

Chair Carol Richtsmeier, PL1
Vice Chair, Patricia Halyard - King, PL2
Barbara Betik, PL3
Stephanie Heimbuch, PL4



Richard Ware, Jr. PL5
ALT- Steven Miner, PL6
ALT- Mark Clark, PL7
Mike Dooly, Code Enforcement

AGENDA

Board of Adjustment Meeting

Via: Teleconference Only

OCTOBER 19, 2020

SUPPLEMENTAL NOTICE OF MEETING BY TELEPHONE CONFERENCE:

In accordance with order of the Office of the Governor issued March 16, 2020, the Ovilla Zoning Board of Adjustment of the CITY OF OVILLA will conduct the meeting scheduled at 7:00 PM, Monday, October 19, 2020 by telephone conference in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19). [There will be no public access to the location described above.]

This supplemental written notice, the meeting agenda, and the agenda packet, are posted online at www.cityofovilla.org

The public toll-free dial-in number to participate in the telephonic meeting is:

United States: 1-346-248-7799

Meeting ID: 974 0038 6586

If you would like to join the meeting with your computer, tablet, or smartphone:

[https://zoom.us/j/974 0038 6586](https://zoom.us/j/97400386586)

The public will be permitted to offer public comments as provided by the agenda and as permitted by the presiding officer during the meeting.

Pursuant to the provisions of Chapter 551 VTCA Government Code, notice is hereby given of a **Regular Meeting** of the Board of Adjustment to be held via teleconference **Monday, October 19, 2020 at 7:00 P.M.** from **105 S. Cockrell Hill Road, Ovilla, Texas, 75154** for the purpose of considering the listed item(s). *The Board of Adjustment of the City of Ovilla, Texas, reserves the right to meet in a closed session pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations).*

Call to Order

♦ Pledge of Allegiance

Consent Items

♦ FY 2020-2021 Calendar of Meetings

The following item(s) may be acted upon in one motion. No separate discussion or action is necessary unless requested by a Board Member, in which event those items will be pulled from the consent agenda for individual consideration.

PLEASE SILENCE ALL CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE THE ZONING BOARD OF ADJUSTMENT MEETING IS IN SESSION.

Chair Carol Richtsmeier, PL1
Vice Chair, Patricia Halyard - King, PL2
Barbara Betik, PL3
Stephanie Heimbuch, PL4

City of Ovilla

Richard Ware, Jr. PL5
ALT-Steven Miner, PL6
ALT- Mark Clark, PL7
Mike Dooly, Code Enforcement

Individual Consideration

ITEM 1. **BOA20.08 - Public Hearing and Discussion** of an appeal to the Ovilla Code of Ordinances, Chapter 14, Section 30.8 CARPORTS filed by Christopher Martinez for a residential variance to construct a detached carport/accessory building which is not allowed per Ordinance, on his property at 607 Buckboard.

DISCUSSION/ACTION – Consideration of requested **Variance** filed by Christopher Martinez.

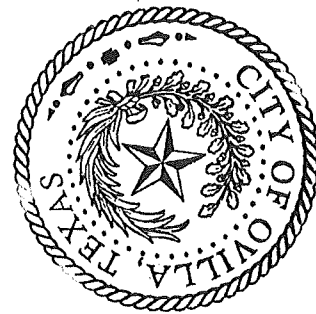
ITEM 2. **DISCUSSION/ACTION** – Consideration of any item(s) pulled from the Consent Agenda above for individual consideration and action.

Adjournment

This is to certify that a copy of the Notice of the **Ovilla Board of Adjustment Meeting** scheduled for **October 19, 2020 @ 7:00 P.M.**, was posted on the bulletin board at City Hall, 105 S. Cockrell Hill Road, Ovilla, Texas, on this 16h day of October 2020, prior to 6:00 p.m.

Cathy Gaeta
Cathy Gaeta
Deputy City Secretary

DATE OF POSTING: 10/16/2020 TIME: 11:20 am/pm
DATE TAKEN DOWN: _____ TIME: _____ am/pm



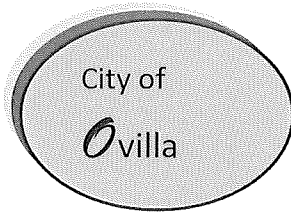
PLEASE SILENCE ALL CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE THE ZONING BOARD OF ADJUSTMENT MEETING IS IN SESSION.

