



**SPECIAL CALLED PLANNING AND ZONING COMMISSION MEETING**

THURSDAY, FEBRUARY 5, 2026

6:00 PM

CITY HALL COUNCIL CHAMBERS

105 S. COCKRELL HILL ROAD, OVILLA, TEXAS 75154

**I. CALL TO ORDER**

**PLANNING AND ZONING COMMISSIONERS:**

Alan Whittaker, Chair / Place 4

Sabrina Holmes, Place 3

Fred Hart, Vice Chair / Place 6

Dani Muckleroy, Place 5

Patrick Gray, Place 1

David Hinson, Place 7

Rachel Huber, Place 2

**Administration and Staff:**

David Henley, City Manager

Michelle Lilley, City Secretary

Juan Martinez, Community Development / Economic Development Director

Burton Barr, Finance Director

Chelsea Ellis, Planning and Development Coordinator

**II. INVOCATION**

**III. PLEDGES OF ALLEGIANCE**

**IV. CITIZEN COMMENTS**

The Board welcomes comments from citizens regarding items on the agenda and/or items not posted on the agenda. Each person may address the Board only once during the general citizen comment period of a meeting, whether as an individual or as part of a group presentation, and is subject to the applicable time limit. Speaking during the general citizen comment period does not limit a person's right to also speak during an official public hearing as required by law. Individual speakers are allowed a maximum of three (3) minutes. All persons wishing to speak must complete and submit a Citizen Comment Request Form to the City Secretary no later than five (5) minutes before the meeting begins. Pursuant to the Texas Open Meetings Act, the Board may not deliberate or take action on a matter not listed on the posted agenda. Matters not on the agenda may be referred to staff for review or follow-up.

**V. CONSENT AGENDA**

The following items may be acted upon in one motion. No separate discussion or action is necessary unless requested by a Commission member, in which event those items will be pulled from the consent agenda for individual consideration on the regular agenda during this meeting.

1. Minutes of the Regular Planning and Zoning Commission Meeting, December 1, 2025.

## **VI. REGULAR AGENDA**

- DISCUSSION/ACTION** – Discuss and take possible action on a recommendation to the City Council of the City of Ovilla, regarding a Minor Plat request filed by Eric Jordan on behalf of Mark Clark, for two tracts of land totaling approximately 5.81 acres (3.994 acres and 1.816 acres) situated in the J. McNamara Survey, Abstract No. 693, Ellis County, Texas, to be known as Lot 1 and Lot 2, Block A, Red Oak Clark Estates, an addition to the City of Ovilla, Texas.

## **VII. ADJOURNMENT**

Any person with a disability requiring assistance in order to participate in the meeting must contact the City Secretary at least 48 hours in advance. Reasonable accommodation will be made to assist your needs.

A quorum of the Ovilla City Council, Economic Development Board of Directors, Board of Adjustment, or Municipal Development District may be present. No action will be taken by the above-listed boards.

**PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC EQUIPMENT WHILE THE MEETING IS IN SESSION.**

*PURSUANT TO SECTION 30.06, PENAL CODE (TRESPASS BY LICENSE HOLDER WITH A CONCEALED HANDGUN), A PERSON LICENSED UNDER SUBCHAPTER H, CHAPTER 411, GOVERNMENT CODE (HANDGUN LICENSING LAW), MAY NOT ENTER THIS PROPERTY WITH A CONCEALED HANDGUN.*

*CONFORME A LA SECCIÓN 30.06 DEL CÓDIGO PENAL (ENTRADA SIN AUTORIZACIÓN POR TITULAR DE LICENCIA CON UNA PISTOLA OCULTA), UNA PERSONA CON LICENCIA BAJO EL SUBCAPÍTULO H, CAPÍTULO 411 DEL CÓDIGO DE GOBIERNO (LEY DE LICENCIAS DE PISTOLAS), NO PUEDE ENTRAR EN ESTA PROPIEDAD CON UNA PISTOLA OCULTA.*

*PURSUANT TO SECTION 30.07, PENAL CODE (TRESPASS BY LICENSE HOLDER WITH AN OPENLY CARRIED HANDGUN), A PERSON LICENSED UNDER SUBCHAPTER H, CHAPTER 411, GOVERNMENT CODE (HANDGUN LICENSING LAW), MAY NOT ENTER THIS PROPERTY WITH A HANDGUN THAT IS CARRIED OPENLY.*

*CONFORME A LA SECCIÓN 30.07 DEL CÓDIGO PENAL (ENTRADA SIN AUTORIZACIÓN POR TITULAR DE LICENCIA CON UNA PISTOLA VISIBLE), UNA PERSONA CON LICENCIA BAJO EL SUBCAPÍTULO H, CAPÍTULO 411 DEL CÓDIGO DE GOBIERNO (LEY DE LICENCIAS DE PISTOLAS), NO PUEDE ENTRAR EN ESTA PROPIEDAD CON UNA PISTOLA VISIBLE.*

## **CERTIFICATION**

I hereby certify the above agenda was posted on the official Ovilla City Hall bulletin board, a place convenient and readily accessible to the general public at all times, as well as on the City's official website at [www.cityofovilla.org](http://www.cityofovilla.org), on January 29, 2026, in compliance with Chapter 551, Texas Government Code. A quorum of the board will be physically present at the location noticed above. Pursuant to Tex. Gov't Code 551.127, one or more members of the governing body may appear via videoconference call.



City of Ovilla

David D. Henley, City Manager