



REGULAR ECONOMIC DEVELOPMENT CORPORATION MEETING MINUTES

MONDAY, MARCH 17, 2025

6:00PM

I. CALL TO ORDER

EDC President Kimberly Case called the meeting of the Ovilla EDC to order at 6:00 PM, in the Ovilla Council Chamber Room, 105 S. Cockrell Hill Road, Ovilla, TX 75154, with notice of the meeting duly posted. Board members Henderson and Mohon were absent, and all other members were in attendance constituting a quorum.

PRESENT:

Kimberly Case, President

Tana Jimenez, Place 6

Mia Paris, Vice President

Bob Betik, Place 2

Barbara Turner, Place 7

STAFF:

Michelle Lilley, City Secretary

Burton Barr, Finance Director

Juan Martinez, Community/EDC Director

ABSENT:

Henderson, Place 4

Mohon, Place 3

II. INVOCATION – The invocation was led by President Case.

III. PLEDGES OF ALLEGIANCE – The pledges were led by Place 2 Betik.

IV. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

Oath of Office and Statement of Appointed Official to be issued to the following:

Place 7 Barbara Turner

Two-Year Term

V. STAFF UPDATE

Finance Director Barr gave updates on the following items:

1. Introduction of new Community Development/Economic Development Director
2. Park Improvement Project Update
3. FM 664 Widening Project Update
4. Placer.ai Data Insight and Analytics Report
5. Downtown Properties

VI. CITIZEN COMMENTS

No citizens appeared to speak at this time.

VII. CONSENT AGENDA

The following items may be acted upon in one motion. No separate discussion or action is necessary unless requested by a director in which event those items will be pulled from the consent agenda for individual consideration on the Regular Agenda during this meeting.

1. Minutes of the Regular EDC Meeting, October 21, 2024

Place 2 Betik made a motion to approve the consent agenda as presented.

Place 6 Jimenez seconded the motion.

No oppositions, no abstentions. Place 4 Henderson and Place 3 Mohon were absent.

VOTE: The motion carried: 5-0

VIII. REGULAR AGENDA

1. **DISCUSSION – Review of the Type B EDC Financials for October 2024 through February 28, 2025.**

Finance Director Burton Barr presented the financials to the board and addressed any questions or concerns.

This was discussion only. No further action was taken.

2. **DISCUSSION/ACTION – Discuss and take possible action on proposals for the demolition of structures at 708 W. Main Street and forward a recommendation to the City Council.**

Finance Director Burton Barr updated the board stating that by October 21, 2024, we had received three proposals for demolition. We reached back out to them again in March, due to it being over 90 days old, and all three contractors kept their pricing the same. It was recommended to award the demolition bid to JRP Demolition Services, LLC, to an amount not to exceed \$14,000.

Place 2 Betik made a motion to approve the demolition bid to JRP Demolition Services, LLC. Place 7 Turner seconded the motion.

No oppositions, no abstentions. Place 4 Henderson and Place 3 Mohon were absent.

VOTE: The motion carried: 5-0

3. **DISCUSSION – Discuss funding beautification and landscaping projects in the Downtown area.**

There was discussion among the board to enhance the aesthetic development by making downtown more inviting by lighting, benches, concrete picnic tables and trash receptacles as needed. It was also considered planting trees where utility services had removed many trees recently.

This was discussion only. No further action was taken.

4. DISCUSSION/ACTION – Discuss and take possible action on funding property maintenance expenses associated with 708 W. Main Street and forward a recommendation to the City Council.

Finance Director Burton Barr recommended to the board to allocate \$3,500 toward property maintenance expenses associated with maintaining the three parcels collectively known as 708 W. main Street to help offset Maintenance and Operation (M&O) costs incurred by the General Fund. Director Barr met with staff, Public Works and Parks, to determine the amount of time, labor, and cost to maintain the property on a weekly and monthly basis. The \$3,500 amount covers the ground maintenance and includes funds to maintain trees and shrubs also.

No oppositions, no abstentions. Place 4 Henderson and Place 3 Mohon were absent.

VOTE: The motion carried: 5-0

IX. DISCUSSION/ACTION – Consideration of any item(s) pulled from the Consent Agenda for individual consideration and action.

No items were pulled from the Consent Agenda. No further action was taken.

X. RECESS INTO EXECUTIVE SESSION

The Board of Directors of the Economic Development Corporation, reserves the right to meet in a closed session on any item listed on this Agenda should the need arise, pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), and 418.183 (homeland security). The board did not adjourn into executive session.

XI. REQUESTS FROM EDC DIRECTORS FOR FUTURE AGENDA ITEMS

President Case wanted to know more about the plats around downtown, if all owners had to obtain a plat, could EDC help or pay for plats. Place 6 Jimenez requested to have a “visit Ovilla” tab on the city’s website.

XII. ADJOURNMENT – Place 2 Betik made a motion to adjourn the meeting.

Place 6 Jimenez seconded the motion.

No oppositions, no abstentions.

VOTE: The motion carried: 5-0

There being no further business, President Case adjourned the meeting at 7:20 p.m.

Kimberly Case
Kimberly Case, President

APPROVED: June 16, 2025

ATTEST:

Michelle Lilley
Michelle Lilley, City Secretary