FY2020-2021 BOARD OF ADJUSTMENT MEETINGS CALENDAR

***INCLUDING APPLICANT REQUEST
SUBMISSION DEADLINES***

Applicant Application Submission Deadline	BOARD OF ADJUSTMENT Meeting Dates
	Third Monday of each month (except for holidays- set to the following day, Tuesday)
September 18, 2020	October 19, 2020
October 16, 2020	November 16, 2020
November 20, 2020	December 21, 2020
December 18, 2020	January 19, 2021 (TUES)
January 15, 2021	February 16, 2021 (TUES)
February 16, 2021	March 15, 2021
March 19, 2021	April 19, 2021
April 16, 2021	May 17, 2021
May 21, 2021	June 21, 2021
June 18, 2021	July 19, 2021
July 16, 2021	August 16, 2021
August 20, 2021	September 20, 2021

**The Board of Adjustment meets the third Monday of each month in the
Ovilla City Hall Council Chamber Room, at 7:00 P.M.**



Ovilla Zoning Board of Adjustment

AGENDA ITEM REPORT

Item: 1

DISCUSSION & ACTION

Meeting Date: October 19, 2020

Attachments:	
1. Permit Application 2. Variance Application with attachments 3. Findings of Fact	
Agenda Item / Topic:	
ITEM 1.	BOA20.08 - Public Hearing and Discussion of an appeal to the Ovilla Code of Ordinances, Chapter 14, Section 30.8 <u>CARPORTS</u> filed by Christopher Martinez for a residential variance for a to construct a detached carport/accessory building on his property at 607 Buckboard.
Discussion / Justification:	
APPLICANT:	Christopher Martinez
LOCATION:	607 Buckboard
ZONING:	RE Residential 1 Acre
Applicant's Proposal: <i>Applicant requests to build a detached carport/accessory building.</i>	
Discussion: The Ovilla Code of Ordinances, Chapter 14, Section 30.8, <u>CARPORTS</u>, states:	
A. <u>Prohibition.</u> Free standing carports are not permitted.	
BOARD DISCUSSION: The Board is allowed to grant a Variance under certain circumstances & after review of the Findings of Fact form.	
NOTICES: One public notice listed in The Waxahachie Daily Light 14 certified letters mailed. There has been no response.	
N/A	
Sample Motion(s):	
"I MAKE A MOTION THAT THE BOA GRANTS & APPROVES/DENIES THE VARIANCE TO CHRISTOPHER MARTINEZ TO CONSTRUCT A DETACHED CARPORT ON HIS PROPERTY AT 607 BUCKBOARD AS PRESENTED IN BOA20.08."	



Residential Building Permit Application

City of Ovilla

105 S. Cockrell Hill Rd., Ovilla, TX 75154
Phone: (972) 617-7262 | Fax: (972) 515-3221

Building Permit #	2020-0548	Valuation:	\$3,200.00
Zoning:		Valuation w/	\$0.00
		Land:	
Project Address:	607 BUCKBOARD ST		
Lot:	Block: F	Subdivision:	
<u>Project Description:</u>			
New SFR		Flatwork	
Plumbing/Electrical		Accessory Building	Yes
Swimming Pool		Sprinkler	
SFR Remodel/Addition		Fence	
Roof			
Other		Specify Other:	
Proposed Use:	BACKYARD FOR COVERING OF VEHICLES		
Description of Work:	30X20X9 CARPORT 20 X 20 X 9		
<u>Area Square Feet:</u>			
Living:		Garage:	Covered Porch:
Total:	0.00		
# of Stories:			

<u>Homeowner Details</u>	
Name: CHRISTOPHER & MELINDA MARTINEZ	
Address: 607 BUCKBOARD ST, OVILLA, TX 75154	
Phone # Email:	
<u>Applicant Details</u>	
Applicant Type: Owner	
Name: CHRISTOPHER MARTINEZ	
Address: ,	
Phone # (817) 690-9575 Email:	

General Contractor Details

License #

Name: JOSE

Phone # (214) 469-7899 Email:

Mechanical Contractor Details

License #

Name:

Phone # Email:

