CITY OF OILLA MINUTES
Monday, March 11, 2024
Regular City Council Meeting
105 S. Cockrell Hill Road, Ovilla, TX 75154

Mayor Dormier called the Regular Council Meeting of the Ovilla City Council to order at 6:30 PM, in the
Ovilla Council Chamber Room, 105 S. Cockrell Hill Road Ovilla, TX 75154, with notice of the meeting
duly posted.

The following City Council Members were present:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Place</th>
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<tbody>
<tr>
<td>Kimberly Case</td>
<td>Mayor Pro Tem</td>
<td>Place 1</td>
</tr>
<tr>
<td>David Griffin</td>
<td>Council Member</td>
<td>Place 3</td>
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<tr>
<td>Doug Hunt</td>
<td>Council Member</td>
<td>Place 4</td>
</tr>
<tr>
<td>Brad Piland</td>
<td>Council Member</td>
<td>Place 5</td>
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Place 2 Dean Oberg was noted absent. All other council members were in attendance constituting a
quorum. The City Manager, City Secretary, department directors, and various staff were also present.

CALL TO ORDER:

Place 3 Griffin led the invocation and Place 5 Piland led the reciting of the U.S. Pledge of Allegiance
and the Pledge to the Texas Flag.

COMMENTS, PRESENTATIONS, ANNOUNCEMENTS, PROCLAMATIONS

City Manager David Henley updated the council on the following items:

- Updated appraisal on 708 Main Street
- ROIISD Development Agreement
- Fire Department and City Policy Manual Updates
- Red Oak Creek Road Traffic Calming Device Application
- Solid Waste Provisions/Code Compliance Efforts
- ARP Fund Projects
- Park and Pavilion Sidewalk Project

CITIZEN COMMENTS:

Dani Muckeroy, 608 Green Meadows Ln., made comments related to building regulations, permit
issuance, a bright metal building being constructed near her property, regulating the number of
buildings that can be placed on 1 acre lots, and a potential drainage concern from rainwater flowing
from the street and running off between properties.

Nancy Lopez, 612 Meadowlark Drive, spoke about the chosen location of the new Red Oak ISD Middle
School and how disruptive this location will be to the longtime residents that live near the school and
how privacy and quiet has been replaced with the sound of construction equipment.

CONSENT AGENDA:

C1. Financial Transactions over $5,000
C2. Minutes of the Regular Council Meeting February 12, 2024
PL 4 Hunt motioned to approve all consent agenda items.

PL 5 Piland seconded the motion.
No oppositions, no abstentions.

**VOTE: The motion to approve carried unanimously: 4-0**

**ITEM 1. DISCUSSION/ACTION** – Consideration of and action on Ordinance No. 031124-A, an ordinance declaring unopposed candidates in the May 4, 2024, General Election elected to office and canceling the election; providing a severability clause; and providing an effective date.

City Manager Henley advised that following the period from January 17th through February 16th the “sign-up” timeframe to apply for a place on the ballot that the following candidates have been certified as unopposed by the City Secretary:

Kimberly Case – Place 1
David Griffin – Place 3
Sharon Jungman – Place 5

The certification of unopposed candidates was delivered to the governing body by email on 2/21/2024 as required by Section 6.12 of the Election Code. May 10th is the first day an elected official may qualify to assume duties of office. Therefore, incoming City Council Member, Sharon Jungman, will be eligible to be sworn in at the May 13th City Council Meeting. Incumbents Place 1 Case and Place 3 Griffin will also be sworn into office at this time.

PL 4 Hunt motioned to approve Ordinance No. 031124-A, an ordinance declaring unopposed candidates in the May 4, 2024, General Election elected to office and canceling the election; providing a severability clause; and providing an effective date.

PL 5 Piland seconded the motion.
No oppositions, no abstentions.

**VOTE: The motion carried unanimously: 4-0**

**ITEM 2. DISCUSSION/ACTION** – Consideration of and action on appointing a committee to review and interview (if needed) and make a recommendation to the City Council for annual appointments to serve on City Boards and/or Commissions.

City Manager Henley advised that annually the council appoints a committee to make recommendations for appointments to all city boards. Mr. Henley stated that the committee contacts applicants to hold interviews (if needed) before making a recommendation to the city council for appointment. Mr. Henley advised that city staff is requesting that a standing committee composed of the Mayor, City Manager, and City Secretary be appointed to make the recommendations.

PL 3 Griffin motioned to appoint a standing committee consisting of the Mayor, City Manager, and City Secretary to make recommendations for all City Boards.

Mayor Pro Tem seconded the motion.
No oppositions, no abstentions.

**VOTE: The motion carried unanimously: 4-0**

*Richard Dormier, Mayor*
*Kimberly Case, Place One*
*Dean Oberg, Place Two*

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*Doug Hunt, Place Four*
*David Griffin, Place Three*
*Brad Piland, Place Five*
ITEM 3. DISCUSSION/ACTION – Consideration of and action on Resolution No. R031124-A, a resolution of the City Council of the City of Ovilla Texas, authorizing the submission of an application to the Texas General Land Office (GLO) for Community Development Block Grant – Mitigation (CDBG-MIT) Program; and authorizing Mayor and City Manager to act as the city's executive officer and authorized representative in all matters pertaining to the city's participation in the CDBG-MIT Program.

