.087 (economic development), and 418.183 (homeland security). The board did not adjourn into executive session.

X. REQUESTS FROM EDC DIRECTORS FOR FUTURE AGENDA ITEMS

President Case requested prices for mugs to order and sell at Heritage Day. President Case, Place 2 Dickey, Place 4 Cavanaugh would like prices on additional pickle ball courts, lights, and wayfinding/mileage signage for walking paths.

XI. ADJOURNMENT – Place 2 Dickey made a motion to adjourn the meeting.
Place 6 Morris seconded the motion.

No oppositions, no abstentions. Vice President Paris and Place 3 Mohon were absent.

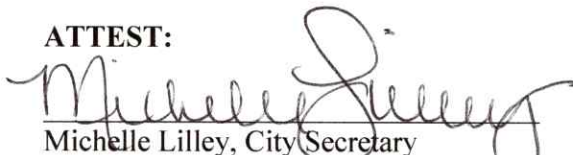
VOTE: The motion carried: 5-0

There being no further business, President Case adjourned the meeting at 7:37 p.m.


Kimberly Case, President

APPROVED: July 21, 2025

ATTEST:


Michelle Lilley, City Secretary