Electrical Contractor Details

License #

Name:

Phone # Email:

Plumber/Irrigator Details:

License #

Name:

Phone # Email:

Applicant's Signature***Office Use Only:***

Approved By :		Date approved:	
City Manager:		Date Approved:	

Plan Review Fee: \$0.00

Building Permit Fee: \$0.00

Park Impact Fee: \$0.00

Capital Recovery Fee: \$0.00

Fire Meter: \$0.00

Water Meter Cost: \$0.00

Water Impact: \$0.00

Sewer Connection Fee: \$0.00

Sewer Impact: \$0.00

Total Fees: \$0.00

Issued Date:

Expiry Date:

Issued By:

BV Project #



Building Permit

City of Ovilla

105 S. Cockrell Hill Rd., Ovilla, TX 75154
Phone: (972) 617-7262 | Fax: (972) 515-3221

Permit No. 2020-0548

Location: 607 BUCKBOARD ST

Description: 30X20X9 CARPORT

Owner: CHRISTOPHER & MELINDA MARTINEZ

Date Issued:

Building Inspector: _____

This Permit To Be Posted In Conspicuous Place On Site

Residential Building Permit Application

Building Permit Number: <u>548</u>		Valuation: <u>\$ 3,200</u>	
Zoning: _____		Valuation w/land: _____	
Project Address: _____			
Lot: _____		Subdivision: _____	
Project Description: NEW SFR <input type="checkbox"/> SFR REMODEL/ADDITION <input type="checkbox"/> SPECIFY OTHER: <u>Carport</u> PLUMBING/ELECTRICAL <input type="checkbox"/> FLATWORK <input type="checkbox"/> SPRINKLER <input type="checkbox"/> SWIMMING POOL <input type="checkbox"/> ACCESSORY BUILDING <input checked="" type="checkbox"/> FENCE <input type="checkbox"/>			
Proposed Use: <u>Backyard for covering of vehicles</u>			
Description of Work: <u>30x20x9 Carport & 20x20x9</u>			
Area Square Feet: _____		Covered Porch: _____	
Living: _____	Garage: _____	Total: _____	Number of stories: _____

Homeowner's name: <u>Christopher L. Martinez</u>	
Address: <u>607 Buckboard Street</u>	
Phone Number: <u>817-690-9575</u>	Home Number: _____ Mobile Number: _____

General Contractor	Contact Person <u>Jose</u>	Phone Number <u>214-469-7899</u>	Contractor License Number _____
Mechanical Contractor	Contact Person _____	Phone Number _____	Contractor License Number _____
Electrical Contractor	Contact Person _____	Phone Number _____	Contractor License Number _____
Plumber/Irrigator	Contact Person _____	Phone Number _____	Contractor License Number _____