City Manager Henley advised that the city completed the process of selecting a grant administrator to file an application to the Texas Land Office for a planning grant for up to $300,000. Mr. Henley advised that the grant requires no matching funds by the city and that the city would be using the funding to create adequate infrastructure mapping, street assessments, and planning documents.

Mayor Pro Tem Case motioned to approve Resolution No. R031124-A, a resolution of the City Council of the City of Ovilla Texas, authorizing the submission of an application to the Texas General Land Office (GLO) for Community Development Block Grant – Mitigation (CDBG-MIT) Program; and authorizing Mayor and City Manager to act as the city's executive officer and authorized representative in all matters pertaining to the city's participation in the CDBG-MIT Program.

PL 4 Hunt seconded the motion.
No oppositions, no abstentions.

VOTE: The motion carried unanimously: 4-0

ITEM 4. DISCUSSION/ACTION – Conduct a Public Hearing, consideration of and action on Ordinance No.031124-B, an ordinance of the City of Ovilla, Texas, repealing section 3.02.051 “Adopted”, subsection (a), “Building Code”, paragraph 1, of division 2, “Building Code and Residential Code”, of the Code of Ordinances of the City of Ovilla and providing for the adoption of a new section 3.02.051 “Adopted”, subsection (a), “Building Code”, paragraph 1, to readopt the 2018 Building Code and NCTCOG amendments as amended to include a new subparagraph entitled “City of Ovilla Local Amendment(s)”; providing for the incorporation of premises; providing for amendments; providing a cumulative repealer clause; providing a savings clause; providing a severability clause; providing for a penalty of a fine in an amount not to exceed two thousand dollars ($2,000) for each offense, and a separate offense shall be deemed committed upon each day during or on which a violation occurs or continues; providing for engrossment and enrollment; and providing for an effective date.

Development Director Barr explained that the ordinance will provide that the storm shelter for the new middle school will adhere to regulations set forth by the Texas Education Agency.

Mayor Dormier opened the public hearing at 7:03 p.m.

John Jenkins, 106 Brookwood Court, had signed in to speak however, withdrew his submission when it was his time to speak.

Mayor Dormier closed the public hearing at 7:04 p.m.

readopt the 2018 Building Code and NCTCOG amendments as amended to include a new
subparagraph entitled "City of Ovilla Local Amendment(s)"; providing for the incorporation of premises;
providing for amendments; providing a cumulative repealer clause; providing a savings clause;
providing a severability clause; providing for a penalty of a fine in an amount not to exceed two
thousand dollars ($2,000) for each offense, and a separate offense shall be deemed committed upon
each day during or on which a violation occurs or continues; providing for engrossment and
enrollment; and providing for an effective date.

PL 4 Hunt seconded the motion.
No oppositions, no abstentions.
VOTE: The motion carried unanimously: 4-0

ITEM 5. DISCUSSION/ACTION – Consideration of any item(s) pulled from the Consent Agenda for
individual consideration and action.

No items were pulled from the Consent Agenda.

RECESS INTO EXECUTIVE SESSION:
The City Council of the City of Ovilla, Texas, reserves the right to meet in a closed session on any item
listed on this Agenda should the need arise, pursuant to authorization by Texas Government Code,
Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073
(deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about
security devices), 551.087 (economic development), 418.183 (homeland security).

No executive session was necessary.

RECONVENE INTO REGULAR SESSION
Reconvene into regular session pursuant to the provisions of Chapter 551 of the Texas Government
Code to take any action necessary regarding matters deliberated in executive session.

The council did not adjourn into executive session.

RECEIVE DEPARTMENTAL REPORTS – NO ACTION OR DISCUSSION

- Departmental Reports
  - Police Department
  - Fire Department
  - Public Works Department
  - Finance Department
  - City Secretary
  - Municipal Court
  - Development/EDC

  Police Chief J. Bennett
  Fire Chief B. Kennedy
  Public Works Director J. Kuykendall
  Finance Director E. Scott
  City Secretary B. Taylor
  Municipal Court Clerk, J. Foresman
  Director B. Barr

REQUESTS FOR FUTURE AGENDA ITEMS AND/OR ANNOUNCEMENTS BY COUNCIL AND STAFF:

Mayor Dormier requested an update from the City Manager relating to drainage concerns raised by
Ms. Muckleroy during citizen comments.

Mayor Pro Tem Case requested a review and discussion regarding solar panel permitting.
ADJOURNMENT:

PL 4 Hunt made a motion to adjourn.

PL 3 Griffin seconded the motion. There being no further business, Mayor Dormier adjourned the meeting at 7:05 p.m. No oppositions, no abstentions.

VOTE: The motion to approve carried unanimously: 4-0

ATTEST:

David D. Henley, City Manager

Richard Dormier, Mayor

APPROVED: April 8, 2024