() I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

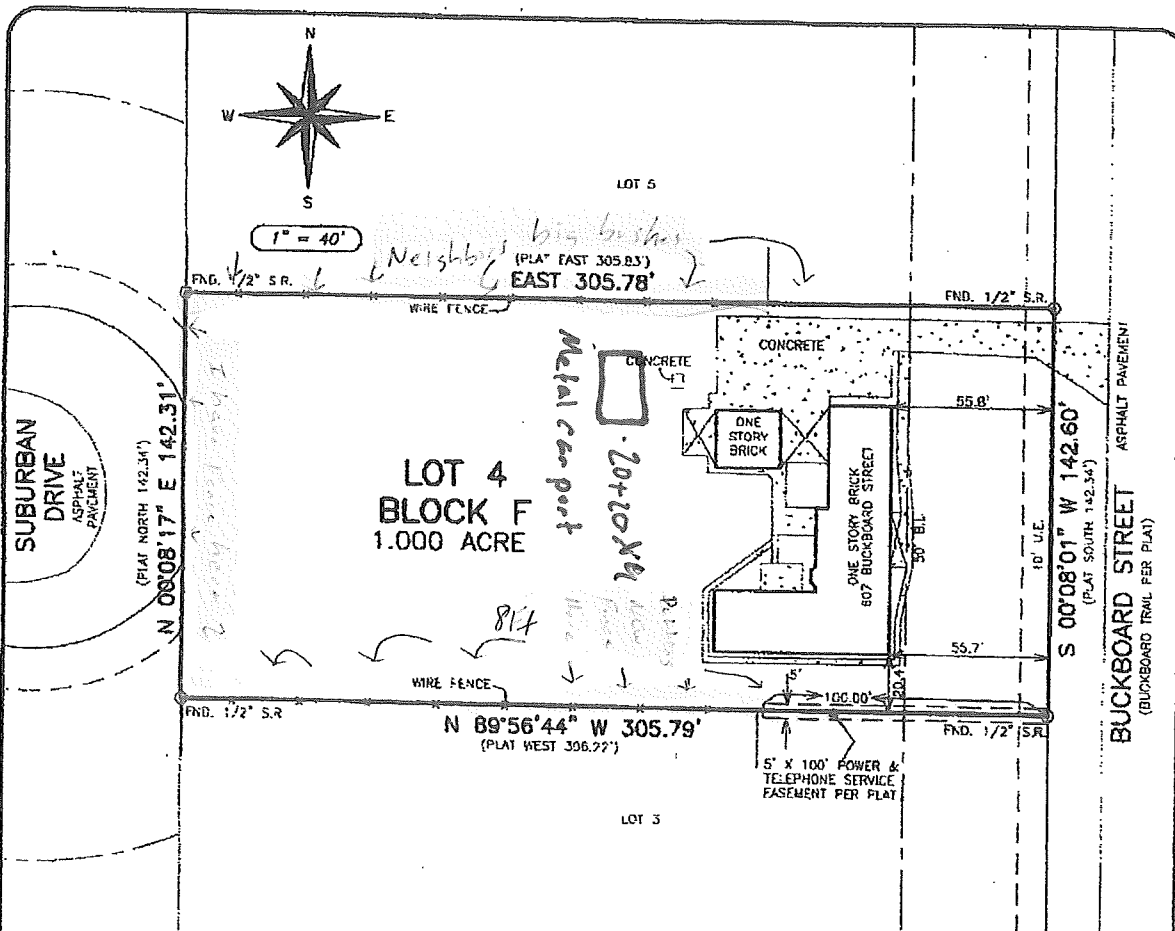
****NOTE **** While your project may be approved and permitted by the City, you should check your deed restrictions and HOA requirements before applying for a permit. Obtaining a permit from the City does not ensure your right to commence a project. The City does not reference or enforce HOA restrictions and/or requirements.

Signature of Applicant: C. Martinez Date: 7-20-20

OFFICE USE ONLY:

Approved by: _____	Date approved: _____	
City Manager: _____	Date approved: _____	

Plan Review Fee: _____	Receipt # _____	Total Fees: _____
Building Permit Fee: _____		Issued Date: _____
Park Impact Fee: _____		Expires: <u>180 Days</u>
Capital Recovery Fee: _____		Issued By: _____
Fire Meter: _____		
Water Meter Cost: _____		
Water Impact: _____		
Sewer Connection Fee: _____		BV Project # _____
Sewer Impact: _____		



All that certain lot, tract or parcel of land being known and designated as LOT 4, BLOCK F WEST MORELAND ROAD ESTATES NO. 4, an Addition to the City of Ovilla, Ellis County, Texas, according to the plat hereon recorded in Cabinet 4, Slides 777 and 778, Plat Records, Ellis County, Texas.

(also known as 607 Buckboard Street)

The plat hereon reflects a survey made on the ground and is true, correct and accurate as to the boundaries and areas of the subject property and this size, location and type of buildings and improvements thereon, if any, and as to the other matters shown hereon, and correctly shows the location of all visible easements and rights-of-way. This survey reflects the above ground (visible) location of utilities. The surveyor makes no guarantees that the utilities shown comprise all such utilities in the area, either in service, or abandoned. Further, the surveyor does not warrant that the underground utilities shown are in the exact location indicated. Underground utilities which may affect this property were not located during the course of this survey. Except as shown on the survey, there are no encroachments upon the subject property by improvements on adjacent property, there are no encroachments on adjacent property, streets or alleys by any improvements on the subject property and there are no conflicts or protrusions. I further declare that no portion of the said tract lies within a Special Flood Hazard Boundary according to the Flood Insurance Rate Map for Ellis County, Texas. Map # 48139C0080 D, Zone X. This survey substantially complies with the current Texas Society of Professional Surveyors Standards and Specifications for a Category 1A, Condition 3 Survey. This survey was prepared for title purposes in conjunction with Ellis County Abstract & Title Co. Commitment for Title Insurance, G.F. No. 1211107, dated: December 6, 2012. The easements, rights-of-way, or other exceptions noted hereon are according to the Schedule E provided. The surveyor has not abstracted the property. Based on the easements and/or deeds provided by the title company, the following do not appear to affect the subject property:

T.P. & L. Co. 332/432, 560/931 & 584/957 DREG

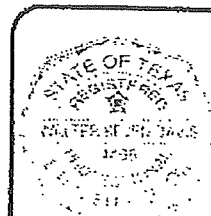
LEGEND	
D	Property Corner Symbol
Fnd.	Found
S.R.	Steel Rod
S.P.	Steel Pipe
U.E.	Utility Easement
R/P	Right of Way
P.O.B.	Point of Beginning
C/L	Centerline
→	Drainage Flow
x	Spot Elevation
S.L.	Building Line
W/L	Water Line
W/M	Water Meter
M/H	Sewer Manhole
C/D	Cleanout
F/H	Fire Hydrant
W/V	Water Valve
D.U.E.	Drainage & Utility Easement

Walter Heven Davis
 THIS SURVEY IS VALID ONLY WITH ORIGINAL SIGNATURE IN RED INK
 Registered Professional Land Surveyor #4406

DAVIS & McDILL Inc.

(A Texas licensed surveying firm # 101504-00)
 P.O. BOX 428, Waxahachie, Texas 75168
 Phone: Metro 972-938-1185 Fax: 972-937-0307

LEGEND	
---	Wire Fence
---	Wood Fence
---	Iron Fence
---	Chain Link Fence
---	Railroad Track
---	Cable TV
---	Gas Line
---	Petroleum Pipeline
---	Electric Line
---	Sanitary Sewer Line
---	Water Line
---	Underground Telephone
---	Telephone



Description Survey Plat Client: Ellis County Abstract & Title Co. G.F.# 1211107
 Drawn by: Kevin Huber Scale: 1" = 40' Date: 12-12-12 Job# 212-0643

Car port will hardly be visible from Buckboard St.



Accessory Building Permit
Checklist

DATE 7-23-2020

OWNER Martine & Christopher

ADDRESS 607 Buckboard

1. Permit Signed by property owner ☒ Yes ☐ No
2. Use of building carport
3. Plot plan with survey stamp ☒ Yes ☐ No
4. Building Material ☐ Brick ☐ Stone ☐ Hardiplank ☐ Wood ☐ Other
5. Roof Material _____
6. Door Facing 90' from front of property ☒ Yes ☐ No
7. Height no taller than main dwelling or 25' ☐ Yes ☒ No
8. Location of Building
 - a. 100 ft from front property line ☐ Yes ☐ No
 - b. 5 feet from side property lines ☐ Yes ☐ No
 - c. Behind Rear plane of house ☐ Yes ☐ No
9. Septic tank/aerobic sprinkler spray location ☐ Yes ☒ No
10. Electricity ☐ Yes ☒ No
11. Plumbing ☐ Yes ☒ No
12. Number of buildings on property _____
13. Size of property .229
14. Total square footage 400 Total square footage allowed 1100
15. Variance required ☒ Yes ☐ No

Approved

Denied

Reason

DATE Mike O'Neil

NAME 7-30-2020

1. Detached Carport ?
NOT Allowed

Chapter 14

30.8

A. Prohibition. Freestanding
Carports are NOT permitted.

Variance Request –

Detached Carport

Christopher Martinez
607 Buckboard
Ovilla, Texas 75154

Chapter 14 Ovilla Code of Ordinance

30.8 CARPORTS

A. **Prohibition.** Freestanding carports are not permitted.

B. **Exceptions.** A carport is permitted if the following conditions are met:

1. It is designed as an integral part of a detached garage or dwelling unit;
2. The roofline of the main building and the carport are integrated and shingled as appears on the entire house; and
3. It is constructed on the side or rear of the main structure.

C. **Calculation of Area.** If a carport is attached to a detached garage or residential accessory building, that area underneath the covering of a carport will be applied to the total square footage allowed in Table 30.A Number and Size of Accessory Buildings.



INSTRUCTIONS FOR COMPLETING THE REQUEST FOR ZONING VARIANCE TO THE OVILLA BOARD OF ADJUSTMENT

Definition of Variance from the Ovilla Code of Ordinances adopted by Ordinance 2010.023

A variance is a relaxation by the Board of Adjustment of the dimensional regulations of the zoning ordinance where such variance will not be contrary to the public interest and where, owing to conditions peculiar to the property and not the result of the actions of the situation of the applicant, a literal enforcement of the zoning ordinance would result in unnecessary and undue hardship.

Variance. To authorized upon appeal in specific cases such variance from the height, yard area, coverage, and parking regulations set forth in this ordinance as may be necessary to secure appropriate development of a parcel of land which differs from other parcels in the district by being of such restricted area, shape, or slope that is cannot be appropriately developed without such modifications.

This instruction page is provided for your information and assistance in filling out this variance request. It is not to be considered legal advice. City employees are not permitted to give legal advice in this matter.

Evidence of each of the following conditions must be found to exist by the Board of Adjustment in order for a variance request to be granted. They are:

1. Special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or buildings in the same district; and
2. That literal interpretation of the provisions of this ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the terms of this ordinance;
3. That the special conditions and circumstances do not result from the action of the applicant;
4. The board shall further make a finding that the reason set forth in the application justify the granting of the variance, and that the variance is the minimum variance that will make possible the reasonable use of the land, building or structure.
5. The Board of Adjustment shall further make a finding that the granting of the variance will be in harmony with the general purpose and intent of this ordinance, and will not be injurious to the neighborhood, or otherwise detrimental to the public welfare.
6. Under no circumstances shall the board grant a variance to allow a use not permissible under the terms of this ordinance in the district involved, or any use expressly or by implication prohibited by the terms of this ordinance in said district.

Case No. BOA 20.08



CONDITIONS NECESSARY FOR GRANTING A VARIANCE

Ordinance 2010.023

Please state in detail how the conditions necessary for the granting of a variance have been met in this case. Attach additional sheets if necessary.

TO BE EXPLAINED, DETAILED & COMPLETED BY APPLICANT

Condition 1: Special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or buildings in the same district.

Yes, I have multiple cars (6) and 3 of them are show car quality
and the sun is destroying them.

Condition 2: That literal interpretation of the provisions of this ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the terms of this ordinance.

Yes

Condition 3: That the special conditions and circumstances do not result from the action of the applicant.

Most of my investments are in 88-98 Chevy & GMC trucks, and I have
3 trucks I have restored for my enjoyment for now and in the future
would sale for top dollar, need carport for protection of the Texas sun.

Condition 4: The board shall further make a finding that the reason set forth in the application justify the granting of the variance, and that the variance is the minimum variance that will make possible the reasonable use of the land, building or structure.

Yes



Condition 5: The Board of Adjustment shall further make a finding that the granting of the variance will be in harmony with the general purpose and intent of this ordinance, and will not be injurious to the neighborhood, or otherwise detrimental to the public welfare.

Yes, there are several houses in my neighbor hood that have carports,
and the main purpose for car ports is to cover cars from sun

Condition 6: Under no circumstances shall the board grant a variance to allow a use not permissible under the terms of this ordinance in the district involved, or any use expressly or by implication prohibited by the terms of this ordinance in said district.

Yes

The board shall further make a finding that the reason set forth in the application justify the granting of the variance, and that the variance is the minimum variance that will make possible the reasonable use of the land, building or structure.

The Board of Adjustment shall further make a finding that the granting of the variance will be in harmony with the general purpose and intent of this ordinance, and will not be injurious to the neighborhood, or otherwise detrimental to the public welfare.

Under no circumstances shall the board grant a variance to allow a use not permissible under the terms of this ordinance in the district involved, or any use expressly or by implication prohibited by the terms of this ordinance in said district.

The burden of showing these conditions is on the applicant. You will be expected at the Board of Adjustment hearing to submit evidence providing the conditions stated exist. Evidence can be presented by testimony and/or through documentation.

All conditions are required to be met in order for the board of adjustment to grant your variance. Failure to state how your variance request meets these conditions in your application will result in its return without being submitted to the board of adjustment.



Case No. _____

REQUEST FOR A VARIANCE

To the

OVILLA ZONING BOARD OF ADJUSTMENT

CITY OF OVILLA

§

COUNTY OF ELLIS

STATE OF TEXAS

§

TO THE HONORABLE BOARD OF ADJUSTMENT

Property description (Attach field notes if necessary):

Lot No. 3

Property Address 607 Buckboard St.

Block No. F

Ovilla Tx, 75154

Zoning RE 1 AC

The Applicant, Chris Martinez, of Ellis County, requested that the Ovilla Zoning Board of Adjustment grant the following variance to Article _____, Chapter _____, Section _____ of the Ovilla Zoning Ordinance. Please state in detail what type of variance you are seeking, attach additional sheets if necessary.

Looking for Ovilla Zoning Ordinance to grant me variance to have a carport put in my back yard where no one would be able to see so I can cover my investments from the Texas sun. I collect and restore trucks on my free time and would like to have them protected, so please allow me to have this one carport put in my backyard, my yard is completely fenced where visibility is minimal.

Has a previously appeal been filed on this property?

YES / NO

If YES, when was the previous appeal filed? _____



- Case No. _____

I have completed the following requirements:

1. Paid the filing fee of \$200.00 (checks made payable to "City of Ovilla")
2. Submitted a scaled plot/site plan
3. Completed all sections of the application

I authorize Chris Martinez of 607 Buckboard St.
(Applicant's agent) (Address)

817-690-9575, to represent me in this variance request before the Board of Adjustment.
(Telephone)

Respectfully submitted:

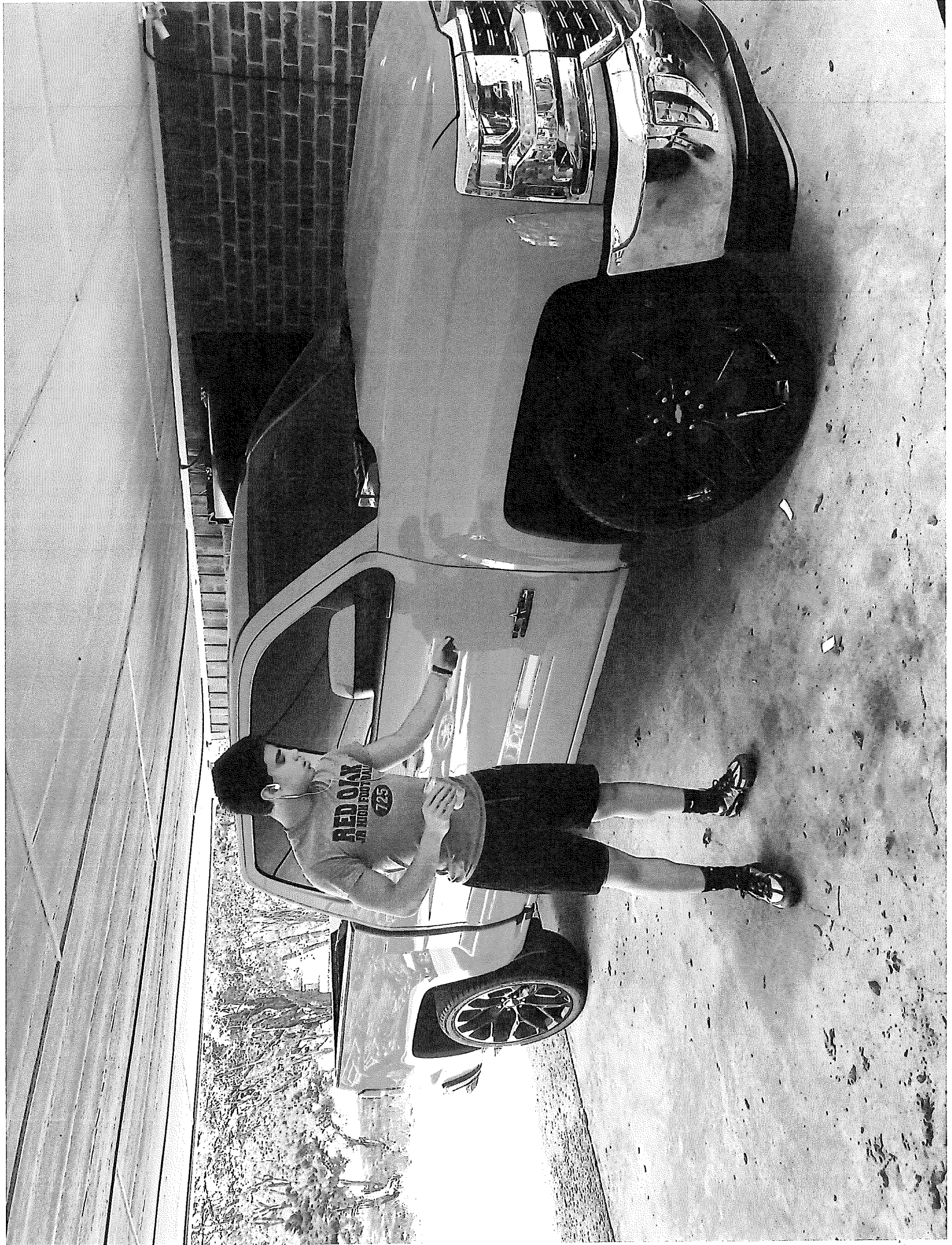
Applicant's Name Christopher Martinez
Mailing Address 607 Buckboard St.
Ovilla Tx, 75154
Telephone (Hm) 817-690-9575
Telephone (Wk) 469-575-0062
Email chris@schoonoveroil.com

Chris Martinez
Applicant's signature

7-28-20
Date

NO APPLICATION MAY BE ACCEPTED BY MAIL, MESSENGER, OR FAX.

APPLICATIONS CAN ONLY BE ACCEPTED IN PERSON







PLAYER ALL SPECIAL \$65

DALLAS CAR AUDIO
214-275-8000

214-275-8000





City of OVILLA Board of Adjustment Findings of Fact for VARIANCE

Applicant: CHRISTOPHER MARTINEZ
Address: 607 BUCKBOARD

Case Number: BOA20.08

Upon giving public notice and conducting a public hearing on this **VARIANCE** request in accordance with Chapter 14 Section 30.8 CARPORTS of the Ovilla Code of Ordinances, the Board of Adjustment adopts these specific, written findings as follows:

	YES	NO
1. That special circumstances or conditions exist which are peculiar to the property, structure or building involved and which are not applicable to other lands, structures, or buildings in the same district.		
2. That literal interpretation of the Ordinance will deprive the applicant of rights commonly enjoyed by other properties in the same district under the Ordinance.		
3. That the special conditions and circumstances do not result from the action of the applicant.		
4. The Board of Adjustment shall further make a finding that the reasons set forth in the application justify the granting of the variance, and that the variance is the minimum variance that will make possible the reasonable use of the land, building or structure; and		
5. The BOA shall further make a finding that the granting of the variance will be in harmony with the general purpose and intent of this ordinance and will not be injurious to the neighborhood, or otherwise detrimental to the public welfare.		

BOA Members present, and upon a record vote of:

	FOR	AGAINST	ABSTAIN
Member Carol Richtsmeier			
Member Richard Ware			
Member Barbara Betik			
Member Patricia Halyard-King			
Member Stephanie Heimbuch			
Alt. Member Steven Miner			
Alt. Member Mark Clark			

TOTALS:

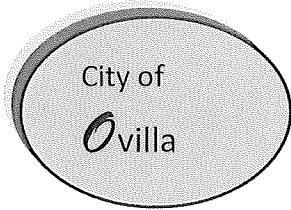
___ **FOR**
___ **AGAINST**
___ **ABSTAIN**

The variance is hereby: _____ granted _____ denied

Presiding Officer of BOA

Date

City or Board Secretary



Ovilla Zoning Board of Adjustment

AGENDA ITEM REPORT

Item: 2

DISCUSSION & ACTION

Meeting Date: October 19, 2019

Attachments:	
None	
Agenda Item / Topic:	
ITEM 2.	DISCUSSION/ACTION – Consideration of any item(s) pulled from the Consent Agenda above for individual consideration and action.
Discussion / Justification:	
N/A	
Recommendation / Staff Comments:	
N/A	
Sample Motion(s):	
N/A	